



City Council Regular Meeting Agenda

Tuesday, October 12, 2021 at 6:30 PM
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/83084597134?pwd=L2xhRkMvUFo5RHBDQko2WU90K1lXdz09>

Call in: 669-900-6833

Meeting ID: 830 8459 7134

Password: 426918

ROLL CALL / PLEDGE OF ALLEGIANCE

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

PRESENTATION

1. FIELD TRIP - Peterson Memorial Well House - 6:40 P.M.
2. FIELD TRIP - Booster Station - S. Commercial - 6:50 P.M.
3. FIELD TRIP - Well #4 - Wiley Street - 7:00 P.M.
4. FIELD TRIP - Well #5 - Katherine St. - 7:10 P.M.
5. FIELD TRIP - Return to City Hall - 7:25pm

REPORTS

6. Staff Report
7. Mayor's Report

DISCUSSION ITEMS

8. Zoning Issues
9. Water Project

ACTION ITEMS

10. Adams County Health Center Grant Letter Approval
11. MOU Approval - Meadows Valley Community Foundation
12. Land Change Request - 516 S Heigho
13. LHWAP Vendor Application

CONSENT AGENDA

14. September 2021 Payroll
15. September 27, 2021 City Council Meeting Minutes
16. Paid & Pending Claims

FUTURE MEETING TOPICS

17. Rate Review
18. Personnel Policy Review & Update
19. Snow Removal Ordinance Review

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

Dana Kautz, City Treasurer

Staff Report for City Council Meeting October 12th, 2021

Projects:

- Payroll and payroll liabilities
- Bank Reconciliation
- Monthly Financial Reports
- Black Mountain one on one phone training
- Website training for the Annual Street Financial Report
- Open new fiscal year, and roll over/export new budget

Staff Report

Angie Mettie

September 2021

At the front desk:

- Great appreciation goes to KYLA for covering the front desk while I am away
- 1 property purchase / account change this month
- Many calls about properties and ordinance questions
- One inquiry on a building permit extension
- Several complaints about high water bills – Julie has an education idea to share how many gallons a dishwasher, shower, etc. uses. I am working on a brochure.

Monthly Tasks completed:

- Minutes for all meetings
- Billing
- Leak Letters
- Records destruction – I am slowly going through boxes in the afternoons and filing or adding to the records destruction resolution.
- Working on updating forms
- Created new grass brochure for new residents and new Council Meeting summary
- Filing
- Meadows Valley Mondays

What I learned about New & Amended Ordinances:

- I learned a few more steps in the process of creating / amending ordinances. For each ordinance that is changed or created, the process is:
 1. Approval by Council. All ordinances must be passed by ROLL CALL only.
 2. Ordinance summary is created.
 3. City Attorney must sign summary.
 4. Summary is submitted to the paper for publication.
 5. New ordinances are signed, placed in ordinance book with affidavit.
 6. Ordinances are scanned and uploaded to Municode (website).
 7. Changes to ordinances are typed in to Municode.
 8. Both the original and newly amended ordinances must be sent to the Adams County Clerk's office.
 9. Adams County clerk then sends ordinances to the Idaho Supreme Court to be updated in the Odyssey system.
 10. Sheriff's department uses these codes when issuing citations.

Other Items of Interest:

- Our Parks Committee asked if it were possible to get another load of bark in the playground area.
- Halloween parade will be October 28th at 1pm.

Staff Report Angie Mettie September 2021

LHWAP Vendor Application

Health and Welfare has received COVID funds for water/sewer assistance and can pay up to \$1500 per water bill in assistance to qualified applicants. We are currently working with WICAP to approve Meadows Valley Roundup applications. Mr. Morningstar of WICAP asked if the City would be interested in becoming a vendor for water and sewer for the new LHWAP program. If so, federal money could be used to pay water bills while funds are available, and our MV Roundup fund could be used after this program has expired.

City Clerk Staff Report October 12th 2021

What have I done:

Payment processing, bill pay, claims and payroll.

I uploaded the last 5 years of the cities Resolutions. Hopefully soon they will be able to be viewed by the public through our Municode system.

After our last City Council meeting, I did in depth research into a water meter with credit card access. I have not been able to find anything simple. The only options seem to be to create a filling station in which we would have to pay for the building and a fee for services.

This last week I mailed off 16 letters to our Idaho legislatures. Three of them went to the legislatures that work for our district and the others all went to those members who sit on the ARPA funds board.

I was able to attend a FEMA meeting with Adams County. We talked about mitigation plans for natural hazards like flooding, fires, landslides, and earthquakes that happen in our area and have the probability to affect our County in the future.

There has been some interest in our vacant spot in the industrial park. I was able to show it to one potential renter so far. He was interested in turning it into a deli.

Upcoming dates:

Tuesday November 2nd, Election Day don't forget to get out and Vote.

November 4th & 5th, I will be attending the Leadership Academy Retreat in McCall and I can't wait to network and be able to share ideas with others in our community and surrounding areas and bring that back to the City to share with everyone!!

October 12, 2021

Even though the cold mornings are reminding us that winter will soon be here, there is still a lot of activity in our community with upcoming and recent events.

The final Farmer's Market for the season was a huge success. I spoke with Julia Olson and she said all the vendors are excited about next year's plans. They are hoping to have more food vendors in the park and to invite local families to come and picnic in the park on Saturdays. They are working on having more produce for sale and getting the school involved for possible fundraisers at the Farmer's Market for school projects.

The Meadows Valley Community Foundation has agreed to be the non profit umbrella for the skate park committee. This is an exciting project for our community and has received excellent feedback from locals. The first fundraiser is October 16th at Hartland Inn. A flyer is included in your packet.

I have asked Angie to create a summary of each City Council meeting to place on the website. We will also print several copies to place at the library, post office and City Hall. A sample is included in your packet. She came up with an excellent design. I believe it gives a quick, readable snapshot of what is happening without having to read through the narrative of the minutes.

I had a very productive meeting with Tim Farrell and John Stone of Mountain Water Works. We agreed that these are unprecedented times and we are facing scenarios that no one expected. Out of this meeting came the decision to have the City Council take a "field trip" to see the two well houses, booster station and new well location, in order to understand what is being considered as we move forward. We will be looking at the last two bid package responses we received for the well house and look at where the cost increases are and what could be changed. I am confident we can find a solution that will not create an undue hardship on local residents while finishing a very important infrastructure project for our community.

More conversations are taking place regarding zoning issues when property is purchased for the purpose of building additional housing. The City will need to decide how important how to create spaces for housing and still maintain the overall intent of the zoning code.

Thank you for the insights each one of you bring to the table. The different perspectives that each person holds creates a great panorama of input that is extremely beneficial when making decisions.

"We all need people who will give us feedback. That's how we improve." Bill Gates

SEPTEMBER 27, 2021



New Meadows City Council

Meeting Take-Aways



WHAT WE'RE TALKING ABOUT

- ◆ Skate Park Renovation
- ◆ Community Clean-up
- ◆ Tree Trimming
- ◆ Water Project Direction
- ◆ New Bike Station
- ◆ RV Dump

WHAT WE'RE DOING

- ◆ Updating Peterson Memorial Speed Limit Signs
- ◆ Amending RV Use Ordinance (to follow zoning code and designating generator use hours)
- ◆ Setting Industrial Park Rental Rates (\$850)
- ◆ Sending our City Clerk to Leadership Academy

WHAT 'S NEXT?

Parks & Rec / Citizen Advisory Forum:

- ◆ Park Master Plan 10/5—6:30pm

City Council Meeting on 10/12 @ 6:30pm:

- ◆ Well House Field Trip
- ◆ Water Project Direction
- ◆ Housing Discussion

Visit www.newmeadowsidaho.us and click on Agendas & Minutes to get details regarding this meeting.

CITY OF NEW MEADOWS VARIANCE APPLICATION



Complete the following questionnaire prior to completing the application

- YES NO Will this variance grant special conditions to the property owner not afforded to other neighboring property owners?
- YES NO Will this variance cause safety hazards or be contrary to public interests?
- YES NO Is this variance request based on the non-conforming use of a neighboring property?
- YES NO Will this variance create a convenience for the property owner larger building, less cost, less labor, etc.)?
- YES NO Will this variance provide profit for the occupier / property owner?
- YES NO Is this variance request currently prohibited in the zoning code?

If you have answered yes to any of these questions, a variance will be denied.

- YES NO I have a special condition or circumstance peculiar to my land or structure that is not applicable to other land or structures in the same district.
- YES NO Other property owners in my district currently enjoy the variance (right) that I am applying for.
- YES NO I have a unique hardship or circumstance that did NOT result from my own actions or desires.
- YES NO The denial of this variance will allow other property owners in this district the same privileges I seek.
- YES NO If granted, this variance would preserve or improve the public health, safety and welfare of neighboring properties.

If you answered YES to most of these questions, a variance may be an option for your unique situation.



CITY OF NEW MEADOWS
VARIANCE APPLICATION

NAME: _____

PHONE: _____

EMAIL: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Property Address: _____

Legal Address / Description: _____

Current Zoning District: (Check only one)

- | | |
|---|---|
| <input type="checkbox"/> Residential 1 (R-1) | <input type="checkbox"/> General Commercial (C) |
| <input type="checkbox"/> Residential 2 (R-2) | <input type="checkbox"/> Central Business (CBD) |
| <input type="checkbox"/> Residential 3 (R-3) | <input type="checkbox"/> Industrial (I) |
| <input type="checkbox"/> Business Residential (BRD) | <input type="checkbox"/> Agricultural (A) |

Description of Existing Use: _____

CITY OF NEW MEADOWS VARIANCE APPLICATION



SITE PLAN: Drawn to scale which shows the property under consideration, location of all improvements and the specific information concerning the request.

See attached

PROPERTY OWNER LIST: A list of all property owners and their mailing addresses within a 300 foot radius from each external property boundary of the subject property. This information must be provided by and certified by a licensed title company doing business in Adams County.

See attached

Ordered and will be emailed to cityclerk@newmeadowsidaho.us

Certificate of Ownership: (Attach a Certificate of Ownership from a reputable Title Insurance Company licensed under the laws of the State of Idaho as to the ownership of the property and of any interest shown therein of record.

Affidavit of Legal Interest: Attach a Notarized Affidavit of Legal Interest Form to this application.

FEES		Amount	Paid	Date
Pre-Application	No charge for Variance			
Application	\$100			
Publication	Actual Cost			
Mailings	\$1 per 1 st Class			
Consultants	Cost = 10%			

CITY OF NEW MEADOWS VARIANCE APPLICATION



Item 8.

Please understand & agree to the following statements:

- Variances are difficult to attain or to be granted.
- The city; officials, staff and public have spent an extensive amount of time in public hearings, meetings, giving and receiving public testimony to develop the standards for our community to grow.
- Variances shall not be granted for convenience or profit.
- Variances shall not be granted just because there are non-conforming use(s) in the same district.
- Variances will not be granted because a similar variance was granted in the past.
- It may be beneficial to apply for a Zone Change or Zone Code Amendment.
- Review the Brochure: How to Provide Land Use Public Hearing Testimony.
- If Planning & Zoning is or has been suspended, the City Council will hold a Public Hearing on completed applications only and may institute conditions of approval.
- Granting of this variance will not grant me or the subject property special privileges that are not enjoyed by others in the same zoning district or neighborhood; AND
- I the applicant nor the property owner created circumstances to request a variance; AND
- Granting of this variance will not be in conflict with the public interest or injurious to the property or persons in the vicinity of the subject property.
- I agree to pay all costs incurred for this variance application process, including; Application Review Fee, Application Fee, Postage & Mailing, Advertising and Special Consultation Fees (if warranted) when invoiced.
- I agree to indemnify, defend and hold the City of New Meadows and its employees harmless from any claim or liability resulting from any dispute as to the statements contained herein or as to the ownership of the property which is the subject of the application.
- I have reviewed and understand the above statements.

Applicant Signature _____ Date: _____

Owner of Record Signature (or Affidavit) _____ Date: _____

Administrator Signature _____ Date: _____

CITY OF NEW MEADOWS VARIANCE APPLICATION



Variance Procedures

- **Application**
 - A DRAFT written application for a variance indicating the section(s) of the New Meadows Zoning Ordinance for which a variance is sought and stating the grounds on which it is requested shall be submitted to the Planning Administrator or appointee.
 - The application will be reviewed by the Planning Administrator in its DRAFT format with the applicant within 10 days of receipt of the draft. This is to perfect the application.
 - A COMPLETED written application is received, and a Public Hearing is scheduled.
- **Public Notification**
 - PUBLIC NOTICES are sent at least 15 days prior to the Public Hearing to affected property owners and agencies doing business within the City of New Meadows, indicating the place, date, time and subject of the hearing.
 - ADVERTISING for the Public Hearing is placed in the official newspaper of the City of New Meadows once at least 15 days prior to the Public Hearing, indicating the place, date, time and subject of the hearing. This notice will also be placed on the city website and social media channels.
 - PUBLIC POSTING for the Public Hearing shall be placed on the property at least seven days prior to the Public Hearing, indicating the place, date, time and subject of the hearing.
- **Public Comment**
 - WRITTEN PUBLIC COMMENT can be submitted at any time once the completed application is received, up to and including the hour of the Public Hearing.
 - Comments may be sent via email, legibly hand written or typed. All comments must come through City Hall, stamped date and time received and filed in the subject matter file.
 - Written comments received after the packets have been created and delivered will be read aloud during the public hearing by staff members.
 - Written comments received at the meeting by members of the public may read their comments during the appropriate time but must also submit them to the City Clerk at the meeting after they have been read aloud, date and time stamped and placed in the subject matter file.

