



City Council Regular Meeting Agenda

Monday, November 10, 2025 at 6:30 PM
City Council Chambers, 101 S. Commercial Avenue, New Meadows, ID
83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/83779684501?pwd=5xxV8LKYY7qn085PjMyv4qdAp3Jmf1.1>

Call in: 719-359-4580

Meeting ID: 837 7968 4501

Password: 414563

ROLL CALL / PLEDGE OF ALLEGIANCE

1. Reading of the Mission Statement

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public may be called upon to speak on any item on the agenda.

REPORTS

2. Mayor's Report
3. Staff Reports

DISCUSSION ITEMS

4. Four-Way Stop Cost Estimate
5. Assistance for Furloughed Employees and SNAP Benefit Recipients

ACTION ITEMS

6. City Surplus Bid Award
7. MOU with Ignite Idaho
8. The New Meadows Youth Center Rental Agreement
9. Approval of Mission Statement for The New Meadows Youth Center
10. Resolution TBD-2025 City of New Meadows Personnel Policy
11. Approval to Cancel the November 24 & December 22 City Council Meetings
12. Approval of Canvassed Election Results
13. Executive Session 74-206(f) To Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
14. Decision Regarding Legal Action

CONSENT AGENDA

15. Paid & Pending Claims
16. October 2025 Payroll
17. September 29, 2025 Meeting Minutes

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE **Michael Lee**DEPARTMENT **Public Works**MONTH **October**

TASKS COMPLETED

Getting to know facilities and town with Hunter 10/9
 Dig up valve to see what parts are needed, John ordered parts. Clean shop 10/10
 Fixed valve with Hunter and John, most of day. Completed. Clean around shop 10/11
 Holiday 10/13
 Meeting and clean up shop area 10/14
 With John for a couple hours, forms, clean shop area 10/15
 Couple hours with John, office needing meter read, shop cleaning 10/15
 Paper work, shop "garage door" needs fixing, got it closed for the weekend, took down old water tank system, and will make new one using old material, cleaning shop still - reading sewer stuff 10/16
 Cleaning shop 10/17
 Meeting at city hall, routine checks, sort and relocate sewer and water pipe, start making sawhorses for water tank. 10/20
 Went with company to clean out sewer, went with those taking samples in field, worked on sawhorses and cleaning 10/21
 Cleaning shop area, beginning to reinforce wall of pole barn 10/22
 ½ day today, and off all day tomorrow. Continue to reinforce 10/23

PROJECTS IN PROGRESS

Cont. tasks completed
 Meeting, winterization ad meter reads 10/27
 Move water tank, dug up end of drainage system, mov machinery around, continue cleaning up shop. One more meter read. 10/28
 Meeting, routine stuff, cleaned up at bathrooms, fixed fence #1, cleaned shop (still a lot to clean up 10/29
 Welding and going around town with the front end loader. 10/30
 Welding and bathrooms, cleaning around shop 10/31

Winterization / Learning streets, system

CHALLENGES / ISSUES

Both trucks need fixing,
 Can we purchase a welding Apron please,
 Shop door needs fixing

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Kyla Gardner

DEPARTMENT

Admin, City Clerk

MONTH

October 2025

TASKS COMPLETED

- Claims
- Payroll
- Billing
- Email Billing
- Ach Payments
- Process Payments
- Working on Meeting Minutes (catch up)
- IP Invoices
- Monthly Financials

- Update social media/mobile text alerts
- Meadows Valley Monday Newsletter
- Agenda creation for City Council and Parks & Rec Meetings
- Completed quarterly financial reports
- Annual Transparency Report
- Annual Workers Comp Report
-

PROJECTS IN PROGRESS

- Working on the FY 27 Lhtac Signs Grant Due Dec 2nd
- Working on the Annual Road & Streets Report Due Dec 31st
- Working on Cleaning out old City Hall Building and filing all documents, creating records destruction list.
- Creating Reimbursement applications for Youth Center Project and completing quarterly reports required for the grant. (monthly)
- Correspondence with Justin Walker –Keeping him updated on all City Projects and Status/ Working in providing his team will all documents needed for the Wastewater Facility Plan. (Working weekly on reimbursement requests)
- Working with developers and answering daily planning and zoning questions (there have been a lot of Right of Way permit requests, building permits and digline requests.)

CHALLENGES / ISSUES

Not having a dropbox at the Depot.

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Sonya Brodhecker

DEPARTMENT

Admin-Deputy Clerk

MONTH

November 2025

TASKS COMPLETED

- Answering phones & assisting the public with inquiries
- Filing & organizing records & documents
- Data entry & maintaining database
- Getting the mail from post office & Old City Hall
- Preparing Minutes from City Council meetings
- Move In move out
- Collecting & Posting payments from customers
- Issuing Licenses & permits
- Balancing cash drawer &reconciling receipts
- Scanning Invoices
- Red Door Notices & collection calls
- Load meters & unload
- Biling
- Close Batch's Make deposit

PROJECTS IN PROGRESS

CHALLENGES / ISSUES

Still Need drop box at new City Hall

COMMUNITY INPUT & COMMENTS

**Memorandum of Understanding Between Ignite Idaho Family Resource Center Inc. and the
City of New Meadows**

WHEREAS there is a need of the residents of the City of New Meadows for crisis counseling, which is a time-limited intervention with a psychotherapeutic approach to immediately stabilize those in crisis;

WHEREAS there is a need from the residents of the City of New Meadows for regular counseling, case management, and CBRS/skills building, vital mental health services in an area with no regular mental health provider or current school counselor at Meadows Valley School;

WHEREAS Ignite Idaho Family Resource Center Inc. has trained mental health professionals who are ready, willing and able to provide mental health services on an on-call and scheduled basis in New Meadows;

WHEREAS the City of New Meadows is willing to make an office at the Meadows Valley Youth Center available to Ignite Idaho Family Resource Center staff;

IT IS HEREBY UNDERSTOOD AND AGREED,

The City of New Meadows will make office space available to Ignite Idaho Family Resource Center, available 24/7 to for immediate crisis response available at the New Meadows Youth Center, with the understanding that the office will only be used for Ignite Idaho purposes, in order to keep equipment and confidential files secure;

Ignite Idaho will have an Ignite Idaho staff member present at all times when the office at the New Meadows Youth Center is being used for crisis counseling, counseling, case management, and CBRS/skills building offered by Ignite Idaho;

Ignite Idaho's access to New Meadows Youth Center will be limited to the designated office space and the restrooms on the northwest side of the building;

Ignite Idaho shall make sure the office space and facility (if not in use) at the New Meadows Youth Center is secured and locked when they leave the building;

Ignite Idaho will add the City of New Meadows to its comprehensive liability insurance policy;
and

The City of New Meadows is not a mental health provider, will not supervise Ignite Idaho and has no duty of supervision of Ignite Idaho, its staff members and/or its trained mental health professionals and will not be responsible for the activities of Ignite Idaho's staff and patients or their records.

