

Mayor
John K. Handeland

Manager
Glenn Steckman

Deputy Clerk
Jeremy Jacobson



Nome Common Council
Scot Henderson
Doug Johnson
Mark Johnson
Adam Martinson
Cameron Piscoya
M. Sigvanna Tapqaq

**NOME COMMON COUNCIL
REGULAR MEETING AGENDA
MONDAY, AUGUST 28, 2023 at 7:00 PM
COUNCIL CHAMBERS IN CITY HALL**

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

COMMUNICATIONS

- A. Letter of August 14, 2023 from Lynden Inc. to City of Nome re: Tax Forgiveness,
PAGE 3
- B. Letter of August 16, 2023 from Mark Synnott to City of Nome re: Tax Forgiveness,
PAGE 13
- C. Letter of August 15, 2023 from Greg Smith/Nome Grown LLC to Nome Common Council re:
Code Amendment,
PAGE 14
- D. E-mail of August 15, 2023 from Nome Community Center Inc. to City of Nome re: FY 2023 -
Year End Report,
PAGE 21
- E. Letter of August 22, 2023 from ADEC to City of Nome re: July 27, 2023 Inspection of Nome
Beam Rd. Class II Landfill, Nome Inert Waste Monofill, and Nome Center Creek Closed Class II
Landfill,
PAGE 27
- E. E-mail of August 16, 2023 from AKDOT&PF: Yvonne Adams to Nome Common Council re:
2024-2027 Draft Stip Public Comment: Nome, AK,
PAGE 29

CITIZEN'S COMMENTS

UNFINISHED BUSINESS

- A. R-23-07-03 A Resolution Approving An Employment Agreement Between the City of Nome
and Joy Baker to Serve As A Project Manager for the Arctic Port for the City of Nome,
PAGE 31

NEW BUSINESS

- [A.](#) R-23-08-03 A Resolution Authorizing Application, Approval & Acceptance of A Loan From The Alaska Department of Environmental Conservation Alaska Drinking Water Fund to Provide Loan Financing For Improvements To Community Water System Infrastructure,

PAGE 35

UTILITY MANAGER'S REPORT

- A. Activity Report: August 12 - August 24, 2023,

VERBAL

CITY MANAGER'S REPORT

- [A.](#) Activity Report: August 12 - August 24, 2023,

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CITIZEN'S COMMENTS

COUNCIL MEMBER'S COMMENTS

MAYOR'S COMMENTS AND REPORT

- A. Activity Report: August 12 - August 24, 2023,

VERBAL

- B. Appointment of Kirsten Timbers to Public Safety Advisory Commission Seat "C",

VERBAL

EXECUTIVE SESSION

- A. Discussion of Personnel Matters the Immediate Knowledge of Which Could Have Adverse Impacts on City of Nome Finances,

VERBAL

ADJOURNMENT

August 14, 2023



Nome Common Council
P.O. Box 281
Nome, AK 99762

Lynden Incorporated
P.O. Box 3757
Seattle, WA 98124-3757
(206) 241-8778
(800) 426-3201
Fax: (206) 243-8415

RE: Knik Construction Co., Inc. Account 50141
Alaska Marine Lines Account 50404
Alaska Marine Trucking Account 50599

RECEIVED

AUG 21 2023

CITY OF NOME
CLERKS DEPARTMENT

Dear Nome Common Council:

This letter is to ask you to please reconsider the interest and penalties that were assessed on the above accounts for the 2023 business personal property taxes.

Our payments were sent out the second week of July and all of the envelopes were postmarked on July 12, 2023 which should have been more than enough time to get from Seattle to Nome before the deadline of July 31st. On August 1st we received all of the payments back saying "Return to sender" due to insufficient address. We called the City Clerks office immediately and were told that all the mail goes through Anchorage and that they have a new policy that the address must include a PO box or they won't forward it on. We mailed the tax payments to the address showing on the tax bills which did not include the PO box. Since we were unaware of the new Anchorage policy we had not added the PO box to our accounts payable system, but we have done that now to ensure this doesn't happen again in the future.

The City Clerk's office gave us the interest and penalty amounts that had been assessed when the tax rolls ran after the 31st. We sent the original tax payments along with payments for the interest and penalties through priority mail and they were received and posted to our accounts on August 9th.

Please see attached for a copy of the envelopes showing the postmark dates, copies of the tax bills showing the address we mailed the payments to and the statements showing the interest and penalty amounts accessed on our accounts.

Thank you for your time and consideration of this matter.

Sincerely,

A handwritten signature in blue ink that reads "Stephanie Littleton".

Stephanie Littleton
Vice President Taxes

SL:co



CITY OF NOME

102 Division Street
 Nome, Alaska 99762
 Phone: 907-443-6663
 Fax: 907-443-5345

KNIK CONSTRUCTION CO. INC.

P.O. BOX 3757
 SEATTLE WA 98124

Official 2023 Tax Bill

The City of Nome makes every reasonable attempt to assure that property owners receive their assessment notices and tax bills timely. It is however, the responsibility of the property owner to make sure the City has the most current information available.

FAILURE TO RECEIVE A TAX NOTICE DOES NOT RELIEVE THE TAXPAYER FROM PAYING THEIR TAXES ON TIME.

The first half payment is at due at City Hall by 7/31/23 and the second half payment is due at City Hall by 10/31/23. Attached below are "COUPONS" for your use.

NO FURTHER BILLS WILL BE SENT UNLESS YOUR TAX ACCOUNT BECOMES DELINQUENT.

If an installment is not paid in full by the due date, the unpaid balance of that installment becomes delinquent. Penalty of 8% and interest of 8% per annum shall accrue on the unpaid balance of the delinquent taxes from the due date until paid in full.

Payment may be made online at: www.nomealaska.org. Follow the link "Online Payments" from the homepage.

| Property Information | | Property Value Assessments | |
|------------------------------------|-----------------|----------------------------|--|
| CONTAINERS | | 22,917.00 | |
| MACHINERY & EQUIPMENT | | 2,810,801.00 | |
| <i>KNIK PPT</i> | | | |
| Grand Total | | \$ 2,833,718.00 | |
| Description | Mill Rate | Amount Due | |
| 12/31/2023 Personal Property Taxes | 7/31/2023 10.5 | \$ 14,877.02 | |
| 12/31/2023 Personal Property Taxes | 10/31/2023 10.5 | \$ 14,877.02 | |
| Total Amount Due | | \$ 29,754.04 | |

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

1st HALF COUPON KNIK CONSTRUCTION CO. INC.
 P.O. BOX 3757
 SEATTLE WA 98124

ACCOUNT #

Please check for address corrections and indicate change(s) above.

50141 ✓

1st Half Tax Due 7/31/2023
 \$ 14,877.02

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

2nd HALF COUPON KNIK CONSTRUCTION CO. INC.
 P.O. BOX 3757
 SEATTLE WA 98124

ACCOUNT #

Please check for address corrections and indicate change(s) above.

50141

2nd Half Tax Due 10/31/2023
 \$ 14,877.02

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

LYNDEN

PO Box 3996 • Seattle WA 98124-3996

Knix

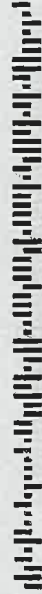
PK # 2697057531



**CITY OF NOME
102 DIVISION STREET
NOME, AK 99762**

-R-T-S- 997622009-1N 009 07/22/23

RETURN TO SENDER
INSUFFICIENT ADDRESS
UNABLE TO FORWARD
RETURN TO SENDER



9976220011


Personal property account: KNIK CONSTRUCTION CO. INC. (50141)

Personal Property Account Personal Properties Property Value History Transactions Period Summary Payoff

| Due Date | Scheduled Amount Due | Amount Paid | Amount Unpaid |
|----------|----------------------|-------------|---------------|
|----------|----------------------|-------------|---------------|

| Period | Taxes | Interest | Penalty | Miscellaneous | Unapplied | Balance |
|-------------------------|-----------|----------|----------|---------------|-----------|-----------|
| 01/01/2023 - 12/31/2023 | 29,754.00 | 99.18 | 1,190.16 | .00 | .00 | 31,043.34 |
| Unbilled interest | .00 | .00 | .00 | .00 | .00 | .00 |

| | | | | | | |
|--|-----------|-------|----------|-----|-----|-----------|
| | 29,754.00 | 99.18 | 1,190.16 | .00 | .00 | 31,043.34 |
|--|-----------|-------|----------|-----|-----|-----------|

Payoff date: 08/01/2023 



CITY OF NOME

102 Division Street
Nome, Alaska 99762
Phone: 907-443-6663
Fax: 907-443-5345

Official 2023 Tax Bill

ALASKA MARINE LINES
P.O. BOX 3757
SEATTLE WA 98124

The City of Nome makes every reasonable attempt to assure that property owners receive their assessment notices and tax bills timely. It is however, the responsibility of the property owner to make sure the City has the most current information available.

FAILURE TO RECEIVE A TAX NOTICE DOES NOT RELIEVE THE TAXPAYER FROM PAYING THEIR TAXES ON TIME.

The first half payment is at due at City Hall by 7/31/23 and the second half payment is due at City Hall by 10/31/23. Attached below are "COUPONS" for your use.

