



# City Council Regular Meeting Agenda

Monday, June 26, 2023 at 6:30 PM  
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

## PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/83708331082?pwd=bjBFS0ZkVF12K0Eyd2NEVW5qYjZ0Zz09>

Call in: 346-248-7799

Meeting ID: 837 0833 1082

Password: 657861

## **ROLL CALL / PLEDGE OF ALLEGIANCE**

1. Reading of the Mission Statement

## **PUBLIC INPUT**

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

## **PRESENTATION**

### **REPORTS**

2. Mayor's Report
3. Skatepark Committee Update / Groundbreaking Date

### **DISCUSSION ITEMS**

4. Budget Review
5. Cat Population
6. Cedric Street Change
7. SRMV Sewer Line / Annexation

### **ACTION ITEMS**

8. Surplus Item Bid Opening - Water Truck
9. Surplus Building Demolition Bid Opening - 112 N Heigho
10. Industrial Park Leases
  - \*S&S
  - \*Salmon River Mobile Vet
11. Well #5 Address
12. Single Audit
13. RV Use Permit Application
14. City Hall Plumbing Quote
15. Executive Session 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

## **CONSENT AGENDA**

- [16.](#) May 2023 Financials
- [17.](#) Paid & Pending Claims
- [18.](#) June 12, 2023 Meeting Minutes

**FUTURE MEETING TOPICS**

**ADJOURNMENT**

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

***“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”***

Although we've had some pretty chilly weather, summer is actually here!

I have discussed the Skate Park groundbreaking event with the Skate Park Committee and with the Mehen family and the best date we can come up with is August 11 (Friday) from 5 pm to 10 pm at the Skate Park site. We can use the area in the old recycle center as well. This would be a community event with food, music, fundraising and celebrating the project.

I will be meeting with the School board on July 11 to discuss the Bike Park MOU so I will have an update on that at the July 24<sup>th</sup> meeting.

The new temporary security cameras should be up and running in the park around the construction site by the end of the month. The only thing holding it up is the connection from Ziplly to the Airbridge structure.

Hunter assisted me on Wednesday to present a program to the Summer Reading program at the library on the inner workings of the City. We held a mock city council meeting to decide which plant to put at city hall, I read a story and Hunter brought over the backhoe with a great display of what is underground for water service.

Hunter attended the ITD meetings last week to find out what projects are planned this year in our area. He brought back contact information which will assist us in getting more info on the Last Chance bridge project which we have discussed with ITD before.

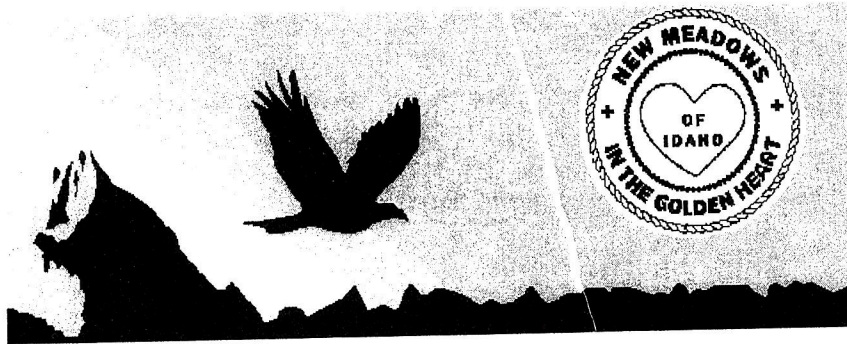
Jessie Swickard, the sculptor who donated the awesome sculpture that is located by the Community Center, is being featured at Gallery 55 in McCall in July with a reception on July 8 from 4 pm to 7 pm. The public is invited to attend. It would be great to show support for a local artist!

The Farmer's Market will begin July 1<sup>st</sup> in the park and will be located on the east end of the park due to the water project construction. There are events planned for the children on those Saturdays as well.

The dust abatement went well with Jessie working diligently to get the streets ready for the treatment. Work will continue on the streets as summer progresses.

Our first grass and weeds tour took place for the season and letters are going out to those out of compliance. There were also several letters sent out about fences that are not in compliance with the 3 foot height restriction in the front yard.

Remember to encourage your friends and neighbors to ride the transit bus on Mondays and Wednesdays!!!



*This institution is an equal opportunity provider*  
City of New Meadows \* P.O. Box 324 \* New Meadows, Idaho 83654  
Phone (208) 347-2171 \* Fax (208) 347-2384

March 25, 2019

S&S Enterprises  
P.O. Box 465  
New Meadows, ID 83654

RE: Industrial Park Contract Review

The City Council of the City of New Meadows is conducting a contract review. Please provide the following information from your W-3 forms for 2017 and 2018.

	Wages:	# of Employees	Profit / Loss %
2017	16,600	1	
2018	22,800	1	

Please provide a brief description of your business growth.

*We work with local sub-contractors instead of employees due to seasonal work. We have a heavy workload this summer using subs. We would like to expand the laser business.*

Respectfully,

Darbey Edwards, Mayor  
City of New Meadows

## Industrial Park Tenants – Lease Review 2023

\*Current solid waste fee is \$13.34. All tenants are paying \$10.85

### **Active Excavation** – 20 year lease: Expires October 1, 2025

<u>Year</u>	<u>Rent</u>	
2015	780	
2016	798	*Per lease agreement, rent increases 3% per year, paid annually.
2017	816	
2018	834	
2019	852	
2020	870	
2021	888	
2022	906	

### **S&S Enterprises** – 9 year lease: Expired April 1, 2019. Extension unknown.

<u>Year</u>	<u>Rent</u>	
2015	302.56	(Rent is \$292.95 + \$10.85 solid waste fee = \$303.41)
2016	317.18	(no discount mentioned in lease)
2017	302.56	
2018	317.12	
2019	317.97	
2020	303.41	
2021	303.41	
2022	303.41	
2023	303.41	

### **Salmon River Mobile Vet:** 1 year lease: Expired March 1, 2022

<u>Year</u>	<u>Rent</u>	
2021	385.85	(Rent was \$500 - \$125 discount + \$10.85 solid waste fee = \$385.85)
2022	385.85	
2023	385.85	

### **Torch Towing:** 6 year lease: Expires November 19, 2026

<u>Year</u>	<u>Rent</u>	
2020	410.85	(Rent is \$400 + \$10.85 solid waste fee = \$410.85)
2021	410.85	
2022	410.85	
2023	410.85	

## Industrial Park Tenants – Lease Review 2023

\*Current solid waste fee is \$13.34. All tenants are paying \$10.85

**All-Seasons Refrigeration:** 6 year lease: Expires November 19, 2026

<u>Year</u>	<u>Rent</u>	
2023	\$0	(Rent was \$875 – 25% discount = \$656.25)

**NEW MEADOWS INDUSTRIAL PARK  
LEASE AGREEMENT**

*Sumner  
file*

THIS LEASE is made at New Meadows, Idaho, effective this 22ND day of FEBRUARY 2021 by and between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and **Salmon river Mobile Vet LLC (Jon Keehner)**, hereinafter referred to as the LESSEE. For the purpose of administering this contract the City's Representative Agent is the Site Administrator of the New Meadows Industrial Park, herein referred to as the NMIP.

WITNESSETH: Jacob M. Qualls, City Clerk

That in consideration of the mutual promises, covenants, conditions, and terms to be kept and performed; it is agreed between the parties hereto as follows:

Section 1. Notwithstanding anything to the contrary herein, this agreement consists of this document and the following Attachments:

- Attachment A: TENANT QUALIFICATION CRITERIA
- Attachment B: DESCRIPTION OF LEASED SPACE
- Attachment C: DELINQUENT RENT POLICY
- Attachment D: HAZARDOUS MATERIAL POLICY

Section 2. The CITY hereby leases to the LESSEE 1250 sq ft., as described in Attachment B and hereinafter referred to as the LEASEHOLD.

Section 3. The LESSEE shall pay to the CITY a monthly lease payment of **\$500.00**, plus the Adams County Landfill Fee, for **ONE (#)** years beginning **MARCH 1, 2021** at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. (With reductions approved by the New Meadows City Council February 8, 2021, totaling \$375.00).

Section 4. If the LESSEE fails to pay any rental payment on or before the tenth day of the month for which it is due, the LESSEE shall pay to the CITY a late fee of FIVE percent (5.0%) of the monthly rental.

Section 5. The LESSEE has posted a security deposit of **\$500.00** with the CITY. The security deposit shall be returned upon the termination of this lease or subsequent leases when LEASEHOLD is vacated, and it is determined by the CITY the LEASEHOLD is in satisfactory condition.

Section 6. The LESSEE has possession of the LEASEHOLD.

Section 7. The LESSEE shall be responsible for the cost of all utilities serving the LEASEHOLD, including but not limited to power, heat, sewer, water, and telephone. Failure to pay any utilities shall be considered a material breach of this Lease.

Section 8. The LESSEE shall provide, at its own cost, routine maintenance items, including routine cleaning and janitorial services of the LEASEHOLD.

Section 9. The CITY shall perform all necessary repairs, replacements, and required maintenance with respect to all plumbing, wiring, roof, supporting structural members, locks and heating unless such repairs, maintenance, or replacements are necessitated because of the actions of the Tenant, its guests or invitees. NMIP shall have no other repair, replacement, or maintenance obligations, with all items which are not specifically enumerated being considered routine maintenance.

Section 10. The LESSEE may, with the prior written consent of the City Council, make such repairs as are the obligation of the CITY, in which case the NMIP Site Administrator shall reimburse the LESSEE for the cost of such repairs. Such reimbursement shall, however, be limited to the specific item and specific dollar amounts which the City Council has approved in advance.

Section 11. The LESSEE may not, without the prior written consent of the City Council, make any alterations to the LEASEHOLD. In the event that the City of New Meadows approves such alterations, they shall be made at the expense of LESSEE. Any such alterations shall not diminish the structure in which the LEASEHOLD is situated.

Section 12. At the termination of this lease, the LESSEE may remove any alterations which it has made pursuant to Section 11, provided such removal can be and is done without damaging the LEASEHOLD or the structure in which it is situated, and the LEASEHOLD is restored to its original condition. Any alterations left after termination shall become the property of the CITY without cost to the CITY.

Section 13. The term of this lease shall be **ONE ( 1 ) years**. At the end of the **ONE ( 1 ) year** period, LESSEE may apply for a lease extension at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. The lease and its terms are non-transferable.

Section 14. As a condition precedent to the CITY considering an extension of this lease:

- a) The LESSEE will give at least six (6) months written notice to the CITY of his intention to request an extension of said lease; and
- b) The LESSEE is current in his payments to the CITY and not in violation of any of the terms and conditions of this lease.

Section 15. Nondiscrimination. The LESSEE agrees not to discriminate against any client, employee or applicant for employment or for services because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; rendition of services. LESSEE must also comply with any applicable Affirmative Action Programs then in effect.

Section 16. The LESSEE shall carry at least the following minimum amounts of insurance with the CITY listed as additional insured. It shall be maintained in full force and effect during the life of this lease agreement and shall protect the CITY and its employees, their agents, or their representatives from damages to property arising in any form from the negligence or wrongful acts or omissions of LESSEE, LESSEE's agents, their employees, or their representatives in the performance of any obligation covered by this agreement:

- a) Public liability insurance for injuries, including those resulting in death, in an amount not less than Five Hundred thousand Dollars (\$500,000.00) "combined single limits."
- b) LESSEE is also required to include in said liability policy "fire legal liability" in the amount of One Hundred Thousand Dollars (\$100,000.00).
- c) LESSEE is also responsible for insuring LESSEE's own business' personal property. The CITY shall not be required to carry insurance of any kind.

Section 17. Nothing in this Lease shall be deemed to be considered any kind of a business partnership, agency or employer/employee relationship or joint venture between the CITY and the LESSEE.

Section 18. The LESSEE shall furnish to the CITY a Certificate of Insurance demonstrating that the insurance described in Section 16 is in full force and effect prior to the commencement of this Lease Agreement. Furthermore, the CITY shall be named as an additionally named insured upon that policy and the insurance carrier shall be given specific instructions to notify the CITY of any cancellation or changes in policy amounts or provisions. Should the CITY receive notice of cancellation of said insurance, it shall notify the LESSEE to cease operations immediately and not to start again until the CITY receives new evidence that insurance described in Section 16 is in full force and effect.

Section 19. The LESSEE shall indemnify and save the CITY harmless from all claims or liabilities, including attorney fees and costs, of any type or nature by any person, firms, or corporation, including any agent or employees of the LESSEE, arising in any manner from the LESSEE's performance of operations and business covered by this agreement.

Section 20. That the LESSEE shall promptly execute and comply with all statutes, rules, orders, ordinances, requirements, and regulations of the CITY, County, State or Federal Government and any and all of its departments and bureaus applicable to said premises for the correction, prevention or abatement of nuisances or other grievances in, upon or connected with said premises, during the said term, and that periodic non-notice safety inspections may be conducted by the Fire Department, an insurance company, or other inspectors, except that all structural alterations or additions shall be made by the CITY at its expense.

Section 21. The LESSEE shall not assign this agreement/lease or sublet or sublease the premises or any part thereof, without the express written consent, and upon terms acceptable to the City.

Section 22. That the LESSEE, in case of fire, shall immediately give notice thereof to the CITY, who shall thereupon cause the damages to that portion of the building hereby leased to be repaired, but if the premises be so damaged that the CITY shall decide not to rebuild, or to condemn the same, the lease term may cease at the sole discretion of the CITY and the accrued rent shall be paid up to the time of said fire. In case, however, the destruction of the premises by fire shall be only partial and a portion thereof shall during the period of repairs be fit for occupancy by the LESSEE for the purpose for which said premises are leased, then the rent shall be equitably apportioned and paid for the part so fit for occupancy.

Section 23. The LESSEE for itself, its successors and assigns and for all persons claiming or to claim under it or them, hereby expressly covenants and agrees that if at any time the LESSEE is adjudicated bankrupt or a Receiver of its property is appointed in insolvency proceedings, then in that event this lease forthwith shall terminate and be at an end at the sole discretion of the CITY, this covenant being one of the considerations whereby the CITY is induced to make this lease.

Section 24. That if the LESSEE shall default in the payment of rent or in the performance of any of the covenants contained in this lease, or in the event LESSEE fails to prevent, correct or abate within 14 days after receiving written notification of monetary default or within 30 days after receiving written notification of non-monetary default from the CITY to prevent, correct or abate nuisances or other grievances not governed under the provisions of Section 20 above, which cause, directly or indirectly, interference with, harm or damage the operations or products of another tenant or tenants of the CITY, or in the event that the LESSEE shall become insolvent or bankrupt or shall make an assignment for the benefit of creditors, the CITY may terminate this lease, and at the expiration of ten (10) days the term of this lease shall cease and expire as if it were the expiration of the original term. If, however, upon the expiration of the 30-day period allowed for correction of a non-monetary default, LESSEE has taken reasonable and prudent steps toward preventing, correcting, or abating the default but has not completed said action, the CITY may extend the 30-day period.

That in case this lease shall be terminated, canceled or forfeited under any of the terms and conditions herein contained or the demised premises be vacant for a period of ten (10) days, the CITY shall immediately have the right to re-enter and take possession of said premises and re-occupy the same without notice and without being liable for damages.

Section 25. The LESSEE agrees during the term of this lease to keep the floor of these premises in a clean and sanitary condition, to use all necessary and approved safeguards against fire risk, to maintain drip pans under its machinery and vehicles in for repair for the purpose of preventing oil, grease or ink or other wet material from sinking into the floor of the premises leased. The LESSEE shall not cause any major holes to be made in said floor or walls for the purpose of anchoring machinery, shelving, office partitions or for any other reason whatsoever,

unless express written authorization is obtained from the CITY. Permission for minor alterations may be obtained from the Site Administrator.

Section 26. The CITY will approve all signs and signage and no others shall be utilized. No signs may be placed without the express written consent of the CITY, and all signs shall be placed at the LESSEE'S expense.

Section 27. It is expressly understood and agreed by and between the parties to this agreement that the CITY shall not be liable for: Any damage or injury caused by water which may be sustained by the said LESSEE or other person; or any other damage or injury resulting from the carelessness, negligence or improper conduct on the part of any other lessee or agents or employees; or by reason of the breakage, leakage or obstruction of the water or soil pipes, electric conduits or wiring or other leakage or breakage in or about said building, unless resulting from the failure of the City to properly maintain such items.

Section 28. The LESSEE further agrees that it will not encumber or obstruct the sidewalk in front of or adjacent to said building or the parking area or allow the same to be obstructed and that no goods, material or machinery or other articles shall be stored on said sidewalk or in said hallways of the premises leased, or left there for a longer period than shall be absolutely necessary to transport them to or from the premises of the LESSEE.

Section 29. The CITY further agrees that it will be responsible for all exterior maintenance and repairs, including snow removal and outside lighting.