Dated this __ day of

Ignite Idaho, an officer of the 501(c)3 nonprofit authorized to execute this Memorandum of Understanding on behalf of Ignite Idaho

Mayor Julie Good, City of New Meadows

New Meadows Youth Center Rental Agreement
MISSION STATEMENT.....

Tenant/Vendor: _____

Mailing Address: _____

Physical Address: _____

Contact Person: _____

Phone#: _____ Cell#: _____

Date(s) of Event: _____ # of Days: _____

Type of Event: _____

Anticipated Number to Attend: _____

Time of use beginning, including setup: _____

Ending time, including cleanup: _____

Number of Group Leader/Supervisor(s) present during event _____

Will use of kitchen be required? ____ YES ____ NO

Full payment of rental fee is expected at time of reservation but total rental fee, plus cleaning deposit of ____ must be paid in full at least 10 days prior to date of event or rental reservation will be cancelled. 50% of payment received will be refunded if cancellation is at least 5 days prior to event.

Events scheduled more than 90 days prior to the event shall require payment of the cleaning deposit at time of reservation.

This rental contract includes the Youth Center room on the West side of the building, the two public restrooms on the Northwest side of the building and may or may not include the kitchen facilities on site. No access is allowed in the east side of the building which houses the Mini Mountaineers Learning Center and Meadows Valley School District Preschool.

Local not for profit organizations will receive a ____% discount off the rental fee.

Recurring use of the building will be scheduled separately with one rental agreement covering the repeated use.

Rental Fee - 1 to 3 hours \$___ per hour 4 hours \$___ All day \$___
Kitchen (additional cost) – 1 to 3 hours \$___ per hour
4 hours \$___ All Day \$___

Cleaning Deposit - \$___

Total Due _____

Payments	Date _____	Amt Paid _____	Cash/Check # _____
Payments	Date _____	Amt Paid _____	Cash/Check # _____
Payments	Date _____	Amt Paid _____	Cash/Check # _____

All pages of this document contain important legal rights and liabilities. Signature on page 3 signifies that I have read and agree to all terms and conditions. Any and all exceptions to contract are at the discretion of the City of New Meadows.

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

This Agreement is entered into this ___ day of _____, 20__ by and between the City of New Meadows (“the City”) and _____ (“Tenant/Vendor”).

RECITALS

The City owns that certain property known as the the New Meadows Youth Center at at New Meadows, located at 400 Peterson Memorial Avenue, New Meadows, Adams County, Idaho. Tenant/Vendor desires to use said property on the dates of _____, 20__, for the activity of _____. In exchange for its use of the property, and in addition to the payment of rent, Tenant/Vendor has agreed to indemnify and hold the City harmless from any liability whatsoever associated with Tenant/Vendor’s activity as aforesaid. Tenant/Vendor also recognizes that the City is a governmental entity pursuant to the laws of the State of Idaho and that the City is entitled to all the protections provided to a governmental entity under state and federal laws.

WHEREFORE, it is agreed as follows:

1. Evening or full day rentals terminate at 10 pm.
2. Landowner hereby grants Tenant/Vendor permission to use said property as aforesaid . This Agreement is in addition to any other agreements between the City and Tenant/Vendor.
3. NOISE CLAUSE: At all times the noise level in the building and on and around the property must remain in compliance with all City and State laws. Noise is not to be heard beyond property boundaries. **The test:** If one walks out to Peterson Memorial Avenue (road in front of building) and can hear noise, it is too loud. That includes any

and all music, musical instruments, voices, microphones, mechanical implements, speakers, crowd noise, vehicles, etc. We must be respectful of our neighbors and in compliance with city ordinances.

- 4. Tenant/Vendor shall closely supervise the activities to assure that all reasonable precautions have been taken to avoid any damage to property and/or injury to members of the public or others associated with the activities undertaken by Tenant/Vendor.
- 5. Tenant/Vendor hereby indemnifies and holds the City harmless regarding any costs, fees, damages or liability of any kind, incurred by the City as a result of the Tenant/Vendor’s activities, and further agrees to defend the City with counsel of the City’s choice against any claims arising from such activities. Tenant/vendor shall be responsible for payment of any damages or repairs necessary to building due to Tenant/Vendor’s use. Repair(s) will be at sole discretion of the City and done by contractor/person of the City’s choice.

DATED this ___ day of _____, 20__.

Mail to: City Clerk/Treasurer, City of New Meadows, P.O. Box 324, New Meadows, Idaho 83654, or sign and turn into a PDF, JPEG or WORD document and email to kyla.cityclerk@newmeadows.idaho.us.

The City of New Meadows.

By: _____ -

Position: _____

Tenant/Vendor:

By: _____

Position: _____

Proposed New Meadows Youth Center Mission Statement:

The New Meadows Youth Center is a vibrant hub for youth, children, and families, offering a safe and welcoming space for growth, learning, and connection. We support programs that inspire education, mentorship, and mental well-being, fostering meaningful relationships and empowering our community for a brighter future.

STATE OF IDAHO

} ss.

COUNTY OF ADAMS

I, SHERRY WARD, County Clerk of said county and state, do hereby certify that the attached is a full, true and complete copy of the abstract of votes for the candidates therein named as they appeared on the election ballot on NOVEMBER 4TH , 2025 for the CITY OF NEW MEADOWS as shown by the record of the Board of Canvassers filed in my office this 10TH day of NOVEMBER, 2025.

