



City Council Regular Meeting Agenda

Tuesday, October 11, 2022 at 6:30 PM
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/83036969794?pwd=YWhKTzNGSUYveTNIOE1Qa2srdDNyQT09>

Call in: 346-248-7799

Meeting ID: 830 3696 9794

Password: 906423

ROLL CALL / PLEDGE OF ALLEGIANCE

1. Reading of the Mission Statement

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

PRESENTATION

2. Senior Project Presentation - Josh Ford
3. Citizens for Community Enhancement

REPORTS

4. Mayor's Report
5. Staff Reports

DISCUSSION ITEMS

6. Zoning Code - Adding Conditional Use for Tiny Homes
7. Seasonal Downtown Decor
8. Emergency Plan

ACTION ITEMS

9. EDU Amendment

CONSENT AGENDA

10. September 2022 Payroll
11. September 26, 2022 Minutes
12. Paid and Pending Claims

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Kyla Gardner

DEPARTMENT

City Clerk, Admin

MONTH

October

TASKS COMPLETED

- Payroll
- Claims/Paying Claims
- Submitting Monthly DMR to DEQ
- Added new budget lines to Black Mountain and opened new year
- Email Bill
- ACH payments and processing
-

PROJECTS IN PROGRESS

We have set up our mobile text alerts program. So far we have 55 users signed up to receive City texts. Please help spread the word. Anyone who wants to sign-up can through a link on our City Website.

I have been working with Mountain Water Works and other funding agencies to ensure all documents are completed and everything is up to date for the water project.

I got a quote from Curtis Clean Sweep for the radar speed limit signs and for the crosswalk system. I also got a quote from YMC for a new heating system at City Hall.

I received the energy audit results that were completed by the U of I.

CHALLENGES / ISSUES

City Hall is still having some phone issues. We have been working closely with IT and 8x8 to try and get them resolved.

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE	DEPARTMENT	MONTH
Angie Mettie	Admin	September 2022

TASKS COMPLETED

- * Payment processing
- * Deposits
- * Customer Service
- * Billing / Late Notices
- * Leak Letters
- * Agendas / Minutes
- * MV Monday
- * Meeting Take-Aways
- * Move in / Move-outs
- * Claims
- * Filing
- * Public Hearing Notices
- * Wellhouse Log Recordings
- * Billing Newsletter
- * Security Deposit Refunds
- * Ordinance Revisions
- * Flyers / Notices

PROJECTS IN PROGRESS

- * Postage Machine Return process / Set up of new account.
- * Trunk or Treat Coordination
- * Adding new meters IDs to Black Mountain, updating spreadsheet

CHALLENGES / ISSUES

- * Phones / Internet Connectivity

COMMUNITY INPUT & COMMENTS

- * Several complaints about high usage - will be solved as soon as new meters are installed.

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Ivan McDaniel

DEPARTMENT

Public Works

MONTH

September

TASKS COMPLETED

- replaced meters
- drained land app pipes
- applied clay to lagoon 3
- prepared the industrial park for winter
- maintained equipment for winter
- water tests

PROJECTS IN PROGRESS

- clay on lagoon 3
- preparation for winter
- straighting street signs

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE	DEPARTMENT	MONTH
Hunter Brown	Public Works	September

TASKS COMPLETED

- Replaced Water Meters
- Drained land app Pump Reservoir
- Clay Application to lagoon 3
- Industrial Park Winter Prep
-
- Distribute and collect Drinking Water Tests
- Equipment Winter Prep.

PROJECTS IN PROGRESS

- Clay on Lagoon 3
- Continued application
- Winter Prep:
- Repair and Maintain Street Signs
- Change oil and fliters on Equipment

CHALLENGES / ISSUES

Responsible for Damage and Replacement of Well 3 Door Door Jambs

COMMUNITY INPUT & COMMENTS

Community pleased with lasting road quality.
(Succsecful Spring Maintenance)

Tiny Home Questions for Council Consideration

Item 6.

1. Current city code states that the minimum square footage for a home is 800sf. Both tiny home and park model definitions have a maximum square footage of 400sf. Do you wish to acknowledge dwelling units that are 401-799sf?
2. Can multiple tiny homes / park models be connected to a single water/sewer hookup if on a single property?
3. Per city code, if 5 or more RVs or mobile homes are placed on a property, it is considered a mobile home / RV "PARK." Should the same apply to tiny homes / park models?
4. How will building codes apply to tiny homes / park models (such as snow load)?

ORDINANCE TBD-2022

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING THE NEW MEADOWS CITY CODE AS FOLLOWS: AMENDING TITLE 8, CHAPTER 1-3, *USER CLASSIFICATION, ADDING TINY HOMES / PARK MODELS*; AMENDING TITLE 10, CHAPTER 2, *RULES AND DEFINITIONS, ADDING DEFINITIONS FOR PARK MODEL, TINY HOME*; AMENDING TITLE 10, CHAPTER 7, *RESIDENTIAL DISTRICTS, ARTICLE 7B-5, ARTICLE 7C-5, AND CHAPTER 8, COMMERCIAL DISTRICTS, ARTICLE 8C-5, ADDING TINY HOMES / PARK MODELS AS A CONDITIONAL USE*; TITLE 10, CHAPTER 11, *SUPPLEMENTARY ZONING REGULATIONS, ADDING TINY HOME / PARK MODEL REGULATIONS*.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:

Section 1: That 8-1-3 *User Classifications*, is hereby AMENDED as follows, to wit:

All users of the City water system are hereby classified as follows:

1. Class A: Residential.
2. Class B: Industrial.
3. Class C: Mobile home parks, recreational vehicle parks, commercial, **tiny homes / park models**, and all others. (Ord. 309-07, 8-13-2007)

Section 2: That 10-2 *Rules and Definitions*, is hereby AMENDED as follows, to wit:

Adding definitions for Park Model and Tiny Home as follows:

PARK MODEL: A recreational vehicle that is designed to provide temporary accommodations for recreational, camping or seasonal use, is built on a single chassis, was originally mounted on wheels, has a gross trailer area not exceeding four hundred (400) square feet in the set-up mode and is certified by its manufacturer as complying with the American National Standards Institute (ANSI).

TINY HOME: A dwelling that is four hundred (400) square feet (37 m²) or less in floor area excluding lofts.

Section 3: That 10-7-7B-5 *R-2 Conditional Uses*, is hereby AMENDED as follows, to wit:

The following uses may be considered by the Planning and Zoning Commission in accordance with chapter 3, article A of this title:

- Church.
- Daycare center.
- Hospitals.
- Mobile home parks.
- Nonprofit club or lodge of a service and fraternal character.

ORDINANCE TBD-2022

Nonprofit community clubhouse.
Public utility facilities.
Retirement home, convalescent home, nursing home. (Ord. 313-08, 6-9-2008)
Park Models / Tiny Homes. (Ord. TBD-2022, (date)).

Section 4: That 10-7-7C-5 R-3 Conditional Uses, is hereby AMENDED as follows, to wit:

The following uses may be considered by the Planning and Zoning Commission in accordance with chapter 3, article A of this title:

Cemetery.
Church.
Daycare center.
Hospitals.
Mobile home parks.
Nonprofit club or lodge of a service and fraternal character.
Nonprofit community clubhouse.
Public utility facilities.
Retirement home, convalescent home, nursing home. (Ord. 313-08, 6-9-2008)
Park Models / Tiny Homes. (Ord. TBD-2022, (date)).

Section 5: That 8-8C-5 Business Residential Conditional Uses, is hereby AMENDED as follows to wit:

The following uses may be considered by the Planning and Zoning Commission in accordance with chapter 3, article A of this title:

Nonprofit clubs and lodges of a fraternal order.
Places of worship and religious practice.
Post Office.
Retirement, convalescent or nursing home.
Schools, commercial and public. (Ord. 313-08, 6-9-2008)
Park Models / Tiny Homes. (Ord. TBD-2022, (date)).

Section 6: That 10-11, Supplementary Zoning Regulations, is hereby AMENDED as follows to wit:

10-11-9 Park Model / Tiny Home Regulations

No park model / tiny home shall be placed on any property, except as permitted by New Meadows City Code.

- A. All tiny homes / park models shall be installed on a permanent foundation, and shall be connected to City water, sewer, and electric utilities.**
- B. Tiny homes / park models shall follow lot coverage, setbacks and other requirements of the zone in which they reside.**

ORDINANCE TBD-2022

- C. Each tiny home / park model shall contain one parking space per designated dwelling unit.
- D. Each tiny home / park model shall comply with all adopted standards for fire access required to protect each residence.
- E. Tiny homes / park models shall comply with all adopted City standards for the location and width of utility easements.
- F. Each tiny home / park model shall require approval of a Conditional Use Permit.
- G. Tiny homes require building permits and must meet residential building code standards.

Section 7: Effective Date

This ordinance shall be in full force and effect, after passage by the New Meadows City Council, signed by the Mayor, and publication of the ordinance according to law.

PASSED AND APPROVED by the Mayor and Council of the City of New Meadows on this __th day of October, 2022.

Julie A Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

NOTES: Park Model RV vs Tiny Home

Park Models:

Per Idaho Code Title 49 Chapter 1, 49-117 Definitions:

(2) "Park model recreational vehicle" means a recreational vehicle that is designed to provide temporary accommodations for recreational, camping or seasonal use, is built on a single chassis, was originally mounted on wheels, has a gross trailer area not exceeding four hundred (400) square feet in the set-up mode and is certified by its manufacturer as complying with the American National Standards Institute (ANSI) A119.5 Standard for Recreational Park Trailers, and includes park models, park trailers and recreational park trailers.

Park Model standards in Idaho:

Idaho Code: I. C. § 63-3622HH(4)(d); I. C. § 49-121(6)(d); I. C. § 39-4201

Required Standard: ANSI A119.5

Terms Used: Park Trailer and Park Model

Notes: Here are multiple definitions of Park Model RV, all mandating compliance with A119.5. In two citations the definition states a Park Trailer must be of such size and weight as not to require a special highway movement permit [I. C. § 63-3622HH(4)(d) and I. C. § 49-121 (6)(d)]. The park model definition does not include language regarding a special highway permit [I. C. § 55-2003 (11)].

Tiny Houses

Per 2018 International Building Code Definitions:

Tiny Home: A dwelling that is 400 square feet (37 m²) or less in floor area excluding lofts.

Tiny homes fall under the International Building Code, and are referenced in Appendix Q. <https://codes.iccsafe.org/content/IRC2018P4/appendix-q-tiny-houses>

AQ101.1 Scope.

This appendix shall be applicable to tiny houses used as single dwelling units. Tiny houses shall comply with this code except as otherwise stated in this appendix.