NO FURTHER BILLS WILL BE SENT UNLESS YOUR TAX ACCOUNT BECOMES DELINQUENT.

If an installment is not paid in full by the due date, the unpaid balance of that installment becomes delinquent. Penalty of 8% and interest of 8% per annum shall accrue on the unpaid balance of the delinquent taxes from the due date until paid in full.

Payment may be made online at: www.nomealaska.org. Follow the link "Online Payments" from the homepage.

| Property Information | | Property Value Assessments | |
|-----------------------------------------------|-----------|----------------------------|----------------------|
| BUSINESS SUPPLIES/COMPUTERS | | | .00 |
| CONTAINERS | | | 75,837.00 |
| MACHINERY & EQUIPMENT | | | 52,407.00 |
| <i>Amc PPT</i> | | | |
| Grand Total | | | \$ 128,244.00 |
| Description | Mill Rate | Amount Due | |
| 12/31/2023 Personal Property Taxes 7/31/2023 | 10.5 | \$ 673.28 | |
| 12/31/2023 Personal Property Taxes 10/31/2023 | 10.5 | \$ 673.28 | |
| Total Amount Due | | \$ 1,346.56 | |

Please detach coupon and return this portion with your payment

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

Make Checks Payable to: **CITY OF NOME**

1st HALF ALASKA MARINE LINES
COUPON P.O. BOX 3757
SEATTLE WA 98124

2nd HALF ALASKA MARINE LINES
COUPON P.O. BOX 3757
SEATTLE WA 98124

ACCOUNT # 50404 ✓
Please check for address corrections and indicate change(s) above.

ACCOUNT # 50404
Please check for address corrections and indicate change(s) above.

| | |
|-----------------------------------------------------------------------------------|-----------|
| 1st Half Tax Due | 7/31/2023 |
| | \$ 673.28 |
| Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest. | |

| | |
|-----------------------------------------------------------------------------------|------------|
| 2nd Half Tax Due | 10/31/2023 |
| | \$ 673.28 |
| Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest. | |

LYNDEN

Alaska Marine Lines

PO Box 3996 • Seattle WA 98124-3996

✓ K # 2697057530



US POSTAGE



ZIP 98188 \$ 000.63⁰
02 471

0000341152 JUL 12 2023

**CITY OF NOME
102 DIVISION STREET
NOME, AK 99762**

-R-T-S-

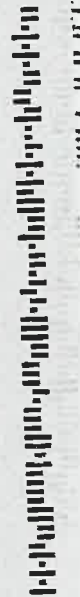
997622009-1N

009 07/22/23

Rem

RETURN TO SENDER
INSUFFICIENT ADDRESS
UNABLE TO FORWARD
RETURN TO SENDER

99762200911



Personal property account: ALASKA MARINE LINES (50404)

Personal Property Account Personal Properties Property Value History Transactions Period Summary Payoff

| Due Date | Scheduled Amount Due | Amount Paid | Amount Unpaid |
|----------|----------------------|-------------|---------------|
| | | | |

| Period | Taxes | Interest | Penalty | Miscellaneous | Unapplied | Balance |
|-------------------------|----------|----------|---------|---------------|-----------|----------|
| 01/01/2023 - 12/31/2023 | 1,346.56 | 4.49 | 53.86 | .00 | .00 | 1,404.91 |
| Unbilled interest | .00 | .00 | .00 | .00 | .00 | .00 |
| | | | | | | |
| | 1,346.56 | 4.49 | 53.86 | .00 | .00 | 1,404.91 |

Payoff date: 08/01/2023 



CITY OF NOME

102 Division Street
 Nome, Alaska 99762
 Phone: 907-443-6663
 Fax: 907-443-5345

Official 2023 Tax Bill

ALASKA MARINE TRUCKING
 P.O. BOX 3757
 SEATTLE WA 98124

The City of Nome makes every reasonable attempt to assure that property owners receive their assessment notices and tax bills timely. It is however, the responsibility of the property owner to make sure the City has the most current information available.

FAILURE TO RECEIVE A TAX NOTICE DOES NOT RELIEVE THE TAXPAYER FROM PAYING THEIR TAXES ON TIME.

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If an installment is not paid in full by the due date, the unpaid balance of that installment becomes delinquent. Penalty of 8% and interest of 8% per annum shall accrue on the unpaid balance of the delinquent taxes from the due date until paid in full.

Payment may be made online at: www.nomealaska.org. Follow the link "Online Payments" from the homepage.

| Property Information | | Property Value Assessments | |
|-----------------------------------------------|-----------|----------------------------|--|
| BUSINESS SUPPLIES/COMPUTERS | | 13,136.00 | |
| INVENTORY | | 1,295.00 | |
| MACHINERY & EQUIPMENT | | 1,200.00 | |
| <i>AMT PPT</i> | | | |
| Grand Total | | \$ 15,631.00 | |
| Description | Mill Rate | Amount Due | |
| 12/31/2023 Personal Property Taxes 7/31/2023 | 10.5 | \$ 82.07 | |
| 12/31/2023 Personal Property Taxes 10/31/2023 | 10.5 | \$ 82.07 | |
| Total Amount Due | | \$ 164.13 | |

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

1st HALF ALASKA MARINE TRUCKING
COUPON P.O. BOX 3757
 SEATTLE WA 98124

ACCOUNT #

50599 ✓

Please check for address corrections and indicate change(s) above.

1st Half Tax Due 7/31/2023
 \$ 82.07

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

2nd HALF ALASKA MARINE TRUCKING
COUPON P.O. BOX 3757
 SEATTLE WA 98124

ACCOUNT #

50599

Please check for address corrections and indicate change(s) above.

2nd Half Tax Due 10/31/2023
 \$ 82.07

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

LYNDEN

PO Box 3996 • Seattle WA 98124-3996

Alaska Marine Trucking
CK # 2697057532



US POSTAGE PERMIT NO. 101 SEATTLE WA 98101

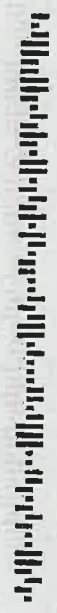
ZIP 98188 \$ 000.63⁰
02 4N
0000341152 JUL 12 2023

CITY OF NOME
102 DIVISION STREET
NOME, AK 99762

-R-T-S- 997622009-1N 009 07/22/23

RETURN TO SENDER
INSUFFICIENT ADDRESS
UNABLE TO FORWARD
RETURN TO SENDER

99762200911




Personal property account: ALASKA MARINE TRUCKING (50599)

Personal Property Account Personal Properties Property Value History Transactions Period Summary **Payoff**

| Due Date | Scheduled Amount Due | Amount Paid | Amount Unpaid |
|----------|----------------------|-------------|---------------|
|----------|----------------------|-------------|---------------|

| Period | Taxes | Interest | Penalty | Miscellaneous | Unapplied | Balance |
|-------------------------|--------|----------|---------|---------------|-----------|---------|
| 01/01/2023 - 12/31/2023 | 164.13 | .55 | 6.56 | .00 | .00 | 171.24 |
| Unbilled interest | .00 | .00 | .00 | .00 | .00 | .00 |

| | | | | | | |
|--|--------|-----|------|-----|-----|--------|
| | 164.13 | .55 | 6.56 | .00 | .00 | 171.24 |
|--|--------|-----|------|-----|-----|--------|

Payoff date: 08/01/2023 

August 16, 2023

Item B.

Dear City of Nome Council,

I am writing to request that you waive the penalty and interest incurred from this property tax assessment arriving late. The bill I received had an address of 102 Division St. I mailed this check on June 28, 2023, and it was returned to sender due to having the wrong address. I did not get this notice until early August. ~~I~~ I then mailed it again, only to have the same experience. I just called your town office and was told that indeed, you have had a problem with the postal service. This is the town's problem, not mine, so please remove the penalty and interest from my bill.

Thank you.

Mark Symott
603-986-9607
mark@marksymott.com

Mr. Symott
Box 72
Jackson, NH 03846

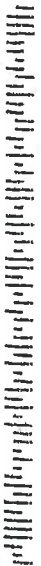
RECEIVED
AUG 22 2023

CITY OF NOME
CLERKS DEPARTMENT

City of Nome

~~PO Box 281~~
Nome, Alaska 99762

99762-0281



Dear Council Members,

I'd like to thank you for your dedication to the wonderful city we call Nome.

On March 16th, 2017 Nome Grown LLC opened it's doors for business; featuring a retail marijuana dispensary and a limited cannabis cultivation facility (the only cannabis cultivation in western Alaska).

Despite the taboo stereotypes and antiquated beliefs which are often based on emotion rather than reason surrounding the nascent marijuana industry, Nome Grown LLC has grown to employ 5 full time employees and 3 part time employees. We hope to increase the number of full-time/ part-time positions and sales tax revenue for the city.

The total U.S. economic impact from marijuana sales in 2023 is expected to reach \$100 billion- up more than 12% from last year, according to the recently published MJBiz Factbook.


