

Mayor
John K. Handeland
Manager
Glenn Steckman
Clerk
Bryant Hammond



Nome Common Council
Jerald Brown
Scot Henderson
Doug Johnson
Mark Johnson
Adam Martinson
M. Sigvanna Tapqaq

**NOME COMMON COUNCIL
REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 12, 2022 at 7:00 PM
COUNCIL CHAMBERS IN CITY HALL**

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [A.](#) August 22, 2022 Nome Common Council Regular Meeting Minutes,

PAGE 3

COMMUNICATIONS

- [A.](#) Email Chain of September 7, 2022 between Ryan Property Tax and City of Nome Clerk's Office re: Penalty & Interest Forgiveness Request,

PAGE 11

- [B.](#) Letter of September 8, 2022 from James and Kathleen Hansen to City of Nome re: Penalty Forgiveness Request,

PAGE 23

- [C.](#) September 26 - 28, 2022 Alaska Association of Harbormasters and Port Administrators Draft Conference Agenda,

PAGE 24

CITIZEN'S COMMENTS

UNFINISHED BUSINESS

NEW BUSINESS

- [A.](#) R-22-09-01 A Resolution Approving a Collection Development Policy for the Kegoayah Kozga Library,

PAGE 27

- [B.](#) R-22-09-02 A Resolution Awarding a Contract to Nome Machine Works for the Provision of Light Duty and Emergency Vehicle Repair and Maintenance,

PAGE 33

UTILITY MANAGER'S REPORT

- A. Activity Report: August 23 - September 8, 2022,

VERBAL

CITY MANAGER'S REPORT

- [A.](#) Activity Report: August 23 - September 8, 2022,

PAGE 37

CITIZEN'S COMMENTS

COUNCIL MEMBER'S COMMENTS

MAYOR'S COMMENTS AND REPORT

- A. Activity Report: August 23 - September 8, 2022,

VERBAL

- B. Reappointment of Justin Noffske to Seat B of the Public Advisory Safety Commission,

VERBAL

EXECUTIVE SESSION

- A. Discussion of Legal and Personnel Matters the Immediate Knowledge of Which May Have Adverse Effects on City of Nome Finances,

VERBAL

ADJOURNMENT

Mayor
John K. Handeland
Manager
Glenn Steckman
Clerk
Bryant Hammond



Nome Common Council
Jerald Brown
Scot Henderson
Doug Johnson
Mark Johnson
Adam Martinson
M. Sigvanna Tapqaq

NOME COMMON COUNCIL
WORK SESSION & REGULAR MEETING MINUTES
MONDAY, AUGUST 22, 2022 at 5:30 / 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

WORK SESSION - 5:30 PM

A. Discussion on Ad Valorem Assessments in the City of Nome.

ROLL CALL

Members Present: Jerald Brown; Scot Henderson; Doug Johnson; Mark Johnson; Adam Martinson; Sigvanna Tapaqa

Members Absent:

Also Present: Glenn Steckman, City Manager; Bryant Hammond, City Clerk; Nickie Crowe, Finance Director (Teams); Joy Baker, Port Director (Teams)

In the audience: Diana Haecker (Nome Nugget); Tracey Buie; Kaitlyn Sebwenna-Painter; Kirstin Timbers

APPROVAL OF AGENDA

A motion was made by C. Brown and seconded by M. Johnson to approve the agenda.

A motion was made by C. Henderson and seconded by C. M. Johnson to amend the agenda by adding "F. Emergency Services Support" to New Business.

At the roll call:

Aye: D. Johnson; M. Johnson; Martinson; Tapqaq; Brown; Henderson

Nay:

Abstain:

The motion to amend **CARRIED**.

Returning to the main motion

At the roll call:

Aye: Henderson; D. Johnson; M. Johnson; Martinson; Tapqaq; Brown

Nay:
Abstain:

The motion, as amended, **CARRIED**.

APPROVAL OF MINUTES

- A. July 25, 2022 Nome Common Council Regular Meeting Minutes.
- B. August 10, 2022 Nome Common Council Special Meeting Minutes.

A motion was made by C. Henderson and C. Tapqaq to approve the minutes.

At the roll call:

Aye: M. Johnson; Martinson; Tapqaq; Brown; Henderson; D. Johnson

Nay:
Abstain:

The motion **CARRIED**.

COMMUNICATIONS

- A. Memo of August 5, 2022 from Clerk Hammond to Nome Common Council re: NCO Chapter Regarding Sales Tax Audits.
- B. Letter of August 12, 2022 from 2nd Chance Modifications Co to City of Nome Leadership re: Invitation to Homecoming for Bryce Warnke-Green.
- C. Letter of August 12, 2022 from Tom Vaden to Nome Common Council re: Failure of the Nome Volunteer Ambulance Department (NVAD).

CITIZEN'S COMMENTS

- 1. Kirstin Timbers provided a copy of her letter to the editor in the Nome Nugget and discussed it. She related a situation in which she stopped to assist someone having seizures on Front St. Despite calls to dispatch, no ambulance came. Ms. Timbers had to drive the patient to the ER herself. She expressed gratitude for the volunteers of the ambulance department, but opined that the volunteer department running the ambulance was no longer the best option.
- 2. Tracie Buie spoke about the ambulance service and discussed two situations she had recently heard of where an ambulance never showed up. She expressed concern that patients were not told that an ambulance was not coming. She asked the City consider how to respond to ambulance calls and make callers aware if an ambulance is not coming.

UNFINISHED BUSINESS

- A. O-22-07-02 An Ordinance of the Nome Common Council, Nome, Alaska, Adding Chapter 15.100 Abuse of 911 System to the Nome Code of Ordinances, **SECOND READING/PUBLIC HEARING/FINAL PASSAGE**.

For the purpose of holding a public hearing, the Council recessed at 7:11 PM.

Public Hearing

- Jim West Jr., Nome Emergency Services, discussed a number of people in town that have abused the system. He supported the ordinance in general as it put another tool in the toolbox to address the issue.

The Council reconvened at 7:12 PM.

A motion was made by C. D. Johnson and seconded by C. Henderson to adopt O-22-07-02.

Discussion:

- Council Member Tapqaq asked if there was a report the Council was waiting for.
- Manager Steckman described the discretion the Department would have. He discussed the situation that is making people abuse the system, which leads to slower or no response from volunteers.

At the roll call:

Aye: Martinson; Tapqaq; Brown; Henderson; D. Johnson; M. Johnson

Nay:

Abstain:

The motion **CARRIED**.

B. R-22-08-01 A Resolution Allocating the 2021 NSEDC End-Year Community Benefit Share Funds.

A motion was made by C. Henderson and seconded by C. D. Johnson to adopt R-22-08-01.

Discussion:

- Mayor Handeland summarized the current status of the pool repair project.

At the roll call:

Aye: Tapqaq; Brown; Henderson; D. Johnson; M. Johnson; Martinson

Nay:

Abstain:

The motion **CARRIED**.

C. R-22-08-02 A Resolution of the City of Nome Authorizing the City Manager to Increase the Bounty on Junk Vehicles Disposed of Through U Call, We Haul.

A motion was made by C. Henderson and seconded by C. Tapqaq to adopt R-22-08-02.

Discussion:

- Manager Steckman explained the reasoning for the increase.
- Council Member Henderson and Manager Steckman discussed the 12 bounties paid out so far.

At the roll call:

Aye: Brown; Henderson; D. Johnson; M. Johnson; Martinson;
Tapqaq

Nay:

Abstain:

The motion **CARRIED**.

