

# CITY OF NORMAN, OK COMMUNITY DEVELOPMENT BLOCK GRANT POLICY COMMITTEE

Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069  
Monday, December 11, 2023 at 6:00 PM

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## MINUTES

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5446, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

### ROLL CALL

Attendees: Heidi Smith  
Rebeca Rigsby  
John McGraw  
Jayne Crumpley  
Karen Canavan  
Mary Katherine Long

Staff: Lisa Krieg, CDBG Grants Manager  
Tara Reynolds, Financial Management Analyst

### REPORTS

1. Update on the City of Norman CDBG & HOME Programs  
Please see attached slides.
2. Funding Update; Cares Act Programs  
Please see attached slides.
3. HOME ARP Program; Allocation Plan Update  
Please see attached slides.

### DISCUSSION ITEMS

4. General Discussion Pertaining to the Needs of Low Income Households in Norman  
Affordable Housing was the main topic of general discussion. A current affordable housing project, Crimson Flats, will be a 75 unit located at Imhoff and Oakhurst. This tax credit project will maintain affordability for 40 years.

There is a housing navigator at the Norman Housing Authority, whose sole focus is building relationships with landlords and apartment managers to increase the number of affordable rental units.

There was a request for a tenant's rights education class for navigating issues. There was also a suggestion for a roommate matching service.

## **ADJOURNMENT**

The meeting was adjourned at 7:23pm.

**PUBLIC HEARING  
CITY OF NORMAN  
COMMUNITY DEVELOPMENT BLOCK GRANT  
HOME INVESTMENT PARTNERSHIP PROGRAM**

**CITY OF NORMAN  
COMMUNITY DEVELOPMENT BLOCK GRANT  
HOME INVESTMENT PARTNERSHIP PROGRAM**

**Staff:**

**Lisa Krieg; CDBG Grants Manager**

**Tara Reynolds; CDBG Financial Analyst**

**James Heath; Rehabilitation Specialist**

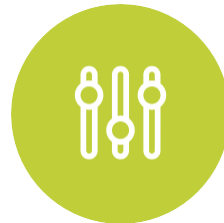
**Jan Jansing; Rehabilitation Technician**

# CONSOLIDATED PLAN

Effective Dates 7/1/2020 thru 6/30/2025



## EXECUTIVE SUMMARY



## MARKET ANALYSIS

Housing, Affordable Housing, Homeless Facilities, Community Development



## FIRST – THIRD YEAR ACTION PLANS (completed)



## THE PROCESS

Citizen Participation and Consultations



## STRATEGIC PLAN

Geographic Priorities, Anticipated Resources, Goals



## FOURTH YEAR ACTION PLAN (currently underway)



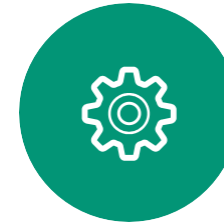
## NEEDS ASSESSMENTS

Housing, Homeless, Special Needs Populations, and Community Development.



## STRATEGIES

Affordable Housing, Homelessness, Lead Based Paint, and Anti-Poverty

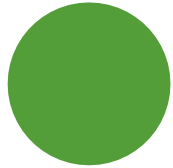


## FIFTH YEAR ACTION PLAN (planning process)

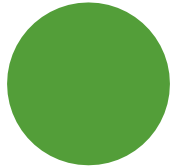
The 2020-2024 Consolidated Plan and Third Year Action Plan are available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>

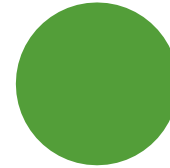
# CONSOLIDATED PLAN GOALS



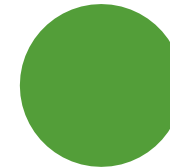
Continue to collaborate with homeless providers to supply a continuum of services.



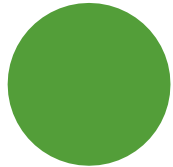
Support services aimed at the prevention and elimination of homelessness and Rapid Rehousing.



Improve the condition of housing for low-income homeowners.



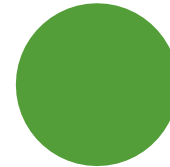
Increase the viability of potential homeownership opportunities.



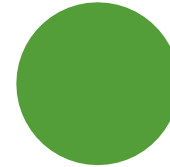
Improve the condition of housing for low-income renters and homeowners through regulatory programs.



Support improvement of infrastructure and public facilities in CDBG targeted areas in Norman.



Expand business opportunity by supporting economic development projects.



Address community needs through community-based public service programs.

# CDBG Entitlement

## Consolidated Annual Performance Evaluation Report (CAPER)

An evaluation of the CDBG Program Year from July 1, 2022 thru June 30, 2023



### \$708,587.49 Total Expenditures of CDBG Funds

#### 15% Administration

#### 2% Public Service

9 households received housing start-up assistance

#### 68% Housing Rehab

33 Projects Completed

#### 5% Community Development

Tree Project, Non-Profit Rehab, Senior Kitchen

The 2022-2023 Program Year provided expenditures that were of 100% benefit to low and moderate income households.

The 2022-2023 CAPER is available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>

# CDBG-CV

## Consolidated Annual Performance Evaluation Report (CAPER)

An evaluation of the CDBG Program Year from July 1, 2022 thru June 30, 2023



\$1,273,256 Total Award of CDBG CV (1;3) Funds  
\$955,079 Total Expenditures of CDBG CV Funds

Drawn as expended from Treasury

### Activities included:

- Rent Assistance
- Housing Navigator
- Housing Start-up
- Encampment Cleanup

The 2022-2023 Program Year provided expenditures that were of 100% benefit to low and moderate income households.