Regarding tiny houses, Boise's website states:

NOTES: Park Model RV vs Tiny Home

NOTE: Tiny houses on wheels, motor homes, travel trailers, fifth-wheel trailers, park model recreational vehicles, truck campers or folding camping trailers are recreational vehicles designed as temporary living quarters for recreational, camping or seasonal use but not as year-round dwellings.



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Division of Motor Vehicles • dmv.idaho.gov
P.O. Box 7129 • Boise, ID 83707-1129

March 30, 2018

**TL/RG-PC-13-18
Tiny Homes**

Introduction

Tiny homes or tiny houses have become a trend in recent years. These homes are small structures, typically between 100 and 600 square feet, that usually offer the same living amenities as regular homes such as running water and plumbing, appliances, etc., only on a smaller scale. Some are built for use at a permanent location while others are built on wheels. The latter are at the smaller end of the spectrum with dimensions that do not require an overlegal permit when used on highways. Manufacturers make them mobile because they don't meet building code requirements that require a certain minimum square footage for permanent structures.

Titling and Registration

As is the case with any vehicle, in order to be titled and registered, a tiny home must meet the definition of a vehicle that is titled and registered. If a tiny home meets the definition of either "park model recreational vehicle" in [IC 49-117\(2\)](#) or "travel trailer" in [IC 49-121\(6\)\(f\)](#), it is titled and may also be registered as an RV (see registrations policy manual for more information).

To meet the definition of park model recreational vehicle, the home must:

1. Be designed to provide temporary accommodations for recreational, camping or seasonal use;
2. Have been built on a single chassis;
3. Have originally been mounted on wheels;
4. Have a gross trailer area of 400 square feet or less in set-up mode; and
5. Be certified by the manufacturer to have been built to ANSI standards for recreational park trailers.

To meet the definition of travel trailer, the home must be:

1. Mounted on wheels;
2. Designed to provide temporary living quarters for recreational, camping, travel or emergency use; and
3. Of such size as to not require an overlegal permit according to [IC 49-1010](#).

It would require an overlegal permit and therefore could not meet the travel trailer definition if it met any of the following:

- Width over 8-1/2 feet
- Height over 14 feet
- Length over 48 feet

For determining dimensions, [IDAPA 39.03.01](#) provides the following requirements:



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- Height. “The total vertical dimension of a vehicle above the ground surface including any load and load-holding device thereon.”
- Length. “The total longitudinal dimension of a single vehicle, a trailer, or a semi-trailer. Length of a trailer or semi-trailer is measured from the front of the cargo-carrying unit to its rear, exclusive of all overhang and any appurtenances listed in IDAPA 39.03.06, “Rules Governing Allowable Vehicle Size”.
- Width. “The total outside transverse dimension of a vehicle including any load or load-holding devices thereon, but excluding any appurtenances listed in [IDAPA 39.03.06](#), ‘Rules Governing Allowable Vehicle Size’.”

[IDAPA 39.03.06](#) excludes non-cargo carrying items such as awnings on RVs from the width measurements, and other non-cargo carrying items from length. Specifically, IDAPA 39.03.06.100.02 states “Rearview mirrors, turn signal lamps, splash and spray suppressant devices, awnings on recreational vehicles, load induced tire bulge, and other non-cargo carrying appurtenances shall be excluded from the calculation of allowable width. Front mounted refrigeration units, energy conservation devices, bolsters, mechanical fastening devices, hydraulic lift gates, external front mounted side curtain rollers, and other non-cargo carrying appurtenances or devices shall be excluded from a determination of allowable length.”

To move a tiny home on roads, it must also meet the equipment requirements found in [IC Title 49, Chapter 9](#), e.g. brakes, tail lights, turn signal lights, etc.

Tiny Home Websites

<https://www.tinyhomebuilders.com/tiny-houses>

<https://loans.usnews.com/factors-to-consider-before-joining-the-tiny-house-movement>

<https://www.pbs.org/newshour/nation/tiny-houses-are-trendy-minimalist-and-often-illegal>

<https://newatlas.com/tiny-houses/>

<https://www.forbes.com/sites/trulia/2016/11/08/5-reasons-buying-a-tiny-house-is-a-mistake/#dc39e2a5f2bc>

<https://www.newyorker.com/magazine/2011/07/25/lets-get-small>

Tiny House Pocket Neighborhood Standards

Source: Tiny Tranquility, Waldenport, OR

1. Installation

All Tiny Houses shall be installed on a permanent foundation, and shall be connected to City water, sewer, and electric utilities.

2. Total Project Size

- a. Minimum project size is 20,000 square feet.
- b. Maximum project size is two acres.

3. Minimum Lot Area/Dwelling Unit

- a. The Tiny House Park shall contain a defined area for the use of each dwelling unit
- b. Each defined area for a Tiny House Park shall contain at least 1,000 square feet or land area or one-and-one half times the gross floor area of the Tiny House, exclusive of vehicle circulation routes, whichever is larger.
- c. No defined area for a Tiny House may contain any area within a mapped flood hazard area.

4. Density and Open Space

- a. Maximum residential density is 25 Tiny Houses per acre.
- b. A shared open space containing a minimum of 10 percent of the project area shall be provided.

5. Setbacks and Separation

- a. No designated area for a Tiny House dwelling shall be located within 10 feet of an abutting Residential of Mixed-Use zoning district or within 20 feet of any public right-of-way abutting the project site
- b. No Tiny House may be located within 10 feet of another Tiny House, measured by the shortest distance between any parts of the two Tiny Houses.

6. Maximum Building Height

- a. Maximum height of a Tiny House is 20 feet.
- b. Maximum height of a common area structure is 30 feet.

7. Landscaping, Buffering

- a. The area between individual areas designated for Tiny Houses and the side and rear lot lines of the Tiny House Park shall comply with Section <> [landscaping standards section of the Code].
- b. The site shall be maintained in good condition, free of weeds, trash, and debris.
- c. Laundry drying yards and outdoor storage yards shall be screened from view from any abutting public right-of-way in compliance with Section <> [screening standards section of the Code]

8. Drainage and Floodplain

Each Tiny House Park shall comply with Section <> [grading, drainage, and erosion standards section of the Code]

9. *Parking*

Each Tiny Home Park site shall contain one parking space per designated Tiny House dwelling site, unless the Director determines that some or all of such spaces are not necessary due to the intended use or operation of the Park or restrictions on resident automobile ownership contained in recorded covenants on the Park property.

10. *Access and Circulation*

- a. A paved or concrete pedestrian path at least five feet wide shall be provided from at least one abutting public street to each designated Tiny Home site. Required paths may be located in public access easements, and each path shall conform to the City's adopted pathway standards.
- b. Any public and private streets within the Tiny House Park shall be designed and constructed to the City's adopted street standards and specifications.
- c. Each Tiny House Park shall comply with all adopted standards for fire access required to protect each Tiny House.

11. *Utility Easements*

Each Tiny Home Park shall comply with all adopted City standards for the location and width of utility easements unless the City Engineer or utility provider determines that due to anticipated low levels of utility use and/or the close proximity of designated Tiny House sites utility easements of different sizes or in different locations will provide equivalent safety, durability, and opportunities for utility maintenance.

12. *Personal Storage*

Each designated Tiny House site may contain one accessory storage structure less than 100 square feet in gross floor area.

13. *Approval and Management*

- a. Each Tiny House Park shall require approval of a Conditional Use Permit pursuant to Section <>.
- b. Applicants proposing Tiny House dwellings shall enter into a development agreement with the city requiring the condominium or other property owner's association to maintain all streets, utilities, and infrastructure that is not dedicated to and accepted by the city or ACHD.



TINY HOUSES

SECTION:

17.71.010: Single Family Dwellings With A Tiny House Park**17.71.020: Leased Space Requirement For Tiny Houses In Tiny House Park****17.71.030: Tiny House Appearance****17.71.040: Tiny House Park Access, Off-Street Parking, And Storage****17.71.050: Tiny House Park Building Setbacks****17.71.060: Attachment Of External Structures To Tiny Houses In A Tiny House Park****17.71.070: Lighting, Landscaping, And Fences Within A Tiny House Park****17.71.080: Tiny House Construction Standards****17.71.010: SINGLE FAMILY DWELLINGS WITH A TINY HOUSE PARK:**

A tiny house park may be placed on a tax parcel in conjunction with a new or existing single-family dwelling so long as the single-family dwelling remains compliant with the minimum lot area, width, and minimum setback requirements for the district within which the tiny house park is located. (Ord. 201, 1-11-2018)

17.71.020: LEASED SPACE REQUIREMENT FOR TINY HOUSES IN TINY HOUSE PARK:

Each tiny house in a tiny house park shall be placed on a leased space of at least three thousand (3,000) square feet with a minimum street or access road frontage of thirty feet (30'). (Ord. 201, 1-11-2018)

17.71.030: TINY HOUSE APPEARANCE:

A tiny house shall be placed on a permanent foundation. Sewer and water hookups shall be on the underneath side of the tiny house. Foundation and sewer and water hookups shall be screened from view with an exterior skirting that is attached to the frame of the tiny house and extends to the finished grade of the real property upon which the tiny house is placed. Any and all skirting must be similar in appearance to the exterior finishes of the tiny house and/or be in compliance with sections 17.08.080 and 17.40.020 of this title. Tiny houses that are classified as park model recreational vehicles by Idaho Code section 40-117(2) shall have their wheels removed. Tiny houses shall comply with building appearance requirements in section 17.40.020 of this title. (Ord. 201, 1-11-2018)

17.71.040: TINY HOUSE PARK ACCESS, OFF-STREET PARKING, AND STORAGE:

Each tiny house shall have direct access to a City street or tiny house park private access road. If a private access road is utilized, it shall be no less than twenty four feet (24') in width. Each tiny house shall have a driveway at least eight feet (8') wide to accommodate off-street parking for at least one non-commercial street-licensed vehicle. One accessory building of not more than one hundred fifty (150) square feet on the leased space is permitted. Motor homes, snowmobiles, ATVs, motorcycles, other motorized recreational vehicles, off-vehicle campers, and trailers shall be stored in an accessory building. Parking is prohibited on private access roads. (Ord. 201, 1-11-2018)

17.71.050: TINY HOUSE PARK BUILDING SETBACKS:

Each tiny house shall be set back at least eighteen feet (18') from the centerline of a street or access road. Setback of each tiny house from adjacent leased spaces shall be a minimum of seven feet (7'). (Ord. 201, 1-11-2018)

17.71.060: ATTACHMENT OF EXTERNAL STRUCTURES TO TINY HOUSES IN A TINY HOUSE PARK:

No awnings, lean-tos or similar structures may be attached to tiny houses in a tiny house park. Porches of one hundred (100) square feet or less shall be permitted as a permanent part of the structure. (Ord. 201, 1-11-2018)

17.71.070: LIGHTING, LANDSCAPING, AND FENCES WITHIN A TINY HOUSE PARK:

Private access road lighting and lighting on tiny houses and accessory buildings shall comply with shielding and correlated color temperature outdoor lighting requirements of the International Dark Sky Association. Lighting, landscaping, and fencing proposals must be approved as part of the building permit. (Ord. 201, 1-11-2018)

17.71.080: TINY HOUSE CONSTRUCTION STANDARDS:

Tiny houses shall conform to the provisions of appendix V of the 2012 International Residential Code, and any subsequent revisions of these provisions. (Ord. 201, 1-11-2018)

City of Cascade:

Definition: TINY HOUSE: A dwelling which is four hundred (400) or less square feet in floor area excluding lofts.