Section 30. The LESSEE agrees to provide at its own cost and expense a suitable trash receptacle and regularly scheduled pick-up service sufficient to handle LESSEE's own needs in order to prevent the unsightly accumulation of trash and other debris.

Section 31. Lease Payments may include certain services offered by the CITY to the LESSEE.

Section 32. All persons assigned to work with a tenant will treat in complete confidence all information and data designated by the company as confidential.

Section 33. The CITY shall have the right to inspect LESSEE's Leasehold during normal business hours for compliance with terms and conditions of this lease.

Section 34. The CITY shall have a right to show premises with 24 hour notice to, and approval of, tenant.

Section 35. The LESSEE agrees that early termination of this lease will be in writing at least 3 months in advance to the CITY with all rents being paid at time of termination. The LESSEE also agrees to leave the premise clean in order for the CITY to make property available to a new tenant. LESSEE may also early

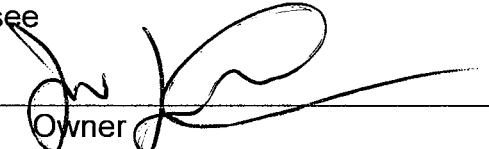
terminate by paying three months of rent at the approved rate and leaving the premise clean, turning in all keys and providing a 30 day effective date.

Section 36. All notices provided for herein shall be deemed served if personally delivered, or if mailed to the party entitled to receive the same at the following address:

<p><u>LESSOR:</u> City of New Meadows  P.O. Box 324  New Meadows ID. 83654  Mayor</p>	<p><u>LESSEE:</u> <u>5185 Hwy 95</u>  <del>P.O. Box</del>  New Meadows ID 83654  Owner</p>
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IN WITNESS WHEREOF, the CITY has caused these premises to be signed and sealed, and the LESSEE has signed and sealed, this day.

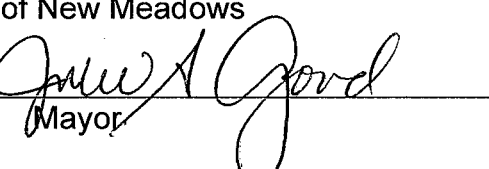
Signed and Acknowledged:

Lessee  
By:  \_\_\_\_\_  
Owner

Date: 2-22-2021

By: \_\_\_\_\_  
Owner

Date: \_\_\_\_\_

City of New Meadows  
By:  \_\_\_\_\_  
Mayor

Date: 2-22-2021

## ATTACHMENT A: Tenant Qualification Criteria

## NEW MEADOWS INDUSTRIAL PARK

**Tenant Qualification Criteria:**

Section 1. All requests for tenant space and lease arrangements will be reviewed and approved by the City Council.

Section 2. **Salmon River Mobile Vet LLC.** must meet the following criteria:

- A. Must be a non-polluting business or industry compatible with existing tenants, the local lifestyle, and community standards.
- B. Must continue to provide jobs or a vital service to the community.
- C. Must keep the grounds clean of weeds and debris in front of, behind and around the building space.
- D. Employee vehicles shall not interfere with the other tenant's deliveries and entrance doors.

Section 3. Eligible business activities shall be light manufacturing, advanced technology, research and development, assembly, light industrial, services, and any other activity deemed appropriate by the City Council.

Section 4. The business and business activities must be compatible with zoning requirements. The appropriate space must be available for lease.

Section 5. LESSEE should expect to hold an annual review meeting with the City Council. Targeted job levels and any business plan changes shall be reviewed at that time.

Section 6. A tenant who requires additional renovation work or utility hook-ups other than what is provided in the basic building layout will be expected to bear the cost of such renovation unless other arrangements are made with the City Council.

Section 7. The "Delinquent Rent Policies and Procedures" have been adopted and will be part of the lease agreement.

Section 8. The LESSEE agrees to allow the NMIP Site Administrator to use general information about the LESSEE's business for public relations efforts to promote the NMIP and will provide general information upon the request of the NMIP Site Administrator.

## ATTACHMENT B: Description of Leased Property

## NEW MEADOWS INDUSTRIAL PARK

DESCRIPTION OF LEASED PROPERTY

THIS LEASE made between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and Salmon River Mobile Vet LLC hereinafter referred to as the LESSEE, is for the following space described below:

The 1250 square foot area in the northern end of building known as building #2 which has shared, restroom and open shop floor. The physical address of this space is 106 B Taylor Street.

## ATTACHMENT C: Delinquent Rent Policy

**NEW MEADOWS INDUSTRIAL PARK****DELINQUENT RENT POLICY AND PROCEDURES**

A New Meadows Industrial Park tenant's rent becomes delinquent when not received by, on or before the fifth day of each month.

If a delinquency occurs, the following procedures will be followed:

1. Site Administrator will notify the tenant in writing that rent is delinquent.
2. The tenant will, within two working days, bring the rent current, or
3. The tenant will meet with the Site Administrator to discuss the delinquency. The Site Administrator will notify the City Council of the delinquency.
4. If the tenant is unable to pay the rent, the tenant will consult with the Site Administrator to develop a written plan to cure the delinquency. This plan will be developed within ten working days following the notice of delinquency.
5. The plan to cure the delinquency will be presented to the City Council. The City Council may be polled by phone to gain plan approval.
6. On approval of the plan, it becomes an attachment to the lease until the delinquency is cured.
7. If the plan to cure the delinquency is not approved by the City Council as presented, then the City Council may make additions and/or deletions to the plan to gain Council approval. This revised plan will be resubmitted to the tenant for approval.
8. The tenant will have three working days to review any changes required by the Council.
9. Failure to come to a written agreement to cure the delinquency within 30 days may result in the termination of tenant's lease at the City Council's discretion.

## ATTACHMENT D: Hazardous Material Policy

**CITY OF NEW MEADOWS/NEW MEADOWS INDUSTRIAL PARK****HAZARDOUS MATERIAL POLICY**

This policy applies to all tenant businesses as well as to all persons associated in any way with the tenant business. This policy covers all tenant paid and unpaid employees, contractors, consultants, delivery/receiving personnel and others.

**CONTROL OF NONRADIOACTIVE HAZARDOUS MATERIALS****CONTENTS**

1. Purpose
2. Requirements
  - 2.1 Radioactive Material Policy
  - 2.2 Tenant Responsibilities
  - 2.3 Shipping and Receiving
  - 2.4 Storage
3. Definitions
  - 3.1 Nonradioactive Hazardous Materials
  - 3.2 Hazardous Properties and/or Conditions
  - 3.3 Nonradioactive Materials
4. Guidelines for Handling Hazardous Waste
  - 4.1 Waste Handling Practices
  - 4.2 Handling Practices for Recyclable Oil

**1. PURPOSE**

This section establishes the requirements and responsibilities for implementing a nonradioactive hazardous material control program for the New Meadows Industrial Park and for all tenant businesses. This program applies to the acquisition, use, shipping, receiving, storage and disposal of nonradioactive hazardous materials, and must comply with the Toxic Substances Control Act, the Resource Conservation and Recovery Act, the Superfund Amendments and Re-authorization Act, the Occupational Safety and Health Act, the Comprehensive Environmental Response, Compensation, and Liability Act, 49 CFR 172, and other references specified herein.

**2. REQUIREMENTS****2.1 Radioactive material policy:**

No radioactive material that exceeds amounts described in 10 CFR 20 shall be received, handled, and/or generated in and/or at the New Meadows Industrial Park.

**2.2 Tenant Responsibilities**

Tenant Managers Shall:

- a) Prior to the receipt, handling, and/or generating of non-radioactive hazardous waste/or material, the tenant must submit in writing to the Site Administrator the nature and conditions of such hazardous waste. The Site

Administrator must give written approval that tenant activities in any way related to hazardous material are authorized prior to the receipt, handling, and/or generating of non-radioactive hazardous waste and/or material.

- b) Implement a written, auditable Nonradioactive Hazardous Materials Program in compliance with 29 CFR 1900.1200. The program shall provide for the acquisition, shipping, receiving, storage, and disposal of nonradioactive hazardous materials in accordance with all local, state and federal requirements and business park policies.
- c) Maintain an inventory of hazardous materials present in work area, including identifying health and safety risks associated therewith, and enforce the necessary precautions to limit the hazard of such materials.
- d) Ensure that employees who work with nonradioactive hazardous materials are trained for such work, and that proper precautions are taken to avoid adverse exposure.
- e) Ensure that all hazardous materials have information available on each container in accordance with labeling requirements.
- f) Maintain a material safety data sheet file for nonradioactive hazardous materials that corresponds to the inventory.
- g) Provide hazard warnings regarding toxicity, flammability, and chemical reactivity either directly on the container or in a manner immediately retrievable by the user or emergency response personnel.
- h) Provide information on the date of receipt, job or project title, and responsible manager within the general area where the nonradioactive hazardous materials are located.
- i) Maintain an inventory of nonradioactive hazardous materials which will be available for inspection by the Site Administrator upon reasonable notice.
- j) Implement a hazardous materials incident contingency plan in compliance with 29 CFR 1910.120. Implementation shall include communication with local response agencies for assistance in emergency situations.
- k) Comply with all inventory and spill reporting requirements under 40 CFR 300, 355, and 370.

### **2.3 Shipping and Receiving**

- a) Inspect all received nonradioactive hazardous materials for condition and integrity of the packaging.
- a) Report any transportation or packaging violations to the Site Administrator.
- b) Affix appropriate labels and warnings to nonradioactive hazardous materials as they are received.

### **2.4 Storage**

NMIP tenants storing nonradioactive hazardous materials shall:

- a) Store nonradioactive hazardous materials per local, state, and federal requirement.
- b) Follow manufacturer's recommended "Shelf Life" where applicable for any material that ages to form chemically reactive products, e.g., peroxide-forming chemicals.
- c) Ensure that information concerning chemical types, nature of the hazard, and quantities present in each area is available for emergency response personnel.
- d) Maintain good chemical and laboratory housekeeping.
- e) Dispose of hazardous materials whose storage time exceeds the shelf life.

- f) Develop spill control plans where hazardous materials are stored.

### 3.0 DEFINITIONS

**3.1 Nonradioactive Hazardous Materials** - substances having a hazardous characteristic, substances identified as hazardous in a list, or in some instances substances containing an element identified as hazardous but not radioactive, in one or more of the following regulations:

- 29 CFR 1910 and 1926
- 40 CFR 240 through 280
- 40 CFR 300 through 310
- 40 CFR 355 through 372
- 40 CFR 702 through 799
- 49 CFR 172

**3.2 Some of the properties or conditions that cause materials to be listed as "hazardous" are as follows:**

- a) Toxic - A substance which at a specified dose causes harmful effects to living tissue, organs, or systems when ingested, inhaled, contacted, or absorbed through the skin.
- b) Flammable - A material that will ignite easily and burn rapidly.
- c) Chemically Reactive - A substance susceptible to release of energy due to detonation, explosion, decomposition, or chemical change.
- d) Pyrophoric - A material that undergoes spontaneous ignition below 54.4 degrees C (130 F).
- e) Pathogenic - A substance producing or capable of producing disease.
- f) Corrosive - A material that burns, irritates, or destructively attacks organic tissues.
- g) Explosive - A compound that can detonate or deflagrate as a result of shock or heat.
- h) Mutagenic - A substance that increases the frequency of permanent change in genetic material.
- i) Carcinogenic - A substance that produces abnormal cell growth.
- j) Teratogenic - A substance that may cause developmental malformations, e.g., biological monstrosities.
- k) Asphyxiant - A gas that can displace air and deprive organisms of oxygen.

**3.3 Nonradioactive materials:** Substances that do not exceed the amounts described in 10 CFR 20.

## 4. GUIDELINES FOR HANDLING HAZARDOUS WASTE

### 4.1 Waste Handling Practices:

- a) Label containers with red Hazardous Waste labels before adding any waste.
- b) Don't date the Hazardous Waste label - the date space on the label indicated the date the waste is removed from your lab for disposal.
- c) Remove a number label from the inventory booklet and affix it to the waste container.
- d) Keep a current record of the waste added to the container on the inventory with the same number as the container. Be accurate, specific, and

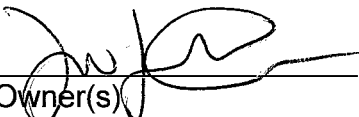
complete. Instead of "heavy metals in acid" put "PB 20 ppm, AS 50 ppm in .05M HN03". Be sure and put the PH of the final content in the space provided.

- e) When possible, refrain from mixing wastes. When it is not possible, only mix wastes that are compatible. Mixing wastes almost always increases the cost of disposal.
- f) Keep a lid on your waste. The only time a waste container should be open is while waste is being added.
- g) Keep outside of waste containers clean.
- h) A piece of tape will be placed over the lid of the waste container each time waste is inventoried. If more waste is added to the container after inventory has been performed, remove tape from across the lid and throw the tape away.
- i) DOT regulations prohibit the use of certain containers for waste.

**4.2 Handling Practices for Recyclable Oil:**

- a) Put a number sticker on the oil container.
- b) Do NOT put a hazardous waste label on the container, use a Recyclable Oil Label.
- c) Enter complete information in the waste inventory booklet. Be as complete as possible (e.g. recyclable silicon based oil from vacuum rough pump).
- d) Used/unused oils that are acceptable for recycle are:
  - i. Used or off-specification (unused) motor oils with viscosities up to and including 90 weight oil.
  - ii. Used or unused mineral oils.
  - iii. Used or unused hydraulic oils.
  - iv. Used or unused water soluble cutting oils; these oils must be handled separately.
  - v. Silicone-based synthetic oils.
  - vi. Used and unused fuel oils (No. 1, No. 2. and No. 3), as well as used and unused diesel fuel (No. 1 and No. 2) - Note: the oil must be thin enough to pump without preheating.
- e) These oils must not contain: (Samples may be required by the recycle facility prior to acceptance)
  - i. Greater than 1000 ppm of total halogens
  - ii. Greater than or equal to 50 ppm polychlorinated biphenyl (PCB's).
  - iii. Greater than 10% by volume, of basic sediments and water.
  - iv. Added hazardous waste, including but not limited to, paint thinners, gasoline, solvents, corrosives, and acids.
  - v. Phosphorus.
  - vi. Phosphate ester or phosphate diester synthetic oil.
  - vii. Radioactive material.

I have read and acknowledged the above Hazardous Material Policy.

  
Owner(s)

\_\_\_\_\_  
Owner(s)

2-22-2021  
Date

**NEW MEADOWS INDUSTRIAL PARK  
LEASE EXTENSION AGREEMENT**

THIS LEASE is made at New Meadows, Idaho, effective this 1st day of April, 2010 by and between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and S&S Enterprises,, hereinafter referred to as the LESSEE. For the purpose of administering this contract the City's Representative Agent is the Site Administrator of the New Meadows Industrial Park, herein referred to as the NMIP.

WITNESSETH: \_\_\_\_\_

That in consideration of the mutual promises, covenants, conditions, and terms to be kept and performed; it is agreed between the parties hereto as follows:

Section 1. Notwithstanding anything to the contrary herein, this agreement consists of this document and the following Attachments:

- Attachment A: TENANT QUALIFICATION CRITERIA
- Attachment B: DESCRIPTION OF LEASED SPACE
- Attachment C: DELINQUENT RENT POLICY
- Attachment D: HAZARDOUS MATERIAL POLICY

Section 2. The CITY hereby leases to the LESSEE 1550 sq ft., as described in Attachment B and hereinafter referred to as the LEASEHOLD.

Section 3. The LESSEE shall pay to the CITY a monthly lease payment of \$292.95, plus the Adams County Landfill Fee, for nine (9) years beginning April 1, 2010 at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time.

Section 4. If the LESSEE fails to pay any rental payment on or before the tenth day of the month for which it is due, the LESSEE shall pay to the CITY a late fee of five percent (5%) of the monthly rental.

Section 5. The LESSEE has posted a security deposit of \$465.00 with the CITY. The security deposit shall be returned upon the termination of this lease or subsequent leases when LEASEHOLD is vacated and it is determined by the CITY the LEASEHOLD is in satisfactory condition.

Section 6. The LESSEE has possession of the LEASEHOLD.

Section 7. The LESSEE shall be responsible for the cost of all utilities serving the LEASEHOLD, including but not limited to power, heat, sewer, water, and telephone. Failure to pay any utilities shall be considered a material breach of this Lease.

Section 8. The LESSEE shall provide, at its own cost, routine maintenance items, including routine cleaning and janitorial services of the LEASEHOLD.

Section 9. The CITY shall perform all necessary repairs, replacements, and required maintenance with respect to all plumbing, wiring, roof, supporting structural members, locks and heating unless such repairs, maintenance, or replacements are necessitated because of the actions of the Tenant, its guests or invitees. NMIP shall have no other repair, replacement, or maintenance obligations, with all items which are not specifically enumerated being considered routine maintenance.

