



City Council Regular Meeting Agenda

Monday, July 28, 2025 at 6:30 PM
City Council Chambers, 101 S. Commercial Avenue, New Meadows, ID
83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/87697070584?pwd=sLle2nSAdlkAQ5GYEzbnRMSiGvDBdv.1>

Call in: 253-215-8782

Meeting ID: 876 9707 0584

Password: 123021

ROLL CALL / PLEDGE OF ALLEGIANCE

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public may be called upon to speak on any item on the agenda.

REPORTS

1. Mayor's Report
2. Road & Streets Committee Meeting Report
3. City Engineer Update

DISCUSSION ITEMS

4. The New Meadows Youth Center
5. Old City Hall Building
6. Outbuildings in R3 Zoning
7. Dog Waste Receptacles
8. Adams County Sheriffs Office Contract
9. MV School District MOU

ACTION ITEMS

10. Resolution TBD-2025 National Night Out Proclamation

CONSENT AGENDA

11. Paid & Pending Claims
12. July 14, 2025 Meeting Minutes

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

July 28, 2025

Ziply completed their applications, but now their timeline is off because they have not responded to the need for locates to be done. Sounds like the project may be on hold.

Kyla and I attended the County Commissioner's Meeting this morning and discussed the required Area of Impact review and the new state statutes regarding area of impact. We currently have an area of impact that is ½ mile from our city limits. The new law allows a city to have an area of impact of up to 2 miles. We will be scheduling a training for the City Council regarding the city's area of impact and making a decision on how to proceed in September.

We also spoke with the County Commissioner's about the proposed Ambulance District. Because I did not get very many answers when I attended the Ambulance District's first public meeting, I wanted to know how the County Commissioner's were feeling about the proposal. They have concerns, as I do, about the proposal, especially regarding the financial issues that seem to be at the forefront of the current Fire Commissioner's concerns. There is also great concern about what the impact will be to our citizens and those who want to develop in our community since there is no plan being presented on how they will achieve their goals of a 24/7 fire station and additional paid personnel. I think the best way to proceed is to ask the Fire Commissioners to attend a City Council meeting so we can ask our questions and find out more about their plans and what it would mean to the City and its residents. Fire and EMS services are so critical for our community that we need to be sure we understand the full scope of this proposal and how it might change things for those we represent before any action is taken.

The City is now using a new work order app – COAST. It is a free app that will help us to stay aware of what work is needing done, what is in progress, and what is yet to be accomplished. Work orders can be assigned to staff and given a priority level. So far the app has been very helpful.

I am finishing the final set up of CalenderWiz which will be a community calendar which can be used by the many different community organizations in Meadows Valley. This will be a place that people can go online to see what is happening our community and will help to eliminate planning events on the same day, it will have a place for accessing the rental form for the freight room and will be a place to track requests for using the park. Each organization will have their own sign-in to access their information and update their events. The cost is \$350 a year, but I have received grant funds that will cover the cost.

Don't forget the Open House on Thursday night from 4 pm to 7 pm here at the depot. We are looking forward to a great event.

We will not be holding a City Council meeting on the 4th Monday of August due to the se by the ACHS of their annual yard sale in the Freight Room. The next meeting agenda may be a little robust due to that.

I sent an email to DEQ today requesting they come out and inspect the Brown's Recycling site to make sure they have no concerns with the soil or water in that area. I talked with the prosecuting attorney today and told him we would have an update for him before August 30.

This weekend our community has suffered the loss of two very special individuals. Al Becker and Cory Whitney invested in our community in their own unique and special ways. Al was such a pillar of our community who invested in many different avenues to see Meadows Valley continue to be a beautiful place to live. Cory Whitney was a hardworking young man who is responsible for the Christmas tree in the park as well as many other projects he assisted with. Both of these individuals reflected the community spirit that is so powerful and important and I want to recognize that their presence will be missed but their legacy will not be forgotten.

