



City Council Regular Meeting Agenda

Monday, March 25, 2024 at 6:30 PM
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/84475780992?pwd=AnUyOKgsv3oXsaPcNVMnrMJL6u6xUh.1>

Call in: 253-205-0468

Meeting ID: 844 7578 0992

Password: 744467

ROLL CALL / PLEDGE OF ALLEGIANCE

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public may be called upon to speak on any item on the agenda.

REPORTS

1. Staff Reports
2. Mayor's Report

PRESENTATION

3. Ill-A Annual Report - Megan Smith

DISCUSSION ITEMS

4. Preschool/Daycare

ACTION ITEMS

5. Industrial Park Lease - All Seasons HVAC and Refrigeration
6. Industrial Park Lease Amendment - All Seasons
7. Browns Mountain Recycling CUP Status Report #3
8. RV Use Permit - Tim Jeffs
9. Approval to Create a Childcare Advisory Group
10. Dust Abatement - GMCO Estimate
11. Resolution TBD-2024 Community Service Policy
12. Resolution TBD-2024 Week of the Young Child Proclamation
13. Stibnite Foundation Grant
14. Temporary Employee Wage
15. Administrator Designation

CONSENT AGENDA

16. February 12, 14,& 26 2024 Meeting Minutes
17. Paid & Pending Claims February -March
18. January & February 2024 Financials
19. February 2024 Payroll

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

DEPARTMENT

MONTH

Hunter Brown

Public Works

February

TASKS COMPLETED

Equipment and Shop:

- Routine Cleaning and Organization Management
- Keep up Equipment Preventive Maintenance Sheets and general servicing
- Maintain Hot Rod for service calls & Emergencies until a dedicated service vehicle may be acquired.
- Repair bomber; Pull engine and install new clutch plate
- Begin new Preventative Maintenance schedule and logging method.
- Assess storage problem areas and brainstorm organization practices with Public Works Dept.
- Assess overall Cleanliness problem areas and brainstorm routines with Public Works Dept.

Sewer:

- Accept and retain responsibility for WWTP Operation in Kirks absence & listen perceptively when he's present.
- Maintain WWTP functions. (E.g. Clean Screen, Preserve blowers with oil, belts, and filters)
- Maintain Records (Sewer In & Eff Logs)
- Move Land Application Wheel Lines when Necessary
- Attend Relevant Wastewater Classes. (Online)
- Assess New headworks Issue created by Integrity

Water:

- Maintain Vigilance for Water related emergencies
- Continue to Receive onsite training from shadowing Kirk & log Hands-On-Experience hours
- Expand use of voice and personal reasoning in appropriate settings in the work environment
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Records (City Water Well I& Use/ Water Meter Data)

NRWA apprenticeship Hours:

-Tools, Equipment, and Workplace safety	- 82.5
-Vehicles and specialized equipment	- 6.5
-System Operations and Maintenance	-10.5
-Quality Control	- 11.75
Logistics, Reports, and supervision	- 37.25
Previous XP	- 0
Lesson Hours	30 – 229 Total

PROJECTS IN PROGRESS

Equipment and Shop:

- Routine Cleaning and Organization Management
- Keep up Equipment Preventive Maintenance Sheets and general servicing
- Maintain New Truck for service calls & Emergencies.
- Maintain new Preventative Maintenance schedule and logging method.
- Assess storage problem areas and brainstorm organization practices with Public Works Dept.
- Assess overall Cleanliness problem areas and brainstorm routines with Public Works Dept.
- Begin Moving old files and documentation to City Hall building

Sewer:

- Accept and retain responsibility for WWTP Operation in Kirks absence & listen perceptively when he's present.
- Obtain a functioning camera for sewer observation
- Maintain WWTP functions. (E.g. Clean Screen, Preserve blowers with oil, belts, and filters)
- Maintain Records (Sewer In & Eff Logs)
- Move Land Application Wheel Lines when Necessary
- Attend Relevant Wastewater Classes. (Online)
- Remain vigilant against Screw Press Malfunctions

Water:

- Maintain Vigilance for Water related emergencies
- Continue to Receive onsite training from shadowing Kirk & log Hands-On-Experience hours
- Expand use of voice and personal reasoning in appropriate settings in the work environment
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Records (City Water Well I& Use/ Water Meter Data)

NRWA apprenticeship Hours:

Tools, Equipment, and Workplace safety	- 105
-Vehicles and specialized equipment	- 8
-System Operations and Maintenance	-14
-Quality Control	- 11.75
Logistics, Reports, and supervision	- 38.25
Previous XP	- 0

Lesson Hours:

All-001 ACE C2, C3, Year 1 Orientation	- 6
C2-004 WW Treatment Systems 1	- 42
C2-003 WW Collection systems 1	- 36
All-005 Trenching	- 6
90 – 229 total	

CHALLENGES / ISSUES

WWTP:

Keep up with Samples and Reporting
Status - Yellow
Operator has lessened communication with the Public Works Dept and apprentice regarding Samples.

NRWA:

Achieve On Job Training hours whenever possible.
Status - Green
Schedule allows for more exposure to WW side of operations while also aligned with times more convenient for the operator.

Snow Removal/Streets Repair and Maintenance

Status - White
Weather is indeterminate but Practicing Safety and striving for perfection "Makes perfect."

COMMUNITY INPUT & COMMENTS

Community:

New Grader Operator [exuding inexperience.]

Response:

The Public Works team is aware and is taking extra precautions while training new equipment operators. While training operators work, though slow or impractical, they will learn quickly with safety for all in mind.

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Ivan McDaniel

DEPARTMENT

Public Works

MONTH

February

TASKS COMPLETED

- Worked on meters
- Continued discharge and all the testing that goes with it
- Get new pickup outfitted and ready
- Various welding projects(vice for truck, gate at wwplant, storm drain covers)
- Storm drains
- Found various leaks for customers

PROJECTS IN PROGRESS

- Prep for spring list
- Prep for land app
- Build better storm drain inlets
- Meter list
- Lagoon fence repair
- Figure out a plan for excess INI

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Dana Kautz

DEPARTMENT

Treasurer

MONTH

March

TASKS COMPLETED

- Filing Payroll
- Claims Review
- January Bank Reconciliations
- January Financial Reports
- Audit Prep
- Audit
- Claims filing

PROJECTS IN PROGRESS

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Kyla Gardner

DEPARTMENT

Admin, City Clerk

MONTH

February 2024

TASKS COMPLETED

- Claims
- Payroll
- Billing
- Email Billing
- Ach Payments
- Load/unload meters for water meter reading
- Leak Letters

- Update social media
- Meadows Valley Monday Newsletter
- Agenda creation for CC and Parks & Recs meetings
- Completed 2023 Audit

PROJECTS IN PROGRESS

- Helping Diane get settled into her position with training.
- Catching up on filing
- Updating the website
- Planning and Zoning meetings

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Diane Ellen Huter

DEPARTMENT

Deputy Clerk-City Hall

MONTH

February 2023

TASKS COMPLETED

New employee training began with Kyla and Angie

1. Learned cash receipting and utility billing and did water bills with Kyla for the month; learning how to make weekly deposits as needed.
2. Learning process for move ins/move outs---learning how to issue late notices and red door notices. 11 notices-no disconnects.
3. Learning where things get filed on computer as well as in filing cabinet.
4. Learned how to issue dog licenses and track them for next year.
5. Learning how to record and file various reports/logs.

PROJECTS IN PROGRESS

1. Completing training as needed with Kyla and Angie
2. Getting more familiar with all processes that are required to operate daily at this position
3. Going to Suicide Prevention Training and joining AC Health Advisory Team.
4. Looking to attend annual conference
5. Attempting to get more proficient with tasks I have been trained on.

CHALLENGES / ISSUES

1. Trying to simplify processes that may currently be duplicated; cleaning out old files
2. Navigating Blue Mountain Software;
3. Attempting to help ease workload on Kyla as soon as I can.

COMMUNITY INPUT & COMMENTS

Road concerns came up more than a few times

March 11, 2024

I guess the biggest news is the recent award from the Idaho Workforce Development Council for 600,000 dollars for the Preschool/Daycare project. Kyla and I will be meeting with the team to begin discussing the process. This is such a great need in our community and it is awesome to see that it will be able to meet.

Angie Mettie has been coming in to do training with Dianne, which has been extremely helpful. Angie trained the previous deputy clerk on items that Kyla was not familiar with, so this training was necessary. Angie will be paid as a temporary employee of the city for her services during this time.

I understand the frustration in our community over the current status of our side streets. Regardless of sentiments expressed otherwise, this is due to weather and road base issues. It has nothing to do with the competency of city staff. Please encourage residents to slow down since speed just erodes the potholes more quickly. Once things dry out enough to begin grading and bringing in gravel, it will be done. Trying to do any additional work while the roads are wet and the base is unstable just creates more problems.

Several individuals from the community attended the QPR Suicide Prevention Training and there will be another one on March 15th at the School. Part of being a community is being aware of the needs of those around us and this training helps community members bring helpful information to potential suicide victims.

I have spoken with Preston from the Skate Park Committee and one of the next steps in the Skate Park project is a community meeting which will be set up by Grindline – the company who will be building the skate park this year. The Skate Park Committee has raised \$529k for this project and will continue fundraising, but construction is scheduled to begin this summer. City Council will be tasked with decision making on the particulars of the project as it unfolds.

Due to recent confusion regarding community service hours, I will be drafting a Community Service Policy so we can provide opportunities for community service hours as available.

The Easter Egg Hunt is coming up March 30 and the Youth Sports program needs several coaches. The week of the Young Child is coming up in April and the City will be part of the week-long activities that are being planned for our local children. If you hear of people in our community interested in volunteering for community events, please refer them to City Hall.

“No one is useless in the world who lightens the burdens of another.” Charles Dickens

March 25, 2024

We are nearing the end of the City's water project – finally. This project took much longer than anticipated, but the City Council's decision to move forward only when funding was available will have long lasting positive effects on the community. Ed Stowe will be presenting a final report on the project this summer. There are several final items being finished including the installation of the permanent generator at the booster station and the SCADA programming. Kirk, Kyla and I met with Dick Rush, the new State Director of USDA and Noe Rameriz of USDA to tour to the new facilities and discuss the project. Part of the discussion was possible funding for the upcoming wastewater facility plan and the availability of funding for streets. More to come on those subjects.

We will be planning another tour of the City's new water facilities this summer. Several individuals toured the booster station facility during the Goodbye Winter, Hello Spring event. It is important for the public to have a chance to see what has been accomplished.

Kyla, Dee Fredrickson and I met with Jenny Hay to discuss the contract for the funding for the Childcare Center. This is a very big project and will require City Council involvement in decisions and policy. I am asking City Council to approve the creation of a Childcare Advisory Panel comprised of participants from City Hall, MV School District, Early Learning Collaborative, MV Public Library, and other individuals interested in collaborating on this project. This is a community project and we want the community to be part of the process. A final building plan will be presented for City Council approval once completed. What an exciting time for our community as we work together to meet the challenge of childcare needs through partnerships around the region.

The City Pound is in operation and the first dogs were impounded since the remodel was completed. Hopefully, the current ordinance and impoundment procedure will serve its purpose to provide for a safe community and responsible dog ownership.

As we move into a season of public hearings and quasi-judicial zoning decisions for land use, I would like to remind the City Council that any discussions with the public regarding the projects that the City Council will be voting on will need to be disclosed in full before any action is taken. The best practice is to invite interested parties to the public hearing when it is scheduled and refrain from making comments and presenting input regarding the projects outside of City Council meetings.

A special thank you to all those who work behind the scenes to make projects successful!



Shared Strength · Trusted Care



2022-23 Annual Report
For Distribution



MISSION

To provide the best quality and structure of health benefits plans and services to our agency's employees by directly managing the costs and administration of those benefit plans through a cooperative pool in a manner that will be more efficient, economical, and competitive than what the market can offer through traditional insurance providers.

VISION

To provide the best and most affordable health benefit plans possible to local government agencies throughout the State of Idaho. To assist agencies to attract and retain quality employees in the local government sectors through the provision of affordable and quality health benefit plans.



103
Total Agencies
Retention: 100%

2,139
Total Employees
5,427
Total Members

\$35,219,344
Annual Budget

98%
Agency Participation
in Wellness
Screenings

\$629,192
Total Savings
from Programs

III-A AGENCIES

IDAHO CITIES

- Aberdeen
- American Falls
- Arco
- Athol
- Blackfoot
- Bonnors Ferry
- Cascade
- Challis***
- Council
- Dalton Gardens
- Declo
- Donnelly
- Dover
- Downey
- Dubois
- Emmett
- Franklin***
- Firth
- Fruitland
- Garden City
- Grangeville
- Hayden
- Homedale
- Kamiah
- Ketchum
- Kooskia
- Kootenai***
- Lava Hot Springs
- Malad***
- Marsing
- McCall
- Menan
- New Meadows
- New Plymouth
- Nezperce
- Oakley
- Orofino***
- Parma
- Paul
- Payette
- Potlatch
- Preston
- Rupert
- Salmon
- Shelley***
- Star
- St. Anthony

Tetonia*

- Troy
- Victor
- Wilder

HIGHWAY DISTRICTS

- Buhl
- East Side
- Filer
- Ferdinand
- Grangeville
- Hillsdale
- Keuterville
- Minidoka
- Power County
- Worley

FIRST RESPONDERS

- Bear Lake Co. Fire
- Blackfoot Police & Fire
- Buhl Fire***
- Cascade Rural Fire
- Eagle Fire
- East Side Fire
- Kootenai County EMS
- Kootenai County Sherrif***
- Kuna Fire
- Marsing Fire
- McCall Fire
- Meadows Valley Rural Fire
- Middleton Fire***
- Minidoka County Fire
- Nampa Fire
- Nampa Police
- Northern Lakes Fire
- Sagle Fire
- Sandpoint Fire
- Shoshone County Fire #2
- Spirit Lake Fire
- St. Maries Fire
- Star Fire
- Teton County Fire & Rescue
- Westside Fire

IRRIGATION DISTRICTS

- Boise Kuna***

- Lewiston Orchards
- Minidoka

LIBRARY DISTRICT

- American Falls

TRANSPORTATION AUTHORITY

- Mountain Rides
- S.P.O.T***

ABATEMENT DISTRICTS

- Payette County Gopher
- Twin Falls Pest

RECREATION DISTRICTS

- Middleton Parks
- Payette County

WATER & SEWER DISTRICTS

- North Lake Recreation
- Southside
- Star Sewer

CEMETERY DISTRICTS

- Marsing Homedale***

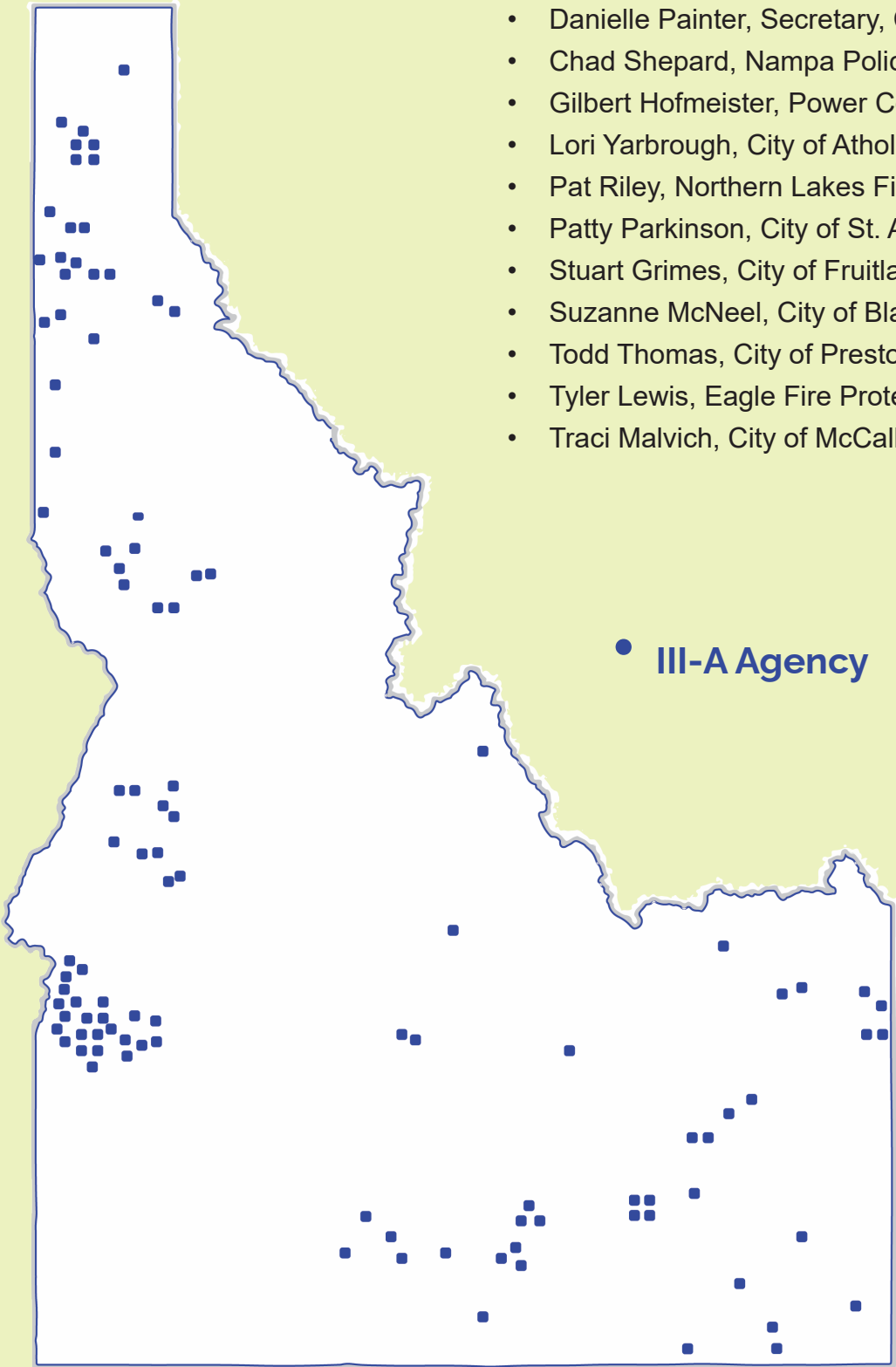
III-A

LHTAC

***New Agency**

BOARD OF TRUSTEES

- Dan Hammond, Chair, City of American Falls
- Ruth Bailes, Vice-Chair, Minidoka Irrigation District
- Danielle Painter, Secretary, City of New Plymouth
- Chad Shepard, Nampa Police Department
- Gilbert Hofmeister, Power County Highway District
- Lori Yarbrough, City of Athol
- Pat Riley, Northern Lakes Fire Protection District
- Patty Parkinson, City of St. Anthony
- Stuart Grimes, City of Fruitland
- Suzanne McNeel, City of Blackfoot
- Todd Thomas, City of Preston
- Tyler Lewis, Eagle Fire Protection District
- Traci Malvich, City of McCall



STAFF OPERATIONS



Amy Manning
Executive Director



Megan Smith
Wellness Manager &
Data Analyst



Susan Lasuen
Operations Manager



Nicole Tuttle
Benefits Manager



Kandice Dickinson Marketing
& Education Manager



Brooke Calton Administrative
Specialist

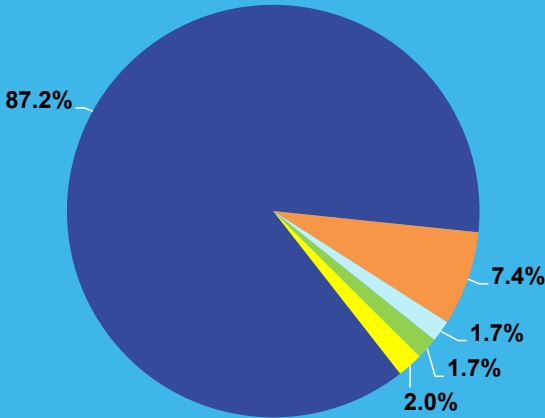


Tami Testa
Benefit Specialist

Administration and Operating Expenses:

- 22-23: -3%
- 21-22: -2%
- 20-21: -9%

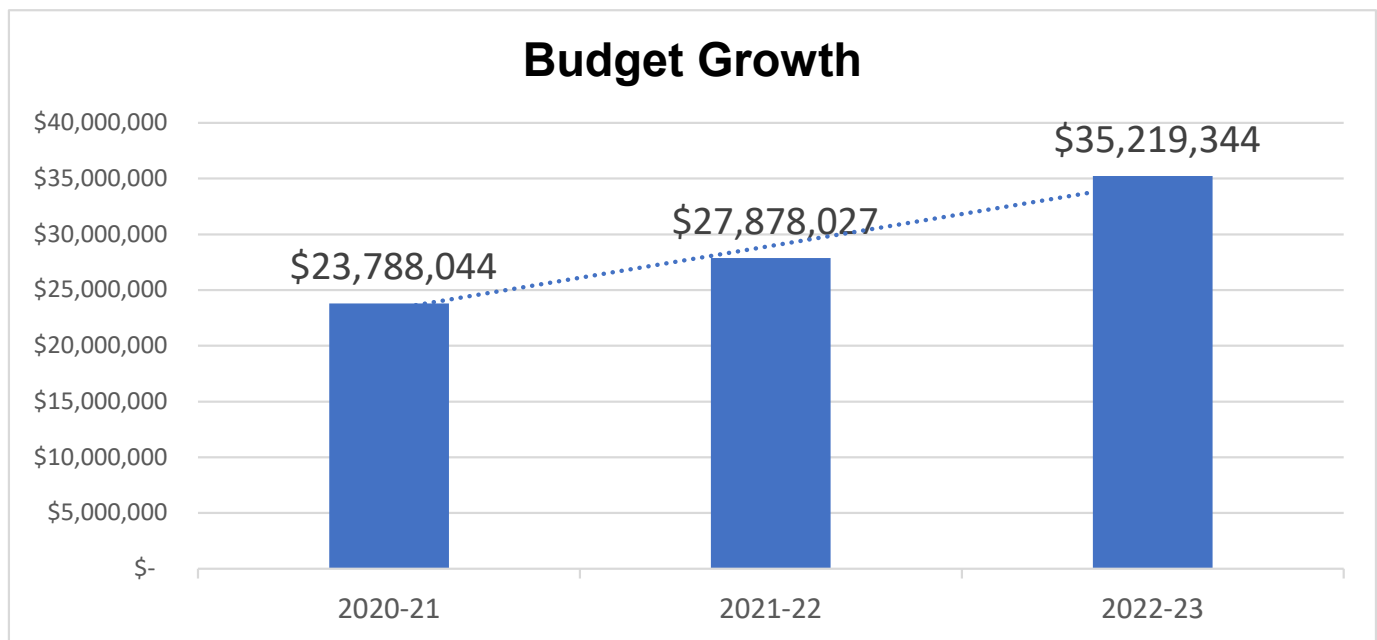
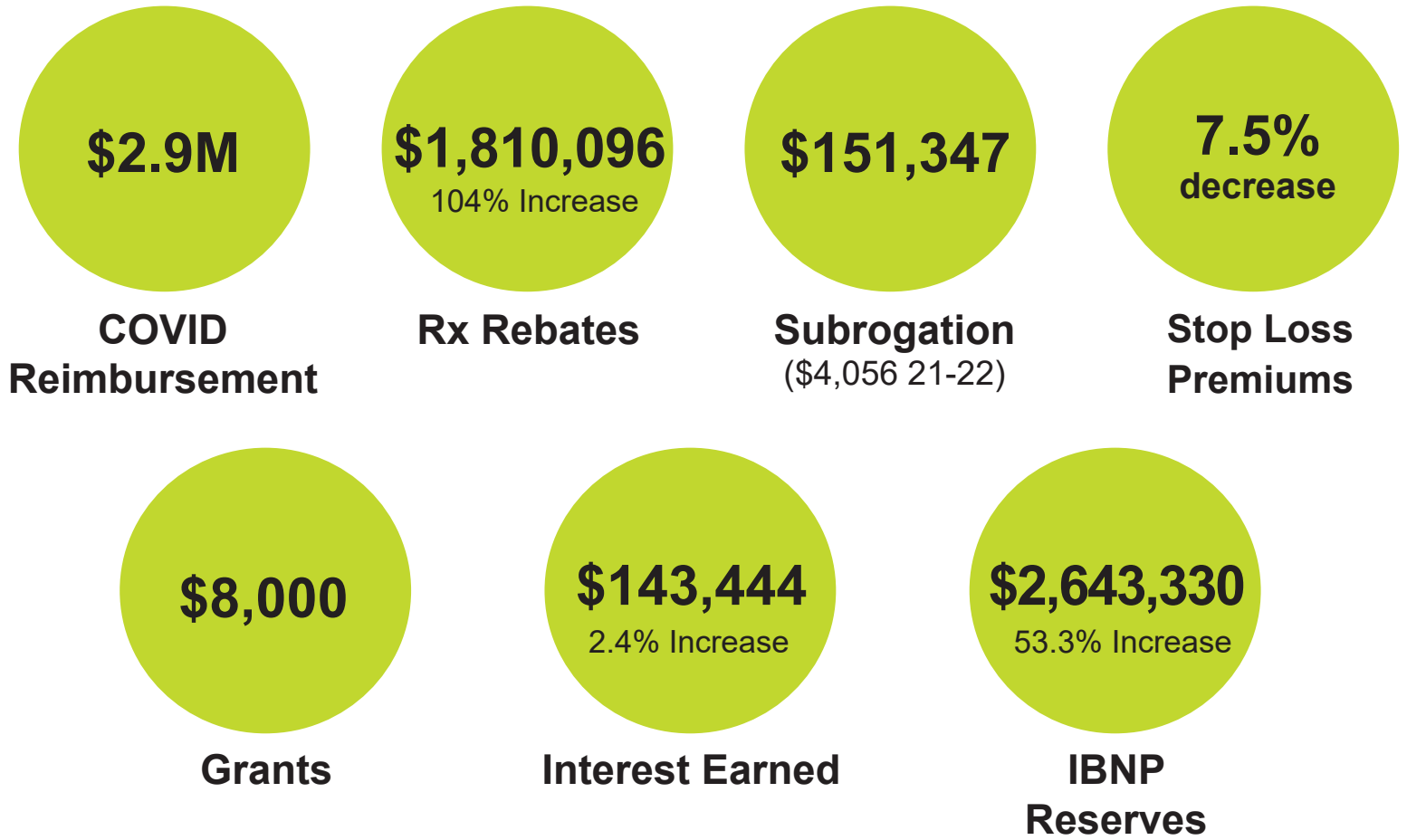
- Claims (All Benefits)
- TPA Administration
- Contractors
- Operations
- Staff



MEMBER RELATIONS

- Benefit Line calls: 2,217
- On-site annual reports: 75
- On-site benefit meetings: 87
- COBRA members: 31
- Retirees/agencies: 28/20
- Internally administered benefits: 10
- Conference sponsorships: 9
(IWUA, IRWA, Fire Chiefs, Police Chiefs, ICCTFOA, AIC, Fire Comm., IAHD, FLIP)

FINANCE



MEDICAL PLAN

57

Provided Ill-A Info

21

Rated

0

Dropped Benefits

12

Joined

	Ill-A Renewal	Trend
PY19	3.0%	6.5%
PY20	2.6%	7.0%
PY21	1.0%	6.0%
PY22	9.5%	6.0%
PY23	12.0%	6.5%

4

Declined Agencies

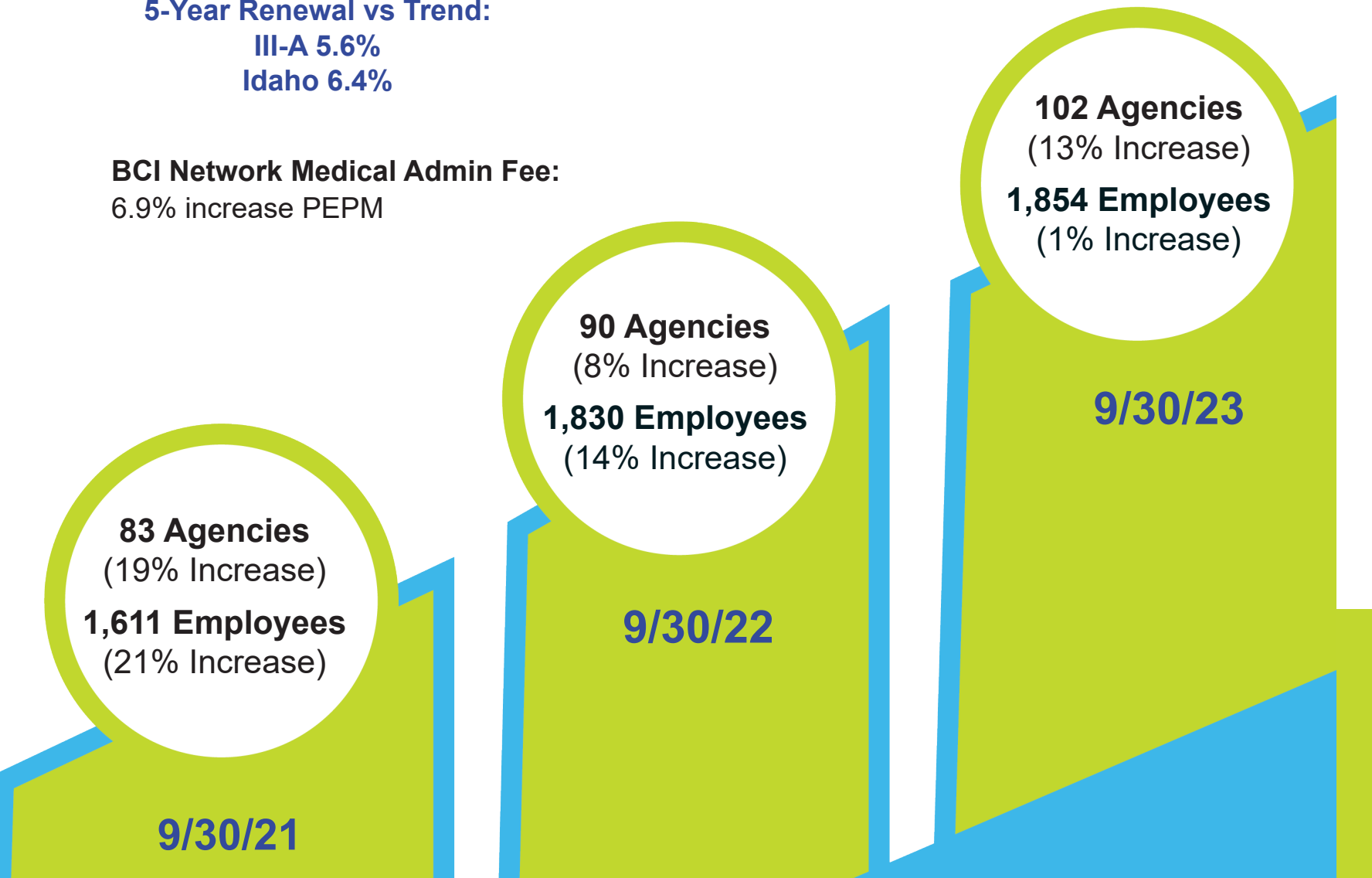
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Small Agencies Now Able to Offer Benefits

5-Year Renewal vs Trend:

Ill-A 5.6%
Idaho 6.4%

BCI Network Medical Admin Fee:
6.9% increase PEPM



HIGH CLAIMANTS

Member	Total Paid	Diagnosis
1	\$441,651	Cancer
2	\$417,487	Cancer
3	\$401,274	Autoimmune
4	\$385,705	Hemophilia
5	\$382,749	Autoimmune
6	\$381,955	Autoimmune
7	\$318,633	Autoimmune
8	\$259,069	Cancer
9	\$232,195	Cancer
10	\$224,774	Cancer
11	\$210,458	Autoinflammatory
12	\$186,823	Cancer
13	\$177,021	Spinal
14	\$170,107	Cardiac
15	\$156,879	Spinal
16	\$137,242	Autoimmune
17	\$130,386	Cardiac
18	\$124,385	Neurological
19	\$123,872	Cardiac
20	\$113,804	Cardiac
21	\$111,198	Autoimmune
22	\$109,652	Cardiac
23	\$101,328	Respiratory

\$5,298,646 Total Claims
(\$10,412) Stoploss Credits
\$5,288,234 Total Paid Less Stoploss

**3 Reached
Stop Loss**

**\$10,412
Stop Loss
Reimbursement**

**23 Member
Claims
Over \$100k**

**24 Care
Management
Members**

Past Plan Year High Claimant
Bold Red Termed
 Hit Stoploss (claims >\$400K)

Stop Loss Deductible: \$400,000 with \$50,000 Aggregate Corridor
**This report will not be final till 12/31/23 due to run out claims*

LIFE INSURANCE	2021	2022	2023	Totals
Total Paid Death Claims	\$20,000	\$60,000	\$0	\$80,000
Paid Premium	\$56,943	\$71,217	\$75,868	\$204,029
Loss Ratio	35%	84%	0%	39%
Average # of Lives	1,521	1,749	1,864	

MEDICAL PROGRAMS

Maternity

\$68,789
Estimated Savings

Medication Infusion

\$367,318
Estimated Savings

Telehealth

\$193,085
Estimated Savings
(Calls: 2,645)

Wondr Health

538 lbs Lost by Participants
846 Sessions Engaged

Tobacco Cessation

18 Members

Health Coaching

55 Members



WELLNESS SCREENINGS



1,047

Members (58%)
(7% increase from 21-22)

89

Agencies
(98% Participation)

4

Elevated PSA
(referred to Urologist for further eval of prostate)

4

Positive Cologuard
(all have/scheduled further eval via colonoscopies)

2

Type 2 Diabetes Dx

125

Elevated Lipid Panels

Nurse Practitioners made follow-up calls to all members with elevated results with recommendations on lifestyle changes, and if necessary, follow-up blood work, and/or medication prescribed or prescription modifications.