Sherry Ward
County Clerk

(County Seal)



**ADAMS COUNTY RESULTS
NOVEMBER 4, 2025 ELECTION**

	CITY OF NEW MEADOWS MAYOR			
Precinct	Julie Good	Richard Yelton (Write-In)	Overvote	Undervote
005-New Meadows	73	48	0	4
005-New Meadows Absentee	6	3		
CO. TOTAL	79	51	0	4

For dates posted from 10/29/25 to 11/10/25
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6897		580 4 Corner Communications	460.00								
		IT Services and Amcrest for November 2025									
		4063 11/01/25 IT Professional Support	153.33			1		41100	327		10102
		4063 11/01/25 IT Professional Support (W)	153.33			60		43320	327		10102
		4063 11/01/25 IT Professional Support (SWR)	153.34			65		43220	327		10102
		Total for Vendor:	460.00								
		*** Claim from another period (10/25) ****									
6895		563 Adams County Prosecuting	3,000.00								
		October & November 2025									
		1084 11/03/25 Municipal Prosecutions- Oct/Nov	3,000.00			1		41400	312		10102
		Total for Vendor:	3,000.00								
		*** Claim from another period (10/25) ****									
6892		25 Analytical Labs, Inc.	1,321.26								
		2508418 10/31/25 Sewer Sampling / Testing	1,264.26			65		43220	745		10102
		2508417 10/31/25 Water Sampling /Testing	57.00			60		43320	745		10102
		Total for Vendor:	1,321.26								
6893		I C & M Lumber Co, Inc	1,275.24								
		10/25/25 Water	41.36			60		43320	324		10102
		10/25/25 Shop - Water	78.39			60		43320	324		10102
		10/25/25 Shop - Sewer	78.39			65		43220	324		10102
		10/25/25 Shop - Streets	78.39			1		41500	324		10102
		10/25/25 Park	174.38			1		41600	324		10102
		10/25/25 Office (GEN)	88.03			1		41100	324		10102
		10/25/25 Office (WTR)	88.03			60		43320	324		10102
		10/25/25 Office (SWR)	88.03			65		43220	324		10102
		10/25/25 Streets	211.14			1		41500	324		10102
		10/25/25 Industrial Park	32.46			63		43100	324		10101
		10/25/25 Equipment	304.70			1		41500	350		10102
		10/25/25 Skatepark	11.94*			1		43151	713		10102
		Total for Vendor:	1,275.24								
		*** Claim from another period (10/25) ****									
6903		E 253 Christensen Inc. dba United Oil	608.02								
		CL98759 10/15/25 Fuel - Water	121.38			60		43320	630		10102
		CL98759 10/15/25 Fuel - Sewer	173.52			65		43220	630		10102
		CL99979 10/31/25 Fuel- Water	31.64			60		43320	630		10102

For dates posted from 10/29/25 to 11/10/25
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
		Total for Vendor:	281.48	608.02		65		43220	630		10102
6900		29 City of New Meadows	1,164.82			65		43220	339		10102
		025-00 10/30/25 Chlorinator Room	16.38			1		41600	332		10102
		310-00 10/30/25 Park Irrigation	14.30			1		41600	331		10102
		309-00 10/30/25 Park Restrooms	150.31			63		43100	331		10102
		014-00 10/30/25 Industrial Park	228.15			65		43220	338		10102
		364-00 10/30/25 Auger Room	418.14			1		41100	331		10102
		126-00 10/30/25 City Hall	156.57			1		41600	332		10102
		015-00 10/30/25 Skate Park	14.30			1		41600	332		10102
		012-00 10/30/25 Youth Center	14.57			1		41100	331		10102
		060-00 10/30/25 Ambulance Shed	76.05			63		43100	331		10102
		013-00 10/30/25 104 Taylor	76.05								
		Total for Vendor:	1,164.82								
		*** Claim from another period (10/25) ****	593.02								
6896	E	526 Coastline Equipment				1		41500	350		10102
		Hydraulic oil leak in Grader blade	593.02								
		1293338 10/30/25 EQU. Maint (G)									
		Total for Vendor:	593.02								
		*** Claim from another period (10/25) ****	96,493.53								
6905		739 Dalrymple Construction Services,				1		43151	324		10102
		Construction of the Childcare Center	96,493.53								
		PA15 08/18/25 Childcare Center Const.									
		Total for Vendor:	96,493.53								
		*** Claim from another period (10/25) ****	27.30								
6888		742 DIGLINE INC				1		41500	324		10102
		Monthly Assessment	27.30								
		0078338 10/31/25 Monthly Fee									
		Total for Vendor:	27.30								
6891		495 Drake Diversified LLC	400.00			60		43320	310		10102
		Monthly Back-up Operator October 2025				65		43220	310		10102
		2579 11/01/25 OCT 2025 H2O Back-up Operator	200.00								
		2579 11/01/25 OCT 2025 SWR Back-up Operator	200.00								
		Total for Vendor:	400.00								

For dates posted from 10/29/25 to 11/10/25
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6883	E	584 Integrity Inspection Solutions, Clean out and camera of S. Norris and Katherine 31424113 10/31/25 CCTV & Cleaning	1,680.00	****		65	43220	43220	325		10102
Total for Vendor:			1,680.00	****							
6901		728 Keller Associates Wastewater FPS	3,187.50	****		65	43231	43231	886		10101
Total for Vendor:			3,187.50	****							
6886	E	150 Lake Shore Disposal 27524498 11/01/25 Garbage - General 27524498 11/01/25 Garbage - Water 27465507 11/01/25 Garbage - Sewer 27524498 11/01/25 Garbage - Industrial Park	313.85 78.46 78.46 78.47 78.46	****		60 65 65 63	41100 43320 43220 43100	41100 43320 43220 43100	324 324 324 324		10102 10102 10102 10102
Total for Vendor:			313.85	****							
6894		277 May Hardware 142163 10/25/25 Water Keys 142265 10/25/25 Sewer Keys 143802 10/25/25 Depot Locks on doors	570.13 32.15 15.00 522.98	****		60 65 1	43320 43220 41100	43320 43220 41100	324 324 324		10101 10101 10102
Total for Vendor:			570.13	****							
6890		751 Pratt, Rod Reimbursement for divider/cabinet in the depot lobby 4 11/06/25 Reimbursement for counter (G)	946.31 946.31			1	41100	41100	324		10102
Total for Vendor:			946.31								
6889		642 Raven Waterworks, LLC Monthly Operator Water / Sewer 251103 11/01/25 OCT H20 Operator 251103 11/01/25 OCTSWR Operator	2,000.00 1,000.00 1,000.00			60 65	43320 43220	43320 43220	352 352		10102 10102
Total for Vendor:			2,000.00								

