

Mayor
John K. Handeland
Manager
Glenn Steckman
Clerk
Bryant Hammond



Nome Common Council
Jerald Brown
Scot Henderson
Doug Johnson
Mark Johnson
Adam Martinson
Meghan Sigvanna Topkok

NOME COMMON COUNCIL
WORK SESSION & REGULAR MEETING AGENDA
MONDAY, APRIL 04, 2022 at 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

WORK SESSION 5:30 pm

- [A.](#) 5:30 PM - Discussion of FY 2023 School Budget,

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- [B.](#) 6:30 PM - Discussion of RSA Engineering Heating and Ventilation Upgrades for City Hall and Rec Center,

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ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [A.](#) March 10, 2022 Nome Common Council Special Meeting Minutes,

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- [B.](#) March 28, 2022 Nome Common Council Regular Meeting Minutes,

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COMMUNICATIONS

- [A.](#) Letter of March 18, 2022 from AMCO to City of Nome re: Hanson's Trading Co. Package Store License Renewal,

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- [B.](#) Email Chain of March 31 - April 1, 2022 between Clerk Hammond and the Alaska Remote Sellers Sales Tax Commission re: Reduction in Seasonal Tax Timeline,

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- [C.](#) Letter of April 1, 2022 from Myra Scholze of Nome Arts Council to City Council Members re: Art Mural on Front St,

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- [D.](#) FY 2023 City of Nome Budget Calendar,

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- [E.](#) Notice: Alaskan Inuit Youth Photography Training Opportunity,

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CITIZEN'S COMMENTS

NEW BUSINESS

- [A.](#) O-22-04-01 An Ordinance of the Nome Common Council, Nome, Alaska, Providing for a Temporary Reduction of Sales Tax for the Months of May, June, July, and August 2022,
PAGE 89
- [B.](#) R-22-04-01 A Resolution Authorizing the City of Nome to Apply for and Participate in the USDOT RAISE Discretionary Grant Program for the Funding of the Port of Nome Local Service Facilities Design & Engineering - Phases II & III,
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- [C.](#) R-22-04-02 A Resolution Authorizing the City of Nome to Apply for and Participate in the USDOT RAISE Discretionary Grant Program for Funding the Completion of the Port of Nome Thornbush Site Development,
PAGE 96
- [D.](#) R-22-04-03 A Resolution Recognizing April as Child Abuse Prevention Awareness Month,
PAGE 101
- [E.](#) R-22-04-04 A Resolution Authorizing the City Manager to Enter into an Agreement with RSA Engineering to Upgrade the Heating & Ventilation Systems in City Hall and the Nome Recreation Center,
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UTILITY MANAGER'S REPORT

- A. Activity Report: March 29 - April 1, 2022,
VERBAL

COUNCIL MEMBER'S COMMENTSCITY MANAGER'S REPORT

- [A.](#) Activity Report: March 29 - April 1, 2022,
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- [B.](#) February 8, 2022 Nome Port Commission Special Meeting Minutes,
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- [C.](#) February 17, 2022 Nome Port Commission Regular Meeting Minutes,
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- [D.](#) Memo of March 28, 2022 from Museum Director Phillips-Chan to Manager Steckman re: 2022 Iditarod at the Carrie McLain Museum,
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CITIZEN'S COMMENTSMAYOR'S COMMENTS AND REPORT

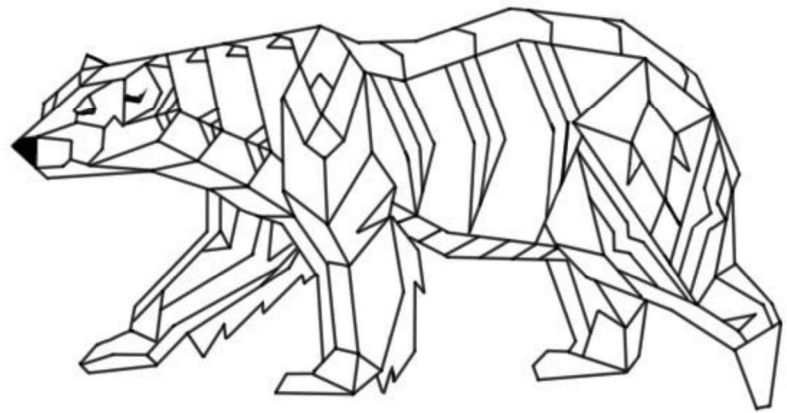
- A. Activity Report: March 29 - April 1, 2022,
VERBAL

EXECUTIVE SESSION

- A. Discussion of Union Negotiations,

VERBAL

ADJOURNMENT



MISSION

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

NOME PUBLIC SCHOOLS

FY 2023 PROPOSED BUDGET

For Presentation to the Board March 8, 2022

Mrs. Sandra Martinson, President
Mrs. Jamie Burgess, Superintendent
Dr. Barb Amarok, Vice-President
Mrs. Darlene Trigg, Treasurer
Mrs. Nancy Mendenhall, Board Member
Mr. Bob Metcalf, Board Member

CONTACT

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🌐 www.nomeschools.org

Nome, AK



Cover Page Artwork by:
Mya Cross, Grade 11 Nome-Beltz Middle High School



March 1, 2022

Members of the Board of Education
Nome Public Schools
Nome, Alaska 99762

The Nome Public Schools (District) is pleased to present you with the budget for the fiscal year 2023. The budget document is the primary document that communicates the District's plans for spending in the ensuing fiscal year, and it also details its organizational goals and objectives in monetary terms. The District is required to prepare and approve a balanced budget and submit it to the City of Nome by May 1st and to the Department of Education & Early Development by July 15th each year. A balanced budget is defined as revenue budgeted at least the same as, or more than, the budgeted expenditures or use of fund balance.

In presenting the FY2023 Budget document, we may discuss the instructional, operational, and financial plans in an open forum. We believe community interaction and input between stakeholders leads to improvements benefiting the education of children at Nome Public Schools. The administration of Nome Public Schools has reviewed and discussed its plan for the FY2023 school year in terms of what can be accomplished within the bounds of a balanced budget.

Budget development and analysis is always a work in progress. Changes will occur in FY2023 when salaries, benefits, and foundation funding are finalized.

Organizational Component

The City of Nome was incorporated in 1901 as a first-class city under the laws of the Territory of Alaska. The City operates under council-manager form of government and performs municipal duties allowed by Alaska Statutes and as directed by its residents.

The Nome Public Schools is a component unit of the City of Nome and is organized under Title 29.42.030 of Alaska Statutes as amended. The City has delegated the administrative responsibility for these functions to the Nome Public Schools Board of Education. The School Board is governed by a five-member school board with members elected by district and complemented by a non-voting student representative.

Budget Process

Alaska Statute 14.14.065. Relationship between city school district and city. The relationships between the school board of a city school district and the city council and

executive or administrator are governed in the same manner as provided in AS 14.14.060. AS 14.14.060 (c) states “except as otherwise provided by municipal ordinance, the borough school board shall submit the school budget for the following year to the borough assembly by May 1 for approval of the total amount. Within 30 days after receipt of the budget the assembly shall determine the total amount of money to be made available from local sources for school purposes and shall furnish the school board with a statement of the sum to be made available. If the assembly does not, within 30 days, furnish the school board with a statement of the sum to be made available, the amount requested in the budget is automatically approved. Except as otherwise provided by municipal ordinance, by June 30, the assembly shall appropriate the amount to be made available from local sources from money available for the purpose.

The District’s School Board approves a budget timeline which includes opportunities for presentation to the public. Below is the FY2023 budget timeline.

FY 2023 BUDGET PROCESS AND TIMELINE

Budget Process, Timeline, Revenue Presentation, Board Sets Education & Fiscal Priorities For the District in Accordance with their Strategic Plan

BP 3100 - BUDGET – The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. A public hearing shall be held prior to the adoption of the budget or a revised budget.

FY 2023 1st Draft Budget presented to the Board at regular meeting

January 11, 2022

FY 2023 2nd Draft presented to the Board at regular meeting

March 8, 2022

FY 2023 3rd Draft/Final Budget presented to the Board at regular meeting

April 12, 2022

FY 2023 Budget Adoption at special session

April 26, 2022

General Fund Revenues and Expenditures

Below are the assumptions used to develop the budget.

Revenue Budget

We have developed this budget based on assumptions about legislative funding for FY2023. This budget assumes that we will be flat funded at \$5,930 per base student allocation (BSA)

with no cuts to Basic Need or any part of the foundation formula itself. We are budgeting for a \$3.1M City of Nome appropriation.

In the State of Alaska, the number of students enrolled in a district during the 20-day count period is the basis for computing the Average Daily Membership (ADM) that is used to calculate the amount of state funding provided to each district.

Revenue projection of **\$14,846,259**:

- ❖ Enrollment projected at 665 students
- ❖ 90% of the BSA for Correspondence students – 20 projected
- ❖ Intensive students (13 x's the BSA of \$5,930) – 12 projected
- ❖ Hold Harmless 3rd Year – 25% of Base Year
- ❖ ISER Area Cost Differential of 1.45
- ❖ Career & Technical Education (CTE) Factor – 1.015
- ❖ Special Needs Factor – 1.20
- ❖ Base Student Allocation (BSA) - \$5,930
- ❖ TRS On-Behalf and PERS On-Behalf – zero net effect against on-behalf expenditures
- ❖ City appropriation is budgeted at \$3,100,000
- ❖ Impact Aid estimated at \$35,200
- ❖ **E-rate estimated with 90% discount rate on internet bills - \$1,338,461**
- ❖ Other Revenues projected at \$385,000 (includes dorm rent, local contributions, gate fees)
- ❖ **Utilize unreserved fund balance - \$878,826**

Expenditure Budget

Below are the expenditure highlights and other considerations for FY2023. This budget includes:

- ❖ Annual step increases/salaries updated.
- ❖ A 5% increase to health insurance in anticipation of rising premiums.
- ❖ Other employer-paid benefits remain status quo – 22% for PERS & 12.56% for TRS.
- ❖ Staffing based on a combination of needs-based and overall monetary availability per revenue and expenditure assumptions.
- ❖ A 3% increase to all utility budgets.

Nome Elementary School

- ❖ Retained same staffing levels as FY22.
- ❖ Decreased supply budget by \$10,000 & textbook budget by \$80,000.
- ❖ PERS/TRS On-Behalf decreased by \$154,668.

Anvil City Science Academy

- ❖ Decreased supply budget by \$7,800.
- ❖ PERS/TRS On-Behalf decreased by \$28,531.

Nome-Beltz Middle High School

- ❖ Increased staffing by 0.50 FTE – Middle School Generalist.

- ❖ PERS/TRS On-Behalf decreased by \$145,590.

Districtwide

- ❖ Increased Indirect Cost Recovery budget.
- ❖ Transfer to Food Service status quo at \$75,000.
- ❖ Transfer to Pupil Transportation status quo at \$40,000.
- ❖ Transfer to CIP reduced to \$200,000.

We thank you for your consideration of the FY2023 budget.

Sincerely,



Jamie Burgess
Superintendent



Genevieve Hollins
Contracted CFO

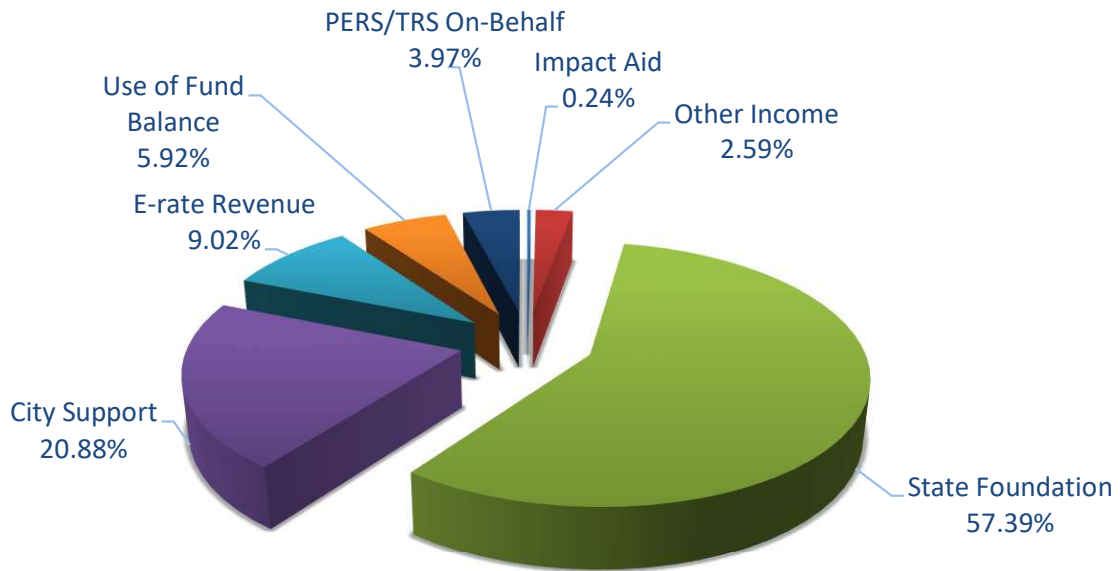
NOME PUBLIC SCHOOLS

Revenue Budget

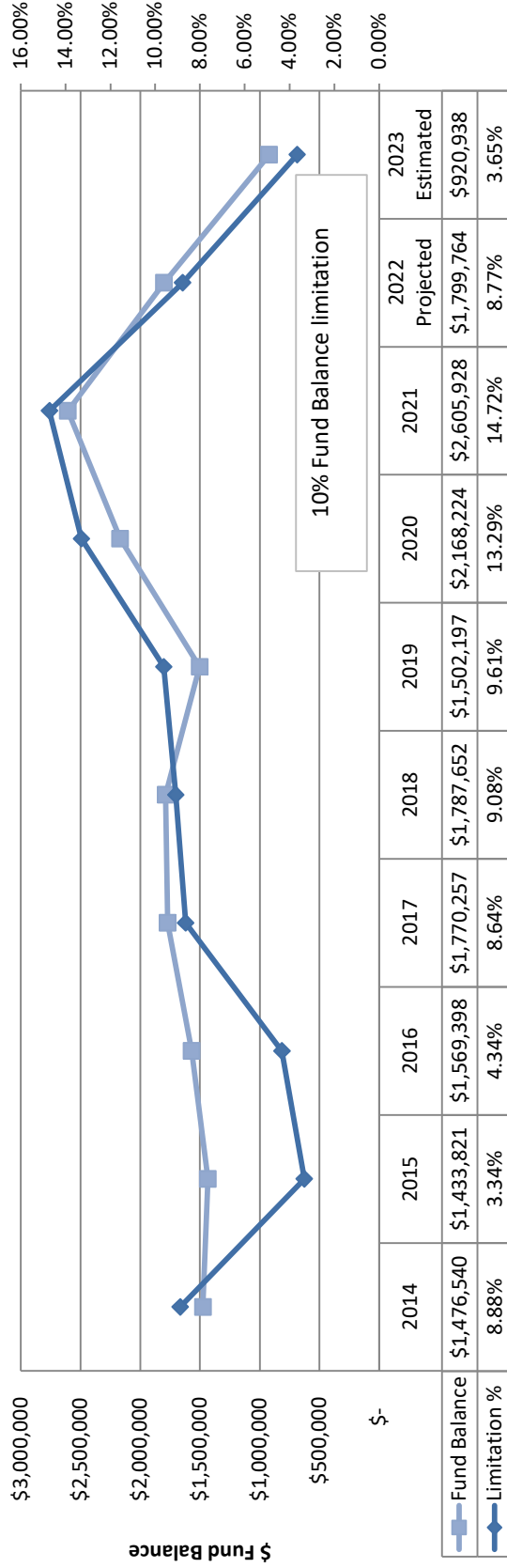
	FY2021 Actual	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
<i>Enrollment Projection</i>	<i>624.4+15IN 62.7 corresp</i>	<i>666+16IN 21.3 corresp</i>	<i>665+12IN 20 corresp</i>	<i>-1-4IN -1.3 corresp</i>
FUND 100: General Operating Fund				
City Appropriation	\$ 3,225,000	\$ 3,000,000	\$ 3,100,000	\$ 100,000
State of Alaska Foundation	9,049,448	9,014,186	8,519,566	(494,620)
Other State Revenue (TRS)	772,669	865,362	551,874	(313,488)
Other State Revenue (PERS)	127,671	104,286	37,332	(66,953)
Impact Aid (Federal)	99,513	35,200	35,200	-
E-rate Revenue (Federal)	828,036	725,822	1,338,461 ¹	612,639
Other Revenue (Fees/Gate/Rental)	447,884	385,000	385,000	-
Use of (Addition to) Fund Balance	(437,704)	806,164	878,826	72,662
FUND TOTAL	\$ 14,112,517	\$ 14,936,020	\$ 14,846,259	\$ (89,761)
 TOTAL GENERAL FUND REVENUE	 \$ 14,112,517	 \$ 14,936,020	 \$ 14,846,259	 \$ (89,761)

¹ Internet speed increased from 75 Mbps to 150 Mbps; E-rate 90% reimbursement increased commensurately.

NOME PUBLIC SCHOOLS Revenues by Source FY 2023



Fund Balance 10 Year History FY2014 - FY2023 Projected



Projected Total Fund Balance - School Operating Fund (General Fund 100) at June 30, 2023:	\$	920,938
Less Exemptions per 4 AAC 09.160(a)		
Inventory (Fuel)	\$	55,000
Prepaid Items (Liab Insurance, other)	\$	300,000
Federal Impact Aid Received	\$	35,200
Fund Balance Subject to 10% Limitation	\$	530,738

Nonexempt fund balance as a percentage of current year expenditures:

Fund Balance Subject to Limitation	\$	530,738	=	3.65%
Current Year Expenditures (Fxs 100-700)	\$	14,531,259		

Board Policy 3470 allows calculation of fund balance percentage based on Grand Total Fund Balance / Grand Total Expenses (including transfers).

Board approval is required to go below 5 percent.				
Grand Total Fund Balance	\$	920,938	=	6.20%
Grand Total Current Year Expenditures	\$	14,846,259		

NOME PUBLIC SCHOOLS

Expenditure Summary by Function

FY 2023 Budget

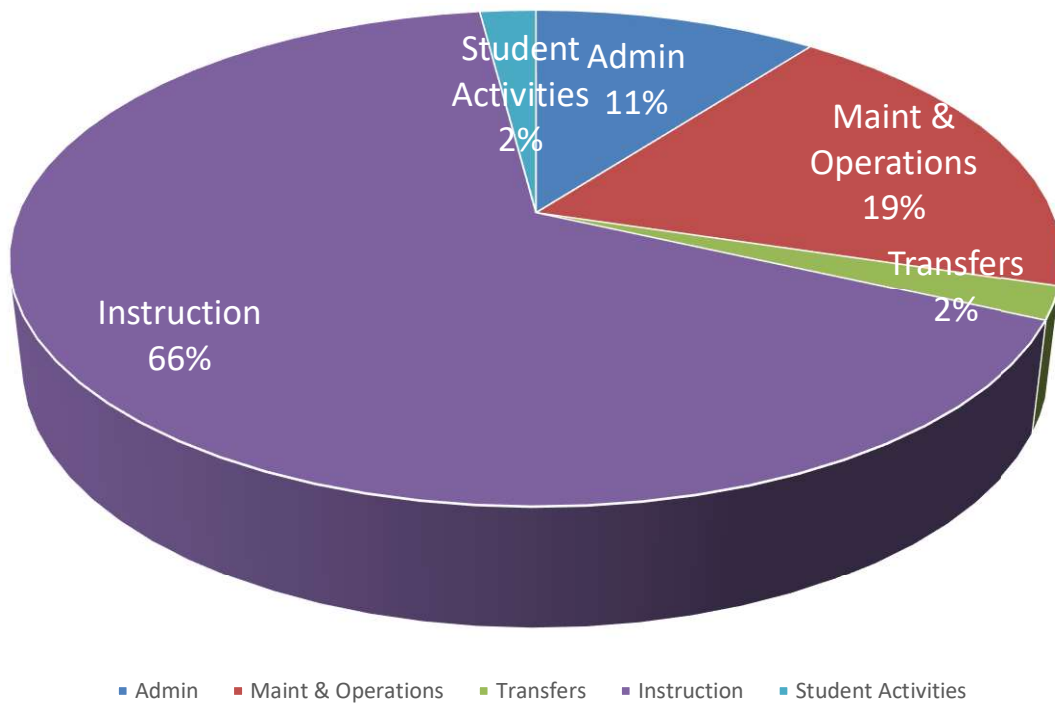
Function	FY2021 Actual	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Increase (Decrease)	Percent Increase	Percent of FY 2023 Total
100 Instruction	\$ 4,920,977	\$ 5,354,198	\$ 4,962,094	\$ (392,104)	-7.90%	33.42%
200 Special Education Instruction	993,439	1,188,953	1,208,362	19,409	1.61%	8.14%
220 Special Education Support	190,858	249,254	251,165	1,910	0.76%	1.69%
300 Support Services - Student	366,973	310,522	299,629	(10,893)	-3.64%	2.02%
35X Support Services - Instruction	1,794,025	1,715,468	2,310,088	594,620	25.74%	15.56%
400 School Administration	638,278	797,472	783,091	(14,381)	-1.84%	5.27%
Sub Total Instruction	\$ 8,904,549	\$ 9,615,868	\$ 9,814,429	\$ 198,562	2.02%	66.11%
450 School Administration Support	\$ 324,974	\$ 382,393	\$ 383,029	\$ 637	0.17%	2.58%
510 District Administration	262,856	267,016	279,625	12,609	4.51%	1.88%
511 School Board	23,954	38,552	38,552	-	0.00%	0.26%
55X District Administration Support	702,588	861,737	843,428	(18,309)	-2.17%	5.68%
600 Maintenance & Operations	2,789,818	2,920,096	2,866,920	(53,176)	-1.85%	19.31%
700 Student Activities	217,253	335,360	305,276	(30,084)	-9.85%	2.06%
Sub Total Admin/O&M	\$ 4,321,444	\$ 4,805,153	\$ 4,716,830	\$ (88,323)	-1.87%	31.77%
Sub Total Inst/Admin/O&M	\$ 13,225,993	\$ 14,421,020	\$ 14,531,259	\$ 110,239	0.76%	97.88%
900 Transfers						
900..552 Transfers to Food Service	\$ 150,000	\$ 75,000	\$ 75,000	\$ -	0.00%	0.51%
900..553 Transfers to Pupil Transportation	40,000	40,000	40,000	-	0.00%	0.27%
900..554 Transfers to CIP	512,500	400,000	200,000	(200,000)	0.00%	1.35%
900...555 Transfers to Apartment Fund	184,024	-	-	-	0.00%	0.00%
Sub Total Transfers	\$ 886,524	\$ 515,000	\$ 315,000	\$ (200,000)	-63.49%	2.12%
Total General Fund	\$ 14,112,517	\$ 14,936,020	\$ 14,846,259	\$ (89,761)	-0.60%	100.00%

Item A.

