

Mayor
John K. Handeland
Manager
Glenn Steckman
Clerk
Bryant Hammond



Nome City Council
Jerald Brown
Doug Johnson
Mark Johnson
Adam Martinson
Jennifer Reader
Meghan Sigvanna Topkok

**NOME COMMON COUNCIL
REGULAR MEETING AGENDA**
MONDAY, MARCH 08, 2021 at 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

WORK SESSION 5:30 - 7:00 PM

Discussion of City of Nome Budget Priorities,

- [A.](#) 2022 Capital Budget by Funding Source,

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- [B.](#) 2019 - 2022 Capital Improvement Program,

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ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [A.](#) February 22, 2021 Nome Common Council Regular Meeting Minutes,

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COMMUNICATIONS

- [A.](#) Letter of January 6, 2021 from Granite Peacock to City of Nome re: Thank you Garbage Works and Street Cleaners,

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- [B.](#) Letter of February 23, 2021 from Nome Preschool Manager Cabrera to City Council re: 2021 City of Nome Budget,

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- [C.](#) Memo of March 1, 2021 from Clerk Hammond to Nome Common Council re: Council Determination of Disposition of Untimely Filed Sales Tax Exemption Forms,

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- [D.](#) Letter of March 1, 2021 from Dominion Voting to City of Nome re: Democracy Suite System,

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- [E.](#) FY 2022 City of Nome Budget Calendar,

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CITIZEN'S COMMENTS

UNFINISHED BUSINESS

NEW BUSINESS

- [A.](#) O-21-03-01 An Ordinance Amending Nome Code of Ordinances Chapter 2.10 Acquisition and Disposal of Real Property, **FIRST READING/DISCUSSION**

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- [B.](#) R-21-03-01 A Resolution Setting the Dates for the 2021 Board of Equalization,

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- [C.](#) R-21-03-02 A Resolution Designating Charles "Chip" Leeper as Acting City Manager for the Periods March 19 to March 30 and July 1 to July 12, 2021,

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UTILITY MANAGER'S REPORT

- A. Activity Report: February 23 - March 5, 2021,

VERBAL

CITY MANAGER'S REPORT

- [A.](#) Activity Report: February 23 - March 5, 2021,

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- [B.](#) Letter of March 3, 2021 from State Historic Preservation Officer Bittner to Manager Steckman re: Cancellation of King Island-East End Park Sign and Interpretive Panel Grant,

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CITIZEN'S COMMENTS

COUNCIL MEMBER'S COMMENTS

MAYOR'S COMMENTS AND REPORT

- A. Activity Report: February 23 - March 5, 2021,

VERBAL

- B. Reappointment of Gay Sheffield to Nome Port Commission Seat "F,"

VERBAL

EXECUTIVE SESSION

ADJOURNMENT

City of Nome, Alaska					
2022 Capital Budget By Funding Source					
Fund/Department/Project	General Fund	Equipment Replacement Fund	Grant Funding	Port Fund	Other
General Fund					
City Hall					
Heat & Vent Upgrades	350,000		100,000		
Legislative - 25%					
Administration - 50%					
City Clerk - 25%					
City Clerk					
Information Technology					
Planning & Engineering					
General Engineering Services	35,000				
Police					
New Dispatch / Radio System					500,000
Vehicle Replacement		120,000			
ATV Side-by-Side	25,000				
Animal Control					
Fire	150,000				
Washer/Dryer (IV Fire Station)					
Electrical Upgrade for SCBA Air Compressor					
40' Container					
Ambulance					
Vehicle Replacement					
Public Works					
Building Maintenance					
Vehicle		39,000			
Roads					
Loader		450,000			
Dump Truck		200,000			
Cemetery					
Landfill & Monofill					
Engineering Services	35,000				
Dozer		500,000			
Conveyor for Tire Shredder	15,000				
Portable Litter Fence	20,000				
Parks					
Steadman Park	50,000				
Nome Recreation Center					
Hockey Rink			57,457		
Heat & Vent Upgrades Estimate					1,700,000
Equipment Replacement (Cardio)	10,000				
Locker Room Upgrades					1,000,000

City of Nome, Alaska					
2022 Capital Budget By Funding Source					
Fund/Department/Project	General Fund	Equipment Replacement Fund	Grant Funding	Port Fund	Other
Nome Pool					
Pool Upgrades	??	??	??	??	??
Museum					
Library					
RFB Katirvik					
Nome Public Schools					
Nome-Beltz Junior/Senior High School Roof Replacement (\$2 million)					2,000,000
Nome Elementary School Renovations (\$6 million)					6,000,000
Nome-Beltz Campus Electrical Service Upgrades and Generator System					
Port of Nome					
Causeway					
Arctic Deep Draft			450,000		
Cape Nome					
Harbor					
Port Security			75,000	25,000	
Inner Harbor Concrete Launch Ramp Repair			1,957,600	114,400	
Inner Harbor Deepening - 12 Feet (CAP 107)			270,000		
Industrial Park					
Thornbush Subdivision Uplands (IP)				50,000	
WNTF Uplands Development (IP)				75,000	
Port Road Improvements Project (IP)				25,000	
Garco Building Rehabilitation Project (IP)				125,000	
Operating					
Port Security			25,000		
Total	\$ 690,000	\$ 1,309,000	\$ 2,935,057	\$ 414,400	\$ 11,200,000

City of Nome, Alaska

2019-2022 Capital Improvement Program

Summary of Projects by Fund/Department/Project

Fund/Department/Project	Prior Years	2019 Budget	2020 Budget	2021 Budget	2022 Budget	Total	Project Status	Notes
General Fund								
City Hall								
City Hall - Heat & Vent Upgrades			40,000		450,000	490,000	Requires Design and true engineer's estimate based on this design.	2015 Report was prepared for City Hall only with an Engineer's estimate of cost. Requires Design and true engineer's estimate based on this design. \$402k - \$40,000 engineering
City Clerk								
Digitized Appraisal System			41,000			41,000		
Information Technology								
End-of-life hardware replacements (switches & servers, storage, batteries & APS)		82,500	111,180			193,680		
End-of-life software replacements and		36,750				36,750	Complete	
Planning & Engineering				35,000	35,000	70,000	On-Call Engineering Services - Ongoing - Includes plat, fill permit, USACE GP, reviews, misc. project estimating, etc.	Typical annual expenditures for general engineering support range from \$30K - \$40K
Police								
Vehicle Replacement	29,799	39,500	40,000	60,000	120,000	289,299	F22 - 2021 Ford F150	
New Dispatch/Radio System				350,000	500,000	850,000		Cost between 500,000
ATV Side-by-Side					25,000	25,000		
Animal Control								
Dog Park Material & Equipment		6,000				6,000	On Hold	This was a pet project of Tom Moran and Dawn Ubelaker. John H. did not push this one forward.
Fire								
Pumper Truck & Thermal Imagers	371,266					371,266		
CBA - Hose Upgrades			65,000			65,000		
3500' 5" Above Ground Water Main				30,000		30,000		Upgrade from 4" to 5" Hose
Used Multi-Purpose Hose Truck				65,000		65,000		
Washer/Dryer (IV Fire Station)								
Electrical Upgrade for SCBA Air Compressor					150,000	150,000		
40' Container								

City of Nome, Alaska

2019-2022 Capital Improvement Program

Summary of Projects by Fund/Department/Project

Fund/Department/Project	Prior Years	2019 Budget	2020 Budget	2021 Budget	2022 Budget	Total	Project Status	Notes
Ambulance								
Vehicle Replacement		90,000	253,600			343,600		
Public Works								
Building Maintenance								
MCC - Roof Covering & Foam Insul Project	65,000	23,400				88,400	Complete	
MCC - Heat & Vent Upgrades Estimate (\$182K + \$198K)		100,000				100,000		Requires Design and true engineer's estimate based on this design.
PW Shop - Slab on Grade Foam Inj Project	95,000	29,400				124,400	Complete	
PW Building - Heat & Vent Upgrades								Requires Design and true engineer's estimate based on this design. \$196k & \$121k
Truck					39,000	-		To Replace XYA 612 Tahoe
Roads								
Tractor/Trailer (Used)		90,000				90,000	Complete	2011 Freightliner Tractor/Truck (Cost \$41,987.26)
Side Dump Trailer		30,000				30,000	Complete	2007 Side Dump Trailer
Snow Blower			257,000			257,000	Complete	2020 Wausau MP-318 Snow Blower - Actual Cost \$255,274.24
Dozer D8/T/R			400,000			400,000		Not Purchased
Cat 966H Loader - Transmission & Engine Rebuild			100,000			100,000	Complete	\$100,777.98 - Actual Cost
Loader					450,000	450,000		
Dump Truck					200,000	200,000		
Cemetery								
Ground Penetrating Radar Survey	63,270	20,000				83,270	Complete	
Landfill								
Landfill & Monofill - Engineering				35,000	35,000	70,000	Ongoing	Typical annual expenditures for general engineering support for Landfill range from \$30K - \$40K. Includes required ADEC permit compliance monitoring and sampling.
Monofill Expansion	32,536	12,500				45,036	Design Complete and Permitted	PWRC is implementing the berm relocation as time allows.
Dozer (Monofill)					500,000	500,000		
Portable Litter Fence					20,000	20,000		
Conveyor for Tire Shredder		10,000			15,000	25,000		2019 Equipment purchased- Located at the Beam Road LF.

City of Nome, Alaska

2019-2022 Capital Improvement Program

Summary of Projects by Fund/Department/Project

Fund/Department/Project	Prior Years	2019 Budget	2020 Budget	2021 Budget	2022 Budget	Total	Project Status	Notes
Parks								
Middle Beach Waterfront	11,135					11,135	On Hold	
Campground Relocation		1,500				1,500	On Hold	Tom Moran Project that was not continued by John H.
Steadman Park					50,000	50,000		
Nome Recreation Center								
Hockey Rink	28,206	123,062	123,062		57,457	331,787	Actual funds spent through F20 - \$42,723.95. On Hold. Awaiting City direction to proceed. \$57,457.04 available in NSEDG Funds	\$73420 remains in Bristol's design budget for a covered rink to be located north of the Rec Center. Oct. 2018 cost of pre-engineered metal building roof structure was about \$600K. Did not include foundations or rink boards, pavement, earthwork.
Sauna (Doors & Heater)	6,698					6,698	Initial repairs to sauna doors and heaters complete - cost \$6,698.42. Other repairs - Awaiting City Direction	Sauna repairs were in the Rec Center Locker Room Upgrades project. Eng estimate for the selected concept design from Nov. 2019 was \$877K. Arch, structural, mech, and elec design fee to advance this project to final design/permits was \$254K.
Equipment Replacement (Cardio)		8,000	8,000	10,000	10,000	36,000		In F18 - \$9,330.80 in cardio equipment purchases. In F19 - \$8k budgeted, none spent on cardio equip, needed hot water heater instead/ F20 - vending machines purchase \$4800, Ice Maker Purchase \$3300
Heat & Vent Upgrades		20,000	99,000		1,700,000	1,819,000		Requires Design and true engineer's estimate based on this design. (Est \$586k + \$704k - Engineering \$99k)
Handicap Ramp, Roof & Rear Loading Dock, LED Lts		17,000				17,000		Handicap Ramp and Roof complete / Back Deck created - LED Work-In-Progress
Locker Room Upgrades					1,000,000	1,000,000		
Nome Pool								
Salt Cell Equipment Replacement		13,690				13,690	Complete	Purchased Pool Salt Chlorinator x2 - Actual Cost \$16,916.78.
Museum								
Richard Foster Building (56%)	10,705,930					10,705,930	Complete	
Library								
Richard Foster Building (23%)	4,397,079					4,397,079	Complete	
RFB Katirvik								
Richard Foster Building (21%)	4,014,724					4,014,724	Complete	

City of Nome, Alaska

2019-2022 Capital Improvement Program

Summary of Projects by Fund/Department/Project

Fund/Department/Project	Prior Years	2019 Budget	2020 Budget	2021 Budget	2022 Budget	Total	Project Status	Notes
Nome Public Schools - Fund 15								
Anvil Science Academy Bathrooms		170,000	275,000	151,650		596,650	Construction 2020 - BSDC Contracted - In Progress	Construction Contract is \$320,693. Bristol's remaining mgt. budget is \$16,150.76
Nome-Beltz Junior/Senior High School Roof Replacement (\$2 million)					2,000,000	2,000,000	waiting for construction bid	Discussed schedule with Jamie Burgess and construction expected summer 2021.
Nome Elementary School Renovations (\$6 million)					6,000,000	6,000,000		
Nome-Beltz Campus Electrical Service Upgrades and Generator System								
Port Capital Projects								
Causeway								
Arctic Deep Draft	2,036,288	1,330,000	1,600,000	969,000	450,000	6,385,288		Continuation 19-DC-008 - Arctic Deep Draft Project Design
Middle Dock with Ramp	8,577,690					8,577,690	Complete	
Bridge Fuel Line Casing Support Replacement		50,000				50,000	Complete	
Cape Nome						-		
Cape Nome - FEMA	5,352,751	2,600,000				7,952,751	Complete	
Harbor								
Port Security					100,000	100,000	Planning Level	cyber security grant - discussing with IT
Barge Ramp (Gold Ave) Lighting Improvements		25,000		-		25,000	Complete	
Concrete Barge Ramp Repair Project		250,000		-		250,000		funds rolled into repair \$\$\$
Dock Ladders South Wall (Fabrication & Shipping)		50,000		-		50,000	this phase complete	
Workboat Skiff			35,000			35,000	Complete	\$42,790 plus FRT
Inner Harbor Concrete Launch Ramp Repair			2,115,515	2,072,000	2,072,000	6,259,514	Bids Due 11 March	less portion to be spent in late F21
Inner Harbor Deepening -12 Feet (CAP 107)				548,000	270,000	818,000	in Feasibility phase	Funding through 19-DC--008
Industrial Park								
Thornbush Subdivision Uplands (IP)	1,391,675			10,000	50,000	1,451,675	in planning/funding phase	PWR level dewatered mtrl piles
WNTF Uplands Development (IP)	69,300		12,000	15,000	75,000	171,300	DEC approval of transfer/bid docs	post-transfer property improvements w/NJUS
Port Rd. Improvements Project (IP)				329,708	25,000	354,708		construction cost-share w/ADOT
Garco Building Rehabilitation Project (IP)		180,000	-	-	125,000	305,000	seeking material options	awaiting grant opportunity
Operating								
Port Security	280,616				25,000	305,616	grant opportunity available	cyber security grant - discussing with IT

Mayor
John K. Handeland
Manager
Glenn Steckman
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Nome City Council
Jerald Brown
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Meghan Sigvanna Topkok

Item A.

**NOME COMMON COUNCIL
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 22, 2021 at 7:00 PM
COUNCIL CHAMBERS IN CITY HALL**

102 Division St. • P.O. Box 281 • Nome, Alaska 99762 • Phone (907) 443-6663 • Fax (907) 443-5345

ROLL CALL

Members Present: Brown (telephonic); M. Johnson; Martinson (telephonic); Reader (telephonic); Topkok (telephonic);

Members Absent: D. Johnson (excused)

Also Present: John Handeland, Mayor; Glenn Steckman, City Manager; Bryant Hammond, Clerk; Nickie Crowe, Acting Finance Director (telephonic); Bob Pruckner, NPD Deputy Chief

In the audience: Rhonda Schneider; Patrick Callahan

APPROVAL OF AGENDA

A motion was made by C. M. Johnson and seconded by C. Brown to approve the agenda.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

APPROVAL OF MINUTES

A. February 8, 2021 Nome Common Council Regular Meeting Minutes.

A motion was made by C. M. Johnson and seconded by C. Reader to approve the minutes as presented.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

COMMUNICATIONS

A. City of Nome FY 2022 Budget Calendar.

CITIZEN'S COMMENTS

1. Patrick Callahan made himself available for questions on the proposal submitted for the NSEDC Proposals submitted.

UNFINISHED BUSINESS

A. O-21-02-01 An Ordinance Amending the City of Nome FY 2021 General Fund Municipal Budget.

For the purpose of holding a public hearing, the Council recessed at 7:07 PM.

The Council reconvened at 7:08 PM.

A motion was made by C. M. Johnson and seconded by C. Martinson to adopt O-21-02-01.

Discussion:

- Manager Steckman referred the Council to Acting Finance Director Crowe's memo, noting two minor personnel changes.
- Mayor Handeland and Manager Steckman gave an explanation on the memo.

A motion was made by C. M. Johnson and seconded by C. Topkok to amend O-21-02-01 per the memo provided by Acting Finance Director Crowe.

At the roll call:

Aye: Reader; Topkok; Brown; M. Johnson; Martinson

Nay:

Abstain:

The motion to amend **CARRIED**.

Returning to the main motion:

At the roll call:

Aye: Martinson; Reader; Topkok; Brown; M. Johnson

Nay:

Abstain:

The motion, as amended, **CARRIED**.

B. O-21-02-02 An Ordinance Amending the City of Nome FY 2021 School Debt Service Fund Budget.

For the purpose of holding a public hearing, the Council recessed at 7:15 PM.

The Council reconvened at 7:15 PM.

A motion was made by C. Brown and seconded by C. Reader to adopt O-21-02-02.

At the roll call:

Aye: Topkok; Brown; M. Johnson; Martinson; Reader

Nay:

Abstain:

The motion **CARRIED**.

C. O-21-02-03 An Ordinance Amending the City of Nome FY 2021 Special Revenue Fund Budget.

For the purpose of holding public hearing, the Council recessed at 7:17 PM.

The Council reconvened at 7:17 PM .

A motion was made by C. Reader and seconded by C. Brown to adopt O-21-02-03.

Discussion:

- Mayor Handeland and Manager Steckman explained the different funding streams in the special revenue fund.

At the roll call:

Aye: Brown; M. Johnson; Martinson; Reader; Topkok

Nay:

Abstain:

The motion **CARRIED**.

D. O-21-02-04 An Ordinance Amending the City of Nome FY 2021 Capital Projects Fund Budget.

For the purpose of holding a public hearing, the Council recessed at 7:20 PM.

The Council reconvened at 7:20 PM.

A motion was made by C. Reader and seconded by C. Topkok to adopt O-21-02-04.

Discussion:

- Manager Steckman noted the 18 plex project was handled through this fund.
- Member M. Johnson asked if any of the costs were reimbursable from AHFC or bondable.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

E. O-21-02-05 An Ordinance Amending the City of Nome FY 2021 Construction Capital Projects Fund Budget.

For the purpose of holding a public hearing, the Council recessed at 7:23 PM.

The Council reconvened at 7:23 PM.

A motion was made by C. Reader and seconded by C. Martinson to adopt O-21-03-05.

At the roll call:

Aye: M. Johnson; Martinson; Reader; Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

F. O-21-02-06 An Ordinance Amending the City of Nome FY 2021 Port of Nome Fund Budget.

For the purpose of holding a public hearing, the Council recessed at 7:25 PM.

The Council reconvened at 7:25 PM.

A motion was made by C. M Johnson and seconded by C. Reader to adopt O-21-02-06.

Discussion:

- Council Member Mark Johnson asked about the set aside fund for capital projects / repairs to the Port.
- Manager Steckman recapped the discussion from the previous year, noting the fund balance and the reasons such a fund was created.
- Council Member Mark Johnson suggested designating the funds at the end of the fiscal year.

At the roll call:

Aye: Martinson; Reader; Topkok; Brown; M. Johnson

Nay:

Abstain:

The motion **CARRIED**.

G. O-21-02-07 An Ordinance Amending the City of Nome FY 2021 Port of Nome Capital Projects Fund Budget.

For the purpose of holding a public hearing, the Council recessed at 7:31 PM.

The Council reconvened at 7:32 PM.

A motion was made by C. Brown and seconded by C. Topkok to adopt O-21-02-07.

At the roll call:

Aye: Reader; Topkok; Brown; M. Johnson; Martinson

Nay:

Abstain:

The motion **CARRIED**.

NEW BUSINESS

A. R-21-02-01 A Resolution Allocating \$100,000 of the 2020 NSEDC End-Year Community Benefit Share Funds.

A motion was made by C. Reader and seconded by C. Brown to adopt R-21-02-01.

Discussion:

- Council Member Mark Johnson declared he performed services for two of the applicants, though did not assist in the preparation of the proposals.
- Council Member Reader asked for an introduction to Last Frontier Eye Care.
- Manager Handeland recapped the proposal and answered further questions.
- Council Member Reader expressed concern funding a for-profit entity.
- Council Member Mark Johnson asked if funds granted would be contingent upon getting the 501c3 portion of the organization set up. He discussed the Bering Sea Lions Club program for free glasses.
- Council Member Brown expressed concerns about putting too many stipulations, but stressed allowing the organizations to maximize the benefits.
- Council Member Martinson explained his favoring of the school projects.
- Council Member Topkok discussed giving a lump sum the school and let them prioritize.
- Council Member Mark Johnson contended that the concession stand would be the most bang for the buck in terms of youth affected.
- Council Member asked if there was any discussion on the pool and ice rink.
- Manager Steckman explained the current state of affairs for both facilities.

A motion was made by C. M. Johnson and seconded by C. Reader to amend R-21-02-01 by allocating all the funds from the Nome-Beltz Video Board and Gym Divider projects to the Nome-Beltz Concession Stand project.