Dermatology Skin Checks

282

Members Screened

28

Agencies

10

Possible Melanomas

1

Stage 1 Melanoma
(lesion removed)

1

SCC
(cancerous and treated)

20

Non-Melanoma Skin Cancers

The Dermatologist PA made follow-up calls to all patients with higher risk conditions to ensure further exams/treatment were performed. These records were then handed off to the III-A Nurse Practitioners to confirm recommended treatment was completed and filed in the members electronic medical record.

DENTAL PLAN

972

Total Employees

10

Added

0

Dropped Benefits

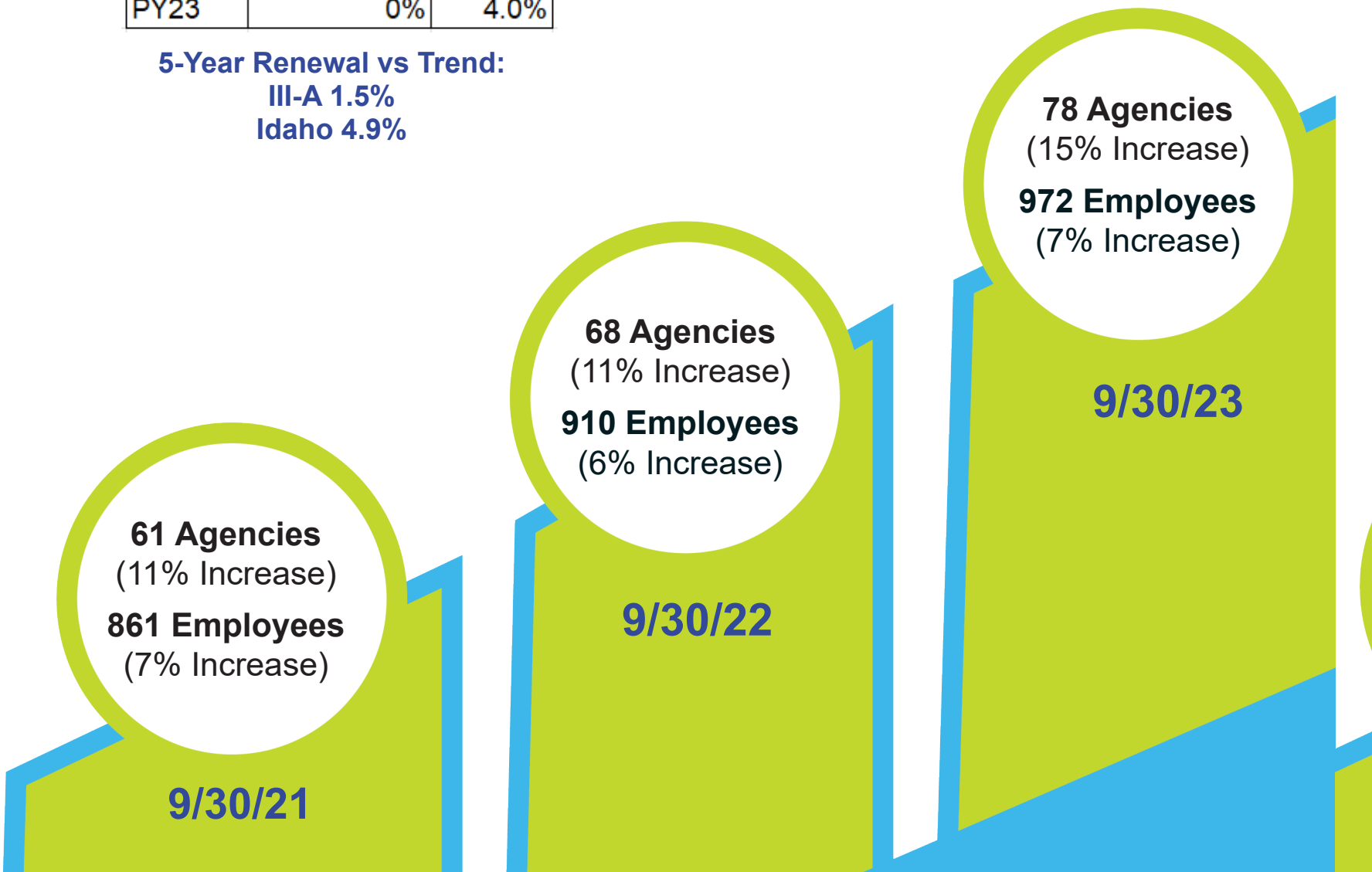
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Small Agencies Now Able to Offer Benefits

	III-A Renewal	Trend
PY19	0%	7.0%
PY20	3%	5.0%
PY21	0%	5.0%
PY22	4.36%	3.5%
PY23	0%	4.0%

BCI Network Dental Admin Fee:
0% increase PEPM

5-Year Renewal vs Trend:
III-A 1.5%
Idaho 4.9%



VISION PLAN

1,100

Total Employees

9

Added

0

Dropped Benefits

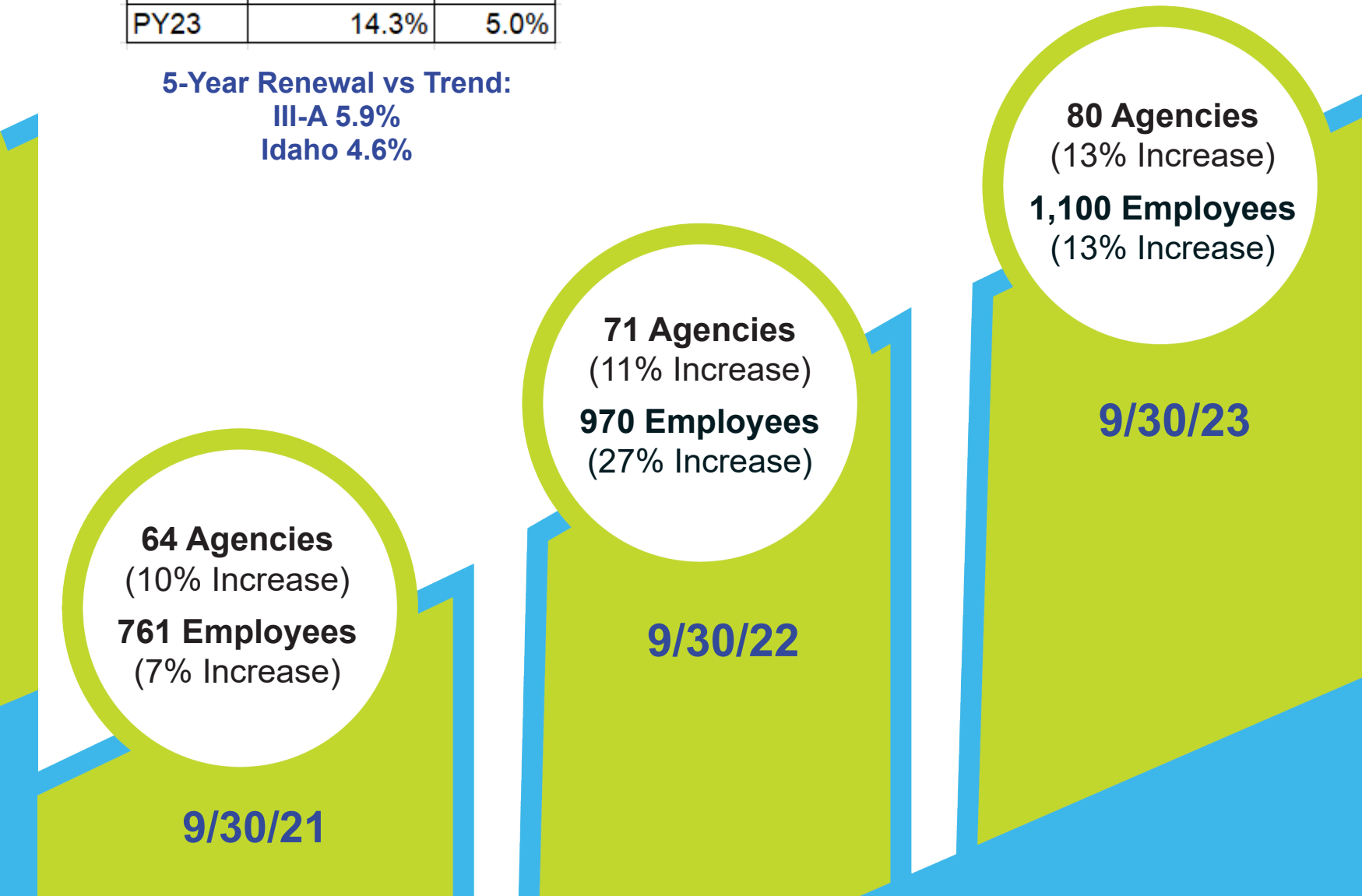
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Small Agencies Now Able to Offer Benefits

	III-A Renewal	Trend
PY19	0%	3.0%
PY20	15%	5.0%
PY21	0%	5.0%
PY22	0%	5.0%
PY23	14.3%	5.0%

BCI Network Vision Admin Fee:
0% increase PEPM

5-Year Renewal vs Trend:
III-A 5.9%
Idaho 4.6%



MENTAL HEALTH PLAN

2,139

Total Employees

6

Provided Ill-A Info

5

Joined

4

Agencies MH for Volunteers/Elected Officials

1,788

EAP Visits

239

EAP Member Utilization

46

EAP Unique Agency Utilization

13

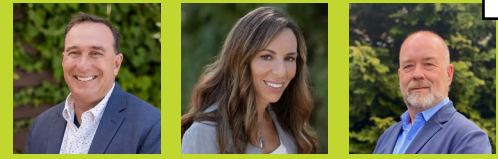
Wellness Wednesday Webinars

502

Wellness Wednesday Webinar Participants
(108% Increase)

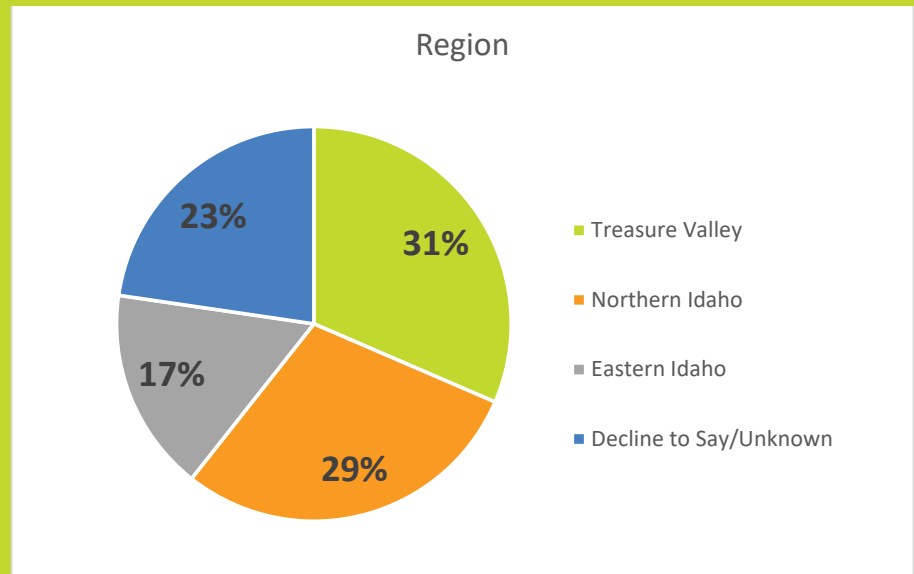


SHIFT WELLNESS



216 First Responder Helpline Calls
(37% increase)

5 First Responder Crisis Calls



26

First Responder MH Trainings

23

General Agency MH Trainings

7

Critical Incident Debriefs

3

Conference Trainings

21

Inpatient
Employee: 7
Spouse: 2
Child: 12

31%

Inpatient Increase

43%

Inpatient First Responders/ Dependents





LOOKING FORWARD . . .

- Reduction in Administration and Operation Costs (-6%)
- 2023-2024 Stop Loss Reduction PEPM (-11%)
- Specialty Medication Program (PAP)
- Exploring On-Site Mammogram Bus/HerScan Breast Ultrasound
- Expand Skin Checks at Wellness Screenings
- Digital Physical Therapy (Hinge Health)
- Diabetes Prevention Program
- Reduction in Professional/Third Party Fees
- Medical Weight Management Program
- New Employee

**NEW MEADOWS INDUSTRIAL PARK
LEASE AGREEMENT**

THIS LEASE is made at New Meadows, Idaho, effective this 13th day of February, 2023 by and between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and All Seasons Refrigeration & HVAC, LLC, hereinafter referred to as the LESSEE. For the purpose of administering this contract the City's Representative Agent is the Site Administrator of the New Meadows Industrial Park, herein referred to as the NMIP.

WITNESSETH: Kyle Brader

That in consideration of the mutual promises, covenants, conditions, and terms to be kept and performed; it is agreed between the parties hereto as follows:

Section 1. Notwithstanding anything to the contrary herein, this agreement consists of this document and the following Attachments:

- Attachment A: TENANT QUALIFICATION CRITERIA
- Attachment B: DESCRIPTION OF LEASED SPACE
- Attachment C: DELINQUENT RENT POLICY
- Attachment D: HAZARDOUS MATERIAL POLICY

Section 2. The CITY hereby leases to the LESSEE 1,800 sq ft., as described in Attachment B and hereinafter referred to as the LEASEHOLD.

Section 3. The LESSEE shall pay to the CITY a monthly lease payment of \$ 875.00, plus the Adams County Landfill Fee, for 3 (#) years beginning February, 13th, 2023 at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. The monthly lease payment shall be in lieu of building and plumbing repairs for the first 12 months. The monthly lease amount shall be reviewed annually and may be decreased based on business development.

Section 4. If the LESSEE fails to pay any rental payment on or before the tenth day of the month for which it is due, the LESSEE shall pay to the CITY a late fee of (5%) of the monthly rental.

Section 5. The LESSEE has posted a security deposit of \$0 with the CITY. The security deposit shall be returned upon the termination of this lease or subsequent leases when LEASEHOLD is vacated, and it is determined by the CITY the LEASEHOLD is in satisfactory condition.

Section 6. The LESSEE has possession of the LEASEHOLD.

Section 7. The LESSEE shall be responsible for the cost of all utilities serving the LEASEHOLD, including but not limited to power, heat, sewer, water, and

telephone. Failure to pay any utilities shall be considered a material breach of this Lease.

Section 8. The LESSEE shall provide, at its own cost, routine maintenance items, including routine cleaning and janitorial services of the LEASEHOLD. LESSEE shall also be responsible for all repairs and maintenance of any refrigeration/freezer unit used at the location.

Section 9. The CITY shall perform all necessary repairs, replacements, and required maintenance with respect to all plumbing, wiring, roof, supporting structural members, locks and heating unless such repairs, maintenance, or replacements are necessitated because of the actions of the Tenant, its guests or invitees. NMIP shall have no other repair, replacement, or maintenance obligations, with all items which are not specifically enumerated being considered routine maintenance.

Section 10. The LESSEE may, with the prior written consent of the City Council, make such repairs as are the obligation of the CITY, in which case the NMIP Site Administrator shall reimburse the LESSEE for the cost of such repairs. Such reimbursement shall, however, be limited to the specific item and specific dollar amounts which the City Council has approved in advance.

Section 11. The LESSEE may not, without the prior written consent of the City Council, make any alterations to the LEASEHOLD. In the event that the City of New Meadows approves such alterations, they shall be made at the expense of LESSEE. Any such alterations shall not diminish the structure in which the LEASEHOLD is situated.

Section 12. At the termination of this lease, the LESSEE may remove any alterations which it has made pursuant to Section 11, provided such removal can be and is done without damaging the LEASEHOLD or the structure in which it is situated, and the LEASEHOLD is restored to its original condition. Any alterations left after termination shall become the property of the CITY without cost to the CITY.

Section 13. The term of this lease shall be three (3) years. At the end of the three (3) year period, LESSEE may apply for a lease extension at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. The lease and its terms are non-transferable.

Section 14. As a condition precedent to the CITY considering an extension of this lease:

- a) The LESSEE will give at least six (6) months written notice to the CITY of his intention to request an extension of said lease; and
- b) The LESSEE is current in his payments to the CITY and not in violation of any of the terms and conditions of this lease.

Section 15. Nondiscrimination. The LESSEE agrees not to discriminate against any client, employee or applicant for employment or for services because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or recruitment

advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; rendition of services. LESSEE must also comply with any applicable Affirmative Action Programs then in effect.

Section 16. The LESSEE shall carry at least the following minimum amounts of insurance with the CITY listed as additional insured. It shall be maintained in full force and effect during the life of this lease agreement and shall protect the CITY and its employees, their agents, or their representatives from damages to property arising in any form from the negligence or wrongful acts or omissions of LESSEE, LESSEE's agents, their employees, or their representatives in the performance of any obligation covered by this agreement:

- a) Public liability insurance for injuries, including those resulting in death, in an amount not less than Five Hundred thousand Dollars (\$500,000.00) "combined single limits."
- b) LESSEE is also required to include in said liability policy "fire legal liability" in the amount of Five Hundred Thousand Dollars (\$500,000.00).
- c) LESSEE is also responsible for insuring LESSEE's own business' personal property. The CITY shall not be required to carry insurance of any kind.

Section 17. Nothing in this Lease shall be deemed to be considered any kind of a business partnership, agency or employer/employee relationship or joint venture between the CITY and the LESSEE.

Section 18. The LESSEE shall furnish to the CITY a Certificate of Insurance demonstrating that the insurance described in Section 16 is in full force and effect prior to the commencement of this Lease Agreement. Furthermore, the CITY shall be named as an additionally named insured upon that policy and the insurance carrier shall be given specific instructions to notify the CITY of any cancellation or changes in policy amounts or provisions. Should the CITY receive notice of cancellation of said insurance, it shall notify the LESSEE to cease operations immediately and not to start again until the CITY receives new evidence that insurance described in Section 16 is in full force and effect.

Section 19. The LESSEE shall indemnify and save the CITY harmless from all claims or liabilities, including attorney fees and costs, of any type or nature by any person, firms, or corporation, including any agent or employees of the LESSEE, arising in any manner from the LESSEE's performance of operations and business covered by this agreement.

Section 20. That the LESSEE shall promptly execute and comply with all statutes, rules, orders, ordinances, requirements, and regulations of the CITY, County, State or Federal Government and any and all of its departments and bureaus applicable to said premises for the correction, prevention or abatement of nuisances or other grievances in, upon or connected with said premises, during the said term, and that periodic non-notice safety inspections may be conducted by the Fire Department, an insurance company, or other inspectors, except that all structural alterations or additions shall be made by the CITY at its expense. If the CITY determines that the LESSEE is violating statutes, rules, orders, ordinances,

requirements, and/or regulations of the CITY, County, State or Federal Government and any and all of their departments and bureaus, the CITY may terminate the lease immediately.

Section 21. The LESSEE shall not assign this agreement/lease or sublet or sublease the premises or any part thereof, without the express written consent, and upon terms acceptable to the CITY.

Section 22. That the LESSEE, in case of fire or other damage to the building, shall immediately give notice thereof to the CITY, who shall thereupon cause the damages to that portion of the building hereby leased to be repaired, but if the premises be so damaged that the CITY shall decide not to rebuild, or to condemn the same, the lease term may cease at the sole discretion of the CITY and the accrued rent shall be paid up to the time of said fire. In case, however, the destruction of the premises by fire shall be only partial and a portion thereof shall during the period of repairs be fit for occupancy by the LESSEE for the purpose for which said premises are leased, then the rent shall be equitably apportioned and paid for the part so fit for occupancy. If the CITY determines that the LESSEE damaged the building intentionally, the CITY may immediately terminate the lease.

Section 23. The LESSEE for itself, its successors and assigns and for all persons claiming or to claim under it or them, hereby expressly covenants and agrees that if at any time the LESSEE is adjudicated bankrupt or a Receiver of its property is appointed in insolvency proceedings, then in that event this lease forthwith shall terminate and be at an end at the sole discretion of the CITY, this covenant being one of the considerations whereby the CITY is induced to make this lease.

Section 24. That if the LESSEE shall default in the payment of rent or in the performance of any of the covenants contained in this lease, or in the event LESSEE fails to prevent, correct or abate within 14 days after receiving written notification of monetary default or within 30 days after receiving written notification of non-monetary default from the CITY to prevent, correct or abate nuisances or other grievances not governed under the provisions of Section 20 above, which cause, directly or indirectly, interference with, harm or damage the operations or products of another tenant or tenants of the CITY, or in the event that the LESSEE shall become insolvent or bankrupt or shall make an assignment for the benefit of creditors, the CITY may terminate this lease, and at the expiration of ten (10) days the term of this lease shall cease and expire as if it were the expiration of the original term. If, however, upon the expiration of the 30-day period allowed for correction of a non-monetary default, LESSEE has taken reasonable and prudent steps toward preventing, correcting, or abating the default but has not completed said action, the CITY may extend the 30-day period.

That in case this lease shall be terminated, canceled or forfeited under any of the terms and conditions herein contained or the demised premises be vacant for a period of ten (10) days, the CITY shall immediately have the right to re-enter and take possession of said premises and re-occupy the same without notice and without being liable for damages.

Section 25. The LESSEE agrees during the term of this lease to keep the floor of these premises in a clean and sanitary condition, to use all necessary and approved safeguards against fire risk, to maintain drip pans under its machinery and vehicles in for repair for the purpose of preventing oil, grease or ink or other wet material from sinking into the floor of the premises leased. The LESSEE shall not cause any major holes to be made in said floor or walls for the purpose of anchoring machinery, shelving, office partitions or for any other reason whatsoever, unless express written authorization is obtained from the CITY. Permission for minor alterations may be obtained from the Site Administrator.

Section 26. The CITY will approve all signs and signage and no others shall be utilized. No signs may be placed without the express written consent of the CITY, and all signs shall be placed at LESSEE'S expense.

Section 27. It is expressly understood and agreed by and between the parties to this agreement that the CITY shall not be liable for: Any damage or injury caused by water which may be sustained by the said LESSEE or other person; or any other damage or injury resulting from the carelessness, negligence or improper conduct on the part of any other lessee or agents or employees; or by reason of the breakage, leakage or obstruction of the water or soil pipes, electric conduits or wiring or other leakage or breakage in or about said building, unless resulting from the failure of the City to properly maintain such items.

Section 28. The LESSEE further agrees that it will not encumber or obstruct the sidewalk in front of or adjacent to said building or the parking area or allow the same to be obstructed and that no goods, material or machinery or other articles shall be stored on said sidewalk or in said hallways of the premises leased, or left there for a longer period than shall be absolutely necessary to transport them to or from the premises of the LESSEE.

Section 29. The CITY further agrees that it will be responsible for all exterior maintenance and repairs, including snow removal and outside lighting. The city may give lease payment credit for initial exterior repairs if agreed upon by both parties.

Section 30. The LESSEE agrees to provide at its own cost and expense a suitable trash receptacle and regularly scheduled pick-up service sufficient to handle LESSEE's own needs in order to prevent the unsightly accumulation of trash and other debris.

Section 31. Lease Payments may include certain services offered by the CITY to the LESSEE.

Section 32. All persons assigned to work with a tenant will treat in complete confidence all information and data designated by the company as confidential.

Section 33. The CITY shall have the right to inspect LESSEE's Leasehold during normal business hours for compliance with terms and conditions of this lease.

Section 34. The CITY shall have a right to show premises with 24 hour notice to, and approval of, tenant.

Section 35. The LESSEE agrees that early termination of this lease will be in writing at least 3 months in advance to the CITY with all rents being paid at time of termination. The LESSEE also agrees to leave the premise clean in order for the CITY to make property available to a new tenant. LESSEE may also early terminate by paying three months of rent at the approved rate and leaving the premise clean, turning in all keys and providing a 30 day effective date.

Section 36. All notices provided for herein shall be deemed served if personally delivered, or if mailed to the party entitled to receive the same at the following address:

<u>LESSOR:</u> City of New Meadows P.O. Box 324 New Meadows ID. 83654 Mayor	<u>LESSEE:</u> All Seasons Refrigeration & HVAC, LLC P.O. Box 554 New Meadows ID 83654 Owner
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IN WITNESS WHEREOF, the CITY has caused these premises to be signed and sealed, and the LESSEE has signed and sealed, this day.

Signed and Acknowledged:

Lessee
 By: [Signature] Date: 2/13/2023
 Owner

By: Nellie Black Date: 2/13/2023
 Owner

City of New Meadows
 By: [Signature] Date: 2/13/2023
 Mayor

ATTACHMENT A: Tenant Qualification Criteria

NEW MEADOWS INDUSTRIAL PARK

Tenant Qualification Criteria:

Section 1. All requests for tenant space and lease arrangements will be reviewed and approved by the City Council.

Section 2. All Seasons must meet the following criteria:

- A. Must be a non-polluting business or industry compatible with existing tenants, the local lifestyle, and community standards.
- B. Must continue to provide jobs or a vital service to the community.
- C. Must keep the grounds clean of weeds and debris in front of, behind and around the building space.
- D. Employee vehicles shall not interfere with the other tenant's deliveries and entrance doors.

Section 3. Eligible business activities shall be light manufacturing, advanced technology, research and development, assembly, light industrial, services, and any other activity deemed appropriate by the City Council.

Section 4. The business and business activities must be compatible with zoning requirements. The appropriate space must be available for lease.

Section 5. LESSEE should expect to hold an annual review meeting with the City Council. Targeted job levels and any business plan changes shall be reviewed at that time.

Section 6. A tenant who requires additional renovation work or utility hook-ups other than what is provided in the basic building layout will be expected to bear the cost of such renovation unless other arrangements are made with the City Council.

Section 7. The "Delinquent Rent Policies and Procedures" have been adopted and will be part of the lease agreement.

Section 8. The LESSEE agrees to allow the NMIP Site Administrator to use general information about the LESSEE's business for public relations efforts to

promote the NMIP and will provide general information upon the request of the NMIP Site Administrator.

ATTACHMENT B: Description of Leased Property

NEW MEADOWS INDUSTRIAL PARK

DESCRIPTION OF LEASED PROPERTY

THIS LEASE made between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and All Seasons Refrigeration & HVAC , LLC, hereinafter referred to as the LESSEE, is for the following space described below:

The 1,800 square foot area building known previously as the meat shop has an office space, restroom, refrigeration and freezer unit. The physical address of this space is 104 Taylor Street.

ATTACHMENT C: Delinquent Rent Policy

NEW MEADOWS INDUSTRIAL PARK**DELINQUENT RENT POLICY AND PROCEDURES**

A New Meadows Industrial Park tenant's rent becomes delinquent when not received by, on or before the fifth day of each month.

If a delinquency occurs, the following procedures will be followed:

1. Site Administrator will notify the tenant in writing that rent is delinquent.
2. The tenant will, within two working days, bring the rent current, or
3. The tenant will meet with the Site Administrator to discuss the delinquency. The Site Administrator will notify the City Council of the delinquency.
4. If the tenant is unable to pay the rent, the tenant will consult with the Site Administrator to develop a written plan to cure the delinquency. This plan will be developed within ten working days following the notice of delinquency.
5. The plan to cure the delinquency will be presented to the City Council. The City Council may be polled by phone to gain plan approval.
6. On approval of the plan, it becomes an attachment to the lease until the delinquency is cured.
7. If the plan to cure the delinquency is not approved by the City Council as presented, then the City Council may make additions and/or deletions to the plan to gain Council approval. This revised plan will be resubmitted to the tenant for approval.
8. The tenant will have three working days to review any changes required by the Council.
9. Failure to come to a written agreement to cure the delinquency within 30 days may result in the termination of tenant's lease at the City Council's discretion.

ATTACHMENT D: Hazardous Material Policy

CITY OF NEW MEADOWS/NEW MEADOWS INDUSTRIAL PARK**HAZARDOUS MATERIAL POLICY**

This policy applies to all tenant businesses as well as to all persons associated in any way with the tenant business. This policy covers all tenant paid and unpaid employees, contractors, consultants, delivery/receiving personnel and others.

CONTROL OF NONRADIOACTIVE HAZARDOUS MATERIALS**CONTENTS**

1. Purpose
2. Requirements
 - 2.1 Radioactive Material Policy
 - 2.2 Tenant Responsibilities
 - 2.3 Shipping and Receiving
 - 2.4 Storage
3. Definitions
 - 3.1 Nonradioactive Hazardous Materials
 - 3.2 Hazardous Properties and/or Conditions
 - 3.3 Nonradioactive Materials
4. Guidelines for Handling Hazardous Waste
 - 4.1 Waste Handling Practices
 - 4.2 Handling Practices for Recyclable Oil

1. PURPOSE

This section establishes the requirements and responsibilities for implementing a nonradioactive hazardous material control program for the New Meadows Industrial Park and for all tenant businesses. This program applies to the acquisition, use, shipping, receiving, storage and disposal of nonradioactive hazardous materials, and must comply with the Toxic Substances Control Act, the Resource Conservation and Recovery Act, the Superfund Amendments and Re-authorization Act, the Occupational Safety and Health Act, the Comprehensive Environmental Response, Compensation, and Liability Act, 49 CFR 172, and other references specified herein.

2. REQUIREMENTS**2.1 Radioactive material policy:**

No radioactive material that exceeds amounts described in 10 CFR 20 shall be received, handled, and/or generated in and/or at the New Meadows Industrial Park.

2.2 Tenant Responsibilities

Tenant Managers Shall:

- a) Prior to the receipt, handling, and/or generating of non-radioactive hazardous waste/or material, the tenant must submit in writing to the Site Administrator the nature and conditions of such hazardous waste. The Site Administrator must give written approval that tenant activities in any way related to

hazardous material are authorized prior to the receipt, handling, and/or generating of non-radioactive hazardous waste and/or material.

- b) Implement a written, auditable Nonradioactive Hazardous Materials Program in compliance with 29 CFR 1900.1200. The program shall provide for the acquisition, shipping, receiving, storage, and disposal of nonradioactive hazardous materials in accordance with all local, state and federal requirements and business park policies.
- c) Maintain an inventory of hazardous materials present in work area, including identifying health and safety risks associated therewith, and enforce the necessary precautions to limit the hazard of such materials.
- d) Ensure that employees who work with nonradioactive hazardous materials are trained for such work, and that proper precautions are taken to avoid adverse exposure.
- e) Ensure that all hazardous materials have information available on each container in accordance with labeling requirements.
- f) Maintain a material safety data sheet file for nonradioactive hazardous materials that corresponds to the inventory.
- g) Provide hazard warnings regarding toxicity, flammability, and chemical reactivity either directly on the container or in a manner immediately retrievable by the user or emergency response personnel.
- h) Provide information on the date of receipt, job or project title, and responsible manager within the general area where the nonradioactive hazardous materials are located.
- i) Maintain an inventory of nonradioactive hazardous materials which will be available for inspection by the Site Administrator upon reasonable notice.
- j) Implement a hazardous materials incident contingency plan in compliance with 29 CFR 1910.120. Implementation shall include communication with local response agencies for assistance in emergency situations.
- k) Comply with all inventory and spill reporting requirements under 40 CFR 300, 355, and 370.

2.3 Shipping and Receiving

- a) Inspect all received nonradioactive hazardous materials for condition and integrity of the packaging.
- a) Report any transportation or packaging violations to the Site Administrator.
- b) Affix appropriate labels and warnings to nonradioactive hazardous materials as they are received.

2.4 Storage

NMIP tenants storing nonradioactive hazardous materials shall:

- a) Store nonradioactive hazardous materials per local, state, and federal requirement.
- b) Follow manufacturer's recommended "Shelf Life" where applicable for any material that ages to form chemically reactive products, e.g., peroxide-forming chemicals.
- c) Ensure that information concerning chemical types, nature of the hazard, and quantities present in each area is available for emergency response personnel.
- d) Maintain good chemical and laboratory housekeeping.
- e) Dispose of hazardous materials whose storage time exceeds the shelf life.
- f) Develop spill control plans where hazardous materials are stored.

3.0 DEFINITIONS

3.1 Nonradioactive Hazardous Materials - substances having a hazardous characteristic, substances identified as hazardous in a list, or in some instances substances containing an element identified as hazardous but not radioactive, in one or more of the following regulations:

- 29 CFR 1910 and 1926
- 40 CFR 240 through 280
- 40 CFR 300 through 310
- 40 CFR 355 through 372
- 40 CFR 702 through 799
- 49 CFR 172

3.2 Some of the properties or conditions that cause materials to be listed as "hazardous" are as follows:

- a) Toxic - A substance which at a specified dose causes harmful effects to living tissue, organs, or systems when ingested, inhaled, contacted, or absorbed through the skin.
- b) Flammable - A material that will ignite easily and burn rapidly.
- c) Chemically Reactive - A substance susceptible to release of energy due to detonation, explosion, decomposition, or chemical change.
- d) Pyrophoric - A material that undergoes spontaneous ignition below 54.4 degrees C (130 F).
- e) Pathogenic - A substance producing or capable of producing disease.
- f) Corrosive - A material that burns, irritates, or destructively attacks organic tissues.
- g) Explosive - A compound that can detonate or deflagrate as a result of shock or heat.
- h) Mutagenic - A substance that increases the frequency of permanent change in genetic material.
- i) Carcinogenic - A substance that produces abnormal cell growth.
- j) Teratogenic - A substance that may cause developmental malformations, e.g., biological monstrosities.
- k) Asphyxiant - A gas that can displace air and deprive organisms of oxygen.

3.3 Nonradioactive materials: Substances that do not exceed the amounts described in 10 CFR 20.

4. GUIDELINES FOR HANDLING HAZARDOUS WASTE

4.1 Waste Handling Practices:

- a) Label containers with red Hazardous Waste labels before adding any waste.
- b) Don't date the Hazardous Waste label - the date space on the label indicated the date the waste is removed from your lab for disposal.
- c) Remove a number label from the inventory booklet and affix it to the waste container.
- d) Keep a current record of the waste added to the container on the inventory with the same number as the container. Be accurate, specific, and complete. Instead of "heavy metals in acid" put "PB 20 ppm, AS 50 ppm in

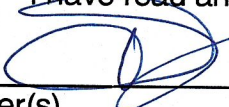
.05M HN03". Be sure and put the PH of the final content in the space provided.

- e) When possible, refrain from mixing wastes. When it is not possible, only mix wastes that are compatible. Mixing wastes almost always increases the cost of disposal.
- f) Keep a lid on your waste. The only time a waste container should be open is while waste is being added.
- g) Keep outside of waste containers clean.
- h) A piece of tape will be placed over the lid of the waste container each time waste is inventoried. If more waste is added to the container after inventory has been performed, remove tape from across the lid and throw the tape away.
- i) DOT regulations prohibit the use of certain containers for waste.

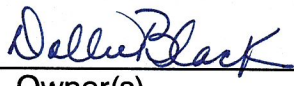
4.2 Handling Practices for Recyclable Oil:

- a) Put a number sticker on the oil container.
- b) Do NOT put a hazardous waste label on the container, use a Recyclable Oil Label.
- c) Enter complete information in the waste inventory booklet. Be as complete as possible (e.g. recyclable silicon based oil from vacuum rough pump).
- d) Used/unused oils that are acceptable for recycle are:
 - i. Used or off-specification (unused) motor oils with viscosities up to and including 90 weight oil.
 - ii. Used or unused mineral oils.
 - iii. Used or unused hydraulic oils.
 - iv. Used or unused water soluble cutting oils; these oils must be handled separately.
 - v. Silicone-based synthetic oils.
 - vi. Used and unused fuel oils (No. 1, No. 2. and No. 3), as well as used and unused diesel fuel (No. 1 and No. 2) - Note: the oil must be thin enough to pump without preheating.
- e) These oils must not contain: (Samples may be required by the recycle facility prior to acceptance)
 - i. Greater than 1000 ppm of total halogens
 - ii. Greater than or equal to 50 ppm polychlorinated biphenyl (PCB's).
 - iii. Greater than 10% by volume, of basic sediments and water.
 - iv. Added hazardous waste, including but not limited to, paint thinners, gasoline, solvents, corrosives, and acids.
 - v. Phosphorus.
 - vi. Phosphate ester or phosphate diester synthetic oil.
 - vii. Radioactive material.

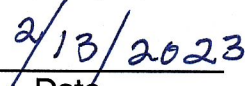
I have read and acknowledged the above Hazardous Material Policy.



Owner(s)



Owner(s)



Date

New Meadows Industrial Park
Selection Criteria Resolution
292-2023

A resolution of the City of New Meadows creating a process for selecting tenants of the New Meadows Industrial Park.

WHEREAS the City of New Meadows has established an Industrial Park Fund and revenues generated are to pay for the expenses and expansion of the Industrial park; and

WHEREAS the City of New Meadows desires to encourage local business growth and development; and

WHEREAS the City of New Meadows desires to memorialize the selection criteria of businesses to locate in the Industrial Park; and

WHEREAS the City of New Meadows desires to offer incentives to businesses based on objective criteria in the Industrial Park.

Selection Criteria:

- Space is available
- Business Plan Submitted
- Business Park Application Compete
- Business is identified in the New Meadows Comprehensive Plan
- Business type is harmonious to other businesses in the area and compatible with the Zoning Requirements

Incentive Criteria:

Base rent will be established by an initial appraisal and may be adjusted incrementally each year by up to five percent to conform to the local market rate.

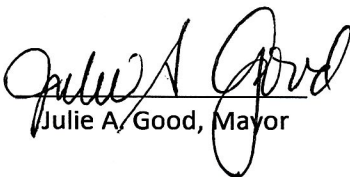
Base rent may be reduced by one percent for each point awarded on the following scale. Employment records of the business will be subject to review by the Site Administrator on a semi-annual basis to assure compliance and rent will be adjusted accordingly at the that time.

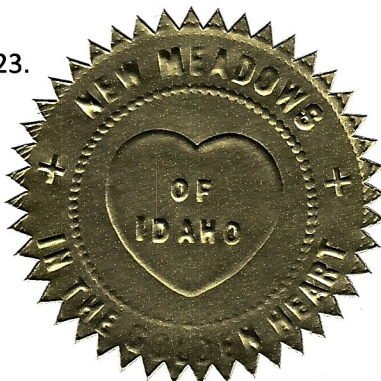
Maximum number of points allowed will be 25.

Vital New Service or Business	10 Points
Owner / Operator lives in the City of New Meadows (City Limits)	5 Points
Owner / Operator owns a home in the City of New Meadows (City Limits)	5 Points
Local Hire - FTE (Non-Owner/Operator) (City Limits)	10 Points
Adams County Hire - FTE (Non-Owner/Operator)	5 Points
Apprenticeship Position – FTE Offered / Filled	2 Points
Health Insurance Benefits Package Offered - FTE	5 Points
* Full time employee is equivalent to one Non-Owner/Operator working 40 hours per week, 52 weeks per year or 2080 hours per year.	

NOW THEREFORE, be it resolved by the Mayor and City Council of the City of New Meadows the above Resolution is hereby memorialized.

Dated this 8th day of May 2023.


Julie A. Good, Mayor



ATTEST: 
Kyla Gardner, City Clerk

**ADDENDUM TO NEW MEADOWS INDUSTRIAL PARK LEASE AGREEMENT BETWEEN THE CITY OF
NEW MEADOWS AND ALL SEASONS REFRIGERATION & HVAC, LLC**

The City of New Meadows (the "CITY") and All Seasons Refrigeration & HVAC, LLC ("LESSEE"), having entered into a Lease Agreement effective February 13, 2023, hereby enter into the following addendum to said Lease Agreement.

WHEREAS the CITY and LESSEE have agreed to allow LESSEE to pay for labor costs for renovation costs for the lease premises as a credit against rent;

WHEREAS going forward the CITY does not want to have LESSEE incur additional labor costs and present said costs to the CITY for payment through rent credit;

IT IS HEREBY UNDERSTOOD AND AGREED by the CITY and LESSEE that going forward the CITY does not authorize LESSEE to incur labor or other expenses for remodeling the lease premises, and that future remodeling or renovation of the lease premises will require approval by the CITY Council prior to the work being performed.

The consideration for this addendum includes the CITY's and LESSEE's lease obligations going forward.

DATED this ___ day of March, 2024

Mayor Julie Good, Mayor of the City of New Meadows

Dollie Black, Owner, All Seasons Refrigeration & HVAC, LLC

BROWN'S MOUNTAIN RECYCLING MONTHLY PROGRESS REPORT

For the month of March

This report must be submitted to New Meadows City Hall on the Wednesday prior to the 4th Monday of the month following the report month. A representative of Brown's Recycling must attend the City Council meeting on the 4th Monday of the month to answer questions regarding this report.

If no action has been taken in the month on a condition, please note why no action has been taken. Failure to submit a completed report in a timely manner will result in revocation of the CUP to be considered at the next City Council meeting.

CONDITION # 1 - 7 foot sight obscuring fence with two runs of barbed wire constructed out of metal posts set 3 feet deep in concrete surrounding all four sides of the property.

DUE DATE: October 31, 2024

What work has been done on this part of the project this month?
Please provide pictures of progress.

No new progress Weather still pending.
Picture attached

Percentage Complete 25%

CONDITION # 2 – Full length of South End Rd frontage planted with lilac bushes and 6 foot ornamental grass with large boulders and ground cover to the edge of the ditch to create appealing landscaping.

DUE DATE: August 31, 2024

What work has been done on this part of the project this month?

Please provide pictures of progress.

Added old Farm Equipment ect.
- Pictures provided

Percentage Complete

40%

CONDITION # 3 – All tires removed from the property.

DUE DATE: August 31, 2024

What work has been done on this part of the project this month?

Please provide pictures of progress.

Reached out to Jeremy (Idaho Tire Recycle)
- weather pending
- quote attached

Percentage Complete

15%

CONDITION # 4 – The area within at least 300 feet from the east property line and 300 feet from the creek that runs along the southern property line vacated and free from any potential contamination of fluids.

DUE DATE: June 30, 2024

What work has been done on this part of the project this month?
Please provide pictures of progress.

This is already in compliance

Percentage Complete

100%

CONDITION # 5 – Solid Waste compliance approved and documented by DEQ and a DEQ approved Containment plan implemented.

DUE DATE: October 31, 2024

What work has been done on this part of the project this month?
Please provide pictures of progress.

Reached out to Beth Bahem

weather pending, will stay in contact to

announce complete access to yard

E-mail attached

Percentage Complete

50%

CONDITION # 6 – A Design review for the office building on the property approved by the City Council.

DUE DATE: June 30, 2024

What work has been done on this part of the project this month?

Please provide pictures of progress.

Design Review (Draft) attached.
Picture of Office building location attached

Percentage Complete

40%

CONDITION # 7 – Office building set up on the property and hooked up to City water and sewer services.

DUE DATE: September 30, 2024

What work has been done on this part of the project this month?

Please provide pictures of progress.

Not able to move Office Building to
remodeling site quite yet. Have done
Some interior wall construction
- Picture attached

Percentage Complete

10%

This report was prepared by:

NAME Willy Brown

PHONE # (208) 849-1702

DATE RECEIVED AT CITY HALL _____

DATE PRESENTED TO CITY COUNCIL _____

COMMENTS FROM CITY COUNCIL:

INITIALED BY:

Mayor _____ City Council Member _____

Eviction Notice for

3632 South End Road, New Meadows, ID. 83654

Feb. 1st, Willy Brown (manager and yard boss) told Tim Jeffs we were moving in a different direction and no longer needed his services.

Because he is residing on the property, Tim was also told he needed to be vacated by the end of February, which was later moved to the end of March.

This is notice that Mr. Jeffs needs to remove himself and his personal property by March 31st, 2024.

Willy Brown

3/18/24

Signature

Date

Manager, Yard Boss and Co-Owner

Willy Brown II

Box 530

New Meadows, ID. 83654

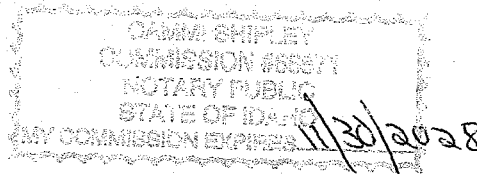
State of Adams Idaho County of Adams

This foregoing instrument was acknowledged before me

On this 18th day of March 2024.

By [Signature]

Notary Public Signature



**City of New Meadows Application for
Design Review**

1. William Brown, 2454 South End Road, Box 325, New Meadows, Idaho 83654, 208-630-4512
2. See above.
3. T19N R1E SEC 24
4. See attached. Conceptual drawing of building, Exhibit A
5. See attached. Site Plan to show where the office building sits on yard. Exhibit B
6. This property has been a recycling/scrap yard since – Brief Narrative
7. See attached. Certificate of Ownership, Exhibit C
8. See attached. List of all property owners and mailing addresses, Exhibit D
9. Elevations of buildings, call Meridith, planning and zoning
10. Determination on flood plain – call Meridith, planning and zoning
11. N/A
12. N/A
13. Utilities will be available upon approval.
14. The property is zoned industrial already.
15. N/A
16. Fees will be paid when this is turned over to the City.

From: Donna Brown
Sent: Wednesday, March 20, 2024 11:34 AM
To: bigkillwill@yahoo.com
Subject: Fw: Solid Waste

From: Beth Bahem <Beth.Bahem@deg.idaho.gov>
Sent: Wednesday, March 20, 2024 12:29 PM
To: dreyerbrown22@hotmail.com <dreyerbrown22@hotmail.com>
Subject: Solid Waste

Hi Donna,

I tried to give you a call but it said you were not able to accept calls at this time on the line.

We have postponed our visit to late April in the hopes of it being drier up there. We are pretty swamped right now anyways so later on would work the best for us. Our tentative date right now is April 18th.

Thank you,

Beth Bahem | Brownfield Analyst
Idaho Department of Environmental Quality
Boise Regional Office
<1445 N. Orchard Street>
<Boise, Idaho 83706>
Office Phone: <208.373.0563>
Beth.Bahem@deg.idaho.gov
Website: www.deg.idaho.gov

From: Idaho Tire Recyclers
Sent: Wednesday, March 20, 2024 12:47 PM
To: bigkillwill@yahoo.com
Subject: Estimate 1025 from Idaho Tire Recyclers

Dear COD,

Please find your estimate details here. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!
Idaho Tire Recyclers



----- Estimate -----

4109 East 571 North
Rigby, ID 83442 US
+1 2085214775
idahotirerecycle.com

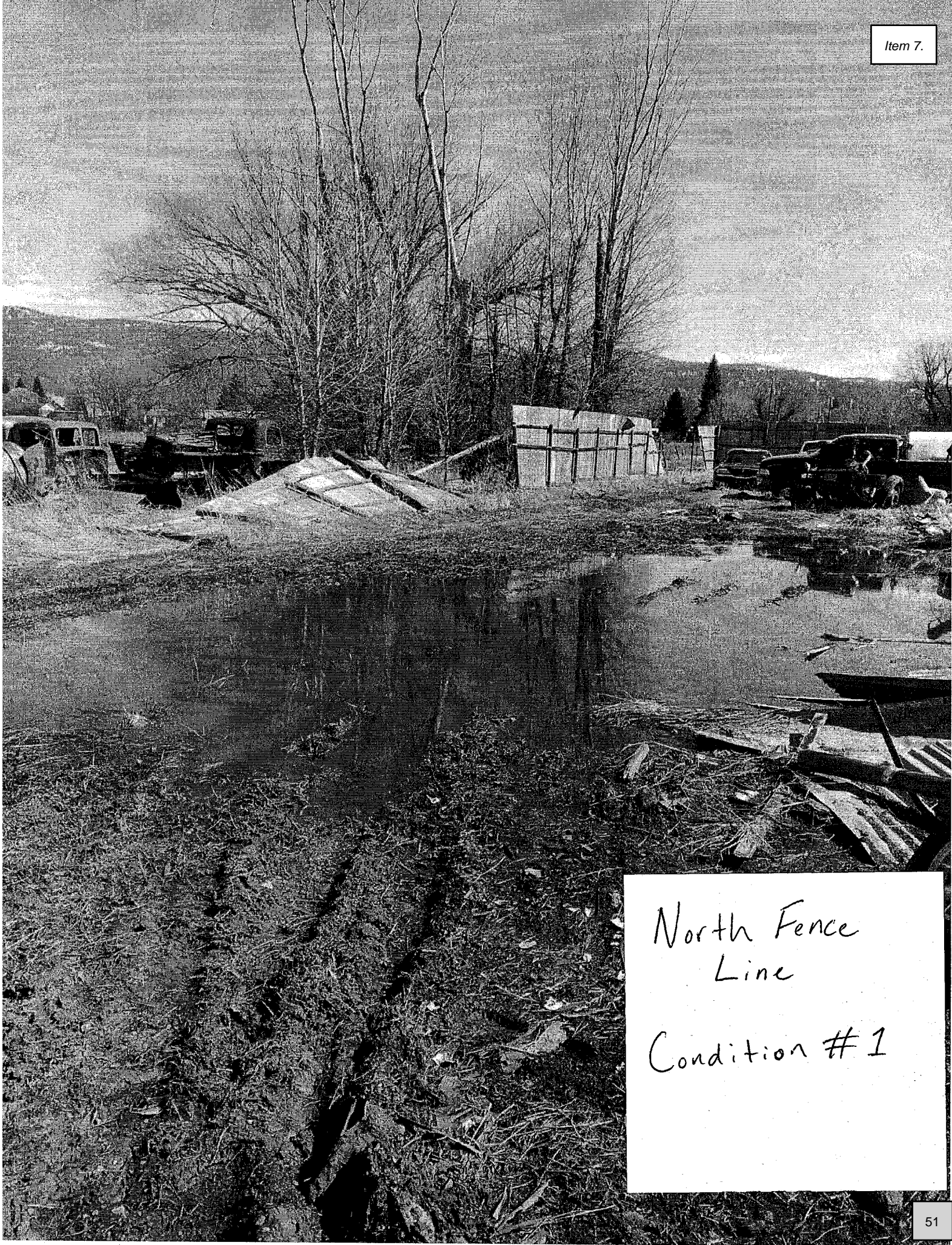
Estimate #: 1025
Date: 03/20/2024
Exp. Date: \$3,200.00

Address:

COD
willy

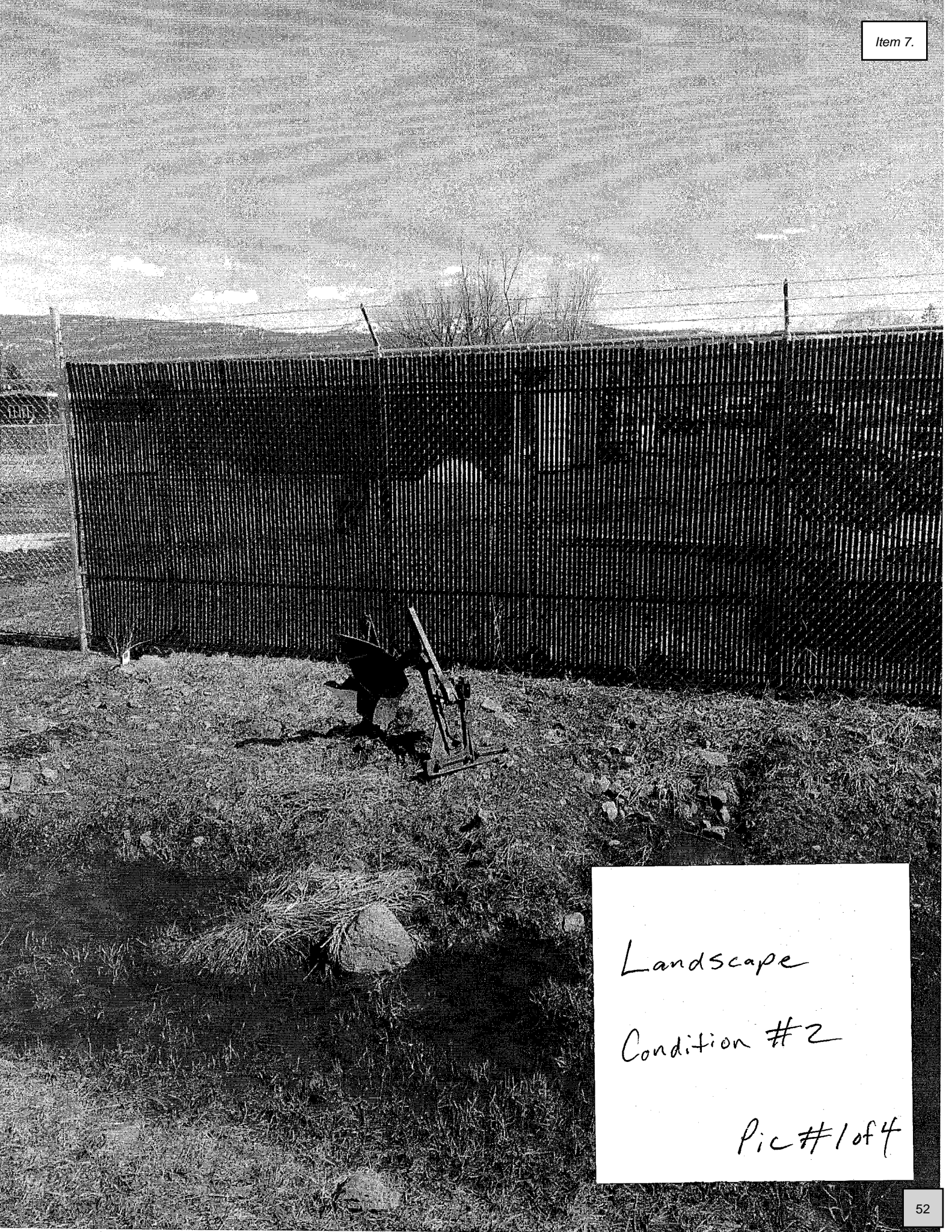
Service	Description	Qty	Rate /	Amount
Trailer 2828 Foot	Trailer tire recycle	1	3,200.00	3,200.00
Total:				\$3,200.00

must have 2 trailers per trip



North Fence
Line

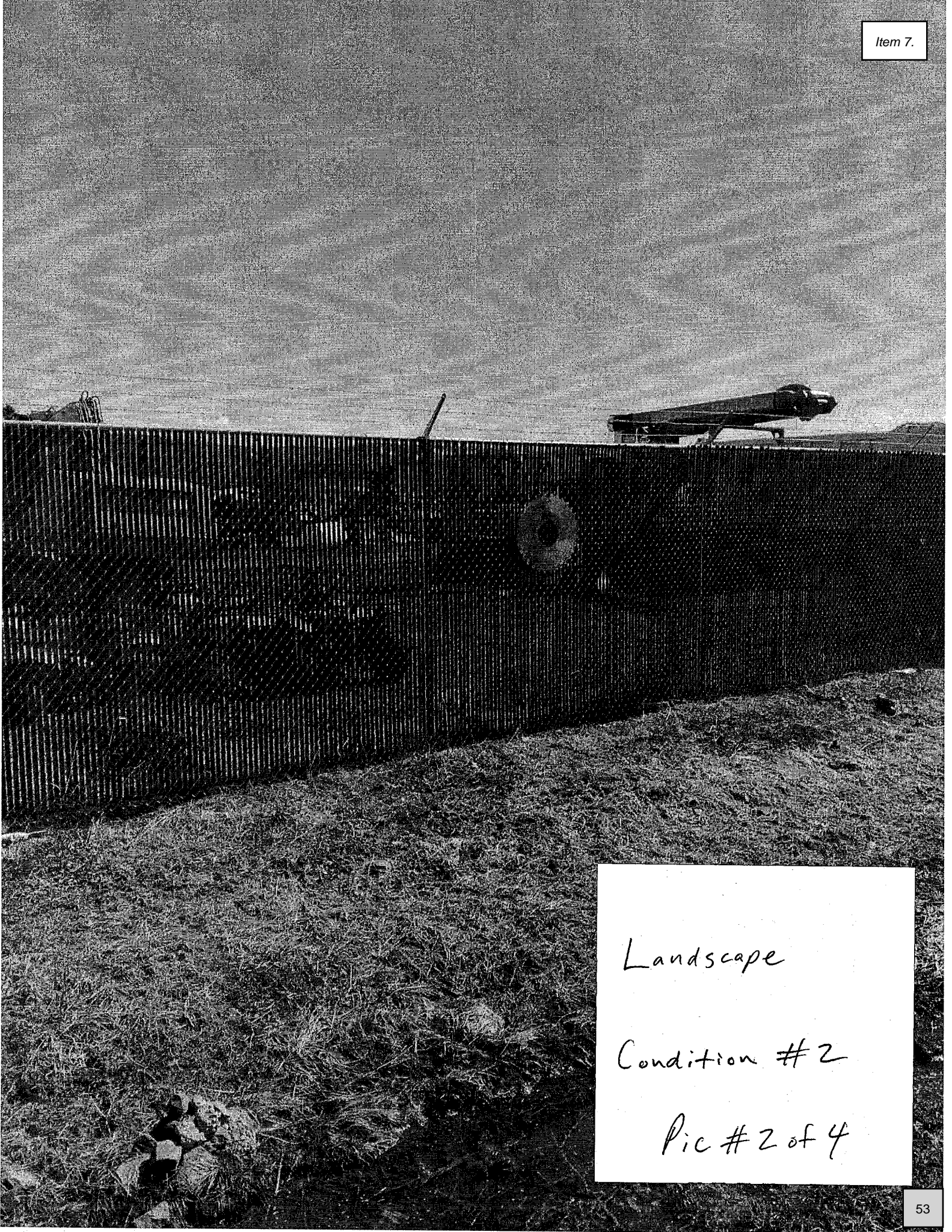
Condition # 1



Landscape

Condition #2

Pic #1 of 4



Landscape

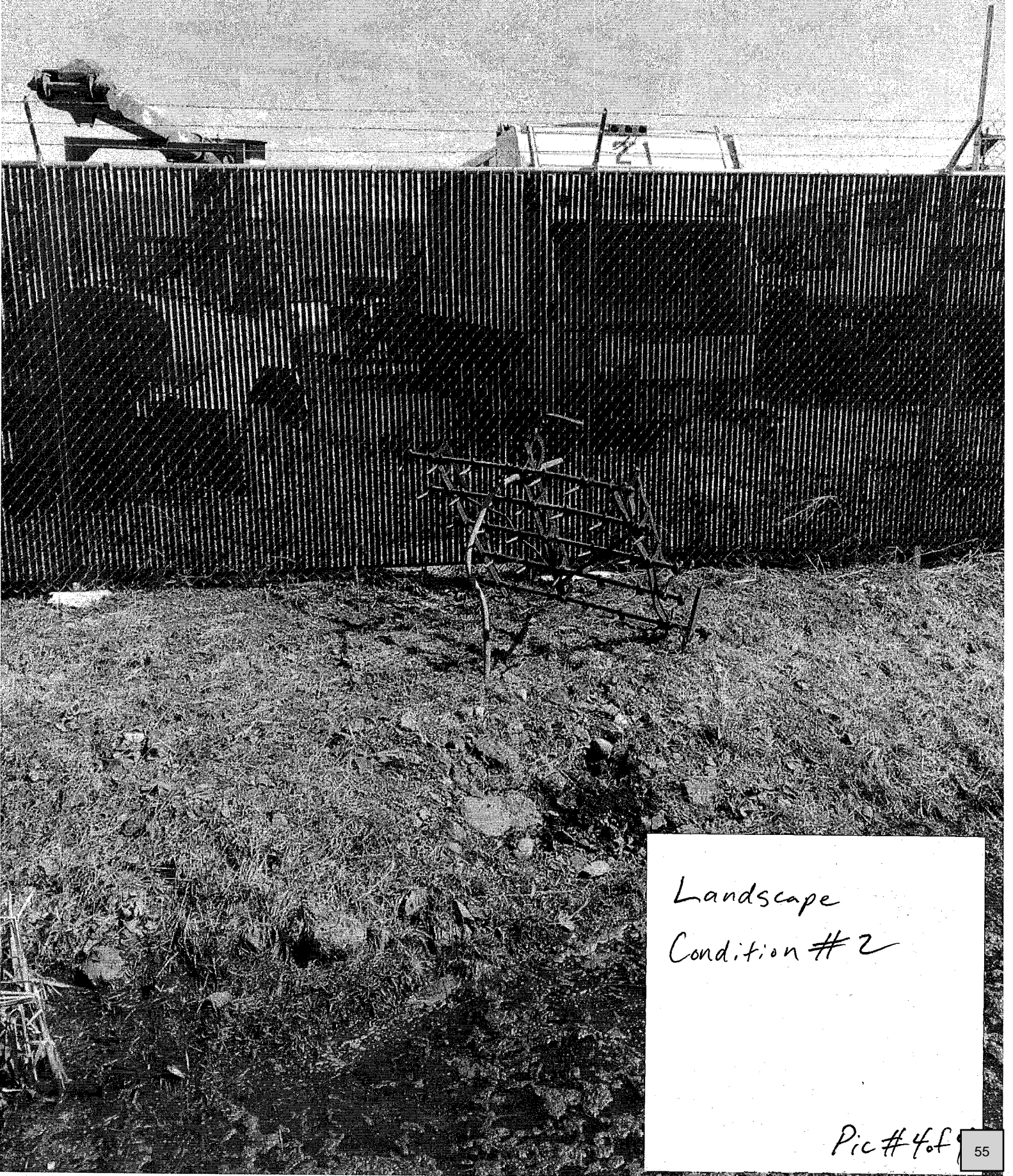
Condition #2

Pic # 2 of 4



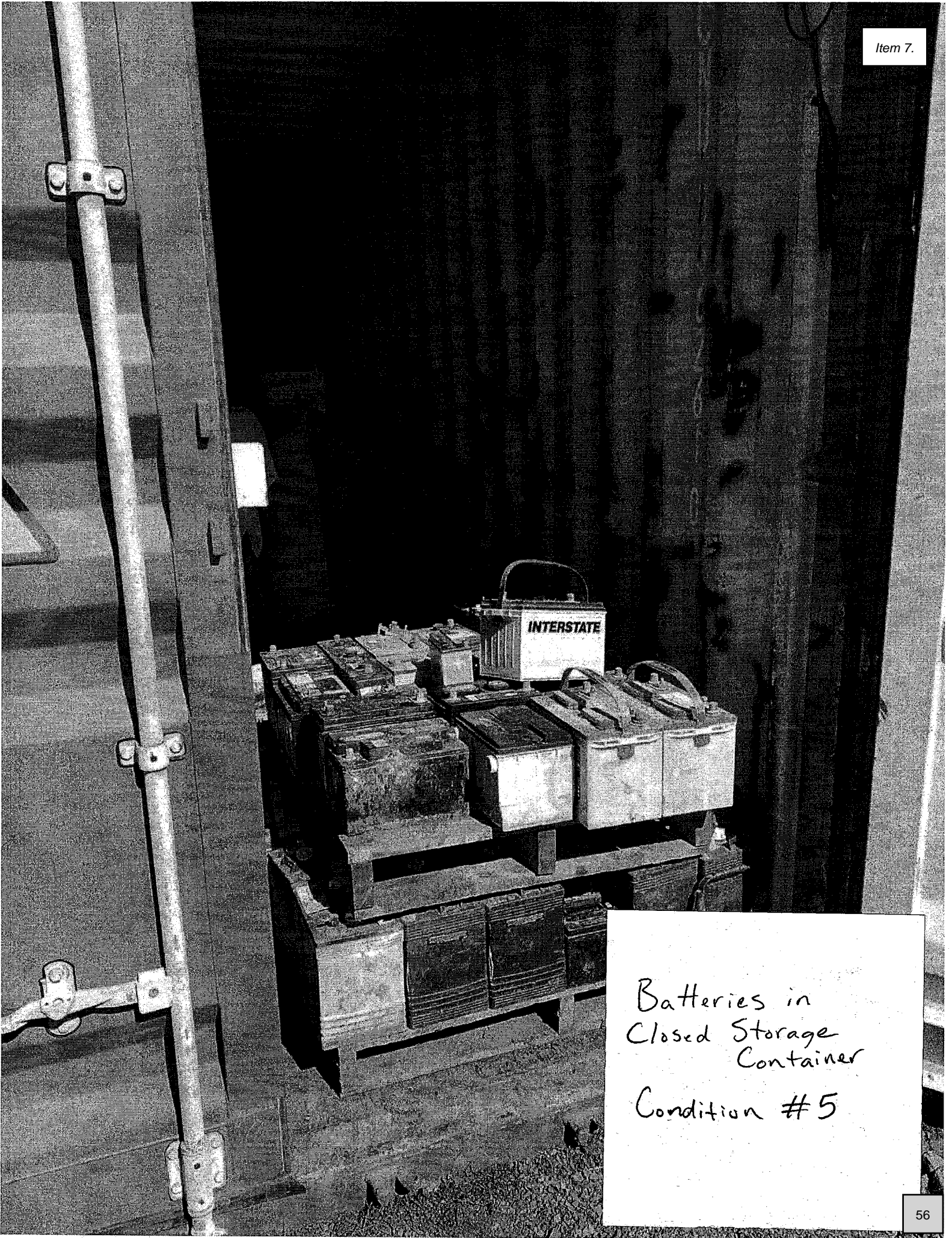
Landscape
Condition # 2

Pic # 3 of 4

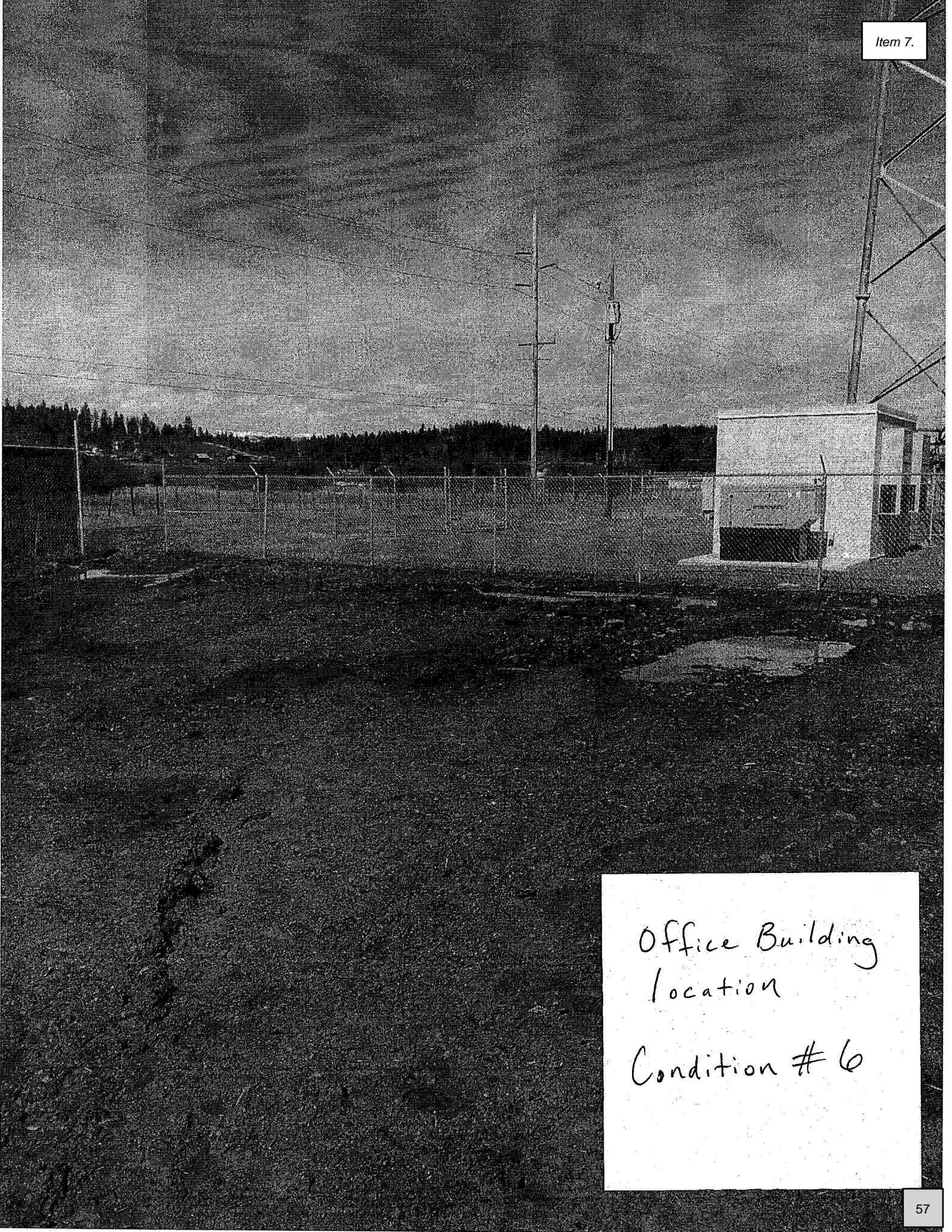


Landscape
Condition #2

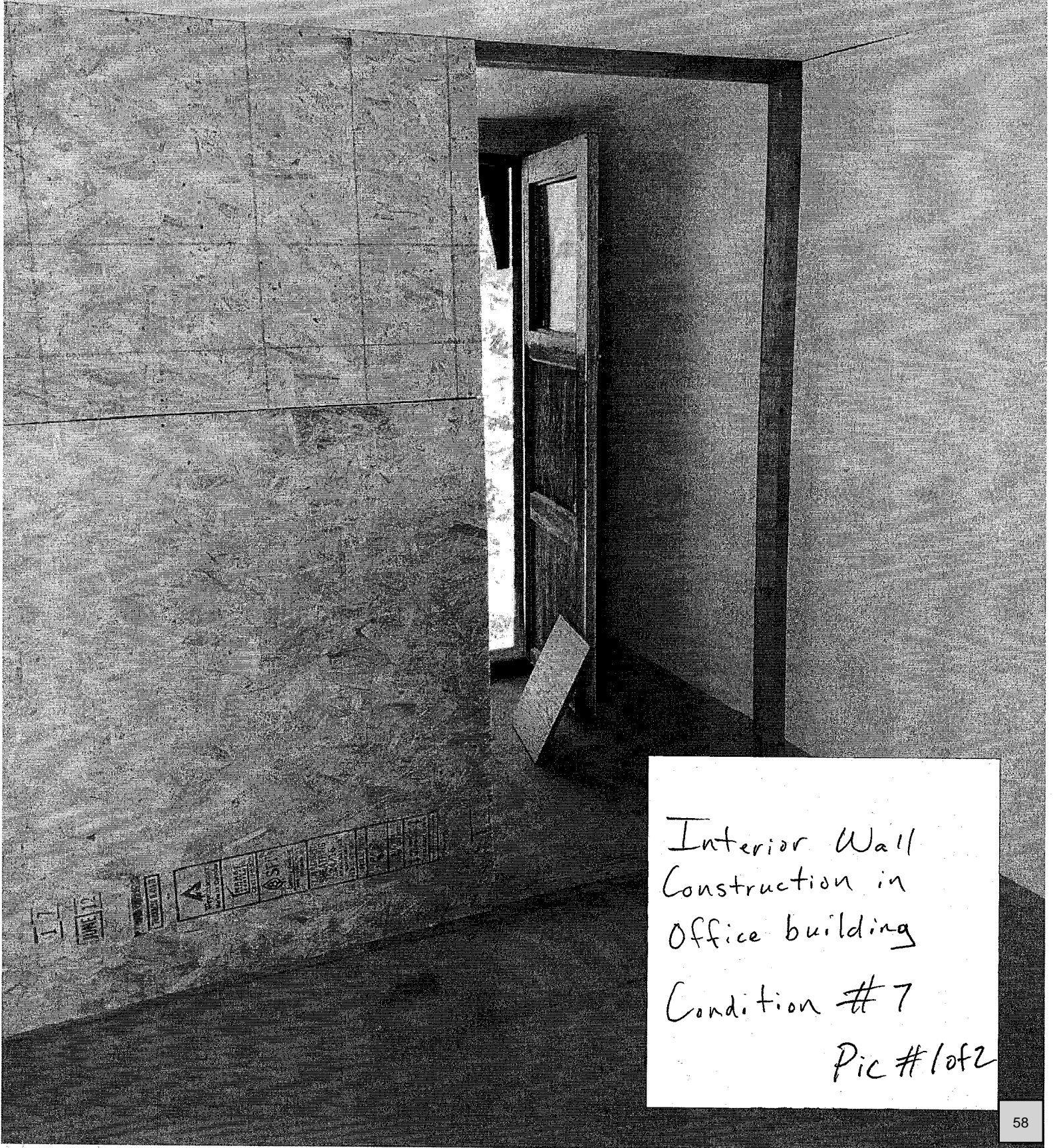
Pic #4 of



Batteries in
Closed Storage
Container
Condition #5

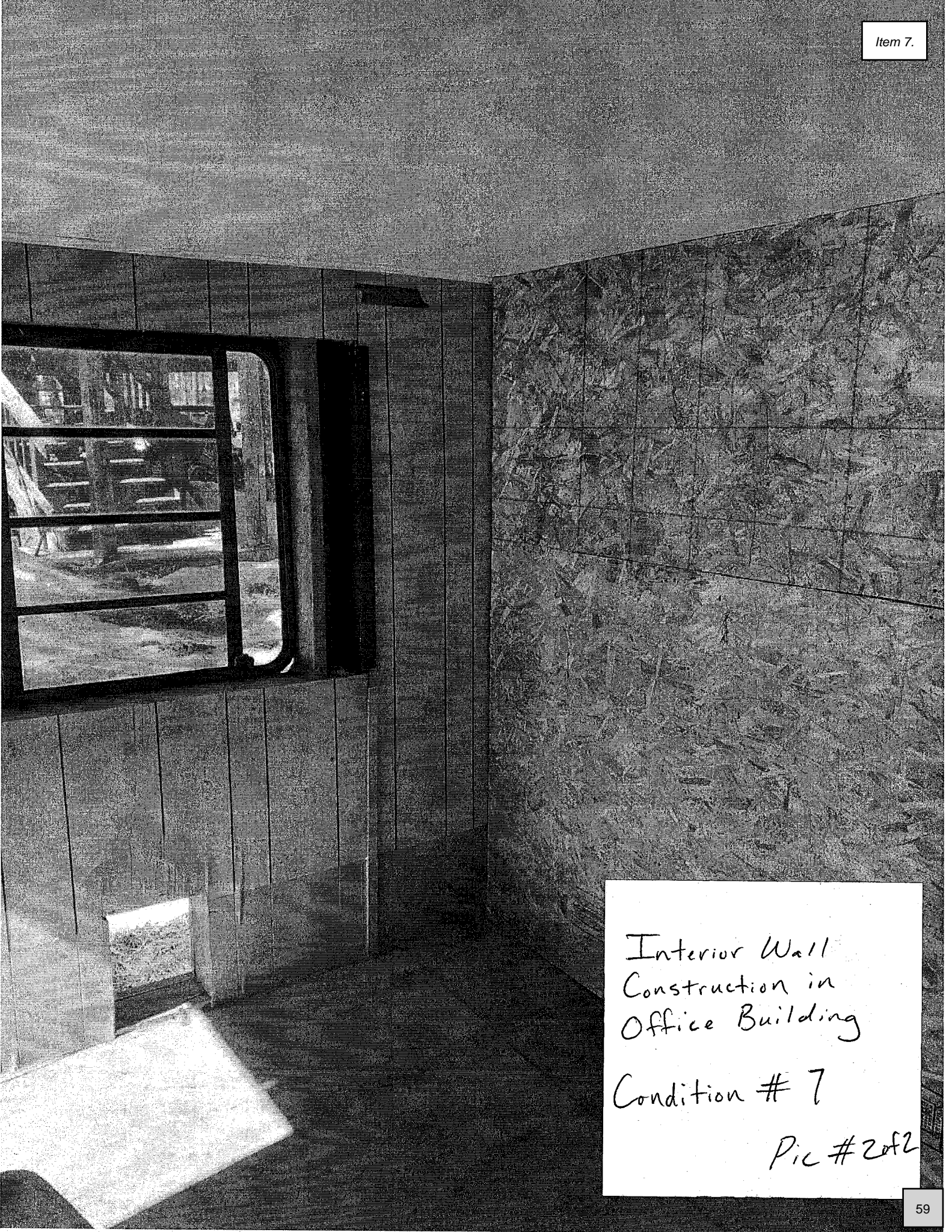


Office Building
location
Condition # 6



Interior Wall
Construction in
Office building
Condition # 7

Pic # 1 of 2



Interior Wall
Construction in
Office Building

Condition # 7

Pic # 2 of 2

GMCO Corporation
 PO Box 1480
 0228 Power Line Road
 Rifle, CO 81650
 Office: (970) 625-9100
 Fax: (970) 625-9101
 Web: gmccorp.com

Item 10.

City of New Meadows -IBM D&A-2024
 February 20, 2024

Service Address

City of New Meadows
 City Hall Office
 401 Virginia Street
 New Meadows, ID 83654

Billing Address

City of New Meadows
 401 Virginia Street
 New Meadows, ID 83654

Item	Description	Quantity	Unit Price	Tax	Amount
IntegriBlend M	IntegriBlend M - Price per gallon to D&A the Magnesium Chloride product on 22' x 22,835' gravel streets @ .33 (Reduced application rate by .02 gallons per sq yard over 2023 application due to increased 2024 costs and a continued budget of \$ 25,000.00) gallons per sq yard application rate. Customer to prep and water the roads before the application per Jessie Wallace @ 208-315-5573. Requested application date is June, 2024 over 1 - 2 days? This quote is based on the current fuel rate of (\$ 4.90 to \$ 5.019) per gallon. If this rate is adjusted by the US Dept of Energy regional average, at the time of delivery, an additional fuel surcharge will be added to this price.	18,435.30	\$1.3560	Tax	\$24,998.27
Additional Fuel Surcharge	Additional Fuel Surcharge - If applicable at time of delivery.	18,435.30	\$0.0000	Tax	\$0.00
Subtotal:					\$24,998.27
AVATAX (0%):					\$0.00
Total:					\$24,998.27

The quote includes the following terms: This quote does not include sales tax, the Responsible Party is responsible for paying all applicable taxes. Should the quantity of items and/or services change or the applicable tax rate change, the Responsible Party is liable for the balance due. This quote is valid for 7 days, after 7 days, prices are subject to change unless otherwise noted. If the Responsible Party has been approved for credit, payment is due within 30 days of the date printed on the invoice. A finance charge of 1.5% per month will be assessed on all amounts 30 days past due. Otherwise, you are required to prepay, which consists of a credit card pre-authorization hold on funds for 120% of the quote, only valid on purchases less than \$10,000. The card on file will be processed for the final amount, not to exceed the pre-authorized amount.

Signature authorized representative _____, _____, _____, _____
 Print name Title Date

City of New Meadows
Resolution TBD-2024
Community Service Policy

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO TO IDENTIFY THE COMMUNITY SERVICE POLICY FOR THE CITY.

WHEREAS, the City of New Meadows desires to formalize a Community Service Policy to help frame procedures for community service within the City;

Volunteers seeking hours for court-ordered community service may be eligible to do volunteer tasks for the City. Anyone wanting to complete Community Service hours through the city must receive approval from the Mayor or City Clerk and will be assigned a supervisor to oversee the assigned work as completed. Hours will only be counted for assigned work and a time sheet must be verified and signed each day by the supervisor. Hours will be scheduled. Hours reported outside of the agreed schedule will not be approved.

Volunteers must follow the directions of the supervisor and take all necessary safety precautions. Failure to follow the directions shall result in termination of opportunity for Community Service hours.

THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE AND APPROVAL.

DATED this 25th of March 2024

City of New Meadows, Adams County, Idaho

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

**City of New Meadows
Resolution TBD-2024**

WEEK OF THE YOUNG CHILD PROCLAMATION

WHEREAS, the Idaho Association for the Education of Young Children (Idaho AEYC) is celebrating the Week of the Young Child, April 8-12th 2024; and

WHEREAS, we are working to promote and inspire high-quality early childhood experiences for our state’s youngest citizens, that can provide a foundation of learning and success for children in New Meadows, Idaho; and

WHEREAS, teachers and others who work with or on behalf of young children birth through age eight, who make a difference in the lives of young children in Meadows Valley deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children’s futures and to the prosperity of our society.

NOW, THEREFORE, I, Julie Good, Mayor of the City of New Meadows, Idaho, do hereby proclaim April 8-12, 2024 as the Week of the Young Child in New Meadows, Idaho and do hereby recognize that when our community invests in early childhood education and educators, we also invest in our children and families.

*IN WITNESS WHEREOF, I have hereunto set
My hand at the City of New Meadows, Adams
County in New Meadows on this 25th day of
March, in the year of our Lord 2024.*

Julie A. Good, Mayor

Kyla Gardner, City Clerk

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 12, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Josh Carr, Troy Black, Jeff Parnett, and Mayor Julie Good. City Council Member Ryker who was excused.

Staff present at City Hall were Kyla Gardner, Hunter Brown and Ivan McDaniel. Dick Stubbs and Dana Kautz were present via Zoom.

Public present at City Hall were Ryan Zollman, Kayrene Brown, Cole Keehner, Dollie Black, Doug Buys, Devin Buys, Willie Brown, Diane Hunter, Darbey Edwards, Tim Jeffs, Shadyn Wallace, and Ken Roller. Sandy Schiffman was present via zoom.

Mayor Good opened the meeting at 6:31 P.M. and led the Pledge of Allegiance.

Mayor Julie Good read the mission statement.

City Clerk Gardner did roll call.

Public Input

There was no public input.

Reports

Mayor's Report

Mayor Good stated that security cameras have been installed at well # 5 and are in the process of being installed in well # 4, # 3 and the booster station.

Mayor Good introduced Cole Keehner to the City Council and stated that Cole will be working with the city on creating a training program for a future planning and zoning commission.

Mayor Good stated that the school reader board had been removed from the City Park and there has been no recent update from the school.

Mayor Good stated that the Deputy Clerk position was open and that interviews for the position are being conducted. A special meeting will be set when position has been filled.

Staff Reports

The Council reviewed staff reports and had no questions.

Adams County Sheriff's Office

Sheriff Ryan Zollman stated there were 55 calls that were received during the fall in the city. The Sheriff's department is installing a new communication system that is integrated with Washington County that will go live on July 9, 2024. The Sheriff's department is also getting new

radios, that project will be complete in April of 2024. Sheriff Zollman stated the department is currently short on deputies, but interviews have been taking place.

Discussion Items

Rates & Fees Review – Sewer Rates

Mayor Good stated that we currently take the cost to operate sewer needs and divide that number by the amount of current sewer users which is 371. This method determines the rates and fees cost to the customer. Mayor Good stated that Kirk Kunderick will provide a list of upcoming projects and maintenance needs for the sewer department. This will be reviewed on the next agenda.

City Hall Maintenance/ Repairs

Council Member Parnett stated that we should apply for grants that will improve the energy efficiency of City Hall. Mayor Good stated that city staff would provide a list of building needs that will be provided at the next meeting.

Tiny Homes Zoning

Mayor Good stated that the current Tiny Home Ordinance allows for Tiny Homes, Cottages and Park Models in Residential Zones R-2 and R-3. There is currently a resident living in Residential Zone R-1 that is interested in placing a Park Model on their lot. Council Member Carr stated that he would not prefer to have the tiny home ordinance included in the R-1 Zoning code.

Above Ground Storage Tanks

Mayor Good stated that Ricky Brown is looking into adding a diesel pump at Browns Mountain Market. It would be an aboveground storage tank. He currently would have to rezone his lot to comply with our current ordinance. City Council members were asked to review the zoning ordinance in case the item comes up for review and decision.

Action Items

Public Works Utility Truck Purchase

Hunter Brown provided City Council details about the utility truck that is currently owned by the Meadows Valley Rural Fire Department and is being offered to be purchased by the City of New Meadows. Hunter stated it is in great shape and in ready to use condition.

Council Member Carr made a motion to purchase the Public Works Utility Truck from the Meadows Valley Rural Fire department for \$5,500; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Black- yes, Motion carried.

Park Restroom Toilet Replacement

Ivan McDaniel stated that the one of the toilets in the male restroom at the city park is no longer flushing. The gears inside of the flushing mechanism are broken. Ivan stated a manual push button system would cost \$30. A new automatic flushing system would cost \$350. A new toilet would cost \$600.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 12, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 16.

Council Member Black stated that he would prefer a manual push button replacement.

Council Member Parnett stated that he would prefer the automatic flushing system so that users would not have to touch any buttons.

Council member Carr made a motion to purchase an automatic flushing system for \$350. Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Black – yes. Motion carried.

ICRMP JPA

ICRMP Joint Powers Agreement was reviewed by city attorney Dick Stubbs with no concerns.

Council Member Parnett made a motion to approve the ICRMP JPA, Council member Carr seconded the motion. Roll Call Vote: Parnett – yes, Carr- yes, Black - yes. Motion carried.

Remove Industrial Park Dumpster

Mayor Good stated that there have been several complaints from industrial park tenants that the dumpster is being used by members of the community which is preventing the tenants from using the dumpster to dispose of trash. Mayor Good stated that the city has tried providing locks for the dumpster and they have disappeared.

Dollie Black stated that being a commercial business there is a need for them to have a dumpster and she is concerned that if the dumpster is removed that trash will be left there anyways.

Doug Buys stated that he was present to represent Torch Towing. He stated that the Torch Towing lease states that the dumpster is included in the payment for the lease, and they are concerned about changes being made that are not noted in their current lease.

Council Member Black stated that the dumpster could be moved from the back side of the industrial park to the front of the industrial park so that it can have more visibility.

Council Members Black, Parnett and Carr all stated they were in agreement to move the dumpster to the front of the industrial park between All Season and S&S and revisit the issue if it persists.

Browns Mountain Recycling CUP Status Report

Willy Brown was present to represent Brown's Mountain Recycling CUP update.

Mayor Good read status report progress aloud. Mayor Good stated that documentation from DEQ is required for the status of the solid waste containment for the next meeting. Mayor Good

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 12, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

stated that clear pictures of the progress of each project need to be added to the next progress report, which is due at the next City Council meeting.

Browns Tiny Homes CUP- 309 S. Heigho

Mayor Good stated that the city received a letter from Bill & Donna Brown dated January 18, 2023 that stated they would like to cancel their conditional use permit for 309 S. Heigho due to being unable to meet the 90 day deadline and thus being out of compliance with the CUP requirements.

Council Member Carr makes a motion to approve the cancellation of the Brown’s Tiny Home CUP at 309 S Heigho. Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr- yes, Black – yes. Motion Carried.

Crestline Task Order for Sewer Line Extension

Mayor Good stated that Crestline Engineers has presented a Task Order for the design of a sewer line extension that is located where the new vet clinic sits.

Council Member Carr made a motion to approve the Crestline task order for the sewer line extension. Council Member Parnett seconded the motion. Roll Call Vote: Parnett- yes, Carr – yes, Black – yes. Motion Carried.

Softball Field

Mayor Good stated that the Parks and Recreation Committee are getting ready for youth sports. Aaron Ingle from Meadows Valley School was present at the Parks and Recreation meeting and asked if the City would donate time and equipment to remove 3 inches of top soil from 14,000 square feet of the baseball field located on school property. Mayor Good explained this material would be replaced with material that was removed from the schools parking area. This item was tabled to a future agenda. The City Council would like to find community involvement to get this project completed.

Resolution TBD-2024 Proclamation for H.O.P.E Week

Mayor Good stated the Youth Advocacy Coalition is presenting HOPE week – a week designated to promote mental health in our community. The proclamation designated March 16, 2024 as a day of HOPE.

Council Member Parnett made a motion to approve Resolution TBD- 2024 Proclamation for H.O.P.E week. Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Designate Carryover Fund Account

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 12, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Mayor Good explained that we need to create carry over accounts to move funds forward so that funds are retained year to year. There will be a carry over account for each fund. The balances to be carried over are included as an addendum to the minutes.

Council Member Carr made a motion to create carry over fund accounts as presented. Council Member Parnett seconded the motion. Roll Call Vote: Parnett- yes, Carr – yes, Black – yes. Motion Carried.

Executive Session 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

- Council Member Carr moved to go into Executive Session under 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Executive Session began at 7:58 P.M. and ended at 8:11 P.M.

Roll was called and all Council Members and Mayor were present.

Change in Employee Status / Wage Change

Council Member Carr made a motion to change the Employee classification of Jessica Wallace to Temporary Basis. Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Council Member Parnett makes a motion to approve a \$2500 bonus to Kyla Gardner. Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Council Member

Consent Agenda

The Consent Agenda included November and December 2023 Financials, January 2024 Payroll Paid and Pending Claims, and January 8, 2024 Old and New Meeting Minutes. City Clerk Gardner polled the Council and all stated that they had read the minutes.

Council Member Parnett moved to approve the Consent Agenda; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 12, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Item 16.

Future Meeting Topics

Future meeting topics included Browns Mountain Recycling 2nd CUP status report, foundation specs for the tiny homes ordinance, Shiloh Ryker presenting VCORP update, and Public Hearing for Community Development Block Grant funds used during water project.

Adjournment

Mayor Good adjourned the meeting at 8:22 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

DRAFT

**CITY OF NEW MEADOWS SPECIAL CITY COUNCIL MEETING MINUTES
HELD WEDNESDAY, FEBRUARY 14, 2024, AT 6:00 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Troy Black and Mayor Julie Good. Council Members Joshua Carr and Shiloh Ryker were present via zoom. City Council Member Parnett was excused.

Staff present at City Hall was Kyla Gardner.

Mayor Good opened the meeting at 6:08 P.M.

City Clerk Gardner did roll call.

Public Input

There was no public input.

Action Items

Approval to Hire Employee for Deputy Clerk Position

Mayor Good states that Diane Hunter had been interviewed and has experience that coincides with the Deputy Clerk job description.

Council Member Ryker made a motion to approve hiring Diane Hunter into the Deputy Clerk position with the opportunity to take her off of probationary status earlier than 6 months at the mayor’s discretion. Council Member Carr seconded the motion. Roll Call Vote: Black- yes, Ryker – yes, Carr – yes. Motion Carried.

Adjournment

Mayor Good adjourned the meeting at 6:11 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Josh Carr, Troy Black, Jeff Parnett, Shiloh Ryker and Mayor Julie Good.

Staff present at City Hall were Kyla Gardner, Hunter Brown and Diane Ellen Hunter. City Attorney Dick Stubbs was present via Zoom.

Public present at City Hall were Kayrene Brown, Dollie Black, Dodd Snodgrass, and Willie Brown. Gregg Tankersley was present via Zoom.

Mayor Good opened the meeting at 6:30 P.M. and led the Pledge of Allegiance.

City Clerk Gardner did roll call.

Public Input

There was no public input.

Reports

1. Mayor's Report

-Mayor Good stated that she met with the Adams County Commissioners regarding getting some funding for the Gold Line Transit Program. They stated that they are overbudget. Mayor is looking for another funding partner for the program. She also spoke with them about the status of the mobile clinic that the Adams County Health Center received funding for and why it is not coming to New Meadows. The Commissioners said they are unsure why the mobile clinic is not in use and Mayor will be asking that question again.

Mayor stated that the Park & Recreation Committee will be sponsoring their second annual Good Bye Winter / Hello Spring event on March 9 from 1 to 3 pm at the Park and at the Community Center. There will be Youth Sports signups and the City will be offering tours of the new water facilities at 1:30 and 2:30. Kirk will facilitate the tours. Waivers will have to be signed because the public will be entering City property. Kids' crafts and flowering plants are part of the program. The library as well as Ignite have been invited to attend.

Mayor Good stated that the Deputy Clerk position was filled by the hiring of Diane Ellen Hunter and stated she has been training with the City Clerk. Mayor welcomed her to the team.

Mayor met with Jayce with Clearwater Financial to determine the information they need to complete the Comprehensive Financial Plan and finish water rate review. He needs copy of balance from last meeting.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 26, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Mayor Good said she spoke to Superintendent Dee Fredrickson and they agreed that the City would be notified of reader board changes before they are made so we can ensure there are no conflicting issues. They also discussed the baseball park and that an expert on the best landscaping for baseball parks should be consulted before any work is done. If anyone knows someone, please let City Hall know. Mayor Good has some McCall contacts she will speak with.

Mayor Good stated that the flashing crosswalk sign on the Northside of the highway should be fixed by next week.

Mayor Good also stated that the new sign for the Industrial Park will be installed when the ground is ready. The Darcy War Memorial Stone will be back in park as soon as it is drained.

Staff Reports

2. VCORP UPDATE-----Council Member Ryker gave a report on the VCORP (Valley County Opiate Response Project) Committee. Valley County and New Meadows are the regions represented by VCORP. She said they were doing some rebranding and coming up with a new logo. Their focus is on behavioral health's role in substance abuse and the dynamics of the family as well as the challenges of a rural community. Royce Hudson is doing a strategic plan which defines their goals and outcomes. There is also a media campaign event focusing on their behavioral health plan and also attempting to gain more funding for our community.

Mayor said there will be a free QPR training on Suicide Prevention on March 5 at 4:30 at the library and City Staff will be paid for their time if they decide to go. There will also be a special training date for the school as well. Mayor says she believes it is very important that City staff are informed about this social issue.

Discussion Items

3. Foundation Description – Tiny Homes

There was a discussion on how to define permanent foundations for Tiny Homes and the Mayor said there has been concern in the community about the foundations. Council Member Black said that there are a few options for foundation types. Council members want homes to appear as real property not trailer homes. Mayor wants the foundation area to look like it is a permanent fixture. The Mayor asked Council Member Black to send his findings to Kyla and put this back on the agenda for more discussion at the next meeting.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 26, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

PUBLIC HEARING

4. Idaho CDBG Status of Funded Activities

Mayor Good opened the Public Hearing at 6:49 pm.

Dodd Snoddgrass from Clearwater Economic Development Association spoke and stated the following regarding the CDBG project that he assisted the City with in 2018:

1. 2018 CDBG funds for water project---status of funded activities because we are almost done with the project and so a second hearing is required. A review of activities, a summary of expenditures and any changes made to the scope or work budget schedules.
2. Original scope was to do upgrades to the City water system, drill a new well, replacement of unreliable or unsafe reservoir, valve distribution line repair, electronics and communication systems upgrade.
3. Phase 1 completed in 2019---the well site acquisition and water rights
Phase 2 completed in 2019---well distribution systems completed
Phase 3 completed in 2021
Phase 4 completed in 2023---water main replacement and well facility
4. Next phase is generator delivery and control system. Heavy construction work has mostly been completed. The budget was 3.3 million but with COVID inflation and supply chain issues. It ended up at 5.4 million.
5. Dodd said copies are available for review. Ed Stow gave a list of expenditures but there is still some updating to be done.
6. Dodd stated that there is \$440,000 remaining with \$22,750 for the engineer and \$8,200 for CEDA.
7. Dodd says eligibility is based upon low to medium income population benefits.

Mayor asked if there were any questions or concerns regarding the project. No one responded.

PUBLIC HEARING CLOSED AT 6:53 PM.

Mayor Good said this City Council handled this very good and by waiting for ARPA the community saved money. Mayor thanked Dodd.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 26, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 16.

ACTION ITEMS

5. Industrial Park Leases for All Seasons HVAC

- a. Mayor stated this lease was for one year and commenced on February 13, 2023. Mayor stated there was an option in the less to discuss rent after one year. The invoice has been sent out.
- b. All Seasons HVAC Owner Dollie Black stated that the project is coming along well and has included the following tasks:
 - Plumbing was removed---inside water spigots.
 - Labor to diagnose various issues
 - Removal of red iron
 - Patch and repair of hole in smoke room.
- c. Dolly said the following items are left to be fixed: broken back door (hinge issues),and door jam, removal of attic, leak fixes in smoke room and heat boxes (1 dead, 1 working). Dolly said most of red iron was removed but some remains for structural purposes. Mayor said some pictures could help for review and they have been looking at energy efficiency grants to help with heater situation.
- d. Dolly estimates the labor was \$17,030 and that the trade was for this work to be completed instead of rent being paid. Councilman Parnett asked who was doing the labor and Dolly responded with sometimes it was them and their son and sometimes one man being paid \$20/hour, one at \$25/hour and one at \$35 hour. Two others are making \$20/hour. Councilman Parnett asked if the business was operational and Dolly confirmed that it was but it was not ready for public viewing. She also stated the exhaust fans were not in complete working order.
- e. Council Member Carr asked how much was paid out and Dolly said timesheets and job logs could be viewed. Carr said thus far they have received \$8,020 in rent for work done and \$17,000 in labor in 12 months and wanted to know what Council had approved. Mayor said Council approved 12 months rent in exchange for the cost of labor.
- f. Mayor said agreement was base rent would be \$875 for a 3 year lease and that could be decreased based the point system for business development.
- g. Council agreed that documentation should be reviewed and point system to be reviewed as well.
- h. Dolly and Troy Black would prefer a rent credit.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 26, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 16.

The Mayor stated that the lease could be extended for 12 more months with rent credit toward the remaining labor charge. Mayor said this should be added back on agenda for more discussions on a lease addendum, and repair costs for the back door, and other additional costs that may arise. Mayor said All Seasons should produce a payroll summary and where staff lives.

6. Brown's Mountain Recycle CUP

Photos and monthly report were available for review. Mayor Good noted that there would be a DEQ inspection in March and Brown's will need to prepare a Design Review application. She also reminded Willie Brown that they needed an RV Permit completed before next City Council meeting or there could be a fee for being out of compliance. Mayor would like to see a map of the property and noted that the outside of building needs to be spruced up. Willy Brown said there was still a lot that the building needed--- inside and out. He also asked about the address numbers and Mayor replied they needed to be reflective numbers so they could be seen by the fire department in an emergency.

7. IRWA Conference

Council Member Ryker made a motion to approve sending Ivan McDaniel to the Spring IRWA Conference and Councilman Parnett seconded. All in favor.

8. Addition/Removal of Bank Account Signers

Council Member Ryker made motion to delete Brianna Hoxie from bank account and to add Diane Hunter to bank account, Councilman Parnett seconded. Roll call vote--- Parnett yes, Carr yes, Ryker yes, and Black yes.

9. Add Diane Hunter as Notary Public

Councilman Parnett made a motion to approve paying for Deputy Clerk, Diane Hunter, to become a Notary, Carr seconded. Roll call, Ryker yes, Carr yes, Black yes and Parnett yes.

10. Sewer Expense List

Mayor explained that the computation for the sewer rate is to take the expenses and divide it by number of people using sewer to get rate. Motion by Councilman Carr to approve \$7,600 to purchase needed wastewater equipment, and it was seconded by Council Member Ryker. Roll call vote, Carr yes, Parnett yes, Ryker yes and Black yes.

CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 26, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Item 16.

11. Employee Wage Change

Motion to change Jessie Wallace's temporary worker wage to \$25 an hour by Council Member Carr, seconded by Council Member Ryker. All in favor. None opposed.

12. Consent Agenda.

The City Council members were polled and noted they had all reviewed the February 12 and February 14 meeting minutes. Roll call vote, Carr yes, Ryker yes, Parnett yes, and Black yes. Motion to approve the Consent Agenda by Council Member Ryker. No second made. Moved item to next meeting for action.

13. Future Meetings Topics

Mayor asked that Tiny Homes foundation definition, All Seasons Lease Addendum and Sewer rates to be added to the next meeting agenda.