The economic impact to the state of Alaska is listed at \$1.1 billion. For each state the economic impact per person varies based on factors such as population size, etc. For Alaska, the marijuana market will deliver roughly \$1431 of economic impact per person this year (MJ BizDaily, "US cannabis industry's \$100 million economic impact varies by state"; Andrew Long, 5/11/23). On the local level, the city of Nome collected \$287,630.64 in total sales tax and any penalty and interest in 2022 for cannabis. That roughly translates into \$80 per Nome citizen of economic impact. (City Clerk's Office/ US Census Bureau)

Over the past several months I have been engaged with the SOA Marijuana Control Board on legislation that will allow dispensaries to employ the use of a exterior pick up window for cannabis transactions. On July 14th, the Lieutenant Governor, Nancy Dalstrom; signed it into law with an effective date of August 13th, 2023. This specifically permits the use of a walk-up or drive through exterior window as part of the operation plan for a particular dispensary with proper permits in place.

In effort to see the recently passed aforementioned legislation implemented on the local level and to update city ordinance to be in line with state statutes; I would like to propose an amendment to City of Nome code of ordinances for your consideration. Specifically under Title 3; section 3.4.080 Hours of Sale I propose to amend Section (b) to possibly read: The exception to subsection (a) a retail marijuana establishment may employ the use of an exterior window pick up that is compliance with all applicable state statutes and local ordinances between the hours of ten a.m. to three a.m.. Perhaps re- lettering the existing exception under (b) to (c) and the existing section (c) to (d) may prove prudent.

I Have attached pertinent letters that provide the backdrop to the process with the Marijuana Control Board that has led us here. I truly look forward to working with the city council and officials to see this to fruition. Please feel free to contact me to seek clarification and/ or answer any questions or concerns.

Warmest Regards,



Gregory Smith/ Nome Grown LLC

Dear Honorable Members of the Alaska Marijuana Control Board,

I am writing to you today as a licensee of a retail marijuana store and as a member of the public who sees the safety reasons for this proposed regulation. I would thank the board for this regulation project and the AMCO examiners for all their hard work bringing this regulation draft to us for public comment. As I'm sure you recall, I have been in front of this board on a couple of occasions regarding this exact matter. I am here today to express my support for the majority of the proposed regulation, 3AAC 306.380, Walk-up or Drive-through Exterior Window Pick-up for Retail Marijuana Stores. This new regulation will give customers a simple, secure, and safe way to buy marijuana and marijuana-related products.

All of us Alaskans have to value our safety and security. As much as we love and cherish our town and State, it is not lost on us that our weather and geographical conditions are harsh. The conditions are extreme for anyone, but the concern is heightened for our elders. Accessibility is crucial to keep us safe and healthy. One of the main benefits of drive-through locations is the convenience it provides to legal marijuana consumers, particularly those with mobility limitations or disabilities. Some of us have trouble walking, some of us can't walk, and we rely on wheelchairs or other walking/mobility aids. Some of us have such major accessibility hindrances that we're too afraid to leave our houses regularly, knowing we must get out of our vehicles and walk through parking lots and areas that can be directly affected by the extreme weather Alaska has to get to our destination. Sometimes the weather can be too much, high winds/blizzards, rain, heat, etc., so instead, we go without because we cannot get from the car to the building without having safety issues. Now, some people will say, "so what, don't buy or smoke weed if you can't get to the store" this statement doesn't take into consideration that some people have either physical or moral reasons to take marijuana as an alternative to opiates or other pharmaceuticals, just because the State of Alaska has recreationally legal marijuana doesn't negate the fact that marijuana has medicinal benefits.

When 3 AAC 306.380 is passed, it will allow these individuals to purchase their desired products without physically entering the store; consumers will still be on the licensed premises, they will still follow the identification regulations, the required signage will still be visible to customers while making their way through the drive through thus, making marijuana more accessible and more convenient for elders and other-abled individuals while remaining legal.

Drive-through locations at retail marijuana stores in Nome and statewide would significantly reduce our safety risks, especially in winter or inclement weather. Elders, in particular, will benefit from this option as they can access their desired products without physically entering the store, which is crucial for their safety. The harsh weather conditions in Nome can be extremely challenging for anyone, especially those who rely on wheelchairs or other mobility aids. The drive-through option will reduce the safety risks for these individuals, as they no longer have to walk through windy, rainy, snowy, and slippery conditions to access the store.

In addition to convenience, drive-through locations also offer enhanced safety measures. All transactions will be recorded through video surveillance and kept on file for at least 40 days, ensuring the legality of each sale and verifying the customer's identification. The requirement for payment to be made through an electronic platform or mobile point-of-sale system also adds an extra layer of security, further reducing the risk of theft.

I appreciate the proposed regulations' consideration of the requirements and restrictions imposed by local governments; this shows the MCB's commitment to responsible regulation and respect for local communities and their concerns. The City of Nome and its elders have also shown their support for this regulation, demonstrating the importance of this proposed change.

All this being said, I do think that 3 AAC 306.380 (e) needs to be adjusted, "Prior to completing a sale at a walk-up or drive-through exterior window, the licensee or the employee shall physically view and inspect the consumer's photo identification" – this part is 100% acceptable however, "Each person in a vehicle at the drive-through exterior window must be 21 years of age or older unless the person is the consumer's own child, grandchild, or ward who is not older than seven years of age seated or otherwise required by local or state law to be seated in a car seat or booster seat." First and foremost, adding this to the proposed regulation completely defeats the purpose. Parents do not want to leave their children in unattended running vehicles in the long cold Alaskan winter. The board hears this, so we get a reg project drafted only for the regulation to say that only parents of children in car seats can use the drive through, all other parents need to leave their children unattended in a running vehicle or get a babysitter to run to the retail marijuana store, and this should not be the case. Also, not many parents carry ID for their children, so how does a parent of a tall or large child and not in a booster or car seat prove their age? Not only does this pose a problem, but it is a bit of a government over-reach over a product that, under 3 AAC 306.345(a)(3) at the point of sale, marijuana or a marijuana product sold is packaged in resealable, child-resistant packaging designed to be constructed to be significantly difficult for children under five years of age to open, but not normally difficult for adults to use properly; and (4) unless already packaged by the cultivation facility or the manufacturing facility in an opaque package for final retail sale, any marijuana or marijuana product purchased by the consumer is placed in an opaque package by the retail marijuana store or the consumer before the consumer exits the retail marijuana store. Parents can drive through a pharmacy drive-through with a van load of children and pick up hundreds or thousands of milligrams of opiates without question or take their children into a liquor store where children can clearly see every item for sale, but a parent can't drive through a pot shop drive through and pick up "some weed" that's in an opaque container because their over-seven child is in the car is non-sensical. . Allowing parents to make their own choices for their families is a human right and may open up the conversation they all need to have with their families.

In conclusion, the proposed regulation, 3AAC 306.380, Walk-up or Drive-through Exterior Window Pick-up for Retail Marijuana Stores, with some minor changes, is a positive step forward for the retail marijuana industry in Alaska. It will provide customers with more convenient and safe access to marijuana and marijuana-related products while also ensuring the legality and security of each transaction.

Thank you for considering my comments and for your commitment to the responsible regulation of the retail marijuana industry. I strongly support the proposed regulation and hope it will be implemented soon.

Sincerely,

Greg Smith



Jana D. Weltzin
Licensed in Alaska & Arizona
901 Photo Ave.
Anchorage, Alaska 99503
Phone 630-913-1113
Main Office 907-231-3750
JDW, LLC
jana@jdw-counsel.com

March 17, 2022

Re: MJ14 request for Nome Grown Retail License

Dear: Honorable Marijuana Control Board,

As a background refresher on this MJ14 request, this Board denied a previous submission of a MJ14 for Nome Grown Retail License at the October 2021 MCB meeting in Anchorage, Alaska. The Board provided feedback to the applicant to review in detail Enforcement's Memo authored by Chief Hoelscher that outlined regulatory concerns and considerations as the applicant also recognized that there were some regulatory issues identified by Chief Hoelscher that needed further clarification. The Board then directed the applicant to re-apply with a plan that addressed all items identified by Chief Hoelscher. Please see below for a detailed outline of Nome Grown's plan to address each regulatory concern raised by Chief Hoelscher and the Enforcement Team:

1. "Approval of this diagram would not be in accordance with 3AAC 306.705, the "conex" is separate and may be considered adjacent if the fence is taken into consideration. Even with that consideration the "conex" would be a restricted access area." Nome Grown response to this concern is that the term "conex" was a simplified way to denote a structure and to convey its approximate size and added security to the facility. The building that houses the drive-up window is a traditional wood structure that was originally part of the cultivation building. Access to the restricted access area of the drive-up window work area is through the cultivation building. We are unsure why this item was listed as a concern for enforcement. This building structure has been approved by the local government and a connecting sight-obscuring fencing enclosure shown on the diagram set increases security for the entire facility and ensures no marijuana is seen by the public outside the licensed premises.
2. "Would be an act prohibited as a retail marijuana store may only sell marijuana or a marijuana product to a consumer who is physically present on the licensed premises." Nome Grown addressed this regulatory concern by including a slight additional expansion of the licensed premises area directly outside the pick-up window as part of the licensed premises. As you can see on the attached MJ14 diagram set, an area measuring in size of 6 feet by 8 feet has been added to the walk-up/drive area as licensed premises area. Per 3AAC 306.990(23), a licensed premises may include outdoor areas. Additionally, part of



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the drive-up/walk-up plan is to clearly mark the outside licensed premises area with barriers. These 6' x 8' barriers will be in place when the walk-up/drive-up is not open to the public.

