



City Council Regular Meeting Agenda

Monday, February 10, 2025 at 6:30 PM
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/83377019088?pwd=ELCpaeqrzS4FEWic6H0o3v5qE52Ywr.1>

Call in: 253-205-0468

Meeting ID: 833 7701 9088

Password: 815126

ROLL CALL / PLEDGE OF ALLEGIANCE

1. Reading of the Mission Statement

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

REPORTS

2. Mayor's Report
3. Staff Reports
4. December Park & Rec Meeting Minutes
5. New Deputy Clerk Introduction- Sonya Brodhecker

DISCUSSION ITEMS

6. The New Meadows Youth Center
7. Gravel Source
8. Local Option Tax
9. Browns Mountain Recycling Update

ACTION ITEMS

10. Ordinance TBD-2025 Road & Streets Committee Creation
11. Addition/ Removal of Bank Account Signers
12. Executive Session 74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated

CONSENT AGENDA

13. January 2025 Payroll
14. Paid & Pending Claims
15. January 27, 2025 Meeting Minutes

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

February 10, 2025

The City Public Works staff have been extra busy with snow removal and keeping up with frozen drains. I have received multiple calls commending their hard work and perseverance.

I have received numerous complaints about the areas along Main Street where business owners are pushing snow from the sidewalk into the gutter, blocking the water from draining and creating huge ice water puddles that potential customers to their business are having to navigate. Sadly, most of those complaining do not recognize that the City removes the snow from along the gutters in the middle of the night while traffic is light. It is not possible for the City to clear out the snow that is shoveled into the gutter during the day due to the traffic. City ordinance prohibits placing snow into the public streets because of the hazards it creates.

I have asked Sonya Brodhecker, who has accepted the position of Deputy Clerk, to come to the meeting to be introduced to the City Council and public in attendance. Her start date is February 13, but she has been in contact with me and is looking forward to her new position.

The Parks and Rec Committee is still looking for committee members. Any interested individuals should contact City Hall. There are currently only 3 members of the public on the Parks and Rec Committee. They had a great meeting this month, though and put together their calendar for the spring events that are coming up.

I will be meeting with Shannon McKnight this week to discuss creating a New Meadows Community Youth Advisory Board. I would like to see this implemented upon completion of the New Meadows Youth Center. It has always been my hope that we could find a way to get the youth of our community more involved and hopefully generate more interest in the City and it's activities.

The Mehen Memorial Skate Park project is moving forward and we have always planned on giving local contractors and suppliers the opportunity to donate and be involved in this important project. The Skate Park Committee has a list of some of the items that are needed for this project and any labor and equipment time that can be donated will be greatly appreciated.

"One kind word can warm three winter months." Japanese proverb

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Dana Kautz

DEPARTMENT

Treasurer

MONTH

February

TASKS COMPLETED

- Filing Payroll
- Claims Review
- Bank Reconciliations – September and October – closing last FY year
- September and October Financials
- 1099s and W2s
- Quarterly Financial Reports
- Quarterly Payroll Repots
- Quarter Salary Reporting

PROJECTS IN PROGRESS

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Kyla Gardner

DEPARTMENT

Admin, City Clerk

MONTH

January 2025

TASKS COMPLETED

- Claims
- Payroll
- Billing
- Email Billing
- Ach Payments
- Process Payments
- Working on Meeting Minutes
- Close Batches
- IP Invoices

- Update social media/mobile text alerts
- Meadows Valley Monday Newsletter
- Agenda creation for City Council, Parks & Rec and Road/Street Meetings
- Finished 1099's, W2's and 1095's.

PROJECTS IN PROGRESS

- Working on gathering all documentation for the upcoming FY24 Audit
- Creating Reimbursement application for Youth Center Project
- Working on the Title IV plan for ITD for future federal funding grants
- Childcare Advisory Committee meeting and planning for future meetings
- Correspondence with Grae Harper –Keeping him updated on all City Projects and Status.
- Working with developers and answering daily planning and zoning questions
- Working on scanning and filing all claims.
- Working on filing all documents and preparing for new Deputy Clerk

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

DEPARTMENT

MONTH

Hunter Brown

Public Works

January

TASKS COMPLETED

Equipment and Shop:

- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets, general and annual servicing –
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters. – Now ordering in bulk to save \$\$\$
- Begin Annual oil and filter change on all equipment

Streets:

- Understand responsibility for Streets Repair & Maintenance. Become aware of budgeting.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall – IRWA recommends copies at WWTP

Sewer:

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Licensed Operator (Kirk)
- Maintain WRRF seasonal functions & records – Understand new SCADA System function and operation
- Attend Relevant Wastewater Classes. (Online) (IRWA) – Plan to take Collection 1 & 2 tests early next year.
- Complete workshops sent by Kerry Huss IRWA – Extended With assistance from instructor Tom Romesburg

Park:

- Unlock and clean restrooms -Supervise Jessie and take over when necessary
- Inventory, stock/replace paper and odor control
- Manage Holiday lighting and decorative structures

Water:

- Understand responsibility for Source Water Facility operation & Shadow Licensed Operator (Kirk) x2
- Ensure communication with Infrastructure specialist, Mr. John Stone, regarding all related projects
- Maintain Vigilance for emergencies in all potable water equipment and operations
- Attain further involvement with increased communication skills
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records physically as well as though new SCADA System (Source Well / Water Meter Data)

NRWA Apprenticeship Hours:

- Tools, Equipment, and Workplace safety – 461
- Vehicles and specialized equipment – 759
- System Operations and Maintenance – 1028
- Quality Control – 298.75
- Logistics, Reports, and Supervision – 369.75
- On The Job training hours – 2916.5 of TBD
- Related Technical Instruction Hours: – 156 of 229

Fall semester began September 11 and classes are scheduled Wednesdays and Fridays from 1:00 - 4:30.
Current course: Collections II

Apprenticeship Coordinator: Gary Sievers gsievers@idahoruralwater.com
Course Instructor: Tom Romesburg tromesberg@idahoruralwater.com

PROJECTS IN PROGRESS

Equipment and Shop:

- Establish Routine Consistency with checklists
- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets, general and annual servicing –
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters. – Now ordering in bulk to save \$\$\$
- Finish Annual oil and filter change on all equipment

Streets:

- Understand responsibility for Streets Repair & Maintenance. Become aware of budgeting.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall – IRWA recommends copies at WWTP
- Continue upkeep with snow removal.

Sewer:

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Licensed Operator (Kirk)
- Maintain WRRF seasonal functions & records – Understand new SCADA System function and operation
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- Ensure communication with Infrastructure specialist, Mr. John Stone, regarding all related projects
- Maintain Vigilance for emergencies in all potable water equipment and operations
- Attain further involvement with increased communication skills
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records physically as well as though new SCADA System (Source Well / Water Meter Data)

NRWA Apprenticeship Hours:

- Tools, Equipment, and Workplace safety – 525
- Vehicles and specialized equipment – 831
- System Operations and Maintenance – 1084
- Quality Control – 322.75
- Logistics, Reports, and Supervision – 409.75
- On The Job training hours – 3172.5 of TBD
- Related Technical Instruction Hours: – 174 of 229

Fall semester began September 11 and classes are scheduled Wednesdays and Fridays from 1:00 - 4:30.
Current course: Collections II

Apprenticeship Coordinator: Gary Sievers gsievers@idahoruralwater.com
Course Instructor: Tom Romesburg tromesberg@idahoruralwater.com

CHALLENGES / ISSUES

- Green – Definite Manageability
- Yellow – Difficult Manageability
- White – Indeterminate Manageability
- Red – Unsafe Manageability

Streets

Status: Yellow

Slight complications due to weather, abundance of other time sensitive projects, and extra time consumed by operator-in-training

Water:

Status: Yellow

Changes made to SCADA System and Daily info Logs
Will need to learn from Kirk the new functions and Operation

Sewer:

Status: Green

Changes made to SCADA System and Daily info Logs are simple;

COMMUNITY INPUT & COMMENTS

Community:

Snow removal skills are lacking!

Response:

The Public Works Team will strive to maintain a constant increase in skill progression. The team will not repeat past mistakes for the same reasons.

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Jessie Wallace

DEPARTMENT

Public Works

MONTH

January

TASKS COMPLETED

Water

- Meter reading
- Replace meter registers as needed
- Routine water logs
- Thawed and replaced frozen meters
- Plowed well houses
- Plowed fire hydrants

Sewer

- Ensuring screen room is running efficiently
- Sewer logs
- Began discharging
- Weekly sewer samples
- Helping where I can with the QAPP
- Plowed around lagoons
- Changed blower belts and oil. Cleaned blower room

Industrial park/Shop

- Comfort zone got meat shop heater working
- Plowed industrial park
- Some shop clean up in between projects

Park

- Routine cleaning and garbage removal
- Replaced the heaters in the men's room and the middle room.