CITY OF NEW MEADOWS VARIANCE APPLICATION



Item 8.

• Public Hearing Procedures

- Attendees are asked to sign-in to speak and indicate their desire for the application to be: Approved – Denied - Neutral
- Public Hearing is opened by the Chair or the Mayor
- Bias Disclosures are declared by the sitting officials
- Applicant is given time to present his/her application
- Written testimony is read aloud
- Opposition Oral Testimony is sought. The Chair or Mayor will call only on those that have signed up and indicated their desire to speak. Time limits may be imposed.
- Neutral Oral Testimony is sought. The Chair or Mayor will call only on those that have signed up and indicated their desire to speak. Time limits may be imposed.
- Supporter Oral Testimony is sought. The Chair or Mayor will call only on those that have signed up and indicated their desire to speak. Time limits may be imposed.
- Applicant Rebuttal is a time when the applicant may rebut any testimony or evidence brought forward at the hearing. PLEASE NOTE THE APPLICANT MAY NOT INTRODUCE NEW EVIDENCE.
- The public hearing is closed. No further testimony or evidence may be entered.

CITY OF NEW MEADOWS VARIANCE APPLICATION



- **Deliberation and Decision**

- **PLANNING & ZONING COMMISSION**

- The Planning & Zoning Commission shall consider the facts and circumstances of each variance application and shall make a recommendation based upon the following:
 - That special conditions and circumstances exist that are peculiar to the land, structure or building involved and that are not applicable to other lands, structures or buildings in the same district.
 - That a literal interpretation of the provisions of this title would deprive the applicant to rights commonly enjoyed by other properties in the same district under the terms of this title.
 - That a hardship and/or unique circumstances do not result from actions or desires of the applicant.
 - That granting the variance will not confer on the applicant any special privilege that is denied by this title to other lands, structures or building in the same district.
 - The relief granted by the variance will not be detrimental to the public health, safety or welfare, or injurious to the property or improvements of other property owners, or the quiet enjoyment of such property or improvement.
- In recommending approval of any variance request, the commission may identify appropriate conditions to mitigate possible impacts such variance may have on surrounding property or utilities.
- Within 15 days following the public hearing, the commission shall forward its recommendation for approval, conditional approval, or denial to the City Council or table the item for further review. The recommendations shall be in writing and shall specify:
 - The standards used in evaluating the application
 - The reason(s) for the recommendation.

- **CITY COUNCIL**

- At the next regularly scheduled City Council Meeting, the Council shall grant or deny the variance or delay a decision for up to the 30 days for further study or hearing.
 - A hearing held by the Council is subject to the same notice requirements and hearing procedures for the Commission's Public Hearing.
 - ALL ASSOCIATED FEES WILL BE ASSESSED TO THE APPLICANT!
 - Denial for a variance permit or approval of a variance permit with conditions unacceptable to the landowner may be subject to the regulatory taking analysis provided by Section 67-8003, Idaho Code consistent with the requirements established thereby.

Variances

Article 3B Variances

10-3B-1 Purpose And Restrictions

10-3B-2 Application For Variance

10-3B-3 Hearing Procedures

10-3B-4 Expiration Of Variance Approval

10-3B-1 Purpose And Restrictions

The City Council may authorize in specific cases such variance from the bulk requirements of this title as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this title would result in unnecessary hardship. No nonconforming use of neighboring lands, structures or buildings in the same district and not permitted or nonconforming use of lands, structures or buildings in other districts shall be considered grounds for issuance of a variance. Variances shall not be granted on the grounds of convenience or profit, but only where strict application of the bulk provisions of this title would result in unnecessary hardship or inequity. Variances shall not be granted to allow uses within a district where such uses are prohibited by this title. (Ord. 313-08, 6-9-2008)

10-3B-2 Application For Variance

An application for a variance shall be filed with the Administrator by at least one owner or lessor of the property for which such variance is proposed. At a minimum, the application shall contain the following information:

1. Name, address and phone number of the applicant.
2. Legal description of the property.
3. Description of the existing use.
4. Zone district.
5. Description of proposed variance.
6. Site plan.
7. An objective narrative stating the reasoning for a variance and justification of the variance.
8. Certificate of ownership (see section 10-2-2 of this title for definition).
9. A list of all property owners and their mailing addresses within three hundred feet (300') of the external boundaries of the property or across a right-of-way from the external boundaries of the entire subject property, which must be provided by and certified to by a licensed title company doing business in Adams County, Idaho.
10. Application fees. (Ord. 313-08, 6-9-2008)

10-3B-3 Hearing Procedures

Following the acceptance of the complete variance application by the Administrator and prior to granting a variance, a public hearing shall be held to review the variance request.

1. Notice Of Hearing: At least fifteen (15) days prior to the date of the public hearing, the Administrator shall cause notice of time and place and a summary of the variance request

Variances

to be published in the official newspaper or paper of general circulation within the City and its impact area. Notice by first class U.S. mail shall be sent to all property owners within three hundred feet (300') of the external boundaries of the subject property at least fifteen (15) days prior to the public hearing date. The Administrator shall cause notice to be posted upon the subject site not less than seven (7) days prior to the public hearing.

2. Commission Recommendation:
 1. Variance requests shall be heard by the Planning and Zoning Commission. The Planning and Zoning Commission shall consider the facts and circumstances of each variance application and shall make a recommendation based upon the following:
 1. That special conditions and circumstances exist that are peculiar to the land, structure or building involved and that are not applicable to other lands, structures or buildings in the same district.
 2. That a literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.
 3. That the hardship and/or unique circumstances do not result from actions or desires of the applicant.
 4. That granting the variance will not confer on the applicant any special privilege that is denied by this title to other lands, structures or buildings in the same district.
 5. The relief granted by the variance will not be detrimental to the public health, safety or welfare, or injurious to the property or improvements of other property owners, or the quiet enjoyment of such property or improvement.
 2. In recommending approval of any variance request, the commission may identify appropriate conditions to mitigate possible impacts such variance may have on surrounding property or utilities.
 3. Within fifteen (15) days following the public hearing, the commission shall forward its recommendation for approval, conditional approval, or denial to the Council or table the item for further review. The recommendation shall be in writing and shall specify:
 1. The standards used in evaluating the application.
 2. The reason(s) for the recommendation. (Ord. 313-08, 6-9-2008)
3. Council Action: At the next regularly scheduled Council meeting, the Council shall grant or deny the variance or delay a decision for up to thirty (30) days for further study or hearing. A hearing held by the Council is subject to the same notice requirements and hearing procedures for the commission's public hearing. All associated fees shall be assessed to the applicant. Denial of a variance permit or approval of a variance permit with conditions unacceptable to the landowner may be subject to the regulatory taking analysis provided by section 67-8003, Idaho Code, consistent with the requirements established thereby. (Ord. 313-08, 6-9-2008; amd. 2018 Code)

10-3B-4 Expiration Of Variance Approval

Variances

Unless a longer time is specifically established as a condition of approval, a variance approval shall be considered void twelve (12) months following the effective date of the approval by the Council if construction is not being diligently pursued toward completion. (Ord. 313-08, 6-9-2008)

Summary of Bids Received

Item 9.

Owner: City of New Meadows
Project: Well House/Distribution
Project No: 197.0100
Bid Opening: 4/8/2021 15:00

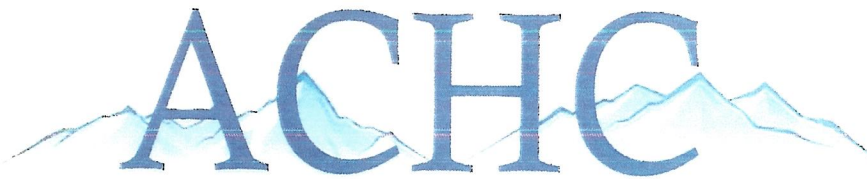
Section 01025	Description	Quantity	Unit	Cascade Enterprises		Cougar Excavation		Contractor 3		Contractor 4		Contractor 5	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
2.01	Mobilization and Demobilization	LS	1	\$ 129,544.00	\$ 129,544.00	\$ 38,850.00	\$ 38,850.00						
2.02	Construction Surveying	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 11,000.00	\$ 11,000.00						
2.03	Clearing and Grubbing	ACRE	0.5	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00	\$ 3,000.00						
2.04	Fencing	LF	270	\$ 60.00	\$ 16,200.00	\$ 97.00	\$ 26,190.00						
2.05	Well House - Site Grading and Drainage	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 15,000.00	\$ 15,000.00						
2.06	Erosion and Sediment Control	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00						
2.07	Dewatering	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00						
2.08	Traffic Control	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00						
2.09	Project Sign	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00						
2.10	Submersible Well Pump and Installation	LS	1	\$ 109,000.00	\$ 109,000.00	\$ 99,216.00	\$ 99,216.00						
2.11	Water Main Pipe - Size 8 - Inch, Type AWWA C900 DR 18	LF	800	\$ 43.75	\$ 35,000.00	\$ 100.00	\$ 80,000.00						
2.12	Water Main Pipe - Size 6-Inch, TypeAWWA C900 DR 18	LF	50	\$ 120.00	\$ 6,000.00	\$ 80.00	\$ 4,000.00						
2.13	Water Main Pipe - Size 4 - Inch, type AWWA C900 DR 18	LF	400	\$ 25.00	\$ 10,000.00	\$ 90.00	\$ 36,000.00						
2.14	Water Main Pipe Size - 2-Inch Type HDPE SIDR 7	LF	400	\$ 25.00	\$ 10,000.00	\$ 90.00	\$ 36,000.00						
2.15	Water Service Line Size 3/4-Inch, Type HDPE SIDR 7	LF	185	\$ 28.00	\$ 5,180.00	\$ 80.00	\$ 14,800.00						
2.16	Water Main Installation	EA	13	\$ 780.00	\$ 10,140.00	\$ 1,800.00	\$ 23,400.00						
2.17	Valve Size 8-Inch, Type Ductile Iron FLG X MJ gate valve	EA	7	\$ 600.00	\$ 4,200.00	\$ 2,200.00	\$ 15,400.00						
2.18	Valve Size 6-inch, Type Ductule Iron FLG X MJ gate valve	EA	2	\$ 600.00	\$ 1,200.00	\$ 2,000.00	\$ 4,000.00						
2.19	Tapping Sleeve Size 8-inch x 6-inch, with 6-inch tapping valve	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 2,120.00	\$ 2,120.00						
2.20	Tapping Sleeve Size 8-inch X 4-Inch, with 4-inch tapping valve	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 2,120.00	\$ 2,120.00						
2.21	Tapping Sleeve Size 6-Inch X 4-inch, with 4-Inch tapping valve	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 2,120.00	\$ 2,120.00						
2.22	Tapping Sleeve size 6-inch X 2-inch, with 2-inch tapping valve	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 2,120.00	\$ 4,240.00						
2.23	Blowoff Size 2-Inch	EA	4	\$ 500.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00						
2.24	Fire Hydrant Assembly	EA	1	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00						
2.25	Locate and Connect to Existing Water Line	EA	11	\$ 4,000.00	\$ 4,400.00	\$ 500.00	\$ 5,500.00						
2.26	Non-Potable Waterline Crossing	EA	4	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00						
2.27	Gravel Surface Repair	SQYD	1100	\$ 10.00	\$ 11,000.00	\$ 24.00	\$ 26,400.00						
2.28	Natural Surface Repair	SQYD	360	\$ 40.00	\$ 14,400.00	\$ 18.00	\$ 6,480.00						
2.29	Gravel Access Road	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 18,288.00	\$ 18,288.00						
2.30	Well House-Structural	LS	1	\$ 185,000.00	\$ 185,000.00	\$ 93,600.00	\$ 93,600.00						
2.31	Well House Mechanical	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 55,545.00	\$ 55,545.00						
2.32	Well House Electrical	LS	1	\$ 55,000.00	\$ 55,000.00	\$ 105,800.00	\$ 105,800.00						
2.33	Well House Instrumentation and Control	LS	1	\$ 45,000.00	\$ 45,000.00	\$ 37,950.00	\$ 37,950.00						
2.34	Well House - HVAC	LS	1	\$ 12,954.00	\$ 12,954.00	\$ 11,500.00	\$ 11,500.00						
TOTAL FOR BID SCHEDULE				\$ 790,218.00		\$ 809,019.00		\$ -		\$ -		\$ -	

Note: Cougar bid for Item 2.23 is not multiplied correctly; leading to incorrect total on bid form of \$816,519.00.