Tiny homes as defined in section [3-1-4](#) of this chapter, limited to a maximum four hundred (400) square feet; a loft (up to 52 inches) is permitted but two (2) stories are not. The required minimum living area is not less than two hundred twenty (220) square feet. Building permits are required.

(B) Area Requirements:

1. All non-vehicle permitted uses require building permits and must meet residential building standards.
2. Every structure requiring a building permit hereafter erected or structurally altered shall have a minimum setback of ten feet (10') from the front property line, five feet (5') from the side, five feet (5') from the rear and ten feet (10') from the side street.
3. Two story structures are not permitted.
4. Lots must be a minimum of one thousand seven hundred (1,700) square feet in area.
5. Must have individual City sewer, water and utility hook-ups with individual water meters to each residential unit.

(C) Utility Services: Any and all utility services shall be constructed, installed and maintained underground.

(D) Permanent Utilities: All utilities for dwellings on a foundation (electrical service drop, sewer and water) must be permanent. (Ord. 688, 5-14-2018)

Cascade has it zoned under R-IV Mixed Residential Use.

City of Nampa:

Tiny house: A "Tiny House" is a residential structure that is 400 square feet or less in floor area excluding lofts with specific building code requirements. *Tiny* houses shall be constructed on site on a permanent foundation using standard construction methods or placed on site on a permanent foundation as a modular or manufactured structure. No "mobile", "axle" or "frame with axle" foundations are permitted. *Tiny* house construction shall meet the City of Nampa adopted building codes for *tiny* houses and require necessary permits.

b.

Units, zoning and lot sizes.

- Each cottage/cluster subdivision shall consist of single-family detached cottages, two-unit townhomes, or some combination thereof, in the RS-4 Zoning District; or a combination of single-family detached cottages, two- and three-unit townhomes in the RD, RML, RMH and RP Zoning Districts.

- Cottage/cluster subdivisions shall be configured with cluster *homes* surrounding a central courtyard. The central common courtyard shall be sized at least 500 square feet per dwelling unit.
- Lot sizes: No minimum lot size is required for each individual dwelling unit. The square footage of the entire cottage/cluster subdivision shall be sized utilizing the following lot size matrix:

Residential Zoning Districts—Lot Size and Density: Cottage and Cluster

**ORDINANCE TBD – 2022
PUBLIC UTILITIES
EDU AMENDMENT**

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING TITLE 8, CHAPTER 1, *PUBLIC UTILITIES*, OF THE NEW MEADOWS CITY CODE AS FOLLOWS: IN SECTION 8-1-6.3, SPECIFYING EQUIVALENT DWELLING UNITS (EDUs) FOR DORMITORIES; AMENDING TITLE 10, CHAPTER 2-2, *DEFINITIONS*, ADDING A DEFINITION FOR DORMITORY.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS IDAHO:

Section 1: Title 8, Chapter 1, *Public Utilities*, is hereby amended as follows to wit:

8-1-6 Water Meters

1. Metering Service Requirements: For all user classes, the requirements for adequate metering services shall be as follows: (Ord. 309-07, 8-13-2007)
 1. Class A:
 1. A meter shall be required for each dwelling unit; except all mobile dwelling units sharing service with a permanent or existing dwelling for less than thirty (30) consecutive days shall receive service through the permanent dwelling's master meter. (Ord. 309-07, 8-13-2007; amd. 2018 Code)
 2. Multi-family dwellings that are serviced by one meter shall receive one bill that will be the responsibility of the building owner or the Homeowner's/Property Owner's Association. The monthly billing shall be the multiple of the residential base rate, based on the number of units being served, plus any overages used.
 2. Class B: To be determined by the City Council. (Ord. 309-07, 8-13-2007)
 3. Class C: Where multiple service connections exist in Class C applications, a minimum of one master meter shall be required for all services downstream or a meter for each unit or entity. Each unit or entity shall be considered an equivalent dwelling unit (EDU). For the master meter situation, the monthly billing shall be the multiple of the residential base rate based on the number of units being served (EDUs), plus any overages used, and will be billed to a Property Owner's Association for payment. For the individual meter per individual unit situation, each unit will be billed separately. **For dormitories, each room will be considered one-half (1/2) an equivalent dwelling unit (EDU). For dormitories with eight (8) or less rooms, the kitchen will be considered one-half (1/2) an equivalent dwelling unit. Kitchens in dormitories with nine (9) to sixteen (16) rooms will be considered one equivalent dwelling unit (EDU).** (Ord. 309-07, 8-13-2007; amd. 2018 Code)

Section 2: Title 10, Chapter 2-2, *Definitions*, is hereby amended as follows to wit:

**ORDINANCE TBD – 2022
PUBLIC UTILITIES
EDU AMENDMENT**

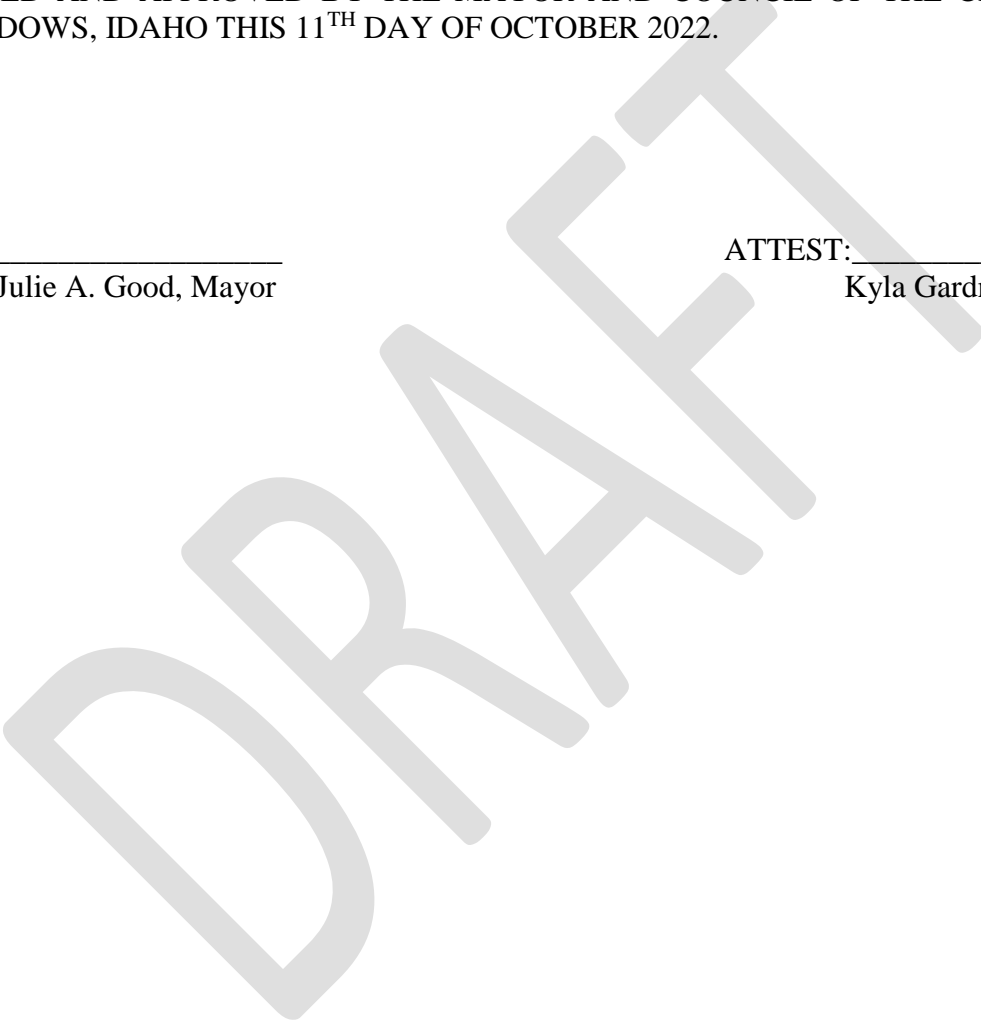
DORMITORY: A space in a building where group sleeping accommodations are provided in one room, or in a series of closely associated rooms, for persons not members of the same family group, under joint occupancy and single management, which may include individual restrooms per room, with a shared kitchen space.

Section 3: This Ordinance shall be in full force and effect after its passage, approval, and publication, according to law.

PASSED AND APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO THIS 11TH DAY OF OCTOBER 2022.

By: _____
Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk



- I make a motion to introduce Ordinance TBD-2022, amending the Public Utilities Code, and suspend the rules requiring three separate readings on three separate days and read by title only once; (seconded) ROLL CALL VOTE.

City Clerk to read ordinance by title only.

- I move to approve Ordinance TBD-2022, amending the Public Utilities Code (seconded) ROLL CALL VOTE.

Hunter Brown

Pay Period

9/1/2022 to

9/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	9/1/2022	9.22							9.22	
Friday	9/2/2022	11.40							11.40	
Saturday	9/3/2022								0.00	
Total Week		20.62	0.00	0.00	0.00	0.00	0.00	0.00	20.62	
Sunday	9/4/2022								0.00	
Monday	9/5/2022					8.00			8.00	
Tuesday	9/6/2022	8.97							8.97	
Wednesday	9/7/2022	4.50							4.50	
Thursday	9/8/2022	8.00							8.00	
Friday	9/9/2022	8.98							8.98	
Saturday	9/10/2022								0.00	
Total Week		30.45	0.00	0.00	0.00	8.00	0.00	0.00	38.45	
Sunday	9/11/2022								0.00	
Monday	9/12/2022	9.12							9.12	
Tuesday	9/13/2022	8.35							8.35	
Wednesday	9/14/2022	9.25							9.25	
Thursday	9/15/2022	9.33							9.33	
Friday									0.00	
Saturday									0.00	
Total Week		36.05	0.00	0.00	0.00	0.00	0.00	0.00	36.05	
Total Pay Period		87.12	0.00	0.00	0.00	8.00	0.00	0.00	95.12	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

09/01/2022 to 09/15/2022

Regular	PTO	OT	DT	To	Item 10.
77.83	0.00	9.28	0.00	87.12	

Time in	Time out	Duration	
September 1, 2022			9.22
8:00am (MDT)	5:13pm (MDT)	9.22	PW > PW - City Shop > Shop
September 2, 2022			11.40
8:01am (MDT)	7:25pm (MDT)	11.40	PW > PW - City Shop > Shop
September 6, 2022			8.97
8:01am (MDT)	4:59pm (MDT)	8.97	PW > PW - City Shop > Shop
September 7, 2022			4.50
8:00am (MDT)	12:30pm (MDT)	4.50	WTR > WTR - Meter Reading
NOTES: Clock out early for dentist app. Unable to work rest of day due to medication.			
September 8, 2022			8.00
8:00am (MDT)	4:00pm (MDT)	8.00	WTR > WTR - Meter Reading
September 9, 2022			8.98
8:00am (MDT)	4:59pm (MDT)	8.98	PW > PW - City Shop > Shop
September 12, 2022			9.12
8:00am (MDT)	5:07pm (MDT)	9.12	PW > PW - City Shop > Shop
September 13, 2022			8.35
8:02am (MDT)	4:23pm (MDT)	8.35	SWR > SWR - System Maintenance
September 14, 2022			9.25
8:00am (MDT)	5:15pm (MDT)	9.25	SWR > SWR - System Maintenance
September 15, 2022			9.33
8:00am (MDT)	5:20pm (MDT)	9.33	PW > PW - City Shop > Shop

Jessica Gerke

Pay Period

9/1/2022 to

9/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	9/1/2022								0.00	
Friday	9/2/2022	2.00							2.00	
Saturday	9/3/2022								0.00	
Total Week		2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	
Sunday	9/4/2022								0.00	
Monday	9/5/2022					8.00			8.00	
Tuesday	9/6/2022						8.00		8.00	
Wednesday	9/7/2022						8.00		8.00	
Thursday	9/8/2022						8.00		8.00	
Friday	9/9/2022						8.00		8.00	
Saturday	9/10/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	8.00	32.00	0.00	40.00	
Sunday	9/11/2022								0.00	
Monday	9/12/2022	1.50							1.50	
Tuesday	9/13/2022	1.50							1.50	
Wednesday	9/14/2022						8.00		8.00	
Thursday	9/15/2022								0.00	
Friday									0.00	
Saturday									0.00	
Total Week		3.00	0.00	0.00	0.00	0.00	8.00	0.00	11.00	
Total Pay Period		5.00	0.00	0.00	0.00	8.00	40.00	0.00	53.00	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

09/01/2022 to 09/15/2022

Regular
5.00

PTO
0.00

OT
0.00

DT
0.00

To Item 10.
5.00

Time in	Time out	Duration	
September 2, 2022			2.00
12:00pm (MDT)	1:00pm (MDT)	1.00	PW > PW - City Shop > Shop
NOTES: Water truck/Labor Day			
1:00pm (MDT)	2:00pm (MDT)	1.00	MTG > MTG - Staff Meeting
September 12, 2022			1.50
11:00am (MDT)	12:00pm (MDT)	1.00	PW > PW - Office Time
NOTES: Cdl information			
4:00pm (MDT)	4:30pm (MDT)	0.50	WTR > WTR - Service Call
NOTES: Ordering meter registers			
September 13, 2022			1.50
10:00am (MDT)	10:30am (MDT)	0.50	EQP > EQP - MACK Dump Maintenance
NOTES: Mechanic			
12:00pm (MDT)	1:00pm (MDT)	1.00	SUP > SUP - PW

Angie Mettie

Pay Period

9/1/2022 to

9/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	9/1/2022	7.47							7.47	
Friday	9/2/2022								0.00	
Saturday	9/3/2022								0.00	
Total Week		7.47	0.00	0.00	0.00	0.00	0.00	0.00	7.47	
Sunday	9/4/2022								0.00	
Monday	9/5/2022					8.00			8.00	
Tuesday	9/6/2022	8.00							8.00	
Wednesday	9/7/2022	9.10							9.10	
Thursday	9/8/2022	7.78							7.78	
Friday	9/9/2022								0.00	
Saturday	9/10/2022								0.00	
Total Week		24.88	0.00	0.00	0.00	8.00	0.00	0.00	32.88	
Sunday	9/11/2022								0.00	
Monday	9/12/2022	10.63							10.63	
Tuesday	9/13/2022	8.05							8.05	
Wednesday	9/14/2022	8.02							8.02	
Thursday	9/15/2022	7.75							7.75	
Friday									0.00	
Saturday									0.00	
Total Week		34.45	0.00	0.00	0.00	0.00	0.00	0.00	34.45	
Total Pay Period		66.80	0.00	0.00	0.00	8.00	0.00	0.00	74.80	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

09/01/2022 to 09/15/2022

Regular	PTO	OT	DT	To	Item 10.
66.80	0.00	0.00	0.00	66.80	

Time in	Time out	Duration	
September 1, 2022			7.47
7:37am	3:05pm	7.47	ADM > ADM - Customer Relations
September 6, 2022			8.00
7:15am	8:29am	1.23	ADM > ADM - Customer Relations
8:29am	8:52am	0.38	MTG > MTG - Staff Meeting
8:52am	3:15pm	6.38	ADM > ADM - Customer Relations
September 7, 2022			9.10
7:08am	4:14pm	9.10	ADM > ADM - Customer Relations
September 8, 2022			7.78
7:21am	3:08pm	7.78	ADM > ADM - Customer Relations
September 12, 2022			10.63
7:11am	8:30am	1.32	ADM > ADM - Customer Relations
8:30am	3:06pm	6.60	ADM > ADM - Customer Relations
6:09pm	6:29pm	0.33	MTG > MTG - Meeting Prep
6:29pm	8:52pm	2.38	MTG > MTG - Council Meeting
September 13, 2022			8.05
7:18am	3:21pm	8.05	ADM > ADM - Customer Relations
September 14, 2022			8.02
7:29am	3:30pm	8.02	ADM > ADM - Customer Relations
September 15, 2022			7.75
7:23am	3:08pm	7.75	ADM > ADM - Customer Relations

Hunter Brown

Pay Period

8/16/2022 to

8/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	8/16/2022	5.62							5.62	
Wednesday	8/17/2022	9.93							9.93	
Thursday	8/18/2022	9.18							9.18	
Friday	8/19/2022	8.15							8.15	
Saturday	8/20/2022								0.00	
Total Week		32.88	0.00	0.00	0.00	0.00	0.00	0.00	32.88	
Sunday	8/21/2022								0.00	
Monday	8/22/2022	9.08							9.08	
Tuesday	8/23/2022	8.38							8.38	
Wednesday	8/24/2022	9.10							9.10	
Thursday	8/25/2022	9.62							9.62	
Friday	8/26/2022	3.82		5.35					9.17	
Saturday	8/27/2022								0.00	
Total Week		40.00	0.00	5.35	0.00	0.00	0.00	0.00	45.35	
Sunday	8/28/2022								0.00	
Monday	8/29/2022	10.23							10.23	
Tuesday	8/30/2022	9.44							9.44	
Wednesday	8/31/2022	9.00							9.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		28.67	0.00	0.00	0.00	0.00	0.00	0.00	28.67	
Total Pay Period		101.55	0.00	5.35	0.00	0.00	0.00	0.00	106.90	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

08/16/2022 to 08/31/2022

Regular	PTO	OT	DT	To	Item 10.
99.67	0.00	7.23	0.00	106.90	

Time in	Time out	Duration	
August 16, 2022			5.62
10:54am (MDT)	4:31pm (MDT)	5.62	WTR > WTR - Booster Station & Well Logs
August 17, 2022			9.93
8:01am (MDT)	5:57pm (MDT)	9.93	WTR > WTR - Booster Station & Well Logs
NOTES: time to write Evaluation added.			
August 18, 2022			9.18
8:00am (MDT)	5:11pm (MDT)	9.18	IND > IND - Industrial Park Maintenance
August 19, 2022			8.15
8:00am (MDT)	4:09pm (MDT)	8.15	WTR > WTR - Meter Reading
August 22, 2022			9.08
8:00am (MDT)	5:05pm (MDT)	9.08	PARK > PARK - Mowing / Trimming
August 23, 2022			8.38
8:00am (MDT)	4:23pm (MDT)	8.38	WTR > WTR - Booster Station & Well Logs
August 24, 2022			9.10
8:01am (MDT)	5:07pm (MDT)	9.10	PARK > PARK - Restroom
August 25, 2022			9.62
8:01am (MDT)	5:38pm (MDT)	9.62	WTR > WTR - Booster Station & Well Logs
August 26, 2022			9.17
8:01am (MDT)	5:11pm (MDT)	9.17	PARK > PARK - Restroom
August 29, 2022			10.23
8:00am (MDT)	6:14pm (MDT)	10.23	PARK > PARK - Restroom
August 30, 2022			9.43
8:00am (MDT)	5:26pm (MDT)	9.43	PARK > PARK - Mowing / Trimming
August 31, 2022			9.00
8:00am (MDT)	5:00pm (MDT)	9.00	SWR > SWR - System Maintenance

Kyla Gardner

Pay Period

8/16/2022 to

8/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	8/16/2022	7.28							7.28	
Wednesday	8/17/2022	7.33							7.33	
Thursday	8/18/2022	7.40							7.40	
Friday	8/19/2022								0.00	
Saturday	8/20/2022								0.00	
Total Week		22.01	0.00	0.00	0.00	0.00	0.00	0.00	22.01	
Sunday	8/21/2022								0.00	
Monday	8/22/2022	7.37							7.37	
Tuesday	8/23/2022	7.30							7.30	
Wednesday	8/24/2022	7.73							7.73	
Thursday	8/25/2022	7.77							7.77	
Friday	8/26/2022								0.00	
Saturday	8/27/2022								0.00	
Total Week		30.17	0.00	0.00	0.00	0.00	0.00	0.00	30.17	
Sunday	8/28/2022								0.00	
Monday	8/29/2022	9.24							9.24	
Tuesday	8/30/2022	7.50							7.50	
Wednesday	8/31/2022	7.63							7.63	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		24.37	0.00	0.00	0.00	0.00	0.00	0.00	24.37	
Total Pay Period		76.55	0.00	0.00	0.00	0.00	0.00	0.00	76.55	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

08/16/2022 to 08/31/2022

Regular	PTO	OT	DT	To Item 10.
76.55	0.00	0.00	0.00	76.55

Time in	Time out	Duration	
August 16, 2022			7.28
7:50am	3:07pm	7.28	ADM > ADM - Customer Relations
August 17, 2022			7.33
7:48am	3:08pm	7.33	ADM > ADM - Customer Relations
August 18, 2022			7.40
7:49am	3:13pm	7.40	ADM > ADM - Customer Relations
August 22, 2022			7.37
7:47am	8:30am	0.72	ADM > ADM - Customer Relations
8:30am	9:07am	0.62	MTG > MTG - Staff Meeting
9:07am	3:09pm	6.03	ADM > ADM - Customer Relations
August 23, 2022			7.30
7:48am	3:06pm	7.30	ADM > ADM - Customer Relations
August 24, 2022			7.73
7:57am	3:41pm	7.73	ADM > ADM - Customer Relations
August 25, 2022			7.77
7:59am	3:45pm	7.77	ADM > ADM - Customer Relations
August 29, 2022			9.23
7:59am	8:33am	0.57	ADM > ADM - Customer Relations
8:33am	9:23am	0.83	MTG > MTG - Staff Meeting
9:23am	4:17pm	6.90	ADM > ADM - Customer Relations
6:00pm	6:56pm	0.93	MTG > MTG - Council Meeting
August 30, 2022			7.50
8:00am	3:30pm	7.50	ADM > ADM - Customer Relations
August 31, 2022			7.63
8:00am	3:38pm	7.63	ADM > ADM - Customer Relations

Kyla Gardner

Pay Period

9/1/2022 to

9/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	9/1/2022	7.63							7.63	
Friday	9/2/2022	1.72							1.72	
Saturday	9/3/2022								0.00	
Total Week		9.35	0.00	0.00	0.00	0.00	0.00	0.00	9.35	
Sunday	9/4/2022								0.00	
Monday	9/5/2022					8.00			8.00	
Tuesday	9/6/2022	7.67							7.67	
Wednesday	9/7/2022	7.67							7.67	
Thursday	9/8/2022	7.42							7.42	
Friday	9/9/2022								0.00	
Saturday	9/10/2022								0.00	
Total Week		22.76	0.00	0.00	0.00	8.00	0.00	0.00	30.76	
Sunday	9/11/2022								0.00	
Monday	9/12/2022	10.17							10.17	
Tuesday	9/13/2022	7.73							7.73	
Wednesday	9/14/2022	7.58							7.58	
Thursday	9/15/2022	7.81							7.81	
Friday									0.00	
Saturday									0.00	
Total Week		33.29	0.00	0.00	0.00	0.00	0.00	0.00	33.29	
Total Pay Period		65.40	0.00	0.00	0.00	8.00	0.00	0.00	73.40	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

09/01/2022 to 09/15/2022

Regular	PTO	OT	DT	To	Item 10.
65.40	0.00	0.00	0.00	65.40	

Time in	Time out	Duration	
September 1, 2022			7.63
8:03am	3:41pm	7.63	ADM > ADM - Customer Relations
September 2, 2022			1.72
10:15am	11:58am	1.72	MTG > MTG - Other Government
September 6, 2022			7.67
7:57am	3:37pm	7.67	ADM > ADM - City Hall
September 7, 2022			7.67
7:57am	3:37pm	7.67	ADM > ADM - Customer Relations
September 8, 2022			7.42
7:56am	3:21pm	7.42	ADM > ADM - Customer Relations
September 12, 2022			10.17
7:53am	3:05pm	7.20	ADM > ADM - Customer Relations
5:58pm	8:56pm	2.97	MTG > MTG - Council Meeting
September 13, 2022			7.73
7:53am	3:37pm	7.73	ADM > ADM - Customer Relations
September 14, 2022			7.58
7:55am	3:30pm	7.58	ADM > ADM - Customer Relations
September 15, 2022			7.82
7:57am	3:46pm	7.82	ADM > ADM - Customer Relations

Dana Kautz

Pay Period

9/1/2022 to

9/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	9/1/2022								0.00	
Friday	9/2/2022								0.00	
Saturday	9/3/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	9/4/2022								0.00	
Monday	9/5/2022								0.00	
Tuesday	9/6/2022								0.00	
Wednesday	9/7/2022								0.00	
Thursday	9/8/2022								0.00	
Friday	9/9/2022								0.00	
Saturday	9/10/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	9/11/2022								0.00	
Monday	9/12/2022								0.00	
Tuesday	9/13/2022								0.00	
Wednesday	9/14/2022	2.97							2.97	
Thursday	9/15/2022	2.93							2.93	
Friday									0.00	
Saturday									0.00	
Total Week		5.90	0.00	0.00	0.00	0.00	0.00	0.00	5.90	
Total Pay Period		5.90	0.00	0.00	0.00	0.00	0.00	0.00	5.90	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

09/01/2022 to 09/15/2022

Regular	PTO	OT	DT	To
5.90	0.00	0.00	0.00	5.90

Item 10.

Time in	Time out	Duration	
September 14, 2022			2.97
12:33pm (MDT)	3:31pm (MDT)	2.97	ADM > ADM - Customer Relations
September 15, 2022			2.93
12:32pm (MDT)	3:28pm (MDT)	2.93	ADM > ADM - Customer Relations

Jessica Gerke

Pay Period

8/16/2022 to

8/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	8/16/2022						8.00		8.00	
Wednesday	8/17/2022						8.00		8.00	
Thursday	8/18/2022						8.00		8.00	
Friday	8/19/2022						8.00		8.00	
Saturday	8/20/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	32.00	0.00	32.00	
Sunday	8/21/2022								0.00	
Monday	8/22/2022						8.00		8.00	
Tuesday	8/23/2022						8.00		8.00	
Wednesday	8/24/2022						8.00		8.00	
Thursday	8/25/2022						8.00		8.00	
Friday	8/26/2022						8.00		8.00	
Saturday	8/27/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	40.00	0.00	40.00	
Sunday	8/28/2022								0.00	
Monday	8/29/2022						8.00		8.00	
Tuesday	8/30/2022						8.00		8.00	
Wednesday	8/31/2022						8.00		8.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	24.00	0.00	24.00	
Total Pay Period		0.00	0.00	0.00	0.00	0.00	96.00	0.00	96.00	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

Pay Period

8/16/2022 to

8/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	8/16/2022								0.00	
Wednesday	8/17/2022								0.00	
Thursday	8/18/2022								0.00	
Friday	8/19/2022								0.00	
Saturday	8/20/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	8/21/2022								0.00	
Monday	8/22/2022								0.00	
Tuesday	8/23/2022								0.00	
Wednesday	8/24/2022								0.00	
Thursday	8/25/2022	1.90							1.90	
Friday	8/26/2022								0.00	
Saturday	8/27/2022								0.00	
Total Week		1.90	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
Sunday	8/28/2022								0.00	
Monday	8/29/2022								0.00	
Tuesday	8/30/2022								0.00	
Wednesday	8/31/2022								0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Pay Period		1.90	0.00	0.00	0.00	0.00	0.00	0.00	1.90	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

08/16/2022 to 08/31/2022

Regular	PTO	OT	DT	To
1.90	0.00	0.00	0.00	1.90

Item 10.

Time in	Time out	Duration	
August 25, 2022			1.90
1:13pm	3:07pm	1.90	ADM > ADM - Customer Relations

Angie Mettie

Pay Period

8/16/2022 to

8/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	8/16/2022	8.70							8.70	
Wednesday	8/17/2022	8.35							8.35	
Thursday	8/18/2022	7.48							7.48	
Friday	8/19/2022								0.00	
Saturday	8/20/2022								0.00	
Total Week		24.53	0.00	0.00	0.00	0.00	0.00	0.00	24.53	
Sunday	8/21/2022								0.00	
Monday	8/22/2022	8.54							8.54	
Tuesday	8/23/2022	8.02							8.02	
Wednesday	8/24/2022	8.13							8.13	
Thursday	8/25/2022						8.00		8.00	
Friday	8/26/2022								0.00	
Saturday	8/27/2022								0.00	
Total Week		24.69	0.00	0.00	0.00	0.00	8.00	0.00	32.69	
Sunday	8/28/2022								0.00	
Monday	8/29/2022	9.97							9.97	
Tuesday	8/30/2022	8.15							8.15	
Wednesday	8/31/2022	8.53							8.53	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		26.65	0.00	0.00	0.00	0.00	0.00	0.00	26.65	
Total Pay Period		75.87	0.00	0.00	0.00	0.00	8.00	0.00	83.87	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

08/16/2022 to 08/31/2022

Regular
75.87

PTO
0.00

OT
0.00

DT
0.00

To Item 10.
75.87

Time in	Time out	Duration	
August 16, 2022			8.70
7:03am	3:45pm	8.70	ADM > ADM - Customer Relations
August 17, 2022			8.35
6:59am	3:20pm	8.35	ADM > ADM - Customer Relations
August 18, 2022			7.48
7:50am	3:19pm	7.48	ADM > ADM - Customer Relations
August 22, 2022			8.53
7:01am	8:29am	1.47	ADM > ADM - Customer Relations
8:29am	9:03am	0.57	MTG > MTG - Staff Meeting
9:03am	3:33pm	6.50	ADM > ADM - Customer Relations
August 23, 2022			8.02
7:18am	3:19pm	8.02	ADM > ADM - Customer Relations
August 24, 2022			8.13
7:02am	3:10pm	8.13	ADM > ADM - Customer Relations
August 29, 2022			9.97
7:09am	8:32am	1.38	ADM > ADM - Customer Relations
8:32am	9:00am	0.47	MTG > MTG - Staff Meeting
9:00am	4:33pm	7.55	ADM > ADM - Customer Relations
6:19pm	6:53pm	0.57	MTG > MTG - Council Meeting
August 30, 2022			8.15
7:01am	3:10pm	8.15	ADM > ADM - Customer Relations
August 31, 2022			8.53
7:04am	3:36pm	8.53	ADM > ADM - Customer Relations

Ivan McDaniel

Pay Period

9/1/2022 to

9/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	9/1/2022	7.97							7.97	
Friday	9/2/2022								0.00	
Saturday	9/3/2022								0.00	
Total Week		7.97	0.00	0.00	0.00	0.00	0.00	0.00	7.97	
Sunday	9/4/2022								0.00	
Monday	9/5/2022								0.00	
Tuesday	9/6/2022	7.65							7.65	
Wednesday	9/7/2022	7.82							7.82	
Thursday	9/8/2022	7.70							7.70	
Friday	9/9/2022	7.73							7.73	
Saturday	9/10/2022								0.00	
Total Week		30.90	0.00	0.00	0.00	0.00	0.00	0.00	30.90	
Sunday	9/11/2022								0.00	
Monday	9/12/2022	8.55							8.55	
Tuesday	9/13/2022	7.77							7.77	
Wednesday	9/14/2022	7.97							7.97	
Thursday	9/15/2022	9.36							9.36	
Friday									0.00	
Saturday									0.00	
Total Week		33.65	0.00	0.00	0.00	0.00	0.00	0.00	33.65	
Total Pay Period		72.52	0.00	0.00	0.00	0.00	0.00	0.00	72.52	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Ivan McDaniel
09/01/2022 to 09/15/2022

