

Norman Forward  
Indoor Aquatic and Multi-Sport Facility  
Ad Hoc Advisory Group  
December 18, 2023

The Norman Forward Indoor Aquatic and Multi-Sports Facility Ad Hoc Advisory Group of the City of Norman, Cleveland County, State of Oklahoma, met on the 18th day of December 2023 at 4:06 p.m., and notice and agenda of the meeting were posted at 201 West Gray Street, 48 hours prior to the beginning of the meeting.

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ROLL CALL

Present: Chair Hurley and Members McDaniel, Migliorino, Nicholson and Yoch and Ex-Officio Sheriff

Absent: Members Splitt, Tramel and Vinyard

City Officials

Present: Jason Olsen, Director of Parks and Recreation  
Veronica Tracy, Recreation Manager  
Josh Holman, Recreation Supervisor  
Kellen McCoy, Athletic Operations Supervisor  
Mitchell Richardson, Recreation Supervisor  
Karla Sitton, Admin Technician IV

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ITEM 1, being:

APPROVAL OF THE JULY 24, 2023 MEETING MINUTES

Member Yoch made the motion, and Member McDaniel seconded to approve the July 24, 2023 meeting minutes. The vote was taken with the following results:

YEAH: Chair Hurley and Members McDaniel, Migliorino, Nicholson and Yoch

NAY: None

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ITEM 2, being:

OPERATOR UPDATE

Mr. Jason Olsen, Director of Parks & Recreation gave an Operator Update. He highlighted the YFAC Facilities Policy Manual, stating it allows the Director of Parks & Recreation to set the pricing schedule and fees; enter into annual agreement on behalf of the City with a Community/Operational partners for rental of events, practices, or meetings; and set fee schedules, which includes membership and day pass costs, and rental and event fees. Mr. Olsen said the YFAC Booking and Sponsorship Policies will be reviewed annually by the Norman Board of Park Commissioners and any update and/or changes to them must be at their recommendation and approved by the City Manager.

Mr. Olsen said recent discussions regarding the YFAC hours of operation prompted the City to consider opening the facility on Sundays. He highlighted the proposed hours of operation to include the following:

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Monday – Friday: 7:00 am – 9:00 pm

Saturday: 8:00 am – 6:00 pm

Sunday: 12:00 pm – 4:00 pm

Member McDaniel asked if the City would be hiring additional YFAC Staff to assist with the additional hours of operation, specifically on Sundays, and Mr. Olsen said he has requested another full-time position. Member McDaniel said he supports the YFAC being open seven days a week; however, he firmly believes the YFAC needs to be staffed properly in order to operate the facility properly. He suggested the Ad Hoc Group recommend and vote on this issue, and inform Council of their wishes and the Ad Hoc Group agreed.

Member McDaniel made the motion, and Member Yoch seconded to recommend hiring additional YFAC Staff, at least one full time employee at this time, in order to properly operate the YFAC facility. The vote was taken with the following results:

YEAH: Chair Hurley and Members McDaniel, Migliorino, Nicholson and Yoch

NAY: None

Mr. Olsen said Council approved Community Partner Agreements with Norman Optimist Club (NOC) and Rise VolleyBall Club. He said Staff is still working on agreement negotiations with Sooner Swim Club, an advertising contract with Youth Scoreboards and a concessions operator contract with Beanstalk Coffee and Sno. Mr. Olsen said Staff is also diligently working to schedule tournaments and events at the YFAC. Mr. Kellen McCoy, Athletics Operations Manager, said six (6) basketball tournaments are currently scheduled from January, 2024 to August, 2024, as well as two (2) Adidas events and a Select Girls event. He said there are two (2) volleyball tournaments at this time and Staff is working to schedule national and valid brands events. Mr. McCoy said to date; YFAC has 1,700 signups, which is 500 more than NOC had last year.

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ITEM 3, being:

### PROJECT UPDATE AND FACILITY TOUR

Mr. Jason Olsen, Director of Parks and Recreation, said a Young Family Athletic Facility (YFAC) ribbon cutting is scheduled for February 19, 2024; however, the Winter basketball league will begin at the YFAC in mid-January. He said the basketball courts are finished and ready for play, but construction continues on the remaining YFAC areas. Mr. Olsen said there are some concerns with the concrete decking around the YFAC pool(s) and invited the Ad Hoc Group to tour of the facility after today's meeting which will include viewing the pool(s) and decking. He said Staff is addressing concerns with the contractor for a solution; however, due to the fixes/repairs, the pool(s) may not open for approximately 30-60 days after the ribbon cutting.

Mr. Olsen asked Ms. Erinn Gavaghan with the Norman Arts Council (NAC) to give the Ad Hoc Group an update on the YFAC Norman Forward art installation. Ms. Gavaghan said *Elevate the Game* is currently being sand blasted and powder coated and is scheduled for final approval in January, 2024. She said the art will be placed at the YFAC soon thereafter and requested installation help from the Parks & Recreation Staff. Ms. Gavaghan recommended an art dedication be scheduled the same day of the facility ribbon cutting and Mr. Olsen agreed.

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Ms. Heather Kuklinski, representative for Norman Regional Health System (NRHS), said Ortho Central will be moving into the YFAC – NRHS space at the end of January or first of February. She said within the NRHS area, there would be an NRHS office, a Sports Medicine Department for current and new patients and an In-Motion Sports Department for cash pay situations. She said NRHS would have medical personnel on-sight during tournaments that can attend to any possible injuries. Ms. Kuklinski said Ortho Central would initially begin seeing a small amount of patients at the YFAC to ensure the equipment is working properly. She said there will be opportunities for their (upstairs) space to be rented for VIP events.

Chair Hurley reminded anyone who would like to take a tour of the facility to stay after the meeting adjourns.

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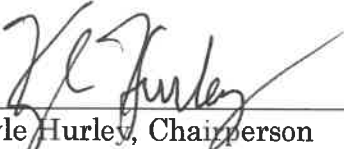
**ADJOURNMENT**

Member Tramel made the motion, and Member McDaniel seconded to approve to adjourn. The vote was taken with the following results:

**YEAH:** Chair Hurley and Members McDaniel, Migliorino, Nicholson and Yoch

**NAY:** None

Passed and approved this 29<sup>th</sup> of January, 2024.

  
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Kyle Hurley, Chairperson

