



# City Council Regular Meeting Agenda

Tuesday, October 15, 2024 at 6:30 PM  
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

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## PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/81646721360?pwd=0XwSjpDb8Tfl2JazrWjYjzmsluiota.1>

Call in: 669-900-6833

Meeting ID: 816 4672 1360

Password: 962716

## **ROLL CALL / PLEDGE OF ALLEGIANCE**

1. Reading of the Mission Statement

## **PUBLIC INPUT**

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

## **REPORTS**

2. Mayor's Report
3. Staff Reports

## **DISCUSSION ITEMS**

4. Brown's Mountain Recycling
5. Childcare/Youth Center - Progress Report
6. Rates and Fees

## **ACTION ITEMS**

7. Mountain Mud Estimate - S. Heigho Project
8. Industrial Park Heater - All Seasons HVAC
9. Comprehensive Financial Plan - Clearwater Financial
10. Industrial Park - Seed Woodworking Improvements
11. GMCO payment
12. Executive Session 74-206(c) To acquire an interest in real property not owned by a public agency (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal counsel options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

## **CONSENT AGENDA**

13. September 2024 Payroll
14. September 23 & May 13, 2024 Meeting Minutes
15. Paid & Pending Claims September
16. Paid & Pending Claims October

## **FUTURE MEETING TOPICS**

## **ADJOURNMENT**

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

***“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”***

October 15, 2024

The Fall Festival on October 5<sup>th</sup> was a huge success with a great turn out. A big thank you to the Farmer's Market group and New Meadows Parks and Rec for offering such a great event to kick off the fall season. The annual Trunk or Treat event will take place in the park on October 26 from 2 pm to 4 pm.

The second community meeting for the Mehen Memorial Skate Park design was very well attended with several local youth in attendance with questions and comments about the proposed design. I was impressed with the way Grindline took the comments and input from the first community meeting and created a design that implemented those ideas. They also have incorporated a beautiful memorial piece into the design. The next step is to update the design based on the feedback received from the community, submit their plans to the City Engineer for review and schedule a design review and public hearing with the City Council.

The first meeting of the new road/streets committee will take place on Tuesday, October 22 at 6:30 pm at City Hall. There are several individuals who have offered to sit on that committee who are experienced in the maintenance of gravel roads. The meetings will be open to the public and will follow all open meeting law protocol. Suggestions from the Committee will be brought to the City Council for their consideration.

Kyla and I attended the PAWG (Payette, Adams, Washington, Gem) meeting and were welcomed by county and city road supervisors from the area. They offered great information regarding dust abatement (road stabilization) and they will be having their next meeting to discuss and rate LHTAC grant opportunities here in New Meadows on October 17<sup>th</sup> at the Intersection BBQ.

I have asked Dalrymple Construction to be present at the City Council meeting to answer any questions about the project. There were a couple unforeseen delays but footings are being poured and the work is moving forward. There have been questions about who will run the daycare center that will be located in the new building. The City Council, when discussing and voting on the possibility of building the center, agreed to have a non profit board oversee the hiring of an administrator and childcare workers for the childcare center. A city representative will be part of that board. The City will NOT be running the childcare center. The preschool, of course, will be overseen by the school. An MOU with both the school and the Childcare Non profit board will be entered into with the City regarding the use of the building.

*"Autumn, the season that teaches us that change can be beautiful." Heather Stillufsen*

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Kyla Gardner

**DEPARTMENT**

Admin, City Clerk

**MONTH**

September 2024

**TASKS COMPLETED**

- Claims
- Payroll
- Billing
- Email Billing
- Ach Payments
- Process Payments
- Working on Meeting Minutes
- Attended annual LHTAC meeting to learn about the upcoming grant season.

- Update social media/mobile text alerts
- Meadows Valley Monday Newsletter
- Agenda creation for CC and Parks & Recs meetings
- Bulk Water Billing/Invoices
- Grass & Weeds Billing
- Create all claims folders for new FY

**PROJECTS IN PROGRESS**

- Working on Park Use Ordinance and Forms
- Working on Developers Agreement for the proposed Meadows Subdivision & training for future developer's agreements
- Working on closing out last FY and Opening the new FY
- Working on close-out of water project.
- Working on close out of source water protection plan grant
- Working on the Title IV plan for ITD for future federal funding grants
- Childcare Advisory Committee meeting and planning for future meetings
- Working on Childcare Center planning, documents, and contract for the Childcare Center Grant.
- Correspondence with Grae Harper –Keeping him updated on all City Projects and Status.

**CHALLENGES / ISSUES**

**COMMUNITY INPUT & COMMENTS**

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Dana Kautz

**DEPARTMENT**

Treasurer

**MONTH**

October

**TASKS COMPLETED**

- Filing Payroll
- Claims Review
- August Bank Reconciliations
- August Financial Reports
- Claims filing
- Adding new accounts, inputting and finalizing FY 24-25 Budget

**PROJECTS IN PROGRESS**

**CHALLENGES / ISSUES**

**COMMUNITY INPUT & COMMENTS**

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Diane Ellen Hunter

**DEPARTMENT**

City Hall-Admin

**MONTH**

September 2024

**TASKS COMPLETED**

- Closing batches weekly
- Keeping spreadsheets updated as necessary
- September billing completed
- Caught up on all MV round up journal vouchers for year end recordkeeping
- Processed September payments
- Pulled out 2023-2024 Claims and made box of old folders so we can start new fiscal year in that filing cabinet.
- Fixed all billing issues

**PROJECTS IN PROGRESS**

- Fielding calls from the public on different events / forms
- Went through meter spreadsheet, updated it with new meter change outs and gave to Jessie to work on new meter installs

**CHALLENGES / ISSUES**

- Move in/move outs (getting better)
- Old minutes need to be finished
- Old filing needs to be done

**COMMUNITY INPUT & COMMENTS**

- Community asking many questions about the ongoing construction projects in the area.
- Residents of Peterson Memorial Area concerned about potential noise and dust from ongoing and upcoming projects.

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

**DEPARTMENT**

**MONTH**

Hunter Brown

Public Works

September

## TASKS COMPLETED

**Equipment and Shop:**

- Lock-Out/Tag-Out Autocar until declared safe by professional!
- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets and general servicing
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters.
- Maintain Z-Trak mower: Clean barrel, sharpen blades, fill tires and deflation defense ect.

**Streets:**

- Understand responsibility for Streets Repair & Maintenance. Mentor: Johnny Brown Jr.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall

**Sewer:**

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Kirk
- Maintain WRRF seasonal functions & records
- Attend Relevant Wastewater Classes. (Online) (IRWA)
- Complete workshops sent by Kerry Huss IRWA

**Park:**

- Unlock and clean restrooms
- Inventory, stock/replace paper and odor control
- Move and reinstate irrigation laterals 1x-3x day

**Water:**

- Maintain Vigilance for emergencies
- Understand responsibility for Source Water Facility operation & Shadow Kirk x2
- Attain further involvement by increasing communication
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records (Source Well / Water Meter Data)

**NRWA Apprenticeship Hours:**

- Tools, Equipment, and Workplace safety – 116
- Vehicles and specialized equipment – 31
- System Operations and Maintenance – 241
- Quality Control – 19.97
- Logistics, Reports, and Supervision – 53.75
- One The Job training hours – 461.5 of TBD
- Related Technical Instruction Hours: – 132 of 229

\*IRWA has requested a re-check of hour since February 2024. Fall semester beginning September 11 and classes are scheduled Wednesdays and Fridays from 1:00 - 4:30. Beginning course: Collections II

Apprenticeship Coordinator: Gary Sievers [gsievers@idahoruralwater.com](mailto:gsievers@idahoruralwater.com)  
Course Instructor: Tom Romesburg [tromesberg@idahoruralwater.com](mailto:tromesberg@idahoruralwater.com)

## PROJECTS IN PROGRESS

**Equipment and Shop:**

- Autocar declared safe by Olson HD Mechanical – Parts orders
- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets, general and annual servicing – Coastline Inspection: Minor issues with Grader – Quote on the way
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters. – Now ordering in bulk to save \$\$\$

**Streets:**

- Welcoming Streets committee. Preparing Carbon copies of all known info for next meeting
- Understand responsibility for Streets Repair & Maintenance. Become aware of budgeting.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall – IRWA recommends copies at WWTP

**Sewer:**

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Kirk
- Maintain WRRF seasonal functions & records – Winter preparation: Drain chambers, contact and Land app. Store Supplement pump, ect.
- Attend Relevant Wastewater Classes. (Online) (IRWA) – Plan to take Collection 1 & 2 tests early next year.
- Complete workshops sent by Kerry Huss IRWA – Extended With assistance from instructor Tom Romesburg

**Park:**

- Unlock and clean restrooms
- Inventory, stock/replace paper and odor control
- Seasonal tasks: Move and reinstate irrigation laterals 1x-3x day
- Supervise Jessie and take over when necessary

**Water:**

- Maintain Vigilance for emergencies
- Understand responsibility for Source Water Facility operation & Shadow Kirk x2
- Attain further involvement by increasing communication
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records (Source Well / Water Meter Data)

**NRWA Apprenticeship Hours:**

- Tools, Equipment, and Workplace safety – 337
- Vehicles and specialized equipment – 615
- System Operations and Maintenance – 908
- Quality Control – 274.75
- Logistics, Reports, and Supervision – 329.75
- One The Job training hours – 2524.5 of TBD
- Related Technical Instruction Hours: – 144 of 229

\*IRWA has requested a re-check of hour since February 2024. Fall semester beginning September 11 and classes are scheduled Wednesdays and Fridays from 1:00 - 4:30. Beginning course: Collections II

Apprenticeship Coordinator: Gary Sievers [gsievers@idahoruralwater.com](mailto:gsievers@idahoruralwater.com)  
Course Instructor: Tom Romesburg [tromesberg@idahoruralwater.com](mailto:tromesberg@idahoruralwater.com)

## CHALLENGES / ISSUES

- Green – Definite Manageability
- Yellow – Difficult Manageability
- White – Indeterminate Manageability
- Red – Unsafe Manageability

**Streets**

Status: Green

Though questionable at first, Streets will be ready in time for winter. Public works excitedly awaits instruction from the newly constructed Road Committee

**Water Resource Reclamation Facility**

Status: Green

Update: though challenging to schedule, communicate with, and generally code, the new SCADA System is obtains adequate info and is exceedingly helpful in running the Micro-Straining Headworks machinery

## COMMUNITY INPUT & COMMENTS

**Community:**

Create a “Road Committee” and gain public opinion on how City Streets are maintained

**Response:**

The Public Works Team will gladly welcome any competent instruction that is presented to, considered, and approved by City Council.

Public Works will be sending their main equipment operator to these meetings in hopes of gaining foresight into the future construction and maintenance of City streets.

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Jessie Wallace

**DEPARTMENT**

Public Works

**MONTH**

September

**TASKS COMPLETED**

<p><b>Water</b></p> <ul style="list-style-type: none"><li>• DEQ lead survey (Identifying type of water services on the customer and city side)</li><li>• Meter reading</li><li>• Replaced meter registered as needed</li><li>• Located meter and replaced for a new construction</li><li>• Routine water logs</li><li>• Removed weeds at well houses</li><li>• Greased Jockey pump</li></ul> <p><b>Sewer</b></p> <ul style="list-style-type: none"><li>• Ensuring screen room is running efficiently</li><li>• Sewer logs</li><li>• Locate existing sewer connections for new construction</li></ul>	<p><b>Park</b></p> <ul style="list-style-type: none"><li>• Weekly mowing</li><li>• Routine cleaning and garbage removal</li></ul> <p><b>Streets</b></p> <ul style="list-style-type: none"><li>• Working with Hunter to get roads completed before winter</li></ul>
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**PROJECTS IN PROGRESS**

Start winter preparation list

**CHALLENGES / ISSUES**

**COMMUNITY INPUT & COMMENTS**



CITY OF NEW MEADOWS  
 CONSOLIDATED FEE & PENALTY RESOLUTION 282-2023

Item 6.

<b>Utility Rates &amp; Fees</b>		
<b>Utility Miscellaneous Charges</b>		
Utilities – Misc.	Residential Refundable Utility Deposit (Non-owner occupy)	\$150.00
Utilities – Misc.	Special Assessment Filing Fee* <sup>1</sup>	\$100.00
Utilities – Misc.	Water Residential Customer Connection / EDU	\$3,000.00
Utilities – Misc.	Sewer Residential Customer Connection / EDU	\$6,000.00
Utilities – Misc.	Water Delinquency Fee	\$4.00
Utilities – Misc.	Sewer Delinquency Fee	\$4.00
Utilities – Misc.	Water Service Call	\$15.00
Utilities – Misc.	Water Service Call – After Hours	\$50.00
Utilities – Misc.	Sewer Service Call	\$15.00
<b>Utilities – Misc.</b>	Auto Pay Surcharge	.50
Utilities – Misc.	Sewer Service Call – After Hours	\$50.00
<b>Water Bulk Charges</b>		
Utilities – BULK	Water – Bulk Up to 2,499 gallons	\$50.00
Utilities – BULK	Water – Bulk Over 2,500 gallons	\$100.00
Utilities – BULK	Bulk H2O / Gallon (Fire Suppression outside of city limits or for fire camps)	\$0.02
<b>Water Charges</b>		
Utilities – Water	<b>Monthly Water Fees / EDU</b>	
	Water per gallon	\$0.01
	Water Admin Fee	\$3.25
	Water Capitalization	\$1.05
	Water Depreciation	\$0.25
	Water Dept Repayment	\$6.75
	Water Debt Reserve	\$1.00
	Water Short-Lived Assets	\$2.00
Utilities – Water Annual	<b>Water Annual WILL SERVE / EDU</b>	
	Water Annual Admin Fee	\$35.75
	Water Annual Depreciation	\$3.00
	Water Annual Debt Reserve	\$12.00
	Water Annual Debt Repayment	\$81.00
	Water Annual Short-Lived Asset	\$24.00
	Water Annual Capitalization	\$12.60
	Water Annual Will Serve Discount (if paid within 45 days of billing)	\$33.00
Utilities – Sewer	<b>Monthly Sewer Fees / EDU</b>	
	Sewer Flat Fee	\$43.50
	Sewer Admin Fee	\$3.25
	Sewer Capitalization	\$1.05
	Sewer Depreciation	\$0.35
	Sewer Debt Repayment	\$11.25

CITY OF NEW MEADOWS  
CONSOLIDATED FEE & PENALTY RESOLUTION 282-2023

Item 6.

	Sewer Debt Reserve	\$0.35
	Sewer Short Lived Assets	\$2.00
Utilities – Sewer Annual	<b>Sewer Annual Will Serve / EDU</b>	
	Sewer Annual Admin Fee	\$36.00
	Sewer Annual Depreciation Fee	\$4.20
	Sewer Annual Debt Repayment	\$135.00
	Sewer Annual Debt Reserves	\$4.20
	Sewer Annual Short-Lived Asset	\$24.00
	Sewer Annual Capitalization Fee	\$12.60
	Sewer Annual Will Serve Discount (if paid within 45 days of billing)	\$33.00
<b>Land Use / Planning &amp; Zoning Fees</b>		
Land Use - Airport	Airport Zoning Application	\$125.00
Land Use – CUP	Residential CUP Application	\$125.00
Land Use – CUP / NR	Non-Residential CUP Application	\$300.00
Land Use – Design Review	Design Review Application	\$100.00
Land Use – Variance	Variance Application	\$125.00
Land Use – Zone Change	Zone Change	\$1,000.00
Land Use – Annexation	Annexation Application	\$1,000.00
Land Use – Subdivision/PUD	Pre-Application Meeting / Review	\$100.00
Land Use – Preliminary Plat	Preliminary Plat – Less than 10 Lots	\$750.00 + \$10/Lot
Land Use – Preliminary Plat	Preliminary Plat – 10 Lots or more	\$1,500.00 + \$10/Lot
Land Use – Preliminary Plat	Preliminary Plat Extension	\$300.00
Land Use – Final Plat	Final Plat	\$750.00 + \$10/Lot
Land Use – Billable Costs	Legal Publication	Cost + 10%
Land Use – Billable Costs	Public Notice Mailings	\$1.50 / Envelope
Land Use – Billable Costs	Engineering Review	Cost + 10%
Land Use – Billable Costs	Legal Review	Cost + 10%
<b>Recreation Vehicle Use Fee</b>		
RV Vacation Use	30 Day Permit (Annually)	\$100.00
	Single night permit	\$5.00
RV Displacement Use	180 Day Permit (Per180 Days)	(previously \$300) \$0.00
<b>RV Penalties &amp; Fines – Outlined in Code</b>		
1 <sup>st</sup> Offense	Written Warning + Education	WRITTEN WARNING
2 <sup>nd</sup> Offense	Civil Penalty up to 15 Days	\$25.00 / Day
Continued Offense	Civil Penalty from 16 Days to 30 Days	\$50.00 / Day
31 Day Offense	Misdemeanor 31 Days and every day after that	\$1,000.00 / Day
<b>Administrative Fees</b>		
Notary Fee		\$5.00 / Notarial Act
Dishonored Check Fee		\$35.00 / Item
Public Records	1-100 Pages	FREE
Public Records	100 + Pages	10¢ / Page

CITY OF NEW MEADOWS  
 CONSOLIDATED FEE & PENALTY RESOLUTION 282-2023

Item 6.

Public Records	Certified	\$1.50 / Page
Public Records	Electronic Copy CD	\$5.00 / CD
Public Records Search	1 <sup>st</sup> TWO Hours	FREE
Public Records Search	OVER 2 Hours	\$18.00 / Hour
Public Records Redactions	Attorney Redactions	\$140.00 / Hour
<b>Right-Of-Way Permitting</b>		
Application	Written Application	\$100.00
Bond	ROW Bond	\$50,000 / Project
Initial Inspection Fee	Public Works Director Inspection – Initial	\$50.00 / Hour
Additional Inspection Fee	Additional PWD Inspections	\$100.00 / Hour
Outside Special Inspection Fee	Engineering, Soil Compaction	Cost + 10%
<b>Burn Permits</b>		
Burn Permit Fee	Burn Permit Application Fee	\$10.00
Burn Permit Fee – Discount	Burn Permit Application Fee Discount	\$2.00
<b>Youth Sports</b>		
Youth Sports Sponsor	Per Team	\$200.00
Youth Sports Participation	T-Ball	\$25.00 / Participant
Youth Sports Participation	Baseball or Softball	\$25.00 / Participant
Youth Sports Participation	Wee Soccer	\$25.00 / Participant
<b>Beer, Wine and Liquor Licensing Annual Fees</b>		
Catering Permit	Within the City	\$20.00 / Day
Beer License Off-Premise	Not to be consumed on premise	\$50.00 / Year
Beer License On-Premise	To be consumed on premise	\$100.00 / Year
Retail Wine Off-Premise	Not be consumed on premise	\$100.00 / Year
Wine by the Drink On-Premise	To be consumed on premise	\$100.00 / Year
Liquor by the Drink On-Premise	To be consumed on premise	\$225.00 / Year
<b>Animal Control Fees &amp; Penalty</b>		
Animal Control - License	Annual Dog License – Altered	\$10.00
Animal Control - License	Annual Dog License – Non-Altered	\$30.00
Animal Control - License	Late Annual Dog License – Altered	\$20.00
Animal Control - License	Late Annual Dog License – Non-Altered	\$60.00
Animal Control - License	Senior Discount on Annual-Altered	\$5.00
Animal Control – License	Replacement Tag	\$2.00
Animal Control – Penalty	Unlicensed 1 <sup>st</sup> Offense	\$25.00
Animal Control – Penalty	Unlicensed 2nd Offense	\$50.00
Animal Control – Penalty	Unlicensed 3rd Offense	\$100.00
Animal Control – Penalty	Nuisance – At Large 1st Offense	\$150.00
Animal Control – Penalty	Nuisance – At Large 2nd Offense	\$200.00
Animal Control – Penalty	Nuisance – At Large 3rd Offense	\$250.00
Animal Control – Penalty	Nuisance – Barking 1st Offense	\$25.00
Animal Control – Penalty	Nuisance – Barking 2nd Offense	\$50.00
Animal Control – Penalty	Nuisance – Barking 3rd Offense	\$100.00

CITY OF NEW MEADOWS  
 CONSOLIDATED FEE & PENALTY RESOLUTION 282-2023

Item 6.

Animal Control – Penalty	Initial Impound Fee	\$25.00
Animal Control – Penalty	Daily Impound Fee	\$25.00 / Day
<b>Intentionally Left Blank</b>		
<b>Building Permit Fees</b>		
Building Permit Fee	\$1.00 to \$500.00	\$23.50
Building Permit Fee	Over \$500.00 to \$2,000.00	\$23.50 for the first \$500.00 Plus \$3.05 for each \$100 or fraction thereof including \$2,000.00
Building Permit Fee	Over \$2,000.00 to \$25,000.00	\$69.25 for the first \$2,000.00 PLUS \$14.00 for each \$1,000.00 or fraction thereof including \$25,000.00
Building Permit Fee	Over \$25,000.00 to \$50,000.00	\$391.75 for the first \$25,000.00 PLUS \$10.10 for each additional \$1,000.00 or fraction thereof including \$50,000.00
Building Permit Fee	Over \$50,000.00 to \$100,000.00	\$643.75 for the first \$50,000.00 PLUS \$7.00 for each \$1,000.00 or fraction thereof including \$100,000.00
Building Permit Fee	Over \$100,000.00 to \$500,000.00	\$993.75 for the first \$100,000.00 PLUS \$5.60 for each \$1,000.00 or fraction thereof including \$500,000.00
Building Permit Fee	Over \$500,000.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 PLUS \$4.75 for each \$1,000.00 or fraction thereof including \$1,000,000.00
Building Permit Fee	Over \$1,000,000.00 to \$5,000,000.00	\$5,608.75 for the first \$1,000,000.00 PLUS \$3.65 for each \$1,000.00 or fraction thereof including \$5,000,000.00
Building Permit Fee	Over \$5,000,000.00 to \$10,000,000.00	\$20,208.75 for the first \$5,000,000.00 PLUS \$2.75 for each \$1,000.00 or fraction thereof including \$10,000,000.00
Building Permit Fee	Over \$10,000,000.00	\$33,958.75 for the first \$10,000,000.00 PLUS \$2.00 for each \$1,000.00 or fraction thereof
<b>Other Inspections &amp; Fees</b>		
Plan Check Fee		65% of Building Permit Fee

CITY OF NEW MEADOWS  
 CONSOLIDATED FEE & PENALTY RESOLUTION 282-2023

Item 6.

Mobile Home Permit Fee (Foundation Inspection)	\$125.00
Mobile Home Solid Waste Fee	5¢ / Square Foot
Solid Waste Fee All Stick Built Structures	15¢ / Square Foot
Re-Inspection Fee	\$85.00 / Additional Inspection
Outside consultant for specialty plan checking, inspections or both	Actual cost-plus 10%
<b>Intentionally Left Blank</b>	
<b>City Owned / Leased Equipment &amp; Vehicle Hourly Operational Costs</b>	
	Regular    Emergency
Streets / Water / Sewer	Backhoe w/Operator    \$100    \$200
	Dump Truck w/Operator    \$100    \$200
	Road Grader w/Operator    \$100    \$200
	Water Truck w/Operator    \$100    \$200
	Jetter w/Operator    \$100    \$200
	Pumps w/Operator    \$100    \$200
	Generator w/Operator    \$100    \$200
	Service Truck w/Operator    \$100    \$200
	Welder w/Operator    \$100    \$200
Parks	Lawnmower w/Operator    \$100    \$200
	Trimmer w/Operator    \$100    \$200

RESOLUTION NO. TBD-2021, SETTING FEES, PASSED AND APPROVED this **9<sup>h</sup> day of January 2023** shall be EFFECTIVE and reflected in the billing received on or after **February 1, 2023**.

**City of New Meadows**

\_\_\_\_\_  
 Julie Good, Mayor

ATTEST: \_\_\_\_\_  
 Kyla Gardner, City Clerk





# Mtn Mud Concrete sent you an estimate

We look forward to working with you.

### Customer

Kyla Gardner

kyla.cityclerk@newmeadowsidaho.us

+1 (208) 347-3271

South heigho

New meadows, Idaho 83654

Estimate #000058

October 9, 2024

Hide full details ^

**Custom Amount** \$10,600.00

*120 feet of valley gutter. In front of post office.*

**Subtotal** \$10,600.00

**Total** **\$10,600.00**

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**Deposit** \$5,300.00

Due upon invoice date

**Balance** \$5,300.00

Due within 30 days

**Mtn Mud Concrete**

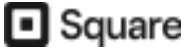
mtnmudconcrete@outlook.com

+1 (205) 315-4207

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Troy Black  
All Seasons Refrigeration & HVAC, LLC  
PO Box 554  
New Meadows, ID 83654

Date: April 15, 2024  
To: New Meadows City Council  
Project Name: City Shop @ Industrial Shop  
Terms: 15 Net



**ESTIMATE**

QTY	MARK NO.	MODEL NO.	DESCRIPTION		
			2 Sterling Gas Fired, Spark Ignition, Vent kit for sealed combustion, Non Prog Stat with Fan Switch: Includes parts, equipment, materials, freight and labor. Installed in compliance with all State and Local codes.		\$3,608.61
			**Excludes any electrical if needed **		
				SUBTOTAL	\$3,608.61

NOTES:  
*Tax is NOT included in this Proposal and will be added if applicable.*

WE PROPOSE hereby to furnish material-complete in accordance with the above listing.

Authorized  
Signature Troy Black  
Troy Black

These Prices are valid for not more than THIRTY (30) days from the date of the Proposal unless noted otherwise.

ACCEPTANCE OF PROPOSAL The above prices and conditions are satisfactory and hereby accepted.

Authorized  
Signature \_\_\_\_\_  
Date of Acceptance \_\_\_\_\_





# CITY OF NEW MEADOWS

## COMPREHENSIVE FINANCIAL PLAN

OCTOBER 2024



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# ACKNOWLEDGEMENTS

## City of New Meadows Elected Officials

**Troy Black**, City Councilor

**Shiloh Ryker**, City Councilor

**Josh Carr**, City Councilor

**Julie Good**, Mayor

**Jeff Parnett**, City Councilor

**Kyla Gardner**, Clerk

## Interviewed Stakeholders

**Adams County**

**Perpetua**

**Meadows Valley Community Center**

**West Central Mountain Economic**

**Meadows Valley Public Library**

**Development Council**

**Meadows Valley Rural Fire District**

## Citizens' Committee

**Audrey Crogh**, Meadows Valley Library

**Darcy McDaniel**, Granite Mountain Café

**Dee Frederickson**, School District

**Kristie Scott**, Meadows Valley Community

**Julie Krieger**, Meadow Creek

Center

**Rachelle Leishman**, Brundage

**Cammie Shipley**, Idaho First Bank

## Consultant Team

**Cameron Arial**, Clearwater Financial

**Christine Stoll**, Clearwater Financial

**Jace Perry**, Clearwater Financial

**Sheridan Sylvester**, Clearwater Financial



# Part I: INTRODUCTION



# 1. EXECUTIVE SUMMARY

Welcome to the City of New Meadows Comprehensive Financial Plan (CFP or Plan). This document is the product of months of research, public engagement, and analysis to provide concrete guidance to City elected officials and staff on how to provide public facilities and services now and into the future. The CFP is designed to be accessible to the public and to be a living plan that will be updated and adjusted at least annually to the ongoing needs of the community.

Most importantly, the Plan is intended to be implemented. Grounded in the current reality of the City's assets and conditions and built on realistic projections of the future, the Plan is fueled by pragmatic strategies that establish principles and guidance for funding needed projects in a prioritized and timely manner.

The City of New Meadows is a picturesque mountain town nestled in the north central area of the Payette National Forest. Located in Adams County, the City consists of approximately 380 acres. In 2023, the City had an estimated population of 555 people, which was a 7.4% increase from the 2020 population of 517. Close to the popular area of McCall, New Meadows will also see the scheduled growth of the nearby Tamarack and Brundage ski resorts in the next 3-5 years.

