

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD MINUTES
December 6, 2022

The Norman Forward Citizens Financial Oversight Board (CFOB) of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. on the 6th day of December, 2022 at Municipal Building A, conference room and agenda of the meeting was posted in the Municipal Building at 201 West Gray 24 hours prior to the beginning of the meeting.

PRESENT: Chair Andy Rieger, Members Cynthia Rogers, Linda Price, and Alva Brockus, Bree Montoya and Andy Sherrer

ABSENT: Members: Saily Orellana and Erik Paulson

OTHERS PRESENT: Anthony Francisco, Director of Finance
Jacob Huckabaa, Budget Technician
Jason Olsen, Director of Parks and Recreation
Veronica Tracy, Recreation Manager
Kathryn Walker, City Attorney

CALL TO ORDER AND ROLL CALL

The meeting began at 3:30 pm and there was a quorum.

* * * * *

ITEM 1, being

APPROVE MINUTES FROM September 6, 2022 MEETING

Member Price made a motion to approve the minutes from the October 25, 2022 meeting, which was duly seconded by Member Brockus. The motion passed unanimously.

Items submitted for the record:

Norman Forward Citizens Financial Oversight Board Minutes October 25, 2022.

* * * * *

ITEM 2, being

CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF FINANCE REPORTS

Anthony Francisco gave the update.

Member Sherrer made a motion to approve the Finance Reports, which was duly seconded by Member Brockus. The motion passed unanimously.

Items submitted for the record: Financial Reports

* * * * *

ITEM 3, being

CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF PREVIOUSLY APPROVED COUNCIL ACTIONS

Anthony Francisco announced the reappointment of members Brockus, Montoya and Rogers thru December 22, 2025.

In discussion of the Council action to appropriate Norman Forward Fund balance to pay for the construction bid costs for the James Garner Avenue extension project in excess of the preliminary engineer's estimate (approximately \$1.5 million, effectively to come from savings from the construction of the Central Library project). Member Rogers had concerns about the ability to finance the remaining Norman Forward projects. Norman City Council previously approved \$1.5 million, originally allocated for the James Garner project, be transferred to the Young Family Athletic Center (YFAC) project. Member Rogers' concern was that there was not going to be enough Norman Forward money left for the James Garner project, the YFAC project, and other remaining projects. Member Rogers suggested that the money for the YFAC project be transferred from the General Fund or other City revenues, not from the Norman Forward Fund balance, as to insure the financing and completion of other Norman Forward projects. Member Rogers motioned that the CFOB make this recommendation to the Norman City Council, which was duly seconded by Member Price. The motion passed unanimously.

Item Submitted for the Record: Recommendation Memo Submitted to Council

* * * * *

ITEM 4, being

AD HOC COMMITTEE LIAISON REPORTS

Healthy Living will operate the Senior Citizens' Center. Their contract is in negotiation. They will set consumer fees. There will be a set-aside that allows low income people to use the facility at a reduced rate. This facility is to be self-sustaining. *Healthy Living* will fund the operation of the facility, so there is no City of Norman contribution to the facility once it is up and running. This operating agreement will go to the Ad Hoc Committee for the Senior Citizens' Center in January 2023.

Negotiations are also under way for the operating agreement with Santa Fe Family Life for the operation of the Young Family Athletic Center (YFAC), and with Norman Regional Health System for the operation of the "NMotion" health and sports performance facility to be housed in the YFAC. These operating agreements are also expected to go before the YFAC Ad Hoc Committee in January 2023.

* * * * *

ITEM 5, being

CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ONGOING PROJECTS

Jason Olson gave the project(s) update.

The "topping out" ceremony for the Senior Citizens' Center was held. The structure is expected to be enclosed by March and completed by August 2023.

The Cherry Creek Park playground system was somewhat re-arranged to accommodate neighbors who had a desire for more privacy. Some neighbors felt like the playground had too much of a direct view into their backyards. This adjustment added a \$5,000 to \$8,000 increase in the cost of this project.

The shell of the Young Family Athletic Center is being completed. It is expected that this facility will be enclosed by March and completed by November or December 2023.

Flintco Construction is expected to have The Reave's Park Project substantially completed by December 2022. The Parks and Recreation Department will make further landscaping improvements to the park. The ribbon cutting for the Norman Forward Reaves Park project will be in March 2023.

Griffin Park phase 6 and phase 6B was discussed. Phase 6B pertains to the roads within the Griffin Park Soccer Complex. While Norman Forward is responsible for the construction of roads within Griffin Park, the State Department of Transportation is responsible for construction of the High Meadows Project - directly east of Griffin Park, off of 12th Street. A traffic signal will align these two projects at the intersection of High Meadows and 12th Avenue NE. It is expected that the Griffin Park Project will be completed Fall 2023.

* * * * *

ITEM 6, being

MISCELLANEOUS DISCUSSION

There was no miscellaneous discussion.

* * * * *

ITEM 7, being

ESTABLISHMENT OF FUTURE MEETING TIME(S)

The next meeting for the Norman Forward Citizen's Financial Oversight Board will be January 24, 2023 at 3:30 pm.

* * * * *

ITEM 8, being

ADJOURNMENT

On the motion of Member Brockus and seconded by Member Montoya, the meeting adjourned at 4:25 PM

* * * * *