The 2022-2023 CDBG CV CAPER is available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>



# CITIZEN PARTICIPATION PLAN

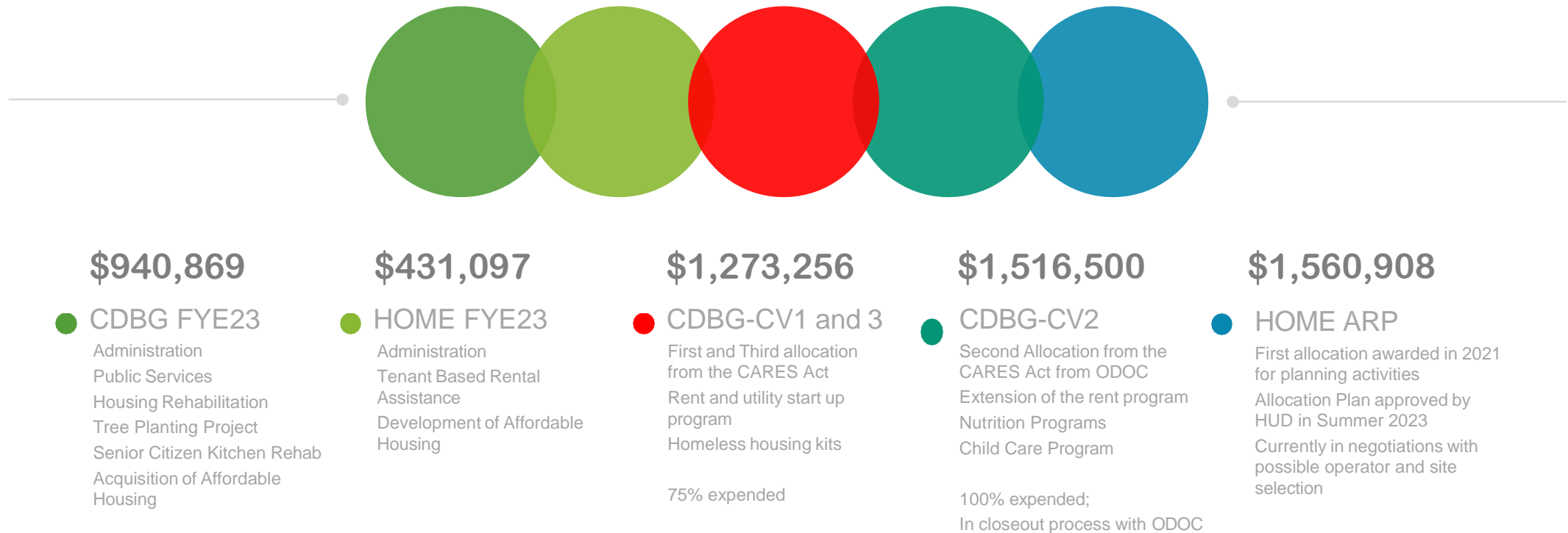


The Citizen Participation Plan was modified in the Spring of 2020 to allow for virtual meetings and is available for review at:

<https://www.normanok.gov/your-government/departments/planning-and-community-development/grant-programs>

Current Program Year Meetings will be in-person unless directed to virtual due to health concerns.

# FUNDING UPDATE



The CARES Act Funding is required to be programmed to “prevent, prepare for, and respond to” the coronavirus.

THE HOME-  
AMERICAN  
RESCUE PLAN  
(ARP)

**SEC. 3205. HOMELESSNESS  
ASSISTANCE AND SUPPORTIVE  
SERVICES PROGRAM.**

Provides \$5 billion of supplemental HOME funds to assist individuals or households who are homeless, at risk of homelessness and other vulnerable populations by providing housing, rental assistance, supportive services, and non-congregate shelter.

# HOME-ARP - CPD Notice 21-10

- 99 page document with details needed to develop HOME ARP Plan and determine gaps and priorities
- Allocated via HOME formula, highly targeted to poverty, renters in poverty; cost, availability and condition of housing stock
- Jurisdictions that qualified for HOME allocation in FY 2021 received HOME-ARP allocation

# FIVE ELIGIBLE ACTIVITIES



PRODUCTION  
OR  
PRESERVATION  
OF AFFORDABLE  
HOUSING  
(HOME  
ELIGIBILITY)



TENANT-BASED  
RENTAL  
ASSISTANCE  
(TBRA)  
(HOME  
ELIGIBILITY)



SUPPORTIVE  
SERVICES,  
HOMELESS  
PREVENTION  
SERVICES, AND  
HOUSING  
COUNSELING  
(HOME ARP  
ELIGIBILITY  
ONLY)



PURCHASE AND  
DEVELOPMENT  
OF NON-  
CONGREGATE  
SHELTER  
(HOME ARP  
ELIGIBILITY  
ONLY)



NONPROFIT  
OPERATING  
AND CAPACITY  
BUILDING  
(HOME ARP  
ELIGIBILITY  
ONLY)

# HOME-ARP ALLOCATION

City of Norman

\$1,560,908

Consultation & Public Participation

Needs Assessment and Gaps Analysis

HOME-ARP Activities

HOME-ARP Production Housing Goals

Preferences





PRODUCTION OF  
AFFORDABLE HOUSING  
\$1,226,908



SUPPORTIVE SERVICES  
\$100,000



PROGRAM  
ADMINISTRATION  
\$234,000

CITY OF NORMAN  
HOME ARP  
Allocation Plan Funding Summary

**QUESTIONS?**