3. Enforcement also noted concerns that it would be difficult to assess if a person was under the age of 21 in this walk-up/drive-up model. However, we disagree – to our knowledge, during the emergency declaration period when the 3 AAC 306.995 were in place, there were no incidents of underage sales made to walkup/drive-up consumers. Additionally, unlike the emergency declaration regulations, Nome Grown will require all persons in the vehicle be 21. This will be required as the space right outside of the window will be licensed premises. Therefore, Greg shall have additional signage on the exterior of the building clearing stating, “No persons under the age of 21 years old past this point” and “Area under surveillance” to defer attempts by persons under 21 years of age from entering the outside licensed area. There will also be cameras monitoring the area of the walk-up/drive-up area and the drive way before the window to ensure the staff knows how many persons are in the vehicle so they know if any under age person is hiding when the vehicle drives up to the window.
4. Moreover, Nome is a small community, the folks that work at Nome Grown have been there on average for over 2 years. The staff at Nome Grown have lived in Nome for at least 5 years, but most were born and raised in Nome. Hence, Nome Grown staff knows its customers, its community, and they are uniquely situated to quickly identify any persons attempting to make a purchase who are not under the age of 21. Additionally, the idea that its more difficult to assess a person’s identity and age just because it’s a drive up model is inconsistent with the use of drive-ups in other *highly* regulated industries such as banking and pharmacies.
5. Another point raised by Enforcement is the concern that it’s difficult to assess whether a person is under the influence of an intoxicating substance if that person is in a vehicle vs. coming into the store. To address this concern, Greg has added extra training and protocols for his staff to make a purposeful effort to engage in conversation with each person in the vehicle and exchange in dialogue to watch for signs of inebriation. Greg is a highly trained drug and alcohol addiction health provider and whom as an adjunct faculty of UAF to this endeavor has the knowledge, the training, and the skill set to create protocols and procedures for staff who do work the window to purposefully engage with customers and watch for telltale signs of inebriation. Additionally, during the emergency declaration period, there were no incidents of increased marijuana sales to inebriated persons or an increased rate of retail stores having to refuse to sell to consumers because they tried to go through drive-ups inebriated. Presumably, if a person is intoxicated and driving a vehicle



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through a narrow driveway, its going to be easier to tell if they are drunk then it would be if they were just having to walk into the store.

6. Another concern raised by enforcement is that because there may be minors in the vehicle that all occupants would need to show valid ID proving that they are all over the age of 21. We agree and have modified the plan to ensure all occupants of any vehicle that goes through the driveway show valid identification proving they are 21 years of age or older.
7. Enforcement, recognizing the rural nature of Nome, voiced concerns about how staff would ensure that the identification a customer provides to them is actually their own identification in the event that customer traveled to the store on a four-wheeler or snow machine and was wearing facemasks, hats, helmets, etc. This is a good point, but this is already addressed in the Nome Grown procedures for the store as it currently is operated and would extend to the window walk-up/drive-up outside licensed premises as well. Currently, folks drive their snow machines and 4-wheelers to Nome Grown all the time. Customers know that they still have to remove their facemasks and helmets and show their face when they have their ID checked by the retail staff in order to purchase marijuana from the retail facility. This is currently the practice and will remain the practice.
8. Lastly, Enforcement's memo rightfully pointed out that the plan for the drive-up/walk-up did not address the requirement for posting the required consumer notices within the licensed premises area. The revised MJ15 and MJ14 attached clearly address this regulatory component and all consumer notices will be posted on the exterior of the building. The postings will be of such size to ensure clear visibility at all times to all consumers who utilize the walk-up/drive-up area.

Additionally, please see the list of elders who have indicated that they would very much like to have a drive through option when coming to Nome Grown. Given that the Nome Grown plan has addressed all regulatory and safety concerns raised by Enforcement, we respectfully request the Marijuana Control Board consider this unique proposal, the rural nature of the community, and the intent to provide ease of access to person over the age of 21 who chose to consume tested and regulated marijuana products.

Truly and Sincerely Yours,

Jana D. Weltzin, Esq.

NOME GROWN ELDER SUPPORT SIGNATURES ---- WALK-UP / DRIVE-UP WINDOW

PRINT FULL NAME

SIGNATURE

- 1 Daniel Komok Daniel Komok 12/1/21
- 2 Richard Okinello Richard Okinello
- 3 Sterling Gologergen, Sterling Gologergen
- 4 Hilda Sacher Hilda Sacher
- 5 SEMI EDWARD LONG SEMI EDWARD LONG
- 6 Kenneth Waltz Kenneth Waltz
- 7 Evelyn Omick Evelyn Omick
- 8 Elijah Ditega Elijah Ditega
- 9 Melissa Gray Melissa Gray
- 10 Andrew [unclear] Andrew [unclear]
- 11 Sandra Annogiuk Sandra Annogiuk
- 12 Andrew Durigo Andrew Durigo
- 13 Eileen R Beech Eileen Beech
- 14 Shari Lynn Shari Lynn
- 15 Mikal Henry Mikal Henry
- 16 William Carter William Carter
- 17 Debra Seetok Debra Seetok
- 18 Nancy Iyapana Nancy Iyapana
- 19 Carol Henry Carol Henry
- 20 Gabe Gray Gabe Gray
- 21 Jeanne KOST Jeanne KOST
- 22 [unclear] [unclear]
- 23 David Kowley David Kowley
- 24 Cheryl Kowchek Cheryl Kowchek

25
26
27
28
29
30

NCC FY23
Year End

Nome Community Center, Inc

Executive Director's Report

Quote

"It certainly makes sense to shippers that cutting a thousand or so miles or a couple of thousand miles off is cheaper. Right. But it doesn't mean that it's less risky. You're still going to the Arctic. It's still going to be cold," A.Ahmasuk-KNBA.org

By 2050, ships traveling through the Arctic's Northwest Passage may not need an icebreaker to escort them for the journey. In Nome, residents are wondering whether a new port will help or hinder efforts to address a myriad of chronic social problems. Some are also concerned that an onslaught of industrial marine traffic may impact people of Bering Straits, who have thrived along the coastline here for generations. This Arctic traffic transition cannot be stopped. But there is also an emerging transition that is hard to confront besides homelessness that is breaching our social walls here, a creeping *silent food insecurity*. Not only in Nome but also its surrounding 17 villages of the region are having difficulty of providing adequate table food for the families specially those who are under Federal and State SNAP/ EBT program.



A cruise ship docked at Nome Port summer of 2022

Last May 25, 2023; Feeding America has chosen Nome Community Center as one of the Hunger Action Champions for Alaska after endorsement from Food Bank of Alaska. NCC Food Bank has noted a surge of number of households from 60 at end of 2022 to 232 households by June 2023. Currently, NCC extends food lifeline service support to City of Teller through the SAFE-D Food Shipment program as part of it's outreach initiative to address food insecurity.

Join us to stop food insecurity in this region. <https://www.nomecc.org/donate.html>

Community Service Programs

XYZ Senior Center (*Patt Ward; Melanie, Denise and Wally*)

The XYZ Senior Center offers much-needed services to our community elders. These services include congregate meals, transportation, meal deliveries, and laundry facilities. Elders have the opportunity to socialize in the dining area, exercise in the activity room and maintain social media connectivity in the computer lab. There are 117 active consumers in these 3 grant programs and 30 community volunteers that served the Senior and Elderly programs. (Grants) *USDA, Nutrition, Transportation & Services, Adult Day Services, Health Promotion/ Disease Prevention.*

| | | |
|-----------------------|-------------------------|------------------------|
| Breakfast Served: 731 | Congregate Meals: 4,146 | Meals Delivered: 4,369 |
| Guest Meals: 160 | Transport Rides: 4,090 | Laundry Loads: 660 |
| Clients (M-51) (F-66) | ADS Consumers: 8 | Volunteer Hrs: 1,348 |

Milestones:

- Alaska Center for the Blind- low vision clinic
- Marty Lange with Alaska Commission on Aging here to survey elders
- Alaska Business Development Center- Free Tax Preparation for Community
- Healing through music with The Harmonica Man, Mike Stevens
- Agnew Beck Consulting-digital Equity Community Listening Session
- RurALCap - recruiting Elder Mentors
- CAMP Department- screening for blood pressure and chemistry. Flu Shot Clinic
- Replaced carpet and painted XYZ Dining Room, New Fire alarm system installed
- XYZ Refrigerator repair, Preventative maintenance on XYZ Senior Bus x2
- START and PASS vehicle safety trainings completed by Wally and Melanie
- Extended 5-week cycle menu to 8 week cycle menu
- Gift knitting slippers for residents of Quyanna Care
- Participants attend UAF Northwest Campus for basic machine maintenance and sewing
- Procurement of 2 Muskoxen hides and a qiviut processing class
- Participants make salve from tundra herbs
- King Island Drummers and Dancers perform
- Community garden participation
- Christmas Concert by piano students
- Manager attended Leadership Summit and Staff Trainings completed

Food Bank (*Doris Angusuc with Kathy McKibben and other volunteers*)

The Nome Food Bank is supported by Food Bank of Alaska with USDA commodities and by various community and statewide donors. It opens Tuesdays and Thursdays offering fresh, frozen, and canned food for those who need extra support to feed their families, and many consider it a crucial lifeline. We depend on volunteers to assist with food distribution (total of 312 volunteer hours). AC and Hansons/ Safeway provide daily produce support.

Nome Food Bank also provide satellite support to City of Teller for SAFE-D food shipment operations.

Community Initiative Matching Grant-AK

| | | |
|--------------------------------------------------|-------------------------------------------------------|--------------------------|
| # of New Applications | Households: 257 | Individuals: 787 |
| # Households/ Individuals served | Households: 1335 | Individuals: 4030 |
| Commodities Room: 903 clients | Community Room: 352 clients | SNAP/EBT clients: 59 |
| Villagers Assisted: 14 households | Donated Goods: 3,425 lbs | Donated Cash: \$9,440.00 |
| # of Thanksgiving Boxes Distributed: 35 families | # of Christmas Boxes Distributed: 38 families | |
| # of New Year Boxes Distributed: 42 families | # of (\$50) Food Gift Card Distributed: 44 households | |

(NEST) Nome Emergency Shelter Team, Inc (*Shoni Evans and 9 Client Advocates*)

NEST began in response to several freezing deaths on the streets of Nome. Creating a shelter was a community grassroots effort to prevent exposure- related death by providing a warm, safe place to sleep for anyone in need. NEST opened for the season on November 1, 2022. There are 183 participants that were served under the program.

Community Initiative Matching Grant, Basic Homeless Assistance Program, NEST Core Support and USDA

| | | |
|-------------------------------------|----------------------------------|-------------------------------------|
| # of Bed Nights: 5,481 Annual Total | Meals Served: 6,979 Annual Total | New Registrations: 166 Annual Total |
| # of Safety Calls: 53 Annual Total | # of EMS Calls: 14 Annual Total | Average Bed Nights: 783 per month |

Permanent Supportive Housing (*Liz Johnson and Janice Mixsooke*)

Homeless prevention efforts support families struggling to pay rent and utilities due to crisis, unemployment, or life-altering events to keep individuals and families housed. Participants are currently housed, some have gained employment, some are on a path to sobriety and others are getting the behavioral health services they need. *Continuum of Care- HUD; Supportive Housing Match, Special Needs Housing Grant- Alaska Housing Finance Corp;*

| | | |
|------------------|---------|---------|
| Morse Apartment: | #1: 25 | #3: 18 |
| Ponderosa #5: 12 | #7: 15 | #12: 12 |
| KingsWay # A: 10 | # B: 12 | # C: 10 |

Single Unit Housing (Shoemaker): 41; Number of Graduate: 1 (all numbers are living units multiplied by months)

Housing & Homeless Prevention (*Shoni Evans and Janice Mixsooke*)

Permanent Supportive Housing is a proven solution to homelessness for the most vulnerable chronically unhoused community members. It pairs housing with case management and supportive services.

Special Needs Housing Grant- AHFC

| | | |
|-----------------------------------|----------------------------------|---------------------------------|
| BoS Prioritization: 59 Average | # Chronic Homeless: 25 Average | Comp/Assessments: 27 |
| # of Referral to NEST: 59 Average | Street Outreach: 4 Average | DomViolenceVics: 13 Average |
| Veterans: 10 Average | Village Returnees: 6 total | Assist/Out of State Return: 1 |
| Transport Assistance: 105 total | # of Families Assisted: 21 total | Persons W/ Disability: 14 total |

Family Services (*Shoni Evans*)

Family Services is an agency referral program that assists parents and families. The Coordinator work directly with the Alaska Office of Children's Services to assist families who are at risk of separation from their children. Parenting support groups are a major focus of our work in identifying what is strong, not wrong. We believe that we all have within us the wisdom and cultural competency to manage even the most difficult challenges that confronts families.

AK- Circle of Support; Community Family Education; AK Children's Trust

| | |
|-------------------------------------------|--------------------------------------|
| Total Number of Families Served: 6 | Total Number of Caregivers Served: 8 |
| Total Number of New Children Impacted: 17 | Total Number of Classes Offered: 10 |

Youth Camp CRAVE (*Kimberly Bishop and Shoni Evans*)

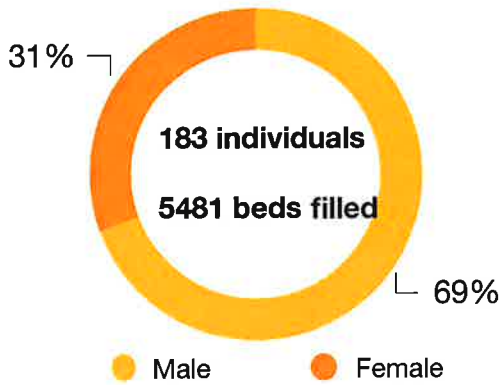
Youth camp was originally started as a tobacco prevention camp and evolved into CRAVE (Culture, Recreation, Active, Values and Education) in 2013. It is a 4-day summer camp that focuses on healthy living. Some of the activities include: tobacco prevention, campfire activities, alcohol awareness, hiking, paddle boarding, social/ emotional learning, swimming, fishing, nutrition education, group games, archery, cultural activities, and more!

Schedules (2023) July 18-20 (20 Foxes) July 27-30 (20 Wolves) and August. 3-6 (20 Bears)

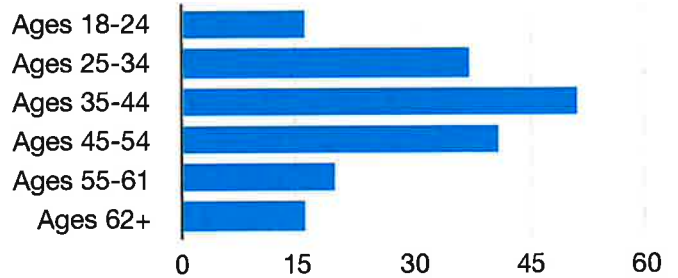
Youth Program Funds- City of Nome

NEST 2022-2023 Season Statistics

Item D.

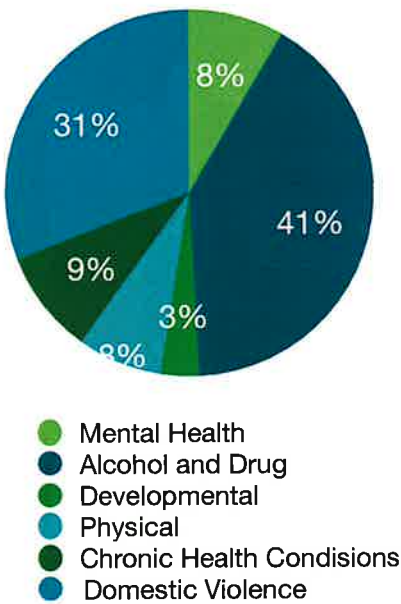


Ages of Guests

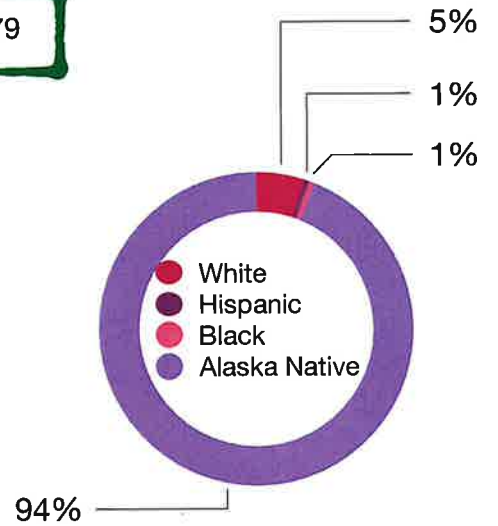
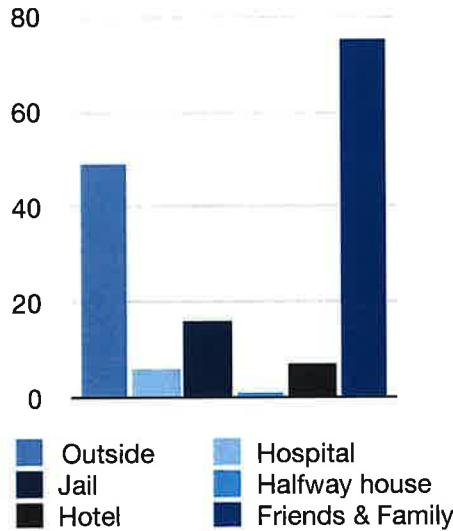


Meals served: 6,979

Reported Disabilities



Where there stayed before NEST



Police: 53 calls for back up help
EMS: 14 calls for Medical help

This NEST season was a great success. Our number of police calls and EMS calls were significantly decreased this year. I believe that part of the decreased calls was because of staff training and most of our staff has worked at NEST more then two seasons.

