



City Council Regular & Public Hearing Meeting Agenda

Monday, August 12, 2024 at 6:00 PM

City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/85219936274?pwd=a55f8kwZh8dbI4oQYSSgTmVsBNMGkA.1>

Call in: 669-900-6833

Meeting ID: 852 1993 6274

Password: 243046

ROLL CALL / PLEDGE OF ALLEGIANCE

1. Field Trip 6:00pm - Meet at City Hall with on site field trip to Brown's Mountain Recycling

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

REPORTS

2. Mayor's Report
3. Staff Reports

DISCUSSION ITEMS

4. Childcare / Youth Center

PUBLIC HEARING

5. Fiscal Year 24/25 City of New Meadows Budget Hearing
 - a. Open Hearing
 - b. Public Comment
 - c. Close Hearing

ACTION ITEMS

6. TBD-2024 Annual Appropriations Ordinance
7. Ordinance TBD - 2024 Alley Definition Amendment
8. Approval of Ignite Idaho MOU
9. Approval of Active Excavation MOU
10. Workforce Development Council Childcare Grant Agreement
11. Executive Session 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student and (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal counsel options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
12. Employee Status/Rate Change

CONSENT AGENDA

13. Paid & Pending Claims

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

August 12, 2024

We are still under a burn ban in town with no open burning allowed as of August 1, 2024. This is due to the need to maintain community safety and address air quality concerns. I consulted with Doug Buys, Fire Chief, before enacting the ban and will continue to review the situation.

Due to the vacancy in the Public Works Department, Hunter has not had a chance to test out the dust abatement process that GMCO gave us. He has been taking care of other important tasks. Interviews are continuing for the open job. Kirk and I are doing the initial interviews and have not had any applicants who made it through the first round to be scheduled for a second interview with Kyla and Hunter in attendance.

The first community meeting for the Mehen Memorial was a success with great community input on possible design elements for the skate park project. Another community meeting will take place in the future to review the proposed design. At this point, there is preliminary work to be done in engineering, etc. A design review will be scheduled, as well, with a public hearing to satisfy our city ordinance. The survey is still open and everyone, including those who don't skateboard, are encouraged to fill it out.

I spoke with Kyle Kerby and he is working on getting the property cleaned up on S. Morgan where Robert Hale was living. The eviction is complete and his anticipated date of clean up completion is the end of August. This is great news since this has been a project the City has been working on getting cleaned up for several years.

I have spoken with Kate Simonds from Lift Local Idaho. They are a statewide coalition working with communities to address their unique needs with local option tax as a potential solution. Kate is doing some research on the questions that were raised the last time we looked at this and will be arranging a time for City Council to receive a presentation regarding how we can move forward to consider the local option possibility.

The building plans for the Childcare/Preschool/Youth Center were delivered to the building inspector and once the building permit is issued construction can begin. A discussion regarding the progress will remain on the agenda throughout the project.

I met with the new CEO of Perpetua Resources this week. He is very approachable and presented excellent information regarding the project. The Stibnite project is still in the permitting phase, but they are expecting some decisions in the 3rd quarter of 2024.

Don't forget to support local events in our community. Kyla does a great job on the MV Monday newsletter and it includes a wonderful overview of all the things going on in our area.

"Vision without action is merely a dream. Action without vision just passes the time. Vision with action can change the world." *Joel A. Barker*

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE	DEPARTMENT	MONTH
Diane Ellen Hunter	City Hall	July 2024

TASKS COMPLETED

- Completed my Notary Commission process; 2 Notaries at City Hall now
- Completed backed up closed batch envelopes
- Completing batches and deposits as needed with few issues

PROJECTS IN PROGRESS

- Catching up with minutes
- Still doing meter work on new or changed meters

CHALLENGES / ISSUES

- Making time to do back work
- Keeping up with filing/scanning
- Still learning BMS billing software; still learning move in/move out process

COMMUNITY INPUT & COMMENTS

Positive feedback at City Hall; able to assist with resolving most issues that citizen's address at City Hall

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Dana Kautz

DEPARTMENT

Treasurer

MONTH

August

TASKS COMPLETED

- Filing Payroll
- Claims Review
- June Bank Reconciliations
- June Financial Reports
- Quarterly Financial Reports
- Quarterly Payroll Reports
- Assisted Kyla With Budget Prep
- Quarterly Salary Reporting

PROJECTS IN PROGRESS

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Kyla Gardner

DEPARTMENT

Admin, City Clerk

MONTH

July 2024

TASKS COMPLETED

- Claims
- Payroll
- Billing
- Email Billing
- Ach Payments
- Process Payments
- Scanned and filed all claims from Jan to present
- Finished Parade Permit for MV Days

- Update social media/mobile text alerts
- Meadows Valley Monday Newsletter
- Agenda creation for CC and Parks & Recs meetings
- Picked up Childcare building plans and delivered to Council
- Bulk Water Billing/Invoices
- Grass & Weeds Billing

PROJECTS IN PROGRESS

- FY 2024/2025 Budget & Appropriations Ordinance
- Childcare Advisory Committee meeting and planning for future meetings
- Working on Childcare Center planning, documents, Building Permit and contract for the Childcare Center Grant.
- Correspondence with Grae Harper –Keeping him updated on all City Projects and Status.
- Cross-Connection Plan Resolution, ERP and Vulnerability Assessment
- Correspondence with Airbridge for Internet at Well Sites
- Rezone and Address Ordinances

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

DEPARTMENT

MONTH

Hunter Brown

Public Works

July

TASKS COMPLETED

Equipment and Shop:

- !Lock-Out/Tag-Out Autocar until declared safe by professional!
- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets and general servicing
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters.