Section 10. The LESSEE may, with the prior written consent of the City Council, make such repairs as are the obligation of the CITY, in which case the NMIP Site Administrator shall reimburse the LESSEE for the cost of such repairs. Such reimbursement shall, however, be limited to the specific item and specific dollar amounts which the City Council has approved in advance.

Section 11. The LESSEE may not, without the prior written consent of the City Council, make any alterations to the LEASEHOLD. In the event that the City of New Meadows approves such alterations, they shall be made at the expense of LESSEE. Any such alterations shall not diminish the structure in which the LEASEHOLD is situated.

Section 12. At the termination of this lease, the LESSEE may remove any alterations which it has made pursuant to Section 11, provided such removal can be and is done without damaging the LEASEHOLD or the structure in which it is situated and the LEASEHOLD is restored to its original condition. Any alterations left after termination shall become the property of the CITY without cost to the CITY.

Section 13. The term of this lease shall be nine (9) years. At the end of the nine (9) year period, LESSEE may apply for a lease extension at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. The lease and its terms are non-transferable.

Section 14. As a condition precedent to the CITY considering an extension of this lease:

- a) The LESSEE will give at least six (6) months written notice to the CITY of his intention to request an extension of said lease; and
- b) The LESSEE is current in his payments to the CITY and not in violation of any of the terms and conditions of this lease.

Section 15. Nondiscrimination. The LESSEE agrees not to discriminate against any client, employee or applicant for employment or for services because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; rendition of services. LESSEE must also comply with any applicable Affirmative Action Programs then in effect.

Section 16. The LESSEE shall carry at least the following minimum amounts of insurance with the CITY listed as additional insured. It shall be maintained in full force and effect during the life of this lease agreement and shall protect the CITY and its employees, their agents, or their representatives from damages to property arising in any form from the negligence or wrongful acts or omissions of LESSEE, LESSEE's agents, their employees, or their representatives in the performance of any obligation covered by this agreement:

- a) Public liability insurance for injuries, including those resulting in death, in an amount not less than Five Hundred thousand Dollars (\$500,000.00) "combined single limits."
- b) LESSEE is also required to include in said liability policy "fire legal liability" in the amount of One Hundred Thousand Dollars (\$100,000.00).
- c) LESSEE is also responsible for insuring LESSEE's own business' personal property. The CITY shall not be required to carry insurance of any kind..

Section 17. Nothing in this Lease shall be deemed to be considered any kind of a business partnership, agency or employer/employee relationship or joint venture between the CITY and the LESSEE.

Section 18. The LESSEE shall furnish to the CITY a Certificate of Insurance demonstrating that the insurance described in Section 16 is in full force and effect prior to the commencement of this Lease Agreement. Furthermore, the CITY shall be named as an additionally named insured upon that policy and the insurance carrier shall be given specific instructions to notify the CITY of any cancellation or changes in policy amounts or provisions. Should the CITY receive notice of cancellation of said insurance, it shall notify the LESSEE to cease operations immediately and not to start again until the CITY receives new evidence that insurance described in Section 16 is in full force and effect.

Section 19. The LESSEE shall indemnify and save the CITY harmless from all claims or liabilities, including attorney fees and costs, of any type or nature by any person, firms, or corporation, including any agent or employees of the LESSEE, arising in any manner from the LESSEE's performance of operations and business covered by this agreement.

Section 20. That the LESSEE shall promptly execute and comply with all statutes, rules, orders, ordinances, requirements, and regulations of the CITY, County, State or Federal Government and any and all of its departments and bureaus applicable to said premises for the correction, prevention or abatement of nuisances or other grievances in, upon or connected with said premises, during the said term, and that periodic non-notice safety inspections may be conducted by the Fire Department, an insurance company, or other inspectors, except that all structural alterations or additions shall be made by the CITY at its expense.

Section 21. The LESSEE shall not assign this agreement/lease or sublet or sublease the premises or any part thereof, without the express written consent, and upon terms acceptable to the City.

Section 22. That the LESSEE, in case of fire, shall immediately give notice thereof to the CITY, who shall thereupon cause the damages to that portion of the building hereby leased to be repaired, but if the premises be so damaged that the CITY shall decide not to rebuild, or to condemn the same, the lease term may cease at the sole discretion of the CITY and the accrued rent shall be paid up to the time of said fire. In case, however, the destruction of the premises by fire shall be only partial and a portion thereof shall during the period of repairs be fit for occupancy by the LESSEE for the purpose for which said premises are leased, then the rent shall be equitably apportioned and paid for the part so fit for occupancy.

Section 23. The LESSEE for itself, its successors and assigns and for all persons claiming or to claim under it or them, hereby expressly covenants and agrees that if at any time the LESSEE is adjudicated bankrupt or a Receiver of its property is appointed in insolvency proceedings, then in that event this lease forthwith shall terminate and be at an end at the sole discretion of the CITY, this covenant being one of the considerations whereby the CITY is induced to make this lease.

Section 24. That if the LESSEE shall default in the payment of rent or in the performance of any of the covenants contained in this lease, or in the event LESSEE fails to prevent, correct or abate within 14 days after receiving written notification of monetary default or within 30 days after receiving written notification of non-monetary default from the CITY to prevent, correct or abate nuisances or other grievances not governed under the provisions of Section 20 above, which cause, directly or indirectly, interference with, harm or damage the operations or products of another tenant or tenants of the CITY, or in the event that the LESSEE shall become insolvent or bankrupt or shall make an assignment for the benefit of creditors, the CITY may terminate this lease, and at the expiration of ten (10) days the term of this lease shall cease and expire as if it were the expiration of the original term. If, however, upon the expiration of the 30-day period allowed for correction of a non-monetary default, LESSEE has taken reasonable and prudent steps toward preventing, correcting, or abating the default but has not completed said action, the CITY may extend the 30-day period.

That in case this lease shall be terminated, canceled or forfeited under any of the terms and conditions herein contained or the demised premises be vacant for a period of ten (10) days, the CITY shall immediately have the right to re-enter and take possession of said premises and re-occupy the same without notice and without being liable for damages.

Section 25. The LESSEE agrees during the term of this lease to keep the floor of these premises in a clean and sanitary condition, to use all necessary and approved safeguards against fire risk, to maintain drip pans under its machinery and vehicles in for repair for the purpose of preventing oil, grease or ink or other wet material from sinking into the floor of the premises leased. The LESSEE shall not cause any major holes to be made in said floor or walls for the purpose of anchoring machinery, shelving, office partitions or for any other reason whatsoever,

unless express written authorization is obtained from the CITY. Permission for minor alterations may be obtained from the Site Administrator.

Section 26. The CITY will approve all signs and signage and no others shall be utilized. No signs may be placed without the express written consent of the CITY, and all signs shall be placed at the LESSEE'S expense.

Section 27. It is expressly understood and agreed by and between the parties to this agreement that the CITY shall not be liable for: Any damage or injury caused by water which may be sustained by the said LESSEE or other person; or any other damage or injury resulting from the carelessness, negligence or improper conduct on the part of any other lessee or agents or employees; or by reason of the breakage, leakage or obstruction of the water or soil pipes, electric conduits or wiring or other leakage or breakage in or about said building, unless resulting from the failure of the City to properly maintain such items.

Section 28. The LESSEE further agrees that it will not encumber or obstruct the sidewalk in front of or adjacent to said building or the parking area or allow the same to be obstructed and that no goods, material or machinery or other articles shall be stored on said sidewalk or in said hallways of the premises leased, or left there for a longer period than shall be absolutely necessary to transport them to or from the premises of the LESSEE.

Section 29. The CITY further agrees that it will be responsible for all exterior maintenance and repairs, including snow removal and outside lighting.

Section 30. The LESSEE agrees to provide at its own cost and expense a suitable trash receptacle and regularly scheduled pick-up service sufficient to handle LESSEE's own needs in order to prevent the unsightly accumulation of trash and other debris.

Section 31. Lease Payments may include certain services offered by the CITY to the LESSEE.

Section 32. All persons assigned to work with a tenant will treat in complete confidence all information and data designated by the company as confidential.

Section 33. The CITY shall have the right to inspect LESSEE's Leasehold during normal business hours for compliance with terms and conditions of this lease.

Section 34. The CITY shall have a right to show premises with 24 hour notice to, and approval of, tenant.

Section 35. The LESSEE agrees that early termination of this lease will be in writing at least 3 months in advance to the CITY with all rents being paid at time of termination. The LESSEE also agrees to leave the premise clean in order for the CITY to make property available to a new tenant. LESSEE may also early

terminate by paying three months of rent at the approved rate and leaving the premise clean, turning in all keys and providing a 30 day effective date.

Section 36. All notices provided for herein shall be deemed served if personally delivered, or if mailed to the party entitled to receive the same at the following address:

LESSOR: City of New Meadows  
P.O. Box 324  
New Meadows ID. 83654  
Julie Spelman, Mayor

LESSEE: S&S Enterprises  
P.O. Box 465  
New Meadows ID 83654  
Brad J McGarry, Owner  
Pamela D McGarry, Owner

IN WITNESS WHEREOF, the CITY has caused these premises to be signed and sealed, and the LESSEE has signed and sealed, this day.

Signed and Acknowledged:

Nelson Machining and Manufacturing, Inc.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Brad J McGarry, Owner

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Pamela D McGarry, Owner

City of New Meadows

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor

## ATTACHMENT A: Tenant Qualification Criteria

**NEW MEADOWS INDUSTRIAL PARK****Tenant Qualification Criteria:**

Section 1. All requests for tenant space and lease arrangements will be reviewed and approved by the City Council.

Section 2. Nelson Machining & Manufacturing, Inc. must meet the following criteria:

- A. Must be a non-polluting business or industry compatible with existing tenants, the local lifestyle, and community standards.
- B. Must continue to provide jobs or a vital service to the community.
- C. Must keep the grounds clean of weeds and debris in front of, behind and around the building space.
- D. Employee vehicles shall not interfere with the other tenant's deliveries and entrance doors.

Section 3. Eligible business activities shall be light manufacturing, advanced technology, research and development, assembly, light industrial, services, and any other activity deemed appropriate by the City Council.

Section 4. The business and business activities must be compatible with zoning requirements. The appropriate space must be available for lease.

Section 5. LESSEE should expect to hold an annual review meeting with the City Council. Targeted job levels and any business plan changes shall be reviewed at that time.

Section 6. A tenant who requires additional renovation work or utility hook-ups other than what is provided in the basic building layout will be expected to bear the cost of such renovation unless other arrangements are made with the City Council.

Section 7. The "Delinquent Rent Policies and Procedures" have been adopted and will be part of the lease agreement.

Section 8. The LESSEE agrees to allow the NMIP Site Administrator to use general information about the LESSEE's business for public relations efforts to promote the NMIP and will provide general information upon the request of the NMIP Site Administrator.

ATTACHMENT B: Description of Leased Property

**NEW MEADOWS INDUSTRIAL PARK**

**DESCRIPTION OF LEASED PROPERTY**

THIS LEASE made between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and **S&S Enterprises**, hereinafter referred to as the LESSEE, is for the following space described below:

The 1550 square foot area in the northern end of building known as building #2 which has a shared restroom and open shop floor. The physical address of this space is 106 A Taylor Street.

## ATTACHMENT C: Delinquent Rent Policy

**NEW MEADOWS INDUSTRIAL PARK****DELINQUENT RENT POLICY AND PROCEDURES**

A New Meadows Industrial Park tenant's rent becomes delinquent when not received by, on or before the fifth day of each month.

If a delinquency occurs, the following procedures will be followed:

1. Site Administrator will notify the tenant in writing that rent is delinquent.
2. The tenant will, within two working days, bring the rent current, or
3. The tenant will meet with the Site Administrator to discuss the delinquency. The Site Administrator will notify the City Council of the delinquency.
4. If the tenant is unable to pay the rent, the tenant will consult with the Site Administrator to develop a written plan to cure the delinquency. This plan will be developed within ten working days following the notice of delinquency.
5. The plan to cure the delinquency will be presented to the City Council. The City Council may be polled by phone to gain plan approval.
6. On approval of the plan, it becomes an attachment to the lease until the delinquency is cured.
7. If the plan to cure the delinquency is not approved by the City Council as presented, then the City Council may make additions and/or deletions to the plan to gain Council approval. This revised plan will be resubmitted to the tenant for approval.
8. The tenant will have three working days to review any changes required by the Council.
9. Failure to come to a written agreement to cure the delinquency within 30 days may result in the termination of tenant's lease at the City Council's discretion.

ATTACHMENT D: Hazardous Material Policy

**CITY OF NEW MEADOWS/NEW MEADOWS INDUSTRIAL PARK**

**HAZARDOUS MATERIAL POLICY**

This policy applies to all tenant businesses as well as to all persons associated in any way with the tenant business. This policy covers all tenant paid and unpaid employees, contractors, consultants, delivery/receiving personnel and others.

**CONTROL OF NONRADIOACTIVE HAZARDOUS MATERIALS**

**CONTENTS**

- 1. Purpose
- 2. Requirements
  - 2.1 Radioactive Material Policy
  - 2.2 Tenant Responsibilities
  - 2.3 Shipping and Receiving
  - 2.4 Storage
- 3. Definitions
  - 3.1 Nonradioactive Hazardous Materials
  - 3.2 Hazardous Properties and/or Conditions
  - 3.3 Nonradioactive Materials
- 4. Guidelines for Handling Hazardous Waste
  - 4.1 Waste Handling Practices
  - 4.2 Handling Practices for Recyclable Oil

**1. PURPOSE**

This section establishes the requirements and responsibilities for implementing a nonradioactive hazardous material control program for the New Meadows Industrial Park and for all tenant businesses. This program applies to the acquisition, use, shipping, receiving, storage and disposal of nonradioactive hazardous materials, and must comply with the Toxic Substances Control Act, the Resource Conservation and Recovery Act, the Superfund Amendments and Re-authorization Act, the Occupational Safety and Health Act, the Comprehensive Environmental Response, Compensation, and Liability Act, 49 CFR 172, and other references specified herein.

**2. REQUIREMENTS**

**2.1 Radioactive material policy:**

No radioactive material that exceeds amounts described in 10 CFR 20 shall be received, handled, and/or generated in and/or at the New Meadows Industrial Park.

**2.2 Tenant Responsibilities**

Tenant Managers Shall:

- a) Prior to the receipt, handling, and/or generating of non-radioactive hazardous waste/or material, the tenant must submit in writing to the Site Administrator the nature and conditions of such hazardous waste. The Site

- Administrator must give written approval that tenant activities in any way related to hazardous material are authorized prior to the receipt, handling, and/or generating of non-radioactive hazardous waste and/or material.
- b) Implement a written, auditable Nonradioactive Hazardous Materials Program in compliance with 29 CFR 1900.1200. The program shall provide for the acquisition, shipping, receiving, storage, and disposal of nonradioactive hazardous materials in accordance with all local, state and federal requirements and business park policies.
  - c) Maintain an inventory of hazardous materials present in work area, including identifying health and safety risks associated therewith, and enforce the necessary precautions to limit the hazard of such materials.
  - d) Ensure that employees who work with nonradioactive hazardous materials are trained for such work, and that proper precautions are taken to avoid adverse exposure.
  - e) Ensure that all hazardous materials have information available on each container in accordance with labeling requirements.
  - f) Maintain a material safety data sheet file for nonradioactive hazardous materials that corresponds to the inventory.
  - g) Provide hazard warnings regarding toxicity, flammability, and chemical reactivity either directly on the container or in a manner immediately retrievable by the user or emergency response personnel.
  - h) Provide information on the date of receipt, job or project title, and responsible manager within the general area where the nonradioactive hazardous materials are located.
  - i) Maintain an inventory of nonradioactive hazardous materials which will be available for inspection by the Site Administrator upon reasonable notice.
  - j) Implement a hazardous materials incident contingency plan in compliance with 29 CFR 1910.120. Implementation shall include communication with local response agencies for assistance in emergency situations.
  - k) Comply with all inventory and spill reporting requirements under 40 CFR 300, 355, and 370.

### **2.3 Shipping and Receiving**

- a) Inspect all received nonradioactive hazardous materials for condition and integrity of the packaging.
- a) Report any transportation or packaging violations to the Site Administrator.
- b) Affix appropriate labels and warnings to nonradioactive hazardous materials as they are received.

### **2.4 Storage**

NMIP tenants storing nonradioactive hazardous materials shall:

- a) Store nonradioactive hazardous materials per local, state, and federal requirement.
- b) Follow manufacturer's recommended "Shelf Life" where applicable for any material that ages to form chemically reactive products, e.g., peroxide-forming chemicals.
- c) Ensure that information concerning chemical types, nature of the hazard, and quantities present in each area is available for emergency response personnel.
- d) Maintain good chemical and laboratory housekeeping.
- e) Dispose of hazardous materials whose storage time exceeds the shelf life.

