

Mayor
John K. Handeland

Manager
Glenn Steckman

Deputy Clerk
Jeremy Jacobson



Nome Common Council
Scot Henderson
Doug Johnson
Mark Johnson
Adam Martinson
Cameron Piscoya
M. Sigvanna Tapqaq

**NOME COMMON COUNCIL
REGULAR MEETING AGENDA
MONDAY, JULY 24, 2023 at 7:00 PM
COUNCIL CHAMBERS IN CITY HALL**

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

COMMUNICATIONS

PRESENTATION BY RURAL PARTNERS NETWORK

A. VERBAL

CITIZEN'S COMMENTS

UNFINISHED BUSINESS

NEW BUSINESS

- A. R-23-07-02 A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF NOME AND CHERYL THOMPSON FOR THE POSITION OF MUSEUM DIRECTOR,

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- B. R-23-07-03 A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF NOME AND JOY BAKER TO SERVE AS A PROJECT MANAGER FOR THE ARCTIC PORT FOR THE CITY OF NOME

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UTILITY MANAGER'S REPORT

- A. Activity Report: July 10 - July 21, 2023,

VERBAL

CITY MANAGER'S REPORT

- A. Activity Report: Jul 10 - July 21, 2023,

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- B. Public Works Quarterly Report,

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- C. Port Director - Quarterly Report,

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- D. Kegoayah Kozga Library Quarterly Report,

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[E.](#) Information Technology Quarterly Report,
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[E.](#) Building Inspector Quarterly Report,
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CITIZEN'S COMMENTS

COUNCIL MEMBER'S COMMENTS

MAYOR'S COMMENTS AND REPORT

A. Activity Report: July 10 - July 21,
VERBAL

EXECUTIVE SESSION

[A.](#) Discussion of Personnel and Legal Matters the Immediate Knowledge of Which May Have Adverse Effects on City of Nome Finances,
VERBAL

ADJOURNMENT

Presented By.
City Manager

Action Taken:
Yes ___
No ___
Abstain ___

CITY OF NOME, ALASKA

RESOLUTION NO. R-23-07-02

**A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT BETWEEN
THE CITY OF NOME AND CHERYL THOMPSON FOR THE POSITION OF
MUSEUM DIRECTOR**

WHEREAS, the City of Nome wishes to employ the services of Cheryl Thompson as the Museum Director; and,

WHEREAS, Cheryl Thompson wishes to be employed as the Museum Director under the terms and conditions recited in the accompanying contract; and,

WHEREAS, the Museum Director position is considered a professional exempt position not subject to overtime provisions of the Federal Fair Labor Standards Act and Alaska Wage and Hour Act; and,

WHEREAS, the City and Cheryl Thompson desire to provide for certain procedures, benefits, and requirements regarding the employment of Cheryl Thompson by the City.

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council authorizes the City Manager to enter into the accompanying agreement with Cheryl Thompson for the position of Museum Director.

APPROVED and **SIGNED** this 24th day of July, 2023.

JOHN K. HANDELAND
Mayor

ATTEST:

JEREMY JACOBSON,
Deputy City Clerk

EMPLOYMENT AGREEMENT
Between the CITY OF NOME, ALASKA and CHERYL THOMPSON for the
Position of Museum Director for the City of Nome

This Agreement, effective the 1st day of August, 2023, is between the City of Nome (hereinafter referred to as "City") and Cheryl Thompson (hereinafter referred to as "Employee"). The City agrees to employ the Employee as the Museum Director of the Carrie M. McLain Memorial Museum under the direction of the City Manager. This agreement shall continue until July 31, 2026, unless terminated or extended as provided below.

In consideration of the mutual covenants and promises of the Parties hereto, the City and the Employee agree as follows:

Section 1. MUTUAL ASSENT TO EMPLOYMENT

The City hereby employs the Employee to perform services as the Museum Director of the Carrie M. McLain Memorial Museum in the City of Nome, Alaska, and Employee hereby accepts and agrees to such employment.

Section 2. GOVERNING LAW

Unless otherwise provided in this Agreement, this agreement and the employment of the Employee hereunder shall be subject generally to all applicable provisions of Title 29 of the Alaska Statutes and the Nome Municipal Code and all amendments thereto and judicial determinations thereof. In the case of any conflict between the provisions of Chapter 2.45 of the Nome Municipal Code and any personnel policies adopted pursuant thereto, the terms of this contract shall govern.