Adjournment

Mayor Good adjourned the meeting at 7:55 pm

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

For Date Posted = 02/22/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
6108		719 Meadows Valley Rural Fire		5,500.00								
		Purchase of Public Works Utility Truck										
		02/16/24 PW Utility Truck (WTR)		1,833.33			60		43320	324		10102
		02/16/24 PW Utility Truck (SWR)		1,833.33			65		43220	324		10102
		02/16/24 PW Utility Truck (SRT)		1,833.34			1		41500	324		10102
		Total for Vendor:		5,500.00								
		# of Claims	1									
		# of Vendors	1		5,500.00							

For Date Posted = 02/23/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6117		667 A.M.E. Electric, Inc Provide and install new eight ft. LED light in headworks 240206 02/15/24 WWTP headworks light	510.00			65		43220	324		10102
		Total for Vendor:	510.00								
6109	E	594 DUBOIS CHEMICAL, INC 30246845 02/20/24 STERILE DRUM 30246845 02/20/24 SHIPPING	1,041.68 832.10 209.58			65		43220	324		10102
		Total for Vendor:	1,041.68								
6116		721 Integrity Pump Solutions Inc. Y24M2-159 02/19/24 Pressure Relief Valve	375.00			65		43220	324		10102
		Total for Vendor:	375.00								
6110		89 Local Highway Technical T2 Work Zone Safety Webinar 11/2/23 - Jessica Wallace T211223WZS 02/15/24 T2 Center Road Class	20.00 20.00			1		41100	520		10102
		Total for Vendor:	20.00								
6114		720 Merrick & Company Pay request DW 1809 7603 12/31/23 Task 5 - Construction	1,290.00 1,290.00*			60	67	43331	319		10102
		Total for Vendor:	1,290.00								
6113	E	162 Norco Inc. 39812215 01/31/24 Cylinder Rental 39812215 01/31/24 Cylinder Rental 39812215 01/31/24 Cylinder Rental	12.71 4.23 4.24 4.24			1		41500	324		10102
		Total for Vendor:	12.71								
6111	E	500 SPARKLIGHT formerly Cable One Internet Services 02/12/24 Internet - General 02/12/24 Internet - Water 02/12/24 Internet - Sewer	97.35 32.45 32.45 32.45			1		41100	308		10102
		Total for Vendor:	97.35								

For Date Posted = 02/23/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6115	DW1809	TCG Pay app # 13	90,250.00			60	67	43331	882		10102
		13 01/31/24 SCADA Upgrade	90,250.00								
		Total for Vendor:	90,250.00								
6112	E	423 USDA	4,570.00								
		Sewer Bond Payment Automatically withdrawn									
		92/05 02/27/24 Sewer Bond Payment 92-05	4,570.00			65		43230	821		10102
		Total for Vendor:	4,570.00								
		# of Claims	9								
		Total Electronic Claims	98,166.74								
		Total Non-Electronic Claims	5,721.74								
		Total Non-Electronic Claims	92445.00								
		# of Vendors	5								

For dates posted from 02/28/24 to 03/11/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6119		580 4 Corner Communications	460.00								
		IT: MSP-T1 - Basic February 2024									
		3696 03/01/24 IT Professional Support	153.33			1		41100	327		10102
		3696 03/01/24 IT Professional Support (W)	153.33			60		43320	327		10102
		3696 03/01/24 IT Professional Support (SWR)	153.34			65		43220	327		10102
		Total for Vendor:	460.00								
		*** Claim from another period (2/24) ****									
6129		667 A.M.E. Electric, Inc	2,500.00								
		Generator Rental for Booster Station until we get permanent generator installed. 1/15/24-2/17/24									
		231990-3 02/17/24 Generator Rental	2,500.00			60	67	43331	885		10102
		Total for Vendor:	2,500.00								
6121		563 Adams County Prosecuting March	1,500.00								
		2024 Prosecutions									
		1065 03/04/24 Municipal Prosecutions- Mar	1,500.00			1		41400	312		10102
		Total for Vendor:	1,500.00								
		*** Claim from another period (2/24) ****									
6127		25 Analytical Labs, Inc.	956.60								
		2401487 02/29/24 Water Sampling / Testing	53.05			60		43320	745		10102
		2401486 02/29/24 Sewer Sampling / Testing	903.55			65		43220	745		10102
		Total for Vendor:	956.60								
		*** Claim from another period (2/24) ****									
6123		1 C & M Lumber Co, Inc	2,396.84								
		02/25/24 Sewer	337.73			65		43220	324		10102
		02/25/24 Water	181.97			60		43320	324		10102
		02/25/24 Shop - Water	106.36			60		43320	324		10102
		02/25/24 Shop - Sewer	106.37			65		43220	324		10102
		02/25/24 Shop - Streets	106.37			1		41500	324		10102
		02/25/24 Streets	646.21			1		41500	324		10102
		02/25/24 Park	44.99*			1		41600	324		10102
		02/25/24 Equipment	469.55			1		41500	350		10101
		02/25/24 Industrial Park	219.14*			63		43100	324		10101
		02/25/24 Pound	178.15*			1		41400	314		10102
		Total for Vendor:	2,396.84								

For dates posted from 02/28/24 to 03/11/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6141	E	253 Christensen Inc. dba United Oil	1,612.73	****		60	43320	630			10102
		CL45220IN 01/15/24 Fuel -Streets	843.36			65	43220	630			10102
		CL465226IN 01/31/24 Fuel - Sewer	137.44			60	43320	630			10102
		CL47803IN 02/11/24 Fuel - Water	101.87			1	41500	630			10102
		CL48586IN 02/15/24 Fuel - Grader - Streets	68.17			60	43320	630			10102
		CL49875IN 02/29/24 Fuel - Grader - Water	461.89								
		Total for Vendor:	1,612.73								
		*** Claim from another period (2/24) ****									
6122		29 City of New Meadows	578.50	****		65	43220	339			10102
		025-00 02/29/24 Chlorinator Room	14.61			1	41600	332			10102
		310-00 02/29/24 Park Irrigation	14.30			1	41600	331			10102
		309-00 02/29/24 Park Restrooms	76.05			63	43100	331			10102
		014-00 02/29/24 Industrial Park	234.61			65	43220	338			10102
		364-00 02/29/24 Auger Room	56.18			1	41100	331			10102
		126-00 02/29/24 City Hall	78.10			1	41600	332			10102
		015-00 02/29/24 Skate Park	14.30			1	41600	332			10102
		012-00 02/29/24 Recycle Center	14.30			1	41100	331			10102
		060-00 02/29/24 Ambulance Shed	76.05								
		Total for Vendor:	578.50								
		*** Claim from another period (2/24) ****									
6128		670 Control Engineers	300.00	****		65	43220	324			10102
		Troubleshooting & Programming for the chlor/dechlor Control Issue for WW									
		30257 03/01/24 Project Manager -I	300.00								
		Total for Vendor:	300.00								
		*** Claim from another period (2/24) ****									
6120		495 Drake Diversified LLC	400.00	****		60	43320	310			10102
		Monthly Back-up Operator February 2024									
		1917 03/01/24 FEB 2024 H2O Back-up Operator	200.00			65	43220	310			10102
		1917 03/01/24 FEB 2024 SWR Back-up Operator	200.00								
		Total for Vendor:	400.00								
		*** Claim from another period (2/24) ****									
6118		999999 EMILY LUGHART	150.00	****		60	43300	810			10102
		Deposit Refund									
		105-00 02/28/24 Deposit Refund	150.00*								
		Total for Vendor:	150.00								

For dates posted from 02/28/24 to 03/11/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6140		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 1/05/24, 02/04/24, 02/18/24	120.05			1	41100	324			10102
		10791 01/21/24 OFFICE CLEANING / CITY HALL	120.05								
		Total for Vendor:	120.05								
6133	E	4 Idaho Power	4,019.85								
		0032879986 03/06/24 Street Lights (Electricity)	663.47			1	41500	330			10102
		0032879987 03/06/24 City Shop (Electricity) Wa	201.12			60	43320	330			10102
		0032879987 03/06/24 City Shop (Electricity) Se	201.13			65	43220	330			10102
		0032879987 03/06/24 City Shop (Electricity) Str	201.12			1	41500	330			10102
		0032879959 03/06/24 Parks (Electricity)	188.92			1	41600	330			10102
		0032879967 03/06/24 Sewer Lift Station (Electr	28.58			65	43220	337			10102
		0032879945 03/06/24 Well #3 (Electric)	490.51			60	43320	334			10102
		0032879933 03/06/24 Well #4 (Electric)	214.60			60	43320	335			10102
		0032879940 03/06/24 Booster Station (Electric)	435.17			60	43320	333			10102
		0032879919 03/06/24 Sewer Plant (Electricity)	536.84			65	43220	336			10102
		0030309892 03/06/24 City Hall (Electricity) Ge	104.94			1	41100	330			10102
		0030309892 03/06/24 City Hall (Electricity) H2O	104.95			60	43320	330			10102
		0030238986 03/06/24 City Hall (Electricity) SWR	104.95			65	43220	330			10102
		0032880160 03/06/24 Sewer Land Ap	204.32			65	43220	330			10102
		0033198570 03/06/24 Recycling Center	34.93			63	43100	330			10101
		0033232987 03/06/24 Well #5 (Electric)	304.30			60	43320	348			10102
		Total for Vendor:	4,019.85								
		*** Claim from another period (2/24) ****									
6137	E	150 Lake Shore Disposal	285.32								
		26589830s2 03/01/24 Garbage - General	71.33			1	41100	324			10102
		26589830s2 03/01/24 Garbage - Water	71.33			60	43320	324			10102
		26589830s2 03/01/24 Garbage - Sewer	71.33			65	43220	324			10102
		26589830s2 03/01/24 Garbage - Industrial Park	71.33*			63	43100	324			10102
		Total for Vendor:	285.32								
		*** Claim from another period (2/24) ****									
6124		277 May Hardware	90.00								
		94440 02/06/24 Keys	90.00			1	41100	324			10102
		Total for Vendor:	90.00								

For dates posted from 02/28/24 to 03/11/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6134	E	162 Norco Inc.	11.89	****							
		40057240 02/29/24 Cylinder Rental	3.96			1	41500		324		10102
		40057240 02/29/24 Cylinder Rental	3.97			60	43320		324		10102
		40057240 02/29/24 Cylinder Rental	3.96			65	43220		324		10102
		Total for Vendor:	11.89								
		*** Claim from another period (2/24) ****									
6139		642 Raven Waterworks, LLC	2,000.00	****							
		Monthly Operator / Sewer Assistance									
		240303 03/01/24 FEB 2024 H2O Operator	1,000.00			60	43320		352		10102
		240303 03/01/24 FEB 2024 SWR Operator	1,000.00			65	43220		352		10102
		Total for Vendor:	2,000.00								
		*** Claim from another period (2/24) ****									
6125		659 SMS Inc.	181.00	****							
		361271 02/06/24 Shipping (SWR)	34.00			65	43220		620		10102
		361272 02/12/24 Shipping (SWR)	30.00			65	43220		620		10102
		361273 02/13/24 Shipping (SWR)	33.00			65	43220		620		10102
		384435 02/19/24 Shipping (SWR)	28.00			65	43220		620		10102
		361274 02/21/24 Shipping (SWR)	28.00			65	43220		620		10102
		361276 02/29/24 Shipping (SWR)	28.00			65	43220		620		10102
		Total for Vendor:	181.00								
		*** Claim from another period (2/24) ****									
6132	E	500 SPARKLIGHT formerly Cable One	95.35	****							
		Internet Services									
		03/11/24 Internet - General	31.78			1	41100		308		10102
		03/11/24 Internet - Water	31.79			60	43320		308		10102
		03/11/24 Internet - Sewer	31.78			65	43220		308		10102
		Total for Vendor:	95.35								
		*** Claim from another period (2/24) ****									
6126	E	146 The Record Reporter	57.20	****							
		Public Hearing Notice for CEDA Community Development Block Grant Funds									
		3914 02/22/24 Public Hearing Notice (WTR)	57.20			60	43320		309		10102
		Total for Vendor:	57.20								

For dates posted from 02/28/24 to 03/11/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6135		697 U.S. Bank Equipment Finance	153.37	****							
		Photocopier Lease									
		523748747 03/01/24 Photocopier Lease	51.12*			1		41100	709		10102
		523748747 03/01/24 Photocopier Lease	51.13*			60		43320	709		10102
		523748747 03/01/24 Photocopier Lease	51.12*			65		43220	709		10102
		Total for Vendor:	153.37								
		*** Claim from another period (2/24) ****	1,154.68								
6130	E	436 US Bank	70.20*			1		41100	709		10102
		GOOGLE 02/26/24 Email (Gen)	70.20*			63		43100	709		10102
		GOOGLE 02/26/24 Email (IND)	70.20*			60		43320	709		10102
		GOOGLE 02/26/24 Email (WTR)	70.20*			65		43220	709		10102
		GOOGLE 02/26/24 Email (SWR)	70.20*			1		41100	709		10102
		TSHEETS 02/26/24 Homebase (GEN)	80.00*			60		43320	709		10102
		TSHEETS 02/26/24 Homebase (WTR)	80.00*			65		43220	709		10102
		TSHEETS 02/26/24 Homebase (SWR)	33.61			1		41100	308		10102
		phones 02/26/24 8x8 phones (GEN)	33.62			60		43320	308		10102
		phones 02/26/24 8x8 phones (WTR)	33.61			65		43220	308		10102
		phones 02/26/24 8x8 phones (SWR)	19.99			1		41100	324		10102
		supplies 02/26/24 ADOBE	3.00*			1		41100	709		10102
		domain 02/26/24 land1 Domain	207.00			1		41100	620		10102
		postage 02/26/24 FP Mailing	3.47			1		41100	620		10102
		1 02/26/24 USPS	203.30			65		43220	324		10102
		SWR1 02/26/24 Pump (SWR)	96.28			1		41100	610		10102
		Office Sup 02/26/24 Amazon (sup)									
		Total for Vendor:	1,154.68								
		*** Claim from another period (2/24) ****	254.12								
6136	E	617 ZIPLY FIBER									
		City Shop & Sewer Internet / Phone	127.06			60		43320	308		10102
		03/07/24 Phone/Internet - Water	127.06			65		43220	308		10102
		03/07/24 Phone/Internet - Sewer									
		Total for Vendor:	254.12								
		# of Claims	22								
		Total for Vendor:	19,277.50								
		# of Vendors	14								
		Total Electronic Claims	7,491.14								
		Total Non-Electronic Claims	11786.36								

For dates posted from 03/13/24 to 03/22/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6142		667 A.M.E. Electric, Inc Generator Rental for Booster Station until we get permanent generator installed. 2/18/24-3/17/24	2,500.00			60	67	43331	885		10102
		Total for Vendor:	2,500.00								
6147	E	526 Coastline Equipment Loader Windshield	448.92								
		1105398 02/26/24 Loader Maint (G)	149.64*			1		41500	350		10102
		1105398 02/26/24 Loader Maint (W)	149.64			60		43320	350		10102
		1105398 02/26/24 Loader Maint (SWR)	149.64			65		43220	350		10102
		Total for Vendor:	448.92								
6149		670 Control Engineers Troubleshooting & Programming. Replaced failed PLC at WWTP Main SCADA Panel 29993 11/01/23 Project Manager -I	1,672.50			65		43220	324		10102
		Total for Vendor:	1,672.50								
6145	E	405 CORE & MAIN LP Meter Parts	1,253.75								
		U200362 03/07/24 Meter Parts (WTR)	304.00			60		43320	324		10102
		U201548 03/07/24 Hydrant Parts (WTR)	536.85			60		43320	324		10102
		U261601 03/07/24 Water Parts (WTR)	412.90			60		43320	324		10102
		Total for Vendor:	1,253.75								
6144	E	594 DUBOIS CHEMICAL, INC 30241756 02/27/24 STERILE DRUM	1,298.95			65		43220	324		10102
		30241756 02/07/24 SHIPPING	463.68			65		43220	324		10102
		30255053 03/11/24 Sodium Thio	136.00			65		43220	324		10102
		30255053 03/11/24 Shipping	484.34			65		43220	324		10102
		Total for Vendor:	1,298.95								
6146	E	37 Jerry's Auto Parts Air Compressor, gas cylinders for truck flaps, bedliner 314960 02/28/24 Bedliner	1,941.52			1		41500	350		10102
		313572 02/15/24 Gas Cylinders	128.98*			60		43320	350		10102
		Total for Vendor:	1,941.52								

For dates posted from 03/13/24 to 03/22/24
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
		313606 02/15/24 Air Compressor	1,499.00			65		43220	350		10102
		Total for Vendor:	1,941.52								
6148		720 Merrick & Company	11,667.28								
		Pay request DW 1809									
		7653 01/31/24 Task 5 - Construction	1,260.00*			60	67	43331	319		10102
		7653 01/31/24 Task 8- Additional Services	10,407.28*			60	67	43331	319		10102
		Total for Vendor:	11,667.28								
		# of Claims	7								
		Total:	20,782.92								
		Total Electronic Claims	4,943.14								
		Total Non-Electronic Claims	15839.78								
		# of Vendors	3								

1 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
31000 TAXES					
31010 Taxes-Property	109,794.05	109,798.30	170,854.00	61,055.70	64 %
31020 Taxes-Penalty	104.13	118.74	2,500.00	2,381.26	5 %
31030 Taxes-Interest	758.36	815.74	1,000.00	184.26	82 %
31060 Taxes-Personal Property Replacement	4,152.95	4,884.27	7,372.00	2,487.73	66 %
Account Group Total:	114,809.49	115,617.05	181,726.00	66,108.95	64 %
32000 PERMITS AND LICENSES					
32110 City Liquor	675.00	1,650.00	2,000.00	350.00	83 %
32210 Building Permits	716.80	716.80	15,000.00	14,283.20	5 %
32260 Dog Licenses	0.00	0.00	300.00	300.00	0 %
32400 Review & Solid Waste Fees	0.00	0.00	2,500.00	2,500.00	0 %
32700 P&Z Review / Permit Fees	0.00	0.00	1,000.00	1,000.00	0 %
32750 Airport Commission Reveiw Fees	0.00	0.00	100.00	100.00	0 %
Account Group Total:	1,391.80	2,366.80	20,900.00	18,533.20	11 %
33000 STATE SOURCES					
33500 State Revenue Sharing	5,577.05	22,627.80	46,422.00	23,794.20	49 %
33510 State Liquor Fees	7,066.00	14,132.00	25,940.00	11,808.00	54 %
33520 State HWY Users Fee (Existing)	0.00	5,198.67	15,650.00	10,451.33	33 %
33521 State HWY Users Fee (New Money)	5,275.07	10,620.62	9,000.00	-1,620.62	118 %
Account Group Total:	17,918.12	52,579.09	97,012.00	44,432.91	54 %
34000 FRANCHISE FEES					
34010 Franchise Fees - Idaho Power	4,981.85	8,681.78	20,681.00	11,999.22	42 %
34011 Franchise Fees - Cable One	84.54	84.54	580.00	495.46	15 %
Account Group Total:	5,066.39	8,766.32	21,261.00	12,494.68	41 %
35000 Administrative Fees					
35004 Burn Permits	0.00	10.00	50.00	40.00	20 %
35006 RV Permits	0.00	0.00	100.00	100.00	0 %
Account Group Total:	0.00	10.00	150.00	140.00	7 %
36000 FINES AND FORFEITS					
36100 Criminal Fines	175.05	1,511.55	2,200.00	688.45	69 %
36101 Animal Control Fines	0.00	0.00	350.00	350.00	0 %
36102 Grass / Weed Fines & Billings	0.00	0.00	1,000.00	1,000.00	0 %
Account Group Total:	175.05	1,511.55	3,550.00	2,038.45	43 %
37000 OTHER REVENUE					
37110 Interest	1,060.77	6,846.02	4,500.00	-2,346.02	152 %
37500 Grant - ADA (504)	0.00	0.00	1,100.00	1,100.00	0 %
37503 Donations/Park Events	0.00	500.00	5,000.00	4,500.00	10 %
37510 Grant - Airport Kiosk (Sponsors)	0.00	0.00	3,000.00	3,000.00	0 %
37511 Grant - Airport Pedestrian Pathway	0.00	0.00	1,400.00	1,400.00	0 %
37512 Grant - Airport Helipad	0.00	0.00	8,000.00	8,000.00	0 %
37525 Transit Project	0.00	30,000.00	10,000.00	-20,000.00	300 %
37600 Donations	230.00	1,730.00	0.00	-1,730.00	** %
37601 Parks and Rec	0.00	200.00	6,000.00	5,800.00	3 %
37650 Youth Center (Grants and Donations)	0.00	0.00	450,000.00	450,000.00	0 %
37900 Miscellaneous	0.00	19,839.50	0.00	-19,839.50	** %

1 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
Account Group Total:	1,290.77	59,115.52	489,000.00	429,884.48	12 %
38000 Recreation					
38001 Youth Sports Donations	0.00	0.00	150.00	150.00	0 %
38002 Youth Sports Sponsors	0.00	0.00	3,000.00	3,000.00	0 %
38003 Youth Sports Sign-Up Fees	0.00	0.00	850.00	850.00	0 %
38004 Skate & Bike Park	0.00	510.00	10,000.00	9,490.00	5 %
Account Group Total:	0.00	510.00	14,000.00	13,490.00	4 %
39000 OTHER FINANCING SOURCES					
39034 Stibnite Grant	0.00	4,000.00	13,252.00	9,252.00	30 %
Account Group Total:	0.00	4,000.00	13,252.00	9,252.00	30 %
Fund Total:	140,651.62	244,476.33	840,851.00	596,374.67	29 %

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
37000 OTHER REVENUE					
37499 MV Roundup Donations	8.62	69.33	5,000.00	4,930.67	1 %
Account Group Total:	8.62	69.33	5,000.00	4,930.67	1 %
Fund Total:	8.62	69.33	5,000.00	4,930.67	1 %

60 WATER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
33000 STATE SOURCES					
33121 DEQ Source Water Protection Plan Grant	0.00	0.00	20,000.00	20,000.00	0 %
33315 DEQ Loan / Grant Water Project	0.00	1,095,231.00	556,800.00	-538,431.00	197 %
Account Group Total:	0.00	1,095,231.00	576,800.00	-518,431.00	190 %
34000 FRANCHISE FEES					
34610 Water Collection Fees	9,773.12	-58,634.96	158,860.00	217,494.96	-37 %
34611 Water Admin Fees	1,326.25	3,803.75	14,352.00	10,548.25	27 %
34612 Water Capital Improvement Fees	418.95	1,206.45	4,636.00	3,429.55	26 %
34613 Water Debt Repay Fees	2,646.00	7,614.00	29,808.00	22,194.00	26 %
34614 Water Debt Reserve Fees	392.00	1,128.00	4,416.00	3,288.00	26 %
34615 Water Short Lived Asset Fees	784.00	2,256.00	8,832.00	6,576.00	26 %
34616 Water Depreciation Fees	98.00	282.00	1,104.00	822.00	26 %
34640 Water Delinquency Charge	480.00	980.00	2,000.00	1,020.00	49 %
34660 Water Hook Up Fees	0.00	0.00	6,000.00	6,000.00	0 %
Account Group Total:	15,918.32	-41,364.76	230,008.00	271,372.76	-18 %
37000 OTHER REVENUE					
37110 Interest	2,820.80	6,299.98	1,500.00	-4,799.98	420 %
Account Group Total:	2,820.80	6,299.98	1,500.00	-4,799.98	420 %
39000 OTHER FINANCING SOURCES					
39016 ARPA Grant - Water Project	0.00	269,221.00	246,861.00	-22,360.00	109 %
39018 RD Loan-09	0.00	9,250.00	672,000.00	662,750.00	1 %
39035 USDA Grant	225,229.02	1,055,033.97	673,000.00	-382,033.97	157 %
Account Group Total:	225,229.02	1,333,504.97	1,591,861.00	258,356.03	84 %
Fund Total:	243,968.14	2,393,671.19	2,400,169.00	6,497.81	100 %

63 INDUSTRIAL PARK FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
34000 FRANCHISE FEES					
34501 A/R Lease Agreements	1,390.00	5,094.00	20,217.00	15,123.00	25 %
34502 A/R Lease Solid Waste	37.53	112.59	640.00	527.41	18 %
34504 A/R Reimburse MNTC Costs	0.00	0.00	200.00	200.00	0 %
34505 A/R Land Lease	220.00	880.00	2,640.00	1,760.00	33 %
Account Group Total:	1,647.53	6,086.59	23,697.00	17,610.41	26 %
37000 OTHER REVENUE					
37110 Interest	81.76	543.01	800.00	256.99	68 %
37900 Miscellaneous	0.00	1,900.00	0.00	-1,900.00	** %
Account Group Total:	81.76	2,443.01	800.00	-1,643.01	305 %
39000 OTHER FINANCING SOURCES					
39019 Industrail Park Capital Grant	0.00	0.00	10,000.00	10,000.00	0 %
Account Group Total:	0.00	0.00	10,000.00	10,000.00	0 %
Fund Total:	1,729.29	8,529.60	34,497.00	25,967.40	25 %

65 SEWER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
33000 STATE SOURCES					
33317 Land App Irrigation Well Grant	0.00	0.00	250,000.00	250,000.00	0 %
Account Group Total:	0.00	0.00	250,000.00	250,000.00	0 %
34000 FRANCHISE FEES					
34710 Sewer Collection Fees	14,308.50	42,882.00	192,096.00	149,214.00	22 %
34711 Sewer Admin Fees	1,261.00	3,627.00	14,352.00	10,725.00	25 %
34712 Sewer Capital Improvement Fees	407.40	1,171.80	4,636.00	3,464.20	25 %
34713 Sewer Depreciation Fees	133.35	383.25	1,545.00	1,161.75	25 %
34714 Sewer Debt Reserve Fees	133.35	383.25	1,545.00	1,161.75	25 %
34715 Sewer Debt Repayment	4,207.50	12,082.50	49,680.00	37,597.50	24 %
34716 Sewer Short Lived Asset Fees	756.00	2,172.00	8,832.00	6,660.00	25 %
34740 Sewer Delinquency Fees	468.00	952.00	2,000.00	1,048.00	48 %
34760 Sewer Connection Fee	0.00	0.00	6,000.00	6,000.00	0 %
34796 Sewer Refunds/Discounts	0.00	0.00	1,000.00	1,000.00	0 %
Account Group Total:	21,675.10	63,653.80	281,686.00	218,032.20	23 %
37000 OTHER REVENUE					
37110 Interest	917.62	5,453.23	2,400.00	-3,053.23	227 %
Account Group Total:	917.62	5,453.23	2,400.00	-3,053.23	227 %
Fund Total:	22,592.72	69,107.03	534,086.00	464,978.97	13 %
Grand Total:	408,950.39	2,715,853.48	3,814,603.00	1,098,749.52	71 %

1 GENERAL

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
31010 Taxes-Property	4.25	0.00	109,794.05	109,794.05	109,798.30
31020 Taxes-Penalty	14.61	0.00	104.13	104.13	118.74
31030 Taxes-Interest	57.38	0.00	758.36	758.36	815.74
31060 Taxes-Personal Property Replacement	731.32	0.00	4,152.95	4,152.95	4,884.27
32110 City Liquor	975.00	0.00	675.00	675.00	1,650.00
32210 Building Permits	0.00	0.00	716.80	716.80	716.80
32260 Dog Licenses	0.00	0.00	0.00	0.00	0.00
32400 Review & Solid Waste Fees	0.00	0.00	0.00	0.00	0.00
32700 P&Z Review / Permit Fees	0.00	0.00	0.00	0.00	0.00
32750 Airport Commission Reveiw Fees	0.00	0.00	0.00	0.00	0.00
33500 State Revenue Sharing	17,050.75	0.00	5,577.05	5,577.05	22,627.80
33510 State Liquor Fees	7,066.00	0.00	7,066.00	7,066.00	14,132.00
33520 State HWY Users Fee (Existing)	5,198.67	0.00	0.00	0.00	5,198.67
33521 State HWY Users Fee (New Money)	5,345.55	0.00	5,275.07	5,275.07	10,620.62
34010 Franchise Fees - Idaho Power	3,699.93	0.00	4,981.85	4,981.85	8,681.78
34011 Franchise Fees - Cable One	0.00	0.00	84.54	84.54	84.54
35004 Burn Permits	10.00	0.00	0.00	0.00	10.00
35006 RV Permits	0.00	0.00	0.00	0.00	0.00
36100 Criminal Fines	1,336.50	0.00	175.05	175.05	1,511.55
36101 Animal Control Fines	0.00	0.00	0.00	0.00	0.00
36102 Grass / Weed Fines & Billings	0.00	0.00	0.00	0.00	0.00
37110 Interest	5,785.25	0.00	1,060.77	1,060.77	6,846.02
37500 Grant - ADA (504)	0.00	0.00	0.00	0.00	0.00
37503 Donations/Park Events	500.00	0.00	0.00	0.00	500.00
37510 Grant - Airport Kiosk (Sponsors)	0.00	0.00	0.00	0.00	0.00
37511 Grant - Airport Pedestrian Pathway	0.00	0.00	0.00	0.00	0.00
37512 Grant - Airport Helipad	0.00	0.00	0.00	0.00	0.00
37525 Transit Project	30,000.00	0.00	0.00	0.00	30,000.00
37600 Donations	1,500.00	0.00	230.00	230.00	1,730.00
37601 Parks and Rec	200.00	0.00	0.00	0.00	200.00
37650 Youth Center (Grants and Donations)	0.00	0.00	0.00	0.00	0.00
37900 Miscellaneous	19,839.50	0.00	0.00	0.00	19,839.50
38001 Youth Sports Donations	0.00	0.00	0.00	0.00	0.00
38002 Youth Sports Sponsors	0.00	0.00	0.00	0.00	0.00
38003 Youth Sports Sign-Up Fees	0.00	0.00	0.00	0.00	0.00
38004 Skate & Bike Park	510.00	0.00	0.00	0.00	510.00
39034 Stibnite Grant	4,000.00	0.00	0.00	0.00	4,000.00
Total REVENUE	103,824.71	0.00	140,651.62	140,651.62	244,476.33
EXPENDITURES					
41100 City Hall Expenses	11,782.72	1,995.96	0.00	1,995.96	13,778.68
41150 Economic Development	11,600.00	0.00	0.00	0.00	11,600.00
41200 Wages	20,834.20	4,153.78	0.00	4,153.78	24,987.98
41300 Planning & Zoning	150.16	0.00	0.00	0.00	150.16
41400 Public Safety Enforcement	3,402.39	11,413.75	0.00	11,413.75	14,816.14
41500 Street Department	50,696.00	8,219.01	0.00	8,219.01	58,915.10
41600 Park Department	5,401.50	603.34	0.00	603.34	6,004.84
43150 Recreation Center	0.00	0.00	0.00	0.00	0.00

1 GENERAL

	Beginning	Debit	Credit	Net Change	Ending Balance
43151 Youth Center Fund	13,228.34	0.00	0.00	0.00	13,228.34
45200 Youth Sports	0.00	0.00	0.00	0.00	0.00
45600 Airport Projects	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	117,095.40	26,385.84	0.00	26,385.84	143,481.24
				Revenue less Expenditures Current Month	114,265.78
				Revenue less Expenditures Year to Date	100,995.09

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
37499 MV Roundup Donations	60.71	0.00	8.62	8.62	69.33
Total REVENUE	60.71	0.00	8.62	8.62	69.33
EXPENDITURES					
45001 MV Roundup PAYOUTS	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	0.00	0.00	0.00	0.00	0.00
		Revenue less Expenditures Current Month			8.62
		Revenue less Expenditures Year to Date			69.33

60 WATER FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
33121 DEQ Source Water Protection Plan	0.00	0.00	0.00	0.00	0.00
33315 DEQ Loan / Grant Water Project	1,095,231.00	0.00	0.00	0.00	1,095,231.00
34610 Water Collection Fees	(68,408.08)	23.19	9,796.31	9,773.12	(58,634.96)
34611 Water Admin Fees	2,477.50	0.00	1,326.25	1,326.25	3,803.75
34612 Water Capital Improvement Fees	787.50	0.00	418.95	418.95	1,206.45
34613 Water Debt Repay Fees	4,968.00	0.00	2,646.00	2,646.00	7,614.00
34614 Water Debt Reserve Fees	736.00	0.00	392.00	392.00	1,128.00
34615 Water Short Lived Asset Fees	1,472.00	0.00	784.00	784.00	2,256.00
34616 Water Depreciation Fees	184.00	0.00	98.00	98.00	282.00
34640 Water Delinquency Charge	500.00	0.00	480.00	480.00	980.00
34660 Water Hook Up Fees	0.00	0.00	0.00	0.00	0.00
37110 Interest	3,479.18	0.00	2,820.80	2,820.80	6,299.98
39016 ARPA Grant - Water Project	269,221.00	0.00	0.00	0.00	269,221.00
39018 RD Loan-09	9,250.00	0.00	0.00	0.00	9,250.00
39035 USDA Grant	829,804.95	0.00	225,229.02	225,229.02	1,055,033.97
Total REVENUE	2,149,703.05	23.19	243,991.33	243,968.14	2,393,671.19
EXPENDITURES					
43310 Water Personnel Services	16,523.27	5,913.32	0.00	5,913.32	22,436.59
43320 Water Operating Expenses	36,657.03	11,382.66	0.00	11,382.66	48,039.69
43330 Water Improvement	3,813.63	0.00	0.00	0.00	3,813.63
43331 Water Capital Projects	1,017,001.72	27,994.82	0.00	27,994.82	1,044,996.54
43332 Water Equipment Replacement	676.12	0.00	0.00	0.00	676.12
43400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	1,074,671.77	45,290.80	0.00	45,290.80	1,119,962.57
			Revenue less Expenditures Current Month		198,677.34
			Revenue less Expenditures Year to Date		1,273,708.62

63 INDUSTRIAL PARK FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
34501 A/R Lease Agreements	3,704.00	0.00	1,390.00	1,390.00	5,094.00
34502 A/R Lease Solid Waste	75.06	0.00	37.53	37.53	112.59
34504 A/R Reimburse MNTC Costs	0.00	0.00	0.00	0.00	0.00
34505 A/R Land Lease	660.00	0.00	220.00	220.00	880.00
37110 Interest	461.25	0.00	81.76	81.76	543.01
37900 Miscellaneous	1,900.00	0.00	0.00	0.00	1,900.00
39019 Industrail Park Capital Grant	0.00	0.00	0.00	0.00	0.00
Total REVENUE	6,800.31	0.00	1,729.29	1,729.29	8,529.60
EXPENDITURES					
43100 Industrial Park	24,711.84	361.32	0.00	361.32	25,073.16
Total EXPENDITURES	24,711.84	361.32	0.00	361.32	25,073.16
Revenue less Expenditures Current Month 1,367.97					
Revenue less Expenditures Year to Date (16,543.56)					

65 SEWER FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
33317 Land App Irrigation Well Grant	0.00	0.00	0.00	0.00	0.00
34710 Sewer Collection Fees	28,573.50	0.00	14,308.50	14,308.50	42,882.00
34711 Sewer Admin Fees	2,366.00	0.00	1,261.00	1,261.00	3,627.00
34712 Sewer Capital Improvement Fees	764.40	0.00	407.40	407.40	1,171.80
34713 Sewer Depreciation Fees	249.90	0.00	133.35	133.35	383.25
34714 Sewer Debt Reserve Fees	249.90	0.00	133.35	133.35	383.25
34715 Sewer Debt Repayment	7,875.00	0.00	4,207.50	4,207.50	12,082.50
34716 Sewer Short Lived Asset Fees	1,416.00	0.00	756.00	756.00	2,172.00
34740 Sewer Delinquency Fees	484.00	0.00	468.00	468.00	952.00
34760 Sewer Connection Fee	0.00	0.00	0.00	0.00	0.00
34796 Sewer Refunds/Discounts	0.00	0.00	0.00	0.00	0.00
37110 Interest	4,535.61	0.00	917.62	917.62	5,453.23
Total REVENUE	46,514.31	0.00	22,592.72	22,592.72	69,107.03
EXPENDITURES					
43210 Sewer Personnel Services	18,239.69	5,913.26	0.00	5,913.26	24,152.95
43220 Sewer Operating Expenses	40,202.12	7,923.24	0.00	7,923.24	48,125.36
43222 Sewer Equipment Replacement	0.00	0.00	0.00	0.00	0.00
43230 Sewer Improvement	0.00	0.00	0.00	0.00	0.00
43231 Sewer Capital Projects	0.00	0.00	0.00	0.00	0.00
43400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	58,441.81	13,836.50	0.00	13,836.50	72,278.31
			Revenue less Expenditures Current Month		8,756.22
			Revenue less Expenditures Year to Date	(3,171.28)
			Grand Total Revenue less Expenditures Current Month		323,075.93
			Grand Total Revenue less Expenditures Year to Date		1,355,058.20

1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41100	City Hall Expenses						
41100	City Hall Expenses						
308	Telephone & Internet Services	116.66	280.82	1,800.00	1,800.00	1,519.18	16 %
309	Advertising	88.25	88.25	1,000.00	1,000.00	911.75	9 %
311	Audit	0.00	0.00	1,575.00	1,575.00	1,575.00	
312	Attorney Fees (Professional)	266.66	266.66	1,067.00	1,067.00	800.34	25 %
321	Building Inspection	535.64	535.64	2,500.00	2,500.00	1,964.36	21 %
324	M&O (Materials)	91.32	807.83	3,500.00	3,500.00	2,692.17	23 %
327	Information Technology Fees	0.00	473.32	1,600.00	1,600.00	1,126.68	30 %
330	Utilities - Electric	211.66	425.24	1,000.00	1,000.00	574.76	43 %
331	Utilities - W/S	154.14	615.54	1,100.00	1,100.00	484.46	56 %
511	Bank Charges and Fees	0.00	61.59	25.00	25.00	-36.59	246 %
511	Municipal Insurance	0.00	2,721.50	2,722.00	2,722.00	0.50	100 %
520	Training	0.00	80.00	1,000.00	1,000.00	920.00	8 %
521	Travel Expenses	0.00	0.00	1,000.00	1,000.00	1,000.00	
610	Office Supplies	0.00	335.19	1,000.00	1,000.00	664.81	34 %
620	Postage	329.85	745.44	1,200.00	1,200.00	454.56	62 %
709	Equipment and Software	201.78	6,341.66	5,000.00	5,000.00	-1,341.66	127 %
	Account Total:	1,995.96	13,778.68	27,089.00	27,089.00	13,310.32	51 %
41150	Economic Development						
324	M&O (Materials)	0.00	11,600.00	15,000.00	15,000.00	3,400.00	77 %
	Account Total:	0.00	11,600.00	15,000.00	15,000.00	3,400.00	77 %
41200	Wages						
41200	Wages						
110	Mayor & Council	2,695.66	10,223.09	40,160.00	40,160.00	29,936.91	25 %
120	Mayor & Council	0.00	6,550.00	6,600.00	6,600.00	50.00	99 %
210	Social Security	167.17	1,040.02	2,900.00	2,900.00	1,859.98	36 %
211	Medicare	39.10	243.28	678.00	678.00	434.72	36 %
212	Retirement	301.37	1,741.05	5,228.00	5,228.00	3,486.95	33 %
213	Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	
215	Medical Insurance	950.48	3,960.54	8,500.00	8,500.00	4,539.46	47 %
217	State Insurance	0.00	1,230.00	1,334.00	1,334.00	104.00	92 %
	Account Total:	4,153.78	24,987.98	65,900.00	65,900.00	40,912.02	38 %
41300	Planning & Zoning						
41300	Planning & Zoning						
309	Advertising	0.00	150.16	400.00	400.00	249.84	38 %
324	M&O (Materials)	0.00	0.00	300.00	300.00	300.00	
	Account Total:	0.00	150.16	700.00	700.00	549.84	21 %
41400	Public Safety Enforcement						
41400	Public Safety Enforcement						
	Account Group Total:	0.00	150.16	700.00	700.00	549.84	21 %

1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Commit %
41400	Public Safety Enforcement						
310	Contract Services	0.00	0.00	1,000.00	1,000.00	1,000.00	%
312	Attorney Fees (Professional)	1,500.00	4,500.00	18,000.00	18,000.00	13,500.00	25 %
313	Code Enforcement (ACSO)	8,415.00	8,415.00	33,660.00	33,660.00	25,245.00	25 %
314	Animal Control (Dog Pound)	1,498.75	1,901.14	1,175.00	1,175.00	-726.14	162 %
324	M&O (Materials)	0.00	0.00	13,252.00	13,252.00	13,252.00	%
	Account Total:	11,413.75	14,816.14	67,087.00	67,087.00	52,270.86	22 %
	Account Group Total:	11,413.75	14,816.14	67,087.00	67,087.00	52,270.86	22 %
41500	Street Department						
41500	Street Department						
110	Wages	2,957.56	13,087.15	39,700.00	39,700.00	26,612.85	33 %
210	Social Security	181.88	801.67	2,462.00	2,462.00	1,660.33	33 %
211	Medicare	42.55	187.51	576.00	576.00	388.49	33 %
212	Retirement	330.68	1,463.22	4,439.00	4,439.00	2,975.78	33 %
215	Medical Insurance	704.20	3,107.67	14,500.00	14,500.00	11,392.33	21 %
309	Advertising	74.68	243.21	200.00	200.00	-43.21	122 %
310	Contract Services	0.00	0.00	6,000.00	6,000.00	6,000.00	%
319	Engineering Fees	0.00	0.00	7,304.00	7,304.00	7,304.00	%
324	M&O (Materials)	783.37	18,152.38	32,000.00	32,000.00	13,847.62	57 %
330	Utilities - Electric	1,750.63	4,074.60	8,032.00	8,032.00	3,957.40	51 %
350	Shared Equip Maintenance	1,316.79	5,746.49	6,400.00	6,400.00	653.51	90 %
457	Depreciation Expense	0.00	0.00	3,000.00	3,000.00	3,000.00	%
630	Fuel	76.67	243.20	4,500.00	4,500.00	4,256.80	5 %
632	Storm Drain Cleaning	0.00	0.00	600.00	600.00	600.00	%
633	Grading & Blading	0.00	0.00	600.00	600.00	600.00	%
634	Snow Removal	0.00	0.00	600.00	600.00	600.00	%
701	Equipment Rental	0.00	0.00	500.00	500.00	500.00	%
711	Dust Abatement	0.00	0.00	24,500.00	24,500.00	24,500.00	%
804	Transit Program	0.00	11,808.00	10,000.00	10,000.00	-1,808.00	118 %
	Account Total:	8,219.01	58,915.10	165,913.00	165,913.00	106,997.90	36 %
	Account Group Total:	8,219.01	58,915.10	165,913.00	165,913.00	106,997.90	36 %
41600	Park Department						
41600	Park Department						
110	Wages	0.00	321.37	7,617.00	7,617.00	7,295.63	4 %
210	Social Security	0.00	19.92	473.00	473.00	453.08	4 %
211	Medicare	0.00	4.66	111.00	111.00	106.34	4 %
212	Retirement	0.00	35.93	852.00	852.00	816.07	4 %
215	Medical Insurance	0.00	124.94	2,550.00	2,550.00	2,425.06	5 %
324	M&O (Materials)	94.14	4,385.48	3,000.00	3,000.00	-1,385.48	146 %
330	Utilities - Electric	390.25	636.74	2,338.00	2,338.00	1,701.26	27 %
331	Utilities - W/S	76.05	304.20	1,100.00	1,100.00	795.80	28 %
332	Utilities - Irrigation	42.90	171.60	3,000.00	3,000.00	2,828.40	6 %
350	Shared Equip Maintenance	0.00	0.00	200.00	200.00	200.00	%
630	Fuel	0.00	0.00	200.00	200.00	200.00	%
	Account Total:	603.34	6,004.84	21,441.00	21,441.00	15,436.16	28 %
	Account Group Total:	603.34	6,004.84	21,441.00	21,441.00	15,436.16	28 %

1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43100	Industrial Park						
43150	Recreation Center						
324	M&O (Materials)	0.00	0.00	200.00	200.00	200.00	%
330	Utilities - Electric	0.00	0.00	200.00	200.00	200.00	%
331	Utilities - W/S	0.00	0.00	920.00	920.00	920.00	%
713	Skate and Bike Park	0.00	0.00	10,000.00	10,000.00	10,000.00	%
	Account Total:	0.00	0.00	11,320.00	11,320.00	11,320.00	%
43151	Youth Center Fund						
324	M&O (Materials)	0.00	13,228.34	450,000.00	450,000.00	436,771.66	3 %
	Account Total:	0.00	13,228.34	450,000.00	450,000.00	436,771.66	3 %
	Account Group Total:	0.00	13,228.34	461,320.00	461,320.00	448,091.66	3 %
45200	Youth Sports						
45200	Youth Sports						
310	Contract Services	0.00	0.00	300.00	300.00	300.00	%
324	M&O (Materials)	0.00	0.00	1,150.00	1,150.00	1,150.00	%
340	Youth Sports Equipment	0.00	0.00	2,030.00	2,030.00	2,030.00	%
342	Youth Sports Ins. & Misc	0.00	0.00	520.00	520.00	520.00	%
	Account Total:	0.00	0.00	4,000.00	4,000.00	4,000.00	%
	Account Group Total:	0.00	0.00	4,000.00	4,000.00	4,000.00	%
45600	Airport Projects						
45600	Airport Projects						
130	Volunteer Labor (Cash	0.00	0.00	1.00	1.00	1.00	%
324	M&O (Materials)	0.00	0.00	12,400.00	12,400.00	12,400.00	%
	Account Total:	0.00	0.00	12,401.00	12,401.00	12,401.00	%
	Account Group Total:	0.00	0.00	12,401.00	12,401.00	12,401.00	%
	Fund Total:	26,385.84	143,481.24	840,851.00	840,851.00	697,369.76	17 %

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
45000 SPECIAL						
45001 MV Roundup PAYOUTS						
809 MV Roundup Object	0.00	0.00	5,000.00	5,000.00	5,000.00	%
Account Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%
Account Group Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%
Fund Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%

60 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Commit %
43300 WATER							
43310 Water Personnel Services							
110 Wages		3,895.20	14,588.35	47,018.00	47,018.00	32,429.65	31 %
210 Social Security		241.48	904.12	2,915.00	2,915.00	2,010.88	31 %
211 Medicare		56.47	211.44	682.00	682.00	470.56	31 %
212 Retirement		435.47	1,630.96	5,257.00	5,257.00	3,626.04	31 %
213 Unemployment Compensation		0.00	0.00	500.00	500.00	500.00	%
215 Medical Insurance		1,284.70	5,101.72	10,500.00	10,500.00	5,398.28	49 %
Account Total:		5,913.32	22,436.59	66,872.00	66,872.00	44,435.41	34 %
43320 Water Operating Expenses							
217 State Insurance		0.00	1,230.00	1,334.00	1,334.00	104.00	92 %
308 Telephone & Internet Services		191.79	731.06	1,800.00	1,800.00	1,068.94	41 %
309 Advertising		0.00	168.55	400.00	400.00	231.45	42 %
310 Contract Services		200.00	1,800.00	4,800.00	4,800.00	3,000.00	38 %
311 Audit		0.00	0.00	1,575.00	1,575.00	1,575.00	%
312 Attorney Fees (Professional)		266.67	266.67	1,067.00	1,067.00	800.33	25 %
319 Engineering Fees		0.00	0.00	3,000.00	3,000.00	3,000.00	%
324 M&O (Materials)		3,391.42	15,638.05	35,000.00	35,000.00	19,361.95	45 %
327 Information Technology Fees		0.00	473.33	1,600.00	1,600.00	1,126.67	30 %
330 Utilities - Electric		647.73	1,236.22	3,500.00	3,500.00	2,263.78	35 %
331 Utilities - W/S		0.00	0.00	300.00	300.00	300.00	%
333 Utilities - Electric - Booster		1,121.18	2,085.81	4,800.00	4,800.00	2,714.19	43 %
334 Utilities - Electric - Well#3		956.40	1,583.77	4,500.00	4,500.00	2,916.23	35 %
335 Utilities - Electric - Well#4		450.28	2,060.68	4,800.00	4,800.00	2,739.32	43 %
348 Utilities - Electric - Well #5		1,033.03	1,711.38	4,800.00	4,800.00	3,088.62	36 %
350 Shared Equip Maintenance		0.00	822.81	2,500.00	2,500.00	1,677.19	33 %
352 Operator Contract		2,250.00	4,250.00	16,000.00	16,000.00	11,750.00	27 %
511 Municipal Insurance		0.00	2,721.50	2,722.00	2,722.00	0.50	100 %
520 Training		0.00	280.00	1,000.00	1,000.00	720.00	28 %
521 Travel Expenses		0.00	426.01	1,000.00	1,000.00	573.99	43 %
610 Office Supplies		0.00	0.00	200.00	200.00	200.00	%
620 Postage		30.00	461.00	650.00	650.00	189.00	71 %
630 Fuel		540.06	1,253.99	3,000.00	3,000.00	1,746.01	42 %
709 Equipment and Software		105.03	5,340.09	5,000.00	5,000.00	-340.09	107 %
745 Testing		199.07	3,498.77	5,000.00	5,000.00	1,501.23	70 %
Account Total:		11,382.66	48,039.69	110,348.00	110,348.00	62,308.31	44 %
43330 Water Improvement							
703 Water Meter Hook Up		0.00	0.00	3,000.00	3,000.00	3,000.00	%
741 External Antennas		0.00	0.00	735.00	735.00	735.00	%
819 Bond Payment - DEQ		0.00	0.00	9,274.00	9,274.00	9,274.00	%
820 Bond Payment - USDA		0.00	0.00	26,733.00	26,733.00	26,733.00	%
823 H2O DEQ Buildup Reserve		0.00	0.00	927.00	927.00	927.00	%
824 Short Lived Asset Expense		0.00	0.00	5,717.00	5,717.00	5,717.00	%
825 H2O USDA Build Up Reserve		0.00	0.00	2,321.00	2,321.00	2,321.00	%
826 DEQ Source Water Protection		0.00	3,813.63	0.00	0.00	-3,813.63	%
Account Total:		0.00	3,813.63	48,707.00	48,707.00	44,893.37	8 %

60 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43331	Water Capital Projects						
310	Contract Services	4,547.50	7,076.25	13,000.00	13,000.00	5,923.75	54 %
312	Attorney Fees (Professional)	0.00	9,250.00	25,000.00	25,000.00	15,750.00	37 %
319	Engineering Fees	20,947.32	85,112.43	145,924.00	145,924.00	60,811.57	58 %
321	Building Inspection	0.00	0.00	42,455.00	42,455.00	42,455.00	%
727	Water Capital Project	0.00	0.00	100,000.00	100,000.00	100,000.00	%
829	H20 Line Replacement	0.00	339,420.25	600,481.00	600,481.00	261,060.75	57 %
882	New H20 SCADA System	0.00	0.00	100,000.00	100,000.00	100,000.00	%
883	New H20 Reservoir	0.00	132,433.86	614,805.00	614,805.00	482,371.14	22 %
885	Update H20 Booster Station	2,500.00	471,703.75	506,996.00	506,996.00	35,292.25	93 %
	Account Total:	27,994.82	1,044,996.54	2,148,661.00	2,148,661.00	1,103,664.46	49 %
43332	Water Equipment Replacement						
324	M&O (Materials)	0.00	676.12	5,000.00	5,000.00	4,323.88	14 %
350	Shared Equip Maintenance	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	Account Total:	0.00	676.12	6,500.00	6,500.00	5,823.88	10 %
	Account Group Total:	45,290.80	1,119,962.57	2,381,088.00	2,381,088.00	1,261,125.43	47 %
43400	Depreciation						
43400	Depreciation	0.00	0.00	19,081.00	19,081.00	19,081.00	%
457	Depreciation Expense	0.00	0.00	19,081.00	19,081.00	19,081.00	%
	Account Total:	0.00	0.00	19,081.00	19,081.00	19,081.00	%
	Account Group Total:	45,290.80	1,119,962.57	2,400,169.00	2,400,169.00	1,280,206.43	47 %
	Fund Total:	45,290.80	1,119,962.57	2,400,169.00	2,400,169.00	1,280,206.43	47 %

63 INDUSTRIAL PARK FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43100	Industrial Park						
43100	Industrial Park						
110	Wages	0.00	0.00	1,700.00	1,700.00	1,700.00	%
210	Social Security	0.00	0.00	105.00	105.00	105.00	%
211	Medicare	0.00	0.00	25.00	25.00	25.00	%
212	Retirement	0.00	0.00	195.00	195.00	195.00	%
215	Medical Insurance	0.00	0.00	291.00	291.00	291.00	%
309	Advertising	0.00	0.00	100.00	100.00	100.00	%
311	Audit	0.00	0.00	1,575.00	1,575.00	1,575.00	%
320	Solid Waste Fees	0.00	640.00	640.00	640.00	0.00	100 %
324	M&O (Materials)	71.33	15,312.24	13,184.00	13,184.00	-2,128.24	116 %
327	Information Technology Fees	0.00	0.00	1,600.00	1,600.00	1,600.00	%
330	Utilities - Electric	55.00	108.39	700.00	700.00	591.61	15 %
331	Utilities - W/S	234.99	934.10	2,800.00	2,800.00	1,865.90	33 %
350	Shared Equip Maintenance	0.00	211.33	200.00	200.00	-11.33	106 %
511	Municipal Insurance	0.00	2,721.50	2,722.00	2,722.00	0.50	100 %
610	Office Supplies	0.00	0.00	100.00	100.00	100.00	%
620	Postage	0.00	0.00	100.00	100.00	100.00	%
630	Fuel	0.00	140.00	460.00	460.00	320.00	30 %
709	Equipment and Software	0.00	5,005.60	5,000.00	5,000.00	-5.60	100 %
711	Dust Abatement	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	Account Total:	361.32	25,073.16	34,497.00	34,497.00	9,423.84	73 %
	Account Group Total:	361.32	25,073.16	34,497.00	34,497.00	9,423.84	73 %
	Fund Total:	361.32	25,073.16	34,497.00	34,497.00	9,423.84	73 %

65 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43200 SEWER OPERATIONS							
43210 Sewer Personnel Services							
110	Wages	3,895.20	14,898.49	47,018.00	47,018.00	32,119.51	32 %
210	Social Security	241.50	923.33	2,915.00	2,915.00	1,991.67	32 %
211	Medicare	56.46	215.88	682.00	682.00	466.12	32 %
212	Retirement	435.48	1,665.62	5,257.00	5,257.00	3,591.38	32 %
213	Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	%
215	Medical Insurance	1,284.62	5,219.63	10,500.00	10,500.00	5,280.37	50 %
217	State Insurance	0.00	1,230.00	1,334.00	1,334.00	104.00	92 %
	Account Total:	5,913.26	24,152.95	68,206.00	68,206.00	44,053.05	35 %
43220 Sewer Operating Expenses							
308	Telephone & Internet Services	242.21	781.53	1,800.00	1,800.00	1,018.47	43 %
309	Advertising	0.00	168.52	400.00	400.00	231.48	42 %
310	Contract Services	200.00	1,800.00	4,800.00	4,800.00	3,000.00	38 %
311	Audit	0.00	0.00	1,575.00	1,575.00	1,575.00	%
312	Attorney Fees (Professional)	266.67	266.67	1,067.00	1,067.00	800.33	25 %
319	Engineering Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	%
324	M&O (Materials)	1,463.10	22,465.32	37,500.00	37,500.00	15,034.68	60 %
326	Manhole Rehabilitation	0.00	0.00	13,153.00	13,153.00	13,153.00	%
327	Information Technology Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	%
329	Utilities - Electric - Land	0.00	473.35	1,900.00	1,900.00	1,426.65	25 %
330	Utilities - Electric	880.29	1,858.97	1,500.00	1,500.00	1,500.00	%
331	Utilities - W/S	0.00	0.00	5,200.00	5,200.00	3,341.03	36 %
336	Utilities - Electric SWR	1,067.41	2,600.77	6,300.00	6,300.00	3,699.23	41 %
337	Utilities - Electric - SWR	34.97	51.81	160.00	160.00	108.19	32 %
338	Utilities - W/S - Auger Room	70.58	341.07	1,900.00	1,900.00	1,558.93	18 %
339	Utilities - W/S - Chlorinator	14.30	57.29	620.00	620.00	562.71	9 %
350	Shared Equip Maintenance	0.00	714.66	3,000.00	3,000.00	2,285.34	24 %
352	Operator Contract	2,250.00	4,250.00	16,000.00	16,000.00	11,750.00	27 %
511	Municipal Insurance	0.00	2,721.50	2,722.00	2,722.00	0.50	100 %
520	Training	0.00	42.20	1,000.00	1,000.00	957.80	4 %
521	Travel Expenses	0.00	0.00	1,000.00	1,000.00	1,000.00	%
620	Postage	90.00	179.00	1,400.00	1,400.00	1,221.00	13 %
630	Fuel	308.38	748.63	1,800.00	1,800.00	1,051.37	42 %
701	Equipment Rental	0.00	0.00	3,000.00	3,000.00	3,000.00	%
709	Equipment and Software	105.03	5,340.04	5,000.00	5,000.00	-340.04	107 %
745	Testing	930.30	3,264.03	14,000.00	14,000.00	10,735.97	23 %
	Account Total:	7,923.24	48,125.36	147,097.00	147,097.00	98,971.64	33 %
43222 Sewer Equipment Replacement							
324	M&O (Materials)	0.00	0.00	5,000.00	5,000.00	5,000.00	%
350	Shared Equip Maintenance	0.00	0.00	5,500.00	5,500.00	5,500.00	%
	Account Total:	0.00	0.00	10,500.00	10,500.00	10,500.00	%

65 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Commit %
43230	Sewer Improvement						
324	M&O (Materials)	0.00	0.00	1,500.00	1,500.00	1,500.00	%
820	Bond Payment - USDA	0.00	0.00	32,995.00	32,995.00	32,995.00	%
821	Bond Payment #2 (92-05)	0.00	0.00	4,570.00	4,570.00	4,570.00	%
822	Bond Payment #3 (92-07)	0.00	0.00	5,850.00	5,850.00	5,850.00	%
824	Short Lived Asset Expense	0.00	0.00	4,342.00	4,342.00	4,342.00	%
827	SWR USDA Buildup Reserve 92-05	0.00	0.00	457.00	457.00	457.00	%
828	SWR USDA Buildup Reserve 92-07	0.00	0.00	585.00	585.00	585.00	%
846	Land App Infrastructure	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	0.00	0.00	55,299.00	55,299.00	55,299.00	%
43231	Sewer Capital Projects						
886	Land App, Irrigation Well	0.00	0.00	250,000.00	250,000.00	250,000.00	%
	Account Total:	0.00	0.00	250,000.00	250,000.00	250,000.00	%
	Account Group Total:	13,836.50	72,278.31	531,102.00	531,102.00	458,823.69	14 %
43400	Depreciation						
457	Depreciation Expense	0.00	0.00	2,984.00	2,984.00	2,984.00	%
	Account Total:	0.00	0.00	2,984.00	2,984.00	2,984.00	%
	Account Group Total:	13,836.50	72,278.31	2,984.00	2,984.00	2,984.00	%
	Fund Total:	13,836.50	72,278.31	534,086.00	534,086.00	461,807.69	14 %
	Grand Total:	85,874.46	0.00	3,814,603.00	3,814,603.00	2,453,807.72	36 %

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1 GENERAL						
10101 Cash - Umpqua Checking	-17,439.32	0.00	0.00	0.00	0.00	-17,439.32
10102 Cash - Idaho First	-381,384.55	139,590.85	0.00	0.00	22,706.64	-264,500.34
10105 Jumbo Money Market	-65,268.72	0.00	0.00	0.00	0.00	-65,268.72
10106 Cash - Public Secured Money	772,806.17	622.11	0.00	0.00	0.00	773,428.28
10110 Cash - Local Government	48,537.36	438.66	0.00	0.00	0.00	48,976.02
10111 Daily Safe Float	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	357,750.94	140,651.62			22,706.64	475,695.92
8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM						
10102 Cash - Idaho First	0.00	8.62	0.00	0.00	8.62	0.00
10103 Cash - MV Roundup	3,242.39	0.00	8.62	0.00	0.00	3,251.01
Total Fund	3,242.39	8.62	8.62		8.62	3,251.01
9 Weiser River Trail Passthrough						
10102 Cash - Idaho First	-1,000.00	0.00	0.00	0.00	0.00	-1,000.00
60 WATER FUND						
10101 Cash - Umpqua Checking	-65,566.97	0.00	0.00	0.00	0.00	-65,566.97
10102 Cash - Idaho First	799,363.85	240,466.29	0.00	0.00	33,631.97	1,006,198.17
10105 Jumbo Money Market	29,746.71	0.00	0.00	0.00	0.00	29,746.71
10106 Cash - Public Secured Money	3,526.20	1,654.32	0.00	0.00	0.00	5,180.52
10110 Cash - Local Government	186,465.91	1,166.48	0.00	0.00	0.00	187,632.39
Total Fund	953,535.70	243,287.09			33,631.97	1,163,190.82
63 INDUSTRIAL PARK FUND						
10101 Cash - Umpqua Checking	-26,554.76	0.00	0.00	0.00	621.99	-27,176.75
10102 Cash - Idaho First	-10,432.64	1,647.53	0.00	0.00	374.05	-9,159.16
10110 Cash - Local Government	103,666.15	81.76	0.00	0.00	0.00	103,747.91
Total Fund	66,678.75	1,729.29			996.04	67,412.00
65 SEWER FUND						
10101 Cash - Umpqua Checking	-83.33	0.00	0.00	0.00	0.00	-83.33
10102 Cash - Idaho First	161,071.57	20,052.53	832.18	0.00	9,459.36	172,496.92
10105 Jumbo Money Market	35,522.01	0.00	0.00	0.00	0.00	35,522.01
10106 Cash - Public Secured Money	5,555.32	538.16	0.00	0.00	0.00	6,093.48
10110 Cash - Local Government	110,427.58	379.46	0.00	0.00	0.00	110,807.04
Total Fund	312,493.15	20,970.15	832.18		9,459.36	324,836.12
71 PAYROLL CLEARING FUND						
10102 Cash - Idaho First	2,593.54	0.00	20,197.23	20,197.23	0.00	2,593.54
73 CLAIMS CLEARING FUND						
10102 Cash - Idaho First	296,469.90	0.00	45,764.60	318,423.34	0.00	23,811.16
Totals	1,991,764.37	406,646.77	66,802.63	338,620.57	66,802.63	2,059,790.57

*** Transfers In and Transfers Out columns should match, with the following exceptions:
 1) Canceled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

1 GENERAL

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
31010 Taxes-Property	109,798.30	0.00	0.00	0.00	109,798.30
31020 Taxes-Penalty	118.74	0.00	0.00	0.00	118.74
31030 Taxes-Interest	815.74	0.00	0.00	0.00	815.74
31060 Taxes-Personal Property Replacement	4,884.27	0.00	0.00	0.00	4,884.27
31300 County Sales Tax	0.00	0.00	94.70	94.70	94.70
32110 City Liquor	1,650.00	0.00	0.00	0.00	1,650.00
32210 Building Permits	716.80	0.00	0.00	0.00	716.80
32260 Dog Licenses	0.00	0.00	0.00	0.00	0.00
32400 Review & Solid Waste Fees	0.00	0.00	0.00	0.00	0.00
32700 P&Z Review / Permit Fees	0.00	0.00	0.00	0.00	0.00
32750 Airport Commission Reveiw Fees	0.00	0.00	0.00	0.00	0.00
33500 State Revenue Sharing	22,627.80	0.00	15,463.02	15,463.02	38,090.82
33510 State Liquor Fees	14,132.00	0.00	0.00	0.00	14,132.00
33520 State HWY Users Fee (Existing)	5,198.67	0.00	0.00	0.00	5,198.67
33521 State HWY Users Fee (New Money)	10,620.62	0.00	0.00	0.00	10,620.62
34010 Franchise Fees - Idaho Power	8,681.78	0.00	0.00	0.00	8,681.78
34011 Franchise Fees - Cable One	84.54	0.00	0.00	0.00	84.54
35004 Burn Permits	10.00	0.00	0.00	0.00	10.00
35006 RV Permits	0.00	0.00	0.00	0.00	0.00
36100 Criminal Fines	1,511.55	0.00	0.00	0.00	1,511.55
36101 Animal Control Fines	0.00	0.00	0.00	0.00	0.00
36102 Grass / Weed Fines & Billings	0.00	0.00	0.00	0.00	0.00
37110 Interest	6,846.02	0.00	1,125.18	1,125.18	7,971.20
37500 Grant - ADA (504)	0.00	0.00	0.00	0.00	0.00
37503 Donations/Park Events	500.00	0.00	0.00	0.00	500.00
37510 Grant - Airport Kiosk (Sponsors)	0.00	0.00	0.00	0.00	0.00
37511 Grant - Airport Pedestrian Pathway	0.00	0.00	0.00	0.00	0.00
37512 Grant - Airport Helipad	0.00	0.00	0.00	0.00	0.00
37525 Transit Project	30,000.00	0.00	0.00	0.00	30,000.00
37600 Donations	1,730.00	0.00	0.00	0.00	1,730.00
37601 Parks and Rec	200.00	0.00	0.00	0.00	200.00
37650 Youth Center (Grants and Donations)	0.00	0.00	0.00	0.00	0.00
37900 Miscellaneous	19,839.50	0.00	0.00	0.00	19,839.50
38001 Youth Sports Donations	0.00	0.00	0.00	0.00	0.00
38002 Youth Sports Sponsors	0.00	0.00	0.00	0.00	0.00
38003 Youth Sports Sign-Up Fees	0.00	0.00	0.00	0.00	0.00
38004 Skate & Bike Park	510.00	0.00	0.00	0.00	510.00
39034 Stibnite Grant	4,000.00	0.00	0.00	0.00	4,000.00
Total REVENUE	244,476.33	0.00	16,682.90	16,682.90	261,159.23
EXPENDITURES					
41100 City Hall Expenses	13,778.68	1,237.76	0.00	1,237.76	15,016.44
41150 Economic Development	11,600.00	0.00	0.00	0.00	11,600.00
41200 Wages	24,987.98	5,767.49	0.00	5,767.49	30,755.47
41300 Planning & Zoning	150.16	0.00	0.00	0.00	150.16
41400 Public Safety Enforcement	14,816.14	1,678.15	0.00	1,678.15	16,494.29
41500 Street Department	58,915.10	7,040.38	0.00	7,040.38	65,955.48
41600 Park Department	6,004.84	163.94	0.00	163.94	6,168.78

1 GENERAL

	Beginning	Debit	Credit	Net Change	Ending Balance
43150 Recreation Center	0.00	0.00	0.00	0.00	0.00
43151 Youth Center Fund	13,228.34	0.00	0.00	0.00	13,228.34
45200 Youth Sports	0.00	0.00	0.00	0.00	0.00
45600 Airport Projects	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	143,481.24	15,887.72	0.00	15,887.72	159,368.96
		Revenue less Expenditures Current Month			795.18
		Revenue less Expenditures Year to Date			101,790.27

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
37499 MV Roundup Donations	69.33	0.00	27.63	27.63	96.96
Total REVENUE	69.33	0.00	27.63	27.63	96.96
EXPENDITURES					
45001 MV Roundup PAYOUTS	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	0.00	0.00	0.00	0.00	0.00
		Revenue less Expenditures Current Month			27.63
		Revenue less Expenditures Year to Date			96.96

60 WATER FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
33121 DEQ Source Water Protection Plan	0.00	0.00	0.00	0.00	0.00
33315 DEQ Loan / Grant Water Project	1,095,231.00	0.00	0.00	0.00	1,095,231.00
34610 Water Collection Fees	(58,634.96)	7.72	12,187.59	12,179.87	(46,455.09)
34611 Water Admin Fees	3,803.75	0.00	1,245.00	1,245.00	5,048.75
34612 Water Capital Improvement Fees	1,206.45	0.00	392.70	392.70	1,599.15
34613 Water Debt Repay Fees	7,614.00	0.00	2,477.25	2,477.25	10,091.25
34614 Water Debt Reserve Fees	1,128.00	0.00	367.00	367.00	1,495.00
34615 Water Short Lived Asset Fees	2,256.00	0.00	734.00	734.00	2,990.00
34616 Water Depreciation Fees	282.00	0.00	91.75	91.75	373.75
34640 Water Delinquency Charge	980.00	0.00	212.00	212.00	1,192.00
34660 Water Hook Up Fees	0.00	0.00	0.00	0.00	0.00
37110 Interest	6,299.98	0.00	2,751.32	2,751.32	9,051.30
39016 ARPA Grant - Water Project	269,221.00	0.00	23,447.00	23,447.00	292,668.00
39018 RD Loan-09	9,250.00	0.00	0.00	0.00	9,250.00
39035 USDA Grant	1,055,033.97	0.00	0.00	0.00	1,055,033.97
Total REVENUE	2,393,671.19	7.72	43,905.61	43,897.89	2,437,569.08
EXPENDITURES					
43300 WATER	0.00	150.00	0.00	150.00	150.00
43310 Water Personnel Services	22,436.59	6,772.74	0.00	6,772.74	29,209.33
43320 Water Operating Expenses	48,039.69	5,910.21	0.00	5,910.21	53,949.90
43330 Water Improvement	3,813.63	0.00	0.00	0.00	3,813.63
43331 Water Capital Projects	1,044,996.54	94,040.00	0.00	94,040.00	1,139,036.54
43332 Water Equipment Replacement	676.12	0.00	0.00	0.00	676.12
43400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	1,119,962.57	106,872.95	0.00	106,872.95	1,226,835.52

Revenue less Expenditures Current Month (62,975.06)

Revenue less Expenditures Year to Date 1,210,733.56

63 INDUSTRIAL PARK FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
34501 A/R Lease Agreements	5,094.00	0.00	0.00	0.00	5,094.00
34502 A/R Lease Solid Waste	112.59	0.00	0.00	0.00	112.59
34504 A/R Reimburse MNTC Costs	0.00	0.00	0.00	0.00	0.00
34505 A/R Land Lease	880.00	0.00	220.00	220.00	1,100.00
37110 Interest	543.01	0.00	68.74	68.74	611.75
37900 Miscellaneous	1,900.00	0.00	0.00	0.00	1,900.00
39019 Industrail Park Capital Grant	0.00	0.00	0.00	0.00	0.00
Total REVENUE	8,529.60	0.00	288.74	288.74	8,818.34
EXPENDITURES					
43100 Industrial Park	25,073.16	595.28	0.00	595.28	25,668.44
Total EXPENDITURES	25,073.16	595.28	0.00	595.28	25,668.44
			Revenue less Expenditures Current Month (306.54)
			Revenue less Expenditures Year to Date (16,850.10)

65 SEWER FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
33317 Land App Irrigation Well Grant	0.00	0.00	0.00	0.00	0.00
34710 Sewer Collection Fees	42,882.00	0.00	14,308.50	14,308.50	57,190.50
34711 Sewer Admin Fees	3,627.00	0.00	1,179.75	1,179.75	4,806.75
34712 Sewer Capital Improvement Fees	1,171.80	0.00	381.15	381.15	1,552.95
34713 Sewer Depreciation Fees	383.25	0.00	124.60	124.60	507.85
34714 Sewer Debt Reserve Fees	383.25	0.00	124.60	124.60	507.85
34715 Sewer Debt Repayment	12,082.50	0.00	3,926.25	3,926.25	16,008.75
34716 Sewer Short Lived Asset Fees	2,172.00	0.00	706.00	706.00	2,878.00
34740 Sewer Delinquency Fees	952.00	0.00	204.00	204.00	1,156.00
34760 Sewer Connection Fee	0.00	0.00	0.00	0.00	0.00
34796 Sewer Refunds/Discounts	0.00	0.00	0.00	0.00	0.00
37110 Interest	5,453.23	0.00	768.34	768.34	6,221.57
Total REVENUE	69,107.03	0.00	21,723.19	21,723.19	90,830.22
EXPENDITURES					
43210 Sewer Personnel Services	24,152.95	6,771.78	0.00	6,771.78	30,924.73
43220 Sewer Operating Expenses	48,125.36	7,986.34	0.00	7,986.34	56,111.70
43222 Sewer Equipment Replacement	0.00	0.00	0.00	0.00	0.00
43230 Sewer Improvement	0.00	4,570.00	0.00	4,570.00	4,570.00
43231 Sewer Capital Projects	0.00	0.00	0.00	0.00	0.00
43400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	72,278.31	19,328.12	0.00	19,328.12	91,606.43
			Revenue less Expenditures Current Month		2,395.07
			Revenue less Expenditures Year to Date	(776.21)
			Grand Total Revenue less Expenditures Current Month	(60,063.72)
			Grand Total Revenue less Expenditures Year to Date	(1,294,994.48

1 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
31000 TAXES					
31010 Taxes-Property	0.00	109,798.30	170,854.00	61,055.70	64 %
31020 Taxes-Penalty	0.00	118.74	2,500.00	2,381.26	5 %
31030 Taxes-Interest	0.00	815.74	1,000.00	184.26	82 %
31060 Taxes-Personal Property Replacement	0.00	4,884.27	7,372.00	2,487.73	66 %
31300 County Sales Tax	94.70	94.70	0.00	-94.70	** %
Account Group Total:	94.70	115,711.75	181,726.00	66,014.25	64 %
32000 PERMITS AND LICENSES					
32110 City Liquor	0.00	1,650.00	2,000.00	350.00	83 %
32210 Building Permits	0.00	716.80	15,000.00	14,283.20	5 %
32260 Dog Licenses	0.00	0.00	300.00	300.00	0 %
32400 Review & Solid Waste Fees	0.00	0.00	2,500.00	2,500.00	0 %
32700 P&Z Review / Permit Fees	0.00	0.00	1,000.00	1,000.00	0 %
32750 Airport Commission Reveiw Fees	0.00	0.00	100.00	100.00	0 %
Account Group Total:	0.00	2,366.80	20,900.00	18,533.20	11 %
33000 STATE SOURCES					
33500 State Revenue Sharing	15,463.02	38,090.82	46,422.00	8,331.18	82 %
33510 State Liquor Fees	0.00	14,132.00	25,940.00	11,808.00	54 %
33520 State HWY Users Fee (Existing)	0.00	5,198.67	15,650.00	10,451.33	33 %
33521 State HWY Users Fee (New Money)	0.00	10,620.62	9,000.00	-1,620.62	118 %
Account Group Total:	15,463.02	68,042.11	97,012.00	28,969.89	70 %
34000 FRANCHISE FEES					
34010 Franchise Fees - Idaho Power	0.00	8,681.78	20,681.00	11,999.22	42 %
34011 Franchise Fees - Cable One	0.00	84.54	580.00	495.46	15 %
Account Group Total:	0.00	8,766.32	21,261.00	12,494.68	41 %
35000 Administrative Fees					
35004 Burn Permits	0.00	10.00	50.00	40.00	20 %
35006 RV Permits	0.00	0.00	100.00	100.00	0 %
Account Group Total:	0.00	10.00	150.00	140.00	7 %
36000 FINES AND FORFEITS					
36100 Criminal Fines	0.00	1,511.55	2,200.00	688.45	69 %
36101 Animal Control Fines	0.00	0.00	350.00	350.00	0 %
36102 Grass / Weed Fines & Billings	0.00	0.00	1,000.00	1,000.00	0 %
Account Group Total:	0.00	1,511.55	3,550.00	2,038.45	43 %
37000 OTHER REVENUE					
37110 Interest	1,125.18	7,971.20	4,500.00	-3,471.20	177 %
37500 Grant - ADA (504)	0.00	0.00	1,100.00	1,100.00	0 %
37503 Donations/Park Events	0.00	500.00	5,000.00	4,500.00	10 %
37510 Grant - Airport Kiosk (Sponsors)	0.00	0.00	3,000.00	3,000.00	0 %
37511 Grant - Airport Pedestrian Pathway	0.00	0.00	1,400.00	1,400.00	0 %
37512 Grant - Airport Helipad	0.00	0.00	8,000.00	8,000.00	0 %
37525 Transit Project	0.00	30,000.00	10,000.00	-20,000.00	300 %
37600 Donations	0.00	1,730.00	0.00	-1,730.00	** %
37601 Parks and Rec	0.00	200.00	6,000.00	5,800.00	3 %
37650 Youth Center (Grants and Donations)	0.00	0.00	450,000.00	450,000.00	0 %

1 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
37900 Miscellaneous	0.00	19,839.50	0.00	-19,839.50	** %
Account Group Total:	1,125.18	60,240.70	489,000.00	428,759.30	12 %
38000 Recreation	0.00	0.00	150.00	150.00	0 %
38001 Youth Sports Donations	0.00	0.00	3,000.00	3,000.00	0 %
38002 Youth Sports Sponsors	0.00	0.00	850.00	850.00	0 %
38003 Youth Sports Sign-Up Fees	0.00	510.00	10,000.00	9,490.00	5 %
38004 Skate & Bike Park	0.00	510.00	14,000.00	13,490.00	4 %
Account Group Total:					
39000 OTHER FINANCING SOURCES	0.00	4,000.00	13,252.00	9,252.00	30 %
39034 Stibnite Grant	0.00	4,000.00	13,252.00	9,252.00	30 %
Account Group Total:					
Fund Total:	16,682.90	261,159.23	840,851.00	579,691.77	31 %

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
37000 OTHER REVENUE					
37499 MV Roundup Donations	27.63	96.96	5,000.00	4,903.04	2 %
Account Group Total:	27.63	96.96	5,000.00	4,903.04	2 %
Fund Total:	27.63	96.96	5,000.00	4,903.04	2 %

60 WATER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
33000 STATE SOURCES					
33121 DEQ Source Water Protection Plan Grant	0.00	0.00	20,000.00	20,000.00	0 %
33315 DEQ Loan / Grant Water Project	0.00	1,095,231.00	556,800.00	-538,431.00	197 %
Account Group Total:	0.00	1,095,231.00	576,800.00	-518,431.00	190 %
34000 FRANCHISE FEES					
34610 Water Collection Fees	12,179.87	-46,455.09	158,860.00	205,315.09	-29 %
34611 Water Admin Fees	1,245.00	5,048.75	14,352.00	9,303.25	35 %
34612 Water Capital Improvement Fees	392.70	1,599.15	4,636.00	3,036.85	34 %
34613 Water Debt Repay Fees	2,477.25	10,091.25	29,808.00	19,716.75	34 %
34614 Water Debt Reserve Fees	367.00	1,495.00	4,416.00	2,921.00	34 %
34615 Water Short Lived Asset Fees	734.00	2,990.00	8,832.00	5,842.00	34 %
34616 Water Depreciation Fees	91.75	373.75	1,104.00	730.25	34 %
34640 Water Delinquency Charge	212.00	1,192.00	2,000.00	808.00	60 %
34660 Water Hook Up Fees	0.00	0.00	6,000.00	6,000.00	0 %
Account Group Total:	17,699.57	-23,665.19	230,008.00	253,673.19	-10 %
37000 OTHER REVENUE					
37110 Interest	2,751.32	9,051.30	1,500.00	-7,551.30	603 %
Account Group Total:	2,751.32	9,051.30	1,500.00	-7,551.30	603 %
39000 OTHER FINANCING SOURCES					
39016 ARPA Grant - Water Project	23,447.00	292,668.00	246,861.00	-45,807.00	119 %
39018 RD Loan-09	0.00	9,250.00	672,000.00	662,750.00	1 %
39035 USDA Grant	0.00	1,055,033.97	673,000.00	-382,033.97	157 %
Account Group Total:	23,447.00	1,356,951.97	1,591,861.00	234,909.03	85 %
Fund Total:	43,897.89	2,437,569.08	2,400,169.00	-37,400.08	102 %

63 INDUSTRIAL PARK FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
34000 FRANCHISE FEES					
34501 A/R Lease Agreements	0.00	5,094.00	20,217.00	15,123.00	25 %
34502 A/R Lease Solid Waste	0.00	112.59	640.00	527.41	18 %
34504 A/R Reimburse MNTC Costs	0.00	0.00	200.00	200.00	0 %
34505 A/R Land Lease	220.00	1,100.00	2,640.00	1,540.00	42 %
Account Group Total:	220.00	6,306.59	23,697.00	17,390.41	27 %
37000 OTHER REVENUE					
37110 Interest	68.74	611.75	800.00	188.25	76 %
37900 Miscellaneous	0.00	1,900.00	0.00	-1,900.00	** %
Account Group Total:	68.74	2,511.75	800.00	-1,711.75	314 %
39000 OTHER FINANCING SOURCES					
39019 Industrail Park Capital Grant	0.00	0.00	10,000.00	10,000.00	0 %
Account Group Total:	0.00	0.00	10,000.00	10,000.00	0 %
Fund Total:	288.74	8,818.34	34,497.00	25,678.66	26 %

65 SEWER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
33000 STATE SOURCES					
33317 Land App Irrigation Well Grant	0.00	0.00	250,000.00	250,000.00	0 %
Account Group Total:	0.00	0.00	250,000.00	250,000.00	0 %
34000 FRANCHISE FEES					
34710 Sewer Collection Fees	14,308.50	57,190.50	192,096.00	134,905.50	30 %
34711 Sewer Admin Fees	1,179.75	4,806.75	14,352.00	9,545.25	33 %
34712 Sewer Capital Improvement Fees	381.15	1,552.95	4,636.00	3,083.05	33 %
34713 Sewer Depreciation Fees	124.60	507.85	1,545.00	1,037.15	33 %
34714 Sewer Debt Reserve Fees	124.60	507.85	1,545.00	1,037.15	33 %
34715 Sewer Debt Repayment	3,926.25	16,008.75	49,680.00	33,671.25	32 %
34716 Sewer Short Lived Asset Fees	706.00	2,878.00	8,832.00	5,954.00	33 %
34740 Sewer Delinquency Fees	204.00	1,156.00	2,000.00	844.00	58 %
34760 Sewer Connection Fee	0.00	0.00	6,000.00	6,000.00	0 %
34796 Sewer Refunds/Discounts	0.00	0.00	1,000.00	1,000.00	0 %
Account Group Total:	20,954.85	84,608.65	281,686.00	197,077.35	30 %
37000 OTHER REVENUE					
37110 Interest	768.34	6,221.57	2,400.00	-3,821.57	259 %
Account Group Total:	768.34	6,221.57	2,400.00	-3,821.57	259 %
Fund Total:	21,723.19	90,830.22	534,086.00	443,255.78	17 %
Grand Total:	82,620.35	2,798,473.83	3,814,603.00	1,016,129.17	73 %

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1 GENERAL						
10101 Cash - Umpqua Checking	-17,439.32	0.00	0.00	0.00	301.25	-17,740.57
10102 Cash - Idaho First	-264,500.34	15,557.72	0.00	0.00	19,294.86	-268,237.48
10105 Jumbo Money Market	-65,268.72	0.00	0.00	0.00	0.00	-65,268.72
10106 Cash - Public Secured Money	773,428.28	640.12	0.00	0.00	0.00	774,068.40
10110 Cash - Local Government	48,976.02	485.06	0.00	0.00	0.00	49,461.08
10111 Daily Safe Float	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	475,695.92	16,682.90			19,596.11	472,782.71
8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM						
10102 Cash - Idaho First	0.00	27.63	0.00	0.00	8.92	18.71
10103 Cash - MV Roundup	3,251.01	0.00	8.92	0.00	0.00	3,259.93
Total Fund	3,251.01	27.63	8.92		8.92	3,278.64
9 Weiser River Trail Passthrough						
10102 Cash - Idaho First	-1,000.00	0.00	0.00	0.00	0.00	-1,000.00
60 WATER FUND						
10101 Cash - Umpqua Checking	-65,566.97	0.00	0.00	0.00	0.00	-65,566.97
10102 Cash - Idaho First	1,006,198.17	41,294.58	0.00	0.00	118,960.79	928,531.96
10105 Jumbo Money Market	29,746.71	0.00	0.00	0.00	0.00	29,746.71
10106 Cash - Public Secured Money	5,180.52	1,565.24	0.00	0.00	0.00	6,745.76
10110 Cash - Local Government	187,632.39	1,186.08	0.00	0.00	0.00	188,818.47
Total Fund	1,163,190.82	44,045.90			118,960.79	1,088,275.93
63 INDUSTRIAL PARK FUND						
10101 Cash - Umpqua Checking	-27,176.75	0.00	0.00	0.00	55.00	-27,231.75
10102 Cash - Idaho First	-9,159.16	1,647.53	0.00	0.00	306.32	-7,817.95
10110 Cash - Local Government	103,747.91	68.74	0.00	0.00	0.00	103,816.65
Total Fund	67,412.00	1,716.27			361.32	68,766.95
65 SEWER FUND						
10101 Cash - Umpqua Checking	-83.33	0.00	0.00	0.00	0.00	-83.33
10102 Cash - Idaho First	172,496.92	20,896.41	766.40	0.00	22,715.94	171,443.79
10105 Jumbo Money Market	35,522.01	0.00	0.00	0.00	0.00	35,522.01
10106 Cash - Public Secured Money	6,093.48	437.11	0.00	0.00	0.00	6,530.59
10110 Cash - Local Government	110,807.04	331.23	0.00	0.00	0.00	111,138.27
Total Fund	324,836.12	21,664.75	766.40		22,715.94	324,551.33
71 PAYROLL CLEARING FUND						
10102 Cash - Idaho First	2,593.54	0.00	23,220.56	22,433.44	0.00	3,380.66
73 CLAIMS CLEARING FUND						
10102 Cash - Idaho First	23,811.16	0.00	137,647.20	65,610.77	0.00	95,847.59
Totals	2,059,790.57	84,137.45	161,643.08	88,044.21	161,643.08	2,055,883.81

*** Transfers In and Transfers Out columns should match, with the following exceptions:
 1) Canceled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41100	City Hall Expenses						
41100	City Hall Expenses						
308	Telephone & Internet Services	97.84	378.66	1,800.00	1,800.00	1,421.34	21 %
309	Advertising	0.00	88.25	1,000.00	1,000.00	911.75	9 %
311	Audit	0.00	0.00	1,575.00	1,575.00	1,575.00	
312	Attorney Fees (Professional)	0.00	266.66	1,067.00	1,067.00	800.34	25 %
321	Building Inspection	0.00	535.64	2,500.00	2,500.00	1,964.36	21 %
324	M&O (Materials)	301.37	1,109.20	3,500.00	3,500.00	2,390.80	32 %
327	Information Technology Fees	153.33	626.65	1,600.00	1,600.00	973.35	39 %
330	Utilities - Electric	0.00	425.24	1,000.00	1,000.00	574.76	43 %
331	Utilities - W/S	154.15	769.69	1,100.00	1,100.00	330.31	70 %
351	Bank Charges and Fees	0.00	61.59	25.00	25.00	-36.59	246 %
511	Municipal Insurance	0.00	2,721.50	2,722.00	2,722.00	0.50	100 %
520	Training	20.00	100.00	1,000.00	1,000.00	900.00	10 %
521	Travel Expenses	0.00	0.00	1,000.00	1,000.00	1,000.00	
610	Office Supplies	96.28	431.47	1,000.00	1,000.00	568.53	43 %
620	Postage	210.47	955.91	1,200.00	1,200.00	244.09	80 %
709	Equipment and Software	204.32	6,545.98	5,000.00	5,000.00	-1,545.98	131 %
	Account Total:	1,237.76	15,016.44	27,089.00	27,089.00	12,072.56	55 %
41150	Economic Development						
324	M&O (Materials)	0.00	11,600.00	15,000.00	15,000.00	3,400.00	77 %
	Account Total:	0.00	11,600.00	15,000.00	15,000.00	3,400.00	77 %
41200	Wages						
41200	Wages						
110	Wages	4,348.99	14,572.08	40,160.00	40,160.00	25,587.92	36 %
120	Mayor & Council	0.00	6,550.00	6,600.00	6,600.00	50.00	99 %
210	Social Security	269.66	1,309.68	2,900.00	2,900.00	1,590.32	45 %
211	Medicare	63.08	306.36	678.00	678.00	371.64	45 %
212	Retirement	346.48	2,087.53	5,228.00	5,228.00	3,140.47	40 %
213	Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	
215	Medical Insurance	739.28	4,699.82	8,500.00	8,500.00	3,800.18	55 %
217	State Insurance	0.00	1,230.00	1,334.00	1,334.00	104.00	92 %
	Account Total:	5,767.49	30,755.47	65,900.00	65,900.00	35,144.53	47 %
41300	Planning & Zoning						
41300	Planning & Zoning						
309	Advertising	0.00	150.16	400.00	400.00	249.84	38 %
324	M&O (Materials)	0.00	0.00	300.00	300.00	300.00	
	Account Total:	0.00	150.16	700.00	700.00	549.84	21 %
41400	Public Safety Enforcement						
41400	Public Safety Enforcement						
	Account Group Total:	0.00	150.16	700.00	700.00	549.84	21 %

1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41400	Public Safety Enforcement						
310	Contract Services	0.00	0.00	1,000.00	1,000.00	1,000.00	%
312	Attorney Fees (Professional)	1,500.00	6,000.00	18,000.00	18,000.00	12,000.00	33 %
313	Code Enforcement (ACSO)	0.00	8,415.00	33,660.00	33,660.00	25,245.00	25 %
314	Animal Control (Dog Pound)	178.15	2,079.29	1,175.00	1,175.00	-904.29	177 %
324	M&O (Materials)	0.00	0.00	13,252.00	13,252.00	13,252.00	%
	Account Total:	1,678.15	16,494.29	67,087.00	67,087.00	50,592.71	25 %
	Account Group Total:	1,678.15	16,494.29	67,087.00	67,087.00	50,592.71	25 %
41500	Street Department						
41500	Street Department						
110	Wages	2,699.71	15,786.86	39,700.00	39,700.00	23,913.14	40 %
210	Social Security	164.42	966.09	2,462.00	2,462.00	1,495.91	39 %
211	Medicare	38.45	225.96	576.00	576.00	350.04	39 %
212	Retirement	301.84	1,765.06	4,439.00	4,439.00	2,673.94	40 %
215	Medical Insurance	704.13	3,811.80	14,500.00	14,500.00	10,688.20	26 %
309	Advertising	0.00	243.21	200.00	200.00	-43.21	122 %
310	Contract Services	0.00	0.00	6,000.00	6,000.00	6,000.00	%
319	Engineering Fees	0.00	0.00	7,304.00	7,304.00	7,304.00	%
324	M&O (Materials)	2,594.11	20,746.49	32,000.00	32,000.00	11,253.51	65 %
330	Utilities - Electric	0.00	4,074.60	8,032.00	8,032.00	3,957.40	51 %
350	Shared Equip Maintenance	469.55	6,216.04	6,400.00	6,400.00	183.96	97 %
457	Depreciation Expense	0.00	0.00	3,000.00	3,000.00	3,000.00	%
630	Fuel	68.17	311.37	4,500.00	4,500.00	4,188.63	7 %
632	Storm Drain Cleaning	0.00	0.00	600.00	600.00	600.00	%
633	Grading & Blading	0.00	0.00	600.00	600.00	600.00	%
634	Snow Removal	0.00	0.00	600.00	600.00	600.00	%
701	Equipment Rental	0.00	0.00	500.00	500.00	500.00	%
711	Dust Abatement	0.00	0.00	24,500.00	24,500.00	24,500.00	%
804	Transit Program	0.00	11,808.00	10,000.00	10,000.00	-1,808.00	118 %
	Account Total:	7,040.38	65,955.48	165,913.00	165,913.00	99,957.52	40 %
	Account Group Total:	7,040.38	65,955.48	165,913.00	165,913.00	99,957.52	40 %
41600	Park Department						
41600	Park Department						
110	Wages	0.00	321.37	7,617.00	7,617.00	7,295.63	4 %
210	Social Security	0.00	19.92	473.00	473.00	453.08	4 %
211	Medicare	0.00	4.66	111.00	111.00	106.34	4 %
212	Retirement	0.00	35.93	852.00	852.00	816.07	4 %
215	Medical Insurance	0.00	124.94	2,550.00	2,550.00	2,425.06	5 %
324	M&O (Materials)	44.99	4,430.47	3,000.00	3,000.00	-1,430.47	148 %
330	Utilities - Electric	0.00	636.74	2,338.00	2,338.00	1,701.26	27 %
331	Utilities - W/S	76.05	380.25	1,100.00	1,100.00	719.75	35 %
332	Utilities - Irrigation	42.90	214.50	3,000.00	3,000.00	2,785.50	7 %
350	Shared Equip Maintenance	0.00	0.00	200.00	200.00	200.00	%
630	Fuel	0.00	0.00	200.00	200.00	200.00	%
	Account Total:	163.94	6,168.78	21,441.00	21,441.00	15,272.22	29 %
	Account Group Total:	163.94	6,168.78	21,441.00	21,441.00	15,272.22	29 %

1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43100	Industrial Park						
43150	Recreation Center						
324	M&O (Materials)	0.00	0.00	200.00	200.00	200.00	%
330	Utilities - Electric	0.00	0.00	200.00	200.00	200.00	%
331	Utilities - W/S	0.00	0.00	920.00	920.00	920.00	%
713	Skate and Bike Park	0.00	0.00	10,000.00	10,000.00	10,000.00	%
	Account Total:	0.00	0.00	11,320.00	11,320.00	11,320.00	%
43151	Youth Center Fund						
324	M&O (Materials)	0.00	13,228.34	450,000.00	450,000.00	436,771.66	3 %
	Account Total:	0.00	13,228.34	450,000.00	450,000.00	436,771.66	3 %
	Account Group Total:	0.00	13,228.34	461,320.00	461,320.00	448,091.66	3 %
45200	Youth Sports						
45200	Youth Sports						
310	Contract Services	0.00	0.00	300.00	300.00	300.00	%
324	M&O (Materials)	0.00	0.00	1,150.00	1,150.00	1,150.00	%
340	Youth Sports Equipment	0.00	0.00	2,030.00	2,030.00	2,030.00	%
342	Youth Sports Ins. & Misc	0.00	0.00	520.00	520.00	520.00	%
	Account Total:	0.00	0.00	4,000.00	4,000.00	4,000.00	%
	Account Group Total:	0.00	0.00	4,000.00	4,000.00	4,000.00	%
45600	Airport Projects						
45600	Airport Projects						
130	Volunteer Labor (Cash	0.00	0.00	1.00	1.00	1.00	%
324	M&O (Materials)	0.00	0.00	12,400.00	12,400.00	12,400.00	%
	Account Total:	0.00	0.00	12,401.00	12,401.00	12,401.00	%
	Account Group Total:	0.00	0.00	12,401.00	12,401.00	12,401.00	%
	Fund Total:	15,887.72	159,368.96	840,851.00	840,851.00	681,482.04	19 %

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
45000 SPECIAL						
45001 MV Roundup PAYOUTS						
809 MV Roundup Object	0.00	0.00	5,000.00	5,000.00	5,000.00	%
Account Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%
Account Group Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%
Fund Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%

60 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Commit %
43300 WATER							
43300 WATER							
810 Refunds		150.00	150.00	0.00	0.00	-150.00	%
	Account Total:	150.00	150.00	0.00	0.00	-150.00	%
43310 Water Personnel Services							
110 Wages		4,810.47	19,398.82	47,018.00	47,018.00	27,619.18	41 %
210 Social Security		298.24	1,202.36	2,915.00	2,915.00	1,712.64	41 %
211 Medicare		69.74	281.18	682.00	682.00	400.82	41 %
212 Retirement		467.93	2,098.89	5,257.00	5,257.00	3,158.11	40 %
213 Unemployment Compensation		0.00	0.00	500.00	500.00	500.00	%
215 Medical Insurance		1,126.36	6,228.08	10,500.00	10,500.00	4,271.92	59 %
	Account Total:	6,772.74	29,209.33	66,872.00	66,872.00	37,662.67	44 %
43320 Water Operating Expenses							
217 State Insurance		0.00	1,230.00	1,334.00	1,334.00	104.00	92 %
308 Telephone & Internet Services		351.98	1,083.04	1,800.00	1,800.00	716.96	60 %
309 Advertising		57.20	225.75	400.00	400.00	174.25	56 %
310 Contract Services		200.00	2,000.00	4,800.00	4,800.00	2,800.00	42 %
311 Audit		0.00	0.00	1,575.00	1,575.00	1,575.00	%
312 Attorney Fees (Professional)		0.00	266.67	1,067.00	1,067.00	800.33	25 %
319 Engineering Fees		0.00	0.00	3,000.00	3,000.00	3,000.00	%
324 M&O (Materials)		2,486.20	18,124.25	35,000.00	35,000.00	16,875.75	52 %
327 Information Technology Fees		153.33	626.66	1,600.00	1,600.00	973.34	39 %
330 Utilities - Electric		0.00	1,236.22	3,500.00	3,500.00	2,263.78	35 %
331 Utilities - W/S		0.00	0.00	300.00	300.00	300.00	%
333 Utilities - Electric - Booster		0.00	2,085.81	4,800.00	4,800.00	2,714.19	43 %
334 Utilities - Electric - Well#3		0.00	1,583.77	4,500.00	4,500.00	2,916.23	35 %
335 Utilities - Electric - Well#4		0.00	2,060.68	4,800.00	4,800.00	2,739.32	43 %
348 Utilities - Electric - Well #5		0.00	1,711.38	4,800.00	4,800.00	3,088.62	36 %
350 Shared Equip Maintenance		0.00	822.81	2,500.00	2,500.00	1,677.19	33 %
352 Operator Contract		1,000.00	5,250.00	16,000.00	16,000.00	10,750.00	33 %
511 Municipal Insurance		0.00	2,721.50	2,722.00	2,722.00	0.50	100 %
520 Training		0.00	280.00	1,000.00	1,000.00	720.00	28 %
521 Travel Expenses		0.00	426.01	1,000.00	1,000.00	573.99	43 %
610 Office Supplies		0.00	0.00	200.00	200.00	200.00	%
620 Postage		0.00	461.00	650.00	650.00	189.00	71 %
630 Fuel		1,407.12	2,661.11	3,000.00	3,000.00	338.89	89 %
709 Equipment and Software		201.33	5,541.42	5,000.00	5,000.00	-541.42	111 %
745 Testing		53.05	3,551.82	5,000.00	5,000.00	1,448.18	71 %
	Account Total:	5,910.21	53,949.90	110,348.00	110,348.00	56,398.10	49 %
43330 Water Improvement							
703 Water Meter Hook Up		0.00	0.00	3,000.00	3,000.00	3,000.00	%
741 External Antennas		0.00	0.00	735.00	735.00	735.00	%
819 Bond Payment - DEQ		0.00	0.00	9,274.00	9,274.00	9,274.00	%
820 Bond Payment - USDA		0.00	0.00	26,733.00	26,733.00	26,733.00	%
823 H2O DEQ Buildup Reserve		0.00	0.00	927.00	927.00	927.00	%
824 Short Lived Asset Expense		0.00	0.00	5,717.00	5,717.00	5,717.00	%
825 H2O USDA Build Up Reserve		0.00	0.00	2,321.00	2,321.00	2,321.00	%
826 DEQ Source Water Protection		0.00	3,813.63	0.00	0.00	-3,813.63	%

60 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
Account Total:		0.00	3,813.63	48,707.00	48,707.00	44,893.37	8 %
43331	Water Capital Projects						
310	Contract Services	0.00	7,076.25	13,000.00	13,000.00	5,923.75	54 %
312	Attorney Fees (Professional)	0.00	9,250.00	25,000.00	25,000.00	15,750.00	37 %
319	Engineering Fees	1,290.00	86,402.43	145,924.00	145,924.00	59,521.57	59 %
321	Building Inspection	0.00	0.00	42,455.00	42,455.00	42,455.00	%
727	Water Capital Project	0.00	0.00	100,000.00	100,000.00	100,000.00	%
829	H20 Line Replacement	0.00	339,420.25	600,481.00	600,481.00	261,060.75	57 %
882	New H20 SCADA System	90,250.00	90,250.00	100,000.00	100,000.00	9,750.00	90 %
883	New H20 Reservoir	0.00	132,433.86	614,805.00	614,805.00	482,371.14	22 %
885	Update H20 Booster Station	2,500.00	474,203.75	506,996.00	506,996.00	32,792.25	94 %
Account Total:		94,040.00	1,139,036.54	2,148,661.00	2,148,661.00	1,009,624.46	53 %
43332	Water Equipment Replacement						
324	M&O (Materials)	0.00	676.12	5,000.00	5,000.00	4,323.88	14 %
350	Shared Equip Maintenance	0.00	0.00	1,500.00	1,500.00	1,500.00	%
Account Total:		0.00	676.12	6,500.00	6,500.00	5,823.88	10 %
Account Group Total:		106,872.95	1,226,835.52	2,381,088.00	2,381,088.00	1,154,252.48	52 %
43400	Depreciation						
43400	Depreciation	0.00	0.00	19,081.00	19,081.00	19,081.00	%
457	Depreciation Expense	0.00	0.00	19,081.00	19,081.00	19,081.00	%
Account Total:		0.00	0.00	19,081.00	19,081.00	19,081.00	%
Account Group Total:		106,872.95	1,226,835.52	2,400,169.00	2,400,169.00	1,173,333.48	51 %
Fund Total:		106,872.95	1,226,835.52	2,400,169.00	2,400,169.00	1,173,333.48	51 %

63 INDUSTRIAL PARK FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43100	Industrial Park						
43100	Industrial Park						
110	Wages	0.00	0.00	1,700.00	1,700.00	1,700.00	%
210	Social Security	0.00	0.00	105.00	105.00	105.00	%
211	Medicare	0.00	0.00	25.00	25.00	25.00	%
212	Retirement	0.00	0.00	195.00	195.00	195.00	%
215	Medical Insurance	0.00	0.00	291.00	291.00	291.00	%
309	Advertising	0.00	0.00	100.00	100.00	100.00	%
311	Audit	0.00	0.00	1,575.00	1,575.00	1,575.00	%
320	Solid Waste Fees	0.00	640.00	640.00	640.00	0.00	100 %
324	M&O (Materials)	290.47	15,602.71	13,184.00	13,184.00	-2,418.71	118 %
327	Information Technology Fees	0.00	0.00	1,600.00	1,600.00	1,600.00	%
330	Utilities - Electric	0.00	108.39	700.00	700.00	591.61	15 %
331	Utilities - W/S	234.61	1,168.71	2,800.00	2,800.00	1,631.29	42 %
350	Shared Equip Maintenance	0.00	211.33	200.00	200.00	-11.33	106 %
511	Municipal Insurance	0.00	2,721.50	2,722.00	2,722.00	0.50	100 %
610	Office Supplies	0.00	0.00	100.00	100.00	100.00	%
620	Postage	0.00	0.00	100.00	100.00	100.00	%
630	Fuel	0.00	140.00	460.00	460.00	320.00	30 %
709	Equipment and Software	70.20	5,075.80	5,000.00	5,000.00	-75.80	102 %
711	Dust Abatement	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	Account Total:	595.28	25,668.44	34,497.00	34,497.00	8,828.56	74 %
	Account Group Total:	595.28	25,668.44	34,497.00	34,497.00	8,828.56	74 %
	Fund Total:	595.28	25,668.44	34,497.00	34,497.00	8,828.56	74 %

65 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43200 SEWER OPERATIONS							
43210 Sewer Personnel Services							
110	Wages	4,809.75	19,708.24	47,018.00	47,018.00	27,309.76	42 %
210	Social Security	298.20	1,221.53	2,915.00	2,915.00	1,693.47	42 %
211	Medicare	69.74	285.62	682.00	682.00	396.38	42 %
212	Retirement	467.86	2,133.48	5,257.00	5,257.00	3,123.52	41 %
213	Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	%
215	Medical Insurance	1,126.23	6,345.86	10,500.00	10,500.00	4,154.14	60 %
217	State Insurance	0.00	1,230.00	1,334.00	1,334.00	104.00	92 %
	Account Total:	6,771.78	30,924.73	68,206.00	68,206.00	37,281.27	45 %
43220 Sewer Operating Expenses							
308	Telephone & Internet Services	351.96	1,133.49	1,800.00	1,800.00	666.51	63 %
309	Advertising	0.00	168.52	400.00	400.00	231.48	42 %
310	Contract Services	200.00	2,000.00	4,800.00	4,800.00	2,800.00	42 %
311	Audit	0.00	0.00	1,575.00	1,575.00	1,575.00	%
312	Attorney Fees (Professional)	0.00	266.67	1,067.00	1,067.00	800.33	25 %
319	Engineering Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	%
324	M&O (Materials)	4,786.94	27,252.26	37,500.00	37,500.00	10,247.74	73 %
325	SWR Line Cleaning & CCTV	0.00	0.00	13,153.00	13,153.00	10,000.00	%
326	Manhole Rehabilitation	0.00	0.00	10,000.00	10,000.00	10,000.00	%
327	Information Technology Fees	153.34	626.69	1,900.00	1,900.00	1,273.31	33 %
329	Utilities - Electric - Land	0.00	0.00	1,500.00	1,500.00	1,500.00	%
330	Utilities - Electric	0.00	1,858.97	5,200.00	5,200.00	3,341.03	36 %
331	Utilities - W/S	0.00	0.00	300.00	300.00	300.00	%
336	Utilities - Electric SWR	0.00	2,600.77	6,300.00	6,300.00	3,699.23	41 %
337	Utilities - Electric - SWR	0.00	51.81	160.00	160.00	108.19	32 %
338	Utilities - W/S - Auger Room	56.18	397.25	1,900.00	1,900.00	1,502.75	21 %
339	Utilities - W/S - Chlorinator	14.61	71.90	620.00	620.00	548.10	12 %
350	Shared Equip Maintenance	0.00	714.66	3,000.00	3,000.00	2,285.34	24 %
352	Operator Contract	1,000.00	5,250.00	16,000.00	16,000.00	10,750.00	33 %
511	Municipal Insurance	0.00	2,721.50	2,722.00	2,722.00	0.50	100 %
520	Training	0.00	42.20	1,000.00	1,000.00	957.80	4 %
521	Travel Expenses	0.00	0.00	1,000.00	1,000.00	1,000.00	%
620	Postage	181.00	360.00	1,400.00	1,400.00	1,040.00	26 %
630	Fuel	137.44	886.07	1,800.00	1,800.00	913.93	49 %
701	Equipment Rental	0.00	0.00	3,000.00	3,000.00	3,000.00	%
709	Equipment and Software	201.32	5,541.36	5,000.00	5,000.00	-541.36	111 %
745	Testing	903.55	4,167.58	14,000.00	14,000.00	9,832.42	30 %
	Account Total:	7,986.34	56,111.70	147,097.00	147,097.00	90,985.30	38 %
43222 Sewer Equipment Replacement							
324	M&O (Materials)	0.00	0.00	5,000.00	5,000.00	5,000.00	%
350	Shared Equip Maintenance	0.00	0.00	5,500.00	5,500.00	5,500.00	%
	Account Total:	0.00	0.00	10,500.00	10,500.00	10,500.00	%

65 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43230	Sewer Improvement						
324	M&O (Materials)	0.00	0.00	1,500.00	1,500.00	1,500.00	%
820	Bond Payment - USDA	0.00	0.00	32,995.00	32,995.00	32,995.00	%
821	Bond Payment #2 (92-05)	4,570.00	4,570.00	4,570.00	4,570.00	0.00	100 %
822	Bond Payment #3 (92-07)	0.00	0.00	5,850.00	5,850.00	5,850.00	%
824	Short Lived Asset Expense	0.00	0.00	4,342.00	4,342.00	4,342.00	%
827	SWR USDA Buildup Reserve 92-05	0.00	0.00	457.00	457.00	457.00	%
828	SWR USDA Buildup Reserve 92-07	0.00	0.00	585.00	585.00	585.00	%
846	Land App Infrastructure	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	4,570.00	4,570.00	55,299.00	55,299.00	50,729.00	8 %
43231	Sewer Capital Projects						
886	Land App, Irrigation Well	0.00	0.00	250,000.00	250,000.00	250,000.00	%
	Account Total:	0.00	0.00	250,000.00	250,000.00	250,000.00	%
	Account Group Total:	19,328.12	91,606.43	531,102.00	531,102.00	439,495.57	17 %
43400	Depreciation						
457	Depreciation Expense	0.00	0.00	2,984.00	2,984.00	2,984.00	%
	Account Total:	0.00	0.00	2,984.00	2,984.00	2,984.00	%
	Account Group Total:	19,328.12	91,606.43	2,984.00	2,984.00	2,984.00	%
	Fund Total:	19,328.12	91,606.43	534,086.00	534,086.00	442,479.57	17 %
	Grand Total:	142,684.07	0.00	3,814,603.00	3,814,603.00	2,311,123.65	39 %

Hunter Brown

Pay Period

2/1/2024 to

2/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	2/1/2024	8.50							8.50	
Friday	2/2/2024	9.50							9.50	
Saturday	2/3/2024								0.00	
Total Week		18.00	0.00	0.00	0.00	0.00	0.00	0.00	18.00	
Sunday	2/4/2024								0.00	
Monday	2/5/2024	8.50							8.50	
Tuesday	2/6/2024	6.48							6.48	
Wednesday	2/7/2024	12.63							12.63	
Thursday	2/8/2024	8.50							8.50	
Friday	2/9/2024	3.89		5.01					8.90	
Saturday	2/10/2024								0.00	
Total Week		40.00	0.00	5.01	0.00	0.00	0.00	0.00	45.01	
Sunday	2/11/2024								0.00	
Monday	2/12/2024	8.52							8.52	
Tuesday	2/13/2024	8.50							8.50	
Wednesday	2/14/2024	4.92							4.92	
Thursday	2/15/2024	9.17							9.17	
Friday									0.00	
Saturday									0.00	
Total Week		31.11	0.00	0.00	0.00	0.00	0.00	0.00	31.11	
Total Pay Period		89.11	0.00	5.01	0.00	0.00	0.00	0.00	94.12	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Role	Wage	Actual vs. s	Total paid	Regular ho	Unpaid bre	OT hours	Estimated wages
Hunter Brown	February 1 2024	7:30am	February 1 2024	4:00pm	Public Works	8.5	8.5	8.5	8.5	0	0	0
Hunter Brown	February 2 2024	7:30am	February 2 2024	5:00pm	Public Works	9.5	9.5	9.5	9.5	0	0	0
Hunter Brown	February 5 2024	7:30am	February 5 2024	4:00pm	Public Works	8.5	8.5	8.5	8.5	0	0	0
Hunter Brown	February 6 2024	9:31am	February 6 2024	4:00pm	Public Works	6.48	6.48	6.48	6.48	0	0	0
Hunter Brown	February 7 2024	7:53am	February 7 2024	8:31pm	Public Works	12.63	12.63	12.63	12.63	0	0	0
Hunter Brown	February 8 2024	7:30am	February 8 2024	4:00pm	Public Works	8.5	8.5	8.5	8.5	0	0	0
Hunter Brown	February 9 2024	7:06am	February 9 2024	7:30am	Public Works	0.4	0.4	0.4	0.4	0	0	0
Hunter Brown	February 9 2024	7:30am	February 9 2024	4:00pm	Public Works	8.5	8.5	8.5	3.49	0	5.01	0
Hunter Brown	February 12 2024	7:30am	February 12 2024	4:01pm	Public Works	8.52	8.52	8.52	8.52	0	0	0
Hunter Brown	February 13 2024	7:30am	February 13 2024	4:00pm	Public Works	8.5	8.5	8.5	8.5	0	0	0
Hunter Brown	February 14 2024	11:05am	February 14 2024	4:00pm	Public Works	4.92	4.92	4.92	4.92	0	0	0
Hunter Brown	February 15 2024	6:50am	February 15 2024	4:00pm	Public Works	9.17	9.17	9.17	9.17	0	0	0
Totals for Hunter Brown						94.12	94.12	94.12	89.11	0	5.01	0

Diane Hunter

Pay Period

2/1/2024 to

2/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	2/1/2024								0.00	
Friday	2/2/2024								0.00	
Saturday	2/3/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	2/4/2024								0.00	
Monday	2/5/2024								0.00	
Tuesday	2/6/2024								0.00	
Wednesday	2/7/2024								0.00	
Thursday	2/8/2024								0.00	
Friday	2/9/2024								0.00	
Saturday	2/10/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	2/11/2024								0.00	
Monday	2/12/2024								0.00	
Tuesday	2/13/2024								0.00	
Wednesday	2/14/2024								0.00	
Thursday	2/15/2024	5.67							5.67	
Friday									0.00	
Saturday									0.00	
Total Week		5.67	0.00	0.00	0.00	0.00	0.00	0.00	5.67	
Total Pay Period		5.67	0.00	0.00	0.00	0.00	0.00	0.00	5.67	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in tin	Clock out date	Clock out t	Break start	Break end	Break leng!	Break type	Payroll ID	Role	Actual vs. s	Total paid I	Regular ho	Unpaid breaks	No show reason
Diane Eller	February 15 2024	9:00am	February 15 2024	3:10pm	1:03pm	1:33pm	30 min	30 min - Unpaid		Deputy Cle	6.17	5.67	5.67	0.5	
Totals for Diane Ellen Hunter											6.17	5.67	5.67	0.5	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Kyla Gardner

Pay Period

2/1/2024 to

2/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	2/1/2024	7.52							7.52	
Friday	2/2/2024						8.00		8.00	
Saturday	2/3/2024								0.00	
Total Week		7.52	0.00	0.00	0.00	0.00	8.00	0.00	15.52	
Sunday	2/4/2024								0.00	
Monday	2/5/2024	7.25							7.25	
Tuesday	2/6/2024	8.17							8.17	
Wednesday	2/7/2024	7.30							7.30	
Thursday	2/8/2024	8.38							8.38	
Friday	2/9/2024	4.48					3.00		7.48	
Saturday	2/10/2024								0.00	
Total Week		35.58	0.00	0.00	0.00	0.00	3.00	0.00	38.58	
Sunday	2/11/2024								0.00	
Monday	2/12/2024	10.90							10.90	
Tuesday	2/13/2024	7.43							7.43	
Wednesday	2/14/2024	7.64							7.64	
Thursday	2/15/2024	7.68							7.68	
Friday									0.00	
Saturday									0.00	
Total Week		33.65	0.00	0.00	0.00	0.00	0.00	0.00	33.65	
Total Pay Period		76.75	0.00	0.00	0.00	0.00	11.00	0.00	87.75	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Scheduled	Actual vs. s	Total paid	Regular hours
Kyla Gardn	February 1 2024	7:55am	February 1 2024	3:26pm	0	7.52	7.52	7.52
Kyla Gardn	February 5 2024	7:49am	February 5 2024	3:04pm	0	7.25	7.25	7.25
Kyla Gardn	February 6 2024	7:45am	February 6 2024	3:55pm	0	8.17	8.17	8.17
Kyla Gardn	February 7 2024	7:44am	February 7 2024	3:02pm	0	7.3	7.3	7.3
Kyla Gardn	February 8 2024	7:49am	February 8 2024	4:12pm	0	8.38	8.38	8.38
Kyla Gardn	February 9 2024	9:41am	February 9 2024	1:34pm	0	3.88	3.88	3.88
Kyla Gardn	February 9 2024	1:42pm	February 9 2024	2:18pm	0	0.6	0.6	0.6
Kyla Gardn	February 12 2024	7:47am	February 12 2024	3:02pm	0	7.25	7.25	7.25
Kyla Gardn	February 12 2024	3:50pm	February 12 2024	4:46pm	0	0.93	0.93	0.93
Kyla Gardn	February 12 2024	5:55pm	February 12 2024	8:38pm	0	2.72	2.72	2.72
Kyla Gardn	February 13 2024	7:47am	February 13 2024	3:13pm	0	7.43	7.43	7.43
Kyla Gardn	February 14 2024	7:50am	February 14 2024	3:03pm	0	7.22	7.22	7.22
Kyla Gardn	February 14 2024	5:54pm	February 14 2024	6:19pm	0	0.42	0.42	0.42
Kyla Gardn	February 15 2024	7:47am	February 15 2024	3:28pm	0	7.68	7.68	7.68
Totals for Kyla Gardner					0	76.75	76.75	76.75

Brianna Hoxie

Pay Period

2/1/2024 to

2/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	2/1/2024	7.30							7.30	
Friday	2/2/2024								0.00	
Saturday	2/3/2024								0.00	
Total Week		7.30	0.00	0.00	0.00	0.00	0.00	0.00	7.30	
Sunday	2/4/2024								0.00	
Monday	2/5/2024	1.83							1.83	
Tuesday	2/6/2024								0.00	
Wednesday	2/7/2024								0.00	
Thursday	2/8/2024								0.00	
Friday	2/9/2024								0.00	
Saturday	2/10/2024								0.00	
Total Week		1.83	0.00	0.00	0.00	0.00	0.00	0.00	1.83	
Sunday	2/11/2024								0.00	
Monday	2/12/2024								0.00	
Tuesday	2/13/2024								0.00	
Wednesday	2/14/2024								0.00	
Thursday	2/15/2024								0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Pay Period		9.13	0.00	0.00	0.00	0.00	0.00	0.00	9.13	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in tin	Clock out date	Clock out ti	Actual vs. s	Total paid	Regular ho	Employee i	Manager note
Brianna Hoxie	February 1 2024	7:48am	February 1 2024	3:06pm	7.3	7.3	7.3	Was here at 7:48	
Brianna Hoxie	February 5 2024	7:49am	February 5 2024	9:39am	1.83	1.83	1.83		
Totals for Brianna Hoxie					9.13	9.13	9.13		

Dana Kautz

Pay Period

2/1/2024 to

2/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	2/1/2024	2.84							2.84	
Friday	2/2/2024							8.84	8.84	
Saturday	2/3/2024								0.00	
Total Week		2.84	0.00	0.00	0.00	0.00	0.00	8.84	11.68	
Sunday	2/4/2024								0.00	
Monday	2/5/2024	2.75							2.75	
Tuesday	2/6/2024							8.00	8.00	
Wednesday	2/7/2024	2.70							2.70	
Thursday	2/8/2024	3.77							3.77	
Friday	2/9/2024								0.00	
Saturday	2/10/2024								0.00	
Total Week		9.22	0.00	0.00	0.00	0.00	0.00	8.00	17.22	
Sunday	2/11/2024								0.00	
Monday	2/12/2024	9.52							9.52	
Tuesday	2/13/2024	2.58							2.58	
Wednesday	2/14/2024	0.82					3.22		4.04	
Thursday	2/15/2024	2.59							2.59	
Friday									0.00	
Saturday									0.00	
Total Week		15.51	0.00	0.00	0.00	0.00	3.22	0.00	18.73	
Total Pay Period		27.57	0.00	0.00	0.00	0.00	3.22	16.84	47.63	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break length	Break type	Payroll ID	Actual vs. s	Total paid	Regular ho	Unpaid breaks
Dana Kautz	February 1 2024	12:35pm	February 1 2024	3:26pm						2.85	2.85	2.85	0
Dana Kautz	February 5 2024	12:35pm	February 5 2024	3:20pm						2.75	2.75	2.75	0
Dana Kautz	February 7 2024	12:37pm	February 7 2024	3:19pm						2.7	2.7	2.7	0
Dana Kautz	February 8 2024	12:34pm	February 8 2024	3:10pm						2.6	2.6	2.6	0
Dana Kautz	February 8 2024	3:48pm	February 8 2024	4:58pm						1.17	1.17	1.17	0
Dana Kautz	February 12 2024	8:11am	February 12 2024	5:05pm	12:00pm	12:33pm	33 min	30 min - Unpaid		8.9	8.35	8.35	0.55
Dana Kautz	February 12 2024	6:49pm	February 12 2024	7:59pm						1.17	1.17	1.17	0
Dana Kautz	February 13 2024	12:37pm	February 13 2024	3:12pm						2.58	2.58	2.58	0
Dana Kautz	February 14 2024	12:50pm	February 14 2024	1:39pm						0.82	0.82	0.82	0
Dana Kautz	February 15 2024	12:40pm	February 15 2024	3:15pm						2.58	2.58	2.58	0
Totals for Dana Kautz										28.12	27.57	27.57	0.55

Ivan McDaniel

Pay Period

2/1/2024 to

2/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	2/1/2024	8.03							8.03	
Friday	2/2/2024	8.55							8.55	
Saturday	2/3/2024								0.00	
Total Week		16.58	0.00	0.00	0.00	0.00	0.00	0.00	16.58	
Sunday	2/4/2024								0.00	
Monday	2/5/2024	9.53							9.53	
Tuesday	2/6/2024	8.00							8.00	
Wednesday	2/7/2024	8.00							8.00	
Thursday	2/8/2024	8.28							8.28	
Friday	2/9/2024	6.19		1.86					8.05	
Saturday	2/10/2024								0.00	
Total Week		40.00	0.00	1.86	0.00	0.00	0.00	0.00	41.86	
Sunday	2/11/2024								0.00	
Monday	2/12/2024	7.53							7.53	
Tuesday	2/13/2024	7.60							7.60	
Wednesday	2/14/2024	7.83							7.83	
Thursday	2/15/2024	7.97							7.97	
Friday									0.00	
Saturday									0.00	
Total Week		30.93	0.00	0.00	0.00	0.00	0.00	0.00	30.93	
Total Pay Period		87.51	0.00	1.86	0.00	0.00	0.00	0.00	89.37	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out	Actual vs. s	Total paid	Regular ho	Unpaid bre	OT hours
Ivan McDaniel	February 1 2024	7:50am	February 1 2024	3:52pm	8.03	8.03	8.03	0	0
Ivan McDaniel	February 2 2024	7:35am	February 2 2024	4:08pm	8.55	8.55	8.55	0	0
Ivan McDaniel	February 5 2024	7:47am	February 5 2024	5:19pm	9.53	9.53	9.53	0	0
Ivan McDaniel	February 6 2024	7:50am	February 6 2024	3:50pm	8	8	8	0	0
Ivan McDaniel	February 7 2024	7:50am	February 7 2024	3:50pm	8	8	8	0	0
Ivan McDaniel	February 8 2024	7:09am	February 8 2024	3:26pm	8.28	8.28	8.28	0	0
Ivan McDaniel	February 9 2024	7:41am	February 9 2024	3:44pm	8.05	8.05	6.19	0	1.86
Ivan McDaniel	February 12 2024	7:51am	February 12 2024	3:23pm	7.53	7.53	7.53	0	0
Ivan McDaniel	February 13 2024	8:15am	February 13 2024	3:51pm	7.6	7.6	7.6	0	0
Ivan McDaniel	February 14 2024	7:47am	February 14 2024	3:37pm	7.83	7.83	7.83	0	0
Ivan McDaniel	February 15 2024	7:52am	February 15 2024	3:50pm	7.97	7.97	7.97	0	0
Totals for Ivan McDaniel					89.37	89.37	87.51	0	1.86

Hunter Brown

Pay Period

2/16/2024 to

2/29/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	2/16/2024	8.50							8.50	
Saturday	2/17/2024								0.00	
Total Week		8.50	0.00	0.00	0.00	0.00	0.00	0.00	8.50	
Sunday	2/18/2024								0.00	
Monday	2/19/2024					8.00			8.00	
Tuesday	2/20/2024	10.35							10.35	
Wednesday	2/21/2024	7.98							7.98	
Thursday	2/22/2024	7.75							7.75	
Friday	2/23/2024	8.00							8.00	
Saturday	2/24/2024	1.60							1.60	
Total Week		35.68	0.00	0.00	0.00	8.00	0.00	0.00	43.68	
Sunday	2/25/2024								0.00	
Monday	2/26/2024	13.40							13.40	
Tuesday	2/27/2024	8.00							8.00	
Wednesday	2/28/2024	7.82							7.82	
Thursday	2/29/2024	7.98							7.98	
Friday									0.00	
Saturday									0.00	
Total Week		37.20	0.00	0.00	0.00	0.00	0.00	0.00	37.20	
Total Pay Period		81.38	0.00	0.00	0.00	8.00	0.00	0.00	89.38	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Role	Wage rate	Scheduled	Actual vs. s	Total paid h	Regular ho	Unpaid breaks
Hunter Brown	February 16 2024	7:30am	February 16 2024	4:00pm	Public Works		0	8.5	8.5	8.5	
Hunter Brown	February 20 2024	7:30am	February 20 2024	5:51pm	Public Works		0	10.35	10.35	10.35	
Hunter Brown	February 21 2024	8:01am	February 21 2024	4:00pm	Public Works		0	7.98	7.98	7.98	
Hunter Brown	February 22 2024	8:15am	February 22 2024	4:00pm	Public Works		0	7.75	7.75	7.75	
Hunter Brown	February 23 2024	8:00am	February 23 2024	4:00pm	Public Works		0	8	8	8	
Hunter Brown	February 24 2024	2:24pm	February 24 2024	4:00pm	Public Works		0	1.6	1.6	1.6	
Hunter Brown	February 26 2024	6:30am	February 26 2024	7:54pm	Public Works		0	13.4	13.4	13.4	
Hunter Brown	February 27 2024	8:00am	February 27 2024	4:00pm	Public Works		0	8	8	8	
Hunter Brown	February 28 2024	8:11am	February 28 2024	4:00pm	Public Works		0	7.82	7.82	7.82	
Hunter Brown	February 29 2024	8:01am	February 29 2024	4:00pm	Public Works		0	7.98	7.98	7.98	
Totals for Hunter Brown							0	81.38	81.38	81.38	
-	-	-	-	-	-	-	-	-	-	-	-

Kyla Gardner

Pay Period

2/16/2024 to

2/29/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	2/16/2024	4.82					3.18		8.00	
Saturday	2/17/2024								0.00	
Total Week		4.82	0.00	0.00	0.00	0.00	3.18	0.00	8.00	
Sunday	2/18/2024								0.00	
Monday	2/19/2024					8.00			8.00	
Tuesday	2/20/2024	7.83							7.83	
Wednesday	2/21/2024	8.07							8.07	
Thursday	2/22/2024	8.28							8.28	
Friday	2/23/2024	2.98					4.50		7.48	
Saturday	2/24/2024								0.00	
Total Week		27.16	0.00	0.00	0.00	8.00	4.50	0.00	39.66	
Sunday	2/25/2024								0.00	
Monday	2/26/2024	9.46							9.46	
Tuesday	2/27/2024	8.15							8.15	
Wednesday	2/28/2024	7.65							7.65	
Thursday	2/29/2024	8.75							8.75	
Friday									0.00	
Saturday									0.00	
Total Week		34.01	0.00	0.00	0.00	0.00	0.00	0.00	34.01	
Total Pay Period		65.99	0.00	0.00	0.00	8.00	7.68	0.00	81.67	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Name	Clock out date	Clock out time	Actual vs. s	Total paid h	Regular hot	Unpaid bre.	OT hours
Kyla Gardner	February 16 2024	Kyla Gardner	February 16 2024	1:00pm	4.82	4.82	4.82	0	
Kyla Gardner	February 20 2024	Kyla Gardner	February 20 2024	3:35pm	7.83	7.83	7.83	0	
Kyla Gardner	February 21 2024		February 21 2024	7:49am	3:02pm	7.22	7.22	7.22	0
Kyla Gardner	February 21 2024		February 21 2024	3:53pm	4:44pm	0.85	0.85	0.85	0
Kyla Gardner	February 22 2024		February 22 2024	7:41am	3:58pm	8.28	8.28	8.28	0
Kyla Gardner	February 23 2024		February 23 2024	8:16am	11:15am	2.98	2.98	2.98	0
Kyla Gardner	February 26 2024		February 26 2024	7:46am	3:03pm	7.28	7.28	7.28	0
Kyla Gardner	February 26 2024		February 26 2024	5:56pm	8:07pm	2.18	2.18	2.18	0
Kyla Gardner	February 27 2024		February 27 2024	7:49am	3:58pm	8.15	8.15	8.15	0
Kyla Gardner	February 28 2024		February 28 2024	7:45am	3:24pm	7.65	7.65	7.65	0
Kyla Gardner	February 29 2024		February 29 2024	7:46am	4:31pm	8.75	8.75	8.75	0
Totals for Kyla Gardner						65.99	65.99	65.99	0

Diane Hunter

Pay Period

2/16/2024 to

2/29/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	2/16/2024	0.72							0.72	
Saturday	2/17/2024								0.00	
Total Week		0.72	0.00	0.00	0.00	0.00	0.00	0.00	0.72	
Sunday	2/18/2024								0.00	
Monday	2/19/2024					8.00			8.00	
Tuesday	2/20/2024	7.57							7.57	
Wednesday	2/21/2024	6.83							6.83	
Thursday	2/22/2024	8.25							8.25	
Friday	2/23/2024								0.00	
Saturday	2/24/2024								0.00	
Total Week		22.65	0.00	0.00	0.00	8.00	0.00	0.00	30.65	
Sunday	2/25/2024								0.00	
Monday	2/26/2024	9.42							9.42	
Tuesday	2/27/2024	7.65							7.65	
Wednesday	2/28/2024	7.59							7.59	
Thursday	2/29/2024	8.91							8.91	
Friday									0.00	
Saturday									0.00	
Total Week		33.57	0.00	0.00	0.00	0.00	0.00	0.00	33.57	
Total Pay Period		56.94	0.00	0.00	0.00	8.00	0.00	0.00	64.94	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break length	Break type	Payroll ID	Actual vs. s	Total paid h	Regular ho	Unpaid breaks
Diane Ellen Hunter	February 16 2024	9:59am	February 16 2024	10:42am						0.72	0.72	0.72	0
Diane Ellen Hunter	February 20 2024	8:00am	February 20 2024	4:00pm	12:03pm	12:29pm	26 min	30 min - Unpaid		8	7.57	7.57	0.43
Diane Ellen Hunter	February 21 2024	7:55am	February 21 2024	3:34pm	11:46am	12:35pm	49 min	30 min - Unpaid		7.65	6.83	6.83	0.82
Diane Ellen Hunter	February 22 2024	7:55am	February 22 2024	4:31pm	12:16pm	12:37pm	21 min	30 min - Unpaid		8.6	8.25	8.25	0.35
Diane Ellen Hunter	February 26 2024	7:54am	February 26 2024	4:00pm	12:15pm	1:00pm	45 min	30 min - Unpaid		8.1	7.35	7.35	0.75
Diane Ellen Hunter	February 26 2024	6:02pm	February 26 2024	8:06pm						2.07	2.07	2.07	0
Diane Ellen Hunter	February 27 2024	7:54am	February 27 2024	4:00pm	12:23pm	12:50pm	27 min	30 min - Unpaid		8.1	7.65	7.65	0.45
Diane Ellen Hunter	February 28 2024	7:59am	February 28 2024	3:54pm	12:38pm	12:58pm	20 min	30 min - Unpaid		7.92	7.59	7.59	0.33
Diane Ellen Hunter	February 29 2024	7:59am	February 29 2024	5:40pm	12:29pm	1:15pm	46 min	30 min - Unpaid		9.68	8.91	8.91	0.77
Totals for Diane Ellen Hunter										60.84	56.94	56.94	3.9
-	-	-	-	-	-	-	-	-	-	-	-	-	-

Dana Kautz

Pay Period

2/16/2024 to

2/29/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	2/16/2024								0.00	
Saturday	2/17/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	2/18/2024								0.00	
Monday	2/19/2024								0.00	
Tuesday	2/20/2024								0.00	
Wednesday	2/21/2024	2.63							2.63	
Thursday	2/22/2024	2.65							2.65	
Friday	2/23/2024								0.00	
Saturday	2/24/2024								0.00	
Total Week		5.28	0.00	0.00	0.00	0.00	0.00	0.00	5.28	
Sunday	2/25/2024								0.00	
Monday	2/26/2024	2.75							2.75	
Tuesday	2/27/2024								0.00	
Wednesday	2/28/2024								0.00	
Thursday	2/29/2024								0.00	
Friday									0.00	
Saturday									0.00	
Total Week		2.75	0.00	0.00	0.00	0.00	0.00	0.00	2.75	
Total Pay Period		8.03	0.00	0.00	0.00	0.00	0.00	0.00	8.03	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Role	Wage rate	Actual vs. s	Total paid	Regular hours	Employee	Manager note
Dana Kautz	February 21 2024	12:37pm	February 21 2024	3:15pm	City Treasurer		2.63	2.63	2.63		
Dana Kautz	February 22 2024	12:36pm	February 22 2024	3:15pm	City Treasurer		2.65	2.65	2.65		12:36 clock in, I forgot to clock in on my phone
Dana Kautz	February 26 2024	11:07am	February 26 2024	1:52pm	City Treasurer		2.75	2.75	2.75		
Totals for Dana Kautz							8.03	8.03	8.03		

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Ivan McDaniel

Pay Period

2/16/2024 to

2/29/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	2/16/2024	8.17							8.17	
Saturday	2/17/2024								0.00	
Total Week		8.17	0.00	0.00	0.00	0.00	0.00	0.00	8.17	
Sunday	2/18/2024								0.00	
Monday	2/19/2024	0.38				8.00			8.38	
Tuesday	2/20/2024	8.32							8.32	
Wednesday	2/21/2024	7.98							7.98	
Thursday	2/22/2024	6.14							6.14	
Friday	2/23/2024	8.52							8.52	
Saturday	2/24/2024								0.00	
Total Week		31.34	0.00	0.00	0.00	8.00	0.00	0.00	39.34	
Sunday	2/25/2024								0.00	
Monday	2/26/2024	8.22							8.22	
Tuesday	2/27/2024	8.05							8.05	
Wednesday	2/28/2024	7.93							7.93	
Thursday	2/29/2024	7.95							7.95	
Friday									0.00	
Saturday									0.00	
Total Week		32.15	0.00	0.00	0.00	0.00	0.00	0.00	32.15	
Total Pay Period		71.66	0.00	0.00	0.00	8.00	0.00	0.00	79.66	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out t	Actual vs. s	Total paid f	Regular hor	No show re	Employee r	Manager note
Ivan McDaniel	February 16 2024	7:44am	February 16 2024	3:54pm	8.17	8.17	8.17			
Ivan McDaniel	February 19 2024	8:09am	February 19 2024	8:32am	0.38	0.38	0.38			Sewer logs, and making sure the chemicals are full
Ivan McDaniel	February 20 2024	7:47am	February 20 2024	4:06pm	8.32	8.32	8.32			
Ivan McDaniel	February 21 2024	7:51am	February 21 2024	3:50pm	7.98	7.98	7.98			
Ivan McDaniel	February 22 2024	7:51am	February 22 2024	12:28pm	4.62	4.62	4.62			
Ivan McDaniel	February 22 2024	2:21pm	February 22 2024	3:52pm	1.52	1.52	1.52			
Ivan McDaniel	February 23 2024	7:47am	February 23 2024	4:18pm	8.52	8.52	8.52			
Ivan McDaniel	February 26 2024	7:46am	February 26 2024	3:59pm	8.22	8.22	8.22			
Ivan McDaniel	February 27 2024	7:47am	February 27 2024	3:50pm	8.05	8.05	8.05			
Ivan McDaniel	February 28 2024	7:49am	February 28 2024	3:45pm	7.93	7.93	7.93			
Ivan McDaniel	February 29 2024	7:48am	February 29 2024	3:45pm	7.95	7.95	7.95			Forgot to clock out today and yesterday, both days is my usual time
Totals for Ivan McDaniel					71.66	71.66	71.66			
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