CITY OF NEW MEADOWS
ROADS AND STREETS COMMITTEE MEETING
MINUTES
TUESDAY, JULY 15TH, 2025 AT 6:30 PM
401 VIRGINIA STREET, NEW MEADOWS IDAHO

Present at City Hall were members of the Roads and Streets Committee: Hunter Brown, and Ken Crogh, Doug Buys was absent. Also present was New Meadows City Council Member Josh Carr. Public present was Andy Brodhecker. Grae Harper of Keller Associates was present by phone. Council Member Carr started the conversation by discussing the the Heigho Street project. Grae Harper, City Engineer discussed how LTAC would disperse the grant funds for the paving of the North side of Heigho by scoring and ranking all apps. Grae said that the top ones, after scoring & ranking, then have a comment period and if they have comments then they have to be addressed and then a final list is made where they will give the money at a certain rate. That process continues and generally is finalized in the September-October time frame. Grae explained that now the meetings are about working through the design aspects & doing the preparation. Some of the discussion items will be what the City is doing in preparation to reduce some of the cost for the City. Another discussion item would be on the 7.34 % match on the 1.8 million grant & sourcing with our own road material, so we don't have to bring it from Cambridge. Ken asked what the road cap would be and Grae explained that it would be like 3" minus set about 2 to 3 feet down used as a subbase, which would make it easier to compact so asphalt sits on it. Ken also asked how much the public could help the contractors as volunteers and Grae said perhaps that is something that might be

discussed with the City Council. He thinks it is what your capabilities are and what the contractor is willing to accept.

Grae said he felt that its best to go through the process of getting the source permitted and then getting ground samples before we actually discuss the best product to use.

Grae also suggested that a report is needed from the committee for the Bureau of Reclamation since they will be giving the permit and another report for the City Council and the community at large.

The report for city council/public would include:

- Where is the source located
- How do we access the source
- What is the distance between the source site and the project
- What is the nearest source

The report for the Bureau of Reclamation would include:

- Where source is located
- Hours of operation
- Storm water protection
- Show testing results
- Storm water run off
- Where is the nearest river
- Grade

Grae suggested that they all provide email addresses and start a group chat to get this information going. He will have an outline report and

anyone that has suggestions etc. in some of the information provided can comment and/or sign up for little tasks.

They talked about going out and getting samples and documenting what and who we need permits from. They also discussed providing costs for the City Council and public.

Josh asked what the specifications and liabilities would be on speed bumps. Grae said he would send that information to Josh. They also discussed gravel speed bumps and how high those would be and if they meet the requirements. Grae said that we would need to put up a sign and that would be the biggest expense. They discussed producing more stop signs and putting up 4 way stops. They suggested door knockers with a survey. They discussed having residents fill the survey out and then someone would come back and pick it up in an hour or two tallying them up and present to City Council.

Meeting was adjourned. Next meeting is August 19, 2025 at 6:30 pm.

LAW ENFORCEMENT AGREEMENT AND FINANCIAL PLAN BETWEEN
ADAMS COUNTY, THE ADAMS COUNTY SHERIFF'S OFFICE AND THE CITY
OF NEW MEADOWS, NEW MEADOWS, IDAHO

THIS AGREEMENT is made and entered into this ____day of _____ 2023, by and between Adams County and the Adams County Sheriff's Office, hereinafter referred to as the "County" and the City of New Meadows, hereinafter referred to as the "City".

WITNESSETH;

WHEREAS, the City is desirous of entering into a contract with the County for the performance of the hereinafter described additional law enforcement services within the corporate limits of said City, and

WHEREAS, the County is agreeable to rendering such additional services on the terms and conditions hereinafter set forth, and

WHEREAS, such contracts are authorized and provided for by the provisions of Idaho Code, Sections 31-604, 50-301, 67-2328 and 67-2332;

NOW THEREFORE, the FINANCIAL PLAN, pursuant to the terms of the aforesaid statutes, is agreed upon as follows:

- 1) That the City, by way of the City Council, agrees to reimburse the County for law enforcement services provided over and above the standard level of law enforcement services provided to all County residents. The City further agrees to reimburse the County at the following rate:
 - a) An annual reimbursement of Thirty-Three Thousand Six Hundred Sixty Dollars (\$33,660), to be made in quarterly payments of Eight Thousand Four Hundred and Fifteen Dollars (\$8,415) **upon receipt of the quarterly activity report**, beginning October 1, 2022 and ending September 30, 2023.
- 2) That the City and the County mutually use item 1-A as the FINANCIAL PLAN.

