



City Council Regular Meeting & Public Hearing Agenda

Monday, June 10, 2024 at 6:30 PM

City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/89412881158?pwd=tEu9GXbEXV5gCu6Qf3jrEIYwpR2Vwh.1>

Call in: 346-248-7799

Meeting ID: 894 1288 1158

Password: 839037

ROLL CALL / PLEDGE OF ALLEGIANCE

1. Reading the Mission Statement

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

PRESENTATION

2. Audit Presentation

REPORTS

3. Mayor's Report
4. Staff Reports

DISCUSSION ITEMS

5. Short Term Recreational Vehicle Use
6. Airport Alley

PUBLIC HEARING

7. Public Hearing - Conditional Use Permit & Design Review - 400 Peterson Memorial
 - a. Opening of Public Hearing
 - b. Applicant Presentation
 - c. Governing Body Questions to the Applicant
 - d. Testimony in Favor of Application
 - e. Neutral Testimony
 - f. Testimony Opposed to the Application
 - g. Final Questions from the Governing Body
 - h. Close the Public Hearing

ACTION ITEMS

8. Conditional Use Permit - 400 Peterson Memorial
9. Design Review - 400 Peterson Memorial
10. Childcare/Preschool Project Bid Process/Timeline
11. On Call Employee pay

12. Executive Session 74-206(c) To acquire an interest in real property not owned by a public agency & 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges against, a public officer, employee, staff member or individual agent, or public school student;
13. Approval of MOU with Active Excavation

CONSENT AGENDA

- [14.](#) Paid & Pending Claims
- [15.](#) May 2024 Payroll
- [16.](#) December 11, 2023 Meeting Minutes

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Ivan McDaniel

DEPARTMENT

Public works

MONTH

May

TASKS COMPLETED

- Various mowing and weed eating
- Dorsey Warr rock
- Help install 6 new meters
- Park irrigation /Repair
- Assist with S. Heigho ave project
- Prep for skate park project

PROJECTS IN PROGRESS

- Park restroom faucet repair
- Clean up metal pile
- Set up pavers in front of Dorsey Warr rock
- Mark for Ziple?y
- Weeds

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Kyla Gardner

DEPARTMENT

Admin, City Clerk

MONTH

May 2024

TASKS COMPLETED

- Claims
- Payroll
- Billing
- Email Billing
- Ach Payments
- Process Payments
-

- Update social media/mobile text alerts
- Meadows Valley Monday Newsletter
- Agenda creation for CC and Parks & Recs meetings
- Submitted Application for the Stibnite Grant

PROJECTS IN PROGRESS

- Multiple planning and zoning meetings & Building Permit Application Reviews
- Childcare Advisory Committee meeting and planning for future meetings
- Working on multiple Public Hearings, Completing Notices, Mailers & Signs
- Working on Childcare Center planning, documents, and review for upcoming meetings and public hearings
- Correspondence with the new City Engineering – Providing him with facility plans for water, sewer and transportation and current projects.
- Cross-Connection Plan Resolution, ERP and Vulnerability Assessment

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

- A community member mentioned that they would like an improved meter reading system that would notify them right a way if they have a leak.

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Diane Ellen Hunter

DEPARTMENT

Deputy Clerk, City Hall

MONTH

May 2024

TASKS COMPLETED

---Completed first set of water bills on my own and corrected any and all errors from readings! Felt very proud! Kyla trained me well!
---Organized office a bit more; moving file cabinets and old boxes to improve office functionality and get my bearings and feel more comfortable in front office

PROJECTS IN PROGRESS

---Reviewing City Council Minutes and preparing Minutes of past minutes and printing off ones not in book; was done in part while completing an intense FOIA request and catching up with my work tasks
---Assisting with Parks and Recs tasks for T-ball/Softball recordkeeping/requests
---Assisting City Attorney with legal documents as necessary
---Trying to help Kyla as much as I can with new tasks/projects; don't know much yet but getting there.

CHALLENGES / ISSUES

---Still learning but trying to keep caught up with workload
---Trying to remain organized at all times.
---Learning as much as possible about Building permit issues/fees/processing

COMMUNITY INPUT & COMMENTS

---Feel our FOIA request fees should be raised as a suggestion
---Public interactions at City Hall seem to be increasing as summer swings in; pretty much everyone is very friendly!

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Dana Kautz

DEPARTMENT

Treasurer

MONTH

July

TASKS COMPLETED

- Filing Payroll
- Claims Review
- May Bank Reconciliations
- May Financial Reports
- Local Government Central Registry
- Transparency Report

PROJECTS IN PROGRESS

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

DEPARTMENT

MONTH

Hunter Brown

Public Works

May

TASKS COMPLETED

Equipment and Shop:

- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets and general servicing
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters.

Streets:

- Understand responsibility for Streets Repair & Maintenance. Mentor: Johnny Brown Jr.
- Maintain Material Purchase Records & Understand consumability of varied materials

Sewer:

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Kirk
- Maintain WRRF seasonal functions & records
- Attend Relevant Wastewater Classes. (Online) (IRWA)

Water:

- Maintain Vigilance for emergencies
- Understand responsibility for Source Water Facility operation & Shadow Kirk x2
- Attain further involvement by increasing communication
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records (Source Well / Water Meter Data)

NRWA apprenticeship Hours:

- Tools, Equipment, and Workplace safety – 82.5
- Vehicles and specialized equipment – 6.5
- System Operations and Maintenance – 10.5
- Quality Control – 11.75
- Logistics, Reports, and supervision – 37.25
- On-The-Job Training Hours – 192
- Related Technical Instruction Hours: – 132 of 229

PROJECTS IN PROGRESS

Equipment and Shop:

- !Lock-Out/Tag-Out Autocar until declared safe by professional!
- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets and general servicing
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters.

Streets:

- Understand responsibility for Streets Repair & Maintenance. Mentor: Johnny Brown Jr.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall

Sewer:

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Kirk
- Maintain WRRF seasonal functions & records
- Attend Relevant Wastewater Classes. (Online) (IRWA)

Water:

- Maintain Vigilance for emergencies
- Understand responsibility for Source Water Facility operation & Shadow Kirk x2
- Attain further involvement by increasing communication
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records (Source Well / Water Meter Data)

NRWA Apprenticeship Hours:

- Tools, Equipment, and Workplace safety – 105
- Vehicles and specialized equipment – 8
- System Operations and Maintenance – 37
- Quality Control – 14.75
- Logistics, Reports, and Supervision – 42.75
- One The Job training hours – 207.5 of TBD
- Related Technical Instruction Hours: – 132 of 229

CHALLENGES / ISSUES

Green – Definite Manageability
 Yellow – Difficult Manageability
 White – Indeterminate Manageability
 Red – Unsafe Manageability

Streets

Status: Yellow

Streets Equipment -

Autocar is beginning to fail due to age. Mack will Double hours to pick-up slack.

WRRF

Status: Green

Gaining Wastewater operator Hands-on Exp. - Operator is now including, informing, and entrusting parts of WRRF & Land App. predictive operation to apprentice.

COMMUNITY INPUT & COMMENTS

Community:

Determined to bypass signs, lights, and other warning equipment/security devices used by Public Works Dept. while performing streets repair.

Response:

The Public Works Team will continue to work with heightened perception and more careful consideration regarding the safety of all public potentially near to active equipment and job locations.

Chapter 5 Short Term Recreational Vehicle Use

4-5-1 Short Title

4-5-2 Purpose

4-5-3 Definitions

4-5-5 Permit Types

4-5-6 Permit Process

4-5-7 Fees

4-5-8 Enforcement

4-5-9 Penalties And Fines

4-5-10 Sunset

Item 5.

4-5-1 Short Title

This chapter shall be known and may be cited as the *NEW MEADOWS SHORT TERM RECREATIONAL VEHICLE USE ORDINANCE*. (Ord. 357-2019, 5-20-2019)

4-5-2 Purpose

The purpose of this chapter is for the health, safety, sanitation and orderly growth of the City of New Meadows as it relates to the use of recreational vehicles used for temporary housing outside of RV parks. The New Meadows City Council does not feel that living in an RV is the optimum living arrangement due to the weather conditions and severe cold in our area. (Ord. 357-2019, 5-20-2019)

4-5-3 Definitions

RECREATIONAL VEHICLES (RVs): A motor home, travel trailer, or truck camper with or without motive power designed for human habitation for recreational or emergency occupancy. (Ord. 357-2019, 5-20-2019)

4-5-5 Permit Types

- A. Permit E Emergency RV Use: Emergency RV use (as per the current Zoning Code) is permitted when the occupants have been displaced from their residence due to an emergency such as fire, wind, flood, earthquake or other such disaster. The RV must be located on the property owner's property and inhabited by the property owner in order for emergency RV use to be permitted, or within written permission of the property owner. Renters of property that is uninhabitable due to an emergency shall not be allowed to live in an RV on the rented property. Initial permit for thirty (30) to ninety (90) days with one extension available for an additional 30 - 90 days if necessary. Proof of the emergency shall be required such as pictures of areas affected, contracts with repair and maintenance contractors, etc. RVs are allowed to be parked in an easement, but not the street from May 1 to October 31. No parking will be allowed in the easement or street from November 1 to April 30.
- B. Permit T Transitional RV Use: Transitional RV use is permitted when a new home is being constructed on property within New Meadows City limits and the owners of the land and new home are living in the RV on site temporarily. Initial permit for ninety (90) to one hundred eighty (180) days shall be issued with proof of building permit and building contract or manufactured home purchase. One extension of ninety (90) days is available if need for additional time is proven. RVs are allowed to be parked in an easement, but not the street from May 1 to October 31. No parking will be allowed in the easement or street from November 1 to April 30.
- C. Permit D Displacement RV Use: Documented displacement RV use is permitted when occupants are unable to find adequate housing but have a regular monthly source of income, either from a job in the area or retirement. The RV to be permitted must be fully operational and must be tied into the City's water and sewer service permanently. The RV must comply with Zoning Codes for set-back and must be placed on a level pad of concrete or gravel and only be located in a Residential Zone. The design and plan must be approved by Planning and Zoning prior to permitting. Off-street parking must be included at the site for one vehicle. The permit must be renewed every one hundred eighty (180) days.