Summary of Bids Received

Owner: City of New Meadows
 Project: Water System Improvements Project
 Project No: 197.0010
 Bid Opening: July 22, 2021, 3:00 PM

Pay Item No.	Description	Unit	Qty	Blue Sky		TML		S&L		
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
2.01	Mobilization and Demobilization	LS	1	\$ 52,000.00	\$ 52,000.00	\$ 39,000.00	\$ 39,000.00	\$ 50,000.00	\$ 50,000.00	
2.02	Construction Surveying	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$ 10,000.00	
2.03	Fencing	LS	1	\$ 49,000.00	\$ 49,000.00	\$ 18,000.00	\$ 18,000.00	\$ 14,000.00	\$ 14,000.00	
2.04	Project Sign	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	
2.05	Submersible Well Pump and Installation	LS	1	\$ 139,000.00	\$ 139,000.00	\$ 130,000.00	\$ 130,000.00	\$ 115,000.00	\$ 115,000.00	
2.06	Well House-Site Grading and Drainage	LS	1	\$ 117,000.00	\$ 117,000.00	\$ 36,000.00	\$ 36,000.00	\$ 32,000.00	\$ 32,000.00	
2.07	Well House-Yard Piping	LS	1	\$ 57,000.00	\$ 57,000.00	\$ 64,000.00	\$ 64,000.00	\$ 35,000.00	\$ 35,000.00	
2.08	Gravel Access Road	LS	1	\$ 97,000.00	\$ 97,000.00	\$ 84,000.00	\$ 84,000.00	\$ 20,000.00	\$ 20,000.00	
2.09	Well House-Structural	LS	1	\$ 247,000.00	\$ 247,000.00	\$ 215,000.00	\$ 215,000.00	\$ 120,000.00	\$ 120,000.00	
2.1	Well House-Mechanical	LS	1	\$ 81,000.00	\$ 81,000.00	\$ 51,000.00	\$ 51,000.00	\$ 58,000.00	\$ 58,000.00	
2.11	Well House-Electrical	LS	1	\$ 154,000.00	\$ 154,000.00	\$ 72,000.00	\$ 72,000.00	\$ 75,000.00	\$ 75,000.00	
2.12	Well House- Instrumentation and Control	LS	1	\$ 44,000.00	\$ 44,000.00	\$ 66,000.00	\$ 66,000.00	\$ 55,000.00	\$ 55,000.00	
2.13	Well House-HVAC	LS	1	\$ 17,000.00	\$ 17,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,000.00	\$ 14,000.00	
					\$ -		\$ -		\$ -	
					\$ -		\$ -		\$ -	
TOTAL FOR BID SCHEDULE						\$ 1,080,000.00		\$ 793,500.00		\$ 599,200.00



ADAMS COUNTY HEALTH CENTER INC.
Working Together to Improve Lives in Our Communities

September 23,2021

RE: Request for Letter of Support

Adams County Health Center Inc. (ACHC) was established as a Federally Qualified Health Center (FQHC) in Council, Idaho in December 2004. Since the time it was established ACHC has added services to the community including, primary care, dental services, physical therapy, laboratory, digital radiography, optometry, behavioral health services, pharmacy and enabling services. ACHC is the only comprehensive provider of affordable primary preventative health care in Adams County.

Federally Qualified Health Centers are required to qualify all patients of the health center for a sliding fee discount based on the total number of persons living in the household and the combined income of those persons. FQHC program requirements state that we cannot turn any person away due to inability to pay. A goal of FQHCs nationwide is to achieve zero percent disparities and 100% access to health care. We strive each day to eliminate the barriers of access for health care for all persons. It is our mission to provide high quality health care services to the communities we serve, regardless of social or economic status. We serve all persons who present at our health center.

Adams County Health Center Inc. must assess the needs of underserved populations and design programs and services which are culturally appropriate to those populations. We must measure the effectiveness and quality of our services and continuously evolve our health center to achieve the greatest positive impact in the communities we serve. ACHC must operate as efficiently as possible, while collaborating with other community organizations for the greater good of the community. However, ACHC must at the same time maintain integrity as a federally funded health center by continuing to fulfill our mission, complying with applicable law, regulation and expectations.

We are in the process of applying for a Service Area Competition grant renewal for Adams County Health Center Inc. Adams County has approximately 38.43% of its population fall within 200% of the federal poverty level. The residents of Adams County and the surrounding area rely heavily on ACHC for affordable health care. We are contacting you today to request your support for our Service Area Competition Grant application for funding to continue providing primary preventative care to the residents of Adams County and the surrounding area. Would you consider writing a letter of support for our grant application?

Thank you for your time and consideration of this request.

Sincerely,

Kim R. Smith
Chief Executive Officer

Mary Ann Domecq
Chief Financial Officer

(208) 253-4242 • FAX (208) 253-6849

205 NORTH BERKLEY • POST OFFICE BOX 428 • COUNCIL, IDAHO 83412

MEMORANDUM OF UNDERSTANDING

WHEREAS the City of New Meadows and the Meadows Valley Community Foundation are working together to raise funds for a skateboard park that will be located on City of New Meadows property;

WHEREAS the City of New Meadows and the Meadows Valley Community Foundation are working together to plan and construct a skateboard park that will be located on City of New Meadows property;

The City of New Meadows and the Meadows Valley Community Foundation acknowledge that the skateboard park project will require approval by the New Meadows City Council for all phases of the project;

The City of New Meadows and the Meadows Valley Community Foundation further acknowledge that any and all funds raised for the skateboard park project that exceed the cost of building the skateboard park will be given to the City of New Meadows for ongoing maintenance of the skateboard park;

The City of New Meadows and the Meadows Valley Community Foundation further acknowledge that the City will have the responsibility for maintenance of the skateboard park once the skateboard park project is completed.

Dated this ___ day of _____, 2021

Mayor Julie Good, City of New Meadows

President Sandy Schiffman, Meadows Valley Community Foundation



City of New Meadows LAND CHANGE REQUEST

1. APPLICANT INFORMATION

Name: Joseph Sullivan Phone: 607-434-2997
 Address: 516 S. Heigho
 City: New Meadows State: Id Zip: 83654
 Email: Oneonta-Joe@Hotmail.com

2. REQUEST DETAILS

Split Combine Lot Line Adjustment Other: _____
 Parcel Number(s): 6,7,8,9 Split into (6&7) (8&9)
 Is there a water right associated with this property? YES NO
 Is there a lien holder on this property? YES NO (may require approval from lienholder)

Describe the proposed changes, including resulting parcel size(s).

Parcels 6 and 7 would be considered a 60'x120' lot and Parcels 8 and 9 would be considered a 60'x120' lot.

By my signature below, I acknowledge that I have requested the action to be considered by the New Meadows Planning & Zoning Committee. I understand that all requests will be reviewed and evaluated for compliance with the zoning and building regulations of the City of New Meadows.

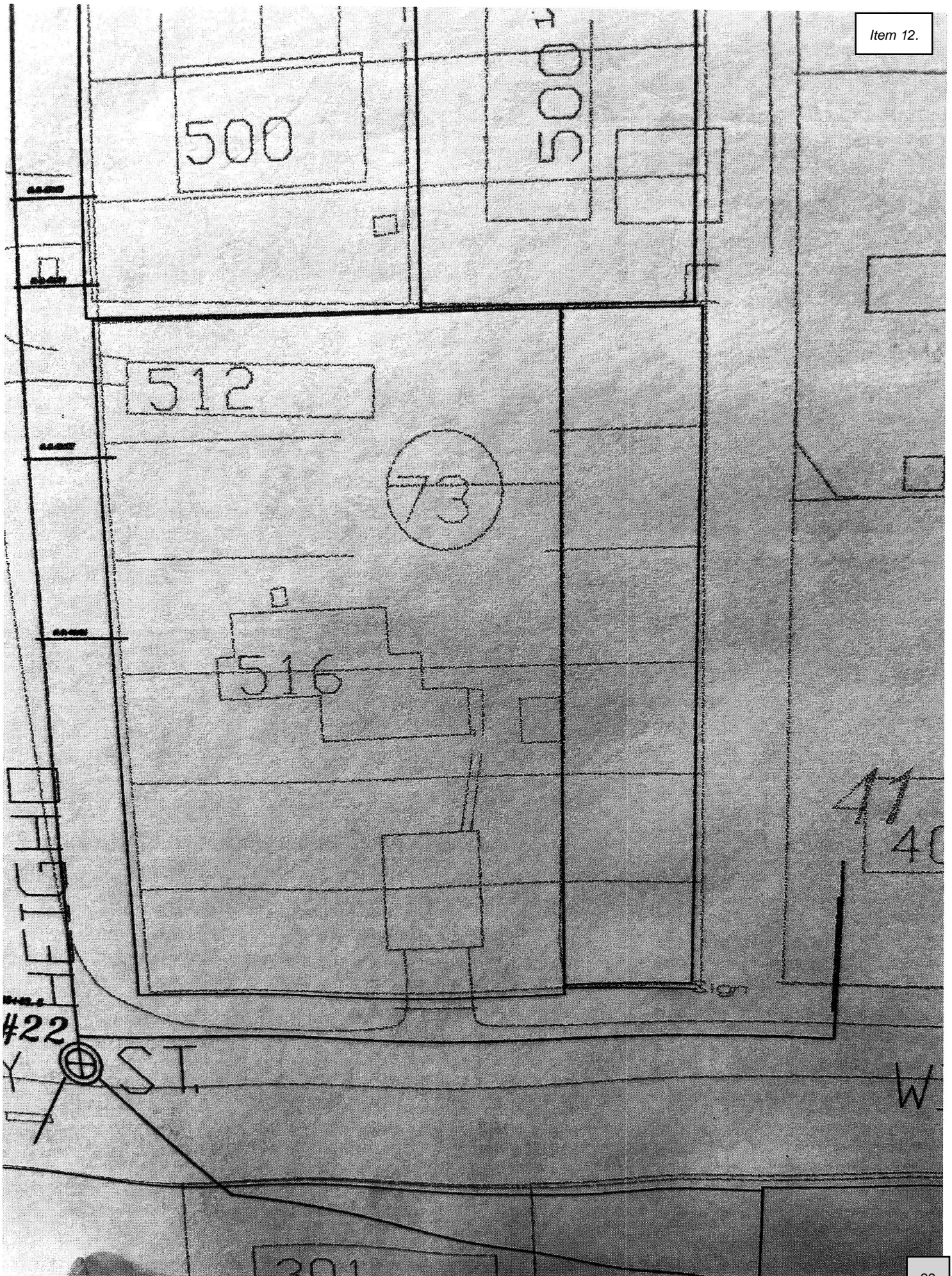
Owner Signature: Joseph Sullivan Date: 9-19-21
 Owner Signature: _____ Date: _____

3. PLANNING & ZONNG APPROVAL Approved Denied

Signature: _____ Date: _____

4. NEW MEADOWS CITY COUNCIL APPROVAL Approved Denied

Signature: _____ Date: _____



Low-Income Home Water Assistance Program (LIHWAP) Vendor Agreement

Between: Idaho Department of Health and Welfare (Department), Division of Welfare

And: _____ (Vendor)

This Agreement (“Agreement”) shall govern the purchase of water services from the Vendor on behalf of households eligible for the Low-Income Household Water Assistance Program (LIHWAP). As set by Term Eleven in the supplemental terms and conditions, Federal funds awarded under this grant shall be used as part of an overall emergency effort to prevent, prepare for, and respond to the COVID-19 pandemic, with the public health focus of ensuring that low-income households have access to drinking water and wastewater services. The funds will be used to cover and/or reduce arrearages, rates and fees associated with reconnection or preventions of disconnection of service, and rate reduction to eligible households for such services. This agreement defines the conditions required by the Utility Vendor (Vendor), Direct Service Providers (DSP) and the Department of Health and Welfare (Department) to assure compliance with the regulations of the Low-Income Home Water Assistance Program (LIHWAP).

No Vendor shall be paid a water or sewer assistance payment without signing an agreement with the Department assuring that the conditions contained herein are met. Each party to this Agreement is responsible for its own negligence.

I. General Conditions

- A. **CONFIDENTIALITY:** The Vendor and the Department agree that any information and data obtained as to personal facts and circumstances related to households shall be collected and held confidential, during and following the term of this Agreement, and shall not be disclosed without the individual’s and the Department’s written consent and only in accordance with federal or state law. Vendors who utilize, access, or store personally identifiable information as part of the performance of this Agreement are required to safeguard this information and immediately notify the Department of any breach or suspected breach in the security of such information. The Vendor shall allow the Department to both participate in the investigation of incidents and exercise control over decisions regarding external reporting.
- B. **FRAUD:** The Vendor will be permanently disqualified from participating in the LIHWAP upon the first finding of LIHWAP fraud. Fraud includes, but is not limited to, intentionally providing false information to a DSP or the Department or knowingly allowing others to do so; intentional failure to notify the Department of a change in circumstances that affects payments received by the Vendor; intentionally accepting payments that the Vendor knows, or by reasonable diligence would know, the Vendor is not entitled to by virtue of an overpayment or otherwise; or intentionally making a claim for a payment to which the Vendor is not entitled pursuant to the terms of this Agreement and all applicable rules, regulations, laws and statutes. Repayment must be made unless contrary to a court order.