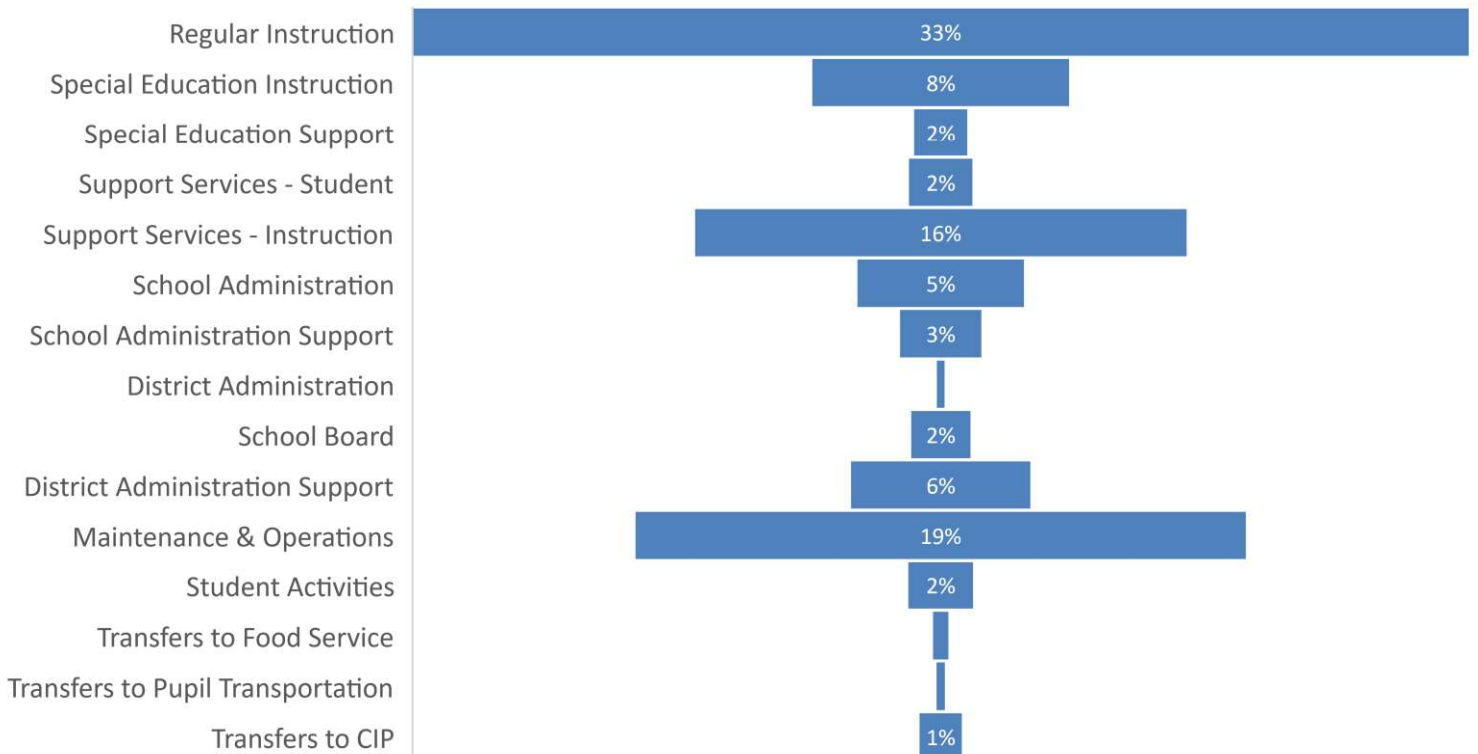
3/1/2022
Expenses by Function

NOME PUBLIC SCHOOLS

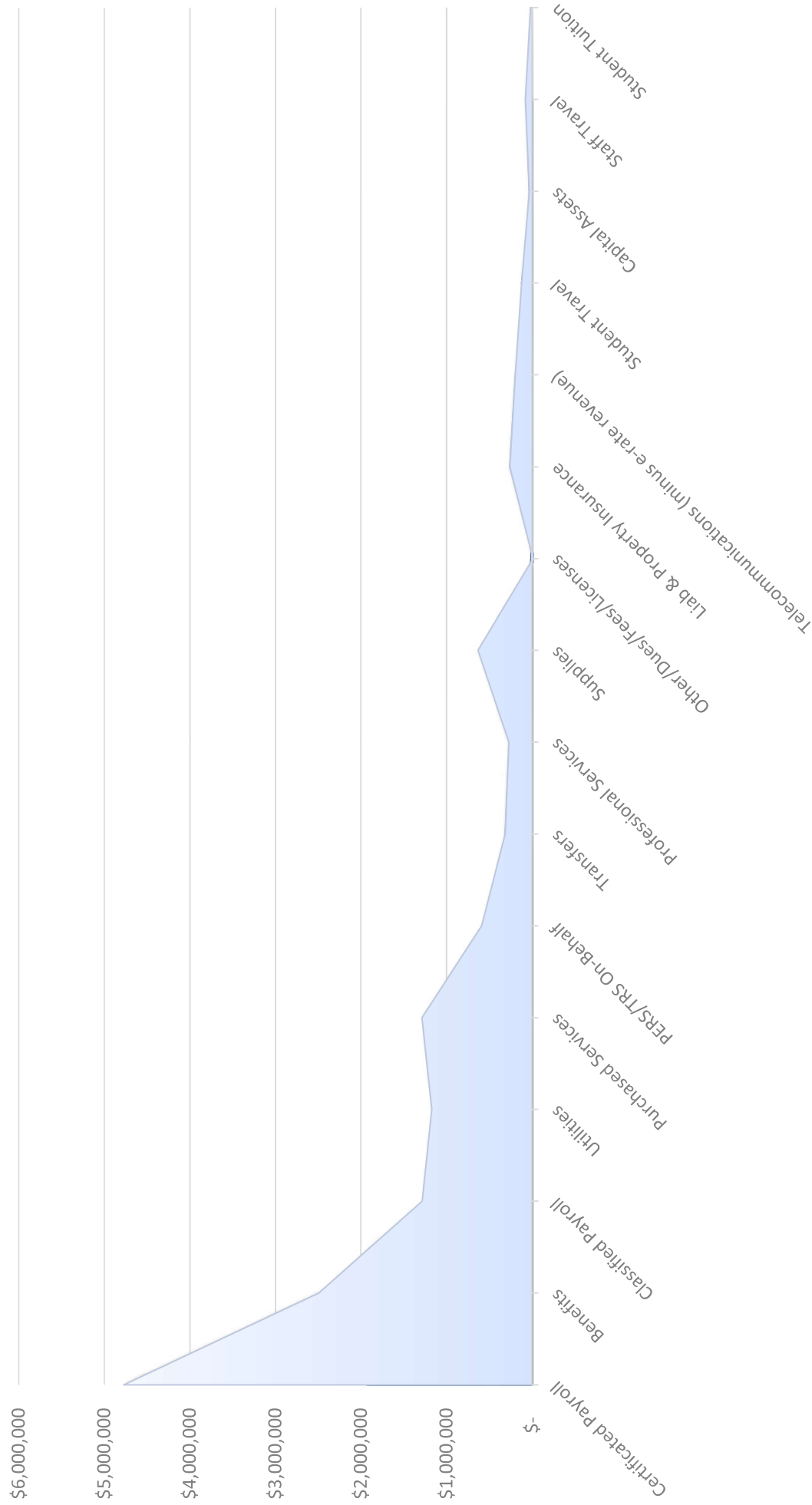
Expenditures by Function Groupings



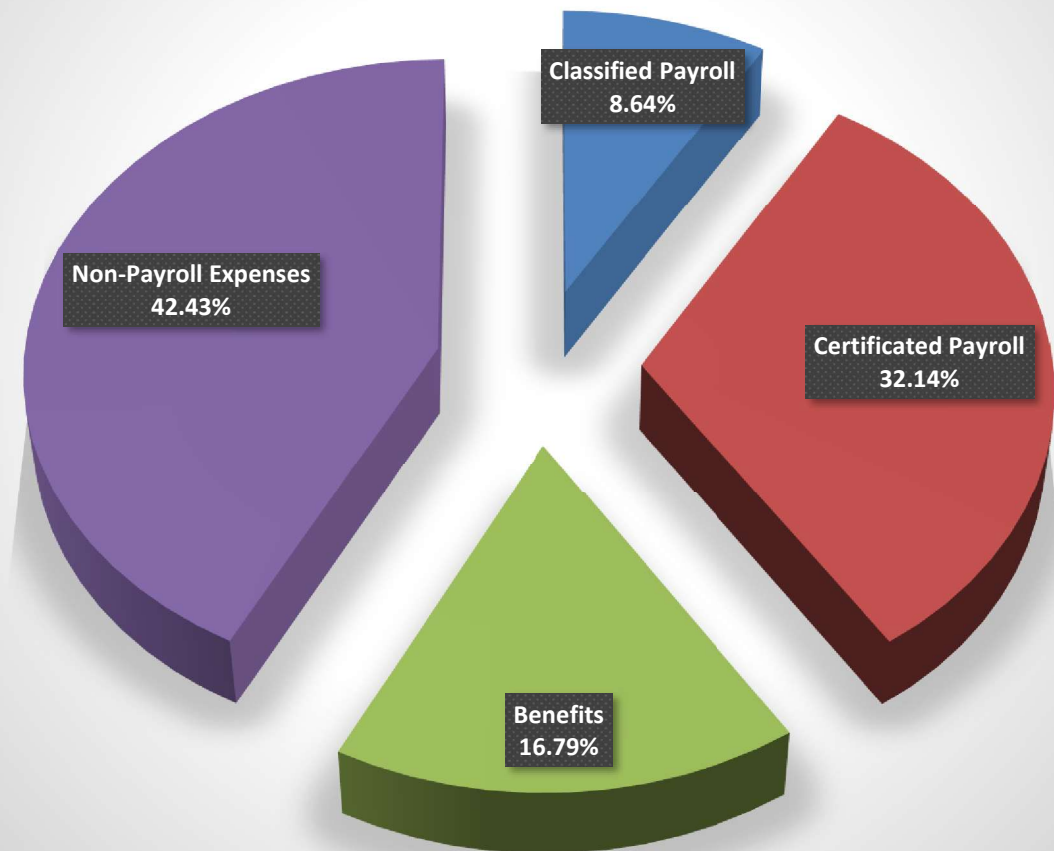
Expenditures by Function



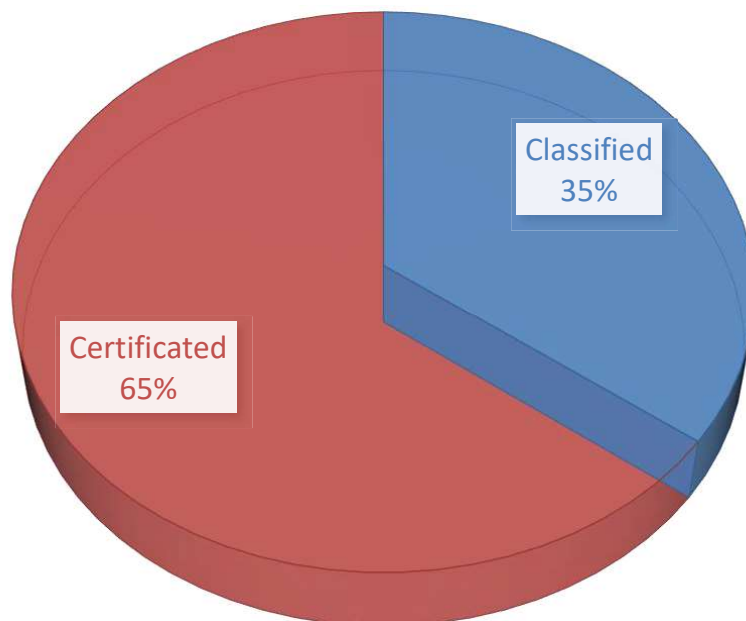
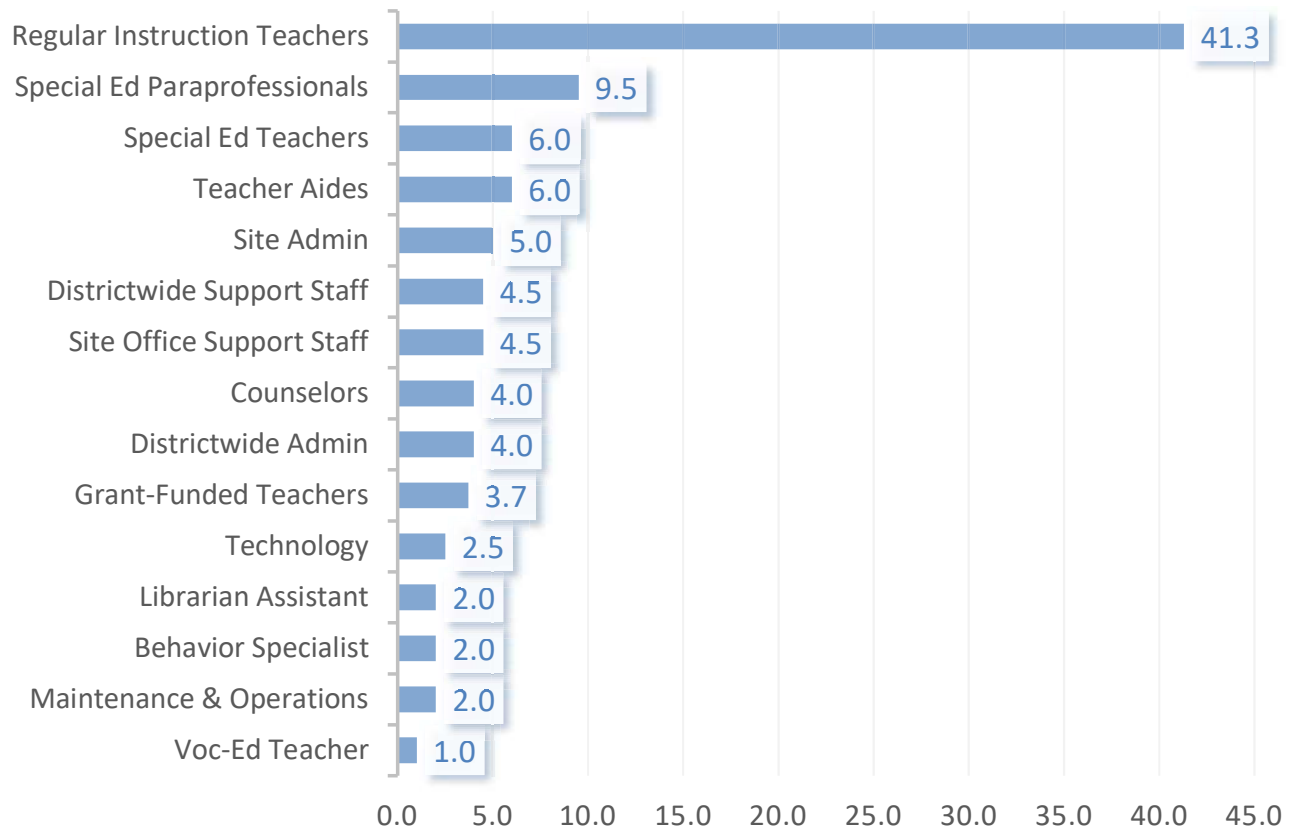
NOME PUBLIC SCHOOLS Expenses by Type



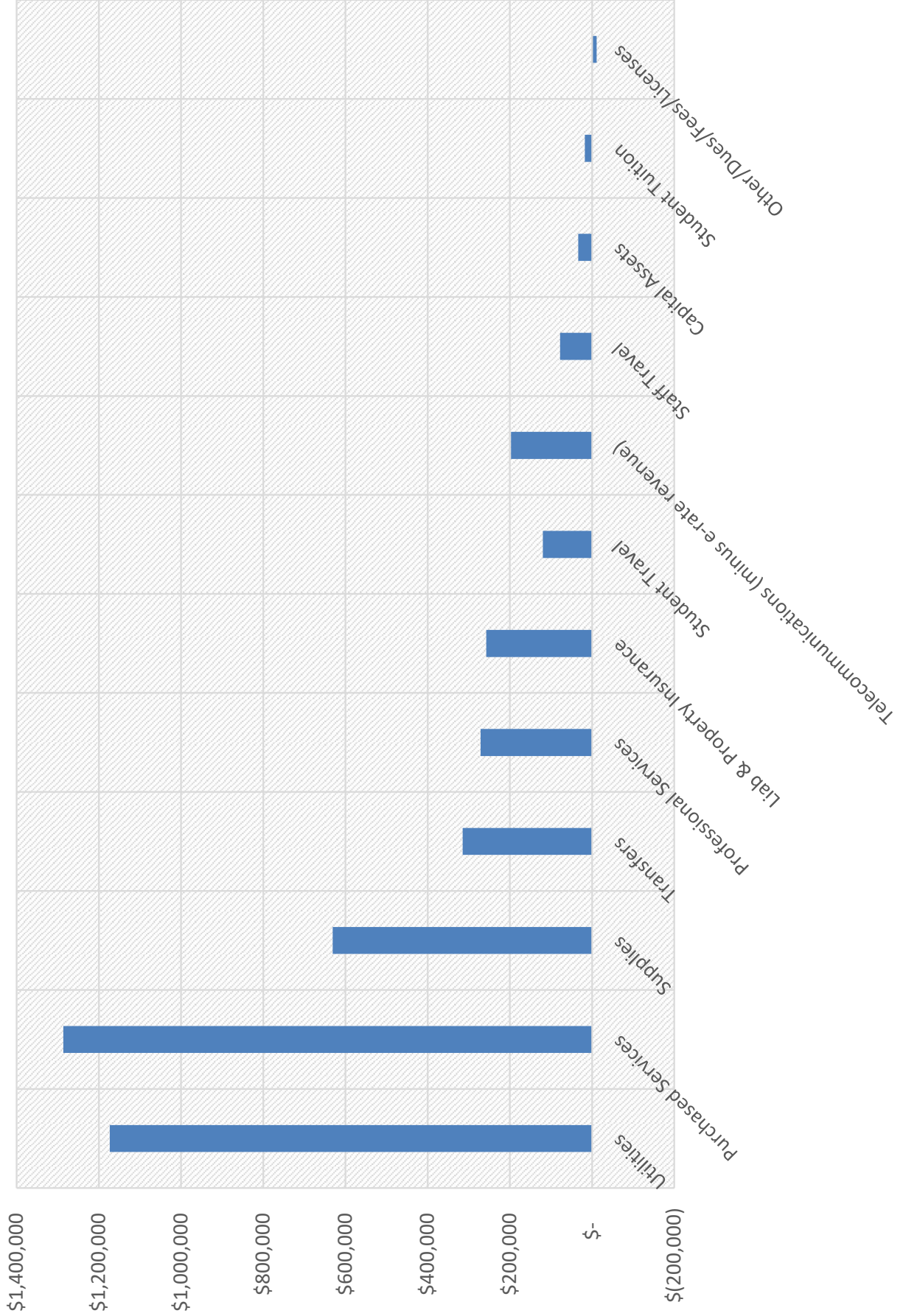
NOME PUBLIC SCHOOLS Payroll & Non-Payroll Costs FY 2023 Budget

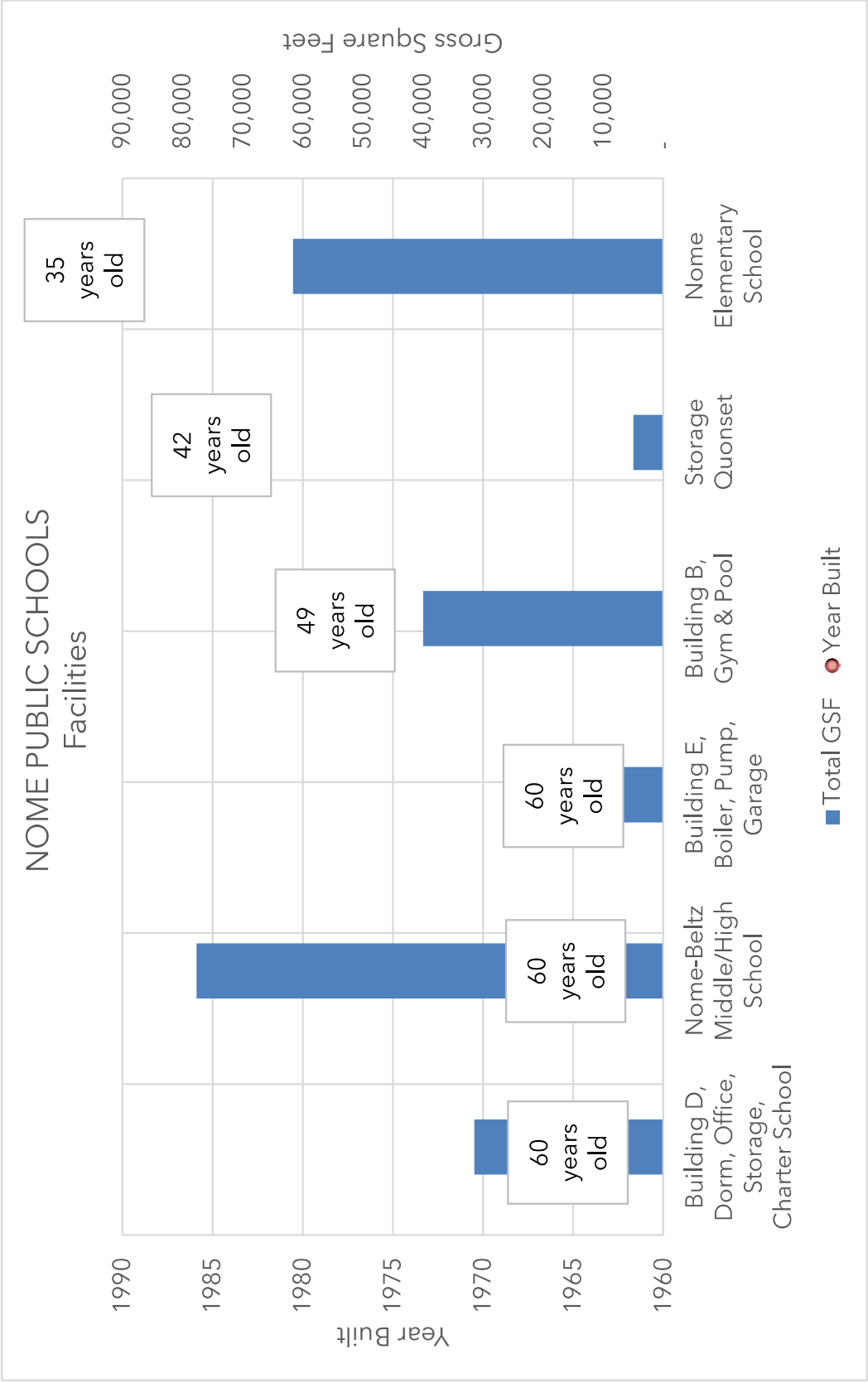


NOME PUBLIC SCHOOLS TYPES OF EMPLOYEES



NOME PUBLIC SCHOOLS Non-Payroll Expenses





2006 Cafeteria Addition & Gym Addition @ Building B



NOME ELEMENTARY

FY 2023 Budget
Location 300

	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change	% Change
Fund 100: School Operating				
Function: 100 Regular Instruction	\$ 2,616,855	\$ 2,365,039	\$ (251,816)	-9.62%
200 Special Education	488,818	485,201	\$ (3,617)	-0.74%
350 Support Services - Instruction	500	500	\$ -	0.00%
351 Improvement of Instr. Svsc.-Tech	2,600	2,600	\$ -	0.00%
352 Support Services - Library	76,174	76,578	\$ 404	0.53%
400 School Administration	322,010	317,101	\$ (4,909)	-1.52%
450 School Administration Support	144,115	145,317	\$ 1,202	0.83%
600 Operations & Maintenance	258,300	266,049	\$ 7,749	3.00%
Fund Total	3,909,372	3,658,385	(250,987)	-6.42%
 TOTAL	 \$ 3,909,372	 \$ 3,658,385	 \$ (250,987)	 -6.42%
 # Students (PreK-5)	309.7	309.7	0.0	0.00%
# Teachers	22.3	22.3	0.0	0.00%
# Classified	7.0	7.0	0.0	0.00%
# Administrators	2.0	2.0	0.0	0.00%
Pupil / Teacher Ratio	13.0	13.9	0.9	6.79%
Average Per Pupil Expenditure	\$ 12,623	\$ 11,813	\$ (810)	-6.42%

NOME PUBLIC SCHOOLS

FY 2023 Budget

Location 300 Nome Elementary

			FY2022		
Elementary			Budget as of		
Account Code	Description	Comments	'Dec 2021	FY2023 Budget	Change
Regular Instruction					
100.300.100.	315 Cert-Teacher	19.29 FTE	\$ 1,524,305	\$ 1,490,935	\$ (33,370)
100.300.100.	316 Extra Duty		18,500	-	(18,500)
100.300.100.	323 NonCert-Aides	1.00 FTE	38,548	38,551	4
100.300.100.	329 Substitute and Temporary	171 cert teacher sub days	40,300	44,460	4,160
100.300.100.	361 Health/Life Insurance		251,358	263,761	12,404
100.300.100.	362 ESC		3,243	3,148	(95)
100.300.100.	363 Worker's Comp		16,217	15,739	(477)
100.300.100.	364 FICA		29,550	27,969	(1,581)
100.300.100.	365 TRS		193,776	187,261	(6,515)
100.300.100.	366 PERS		8,480	8,481	1
100.300.100.	369 Employee Physicals		2,100	2,100	-
100.300.100.	376 TRS On Behalf		294,038	179,807	(114,232)
100.300.100.	377 PERS On Behalf		3,224	1,109	(2,114)
			\$400 per Cert Teacher Plus		
100.300.100.	390 Transportation Allowance	Travel Relocation	14,717	14,717	-
100.300.100.	433 Telecommunications	Postage	2,000	2,000	-
100.300.100.	440 Other Purchased S(Meter Rental; copier maintenance;)		6,500	5,000	(1,500)
100.300.100.	450 Supplies/Material/Media		60,000	50,000	(10,000)
100.300.100.	471 Textbooks		100,000	20,000	(80,000)
100.300.100.	475 Supplies - Tech Rel	ATR, MAP, DIBELS, Digital Lessons, Safari	9,000	9,000	-
100.300.100.	490 Other Expenses	Montage	1,000	1,000	-
Total	100 Regular Instruction		2,616,855	2,365,039	(251,816)
Special Education					
100.300.200.	315 Cert-Teacher	3.00 FTE	192,941	217,602	24,661
100.300.200.	323 NonCert-Aides	3.00 FTE	110,970	111,012	42
100.300.200.	329 Substitutes/Temporary	23 cert teacher sub days	6,000	6,000	-
100.300.200.	361 Health/Life Insurance		62,548	47,342	(15,206)
100.300.200.	362 Unemployment Insurance		620	669	49
100.300.200.	363 Worker's Compensation		3,099	3,346	247
100.300.200.	364 FICA		11,746	12,107	361
100.300.200.	365 TRS		24,233	27,331	3,097
100.300.200.	366 PERS		24,413	24,423	9
100.300.200.	376 TRS On Behalf		37,218	26,243	(10,975)
100.300.200.	377 PERS On Behalf		9,000	3,097	(5,902)

			FY2022		
Elementary			Budget as of		
Account Code	Description	Comments	'Dec 2021	FY2023 Budget	Change
100.300.200.	369 Empl Physicals & Pool Use		480	480	-
		\$400 per Cert Teacher &			
100.300.200.	390 Travel Allowance	Relocation Reimb	4,700	4,700	-
100.300.200.	450 Supplies/Material/Media		700	700	-
100.300.200.	491 Dues & Fees		150	150	-
Total	200 Special Education		488,818	485,201	(3,617)

Support Services - Students

100.300.300.	322 Non Cert - Specialist	0.00 FTE	-	-	-
100.300.300.	329 Substitutes/Temporary	0.00 classified sub days	-	-	-
100.300.300.	361 Health/Life Insurance		-	-	-
100.300.300.	362 Unemployment Insurance		-	-	-
100.300.300.	363 Worker's Compensation	1 FTE Cert Counselor	-	-	-
100.300.300.	364 FICA	Funded from Title IC	-	-	-
100.300.300.	366 PERS	Grant; 1 FTE Class	-	-	-
100.300.300.	377 PERS On Behalf	Behavior Specialist	-	-	-
100.300.300.	369 Empl Physicals & Pool Use	funded by ESSER2	-	-	-
100.300.300.	450 Supplies/Material/Media	Grant	-	-	-
Total	300 Support Services - Students		-	-	-

Support Services - Instruction

100.300.350.	420 Staff Travel		500	500	-
Total	350 Support Services - Instruction		500	500	-

Improvement of Instructional Services - Technology

100.300.351.	475 Software License	Learning A-Z, Starfall, Math	2,600	2,600	-
Total	351 Improvement of Instructional Services - Tech		2,600	2,600	-

Library Services

100.300.352.	323 NonCert-Aides	1.00 FTE	37,837	39,079	1,242
100.300.352.	361 Health/Life Insurance		19,794	20,784	990
100.300.352.	362 Unemployment Insurance		76	78	2
100.300.352.	363 Worker's Compensation		378	391	12
100.300.352.	364 FICA		2,894	2,990	95
100.300.352.	366 PERS		8,324	8,597	273
100.300.352.	377 PERS On Behalf		3,371	1,160	(2,211)
100.300.352.	450 Supplies/Material/Media		2,500	2,500	-
100.300.352.	475 Tech Supplies - Software Licenses		1,000	1,000	-
Total	352 Support Service - Instruction - Library		76,174	76,578	404