NOW THEREFORE, THE LAW ENFORCEMENT AGREEMENT, pursuant to the aforesaid statutes, is agreed upon as follows:

- 3) That the County shall employ, furnish and supply all necessary personnel, their supervision, records, jail and communication facilities, uniforms, vehicles and maintenance and operational expenses necessary to maintain the level of service to be rendered herein. The County, by way of the Sheriff, agrees to furnish Deputies to supervise and provide law enforcement services within the corporate limits of the City and the surrounding area to the extent and the manner hereinafter set forth;
 - a) Except as otherwise provided for, the standard level of service granted shall be the same basic level of service provided to the unincorporated areas of the County.
 - b) The Adams County property tax levy rate on properties located within the City limits of New Meadows shall fund the standard 24-hour level of law enforcement services provided to all residents of the county.

Sent to Sward
1/18/23

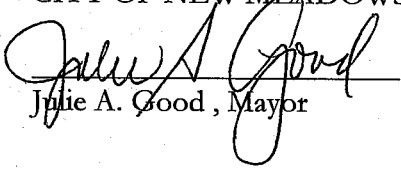
- 4) The Financial Plan of Article 1, A, provides for additional funding from the property owners of New Meadows to fund additional law enforcement services. Those additional services shall include:
 - a) Additional routine patrols at times determined by the Sheriff, the Patrol Deputies, the Police Commissioner and / or the City Council
 - b) The presence of an officer / officers during community events
 - c) Enforcement of City ordinances
 - d) Assisting the Animal Control Officer by issuing a citation signed by the Animal Control Officer or other official of the City
 - e) Providing the City a quarterly written report summarizing the activity within the City of New Meadows
 - f) The appearance of the Sheriff or a Deputy to give an oral report on what has been happening in the community on a quarterly basis or when requested by the Mayor and / or City Council.
- 5) The employing and terminating of Deputies, the retention of services, the standard of performance, the discipline and the other matters incident to the performance of such services and the control of personnel so employed, shall remain in and under the exclusive control of the Sheriff.
- 6) All arrests made or citations issued for misdemeanors or infractions that occur within said City shall be deemed "City" arrests and/or citations for purposes of prosecution. All fines and forfeitures resulting there from shall be paid to the City pursuant to Idaho Code Section 19-4705 F.
- 7) That the Sheriff shall have full cooperation and assistance from the City, its officers, agents and employees to facilitate the performance of this agreement.
- 8) That the City shall not be liable for compensation or indemnity to any of the Sheriff's employees for injuries or sickness arising out of their employment, and the County agrees to hold harmless the City against any such claims.
- 9) That the County and its employees shall not be deemed to assume any liability for intentional or neglectful acts of said City or any officer, agent or employee thereof. Conversely, the City and its elected officials and employees shall not be deemed to assume any liability for the intentional misconduct or neglectful acts of the County, the Sheriff, his Deputies, agents or employees. The County agrees to provide liability insurance to cover the acts of County personnel performing services under this agreement and to hold the City harmless from any liability therefore.
- 10) That the City shall defend said Sheriff, his Deputies, agents or employees against and hold them harmless from any claim for damages solely from the enforcement of any duly enacted City Ordinance, provided that the actions of the Sheriff, his Deputies, agents and employees in the enforcement of such City Ordinance do not constitute intentional misconduct.
- 11) That, for the purpose of maintaining cooperation, quality control, and general information on existing complaints and problems in said City, one member of the City Council shall be appointed by said City Council to act as Law Enforcement Commissioner for said City. Said appointed Commissioner shall act as liaison between the Sheriff and the City Council.
- 12) That this agreement shall be effective from October 1, 2021 through September 30, 2022.
- 13) **That for the duration of this fiscal year, the Sheriff's Department shall furnish a deputy at one of the two regular City Council Meetings so the city may inquire as to the operations of the Sheriff's Office and may express the needs of both agencies.**

14) That the City and the County mutually use items three through thirteen (3-14) inclusive as the LAW ENFORCEMENT AGREEMENT.

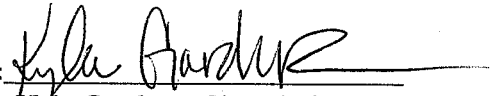
SEVERABILITY: Should any part, clause, provision or condition of this agreement be held to be void, invalid and/or inoperative, then the parties agree that such invalidity shall not affect any other clause, provision or condition hereof and the remainder shall be effective as though such voided clause, provision or condition had not been contained herein. However, if such clause, provision or condition is found to materially alter the position of either party who is damaged thereby, that party may, at its option, terminate this agreement upon thirty (30) days written notice.

IN WITNESS WHEREOF, the City, by resolution duly adopted by its governing body, cause this agreement to be signed by its Mayor and attested by the City Clerk and the County of Adams, by the County Board of Commissioners, has caused this agreement to be subscribed by the Adams County Sheriff and the Chairman of said Board and the seal of said Board, all on the day and year first above written.

CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO:


Julie A. Good, Mayor

1/18/23
Date

ATTEST: 
Kyla Gardner, City Clerk

ADAMS COUNTY BOARD OF COMMISSIONERS: CONCURRENCE:

Chairman

Date

Sheriff

Clerk of the Board

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NEW MEADOWS AND THE MEADOWS VALLEY SCHOOL DISTRICT CONCERNING THE DISTRICT'S USE OF THE CITY'S NEW MEADOWS YOUTH CENTER FOR THE DISTRICT'S HALF DAY PRESCHOOL PROGRAM

This Memorandum of Understanding is entered into between the City of New Meadows ("City") and the Meadows Valley School District ("District") concerning the District's use of the City's New Meadow Youth Center for the District's half day preschool program.

WHEREAS the City owns the New Meadows Youth Center ("Center"), which exists for the benefit of the residents of the City;

WHEREAS the District operates a half day preschool program, which benefits the residents of the City;

WHEREAS the District desires to use the Center for the District's half day preschool program;

WHEREAS the City finds that the use of the District of the Center for the District's half day preschool program benefits the residents of the City;

IT IS HEREBY AGREED AND UNDERSTOOD AS FOLLOWS:

That the City will allow the District to use the Center – in the areas set forth in Exhibit A - for the District's half day preschool program during the District's regular school year calendar which will be provided to the City annually;

That the City will retain the right to terminate the District's right to use the Center without cause;

That the City agrees to provide the District with ninety (90) days' written notice before the end of the school year if the City intends to terminate the District's right to use the Center;

That the City will be responsible for the maintenance and upkeep of the Center to maintain a safe and clean environment;

That the District recognizes that the City has no liability for any accident, matter or event that occurs or arises out of the District's use of the Center that is caused by the negligent act of omission of the District or a District employee;

That the District agrees to maintain liability insurance pertaining to its use of the Center and to make the City an additional insured on its liability insurance policies relating to the District's use of the Center;

That the District agrees to provide for participation of the preschool students and staff in any safety drills, inspections or training required for the proper use of the facility;

That the District agrees to provide a list of individuals who will be working in the Center or will have access to the building during the preschool hours;

That the District will provide the City an inventory of items belonging to the District which will be stored and/or used in the Center;

That the District shall provide to the City a list of enrolled students and designated guardians of those students before the beginning of the preschool program each year and the District will provide updates on enrolled students and designated guardians if there are changes;

That the District agrees to hold the City harmless and indemnify the City from any or all liability that arises or which may arise from the use of the Center caused by the negligent act of omission of the District or a District employee;

That the City agrees to hold the District harmless and indemnify the District from any or all liability that arises or which may arise from the use of the Center caused by the negligent act of omission of the City or a City employee;

That the District agrees to use its own professional staff in connection with its use of the Center, that the City will not be considered an employer of the District's professional staff, and that the City will not have any supervisory role with respect to the District's professional staff.

That the District agrees to maintain workers compensation insurance with respect to its professional staff involved in the District's use of the Center and that in the event that any professional staff sustain an accident or injury in connection with the District's use of the Center, that the City will enjoy the District's immunity from liability pursuant to Idaho Code Section 72-209 and will be considered a "statutory employer" as that phrase is recognized under Idaho law.

That the laws of the State of Idaho pertain to this Memorandum of Understanding, and that if there is a dispute involving interpretation of this Memorandum of Understanding, that the forum will be Adams County District Court, Adams County, State of Idaho.

Dated this __ day of _____, 2025

Julie Good, Mayor, City of New Meadows

Dee Frederickson, Superintendent, Meadows Valley School District

CITY OF NEW MEADOWS
PROCLAMATION RECOGNIZING NATIONAL NIGHT OUT 2025

WHEREAS, The “National Night Out” event provides a unique opportunity for the City of New Meadows to join forces with other communities across the country in promoting cooperative, police-community partnerships, neighborhood safety, awareness and cooperation; and

WHEREAS, the City of New Meadows plays a vital role in assisting with crime, drug and violence prevention efforts in New Meadows, Idaho; and

WHEREAS, it is essential that all citizens of the City of New Meadows be aware of the importance of their participation in neighborhood safety, crime prevention awareness and local community partnerships; and

WHEREAS, there is a great benefit to joining together for the purpose of building community awareness and promoting neighborhood safety;

THEREFORE, I, Julie Good, do hereby call upon all citizens of New Meadows, Idaho to join the City of New Meadows and the Meadows Valley Community Center in supporting “National Night Out” on August 5, 2025.

FURTHER, LET IT BE RESOLVED THAT, I, Julie Good, do hereby proclaim Tuesday, August 5, 2025 as National Night Out in New Meadows, Idaho.

APPROVED, this 28th day of July, 2025.

Julie Good, Mayor

Attest: _____ Kyla Gardner, City Clerk

For dates posted from 07/16/25 to 07/25/25
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6757		292 Adams County Building Dept.	3,417.18								
		FY 24/25 - Quarter 2									
		Q2 24/25 07/25/25 24/25 Q2 PERMIT FEES	2,882.43*			1		41100	321		10102
		Q2 24/25 07/25/25 24/25 Q2 SOLID WASTE FEES	534.75*			1		41100	321		10102
		Total for Vendor:	3,417.18								
6756		48 Adams County Sheriff	8,415.00								
		April 1- June 30, 2025 Quarterly Payment									
		07/25/25 Payment for QTR 3 FY 24/25	8,415.00			1		41400	313		10102
		Total for Vendor:	8,415.00								
6762		557 Campbell's Backflow Testing LLC	180.00								
		BackFlow Testing of WWTP and S&S									
		2039 07/07/25 Backflow Testing	180.00			65		43222	324		10102
		Total for Vendor:	180.00								
6759		E 253 Christensen Inc. dba United Oil	179.92								
		CL91572 07/15/25 Fuel -Streets	179.92			1		41500	630		10102
		Total for Vendor:	179.92								
6761		405 CORE & MAIN LP	1,951.46								
		Water parts for new connection at 512 1/2 S. Heigho									
		X385938 07/22/25 Water parts for new connectio	1,951.46			60		43320	324		10102
		Total for Vendor:	1,951.46								
6758		E 367 Custom Works / Barron Loper	260.50								
		Grass/Weed Abatement July 2025									
		1 07/19/25 Weed / Grass Abate WCMHT	164.00			1	42	41400	310		10102
		1 07/19/25 Weed / Grass 300 S. Heigho	96.50			1	42	41400	310		10102
		Total for Vendor:	260.50								
6754		E 594 DUBOIS CHEMICAL, INC	910.00								
		30458878 07/15/25 Sodium thiosulfate	758.96			65		43220	324		10102
		30458878 07/15/25 SHIPPING	151.04			65		43220	324		10102
		Total for Vendor:	910.00								

For dates posted from 07/16/25 to 07/25/25
* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
6753		713 Meadows Valley Community		2,000.00								
		Sack Lunch donations from St. Lukes										
		0 07/23/25 Sack Lunch Donations(St.Lukes)		2,000.00*			1		41000	530		10102
		Total for Vendor:		2,000.00								
6755		514 Stubbs, Richard L.		800.00								
		April - June 2025 QTR 2										
		QTR 07/25/25 City Matters - QTR 2		266.66			1		41100	312		10102
		QTR 07/25/25 City Matters - QTR 2		266.67			60		43320	312		10102
		QTR 07/25/25 City Matters - QTR 2		266.67			65		43220	312		10102
		Total for Vendor:		800.00								
6760		E 146 The Record Reporter		182.72								
		Notice of City Surplus Tin & Wood										
		5750 07/09/25 Notice of City Surplus (GEN)		182.72			1		41100	309		10102
		Total for Vendor:		182.72								
		# of Claims		10							# of Vendors	6
		Total Electronic Claims		18,296.78								
		Total Non-Electronic Claims		1,533.14								
		Total Non-Electronic Claims		16763.64								