For dates posted from 10/29/25 to 11/10/25
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6898		755 Rockingjkranch LLC John Stones Work on Zsyringa/Crown project on N. Cunningham 26 11/03/25 Crown Inspection fees	440.00 440.00*			1		41100	530		10102
		Total for Vendor:	440.00								
		*** Claim from another period (10/25) ****	90.00								
6899		659 SMS Inc. 2455 10/31/25 Shipping (WTR)	90.00			60		43320	620		10102
		Total for Vendor:	90.00								
		*** Claim from another period (10/25) ****	1,920.00								
6882	E	436 US Bank GOOGLE 10/27/25 Email (Gen) GOOGLE 10/27/25 Email (WTR) GOOGLE 10/27/25 Email (SWR) phones 10/27/25 8x8 phones (GEN) phones 10/27/25 8x8 phones (WTR) phones 10/27/25 8x8 phones (SWR) 10/27/25 ADOBE	100.00 100.00 100.00 35.13 35.14 35.13 19.99			1 60 65 1 60 65 1		41100 43320 43220 41100 43320 43220 41100	709 709 709 308 308 308 709		10102 10102 10102 10102 10102 10102 10102
		Total for Vendor:	95.99			65		43220	324		10101
		10/27/25 Carbonite scada backup	190.84			1		45200	324		10102
		10/27/25 Shutterfly YS Pi	329.85			1		41100	620		10102
		10/27/25 FB Mailing	3.00			1		41100	709		10102
		1 10/27/25 IONOS Domain	93.93			65		43220	520		10102
		10/27/25 Stormwater training	25.00			1		41100	520		10102
		10/27/25 P & Z training	252.00			1		41100	709		10102
		10/27/25 mobile txt alert (Gen)	252.00			60		43320	709		10102
		10/27/25 mobile txt alert (WTR)	252.00			65		43220	709		10102
		10/27/25 Mobile txt alert (swr)	252.00			65		43220	709		10102
		Total for Vendor:	1,920.00								
		# of Claims	23								
		Total:	121,613.09								
		Total Electronic Claims	9,788.25								
		Total Non-Electronic Claims	111824.84								
		# of Vendors	16								

Kyla Gardner

Pay Period

10/16/2025 to

10/31/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	10/16/2025	7.77							7.77	
Friday	10/17/2025	3.70							3.70	
Saturday	10/18/2025								0.00	
Total Week		11.47	0.00	0.00	0.00	0.00	0.00	0.00	11.47	
Sunday	10/19/2025								0.00	
Monday	10/20/2025	7.60							7.60	
Tuesday	10/21/2025	7.67							7.67	
Wednesday	10/22/2025	7.82							7.82	
Thursday	10/23/2025	7.77							7.77	
Friday	10/24/2025	3.02							3.02	
Saturday	10/25/2025								0.00	
Total Week		33.88	0.00	0.00	0.00	0.00	0.00	0.00	33.88	
Sunday	10/26/2025								0.00	
Monday	10/27/2025	10.45							10.45	
Tuesday	10/28/2025	7.73							7.73	
Wednesday	10/29/2025	7.45							7.45	
Thursday	10/30/2025	7.75							7.75	
Friday	10/31/2025								0.00	
Saturday									0.00	
Total Week		33.38	0.00	0.00	0.00	0.00	0.00	0.00	33.38	
Total Pay Period		78.73	0.00	0.00	0.00	0.00	0.00	0.00	78.73	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Thu Oct 16 – Fri Oct 31, 2025

Kyla Gardner

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Thu Oct 16			7:53 am - 3:39 pm	0.00	7.77	7.77	7.77	0.00	0.00	\$0.00	\$0.00
Fri Oct 17			9:18 am - 1:00 pm	0.00	3.70	3.70	3.70	0.00	0.00	\$0.00	\$0.00
Mon Oct 20			7:53 am - 3:29 pm	0.00	7.60	7.60	7.60	0.00	0.00	\$0.00	\$0.00
Tue Oct 21			7:54 am - 3:34 pm	0.00	7.67	7.67	7.67	0.00	0.00	\$0.00	\$0.00
Wed Oct 22			7:51 am - 3:40 pm	0.00	7.82	7.82	7.82	0.00	0.00	\$0.00	\$0.00
Thu Oct 23			7:40 am - 3:26 pm	0.00	7.77	7.77	7.77	0.00	0.00	\$0.00	\$0.00
Fri Oct 24			8:58 am - 11:59 am	0.00	3.02	3.02	3.02	0.00	0.00	\$0.00	\$0.00
Mon Oct 27			7:51 am - 3:30 pm	0.00	7.65	7.65	7.65	0.00	0.00	\$0.00	\$0.00
Mon Oct 27			5:46 pm - 8:34 pm	0.00	2.80	2.80	2.80	0.00	0.00	\$0.00	\$0.00
Tue Oct 28			7:46 am - 3:30 pm	0.00	7.73	7.73	7.73	0.00	0.00	\$0.00	\$0.00
Wed Oct 29			7:48 am - 3:15 pm	0.00	7.45	7.45	7.45	0.00	0.00	\$0.00	\$0.00
Thu Oct 30			7:50 am - 3:35 pm	0.00	7.75	7.75	7.75	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	78.73	78.73	78.73	0.00	0.00	\$0.00	\$0.00