Streets

- Bladed roads as the weather permitted
- Snow plowing is going well, despite the weather throwing us curveballs.

Equipment

- Routine maintenance.

PROJECTS IN PROGRESS

- Sewer Discharging
- Shop and parts organizing
- Generator maintenance
- Pothole repair as weather permits
- Keep drains functioning
- Continue to plow as needed
- Take christmas lights down at the park

CHALLENGES / ISSUES

The cold weather has caused some meters to freeze. We have thawed them and added extra insulation to the pits.

COMMUNITY INPUT & COMMENTS

[Empty box for community input and comments]

**CITY OF NEW MEADOWS PARKS & RECREATION MEETING MINUTES
HELD MONDAY, DECEMBER 2, 2024 at 6:30 P.M.
In CITY COUNCIL CHAMBERS, 401 VIRGINIA ST, NEW MEADOWS**

Item 4.

WELCOME, ROLL CALL

Present were Parks Members Angie Crow, Joe Sullivan, and Angie Mettie.

Mayor Julie Good was present.

Mayor Good opened the meeting at 6:06 P.M.

DISCUSSION ITEMS

Mural Project

All entries have been matted and will be shown at the Depot at the Christmas event on Sunday. Patrons can vote on their favorite art piece.

Christmas Event

The Christmas event will include a craft at the library beginning at 4:30pm. The tree lighting will begin at 5:30pm, and a Christmas story with Mrs. Claus will be at 6:00pm. Cocoa and cookies will be served inside the Depot. Santa & Mrs. Claus will be outside in the sleigh and will be available for photos.

ACTION ITEMS

November 4, 2024 Meeting Minutes

- Parks Member Crow moved to approve the November 4, 2024 meeting minutes; Parks Member Sullivan seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

FUTURE MEETING TOPICS

Future meeting topics include the mural project, new members, Christmas debrief, and an updated treasurer report.

ADJOURNMENT

Mayor Good adjourned the meeting at 6:32 P.M.

Diane Markham, Chair

ATTEST: _____
Kyla Gardner, City Clerk

Article 3A Conditional Use Permits

10-3A-1 Purpose

10-3A-2 Minimum Standards

10-3A-3 Application For Permit

10-3A-4 Hearing Procedures

10-3A-5 Expiration Of Permit

10-3A-6 Suspension Or Revocation Of Permit

10-3A-7 Conditional Use Granted To Property And Nontransferable To Another Parcel

10-3A-8 Multiple Uses On One Parcel

Item 7.

10-3A-1 Purpose

Each district lists conditional uses that may be allowed if found to be compatible with surrounding land uses. Every use that requires a conditional use permit is declared to possess characteristics such as to require review and appraisal by the commission and Council to determine whether or not the use would cause any damage, hazard, nuisance or other detriment to persons or property in the vicinity. (Ord. 313-08, 6-9-2008)

10-3A-2 Minimum Standards

An approved conditional use permit shall at least meet the minimum bulk standards such as, but not limited to, setback requirements, lot size and building height of the underlying district. Exceptions to those requirements must be sought through the variance procedure. (Ord. 313-08, 6-9-2008)

10-3A-3 Application For Permit

An application for a conditional use permit shall be filed with the Administrator by at least one owner or lessor of the property for which such conditional use is proposed. At a minimum, the application shall contain the following information:

- A. Name, address and phone number of the applicant.
- B. Legal description of the property.
- C. Description of existing use.
- D. Zone district.
- E. Description of the proposed conditional use.
- F. Site plan.
- G. An objective narrative statement evaluating the effects on adjoining property and proposed methods to mitigate those effects; a discussion of the general compatibility with adjacent and other properties in the vicinity.
- H. Certificate of ownership (see section 10-2-2 of this title for definition).
 - I. A list of all property owners and their mailing addresses who are within three hundred feet (300') of the external boundaries of the land being considered which must be provided by and certified to by a licensed title company doing business in Adams County, Idaho.
- J. Application fees. (Ord. 313-08, 6-9-2008)

10-3A-4 Hearing Procedures

Following the acceptance of the complete conditional use permit application by the Administrator and prior to granting a conditional use permit, a public hearing shall be held to review the conditional use permit request.

- A. Notice Of Hearing: At least fifteen (15) days prior to the date of the public hearing, the Administrator shall cause notice of time and place and a summary of the proposed conditional use to be published in the

official newspaper or paper of general circulation within the City and its impact area. Notice by first class U.S. mail shall be sent to all property owners within at least three hundred feet (300') of the external boundaries of the subject property at least fifteen (15) days prior to the public hearing Item 7. The Administrator shall cause notice to be posted upon the subject site not less than seven (7) days ~~prior to~~ the public hearing.

B. Commission Recommendation:

1. Conditional use permits shall be heard by the commission. The commission shall consider the facts and circumstances of each conditional use application and shall make a recommendation based upon the following standards:
 - a. Will, in fact, constitute a conditional use as established in this title for the zoning district involved.
 - b. Will be harmonious with and in accordance with this title and the general objective of the Comprehensive Plan.
 - c. Will not alter the intended character of the area.
 - d. Will not be detrimental to public health and safety or adjacent property.
 - e. Will not result in the destruction, loss or damage of a natural, environmental, scenic or historic feature of major importance.
2. In recommending approval of any conditional use permit, the commission may identify appropriate conditions, bonds and safeguards in conformity with this title. Conditions may include, but shall not be limited to, specific requirements that would:
 - a. Minimize adverse impacts on other development.
 - b. Control the sequence and timing of development.
 - c. Control the duration of development.
 - d. Assure proper maintenance of development.
 - e. Require the provision for on site and off site facilities or services.
 - f. Require more restrictive standards than those required by this title.
 - g. Require financial guarantees. (Ord. 313-08, 6-9-2008)
 - h. Require mitigation of effects of the proposed development upon service delivery by any political subdivision, including school districts, providing service within the planning jurisdiction. (2018 Code)
3. Within fifteen (15) days following the public hearing, the commission shall forward its recommendation for approval, conditional approval, or denial to the Council or table the item for further review. The recommendation shall be in writing and shall specify:
 - a. The standards used in evaluating the application.
 - b. The reason(s) for the recommendation. (Ord. 313-08, 6-9-2008)

C. Council Action: At the next regularly scheduled Council meeting, the Council shall grant or deny the permit or delay a decision for up to thirty (30) days for further study or hearing. A hearing held by the Council is subject to the same notice requirements and hearing procedures followed by the commission's public hearing. All associated fees shall be assessed to the applicant. Denial of a special use permit or approval of a special use permit with conditions unacceptable to the landowner may be subject to the regulatory taking analysis provided by section 67-8003, Idaho Code, consistent with requirements established thereby. (Ord. 313-08, 6-9-2008; amd. 2018 Code)

10-3A-5 Expiration Of Permit

Unless a longer time is specifically established as a condition of approval, a conditional use permit Item 7. be considered void twelve (12) months following the effective date of the permit if construction is not being promptly pursued toward completion. (Ord. 313-08, 6-9-2008)

10-3A-6 Suspension Or Revocation Of Permit

A conditional use permit may be suspended or revoked upon determination by the commission during their regularly scheduled meeting that a violation of the conditions of approval has occurred. The commission shall then hold a public hearing subject to the same notification requirements as outlined in section 10-3A-4 of this article to determine the extent of the violations and the appropriate corrective action. (Ord. 313-08, 6-9-2008)

10-3A-7 Conditional Use Granted To Property And Nontransferable To Another Parcel

A conditional use permit is granted to the subject property and shall remain valid upon a change in ownership with all attached conditions. Conditional use permits are not transferable from one parcel to another. (Ord. 313-08, 6-9-2008)

10-3A-8 Multiple Uses On One Parcel

The Council may grant more than one conditional use permit to a single parcel of property or may grant conditional use permits to a single parcel of property that currently contains a principal use allowed outright by that district. (Ord. 313-08, 6-9-2008)

City of New Meadows Conditional Use Permit Application

Date: ____/____/____ Name: _____
Month/Day/Year (Applicant)

Mailing Address: _____

Phone: __ (____) _____ - _____

Name: _____
(Owner or Stakeholder of Valid Option)

Mailing Address: _____

Phone: __ (____) _____ - _____

Location: _____ Lot/Block Number: _____

APPLICATION PROCEDURE: At a minimum, the application shall contain the following information before application is to be accepted:

1. Name, address and phone number of applicant
2. Name, address and phone number of owner or stake holder
3. Legal Description of the property
4. Description of existing use
5. Zone District
6. Description of proposed variance or conditional use
7. Site Plan (drawn to scale which shows the property that is under consideration, location of all improvements and the specific information concerning the request)
8. Objective narrative stating the reasoning for a variance or conditional use and the justification of the request
9. Certificate of Ownership (the certification of a reputable Title Insurance Company licensed under the laws of the State of Idaho as to the ownership of the property and of any interest shown therein of record.)
10. A list of all property owners and their mailing within a 300 foot radius from external property boundaries of the subject property. (This information must be provided by and certified to by a licensed Title Company doing business in Adams County)
11. ALL applicable application fees (applicant to be invoiced for all postage, advertisements, legal review, engineering review after process)

| | Fee: | Paid: |
|--|-------|-------|
| Conditional Use Permit-Residential | \$100 | |
| Conditional Use Permit-Non-Residential | \$250 | |
| | | |

The date of the public hearing will be established by the Administrator upon acceptance of a completed application and review.

Applicant Signature: _____ Date: _____

Owner of Record Signature: _____ Date: _____

Administrator Signature: _____ Date: _____

City of New Meadows Conditional Use Permit Application

CONDITIONAL USE CHECKLIST (TO BE COMPLETED BY ADMINISTRATOR)

| | Yes | No |
|--|--------------------------|--------------------------|
| 1. Application: | | |
| a) Letter of explanation | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Name of applicant | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Legal Description | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Map of Area | <input type="checkbox"/> | <input type="checkbox"/> |
| e) Drawings to Scale showing shape and size | <input type="checkbox"/> | <input type="checkbox"/> |
| f) Signatures | <input type="checkbox"/> | <input type="checkbox"/> |
| g) Filing Fee | <input type="checkbox"/> | <input type="checkbox"/> |
| h) Affidavit of Legal Interest | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Lot Size-Specific Condition | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Height, size or location of buildings – Specific Conditions | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Set Back – Specific Conditions | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Vehicle Access Points | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Street Modification | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Off Street Parking | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Signs-Specific Condition | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Diking, fencing, screening landscaping or other facilities to protect adjacent property | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Open Spaces – Specific Conditions | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Site Report form S. W. District Health with appropriate written approval | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Written approval from regulatory agencies | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Location of existing or proposed Public Utilities | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Copy of Restrictive Covenants | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. Notification to Adjacent property owners by Clerk | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Fire Protection (Uniform Fire Code) | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Home-Based Occupations | | |
| a) Participation/Employees | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Character of activity | <input type="checkbox"/> | <input type="checkbox"/> |
| c) On premise client/patron contact | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Traffic generation | <input type="checkbox"/> | <input type="checkbox"/> |
| e) Noise | <input type="checkbox"/> | <input type="checkbox"/> |
| f) Equipment / Restriction | <input type="checkbox"/> | <input type="checkbox"/> |
| g) Parking | <input type="checkbox"/> | <input type="checkbox"/> |
| h) Prohibited Uses | <input type="checkbox"/> | <input type="checkbox"/> |

Notes: _____

Ordinance TBD-2025

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING TITLE 7, CHAPTER 1 OF THE NEW MEADOWS CITY CODE AS FOLLOWS: IN SECTION 7-1-4, ADDING ROAD/ STREETS COMMITTEE CREATION

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:

Section 1: Title 7 Chapter 1, Section 4, *Road/Streets Committee* , is hereby amended as follows, to wit:

- A. **Committee Created; Appointment and Term:** There is hereby created a Roads/Streets Committee. The Committee shall consist of at least three (3) members, including a Chair, appointed by the Mayor and confirmed by the City Council to staggered three (3) year terms. Each member shall serve for a term of three (3) years unless such term is extended by the City Council or until the resignation or removal of the member. Members must be residents of Adams County and living within the Meadows Valley area of impact.
- B. **Removal from Office:** Members of the Committee may be removed for cause by the City Council upon receipt of written charges and after a public hearing.
- C. **City Council Powers and Authority:**
 - a. The City Council will enforce this chapter.
 - b. In the event a Roads/Streets Committee is not appointed or is not functioning, the City Council will serve as the Roads/Streets Committee.
- D. **Duties:**
 - a. It shall be the duty of the Roads/Streets Committee to administer the regulations prescribed herein.
 - b. The Roads/Streets Committee shall review proposals and plans for roads/streets and proposals for use of roads and streets. The Roads/Streets Committee will furnish recommendations to the City Council regarding proposals and plans for roads/streets.
 - c. Meetings of the Roads/Streets Committee shall be held at the call of the Chair and at such other times as the Roads/Streets Committee may determine. All meetings of the Roads/Streets Committee shall be open to the public and comply with the Open Meetings Laws of Idaho. A City Council member or the Mayor must be in attendance at any meeting of the Roads/Streets Committee. The Roads/Streets Committee shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall immediately be filed in the Office of the City Clerk and on due cause shown. Approved minutes of Committee meetings shall be reviewed by the City Council.
 - d. Members of the Road/Streets Committee shall have no authority to approve expenditures, represent the City of New Meadows in negotiations, sign contracts

Ordinance TBD-2025

or negotiate terms of a contract on behalf of the City of New Meadows. The Committee shall serve in an advisory capacity only and shall have no supervisory authority over City Staff.

Section 2: This ordinance shall be in full force and effect after its passage, approval, and publication, according to law.

PASSED AND APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO THIS 10TH DAY OF FEBRUARY 2025.

By: _____

Julie A. Good, Mayor

Attest: By _____

Kyla Gardner, City Clerk

Hunter Brown

Pay Period

1/16/2025 to

1/31/2025

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|---------------|-------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | | | | | | | | | 0.00 | |
| Thursday | 1/16/2025 | 7.95 | | | | | | | 7.95 | |
| Friday | 1/17/2025 | 6.02 | | 1.53 | | | | | 7.55 | |
| Saturday | 1/18/2025 | | | | | | | | 0.00 | |
| Total Week | | 13.97 | 0.00 | 1.53 | 0.00 | 0.00 | 0.00 | 0.00 | 15.50 | |
| Sunday | 1/19/2025 | | | | | | | | 0.00 | |
| Monday | 1/20/2025 | 7.32 | | | | 8.00 | | | 15.32 | |
| Tuesday | 1/21/2025 | 8.00 | | | | | | | 8.00 | |
| Wednesday | 1/22/2025 | 7.97 | | | | | | | 7.97 | |
| Thursday | 1/23/2025 | 8.00 | | | | | | | 8.00 | |
| Friday | 1/24/2025 | 8.07 | | | | | | | 8.07 | |
| Saturday | 1/25/2025 | | | | | | | | 0.00 | |
| Total Week | | 39.36 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 47.36 | |
| Sunday | 1/26/2025 | | | | | | | | 0.00 | |
| Monday | 1/27/2025 | 7.92 | | | | | | | 7.92 | |
| Tuesday | 1/28/2025 | 7.55 | | | | | | | 7.55 | |
| Wednesday | 1/29/2025 | 8.00 | | | | | | | 8.00 | |
| Thursday | 1/30/2025 | 8.00 | | | | | | | 8.00 | |
| Friday | 1/31/2025 | 8.53 | | 0.30 | | | | | 8.83 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 40.00 | 0.00 | 0.30 | 0.00 | 0.00 | 0.00 | 0.00 | 40.30 | |
| Total Pay Period | | 93.33 | 0.00 | 1.83 | 0.00 | 0.00 | 8.00 | 0.00 | 103.16 | |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Thu Jan 16 - Fri Jan 31, 2025