At the roll call:

Aye: Brown; M. Johnson; Martinson; Reader; Topkok

Nay:

Abstain:

The motion to amend **CARRIED**.

Returning to the main motion:

At the roll call:

Aye: Topkok; Brown; M. Johnson; Martinson; Reader

Nay:

Abstain:

The motion, as amended, **CARRIED**.

UTILITY MANAGER'S REPORT

A. Activity Report: February 9 - 19, 2021.

- Utility Manager Handeland discussed current Utility activities, including a water leak on Carsten's Way and the current NSEDC energy subsidy offering, noting the application was online this year.

CITY MANAGER'S REPORT

A. Activity Report: February 9 - 19, 2021.

- Manager Steckman discussed the AHFC rental assistance program currently advertised. He summarized a surprise visit by a cadre from the Army Corps of Engineers who were weathered out of their original destinations. Manager Steckman discussed the potential for two flights a day from AK Airlines and summarized discussions on what herd immunity to COVID-19 would look like. He encouraged anybody listening to get vaccinated to help the community reach herd immunity.
- He noted the Public Safety Advisory Commission meeting on March 1st to discuss the use of force policy and the audit and discussed the imminent reopening of the pool. Despite the City opening up, he noted facemasks will likely be required for a while in City facilities.
- Manager Steckman pointed the Council to the balance sheet and noted the Personal Property taxes dating back to 1998 should be written off, noting administration had discussed it with the auditors.
- Council Member Mark Johnson thanked Acting Finance Director Crowe for the balance sheet and asked for clarification on a line item. He asked when the Council would address the remaining CARES Act funding.
 - Manager Steckman explained a potential timeline and potential uses.

B. Memorandum of February 18, 2021 from Acting Finance Director Crowe to Manager Steckman re: General Fund Balance Sheet.

C. January 21, 2021 Nome Port Commission Regular Meeting Minutes.

CITIZEN'S COMMENTS

1. Rhonda Schneider thanked the Council for their work on the NSEDC funds and expressed the importance of the funds to the NCC

COUNCIL MEMBER'S COMMENTS

1. Council Member Brown asked about bid notices and that staff make an effort to make sure qualified entities in Nome are notified.
2. Council Member Mark Johnson noted newspaper articles pertaining to Nome . One, an ADN story from February 14th about a pilot project related to Missing and murdered indigenous women based in Unalakleet. He noted Kawerak was involved in the project and encouraged the City to take part in it.
 - Deputy Chief Pruckner explained NPD was part of the groupHe mentioned a February 11th Nome Nugget article concerning Nome's Comprehensive Plan, noting comments about a joint work session. He discussed the survey on Front Street and how to address issues pertaining to Front Street. The article said 1/3 of the houses are vacant or in disrepair and are looking at incentives from the City to change that for shorter and mid range goals.
3. Council Member Martinson thanked the City Manager and staff for their hard work.
4. Council Member Reader expressed excitement over 0 active COVID cases in Nome.
5. Council Member Topkok discussed the Alaska Municipal League meeting with Murkowski and the impact of cruise industry by COVID. She noted iditarod and internet issues and other things related to COVID were issues in the Bering Strait Region. She noted the meeting might have been recorded and distributed and noted the possibility of finding mentorship for herself through the group. She finished by thanking staff for their efforts.

MAYOR'S COMMENTS AND REPORT

A. Activity Report: February 9 - 19, 2021.

- Mayor Handeland echoed Council Member Readers excitement over the lack of active COVID cases and noted the house of representatives finally organized and that Foster was cochair of finance.
- Mayor Handeland summarized letter to Senator Olson about the dept of law budget, pushing costs off on municipalities for prosecution. He noted such was unacceptable and asked they fill the ADA position.
- He congratulated the Iron Dog finishers and expressed support for local team that got 3rd.
- He noted two people who had committed to the PSAC just waiting on paperwork.
- Mayor Handeland finished by saying goodbye to Katie Hurley, noting her long public service, starting with the AK constitutional convention

ADJOURNMENT

Hearing no objections, the Council adjourned at 8:30 PM.

APPROVED and **SIGNED** this 8th day of March, 2021

John K. Handeland

Mayor

ATTEST:

BRYANT HAMMOND
Clerk

Jan 6, 2021
S.S.B

Item A.

Dear City of Nome

I would like to thank
the garbage workers because
even on holidays they would
still pick up trash. I would
like to thank the street
cleaners too because on
holidays they plowed the
roads.

Thank you,

Granite, Peacock

Manager
Mackenzie Cabrera

Lead Teacher
Michelle Harvey

Teacher Aide
Vanessa Johnson

Nome Preschool



The first train to everywhere

911 E 5th Ave P.O. Box 353
Nome, Alaska 99762
Phone (907)443-2943

Nome Preschool Board Members:

President- Danielle Slingsby
Vice President- Dawn Krift
Treasurer- Asaaluk Ireland
Secretary- Rebecca Luce
Member at Large- Chelsea Hubert
Member at large- Laura Collins
Member at large- Danielle Smithhisler

February 23, 2021

2021 City of Nome Budget

Dear City Council,

The Nome Pre-School is a non-profit public service organization that derives its financial support through modest student tuition, volunteer supported fundraising efforts, and the generous support of the City of Nome as well public and private organizations.

Nome Preschool members would like to thank you for including the Nome Preschool organization in the 2020 budget. This has allowed us to pay wages for the Lead Teacher position and we would be honored to continue partnership with the City of Nome.

Sincerely,



Mackenzie Cabrera
Nome Preschool Manager

CITY OF NOME



CITY CLERK'S OFFICE

MEMO

Date: March 1, 2021

From: Bryant Hammond, City Clerk

Subject: Council Determination of Disposition of Untimely Filed Sales Tax Exemption Forms

BACKGROUND & JUSTIFICATION:

The City Clerk's office is in receipt of a Sales Tax Exemption Application which was not submitted by the December 1, 2020 deadline. The late application is as follows:

Arctic Access, Inc. (sales tax exemption)
Margaret Mumme (DV exemption)

Received 2/22/2021
Received 3/03/2021

Arctic Access is an established non-profit in Nome supporting seniors, elders, and people with disabilities in Nome and has held sales tax exemption status with the City of Nome in the past.

In accordance with the Nome Code of Ordinances, Section 17.20.030(a), "the City Council for good cause shown may waive the claimant's failure to make timely application for the exemption year and authorize the assessor to accept the application as if timely filed".

If the Council should determine the application as timely, then the Clerk shall consider the application for tax exemption.

RECOMMENDATION:

We ask that the Council determine if the above application for sales tax exemption should be considered as timely.



1201 18TH Street, Suite 210
DENVER, CO, 80202
1.866.654.8683
www.dominionvoting.com

Item D.

March 1, 2021

Dear Dominion Customer:

We hope this note finds you and your colleagues safe and well during these most unusual times. As you know, the elections industry has evolved significantly over the last several years in terms of technology and security, and we at Dominion look forward to continued success as your #1 elections partner.

If we've done our jobs right, you know that we are constantly striving for innovation and looking ahead to the future. That's why we are excited to announce some changes ahead to help us better support you. Notably, we are working with many customers seeking to upgrade to our full-service Democracy Suite system for future election cycles.

For customers using Premier-related hardware, we are no longer able to extend hardware warranty/maintenance and license agreements upon completion of the current term. We will continue to support the software for these systems through the end of your contract term, but now is a great time to start thinking about next steps – and we're here to help when you're ready to talk.

Please reach out to Dana LaTour with questions, demo requests or product information on our D-Suite offerings. As always, we look forward to working with you.

Warm regards,

John Poulos

**FY 2022 BUDGET CALENDAR**

Date	Description
January 25	Distribute FY 2022 Budget Calendar to Council
February 8	Council Regular Meeting – 1 st reading of FY 2021 Budget Amendments
February 12	Budget instructions and worksheets are distributed by Finance Director to Department Heads
February 12	Administration distributes Goals & Accomplishments templates to Department Heads
February 12	Request for Staffing/Personnel templates are distributed by Payroll to Department Heads
February 22	Council work session to discuss City budget priorities for FY 2022
February 22	Council Regular Meeting – 2 nd reading of FY2021 Budget Amendments
March 3	Department Heads submit completed Staffing/Personnel requests
March 3	Department Heads submit completed budget worksheets to Finance and Goals & Accomplishments to Administration
March 15	Notice of Assessment sent by City Clerk to Real and Personal Property Owners
Mar 30 - Apr 2	School Administration meets with City Manager and Finance Director on NPS final draft FY 2022 budget
Mar 30 - Apr 2	Department Heads meet with City Manager and Finance Director on draft Goals & Accomplishments and preliminary FY 2022 Budget
April 12	Council joint work session #1 with School Board on FY 2022 School Budget
April 26	Council work session #2 on FY 2022 City Budgets
April 29	Council work session #3 on FY 2022 City Budgets
May 1	Nome Public School Board shall submit the school budget to the City Council for approval – Deadline to request for appropriation (NCO 2.25.070)
May 5-7	Board of Equalization

**FY 2022 BUDGET CALENDAR – CONT'D**

Date	Description
May 10	Council Work Session #4 on FY 2022 City Budgets
May 17	Council Work Session #5 on FY 2022 City Budgets (if needed)
May 20	Administration/Finance submits proposed FY 2022 City Budgets for 1 st reading
May 21	Final day for Department Heads to submit Purchase Orders for FY 2021
May 24	Council Regular Meeting – 1 st reading of FY 2022 City Budgets
May 24	School appropriation set by Nome City Council (NCO 2.25.070) “By May 31 st , the city council shall determine the total amount of money to be made available...and furnish the school board with a statement of the sum to be made available”
June 14	Council Regular Meeting – 2 nd reading of FY 2022 City Budgets
June 14	Mill rate set by Nome Common Council per AS 29.45.20 (b) “A municipality shall annually determine the rate of levy before June 15”
June 15	Tax bills sent
July 1	Budget implementation and monitoring

1st Reading: March 8, 2021
2nd Reading: March 22, 2021

Presented By:
City Clerk/Planning Commission

Action Taken:
Yes____
No____
Abstain____

CITY OF NOME, ALASKA

ORDINANCE NO. O-21-03-01

AN ORDINANCE AMENDING NOME CODE OF ORDINANCES CHAPTER 2.10 ACQUISITION AND DISPOSAL OF REAL PROPERTY

WHEREAS, the City of Nome owns real property within and around city limits; and,

WHEREAS, Nome Code of Ordinances allows for the disposal of surplus municipal property no longer necessary for municipal purposes by sealed bid; and,

WHEREAS, the sealed bid procedure required by NCO 2.10.050 does not currently align with the City's bidding process for other matters; and,

WHEREAS, the City of Nome wishes to maintain similar practices across departmental bidding procedures so as to simplify practice for residents, businesses and staff; and,

WHEREAS, the Nome Planning Commission has recommended that the Nome Common Council allow limited over-the-counter sales of properties that do not receive responsive bids;

NOW, THEREFORE, be it ordained by the Nome Common Council that Chapter 2.10 of the Nome Code of Ordinances be amended as follows:

Section 1. Classification. This is a Code ordinance.

Section 2. Amendment of Section 2.10.050(a). Title 2, Chapter 10, Section 050(a) of the Nome Code of Ordinances is hereby amended to read as follows [deleted text is ~~overstruck~~; added text is underlined]:

2.10.030 Disposal of real property.

(a) The city council may, by ordinance, provide for the disposal of an interest in any real property which is no longer necessary for municipal purposes. All such disposals shall be by sealed bid to the highest bidder and shall be made at in accordance with NCO 2.10.050. ~~The~~ current assessed value or ~~at~~ current appraised

value shall be the minimum bid price unless otherwise determined by ordinance.
Disposal of any fee interest shall be by quitclaim deed.

Section 3. Amendment of Section 2.10.040(a). Title 2, Chapter 10, Section 040(a) of the Nome Code of Ordinances is hereby amended to read as follows [deleted text is ~~overstruck~~; added text is underlined]:

2.10.040 Notice of disposal.

(a) A notice of the proposed disposal of any interest in real property shall be published by the city clerk in a newspaper of general circulation ~~not less than thirty days before the date of the bid opening or not less than thirty days before~~ promptly following the date of the passage of the resolution or ordinance authorizing the disposal.

Section 4. Amendment of Section 2.10.050. Title 2, Chapter 10, Section 050 of the Nome Code of Ordinances is hereby amended to read as follows [deleted text is ~~overstruck~~; added text is underlined]:

2.10.050 Disposal by sealed bid.

(a) All property sold by sealed bids shall be submitted to bid on an individual lot basis. This subsection shall not be construed to prevent the advertising or sale of more than one lot at the same time. Bids may be submitted on all of the lots advertised for disposal at one time or any one of the lots so advertised.

(b) All sealed bids shall be submitted to the city clerk at the city hall in Nome, Alaska. All sealed bids shall be ~~either postmarked, or~~ physically received and date-stamped by the city clerk ~~by 2:59 p.m., within~~ on the thirty-fifth days after the date of the first publication of the notice of disposal. This deadline shall not be extended if the thirty-fifth day is a day city hall is not open for business.

(c) The city clerk shall open all bids publicly in the office of the city clerk at three p.m. ~~eleven a.m.~~ on the thirty- ~~sixth~~ fifth day after the date of the first publication of the notice of disposal, or on the first business day after any thirty-sixth day falling on a weekend or holiday.

(d) The highest responsive and responsible bid shall be accepted by the city unless the city council rejects any or all bids by motion at its next regular meeting or at a special meeting called for the purpose and convened within fourteen days after the date of the bid opening. (Ord. O-93-6-6 § 1 (part), 1994)

(e) Any property offered for sale by sealed bid that is not sold to a bidder shall be available for sale at the minimum bid price over the counter on a first-come, first-served basis for a period of 90 days following the date of the bid opening.

Section 5. Effective Date. This ordinance shall be effective upon passage.

APPROVED and **SIGNED** this 22nd day of March, 2021.

JOHN K. HANDELAND
Mayor

ATTEST:

BRYANT HAMMOND
City Clerk

Presented By:
Planning Commission

Action Taken:
Yes 4
No 0
Abstain 0

**CITY OF NOME, ALASKA
PLANNING COMMISSION RESOLUTION NO. R-2019-1**

**A RESOLUTION RECOMMENDING THAT THE NOME CITY COUNCIL AMEND ITS REAL PROPERTY
ORDINANCE TO ALLOW FOR OVER THE COUNTER SALES OF MUNICIPAL PROPERTY**

WHEREAS, the City of Nome owns real property within and around City Limits; and,

WHEREAS, Nome Code of Ordinances allows for the disposal of municipal property through sealed bid by ordinance; and,

WHEREAS, many of the parcels of real property remain unsold after the bidding process,

WHEREAS, the Nome Planning Commission believes allowing the sale of municipal property over-the-counter will help increase real property sales,

NOW, THEREFORE, BE IT RESOLVED that the Nome Planning Commission recommends that the Nome City Council amend its real property ordinance to allow for over-the-counter sales of municipally owned property.

APPROVED and **SIGNED** this 8th day of January 2019


KENNETH HUGHES III, Chairman

ATTEST:


CHRISTINE PISCOYA, Deputy Clerk

Presented By:
City Clerk

Action Taken:
Yes____
No____
Abstain____

CITY OF NOME, ALASKA

RESOLUTION NO. R-21-03-01

A RESOLUTION SETTING THE DATES FOR THE 2021 BOARD OF EQUALIZATION

WHEREAS, the Nome Code of Ordinances provides that the Board of Equalization shall convene each year; and,

WHEREAS, the Nome Common Council will sit as the Board of Equalization to hear grievances and requests for adjustment concerning the City of Nome's 2021 Tax Roll.

NOW, THEREFORE, BE IT RESOLVED by the Nome Common Council that the Board of Equalization shall convene Wednesday, May 5, 2021 at 5:30 PM in the Council Chambers of Nome City Hall and shall continue through Friday, May 7, 2021, as is necessary.

APPROVED and **SIGNED** this 8th day of March, 2021.

JOHN K. HANDELAND, Mayor

ATTEST:

BRYANT HAMMOND, Clerk

Presented By:
City Manager
Action Taken:
Yes ____
No ____
Abstain ____

CITY OF NOME, ALASKA

RESOLUTION NO. R-21-03-02

**A RESOLUTION DESIGNATING CHARLES “CHIP” LEEPER
AS ACTING CITY MANAGER
FOR THE PERIODS MARCH 19 TO MARCH 30 AND JULY 1 TO JULY 12, 2021**

WHEREAS, NCO 2.335.030 provides that “During the city manager’s absence or disability, the city council shall designate by resolution an official to act as city manager”; and,

WHEREAS, modern advancements in communications technology allow individuals to perform duties from locations other than a fixed office, so job responsibilities and functions can be performed from anywhere on the globe, but on occasion it is necessary, prudent and healthy for an employee to be able to “unplug” on occasion; and,

WHEREAS, Glenn Steckman, City Manager believes it prudent to have an Acting City Manager available in town during this period to be able to address any necessary matters promptly; and,

WHEREAS, the City Manager recommends Charles “Chip” Leeper, be designated Acting City Manager with authority to perform powers and duties of manager during the period;

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council accepts the manager’s recommendation and appoints/designates Charles “Chip” Leeper Acting City Manager for the periods March 19 to March 30 and July 1 to July 12 2021 to perform delegated duties and assume the responsibilities as provided in NCO 2.35.020, elsewhere in the Code, and in Alaska Statutes – Title 29.

APPROVED and SIGNED this 8th day of March, 2021.

JOHN K. HANDELAND, Mayor

ATTEST:

BRYANT HAMMOND, Clerk

To: Mayor and Common Council

From: Glenn Steckman

RE: Manager's report

March 5, 2021

COVID-19 Vaccinations:

City Hall will be open Tuesday, Wednesday and Friday from 6:30-7:30 starting March 9th and for the rest of March for vaccinations. This is a joint effort by EMS and NSHC. My hope is to get to the percentage of people necessary achieve to herd immunity. As of this past Monday, Nome is at a vaccination percentage of 68% of adults. There is no child vaccine at this time.

Steadman Park:

I have reached out to John Blees on the cost of recapping Steadman Park and fixing the basketball court to allow re-opening the park this year. At this pointing, the City is looking at a cost of \$50,000.00.

Recreation Center:

Discussions are being held to re-locate the skating rink. This City is discussing with John Blees the cost of relocating the skating rink. Most of the boards at the current skate park will need to be replaced at the new park. The Nome Winter Sport Association currently has \$57,000 in NSEDC funds to assist.

I would also like to see development of an outdoor basketball court. The cost of this will be discussed with Mr. Blees

The pool is now fully opened. Chip has been able to secure enough life guards.

Chip is working on basketball tournament for March. Kinder Gym is opening on a trial basis with the intent on expanding to more days. And, the bowling league could not get enough teams to move forward at this point.

The City will be sponsoring a kid's race with snowmobiles during Winter Festival. Releases will be required for all of the participants.

Finance:

Nickie Crowe has accepted the position of Finance Director. I will be discussing with the Council as part of the budget process in upgrading an Account Technician to an Assistant Finance Director.

Vacancies: Currently, the City is seeking to fill positions for Police Officer, Maintenance Worker, Custodian, Deputy City Clerk and Dispatchers. IT Manager, HR Manager and Community Service Officer will be in the next round of advertising.

Rabies Vaccination:

Because of the continuing fox problem, the city will be working with the Hospital to provide free Rabies vaccination. The clinics will happen at City Hall on Fridays from 3:00-6:00. It started this Friday.

I am also meeting with a potential trapper to begin looking at trapping options.

Public Safety Advisory Commission:

This past Monday, the PSAC Commission met for the first time in six months. The Commission reviewed the "Use of Force" policy and recommended adoption. The NPD will begin training on the new policy and each officer will sign a statement that he understands and read the policy. And, they will meet again at their next meeting to continue discussing accreditation. Mr. Russell was unable to join the meeting.



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Natural Resources

DIVISION OF PARKS AND OUTDOOR RECREATION
Office of History & Archaeology

550 West 7th Avenue, Suite 1310
Anchorage, AK 99501-3561
907.269-8700
<http://dnr.alaska.gov/parks/oha>

March 3, 2021

Glenn Steckman, City Manager
City of Nome
102 Division Street
Nome, Alaska 99762

RE: HPF Grant Cancellation: *King Island-East End Park Sign and Interpretive Panel*
Historic Preservation Fund (HPF) Grant # 19008

Dear Mr. Steckman:

Thank you for taking the time to talk with us today about the status of the HPF grant, 19008. Based on our conversation, the Office of History and Archeology will cancel this grant. As such, this letter serves as the official cancellation of the HPF grant.

We appreciate that this early notification will allow our office to re-invest those grant funds in other eligible projects for historic preservation statewide. No expenditures were incurred, nor any reimbursements made under this HPF grant for the King Island signage project.

If the City of Nome plans to pursue other historic preservation projects for which future assistance is sought, we would again welcome applications during an open grant cycle. If you have any questions, please email me at judy.bittner@alaska.gov or call 907-269-8715.

Sincerely,

A handwritten signature in cursive script, reading "Judith E. Bittner".

Judith E. Bittner
State Historic Preservation Officer