Streets:

- Understand responsibility for Streets Repair & Maintenance. Mentor: Johnny Brown Jr.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall

Sewer:

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Kirk
- Maintain WRRF seasonal functions & records
- Attend Relevant Wastewater Classes. (Online) (IRWA)

Water:

- Maintain Vigilance for emergencies
- Understand responsibility for Source Water Facility operation & Shadow Kirk x2
- Attain further involvement by increasing communication
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records (Source Well / Water Meter Data)

NRWA Apprenticeship Hours:

- Tools, Equipment, and Workplace safety – 105
- Vehicles and specialized equipment – 8
- System Operations and Maintenance – 37
- Quality Control – 14.75
- Logistics, Reports, and Supervision – 42.75
- One The Job training hours – 207.5 of TBD
- Related Technical Instruction Hours: – 132 of 229

PROJECTS IN PROGRESS

Equipment and Shop:

- !Lock-Out/Tag-Out Autocar until declared safe by professional!
- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets and general servicing
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters.
- Maintain Z-Trak mower: Clean barrel, sharpen blades, fill tires and deflation defense ect.

Streets:

- Understand responsibility for Streets Repair & Maintenance. Mentor: Johnny Brown Jr.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall

Sewer:

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Kirk
- Maintain WRRF seasonal functions & records
- Attend Relevant Wastewater Classes. (Online) (IRWA)
- Complete workshops sent by Kerry Huss IRWA

Park:

- Unlock and clean restrooms
- Inventory, stock/replace paper and odor control
- Move and reinstate irrigation laterals 1x-3x day

Water:

- Maintain Vigilance for emergencies
- Understand responsibility for Source Water Facility operation & Shadow Kirk x2
- Attain further involvement by increasing communication
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records (Source Well / Water Meter Data)

NRWA Apprenticeship Hours:

- Tools, Equipment, and Workplace safety – 116
- Vehicles and specialized equipment – 31
- System Operations and Maintenance – 241
- Quality Control – 19.97
- Logistics, Reports, and Supervision – 53.75
- One The Job training hours – 461.5 of TBD
- Related Technical Instruction Hours: – 132 of 229

*IRWA has requested a re-check of hour since February 2024. Fall semester beginning September 11 and classes are scheduled Wednesdays and Fridays from 1:00 - 4:30. Beginning course: Collections II

Apprenticeship Coordinator: Gary Sievers gsievers@idahoruralwater.com
Course Instructor: Tom Romesberg tromesberg@idahoruralwater.com

CHALLENGES / ISSUES

Green – Definite Manageability
Yellow – Difficult Manageability
White – Indeterminate Manageability
Red – Unsafe Manageability

Streets

Status: White

Issue: Repair times for streets are increasing rapidly.

Water Resource Reclamation Facility

Status: Green

Update: Wastewater operator gaining hands-on experience. The operator is now including, informing, and entrusting parts of WRRF and Land Application predictive operations to the apprentice.

Park

Status: Yellow

Update: Processes are simple, and issues have been acknowledged. However, transportation and operation of equipment are time-consuming. Repairs and replacements are under consideration.

COMMUNITY INPUT & COMMENTS

Community:

“The city appears to be Short-Staffed”

Response:

The Public Works Team will maintain its unwavering effort and dedication. While a temporary labor shortage may impact the number of tasks completed, it will never compromise the quality of our work..

AN ORDINANCE TO BE TERMED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF NEW MEADOWS, IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024, AND ENDING ON SEPTEMBER 30, 2025, APPROPRIATING SUMS OF MONEY IN THE AGGREGATE AMOUNT OF **\$2,429,248.00** TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF NEW MEADOWS FOR SAID FISCAL YEAR; SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE; AUTHORIZING THE CERTIFICATION TO THE COUNTY COMMISSIONERS OF ADAMS COUNTY, IDAHO, THE AMOUNT OF **\$177,951** IN PROPERTY TAXES TO BE LEVIED AND ASSESSED UPON THE TAXABLE PROPERTY IN THE CITY; PROVIDING FOR THE FILING OF A COPY OF THIS ORDINANCE WITH THE OFFICE OF THE IDAHO SECRETARY OF STATE AS PROVIDED BY LAW; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AS FOLLOWS:

Section 1. The sum of **\$2,429,248.00** is hereby appropriated to defray all necessary expenses and liabilities of the City of New Meadows, Adams County, Idaho, for the fiscal year commencing October 1, 2024, and ending September 30, 2025.

Section 2. The objects and purposes for which such appropriation is made, and the amount appropriated for each object and purpose, are as follows:

AMOUNT APPROPRIATED FOR EXPENDITURES		
GENERAL FUND		
General Dept.....	\$	140,772.00
Wages, taxes & benefits	\$	75,843.00
Police Dept. (includes Animal Control) ...	\$	33,660.00
Street Dept.	\$	438,796.00
Youth Sports	\$	4,000.00
Childcare Center	\$	575,000.00
Youth Center	\$	75,000.00
TOTAL GENERAL FUNDS		\$ 1,343,071.00
ENTERPRISE FUNDS		
Water Dept.	\$	295,079.00
Industrial Park	\$	279,228.00
Sewer Dept.	\$	506,870.00
MV Roundup Fund.....	\$	5,000.00
TOTAL ENTERPRISE FUNDS		\$ 1,086,177.00
TOTAL BUDGET FOR FISCAL YEAR 2024-2025		<u>\$ 2,429,248.00</u>

Section 3. The amount of **\$177,951** is hereby authorized to be certified by the City of New Meadows to the Board of Commissioners and Adams County, Idaho, in accordance with Section 50-1007, Idaho Code, to be levied and assessed as a property tax on the taxable property within the City of New Meadows for the fiscal year commencing October 1, 2024, and ending September 30, 2025.

Section 4. The City Clerk is hereby authorized and directed to cause a certified copy of this ordinance to be filed with the Office of the Secretary of State of the State of Idaho, as required by Section 50-1003, Idaho Code.

Section 5. This ordinance shall be published once in full in the official newspaper of the City and shall take effect and be in force from and after its passage, approval and publication.

Passed under suspension of the rules by roll call of the City Council of the City of New Meadows, Adams County, Idaho, this 12th day of August 2024.

Julie Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

Ordinance TBD-2024

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING TITLE 10, CHAPTER 2, OF THE NEW MEADOWS CITY CODE AS FOLLOWS: IN SECTION 10-2-2, DEFINITIONS, REMOVING THIRTY (30) FEET AND ADDING TWENTY (20) FEET, AND REMOVING NOT INTENDED FOR GENERAL USE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:

Section 1: Title 10 Chapter 2, Section 2, *Definitions*, is hereby amended as follows, to wit:

When used in this title, the following words and terms shall have the meanings ascribed to them in this section:

ALLEY: A public right-of-way not over twenty feet (20') wide that affords, generally, a secondary means of access to abutting lots.

Section 2: This ordinance shall be in full force and effect after its passage, approval, and publication, according to law.

PASSED AND APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO THIS 12TH DAY OF AUGUST 2024.

By: _____

Julie A. Good, Mayor

Attest: By _____

Kyla Gardner, City Clerk

For dates posted from 07/24/24 to 08/09/24
* ... Over spent expenditure

Claim/ Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6311	580 4 Corner Communications	480.00								
	IT Services and Amcrest for August 2024									
	3852 08/01/24 IT Professional Support	153.33			1		41100	327		10102
	3852 08/01/24 IT Professional Support (W)	153.33*			60		43320	327		10102
	3852 08/01/24 IT Professional Support (SWR)	153.34			65		43220	327		10102
	3853 08/01/24 AMCREST	20.00*			60		43320	327		10102
	Total for Vendor:	480.00								
6303	214 Adams County Historical Society	100.00								
	Room rental for Skatepark Community Meeting									
	01 08/07/24 Skatepark Community Meeting	100.00			1		43150	713		10102
	Total for Vendor:	100.00								
6307	563 Adams County Prosecuting	1,500.00								
	August 2024 Prosecutions									
	1070 08/05/24 Municipal Prosecutions- AUGUST	1,500.00			1		41400	312		10102
	Total for Vendor:	1,500.00								
	*** Claim from another period (7/24) ****									
6309	1 C & M Lumber Co, Inc	2,449.16								
	07/25/24 Sewer	232.97*			65		43220	324		10102
	07/25/24 Shop - Water	118.47			60		43320	324		10102
	07/25/24 Shop - Sewer	118.48*			65		43220	324		10102
	07/25/24 Shop - Streets	118.47*			1		41500	324		10102
	07/25/24 Park	391.67*			1		41600	324		10102
	07/25/24 Office (GEN)	3.34			1		41100	324		10102
	07/25/24 Office (WTR)	3.33			60		43320	324		10102
	07/25/24 Office (SWR)	3.33*			65		43220	324		10102
	07/25/24 Streets	1,459.10*			1		41500	324		10102
	Total for Vendor:	2,449.16								
6317	E 253 Christensen Inc. dba United Oil	313.00								
	CL62934 07/31/24 Fuel -Streets	313.00			1		41500	630		10102
	Total for Vendor:	313.00								

For dates posted from 07/24/24 to 08/09/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6313		29 City of New Meadows 025-00 07/31/24 Chlorinator Room 310-00 07/31/24 Park Irrigation 309-00 07/31/24 Park Restrooms 014-00 07/31/24 Industrial Park 364-00 07/31/24 Auger Room 126-00 07/31/24 City Hall 015-00 07/31/24 Skate Park 012-00 07/31/24 Recycle Center 060-00 07/31/24 Ambulance Shed	4,031.46 14.46 3,220.42* 284.18* 231.75 97.69 78.31* 14.30* 14.30* 76.05*			65	43220		339		10102
Total for Vendor:			4,031.46								
6322	E	526 Coastline Equipment Cutting Edges for Grader 1154346 07/31/24 Grader Maint (G)	770.46 770.46*			1	41500		633		10102
Total for Vendor:			770.46								
6308		495 Drake Diversified LLC Monthly Back-up Operator July 2024 2063 08/01/24 July 2024 H2O Back-up Operator 2063 08/01/24 July 2024 SWR Back-up Operator	400.00 200.00 200.00			60	43320		310		10102
Total for Vendor:			400.00								
6320	E	594 DUBOIS CHEMICAL, INC 30317172 08/05/24 STERILE DRUM 30317172 08/05/24 SHIPPING	1,093.91 736.84* 357.07*			65	43220		324		10102
Total for Vendor:			1,093.91								
6312		727 Farm Commercial Irrigation Inc. Land App Irrigation Materials 49087 07/25/24 Irrigation Materials	71.67 71.67*			65	43220		324		10102
Total for Vendor:			71.67								

For dates posted from 07/24/24 to 08/09/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6324		717 Grissom, Hoffman & Mohr, PLLC Design Development / Construction Document of the Childcare Center 23-027-007 06/28/24 Childcare Center Design 1,058.47 23-027-008 07/26/24 Childcare Center Design 22,544.75 Total for Vendor: 23,603.22 *** Claim from another period (7/24) **** 71.75	23,603.22			1		43151 43151	324 324		10101 10102
6314		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 07/7/2024, 07/21/2024 11108 07/29/24 OFFICE CLEANING / CITY HALL 71.75 Total for Vendor: 71.75 *** Claim from another period (7/24) ****	71.75			1		41100	324		10102
6300		579 Idaho Department of Labor 2024 Quarter 2 Unemployment Claim 2024/2 07/22/24 UI Claim - (GEN) 295.12* 2024/2 07/22/24 UI Claim - (WTR) 295.13* 2024/2 07/22/24 UI Claim - (SWR) 295.13* Total for Vendor: 885.38	885.38			1 60 65		41200 43310 43210	213 213 213		10102 10102 10102
6301	E	4 Idaho Power 0032879986 08/07/24 Street Lights (Electricity) 3,281.70 0032879987 08/07/24 City Shop (Electricity) Wa 674.13* 0032879987 08/07/24 City Shop (Electricity) Se 39.14 0032879987 08/07/24 City Shop (Electricity) Str 39.14 0032879959 08/07/24 Parks (Electricity) 129.90 0032879967 08/07/24 Sewer Lift Station (Electr 26.43* 0032879945 08/07/24 Well #3 (Electric) 560.74 0032879933 08/07/24 Well #4 (Electric) 122.17 0032879940 08/07/24 Booster Station (Electric) 456.10 0030309892 08/07/24 City Hall (Electricity) Ge 460.85 0030309892 08/07/24 City Hall (Electricity) H20 32.20 0030238986 08/07/24 City Hall (Electricity) SWR 32.19 0032880160 08/07/24 Sewer Land Ap 409.98 0033198570 08/07/24 Recycling Center 32.23 0033232987 08/07/24 Well #5 (Electric) 195.17 Total for Vendor: 3,281.70	3,281.70			1 60 65 1 65 60 60 60 65 60 65 65 63 60		41500 43320 43220 41500 41600 43220 43320 43320 43320 41100 43320 43220 43220 43100 43320	330 330 330 330 330 337 334 335 333 336 330 330 330 330 330 330 348		10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102 10102

For dates posted from 07/24/24 to 08/09/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6321		279 J.I. Morgan, Inc. 3" Minus Drain S. Heigho 0000762 07/31/24 Drain Rock- Streets	78.08 78.08*			1		41500	324		10102
		Total for Vendor:	78.08								
6316	E	37 Jerry's Auto Parts fuel Line 337465 07/31/24 Fuel Line	5.75 5.75			60		43320	350		10102
		Total for Vendor:	5.75								
6325		728 Keller Associates, Inc. Review of Childcare Center/Youth Center Design 0242012 07/15/24 Childcare Center Design Revie	371.25 371.25			1		43151	324		10101
		Total for Vendor:	371.25								
6304	E	150 Lake Shore Disposal 26829724 08/01/24 Garbage - General 26829724 08/01/24 Garbage - Water 26829724 08/01/24 Garbage - Sewer 26829724 08/01/24 Garbage - Industrial Park	285.32 71.33 71.33 71.33* 71.33*			1 60 65 63		41100 43320 43220 43100	324 324 324 324		10102 10102 10102 10102
		Total for Vendor:	285.32								
6323		730 Mountain Range Plumbing 07/25/24 Water Main Tap & Meter Yoke Se	9,450.00 9,450.00			65		43220	326		10102
		Total for Vendor:	9,450.00								
6306		642 Raven Waterworks, LLC Monthly Operator / Sewer Assistance 240803 08/01/24 JULY 2024 H2O Operator 240803 08/01/24 JULY 2024 SWR Operator	2,000.00 1,000.00 1,000.00			60 65		43320 43220	352 352		10102 10102
		Total for Vendor:	2,000.00								
6310		729 Rollier, Kenneth Reimbursement for T-Ball end of season party 1 06/27/24 Reimbursement T-Ball	111.09 111.09			1		45200	324		10102
		Total for Vendor:	111.09								

For dates posted from 07/24/24 to 08/09/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6305		659 SMS Inc.	146.00								
	169	08/01/24 Shipping (SWR)	30.00			65		43220	620		10102
	169	08/01/24 Shipping (SWR)	30.00			65		43220	620		10102
	169	08/01/24 Shipping (SWR)	30.00			65		43220	620		10102
	169	08/01/24 Shipping (WTR)	28.00			60		43320	620		10102
	169	08/01/24 Shipping (SWR)	28.00			65		43220	620		10102
		Total for Vendor:	146.00								
6318	E	146 The Record Reporter	52.20								
		Public Works Ad									
	4507	08/05/24 Hiring Ad(GEN)	52.20			1		41100	309		10102
		Total for Vendor:	52.20								
6302		697 U.S. Bank Equipment Finance	166.84								
		Photocopier Lease									
	534932249	08/01/24 Photocopier Lease	55.61*			1		41100	709		10102
	534932249	08/01/24 Photocopier Lease	55.62*			60		43320	709		10102
	534932249	08/01/24 Photocopier Lease	55.61*			65		43220	709		10102
		Total for Vendor:	166.84								
6326	E	436 US Bank	1,083.71								
		GOOGLE 07/25/24 Email (Gen)	70.20*			1		41100	709		10102
		GOOGLE 07/25/24 Email (IND)	70.20*			63		43100	709		10102
		GOOGLE 07/25/24 Email (WTR)	70.20*			60		43320	709		10102
		GOOGLE 07/25/24 Email (SWR)	70.20*			65		43220	709		10102
		phones 07/25/24 8x8 phones (GEN)	64.65			1		41100	308		10102
		phones 07/25/24 8x8 phones (WTR)	64.66*			60		43320	308		10102
		phones 07/25/24 8x8 phones (SWR)	64.65*			65		43220	308		10102
		supplies 07/25/24 ADOBE	19.99			1		41100	324		10102
		domain 07/25/24 land1 Domain	3.00*			1		41100	709		10102
		Postage 07/25/24 FP Mailing	207.00*			1		41100	620		10102
		Notary 07/25/24 American Notary	37.90			1		41100	324		10102
		OFF SUPP 07/25/24 Amazon Office Supplies	218.21			1		41100	324		10102
		YS INS 07/25/24 FP Mailing Postage	122.85*			1		41100	620		10102
		Total for Vendor:	1,083.71								

For dates posted from 07/24/24 to 08/09/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
6319	E	568 Wienhoff Drug Testing		55.00								
		Drug Test Hunter Brown										
		123151 07/31/24 Buys Drug Test (STRTS)		18.33*			1		41500	324		10102
		123151 07/31/24 Buys Drug Test (WTR)		18.34			60		43320	324		10102
		123151 07/31/24 Buys Drug Test (SWR)		18.33*			65		43220	324		10102
		Total for Vendor:		55.00								
6315	E	617 ZIPLY FIBER		254.24								
		City Shop & Sewer Internet / Phone										
		08/07/24 Phone/Internet - Water		127.12*			60		43320	308		10102
		08/07/24 Phone/Internet - Sewer		127.12*			65		43220	308		10102
		Total for Vendor:		254.24								
		# of Claims		27								
		Total Electronic Claims		53,111.19								
		Total Non-Electronic Claims		7,195.29								
		Total Non-Electronic Claims		45915.90								
		# of Vendors		17								

Hunter Brown

Pay Period

7/16/2024 to

7/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	7/16/2024	7.83							7.83	
Wednesday	7/17/2024	7.72							7.72	
Thursday	7/18/2024	5.80							5.80	
Friday	7/19/2024	8.50							8.50	
Saturday	7/20/2024								0.00	
Total Week		29.85	0.00	0.00	0.00	0.00	0.00	0.00	29.85	
Sunday	7/21/2024								0.00	
Monday	7/22/2024	8.02							8.02	
Tuesday	7/23/2024	8.00							8.00	
Wednesday	7/24/2024	8.00							8.00	
Thursday	7/25/2024	8.60							8.60	
Friday	7/26/2024	7.38		1.12					8.50	
Saturday	7/27/2024								0.00	
Total Week		40.00	0.00	1.12	0.00	0.00	0.00	0.00	41.12	
Sunday	7/28/2024								0.00	
Monday	7/29/2024	8.00							8.00	
Tuesday	7/30/2024	9.00							9.00	
Wednesday	7/31/2024	8.43							8.43	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		25.43	0.00	0.00	0.00	0.00	0.00	0.00	25.43	
Total Pay Period		95.28	0.00	1.12	0.00	0.00	0.00	0.00	96.40	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Payrc	Actual vs. s	Total paid h	Regular hot	Unpaid bre.	OT hours
Hunter Brown	July 16 2024	8:10am	July 16 2024	4:00pm	7.83	7.83	7.83	0	0	
Hunter Brown	July 17 2024	8:17am	July 17 2024	4:00pm	7.72	7.72	7.72	0	0	
Hunter Brown	July 18 2024	8:24am	July 18 2024	2:12pm	5.8	5.8	5.8	0	0	
Hunter Brown	July 19 2024	7:30am	July 19 2024	4:00pm	8.5	8.5	8.5	0	0	
Hunter Brown	July 22 2024	7:59am	July 22 2024	4:00pm	8.02	8.02	8.02	0	0	
Hunter Brown	July 23 2024	8:00am	July 23 2024	4:00pm	8	8	8	0	0	
Hunter Brown	July 24 2024	8:00am	July 24 2024	4:00pm	8	8	8	0	0	
Hunter Brown	July 25 2024	7:24am	July 25 2024	4:00pm	8.6	8.6	8.6	0	0	
Hunter Brown	July 26 2024	7:00am	July 26 2024	3:30pm	8.5	8.5	7.38	0	1.12	
Hunter Brown	July 29 2024	8:00am	July 29 2024	4:00pm	8	8	8	0	0	
Hunter Brown	July 30 2024	7:30am	July 30 2024	4:30pm	9	9	9	0	0	
Hunter Brown	July 31 2024	8:00am	July 31 2024	4:26pm	8.43	8.43	8.43	0	0	
Totals for Hunter Brown					96.4	96.4	95.28	0	1.12	
-	-	-	-	-	-	-	-	-	-	

Diane Hunter

Pay Period

7/16/2024 to

7/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	7/16/2024	7.53							7.53	
Wednesday	7/17/2024	7.03							7.03	
Thursday	7/18/2024	7.27							7.27	
Friday	7/19/2024	3.78							3.78	
Saturday	7/20/2024								0.00	
Total Week		25.61	0.00	0.00	0.00	0.00	0.00	0.00	25.61	
Sunday	7/21/2024	0.17							0.17	
Monday	7/22/2024	10.22							10.22	
Tuesday	7/23/2024	7.17							7.17	
Wednesday	7/24/2024	6.98							6.98	
Thursday	7/25/2024	7.00							7.00	
Friday	7/26/2024								0.00	
Saturday	7/27/2024								0.00	
Total Week		31.54	0.00	0.00	0.00	0.00	0.00	0.00	31.54	
Sunday	7/28/2024								0.00	
Monday	7/29/2024	8.69							8.69	
Tuesday	7/30/2024	8.14							8.14	
Wednesday	7/31/2024	2.53							2.53	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		19.36	0.00	0.00	0.00	0.00	0.00	0.00	19.36	
Total Pay Period		76.51	0.00	0.00	0.00	0.00	0.00	0.00	76.51	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break length	Break type	Payroll ID	Actual vs. s	Total paid	Regular hours	Unpaid breaks
Diane Ellen Hunter	July 16 2024	7:50am	July 16 2024	3:23pm	3:22pm	3:23pm	1 min	30 min - Unpaid		7.53	7.53	7.53	0.02
Diane Ellen Hunter	July 17 2024	8:00am	July 17 2024	3:02pm						7.03	7.03	7.03	0
Diane Ellen Hunter	July 18 2024	8:02am	July 18 2024	3:30pm	1:01pm	1:13pm	12 min	30 min - Unpaid		7.27	7.27	7.27	0.2
Diane Ellen Hunter	July 19 2024	8:18am	July 19 2024	12:05pm						3.78	3.78	3.78	0
Diane Ellen Hunter	July 21 2024	1:23pm	July 21 2024	1:33pm						0.17	0.17	0.17	0
Diane Ellen Hunter	July 22 2024	7:50am	July 22 2024	3:15pm						7.42	7.42	7.42	0
Diane Ellen Hunter	July 22 2024	5:47pm	July 22 2024	8:35pm						2.8	2.8	2.8	0
Diane Ellen Hunter	July 23 2024	7:56am	July 23 2024	3:06pm						7.17	7.17	7.17	0
Diane Ellen Hunter	July 24 2024	8:01am	July 24 2024	3:00pm						6.98	6.98	6.98	0
Diane Ellen Hunter	July 25 2024	8:00am	July 25 2024	3:00pm						7	7	7	0
Diane Ellen Hunter	July 29 2024	8:02am	July 29 2024	3:15pm						7.22	7.22	7.22	0
Diane Ellen Hunter	July 29 2024	5:55pm	July 29 2024	7:23pm						1.47	1.47	1.47	0
Diane Ellen Hunter	July 30 2024	7:39am	July 30 2024	2:46pm						7.12	7.12	7.12	0
Diane Ellen Hunter	July 30 2024	9:09pm	July 30 2024	10:10pm						1.02	1.02	1.02	0
Diane Ellen Hunter	July 31 2024	6:56am	July 31 2024	7:32am						0.6	0.6	0.6	0
Diane Ellen Hunter	July 31 2024	2:07pm	July 31 2024	4:03pm	2:10pm	2:10pm	0 min	30 min - Unpaid		1.93	1.93	1.93	0
Totals for Diane Ellen Hunter										76.51	76.51	76.51	0.22
-	-	-	-	-	-	-	-	-	-	-	-	-	-

Dana Kautz

Pay Period

7/16/2024 to

7/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	7/16/2024								0.00	
Wednesday	7/17/2024								0.00	
Thursday	7/18/2024								0.00	
Friday	7/19/2024								0.00	
Saturday	7/20/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	7/21/2024								0.00	
Monday	7/22/2024								0.00	
Tuesday	7/23/2024								0.00	
Wednesday	7/24/2024	5.15							5.15	
Thursday	7/25/2024								0.00	
Friday	7/26/2024								0.00	
Saturday	7/27/2024								0.00	
Total Week		5.15	0.00	0.00	0.00	0.00	0.00	0.00	5.15	
Sunday	7/28/2024								0.00	
Monday	7/29/2024	1.48							1.48	
Tuesday	7/30/2024								0.00	
Wednesday	7/31/2024								0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		1.48	0.00	0.00	0.00	0.00	0.00	0.00	1.48	
Total Pay Period		6.63	0.00	0.00	0.00	0.00	0.00	0.00	6.63	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks
Dana Kautz	July 24 2024	10:12am	July 24 2024	3:21pm	5.15	5.15	5.15	
Dana Kautz	July 29 2024	2:27pm	July 29 2024	3:56pm	1.48	1.48	1.48	
Totals for Dana Kautz					6.63	6.63	6.63	

Kyla Gardner

Pay Period

7/16/2024 to

7/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	7/16/2024	7.48							7.48	
Wednesday	7/17/2024	6.28							6.28	
Thursday	7/18/2024	7.75							7.75	
Friday	7/19/2024	3.68							3.68	
Saturday	7/20/2024								0.00	
Total Week		25.19	0.00	0.00	0.00	0.00	0.00	0.00	25.19	
Sunday	7/21/2024								0.00	
Monday	7/22/2024	10.40							10.40	
Tuesday	7/23/2024	9.35							9.35	
Wednesday	7/24/2024	7.28							7.28	
Thursday	7/25/2024	7.68							7.68	
Friday	7/26/2024								0.00	
Saturday	7/27/2024								0.00	
Total Week		34.71	0.00	0.00	0.00	0.00	0.00	0.00	34.71	
Sunday	7/28/2024								0.00	
Monday	7/29/2024	9.02							9.02	
Tuesday	7/30/2024	7.38							7.38	
Wednesday	7/31/2024	7.53							7.53	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		23.93	0.00	0.00	0.00	0.00	0.00	0.00	23.93	
Total Pay Period		83.83	0.00	0.00	0.00	0.00	0.00	0.00	83.83	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid h	Regular hot	Unpaid breaks
Kyla Gardner	July 16 2024	7:51am	July 16 2024	3:20pm	7.48	7.48	7.48	0
Kyla Gardner	July 17 2024	7:50am	July 17 2024	2:07pm	6.28	6.28	6.28	0
Kyla Gardner	July 18 2024	7:52am	July 18 2024	3:37pm	7.75	7.75	7.75	0
Kyla Gardner	July 19 2024	8:45am	July 19 2024	12:26pm	3.68	3.68	3.68	0
Kyla Gardner	July 22 2024	7:45am	July 22 2024	3:09pm	7.4	7.4	7.4	0
Kyla Gardner	July 22 2024	5:46pm	July 22 2024	8:46pm	3	3	3	0
Kyla Gardner	July 23 2024	7:42am	July 23 2024	5:03pm	9.35	9.35	9.35	0
Kyla Gardner	July 24 2024	7:50am	July 24 2024	3:07pm	7.28	7.28	7.28	0
Kyla Gardner	July 25 2024	7:43am	July 25 2024	3:24pm	7.68	7.68	7.68	0
Kyla Gardner	July 29 2024	7:45am	July 29 2024	3:09pm	7.4	7.4	7.4	0
Kyla Gardner	July 29 2024	5:47pm	July 29 2024	7:24pm	1.62	1.62	1.62	0
Kyla Gardner	July 30 2024	7:43am	July 30 2024	3:06pm	7.38	7.38	7.38	0
Kyla Gardner	July 31 2024	7:40am	July 31 2024	3:12pm	7.53	7.53	7.53	0
Totals for Kyla Gardner					83.83	83.83	83.83	0
-	-	-	-	-	-	-	-	-

Ivan McDaniel

Pay Period

7/16/2024 to

7/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	7/16/2024	8.85							8.85	
Wednesday	7/17/2024	7.75							7.75	
Thursday	7/18/2024	9.00							9.00	
Friday	7/19/2024	7.42							7.42	
Saturday	7/20/2024								0.00	
Total Week		33.02	0.00	0.00	0.00	0.00	0.00	0.00	33.02	
Sunday	7/21/2024								0.00	
Monday	7/22/2024	9.02							9.02	
Tuesday	7/23/2024	8.10							8.10	
Wednesday	7/24/2024	2.02			8.00				10.02	
Thursday	7/25/2024				8.00				8.00	
Friday	7/26/2024				8.00				8.00	
Saturday	7/27/2024								0.00	
Total Week		19.14	0.00	0.00	24.00	0.00	0.00	0.00	43.14	
Sunday	7/28/2024								0.00	
Monday	7/29/2024				8.00				8.00	
Tuesday	7/30/2024				8.00				8.00	
Wednesday	7/31/2024				8.00				8.00	
Thursday					11.54		169.25	106.96	287.75	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	35.54	0.00	0.00	169.25	106.96	311.75
Total Pay Period		52.16	0.00	0.00	59.54	0.00	0.00	169.25	106.96	387.91

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid h	Regular ho	Unpaid bre	OT hours
Ivan McDaniel	July 16 2024	7:15am	July 16 2024	3:56pm	8.68	8.68	8.68	0	0
Ivan McDaniel	July 16 2024	6:20pm	July 16 2024	6:30pm	0.17	0.17	0.17	0	0
Ivan McDaniel	July 17 2024	7:10am	July 17 2024	2:55pm	7.75	7.75	7.75	0	0
Ivan McDaniel	July 18 2024	7:05am	July 18 2024	4:05pm	9	9	9	0	0
Ivan McDaniel	July 19 2024	7:07am	July 19 2024	2:32pm	7.42	7.42	5.38	0	2.04
Ivan McDaniel	July 22 2024	7:11am	July 22 2024	4:12pm	9.02	9.02	9.02	0	0
Ivan McDaniel	July 23 2024	6:59am	July 23 2024	3:05pm	8.1	8.1	8.1	0	0
Ivan McDaniel	July 24 2024	7:07am	July 24 2024	9:08am	2.02	2.02	2.02	0	0
Totals for Ivan McDaniel					52.16	52.16	50.12	0	2.04
-	-	-	-	-	-	-	-	-	-

Ivan McDaniel

Pay Period

7/1/2024 to

7/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	7/1/2024	8.45							8.45	
Tuesday	7/2/2024	8.52							8.52	
Wednesday	7/3/2024	8.43							8.43	
Thursday	7/4/2024	0.17				8.00			8.17	
Friday	7/5/2024	8.93							8.93	
Saturday	7/6/2024								0.00	
Total Week		34.50	0.00	0.00	0.00	0.00	8.00	0.00	0.00	42.50
Sunday	7/7/2024								0.00	
Monday	7/8/2024	8.60							8.60	
Tuesday	7/9/2024	8.45							8.45	
Wednesday	7/10/2024	5.63							5.63	
Thursday	7/11/2024	7.75							7.75	
Friday	7/12/2024	8.40							8.40	
Saturday	7/13/2024								0.00	
Total Week		38.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.83
Sunday	7/14/2024								0.00	
Monday	7/15/2024	9.02							9.02	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		9.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.02
Total Pay Period		82.35	0.00	0.00	0.00	0.00	8.00	0.00	0.00	90.35

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid f	Regular hours
Ivan McDaniel	July 1 2024	7:27am	July 1 2024	3:54pm	8.45	8.45	8.45
Ivan McDaniel	July 2 2024	7:29am	July 2 2024	4:00pm	8.52	8.52	8.52
Ivan McDaniel	July 3 2024	7:37am	July 3 2024	4:03pm	8.43	8.43	8.43
Ivan McDaniel	July 4 2024	10:46am	July 4 2024	10:56am	0.17	0.17	0.17
Ivan McDaniel	July 5 2024	7:17am	July 5 2024	4:13pm	8.93	8.93	8.93
Ivan McDaniel	July 8 2024	7:39am	July 8 2024	4:15pm	8.6	8.6	8.6
Ivan McDaniel	July 9 2024	7:30am	July 9 2024	3:57pm	8.45	8.45	8.45
Ivan McDaniel	July 10 2024	7:17am	July 10 2024	12:55pm	5.63	5.63	5.63
Ivan McDaniel	July 11 2024	7:22am	July 11 2024	3:07pm	7.75	7.75	7.75
Ivan McDaniel	July 12 2024	6:50am	July 12 2024	3:14pm	8.4	8.4	8.4
Ivan McDaniel	July 15 2024	7:08am	July 15 2024	4:09pm	9.02	9.02	9.02
Totals for Ivan McDaniel					82.35	82.35	82.35
-	-	-	-	-	-	-	-

Dana Kautz

Pay Period

7/1/2024 to

7/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	7/1/2024								0.00	
Tuesday	7/2/2024						5.12		5.12	
Wednesday	7/3/2024							4.28	4.28	
Thursday	7/4/2024								0.00	
Friday	7/5/2024								0.00	
Saturday	7/6/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	5.12	4.28	9.40	
Sunday	7/7/2024								0.00	
Monday	7/8/2024								0.00	
Tuesday	7/9/2024	3.61							3.61	
Wednesday	7/10/2024								0.00	
Thursday	7/11/2024								0.00	
Friday	7/12/2024								0.00	
Saturday	7/13/2024								0.00	
Total Week		3.61	0.00	0.00	0.00	0.00	0.00	0.00	3.61	
Sunday	7/14/2024								0.00	
Monday	7/15/2024	6.13							6.13	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		6.13	0.00	0.00	0.00	0.00	0.00	0.00	6.13	
Total Pay Period		9.74	0.00	0.00	0.00	0.00	5.12	4.28	19.14	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid hours	Regular hours
Dana Kautz	July 9 2024	9:48am	July 9 2024	12:17pm	2.48	2.48	2.48
Dana Kautz	July 9 2024	1:45pm	July 9 2024	2:53pm	1.13	1.13	1.13
Dana Kautz	July 15 2024	9:39am	July 15 2024	3:47pm	6.13	6.13	6.13
Totals for Dana Kautz					9.74	9.74	9.74
-	-	-	-	-	-	-	-

Diane Hunter

Pay Period

7/1/2024 to

7/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	7/1/2024	9.48							9.48	
Tuesday	7/2/2024	5.72							5.72	
Wednesday	7/3/2024	7.92							7.92	
Thursday	7/4/2024					8.00			8.00	
Friday	7/5/2024								0.00	
Saturday	7/6/2024								0.00	
Total Week		23.12	0.00	0.00	0.00	0.00	8.00	0.00	0.00	31.12
Sunday	7/7/2024								0.00	
Monday	7/8/2024	10.54							10.54	
Tuesday	7/9/2024	7.77							7.77	
Wednesday	7/10/2024	7.53							7.53	
Thursday	7/11/2024	7.27							7.27	
Friday	7/12/2024	2.25							2.25	
Saturday	7/13/2024								0.00	
Total Week		35.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.36
Sunday	7/14/2024								0.00	
Monday	7/15/2024	7.32							7.32	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		7.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.32
Total Pay Period		65.80	0.00	0.00	0.00	0.00	8.00	0.00	0.00	73.80

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break lengt	Break type	Actual vs. s	Total paid f	Regular ho	Unpaid breaks
Diane Ellen Hunter	July 1 2024	7:39am	July 1 2024	3:32pm	12:34pm	12:48pm	14 min	30 min - Un	7.65	7.65	7.65	0.23
Diane Ellen Hunter	July 1 2024	4:08pm	July 1 2024	4:40pm					0.53	0.53	0.53	0
Diane Ellen Hunter	July 1 2024	5:50pm	July 1 2024	7:08pm					1.3	1.3	1.3	0
Diane Ellen Hunter	July 2 2024	9:17am	July 2 2024	3:00pm					5.72	5.72	5.72	0
Diane Ellen Hunter	July 3 2024	8:02am	July 3 2024	3:57pm					7.92	7.92	7.92	0
Diane Ellen Hunter	July 3 2024	4:03pm	July 3 2024	4:03pm					0	0	0	0
Diane Ellen Hunter	July 8 2024	7:50am	July 8 2024	3:00pm					7.17	7.17	7.17	0
Diane Ellen Hunter	July 8 2024	5:30pm	July 8 2024	8:52pm					3.37	3.37	3.37	0
Diane Ellen Hunter	July 9 2024	7:52am	July 9 2024	3:38pm					7.77	7.77	7.77	0
Diane Ellen Hunter	July 10 2024	7:48am	July 10 2024	3:20pm					7.53	7.53	7.53	0
Diane Ellen Hunter	July 11 2024	7:56am	July 11 2024	3:12pm					7.27	7.27	7.27	0
Diane Ellen Hunter	July 12 2024	9:00am	July 12 2024	11:15am					2.25	2.25	2.25	0
Diane Ellen Hunter	July 15 2024	8:00am	July 15 2024	3:19pm					7.32	7.32	7.32	0
Totals for Diane Ellen Hunter									65.8	65.8	65.8	0.23

Kyla Gardner

Pay Period

7/1/2024 to

7/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	7/1/2024	7.75							7.75	
Tuesday	7/2/2024	7.50							7.50	
Wednesday	7/3/2024	7.55							7.55	
Thursday	7/4/2024					8.00			8.00	
Friday	7/5/2024							8.00	8.00	
Saturday	7/6/2024								0.00	
Total Week		22.80	0.00	0.00	0.00	0.00	8.00	0.00	8.00	38.80
Sunday	7/7/2024								0.00	
Monday	7/8/2024							8.00	8.00	
Tuesday	7/9/2024							8.00	8.00	
Wednesday	7/10/2024							8.00	8.00	
Thursday	7/11/2024							8.00	8.00	
Friday	7/12/2024							8.00	8.00	
Saturday	7/13/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00
Sunday	7/14/2024	1.12							1.12	
Monday	7/15/2024	7.80							7.80	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		8.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.92
Total Pay Period		31.72	0.00	0.00	0.00	0.00	8.00	0.00	48.00	87.72

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out ti	Actual vs. s	Total paid h	Regular hours
Kyla Gardner	July 1 2024	7:43am	July 1 2024	3:28pm	7.75	7.75	7.75
Kyla Gardner	July 2 2024	7:43am	July 2 2024	3:13pm	7.5	7.5	7.5
Kyla Gardner	July 3 2024	7:42am	July 3 2024	3:15pm	7.55	7.55	7.55
Kyla Gardner	July 14 2024	9:48am	July 14 2024	10:55am	1.12	1.12	1.12
Kyla Gardner	July 15 2024	7:42am	July 15 2024	3:30pm	7.8	7.8	7.8
Totals for Kyla Gardner					31.72	31.72	31.72

Hunter Brown

Pay Period

7/1/2024 to

7/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	7/1/2024	8.52							8.52	
Tuesday	7/2/2024	8.00							8.00	
Wednesday	7/3/2024	8.02							8.02	
Thursday	7/4/2024					8.00			8.00	
Friday	7/5/2024	5.50							5.50	
Saturday	7/6/2024								0.00	
Total Week		30.04	0.00	0.00	0.00	0.00	8.00	0.00	0.00	38.04
Sunday	7/7/2024								0.00	
Monday	7/8/2024	8.00							8.00	
Tuesday	7/9/2024	6.97							6.97	
Wednesday	7/10/2024	7.75							7.75	
Thursday	7/11/2024	8.23							8.23	
Friday	7/12/2024	6.50							6.50	
Saturday	7/13/2024								0.00	
Total Week		37.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.45
Sunday	7/14/2024								0.00	
Monday	7/15/2024	8.50							8.50	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		8.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.50
Total Pay Period		75.99	0.00	0.00	0.00	0.00	8.00	0.00	0.00	83.99

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid	Regular hours
Hunter Brown	July 1 2024	7:59am	July 1 2024	4:30pm	8.52	8.52	8.52
Hunter Brown	July 2 2024	8:00am	July 2 2024	4:00pm	8	8	8
Hunter Brown	July 3 2024	7:59am	July 3 2024	4:00pm	8.02	8.02	8.02
Hunter Brown	July 5 2024	10:30am	July 5 2024	4:00pm	5.5	5.5	5.5
Hunter Brown	July 8 2024	8:00am	July 8 2024	4:00pm	8	8	8
Hunter Brown	July 9 2024	8:02am	July 9 2024	3:00pm	6.97	6.97	6.97
Hunter Brown	July 10 2024	8:00am	July 10 2024	3:45pm	7.75	7.75	7.75
Hunter Brown	July 11 2024	8:07am	July 11 2024	4:21pm	8.23	8.23	8.23
Hunter Brown	July 12 2024	9:00am	July 12 2024	3:30pm	6.5	6.5	6.5
Hunter Brown	July 15 2024	7:30am	July 15 2024	4:00pm	8.5	8.5	8.5
Totals for Hunter Brown					75.99	75.99	75.99
-	-	-	-	-	-	-	-