Section 3. DUTIES OF CITY MANAGER'S EXECUTIVE ASSISTANT

Under the direction of, and answerable to the City Manager, the Employee shall perform all duties required as described in the job description attached as Appendix A of this Agreement, and other duties as assigned.

Section 4. EXTENT OF SERVICES

The Employee shall devote sufficient time, attention, knowledge and skills to the interests of the City to provide for efficient, effective, accountable and credible administration and operations of the Carrie M. McLain Memorial Museum. Employee agrees not to undertake any obligations, have other business affiliations, or engage in any activities which are competitive, incompatible, adverse to, or in conflict with, the City's interests, except as provided in this Agreement or as specifically approved by the City Manager. This does not prohibit Employee from being involved with unrelated business or passive personal investments.

Section 5. TERM OF EMPLOYMENT

This Agreement shall be for a Term of three (3) years, from August 1, 2023 to July 31, 2026, subject to termination provisions by either of the Parties as addressed in following sections of this Agreement. Upon expiration of the initial Term, the parties may, by mutual consent, extend the Employment Agreement for additional years.

Section 6. TERMINATION OF THE EMPLOYMENT AGREEMENT

A. The Parties agree that the City's business can only succeed if the Employee and the City Manager enjoy a working relationship based upon mutual respect, trust, and positive attitudes. Accordingly, Employee serves at the pleasure of the City Manager and is an "at will" employee of the City of Nome. The City may terminate the employment of the Employee, without cause, at any time during the term of this Agreement by directing written notice of termination to Employee by certified or registered mail, return receipt requested, or by hand delivery. In the event of termination without cause while Employee is ready, willing, and able to perform the duties of the Museum Director of the Carrie M. McLain, City shall pay Employee a sum equal to two (2) month of Employee's annual compensation. The Employee shall also be entitled to the balance of accrued personal leave to the date of termination.

8. City may terminate Employee for "just cause" based upon the performance and professional conduct of the Employee. Should City intend to terminate Employee for "just cause," Employee shall be given written notice of the reasons for the termination and an opportunity to respond in person before the City Council, in either open or executive session at Employee's sole option, prior to the effective date of the termination of employment. If the relationship is so terminated; the Employee shall not be entitled to any severance or termination pay. The Employee shall be entitled to the balance of accrued personal leave to the date of termination.

C. The Employee, for any reason or no stated reason, may terminate this Agreement upon giving sixty (60) days written notice to the City Manager. Upon receipt of notice, the City Manager may immediately terminate the relationship, or require the Employee to continue employment for a period not to exceed sixty (60) days, at the regular rate of pay from the date of receipt of notice. If the relationship is so terminated, the Employee shall not be entitled to any severance or termination pay. The Employee shall be entitled to the balance of accrued personal leave to the date of termination.

Section 7. COMPENSATION

A. It is agreed and understood by the Parties that the position of the Museum Director of the Carrie M. McLain Memorial Museum is an exempt position under the guidelines of the Federal Fair Labor Standards Act and

the Alaska Wage and Hour Law. It is specifically understood by the Parties that no overtime compensation will accrue to the Employee or be offered or paid to the Employee.

B. The City shall pay Employee in full payment of Employee's compensation at the annual rate of Ninety Thousand Dollars (\$90,000.00) for twelve (12) months of employment.

C. At the one-year mark, and thereafter on the annual anniversary dates of employment, the City Manager shall conduct a performance evaluation. ¹Employee may receive a salary increase after the annual evaluation, during the term of this Agreement, based upon that performance evaluation.

Section 8. BENEFITS

A. The City shall provide the Employee, Employee's spouse, and dependents with health (medical, dental, vision) insurance coverage equivalent to the insurance package provided to regular City employees.

8. The City agrees that the Employee will participate in the Public Employees Retirement System (PERS).

C. The City shall provide the Employee with a term life insurance policy in an amount of Fifty Thousand dollars (\$50,000).

D. The City shall provide the Employee workers' compensation insurance coverage.

Section 9. LEAVE

The Employee shall accrue 21.33 hours of personal leave per month (32 days per year). Any unused personal leave at the termination of employment will be paid to the Employee at the wage rate in effect at the time. Any personal leave time may not be taken unless authorized by the City Manager.

Section 10. HOLIDAYS

The City shall extend to the Employee all holidays awarded to regular City employees.

Section 11. CITY VEHICLE

The City shall provide, for business use of the Employee only, an existing vehicle owned by City providing for insurance, fuel and maintenance of such vehicle.

Section 12. PERFORMANCE EVALUATIONS

The City Manager shall conduct and present a written performance evaluation of the Employee's work annually, and emergency evaluations as deemed necessary by the City Manager to call attention to marked improvements or deterioration of the Employee's work performance.