Last summer we took the staff through a training called Homeless core training by Ryan Dowd. The training is an empathy driven approach to solving problems, preventing conflict and serving the homeless around us. This course helps us understand trauma response, ways to easily lower aggression and prevent conflict and other great technics that gave our staff the skills to do the hard work we asked them to do every day.

With out the support both financially and physically of the community of Nome we would not be able to do the work we do. Thank you so much to everyone that assisted in our mission this year.

Nome Children Home (*Liz Kugzruk and 13 Child Advocates*)

Our Nome Children’s Home is a 10-bed emergency housing facility for children who have been removed from their parents’ homes by the Office of Children’s Services due to reports of harm or unsafe conditions in their home. For many children, those unsafe conditions include neglect and abuse. The Nome Children’s Home seeks to keep the children in the region, minimize the effect of trauma, and support the success of families.

USDA, ACT, AK Residential Care for Children and Youth

| | | |
|--------------------------------|-------------------------------------|--------------------------|
| Number of Bed Nights: 2,808 | Number of Placement: 21 | Total Number of Kids: 31 |
| Number of OCS Meetings: 13 | Number of TDMs: 12 | Number of BHS visits: 77 |
| Number of Incident Reports: 10 | # of Med/ Dental/ Vision visits: 44 | Self-Harm/ Injuries: 0 |

Boys & Girls Club (*Ryan VandeVere, Josiah Goslin*)

Nome Boys and Girls Club (B&GC) of Nome is a safe place that provides snacks, after-school care, tutoring, and valuable educational and emotional support for youth. The B&GC serves anywhere from 20 to 30 youth each weeknights. The youth of Nome benefit from building healthy social connections. B&GC is open Monday through Friday for youth ages seven to 18 years of age. Regular activities include Power Hour (homework tutoring), S.T.E.M. (Science, Technology, Engineering, and Mathematics), arts and crafts, field trips, Triple Play, cultural activities, Native Youth Olympics, reading improvement programs, and more! The Nome Clubhouse Facebook page features regular updates and reminders.

| | |
|--------------------------------|--------------------------------------------------|
| Total Yearly Attendance: 2,090 | Total Snacks Served- Year: 1,837 |
| Total “Other Youth” Served: 16 | Total Number of Volunteers- Year: 31 (1,240 hrs) |

Nome Youth Court (*Ian Blackwelder and Meghan Topkok*)

The Nome Youth Court gives first-time juvenile offenders the opportunity to keep their crime off the record by agreeing to go on trial before their peers. This Alaskan juvenile justice system is a restorative approach in which sentences focus on rehabilitation and on repairing the damage their mistakes cause to the community. Sentences promote responsibility much more than solely serving punishment. The recidivism rate for those who complete their sentences is much lower than those who are at the mercy of the traditional court system. *State of Alaska Youth Courts & Community Panels*

| | |
|----------------------------------------------------|-------------------------------------|
| Number of Youth Court Decisions (cases decided): 7 | Number of Cases Pending: 4 |
| Number of Cases Referred by the Villages: 11 | Number of Youth Court Conference: 1 |

Home Plate Nome, LLC (*Shoni Evans, Liz Johnson, Rhonda Schneider and Terra Development LLC*)

HomePlate Nome, LLC is a Housing First project designed to provide a path toward housing permanency for Nome’s most vulnerable chronically homeless population. HomePlate Nome will provide 15 studio apartment units for single occupancy with an on-site property manager’s unit. The design includes an onsite medical and mental health clinic with space for individual counseling. Construction of the HomePlate Apartments is expected to be completed by November of 2023 with a projected move in date of December 2023. Ground breaking was held in early September 2022. The location provides tenants with easy access to public safety services, the Wellness Center and the hospital.

Grants from Federal, State, City, Alaska Native Corporations and Private Foundations.

| | |
|----------------------|-----------------|
| Total Budget | \$ 9,871,978.00 |
| Total Pledged Amount | \$ 9,411,610.00 |

People and Culture

| | |
|----------------------------------------------|----------------------------------------------------|
| # Full Time Staff July 2022: 16 | # Full Time Staff June 2023: 14 |
| # Part Time Staff July 2022: 26 | # Part Time Staff June 2023: 23 |
| # of Separations/ Withdrawals/ Terminations | 2 Full Times; 14 Part Times; 10 Seasonal |
| # of Volunteer Hours : 4,812 | # of Staff Grievances received: 0 |
| # of Online Trainings Completed by Staff: 54 | # of Training/ Workshops/ Conferences Attended: 23 |

Administration

- David Sobie:** Network Data & Administration Support
- Doris Angusuc:** Nome Food Security
- Ian Blackwelder:** Youth Court & Juvenile Justice
- Janice Mixsooke:** Permanent Supportive Housing
- Josiah Goslin:** Boys & Girls Club
- Melanie Johnson:** Senior Program Support
- Ryan Breuker:** Property Management
- Emilie Zabel:** Office Coordination
- Nate Hobbs:** ICT Admin
- Patt Ward:** XYZ Senior Center
- Shoni Evans:** Community Support (NEST/ Family Services)
- Elizabeth Kugzruk:** Nome Childrens Home
- Kimberly Bishop:** People & Culture
- Liz Johnson:** Finance & Operations

Volunteer Service Program (Total Hours: 4,812 hrs)

- 1. Number of Volunteers that served XYZ Senior Program: 30 (1,348 Hour)**
- 2. Number of Volunteers that served in Food Bank: 4 (312 Hours)**
- 3. Number of Volunteers that served Community Support programs: 45 (1,926 Hours)**
- 4. Number of Volunteers Coordinated by Rhonda Schneider; 15 (1,226 Hours)**

- * Platinum Status of Transparency was received from GuideStar last January 2, 2023**
- * Commission of Accreditation of Rehabilitation Facilities: Status: Gold Certification**
- * Bamboo HR a People Data and Analytics Human Resources/ Payroll software was subscribed and activated.**
- *Staff ID System implemented**
- *(ICT) Information Communications Technology: Synology NAS server network system implemented.**
- * Number of Active Vehicles in Fleet: 11 *Number of Owned Properties: 6 Buildings**
- *Banks with Active Accounts: Wells Fargo and Northrim Bank of Alaska**

Governance

Board of Directors 2023 Roster

| | |
|------------------------------------|----------------------------------------|
| Margaret Thomas: President | Veronica Alviso: Vice President |
| Raeshawndra Jett: Secretary | Melissa Ford: Treasurer |
| Bridie Trainor | Garrick Fuller |
| Joy Morgan | Jessica Lemaire |
| Linda Heim (Ex Officio) | Debbie Pintsch (Ex-Officio) |
| Jenn Miller(Ex-Officio) | Vacant: |

*** Number of Active Board of Directors: 11 (vacant :1); Number of Board Meetings: 11**

Nome Community Center Inc, (NEST) Nome Emergency Shelter Team Inc, and HomePlate Nome LLC are all fully registered in Alaska Department of Law as Charitable Organization for Fiscal Years 2023 and 2024.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Environmental Conservation

DIVISION OF ENVIRONMENTAL HEALTH
Solid Waste Program

610 University Avenue
Fairbanks, Alaska 99709-3643
Main: 907.451.2100
fax: 907.451.2188

August 22, 2023

Sent via email to GSteckman@nomealaska.org

File Number: 400.15.001/400.15.012/400.15.015

Glenn Steckman, City Manager
City of Nome
P.O. Box 281
Nome, AK 99762-0281

Re: July 27, 2023 Inspection of Nome Beam Road Class II Landfill (Permit #SW2A012-25), Nome Inert Waste Monofill (Permit #SWZA037-27), and Nome Center Creek Closed Class II Landfill

Dear Mr. Steckman:

The Alaska Department of Environmental Conservation Solid Waste Program (ADEC) completed its annual inspections of the Nome Beam Road Class II Municipal Solid Waste Landfill (MSWLF), Nome Inert Waste Monofill, and Nome Center Creek Closed Class II MSWLF on July 27, 2023. I would like to thank John Bles, Aaron Cooper, and Cole Cushman for assisting me with the inspections. Below is a brief summary for each facility:

Beam Road Class II Landfill (98.3%). In general, this facility looks good and continues to be operated well. Additional cover material was needed in the winter waste disposal area and more litter was present compared to past years. Details from the inspection are included in the enclosed inspection checklist. The few items noted during the inspection can be found in the checklist.

Inert Waste Landfill (99%). This facility has greatly improved since last year. The active working faces have narrowed down to one and much of the waste is covered. This resulted in the issues with grading and drainage to be resolved. Please see the enclosed inspection checklist and photos for specific details on these items.


Closed Center Creek Class II Landfill. The vegetation on the closed landfill looks great and no sign of uncontrolled access by ATVs or other vehicles was noted. The trench and tire barrier system along the northern boundary appears to be effective. Groundwater monitoring at the site is ongoing and ADEC received the final revised Quality Assurance Project Plan (QAPP) on August 15, 2022, though the Upper Prediction Limit (UPL) table was submitted with the Fall 2022 Groundwater Monitoring Report. Please continue to monitor in accordance with the approved QAPP.