Hunter Brown

| Date | Role | Wage rate | Time card | Scheduled hours | Actual vs. scheduled | Total paid hours | Regular hours | Unpaid breaks | OT hours | Estimated wages | Cash tips |
|--------------------------------|--------------|------------------|--------------------|------------------------|-----------------------------|-------------------------|----------------------|----------------------|-----------------|------------------------|------------------|
| Thu Jan 16 | Public Works | | 8:04 am - 4:01 pm | 0.00 | 7.95 | 7.95 | 7.95 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 17 | Public Works | | 8:27 am - 4:00 pm | 0.00 | 7.55 | 7.55 | 6.02 | 0.00 | 1.53 | \$0.00 | \$0.00 |
| Mon Jan 20 | Public Works | | 8:03 am - 9:31 am | 0.00 | 1.47 | 1.47 | 1.47 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 20 | Public Works | | 11:39 am - 5:30 pm | 0.00 | 5.85 | 5.85 | 5.85 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 21 | Public Works | | 8:00 am - 4:00 pm | 0.00 | 8.00 | 8.00 | 8.00 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 22 | Public Works | | 8:02 am - 4:00 pm | 0.00 | 7.97 | 7.97 | 7.97 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 23 | Public Works | | 8:00 am - 4:00 pm | 0.00 | 8.00 | 8.00 | 8.00 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 24 | Public Works | | 8:00 am - 4:04 pm | 0.00 | 8.07 | 8.07 | 8.07 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 27 | Public Works | | 8:05 am - 4:00 pm | 0.00 | 7.92 | 7.92 | 7.92 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 28 | Public Works | | 8:27 am - 4:00 pm | 0.00 | 7.55 | 7.55 | 7.55 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 29 | Public Works | | 8:00 am - 4:00 pm | 0.00 | 8.00 | 8.00 | 8.00 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 30 | Public Works | | 8:00 am - 4:00 pm | 0.00 | 8.00 | 8.00 | 8.00 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 31 | Public Works | | 8:00 am - 4:50 pm | 0.00 | 8.83 | 8.83 | 8.53 | 0.00 | 0.30 | \$0.00 | \$0.00 |
| Totals for Hunter Brown | | | | 0.00 | 95.16 | 95.16 | 93.33 | 0.00 | 1.83 | \$0.00 | \$0.00 |

Dana Kautz

Pay Period

1/16/2025 to

1/31/2025

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|--------------|-------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | | | | | | | | | 0.00 | |
| Thursday | 1/16/2025 | | | | | | | | 0.00 | |
| Friday | 1/17/2025 | | | | | | | | 0.00 | |
| Saturday | 1/18/2025 | | | | | | | | 0.00 | |
| Total Week | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Sunday | 1/19/2025 | | | | | | | | 0.00 | |
| Monday | 1/20/2025 | | | | | | | | 0.00 | |
| Tuesday | 1/21/2025 | 2.13 | | | | | | | 2.13 | |
| Wednesday | 1/22/2025 | 1.80 | | | | | | | 1.80 | |
| Thursday | 1/23/2025 | 1.93 | | | | | | | 1.93 | |
| Friday | 1/24/2025 | | | | | | | | 0.00 | |
| Saturday | 1/25/2025 | | | | | | | | 0.00 | |
| Total Week | | 5.86 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.86 | |
| Sunday | 1/26/2025 | | | | | | | | 0.00 | |
| Monday | 1/27/2025 | | | | | | | | 0.00 | |
| Tuesday | 1/28/2025 | | | | | | | | 0.00 | |
| Wednesday | 1/29/2025 | 5.69 | | | | | | | 5.69 | |
| Thursday | 1/30/2025 | 5.93 | | | | | | | 5.93 | |
| Friday | 1/31/2025 | | | | | | | | 0.00 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 11.62 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.62 | |
| Total Pay Period | | 17.48 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 17.48 | |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Thu Jan 16 - Fri Jan 31, 2025

Dana Kautz

| Date | Role | Wage rate | Time card | Scheduled hours | Actual vs. scheduled | Total paid hours | Regular hours | Unpaid breaks | OT hours | Estimated wages | Cash tips |
|-----------------------|----------------|------------------|--------------------|------------------------|-----------------------------|-------------------------|----------------------|----------------------|-----------------|------------------------|------------------|
| Tue Jan 21 | City Treasurer | | 1:25 pm - 3:33 pm | 0.00 | 2.13 | 2.13 | 2.13 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 22 | City Treasurer | | 1:48 pm - 3:36 pm | 0.00 | 1.80 | 1.80 | 1.80 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 23 | City Treasurer | | 1:38 pm - 3:34 pm | 0.00 | 1.93 | 1.93 | 1.93 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 29 | City Treasurer | | 10:24 am - 3:40 pm | 0.00 | 5.27 | 5.27 | 5.27 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 29 | City Treasurer | | 8:40 pm - 9:05 pm | 0.00 | 0.42 | 0.42 | 0.42 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 30 | City Treasurer | | 7:57 am - 9:54 am | 0.00 | 1.95 | 1.95 | 1.95 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 30 | City Treasurer | | 11:39 am - 3:38 pm | 0.00 | 3.98 | 3.98 | 3.98 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Totals for Dana Kautz | | | | 0.00 | 17.48 | 17.48 | 17.48 | 0.00 | 0.00 | \$0.00 | \$0.00 |

Jessica Wallace

Pay Period

1/16/2025 to

1/31/2025

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|--------------|-------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | | | | | | | | | 0.00 | |
| Thursday | 1/16/2025 | 5.32 | | | | | | | 5.32 | |
| Friday | 1/17/2025 | 5.87 | | | | | | | 5.87 | |
| Saturday | 1/18/2025 | | | | | | | | 0.00 | |
| Total Week | | 11.19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.19 | |
| Sunday | 1/19/2025 | | | | | | | | 0.00 | |
| Monday | 1/20/2025 | 6.82 | | | | 8.00 | | | 14.82 | |
| Tuesday | 1/21/2025 | 8.72 | | | | | | | 8.72 | |
| Wednesday | 1/22/2025 | 5.80 | | | | | | | 5.80 | |
| Thursday | 1/23/2025 | 0.70 | | | | | | | 0.70 | |
| Friday | 1/24/2025 | | | | | | | | 0.00 | |
| Saturday | 1/25/2025 | | | | | | | | 0.00 | |
| Total Week | | 22.04 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 30.04 | |
| Sunday | 1/26/2025 | | | | | | | | 0.00 | |
| Monday | 1/27/2025 | 8.60 | | | | | | | 8.60 | |
| Tuesday | 1/28/2025 | 8.12 | | | | | | | 8.12 | |
| Wednesday | 1/29/2025 | 6.60 | | | | | | | 6.60 | |
| Thursday | 1/30/2025 | 7.83 | | | | | | | 7.83 | |
| Friday | 1/31/2025 | 6.33 | | | | | | | 6.33 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 37.48 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 37.48 | |
| Total Pay Period | | 70.71 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 78.71 | |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Thu Jan 16 - Fri Jan 31, 2025

Jessie Wallace

| Date | Role | Wage rate | Time card | Scheduled hours | Actual vs. scheduled | Total paid hours | Regular hours | Unpaid breaks | OT hours | Estimated wages | Cash tips |
|---------------------------|--------------|------------------|--------------------|------------------------|-----------------------------|-------------------------|----------------------|----------------------|-----------------|------------------------|------------------|
| Thu Jan 16 | Public Works | | 10:51 am - 4:10 pm | 0.00 | 5.32 | 5.32 | 5.32 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 17 | Public Works | | 10:12 am - 4:04 pm | 0.00 | 5.87 | 5.87 | 5.87 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 20 | Public Works | | 10:39 am - 5:28 pm | 0.00 | 6.82 | 6.82 | 6.82 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 21 | Public Works | | 8:32 am - 5:15 pm | 0.00 | 8.72 | 8.72 | 8.72 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 22 | Public Works | | 9:01 am - 2:49 pm | 0.00 | 5.80 | 5.80 | 5.80 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 23 | Public Works | | 2:40 pm - 3:08 pm | 0.00 | 0.47 | 0.47 | 0.47 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 23 | Public Works | | 4:52 pm - 5:06 pm | 0.00 | 0.23 | 0.23 | 0.23 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 27 | Public Works | | 8:09 am - 4:45 pm | 0.00 | 8.60 | 8.60 | 8.60 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 28 | Public Works | | 8:20 am - 4:27 pm | 0.00 | 8.12 | 8.12 | 8.12 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 29 | Public Works | | 8:40 am - 1:34 pm | 0.00 | 4.90 | 4.90 | 4.90 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 29 | Public Works | | 2:25 pm - 4:07 pm | 0.00 | 1.70 | 1.70 | 1.70 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 30 | Public Works | | 8:46 am - 4:36 pm | 0.00 | 7.83 | 7.83 | 7.83 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 31 | Public Works | | 10:59 am - 5:19 pm | 0.00 | 6.33 | 6.33 | 6.33 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Totals for Jessie Wallace | | | | 0.00 | 70.71 | 70.71 | 70.71 | 0.00 | 0.00 | \$0.00 | \$0.00 |

Kyla Gardner

Pay Period

1/16/2025 to

1/31/2025

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|--------------|-------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | | | | | | | | | 0.00 | |
| Thursday | 1/16/2025 | 7.82 | | | | | | | 7.82 | |
| Friday | 1/17/2025 | 3.32 | | | | | | | 3.32 | |
| Saturday | 1/18/2025 | | | | | | | | 0.00 | |
| Total Week | | 11.14 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.14 | |
| Sunday | 1/19/2025 | | | | | | | | 0.00 | |
| Monday | 1/20/2025 | | | | | 8.00 | | | 8.00 | |
| Tuesday | 1/21/2025 | 7.72 | | | | | | | 7.72 | |
| Wednesday | 1/22/2025 | 7.40 | | | | | | | 7.40 | |
| Thursday | 1/23/2025 | 7.63 | | | | | | | 7.63 | |
| Friday | 1/24/2025 | 5.17 | | | | | | | 5.17 | |
| Saturday | 1/25/2025 | | | | | | | | 0.00 | |
| Total Week | | 27.92 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 35.92 | |
| Sunday | 1/26/2025 | | | | | | | | 0.00 | |
| Monday | 1/27/2025 | 9.33 | | | | | | | 9.33 | |
| Tuesday | 1/28/2025 | 7.82 | | | | | | | 7.82 | |
| Wednesday | 1/29/2025 | 7.37 | | | | | | | 7.37 | |
| Thursday | 1/30/2025 | 8.10 | | | | | | | 8.10 | |
| Friday | 1/31/2025 | 5.20 | | | | | | | 5.20 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 37.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 37.82 | |
| Total Pay Period | | 76.88 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 84.88 | |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Thu Jan 16 - Fri Jan 31, 2025

Kyla Gardner

| Date | Role | Wage rate | Time card | Scheduled hours | Actual vs. scheduled | Total paid hours | Regular hours | Unpaid breaks | OT hours | Estimated wages | Cash tips |
|-------------------------|------|-----------|--------------------|-----------------|----------------------|------------------|---------------|---------------|----------|-----------------|-----------|
| Thu Jan 16 | | | 7:41 am - 3:30 pm | 0.00 | 7.82 | 7.82 | 7.82 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 17 | | | 8:25 am - 11:44 am | 0.00 | 3.32 | 3.32 | 3.32 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 21 | | | 7:41 am - 3:24 pm | 0.00 | 7.72 | 7.72 | 7.72 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 22 | | | 7:40 am - 3:04 pm | 0.00 | 7.40 | 7.40 | 7.40 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 23 | | | 7:46 am - 3:24 pm | 0.00 | 7.63 | 7.63 | 7.63 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 24 | | | 8:57 am - 2:07 pm | 0.00 | 5.17 | 5.17 | 5.17 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 27 | | | 7:42 am - 3:03 pm | 0.00 | 7.35 | 7.35 | 7.35 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 27 | | | 5:56 pm - 7:55 pm | 0.00 | 1.98 | 1.98 | 1.98 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 28 | | | 7:41 am - 3:30 pm | 0.00 | 7.82 | 7.82 | 7.82 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 29 | | | 7:41 am - 3:03 pm | 0.00 | 7.37 | 7.37 | 7.37 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 30 | | | 7:44 am - 3:50 pm | 0.00 | 8.10 | 8.10 | 8.10 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 31 | | | 8:45 am - 1:57 pm | 0.00 | 5.20 | 5.20 | 5.20 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Totals for Kyla Gardner | | | | 0.00 | 76.88 | 76.88 | 76.88 | 0.00 | 0.00 | \$0.00 | \$0.00 |

Hunter Brown

Pay Period

1/1/2025 to

1/15/2025

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|-------------|--------------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | 1/1/2025 | | | | | | 8.00 | | 8.00 | |
| Thursday | 1/2/2025 | 7.55 | | | | | | | 7.55 | |
| Friday | 1/3/2025 | 6.50 | | | | | | | 6.50 | |
| Saturday | 1/4/2025 | | | | | | | | 0.00 | |
| Total Week | | 14.05 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 22.05 |
| Sunday | 1/5/2025 | | | | | | | | 0.00 | |
| Monday | 1/6/2025 | 9.07 | | | | | | | 9.07 | |
| Tuesday | 1/7/2025 | 10.05 | | | | | | | 10.05 | |
| Wednesday | 1/8/2025 | 7.92 | | | | | | | 7.92 | |
| Thursday | 1/9/2025 | 8.02 | | | | | | | 8.02 | |
| Friday | 1/10/2025 | 4.94 | | 2.79 | | | | | 7.73 | |
| Saturday | 1/11/2025 | | | | | | | | 0.00 | |
| Total Week | | 40.00 | 0.00 | 2.79 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 42.79 |
| Sunday | 1/12/2025 | | | | | | | | 0.00 | |
| Monday | 1/13/2025 | 8.30 | | | | | | | 8.30 | |
| Tuesday | 1/14/2025 | 9.55 | | | | | | | 9.55 | |
| Wednesday | 1/15/2025 | 8.18 | | | | | | | 8.18 | |
| Thursday | | | | | | | | | 0.00 | |
| Friday | | | | | | | | | 0.00 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 26.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 26.03 |
| Total Pay Period | | 80.08 | 0.00 | 2.79 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 90.87 |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Wed Jan 1 - Wed Jan 15, 2025

Hunter Brown

| Date | Role | Wage rate | Time card | Scheduled hours | Actual vs. scheduled | Total paid hours | Regular hours | Unpaid breaks | OT hours | Estimated wages | Cash tips |
|--------------------------------|--------------|------------------|--------------------|------------------------|-----------------------------|-------------------------|----------------------|----------------------|-----------------|------------------------|------------------|
| Thu Jan 2 | Public Works | | 1:06 am - 3:16 am | 0.00 | 2.17 | 2.17 | 2.17 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 2 | Public Works | | 11:00 am - 4:23 pm | 0.00 | 5.38 | 5.38 | 5.38 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 3 | Public Works | | 9:30 am - 4:00 pm | 0.00 | 6.50 | 6.50 | 6.50 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 6 | Public Works | | 7:59 am - 5:03 pm | 0.00 | 9.07 | 9.07 | 9.07 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 7 | Public Works | | 1:50 am - 11:53 am | 0.00 | 10.05 | 10.05 | 10.05 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 8 | Public Works | | 7:49 am - 3:44 pm | 0.00 | 7.92 | 7.92 | 7.92 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 9 | Public Works | | 7:59 am - 4:00 pm | 0.00 | 8.02 | 8.02 | 8.02 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 10 | Public Works | | 8:46 am - 4:30 pm | 0.00 | 7.73 | 7.73 | 4.94 | 0.00 | 2.79 | \$0.00 | \$0.00 |
| Mon Jan 13 | Public Works | | 7:59 am - 4:17 pm | 0.00 | 8.30 | 8.30 | 8.30 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 14 | Public Works | | 8:07 am - 5:40 pm | 0.00 | 9.55 | 9.55 | 9.55 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 15 | Public Works | | 8:41 am - 4:52 pm | 0.00 | 8.18 | 8.18 | 8.18 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Totals for Hunter Brown | | | | 0.00 | 82.87 | 82.87 | 80.08 | 0.00 | 2.79 | \$0.00 | \$0.00 |

Kyla Gardner

Pay Period

1/1/2025 to

1/15/2025

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|-------------|--------------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | 1/1/2025 | | | | | | 8.00 | | 8.00 | |
| Thursday | 1/2/2025 | 8.60 | | | | | | | 8.60 | |
| Friday | 1/3/2025 | 3.75 | | | | | | | 3.75 | |
| Saturday | 1/4/2025 | | | | | | | | 0.00 | |
| Total Week | | 12.35 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 20.35 |
| Sunday | 1/5/2025 | | | | | | | | 0.00 | |
| Monday | 1/6/2025 | 8.02 | | | | | | | 8.02 | |
| Tuesday | 1/7/2025 | 7.87 | | | | | | | 7.87 | |
| Wednesday | 1/8/2025 | 7.85 | | | | | | | 7.85 | |
| Thursday | 1/9/2025 | 8.38 | | | | | | | 8.38 | |
| Friday | 1/10/2025 | 3.28 | | | | | | | 3.28 | |
| Saturday | 1/11/2025 | | | | | | | | 0.00 | |
| Total Week | | 35.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 35.40 |
| Sunday | 1/12/2025 | | | | | | | | 0.00 | |
| Monday | 1/13/2025 | 8.84 | | | | | | | 8.84 | |
| Tuesday | 1/14/2025 | 7.95 | | | | | | | 7.95 | |
| Wednesday | 1/15/2025 | 7.37 | | | | | | | 7.37 | |
| Thursday | | | | | | | | | 0.00 | |
| Friday | | | | | | | | | 0.00 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 24.16 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 24.16 |
| Total Pay Period | | 71.91 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 79.91 |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Wed Jan 1 - Wed Jan 15, 2025

Kyla Gardner

| Date | Role | Wage rate | Time card | Scheduled hours | Actual vs. scheduled | Total paid hours | Regular hours | Unpaid breaks | OT hours | Estimated wages | Cash tips |
|-------------------------|------|-----------|--------------------|-----------------|----------------------|------------------|---------------|---------------|----------|-----------------|-----------|
| Thu Jan 2 | | | 7:25 am - 4:01 pm | 0.00 | 8.60 | 8.60 | 8.60 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 3 | | | 9:05 am - 12:50 pm | 0.00 | 3.75 | 3.75 | 3.75 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 6 | | | 7:46 am - 3:14 pm | 0.00 | 7.47 | 7.47 | 7.47 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 6 | | | 4:05 pm - 4:38 pm | 0.00 | 0.55 | 0.55 | 0.55 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 7 | | | 7:42 am - 3:34 pm | 0.00 | 7.87 | 7.87 | 7.87 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 8 | | | 7:42 am - 3:33 pm | 0.00 | 7.85 | 7.85 | 7.85 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 9 | | | 7:39 am - 4:02 pm | 0.00 | 8.38 | 8.38 | 8.38 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 10 | | | 8:01 am - 11:18 am | 0.00 | 3.28 | 3.28 | 3.28 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 13 | | | 7:43 am - 3:02 pm | 0.00 | 7.32 | 7.32 | 7.32 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 13 | | | 5:59 pm - 7:30 pm | 0.00 | 1.52 | 1.52 | 1.52 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 14 | | | 7:40 am - 3:37 pm | 0.00 | 7.95 | 7.95 | 7.95 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 15 | | | 7:43 am - 3:05 pm | 0.00 | 7.37 | 7.37 | 7.37 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Totals for Kyla Gardner | | | | 0.00 | 71.91 | 71.91 | 71.91 | 0.00 | 0.00 | \$0.00 | \$0.00 |

Dana Kautz

Pay Period

1/1/2025 to

1/15/2025

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|--------------|-------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | 1/1/2025 | | | | | | 1.68 | | 1.68 | |
| Thursday | 1/2/2025 | | | | | | | 1.39 | 1.39 | |
| Friday | 1/3/2025 | | | | | | | | 0.00 | |
| Saturday | 1/4/2025 | | | | | | | | 0.00 | |
| Total Week | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.68 | 1.39 | 3.07 | |
| Sunday | 1/5/2025 | | | | | | | | 0.00 | |
| Monday | 1/6/2025 | 2.97 | | | | | | | 2.97 | |
| Tuesday | 1/7/2025 | 1.75 | | | | | | | 1.75 | |
| Wednesday | 1/8/2025 | 1.50 | | | | | | | 1.50 | |
| Thursday | 1/9/2025 | | | | | | | | 0.00 | |
| Friday | 1/10/2025 | | | | | | | | 0.00 | |
| Saturday | 1/11/2025 | | | | | | | | 0.00 | |
| Total Week | | 6.22 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.22 | |
| Sunday | 1/12/2025 | | | | | | | | 0.00 | |
| Monday | 1/13/2025 | 3.23 | | | | | | | 3.23 | |
| Tuesday | 1/14/2025 | 4.83 | | | | | | | 4.83 | |
| Wednesday | 1/15/2025 | 2.10 | | | | | | | 2.10 | |
| Thursday | | | | | | | | | 0.00 | |
| Friday | | | | | | | | | 0.00 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 10.16 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.16 | |
| Total Pay Period | | 16.38 | 0.00 | 0.00 | 0.00 | 0.00 | 1.68 | 1.39 | 19.45 | |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Wed Jan 1 - Wed Jan 15, 2025

Dana Kautz

| Date | Role | Wage rate | Time card | Scheduled hours | Actual vs. scheduled | Total paid hours | Regular hours | Unpaid breaks | OT hours | Estimated wages | Cash tips |
|-----------------------|----------------|-----------|--------------------|-----------------|----------------------|------------------|---------------|---------------|----------|-----------------|-----------|
| Mon Jan 6 | City Treasurer | | 12:33 pm - 3:31 pm | 0.00 | 2.97 | 2.97 | 2.97 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 7 | City Treasurer | | 1:45 pm - 3:30 pm | 0.00 | 1.75 | 1.75 | 1.75 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 8 | City Treasurer | | 2:00 pm - 3:30 pm | 0.00 | 1.50 | 1.50 | 1.50 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 13 | City Treasurer | | 12:23 pm - 3:37 pm | 0.00 | 3.23 | 3.23 | 3.23 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 14 | City Treasurer | | 9:52 am - 11:40 am | 0.00 | 1.80 | 1.80 | 1.80 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 14 | City Treasurer | | 12:00 pm - 2:15 pm | 0.00 | 2.25 | 2.25 | 2.25 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 14 | City Treasurer | | 2:50 pm - 3:37 pm | 0.00 | 0.78 | 0.78 | 0.78 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 15 | City Treasurer | | 1:28 pm - 3:34 pm | 0.00 | 2.10 | 2.10 | 2.10 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Totals for Dana Kautz | | | | 0.00 | 16.38 | 16.38 | 16.38 | 0.00 | 0.00 | \$0.00 | \$0.00 |

Jessica Wallace

Pay Period

1/1/2025 to

1/15/2025

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|--------------|-------------|--------------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | 1/1/2025 | | | | | | 8.00 | | 8.00 | |
| Thursday | 1/2/2025 | 6.23 | | | | | | | 6.23 | |
| Friday | 1/3/2025 | 7.40 | | | | | | | 7.40 | |
| Saturday | 1/4/2024 | | | | | | | | 0.00 | |
| Total Week | | 13.63 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 21.63 |
| Sunday | 1/5/2025 | | | | | | | | 0.00 | |
| Monday | 1/6/2025 | 8.30 | | | | | | | 8.30 | |
| Tuesday | 1/7/2025 | 8.25 | | | | | | | 8.25 | |
| Wednesday | 1/8/2025 | 6.20 | | | | | 2.70 | | 8.90 | |
| Thursday | 1/9/2025 | 7.63 | | | | | | | 7.63 | |
| Friday | 1/10/2025 | | | | 7.99 | | | | 7.99 | |
| Saturday | 1/11/2025 | | | | | | | | 0.00 | |
| Total Week | | 30.38 | 0.00 | 0.00 | 7.99 | 0.00 | 0.00 | 2.70 | 0.00 | 41.07 |
| Sunday | 1/12/2025 | | | | | | | | 0.00 | |
| Monday | 1/13/2025 | 6.38 | | | | | | | 6.38 | |
| Tuesday | 1/14/2025 | 7.80 | | | | | | | 7.80 | |
| Wednesday | 1/15/2025 | 0.27 | | | | | 8.00 | | 8.27 | |
| Thursday | | | | | | | | | 0.00 | |
| Friday | | | | | | | | | 0.00 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 14.45 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 22.45 |
| Total Pay Period | | 58.46 | 0.00 | 0.00 | 7.99 | 0.00 | 8.00 | 10.70 | 0.00 | 85.15 |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Wed Jan 1 - Wed Jan 15, 2025

Jessie Wallace

| Date | Role | Wage rate | Time card | Scheduled hours | Actual vs. scheduled | Total paid hours | Regular hours | Unpaid breaks | OT hours | Estimated wages | Cash tips |
|---------------------------|--------------|-----------|--------------------|-----------------|----------------------|------------------|---------------|---------------|----------|-----------------|-----------|
| Thu Jan 2 | Public Works | | 9:46 am - 4:00 pm | 0.00 | 6.23 | 6.23 | 6.23 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Fri Jan 3 | Public Works | | 8:57 am - 4:21 pm | 0.00 | 7.40 | 7.40 | 7.40 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 6 | Public Works | | 8:28 am - 4:46 pm | 0.00 | 8.30 | 8.30 | 8.30 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 7 | Public Works | | 1:52 am - 6:33 am | 0.00 | 4.68 | 4.68 | 4.68 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 7 | Public Works | | 12:31 pm - 4:05 pm | 0.00 | 3.57 | 3.57 | 3.57 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 8 | Public Works | | 11:36 am - 5:48 pm | 0.00 | 6.20 | 6.20 | 6.20 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Thu Jan 9 | Public Works | | 8:28 am - 4:06 pm | 0.00 | 7.63 | 7.63 | 7.63 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Mon Jan 13 | Public Works | | 8:30 am - 2:53 pm | 0.00 | 6.38 | 6.38 | 6.38 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Tue Jan 14 | Public Works | | 8:28 am - 4:16 pm | 0.00 | 7.80 | 7.80 | 7.80 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Wed Jan 15 | Public Works | | 7:30 am - 7:46 am | 0.00 | 0.27 | 0.27 | 0.27 | 0.00 | 0.00 | \$0.00 | \$0.00 |
| Totals for Jessie Wallace | | | | 0.00 | 58.46 | 58.46 | 58.46 | 0.00 | 0.00 | \$0.00 | \$0.00 |

For dates posted from 01/29/25 to 02/10/25
* ... Over spent expenditure

| Claim/ | Check | Invoice #/Name/ #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund | Org | Acct | Object | Proj | Cash |
|--------|-------|--|-------------------------|---------|------|------|-----|-------|--------|------|-------|
| 6558 | | 580 4 Corner Communications | 460.00 | | | | | | | | |
| | | IT Services and Amcrest for February 2025 | | | | | | | | | |
| | | 3947 02/01/25 IT Professional Support | 153.33 | | | 1 | | 41100 | 327 | | 10102 |
| | | 3947 02/01/25 IT Professional Support (W) | 153.33 | | | 60 | | 43320 | 327 | | 10102 |
| | | 3947 02/01/25 IT Professional Support (SWR) | 153.34 | | | 65 | | 43220 | 327 | | 10102 |
| | | Total for Vendor: | 460.00 | | | | | | | | |
| 6557 | | 563 Adams County Prosecuting | 1,500.00 | | | | | | | | |
| | | Feb 2025 | | | | | | | | | |
| | | 1076 02/03/25 Municipal Prosecutions- FEB | 1,500.00 | | | 1 | | 41400 | 312 | | 10102 |
| | | Total for Vendor: | 1,500.00 | | | | | | | | |
| 6551 | | 25 Analytical Labs, Inc. | 1,120.22 | | | | | | | | |
| | | 2500964 01/31/25 Sewer Sampling / Testing | 1,066.22 | | | 65 | | 43220 | 745 | | 10102 |
| | | 2500963 01/31/25 Water Sampling /Testing | 54.00 | | | 60 | | 43320 | 745 | | 10102 |
| | | Total for Vendor: | 1,120.22 | | | | | | | | |
| 6553 | | 495 Drake Diversified LLC | 400.00 | | | | | | | | |
| | | Monthly Back-up Operator January 2025 | | | | | | | | | |
| | | 2286 02/01/25 JAN 2025 H2O Back-up Operator | 200.00 | | | 60 | | 43320 | 310 | | 10102 |
| | | 2286 02/01/25 JAN 2025 SWR Back-up Operator | 200.00 | | | 65 | | 43220 | 310 | | 10102 |
| | | Total for Vendor: | 400.00 | | | | | | | | |
| 6549 | E | 594 DUBOIS CHEMICAL, INC | 514.30 | | | | | | | | |
| | | 30392939 02/07/25 Sodium thiosulfate | 379.48 | | | 65 | | 43220 | 324 | | 10102 |
| | | 30392939 02/07/25 SHIPPING | 134.82 | | | 65 | | 43220 | 324 | | 10102 |
| | | Total for Vendor: | 514.30 | | | | | | | | |
| 6554 | | 717 Grissom, Hoffman & Mohr, PLLC | 1,408.50 | | | | | | | | |
| | | Design Development / Construction Documentsof the Childcare Center | | | | | | | | | |
| | | 23-027-014 01/31/25 Childcare Center Design. | 1,408.50 | | | 1 | | 43151 | 324 | | 10102 |
| | | Total for Vendor: | 1,408.50 | | | | | | | | |

For dates posted from 01/29/25 to 02/10/25
* ... Over spent expenditure

| Claim/ | Check | Invoice #/Name/ Vendor #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund | Org | Acct | Object | Proj | Cash | |
|--------------------------|-------|---|--|---------|------|---------------------|--|--|--|------|----------------------------------|--|
| 6552 | | 641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 01/5/2025, 1/19/2025 11408 01/20/25 OFFICE CLEANING / CITY HALL | 75.95 75.95 | | | 1 | 41100 | 324 | | | 10102 | |
| Total for Vendor: | | | 75.95 | | | | | | | | | |
| 6546 | E | 4 Idaho Power 0032879986 02/06/25 Street Lights (Electricity) 0032879987 02/06/25 City Shop (Electricity) Wa 0032879987 02/06/25 City Shop (Electricity) Se 0032879987 02/06/25 City Shop (Electricity) Str 0032879959 02/06/25 Parks (Electricity) 0032879967 02/06/25 Sewer Lift Station (Electr 0032879945 02/06/25 Well #3 (Electric) 2200952379 02/06/25 Well #4 (Electric) 0032879940 02/06/25 Booster Station (Electric) 0032879919 02/06/25 Sewer Plant (Electricity) 0030309892 02/06/25 City Hall (Electricity) Ge 0030309892 02/06/25 City Hall (Electricity) H2O 0030238986 02/06/25 City Hall (Electricity) SWR 0032880160 02/06/25 Sewer Land Ap 0033198570 02/06/25 Childcare Center 0033232987 02/06/25 Well #5 (Electric) 1 02/26/25 104 Taylor | 4,929.26 705.73 229.72 229.73 229.73 306.87 27.43 455.74 368.70 550.61 658.74 122.56 122.57 122.57 234.90 117.29 404.35 42.02 | | | | 1 60 65 1 1 65 60 60 60 60 65 1 60 65 65 63 60 63 | 41500 43320 43220 41500 41600 43220 43320 43320 43320 43320 43220 41100 43320 43220 43220 43100 43320 43100 | 330 330 330 330 330 337 334 335 333 336 330 330 330 330 330 330 348 330 | | | 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 |
| Total for Vendor: | | | 4,929.26 | | | | | | | | | |
| 6548 | | 721 Integrity Pump Solutions Inc. Valves and Diaph Kit for Wastewater Y25M2-91 02/07/25 Pressure Relief Valve | 900.00 900.00 | | | 65 | 43220 | 324 | | | 10102 | |
| Total for Vendor: | | | 900.00 | | | | | | | | | |
| 6550 | E | 150 Lake Shore Disposal 27087321 02/01/25 Garbage - General 27087321 02/01/25 Garbage - Water 27087321 02/01/25 Garbage - Sewer 27087321 02/01/25 Garbage - Industrial Park | 313.85 78.46 78.47 78.46 78.46 | | | 1 60 65 63 | 41100 43320 43220 43100 | 324 324 324 324 | | | 10102 10102 10102 10102 | |
| Total for Vendor: | | | 313.85 | | | | | | | | | |

For dates posted from 01/29/25 to 02/10/25
* ... Over spent expenditure

| Claim/ | Check | Invoice #/Name/ Vendor #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund | Org | Acct | Object | Proj | Cash |
|--------|----------|---|-------------------------|---------|------|------|-----|-------|--------|------|-------|
| 6555 | | 642 Raven Waterworks, LLC Monthly Operator Water / Sewer | 2,000.00 | | | | | | | | |
| | 250203 | 02/01/25 JAN H20 Operator | 1,000.00 | | | 60 | | 43320 | 352 | | 10102 |
| | 250203 | 02/01/25 JAN SWR Operator | 1,000.00 | | | 65 | | 43220 | 352 | | 10102 |
| | | Total for Vendor: | 2,000.00 | | | | | | | | |
| 6556 | | 659 SMS Inc. | 194.00 | | | | | | | | |
| | 1113 | 01/31/25 Shipping (SWR) | 34.00 | | | 65 | | 43220 | 620 | | 10102 |
| | 1113 | 01/31/25 Shipping (SWR) | 30.00 | | | 65 | | 43220 | 620 | | 10102 |
| | 1113 | 01/31/25 Shipping (SWR) | 130.00 | | | 65 | | 43220 | 620 | | 10102 |
| | | Total for Vendor: | 194.00 | | | | | | | | |
| 6547 | | E 500 SPARKLIGHT formerly Cable One | 111.60 | | | | | | | | |
| | | Internet Services | | | | | | | | | |
| | 02/10/25 | Internet - General | 37.20 | | | 1 | | 41100 | 308 | | 10102 |
| | 02/10/25 | Internet - Water | 37.20 | | | 60 | | 43320 | 308 | | 10102 |
| | 02/10/25 | Internet - Sewer | 37.20 | | | 65 | | 43220 | 308 | | 10102 |
| | | Total for Vendor: | 111.60 | | | | | | | | |
| 6544 | | E 617 ZIPLY FIBER | 528.76 | | | | | | | | |
| | | City Shop & Sewer Internet / Phone | | | | | | | | | |
| | 12/27/24 | Phone/Internet - Water | 264.38 | | | 60 | | 43320 | 308 | | 10102 |
| | 12/27/24 | Phone/Internet - Sewer | 264.38 | | | 65 | | 43220 | 308 | | 10102 |
| 6545 | | E 617 ZIPLY FIBER | 308.27 | | | | | | | | |
| | | City Shop & Sewer Internet / Phone | | | | | | | | | |
| | 02/10/25 | Phone/Internet - Water | 154.13 | | | 60 | | 43320 | 308 | | 10102 |
| | 02/10/25 | Phone/Internet - Sewer | 154.14 | | | 65 | | 43220 | 308 | | 10102 |
| | | Total for Vendor: | 837.03 | | | | | | | | |
| | | # of Claims | 15 | | | | | | | | |
| | | Total: | 14,764.71 | | | | | | | | |
| | | Total Electronic Claims | 6,706.04 | | | | | | | | |
| | | Total Non-Electronic Claims | 8058.67 | | | | | | | | |
| | | # of Vendors | 9 | | | | | | | | |

CITY OF NEW MEADOWS CITY COUNCIL & PUBLIC HEARING MEETING MINUTES
HELD MONDAY, JANUARY 27TH, 2024 AT 6:30 PM
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Item 15.

Roll Call/Pledge of Allegiance

Present at City Hall were Mayor Julie Good, Council Members Traci Foster, Jeff Parnett and Council member Shiloh Ryker was present via zoom. Council Member Josh Carr was excused.

City Attorney Dick Stubbs and City Engineer Grae Harper were present via Zoom.

Staff present at City Hall was Kyla Gardner.

Public present were Willy Brown, Donna Brown, Jessica Lillehaug, Linnea Hall, Peter Donovan, Preston Woods, and Rod Pratt. Pierce Ramsay, Josh Davis, Sierra Christie, Drew Dodson, James Klinedinst, and Rachel Reynaga were present via zoom.

Mayor Good opened the meeting at 6:31 P.M.

Mayor Good requested that the City Council consider amending the agenda to add an Executive Session at the end of the agenda due to time sensitive items that were not known at the time the agenda was posted.

- Council Member Parnett moved to approve amending the agenda to add an Executive Session per Idaho Code 74-206(a) and 74-206(f); Council Member Foster seconded the motion. Roll Call Vote: Parnett – yes, Foster – yes, Ryker – yes. Motion Carried

Public Input

There was no public input.

Reports

Mayor's Report

Mayor Good presented her Mayor's report to the Council.

Prosecuting Attorney Introduction- Peter Donovan

Prosecuting Attorney Peter Donovan introduced himself as the new Prosecuting Attorney for Adams County.

Discussion Items

New Meadows Youth Center

Mayor Good stated that almost all of the framing has been completed on the Youth Center and it is looking really nice. The Meadows Valley Early Learning Foundation, which is the name of the

CITY OF NEW MEADOWS CITY COUNCIL & PUBLIC HEARING MEETING MINUTES
HELD MONDAY, JANUARY 27TH, 2024 AT 6:30 PM
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Item 15.

non-profit who is going to be running the childcare center, is working with Southwest District Health, to ensure that they have all of the necessary policies in place for the center. The Foundation also plans on holding a public meeting for parents and potential childcare workers and volunteers to learn about programs that will be available and enrollment dates. In a future City Council meeting an MOU will be presented to the Foundation for operations in that building.

Brown’s Mountain Recycling Update

Mayor Good stated that she received a call from Beau Boston from United Metals. She spoke with him to discuss the United Metals contract that the Browns have. Mayor Good stated that since the contract did not have a start date the City Council voted to revert back to following City Ordinance and issue a citation to Browns for being out of compliance. During her conversation she learned that they will be taking everything off of the ground except for the wood. Beau stated he was in favor of getting in there as soon as possible. He stated he would update the City with a timeline as soon as they know when they will be up here.

Council Member Foster stated that Willy Brown reached out to her and he stated that he has been trying hard to follow the land use ordinance of the City. She states that they have had about 3 conversations about this in person and over the phone.

Willy Brown stated there is no way that they could give an exact date for when they can come and start the clean – up.

Mayor Good stated that all City Council members reviewed the signed contract between the Browns and United Metals and did not feel like it provided enough information that to continue to not follow City Ordinance.

Volunteer Policy

Mayor Good stated that Kyla sent out volunteer policy samples to the City Council Members.

Council Member Foster stated that looking at the employee policy will be a good place to pull information from to create a volunteer policy.

Kyla will send out the employee policy to all City Council Members.

Public Hearing

Public Hearing- Mehen Memorial Skatepark Design Review – 402 Peterson Memorial

Opening of the Public Hearing

Mayor Good opened the Public Hearing at 7:01pm

Applicant Presentation

CITY OF NEW MEADOWS CITY COUNCIL & PUBLIC HEARING MEETING MINUTES
HELD MONDAY, JANUARY 27TH, 2024 AT 6:30 PM
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

James Klinedinst from Grindline presented to the Council they had two great Public Meetings to come up with this conceptual design. Their goal was to design a world class skatepark for here in New Meadows that will be accessible to all levels, aesthetically flow with the new Youth Center, and also be an outlet for youth and provide a sense of ownership and honor the originally visionaries of the skatepark. The skatepark will be about 7800 sq. ft. There will be ADA compliant connections. Parking will be available, and it will tie into the Youth Center. Drainage will tie into a catch basin in the road and Grindline will be working with their engineer as well as the City engineer to ensure proper drainage. Construction for this project will take about 3 months to complete.

Governing Body Questions to the Applicant

City Engineer Grae Harper stated that he has reviewed the site plan and spoken with Grindline. He stated the design is great and conforms to City Code. He stated that he will need to see additional planning for drainage. A full set of 100% completed construction documents should be given to the City.

Testimony in Favor of Application

There was no testimony in favor of the application.

Neutral Testimony

There was no neutral testimony.

Testimony Opposed to the Application

There was no testimony opposed to the application.

Final Questions from the Governing Body

There were no final questions from the governing body.

Close of the Public Hearing

Mayor Good closed the Public Hearing at 7:08pm.

Action Items

Public Hearing- Mehen Memorial Skatepark Design Review – 402 Peterson Memorial

- Council Member Foster moved to approve the Design Review for Mehen Memorial Skatepark Located at 402 Peterson Memorial with the stipulation that the City Engineer signs off on the drainage plan and the City receives 100% complete engineer stamped plan documents; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Foster – yes, Ryker – yes. Motion Carried

Alcoholic Beverage License Applications

Mayor Good stated that Miss Kitty’s Pizza & Such, Waypoint Gem State, and Delish Catering have submitted applications for a 2025 Alcoholic Beverage License.

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Item 15.

- Council Member Parnett moved to approve the Alcohol Beverage License for Miss Kitty's Pizza & Such, Waypoint Gem State and Delish Catering; Council Member Foster seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Winter Water Discount

Mayor Good stated that she would like to create a way to give a discount if customers have left their water dripping due to this extreme cold weather we have had in order to keep their pipes from freezing. She would like to require customers to come into City Hall and request a discount. Mayor Good stated that we could take a look at the last three months of water usage and if their bill is higher than the average of the last three months, we would use the average instead of the current month's bill to create the discount.

Council Member Foster asked which months this would cover.

Mayor Good stated as of now it could cover January 2025 and February 2025 for residential customers.

Council Member Foster asks that a form be created that each customer would fill out in order to receive this discount.

- Council Member Parnett moved to approve the Winter Water Discount for January and February; Council Member Foster seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Consent Agenda

The Consent Agenda included paid and pending claims, September 2024 and October 2024 financials, and the November 25, 2024, January 13, 2025 Meeting Minutes.

- Council Member Foster moved to approve the Consent Agenda; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Executive Session 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, and 74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

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Item 15.

- Council Member Foster moved to go into Executive Session 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, and 74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated; Council Member Parnett seconded the motion. Roll Call Vote: Carr – yes, Parnett – yes, Ryker – yes. Motion Carried.

Executive Session began at 7:22 P.M. Executive Session ended at 7:36 P.M. Roll was called and the Mayor and all City Council Members with the exception of Josh Carr were present.

Future Meeting Topics

- Ordinance Road & Streets Committee

Adjournment

Mayor Good adjourned the meeting at 7:37 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk