MayorJohn K. Handeland

Manager Glenn Steckman

Clerk

Bryant Hammond



Nome Common Council

Scot Henderson
Doug Johnson
Mark Johnson
Adam Martinson
Cameron Piscoya
M. Sigvanna Tapqaq

NOME COMMON COUNCIL WORK SESSION & REGULAR MEETING AGENDA

MONDAY, NOVEMBER 28, 2022 at 7:00 PM COUNCIL CHAMBERS IN CITY HALL

102 Division St. P.O. Box 281 · Nome, Alaska 99762 · Phone (907) 443-6663 · Fax (907) 443-5345

WORK SESSION - 5:30 PM

A. Memorandum of Understanding between City of Nome, the Northwest Company and Hansen's/Safeway,

PAGE 3

B. Update on Nome Police Department Accreditation,

VERBAL

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

A. November 14, 2022 Nome Common Council Regular Meeting Minutes,

PAGE 5

COMMUNICATIONS

A. Letter of September 30, 2022 from State Assessor Caissie to City of Nome re: 2022 Full Value Determination,

PAGE 9

B. Letter of November 8, 2022 from Alaska Business Development Center to City of Nome re: VTLP Support for 2023,

PAGE 10

C. Letter of November 17, 2022 from Nome Preschool to Nome Common Council re: City of Nome Budget 2023,

PAGE 15

<u>D.</u> Letter of November 21, 2022 from AMCO to City of Nome re: Breakers Bar Liquor License Renewal,

PAGE 16

E. Letter of November 21, 2022 from AMCO to City of Nome re: Nome Liquor Store Liquor License Renewal,

PAGE 17

CITIZEN'S COMMENTS

UNFINISHED BUSINESS

A. O-22-11-01 An Ordinance Authorizing the Disposal of Municipal Property by Easement to the State of Alaska Department of Public Transportation & Public Facilities (DOT&PF) for Incorporation into the Port Road Right-of-Way Reconstruction Project, SECOND READING/PUBLIC HEARING/FINAL PASSAGE,

PAGE 18

NEW BUSINESS

A. R-22-11-02 A Resolution Designating Charles "Chip" Leeper as Acting City Manager for December 17, 2022 to January 2, 2023,

PAGE 71

B. R-22-11-03 A Resolution Authorizing the City Manager to Sign a Memorandum of Understanding (MOU) with Northwest Commercial Company and Carrs-Safeway for Voluntary Regulation of Alcohol Sales,

PAGE 72

UTILITY MANAGER'S REPORT

A. Activity Report: November 15 - 23, 2022,

VERBAL

CITY MANAGER'S REPORT

A. Activity Report: November 15 - 23, 2022,

VERBAL

B. November Port Director & Capital Projects Update,

PAGE 73

CITIZEN'S COMMENTS

COUNCIL MEMBER'S COMMENTS

MAYOR'S COMMENTS AND REPORT

A. Activity Report: November 15 - 23, 2022,

VERBAL

EXECUTIVE SESSION

A. Discussion of Personnel Issues the Immediate Knowledge of Which May Have Adverse Effects on City of Nome Finances,

VERBAL

ADJOURNMENT

TO: The Mayor and Common Council

FROM: Glenn Steckman

RE: Memorandum of Understanding Proposal

November 23, 2022

Proposed Memorandum:

As the result of concerns raised at numerous council meetings about alcohol consumption and citizen concerns raised at AMCO meetings, a proposed Memorandum of Understanding has been developed between Northwest Commercial and Carrs-Safeway with the City of Nome's participation.

This idea of a MOU has been used by communities throughout Alaska. The idea of the use of an MOU for Nome was suggested by the staff and Board of AMCO. It was recommended for a way that the City and the two dispensers in the city to work together to limit liquor sales to those who are underage, already intoxicated and others that have limitations on purchasing alcohol by the judicial system.

While this memorandum will not solve the ongoing issues of drunkenness and homelessness, the goal is to slow alcohol related issues that are taxing city services. If it can help reduce sexual assaults, public intoxication and other alcohol issues by a small percentage it will be successful. This MOU may also provide solutions that the community could consider later.

Finally, The City of Nome's role will be to provide information to the dispensers on people who have restrictions on their purchase of alcohol. This information will be provided by the State of Alaska to the NPD; as it was done in the past to help limit liquor sales to those individuals with restrictions.

<u>Memorandum of Understanding</u> <u>City of Nome / The Northwest Company / Safeway</u>

- 1. Package Store operations will be closed on Sunday (except for special events as specified in writing by the City of Nome).
- 2. Package Stores shall not sell spirits in sizes less than 750ml or in sizes larger than 1.75ltr., once current inventory is depleted. Multi-packs of mini bottles (75ml) will also not be sold.
- 3. The minimum retail price for 750ml bottles of spirits will be \$20.00.
- 4. Licensees shall limit the retail sales of spirits (beer / wine exempt) to a single container per day per individual possessing valid identification. In the case of two valid identification holders in the same transaction, two bottles may be sold. All sales of spirits to a business entity are exempt from this bottle limit.
- 5. Licensees will keep and maintain a written record of all customers who are denied from purchasing alcohol due to possession of a fake or invalid ID and/or for being intoxicated. If required by the City of Nome in writing, Licensees will share this list with other local alcohol licensees via a weekly email notification.
- 6. Licensees and the City of Nome will meet every six months starting in March 2023 to discuss and evaluate the effectiveness of these conditions and to allow for the modification of the conditions as the parties see fit.

4888-9863-3774\1

Mayor

John K. Handeland

Manager

Glenn Steckman

Clerk

Bryant Hammond



Nome Common Cound

Item A.

Scot Hendersd...
Doug Johnson
Mark Johnson
Adam Martinson
Cameron Piscoya
M. Sigvanna Tapqaq

NOME COMMON COUNCIL WORK SESSION & REGULAR MEETING MINUTES

MONDAY, NOVEMBER 14, 2022 at 7:00 PM COUNCIL CHAMBERS IN CITY HALL

102 Division St. P.O. Box 281 · Nome, Alaska 99762 · Phone (907) 443-6663 · Fax (907) 443-5345

WORK SESSION

A. State of the Schools Presentation by Superintendent Burgess.

ROLL CALL

Members Present: Scot Henderson; Doug Johnson (telephonic); Mark Johnson; Adam Martinson;

Sigvanna Tapqaq (telephonic)

Members Absent: Cameron Piscoya (excused)

Also Present: John K. Handeland, Mayor; Kellie Miller, Youth Representative (telephonic);

Glenn Steckman, City Manager (telephonic); Bryant Hammond, City Clerk;

Mike Heintzleman, NPD Chief; Bob Pruckner, NPD Deputy Chief

In the audience: Diana Haecker (Nome Nugget); Davis Hovey, KNOM; Ken Morton NJUS

Assistant Manager; Butch Palmero & Liz Johnson, Nome Community Center;

Jamie Burgess, Nome Public Schools

APPROVAL OF AGENDA

A motion was made by C. M. Johnson and seconded by C. Henderson to approve the agenda as presented.

At the roll call:

Aye: D. Johnson; M. Johnson; Martinson; Tapqaq; Henderson

Nay: Abstain:

The motion **CARRIED**.

APPROVAL OF MINUTES

A. October 24, 2022 Nome Common Council Regular Meeting Minutes.

A motion was made by C. Henderson and seconded by C. Martinson to approve the October 24, 2022 minutes.

At the roll call:

Aye: M. Johnson; Martinson; Tapqaq; Henderson; D. Johnson Nay: Abstain:

The motion **CARRIED**.

COMMUNICATIONS

- A. Letter of November 8, 2022 from NSEDC to Mayor Handeland re: 2022 NSEDC Community Benefit Share.
 - Mayor Handeland summarized the letter, described Nome's recent use of CBS funds and requested the hearing occur at the November 28, 2022 regular meeting.

CITIZEN'S COMMENTS

1. Davis Hovey, KNOM, announced he is now the Interim General Manager of KNOM. He said the radio was looking to hire for a number of positions, locally if possible. He finished saying he looked forward to working with the community.

NEW BUSINESS

A. O-22-11-01 An Ordinance Authorizing the Disposal of Municipal Property by Easement to the State of Alaska Department of Transportation & Public Facilities (DOT&PF) for Incorporation into the Port Road Right-of-Way Reconstruction Project, **FIRST READING/DISCUSSION**.

A motion was made by C. Henderson and seconded by C. Martinson to advance 0-22-11-01.

At the roll call:

Aye: Martinson; Tapqaq; Henderson; D. Johnson; M. Johnson Nay: Abstain:

The motion CARRIED.

B. R-22-11-01 A Resolution of the City of Nome Authorizing Participation in the Community Development Block Grant Program.

A motion was made by C. Henderson and seconded by C. Martinson to adopt R-22-11-01.

Discussion:

- Clerk Hammond verified a few details with Liz Johnson from the Community Center.

At the roll call:

Aye: Tapqaq; Henderson; D. Johnson; M. Johnson; Martinson Nay: Abstain:

The motion CARRIED.

UTILITY MANAGER'S REPORT

- A. Activity Report: October 25 November 10, 2022.
 - Assistant Utility Manager Morton noted a pretty standard report for this time of year, with freeze ups decreasing and the volume of water use increasing, He discussed line crew tasks and let the Council know NJUS intends to issues an RFP to advance a battery storage acquisition later in the week. The proposals are due in December with the hopes of being under contract with a vendor in January 2023
 - Council Member Martinson asked about the power poles going out to the old mine on Glacier Creek Rd.
 - Assistant Manager Morton explained the line crew will be doing that next spring when it warms up. To cut power to those poles, at the moment, would cut off power to the snake river neighborhood.

CITY MANAGER'S REPORT

- A. Activity Report: October 25 November 10, 2022.
 - Manager Steckman noted he was open to questions.

CITIZEN'S COMMENTS

None given

COUNCIL MEMBER'S COMMENTS

- 1. Council Member Tapqaq appreciated Superintendent Burgess's presentation, noting it was important to address the issues to provide the best environment for the students.
- 2. Council Member Scot Henderson asked why the pledge of allegiance was not given at the beginning of the meeting and asked if the pledge could be inserted.
- 3. Council Member Doug Johnson no comments
- 4. Council Member Mark Johnson noted that other local organizations were providing time to employees so that people could lend a hand at the schools. He opined t it was encouraging and hoped other organizations would do the same.
- 5. Council Member Martinson no comments
- 6. Youth Representative Kellie Miller suggested that if the Pledge of Allegiance would be added to each meeting agenda, then the Council could also add a land acknowledgement as well. She opined that it was important to recognize we are all on Native lands.

MAYOR'S COMMENTS AND REPORT

- A. Activity Report: October 25 November 10, 2022.
 - Mayor Handeland summarized recent event planning meetings with Iron Dog and upcoming meetings with Iditarod. He noted the events are still ongoing and opined that the community would pull through in meeting the accommodations needs for the events. He announced that the City of Nome Christmas Extravaganza would be held at Old St. Joe's on Thursday December 8th

this year. He noted staff were planning, but would be reaching out to community partners soon. He thanked Superintendent Burgess for her report earlier in the evening.,

<u>EXECUTIVE</u>	SESSION

n/a

ADJOURNMENT

Hearing no objections, the Council adjourned at 7:34 PM.

APPROVED and SIGNED this 28th day of November 2022

	JOHN K. HANDELAND
	Mayor
ATTEST:	
BRYANT HAMMOND	
Clerk	



Department of Commerce, Community, and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 West Seventh Avenue, Suite 1640 Anchorage, AK 99501 Main: 907.269.4501/ 907.269.4581 Programs fax: 907.269.4539

RECEIVED

OCT 0 € 2022

CITY OF NOME CLERKS DEPARTMENT

September 30, 2022

City of Nome Office of the Mayor PO Box 281 Nome, AK 99762

Re: 2022 Full Value Determination

Dear Sir or Madam,

As required by AS 14.17.510 (Public Schools Foundation Program), the Department of Commerce, Community, and Economic Development has determined that, as of January 1st of the current year, the full and true value of taxable real and personal property within your municipality is as follows:

 Real Property:
 \$395,167,811

 Personal Property:
 \$108,727,880

 State Assessed Property (AS 43.56):
 \$

 Total:
 \$503,895,691

This full value determination is a final determination of the Department of Commerce, Community, and Economic Development. Pursuant to AS 14.17.510(a) and Alaska Rule of Appellate Procedure 602(a)(2), you have thirty days to appeal this determination to superior court. If you have any questions concerning this full value determination, please contact our office at (907) 269-4605.