NEW BUSINESS

- A. R-22-08-04 A Resolution Designation September 2022 as Suicide Prevention Awareness Month in the City of Nome, Alaska.

A motion was made by C. M. Johnson and seconded by C. Henderson to adopt R-22-08-04.

At the roll call:

Aye: Henderson; D. Johnson; M. Johnson; Martinson; Tapqaq;
Brown

Nay:

Abstain:

The motion **CARRIED**.

- B. R-22-08-05 A Resolution of the City of Nome, Alaska Providing for the Issuance of a Utility Revenue Anticipation Note of the City in the Aggregate Principal Amount of not to Exceed \$7,760,000 to Finance the Purchase of Diesel Fuel for the Nome Joint Utility System, Authorizing the Sale of the Note by Negotiation, and Authorizing the Execution and Delivery of a Security Agreement Providing a Security Interest for the Purchaser of the Note.

A motion was made by C. Henderson and seconded by C. D. Johnson to adopt R-22-08-05.

Discussion

- Council Member Henderson asked if the rate of 3 percent was fixed.
- Council Member Brown asked about the language concerning an addition of 5 percent.
- Mayor Handeland explained that increased rate was only in the case of default and the interest was 3 percent fixed.

At the roll call:

Aye: D. Johnson; M. Johnson; Martinson; Tapqaq; Brown;
Henderson

Nay:

Abstain:

The motion **CARRIED**.

- C. R-22-08-06 A Resolution Authorizing the City Manager to Execute Contract Amendment No. 3 with PND Engineers, Inc., to Facilitate 95% Design Level to Completion for the Local Service Facilities within the Port of Nome Modifications Project and Arctic Port Expansion.

A motion was made by C. M. Johnson and seconded by C. Henderson to adopt R-22-08-06.

Discussion:

- Port Director Baker discussed and advised the funds were ready as of July 1, 2022.
- Council Member Henderson clarified the \$1.1 million was in addition to the \$2.9 million already approved.

At the roll call:

Aye: M. Johnson; Martinson; Tapqaq; Brown; Henderson; D. Johnson

Nay:

Abstain:

The motion **CARRIED**.

- D. R-22-08-07 A Resolution Authorizing the City Manager to Execute a Contract with PND Engineers, Inc., to Facilitate Subcontractor Services to Prepare an Incidental Harassment Authorization (IHA) Application Required to Allow for Solicitation and Construction of the Port of Nome Modifications Project and Arctic Port Expansion.

A motion was made by C. Henderson and seconded by C. D. Johnson to adopt R-22-08-07.

Discussion:

- Port Director Baker noted the permit was a requirement of the Corps to obtain. She noted this is considered work in kind for the City cost-share agreement with the Corps.

At the roll call:

Aye: Martinson; Tapqaq; Brown; Henderson; D. Johnson; M. Johnson;

Nay:

Abstain:

The motion **CARRIED**.

- E. R-22-08-08 A Resolution Designating Bryant Hammond as Acting City Manager for September 14 to 25, 2022.

A motion was made by C. Tapqaq and seconded by C. Brown to adopt R-22-08-08.

Discussion:

- Manager Steckman noted he would be attending the ICMA Conference.

At the roll call:

Aye: Tapqaq; Brown; Henderson; D. Johnson; M. Johnson;
Martinson

Nay:

Abstain:

The motion **CARRIED**.

F. Emergency Services Support.

- Council Member Henderson H discussed the position that was funded a few years back but never filled. He opined a support position might assist the volunteer departments. He explained he didn't mean to change any current levels of authority, but someone that could serve as a business manager for the departments.
- Manager Steckman responded, contending that there were inaccuracies in Mr. Vaden's letter and that there were a lot of things going on in the ambulance department. He opined that the problems the ambulance came down to the alcohol problem on Front St., which he described. He discussed the offer from the hospital to take over the ambulance department. He discussed various aspects of the ambulance department, public perception of the department and some of the challenges.
- Chief West explained the staffing – the part time tech and the current roster of volunteers.
- Manager Steckman discussed volunteer dynamics and a decreasing call volume. He discussed rules for the front of City Hall and use of the bathrooms in City Hall.
- Council Member Mark Johnson asked what changed.
- Mayor Handeland explained that most people are fed up with picking up the same person again and again.
- Manager Steckman discussed SAFR grants and the emergency services support position.
- Council Member MJ advocated again for community service officer recruitment.
- Mayor Handeland suggested approaching Kira Eckenweiller to discuss treatment.
- Council Member Tapqaq suggested a work session.
- Council Member Henderson noted his first instinct was to see if NSHC could do a better job. He recommended the City put the position out to hire right away to get a handle on the issue.
- Council Member Mark Johnson said he supported the solution but he didn't know what that was.
- Council Member Doug Johnson noted it wouldn't be solved around the table. He suggested staff getting a functional model together and bring it back to the Council.
- Council Member Brown discussed the blowback from the departments when the position was introduced the first time. He opined the service should be performed by the hospital as it is a health care function.
- Manager Steckman and Council Member Brown discussed specifics that would have to be addressed if the service were passed to NSHC.

UTILITY MANAGER'S REPORT

A. Activity Report: August 9 - 19, 2022.

- Assistant Utility Manager Morton presented his verbal report, discussing fuel prices and the upcoming fuel lift. He discussed the process of cleaning the sewage lagoon sludge. He discussed recent meetings raising the possibility of a micro nuclear reactor sited in Nome. He noted the Utility Board's interest in learning more and pursuing an economic study. He noted a third meeting scheduled for the last Monday of the month at the University.
- Council Member Brown discussed a study about 10 - 15 years ago looking at alternative sources of energy. He opined Gwen Holdman was a good resource.

CITY MANAGER'S REPORT

- A. Activity Report: July 26 - August 19, 2022.
- Manager Steckman presented his written report, highlighting a recent hazmat training for public works and partner agencies around town. He discussed the HVAC repair project for City Hall, which is at 65% design. He noted the pricing is far higher than what was budgeted three years ago. He reminded the Council and the Public about the Nova Gold meeting on Friday.
 - Council Member Henderson thanked staff's help in setting the public notice for the Nova Gold meeting and expressed his appreciation for Cole's Crews's work on the Visitor Center Building.
- B. 2022 (& Updated 2021) Abatement Report.
- The Council set the abatement hearing for September 12, 2022.
- C. May 19, 2022 Nome Port Commission Regular Meeting Minutes.
- D. Nome Port Commission Motion of July 28, 2022 Recommending the Council Request Corps take Congressional Action to Permanently Authorize East/West Harbor Bulkheads & Dredging Portion as Federal Infrastructure.
- Council Member Brown discussed and noted the district was waiting on a letter from the City.

A motion was made by C. M. Johnson and seconded by C. D. Johnson to direct staff to request the U.S. Corps of Engineers to pursue congressional action authorizing east / west harbor bulkheads & dredging portion as federal infrastructure.

At the roll call:

Aye: Brown; Henderson; D. Johnson; M. Johnson; Martinson;
Tapqaq

Nay:

Abstain:

The motion **CARRIED**.

CITIZEN'S COMMENTS

none given

COUNCIL MEMBER'S COMMENTS

1. Council Member Henderson – no comments.
2. Council Member Doug Johnson – no comments.
3. Council Member Mark Johnson – no comments.
4. Council Member Martinson – no comments.

5. Council Member Tapqaq reminded the Council and the Public there was a lunch time panel on how to run for and the duties of public office in Nome, held at Northwest Campus.
6. Council Member Brown – no comments.

MAYOR'S COMMENTS AND REPORT

- A. Activity Report: August 9 - 19, 2022.

EXECUTIVE SESSION

- A. Discussion of Personnel Matters the Immediate Knowledge of Which Could Have Adverse Impacts on City of Nome Finances.
- B. Discussion of Legal Matters the Immediate Knowledge of Which Could Have Adverse Effects on City of Nome Finances.

A motion was made by C. M. Johnson and C. Brown to enter into executive session to discuss personnel and legal matters the immediate knowledge of which could have adverse effects on City of Nome finances.

The Council entered into executive session at 8:58 PM.

The Council came out of executive session at 9:34 PM.

ADJOURNMENT

Hearing no objections, the Council adjourned at 9:34 PM.

APPROVED and SIGNED this 12th day of September 2022

JOHN K. HANDELAND
Mayor

ATTEST:

BRYANT HAMMOND
Clerk

From: [Irvine, Lisa](#)
To: [John Handeland](#)
Cc: [Gibney, Gregory](#); [Newcomer, Raimonda](#); [Bryant Hammond](#); [Jeremy Jacobson](#)
Subject: Wells Fargo Bank, 250 Front Street
Date: Wednesday, September 7, 2022 9:54:14 AM
Attachments: [image001.png](#)
[Check 16155.pdf](#)
[RE.docx](#)
[PP.docx](#)
[RE Wells Fargo Bank 250 Front Street.msg](#)
Importance: High

Caution! This message was sent from outside your organization.

Nome Common Council,

As authorized agent for Wells Fargo Bank, we mailed payment for Real Estate Parcel 001.242.29 in the amount \$5,577.60 and Business Personal Property Parcel 50298 in the amount of \$829.17 via USPS certified mail on 10/18/2021 – which was 14 days prior to the 11/1/2021 due date. Please see below Proof of Mailing from USPS. We did not see anywhere on the bill where it states, “postmarks not accepted”, and the attached check was cashed on 11/4/2021.

UNITED STATES POSTAL SERVICE®		Certificate of Mailing — Firm (Domestic)		U.S. POSTAGE® PITNEY BOWES	
Name and Address of Sender Wells Fargo Bank c/o Ryan, LLC PO Box 4900 Scottsdale, AZ 85261 PB26299		TOTAL NO. of Pieces Listed by Sender <div style="font-size: 2em; text-align: center;">6</div>	TOTAL NO. of Pieces Received at Post Office 	Affix Stamp Here Postmark with Date of Receipt. <div style="text-align: center;">  </div>	
USPS Tracking Number Firm-specific Identifier		Address (Name, Street, City, State, and ZIP Code™)		Postage	Fee
Tax Payment(s) Check Number(s): 16155 Total Payment: 6406.77		City of Nome 102 Division Street Nome, AK 99762		Special Handling	Parcel Airlift

We received notice that the taxes were delinquent and penalties and interest had accrued and both myself and my colleague, Raimonda Newcomer, emailed a copy of the posted check as well as the proof of mailing to <https://www.nomealaska.org/contact>. We did not hear back and believed our cashed check was sufficient proof of payment.

When we received a 2022 tax bill with the delinquent amount on it, we reached out again and was in contact with Jeremy Jacobson in the City Clerk's office. We respectfully asked to have the penalties removed as we are not in control of the mail, and Jeremy stated that postmarks are not accepted. We requested he send the current amounts due (please see attached printouts and amounts provided) which we paid.

We were then contacted by Wells Fargo informing us they were attempting to get a permit from the city; however, there was \$3.55 in property taxes due and we needed to pay ASAP so we could get the permit. We again reached out and spoke to Bryant Hammond who explained to us that the amounts provided to us were not correct and we had the additional payment due. I explained we were provided the amounts of which to pay and could these extra fees be removed and was denied.

This has been a very frustrating situation. We looked back to 2014 at our payments on these accounts, and they were always sent around the same time for the second installment and we have never had this issue.

We are respectfully asking for the \$581.14 charged to us in penalty and interest be refunded as we feel:

1. The 2nd installment payment was made according to the tax bill and due date
2. We have no control over the mail and believed two weeks was sufficient time
3. We do not see on the bill where it stated "postmarks not accepted".

Thank you for your time and consideration.

Lisa Irvine, as agent for Wells Fargo Bank

Lisa Irvine
Manager, Property Tax Commercial
Ryan
5780 Fleet Street
Suite 300
Carlsbad, California 92008

442.244.2427 Office
760.518.9913 Mobile



Transaction Search

Item A.

Print Images

Date/Time Printed: 08/22/2022 1:02 PM PDT

Check 16155 - 6,406.77 USD

THIS CHECK IS VOID WITHOUT A BLUE AND GREEN BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT AN ANGLE TO VIEW

Ryan Tax Compliance Services, LLC
Paying for Wells Fargo
16220 North Scottsdale Road, Suite 450
Scottsdale, Arizona 85254
602-955-1792

Wells Fargo Bank, N.A.
San Francisco, CA

11-24/1210

00016155
10/12/2021

PAY: **SIX THOUSAND FOUR HUNDRED SIX AND 77/100**

\$ 6,406.77**

PAY TO THE ORDER OF:
City of Nome
102 Division Street
Nome AK 99762

SUBJECT TO VOID AFTER 60 DAYS

George B. Ryan

BORDER CONTAINS MICROPRINTING

⑈0000016155⑈ ⑆121000248⑆ 4256721283⑈



Item Details

Account Number 4256721283

Item Sequence Number 003687809230

Account Name LLC RYAN

Bank ID 121000248

Check 16155

Amount 6,406.77 USD Debit

Status Check Paid

Posting Date 11/04/2021

As of Date 11/04/2021

Photos - Wells Fargo Bank (Nome AK 99762 - Personal Property Acct #50298) - Screenshot 2022-07-13_.png

See all photos Add to

Search Delete Favorite Rotate Crop

Edit & Create Share

Caselle Connect® > Property Tax Collection > Personal Property Inquiry

Caselle Connect® Enter Payments Enter Filed Returns Inquiry Real Property Inquiry Personal Property Inquiry

Account: Account 297 of 679

Personal property account: WELLS FARGO BANK #103325 (50298) Balance: 1,746.19

Personal Property Account Personal Properties Property Value History Transactions Period Summary Payoff

Period	Taxes	Interest	Penalty	Miscellaneous	Payments	Balance
01/01/2012 - 12/31/2012	566.14	.00	.00	.00	566.14-	.00
01/01/2013 - 12/31/2013	780.03	.00	.00	.00	780.02-	.01
01/01/2014 - 12/31/2014	2,239.71	.00	.00	.00	2,239.71-	.00
01/01/2015 - 12/31/2015	1,827.24	.00	.00	.00	1,827.24-	.00
01/01/2016 - 12/30/2016	1,551.55	8.86	62.06	.00	1,622.48-	.01-
01/01/2017 - 12/31/2017	1,641.81	2.42	11.91	.00	1,656.14-	.00
01/01/2018 - 12/31/2018	1,480.99	.00	.00	.00	1,480.99-	.00
01/01/2019 - 12/31/2019	1,561.65	.00	.00	.00	1,561.65-	.00
01/01/2020 - 12/31/2020	1,422.82	.00	.00	.00	1,422.82-	.00
01/01/2021 - 12/31/2021	1,658.34	8.90	66.33	.00	1,658.36-	75.21
01/01/2022 - 12/31/2022	1,670.98	.00	.00	.00	.00	1,670.98

Display

☒ Period balance ☐ Running balance

City of Nome Jeremy A:\csldata

Wed, Jul 13, 2022 1:14 PM

Type here to search

59°F Mostly cloudy 1:14 PM 7/13/2022

Caselle Connect® > Property Tax Collection > Real Property Inquiry

Caselle Connect® Real Property Inquiry

Owner: Owner 990 of 1028

Property: 001.242.29 (250 FRONT ST.) Balance: 11,661.13 Status: Active

Property Owners Land Records Property Value History Property Sales Transactions Period Summary Payoff Documents Property History

Period	Taxes	Interest	Penalty	Miscellaneous	Payments	Balance
01/01/2012 - 12/31/2012	9,827.40	.00	.00	.00	9,827.40-	.00
01/01/2013 - 12/31/2013	10,190.40	.00	.00	.00	10,190.40-	.00
01/01/2014 - 12/31/2014	11,116.80	.00	.00	.00	11,116.80-	.00
01/01/2015 - 12/31/2015	10,190.40	.00	.00	.00	10,190.40-	.00
01/01/2016 - 12/30/2016	10,190.40	.00	.00	.00	10,190.40-	.00
01/01/2017 - 12/31/2017	9,264.00	.00	.00	.00	9,264.00-	.00
01/01/2018 - 12/31/2018	10,190.40	.00	.00	.00	10,190.40-	.00
01/01/2019 - 12/31/2019	12,043.20	.00	.00	.00	12,043.20-	.00
01/01/2020 - 12/31/2020	12,084.80	.00	.00	.00	12,084.80-	.00
01/01/2021 - 12/31/2021	11,155.20	59.72	446.21	.00	11,155.20-	505.93
01/01/2022 - 12/31/2022	11,155.20	.00	.00	.00	.00	11,155.20

Display ☒ Period balance ☐ Running balance

City of Nome Jeremy A:\csldata Wed, Jul 13, 2022 9:13 AM

Windows taskbar: Type here to search, 53°F Partly sunny, 9:13 AM 7/13/2022

From: [Bryant Hammond](#)
To: [Irvine, Lisa](#)
Cc: [Gibney, Gregory](#); [Newcomer, Raimonda](#)
Subject: RE: Wells Fargo Bank, 250 Front Street
Date: Wednesday, August 24, 2022 3:11:50 PM
Attachments: [image001.png](#)
[20220824144133.pdf](#)

External mail. Click links or attachments from trusted sender only.

Good afternoon,

I looked into this account. See attached and below for supporting documentation. In Jeremy's email of 7/15, he quoted you a payoff amount of 505.93. Unfortunately, this was the incorrect amount. The interest routine in our software needs to be manually run every month. Usually this happens within a day or two of the 1st. In July, it appears it was run on 7/19. Jeremy was looking at the aggregated period summary tab rather than the transactions tab and didn't notice that the amount he was quoting did not include the July interest. In the Clerk's Office, we are supposed to check the transactions tab to ensure the interest is up to date and manually calculate, if needed, to ensure the payoff quote is correct. I apologize for this oversight.

I've attached the receipt and accompanying paperwork from the 2021 second half payment. The envelope is date stamped on the 3rd of November, which is after the due date for second half. Bank deposits for each day are made via the Wells Fargo dropbox and processed the next morning by a teller prior to opening. The dates and time periods appear to be routine for a check having arrived on the 3rd. I don't see any red flags in the record. Well's Fargo should have received several delinquent letters concerning the 2021 taxes, as the interest accumulated at \$3.22 per month. I can dig these out and pass them along if needed.

The City of Nome has a payment portal on the website: <https://www.nomealaska.org/finance/page/online-payments> [\[nomealaska.org\]](https://www.nomealaska.org) We can accept credit cards and echecks through the portal. The card's incur a 2.5% convenience fee, but the echecks are a flat \$2.00. If you handle a large number of accounts in this jurisdiction, we can work out an ACH payment / details file. We've been doing this with Wells Fargo for the past few years and it's working out well. I highly recommend looking into this if the check request turnaround is tighter than 3 weeks.

I recommend not relying on the mail for timely delivery. It's frequently late and it's not uncommon to see a month delay. Remote location (no roads connect us to you), weather (if planes don't land, we don't get mail, freight etc), and staffing issues at the post office contribute to delays that are quite frustrating to folks used to 2day delivery. That standard of service simply isn't possible here.

You're welcome to request a waiver for taxes, but must do so in writing to the Nome Common Council. If the request is received prior to 5PM on Thursday September 8, then it will go into the September 12 agenda for determination. They may or may not grant your request.

Let me know if you have any questions,

Bryant Hammond
 Clerk

Date	Type	Description	Amount	Land Record	Taxing Entity
07/01/2021	Tax	Tax billing	11,155.20	LandType1	City of Nome - Real
07/29/2021	Pmt	001.242.29 - 21 - PRPTX	5,577.60-	*	*
11/02/2021	Int	Interest billing 11/21	37.18	LandType1	City of Nome - Real
11/02/2021	Pen	Penalty billing 11/21	446.21	LandType1	City of Nome - Real
11/03/2021	Pmt	001.242.29 - 2021 - PRPTX	5,577.60-	*	*
12/01/2021	Int	12/21 Interest billing	3.22	LandType1	City of Nome - Real
01/01/2022	Int	01/22 Interest billing	3.22	LandType1	City of Nome - Real
02/01/2022	Int	02/22 Interest billing	3.22	LandType1	City of Nome - Real
03/01/2022	Int	03/22 Interest billing	3.22	LandType1	City of Nome - Real
04/01/2022	Int	04/22 Interest billing	3.22	LandType1	City of Nome - Real
05/01/2022	Int	05/22 Interest billing	3.22	LandType1	City of Nome - Real
06/01/2022	Int	06/22 Interest billing	3.22	LandType1	City of Nome - Real
07/01/2022	Int	07/22 Interest billing	3.22	LandType1	City of Nome - Real
07/01/2022	Tax	Tax billing	11,155.20	LandType1	City of Nome - Real
07/29/2022	Pmt	TAX# 001.242.29 - 2021 - PRPTX	505.93-	*	*
07/29/2022	Pmt	TAX# 001.242.29- 2021 - 2022 - PRPTX	5,577.60-	*	*
08/02/2022	Int	08/22 Interest billing	.02	LandType1	City of Nome - Real
08/02/2022	Pen	08/22 Penalty billing	.26	LandType1	City of Nome - Real

From: Irvine, Lisa <Lisa.Irvine@ryan.com>

Sent: Wednesday, August 24, 2022 2:18 PM

To: Bryant Hammond <BHammond@nomealaska.org>

Cc: Gibney, Gregory <Gregory.Gibney@ryan.com>; Newcomer, Raimonda <Raimonda.Newcomer@ryan.com>

Subject: Wells Fargo Bank, 250 Front Street

Thank you for speaking with me Bryant! Attached are the emails regarding the penalty and interest charges.

Lisa

Lisa Irvine

Manager, Property Tax Commercial

Ryan

5780 Fleet Street

Suite 300

Carlsbad, California 92008

442.244.2427 Office

760.518.9913 Mobile

City of Nome
102 Division St
PO Box 281
Nome AK 99762 (907) 443-6663

Check No. **00016** Item A.