- f) Develop spill control plans where hazardous materials are stored.

### 3.0 DEFINITIONS

**3.1 Nonradioactive Hazardous Materials** - substances having a hazardous characteristic, substances identified as hazardous in a list, or in some instances substances containing an element identified as hazardous but not radioactive, in one or more of the following regulations:

- 29 CFR 1910 and 1926
- 40 CFR 240 through 280
- 40 CFR 300 through 310
- 40 CFR 355 through 372
- 40 CFR 702 through 799
- 49 CFR 172

**3.2 Some of the properties or conditions that cause materials to be listed as "hazardous" are as follows:**

- a) Toxic - A substance which at a specified dose causes harmful effects to living tissue, organs, or systems when ingested, inhaled, contacted, or absorbed through the skin.
- b) Flammable - A material that will ignite easily and burn rapidly.
- c) Chemically Reactive - A substance susceptible to release of energy due to detonation, explosion, decomposition, or chemical change.
- d) Pyrophoric - A material that undergoes spontaneous ignition below 54.4 degrees C (130 F).
- e) Pathogenic - A substance producing or capable of producing disease.
- f) Corrosive - A material that burns, irritates, or destructively attacks organic tissues.
- g) Explosive - A compound that can detonate or deflagrate as a result of shock or heat.
- h) Mutagenic - A substance that increases the frequency of permanent change in genetic material.
- i) Carcinogenic - A substance that produces abnormal cell growth.
- j) Teratogenic - A substance that may cause developmental malformations, e.g., biological monstrosities.
- k) Asphyxiant - A gas that can displace air and deprive organisms of oxygen.

**3.3 Nonradioactive materials:** Substances that do not exceed the amounts described in 10 CFR 20.

## 4. GUIDELINES FOR HANDLING HAZARDOUS WASTE

### 4.1 Waste Handling Practices:

- a) Label containers with red Hazardous Waste labels before adding any waste.
- b) Don't date the Hazardous Waste label - the date space on the label indicated the date the waste is removed from your lab for disposal.
- c) Remove a number label from the inventory booklet and affix it to the waste container.
- d) Keep a current record of the waste added to the container on the inventory with the same number as the container. Be accurate, specific,

and complete. Instead of "heavy metals in acid" put "PB 20 ppm, AS 50 ppm in .05M HN03". Be sure and put the PH of the final content in the space provided.

- e) When possible, refrain from mixing wastes. When it is not possible, only mix wastes that are compatible. Mixing wastes almost always increases the cost of disposal.
- f) Keep a lid on your waste. The only time a waste container should be open is while waste is being added.
- g) Keep outside of waste containers clean.
- h) A piece of tape will be placed over the lid of the waste container each time waste is inventoried. If more waste is added to the container after inventory has been performed, remove tape from across the lid and throw the tape away.
- i) DOT regulations prohibit the use of certain containers for waste.

**4.2 Handling Practices for Recyclable Oil:**

- a) Put a number sticker on the oil container.
- b) Do NOT put a hazardous waste label on the container, use a Recyclable Oil Label.
- c) Enter complete information in the waste inventory booklet. Be as complete as possible (e.g. recyclable silicon based oil from vacuum rough pump).
- d) Used/unused oils that are acceptable for recycle are:
  - i. Used or off-specification (unused) motor oils with viscosities up to and including 90 weight oil.
  - ii. Used or unused mineral oils.
  - iii. Used or unused hydraulic oils.
  - iv. Used or unused water soluble cutting oils; these oils must be handled separately.
  - v. Silicone-based synthetic oils.
  - vi. Used and unused fuel oils (No. 1, No. 2. and No. 3), as well as used and unused diesel fuel (No. 1 and No. 2) - Note: the oil must be thin enough to pump without preheating.
- e) These oils must not contain: (Samples may be required by the recycle facility prior to acceptance)
  - i. Greater than 1000 ppm of total halogens
  - ii. Greater than or equal to 50 ppm polychlorinated biphenyl (PCB's).
  - iii. Greater than 10% by volume, of basic sediments and water.
  - iv. Added hazardous waste, including but not limited to, paint thinners, gasoline, solvents, corrosives, and acids.
  - v. Phosphorus.
  - vi. Phosphate ester or phosphate diester synthetic oil.
  - vii. Radioactive material.

I have read and acknowledged the above Hazardous Material Policy.

Owner(s)	Owner(s)	Date
----------	----------	------

RESOLUTION TBD-2023

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, APPROVING A DESIGNATION OF STREET NUMBER OF CERTAIN PROPERTY AND APPROVING REVISION OF THE OFFICIAL CITY OF NEW MEADOWS HOUSE NUMBERING MAP.**

**WHEREAS**, the City of New Meadows is authorizing the street numbering of Well #5, Parcel ID # RPM0240005001D), which will be known as 504 Katherine Street;

**WHEREAS**, the City has determined that it is in the interest of the safety of all persons within the City of New Meadows, Idaho to have all lots, buildings, dwellings, and units within the corporate limits of the city identified by specific numbers and / or location reference;

**NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of New Meadows, Idaho as follows;**

1. That the property address currently known as XX South Norris will be known as 504 Katherine Street, New Meadows Idaho,
2. Such numbering shall be consistent with the addresses that were previously assigned to the property,
3. That the map entitled, “THE CITY OF NEW MEADOWS HOUSE NUMBERING MAP,” adopted as the official HOUSE NUMBERING MAP for the City of New Meadows by Ordinance # 168, dated October 8, 1979, shall be amended to include the aforementioned designation.

PASSED AND APPROVED THIS 26<sup>th</sup> day of June 2023.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk

I certify this is a true and correct copy of Resolution TBD-2023 adding the address of 504 Katherine Street, New Meadows, Idaho 83654.

\_\_\_\_\_ Kyla Gardner, City Clerk



May 31, 2023

City of New Meadows  
The Mayor and City Council  
401 Virginia St.  
New Meadows, ID 83654

The following represents our understanding of the services we will provide City of New Meadows.

You have requested that we audit the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of New Meadows as of September 30, 2023, and for the year then ended and the related notes, which collectively comprise City of New Meadows's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal award programs for the period ended September 30, 2023. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit applicable to those basic financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by *the Governmental Accounting Standards Board (GASB)*, issued by the Comptroller General of the United States, require that included supplementary information, such as management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Required Supplementary Information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- GASB Required Supplementary Pension Information
- Budgetary Comparison

Supplementary information other than RSI will accompany City of New Meadows's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

- 1) Combining Statements.

## Auditor Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the basic financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and in accordance with *Government Auditing Standards*.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we have identified during the audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

## Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of City of New Meadows's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

## Management Responsibilities

Our audit will be conducted on the basis that *management and those charged with governance* acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;

- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by the entity's auditor;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit.

## Reporting

We will issue a written report upon completion of our audit of City of New Meadows's basic financial statements. Our report will be addressed to the governing body of City of New Meadows. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

We also will issue a written report on in accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

## Nonattest Services:

With respect to any nonattest services we perform, City of New Meadows's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities. The services we will provide are:

- Help in preparation of the financial statements.

*Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

**Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

**Fees and Timing**

Jordan Zwygart, CPA is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Zwygart John & Associates CPAs, PLLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to management the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices.
- Significant difficulties, encountered during the audit, if any.
- Uncorrected misstatements, other than those we believe are trivial, if any.
- Disagreements with management, if any.
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process.
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures.
- Representations we requested from management.
- Management's consultations with other accountants, if any.
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Zwygart John & Associates CPAs, PLLC's and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulatory agencies pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Zwygart & John & Associates CPAs, PLLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulatory agency. The regulatory agency may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. We estimate that our fee for the audit will be \$6,300 for the annual audit and an additional amount of \$4,000 for the single audit. We will notify you immediately of any circumstances we encounter that could significantly affect this fee. Whenever possible, we will attempt to use City of New Meadows's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Zwygart John & Associates CPAs, PLLC*

\*\*\*\*\*

RESPONSE:

This letter correctly sets forth the understanding of City of New Meadows.

Acknowledged and agreed on behalf of City of New Meadows by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# City of New Meadows Short Term RV Use Permit Application

RECEIVED  
6.15.23

Permit Type:  Emergency  Transitional  Displacement  Vacation

RECEIVED  
6.15.23

## Applicant Information:

## Property Owner Information:

Applicant Name: Don Ery

Same as applicant

Applicant M  
Physical Ad  
Applicant Pl  
RV License  
RV License

N  
M  
F  
F  
F

### Complete t

Permit

**E** Emerg  Wind  
RV Loc of: \_\_\_\_\_  
Please

- \_\_\_ I have provided proof of the emergency (photos, contracts for repair, maintenance, etc.)
- \_\_\_ I have provided written permission to place RV on a property other than my own.
- \_\_\_ I understand the permit is valid for 30-90 days with one extension, if necessary.
- \_\_\_ My RV will be occupied only by myself and immediate family.
- \_\_\_ My RV will not be parked on any street.
- \_\_\_ My RV will not be parked in any easement from November 1st - April 30th.

### **T** Transitional Permit: (residing in RV while ~~building~~ buying a home)

Please Initial: buying

- ~~NA~~ I have provided a copy of my building permit.
- ~~NA~~ I have provided a copy of my building contract or manufactured home purchase agreement.
- ~~DF~~ I understand the permit is valid for 180 days with one 90-day extension, if necessary.
- ~~DF~~ My RV will be occupied only by myself and immediate family.
- ~~DE~~ My RV will not be parked on any street.
- ~~DE~~ My RV will not be parked in any easement from November 1st - April 30th.

**V** Vacation Permit: (family / friends residing in RV on my property for up to 14 days per visit)

Please Initial:

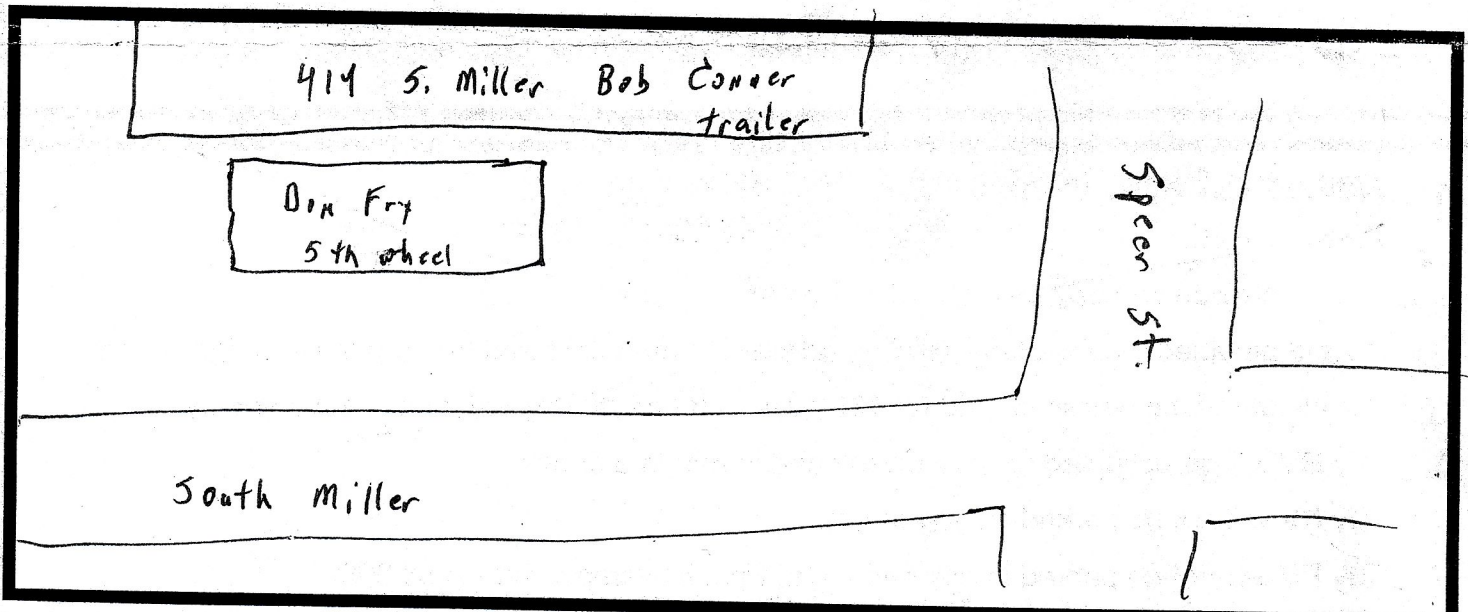
- I have read, understand, and will comply with city code regarding RVs in the city limits.
- This permit shall allow for up to 30 days of vacation RV use on my property in a 1-year period.
- Visitors shall not remain for more than 14 consecutive days.
- My property is set up for RV vacation use as per the zoning code.
- The RV will not be parked on any street or easement.
- The RV will not be connected to the City sewer system.
- I will acquire an updated vacation permit each time an RV is occupied on my property.

**D** Displacement Permit: (unable to find adequate housing)

Please Initial:

- DF My RV design and plan was approved by Planning & Zoning.
- DF My RV will be placed in a residential zone.
- DF My RV is fully operational & will be tied to the City's water and sewer system permanently.
- DF My RV will comply with setbacks on the property.
- N/A My RV will be placed on a level pad of concrete or gravel. *on a grassy spot*
- DF I understand this permit is to be renewed every 180 days.  
*We will only be there thru end of Sept*

Please provide a diagram showing where on the property the RV will be placed. Include current structures, cross roads, setbacks, and any other pertinent information:  separate sheet provided



# City of New Meadows Short Term RV Use Permit Application

## AFFIDAVIT OF LEGAL INTEREST

(If required)

STATE OF IDAHO, )  
 ) ss.  
County of Adams. )

I, Robert Conner, residing at 417 Speer St.,  
(name) (street address)  
New Meadows, Idaho 83454, being first duly  
(city) (state) (zip code)

sworn upon oath, depose and say:

1. That I am the record owner of the property described on the attached, or have provided a purchase contract, and I grant my permission to:

Don Fry, 414 S. Millen to place an RV on  
(name) (address)

my property per the terms of this application and the Short Term RV Use Ordinance.

2. I agree to indemnify, defend and hold the City of New Meadows and its employees harmless from any claim or liability resulting from any dispute as to the statements contained herein or as to the ownership of the property which is the subject of the application.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Robert S. Conner  
(signature)

SUBSCRIBED AND SWORN to before me the day and year first above written.

Notary Public of Idaho

Residing at:

My commission expires:

Receipt # \_\_\_\_\_



## Brown Bear Plumbing

401 Virginia Street  
New Meadows, ID 83654

☎ (208) 347-3271

✉ kyla.cityclerk@newmeadowsidaho.us

ESTIMATE	Item 14.
SERVICE DATE	Jun 22, 2023
TOTAL	\$904.00

### CONTACT US

1420 W Washington St.  
Boise, ID 83702

☎ (208) 400-3359

✉ support@bbpidaho.com

## ESTIMATE

Services	amount
Service Kohler Sloan FlishMate Removed Tank and tightened all 3 bolts to seal gaskets to tank. Inspected tank to bowl gasket and applied Teflon paste to help seal. Tightened tank to bowl bolts down to keep tank from wobbling. Tightened bowl to flange bolts to resolve bowl rocking. Cleaned Sloan intake screen. Resealed water inlet to tank to resolve gasket leak. Removed and cleaned air intake "duck bill" and reset. Tested for function Installed new braided stainless steel supply line.	\$285.00
Kohler Sloan tank Install new Sloan Kohler replacement tank and tank to bowl gasket. 1 year parts and labor warranty	\$769.00
Services subtotal: \$1,054.00	
Subtotal	\$1,054.00
Non Repairable	- \$150.00
<b>Total</b>	<b>\$904.00</b>

Thank You For Choosing Brown Bear Plumbing For Your Service Needs.

After the repair was completed, we found that the Sloan canister is leaking at the tank to bowl connection. This is a non-repairable leak no matter what attempts were made. At this point each flush will release one droplet of water out the backside of the tank.

The other two causes of the leak have been repaired, but this is going to require replacement. We have a company found that it is much better to just order in a new tank when available rather than go through Sloan to get a replacement canister that way everything is new on the installation for approximately the same cost And is less labor intensive.