Regular	PTO	OT	DT	To	Item 10.
72.52	0.00	0.00	0.00	72.52	

Time in	Time out	Duration	
September 1, 2022			7.97
8:00am (MDT)	3:58pm (MDT)	7.97	IND > IND - Industrial Park Maintenance
September 6, 2022			7.65
8:01am (MDT)	3:40pm (MDT)	7.65	PARK > PARK - Mowing / Trimming
September 7, 2022			7.82
7:55am (MDT)	3:44pm (MDT)	7.82	WTR > WTR - Meter Reading
NOTES: Changing meters			
September 8, 2022			7.70
7:55am (MDT)	3:37pm (MDT)	7.70	WTR > WTR - Meter Reading
NOTES: Changing meters			
September 9, 2022			7.73
7:59am (MDT)	3:43pm (MDT)	7.73	IND > IND - Industrial Park Maintenance
September 12, 2022			8.55
8:00am (MDT)	4:33pm (MDT)	8.55	PARK > PARK - Mowing / Trimming
September 13, 2022			7.77
7:59am (MDT)	3:45pm (MDT)	7.77	PARK > PARK - Maintenance
September 14, 2022			7.97
8:00am (MDT)	3:58pm (MDT)	7.97	EQP > EQP - Loader Maintenance
September 15, 2022			9.37
7:55am (MDT)	5:17pm (MDT)	9.37	EQP > EQP - Loader Maintenance

Ivan McDaniel

Pay Period

8/16/2022 to

8/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	8/16/2022	9.48							9.48	
Wednesday	8/17/2022	8.12							8.12	
Thursday	8/18/2022	7.98							7.98	
Friday	8/19/2022	1.34							1.34	
Saturday	8/20/2022								0.00	
Total Week		26.92	0.00	0.00	0.00	0.00	0.00	0.00	26.92	
Sunday	8/21/2022								0.00	
Monday	8/22/2022	8.00							8.00	
Tuesday	8/23/2022	8.63							8.63	
Wednesday	8/24/2022	7.97							7.97	
Thursday	8/25/2022	7.83							7.83	
Friday	8/26/2022	1.32							1.32	
Saturday	8/27/2022								0.00	
Total Week		33.75	0.00	0.00	0.00	0.00	0.00	0.00	33.75	
Sunday	8/28/2022								0.00	
Monday	8/29/2022	8.55							8.55	
Tuesday	8/30/2022	7.45							7.45	
Wednesday	8/31/2022	8.20							8.20	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		24.20	0.00	0.00	0.00	0.00	0.00	0.00	24.20	
Total Pay Period		84.87	0.00	0.00	0.00	0.00	0.00	0.00	84.87	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Ivan McDaniel
08/16/2022 to 08/31/2022

Regular	PTO	OT	DT	To	Item 10.
84.87	0.00	0.00	0.00	84.87	

Time in	Time out	Duration	
August 16, 2022			9.48
8:00am (MDT)	5:29pm (MDT)	9.48	PARK > PARK - Mowing / Trimming
August 17, 2022			8.12
7:56am (MDT)	4:03pm (MDT)	8.12	IND > IND - Industrial Park Maintenance
NOTES: Changing meters			
August 18, 2022			7.98
7:57am (MDT)	3:56pm (MDT)	7.98	IND > IND - Industrial Park Maintenance
August 19, 2022			1.33
8:02am (MDT)	9:22am (MDT)	1.33	WTR > WTR - Meter Reading
August 22, 2022			8.00
8:00am (MDT)	4:00pm (MDT)	8.00	PARK > PARK - Mowing / Trimming
August 23, 2022			8.63
8:01am (MDT)	4:39pm (MDT)	8.63	WTR > WTR- Fire Hydrants
NOTES: Bulbout weed eating			
August 24, 2022			7.97
8:06am (MDT)	4:04pm (MDT)	7.97	WTR > WTR- Fire Hydrants
August 25, 2022			7.83
7:57am (MDT)	3:47pm (MDT)	7.83	SWR > SWR - System Maintenance
August 26, 2022			1.32
9:00am (MDT)	10:19am (MDT)	1.32	SWR > SWR - System Maintenance
August 29, 2022			8.55
7:58am (MDT)	4:10pm (MDT)	8.20	PARK > PARK - Mowing / Trimming
6:01pm (MDT)	6:22pm (MDT)	0.35	PARK > PARK - Irrigation
August 30, 2022			7.45
8:00am (MDT)	3:27pm (MDT)	7.45	PARK > PARK - Irrigation
August 31, 2022			8.20
7:56am (MDT)	4:08pm (MDT)	8.20	IND > IND - Industrial Park Maintenance

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Jeff Parnett, Shiloh Ryker, and Mayor Julie Good. Present via Zoom were Council Members Josh Carr and Kaytlyn Goodwin.

Staff present at City Hall were Kyla Gardner and Angie Mettie. City Attorney Dick Stubbs and Dana Kautz were present via Zoom.

Public present at City Hall were Donna Brown, Josh Ford, and Don Schiermeier. Present via Zoom were Cameron Arial and Jace Perry of Clearwater Financial, Drew Dodson, and phone number 281-414-7675.

Mayor Good opened the meeting at 6:33 pm and led the Pledge of Allegiance.

Reports

Mayor's Report

Mayor Good stated that the Harvest Festival / final Farmers Market will be held this coming Saturday at the park. A Trunk or Treat event will be held at the park on Halloween, and MeadowCreek and the school will be invited. The business leadership roundtable will be held October 6th.

Discussion Items

309 S Heigho

Donna Brown addressed the Council with a plan to place four park models at 309 S Heigho, which is zoned R-2. Each park model is 390 square feet, which is below the minimum requirement for an R-2 home. Mayor Good stated that a new zone would need to be created for tiny homes, as the current minimum square footage for a home is 800 square feet. This will take place at the next meeting, and then a design review can be held for this project.

Reader Board at the Park

Mayor Good stated that the City should work with the school to repair or upgrade the reader board to working condition.

Josh Ford, a student of Meadows Valley, would like to create two benches for the park for his senior project. He will create a diagram of where the benches would be placed and will share the diagram at the next meeting.

Community Service Ideas

Mayor Good is creating a list of community service ideas for volunteers, and will be meeting with a group of people on Thursday. Service might include weeding, garbage pickup, and sweeping sidewalks.

EDU Discussion

The Council reviewed EDUs and discussed how they would be determined for future developments. The new standards would not apply to current properties. The Council chose to create a definition for dormitory. Each room up to eight rooms would count as half an EDU, with the kitchen also being half an EDU. A dormitory with 9-16 rooms would be charged half an EDU per room, with a full EDU for the kitchen. This item will be added to the next agenda for approval.

Action Items

Clearwater Financial Decision

The Council asked additional questions of Perry and Arial regarding Clearwater Financial. A question was asked regarding costs listed that were left open such as travel expenses. They stated that a cap could be placed on this, or it might be more specifically itemized. Council Member Parnett asked if this plan would save the city money in the long term. Mayor Good stated that the savings will be more than the initial amount, and will be visible in the next ten years. Having this financial plan for the city removes the need for a financial planner. Council Member Ryker stated that the plan would have long-term benefits and would be fiscally responsible to proceed. Council Member Carr considered the option smart planning, as it provided a plan for the future.

- Council Member Goodwin moved to approve the contract with Clearwater Financial; Council Member Parnett seconded the motion. Roll Call Vote: Goodwin – yes, Ryker – yes, Parnett – yes, Carr – yes. Motion carried.

Family Dollar Expansion

Developer Rhy Lund provided a second set of plans, but did not attend the meeting. The plans showed the power poles in the alley/driveway, stating that they would either be moved or removed. Mayor Good tabled the decision until final plans were documented. Per City Attorney Stubbs, a new public hearing must be held, as new evidence is being submitted.

Bull Sculpture

This decision was tabled.

County Property

Mayor Good stated that she received a text from possibly the Road and Bridge department stating the recycle center value was \$100,000 - \$120,000 to replace. Mayor Good will continue discussions with the County.

Text Messaging System

Kyla Gardner summarized information on a text messaging system, which would cost \$806 per year. The plan can be upgraded as needed if more texts are necessary.

- Council Member Ryker moved to approve the standard plan with mobile text alerts; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Well Construction on Sundays 7am-7pm

Mayor Good stated that the licensed contractors working on Well #5 stay in New Meadows during the length of the project, as they live far away. John Stone asked, if on occasion, the workers might work on a Sunday if something needed to be finished. It would only be during this project and would rarely occur. Council Member Ryker would like to ensure this was not discriminatory against other contractors. Council Member Parnett would like residents in the area to be contacted.

- Council Member Ryker moved to approve well construction work on Sundays from 7am-7pm as needed; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Write-Off of Outstanding Journal Entry: \$313.98

The Auditor stated that the City Council must approve the discrepancy of \$313.98 in accounting, that has carried over for several years.

- Council Member Parnett moved to approve writing off \$313.98 from the City's accounts; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

City Hall Postage Machine

Quotes were provided for a new postage machine, as the current one is obsolete and not in working order. Quotes were received from Allied Business Solutions and Quadient.

- Council Member Parnett moved to approve a new postage machine from Allied Business Solutions; Council Member Goodwin seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Noise Ordinance TBD-2022

The revised draft ordinance included an updated definition of noise and provided a decibel chart for reference. The chart will not be used to enforce the ordinance.

- Council Member Ryker moved to introduce Ordinance TBD-2022, and suspend the rules requiring three separate readings on three separate days and read by title only once; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

City Clerk Gardner read the ordinance by title only.

- Council Member Parnett moved to approve Ordinance TBD-2022; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Consent Agenda

The Consent Agenda included September 12, 2022 meeting minutes, paid and pending claims, and August 2022 financials.

City Clerk Gardner polled the Council and all members stated that they had read the minutes.

- Council Member Ryker moved to approve the Consent Agenda; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Future Meeting Topics

Future meeting topics included Josh Ford senior project, dormitory definition, EDU amendment, tiny home code, bull sculpture, county property, hammer arresters (2nd October meeting), seasonal town décor discussion, and community health program grant.

Adjournment

Mayor Good adjourned the meeting at 8:08pm.

DRAFT

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5453		667 A.M.E. Electric, Inc TROUBLE SHOOT PLC FAILURE AT BOOSTER STATION . INSTALL OF NEW PLC , NEW ANALOG CARD AND TEST SYSTEM	2,325.00						
	221711	09/22/22 PLC,ANALOG CARD, BOOSTER STN	1,760.00*			60 43320	324		10102
	221711	09/22/22 LABOR AND TROUBLESHOOTING	565.00*			60 43320	324		10102
		Total for Vendor:	2,325.00						
5450		48 Adams County Sheriff July 1 - September 30, 2022 Quarterly Payment.	8,415.00						
		09/28/22 Payment for QTR 4 FY 21/22	8,415.00*			1 41400	313		10102
		Total for Vendor:	8,415.00						
5463		25 Analytical Labs, Inc. 94213 09/30/22 Water Sampling / Testing	1,005.40						
		94213 09/30/22 Sewer Sampling / Testing	376.06*			60 43320	745		10102
		Total for Vendor:	1,005.40						
5448		1 C & M Lumber Co, Inc 09/25/22 Water	1,441.40						
		09/25/22 Sewer	120.92*			60 43320	324		10102
		09/25/22 Park	15.85*			65 43220	324		10102
		09/25/22 Shop - Water	264.61			1 41600	324		10102
		09/25/22 Shop - Sewer	313.48*			60 43320	324		10102
		09/25/22 Shop - Streets	313.50*			65 43220	324		10102
		09/25/22 Office - Water	313.55			1 41500	324		10102
		09/25/22 Office - Sewer	2.16*			60 43320	324		10102
		09/25/22 Office - General	2.17*			65 43220	324		10102
		09/25/22 Streets	2.17			1 41100	324		10102
		Total for Vendor:	1,441.40						
5456		484 Clearwater Economic Development Financial Management, Project Monitoring & DEQ Labor Monitoring	3,000.00						
		22-0921NMH 09/21/22 Financial Management	750.00			60 67 43331	310		10102
		22-0921NM 09/21/22 Project Monitoring	750.00			60 67 43331	310		10102
		22-0921NM 09/21/22 DEQ Labor Monitoring	1,500.00			60 67 43331	310		10102
		Total for Vendor:	3,000.00						

* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash
				Line \$						Account
5470		685 CMCI, LLC	2,861.75							
		Truck and trailer delivery for bentonite clay. This includes a fuel surcharge fee.								
		15948 09/28/22 Bentonite Clay delivery	2,861.75*				65 43220	324		10102
		Total for Vendor:	2,861.75							
5464		670 Control Engineers	9,156.00							
		Project Manager cost								
		Software upgrade								
		SCADA software subscription								
		29014 10/03/22 Project Manager	6,660.00*				65 43220	324		10102
		29014 10/03/22 Tag Runtime Upgrade Software	1,863.00*				65 43220	324		10102
		29014 10/03/22 SCADA Software 1 yr	633.00*				65 43220	324		10102
		Total for Vendor:	9,156.00							
5449		E 405 CORE & MAIN LP	2,860.80							
		Meters								
		R574026 09/27/22 Procoder R900I	2,860.80*				60 43320	324		10102
		Total for Vendor:	2,860.80							
5451		E 367 Custom Works / Barron Loper	276.00							
		Street Sweeper Rental / Forks								
		*Claim belongs in period 8, but it has been closed								
		09/26/22 Street Sweeper Rental	276.00				1 41500	324		10102
		Total for Vendor:	276.00							
5459		495 Drake Diversified LLC	375.00							
		Monthly Back-up Operator								
		1458 10/01/22 SEPT 2022 H20 Back-up Operator	187.50*				60 43320	310		10102
		1458 10/01/22 SEPT 2022 SWR Back-up Operator	187.50*				65 43220	310		10102
		Total for Vendor:	375.00							
5447		681 Goble Sampson Associates Inc.	1,735.00							
		Parts: Lower Bearing / Brush								
		BINV009908 09/17/22 Lower Bearing Bar	900.00*				65 43220	324		10102
		BINV009908 09/17/22 Brush	760.00*				65 43220	324		10102

* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
			Line \$									Account
	BINV009908	09/17/22 Freight Charge		75.00*			65	43220		324		10102
		Total for Vendor:		1,735.00								
5473		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 9/10/2022, 9/22/2022		70.00			1	41100		324		10102
		10055 09/13/22 OFFICE CLEANING / CITY HALL		70.00								
		Total for Vendor:		70.00								
5468		684 Instrument Technologies Inc Calibration of 2 open channel flow meters and verification of 2 magmeters		1,803.00			60	43320		324		10102
		B220813 09/15/22 Flow meters/ magmeters		1,803.00*								
		Total for Vendor:		1,803.00								
5455		672 Kyla Gardner Mileage to and from ICCTFOA Conference in Coeur D'Alene and Per Diem for Kyla Gardner 9/21/22-9/23/22		490.00								
		09/26/22 AIC Travel Mileage Reim (G)		325.00*			1	41100		521		10102
		09/26/22 AIC Per Diem (G)		55.00*			1	41100		521		10102
		09/26/22 AIC Per Diem(WTR)		55.00			60	43320		521		10102
		09/26/22 AIC Per Diem (SWR)		55.00			65	43220		521		10102
		Total for Vendor:		490.00								
5462	E	150 Lake Shore Disposal		290.55								
		25908472s2 10/01/22 Garbage - General		72.63			1	41100		324		10102
		25908472s2 10/01/22 Garbage - Water		72.64*			60	43320		324		10102
		25908472s2 10/01/22 Garbage - Sewer		72.64*			65	43220		324		10102
		25908472s2 10/01/22 Garbage - Industrial Park		72.64*			63	43100		324		10102
		Total for Vendor:		290.55								
5454		536 Mettie, Angie Mileage for Training in Coeur D'Alene ICCTFOA (520 Miles RoundTrip) plus Meal per diem of \$55 per day		490.00								
		09/26/22 Mileage Reimbursement (G)		163.34*			1	41100		521		10102
		09/26/22 Mileage Reimbursement (WTR)		163.33			60	43320		521		10102
		09/26/22 Mileage Reimbursement (SWR)		163.33			65	43220		521		10102
		Total for Vendor:		490.00								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5461		659 SMS Inc.	82.00								
	367100	09/15/22 Shipping (SWR)	26.00*			65		43220	620		10102
	366642	09/15/22 Shipping (SWR)	28.00*			65		43220	620		10102
	366645	09/22/22 Shipping (SWR)	28.00*			65		43220	620		10102
		Total for Vendor:	82.00								
5452		682 TEAGUE MINERAL PRODUCTS	3,849.00								
	Bulk TMP	Custom Sealant Bentonite for Sewer Lagoon									
	016807	09/28/22 Bentonite Clay for Sewer Pond	3,849.00*			65		43220	324		10102
		Total for Vendor:	3,849.00								
5458		E 13 The Star-News	279.00								
	Ordinance	380-2022									
	58838	09/15/22 Ordinance 380-2022 (G)	93.00			1		41100	309		10102
	58838	09/15/22 Ordinance 380-2022 (WTR)	93.00*			60		43320	309		10102
	58838	09/15/22 Ordinance 380-2022 (SWR)	93.00*			65		43220	309		10102
		Total for Vendor:	279.00								
5466		E 253 United Oil	537.05								
	1003618	09/30/22 Fuel-Grader- STRTS	55.01			1		41500	630		10102
	1003618	09/30/22 Fuel- Grader- Water	55.02*			60		43320	630		10102
	1003618	09/30/22 Fuel- Grader- Sewer	55.02*			65		43220	630		10102
	1003618	09/30/22 Fuel - Water	191.01*			60		43320	630		10102
	1003618	09/30/22 Fuel - Backhoe - Streets	60.33			1		41500	630		10102
	1003618	09/30/22 Fuel - Backhoe - Water	60.33*			60		43320	630		10102
	1003618	09/30/22 Fuel - Backhoe - Sewer	60.33*			65		43220	630		10102
		Total for Vendor:	537.05								
5457		E 436 US Bank	1,210.29								
	GOOGLE	09/26/22 Email (Gen)	54.00			1		41100	324		10102
	GOOGLE	09/26/22 Email (IND)	54.00*			63		43100	324		10102
	GOOGLE	09/26/22 Email (WTR)	54.00*			60		43320	324		10102
	GOOGLE	09/26/22 Email (SWR)	54.00*			65		43220	324		10102
	TSHEETS	09/26/22 TSHEETS (GEN)	25.33			1		41100	324		10102
	TSHEETS	09/26/22 TSHEETS (WTR)	25.34*			60		43320	324		10102
	TSHEETS	09/26/22 TSHEETS (SWR)	25.33*			65		43220	324		10102

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	Lodging 09/26/22 Lodging Training	456.75*			1		41100	521		10102
	Supplies 09/26/22 Amazon	174.51*			1		41100	610		10102
	phones 09/26/22 8x8 phones (GEN)	33.68			1		41100	308		10102
	phones 09/26/22 8x8 phones (WTR)	33.68			60		43320	308		10102
	phones 09/26/22 8x8 phones (SWR)	33.68			65		43220	308		10102
	postage 09/26/22 USPS	166.00*			1		41100	620		10102
	supllies 09/26/22 ADOBE	19.99			1		41100	324		10102
	Total for Vendor:	1,210.29								
	# of Claims	21							# of Vendors	15
	Total Electronic Claims	5,453.69								
	Total Non-Electronic Claims	37098.55								

Fund/Account	Amount
1 GENERAL	
10102 Cash - Idaho First	\$11,188.89
60 WATER FUND	
10102 Cash - Idaho First	\$11,792.27
63 INDUSTRIAL PARK FUND	
10102 Cash - Idaho First	\$126.64
65 SEWER FUND	
10102 Cash - Idaho First	\$19,444.44
Total:	\$42,552.24

City Staff Member Preparer: Mac Qualls

Mayor Review: _____ Date: _____

Council Member Reviewed By: _____ Date: _____

Council Approval of Invoices Date: _____

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5465		580 4 Corner Communications	460.00								
		IT: MSP-T1 - Basic									
		October 2022									
		3160 10/01/22 IT Professional Support	153.33			1		41100	327		10102
		3160 10/01/22 IT Professional Support (W)	153.33			60		43320	327		10102
		3160 10/01/22 IT Professional Support (SWR)	153.34			65		43220	327		10102
		Total for Vendor:	460.00								
		*** Claim from another period (9/22) ****									
		667 A.M.E. Electric, Inc	2,325.00								
5453		667 A.M.E. Electric, Inc	2,325.00								
		TRUBLE SHOOT PLC FAILURE AT BOOSTER STATION . INSTALL OF NEW PLC , NEW ANALOG									
		CARD AND TEST SYSTEM									
		221711 09/22/22 PLC,ANALOG CARD, BOOSTER STN	1,760.00			60		43320	324		10102
		221711 09/22/22 LABOR AND TROUBLESHOOTING	565.00			60		43320	324		10102
		Total for Vendor:	2,325.00								
5460		563 Adams County Prosecuting	1,500.00								
		October 2022 Prosecutions									
		1048 10/03/22 Municipal Prosecutions- OCT	1,500.00			1		41400	312		10102
		Total for Vendor:	1,500.00								
		*** Claim from another period (9/22) ****									
5450		48 Adams County Sheriff	8,415.00								
		July 1 - September 30, 2022 Quarterly Payment.									
		09/28/22 Payment for QTR 4 FY 21/22	8,415.00			1		41400	313		10102
		Total for Vendor:	8,415.00								
		*** Claim from another period (9/22) ****									
5463		25 Analytical Labs, Inc.	1,005.40								
		94213 09/30/22 Water Sampling / Testing	376.06			60		43320	745		10102
		94213 09/30/22 Sewer Sampling / Testing	629.34			65		43220	745		10102
		Total for Vendor:	1,005.40								
		*** Claim from another period (9/22) ****									
5448		1 C & M Lumber Co, Inc	1,441.40								
		09/25/22 Water	120.92			60		43320	324		10102
		09/25/22 Sewer	15.85			65		43220	324		10102
		09/25/22 Park	264.61			1		41600	324		10102
		09/25/22 Shop - Water	313.48			60		43320	324		10102
		09/25/22 Shop - Sewer	313.50			65		43220	324		10102

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
		09/25/22 Shop - Streets	313.55			1		41500	324		10102
		09/25/22 Office - Water	2.16			60		43320	324		10102
		09/25/22 Office - Sewer	2.17			65		43220	324		10102
		09/25/22 Office - General	2.17			1		41100	324		10102
		09/25/22 Streets	92.99			1		41500	324		10102
		Total for Vendor:	1,441.40								
		*** Claim from another period (9/22) ****									
5456		484 Clearwater Economic Development	3,000.00								
		Financial Management, Project Monitoring & DEQ Labor Monitoring									
		22-0921NMH 09/21/22 Financial Management	750.00			60	67	43331	310		10102
		22-0921NM 09/21/22 Project Monitoring	750.00			60	67	43331	310		10102
		22-0921NM 09/21/22 DEQ Labor Monitoring	1,500.00			60	67	43331	310		10102
		Total for Vendor:	3,000.00								
		*** Claim from another period (9/22) ****									
5470		685 CMCI, LLC	2,861.75								
		Truck and trailer delivery for bentonite clay. This includes a fuel surcharge fee.									
15948	09/28/22	Bentonite Clay delivery	2,861.75			65		43220	324		10102
		Total for Vendor:	2,861.75								
		*** Claim from another period (9/22) ****									
5464		670 Control Engineers	9,156.00								
		Project Manager cost									
		Software upgrade									
		SCADA software subscription									
		29014 10/03/22 Project Manager	6,660.00			65		43220	324		10102
		29014 10/03/22 Tag Runtime Upgrade Software	1,863.00			65		43220	324		10102
		29014 10/03/22 SCADA Software 1 Yr	633.00			65		43220	324		10102
		Total for Vendor:	9,156.00								
		*** Claim from another period (9/22) ****									
5449	E	405 CORE & MAIN LP	2,860.80								
		Meters									
		R574026 09/27/22 Procoder R900I	2,860.80			60		43320	324		10102
		Total for Vendor:	2,860.80								

* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
5451	E	367 Custom Works / Barron Loper Street Sweeper Rental / Forks *Claim belongs in period 8, but it has been closed		276.00	****							
		09/26/22 Street Sweeper Rental		276.00			1	41500	324			10102
		Total for Vendor:		276.00								
5459		495 Drake Diversified LLC Monthly Back-up Operator		375.00	****							
		1458 10/01/22 SEPT 2022 H20 Back-up Operator		187.50			60	43320	310			10102
		1458 10/01/22 SEPT 2022 SWR Back-up Operator		187.50			65	43220	310			10102
		Total for Vendor:		375.00								
5447		681 Goble Sampson Associates Inc. Parts: Lower Bearing / Brush		1,735.00	****							
		BINV009908 09/17/22 Lower Bearing Bar		900.00			65	43220	324			10102
		BINV009908 09/17/22 Brush		760.00			65	43220	324			10102
		BINV009908 09/17/22 Freight Charge		75.00			65	43220	324			10102
		Total for Vendor:		1,735.00								
5473		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 9/10/2022, 9/22/2022 10055 09/13/22 OFFICE CLEANING / CITY HALL		70.00	****							
		Total for Vendor:		70.00			1	41100	324			10102
5472	E	28 ICRMP For Fiscal Year 2022/2023 due October 1, 2022		9,371.00								
		2130-2023- 09/01/22 Municipal Insurance (Tort)		2,342.75*			65	43220	511			10102
		2130-2023 09/01/22 Municipal Insurance (Tort)		2,342.75*			60	43320	511			10102
		2130-2023 09/01/22 Municipal Insurance (Tort)		2,342.75*			63	43100	511			10101
		2130-2023 09/01/22 Municipal Insurance (Tort)		2,342.75*			1	41100	511			10102
		Total for Vendor:		9,371.00								
5410		58 Idaho Dept of Environmental For Fiscal Year 2023		1,056.00								
		20231151 10/01/22 Connection assessment - 2023		1,056.00			60	43320	324			10102
		Total for Vendor:		1,056.00								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5468		684 Instrument Technologies Inc Calibration of 2 open channel flow meters and verification of 2 magmeters B220813 09/15/22 Flow meters/ magmeters	1,803.00			60	43320	43320	324		10102
		Total for Vendor:	1,803.00								
		*** Claim from another period (9/22) ****									
5455		672 Kyla Gardner Mileage to and from ICCTFOA Conference in Coeur D'Alene and Per Diem for Kyla Gardner 9/21/22-9/23/22	490.00								
		*** Claim from another period (9/22) ****									
09/26/22		AIC Travel Mileage Reim (G)	325.00			1	41100	41100	521		10102
09/26/22		AIC Per Diem (G)	55.00			1	41100	41100	521		10102
09/26/22		AIC Per Diem (WTR)	55.00			60	43320	43320	521		10102
09/26/22		AIC Per Diem (SWR)	55.00			65	43220	43220	521		10102
		Total for Vendor:	490.00								
		*** Claim from another period (9/22) ****									
5462	E	150 Lake Shore Disposal 25908472s2 10/01/22 Garbage - General 25908472s2 10/01/22 Garbage - Water 25908472s2 10/01/22 Garbage - Sewer 25908472s2 10/01/22 Garbage - Industrial Park	290.55 72.63 72.64 72.64 72.64								
		Total for Vendor:	290.55								
		*** Claim from another period (9/22) ****									
5454		536 Mettie, Angie Mileage for Training in Coeur D'Alene ICCTFOA (520 Miles RoundTrip) plus Meal per diem of \$55 per day	490.00								
		*** Claim from another period (9/22) ****									
09/26/22		Mileage Reimbursement (G)	163.34			1	41100	41100	521		10102
09/26/22		Mileage Reimbursement (WTR)	163.33			60	43320	43320	521		10102
09/26/22		Mileage Reimbursement (SWR)	163.33			65	43220	43220	521		10102
		Total for Vendor:	490.00								
		*** Claim from another period (9/22) ****									
5461		659 SMS Inc. 367100 09/15/22 Shipping (SWR) 366642 09/15/22 Shipping (SWR) 366645 09/22/22 Shipping (SWR)	82.00 26.00 28.00 28.00								
		Total for Vendor:	82.00								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5452		682 TEAGUE MINERAL PRODUCTS Bulk TMP Custom Sealant Bentonite for Sewer Lagoon	3,849.00	****							
		016807 09/28/22 Bentonite Clay for Sewer Pond	3,849.00			65		43220	324		10102
		Total for Vendor:	3,849.00								
		*** Claim from another period (9/22) ****									
5458		E 13 The Star-News Ordinance 380-2022	279.00	****							
		58838 09/15/22 Ordinance 380-2022 (G)	93.00			1		41100	309		10102
		58838 09/15/22 Ordinance 380-2022 (WTR)	93.00			60		43320	309		10102
		58838 09/15/22 Ordinance 380-2022 (SWR)	93.00			65		43220	309		10102
		Total for Vendor:	279.00								
		*** Claim from another period (9/22) ****									
5466		E 253 United Oil 1003618 09/30/22 Fuel-Grader- STRTS	537.05	****							
		1003618 09/30/22 Fuel- Grader- Water	55.01			1		41500	630		10102
		1003618 09/30/22 Fuel- Grader- Sewer	55.02			60		43320	630		10102
		1003618 09/30/22 Fuel - Water	191.01			65		43220	630		10102
		1003618 09/30/22 Fuel - Water	60.33			60		43320	630		10102
		1003618 09/30/22 Fuel - Backhoe - Streets	60.33			1		41500	630		10102
		1003618 09/30/22 Fuel - Backhoe - Water	60.33			60		43320	630		10102
		1003618 09/30/22 Fuel - Backhoe - Sewer	60.33			65		43220	630		10102
		Total for Vendor:	537.05								
		*** Claim from another period (9/22) ****									
5457		E 436 US Bank GOOGLE 09/26/22 Email (Gen)	1,210.29	****							
		GOOGLE 09/26/22 Email (IND)	54.00			1		41100	324		10102
		GOOGLE 09/26/22 Email (WTR)	54.00			63		43100	324		10102
		GOOGLE 09/26/22 Email (SWR)	54.00			60		43320	324		10102
		TSHEETS 09/26/22 TSHEETS (GEN)	25.33			65		43220	324		10102
		TSHEETS 09/26/22 TSHEETS (WTR)	25.34			1		41100	324		10102
		TSHEETS 09/26/22 TSHEETS (SWR)	25.33			60		43320	324		10102
		Lodging 09/26/22 Lodging Training	456.75			65		43220	324		10102
		Supplies 09/26/22 Amazon	174.51			1		41100	521		10102
		phones 09/26/22 8x8 phones (GEN)	33.68			1		41100	610		10102
		phones 09/26/22 8x8 phones (WTR)	33.68			1		41100	308		10102
		phones 09/26/22 8x8 phones (SWR)	33.68			60		43320	308		10102
		postage 09/26/22 USPS	166.00			65		43220	308		10102
						1		41100	620		10102

* ... Over spent expenditure

Claim/	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		09/26/22	ADOBE	19.99			1		41100	324		10102
			Total for Vendor:	1,210.29								
			# of Claims	25								
			Total Electronic Claims	14,824.69								
			Total Non-Electronic Claims	40114.55								
											# of Vendors	18