If you have any questions about this letter or the attached inspection checklists or photo logs, please contact me by telephone at 907-451-1650 or by email at luci.farrell@alaska.gov.

Glenn Steckman, City Manager
City of Nome

August 22, 2023
Page 2 of 2

Sincerely,



Luci Farrell
Environmental Program Specialist
Solid Waste Program
(907) 451-1650

Enclosure: Inspection Checklists and Photo Logs

G:\EH\SW\Communities\Nome\Nome Beam Road\Inspections\2023\2023 Nome Landfills Inspection Letter Final.docx

From: [Adams, Yvonne K \(DOT\)](#)
To: [Nickie Crowe](#); [Bryant Hammond](#); [Cheryl Thompson](#); [Adam Martinson](#); [Doug Johnson](#); [Scot Henderson](#); [Meghan Topkok](#); [Cameron Piscova](#); [Mark Johnson](#); [smcknight@kawerak.org](#); [Nancy Schiltz](#); [ccabrera@kawerak.org](#); [kwaterman@kawerak.org](#); [sivanoff@kawerak.org](#); [eltunawenuk@kawerak.org](#); [Admin@homechamber.com](#); [info@beringstraits.com](#); [land@beringstraits.com](#); [govtsvcs@beringstraits.com](#); [msallaffie@beringstraits.com](#); [bmendenhall@beringstraits.com](#); [maganley@beringstraits.com](#)
Subject: 2024-2027 DRAFT STIP Public Comment: Nome, AK
Date: Wednesday, August 16, 2023 9:11:53 AM
Attachments: [image001.jpg](#)
[image002.jpg](#)

Caution! This message was sent from outside your organization.

Graphical user interface, application, website Description automatically generated



August 16, 2023

Good morning,

The Alaska Statewide Transportation Improvement Program (STIP) is the state’s four-year program for transportation system preservation and development. It includes interstate, state and some local highways, bridges, ferries and public transportation, but does not include airports or non-ferry-related ports and harbors. It covers all system improvements for which partial or full federal funding is approved and that are expected to take place during the four-year duration of the STIP.

The DRAFT 2024-2027 STIP public comment period closes September 3rd, and we here with Northern Region wanted to touch base with our communities and solicit community feedback. Below are projects in your area that may specifically be of interest.

STIP ID 26057: Nome Port Road Rehabilitation

STIP ID 34201: Nome Emergency Repairs from the West Coast Alaska Storm

STIP ID 26156: Center Creek Road Rehabilitation

STIP ID 26085: Seppala Drive Rehabilitation and Realignment

STIP ID 28349: Front Street Resurfacing: Greg Kruschek Avenue to Bering Street



Thank you,

Yvonne Adams

Area Planner, Fairbanks Field Office
Alaska Department of Transportation & Public Facilities
2301 Peger Road, Fairbanks, AK 99709
yvonne.adams@alaska.gov
Office: (907) 451-2382
Fax: (907) 451-2313

It is the policy of the Alaska Department of Transportation and Public Facilities (DOT&PF) that no one shall be subject to discrimination on the basis of race, color, national origin, sex, age, or disability.

Persons with a hearing impairment can contact the department by dialing Alaska Relay at 711 and asking the communication assistant to call the telephone number listed. We are also able to offer, upon request, reasonable accommodations for the special needs related to disabilities.

Presented By:
City Manager

Action Taken:
Yes ___
No ___
Abstain ___

CITY OF NOME, ALASKA

RESOLUTION NO. R-23-07-03

**A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT BETWEEN
THE CITY OF NOME AND JOY BAKER TO SERVE AS A PROJECT
MANAGER FOR THE ARCTIC PORT FOR THE CITY OF NOME**

WHEREAS, the City of Nome wishes to employ the services of Joy Baker as the Project Manager of the Port of Nome; and,

WHEREAS, Joy Baker wishes to be employed as the Project Manager under the terms and conditions recited in the accompanying contract; and,

WHEREAS, the Project Manager position is considered a professional exempt position not subject to overtime provisions of the Federal Fair Labor Standards Act and Alaska Wage and Hour Act; and,

WHEREAS, the City and Joy Baker desire to provide for certain procedures, benefits, and requirements regarding the employment of Joy Baker by the City.

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council authorizes the City Manager to enter into the accompanying agreement with Joy Baker for the position of Project Manager of the Port of Nome.

APPROVED and **SIGNED** this 28th day of August, 2023.

JOHN K. HANDELAND
Mayor

ATTEST:

JEREMY JACOBSON,
Deputy City Clerk

CITY OF NOME, ALASKA
Job Description
Project Manager Arctic Port of Nome

Department: Port
Reports to: City Manager
Status: Exempt
Salary: Negotiated

Approved by: 
Date: 7/23/23

Summary:

Under direction of the City Manager, plans, the Project Manager organizes and manages the Arctic Port of Nome expansion and redevelopment project. Works with the Corp of Engineers, State of Alaska officials, Federal officials the State of Alaska delegation and the State of Alaska Congressional delegation to help insure federal and state funding. Grant writing will be part of the position to insure necessary revenues to complete capital projects necessary for the Port's expansion and redevelopment.

Essential Duties and Responsibilities:

- Reviews and recommends Port & Harbor priorities and strategic plans and assures that all Port plans and projects meet state and federal compliance regulations.
- Develops and implements strategic, marketing, and action plans; meets with a wide variety of government officials, business leaders, and organizations meet the Port & Harbor development and goals.
- Provides necessary information to enable their advisory function to the City Council.
- Represents the City Manager in working with federal and state agencies, legislators, Congressional leaders and industry.
- In consultation with contract lobbyists, remains current on existing regulations and proposed legislation to capture the greatest benefit to Port & Harbor development.
- Remains current on Port & Harbor issues, and presents recommendations to the City Manager and City Council for enhancing development of Nome's Port & Harbor.
- Works in cooperation with the City Manager, Finance Director, and City Engineer to manage Port & Harbor planning, development and construction.
- Maintains cooperative working relations with other City departments, outside associations, and regulatory agencies; serves as liaison between various organizations, agencies, and groups to coordinate port and harbor development.

- In cooperation with the Finance Director, facilitates the management of grant programs funding Ports & Harbor projects.
- Prepares monthly report on Port & Harbor project-related issues. Reviews quarterly statements of revenues and expenditures for coding accuracy.
- Oversees and assists with the management of Port & Harbor infrastructure maintenance planning, in coordination with Public Works Department.
- Provides guidance on risk reduction and risk management programs; reviews safety equipment and procedures, resolves issues.
- Performs other related duties as assigned. This position may require extended hours and travel on evenings and weekends; is part of the exempt service and does not qualify for overtime pay.

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must pass background check and obtain a Transportation Worker's Identification Card to be compliant with federal regulations.

Educational and/or Experience:

A Bachelor's Degree in Business or Public Administration, or related field; or the equivalent of a High School diploma with 5 years' experience in maritime operations or related port facility management; proficient with Microsoft Office and Excel; organizational skills and letter composition experience necessary; previous experience with public sector program management and public relations is desired.

Language Skills:

Ability to read, analyze and interpret general business documents and procedures and governmental regulations. Ability to compile data and write reports, business correspondence, procedure plans and financial documents. Ability to effectively present information and respond to questions from facility users, department managers, Port Commission, agencies, and the general public. Ability to develop and coordinate plans and programs effectively.

Mathematical Skills:

Ability to add, subtract, multiply and divide using whole numbers, common fractions, and decimals. Ability to monitor and project revenue and expense figures for the redevelopment and expansion of the Port facility and compile statistical data.

Reasoning Ability:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form. Ability to neutralize and resolve conflict situations.

Other Skills & Abilities:

Must be able to work well under pressure; meet the public in person, the telephone or Zoom in a courteous and professional manner; work harmoniously with numerous personalities; have a high level of initiative and be able to work with minimal supervision; be able to learn and retain knowledge of federal, state, and city laws, policies and procedures; ability to complete projects independently with inflexible deadlines; ability to use proper judgment and to prioritize work assignments; ability to make decisions and take necessary action; be able to fit into a public/professional office environment. Ability to work additional hours including evenings and weekends when necessary. Ability to maintain confidentiality is mandatory.

Physical Demands:

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle or feel objects, tools or controls; and talk or hear. The employee is frequently required to reach with hands and arms, stoop, kneel, or crouch. Employee must be able to periodically lift and/or move up to 50 pounds.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee is periodically required to perform duties outside of the office in various weather conditions which may include high winds, rain, mud, snow, ice, and cold temperatures. The noise level in the indoor work environment ranges from light to moderate and outdoor environment from moderate to heavy.



ADEC LOAN REQUESTS: Amending the Bering Street water / wastewater loan scopes & funding amendment request to include similar work for the Seppala Drive project.

During the fall of 2021, the NJUB requested (R 21-04) and the NCC passed resolutions R-21-10-03 & R-21-10-04 authorizing NJUS to pursue scope and budget amendments to the Bering Street drinking water (ADWF) and wastewater (ACWF) loans to include similar work for the Seppala Drive rehabilitation project – which was scheduled to be constructed in 2023.

The cost of materials and the cost of work has substantially increased in the last couple of years and the level of funding approved to borrow is now insufficient to construct the waterline (ADWF) improvements proposed to occur with the (now planned) 2024 Seppala Drive rehab project.

Approved funding levels for the wastewater (ACWF) portion remains adequate as the initial scope proposed for the Bering Street (and now the planned Seppala Drive work) was substantially reduced from what was originally envisioned. No additional actions are needed by NJUB or NCC for NJUS to pursue clean water funding for this project.

In late February of this year, NJUS submitted updated funding questionnaires to ADEC (as indicated with the table below) to address the funding shortfall – and also to keep the project from lapsing from DEC’s project priority lists due to delivery delays.

| Loan Number | Authorized | * Approx Bering St Costs | Pessimistic Seppala Dr Estimate | Revised Loan Request Amt. | Incremental Loan Request Amount |
|-------------|--------------|--------------------------|---------------------------------|---------------------------|---------------------------------|
| ADWF 627241 | \$ 2,433,988 | \$ 1,776,500 | \$ 3,410,880 | \$ 5,187,380 | \$ 2,753,392 |
| ACWF 627251 | \$ 2,086,937 | \$ 325,000 | \$ 325,000 | \$ 2,086,937 | \$ - |
| Totals: | \$ 4,520,925 | \$ 2,100,000 | \$ 3,737,380 | \$ 7,274,317 | \$ 2,753,392 |

* Bering Street project in close-out phase by DOT.

Recommendation:

Approve R 23-01 and request NCC’s authorization for NJUS to apply to and accept ADWF funding for the Seppala Drive water and wastewater work to be constructed (in 2024 as part of DOT’s road project).

Presented by:
Assistant Utility Manager

Action Taken:
Yes____
No____
Abstain____

**CITY OF NOME, ALASKA
RESOLUTION NO. R-23-08-03**

A RESOLUTION AUTHORIZING APPLICATION, APPROVAL & ACCEPTANCE OF A LOAN FROM THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION ALASKA DRINKING WATER FUND TO PROVIDE LOAN FINANCING FOR IMPROVEMENTS TO COMMUNITY WATER SYSTEM INFRASTRUCTURE

WHEREAS, the Utility Board determined application should be submitted to the Alaska Department of Environmental Conservation (ADEC) Alaska Drinking Water Fund (ADWF) Program to finance various infrastructure improvements to the water system, including replacements, extensions and enhancements; and

WHEREAS, the ADEC’s ADWF program currently offers terms up to 20 years with no prepayment penalties to provide low interest financing to communities for water system projects; and

WHEREAS, NJUS requested through ADEC’s questionnaire process that the NJUS’ ADWF loan for the Bering Street project be amended to include like work on the pending Seppala Drive project; and

WHEREAS, The Alaska Department of Transportation & Public Facilities (ADOT&PF) plans to reconstruct Seppala Drive in 2024 and has agreed to include the Seppala Drive Water & Sewer Utility work within the roadway project provided NJUS obtains the necessary funding and can match the road project schedule.

NOW, THEREFORE BE IT RESOLVED that the Nome City Council authorizes the application, approval and acceptance of an amended ADEC Alaska Drinking Water Fund Loan for the design and construction of drinking water related improvements located along the Seppala Drive corridor, with the additional loan amount of \$3,410,880 (beyond the \$2,433,988 previously approved), and authorizes the Utility Manager as Chief Operating Officer of the Utility to execute any and all documents that may be required by ADEC to reflect the indebtedness, the terms of its repayment, and any security thereof, including but not limited to an agreement for the loan and a promissory note.

APPROVED and **SIGNED** this 28th day of August, 2023.

JOHN K. HANDELAND, Mayor

ATTEST:

JEREMY JACOBSON, DEPUTY Clerk



NOME JOINT UTILITY BOARD

RESOLUTION 23-01

A RESOLUTION REQUESTING THAT THE NOME COMMON COUNCIL APPROVE & ACCEPT A LOAN FROM THE ALASKA DEPT. OF ENVIRONMENTAL CONSERVATION ALASKA DRINKING WATER FUND (ADWF) TO PROVIDE LOAN FINANCING FOR IMPROVEMENTS TO COMMUNITY WATER INFRASTRUCTURE

WHEREAS, The Utility Board determined application should be submitted to the Alaska Department of Environmental Conservation’s Revolving Loan Fund Programs to finance various infrastructure improvements constructed to the water and sewer systems, including replacements, extensions and enhancements; and,

WHEREAS, The Alaska Department of Environmental Conservation Alaska Clean Water & Alaska Drinking Water Fund loan programs offers terms up to 20 years with no prepayment penalties to provide low interest financing to communities for water and sewer systems; and

WHEREAS, NJUS requested through ADEC’s questionnaire process that the NJUS’ ADWF loan for the Bering Street project be amended to include like work on the pending Seppala Drive project; and

WHEREAS, The Alaska Department of Transportation & Public Facilities (ADOT&PF) plans to reconstruct Seppala Drive 2024 and has agreed to include the Seppala Drive Water & Sewer Utility work within the roadway project provided NJUS obtains the necessary funding and can match the road project schedule.

NOW THEREFORE BE IT RESOLVED that the Nome Joint Utility Board requests the Nome Common Council approve and authorize acceptance of an additional \$3,410,880 (beyond the \$2,433,988 already authorized for the Bering Street project) through the ADEC Drinking Water Fund Loan Program for construction of water system improvements, and authorize the Utility Manager as Chief Operating Officer of the Utility to execute any and all documents that may be required by the Department to reflect the indebtedness, the terms of its repayment, and an security thereof, including but not limited to an agreement for the loan and a promissory note.

SIGNED THIS 22 DAY OF August, 2023 AT NOME, ALASKA.



Carl Emmons, Chairman
NOME JOINT UTILITY BOARD

ATTEST: 

David Barron, Secretary
NOME JOINT UTILITY BOARD

TO: The Mayor and Common Council

FROM: Glenn Steckman

RE: City Manager's report

August 23, 2023

3D Printing Kickoff:

The 3D Printed Housing project has been officially kicked off. The timeline for the project deliverables was agreed to with HUD officials. The initial development is for a 3D Printed House will be built on for a city property. Military assistance through IRT will work to transfer the computer arm from Penn State to Nome next spring. Through the IRT program, the military trades will use this project as a training program for themselves and will provide one on one training to residents interested in the getting work experience.

Support for more 3D Printed Houses to be constructed will be solicited from the local tribal organizations and the private sector.

Small Business Administrator:

The SBA Administrator Isabelle Guzman met with the Mayor, Joy, Lucas and I on the port development project and housing needs in the community this past Wednesday. The Administrator was traveling in Alaska and visiting rural communities.

Sitnasuak Elders Committee:

I had the honor to meet with the Elders Committee to discuss the Historic Preservation Plan and to receive their input and recommendations. I am reaching out again to other organizations to make sure their concerns are heard.

Dept of Commerce/EDA:

Mitch Landrieu, Senior Advisor to the President, White House staff members, Assistant Secretary Susie Ruiz and senior Commerce and EDA officials were being hosted by Kawerak for a round table to discuss, fisheries, Arctic Geopolitical environment, economic development and needed investment in the Alaska Native communities. The Mayor and I were asked to participate and provide an update on the port project and Nome in general.

As part of the visit, former Mayor Landrieu was given a muddy and rainy tour of the port by Joy and Lucas. The tour was especially successful because Mayor Landrieu could see the high level of port activity and that vessels were being delayed from docking because of the activity.

Merbok cleanup:

City staff will be offering on last pick-up of debris from Merbok to businesses and residents. The deadline for final submittal for debris removal is September 22, Residents/Businesses can pick up a request form from the City Clerk's office starting Monday.

Cruise Ships:

Two cruise ships came into Nome this past week one for two days and the second for one day. Using the Carrie M. McLain Museum as a measure 400 visitors came to visit the museum.

Weather:

The weather has severely disrupted our maintenance plans for the season. So far, only the morgue building has had any exterior cleaning.

Joy Baker:

I am asking for you to approve Joy Baker's contract to be Project Manager. Attached to the resolution for approval is the contract and job description. The term of this agreement is for seven/eight months.

Sales Tax review:

The City Clerk staff has just completed a review of non-filed/unpaid sales tax. Notices have been sent out to remind businesses of late filings and non-paid sales taxes. In the near future, estimated tax bills will be sent to businesses that failed to pay their taxes. That begins another level of collection procedure.

Swimming Pool:

Not surprisingly, the pool project is not going to meet its completion date of September 1. The new goal for completion is mid-late September.

Summer youth activity at the ballfields

Summer softball is coming to end. Weather has not been kind to the program.

FEMA:

City staff is still working with FEMA officials to wrap the reimbursement requests from Typhoon Merbok.

Radio System:

The RFP technical specifications are being developed by General Engineering as an addendum. Once completed the RFP will be placed out for bid. Federal Engineering will not be allowed to bid. The city was seeking an honest assessment of the system and its limitations.

Ice Rink:

The Nome Winter Sports Association has just received new/used dasher boards to allow construction of the new rink to be located next to the Rec Center. Six light poles are to be installed, a water line will be installed. Site preparation will start soon and the dasher boards installed this fall.