

Mayor
John K. Handeland
Manager
Glenn Steckman
Clerk
Bryant Hammond



Nome City Council
Jerald Brown
Doug Johnson
Mark Johnson
Adam Martinson
Jennifer Reader
Meghan Sigvanna Topkok

**NOME COMMON COUNCIL
REGULAR MEETING AGENDA
MONDAY, OCTOBER 11, 2021 at 7:00 PM
COUNCIL CHAMBERS IN CITY HALL**

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

ROLL CALL

APPROVAL OF AGENDA

OATH OF OFFICE

- [A.](#) Youth Representative Paris Hebel Oath of Office,

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- [B.](#) Council Member Scot Henderson Oath of Office,

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APPROVAL OF MINUTES

- [A.](#) September 27, 2021 Nome Common Council Regular Meeting Minutes,

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- [B.](#) October 7, 2021 Nome Common Council Special Meeting Minutes,

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COMMUNICATIONS

- [A.](#) Letter of September 24, 2021 from State Assessor Caissie to City of Nome re: 2021 Full Value Determination,

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- [B.](#) Letter of October 8, 2021 from AMCO to City of Nome re: Retail Marijuana Store License Renewal,

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CITIZEN'S COMMENTS

NEW BUSINESS

UTILITY MANAGER'S REPORT

- A. Activity Report: September 28 - October 8, 2021,

VERBAL

CITY MANAGER'S REPORT

- [A.](#) Activity Report: September 28 - October 8, 2021,

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CITIZEN'S COMMENTS

COUNCIL MEMBER'S COMMENTS

MAYOR'S COMMENTS AND REPORT

- A. Activity Report: September 28 - October 8, 2021,

VERBAL

- B. Appointment of Peter Travers to Public Safety Advisory Commission Seat "G,"

VERBAL

EXECUTIVE SESSION

- A. Discussion of Legal Strategies the Immediate Knowledge of Which May Have Adverse Impacts on City of Nome Finances,

VERBAL

ADJOURNMENT

OATH OF OFFICE

United States of America)	
State of Alaska)	ss.
Second Judicial District)	

“I, ***Paris Hebel***, do solemnly swear that I will support the Constitution of the United States, the laws of the State of Alaska, and the Ordinances of the Municipality of Nome, and that I will, to the best of my ability, honestly and faithfully discharge the duties of my office of ***City of Nome Youth Representative*** without fear, favor or partiality and therein to do every justice to all persons and to the City, so help me GOD.”

SIGNED AND SWORN this 11th day of October, 2021.

Paris Hebel
 Youth Representative

ATTEST:

Bryant Hammond
 City Clerk

OATH OF OFFICE

United States of America)	
State of Alaska)	ss.
Second Judicial District)	

“I, **Scot Henderson**, do solemnly swear that I will support the Constitution of the United States, the laws of the State of Alaska, and the Ordinances of the Municipality of Nome, and that I will, to the best of my ability, honestly and faithfully discharge the duties of my office of **City of Nome Council Member** without fear, favor or partiality and therein to do every justice to all persons and to the City, so help me GOD.”

SIGNED AND SWORN this 11th day of October, 2021.

Scot Henderson
Council Member

ATTEST:

Bryant Hammond
City Clerk

Mayor
John K. Handeland

Manager
Glenn Steckman

Clerk
Bryant Hammond



Nome City Council Item A.

Jerald Brown
Doug Johnson
Mark Johnson
Adam Martinson
Jennifer Reader
Meghan Sigvanna Topkok

**NOME COMMON COUNCIL
REGULAR MEETING MINUTES**

MONDAY, SEPTEMBER 27, 2021 at 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

102 Division St. • P.O. Box 281 • Nome, Alaska 99762 • Phone (907) 443-6663 • Fax (907) 443-5345

ROLL CALL

Members Present: Jerald Brown; Mark Johnson; Jennifer Reader; Sigvanna Topkok

Members Absent: Doug Johnson (excused); Adam Martinson (excused)

Also Present: John K. Handeland, Mayor; Glenn Steckman, City Manager; Bryant Hammond, Clerk; Joy Baker, Port Director (Zoom); Bob Pruckner, NPD Deputy Chief; Nickie Crowe, Finance Director (Zoom); Lucas Stotts, Harbormaster; John Bles, City Engineer (Zoom); Ken Morton, Assistant Utility Manager;

In the audience: Diana Haecker, Nome Nugget; Sean Milligan, KNOM; Derek McLarty; Ken Hughes; Rhonda Schneider; Jacob Kinda

APPROVAL OF AGENDA

A motion was made by C. Reader and seconded by C. M. Johnson to approve the agenda as presented.