II. Department Responsibilities

The Department shall:

- A. Provide funds for LIHWAP
- B. Develop and issue Vendor Agreements
- C. Provide LIHWAP program guidance
- D. Inform the Vendor of any relevant changes to LIHWAP
- E. Establish reasonable policies and procedures designed to detect, prevent, and mitigate the risk of fraud related to the administration of LIHWAP for the Vendor’s customers.
- F. Comply with all applicable federal, state, and local laws as they pertain to LIHWAP. To include the supplemental terms and conditions as set forth by the Administration for Children and Families.

III. Direct Service Provider Responsibilities

The Direct Service Provider shall:

- A. Process applications and determine program eligibility
- B. Accept referrals for LIHWAP benefits by the Vendor
- C. Work with the Vendor to determine arrearages
- D. Work with Vendors to prevent disconnection of service or establish reconnection of services
- E. Issue a payment within ten (10) days of contacting a Vendor on behalf of a customer account
- F. Be available to customers to answer questions and to research payments, when needed
- G. Comply with all applicable federal, state, and local laws as they pertain to LIHWAP. To include the supplemental terms and conditions as set forth by the Administration for Children and Families (ACF).

IV. Vendor Responsibilities

The Vendor shall:

- A. Comply with all applicable federal, state, and local laws as they pertain to LIHWAP. To include the supplemental terms and conditions as set forth by the Administration for Children and Families (ACF).
- B. Provide at least one designated contact person who shall be available to respond by to all inquiries regarding LIHWAP household accounts, including but not limited to bills, payments, and services.
- C. Comply with all applicable federal, state, and local laws regarding non-discrimination.
- D. Not treat a household receiving assistance under LIHWAP adversely because of such assistance.
- E. Refer potential applicants to DSPs for assistance through LIHWAP.
- F. Immediately stop disconnection of service based on payment pledge from a DSP or the Department.
- G. Immediately begin restoration of service based on payment pledge from a DSP or the Department.
- H. Credit water or sewer assistance payment(s) to participants' account promptly, and in no event, later than their next billing cycle. Participants' billing statements must reflect the receipt of the water assistance payment.
- I. Apply LIHWAP payments to the household's drinking water or wastewater costs before applying other assistance payments.
- J. Contact the DSP or the Department, if the water or sewer payment is not received within ten (10) days following notification from a DSP or the Department.
- K. Ensure the LIHWAP payment will not generate a credit on the account.
- L. Use LIHWAP funds to pay for home water and sewer costs to include arrearages, taxes, fees, reconnection costs. Expenses such as service contracts, garbage, cable, internet, telephone, repair work, cannot be paid with LIHWAP funds.
- M. Maintain an adequate accounting system which identifies the LIHWAP payment was applied to the participant's account.
- N. Ensure records maintained by the Vendor relating to this agreement shall be available when given reasonable notice, for inspection, audit or other examination and copying, by the Department, DSPs or U.S. Department of Health and Human Services (HHS).
- O. Return to the DSP, within ten (10) days from receipt, any payments that cannot be applied to a participants' account due to discontinued service or at the request of a DSP or the Department.
 - All returned payments must include the participants' name, LIHWAP benefit issuance date, account number, and benefit amount.
 - Returned payments sent without the required information will be returned.
 - Make checks payable to DSP who issued the LIHWAP payment. See the attached list for DSP addresses.

V. Data Collection:

Data must be provided within a time frame specified by the Department and must be provided in the format requested by the Department. The data must be provided to the Department (or an authorized agent for the Department) for the purposes of verification, research, evaluation, analysis, and reporting. The household's signed LIHWAP application will authorize the Vendor to release this information to the Department.

- A. Provide, at no cost to the Department or the household, the data requested below by or on behalf of the Department as set forth in the supplemental terms and conditions
- B. Provide written information to the Department on an applicant household's home drinking water and/or wastewater costs, bill payment history, and/or arrearage history for no more than the previous 12 monthly billing periods.
- C. Provide the itemized amount, cost, and type of water assistance and services (i.e., drinking water or wastewater) provided for households approved for assistance under this award.
- D. Identify the impact of the -LIHWAP program on recipient and eligible households (e.g., amount of assistance to each household, and whether assistance restored water service or prevented shutoff).

VI. Termination of Agreement

This Agreement will terminate effective immediately upon determination by the Department that the Vendor is not in compliance with the terms of this Agreement. The Vendor will be notified within 15 calendar days of the termination.

Either the Department or the Vendor may terminate this Agreement with or without cause and without cost by giving the other party at least 30 days written notice. Termination by either party shall not discharge any obligation owed by either party on behalf of the household that has been awarded the benefit. This agreement may be terminated for one of the following reasons:

- A. A change in the requirements of the Low-Income Household Water Assistance Program Supplemental terms and conditions
- B. A change in the federal or state regulations
- C. A change in the State Plan for administering LIHWAP
- D. Non-compliance with agreed conditions by either party

The Department may terminate the whole or any part of this agreement if the Vendor fails to perform any of the provisions of this agreement. Through written notice, the Department will allow the Vendor ten (10) days to resolve the issue before the agreement is terminated.

Upon signing by both parties, this agreement shall stay in effect through June 30, 2022.

Digitally signed by Julie A. Hammon
DN: cn=Julie A. Hammon, c=US,
o=Idaho Department of Health and
Welfare, ou=Division of Welfare,
email=Julie.Hammon@dhw.idaho.gov
Date: 2021.09.01 15:35:04 -0600

**Julie A.
Hammon**

9/1/2021

Julie Hammon, Administrator
Idaho Department of Health and Welfare, Division of Welfare

Date

Vendor Company Representative – Signature

Date

Vendor Company Representative - Title

Vendor Company Representative – Printed Name

Vendor Company Name: _____

Vendor EIN/TIN/SSN (Required): _____

Vendor Contact for Payments (Name): _____

Vendor Contact for Payments (Phone): _____

Vendor Contact for Payments (E-mail): _____

Vendor Preferred Method for Receiving Payment Information:

E-mail Fax U.S. Mail

Vendor Utility Service Type:

Water Sewer

Vendor County/Counties Served: _____

I agree to abide by the terms of this HEV Agreement

Signature of Vendor Company Representative

Date

For Office Use Only

HEV Code: _____

IDHW Approval Date: _____

Debarment Verification Date: _____

Dana Kautz

Pay Period

8/16/2021 to

8/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday										0.00
Monday	8/16/2021	6.18								6.18
Tuesday	8/17/2021	5.33								5.33
Wednesday	8/18/2021	5.68								5.68
Thursday	8/19/2021									0.00
Friday	8/20/2021									0.00
Saturday	8/21/2021									0.00
Total Week		17.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.19
Sunday	8/22/2021									0.00
Monday	8/23/2021	2.60								2.60
Tuesday	8/24/2021									0.00
Wednesday	8/25/2021	2.18								2.18
Thursday	8/26/2021	0.93								0.93
Friday	8/27/2021									0.00
Saturday	8/28/2021									0.00
Total Week		5.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.71
Sunday	8/29/2021									0.00
Monday	8/30/2021	1.00								1.00
Tuesday	8/31/2021									0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
Total Week		1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Total Pay Period		23.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.90

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

08/16/2021 to 08/31/2021

Regular	PTO	OT	DT	To Item 14.
23.90	0.00	0.00	0.00	23.90

Time in	Time out	Duration	
August 16, 2021			6.18
8:35am (MDT)	2:46pm (MDT)	6.18	ADM > ADM - Customer Relations
August 17, 2021			5.33
9:40am (MDT)	3:00pm (MDT)	5.33	Shift Total
August 18, 2021			5.68
9:27am (MDT)	3:08pm (MDT)	5.68	ADM > ADM - Customer Relations
August 23, 2021			2.60
6:05pm (MDT)	8:41pm (MDT)	2.60	MTG > MTG - Council Meeting
August 25, 2021			2.18
1:20pm (MDT)	2:30pm (MDT)	1.17	ADM > ADM - Customer Relations
3:18pm (MDT)	4:19pm (MDT)	1.02	ADM > ADM - Customer Relations
August 26, 2021			0.92
3:54pm (MDT)	4:06pm (MDT)	0.20	ADM > ADM - Customer Relations
9:50pm (MDT)	10:33pm (MDT)	0.72	ADM > ADM - Customer Relations
August 31, 2021			1.00
9:00pm (MDT)	10:00pm (MDT)	1.00	Shift Total

Dana Kautz

Pay Period

9/1/2021 to

9/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	9/1/2021	3.82							3.82	
Thursday	9/2/2021								0.00	
Friday	9/3/2021								0.00	
Saturday	9/4/2021								0.00	
Total Week		3.82	0.00	0.00	0.00	0.00	0.00	0.00	3.82	
Sunday	9/5/2021								0.00	
Monday	9/6/2021					8.00			8.00	
Tuesday	9/7/2021								0.00	
Wednesday	9/8/2021	6.03							6.03	
Thursday	9/9/2021	6.03							6.03	
Friday	9/10/2021	2.58							2.58	
Saturday	9/11/2021								0.00	
Total Week		14.64	0.00	0.00	0.00	8.00	0.00	0.00	22.64	
Sunday	9/12/2021								0.00	
Monday	9/13/2021	1.37							1.37	
Tuesday	9/14/2021								0.00	
Wednesday	9/15/2021								0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		1.37	0.00	0.00	0.00	0.00	0.00	0.00	1.37	
Total Pay Period		19.83	0.00	0.00	0.00	8.00	0.00	0.00	27.83	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

09/01/2021 to 09/15/2021

Regular	PTO	OT	DT	To	Item 14.
19.83	0.00	0.00	0.00	19.83	

Time in	Time out	Duration	
September 1, 2021			3.82
10:45am (MDT)	2:34pm (MDT)	3.82	ADM > ADM - Customer Relations
September 8, 2021			6.03
9:30am (MDT)	3:32pm (MDT)	6.03	ADM > ADM - Customer Relations
September 9, 2021			6.03
9:10am (MDT)	3:12pm (MDT)	6.03	ADM > ADM - Customer Relations
September 10, 2021			2.58
9:40am (MDT)	12:15pm (MDT)	2.58	ADM > ADM - Customer Relations
September 13, 2021			1.37
6:30pm (MDT)	7:52pm (MDT)	1.37	Shift Total

Kyla Gardner

Pay Period

9/1/2021 to

9/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	9/1/2021	6.73							6.73	
Thursday	9/2/2021	6.30							6.30	
Friday	9/3/2021	6.92							6.92	
Saturday	9/4/2021								0.00	
Total Week		19.95	0.00	0.00	0.00	0.00	0.00	0.00	19.95	
Sunday	9/5/2021								0.00	
Monday	9/6/2021					8.00			8.00	
Tuesday	9/7/2021	6.78							6.78	
Wednesday	9/8/2021	6.62							6.62	
Thursday	9/9/2021	6.57							6.57	
Friday	9/10/2021	1.43							1.43	
Saturday	9/11/2021	3.00							3.00	
Total Week		24.40	0.00	0.00	0.00	8.00	0.00	0.00	32.40	
Sunday	9/12/2021								0.00	
Monday	9/13/2021	8.87							8.87	
Tuesday	9/14/2021	6.95							6.95	
Wednesday	9/15/2021	6.31							6.31	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		22.13	0.00	0.00	0.00	0.00	0.00	0.00	22.13	
Total Pay Period		66.48	0.00	0.00	0.00	8.00	0.00	0.00	74.48	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

09/01/2021 to 09/15/2021

Regular	PTO	OT	DT	To Item 14.
66.48	0.00	0.00	0.00	66.48

Time in	Time out	Duration	
September 1, 2021			6.73
8:46am	3:30pm	6.73	ADM > ADM - Customer Relations
September 2, 2021			6.30
8:53am	3:11pm	6.30	ADM > ADM - Customer Relations
September 3, 2021			6.92
8:35am	12:45pm	4.17	ADM > ADM - Customer Relations
2:29pm	5:14pm	2.75	ADM > ADM - Customer Relations
September 7, 2021			6.78
8:30am	9:12am	0.70	MTG > MTG - Staff Meeting
9:12am	3:17pm	6.08	ADM > ADM - Customer Relations
September 8, 2021			6.62
8:37am	3:14pm	6.62	ADM > ADM - Customer Relations
September 9, 2021			6.57
8:40am	3:14pm	6.57	ADM > ADM - Customer Relations
September 10, 2021			1.43
8:42am	10:08am	1.43	ADM > ADM - Customer Relations
September 11, 2021			3.00
12:08pm	3:08pm	3.00	ADM > ADM - Customer Relations
September 13, 2021			8.87
8:17am	9:17am	1.00	MTG > MTG - Staff Meeting
9:17am	3:08pm	5.85	ADM > ADM - Customer Relations
6:01pm	8:02pm	2.02	MTG > MTG - Council Meeting
September 14, 2021			6.95
8:21am	3:18pm	6.95	ADM > ADM - Customer Relations
September 15, 2021			6.32
8:41am	3:00pm	6.32	ADM > ADM - Customer Relations

