Mayor John K. Handeland

Manager Glenn Steckman

Clerk Bryant Hammond



Nome City Council
Jerald Brown
Doug Johnson
Mark Johnson
Adam Martinson
Jennifer Reader
Meghan Sigvanna Topkok

NOME COMMON COUNCIL REGULAR MEETING AGENDA

MONDAY, SEPTEMBER 28, 2020 at 7:00 PM COUNCIL CHAMBERS IN CITY HALL

102 Division St. P.O. Box 281 Nome, Alaska 99762 Phone (907) 443-6663 Fax (907) 443-5345

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

A. June 8, 2020 City Council Regular Meeting Minutes,

PAGE 3

B. September 14, 2020 City Council Regular Meeting Minutes,

PAGE 11

COMMUNICATIONS

A. Letter of September 15, 2020 from Nome Community Center to City of Nome re: Basketball Court - West Side of Town,

PAGE 17

B. Memorandum of September 19, 2020 from Investigator Murry to Chief Heintzleman re: Commendation Recommendation,

PAGE 18

CITIZEN'S COMMENTS

UNFINISHED BUSINESS

<u>A.</u> O-20-08-01 An Ordinance Authorizing the Sale of Surplus Real Property Owned by the City of Nome by Public Sealed Bid,

PAGE 20

NEW BUSINESS

A. O-20-09-01 An Ordinance Authorizing the Purchase of Real Property by the City of Nome (City) from Elsa Bronson for the Fixed Price of Two Hundred Thousand Dollars (\$200,000),

PAGE 22

B. R-20-09-06 A Resolution in Support of Black Lives Matter,

PAGE 23

C. R-20-09-07 A Resolution Appointing Election Judges and Clerks for the 2020 Municipal Election and Setting Their Compensation,

PAGE 25

R-20-09-08 A Resolution Expressing the City of Nome's Support for the Nome Public Schools'
 18-Unit Apartment Project for Professional Housing,

PAGE 26

E. R-20-09-09 A Resolution of the City of Nome Allocating \$200,000 of CARES Act Funding to the Nome Volunteer Fire Department and Nome Volunteer Ambulance Department,

PAGE 27

F. R-20-09-10 A Resolution of the City of Nome Authorizing the City Manager to Develop and Implement an Additional Round of CARES Act Funding for Businesses, Carvers, and Residents Connected to the Nome Joint Utility System Grid,

PAGE 28

UTILITY MANAGER'S REPORT

A. Activity Report September 15 - 25, 2020,

VERBAL

CITY MANAGER'S REPORT

A. Activity Report September 15 - 25, 2020,

PAGE 29

B. August 20, 2020 Port Commission Regular Meeting Minutes,

PAGE 34

CITIZEN'S COMMENTS

COUNCIL MEMBER'S COMMENTS

MAYOR'S COMMENTS AND REPORT

A. Activity Report September 15 - 25, 2020,

VERBAL

B. Reappointment of Charlie Lean to Seat B of the Nome Port Commission,

VERBAL

C. Reappointment of Jim West, Jr. to Seat C of the Nome Port Commission,

VERBAL

D. Appointment of Public Safety Advisory Commission Seat G,

VERBAL

EXECUTIVE SESSION

ADJOURNMENT

MINUTES NOME CITY COUNCIL REGULAR MEETING JUNE 8 2020

The rescheduled regular meeting of the Nome City Council was called to order at 7:00 PM by Acting Mayor Brown in Council Chambers of City Hall, located at 102 Division Street.

ROLL CALL

Members Present: Brown; M. Johnson; Martinson; Reader; Topkok (telephonic)

Members Absent: D. Johnson (excused); Kenick (excused)

Also Present: Glenn Steckman, City Manager; Bryant Hammond, City Clerk; John

Handeland, NJUS Manager; Nickie Crowe, Acting Finance Director

(telephonic); Joy Baker, Port Director (telephonic)

In the audience: Emily Hofstaedter, KNOM; Diana Haecker, Nome Nugget;**

APPROVAL OF AGENDA

Acting Mayor Brown asked if there were any changes to the agenda.

A motion was made by C. Reader and seconded by C. Martinson to approve the agenda.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown;

Nay: Abstain:

The motion **CARRIED**.

APPROVAL OF MINUTES

- A. March 17, 2020 City Council Special Meeting Minutes.
- B. May 13, 2020 Board of Equalization Meeting Minutes.
- C. May 15, 2020 City Council Special Meeting Minutes.

A motion was made by C. Reader and seconded by C. Martinson to approve the March 17, 2020, May 13, 2020, and May 15, 2020 minutes.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay: Abstain:

The motion CARRIED.

COMMUNICATIONS

- A. Sympathy Card to the People of Nome from the CGC Healy Crew.
- B. Letter of May 28, 2020 from NSEDC to City of Nome re: Spring Clean Up Donation.
- C. Memo of June 3, 2020 from Acting Finance Director Crowe to Nome Common Council re: Request for Reallocation of 2018 Year-End NSEDC CBS Funds.

A motion was made by C. Reader and seconded by C. M. Johnson to reallocate the NSEDC funds as requested.

At the roll call:

Aye: Martinson; Reader; Topkok; Brown; M. Johnson

Nay: Abstain:

The motion **CARRIED**.

- D. Alaska Journal of Commerce Article of June 3, 2020 re: Travelers Confused, Uncertain about Alaska Testing Requirement.
- E. Letter of June 4, 2020 from AMCO to City of Nome re: Nome Grown, LLC Limited Marijuana Cultivation License Renewal Application.
- F. Letter of June 4, 2020 from AMCO to City of Nome re: Nome Grown, LLC Retail Marijuana License Renewal Application.
- G. Port of Nome PSA re: Open for Business to Vessels Transiting the Bering Sea.
- H. City of Nome PSA re: Nome Public Safety Advisory Commission Email Address.

CITIZENS' COMMENTS

Aaron Blankenship, Ken Hughes, and NPD Chief Mike Heintzelman gave comments.

PLANNING & ZONING

- A. March 3, 2020 Nome Planning Commission Regular Meeting Minutes.
- B. May 5, 2020 Nome Planning Commission Regular Meeting Minutes.

UNFINISHED BUSINESS

A. O-20-06-01 An Ordinance to Establish, Approve, and Adopt the FY 2021 City of Nome General Fund Municipal Budget and Exercising the Power to Assess and Authorize the Levy of a General Property Tax, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE.**

For the purpose of holding a public hearing, the Council recessed at 7:22 PM.

The Council reconvened at 7:25 PM.

A motion was made by C. Reader and seconded by C. Martinson to adopt 0-20-06-01.

A motion was made by C. Reader and seconded by C. M. Johnson to amend O-20-06-01 per Finance Director Crowe's memo.

At the roll call:

Aye: Topkok; Brown; M. Johnson; Martinson; Reader

Nay: Abstain:

The motion to amend **CARRIED**.

Returning to the main motion

At the roll call:

Aye: Reader; Topkok; Brown; M. Johnson; Martinson

Nay: Abstain:

The motion, as amended, **CARRIED**.

B. O-20-06-02 An Ordinance the Establish, Approve, and Adopt the FY 2021 City of Nome School Debt Service Fund Budget, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE.**

For the purpose of holding a public hearing, the Council recessed at 7:28 PM.

The Council reconvened at 7:28 PM.

A motion was made by C. Reader and seconded by C. Martinson to adopt 0-20-06-02.

At the roll call:

Aye: Brown; M. Johnson; Martinson; Reader; Topkok

Nay: Abstain:

The motion **CARRIED**.

C. O-20-06-03 An Ordinance to Establish, Approve, and Adopt the FY 2021 City of Nome Special Revenue Fund Budget, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE.**

For the purpose of holding a public hearing, the Council recessed at 7:29 PM.

The Council reconvened at 7:29 PM.

A motion was made by C. Reader and seconded by C. Martinson to adopt 0-20-06-03.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay: Abstain:

The motion **CARRIED**.

D. 0-20-06-04 An Ordinance to Establish, Approve, and Adopt the FY 2021 City of Nome Capital Projects Fund Budget, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE.**

For the purpose of holding a public hearing, the Council recessed at 7:30 PM.

The Council reconvened at 7:30 PM.

A motion was made by C. Reader and seconded by C. Martinson to adopt 0-20-06-04.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay: Abstain:

The motion **CARRIED**.

E. O-20-06-05 An Ordinance to Establish, Approve, and Adopt the FY 2021 City of Nome Construction Capital Projects Fund Budget, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE.**

For the purpose of holding a public hearing, the Council recessed at 7:31 PM.

The Council reconvened at 7:31 PM.

A motion was made by C. Reader and seconded by C. Martinson to adopt 0-20-06-05.

At the roll call:

Aye: Martinson; Reader; Topkok; Brown; M. Johnson

Nay: Abstain:

The motion **CARRIED**.

F. O-20-06-06 An Ordinance to Establish, Approve, and Adopt the FY 2021 City of Nome Port of Nome Fund Budget, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE.**

For the purpose of holding a public hearing, the Council recessed at 7:32 PM.

The Council reconvened at 7:32 PM.

A motion was made by C. Reader and seconded by C. Martinson to adopt 0-20-06-06.

At the roll call:

Aye: Reader; Topkok; Brown; M. Johnson; Martinson Nay:

Abstain:

The motion **CARRIED**.

G. O-20-06-07 An Ordinance to Establish, Approve, and Adopt the FY 2021 City of Nome Port of Nome Capital Projects Fund Budget, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE.**

For the purpose of holding a public hearing, the Council recessed at 7:33 PM.

The Council reconvened at 7:33 PM.

A motion was made by C. Reader and seconded by C. Martinson to adopt 0-20-06-07.

A motion was made by C. Reader and seconded by C. Martinson to amend 0-20-06-07 per Finance Director Crowe's memo.

At the roll call:

Aye: Brown; M. Johnson; Martinson; Reader; Topkok

Nay: Abstain:

The motion to amend CARRIED.

Returning to the main motion

At the roll call:

Aye: Topkok; Brown; M. Johnson; Martinson; Reader

Nay: Abstain:

The motion **CARRIED**.

NEW BUSINESS

A. R-20-06-01 A Resolution of the City of Nome Accepting Coronavirus Relief Funds in the Amount of \$5,679,072 from the Alaska Department of Commerce, Community and Economic Development (Hereinafter "Department") for Costs that are for Necessary Expenditures

Incurred Due to the Public Health Emergency with Respect to the Coronavirus Disease 2019 (COVID-19).

A motion was made by C. Reader and seconded by C. Martinson to adopt R-20-06-01.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay: Abstain:

The motion **CARRIED**.

B. R-20-06-02 A Resolution Declaring the Community of Nome Did Suffer an Economic Disaster Due to the Global Outbreak of Coronavirus 2019 (COVID-19).

A motion was made by C. Reader and seconded by C. Martinson to adopt R-20-06-02.

A motion was made by C. Reader and seconded by C. M. Johnson to amend R-20-06-02 by changing "hotel" to "hospitality" in the $10^{\rm th}$ Whereas.

At the roll call:

Aye: Martinson; Reader; Topkok; Brown; M. Johnson

Nay: Abstain:

The motion to amend **CARRIED**.

Returning to the main motion

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay: Abstain:

The motion, as amended, **CARRIED**.

C. R-20-06-03 A Resolution Approving an Employment Agreement Between the City of Nome and Robert Pruckner for the Position of Deputy Chief of Police.

A motion was made by C. Reader and seconded by C. Martinson to adopt R-20-06-03.

At the roll call:

Aye: Reader; Topkok; Brown; M. Johnson; Martinson

Nay: Abstain:

The motion **CARRIED**.

UTILITY MANAGER'S REPORT

- A. Activity Report: May 27 June 5, 2020.
 - Utility Manager Handeland presented his report.

CITY MANAGER REPORT

- A. Activity Report: May 27 June 5, 2020.
 - Manager Steckman presented his report.
- B. City of Nome and USACE Press Releases re: Signed Chief's Report for Port Expansion Project.
- C. Letter of May 29, 2020 from Lieutenant General Semonite to The Secretary of the Army re: Port of Nome Modifications, Nome, Alaska.
- D. May 1, 2020 Nome Public Safety Advisory Commission Regular Meeting Minutes.
- E. Alaska Travel FAQs Informational Flyer.
- F. AK Cares Act Program Informational Flyer.
- G. Nome Police Department Calls for Service Update of May 25 May 31, 2020.

CITIZENS' COMMENTS

Ken Hughes gave comments.

COUNCIL MEMBERS' COMMENTS

- Council Member Topkok gave her comments.
- 2) Council Member Brown gave his comments.

A motion was made by C. Brown and seconded C. M. Johnson to send a letter to AK DOT&PF requesting a speed limit reduction to 15 miles per hour on Bering St in the vicinity of Hanson's Trading Co.

At the roll call

Aye: Topkok; Brown; M. Johnson; Martinson; Reader

Nay: Abstain:

The motion **CARRIED**.

3) Council Member Mark Johnson gave his comments.

- 4) Council Member Martinson gave his comments.
- 5) Council Member Reader gave her comments.

A motion was made by C. Reader and seconded by C. M. Johnson to draft a resolution in support of the Black Lives Matter community.

The motion was rescinded with the consent of the second. The Council directed administration to draft the document for a future meeting.

MAYOR'S COMMENTS AND REPORT

A. Advertisement re: Seeking Candidates for Interim Mayor.

ADJOURNMENT

A motion was made by C. Martinson and seconded by C. Reader that the meeting be adjourned.

Hearing no objections, the Nome Common Council adjourned at 9:10 PM.

	John K. Handeland Mayor
ATTEST:	
BRYANT HAMMOND City Clerk	

Mayor

John K. Handeland

Manager

Glenn Steckman

Clerk

Bryant Hammond



Jerald Brow Jerald Brow Mark Johnson Mark Johnson Adam Martinson Jennifer Reader Meghan Sigvanna Topkok

NOME COMMON COUNCIL REGULAR MEETING MINUTES

MONDAY, SEPTEMBER 14, 2020 at 7:00 PM COUNCIL CHAMBERS IN CITY HALL

102 Division St. P.O. Box 281 · Nome, Alaska 99762 · Phone (907) 443-6663 · Fax (907) 443-5345

ROLL CALL

Members Present: Jerald Brown; Doug Johnson (telephonic); Mark Johnson; Adam Martinson;

Jennifer Reader

Members Absent: Meghan Topkok (excused)

Also Present: Richard Beneville, Mayor; Molly Kenick, Youth Representative (telephonic);

Glenn Steckman, City Manager; Bryant Hammond, City Clerk; Ken Morton,

Assistant Utility Manager

In the audience: Emily Hofstaedter (KNOM); Diana Haecker (Nome Nugget); Ken Hughes; Sue

Greenly; Lisa Ellanna; Randy Harper

APPROVAL OF AGENDA

A motion was made by C. Reader and seconded by C.

Martinson to appove the agenda.

At the roll call:

Aye: D. Johnson; M. Johnson; Martinson; Reader; Brown

Nay: Abstain:

The motion **CARRIED**.

APPROVAL OF MINUTES

A. August 24, 2020 City Council Regular Meeting Minutes.

B. September 3, 2020 City Council Special Meeting Minutes.

A motion was made by C. Reader and seconded by C. Martinson to approve the August 24, 2020 and September 3, 2020 minutes.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Brown; D. Johnson

Nay: Abstain:

The motion **CARRIED**.

COMMUNICATIONS

A. Email of August 24, 2020 from Ben Rowe to Clerk Hammond re: Tax Bill Penalty Relief Request.

A motion was made by C. Reader and seconded by C. Martinson to grant Mr. Rowe relief of \$188.14.

At the roll call:

Aye: Martinson; Reader; D. Johnson; M. Johnson

Nay: Brown Abstain:

The motion **CARRIED**.

- B. Letter of August 25, 2020 from Jean Poulin to Carrie M. McLain Memorial Museum re: Thank you.
- C. Memo of September 11, 2020 from Clerk Hammond to Nome Common Council re: Supplemental Roll.

CITIZEN'S COMMENTS

- Sue Greenly asked the Council to address ongoing issues with inebriated public around the Mini Convenction Center. She described criminal activity, highlighted privacy concerns in her interactions with NPD after relaying her concerns, and said she was saddened by the unchecked behavior.
- 2) Lisa Ellanna argued the Public Safety Advisory Commission was not being made aware about important matters, pointed specifically to a recent incident on Front St and the ongoing search efforts for Florence Okpealuk. She noted the commission could help if they were involved.
- 3) Randy Harper described frustration with NPD in an incident where someone tried to steal his truck, noting he only that day got his keys back. He argued NPD needs more officers so that they don't have to leave on a higher priority call in the middle of another.
- 4) Ken Hughes thanked NPD for their work, adding that it would be nice if they walked through neighborhoods once in a while. He voiced support for the Iditarod and expects a cancel culture attack on Nome.

NEW BUSINESS

A. R-20-09-02 A Resolution of the City of Nome, Alaska Providing for the Issuance of a Utility Revenue Anticipation Note of the City in the Aggregate Principal Amount of Not to Exceed \$3,800,000.00 to Finance the Purchase of Diesel Fuel for the Nome Joint Utility System and Authorizing the Sale of the Note by Negotiation.

A motion was made by C. Reader and seconded by C. Martinson to adopt R-20-09-02.

Discussion:

- Mayor Handeland explained the terms of the note and the pricing of the fuel.

At the roll call:

Aye: Reader; Brown; D. Johnson; M. Johnson; Martinson

Abstain:

The motion **CARRIED**.

B. R-20-09-03 A Resolution Awarding the Contract for the Furnishing of Crushed Aggregate for Road Surface Course to Board of Trade, Inc.

A motion was made by C. Reader and seconded by C. Martinson to adopt R-20-09-03.

At the roll call:

Aye: Brown; D. Johnson; M. Johnson; Martinson; Reader

Nay: Abstain:

The motion **CARRIED**.

C. R-20-09-04 A Resolution of the City of Nome Authorizing Additional Funding in the Amount of \$90,000 to Nome Public Schools to Cover Additional Costs and Materials Due to COVID-19.

A motion was made by C. Reader and seconded by C. Martinson to adopt R-20-09-04.

A motion was made by C. Brown and seconded by C. Martinson to increase the amount by \$75,000 for a total additional contribution of \$165,000.

At the roll call:

Aye: D. Johnson; M. Johnson; Martinson; Reader; Brown

Nay:

Abstain:

The motion to amend **CARRIED**.

Returning to the main motion

At the roll call:

Aye: Brown; D. Johnson; M. Johnson; Martinson; Reader

Nay: Abstain:

The motion, as amended, CARRIED.

D. R-20-09-05 A Resolution Expressing the City of Nome's Support for the Iditarod Trail Sled Dog Race.

A motion was made by C. Reader and seconded by C. Martinson to adopt R-20-09-05.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Brown; D. Johnson

Nay: Abstain:

The motion **CARRIED**.

UTILITY MANAGER'S REPORT

- A. Activity Report: August 25 September 11, 2020.
 - Assistant Manager Morton presented his report.

CITY MANAGER'S REPORT

- A. Activity Report: August 25 September 11, 2020.
 - Manager Steckman presented his report.
- B. Briefing on Search and Rescue Efforts for Florence Okpealuk.
 - Deputy Chief Pruckner gave the briefing.
- C. CARES Act Update.

CITIZEN'S COMMENTS

1) Randy Harper suggested inspections of every container coming into the Port of Nome for contraband, to increase stem the flow of illicit drugs into town and to increase revenues through sale of confiscated goods.

2) Lisa Ellanna said Council direction to the City Manager re: Public Safety Advisory Commission was unclear.

3) Ken Hughes thanked the City for CARES Act funding to the community.

COUNCIL MEMBER'S COMMENTS

- 1) Council Member Brown discussed public service announcements and relaying information to the Public Safety Commission.
- 2) Council Member Doug Johnson no comments.
- 3) Council Member Mark Johnson thanked NPD for their search efforts and for reaching out for technical assistance early in the search.
- 4) Council Member Martinson no comments.
- 5) Council Member Reader discussed open Public Safety Commission seats, the City Website, Census, IPOP, City Manager evaluation, and flows of information concerning NPD.
- 6) Youth Representative Kenick opined she was happy to be back at school.

MAYOR'S COMMENTS AND REPORT

- A. Activity Report: August 25 September 11, 2020.
 - Mayor Handeland presented his report.
- B. Reappointment of Carol Piscoya to Public Safety Advisory Commission Seat "H."
 - Mayor Handeland re-appointed Carol Piscoya to the Public Safety Advisory Commission.

A motion was made C. Reader and seconded by C. Martinson to confirm the Mayor's appointment.

At the roll call:

Aye: Martinson; Reader; Brown; D. Johnson; M. Johnson

Nay: Abstain:

The motion **CARRIED**.

EXECUTIVE SESSION

A motion was made by C. M. Johnson and seconded by C. Brown to go into executive session for a discussion on property acquisition the immediate knowledge of which may have an adverse impact on City finances.

The Council recessed into executive session at 8:51 PM.

The Council came out of executive session at 9:13 PM.

<u>ADJOURNMENT</u>

A motion was made by C. Reader and seconded by C. Martinson to adjourn.

Hearing no objectives, the Common Council adjourned at 9:13 PM.

	John K. Handeland Mayor
ATTEST:	
BRYANT HAMMOND City Clerk	



Nome Community Center, Inc.

Post Office Box 98
Nome, Alaska 99762
WEB SITE: www.nomecc.org

Phone 907-443-5259 FAX 907-443-2990

September 15, 2020

City of Nome

RE: Basketball Court - West Side of Nome

Dear Nome City Council,

During this time of uncertainty about how to keep a community safe during a pandemic, one of the noticeable gaps in Nome is recreation for our youth.

Basketball is a favored sport for boys and girls, young and old, talented and uncoordinated. There is no basketball court on the west side of town.

Nome Community Center has explored the possibility of placing a full sized court on the property of the Boys & Girls Club. For years we provided portable baskets, but the weather and hard play of the children resulted in contributions to the land fill. The cost to install official posts with solid baskets is beyond the capacity of the Nome Community Center.

Would the city consider funding the posts and installation? An advantage to that location is that we have cameras that we monitor the grounds around the building. Since we mounted these cameras, we have not experienced vandalism. Rather, we notice, even on weekends, that kids gather on that lot to socialize. If we provide a favored source of recreation in an area that we can help to keep an eye on, we will give our kids some purposeful time to gather safely.

Thank you for your consideration of this request.

Rhonda M. Schneids

Gratefully,

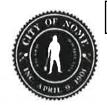
Rhonda Schneider

Executive Director





City of Nome POLICE DEPARTMENT MEMORANDUM



To: Chief Heinzelman

City of Nome Police
DEPARTMENT

From: Investigator Murray

City of Nome

Police Department

Date: 09-19-2020

Telephone: 907-443-8513

Subject: Commendation

recommendation

On 09-18-2020 at approximately 1224 hours Officer Austin Martino and Officer Raymond Murray responded to a report of a fire at a residence on the West side of town. Upon arrival Officer Martino spoke to a female on scene that stated someone was in the residence refusing to leave. Officer Martino donned a respirator and entered the smoke filled house where flames were beginning to grow. Officer Martino found the resident unconscious on a bed. A dog in the house began aggressively barking at Officer Martino as he approached the unconscious individual. Officer Martino retreated and got the dog to follow him out. The female that reported the fire grabbed the dog.

Officer Martino reentered the house passing the fire which was growing and moving towards propane bottles. Officer Martino knew about the propane bottles and went in anyway. The individual had woke up and was moving around. Officer Martino tried to pull the individual off the bed but she began fight with him because she was later found to be suicidal and set the fire herself. Officer Martino's respirator malfunctioned so he was holding it with one hand and trying to pull the individual off the bed with the other. Officer Martino had to drop his mask to get the individual under control. Officer Murray arrived on scene and tried to put the fire out until he observed Officer Martino struggling with the individual on the bed and assisted Officer Martino with carrying her out of the house.

Once the individual was safely outside Officer Murray reentered the house and put the fire out using a blanket. Officer Martino stayed with the resident of the house until he saw EMTs. Officer Martino then reentered the house to help put out the fire. Later investigation revealed that the fire had been started by the individual removed from the residence and there were propane bottles next to the where the fire started.

Officer Martino and Murray showed exceptional courage and selflessness by entering a house that was on fire. Facing unknown danger with inadequate equipment risking their own health and safety to save life and property.

NOME POLICE DEPARTMENT PERSONAL COMMENDATION

	TIMOONAL COMMENDATION
Name of Employee Commended Officers Austin Martino and Raymond Murray	Unit/Section Patrol
Person Making Commendation Sergeant Wade G. Harrison	Unit/Section Patrol
Details:	,
Life saving commendation	
On 9-17-2020 at 2300 hours, Officers Martino and Mu suicidial individual. Upon their arrival, they observed residence.	rray responded to 603 W 4 th Ave, for a report of a active flames and smoke coming from the
Each officer put on their respirator and entered the relife. Officer Martino located a female and a dog inside inside, Officer Murray arrived and helped pull the female ambulance and expedited to the Norton Sound Repeartment for her injuries. Officers then ensured and active attempted to put of the Nome Volunteer Fire Department could arrive.	nale out of the residence. The female was brought to egional Hospital by the Nome Volunteer Ambulance
Both Officer Martino and Murray did a good job prote beyond the call of duty.	ecting life and property. They went above and
Chief of Police:	Date: 9/21/2070

cc: Employee Field File City Manager

1st Reading: August 24, 2020 2nd Reading: September 14, 2020

Presented By: City Manager	
Action Taken: Yes	
No	
Abstain	

CITY OF NOME, ALASKA

ORDINANCE NO. O-20-08-01

AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS REAL PROPERTY OWNED BY THE CITY OF NOME BY PUBLIC SEALED BID

SECTION 1. CLASSIFICATION

This is a non-Code ordinance.

SECTION 2. AUTHORIZATION

This ordinance is adopted pursuant to NCO 2.10.030.

SECTION 3. AUTHORIZATION FOR LAND DISPOSAL

NOW, THEREFORE, BE IT ORDAINED BY THE NOME COMMON COUNCIL THAT:

(A) The following described real property is no longer necessary for any municipal or public purpose:

Legal Description	Assessed Value	<u> Minimum Bid</u>
Lot 49, Block 57;	\$155,000	\$155,000
Lot 50, Block 57;	\$36,200	\$36,200
Lot 5A, Block 50	\$16,000	\$16,000

- (B) The real property described above shall be disposed of by sealed bid in accordance with NCO 2.10.050 with notice of the sale given in accordance with 2.10.040.
- (C) At the city clerk's discretion, a bid bond or bid deposit of up to 10% of the bid amount may be required for any or all property.

	2 (1110 20 4	
		JOHN K. HANDELAND, Mayor
ATTEST:		

Item A.

BRYANT HAMMOND, Clerk

			1 st Reading: September 28, 2020 2 nd Reading: October 12, 2020
			Presented By: City Manager
			Action Taken: Yes No Abstain
	CITY OF N	NOME, ALASKA	
	ORDINANC	E NO. O-20-09-01	
	FROM ELSA BRONSON I		L PROPERTY BY THE CITY OF PRICE OF TWO HUNDRED 00)
Section 1. NCO 2.10.020(a).	Authority. This ordina	nce is adopted pur	rsuant to authority granted by
Section 2.	<u>Classification</u> . This is	a non-Code ordina	ance.
(Lot 5A, Block 31 acc	Manager to negotiate the pording to Plat #83-35 in th	ourchase of certain he Cape Nome Reco	rty. The City Council hereby real property from Elsa Bronson ording District, Second Judicial ng to the terms of the Agreement
Section 4.	Effective Date. This or	dinance is effectiv	e upon adoption.
	APPROVED and SIGNED	this 12 th day of O	ctober, 2020.
			JOHN K. HANDELAND, Mayor
ATTEST:			
BRYANT HAMMON Clerk	ND,		

	Action	Taken
ACTION TAKEN	Action	'l'alzan
	Action	1 aken

Yes	
No	
Abstain	

CITY OF NOME, ALASKA

RESOLUTION NO. R-20-09-05

A RESOLUTION IN SUPPORT OF BLACK LIVES MATTER

WHEREAS, the City of Nome stands in solidarity with the Black Lives Matter movement, which was organized in response to the killings of George Floyd, Breonna Taylor, Tamir Rice, Michael Brown Jr. and far too many other Black Americans to list, to demand justice; and,

WHEREAS, the Black Lives Matter movement, like the civil rights and Black Power movements before it, has effectively articulated the injustices that exist at the intersections of race, class, and gender; including mass incarceration, police brutality, poverty, unaffordable housing, income disparity, sexual orientation; gender inequality, poor access to healthcare, and educational outcomes; and,

WHEREAS, the City of Nome, Nome Police Department, and the community of Nome is committed to working proactively to identifying class, cultural bias, and policies and practices that contribute to institutional barriers and impede equal access to opportunities for all minority populations; and,

WHEREAS, City of Nome marched in a peaceful protest in support and solidarity of those afflicted by injustice on June 10, 2020; and,

NOW, THEREFORE BE IT RESOLVED the City of Nome and the Nome Police Department acknowledge, recognize and are actively dedicated to engage in purposeful communication and dialogue with the membership of the community, reflective of Nome's Racial diversity to address and correct historical injustices moving forward ensuring racial equity; and

BE IT FURTHER RESOLVED, the City of Nome, Nome Police Department, and community of Nome condemns all racial inequity, and shall not tolerate racial discrimination, racial injustice, or police brutality, and shall take all steps necessary to hold our City and community accountable to these commitments, including the following measures:

- Prioritize the updating and revision of the Nome Police Department (NPD) Operations & Procedures Manual (OPM), in particular sections relating to the use of force;
- Commit to hiring practices that will result in a police force that is reflective of our community's demographics;
- Reaffirm the mission and purpose of the Public Safety Advisory Commission in tackling issues related to public safety in Nome;
- Partner with community-based organizations designed to address the root causes of why people end up in the criminal justice system; and,
- Ensure adequate and ongoing proper training and funding to the NPD staff on racial equity, the use of force, and transparent practices.

Item B.

$\boldsymbol{APPROVED}$ and \boldsymbol{SIGNED} this 28th day of September, 2020.

	JOHN K. HANDELAND, Mayor
ATTEST:	
BRYANT HAMMOND, Clerk	

Presented 1	Item C.	
City Clerk		
Action Taken:		

Abstain

CITY OF NOME, ALASKA

RESOLUTION NO. R-20-09-07

A RESOLUTION APPOINTING ELECTION JUDGES AND CLERKS FOR THE 2020 MUNICIPAL ELECTION AND SETTING THEIR COMPENSATION

WHEREAS, Nome Code of Ordinances, 7.20.010(a) requires that for each municipal election "the City Council shall appoint from among qualified electors an election board comprised of three judges for each polling place"; and,

WHEREAS, one of the elections judges is to be designated as chairperson, one is to be designated as inspector and one does not have a title other than judge; and,

WHEREAS, the Council shall appoint two qualified electors to act as clerks of the election; and,

WHEREAS, the Nome City Council hereby authorizes the following qualified electors:

Jill Nederhood,	Chairperson/Judge
Debbie Scott,	Inspector/Judge
Brad Soske,	Judge
Janet Oquilluk,	Clerk
Andrea Irrigoo	Clerk

WHEREAS, the City Clerk may appoint not more than three additional election clerks if such appointments are necessary to facilitate the orderly conduct of the election or to relieve the appointed clerks of undue hardship; and,

WHEREAS, many municipalities set the wages of their election workers at the same rate of pay as the State of Alaska pays its election personnel, which is currently \$10.00 per hour for Judges and \$9.50 per hour for Clerks.

NOW, THEREFORE, BE IT RESOLVED that the City Council approves these electors and, by this resolution, hereby sets the compensation for the election personnel of the 2020 Municipal Election at \$1.00 per hour higher than the State of Alaska's rate of pay (\$11.00 per hour for Judges and \$10.50 per hour for Clerks).

	JOHN K. HANDELAND, Mayor
ATTEST:	
BRYANT HAMMOND, Clerk	

_	
Presented I City Mana	
Action Taken:	
Yes	
No	
Abstain	

CITY OF NOME, ALASKA

RESOLUTION NO. R-20-09-08

A RESOLUTION EXPRESSING THE CITY OF NOME'S SUPPORT FOR THE NOME PUBLIC SCHOOLS' 18-UNIT APARTMENT PROJECT FOR PROFESSIONAL HOUSING

WHEREAS, quality housing can be difficult to find in the City of Nome, making the attraction of qualified public safety and educational professionals; and,

WHEREAS, Nome Public Schools was recently awarded a \$500,000 grant from Alaska Housing Finance Corporation (AHFC) for the construction of professional housing in Nome; and,

WHEREAS, City of Nome administration has been working closely with Nome Public Schools administration on developing a viable housing project for professionals in the City of Nome; and,

WHEREAS, City of Nome and Nome Public Schools administrations presented the project to the Nome Common Council at a work session on September 23, 2020 for direction on moving forward;

NOW THEREFORE BE IT RESOLVED that the Nome Common Council expresses the City of Nome's enthusiastic support for Nome Public Schools' 18-unit apartment project for professional housing.

	JOHN K. HANDELAND Interim Mayor
ATTEST:	
BRYANT HAMMOND City Clerk	

Presented I	Item E.
City Manag	,
City Maria	501
Action Take	en:
Yes_	

Abstain

CITY OF NOME, ALASKA

RESOLUTION NO. R-20-09-09

A RESOLUTION OF THE CITY OF NOME ALLOCATING A TOTAL OF \$200,000 OF CARES ACT FUNDING TO THE NOME VOLUNTEER FIRE DEPARTMENT AND NOME VOLUNTEER AMBULANCE DEPARTMENT

WHEREAS, the City of Nome declared a state of emergency on March 17, 2020 due to the Covid-19 pandemic; and,

WHEREAS, the Nome Common Council has repeatedly affirmed this state of emergency and extended emergency powers to the City Manager until December 31, 2020; and,

WHEREAS, the COVID-19 pandemic has presented the entire community of Nome with operating challenges; and,

WHEREAS, the Nome Volunteer Fire Department holds their Annual Fireman's Carnival in early winter as one means of funding it's critical mission of protecting life and property from fire in the community of Nome; and,

WHEREAS, the Nome Volunteer Fire Department intends to cancel its Annual Carnival due to mass gathering concerns and Covid-19; and,

WHEREAS, the Nome Common Council also recognizes the increased funding needs of the Nome Volunteer Ambulance Department due to Covid-19;

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council allocates a total of \$200,000 of CARES Act funding to the Nome Volunteer Fire Department and Nome Volunteer Ambulance Departments to ensure they have the resources to fulfill their mission in the community of Nome.

	JOHN K. HANDELAND Mayor
ATTEST:	
BRYANT HAMMOND Clerk	

Presented F	Item F.
City Manag	ger
Action Take	n:
Yes	
165	

Yes____ No___ Abstain

CITY OF NOME, ALASKA

RESOLUTION NO. R-20-09-10

A RESOLUTION OF THE CITY OF NOME AUTHORIZING THE CITY MANAGER TO DEVELOP AND IMPLEMENT AN ADDITIONAL ROUND OF CARES ACT FUNDING FOR BUSINESSES, CARVERS AND RESIDENTS CONNECTED TO THE NOME JOINT UTILITY SYSTEM GRID

WHEREAS, the City of Nome declared a state of emergency on March 17, 2020 due to the Covid-19 pandemic; and,

WHEREAS, the Nome Common Council has repeatedly affirmed this state of emergency and extended emergency powers to the City Manager until December 31, 2020; and,

WHEREAS, the COVID-19 pandemic has presented the entire community of Nome with operating challenges; and,

WHEREAS, the City of Nome has released two rounds of funding for Covid-19 relief to businesses, carvers, and residents in Nome; and,

WHEREAS, the City of Nome wishes to release a third round of relief to residents, carvers, and businesses, open to those connected to the Nome Joint Utility System grid to ensure funds are directed to those in need;

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council authorizes the City Manager to develop and implement an additional round of CARES Act funding for businesses, carvers, and residents connected to the Nome Joint Utility System grid.

	JOHN K. HANDELAND Mayor
ATTEST:	
BRYANT HAMMOND	

To: The Mayor and Common Council

From: Glenn Steckman

September 25, 2020

City Manager's Report:

USCG Cutter Alex Hailey:

The Alex Hailey was in port for four days with 100 crew members. Speaking with Captain Goslinger, he had a 100 crewmembers with a third under 21 years of age. The crew stays three years with 1/3 turnover each year. Officers change every two years. They fueled up and provisioned while in port. The crew was happy to have shore leave and they were seen throughout Nome.

Nome Public Safety Advisory Commission:

The Commission met Thursday night to discuss issues. The arrest outside of the Board of Trade was discussed and the bodycam video was reviewed. Other discussions included how people file a complaint about the police, PSAs and how they're and who gets them and the ordinance establishing the Commission. The next meeting is 10/5 at 6pm.

Quarantine violations:

There has been a second ticket/warning was issued for violating quarantine this past week. The individual signed that he would quarantine for two weeks. A day later the person was seen entering a public place without a face mask.

West Beach:

The Code Enforcement Officer, the Deputy Chief and I made a visit to west beach. There were a number of code enforcement violations of small shacks and tents having been constructed on the beach. The property owners are being notified of the violations.

Planning Commission:

The Planning Commission met Tuesday night to discuss the updated Comprehensive Plan process and a historical grant. This was the first meeting of a limited virtual meeting. The city's planner attended remotely. The staff will be working to set this process up for the council.

NJUS and Port Commission:

Met this past Monday to discuss future plans for the Port and the relocation of fuel storage tanks.

Snow Plowing Plan

Drivers will start plowing at 5:00am. There will also be an overnight driver available for police and ambulance calls.

Priority will be the Bus Routes:

West 1stAve, West 2nd Ave, West E Street, West 3rd, West & East 5th Ave, East N St, 6th Ave, East K St, Greg Kuschek Ave,

General Plowing will be West of Steadman:

Port Road, Prospect Place, Mclain Lane, Belmont St, Morgue, West F St & River St,

Then the rest of the East West Streets and then the North South Streets.

East of Steadman: Plowing route starts with 5th Street

5th M Street

Moore Street

N street

L Street

E Street

K Street

I Street

D Street

Kuschek

Carsten

Spokane

1st

H Street

Division

3rd

Campbell

Tobuk

G Street

F Street

Nugget Alley

4th

King Place

Nathen Barron

6th

Then to Mettler Way

And then to M Street ^

West End: Plowing Route starts with Port RD

Port Road West F. Street

West D. Street

Lomen

Prospect Place

River Street

West Tobuk

1st

McLain Lane

4th

West 5th

3rd

Morgue

West E. Street W

Warren Place

Belmont

Gold Ave.

2nd

Loader heads up North

Fireweed & Iris

Icy View Loop for the bus route then up Lester Bench then up to Anvil to Nathen Loop, Lucy Way and Muskox.

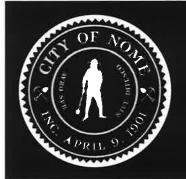
Back to Icy View to clean the rest of the roads.

The City has secured agreements with several local providers for wet and dry equipment. Wet is where the provider has a driver plus equipment. Dry is where the city needs only the piece of equipment.

The City has equipment being serviced in time for winter with Nome Machine Works.

The City has only one outstanding lease request for a snow dump for DPW

The problem remaining is with private contractors cleaning lots and dumping on city streets and not taking them to city contracted lots for snow dumping.



Fall Clean-Up Week!

Monday, September 28 - Thursday, October 1, 2020

U-CALL, WE HAUL

Public Works will be available Monday, September 28th thru Thursday, October 1st to pick up your items and vehicles!!

This pick-up service is for Nome City Residents only.

Please call **443-6663** to schedule a pick up. For vehicles, including ATV's and snowmachines, everyone must fill out a vehicle release form at City Hall before 12 noon on Thursday, October 1st. Calls for pick up of your items must be received by 12 noon on Thursday, October 1st.

FREE monofill for Residential use

Monday, Sept. 28th - Thursday, Oct. 1st: 1:00 p.m. to 8:00 p.m. The monofill is located on Center Creek Road.

Free Dump Saturdays from 11:00 a.m. to 3:00 p.m. for residential use continues all winter!

U-CALL, WE-HAUL REQUIREMENTS:

Call City Hall at 443-6663 to arrange pick-up

- All items must be brought to the edge of the road and away from structures.
- No drums of unknown chemicals
- No flammable products
- No wet paint
- The City stops taking requests for U-Call, We-Haul at 12:00 noon on **Thursday October 1st**
- This service is for residents only. <u>No</u> Commercial Operations or Remodel Jobs!

Refrigerators/Freezers:

Each refrigerator/freezer must be empty and the **doors** removed.

Owner must sign a release form for all vehicles. Forms available at City Hall or website: www.nomealaska.org

Batteries:

Vehicle batteries must be brought to Quality Auto and put in the battery stack.

Batteries will **not** be picked-up by the City of Nome.

MINUTES NOME PORT COMISSION REGULAR MEETING August 20th, 2020

The Regular Meeting of the Nome Port Commission was called to order at 7:02 pm by Chairman West in Council Chambers at City Hall, located at 102 Division Street.

ROLL CALL

Members Present: Smithhisler; Lean; West; Rowe (telephonically); Sheffield; McLarty

Absent: Henderson

Also Present: Lucas Stotts, Harbormaster; Glenn Steckman, City Manager; Joy Baker, Port

Director

In the audience: Ken Hughes; James Mason; Ken Morton

APPROVAL OF AGENDA

Chairman West asked for a motion to approve the agenda:

Motion to approve made by Smithhisler, seconded by Lean.

At the Roll Call:

Ayes: Lean; West; Rowe; Sheffield; McLarty; Smithhisler

Nays: Abstain:

The motion CARRIED.

APPROVAL OF MINUTES

June 18th, 2020 Motion made by Sheffield, seconded by Lean to approve minutes;

Regular Meeting

At the Roll Call

Ayes: West; Rowe; Sheffield; McLarty; Smithhisler; Lean

Nays: Abstain:

The motion **CARRIED**.

CITIZENS' COMMENTS

None.

COMMUNICATIONS

- 20-06-09 Memo on Safeguarding U.S. National Interests in Arctic White House
- 20-06-24 Senator Murkowski Statement for the Record re Mayor Beneville
- 20-06-24 Non-Credentialed Mariner Positive Drug Tests USCG Safety Bulletin
- 20-07-15 Congressman Young Statement for the Record re WRDA 2020
- 20-07-15 Letter to Sector ANC Partners from CAPT MacKenzie (USCG)
- 20-07-28 Letter to Port Director from USACE re 2021-2023 Maintenance Dredging

Discussion:

PD Baker stated that the statement by Senator Murkowski on Mayor Beneville was very nicely done. HM Stotts commented that the memo on safeguarding U.S. National Interests in the Arctic was interesting and noted the mention of at least two different Arctic base locations to support large vessel activity.

COMMISSIONER'S UPDATES

None.

HARBORMASTER'S REPORT

HM Stotts commented the following;

- Overview of facility vessel traffic has been very busy with multiple companies exporting gravel which has kept the West Gold and Mid Docks very busy. There has been more material stockpiled on the Cswy this season than any other on record.
- USCG ALEX HALEY due into the City Dock on Thursday Sept 17th for a 4-day port call.
- SIKULIAQ and USCG due in mid-Nov, which shows missions extending later each season.
- The Lower IP (ramp pad) has been very busy transshipping cargo throughout the region, the
 congestion of which has been compounded by having several of the larger mining vessels
 still onshore. This shows that while uplands cargo laydown space is needed, we also need to
 plan for vessel haul-out / laydown area for additional and larger vessels.

Discussion:

Chairman West asked about the status of the Mid Dock repair from the DIANE H/KUMTUX allision earlier this season. HM Stotts commented that the repair was completed the previous week. The contractor use dye-penetrate to make sure the crack was terminated, ground out the sheetpile crack, then plated and welded from both sides.

PORT DIRECTOR'S REPORT

PD Baker reported;

- The draft F20 budget is going to the Council on Monday. The F21 activity for July and August is looking good based on increased gravel exports, but will advise further at end of season.
- The Corps CAP 107 Study to deepen/widen the dredge limits of the Inner Harbor is moving along. Recent monthly project calls requested details on the burial depth of the NJUS force main and vessel specs with data of incidents associated with the congested harbor.
- The team is doing a structural analysis on the South and East Walls to determine dredge toe depths and surface load limits. The East Wall was built with tie backs, but the South Wall does not. Once the analysis is complete, information will be shared with the Commission.

- The CAP Study sediment sampling and analysis RFP is on the street and due back on Aug 27th

 we are hopeful that samples can be obtained before freeze up, but some contractors have indicated a desire to work from the ice. The Corps has agreed to extend the report due date to March 15th 2021 to allow flexibility in obtaining the samples.
- We anticipate flipping the switch on a 4-camera 'bubble' by the end of Sept, once it can be installed on a taller pole that is adjacent to the High Ramp. This design should provide adequate camera coverage of both cargo ramps and the adjacent staging/laydown area.

Discussion:

- Lean commented that tension rods of some type may serve to strengthen the existing South Wall and not require a rebuild of the entire face.
- McLarty commented that there may be an issue with overall face height of the sheetpile.
- West commented that if we are going to do sediment samples through the ice we need to be sure any jack up mining barges are not in the way.
- West asked if the Corps had put the next 3-year dredging contract out to bid, which PD Baker commented no, but it is presently being reviewed by port staff.
- Sheffield inquired on the status of the Water Resources Development Act (WRDA) legislation, with Baker commenting that it had been passed out of the Transportation & Infrastructure Committee, and onto the main body for a floor vote.

OLD BUSINESS

Landside Property Development – Laydown & Access

Discussion:

Lean commented;

- That as we have a member of the Planning Commission here he wanted to comment that he
 was thinking we need to keep our eye on the property north of Little Creek Rd, where the
 dog lots were located. It was noted that that area is all mining tailings and thawed ground
 and could be a good spot for USCG office or other governmental building or future
 development of that type.
- That the Snake River Bridge and approach are very important to the Port and City of Nome so we need to keep a close eye not only on the Port but also ground to the North, but there is property in that area that is already platted for the cemetery.

NEW BUSINESS

None.

CITIZENS' COMMENTS

None.

COMMISSIONER'S COMMENTS

Rowe commented that it was important to make sure we get what the Port/City wants in these projects and there have been a lot of good ideas and priorities. Straightening out of access ways and taking out some of the grade on the TBS north side access.

McLarty commented that he likes planning and being ahead of the curve on some of these items. Feels that we will have a lot more miners utilizing the Port of Nome in the 2021 season due to the price of gold. Laying the TBS pad and new container rows is important before we get more users.

Sheffield commented that 6hrs after leaving Seward yesterday the USCG HEALY had a catastrophic propulsion system failure on one side which resulted in them having to cancel all research missions in the Arctic and head to Seattle for dry dock repairs. This throws a huge wrench in research activity in the Beaufort and Chukchi Sea. The OSCAR DYSON is leaving Seattle soon to try and salvage some of these science missions but is not ice-hardened so will not go as far north as the HEALY. Lastly, there was recently a big marine debris event starting end of July for Gambell, Savoonga, Unalakleet, Nome, Wales, Diomede, and Shishmaref. Trash with foreign (Russian and other) writing on it has been washing up in mass and the USCG, DEC, NOAA Marine Debris Program and others are working to track the source.

Smithhisler had no comments.

Lean commented that the ADF&G research vessel PANDALUS is in port after just finishing their trawl work, with results to be released soon. A lot of folks are interested in this information.

West commented that development of the TBS pad is a good idea to do now so we should be working with our neighbors on drainage, settling and other issues on development in the area. Likes the idea of identifying short, medium and long term needs for port development. Noted that there are a lot of inquiries right now about large amounts of gravel being loaded out from the Port of Nome in the 2021 season. One project was 280,000 tons of gravel and other smaller loads that would start later in the year. Noted it was nice to see freight coming in on the bigger mainlines but wondered how 2020 wharfage will compare to previous years in cargo, fuel and gravel.

ADJOURNMENT

Motion was made by McLarty for adjournment 7:43 pm.

APPROVED and SIGNED this 17th day of September, 2020.

Jim West, Chairman

Baker, Port Director