1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41100	City Hall Expenses						
41100	City Hall Expenses						
308	Telephone & Internet Services	65.24	522.46	1,216.00	1,216.00	693.54	43 %
309	Advertising	12.26	96.94	1,000.00	1,000.00	903.06	10 %
311	Audit	1,500.00	1,500.00	1,500.00	1,500.00	0.00	100 %
312	Attorney Fees (Professional)	0.00	1,600.00	800.00	800.00	-800.00	200 %
321	Building Inspection	0.00	2,435.41	2,250.00	2,250.00	-185.41	108 %
324	M&O (Materials)	338.01	5,132.15	3,166.00	3,166.00	-1,966.15	162 %
327	Information Technology Fees	191.63	1,435.76	1,900.00	1,900.00	464.24	76 %
330	Utilities - Electric	0.00	593.44	900.00	900.00	306.56	66 %
331	Utilities - W/S	154.31	1,003.15	960.00	960.00	-43.15	104 %
351	Bank Charges and Fees	0.00	9.50	120.00	120.00	110.50	8 %
457	Depreciation Expense	0.00	0.00	602.00	602.00	602.00	%
511	Municipal Insurance	0.00	2,342.75	2,342.00	2,342.00	-0.75	100 %
520	Training	0.00	18.34	1,000.00	1,000.00	981.66	2 %
521	Travel Expenses	0.00	0.00	1,000.00	1,000.00	1,000.00	%
610	Office Supplies	139.94	441.02	900.00	900.00	458.98	49 %
620	Postage	0.00	1,436.04	600.00	600.00	-836.04	239 %
709	Equipment and Software	191.76	5,072.61	4,600.00	4,600.00	-472.61	110 %
	<b>Account Total:</b>	<b>2,593.15</b>	<b>23,639.57</b>	<b>24,856.00</b>	<b>24,856.00</b>	<b>1,216.43</b>	<b>95 %</b>
	<b>Account Group Total:</b>	<b>2,593.15</b>	<b>23,639.57</b>	<b>24,856.00</b>	<b>24,856.00</b>	<b>1,216.43</b>	<b>95 %</b>
41200	Wages						
41200	Wages						
110	Wages	2,641.96	21,479.14	39,889.00	39,889.00	18,409.86	54 %
120	Mayor & Council	0.00	6,300.00	6,600.00	6,600.00	300.00	95 %
210	Social Security	163.65	1,721.00	2,882.00	2,882.00	1,161.00	60 %
211	Medicare	38.27	402.47	674.00	674.00	271.53	60 %
212	Retirement	315.14	3,171.10	5,550.00	5,550.00	2,378.90	57 %
213	Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	%
215	Medical Insurance	398.00	3,251.00	6,275.00	6,275.00	3,024.00	52 %
217	State Insurance	0.00	1,239.00	1,250.00	1,250.00	11.00	99 %
	<b>Account Total:</b>	<b>3,557.02</b>	<b>37,563.71</b>	<b>63,620.00</b>	<b>63,620.00</b>	<b>26,056.29</b>	<b>59 %</b>
	<b>Account Group Total:</b>	<b>3,557.02</b>	<b>37,563.71</b>	<b>63,620.00</b>	<b>63,620.00</b>	<b>26,056.29</b>	<b>59 %</b>
41300	Planning & Zoning						
41300	Planning & Zoning						
309	Advertising	0.00	125.60	100.00	100.00	-25.60	126 %
324	M&O (Materials)	0.00	0.00	300.00	300.00	300.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>125.60</b>	<b>400.00</b>	<b>400.00</b>	<b>274.40</b>	<b>31 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>125.60</b>	<b>400.00</b>	<b>400.00</b>	<b>274.40</b>	<b>31 %</b>
41400	Public Safety Enforcement						
41400	Public Safety Enforcement						
310	Contract Services	0.00	0.00	1,000.00	1,000.00	1,000.00	%
312	Attorney Fees (Professional)	1,500.00	12,000.00	18,000.00	18,000.00	6,000.00	67 %
313	Code Enforcement (ACSO)	0.00	16,830.00	33,660.00	33,660.00	16,830.00	50 %
314	Animal Control (Dog Pound)	0.00	85.85	300.00	300.00	214.15	29 %
324	M&O (Materials)	0.00	15.00	300.00	300.00	285.00	5 %
	<b>Account Total:</b>	<b>1,500.00</b>	<b>28,930.85</b>	<b>53,260.00</b>	<b>53,260.00</b>	<b>24,329.15</b>	<b>54 %</b>

1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
<b>Account Group Total:</b>							
41500	Street Department	1,500.00	28,930.85	53,260.00	53,260.00	24,329.15	54 %
41500	Street Department						
110	Wages	4,792.27	32,418.68	42,000.00	42,000.00	9,581.32	77 %
210	Social Security	294.70	1,993.01	2,777.00	2,777.00	783.99	72 %
211	Medicare	68.92	466.10	649.00	649.00	182.90	72 %
212	Retirement	572.19	3,854.91	5,349.00	5,349.00	1,494.09	72 %
215	Medical Insurance	1,201.91	11,083.65	8,387.00	8,387.00	-2,696.65	132 %
309	Advertising	0.00	0.00	200.00	200.00	200.00	%
310	Contract Services	0.00	0.00	12,000.00	12,000.00	12,000.00	%
319	Engineering Fees	600.00	611.91	15,980.00	15,980.00	15,368.09	4 %
324	M&O (Materials)	8,227.93	14,184.18	30,000.00	30,000.00	15,815.82	47 %
330	Utilities - Electric	0.00	5,805.70	9,395.00	9,395.00	3,589.30	62 %
350	Shared Equip Maintenance	353.97	1,829.77	6,350.00	6,350.00	4,520.23	29 %
457	Depreciation Expense	0.00	0.00	2,503.00	2,503.00	2,503.00	%
630	Fuel	77.03	4,446.60	2,500.00	2,500.00	-1,946.60	178 %
632	Storm Drain Cleaning	0.00	0.00	600.00	600.00	600.00	%
633	Grading & Blading	0.00	0.00	600.00	600.00	600.00	%
634	Snow Removal	0.00	0.00	250.00	250.00	250.00	%
701	Equipment Rental	0.00	0.00	500.00	500.00	500.00	%
711	Dust Abatement	0.00	0.00	23,000.00	23,000.00	23,000.00	%
723	Land Acquisition	0.00	0.00	0.00	0.00	-20,000.00	%
803	Transportation Plan	0.00	0.00	30,000.00	30,000.00	30,000.00	%
<b>Account Total:</b>		<b>16,188.92</b>	<b>96,694.51</b>	<b>193,040.00</b>	<b>193,040.00</b>	<b>96,345.49</b>	<b>50 %</b>
<b>Account Group Total:</b>							
41600	Park Department	16,188.92	96,694.51	193,040.00	193,040.00	96,345.49	50 %
41600	Park Department						
110	Wages	283.76	3,661.47	7,617.00	7,617.00	3,955.53	48 %
210	Social Security	17.59	226.47	681.00	681.00	454.53	33 %
211	Medicare	4.11	53.00	329.00	329.00	276.00	16 %
212	Retirement	33.88	437.18	1,105.00	1,105.00	667.82	40 %
215	Medical Insurance	95.74	1,342.65	2,872.00	2,872.00	1,529.35	47 %
324	M&O (Materials)	182.48	3,179.60	2,500.00	2,500.00	-679.60	127 %
330	Utilities - Electric	0.00	1,354.14	2,163.00	2,163.00	808.86	63 %
331	Utilities - W/S	93.06	766.38	1,060.00	1,060.00	293.62	72 %
332	Utilities - Irrigation	42.90	300.30	3,000.00	3,000.00	2,699.70	10 %
350	Shared Equip Maintenance	0.00	0.00	200.00	200.00	200.00	%
457	Depreciation Expense	0.00	0.00	2,050.00	2,050.00	2,050.00	%
630	Fuel	75.45	75.45	200.00	200.00	124.55	38 %
<b>Account Total:</b>		<b>828.97</b>	<b>11,396.64</b>	<b>23,777.00</b>	<b>23,777.00</b>	<b>12,380.36</b>	<b>48 %</b>
<b>Account Group Total:</b>							
43300	WATER	828.97	11,396.64	23,777.00	23,777.00	12,380.36	48 %
43318	ARPA GRANT						
324	M&O (Materials)	0.00	72,062.73	50,980.00	50,980.00	-21,082.73	141 %
<b>Account Total:</b>		<b>0.00</b>	<b>72,062.73</b>	<b>50,980.00</b>	<b>50,980.00</b>	<b>-21,082.73</b>	<b>141 %</b>
<b>Account Group Total:</b>							
43300	WATER	0.00	72,062.73	50,980.00	50,980.00	-21,082.73	141 %

1 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
45200	Youth Sports						
45200	Youth Sports						
	310 Contract Services	77.50	77.50	300.00	300.00	222.50	26 %
	324 M&O (Materials)	879.72	879.72	1,000.00	1,000.00	120.28	88 %
	340 Youth Sports Equipment	0.00	0.00	750.00	750.00	750.00	%
	342 Youth Sports Ins. & Misc	481.00	481.00	600.00	600.00	119.00	80 %
	610 Office Supplies	0.00	0.00	60.00	60.00	60.00	%
	<b>Account Total:</b>	<b>1,438.22</b>	<b>1,438.22</b>	<b>2,710.00</b>	<b>2,710.00</b>	<b>1,271.78</b>	<b>53 %</b>
	<b>Account Group Total:</b>	<b>1,438.22</b>	<b>1,438.22</b>	<b>2,710.00</b>	<b>2,710.00</b>	<b>1,271.78</b>	<b>53 %</b>
45600	Airport Projects						
45600	Airport Projects						
	130 Volunteer Labor (Cash	0.00	0.00	1.00	1.00	1.00	%
	324 M&O (Materials)	0.00	0.00	12,400.00	12,400.00	12,400.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>12,401.00</b>	<b>12,401.00</b>	<b>12,401.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>12,401.00</b>	<b>12,401.00</b>	<b>12,401.00</b>	<b>%</b>
47500							
47524	GRANT- Blue Cross of Idaho						
	324 M&O (Materials)	0.00	712.87	0.00	0.00	-712.87	%
	<b>Account Total:</b>	<b>0.00</b>	<b>712.87</b>	<b>0.00</b>	<b>0.00</b>	<b>-712.87</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>712.87</b>	<b>0.00</b>	<b>0.00</b>	<b>-712.87</b>	<b>%</b>
	<b>Fund Total:</b>	<b>26,106.28</b>	<b>272,564.70</b>	<b>425,044.00</b>	<b>425,044.00</b>	<b>152,479.30</b>	<b>64 %</b>

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
45000	SPECIAL						
45001	MV Roundup PAYOUTS						
809	MV Roundup Object	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>%</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>%</b>

60 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43200	SEWER OPERATIONS						
43220	Sewer Operating Expenses						
	620 Postage	0.00	158.00	0.00	0.00	-158.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>158.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-158.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>158.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-158.00</b>	<b>%</b>
43300	WATER						
43300	WATER						
	810 Refunds	0.00	450.00	0.00	0.00	-450.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>450.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-450.00</b>	<b>%</b>
43310	Water Personnel Services						
	110 Wages	3,263.37	27,533.66	42,000.00	42,000.00	14,466.34	66 %
	210 Social Security	201.94	1,702.09	2,605.00	2,605.00	902.91	65 %
	211 Medicare	47.22	398.04	609.00	609.00	210.96	65 %
	212 Retirement	389.41	3,285.69	5,014.00	5,014.00	1,728.31	66 %
	213 Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	%
	215 Medical Insurance	669.26	6,599.75	8,782.00	8,782.00	2,182.25	75 %
	<b>Account Total:</b>	<b>4,571.20</b>	<b>39,519.23</b>	<b>59,510.00</b>	<b>59,510.00</b>	<b>19,990.77</b>	<b>66 %</b>
43320	Water Operating Expenses						
	217 State Insurance	0.00	1,239.00	1,250.00	1,250.00	11.00	99 %
	308 Telephone & Internet Services	188.99	1,506.88	3,107.00	3,107.00	1,600.12	48 %
	309 Advertising	12.26	31.54	400.00	400.00	368.46	8 %
	310 Contract Services	0.00	8,857.50	13,800.00	13,800.00	4,942.50	64 %
	311 Audit	1,500.00	1,500.00	1,500.00	1,500.00	0.00	100 %
	312 Attorney Fees (Professional)	0.00	0.00	400.00	400.00	400.00	%
	319 Engineering Fees	0.00	11.92	3,150.00	3,150.00	3,138.08	%
	324 M&O (Materials)	1,522.38	23,726.20	24,400.00	24,400.00	673.80	97 %
	327 Information Technology Fees	191.63	1,435.76	1,900.00	1,900.00	464.24	76 %
	330 Utilities - Electric	0.00	1,868.16	3,000.00	3,000.00	1,131.84	62 %
	331 Utilities - W/S	0.00	0.00	300.00	300.00	300.00	%
	333 Utilities - Electric - Booster	0.00	3,290.82	4,500.00	4,500.00	1,209.18	73 %
	334 Utilities - Electric - Well#3	0.00	2,626.97	4,500.00	4,500.00	1,873.03	58 %
	335 Utilities - Electric - Well#4	0.00	2,217.26	4,500.00	4,500.00	2,282.74	49 %
	348 Utilities - Electric - Well #5	25.88	25.88	4,500.00	4,500.00	4,474.12	1 %
	350 Shared Equip Maintenance	460.56	1,646.07	2,000.00	2,000.00	353.93	82 %
	511 Municipal Insurance	0.00	2,342.75	2,342.00	2,342.00	-0.75	100 %
	520 Training	0.00	860.83	1,000.00	1,000.00	139.17	86 %
	521 Travel Expenses	0.00	763.40	1,000.00	1,000.00	236.60	76 %
	610 Office Supplies	0.00	0.00	200.00	200.00	200.00	%
	620 Postage	0.00	148.95	650.00	650.00	501.05	23 %
	630 Fuel	293.52	2,139.71	2,300.00	2,300.00	160.29	93 %
	709 Equipment and Software	83.84	3,923.99	4,600.00	4,600.00	676.01	85 %
	745 Testing	53.05	4,748.93	1,000.00	1,000.00	-3,748.93	475 %
	<b>Account Total:</b>	<b>4,332.11</b>	<b>64,912.52</b>	<b>86,299.00</b>	<b>86,299.00</b>	<b>21,386.48</b>	<b>75 %</b>

60 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43330	Water Improvement						
324	M&O (Materials)	0.00	0.00	1,400.00	1,400.00	1,400.00	%
741	External Antennas	0.00	0.00	735.00	735.00	735.00	%
819	Bond Payment - DEQ	0.00	0.00	9,274.00	9,274.00	9,274.00	%
820	Bond Payment - USDA	0.00	0.00	26,733.00	26,733.00	26,733.00	%
823	H20 DEQ Buildup Reserve	0.00	0.00	927.00	927.00	927.00	%
824	Short Lived Asset Expense	0.00	0.00	5,717.00	5,717.00	5,717.00	%
825	H20 USDA Build Up Reserve	0.00	0.00	2,321.00	2,321.00	2,321.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>47,107.00</b>	<b>47,107.00</b>	<b>47,107.00</b>	<b>%</b>
43331	Water Capital Projects						
310	Contract Services	0.00	4,151.65	0.00	0.00	-4,151.65	%
312	Attorney Fees (Professional)	0.00	0.00	25,000.00	25,000.00	25,000.00	%
319	Engineering Fees	23,733.75	77,278.75	277,133.00	277,133.00	199,854.25	28 %
321	Building Inspection	0.00	0.00	42,455.00	42,455.00	42,455.00	%
727	Water Capital Project, Booster	0.00	0.00	25,000.00	25,000.00	25,000.00	%
829	H20 Line Replacement	0.00	0.00	125,000.00	125,000.00	125,000.00	%
882	New H20 SCADA System	0.00	0.00	100,000.00	100,000.00	100,000.00	%
883	New H20 Reservoir	0.00	0.00	618,508.00	618,508.00	618,508.00	%
884	New H20 Well House	326,140.56	774,564.31	811,148.00	811,148.00	36,583.69	95 %
885	Update H20 Booster Station	0.00	0.00	1,152,581.00	1,152,581.00	1,152,581.00	%
	<b>Account Total:</b>	<b>349,874.31</b>	<b>855,994.71</b>	<b>3,176,825.00</b>	<b>3,176,825.00</b>	<b>2,320,830.29</b>	<b>27 %</b>
43332	Water Equipment Replacement						
324	M&O (Materials)	0.00	0.00	5,000.00	5,000.00	5,000.00	%
350	Shared Equip Maintenance	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>358,777.62</b>	<b>960,876.46</b>	<b>3,376,241.00</b>	<b>3,376,241.00</b>	<b>2,415,364.54</b>	<b>28 %</b>
43400	Depreciation						
43400	Depreciation	0.00	0.00	35,023.00	35,023.00	35,023.00	%
457	Depreciation Expense	0.00	0.00	35,023.00	35,023.00	35,023.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>35,023.00</b>	<b>35,023.00</b>	<b>35,023.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>358,777.62</b>	<b>961,034.46</b>	<b>3,411,264.00</b>	<b>3,411,264.00</b>	<b>2,450,229.54</b>	<b>28 %</b>

63 INDUSTRIAL PARK FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43100	Industrial Park						
43100	Industrial Park						
	110 Wages	0.00	556.93	1,700.00	1,700.00	1,143.07	33 %
	210 Social Security	0.00	34.47	105.00	105.00	70.53	33 %
	211 Medicare	0.00	8.06	25.00	25.00	16.94	32 %
	212 Retirement	0.00	66.50	195.00	195.00	128.50	34 %
	215 Medical Insurance	0.00	188.73	181.00	181.00	-7.73	104 %
	309 Advertising	0.00	0.00	100.00	100.00	100.00	%
	311 Audit	1,500.00	1,500.00	1,500.00	1,500.00	0.00	100 %
	320 Solid Waste Fees	0.00	640.00	100.00	100.00	-540.00	640 %
	324 M&O (Materials)	294.80	3,107.45	12,500.00	12,500.00	9,392.55	25 %
	330 Utilities - Electric	0.00	440.79	550.00	550.00	109.21	80 %
	331 Utilities - W/S	236.16	2,293.50	2,600.00	2,600.00	306.50	88 %
	350 Shared Equip Maintenance	0.00	0.00	200.00	200.00	200.00	%
	511 Municipal Insurance	0.00	2,342.75	2,343.00	2,343.00	0.25	100 %
	610 Office Supplies	0.00	0.00	100.00	100.00	100.00	%
	620 Postage	0.00	0.00	100.00	100.00	100.00	%
	630 Fuel	0.00	140.00	460.00	460.00	320.00	30 %
	709 Equipment and Software	58.50	4,939.35	4,600.00	4,600.00	-339.35	107 %
	711 Dust Abatement	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	713 Skate Park Improvements	0.00	0.00	10,000.00	10,000.00	10,000.00	%
	<b>Account Total:</b>	<b>2,089.46</b>	<b>16,258.53</b>	<b>40,359.00</b>	<b>40,359.00</b>	<b>24,100.47</b>	<b>40 %</b>
43150	Industrial Park Expansion						
	324 M&O (Materials)	0.00	750.00	0.00	0.00	-750.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-750.00</b>	<b>%</b>
43151	Youth Center Fund						
	324 M&O (Materials)	0.00	60,000.00	0.00	0.00	-60,000.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-60,000.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>2,089.46</b>	<b>77,008.53</b>	<b>40,359.00</b>	<b>40,359.00</b>	<b>-36,649.53</b>	<b>191 %</b>
	<b>Fund Total:</b>	<b>2,089.46</b>	<b>77,008.53</b>	<b>40,359.00</b>	<b>40,359.00</b>	<b>-36,649.53</b>	<b>191 %</b>

65 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43200 SEWER OPERATIONS							
43210 Sewer Personnel Services							
110	Wages	3,130.74	27,615.39	42,000.00	42,000.00	14,384.61	66 %
210	Social Security	193.71	1,709.09	2,606.00	2,606.00	896.91	66 %
211	Medicare	45.30	399.72	609.00	609.00	209.28	66 %
212	Retirement	373.59	3,295.44	4,825.00	4,825.00	1,529.56	68 %
213	Unemployment Compensation	0.00	0.00	500.00	500.00	500.00	%
215	Medical Insurance	620.09	6,496.72	9,320.00	9,320.00	2,823.28	70 %
217	State Insurance	0.00	1,239.00	1,250.00	1,250.00	11.00	99 %
	<b>Account Total:</b>	<b>4,363.43</b>	<b>40,755.36</b>	<b>61,110.00</b>	<b>61,110.00</b>	<b>20,354.64</b>	<b>67 %</b>
43220 Sewer Operating Expenses							
308	Telephone & Internet Services	189.01	1,507.00	3,307.00	3,307.00	1,800.00	46 %
309	Advertising	12.26	28.34	250.00	250.00	221.66	11 %
310	Contract Services	0.00	8,050.00	13,800.00	13,800.00	5,750.00	58 %
311	Audit	1,500.00	1,500.00	1,500.00	1,500.00	0.00	100 %
312	Attorney Fees (Professional)	0.00	0.00	350.00	350.00	350.00	%
319	Engineering Fees	0.00	2,641.92	1,650.00	1,650.00	-991.92	160 %
324	M&O (Materials)	3,888.90	22,069.16	37,500.00	37,500.00	15,430.84	59 %
325	SWR Line Cleaning & CCTV	0.00	0.00	9,033.00	9,033.00	9,033.00	%
326	Manhole Rehabilitation	0.00	0.00	10,000.00	10,000.00	10,000.00	%
327	Information Technology Fees	191.64	1,435.86	1,900.00	1,900.00	464.14	76 %
329	Utilities - Electric - Land	0.00	0.00	1,500.00	1,500.00	1,500.00	%
330	Utilities - Electric	0.00	3,200.10	4,900.00	4,900.00	1,699.90	65 %
331	Utilities - W/S	0.00	0.00	300.00	300.00	300.00	%
336	Utilities - Electric SWR	0.00	3,494.66	6,000.00	6,000.00	2,505.34	58 %
337	Utilities - Electric - SWR	0.00	41.57	120.00	120.00	78.43	35 %
338	Utilities - W/S - Auger Room	137.34	768.42	1,800.00	1,800.00	1,031.58	43 %
339	Utilities - W/S - Chlorinator	14.58	115.71	600.00	600.00	484.29	19 %
350	Shared Equip Maintenance	353.97	1,539.46	3,015.00	3,015.00	1,475.54	51 %
511	Municipal Insurance	0.00	2,342.75	2,342.00	2,342.00	-0.75	100 %
520	Training	0.00	680.83	1,000.00	1,000.00	319.17	68 %
521	Travel Expenses	0.00	517.04	1,000.00	1,000.00	482.96	52 %
610	Office Supplies	0.00	0.00	200.00	200.00	200.00	%
620	Postage	0.00	741.95	1,000.00	1,000.00	258.05	74 %
630	Fuel	40.98	1,100.79	1,000.00	1,000.00	-100.79	110 %
701	Equipment Rental	0.00	0.00	3,000.00	3,000.00	3,000.00	%
709	Equipment and Software	83.83	3,923.98	4,600.00	4,600.00	676.02	85 %
745	Testing	2,311.86	8,250.10	13,000.00	13,000.00	4,749.90	63 %
	<b>Account Total:</b>	<b>8,724.37</b>	<b>63,949.64</b>	<b>124,667.00</b>	<b>124,667.00</b>	<b>60,717.36</b>	<b>51 %</b>
43222 Sewer Equipment Replacement							
324	M&O (Materials)	0.00	0.00	500.00	500.00	500.00	%
350	Shared Equip Maintenance	0.00	0.00	5,500.00	5,500.00	5,500.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>%</b>

65 SEWER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43230	Sewer Improvement						
324	M&O (Materials)	0.00	0.00	2,000.00	2,000.00	2,000.00	%
820	Bond Payment - USDA	0.00	0.00	32,995.00	32,995.00	32,995.00	%
821	Bond Payment #2 (92-05)	0.00	4,570.00	4,570.00	4,570.00	0.00	100 %
822	Bond Payment #3 (92-07)	0.00	0.00	5,850.00	5,850.00	5,850.00	%
824	Short Lived Asset Expense	0.00	0.00	4,342.00	4,342.00	4,342.00	%
827	SWR USDA Buildup Reserve 92-05	0.00	0.00	457.00	457.00	457.00	%
828	SWR USDA Buildup Reserve 92-07	0.00	0.00	585.00	585.00	585.00	%
846	Land App Infrastructure	216.42	405.29	26,216.00	26,216.00	25,810.71	2 %
858	Lagoon Testing Setback	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	<b>Account Total:</b>	<b>216.42</b>	<b>4,975.29</b>	<b>82,015.00</b>	<b>82,015.00</b>	<b>77,039.71</b>	<b>6 %</b>
43231	Sewer Capital Projects						
886	Land App, Irrigation Well	0.00	0.00	100,000.00	100,000.00	100,000.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>13,304.22</b>	<b>109,680.29</b>	<b>373,792.00</b>	<b>373,792.00</b>	<b>264,111.71</b>	<b>29 %</b>
43300	WATER						
43320	Water Operating Expenses						
324	M&O (Materials)	0.00	31.72	0.00	0.00	-31.72	%
	<b>Account Total:</b>	<b>0.00</b>	<b>31.72</b>	<b>0.00</b>	<b>0.00</b>	<b>-31.72</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>31.72</b>	<b>0.00</b>	<b>0.00</b>	<b>-31.72</b>	<b>%</b>
43400	Depreciation						
43400	Depreciation	0.00	0.00	2,984.00	2,984.00	2,984.00	%
457	Depreciation Expense	0.00	0.00	2,984.00	2,984.00	2,984.00	%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,984.00</b>	<b>2,984.00</b>	<b>2,984.00</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,984.00</b>	<b>2,984.00</b>	<b>2,984.00</b>	<b>%</b>
	<b>Fund Total:</b>	<b>13,304.22</b>	<b>109,712.01</b>	<b>376,776.00</b>	<b>376,776.00</b>	<b>267,063.99</b>	<b>29 %</b>
	<b>Grand Total:</b>	<b>400,277.58</b>	<b>0.00</b>	<b>4,258,443.00</b>	<b>4,258,443.00</b>	<b>2,838,123.30</b>	<b>33 %</b>

1 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
31000 TAXES					
31010 Taxes-Property	4.25	112,078.22	163,754.00	51,675.78	68 %
31020 Taxes-Penalty	0.00	2,666.27	200.00	-2,466.27	*** %
31030 Taxes-Interest	0.00	688.58	1,000.00	311.42	69 %
31060 Taxes-Personal Property Replacement	0.00	4,152.95	7,372.00	3,219.05	56 %
<b>Account Group Total:</b>	<b>4.25</b>	<b>119,586.02</b>	<b>172,326.00</b>	<b>52,739.98</b>	<b>69 %</b>
32000 PERMITS AND LICENSES					
32110 City Liquor	37.50	2,037.50	2,000.00	-37.50	102 %
32210 Building Permits	2,617.75	19,690.25	6,000.00	-13,690.25	328 %
32260 Dog Licenses	10.00	300.00	600.00	300.00	50 %
32400 Review & Solid Waste Fees	541.20	3,005.35	1,000.00	-2,005.35	301 %
32700 P&Z Review / Permit Fees	0.00	1,000.00	1,000.00	0.00	100 %
32750 Airport Commission Reveiw Fees	0.00	0.00	100.00	100.00	0 %
<b>Account Group Total:</b>	<b>3,206.45</b>	<b>26,033.10</b>	<b>10,700.00</b>	<b>-15,333.10</b>	<b>243 %</b>
33000 STATE SOURCES					
33010 Transportation Plan Grant	0.00	30,000.00	30,000.00	0.00	100 %
33318 ARPA Grant	0.00	0.00	50,980.00	50,980.00	0 %
33500 State Revenue Sharing	13,740.25	46,422.43	40,704.00	-5,718.43	114 %
33510 State Liquor Fees	0.00	19,455.00	30,270.00	10,815.00	64 %
33520 State HWY Users Fee (Existing)	5,105.11	15,105.89	15,650.00	544.11	97 %
33521 State HWY Users Fee (New Money)	2,115.19	5,245.31	9,000.00	3,754.69	58 %
<b>Account Group Total:</b>	<b>20,960.55</b>	<b>116,228.63</b>	<b>176,604.00</b>	<b>60,375.37</b>	<b>66 %</b>
34000 FRANCHISE FEES					
34010 Franchise Fees - Idaho Power	0.00	15,675.87	20,681.00	5,005.13	76 %
34011 Franchise Fees - Cable One	0.00	292.89	580.00	287.11	50 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>15,968.76</b>	<b>21,261.00</b>	<b>5,292.24</b>	<b>75 %</b>
35000 Administrative Fees					
35004 Burn Permits	20.00	20.00	50.00	30.00	40 %
35006 RV Permits	0.00	0.00	100.00	100.00	0 %
<b>Account Group Total:</b>	<b>20.00</b>	<b>20.00</b>	<b>150.00</b>	<b>130.00</b>	<b>13 %</b>
36000 FINES AND FORFEITS					
36100 Criminal Fines	739.25	2,870.00	2,176.00	-694.00	132 %
36101 Animal Control Fines	0.00	350.00	100.00	-250.00	350 %
36102 Grass / Weed Fines & Billings	0.00	575.00	1,000.00	425.00	58 %
<b>Account Group Total:</b>	<b>739.25</b>	<b>3,795.00</b>	<b>3,276.00</b>	<b>-519.00</b>	<b>116 %</b>
37000 OTHER REVENUE					
37110 Interest	854.46	5,412.67	300.00	-5,112.67	*** %
37140 Dividends/Refunds	0.00	57,364.07	0.00	-57,364.07	** %
37500 Grant - ADA (504)	0.00	0.00	1,100.00	1,100.00	0 %
37503 Donations/Park Events	5,000.00	6,193.70	0.00	-6,193.70	** %
37510 Grant - Airport Kiosk (Sponsors)	0.00	0.00	3,000.00	3,000.00	0 %
37511 Grant - Airport Pedestrian Pathway	0.00	0.00	1,400.00	1,400.00	0 %
37512 Grant - Airport Helipad	0.00	0.00	8,000.00	8,000.00	0 %
37523 GRANT-LHTAC	0.00	0.00	24,927.00	24,927.00	0 %
37524 GRANT-Blue Cross of Idaho	0.00	20,147.50	0.00	-20,147.50	** %

1 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
37525 Transit Project	0.00	3,633.00	0.00	-3,633.00	** %
37600 Donations	0.00	0.10	0.00	-0.10	** %
37601 PARKS AND REC	0.00	650.00	0.00	-650.00	** %
37644 Youth Sports Donations	24.00	94.00	200.00	106.00	47 %
37645 Youth Sports Sponsors	600.00	2,250.00	1,000.00	-1,250.00	225 %
37646 Youth Sports Sign-Up Fees	540.00	690.00	800.00	110.00	86 %
37900 Miscellaneous	0.00	-313.98	0.00	313.98	** %
<b>Account Group Total:</b>	<b>7,018.46</b>	<b>96,121.06</b>	<b>40,727.00</b>	<b>-55,394.06</b>	<b>236 %</b>

**Fund Total:** 31,948.96 377,752.57 425,044.00 47,291.43 89 %

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
37000 OTHER REVENUE					
37499 MV Roundup Donations	12.08	123.34	5,000.00	4,876.66	2 %
<b>Account Group Total:</b>	<b>12.08</b>	<b>123.34</b>	<b>5,000.00</b>	<b>4,876.66</b>	<b>2 %</b>
<b>Fund Total:</b>	<b>12.08</b>	<b>123.34</b>	<b>5,000.00</b>	<b>4,876.66</b>	<b>2 %</b>

60 WATER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
33000 STATE SOURCES					
33315 DEQ Loan / Grant Water Project	0.00	597,873.00	569,627.00	-28,246.00	105 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>597,873.00</b>	<b>569,627.00</b>	<b>-28,246.00</b>	<b>105 %</b>
34000 FRANCHISE FEES					
34610 Water Collection Fees	9,761.37	80,184.74	164,507.00	84,322.26	49 %
34611 Water Admin Fees	1,210.50	9,081.00	13,700.00	4,619.00	66 %
34612 Water Capital Improvement Fees	386.40	2,900.10	4,500.00	1,599.90	64 %
34613 Water Debt Repay Fees	2,436.75	19,053.30	28,430.00	9,376.70	67 %
34614 Water Debt Reserve Fees	361.00	2,902.25	4,212.00	1,309.75	69 %
34615 Water Short Lived Asset Fees	722.00	5,724.00	8,424.00	2,700.00	68 %
34616 Water Depreciation Fees	90.25	681.75	1,030.00	348.25	66 %
34640 Water Delinquency Charge	236.00	2,204.25	1,000.00	-1,204.25	220 %
34660 Water Hook Up Fees	6,750.00	11,745.00	6,000.00	-5,745.00	196 %
<b>Account Group Total:</b>	<b>21,954.27</b>	<b>134,476.39</b>	<b>231,803.00</b>	<b>97,326.61</b>	<b>58 %</b>
37000 OTHER REVENUE					
37110 Interest	690.81	3,546.02	750.00	-2,796.02	473 %
<b>Account Group Total:</b>	<b>690.81</b>	<b>3,546.02</b>	<b>750.00</b>	<b>-2,796.02</b>	<b>473 %</b>
39000 OTHER FINANCING SOURCES					
39003 ID Dept Commerce Grant	0.00	1,500.00	0.00	-1,500.00	** %
39016 ARPA Grant - Water Project	0.00	0.00	1,877,700.00	1,877,700.00	0 %
39017 CDGB Grant	0.00	0.00	58,384.00	58,384.00	0 %
39018 RD Loan-09	0.00	0.00	673,000.00	673,000.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>1,500.00</b>	<b>2,609,084.00</b>	<b>2,607,584.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>22,645.08</b>	<b>737,395.41</b>	<b>3,411,264.00</b>	<b>2,673,868.59</b>	<b>22 %</b>

63 INDUSTRIAL PARK FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
33000 STATE SOURCES					
33316 Skate Park	0.00	0.00	10,000.00	10,000.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0 %</b>
34000 FRANCHISE FEES					
34501 A/R Lease Agreements	0.00	6,405.36	16,438.00	10,032.64	39 %
34502 A/R Lease Solid Waste	0.00	195.30	521.00	325.70	37 %
34504 A/R Reimburse MNTC Costs	0.00	0.00	200.00	200.00	0 %
34505 A/R Land Lease	210.00	630.00	2,400.00	1,770.00	26 %
<b>Account Group Total:</b>	<b>210.00</b>	<b>7,230.66</b>	<b>19,559.00</b>	<b>12,328.34</b>	<b>37 %</b>
37000 OTHER REVENUE					
37110 Interest	26.18	374.77	800.00	425.23	47 %
<b>Account Group Total:</b>	<b>26.18</b>	<b>374.77</b>	<b>800.00</b>	<b>425.23</b>	<b>47 %</b>
39000 OTHER FINANCING SOURCES					
39019 Industrail Park Capital Grant	0.00	0.00	10,000.00	10,000.00	0 %
39021 Lease Payments - DO NOT USE THIS ACCOUNT	0.00	1,050.00	0.00	-1,050.00	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>1,050.00</b>	<b>10,000.00</b>	<b>8,950.00</b>	<b>11 %</b>
<b>Fund Total:</b>	<b>236.18</b>	<b>8,655.43</b>	<b>40,359.00</b>	<b>31,703.57</b>	<b>21 %</b>

65 SEWER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
33000 STATE SOURCES					
33317 Land App Irrigation Well Grant	0.00	0.00	100,000.00	100,000.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0 %</b>
34000 FRANCHISE FEES					
34710 Sewer Collection Fees	13,960.50	110,728.50	156,884.00	46,155.50	71 %
34711 Sewer Admin Fees	1,160.25	9,191.00	14,255.00	5,064.00	64 %
34712 Sewer Capital Improvement Fees	374.85	2,969.40	4,628.00	1,658.60	64 %
34713 Sewer Depreciation Fees	122.50	968.45	1,490.00	521.55	65 %
34714 Sewer Debt Reserve Fees	122.50	972.65	1,469.00	496.35	66 %
34715 Sewer Debt Repayment	3,858.75	30,576.30	48,060.00	17,483.70	64 %
34716 Sewer Short Lived Asset Fees	694.00	5,510.00	8,572.00	3,062.00	64 %
34740 Sewer Delinquency Fees	224.00	2,120.00	2,000.00	-120.00	106 %
34760 Sewer Connection Fee	13,500.00	23,490.00	6,000.00	-17,490.00	392 %
34796 Sewer Refunds/Discounts	0.00	-214.50	1,000.00	1,214.50	-21 %
<b>Account Group Total:</b>	<b>34,017.35</b>	<b>186,311.80</b>	<b>244,358.00</b>	<b>58,046.20</b>	<b>76 %</b>
37000 OTHER REVENUE					
37110 Interest	481.20	2,713.00	500.00	-2,213.00	543 %
<b>Account Group Total:</b>	<b>481.20</b>	<b>2,713.00</b>	<b>500.00</b>	<b>-2,213.00</b>	<b>543 %</b>
39000 OTHER FINANCING SOURCES					
39002 USDA Project Grant/Loan	0.00	19,665.22	31,918.00	12,252.78	62 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>19,665.22</b>	<b>31,918.00</b>	<b>12,252.78</b>	<b>62 %</b>
<b>Fund Total:</b>	<b>34,498.55</b>	<b>208,690.02</b>	<b>376,776.00</b>	<b>168,085.98</b>	<b>55 %</b>
<b>Grand Total:</b>	<b>89,340.85</b>	<b>1,332,616.77</b>	<b>4,258,443.00</b>	<b>2,925,826.23</b>	<b>31 %</b>

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1 GENERAL						
10101 Cash - Umpqua Checking	-577.98	0.00	0.00	0.00	3,633.00	-4,210.98
10102 Cash - Idaho First	373,064.15	31,059.50	0.00	0.00	19,631.65	384,492.00
10105 Jumbo Money Market	102,837.40	181.48	0.00	0.00	0.00	103,018.88
10110 Cash - Local Government	42,130.14	672.98	0.00	0.00	0.00	42,803.12
10111 Daily Safe Float	500.00	0.00	0.00	0.00	0.00	500.00
<b>Total Fund</b>	<b>517,953.71</b>	<b>31,913.96</b>			<b>23,264.65</b>	<b>526,603.02</b>
8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM						
10102 Cash - Idaho First	0.00	12.08	0.00	0.00	12.08	0.00
10103 Cash - MV Roundup	3,117.58	0.00	12.08	0.00	0.00	3,129.66
<b>Total Fund</b>	<b>3,117.58</b>	<b>12.08</b>	<b>12.08</b>		<b>12.08</b>	<b>3,129.66</b>
9 Weiser River Trail Passthrough						
10102 Cash - Idaho First	-1,000.00	0.00	0.00	0.00	0.00	-1,000.00
60 WATER FUND						
10101 Cash - Umpqua Checking	-54,700.97	0.00	0.00	0.00	0.00	-54,700.97
10102 Cash - Idaho First	260,296.41	24,580.04	0.00	148.78	361,990.10	-77,262.43
10105 Jumbo Money Market	29,561.43	146.73	0.00	0.00	0.00	29,708.16
10110 Cash - Local Government	183,597.05	544.08	0.00	0.00	0.00	184,141.13
<b>Total Fund</b>	<b>418,753.92</b>	<b>25,270.85</b>		<b>148.78</b>	<b>361,990.10</b>	<b>81,885.89</b>
63 INDUSTRIAL PARK FUND						
10101 Cash - Umpqua Checking	-9,211.20	0.00	0.00	0.00	876.25	-10,087.45
10102 Cash - Idaho First	-73,328.55	1,613.52	0.00	0.00	1,895.13	-73,610.16
10110 Cash - Local Government	102,692.43	26.18	0.00	0.00	0.00	102,718.61
<b>Total Fund</b>	<b>20,152.68</b>	<b>1,639.70</b>			<b>2,771.38</b>	<b>19,021.00</b>
65 SEWER FUND						
10101 Cash - Umpqua Checking	-83.33	0.00	0.00	0.00	0.00	-83.33
10102 Cash - Idaho First	150,644.72	34,647.72	1,614.53	131.50	12,236.82	174,538.65
10105 Jumbo Money Market	35,271.02	102.21	0.00	0.00	0.00	35,373.23
10110 Cash - Local Government	105,861.54	378.99	0.00	0.00	0.00	106,240.53
<b>Total Fund</b>	<b>291,693.95</b>	<b>35,128.92</b>	<b>1,614.53</b>	<b>131.50</b>	<b>12,236.82</b>	<b>316,069.08</b>
71 PAYROLL CLEARING FUND						
10102 Cash - Idaho First	1,880.84	0.00	19,856.72	17,531.05	0.00	4,206.51
73 CLAIMS CLEARING FUND						
10102 Cash - Idaho First	14,070.79	0.00	378,791.70	57,783.52	0.00	335,078.97
<b>Totals</b>	<b>1,266,623.47</b>	<b>93,965.51</b>	<b>400,275.03</b>	<b>75,594.85</b>	<b>400,275.03</b>	<b>1,284,994.13</b>

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:  
 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.  
 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

1 GENERAL

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
31010 Taxes-Property	112,073.97	0.00	4.25	4.25	112,078.22
31020 Taxes-Penalty	2,666.27	0.00	0.00	0.00	2,666.27
31030 Taxes-Interest	688.58	0.00	0.00	0.00	688.58
31060 Taxes-Personal Property Replacement	4,152.95	0.00	0.00	0.00	4,152.95
32110 City Liquor	2,000.00	0.00	37.50	37.50	2,037.50
32210 Building Permits	17,072.50	0.00	2,617.75	2,617.75	19,690.25
32260 Dog Licenses	290.00	0.00	10.00	10.00	300.00
32400 Review & Solid Waste Fees	2,464.15	0.00	541.20	541.20	3,005.35
32700 P&Z Review / Permit Fees	1,000.00	0.00	0.00	0.00	1,000.00
32750 Airport Commission Reveiw Fees	0.00	0.00	0.00	0.00	0.00
33010 Transportation Plan Grant	30,000.00	0.00	0.00	0.00	30,000.00
33318 ARPA Grant	0.00	0.00	0.00	0.00	0.00
33500 State Revenue Sharing	32,682.18	0.00	13,740.25	13,740.25	46,422.43
33510 State Liquor Fees	19,455.00	0.00	0.00	0.00	19,455.00
33520 State HWY Users Fee (Existing)	10,000.78	0.00	5,105.11	5,105.11	15,105.89
33521 State HWY Users Fee (New Money)	3,130.12	0.00	2,115.19	2,115.19	5,245.31
34010 Franchise Fees - Idaho Power	15,675.87	0.00	0.00	0.00	15,675.87
34011 Franchise Fees - Cable One	292.89	0.00	0.00	0.00	292.89
35004 Burn Permits	0.00	0.00	20.00	20.00	20.00
35006 RV Permits	0.00	0.00	0.00	0.00	0.00
36100 Criminal Fines	2,130.75	0.00	739.25	739.25	2,870.00
36101 Animal Control Fines	350.00	0.00	0.00	0.00	350.00
36102 Grass / Weed Fines & Billings	575.00	0.00	0.00	0.00	575.00
37110 Interest	4,558.21	0.00	854.46	854.46	5,412.67
37140 Dividends/Refunds	57,364.07	0.00	0.00	0.00	57,364.07
37500 Grant - ADA (504)	0.00	0.00	0.00	0.00	0.00
37503 Donations/Park Events	1,193.70	0.00	5,000.00	5,000.00	6,193.70
37510 Grant - Airport Kiosk (Sponsors)	0.00	0.00	0.00	0.00	0.00
37511 Grant - Airport Pedestrian Pathway	0.00	0.00	0.00	0.00	0.00
37512 Grant - Airport Helipad	0.00	0.00	0.00	0.00	0.00
37523 GRANT-LHTAC	0.00	0.00	0.00	0.00	0.00
37524 GRANT-Blue Cross of Idaho	20,147.50	0.00	0.00	0.00	20,147.50
37525 Transit Project	3,633.00	0.00	0.00	0.00	3,633.00
37600 Donations	0.10	0.00	0.10	0.00	0.10
37601 PARKS AND REC	650.00	0.00	0.00	0.00	650.00
37644 Youth Sports Donations	70.00	0.00	24.00	24.00	94.00
37645 Youth Sports Sponsors	1,650.00	0.00	600.00	600.00	2,250.00
37646 Youth Sports Sign-Up Fees	150.00	0.00	540.00	540.00	690.00
37900 Miscellaneous	( 313.98)	0.00	0.00	0.00	( 313.98)
Total REVENUE	345,803.61	0.00	31,948.96	31,948.96	377,752.57
EXPENDITURES					
41100 City Hall Expenses	21,046.42	2,593.15	0.00	2,593.15	23,639.57
41200 Wages	34,006.69	3,557.02	0.00	3,557.02	37,563.71
41300 Planning & Zoning	125.60	0.00	0.00	0.00	125.60
41400 Public Safety Enforcement	27,430.85	1,500.00	0.00	1,500.00	28,930.85
41500 Street Department	80,505.59	16,188.92	0.00	16,188.92	96,694.51
41600 Park Department	10,567.67	828.97	0.00	828.97	11,396.64

1 GENERAL

	Beginning	Debit	Credit	Net Change	Ending Balance
43318 ARPA GRANT	72,062.73	0.00	0.00	0.00	72,062.73
45200 Youth Sports	0.00	1,438.22	0.00	1,438.22	1,438.22
45600 Airport Projects	0.00	0.00	0.00	0.00	0.00
47524 GRANT- Blue Cross of Idaho	712.87	0.00	0.00	0.00	712.87
Total EXPENDITURES	246,458.42	26,106.28	0.00	26,106.28	272,564.70
				Revenue less Expenditures Current Month	5,842.68
				Revenue less Expenditures Year to Date	105,187.87

8 MV ROUNDUP UTILITY ASSISTANCE PROGRAM

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
37499 MV Roundup Donations	111.26	0.00	12.08	12.08	123.34
Total REVENUE	111.26	0.00	12.08	12.08	123.34
EXPENDITURES					
45001 MV Roundup PAYOUTS	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	0.00	0.00	0.00	0.00	0.00
		Revenue less Expenditures Current Month			12.08
		Revenue less Expenditures Year to Date			123.34

60 WATER FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
33315 DEQ Loan / Grant Water Project	597,873.00	0.00	0.00	0.00	597,873.00
34610 Water Collection Fees	70,423.37	100,479.80	110,241.17	9,761.37	80,184.74
34611 Water Admin Fees	7,870.50	0.00	1,210.50	1,210.50	9,081.00
34612 Water Capital Improvement Fees	2,513.70	0.00	386.40	386.40	2,900.10
34613 Water Debt Repay Fees	16,616.55	0.00	2,436.75	2,436.75	19,053.30
34614 Water Debt Reserve Fees	2,541.25	0.00	361.00	361.00	2,902.25
34615 Water Short Lived Asset Fees	5,002.00	0.00	722.00	722.00	5,724.00
34616 Water Depreciation Fees	591.50	0.00	90.25	90.25	681.75
34640 Water Delinquency Charge	1,968.25	0.00	236.00	236.00	2,204.25
34660 Water Hook Up Fees	4,995.00	0.00	6,750.00	6,750.00	11,745.00
37110 Interest	2,855.21	0.00	690.81	690.81	3,546.02
39003 ID Dept Commerce Grant	1,500.00	0.00	0.00	0.00	1,500.00
39016 ARPA Grant - Water Project	0.00	0.00	0.00	0.00	0.00
39017 CDGB Grant	0.00	0.00	0.00	0.00	0.00
39018 RD Loan-09	0.00	0.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>714,750.33</b>	<b>100,479.80</b>	<b>123,124.88</b>	<b>22,645.08</b>	<b>737,395.41</b>
EXPENDITURES					
43220 Sewer Operating Expenses	158.00	0.00	0.00	0.00	158.00
43300 WATER	450.00	0.00	0.00	0.00	450.00
43310 Water Personnel Services	34,948.03	4,571.20	0.00	4,571.20	39,519.23
43320 Water Operating Expenses	60,580.41	4,332.11	0.00	4,332.11	64,912.52
43330 Water Improvement	0.00	0.00	0.00	0.00	0.00
43331 Water Capital Projects	506,120.40	349,874.31	0.00	349,874.31	855,994.71
43332 Water Equipment Replacement	0.00	0.00	0.00	0.00	0.00
43400 Depreciation	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENDITURES</b>	<b>602,256.84</b>	<b>358,777.62</b>	<b>0.00</b>	<b>358,777.62</b>	<b>961,034.46</b>
Revenue less Expenditures Current Month ( 336,132.54)					
Revenue less Expenditures Year to Date ( 223,639.05)					

63 INDUSTRIAL PARK FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
33316 Skate Park	0.00	0.00	0.00	0.00	0.00
34501 A/R Lease Agreements	6,405.36	0.00	0.00	0.00	6,405.36
34502 A/R Lease Solid Waste	195.30	0.00	0.00	0.00	195.30
34504 A/R Reimburse MNTC Costs	0.00	0.00	0.00	0.00	0.00
34505 A/R Land Lease	420.00	0.00	210.00	210.00	630.00
37110 Interest	348.59	0.00	26.18	26.18	374.77
39019 Industrial Park Capital Grant	0.00	0.00	0.00	0.00	0.00
39021 Lease Payments - DO NOT USE THIS	1,050.00	0.00	0.00	0.00	1,050.00
Total REVENUE	8,419.25	0.00	236.18	236.18	8,655.43
EXPENDITURES					
43100 Industrial Park	14,169.07	2,089.46	0.00	2,089.46	16,258.53
43150 Industrial Park Expansion	750.00	0.00	0.00	0.00	750.00
43151 Youth Center Fund	60,000.00	0.00	0.00	0.00	60,000.00
Total EXPENDITURES	74,919.07	2,089.46	0.00	2,089.46	77,008.53
Revenue less Expenditures Current Month ( 1,853.28)					
Revenue less Expenditures Year to Date ( 68,353.10)					