Sincerely,

Joseph Caissie, State Assessor



ALASKA BUSINESS DEVELOPMENT CENTER, INC

840 K Street, Suite 202 • Anchorage, Alaska 99501 (907) 562-0335 • Fax: (907) 562-6988 • www.abdc.org



VTLP Proudly Serving Rural Taxpayers Since 1995

November 8, 2022

Bryant Hammond, City Clerk City of Nome P.O. Box 281 Nome, Alaska 99762

Mr. Hammond:

The Alaska Business Development Center (ABDC), a 501(C)(3) nonprofit corporation, is planning outreach for the 2023 tax season, bringing the Volunteer Tax and Loan Program directly to rural Alaska. VTLP has been successful for more than twenty-five years, in part, due to the strong support received from its program partners.

ABDC values the City of Nome as a program partner and would like to extend an invitation to continue support through 2023, enabling ABDC to provide assistance to lowincome taxpayers, individuals with limited English proficiency and senior residents.

Program services have a direct impact on residents and their community. Taxpayers become IRS tax compliant, gain knowledge of their taxpayer rights and responsibilities, and have access to consultations on tax issues, free of charge. As taxpayers become empowered to manage their personal finances, the refunds generated and money saved in preparation fees strengthens the community while promoting economic stability and growth.

2022 Region Results

- Assisted 305 taxpayers and spouse
- Prepared 250 tax returns
- Assisted 80 elders aged 60 years +
- Generated \$740,000 in tax refunds
- Captured \$230,000 in Earned Income Tax Credit
- Saved taxpayers an estimated \$72,000 in tax preparation fees

ABDC is dedicated to working with program partner communities to ensure residents receive quality services. Services will be available to local residents from January through December. Funding will assist with volunteer recruitment, training, promotions, processing and travel costs.

Please find attached the VTLP Proposal and Program Support form. Return the completed form by December 2, 2022, with commitment of funding, to secure program services in 2023.

Sincerely, Michelle Kern President



ALASKA BUSINESS DEVELOPMENT CENTER, INC

840 K Street, Suite 202 • Anchorage, Alaska 99501 (907) 562-0335 • Fax: (907) 562-6988 • www.abdc.org



VTLP Proudly Serving Rural Taxpayers Since 1995

ABDC'S VOLUNTEER TAX AND LOAN PROGRAM 2023 PROPOSAL

I. **PARTIES:** City of Nome

P.O. Box 281

Nome, Alaska 99762

Alaska Business Development Center, Inc. (ABDC)

840 K Street, Suite 202 Anchorage, Alaska 99501

II. **TERMS:** January – December 2023

III. **SERVICE COMMUNITY:** Nome

- I. **SERVICES TO BE PERFORMED:** ABDC proposes to provide the following services directly to low to moderate income, English-as-a-second language and elderly residents, at no cost to the individual taxpayer:
 - a) Provide current year federal income tax preparation services to community residents.
 - b) Provide prior year and amended federal income tax preparation services to community residents.
 - c) Provide assistance to residents with compliance issues including tax preparation services, IRS notice interpretation and representation to qualifying taxpayers.
 - d) Assist local residents with applying for the Earned Income Tax Credit, Child Tax Credit, Additional Child Tax Credit and the Credit for the Elderly and Disabled.
 - e) Provide copies of tax returns upon taxpayer request. (Frequent occurrence for those applying for assistance programs.)
 - f) Save taxpayers an average of \$300 in tax return preparation fees.
 - g) Provide information and forms at www.abdc.org for ease of taxpayer's accessibility.
 - h) Distribute promotional materials and statistical information to individual communities as well as to various entities across the state, identifying program contributors.
 - II. REQUESTED PROGRAM SUPPORT: \$2,000

Item B.

Alaska Business Development Center

Program Services

Today, VTLP's core functions have evolved to align with individual IRS programs.

Volunteer Income Tax Assistance (VITA)

♦ Tax return preparation for current year, prior year and amended returns

Tax Counseling for the Elderly (TCE)

 Tax preparation assistance for individuals age 60 and older

Low Income Taxpayer Clinic (LITC)

- Education on taxpayer rights and responsibilities
- Assistance to taxpayers in controversy with the IRS

Volunteers

Volunteers are the heart of the program. This season, VTLP recruited and trained volunteers from local entities, professional associations and out-of-state universities. Thanks to their dedication this program has continued on a path of success for twenty-seven years.



2022 PROGRAM SUMMARY Bering Strait

ABDC Mission

Promote financial stability and economic development in rural Alaska by providing small business consulting services as well as federal income tax return preparation, education and assistance.

SUPPORT ABDC

Pick.Click.Give.







Alaska Business Development Center, Inc.

Phone 907.562.0335 Fax 907.562.6988
Toll free 800.478.3474 Fax 866.747.5801
Website: www.abdc.org
840 K Street, Suite 202 · Anchorage, Alaska

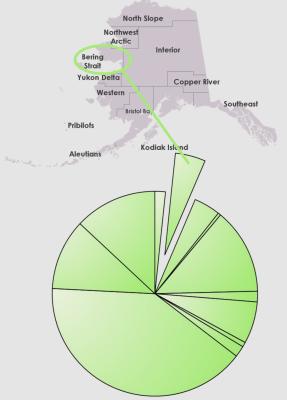
Strengthening local economic one taxpayer at a time



History

Program volunteers initially began providing assistance to the Bering Strait region with the outreach to Elim, Saint Michael and Stebbins in 2009. The number of villages assisted eventually expanded to include sixteen regional villages.

In more recent years, assistance is provided to communities requesting and supporting services brought directly to their residents.



Regional taxpayer and spouse assisted in proportion to statewide statistics

Highlights

In 2022, VTLP volunteers and ABDC staff provided tax assistance to taxpayers remotely from the Anchorage Mail-in Site, helping residents to maintain compliance with the IRS and capture stimulus payments not yet received.

305 CLIENTS ASSISTED
251 TAX RETURNS PREPARED
\$738,529 TOTAL REFUNDS

Contributors

Thanks to these diverse levels of support, VTLP has been sustainable and continues to serve a growing number of rural taxpayers!

Special Thanks To:

- City of Elim
- City of Koyuk
- City of Shaktoolik
- Native Village of Unalakleet
- Sitnasuak Native Corporation

Village	2022 Returns Prepared	Taxpayer and Spouse Assisted	People Assisted Age 60+	Earned Income Tax Credit	Total Refunds
Elim	28	36	8	\$ 23,666	\$ 93,398
Nome	28	32	12	\$ 4,896	\$ 36,276
Savoonga	36	46	8	\$ 69,948	\$ 174,975
Shaktoolik	21	26	8	\$ 15,926	\$ 44,462
Stebbins	37	48	П	\$ 62,834	\$ 179,043
Unalakleet	47	56	18	\$ 22,905	\$ 99,919
White Mountain	*	*	*	*	*
Other Bering Strait	50	57	13	\$ 29,874	\$ 104,848
Total	251	305	79	\$231,250	\$738,529

^{*} Disclosure laws prevent these numbers from being disclosed because the data is from fewer than 10 returns.

Statewide Summary

Contributors	Communities	Clients
27 REGIONAL PARTNERS	176 COMMUNITIES	6,400 TAXPAYERS
15 GENERAL SPONSORS	11 REGIONS	AND SPOUSES 1,600 TAXPAYERS
Vol	unteers	AGE 60 AND OLDER
56	OLUNTEERS	360 COMMERCIAL FISHERS
3,900	HOURS OF SERVICE	FISHERS

Services
5,250 TAX RETURNS PREPARED
\$ 13.3 Million TOTAL REFUNDS
\$ 3.8 Million EARNED INCOME TAX CREDIT
\$ 1.5 Million SAVED IN TAX PREPARATION FEES*

*National Society of Accountants 2020-2021 survey states to get fee in Alaska for an itemized Form 1040 with Schedule A and a state to return is \$288.



ALASKA BUSINESS DEVELOPMENT CENTER, INC

840 K Street, Suite 202 • Anchorage, Alaska 99501 (907) 562-0335 • Fax: (907) 562-6988 • www.abdc.org



VTLP Proudly Serving Rural Taxpayers Since 1995

Purpose: For supporting ABDC's Volunteer Tax and Loan Program

VTLP 2023 PROGRAM SUPPORT

Directions: Please fa	x, mail or email (<u>abdcta</u>	xpreparer@abdc.org) this	s completed form to A	ABDC
Organization Name:				
Contact Name:		Title	e:	
Phone:	Fax:	Email:		
Indicate the region of	of support:			
Aleutian Islands	Bering Strait	Bristol Bay	Copper River	Interior
Kodiak Island	North Slope	Pribilof Islands	Southeast	Western
Yukon Delta	Other:			
A check made	de payable to the Alaska E	Business Development Cent	ter is enclosed with this	s form.
The check w	vill be sent to ABDC by Ja	nnuary 10, 2023.		
Please invoi	ce my organization.			
Authorizati	on (<i>if payment is not incl</i>	uded with form)		
On behalf of described ab		orm I have the authority to	authorize the monetary	support as
Name		Title		
Authorized Sig	nature			

Staff:
Manager
Mackenzie Cabrera
Lead Teacher
Michelle Harvey
Teacher Aide
Vanessa Johnson

Nome Preschool

The first train to everywhere

911 E 5th Ave P.O. Box 353 Nome, Alaska 99762 Phone (907)443-2943

Nome Preschool Board Members:

President- Jacob Mannix
Vice President- Cassandra
Coulter
Treasurer- Beverly Tran
Secretary- Rebecca ShermanLuce
Member at Large- Chelsea
Hubert
Member at large- Jessica
Blandford
Member at large- Danielle
Smithhisler

November 17th, 2022

City of Nome Budget 2023

Dear City Council,

First and foremost, Nome Preschool would like to thank the City of Nome for their continuous support. The preschool is operated under the Nome Preschool Association, Inc., which was founded in 1971 and is a non- profit 501 (c)(3) organization. Nome Preschool is the only locally operated preschool available to the general public within the community of Nome. In recent years, the preschool has been able to provide Preschool services for 27-40 students each year.

In order to keep the cost of tuition low for the families, Nome Preschool derives its financial support through modest student tuition, volunteer supported fundraising, public and private organizations, and the generous support of the City of Nome.

Nome Preschool and its members thank you for being included in the 2022 budget. This has allowed us to continue to pay wages for the Lead Teacher position. We would be honored to be recipients of the funding and continue partnership with the City of Nome. Thank you for your consideration.

Sincerely,

Mackenzie Cabrera Nome Preschool Manager



Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

November 21, 2022

City of Nome

Via Email: bhammond@nomealaska.org

Re: Notice of 2023/2024 Liquor License Renewal Application

License Type:	Beverage Dispensary License Number: 172		172
Licensee:	Breakers Bar Corporation		
Doing Business As:	Breakers Bar		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Joan Wilson, Director

amco.localgovernmentonly@alaska.gov

oan M Wilson



Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501

Main: 907.269.0350

November 21, 2022

City of Nome

Via Email: bhammond@nomealaska.org

Re: Notice of 2023/2024 Liquor License Renewal Application

License Type:	Package Store-Seasonal License Number: 1248		1248
Licensee:	The North West Company (International) Inc		
Doing Business As:	Nome Liquor Store		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Joan Wilson, Director

amco.localgovernmentonly@alaska.gov

oan M Wilson

1st Reading: November 14, 2022 2nd Reading: November 28, 2022

Presented by:
City Manager
Action Taken:
Yes____
No___
Abstain___

CITY OF NOME, ALASKA

ORDINANCE NO. O-22-11-01

AN ORDINANCE AUTHORIZING THE DISPOSAL OF MUNICIPAL PROPERTY BY EASEMENT TO THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES (DOT&PF) FOR INCORPORATION INTO THE PORT ROAD RIGHT-OF-WAY RECONSTRUCTION PROJECT

- Section 1. <u>Authority</u>. This ordinance is adopted pursuant to authority granted by NCO 2.10.030(B).
 - Section 2. **Classification**. This is a non-Code ordinance.
- Section 3. <u>Authorization of Disposal to DOT&PF.</u> The City Council hereby authorizes the disposal of an easement interest in portions of property along the Port Road right-of-way (ROW) upon the terms and conditions contained in the easements attached hereto as exhibit A.
- Section 4. <u>Legal Description</u>. A total of approximately eighty-eight thousand eight hundred fifty five (88,855) square feet designated as parcels E-1A, E-2B, E-2A, E-2B, E-5A, E-5B, E-6, E-9, E-10, E-11 and E-16 as designated in exhibit A ("the Property").
- Section 5. <u>Findings</u>. The City Council hereby finds that the use of the Property is for beneficial transportation and Port infrastructure purposes.
- Section 6. <u>Interest Conveyed and Identification of Disposal Instrument</u>. The City of Nome will convey an interest in the identified parcels by easement. Consistent with the code requirement of the City retaining a reversionary interest, the easement is limited by a requirement that the property conveyed must continue to be used as a public right-of-way.
- Section 7. <u>Value of City's Interest</u>. Based on appraisals performed by Black-Smith, Bethard, & Carlson, LLC as required by Code of Federal Regulations 49 CFR part 24, the fair-market, just compensation for all easement interests is \$197,700.
- Section 8. <u>Time Place and Manner in Which Disposal Shall Occur</u>. Immediately upon approval of this ordinance at the regularly scheduled City Council meeting of November 28, 2022.
 - Section 9. Effective Date. This ordinance is effective upon adoption.

APPROVED and SIGNED the 28th day of Nover	mber	. 2022.
---	------	---------

	JOHN K. HANDELAND, Mayor
ATTEST:	
BRYANT HAMMOND, Clerk	





Department of Transportation Public Facilities

NORTHERN REGION Design & Engineering Services Right of Way

> 2301 Peger Road Fairbanks, AK 99709-5388 Main: 907-451-2273

> > Fax: 907-451-5411 TDD: 907-451-2363 dot.alaska.gov

CERTIFIED MAIL #7016 0340 0000 0223 6532

September 16, 2022

Bryant Hammond City of Nome PO Box 281 Nome, AK 99762

Re: Nome Port Road Reconstruction

Z621230000

Parcels E-1A&B, E-2A&B, E-5A&B, E-6, E-9, E-10, E-11, E-16, TCP-1A&B, TCP-2B&C, TCP-5A&B, TCP-6A&B, TCP-11, TCP-12, TCP-14ABC&D, TCP-15A&B, TCP-17AB&C, TCP-19 & TCP-21

Dear Mr. Hammond:

The State of Alaska Department of Transportation and Public Facilities (DOT&PF) is preparing a project to reconstruct Port Road in Nome. This reconstruction would improve substandard traffic flows in support of a larger reconstruction of the Port of Nome.

Construction of this project requires the purchase of easement interests from the City of Nome by DOT&PF in order to accommodate the reconstruction of the roadway. Please see the enclosed consolidated easement document for descriptions of the individual easements.

The right of way easements have been examined by a qualified third party appraiser who has considered all of the elements that contribute to the fair market value of the interests. The fair market value for all easement interests to be acquired has been determined to be a total of \$197,700. Copies of the appraisals are enclosed for your reference.

If you believe the market value determination does not accurately represent the value of the interests as if they were available on the open market and/or require additional conditions in order to reach an agreement you are welcome to submit a counter offer in response with documented support for your claims. Approval of any counter offer is subject to a review by the DOT&PF Right of Way Chief.

Also enclosed is a temporary construction permit (TCP) consisting of multiple locations within City of Nome property. Please see the enclosed consolidated permit for location descriptions of the individual permits. The purpose of this permit is to allow the DOT&PF contactor access to the specified portions of

Item A.

City of Nome property to grade existing driveway approaches to match the new roadway. This permit is considered to be mutually beneficial, voluntary, and revocable at will so there is no compensation included in exchange for it. If you choose not to sign the permit the project work will be limited to the existing right of way and may result in a lesser, but functional product.

All documents necessary to complete the purchase are enclosed. A Federal Highways Administration (FHWA) brochure is also enclosed to provide additional information about right of way acquisition procedures.

I've also enclosed copies of the Right of Way Map and Current Project Plan Set for your reference.

Finally, I would like to note that prior to executing any documents I will need to have documented authority for the signatory to convey this real estate on behalf of the City of Nome, for example, a copy of a city resolution or ordinance approving the conveyance.

I would be happy to provide digital copies of any enclosed documents upon request after this package has been confirmed to be received. I look forward to hearing from you. I can be reached at daniel.pistor@alaska.gov or 907-451-5434.

Sincerely,

Daniel Pistor

Right of Way Agent III

Enclosure

Appraisal Parcels E-1A&B, E-9, E-10, E-11 & E-16

Appraisal Parcels E-2A&B

Appraisal Parcels E-5A&B

Appraisal Parcel E-6

Consolidated Right of Way Easement (E-1A&B, E-2A&B, E-5A&B, E-6, E-9, E-10, E-11 & E-16)

Consolidated Temporary Construction Permit (TCP-1A&B, TCP-2B&C, TCP-5A&B, TCP-6A&B, TCP-6A

11, TCP-12, TCP-14ABC&D, TCP-15A&B, TCP-17AB&C, TCP-19 & TCP-21)

Right of Way Map

Current Project Plan Set

Memorandum of Agreement

Purchase Voucher

W-9

Brochure



STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

EASEMENT

(Corporate/Partial Property)

PROJECT NAME: NOME PORT ROAD

RECONSTRUCTION

STATE PROJECT #: Z621230000

FEDERAL-AID PROJECT #: 0002278

PARCEL #: E-1A, E-1B, E-2A, E-2B, E-5A, E-5B, E-6, E-9, E-10, E-11 & E-16

The GRANTOR, CITY OF NOME, whose mailing address is PO Box 281, Nome, AK 99762, for and in consideration of TEN DOLLARS (\$10), and other valuable consideration, in hand paid, conveys and warrants to the GRANTEE, STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES, whose mailing address is 2301 Peger Road, Fairbanks, Alaska 99709, its successors or assignees, a perpetual, full and unrestricted easement and right-of-way along, over, and across the following-described tracts of land located in the State of Alaska: All those parts of the following-described land:

Parcel E-1A: See Exhibit A
Parcel E-1B: See Exhibit B
Parcel E-2A: See Exhibit C
Parcel E-2B: See Exhibit D
Parcel E-5A: See Exhibit E
Parcel E-5B: See Exhibit F
Parcel E-6: See Exhibit G;
Parcel E-9: See Exhibit H;
Parcel E-10: See Exhibit I;
Parcel E-11: See Exhibit J;
Parcel E-16: See Exhibit K

which lie within the easement of right-of-way lines of Alaska Project No. Z621230000, delineated as to said tracts of land on the plats attached hereto and made a part hereof as pages 3 through 49 of this instrument and designated as Parcel Nos. E-1A, E-1B, E-2A, E-2B, E-5A, E-5B, E-6, E-9, E-10, E-11 & E-16. Said parcels, containing a total of 88,855 square feet more or less, in addition to existing right-of-way, is hereby granted to the State of Alaska for the purpose of a public right of way.

The Grantor hereby covenants with the State of Alaska that the Grantor has good title to the above-described tracts of land and covenants that the State of Alaska shall have quiet and peaceable possession thereof; and shall have a free and unrestricted right to maintain said facilities as long as the right-of-way of which this easement area is a part, remains a public way.

Dated this_	 day of	 2	

	By:
	John K. Handeland, Mayor
COI	PORATE ACKNOWLEDGMENT
STATE OF ALASKA)	
: ss JUDICIAL DISTRICT)	
JODICIAL DISTRICT)	
the State of Alaska, personally appearable the identical individual who exec	_, 2, before me, the undersigned, a Notary Public in and for red John K. Handeland, Mayor of the City of Nome, known to me to sted the foregoing instrument, and they acknowledged to me that they luntary act of said company, with full authority to do so and with full as and purposes therein mentioned.
IN WITNESS WHEREOF, year above written.	have hereunto set my hand and affixed my official seal the day and
[NOTARY SEAL]	
	Notary Public in and for the State of Alaska My Commission Expires:
CF	RTIFICATE OF ACCEPTANCE
TRANSPORTATION AND PUBLI	the STATE OF ALASKA, DEPARTMENT OF C FACILITIES, Grantee herein, acting by and through its ablic purposes the real property, or interest therein, described in this lation thereof.
IN WITNESS WHEREOF,	have hereunto set my hand this day of
DE	PARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
By:	
Filed for Record at the Request of and Restate of Alaska DOT&PF – Right of Way Dept. 2301 Peger Road, MS 2553 Fairbanks, AK 99709-5399 State Business-No Charge	For the Commissioner urn to:

City of Nome

Page 2 of 49

EXHIBIT A

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E1A

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



ALASKA DOT&PF NORTHERN REGION 2301 PEGER ROAD FAIRBANKS, AK 99709 (907)-451-5400

Parcel E1A

A parcel of land within U. S. Mineral Survey 410, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the easterly right of way of Causeway Road, Plat 2016-6, Port Road Right of Way, Record of Survey, recorded March 14, 2016, Cape Nome Recording District, said point being 45.75 feet right of design centerline station "PT" 11+89.09, Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, and the **TRUE POINT OF BEGINNING**;

THENCE N 15°40'50" E along the easterly right of way of said Causeway Road a distance of 185.12 feet to the southwesterly right of way of Port Road, said plat 2016-6;

THENCE continuing along the right of way of said Port Road, along curve to the left, not tangent to the last described line, having a radius of 216.90 feet, an arc length of 167.52 feet, and a chord bearing of S 45°54'34" E;

THENCE continuing along the right of way of said Port Road along a line not tangent to the last described line bearing S 71°35'00" W a distance of 117.72 feet;

THENCE continuing along the right of way of said Port Road, along a curve to the left, tangent to the last described line, having a radius of 230.39 feet, an arc length of 62.24 feet, and a chord bearing of S 63°50'39" W, and the **TRUE POINT OF BEGINNING.**

Said described parcel contains 0.252 acres more or less.

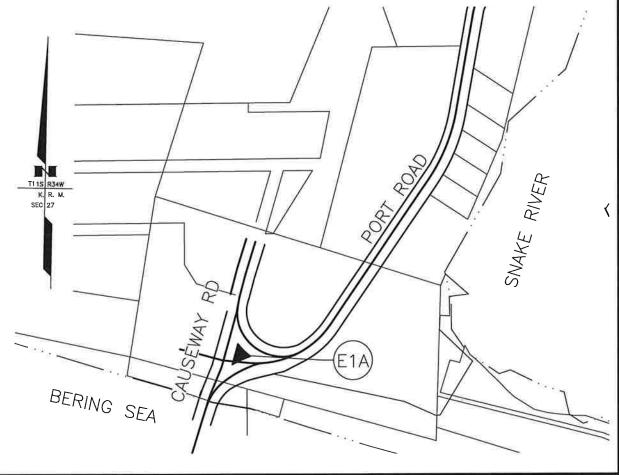
EXHIBIT A

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION

& **-^**

PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION

EXHI	DF	RAWIN	١G	
INITIAL	DATE	_1	_OF_	2

PROJECT NO. 002278/Z621230000

AREA 0.252 ACRES PARCEL NO. E1A

SCALE 1" = 400' DATE 01/12/2022

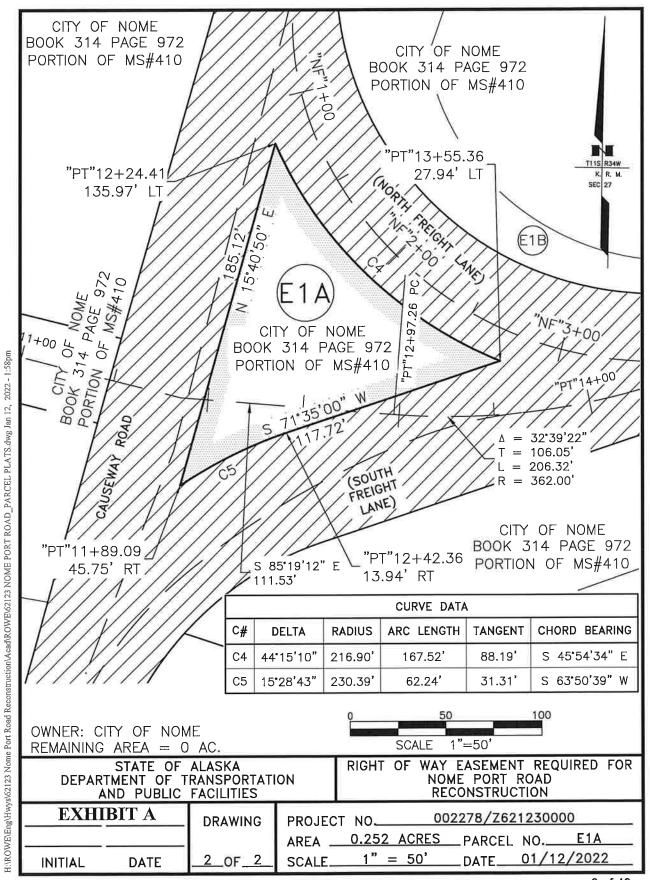


EXHIBIT B

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E1B

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



ALASKA DOT&PF NORTHERN REGION 2301 PEGER ROAD FAIRBANKS, AK 99709 (907)-451-5400

Parcel E1B

A parcel of land within U. S. Mineral Survey 410, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the easterly right of way of Causeway Road, Plat 2016-6, Port Road Right of Way, Record of Survey, recorded March 14, 2016, Cape Nome Recording District, said point being 306.89 feet left of design centerline station "PT" 12+58.46, Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, and the **TRUE POINT OF BEGINNING**;

THENCE along the easterly right of way of said Causeway Road S 15°57'00" W a distance of 35.53 feet to the westerly right of way of Port Road, said plat 2016-6;

THENCE continuing along the right of way of said Port Road, along a curve to the left, tangent to the last described line, having a radius of 166.85 feet, an arc length of 338.80 feet, and a chord bearing of S 42°20′59" E;

THENCE continuing along the right of way of said Port Road, along a line not tangent to the last described curve S 47°28'33" W a distance of 0.81 feet;

THENCE continuing along the right of way of said Port Road, along a curve to the left, not tangent to the last described line, having a radius of 239.56 feet; an arc length of 133.33 feet, and a chord bearing of N 55°51'25" E;

THENCE S 57°29'17" W a distance of 66.22 feet;

THENCE along a curve to the right, tangent to the last described line, having a radius of 130.48 feet, an arc length of 259.58, and a chord bearing of N 67° 40'43" W;

THENCE along a line not tangent to the last described curve bearing N 19°09'52" E a distance of 71.07 feet;

THENCE N 15°53'59" E a distance of 44.74 feet;

THENCE N 79°15'21" W a distance of 68.06 feet to the easterly right of way of said Causeway Road, and the **TRUE POINT OF BEGINNING.**

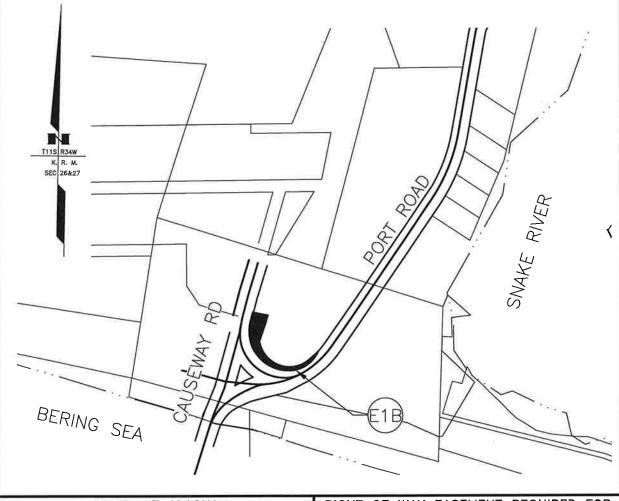
Said described parcel contains 0.334 acres, more or less.

EXHIBIT B

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION

& PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



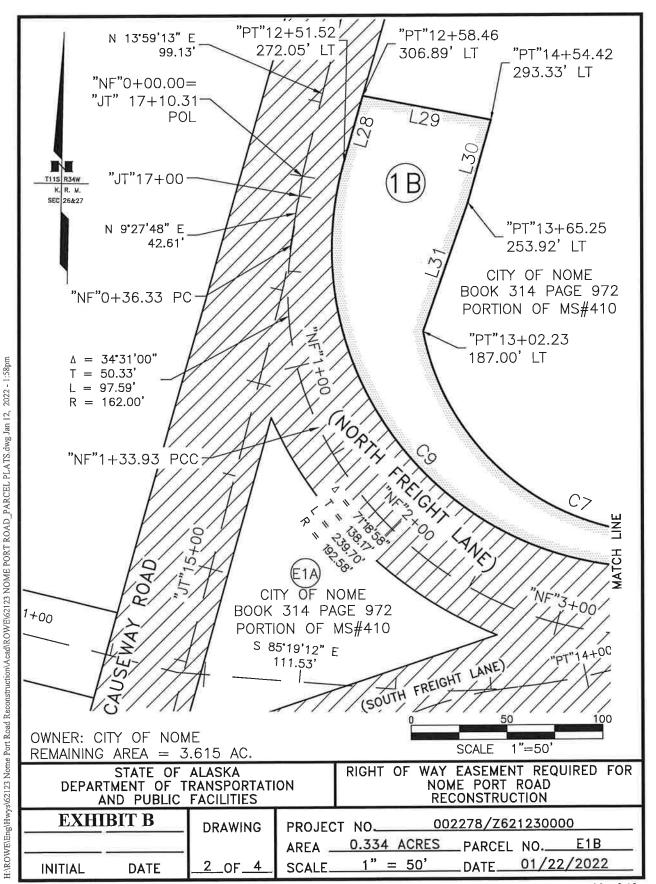
STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION

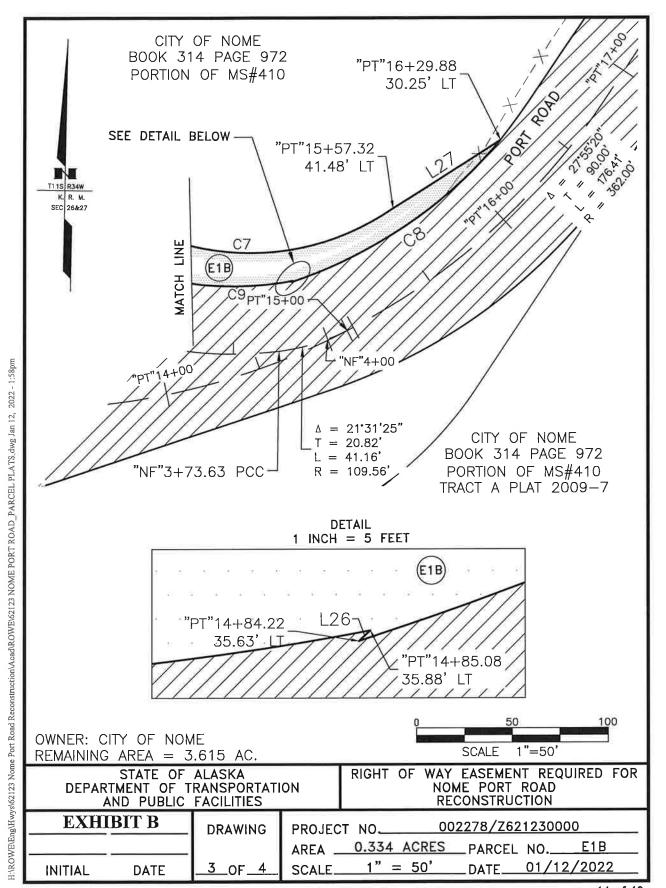
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INITIAL	DATE	_1_0F_4_

PROJECT NO 002278/Z621230000

AREA 0.334 AC. PARCEL NO. E1B

SCALE 1" = 400' DATE 01/12/2022





	CURVE DATA				
C#	DELTA	RADIUS	ARC LENGTH	TANGENT	CHORD BEARING
C7	113*59'00"	130.48'	259.58'	200.86*	N 67*40'43" W
C8	31 ° 53'23"	239.56'	133.33'	68.44	N 55*51'25" E
C9	116'20'47"	166.85'	338.80'	268.82'	S 42°20′59" E

LINE DATA			
L#	BEARING	DISTANCE	
L26	S 47°28'33" W	0.81'	
L27	S 57°29'17" W	66.22'	
L28	S 15°57'00" W	35.53'	
L29	N 79°15'21" W	68.06'	
L30	N 15°53'59" E	44.74'	
L31	N 19°09'52" E	71.07'	

OWNER: CITY OF NOME

REMAINING AREA = 3.615 AC.

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES			ON	RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION
EXH	IBIT B	DRAWING	VING PROJECT NO. 002278/Z6212300 AREA 0.334 ACRES PARCEL NO.	
INITIAL	DATE	_4_0F_4_	SCALE_	/.

EXHIBIT C

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E2A

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



ALASKA DOT&PF NORTHERN REGION 2301 PEGER ROAD FAIRBANKS, AK 99709 (907)-451-5400

Parcel E2A

A parcel of land within Tract A, Plat 2009-7, A Replatting of USMS 410; Lots 1A and 21A, Block 1; Lot 75, Block 2; Block 2B; and Unsubdivided Portions of U.S. Survey 451, recorded May 12, 2009, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the easterly right of way of Port Road, Plat 2016-6, Port Road Right of Way, Record of Survey, recorded March 14, 2016, Cape Nome Recording District, said point being 29.51 feet right of design centerline station "PT" 20+41.03, Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, said point being the most northwesterly corner of said Tract A, common to the most southwesterly corner of Lot 1, Plat 2005-15, Port Road Industrial Park Subdivision, recorded September 12, 2015, Cape Nome Recording District, and the TRUE POINT OF BEGINNING;

THENCE S 33°50'11" W along the said easterly right of way of Port Road on a distance of 13.43 feet;

THENCE S 64°15'53" E a distance of 91.20 feet;

THENCE S 73°10'12" E a distance of 167.39 feet;

THENCE N 19°05'19" E a distance of 24.76 feet to the southeast corner of said Lot 1, Plat 2005-15;

THENCE along the southerly boundary of said Lot 1, Plat 2005-15 N 72°40'14" W a distance of 254.55 feet to the **TRUE POINT OF BEGINNING.**

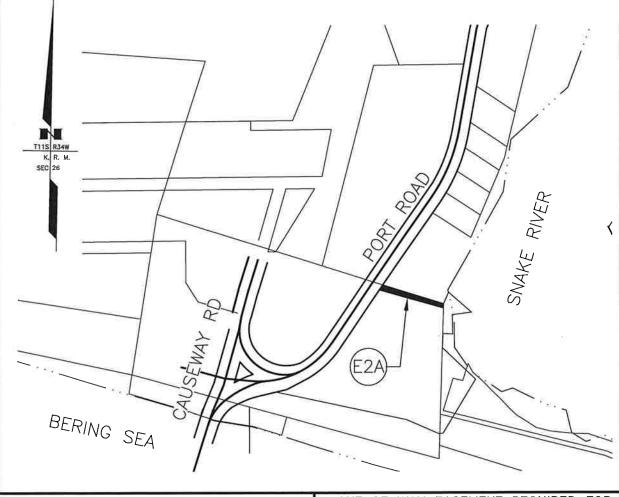
Said described parcel contains 0.138 acres, more or less.

EXHIBIT C

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION

& PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION

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INITIAL	DATE	_1_0F_2_

PROJECT NO 002278/Z621230000

AREA 0.138 AC. PARCEL NO E2A

SCALE 1" = 400' DATE 01/12/2022

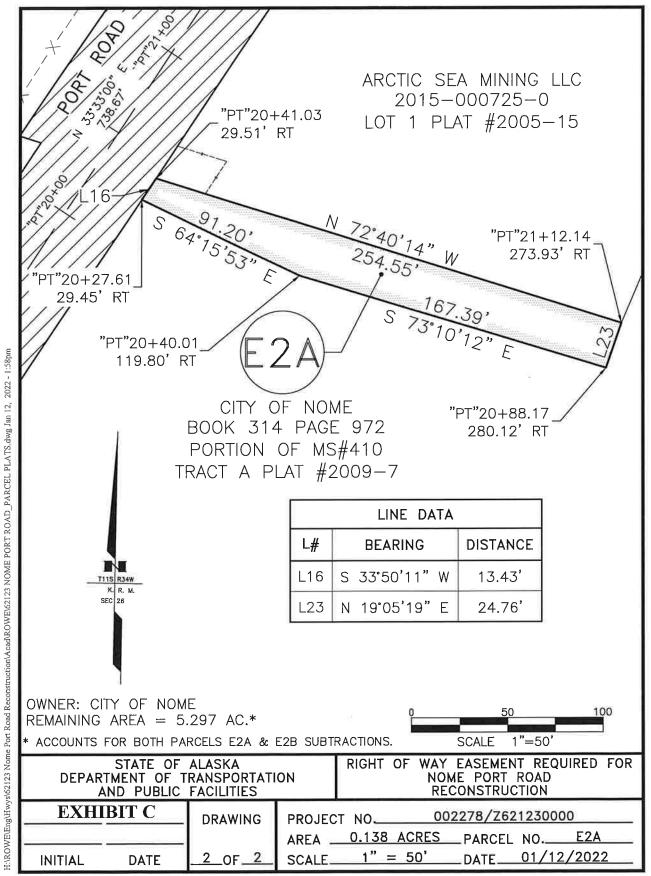


EXHIBIT D

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E2B

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



Parcel E2B

A parcel of land within Tract A, Plat 2009-7, A Replatting of USMS 410; Lots 1A and 21A, Block 1; Lot 75, Block 2; Block 2B; and Unsubdivided Portions of U.S, Survey 451, recorded May 12, 2009, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the southeasterly right of way of Port Road, Plat 2016-6, Port Road Right of Way, Record of Survey, recorded March 14, 2016, Cape Nome Recording District, common to the northerly boundary of the parcel conveyed by Statutory Warranty Deed, Book 314 Page 972, recorded January 13, 1986, Cape Nome Recording District, a point located 22.84 feet right of Design Alignment Station "PT" 14+62.88 Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, and the TRUE POINT OF BEGINNING;

THENCE along the said right of way of Port Road N 71°35'00" E on a distance of 16.91 feet;

THENCE continuing along the right of way of Port Road, along a curve to the left, tangent to the last described line, having a radius of 299.56 feet, an arc length of 197.36 feet, and a chord bearing of N 52°42'33" E;

THENCE S 33°46'04" W along a line not tangent to the last described curve a distance of 140.76 feet;

THENCE along a curve to the right, tangent to the last described line, having a radius of 200.00 feet, an arc length of 59.36 feet, and a chord bearing of S 42°16'12" W to the northerly boundary of said parcel conveyed by Statutory Warranty Deed, Book 314 Page 972;

THENCE N 78°47'13" W along the northerly boundary of said parcel conveyed by Statutory Warranty Deed, Book 314 Page 972 a distance of 39.09 feet;

THENCE N 24°31'09" W along the northerly boundary of said parcel conveyed by Statutory Warranty Deed, Book 314 Page 972 a distance of 33.42 feet to the True **POINT OF BEGINNING**.

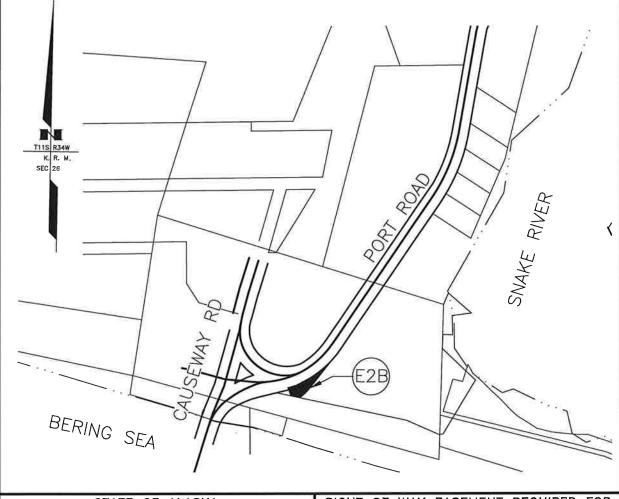
Said described easement contains 0.116 acres, more or less.

EXHIBIT D

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION

& PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

H:\ROWE\Eng\Hwys\62123 Nome Port Road Reconstruction\Acad\ROWE\62123 NOME PORT ROAD PARCEL PLATS.dwg Jan 12, 2022 - 1:58pm

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION

EXHI	BIT D	DRAWING	PR	
			AR	
NITIAL	DATE	_1_0F_2_	SC	

PROJECT NO. 002278/Z621230000

AREA 0.116 AC. PARCEL NO. E2B

SCALE 1" = 400' DATE 01/12/2022

19 of 49

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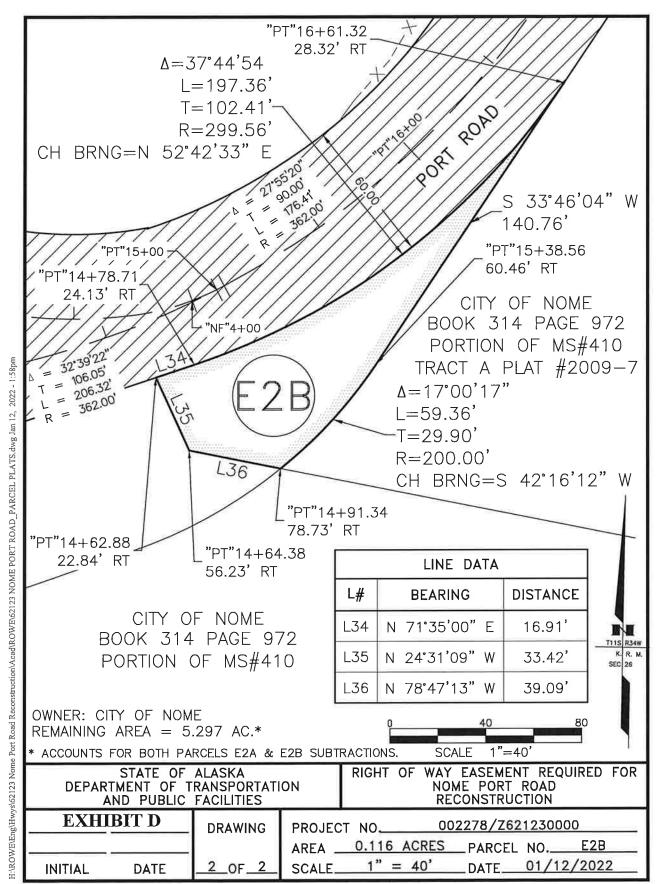


EXHIBIT E

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E5A

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



Parcel E5A

A parcel of land within Lot 7, Plat 2005-15, Port Road Industrial Park Subdivision, recorded September 12, 2015, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the easterly right of way of Port Road, said Plat 2005-15, said point being 29.58 feet right of design centerline station "PT" 29+26.52, Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, said point being the most southwesterly corner of said Lot 7, common to the most northwesterly corner of Lot 6, Plat 2013-10, A Replat of Lot 6, Plat 2005-15 into Lots 6 and 6A, Port Road Industrial Park Subdivision, recorded December 23, 2013, Cape Nome Recording District, and the **TRUE POINT OF BEGINNING**;

THENCE S 65°10'57" E along the north boundary of said Lot 6 a distance of 111.82 feet to the most northeasterly corner of said Lot 6, common to the most northwesterly corner of Lot 6A of said Plat 2013-10;

THENCE continuing S 65°10'57" E along the north boundary of said Lot 6A a distance of 99.60 feet to the most northeasterly corner of said Lot 6A, common to the most southeasterly corner of said Lot 7;

THENCE N 13°35'47" E along the easterly boundary of said Lot 7 a distance of 14.95 feet;

THENCE N 65°46'00" W a distance of 211.90 feet to the said easterly right of way of Port Road;

THENCE along said easterly right of way of Port Road S 09°41'33" W a distance of 12.95 feet to the **TRUE POINT OF BEGINNING.**

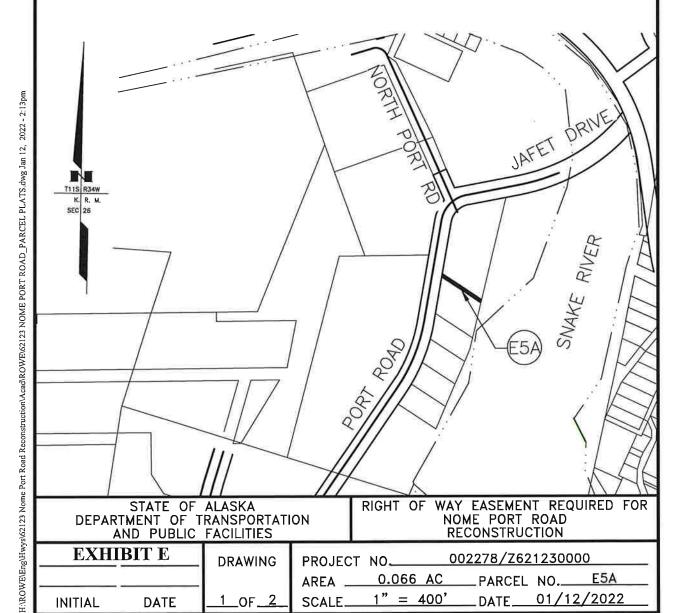
Said described parcel contains 0.066 acres, more or less.

EXHIBIT E

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION

& PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



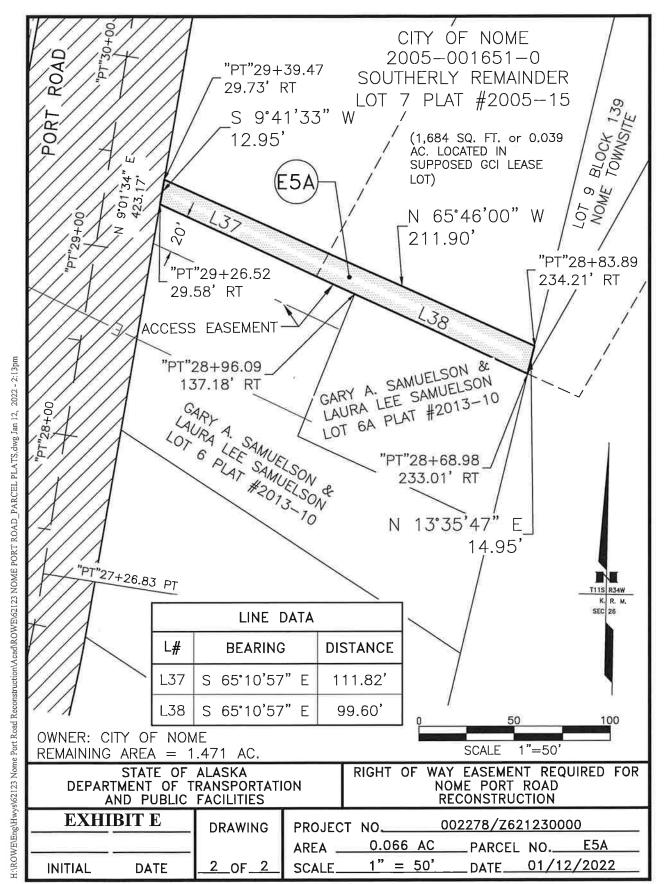


EXHIBIT F

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E5B

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



Parcel E5B

A parcel of land within Lot 7, Plat 2005-15, Port Road Industrial Park Subdivision, recorded September 12, 2015, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at the most northwesterly corner of Parcel 2, right of way of Jafet Road, established by State of Alaska Department of Transportation & Public Facilities Quitclaim Deed, Instrument No. 2012-000894-0, recorded August 16, 2012, Cape Nome Recording District, said point being 68.45 feet left of design centerline station "PT" 32+71.40, Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, and the **TRUE POINT OF BEGINNING**;

THENCE N 00°28'14" W a distance of 10.20 feet along the easterly boundary of Parcel 11, right of way Nome Port Road, established by State of Alaska Department of Transportation & Public Facilities Quitclaim Deed, Instrument No. 2012-000893-0, recorded August 16, 2012, Cape Nome Recording District, to the most southerly corner of the property described by Commissioner's Quitclaim Deed, Book 356 Page 374, recorded February 8, 2000, Cape Nome Recording District;

THENCE continuing N 00°28'14" W along the easterly boundary of said property described by Book 356 Page 374 a distance of 14.88 feet;

THENCE S 28°16'55" E a distance of 28.59 feet to the right of way of Jafet Road, established by State of Alaska Department of Transportation & Public Facilities Quitclaim Deed as Parcel 2, Instrument No. 2012-000894-0, recorded August 16, 2012, Cape Nome Recording District;

THENCE N 89°35'06" W along the right of way of said Jafet Road a distance of 13.34 feet to said Port Road right of way, and the **TRUE POINT OF BEGINNING.**

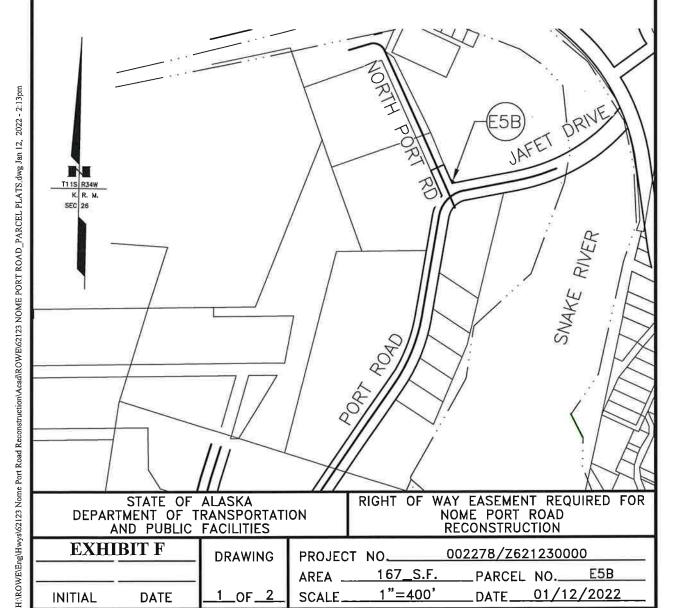
Said described parcel contains 167 square feet, more or less.

EXHIBIT F

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION

& PUBLIC FACILITIES

RIGHT OF WAY REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



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SCALE.

INITIAL

DATE

1"=400'

27 of 49

01/12/2022

DATE.

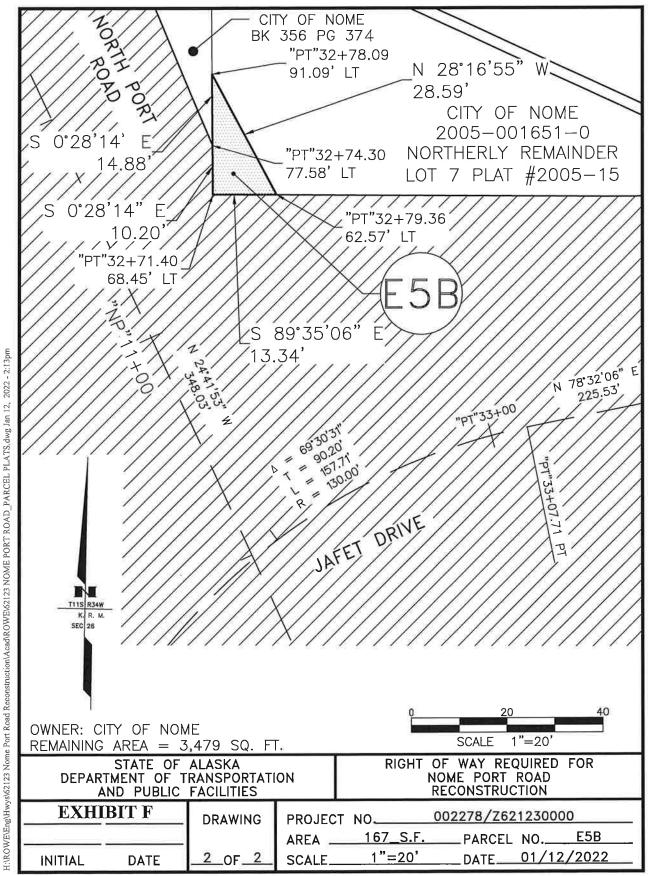


EXHIBIT G

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E6

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



Parcel E6

A parcel of land located within property described by Commissioner's Quitclaim Deed, Instrument no. 2004-000375-0, recorded April 8, 2004, Cape Nome Recording District, depicted as Block 21, Plat 2004-4, Record of Survey of Nome Airport Block 21, Tract II, recorded February 6, 2004, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at the most northeasterly corner of said Block 21, the **TRUE POINT OF BEGINNING**;

THENCE S 22°31'28" E a distance of 151.11 feet to the most northeasterly corner of Parcel 11, right of way Nome Port Road, established by State of Alaska Department of Transportation & Public Facilities Quitclaim Deed, Instrument No. 2012-000893-0, recorded August 16, 2012, Cape Nome Recording District

THENCE S 68°05'21" W along the right of way of said Nome Port Road a distance of 75.78 feet to the most northwesterly corner of said Parcel 11;

THENCE N 21°54'51" W a distance of 154.44 feet to the north boundary of said Block 21;

THENCE N 70°39'52" E along said north boundary of said Block 21 a distance of 74.25 feet to the **TRUE POINT OF BEGINNING.**

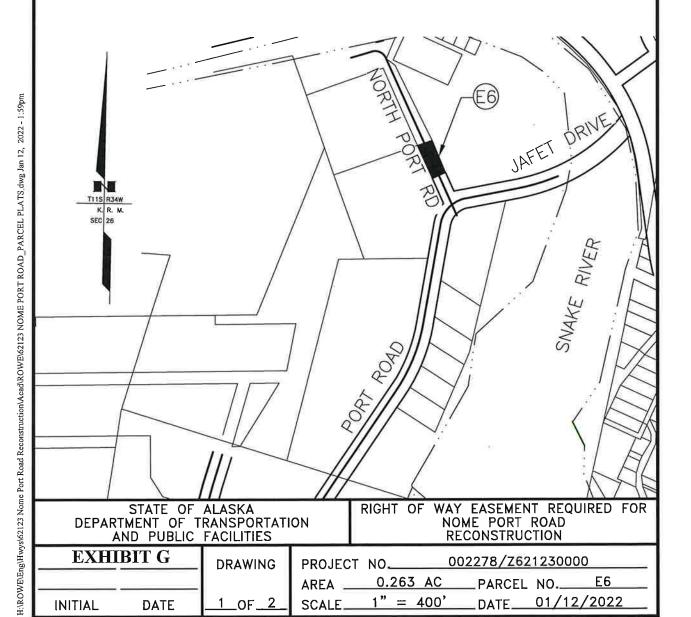
Said described parcel contains 0.263 acres, more or less.

EXHIBIT G

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION

& PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



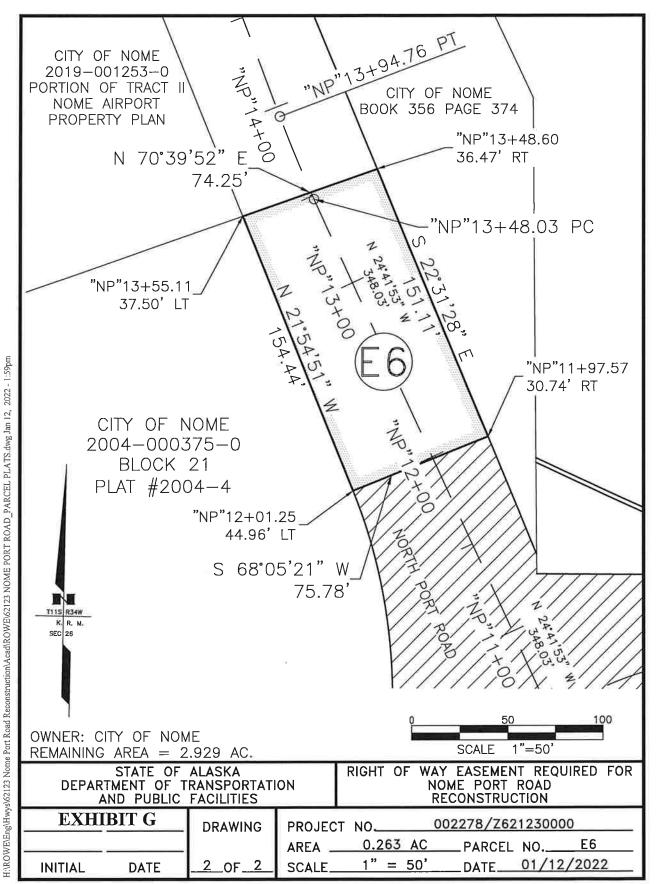


EXHIBIT H

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E9

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



Parcel E9

A parcel of land within Alaska Tidelands Survey 334, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the easterly right of way of Causeway Road, Plat 2016-6, Port Road Right of Way, Record of Survey, recorded March 14, 2016, Cape Nome Recording District, at a point located 23.74 feet right of Design Alignment Station "JT"11+48.40, Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, and the **TRUE POINT OF BEGINNING**;

THENCE along the right of way of Causeway Road N 15°40'50" E a distance of 101.13 feet;

THENCE continuing along the right of way of Causeway Road N 29°23'40" E a distance of 41.58 feet;

THENCE continuing along the right of way of Causeway Road, along a curve to the right tangent to the last described line, having a radius of 170.39 feet, an arc length of 37.93 feet, and a chord bearing of N 35°46'20" E to the southerly boundary of the parcel conveyed by Statutory Warranty Deed, Book 348 Page 411, recorded December 16, 1997, Cape Nome Recording District;

THENCE S 71°50'29" E along the southerly boundary of said parcel conveyed in Book 348 Page 411 a distance of 77.02 feet;

THENCE S 70°57'26" W a distance of 16.53 feet;

THENCE along a curve to the left, tangent to the last described line, having a radius of 200.07 feet, an arc length of 192.97 feet, and a chord bearing of S 43°21'53" W to the right of way of said Causeway Road, and the **TRUE POINT OF BEGINNING**;

Said described easement contains 0.105 acres, more or less.

EXHIBIT H

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000 T115 R34W K, R. M. SEC 26 & 27 SOUTH_FREIGHT BERING SEA STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES WAY EASEMENT REQUIRED FOR RIGHT OF NOME PORT ROAD RECONSTRUCTION EXHIBIT H 002278/Z621230000 **DRAWING** PROJECT NO. E9 0.105 ACRES AREA ... PARCEL NO._ 1" = 400'01/12/2022 <u>1_0F_2</u> SCALE. DATE___ INITIAL DATE

H./ROWE/Eng/Hwys/62123 Nome Port Road Reconstruction/Acad/ROWE/62123 NOME PORT ROAD PARCEL PLATS.dwg Jan 12, 2022 - 1;59pm

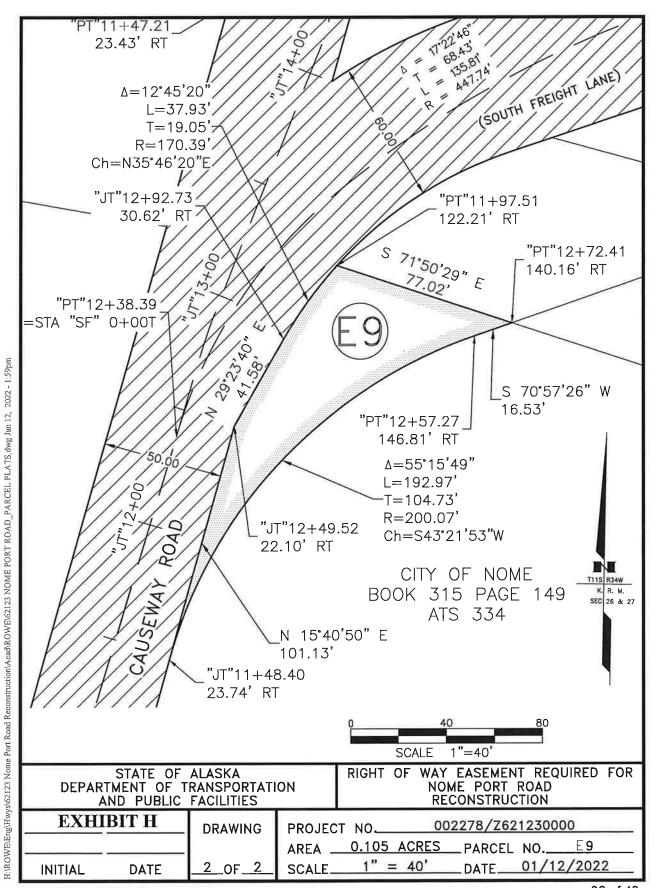


EXHIBIT I

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E10

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



Parcel E10

A parcel of land within Section Twenty-six (26) and Section Twenty-seven (27), Township Eleven South (11S), Range Thirty-four West (34W), Kateel River Meridian, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the southerly right of way of Port Road, Plat 2016-6, Port Road Right of Way, Record of Survey, recorded March 14, 2016, Cape Nome Recording District, common to the southerly boundary of U. S. Mineral Survey 410, at a point located 61.91 feet right of Design Alignment Station "PT" 12+82.84 Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, and the **TRUE POINT OF BEGINNING**;

THENCE along the right of way of said Port Road S 71°35'00" W a distance of 18.41 feet;

THENCE continuing along the right of way of said Port Road, along a curve to the left tangent to the last described line, having a radius of 170.39 feet, an arc length of 87.53 feet, and a chord bearing of S 56°51'58 W to a point common to the northerly boundary of the parcel conveyed by State of Alaska Patent No. 333, Book 315 Page 149, recorded February 5, 1986, Cape Nome Recording District;

THENCE along the northerly boundary of said Patent No. 333 bearing S 71°50'29" E a distance of 77.02 feet;

THENCE N 70°57'26" E a distance of 139.88 feet to the southerly boundary of said U. S. Mineral Survey 410;

THENCE N 74°44'29" W along the southerly boundary of said U. S. Mineral Survey 410 a distance of 119.67 feet to the right of way of said Port Road, and the **TRUE POINT OF BEGINNING**.

Said described easement contains 0.190 acres, more or less.

EXHIBIT I

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000 T11S R34W K. R. M. SEC 26 & 27 BERING SEA STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES WAY EASEMENT REQUIRED FOR RIGHT OF NOME PORT ROAD RECONSTRUCTION **EXHIBIT I** 002278/Z621230000 **DRAWING** PROJECT NO. E10 0.190 ACRES PARCEL NO. AREA

1" = 400'

_OF_2

SCALE

DATE

INITIAL

H-NROWE/Eng/Hwys/62123 Nome Port Road Reconstruction/Acad/ROWE/62123 NOME PORT ROAD PARCEL PLATS, dwg Jan 12, 2022 - 2:00pm

39 of 49

01/12/2022

DATE_

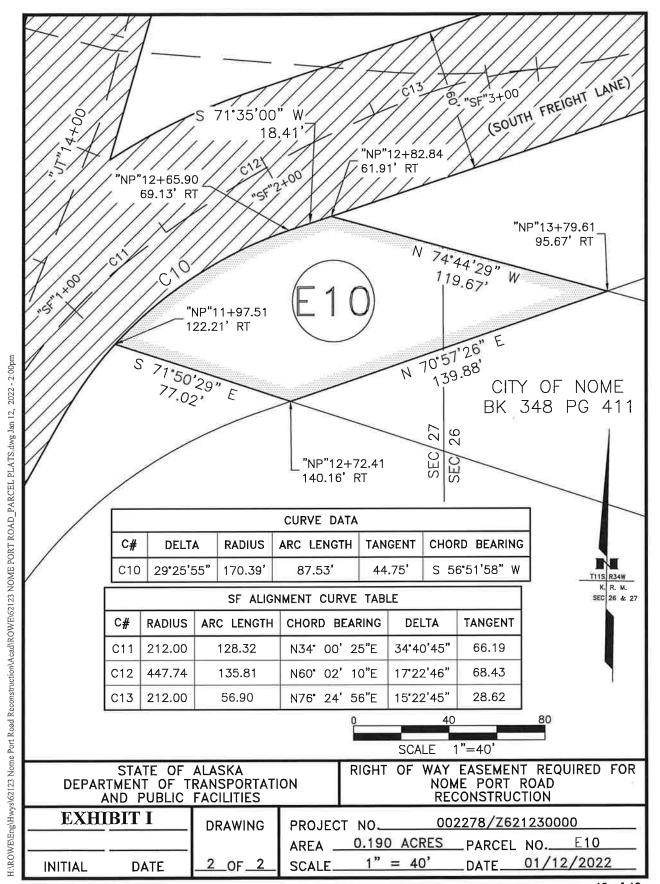


EXHIBIT J

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E11

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



Parcel E11

A parcel of land within U. S. Mineral Survey 410, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the southeasterly right of way of Port Road, Plat 2016-6, Port Road Right of Way, Record of Survey, recorded March 14, 2016, Cape Nome Recording District, Port Road Right of Way, Record of Survey, common to the northerly boundary of the parcel conveyed by Statutory Warranty Deed, Book 348 Page 411, recorded December 16, 1997, Cape Nome Recording District, at a point located 61.91 feet right of Design Alignment Station "PT"12+82.84 Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, and the **TRUE POINT OF BEGINNING**;

THENCE along said southeasterly right of way of Port Road N 71°35'00" E a distance of 200.48 feet to the boundary of Tract A, Plat 2009-7, recorded May 12, 2009, Cape Nome Recording District;

THENCE S 24°31'09" E along the boundary of said Tract A a distance of 33.42 feet;

THENCE continuing along the boundary of said Tract A S 78°47'13" E a distance of 39.09 feet;

THENCE along a curve to the right, not tangent to the last described line, having a radius of 200.00 feet, an arc length of 70.46 feet, and a chord bearing of S 60°51'53" W;

THENCE along a line tangent to the last described curve S 70°57'26"W a distance of 69.56 feet to the northerly boundary of said parcel conveyed in Book 348 Page 411;

THENCE N 74°44'29" W along the northerly boundary of said parcel conveyed in Book 348 Page 411 a distance of 119.67 feet to the **TRUE POINT OF BEGINNING**.

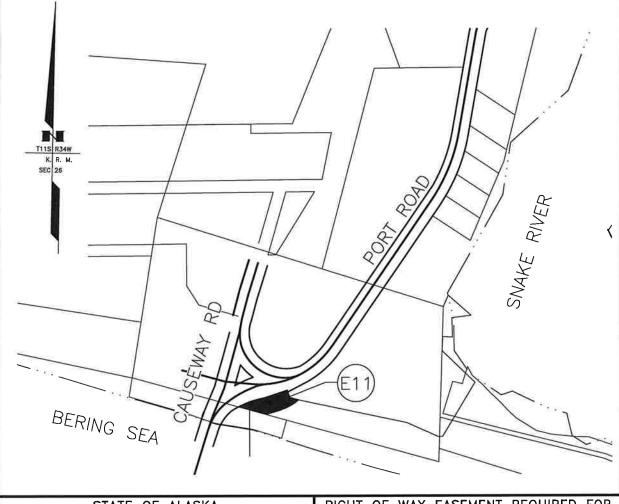
Said parcel contains 0.243 acres, more or less.

EXHIBIT J

STATE OF ALASKA DEPARTMENT OF TRANSPORTATION

& PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION

EXHIBIT J

INITIAL DATE 1

DRAWING

1 OF 2

PROJECT NO. 002278/Z621230000

AREA 0.243 ACRES PARCEL NO. E11

SCALE 1" = 400' DATE 01/12/2022

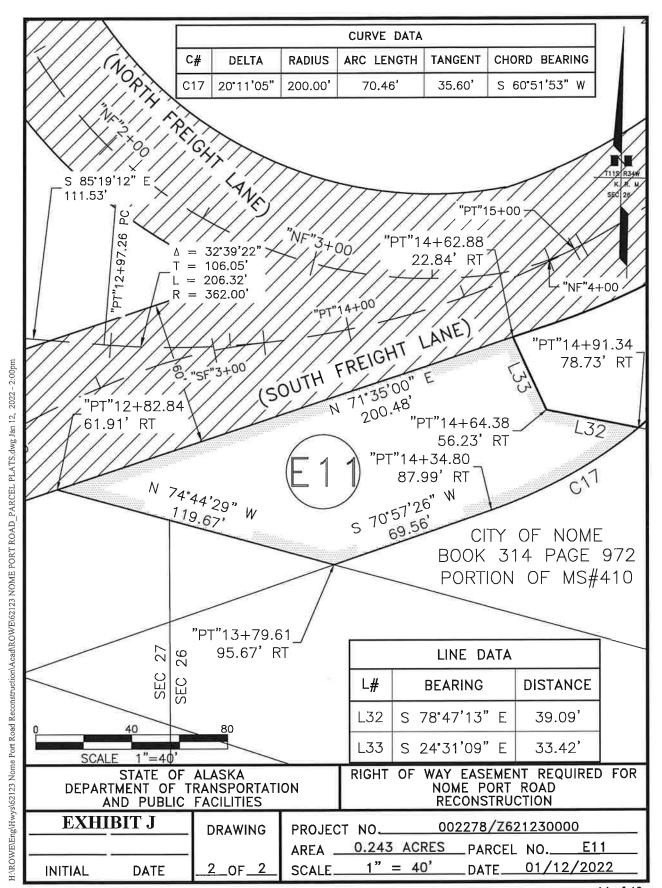


EXHIBIT K

LEGAL DESCRIPTION AND PARCEL PLAT FOR PARCEL E16

ALASKA PROJECT 002278/Z621230000 NOME PORT ROAD RECONSTRUCTION



Parcel E16

A parcel of land within U. S. Mineral Survey 410, Cape Nome Recording District, Second Judicial District, State of Alaska, more particularly described as follows:

COMMENCING at a point on the westerly right of way of Causeway Road, Plat 2016-6, Port Road Right of Way, Record of Survey, recorded March 14, 2016, Cape Nome Recording District, said point located 23.43 feet right of Design Alignment Station "PT"11+47.21, Alaska Project Number 002278/Z621230000 Nome Port Road Reconstruction, and the **TRUE POINT OF BEGINNING**;

THENCE along said westerly right of way of Causeway Road N 15°40'50" E a distance of 45.92 feet;

THENCE N 76°12'05" W a distance of 325.29 feet;

THENCE S 08°30'32"W a distance of 43.20 feet;

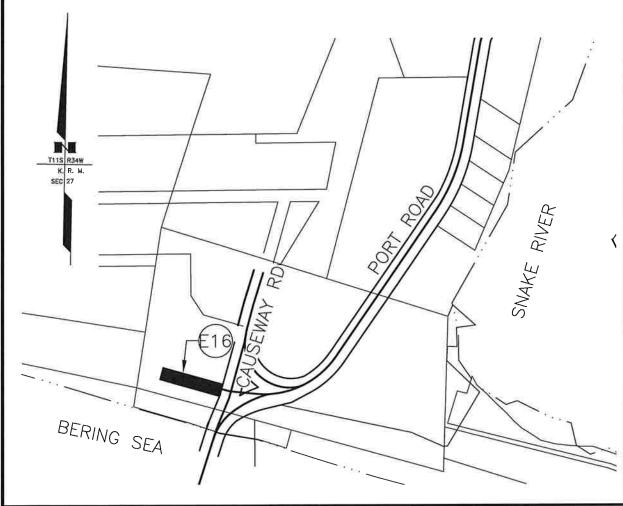
THENCE S 75°41'06" E a distance of 319.82 feet to said westerly right of way of Causeway Road, and the **TRUE POINT OF BEGINNING**.

Said parcel contains 0.329 acres, more or less.

EXHIBIT K



RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION PROJECT NUMBER 002278/Z621230000



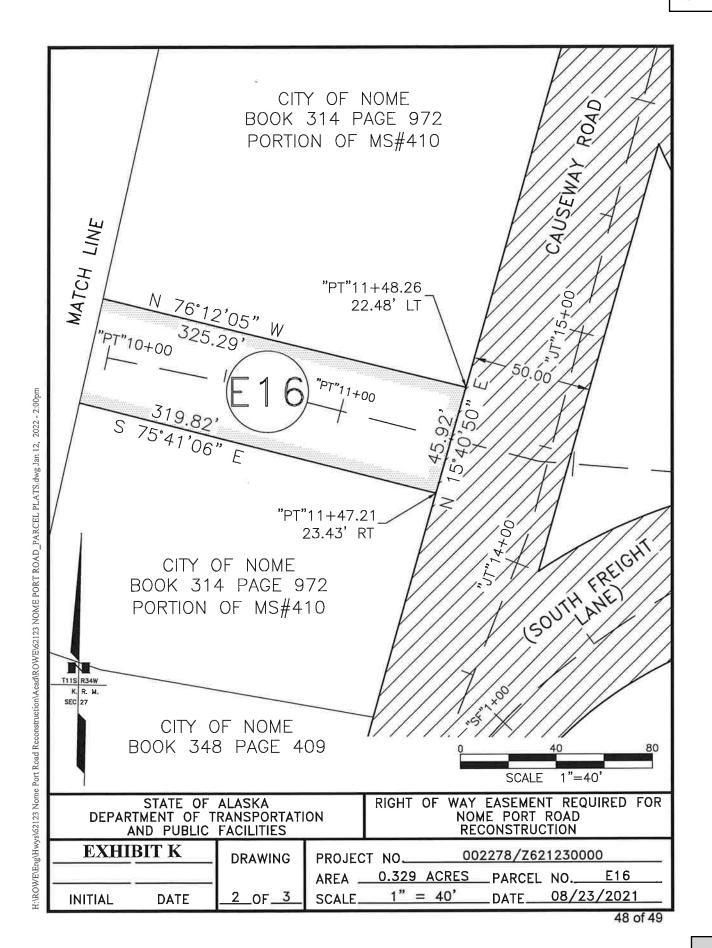
STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

RIGHT OF WAY EASEMENT REQUIRED FOR NOME PORT ROAD RECONSTRUCTION

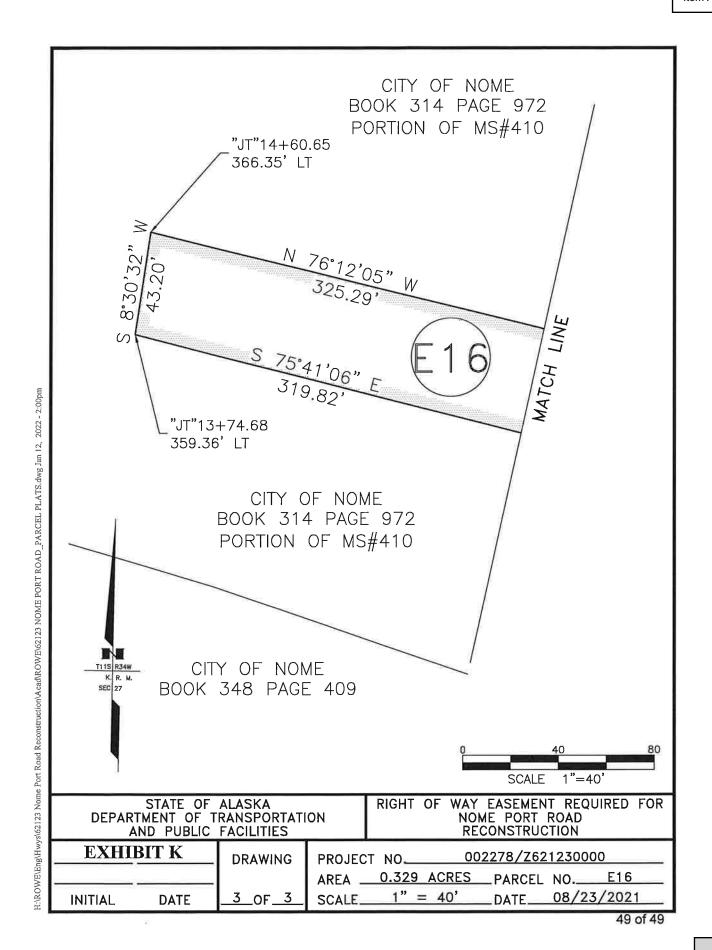
 EXHIBIT K
 DRAWING
 PROJECT NO.
 002278/Z621230000

 AREA
 0.329 ACRES
 PARCEL NO.
 E16

 INITIAL
 DATE
 1 OF 3
 SCALE
 1" = 400" DATE
 08/23/2021



69



70

Item A.

Presented By:
City Manager
Action Taken:
Yes____
No____
Abstain

CITY OF NOME, ALASKA

RESOLUTION NO. R-22-11-02

A RESOLUTION DESIGNATING CHARLES "CHIP" LEEPER AS ACTING CITY MANAGER FOR DECEMBER 17, 2022 TO JANUARY 2, 2023

WHEREAS, NCO 2.335.030 provides that "During the city manager's absence or disability, the city council shall designate by resolution an official to act as city manager"; and,

WHEREAS, modern advancements in communications technology allow individuals to perform duties from locations other than a fixed office, so job responsibilities and functions can be performed from anywhere on the globe, but on occasion it is necessary, prudent and healthy for an employee to be able to "unplug" on occasion; and,

WHEREAS, Glenn Steckman, City Manager believes it prudent to have an Acting City Manager available in town during this period to be able to address any necessary matters promptly; and,

WHEREAS, the City Manager recommends Charles "Chip" Leeper, be designated Acting City Manager with authority to perform powers and duties of manager during the period;

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council accepts the manager's recommendation and appoints/designates Charles "Chip" Leeper Acting City Manager for the period of December 17, 2023 to January 2, 2023 to perform delegated duties and assume the responsibilities as provided in NCO 2.35.020, elsewhere in the Code, and in Alaska Statutes – Title 29.

APPROVED and SIGNED this 28th day of November, 2022.

JOHN K. HANDELAND, Mayor

ATTEST:

BRYANT HAMMOND, Clerk

Item B.

Presented By:
City Manager
Action Taken:
Yes____
No____
Abstain___

CITY OF NOME, ALASKA

RESOLUTION NO. R-22-11-03

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) WITH NORTHWEST COMMERCIAL COMPANY AND CARRS-SAFEWAY FOR VOLUNTARY REGULATION OF ALCOHOL SALES

WHEREAS,	the	City	of Nor	ne i	s a	First-Class	City in	the	Unorganized	Borough	in	western
Alaska"; and,												

WHEREAS, Northwest Commercial Company and Carrs-Safeway are the two businesses with package store licenses in Nome; and,

WHEREAS, the City of Nome, Northwest Commercial Company and Carrs-Safeway wish to partner in addressing overconsumption of alcohol and public inebriation issues;

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council authorizes the City Manager to sign an MOU that creates a plan for voluntary regulation of alcohol sales within the City of Nome.

APPROVED and SIGNED this 2	8 th day of November, 2022.
	JOHN K. HANDELAND, Mayor
ATTEST:	
BRYANT HAMMOND, Clerk	



Memo

To: Glenn Steckman – City Manager

From: Joy L. Baker – Port Director 7LB

CC: Mayor Handeland & Common Council; Port Commission

Date: November 23, 2022

Re: Monthly PD Report/Capital Projects Update – November 2022

Administrative:

Seasonal staff have been released for the winter, leaving myself, Caitlin LeClair (remote accounting), and Lucas Stotts (periodically assists PWR in snow removal). This small team will focus on the preparation and review of all stats, property records, user accounts, and standardizing the tracking of operational activity to ensure more efficiency in the field.

Causeway:

Arctic Deep Draft Port - Nome Modifications Pre-Construction Engineering & Design (PED):

Owl Ridge (PND subcontractor to prepare the NOAA NMFS application for the Corps), completed the app, which has been signed by the Corps and submitted to NOAA. A timeline on the approval of this required permit has not yet been given, but we are hopeful the app can be expedited through coordination between the federal agencies involved.

In coordination with the District, the Work-In-Kind (WIK) package is being reviewed with expected submittal by 1 Dec. This WIK reflects admin costs and other work taken on by the City that the Corps would've done under normal circumstances. These costs therefore qualify as part of the City's cost-share to the Corps under the PED agreement for Pre-Construction, Engineering & Design.

Local Service Facilities (LSF) Design Integration:

Design team meetings are continuing, twice weekly, with the Corps team working to make up time for some delays in hitting deadlines for sharing info with the City. Design engineers for the City and Corps are working closely together to ensure all intersecting points are accurate, along with discussing potential cost-savings the Corps has discovered. The Corps is working to verify the validity of the analyses that is recommending the design changes, which are ultimately lowering project costs on the GNF side (breakwaters/dredging). Further info is expected in the coming weeks.

Sediment at Causeway Bridge and Bridge Repairs:

The Corps should award the sediment removal this winter, with work done in the summer of 2023.

<u>Arctic Port Reception Facility – Solid Waste Disposal (Incinerator):</u>

Funds continue to be sought for this project, and there is potential that use of other awarded funds could be possible, once Congress passes the 2022 WRDA bill with the 90/10 cost-share for Nome still intact.

Harbor:

Inner Harbor CAP 107 Study (Deepen/Widen the Inner Basin):

At their 20 Oct 2022 regular meeting, the Port Commission (PC) reviewed three new alternatives provided by the Alaska Corps District, that provides separation between the harbor bulkheads (docks) and the rest of the project. After consideration, and discussions with staff, the PC passed a motion (attached) selecting Alternative C (attached) as the layout that provides the most benefit to the project. This selection has been conveyed to the District Team, which is moving forward to finish identifying the costs, and economic impacts of each alternative. As the 3-year study window expires 6 May 2023, the goal is to achieve 95% design drawings by 6 Dec, hold a Tentatively Selected Plan (TSP) Milestone by 14 Dec 2022, and submit final report by 20 Apr 2023.

Launch Ramp Replacement Project:

Hughes & Associates have finished crunching the survey data and submitted results that do not show any significant shoaling, which is good news. However, the survey showed scouring along a portion of the toe of the launch ramp. After reviewing with a small in-house team, a solution was reached that will bring the scour hole back up to grade. The work will be done after spring break up 2023.

Port Industrial Pad:

West Nome Tank Farm (Property Conveyance):

The City/NJUS/Port met with the Air Force (AF) and the Alaska Dept of Environmental Conservation (ADEC) on 17 Nov 2022. The City expressed concerns with some of the language in the draft Quit Claim Deed and Environmental Covenants the AF provided. Another call will likely take place in early December or in Jan 2023.

Thornbush Laydown Site Development:

Funds to complete design/construction are being sought at federal and state levels. Dredge spoils from two Corps projects (port expansion and inner harbor deepening) are currently being evaluated for disposal into the undeveloped 9-acre portion of this property. These spoils would require dewatering before serving as a hardened base layer to the specified fill and surfacing to complete development.

Port Rd. Improvements (ADOT Project cost-shared with City/Port):

Recent information from DOT's Northern Region website, indicates construction solicitation will be advertised in March 2023, with construction to start in summer 2023.

Italics reflects no change in project information from previous report. Additional details available upon request.

PORT OF NOME Phone/443-6619 Fax/443-5473

Memo

TO: Mayor John Handeland & Nome Common Council

FROM: Jim West, Chairman – Nome Port Commission JW2

THRU: Glenn Steckman - City Manager

DATE: 11/02/2022

RE: Recommend Selection of Alternative "C" as Preferred Layout to Modify Inner Harbor

within the CAP 107 Feasibility Study cost-shared with USACE Alaska District

The following motion was passed by the Nome Port Commission at their Regular Meeting on Thursday, October 20, 2022.

- 1. Moved by C. McLarty, seconded by C. Smithhisler, that the following motion be approved:
 - **MOTION:** Recommend selection of Alternative C as the preferred layout to modify the Inner Harbor within the CAP 107 Feasibility Study as cost-shared with the USACE Alaska District.

AT THE ROLL CALL:

Ayes: Rowe; McLarty; Smithhisler; Lean; West; Sheffield

Nayes: Abstain:

The motion **CARRIED**.

Discussion on this motion reflected in the minutes of the October 20, 2022 Regular Meeting.