D. Permit V Vacation RV Use: Vacation RV use permits, whether rental or otherwise to travelers for up to fourteen (14) days, as per the current Zoning Ordinance will be allowed. RV area must be set up for vacation use as defined in the RV section of the Zoning Ordinance. This includes family members Item 5.ing to visit for a few days. Vacation use may only be used for up to a consecutive 14-day period on any single property with no more than thirty (30) calendar days in a twelve-month period. The RV shall not be connected to the City sewer system nor may the RV be located in a street or easement. (Ord. 357-2019, 5-20-2019)

HISTORY

Amended by Ord. [371-2021](#) on 6/14/2021

4-5-6 Permit Process

Land owners are required to complete an application process prior to a permit being issued. The permit shall include the location of the land where the RV is to be placed and where on the land it will be placed, the permit type desired, photos and exhibits as necessary, photo identification of the property owner, a copy of the deed for the property or other proof of ownership and a signed affidavit indicating the truth and correctness of the application along with all fees necessary or being charged.

Recreational vehicles will comply with city code for the zone in which they reside. Generators shall only be in operation between the hours of 7 A.M. and 9 P.M.

Permits may be issued by the City Clerk's Office for emergency RV use, transitional RV use and vacation RV use.

The City Clerk may deny a permit based only on lack of required information.

Displacement RV use permits will be issued by the New Meadows City Council after being reviewed by the New Meadows Planning and Zoning Commission (or City Council if P&Z is not active) and compared to the current or adopted New Meadows Zoning Code. The New Meadows City Council decision is final.

When an application is approved, a permit shall be issued that bears the type of permit being issued, the date in which it is valid and its expiration date. The permit shall be displayed in the window of the RV that can be seen from the abutting street. (Ord. 357-2019, 5-20-2019; Ord 375-2021, 9-27-2021)

HISTORY

Amended by Ord. [375-2021](#) on 9/27/2021

Amended by Ord. [376-2021](#) on 12/13/2021

4-5-7 Fees

Fees will be set by New Meadows City Council by resolution from time to time. Transitional RV use Displacement RV use, and the emergency RV use permit shall not have a fee for the permit. All fees shall be paid into the City of New Meadows Treasury. (Ord. 357-2019, 5-20-2019; Ord 376-2021, 12-13-2021)

HISTORY

Amended by Ord. [376-2021](#) on 12/13/2021

4-5-8 Enforcement

Recreational vehicles not bearing a valid non-expired permit, shall be removed from the property at the owner's expense. Any City Enforcement Officer duly authorized by the Mayor and City Council shall enforce this chapter, including sworn law enforcement officers and the Adams County Prosecutor. (Ord. 357-2019, 5-20-2019)

4-5-9 Penalties And Fines

Violation of this chapter carries an initial penalty of a Written Notice of Violation to the land owner. The second violation carries a civil penalty of twenty five dollars (\$25.00) per day paid to the City Treasurer for any day after three (3) days up to fifteen (15) days, assessed to the land owner. If the violation continues to occur, another 9 will penalty will be assessed to the land owner in the amount of fifty dollars (\$50.00) per day paid to the City Treasurer

for any day after sixteen (16) up to thirty (30) days. If a violation continues after the thirty (30) days, the land owner will be charged with a misdemeanor, punishable by up to six (6) months in jail and a one thousand dollar (\$1,000.00) fine for every day a violation occurs, including all legal costs incurred by the City. (Ord. Item 5. 19, 5-20-2019)

4-5-10 Sunset

The displacement RV use clause above, shall sunset after twenty four (24) months from the approval of this chapter unless it is further extended by the New Meadows City Council by an amending ordinance. (Ord. 357-2019, 5-20-2019)



NEW MEADOWS CHILDCARE CENTER

400 Peterson Memorial, New Meadows ID

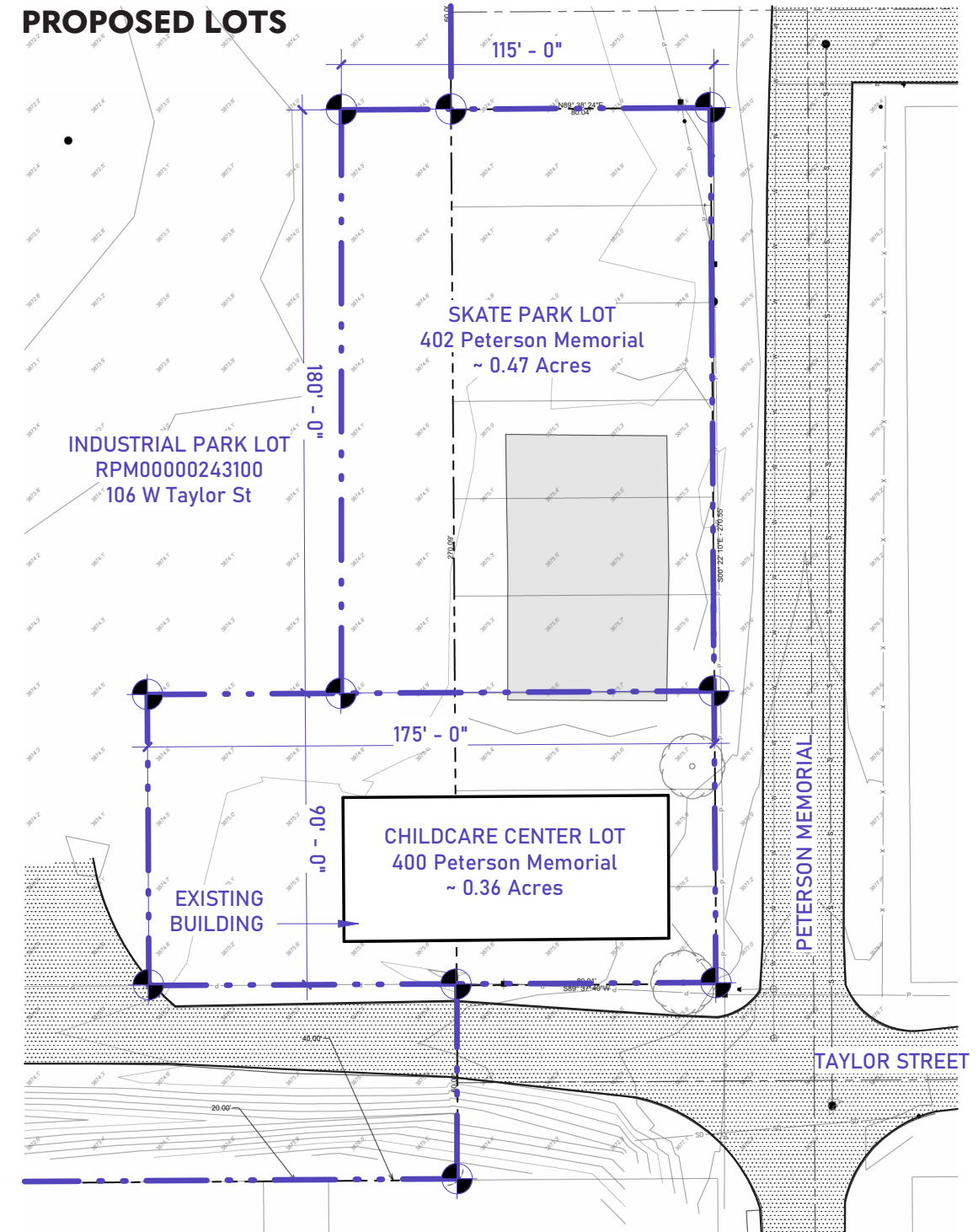
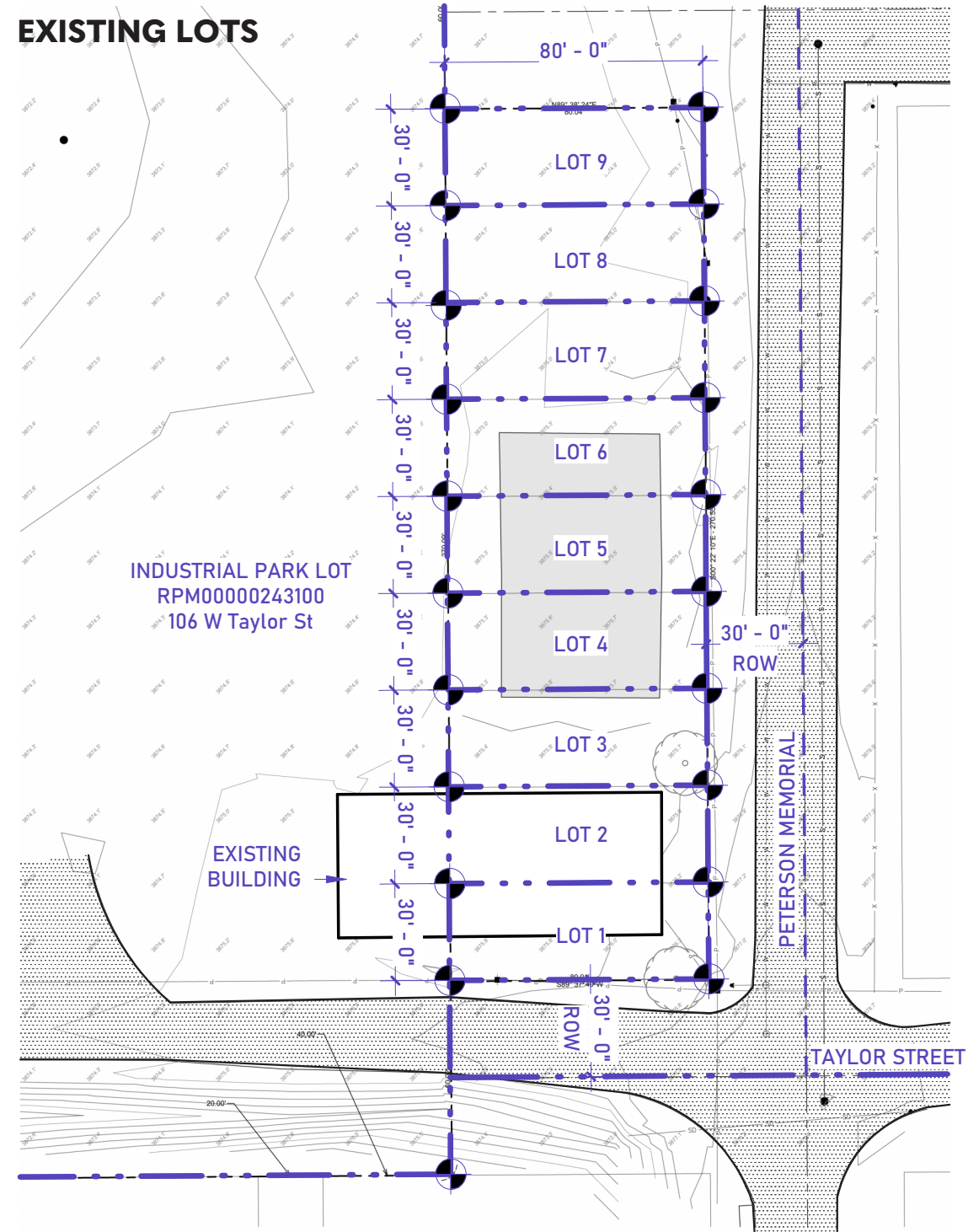
GHm Architects

June 4, 2024



LOT DIAGRAMS

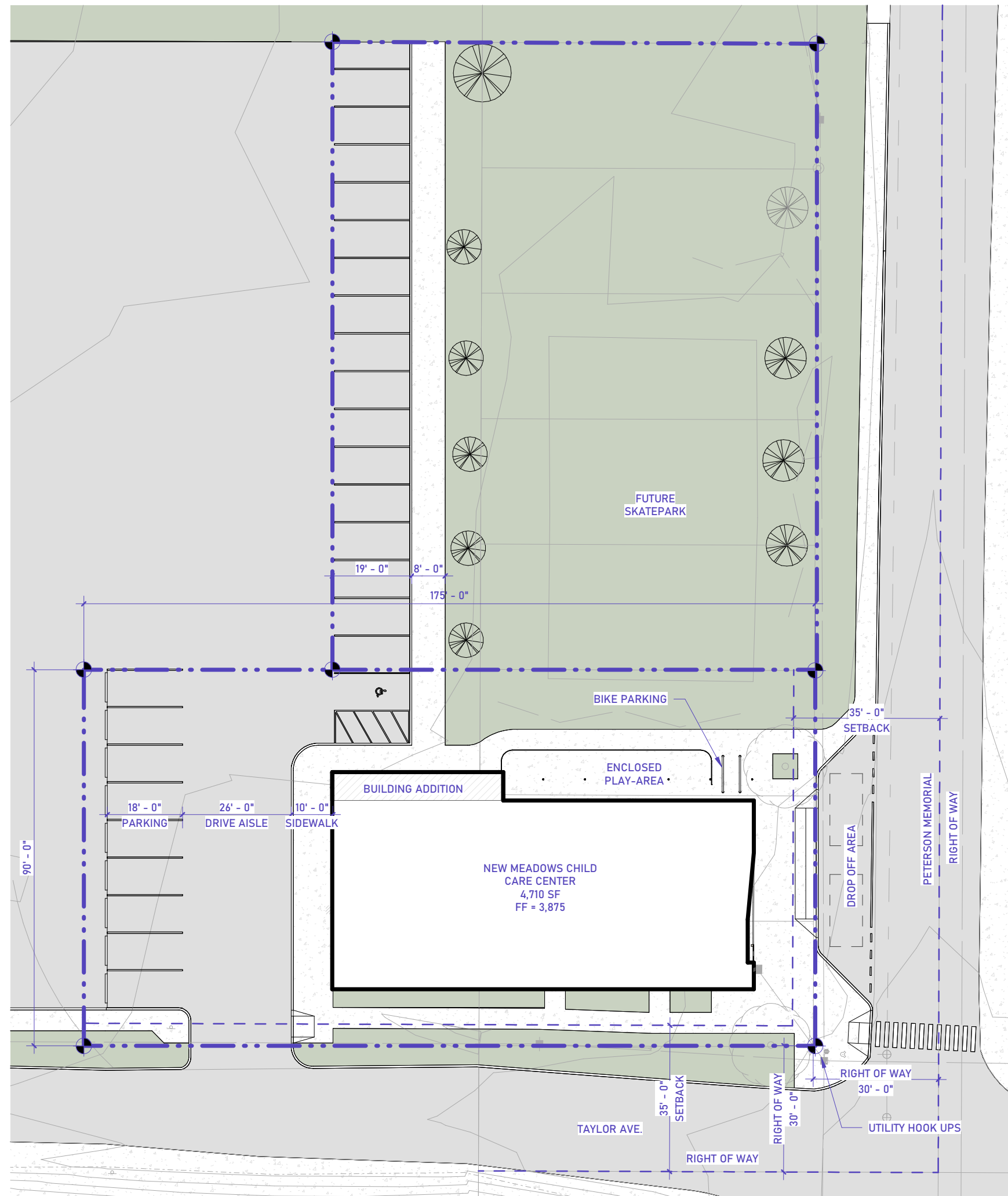
scale // 1'-0" = 50'-0"



SITE PLAN

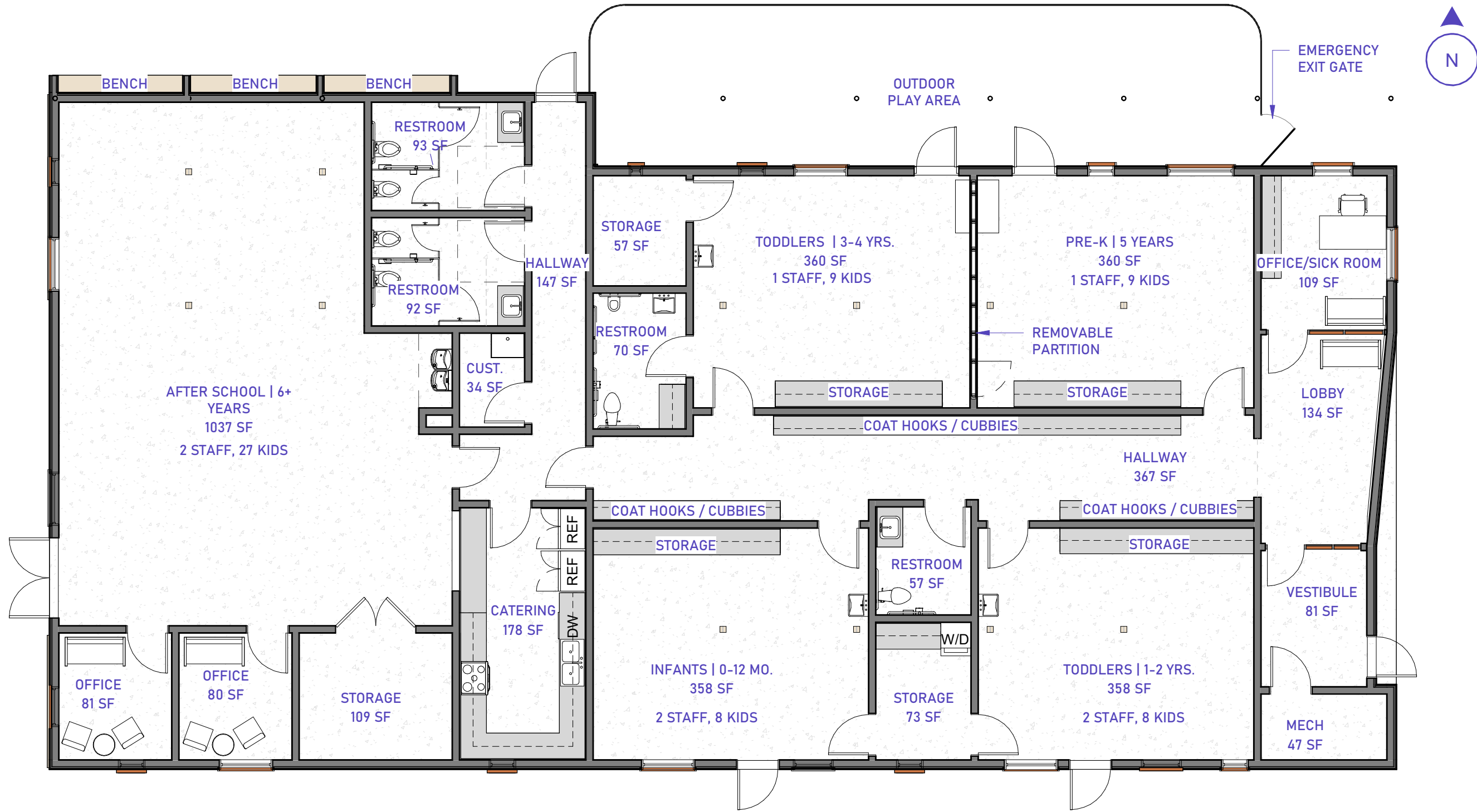
scale // 1' 0" = 30'-0"

Item 7.



FLOOR PLAN

scale // 1/8" = 1' 0"



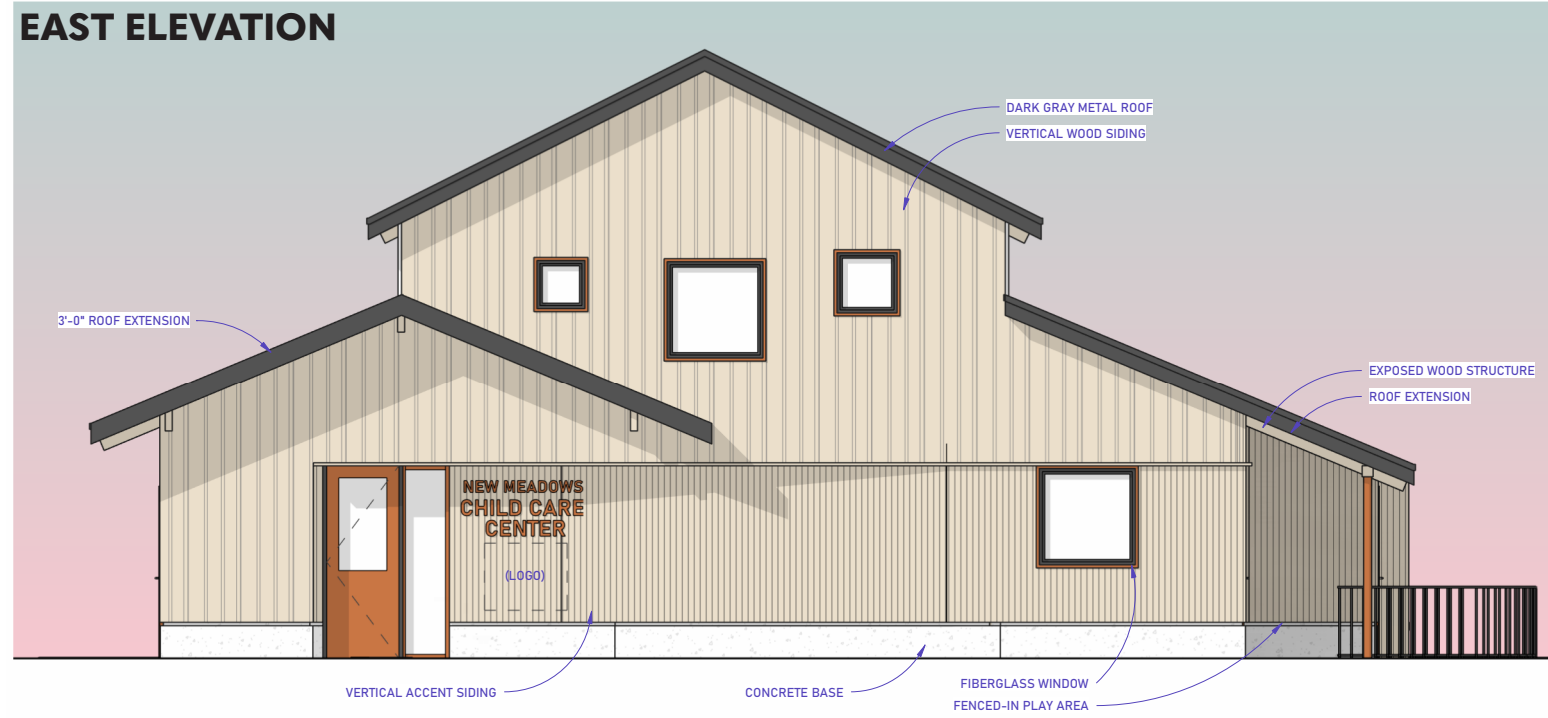


EXTERIOR MATERIALS



ELEVATIONS

scale // 1/16" = 1' 0"



ELEVATIONS

scale // 1/16" = 1' 0"



SOUTH ELEVATION





THANK YOU

Narrative of Development

The City of New Meadows is requesting a Conditional Use Permit and Design Review for the building located at 400 Peterson Memorial. This is a 4,710 Square ft building that has been previously used by Adams County as a pull through recycling center. The City of New Meadows in partnership with Meadows Valley School District would like to turn this building into a Childcare Center which would include daycare and preschool services on one side and a youth center and offices on the other side. In the middle would be a kitchen that could be shared by both sides. We also plan on have restrooms that you would be able to access from the Skatepark. This project is planned in three different phases. Phase 1 of this project will encompass completing the Daycare/Preschool side and framing out the youth center side. Phase 2 will encompass finishing the kitchen and restrooms that the skatepark and building will have access to. Phase 3 will be to finish out the youth center/afterschool portion.

For dates posted from 05/30/24 to 06/10/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6234		580 4 Corner Communications	480.00								
		IT Services and Amcrest for June 2024									
		3799 06/01/24 IT Professional Support	153.33			1		41100	327		10102
		3799 06/01/24 IT Professional Support (W)	153.33			60		43320	327		10102
		3799 06/01/24 IT Professional Support (SWR)	153.34			65		43220	327		10102
		3800 06/01/24 AMCREST	20.00			60		43320	327		10102
		Total for Vendor:	480.00								
6232		563 Adams County Prosecuting	1,500.00								
		June 2024 Prosecutions									
		1068 06/03/24 Municipal Prosecutions- June	1,500.00			1		41400	312		10102
		Total for Vendor:	1,500.00								
		*** Claim from another period (5/24) ****									
6228		25 Analytical Labs, Inc.	617.82								
		2403852 05/31/24 Water Sampling / Testing	54.00*			60		43320	745		10102
		2403853 05/31/24 Sewer Sampling / Testing	563.82			65		43220	745		10102
		Total for Vendor:	617.82								
		*** Claim from another period (5/24) ****									
6244		11 Bell Equipment, Inc.	308.64								
		Tires, Wheels & Blades for the lawnmower									
		P08899 05/14/24 Lawnmower repair	308.64*			1		41600	324		10102
		Total for Vendor:	308.64								
		*** Claim from another period (5/24) ****									
6241		I C & M Lumber Co, Inc	1,507.84								
		05/25/24 Water	126.56			60		43320	324		10102
		05/25/24 Shop - Water	178.80			60		43320	324		10102
		05/25/24 Shop - Sewer	178.81			65		43220	324		10102
		05/25/24 Shop - Streets	178.81*			1		41500	324		10102
		05/25/24 Park	615.42*			1		41600	324		10102
		05/25/24 Equipment	229.44*			1		41500	350		10101
		Total for Vendor:	1,507.84								
		*** Claim from another period (5/24) ****									
6242		E 253 Christensen Inc. dba United Oil	426.48								
		CL57686 05/31/24 Fuel -Streets	71.29			1		41500	630		10102
		CL57686 05/31/24 Fuel - Sewer	71.29			65		43220	630		10102
		CL57686 05/31/24 Fuel - Backhow - Streets	283.90			1		41500	630		10102
		Total for Vendor:	426.48								

For dates posted from 05/30/24 to 06/10/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6229		29 City of New Meadows *** Claim from another period (5/24) **** 1,686.34							
	025-00	05/30/24 Chlorinator Room	14.55			65 43220	339		10102
	310-00	05/30/24 Park Irrigation	923.81			1 41600	332		10102
	309-00	05/30/24 Park Restrooms	262.05			1 41600	331		10102
	014-00	05/30/24 Industrial Park	233.67			63 43100	331		10102
	364-00	05/30/24 Auger Room	68.82			65 43220	338		10102
	126-00	05/30/24 City Hall	78.79*			1 41100	331		10102
	015-00	05/30/24 Skate Park	14.30			1 41600	332		10102
	012-00	05/30/24 Recycle Center	14.30			1 41600	332		10102
	060-00	05/30/24 Ambulance Shed	76.05*			1 41100	331		10102
		Total for Vendor: 1,686.34							
		*** Claim from another period (5/24) **** 400.00							
6233		495 Drake Diversified LLC 400.00							
		Monthly Back-up Operator May 2024							
	2000	06/01/24 May 2024 H2O Back-up Operator	200.00			60 43320	310		10102
	2000	06/01/24 May 2024 SWR Back-up Operator	200.00			65 43220	310		10102
		Total for Vendor: 400.00							
		*** Claim from another period (5/24) **** 273.02							
6245		727 Farm Commercial Irrigation Inc. 273.02							
		Land App Irrigation Materials							
	48587	05/25/24 Irrigation Materials	273.02			65 43220	324		10102
		Total for Vendor: 273.02							
		*** Claim from another period (5/24) **** 70.00							
6237		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 05/10/2024, 05/27/2024	70.00						
		10990 05/24/24 OFFICE CLEANING / CITY HALL	70.00						
		Total for Vendor: 70.00							
6250		579 Idaho Department of Labor 1,099.11							
		2024 Quarter 1 Unemployment Claim							
	2024/1	06/03/24 UI Claim - (GEN)	366.37			1 41200	213		10102
	2024/1	06/03/24 UI Claim - (WTR)	366.37			60 43310	213		10102
	2024/1	06/03/24 UI Claim - (SWR)	366.37			65 43210	213		10102
		Total for Vendor: 1,099.11							

For dates posted from 05/30/24 to 06/10/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash
				Line \$						Account
6247	E	4 Idaho Power		3,558.66						
		0032879986 06/06/24 Street Lights (Electricity)		675.15			1 41500	330		10102
		0032879987 06/06/24 City Shop (Electricity) Wa		95.48			60 43320	330		10102
		0032879987 06/06/24 City Shop (Electricity) Se		95.49			65 43220	330		10102
		0032879987 06/06/24 City Shop (Electricity) Str		95.49			1 41500	330		10102
		0032879959 06/06/24 Parks (Electricity)		138.46			1 41600	330		10102
		0032879967 06/06/24 Sewer Lift Station (Electr		26.88*			65 43220	337		10102
		0032879945 06/06/24 Well #3 (Electric)		441.91			60 43320	334		10102
		0032879933 06/06/24 Well #4 (Electric)		177.84			60 43320	335		10102
		0032879940 06/06/24 Booster Station (Electric)		459.33			60 43320	333		10102
		0032879919 06/06/24 Sewer Plant (Electricity)		502.41			65 43220	336		10102
		0030309892 06/06/24 City Hall (Electricity) Ge		62.13			1 41100	330		10102
		0030309892 06/06/24 City Hall (Electricity) H2O		62.14			60 43320	330		10102
		0030238986 06/06/24 City Hall (Electricity) SWR		62.13			65 43220	330		10102
		0032880160 06/06/24 Sewer Land Ap		266.23			65 43220	330		10102
		0033198570 06/06/24 Recycling Center		32.76			63 43100	330		10101
		0033232987 06/06/24 Well #5 (Electric)		364.83			60 43320	348		10102
		Total for Vendor:		3,558.66						
		*** Claim from another period (5/24) ****								
6240	E	56 Idaho Rural Water Association		475.00						
		2843 06/05/24 Annual Membership (W)		237.50			60 43320	319		10102
		2843 06/05/24 Annual Membership (S)		237.50			65 43220	319		10102
		Total for Vendor:		475.00						
6248	E	279 J.I. Morgan, Inc.		5,054.82						
		Road Mix and Drain Rock S. Heigho								
		0000656 05/31/24 Road Mix		5,054.82*			1 41500	324		10102
		Total for Vendor:		5,054.82						
6236	E	150 Lake Shore Disposal		285.32						
		26736089S2 06/01/24 Garbage - General		71.33			1 41100	324		10102
		26736089S2 06/01/24 Garbage - Water		71.33			60 43320	324		10102
		26736089S2 06/01/24 Garbage - Sewer		71.33			65 43220	324		10102
		26736089S2 06/01/24 Garbage - Industrial Park		71.33*			63 43100	324		10102
		Total for Vendor:		285.32						

For dates posted from 05/30/24 to 06/10/24
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6249		642 Raven Waterworks, LLC Monthly Operator / Sewer Assistance 240603 06/01/24 MAY 2024 H20 Operator 240603 06/01/24 MAY 2024 SWR Operator	2,000.00 1,000.00 1,000.00			60 65		43320 43220	352 352		10102 10102
		Total for Vendor: *** Claim from another period (5/24) **** 105.00	2,000.00								
6238		98 Rocky Mountain Signs Signs for booster station 26316 06/04/24 Booster Station Sign	105.00			60		43320	324		10102
		Total for Vendor: *** Claim from another period (5/24) **** 92.00	105.00								
6239		659 SMS Inc. 361287 05/14/24 Shipping (SWR) 347987 05/16/24 Shipping (SWR) 347988 05/29/24 Shipping (SWR)	30.00 34.00 28.00			65 65 65		43220 43220 43220	620 620 620		10102 10102 10102
		Total for Vendor:	92.00								
6246	E	500 SPARKLIGHT formerly Cable One Internet Services	95.35								
		06/10/24 Internet - General 06/10/24 Internet - Water 06/10/24 Internet - Sewer	31.78 31.79 31.78			1 60 65		41100 43320 43220	308 308 308		10102 10102 10102
		Total for Vendor: *** Claim from another period (5/24) **** 197.76	95.35								
6243	E	146 The Record Reporter Public Hearing Notice for Tiny Homes CUP and for Meadows Subdivision 4229 05/23/24 Public Hearing Notice (GEN) 4104 04/19/24 Public Hearing Notice (p&Z)	123.60 74.16			1 1		41300 41300	309 309		10102 10102
		Total for Vendor: *** Claim from another period (5/24) **** 30,000.00	197.76								
6230		709 Treasure Valley Transit, Inc. Transit from McCall to New Meadows. June - September 5 days a week 10 hour bus service	30,000.00			1		41500	804		10102
		524 06/01/24 Transit- City Portion	30,000.00*								
		Total for Vendor:	30,000.00								

For dates posted from 05/30/24 to 06/10/24
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6231		611 ULINE	136.41								
		*** Claim from another period (5/24) ****									
		Clean Trash Liners for the Auger Room									
		19231432 05/28/24 Auger Clear Liners - Sewer	97.52			65		43220	324		10102
		19231432 05/28/24 Shipping - Sewer	38.89			65		43220	324		10102
		Total for Vendor:	136.41								
6235		8 US Postal Service - Postmaster	120.00								
		06/01/24 PO Rental - General	20.00			1		41100	324		10102
		06/01/24 PO Rental - P&Z	20.00			1		41300	324		10102
		06/01/24 PO Rental - Water	20.00			60		43320	324		10102
		06/01/24 PO Rental - Sewer	20.00			65		43220	324		10102
		06/01/24 PO Rental - Parks	20.00*			1		41600	324		10102
		06/01/24 PO Rental - Industrial Park	20.00*			63		43100	324		10102
		Total for Vendor:	120.00								
		# of Claims	23								
		Total Electronic Claims	5,038.57								
		Total Non-Electronic Claims	45451.00								
		# of Vendors	17								

Hunter Brown

Pay Period

5/1/2024 to

5/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	5/1/2024				8.00				8.00	
Thursday	5/2/2024				8.00				8.00	
Friday	5/3/2024				8.00				8.00	
Saturday	5/4/2024								0.00	
Total Week		0.00	0.00	0.00	24.00	0.00	0.00	0.00	24.00	
Sunday	5/5/2024								0.00	
Monday	5/6/2024	8.02							8.02	
Tuesday	5/7/2024	7.90							7.90	
Wednesday	5/8/2024	7.77							7.77	
Thursday	5/9/2024	8.02							8.02	
Friday	5/10/2024	7.02							7.02	
Saturday	5/11/2024								0.00	
Total Week		38.73	0.00	0.00	0.00	0.00	0.00	0.00	38.73	
Sunday	5/12/2024								0.00	
Monday	5/13/2024				8.00				8.00	
Tuesday	5/14/2024	8.17							8.17	
Wednesday	5/15/2024	8.02							8.02	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		16.19	0.00	0.00	8.00	0.00	0.00	0.00	24.19	
Total Pay Period		54.92	0.00	0.00	32.00	0.00	0.00	0.00	86.92	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid h	Regular hou
Hunter Brown	May 6 2024	7:59am	May 6 2024	4:00pm	8.02	8.02	8.02
Hunter Brown	May 7 2024	7:59am	May 7 2024	3:53pm	7.9	7.9	7.9
Hunter Brown	May 8 2024	7:59am	May 8 2024	3:45pm	7.77	7.77	7.77
Hunter Brown	May 9 2024	7:59am	May 9 2024	4:00pm	8.02	8.02	8.02
Hunter Brown	May 10 2024	7:59am	May 10 2024	3:00pm	7.02	7.02	7.02
Hunter Brown	May 14 2024	7:50am	May 14 2024	4:00pm	8.17	8.17	8.17
Hunter Brown	May 15 2024	7:59am	May 15 2024	4:00pm	8.02	8.02	8.02
Totals for Hunter Brown					54.92	54.92	54.92

IRS

Kyla Gardner

Pay Period

5/1/2024 to

5/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	5/1/2024	7.87							7.87	
Thursday	5/2/2024	7.73							7.73	
Friday	5/3/2024	1.73					6.00		7.73	
Saturday	5/4/2024								0.00	
Total Week		17.33	0.00	0.00	0.00	0.00	6.00	0.00	23.33	
Sunday	5/5/2024								0.00	
Monday	5/6/2024	7.63							7.63	
Tuesday	5/7/2024	7.68							7.68	
Wednesday	5/8/2024	7.85							7.85	
Thursday	5/9/2024	8.55							8.55	
Friday	5/10/2024						8.00		8.00	
Saturday	5/11/2024								0.00	
Total Week		31.71	0.00	0.00	0.00	0.00	8.00	0.00	39.71	
Sunday	5/12/2024								0.00	
Monday	5/13/2024	11.63							11.63	
Tuesday	5/14/2024	9.17							9.17	
Wednesday	5/15/2024	7.67							7.67	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		28.47	0.00	0.00	0.00	0.00	0.00	0.00	28.47	
Total Pay Period		77.51	0.00	0.00	0.00	0.00	14.00	0.00	91.51	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out ti	Actual vs. s	Total paid h	Regular hou
Kyla Gardner	May 1 2024	7:41am	May 1 2024	3:33pm	7.87	7.87	7.870
Kyla Gardner	May 2 2024	7:46am	May 2 2024	3:30pm	7.73	7.73	7.730
Kyla Gardner	May 3 2024	8:35am	May 3 2024	10:19am	1.73	1.73	1.730
Kyla Gardner	May 6 2024	7:48am	May 6 2024	3:26pm	7.63	7.63	7.630
Kyla Gardner	May 7 2024	7:49am	May 7 2024	3:30pm	7.68	7.68	7.680
Kyla Gardner	May 8 2024	7:47am	May 8 2024	3:38pm	7.85	7.85	7.850
Kyla Gardner	May 9 2024	7:47am	May 9 2024	4:20pm	8.55	8.55	8.550
Kyla Gardner	May 13 2024	7:42am	May 13 2024	3:30pm	7.8	7.8	7.800
Kyla Gardner	May 13 2024	5:51pm	May 13 2024	9:41pm	3.83	3.83	3.830
Kyla Gardner	May 14 2024	7:44am	May 14 2024	3:33pm	7.82	7.82	7.820
Kyla Gardner	May 14 2024	4:17pm	May 14 2024	5:38pm	1.35	1.35	1.350
Kyla Gardner	May 15 2024	7:50am	May 15 2024	3:30pm	7.67	7.67	7.670
Totals for Kyla Gardner					77.51	77.51	77.510
-	-	-	-	-	-	-	-

Unpaid breaks

-

Diane Hunter

Pay Period

5/1/2024 to

5/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	5/1/2024	7.24							7.24	
Thursday	5/2/2024	8.95							8.95	
Friday	5/3/2024	0.80							0.80	
Saturday	5/4/2024								0.00	
Total Week		16.99	0.00	0.00	0.00	0.00	0.00	0.00	16.99	
Sunday	5/5/2024								0.00	
Monday	5/6/2024	9.74							9.74	
Tuesday	5/7/2024	7.70							7.70	
Wednesday	5/8/2024	7.58							7.58	
Thursday	5/9/2024	6.07							6.07	
Friday	5/10/2024								0.00	
Saturday	5/11/2024	3.22							3.22	
Total Week		34.31	0.00	0.00	0.00	0.00	0.00	0.00	34.31	
Sunday	5/12/2024								0.00	
Monday	5/13/2024	11.38							11.38	
Tuesday	5/14/2024	7.40							7.40	
Wednesday	5/15/2024	7.53							7.53	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		26.31	0.00	0.00	0.00	0.00	0.00	0.00	26.31	
Total Pay Period		77.61	0.00	0.00	0.00	0.00	0.00	0.00	77.61	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out ti	Break start	Break end	Break lengt	Actual vs. s	Total paid	Regular ho	Unpaid breaks
Diane Ellen Hunter	May 1 2024	8:00am	May 1 2024	3:40pm	1:36pm	2:02pm	26 min	7.24	7.24	7.24	0.43
Diane Ellen Hunter	May 2 2024	7:52am	May 2 2024	4:49pm				8.95	8.95	8.95	0
Diane Ellen Hunter	May 3 2024	1:42pm	May 3 2024	2:30pm				0.8	0.8	0.8	0
Diane Ellen Hunter	May 6 2024	7:54am	May 6 2024	3:40pm				7.77	7.77	7.77	0
Diane Ellen Hunter	May 6 2024	5:44pm	May 6 2024	7:42pm				1.97	1.97	1.97	0
Diane Ellen Hunter	May 7 2024	7:48am	May 7 2024	3:49pm	12:52pm	1:11pm	19 min	7.7	7.7	7.7	0.32
Diane Ellen Hunter	May 8 2024	7:55am	May 8 2024	3:30pm				7.58	7.58	7.58	0
Diane Ellen Hunter	May 9 2024	7:56am	May 9 2024	3:30pm	8:30am	10:00am	90 min	6.07	6.07	6.07	1.5
Diane Ellen Hunter	May 11 2024	12:55pm	May 11 2024	4:08pm				3.22	3.22	3.22	0
Diane Ellen Hunter	May 13 2024	8:00am	May 13 2024	3:35pm				7.58	7.58	7.58	0
Diane Ellen Hunter	May 13 2024	5:52pm	May 13 2024	9:40pm				3.8	3.8	3.8	0
Diane Ellen Hunter	May 14 2024	7:58am	May 14 2024	3:30pm	1:15pm	1:23pm	8 min	7.4	7.4	7.4	0.13
Diane Ellen Hunter	May 15 2024	7:58am	May 15 2024	3:30pm				7.53	7.53	7.53	0
Totals for Diane Ellen Hunter								77.61	77.61	77.61	2.38

Dana Kautz

Pay Period

5/1/2024 to

5/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	5/1/2024	2.03							2.03	
Thursday	5/2/2024	2.10							2.10	
Friday	5/3/2024								0.00	
Saturday	5/4/2024								0.00	
Total Week		4.13	0.00	0.00	0.00	0.00	0.00	0.00	4.13	
Sunday	5/5/2024								0.00	
Monday	5/6/2024								0.00	
Tuesday	5/7/2024	2.01							2.01	
Wednesday	5/8/2024	2.40							2.40	
Thursday	5/9/2024								0.00	
Friday	5/10/2024								0.00	
Saturday	5/11/2024								0.00	
Total Week		4.41	0.00	0.00	0.00	0.00	0.00	0.00	4.41	
Sunday	5/12/2024								0.00	
Monday	5/13/2024	1.83							1.83	
Tuesday	5/14/2024	2.57							2.57	
Wednesday	5/15/2024	2.68							2.68	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		7.08	0.00	0.00	0.00	0.00	0.00	0.00	7.08	
Total Pay Period		15.62	0.00	0.00	0.00	0.00	0.00	0.00	15.62	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. sch	Total paid hour	Regular hours
Dana Kautz	May 1 2024	12:36pm	May 1 2024	2:38pm	2.03	2.03	2.03
Dana Kautz	May 2 2024	1:09pm	May 2 2024	3:15pm	2.1	2.1	2.1
Dana Kautz	May 7 2024	12:53pm	May 7 2024	2:46pm	1.88	1.88	1.88
Dana Kautz	May 7 2024	3:06pm	May 7 2024	3:14pm	0.13	0.13	0.13
Dana Kautz	May 8 2024	12:51pm	May 8 2024	3:15pm	2.4	2.4	2.4
Dana Kautz	May 13 2024	6:30pm	May 13 2024	8:20pm	1.83	1.83	1.83
Dana Kautz	May 14 2024	12:41pm	May 14 2024	3:15pm	2.57	2.57	2.57
Dana Kautz	May 15 2024	12:40pm	May 15 2024	3:21pm	2.68	2.68	2.68
Totals for Dana Kautz					15.62	15.62	15.62
-	-	-	-	-	-	-	-

Ivan McDaniel

Pay Period

5/1/2024 to

5/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	5/1/2024	8.20							8.20	
Thursday	5/2/2024	8.10							8.10	
Friday	5/3/2024	7.82							7.82	
Saturday	5/4/2024								0.00	
Total Week		24.12	0.00	0.00	0.00	0.00	0.00	0.00	24.12	
Sunday	5/5/2024								0.00	
Monday	5/6/2024	3.25			4.00				7.25	
Tuesday	5/7/2024	7.92							7.92	
Wednesday	5/8/2024	7.95							7.95	
Thursday	5/9/2024	8.15							8.15	
Friday	5/10/2024	3.25					4.75		8.00	
Saturday	5/11/2024								0.00	
Total Week		30.52	0.00	0.00	4.00	0.00	4.75	0.00	39.27	
Sunday	5/12/2024								0.00	
Monday	5/13/2024	8.32							8.32	
Tuesday	5/14/2024	8.78							8.78	
Wednesday	5/15/2024	7.97							7.97	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		25.07	0.00	0.00	0.00	0.00	0.00	0.00	25.07	
Total Pay Period		79.71	0.00	0.00	4.00	0.00	4.75	0.00	88.46	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid	Regular hours	Unpaid breaks
Ivan McDaniel	May 1 2024	7:52am	May 1 2024	4:04pm	8.2	8.2	8.2	0
Ivan McDaniel	May 2 2024	7:47am	May 2 2024	3:53pm	8.1	8.1	8.1	0
Ivan McDaniel	May 3 2024	7:58am	May 3 2024	3:47pm	7.82	7.82	7.82	0
Ivan McDaniel	May 6 2024	7:52am	May 6 2024	11:07am	3.25	3.25	3.25	0
Ivan McDaniel	May 7 2024	7:56am	May 7 2024	3:51pm	7.92	7.92	7.92	0
Ivan McDaniel	May 8 2024	7:52am	May 8 2024	3:49pm	7.95	7.95	7.95	0
Ivan McDaniel	May 9 2024	7:50am	May 9 2024	3:59pm	8.15	8.15	8.15	0
Ivan McDaniel	May 10 2024	7:00am	May 10 2024	10:15am	3.25	3.25	3.25	0
Ivan McDaniel	May 13 2024	7:52am	May 13 2024	4:11pm	8.32	8.32	8.32	0
Ivan McDaniel	May 14 2024	7:46am	May 14 2024	4:33pm	8.78	8.78	8.78	0
Ivan McDaniel	May 15 2024	7:50am	May 15 2024	3:48pm	7.97	7.97	7.97	0
Totals for Ivan McDaniel					79.71	79.71	79.71	0

Dana Kautz

Pay Period

5/16/2024 to

5/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	5/16/2024	2.40							2.40	
Friday	5/17/2024								0.00	
Saturday	5/18/2024								0.00	
Total Week		2.40	0.00	0.00	0.00	0.00	0.00	0.00	2.40	
Sunday	5/19/2024								0.00	
Monday	5/20/2024	2.30							2.30	
Tuesday	5/21/2024	1.57							1.57	
Wednesday	5/22/2024	1.00							1.00	
Thursday	5/23/2024								0.00	
Friday	5/24/2024								0.00	
Saturday	5/25/2024								0.00	
Total Week		4.87	0.00	0.00	0.00	0.00	0.00	0.00	4.87	
Sunday	5/26/2024								0.00	
Monday	5/27/2024								0.00	
Tuesday	5/28/2024	1.23							1.23	
Wednesday	5/29/2024								0.00	
Thursday	5/30/2024								0.00	
Friday	5/31/2024								0.00	
Saturday									0.00	
Total Week		1.23	0.00	0.00	0.00	0.00	0.00	0.00	1.23	
Total Pay Period		8.50	0.00	0.00	0.00	0.00	0.00	0.00	8.50	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid	Regular hours
Dana Kautz	May 16 2024	12:51pm	May 16 2024	3:15pm	2.4	2.4	2.4
Dana Kautz	May 20 2024	12:54pm	May 20 2024	3:12pm	2.3	2.3	2.3
Dana Kautz	May 21 2024	1:41pm	May 21 2024	3:15pm	1.57	1.57	1.57
Dana Kautz	May 22 2024	12:30pm	May 22 2024	1:30pm	1	1	1
Dana Kautz	May 28 2024	7:13pm	May 28 2024	8:27pm	1.23	1.23	1.23
Totals for Dana Kautz					8.5	8.5	8.5

Hunter Brown

Pay Period

5/16/2024 to

5/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	5/16/2024	8.02							8.02	
Friday	5/17/2024	6.00							6.00	
Saturday	5/18/2024								0.00	
Total Week		14.02	0.00	0.00	0.00	0.00	0.00	0.00	14.02	
Sunday	5/19/2024								0.00	
Monday	5/20/2024	7.80							7.80	
Tuesday	5/21/2024	8.02							8.02	
Wednesday	5/22/2024	8.02							8.02	
Thursday	5/23/2024	8.02							8.02	
Friday	5/24/2024	7.98							7.98	
Saturday	5/25/2024								0.00	
Total Week		39.84	0.00	0.00	0.00	0.00	0.00	0.00	39.84	
Sunday	5/26/2024								0.00	
Monday	5/27/2024					8.00			8.00	
Tuesday	5/28/2024	7.03							7.03	
Wednesday	5/29/2024	6.82							6.82	
Thursday	5/30/2024	7.93							7.93	
Friday	5/31/2024	7.95							7.95	
Saturday									0.00	
Total Week		29.73	0.00	0.00	0.00	8.00	0.00	0.00	37.73	
Total Pay Period		83.59	0.00	0.00	0.00	8.00	0.00	0.00	91.59	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out t	Actual vs. s	Total paid h	Regular hours
Hunter Brown	May 16 2024	7:59am	May 16 2024	4:00pm	8.02	8.02	8.02
Hunter Brown	May 17 2024	8:00am	May 17 2024	2:00pm	6	6	6
Hunter Brown	May 20 2024	8:00am	May 20 2024	3:48pm	7.8	7.8	7.8
Hunter Brown	May 21 2024	7:59am	May 21 2024	4:00pm	8.02	8.02	8.02
Hunter Brown	May 22 2024	7:59am	May 22 2024	4:00pm	8.02	8.02	8.02
Hunter Brown	May 23 2024	7:59am	May 23 2024	4:00pm	8.02	8.02	8.02
Hunter Brown	May 24 2024	8:01am	May 24 2024	4:00pm	7.98	7.98	7.98
Hunter Brown	May 28 2024	7:59am	May 28 2024	3:01pm	7.03	7.03	7.03
Hunter Brown	May 29 2024	8:34am	May 29 2024	3:23pm	6.82	6.82	6.82
Hunter Brown	May 30 2024	8:00am	May 30 2024	3:56pm	7.93	7.93	7.93
Hunter Brown	May 31 2024	8:03am	May 31 2024	4:00pm	7.95	7.95	7.95
Totals for Hunter Brown					83.59	83.59	83.59

Diane Hunter

Pay Period

5/16/2024 to

5/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	5/16/2024	7.38							7.38	
Friday	5/17/2024	5.22							5.22	
Saturday	5/18/2024								0.00	
Total Week		12.60	0.00	0.00	0.00	0.00	0.00	0.00	12.60	
Sunday	5/19/2024								0.00	
Monday	5/20/2024	7.95							7.95	
Tuesday	5/21/2024	6.92							6.92	
Wednesday	5/22/2024	7.24							7.24	
Thursday	5/23/2024	4.57							4.57	
Friday	5/24/2024	6.81							6.81	
Saturday	5/25/2024								0.00	
Total Week		33.49	0.00	0.00	0.00	0.00	0.00	0.00	33.49	
Sunday	5/26/2024								0.00	
Monday	5/27/2024					8.00			8.00	
Tuesday	5/28/2024	9.99							9.99	
Wednesday	5/29/2024	7.85							7.85	
Thursday	5/30/2024	8.18							8.18	
Friday	5/31/2024	2.49							2.49	
Saturday									0.00	
Total Week		28.51	0.00	0.00	0.00	8.00	0.00	0.00	36.51	
Total Pay Period		74.60	0.00	0.00	0.00	8.00	0.00	0.00	82.60	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break length	Break type	Payroll ID	Actual vs. s	Total paid	Regular hours	Unpaid break	OT hours
Diane Ellen Hunter	May 16 2024	7:57am	May 16 2024	3:30pm	12:47pm	12:57pm	10 min	30 min - Unpaid		7.38	7.38	7.38	0.17	
Diane Ellen Hunter	May 17 2024	7:08am	May 17 2024	12:21pm						5.22	5.22	5.22	0	
Diane Ellen Hunter	May 20 2024	8:00am	May 20 2024	3:40pm	12:52pm	1:05pm	13 min	30 min - Unpaid		7.45	7.45	7.45	0.22	
Diane Ellen Hunter	May 20 2024	5:05pm	May 20 2024	5:35pm						0.5	0.5	0.5	0	
Diane Ellen Hunter	May 21 2024	8:07am	May 21 2024	3:53pm	11:01am	11:52am	51 min	30 min - Unpaid		6.92	6.92	6.92	0.85	
Diane Ellen Hunter	May 22 2024	8:03am	May 22 2024	3:31pm	1:05pm	1:19pm	14 min	30 min - Unpaid		7.24	7.24	7.24	0.23	
Diane Ellen Hunter	May 23 2024	7:56am	May 23 2024	12:30pm						4.57	4.57	4.57	0	
Diane Ellen Hunter	May 24 2024	8:00am	May 24 2024	5:57pm	9:47am	10:24am	37 min	30 min - Unpaid		6.81	6.81	6.81	3.14	
					11:49am	2:20pm	151 min	30 min - Unpaid						
Diane Ellen Hunter	May 28 2024	7:41am	May 28 2024	3:38pm	1:05pm	1:10pm	5 min	30 min - Unpaid		7.87	7.87	7.87	0.08	
Diane Ellen Hunter	May 28 2024	6:13pm	May 28 2024	8:20pm						2.12	2.12	2.12	0	
Diane Ellen Hunter	May 29 2024	7:52am	May 29 2024	4:00pm	12:54pm	1:11pm	17 min	30 min - Unpaid		7.85	7.85	7.85	0.28	
Diane Ellen Hunter	May 30 2024	7:28am	May 30 2024	4:00pm	12:40pm	12:57pm	17 min	30 min - Unpaid		8.18	8.18	8.18	0.35	
					3:48pm	3:52pm	4 min	30 min - Unpaid						
Diane Ellen Hunter	May 31 2024	8:45am	May 31 2024	12:37pm	11:14am	12:37pm	83 min	30 min - Unpaid		2.49	2.49	2.49	1.38	
Totals for Diane Ellen Hunter										74.6	74.6	74.6	6.7	

Kyla Gardner

Pay Period

5/16/2024 to

5/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	5/16/2024	8.50							8.50	
Friday	5/17/2024	3.98							3.98	
Saturday	5/18/2024								0.00	
Total Week		12.48	0.00	0.00	0.00	0.00	0.00	0.00	12.48	
Sunday	5/19/2024								0.00	
Monday	5/20/2024	8.35							8.35	
Tuesday	5/21/2024	7.60							7.60	
Wednesday	5/22/2024	7.70							7.70	
Thursday	5/23/2024	7.93							7.93	
Friday	5/24/2024	1.23							1.23	
Saturday	5/25/2024								0.00	
Total Week		32.81	0.00	0.00	0.00	0.00	0.00	0.00	32.81	
Sunday	5/26/2024								0.00	
Monday	5/27/2024					8.00			8.00	
Tuesday	5/28/2024	10.33							10.33	
Wednesday	5/29/2024	7.53							7.53	
Thursday	5/30/2024	4.32						4.00	8.32	
Friday	5/31/2024	2.77							2.77	
Saturday									0.00	
Total Week		24.95	0.00	0.00	0.00	8.00	0.00	4.00	36.95	
Total Pay Period		70.24	0.00	0.00	0.00	8.00	0.00	4.00	82.24	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid	Regular hours
Kyla Gardner	May 16 2024	7:45am	May 16 2024	4:15pm	8.5	8.5	8.5
Kyla Gardner	May 17 2024	7:48am	May 17 2024	11:47am	3.98	3.98	3.03
Kyla Gardner	May 20 2024	7:45am	May 20 2024	3:25pm	7.67	7.67	7.67
Kyla Gardner	May 20 2024	5:05pm	May 20 2024	5:46pm	0.68	0.68	0.68
Kyla Gardner	May 21 2024	7:50am	May 21 2024	3:26pm	7.6	7.6	7.6
Kyla Gardner	May 22 2024	7:53am	May 22 2024	3:35pm	7.7	7.7	7.7
Kyla Gardner	May 23 2024	7:50am	May 23 2024	3:46pm	7.93	7.93	7.93
Kyla Gardner	May 24 2024	8:17am	May 24 2024	9:31am	1.23	1.23	1.23
Kyla Gardner	May 28 2024	7:46am	May 28 2024	3:22pm	7.6	7.6	7.6
Kyla Gardner	May 28 2024	5:53pm	May 28 2024	8:37pm	2.73	2.73	2.73
Kyla Gardner	May 29 2024	7:50am	May 29 2024	3:22pm	7.53	7.53	7.53
Kyla Gardner	May 30 2024	9:09am	May 30 2024	1:28pm	4.32	4.32	4.32
Kyla Gardner	May 31 2024	8:24am	May 31 2024	11:10am	2.77	2.77	2.77
Totals for Kyla Gardner					70.24	70.24	69.29

Ivan McDaniel

Pay Period

5/16/2024 to

5/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	5/16/2024	8.13							8.13	
Friday	5/17/2024	7.98							7.98	
Saturday	5/18/2024								0.00	
Total Week		16.11	0.00	0.00	0.00	0.00	0.00	0.00	16.11	
Sunday	5/19/2024								0.00	
Monday	5/20/2024	8.00							8.00	
Tuesday	5/21/2024	8.12							8.12	
Wednesday	5/22/2024	7.88							7.88	
Thursday	5/23/2024	7.80							7.80	
Friday	5/24/2024	8.20		2.73					10.93	
Saturday	5/25/2024								0.00	
Total Week		40.00	0.00	2.73	0.00	0.00	0.00	0.00	42.73	
Sunday	5/26/2024	0.23							0.23	
Monday	5/27/2024					8.00			8.00	
Tuesday	5/28/2024	8.22							8.22	
Wednesday	5/29/2024	8.12							8.12	
Thursday	5/30/2024	7.50							7.50	
Friday	5/31/2024	5.66					2.00		7.66	
Saturday									0.00	
Total Week		29.73	0.00	0.00	0.00	8.00	2.00	0.00	39.73	
Total Pay Period		85.84	0.00	2.73	0.00	8.00	2.00	0.00	98.57	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid	Regular ho	Unpaid bre	OT hours	Estimated wages
Ivan McDaniel	May 16 2024	7:48am	May 16 2024	3:56pm	8.13	8.13	8.13	0	0	
Ivan McDaniel	May 17 2024	7:22am	May 17 2024	3:21pm	7.98	7.98	6.8	0	1.18	
Ivan McDaniel	May 20 2024	7:41am	May 20 2024	3:41pm	8	8	8	0	0	
Ivan McDaniel	May 21 2024	7:47am	May 21 2024	3:54pm	8.12	8.12	8.12	0	0	
Ivan McDaniel	May 22 2024	7:52am	May 22 2024	3:45pm	7.88	7.88	7.88	0	0	
Ivan McDaniel	May 23 2024	7:49am	May 23 2024	3:37pm	7.8	7.8	7.8	0	0	
Ivan McDaniel	May 24 2024	6:29am	May 24 2024	5:25pm	10.93	10.93	8.2	0	2.73	
Ivan McDaniel	May 26 2024	8:36am	May 26 2024	8:50am	0.23	0.23	0	0	0.23	
Ivan McDaniel	May 28 2024	7:47am	May 28 2024	4:00pm	8.22	8.22	8.22	0	0	
Ivan McDaniel	May 29 2024	7:47am	May 29 2024	3:54pm	8.12	8.12	8.12	0	0	
Ivan McDaniel	May 30 2024	7:46am	May 30 2024	3:16pm	7.5	7.5	7.5	0	0	
Ivan McDaniel	May 31 2024	7:47am	May 31 2024	9:55am	2.13	2.13	2.13	0	0	
Ivan McDaniel	May 31 2024	12:10pm	May 31 2024	3:42pm	3.53	3.53	3.53	0	0	
Totals for Ivan McDaniel					88.57	88.57	84.43	0	4.14	

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, DECEMBER 11, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

ROLL CALL / PLEDGE OF ALLEGIANCE

Present at City Hall were Council Members Jeff Parnett, Troy Black, and Shiloh Ryker, Mayor Julie Good. Shiloh Ryker was present via zoom. Josh Carr joined via zoom at 6:39PM.

Staff present at City Hall were Kyla Gardner, Brianna Hoxie and Attorney Dick Stubbs.

Public present at City Hall were Bill & Donna Brown, Ken & Nikki Crogh, Kristie Scott, Willy Brown, Aaron Priddy, Tim Jeffs, Phillip Good, Lawanna Brown. Sandy Schiffman was present via zoom.

6:31P.M. and Mayor Good led the Pledge of Allegiance.

Kyla Gardner did roll call. All City Council members Present except Council Member Carr, Kyla also read the mission statement.

PUBLIC INPUT

- No Public input.

REPORTS

Mayor's Report

- See Attached

Staff Reports

- No questions or comments

ACTION ITEMS

Conditional Use Permit – 3640 South End Road

- Bill and Donna Brown explained what they will be doing to make their project go forward with the fencing, building and landscaping.
- Tim Jeffs spoke on behalf of Bill and Donna regarding the Brown's operations.
- Council Member Parnett moved to approve the Conditional Use Permit for 3640 South End Road with stipulations. Council Member Black seconded. Roll Call Vote Black- Yes, Ryker- yes, Parnett- yes, and Carr- yes. Motion carried.

Ordinance TBD-2023 RV Use Amendment

- Adjustments made and tabled amendment.

RV Displacement Permit- Brown

- Council Member Black moved to allow the RV trailer at 317 N Taylor Ave to stay in its current location till June 30th, 2024. Council Member Parnett second. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, DECEMBER 11, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

RV Displacement Permit- Jeffs

- Tabled

Ordinance TBD-2023 Zoning Code Definition Amendment

- Council Member Black moved to introduce Ordinance TBD-2023 Zoning Code Definition Amendment with changes noted and suspend the rules requiring three separate readings on three separate days and read by title only once. Council Member Parnett seconded. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.
- Clerk Gardner read by title only once.
- Council Member Black moved to approve Ordinance TBD-2023 Zoning Code Definition Amendment. Council Member Parnett seconded. Roll Call Vote Black- Yes, Ryker- yes, Parnett- yes, and Carr- yes. Motion carried.

Resolution TBD-2023 Transportation Plan

- Council Member Parnett Moved to adopted TBD-2023 Transportation Plan. Council Member Black seconded. Roll Call Vote Black- Yes, Ryker- yes, Parnett- yes, and Carr- yes. Motion carried.

Joint Powers Agreement-ICRMP

- Tabled until Attorney can review.

Letter of Interest for funding to create wastewater facility plan and wastewater upgrades.

- Council Member Parnett moved to approve allowing Kirk Kendrick to compose a letter of interest for funding to create a wastewater facility plan and wastewater upgrades. Black seconded. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Letter of Interest for funding for a wastewater infiltration and inflow study

- Council Member Parnett moved to approve allowing Kirk Kendrick to compose a letter of interest for funding for a wastewater infiltration and inflow study. Black seconded. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Executive Session 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges against, a public officer, employee, staff member or individual agent, or public-school student.

- Council Member Parnett moved to enter Executive Session per Idaho Code 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges against, a public officer, employee, staff member or individual agent, or public-school student. Council Member Black Seconded. Roll Call Vote Black- Yes, Ryker- yes, Parnett- yes, and Carr- yes. Motion carried.
- Recording stopped at 8:01 For executive session.
- Out of executive session at 8:19 Roll Call all members present.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, DECEMBER 11, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Employee Status/Wage Change

- Council Member Parnett moved to have no employee status or wage change. Council Member Black seconded. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

CONSENT AGENDA

City Clerk Gardner polled the City Council to confirm they had reviewed the October 23, and November 13, Meeting Minutes,

- Council Member Parnett moved to approve the consent agenda minus the November 27th meeting minutes. Council Member Black seconded. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

FUTURE MEETING TOPICS

RV Displacement- Jeffs, IIIA- presentation, JPA- ICRMP, Bike Park, Council president, water rate review, Two Council Members to be sworn in again.

ADJOURNMENT

The meeting was adjourned at 8:24 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk