



City Council Regular Meeting Agenda

Monday, August 08, 2022 at 6:30 PM
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/89822294731?pwd=QUlsRWpjTlVjbjUrYkd0cFpJSFFnQT09>

Call in: 346-248-7799

Meeting ID: 898 2229 4731

Password: 431789

ROLL CALL / PLEDGE OF ALLEGIANCE

1. Reading of the Mission Statement

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

PRESENTATION

2. Clearwater Financial Presentation

REPORTS

3. Mayor's Report
4. Staff Reports

DISCUSSION ITEMS

5. Noise Ordinance Discussion
6. J.I. Morgan Recognition
7. Budget Review

ACTION ITEMS

8. Overnight Training & Travel: ICCTFOA September 21-23rd: Gardner & Mettie
9. Developer's Discount Resolution TBD-2022 Approval
10. Burn Ordinance Approval
11. CEDA Labor Monitoring Contract
12. Alcoholic Beverage License Approval - Miss Kitty's
13. July 11, 2022 Minutes
14. July 27, 2022 Minutes
15. Land/Building Purchase from Adams County
16. Variance Moratorium

CONSENT AGENDA

17. Paid and Pending Claims
18. July 2022 Payroll

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

CITY OF NEW MEADOWS

Comprehensive Financial Planning
Why Its Important



CLEARWATER
— FINANCIAL —

OUR MISSION, VISION & VALUES



MISSION

*Helping individuals and governments
achieve their potential*

VISION

Go to for government support

- Established in 2015
- First and only Idaho headquartered municipal advisory firm
- Over 30 years of combined experience
- **MSRB REGISTERED**

VALUES – C.A.R.E.

Connection: Consider the customer in all you do.

- Exceed expectations of all customers – surprise and delight them.
- Build long-term relationships, over short-term gains.
- Give back meaningfully to the communities we serve.

Accountability: Do what you say you will do.

- Be accountable for, and proud of, your conduct and work product.
- If things change, let people know.
- Know what you are talking about. Know your numbers.

Respect: Respect and seek to understand differences:

- Listen and seek to understand before speaking.
- Build trust in every relationship.
- Take advantage of and learn from different perspectives.
- Leverage innovation as a competitive advantage.

Ethics: Maintain the highest standard of integrity:

- Value open, honest, and two-way communication.
- Avoid any actual or perceived conflict of interest.
- Comply with the letter and the spirit of the law.



SUITE OF SERVICES



PUBLIC RELATIONS - ELECTIONS, SURVEYS, MARKETING, MESSAGING, SOCIAL MEDIA, INTERGOVERNMENTAL SOLUTIONS, REGIONALIZATION



ACCOUNTING - GASB, BUDGET/AUDIT REVIEWS, FINANCIAL PROJECTIONS, FINANCIAL POLICIES, WHAT IF, COMPREHENSIVE FINANCIAL PLANNING



DEVELOPMENT SERVICES - STRATEGIC/COMP/MASTER PLANNING, P&Z, SITE SELECTION, ENTITLEMENT, PLAN REVIEWS, DESIGN TEAMS, PROJECT MANAGEMENT



ECONOMIC DEVELOPMENT - URBAN RENEWAL, P3, DOWNTOWNS, DEVELOPMENT RFP, HIGHEST-BEST-USE, MARKET ANALYSIS, ECONOMIC IMPACT



MUNICIPAL FINANCE - BONDS, PRIVATE PLACEMENTS, LEASES, BOND BANK, INSURANCE, RATINGS, DEQ & USDA-RD, ARPA, IMPACT FEES, GRANT ADMIN



BANKING SERVICES - RFP, LATENT FUNDS, PROCESS/SYSTEM INNOVATION, BOND FUND INVESTMENT



CAMERON ARIAL

President / Ph.D. / Municipal Advisor Principal

Cameron Arial founded Clearwater Financial in 2015 and has been in municipal services for over decades. He is passionate about representing his clients' best interest and is known for his use of competition to achieve superior and transparent results.

Cameron is a pioneering municipal advisor, public & private executive, presented at numerous municipal conferences, and mentored other municipal advisors. He has a unique understanding of strategic & comprehensive planning, economic development, finance, and commercial development, working in both the private and public sectors. He has developed municipal & commercial projects in multiple states and his expertise spans the entire development process.

Cameron earned his Ph.D. in Public Administration and a certificate in Community Planning from Boise State University. He serves on the boards of the Urban Land Institute and Idaho Technology Council. He is a registered Municipal Advisor Principal and holds Series 50, 52, and 54 licenses.



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JACE PERRY

COO / CPA / Municipal Advisor Representative

Jace is the former Executive Director of the Idaho Bond Bank Authority and oversaw all aspects of the Authority including: debt issuances, participant activity, continuing disclosure, application review, accounting, and auditing.

Jace spent 8 years as the Investment Accountant for the Idaho State Treasurer's Office where he managed the accounting for the Treasurer Investment Division including the Local Government Investment Pool (LGIP), Diversified Bond Fund (DBF) and the State's internal investments. He also served as the Chairman of the Idaho College Savings Program. He worked at Eide Bailly, a top 25 CPA firm, auditing various entities including: municipal governments, corporations, hospitals, and non-profit organizations.

Jace holds a bachelor's degree in accounting from Brigham Young University – Idaho and is a licensed Certified Public Accountant and Chartered Global Management Accountant. Jace is a registered Municipal Advisor Representative and holds a Series 50 license.



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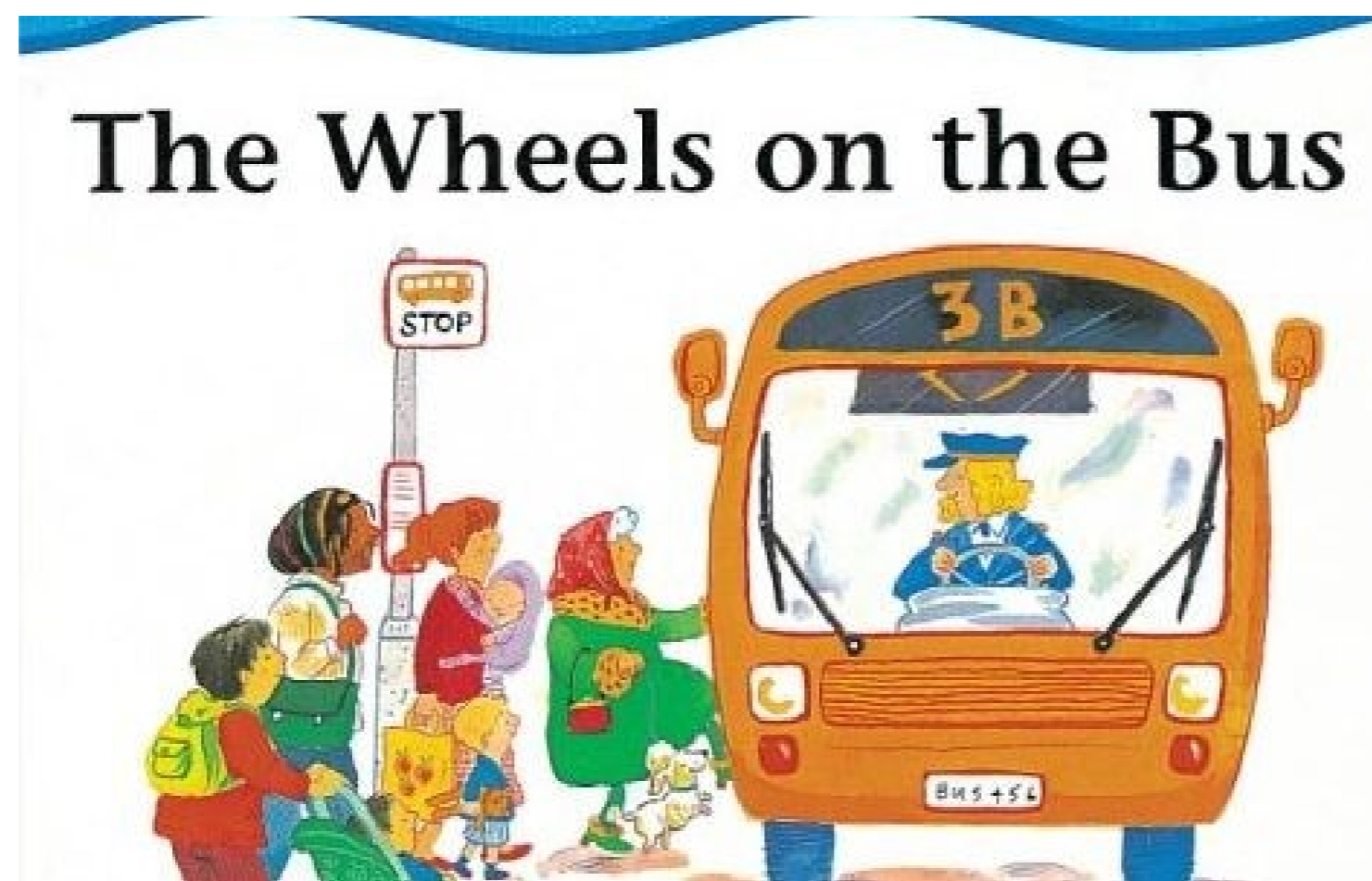
COMPREHENSIVE FINANCIAL PLAN





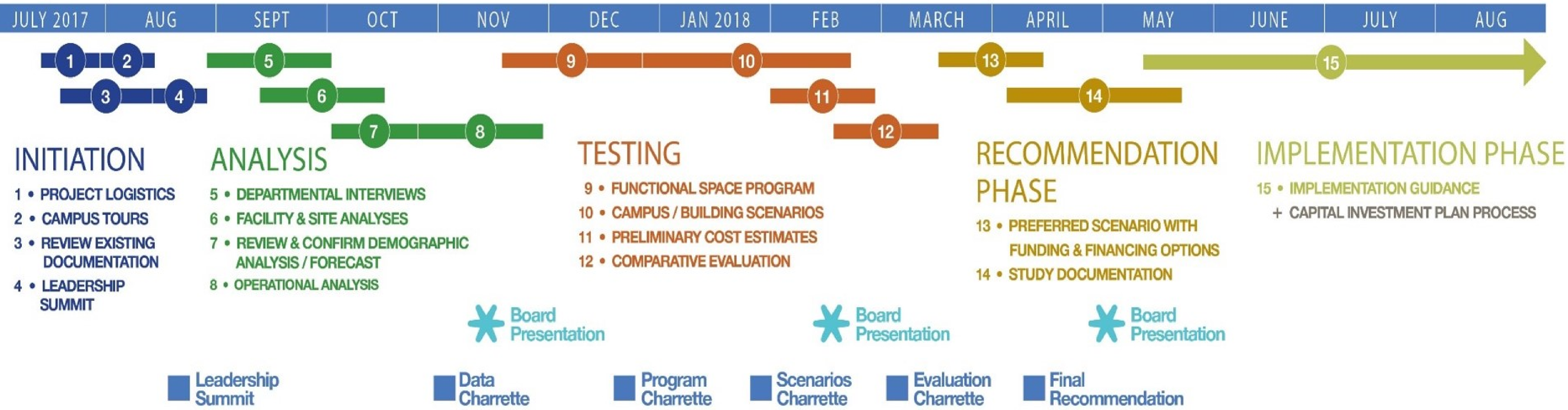
WHY DO A CFP?

- Forecast facility needs and the necessary funding over a rolling 10 year period.
- Does not predict future, but creates awareness of financial challenges and opportunities.
- Informs financial and operational decision-making to account for a range of possibilities.
- Serves as an education and public engagement tool where citizens can know where their tax-payer dollars are intended to be spent.
- Serves as a financial planning document for the finance officer, so they can invest in a timely manner and ensure funds are available when needed.
 - Aides finance officer in complying with internal investment policies and best practices.





HOW IT WORKS?





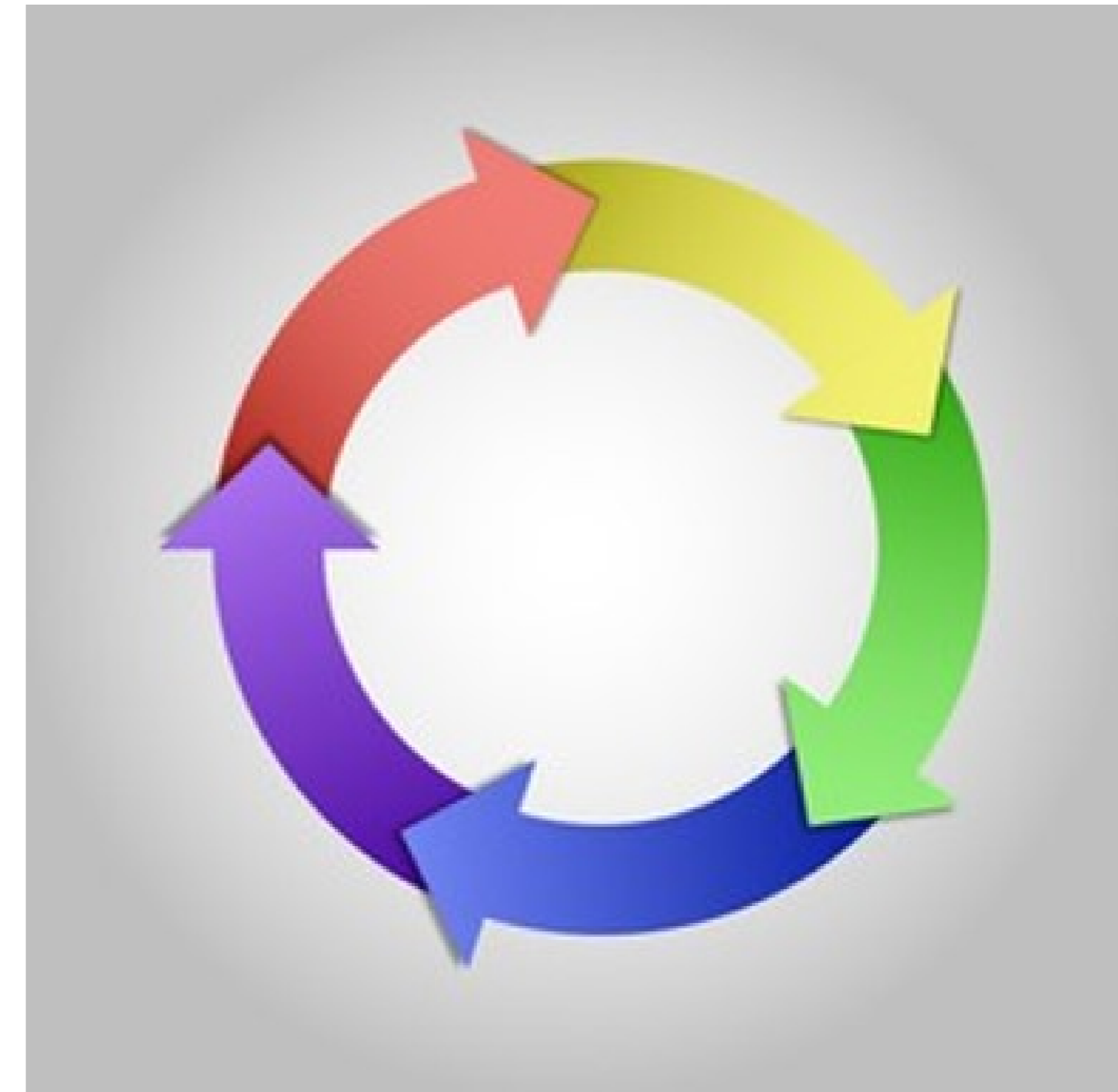
BENEFITS OF A CFP

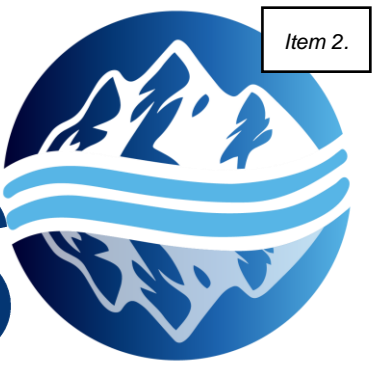
- Creates a long-term outlook into other planning processes like budgeting, capital planning, and revenue forecasting
- Helps diagnose potential risks and causes of fiscal distress
- Stimulates “big-picture thinking” and requires the City to set and adjust vision
- Provides a tool for evaluating long-term compliance with financial policies
- Allows for pre-emptive action to mitigate forecasted concerns vs. reaction
- Defines parameters for decision-making
- Communicates current successes and long-term financial position to community
- Credit factor to rating agencies & investors. Determinant in credit ratings.



DEVELOPING CFP

- Identify and engage stakeholders
- Inventory assets
- Establish priority ranking criteria
- Prepare financial forecasts
- Prepare project requests
- Prioritize projects
- Finalize the plan
- Update the plan annually





IDENTIFYING & ENGAGING STAKEHOLDERS

- Determine who will be involved and what are their responsibilities.
 - Plan Director – One person, such as the chief administrative officer or an outside consultant, leads the process.
 - Elected Officials – Set policy and fund the process.
 - Department Heads – Major inputs into facility needs.
 - Economic Forecast Committee – Encourage involvement and helps establish credibility and support of the plan long-term. Update projections annually.
 - Consultants – Municipal advisor, engineers, and other consultants assist in evaluating project and in providing project cost estimates.
- Once stakeholders are identified, the Plan Director conducts regular meetings to outline and drive the process and define responsibilities.





INVENTORY ASSETS

- Assess the condition of capital assets
 - Consider an asset manager for larger governments
 - Most governments rely on department heads and consulting engineers
- Plan Director generally prepares forms defining necessary information
- Information should include:
 - Description of asset
 - Name of controlling department
 - Location
 - Purpose or use of asset
 - When the asset was acquired or constructed
 - Expected life
 - Description and date of major renovations
 - Description of the condition
 - Discussion of required renovations or upgrades and replacement year





ESTABLISH PRIORITY RANKING CRITERIA

- Guidelines for prioritizing project funding
- Adopt by policy and distribute to stakeholders
- Criteria should rank projects on a high, medium or low priority basis

High

- Required by law
- Required by contract
- Improve public safety
- Reduce expenses
- Increase revenues
- Contribute to job retention
- Benefit majority of residents

Medium

- Prevent deterioration of assets
- Improve delivery of services to the public
- Contribute to job creation
- Are non-essential but have a high degree of public support

Low

- Support delivery of a service for which there is a declining demand
- Enable the provision of a new service not currently provided
- Improve the quality of life but are non-essential



PREPARE FINANCIAL FORECASTS

- Form Economic Forecast Committee. Meets quarterly to access national and local economy. Adjust growth assumptions (inflation, market valuation, etc.)
- Determine level of capital expenditures over next 10 years
- Analyze each fund (general and enterprise), consider historical results and future revenues and expenditures. Project net income (revenues, less expenditures, less existing debt service). Net income is available cash for projects (pay-as-you go) or for debt service payment on bonds
- Forecasts consider proposed new revenue sources including taxes, bonds, or fees. One-time funds (grants) are included
- Include O&M and capitol needs. Informs elected officials and the public on how and when projects will be funded





PREPARE PROJECT REQUESTS (1)

- Preparation of requests for repair, upgrading or replacement of assets
- Requests for construction or acquisition of new capital
- Completed by each department and submitted to the Plan Director
- The Plan Director or a committee reviews the requests for completeness
- Compilation of the requests is often similar to a wish list
- Information should facilitate the priority of projects

Project Request Form

Project Name: ABC	Approved By: Damon Ellis			
Assign a Change Request Reference				
Action: Allocate Change request with reference from change request log & write down a new record in the change request log				
Change Request Ref: User Interface design	Date Received: 25-11-2020			
Change Request Information: To be completed by the person requesting the change				
Request Name	Contact Details	Role	Requester Business Unit	Signature
Tom	XXXXXXXXXX	Sales Manger	Research & Development	XXXXXXXXXX
Dean	XXXXXXXXXX	Developer	Research & Development	XXXXXXXXXX
Contact Description: Text Here				
Change Justification: Text Here				
Alternatives / Comments: Text Here				
Remarks: Text Here				

This slide is 100% editable. Adapt it to your needs and capture your audience's attention.



PREPARE PROJECT REQUESTS (2)

- Requests include the following:
 - Project Description: Description of the project/asset to be acquired
 - Existing Condition: Description of the existing condition to be alleviated
 - Goals and Benefits: Goals & benefits derived from completion project
 - Funding Schedule: Estimated cost and timing for the project
 - Project Funding: Identify how the project is to be funded



PREPARE PROJECT REQUESTS (3)

- More sophisticated CFPs include the impact of capital acquisition a new facility will have on the overall budget
- This analysis would generally include:
 - Annual O&M costs
 - Annual reductions in current O&M costs
 - Additional staffing, particularly when a new service is involved



PRIORITIZE PROJECTS

- Funds are finite and rarely are in excess of requests
- Based on the priority ranking criteria, projects are ranked based from highest priority to lowest priority
- Projects or services that are unable to be funded can be pushed into the next year or removed. Importance of annual adjustments!





FINALIZE THE PLAN

- Bring all prioritized requests together
- Present to Council prior to budget setting is ideal
- GFOA Best Practice:
 - CFP is the “starting point for capital planning, developing operating budgets, estimating revenue, and other planning processes.”





UPDATE THE PLAN ANNUALLY

- Critical step in the process
- CFP is a living document that communicate the City's priorities
- Forces the City to look at its services and align them with its vision
- GFOA Best Practice
 - "The plan should be reviewed on an annual basis and updated as needed or as major assumptions change."





BEST PRACTICE

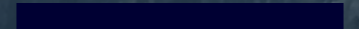
Primary Planning Purpose	Long Term Financial Planning	Strategic Planning	Developing Financial Policies	Capital Improvement Planning	Budgeting
Establish an organizational vision		X	X		
Achieve organizational alignment	X	X	X	X	X
Forecast long-term revenue	X			X	
Forecast long-term expenses	X			X	
Setting utility rates	X				
Identify unfunded liabilities(including pension-related issues)	X			X	
Assessing infrastructure condition				X	
Determine long-term debt capacity	X				
Conduct a general environmental scan		X			
Conduct analysis of the external economic environment	X	X			
Conduct analysis of the fiscal environment	X		X		
Prioritize services, initiatives, and programs and set goals		X			
Determine long-term financial impact of priorities and goals	X			X	
Allocate resources to address priorities and accomplish goals				X	X
Set short-term service-level goals based on priorities and long-term goals					X

CFPs are best completed conjunction with:

- Strategic planning
- Developing financial policies
- Capital improvement planning
- Master facility planning
- Budgeting

“CFP’s are how things get done and communities realize their vision.”

Utility Rate Studies





WHY DO RATE STUDIES?

- Key component of CFP. Examine all enterprise funds.
- Provide utility managers and board members clear understanding of what current water rate structure can support.
- Ensures revenues are sufficient for current *AND* future operation and maintenance needs; depreciation; and repair and replacement needs.
- Provide a rate design that is cost based, justifiable to the public and meets the specific rate design objectives needed to maintain and grow your utility.



City Clerk Staff Report August 8th, 2022

What have I done:

Payment processing, bill pay, ACH payments claims and payroll, monthly invoices, and monthly will serves, and monthly DMR submission

I have been working on the City Budget, to get it prepared to be submitted to the paper and ready for the Budget Hearing on August 22nd at our next City Council meeting.

Updates:

I have been coordinating with David McKnight from Airbridge to complete the build out of the internet structure at the industrial park, and for the trench dig to allow fiber line from Zply to be completed. I will update again once Zply has completed their part on when we will have a new internet provider in the area.

The city was awarded the Children Pedestrian Safety Program Grant through LHTAC in the amount of \$24, 927.40. We will be putting a push button RRFB lighted crosswalk system in at the corner of South Commercial and Peterson Memorial. We are hoping to provide a safer way for children and pedestrians to be able to cross the busy highway in town.

I have also been working on getting the Radar Speed Limit signs. I have received all of the new poles and now we are just waiting on the delivery of the Radar signs.

Mayor Good and I were recently picked up for the Community Health Program Grant through Blue Cross. We will be attending four training sessions that allows us to learn more about community health and resources that the city might qualify for. Through this program we hope to obtain some grant funds for the City. Our next meeting for this is Thursday August 11th in Boise and City Hall will be closed that day.

Due to the recent events with our water system, I am currently researching services that will allow us to send out a mass text message to everyone that has their cell phone number in our system. We hope to be able to reach as many people as possible in the fastest way that we can in the future. I will provide more information on this at our next City Council meeting.

Angie Mettie
Customer Service
Monthly Report
July 2022

Item 4.

Grass/Weed Letters:

- Grass and weed notices went out with the August 1 water bills.

Meetings & Minutes:

- I have attended all meetings and have prepared minutes for each.

Invoices:

- I have entered invoices along with Kyla this month and scanned and filed completed invoices.

Billing:

- Billing was completed for the month of July. There were a few properties with larger leaks. Jessie & Hunter have been working on replacing old meters. This has been very helpful, as Kyla and I are now able to check readings and complete data logs for customers. It has taken much time to enter the new meters into the system, but it will be worth the time spent!

Auto Pay:

- Customers continue to sign up for autopay, and we have 13 accounts using this program.

Customer Service:

- As has been the norm, we have received numerous inquiries on water meter locations, setbacks, property uses, and water prices.
- There were many calls regarding the water leak and loss of pressure to the system. Many people asked about a process to follow after hours and who should be contacted.

Leak Letters:

- There were 23 leak letters sent out in July.

Youth Sports:

- The baseball season has ended, and the coaches had a pizza party for the players. Team photos have been printed and parents are in the process of paying for these and picking them up.

Unexpected Revenue

- The City received \$13,756.33 from Idaho Transportation Department through the Leading Idaho house bill. According to ITD, they were given money to distribute to cities to be used on street projects. Kyla suggested using it toward the crosswalk project. No reporting is necessary.

Move-in / Move-Outs

- At least two properties have been purchased this month, with several more in the process.
- We have two new tenants in New Meadows this month.

City of New Meadows Current Noise Ordinance

5-3-5 Disturbing The Peace (Animal Control Ordinance)

No person owning any dog or animal shall suffer or permit any such animal to disturb the peace and quiet of a neighborhood by howling, barking, whining or otherwise vocalizing, making loud or unusual noises, or by running through or across cultivated gardens or fields. (Ord. 358-2019, 5-20-2019)

9-3-2 Definitions (Building Regulations)

NOISE POLLUTION: Any sound, such as those made by any: pile driver, pneumatic hammer, derrick, pneumatic electric hoist, or other appliance; or truck, loader, excavator or similar construction equipment including the startup of any engine in such equipment or tool that may be audible at a distance of fifty feet (50') from the building, structure or vehicle in which the noisemaker is located.

9-3-6 Exemptions From Provisions (Building Regulations)

In case of an urgent or emergent necessity or to prevent an emergency in the interest of public health or safety, this chapter shall not apply. Contractors and noncontractors that may be exempt from this chapter are those that do not pollute the outside of any enclosed structure with noise such as electricians, plumbers, painters, insulation installers, and any other similar trades. (Ord. 307-07, 7-9-2007)

10-9-8 Performance Standards (Industrial District)

All uses within the I Industrial District shall:

G. Not emit noise causing sound levels greater than fifty five (55) decibels between dusk and dawn (night hours) and sixty five (65) decibels between dawn and dusk (daylight hours) beyond the boundaries of the site on which such use is conducted.

9-3-4 Construction Hours

1. Licensed Contractors: Hours of operation for the construction, demolition, excavation and subsequent cleanup of any structure or excavation of ground within the corporate City limits of the City by licensed contractors shall be only between the hours of seven o'clock (7:00) A.M. and seven o'clock (7:00) P.M., Monday through Saturday.
2. Noncontractors: Hours of operation for the construction, demolition, and subsequent cleanup of any structure or excavation of ground within the corporate City limits of the City by noncontractors shall be only between the hours of seven o'clock (7:00) A.M. and nine o'clock (9:00) P.M., seven (7) days per week. (Ord. 307-07, 7-9-2007)

**Ordinance TBD-2022
NOISE ORDINANCE**

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO CREATING CHAPTER 7 IN TITLE 4 OF THE NEW MEADOWS CITY CODE AS FOLLOWS: PROVIDING FOR TITLE; PROVIDING FOR PURPOSE AND AUTHORITY; PROVIDING FOR DEFINITIONS; PROVIDING FOR RELEVANT ZONES; PROVIDING FOR PROHIBITIONS; PROVIDING FOR TEMPORARY WAIVERS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:

4-7-1 TITLE

This ordinance shall be referred to as the city of New Meadows Noise Ordinance.

4-7-2 PURPOSE & AUTHORITY

This chapter is enacted pursuant to Idaho Code 18-6409. Its purpose is to provide for, and further, the health and /or safety of the public providing for the peace and quiet and overall enjoyment of public and private spaces from the harmful effects of noise pollution, and to protect the overall health and safety of the public.

The Adams County Sheriff, Mayor of New Meadows, designated Code Enforcement Officer, or any Idaho peace officer, shall be responsible for the administration and enforcement of the provisions of this chapter.

4-7-3 DEFINITIONS

- To be determined

4-7-4 RELEVANT ZONES

This code shall apply to residential, business-residential and commercial zones within the city limits of New Meadows.

4-8-4 DISTURBING THE PEACE PROHIBITED

- A. Except as stated below, between the hours of ten o'clock (10:00) P.M. one day and eight o'clock (8:00) A.M. the next day, it shall be unlawful for any person to make or cause loud or offensive noise by means of voice, musical instrument, horn, radio, loudspeaker, automobile, machinery, vibrating compaction equipment, vehicles with backup beepers engaged in reverse or moving in a reverse direction except for any vehicle being used for emergency purposes or snow removal, other sound amplifying equipment or any other means which disturbs the peace, quiet, and comfort of any reasonable person or normal sensitiveness residing in the area.
- B. Quiet hours for businesses shall be between the hours of eleven o'clock (11:00) P.M. one day and seven o'clock (7:00) A.M. the next day during the week, and one o'clock (1:00) A.M. to seven o'clock (7:00) A.M. on weekends.
- C. Exceptions: This chapter shall not apply to:
 - 1. Emergency work;
 - 2. A governmental agency acting within the scope of its functions;

**Ordinance TBD-2022
NOISE ORDINANCE**

3. Utility work performed by employees of utility companies within the hours permitted for construction set out in section 9-3-4 of this chapter;
4. Such other work or activities as may be authorized by the building official, public works director, or the mayor.
5. A business or individual party who has obtained a waiver from the City for an event.
6. The following sounds are exempted from the provisions of this chapter:
 - A. Sounds caused by any emergency vehicle or personnel when responding to an emergency call or acting in time of an emergency.
 - B. Airplanes and other FAA regulated aircraft.
 - C. Sounds caused by activities upon any outdoor municipal, school, religious, or publicly owned property or facility, provided that such activities have been authorized by the owner of such property or facility or its agent.
 - D. Sounds caused by parades, fireworks displays, or any other event for which a permit for that type of activity is required and has been obtained from the authorized governmental entity within such hours as may be imposed as a condition for the issuance of said permit.
 - E. Sounds caused by locomotives or other railroad equipment.
 - F. Sounds caused by burglar alarms that are not in violation of this code.
 - G. Sounds caused by safety warning devices required by law.
 - H. Sounds caused by devices approved for use within the confines of the particular zoning designation that the device is located or pursuant to a conditional use permit (i.e., drive-through window speakers, car lot PA systems).
 - I. Sounds emanating from devices used within the common areas of a multi-unit facility whose use has been approved by the owners or management of the facility. Said use must be in compliance with any regulations imposed by the owners or management of the facility to be exempt under this chapter. This exemption only applies in relation to other units within the same facility.
 - J. City hosted events shall conclude no later than midnight.
 - K. Sanitation vehicles (aka garbage trucks) in operation via contract with the city and used for the collection of business and household waste.

4-8-5 TEMPORARY WAIVERS

A. A person or entity may apply to the City Clerk’s Office for a temporary waiver from the provisions of this chapter.

B. The noise waiver may be extended no later than 2 o’clock (2:00) A.M. in public areas or commercial zones, and no later than twelve o’clock (12:00) A.M. in residential zones. Such applications shall be submitted to the City Clerk’s Office at least seven (7) days in advance of the date of the activity or event. Applications shall include, but not be limited to, the following information:

- Name
- Phone
- Email
- Location

**Ordinance TBD-2022
NOISE ORDINANCE**

- Date of event
- Hours of event
- Type & Intensity of Noise

4-8-6 ENFORCEMENT

A. Peace Officer Citation: Any peace officer or person empowered to enforce the provisions of this code is authorized to issue a uniform citation upon his own observation of a violation without the necessity of a citizen complainant's signature on said citation. By signing the citation, officer or person is certifying that he has reasonable grounds to believe that the person cited committed the offense contrary to law.

B. Citizen Citation: A uniform citation may also be signed by any citizen or person in whose presence an alleged violation of this chapter occurred and be witnessed by a peace officer or person empowered to enforce this provision of this code whose name shall be endorsed on the citation.

4-8-6 PENALTY:

- A. First Offense: Any person violating the provisions of this chapter shall be issued a notice of violation warning and shall immediately terminate the noise in violation.
- B. Second Offense: Any person violating the provisions of this chapter a second time in less than forty-five (45) days shall be guilty of an infraction and shall pay the sum of three hundred dollars (\$300) to the City Clerk within twenty-four (24) hours.
- C. Third and Subsequent Offenses: Any person violating the provisions of this chapter a third time in less than forty-five (45) days shall be guilty of a misdemeanor and shall be punishable as provided in section 1-4-1 of New Meadows City Code.

4-8-7 SEVERABILITY & CONFLICTING ORDINANCES

Should any section, subsection, paragraph, sentence or clause thereof, or any particular application thereof, be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this ordinance.

4-8-8 EFFECTIVE DATE

This ordinance shall be in full force and effect upon its passage, approval, and publication.

PASSED by the City Council and APPROVED by the Mayor of the City of New Meadows this Nth day of _____, 2022.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

Fund	Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Revised Appropriation	Current Appropriation	Available Appropriation	% Committed	
1 GENERAL	41100 City Hall Expenses	308 Telephone & Internet Services	31.78	903.26	1,216.00	0.00	1,216.00	312.74	74.00 %	
1 GENERAL	41100 City Hall Expenses	309 Advertising	8.26	144.41	1,000.00	0.00	1,000.00	855.59	14.00 %	\$1,000.00
1 GENERAL	41100 City Hall Expenses	311 Audit	0.00	1,337.50	1,337.00	0.00	1,337.00	-0.50	100.00 %	\$1,500.00
1 GENERAL	41100 City Hall Expenses	312 Attorney Fees (Professional)	0.00	1,118.00	1,000.00	0.00	1,000.00	-118.00	112.00 %	\$800.00
1 GENERAL	41100 City Hall Expenses	321 Building Inspection	0.00	0.00	2,250.00	0.00	2,250.00	2,250.00	0.00 %	\$2,250.00
1 GENERAL	41100 City Hall Expenses	324 M&O (Materials)	99.32	2,489.46	5,000.00	0.00	5,000.00	2,510.54	50.00 %	\$3,166.69
1 GENERAL	41100 City Hall Expenses	327 Information Technology Fees (Professional)	0.00	1,764.20	500.00	0.00	500.00	-1,264.20	353.00 %	\$1,900.00
1 GENERAL	41100 City Hall Expenses	330 Utilities - Electric	49.75	662.91	900.00	0.00	900.00	237.09	74.00 %	\$900.00
1 GENERAL	41100 City Hall Expenses	331 Utilities - W/S	0.00	620.37	360.00	0.00	360.00	-260.37	172.00 %	\$960.00
1 GENERAL	41100 City Hall Expenses	351 Bank Charges and Fees	0.00	35.00	0.00	0.00	0.00	-35.00	0.00 %	\$120.00
1 GENERAL	41100 City Hall Expenses	457 Depreciation Expense	0.00	0.00	602.00	0.00	602.00	602.00	0.00 %	\$602.00
1 GENERAL	41100 City Hall Expenses	511 Municipal Insurance	0.00	2,253.75	2,254.00	0.00	2,254.00	0.25	100.00 %	\$2,342.75
1 GENERAL	41100 City Hall Expenses	520 Training	98.34	893.34	1,000.00	0.00	1,000.00	106.66	89.00 %	\$1,000.00
1 GENERAL	41100 City Hall Expenses	521 Travel Expenses	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00 %	\$1,000.00
1 GENERAL	41100 City Hall Expenses	610 Office Supplies	0.00	519.62	850.00	0.00	850.00	330.38	61.00 %	\$900.00
1 GENERAL	41100 City Hall Expenses	620 Postage	18.71	324.84	500.00	0.00	500.00	175.16	65.00 %	\$600.00
1 GENERAL	41100 City Hall Expenses	709 Equipment and Software	11.00	3,823.15	2,730.00	0.00	2,730.00	-1,093.15	140.00 %	\$4,600.00
1 GENERAL	41200 Wages	110 Wages	2,698.66	21,138.93	44,352.00	0.00	44,352.00	23,213.07	48.00 %	\$39,885.00
1 GENERAL	41200 Wages	120 Mayor & Council	0.00	6,400.00	6,600.00	0.00	6,600.00	200.00	97.00 %	\$6,600.00
1 GENERAL	41200 Wages	210 Social Security	167.18	1,706.05	3,325.00	0.00	3,325.00	1,618.95	51.00 %	\$2,882.07
1 GENERAL	41200 Wages	211 Medicare	39.09	398.96	784.00	0.00	784.00	385.04	51.00 %	\$674.03
1 GENERAL	41200 Wages	212 Retirement	321.93	3,142.10	6,131.00	0.00	6,131.00	2,988.90	51.00 %	\$5,550.30
1 GENERAL	41200 Wages	213 Unemployment Compensation	0.00	0.00	500.00	0.00	500.00	500.00	0.00 %	\$500.00
1 GENERAL	41200 Wages	215 Medical Insurance	355.16	2,946.36	4,524.00	0.00	4,524.00	1,577.64	65.00 %	\$6,275.50
1 GENERAL	41200 Wages	217 State Insurance	0.00	1,041.66	1,250.00	0.00	1,250.00	208.34	83.00 %	\$1,250.00
1 GENERAL	41300 Planning & Zoning	309 Advertising	49.34	49.34	0.00	0.00	0.00	-49.34	0.00 %	\$100.00
1 GENERAL	41300 Planning & Zoning	324 M&O (Materials)	16.66	16.66	300.00	0.00	300.00	283.34	6.00 %	\$300.00
1 GENERAL	41400 Public Safety Enforcement	310 Contract Services	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00 %	\$1,000.00
1 GENERAL	41400 Public Safety Enforcement	312 Attorney Fees (Professional)	1,500.00	13,500.00	18,000.00	0.00	18,000.00	4,500.00	75.00 %	\$18,000.00
1 GENERAL	41400 Public Safety Enforcement	313 Code Enforcement (ACSO Contract Services)	0.00	50,490.00	33,660.00	0.00	33,660.00	-16,830.00	150.00 %	\$33,660.00
1 GENERAL	41400 Public Safety Enforcement	314 Animal Control (Wages & 75% Fines)	0.00	82.00	300.00	0.00	300.00	218.00	27.00 %	\$300.00
1 GENERAL	41400 Public Safety Enforcement	324 M&O (Materials)	0.00	252.93	2,100.00	0.00	2,100.00	1,847.07	12.00 %	\$300.00
1 GENERAL	41400 Public Safety Enforcement	630 Fuel	0.00	0.00	200.00	0.00	200.00	200.00	0.00 %	\$0.00
1 GENERAL	41500 Street Department	110 Wages	4,436.08	28,501.78	41,596.00	0.00	41,596.00	13,094.22	69.00 %	\$42,000.00
1 GENERAL	41500 Street Department	210 Social Security	273.28	1,754.52	2,644.00	0.00	2,644.00	889.48	66.00 %	\$2,777.60
1 GENERAL	41500 Street Department	211 Medicare	63.94	410.38	625.00	0.00	625.00	214.62	66.00 %	\$649.60
1 GENERAL	41500 Street Department	212 Retirement	427.17	3,279.13	4,819.00	0.00	4,819.00	1,539.87	68.00 %	\$5,349.12
1 GENERAL	41500 Street Department	215 Medical Insurance	526.14	3,608.05	7,033.00	0.00	7,033.00	3,424.95	51.00 %	\$8,387.90
1 GENERAL	41500 Street Department	309 Advertising	0.00	110.00	200.00	0.00	200.00	90.00	55.00 %	\$200.00
1 GENERAL	41500 Street Department	310 Contract Services	0.00	11,776.68	147,400.00	0.00	147,400.00	135,623.32	8.00 %	\$12,000.00
1 GENERAL	41500 Street Department	319 Engineering Fees (Professional)	321.75	1,602.00	35,000.00	0.00	35,000.00	33,398.00	5.00 %	\$15,980.35
1 GENERAL	41500 Street Department	324 M&O (Materials)	0.00	11,552.96	37,400.00	0.00	37,400.00	25,847.04	31.00 %	\$30,000.00
1 GENERAL	41500 Street Department	330 Utilities - Electric	740.33	7,126.96	9,395.00	0.00	9,395.00	2,268.04	76.00 %	\$9,395.00
1 GENERAL	41500 Street Department	350 Shared Equip Maintenance	13.06	2,285.61	6,350.00	0.00	6,350.00	4,064.39	36.00 %	\$6,350.00
1 GENERAL	41500 Street Department	457 Depreciation Expense	0.00	0.00	2,503.00	0.00	2,503.00	2,503.00	0.00 %	\$2,503.00
1 GENERAL	41500 Street Department	630 Fuel	177.21	1,933.95	2,500.00	0.00	2,500.00	566.05	77.00 %	\$2,500.00
1 GENERAL	41500 Street Department	632 Storm Drain Cleaning	0.00	0.00	600.00	0.00	600.00	600.00	0.00 %	\$600.00
1 GENERAL	41500 Street Department	633 Grading & Blading	0.00	300.05	732.00	0.00	732.00	431.95	41.00 %	\$600.00
1 GENERAL	41500 Street Department	634 Snow Removal	0.00	222.85	0.00	0.00	0.00	-222.85	0.00 %	\$250.00
1 GENERAL	41500 Street Department	701 Equipment Rental	0.00	0.00	500.00	0.00	500.00	500.00	0.00 %	\$500.00
1 GENERAL	41500 Street Department	711 Dust Abatement	0.00	0.00	22,000.00	0.00	22,000.00	22,000.00	0.00 %	\$23,000.00
1 GENERAL	41500 Street Department	803 Transportation Plan	0.00	0.00	30,000.00	0.00	30,000.00	30,000.00	0.00 %	\$30,000.00
1 GENERAL	41600 Park Department	110 Wages	0.00	0.00	7,617.00	0.00	7,617.00	7,617.00	0.00 %	\$7,617.00
1 GENERAL	41600 Park Department	210 Social Security	0.00	0.00	681.00	0.00	681.00	681.00	0.00 %	\$681.00
1 GENERAL	41600 Park Department	211 Medicare	0.00	0.00	329.00	0.00	329.00	329.00	0.00 %	\$329.00
1 GENERAL	41600 Park Department	212 Retirement	0.00	0.00	1,105.00	0.00	1,105.00	1,105.00	0.00 %	\$1,105.00
1 GENERAL	41600 Park Department	215 Medical Insurance	0.00	0.00	2,372.00	0.00	2,372.00	2,372.00	0.00 %	\$2,872.60
1 GENERAL	41600 Park Department	324 M&O (Materials)	16.67	581.62	17,500.00	0.00	17,500.00	16,918.38	3.00 %	\$2,500.00
1 GENERAL	41600 Park Department	330 Utilities - Electric	141.51	1,771.28	2,163.00	0.00	2,163.00	391.72	82.00 %	\$2,163.00
1 GENERAL	41600 Park Department	331 Utilities - W/S	0.00	649.21	1,060.00	0.00	1,060.00	410.79	61.00 %	\$1,060.00
1 GENERAL	41600 Park Department	332 Utilities - Irrigation	0.00	630.47	1,500.00	0.00	1,500.00	869.53	42.00 %	\$3,000.00
1 GENERAL	41600 Park Department	350 Shared Equip Maintenance	0.00	0.00	200.00	0.00	200.00	200.00	0.00 %	\$200.00
1 GENERAL	41600 Park Department	457 Depreciation Expense	0.00	0.00	2,050.00	0.00	2,050.00	2,050.00	0.00 %	\$2,050.00
1 GENERAL	41600 Park Department	630 Fuel	0.00	0.00	300.00	0.00	300.00	300.00	0.00 %	\$200.00
		ARPA Grant- Water Meters Replacement								\$50,980.35
1 GENERAL	45200 Youth Sports Baseball / T-Ball	310 Contract Services	0.00	0.00	300.00	0.00	300.00	300.00	0.00 %	\$300.00
1 GENERAL	45200 Youth Sports Baseball / T-Ball	324 M&O (Materials)	0.00	0.00	1,290.00	0.00	1,290.00	1,290.00	0.00 %	\$1,000.00
1 GENERAL	45200 Youth Sports Baseball / T-Ball	340 Youth Sports Equipment	0.00	188.25	750.00	0.00	750.00	561.75	25.00 %	\$750.00
1 GENERAL	45200 Youth Sports Baseball / T-Ball	342 Youth Sports Ins. & Misc	0.00	374.20	600.00	0.00	600.00	225.80	62.00 %	\$600.00
1 GENERAL	45200 Youth Sports Baseball / T-Ball	610 Office Supplies	0.00	0.00	60.00	0.00	60.00	60.00	0.00 %	\$60.00
1 GENERAL	45200 Youth Sports Baseball / T-Ball	810 Refunds	0.00	50.00	0.00	0.00	0.00	-50.00	0.00 %	\$0.00
1 GENERAL	45600 Airport Projects	130 Volunteer Labor (Cash Equivalent)	0.00	0.00	1.00	0.00	1.00	1.00	0.00 %	\$0.00
1 GENERAL	45600 Airport Projects	324 M&O (Materials)	0.00	0.00	12,400.00	0.00	12,400.00	12,400.00	0.00 %	\$12,400.00
8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM	45001 MV Roundup PAYOUTS	809 MV Roundup Object	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00 %	\$5,000.00
9 Weiser River Trail Passthrough	41700 Community Improvement	319 Engineering Fees (Professional) (WRT)	0.00	0.00	39,500.00	0.00	39,500.00	39,500.00	0.00 %	\$0.00
60 WATER FUND	43300 WATER	810 Refunds	0.00	572.08	0.00	0.00	0.00	-572.08	0.00 %	\$0.00
60 WATER FUND	43310 Water Personnel Services	110 Wages	3,140.48	29,753.10	48,118.00	0.00	48,118.00	18,364.90	62.00 %	\$42,000.00
60 WATER FUND	43310 Water Personnel Services	210 Social Security	194.16	1,838.92	2,983.00	0.00	2,983.00	1,144.08	62.00 %	\$2,600.00

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60 WATER FUND	43310 Water Personnel Services	211 Medicare	45.40	430.11	697.00	0.00	697.00	266.89	62.00 %	\$609.00
60 WATER FUND	43310 Water Personnel Services	212 Retirement	359.64	3,421.93	5,745.00	0.00	5,745.00	2,323.07	60.00 %	\$6,068.07
60 WATER FUND	43310 Water Personnel Services	213 Unemployment Compensation	0.00	0.00	500.00	0.00	500.00	500.00	0.00 %	\$500.00
60 WATER FUND	43310 Water Personnel Services	215 Medical Insurance	392.05	3,419.99	9,297.00	0.00	9,297.00	5,877.01	37.00 %	\$15,174.01
60 WATER FUND	43320 Water Operating Expenses	217 State Insurance	0.00	1,041.67	1,250.00	0.00	1,250.00	208.33	83.00 %	\$1,458.33
60 WATER FUND	43320 Water Operating Expenses	308 Telephone & Internet Services	152.38	1,980.73	3,107.00	0.00	3,107.00	1,126.27	64.00 %	\$4,233.27
60 WATER FUND	43320 Water Operating Expenses	309 Advertising	8.26	106.11	0.00	0.00	0.00	-106.11	0.00 %	\$3,107.00
60 WATER FUND	43320 Water Operating Expenses	310 Contract Services	0.00	4,550.00	1,800.00	0.00	1,800.00	-2,750.00	253.00 %	\$400.00
60 WATER FUND	43320 Water Operating Expenses	311 Audit	0.00	1,337.50	1,338.00	0.00	1,338.00	0.50	100.00 %	\$13,800.00
60 WATER FUND	43320 Water Operating Expenses	312 Attorney Fees (Professional)	0.00	0.00	400.00	0.00	400.00	400.00	0.00 %	\$1,500.00
60 WATER FUND	43320 Water Operating Expenses	319 Engineering Fees (Professional)	0.00	0.00	3,150.00	0.00	3,150.00	3,150.00	0.00 %	\$400.00
60 WATER FUND	43320 Water Operating Expenses	324 M&O (Materials)	64.35	20,864.13	24,400.00	0.00	24,400.00	3,535.87	86.00 %	\$3,150.00
60 WATER FUND	43320 Water Operating Expenses	327 Information Technology Fees (Professional)	0.00	1,764.22	200.00	0.00	200.00	-1,564.22	882.00 %	\$24,400.00
60 WATER FUND	43320 Water Operating Expenses	330 Utilities - Electric	154.67	2,078.32	2,200.00	0.00	2,200.00	121.68	94.00 %	\$1,900.00
60 WATER FUND	43320 Water Operating Expenses	331 Utilities - W/S	0.00	0.00	300.00	0.00	300.00	300.00	0.00 %	\$3,000.00
60 WATER FUND	43320 Water Operating Expenses	333 Utilities - Electric - Booster	271.68	2,801.15	4,500.00	0.00	4,500.00	1,698.85	62.00 %	\$4,500.00
60 WATER FUND	43320 Water Operating Expenses	334 Utilities - Electric - Well#3	291.80	2,761.77	4,500.00	0.00	4,500.00	1,738.23	61.00 %	\$4,500.00
60 WATER FUND	43320 Water Operating Expenses	335 Utilities - Electric - Well#4	426.52	3,703.43	4,500.00	0.00	4,500.00	796.57	82.00 %	\$4,500.00
60 WATER FUND	43320 Water Operating Expenses	348 Utilities - Electric - Well #5	0.00	0.00	4,500.00	0.00	4,500.00	4,500.00	0.00 %	\$4,500.00
60 WATER FUND	43320 Water Operating Expenses	350 Shared Equip Maintenance	13.05	2,159.45	1,500.00	0.00	1,500.00	-659.45	144.00 %	\$2,000.00
60 WATER FUND	43320 Water Operating Expenses	511 Municipal Insurance	0.00	2,253.75	2,254.00	0.00	2,254.00	0.25	100.00 %	\$2,000.00
60 WATER FUND	43320 Water Operating Expenses	520 Training	98.33	1,124.40	1,000.00	0.00	1,000.00	-124.40	112.00 %	\$2,342.75
60 WATER FUND	43320 Water Operating Expenses	521 Travel Expenses	0.00	69.03	1,000.00	0.00	1,000.00	930.97	7.00 %	\$1,000.00
60 WATER FUND	43320 Water Operating Expenses	610 Office Supplies	0.00	0.00	200.00	0.00	200.00	200.00	0.00 %	\$200.00
60 WATER FUND	43320 Water Operating Expenses	620 Postage	18.71	523.37	600.00	0.00	600.00	76.63	87.00 %	\$650.00
60 WATER FUND	43320 Water Operating Expenses	630 Fuel	231.43	1,678.07	1,430.00	0.00	1,430.00	-248.07	117.00 %	\$2,300.00
60 WATER FUND	43320 Water Operating Expenses	709 Equipment and Software	16.50	4,855.35	5,104.00	0.00	5,104.00	248.65	95.00 %	\$4,600.00
60 WATER FUND	43320 Water Operating Expenses	745 Testing	0.00	313.36	1,000.00	0.00	1,000.00	686.64	31.00 %	\$1,000.00
60 WATER FUND	43330 Water Improvement	324 M&O (Materials)	0.00	0.00	1,400.00	0.00	1,400.00	1,400.00	0.00 %	\$1,400.00
60 WATER FUND	43330 Water Improvement	741 External Antennas	0.00	0.00	735.00	0.00	735.00	735.00	0.00 %	\$735.00
60 WATER FUND	43330 Water Improvement	819 Bond Payment - DEQ	0.00	0.00	9,274.00	0.00	9,274.00	9,274.00	0.00 %	\$9,274.00
60 WATER FUND	43330 Water Improvement	820 Bond Payment - USDA	0.00	0.00	26,733.00	0.00	26,733.00	26,733.00	0.00 %	\$26,733.00
60 WATER FUND	43330 Water Improvement	823 H2O DEQ Buildup Reserve	0.00	0.00	927.00	0.00	927.00	927.00	0.00 %	\$927.00
60 WATER FUND	43330 Water Improvement	824 Short Lived Asset Expense	0.00	0.00	5,717.00	0.00	5,717.00	5,717.00	0.00 %	\$5,717.00
60 WATER FUND	43330 Water Improvement	825 H2O USDA Build Up Reserve	0.00	0.00	2,321.00	0.00	2,321.00	2,321.00	0.00 %	\$2,321.00
60 WATER FUND	43331 Water Capital Projects	312 Attorney Fees (Professional)	0.00	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00 %	\$25,000.00
60 WATER FUND	43331 Water Capital Projects	319 Engineering Fees (Professional)	1,945.00	54,350.09	120,317.00	0.00	120,317.00	65,966.91	45.00 %	\$277,133.33
60 WATER FUND	43331 Water Capital Projects	321 Building Inspection	0.00	0.00	42,455.00	0.00	42,455.00	42,455.00	0.00 %	\$42,455.00
60 WATER FUND	43331 Water Capital Projects	727 Water Capital Project, Booster Station Roof	0.00	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00 %	\$25,000.00
60 WATER FUND	43331 Water Capital Projects	829 H2O Line Replacement	0.00	0.00	125,000.00	0.00	125,000.00	125,000.00	0.00 %	\$125,000.00
60 WATER FUND	43331 Water Capital Projects	882 New H2O SCADA System	0.00	0.00	60,000.00	0.00	60,000.00	60,000.00	0.00 %	\$100,000.00
60 WATER FUND	43331 Water Capital Projects	883 New H2O Reservoir	0.00	0.00	500,000.00	0.00	500,000.00	500,000.00	0.00 %	\$618,508.00
60 WATER FUND	43331 Water Capital Projects	884 New H2O Well House	0.00	5,000.00	367,558.00	0.00	367,558.00	362,558.00	1.00 %	\$811,148.00
60 WATER FUND	43331 Water Capital Projects	885 Update H2O Booster Station	0.00	0.00	670,000.00	0.00	670,000.00	670,000.00	0.00 %	\$1,152,581.00
60 WATER FUND	43332 Water Equipment Replacement	324 M&O (Materials)	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00 %	\$5,000.00
60 WATER FUND	43332 Water Equipment Replacement	350 Shared Equip Maintenance	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00 %	\$1,500.00
60 WATER FUND	43400 Depreciation	457 Depreciation Expense	0.00	0.00	30,023.00	0.00	30,023.00	30,023.00	0.00 %	\$35,023.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	110 Wages	170.75	1,255.49	1,700.00	0.00	1,700.00	444.51	74.00 %	\$1,700.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	210 Social Security	10.42	76.99	151.00	0.00	151.00	74.01	51.00 %	\$105.40
63 INDUSTRIAL PARK FUND	43100 Industrial Park	211 Medicare	2.43	17.99	73.00	0.00	73.00	55.01	25.00 %	\$24.65
63 INDUSTRIAL PARK FUND	43100 Industrial Park	212 Retirement	20.39	149.91	247.00	0.00	247.00	97.09	61.00 %	\$195.33
63 INDUSTRIAL PARK FUND	43100 Industrial Park	215 Medical Insurance	48.51	244.92	329.00	0.00	329.00	84.08	74.00 %	\$181.70
63 INDUSTRIAL PARK FUND	43100 Industrial Park	309 Advertising	0.00	39.18	0.00	0.00	0.00	-39.18	0.00 %	\$100.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	311 Audit	0.00	1,337.50	1,337.00	0.00	1,337.00	-0.50	100.00 %	\$1,500.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	320 Solid Waste Fees	0.00	520.00	520.00	0.00	520.00	0.00	100.00 %	\$100.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	324 M&O (Materials)	24.94	12,620.57	2,500.00	0.00	2,500.00	-10,120.57	505.00 %	\$2,500.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	330 Utilities - Electric	55.78	502.76	500.00	0.00	500.00	-2.76	101.00 %	\$550.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	331 Utilities - W/S	0.00	2,447.60	2,820.00	0.00	2,820.00	372.40	87.00 %	\$2,600.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	350 Shared Equip Maintenance	0.00	0.00	200.00	0.00	200.00	200.00	0.00 %	\$200.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	511 Municipal Insurance	0.00	2,253.75	2,254.00	0.00	2,254.00	0.25	100.00 %	\$2,342.75
63 INDUSTRIAL PARK FUND	43100 Industrial Park	610 Office Supplies	0.00	0.00	200.00	0.00	200.00	200.00	0.00 %	\$100.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	620 Postage	0.00	0.00	100.00	0.00	100.00	100.00	0.00 %	\$100.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	630 Fuel	0.00	140.00	600.00	0.00	600.00	460.00	23.00 %	\$460.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	709 Equipment and Software	11.00	3,823.15	2,137.00	0.00	2,137.00	-1,686.15	179.00 %	\$4,600.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	711 Dust Abatement	0.00	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00 %	\$3,000.00
63 INDUSTRIAL PARK FUND	43100 Industrial Park	713 Skate Park Improvements	0.00	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00 %	\$10,000.00
63 INDUSTRIAL PARK FUND	43400 Depreciation	Industrial Park Capital Infrastructure								\$10,000.00
63 INDUSTRIAL PARK FUND	43400 Depreciation	457 Depreciation Expense	0.00	0.00	4,468.00	0.00	4,468.00	4,468.00	0.00 %	\$0.00
65 SEWER FUND	43210 Sewer Personnel Services	110 Wages	3,161.79	28,114.76	48,118.00	0.00	48,118.00	20,003.24	58.00 %	\$42,000.00
65 SEWER FUND	43210 Sewer Personnel Services	210 Social Security	195.28	1,733.35	2,983.00	0.00	2,983.00	1,249.65	58.00 %	\$2,604.00
65 SEWER FUND	43210 Sewer Personnel Services	211 Medicare	45.67	405.39	697.00	0.00	697.00	291.61	58.00 %	\$609.00
65 SEWER FUND	43210 Sewer Personnel Services	212 Retirement	362.21	3,339.78	5,745.00	0.00	5,745.00	2,405.22	58.00 %	\$4,825.80
65 SEWER FUND	43210 Sewer Personnel Services	213 Unemployment Compensation	0.00	0.00	500.00	0.00	500.00	500.00	0.00 %	\$500.00
65 SEWER FUND	43210 Sewer Personnel Services	215 Medical Insurance	454.14	4,648.68	9,297.00	0.00	9,297.00	4,648.32	50.00 %	\$9,320.20
65 SEWER FUND	43210 Sewer Personnel Services	217 State Insurance	0.00	1,041.67	1,250.00	0.00	1,250.00	208.33	83.00 %	\$1,250.00
65 SEWER FUND	43220 Sewer Operating Expenses	308 Telephone & Internet Services	152.39	1,980.84	3,307.00	0.00	3,307.00	1,326.16	60.00 %	\$3,307.00
65 SEWER FUND	43220 Sewer Operating Expenses	309 Advertising	8.27	102.83	250.00	0.00	250.00	147.17	41.00 %	\$250.00
65 SEWER FUND	43220 Sewer Operating Expenses	310 Contract Services	0.00	4,550.00	1,800.00	0.00	1,800.00	-2,750.00	253.00 %	\$13,800.00
65 SEWER FUND	43220 Sewer Operating Expenses	311 Audit	0.00	1,337.50	1,338.00	0.00	1,338.00	0.50	100.00 %	\$1,500.00
65 SEWER FUND	43220 Sewer Operating Expenses	312 Attorney Fees (Professional)	0.00	0.00	350.00	0.00	350.00	350.00	0.00 %	\$350.00
65 SEWER FUND	43220 Sewer Operating Expenses	319 Engineering Fees (Professional)	0.00	2,929.00	1,650.00	0.00	1,650.00	-1,279.00	178.00 %	\$1,650.00
65 SEWER FUND	43220 Sewer Operating Expenses	324 M&O (Materials)	542.55	19,376.30	37,377.00	0.00	37,377.00	18,000.70	52.00 %	\$37,500.00
65 SEWER FUND	43220 Sewer Operating Expenses	325 SWR Line Cleaning & CCTV	0.00	5,020.60	10,000.00	0.00	10,000.00	4,979.40	50.00 %	\$9,000.00

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65 SEWER FUND	43220 Sewer Operating Expenses	326 Manhole Rehabilitation	0.00	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00 %	\$10,000.00
65 SEWER FUND	43220 Sewer Operating Expenses	327 Information Technology Fees (Professional)	0.00	1,764.22	500.00	0.00	500.00	-1,264.22	353.00 %	\$4,000.00
65 SEWER FUND	43220 Sewer Operating Expenses	329 Utilities - Electric - Land App Site	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00 %	\$1,500.00
65 SEWER FUND	43220 Sewer Operating Expenses	330 Utilities - Electric	412.27	3,289.05	4,900.00	0.00	4,900.00	1,610.95	67.00 %	\$7,000.00
65 SEWER FUND	43220 Sewer Operating Expenses	331 Utilities - W/S	0.00	0.00	300.00	0.00	300.00	300.00	0.00 %	\$300.00
65 SEWER FUND	43220 Sewer Operating Expenses	336 Utilities - Electric SWR Plant	470.01	4,390.93	6,000.00	0.00	6,000.00	1,609.07	73.00 %	\$8,000.00
65 SEWER FUND	43220 Sewer Operating Expenses	337 Utilities - Electric - SWR Lift Station	7.21	60.21	120.00	0.00	120.00	59.79	50.00 %	\$120.00
65 SEWER FUND	43220 Sewer Operating Expenses	338 Utilities - W/S - Auger Room	0.00	729.32	1,800.00	0.00	1,800.00	1,070.68	41.00 %	\$2,500.00
65 SEWER FUND	43220 Sewer Operating Expenses	339 Utilities - W/S - Chlorinator Room	0.00	117.33	600.00	0.00	600.00	482.67	20.00 %	\$800.00
65 SEWER FUND	43220 Sewer Operating Expenses	350 Shared Equip Maintenance	13.05	2,159.46	3,015.00	0.00	3,015.00	855.54	72.00 %	\$4,000.00
65 SEWER FUND	43220 Sewer Operating Expenses	511 Municipal Insurance	0.00	2,253.75	2,254.00	0.00	2,254.00	0.25	100.00 %	\$2,254.00
65 SEWER FUND	43220 Sewer Operating Expenses	520 Training	98.33	1,484.40	1,000.00	0.00	1,000.00	-484.40	148.00 %	\$1,484.40
65 SEWER FUND	43220 Sewer Operating Expenses	521 Travel Expenses	0.00	69.03	1,000.00	0.00	1,000.00	930.97	7.00 %	\$1,000.00
65 SEWER FUND	43220 Sewer Operating Expenses	610 Office Supplies	0.00	0.00	200.00	0.00	200.00	200.00	0.00 %	\$200.00
65 SEWER FUND	43220 Sewer Operating Expenses	620 Postage	130.71	769.86	800.00	0.00	800.00	30.14	96.00 %	\$800.00
65 SEWER FUND	43220 Sewer Operating Expenses	630 Fuel	221.54	1,389.34	750.00	0.00	750.00	-639.34	185.00 %	\$1,389.34
65 SEWER FUND	43220 Sewer Operating Expenses	701 Equipment Rental	0.00	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00 %	\$3,000.00
65 SEWER FUND	43220 Sewer Operating Expenses	709 Equipment and Software	16.50	4,855.35	0.00	0.00	0.00	-4,855.35	0.00 %	\$4,855.35
65 SEWER FUND	43220 Sewer Operating Expenses	745 Testing	0.00	8,490.17	13,000.00	0.00	13,000.00	4,509.83	65.00 %	\$20,000.00
65 SEWER FUND	43222 Sewer Equipment Replacement	324 M&O (Materials)	0.00	0.00	500.00	0.00	500.00	500.00	0.00 %	\$500.00
65 SEWER FUND	43222 Sewer Equipment Replacement	350 Shared Equip Maintenance	0.00	0.00	5,500.00	0.00	5,500.00	5,500.00	0.00 %	\$5,500.00
65 SEWER FUND	43230 Sewer Improvement	324 M&O (Materials)	0.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00 %	\$2,000.00
65 SEWER FUND	43230 Sewer Improvement	820 Bond Payment - USDA	0.00	0.00	32,995.00	0.00	32,995.00	32,995.00	0.00 %	\$32,995.00
65 SEWER FUND	43230 Sewer Improvement	821 Bond Payment #2 (92-05)	0.00	4,570.00	4,570.00	0.00	4,570.00	0.00	100.00 %	\$4,570.00
65 SEWER FUND	43230 Sewer Improvement	822 Bond Payment #3 (92-07)	0.00	0.00	5,850.00	0.00	5,850.00	5,850.00	0.00 %	\$5,850.00
65 SEWER FUND	43230 Sewer Improvement	824 Short Lived Asset Expense	0.00	0.00	4,342.00	0.00	4,342.00	4,342.00	0.00 %	\$4,342.00
65 SEWER FUND	43230 Sewer Improvement	827 SWR USDA Buildup Reserve 92-05	0.00	0.00	457.00	0.00	457.00	457.00	0.00 %	\$457.00
65 SEWER FUND	43230 Sewer Improvement	828 SWR USDA Buildup Reserve 92-07	0.00	0.00	585.00	0.00	585.00	585.00	0.00 %	\$585.00
65 SEWER FUND	43230 Sewer Improvement	846 Land App Infrastructure	0.00	0.00	26,216.00	0.00	26,216.00	26,216.00	0.00 %	\$26,216.00
65 SEWER FUND	43230 Sewer Improvement	858 Lagoon Testing Setback	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00 %	\$5,000.00
65 SEWER FUND	43231 Sewer Capital Projects	886 Land App, Irrigation Wall	0.00	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00 %	\$100,000.00
65 SEWER FUND	43400 Depreciation	457 Depreciation Expense	0.00	0.00	2,984.00	0.00	2,984.00	2,984.00	0.00 %	\$2,984.00

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CITY OF NEW MEADOWS, IDAHO
 Revenue Budget vs. Actual
 For the Accounting Period: 6 / 22

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			Last year Budgeted Amount		Updated Budgeted Amount	
Fund	Fund Description	Account	Received		Estimated Revenue	Revenue to be Received
			Current Month	Received YTD		
1	GENERAL	31010	5,586.17	119,689.34	158,769.00	39,079.66
1	GENERAL	31020	14.63	291.48	200.00	-91.48
1	GENERAL	31030	26.30	1,364.32	1,000.00	-364.32
1	GENERAL	31060	3,686.20	7,372.40	7,389.00	16.60
1	GENERAL	32110	0.00	2,000.00	1,900.00	-100.00
1	GENERAL	32210	0.00	3,565.90	6,000.00	2,434.10
1	GENERAL	32260	0.00	285.00	600.00	315.00
1	GENERAL	32400	0.00	681.20	1,000.00	318.80
1	GENERAL	32700	0.00	2,000.00	300.00	-1,700.00
1	GENERAL	32750	0.00	0.00	100.00	100.00
1	GENERAL	33010	0.00	0.00	30,000.00	30,000.00
1	GENERAL	33318	0.00	57,753.30	57,753.00	-0.30
1	GENERAL	33500	0.00	40,704.11	41,492.00	787.89
1	GENERAL	33510	0.00	20,847.00	30,270.00	9,423.00
1	GENERAL	33520	0.00	15,549.58	15,650.00	100.42
1	GENERAL	33521	0.00	4,715.83	9,000.00	4,284.17
1	GENERAL	34010	0.00	13,989.68	20,681.00	6,691.32
1	GENERAL	34011	137.92	289.31	580.00	290.69
1	GENERAL	35002	0.00	0.00	80.00	80.00
1	GENERAL	35004	10.00	20.00	50.00	30.00
1	GENERAL	35006	0.00	0.00	200.00	200.00
1	GENERAL	36100	0.00	1,486.81	2,176.00	689.19
1	GENERAL	36101	0.00	0.00	210.00	210.00
1	GENERAL	36102	0.00	975.00	0.00	-975.00
1	GENERAL	36106	0.00	425.00	0.00	-425.00
1	GENERAL	37110	0.00	158.24	300.00	141.76
1	GENERAL	37140	0.00	15,530.04	0.00	-15,530.04
1	GENERAL	37500	0.00	0.00	1,100.00	1,100.00
1	GENERAL	37510	0.00	0.00	3,000.00	3,000.00
1	GENERAL	37511	0.00	0.00	1,400.00	1,400.00
1	GENERAL	37512	0.00	0.00	8,000.00	8,000.00
1	GENERAL	37513	0.00	0.00	47,400.00	47,400.00
1	GENERAL	37522	100,000.00	100,000.00	100,000.00	0.00
1	GENERAL	37644	0.00	131.86	1,000.00	868.14
1	GENERAL	37645	0.00	800.00	1,000.00	200.00
1	GENERAL	37646	0.00	625.00	1,000.00	375.00
						24,927.40
8	MV ROUNDUP UTILITY ASSISTANCE PROGRAM	37499	12.87	206.29	5,000.00	4,793.71
						5,000.00
9	Weiser River Trail Passthrough	39002	0.00	18,500.00	18,500.00	0.00
9	Weiser River Trail Passthrough	39003	0.00	15,000.00	15,000.00	0.00
9	Weiser River Trail Passthrough	39011	0.00	0.00	5,000.00	5,000.00
9	Weiser River Trail Passthrough	39012	0.00	0.00	1,000.00	1,000.00
						0.00
60	WATER FUND	33315	0.00	12,639.00	2,011,820.00	1,999,181.00
						569,627.60
						1,877,700.00
						58,383.88
						673,000.00
60	WATER FUND	34610	0.00	69,292.18	150,000.00	80,707.82
60	WATER FUND	34611	0.00	8,398.00	13,621.00	5,223.00
60	WATER FUND	34612	0.00	2,713.20	4,423.00	1,709.80
60	WATER FUND	34613	0.00	17,944.55	28,430.00	10,485.45
60	WATER FUND	34614	0.00	2,695.60	4,212.00	1,516.40
60	WATER FUND	34615	0.00	5,406.00	8,424.00	3,018.00
60	WATER FUND	34616	0.00	633.75	1,053.00	419.25
60	WATER FUND	34631	0.00	250.00	0.00	-250.00
60	WATER FUND	34640	0.00	1,600.00	2,800.00	1,200.00
60	WATER FUND	34660	0.00	2,295.00	6,000.00	3,705.00
60	WATER FUND	34962	0.00	-4.00	0.00	4.00
60	WATER FUND	37110	0.00	306.56	750.00	443.44
						750.00
63	INDUSTRIAL PARK FUND	33316	0.00	0.00	10,000.00	10,000.00
						10,000.00
63	INDUSTRIAL PARK FUND	34501	0.00	9,428.48	21,615.00	12,186.52
63	INDUSTRIAL PARK FUND	34502	0.00	260.40	521.00	260.60
63	INDUSTRIAL PARK FUND	34504	0.00	0.00	200.00	200.00
63	INDUSTRIAL PARK FUND	34505	200.00	1,800.00	0.00	-1,800.00
63	INDUSTRIAL PARK FUND	37110	0.00	55.09	800.00	744.91
						800.00
65	SEWER FUND	33317	0.00	0.00	100,000.00	100,000.00
65	SEWER FUND	34710	0.00	94,369.50	140,616.00	46,246.50
65	SEWER FUND	34711	0.00	8,693.75	13,313.00	4,619.25
65	SEWER FUND	34712	0.00	2,808.75	4,322.00	1,513.25
65	SEWER FUND	34713	0.00	919.10	1,441.00	521.90
65	SEWER FUND	34714	0.00	919.10	1,441.00	521.90
65	SEWER FUND	34715	0.00	28,991.25	46,305.00	17,313.75
65	SEWER FUND	34716	0.00	5,210.00	8,232.00	3,022.00
65	SEWER FUND	34740	0.00	2,112.00	2,712.00	600.00
65	SEWER FUND	34760	0.00	4,590.00	12,000.00	7,410.00
65	SEWER FUND	34796	0.00	143.00	0.00	-143.00
65	SEWER FUND	37110	0.00	192.87	500.00	307.13
65	SEWER FUND	39002	0.00	0.00	35,518.00	35,518.00
						31,918.00

In an effort to encourage construction within the City of New Meadows and connect to the water and sewer systems of the city, development discounts are hereby resolved:

WATER:

Connection & Capitalization Fees

The base connection & capitalization fees for all classes of water users, not expressly provided for otherwise, shall be \$3,000.00 plus materials and labor per equivalent residential unit (ERU). A discount of 10% shall be given, lowering the water connection & capitalization fee to \$2700.

SEWER:

Connection & Capitalization Fees:

The base connection & capitalization fees for all classes of sewer users, not expressly provided for otherwise, shall be \$6,000.00 plus materials and labor per equivalent residential unit (ERU). A discount of 10% shall be given, lowering the sewer connection & capitalization fee to \$5400.

SUBDIVISIONS & PLANNED UNIT DEVELOPMENTS

Connection fees for subdivisions, PUDs, etc. will be assessed on a case by case basis for hooking into the City's water system.

SINGLE FAMILY HOME DISCOUNT

Tiered Discount Program

- 2nd Home 20% off Connection Fees
- 3rd & Consecutive Home 35% off Connection Fees

MULTI-FAMILY DWELLINGS

Discount Program for Multi-Family Dwellings being served by the same connection

- 25% off Connection Fees for multi- family dwellings

DISCOUNT TERMS

All discounts remain valid for 12 months from date of permit. Discount extensions and additional developer discounts will be at the City Council's discretion.

RESOLUTION NO. TBD-2022, providing for development discounts and reimbursements, PASSED AND APPROVED this 8th day of August 2022, shall be EFFECTIVE **September 1, 2022, through September 30, 2023.**

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

- I make a motion to introduce Ordinance TBD-2022, amending Title 4 Chapter 3, of the New Meadows City Code, and suspend the rules requiring three separate readings on three separate days and read by title only once; (seconded) ROLL CALL VOTE.

City Clerk to read ordinance by title only.

- I move to approve Ordinance TBD-2022, amending Title 4, Chapter 3 of the New Meadows City Code; (seconded) ROLL CALL VOTE.

ORDINANCE TBD-2022
BURN ORDINANCE AMENDMENT

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING TITLE 4, CHAPTER 3, *OPEN BURNING*, OF THE NEW MEADOWS CITY CODE AS FOLLOWS: IN SECTION 1.06 (B), ADDING NUMBER (2), WHICH STATES, "THE PERMITTEE SHALL PLACE THE FIRE AT LEAST FIFTY (50) FEET FROM ANY STRUCTURE. IF THE PILE IS SMALLER THAN 2 FEET IN HEIGHT 3 FEET IN DIAMETER, IT MUST BE PLACED AT LEAST 25 FEET FROM ANY STRUCTURE. FIRES IN APPROVED CONTAINERS MUST BE PLACED 15 FEET FROM STRUCTURES," ADDING NUMBER (5), WHICH STATES, "THE PERMITTEE SHALL FOLLOW ALL INTERNATIONAL FIRE CODE REGULATIONS, AS HAVE BEEN ADOPTED BY THE CITY OF NEW MEADOWS," ADDING NUMBER (6), WHICH STATES, THE PERMITTEE SHALL NOT BURN MATERIALS LISTED AS HAZARDOUS IN THE INTERNATIONAL FIRE CODE REGULATIONS;" AND IN SECTION 1.10 *PENALTIES AND FINES*, REPLACING THE PENALTY OF \$300 WITH A PENALTY OF \$500;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:

Section 1: That Chapter 3, Open Burning, of Title 4, Health, Safety and Environment, of the New Meadows City Code be, and the same is hereby AMENDED as follows, to-wit:

See Exhibit A attached hereto and, by this reference, incorporated herein as if set forth in full.

Section 2: This ordinance shall be in full force and effect after its passage, approval, and publication, according to law.

PASSED AND APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO, THIS 8TH DAY OF AUGUST 2022.

Approved:

Attest:

Julie A. Good, Mayor

Kyla Gardner, City Clerk

ORDINANCE NO. TBD-2022

AN ORDINANCE OF THE CITY OF NEW MEADOWS, IDAHO, AMENDING THE ‘NEW MEADOWS OPEN BURNING ORDINANCE’; PROVIDING FOR THE PURPOSE; CREATING DEFINITIONS; PROHIBITING CERTAIN BURNING OF MATERIALS; PROVIDING FOR CERTAIN EXCEPTIONS TO OPEN BURNING; REQUIRING FILING A BURNING PERMIT UNDER CERTAIN CONDITIONS; PROVIDING FOR APPEALS; PROVIDING FOR SPECIAL ENFORCEMENT; REQUIRING A PERMIT AND ADMINISTRATION; IDENTIFYING FINES AND PENALTIES; PROVIDING FOR SEVERABILITY AND PROVIDING A DATE FOR ADOPTION.

BE IT ORDAINED BY THE MAYOR AND THE COUNCIL OF THE CITY OF NEW MEADOWS IDAHO AS FOLLOWS:

Section 1.01 SHORT TITLE:

This section shall be known and may be cited as the “New Meadows Open Burning Ordinance.”

Section 1.02 PURPOSE:

The purpose and intent of this Ordinance is to eliminate all forms of open burning except those for which there is no means of producing a similar public benefit, or such as may be permitted herein, limit unnecessary emergency response by fire personnel, and to assist in tracking and pinpoint burning in the community.

Section 1.03 DEFINITIONS:

Agricultural Burning – Means open burning of plant life grown on the premises in the course of any agricultural, forestry or land clearing operation when it can be shown that such burning is necessary and that no fire hazard will occur. Convenience of disposal is not of itself a valid necessity for burning.

Approved Incinerators – Any source consisting of a furnace and all appurtenances thereto designated for destruction of refuse by burning. “Open incinerators” shall mean those burning containers which have been approved and certified by the Idaho Department of Health and Welfare. “Burning barrels” and similar devices are forms of open burning and are not considered to be approved incinerators.

Authorized Enforcer – Means the Mayor, Building Inspector, fire wardens, the Fire Chief or any member of the Fire Department, a member of the Adams County Sheriff’s Office and persons specifically deputized by either the Adams County Sheriff or the Mayor of the City of New Meadows called together "authorized enforcer(s).

Council – The city council of the City of New Meadows.

Issuing Agent – The New Meadows City Clerk or designee.

Odor – The sensation resulting from stimulation of the human sense of smell.

Open Burning – Means the outdoor burning of materials where the products of combustion are not completely directed through a duct, passage, smokestack or chimney.

Permit – The City of New Meadows burning permit issued pursuant to this Ordinance.

Person – Any person, corporation, firm, partnership or any federal, state or local governmental entity.

Smoke – Small gas borne particles resulting from incomplete combustion, consisting predominantly, but not exclusively, of carbon and other combustible material.

Toxic Air Contaminants – Pollutants that are known or suspected to cause cancer or other serious health effects, such as reproductive effects or birth defects, or to cause adverse environmental effects. Also known as Toxic Air Pollutants as defined by Idaho Department of Environmental Quality.

Section 1.04 PROHIBITIONS:

It is unlawful to deliberately or negligently start a fire under any of the following circumstances:

- A. In any structure; except, it is lawful to start a fire in a fireplace, incinerator, or stove, provided that the person(s) starting the fire has no reason to believe that use of the same is hazardous or violates applicable air quality regulations; or
- B. Whether or not in a structure, using as or among the fuel: garbage, rubbish, decaying matter, processed lumber, dead animals or refuse of any kind; excepting, however, leaves and needles dropped by trees, limbs, splinters, and bark from wood cutting and splitting, and weeds and other vegetation, when in a safe place in a fireplace or fire ring; or
- C. Notwithstanding the provisions of any section of this ordinance, no person shall allow, suffer, cause or permit the burning of materials which emit toxic contaminants, particulates or odors; or
- D. Without a permit at any time when a permit is required, or in violation of the terms of this Ordinance, of such a permit, or of State fire season and open burning regulations.

It is prima facie evidence of such negligence in the starting of a fire that the fire escaped from the initial location of the burning, so as to start a grass, brush, forest, or building fire.

Section 1.05 EXCEPTIONS TO OPEN BURNING PROHIBITION:

Notwithstanding the provisions of previous sections of this ordinance, the following types of fires shall be allowed :

- A. Fires Requiring Permit: The following types of fires may be allowed by permit only:
 1. Agricultural burning;
 2. Fires used for control or alleviation of fire hazard or for weed control when no alternative control exists;
 3. Fires used in the training of organized firefighting personnel;
 4. Special fires allowed at the discretion of the “Authorized Enforcer” wherein the fire is to be located. Special fires are fires not falling into (A)1, 2 and 3 of this Section.
- B. Fires Allowed Without a Permit: Fires used for the preparation of food and campfires, recreational / hobby fires such as those used in the construction of pottery or steel works and ceremonial fires under control of a responsible person that is not intoxicated and over the age of 18, shall not require a permit.

Section 1.06 BURNING PERMIT AND CONDITIONS:

Burning permits are required for any open burning at a time when State fire season regulations require permits. No permit may be issued if the State has declared a closure on open burning, nor shall any person conduct open burning during any such period of closure. Contents: All permits must contain the following conditions on the face or obverse of such permit:

1. Name, address, phone number of applicant and permittee;
 2. Location of proposed burning;
 3. Conditions under which burning is to be allowed.
 4. Signature of issuing officer;
 5. Signature of permittee;
 6. Materials that are to be burned;
 7. Beginning date of burn to extinguished date.
- B. Permittee Agreement: All permittee applicants shall agree to the following:
1. The permittee shall keep the fire under permittee's control and supervision at all times until the same has been completely extinguished;
 2. **The permittee shall place the fire at least fifty (50) feet from any structure. If the pile is smaller than 2 feet in height 3 feet in diameter, it must be placed at least 25 feet from any structure. Fires in approved containers must be placed 15 feet from structures.**
 3. The permittee shall have at the place of the fire a garden hose connected to a pressurized water supply, or shall have at such place other Fire Department approved fire extinguishing equipment, in either case readily available for use, until the fire has been completely extinguished; and
 4. The permittee, by seeking and accepting such permit, and by conducting such open burning, becomes responsible and agrees to be responsible to pay all costs of suppression of a fire escaping from permittee's control. "Costs of suppression" means costs incurred by the City of New Meadows, the Meadows Valley Rural Fire Protection District, Southern Idaho Timber Protective Association, or by any other agency which responds to such fire.
 5. **The permittee shall follow all International Fire Code regulations, as have been adopted by the City of New Meadows.**
 6. **The permittee shall not burn materials listed as hazardous in the International Fire Code regulations.**

Section 1.07 APPEALS:

Any person denied a burning permit by the Issuing Agent may within thirty (30) days appeal that decision in writing to the City Council. The Council shall rule on said appeal within twenty (20) days of receipt thereof.

Section 1.08 SPECIAL ENFORCEMENT:

In addition to enforcement by the Department, this ordinance may be enforced by the Building Inspector, fire wardens, the Fire Chief or any member of the Fire Department, the Adams County Sheriff's Department and persons specifically deputized by either the Adams County Sheriff or

the Mayor, called together "authorized enforcer(s)" in the balance of this subsection. Without limiting their authority under this clause, authorized enforcers may require that open burning be immediately extinguished upon determining that smoke emissions are unreasonably offensive or potentially harmful to the occupants of the same or surrounding properties, or upon determining that the open burning is hazardous.

Section 1.09 PERMIT REQUIRED & ADMINISTRATION:

The City Clerk shall require a signed permit by each applicant during the allowable burning period as authorized by the State Fire Marshal. Permits shall be completed and turned into City Hall with an applicable fee as set from time to time by resolution of the New Meadows City Council.

Once a permit and permit fee have been turned over to the City Clerk or his/her designee, the permit shall be promptly routed to the Meadows Valley Rural Fire Protection District Fire Chief, Adams County Sheriff's Office Dispatch and the Payette National Forest, New Meadows Ranger District.

Initial permits shall only be valid for one (1) week from the date of issuance. A new permit will be required for each subsequent week. Subsequent permits may be purchased at a discount if purchased within a six (6) month period, however still only valid for the week (7 days) issued.

Section 1.10 PENALTIES AND FINES:

Violation of this ordinance carries a civil penalty of \$500 per violation to be assessed by the City's "Authorized Enforcer(s)". The penalty shall be paid to the City Clerk within 10 days of issuance or in the time and manner allotted by the "Authorized Enforcer's Agency" and then forwarded to the City Clerk.

If the civil penalty goes unpaid for more than 30 days, the New Meadows Prosecuting Attorney will issue a misdemeanor summons to be served on the violator by the Adams County Sheriff's Office to appear before the Adams County Magistrate.

All penalties collected under this ordinance shall be deposited into the Fines & Forfeitures Account within the city's accounting system.

Section 1.11 SEVERABILITY:

Should any section, subsection, paragraph, sentence or clause thereof, or any particular application thereof, be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this ordinance.

Section 1.12 Effective Date:

This ordinance shall be in full force and effect, after passage by the New Meadows City Council, signed by the Mayor, and publication of the ordinance according to law.

ORDINANCE TBD-2022
BURN ORDINANCE AMENDMENT

Item 10.

PASSED AND APPROVED by the Mayor and the Council of the City of New Meadows on this 28th day of July, 2015.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

Professional Services Contract
City of New Meadows: Water Project Labor Monitoring

This contract is entered into this _____ day of _____, 2022 by and between the City of New Meadows, with its principal address of business at PO Box 324, New Meadows, ID herein referred to as "CITY" and Clearwater Economic Development Association, whose address is 1626 6th Avenue North, Lewiston, ID, herein referred to as "CONTRACTOR", Witnesseth:

Whereas, CITY desires to engage CONTRACTOR to provide certain services as described in the "Scope of Work" section of this contract, and CONTRACTOR desires to provide said services, the parties hereto do mutually agree as follows:

1) Employment of Contractor

CITY agrees to engage CONTRACTOR, and CONTRACTOR agrees to provide the services described in the "Scope of Work" as described in Section 3 below.

2) Employee - Employer Relationship

The contracting parties warrant by their signature that no employee-employer relationship is established between CONTRACTOR and CITY by the terms of this contract. The parties understand that CONTRACTOR is an independent CONTRACTOR and as such neither CONTRACTOR nor its employees, if any, are employees of CITY for purpose of tax retirement system or social security (FICA).

3) Scope of Work

The CONTRACTOR will provide Labor Monitoring Services that include the following:

Assist CITY in the following tasks and any other tasks deemed necessary:

Pre-Construction ~~and Bidding~~: (Per Clean Water SRF Handbook p.15)

- ~~Ensuring the inclusion of applicable language and documents in the bidding documents,~~
- Attendance at ~~pre-bid, bid opening,~~ pre-construction, and construction meetings to address and answer questions related to labor requirements,
- Educating contractors about the labor requirements
- Providing labor documents and forms to contractors and their sub- contractors,
- Identify appropriate wage determination
- Requesting additional wage classifications

Construction Period:

- Reviewing and tracking payrolls,
- Conducting employee interviews (on-site or through the mail),
- Traveling to project site, observing workers, comparing payroll reports to interview information,
- Documenting payroll reviews, identifying and investigating errors with Contractor, reporting and facilitating completion of required labor standards reporting

Reporting and Record-Keeping:

- Completion of monthly Labor Standards Report
- Provide copies of payroll reports and compliance checklists for records of the City of New Meadows, Mountain Waterworks, and Idaho DEQ.
- Maintain copies of all documents related to labor monitoring for review upon request by agencies.

4) Schedule of Services & Time of Performance:

Work under this agreement should not begin until both parties have properly executed this contract. CONTRACTOR agrees to work with and under direction of the City of New Meadows to complete tasks associated with the goals of the project. Work under this agreement is for the time period through completion of construction.

5) Basis of Fee and Billing

\$5,500 to be invoiced in monthly increments during post-bidding and construction. (This is addition to \$3,000 balance remaining in agreement dated 4/15/19)

Billing:

The CONTRACTOR will submit all requests for payment related to this contract, to the CITY at P.O. Box 324 New Meadows, ID via email to the CITY. The payment to CONTRACTOR shall be made within 45 days of the deadline or determined otherwise. CITY and CONTRACTOR recognize this expense is an allowable reimbursement through the Idaho DEQ.

6) Contractor's Insurance

CONTRACTOR warrants that it has obtained and will maintain at its expense for the duration of this contract, statutory worker's compensation coverage, employer's liability and comprehensive liability insurance coverage for its principals and employees for the services to be performed hereunder.

7) Conflict of Interest

CONTRACTOR warrants that it presently has no interest and will not acquire any interest, direct or indirect, in the project that would conflict in any manner or degree with the performance of its services hereunder. CONTRACTOR further covenants that, in performing this contract, it will employ no person who has any such interest.

8) Modification and Assignability of Contract

This contract contains the entire agreement between the parties, and no statements, promises, or inducements made by either party or agent of either party that are not contained in the written contract are valid or binding. This contract may not be enlarged, modified or altered except upon written agreement signed by both parties hereto. All of the terms and conditions of this contract are binding upon any subcontractor or assignee.

9) Termination of Contract

This contract shall be terminated if it is determined that CONTRACTOR has failed to comply with the terms and conditions of this contract. In such a case, CONTRACTOR will be served with written notice sufficient to describe in general terms the nature of the contract default. If all defaults are not cured and corrected within a reasonable period as specified in the notice of default, this contract may be considered terminated without further notice.

10) Ownership and Publication of Materials

All reports, information, data and other materials prepared by CONTRACTOR pursuant to this contract are to be the property of CITY which will retain the exclusive and unrestricted authority to release, publish or otherwise use in whole or part. All such material developed under this contract shall not be subject to copyright or patent in the United States or in any other country without the prior written approval of CITY.

11) Indemnification

CONTRACTOR waives any and all claims and recourse against CITY for loss and damage to persons or property arising from, growing out of or in any way connected with or incident to CONTRACTOR's performance of this contract except for liability arising out of concurrent or sole negligence of CITY or its agents or employees. Further CONTRACTOR will indemnify, hold harmless and defend CITY against any and all claims, demands, damages, costs, expenses, or liability arising out of CONTRACTOR's performance of this contract except for liability arising out of concurrent or sole negligence of CITY, its officers, agents or employees.

12) Legal Fees

In the event either party incurs legal expenses necessary to enforce the terms and conditions of this contract, the prevailing party is entitled to recover reasonable attorney's fees and other costs and expenses, whether same are incurred with or without suit.

13) Special Warranty

CONTRACTOR warrants that nothing of monetary value has been given, promised or implied as remuneration or inducement to enter into this contract. CONTRACTOR further declares that no improper personal, political, or social activities have been used or attempted in an effort to influence the outcome of the competition, discussion, or negotiation leading to the award of this contract. Any such activity by CONTRACTOR shall render this contract null and void.

14) Liaison

The designated contact person for each party is as follows:

CONTRACTOR:
Dodd Snodgrass, Executive Director, CEDA
1626 6th Avenue North
Lewiston, ID 83501
(208) 746-0015

CITY
Julie Good, Mayor City of New Meadows
PO Box 324
New Meadows, ID 83832
(208) 3547-2171

Dodd Snodgrass

Date

Julie Good

Date

CITY OF NEW MEADOWS
PO BOX 324
NEW MEADOWS, IDAHO 83654

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

To the HONORABLE MAYOR and CITY COUNCIL of the City of New Meadows, Idaho.

I/WE, the undersigned, do hereby make application for a license to sell Alcoholic Beverages under the provisions of City of New Meadows Code Title 3, Chapter 2, passed and approved on December 11, 2017 and amended on January 27, 2020, as follows:

Note: FEE FOR EACH CATEGORY OF ALCOHOLIC BEVERAGE(S) SOLD ON THE PREMISES FOR WHICH THIS APPLICATION IS BEING MADE SHALL APPLY.

- BEER: Bottled, Canned, AND/OR Keg/Draught, Not to be consumed on the premises (\$50.00)
- BEER: Bottled, Canned, AND/OR Keg/Draught, To be consumed on the premises (\$100.00)
- RETAIL WINE: Not to be consumed on the premises (\$100.00)
- WINE BY THE DRINK: To be consumed on the premises (\$100.00)
- LIQUOR BY THE DRINK: (\$225.00)

The sum of \$ 200.00 is herewith tendered in payment of said license fee(s) for the year ending January 31, 2023 for the following establishment:

BUSINESS NAME & PHYSICAL ADDRESS of premises, room or building where such alcoholic beverages will be sold:

Miss Kitty's Pizza & Such
208 N. Norris Ave, New Meadows, ID 83654

APPLICANT'S NAME AND TITLE: Kimberly A. Bennett - owner

APPLICANT'S RESIDENCE ADDRESS:
(If Partnership, list name and address of each partner):

3360 Woodland Rd.
New Meadows, ID 83654

CITY OF NEW MEADOWS
PO BOX 324
NEW MEADOWS, IDAHO 83654

Please verify your eligibility for licensing as follows by dating and signing this form where indicated. Return the form, the required fees, and copies of your State and County licenses for the corresponding year to City Hall. No alcoholic beverages can be sold until a valid Alcoholic Beverage License has been issued by the City of New Meadows.

I hereby verify that I possess all of the qualifications necessary to obtain a license for the sale of alcoholic beverages from the Director of Idaho State Police, as prescribed by the laws of the State of Idaho.

I am of good moral character and am over the age of twenty-one (21) years.

I have not been convicted of any felony or of any crime involving moral turpitude or of the violation of any of the laws of and/or regulating, governing or prohibiting sales of alcoholic beverages.

I will abide by the laws of the State of Idaho, Adams County, and the City of New Meadows, and by all the terms and conditions of Title 3, Chapter 2 of the New Meadows City Code.

Dated this 2nd day of August, 2022.

Signed: [Handwritten Signature]
(Applicant's Signature)

(Signature of each partner, if Partnership)

Business Mailing Address and Phone #: PO BOX 742, New Meadows, ID
(208) 347-2636

State and County licenses must be presented by applicant at time of application
*****DO NOT WRITE BELOW THIS LINE*****

Application Received on <u>8.3.22</u> , 20 <u>22</u>	Fee Paid \$ <u>200</u>
Copies Submitted: <input checked="" type="checkbox"/> State <input checked="" type="checkbox"/> County	Granted <input type="checkbox"/> Rejected <input type="checkbox"/>
City Hall <input type="checkbox"/> Approved <input type="checkbox"/> Denied	City License # _____
<input type="checkbox"/> Filed _____	Effective Date: _____
	Expiration Date: _____
	New Meadows City Clerk

State of Idaho

Idaho State Police

Cycle Tracking Number: 135080

Premises Number: 2A-33538 License Year: 2022
License Number: 33538

This is to certify, that Miss Kitty's Pizza & Such LLC
doing business as: Miss Kitty's Pizza & Such
is licensed to sell alcoholic beverages as stated below at:
208 N Norris Ave, New Meadows, Adams County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.

County and city licenses are also required in order to operate.

Liquor	No	
Beer	Yes	\$50.00
Wine by the bottle	Yes	\$100.00
Wine by the glass	Yes	\$100.00
Kegs to go	No	
Growlers	No	
Restaurant	Yes	\$0.00
On-premises consumption	Yes	\$0.00
Multipurpose arena	No	
Plaza	No	


Signature of Licensee, Corporate Officer, LLC Member or Partner

MISS KITTY'S PIZZA & SUCH LLC
MISS KITTY'S PIZZA & SUCH
PO BOX 742
NEW MEADOWS, ID 83654
Mailing Address

License Valid: 07/18/2022 - 12/31/2022
Expires: 12/31/2022

TOTAL FEE: \$250.00





Director of Idaho State Police

2022

ADAMS COUNTY
STATE OF IDAHO

No. 24

RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT _____ MISS KITTY'S PIZZA & SUCH
doing business as _____ MISS KITTY'S PIZZA & SUCH
at _____ 208 N NORRIS AVE. NEW MEADOWS, ID 83654

a(n) _____ LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Adams County Courthouse, Council, Idaho.

dated: Beer: 07/14/1947 Retail Liquor: 07/14/1947 Retail Wine: 06/14/1971 Wine By Drink: 09/08/1975.

Draft and Bottled or Canned Beer	30.00	Signature of Licensee or Officer of Corporation
Bottled or Canned Beer to be consumed on premises	22.50	This license is TRANSFERABLE. VALID as of 01/01/2022 and EXPIRES 12/31/2022. Witness my hand and seal this 1st day of January, 1753.
Bottled or Canned Beer not to be consumed on premises	0.00	
Retail Liquor- 24	0.00	
Retail Wine		
Wine by the Drink		Chairman
Special Wine (Sunday)		Commissioner

TOTAL FEE:

(SEAL) *[Signature]*
 Clerk of the Board of County Commissioners

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, JULY 11, 2022 AT 6:30 P.M.
IN CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 13.

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Jeff Parnett, Shiloh Ryker, Josh Carr, Kaytlyn Gilliam, and Mayor Julie Good.

Staff present at City Hall were Kyla Gardner and Angie Mettie. Staff present via Zoom were Dana Kautz and City Attorney Dick Stubbs.

Public present at City Hall were Kayrene Brown and Daniel Hendley.

Mayor Good opened the meeting at 6:31 P.M. and Kyla Gardner led the Pledge of Allegiance.

Kyla Gardner read the city's mission statement.

Public Input

There was no public input.

Reports

Veteran's Memorial Update

Meadows Valley graduate Daniel Hendley gave an update on the Veteran's Memorial Project, stating that he will be handing the project off to a new student. He has created a folder with information. A contractor will need to be located to build the memorial. He stated that the project might change slightly, as new students take the lead.

Mayor's Report

Mayor Good stated that she was pleased with the number of contractors who came out for the pre-bid meeting.

A request was received from a community member regarding discounting the water rates for the summer season to keep lawns green. The Council chose not to add this item to a future agenda. The Mayor will talk with the community member.

Staff Reports

The Council reviewed staff reports. City Attorney Stubbs stated that a car could be towed, if placed on a meter that is scheduled for shut-off.

Discussion Items

EDU Discussion

The Council would like to apply the EDU chart to the existing spreadsheet and again review EDUs.

Burn Ordinance Review

The Council reviewed changes to the burn ordinance. It will be sent to the Fire Chief and the City Attorney for comment, and then will be placed on a future agenda for approval.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, JULY 11, 2022 AT 6:30 P.M.
IN CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 13.

Noise Ordinance Review

The Council reviewed sections of the code referring to noise. Quiet hours are not mentioned for residential zones or in the curfew section of the code. Council Member Parnett suggested permits for special events where noise would fall within quiet hours. Council Member Ryker suggested quiet hours for commercial and business-residential. The Council discussed decibels and whether this was a good determination of noise level. A draft ordinance will be created for further discussion.

Budget Review

The Council and Mayor reviewed last year's and this year's budget versus actual statements. Mayor Good stated that a rate review would be beneficial, however, the EDUs should be standardized prior to the review.

Action Items

RV Use Application

A displacement RV Use application was received from Cory & Kendra Fischer, who are purchasing 300\304 South Miller. They would like to eventually build on the lots, but temporarily place two RVs on the lot to house employees. They provided a Google map showing three RVs placed on the lot, and an application with one tenant listed. They were not available for the meeting. The Council chose to specify the RV pad on which the RV would be placed for the tenant listed on the application. A new application will need to be completed for the second RV, when the tenant is known.

- Council Member Ryker moved to approve an RV Displacement Permit for 300/304 S Miller Avenue provided it is placed on the pad designated by the Council; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

City Hall Hours / Days

City staff requested that City Hall hours match those of the school, which will be changing to a Monday – Thursday schedule. Although City Hall would be closed on Fridays, staff suggested opening an hour earlier Monday-Thursday. A trial run will begin August 1st and will be reviewed in September.

- Council Member Gilliam moved to approve new City Hall hours of Monday – Thursday 8am – 3pm beginning August 1, 2022; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

June 27,2022 Meeting Minutes

Kyla Gardner polled the Council Members and all members stated that they had read the minutes. Council Member Ryker noted that OPTUM was misspelled.

- Council Member Ryker moved to approve the June 27, 2022 meeting minutes with correction; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, JULY 11, 2022 AT 6:30 P.M.
IN CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Developer’s Discount Resolution

The Council reviewed the Developer’s Discount Resolution and chose to remove the discount from first home connection fees, change the discount on second homes, to 20% and change the discount on third homes to 35%. Multi-family dwellings would receive a 25% discount.

Executive Session 74-206 (c) To acquire an interest in real property not owned by a public agency.

- Council Member Gilliam moved to enter into Executive Session at 7:57pm, under 74-206 (c), to acquire an interest in real property not owned by a public agency; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Executive Session ended at 8:15pm. Roll was called and all Council Members and Mayor were present.

Consent Agenda

The Consent Agenda included June 2022 payroll and paid and pending claims.

- Council Member Ryker moved to approve the Consent Agenda; Council Member Gilliam seconded the motion. Roll Call Vote: Ryker – yes, Carr – yes, Parnett – yes, Gilliam – yes. Motion carried.

Future Meeting Topics

Future meeting topics included a special meeting for the approval of the water project bid, Developer’s Discount Resolution, presentation from Clearwater Financial, noise ordinance, burn ordinance, a public hearing for design review, and further EDU discussion.

Adjournment

The meeting adjourned at 8:19pm.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Jeff Parnett, Josh Carr, Shiloh Ryker, and Mayor Julie Good. Present via Zoom was Kaytlyn Gilliam.

Staff present at City Hall were Kyla Gardner and Angie Mettie. City Attorney Dick Stubbs was present via Zoom.

Public present at City Hall was Kayrene Brown. Tim Farrell and Ed Stowe of Mountain Waterworks were present via Zoom.

Mayor Good opened the meeting at 6:30pm and Council Member Carr led the Pledge of Allegiance.

Public Input

There was no public input.

Action Items

Water Project Bid

Ed Stowe and Tim Farrell of Mountain Waterworks summarized the bid opening and provided their recommendation to award the bid. Three bids were received on July 21, 2022, and Mountain Waterworks recommended the lowest bid be accepted in the amount of \$2,613,549 submitted by TCG Construction. Stowe stated that they estimated the remaining work was \$2.9 million, so the low bid was well within the available budget, with \$993,000 in contingency funds remaining. They also answered questions of the Council. Mayor Good thanked Stowe and Farrell for all their work on the project.

- Council Member Parnett moved to accept the recommended bid from TCG Construction in the amount of \$2,613,549; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Resolution SRF Authorization for Grant & Loan

- Council Member Ryker moved to approve Resolution SRF Authorization for Grant & Loan; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Gilliam – yes. Motion carried.

FY 2023 Loan & ARPA Application

- Council Member Ryker moved to approve the Fiscal Year 2023 Loan & ARPA application; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Action for Executive Session 74-206 (c) to acquire an interest in real property not owned by a public agency

- Council Member Ryker moved to approve an offer to purchase from the county the recycle center building and property where the old county shop was located, for up to \$70,000; Council Member Carr seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Gilliam – yes. Motion carried.

Employment Status Change from Part-Time to Full-Time: Brown

Mayor Good stated that Hunter Brown has been moved to full-time status as of Monday, July 18, 2022. The personnel policy states that he cannot be offered full benefits until 90 days after employment; however, III-A states 30 days. Mayor Good would like the Council’s approval to place Brown on the city’s insurance policy as of August 1, 2022.

- Council Member Parnett moved to place Hunter Brown on the city’s insurance policy as of August 1, 2022; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Consent Agenda

The Consent Agenda included paid and pending claims.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Carr seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Future Meeting Topics

Future meeting topics included recognition of J.I. Morgan (August 8), and a discussion regarding hammer arresters and cement blocks (Aug 22).

Adjournment

Mayor Good adjourned the meeting at 6:52 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

**CITY OF NEW MEADOWS
VARIANCE INTERIM MORATORIUM
ORDINANCE NO. 356-2018**

VARIANCE INTERIM MORATORIUM OF THE CITY OF NEW MEADOWS, COUNTY OF ADAMS, STATE OF IDAHO, DECLARING AN INTERIM MORATORIUM FOR A PERIOD OF THREE MONTHS (90 DAYS); STATING THE REASONS FOR A MORATORIUM; PROHIBITING THE REVIEW AND ACTION OF ANY VARIANCE APPLICATION DURING THE TIME OF THE MORATORIUM PERIOD; PROVIDING THE SCOPE OF THE MORATORIUM; PROVIDING FOR THE DURATION; PROVIDING THE SEVERABILITY CLAUSE.

Section 1. Interim Moratorium

- a. Pursuant to section 67-6524, Idaho Code, the City of New Meadows finds itself requiring an interim variance moratorium to allow the city to address setbacks of zones and adjust the Variance Procedures of the New Meadows Zoning Code.

Section 2. Findings

- a. The variance procedures are needing review and change so as to be in accordance with the continued growth and desires of the community;
- b. The zoning perimeters of the community need to be adjusted in particular zones;
- c. Continued growth expected is in such extremes as to impact the health, safety and general welfare of the community.

Section 3. Property Subject to the Moratorium

- a. The interim moratorium declared herein applies to all real property located within the New Meadows City limits and is limited to applications for variances from the New Meadows Zoning Code.

Section 4. Declaration of Moratorium

- a. In order to protect the status quo and planning options during this period of study, review, ordinance, and plan drafting, the Council hereby declares an interim moratorium for the period of three months, ninety (90) days.

Section 5. Scope of Variance Moratorium

- a. During the time that the interim variance moratorium is in effect, no application shall be reviewed or acted on by the Planning & Zoning Commission or the City Council acting on as the Planning & Zoning Commission requesting approval of a variance. This moratorium shall not

apply to any application that has been filed prior to passage of this interim moratorium.

Section 6. Duration

- a. The interim variance moratorium declared for this ordinance shall exist for the period of three (3) months [ninety (90) days] from the date of passage and publication, unless terminated sooner by the City Council.

Section 7. Severability

- a. In the event any court of competent jurisdiction enters its judgment or order declaring any portion of this moratorium to be invalid, then such judgment shall only affect that portion of the moratorium so adjudicated, all other remaining portions of this moratorium shall remain in full force and effect.

REGULARLY PASSED, APPROVED AND ADOPTED BY THE NEW MEADOWS CITY COUNCIL FOR THE CITY OF NEW MEADOWS, COUNTY OF ADAMS, STATE OF IDAHO, THIS 13th DAY OF NOVEMBER 2018.

Darbey Edwards, Mayor

ATTEST;

Jacob M Qualls, City Clerk / Treasurer

**CITY OF NEW MEADOWS
VARIANCE INTERIM MORATORIUM
ORDINANCE NO. TBD-2022**

VARIANCE INTERIM MORATORIUM OF THE CITY OF NEW MEADOWS, COUNTY OF ADAMS, STATE OF IDAHO, DECLARING AN INTERIM MORATORIUM FOR A PERIOD OF THREE MONTHS (90 DAYS); STATING THE REASONS FOR A MORATORIUM; PROHIBITING THE REVIEW AND ACTION OF ANY VARIANCE APPLICATION DURING THE TIME OF THE MORATORIUM PERIOD; PROVIDING THE SCOPE OF THE MORATORIUM; PROVIDING FOR THE DURATION; PROVIDING THE SEVERABILITY CLAUSE.

Section 1. Interim Moratorium

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- a. During the time that the interim variance moratorium is in effect, no application shall be reviewed or acted on by the Planning & Zoning Commission or the City Council acting on as the Planning & Zoning Commission requesting approval of a variance. This moratorium shall not

apply to any application that has been filed prior to passage of this interim moratorium.

Section 6. Duration

- a. The interim variance moratorium declared for this ordinance shall exist for the period of one (1) year from the date of passage and publication, unless terminated sooner by the City Council.

Section 7. Severability

- a. In the event any court of competent jurisdiction enters its judgment or order declaring any portion of this moratorium to be invalid, then such judgment shall only affect that portion of the moratorium so adjudicated, all other remaining portions of this moratorium shall remain in full force and effect.

REGULARLY PASSED, APPROVED AND ADOPTED BY THE NEW MEADOWS CITY COUNCIL FOR THE CITY OF NEW MEADOWS, COUNTY OF ADAMS, STATE OF IDAHO, THIS 8th DAY OF AUGUST 2022.

Julie A. Good, Mayor

ATTEST;

Kyla Gardner, City Clerk

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5380		667 A.M.E. Electric, Inc River Pump, electrical for new pump panel	6,055.00								
		221354 08/02/22 Labor for electrical	2,640.00			65		43220	324		10102
		221354 08/02/22 Material for Pump Panel	3,415.00			65		43220	324		10102
		Total for Vendor:	6,055.00								
5386		563 Adams County Prosecuting August 2022 Prosecutions	1,500.00								
		1046 08/01/22 Municipal Prosecutions- August	1,500.00			1		41400	312		10102
		Total for Vendor:	1,500.00								
		*** Claim from another period (7/22) ****									
5393		25 Analytical Labs, Inc. 92578 07/31/22 Water Sampling / Testing	685.74								
		92579 07/31/22 Sewer Sampling / Testing	80.75			60		43320	745		10102
		Total for Vendor:	685.74								
		*** Claim from another period (7/22) ****									
5382		29 City of New Meadows 025-00 08/01/22 Chlorinator Room	3,889.96								
		310-00 08/01/22 Park Irrigation	14.48			65		43220	339		10102
		309-00 08/01/22 Park Restrooms	3,320.05*			1		41600	332		10102
		014-00 08/01/22 Industrial Park	117.77			1		41600	331		10102
		364-00 08/01/22 Auger Room	228.15*			63		43100	331		10102
		126-00 08/01/22 City Hall	40.99			65		43220	338		10102
		015-00 08/01/22 Skate Park	78.17*			1		41100	331		10102
		013-00 08/01/22 Industrial Park - 104 W Taylor	14.30*			1		41600	332		10102
		Total for Vendor:	3,889.96								
		*** Claim from another period (7/22) ****									
5379		405 CORE & MAIN LP Cut out steel frame 40.5 x 88, pull door	1,250.00								
		BOI104317 07/25/22 Hand Saw	500.00			65		43220	324		10102
		BOI104317 07/25/22 Travel	750.00			65		43220	324		10102
		Total for Vendor:	1,250.00								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5387		495 Drake Diversified LLC	300.00								
		Monthly Back-up Operator									
		1391 08/01/22 July 2022 H2O Back-up Operator	150.00*			60		43320	310		10102
		1391 08/01/22 July 2022 SWR Back-up Operator	150.00*			65		43220	310		10102
		Total for Vendor:	300.00								
		*** Claim from another period (7/22) ****									
5389	E	150 Lake Shore Disposal	148.99								
		25838559S2 08/01/22 Garbage - General	37.24			1		41100	324		10102
		25838559S2 08/01/22 Garbage - Water	37.25			60		43320	324		10102
		25838559S2 08/01/22 Garbage - Sewer	37.25			65		43220	324		10102
		25838559S2 08/01/22 Garbage - Industrial Park	37.25*			63		43100	324		10102
		Total for Vendor:	148.99								
5392	E	18 Les Schwab Tire Center	55.98								
		New Tire and Tube for Riding Lawn Mower									
		1250036358 08/02/22 Riding Lawn Mower Tire (Pa	55.98			1		41600	324		10102
		Total for Vendor:	55.98								
5388		490 McCall Delivery Service	156.00								
		17 50 gallon empty drums returned to Dubois									
		2022-0666 07/27/22 Empty drum returned	156.00			65		43220	324		10102
		Total for Vendor:	156.00								
5390		571 Mountain Waterworks, Inc	4,870.00								
		Pay request #27									
		6516 06/30/22 Task 4 - Bidding & Negotiations	4,870.00			60	67	43331	319		10102
		Total for Vendor:	4,870.00								
5381		288 Pat's Glass, Overhead Door Inc.	1,500.00								
		Steel Door for Auger room									
		722.93 07/22/22 Auger Room Door (SWR)	1,500.00			65		43220	324		10102
		Total for Vendor:	1,500.00								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5383		659 SMS Inc.	186.00						
	345980	07/06/22 Shipping (SWR)	28.00*			65 43220	620		10102
	347965	07/07/22 Shipping (SWR)	26.00*			65 43220	620		10102
	347966	07/13/22 Shipping (SWR)	28.00*			65 43220	620		10102
	345982	07/21/22 Shipping (SWR)	26.00*			65 43220	620		10102
	345983	07/26/22 Shipping (WTR)	26.00*			60 43320	620		10102
	347967	07/27/22 Shipping (WTR)	26.00*			60 43320	620		10102
	347968	07/28/22 Shipping (WTR)	26.00*			60 43320	620		10102
		Total for Vendor:	186.00						
		*** Claim from another period (7/22) ****							
5385	E	253 United Oil	254.28						
	999218	07/31/22 Fuel - Grader - Streets	53.19*			1 11 41500	630		10102
	999218	07/31/22 Fuel - Grader - Water	2.95*			60 43320	630		10102
	999218	07/31/22 Fuel - Grader - Sewer	2.96*			65 43220	630		10102
	999218	07/31/22 Fuel - Water	65.06*			60 43320	630		10102
	999218	07/31/22 Fuel - Sewer	65.06*			65 43220	630		10102
	999218	07/31/22 Fuel - Streets	65.06			1 41500	630		10102
		Total for Vendor:	254.28						
5391	E	147 USA Blue Book	184.82						
	Gil Hydrant Diffuser								
	061131	07/29/22 Gil Hydrant Diffuser	171.95			65 43220	324		10102
	061131	07/29/22 Freight Charge	12.87			65 43220	324		10102
		Total for Vendor:	184.82						
5384	E	423 USDA	5,850.00						
	Sewer Bond Payment Automatically withdrawn								
	92/07-22	08/01/22 Sewer Bond Payment 92-07	5,850.00			65 43230	822		10102
		Total for Vendor:	5,850.00						
		# of Claims	15					# of Vendors	10
		Total Electronic Claims	26,886.77						
		Total Non-Electronic Claims	6,494.07						
		Total	20392.70						

Jessica Gerke

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022	8.67							8.67	
Friday	6/17/2022	8.51							8.51	
Saturday	6/18/2022								0.00	
Total Week		17.18	0.00	0.00	0.00	0.00	0.00	0.00	17.18	
Sunday	6/19/2022								0.00	
Monday	6/20/2022	6.17							6.17	
Tuesday	6/21/2022	11.00							11.00	
Wednesday	6/22/2022								0.00	
Thursday	6/23/2022	5.31							5.31	
Friday	6/24/2022	6.00							6.00	
Saturday	6/25/2022								0.00	
Total Week		28.48	0.00	0.00	0.00	0.00	0.00	0.00	28.48	
Sunday	6/26/2022								0.00	
Monday	6/27/2022	2.17							2.17	
Tuesday	6/28/2022	7.27							7.27	
Wednesday	6/29/2022	6.87							6.87	
Thursday	6/30/2022	2.58							2.58	
Friday									0.00	
Saturday									0.00	
Total Week		18.89	0.00	0.00	0.00	0.00	0.00	0.00	18.89	
Total Pay Period		64.55	0.00	0.00	0.00	0.00	0.00	0.00	64.55	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

06/16/2022 to 06/30/2022

Regular
64.55

PTO
0.00

OT
0.00

DT
0.00

To Item 18.
64.55

Time in	Time out	Duration	
June 16, 2022			8.67
8:35am (MDT)	9:12am (MDT)	0.62	SWR > SWR - Sewer Logs
9:12am (MDT)	4:40pm (MDT)	7.47	STRTS > STRTS - Grading / Blading
4:40pm (MDT)	5:15pm (MDT)	0.58	IND > IND - Industrial Park Maintenance
June 17, 2022			8.52
8:27am (MDT)	9:10am (MDT)	0.72	SWR > SWR - Sewer Logs
9:10am (MDT)	4:58pm (MDT)	7.80	STRTS > STRTS - Grading / Blading
June 20, 2022			6.17
10:00am (MDT)	10:40am (MDT)	0.67	MTG > MTG - Staff Meeting
10:40am (MDT)	4:10pm (MDT)	5.50	STRTS > STRTS - Grading / Blading
NOTES: Alleys			
June 21, 2022			11.00
2:00am (MDT)	6:30am (MDT)	4.50	STRTS > STRTS - Grading / Blading
NOTES: Watering for oil			
7:30am (MDT)	10:31am (MDT)	3.02	STRTS > STRTS - Dust Abatement
10:31am (MDT)	1:00pm (MDT)	2.48	WTR > WTR - Meter Reading
1:00pm (MDT)	2:00pm (MDT)	1.00	STRTS > STRTS - Dust Abatement
June 23, 2022			5.32
11:41am (MDT)	2:08pm (MDT)	2.45	PW > PW - Office Time
2:08pm (MDT)	3:46pm (MDT)	1.63	MTG > MTG - Staff Meeting
3:46pm (MDT)	5:00pm (MDT)	1.23	IND > IND - Industrial Park Maintenance
June 24, 2022			6.00
8:30am (MDT)	9:08am (MDT)	0.63	SWR > SWR - Sewer Logs
9:08am (MDT)	10:40am (MDT)	1.53	PW > PW - Office Time
10:40am (MDT)	12:00pm (MDT)	1.33	WTR > WTR - Booster Pump Maintenance
12:00pm (MDT)	2:30pm (MDT)	2.50	PW > PW - Office Time
June 27, 2022			2.17
7:33am (MDT)	8:43am (MDT)	1.17	MTG > MTG - Staff Meeting
4:00pm (MDT)	5:00pm (MDT)	1.00	PARK > PARK - Irrigation
June 28, 2022			7.27
8:44am (MDT)	9:30am (MDT)	0.77	SWR > SWR - Sewer Logs
9:30am (MDT)	10:00am (MDT)	0.50	PW > PW - Office Time
10:00am (MDT)	12:20pm (MDT)	2.33	MTG > MTG - Staff Meeting
NOTES: TTAC			
12:20pm (MDT)	1:34pm (MDT)	1.23	PARK > PARK - Maintenance

1:34pm (MDT) 4:00pm (MDT) 2.43 SUP > SUP - PW

June 29, 2022 **6.88**

8:46am (MDT) 10:44am (MDT) 1.97 EQP > EQP - Parts Run

1:00pm (MDT) 5:15pm (MDT) 4.25 PARK > PARK - Maintenance

6:00pm (MDT) 6:40pm (MDT) 0.67 PARK > PARK - Irrigation

June 30, 2022 **2.57**

1:12pm (MDT) 2:00pm (MDT) 0.80 SUP > SUP - PW

2:00pm (MDT) 3:12pm (MDT) 1.20 PW > PW - Office Time

3:12pm (MDT) 3:46pm (MDT) 0.57 SUP > SUP - PW

Jessica Gerke

Pay Period

7/1/2022 to

7/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	7/1/2022	4.30							4.30	
Saturday	7/2/2022								0.00	
Total Week		4.30	0.00	0.00	0.00	0.00	0.00	0.00	4.30	
Sunday	7/3/2022								0.00	
Monday	7/4/2022					8.00			8.00	
Tuesday	7/5/2022	4.00						5.00	9.00	
Wednesday	7/6/2022	1.00						5.00	6.00	
Thursday	7/7/2022	1.00						5.00	6.00	
Friday	7/8/2022	5.00						5.00	10.00	
Saturday	7/9/2022								0.00	
Total Week		11.00	0.00	0.00	0.00	8.00	0.00	20.00	39.00	
Sunday	7/10/2022								0.00	
Monday	7/11/2022	5.00							5.00	
Tuesday	7/12/2022	5.58							5.58	
Wednesday	7/13/2022	7.00							7.00	
Thursday	7/14/2022	6.68							6.68	
Friday	7/15/2022	3.62							3.62	
Saturday									0.00	
Total Week		27.88	0.00	0.00	0.00	0.00	0.00	0.00	27.88	
Total Pay Period		43.18	0.00	0.00	0.00	8.00	0.00	20.00	71.18	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

07/01/2022 to 07/15/2022

Regular	PTO	OT	DT	To	Item 18.
43.18	0.00	0.00	0.00	43.18	

Time in	Time out	Duration	
July 1, 2022			4.30
10:50am (MDT)	1:20pm (MDT)	2.50	PW > PW - Office Time
1:20pm (MDT)	3:08pm (MDT)	1.80	SUP > SUP - PW
July 5, 2022			4.00
9:30am (MDT)	11:00am (MDT)	1.50	PW > PW - Office Time
1:00pm (MDT)	2:00pm (MDT)	1.00	SUP > SUP - PW
6:30pm (MDT)	8:00pm (MDT)	1.50	MTG > MTG - Staff Meeting
July 6, 2022			1.00
12:00pm (MDT)	1:00pm (MDT)	1.00	SUP > SUP - PW
July 7, 2022			1.00
9:30am (MDT)	10:30am (MDT)	1.00	SUP > SUP - PW
July 8, 2022			5.00
8:00am (MDT)	9:04am (MDT)	1.07	MTG > MTG - Staff Meeting
9:04am (MDT)	11:00am (MDT)	1.93	PW > PW - Office Time
11:00am (MDT)	1:00pm (MDT)	2.00	SUP > SUP - PW
July 11, 2022			5.00
8:30am (MDT)	9:15am (MDT)	0.75	MTG > MTG - Staff Meeting
9:15am (MDT)	10:06am (MDT)	0.85	PW > PW - Office Time
10:06am (MDT)	1:30pm (MDT)	3.40	SWR > Train - Sewer
July 12, 2022			5.58
9:30am (MDT)	11:10am (MDT)	1.67	PW > PW - Office Time
11:10am (MDT)	1:00pm (MDT)	1.83	SUP > SUP - PW
1:00pm (MDT)	3:05pm (MDT)	2.08	ADM > ADM - City Hall
NOTES: Gravel behind city hall			
July 13, 2022			7.00
9:00am (MDT)	10:00am (MDT)	1.00	PW > PW - Office Time
10:00am (MDT)	4:00pm (MDT)	6.00	WTR > WTR - Service Call
NOTES: Train hunter- water registers			
July 14, 2022			6.68
8:40am (MDT)	9:20am (MDT)	0.67	MTG > MTG - Staff Meeting
9:20am (MDT)	11:11am (MDT)	1.85	SUP > SUP - PW
11:11am (MDT)	12:21pm (MDT)	1.17	WTR > WTR - Service Call
1:00pm (MDT)	4:00pm (MDT)	3.00	WTR > WTR - Service Call
NOTES: Water shut off			
July 15, 2022			3.62

9:00am (MDT)	10:00am (MDT)	1.00	MTG > MTG - Staff Meeting
10:00am (MDT)	11:27am (MDT)	1.45	PW > PW - Office Time
12:30pm (MDT)	1:40pm (MDT)	1.17	MTG > MTG - Staff Meeting

NOTES: Core and main

Hunter Brown

Pay Period

7/1/2022 to

7/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	7/1/2022	8.42							8.42	
Saturday	7/2/2022								0.00	
Total Week		8.42	0.00	0.00	0.00	0.00	0.00	0.00	8.42	
Sunday	7/3/2022								0.00	
Monday	7/4/2022								0.00	
Tuesday	7/5/2022								0.00	
Wednesday	7/6/2022	8.05							8.05	
Thursday	7/7/2022	8.00							8.00	
Friday	7/8/2022	8.00							8.00	
Saturday	7/9/2022								0.00	
Total Week		24.05	0.00	0.00	0.00	0.00	0.00	0.00	24.05	
Sunday	7/10/2022								0.00	
Monday	7/11/2022	11.68							11.68	
Tuesday	7/12/2022	8.00							8.00	
Wednesday	7/13/2022	8.50							8.50	
Thursday	7/14/2022								0.00	
Friday	7/15/2022	9.23							9.23	
Saturday									0.00	
Total Week		37.41	0.00	0.00	0.00	0.00	0.00	0.00	37.41	
Total Pay Period		69.88	0.00	0.00	0.00	0.00	0.00	0.00	69.88	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

07/01/2022 to 07/15/2022

Regular	PTO	OT	DT	To	Item 18.
69.88	0.00	0.00	0.00	69.88	

Time in	Time out	Duration	
July 1, 2022			8.42
8:00am (MDT)	4:25pm (MDT)	8.42	IND > IND - Industrial Park Maintenance
July 6, 2022			8.05
8:00am (MDT)	4:03pm (MDT)	8.05	IND > IND - Industrial Park Maintenance
July 7, 2022			8.00
8:00am (MDT)	4:00pm (MDT)	8.00	PW > PW - City Shop > Shop
July 8, 2022			8.00
8:00am (MDT)	4:00pm (MDT)	8.00	WTR > WTR - Booster Station & Well Logs
July 11, 2022			11.68
7:49am (MDT)	7:30pm (MDT)	11.68	IND > IND - Industrial Park Maintenance
July 12, 2022			8.00
8:00am (MDT)	4:00pm (MDT)	8.00	PW > PW - City Shop > Shop
July 13, 2022			8.50
8:00am (MDT)	4:30pm (MDT)	8.50	WTR > WTR - Meter Reading
July 15, 2022			9.23
8:00am (MDT)	5:14pm (MDT)	9.23	PW > PW - City Shop > Shop

NOTES: Weeded Well #5

Dana Kautz

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022	6.03							6.03	
Friday	6/17/2022								0.00	
Saturday	6/18/2022								0.00	
Total Week		6.03	0.00	0.00	0.00	0.00	0.00	0.00	6.03	
Sunday	6/19/2022								0.00	
Monday	6/20/2022	2.35							2.35	
Tuesday	6/21/2022								0.00	
Wednesday	6/22/2022								0.00	
Thursday	6/23/2022								0.00	
Friday	6/24/2022								0.00	
Saturday	6/25/2022								0.00	
Total Week		2.35	0.00	0.00	0.00	0.00	0.00	0.00	2.35	
Sunday	6/26/2022								0.00	
Monday	6/27/2022	8.40							8.40	
Tuesday	6/28/2022								0.00	
Wednesday	6/29/2022								0.00	
Thursday	6/30/2022								0.00	
Friday									0.00	
Saturday									0.00	
Total Week		8.40	0.00	0.00	0.00	0.00	0.00	0.00	8.40	
Total Pay Period		16.78	0.00	0.00	0.00	0.00	0.00	0.00	16.78	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

06/16/2022 to 06/30/2022

Regular	PTO	OT	DT	To	Item 18.
16.78	0.00	0.00	0.00		16.78

Time in	Time out	Duration	
June 16, 2022			
			6.03
9:10am (MDT)	3:12pm (MDT)	6.03	ADM > ADM - Customer Relations
June 20, 2022			
			2.35
12:00pm (MDT)	2:21pm (MDT)	2.35	ADM > ADM - Customer Relations
June 27, 2022			
			8.40
8:25am (MDT)	9:08am (MDT)	0.72	MTG > MTG - Staff Meeting
9:08am (MDT)	3:27pm (MDT)	6.32	ADM > ADM - Customer Relations
6:27pm	7:49pm	1.37	MTG > MTG - Council Meeting

Daniel Potter

Pay Period

7/1/2022 to

7/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	7/1/2022	7.35							7.35	
Saturday	7/2/2022								0.00	
Total Week		7.35	0.00	0.00	0.00	0.00	0.00	0.00	7.35	
Sunday	7/3/2022								0.00	
Monday	7/4/2022					8.00			8.00	
Tuesday	7/5/2022	6.07							6.07	
Wednesday	7/6/2022	6.50							6.50	
Thursday	7/7/2022								0.00	
Friday	7/8/2022								0.00	
Saturday	7/9/2022								0.00	
Total Week		12.57	0.00	0.00	0.00	8.00	0.00	0.00	20.57	
Sunday	7/10/2022								0.00	
Monday	7/11/2022	1.12							1.12	
Tuesday	7/12/2022	7.37							7.37	
Wednesday	7/13/2022								0.00	
Thursday	7/14/2022								0.00	
Friday	7/15/2022				18.36		9.30	47.08	74.74	
Saturday									0.00	
Total Week		8.49	0.00	0.00	18.36	0.00	9.30	47.08	83.23	
Total Pay Period		28.41	0.00	0.00	18.36	0.00	8.00	9.30	47.08	111.15

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

07/01/2022 to 07/15/2022

Regular	PTO	OT	DT	To	Item 18.
28.28	0.00	0.12	0.00	28.40	

Time in	Time out	Duration	
July 1, 2022			7.35
8:42am (MDT)	10:07am (MDT)	1.42	WTR > WTR - Booster Station & Well Logs
10:07am (MDT)	4:03pm (MDT)	5.93	SWR > SWR - Land Application Project
5:00pm (MDT)	5:00pm (MDT)	0.00	SWR > SWR - Land Application Project
July 5, 2022			6.07
8:33am (MDT)	9:27am (MDT)	0.90	MTG > MTG - Staff Meeting
9:27am (MDT)	2:37pm (MDT)	5.17	PARK > PARK - Maintenance
July 6, 2022			6.50
8:28am (MDT)	9:52am (MDT)	1.40	STRTS > STRTS - Grading / Blading
9:52am (MDT)	2:58pm (MDT)	5.10	EQP > EQP - VOLVO Dump Maintenance
July 11, 2022			1.12
8:30am (MDT)	9:37am (MDT)	1.12	MTG > MTG - Staff Meeting
July 12, 2022			7.37
8:09am (MDT)	9:10am (MDT)	1.02	WTR > WTR - Booster Station & Well Logs
9:10am (MDT)	2:59pm (MDT)	5.82	WTR > WTR - Service Call
NOTES: Meter replacements			
2:59pm (MDT)	3:31pm (MDT)	0.53	WTR > WTR - Service Call
NOTES: Got termination letter from the Mayor. In the middle of a repair.			

Kyla Gardner

Pay Period

7/1/2022 to

7/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	7/1/2022	3.88							3.88	
Saturday	7/2/2022								0.00	
Total Week		3.88	0.00	0.00	0.00	0.00	0.00	0.00	3.88	
Sunday	7/3/2022								0.00	
Monday	7/4/2022					8.00			8.00	
Tuesday	7/5/2022	7.27							7.27	
Wednesday	7/6/2022	6.23							6.23	
Thursday	7/7/2022	6.52							6.52	
Friday	7/8/2022	3.83							3.83	
Saturday	7/9/2022								0.00	
Total Week		23.85	0.00	0.00	0.00	8.00	0.00	0.00	31.85	
Sunday	7/10/2022								0.00	
Monday	7/11/2022	9.28							9.28	
Tuesday	7/12/2022	7.30							7.30	
Wednesday	7/13/2022	6.57							6.57	
Thursday	7/14/2022	6.97							6.97	
Friday	7/15/2022	3.73							3.73	
Saturday									0.00	
Total Week		33.85	0.00	0.00	0.00	0.00	0.00	0.00	33.85	
Total Pay Period		61.58	0.00	0.00	0.00	8.00	0.00	0.00	69.58	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

07/01/2022 to 07/15/2022

Regular
61.58

PTO
0.00

OT
0.00

DT
0.00

To Item 18.
61.58

Time in	Time out	Duration	
July 1, 2022			3.88
8:35am	12:28pm	3.88	ADM > ADM - Customer Relations
July 5, 2022			7.27
8:26am	9:24am	0.97	MTG > MTG - Staff Meeting
9:24am	3:42pm	6.30	ADM > ADM - Customer Relations
July 6, 2022			6.23
8:47am	3:01pm	6.23	ADM > ADM - Customer Relations
July 7, 2022			6.52
8:41am	3:12pm	6.52	ADM > ADM - Customer Relations
July 8, 2022			3.83
8:41am	12:31pm	3.83	ADM > ADM - Customer Relations
July 11, 2022			9.28
8:28am	9:03am	0.58	MTG > MTG - Staff Meeting
9:04am	3:16pm	6.20	ADM > ADM - Customer Relations
6:04pm	8:34pm	2.50	MTG > MTG - Council Meeting
July 12, 2022			7.30
8:30am	3:48pm	7.30	ADM > ADM - Customer Relations
July 13, 2022			6.57
8:35am	3:09pm	6.57	ADM > ADM - Customer Relations
July 14, 2022			6.97
8:21am	3:19pm	6.97	ADM > ADM - Customer Relations
July 15, 2022			3.73
8:37am	12:21pm	3.73	ADM > ADM - Customer Relations

Kyla Gardner

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022	7.75							7.75	
Friday	6/17/2022	3.45							3.45	
Saturday	6/18/2022								0.00	
Total Week		11.20	0.00	0.00	0.00	0.00	0.00	0.00	11.20	
Sunday	6/19/2022								0.00	
Monday	6/20/2022						8.00		8.00	
Tuesday	6/21/2022	7.73							7.73	
Wednesday	6/22/2022	6.75							6.75	
Thursday	6/23/2022	7.17							7.17	
Friday	6/24/2022	6.03							6.03	
Saturday	6/25/2022								0.00	
Total Week		27.68	0.00	0.00	0.00	0.00	8.00	0.00	35.68	
Sunday	6/26/2022								0.00	
Monday	6/27/2022	9.12							9.12	
Tuesday	6/28/2022	7.45							7.45	
Wednesday	6/29/2022	6.60							6.60	
Thursday	6/30/2022	6.65							6.65	
Friday									0.00	
Saturday									0.00	
Total Week		29.82	0.00	0.00	0.00	0.00	0.00	0.00	29.82	
Total Pay Period		68.70	0.00	0.00	0.00	0.00	8.00	0.00	76.70	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

06/16/2022 to 06/30/2022

Regular	PTO	OT	DT	To	Item 18.
68.70	0.00	0.00	0.00	68.70	

Time in	Time out	Duration	
June 16, 2022			7.75
8:25am	9:00am	0.58	ADM > ADM - Customer Relations
9:00am	4:10pm	7.17	MTG > MTG - Other Government
NOTES: Leadership Academy			
June 17, 2022			3.45
8:37am	12:04pm	3.45	ADM > ADM - Customer Relations
June 21, 2022			7.73
8:19am	9:45am	1.43	ADM > ADM - Customer Relations
9:45am	12:45pm	3.00	MTG > MTG - Travel
12:45pm	4:03pm	3.30	MTG > MTG - Other Government
NOTES: III-A Board Meeting at Eagle Fire Station			
June 22, 2022			6.75
9:41am	4:26pm	6.75	MTG > MTG - Other Government
NOTES: AIC Conference/Training			
June 23, 2022			7.17
8:00am	3:10pm	7.17	MTG > MTG - Other Government
NOTES: AIC Conference/ Training			
June 24, 2022			6.03
9:03am	12:00pm	2.95	MTG > MTG - Other Government
NOTES: AIC Conference/ Training			
12:00pm	3:05pm	3.08	MTG > MTG - Travel
June 27, 2022			9.12
8:20am	8:57am	0.62	MTG > MTG - Staff Meeting
8:57am	3:22pm	6.42	ADM > ADM - Customer Relations
5:59pm	8:04pm	2.08	MTG > MTG - Council Meeting
June 28, 2022			7.45
8:32am	3:59pm	7.45	ADM > ADM - Customer Relations
June 29, 2022			6.60
8:42am	3:18pm	6.60	ADM > ADM - Customer Relations
June 30, 2022			6.65
8:44am	3:23pm	6.65	ADM > ADM - Customer Relations

Hunter Brown

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022	10.70							10.70	
Friday	6/17/2022	10.00							10.00	
Saturday	6/18/2022								0.00	
Total Week		20.70	0.00	0.00	0.00	0.00	0.00	0.00	20.70	
Sunday	6/19/2022								0.00	
Monday	6/20/2022	11.00							11.00	
Tuesday	6/21/2022	10.00							10.00	
Wednesday	6/22/2022	8.00							8.00	
Thursday	6/23/2022	8.30							8.30	
Friday	6/24/2022	2.70	6.02						8.72	
Saturday	6/25/2022								0.00	
Total Week		40.00	6.02	0.00	0.00	0.00	0.00	0.00	46.02	
Sunday	6/26/2022								0.00	
Monday	6/27/2022	10.00							10.00	
Tuesday	6/28/2022	11.00							11.00	
Wednesday	6/29/2022								0.00	
Thursday	6/30/2022	8.35							8.35	
Friday									0.00	
Saturday									0.00	
Total Week		29.35	0.00	0.00	0.00	0.00	0.00	0.00	29.35	
Total Pay Period		90.05	6.02	0.00	0.00	0.00	0.00	0.00	96.07	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

06/16/2022 to 06/30/2022

Regular
84.58

PTO
0.00

OT
11.48

DT
0.00

To **96.07** Item 18.

Time in	Time out	Duration	
June 16, 2022			10.70
8:00am (MDT)	6:42pm (MDT)	10.70	WTR > WTR - Booster Station & Well Logs
June 17, 2022			10.00
8:00am (MDT)	6:00pm (MDT)	10.00	WTR > WTR - Booster Station & Well Logs
June 20, 2022			11.00
8:00am (MDT)	7:00pm (MDT)	11.00	WTR > WTR - Booster Station & Well Logs
June 21, 2022			10.00
8:00am (MDT)	6:00pm (MDT)	10.00	STRTS > Train - Streets
June 22, 2022			8.00
8:00am (MDT)	4:00pm (MDT)	8.00	IND > IND - Industrial Park Maintenance
June 23, 2022			8.30
8:00am (MDT)	4:18pm (MDT)	8.30	IND > IND - Industrial Park Maintenance
June 24, 2022			8.72
8:00am (MDT)	4:43pm (MDT)	8.72	IND > IND - Industrial Park Maintenance
June 27, 2022			10.00
8:00am (MDT)	6:00pm (MDT)	10.00	IND > IND - Industrial Park Maintenance
June 28, 2022			11.00
8:00am (MDT)	7:00pm (MDT)	11.00	IND > IND - Industrial Park Maintenance
June 30, 2022			8.35
8:00am (MDT)	4:21pm (MDT)	8.35	WTR > WTR - Booster Station & Well Logs

Daniel Potter

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022								0.00	
Friday	6/17/2022	4.63							4.63	
Saturday	6/18/2022	6.13							6.13	
Total Week		10.76	0.00	0.00	0.00	0.00	0.00	0.00	10.76	
Sunday	6/19/2022								0.00	
Monday	6/20/2022								0.00	
Tuesday	6/21/2022	8.98							8.98	
Wednesday	6/22/2022	8.37							8.37	
Thursday	6/23/2022	8.53							8.53	
Friday	6/24/2022	5.17							5.17	
Saturday	6/25/2022								0.00	
Total Week		31.05	0.00	0.00	0.00	0.00	0.00	0.00	31.05	
Sunday	6/26/2022	1.20							1.20	
Monday	6/27/2022	7.40							7.40	
Tuesday	6/28/2022	8.57							8.57	
Wednesday	6/29/2022	7.35							7.35	
Thursday	6/30/2022	8.25							8.25	
Friday									0.00	
Saturday									0.00	
Total Week		32.77	0.00	0.00	0.00	0.00	0.00	0.00	32.77	
Total Pay Period		74.58	0.00	0.00	0.00	0.00	0.00	0.00	74.58	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

06/16/2022 to 06/30/2022

Regular
74.58

PTO
0.00

OT
0.00

DT
0.00

To Item 18.
74.58

Time in	Time out	Duration	
June 17, 2022			4.63
9:59am (MDT)	11:20am (MDT)	1.35	SWR > SWR - System Maintenance
11:20am (MDT)	12:21pm (MDT)	1.02	EQP > EQP - MACK Dump Maintenance
12:21pm (MDT)	2:37pm (MDT)	2.27	STRTS > STRTS - Storm Drainage
June 18, 2022			6.13
8:22am (MDT)	2:30pm (MDT)	6.13	STRTS > STRTS - Street Sweeping
June 21, 2022			8.98
8:45am (MDT)	10:29am (MDT)	1.73	WTR > WTR - Booster Station & Well Logs
10:29am (MDT)	11:05am (MDT)	0.60	SWR > SWR - System Maintenance
11:05am (MDT)	2:14pm (MDT)	3.15	SWR > SWR - Land Application Project
2:14pm (MDT)	5:44pm (MDT)	3.50	STRTS > STRTS - Pot Hole Repair
June 22, 2022			8.37
8:38am (MDT)	5:00pm (MDT)	8.37	STRTS > STRTS - Pot Hole Repair
June 23, 2022			8.53
8:28am (MDT)	9:16am (MDT)	0.80	WTR > WTR - Booster Station & Well Logs
9:16am (MDT)	2:13pm (MDT)	4.95	STRTS > STRTS - Pot Hole Repair
2:13pm (MDT)	5:00pm (MDT)	2.78	WTR > WTR - Well #4 Maintenance
June 24, 2022			5.17
8:32am (MDT)	9:17am (MDT)	0.75	WTR > WTR - Booster Station & Well Logs
9:17am (MDT)	1:42pm (MDT)	4.42	WTR > WTR - Booster Pump Maintenance
June 26, 2022			1.20
11:07am (MDT)	12:19pm (MDT)	1.20	WTR > WTR - Service Call
June 27, 2022			7.40
8:30am (MDT)	9:06am (MDT)	0.60	MTG > MTG - Staff Meeting
9:06am (MDT)	12:06pm (MDT)	3.00	WTR > WTR - Service Call
12:06pm (MDT)	3:54pm (MDT)	3.80	WTR > WTR - Leak Letters
June 28, 2022			8.57
8:19am (MDT)	8:54am (MDT)	0.58	WTR > WTR - Booster Station & Well Logs
8:54am (MDT)	10:28am (MDT)	1.57	WTR > WTR - Service Call
10:28am (MDT)	4:53pm (MDT)	6.42	SWR > SWR - Land Application Project
June 29, 2022			7.35
8:38am (MDT)	9:54am (MDT)	1.27	WTR > WTR - Booster Station & Well Logs
9:54am (MDT)	1:19pm (MDT)	3.42	SWR > SWR - Land Application Project
1:19pm (MDT)	3:59pm (MDT)	2.67	WTR > WTR - Service Call

June 30, 2022

8:13am (MDT)	9:10am (MDT)	0.95	WTR > WTR - Service Call
9:10am (MDT)	4:28pm (MDT)	7.30	WTR > WTR - Booster Station & Well Logs

Dana Kautz

Pay Period

7/1/2022 to

7/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	7/1/2022								0.00	
Saturday	7/2/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	7/3/2022								0.00	
Monday	7/4/2022								0.00	
Tuesday	7/5/2022								0.00	
Wednesday	7/6/2022								0.00	
Thursday	7/7/2022								0.00	
Friday	7/8/2022								0.00	
Saturday	7/9/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	7/10/2022								0.00	
Monday	7/11/2022	6.97							6.97	
Tuesday	7/12/2022								0.00	
Wednesday	7/13/2022								0.00	
Thursday	7/14/2022								0.00	
Friday	7/15/2022								0.00	
Saturday									0.00	
Total Week		6.97	0.00	0.00	0.00	0.00	0.00	0.00	6.97	
Total Pay Period		6.97	0.00	0.00	0.00	0.00	0.00	0.00	6.97	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

07/01/2022 to 07/15/2022

Regular
6.97

PTO
0.00

OT
0.00

DT
0.00

To Item 18.
6.97

Time in	Time out	Duration	
July 11, 2022			6.97
8:28am (MDT)	9:03am (MDT)	0.58	MTG > MTG - Staff Meeting
9:03am (MDT)	12:15pm (MDT)	3.20	ADM > ADM - Customer Relations
12:45pm (MDT)	2:56pm (MDT)	2.18	ADM > ADM - Customer Relations
6:24pm	7:24pm	1.00	MTG > MTG - Council Meeting

Angie Mettie

Pay Period

7/1/2022 to

7/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	7/1/2022	5.27							5.27	
Saturday	7/2/2022								0.00	
Total Week		5.27	0.00	0.00	0.00	0.00	0.00	0.00	5.27	
Sunday	7/3/2022								0.00	
Monday	7/4/2022					8.00			8.00	
Tuesday	7/5/2022	7.27							7.27	
Wednesday	7/6/2022	8.40							8.40	
Thursday	7/7/2022	7.68							7.68	
Friday	7/8/2022	5.00						3.00	8.00	
Saturday	7/9/2022								0.00	
Total Week		28.35	0.00	0.00	0.00	8.00	0.00	3.00	39.35	
Sunday	7/10/2022								0.00	
Monday	7/11/2022	9.80							9.80	
Tuesday	7/12/2022	7.57							7.57	
Wednesday	7/13/2022	7.58							7.58	
Thursday	7/14/2022	6.27							6.27	
Friday	7/15/2022	4.91							4.91	
Saturday									0.00	
Total Week		36.13	0.00	0.00	0.00	0.00	0.00	0.00	36.13	
Total Pay Period		69.75	0.00	0.00	0.00	8.00	0.00	3.00	80.75	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

07/01/2022 to 07/15/2022

Regular	PTO	OT	DT	To	Item 18.
69.75	0.00	0.00	0.00	69.75	

Time in	Time out	Duration	
July 1, 2022			5.27
7:20am	12:36pm	5.27	ADM > ADM - Customer Relations
July 5, 2022			7.27
7:42am	8:33am	0.85	ADM > ADM - Customer Relations
9:00am	3:25pm	6.42	ADM > ADM - Customer Relations
July 6, 2022			8.40
7:35am	3:59pm	8.40	ADM > ADM - Customer Relations
July 7, 2022			7.68
7:26am	3:07pm	7.68	ADM > ADM - Customer Relations
July 8, 2022			5.00
7:45am	12:45pm	5.00	ADM > ADM - Customer Relations
July 11, 2022			9.80
7:49am	8:31am	0.70	ADM > ADM - Customer Relations
8:31am	9:01am	0.50	MTG > MTG - Staff Meeting
9:01am	3:14pm	6.22	ADM > ADM - Customer Relations
6:10pm	8:33pm	2.38	MTG > MTG - Council Meeting
July 12, 2022			7.57
7:51am	3:25pm	7.57	ADM > ADM - Customer Relations
July 13, 2022			7.58
7:53am	3:28pm	7.58	ADM > ADM - Customer Relations
July 14, 2022			6.27
8:50am	11:20am	2.50	ADM > ADM - Customer Relations
11:20am	11:35am	0.25	Other
11:35am	3:21pm	3.77	ADM > ADM - Customer Relations
July 15, 2022			4.92
7:24am	12:19pm	4.92	ADM > ADM - Customer Relations

Angie Mettie

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022	7.94							7.94	
Friday	6/17/2022	3.85							3.85	
Saturday	6/18/2022	1.93							1.93	
Total Week		13.72	0.00	0.00	0.00	0.00	0.00	0.00	13.72	
Sunday	6/19/2022								0.00	
Monday	6/20/2022								0.00	
Tuesday	6/21/2022	8.00							8.00	
Wednesday	6/22/2022	8.25							8.25	
Thursday	6/23/2022	8.10							8.10	
Friday	6/24/2022	5.47							5.47	
Saturday	6/25/2022								0.00	
Total Week		29.82	0.00	0.00	0.00	0.00	0.00	0.00	29.82	
Sunday	6/26/2022	0.97							0.97	
Monday	6/27/2022	9.13							9.13	
Tuesday	6/28/2022	8.40							8.40	
Wednesday	6/29/2022	7.58							7.58	
Thursday	6/30/2022	7.88							7.88	
Friday									0.00	
Saturday									0.00	
Total Week		33.96	0.00	0.00	0.00	0.00	0.00	0.00	33.96	
Total Pay Period		77.50	0.00	0.00	0.00	0.00	0.00	0.00	77.50	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

06/16/2022 to 06/30/2022

Regular
77.50

PTO
0.00

OT
0.00

DT
0.00

To Item 18.
77.50

Time in	Time out	Duration	
June 16, 2022			7.93
7:19am	11:36am	4.28	ADM > ADM - Customer Relations
11:36am	1:40pm	2.07	MTG > MTG - Other Government
1:40pm	3:15pm	1.58	ADM > ADM - Customer Relations
June 17, 2022			3.85
8:18am	12:09pm	3.85	ADM > ADM - Customer Relations
June 18, 2022			1.93
9:00am	10:56am	1.93	ADM > ADM - Customer Relations
NOTES: City cleanup			
June 21, 2022			8.00
7:30am	3:30pm	8.00	ADM > ADM - Customer Relations
June 22, 2022			8.25
7:31am	10:29am	2.97	ADM > Train - Travel for Training
11:00am	4:17pm	5.28	ADM > Train - City Hall
June 23, 2022			8.10
8:00am	4:06pm	8.10	ADM > Train - City Hall
June 24, 2022			5.47
9:35am	12:03pm	2.47	ADM > Train - City Hall
1:15pm	4:15pm	3.00	ADM > Train - Travel for Training
June 26, 2022			0.97
7:40pm	8:38pm	0.97	ADM > ADM - Customer Relations
NOTES: MV Monday			
June 27, 2022			9.13
7:28am	8:34am	1.10	ADM > ADM - Customer Relations
8:34am	9:00am	0.43	MTG > MTG - Staff Meeting
9:00am	3:04pm	6.07	ADM > ADM - Customer Relations
6:24pm	7:56pm	1.53	MTG > MTG - Council Meeting
June 28, 2022			8.40
7:36am	4:00pm	8.40	ADM > ADM - Customer Relations
NOTES: 3-4pm : bld permits to council			
June 29, 2022			7.58
7:54am	3:29pm	7.58	ADM > ADM - Customer Relations
June 30, 2022			7.88
7:22am	3:15pm	7.88	ADM > ADM - Customer Relations