Check Date: **10/12/2021**

Amount Paid: >>>>>>\$6,406.77

Receipt No: 3.009105 Nov 3, 2021

001.242.29
WELLS FARGO BANK/NBA/THOMPSON TAX SERVIC
P.O. BOX 2609
CARLSBAD CA 92018

Previous Balance: 6,060.99
PROPERTY TAX COLLECTION
001.242.29 - 2021 - PRPTX 5,577.60
11.1051.0049
Real Property AR
Total: 5,577.60
New Balance: 483.39

50298
WELLS FARGO BANK #103325
P.O. BOX 2609
C/O RYAN, LLC
CARLSBAD CA 92018

Previous Balance: 901.02
PERSONAL PROPERTY TAX
50298 - PERSTX - 2021 829.17
11.1052.0049
Personal Property AR
Total: 829.17
New Balance: 71.85

CHECK-GEN FUND
Check No: 16155 6,406.77
Payor:
RYAN TAX COMPLIANCE SERVICES, LLC
Total Applied: 6,406.77

Change Tendered: .00

11/03/2021 3:27 PM

COUPON
CARLSBAD CA 92018

TAX ID #: 001.242.29

Please check for address corrections and indicate change(s) above.

1st Half Tax Due 8/2/21
\$ 5,577.60

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

Vendor No: NOME
Voucher Name: City of Nome

Check No.: 00016155
Check Date: 10/12/2021

Number	Amount	Year	Install	Prop. ID	Cost Center
	5,577.60	2021	2	103325	
	829.17	2021	2	103325	
6,406.77					

PLEASE DETACH BEFORE DEPOSITING CHECK

Total Amount Due: \$ 11,155.20

your payment

Please detach coupon and return this portion with your payment

Make Checks Payable to: CITY OF NOME

2nd HALF COUPON WELLS FARGO BANK/NBA/THOMPSON TAX SERVIC
P.O. BOX 2609
CARLSBAD CA 92018

TAX ID #: 001.242.29

Please check for address corrections and indicate change(s) above.

2nd Half Tax Due 11/1/21
\$ 5,577.60

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

Ryan Tax Compliance Services, LLC
Paying for Wells Fargo
16220 North Scottsdale Road, Suite 450
Scottsdale, Arizona 85254
602-955-1792

Check No. **00016** Item A.

Check Date: **10/12/2021**

Amount Paid: >>>>>>>**\$6,406.77**

City of Nome

102 Division Street

Nome AK 99762

Vendor No: **NOME**
Voucher Name: **City of Nome**

Check No.: **00016155**
Check Date: **10/12/2021**

Ryan Tax Compliance Services, LLC

Parcel/Account #	Reference Number	Amount	Year	Install	Prop. ID	Cost Center
001.242.29 50298	NOME NOME	5,577.60 829.17	2021 2021	2 2	103325 103325	
TOTALS		6,406.77				

PLEASE DETACH BEFORE DEPOSITING CHECK

Total Amount Due: \$ 11,155.20

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

1st HALF COUPON WELLS FARGO BANK/NBA/THOMPSON TAX SERVIC
P.O. BOX 2609
CARLSBAD CA 92018

TAX ID #: 001.242.29

Please check for address corrections and indicate change(s) above.

1st Half Tax Due 8/2/21
\$ 5,577.60

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

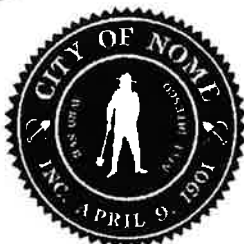
2nd HALF COUPON WELLS FARGO BANK/NBA/THOMPSON TAX SERVIC
P.O. BOX 2609
CARLSBAD CA 92018

TAX ID #: 001.242.29

Please check for address corrections and indicate change(s) above.

2nd Half Tax Due 11/1/21
\$ 5,577.60

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.



CITY OF NOME
 102 Division Street / PO Box 281
 Nome, Alaska 99762
 Phone: 907-443-6663
 Fax: 907-443-5345

WELLS FARGO BANK/NBA/THOMPSON TAX SERVICE
 P.O. BOX 2609
 CARLSBAD CA 92018

RECEIVED JUN 29 2021

Payment may be made online at: www.nomealaska.org.
 Follow the link "Online Payments" from the homepage.

If you pay a monthly mortgage, CHECK WITH YOUR LENDER to ensure correct payment is made on your behalf.

Official 2021 Tax Bill

The City of Nome makes every reasonable attempt to assure that property owners receive their assessment notices and tax bills timely. It is however, the responsibility of the property owner to make sure the City has the most current information available.

FAILURE TO RECEIVE A TAX NOTICE DOES NOT RELIEVE THE TAXPAYER FROM PAYING THEIR TAXES ON TIME.

The first half payment is due at City Hall by 8/2/21 and the second half payment is due at City Hall by 11/1/21. Attached below are "COUPONS" for your use.

NO FURTHER BILLS WILL BE SENT UNLESS YOUR TAX ACCOUNT BECOMES DELINQUENT.

If an installment is not paid in full by the due date, the unpaid balance of that installment becomes delinquent. Penalty of 8% and interest of 8% per annum shall accrue on the unpaid balance of the delinquent taxes from the due date until paid in full.

Property Information		Property Value Assessments	
Tax Lot#:	001.242.29	Land Value:	\$ 233,200.00
Location:	250 FRONT ST.	Improvements:	\$ 696,400.00
Legal Description		Assessed Value:	\$ 929,600.00
Block:	K	Exemption:	\$ 0.00
Lot:	1	Taxable Value:	\$ 929,600.00
NOME TOWNSITE			
Description	Mill Rate	Amount Due	
Previous Tax Balance		.00	
12/31/2021 Real Property Taxes	8/2/21	12.0	\$ 5,577.60
12/31/2021 Real Property Taxes	11/1/21	12.0	\$ 5,577.60
2021 Tax Amount Due:		\$ 11,155.20	
Total Amount Due:		\$ 11,155.20	

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

1st HALF COUPON WELLS FARGO BANK/NBA/THOMPSON TAX SERVICE
 P.O. BOX 2609
 CARLSBAD CA 92018

TAX ID #: 001.242.29

Please check for address corrections and indicate change(s) above.

1st Half Tax Due 8/2/21
 \$ 5,577.60

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

2nd HALF COUPON WELLS FARGO BANK/NBA/THOMPSON TAX SERVICE
 P.O. BOX 2609
 CARLSBAD CA 92018

TAX ID #: 001.242.29

Please check for address corrections and indicate change(s) above.

2nd Half Tax Due 11/1/21
 \$ 5,577.60

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

**CITY OF NOME**

102 Division Street
Nome, Alaska 99762
Phone: 907-443-6663
Fax: 907-443-5345

Official 2021 Tax Bill

The City of Nome makes every reasonable attempt to assure that property owners receive their assessment notices and tax bills timely. It is however, the responsibility of the property owner to make sure the City has the most current information available.

FAILURE TO RECEIVE A TAX NOTICE DOES NOT RELIEVE THE TAXPAYER FROM PAYING THEIR TAXES ON TIME.

The first half payment is at due at City Hall by 8/2/21 and the second half payment is due at City Hall by 11/1/21. Attached below are "COUPONS" for your use.

RECEIVED JUN 29 2021

Payment may be made online at: www.nomealaska.org.
Follow the link "Online Payments" from the homepage.

NO FURTHER BILLS WILL BE SENT UNLESS YOUR TAX ACCOUNT BECOMES DELINQUENT.

If an installment is not paid in full by the due date, the unpaid balance of that installment becomes delinquent. Penalty of 8% and interest of 8% per annum shall accrue on the unpaid balance of the delinquent taxes from the due date until paid in full.

Property Information		Property Value Assessments
BUSINESS SUPPLIES/COMPUTERS		6,158.00
FURNITURE/FIXTURES		91,118.00
MACHINERY & EQUIPMENT		40,918.00
Grand Total		\$ 138,194.00
Description	Mill Rate	Amount Due
12/31/2021 Personal Property Taxes 8/2/21	12.0	\$ 829.17
12/31/2021 Personal Property Taxes 11/1/21	12.0	\$ 829.17
Total Amount Due		\$ 1,658.34

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

1st HALF WELLS FARGO BANK #103325
COUPON P.O. BOX 2609
C/O RYAN, LLC
CARLSBAD CA 92018

ACCOUNT # 50298

Please check for address corrections and indicate change(s) above.

1st Half Tax Due 8/2/21
\$ 829.17

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

Please detach coupon and return this portion with your payment

Make Checks Payable to: **CITY OF NOME**

2nd HALF WELLS FARGO BANK #103325
COUPON P.O. BOX 2609
C/O RYAN, LLC
CARLSBAD CA 92018

ACCOUNT # 50298

Please check for address corrections and indicate change(s) above.

2nd Half Tax Due 11/1/21
\$ 829.17

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

Check No. **00016155** Item A.

Check Date: **10/12/2021**

Amount Paid: >>>>>>>**\$6,406.77**

Check No.: **00016155**

Check Date: **10/12/2021**

int	Year	Install	Prop. ID	Cost Center
50	2021	2	103325	
7	2021	2	103325	

001.02

829.17

829.17
71.85

6,406.77

SERVICES, LLC
6,406.77

.00

021 3:27 PM

return this portion with your payment

Checks Payable to: **CITY OF NOME**

HALF WELLS FARGO BANK/NBA/THOMPSON TAX SERVIC
PON P.O. BOX 2609
CARLSBAD CA 92018

ID #: **001.242.29**

Please check for address corrections and indicate change(s) above..

2nd Half Tax Due **11/1/21**
\$ 5,577.60

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

CITY OF NOME
CLERKS DEPARTMENT

NOV 03 2021

RECEIVED



1st Half Tax Due **8/2/21**
\$ 5,577.60

Payment must be received by 5:00 p.m. at city hall to avoid penalty and interest.

RECEIVED

SEP 08 2022

CITY OF NOME
CLERKS DEPARTMENT

James H. + Kathryn
Hansen.

335 B Melissa Rose
Palmer, Ak. 99645

Sept. 8, 2022

City of Nome

Greetings:

We thought we had paid our Nome
Property Tax this spring + receive no notification

thus: We are Contesting a \$50
"late fee" for paying our '22
City of Nome property tax
in total on Sept 8, 2022.

Total payment of Property tax
is not due until Oct-annually.
We paid a month early!!

How can you charge a "late
fee" for an "annual tax"
before it must be paid?

Thanks again, Kyr + Jim Hansen
5th Generation Nome ites.

Item B.

Alaska Association of Harbormasters and Port Administrators

September 26-30, 2022

Hosted by the Port of Nome

*Unless otherwise stated, all sessions will take place at the Mini Convention Center

Monday, September 26, 2022

1430 – 1630	Board of Directors Meeting		Council Chambers, City Hall
1700 – 2000	Welcome Reception		Bering Sea Bar

Tuesday, September 27, 2022

0700 – 0800	Breakfast and Registration		
0800 – 0830	Welcome Remarks	Mayor John Handeland Melanie Bahnke, President Kawerak, Inc.	
0830 - 0840	U.S. Senator Dan Sullivan		Recorded Message
0840 – 1000	Arctic Deep Draft Port at Nome	USACE; City; PND; CRW/NJUS	
1000 – 1020	Break		
1020 – 1055	CGCYBER: Why Cyber Matters (Introduction by CAPT Leanne Lusk Sector Anchorage – Captain of the Port	LCDR DuBose or LT Fredericksen	
1055 – 1105	Coast Guard D17 - Alaska	RADM Nathan Moore District 17 CDR	Recorded Message
1105 – 1140	Coast Guard District 17 – Overview	CAPT Michelle Bas Chief of Prevention	
1140 – 1215	Economic Trends, Challenges & Opportunities	Mike Fisher, VP Northern Economics	
1215 – 1330	Lunch		
1330 – 1415	Call of the Ports (Part One)		
1415 – 1500	Coast Guard – Sector ANC Operations Update & Marine Transportation System Recovery	CDR Jereme Altendorf, Arctic Coordinator CDR John Downing, Chief of Prevention, Mr. Dan Payne	
1500 – 1520	Break		
1520 – 1605	Call of the Ports (Part Two)		
1605 – 1700	Port and Harbor Facilities Tour		
1730 – 2000	Exhibitors Reception		

Wednesday, September 28, 2022

0700 – 0800	Breakfast and Registration		
0805 – 0815	U.S. Senator Lisa Murkowski		Recorded message
0815 – 0855	Ports & Harbors Infrastructure	Ryan Anderson Commissioner - ADOT	
0855 – 0935	Infrastructure Funding Programs	Garrett Boyle Executive Director Denali Commission	
0935 – 0955	Break		
0955 – 1035	Changing Arctic Fisheries	Duane Stevenson NOAA Marine Fisheries	
1035 – 1115	Wharf Construction Alternatives at the Port of Alaska	David Ames, Program Manager PAMP, Jacobs Engineering	
1115 – 1130	Harbor Grant Program Applications & Rankings	Joanne Schmidt, ADOT Planner	
1140 – 1330	Lunch - (shuttle vans will transport – others are welcome to walk (see map)		Old St. Joe's (Restored) Church
1330 – 1430	Arctic Tales	(pending)	
1430 – 1830	Nome Adventures*		
1830.....	Pizza Bash	(location pending)	

Thursday, September 29

0700 – 0800	Breakfast and Registration		
0800 – 0835	Vessel Traffic Trends in Western Alaska and the Arctic	Steve White, Executive Director, Alaska Marine Exchange	
0835 – 0905	NOAA Charting and Navigation Updates	Hadley Owen	
0905 – 0950	An Adventure into Nome's History	Charlie Lean	
0950 – 1025	Port & Harbor Infrastructure Funding	Catherine Simons USDOT - MARAD	
1025 – 1045	Break		
1045 – 1120	Abandoned & Derelict Vessels	Aaron Timian Program Coordinator Alaska DNR - ADV	Virtual
1120 – 1200	Resource Development in the Arctic	Loren Prosser – Project Manager Blake Bogart – Logistics/Site Mgr Graphite One Alaska, Inc.	
1200 – 1315	Lunch		
1315 – 1355	A Transitioning Bering Strait Region	Gay Sheffield – UAF Alaska Sea Grant	
1355 – 1435	Harbor Monitoring & Clean Harbor Activities in Alaska's Harbors	Maryann Fidel; Sarah Apsens – Water Quality Alaska DEC	
1435 – 1455	Break		
1455 – 1535	Pollution Survey Results & Pilot Project	Tav Ammu Alaska Clean Harbors	
1535 – 1625	Changing Weather and Ice in the Arctic	Rick Thoman Climate Specialist IARC/UAF	Virtual
1730 – 2030	Dinner Banquet		

Friday, September 30

0700 – 0800	Breakfast		
0800 – 0845	Maintaining Ongoing Operations during Modifications at the Port of Alaska	David Ames, Program Manager PAMP, Jacobs Engineering	
0845 – 1045	General Membership Meeting		
1045	Closing Comments		

THANK YOU FOR COMING TO NOME!!!

Presented By.
City Manager / Library Director

Action Taken:
Yes____
No____
Abstain____

CITY OF NOME, ALASKA

RESOLUTION NO. R-22-09-01

A RESOLUTION APPROVING A COLLECTION DEVELOPMENT POLICY FOR THE KEGOAYAH KOZGA LIBRARY

WHEREAS, the City of Nome owns, operates and maintains the Kegoayah Kozga Library as a municipal service as a benefit to the public and the citizens of Nome; and,

WHEREAS, the Library has submitted the FY23 Library Public Assistance Grant in the amount of \$7,000 to the State of Alaska to assist with funding its programs for the public; and,

WHEREAS, the Alaska State Library now requires Alaska Public Libraries receiving State funding to adopt a new collection development policy, unless it has been updated in the last three (3) years;

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council hereby approves the Collection Development Policy for the Kegoayah Kozga Library.

APPROVED and **SIGNED** this 12th day of September, 2022.

JOHN K. HANDELAND
Mayor

ATTEST:

BRYANT HAMMOND,
Clerk

Kegoayah Kozga Public Library's Collection Development Policy

Purpose of Collection Development Policy

The purpose of the collection development policy is to guide the library staff in the selection of materials, and to inform the public about the principles upon which the library's collection is developed and maintained. The purpose of the policy is to select, procure, organize, retrieve and develop the use of print and electronic materials in organized collections for the educational, cultural and recreational needs of library patrons without distinction as to age, race, religion, sex or color and in accordance with the American Library Association's Code of Ethics to read go to www.ala.org.

This policy will be reviewed every three years by the Library Director and updated as needed.

Selection Responsibility

Operating within the framework of policies approved by the Nome Common Council and/or the Museum and Library Commission, ultimate authority for materials selection rests with the Library Director of the Kegoayah Kozga Public Library. All library staff assist with collection management and work collaboratively with each other and library patrons to support collection development and management. The Library Director recognizes the responsibility to provide material representing diverse points of view. The Kegoayah Kozga Public Library subscribes to and supports the American Library Association's Interpretation of the Library Bill of Rights Article I and the American Library Association Freedom to Read can be found at the American Library Association's website www.ala.org. All Library staff actively work to diversify the collection and subscribe to the following Library Bill of Rights (as can be found at the American Library Association's website www.ala.org):

Acquisitions

Purchased materials will be acquired through the City of Nome purchasing procedures, following the guidelines of this Collection Development Policy. Donations/gifts can be accepted but fall under the same selection criteria as purchased materials.

Selection Criteria or Guidelines for Selection

All materials are judged on the basis of the work as a whole, not on a part taken out of context. Each will be considered in terms of the audience for whom it is intended. Materials are selected in accordance with one or more of the following guidelines (not in order of priority):

Artistic, literary, historic, cultural, recreational, informational, scientific merit, and/or are of educational value equally representing all members of our community.

Availability of shelf space

Price, in relation to total budget

Availability of material and availability of material in format required

Awareness of significant new trends in literature, technology, and formats such as the Alaska Digital Library

Clarity and accuracy of information and/or presentation representative of marginalized and underrepresented groups.

Community requests and/or anticipated popular demand and direct requests from community organizations such as Battle of the Books and curriculum enrichment

Relevance to early literacy

Format and durability and condition of library material

Relationship to existing materials in collection such as books in a series

Relative importance compared with other materials available on the subject

Book lists and awards such as the American Library Association recommendations

Collection Goals

To promote literacy, growth, language exposure and to encourage a lifelong love of reading, the library will maintain a diverse collection of fiction and non-fiction materials to create the broadest array of topics and opinions possible in the following areas:

- Books including popular, classics, current, and high interest at a variety of reading levels.
- Alaska and Local History and Local Cultural Collection where materials regarding the Seward Peninsula, the Nome Census Area and Nome are a special priority.
- Magazine Collections chosen to cover a diverse variety of current interests
- Media Collection of both entertainment and informational media, including audio books and music as well as audio visuals such as Blu-ray and DVDs.

Responsibility of Parents and Guardians

Responsibility for what is used, viewed, or borrowed from the Library's collection by minor children rests with their parents and legal guardians. Selection of adult materials is not restricted by the possibility that these materials may be accessible to minors. The Library encourages parents to be involved with their children's reading and library use and will work with parents to find materials they deem appropriate for their children.

Inter-Library Loan

In situations where the library is unable to fulfill a patron's request, the library will make every effort to assist the patron in obtaining the material through the Inter-Library Loan process.

Collection Evaluation and Weeding of the Collection

In order to assure that the library is fulfilling its responsibility to provide materials to meet community interests and needs, statistical tools may be used to determine how the collection is being used and how it should change. Periodic weeding of the collection may be necessary.

Suggest a Purchase

The Library welcomes suggestions from the community for possible purchase of materials. All suggestions are given serious consideration. Suggestions are considered by the same criteria as all other materials purchased for the Library.

The General Book Collection is Organized as:

Board Books, Easy Reading Fiction, Easy Reading Non-Fiction, Young Adult Fiction, Young Adult Non-Fiction, Young Adult Fiction Graphic Novels, Young Adult Non-Fiction Graphic Novels, Juvenile Fiction, Juvenile Non-Fiction, Juvenile Fiction Graphic Novels, Juvenile Non-Fiction Graphic Novels, Alaska Juvenile Fiction, Alaska Juvenile Non-Fiction, Adult Fiction, Adult Non-Fiction, Alaska Reference, Reference, and Old/Rare Books.

Supporting Documents

The following are supporting documents for the Kegoayah Kozga Public Library's Collection Development Policy:

The Library Bill of Rights

The Freedom to Read Statement

The Freedom to View Statement

American Library Association Code of Ethics

Diverse Collections: An Interpretation of the Library Bill of Rights

Complaints about Library Materials and Reconsideration

When a patron objects to the content of a specific book or other materials in the collection, the patron must receive an equitable and serious response from the Library Director. Concerned patrons must be informed of the library's collection development policy and the Library Bill of Rights to read go to www.ala.org.

Library material in question will not be removed, or access to the material in questions limited, unless an official determination to do so has been made.

The following steps may be taken when a complaint occurs:

1. A discussion between the patron registering the complaint and the Library Director should be arranged to hear the objections and explain why and how the material was originally selected. The library procedure for handling complaints should also be explained.
2. If the patron is not satisfied with the informal discussion, the Library Director should provide the patron with the "Statement of Concern about Library Materials" (see form on the following page).
3. When a formal complaint is received, the Library Director will notify the City Manager and provide the City Manager with a copy of the complaint and any relevant details.
4. Refer the complaint to the Museum and Library Commission for review and re-evaluation of the material in context of the Library's collection development policy.
5. Notify the patron of the recommendation made by the Museum and Library Commission.
6. If the patron is not satisfied with the recommendation from the Museum and Library Commission, they may file a written appeal to the Nome Common Council for further consideration in a public hearing.
7. The Alaska State Library will be notified regarding the initial complaint and action taken.

Kegoayah Kozga Public Library

Statement of Concern about Library Materials

This form has been provided to you by the Library Director for a formal review of the materials listed. Please submit this completed form to the Library Director or mail it to:

Library Director
Kegoayah Kozga Public Library
P.O. Box 1168
Nome, AK 99762

When received, the City Manager will be notified and your request for a review will be submitted to the Museum and Library Commission for review. You will be notified immediately of the Museum and Library Commission's recommendation and given an explanation for that decision.

Name _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone _____ E-mail address _____

Please list below all materials on which you are commenting. Include titles, names of authors, dates and types of material whenever possible.

Please comment on specific matters which concern you. (use other side if needed).

Presented By:
City Manager

Action Taken:
Yes____
No____
Abstain____

CITY OF NOME, ALASKA

RESOLUTION NO. R-20-09-02

**A RESOLUTION AWARDED A CONTRACT TO NOME MACHINE WORKS FOR
THE PROVISION OF LIGHT DUTY AND EMERGENCY VEHICLE REPAIR AND
MAINTENANCE**

WHEREAS, the City of Nome advertised for sealed bids for the repair and maintenance of light duty and emergency vehicles; and,

WHEREAS, Nome Machine Works was the sole bidder for emergency vehicles and the bidder submitting the lowest responsive bid for light duty vehicles; and,

WHEREAS, the bid documents stated that the Nome Common Council would publicly award the contract.

NOW, THEREFORE, BE IT RESOLVED by the Nome Common Council that Nome Machine Works is awarded the contract for light duty and emergency vehicle repair and maintenance for the period beginning September 13, 2022 through September 12, 2023 with a one-year renewal option upon agreement of both parties.

APPROVED and **SIGNED** this 12th day of September, 2022

JOHN K. HANDELAND
Mayor

ATTEST:

BRYANT HAMMOND
City Clerk



NOTICE OF INTENT TO AWARD

TO: Bidders of Record

PROJECT DESCRIPTION: City of Nome Vehicle Repair and Service Contract Bids

The City of Nome has received and opened bids for the subject contracts. Based upon careful review, the City intends to award the contracts as follows:

Emergency Service Vehicles *Nome Machine Works*

Repair & Service \$90/hr
Tow Service \$75 callout + \$2.50/mile
Parts & Supplies (cost +) 25%

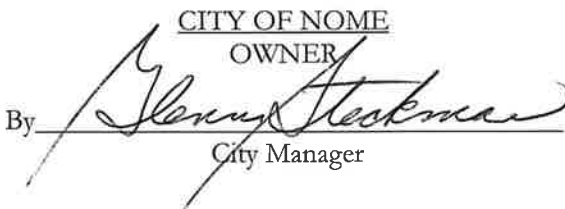
Light Duty Vehicles *Nome Machine Works*

Repair & Service \$70/hr
Standard Oil Change \$130
Winter/Summer Tire Swap \$70
Tow Service \$75 callout + \$2.00/mile
Parts & Supplies (cost +) 25%

This staff recommendation will be heard by the Nome Common Council on Monday September 12, 2022 at their Regular Scheduled Meeting at 7:00PM.

Any proposer who believes the contract has been improperly awarded may file a protest no later than Monday 5:00 PM, September 12, 2022.

Dated this 9th day of September, 2022.

CITY OF NOME
OWNER
By 
City Manager

Bidders of Record:

<u>Company</u>	<u>Representative</u>	<u>Contact Phone</u>
Nome Machine Works	Matt Johnson	907-304-1535
Farley Tire & Auto Center	Howard Farley, Jr	907-304-2334

Cc: Cole Cushman, Public Works Director
Mike Heintzelman, Police Chief
Jim West, Jr., Ambulance and Fire Chief
Nickie Crowe, Finance Director

BIDDER NAME	DATE/TIME RECEIVED	Sealed?	Addressed Properly?	Bid Form Completed Properly?	LIGHT DUTY VEHICLE REPAIR & SERVICE	STANDARD OIL CHANGE	WINTER/SUMMER TIRE SWAP	TOW SERVICE - PER MILE	TOW SERVICE - CALLOUT	PARTS + %						Item B.
Nome Machine Works	8/18/22 1:47pm	✓	✓	✓	70/hr	130.00	70.00	2.50/mile	75.00	Cost + 25%						
Farley Mobile	8/18/22 4:13pm	✓	✓	✓	145/hr	200.00	160.00	2.00/mile	100.00	Cost + 35%						

Brent Sov 8/18/2022
Witness Date
[Signature] 8/18/2022
Witness Date
[Signature] 8/18/22
Witness Date

Attest: [Signature] 18/August 2022
City Clerk Date

BIDDER NAME	DATE/TIME RECEIVED	Sealed?	Addressed Properly?	Bid Form Completed Properly?	EMERGENCY SERVICE VEHICLE REPAIR	TOW SERVICE - PER MILE	TOW SERVICE - CALLOUT	PARTS + %				
Nome Machine Works	8/18/22 1:47pm	✓	✓	✓	90/hr	2-50/mile	75.00	cost + 25%				

Brad Sork

Witness

8/18/2022

Date

gl

Witness

8/18/2022

Date

[Signature]

Witness

8/18/22

Date

Attest:

[Signature]

City Clerk

18 August 2022

TO: The Mayor and Common Council

FROM: Glenn Steckman

RE: City Manager's Report

September 8, 2022

Legislative Priorities:

It is that time of the year to start drafting legislative priorities on the state and federal level. Last year, at my recommendation, you limited your requests. One priority from this past year's legislative priorities appears to be on its way to approval. That priority was to reduce the city's cost share on the port expansion. It's been approved in the Senate version of the WRDA bill but it's not in the House version of WRDA. Hopefully, the issue will be addressed in conference committee.

I am recommending for your consideration this year:

1. \$6,000,000.00 for teacher and police housing
2. \$3,000,000 for at least two miles of paved roads
3. Ice rink improvements (Nome Winter Sports Assn) \$1.2m
4. Infrastructure Improvements water/waste water?

Fire Station:

The exterior painting of the fire station is wrapping up. New signage for the building is also being installed. This was a budgeted item.

Alaska Waste:

The city staff, and many of you, have been receiving complaints about residential trash cans being replaced with smaller containers than residents previously had. I spoke with the regional manager for Alaska Pacific and he has informed me that a conex container of new trash cans is heading to Nome by the end of September. Customers who want new trash cans, or have service complaints, should call 907-376-2158.

Visitor Center:

As with any improvement project, once you start on the project more issues come to the forefront to be addressed. After painting and rug replacement is completed in late fall of this year, I would like to address the aesthetics of the interior of the center. By that I mean, I want to make the building feel more like a visitor center and not an office space or somewhere to get coffee. My vision for the visitor

center is that the facility would be representative of what a visitor can experience in Nome, the natural wonders and its history for thousands of years. The improvements would highlight the indigenous history, the early days of the Nome, Nome today and its businesses. I expect another \$10,000.00 will be needed to address this issue.

Ambulance:

Over the past two weeks, I have met with various stakeholders to get their insights on the ambulance issues. I have met with Scot Henderson, Jerald Brown and Chief West in meeting last week to discuss the future of the service. I had hoped to have a recommendation to present but I am requesting further time. I am reviewing three different approaches and still need to meet with key personnel.

The public concerns have been heard and are being reviewed. The goal is not only to address those concerns but raise the overall level of service.

Resource Development Council:

The RDC, a business trade group, will be holding a meeting in Nome next week. According to their website this group provides forums for policy debate and analysis to help guide Alaska in the areas of fishing, forestry, mining, oil and gas and tourism.

As I understand It, while they are in Nome the group will be briefed on the port development project, the fishing industry, Graphite One and what the local area is doing on tourism development.

HV Systems:

City staff will meet with John Blees from Bristol Engineering on Monday to review the 65% level of drawings for the Nome Recreation Center and City Hall. City Hall price estimates came in much higher than projected. The Recreation Center upgrade is more in line with expectations.

The City Hall improvements will have a better return on investment in trying to control work place temperatures and fuel cost savings. The Recreation Center improvements will allow better air quality in the building, address emergency center demands and extend the use of the building year- round.

Recreation Center:

City staff has developed a plan to improve storage capabilities at a nominal cost and preserve current activity space. This project will be addressed at future work session.

Additional sports programming is also now being offered with volley ball programing and a soccer programing.

Recycling:

One issue that has been discussed in our community is having a more robust recycling program. A recycling group has been meeting with city participation. Kawerak has been spearheading this issue for several years to develop a better strategy for recycling. I am expecting a work session will need to be held in the near future on how the city can partner in developing this program. Alaska Waste is also being contacted to discuss recycling options.