In recent years the City has experienced some expansion, meaningful public projects and resulting economic development. The City is also expected to continue attracting more residents in the future. The projections for 2030 anticipate a population of 564 individuals in New Meadows, which represents an increase of 1.5%. The City has been actively preparing for the future, diligently planning how to efficiently deliver essential services to its residents. This Plan is the culmination of in-depth study, aimed at achieving the following objectives:

- Define, describe, and prioritize the current and ongoing facility needs of the City
- Determine current and future funding gaps
- Identify adjustments and improvements to current budgeting practices and revenue generation
- Identify potential new funding sources in order to fund the CFP in the most efficient and cost-effective manner possible

The Plan serves as a concise overview of the entire process, providing a comprehensive framework to guide future facility decisions and outlining the associated budget allocations needed to implement the recommendations. Supplementary materials and operational documents previously submitted to the City as part of the Plan can be found in the appendices of this report.



## 2. CLIENT OVERVIEW

The City of New Meadows is overseen by a four-member city council and a mayor. The City provides its citizens with a range of accessible and cost-effective public services and facilities through general funds and enterprise funds. These services are administered by a team of five (5) elected officials and three (3) department directors (with department heads being appointed) collectively responsible for delivering services, which include:

- City Council (Troy Black, Josh Carr, Jeff Parnett, Shiloh Ryker)
- Mayor (Julie Good)
- Clerk (Kyla Gardner)
- Treasurer (Dana Kautz)
- Public Works (Kirk Kundrick)

Public Safety services are provided by Adams County Sheriff's Office and Meadows Valley Rural Fire District, and the City Council serves as the Planning and Zoning Committee.

(More detail can be found on the City's [website](#).)

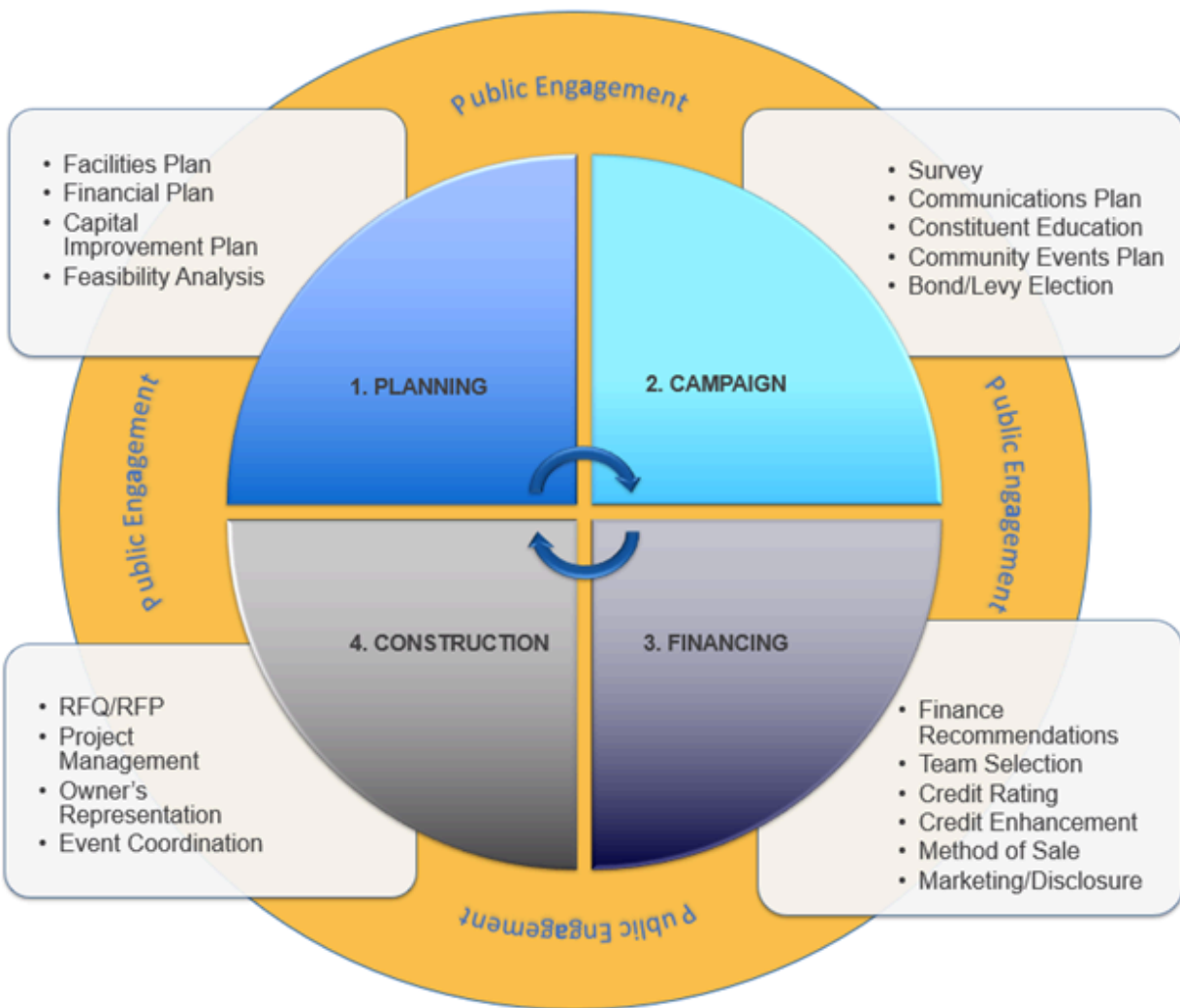


# 3. PROJECT OVERVIEW (OUR PROCESS)

The CFP process is a foundational part of the Planning phase of the Clearwater Financial Comprehensive Facility Implementation Cycle (Cycle). Figure 1 below details the Cycle and illustrates the importance of the City stepping forward with the CFP process.

The Cycle typically includes a Master Facilities Plan (MFP) and a CFP. The City chose to forego the MFP process given its prudence with limited available sources and in-motion facility projects.

Figure 1: The Comprehensive Process

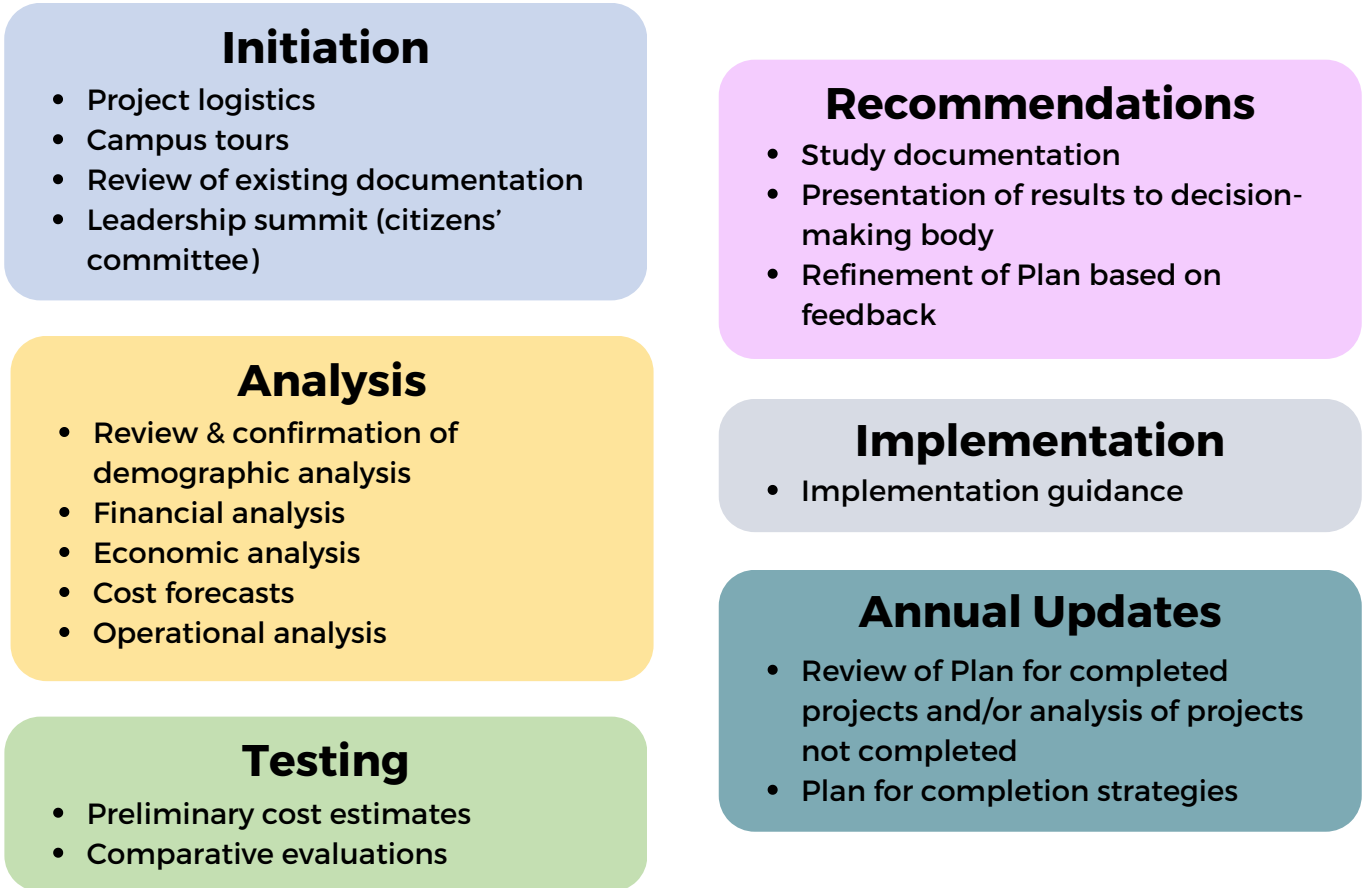


Source: Clearwater Financial

### 3.1 Comprehensive Financial Plan Process

The CFP process includes the following major phases: initiation, analysis, testing, recommendations, implementation, and annual updates of the Plan.

Figure 2: MFP/CFP Phases



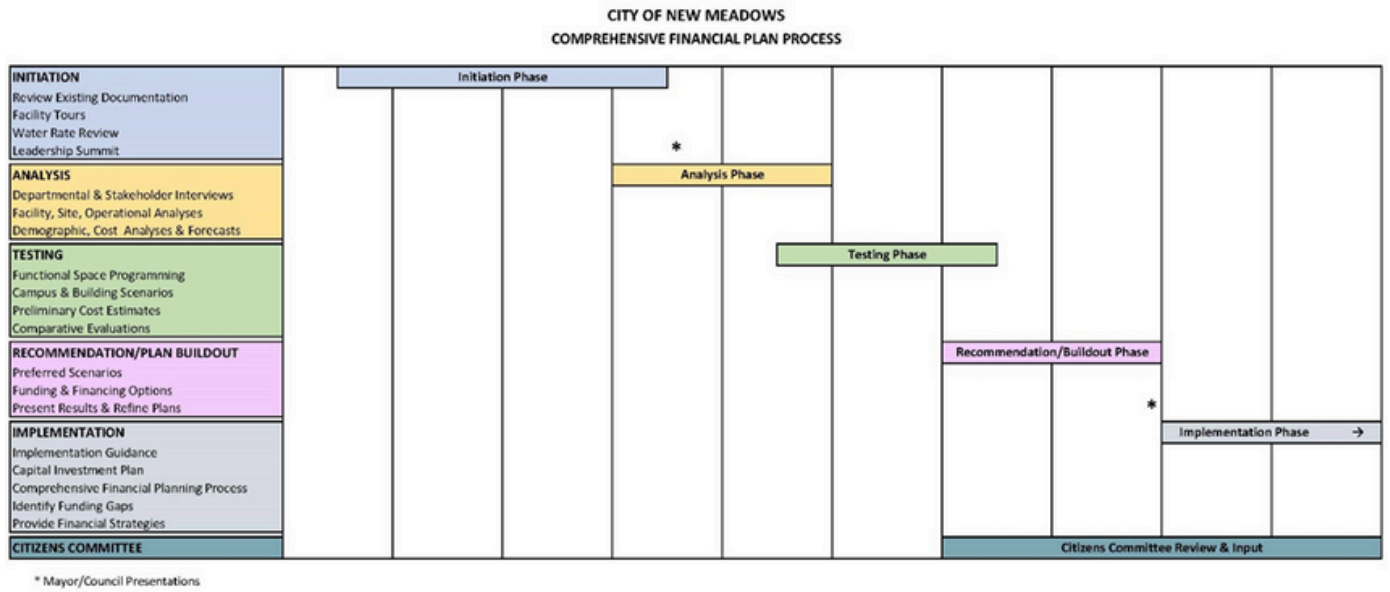
The working group conducted an inventory, brief evaluation, and prioritization of 14 separate projects located across the City. The projects range from very small to larger city-wide projects. They also vary in funding sources and types from essential water and wastewater utility upgrades to broadband and street improvements to recreational opportunities at a future skate and bike park (See [Section 4](#) for further details).

Source: Clearwater Financial





**Figure 3: Master Facilities and Comprehensive Financial Plan Process**



Source: Clearwater Financial

An essential component of the CFP process is assessing the requirements of the City to maintain its commitment to residents and deliver services at the desired level. To identify these needs, demographic projections through 2060 were conducted. This comprehensive analysis included an examination of the state of the City’s identified facilities and projects, a demographic study, and an evaluation of the City’s Comprehensive Plan, economic development efforts, audited financial statements, present operational budgets, and operational analysis. The list of prioritized projects resulting from this assessment, analysis and discussions includes but is not limited to the following projects (in priority order):

1. Youth Community Center
2. Streets/Stormwater
3. Sewer Lagoons
4. Skate Park/Bike Park
5. Broadband
6. City Park & Restrooms
7. Industrial Park
8. Industrial Park Expansion
9. Well #3
10. Parking Lot & Building (old County lot)
11. City Hall
12. Booster Station/Storage Tank
13. Well #4
14. Well #5

## 3.2 Process Detail

To help ensure the City can continue to provide public services that align with its needs, Mayor Julie Good and City Clerk Kyla Gardner spearheaded the CFP project on behalf of City leadership. The City engaged the services of a capable consulting team led by Clearwater Financial to assist with the process. Over the course of 12 months they conducted site visits, work sessions with staff, and five (5) interviews with external stakeholders.

The process began with a thorough review and in-depth discussion with the Mayor and City staff about current and proposed projects. This list was further filtered in order to focus planning efforts on the critical infrastructure, particularly buildings. Once these current and proposed projects were identified, both the City leadership and consultancy teams toured all the identified facilities and project sites (See [Section 4.0](#)).

Furthermore, a Citizens' Committee was convened consisting of seven (7) individuals representing various demographics and interests in the City. The Committee held two (2) meetings, during which they reviewed the projects as outlined by the City, discussed the current conditions of each facility, and reviewed prioritization of the City's needs. After studying and discussing the information, the Citizen's Committee formulated feedback for the City. The feedback from the Committee was considered and included in the formation of this Plan.

Major stakeholders in the City were also interviewed. This included City leaders, school district leadership, emergency services, and leadership and employees of prominent businesses in the community (See [Appendix 7.2](#)). The objective of these interviews was to understand the timing of any forthcoming expansions or significant investments in the City that would occur within the CFP planning timeframe, as these expansions could significantly impact the City's ability to maintain and continue to provide quality facilities and services. Additionally, these interviews provided an opportunity for the team to uncover any unforeseen challenges or potential collaboration opportunities at an early stage in the process. An opportunity identified by many of the stakeholders was the desire to meet regularly as leaders of the various organizations to better support each other and collaborate on public services, programs, and facility needs including housing and public transportation. The City has already taken the lead on these regional planning meetings, and this will be a great opportunity for the City going forward.

Based on the analysis, findings, and the Citizens' Committee's feedback, the consultant team presented the findings to the City leadership. Many of the recommendations rely on other capital investments and/or unique planning efforts in order to maintain operations and services. In addition, the planning effort identified policy recommendations to facilitate future planning and design decisions.

The City of New Meadows strives to be both responsive to the needs of its residents and responsible with the minimal resources that are available. The process of executing the recommended Plan priorities is an ongoing, dynamic dialogue with City leadership, necessitating continual and careful planning. The need for these projects is clear, and in some instances, their implementation is pressing.



It is important to remember that securing funding, planning, designing, constructing, and eventually occupying new or renovated space takes time. The implementation of these recommendations will extend to 2028 and some projects are ongoing operational and maintenance projects.

These projects are collectively estimated at a cost of \$6.6 million in current dollars, with some projects, like the sewer lagoon project and streets project, still requiring planning, design, and budgeting phases. While certain projects will be funded through City savings or general funds, others will be self-funded with utility revenues and potential rate increases. In addition, the City will seek grant funding where available and consider borrowing funds if needed. The City is in the process of updating its water utility rate structure. Once complete and adopted, it is recommended to update this Plan during the annual update process. The decision to do nothing is an option but a costly one as facilities will continue to deteriorate while growth will multiply needs.



# Part II: COMPREHENSIVE FINANCIAL PLAN



# 4. PROJECTS

The Comprehensive Financial Plan outlines a practical strategy for financially executing the 14 prioritized projects. Since each project has its own unique elements, it follows a route in securing financial resources and determining the timeline for its completion. This culminates into a master timeline that displays all projects. Note that projects at the beginning of the Plan are of higher priority and naturally have more definition, while projects of lesser priority have less definition and timing detail. The following overview outlines possible paths for resources needed and potential timing. These should be reviewed annually as situations adjust and as new resources may become available. Included in each project listed below is a summary of the financial resources needed to complete each project and which tools would be best suited to obtain those resources. An overview of those financial tools and strategies can be found in [Appendix 7.4](#).

## 1. Youth Community Center

Location: 400 Peterson Memorial Avenue, New Meadows, ID 83654

**Estimated cost: \$1,100,000**

Youth Community Center	
Estimated Cost	\$ 1,100,000.00
Available Funds	
Grants and donations	\$ 650,000.00
Shortfall	<u>\$ 450,000.00</u>
Possible solutions	
Additional Grant Funding	To be determined
Supplier Discounts	\$ 200,000.00

### Description

The City recently purchased an old County recycling building that was housed on City land. The City plans to remodel the existing structure into two functional spaces to serve as a community youth center and early childcare facility.

### Financial Tools

The City has received grants and donations of \$650,000 towards the remodel of the building for the Youth Community Center and is pursuing and expecting to receive additional grants to help cover the entire project. In addition, the City is expecting supplier discounts of \$200,000, which will also help cover costs.

### Timeline

2025



Source: Clearwater Financial

## 2. Streets/Stormwater

Location: City-wide

**Estimated cost: There are many factors that will contribute to the cost of street improvements. For a 24ft wide paved street with 5ft sidewalks, curbs, and gutters, it is approximately \$3 million per mile.**

### Description

The City’s transportation plan, finalized in December 2022, identified the need for stormwater drainage upgrades, street paving, and sidewalks throughout the City.

### Financial Tools

The City currently doesn’t have a funding source for paving streets and adding curbs and gutters. Grant funding would be the ideal source of revenue for the City. Additional funding options would be to create a new revenue stream. This could include implementing a local option tax on hotels, short term rentals, and groceries or a franchise fee on broadband providers. The total cost will be determined by the number of miles the City chooses to improve. The City will likely need multiple revenue sources to complete the project.

### Timeline

2028

## 3. Sewer Lagoons

Location: 100 McLain Street, New Meadows, ID 83654

**Estimated cost: Undetermined at this time**



Source: Clearwater Financial

### Description

Presently, the City has plans to repair the current pond, activate Lagoon #4 to increase the capacity of the system, and dredging. The City previously applied for DEQ grant for a master sewer plan, and it received a grant of \$80K to create a capital improvement plan for a wastewater system.

**Financial Tools**

The City can apply for grants and loans from USDA and DEQ to fund the sewer upgrades needed. Once the plan has been completed it will help the City to determine the cost for the upgrades and repairs. While grants would be preferred and should be prioritized, the limited availability of grants may limit funds available for the project. Based on recent financial history the system could support an annual payment of \$56,000 which would allow the City to borrow around \$800,000 depending on interest rates. The borrowing capacity could be increased with adjusted sewer rates or by adding users.



Source: Clearwater Financial

In addition, the City should conduct a sewer system rate study to ensure the current rate structure covers needed operating expenses and has the capacity to cover system improvements and expansion. The rate study should also compare rates to regional communities to ensure that rates are kept within an equitable range for constituents.

**Timeline**

2028

**4. Skate Park/Bike Park**

Location: 402 Peterson Memorial Avenue, New Meadows ID 83654

**Estimated cost: \$600,000**



Source: Clearwater Financial

**Description**

The City is in the process of designing and building a new skate/bike park. The community has been very supportive of events to raise funds for the new park. A local non-profit, New Meadows Skate Park Project, has spearheaded efforts to raise funds and has also designed the new park. As of the publishing of this report, New Meadows Skate Park Project has raised \$530,000 for the project.

**Financial Tools**

Additional fundraising efforts to raise the \$70,000 needed to complete the project will be pursued by New Meadows Skate Park Project. The City will continue to support these efforts with the anticipation of completing this project in the fall of 2025.

<b>Skate Park/Bike Park</b>	
Estimated Cost	\$ 600,000.00
Available Funds	
Donations raised to date	\$ 530,000.00
Shortfall	<u>\$ 70,000.00</u>
Possible solutions	
Additional fundraising	\$ 70,000

**Timeline**

Fall 2025

**5. Broadband**

Location: City-wide

**Estimated cost: \$4,000,000**

**Description**

The City plans to use the broadband connection that the State of Idaho is funding, which will connect broadband from Southern Idaho to Northern Idaho. By connecting to the State’s broadband line, the City would be able to buildout a broadband network and provide access to citizens for a fee. This would be managed similar to the water and sewer utilities provided by the City. The fee would cover the operating expenses and capital costs and any potential debt services. The City would need to do a rate study to determine what fee would be charged for the broadband service.

**Financial Tools**

Accessing grant funding to build out the broadband network would be the most cost-effective path. The City plans to apply for State grant funds to expand the network. If the City is unable to access enough grant money, the City could explore the implementation of a franchise fee and subsequent financing. Financing may be possible but will likely incur a higher than typical interest rate as there will not be a revenue history from the utility establishing the ability to pay debt service. The borrowing would be reliant on forecasts. If the City borrowed \$4,000,000 to complete the project over 20 years at 6% interested, it would have an annual debt service payment of approximately \$383,000. To improve the credit of the financing, the City could pledge its general fund revenues and pay the debt service payments with the franchise fee revenues.

**Timeline**

2029





## 6. City Parks & Restrooms

Location: 101 Virginia Street, New Meadows, ID 83654

**Estimated cost: \$250,000**

### Description

Another priority is maintaining and upgrading the City park, restrooms, and playground equipment. Currently the playground equipment is in good condition, but the bathrooms could benefit from some upgrades.



Source: Clearwater Financial

### Financial Tools

The City currently doesn't have funds set aside for these upgrades and improvements. The City will explore grant opportunities to fund the improvements. If the City chooses to save for the improvements, the City would need to save approximately

\$20,000 a year for 10 years assuming a 4% return on investments. The City's 2025 total budget for parks is \$45,876. It would be challenging for the City to save almost half of its budget for the future improvements.

### Timeline

2026

## 7. Industrial Park

Location: 106 W Taylor Street, New Meadows, ID

**Estimated cost: \$300,000**

### Description

The City is in the process of analyzing potential upgrades and remodeling versus tearing down and replacing current buildings. It is anticipated that it will cost \$300,000 for needed upgrades or replacement of buildings. The Industrial Park operations had a negative change in net position averaging \$28,000 from 2021 to 2023 and have seen a negative net position for the last 12 years. This does include



Source: Clearwater Financial





Source: Clearwater Financial

\$16,000 a year in depreciation expense. The negative operations make it challenging for the City to save for the upgrades or cover debt service payments if they borrowed funds to complete the project. The Industrial Park Fund had a cash and cash equivalent balance of \$67,688 at the end of fiscal year 2023. A 90-day operating reserve based on the 2025 budget would be \$69,000.

**Financial Tools**

Grant funding would be the best source of funds for this project. The availability of grant funding may be limited. If the City chooses to save funds to cover this cost, it will need to save \$55,000 a year over 5 years at a 4% rate of return. Alternatively, borrowing would require an annual debt service payment of approximately \$29,000 per year if the City borrowed \$300,000 over 20 years at a 6% interest rate. The City would need to increase rental rates to generate revenue to save or borrow for improvements.

The City should review and increase rental rates to ensure the Industrial Fund covers all expenses, including depreciation and a capital reserve that can be used to save for improvements or cover debt service payments.

**Timeline**

2028

**8. Industrial Park Expansion**

Location: 106 W Taylor Street, New Meadows, ID

**Estimated cost: \$250,000**

**Description**

Located on the City Industrial Park complex is a building the City does not own. There is a land lease in place, but the building is owned by the occupier. The City plans to purchase the building to expand the Industrial Park and add additional revenue to the Industrial Park Fund. Next year, the City plans to apply for a



Source: Clearwater Financial

4. Projects, cont.

\$250,000 grant to purchase the building. They anticipate receiving the grant funds in 2028 and plan to complete the project once the grant funds are received.

**Financial Tools**

\$250,000 grant

**Timeline**

2028

**9. Well #3**

Location: Colt Street, New Meadows, Idaho 83654

**Estimated cost: Included in City budget**



**Description**

Well #3 has long been a consistent source of water for the City. With the addition of Well #5, Well #3 has become the backup for emergencies or for rolling off when Wells #4 or #5 are being repaired. Well #3 is in good condition and the City budgets annually for repairs and maintenance. The City is in the process of a water rate study to determine if the current rates are adequate and explore a new user rate structure. The inclusion of repairs and maintenance for Well #3 should be included in any updated rate structure, future City budgets, and updates to this Plan.

Source: Clearwater Financial

**Financial Tools**

The City budgets annually for repairs and maintenance, which are paid for by water user monthly fees. The City will ensure that water rates are adequate to cover needed repairs and maintenance along with capital improvements.

**Timeline**

2039



## 10. Parking Lot & Building (old County lot)

Location: Old County lot on the southwest corner of Nora street and N Heigho Avenue

**Estimated cost: \$50,000**

### Description

Purchased from the County in 2023, the City plans to upgrade this site for use as a parking lot and a pocket park. The lot is currently used for overflow parking and storage in the outbuilding on the lot.



Source: Clearwater Financial

### Financial Tools

The City plans to pursue grants geared towards green space improvements to add a pocket park. Other applicable grants will also be explored. The City could start saving for these improvements. They would need to save approximately \$9,200 over five (5) years if they were to earn a 4% return in order to cover the cost of the improvements.

### Timeline

2027

## 11. City Hall

Location: 401 Virginia Street, New Meadows, ID 83654

**Estimated cost: \$60,000**



Source: Clearwater Financial

### Description

Upgrades and updates to the building would help to improve the conditions for those that work in and visit City Hall. Updates would include new flooring, upgrades to the heating and cooling system to improve efficiency and efficacy, and the repair of water damage in front of the men’s bathroom.

### Financial Tools

The City can pursue grant funds for these needed updates. The City could also use general fund cash balances if they are not used for the youth community center. A local option tax could be implemented to raise additional revenue that could be saved to cover the costs of updating City Hall. The City would need to save approximately \$11,000 a year for five (5) years at a return of 4% to cover the cost of the upgrades.

### Timeline

2026

## 12. Booster Station/Storage Tank

Location: 101 Virginia Street, New Meadows, ID 83654

**Estimated cost: Included in City budget**

### Description

The City completed the water project in 2023, replacing the water tank and installing a new booster station. This project was funded using DEQ grants and loans. With the completion of this project, the booster station and water tower will not need any major upgrades for some time. However, ongoing repairs and maintenance will be important and should be included in the City’s ongoing budgets, supported by the water rate structure.



Source: Clearwater Financial

### Financial Tools

The City budgets annually for repairs and maintenance, which are paid for by water user fees charged monthly. The City will ensure that water rates are adequate to cover needed repairs and maintenance along with capital improvements.

### Timeline

2027



### 13. Well #4

Location: Wiley Street, New Meadows, ID 83654

**Estimated cost: Included in City budget**



Source: Clearwater Financial

#### Description

Well #4 is in good repair. It is a primary well, in addition to Well #5. The City will have ongoing maintenance and repair expenses for Well #4 that need to be budgeted annually.

#### Financial Tools

The City budgets annually for repairs and maintenance, which are paid for by water user fees charged monthly. The City will ensure that water rates are adequate to cover needed repairs and maintenance along with capital improvements.

#### Timeline

2039

### 14. Well #5

Location: Katherine Street, New Meadows, ID 83654

**Estimated cost: Included in City budget**

#### Description

Well #5 was recently completed in conjunction with the new water tank and booster station. The well was paid for with DEQ grants and loans.