Section 13. ENTIRE AGREEMENT

This instrument and identified appendices contain the entire Agreement of the Parties. It may not be changed orally, but only by agreement in writing and signed by all Parties hereto.

Wherever approval of the City is required, it is understood that such approval will be by the City Manager of the City of Nome, Alaska.

Section 14. CONTRACT APPROVAL

This Agreement shall become effective after signature by the Employee and the City Manager.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates indicated

Glenn Steckman, City Manager **Date**

Cheryl Thompson, Employee **Date**

Presented By.
City Manager

Action Taken:
Yes ___
No ___
Abstain ___

CITY OF NOME, ALASKA

RESOLUTION NO. R-23-07-03

**A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT BETWEEN
THE CITY OF NOME AND JOY BAKER TO SERVE AS A PROJECT
MANAGER FOR THE ARCTIC PORT FOR THE CITY OF NOME**

WHEREAS, the City of Nome wishes to employ the services of Joy Baker as the Project Manager of the Port of Nome; and,

WHEREAS, Joy Baker wishes to be employed as the Project Manager under the terms and conditions recited in the accompanying contract; and,

WHEREAS, the Project Manager position is considered a professional exempt position not subject to overtime provisions of the Federal Fair Labor Standards Act and Alaska Wage and Hour Act; and,

WHEREAS, the City and Joy Baker desire to provide for certain procedures, benefits, and requirements regarding the employment of Joy Baker by the City.

NOW, THEREFORE, BE IT RESOLVED that the Nome Common Council authorizes the City Manager to enter into the accompanying agreement with Joy Baker for the position of Project Manager of the Port of Nome.

APPROVED and SIGNED this 24th day of July, 2023.

JOHN K. HANDELAND
Mayor

ATTEST:

JEREMY JACOBSON,
Deputy City Clerk

EMPLOYMENT AGREEMENT

between the CITY OF NOME, ALASKA and Joy Baker to serve as a Project Manager for the Arctic Port for the City of Nome.

This Agreement, effective the 7 day of October, 2023, is between the City of Nome (hereinafter referred to as 'City') and Joy Baker (hereinafter referred to as 'Employee'). The City agrees to employ the Employee as the Project Manager of the Port of Nome under the direction of the City Manager. This agreement shall continue as provided in Section 5 below, unless terminated or extended as provided below.

In consideration of the mutual covenants and promises of the Parties hereto, the City and the Employee agree as follows:

Section 1. MUTUAL ASSENT TO EMPLOYMENT

The City hereby employs the Employee to perform services as the Project Manager of the Port of Nome for the City of Nome, Alaska, and Employee hereby accepts and agrees to such employment.

Section 2. GOVERNING LAW

Unless otherwise provided in this Agreement, this agreement and the employment of the Employee hereunder, shall be subject generally to all applicable provisions of Title 29 of the Alaska Statutes and the Nome Municipal Code and all amendments thereto and judicial determinations thereof. In the case of any conflict between the provisions of Chapter 2.45 of the Nome Municipal Code and any personnel policies adopted pursuant thereto, the terms of this contract shall govern.

Section 3. DUTIES OF PROJECT MANAGER

Under the direction of and answerable to the City Manager or their designee the Employee shall perform all duties required of as the Project Manager for the Port of Nome. Employee shall perform such duties as specified by law, ordinance, and position description. Employee is expected to supervise the staff of the Port of Nome and to provide support to the City Manager, Port Commission and Common Council. Employee is also subject to other duties as assigned by the City Manager.

Section 4. EXTENT OF SERVICES

The Employee shall devote enough time, attention, knowledge, and skills to the interests of the City to provide for efficient, effective, accountable, and credible administration and operations of the Port of Nome. Employee agrees not to undertake any obligations, have other business affiliations, or engage in any activities which are competitive,

incompatible, adverse to, or in conflict with the City's interests, except as provided **in** this Agreement or as specifically approved by the City Manager. This does not prohibit Employee from being involved with unrelated business or passive personal investments. The Employee shall work an average thirty hour work week.

Section 5. TERM OF EMPLOYMENT

A. This Agreement shall be for a eight month term. Starting October 7, 2023 and expiring May 1, 2024

B. Upon expiration of the Initial Term, the Parties may, by mutual consent, extend the Agreement for additional periods of time. The Employee must provide to the City at least sixty (60) days written notice prior to the expiration of the Initial Term and approved extension term(s) of the Agreement, informing the City of his intent to enter into an extension.

Section 6. TERMINATION OF THE EMPLOYMENT AGREEMENT

A. The Parties agree that the City's business can only succeed **if** the Employee and the City Manager enjoy a working relationship based upon mutual respect, trust, and positive attitudes. Accordingly, Employee serves at the pleasure of the City Manager and is an "at will" employee of the City of Nome. The City may terminate the employment of the Employee without cause at any time during the term of this Agreement by directing written notice of termination to Employee by certified or registered mail, return receipt requested, or by hand delivery. In the event of termination without cause while Employee is ready, willing, and able to perform the duties of Port Director, the City shall pay Employee a sum equal to two months of Employee's annual compensation. The Employee shall also be entitled to the balance of accrued personal leave to the date of termination.

B. City may terminate Employee for Cause. Termination for "Cause" means termination because of (a) willful misconduct **in** the performance of Employee's duties, conviction of Employee of a felony, a crime involving moral turpitude, or any other illegal conduct substantially detrimental to the business or reputation of the City, dishonesty which has resulted in material damages to the property or business of the City, material misappropriation of, or intentional material damage to, the property or business of the City, Employee's perpetration of fraud on the City which has resulted in material damage to the City; (b) Employee's willful or negligent failure to perform Employee's duties, including Employee's refusal to comply in any material respect with the reasonable and legal directives of the City Manager, so long as such directives are not inconsistent with Employee's position and duties, and such refusal to comply is not remedied within 10 working days after written notice from the City Manager, which notice shall state that failure to remedy such conduct shall result **in** termination; or (c) any loss of confidence on the part of the City Manager **in** Employee's ability to continue to effectively carry out Employee's duties under this Agreement. Should City intend to terminate Employee for cause,

Employee shall be given written notice of the reasons for the termination and an opportunity to respond in person before the City Council in an open or an executive session at Employee's sole option, prior to the effective date of the termination of employment. If the relationship is so terminated, the Employee shall not be entitled to any severance or termination pay. The Employee shall be entitled to the balance of accrued personal leave to the date of termination.

C. The Employee may terminate this Agreement at any time with or without cause upon giving sixty (60) days written notice to the City Manager. Upon receipt of notice, the City Manager may immediately terminate the relationship or require the Employee to continue employment for a period not to exceed sixty (60) days at the regular rate of pay from the date of receipt of notice. If the relationship is so terminated, the Employee shall not be entitled to any severance or termination pay. The Employee shall be entitled to the balance of accrued personal leave to the date of termination.

D. If any disputed termination under Section 6.B. is subsequently determined to have been without cause, Employee's recovery shall be limited to those payments specified In Section 6.A.

Section 7. COMPENSATION

It is agreed and understood by the Parties the position of Harbormaster is an exempt position under the guidelines of the Federal Fair Labor Standards Act and the Alaska Wage and Hour Law. It is specifically understood by the Parties that no overtime compensation will accrue to the Employee or be offered or paid to the Employee. Employee may request flex scheduling, subject to prior approval by City Manager.

A. The City shall pay Employee in full payment of Employee's compensation at a salary of \$2,014.80 per week or \$67.16 per hour.

B. At the end of each year of employment under the Term of this Agreement, and based upon satisfactory performance as determined by the performance evaluation conducted by the City Manager, the City may increase the Employee's regular rate of pay the next year of employment.

Section 8. BENEFITS

A. The City shall provide the Employee, Employee's spouse, and dependents with health (medical, dental, vision) insurance coverage equivalent to the insurance package provided to regular City employees.

B. The City agrees that the Employee will participate in the Public Employees Retirement System (PERS).

C. The City shall provide the Employee with a term life insurance policy in an amount of Fifty

Thousand dollars {\$50,000}.

- D. The City shall provide the Employee workers' compensation insurance coverage.

Section 9. LEAVE

The Employee shall accrue 18.50 hours of personal time off per month. Any unused personal time off at the termination of employment will be paid to the Employee at the wage rate in effect at the time.

Section 10. HOLIDAYS

The City shall extend to the Employee all holidays awarded to regular City employees.

Section 11. BUSINESS CONFERENCES/TRAINING/EDUCATION/MEMBERSHIP

A. Attendance at meetings and organizational memberships are subject to written request by the Employee and advanced approval by the City Manager. Funding for membership dues and training conferences are subject to annual budget approval by the Nome Common Council.

B. Upon presentation of proper evidence of expenditures directly related to the official duties of the Employee, City shall reimburse Employee in accordance with its normal procedures for such reimbursement.

Section 12. CITY VEHICLE

The City shall provide, for business use of the Employee only, an existing vehicle owned by City, providing for insurance, fuel, and maintenance of said vehicle.

Section 13. PERFORMANCE EVALUATIONS

The City Manager shall conduct and present a written performance evaluation of the Employee's work as provided above in Section 7, in addition to any emergency evaluations as deemed necessary by the City Manager to call attention to marked improvements or deterioration of the Employee's work performance.

Section 14. ENTIRE AGREEMENT

This instrument and identified appendices contain the entire Agreement of the Parties. It may not be changed orally, but only by agreement in writing, signed by all Parties hereto. Wherever approval of the City is required, it is understood that such approval will be by the Common Council of the City of Nome.

Section 15. CONTRACT APPROVAL

This Agreement shall become effective after signature by the Employee and the City Manager.

END

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates indicated.

CITY OF NOME, ALASKA

EMPLOYEE

**Glenn Steckman
City Manager**

Date

Joy Baker

Date

ATTEST:

Bryant Hammond City Clerk

Date

TO: Mayor and Common Council

From Glenn Steckman

RE: City Manager report

July 21, 2023

National Night Out:

National Night Out will be held on August 1st from 6-8pm at the Recreation Center. National Night Out is held in communities across the country to encourage interaction by local community members with their local police department and first responders. Joining in this year's event will be the NPD, NVAD and the NVFD. There will be refreshments and prizes. Kawerak will also be part of the event.

Police Radio System Update:

City staff has received from Federal Engineering the draft report on the City's radio systems. As you may remember, Federal Engineering was engaged to perform an analysis of our current system and what needs to be addressed. The report has identified what could be up to \$1,100,000 of needed improvements. However, staff has also identified some possible savings. The next step will be to request Federal Engineering to develop a draft RFP to issue to contractors to make the improvement.

Coast Guard:

The Coast Guard will be up here next week in Nome to perform enforcement, education and to discuss local needs in the community.

Department Reports:

Please find attached the department reports for you to review. Additional reports will be submitted next meeting.

Nome Housing Coalition:

The coalition met this past Wednesday to hear from Jolene Lyons with Bering Straits Housing Authority and its plans for the region and their approach on this matter.

Home Plate LLC provided an update on their new building construction. It may be ready as soon as November for occupancy. The building will have 15 studio apartments that will be furnished. The building will also include a manager's apartment. There are currently 60 candidates for these units.

Quick Stop and Hanson's

The two local liquor dispensers will reduce their alcohol sales by one hour each night Monday thru Saturday starting next week

Date: April 6, 2023

To: Glenn Steckman, City Manager

CC: City Clerk

Cheryl Thompson, Administrative Assistant

From: Cole Cushman, Public Works Supervisor

Re: Quarterly Report, Fiscal year 22-23 4th Quarter

Road Crew

The road crew has had equipment problems this last quarter, almost all the way around. They have had to switch equipment out and do some of the tasks using alternative methods. This, in addition to the slow breakup, has slowed the progress in some of the task, such as getting the winter garbage covered, and working on drainage. Some of the equipment issues were made worse by the supply issues which have been affecting everyone. Once the snow melted, the crew had roads which were in poor condition from coming out of last fall's wetness. It became necessary to using oversized rock (3/4"-2") to fill some of the deeper holes and give structure to soft roads. The crew graded, repaired and added calcium for dust control as the roads became workable.

The crew had a race against the barges in late May and early June to get the City Dock repaired from typhoon Merbock's damage. It was necessary to excavate around a thousand yards of mixed sand and debris and bring in a similar amount of pit run, road material and crushed aggregate. The City Dock was ready before the first barge. As part of the City Dock project, the crew repaired the jersey rails at the causeway bridge to make that portion of the road a little safer. The road crew has also been working on some of the other FEMA projects including the South Wall/East Ramp area. The crew was also tasked with a repair of the barge ramp and had to create a special modification to the high deck trailer to achieve this.



As always, the road crew did their annual U Call/We Haul, City Cleanup Day, set up for Memorial Day, Midnight Sun & 4th of July activities, and pitched in to help install the floating docks.

Building Maintenance

The maintenance crew lost their foreman this quarter, and has been learning to work together. They have overcome a few issues with the buildings and are working on a few projects as time allows. Among these projects is pressure washing and staining the outside of the morgue and doing repairs on the public works shop. They are also assisting Polar Pools with the swimming pool as needed.

One of the challenges they have had has been the removal of everything from the second and third floor of the public works building. This all had to be sorted into what was being kept and put into connexes and what had to be thrown away. They have also stripped the walls and ceiling of the third floor down to bare studs/trusses. This work will continue onto the second floor and the crew is working on a couple changes in the interior layout so it better accommodates what public works has evolved into. This includes moving the break room and office to the second floor, adding bathrooms and expanding the available first floor space for equipment and maintenance. Building maintenance has picked up a couple high schoolers from Jill Peter's Summer Work Program and has them building a "buck and rail" fence at the cemetery with Fish and Game and helping clean out the building at the monofill.



Landfill

As happens every year, the landfill was a bit of a mess after breakup. The windblown trash covered the surrounding tundra and plugged up the fences and the wet stink was actually visible. A broken dozer slowed the process of getting the garbage covered, and made it necessary to move another dozer out there. The entire department pitched in and did a cleanup of the area around the landfill and then helped out getting the winter garbage consolidated and covered.

Moving Forward

Public Works has no shortage of projects to complete this year. From FEMA projects to building upgrades to recreational facility improvements, there is enough for the crews to stay busy and then some. Each side of public works is trying to take care of the outside activities every day it's possible and do the inside jobs when the weather doesn't cooperate. This upcoming year is already full of challenges for Public Works to step up and face.





Memo

To: Glenn Steckman – City Manager
From: Lucas Stotts – Harbormaster
CC: Joy Baker – Port Director; Nome Port Commission
Date: July 17, 2023
Re: 4th Quarter Report F23

Office/Accounting:

Port staff continue pursuing collections with customers that have returned for the ice-free season, as well as those no longer using the facility. This follow up activity occurs in and around daily operations with customers in the normal course of business.

Staff have been busy planning, budgeting and dealing with compliance issues along with reconciling items in the field with account records. Updates to stats are underway with fiscal year closing to incorporate into fiscal planning and health.

Carolyn Ahkvaluk was hired into the new full-time Port Office position being shared with the Public Works department titled Office / Procurement Manager. This position assists the Port with accounting and office management while also assisting Public Works with procurement and other office related work. Alex Thomson has continued to perform well with the City in the full-time position of Deputy Harbormaster. Robert Baranska also returned for a second year in the seasonal position of Dock Watch.

Operations:

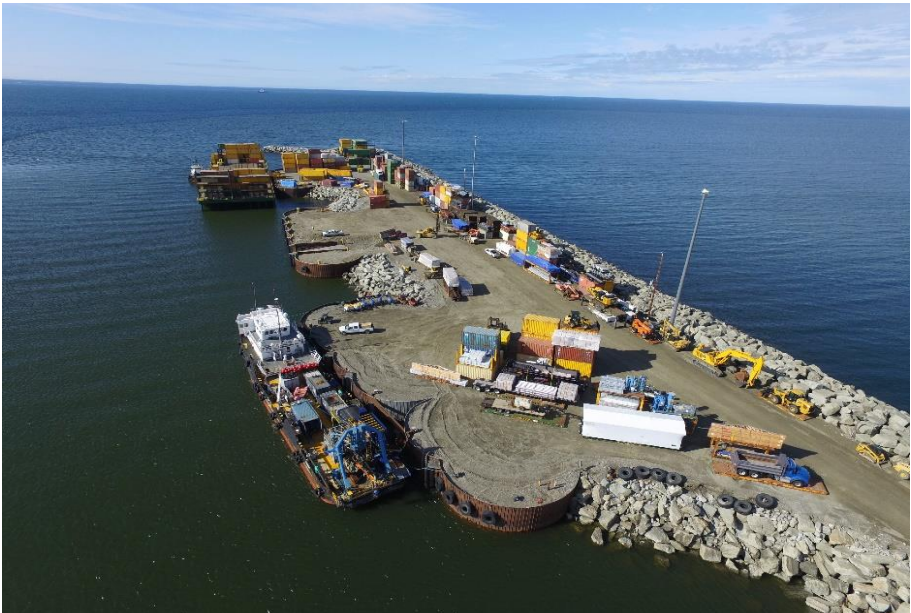
The Port of Nome summer shipping season typically begins in the last weeks of May and we are in full-swing by the first week of July. The winter seasonal ice traditionally breaks up offshore and in the Outer Harbor in the last two weeks of May, and in the Small Boat Harbor the last week of May. We experienced a very late spring breakup this season with ice lingering in the Small Boat Harbor causing us to not be able to install the floating docks until June 11th due to ice conditions.

Cargo Operations have been off to a very busy start at both the Causeway and Small Boat Harbor facilities, with docks full most days with a waiting list for dock access. We have several separate large gravel and rock hauling operations ongoing at the facility which keeps several stockpiles of material sitting at the facility in multiple locations. Coordinating material hauling operations truck traffic continues to be focus to ensure clear routes with minimal disruption to other port operations.

| ARRIVE | DEPART | SHIP NAME | LOA | BERTH |
|--------------------|--------------------|-----------------------|------------|--------------|
| 5.27.23 | 5.27.23 | SCENIC ECLIPSE | 552' | Anchor |
| 7.18.23 | 7.18.23 | ROALD AMUNDSON | 460' | City & Mid |
| 7.30.23 | 7.30.23 | SCENIC ECLIPSE | 552' | Anchor |
| 8.14.23 | 8.14.23 | NG RESOLUTION | 407' | City |
| 8.19.23 | 8.19.23 | ROALD AMUNDSON | 460' | City & Mid |
| 8.21.23 | 8.21.23 | HANSEATIC NATURE | 457' | Anchor |
| 9.7.23 | 9.7.23 | NANSEN | 460' | City & Mid |
| 9.14.23 | 9.14.23 | SILVER WIND | 512' | Anchor |
| 9.17.23 | 9.17.23 | SEABORNE VENTURE | 566' | Anchor |
| 9.18.23 | 9.18.23 | L' AUSTRAL | 460' | City & Mid |
| 9.21.23 | 9.21.23 | SYLVIA EARLE | 345' | Anchor |
| 9.24.23 | 9.24.23 | LE BOREAL | 460' | City & Mid |
| 10.5.23 | 10.5.23 | LE COMMANDANT CHARCOT | 492' | Anchor |
| | | | | |

(2023 Cruise Ship Schedule)

13 total cruise port calls were schedule for Nome in the 2023 season. The first cruise the SCENIC ECLIPSE scheduled to arrive May 27th, had to cancel that port call due to late breakup and ice conditions in the region. 12 cruise vessels are still on schedule and calling on the Port of Nome for the dates above. 8 of the cruise stops will be a full-turn, or have passengers both being loaded and unloaded from the vessel and flying in/out of Nome with luggage. We have not yet received word on how many of the trips include local city tours, gold panning, etc. Three of the cruise vessels coming this season have not visited Nome in past years and are new to the facility and region.



(06.12.23 Nome Causeway – Busy Spring Operations at the Port of Nome)

Maintenance:

Work in progress or completed:

- Apply coatings and repair Floating Docks for Small Boat Harbor
- Install temporary High Mast Light units on West Gold and City Docks before fall season when needed.
- Launched Floating Docks and installed for the season.
- Log removal from Small Boat Harbor deposited by Typhoon Murbok.
- Belmont Beach log and debris removal from Typhoon Murbok.
- Install tide gauge boards to give staff and users a visual indicator to the current water levels in the facility.
- Continue to weld and service Bull rail on Causeway docks and then paint yellow coating.
- Push dredge tailings on Thornbush Pad and continue to fill undeveloped portions.
- New Floating Docks for small craft in Small Boat Harbor.
- New used oil collection tank for Small Boat Harbor.
- Replace remaining ring buoy lines with line bags to provide further reach and protection from UV rays.
- Perform annual maintenance on port vehicles and install new radios and hand lighting units.
- Spring facility annual cleanup.
- Remove small anchor bolts for SBH Floating Dock Anchor Chain shore connection and install larger eye-bolts.
- Rebuild dock faces and lowland lay-down areas after large September storm that washed away material.
- Clean remaining sand out from South Wall area of Small Boat Harbor that packed under walkway and onto walkway area, deposited from Typhoon Murbok.
- Surface grading and washout repair from heavy commercial equipment traffic and fall erosion due to storms.

Vehicle Status:

2002 FORD F350 Flatbed (Fair) – New water cooler/tune up last fall. Needs new bed (rust from calcium/sand) or replace vehicle soon.

2005 CHEVY Trailblazer (Bad) – Blown engine, inoperable, moved to the surplus pile.

2010 Guardian SAR/Workboat (Good)

2010 Guardian Trailer (Good)

2012 GMC Sierra Crew Cab 4X4 (Good) Needs new taillights and rear bumper.

2014 FORD F250 4X4 (Good)


2014 FORD Explorer (Good)

2020 TuffBoat Work Skiff (Good)

2020 TuffBoat Work Skiff Trailer (Good)



Kegoayah Kozga Library

DATE: July 7, 2023
TO: W. Glenn Steckman III, City Manager
FROM: Marguerite La Riviere, Library Director 

SUBJECT: FY2023 Fourth Quarter Report

A full year of Extended Library Hours Began July 1, 2022:

The Kegoayah Kozga Public Library has been open their scheduled 40 hours a week for one full year:

Monday through Thursday 12:00 noon to 7:00 p.m.

Friday and Saturday 12:00 noon to 6:00 p.m.

Closed Sundays and Holidays

FY23 Public Library Assistance Grant:

The Library Director prepared and submitted the FY24 Public Library Assistance Grant.

Grant Duties for Other Departments by Library Director:

In addition to writing and maintaining the grants for the library, the Library Director was tasked by the Finance Director and the City Manager with the following grants:

DHSS Healthy and Equitable Community Funding 2023 grant Amendment #1 (\$103,317.00):

The Library Director submitted a new grant request this year for funding to the Alaska Department of Health and Safety. This reimbursement grant in the form of Amendment #1 to our current Memorandum of Agreement was awarded in the amount of \$103,317. Prior awards have been successfully completed and all reports submitted which were: DHSS Community Funding 2021 grant **(\$171,049.82)** and Community Funding 2022 grant **(\$68,549.87)**. Since 2020, the City of Nome has been awarded **\$342,916.00** under this grant program.

All Library Programming has been in-library programming since June 2022:

The Kegoayah Kozga Public Library returned to all in-library programming last June. During FY2023, the library welcomed over 2,000 patron visits to its youth programming. This includes story hour, older youth programming, holiday programming, movie nights, special Duplo story hour days and the readers and leaders programming. We were also very happy to have one of the Bering Land Bridge National Preserve park rangers volunteer this summer to attend our youth programming on our sand art craft day and bring a microscope so the youth could look at the difference in grains of sand.

Readers and Leaders: This program is led by High School English Teacher Rachel Finney. Readers and Leaders meets twice a week at the library for one hour each day during the school year (mid/late September-mid May). The goal of the program is to increase literacy and fluency skills among 1st through 3rd grade students. We celebrated the completion of our first year offering this program and invited participants and their families to join an end of the year celebration that included giving each youth attendee a free book donated by the Bering Sea Lions Club.

2023 Summer Reading Program:

The themes for the summer reading program this year are “Find Your Voice” and “All Together Now”. The library has registered 140 youth for the summer reading program this year. We have welcomed class visits including a summer school class visit and offered youth programming including a story hour recommended for ages 3 to 7 and a youth craft and library activity program recommended for youth ages 8 to 13.



July 21, 2023

City of Nome
Information Technology
2nd Quarter Report (Apr-June)

To whom it may concern,

For security purposes of the Cities IT infrastructure most details will be left out and this is a general summary of items.

- GCSIT's renewal was completed and underway in the renewal contract for Managed Services.
- Nome Police Department completed new (6) six patrol PC's replacing ones that went out of warranty.
- Fastwyre provided a temporary internet solution during outage.
- Many desktops are being replaced with laptop docking solutions for those assigned a laptop to reduce device count.
- The internet outage provided substantial interruption in many of city functions.

Thank you,

Wade Harrison
City IT Liaison

7/20/23,

Building Inspector Report

Working with Bryant on incentive program and “punch list “of dilapidated buildings for abatement (repair or demolition) (Currently 48 properties). Encourage clients to address fractionalized heirs if that is impediment to moving forward on improving property to avoid abatement.

Using tablet in field to streamline abatement process (access data in the field rather than coming back to office to research properties)

Looking at tightening Vacant Building Regulations to discourage long term storage and encourage repair, renovation or demolition.

Following up on flood damaged properties in aftermath of Merbok.

Putting together Flood Plain information for any potential buyer of Nugget Inn.

Assisting with new permits and inspections of approved permits (NPS Duplex, Home Plate Apartments, Bonanza Fuel Station, Bonanza Tank Farm Thermo Syphons, Bering Air Hangars and other Residential Renovations. Have received permits for new construction also.

Finalized abatement and sale of Halladay property (with Bryant’s help). Received call from owner’s attorney stating Title has cleared and expecting to close on sale next week (demolish leaning existing structure and possible renovation of two structures).

Studying for 2021 IFC and 2021IBC Certifications.

Ordering most current codes (IFC, IBC, IRC. currently online with subscription of ICCsafe)

Will order 2020 NEC and 2018 UPC.

Received approval for extra 7.5 hrs. per week for summer season.