Sonya Brodhecker

Pay Period

10/16/2025 to

10/31/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	10/16/2025	8.83							8.83	
Friday	10/17/2025								0.00	
Saturday	10/18/2025								0.00	
Total Week		8.83	0.00	0.00	0.00	0.00	0.00	0.00	8.83	
Sunday	10/19/2025								0.00	
Monday	10/20/2025	9.13							9.13	
Tuesday	10/21/2025	9.03							9.03	
Wednesday	10/22/2025	9.08							9.08	
Thursday	10/23/2025	8.92							8.92	
Friday	10/24/2025								0.00	
Saturday	10/25/2025								0.00	
Total Week		36.16	0.00	0.00	0.00	0.00	0.00	0.00	36.16	
Sunday	10/26/2025								0.00	
Monday	10/27/2025	10.55							10.55	
Tuesday	10/28/2025	8.95							8.95	
Wednesday	10/29/2025	7.25							7.25	
Thursday	10/30/2025	8.78							8.78	
Friday	10/31/2025								0.00	
Saturday									0.00	
Total Week		35.53	0.00	0.00	0.00	0.00	0.00	0.00	35.53	
Total Pay Period		80.52	0.00	0.00	0.00	0.00	0.00	0.00	80.52	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Thu Oct 16 – Fri Oct 31, 2025

Sonya Brodhecker

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Thu Oct 16	Deputy Clerk		7:58 am - 4:48 pm	0.00	8.83	8.83	8.83	0.00	0.00	\$0.00	\$0.00
Mon Oct 20	Deputy Clerk		7:55 am - 5:03 pm	0.00	9.13	9.13	9.13	0.00	0.00	\$0.00	\$0.00
Tue Oct 21	Deputy Clerk		8:00 am - 5:02 pm	0.00	9.03	9.03	9.03	0.00	0.00	\$0.00	\$0.00
Wed Oct 22	Deputy Clerk		7:54 am - 4:59 pm	0.00	9.08	9.08	9.08	0.00	0.00	\$0.00	\$0.00
Thu Oct 23	Deputy Clerk		8:06 am - 5:01 pm	0.00	8.92	8.92	8.92	0.00	0.00	\$0.00	\$0.00
Mon Oct 27	Deputy Clerk		7:56 am - 4:08 pm	0.00	8.20	8.20	8.20	0.00	0.00	\$0.00	\$0.00
Mon Oct 27	Deputy Clerk		5:55 pm - 8:16 pm	0.00	2.35	2.35	2.35	0.00	0.00	\$0.00	\$0.00
Tue Oct 28	Deputy Clerk		8:02 am - 4:59 pm	0.00	8.95	8.95	8.95	0.00	0.00	\$0.00	\$0.00
Wed Oct 29	Deputy Clerk		7:58 am - 3:13 pm	0.00	7.25	7.25	7.25	0.00	0.00	\$0.00	\$0.00
Thu Oct 30	Deputy Clerk		8:00 am - 4:47 pm	0.00	8.78	8.78	8.78	0.00	0.00	\$0.00	\$0.00
Totals for Sonya Brodhecker				0.00	80.52	80.52	80.52	0.00	0.00	\$0.00	\$0.00

Hunter Brown

Pay Period

10/16/2025 to

10/31/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	10/16/2025	7.58							7.58	
Friday	10/17/2025	9.13							9.13	
Saturday	10/18/2025								0.00	
Total Week		16.71	0.00	0.00	0.00	0.00	0.00	0.00	16.71	
Sunday	10/19/2025								0.00	
Monday	10/20/2025	8.98							8.98	
Tuesday	10/21/2025	8.07							8.07	
Wednesday	10/22/2025	8.82							8.82	
Thursday	10/23/2025	8.27							8.27	
Friday	10/24/2025	5.86		3.82					9.68	
Saturday	10/25/2025								0.00	
Total Week		40.00	0.00	3.82	0.00	0.00	0.00	0.00	43.82	
Sunday	10/26/2025								0.00	
Monday	10/27/2025	12.67							12.67	
Tuesday	10/28/2025	6.50							6.50	
Wednesday	10/29/2025	8.00							8.00	
Thursday	10/30/2025	8.40							8.40	
Friday	10/31/2025	4.43		3.84					8.27	
Saturday									0.00	
Total Week		40.00	0.00	3.84	0.00	0.00	0.00	0.00	43.84	
Total Pay Period		96.71	0.00	7.66	0.00	0.00	0.00	0.00	104.37	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Thu Oct 16 – Fri Oct 31, 2025

Hunter Brown

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Thu Oct 16	Public Works		8:40 am - 4:15 pm	0.00	7.58	7.58	7.58	0.00	0.00	\$0.00	\$0.00
Fri Oct 17	Public Works		7:59 am - 5:07 pm	0.00	9.13	9.13	9.13	0.00	0.00	\$0.00	\$0.00
Mon Oct 20	Public Works		8:01 am - 5:00 pm	0.00	8.98	8.98	8.98	0.00	0.00	\$0.00	\$0.00
Tue Oct 21	Public Works		7:56 am - 4:00 pm	0.00	8.07	8.07	8.07	0.00	0.00	\$0.00	\$0.00
Wed Oct 22	Public Works		7:56 am - 4:45 pm	0.00	8.82	8.82	8.82	0.00	0.00	\$0.00	\$0.00
Thu Oct 23	Public Works		7:59 am - 4:15 pm	0.00	8.27	8.27	8.27	0.00	0.00	\$0.00	\$0.00
Fri Oct 24	Public Works		7:59 am - 5:40 pm	0.00	9.68	9.68	5.86	0.00	3.82	\$0.00	\$0.00
Mon Oct 27	Public Works		7:56 am - 8:36 pm	0.00	12.67	12.67	12.67	0.00	0.00	\$0.00	\$0.00
Tue Oct 28	Public Works		9:30 am - 4:00 pm	0.00	6.50	6.50	6.50	0.00	0.00	\$0.00	\$0.00
Wed Oct 29	Public Works		8:00 am - 4:00 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Thu Oct 30	Public Works		8:06 am - 4:30 pm	0.00	8.40	8.40	8.40	0.00	0.00	\$0.00	\$0.00
Fri Oct 31	Public Works		7:59 am - 4:15 pm	0.00	8.27	8.27	4.43	0.00	3.84	\$0.00	\$0.00
Totals for Hunter Brown				0.00	104.37	104.37	96.71	0.00	7.66	\$0.00	\$0.00

Michael Lee

Pay Period

10/16/2025 to

10/31/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	10/16/2025	8.27							8.27	
Friday	10/17/2025	8.65							8.65	
Saturday	10/18/2025								0.00	
Total Week		16.92	0.00	0.00	0.00	0.00	0.00	0.00	16.92	
Sunday	10/19/2025								0.00	
Monday	10/20/2025	8.52							8.52	
Tuesday	10/21/2025	9.67							9.67	
Wednesday	10/22/2025	9.60							9.60	
Thursday	10/23/2025	4.07							4.07	
Friday	10/24/2025								0.00	
Saturday	10/25/2025								0.00	
Total Week		31.86	0.00	0.00	0.00	0.00	0.00	0.00	31.86	
Sunday	10/26/2025								0.00	
Monday	10/27/2025	9.37							9.37	
Tuesday	10/28/2025	9.12							9.12	
Wednesday	10/29/2025	9.53							9.53	
Thursday	10/30/2025	9.25							9.25	
Friday	10/31/2025	2.73		5.77					8.50	
Saturday									0.00	
Total Week		40.00	0.00	5.77	0.00	0.00	0.00	0.00	40.00	
Total Pay Period		88.78	0.00	5.77	0.00	0.00	0.00	0.00	94.55	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Thu Oct 16 – Fri Oct 31, 2025

Michael Lee

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Thu Oct 16	Public Works		7:52 am - 4:08 pm	0.00	8.27	8.27	8.27	0.00	0.00	\$0.00	\$0.00
Fri Oct 17	Public Works		7:33 am - 4:12 pm	0.00	8.65	8.65	8.65	0.00	0.00	\$0.00	\$0.00
Mon Oct 20	Public Works		7:33 am - 4:04 pm	0.00	8.52	8.52	8.52	0.00	0.00	\$0.00	\$0.00
Tue Oct 21	Public Works		7:32 am - 5:12 pm	0.00	9.67	9.67	9.67	0.00	0.00	\$0.00	\$0.00
Wed Oct 22	Public Works		7:33 am - 5:09 pm	0.00	9.60	9.60	9.60	0.00	0.00	\$0.00	\$0.00
Thu Oct 23	Public Works		7:58 am - 12:02 pm	0.00	4.07	4.07	4.07	0.00	0.00	\$0.00	\$0.00
Mon Oct 27	Public Works		7:25 am - 4:47 pm	0.00	9.37	9.37	9.37	0.00	0.00	\$0.00	\$0.00
Tue Oct 28	Public Works		7:43 am - 4:50 pm	0.00	9.12	9.12	9.12	0.00	0.00	\$0.00	\$0.00
Wed Oct 29	Public Works		7:34 am - 5:06 pm	0.00	9.53	9.53	9.53	0.00	0.00	\$0.00	\$0.00
Thu Oct 30	Public Works		7:25 am - 4:40 pm	0.00	9.25	9.25	9.25	0.00	0.00	\$0.00	\$0.00
Fri Oct 31	Public Works		8:00 am - 4:30 pm	0.00	8.50	8.50	2.73	0.00	5.77	\$0.00	\$0.00
Totals for Michael Lee				0.00	94.55	94.55	88.78	0.00	5.77	\$0.00	\$0.00

Michael Lee

Pay Period

10/1/2025 to

10/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	10/1/2025								0.00	
Thursday	10/2/2025								0.00	
Friday	10/3/2025								0.00	
Saturday	10/4/2025								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	10/5/2025								0.00	
Monday	10/6/2025								0.00	
Tuesday	10/7/2025								0.00	
Wednesday	10/8/2025	8.50							8.50	
Thursday	10/9/2025	8.52							8.52	
Friday	10/10/2025	8.15							8.15	
Saturday	10/11/2025								0.00	
Total Week		25.17	0.00	0.00	0.00	0.00	0.00	0.00	25.17	
Sunday	10/12/2025								0.00	
Monday	10/13/2025					8.00			8.00	
Tuesday	10/14/2025	8.08							8.08	
Wednesday	10/15/2025	8.47							8.47	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		16.55	0.00	0.00	0.00	8.00	0.00	0.00	24.55	
Total Pay Period		41.72	0.00	0.00	0.00	8.00	0.00	0.00	49.72	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Wed Oct 1 – Wed Oct 15, 2025

Michael Lee

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Wed Oct 8	Public Works		8:00 am - 4:30 pm	0.00	8.50	8.50	8.50	0.00	0.00	\$0.00	\$0.00
Thu Oct 9	Public Works		7:43 am - 4:14 pm	0.00	8.52	8.52	8.52	0.00	0.00	\$0.00	\$0.00
Fri Oct 10	Public Works		7:52 am - 4:01 pm	0.00	8.15	8.15	8.15	0.00	0.00	\$0.00	\$0.00
Tue Oct 14	Public Works		7:57 am - 4:02 pm	0.00	8.08	8.08	8.08	0.00	0.00	\$0.00	\$0.00
Wed Oct 15	Public Works		7:42 am - 4:10 pm	0.00	8.47	8.47	8.47	0.00	0.00	\$0.00	\$0.00
Totals for Michael Lee				0.00	41.72	41.72	41.72	0.00	0.00	\$0.00	\$0.00

Kyla Gardner

Pay Period

10/1/2025 to

10/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	10/1/2025	8.27							8.27	
Thursday	10/2/2025	7.28							7.28	
Friday	10/3/2025	1.98							1.98	
Saturday	10/4/2025								0.00	
Total Week		17.53	0.00	0.00	0.00	0.00	0.00	0.00	17.53	
Sunday	10/5/2025								0.00	
Monday	10/6/2025	7.57							7.57	
Tuesday	10/7/2025	7.68							7.68	
Wednesday	10/8/2025	7.32							7.32	
Thursday	10/9/2025							8.00	8.00	
Friday	10/10/2025								0.00	
Saturday	10/11/2025								0.00	
Total Week		22.57	0.00	0.00	0.00	0.00	0.00	8.00	30.57	
Sunday	10/12/2025								0.00	
Monday	10/13/2025					8.00			8.00	
Tuesday	10/14/2025	10.17							10.17	
Wednesday	10/15/2025	7.82							7.82	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		17.99	0.00	0.00	0.00	8.00	0.00	0.00	25.99	
Total Pay Period		58.09	0.00	0.00	0.00	8.00	0.00	8.00	74.09	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Wed Oct 1 – Wed Oct 15, 2025

Kyla Gardner

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Wed Oct 1			7:52 am - 4:08 pm	0.00	8.27	8.27	8.27	0.00	0.00	\$0.00	\$0.00
Thu Oct 2			7:53 am - 3:10 pm	0.00	7.28	7.28	7.28	0.00	0.00	\$0.00	\$0.00
Fri Oct 3			9:27 am - 11:26 am	0.00	1.98	1.98	1.98	0.00	0.00	\$0.00	\$0.00
Mon Oct 6			7:50 am - 3:24 pm	0.00	7.57	7.57	7.57	0.00	0.00	\$0.00	\$0.00
Tue Oct 7			7:52 am - 3:33 pm	0.00	7.68	7.68	7.68	0.00	0.00	\$0.00	\$0.00
Wed Oct 8			7:48 am - 3:07 pm	0.00	7.32	7.32	7.32	0.00	0.00	\$0.00	\$0.00
Tue Oct 14			7:54 am - 3:43 pm	0.00	7.82	7.82	7.82	0.00	0.00	\$0.00	\$0.00
Tue Oct 14			5:36 pm - 7:57 pm	0.00	2.35	2.35	2.35	0.00	0.00	\$0.00	\$0.00
Wed Oct 15			7:48 am - 3:37 pm	0.00	7.82	7.82	7.82	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	58.09	58.09	58.09	0.00	0.00	\$0.00	\$0.00

Hunter Brown

Pay Period

10/1/2025 to

10/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	10/1/2025	8.02							8.02	
Thursday	10/2/2025	6.04							6.04	
Friday	10/3/2025	3.70							3.70	
Saturday	10/4/2025								0.00	
Total Week		17.76	0.00	0.00	0.00	0.00	0.00	0.00	17.76	
Sunday	10/5/2025								0.00	
Monday	10/6/2025	7.58							7.58	
Tuesday	10/7/2025	9.42							9.42	
Wednesday	10/8/2025	9.50							9.50	
Thursday	10/9/2025	12.55							12.55	
Friday	10/10/2025	0.95		7.22					8.17	
Saturday	10/11/2025								0.00	
Total Week		40.00	0.00	7.22	0.00	0.00	0.00	0.00	47.22	
Sunday	10/12/2025								0.00	
Monday	10/13/2025	3.87				8.00			11.87	
Tuesday	10/14/2025	8.10							8.10	
Wednesday	10/15/2025	8.32							8.32	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		20.29	0.00	0.00	0.00	8.00	0.00	0.00	28.29	
Total Pay Period		78.05	0.00	7.22	0.00	8.00	0.00	0.00	93.27	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Wed Oct 1 – Wed Oct 15, 2025

Hunter Brown

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Wed Oct 1	Public Works		7:59 am - 4:00 pm	0.00	8.02	8.02	8.02	0.00	0.00	\$0.00	\$0.00
Thu Oct 2	Public Works		7:59 am - 12:15 pm	0.00	4.27	4.27	4.27	0.00	0.00	\$0.00	\$0.00
Thu Oct 2	Public Works		1:16 pm - 3:02 pm	0.00	1.77	1.77	1.77	0.00	0.00	\$0.00	\$0.00
Fri Oct 3	Public Works		7:56 am - 11:38 am	0.00	3.70	3.70	3.70	0.00	0.00	\$0.00	\$0.00
Mon Oct 6	Public Works		7:56 am - 12:29 pm	0.00	4.55	4.55	4.55	0.00	0.00	\$0.00	\$0.00
Mon Oct 6	Public Works		12:58 pm - 4:00 pm	0.00	3.03	3.03	3.03	0.00	0.00	\$0.00	\$0.00
Tue Oct 7	Public Works		6:35 am - 4:00 pm	0.00	9.42	9.42	9.42	0.00	0.00	\$0.00	\$0.00
Wed Oct 8	Public Works		7:00 am - 4:30 pm	0.00	9.50	9.50	9.50	0.00	0.00	\$0.00	\$0.00
Thu Oct 9	Public Works		7:00 am - 7:33 pm	0.00	12.55	12.55	12.55	0.00	0.00	\$0.00	\$0.00
Fri Oct 10	Public Works		7:54 am - 4:04 pm	0.00	8.17	8.17	0.95	0.00	7.22	\$0.00	\$0.00
Mon Oct 13	Public Works		7:59 am - 11:51 am	0.00	3.87	3.87	3.87	0.00	0.00	\$0.00	\$0.00
Tue Oct 14	Public Works		7:59 am - 4:05 pm	0.00	8.10	8.10	8.10	0.00	0.00	\$0.00	\$0.00
Wed Oct 15	Public Works		7:59 am - 4:18 pm	0.00	8.32	8.32	8.32	0.00	0.00	\$0.00	\$0.00
Totals for Hunter Brown				0.00	85.27	85.27	78.05	0.00	7.22	\$0.00	\$0.00

Sonya Brodhecker

Pay Period

10/1/2025 to

10/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	10/1/2025	9.08							9.08	
Thursday	10/2/2025	7.38							7.38	
Friday	10/3/2025								0.00	
Saturday	10/4/2025								0.00	
Total Week		16.46	0.00	0.00	0.00	0.00	0.00	0.00	16.46	
Sunday	10/5/2025								0.00	
Monday	10/6/2025	8.98							8.98	
Tuesday	10/7/2025	9.02							9.02	
Wednesday	10/8/2025	8.98							8.98	
Thursday	10/9/2025	9.22							9.22	
Friday	10/10/2025								0.00	
Saturday	10/11/2025								0.00	
Total Week		36.20	0.00	0.00	0.00	0.00	0.00	0.00	36.20	
Sunday	10/12/2025								0.00	
Monday	10/13/2025					8.00			8.00	
Tuesday	10/14/2025	10.27							10.27	
Wednesday	10/15/2025	8.70							8.70	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		18.97	0.00	0.00	0.00	8.00	0.00	0.00	26.97	
Total Pay Period		71.63	0.00	0.00	0.00	8.00	0.00	0.00	79.63	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Wed Oct 1 – Wed Oct 15, 2025