Angie Mettie

Pay Period

9/1/2021 to

9/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	9/1/2021	6.98							6.98	
Thursday	9/2/2021	7.30							7.30	
Friday	9/3/2021	4.74							4.74	
Saturday	9/4/2021								0.00	
Total Week		19.02	0.00	0.00	0.00	0.00	0.00	0.00	19.02	
Sunday	9/5/2021								0.00	
Monday	9/6/2021					8.00			8.00	
Tuesday	9/7/2021	6.17							6.17	
Wednesday	9/8/2021	6.08							6.08	
Thursday	9/9/2021	4.77							4.77	
Friday	9/10/2021	5.35							5.35	
Saturday	9/11/2021	4.18							4.18	
Total Week		26.55	0.00	0.00	0.00	8.00	0.00	0.00	34.55	
Sunday	9/12/2021								0.00	
Monday	9/13/2021	8.38							8.38	
Tuesday	9/14/2021	5.80							5.80	
Wednesday	9/15/2021	5.15							5.15	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		19.33	0.00	0.00	0.00	0.00	0.00	0.00	19.33	
Total Pay Period		64.90	0.00	0.00	0.00	8.00	0.00	0.00	72.90	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

09/01/2021 to 09/15/2021

Regular	PTO	OT	DT	To Item 14.
64.90	0.00	0.00	0.00	64.90

Time in	Time out	Duration	
September 1, 2021			6.98
8:04am	3:03pm	6.98	ADM > ADM - Customer Relations
September 2, 2021			7.30
7:50am	3:08pm	7.30	ADM > ADM - Customer Relations
September 3, 2021			4.73
12:15pm	4:59pm	4.73	ADM > ADM - Customer Relations
September 7, 2021			6.17
7:54am	8:30am	0.60	ADM > ADM - Customer Relations
8:30am	9:00am	0.50	ADM > ADM - Customer Relations
9:00am	10:28am	1.47	ADM > ADM - Customer Relations
2:39pm	6:15pm	3.60	ADM > ADM - Customer Relations
September 8, 2021			6.08
12:16pm	6:21pm	6.08	ADM > ADM - Customer Relations
September 9, 2021			4.77
12:14pm	3:47pm	3.55	ADM > ADM - Customer Relations
4:57pm	6:10pm	1.22	ADM > ADM - Customer Relations
September 10, 2021			5.35
12:11pm	5:32pm	5.35	ADM > ADM - Customer Relations
September 11, 2021			4.18
8:01am	12:12pm	4.18	ADM > ADM - Customer Relations
September 13, 2021			8.38
7:55am	8:33am	0.63	ADM > ADM - Customer Relations
8:33am	9:08am	0.58	MTG > MTG - Staff Meeting
9:08am	10:26am	1.30	ADM > ADM - Customer Relations
11:36am	12:08pm	0.53	ADM > ADM - Customer Relations
2:42pm	6:25pm	3.72	ADM > ADM - Customer Relations
6:25pm	8:02pm	1.62	MTG > MTG - Council Meeting
September 14, 2021			5.80
7:56am	10:26am	2.50	ADM > ADM - Customer Relations
2:45pm	6:03pm	3.30	ADM > ADM - Customer Relations
September 15, 2021			5.15
12:51pm	6:00pm	5.15	ADM > ADM - Customer Relations

Angie Mettie

Pay Period

8/16/2021 to

8/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	8/16/2021	7.15							7.15	
Tuesday	8/17/2021	6.88							6.88	
Wednesday	8/18/2021	6.92							6.92	
Thursday	8/19/2021	7.15							7.15	
Friday	8/20/2021	4.37							4.37	
Saturday	8/21/2021	4.80							4.80	
Total Week		37.27	0.00	0.00	0.00	0.00	0.00	0.00	37.27	
Sunday	8/22/2021								0.00	
Monday	8/23/2021	9.63							9.63	
Tuesday	8/24/2021	8.83							8.83	
Wednesday	8/25/2021	5.62							5.62	
Thursday	8/26/2021	7.10							7.10	
Friday	8/27/2021	7.05							7.05	
Saturday	8/28/2021								0.00	
Total Week		38.23	0.00	0.00	0.00	0.00	0.00	0.00	38.23	
Sunday	8/29/2021								0.00	
Monday	8/30/2021	7.43							7.43	
Tuesday	8/31/2021	7.55							7.55	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		14.98	0.00	0.00	0.00	0.00	0.00	0.00	14.98	
Total Pay Period		90.48	0.00	0.00	0.00	0.00	0.00	0.00	90.48	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

08/16/2021 to 08/31/2021

Regular	PTO	OT	DT	To	Item 14.
90.48	0.00	0.00	0.00	90.48	

Time in	Time out	Duration	
August 16, 2021			7.15
8:12am	3:21pm	7.15	ADM > ADM - Customer Relations
August 17, 2021			6.88
8:11am	3:04pm	6.88	ADM > ADM - Customer Relations
August 18, 2021			6.92
8:22am	3:17pm	6.92	ADM > ADM - Customer Relations
August 19, 2021			7.15
8:10am	3:19pm	7.15	ADM > ADM - Customer Relations
August 20, 2021			4.37
7:57am	12:19pm	4.37	ADM > ADM - Customer Relations
August 21, 2021			4.80
9:05am	1:53pm	4.80	ADM > ADM - Customer Relations
August 23, 2021			9.63
8:02am	3:16pm	7.23	ADM > ADM - Customer Relations
6:30pm	8:54pm	2.40	MTG > MTG - Council Meeting
August 24, 2021			8.83
7:52am	3:15pm	7.38	ADM > ADM - Customer Relations
6:30pm	7:57pm	1.45	MTG > MTG - Citizen Advisory Committee
August 25, 2021			5.62
7:56am	11:35am	3.65	ADM > ADM - Customer Relations
1:09pm	3:07pm	1.97	ADM > ADM - Customer Relations
August 26, 2021			7.10
7:59am	3:05pm	7.10	ADM > ADM - Customer Relations
August 27, 2021			7.05
7:57am	3:00pm	7.05	ADM > ADM - Customer Relations
August 30, 2021			7.43
7:55am	3:21pm	7.43	ADM > ADM - Customer Relations
August 31, 2021			7.55
7:57am	3:30pm	7.55	ADM > ADM - Customer Relations

Daniel Potter

Pay Period

9/1/2021 to

9/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	9/1/2021								0.00	
Thursday	9/2/2021	9.48							9.48	
Friday	9/3/2021	8.75							8.75	
Saturday	9/4/2021								0.00	
Total Week		18.23	0.00	0.00	0.00	0.00	0.00	0.00	18.23	
Sunday	9/5/2021								0.00	
Monday	9/6/2021					8.00			8.00	
Tuesday	9/7/2021	2.98							2.98	
Wednesday	9/8/2021	9.24							9.24	
Thursday	9/9/2021	8.28							8.28	
Friday	9/10/2021	7.48							7.48	
Saturday	9/11/2021								0.00	
Total Week		27.98	0.00	0.00	0.00	8.00	0.00	0.00	35.98	
Sunday	9/12/2021								0.00	
Monday	9/13/2021	12.41							12.41	
Tuesday	9/14/2021	7.80							7.80	
Wednesday	9/15/2021	7.67							7.67	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		27.88	0.00	0.00	0.00	0.00	0.00	0.00	27.88	
Total Pay Period		74.09	0.00	0.00	0.00	8.00	0.00	0.00	82.09	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

09/01/2021 to 09/15/2021

Regular	PTO	OT	DT	To Item 14.
74.10	0.00	0.00	0.00	74.10

Time in	Time out	Duration	
September 2, 2021			9.48
7:45am (MDT)	5:14pm (MDT)	9.48	PARK > PARK - Mowing / Trimming
September 3, 2021			8.75
8:30am (MDT)	5:15pm (MDT)	8.75	WTR > WTR - Booster Pump Maintenance
September 7, 2021			2.98
7:35am (MDT)	8:30am (MDT)	0.92	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	9:02am (MDT)	0.53	MTG > MTG - Staff Meeting
9:02am (MDT)	10:34am (MDT)	1.53	PARK > PARK - Restroom
September 8, 2021			9.23
8:15am (MDT)	5:29pm (MDT)	9.23	WTR > WTR - Booster Station & Well Logs
September 9, 2021			8.28
8:30am (MDT)	4:47pm (MDT)	8.28	WTR > WTR - Booster Station & Well Logs
September 10, 2021			7.48
9:15am (MDT)	4:44pm (MDT)	7.48	WTR > WTR - Booster Station & Well Logs
September 13, 2021			12.42
8:01am (MDT)	8:30am (MDT)	0.48	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	9:12am (MDT)	0.70	MTG > MTG - Staff Meeting
9:12am (MDT)	11:43am (MDT)	2.52	PW > PW - Office Time
11:43am (MDT)	3:31pm (MDT)	3.80	EQP > EQP - Backhoe Maintenance
3:31pm (MDT)	5:12pm (MDT)	1.68	EQP > EQP - Parts Run
5:12pm (MDT)	8:26pm (MDT)	3.23	EQP > EQP - Backhoe Maintenance
September 14, 2021			7.80
7:40am (MDT)	8:57am (MDT)	1.28	WTR > WTR - Booster Station & Well Logs
8:57am (MDT)	11:38am (MDT)	2.68	STRTS > STRTS - Storm Drainage
11:38am (MDT)	3:28pm (MDT)	3.83	EQP > EQP - Backhoe Maintenance
September 15, 2021			7.67
9:00am (MDT)	1:04pm (MDT)	4.07	PARK > PARK - Mowing / Trimming
1:04pm (MDT)	4:05pm (MDT)	3.02	WTR > Train - Water
4:05pm (MDT)	4:40pm (MDT)	0.58	PARK > PARK - Irrigation

Jessie Gerke

Pay Period

8/16/2021 to

8/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	8/16/2021	8.00							8.00	
Tuesday	8/17/2021	4.00							4.00	
Wednesday	8/18/2021				8.00				8.00	
Thursday	8/19/2021				8.00				8.00	
Friday	8/20/2021				8.00				8.00	
Saturday	8/21/2021								0.00	
Total Week		12.00	0.00	0.00	24.00	0.00	0.00	0.00	36.00	
Sunday	8/22/2021								0.00	
Monday	8/23/2021	10.00							10.00	
Tuesday	8/24/2021	9.00							9.00	
Wednesday	8/25/2021	11.00							11.00	
Thursday	8/26/2021	8.00							8.00	
Friday	8/27/2021				2.00				2.00	
Saturday	8/28/2021								0.00	
Total Week		38.00	0.00	0.00	2.00	0.00	0.00	0.00	40.00	
Sunday	8/29/2021								0.00	
Monday	8/30/2021	5.50							5.50	
Tuesday	8/31/2021	8.00							8.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		13.50	0.00	0.00	0.00	0.00	0.00	0.00	13.50	
Total Pay Period		63.50	0.00	0.00	26.00	0.00	0.00	0.00	89.50	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

08/16/2021 to 08/31/2021

Regular
63.50

PTO
0.00

OT
0.00

DT
0.00

To Item 14.
63.50

Time in	Time out	Duration	
August 16, 2021			8.00
8:00am (MDT)	8:50am (MDT)	0.83	SWR > SWR - Sewer Logs
8:50am (MDT)	2:00pm (MDT)	5.17	STRTS > STRTS - Heigho Project
2:00pm (MDT)	4:00pm (MDT)	2.00	PW > PW - City Shop > Shop
August 17, 2021			4.00
8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	10:00am (MDT)	1.33	SWR > SWR - Land Application Project
10:00am (MDT)	12:00pm (MDT)	2.00	PW > PW - Office Time
August 23, 2021			10.00
7:00am (MDT)	8:30am (MDT)	1.50	STRTS > STRTS - Peterson Pathway
8:30am (MDT)	9:30am (MDT)	1.00	MTG > MTG - Staff Meeting
9:30am (MDT)	10:20am (MDT)	0.83	SWR > SWR - Sewer Logs
10:20am (MDT)	12:00pm (MDT)	1.67	PW > PW - Office Time
12:00pm (MDT)	2:00pm (MDT)	2.00	WTR > WTR - Service Call
2:00pm (MDT)	3:00pm (MDT)	1.00	PW > PW - City Shop > Shop
6:30pm (MDT)	8:30pm (MDT)	2.00	MTG > MTG - Council Meeting
August 24, 2021			9.00
8:00am (MDT)	5:00pm (MDT)	9.00	STRTS > STRTS - Heigho Project
August 25, 2021			11.00
7:00am (MDT)	6:00pm (MDT)	11.00	STRTS > STRTS - Heigho Project
August 26, 2021			8.00
8:00am (MDT)	10:30am (MDT)	2.50	STRTS > STRTS - Heigho Project
10:30am (MDT)	11:10am (MDT)	0.67	SWR > SWR - Sewer Logs
11:10am (MDT)	1:00pm (MDT)	1.83	PW > PW - Office Time
1:00pm (MDT)	2:15pm (MDT)	1.25	WTR > WTR - Service Call
2:15pm (MDT)	4:00pm (MDT)	1.75	EQP > EQP - Backhoe Maintenance
August 30, 2021			5.50
8:00am (MDT)	8:50am (MDT)	0.83	SWR > SWR - Sewer Logs
11:20am (MDT)	12:40pm (MDT)	1.33	PW > PW - Office Time
12:40pm (MDT)	3:00pm (MDT)	2.33	SWR > SWR - System Maintenance
3:00pm (MDT)	4:00pm (MDT)	1.00	MTG > MTG - Staff Meeting
August 31, 2021			8.00
8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	11:40am (MDT)	3.00	STRTS > STRTS - Street Sweeping

11:40am (MDT)	1:00pm (MDT)	1.33	WTR > WTR - Service Call
1:00pm (MDT)	2:00pm (MDT)	1.00	STRTS > STRTS - Heigho Project
2:00pm (MDT)	4:00pm (MDT)	2.00	EQP > EQP - MACK Dump Maintenance

Daniel Potter

Pay Period

8/16/2021 to

8/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	8/16/2021	9.63							9.63	
Tuesday	8/17/2021	9.35							9.35	
Wednesday	8/18/2021	7.33							7.33	
Thursday	8/19/2021	8.95							8.95	
Friday	8/20/2021	4.74		1.30					6.04	
Saturday	8/21/2021			9.20					9.20	
Total Week		40.00	0.00	10.50	0.00	0.00	0.00	0.00	50.50	
Sunday	8/22/2021								0.00	
Monday	8/23/2021	5.43							5.43	
Tuesday	8/24/2021	8.18							8.18	
Wednesday	8/25/2021	8.07							8.07	
Thursday	8/26/2021	7.50							7.50	
Friday	8/27/2021	3.50							3.50	
Saturday	8/28/2021								0.00	
Total Week		32.68	0.00	0.00	0.00	0.00	0.00	0.00	32.68	
Sunday	8/29/2021								0.00	
Monday	8/30/2021	7.62							7.62	
Tuesday	8/31/2021	9.13							9.13	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		16.75	0.00	0.00	0.00	0.00	0.00	0.00	16.75	
Total Pay Period		89.43	0.00	10.50	0.00	0.00	0.00	0.00	99.93	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

08/16/2021 to 08/31/2021

Regular
89.43

PTO
0.00

OT
10.50

DT
0.00

To **Item 14.**
99.93

Time in	Time out	Duration	
August 16, 2021			9.63
8:30am (MDT)	12:26pm (MDT)	3.93	WTR > WTR - Booster Station & Well Logs
12:26pm (MDT)	6:08pm (MDT)	5.70	PARK > PARK - Mowing / Trimming
August 17, 2021			9.35
8:00am (MDT)	9:37am (MDT)	1.62	PARK > PARK - Irrigation
9:37am (MDT)	3:19pm (MDT)	5.70	STRTS > STRTS - Storm Drainage
3:19pm (MDT)	5:21pm (MDT)	2.03	WTR > WTR - Well #4 Maintenance
August 18, 2021			7.33
8:00am (MDT)	10:20am (MDT)	2.33	WTR > WTR - Booster Station & Well Logs
10:20am (MDT)	3:20pm (MDT)	5.00	STRTS > STRTS - Storm Drainage
August 19, 2021			8.95
8:35am (MDT)	10:28am (MDT)	1.88	WTR > WTR - Booster Station & Well Logs
10:28am (MDT)	5:32pm (MDT)	7.07	STRTS > STRTS - Storm Drainage
August 20, 2021			6.03
8:15am (MDT)	9:33am (MDT)	1.30	WTR > WTR - Booster Station & Well Logs
9:33am (MDT)	1:20pm (MDT)	3.78	WTR > WTR - Meter Reading
1:20pm (MDT)	2:17pm (MDT)	0.95	STRTS > STRTS - Peterson Pathway
August 21, 2021			9.20
8:30am (MDT)	5:42pm (MDT)	9.20	STRTS > STRTS - Road Hazard
NOTES: Community clean up			
August 23, 2021			5.43
7:30am (MDT)	8:30am (MDT)	1.00	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	9:20am (MDT)	0.83	MTG > MTG - Staff Meeting
9:20am (MDT)	11:54am (MDT)	2.57	PARK > PARK - Mowing / Trimming
11:54am (MDT)	12:56pm (MDT)	1.03	PARK > PARK - Irrigation
August 24, 2021			8.18
8:45am (MDT)	10:19am (MDT)	1.57	WTR > WTR - Booster Station & Well Logs
10:19am (MDT)	4:56pm (MDT)	6.62	PARK > PARK - Restroom
August 25, 2021			8.07
9:00am (MDT)	10:04am (MDT)	1.07	WTR > WTR - Booster Station & Well Logs
10:04am (MDT)	1:43pm (MDT)	3.65	WTR > WTR - Leak Letters
1:43pm (MDT)	5:04pm (MDT)	3.35	STRTS > STRTS - Storm Drainage
August 26, 2021			7.50
9:00am (MDT)	10:34am (MDT)	1.57	PARK > PARK - Irrigation

10:34am (MDT)	3:18pm (MDT)	4.73	PARK > PARK - Maintenance
3:18pm (MDT)	4:30pm (MDT)	1.20	STRTS > STRTS - Storm Drainage
August 27, 2021			3.50
9:00am (MDT)	10:18am (MDT)	1.30	WTR > WTR - Booster Station & Well Logs
10:18am (MDT)	11:33am (MDT)	1.25	PARK > PARK - Irrigation
11:33am (MDT)	12:30pm (MDT)	0.95	EQP > EQP - F350 Truck Maintenance
August 30, 2021			7.62
8:30am (MDT)	9:20am (MDT)	0.83	MTG > MTG - Staff Meeting
9:20am (MDT)	11:36am (MDT)	2.27	WTR > WTR - Booster Station & Well Logs
11:36am (MDT)	1:51pm (MDT)	2.25	PARK > PARK - Mowing / Trimming
1:51pm (MDT)	4:07pm (MDT)	2.27	WTR > WTR - Well #4 Maintenance
August 31, 2021			9.13
9:00am (MDT)	10:38am (MDT)	1.63	PARK > PARK - Irrigation
10:38am (MDT)	11:26am (MDT)	0.80	WTR > WTR - Booster Station & Well Logs
11:26am (MDT)	3:12pm (MDT)	3.77	STRTS > STRTS - Street Sweeping
3:13pm (MDT)	6:09pm (MDT)	2.93	PARK > PARK - Irrigation

Jessie Gerke

Pay Period

9/1/2021 to

9/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	9/1/2021	1.50							1.50	
Thursday	9/2/2021	8.33							8.33	
Friday	9/3/2021	8.50							8.50	
Saturday	9/4/2021								0.00	
Total Week		18.33	0.00	0.00	0.00	0.00	0.00	0.00	18.33	
Sunday	9/5/2021								0.00	
Monday	9/6/2021					8.00			8.00	
Tuesday	9/7/2021	8.00							8.00	
Wednesday	9/8/2021	8.00							8.00	
Thursday	9/9/2021	8.00							8.00	
Friday	9/10/2021	8.00							8.00	
Saturday	9/11/2021								0.00	
Total Week		32.00	0.00	0.00	0.00	8.00	0.00	0.00	40.00	
Sunday	9/12/2021								0.00	
Monday	9/13/2021	9.00							9.00	
Tuesday	9/14/2021	7.00							7.00	
Wednesday	9/15/2021	5.47							5.47	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		21.47	0.00	0.00	0.00	0.00	0.00	0.00	21.47	
Total Pay Period		71.80	0.00	0.00	0.00	8.00	0.00	0.00	79.80	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

09/01/2021 to 09/15/2021

Regular	PTO	OT	DT	To Item 14.
71.80	0.00	0.00	0.00	71.80

Time in	Time out	Duration	
September 1, 2021			1.50
10:30am (MDT)	11:00am (MDT)	0.50	SWR > SWR - Sewer Logs
11:00am (MDT)	12:00pm (MDT)	1.00	EQP > EQP - MACK Dump Maintenance
September 2, 2021			8.33
8:40am (MDT)	9:20am (MDT)	0.67	SWR > SWR - Sewer Logs
9:20am (MDT)	10:30am (MDT)	1.17	EQP > EQP - VOLVO Dump Maintenance
10:30am (MDT)	2:00pm (MDT)	3.50	PARK > PARK - Maintenance
2:00pm (MDT)	4:00pm (MDT)	2.00	EQP > EQP - MACK Dump Maintenance
4:00pm (MDT)	5:00pm (MDT)	1.00	PW > PW - City Shop > Shop
September 3, 2021			8.50
8:00am (MDT)	9:00am (MDT)	1.00	MTG > MTG - Staff Meeting
9:00am (MDT)	9:40am (MDT)	0.67	PW > PW - Office Time
9:40am (MDT)	10:20am (MDT)	0.67	SWR > SWR - Sewer Logs
10:20am (MDT)	4:30pm (MDT)	6.17	PARK > PARK - Maintenance
NOTES: Labor day			
September 7, 2021			8.00
8:00am (MDT)	8:30am (MDT)	0.50	EQP > EQP - MACK Dump Maintenance
8:30am (MDT)	9:00am (MDT)	0.50	MTG > MTG - Staff Meeting
9:00am (MDT)	9:40am (MDT)	0.67	SWR > SWR - Sewer Logs
9:40am (MDT)	2:00pm (MDT)	4.33	EQP > EQP - Backhoe Maintenance
2:00pm (MDT)	4:00pm (MDT)	2.00	PW > PW - City Shop > Shop
September 8, 2021			8.00
8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	9:20am (MDT)	0.67	EQP > EQP - Parts Run
9:20am (MDT)	11:20am (MDT)	2.00	WTR > WTR - Service Call
11:20am (MDT)	2:00pm (MDT)	2.67	STRTS > STRTS - Peterson Pathway
2:00pm (MDT)	3:00pm (MDT)	1.00	PW > PW - Office Time
3:00pm (MDT)	4:00pm (MDT)	1.00	MTG > MTG - Staff Meeting
September 9, 2021			8.00
8:00am (MDT)	8:50am (MDT)	0.83	PW > PW - Office Time
8:50am (MDT)	9:30am (MDT)	0.67	SWR > SWR - Sewer Logs
9:30am (MDT)	11:20am (MDT)	1.83	WTR > WTR - Service Call
11:20am (MDT)	12:30pm (MDT)	1.17	WTR > WTR - Booster Station & Well Logs
12:30pm (MDT)	4:00pm (MDT)	3.50	STRTS > STRTS - Peterson Pathway
September 10, 2021			8.00

8:00am (MDT)	8:40am (MDT)	0.67	MTG > MTG - Staff Meeting
8:40am (MDT)	9:30am (MDT)	0.83	SWR > SWR - Sewer Logs
9:30am (MDT)	11:00am (MDT)	1.50	PW > PW - City Shop > Shop
11:00am (MDT)	1:00pm (MDT)	2.00	WTR > WTR - Service Call
1:00pm (MDT)	4:00pm (MDT)	3.00	PW > PW - Office Time

September 13, 2021 **9.00**

8:30am (MDT)	9:30am (MDT)	1.00	MTG > MTG - Staff Meeting
9:30am (MDT)	10:15am (MDT)	0.75	SWR > SWR - Sewer Logs
10:15am (MDT)	1:00pm (MDT)	2.75	SWR > Train - Sewer
1:00pm (MDT)	4:30pm (MDT)	3.50	EQP > EQP - Backhoe Maintenance
6:30pm (MDT)	7:30pm (MDT)	1.00	MTG > MTG - Council Meeting

September 14, 2021 **7.00**

8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	10:00am (MDT)	1.33	MTG > MTG - Staff Meeting
10:00am (MDT)	11:00am (MDT)	1.00	PW > PW - Office Time
11:00am (MDT)	1:00pm (MDT)	2.00	EQP > EQP - Backhoe Maintenance
1:00pm (MDT)	3:00pm (MDT)	2.00	PW > PW - City Shop > Shop

September 15, 2021 **5.47**

8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	10:16am (MDT)	1.60	SWR > SWR - System Maintenance
10:16am (MDT)	11:22am (MDT)	1.10	WTR > WTR - Booster Station & Well Logs
1:15pm (MDT)	3:21pm (MDT)	2.10	WTR > WTR - Service Call

Kyla Gardner

Pay Period

8/16/2021 to

8/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	8/16/2021	6.73							6.73	
Tuesday	8/17/2021	6.42							6.42	
Wednesday	8/18/2021	6.58							6.58	
Thursday	8/19/2021	6.47							6.47	
Friday	8/20/2021	4.48							4.48	
Saturday	8/21/2021								0.00	
Total Week		30.68	0.00	0.00	0.00	0.00	0.00	0.00	30.68	
Sunday	8/22/2021								0.00	
Monday	8/23/2021	9.65							9.65	
Tuesday	8/24/2021	8.75							8.75	
Wednesday	8/25/2021	6.38							6.38	
Thursday	8/26/2021	6.27							6.27	
Friday	8/27/2021	5.97							5.97	
Saturday	8/28/2021								0.00	
Total Week		37.02	0.00	0.00	0.00	0.00	0.00	0.00	37.02	
Sunday	8/29/2021								0.00	
Monday	8/30/2021	7.20							7.20	
Tuesday	8/31/2021	6.57							6.57	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		13.77	0.00	0.00	0.00	0.00	0.00	0.00	13.77	
Total Pay Period		81.47	0.00	0.00	0.00	0.00	0.00	0.00	81.47	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

08/16/2021 to 08/31/2021

Regular
81.47

PTO
0.00

OT
0.00

DT
0.00

To **81.47** Item 14.

Time in	Time out	Duration	
August 16, 2021			6.73
8:26am	3:10pm	6.73	ADM > ADM - Customer Relations
August 17, 2021			6.42
8:43am	3:08pm	6.42	ADM > ADM - Customer Relations
August 18, 2021			6.58
8:45am	3:20pm	6.58	ADM > ADM - Customer Relations
August 19, 2021			6.47
8:44am	3:12pm	6.47	ADM > ADM - Customer Relations
August 20, 2021			4.48
8:48am	1:17pm	4.48	ADM > ADM - Customer Relations
August 23, 2021			9.65
8:26am	9:23am	0.95	MTG > MTG - Staff Meeting
9:23am	3:10pm	5.78	ADM > ADM - Customer Relations
6:01pm	8:56pm	2.92	MTG > MTG - Council Meeting
August 24, 2021			8.75
8:35am	4:05pm	7.50	ADM > ADM - Customer Relations
6:30pm	7:45pm	1.25	MTG > MTG - Citizen Advisory Committee
August 25, 2021			6.38
8:43am	3:06pm	6.38	ADM > ADM - Customer Relations
August 26, 2021			6.27
8:52am	3:08pm	6.27	ADM > ADM - Customer Relations
August 27, 2021			5.97
8:15am	2:13pm	5.97	ADM > ADM - Customer Relations
August 30, 2021			7.20
8:30am	9:40am	1.17	MTG > MTG - Staff Meeting
9:40am	3:42pm	6.03	ADM > ADM - Customer Relations
August 31, 2021			6.57
8:46am	3:20pm	6.57	ADM > ADM - Customer Relations

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Shiloh Ryker, Kaytlyn Gilliam and Mayor Good. Present via Zoom were Council Members Jeff Parnett and Darla Weber.

Staff present at City Hall were Kyla Gardner and Angie Mettie. Staff present via Zoom were City Attorney Dick Stubbs, City Engineer Gregg Tankersley, Public Works Director Jessie Gerke, Treasurer Dana Kautz, and Public Works Assistant Daniel Potter.

Public present at City Hall were Baylee Weeks, Charlie Boden, Garrette St. Pierre, and Rory Mehen.

Mayor Good opened the meeting at 6:32 P.M. and led the Pledge of Allegiance.

Presentation

Weeks, Boden, St. Pierre, and Mehen shared their plans for the skate park. They provided a diagram of their plan and sample layout photos of similar parks. They stated that Randall Annunziato from the school will be helping to create the bike park in a different location, leaving more room for the skate park. A 30-foot buffer zone will be left in place, allowing for snow storage. A \$1000 donation has been promised from the Fosdick, and a fundraiser will be held in October. Mayor Good will research insurance for the park. The group was invited to attend the Parks meeting next week to share their ideas.

Reports

Prosecuting Attorney Chris Boyd

This item was rescheduled for October 25th.

Engineer's Report

City Engineer Gregg Tankersley stated that he is hoping to use the remaining funds from the 2016 wastewater project to help fix the leaking lagoon. Also, he is researching how to process the pile of asphalt near the city shop to make it usable for constructing roadways. He would like to work on the Transportation Plan update over the winter and should have a plan in place before the next meeting. He would like to close out the construction general permit with DEQ for the stormwater/wastewater project. Any overages for the Virginia Street project regarding Knife River should be sent to him, and he will send these in to ITD. And finally, a TTAC meeting is being scheduled for late October or November.

Heigho Project Update

Mayor Good stated that pooling of water will occur at the post office if left as is, so a drain will be installed to bring the water down to the alley drain. This will be completed next week, and the parking area will be restriped by the city, if needed.

Mayor's Report

Mayor Good stated that she would like to go over the end-of-year financials so that staff and Council understand where the city's money is spent and why. She also encouraged council members to finish setting up their city email accounts. The personnel policy is being updated and will be presented to the Council by the end of October. The cleanup effort over the summer was a success, with several volunteers. The goal was to offer help to residents who were not able to remove items on their own. She would like to make this an annual community event. Four citations were given for properties out of compliance with the cleanup ordinance. The purpose of the citations was not monetary, but to incentivize cleanup. She also stated that the city is working on trimming trees that are in the right of way or covering signs. Native Sisters will be contracted to trim the trees. Property owners will be contacted if their trees are overhanging in the right of way or covering street signs.

Discussion Items

Development Discussion – Brandon Rhodes

Mr. Rhodes was not in attendance.

Water Project Discussion

Mayor Good asked the Council their opinion on what the next steps should be in the water project. Council Member Ryker stated that a creative solution was needed, but that a large bid package was not the answer. Council Member Parnett suggested a different structure for the wellhouse, possibly a boxcar/container. Council Member Weber suggested looking at other options, while making sure the project was completed. Council Member Gilliam suggested looking at the goal for the project. If the goal was "growth," then having the new well online might be the priority. If the goal was "fire flow," then the booster station might be the priority. She would like to focus on the citizens that are in our community instead of on citizens that might be moving in. The item will be added to the next agenda.

Brown's RV Dump / Water Spigot

Mayor Good brought to the attention of the Council the RV Dump and water spigot at Brown's Market. Per Brown, locals are permitted to dump their RVs free of charge, and non-locals are charged \$2 to dump, with the proceeds going to Brown. The water spigot next to the RV dump has a meter and is being tracked, but the water usage is not paid for by any entity. Therefore, anyone can use the spigot free of charge. The Council reviewed the usage on the spigot and discussed possibly turning it off. Kautz stated that the water is necessary to keep the RV Dump area clean after dumping.

Some residents do not have water due to non-payment. The question was discussed whether it is right to charge all residents for water but have "free" water available for those who do not choose to pay. Council Member Parnett suggested a metered device where users could insert a credit card or change to purchase water. Mayor Good will talk with Brown about options for the spigot.

Bike Station Location

The Council discussed possible locations for the bike station provided by the Leadership Academy. The Council felt the park area would be best, possibly underneath the back side of the restrooms or under the kiosk, where it would be sheltered. They also suggested not placing it in a high traffic area, such as in front of the bathrooms. The location can be publicized online. Mayor Good would like to place an article in the paper recognizing our locals who participated in the project and bring awareness to the bike station.

Action Items

Speed Limit Signs – Peterson Memorial

Mayor Good stated that speed limit signs for Peterson Memorial would be \$80 each. She felt that only one sign was needed in each direction.

- Council Member Ryker moved to approve two new speed limit signs for Peterson Memorial; Council Member Gilliam seconded the motion. Roll Call Vote: Gilliam – yes, Parnett – yes, Ryker – yes, Weber – yes. Motion carried.

Displacement RV Use Amendment

The Council reviewed changes to the Displacement RV Use amendment, which added that RVs must follow city code for the zone in which they reside, and that generators are to be used only between the hours of 7AM and 9PM.

- Council Member Ryker moved to introduce Ordinance TBD-2021 and suspend the rules requiring three separate readings on three separate days and read by title only once; Council Member Gilliam seconded the motion. Roll Call Vote: Gilliam – yes, Ryker – yes, Parnett – yes, Weber – yes. Motion carried.

City Clerk Gardner read Ordinance TBD-2021 by title only.

- Council Member Gilliam moved to approve Ordinance TBD-2021; Council Member Ryker seconded the motion. Roll Call Vote: Gilliam – yes, Ryker – yes, Parnett – yes, Weber – yes. Motion carried.

Industrial Park Rental Rates

City Clerk Gardner shared that the going rate for commercial spaces in McCall is \$100/sf, therefore the rental rate would be \$1800. Mayor Good stated that points are available to tenants which would decrease the rate. Council Member Weber suggested that \$800-\$900 would be more reasonable for New Meadows. Mayor Good stated that the purpose of the Industrial Park is to help new business owners when starting out, and that business ventures other than a meat shop would be considered.

- Council Member Weber moved to set the rent rate for 104 W Taylor Street at \$850 per month; Council Member Ryker seconded the motion. Roll Call Vote: Ryker – yes, Weber – yes, Gilliam – yes, Parnett – yes. Motion carried.

Leadership Academy Approval

Mayor Good would like City Clerk Gardner to attend the Leadership Academy Program. The program is held one Thursday per month, and costs \$600.

- Council Member Weber moved to approve for Kyla Gardner to attend the Leadership Academy for \$600; Council Member Parnett seconded the motion. Roll Call Vote: Gilliam – yes, Parnett – yes, Weber – yes, Ryker – yes. Motion carried.

Land Change Request Form

Joseph Sullivan at 516 S Heigho submitted a land change request form, desiring to split his parcel of lots 6-9 into two parcels (lots 6 & 7 and lots 8 & 9). The purpose of the split is to allow for one residential unit on each parcel. The Council would like to ensure that setbacks will be met along with other requirements in the zoning code before approving the split. Mayor Good and City Clerk Gardner will walk the property with Sullivan to make sure requirements would be met.

Consent Agenda

The Consent Agenda included August 2021 Financials, Paid & Pending Claims, and September 13, 2021, City Council Minutes. City Clerk Gardner read the claims to the Council.

- Council Member Weber moved to approve the Consent Agenda; Council Member Gilliam seconded the motion. Roll Call Vote: Parnett – yes, Weber – yes, Gilliam – yes, Ryker – yes. Motion carried.

Future Meeting Topics

Future meeting topics included Brown’s RV dump, water project discussion, land change request form (pending), Colby Peters housing project (action item), and an update from Daniel Hendley (October 25th).

Adjournment

Mayor Good adjourned the meeting at 8:18pm.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5053		25 Analytical Labs, Inc.	145.21			60	43320	43320	745		10102
	45091	09/30/21 Water Sampling / Testing	16.15			65	43220	43220	745		10102
	85092	09/30/21 Sewer Sampling / Testing	129.06*								
		Total for Vendor:	145.21								
5054		140 Buys, Douglas	400.00								
		Monthly Back-up Operator									
	718	09/30/21 SEPT 2021 H2O Back-up Operator	200.00*			60	43320	43320	310		10102
	718	09/30/21 SEPT 2021 SWR Back-up Operator	200.00*			65	43220	43220	310		10102
		Total for Vendor:	400.00								
5047		I C & M Lumber Co, Inc	477.79								
	09/25/21	Shop- Water	17.78			60	43320	43320	324		10102
	09/25/21	Shop - Sewer	17.78			65	43220	43220	324		10102
	09/25/21	Shop - Streets	17.77*			1	41500	41500	324		10102
	09/25/21	Sewer	5.48			65	43220	43220	324		10102
	09/25/21	Park	166.28			1	41600	41600	324		10102
	09/25/21	Streets	92.97*			1	41500	41500	324		10102
	09/25/21	ADM-General	53.25			1	41100	41100	324		10102
	09/25/21	ADM-Water	53.24			60	43320	43320	324		10102
	09/25/21	ADM-Sewer	53.24			65	43220	43220	324		10102
		Total for Vendor:	477.79								
5051		29 City of New Meadows	2,464.47								
	025-00	10/01/21 Chlorinator Room	14.43			65	43220	43220	339		10102
	310-00	10/01/21 Park Irrigation	1,808.02*			1	41600	41600	332		10102
	309-00	10/01/21 Park Restrooms	109.16*			1	41600	41600	331		10102
	014-00	10/01/21 Industrial Park	256.04*			63	43100	43100	331		10102
	364-00	10/01/21 Auger Room	111.39			65	43220	43220	338		10102
	126-00	10/01/21 City Hall	76.58*			1	41100	41100	331		10102
	015-00	10/01/21 Skate Park	14.30*			1	41600	41600	332		10102
	013-00	10/01/21 Industrial Park - 104 W Taylor	74.55*			63	43100	43100	331		10102
		Total for Vendor:	2,464.47								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5052	E	526 Coastline Equipment Backhoe Oil / Transmission Oil	344.66								
		836582 09/13/21 Backhoe Oil - Streets	114.88			1	41500		350		10102
		836582 09/13/21 Backhoe Oil - Water	114.89*			60	43320		350		10102
		836582 09/13/21 Backhoe Oil - Sewer	114.89*			65	43220		350		10102
		Total for Vendor:	344.66								
5056		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 9/08/2021	25.00								
		9480 09/11/21 OFFICE CLEANING / CITY HALL	25.00			1	41100		324		10102
		Total for Vendor:	25.00								
5061		642 Kundrick, Kirk Monthly Back-up Operator	300.00								
		CNM-2109 10/07/21 SEPT 2021 H2O Back-up Operat	150.00*			60	43320		310		10102
		CNM-2109 09/07/21 SEPT 2021 SWR Back-up Operat	150.00*			65	43220		310		10102
		Total for Vendor:	300.00								
5055	E	150 Lake Shore Disposal 25507073 10/01/21 Garbage - General	126.00								
		25507073 10/01/21 Garbage - Water	31.50			1	41100		324		10102
		25507073 10/01/21 Garbage - Sewer	31.50			60	43320		324		10102
		25507073 10/01/21 Garbage - Industrial Park	31.50*			65	43220		324		10102
		Total for Vendor:	126.00								
		*** Claim from another period (8/21) ****									
5043	E	514 PERKINS MITCHELL 27235 09/27/21 City Matters	195.00								
		Total for Vendor:	195.00			1	41100		312		10102
5048		649 Qualls, Ben Remiburse for Water Deposit	150.00								
		185-04 09/30/21 Reimburse for Deposit	150.00*			60	43300		810		10102
		Total for Vendor:	150.00								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5049		651 Rhodes, Richard Remburse for Water Deposit	150.00								
		186-07 09/30/21 Reimburse for Deposit	150.00*			60	43300		810		10102
		Total for Vendor:	150.00								
5062	E	13 The Star-News Budget Ordinance	255.75								
		57128 09/23/21 Budget Hearing (G)	255.75			1	41100		309		10102
		Total for Vendor:	255.75								
5057	E	253 United Oil 976199 09/30/21 Fuel - Water	107.97								
		976199 09/30/21 Fuel - Water	52.10			60	43320		630		10102
			55.87			60	43320		630		10102
		Total for Vendor:	107.97								
5045	E	436 US Bank 3966216463 08/31/21 GOOGLE G SUITE (GEN)	621.50								
		3966216463 08/31/21 GOOGLE G SUITE (SWR)	32.36*			1	41100		327		10102
		3966216463 08/31/21 GOOGLE G SUITE (WTR)	32.37*			65	43220		327		10102
		3966216463 08/31/21 GOOGLE G SUITE (IND)	32.37*			60	43320		327		10102
		TSHEETS 09/24/21 TSHEETS (GEN)	32.37*			63	43100		327		10102
		TSHEETS 09/24/21 TSHEETS (IND)	15.00			1	41100		324		10102
		TSHEETS 09/24/21 TSHEETS (IND)	15.00*			63	43100		324		10102
		TSHEETS 09/24/21 TSHEETS (WTR)	15.00			60	43320		324		10102
		TSHEETS 09/24/21 TSHEETS (SWR)	15.00			65	43220		324		10102
		OFFICE 09/17/21 Amazon/ Office Supplies	32.88			1	41100		324		10102
		OFFICE 09/17/21 Amazon/ Office Supplies	14.15			1	41100		324		10102
		Training 09/29/21 IRWA Fall Training (WTR)	83.33			60	43320		324		10102
		Training 09/29/21 IRWA Fall Training (SWR)	83.33			65	43220		324		10101
		Training 09/29/21 IRWA Fall Training (GEN)	83.34			1	41100		324		10102
		849619 09/13/21 Training Jessica Wallace	90.00			65	43220		324		10102
		2020347535 09/13/21 1 and 1 website(GEN)	11.25			1	41100		324		10102
		2020347535 09/13/21 1 and 1 website(IND)	11.25*			63	43100		324		10101
		2020347535 09/13/21 1 and 1 website(WTR)	11.25			60	43320		324		10102
		2020347535 09/13/21 1 and 1 website (SWR)	11.25			65	43220		324		10102
		Total for Vendor:	621.50								

* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
5063		653 Western States Equipment Co. Replace ECM in yellow dump truck.		5,174.47								
	IN00179737	10/06/21 Dump Truck ECM - Streets		1,724.82			1		41500	350		10102
	IN00179737	10/06/21 Dump Truck ECM- Water		1,724.82*			60		43320	350		10102
	IN00179737	10/06/21 Dump Truck ECM - Sewer		1,724.83*			65		43220	350		10102
		Total for Vendor:		5,174.47								
5050		652 Whalen, Naomi Remiburse for Water Deposit		150.00								
	041-07	09/30/21 Reimburse for Deposit		150.00*			60		43300	810		10102
		Total for Vendor:		150.00								
		# of Claims		16								
		Total Electronic Claims		11,087.82								
		Total Non-Electronic Claims		1,650.88								
				9436.94								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5053		25 Analytical Labs, Inc. 45091 09/30/21 Water Sampling / Testing 85092 09/30/21 Sewer Sampling / Testing Total for Vendor: 145.21 *** Claim from another period (9/21) ****	145.21 16.15 129.06 145.21			60 65	43320 43220	43320 43220	745 745		10102 10102
5054		140 Buys, Douglas Monthly Back-up Operator 718 09/30/21 SEPT 2021 H2O Back-up Operator 718 09/30/21 SEPT 2021 SWR Back-up Operator Total for Vendor: 400.00 *** Claim from another period (9/21) ****	400.00 200.00 200.00 400.00			60 65	43320 43220	43320 43220	310 310		10102 10102
5047		I C & M Lumber Co, Inc 09/25/21 Shop- Water 09/25/21 Shop - Sewer 09/25/21 Shop - Streets 09/25/21 Sewer 09/25/21 Park 09/25/21 Streets 09/25/21 ADM-General 09/25/21 ADM-Water 09/25/21 ADM-Sewer Total for Vendor: 477.79 *** Claim from another period (9/21) ****	477.79 17.78 17.78 17.77 5.48 166.28 92.97 53.25 53.24 53.24 477.79			60 65 1 65 1 1 1 60 65	43320 43220 41500 43220 41600 41500 41100 43320 43220	43320 43220 41500 43220 41600 41500 41100 43320 43220	324 324 324 324 324 324 324 324 324 324		10102 10102 10102 10102 10102 10102 10102 10102 10102
5051		29 City of New Meadows 0225-00 10/01/21 Chlorinator Room 310-00 10/01/21 Park Irrigation 309-00 10/01/21 Park Restrooms 014-00 10/01/21 Industrial Park 364-00 10/01/21 Auger Room 126-00 10/01/21 City Hall 015-00 10/01/21 Skate Park 013-00 10/01/21 Industrial Park - 104 W Taylor Total for Vendor: 2,464.47 *** Claim from another period (9/21) ****	2,464.47 14.43 1,808.02 109.16 256.04 111.39 76.58 14.30 74.55 2,464.47			65 1 1 63 65 1 1 63	43220 41600 41600 43100 43220 41100 41600 43100	43220 41600 41600 43100 43220 41100 41600 43100	339 332 331 331 338 331 332 331		10102 10102 10102 10102 10102 10102 10102 10102

* ... Over spent expenditure

Claim/	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5052	E	526	Coastline Equipment Backhoe Oil / Transmission Oil	344.66	****							
			836582 09/13/21 Backhoe Oil - Streets	114.88			1	41500		350		10102
			836582 09/13/21 Backhoe Oil - Water	114.89			60	43320		350		10102
			836582 09/13/21 Backhoe Oil - Sewer	114.89			65	43220		350		10102
			Total for Vendor:	344.66								
5044	E	577	CTC Telecom, Inc. For period 10/1- 10/31	206.20								
			10/01/21 Phone - General	68.73			1	41100		308		10102
			10/01/21 Phone - Water	68.73			60	43320		308		10102
			10/01/21 Phone - Sewer	68.74			65	43220		308		10102
			Total for Vendor:	206.20								
5056		641	High Mountain Cleaning & OFFICE CLEANING / CITY HALL 9/08/2021	25.00	****							
			9480 09/11/21 OFFICE CLEANING / CITY HALL	25.00			1	41100		324		10102
			Total for Vendor:	25.00								
5060	E	4	Idaho Power 0032879986 10/06/21 Street Lights (Electricity)	2,581.95								
			0032879987 10/06/21 City Shop (Electricity) Wa	634.52			1	41500		330		10102
			0032879987 10/06/21 City Shop (Electricity) Se	46.36			60	43320		330		10102
			0032879987 10/06/21 City Shop (Electricity) Str	46.37			65	43220		330		10102
			0032879959 10/06/21 Parks (Electricity)	46.37			1	41500		330		10102
			0032879967 10/06/21 Sewer Lift Station (Electr	90.40			1	41600		330		10102
			0032879945 10/06/21 Well #3 (Electric)	5.79			65	43220		337		10102
			0032879945 10/06/21 Well #4 (Electric)	270.42			60	43320		334		10102
			0032879933 10/06/21 Booster Station (Electric)	467.51			60	43320		335		10102
			0032879940 10/06/21 Sewer Plant (Electricity)	252.02			60	43320		333		10102
			0032879919 10/06/21 City Hall (Electricity) Ge	492.82			65	43220		336		10102
			0030309892 10/06/21 City Hall (Electricity) H2O	40.40			1	41100		330		10102
			0030309892 10/06/21 City Hall (Electricity) SWR	40.40			60	43320		330		10102
			0030309892 10/06/21 City Hall (Electricity) SWR	40.39			65	43220		330		10102
			0032880160 10/06/21 Sewer Land Ap	52.84			65	43220		330		10102
			0032952904 10/06/21 Meat Shop	55.34			63	43100		330		10102
			Total for Vendor:	2,581.95								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5061		642 Kunderick, Kirk Monthly Back-up Operator	300.00	****							
		CNM-2109 10/07/21 SEPT 2021 H2O Back-up Operat	150.00			60		43320	310		10102
		CNM-2109 09/07/21 SEPT 2021 SWR Back-up Operat	150.00			65		43220	310		10102
		Total for Vendor:	300.00								
		*** Claim from another period (9/21) ****									
5055	E	150 Lake Shore Disposal	126.00								
		25507073 10/01/21 Garbage - General	31.50			1		41100	324		10102
		25507073 10/01/21 Garbage - Water	31.50			60		43320	324		10102
		25507073 10/01/21 Garbage - Sewer	31.50			65		43220	324		10102
		25507073 10/01/21 Garbage - Industrial Park	31.50			63		43100	324		10102
		Total for Vendor:	126.00								
		*** Claim from another period (8/21) ****									
5043	E	514 PERKINS MITCHELL	195.00								
		27235 09/27/21 City Matters	195.00			1		41100	312		10102
		Total for Vendor:	195.00								
		*** Claim from another period (9/21) ****									
5048		649 Qualls, Ben	150.00								
		Remiburse for Water Deposit	150.00			60		43300	810		10102
		185-04 09/30/21 Reimburse for Deposit	150.00								
		Total for Vendor:	150.00								
		*** Claim from another period (9/21) ****									
5049		651 Rhodes, Richard	150.00								
		Remiburse for Water Deposit	150.00			60		43300	810		10102
		186-07 09/30/21 Reimburse for Deposit	150.00								
		Total for Vendor:	150.00								
		*** Claim from another period (9/21) ****									
5062	E	13 The Star-News	255.75								
		Budget Ordinance	255.75			1		41100	309		10102
		57128 09/23/21 Budget Hearing (G)	255.75								
		Total for Vendor:	255.75								
		*** Claim from another period (9/21) ****									
5057	E	253 United Oil	107.97								
		976199 09/30/21 Fuel - Water	52.10			60		43320	630		10102
		976199 09/30/21 Fuel - Water	55.87			60		43320	630		10102
		Total for Vendor:	107.97								

* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
				Line \$					Account
5045	E	436 US Bank		621.50	****				
		3966216463 08/31/21 GOOGLE G SUITE (GEN)		32.36			41100	327	10102
		3966216463 08/31/21 GOOGLE G SUITE (SWR)		32.37			43220	327	10102
		3966216463 08/31/21 GOOGLE G SUITE (WTR)		32.37			43320	327	10102
		3966216463 08/31/21 GOOGLE G SUITE (IND)		32.37			43100	327	10102
		TSHEETS 09/24/21 TSHEETS (GEN)		15.00			41100	324	10102
		TSHEETS 09/24/21 TSHEETS (IND)		15.00			43100	324	10102
		TSHEETS 09/24/21 TSHEETS (WTR)		15.00			43320	324	10102
		TSHEETS 09/24/21 TSHEETS (SWR)		15.00			43220	324	10102
		OFFICE 09/17/21 Amazon/ Office Supplies		32.88			41100	324	10102
		OFFICE 09/17/21 Amazon/ Office Supplies		14.15			41100	324	10102
		Training 09/29/21 IRWA Fall Training (WTR)		83.33			43320	324	10102
		Training 09/29/21 IRWA Fall Training (SWR)		83.33			43220	324	10102
		Training 09/29/21 IRWA Fall Training (GEN)		83.34			41100	324	10102
		849619 09/13/21 Training Jessica Wallace		90.00			43220	324	10102
		2020347535 09/13/21 1 and 1 website (GEN)		11.25			41100	324	10102
		2020347535 09/13/21 1 and 1 website (IND)		11.25			43100	324	10102
		2020347535 09/13/21 1 and 1 website (WTR)		11.25			43320	324	10102
		2020347535 09/13/21 1 and 1 website (SWR)		11.25			43220	324	10102
		Total for Vendor:		621.50					
5058	E	147 USA Blue Book		130.10					
		Tracing dye liquid							
		748607 10/05/21 Tracing Dye Liquid		130.10			43220	324	10102
		Total for Vendor:		130.10					
5063		653 Western States Equipment Co.		5,174.47	****				
		Replace ECM in yellow dump truck.							
		IN00179737 10/06/21 Dump Truck ECM - Streets		1,724.82			41500	350	10102
		IN00179737 10/06/21 Dump Truck ECM- Water		1,724.82			43320	350	10102
		IN00179737 10/06/21 Dump Truck ECM - Sewer		1,724.83			43220	350	10102
		Total for Vendor:		5,174.47					

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5050		652 Whalen, Naomi	150.00					
		Remiburse for Water Deposit						
		041-07 09/30/21 Reimburse for Deposit	150.00			60 43300	810	10102
		Total for Vendor:	150.00					
		# of Claims	19					
		Total Electronic Claims	4,569.13					
		Total Non-Electronic Claims	9436.94					

*** Claim from another period (9/21) ****