65 SEWER FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
33317 Land App Irrigation Well Grant	0.00	0.00	0.00	0.00	0.00
34710 Sewer Collection Fees	96,768.00	0.00	13,960.50	13,960.50	110,728.50
34711 Sewer Admin Fees	8,030.75	0.00	1,160.25	1,160.25	9,191.00
34712 Sewer Capital Improvement Fees	2,594.55	0.00	374.85	374.85	2,969.40
34713 Sewer Depreciation Fees	845.95	0.00	122.50	122.50	968.45
34714 Sewer Debt Reserve Fees	850.15	0.00	122.50	122.50	972.65
34715 Sewer Debt Repayment	26,717.55	0.00	3,858.75	3,858.75	30,576.30
34716 Sewer Short Lived Asset Fees	4,816.00	0.00	694.00	694.00	5,510.00
34740 Sewer Delinquency Fees	1,896.00	4.00	228.00	224.00	2,120.00
34760 Sewer Connection Fee	9,990.00	0.00	13,500.00	13,500.00	23,490.00
34796 Sewer Refunds/Discounts	( 214.50)	0.00	0.00	0.00	( 214.50)
37110 Interest	2,231.80	0.00	481.20	481.20	2,713.00
39002 USDA Project Grant/Loan	19,665.22	0.00	0.00	0.00	19,665.22
Total REVENUE	174,191.47	4.00	34,502.55	34,498.55	208,690.02
EXPENDITURES					
43210 Sewer Personnel Services	36,391.93	4,363.43	0.00	4,363.43	40,755.36
43220 Sewer Operating Expenses	55,225.27	8,724.37	0.00	8,724.37	63,949.64
43222 Sewer Equipment Replacement	0.00	0.00	0.00	0.00	0.00
43230 Sewer Improvement	4,758.87	216.42	0.00	216.42	4,975.29
43231 Sewer Capital Projects	0.00	0.00	0.00	0.00	0.00
43320 Water Operating Expenses	31.72	0.00	0.00	0.00	31.72
43400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	96,407.79	13,304.22	0.00	13,304.22	109,712.01
Revenue less Expenditures Current Month 21,194.33					
Revenue less Expenditures Year to Date 98,978.01					
<b>Grand Total Revenue less Expenditures Current Month (</b>					<b>310,936.73)</b>
<b>Grand Total Revenue less Expenditures Year to Date (</b>					<b>87,702.93)</b>

For dates posted from 06/14/23 to 06/26/23  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5798	368	06/26/23 710 Brown Bear Plumbing Leak in mens toilet (GEN)	285.00 285.00*			1		41100	324		10102
		<b>Total for Vendor:</b>	<b>285.00</b>								
5796	1673	06/20/23 557 Campbell's Backflow Testing LIC Backflow Testing	405.00			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>405.00</b>								
5791	E	253 Christensen Inc. dba United Oil	860.35			60		43320	630		10102
	1022218	06/15/23 Fuel -Streets	102.81*			65		43220	630		10102
	1022218	06/15/23 Fuel - Sewer	102.82*			60		43320	630		10102
	1022218	06/15/23 Fuel - Water	102.83*			1		41500	630		10102
	1022218	06/15/23 Fuel - Grader - Streets	402.74			1		41600	630		10102
	1022218	06/15/23 Fuel - Parks	37.27			1		43320	630		10102
	1022218	06/15/23 Fuel - Grader - Water	22.38*			65		43220	630		10102
	1022218	06/15/23 Fuel - Grader - Sewer	22.38*			60		43320	630		10102
	1022218	06/15/23 Fuel - Loader - Water	22.37*			65		43220	630		10102
	1022218	06/15/23 Fuel - Loader - Sewer	22.37*			1		41500	630		10102
	1022218	06/15/23 Fuel - Loader - Streets	22.38								
		<b>Total for Vendor:</b>	<b>860.35</b>								
5794		702 Column Software PBC	124.89								
		NM Parks and Rec Meeting Schedule, Bids for Demo, Notice of Surplus-water truck, Ordinance 391-2023									
	0009	06/13/23 Legal Ads- (GEN)	31.23			1		41100	309		10102
	0009	06/13/23 Advertising- (WTR)	31.22			60		43320	309		10102
	0009	06/13/23 Advertising- (SWR)	31.22			65		43220	309		10102
	0009	06/13/23 Advertising- (STRTS)	31.22			1		41500	309		10102
		<b>Total for Vendor:</b>	<b>124.89</b>								
5790	E	405 CORE & MAIN LP	3,882.33								
		Water Parts									
	s378245	06/12/23 Water Parts	37.09*			60		43320	324		10102
	s985630	06/12/23 Water Parts	1,568.77*			60		43320	324		10102
	s985630	06/12/23 Sewer Saddle	173.00			65		43220	324		10102

For dates posted from 06/14/23 to 06/26/23  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		T030012 06/15/23 Water Parts	946.86*			60 43320	324		10102
		T043176 06/19/23 Water Hose	568.10*			60 43320	324		10102
		T103108 06/23/23 Water Parts	425.27*			60 43320	324		10102
		T103530 06/23/23 Water Parts	163.24*			60 43320	324		10102
		<b>Total for Vendor:</b>	<b>3,882.33</b>						
5792		533 GMCO Corporation	24,046.24						
		Mag Chloride Dust Guard							
		23-3460 06/23/23 Road Mag Chloride (STRTS)	23,000.00			1 41500	711		10102
		23-3460 06/23/23 Road Mag Chloride (Ind Park)	1,046.24			63 7 43100	711		10102
		<b>Total for Vendor:</b>	<b>24,046.24</b>						
5797	E	4 Idaho Power	462.23			60 43320	348		10102
		2208309035 06/16/23 Well #5 (Electricity)	462.23						
		<b>Total for Vendor:</b>	<b>462.23</b>						
5795	E	56 Idaho Rural Water Association	445.00			60 43320	319		10102
		1910 06/15/23 Annual Membership (W)	222.50						
		1910 06/15/23 Annual Membership (S)	222.50*			65 43220	319		10102
		<b>Total for Vendor:</b>	<b>445.00</b>						
5793		279 J.I. Morgan, Inc.	372.12			60 43320	324		10102
		0000289 06/19/23 Road Mix - Water	124.04*						
		0000289 06/19/23 Road Mix - Sewer	124.04			65 43220	324		10102
		0000289 06/19/23 Road Mix - Streets	124.04			1 41500	324		10102
		<b>Total for Vendor:</b>	<b>372.12</b>						
5789		665 Simplot Turf & Horticulture	940.80			65 43220	324		10102
		Land App fertilizer							
		216065840 06/06/23 Land App Fertilizer	940.80						
		<b>Total for Vendor:</b>	<b>940.80</b>						
		<b># of Claims</b>	<b>10</b>					<b># of Vendors</b>	<b>6</b>
		<b>Total Electronic Claims</b>	<b>31,823.96</b>						
		<b>Total Non-Electronic Claims</b>	<b>5,649.91</b>						
		<b>Total Non-Electronic Claims</b>	<b>26174.05</b>						

**CITY COUNCIL MEETING MINUTES**  
**HELD MONDAY, JUNE 12, 2023 AT 6:00 P.M.**  
**CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

**Field Trip – 6 P.M.**

A fieldtrip was held so that Council Members could view the new well site, recycle center, and skate park.

**ROLL CALL / PLEDGE OF ALLEGIANCE – 6:30 P.M.**

Present at City Hall were Council Members Jeff Parnett, Josh Carr, Kaytlyn Goodwin and Mayor Julie Good.

Staff present at City Hall were Kyla Gardner and Angie Mettie. Dana Kautz and Dick Stubbs were present via Zoom.

Public present at City Hall were Kayrene Brown, Linnea Hall, Angie Crow, David McNight, Kristi Scott, Nikki Crogh, and Dathan Kuzmic. Present via Zoom were Jace Perry, Chris Boyd, Molly, and Ashley.

Mayor Good opened the meeting at 6:30 P.M. and led the Pledge of Allegiance.

**Public Input**

There was no public input.

**Presentation**

Prosecuting Attorney Chris Boyd talked with the Council regarding the 511 South Morgan case. He suggested that the landowner take the tenant to eviction court, as this is the only process that will work in this situation.

**Reports**

Water Project Update

Mayor Good gave an update on the water project, stating that the citizens approved a \$26 increase to their water bills and to date, this cost is \$14.87. This is due to being patient and receiving grants instead of going out for loans. With new housing going in, this amount will be even lower.

Clearwater Financial Update

Jace Perry gave an update on the progress of the city's financial plan. He provided feedback on the stakeholder interviews, which showed that most feel growth will be coming to New Meadows. He also provided demographics for the New Meadows area. Next steps will include creating a citizen committee.

Parks & Rec Meeting Minutes

Mayor Good reviewed the minutes from the Parks & Rec meeting with the Council. She would like to add the mural to their next agenda. She stated that there will be a new date that the city tree will be planted, due to the work on the booster station at the park.

Staff Reports

The Council reviewed staff reports. Mayor Good stated that Hunter Brown will represent the city at the ITD regional meeting, and will bring back useful information regarding projects in our area.

**CITY COUNCIL MEETING MINUTES**  
**HELD MONDAY, JUNE 12, 2023 AT 6:00 P.M.**  
**CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Mayor's Report

Mayor Good stated that Planet Youth has provided funds for a mural at City Hall. Sara Walker, the art teacher at Meadows Valley School, would like to teach the students about murals, visit other murals, and study the process before jumping in to the project. Therefore, it will be important to maintain momentum through this process. Ideas included allowing painting at the Farmer's Market to generate interest. Another idea was to paint "coming soon..." on city hall along with a QR code that would tell about the project.

Ivan is working with Debra Bammel on the dog pound project, and Adam Rohrig has donated paint for Well #3. Hunter will be in charge of this project.

The sack lunch program has been very successful with 20-25 sack lunches being handed out per day. It is estimated that 2,000 lunches will be handed out this summer.

**Discussion Items**

Industrial Park Review

Leases for Salmon River Mobile Vet and S&S Enterprises have expired. Council Member Goodwin requested more information on tenant rental amounts and other pertinent information. The item was tabled until the next meeting.

**Action Items**

Family Dollar Alcoholic Beverage License Application

Dathan Kuzmic, district manager of Family Dollar, attended the meeting and stated that he took over five months ago and will be a contact in the future for Family Dollar issues.

Mayor Good stated that the store is currently out of compliance with city code due to grass and weeds not being trimmed, trash along the back side of the building, and wine still on the shelves. She stated that the city feels that no one listens when approached with issues. During the winter months, the sidewalk was rarely cleared, and dog feces continues to be present on the sidewalks.

Council Member Carr stated that as a small town, our businesses take part in the community by donating to our community and participating in activities. Family Dollar, as a large corporation, does not really participate in our community. He would like to see this change. He also asked if Mr. Kuzmic could check in with the Council on a more regular basis, to which he agreed.

Council Member Goodwin stated that our local businesses are represented by specific people who volunteer and are part of the community and local events. Family Dollar doesn't seem to have a face in our community.

Dathan responded that he was not aware of the issues, and that he would work on bringing the store into compliance. Mayor Good asked if he would be the correct contact for the City when there was an issue, which he confirmed. She stated that if the store were brought into compliance by the next meeting, which included removing the alcohol from the store floor, cutting the grass, and removing the trash from the grounds, the application would be considered at the next meeting.

**CITY COUNCIL MEETING MINUTES**  
**HELD MONDAY, JUNE 12, 2023 AT 6:00 P.M.**  
**CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Skate Park Name

Suggestions for the skate park name were received from the community via newsletter request and survey boxes placed around town. After reviewing all suggestions, the Council selected the name “Mehen Memorial Skate Park at the Warren Brown Recreation Center.” Molly was available via Zoom, and represented the Skate Park Committee. She agreed that this was a good name.

- Council Member Goodwin moved to approve the skate park name “Mehen Memorial Skate Park at the Warren Brown Recreation Center;” Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Bike Park MOU

Council Member Goodwin asked if the expansion of the football field and the track might affect the bike park. Mayor Good stated that due to the shape of the park, it should not be affected. The bike park would fall under the City’s Parks & Rec department, if approved.

Council Member Goodwin stated that students were not greatly involved in the bike park planning and asked if their involvement might be placed in the MOU. Mayor Good stated that this would be a decision for the School Board. She would like to present the MOU as written, and then ask the school board if they would like to include a clause about students taking a lead in the project.

- Council Member Carr moved to approve the Bike Park MOU; the motion was not seconded.
- Council Member Carr moved to authorize the Mayor to present the MOU to the School board; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Letter of Support – Air Bridge

David McNight of Air Bridge shared with the Council about grant funding to bring high speed internet to Meadows Valley. He stated that Zply has submitted a statement to the FCC saying that they already provide high speed internet to the valley. Mayor Good stated that Zply has received money for this project, but told her that they will not upgrade the fiber in the area, as it is not cost effective with the small population here. This has prevented Air Bridge from receiving grant money. He would like the City to write a letter of support so that he might continue to apply for funds. He stated that even if no funds are available, Air Bridge will continue on the path to bring high speed internet to Meadows Valley, it will just take longer.

- Council Member Goodwin moved to approve letters of support for the Idaho Broadband Grant; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Lot Line Adjustment – 512 S Heigho

An application was received to change the lot lines at 512 South Heigho, which currently run West to East. They would like to split the lots so that they run North to South so that a home can be placed on each lot.

- Council Member Goodwin moved to approve the lot line adjustment at 512 South Heigho; Council Member Carr seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

**CITY COUNCIL MEETING MINUTES**  
**HELD MONDAY, JUNE 12, 2023 AT 6:00 P.M.**  
**CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

F/Y 21-22 Audit Approval

City Auditor Jarod Zwygart presented his audit report at the last meeting.

- Council Member Parnett moved to approve the Fiscal Year 21/22 Audit Report; Council Member Goodwin seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Paint for Well #3

Community Member Adam Rohrig donated 5 gallons of paint for Well #3. The well will be pressure washed and repainted. It may take more than 5 gallons to repaint it. Mayor Good suggested that the extra funds might come out of the water project.

- Council Member Carr moved to approve the supply of additional paint for Well #3; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

School Fire Hydrant

A request was received from the school to use the fire hydrant there to wash school vehicles 2-3 times per year. Mayor Good stated that the hydrant is not metered. When hydrants are turned on, it causes the pressure to drop in the system. They also would need a backflow preventer to prevent contamination to the system. All trucks who wish to use bulk water must pay for it. The Council chose not to allow the use of the hydrant.

Public Money Market Account

Mayor Good and City Clerk Gardner have been working with Idaho First Bank to ensure that all city funds are insured. This Money Market Account will provide the best interest rate and will insure all funds placed in the account.

- Council Member Goodwin moved to open a public money market account; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

Youth Center – Scope of Work

Mayor Good stated that they have been talking to architects who will create drawings for a future child care center at the current recycle center. A grant for this project is due in August, which requires these drawings. The youth center will have two phases, with the first phase being a child care facility and the second phase being the multi-purpose portion of the building. Council Member Parnett asked if the city would run the center, or if it would be run by a private entity. Mayor Good stated that she is working with an early childhood development team who will provide training to interested workers. The facility would be operated by someone else, who would be charged minimally to cover the costs incurred by the city. Other items of discussion included providing separate restrooms for both the childcare facility and the skate park, which could be accessed from the outside, and whether separate kitchen facilities would be needed for the multipurpose side and childcare side of the building.

- Council Member Goodwin moved to approve the current scope of work as discussed; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**CITY COUNCIL MEETING MINUTES**  
**HELD MONDAY, JUNE 12, 2023 AT 6:00 P.M.**  
**CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Audit Engagement Letter FY 23/24

The Audit Engagement Letter states that the City would like to use Zwygart John and Associates for next year's audit.

- Council Member Carr moved to approve the Audit Engagement Letter for fiscal year 23/24; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

City Hall Mural

Mayor Good stated that the Youth Advocacy Coalition has provided funds to have youth and the community paint a mural on the side of City Hall. The mural should be interactive and reflect the history and character of Meadows Valley. She would like the youth to be involved in the project, as well as local artists. Art teacher Sara Walker would like to spend the year studying murals with her students so that they can submit quality entries for the design. Mayor Good would like to paint “Coming Soon” on the side of the building. Council Member Goodwin suggested a QR scavenger hunt with hidden codes that direct you to other art around Meadows Valley. Mayor Good would like to keep the momentum going and build excitement about the project, which will most likely not be painted until next spring/summer.

- Council Member Goodwin moved to proceed with the City Hall mural; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Consent Agenda

The Consent Agenda included meeting minutes from May 22, 2023 and June 5, 2023, May 2023 Payroll, and paid and pending claims. City Clerk Gardner polled the Council and all members stated that they had read the minutes.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Carr seconded the motion. Voice Voted indicated no opposition to the motion with all members signifying yes. Motion carried.

**Future Meeting Topics**

Future meeting topics included review of Industrial Park leases, Family Dollar Alcoholic Beverage License, information from the auditor on a single audit, a skate park groundbreaking date, budget review, business licenses, update on demolition on N. Peterson, update on Manley property, cats, and Salmon River Mobile Vet sewer line and annexation.

**Adjournment**

Mayor Good adjourned the meeting at 8:09 P.M.

\_\_\_\_\_  
 Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
 Kyla Gardner, City Clerk