At the roll call:

Aye: M. Johnson; Reader; Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

APPROVAL OF MINUTES

A. September 13, 2021 Nome Common Council Regular Meeting Minutes.

A motion was made by C. Reader and seconded by C. M. Johnson to approve the September 13, 2021 minutes.

At the roll call:

Aye: M. Johnson; Reader; Topkok; Brown

Nay:
Abstain:

The motion **CARRIED**.

COMMUNICATIONS

- A. Memo of June 10, 2021 from Finance Director Crowe to Nome Common Council re: Non-Departmental Funds.
- B. Request of September 16, 2021 from Nome Beltz Culture Club to Nome Common Council re: Change of NSEDC Funding.

A motion was made by C. Reader and seconded by C. M. Johnson to reallocated the funds to local purchases.

At the roll call:
Aye: Reader; Topkok; Brown; M. Johnson
Nay:
Abstain:

The motion **CARRIED**.

- C. Memo of September 17, 2021 from Clerk Hammond to Nome Common Council re: Untimely Filed Senior Exemption Application.

A motion was made by C. Reader and seconded by C. Topkok to authorize the Clerk to accept the application as timely filed.

At the roll call:
Aye: Reader; Topkok; Brown; M. Johnson
Nay:
Abstain:

The motion **CARRIED**.

- D. City of Nome Public Service Announcement of September 23, 2021 re: City of Nome Urges Return to Face Masks.

CITIZEN'S COMMENTS

none given

UNFINISHED BUSINESS

- A. Memo of September 21, 2021 from Historic Preservation Commission Chairman Hughes to Nome Common Council re: Historic Preservation Plan - Phase 2.

- Council Member Brown noted his concerns had been addressed.
- Mayor Handeland asked the resolution be brought back at the next meeting.

UNFINISHED BUSINESS

- A. O-21-09-01 An Extension of a Local Emergency Authorizing the Nome Common Council to Direct the City Manager Take Necessary Actions to Reduce the Impact and Spread of COVID-19 Throughout the City of Nome, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE.**

For the purpose of holding a public hearing, the Council recessed at 7:08 PM.

The Council reconvened at 7:09 PM.

A motion was made by C. Reader and seconded by C. Topkok to adopt O-21-09-01.

At the roll call:

Aye: Topkok; Brown; M. Johnson; Reader

Nay:

Abstain:

The motion **CARRIED.**

NEW BUSINESS

- A. R-21-09-05 A Resolution Appointing Election Judges and Clerks for the 2021 Municipal Election and Setting Their Compensation.

A motion was made by C. Reader and seconded by C. Topkok to adopt R-21-09-05.

At the roll call:

Aye: Brown; M. Johnson; Reader; Topkok

Nay:

Abstain:

The motion **CARRIED.**

- B. R-21-09-06 A Resolution Authorizing an Agreement Between the City of Nome and the Nome Community Center for the Operation of the XYZ Senior Center.

A motion was made by C. Reader and seconded by C. Topkok to adopt R-21-09-06.

Discussion:

- Manager Steckman explained the contract was a housekeeping measure, formalizing what has been informal for 27 years.
- Council Member Reader asked if there was a list of City-owned equipment forthcoming. She noted the Nome Community Center has moved its offices into XYZ and asked if there would be any compensation.
- Manager Steckman explained his reasoning in not requiring compensation.

At the Roll Call:

Aye: M. Johnson; Reader; Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

- C. R-21-09-07 A Resolution Designating Charles "Chip" Leeper as Acting City Manager for November 21 to November 29, 2021.

A motion was made by C. Reader and seconded by C. Topkok to adopt R-21-09-07.

At the roll call:

Aye: M. Johnson; Reader; Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

UTILITY MANAGER'S REPORT

- A. Activity Report: September 14 - 24, 2021.

- Morton noted the fuel delivery would be wrapped up within a day. He explained that Marty Silvernaill would be retiring soon and that Lucas Bauman has been promoted to begin the transition. Morton noted the old, smaller wind towers have been removed by TelAlaska.
- He discussed details about the Tank Farm pad transition and the replacement of all old electrical meters in town.
- Council Member Brown asked what the plan was for when the line crew runs into deficient meter boxes.
- Morton explained there was a meter audit a few years ago and letters were sent out asking for corrections. He noted issues would be addressed on a case by case basis.
- Council Member Mark Johnson asked about the Moonlight Springs project. Morton explained the difference in elevation, giving about 100 ft of head energy, and the efforts to use that difference to decrease pump related power costs by about \$30,000 a year.

CITY MANAGER'S REPORT

A. Activity Report: September 14 - 24, 2021.

- Manager Steckman presented his written report, highlighting a successful U-Call, We Haul. He noted the vehicle bounty would stay in place until November 1st or the first snowfall. He announced Mimi Farley would be joining the Finance Department. He discussed the current status of Covid-19 in Nome, breaking case numbers down by vaccine status. Manager Steckman noted there were 43 sexual assault cases in Nome in 2021; 32 have closed and 11 are still being investigated.
- Council Member Topkok asked about the Public Safety Commission meeting and current vacancies.
- Manager Handeland explained he had one pending nomination and Manager Steckman noted recent meetings.
- Council Member Mark Johnson asked for, and Manager Steckman gave details on Phase VII of CARES Act funding.
- Port Director Baker discussed the status of the launch ramp replacement project, explaining the concrete panels and beams were about 50% built. She explained a delay in the project, pushing substantial completion back to 9/30. Due to issues over the weekend, its now looking like substantial completion will occur on 10/4, allowing haul out on 10/5.

B. August 19, 2021 Nome Port Commission Regular Meeting Minutes.

CITIZEN'S COMMENTS

1. Rhonda Schneider, Nome Community Center, thanked Manager Steckman and the Council for updating the contract. She explained some ways the move into XYZ advanced NCC's programs and furthered the partnership between NCC and the City of Nome. She discussed a project that would construct a \$5.5 million building to provide 15 units for chronic homeless inebriates.
2. Diana Haecker announced the upcoming candidate forum on Wednesday evening in Council Chambers, sponsored by the Nome Nugget, KNOM and the Nome Chamber of Commerce.

COUNCIL MEMBER'S COMMENTS

1. Council Member Reader was happy to see the forum for local candidates happening again. She hoped that it would provide for constructive discussion on local issues.
2. Council Member Topkok alerted the Common Council that Paris Hebel would be serving as the Nome Youth Representative over the next year.
3. Council Member Brown - no comments.
4. Mark Johnson - no comments

MAYOR'S COMMENTS AND REPORT

A. Activity Report: September 14 - 24, 2021.

- Mayor Handeland noted the nearing completion of the Bering Street paving project.

EXECUTIVE SESSION

- A. Discussion of Legal Issues the Immediate Knowledge of Which May Have Adverse Impacts on the City of Nome.

A motion was made by C. Reader and seconded by C. M. Johnson to enter into executive session to discuss legal issues the immediate knowledge of which may have adverse impacts on the City of Nome.

At the roll call:

Aye: Reader; Topkok; Brown; M. Johnson

Nay:

Abstain:

The motion **CARRIED**.

The Council recessed into executive session at 7:46 PM.

The Council came out of executive session at 8:25 PM.

ADJOURNMENT

Hearing no objections, the Council adjourned at 8:25 PM.

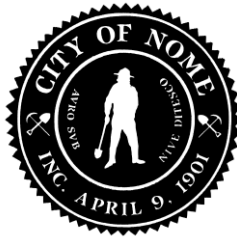
APPROVED and **SIGNED** this 11th day of October, 2021

JOHN K. HANDELAND
Mayor

ATTEST:

BRYANT HAMMOND
Clerk

Mayor
John K. Handeland
Manager
Glenn Steckman
Clerk
Bryant Hammond



Nome City Council
Jerald Brown
Doug Johnson
Mark Johnson
Adam Martinson
Jennifer Reader
Meghan Sigvanna Topkok

Item B.

**NOME COMMON COUNCIL
SPECIAL MEETING MINUTES
THURSDAY, OCTOBER 07, 2021 at 11:59 AM
COUNCIL CHAMBERS IN CITY HALL**

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

ROLL CALL

Members Present: Jerald Brown; Doug Johnson; Mark Johnson (3 minutes late); Adam Martinson; Jennifer Reader;

Members Absent: Sigvanna Topkok

Also Present: John K. Handeland, Mayor; Glenn Steckman, City Manager; Bryant Hammond,

In the audience: Diana Haecker, Nome Nugget

APPROVAL OF AGENDA

A motion was made by C. Reader and seconded by C. Martinson to approve the agenda as presented.

At the roll call:

Aye: D. Johnson; Martinson; Reader; Brown

Nay;

Abstain:

The motion **CARRIED**.

CITIZENS' COMMENTS

None given

NEW BUSINESS

- A. R-21-10-01 A Resolution Canvassing the Results of the October 5, 2021 Annual Municipal Election.

A motion was made by C. Reader and seconded by C. Martinson to adopt R-21-10-01.

Discussion:

- Clerk Hammond read the therefore be it resolved clause for the record and gave a brief overview of the reconciliation and results sheets included in the packet.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Brown; D. Johnson

Nay:

Abstain:

The motion **CARRIED**.

B. Written Notice of Special Election Results.

- Clerk Hammond explained there would need to be a runoff election on November 2, 2021 as no candidate garnered 40 percent or more of the vote.

ADJOURNMENT

Hearing no objections, the Council adjourned at 12:06 PM.

APPROVED and **SIGNED** this 11th day of October, 2021

JOHN K. HANDELAND
Mayor

ATTEST:

BRYANT HAMMOND
Clerk



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

RECEIVED

OCT 05 2021

**CITY OF NOME
CLERKS DEPARTMENT**

550 West Seventh Avenue, Suite 1640
Anchorage, AK 99501
Main: 907.269.4501 / 907.269.4581
Programs fax: 907.269.4539

September 24, 2021

City of Nome
Office of the Mayor
PO Box 281
Nome, AK 99762

Re: 2021 Full Value Determination

Dear Sir or Madam,

As required by AS 14.17.510 (Public Schools Foundation Program), the Department of Commerce, Community, and Economic Development has determined that, as of January 1st of the current year, the full and true value of taxable real and personal property within your municipality is as follows:

Real Property:	\$379,716,278
Personal Property:	\$91,931,575
State Assessed Property (AS 43.56):	\$
Total:	<hr/> \$471,647,853

This full value determination is a final determination of the Department of Commerce, Community, and Economic Development. Pursuant to AS 14.17.510(a) and Alaska Rule of Appellate Procedure 602(a)(2), you have thirty days to appeal this determination to superior court. If you have any questions concerning this full value determination, please contact our office at (907) 269-4565.

Sincerely,

Joseph Caissie,
Acting State Assessor



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce,
Community,
and Economic Development

Item B.

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 8, 2021

City of Nome

Attn: Bryant Hammond, City Clerk

VIA Email: bhammond@nomealaska.org

License Number:	11119
License Type:	Retail Marijuana Store
Licensee:	Gudlief Organization LLC
Doing Business As:	GUDLIEF ORGANIZATION
Physical Address:	303-C West E. Street Nome, AK 99762
Designated Licensee:	Kalla Peacock
Phone Number:	907-312-8521
Email Address:	alaskangrownproducts@gmail.com

☒ **Renewal Application**

AMCO has received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under 3 AAC 306.025(d)(2).

To protest the approval of this renewal application(s) pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.010, 3 AAC 306.080, and 3 AAC 306.250 provide that the board will deny an application for a renewal of a license if the board finds that the license is prohibited under AS 17.38 as a result of an ordinance or election conducted under AS 17.38 and 3 AAC 306.200, or when a local government protests a renewal application on the grounds that the proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Director
amco.localgovernmentonly@alaska.gov

Item B.

TO: The Mayor and Common Council

FROM: Glenn Steckman

RE: City Manager's report

October 8, 2021

ICMA:

I attended two days of workshops at my professional organization the International City/County Managers Association. This year most of the workshops focused on either COVID-19 and its financial implications or the issue of homelessness affecting municipalities.

Rec Center:

The new boiler is on the way. Last Friday Carl Emmons, RSA Engineering and city representatives met at the Rec Center to make sure everyone was in agreement on how to proceed. RSA Engineering, as a sub for Bristol Engineering, will develop the drawings to support the concrete base and the electrical and plumbing plans for the project.

Community Center:

Because it was determined by Yukon Fire that our alarm system needed to be replaced, the city solicited quotes which were well above the \$50,000.00 level. Bristol Engineering is now developing the bid specs with RSA Engineering in order to get an apples to apples quote. The goal is to have the system replaced this winter.

Employee Handbook:

An update of the employee handbook is back on the front burner. Janice and I are working on a first draft. We will then work with department managers and the union before placing this issue before the council for discussion and approval.

School employee and Public Safety Housing:

Because of the rapidly rising costs for materials, the original estimates are below the most recent pricing of the project. Working with the NSD, we are exploring value engineering and other options. On the horizon more housing will be needed for the hospital, the port expansion and Graphite One. I believe buying existing housing is not the long-term solution to the need of more housing units in general.

RFP for a new/upgrade radio system:

It has been suggested to find a consultant to provide direction on what is needed for the city instead of soliciting and being provided varying solutions that we would need to evaluate. Gray Harrison is working on this with Doug Johnson and John Handeland.

Emergency Order:

The order will be on your agenda Monday to accept, modify or end. As an FYI, the Order is set to sunset on October 15 at mid-night. NSHC was supportive of the order because cases had risen above 30 residents. I am watching to see if the case count goes down below 30 to make any further decisions or recommendations.

New NPD Vehicle:

A new F-150 police vehicle has arrived to supplement our police fleet. The ability to order new expeditions is still not possible at this time.

Audit RFP:

The request for audit proposals will be soon going out. The goal is to have them on your agenda is December 13, 2021.

Workshop on Finances:

Staff are requesting that a workshop on finances not occur until November because the staff is tied up with the closing of the 2020/2021 books.