School Administration

100.300.400.	313 Principal	2.00 FTE	219,941	225,440	5,499
100.300.400.	361 Health/Life Insurance	Positions: 1 Principal & 1	19,889	20,883	994
100.300.400.	362 Unemployment Insurance	Assistant Principal	440	451	11
100.300.400.	363 Worker's Compensation		2,199	2,254	55
100.300.400.	364 FICA		3,189	3,269	80
100.300.400.	365 TRS		27,625	28,315	691
100.300.400.	376 TRS On Behalf		42,427	27,188	(15,239)
100.300.400.	390 Travel Allowance		-	3,000	3,000
100.300.400.	420 Staff Travel		-	-	-
100.300.400.	433 Communications		-	-	-

			FY2022		
Elementary			Budget as of		
Account Code	Description	Comments	'Dec 2021	FY2023 Budget	Change
100.300.400.	440 Other Purchased Services	Nome Nugget 'Back to School' Advertisement	2,000	2,000	-
100.300.400.	450 Supplies/Materials/Media		1,000	1,000	-
100.300.400.	490 Other Expenses		2,000	2,000	-
100.300.400.	491 Dues & Fees	NAESP Membership x 2	1,300	1,300	-
Total	400 School Administration		322,010	317,101	(4,909)
School Administration Support					
100.300.450.	324 NonCert-Support	2.00 FTE	76,441	79,024	2,583
100.300.450.	361 Health/Life Insurance	Positions: Secretary and	36,328	38,144	1,816
100.300.450.	362 Unemployment Insurance	Registrar	153	158	5
100.300.450.	363 Worker's Compensation		764	790	26
100.300.450.	364 FICA		5,848	6,045	198
100.300.450.	366 PERS		16,817	17,385	568
100.300.450.	377 PERS On Behalf		6,199	2,205	(3,995)
100.300.450.	440 Other Purchased Services		1,215	1,215	-
100.300.450.	450 Supplies/Materials/Media		350	350	-
Total	450 School Administration Support		144,115	145,317	1,202
Operations & Maintenance					
100.300.600.	431 Water & Sewer	3% increase budgeted	17,000	17,510	510
100.300.600.	432 Garbage	3% increase budgeted	9,000	9,270	270
100.300.600.	435 Fuel-Heating	3% increase budgeted	80,800	83,224	2,424
100.300.600.	436 Electricity	3% increase budgeted	151,500	156,045	4,545
Total	600 Maintenance & Operations		258,300	266,049	7,749
Total	100 School Operating Fund		\$ 3,909,372	\$ 3,658,385	\$ (250,987)
Total	300 Nome Elementary		\$ 3,909,372	\$ 3,658,385	\$ (250,987)



ANVIL CITY SCIENCE ACADEMY

FY 2023 Budget

Location 025

	<u>FY2022 Budget as of 'Dec 2021</u>	<u>FY2023 Budget</u>	<u>\$ Change</u>
Fund 100: School Operating			
Function: 100 Regular Instruction	\$ 483,484	\$ 468,521	\$ (14,963)
160 Vocational Education	500	500	-
200 Special Education Instruction	62,326	62,731	405
351 Improvement of Instr. Svc.-Tech	470	470	-
400 School Administration	164,498	160,475	(4,023)
450 School Administration Support	40,508	40,980	471
700 Student Activities	2,000	2,000	-
Fund Total	<u>753,787</u>	<u>735,677</u>	<u>(18,110)</u>
 TOTAL	 <u>\$ 753,787</u>	 <u>\$ 735,677</u>	 <u>\$ (18,110)</u>

# Students (6-8)	60.00	60.00	0.00
# Teachers	3.50	3.50	0.00
# Classified	1.50	1.50	0.00
# Administrators	1.00	1.00	0.00
Pupil / Teacher Ratio	17.14	17.14	0.00
Average Per Pupil Expenditure	\$ 12,563	\$ 12,261	\$ (301.83)

NOME PUBLIC SCHOOLS

FY 2023 Budget

Location 025 Anvil City Science Academy

Anvil City Science Academy			FY2022 Budget as of	FY2023 Budget	\$ Change
Account Code	Description	Comments	'Dec 2021		
Regular Instruction					
100.025.100.315	Cert-Teacher	3.50 FTE	\$ 256,339	\$ 262,398	\$ 6,059
100.025.100.323	Teacher Aide		-	-	-
100.025.100.329	Substitute/Temporary	27.69 cert teacher sub days	7,200	7,200	-
100.025.100.361	Health/Life Insurance		73,231	76,890	3,659
100.025.100.362	Unemployment Insurance		527	539	12
100.025.100.363	Worker's Compensation		2,635	2,696	61
100.025.100.364	FICA		4,268	4,356	88
100.025.100.365	TRS		32,196	32,957	761
100.025.100.366	PERS		-	-	-
100.025.100.376	TRS On Behalf		49,448	31,645	(17,803)
100.025.100.377	PERS On-Behalf		-	-	-
100.025.100.369	Employee Physicals		200	200	-
100.025.100.390	Transportation Allowance	(Up to \$400 per teacher)	1,600	1,600	-
100.025.100.420	Staff Travel		3,000	3,000	-
100.025.100.433	Communications		1,000	1,000	-
100.025.100.440	Other Purchased Sv (Meter Rental; copier maintenance)		2,700	2,700	-
100.025.100.450	Supplies/Material/Media		42,800	35,000	(7,800)
100.025.100.475	Supplies - Tech Related	Software License	6,340	6,340	-
100.025.100.510	Equipment		-	-	-
Total 100	Regular Instruction		483,484	468,521	(14,963)
Vocational Education					
100.025.160.450	Supplies/Material/Media	Voc Ed supplies & Artists in Schools	500	500	-
Total 160	Vocational Education		500	500	-
Special Education Instruction					
100.025.200.315	Cert-Teacher	0.00 FTE	-	-	-
100.025.200.324	Paraprofessional	1.00 FTE	35,339	36,581	1,242
100.025.200.329	Substitute/Temporary	6 cert sub days	1,040	1,040	-
100.025.200.361	Health/Life Insurance		11,225	11,786	561
100.025.200.362	Unemployment Insurance		73	75	2
100.025.200.363	Worker's Compensation		364	376	12
100.025.200.364	FICA		3,743	3,838	95
100.025.200.365	TRS		-	-	-
100.025.200.366	PERS		7,775	8,048	273
100.025.200.376	TRS On-Behalf		-	-	-
100.025.200.377	PERS On-Behalf		2,769	987	(1,782)
Total 200	Special Education Instruction		62,326	62,731	405

Anvil City Science Academy			FY2022	FY2023	
Account Code	Description	Comments	Budget as of 'Dec 2021	Budget	\$ Change
<u>Improvement of Instructional Services - Technology</u>					
100.025.351. 491	Dues & Fees		470	470	-
Total 351	Improvement of Instructional Svcs - Tech		470	470	-
<u>School Administration</u>					
100.025.400.. 313	Principal	1.00 FTE	113,241	116,072	2,831
100.025.400.. 316	Extra Duty Pay		-	-	-
100.025.400.. 361	Health/Life Insurance		11,225	11,786	561
100.025.400.. 362	Unemployment Insurance		226	232	6
100.025.400.. 363	Worker's Compensation		1,132	1,161	28
100.025.400.. 364	FICA		1,642	1,683	41
100.025.400.. 365	TRS		14,223	14,579	356
100.025.400.. 376	TRS On Behalf		21,844	13,998	(7,846)
100.025.400.. 420	Staff Travel		-	-	-
100.025.400.. 440	Other Purchased Services		350	350	-
100.025.400.. 475	Supplies - Technology Related		-	-	-
100.025.400.. 491	Dues & Fees	NAESP Membership	614	614	-
Total 400	School Administration		164,498	160,475	(4,023)
<u>School Administration Support</u>					
100.025.450.. 324	Non-Cert Support Staff	0.50 FTE	21,074	21,845	772
100.025.450.. 361	Health/Life Insurance		11,225	11,786	561
100.025.450.. 362	Unemployment Insurance		42	44	2
100.025.450.. 363	Worker's Compensation		211	218	8
100.025.450.. 364	FICA		1,612	1,671	59
100.025.450.. 366	PERS		4,636	4,806	170
100.025.450.. 377	PERS On Behalf		1,709	609	(1,100)
Total 450	School Administration Support		40,508	40,980	471
<u>Student Activities</u>					
100.025.700.. 316	Extra Duty Pay		-	-	-
100.025.700.. 360	Benefits		-	-	-
100.025.700.. 376	TRS On-Behalf		-	-	-
100.025.700.. 420	Staff Travel	DC Trip Chaperone	2,000	2,000	-
Total 700	Student Activities		2,000	2,000	-
Total 100	School Operating Fund		753,787	735,677	(18,110)
Total 025	Anvil City Science Academy		\$ 753,787	\$ 735,677	\$ (18,110)

Watercolor by Dorothy Callahan, Grade 11



NOME-BELTZ MIDDLE HIGH SCHOOL

FY 2023 Budget

Location 010



	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change	% Change
Fund 100: School Operating				
Function: 100 Regular Instruction	\$ 1,994,693	\$ 1,925,946	\$ (68,747)	-3.45%
160 Career Tech Instruction	147,655	97,650	(50,005)	-33.87%
200 Special Education	635,343	660,429	25,086	3.95%
320 Support Services - Students	310,522	299,629	(10,893)	-3.51%
352 Library Services	67,033	66,877	(156)	-0.23%
400 School Administration	310,965	305,515	(5,449)	-1.75%
450 School Administration Support	197,769	196,733	(1,036)	-0.52%
600 Operations & Maintenance	815,440	839,888	24,448	3.00%
700 Student Activities	333,360	303,276	(30,084)	-9.02%
Fund Total	4,812,779	4,695,944	(116,835)	-2.43%
TOTAL	\$ 4,812,779	\$ 4,695,944	\$ (116,835)	-2.43%
# Students (6-12)	296.5	295.5	(1.0)	-0.34%
# Teachers	23.6	24.1	0.5	2.12%
# Classified	8.5	9.5	1.0	11.76%
# Administrators	2.0	2.0	0.0	0.00%
Pupil / Teacher Ratio	12.6	12.2	(0.3)	-2.40%
Average Per Pupil Expenditure	\$ 16,234.71	\$ 15,894.21	\$ (340.50)	-2.10%

NOME PUBLIC SCHOOLS

FY 2023 Budget

Location 010 Nome-Beltz Middle High School

Middle/High School			FY2022	FY2023	
Account Code	Description	Comments	Budget as of 'Dec 2021	Budget	Change
<u>Regular Instruction</u>					
100.010.100.	315 Cert-Teacher	18.12 FTE	\$ 1,194,657	\$ 1,208,205	\$ 13,547
100.010.100.	329 Substitute and Temporary	227 teacher sub days	34,000	34,000	-
100.010.100.	361 Health/Life Insurance		177,221	202,407	25,186
100.010.100.	362 Unemployment Insurance		2,457	2,484	27
100.010.100.	363 Worker's Compensation		12,287	12,422	135
100.010.100.	364 FICA		19,924	20,120	196
100.010.100.	365 TRS		150,049	151,751	1,702
100.010.100.	369 Employee Physicals		900	900	-
100.010.100.	376 TRS On Behalf		230,449	145,709	(84,740)
100.010.100.	390 Travel Allowance	\$400 per Teacher; Includes Travel Relocation	21,048	21,248	200
100.010.100.	410 Professional & Tec		-	-	-
100.010.100.	420 Staff Travel		-	-	-
100.010.100.	433 Telecommunications		1,200	1,200	-
		(Meter Rental; copier maintenance			
100.010.100.	440 Other Purchased Scontract)		18,000	18,000	-
100.010.100.	450 Supplies/Material/Media		60,000	40,000	(20,000)
100.010.100.	471 Textbooks		25,000	20,000	(5,000)
100.010.100.	475 Supplies - Tech Rel	\$8,500 Apex (eLearning) & \$8,300 (Read 180)	26,000	26,000	-
		Dual-Credit Courses through UAF NW			
100.010.100.	480 Tuition & Stipends	Campus	18,000	18,000	-
		EOY activities (i.e. bowling alley rental,			
100.010.100.	490 Other Expenses	pool rental)	3,000	3,000	-
100.010.100.	491 Dues & Fees		500	500	-
100.010.100.	510 Equipment		-	-	-
Total	100 Regular Instruction		1,994,693	1,925,946	(68,747)

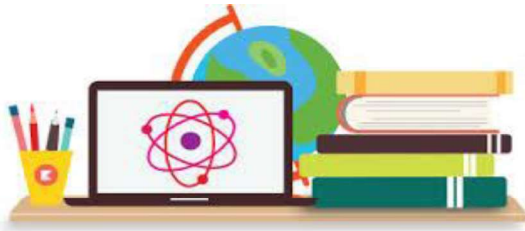
Career and Technical

100.010.160.	315 Cert-Teacher	1.00 FTE	77,780	69,378	(8,402)
100.010.160.	329 Substitute/Temporary	Positions: 1 Career & Tech	4,000	4,000	-
100.010.160.	361 Health/Life Insurance	Teacher	33,787	99	(33,688)
100.010.160.	362 Unemployment Insurance		164	147	(17)
100.010.160.	363 Worker's Compensation		818	734	(84)
100.010.160.	364 FICA		1,434	1,312	(122)
100.010.160.	365 TRS		9,769	8,714	(1,055)
100.010.160.	376 TRS On Behalf		15,004	8,367	(6,637)
100.010.160.	390 Travel Allowance		400	400	-
100.010.160.	450 Supplies/Material/Media		4,500	4,500	-
100.010.160.	490 Other Expenses		-	-	-

Middle/High School			FY2022		
Account Code	Description	Comments	Budget as of 'Dec 2021	FY2023 Budget	Change
Total	160 Career and Technical		147,655	97,650	(50,005)
Special Education					
100.010.200.	315 Cert-Teacher	3.00 FTE	187,261	193,441	6,180
100.010.200.	316 Extra Duty Pay		-	-	-
100.010.200.	323 NonCert-Aides	5.50 FTE	188,356	210,780	22,424
100.010.200.	329 Substitute/Temporary	Positions: 3 Sped Teachers, 5.5 Sped Para's	8,000	8,000	-
100.010.200.	361 Health/Life Insurance		104,416	114,943	10,527
100.010.200.	362 Unemployment Insurance		767	824	57
100.010.200.	363 Worker's Compensation		3,836	4,122	286
100.010.200.	364 FICA		17,737	19,542	1,805
100.010.200.	365 TRS		23,520	24,296	776
100.010.200.	366 PERS		41,438	46,372	4,933
100.010.200.	369 Employee Physicals		600	600	-
100.010.200.	376 TRS On Behalf		36,123	23,329	(12,794)
100.010.200.	377 PERS On Behalf		14,789	5,680	(9,109)
		\$400 per Teacher &			
100.010.200.	390 Travel Allowance	Relocation Reimb	6,450	6,450	-
100.010.200.	420 Staff Travel	Mileage reimb	400	400	-
100.010.200.	450 Supplies/Material/Media		1,500	1,500	-
100.010.200.	491 Dues & Fees		150	150	-
Total	200 Special Education		635,343	660,429	25,086
Support Services - Students					
100.010.300.	318 Cert-Specialist (Counselor)	2.00 FTE	129,105	133,366	4,261
100.010.300.	322 NonCert-Specialist	1.00 FTE	56,493	60,605	4,112
100.010.300.	329 Substitute/Temporary		-	-	-
100.010.300.	361 Health/Life Insurance		56,237	46,701	(9,535)
100.010.300.	362 Unemployment Insurance		371	388	17
100.010.300.	363 Worker's Compensation		1,856	1,940	84
100.010.300.	364 FICA		6,194	6,570	376
100.010.300.	365 TRS		16,216	16,751	535
100.010.300.	366 PERS		12,428	13,333	905
100.010.300.	376 TRS On Behalf		24,904	16,084	(8,820)
100.010.300.	377 PERS On Behalf		4,484	1,657	(2,827)
100.010.300.	390 Travel Allowance	\$400 per Teacher	800	800	-
100.010.300.	440 Other Purchased Services	copier usage	10	10	-
100.010.300.	450 Supplies/Materials/Media		1,000	1,000	-
		Nat'l Clearinghouse -			
100.010.300.	490 Other Expenses	student tracker	425	425	-
Total	300 Support Services - Students		310,522	299,629	(10,893)
Library Services					
100.010.352.	323 NonCert-Aides	1.00 FTE	35,339	36,581	1,242
100.010.352.	329 Substitute/Temporary	10.00 sub days	1,602	1,602	-
100.010.352.	361 Health/Life Insurance		11,225	11,225	-
100.010.352.	362 Unemployment Insurance		74	76	2
100.010.352.	363 Worker's Compensation		369	382	12
100.010.352.	364 FICA		2,826	2,921	95
100.010.352.	366 PERS		7,775	8,048	273
100.010.352.	377 PERS On Behalf		2,769	987	(1,782)
100.010.352.	440 Other Purchased Services		55	55	-

Middle/High School			FY2022		
Account Code	Description	Comments	Budget as of 'Dec 2021	FY2023 Budget	Change
100.010.352.	450	Supplies/Material/Media	4,500	4,500	-
100.010.352.	475	Software License Companion Corporation Subscription	500	500	-
Total	352	Support Services - Instruction - Library	67,033	66,877	(156)
School Administration					
100.010.400.	313	Principal 2.00 FTE	208,737	213,956	5,219
100.010.400.	361	Health/Life Insurance	22,449	22,449	-
100.010.400.	362	Unemployment Insurance	417	428	10
100.010.400.	363	Worker's Compensation	2,087	2,140	52
100.010.400.	364	FICA	3,027	3,102	76
100.010.400.	365	TRS	26,217	26,873	656
100.010.400.	367	TRS On Behalf	40,265	25,803	(14,462)
100.010.400.	390	Relocation Reimbursement	-	3,000	3,000
100.010.400.	420	Staff Travel	-	-	-
		Nome Nugget 'Back to			
100.010.400..	440	Other Purchased Services School' Advertisement	1,537	1,537	-
100.010.400.	450	Supplies/Materials/Media	3,000	3,000	-
100.010.400..	475	Supplies - Technology Related	-	-	-
100.010.400..	490	Other Expenses	2,000	2,000	-
100.010.400.	491	Dues & Fees NASSP Registration x 2	1,227	1,227	-
Total	400	School Administration	310,965	305,515	(5,449)
School Administration Support					
100.010.450.	324	NonCert-Support 2.00 FTE	97,001	99,991	2,990
100.010.450.	329	Substitutes/Temporary	500	500	-
100.010.450.	361	Health/Life Insurance	58,937	58,937	-
100.010.450.	362	Unemployment Insurance	195	201	6
100.010.450.	363	Worker's Compensation	975	1,005	30
100.010.450.	364	FICA	7,459	7,688	229
100.010.450.	366	PERS	21,340	21,998	658
100.010.450.	377	PERS On Behalf	7,672	2,723	(4,949)
100.010.450.	433	Telecommunications	2,100	2,100	-
100.010.450.	440	Other Purchased Services	90	90	-
100.010.450.	450	Supplies/Materials/Media	1,500	1,500	-
Total	450	School Administration Support	197,769	196,733	(1,036)
Operations & Maintenance					
100.010.600.	431	Water & Sewer 3% increase budgeted	27,000	27,810	810
100.010.600.	432	Garbage 3% increase budgeted	23,000	23,690	690
100.010.600.	435	Fuel-Heating 3% increase budgeted	378,750	390,113	11,363
100.010.600.	436	Electricity 3% increase budgeted	378,750	390,113	11,363
100.010.600.	440	Other Purchased Services	-	-	-
100.010.600.	452	General Maintenance Supplies	500	500	-
100.010.600.	458	Gas & Oil 3% increase budgeted	7,440	7,663	223
100.010.600.	490	Other Expenses	-	-	-
Total	600	Maintenance & Operations	815,440	839,888	24,448
Student Activity					
100.010.700.	316	Extra Duty Pay Coaches and Club Advisors	82,800	86,940	4,140
100.010.700.	329	Substitutes and Temporary Referees	16,000	16,000	-
100.010.700.	360	Benefits: (SS, Med, ESC, WC, TRS-PERS)	12,790	12,790	-
100.010.700.	367	TRS On Behalf	13,530	14,206	676
100.010.700.	368	PERS On Behalf	-	-	-
100.010.700.	410	Professional & Technical Referee Association	8,000	8,000	-

Middle/High School			FY2022		
Account Code	Description	Comments	Budget as of 'Dec 2021	FY2023 Budget	Change
100.010.700.	420 Staff Travel		5,190	5,190	-
100.010.700.	425 Student Travel	Student groups to pickup remainder of travel costs	154,900	120,000	(34,900)
100.010.700.	440 Other Purchased Services	NMS Athletic Meals Outside of regular meal	20,000	20,000	-
100.010.700.	450 Supplies	Balls, nets, jerseys, bibs, flags, whistles, mats, etc.	13,550	13,550	-
100.010.700.	458 Gas & Oil		600	600	-
100.010.700.	490 Other Expenses, Dues & Fee ASAA Due		6,000	6,000	-
Total	700 Student Activity		333,360	303,276	(30,084)
Total	100 School Operating Fund		4,812,779	4,695,944	(116,835)
Total	010 Middle/High School		\$ 4,812,779	\$ 4,695,944	\$ (116,835)



DISTRICT WIDE

FY 2023 Budget

Location 500

		FY2022		
		Budget as of		
		'Dec 2021	FY2023 Budget	\$ Change
Fund 100: School Operating				
<u>Location 500</u>	<u>District-Wide</u>			
Function 100	Regular Instruction - Extension	\$ 111,011	\$ 104,437	\$ (6,574)
Function 200	Special Education Instruction	2,465	-	(2,465)
Function 220	Special Education - Support Services	249,254	251,165	1,910
Function 350	Support Services - Instruction	71,852	70,870	(982)
Function 351	Support Services -Technology	1,493,339	2,088,693	595,354
Function 354	In-service Training	3,500	3,500	-
Function 511	Board of Education	38,552	38,552	-
Function 510	Office of Superintendent	267,016	279,625	12,609
Function 550	District Admin Support Services	666,281	637,670	(28,611)
Function 553	Human Resources	195,456	205,758	10,302
Function 600	Operations & Maintenance	1,846,356	1,760,983	(85,373)
Function 900	Other Financing Uses	515,000	315,000	(200,000)
Fund Total		<u>\$ 5,460,082</u>	<u>\$ 5,756,253</u>	<u>\$ 296,171</u>
TOTAL		<u>\$ 5,460,082</u>	<u>\$ 5,756,253</u>	<u>\$ 296,171</u>

NOME PUBLIC SCHOOLS

FY 2023 Budget

Location 500 - Districtwide

Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
Regular Instruction - Extensions					
100.500.140.. 315	Cert Teacher	0.50 FTE Teacher on Assignment	37,016	37,942	926
100.500.140.. 361	Health/Life Insurance		94	99	5
100.500.140.. 362	Unemployment Insurance		74	76	2
100.500.140.. 363	Worker's Compensation		370	379	9
100.500.140.. 364	FICA		537	550	13
100.500.140.. 365	TRS		4,649	4,765	116
100.500.140.. 376	TRS On Behalf		7,140	4,576	(2,565)
100.500.140.. 433	Communications	Postage	1,200	1,200	-
100.500.140.. 440	Other Purchased Services	Advanced Ed Accreditation Svcs Contains \$2300 allotment x 20	1,650	1,650	-
100.500.140.. 450	Supplies/Material/Media	students; \$6,000 addtl	57,080	52,000	(5,080)
100.500.140.. 475	Supplies - Tech Related	MAP License Renewal	1,200	1,200	-
Total 140	Regular Instruction - Extensions		111,011	104,437	(6,574)
Special Education Instruction					
100.500.200.. 324	Aides	was Roaming Para	1,880	-	(1,880)
100.500.200.. 362	Unemployment Insurance		5	-	(5)
100.500.200.. 363	Worker's Compensation		20	-	(20)
100.500.200.. 364	FICA		145	-	(145)
100.500.200.. 366	PERS		415	-	(415)
Total 200	Special Education Instruction		2,465	-	(2,465)
Special Education Instruction - Support Svcs					
100.500.220.. 314	Cert - Director/Coordinator	1.00 FTE	82,335	84,393	2,058
100.500.220.. 324	Support Staff	1.00 FTE	47,730	49,295	1,565
100.500.220.. 361	Health/Life Insurance		54,187	56,896	2,709
100.500.220.. 362	Unemployment Insurance		260	267	7
100.500.220.. 363	Worker's Compensation		1,301	1,337	36
100.500.220.. 364	FICA		4,845	4,995	150
100.500.220.. 365	TRS		10,341	10,600	258
100.500.220.. 366	PERS		10,501	10,845	344
100.500.220.. 369	Employee Physical		250	250	-
100.500.220.. 376	TRS On Behalf		15,882	10,178	(5,705)
100.500.220.. 377	PERS On Behalf		3,968	1,409	(2,559)
100.500.220. 390	Relocation Reimbursement		-	3,000	3,000
100.500.220.. 420	Staff Travel		154	200	46
100.500.220.. 440	Other Purchased Services		4,030	4,030	-
100.500.220.. 450	Supplies	test forms, curriculum	3,000	3,000	-
100.500.220. 475	Supplies - Tech Related		9,970	9,970	-
100.500.220. 491	Dues & Fees		500	500	-
100.500.220. 510	Equipment	Powerschool License & Subscript.	-	-	-
Total 220	Special Education Instruction - Support Svcs		249,254	251,165	1,910

Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
<u>Support Services-Instruction</u>					
100.500.350.. 314	Cert - Director	0.29 FTE	26,310	26,968	658
100.500.350.. 316	Extra Duty	DW Professional Development Position: 1 Dir of Fed Programs (71% sal/ben funded by CAP)	30,000	30,000	-
100.500.350.. 361	Health/Life Insurance		1,665	1,748	83
100.500.350.. 362	Unemployment Insurance		53	54	1
100.500.350.. 363	Worker's Compensation		263	270	7
100.500.350.. 364	FICA		381	391	10
100.500.350.. 365	TRS		3,305	3,387	83
100.500.350.. 376	TRS On Behalf		5,075	3,252	(1,823)
100.500.350.. 390	Travel Allowance		-	-	-
100.500.350. 420	Staff Travel		-	-	-
100.500.350.. 440	Other Purchased Services	UAA Alaska Statewide Mentor Project	2,000	2,000	-
100.500.350.. 450	Supplies/Material/Media		300	300	-
100.500.350. 475	Supplies - Tech Related		500	500	-
100.500.350.. 490	Other Expenses		1,500	1,500	-
100.500.350.. 491	Dues & Fees		500	500	-
Total 350	Support Services - Instruction		71,852	70,870	(982)
<u>Support Services - Technology</u>					
100.500.351.. 318	Cert - Specialist	0.5 FTE	38,654	39,186	532
100.500.351. 321	Non-Cert - Director/Coordin	1.0 FTE	94,064	95,474	1,410
100.500.351.. 322	Non-Cert - Specialist	1.0 FTE	60,350	62,558	2,208
100.500.351.. 361	Health/Life Insurance	Positions: 1 Tech Director, 1 Systems Administrator & 1 50% Tech Specialist	28,062	29,465	1,403
100.500.351.. 362	Unemployment Insurance		386	394	8
100.500.351.. 363	Worker's Compensation		1,931	1,972	42
100.500.351.. 364	FICA		12,373	12,658	285
100.500.351.. 365	TRS		4,855	4,922	67
100.500.351.. 366	PERS		33,971	34,767	796
100.500.351.. 376	TRS On Behalf		7,456	4,726	(2,731)
100.500.351.. 377	PERS On Behalf		12,620	4,443	(8,178)
100.500.351.. 390	Relocation Reimbursement		-	-	-
100.500.351.. 420	Staff Travel	ASTE Offset by E-Rate Revenue (90% Reimb Internet) 75Mbps	7,890	7,900	10
100.500.351.. 433	Communications	increased to 150 Mbps	823,478	1,520,779	697,301
100.500.351.. 440	Other Purchased Services		200	200	-
100.500.351.. 450	Supplies/Material/Media		11,150	11,150	-
100.500.351.. 475	Supplies - Tech Related	School Mgmt & Content Software; Staff & Student Devices	322,200	224,400	(97,800)
100.500.351.. 491	Dues & Fees		-	-	-
100.500.351. 510	Equipment		33,700	33,700	-
Total 351	Support Services - Technology		1,493,339	2,088,693	595,354
<u>In-service Training</u>					
100.500.354.. 410	Professional Services		2,500	2,500	-
100.500.354.. 450	Supplies		1,000	1,000	-
Total 354	Staff Inservice		3,500	3,500	-

Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
Office of Superintendent					
100.500.510.. 311	Cert-Superintendent	1.00 FTE	127,308	138,995	11,687
100.500.510.. 361	Health/Life Insurance		33,787	35,476	1,689
100.500.510.. 362	Unemployment Insurance		255	278	23
100.500.510.. 363	Worker's Compensation		1,273	1,390	117
100.500.510.. 364	FICA		1,846	2,015	169
100.500.510.. 365	TRS		15,990	17,458	1,468
100.500.510.. 376	TRS On Behalf		24,558	16,763	(7,795)
100.500.510.. 390	Transportation Allowance		-	-	-
100.500.510.. 410	Professional & Technical Services		4,000	4,000	-
100.500.510.. 414	Legal Services		20,000	20,000	-
100.500.510.. 420	Staff Travel		20,000	20,000	-
100.500.510.. 450	Supplies/Material/Media		500	500	-
100.500.510.. 490	Other		500	5,750	5,250
100.500.510.. 491	Dues & Fees	CEERenewal \$14K, AK Staff Dev Network, AASA	17,000	17,000	-
Total 510	Office of Superintendent		267,016	279,625	12,609
Board of Education					
100.500.511.. 410	Professional & Technical Ser	AASB Board Development Nov AASB Annual Conf (3); Dec Winter	4,000	4,000	-
100.500.511.. 420	Staff Travel	Boardsmanship (2); Feb Leg Fly-In (2)	15,000	15,000	-
100.500.511.. 445	Insurance & Bond Premiums		225	225	-
100.500.511.. 450	Supplies/Material/Media	Boardbook & supplies	3,500	3,500	-
100.500.511.. 490	Other Expenses		800	800	-
100.500.511.. 491	Dues & Fees	AASB Annual Dues \$10,177; AASB Online \$4,850	15,027	15,027	-
100.500.511.. 510	Equipment		-	-	-
Total 511	Board of Education		38,552	38,552	-
District Admin Support Service					
100.500.550.. 324	Non-Cert - Support Staff	3.00 FTE	187,212	189,416	2,204
100.500.550.. 361	Health/Life Insurance	Positions: 1 Payroll Spec., 1	56,236	59,048	2,812
100.500.550.. 362	Unemployment Insurance	AP/Receiving/Purchasing, 1 Admin. Asst	374	379	4
100.500.550.. 363	Worker's Compensation		1,872	1,894	22
100.500.550.. 364	FICA		14,322	14,490	169
100.500.550.. 366	PERS	\$110,000 salary floor from FY2008 not met	151,187	151,671	485
100.500.550.. 369	Employee Benefits		735	735	-
100.500.550.. 377	PERS On Behalf		15,183	5,285	(9,898)
100.500.550.. 410	Professional & Technical Ser	Black Mtn and Frontline Education Software Support	22,860	23,202	342
100.500.550.. 412	Auditing & Accounting Svcs	AKEBS & Annual Audit Services	182,000	182,000	-
100.500.550.. 420	Staff Travel		1,500	1,500	-
100.500.550.. 433	Communications	Postage	-	1,200	1,200
100.500.550.. 440	Other Purchased Services	AS400 Hosting/Storage	6,500	6,500	-
100.500.550.. 441	Rentals	Pitney Bowes machine	2,000	3,000	1,000
100.500.550.. 445	Insurance - Liability	5% increase budgeted	61,000	64,050	3,050
100.500.550.. 450	Supplies/Material/Media		12,000	12,000	-
100.500.550.. 475	Supplies - Tech Related		600	600	-
100.500.550.. 490	Other Expenses		500	500	-
100.500.550.. 491	Dues & Fees		200	200	-

Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
100.500.550.. 495	Indirect Recovery	FY21 Actual: -\$91,709	(50,000)	(80,000)	(30,000)
Total 550	District Admin Support Service		666,281	637,670	(28,611)

Human Resources

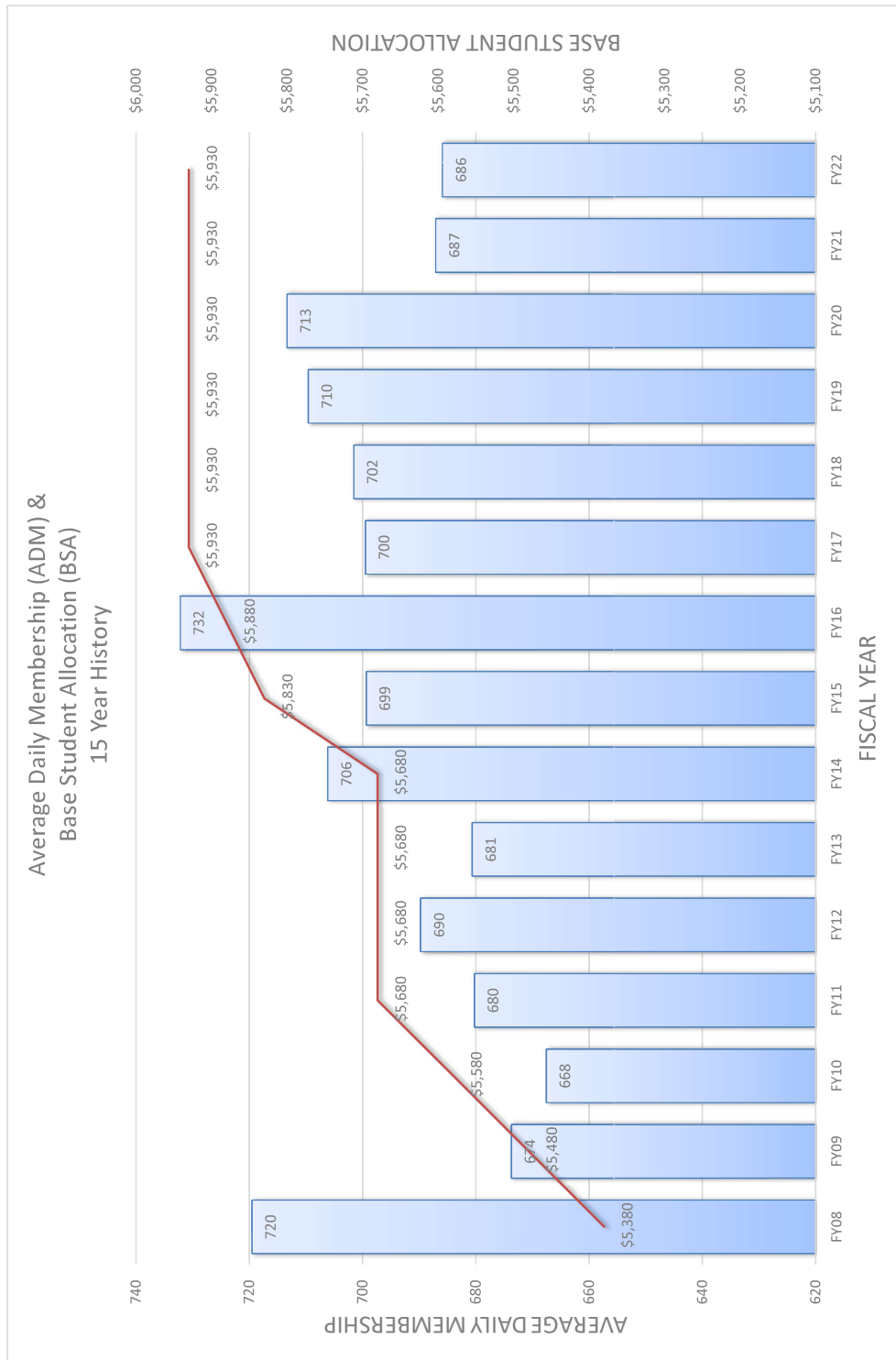
100.500.553.. 321	Non-Cert - Director	1.00 FTE	89,924	100,497	10,573
100.500.553.. 361	Health/Life Insurance		20,400	21,420	1,020
100.500.553.. 362	Unemployment Insurance		180	201	21
100.500.553.. 363	Worker's Compensation		899	1,005	106
100.500.553.. 364	FICA		6,879	7,688	809
100.500.553.. 366	PERS		19,783	22,109	2,326
100.500.553.. 377	PERS On Behalf		7,390	2,837	(4,553)
100.500.553.. 410	Professional & Technical Ser	Digital Insurance Services	22,800	22,800	-
100.500.553.. 420	Staff Travel	2-4 Job Fairs, DEED Training	12,000	12,000	-
100.500.553.. 440	Other Purchased Services		2,000	2,000	-
100.500.553.. 450	Supplies/Material/Media		5,000	5,000	-
100.500.553.. 490	Other Expenses	Job Fair Registration Fees	2,000	2,000	-
100.500.553.. 491	Dues & Fees	ATP; RISQ EaseCentral	6,200	6,200	-
Total 553	Human Resources		195,456	205,758	10,302

Operations & Maintenance

100.500.600.. 325	NonCert-Maint/Custodial	2.00 FTE	122,692	122,707	15
100.500.600.. 329	Substitutes		2,500	2,500	-
100.500.600.. 361	Health/Life Insurance		31,265	32,828	1,563
100.500.600.. 362	Unemployment Insurance		250	250	0
100.500.600.. 363	Worker's Compensation		1,252	1,252	0
100.500.600.. 364	FICA		9,577	9,578	1
100.500.600.. 366	PERS		27,542	27,546	3
100.500.600.. 377	PERS On Behalf		9,139	3,145	(5,995)
100.500.600.. 369	Empl Physicals & Pool Use		2,070	2,070	-
100.500.600.. 410	Professional & Technical Services		5,000	5,000	-
100.500.600.. 420	Staff Travel	Schooldude training, Asbestos Training, AASB Conference	4,000	10,530	6,530
100.500.600.. 431	Water & Sewage	3% increase budgeted	14,500	14,935	435
100.500.600.. 432	Garbage	3% increase budgeted	10,000	10,300	300
100.500.600.. 433	Communications	3% increase budgeted	6,000	6,180	180
100.500.600.. 435	Fuel for Heat	Budgeted at sites	-	-	-
100.500.600.. 436	Electricity	3% increase budgeted	49,000	50,470	1,470
100.500.600.. 440	Other Purchased Services	NMS Maint Svcs (\$990,000 Labor/Benefits + \$225,000 Non-Personnel Costs) ; Increased based on prev year budget submitted by NMS under their cost+ contract, less \$105k due to budget constraints	1,315,000	1,215,000	(100,000)
100.500.600.. 443	Purchase Vehicle Maint		1,000	1,000	-
100.500.600.. 446	Property Insurance	5% increase budgeted	184,368	193,586	9,218
100.500.600.. 450	Supplies/Material/Media		20,000	20,000	-
100.500.600.. 453	Custodial Supplies		1,000	1,000	-
100.500.600.. 458	Gas & Oil	3% increase budgeted	30,200	31,106	906
100.500.600.. 490	Other Expenses		-	-	-
Total 600	Operations & Maintenance		1,846,356	1,760,983	(85,373)

Transfer of Funds

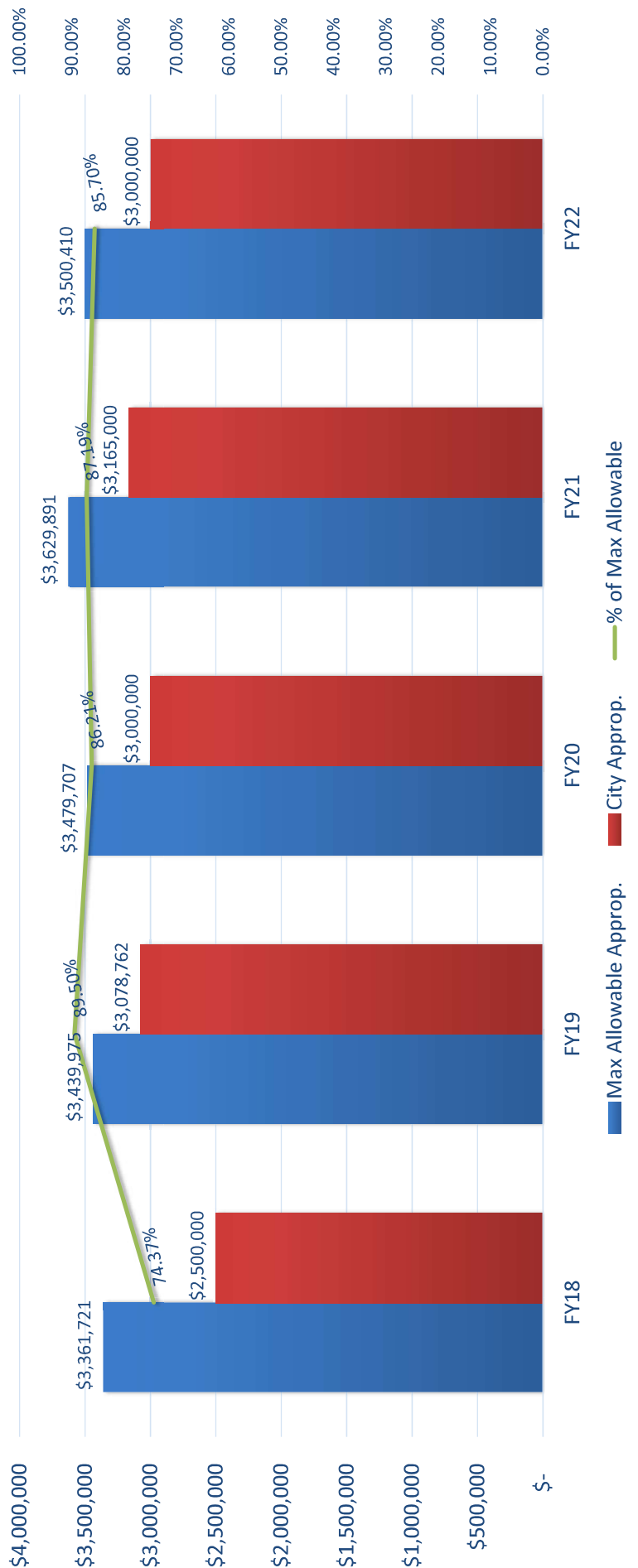
Districtwide Dept.			FY2022 Budget		
Account Code	Description	Comments	as of 'Dec 2021	FY2023 Budget	\$ Change
100.000.900.. 552	Food Service		75,000	75,000	-
100.000.900. 553	Pupil Transportation		40,000	40,000	-
100.000.900.. 554	CIP Fund	CIP major maintenance	400,000	200,000	(200,000)
100.000.900.. 555	Nome-Beltz Apartments		-	-	-
Total 900	Transfer of Funds		515,000	315,000	(200,000)
Total 100	General Operating Fund		\$ 5,460,082	\$ 5,756,253	\$ 296,171
Total	District Wide		\$ 5,460,082	\$ 5,756,253	\$ 296,171

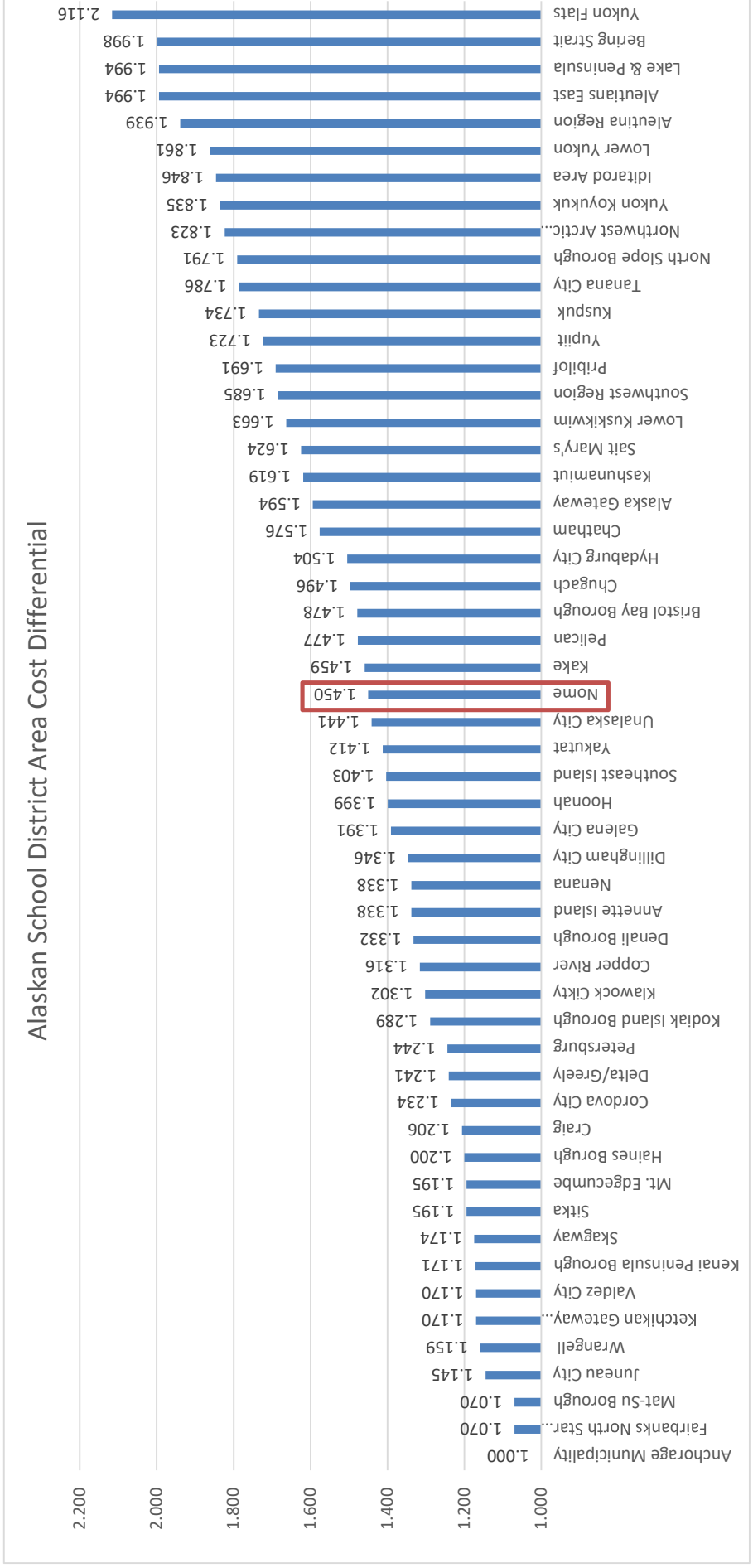


City Appropriation vs. Maximum Allowable

FY18 - FY22

5 Year History





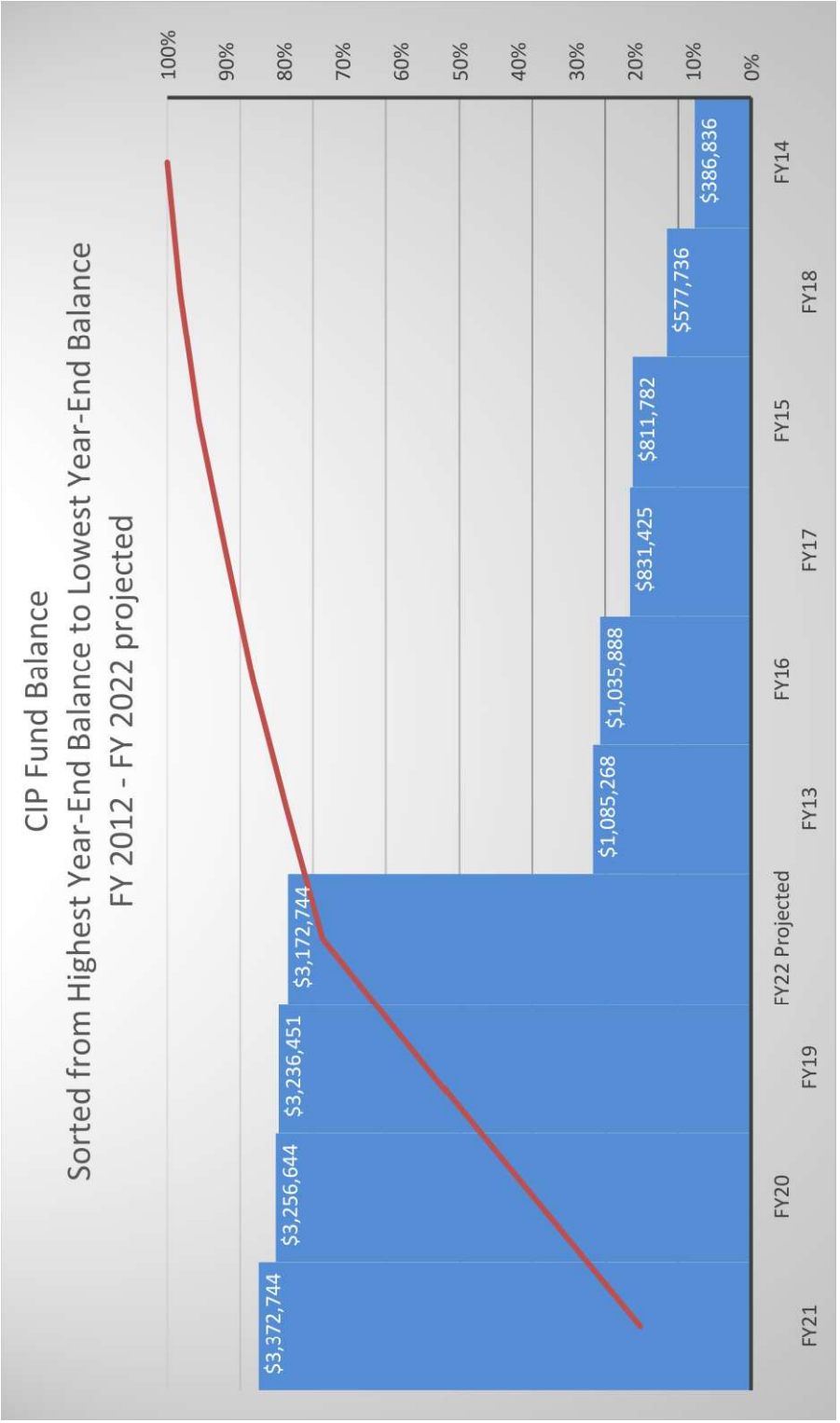
NOME PUBLIC SCHOOLS
Balance Sheet - Governmental Funds
School Operating Fund

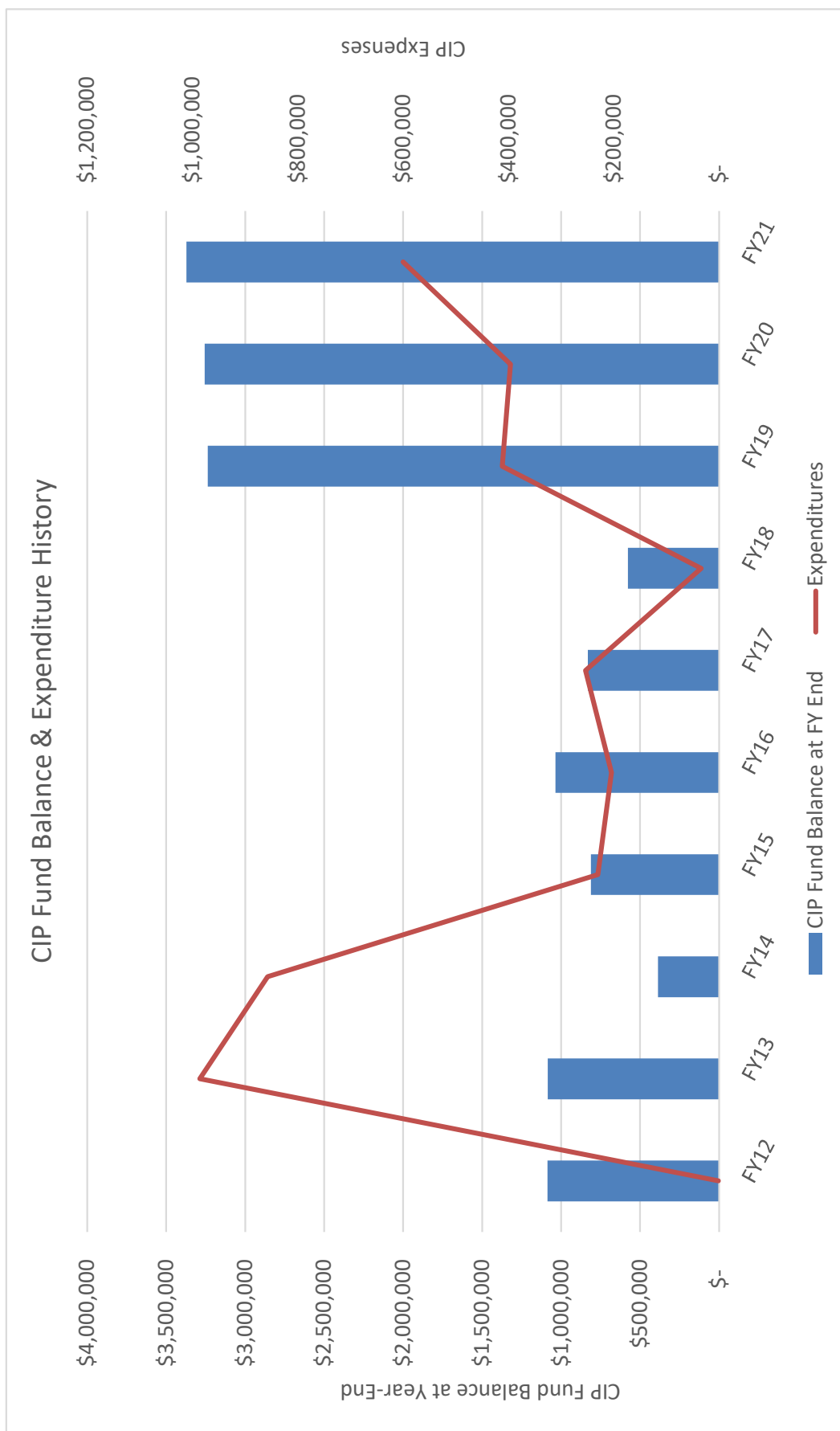
	Year-Ended June 30, 2017	Year-Ended June 30, 2018	Year-Ended June 30, 2019	Year-Ended June 30, 2020	Year-Ended June 30, 2021	Estimated Year-Ended June 30, 2022	Estimated Year-Ended June 30, 2023
Assets							
Cash and investments	\$ 1,963,331	\$ 4,163,933	\$ 7,506,928	\$ 7,085,416	\$ 7,614,395	\$ 6,808,231	\$ 5,929,405
Accounts receivable	212,592	354,749	4,602	604,326	743,119	605,000	605,000
Due from other funds	319,934	423,145	324,637	512,160	1,043,470	750,000	750,000
Due from gaming	-	-	379	-	-	-	-
Inventories	47,155	54,969	55,694	50,569	53,751	55,000	55,000
Prepaid items	353,693	358,737	213,724	359,069	510,735	300,000	300,000
Total assets	\$ 2,896,705	\$ 5,355,533	\$ 8,105,964	\$ 8,611,540	\$ 9,965,470	\$ 8,518,231	\$ 7,639,405

Liabilities and Fund Balances

Liabilities:							
Accounts payable	\$ 350,432	\$ 142,296	\$ 147,191	\$ 144,417	\$ 351,129	\$ 300,000	\$ 300,000
Accrued payroll liabilities	775,521	1,083,936	918,109	346,847	199,698	250,000	250,000
Unearned revenue	495	18,986	18,986	18,986	20,448	20,000	20,000
Due to other funds	-	2,157,503	5,254,732	5,637,833	6,788,267	7,027,293	6,148,467
Due to student activities	-	165,160	264,749	295,233	-	-	-
Total liabilities	1,126,448	3,567,881	6,603,767	6,443,316	7,359,542	7,597,293	6,718,467
Fund balances:							
Nonspendable	400,848	413,706	269,418	409,638	564,486	355,000	355,000
Restricted	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-
Unassigned	1,369,409	1,373,946	1,232,779	1,758,586	2,041,442	565,938	565,938
Total fund balances	1,770,257	1,787,652	1,502,197	2,168,224	2,605,928	920,938	920,938
Total liabilities and fund balances	\$ 2,896,705	\$ 5,355,533	\$ 8,105,964	\$ 8,611,540	\$ 9,965,470	\$ 8,518,231	\$ 7,639,405

Please Note: FY22 & FY23 data depends on timing of when bills are paid. Ultimately, the District's General Fund holds around \$2M between nonspendable and fund balance. In addition, the monies flowing through the special revenue funds are recorded in the financials in the General Fund cash account with offsetting transaction in Due to other funds liability account.





POSITIONS FUNDED OUTSIDE OF GENERAL FUNDS

Non-Competitive Grant Funded Positions

CAP – drawn from all Title Grants

- Director of Federal Programs (.7 FTE) – remainder paid out of general funds

Title I-A Grant

- Title I Reading Teacher (1.0 FTE)
- Title I Reading Aide (1.0 FTE)

Title I-C Grant

- Elementary Counselor at NES (1.0 FTE) – may move to COVID grant
- Migrant Program Specialist at DO (0.5 FTE)

Indian Education Grant

- Cultural Studies Teacher at NES (.75 FTE) – remainder paid out of general funds
- Cultural Studies Teacher at NBMHS (.75 FTE) – remainder paid out of general funds
- Immersion Classroom Aide at NES (1.0 FTE)

COVID FUNDING

- Behavioral Specialist at NES (1.0 FTE) – currently vacant
- Behavioral Specialist at NBMHS (1.0 FTE)
- Afterschool Program Coordinator at NES (new position)
- Afterschool Program Assistant at NES (new position)
- Day Custodian at NBMHS

OUTSIDE ENTITY FUNDED

- Immersion Classroom Aide at NES (1.0 FTE) – SNC Donation – funding out at end of year
- Cultural Studies Teacher at NBMHS (1.0 FTE) – some funding from NEC – trying to renew
- College & Career Guide (1.0 FTE) – will not be filled next year

JOINT NPS BOARD
NOME CITY COUNCIL WORK SESSION
APRIL 4, 2022

FY23 DRAFT BUDGET #2 AS OF MARCH 8

Assumptions:

- Enrollment of 665 (continued downward trend)
- Hold Harmless @ 25% of base year
- City Appropriation at \$3.1M
- 5% increase to insurance premiums
- 3% increase to utility budgets
- Decrease to supply and textbook budgets
- Minimal changes in staffing
- Increase in Indirect Cost Recovery from Grants
- Reduce



WHAT'S CHANGED? BAD NEWS

- Large increase in projected fuel costs: likely \$275,000 over original budget
- Potential for up to 20% increase in insurance premium
- Entering classified negotiations – likely will see request for wage increases



WHAT'S CHANGED? POSSIBLE GOOD NEWS

- Legislature possibly increasing BSA OR one-time appropriation of \$57M; HOWEVER, Governor threatens to veto if an accountability package is not also passed (SB111/HB134) – would add approximately \$350K to district's state funding



WHAT'S CHANGED? POSSIBLE GOOD NEWS

- Possible funding of capital projects by legislature – NPS has two reimbursement projects at #24 and #25 on the major maintenance list, would give the district about \$325K in CIP funding which could be moved back into general funds with school board approval – would require about \$60M of funding from legislature to reach those projects on the list



WHAT CAN THE CITY DO?

- Increase appropriation higher than \$3.1M
 - This is approximately 85% of the cap at current enrollment



WHAT CAN THE DISTRICT DO?

- Elect to make NO transfers into CIP for the current school year
- Cut funding for supplies, student travel, staff travel
- Cut positions (always last resort)





Engineering, Inc.

Mechanical & Electrical Engineers

March 28, 2022

City of Nome
P.O. Box 281
Nome, AK 99762

ATTENTION: Glenn Steckman, City Manager

Dear Glenn,

**REFERENCE: Nome City Hall Heating and Ventilation Upgrades
Design and Construction Administration Fee Proposal**

RSA Engineering is pleased to offer a fee proposal for design and construction administration services for the referenced project. We have based our scope of work on a visit to the site on March 1, 2022, the site visit report and proposed design narrative that RSA provided dated March 23, 2022, and the following assumptions:

General:

- Heating and Ventilation (H&V) systems in the building will be renovated to bring the facility up to current codes, standards, and contemporary design to improve building performance and occupant comfort. The work will include the following elements:
 - Demolition of existing air handlers, fans, ductwork, and other ventilation equipment as needed to accommodate new work.
 - Replace control valves on heating equipment and control with programmable thermostats.
 - Renovation of central boiler plant with new boilers, pumps and supporting equipment.
 - New fuel oil storage tank and piping.
 - Replacement of entryway heater.
 - Additional hot water generators for locker rooms.
 - New air handler and energy recovery ventilator (ERV) for building ventilation.
 - Cleaning existing ductwork, grilles and diffusers.
 - Direct digital control (DDC) system to operate and provide remote monitoring of facility H&V systems.
- Electrical design efforts will support the H&V work and upgrade life safety systems. The following work is included:
 - Demolition of electrical systems supporting existing H&V equipment to be demolished.
 - Providing a new circuit breaker in the existing MDP, new panel, and feeder to provide power for new H&V equipment.
 - Disconnect switch and outlet for portable stand-by generator.
 - Installing a properly sized grounding electrode conductor and grounding clamp to nearest accessible point of incoming metal water service piping and connecting to the building grounding system.

March 28, 2022

- Providing additional emergency lights to illuminate the egress pathway and exterior building exit.
 - Replacing the in-operational fire alarm system with a new addressable fire detection and alarm system.
- Architectural and Structural designs will be provided to support the H&V work. This will include:
 - Patching and repairing rated walls of boiler room and fan room.
 - Modifying exterior wall openings to install new equipment.
 - Fan room floor and roof penetrations for new boiler stack.
 - Demolition and reconstruction of fan room walls so they are full height up to the roof deck.
 - Concrete housekeeping pads for new equipment.
 - Seismic restraint for equipment, piping, and ductwork.
- Due to the age of the facility, it is likely that hazardous materials are present in the existing construction. A hazardous materials survey for asbestos, lead, and interior PCB materials will be performed on existing assemblies (walls, floors, etc.) to determine if hazardous materials are present in the areas of work. A report will be provided indicating the locations of hazards, and technical specifications and drawings will be developed for handling of these hazards by the contractor. The survey will be performed only in the areas of work under this contract; it will not be a comprehensive survey of the facility. The hazardous materials scope of work and fees are attached, which include assumptions and exclusions of the hazardous materials survey.
- Deliverables: RSA will provide design submittals of 65%, 95%, and 100% Construction Documents for review by the City of Nome. Submittals will include construction plans, specifications in book format, and a construction cost estimate.
- Review Meetings: We have included a design review meeting at the end of the 65% and 95% design phases. Meetings will be a maximum of 2-hours and will take place using a web-based conference service or by teleconference, whichever you prefer.
- Bid Phase Services: Includes preparation of addenda material and attendance via video/phone at the prebid meeting.
- In-Office Construction Phase Services: Includes attendance via video/phone at the preconstruction meeting, submittal review, DCVR review/response, review of operation and maintenance manuals and preparation of record drawings based upon contractor generated redline mark-ups.
- Construction Site Inspections: This includes (2) Mechanical, (2) Electrical, (1) Architectural, and (1) Structural. Based on current flight schedules between Anchorage and Nome, each site visit includes one overnight stay in Nome, and car rental. A site inspection report will be provided after each inspection.
- Permitting: RSA will submit the plans to the State Fire Marshal's office for review, and address any review comments that are generated. Permit fees are not included in this proposal. We assume that permit fees will either be paid directly by the City of Nome, or RSA will pay the fees and submit the invoice to the City of Nome for reimbursement.

Exclusions:

- Travel delays are not included in our fee. Travel delays will be billed up to 8 hours per day of actual time including reimbursable expenses incurred.
- Commissioning services and LEED services are not included in our proposal. If these services are desired in the future, we propose to negotiate costs for the work at that time.

Below is a breakdown of our fees for this project. Subconsultant fees include a standard 10% markup. Because this is a complicated project, it is difficult to anticipate the level of CA effort that will be required during construction. Our T&M CA fee is an estimate. If we get to 80% of the total allocated amount, we will notify you and together we can determine whether an increase to our limit is necessary.

<u>Task 1:</u>	<u>Hazmat</u>	<u>Expenses</u>
Hazmat Survey	\$ 9,461	\$ 1,014

Survey Total: \$ 10,475

Task 2:**Design Phase**

<u>(Lump Sum)</u>	<u>Mech</u>	<u>Elec</u>	<u>Arch</u>	<u>Struct</u>	<u>Hazmat</u>	<u>Cost Est</u>
65% Design	\$ 19,415	\$ 13,435	\$ 8,030	\$ 4,282	\$ 8,843	\$ 3,633
95% Design	\$ 15,695	\$ 12,615	\$ 5,082	\$ 6,791	\$ 4,256	\$ 3,633
100% Documents	\$ 6,115	\$ 4,090	\$ 2,288	\$ 1,773	\$ 2,729	\$ 1,530
Subtotal:	\$ 41,225	\$ 30,140	\$ 15,400	\$ 12,846	\$ 15,828	\$ 8,796

Design Total: \$ 124,235

Task 3:**Construction**

<u>Phase (T&M)</u>	<u>Mech</u>	<u>Elec</u>	<u>Arch</u>	<u>Struct</u>	<u>Hazmat</u>	<u>Expenses</u>
In-Office CA	\$ 13,480	\$ 7,170	\$ 4,950	\$ 3,815	\$ 7,569	\$ -
Inspections	\$ 11,060	\$ 11,050	\$ 1,815	\$ 5,544	\$ -	\$ 7,549
Subtotal:	\$ 24,540	\$ 18,220	\$ 6,765	\$ 9,359	\$ 7,569	\$ 7,549

CA Total: \$ 74,002

Grand Total \$ 208,712

Please review and advise if this proposal is acceptable by issuing us a contract as our notice to proceed. We look forward to working with you on this project.

Sincerely,



Roger Weese, P.E., RCDD
President

rlw/aww/xpt/hhm
22-0132/P22-090
attachment

EHS - Alaska, Inc.**FILENAME:** P22-013CH NOME CITY HALL HVAC RENOVATIONS.XLXS**REVISED DATE:** NA**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, CITY HALL**ORIGINAL DATE:** 03/25/22**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**SUMMARY OF FEES AND COSTS**

			<u>RSA Markup</u>
INSPECTION AND SURVEY REPORT	Page 2	\$9,615	see pg 2 of 7
65% DESIGN	Page 3	\$8,039	x 1.1 = \$ 8,843
95% DESIGN	Page 4	\$3,869	x 1.1 = \$ 4,256
CONSTRUCTION DOCUMENTS	Page 5	\$2,481	x 1.1 = \$ 2,729
BID PHASE SERVICES	Page 6	\$1,525	x 1.1 = \$ 1,678
CONSTRUCTION PHASE SERVICES	Page 7	\$5,355	x 1.1 = \$ 5,891
TOTAL PROPOSED FEE; FIXED FEE, LUMP SUM:		\$30,883	

SCOPE OF WORK & ASSUMPTIONS

1. This fee proposal is an estimate for professional services in accordance with EHS-Alaska's standard 2022 fee schedule, to support the HVAC renovations in the Nome City Hall Building located in Nome, Alaska.
2. EHS-Alaska will conduct a limited hazardous materials survey for asbestos, lead and interior PCB materials, prepare an abbreviated survey report, prepare a hazardous materials removal and disposal design and provide limited "in-house" bid phase services and oversight of the hazardous materials portion of the construction phase. This proposal is contingent upon doing the Nome City Hall survey simultaneously with the survey of the City of Nome Recreation Center, and the transportation costs are split between this proposal and P22-012REC.
3. Sampling will cause minor damage to finishes and surfaces sampled. Samples will be collected from inconspicuous locations where possible. However, repairs to damaged finishes are not included other than to prevent subsequent release of potential asbestos fibers. No roofing destructive sampling is proposed due to winter conditions, and lack of professional roofers for roof repairs. Sampling of surface roofing patch tars, or similar materials may be conducted if safe to do so, and if it won't impair roof integrity. Representative painted surfaces will be tested by a portable X-Ray Fluorescence (XRF) lead analyzer. Other hazardous materials such as suspect mercury or PCB-containing materials will be noted, but not sampled, including PCB's in paints or sealants. Materials suspected of containing PCBs or mercury will be assumed to contain PCBs or mercury unless it is labeled "PCB Free" or "No PCBs" or previous testing has determined it to be PCB or mercury free. Free and complete access to all spaces, including ladders and lifts, keys, etc. to allow overtime work, will be provided by the Owner, and copies of available as-built information and floor plans will be provided to EHS by the Owner. This proposal assumes that AutoCAD backgrounds of the existing floor plans will be provided to EHS-Alaska for use in the report and design.
4. EHS-Alaska will supply technical specifications and full size contract drawings at the 65%, 95% and 100% Construction Document Phases. Bidding and Contract Requirements and General Requirements as well as electronic copies of all coordination deliverables will be provided by RSA, or the Owner.
5. Bid phase services include telephonic attendance at a pre-bid meeting, and addenda to hazardous materials specifications and revisions to drawings as required.
6. EHS-Alaska will provide the following construction phase services for one construction season:
 - a. Review 2 sets of initial hazardous materials work plan submittals,
 - b. Review of contractor's periodic submittals,
 - c. Review 2 sets of close-out submittals, and
 - d. Prepare a project close-out report summarizing the asbestos-containing materials removal for the City of Nome asbestos records.

Expedited schedules, additional review of contractor submittals, standby time due to conditions (weather, air travel, local support, emergency orders, etc.) out of the control of EHS-Alaska will be charged to RSA at the hourly rates provided in this proposal.

To authorize the work described above under the terms contained in this proposal, please sign this page and return as a Notice to Proceed.

Signature _____

Date _____

Title _____

Company _____

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013CH NOME CITY HALL HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, CITY HALL**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**INSPECTION AND SURVEY REPORT**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
60 HALF OF PROJECT TRAVEL	0.0	0.0	4.0	0.0	0.0	0.0	0.0
44 TRIP PREP, REVIEW EXISTING DATA	0.0	0.0	3.0	0.0	0.0	0.0	0.0
50 FACILITY SURVEY WITH OT	0.0	0.0	16.0	0.0	0.0	0.0	0.0
48 SURVEY REPORT	2.0	0.0	12.0	0.0	0.0	4.0	0.0
44 PROJECT MGMT.	1.5	1.0	2.0	0.0	0.0	0.0	0.0
Hour Totals:	3.5	1.0	37.0	0.0	0.0	4.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$644	\$103	\$6,105	\$0	\$0	\$576	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$7,428

DIRECT COSTS:

PHOTOGRAPHY:

\$15

REPROGRAPHICS:

\$20

COURIER (NONE, ELECTRONIC):

\$0

EQUIPMENT (XRF LEAD ANALYZER, DAYS):

2.0 @ \$155/DAY

\$310

EQUIPMENT (HI-FLO AIR PUMP, DAYS):

0.0 @ \$20/DAY

\$0

SURVEY CONSUMABLES:

\$10

SAMPLE SHIPPING:

1 @ \$35 EACH

\$35

DIRECT COST SUBTOTAL:

\$390

DIRECT COST MARK UP @

10.00% =

\$39

LABORATORY COSTS:

ASB. BULK PLM EPA 600/R93/116, 3 DAY

70 @ \$8.00/LAYER

\$560

ASB. BULK ASHED PLM EPA 600, 3 DAY

5 @ \$12.00/LAYER

\$60

ASB. MICROVAC DUST ASTM D5756, 5 DAY

0 @ \$150/SAMPLE

\$0

Pb PAINT/SOIL/DUST SW 846-7000B:7420, 5 DAY

0 @ \$5.45/SAMPLE

\$0

Pb TCLP SW 846-1311, 5 DAY

0 @ \$56/SAMPLE

\$0

PCB BULK CAULK/CONC/PAINT SW846, 1 WK

0 @ \$174/SAMPLE

\$0

PCB AIR NIOSH 5503, MODIFIED, 1 WEEK

0 @ \$361/SAMPLE

\$0

PCB WIPE/SOIL EPA SW-846 3550C/8082A, 1 WK

0 @ \$156/SAMPLE

\$0

LABORATORY COST SUBTOTAL:

\$620

LABORATORY COST MARK UP @

20.00% =

\$124

TRANSPORTATION COSTS:

AIRFARE, 1 PERSON @ \$450 ANC-OME RT, PLUS \$150 EXCESS BAGGAGE FEES:

\$600

TAXI:

\$120

AIRPORT PARKING (4 DAYS @ \$16/DAY):

\$32

LODGING (3 NIGHT X 1 PERSON @ \$330/NIGHT):

\$990

MEALS (4 DAYS @ \$65/DAY):

\$260

MILEAGE @ =

\$0.585

45 miles

\$26

TRANSPORTATION COST SUBTOTAL:

\$2,028

ONE HALF OF TRANSPORTATION COSTS

\$1,014

TOTAL COSTS, THIS SHEET:**\$9,615**

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

RSA Markup: \$9,615 - \$1,014 = \$8,601 @ 10% markup: \$8,601 x 1.1 = \$9,461

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013CH NOME CITY HALL HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, CITY HALL**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**65% DESIGN**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
48 DESIGN ANALYSIS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
52 SPECIFICATIONS	1.5	0.0	6.0	0.0	0.0	0.0	0.0
32 DESIGN & DRAWINGS	2.0	0.0	10.0	0.0	0.0	12.0	0.0
41 TELEPHONIC MEETING	0.0	0.0	4.0	0.0	0.0	0.0	0.0
28 QUANTITY ESTIMATE	0.0	0.0	3.0	0.0	0.0	1.5	0.0
54 REVIEW COMMENTS	1.0	0.0	2.0	0.0	0.0	0.0	0.0
46 QA/QC	1.0	0.0	2.0	0.0	0.0	0.0	0.0
44 PROJECT MGMT.	1.0	1.0	2.0	0.0	0.0	0.0	0.0
Hour Totals:	6.5	1.0	29.0	0.0	0.0	13.5	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$1,196	\$103	\$4,785	\$0	\$0	\$1,944	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$8,028

DIRECT COSTS:

REPROGRAPHICS:

\$10

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

MILEAGE @ =

\$0.585

0 miles

\$0

TOTAL COSTS, THIS SHEET:**\$8,039**

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013CH NOME CITY HALL HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, CITY HALL**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**95% DESIGN**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
48 DESIGN ANALYSIS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
52 SPECIFICATIONS	0.5	0.0	2.5	0.0	0.0	0.0	0.0
32 DESIGN & DRAWINGS	1.0	0.0	4.0	0.0	0.0	5.0	0.0
41 TELEPHONIC MEETING	0.0	0.0	1.5	0.0	0.0	0.0	0.0
28 QUANTITY ESTIMATE	0.0	0.0	1.0	0.0	0.0	1.0	0.0
54 REVIEW COMMENTS	1.0	0.0	1.5	0.0	0.0	0.0	0.0
46 QA/QC	1.0	0.0	1.0	0.0	0.0	0.0	0.0
44 PROJECT MGMT.	1.0	1.0	1.0	0.0	0.0	0.0	0.0
Hour Totals:	4.5	1.0	12.5	0.0	0.0	6.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$828	\$103	\$2,063	\$0	\$0	\$864	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$3,858

DIRECT COSTS:

REPROGRAPHICS:

\$10

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

MILEAGE @ =

\$0.585

0 miles

\$0

TOTAL COSTS, THIS SHEET:**\$3,869**

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013CH NOME CITY HALL HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, CITY HALL**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**CONSTRUCTION DOCUMENTS**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
48 DESIGN ANALYSIS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
52 SPECIFICATIONS	0.5	0.0	2.0	0.0	0.0	0.0	0.0
32 DESIGN & DRAWINGS	0.5	0.0	2.0	0.0	0.0	3.0	0.0
41 TELEPHONIC MEETING	0.0	0.0	2.0	0.0	0.0	0.0	0.0
28 QUANTITY ESTIMATE	0.0	0.0	0.5	0.0	0.0	0.5	0.0
54 REVIEW COMMENTS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
46 QA/QC	1.0	0.0	1.0	0.0	0.0	0.0	0.0
44 PROJECT MGMT.	0.5	1.0	1.0	0.0	0.0	0.0	0.0
Hour Totals:	2.5	1.0	8.5	0.0	0.0	3.5	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$460	\$103	\$1,403	\$0	\$0	\$504	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$2,470

DIRECT COSTS:

REPROGRAPHICS:

\$10

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

MILEAGE @ =

\$0.585

0 miles

\$0

TOTAL COSTS, THIS SHEET:**\$2,481**

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013CH NOME CITY HALL HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, CITY HALL**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**BID PHASE SERVICES**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
41 TELEPHONIC PRE-BID MEETING	0.0	0.0	1.0	0.0	0.0	0.0	0.0
32 DRAWING REVISIONS	0.5	0.0	2.0	0.0	0.0	2.0	0.0
52 ADDENDA	0.5	0.0	2.0	0.0	0.0	0.0	0.0
32 CONFORMED DRAWINGS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
44 PROJECT MGMT.	0.0	0.5	1.0	0.0	0.0	0.0	0.0
Hour Totals:	1.0	0.5	6.0	0.0	0.0	2.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$184	\$52	\$990	\$0	\$0	\$288	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$1,514

DIRECT COSTS:

REPROGRAPHICS:

\$10

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

MILEAGE @ =

\$0.585

0 miles

\$0

TOTAL COSTS, THIS SHEET:**\$1,525**

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013CH NOME CITY HALL HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, CITY HALL**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**CONSTRUCTION PHASE SERVICES**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
26 CONSTR. ADMIN.	0.0	0.0	3.0	0.0	0.0	0.0	0.0
41 PRE-CONST. MEETING (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
54 WORK PLAN SUBM. REVIEW	1.0	0.0	6.0	0.0	0.0	0.0	0.0
50 ENVIR. MONITORING (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
54 REVIEW CONTR. AIR MON.	0.0	0.0	3.0	0.0	0.0	0.0	0.0
50 CLEARANCE TESTING (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
50 VISUAL INSPECTION (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
54 FINAL SUBMITTAL REVIEW	1.0	0.0	5.0	0.0	0.0	0.0	0.0
48 CLOSE-OUT REPORT	1.0	0.0	5.0	0.0	0.0	0.0	0.0
32 AS-BUILT DRAWINGS	0.5	0.0	1.0	0.0	0.0	2.0	0.0
44 PROJECT MGMT.	1.0	1.5	2.0	0.0	0.0	0.0	0.0
Hour Totals:	4.5	1.0	25.0	0.0	0.0	2.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$828	\$103	\$4,125	\$0	\$0	\$288	\$0

LABOR COSTS:**LABOR SUBTOTAL:**

\$5,344

DIRECT COSTS:**REPROGRAPHICS:**

\$10

EQUIP. (HI-FLO BATTERY AIR PUMP, DAYS):

0.0 @ \$20/DAY

\$0

EQUIP. (ELEC. AIR PUMP, DAYS):

0.0 @ \$20/DAY

\$0

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

SAMPLE SHIPPING:

0 @ \$35 EACH

\$0

TESTING CONSUMABLES:

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

LABORATORY COSTS:

ASB. AIR PCM 7400 LOCAL CLEAR. RUSH, 6 HR

0 @ \$22.50/SAMPLE

\$0

ASB. AIR PCM 7400 OUTSIDE, 1 DAY

0 @ \$9/SAMPLE

\$0

ASB. AIR TEM AHERA CLEAR. RUSH, 6 HR

0 @ \$81/SAMPLE

\$0

Pb PAINT/SOIL/DUST SW 846-7000B:7420 12 HR

0 @ \$12/SAMPLE

\$0

LABORATORY COST SUBTOTAL:

\$0

LABORATORY COST MARK UP @

20.00% =

\$0

TRANSPORTATION COSTS:

MILEAGE @ =

\$0.585

0 miles

\$0

TRANSPORTATION COST SUBTOTAL:

\$0

TOTAL COSTS, THIS SHEET:

\$5,355

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****



Engineering, Inc.

Mechanical & Electrical Engineers

March 28, 2022

City of Nome
P.O. Box 281
Nome, AK 99762

ATTENTION: Glenn Steckman, City Manager

Dear Glenn,

**REFERENCE: Nome Recreation Center Heating and Ventilation Upgrades
Design and Construction Administration Fee Proposal**

RSA Engineering is pleased to offer a fee proposal for design and construction administration services for the referenced project. We have based our scope of work on a visit to the site on March 2, 2022, the site visit report and proposed design narrative that RSA provided dated March 23, 2022, and the following assumptions:

General:

- Heating and Ventilation (H&V) systems in the building will be renovated, and new systems installed to bring the facility up to current codes, standards, and contemporary design to improve building performance and occupant comfort. The work will include the following elements:
 - Demolition of existing H&V equipment as needed to accommodate new work.
 - Renovation of central boiler plant with new boilers, pumps and supporting equipment.
 - New fuel oil storage tank and piping.
 - New unit heaters.
 - Additional hot water generators for locker rooms.
 - New ventilation systems for bowling alley, gymnasium, weight room, aerobics room, and locker rooms.
 - Ventilation and fuel system to support operation of generator in generator building.
 - Direct digital control (DDC) system to operate and provide remote monitoring of facility H&V systems.
- Electrical design efforts will support the H&V work and make upgrades to the stand-by power system. The following work is included:
 - Demolition of electrical systems supporting existing H&V equipment being demolished.
 - Providing a new panel and associated feeder to supply power for new H&V equipment.
 - Demolition of existing manual transfer switches for stand-by generator.
 - Installation of an automatic transfer switch, a main distribution panel, and associated feeders to accommodate an automatic transferring power system.
 - Providing design for permanent installation of stand-by generator in generator building.

- Architectural and Structural designs will be provided to support the H&V work. This will include:
 - New wall openings to install piping and ductwork, and to allow equipment installation and access.
 - Construction of a parapet wall and walkway for installation of equipment on existing mezzanines in the gymnasium.
 - Construction of a mechanical room in the east second floor storage room.
 - Concrete housekeeping pads for new equipment.
 - Seismic restraint for equipment, piping, and ductwork.
- Due to the age of the facility, it is likely that hazardous materials are present in the existing construction. A hazardous materials survey for asbestos, lead, and interior PCB materials will be performed on existing assemblies (walls, floors, etc.) to determine if hazardous materials are present in the areas of work. A report will be provided indicating the locations of hazards, and technical specifications and drawings will be developed for handling of these hazards by the contractor. The survey will be performed only in the areas of work under this contract; it will not be a comprehensive survey of the facility. The hazardous materials scope of work and fees are attached, which include assumptions and exclusions of the hazardous materials survey.
- Deliverables: RSA will provide design submittals of 65%, 95%, and 100% Construction Documents for review by the City of Nome. Submittals will include construction plans, specifications in book format, and a construction cost estimate.
- Review Meetings: We have included a design review meeting at the end of the 65% and 95% design phases. Meetings will be a maximum of 2-hours long and will take place using a web-based conference service or by teleconference, whichever you prefer.
- Bid Phase Services: Includes preparation of addenda material and attendance via video/phone at the prebid meeting.
- In-Office Construction Phase Services: Includes attendance via video/phone at the preconstruction meeting, submittal review, DCVR review/response, review of operation and maintenance manuals and preparation of record drawings based upon contractor generated redline mark-ups.
- Construction Site Inspections: This includes (2) Mechanical, (2) Electrical, (1) Architectural, and (1) Structural. Based on current flight schedules between Anchorage and Nome, each site visit includes one overnight stay in Nome, and car rental. A site inspection report will be provided after each inspection.
- Permitting: RSA will submit the plans to the State Fire Marshal's office for review, and address any review comments that are generated. Permit fees are not included in this proposal. We assume that permit fees will either be paid directly by the City of Nome, or RSA will pay the fees and submit the invoice to the City of Nome for reimbursement.

Exclusions:

- Travel delays are not included in our fee. Travel delays will be billed up to 8 hours per day of actual time including reimbursable expenses incurred.
- Commissioning services and LEED services are not included in our proposal. If these services are desired in the future, we propose to negotiate costs for the work at that time.

March 28, 2022

Item B.

Below is a breakdown of our fees for this project. Subconsultant fees include a standard 10% markup. Because this is a complicated project, it is difficult to anticipate the level of CA effort that will be required during construction. Our T&M CA fee is an estimate. If we get to 80% of the total allocated amount, we will notify you and together we can determine whether an increase to our limit is necessary.

Task 1:	<u>Hazmat</u>	<u>Expenses</u>
Hazmat Survey	\$ 8,319	\$ 1,014

Survey Total: \$ 9,333

Task 2:
Design Phase

<u>(Lump Sum)</u>	<u>Mech</u>	<u>Elec</u>	<u>Arch</u>	<u>Struct</u>	<u>Hazmat</u>	<u>Cost Est</u>
65% Design	\$ 26,525	\$ 16,725	\$ 7,744	\$ 9,284	\$ 7,982	\$ 5,055
95% Design	\$ 22,980	\$ 15,095	\$ 5,896	\$ 21,503	\$ 3,622	\$ 5,055
100% Documents	\$ 8,195	\$ 3,565	\$ 2,860	\$ 3,852	\$ 2,400	\$ 1,900
Subtotal:	\$ 57,700	\$ 35,385	\$ 16,500	\$ 34,639	\$ 14,004	\$ 12,010

Design Total: \$ 170,238

Task 3:
Construction

<u>Phase (T&M)</u>	<u>Mech</u>	<u>Elec</u>	<u>Arch</u>	<u>Struct</u>	<u>Hazmat</u>	<u>Expenses</u>
In-Office CA	\$ 20,340	\$ 10,650	\$ 6,930	\$ 7,570	\$ 7,567	\$ -
Inspections	\$ 11,060	\$ 11,050	\$ 1,815	\$ 5,544	\$ -	\$ 7,549
Subtotal:	\$ 31,400	\$ 21,700	\$ 8,745	\$ 13,114	\$ 7,567	\$ 7,549

CA Total: \$ 90,075

Grand Total \$ 269,646

Please review and advise if this proposal is acceptable by issuing us a contract as our notice to proceed. We look forward to working with you on this project.

Sincerely,



Roger Weese, P.E., RCDD
President

aww/rlw/xpt/hhm
22-0131/P22-089
attachment

EHS - Alaska, Inc.**FILENAME:** P22-013REC NOME REC CTR HVAC RENOVATIONS.XLXS**REVISED DATE:** NA**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, REC CENTER**ORIGINAL DATE:** 03/25/22**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**SUMMARY OF FEES AND COSTS**

			RSA Markup
INSPECTION AND SURVEY REPORT	Page 2	\$8,577	see pg 2 of 7
65% DESIGN	Page 3	\$7,256	x 1.1 = \$ 7,982
95% DESIGN	Page 4	\$3,293	x 1.1 = \$ 3,622
CONSTRUCTION DOCUMENTS	Page 5	\$2,182	x 1.1 = \$ 2,400
BID PHASE SERVICES	Page 6	\$1,525	x 1.1 = \$ 1,676
CONSTRUCTION PHASE SERVICES	Page 7	\$5,355	x 1.1 = \$ 5,891
TOTAL PROPOSED FEE; FIXED FEE, LUMP SUM:		\$28,188	

SCOPE OF WORK & ASSUMPTIONS

1. This fee proposal is an estimate for professional services in accordance with EHS-Alaska's standard 2022 fee schedule, to support the HVAC renovations in the Nome Recreation Center Building located in Nome, Alaska.
2. EHS-Alaska will conduct a limited hazardous materials survey for asbestos, lead and interior PCB materials, prepare an abbreviated survey report, prepare a hazardous materials removal and disposal design and provide limited "in-house" bid phase services and oversight of the hazardous materials portion of the construction phase. This proposal is contingent upon doing the Rec Center Survey simultaneously with the survey of the City of Nome City Hall, and the transportation costs are split between this proposal and proposal P22-012CH.
3. Sampling will cause minor damage to finishes and surfaces sampled. Samples will be collected from inconspicuous locations where possible. However, repairs to damaged finishes are not included other than to prevent subsequent release of potential asbestos fibers. No roofing destructive sampling is proposed due to winter conditions, and lack of professional roofers for roof repairs. Sampling of surface roofing patch tars, or similar materials may be conducted if safe to do so, and if it won't impair roof integrity. Representative painted surfaces will be tested by a portable X-Ray Fluorescence (XRF) lead analyzer. Other hazardous materials such as suspect mercury or PCB-containing materials will be noted, but not sampled, including PCB's in paints or sealants. Materials suspected of containing PCBs or mercury will be assumed to contain PCBs or mercury unless it is labeled "PCB Free" or "No PCBs" or previous testing has determined it to be PCB or mercury free. The "poured rubber flooring" of the Gymnasium will be assumed to contain hazardous quantities of mercury, but not sampled. Free and complete access to all spaces, including ladders and lifts, keys, etc. to allow overtime work, will be provided by the Owner, and copies of available as-built information and floor plans will be provided to EHS by the Owner. This proposal assumes that AutoCAD backgrounds of the existing floor plans will be provided to EHS-Alaska for use in the report and design.
4. EHS-Alaska will supply technical specifications and full size contract drawings at the 65%, 95% and 100% Construction Document Phases. Bidding and Contract Requirements and General Requirements as well as electronic copies of all coordination deliverables will be provided by RSA, or the Owner.
5. Bid phase services include telephonic attendance at a pre-bid meeting, and addenda to hazardous materials specifications and revisions to drawings as required.
6. EHS-Alaska will provide the following construction phase services for one construction season:
 - a. Review 2 sets of initial hazardous materials work plan submittals,
 - b. Review of contractor's periodic submittals,
 - c. Review 2 sets of close-out submittals, and
 - d. Prepare a project close-out report summarizing the asbestos-containing materials removal for the City of Nome asbestos records.

Expedited schedules, additional review of contractor submittals, standby time due to conditions (weather, air travel, local support, emergency orders, etc.) out of the control of EHS-Alaska will be charged to RSA at the hourly rates provided in this proposal.

To authorize the work described above under the terms contained in this proposal, please sign this page and return as a Notice to Proceed.

Signature _____

Date _____

Title _____

Company _____

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013REC NOME REC CTR HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, REC CENTER**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**INSPECTION AND SURVEY REPORT**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
60 HALF OF PROJECT TRAVEL	0.0	0.0	4.0	0.0	0.0	0.0	0.0
44 TRIP PREP, REVIEW EXISTING DATA	0.0	0.0	3.0	0.0	0.0	0.0	0.0
50 FACILITY SURVEY WITH OT	0.0	0.0	12.0	0.0	0.0	0.0	0.0
48 SURVEY REPORT	2.0	0.0	10.0	0.0	0.0	4.0	0.0
44 PROJECT MGMT.	1.5	1.0	2.0	0.0	0.0	0.0	0.0
Hour Totals:	3.5	1.0	31.0	0.0	0.0	4.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$644	\$103	\$5,115	\$0	\$0	\$576	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$6,438

DIRECT COSTS:

PHOTOGRAPHY:

\$15

REPROGRAPHICS:

\$20

COURIER (NONE, ELECTRONIC):

\$0

EQUIPMENT (XRF LEAD ANALYZER, DAYS):

2.0 @ \$155/DAY

\$310

EQUIPMENT (HI-FLO AIR PUMP, DAYS):

0.0 @ \$20/DAY

\$0

SURVEY CONSUMABLES:

\$10

SAMPLE SHIPPING:

1 @ \$35 EACH

\$35

DIRECT COST SUBTOTAL:

\$390

DIRECT COST MARK UP @

10.00% =

\$39

LABORATORY COSTS:

ASB. BULK PLM EPA 600/R93/116, 3 DAY

50 @ \$8.00/LAYER

\$400

ASB. BULK ASHED PLM EPA 600, 3 DAY

15 @ \$12.00/LAYER

\$180

ASB. MICROVAC DUST ASTM D5756, 5 DAY

0 @ \$150/SAMPLE

\$0

Pb PAINT/SOIL/DUST SW 846-7000B:7420, 5 DAY

0 @ \$5.45/SAMPLE

\$0

Pb TCLP SW 846-1311, 5 DAY

0 @ \$56/SAMPLE

\$0

PCB BULK CAULK/CONC/PAINT SW846, 1 WK

0 @ \$174/SAMPLE

\$0

PCB AIR NIOSH 5503, MODIFIED, 1 WEEK

0 @ \$361/SAMPLE

\$0

PCB WIPE/SOIL EPA SW-846 3550C/8082A, 1 WK

0 @ \$156/SAMPLE

\$0

LABORATORY COST SUBTOTAL:

\$580

LABORATORY COST MARK UP @

20.00% =

\$116

TRANSPORTATION COSTS:

AIRFARE, 1 PERSON @ \$450 ANC-OME RT, PLUS \$150 EXCESS BAGGAGE FEES:

\$600

TAXI:

\$120

AIRPORT PARKING (4 DAYS @ \$16/DAY):

\$32

LODGING (3 NIGHT X 1 PERSON @ \$330/NIGHT):

\$990

MEALS (4 DAYS @ \$65/DAY):

\$260

MILEAGE @ =

\$0.585

45 miles

\$26

TRANSPORTATION COST SUBTOTAL:

\$2,028

ONE HALF OF TRANSPORTATION COSTS

\$1,014

TOTAL COSTS, THIS SHEET:**\$8,577********* PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *********RSA Markup: \$8,577 - \$1,014 = \$7,563 @ 10% markup: \$7,563 x 1.1 = \$8,319**

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013REC NOME REC CTR HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, REC CENTER**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**65% DESIGN**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
48 DESIGN ANALYSIS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
52 SPECIFICATIONS	1.5	0.0	6.0	0.0	0.0	0.0	0.0
32 DESIGN & DRAWINGS	2.0	0.0	8.0	0.0	0.0	10.0	0.0
41 TELEPHONIC MEETING	0.0	0.0	4.0	0.0	0.0	0.0	0.0
28 QUANTITY ESTIMATE	0.0	0.0	2.0	0.0	0.0	1.5	0.0
54 REVIEW COMMENTS	1.0	0.0	2.0	0.0	0.0	0.0	0.0
46 QA/QC	1.0	0.0	2.0	0.0	0.0	0.0	0.0
44 PROJECT MGMT.	1.0	1.0	2.0	0.0	0.0	0.0	0.0
Hour Totals:	6.5	1.0	26.0	0.0	0.0	11.5	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$1,196	\$103	\$4,290	\$0	\$0	\$1,656	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$7,245

DIRECT COSTS:

REPROGRAPHICS:

\$10

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

MILEAGE @ =

\$0.585

0 miles

\$0

TOTAL COSTS, THIS SHEET:

\$7,256

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013REC NOME REC CTR HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, REC CENTER**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH **ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**95% DESIGN**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
48 DESIGN ANALYSIS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
52 SPECIFICATIONS	0.5	0.0	2.5	0.0	0.0	0.0	0.0
32 DESIGN & DRAWINGS	1.0	0.0	3.0	0.0	0.0	4.0	0.0
41 TELEPHONIC MEETING	0.0	0.0	1.5	0.0	0.0	0.0	0.0
28 QUANTITY ESTIMATE	0.0	0.0	0.5	0.0	0.0	1.0	0.0
54 REVIEW COMMENTS	1.0	0.0	1.5	0.0	0.0	0.0	0.0
46 QA/QC	1.0	0.0	1.0	0.0	0.0	0.0	0.0
44 PROJECT MGMT.	0.0	1.0	1.0	0.0	0.0	0.0	0.0
Hour Totals:	3.5	1.0	11.0	0.0	0.0	5.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$644	\$103	\$1,815	\$0	\$0	\$720	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$3,282

DIRECT COSTS:

REPROGRAPHICS:

\$10

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

MILEAGE @ =

\$0.585

0 miles

\$0

TOTAL COSTS, THIS SHEET:**\$3,293**

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013REC NOME REC CTR HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, REC CENTER**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**CONSTRUCTION DOCUMENTS**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
48 DESIGN ANALYSIS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
52 SPECIFICATIONS	0.5	0.0	2.0	0.0	0.0	0.0	0.0
32 DESIGN & DRAWINGS	0.5	0.0	1.5	0.0	0.0	2.0	0.0
41 TELEPHONIC MEETING	0.0	0.0	2.0	0.0	0.0	0.0	0.0
28 QUANTITY ESTIMATE	0.0	0.0	0.5	0.0	0.0	0.0	0.0
54 REVIEW COMMENTS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
46 QA/QC	1.0	0.0	1.0	0.0	0.0	0.0	0.0
44 PROJECT MGMT.	0.5	1.0	1.0	0.0	0.0	0.0	0.0
Hour Totals:	2.5	1.0	8.0	0.0	0.0	2.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$460	\$103	\$1,320	\$0	\$0	\$288	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL:

\$2,171

DIRECT COSTS:

REPROGRAPHICS:

\$10

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

MILEAGE @ =

\$0.585

0 miles

\$0

TOTAL COSTS, THIS SHEET:**\$2,182**

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013REC NOME REC CTR HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, REC CENTER**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH **ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**BID PHASE SERVICES**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
41 TELEPHONIC PRE-BID MEETING	0.0	0.0	1.0	0.0	0.0	0.0	0.0
32 DRAWING REVISIONS	0.5	0.0	2.0	0.0	0.0	2.0	0.0
52 ADDENDA	0.5	0.0	2.0	0.0	0.0	0.0	0.0
32 CONFORMED DRAWINGS (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
44 PROJECT MGMT.	0.0	0.5	1.0	0.0	0.0	0.0	0.0
Hour Totals:	1.0	0.5	6.0	0.0	0.0	2.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$184	\$52	\$990	\$0	\$0	\$288	\$0

LABOR COSTS:

DIRECT LABOR SUBTOTAL: \$1,514

DIRECT COSTS:

REPROGRAPHICS: \$10

COURIER (NONE, ELECTRONIC): \$0

CAD PLOTTING (NONE, ELECTRONIC): \$0

DIRECT COST SUBTOTAL: \$10

DIRECT COST MARK UP @ 10.00% = \$1

MILEAGE @ = \$0.585 0 miles \$0

TOTAL COSTS, THIS SHEET: \$1,525

***** PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *****

EHS - Alaska, Inc.**REVISED DATE:** NA**FILENAME:** P22-013REC NOME REC CTR HVAC RENOVATIONS.XLXS**ORIGINAL DATE:** 03/25/22**PROJECT:** CITY OF NOME, PROFESSIONAL HEATING & VENTILATION UPGRADE SERVICES, REC CENTER**CONTACT:** RSA ENGINEERING, INC., ADAM WILSON, P.E., LEED A.P., CEA ASSOCIATE PRINCIPAL ME**AUTHOR:** ROBERT FRENCH**ASSIGNMENT:** SURVEY, DESIGN, BID & CA SERVICES**CONSTRUCTION PHASE SERVICES**

CODE \ TASK	PRIN	CM	IH/SPM	PM-1	PM-2	CAD	ADMIN
26 CONSTR. ADMIN.	0.0	0.0	3.0	0.0	0.0	0.0	0.0
41 PRE-CONST. MEETING (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
54 WORK PLAN SUBM. REVIEW	1.0	0.0	6.0	0.0	0.0	0.0	0.0
50 ENVIR. MONITORING (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
54 REVIEW CONTR. AIR MON.	0.0	0.0	3.0	0.0	0.0	0.0	0.0
50 CLEARANCE TESTING (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
50 VISUAL INSPECTION (NONE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
54 FINAL SUBMITTAL REVIEW	1.0	0.0	5.0	0.0	0.0	0.0	0.0
48 CLOSE-OUT REPORT	1.0	0.0	5.0	0.0	0.0	0.0	0.0
32 AS-BUILT DRAWINGS	0.5	0.0	1.0	0.0	0.0	2.0	0.0
44 PROJECT MGMT.	1.0	1.5	2.0	0.0	0.0	0.0	0.0
Hour Totals:	4.5	1.0	25.0	0.0	0.0	2.0	0.0
Billing Rate:	\$184.00	\$103.00	\$165.00	\$144.00	\$144.00	\$144.00	\$77.00
Wage Subtotals:	\$828	\$103	\$4,125	\$0	\$0	\$288	\$0

LABOR COSTS:

LABOR SUBTOTAL:

\$5,344

DIRECT COSTS:

REPROGRAPHICS:

\$10

EQUIP. (HI-FLO BATTERY AIR PUMP, DAYS):

0.0 @ \$20/DAY

\$0

EQUIP. (ELEC. AIR PUMP, DAYS):

0.0 @ \$20/DAY

\$0

COURIER (NONE, ELECTRONIC):

\$0

CAD PLOTTING (NONE, ELECTRONIC):

\$0

SAMPLE SHIPPING:

0 @ \$35 EACH

\$0

TESTING CONSUMABLES:

\$0

DIRECT COST SUBTOTAL:

\$10

DIRECT COST MARK UP @

10.00% =

\$1

LABORATORY COSTS:

ASB. AIR PCM 7400 LOCAL CLEAR. RUSH, 6 HR

0 @ \$22.50/SAMPLE

\$0

ASB. AIR PCM 7400 OUTSIDE, 1 DAY

0 @ \$9/SAMPLE

\$0

ASB. AIR TEM AHERA CLEAR. RUSH, 6 HR

0 @ \$81/SAMPLE

\$0

Pb PAINT/SOIL/DUST SW 846-7000B:7420 12 HR

0 @ \$12/SAMPLE

\$0

LABORATORY COST SUBTOTAL:

\$0

LABORATORY COST MARK UP @

20.00% =

\$0

TRANSPORTATION COSTS:

MILEAGE @ =

\$0.585

0 miles

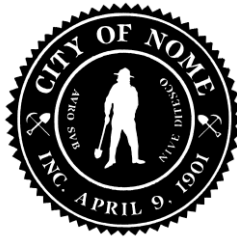
\$0

TRANSPORTATION COST SUBTOTAL:

\$0

TOTAL COSTS, THIS SHEET:**\$5,355********* PROPOSAL IS VALID FOR 90 DAYS FROM DATE OF SUBMITTAL *******

Mayor
John K. Handeland
Manager
Glenn Steckman
Deputy City Clerk
Jeremy Jacobson



Nome City Council
Jerald Brown
Doug Johnson
Mark Johnson
Adam Martinson
Scot Henderson
Meghan Sigvanna Topkok

Item A.

**NOME COMMON COUNCIL
SPECIAL MEETING MINUTES
THURSDAY, MARCH 10, 2022 at 5:30 PM
COUNCIL CHAMBERS IN CITY HALL**

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

ROLL CALL

Members Present: Jerald Brown; Scot Henderson; Doug Johnson; Mark Johnson; Sigvanna Topkok (virtual)

Members Absent: Adam Martinson (excused)

Also Present: John K. Handeland, Mayor (telephonic); Glenn Steckman, City Manager; Jeremy Jacobson, Deputy City Clerk; Clinton Campion, Attorney for Alaska Municipal League Joint Insurance Association (virtual)

In the audience:

APPROVAL OF AGENDA

A motion was made by C. M. Johnson and seconded by C. D. Johnson to approve the agenda.

At the roll call:

Aye: Henderson; D. Johnson; M. Johnson; Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

CITIZENS' COMMENTS

No citizen comments given.

NEW BUSINESS

- A. Executive Session on Personnel Matters the Immediate Knowledge of Which Could Have Adverse Impacts on City of Nome Finances,

A motion was made by C. D. Johnson and seconded by C. Henderson to enter into executive session to discuss personnel and legal, contractual matters the immediate knowledge of which may have an adverse effect on City of Nome finances.

Hearing no objections, the Council entered executive session at 5:35 PM.

The Council came out of executive session at 6:20 PM.

ADJOURNMENT

Hearing no objections, the Council adjourned at 6:22 PM.

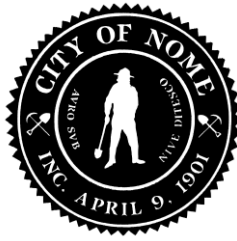
APPROVED and **SIGNED** this 4th day of April, 2022

JOHN K. HANDELAND
Mayor

ATTEST:

BRYANT HAMMOND
Clerk

Mayor
John K. Handeland
Manager
Glenn Steckman
Clerk
Bryant Hammond



Nome Common Council Item B.
Jerald Brown
Scot Henderson
Doug Johnson
Mark Johnson
Adam Martinson
Meghan Sigvanna Topkok

NOME COMMON COUNCIL
WORK SESSION & REGULAR MEETING MINUTES
MONDAY, MARCH 28, 2022 at 5:30 / 7:15 PM
COUNCIL CHAMBERS IN CITY HALL

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

WORK SESSION - 5:30 PM

- A. Discussion on Incentives to Stimulate Construction of New Residential Rental Housing in Nome.
- B. Discussion of Election Code and Potential Changes.

ROLL CALL

Members Present: Jerald Brown; Scot Henderson; Doug Johnson; Mark Johnson; Adam Martinson; Sigvanna Topkok

Members Absent: Paris Hebel (excused)

Also Present: John K. Handeland, Mayor; Glenn Steckman, City Manager; Bryant Hammond, Clerk; Mike Heintzelman, NPD Chief; Bob Pruckner, Deputy Chief; Nickie Crowe, Finance Director (telephonic); Joy Baker, Port Director (telephonic); Chip Leep, Parks & Rec Director; Jeremy Jacobson, Deputy Clerk (telephonic); Ken Morton, NJUS Assistant Manager

In the audience: Diana Haecker, Nome Nugget; Rhonda Schneider; Ken Hughes; Matt Michels; Dani Smithhisler; Peter Lowi, Nome Nugget; Sean Milligan, KNOM; Drew McCann; Melissa Ford; Julius Rankin; Chuck Fagerstrom, Michelle Ahnangnatoguk

APPROVAL OF AGENDA

A motion was made by C. Henderson and seconded by C. Brown to approve the agenda.

Discussion:

- Mayor Handeland noted that an executive session would be needed to discuss union negotiations.

At the roll call:

Aye: Henderson; D. Johnson; M. Johnson; Martinson;
Topkok; Brown

Nay:

Abstain:

The motion **CARRIED**.

APPROVAL OF MINUTES

A. February 28, 2022 Nome Common Council Regular Meeting Minutes.

B. March 7, 2022 Nome Common Council Special Meeting Minutes.

A motion was made by C. Brown and seconded by C. Topkok to approve the February 28, 2022 and March 7, 2022 minutes.

At the roll call:

Aye: D. Johnson; M. Johnson; Martinson; Topkok; Brown;
Henderson

Nay:

Abstain:

The motion **CARRIED**.

COMMUNICATIONS

- A. Letter of March 2, 2022 from Michelle Ahnangnatoguk to City of Nome re: Suggestions and/or Request for Basketball Court & Letters of Support for the Project.
- Mayor Handeland thanked Michelle for putting the communication together.
- B. Letter of March 18, 2022 from AMCO to City of Nome re: Hanson's Package Store License Renewal.
- Manager Steckman asked for time to develop a process for review, noting the matter would return to an April agenda.
- C. Email Chain of March 19 - 22, 2022 Between Front Properties and Manager Steckman re: Homeless Issue in Nome.
- D. City of Nome FY 2023 Budget Calendar.

CITIZEN'S COMMENTS

1. Kenny Hughes referred to the previous meeting's minutes and opined that thankfully NVAD wasn't needed. He discussed the continued need for a planner to support the Planning Commission and asked about hiring a grants specialist. He noted the Historic Preservation Committee was down an archeologist / historian and spoke about the HPC make up. He discussed the finishing of the Historic Preservation Plan, describing a conversation between him and Judith Bittner with SHPO, saying there are funds available for use to finish the project. Mr. Hughes floated the idea about expanding the tax base by not charging sales tax on power rates and increasing the rates to make up the difference, so as to capture users outside City Limits. He asked the City to set a target of 4% for the City sales tax, noting the reasons for the raise to 5% have been accomplished.
2. Chuck Fagerstrom discussed the beautiful weather and the Nome-Beltz Nanook Boys' recent win of the State Championship. He found the community support of the team at their arrival home touching. He asked the Council to find a meaningful way to honor student achievements.

NEW BUSINESS

- A. R-22-03-01 A Resolution Authorizing an Agreement Between the Nome Police Department and the Bering Land Bridge National Preserve for the Management of Cooperative Activities within the City of Nome and Bering Land Bridge National Preserve.

A motion was made by C. Topkok and seconded by C. Brown to adopt R-22-03-01.

At the roll call:

Aye: M. Johnson; Martinson; Topkok; Brown; Henderson;
D. Johnson

Nay:

Abstain:

The motion **CARRIED**.

UTILITY MANAGER'S REPORT

- A. Activity Report: March 1 - 25, 2022.
 - Assistant Manager Morton presented his verbal report, updating the Council on the progress of meter replacements throughout town. He noted the project as almost complete and discussed some new features of the meters.
 - He discussed the fiber failure at the wind farm and the inability integrate with the SCADA system.
 - He discussed the vehicle caused outage from the week before. He discussed water / sewer jetting and integration of lift stations with the SCADA systems.

- Manager Morton and Council Member Morton discussed fuel prices, a potential increase in surcharge, and the timing of the change in surcharge after delivery.

CITY MANAGER'S REPORT

A. Activity Report: March 1 - 25, 2022.

- Manager Steckman presented his written report, noting the mailing of assessments and upcoming Public Safety Advisory Commission training. He noted April as Child Abuse Prevention Month and discussed a potential special meeting or rescheduled meeting on April 4th. He discussed the need for training of new commission members.
- He discussed the upcoming rate increase for the sales tax.
- Council Member Henderson asked if budget projections for the sales tax change were included in such proposals.

B. March Port / Capital Projects Report.

- Port Director Baker discussed the Port of Nome presentation to the legislature in Juneau earlier in the months. She noted two grant applications scheduled to go to the Council for approval.

CITIZEN'S COMMENTS

1. Kenny Hughes echoed Chuck Fagerstrom's "Go Nanooks" and asked if there was more to be done to expand recreational activities for youth. He discussed the Nome Winter Sports Association and the hockey rink rebuild project.
2. Dani Smithhisler expressed appreciation for the YouTube broadcast, but noted that even with the volume all the way up people couldn't hear what was being discussed.
3. Diana Haecker noted that only one News organization reached out to the City of Nome on the Bun Hardy case and that news organization was the Nome Nugget. She praised Ed Stang's efforts to go out in a storm during Iditarod and escort the mushers to safety in a nearby village.

COUNCIL MEMBER'S COMMENTS

1. Council Member Martinson congratulated the Nanooks on their win saying he was there and it was awesome to see. He said they had a heck of a team and coaches this year. He explained there were big plans for a celebration and that there was a meeting tomorrow at the college at 5:30. He expressed hope that youth softball would hopefully occur this summer.
 - Manager Steckman noted the Rec Center was being donated for the event.
2. Council Member Topkok congratulated the Nanooks as well and expression her appreciation for the community coming together so quickly for Sunday's parade. She

hoped for another work session before the fall's municipal election and asked it be scheduled sooner rather than later. She opined she supported Michelle Ahnangnatoguk's proposed basketball court project. She noted concern over the sound on the YouTube broadcast and asked for greater inclusivity in being able to make comments. She protested Seward's Day as an indigenous woman.

3. Council Member Brown thanked Council Member Topkok for her comments on Seward's Day, explaining he hadn't thought about that before. He congratulated the Nome-Beltz basketball team for their win. He liked to see the youth put their heart and soul into healthy activities. He expressed hope for positive change in the elections code and hoped for more inclusivity on City boards. He opined the incentive program for stimulating construction activities as worthwhile, though in need of some tweaks.
4. Council Member Doug Johnson congratulated the Nanooks on their win.
5. Council Member Mark Johnson appreciated the Nome-Beltz win, as well as Michelle Ahnangnatoguk's letter, thanking her for taking the time to put it together. He stated he was happy to see the city settle with Bun Hardy and expressed hope she knows the community stands with her. He suggested individual microphones to address the sound issues and reiterated a request to repeal the seasonal sales tax increase, saying the city will see increased revenues due to increased fuel prices. He discussed the difficulty businesses had in switching back and forth in collection. He discussed the unassigned fund balance of 66% as a reason to move the sales tax repeal ordinance forward.
6. Council Member Henderson discussed the parade and noted losing count on the cars in the parade. He called the win a huge accomplishment, bringing the community together. He said it was good to see the unified command is standing down the covid management. Council Member Henderson advocated for an assistant city manager position to assist the manager in handling the myriad of ongoing city issues. He asked for regular updates on NPD accreditation for the Council. He noted the sound continues to be an issue, going in and out, and hearing complaints from citizens. He congratulated Drew McCann on becoming the new town banker.
 - Manager Steckman spoke to the sound issues and his vision to expand similar conferencing setups to other facilities. He discussed the possibility of putting two new mics in address sound issues.

MAYOR'S COMMENTS AND REPORT

- A. Activity Report: March 1 - 25, 2022.
 - Mayor Handeland thanked Michelle for the letter and for soliciting support from other organizations. He discussed Manager Steckman's current focus on Steadman Park.
 - He discussed coming up with a plan to honor the NBHS Nanooks, noting the School Board regularly recognized students for their accomplishments at School Board meetings.

- He discussed Senator Murkowski's grant symposium the second week of April and rescheduled the April 11, 2022 regular meeting to April 4, 2022.
- He congratulated Brent Sass for his Iditarod win and expressed appreciation for Ed Stang, Chief West, and Dan Harrelson and their respective search and rescue teams for the work they do.
- Mayor Handeland discussed the power pole incident and said that the utility was collecting information for a potential claim. He asked those involved to call the Utility for more information.
- He thanked everyone for participating in the parade on Sunday. Nobody can say Nome didn't have pride in their team.
- He discussed his presentation with Port Director Baker to the House Finance Committee on the Port of Nome. He discussed the relative lack of difficulty in the hearing and looked forward to the opportunity to present to senate finance.
- He acknowledged the lawsuit with Bun Hardy was closed, said he was glad the case was resolved. He noted the work of recent years to set processes in place so that such a failure doesn't happen again. He ended by saying happy birthday to Nome on April 9th.

EXECUTIVE SESSION

A motion was made by C. M. Johnson and seconded by C. Martinson to enter into executive session to discuss union negotiations.

The Council entered into executive session at 8:18 PM.

The Council came out of executive session at 8:54 PM.

ADJOURNMENT

A motion was made by C. Brown and seconded by C. M. Johnson to adjourn.

Hearing no objections the Council adjourned at 8:54 PM.

APPROVED and **SIGNED** this 4th day of April, 2022

JOHN K. HANDELAND
Mayor

ATTEST:

BRYANT HAMMOND
Clerk



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

Item A.

March 18, 2022

City of Nome

ViaEmail: bhammond@nomealaska.org

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Package Store	License	903
Licensee:	Carr-Gottstein Foods Co.		
Doing Business As:	Hanson's Trading Co.		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov

From: [Bryant Hammond](#)
To: ["Clinton Singletary"](#); [Kara Johnson](#)
Cc: [Glenn Steckman](#); [Nickie Crowe](#)
Subject: RE: No Seasonal Sales Tax Increase
Date: Friday, April 1, 2022 10:42:00 AM

April 25th

From: Clinton Singletary <clinton@akml.org>
Sent: Friday, April 1, 2022 10:37 AM
To: Bryant Hammond <BHammond@nomealaska.org>; Kara Johnson <kara@akml.org>
Cc: Glenn Steckman <GSteckman@nomealaska.org>; Nickie Crowe <NCrowe@nomealaska.org>
Subject: RE: No Seasonal Sales Tax Increase

Caution! This message was sent from outside your organization.

Oh ok that makes sense. But unfortunately, we are not able make the change until the ordinance has actually been adopted. How soon do you think the Council will be voting on it?

Clinton Singletary
 Alaska Remote Seller Sales Tax Commission
 Direct (907) 790-5307 or Cell (907)635-4453

From: Bryant Hammond <BHammond@nomealaska.org>
Sent: Friday, April 1, 2022 9:58 AM
To: Clinton Singletary <clinton@akml.org>; Kara Johnson <kara@akml.org>
Cc: Glenn Steckman <GSteckman@nomealaska.org>; Nickie Crowe <NCrowe@nomealaska.org>
Subject: RE: No Seasonal Sales Tax Increase

The ordinance is before the Council and the votes are there. It has not been adopted yet. We are trying to avoid jumping to 7% for just the month of May. We jumped to 7% for May / June and received a lot of blow back.

From: Clinton Singletary <clinton@akml.org>
Sent: Friday, April 1, 2022 9:05 AM
To: Kara Johnson <kara@akml.org>; Bryant Hammond <BHammond@nomealaska.org>
Cc: Glenn Steckman <GSteckman@nomealaska.org>; Nickie Crowe <NCrowe@nomealaska.org>
Subject: RE: No Seasonal Sales Tax Increase

Hi Bryant,

Just following up on my question below from yesterday afternoon.

We had already notified remote sellers of the May 1 scheduled change to 7% before we received your email yesterday afternoon. I'm totally fine with rescinding our notice, but I just need to see the supporting council action as our support in case the flip-flop is questioned by remote sellers.

Clinton Singletary
Alaska Remote Seller Sales Tax Commission
Direct (907) 790-5307 or Cell (907)635-4453

From: Clinton Singletary
Sent: Thursday, March 31, 2022 4:24 PM
To: Kara Johnson <kara@akml.org>; Bryant Hammond <BHammond@nomealaska.org>
Cc: Glenn Steckman <GSteckman@nomealaska.org>; Nickie Crowe <NCrowe@nomealaska.org>
Subject: RE: No Seasonal Sales Tax Increase

Hi Bryant,

Is this a recent code change? Can you send us the supporting ordinance?

Clinton Singletary
Alaska Remote Seller Sales Tax Commission
Direct (907) 790-5307 or Cell (907)635-4453

From: Kara Johnson <kara@akml.org>
Sent: Thursday, March 31, 2022 4:19 PM
To: Bryant Hammond <BHammond@nomealaska.org>
Cc: Glenn Steckman <GSteckman@nomealaska.org>; Nickie Crowe <NCrowe@nomealaska.org>; Clinton Singletary <clinton@akml.org>
Subject: RE: No Seasonal Sales Tax Increase

Hi Bryant,
Thanks for letting us know!

Kara Johnson
Statewide Municipal Sales Tax Administrator
One Sealaska Plaza, Suite 200, Juneau AK 99801
Direct (907) 790-5303 or Cell (907) 419-8884
Remote Seller Sales Tax Portal: <https://arsstc.munirevs.com/>
Local Sales Tax Filing Portal: <https://amstp.munirevs.com/>

From: Bryant Hammond <BHammond@nomealaska.org>
Sent: Thursday, March 31, 2022 4:17 PM
To: Kara Johnson <kara@akml.org>
Cc: Glenn Steckman <GSteckman@nomealaska.org>; Nickie Crowe <NCrowe@nomealaska.org>

Subject: No Seasonal Sales Tax Increase

Hi Kara,

The sales tax rate will not be increasing to 7% on May 1, 2022 for the summer months. It will remain at 5%. Please allow this email to serve as the 30 day notice required by the ARSSTC.

Let me know if you have any questions. Thank you,

Bryant Hammond
City Clerk
(907) 443-6663

www.nomealaska.org

Nome Code of Ordinances available at:

<https://www.codepublishing.com/AK/Nome/>

April 1, 2022

Myra Scholze
PO Box 179
Nome, AK 99762

Re: Mural on Front Street

Dear City Council members,

Nome Arts Council is interested in facilitating the construction of an art mural on Front Street and would like to consider the Council's opinion. The mural is in initial planning stages and a location has yet to be determined. I am also seeking input on location – are there any city buildings that can be considered?

Thank you,

Myra Scholze

**FY 2023 BUDGET CALENDAR**

Date	Description
January 24	Distribute FY 2023 Budget Calendar to Council
January 28	Administration distributes Goals & Accomplishments templates to Department Heads
January 28	Budget instructions and worksheets are distributed by Finance Director to Department Heads
January 28	Request for Staffing/Personnel templates are distributed by Payroll to Department Heads
February 28	Council work session to discuss City budget priorities for FY 2023
March 4	Department Heads submit completed Staffing/Personnel requests
March 4	Department Heads submit completed budget worksheets to Finance and Goals & Accomplishments to Administration
March 15	Notice of Assessment sent by City Clerk to Real and Personal Property Owners
Mar 28 - Apr 1	School Administration meets with City Manager and Finance Director on NPS final draft FY 2023 budget
Mar 28 - Apr 1	Department Heads meet with City Manager and Finance Director on draft Goals & Accomplishments and preliminary FY 2023 Budget
April 11	Council joint work session #1 with School Board on FY 2023 School Budget
April 25	Council work session #2 on FY 2023 City Budgets
April 28	Council work session #3 on FY 2023 City Budgets
May 1	Nome Public School Board shall submit the school budget to the City Council for approval – Deadline to request for appropriation (NCO 2.25.070)
May 4-6	Board of Equalization

**FY 2023 BUDGET CALENDAR – CONT'D**

Date	Description
May 9	Council Work Session #4 on FY 2023 City Budgets
May 16	Council Work Session #5 on FY 2023 City Budgets (if needed)
May 20	Administration/Finance submits proposed FY 2023 City Budgets for 1 st reading
May 23	Council Regular Meeting – 1 st reading of FY 2023 City Budgets
May 23	Mill rate set by Nome Common Council per AS 29.45.20 (b) “A municipality shall annually determine the rate of levy before June 15”
May 23	School appropriation set by Nome City Council (NCO 2.25.070) “By May 31 st , the city council shall determine the total amount of money to be made available...and furnish the school board with a statement of the sum to be made available”
June 13	Council Regular Meeting – 2 nd reading of FY 2023 City Budgets
June 15	Tax bills sent
July 1	Budget implementation and monitoring

Alaskan Inuit Youth Photography Training Opportunity!

Inuit Circumpolar Council (ICC) Alaska is seeking applications from youth, age 18-35, in North Slope, Northwest Arctic, Bering Strait and Yukon Kuskokwim region communities who are interested in photography and storytelling to receive training from a professional photographer.

The training will be held in a region community and is currently planned to be held during the summer months (June to August). Each training session will be for one week. The community training site and training dates will be set based on where the selected trainees are located. The timeline will also be flexible and dependent on the COVID-19 pandemic situation.

The training opportunity goal is to empower youth by providing basic equipment and training in photography to share photos and stories from their communities. All photos and stories will be shared on ICC's UVAGUT INUIT, a social media platform that seeks to highlight the human dimension of the Arctic, educate the world about our culture and our way of life, and celebrate our culture and connection across the Circumpolar North.

Are you interested in photography and storytelling? Apply Today! The deadline to apply is March 18, 2022.

Apply online at iccalaska.org/uvagutinuit

or email icc@iccalaska.org to request a paper application

Who is eligible to apply?

Alaskan Inuit (Inupiaq, Yup'ik, Cup'ik, St Lawrence Island Yupik)

From North Slope, Northwest Arctic, Bering Strait or Yukon Kuskokwim region communities

Ages 18-35

What will I receive?

Photography training from a professional photographer!

A digital camera and supplies for you to keep!

A \$500 training stipend!

1st Reading April 4, 2022
2nd Reading April 25, 2022

Presented by:
Council Member Mark Johnson
Action Taken:
Yes____ No____
Abstain____

CITY OF NOME, ALASKA

ORDINANCE NO. O-22-04-01

**AN ORDINANCE OF THE NOME COMMON COUNCIL, NOME, ALASKA, PROVIDING
FOR A TEMPORARY REDUCTION OF SALES TAX FOR THE MONTHS OF MAY, JUNE,
JULY AND AUGUST OF 2022**

WHEREAS, the United States is still in a recovery from the COVID-19 pandemic that affected the livelihoods of Nome residents and small businesses; and

WHEREAS, the Nome Common Council wishes to assist and incentivize the recovery in the City of Nome; and,

WHEREAS, there is currently imposed a seasonal sales tax of seven percent (7%) of the selling price on all retail sales and rentals of goods and services in the City; and,

WHEREAS, the Common Council desires to temporarily reduce the seasonal sales levy for summer 2022 to aid and facilitate economic recovery in the City of Nome;

THEREFORE, BE IT ORDAINED by the Nome Common Council as follows:

Section 1. Classification: This is a non-code ordinance.

Section 2. Temporary Reduction in Seasonal Sales Tax Levy. From May 1, 2022 through August 31, 2022, the 7% sales tax levy established by NCO 17.10.010(b) shall be reduced to a 5% sales tax levy.

Section 3. No Additional Reduction in Levy.

- A. This ordinance shall not reduce or otherwise affect the 5% sales tax levy established by NCO 17.10.010(a).
- B. This shall not reduce or affect the 7% sales tax levy established by NCO 17.10.010(b) during any period other than May 1, 2022 through August 31, 2022.

Section 4. Severability. If any part or provision of this ordinance or application thereof to any person or circumstances is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part, provision, or application directly involved in all controversy in which this judgment shall have been rendered, and shall not affect or impair the validity of the remainder of this title or application thereof to other persons or circumstances. The City Council hereby declares that it would have enacted the remainder of this ordinance even without such part, provision or application.

Section 5. Effective Date. This ordinance shall be effective May 1, 2022 until August 31, 2022.

ADOPTED and **ENACTED** this 25th day of April, 2022.

JOHN K. HANDELAND, Mayor

ATTEST:

BRYANT HAMMOND, City Clerk

CITY OF NOME, ALASKA

RESOLUTION NO. R-22-04-01

A RESOLUTION AUTHORIZING THE CITY OF NOME TO APPLY FOR AND PARTICIPATE IN THE USDOT RAISE DISCRETIONARY GRANT PROGRAM FOR THE FUNDING OF THE PORT OF NOME LOCAL SERVICE FACILITIES DESIGN & ENGINEERING – PHASES II & III

WHEREAS, the U.S. Department of Transportation (USDOT) administers the Rebuilding American Infrastructure with Sustainability & Equity (RAISE) Grant Program, which supports investments in the planning and/or construction of surface transportation that will have a significant local or regional impact, with at least \$75M awarded to eligible design projects, \$15M of which seeks to directly benefit areas of persistent poverty, or historically disadvantaged communities; and,

WHEREAS, the City of Nome owns the Port & Harbor, which serves as the regional maritime hub facility for over fifty (50) western Alaska communities, transshipping fuel, cargo and gravel throughout the region during the ice-free season, serving as the critical transportation network link that enables equipment, fuel, building supplies, and basic life-sustaining necessities to be delivered to the region’s rural network, and the only publicly-owned coastal maritime infrastructure north of the Aleutians for the refueling and resupply of Arctic vessels that has grown exponentially since 2012, as demonstrated in the port’s vessel traffic statistics; and,

WHEREAS, the USACE performed multiple Arctic port studies to determine the best site to serve as the first Arctic Deep Draft Port for the nation, identifying Nome as the most practical and cost-efficient location that will further facilitate resource development, search and rescue response, protection of the marine environment, and to provide a practical Arctic location for strategic defense of the country; and,

WHEREAS, the USACE recently completed the Nome Modifications Feasibility Study, which resulted in a Signed Chief’s Report submitted to the 116th Congress as part of the WRDA 2020 legislation, and the project was authorized through the FY2021 Omnibus Consolidations Appropriations Act; and,

WHEREAS, the City executed an Agreement with the USACE Alaska District to cost-share a 2-year Preconstruction, Engineering & Design (PED) effort for the General Navigation Features (GNF) in the project, with design/engineering of the Local Service Facilities (LSF) to be funded by the non-federal sponsor; and,

WHEREAS, the City has qualified engineering firms designing Phase I of the LSF’s, appropriately funded through 65% effort level, and pursuing RAISE funds to support design of Phases II and III; and,

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council supports application to the USDOT RAISE Grant Program with a match of twenty (20) percent for the design and engineering of Phases II and III of the Local Service Facilities associated with the Arctic Deep Draft Port Modifications Project, and agrees, subject to selection by USDOT, to enter into an agreement with USDOT for a RAISE Discretionary Grant.

APPROVED and **SIGNED** this 4th day of April 2022.

JOHN K. HANDELAND, Mayor

ATTEST:

Item B.

BRYANT HAMMOND, Clerk

PORT OF NOME LOCAL SERVICE FACILITIES DESIGN & ENGINEERING GRANT FUNDING STRATEGY

AGENCY	U.S. Department of Transportation
PROGRAM	RAISE Grants (Rebuilding American Infrastructure w/Sustainability & Equity)
DESCRIPTION	Funding Surface Transportation Projects having Significant/Local Regional Impact
FUNDING	\$1.5B Total – 50% to Rural Projects (Project Awards of \$1M Min/\$25M Max)
ELIGIBILITY	State, local & tribal governments (port infrastructure investment)
FED SHARE	Min 80% (Secretary may elect go fund up to 100% for rural projects)
DEADLINE	April 14, 2022 – 5:00 PM (EST)
PROJECT	PORT OF NOME LOCAL SERVICE FACILITIES DESIGN & ENGINEERING PLANNING GRANT
APPLICANT	CITY OF NOME
\$\$ REQUEST	\$3,322,551

Primary Selection Criteria:

Safety

Environmental Sustainability

Quality of Life

Mobility and Community Connectivity

Secondary Selection Criteria:

Economic Competitiveness

State of Good Repair

Partnerships and Collaboration

Innovation

Program Requirements:

Climate Change and Environmental Justice Impact Consideration

Racial Equity and Barriers to Opportunity

PORT OF NOME LOCAL SERVICE FACILITIES DESIGN & ENGINEERING – PROJECT PURPOSE:

Throughout the last 10 years, the City of Nome has worked diligently with the Corps of Engineers Alaska District to investigate demand and gauge need for enhanced maritime facilities in the Arctic. Although this effort has frequently been multi-faceted, the predominant purposes have been to prevent loss of life at sea, reduce elevated shipping costs, minimize impacts to the marine environment, and protect U.S. national security interests in Arctic waters. As more and more vessels transit this region each ice-free season, it is clear that marine shipping, research activity and resource development continue in an upward trend, with few signs of slowing down or reversing course. As the changes in climate accelerate to thin out multi-year ice, the geopolitical stage seems to change just as quickly, with more countries displaying efforts to pursue interests in the region whether or not they are anywhere close to the Arctic.

These significant changes resulted in several completed navigation studies by the USACE, the latest of which has identified Nome as the most practical and cost-effective location to develop a deep-water port in the U.S. Arctic, produced a signed Chief's Report, and received authorization from the 117th

Congress to design and construct an Arctic Deep Draft Port at Nome. The City executed a cost-share agreement with the U.S. Army Corps of Engineers (USACE) for the Preconstruction, Engineering & Design (PED) of the Port of Nome Port Modifications Project that began in July 2021. This joint effort is to design the General Navigation Features (GNF) elements of the project, at a cost-share of 65% USACE and 35% City, to serve as the foundation of an expanded port at Nome.

In addition to the cost-shared elements described above, the City of Nome is obligated to fund 100% design/engineering of the Local Service Facilities (LSF's) of the project. These elements consist of docks, bridge, roads and utilities, and is performed parallel to the PED efforts. Phase 1 design for the LSF's is underway, and moving toward 65% completion, with design teams presently coordinating to determine the precise locations where GNF/LSF elements will interface to isolate federal/local responsibility for design and costs.

PROJECT DESCRIPTION:

The Project Development Team (PDT), comprised of personnel from the Alaska District, Bristol Engineering, PND Engineers, CRW Engineering, NJUS, Port Commission and Port staff, are meeting twice each month to discuss questions on project integration. All design criteria has been identified and reviewed, and a Public Information Meeting was held in February 2022 to engage local planners, facility stakeholders and partners, fed/state agency staff and City Administration.

PROJECT BUDGET:

Total ROM Estimated LSF Design Costs	\$4,153,189
Federal Funding Requested	3,322,551
City Contribution (Cash Match)	830,638
Other Contribution	0
Total Funds	\$3,322,551

REQUEST:

Support is requested from the Nome Common Council for this application to the USDOT RAISE grant program to fund a minimum of 80%* of the design costs for Phases II & III of the Local Service Facilities associated with the Nome Port Modifications Project and Arctic Port Expansion – in conjunction with the USACE Alaska District design work of the General Navigation Features (GNF).


*Secretary can choose to fund up to 100% for rural project costs.

PORT OF NOME

Phone/443-6619 Fax/443-5473

Memo

TO: Mayor John Handeland & Nome Common Council
FROM: Jim West, Chairman – Nome Port Commission
THRU: Glenn Steckman - City Manager
DATE: 03/25/2022
RE: 2022 USDOT RAISE Grant Program – Local Service Facilities Engineering and Design



The following motion was passed by the Nome Port Commission at their Regular Meeting on Thursday, March 17, 2022.

1. Moved by C. Lean and seconded by C. Smithhisler, that the following motion be approved:
 - **MOTION:** Recommend the Nome Common Council authorize making application to the 2022 USDOT RAISE Grant Program for funds to complete engineering and design of the local service facilities, as part of the Army Corps' Arctic Deep Draft Port Project construction.

AT THE ROLL CALL:

Ayes: Rowe, Sheffield, Smithhisler, Lean, West, McCann
Nays:
Abstain:

The motion **CARRIED**.

Discussion on this motion is reflected in the minutes of the March 17, 2022 Regular Meeting.

Presented By:
 Port Director
Action Taken:
 Yes____
 No____
 Abstain____

CITY OF NOME, ALASKA

RESOLUTION NO. R-22-04-02

A RESOLUTION AUTHORIZING THE CITY OF NOME TO APPLY FOR AND PARTICIPATE IN THE USDOT RAISE DISCRETIONARY GRANT PROGRAM FOR FUNDING THE COMPLETION OF THE PORT OF NOME THORNBUSH SITE DEVELOPMENT

WHEREAS, the U.S. Department of Transportation (USDOT) administers the Rebuilding American Infrastructure with Sustainability & Equity (RAISE) Grant Program, which supports investments in the planning, design and/or construction of surface transportation that will have a significant local or regional impact, with at least \$75M awarded to eligible port infrastructure investments, \$15M of which seeks to directly benefit areas of persistent poverty, or historically disadvantaged communities; and,

WHEREAS, the City of Nome owns the Port & Harbor, which serves as the regional maritime hub facility for over fifty (50) western Alaska communities, transshipping fuel, cargo, gravel and construction equipment in volumes that have increased over time and caused significant impact to the existing laydown storage capacity; and,

WHEREAS, the Port of Nome's role as the only publicly-owned coastal maritime infrastructure north of the Aleutians for the refueling and resupply of Arctic vessels, has generated increased demand on staging areas, causing conflict with the growing number of vessel's homeporting out of Nome requiring winter vessel storage, thereby exhausting the existing laydown facilities; and,

WHEREAS, the U.S. Army Corps of Engineers (USACE), is actively designing the Port of Nome Modifications Project that will build the nation's first deep draft port in the U.S. Arctic, with construction scheduled to commence in 2024 and reach completion in 2027, requiring a substantial increase in laydown property for the contractor's equipment, materials and work area, within proximity to the project site; and,

WHEREAS, in 2017, the City of Nome developed approximately 8 acres of an 18-acre parcel known as the Thornbush Property within the Industrial Park area of the Port, and seeks to complete fill of the site's remaining acreage necessary to alleviate the significant demand on the port facility through application to the RAISE grant program; and,

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council supports application to the USDOT RAISE Grant Program with a match of twenty (20) percent for the completion of the Thornbush Site Development, and agrees, subject to selection by USDOT, to enter into an agreement with USDOT for a RAISE Discretionary Grant.

APPROVED and SIGNED this 4th day of April 2022.

JOHN K. HANDELAND, Mayor

ATTEST:

BRYANT HAMMOND, Clerk

PORT OF NOME COMPLETION OF THORNBUSH SITE DEVELOPMENT GRANT FUNDING STRATEGY

AGENCY	U.S. Department of Transportation
PROGRAM	RAISE Grants (Rebuilding American Infrastructure w/Sustainability & Equity)
DESCRIPTION	Funding Surface Transportation Projects having Significant/Local Regional Impact
FUNDING	\$1.5B Total – 50% to Rural Projects (Project Awards of \$1M Min/\$25M Max)
ELIGIBILITY	State, local & tribal governments (port infrastructure investment)
FED SHARE	Min 80% (Secretary may elect go fund up to 100% for rural projects)
DEADLINE	April 14, 2022 – 5:00 PM (EST)
PROJECT	PORT OF NOME THORNBUSH SITE DEVELOPMENT GRANT
APPLICANT	CITY OF NOME
\$\$ REQUEST	\$2.974M

Primary Selection Criteria:

Safety

Environmental Sustainability

Quality of Life

Mobility and Community Connectivity

Secondary Selection Criteria:

Economic Competitiveness

State of Good Repair

Partnerships and Collaboration

Innovation

Program Requirements:

Climate Change and Environmental Justice Impact Consideration

Racial Equity and Barriers to Opportunity

PROJECT PURPOSE:

The purpose of this project is to provide a robust and efficient transportation hub for the foundational to the long-term viability of communities in the region and to support oceanic travel through the Arctic. This project would complete an 18-acre storage and laydown site for cargo, machinery, equipment, vessels, and bulk loose materials moving throughout the region allowing for safe staging and storage at the Thornbush site. The development of the pad in advance of Alaska's Deep-Draft Arctic Port at Nome expansion project (referred to as the deep-draft port expansion throughout this document) will allow the necessary consolidation and protection of unstable permafrost soils that will be required to support the development.

PROJECT DESCRIPTION:

A portion of Tract A1 was filled in 2017, creating a cold storage and staging yard at the Thornbush site. The remaining 10.1 acres of the parcel is to be filled in a similar manner. The existing topography of the site slopes generally from the northwest toward the southwest. The pad expansion will follow this

general topography. The new pad will be constructed to have a 5-foot minimum thickness with an average thickness of 8 feet. Surface drainage by sheet flow is the primary method to direct surface runoff. Swales are planned to be constructed along the southern property boundaries adjacent to the Bonanza Bulk Tank Farm Addition No. 1. A 2021 geotechnical report recommends that the new pad be constructed in the late spring when the ground is still frozen. Placement of a nonwoven geotextile fabric is recommended beneath the footprint of the gravel fill pad. If dredged material is used for base fill, it should be drained and placed when in a thawed state. Rigid Board insulation is needed along the more thawed and susceptible side slopes.

Approximately 10 acres of Tract A1 will be filled during the pad expansion. At an estimated pad thickness of 8 feet, roughly 156,500 cubic yards of material and 53,800 square yards of geotextile will be required over a cleared surface. Eight feet of 2-inch-thick rigid board insulation will be placed along the 1,950-foot of perimeter to prevent excess raveling along the side slopes of the pad.

PROJECT BUDGET:

Total ROM Estimated LSF Design Costs	\$3,717,497
Federal Funding Requested	2,973,998
City Contribution (Cash Match)	749,999
Other Contribution	0
Total Funds	\$3,717,497

REQUEST:

Support is requested from the Nome Common Council for this application to the USDOT RAISE grant program to fund a minimum of 80%* of costs to complete development of the Thornbush Property Site associated with Nome's Arctic Deep Draft Port Expansion to increase critically needed laydown facilities.

*Secretary can choose to fund up to 100% for rural project costs.

PORT OF NOME

Phone/443-6619 Fax/443-5473

Memo

TO: Mayor John Handeland & Nome Common Council *JW*
FROM: Jim West, Chairman – Nome Port Commission
THRU: Glenn Steckman - City Manager
DATE: 03/25/2022
RE: 2022 USDOT RAISE Grant Program – Completing Thornbush Site Development

The following motion was passed by the Nome Port Commission at their Regular Meeting on Thursday, March 17, 2022.

1. Moved by C. Lean and seconded by C. Smithhisler, that the following motion be approved:
 - **MOTION:** Recommend the Nome Common Council authorize making application to the 2022 USDOT RAISE Grant Program for funds to complete development of the remaining 9-acres at the Thornbush laydown site.

AT THE ROLL CALL:

Ayes: Rowe, Sheffield, Smithhisler, Lean, West, McCann
Nays:
Abstain:

The motion **CARRIED**.

Discussion on this motion is reflected in the minutes of the March 17, 2022 Regular Meeting.

Action Taken:
Yes____
No____
Abstain____

CITY OF NOME, ALASKA

RESOLUTION NO. R-22-04-03

A RESOLUTION RECOGNIZING APRIL AS CHILD ABUSE PREVENTION AWARENESS MONTH

WHEREAS, trauma suffered early on in life has the propensity to affect the victim for the rest of their life; and,

WHEREAS, child abuse, one preventable such trauma, presents a clear threat to future of Nome's citizenry; and,

WHEREAS, the month of April is recognized by the U.S. Department of Health & Human Services Administration for Children & Families as National Child Abuse Awareness Month; and,

WHEREAS, other organizations in Nome, such as Kawerak's Child Advocacy Center, recognize April as Child Abuse Awareness Month; and,

WHEREAS, the City of Nome is committed to working with its partners to end child abuse within its corporate limits;

NOW, THEREFORE, BE IT RESOLVED that the Nome City Council recognizes April as Child Abuse Prevention Awareness month and commits to working with its local partners to ending child abuse within it corporate limits.

APPROVED and **SIGNED** this 4th day of April, 2022.

JOHN K. HANDELAND, Mayor

ATTEST:

BRYANT HAMMOND, Clerk

CITY OF NOME, ALASKA

RESOLUTION NO. R-22-04-04

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH RSA ENGINEERING TO UPGRADE THE HEATING & VENTILATION SYSTEMS IN CITY HALL AND THE NOME RECREATION CENTER

WHEREAS, the City of Nome owns City Hall and the Nome Recreation Center; and,

WHEREAS, the City of Nome wishes to maintain its facilities in manner that allows for maximum longevity and safe use and occupancy by the citizens of Nome; and,

WHEREAS, both City Hall and the Nome Recreation Center are in need of heating and ventilation upgrades to bring the facilities up to current code and public facility standards; and,

WHEREAS, the City of Nome solicited design proposals for heating and ventilation systems on January 13, 2022; and,

WHEREAS, RSA Engineering was selected as the most qualified and able design firm; and,

WHEREAS, RSA Engineering has submitted a fee proposal of \$269,646 for design and construction administration services for the Nome Recreation Center and a fee proposal of \$208,712 for design and construction administration services for Nome City Hall;

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council authorizes the City Manager to enter into an agreement with RSA Engineering to provide design and construction administration services for heating and ventilation upgrades to City Hall and the Nome Recreation Center.

APPROVED and **SIGNED** this 4th day of April 2022.

JOHN K. HANDELAND, Mayor

ATTEST:

BRYANT HAMMOND, Clerk

TO: The Mayor and Common Council

FROM: Glenn Steckman

RE: City Manager's Report

April 1, 2022

CDBG Grant:

City staff is looking at applying for a CDBG grant directly related to improvements for COVID-19. For instance, this money could be used to help pay for improvements to the heating and ventilation system at the Rec Center but not city hall. Why? The Rec Center is used as the City's emergency shelter. The time line is very tight. Application deadline is April 29. A public hearing will be required and a resolution from the Common Council. A training course for how to submit the grant is April 13.

I may need to request another special meeting of the common council on April 18 for a public hearing and a resolution to support the application.

Heating and Ventilation:

John Blees of Bristol Engineering will be at your meeting on Monday night to discuss the architectural and engineering drawings for the new heating and ventilation improvements at City Hall and the Rec Center. Mr. Blees will discuss the project at the work session. A resolution to proceed for plan development for an RFP will be on the regular agenda.

OSJ:

City staff is beginning to look at the future needs of OSJ. At the very least, a refreshing of the facility is on the horizon. We should also look at future IT improvements to be able to easily stream live events.

The Mini:

Starting this week the Mini is having its old stained carpet replaced and some additional painting. The City is hosting the Harbormaster's conference this year at the Mini.

Sales Tax holiday:

I had to make an executive decision before your vote to have a sales tax holiday. To properly inform sales tax collection agents that the sales tax increase to 7% was being delayed, a notice from the city was needed to be issued by March 31. This was done to avoid the increase and decrease in a short period of time.

I would like the council to consider having a 6% year round sales tax and possibly looking at eliminating other fees or other nuisance taxes.

City Manager
Glenn Steckman

Port Director
Joy Baker

Harbormaster
Lucas Stotts



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Nome Port Commission
Jim West, J
Charlie Lean, Vice
Item B.
Derek McLarty
Shane Smithhisler
Russell Rowe
Gay Sheffield
Drew McCann

**NOME PORT COMMISSION
MINUTES
SPECIAL MEETING
FEBRUARY 8, 2022 @ 6:30 PM
COUNCIL CHAMBERS CITY HALL**

The Special Meeting of the Nome Port Commission was called to order at 7:06 pm (delayed) by Chairman West at the City Hall Council Chambers.

ROLL CALL

Members Present: Smithhisler; Lean (phone); West; McCann; Rowe; Sheffield (phone); McLarty

Also Present: Joy Baker, Port Director (phone); Glenn Steckman, City Manager; Lucas Stotts, Harbormaster;

In the audience: Scot Henderson

APPROVAL OF AGENDA

Chairman West asked for a motion to approve the agenda:

Motion to approve made by McLarty, seconded by Smithhisler.

At the Roll Call:

Ayes: Lean; West; McCann; Rowe; Sheffield; McLarty; Smithhisler

Nays:

Abstain:

The motion **CARRIED**.

CITIZENS' COMMENTS None

OLD BUSINESS

- Revisions to Port of Nome Tariff No. 16.1
- Annual CPI Adjustment Graduated scale for Rock/Sand/Gravel Wharfage Rates

Chairman West asked for a motion:

Motion:

Moved by McCann, seconded by McLarty;

Approval of revisions and rates presented in the amended Port Tariff No. 16.1, and recommending Nome Common Council adopt these revisions as Port of Nome Tariff No. 16.2, to replace all previously existing tariffs.

Discussion:

Discussion continued from the earlier work session on an alternate rate structure posed by staff that would limit the largest volume to a rate equal to 60% of the base rate as opposed to 50% in last work session. Further discussion ensued on the balance of maximizing revenue streams versus attracting more gravel export business. The group eventually reached a consensus, and were prepared to vote.

Staff made an inquiry to the Chair about the presence of a potential conflict of interest, and whether the Chair should recuse. A member mentioned that Commissioner Smithhisler may also have a conflict.

Discussion was held on the handling of conflicts, chairman rulings and challenges, based on input from the City attorney during previous work session.

Chairman West disagreed he had a conflict, but disclosed that his business does sell/haul/load rock products that are exported at the Port of Nome. Chairman West passed meeting control to Vice-Chair Lean for a ruling on the presence of a conflict in West voting on revised gravel rates.

Vice-chair Lean stated he understands Commissioners were selected and appointed by the Mayor because of our varied and diverse experience and interests. He added, this came up last summer, but at that time, West had already been awarded a specific project, which is why the decision was put off until the next annual tariff revision, which we are doing now.

Lean added that unlike that time, this is a general item of discussion as we are not talking about any specific project, so the ruling is that Chairman West does not have a conflict of interest in voting on gravel rates in this tariff revision.

Prior to the vote; Commissioner Sheffield stated a challenge to the ruling by the Vice-Chair, indicating she disagreed with the process underway and felt the Chair should not vote on the scaled gravel rates, due to the perceived conflicts with his gravel business by the public.

The motion (challenge) **FAILED** due to no second.

Motion:

The following motion was made by Commissioner Lean and seconded by Commissioner Rowe:

Recommend amending the proposed gravel rate scale presented in salmon color block (below), eliminating the last category of 400,001 tons and over, and leaving the final category as 300,001 tons and over at 55% discount of the new base rate.

Discussion:

- Commissioner McLarty stated that we had discussed this at the last PC meeting and he felt we were already in agreement on the salmon color block rates and suggests that we leave those rates with all rate sections and not removed the 400,001 and over rate @ a 50% discount.
- Commissioner Rowe commented that at the previous meeting those rates were not agreed upon by all and that some commissioners felt a 45% discount was too steep and we should revisit those, which we are doing now. Feels that Leans motion may be a happy medium for all as it provides a larger discount for the larger gravel loads but also caps the discount at 55%.
- Commissioner McLarty stated that he agrees that a 50% discount is a good break but feels we should still keep the 400,001 and over rate @ a 50% discount to entice larger loads in the future.
- Commissioner Lean commented that the revenue required to manage and maintain the port and look at the development we currently are is substantial and that gravel wharfage charges are a large portion of the Ports annual revenue. Stated that gravel haul companies are still getting a significant break @ 55% but above all else, we need to maintain our Port. Stated that we have several items

coming up in the future that the Port is going to have to pay for and we need to keep rates at the front of our mind as we move forward.

- Commissioner McCann stated that he was crunching numbers and @ 55% for 800,000 tons, there is a max of \$88k in funds difference between that and the 50% rates. The differences are minimal and would support it either way.
- McLarty stated that at 50% we are still above Seward's current gravel rate of \$1.00/ton.
- Commissioner Sheffield stated she wished to withhold her vote and believed she should be allowed to abstain, and not be limited to voting yes or no.
- Chairman West stated he felt all commissioners should participate in the vote, and asked Sheffield to either vote yes or no.

At the Roll Call:

Ayes: Lean; West; McCann; Rowe

Nays: Sheffield; McLarty

Abstain: Smithhisler

The motion **CARRIED**.

Back to Commissioner McCann's original motion, with McLarty second;

Approval of revisions and rates presented in Port Tariff No. 16.1, as amended, and recommending Nome Common Council adopt these revisions as Port of Nome Tariff Rules & Regulations No. 16.2, to replace all previously existing tariffs.

At the Roll Call:

Ayes: McCann; Rowe; Sheffield; McLarty; Smithhisler; Lean; West

Nays:

Abstain:

The motion **CARRIED**.

ADJOURNMENT

Motion was made by McLarty, seconded by Smithhisler for adjournment at 7:34pm.

APPROVED and **SIGNED** this 17th day of March 2022.

JW2

Jim West, Chairman

ATTEST:

Jh Baker

Joy Baker, Port Director

City Manager
Glenn Steckman

Port Director
Joy Baker

Harbormaster
Lucas Stotts



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**NOME PORT COMMISSION
MINUTES
REGULAR MEETING
FEBRUARY 17th, 2022 @ 6:30 PM
COUNCIL CHAMBERS CITY HALL**

***Audio file damaged, minutes based on meeting notes.**

The Regular Meeting of the Nome Port Commission was called to order at 6:30 pm by Chairman West at the City Hall Council Chambers.

ROLL CALL

Members Present: Smithhisler; Lean; West; McCann; Sheffield; McLarty (Zoom)

Absent: Rowe

Also Present: Joy Baker, Port Director (Zoom); Glenn Steckman, City Manager

In the audience:

APPROVAL OF AGENDA

Chairman West asked for a motion to approve the agenda:

Motion to approve made by Lean, seconded by Sheffield.

At the Roll Call:

Ayes: Lean; West; McCann; Sheffield; McLarty; Smithhisler

Nays:

Abstain:

The motion **CARRIED**.

APPROVAL OF MINUTES

Jan 20th, 2022

Regular Meeting

Motion made by Lean, seconded by Sheffield to approve minutes;

At the Roll Call

Ayes: West; McCann; Rowe; Sheffield; McLarty; Smithhisler; Lean

Nays:

Abstain:

The motion **CARRIED**.

APPROVAL OF MINUTES

Feb 8th, 2022
Regular Meeting

Motion made by Lean, seconded by McLarty to approve minutes;

Discussion:

Commissioner Sheffield commented that she felt there were inaccuracies during the Feb 8th meeting vote on setting the scaled gravel rates, and in the minutes reflecting that meeting. She believed she should have been allowed to abstain from voting and not have to choose either yes or no, and that Commissioner Smithhisler should have recused himself and not abstained.

PD Baker advised that the City Clerk had shared the City Code which states, all members are required to vote, and only those with a conflict of interest can abstain. Baker added that she had been told the City Code supersedes Robert's Rules of Order rules.

CM Steckman advised that he would talk with the attorney for some clarification.

The motion **Failed**. Minutes were tabled until next meeting.

CITIZENS' COMMENTS

- None

COMMUNICATIONS

- 22-01-17 U.S. Needs More Icebreakers for Arctic - Naval News
- 22-01-19 Seismic and Permafrost Thaw Impacts Study
- 22-02-05 PON Letter of Support – NSF Proposal
- 22-02-10 Scientists Improve Predictions for Sea Ice Coverage - The Arctic Sounder

Discussion:

HM Stotts commented on the 22-01-19 Seismic and Permafrost Thaw Impacts Study. The intent is to install sensors in multiple locations around the Causeway and Industrial Pad to monitor seismic activity for assisting in informing how those events affect infrastructure and their subsurface materials.

COMMISSIONER UPDATES

- None

HARBORMASTER REPORT

- HM FY22 2nd QTR Report
- Operations and Maintenance
 - HML test light location and installation plan
- Alaska Commercial Passenger Vessel (CPV) – Expending \$2,345 by 30 June 2022

HM Stotts updated the members on the failures of multiple high mast light fixtures, and the plan to test a new type of fixture as provided at no charge by a lighting company, as recommended by CRW Engineering (NJUS contract firm and port expansion utilities designers). If test fixture works well, all will be replaced.

Discussion:

Brief discussion was held on what could be achieved with the CPV funds – after exchanging ideas, it was determined that more signage would be the most economical, signs that welcomed visitors to Nome (staff will investigate options and pricing).

PORT DIRECTOR REPORT/PROJECTS UPDATE

- 22-02-17 PD/Project's Report
 - America's Marine Highway System – MARAD Route Designation
 - ADDP Cost-Share Funding Options
 - Collaboration on Thornbush Property Drainage

PD Baker highlighted ADOT will be putting the Port Rd Reconstruction Project out to bid in Aug 2022, with construction scheduled for the 2023 summer season.

Additional information on the proposed M5 Route Extension Designation under MARAD was outlined, with an update that the issue is currently being considered by ADOT Commissioner's office for serving as the route sponsor or co-sponsor.

PD Baker advised on the cost-share funding options available to the City, and that it was a fluid document that is updated as often as necessary. Further updates will be shared with the group.

There was a brief highlight of the need to collaborate with BFI on their Thornbush property infill project, in order to ensure drainage was established in a way that was mutually acceptable to both parties. John Bles, City Engineer, is working with Umiaq, BFI engineers, to coordinate a smooth design integration.

Discussion:**OLD BUSINESS**

- None

NEW BUSINESS

- Port Expansion – Elements of Deep Water Dock Design
 - Drainage
 - Surfacing

Discussion:

Tabled, pending additional information from design firm.

ADJOURNMENT

Motion was made by for adjournment at 7:35pm.

APPROVED and **SIGNED** this 17th day of March 2022.



Jim West, Chairman

ATTEST:


Joy Baker, Port Director

Date: March 28, 2022
To: Glenn Steckman, City Manager
From: Amy Phillips-Chan, Museum Director
CC: Bryant Hammond, City Clerk



RE: 2022 Iditarod at the Carrie McLain Museum

2022 Iditarod at the Carrie McLain Museum

The Carrie McLain Museum experienced heavy visitation, increased sales, and active participation in public programs during the 2022 Iditarod Trail Sled Dog Race. Museum staff received many positive comments on the exhibits and programs. Visitors seemed overall happy to be in Nome and pleased with their Iditarod experience.

Museum Report March 11 to March 21, 2022

- **Visitor Attendance: 405** (approx. 90% of visitors were from out of town. The majority of local residents participated in museum programs. A few Nome residents came to visit the museum with out of town family members.)
- **Museum Sales: \$2015.00** (Admission fees accounted for approx. 50% of all museum sales. The top two sellers in the gift store were art prints and books.)
- **Public Programs: 14** (The museum offered public programs Mon-Fri with several offerings of public favorites including a museum tour (5), Iditarod talk with Howard Farley (5), Nome Kennel Club stories with mushers (2), Discovery Saloon presentation with Carol Gales (1), and talk and book signing with Dan Seavey (1).)

Appreciation

Special thanks go to our presenters for sharing their expertise, lived experiences, and enthusiasm for Nome during the 2022 Iditarod! Howard Farley, Carol Gales, Dan Seavey, Kirsten Bey, Stephanie Johnson, Conner Thomas, Diana Haecker, and Aaron Burmeister





The Nome Kennel Club and past and current Iditarod racers shared exciting adventures from the trail.



Museum visitors enjoy a guided tour of exhibits in the main gallery.



2022 Iditarod Teacher on the Trail Jim Deprez visits with Howard Farley.