

**Mayor**  
John K. Handeland

**Manager**  
Glenn Steckman

**Deputy Clerk**  
Brad Soske

**Nome Public Safety  
Advisory Commission**  
Carol Piscoya, *Chair*  
Justin Noffske, *Vice-Chair*  
Jana Hoggan  
Traci McGarry  
Shauntel Bruner-Alvanna  
Kirsten Timbers  
*VACANT*

**NOME PUBLIC SAFETY ADVISORY COMMISSION  
REGULAR MEETING MINUTES**

MONDAY, JUNE 03, 2024 at 6:00 PM  
NOME COMMON COUNCIL CHAMBERS

102 Division St. ▪ P.O. Box 281 ▪ Nome, Alaska 99762 ▪ Phone (907) 443-6663 ▪ Fax (907) 443-5345

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**ROLL CALL** Meeting started 6:00pm.

Members Present: In Person: Shauntel Bruner-Alvanna; Carol Piscoya; Justin Noffske;  
Jana Hoggan; Via Phone: Traci McGarry;

Members Absent: Kirsten Timbers

Also Present: Brad Soske, Deputy Clerk; Glenn Steckman, City Manager

In the Audience: Anna Lionas, Nome Nugget; Sam Severin; City Attorney; Chief Crockett

**APPROVAL OF AGENDA**

A motion was made by C. Hoggan and seconded by C. Bruner-Alvanna to approve the agenda as presented.

At the roll call:

Aye: McGarry; Noffske; Piscoya; Bruner-Alvanna; Hoggan.

Nay:

The motion **CARRIED**.

**APPROVAL OF MINUTES**

A. April 01, 2024 Nome Public Safety Advisory Commission Regular Meeting Minutes,

A motion was made by C. Noffske and seconded by C. Bruner-Alvanna to approve the April 3, 2023 and June 5, 2023 Nome Public Safety Advisory Commission Regular Meeting Minutes.

At the roll call:

Aye: McGarry; Noffske; Piscoya; Bruner-Alvanna; Hoggan.

Nay:

The motion **CARRIED**.

**CITIZENS' COMMENTS**

No comments made.

**UNFINISHED BUSINESS**

**A. Radio System Updates**

City Manager Steckman stated Common Council approved Articom to replace radio system. Late June is start date, waiting on parts. Will be upgrading two radio systems.

## NEW BUSINESS

### **A. Commissioner training with Sam Severin of Munson, Cacciola & Severin**

Alaska Open Meetings Act, privacy and due process rights of officers and civilians, and victim and defendant rights, per NCO 2.30.040 (j).

#### **VERBAL**

Open Meetings in Alaska Presentation. Attorney explain the following:

- City Code NCO 2.30.040 (h)(5), (i)(2), provide an alternative method for accepting citizen concerns relating to officer conduct.
- Confidential means of receiving complaints, then forwarding signed complaint to city manager.
- Philosophy and Policy AS 44.62.312 State Policy Regarding Meetings.
- Went over Executive Session meanings and procedures of proposing an executive session. Stating that only subjects leading to executive session can be considered. No action can be taken at executive session except to give direction.
- Serial Communications: Do not hit reply all. State this in all communications. No texting during meetings.
- Confidentiality, Privacy and Due Process Rights of Officers and Civilians. Union Contract.
- NPD Operating Procedures. City Personnel Rules. General Right to Privacy. Confidential Records vs Open Records. HIPAA rules. Rights of victims, criminal defendants and targets of criminal investigations. AS 12.55.185. Speedy Trial. Alaska Law Rule 45. Duties of Prosecutor. Section 12.61.015.

### **B. Accreditation Update**

Status Updates on the Accreditation Process

#### **VERBAL**

- CM Steckman stated Wade Harrison has left position, Austin Martino took over. 90% completion of accreditation process. Chief Crockett and City Attorney Severin are both involved. Still needing to build and maintain a storage yard with getting fencing being a hold up. Chief stated Officer Austin is stepping right in and will be taking charge of this process.

### **C. Review of Policies**

#### **VERBAL**

- Accreditation Board will review policies to see where we stand. Needing to create a guardrail across the police dept, finding problems early, quality of police reports. Attorney stated that Soldotna and Juneau are good examples to use for comparisons.

## COMMITTEE MEMBER'S COMMENTS

- **Vice-chair Noffske** said he appreciated the refresher from city attorney. Happy to hear accreditation is plugging along.

- **Commissioner Bruner-Alvanna** Thanked city attorney for taking time to do refresher. Excited to hear that Austin Martino is doing well.
- **Commissioner Hoggan** appreciated refreshers.
- **Commissioner McGarry** appreciated city attorney taking the time and going over rules and regulations, with having the chance to learn
- **Chair Piscoya** appreciated reviews, but would rather have the trainings done in a work session rather than during regular meeting. Was good to have someone here to explain about open meetings. Asked city manager about vacant seat on the commission.

#### EXECUTIVE SESSION

- Subjects that tend to prejudice the reputation and character of any person, provided person may request a public discussion,

#### **VERBAL**

Went to Executive Session at 7:50pm. Motioned by C. Noffske, seconded by C. McGarry.

#### SCHEDULE OF NEXT MEETING

8/05/2024

#### ADJOURNMENT

Meeting ended at 8:59pm. Motioned C. Noffske, seconded by C. McGarry.