#### Financial Tools

The City budgets annually for repairs and maintenance, which are paid for by water user fees charged monthly. The City will ensure that water rates are adequate to cover needed repairs and maintenance along with capital improvements.



Source: Clearwater Financial

#### Timeline

2039

# 5. FINANCIAL OVERVIEW

Taken all together, the projects and the necessary capital investment may seem like a daunting endeavor. Prioritizing projects, phasing development over time, careful and creative financial planning, and potential partnerships will help New Meadows effectively accomplish its present and future service and facility requirements within appropriate timelines.

Table 6 is an overview of the timelines and tools outlining the City's financial plan in accomplishing the projects.

## 5.1 Assumptions

Each CFP project will have its own set of unique parameters and circumstances that will affect the implementation of scenarios. Factors such as the timing of phases, the existing facility conditions, and the interrelated nature of projects will have a significant impact on the development of each project. Given the limited resources of the City, funding of each project will be a major consideration and is the primary purpose of this Plan. Each scenario is a broad overview and, when taken in turn, represents its own separate project or could represent a series of projects. Costs are assumed to be in 2024 dollars. Saving for projects to be completed in the future does incur the risk of inflation adding to the cost of completion.

It can be expected that after the CFP is approved and published, some circumstances will change. Unforeseen situations or election results can redirect previously assumed plans and chronologies. The CFP aims to lay a framework for the funding of each scenario but will need to be adjusted annually to adjust for market conditions, political changes, and the completion or change of projects in the CFP. The CFP is therefore intended as a foundation and record of thoughtful planning, involving City leadership and staff and local stakeholders. The intent is that this document provides the necessary tools to assist current and future leaders to make decisions, define program expectations, set budgets, and confirm or reestablish priorities within the intended planning horizon. It is also understood that this CFP is limited in time and therefore, it is recommended that the Plan be reviewed and adjusted annually. This affords the City the opportunity to continuously engage and inform the public in the process.

Implementation of the CFP projects assumes that current legislation and best practices will dictate delivery strategies at the time of each project's development. For example, the City can start and complete some projects within its annual budget. Other larger projects cannot start until all funds are saved, planned for, or financed. This means the City will either need to raise revenue for the entire project beforehand or the project will have to be further broken down into smaller projects, including Phase I Planning and the subsequent Design Phase. Potentially, if needed, the construction of a larger facility can be subdivided into smaller projects as well, such as demolition, site preparation or shell & core construction (i.e., the building's exterior but excluding the interior tenant improvements).

The CFP scenarios carefully evaluated potential phasing and ordering of projects to minimize service disruption and additional costs. Many, if not all the CFP projects are relatively small and simply are awaiting funding to complete; therefore, phasing these projects may not be beneficial.



5. Financial Overview, cont. ....

**Table 6: Timeline and Tools**

Facility/Project	Timeline	Estimated Cost	Financial Tools	Next Steps
1 Youth Community Center	Summer 2025	~\$1.1mm	Grants, general fund balance, saving, GO bond	Allocate a portion of excess general fund balance. Explore GO bond
2 Streets/stormwater	2028	~\$3mm per mile	Grants, savings, LOT tax, broadband franchise fee, LID, GO bond	Develop streets master plan and stormwater drainage plan. Apportion excess fund balance to pay for plan. Explore grants to cover the cost of plan. Explore the implementation of LOT tax and/or LID to fund the plan
3 Sewer Lagoons	2028	Unknown until the sewer master plan is complete	Grants and bonds through DEQ and USDA, interim financing, sewer revenue bond	Complete sewer master plan. Once plan is complete, perform sewer rate study to determine rates needed for the system to be sustainable and cover all costs including capital costs. Apply to USDA and DEQ for grants and loans to complete the need improvements. Interim financing if USDA loan is used. Issue sewer revenue bond if there is a funding gap
4 Skate Park / Bike Park	Fall 2025	~\$600K	Fundraising and grants	Support and promote New Meadows Skate Park Project in fundraising the remaining \$70,000
5 Broadband	2029	~\$4 million	Grants, bonds, broadband franchise fee	Complete community survey to determine who is willing to pay for broadband services. Complete a broadband utility rate study to determine what revenue would be generated by the system. Explore grants. Explore revenue bond
6 City Park & Restrooms	2026	~\$250K	Grants, savings, LOT tax, GO bond	Explore grants. Create and apportion funds annually to a capital projects funds. Explore the implementation of LOT tax. Allocate a portion of excess general fund balance. Explore GO bond
7 Industrial Park	2028	~\$300K	Grant, savings, GO bond	Explore grants. Review rental rates to compare to market. Ensure lease revenue is covering O&M costs.
8 Industrial Park	2028	Annually budget of repairs and maintenance, paid via \$250k grant in 2028	Grant, savings, GO bond	Review rental rates to compare to market. Ensure lease revenue is covering O&M costs. Allocate a portion of excess general fund balance. Explore GO bond
9 Well #3	2039	Annually budget of repairs and maintenance	Water system revenue	Ensure new water system rate includes enough revenue for O&M and capital improvements. Create a capital reserve account for the water fund for capital replacement
10 Parking Lot & Building (old County lot)	2027	~\$50K	Grant, savings, LOT tax, GO bond	Explore grants. Create and apportion funds annually to a capital projects fund. Explore the implementation of LOT tax. Allocate a portion of excess general fund balance. Explore GO bond
11 City Hall	2026	~\$60K	Grant, savings, LOT tax, GO bond	Explore grants. Create and apportion funds annually to a capital projects fund. Explore the implementation of LOT tax. Allocate a portion of excess general fund balance. Explore GO bond
12 Booster Station / Storage Tank	2039	Annually budget of repairs and maintenance	Water system revenue	Ensure new water system rate includes enough revenue for O&M and capital improvements. Create a capital reserve account for the water fund for capital replacement
13 Well #4	2039	Annually budget of repairs and maintenance	Water system revenue	Ensure new water system rate includes enough revenue for O&M and capital improvements. Create a capital reserve account for the water fund for capital replacement
14 Well #5	2039	Annually budget of repairs and maintenance	Water system revenue	Ensure new water system rate includes enough revenue for O&M and capital improvements. Create a capital reserve account for the water fund for capital replacement





The yet to be planned wastewater expansion and upgrade project could be a good candidate for phasing. This will be revealed and clarified once planning is complete and can be addressed in future updates to this CFP. Also, it is likely that a wastewater rate study will be needed so user rates can be adjusted to produce the necessary revenues for the sewer lagoon project. It is also likely that wastewater revenues will need to be leveraged and financed via a wastewater revenue bond in order to finance the project.

## 5.2 Priorities & Budgeting

Section 4.0 introduced the CFP recommendations in order of priority. The sewer lagoon project cost is unknown at the time of this Plan and will be added to the CFP once the planning for that project is complete. The booster station/storage tank, Well #4 and Well #5 maintenance projects are also unknown at the time of this Plan and have been identified in the CFP for ongoing operations and maintenance purposes.

Total capital outlay in any given year may be cost-prohibitive depending on the City’s investment strategy and the political-will to fund facility development. On the other hand, the needs are clear and the cost of delaying projects until they are “affordable” increases escalation costs. Different funding sources may be used to implement the CFP projects. Many of the CFP recommendations listed in Table 6 need an identified funding source beyond grants if they are to be implemented with some regularity; particularly, the City Hall and the wastewater expansion and upgrade projects.



# PART III: CONCLUSION



# 6. NEXT STEPS AND IMPLEMENTATION

## 7.1 Recommendations

Based on the analyses discussed in the Comprehensive Financial Plan, the CFP team has outlined their recommendations for the City regarding the priorities determined during the CFP process. Below is an overview of the recommendations and an outline of next steps to implement the Plan.

The team recommends the City continue researching and applying for grants whenever possible. In addition to grants, the City should set up a capital projects reserve fund. House Bill 389 has put significant restraints on the budgeting abilities of Cities, specifically limiting the annual increases in property tax levies and limitations on property tax revenues from new construction. Realizing these limitations on available revenue to put into savings for capital projects, the City should maximize annual property tax increases as allowed by law and take available foregone revenue. All excess revenue from property tax increases should be budgeted to a capital improvement fund and used to fund the projects in the Comprehensive Financial Plan. The City should consider implementing a local option tax to collect revenue from those visiting the area and using the City's infrastructure. The City should have a sewer rate study completed once the sewer master plan is complete, the water rate study has been finished, and the new rate structure implemented. These funds should also be earmarked for the projects in the Comprehensive Financial Plan, specifically the streets improvement project.

### Other Recommendations

- One of the consistent messages heard from stakeholders and other government partners throughout the process was how thankful they were to the City for going through the finance planning process. The government partners expressed a desire to meet regularly to discuss issues of the day and avenues to work together to address each other's needs.
- It is recommended the City take steps to continually engage the public throughout implementation of the Plan. While the specifics of this engagement will evolve over time, it is suggested to annually reconvene the Citizens' Committee to update them on progress and receive their feedback.
- It is recommended the City update the Plan annually. This should be scheduled on a rolling and consistent interval at a time most convenient for the City.
- It is recommended the City continue public engagement efforts such as social media posts, press releases, and website updates to keep the public informed on the implementation of the Plan and to seek their feedback on the ongoing projects. This is a vital part of building trust in the community and bringing continued awareness to the City's needs, efforts to solve those needs, benefits of certain solutions, potential impacts, and reporting on the progress and completion of projects.



# 7. APPENDICES

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# 7.1 DEMOGRAPHIC REPORT





# CITY OF NEW MEADOWS GROWTH AND DEMOGRAPHIC REPORT



June 12, 2023



## City of New Meadows Demographics

### Introduction

The City of New Meadows is a picturesque mountain town nestled in the north central area of the Payette National Forest. New Meadows is located in Adams County, Idaho, at the confluence of SH-55 and US-95. Incorporated City limits are approximately 380 acres. McCall is approximately 10 miles to the east, and Boise is 95 miles to the south, as the bird flies.

New Meadows is an emerging town with scheduled growth at two area ski resorts. Tamarack, which is approximately 33 miles away, is scheduled to expand significantly in the next 3-5 years as well as Brundage Mountain Resort, which is in Adams County and neighboring New Meadows to the east.

### Existing Population

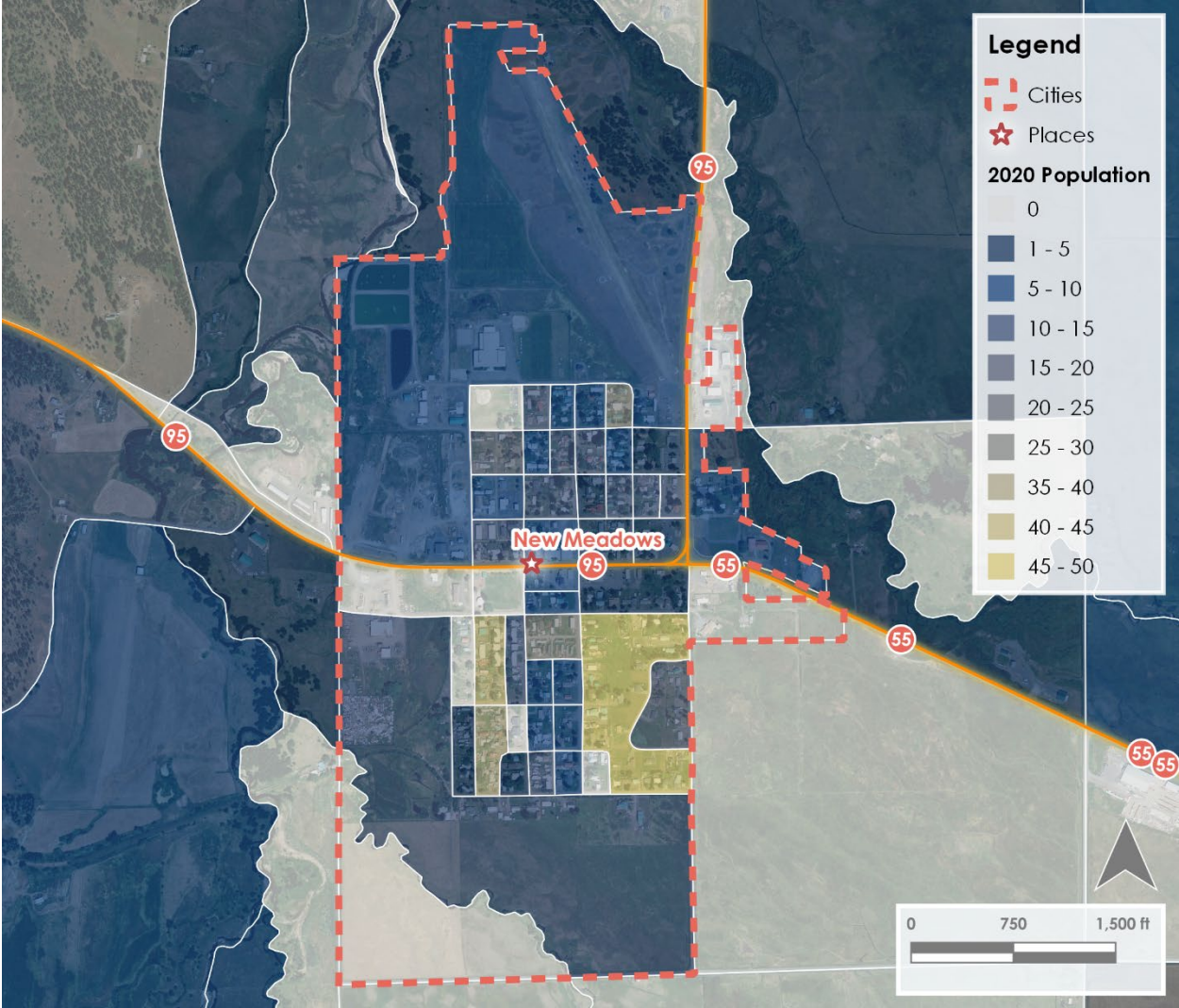
Since 1980, the population of New Meadows has experienced fluctuations. Its population reached a peak of 576 individuals in 1980, but steadily declined until it hit a low of 496 people in 2010. However, according to the 2020 decennial census, the population rose to 517 people, indicating a 4.2% increase. It's worth noting that there are conflicting population estimates for 2021 and 2022 from different sources. The Census American Community Survey suggests a population reduction, while a State of Idaho source predicts a substantial population gain. For the purpose of this report, the estimate from the State of Idaho source will be incorporated in the analysis, indicating a population of 555 people in 2023, representing a 7.4% increase from the 2020 Census (Gem State Prospector, 2023).

Table: Decennial Census Population

Year	New Meadows	Change Over Previous (1yr)	New Meadows % Change	Year Over Year % Change
<b>1980</b>	576	-	-	-
<b>1990</b>	534	(42)	-7.3%	-0.7%
<b>2000</b>	533	(1)	-0.2%	0.0%
<b>2010</b>	496	(37)	-6.9%	-0.7%
<b>2020</b>	517	21	4.2%	0.4%
<b>Total Change</b>	(59)		-	
<b>Recent Change</b>	21		1.5%	
<b>Average</b>	520	(15)	-0.6%	-4.9%

New Meadows exhibits a slightly imbalanced distribution between males and females, with 44.6% being male and 55.4% being female. The median age of the population is 33.3, which has remained relatively stable since 2010. In contrast to many other regions in the United States and Idaho, New Meadows does not appear to be experiencing rapid aging, although there are some variations between males and females. Notably, the age group that has witnessed the most significant increase since 2010 is individuals aged 30 to 39, who are close to the median age. On the other hand, most age groups below 18 years old within the incorporated city limits have experienced a decline in population.

Figure: Population Area by Census Blocks



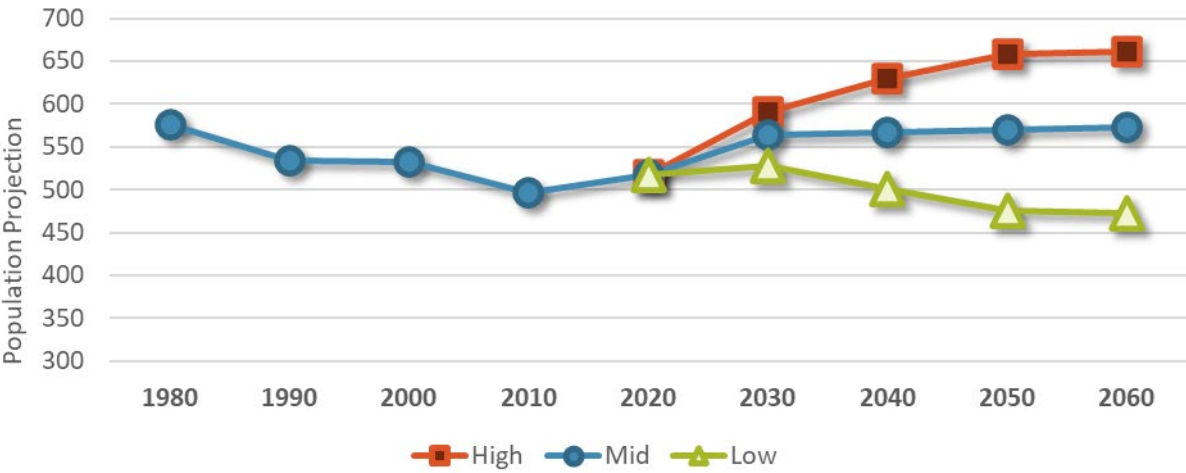


Forecast Population

In projecting the population of New Meadows, historical growth serves as the foundation, which is then adjusted to incorporate various factors. The historical average growth rate over the decades since 1980 stands at -0.6%, while a more recent average growth rate, including the 2022 estimate, is 1.5%. For the initial forecast years, the more recent averages are employed, gradually transitioning to historical averages as the projection progresses.

The anticipated population projections for New Meadows in 2030 and 2040 are 564 and 567, respectively. As for the long-range baseline (mid) forecast for 2060, it is estimated to be 573. Additionally, alternate low and high forecasts are taken into account, considering a range of ± 5% based on historical and recent changes.

Table: Historical and Future Population Projection



Forecasting is heavily dependent on not just historical activity, but also external factors such as land availability, social and market forces, and perhaps most importantly services such as sewer. For these reasons, forecasting should be maintained over time to account for infrastructure and regulatory changes.

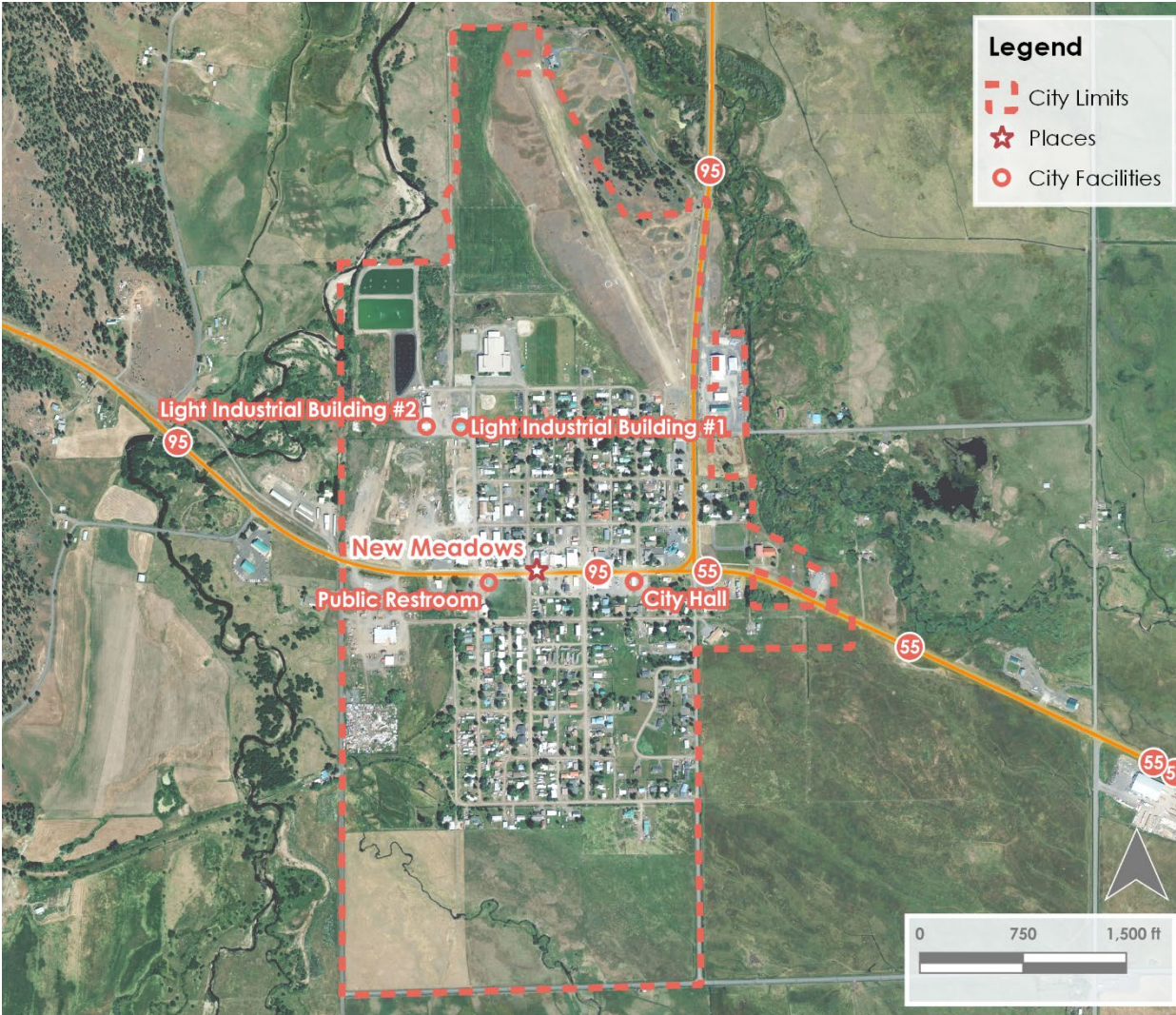
Table: Population Forecast

Year	Low Forecast	Low % Change	Mid Forecast	Mid % Change	High Forecast	High % Change
2020	517	1.5%	517	1.5%	517	1.5%
2030	527	-5.0%	564	1.5%	591	6.5%
2040	501	-5.0%	567	0.6%	630	6.5%
2050	476	-5.0%	570	0.6%	658	4.4%
2060	473	-0.6%	573	0.6%	662	0.6%

Note: 2030 values reflect change from 2022 population estimate.

# Exhibits: Maps

## City Facilities



## References

Gem State Prospector. (2023, March <http://www.gemstateprospector.com/demographics.html>). *Valley County Demographic Profile*. Retrieved from Idaho Department of Commerce: Gem State Prospector

U.S. Census Bureau, Via TidyCensus. (2022, December). *Available API's*. Retrieved from Data & Maps: <https://www.census.gov/data/developers/data-sets.html>

## Attachments:

## Attachment 01: American Community Survey 5-Year Data Tables

ACS Data for 2010, 2016, and 2021					
Population	2010	2016	2021	Change #	Change %
Total Population	567	484	395	(172)	-30.3%
Total Male Population	253	252	235	(18)	-7.1%
Total Female Population	314	232	160	(154)	-49.0%
% Male	44.6%	52.1%	59.5%	14.9%	33.3%
% Female	55.4%	47.9%	40.5%	-14.9%	-26.9%
Age Groups	2010	2016	2021	Change #	Change %
0 to 9	93	75	80	(13)	-14.0%
10 to 19	82	112	41	(41)	-50.0%
20 to 29	81	36	54	(27)	-33.3%
30 to 39	38	100	54	16	42.1%
40 to 49	107	41	40	(67)	-62.6%
50 to 64	128	67	98	(30)	-23.4%
65 and Older	38	53	28	(10)	-26.3%
Less than 18	151	167	102	(49)	-32.5%
18 and Older	416	317	293	(123)	-29.6%
Total Median Age	33.6	32.9	33.3	(0.3)	-0.9%
Total Median Age Male	43.1	34.0	27.8	(15.3)	-35.5%
Total Median Age Female	30.1	32.9	35.6	5.5	18.3%
Income	2010	2016	2021	Change #	Change %
Less than \$10,000	43	11	-	(43)	-100.0%
Estimate \$10,000 to \$14,999	2	5	4	2	100.0%
Estimate \$15,000 to \$19,999	18	8	2	(16)	-88.9%
Estimate \$20,000 to \$24,999	13	49	15	2	15.4%
Estimate \$25,000 to \$29,999	29	18	-	(29)	-100.0%
Estimate \$30,000 to \$34,999	21	10	8	(13)	-61.9%
Estimate \$35,000 to \$39,999	22	-	10	(12)	-54.5%
Estimate \$40,000 to \$44,999	2	21	-	(2)	-100.0%
Estimate \$45,000 to \$49,999	9	20	6	(3)	-33.3%
Estimate \$50,000 to \$59,999	10	23	14	4	40.0%
Estimate \$60,000 to \$74,999	22	4	21	(1)	-4.5%
Estimate \$75,000 to \$99,999	26	12	30	4	15.4%
Estimate \$100,000 to \$124,999	10	3	-	(10)	-100.0%

Estimate \$125,000 to \$149,999	-	-	7	7	0.0%
Estimate \$150,000 to \$199,999	-	-	-	-	0.0%
Estimate \$200,000 or more	-	-	-	-	0.0%
Median Income (2019 Inflation)	31,417	30,500	52,411	20,994	66.8%0
<b>Poverty</b>	<b>2010</b>	<b>2016</b>	<b>2021</b>	<b>Change #</b>	<b>Change %</b>
Below poverty, All Attainment	94	20	35	(59)	-62.8%
Below Poverty, Less than High School	-	-	-	-	0.0%
Below poverty High school	12	15	24	12	100.0%
Below poverty Some college	29	5	11	(18)	-62.1%
Below poverty Bachelor's or higher	53	-	-	(53)	-100.0%
<b>Households</b>	<b>2010</b>	<b>2016</b>	<b>2021</b>	<b>Change #</b>	<b>Change %</b>
Housing Tenure by Educational Attainment All	227	184	117	(110)	-48.5%
Owner-occupied housing units	163	127	78	(85)	-52.1%
Renter-occupied housing units:	64	57	39	(25)	-39.1%
% Owner Occupied	71.8%	69.0%	66.7%	-5.1%	-7.2%
% Renter Occupied	28.2%	31.0%	33.3%	5.1%	18.2%
Owner-occupied housing units Less than high school graduate	12	3	-	(12)	-100.0%
Owner-occupied housing units High school graduate (including equivalency)	57	77	54	(3)	-5.3%
Owner-occupied housing units Some college or associate's degree	63	37	16	(47)	-74.6%
Owner-occupied housing units Bachelor's degree or higher	31	10	8	(23)	-74.2%
occupied housing units Less than high school graduate	14	24	2	(12)	-85.7%
Renter-occupied housing units High school graduate (including equivalency)	21	20	14	(7)	-33.3%
Renter-occupied housing units Some college or associate's degree	15	13	17	2	13.3%
Renter-occupied housing units Bachelor's degree or higher	14	-	6	(8)	-57.1%
<b>Education</b>	<b>2010</b>	<b>2016</b>	<b>2021</b>	<b>Change #</b>	<b>Change %</b>
Educational Attainment 25+	352	287	245	(107)	-30.4%
Less than High School Equivalency	24	37	2	(22)	-91.7%
High School or Equivalency	124	151	126	2	1.6%
Some College, No Degree	71	54	100	29	40.8%

Associate's Degree	30	13	3	(27)	-90.0%
Bachelor's Degree	70	32	14	(56)	-80.0%
Graduate or Professional Degree	33	-	-	(33)	-100.0%
High School or Higher	328	250	243	(85)	-25.9%
Bachelor's Degree or Higher	103	32	14	(89)	-86.4%
<b>Workforce</b>	<b>2010</b>	<b>2016</b>	<b>2021</b>	<b>Change #</b>	<b>Change %</b>
Total Workforce	292	216	195	(97)	-33.2%
Total Full Time	171	124	139	(32)	-18.7%
Ag, forestry, fishing and hunting, and mining	31	24	18	(13)	-41.9%
Construction	44	11	36	(8)	-18.2%
Manufacturing	24	32	3	(21)	-87.5%
Wholesale trade	5	1	2	(3)	-60.0%
Retail trade	39	27	42	3	7.7%
Trans and warehousing, and util	-	-	9	9	0.0%
Information	-	-	16	16	0.0%
Finance and ins, and real estate, and rental and leasing	24	6	2	(22)	-91.7%
Prof, sci, and mgmt, and admin, and waste mgmt services	32	24	11	(21)	-65.6%
Edu services, and health care and social assistance	60	40	19	(41)	-68.3%
Arts, ent, and rec, and accom and food services	19	42	37	18	94.7%
Other services, except public administration	14	2	-	(14)	-100.0%
Public administration	-	7	-	-	0.0%

# 7.2 STAKEHOLDER SUMMARY





## New Meadows General Stakeholder Comments

Steady growth within New Meadows, Idaho, has encouraged stakeholders across various organizations to begin planning to accommodate the current population and anticipated citizens in future years. Neighboring cities are expanding rapidly, potentially foreshadowing the future of New Meadows. The steady growth is lending organizations time to think short-term about maintaining the livelihood of the current communities and think long-term about expansionary plans and strategies.

Short-term projects call for expansion in the size of a given organization's space to maintain the current use and need. An example is the Meadows Valley Public Library, noting that their building is constrained, and therefore there is no plan for future growth as the building cannot accommodate additional customers or programming. Fixing and finishing current projects, paving the parking lots, and adding a telehealth center are a few projects mentioned by community members. Community members noted that a daycare would be beneficial to the area, in addition to a grocery store, so community members do not have to commute out of their city for their daily needs and groceries.

Long-term projects indicate a 10-year plan for city building and city infrastructure improvements. With some organizations experiencing spatial constraints due to land ownership, construction plans either involve buildings expanding upwards, developing zoning plans for future buildings, paying for a license of surrounding areas to grow, or moving their organization to an entirely new space. As reported by some community members, if their organization moved to a different location to accommodate future growth, they do not have a designated area in mind.

City members encourage expansion within their organizations to support the projected growth, and the current space of their organizations and the city, in general, are limited. Location and cost for housing was a subject on most community member's minds with many citing the growth in neighboring cities like McCall and local attractions such as the expansion of the Brundage ski area, drastically affecting New Meadows. Local and nearby growth are bringing more individuals who are moving in, complicating housing concerns, and adding stress to public services. Many community members noted the need for new accommodations to support constant and seasonal employment as well as the rising costs of current dwelling and the pressure to hire more employees to support community services, such as medics and a need to plan for 24/7 staffing in the Meadow Valley Emergency Services.





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Forms of public transportation are desirable and essential, according to some community members, to assist older populations with medical appointments and grocery stores. Additionally, public transportation systems may be beneficial for transporting younger people to work outside New Meadows to cities with more current job opportunities.

Community members of New Meadows are open-minded for growth, and the citizens are community oriented. There are community medic volunteers who engage with their community and provide excellent services. Organization members and leaders try to maintain great personal relationships with the citizens to maintain the small-town feel the community has grown to appreciate. With the city's slow growth, stakeholders noted they fear losing the small-town charm New Meadows offers.

When asked about the industrial park within the city, many community members noted the potential the area has for additional commercial opportunities that can be beneficial for attracting and keeping business in the area. There were mentions regarding the current location being close to areas where children frequent and wondered if an expansion of this type of opportunity be considered in another location. Overall the upkeep and expansion of city parks were supported for activities, community engagement and fostering community pride and closeness. It was noted that if parks were expanded, the number of staff would need to increase, and the parks' maintenance would need to be updated and regulated. Community members were also asked to provide feedback on a youth community center. Many members agreed it would be beneficial to keep younger citizens involved and engaged with community events which they believed would help retain the new Meadow's culture and encourage the support of ongoing events such as the Labor Day parade.

Although some members noted pushback on paving the roads within the city due to the lack of value it could contribute to the city overall, many members expressed enthusiasm for improving the streets, as the infrastructure update could bring additional growth to the city. Overall, the community members believe the city is headed in the right direction and encourage planning and strategizing for the steady growth they anticipate.

# 7.3 HISTORICAL FINANCIAL PERFORMANCE



## General Fund

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Revenues</b>												
Property Taxes	114,426	118,864	113,325	124,504	120,361	146,452	143,816	142,986	148,853	159,718	166,569	174,907
% increase		3.9%	-4.7%	9.9%	-3.3%	21.7%	-1.8%	-0.6%	4.1%	7.3%	4.3%	5.0%
Licenses and Permits	2,529	2,659	8,545	3,635	4,466	6,831	12,362	8,698	2,971	8,394	13,797	27,512
Intergovernmental	76,471	78,097	76,589	68,666	81,293	86,211	90,423	96,698	108,229	122,326	136,637	129,000
Grants and Donations	56,668	20,944	15,626	4,625	6,442	5,212	1,725	27,264	5,365	75,960	184,853	76,674
Earnings on Investments	174	157	122	182	132	252	467	878	1,071	314	687	12,955
Other	24,392	22,140	29,580	28,888	31,102	28,883	31,189	20,514	25,306	21,549	142,753	87,930
<b>Total Revenues</b>	<b>274,660</b>	<b>242,861</b>	<b>243,787</b>	<b>230,500</b>	<b>243,796</b>	<b>273,841</b>	<b>279,982</b>	<b>297,038</b>	<b>291,795</b>	<b>388,261</b>	<b>645,296</b>	<b>508,978</b>
<b>Expenditures</b>												
<b>Current Expenditures</b>												
General Administration	16,434	13,338	20,319	20,300	38,068	43,110	27,281	25,745	29,396	144,455	53,793	114,099
Highways and Streets	27,181	39,120	40,882	57,816	59,704	86,467	75,267	72,072	94,862	118,016	120,164	201,268
Wages, Taxes, and Retirement	85,930	96,065	84,158	82,278	68,075	42,018	47,321	47,186	53,301	49,101	47,444	58,511
Parks and Recreation	6,766	9,399	11,958	9,348	8,413	19,843	22,105	19,167	17,576	19,323	16,540	29,497
Public Safety - Police	48,365	42,664	56,903	43,707	40,969	45,096	60,221	52,765	53,624	18,451	85,655	51,814
Planning and Zoning	1,552	551	947	5,840	958	390	3,296	97	580	221	195	235
Emergency	50,726	7,403	-	-	-	-	-	-	-	-	-	-
Capital Outlay											3,823	118,247
<b>Total Current Expenditures</b>	<b>236,954</b>	<b>208,540</b>	<b>215,167</b>	<b>219,289</b>	<b>216,187</b>	<b>236,924</b>	<b>235,491</b>	<b>217,032</b>	<b>249,339</b>	<b>349,567</b>	<b>327,614</b>	<b>573,671</b>
<b>Debt Service</b>												
Principal	4,417	-	8,602	8,602	13,941	14,622	14,622	14,992	-	-	-	-
Interest	68	-	1,881	1,881	1,381	700	700	330	-	-	-	-
<b>Total Debt Service Expenditures</b>	<b>4,485</b>	<b>-</b>	<b>10,483</b>	<b>10,483</b>	<b>15,322</b>	<b>15,322</b>	<b>15,322</b>	<b>15,322</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	14,992	110,117	10,011	36,706	5,111	3,274	3,017	33,627	6,125	2,547	-	-
<b>Total Expenditures</b>	<b>256,431</b>	<b>318,657</b>	<b>235,661</b>	<b>266,478</b>	<b>236,620</b>	<b>255,520</b>	<b>253,830</b>	<b>265,981</b>	<b>255,464</b>	<b>352,114</b>	<b>327,614</b>	<b>573,671</b>
Fund Balances - Beginning	116,907	100,235	125,947	116,472	104,533	111,711	130,037	33,429	64,486	100,818	136,965	454,647
Fund Balances - Ending	135,907	51,656	124,959	104,534	111,709	130,032	33,429	64,486	100,817	136,965	454,647	389,954
<b>Change in Net Position</b>	<b>18,229</b>	<b>(7,817)</b>	<b>8,126</b>	<b>(35,978)</b>	<b>7,176</b>	<b>18,321</b>	<b>26,152</b>	<b>31,057</b>	<b>36,331</b>	<b>36,147</b>	<b>317,682</b>	<b>(64,693)</b>
<b>Other Financing Sources (Uses)</b>												
Proceeds from Capital Lease		66,621	-	24,040	-	-	-	-	-	-	-	-
Transfer In		4,429	-	-	-	-	-	-	-	-	-	-
Transfer Out		(3,071)	-	-	-	-	-	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>		<b>67,979</b>	<b>-</b>	<b>24,040</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
System Net Op %	7%	-31%	3%	-16%	3%	7%	9%	10%	12%	9%	49%	-13%
Op Exp as % of System Revenue	93%	131%	97%	116%	97%	93%	91%	90%	88%	91%	51%	113%

## Water Fund

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Charges for Services</b>	162,708	162,191	161,933	165,585	165,505	190,946	176,287	199,357	207,950	239,041	217,838	218,458
Wages	39,111	31,623	37,616	32,119	42,511	34,072	36,599	44,518	48,848	40,201	42,903	46,950
Taxes and Benefits	9,268	18,781	15,437	8,863	15,835	11,245	14,971	14,735	19,310	16,816	18,312	28,626
Training	798	896	423	874	717	366	750	447	490	645	1,399	1,126
Travel	944	1,010	470	601	897	958	954	509	627	178	656	1,738
Utilities	15,959	15,717	15,243	15,182	14,186	14,726	14,260	14,633	14,503	13,359	15,959	16,029
Professional Services	2,934	2,934	5,151	2,232	1,119	23,416	13,423	-	21,148	6,057	11,544	17,731
Attorney	420	-	-	-	-	-	-	-	-	-	-	-
Audit	1,367	5,507	1,433	1,467	1,483	1,533	1,583	1,633	1,225	1,275	1,338	1,500
Depreciation	59,250	1,417	67,576	69,853	61,279	38,176	35,288	19,508	15,849	8,446	6,939	3,858
Fuel	2,237	66,190	1,545	1,297	1,091	1,177	1,058	1,212	852	1,465	2,606	3,182
Maintenance and Operations	32,298	1,366	35,528	25,024	43,978	28,457	22,820	33,851	21,445	35,331	52,204	56,135
Water Master Plan	-	18,261	-	2,473	(1)	20,487	1,166	-	-	-	-	-
Professional Services	-	-	-	-	1,800	-	-	-	-	-	-	-
<b>Total Operating Expenses</b>	164,586	163,702	180,422	159,985	184,895	174,613	142,872	131,046	144,297	123,773	153,860	176,875
Interest Earned	74	65	115	113	137	1,000	944	2,469	2,695	669	985	5,956
Interest Expense	(16,362)	(10,557)	(11,791)	(9,747)	(8,922)	(7,462)	(6,755)	(3,640)	(2,764)	(1,763)	-	(33,811)
Grants and Donations	-	-	-	-	8,992	-	124,698	221,182	446,197	132,544	27,638	2,421,521
Transfer From/(to) governmental funds	-	-	-	(645)	-	30,159	-	-	-	-	-	-
<b>Change in Net Position</b>	(18,166)	(12,003)	(30,165)	(4,034)	(19,828)	9,871	182,461	288,322	509,781	246,718	92,601	2,435,249
System Net Op %	-1%	-1%	-11%	3%	-12%	9%	19%	34%	31%	48%	29%	19%
Op Exp as % of System Revenue	101%	101%	111%	97%	112%	91%	81%	66%	69%	52%	71%	81%
Net Position Beginning	249,775	231,609	219,606	189,441	158,743	136,667	146,538	328,999	617,321	1,127,102	1,373,820	1,466,421
PP adjustment	-	-	-	(26,664)	(2,248)	-	-	-	-	-	-	-
Net Position Ending	231,609	219,606	189,441	158,743	136,667	146,538	328,999	617,321	1,127,102	1,373,820	1,466,421	3,901,670

## Sewer Fund

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Charges for Services</b>	156,098	154,182	155,438	150,312	194,095	203,259	203,281	225,686	213,733	244,348	249,458	275,438
Wages	37,293	31,206	35,487	37,322	45,694	41,349	44,720	44,348	52,941	40,303	37,464	44,319
Taxes and Benefits	9,005	18,376	14,349	10,973	16,957	13,924	16,793	14,608	20,967	17,210	18,311	27,346
Training	798	599	423	708	742	463	745	240	640	920	1,759	946
Travel	944	877	470	723	1,038	742	1,175	509	848	178	656	788
Utilities	10,293	10,620	10,438	10,821	17,681	20,768	10,827	12,010	11,345	10,304	12,565	12,738
Professional Services	2,934	2,934	2,281	7,488	3,908	4,188	10,393	-	37,073	11,792	19,937	21,108
Attorney	420	9,597	6,389	5,607	1,119	-	-	-	-	-	-	-
Audit	1,367	1,417	1,433	1,467	1,483	1,533	1,583	1,633	1,225	1,275	1,338	1,500
Depreciation	24,113	31,055	32,438	34,648	35,713	35,712	35,713	31,323	27,659	20,265	17,598	15,470
Fuel	1,568	994	1,147	1,080	944	1,001	922	1,188	638	733	1,953	1,832
Maintenance and Operations	39,587	32,754	31,217	34,626	73,580	32,158	32,558	41,318	25,157	57,572	95,166	73,705
Water Master Plan	-	-	-	-	-	-	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-	-	-	-	-	-	0
<b>Total Operating Expenses</b>	128,322	140,429	136,072	145,463	198,859	151,838	155,429	147,177	178,493	160,552	206,747	199,752
Interest Earned	212	196	96	84	-	1,086	654	1,681	1,626	397	650	8,072
Interest Expense	(21,011)	(19,570)	(21,567)	(19,516)	(17,953)	(19,018)	(22,112)	(20,879)	(19,384)	(18,306)	(17,130)	(15,986)
Grants and Donations	30,000	-	-	-	230,852	357,705	414,739	86,335	93,862	3,600	-	22,165
Transfer From/(to) governmental funds	-	-	-	-	-	-	(15,416)	-	-	-	-	-
<b>Change in Net Position</b>	36,977	(5,621)	(2,105)	(14,583)	208,135	391,194	425,717	145,646	111,344	69,487	26,231	89,937
System Net Op %	18%	9%	12%	3%	-2%	25%	24%	35%	16%	34%	17%	27%
Op Exp as % of System Revenue	82%	91%	88%	97%	102%	75%	76%	65%	84%	66%	83%	73%
Net Position Beginning	229,116	266,093	260,472	258,367	217,120	423,007	814,201	1,239,918	1,385,564	1,496,908	1,566,395	1,592,626
PP adjustment	-	-	-	(26,664)	(2,248)	-	-	-	-	-	-	-
Net Position Ending	266,093	260,472	258,367	217,120	423,007	814,201	1,239,918	1,385,564	1,496,908	1,566,395	1,592,626	1,682,563
Net operating income	27,988	13,949	19,462	4,933	(4,764)	52,507	48,506	80,190	36,866	84,193	43,361	83,758
Potential payment at 1.25x coverage	22,390.40	11,159.20	15,569.60	3,946.40	(3,811.20)	42,005.60	38,804.80	64,152.00	29,492.80	67,354.40	34,688.80	67,006.40

## Industrial Park Fund

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Charges for Services</b>	17,693	17,890	17,189	17,323	19,114	20,857	18,103	23,206	21,823	8,756	16,490	16,954
Wages	-	-	-	-	-	-	-	374	1,592	611	2,431	557
Taxes and Benefits	-	-	-	-	-	-	-	162	696	277	667	297
Training	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	2,520	2,737	1,941	2,031	2,140	2,240	2,933	5,027	4,070	3,691
Professional Services	-	-	-	38	-	-	-	-	1,506	275	-	-
Attorney	-	-	-	-	-	-	-	-	-	-	-	-
Audit	-	-	-	-	-	-	-	-	1,225	1,275	1,338	1,500
Depreciation	15,934	15,935	15,934	15,934	15,934	15,934	15,934	15,933	15,935	15,934	15,934	15,934
Fuel	-	-	-	-	-	-	-	-	-	1,432	825	140
Maintenance and Operations	22,786	22,427	1,974	12,863	14,584	6,931	7,685	13,147	11,479	16,243	20,697	17,008
Water Master Plan	-	-	-	-	-	-	-	-	-	-	-	-
Professional Services	-	3,866	-	-	-	-	-	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>38,720</b>	<b>42,228</b>	<b>20,428</b>	<b>31,572</b>	<b>32,459</b>	<b>24,896</b>	<b>25,759</b>	<b>31,856</b>	<b>35,366</b>	<b>41,074</b>	<b>45,962</b>	<b>39,127</b>
Interest Earned	136	125	69	69	91	130	257	1,005	1,037	203	188	861
Interest Expense	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Donations	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From/(to) governmental funds	-	-	-	-	-	-	-	-	-	-	-	-
<b>Change in Net Position</b>	<b>(20,891)</b>	<b>(24,213)</b>	<b>(3,170)</b>	<b>(14,180)</b>	<b>(13,254)</b>	<b>(3,909)</b>	<b>(7,399)</b>	<b>(7,645)</b>	<b>(12,506)</b>	<b>(32,115)</b>	<b>(29,284)</b>	<b>(21,312)</b>
System Net Op %	-119%	-136%	-19%	-82%	-70%	-19%	-42%	-37%	-62%	-369%	-179%	-131%
Op Exp as % of System Revenue	219%	236%	119%	182%	170%	119%	142%	137%	162%	469%	279%	231%
Net Position Beginning	596,308	575,417	551,204	548,034	533,854	520,600	516,691	509,292	501,647	489,141	457,026	427,742
Net Position Ending	575,417	551,204	548,034	533,854	520,600	516,691	509,292	501,647	489,141	457,026	427,742	406,430

# 7.4 FUNDING AND FINANCING SOURCES



# Funding and Financing Sources

The City has several funding and delivery strategies available for CFP project implementation. Direct development can be funded by a variety of the following sources. The reality is that a combination of all these funding and financing sources is necessary to implement the CFP.

## General Funds

Currently, the capital investment monies are allocated out of the City's ad valorem (property) tax, also commonly known as General Funds. Ad valorem property taxes are levied on real or personal property by local governments, such as the City, in order to fund their operations and facilities and to provide their constitutionally mandated public services. Ad valorem means a tax on goods or property expressed as a percentage of the assessed value. The City can pledge its General Fund revenues to finance CFP projects. A General Fund Revenue bond has a 50% voter authorization requirement and would require the City to identify the necessary funds in its annually appropriated budget to pay debt services on a bond.

## City Savings

As directed in Idaho Code 50-10, "Cities may accumulate fund balances at the end of a fiscal year and carry over such fund balances into the ensuing fiscal year sufficient to achieve or maintain city operations." The City can create a fund (capital improvement fund) and deposit funds into the fund to provide a basis for a general fund revenue bond or to save for capital projects. The City currently has no capital improvement fund.

## Foregone Revenues

Per Idaho Code 63-8 unutilized levy increases can accumulate (up to 3% per year). These foregone revenues can be used to pay for projects or finance debt. Foregone revenues can also be used for M&O, provided the amount is not more than 1%. Foregone revenues can also be used to fund equipment with a useful life of 10 years or more. Prior to budgeting any foregone increase, the City Council must provide notice of its intent to do so, hold a public hearing, which may be in conjunction with its annual budget hearing, and certify by resolution the amount of foregone increase to be budgeted and the specific purpose for which the foregone increase is being budgeted.

## General Obligation Bonds

Idaho Code 57-200 states that a municipal bond or a general obligation bond could be issued for any identified purpose. Perception prevails that bonds are difficult to gain voter approval for. A main purpose of the CFP process and the corresponding public engagement efforts are meant to include the public in the process from the beginning. Through transparency, the City as a whole identifies and agrees with its needs and then proceeds with necessary plans to solve those needs. Bonds should not be pursued lightly, and the City has proven its desire to ensure the public is engaged on these important community decisions. Continuous public engagement is necessary to properly implement the CFP recommendations.



## Annual Appropriations Lease Purchase Agreement

Similar to bonds, lease purchase agreements can be entered into by the City to fund necessary improvements and facilities. Lease payments are secured by annually appropriated revenues of the City. This structure does not create a new revenue stream and would require the City to use existing funds. This structure also has higher costs of financing associated with it. The major advantage of this structure is it does not require a vote and can be authorized by the City Council.

## Local Improvement District

Idaho code 50-17 provides local governments, such as the City, the ability to create and use Local Improvement Districts (LIDs) as a financial mechanism to finance particular infrastructure or public improvement projects within a defined area. The demand for new or improved public infrastructure, such as streets, sidewalks, sewer networks, street lighting, or drainage systems, is frequently addressed through LIDs.

To avoid burdening the entire community, the main goal of creating a LID is to divide the costs of these upgrades among the property owners who will directly benefit from them. The expenditures for any proposed public infrastructure or upgrades are split among the property owners in the legally specified geographic region known as the designated area of impact.

Property owners inside the LID would be assessed a share of the project's cost depending on elements like property value, lot size, or frontage. This revenue would be used to pay for the LID. This funding system ensure everyone contributes fairly, especially those who stand to gain from the changes.

Benefits of LIDs include:

- Efficient cost distribution to beneficiaries
- Upgraded infrastructure in key locations
- Possible increased home values
- Possibility of economic growth
- Lessened financial strain on the City's general fund

Implementing LIDs may present difficulties or downsides, such as resistance from property owners, complicated administrative procedures, or statutory constraints. A thorough legal analysis and public involvement are essential for a successful implementation.

LID regulation is very thorough, therefore it's crucial to follow each stage of the process. Because LIDs, LID assessments on private property, and LID bonds can be granted without approval from voters, scrupulous adherence to all procedural processes is crucial to ensure that people's property rights are protected by due process. LID assessments may be deemed invalid if proper legal procedure is not followed.





### Development Impact Fees

Local governments, especially those experiencing growth, employ development impact fees to help “growth pay for growth.”

According to Idaho Code 67-82, development impact fees are not a new property tax and the fee is only imposed on new development on the basis of levels of service for public facilities. These fees can only be imposed on new development for the impacts of that development. In other words, they cannot be used to maintain existing infrastructure and facilities but can be used to expand or improve existing infrastructure and facilities due to the impacts of growth and development.

### Sale of Existing Property(ies)

Selling surplus properties or higher-priced facilities and replacing them with more cost-effective options is a logical way to supplement the costs of capital infrastructure and facilities investments. This might also include subdivisions at some of the City’s existing sites.

### Lease of Existing/New Space

Municipalities can choose to lease space (typically reducing operating costs) versus building or owning new space. This option can offer lower costs in the near term but are typically not viewed as a fiscally responsible, long-term solution.

Local governments can also lease space that they own and generate revenue. An example of this is the City’s partnership with local businesses in the Industrial Park.

There are also examples of jurisdictions funding bond purchases through lease cost avoidance by consolidating functions in leased space into owned facilities. Another potential funding source involves partnerships to pay in whole or in part for development. CFP priorities that could attract investment and/or shared use by other parties could help reduce initial capital investment by the City. The City could potentially enter into cooperative agreements with other local governments that need space.

### Public Private Partnerships

Another potential solution that can be deployed is public private partnerships (PPPs or P3). Public private partnership agreements are most commonly associated with government office and service buildings. These partnerships with private sector developers can be more costly but create development opportunities and economic development that may be otherwise elusive.

### Urban Renewal

Idaho Code 50-2902 state, “the purpose of this act is to provide for the allocation of a portion of the property taxes levied against taxable property located in a revenue allocation area for a limited period of time to assist in the financing of urban renewal plans, to encourage private development in urban renewal areas and competitively disadvantaged border community areas, to prevent or arrest the decay of urban areas due to the inability of existing financing methods to promote needed public improvements, to encourage taxing districts to cooperate in the allocation of future tax revenues arising in urban areas and competitively disadvantaged border community areas in order to facilitate



9.7 Funding and Financing Sources, cont.....

the long-term growth of their common tax base, and to encourage private investment within urban areas and competitively disadvantaged border community areas.”

The City may decide to adopt an ordinance to create an Urban Renewal Agency (URA). No voter approval is required. Boundaries of the district must be decided, and there are certain eligibility requirements for the area including deteriorating buildings or sites, defective street layouts, unsafe conditions, and endangerment of life or property. The combined district property value must also fall below 10% of all properties within the municipality. It is important to keep in mind that Idaho Code 50-2905A limits the construction of municipal buildings. The typical term of the tax increment financing (TIF) is 20 years or less. Property taxes received by the URA can be used to pay back financing.

**Grants**

Grants are a great opportunity for the City to access funds to complete projects. Grants are not borrowed and therefore do not need to be repaid. There are several sources for grants, with the largest grant opportunities coming from the Federal and State government. Some private businesses and not-for-profit entities may also issue grants to municipalities for specific purposes. [Grants.gov](http://Grants.gov) is an excellent resource for identifying grants that can be used for specific purposes.

It is best to identify the project that the City will pursue and then work to apply for grants that align with that project. The grant application process will require information about the project and specifics about how the funds will be used. For facilities, grant applications will likely require plans, designs, and other studies to help the granting agency determine grant recipients. Although grants are valuable and desirable, they are limited in the funding that is available, take considerable work to identify and apply for, and often come with guidelines and restrictions around the use of the funds. It is important to understand the requirements of any grant that is applied for. We encourage the City to pursue grants whenever they are identified.

**Auditorium District**

As outlined in [Idaho Code 67-4902](#), “an auditorium or community center district is one to build, operate, maintain, market and manage for public, commercial and/or industrial purposes by any available means public auditoriums, exhibition halls, convention centers, sports arenas and facilities of a similar nature, and for that purpose any such district shall have the power to construct, maintain, manage, market and operate such facilities.”

Revenues from an auditorium district are generated by a hotel tax of not more than 5% on room sales. This means the revenue is primarily generated from people visiting City. The creation of an auditorium district requires a petition of 10% of the population and a majority vote of residents of the proposed district. Once the district has been created, it does not require voter approval for a bond issuance as the debt service payments would likely be paid by the revenue generated from the hotel sales tax. Idaho Code 67-49 governs the creation, maintenance, and laws surrounding and auditorium district. As it does take time to create, enact, and ultimately generate the revenue needed to complete the project, it is recommended that a City start the process of creating a district a couple of years before the project construction is set to commence.



# 7.5 FISCAL YEAR 2025 BUDGET



Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1 GENERAL						
31000 TAXES						
	31010 Taxes-Property	0.00	0.00	177,951.00	177,951.00	0 %
	31020 Taxes-Penalty	0.00	0.00	2,500.00	2,500.00	0 %
	31030 Taxes-Interest	0.00	0.00	1,000.00	1,000.00	0 %
	31060 Taxes-Personal Property Replacement	0.00	0.00	8,323.00	8,323.00	0 %
	31300 County Sales Tax	0.00	0.00	100.00	100.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>189,874.00</b>	<b>189,874.00</b>	<b>0 %</b>
32000 PERMITS AND LICENSES						
	32110 City Liquor	0.00	0.00	2,000.00	2,000.00	0 %
	32210 Building Permits	0.00	0.00	15,000.00	15,000.00	0 %
	32260 Dog Licenses	0.00	0.00	300.00	300.00	0 %
	32400 Review & Solid Waste Fees	0.00	0.00	2,500.00	2,500.00	0 %
	32700 P&Z Review / Permit Fees	0.00	0.00	2,000.00	2,000.00	0 %
	32750 Airport Commission Reveiw Fees	0.00	0.00	100.00	100.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>21,900.00</b>	<b>21,900.00</b>	<b>0 %</b>
33000 STATE SOURCES						
	33500 State Revenue Sharing	0.00	0.00	46,422.00	46,422.00	0 %
	33510 State Liquor Fees	0.00	0.00	28,264.00	28,264.00	0 %
	33520 State HWY Users Fee (Existing)	0.00	0.00	15,650.00	15,650.00	0 %
	33521 State HWY Users Fee (New Money)	0.00	0.00	9,000.00	9,000.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>99,336.00</b>	<b>99,336.00</b>	<b>0 %</b>
34000 FRANCHISE FEES						
	34010 Franchise Fees - Idaho Power	0.00	0.00	20,681.00	20,681.00	0 %
	34011 Franchise Fees - Cable One	0.00	0.00	580.00	580.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>21,261.00</b>	<b>21,261.00</b>	<b>0 %</b>
35000 Administrative Fees						
	35004 Burn Permits	0.00	0.00	50.00	50.00	0 %
	35006 RV Permits	0.00	0.00	100.00	100.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>	<b>150.00</b>	<b>0 %</b>
36000 FINES AND FORFEITS						
	36100 Criminal Fines	0.00	0.00	2,200.00	2,200.00	0 %
	36101 Animal Control Fines	0.00	0.00	350.00	350.00	0 %
	36102 Grass / Weed Fines & Billings	0.00	0.00	1,000.00	1,000.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3,550.00</b>	<b>3,550.00</b>	<b>0 %</b>
37000 OTHER REVENUE						
	37110 Interest	0.00	0.00	10,000.00	10,000.00	0 %
	37503 Donations/Park Events	0.00	0.00	5,000.00	5,000.00	0 %
	37525 Transit Project	0.00	0.00	40,000.00	40,000.00	0 %
	37526 Transit/Streets Grant	0.00	0.00	250,000.00	250,000.00	0 %
	37600 Donations	0.00	0.00	5,000.00	5,000.00	0 %
	37601 Parks and Rec	0.00	0.00	2,000.00	2,000.00	0 %
	37650 Youth Center (Grants and Donations)	0.00	0.00	75,000.00	75,000.00	0 %
	37651 Childhood Center (Grants and Donations)	0.00	0.00	575,000.00	575,000.00	0 %
	37900 Miscellaneous	0.00	0.00	20,000.00	20,000.00	0 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1 GENERAL						
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>982,000.00</b>	<b>982,000.00</b>	<b>0 %</b>
38000 Recreation						
	38001 Youth Sports Donations	0.00	0.00	150.00	150.00	0 %
	38002 Youth Sports Sponsors	0.00	0.00	3,000.00	3,000.00	0 %
	38003 Youth Sports Sign-Up Fees	0.00	0.00	850.00	850.00	0 %
	38004 Skate & Bike Park	0.00	0.00	10,000.00	10,000.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>0 %</b>
39000 OTHER FINANCING SOURCES						
	39034 Stibnite Grant	0.00	0.00	10,000.00	10,000.00	0 %
	39036 Facility Rental	0.00	0.00	1,000.00	1,000.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>11,000.00</b>	<b>11,000.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,343,071.00</b>	<b>1,343,071.00</b>	<b>0 %</b>
8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM						
37000 OTHER REVENUE						
	37499 MV Roundup Donations	0.00	0.00	5,000.00	5,000.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0 %</b>
60 WATER FUND						
34000 FRANCHISE FEES						
	34610 Water Collection Fees	0.00	0.00	180,036.00	180,036.00	0 %
	34612 Water Capital Improvement Fees	0.00	0.00	6,000.00	6,000.00	0 %
	34613 Water Debt Repay Fees	0.00	0.00	65,703.00	65,703.00	0 %
	34615 Water Short Lived Asset Fees	0.00	0.00	5,840.00	5,840.00	0 %
	34616 Water Depreciation Fees	0.00	0.00	4,000.00	4,000.00	0 %
	34640 Water Delinquency Charge	212.00	212.00	2,000.00	1,788.00	11 %
	34660 Water Hook Up Fees	0.00	0.00	30,000.00	30,000.00	0 %
	<b>Account Group Total:</b>	<b>212.00</b>	<b>212.00</b>	<b>293,579.00</b>	<b>293,367.00</b>	<b>0 %</b>
37000 OTHER REVENUE						
	37110 Interest	0.00	0.00	1,500.00	1,500.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>212.00</b>	<b>212.00</b>	<b>295,079.00</b>	<b>294,867.00</b>	<b>0 %</b>

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
63 INDUSTRIAL PARK FUND						
34000 FRANCHISE FEES						
	34501 A/R Lease Agreements	0.00	0.00	24,948.00	24,948.00	0 %
	34502 A/R Lease Solid Waste	0.00	0.00	640.00	640.00	0 %
	34504 A/R Reimburse MNTC Costs	0.00	0.00	200.00	200.00	0 %
	34505 A/R Land Lease	0.00	0.00	2,640.00	2,640.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>28,428.00</b>	<b>28,428.00</b>	<b>0 %</b>
37000 OTHER REVENUE						
	37110 Interest	0.00	0.00	800.00	800.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>	<b>800.00</b>	<b>0 %</b>
39000 OTHER FINANCING SOURCES						
	39019 Industriail Park Capital Grant	0.00	0.00	250,000.00	250,000.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>279,228.00</b>	<b>279,228.00</b>	<b>0 %</b>
65 SEWER FUND						
33000 STATE SOURCES						
	33317 Wastewater Facility Plan and INI	0.00	0.00	180,000.00	180,000.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>180,000.00</b>	<b>180,000.00</b>	<b>0 %</b>
34000 FRANCHISE FEES						
	34710 Sewer Collection Fees	0.00	0.00	182,000.00	182,000.00	0 %
	34711 Sewer Admin Fees	0.00	0.00	16,000.00	16,000.00	0 %
	34712 Sewer Capital Improvement Fees	0.00	0.00	5,600.00	5,600.00	0 %
	34713 Sewer Depreciation Fees	0.00	0.00	1,545.00	1,545.00	0 %
	34714 Sewer Debt Reserve Fees	0.00	0.00	1,545.00	1,545.00	0 %
	34715 Sewer Debt Repayment	0.00	0.00	49,680.00	49,680.00	0 %
	34716 Sewer Short Lived Asset Fees	0.00	0.00	9,500.00	9,500.00	0 %
	34740 Sewer Delinquency Fees	212.00	212.00	2,000.00	1,788.00	11 %
	34760 Sewer Connection Fee	0.00	0.00	48,000.00	48,000.00	0 %
	34796 Sewer Refunds/Discounts	0.00	0.00	1,000.00	1,000.00	0 %
	<b>Account Group Total:</b>	<b>212.00</b>	<b>212.00</b>	<b>316,870.00</b>	<b>316,658.00</b>	<b>0 %</b>
37000 OTHER REVENUE						
	37110 Interest	0.00	0.00	10,000.00	10,000.00	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>212.00</b>	<b>212.00</b>	<b>506,870.00</b>	<b>506,658.00</b>	<b>0 %</b>
	<b>Grand Total:</b>	<b>424.00</b>	<b>424.00</b>	<b>2,429,248.00</b>	<b>2,428,824.00</b>	<b>0 %</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1 GENERAL							
41100 City Hall Expenses							
41100 City Hall Expenses							
308	Telephone & Internet Services	0.00	0.00	1,800.00	1,800.00	1,800.00	0%
309	Advertising	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
311	Audit	0.00	0.00	1,663.00	1,663.00	1,663.00	0%
312	Attorney Fees (Professional)	0.00	0.00	1,067.00	1,067.00	1,067.00	0%
321	Building Inspection	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
324	M&O (Materials)	0.00	0.00	4,200.00	4,200.00	4,200.00	0%
327	Information Technology Fees	0.00	0.00	1,600.00	1,600.00	1,600.00	0%
330	Utilities - Electric	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
331	Utilities - W/S	0.00	0.00	1,300.00	1,300.00	1,300.00	0%
351	Bank Charges and Fees	0.00	0.00	100.00	100.00	100.00	0%
511	Municipal Insurance	0.00	0.00	3,266.00	3,266.00	3,266.00	0%
520	Training	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
521	Travel Expenses	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
610	Office Supplies	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
620	Postage	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
709	Equipment and Software	0.00	0.00	8,500.00	8,500.00	8,500.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>35,996.00</b>	<b>35,996.00</b>	<b>35,996.00</b>	<b>0%</b>
41150 Economic Development							
324	M&O (Materials)	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>37,496.00</b>	<b>37,496.00</b>	<b>37,496.00</b>	<b>0%</b>
41200 Wages							
41200 Wages							
110	Wages	1,709.80	1,709.80	46,108.00	46,108.00	44,398.20	4%
120	Mayor & Council	0.00	0.00	6,600.00	6,600.00	6,600.00	0%
210	Social Security	105.99	105.99	2,859.00	2,859.00	2,753.01	4%
211	Medicare	24.80	24.80	669.00	669.00	644.20	4%
212	Retirement	204.47	204.47	5,515.00	5,515.00	5,310.53	4%
213	Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	0%
215	Medical Insurance	546.35	546.35	12,258.00	12,258.00	11,711.65	4%
217	State Insurance	0.00	0.00	1,334.00	1,334.00	1,334.00	0%
	<b>Account Total:</b>	<b>2,591.41</b>	<b>2,591.41</b>	<b>75,843.00</b>	<b>75,843.00</b>	<b>73,251.59</b>	<b>3%</b>
	<b>Account Group Total:</b>	<b>2,591.41</b>	<b>2,591.41</b>	<b>75,843.00</b>	<b>75,843.00</b>	<b>73,251.59</b>	<b>3%</b>
41300 Planning & Zoning							
41300 Planning & Zoning							
309	Advertising	0.00	0.00	500.00	500.00	500.00	0%
324	M&O (Materials)	0.00	0.00	300.00	300.00	300.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>0%</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1 GENERAL							
41400 Public Safety Enforcement							
41400 Public Safety Enforcement							
	310 Contract Services	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
	312 Attorney Fees (Professional)	0.00	0.00	18,000.00	18,000.00	18,000.00	0%
	313 Code Enforcement (ACSO Contract	0.00	0.00	33,660.00	33,660.00	33,660.00	0%
	314 Animal Control (Dog Pound)	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	324 M&O (Materials)	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>74,160.00</b>	<b>74,160.00</b>	<b>74,160.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>74,160.00</b>	<b>74,160.00</b>	<b>74,160.00</b>	<b>0%</b>
41500 Street Department							
41500 Street Department							
	110 Wages	1,075.91	1,075.91	33,384.00	33,384.00	32,308.09	3%
	210 Social Security	66.72	66.72	2,070.00	2,070.00	2,003.28	3%
	211 Medicare	15.61	15.61	484.00	484.00	468.39	3%
	212 Retirement	128.68	128.68	3,993.00	3,993.00	3,864.32	3%
	215 Medical Insurance	202.35	202.35	10,896.00	10,896.00	10,693.65	2%
	309 Advertising	0.00	0.00	400.00	400.00	400.00	0%
	310 Contract Services	0.00	0.00	5,169.00	5,169.00	5,169.00	0%
	319 Engineering Fees (Professional)	0.00	0.00	8,500.00	8,500.00	8,500.00	0%
	324 M&O (Materials)	0.00	0.00	282,000.00	282,000.00	282,000.00	0%
	330 Utilities - Electric	0.00	0.00	8,400.00	8,400.00	8,400.00	0%
	350 Shared Equip Maintenance	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
	457 Depreciation Expense	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
	630 Fuel	0.00	0.00	4,500.00	4,500.00	4,500.00	0%
	632 Storm Drain Cleaning	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	633 Grading & Blading	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	634 Snow Removal	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	701 Equipment Rental	0.00	0.00	500.00	500.00	500.00	0%
	711 Dust Abatement	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
	804 Transit Program	0.00	0.00	40,000.00	40,000.00	40,000.00	0%
	<b>Account Total:</b>	<b>1,489.27</b>	<b>1,489.27</b>	<b>438,796.00</b>	<b>438,796.00</b>	<b>437,306.73</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>1,489.27</b>	<b>1,489.27</b>	<b>438,796.00</b>	<b>438,796.00</b>	<b>437,306.73</b>	<b>0%</b>
41600 Park Department							
41600 Park Department							
	110 Wages	0.00	0.00	7,617.00	7,617.00	7,617.00	0%
	210 Social Security	0.00	0.00	473.00	473.00	473.00	0%
	211 Medicare	0.00	0.00	111.00	111.00	111.00	0%
	212 Retirement	0.00	0.00	911.00	911.00	911.00	0%
	215 Medical Insurance	0.00	0.00	2,724.00	2,724.00	2,724.00	0%
	324 M&O (Materials)	0.00	0.00	9,540.00	9,540.00	9,540.00	0%
	330 Utilities - Electric	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	331 Utilities - W/S	0.00	0.00	1,100.00	1,100.00	1,100.00	0%
	332 Utitlies - Irrigation	0.00	0.00	3,500.00	3,500.00	3,500.00	0%
	349 Parks and Rec	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	350 Shared Equip Maintenance	0.00	0.00	200.00	200.00	200.00	0%
	630 Fuel	0.00	0.00	200.00	200.00	200.00	0%
	637 Events	0.00	0.00	15,000.00	15,000.00	15,000.00	0%



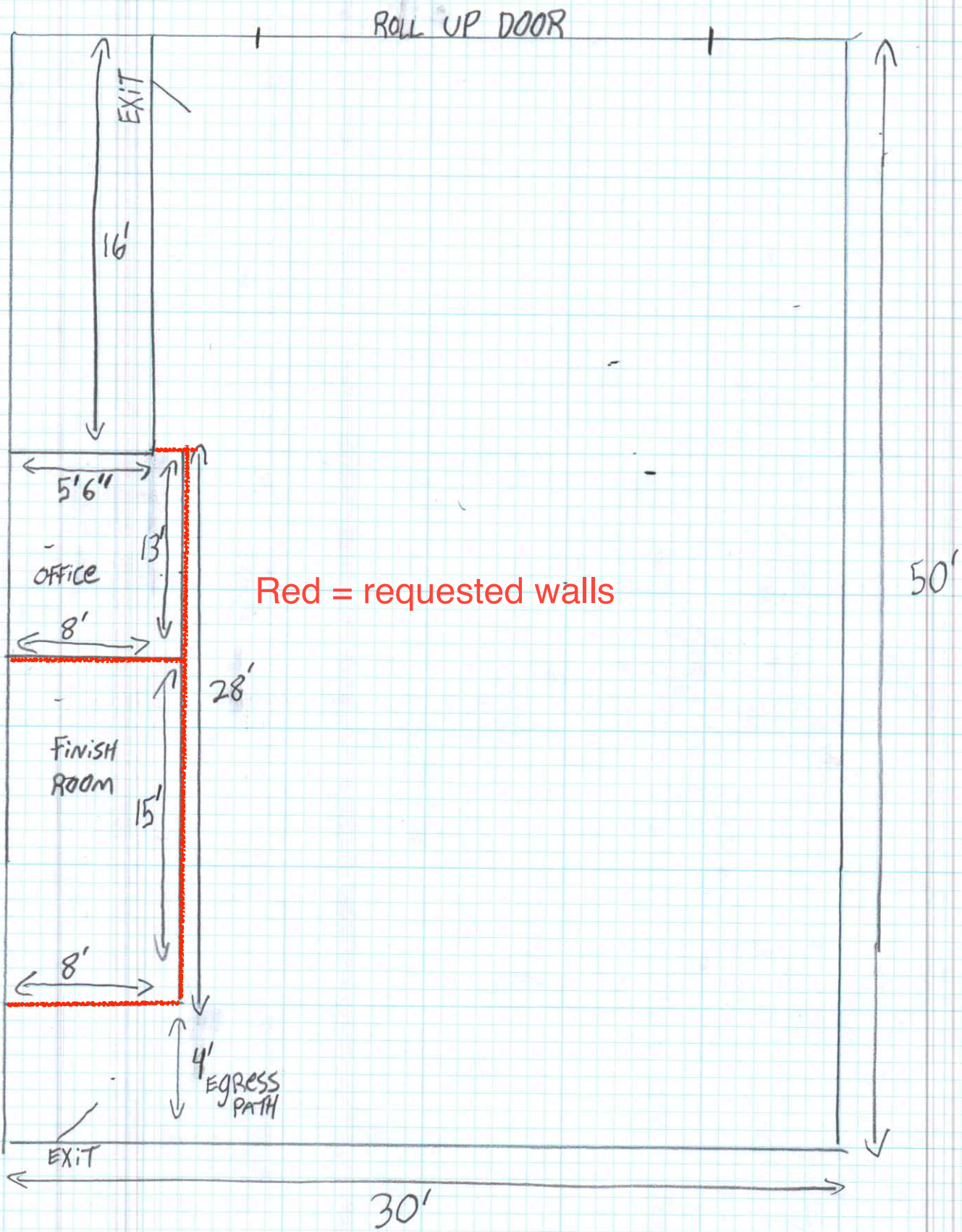
Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1 GENERAL							
	<b>Account Total:</b>	0.00	0.00	45,876.00	45,876.00	45,876.00	0%
	<b>Account Group Total:</b>	0.00	0.00	45,876.00	45,876.00	45,876.00	0%
43100	Industrial Park						
43150	Youth Center						
	324 M&O (Materials)	0.00	0.00	75,000.00	75,000.00	75,000.00	0%
	330 Utilities - Electric	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	331 Utilities - W/S	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	713 Skate and Bike Park	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
	<b>Account Total:</b>	0.00	0.00	87,000.00	87,000.00	87,000.00	0%
43151	Childcare Center						
	324 M&O (Materials)	0.00	0.00	575,000.00	575,000.00	575,000.00	0%
	330 Utilities - Electric	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
	331 Utilities - W/S	0.00	0.00	1,100.00	1,100.00	1,100.00	0%
	<b>Account Total:</b>	0.00	0.00	579,100.00	579,100.00	579,100.00	0%
	<b>Account Group Total:</b>	0.00	0.00	666,100.00	666,100.00	666,100.00	0%
45200	Youth Sports						
45200	Youth Sports						
	310 Contract Services	0.00	0.00	300.00	300.00	300.00	0%
	324 M&O (Materials)	0.00	0.00	1,150.00	1,150.00	1,150.00	0%
	340 Youth Sports Equipment	0.00	0.00	2,030.00	2,030.00	2,030.00	0%
	342 Youth Sports Ins. & Misc	0.00	0.00	520.00	520.00	520.00	0%
	<b>Account Total:</b>	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
	<b>Account Group Total:</b>	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
	<b>Fund Total:</b>	4,080.68	4,080.68	1,343,071.00	1,343,071.00	1,338,990.32	0%
8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM							
45000 SPECIAL							
45001	MV Roundup PAYOUTS						
	809 MV Roundup Object	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	<b>Account Total:</b>	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	<b>Account Group Total:</b>	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
	<b>Fund Total:</b>	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
60 WATER FUND							
43300 WATER							
43310	Water Personnel Services						
	110 Wages	2,107.56	2,107.56	60,408.00	60,408.00	58,300.44	3%
	210 Social Security	130.67	130.67	3,177.00	3,177.00	3,046.33	4%
	211 Medicare	30.55	30.55	743.00	743.00	712.45	4%
	212 Retirement	252.07	252.07	6,128.00	6,128.00	5,875.93	4%
	213 Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	0%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
60 WATER FUND							
215	Medical Insurance	536.17	536.17	14,301.00	14,301.00	13,764.83	4%
	<b>Account Total:</b>	<b>3,057.02</b>	<b>3,057.02</b>	<b>85,257.00</b>	<b>85,257.00</b>	<b>82,199.98</b>	<b>4%</b>
43320	Water Operating Expenses						
217	State Insurance	0.00	0.00	1,334.00	1,334.00	1,334.00	0%
308	Telephone & Internet Services	0.00	0.00	1,200.00	1,200.00	1,200.00	0%
309	Advertising	0.00	0.00	400.00	400.00	400.00	0%
310	Contract Services	0.00	0.00	4,800.00	4,800.00	4,800.00	0%
311	Audit	0.00	0.00	5,663.00	5,663.00	5,663.00	0%
312	Attorney Fees (Professional)	0.00	0.00	1,067.00	1,067.00	1,067.00	0%
319	Engineering Fees (Professional)	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
324	M&O (Materials)	0.00	0.00	32,626.00	32,626.00	32,626.00	0%
327	Information Technology Fees	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
330	Utilities - Electric	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
331	Utilities - W/S	0.00	0.00	300.00	300.00	300.00	0%
333	Utilities - Electric - Booster	0.00	0.00	4,800.00	4,800.00	4,800.00	0%
334	Utilities - Electric - Well#3	0.00	0.00	4,500.00	4,500.00	4,500.00	0%
335	Utilities - Electric - Well#4	0.00	0.00	4,800.00	4,800.00	4,800.00	0%
348	Utilities - Electric - Well #5	0.00	0.00	4,800.00	4,800.00	4,800.00	0%
350	Shared Equip Maintenance	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
352	Operator Contract	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
511	Municipal Insurance	0.00	0.00	3,267.00	3,267.00	3,267.00	0%
520	Training	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
521	Travel Expenses	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
610	Office Supplies	0.00	0.00	200.00	200.00	200.00	0%
620	Postage	0.00	0.00	700.00	700.00	700.00	0%
630	Fuel	0.00	0.00	3,500.00	3,500.00	3,500.00	0%
709	Equipment and Software	0.00	0.00	8,000.00	8,000.00	8,000.00	0%
745	Testing	0.00	0.00	7,000.00	7,000.00	7,000.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>115,957.00</b>	<b>115,957.00</b>	<b>115,957.00</b>	<b>0%</b>
43330	Water Improvement						
703	Water Meter Hook Up	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
741	External Antennas	0.00	0.00	735.00	735.00	735.00	0%
819	Bond Payment - DEQ	0.00	0.00	35,990.00	35,990.00	35,990.00	0%
820	Bond Payment - USDA	0.00	0.00	29,713.00	29,713.00	29,713.00	0%
823	H2O DEQ Buildup Reserve	0.00	0.00	927.00	927.00	927.00	0%
824	Short Lived Asset Expense	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
825	H2O USDA Build Up Reserve	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>77,365.00</b>	<b>77,365.00</b>	<b>77,365.00</b>	<b>0%</b>
43332	Water Equipment Replacement						
324	M&O (Materials)	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
350	Shared Equip Maintenance	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>3,057.02</b>	<b>3,057.02</b>	<b>285,079.00</b>	<b>285,079.00</b>	<b>282,021.98</b>	<b>1%</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
60 WATER FUND							
43400 Depreciation							
43400 Depreciation							
	457 Depreciation Expense	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0%</b>
	<b>Fund Total:</b>	<b>3,057.02</b>	<b>3,057.02</b>	<b>295,079.00</b>	<b>295,079.00</b>	<b>292,021.98</b>	<b>1%</b>
63 INDUSTRIAL PARK FUND							
43100 Industrial Park							
43100 Industrial Park							
	110 Wages	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
	210 Social Security	0.00	0.00	105.00	105.00	105.00	0%
	211 Medicare	0.00	0.00	25.00	25.00	25.00	0%
	212 Retirement	0.00	0.00	195.00	195.00	195.00	0%
	215 Medical Insurance	0.00	0.00	300.00	300.00	300.00	0%
	309 Advertising	0.00	0.00	100.00	100.00	100.00	0%
	311 Audit	0.00	0.00	1,663.00	1,663.00	1,663.00	0%
	320 Solid Waste Fees	0.00	0.00	640.00	640.00	640.00	0%
	324 M&O (Materials)	0.00	0.00	6,634.00	6,634.00	6,634.00	0%
	327 Information Technology Fees	0.00	0.00	1,200.00	1,200.00	1,200.00	0%
	330 Utilities - Electric	0.00	0.00	750.00	750.00	750.00	0%
	331 Utilities - W/S	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
	350 Shared Equip Maintenance	0.00	0.00	600.00	600.00	600.00	0%
	511 Municipal Insurance	0.00	0.00	3,266.00	3,266.00	3,266.00	0%
	610 Office Supplies	0.00	0.00	25.00	25.00	25.00	0%
	620 Postage	0.00	0.00	25.00	25.00	25.00	0%
	630 Fuel	0.00	0.00	200.00	200.00	200.00	0%
	709 Equipment and Software	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
	711 Dust Abatement	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
	730 Grant Project	0.00	0.00	250,000.00	250,000.00	250,000.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>279,228.00</b>	<b>279,228.00</b>	<b>279,228.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>279,228.00</b>	<b>279,228.00</b>	<b>279,228.00</b>	<b>0%</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>279,228.00</b>	<b>279,228.00</b>	<b>279,228.00</b>	<b>0%</b>
65 SEWER FUND							
43200 SEWER OPERATIONS							
43210 Sewer Personnel Services							
	110 Wages	2,107.37	2,107.37	60,408.00	60,408.00	58,300.63	3%
	210 Social Security	130.66	130.66	3,177.00	3,177.00	3,046.34	4%
	211 Medicare	30.55	30.55	743.00	743.00	712.45	4%
	212 Retirement	252.05	252.05	6,128.00	6,128.00	5,875.95	4%
	213 Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	0%
	215 Medical Insurance	536.13	536.13	14,301.00	14,301.00	13,764.87	4%
	217 State Insurance	0.00	0.00	1,334.00	1,334.00	1,334.00	0%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
65 SEWER FUND							
<b>Account Total:</b>		<b>3,056.76</b>	<b>3,056.76</b>	<b>86,591.00</b>	<b>86,591.00</b>	<b>83,534.24</b>	<b>4%</b>
43220	Sewer Operating Expenses						
308	Telephone & Internet Services	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
309	Advertising	0.00	0.00	400.00	400.00	400.00	0%
310	Contract Services	0.00	0.00	2,400.00	2,400.00	2,400.00	0%
311	Audit	0.00	0.00	1,663.00	1,663.00	1,663.00	0%
312	Attorney Fees (Professional)	0.00	0.00	1,067.00	1,067.00	1,067.00	0%
319	Engineering Fees (Professional)	0.00	0.00	11,784.00	11,784.00	11,784.00	0%
324	M&O (Materials)	0.00	0.00	37,500.00	37,500.00	37,500.00	0%
325	SWR Line Cleaning & CCTV	0.00	0.00	13,000.00	13,000.00	13,000.00	0%
326	Manhole Rehabilitation	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
327	Information Technology Fees	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
329	Utilities - Electric - Land App	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
330	Utilities - Electric	0.00	0.00	5,200.00	5,200.00	5,200.00	0%
331	Utilities - W/S	0.00	0.00	300.00	300.00	300.00	0%
336	Utilities - Electric SWR Plant	0.00	0.00	6,300.00	6,300.00	6,300.00	0%
337	Utilities - Electric - SWR Lift	0.00	0.00	180.00	180.00	180.00	0%
338	Utilities - W/S - Auger Room	0.00	0.00	1,600.00	1,600.00	1,600.00	0%
339	Utilities - W/S - Chlorinator Room	0.00	0.00	620.00	620.00	620.00	0%
350	Shared Equip Maintenance	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
352	Operator Contract	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
511	Municipal Insurance	0.00	0.00	3,266.00	3,266.00	3,266.00	0%
520	Training	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
521	Travel Expenses	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
620	Postage	0.00	0.00	1,400.00	1,400.00	1,400.00	0%
630	Fuel	0.00	0.00	1,400.00	1,400.00	1,400.00	0%
701	Equipment Rental	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
709	Equipment and Software	0.00	0.00	8,500.00	8,500.00	8,500.00	0%
728	Hook - Ups	0.00	0.00	26,242.00	26,242.00	26,242.00	0%
745	Testing	0.00	0.00	14,000.00	14,000.00	14,000.00	0%
<b>Account Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>173,822.00</b>	<b>173,822.00</b>	<b>173,822.00</b>	<b>0%</b>
43222	Sewer Equipment Replacement						
324	M&O (Materials)	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
350	Shared Equip Maintenance	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
<b>Account Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>0%</b>
43230	Sewer Improvement						
324	M&O (Materials)	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
820	Bond Payment - USDA	0.00	0.00	32,995.00	32,995.00	32,995.00	0%
821	Bond Payment #2 (92-05)	0.00	0.00	4,570.00	4,570.00	4,570.00	0%
822	Bond Payment #3 (92-07)	0.00	0.00	5,850.00	5,850.00	5,850.00	0%
824	Short Lived Asset Expense	0.00	0.00	6,516.00	6,516.00	6,516.00	0%
827	SWR USDA Buildup Reserve 92-05	0.00	0.00	457.00	457.00	457.00	0%
828	SWR USDA Buildup Reserve 92-07	0.00	0.00	585.00	585.00	585.00	0%
846	Land App Infrastructure	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
<b>Account Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>57,473.00</b>	<b>57,473.00</b>	<b>57,473.00</b>	<b>0%</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
65 SEWER FUND							
43231	Sewer Capital Projects						
	886 Land App, Irrigation Well	0.00	0.00	180,000.00	180,000.00	180,000.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>180,000.00</b>	<b>180,000.00</b>	<b>180,000.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>3,056.76</b>	<b>3,056.76</b>	<b>503,886.00</b>	<b>503,886.00</b>	<b>500,829.24</b>	<b>1%</b>
43400	Depreciation						
	43400 Depreciation						
	457 Depreciation Expense	0.00	0.00	2,984.00	2,984.00	2,984.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,984.00</b>	<b>2,984.00</b>	<b>2,984.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,984.00</b>	<b>2,984.00</b>	<b>2,984.00</b>	<b>0%</b>
	<b>Fund Total:</b>	<b>3,056.76</b>	<b>3,056.76</b>	<b>506,870.00</b>	<b>506,870.00</b>	<b>503,813.24</b>	<b>1%</b>
	<b>Grand Total:</b>	<b>10,194.46</b>	<b>10,194.46</b>	<b>2,429,248.00</b>	<b>2,429,248.00</b>	<b>2,419,053.54</b>	<b>0%</b>



Jessica Wallace

Pay Period

9/16/2024 to

9/30/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	9/16/2024	8.22							8.22	
Tuesday	9/17/2024	8.58							8.58	
Wednesday	9/18/2024	8.30							8.30	
Thursday	9/19/2024	8.38							8.38	
Friday	9/20/2024	6.52		1.63					8.15	
Saturday	9/21/2024			1.55					1.55	
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>3.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43.18</b>	
Sunday	9/22/2024	0.50							0.50	
Monday	9/23/2024	8.38							8.38	
Tuesday	9/24/2024	7.73							7.73	
Wednesday	9/25/2024	5.78							5.78	
Thursday	9/26/2024								0.00	
Friday	9/27/2024								0.00	
Saturday	9/28/2024								0.00	
<b>Total Week</b>		<b>22.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22.39</b>	
Sunday	9/29/2024								0.00	
Monday	9/30/2024	8.38							8.38	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>8.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.38</b>	
<b>Total Pay Period</b>		<b>70.77</b>	<b>0.00</b>	<b>3.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>73.95</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

**City of New Meadows Mon Sep 16 - Mon Sep 30, 2024**

**Jessie Wallace**

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Sep 16	Public Works		8:12 am - 4:25 pm	0.00	8.22	8.22	8.22	0.00	0.00	\$0.00	\$0.00
Tue Sep 17	Public Works		8:21 am - 4:41 pm	0.00	8.33	8.33	8.33	0.00	0.00	\$0.00	\$0.00
Tue Sep 17	Public Works		8:00 pm - 8:15 pm	0.00	0.25	0.25	0.25	0.00	0.00	\$0.00	\$0.00
Wed Sep 18	Public Works		8:15 am - 4:17 pm	0.00	8.03	8.03	8.03	0.00	0.00	\$0.00	\$0.00
Wed Sep 18	Public Works		7:55 pm - 8:11 pm	0.00	0.27	0.27	0.27	0.00	0.00	\$0.00	\$0.00
Thu Sep 19	Public Works		8:30 am - 4:30 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Thu Sep 19	Public Works		7:52 pm - 8:15 pm	0.00	0.38	0.38	0.38	0.00	0.00	\$0.00	\$0.00
Fri Sep 20	Public Works		8:31 am - 4:25 pm	0.00	7.90	7.90	6.52	0.00	1.38	\$0.00	\$0.00
Fri Sep 20	Public Works		8:00 pm - 8:15 pm	0.00	0.25	0.25	0.00	0.00	0.25	\$0.00	\$0.00
Sat Sep 21	Public Works		7:57 am - 8:15 am	0.00	0.30	0.30	0.00	0.00	0.30	\$0.00	\$0.00
Sat Sep 21	Public Works		4:00 pm - 5:00 pm	0.00	1.00	1.00	0.00	0.00	1.00	\$0.00	\$0.00
Sat Sep 21	Public Works		8:00 pm - 8:15 pm	0.00	0.25	0.25	0.00	0.00	0.25	\$0.00	\$0.00
Sun Sep 22	Public Works		8:00 am - 8:15 am	0.00	0.25	0.25	0.00	0.00	0.25	\$0.00	\$0.00
Sun Sep 22	Public Works		8:00 pm - 8:15 pm	0.00	0.25	0.25	0.00	0.00	0.25	\$0.00	\$0.00
Mon Sep 23	Public Works		8:18 am - 4:41 pm	0.00	8.38	8.38	8.38	0.00	0.00	\$0.00	\$0.00
Tue Sep 24	Public Works		8:13 am - 3:57 pm	0.00	7.73	7.73	7.73	0.00	0.00	\$0.00	\$0.00



Wed Sep 25	Public Works	8:17 am - 2:04 pm	0.00	5.78	5.78	5.78	0.00	0.00	\$0.00	\$0.00
Mon Sep 30	Public Works	8:28 am - 4:51 pm	0.00	8.38	8.38	8.38	0.00	0.00	\$0.00	\$0.00
Totals for Jessie Wallace			0.00	73.95	73.95	70.27	0.00	3.68	\$0.00	\$0.00

**Kyla Gardner**

**Pay Period**

**9/16/2024 to**

**9/30/2024**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	9/16/2024	8.28							8.28	
Tuesday	9/17/2024	7.88							7.88	
Wednesday	9/18/2024						8.00		8.00	
Thursday	9/19/2024	7.72							7.72	
Friday	9/20/2024	4.35							4.35	
Saturday	9/21/2024								0.00	
<b>Total Week</b>		<b>28.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>36.23</b>	
Sunday	9/22/2024								0.00	
Monday	9/23/2024	10.87							10.87	
Tuesday	9/24/2024	7.77							7.77	
Wednesday	9/25/2024	7.77							7.77	
Thursday	9/26/2024	7.72							7.72	
Friday	9/27/2024	4.03							4.03	
Saturday	9/28/2024								0.00	
<b>Total Week</b>		<b>38.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38.16</b>	
Sunday	9/29/2024								0.00	
Monday	9/30/2024	7.75							7.75	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>7.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.75</b>	
<b>Total Pay Period</b>		<b>74.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>82.14</b>	

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

**City of New Meadows Mon Sep 16 - Mon Sep 30, 2024**

**Kyla Gardner**

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Sep 16			7:44 am - 4:01 pm	0.00	8.28	8.28	8.28	0.00	0.00	\$0.00	\$0.00
Tue Sep 17			7:40 am - 3:33 pm	0.00	7.88	7.88	7.88	0.00	0.00	\$0.00	\$0.00
Thu Sep 19			7:43 am - 3:26 pm	0.00	7.72	7.72	7.72	0.00	0.00	\$0.00	\$0.00
Fri Sep 20			8:24 am - 12:45 pm	0.00	4.35	4.35	4.35	0.00	0.00	\$0.00	\$0.00
Mon Sep 23			8:07 am - 3:08 pm	0.00	7.02	7.02	7.02	0.00	0.00	\$0.00	\$0.00
Mon Sep 23			5:35 pm - 9:26 pm	0.00	3.85	3.85	3.85	0.00	0.00	\$0.00	\$0.00
Tue Sep 24			7:42 am - 3:28 pm	0.00	7.77	7.77	7.77	0.00	0.00	\$0.00	\$0.00
Wed Sep 25			7:41 am - 3:27 pm	0.00	7.77	7.77	7.77	0.00	0.00	\$0.00	\$0.00
Thu Sep 26			7:41 am - 3:24 pm	0.00	7.72	7.72	7.72	0.00	0.00	\$0.00	\$0.00
Fri Sep 27			8:43 am - 12:45 pm	0.00	4.03	4.03	4.03	0.00	0.00	\$0.00	\$0.00
Mon Sep 30			7:37 am - 3:22 pm	0.00	7.75	7.75	7.75	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	74.14	74.14	74.14	0.00	0.00	\$0.00	\$0.00

**Dana Kautz**

**Pay Period**

**9/16/2024 to**

**9/30/2024**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	9/16/2024	3.78							3.78	
Tuesday	9/17/2024	3.22							3.22	
Wednesday	9/18/2024	1.00							1.00	
Thursday	9/19/2024								0.00	
Friday	9/20/2024								0.00	
Saturday	9/21/2024								0.00	
<b>Total Week</b>		<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	
Sunday	9/22/2024								0.00	
Monday	9/23/2024								0.00	
Tuesday	9/24/2024								0.00	
Wednesday	9/25/2024	3.57							3.57	
Thursday	9/26/2024								0.00	
Friday	9/27/2024								0.00	
Saturday	9/28/2024								0.00	
<b>Total Week</b>		<b>3.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.57</b>	
Sunday	9/29/2024								0.00	
Monday	9/30/2024	3.10							3.10	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>3.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.10</b>	
<b>Total Pay Period</b>		<b>14.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.67</b>	

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

**City of New Meadows Mon Sep 16 - Mon Sep 30, 2024**

**Dana Kautz**

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Sep 16	City Treasurer		11:48 am - 3:35 pm	0.00	3.78	3.78	3.78	0.00	0.00	\$0.00	\$0.00
Tue Sep 17	City Treasurer		12:10 pm - 3:23 pm	0.00	3.22	3.22	3.22	0.00	0.00	\$0.00	\$0.00
Wed Sep 18	City Treasurer		2:00 pm - 3:00 pm	0.00	1.00	1.00	1.00	0.00	0.00	\$0.00	\$0.00
Wed Sep 25	City Treasurer		12:02 pm - 3:36 pm	0.00	3.57	3.57	3.57	0.00	0.00	\$0.00	\$0.00
Mon Sep 30	City Treasurer		12:20 pm - 3:26 pm	0.00	3.10	3.10	3.10	0.00	0.00	\$0.00	\$0.00
Totals for Dana Kautz				0.00	14.67	14.67	14.67	0.00	0.00	\$0.00	\$0.00

Hunter Brown

Pay Period

9/16/2024 to

9/30/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday										0.00
Monday	9/16/2024	8.00								8.00
Tuesday	9/17/2024	8.67								8.67
Wednesday	9/18/2024	8.08								8.08
Thursday	9/19/2024	9.02								9.02
Friday	9/20/2024	6.23		1.77						8.00
Saturday	9/21/2024									0.00
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>1.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41.77</b>
Sunday	9/22/2024									0.00
Monday	9/23/2024	8.00								8.00
Tuesday	9/24/2024	8.00								8.00
Wednesday	9/25/2024	8.50								8.50
Thursday	9/26/2024	9.00								9.00
Friday	9/27/2024	6.50		2.00						8.50
Saturday	9/28/2024									0.00
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42.00</b>
Sunday	9/29/2024									0.00
Monday	9/30/2024	9.12								9.12
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>9.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.12</b>
<b>Total Pay Period</b>		<b>89.12</b>	<b>0.00</b>	<b>3.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>92.89</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

**City of New Meadows Mon Sep 16 - Mon Sep 30, 2024**

**Hunter Brown**

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Sep 16	Public Works		8:00 am - 4:00 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Tue Sep 17	Public Works		7:20 am - 4:00 pm	0.00	8.67	8.67	8.67	0.00	0.00	\$0.00	\$0.00
Wed Sep 18	Public Works		8:25 am - 4:30 pm	0.00	8.08	8.08	8.08	0.00	0.00	\$0.00	\$0.00
Thu Sep 19	Public Works		7:59 am - 5:00 pm	0.00	9.02	9.02	9.02	0.00	0.00	\$0.00	\$0.00
Fri Sep 20	Public Works		9:00 am - 5:00 pm	0.00	8.00	8.00	6.23	0.00	1.77	\$0.00	\$0.00
Mon Sep 23	Public Works		8:00 am - 4:00 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Tue Sep 24	Public Works		7:00 am - 3:00 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Wed Sep 25	Public Works		8:00 am - 4:30 pm	0.00	8.50	8.50	8.50	0.00	0.00	\$0.00	\$0.00
Thu Sep 26	Public Works		8:00 am - 5:00 pm	0.00	9.00	9.00	9.00	0.00	0.00	\$0.00	\$0.00
Fri Sep 27	Public Works		8:00 am - 4:30 pm	0.00	8.50	8.50	6.50	0.00	2.00	\$0.00	\$0.00
Mon Sep 30	Public Works		7:53 am - 5:00 pm	0.00	9.12	9.12	9.12	0.00	0.00	\$0.00	\$0.00
Totals for Hunter Brown				0.00	92.89	92.89	89.12	0.00	3.77	\$0.00	\$0.00

**Diane Hunter**

**Pay Period**

**9/16/2024 to**

**9/30/2024**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	9/16/2024	7.20							7.20	
Tuesday	9/17/2024	7.47							7.47	
Wednesday	9/18/2024	7.38							7.38	
Thursday	9/19/2024	7.52							7.52	
Friday	9/20/2024	1.98							1.98	
Saturday	9/21/2024								0.00	
<b>Total Week</b>		<b>31.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31.55</b>	
Sunday	9/22/2024	2.30							2.30	
Monday	9/23/2024	10.77							10.77	
Tuesday	9/24/2024	7.25							7.25	
Wednesday	9/25/2024	6.11							6.11	
Thursday	9/26/2024	7.17							7.17	
Friday	9/27/2024	4.02							4.02	
Saturday	9/28/2024								0.00	
<b>Total Week</b>		<b>37.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>37.62</b>	
Sunday	9/29/2024								0.00	
Monday	9/30/2024	7.57							7.57	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>7.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.57</b>	
<b>Total Pay Period</b>		<b>76.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>76.74</b>	

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**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**



**City of New Meadows Mon Sep 16 - Mon Sep 30, 2024**

**Diane Ellen Hunter**

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Sep 16	Deputy Clerk		8:01 am - 3:13 pm	0.00	7.20	7.20	7.20	0.00	0.00	\$0.00	\$0.00
Tue Sep 17	Deputy Clerk		8:02 am - 3:30 pm	0.00	7.47	7.47	7.47	0.00	0.00	\$0.00	\$0.00
Wed Sep 18	Deputy Clerk		7:59 am - 3:22 pm	0.00	7.38	7.38	7.38	0.00	0.00	\$0.00	\$0.00
Thu Sep 19	Deputy Clerk		8:00 am - 3:31 pm	0.00	7.52	7.52	7.52	0.00	0.00	\$0.00	\$0.00
Fri Sep 20	Deputy Clerk		5:05 pm - 7:04 pm	0.00	1.98	1.98	1.98	0.00	0.00	\$0.00	\$0.00
Sun Sep 22	Deputy Clerk		1:43 pm - 4:01 pm	0.00	2.30	2.30	2.30	0.00	0.00	\$0.00	\$0.00
Mon Sep 23	Deputy Clerk		7:59 am - 3:05 pm	0.00	7.10	7.10	7.10	0.00	0.00	\$0.00	\$0.00
Mon Sep 23	Deputy Clerk		5:45 pm - 9:25 pm	0.00	3.67	3.67	3.67	0.00	0.00	\$0.00	\$0.00
Tue Sep 24	Deputy Clerk		8:00 am - 3:15 pm	0.00	7.25	7.25	7.25	0.00	0.00	\$0.00	\$0.00
Wed Sep 25	Deputy Clerk		8:33 am - 1:11 pm	0.00	4.63	4.63	4.63	0.00	0.00	\$0.00	\$0.00
Wed Sep 25	Deputy Clerk		1:49 pm - 3:18 pm	0.00	1.48	1.48	1.48	0.00	0.00	\$0.00	\$0.00
Thu Sep 26	Deputy Clerk		7:57 am - 3:07 pm	0.00	7.17	7.17	7.17	0.00	0.00	\$0.00	\$0.00
Fri Sep 27	Deputy Clerk		9:42 am - 12:03 pm	0.00	2.35	2.35	2.35	0.00	0.00	\$0.00	\$0.00
Fri Sep 27	Deputy Clerk		2:11 pm - 3:51 pm	0.00	1.67	1.67	1.67	0.00	0.00	\$0.00	\$0.00
Mon Sep 30	Deputy Clerk		7:59 am - 3:33 pm	0.00	7.57	7.57	7.57	0.00	0.00	\$0.00	\$0.00
Totals for Diane Ellen Hunter				0.00	76.74	76.74	76.74	0.00	0.00	\$0.00	\$0.00

Jessica Wallace

Pay Period

9/1/2024 to

9/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	9/1/2024								0.00	
Monday	9/2/2024								0.00	
Tuesday	9/3/2024								0.00	
Wednesday	9/4/2024								0.00	
Thursday	9/5/2024								0.00	
Friday	9/6/2024								0.00	
Saturday	9/7/2024								0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Sunday	9/8/2024								0.00	
Monday	9/9/2024	7.92							7.92	
Tuesday	9/10/2024	7.97							7.97	
Wednesday	9/11/2024	4.58							4.58	
Thursday	9/12/2024	8.03							8.03	
Friday	9/13/2024								0.00	
Saturday	9/14/2024								0.00	
<b>Total Week</b>		<b>28.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28.50</b>	
Sunday	9/15/2024								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>28.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28.50</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid f	Regular ho	Unpaid breaks
Jessie Wallace	September 9 2024	7:50am	September 9 2024	3:45pm	7.92	7.92	7.92	0
Jessie Wallace	September 10 2024	8:08am	September 10 2024	4:06pm	7.97	7.97	7.97	0
Jessie Wallace	September 11 2024	8:25am	September 11 2024	1:00pm	4.58	4.58	4.58	0
Jessie Wallace	September 12 2024	8:26am	September 12 2024	4:28pm	8.03	8.03	8.03	0
Totals for Jessie Wallace					28.5	28.5	28.5	0

Dana Kautz

Pay Period

9/1/2024 to

9/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	9/1/2024									0.00
Monday	9/2/2024									0.00
Tuesday	9/3/2024	3.08								3.08
Wednesday	9/4/2024	2.42								2.42
Thursday	9/5/2024	3.55								3.55
Friday	9/6/2024									0.00
Saturday	9/7/2024									0.00
<b>Total Week</b>		<b>9.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.05</b>
Sunday	9/8/2024									0.00
Monday	9/9/2024	4.11								4.11
Tuesday	9/10/2024									0.00
Wednesday	9/11/2024									0.00
Thursday	9/12/2024									0.00
Friday	9/13/2024									0.00
Saturday	9/14/2024									0.00
<b>Total Week</b>		<b>4.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.11</b>
Sunday	9/15/2024									0.00
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Pay Period</b>		<b>13.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13.16</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Scheduled	Actual vs. s	Total paid	Regular hours
Dana Kautz	September 3 2024	8:15am	September 3 2024	11:20am	0	3.08	3.08	3.08
Dana Kautz	September 4 2024	11:49am	September 4 2024	2:14pm	0	2.42	2.42	2.42
Dana Kautz	September 5 2024	11:53am	September 5 2024	3:26pm	0	3.55	3.55	3.55
Dana Kautz	September 9 2024	12:13pm	September 9 2024	3:24pm	0	3.18	3.18	3.18
Dana Kautz	September 9 2024	6:30pm	September 9 2024	7:26pm	0	0.93	0.93	0.93
Totals for Dana Kautz					0	13.16	13.16	13.16

Diane Hunter

Pay Period

9/1/2024 to

9/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	9/1/2024	0.65							0.65	
Monday	9/2/2024					8.00			8.00	
Tuesday	9/3/2024	7.23							7.23	
Wednesday	9/4/2024	6.20							6.20	
Thursday	9/5/2024	6.97							6.97	
Friday	9/6/2024	1.23							1.23	
Saturday	9/7/2024								0.00	
<b>Total Week</b>		<b>22.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30.28</b>
Sunday	9/8/2024								0.00	
Monday	9/9/2024	9.40							9.40	
Tuesday	9/10/2024	7.28							7.28	
Wednesday	9/11/2024	7.37							7.37	
Thursday	9/12/2024	7.28							7.28	
Friday	9/13/2024	2.58							2.58	
Saturday	9/14/2024								0.00	
<b>Total Week</b>		<b>33.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33.91</b>
Sunday	9/15/2024								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Pay Period</b>		<b>56.19</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64.19</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break length	Break type	Payroll ID	Role	Wage rate	Actual vs. s	Total paid h	Regular hou	Unpaid bre	OT hours	
Diane Ellen Hunter	September 1 2024	10:16am	September 1 2024	10:55am						Deputy Clerk	0.65	0.65	0.65	0			
Diane Ellen Hunter	September 3 2024	8:14am	September 3 2024	3:28pm						Deputy Clerk	7.23	7.23	7.23	0			
Diane Ellen Hunter	September 3 2024	6:20pm	September 3 2024	7:10pm						Deputy Clerk	0.83	0.83	0.83	0			
Diane Ellen Hunter	September 4 2024	8:00am	September 4 2024	12:40pm						Deputy Clerk	4.67	4.67	4.67	0			
Diane Ellen Hunter	September 4 2024	1:51pm	September 4 2024	3:23pm						Deputy Clerk	1.53	1.53	1.53	0			
Diane Ellen Hunter	September 5 2024	8:01am	September 5 2024	3:34pm	12:47pm	1:22pm	35 min	30 min - Unpaid		Deputy Clerk	6.97	6.97	6.97	0.58			
Diane Ellen Hunter	September 6 2024	11:28am	September 6 2024	12:04pm						Deputy Clerk	0.6	0.6	0.6	0			
Diane Ellen Hunter	September 6 2024	12:09pm	September 6 2024	12:47pm						Deputy Clerk	0.63	0.63	0.63	0			
Diane Ellen Hunter	September 9 2024	7:59am	September 9 2024	3:30pm						Deputy Clerk	7.52	7.52	7.52	0			
Diane Ellen Hunter	September 9 2024	5:35pm	September 9 2024	7:28pm						Deputy Clerk	1.88	1.88	1.88	0			
Diane Ellen Hunter	September 10 2024	8:00am	September 10 2024	3:17pm						Deputy Clerk	7.28	7.28	7.28	0			
Diane Ellen Hunter	September 11 2024	8:00am	September 11 2024	3:22pm						Deputy Clerk	7.37	7.37	7.37	0			
Diane Ellen Hunter	September 12 2024	8:00am	September 12 2024	3:17pm						Deputy Clerk	7.28	7.28	7.28	0			
Diane Ellen Hunter	September 13 2024	8:40am	September 13 2024	11:15am						Deputy Clerk	2.58	2.58	2.58	0			
Totals for Diane Ellen Hunter												57.02	57.02	57.02	0.58		

**Kyla Gardner**

**Pay Period**

**9/1/2024 to**

**9/15/2024**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	9/1/2024								0.00	
Monday	9/2/2024					8.00			8.00	
Tuesday	9/3/2024	7.83							7.83	
Wednesday	9/4/2024	7.73							7.73	
Thursday	9/5/2024	7.77							7.77	
Friday	9/6/2024	5.29							5.29	
Saturday	9/7/2024								0.00	
<b>Total Week</b>		<b>28.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36.62</b>
Sunday	9/8/2024								0.00	
Monday	9/9/2024	10.45							10.45	
Tuesday	9/10/2024	7.65							7.65	
Wednesday	9/11/2024	7.70							7.70	
Thursday	9/12/2024	7.85							7.85	
Friday	9/13/2024	2.35							2.35	
Saturday	9/14/2024								0.00	
<b>Total Week</b>		<b>36.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36.00</b>
Sunday	9/15/2024								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Pay Period</b>		<b>64.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72.62</b>

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**



Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid I	Regular hor	Unpaid bre	OT hours
Kyla Gardner	September 3 2024	7:40am	September 3 2024	3:30pm	7.83	7.83	7.83	0	0
Kyla Gardner	September 4 2024	7:42am	September 4 2024	3:26pm	7.73	7.73	7.73	0	0
Kyla Gardner	September 5 2024	7:43am	September 5 2024	3:29pm	7.77	7.77	7.77	0	0
Kyla Gardner	September 6 2024	7:31am	September 6 2024	9:08am	1.62	1.62	1.62	0	0
Kyla Gardner	September 6 2024	9:48am	September 6 2024	1:28pm	3.67	3.67	3.67	0	0
Kyla Gardner	September 9 2024	7:39am	September 9 2024	3:31pm	7.87	7.87	7.87	0	0
Kyla Gardner	September 9 2024	5:38pm	September 9 2024	8:13pm	2.58	2.58	2.58	0	0
Kyla Gardner	September 10 2024	7:40am	September 10 2024	3:19pm	7.65	7.65	7.65	0	0
Kyla Gardner	September 11 2024	7:43am	September 11 2024	3:25pm	7.7	7.7	7.7	0	0
Kyla Gardner	September 12 2024	7:39am	September 12 2024	3:30pm	7.85	7.85	7.85	0	0
Kyla Gardner	September 13 2024	9:09am	September 13 2024	11:30am	2.35	2.35	2.35	0	0
Totals for Kyla Gardner					64.62	64.62	64.62	0	0

Hunter Brown

Pay Period

9/1/2024 to

9/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total		
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)						
Sunday	9/1/2024						8.00			0.00		
Monday	9/2/2024									8.00		8.00
Tuesday	9/3/2024	9.90										9.90
Wednesday	9/4/2024	8.00										8.00
Thursday	9/5/2024	8.00										8.00
Friday	9/6/2024	10.83										10.83
Saturday	9/7/2024											0.00
<b>Total Week</b>		<b>36.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44.73</b>		
Sunday	9/8/2024									0.00		
Monday	9/9/2024	8.08								8.08		8.08
Tuesday	9/10/2024	8.20								8.20		8.20
Wednesday	9/11/2024	8.30								8.30		8.30
Thursday	9/12/2024	8.00								8.00		8.00
Friday	9/13/2024	7.42		1.58						9.00		9.00
Saturday	9/14/2024									0.00		0.00
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>1.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41.58</b>		
Sunday	9/15/2024			0.17						0.17		
Monday										0.00		0.00
Tuesday										0.00		0.00
Wednesday										0.00		0.00
Thursday										0.00		0.00
Friday										0.00		0.00
Saturday										0.00		0.00
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.17</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.17</b>		
<b>Total Pay Period</b>		<b>76.73</b>	<b>0.00</b>	<b>1.75</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86.48</b>		

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out t	Actual vs. s	Total paid f	Regular ho	Unpaid bre	OT hours
Hunter Brown	September 3 2024	8:00am	September 3 2024	5:54pm	9.9	9.9	9.9	0	0
Hunter Brown	September 4 2024	8:00am	September 4 2024	4:00pm	8	8	8	0	0
Hunter Brown	September 5 2024	8:00am	September 5 2024	4:00pm	8	8	8	0	0
Hunter Brown	September 6 2024	7:00am	September 6 2024	5:50pm	10.83	10.83	10.83	0	0
Hunter Brown	September 9 2024	5:55am	September 9 2024	2:00pm	8.08	8.08	8.08	0	0
Hunter Brown	September 10 2024	7:48am	September 10 2024	4:00pm	8.2	8.2	8.2	0	0
Hunter Brown	September 11 2024	7:42am	September 11 2024	4:00pm	8.3	8.3	8.3	0	0
Hunter Brown	September 12 2024	8:00am	September 12 2024	4:00pm	8	8	8	0	0
Hunter Brown	September 13 2024	8:00am	September 13 2024	5:00pm	9	9	7.42	0	1.58
Hunter Brown	September 15 2024	2:43pm	September 15 2024	2:53pm	0.17	0.17	0	0	0.17
Totals for Hunter Brown					78.48	78.48	76.73	0	1.75

**NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

**Roll Call / Pledge of Allegiance**

Present at City Hall were Mayor Julie Good, Councilperson Jeff Parnett, Councilperson Josh Carr, Councilperson Troy Black, Via Zoom was Councilperson Shiloh Ryker.

Staff present at City Hall were Kirk Kundrick, Diane Ellen Hunter, Kyla Gardner, and City Attorney Dick Stubbs via Zoom

Public present at City Hall were Kayrene Brown, Linnea Hall, Cole Keehner, Philip Good, Willy Brown, Donna Brown, Del Hodges, Bill Borgeson, Sheriff Ryan Zollman, Charlie Shepard, Diane Markham, Angie Crow, Michael Cole, Darby Edwards, Claus White, Jr., Larry Gleen Swift, Sara Farley, Kristi Schiermeier, Jamie Rhodes, Jacob Rhodes, Via Zoom was Laura Hernandez, Brandy Lopez and Sandy Schiffman.

Mayor Good called the meeting to order at 6:34 pm and led the Pledge of Allegiance.

City Clerk Kyla Gardner read the Mission Statement.

**Public Input**

There was no public input.

**Presentations**

Mayor Good stated the presentations today were directed for the Council and not open to questions from the public at this time.

Sheriff Ryan Zollman

Sheriff Zollman spoke about his background and why he loves his job. He also spoke about his accomplishments while in office including installing a new radio system with GPS locators, CAD systems and his use of retired personnel as backup personnel.

(Councilman Troy Black joined meeting at 6:42 pm)

-Councilperson Carr asked about what grants might be available to help the community and improve roads. Sheriff Zollman stated he tries to avoid long term grants that have strings attached.

-Councilperson Parnett asked about the number of current deputies that worked for the County. Sheriff Zollman stated he had 4 deputies and himself and one other person. The

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Sheriff stated he was down two deputies at this time and that he would be asking the Commissioners for two more. Councilman Parnett also asked if there were any deputies dedicated just to New Meadows. The Sheriff answered no and stated they all float around the county but two reside in New Meadows and spend a majority of their time here.

-Mayor Good asked Sheriff Zollman what he believed was the greatest issue in Adams County in regards to law enforcement. The Sheriff answered staffing and housing.

Representative Charlie Shepherd

Mayor introduced Charlie Shepherd who is an incumbent running for re-election.

Representative Shepherd talked about the re-districting recently and stated he had been a lifelong resident here.

-Councilperson Ryker asked about what things would impact this area directly in the next session. Representative Shepherd spoke about talking with the Nez Perce tribe regarding activities that can increase tourism in this area. He stated his number one issue is property taxes and figuring out how to stop them from increasing on a regular basis. He stated that for the cities he is working on funding transportation as much as possible so counties don't have to spend so much of their money on it and it is paid for by the state.

-Councilperson Carr asked about funding for roads. Rep. Shepherd talked about getting timber and increasing revenue this way.

-Mayor Good stated that she would like the ability to meet with the Representative more often to discuss issues affecting the area; she said she would prefer meetings on an annual basis. Rep. Shepherd stated that he would like to meet here more.

**Public Hearing**

Conditional Use Permit Revocation- 3640 South End Road

The purpose of the Public Hearing was discussion regarding the Conditional Use Permit (CUP) that was given a decade ago to Bill and Donna Brown to develop a salvage yard at 3640 South End Road.

Opening of the Public Hearing

Mayor moved the Public Hearing up on the agenda and the public hearing was opened at 7:10 pm.

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The Mayor stated that the requirements of that CUP were never completed and City Council had to re-address these requirements on multiple occasions. The Mayor said that part of the requirements were that a report has to be submitted at the second City Council meeting of each month until the CUP items were completed. The Mayor stated that twice the report has not been completed and at the last meeting when no one appeared, Council moved ahead to revoke the CUP. The floor was opened to have testimony by those who had signed the sheet to address the revocation of the CUP.

Rebuttal of Applicant

Donna Brown stated that at her age it is hard to remember a lot of things but she says she doesn't forget things on purpose or not show up on purpose. Donna stated that they are all taking this seriously and working very hard there right now to get monthly reports in and do the things that they are supposed to. She stated the last time no one attended she was taking care of her health and her son worked for twelve hours on the requirements. Donna also said her oldest son has been putting a lot of time into this project and she believes he has not had enough time to prove he can finish this. Donna doesn't think it should be stopped at this time.

Mayor Good clarified that people needed to sign in to speak at the Public Hearing which was a specific sheet at the sign in table.

A man was asked to leave at this point for inappropriately interrupting the hearing and cursing.

Mayor then stated that the first speakers would be those in favor of revocation of the CUP. She clarified that revocation of the CUP meant that the Browns would no longer be able to use the property for the purpose of the CUP which is a salvage yard

Testimony in favor

None

Testimony that was neutral

Claus White, Jr. says he believes he is neutral and wants to see progress on CUP made. He attended a meeting in the fall and wants requirements to be met. Mayor clarified with him what was supposed to be happening as far as the CUP requirements.

Testimony in opposition to revocation

Michael Cole – He believes they should be able to keep the permit due to the slowness of City fixes, their health issues and because it seems they need more time.

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Darby Edwards---He believes this a valued service to our community. They may need a camera to show illegal dumpings. He believes they deserve more time;

Bill Borgeson---He believes it is a benefit to the community and that we need it. He has hauled four loads there.

Sarah Farley---She lives across the street and she has seen all the work they put into this place. She believes it is an asset.

Jacob Rhodes---He has put work into this place and has seen progress by Willy. He stated that if DEQ is okay with them as of now, he believes they deserve more time.

Final Rebuttal of Applicant

Donna Brown respoke and stated that Willy made arrangements with Henry to bail loose metal. She also said DEQ inspection went well today with hazardous waste issue. She said Willy planted two lilac bushes and 16 ornamental grasses. Donna says Willy has removed over 100 tires and made multiple dump runs.

Closing of Public Hearing

The Mayor closed the public hearing at 7:29 pm

(Dodd Snodgrass joined the meeting at this point.)

**ACTION ITEMS**

Conditional Use Permit Revocation – 3640 South End Road

Mayor stated that she likes it when more people come to City Council meetings but said this is not a new thing and has been reviewed multiple times. Mayor stated that this issue has been addressed for over ten years.

Councilman Parnett asked Donna Brown to restate how DEQ meeting today went. Donna stated it went well. Mayor Good said she had received an email from “Beth” from DEQ that stated that there were some hazardous and solid waste issues but nothing that they deemed an imminent environmental threat.

Councilperson Ryker said that this is not a new topic for the Council and that they have tried to be flexible.

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Councilperson Carr stated he was frustrated because he did want this to work. He understands that Willy is new to this project. He was happy to hear DEQ visit went well. He wants to know where the tires are going. Donna Brown stated they are loaded on the trailer.

Donna Brown stated that the city has not been fighting this for 10 years because no one has said anything to them for the last 9 years.

Mayor stated the next step is the official Design Review which has a deadline of June 30, 2024.

Councilperson Black said that if the June 30 deadline is not met, then the CUP should be revoked.

Donna Brown asked about the deadline again and Mayor stated Design Review needs to be done by the meeting on June 24. Councilperson Parnett says the City Clerk will show Donna samples of Design Reviews. Co-applicant Bill Brown questioned why Mayor wasn't present for DEQ inspection and Mayor clarified that she had a meeting with ITD at the same time.

Councilperson Parnett said this has been in place for ten years and that it is the CUP holders' responsibility to do what they need to do to keep the CUP.

The Council agreed that if all of the deadlines aren't met, then they will come back and revoke the CUP.

No further action was taken on the CUP because no official changes were made. Mayor thanked everyone for coming and encouraged them to come to other meetings and to do what they could to help Bill and Donna Brown.

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## **REPORTS**

### Mayor's Report

Mayor met today with IDT about the chip sealing coming up and how businesses will be affected. Mill and inlay will be completed up to Hazard Creek Road. Businesses will be affected because traffic will be down to one lane---Miss Kitty's, Roadhouse Java and Heartland will be temporarily blocked. Project will start June 10 and City will use text alert system to send any changes and updates.

Mayor stated that the Childcare Facility Advisory Committee is up and running and meeting the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month for facility planning and the second Tuesday of the month for policy planning. They are hoping to have a plan for facility approval completed by June 10. Mayor stated that this is the same date as we will have to have Brown's CUP Design Review done in order for it to be approved by June 30.



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Mayor understands there has been a lot of discussion about the roads this year. The city hopes to use gravel this year. Mayor believes the new City Engineer that will be approved will help with this plan.

Mayor reported that the Sack Lunch Program will begin again on June 3 and the City was able to get a refrigerator donated for usage by this program.

### Staff Reports

The Mayor corrected and clarified a statement on Ivan's staff report by stating the following: Ivan McDaniels is assigned as the public works contact for the Skate Park and Hunter Brown is assigned as the public works contact for the childcare project.

Additionally, the City has received multiple requests for Ziplly Fiber right of way permits. Kirk Kundraick has expressed his concerns to Ziplly regarding a project of this scope and stated that emergencies of the hitting water or septic lines could cost City over \$5,000 to \$8,000 per incident depending on the depth of the problem. Kirk stated that they will require a pre-planning meeting with Ziplly. Mayor stated no one would sign off on any project with Ziplly until they agree in writing to take responsibility for and pay for any and all problems as a result of project. The City Attorney will be part of any meetings with Ziplly.

### Kirk Kundraick - Service Line Inventory

Kirk Kundraick says it is a federal requirement to check out the City's oldest lead pipes that currently exist and our deadline to complete this survey is October 16. Director Kundraick said it is okay to say you don't know what kind of pipes you have. The City may be assisted by a third party group. Kundraick made a flyer to clarify the process of this survey. Mayor said she wanted to be sure people understood that no digging is necessary.

### **Public Hearing**

#### Idaho Community Development Block Grant Status of Funded Activities

#### Opening of Public Hearing

Mayor Good opened the Public Hearing at 8:43 pm

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Item 14.

Dodd Snodgrass spoke about having to do this public hearing over due to publication issues. He stated that the City of New Meadows received a \$500,000 block grant for water system updates which are mostly done. These upgrades started in 2018, and New Meadows was eligible due to income status of residents.

There were no public comments.

Closing of Public Hearing

Mayor Good closed the public hearing at 8:47 pm.

Mayor thanked Dodd for his assistance and Dodd congratulated City on their being awarded a wastewater management grant.

**ACTION ITEMS**

City Engineer Appointment

Mayor stated that we received seven submissions on the last day for City's request for on call engineering services. Mayor reviewed those submissions and scored them based upon several factors such as size of staff, closest offices, experience working with small towns and references were called. One applicant stood above the rest and that was Kellar Associates who has previously done business with Weiser and Midvale. Their references were excellent and staff spoke with them and those conversations went very well.

Mayor recommended that the Council appoint Kellar Associates. After an engineer is appointed the City will negotiate a fee schedule during contract negotiations. Mayor was very impressed with all the funding Kellar has brought to small communities in the way of road and bridge work.

- Councilman Parnett made a motion to appoint Kellar Associates as the City Engineers and Councilman Carr seconded motion. Roll call vote---Ryker -yes, Black -yes, Parnett -yes and Carr -yes. Motion carried.

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Telecom Hut Location At Well #5

Mayor stated that a nonprofit group, I.R.O.N. is looking for a location to put up a 10 x 20 foot cement block building up that would house broadband equipment for fiber optics. She thinks the Well #5 is the best location on City property. Mayor clarified that we are dealing with Airbridge but Airbridge is not doing fiber optics; other companies are. Mayor said she is not looking for approval to build on this location but just simply to let I.R.O.N. know we have a location for them. Mayor is not signing a contract.

- Councilman Black made a motion to let IRON know City has a site available at Well #5. Roll call vote---Ryker -yes, Black -yes, Parnett -yes and Carr -yes. Motion carried.

Public Notification Process

Mayor stated that many public notifications go out regarding the water and other topics. She said City would like to establish some standardization of how public notifications happen. Currently notifications happen via Facebook, posters, City website and water notifications go

directly to those who are set up for email billings. Text messaging has been used for City Council meetings.

Mayor wanted suggestions as to other ways City can notify public of different events to ensure City cover all the bases. Councilperson Ryker suggested standardizing content of messaging sent and using Meadow Valley Mondays email addresses as well. City Clerk Gardner stated this email list is mixed with many people that live outside of the area. Mayor agreed with Councilperson Ryker regarding standardizing messaging and still meeting requirements of DEQ. Councilperson Black suggested that text messaging that references other posted notices around town so they aren't so long. Additionally, it was stated that using the school's website to reference other notification areas would be a good contact point.

Councilperson Ryker suggested putting together another email list for only residents of New Meadows. Mayor stated that City could talk to Black Mountain software about another notification method to use via their software.

Childcare Center

Mayor wanted to get special permission from the City Council to make decisions regarding the design for the childcare center with the Advisory Team that do not change the scope of the project. Examples may be locations of doors and windows.

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- A motion was made by Councilman Carr to let the Mayor make inconsequential decisions that don't change the scope of the Childcare/Youth Center project. Councilman Parnett seconded it. Roll call-Carr yes, Parnett yes, Black yes, Ryker yes.

Cell Phone Stipend

Mayor stated that years ago City Staff were compensated for the use of their cell phones. She stated that many times staff is contacted on their phones by the Mayor or by the public so they are really required to have a cell phone but City doesn't provide one. Mayor would like to approve a fifty dollar a month cell phone stipend for the following staff members: Kyla, Diane, Ivan, and Hunter.

- Councilman Parnett made a motion to create a cell phone stipend for Kyla, Diane, Ivan and Hunter for fifty dollars per month. Councilman Carr seconded the Motion. Voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried.

Executive Session 74-206(b) To Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges against, a public officer, employee, staff member or individual agent, or public school student:

- Councilperson Ryker made a Motion that City Council go into Executive Session to consider the evaluation, dismissal or disciplining of or to hear complaints or charges against a public officer, employee, staff member or individual agents or public school official. Councilman Parnett seconded motion. Voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried

The City Council went into Executive Session at 9:16 pm

The City Council came out of Executive Session at 9:30 pm. Roll was called and Council Members Carr, Parnett and Black were present, along with Mayor Good. Councilperson Ryker was present via Zoom.

Employee Wage Changes/Employee Classification Changes

Mayor stated that City Council had an employee wage/classification change to make.

- Councilperson Carr made a Motion to put Diane Hunter on as a full time employee and give her a seventy-five (75) cents an hour raise. The Motion was seconded by Councilperson

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Parnett. A voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried.

- Councilperson Carr made a Motion to give Kyla Gardner a raise of three (3) dollars more per hour. Councilperson Black seconded the Motion. A voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried.

**Consent Agenda**

The consent agenda included April 2024 Payroll and Paid and pending claims.

- Councilperson Parnett made a Motion to approve the Consent Agenda. Councilperson Carr seconded the Motion. A voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried.

Recognition of Councilmember Jeff Parnett’s Retirement

Mayor recognized Councilmember Jeff Parnett’s retirement as the music teacher and for all of his years of work in the community with the City’s youth.

Meeting was adjourned at 9:33 pm.

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Julie A. Good  
Mayor

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Attest: Kyla Gardner  
City Clerk

**CITY OF NEW MEADOWS CITY COUNCIL PUBLIC HEARING MEETING MINUTES  
HELD MONDAY, SEPTEMBER 23<sup>rd</sup>, 2024 AT 6:30 PM  
P&IN TRAIN DEPOT, 101 SOUTH COMMERCIAL STREET, NEW MEADOWS**

## **Roll Call/Pledge of Allegiance**

Present at the P&IN Depot were Mayor Julie Good, Council Members Jeff Parnett, Shiloh Ryker, Josh Carr and Troy Black

City Engineer Grae Harper and City Attorney Dick Stubbs were present.

Staff present were Kyla Gardner and Diane Hunter, Hunter Brown, and Kirk Kundrick.

Public present Philip Good, Doug & Nikki Buys, Rob & Angie Ellsworth, Rob Pair, Tracy & Chris Peterson, Mark & Sherri Peterson, Nikki Crogh, Jon Keehner, Donna and Willy Brown, Ole White, Keith Westengaard, Traci Foster, Deputy Matt Smith, Rachel Reynaga, Linnea Hall, Sam Thompson, Adam Rohrig, Heather Hayes, Jessica Lillehaug, and Viki Purdy.

Mayor Good opened the meeting at 6:36 P.M.

## **Public Input**

There was no public input.

## **Reports**

### Mayor's Report

Mayor Good stated that the next Skatepark Community Meeting will be October 3<sup>rd</sup> at the Depot at 6:00pm. Mayor Good stated the Groundbreaking Event for the childcare center was on September 16<sup>th</sup> had a good turnout. The Fall Festival will be October 5<sup>th</sup> from 10-2pm in the City Park. Mayor Good stated she met with Mendy and Wendy from the Adams County Health Center to get a mobile health clinic to New Meadows, they want to bring it to our community in the spring of 2025. Mayor Good also stated that the Adams County Health Center has a van that is not being used and could be used for transportation from to New Meadows to Council. Mayor Good stated she would like the City Council to approve the creation of a Transportation Committee that is on the agenda as an action item.

## **Public Hearing**

### Conditional Use Permit – Browns Mountain Recycling 3640 South End Road

This public hearing is being held to determine the possible revocation of the conditional use permit for Browns Mountain Recycling located at 3640 South End Road.

### Opening of the Public Hearing

Mayor Good opened the Public Hearing at 6:42pm

### Disclosure Questions

See the attached list of questions and Mayor/Council Member responses.

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Applicant Presentation

Donna Brown presented to the Mayor and City Council that she has been trying to comply with the Conditional Use Permit with the City. She stated that since her eldest son stopped helping them, she is convinced that is the reason City Council would like to reevoke the permit. Donna stated she believes that they have completed item number four (4) on the list, and it has been completed for some time, but no one had told them that it was not completed and in compliance. Donna stated there is more than one way to interpret the conditions of the conditional use permit. Donna stated that Bill, Willy and she decided that they do not want to continue with the conditional use permit. She stated that they will put up the fence and then clean it up next year. Donna stated there will be no recycling yard in New Meadows.

Mayor Good explained to the applicant that since the City was not informed, prior to the public hearing, that the applicant wanted to cancel the Conditional Use Permit, the City Council is required to hold the public hearing as noticed. The City Attorney agreed.

The applicants, Donna Brown, and Willy Brown left the meeting.

Governing Body Questions to Applicant

There were no questions from the governing body.

Testimony in Favor

Philip Good, residing at 315 North Cunningham in New Meadows stated he was originally in favor of having the recycling there, but they have not complied with the conditions of the conditional use permit, so he is in favor of City Council revoking the Conditional Use Permit.

Nikki Crogh, residing at 217 Peterson Memorial Avenue in New Meadows stated she has been present last year at every city council meeting regarding the CUP for Browns Mountain Recycling, and she has witnessed that they are not meeting deadlines. Nikki stated that they were supposed to remove the tires correctly and they just moved them to another piece of property that they own. Nikki states she walks by that property on a daily basis and does not see anyone out there working and they have had ten (10) years to complete this work and it has not been done. She recommends revocation of the permit until they can meet the requirements.

Jon Keehner, residing at 5185 Highway 95 in New Meadows stated he has a PhD in Environmental Science, and he is very concerned that rural water quality is one of the most important things to our community and based on what is taking place at the recycling center he is hoping that they clean up after themselves. This has been going on for ten years and he is in favor of revoking the Conditional Use Permit.

Jessica Lillehaug, residing at 103 Wiley Street in New Meadows stated she owns property that is adjacent to the Browns Property and leases property on the South Side of the Browns property so they can see all their property. She stated that she has multiple issues with the fence not being up and pieces of fencing and other debris will fall on their property. Jessica stated she had seen chemicals leak into the stream. She stated she is concerned about the livestock that they raise

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getting exposed to these chemicals from the stream that back flows into their property. In the last couple of months, they have not been working on the property and have not been doing what they say they are doing. Jessica stated she is greatly in favor of revoking the Conditional Use Permit.

Neutral Testimony

There was no neutral testimony.

Testimony Opposed

There was no testimony opposed to the revocation of the conditional use permit.

Rebuttal from Applicant

There was no rebuttal from the applicant due to applicant leaving during the hearing.

Final Questions from Governing Body

There were no final questions from the governing body.

Close of the Public Hearing

Mayor Good closed the Public Hearing at 7:01pm.

**Action Item**

Browns Mountain Recycling CUP Determination

- Council Member Ryker moved to approve the revocation of the Browns Mountain Recycling Conditional Use Permit with the conditions that the property is compliant with all current City Ordinances by October 31, 2024; Council Member Carr seconded the motion. Roll Call Vote: Parnett - yes, Ryker – yes, Carr– yes, Black- Yes. Motion Carried.

**Public Hearing**

Design Review- Meadows Subdivision Phase 1A

This Public Hearing is being held for the Design Review of the Meadows Subdivision Phase 1-A

Opening the Public Hearing

Mayor Good opened the Public Hearing at 7:19pm

Disclosure Questions

See the attached list of questions and Mayor/Council Member responses.

Applicant Presentation

Rob Pair, the developers engineer, noted that the preliminary plat and zone change was approved in May with the only condition being the creation and approval of the developer’s agreement. The



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developers are going to focus on the first eight lots that will be located along Peterson Memorial, except for lot eight. A landscape berm that is two to three feet tall will be along Peterson Memorial Avenue. Rob stated there will be a roadside swell for snow storage, and services will be connected into the water and sewer main located on Peterson Memorial. Final construction plans have been submitted to the city and reviewed by the City Engineer. A Storm Water report has also been submitted.

Governing Body Questions to Applicant

Council Member Carr asked if the infrastructure and improvements will be made before selling the lots.

Rob Pair stated there is a potential to put funds in an escrow account from the buyers so that all improvements will be made.

Council Member Black asked if there would be any fencing along Peterson Memorial.

Rob Pair stated the developers do not plan to add fencing and that the berm and landscaping along Peterson should create a barrier.

Council Member Black asked if there was going to be streetlights.

Rob Pair stated that for Phase 1A there is no street lighting proposed, but lighting will be revisited after construction and added if needed.

Council Member Carr asked if there was going to be paving.

Rob Pair stated that the developers are planning to create a Local Improvement District (LID) to potentially cover the cost of paving streets.

Mayor Good asked if they had met with the Fire Department and discussed this development.

Rob Pair stated that he did meet with the Fire Department and that the plans have not changed. Rob stated that there will be no additional fire hydrants needed for Phase 1 A of this project.

Mayor Good asked if there has been any correspondence with the Fire Department.

Rob Pair stated the Fire Department was sent the original request for correspondence and the city and developer did not receive a response.

Rob Pair presented construction plans and design via slide show.

Testimony in Favor

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Ole White, residing at 101 Highway 95 in New Meadows stated that they sold the developers the property knowing this was the intention for the property. Ole stated this is a great use for the property and will fit in with the City better than a concrete plant.

Philip Good, residing at 315 North Cunningham in New Meadows, stated that our community has been struggling for a few years because it needs to develop. Change is happening on the other side of the town. This is going to change our view on this side of town. Philip stated we need housing desperately and he is in favor of it.

Neutral Testimony

Adam Rohrig residing at 102 Colt Street in New Meadows stated his concern is the dust that comes from doing construction projects like this. Also, the trash and debris from the building sites. He is hoping there will be something temporary to catch building materials, something to keep contractors in compliance, and construction access not on Peterson during construction. Adam stated he does not want to see the citizens of New Meadows paying for it being done incorrectly. Adam stated that he is in favor if it is done correctly, he would like to see nicer homes than additional trailer parks.

Heather Hayes residing at 102 Colt Street in New Meadows stated she resides across from this new development. Her main concern is for the safety of kids going to school on Peterson Memorial. Heather states her office faces the road, and she witnesses people running the current stop signs non-stop on Nora and Colt Street. Heather stated the portion of this project she is opposed to is making Nora and Colt through streets. She stated there should have been access from Highway 95. Heather stated that she hopes that the developers take into consideration the safety of kids and those people who live along Peterson Memorial for this project.

Traci Foster residing at 308 South Morgan in New Meadows stated that her biggest concern coming into this is understanding rural character, it is one of the biggest assets to our community and that is why most of us live in this community, Traci stated that she asks the City Council to work diligently in addressing the lack of housing while preserving that rural character. Some of the things she would like the council to consider is whether our community is housing for McCall, what is the business infrastructure impact of this development, what will this do to property taxes and what is the impact on the community members who currently reside here. Traci stated that she would not like our community to turn into the housing developments they have in McCall, Hailey or Sun Valley. Traci stated that she hopes this will not push people out of this community because they can no longer afford to live here.

Doug Buys residing at 505 South Norris in New Meadows stated that we all have seen the growth in McCall, and we are aware of what is happening here. Doug stated that the average water user uses 300 gallons of water per day that means that water goes into our sewer system. With the new development that means more gallons of water going through our system every day, this is just a small portion of our infrastructure that will be affected. Doug stated that more water and sewer connections will create more maintenance, more roads will cause more maintenance for snow

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plowing and dust abatement and that will require more employees. This will also cause a need for more fire/ems support and more support from local law enforcement. Currently these agencies can support the numbers but if that increases it will hold the council liable for protection and safety of these people. Doug stated developers and engineers try and make as much money as they can from these projects and leave the communities in need.

Testimony Opposed

Keith Westengaard residing at 3695 Meadow Drive in Meadows Valley stated he is the Chairman for the Meadows Valley Rural Fire District board of Commissioners. Keith stated that he is not here opposing growth, he thinks that growth is good for the community its good for everyone involved. This community is becoming a bedroom community to McCall. A short five years ago the Fire Department was made up of all volunteers. In the last five years there is now a full time Fire Chief, two full time EMTs and a full time Secretary/ Treasurer. The call volume has increased. Keith stated that lot eight land locks the fire station. The fire station protects this community. They are looking at a full-time fire station in the next five years. Keith stated lot eight is an intracule part of the fire station. He stated that he would like to meet with the developer to see if they will give them lot eight.

Rebuttal from Applicant

Rob Pair stated that dust abatement during construction will be managed, construction debris will be managed by City Ordinance, but something could be added to the CC&Rs about the construction debris. Rob stated that accessing the subdivision will be through Nora or Colt off of Peterson Memorial. Rob stated that there will be stop bars when the roads intersect for pedestrian safety and crosswalks. Rob stated that they are wanting to have a smaller footprint to keep the costs down and they do not plan on having any of them be short term rentals. Rob stated they will create a Local Improvement District for items like paving the roads. The goal is for this housing to be attainable for the community.

Final Questions from Governing Body

Mayor Good asked the lot sizes of each lot.

Rob Pair stated each lot changes from .2 - .4 of an acre.

Mayor Good asked if there will be CC&R's.

Angie Ellsworth stated that there will be CC&R's.

Council Member Ryker asked City Engineer Grae Harper his thoughts on if our current water and sewer infrastructure can support this new development.

City Engineer Grae Harper stated that due to the City recently completing the water project we have a water system that supports growth and fire suppression adequately. The City is in the

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process of creating a new sewer master plan. He stated the first eight lots proposed will not have a large impact on the system.

Council Member Black asked if the developer would consider talking to the Fire Department about lot eight.

Council Member Carr asked if the city has the responsibility of providing safety medical and fire to our citizens.

City Attorney Dick Stubbs stated the city has that responsibility.

Mayor Good stated that because of that responsibility the City needs to know if the fire department does not receive lot eight from the developers will the fire department provide service for the development.

Doug Buys stated that he sent an email to Rob Pair asking to discuss lot eight and asked for an updated set of construction plans.

Keith Westengaard stated that it is an option the fire department has if they don't have adequate access, if they don't have adequate fire protection or turn around they have that ability to not provide fire service, fire protection to that area.

Mayor Good asked for clarification if the fire department does not have lot eight that they cannot provide service.

Keith Westengaard stated that is a fact. He stated that is not something they are going to do but that is an option and would like to enter a discussion with the developers.

Council Member Carr asked what the cost was going to be for each property.

Angie Ellsworth stated that has not been determined yet and are solely working on getting the infrastructure approved and in place at this time.

Keith Westengaard stated that they would like to enter a discussion with the landowners. He stated that the plans have been reviewed. He stated that if the turn arounds and lane widths are accurate that would be adequate, and they would like to talk to the property owners.

Angie Ellsworth stated they would consider talking with the Fire Department outside of a City Council Meeting.

Close of the Public Hearing

Mayor Good closed the Public Hearing at 8:24pm.

**Action Items**

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Developers Agreement – Meadows Subdivision

Mayor Good stated that a part of the preliminary plat approval the only condition was to have a developer's agreement. Included in the developer's agreement is a Local Improvement District that will address the items that were brought up to address additional maintenance needs like infrastructure and snow removal. The developer's agreement with incorporate not only phase 1A and the rest of the development.

Council Member Ryker stated she would like the storm water plan issues resolved.

Council Member Carr stated he would like them to use Nora as an access to the construction site.

Rob Ellsworth stated they could create access off Highway 95 and block off Nora and Colt streets during the construction process

Council Member Carr stated he would like it added to the developer's agreement that access for construction would be off of Highway 95 and Peterson Memorial.

Council Member Ryker would like to add the storm water management plan number.

- Council Member Carr moved to approve the Meadows Subdivision Developers Agreement with agreed changes; Council Member Black seconded the motion. Roll Call Vote: Parnett - yes, Ryker – yes, Carr– yes, Black- Yes. Motion Carried.

Design Review – Meadows Subdivision Phase 1-A

- Council Member Ryker moved to approve the Meadows Subdivision Phase 1-A with no conditions; Council Member Parnett seconded the motion. Roll Call Vote: Parnett - yes, Ryker – yes, Carr– yes, Black- Yes. Motion Carried.

Primary Operator Contract

- Council Member Carr moved to approve the Primary Operator Contract with Kirk Kundrick of Raven Water works to be our primary operator; Council Member Parnett seconded the motion. Roll Call Vote: Parnett - yes, Ryker – yes, Carr– yes, Black- Yes. Motion Carried.

Authorizing Resolution for Wastewater Grant

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- Council Member Ryker moved to approve the Authorizing Resolution for Wastewater Grant; Council Member Carr seconded the motion. Roll Call Vote: Parnett - yes, Ryker – yes, Carr– yes, Black- Yes. Motion Carried.

USDA – Supplemental Federal Conditions

- Council Member Ryker moved to approve the USDA Supplemental Federal Conditions; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motioned Carried.

Resolution TBD-2024 Address Addition 113 Peterson Memorial

- Council Member Ryker moved to approve Resolution TBD-2024 Address Addition 113 Peterson Memorial; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motioned Carried.

Resolution TBD-2024 Address Resolution 117 Peterson Memorial

- Council Member Ryker moved to approve Resolution TBD-2024 Address Addition 117 Peterson Memorial; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motioned Carried.

Resolution TBD-2024 Address Resolution 302 Nora Street

- Council Member Ryker moved to approve Resolution TBD-2024 Address Addition 302 Nora Street; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motioned Carried.

Resolution TBD-2024 Address Resolution 301 Nora Street

- Council Member Ryker moved to approve Resolution TBD-2024 Address Addition 301 Nora Street; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motioned Carried.

Street/Road Committee

Mayor Good stated that she would like to try having a temporary road and street committee. There has been public input on our roads and streets.

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City Council Member Carr stated he would like to be involved and would like to meet once a month with other members of the community who have experience with gravel roads and are interested in creating a plan for the roads and streets.

- Council Member Carr moved to approve creating a temporary road and street committee; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Building Services Agreement FY25

- Council Member Carr moved to approve Building Services Agreement for FY25; Council Member Parnett seconded the motion. Roll Call Vote: Parnett - yes, Ryker – yes, Carr– yes, Black- Yes. Motion Carried.

Industrial Park Lease – Seed Woodworking

- Council Member Carr moved to approve the Industrial Park Lease with Seed Woodworking; Council Member Ryker seconded the motion. Roll Call Vote: Parnett - yes, Ryker – yes, Carr– yes. Motion Carried.

Council Member Black abstained himself from the Vote

GMCO/Dust Abatement

Mayor Good stated Hunter Brown has been working on the streets. He has been doing the method that was suggested by GMCO. Mayor Good stated that the outcome has been better than expected after watering and grading and watering. Mayor Good stated that we have only received two complaints about dust this season. Mayor Good stated that the roads have firmed up after this process.

Council Member Carr stated that he would still like GMCO to give us a 5 % discount for this year.

Council Member Ryker stated that the City should continue to ask them for a discount.

Mayor Good stated that Kyla Gardner provided her with the totals from the last five years and GMCO has not increased the cost to the City. Mayor Good stated she would reach out to GMCO again and ask for the discount and bring this item back to city council at a future meeting.

**Discussion Items**

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Childcare/ Youth Center

Mayor Good stated that excavation will be starting tomorrow. The contractor will be meeting with Kirk to discuss the water and sewer connections.

Clearwater Financial Update

Mayor Good stated that City Council asked Clearwater Financial to take part of the retainer and put it towards the time to complete the comprehensive financial plan, they agreed to that and they will have a draft Comprehensive Financial Plan available on October 15 for City Council to review.

**Consent Agenda**

The Consent Agenda included August 2024 Financials, and the paid and pending claims and the September 9<sup>th</sup>, 2024 Meeting Minutes.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Carr seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

**Future Meeting Topics**

- Name for Childcare Center
- GMCO response

**Adjournment**

Mayor Good adjourned the meeting at 9:10 P.M.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk



For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6383		667 A.M.E. Electric, Inc Provide and Install Light at Booster Station 241578 10/01/24 Light at Booster Stat	1,600.00 1,600.00			60	67	43331	885		10102
6394		667 A.M.E. Electric, Inc SCADA System Updgrade/ Water Project 241555 09/18/24 SCADA upgrade	1,090.00 2,690.00			60	67	43331	882		10102
6390		214 Adams County Historical Society Room rental for Skatepark Community Meeting & City Council Meeting Public Hearing	200.00			1		43150	713		10102
		15 10/01/24 Skatepark Community Meeting 15 10/01/24 City Council Meeting	100.00 100.00*			1		41100	324		10102
		<b>Total for Vendor:</b>	<b>200.00</b>								
6405		48 Adams County Sheriff July 1- September 30, 2024 Quarterly Payment 09/30/24 Payment for QTR 4 FY 23/24	8,415.00 8,415.00			1		41400	313		10102
		<b>Total for Vendor:</b>	<b>8,415.00</b>								
6388		25 Analytical Labs, Inc. 2407123 09/30/24 Water Sampling / Testing 2407124 09/30/24 Sewer Sampling / Testing	3,694.44 3,027.00* 667.44			60		43320	745		10102
		<b>Total for Vendor:</b>	<b>3,694.44</b>			65		43220	745		10102
6404		686 Brown, Hunter Cell Phone Reimburse 07/01/24 - 09/30/24 @ \$50 / Month 09/30/24 Cell Phone Stipend (Streets) 09/30/24 Cell Phone Stipend (W) 09/30/24 Cell Phone Stipend (SWR)	150.00 50.00* 50.00 50.00*			1		41500	324		10102
		<b>Total for Vendor:</b>	<b>150.00</b>			65		43220	324		10102

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6386		1 C & M Lumber Co, Inc	524.08								
	09/25/24	Water	150.84			60		43320	324		10102
	09/25/24	Shop - Water	46.10			60		43320	324		10102
	09/25/24	Shop - Sewer	46.11*			65		43220	324		10102
	09/25/24	Shop - Streets	46.09*			1		41500	324		10102
	09/25/24	Park	24.66*			1		41600	324		10102
	09/25/24	Office (GEN)	2.46*			1		41100	324		10102
	09/25/24	Office (WTR)	2.46			60		43320	324		10102
	09/25/24	Office (SWR)	2.46*			65		43220	324		10102
	09/25/24	Streets	95.94*			1		41500	324		10102
	09/25/24	Equip.	106.96			60		43320	350		10102
		<b>Total for Vendor:</b>	<b>524.08</b>								
6396		557 Campbell's Backflow Testing LLC	90.00								
		Blackflow Assembly Testing for Land app WW									
		1980 09/16/24 Backflow Testing	90.00			65		43222	324		10102
		<b>Total for Vendor:</b>	<b>90.00</b>								
6389		E 253 Christensen Inc. dba United Oil	335.88								
		CL68121 09/30/24 Fuel -Streets	335.88			1		41500	630		10102
		<b>Total for Vendor:</b>	<b>335.88</b>								
6374		29 City of New Meadows	1,588.65								
	025-00	09/30/24 Chlorinator Room	14.72			65		43220	339		10102
	310-00	09/30/24 Park Irrigation	896.70*			1		41600	332		10102
	309-00	09/30/24 Park Restrooms	126.12*			1		41600	331		10102
	014-00	09/30/24 Industrial Park	233.85*			63		43100	331		10102
	364-00	09/30/24 Auger Room	134.11			65		43220	338		10102
	126-00	09/30/24 City Hall	78.50*			1		41100	331		10102
	015-00	09/30/24 Skate Park	14.30*			1		41600	332		10102
	012-00	09/30/24 Recycle Center	14.30*			1		41600	332		10102
	060-00	09/30/24 Ambulance Shed	76.05*			1		41100	331		10102
		<b>Total for Vendor:</b>	<b>1,588.65</b>								

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6371		484 Clearwater Economic Development Financial Management, Project Monitoring	1,700.00								
		24-0412NMH 04/12/24 DEQ Labor Monitoring	850.00*			60	67	43331	310		10102
		24-0412NMH 04/12/24 Project Mon/Financial	850.00*			60	67	43331	310		10102
6372		484 Clearwater Economic Development Financial Management, Project Monitoring	4,000.00								
		24-0304NMH 03/04/24 Project Mon/Financial	4,000.00*			60	67	43331	310		10102
		<b>Total for Vendor:</b>	<b>5,700.00</b>								
6401		733 Crow, Angie Reimbursement for Parks and Rec Banner & Supplies	247.47								
		1 09/01/24 Reimbursement P & R	247.47*			1		45200	324		10102
		<b>Total for Vendor:</b>	<b>247.47</b>								
6391		495 Drake Diversified LLC Monthly Back-up Operator September 2024	400.00								
		2147 10/01/24 SEP 2024 H2O Back-up Operator	200.00			60		43320	310		10102
		2147 10/01/24 SEP 2024 SWR Back-up Operator	200.00			65		43220	310		10102
		<b>Total for Vendor:</b>	<b>400.00</b>								
6375		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 09/2/2024, 9/14/2024, 9/28/2024	116.90								
		11234 10/01/24 OFFICE CLEANING / CITY HALL	116.90*			1		41100	324		10102
		<b>Total for Vendor:</b>	<b>116.90</b>								
6403		723 Hunter, Diane Cell Phone Reimburse 07/01/24 - 09/30/24 @ \$50 / Month	150.00								
		09/30/24 Cell Phone Stipend (GEN)	50.00*			1		41100	324		10102
		09/30/24 Cell Phone Stipend (W)	50.00			60		43320	324		10102
		09/30/24 Cell Phone Stipend (SWR)	50.00*			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>150.00</b>								

For dates posted from 09/18/24 to 10/15/24  
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Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6402		672 Kyla Gardner	150.00								
		Cell Phone Reimburse 07/01/24 - 09/30/24 @ \$50 / Month									
		09/30/24 Cell Phone Stipend (GEN)	50.00*			1		41100	324		10102
		09/30/24 Cell Phone Stipend (W)	50.00			60		43320	324		10102
		09/30/24 Cell Phone Stipend (SWR)	50.00*			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>150.00</b>								
6377		E 162 Norco Inc.	12.60								
		41771390 09/30/24 Cylinder Rental	4.20*			1		41500	324		10102
		41771390 09/30/24 Cylinder Rental	4.20			60		43320	324		10102
		41771390 09/30/24 Cylinder Rental	4.20*			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>12.60</b>								
6376		642 Raven Waterworks, LLC	2,000.00								
		Monthly Operator / Sewer Assistance									
		241003 10/01/24 Sept H2O Operator	1,000.00			60		43320	352		10102
		241003 10/01/24 Sept SWR Operator	1,000.00			65		43220	352		10102
		<b>Total for Vendor:</b>	<b>2,000.00</b>								
6393		659 SMS Inc.	120.00								
		509 09/30/24 Shipping (SWR)	28.00			65		43220	620		10102
		509 09/30/24 Shipping (SWR)	32.00			65		43220	620		10102
		509 09/30/24 Shipping (SWR)	28.00			65		43220	620		10102
		509 09/30/24 Shipping (WTR)	32.00*			60		43320	620		10102
		<b>Total for Vendor:</b>	<b>120.00</b>								
6406		514 Stubbs, Richard L.	800.00								
		July - September 2024 QTR 3									
		QTR 09/30/24 City Matters - QTR 3	266.66			1		41100	312		10102
		QTR 09/30/24 City Matters - QTR 3	266.67			60		43320	312		10102
		QTR 09/30/24 City Matters - QTR 3	266.67			65		43220	312		10102
		<b>Total for Vendor:</b>	<b>800.00</b>								

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6395	E	146 The Record Reporter Public Hearing Notice Meadows Subdivision Design Review and Browns Mountain Recycling CUP	119.48								
		4710 09/19/24 Public Hearing BMR (GEN)	53.56*			1		41100	309		10102
		4710 09/19/24 Public Hearing Meadows Sub (GE)	65.92*			1		41100	309		10102
		<b>Total for Vendor:</b>	<b>119.48</b>								
6400	E	436 US Bank	726.72								
		GOOGLE 09/25/24 Email (Gen)	70.20*			1		41100	709		10102
		GOOGLE 09/25/24 Email (IND)	70.20*			63		43100	709		10102
		GOOGLE 09/25/24 Email (WTR)	70.20*			60		43320	709		10102
		GOOGLE 09/25/24 Email (SWR)	70.20*			65		43220	709		10102
		phones 09/25/24 8x8 phones (GEN)	34.98			1		41100	308		10102
		phones 09/25/24 8x8 phones (WTR)	34.99*			60		43320	308		10102
		phones 09/25/24 8x8 phones (SWR)	34.99*			65		43220	308		10102
		092524supp 08/25/24 ADOBE	19.99*			1		41100	324		10102
		domain 09/25/24 landl Domain	3.00*			1		41100	709		10102
		postage 09/25/24 Supplies	6.47*			1		41100	324		10102
		AC 09/25/24 AC dump fee	226.50*			1		41100	324		10102
		TRR 09/25/24 Newspaper	85.00*			1		41100	324		10102

**Total for Vendor:** # of Claims 23 Total: 28,231.22 # of Vendors 17  
**Total Electronic Claims** 1,194.68  
**Total Non-Electronic Claims** 27036.54

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
6383		667 A.M.E. Electric, Inc	667 A.M.E. Electric, Inc	1,600.00	****							
		Provide and Install Light at Booster Station										
	241578	10/01/24 Light at Booster Stat		1,600.00	****		60	67	43331	885		10102
6394		667 A.M.E. Electric, Inc	667 A.M.E. Electric, Inc	1,090.00	****							
		SCADA System Updgrade/ Water Project										
	241555	09/18/24 SCADA upgrade		1,090.00	****		60	67	43331	882		10102
		<b>Total for Vendor:</b>		<b>2,690.00</b>								
6390		214 Adams County Historical Society	214 Adams County Historical Society	200.00	****							
		Room rental for Skatepark Community Meeting & City Council Meeting Public Hearing										
	15	10/01/24 Skatepark Community Meeting		100.00			1		43150	713		10102
	15	10/01/24 City Council Meeting		100.00			1		41100	324		10102
		<b>Total for Vendor:</b>		<b>200.00</b>								
6392		563 Adams County Prosecuting	563 Adams County Prosecuting	1,500.00								
		October 2024										
	1072	10/01/24 Municipal Prosecutions- OCT		1,500.00			1		41400	312		10102
		<b>Total for Vendor:</b>		<b>1,500.00</b>								
6405		48 Adams County Sheriff	48 Adams County Sheriff	8,415.00	****							
		July 1- September 30, 2024 Quarterly Payment										
		09/30/24 Payment for QTR 4 FY 23/24		8,415.00	****		1		41400	313		10102
		<b>Total for Vendor:</b>		<b>8,415.00</b>								
6388		25 Analytical Labs, Inc.	25 Analytical Labs, Inc.	3,694.44	****							
		2407123 09/30/24 Water Sampling / Testing		3,027.00			60		43320	745		10102
		2407124 09/30/24 Sewer Sampling / Testing		667.44			65		43220	745		10102
		<b>Total for Vendor:</b>		<b>3,694.44</b>								
6404		686 Brown, Hunter	686 Brown, Hunter	150.00	****							
		Cell Phone Reimburse 07/01/24 - 09/30/24 @ \$50 / Month										
		09/30/24 Cell Phone Stipend (Streets)		50.00			1		41500	324		10102
		09/30/24 Cell Phone Stipend (W)		50.00			60		43320	324		10102
		09/30/24 Cell Phone Stipend (SWR)		50.00			65		43220	324		10102
		<b>Total for Vendor:</b>		<b>150.00</b>								

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6386		1 C & M Lumber Co, Inc	524.08	****							
	09/25/24	Water	150.84			60		43320	324		10102
	09/25/24	Shop - Water	46.10			60		43320	324		10102
	09/25/24	Shop - Sewer	46.11			65		43220	324		10102
	09/25/24	Shop - Streets	46.09			1		41500	324		10102
	09/25/24	Park	24.66			1		41600	324		10102
	09/25/24	Office (GEN)	2.46			1		41100	324		10102
	09/25/24	Office (WTR)	2.46			60		43320	324		10102
	09/25/24	Office (SWR)	2.46			65		43220	324		10102
	09/25/24	Streets	95.94			1		41500	324		10102
	09/25/24	Equip.	106.96			60		43320	350		10102
		<b>Total for Vendor:</b>	<b>524.08</b>								
		*** Claim from another period ( 9/24) ****									
6396		557 Campbell's Backflow Testing LLC	90.00	****							
		Blackflow Assembly Testing for Land app WW									
		1980 09/16/24 Backflow Testing	90.00			65		43222	324		10102
		<b>Total for Vendor:</b>	<b>90.00</b>								
		*** Claim from another period ( 9/24) ****									
6389	E	253 Christensen Inc. dba United Oil	335.88	****							
		CL68121 09/30/24 Fuel -Streets	335.88			1		41500	630		10102
		<b>Total for Vendor:</b>	<b>335.88</b>								
		*** Claim from another period ( 9/24) ****									
6374		29 City of New Meadows	1,588.65	****							
	025-00	09/30/24 Chlorinator Room	14.72			65		43220	339		10102
	310-00	09/30/24 Park Irrigation	896.70			1		41600	332		10102
	309-00	09/30/24 Park Restrooms	126.12			1		41600	331		10102
	014-00	09/30/24 Industrial Park	233.85			63		43100	331		10102
	364-00	09/30/24 Auger Room	134.11			65		43220	338		10102
	126-00	09/30/24 City Hall	78.50			1		41100	331		10102
	015-00	09/30/24 Skate Park	14.30			1		41600	332		10102
	012-00	09/30/24 Recycle Center	14.30			1		41600	332		10102
	060-00	09/30/24 Ambulance Shed	76.05			1		41100	331		10102
		<b>Total for Vendor:</b>	<b>1,588.65</b>								

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6399		631 CivicPlus, LLC Municode docs, meetings, website, City code	7,669.50								
	318669	11/01/24 Self Publication Software (GEN)	1,917.37			1		41100	709		10102
	318669	11/01/24 Self Publication Software (WTR)	1,917.37			60		43320	709		10102
	316232	11/01/24 Self Publication Software (SWR)	1,917.38			65		43220	709		10102
	316232	11/01/24 Self Publication Software (IP)	1,917.38			63		43100	709		10101
		<b>Total for Vendor:</b>	<b>7,669.50</b>								
		*** Claim from another period ( 9/24) ****									
6371		484 Clearwater Economic Development Financial Management, Project Monitoring	1,700.00								
	24-0412NMH	04/12/24 DEQ Labor Monitoring	850.00			60	67	43331	310		10102
	24-0412NMH	04/12/24 Project Mon/Financial	850.00			60	67	43331	310		10102
		*** Claim from another period ( 9/24) ****									
6372		484 Clearwater Economic Development Financial Management, Project Monitoring	4,000.00								
	24-0304NMH	03/04/24 Project Mon/Financial	4,000.00			60	67	43331	310		10102
		<b>Total for Vendor:</b>	<b>5,700.00</b>								
		*** Claim from another period ( 9/24) ****									
6401		733 Crow, Angie Reimbursement for Parks and Rec Banner & Supplies	247.47								
	1 09/01/24	Reimbursement P & R	247.47			1		45200	324		10102
		<b>Total for Vendor:</b>	<b>247.47</b>								
		*** Claim from another period ( 9/24) ****									
6391		495 Drake Diversified LLC Monthly Back-up Operator September 2024	400.00								
	2147 10/01/24	SEP 2024 H2O Back-up Operator	200.00			60		43320	310		10102
	2147 10/01/24	SEP 2024 SWR Back-up Operator	200.00			65		43220	310		10102
		<b>Total for Vendor:</b>	<b>400.00</b>								
		*** Claim from another period ( 9/24) ****									
6375		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 09/2/2024, 9/14/2024, 9/28/2024	116.90								
	11234 10/01/24	OFFICE CLEANING / CITY HALL	116.90			1		41100	324		10102
		<b>Total for Vendor:</b>	<b>116.90</b>								



For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
6403		723 Hunter, Diane		150.00								
		Cell Phone Reimburse 07/01/24 - 09/30/24 @ \$50 / Month										
		09/30/24 Cell Phone Stipend (GEN)		50.00			1	41100		324		10102
		09/30/24 Cell Phone Stipend (W)		50.00			60	43320		324		10102
		09/30/24 Cell Phone Stipend (SWR)		50.00			65	43220		324		10102
		<b>Total for Vendor:</b>		<b>150.00</b>								
6398	E	28 ICRMP		13,063.00								
		For Fiscal Year 2024/2025 due October 1, 2024										
		02130-2025 10/01/24 Municipal Insurance (Tort)		3,265.75			65	43220		511		10102
		02130-2025 10/01/24 Municipal Insurance (Tort)		3,265.75			60	43320		511		10102
		02130-2025 10/01/24 Municipal Insurance (Tort)		3,265.75			63	43100		511		10101
		02130-2025 10/01/24 Municipal Insurance (Tort)		3,265.75			1	41100		511		10102
		<b>Total for Vendor:</b>		<b>13,063.00</b>								
6397		58 Idaho Dept of Environmental		1,056.00								
		For Fiscal Year 2025										
		CI6634 10/01/24 Connection assessment - 2025		1,056.00			60	43320		324		10102
		<b>Total for Vendor:</b>		<b>1,056.00</b>								
6387		602 Idaho Dept of Environmental		276.66								
		For Fiscal Year 23/24										
		24POT0023A 10/01/24 IPDES Coverage		276.66			65	43220		324		10102
		<b>Total for Vendor:</b>		<b>276.66</b>								
6380	E	4 Idaho Power		3,146.13								
		0032879986 10/07/24 Street Lights (Electricity)		674.13			1	41500		330		10102
		0032879987 10/07/24 City Shop (Electricity) Wa		72.91			60	43320		330		10102
		0032879987 10/07/24 City Shop (Electricity) Se		72.91			65	43220		330		10102
		0032879987 10/07/24 City Shop (Electricity) Str		72.91			1	41500		330		10102
		0032879959 10/07/24 Parks (Electricity)		102.29			1	41600		330		10102
		0032879967 10/07/24 Sewer Lift Station (Electr		26.50			65	43220		337		10102
		0032879945 10/07/24 Well #3 (Electric)		368.51			60	43320		334		10102
		0032879933 10/07/24 Well #4 (Electric)		119.33			60	43320		335		10102
		0032879940 10/07/24 Booster Station (Electric)		303.92			60	43320		333		10102
		0032879919 10/07/24 Sewer Plant (Electricity)		449.71			65	43220		336		10102

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
	0030309892	10/07/24 City Hall (Electricity) Ge	49.65			1	41100		330		10102
	0030309892	10/07/24 City Hall (Electricity) H2O	49.66			60	43320		330		10102
	0030238986	10/07/24 City Hall (Electricity) SWR	49.66			65	43220		330		10102
	0032880160	10/07/24 Sewer Land Ap	297.60			65	43220		330		10102
	0033198570	10/07/24 Childcare Center	26.34			63	43100		330		10101
	0033232987	10/07/24 Well #5 (Electric)	410.10			60	43320		348		10102
		<b>Total for Vendor:</b>	<b>3,146.13</b>								
6382	E	37 Jerry's Auto Parts	444.37								
		Brake part cleanse, antifreeze, grease									
	348224	10/09/24 Equ. Main. (GEN)	148.12			1	41500		350		10102
	348224	10/09/24 Equ. Main (WTR)	148.12			60	43320		350		10102
	348224	10/09/24 Equ. Main (SWR)	148.13			65	43220		350		10102
		<b>Total for Vendor:</b>	<b>444.37</b>								
		*** Claim from another period ( 9/24) ****									
6402		672 Kyla Gardner	150.00								
		Cell Phone Reimburse 07/01/24 - 09/30/24 @ \$50 / Month									
	09/30/24	Cell Phone Stipend (GEN)	50.00			1	41100		324		10102
	09/30/24	Cell Phone Stipend (W)	50.00			60	43320		324		10102
	09/30/24	Cell Phone Stipend (SWR)	50.00			65	43220		324		10102
		<b>Total for Vendor:</b>	<b>150.00</b>								
6384	E	150 Lake Shore Disposal	285.32								
	26897772S	10/01/24 Garbage - General	71.33			1	41100		324		10102
	26897772S	10/01/24 Garbage - Water	71.33			60	43320		324		10102
	26897772S	10/01/24 Garbage - Sewer	71.33			65	43220		324		10102
	268897772S	10/01/24 Garbage - Industrial Park	71.33			63	43100		324		10102
		<b>Total for Vendor:</b>	<b>285.32</b>								
		*** Claim from another period ( 9/24) ****									
6377	E	162 Norco Inc.	12.60								
	41771390	09/30/24 Cylinder Rental	4.20			1	41500		324		10102
	41771390	09/30/24 Cylinder Rental	4.20			60	43320		324		10102
	41771390	09/30/24 Cylinder Rental	4.20			65	43220		324		10102
		<b>Total for Vendor:</b>	<b>12.60</b>								

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6376		642 Raven Waterworks, LLC	2,000.00	****							
		Monthly Operator / Sewer Assistance									
		241003 10/01/24 Sept H20 Operator	1,000.00			60		43320	352		10102
		241003 10/01/24 Sept SWR Operator	1,000.00			65		43220	352		10102
		<b>Total for Vendor:</b>	<b>2,000.00</b>								
		*** Claim from another period ( 9/24) ****									
6393		659 SMS Inc.	120.00	****							
		509 09/30/24 Shipping (SWR)	28.00			65		43220	620		10102
		509 09/30/24 Shipping (SWR)	32.00			65		43220	620		10102
		509 09/30/24 Shipping (SWR)	28.00			65		43220	620		10102
		509 09/30/24 Shipping (WTR)	32.00			60		43320	620		10102
		<b>Total for Vendor:</b>	<b>120.00</b>								
6381	E	500 SPARKLIGHT formerly Cable One	119.60	****							
		Internet Services									
		10/10/24 Internet - General	39.86			1		41100	308		10102
		10/10/24 Internet - Water	39.87			60		43320	308		10102
		10/10/24 Internet - Sewer	39.87			65		43220	308		10102
		<b>Total for Vendor:</b>	<b>119.60</b>								
		*** Claim from another period ( 9/24) ****									
6406		514 Stubbs, Richard L.	800.00	****							
		July - September 2024 QTR 3									
		QTR 09/30/24 City Matters - QTR 3	266.66			1		41100	312		10102
		QTR 09/30/24 City Matters - QTR 3	266.67			60		43320	312		10102
		QTR 09/30/24 City Matters - QTR 3	266.67			65		43220	312		10102
		<b>Total for Vendor:</b>	<b>800.00</b>								
		*** Claim from another period ( 9/24) ****									
6395	E	146 The Record Reporter	119.48	****							
		Public Hearing Notice Meadows Subdivision Design Review and Browns Mountain Recycling CUP									
		4710 09/19/24 Public Hearing BMR (GEN)	53.56			1		41100	309		10102
		4710 09/19/24 Public Hearing Meadows Sub (GE	65.92			1		41100	309		10102
		<b>Total for Vendor:</b>	<b>119.48</b>								

For dates posted from 09/18/24 to 10/15/24  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6378		697 U.S. Bank Equipment Finance	320.21								
		Photocopier Lease									
		539339036 10/01/24 Photocopier Lease	106.73			1		41100	709		10102
		539339036 10/01/24 Photocopier Lease	106.74			60		43320	709		10102
		539339036 10/01/24 Photocopier Lease	106.74			65		43220	709		10102
		<b>Total for Vendor:</b>	<b>320.21</b>								
		*** Claim from another period ( 9/24) ****									
			726.72								
6400	E	436 US Bank									
		GOOGLE 09/25/24 Email (Gen)	70.20			1		41100	709		10102
		GOOGLE 09/25/24 Email (IND)	70.20			63		43100	709		10102
		GOOGLE 09/25/24 Email (WTR)	70.20			60		43320	709		10102
		GOOGLE 09/25/24 Email (SWR)	70.20			65		43220	709		10102
		Phones 09/25/24 8x8 phones (GEN)	34.98			1		41100	308		10102
		phones 09/25/24 8x8 phones (WTR)	34.99			60		43320	308		10102
		Phones 09/25/24 8x8 phones (SWR)	34.99			65		43220	308		10102
		092524supp 08/25/24 ADOBE	19.99			1		41100	324		10102
		domain 09/25/24 land1 Domain	3.00			1		41100	709		10102
		postage 09/25/24 Supplies	6.47			1		41100	324		10102
		AC 09/25/24 AC dump fee	226.50			1		41100	324		10102
		TRR 09/25/24 Newspaper	85.00			1		41100	324		10102
		<b>Total for Vendor:</b>	<b>726.72</b>								
6379	E	617 ZIPLY FIBER									
		City Shop & Sewer Internet / Phone	254.91								
		10/07/24 Phone/Internet - Water	127.45			60		43320	308		10102
		10/07/24 Phone/Internet - Sewer	127.46			65		43220	308		10102
		<b>Total for Vendor:</b>	<b>254.91</b>								
		<b># of Claims</b>	<b>34</b>								
		<b>Total Electronic Claims</b>	<b>56,366.92</b>								
		<b>Total Non-Electronic Claims</b>	<b>18,508.01</b>								
		<b>Total</b>	<b>37858.91</b>								
		<b># of Vendors</b>	<b>.22</b>								