Sonya Brodhecker

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Wed Oct 1	Deputy Clerk		7:58 am - 5:03 pm	0.00	9.08	9.08	9.08	0.00	0.00	\$0.00	\$0.00
Thu Oct 2	Deputy Clerk		8:01 am - 3:24 pm	0.00	7.38	7.38	7.38	0.00	0.00	\$0.00	\$0.00
Mon Oct 6	Deputy Clerk		7:56 am - 4:55 pm	0.00	8.98	8.98	8.98	0.00	0.00	\$0.00	\$0.00
Tue Oct 7	Deputy Clerk		7:56 am - 4:57 pm	0.00	9.02	9.02	9.02	0.00	0.00	\$0.00	\$0.00
Wed Oct 8	Deputy Clerk		8:01 am - 5:00 pm	0.00	8.98	8.98	8.98	0.00	0.00	\$0.00	\$0.00
Thu Oct 9	Deputy Clerk		7:53 am - 5:06 pm	0.00	9.22	9.22	9.22	0.00	0.00	\$0.00	\$0.00
Tue Oct 14	Deputy Clerk		7:48 am - 4:03 pm	0.00	8.25	8.25	8.25	0.00	0.00	\$0.00	\$0.00
Tue Oct 14	Deputy Clerk		5:54 pm - 7:55 pm	0.00	2.02	2.02	2.02	0.00	0.00	\$0.00	\$0.00
Wed Oct 15	Deputy Clerk		8:17 am - 4:59 pm	0.00	8.70	8.70	8.70	0.00	0.00	\$0.00	\$0.00
Totals for Sonya Brodhecker				0.00	71.63	71.63	71.63	0.00	0.00	\$0.00	\$0.00

**CITY OF NEW MEADOWS SPECIAL CITY COUNCIL MEETING MINUTES
HELD MONDAY, SEPTEMBER 29TH, 2025, AT 4:00 P.M.
CITY COUNCIL CHAMBERS, 101 SOUTH COMMERCIAL STREET, NEW MEADOWS**

Roll Call/Pledge of Allegiance

Present at City Hall were Mayor Julie Good and Council Member Jeff Parnett, Traci Foster. Shiloh Ryker was present via Zoom.

Jessica Lillahuag and Jones were present via Zoom.

Staff present at City Hall was Kyla Gardner and Sonya Brodhecker

Public present was Philip Good, Doug Buys, Linnea Hall, Tracy & Chris Peterson, Richard Yelton, Johnny Brown, Jr. and Kirk Kundrick.

Mayor Good opened the meeting at 4:02 P.M. and led the Pledge of Allegiance.

City Clerk Gardner did roll call.

Public Input

There was no public input.

Public hearing

A Public hearing was held for the fiscal year 2024/2025 for The City of New Meadows to re-open the budget as per state code. Mayor Good explained that this reopening of budget is to let the public know that more money was spent than on the original budget.

Mayor Good opened the Public hearing at 4:06 P.M.

Public comment from Chris Peterson asking how much in grants will the City receive? Mayor Good explaining that the City still has \$250,000 still to come in and that will come in later Tracy Peterson asked if \$577,000 was the original 1.2 million dollar budget. Mayor Good explained that when the budget was created, the City did not have the final number for the project but knew that the grant funds from the state had to be spent within a year. Chris Peterson asked if any of this would come from the taxpayers? Mayor Good replied that no funds will come from the tax payors. Tracy Peterson said "So the contract was approved and we spent the money?" Mayor Good explained that the City Council approved 1.1 Million for the Youth Center with the understanding that 650,000.00 would come from grants and the rest would have to be raised. Mayor Good also explained that we are waiting for \$250,000.00 but we had to spend it before it came. Richard Yelton asked how the maintenance of this building will go. Mayor Good explained that there is a Foundation called the Meadows Valley Early Learning Foundation that has a lease and memorandum of understanding showing they will be taking care of the utilities

CITY OF NEW MEADOWS SPECIAL CITY COUNCIL MEETING MINUTES

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for the building and providing a day care. There is also the ability to rent the youth center out for Youth events and Mental Health training and crisis counseling. The idea is that the upkeep & maintenance of this building will come from the use of that building. Richard Yelton also asked if the city had MOUs in place. Mayor Good explained the City did have some of the MOUs in place and are still working on some of them also.

Mayor Good closed the public hearing at 4:15 P.M.

Action Items

Appropriations Ordinance TBD-2025

- Council Member Foster moved to introduce Ordinance TBD-2025 Appropriations approving additional monies that are to be spent by the City of New meadows, Idaho in the sum of \$596,912; and suspend the rules requiring three separate readings on three separate days and ready by title once only. Council Member Parnett seconded the motion. Roll Call Foster– yes, Ryker – yes, Parnett – yes. Motion Carried.

City Clerk Gardner read the Ordinance by title only.

- Council Member Foster moved to approve Ordinance TBD-2025, approving appropriations amendment for fiscal year 2024-2025 in the amount of \$596,912.00 Council Member Parnett seconded the motion. Roll Call Foster– yes, Ryker – yes, Parnett – yes. Motion Carried.

Executive Session 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

- Council Member Parnett moved to go into Executive Session 74-206(a) Council Member Foster seconded the motion. Roll Call Foster– yes, Ryker – yes, Parnett – yes. Motion Carried.

Executive session began at 4:19P.M. Executive Session ended at 4:33 P.M. Roll Call Ryker – yes, Parnett – yes Foster – yes, Mayor Good – yes.

CITY OF NEW MEADOWS SPECIAL CITY COUNCIL MEETING MINUTES
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CITY COUNCIL CHAMBERS, 101 SOUTH COMMERCIAL STREET, NEW MEADOWS

Item 17.

Adjournment

Mayor Good adjourned the meeting at 4:33 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk