



# City Council Regular Meeting Agenda

Monday, July 14, 2025 at 6:00 PM  
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

## PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/81966201972?pwd=U5pvnyFIUgrjA0A62YxOMoNP5twZis.1>

Call in: 253-215-8782

Meeting ID: 819 6620 1972

Password: 579280

## **ROLL CALL / PLEDGE OF ALLEGIANCE**

1. Field Trip 6:00pm - Meet at City Hall with on site field trip to The New Meadows Youth Center

## **PUBLIC INPUT**

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

## **PRESENTATION**

2. West Central Mountains Economic Development Council Update- Lindsey Harris

## **REPORTS**

3. Mayor's Report
4. Staff Reports
5. Prosecuting Attorney - Update

## **DISCUSSION ITEMS**

6. Shadyn Wallace Side Yard Setback
7. The New Meadows Youth Center
8. S. Heigho Speeding Issues
9. City Area of Impact Ordinance Review
10. MOU with Meadows Valley School
11. Mural/ Old City Hall

## **ACTION ITEMS**

12. Meadows Valley Days Water & Power Request
13. Ziplly Fiber Right of Way Permits
14. Industrial Park Lease - Dalrymple Construction
15. FY 25 Audit Engagement Letter
16. Ordinance TBD-2025 Zoning Code Amendment Rear Setbacks

## **CONSENT AGENDA**

17. June 2025 Payroll
18. Paid & Pending Claims
19. May 27, June 23, & July 2, 2025 Meeting Minutes

## **FUTURE MEETING TOPICS**

## ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

***“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”***

# Understanding the West Central Mountains Economic Development Council: Our Purpose, Our People, Our Projects

**Presenter:** *Lindsey Harris, Executive Director*

April 16, 2025



**WEST CENTRAL MOUNTAINS**  
ECONOMIC DEVELOPMENT COUNCIL  
Valley County • Cascade • Donnelly • McCall • Meadows Valley



# TODAY

- ▶ Who we are
- ▶ Projects
- ▶ Housing Needs Assessment
- ▶ Thank you





# Who is the WCMEDC?

- ▶ General Information
- ▶ Board
- ▶ Partners
- ▶ Annual Summit
- ▶ MCAR’s partnership

“fulfilling our commitment to a dynamic, sustainable, regional economy”

# Project Examples

- ▶ Regional Housing Needs Assessment
- ▶ City of Cascade Geothermal
- ▶ Small Business Panel Event Series
- ▶ Chamber Partnerships
- ▶ Young Adults
- ▶ Early Childhood Education
- ▶ HWY95 Disaster Relief
- ▶ Boise State University Resilience Assessment
- ▶ Grant & Technical Assistance
- ▶ WCM Creative District



# 2024 HOUSING NEEDS ASSESSMENT

- ▶ Completed End of 2024
- ▶ Participants & Stakeholders

### Housing Action Team

- Dylan Martin, Idaho Power (Donnelly)
- Michelle Groenevelt, City of McCall (McCall)
- Cynda Herrick, Valley County (Cascade)
- Belinda Provancher, Perpetua Resources (Donnelly)
- Sherry Maupin, Valley County (McCall)
- Vonna Torrey, Shore Lodge (McCall)
- Kelly Hill, DoneRight Management (McCall)
- Lindsey Harris, WCMEDC (Lake Fork)

### Consultants: Agnew::Beck

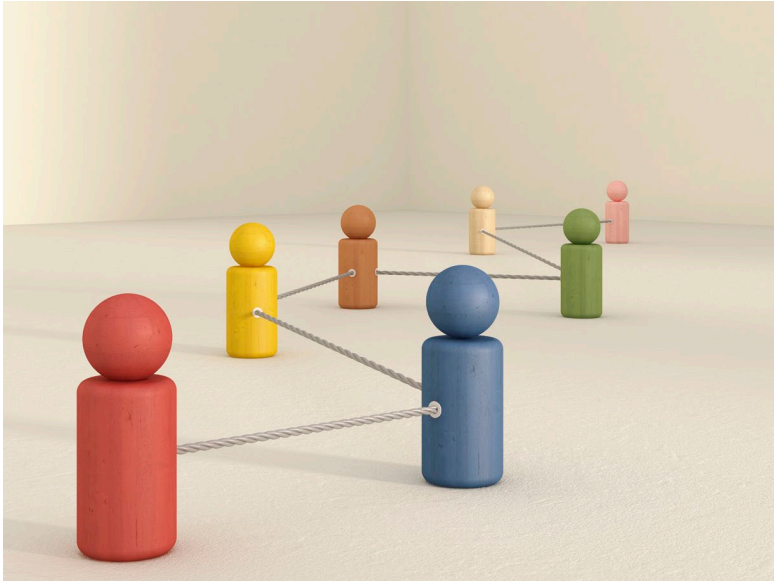
- Ellen Campfield Nelson
- Michelle Bowlds
- Aaron Mondada



# Others involved in the process

Regional Advisory Group: leaders, local governments, and housing nonprofits

Sector Groups: Construction, Real Estate/Property Managers, Developers, Small Businesses



## Our Funders

- Laura Moore Cunningham Foundation
- Valley County
- Perpetua Resources
- Idaho Department of Commerce - Gem Grant
- City of Donnelly Local Option Tax
- Mountain Central Association of Realtors
- WCM Community Foundation



# What is a housing needs assessment?



A tool used by communities, housing providers and developers to identify housing issues and solutions that can be used to make strategic decisions related to housing, including where to invest, which types of housing programs to develop and which funding programs to target.



Often also includes a market analysis, which is the process of gathering information about a specific market or community and identifying trends or patterns to inform future housing development projects.

## Housing Data Considerations

- Population projections and quantified pent-up demand
- Housing and household characteristics
- Affordability and market conditions
- Labor markets and regional employment trends
- Development environment, land uses, geographic constraints and policy

# Housing Impacts:

The strength and condition of our housing environment impacts nearly every other factor of community wellbeing.



# Assessment Geography

Regional Assessment Approach that included:

- Valley County
  - Cascade
  - Donnelly
  - McCall
  - All other unincorporated areas
- North Adams County
  - New Meadows
  - 2 Census Tracts of unincorporated Adams County



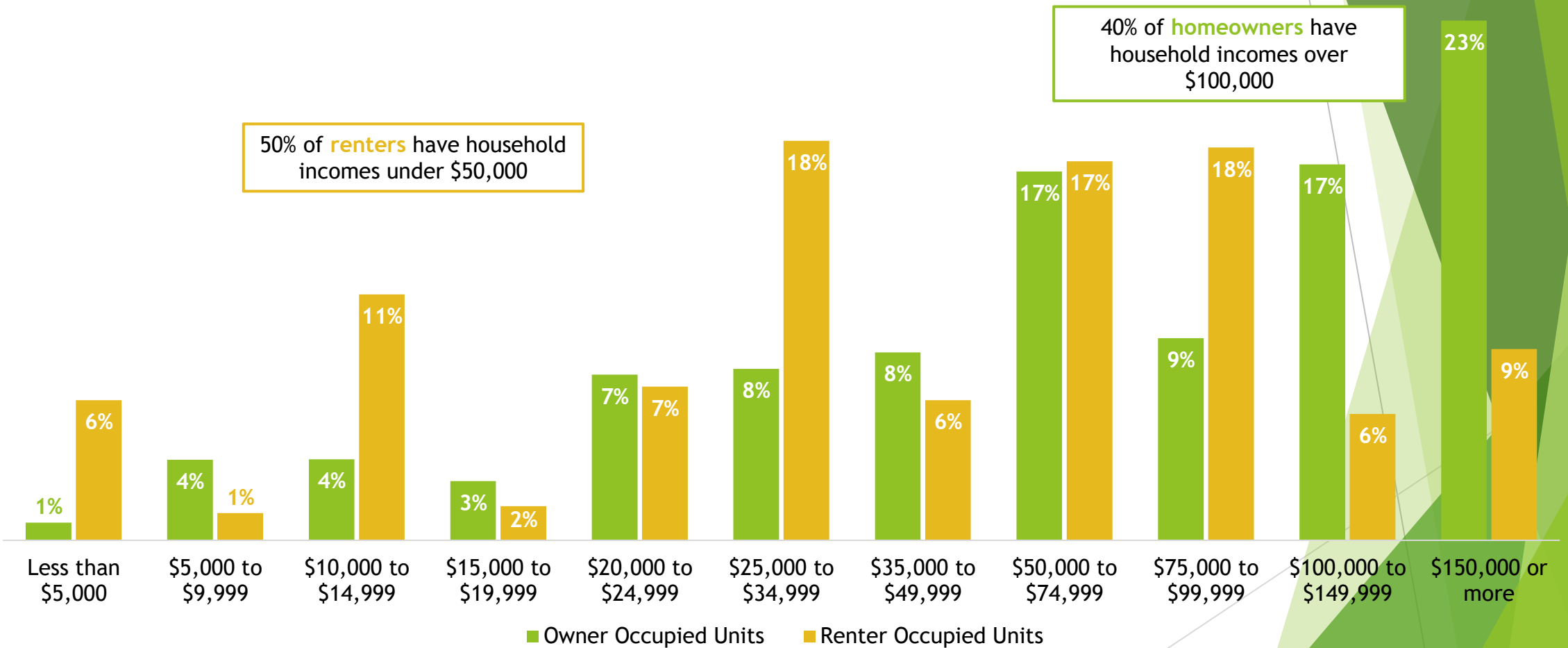
# Key Findings 1: Lack of Affordability

Our housing market (for sale and for rental units) for residents and local employees is expensive, scarce and is causing some individuals to leave the region.

- ▶ Wages are not keeping up with the increasing costs of housing
- ▶ more than half (52%) of all renter households are cost burdened (meaning that they spend over 30% of their monthly income on housing) and 38% of owner-occupied households are cost burdened in the West Central Mountains.
- ▶ Need for additional housing, but more specifically affordable rental housing

# Housing Tenure By Household Income

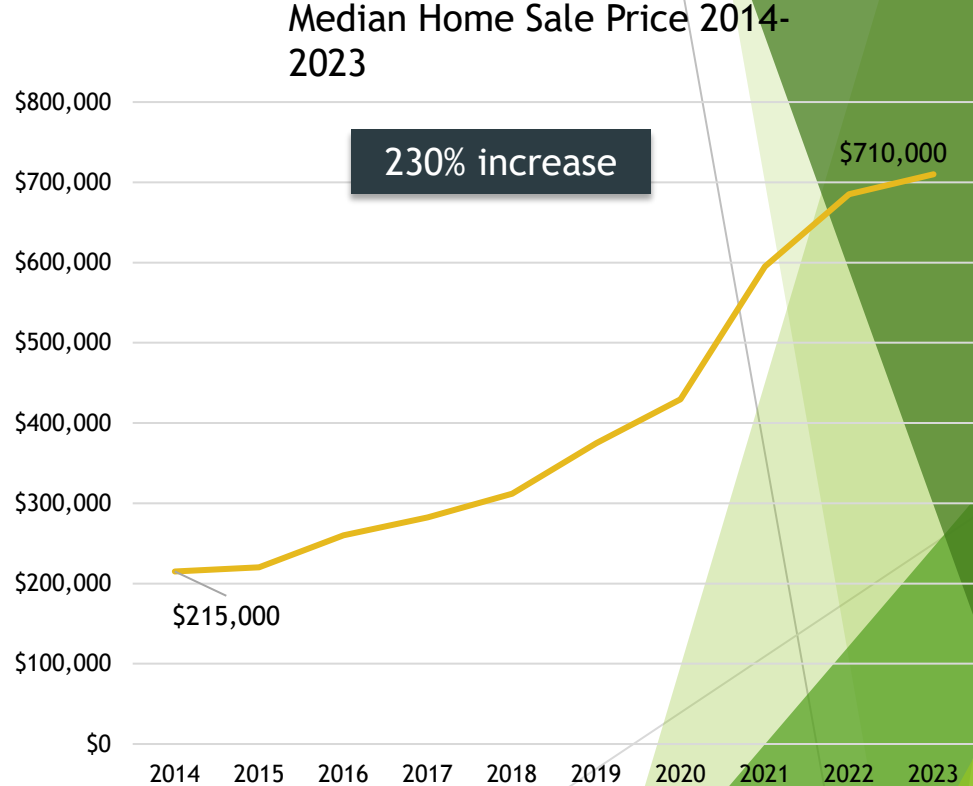
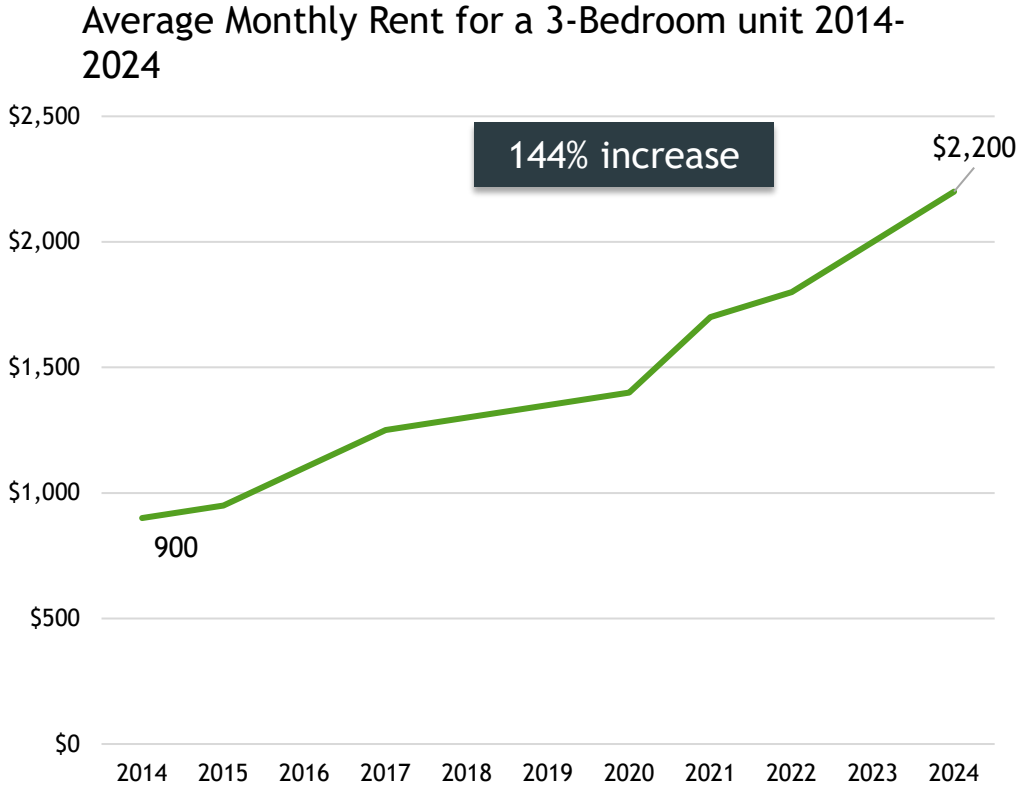
Homeowners are more likely to have higher household incomes



Source: 2022 ACS 5-Year Estimates, Household Income by Tenure (Table S2503)

# Average Sold Price and Rent

Housing prices (rent and for sale units) have increased substantially



Source: Combined Market Data Provided by McCall Cabins, Done Right Property Management, and Zillow Listings for a 3-bedroom/2-Bathroom housing unit.

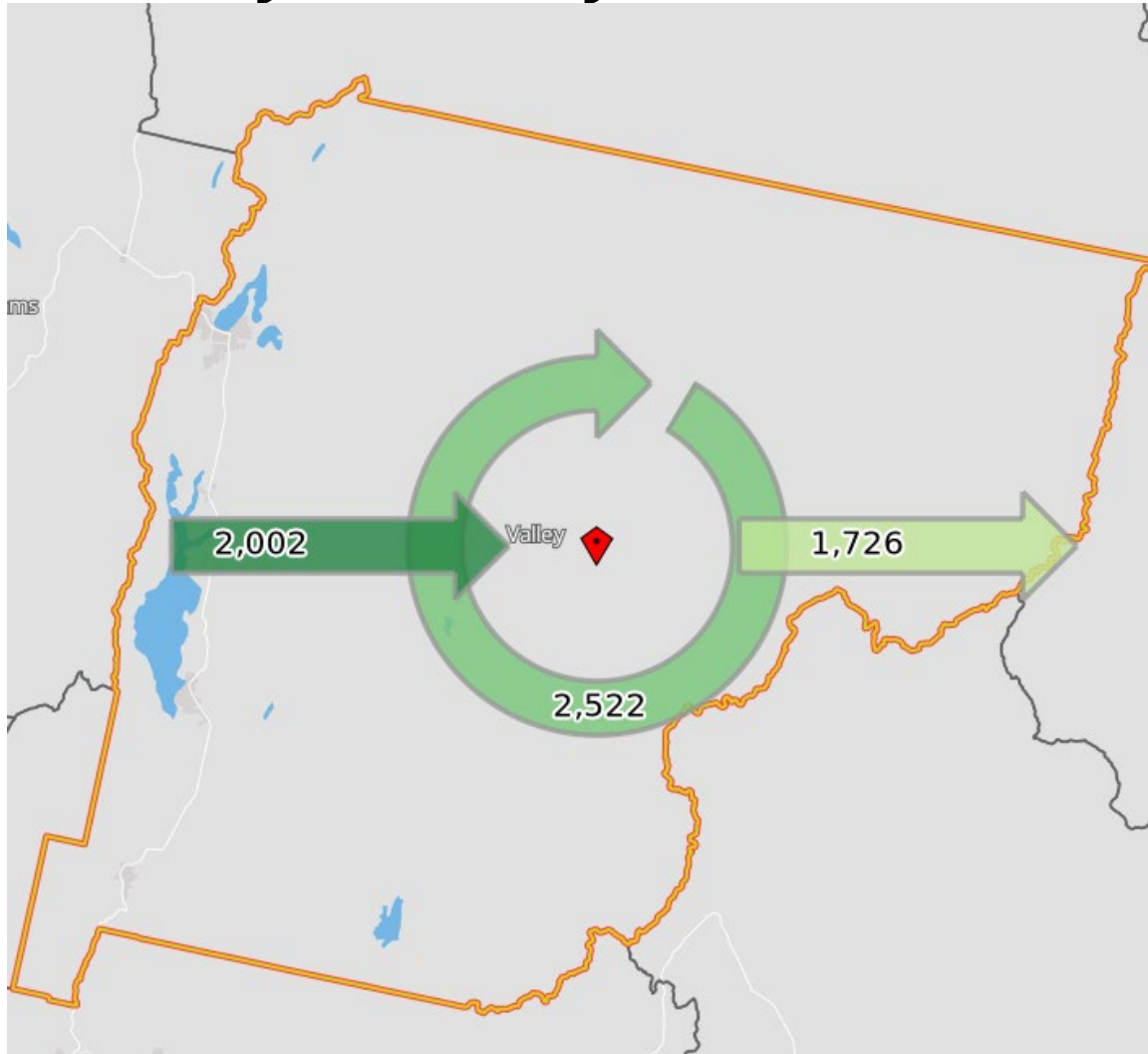
Source: Market Data Provided by Mountain Central Association of Realtors (MCAR)

# Key Findings 2: Workforce

**The local workforce has largely been priced out of the housing market for homeownership opportunities.**

- ▶ The for-sale housing stock available in this region is too expensive for most households who make their living working in the WCM. This includes all housing types.
- ▶ Average final sale price for homes in this region has more than tripled over the last 10 years and average rental prices have more than doubled during that same period.

# Daily Inflow and Outflow Analysis - Valley County 2021



**Inflow/Outflow Job Counts (All Jobs) 2021**

	Count	Share
<a href="#">Employed in the Selection Area</a>	4,524	100.0%
<a href="#">Employed in the Selection Area but Living Outside</a>	2,002	44.3%
<a href="#">Employed and Living in the Selection Area</a>	2,522	55.7%
<a href="#">Living in the Selection Area</a>	4,248	100.0%
<a href="#">Living in the Selection Area but Employed Outside</a>	1,726	40.6%
<a href="#">Living and Employed in the Selection Area</a>	2,522	59.4%

**Jobs Counts by Places (Cities, CDPs, etc.) Where Workers Live - All Jobs 2021**

	Count	Share
<a href="#">All Places (Cities, CDPs, etc.)</a>	4,524	100.0%
<a href="#">McCall city, ID</a>	766	16.9%
<a href="#">Boise City city, ID</a>	271	6.0%
<a href="#">Cascade city, ID</a>	200	4.4%
<a href="#">Meridian city, ID</a>	139	3.1%
<a href="#">Nampa city, ID</a>	110	2.4%
<a href="#">Donnelly city, ID</a>	68	1.5%
<a href="#">Caldwell city, ID</a>	65	1.4%
<a href="#">Eagle city, ID</a>	47	1.0%
<a href="#">New Meadows city, ID</a>	44	1.0%
<a href="#">Kuna city, ID</a>	31	0.7%
<a href="#">All Other Locations</a>	2,783	61.5%

At least 15% of Valley County jobs are held by individuals living in the Treasure Valley area.

Source: U.S. Census Bureau Center for Economic Studies LEHD

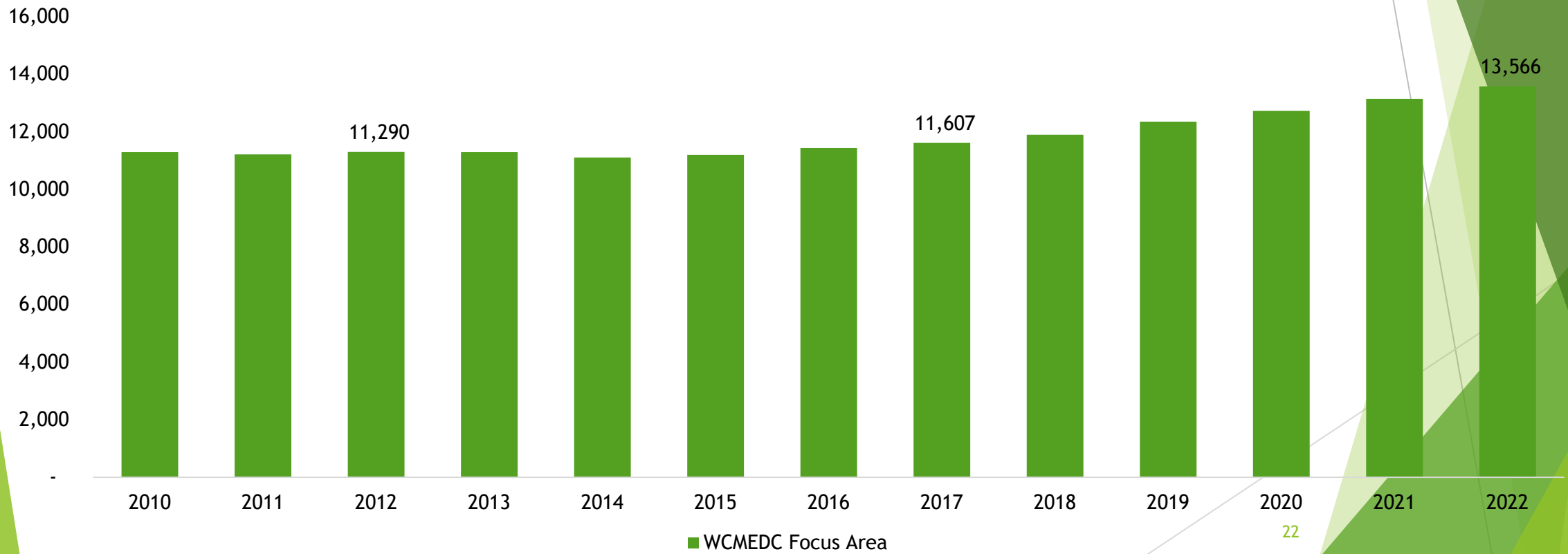
# Living Wages for Valley County

	1 Adult				2 Adults (Both Working)			
	0 Children	1 Children	2 Children	3 Children	0 Children	1 Children	2 Children	3 Children
Food	\$4,630	\$6,825	\$10,238	\$13,607	\$8,489	\$10,567	\$13,609	\$16,592
Childcare	\$0	\$10,365	\$19,607	\$27,496	\$0	\$10,365	\$19,607	\$27,496
Medical	\$2,563	\$8,971	\$8,859	\$9,322	\$5,999	\$8,859	\$9,322	\$8,917
Housing	\$9,481	\$12,918	\$12,918	\$17,767	\$11,507	\$12,918	\$12,918	\$17,767
Transportation	\$13,387	\$15,493	\$19,516	\$22,456	\$15,493	\$19,516	\$22,456	\$22,430
Civic	\$3,032	\$5,335	\$6,715	\$7,776	\$5,335	\$6,715	\$7,776	\$7,269
Internet + Mobile	\$2,018	\$2,018	\$2,018	\$2,018	\$2,613	\$2,613	\$2,613	\$2,613
Other	\$4,739	\$8,459	\$8,994	\$12,431	\$8,459	\$8,994	\$12,431	\$11,950
Required Annual Income After Taxes	\$39,850	\$70,385	\$88,865	\$112,874	\$57,895	\$80,546	\$100,732	\$115,034
Annual Taxes	\$7,288	\$10,479	\$13,376	\$19,779	\$8,857	\$11,628	\$13,755	\$15,536
<b>Required Annual income Before Taxes</b>	<b>\$47,138</b>	<b>\$80,864</b>	<b>\$102,241</b>	<b>\$132,653</b>	<b>\$66,752</b>	<b>\$92,175</b>	<b>\$114,486</b>	<b>\$130,570</b>
<b>Living Wage</b>	<b>\$22.66</b>	<b>\$38.88</b>	<b>\$49.15</b>	<b>\$63.78</b>	<b>\$16.05</b>	<b>\$22.16</b>	<b>\$27.52</b>	<b>\$31.39</b>

Source: Massachusetts Institute of Technology Living Wage Calculator (<https://livingwage.mit.edu/>)

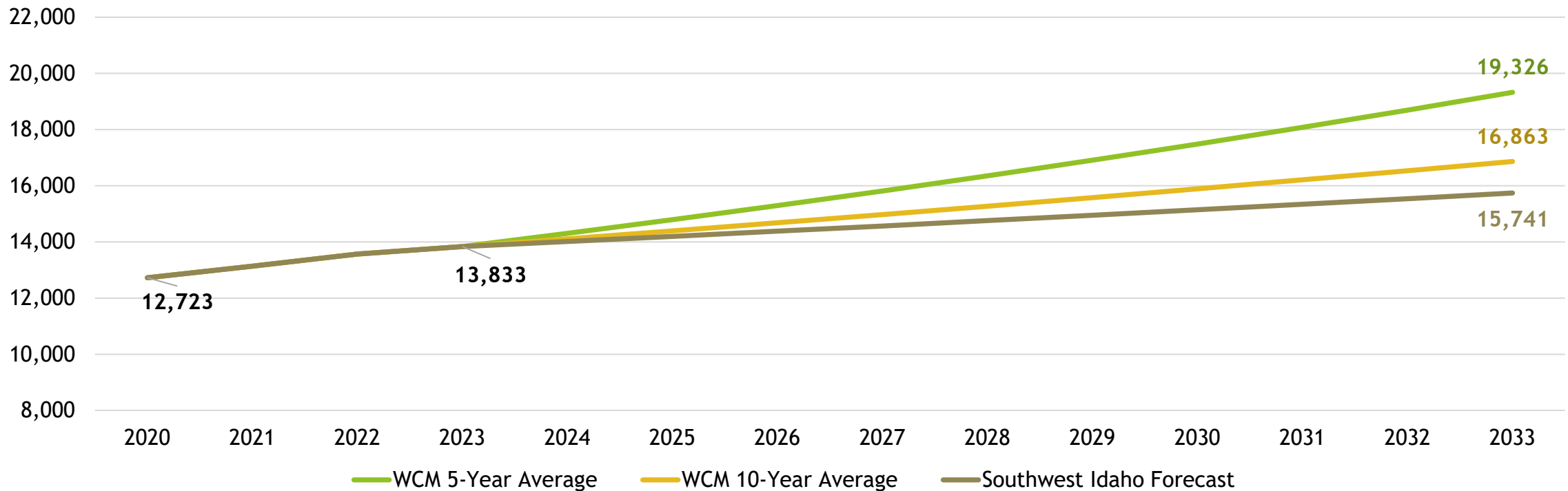
# West Central Mountains Population Trends (2010-2022)

The population of the West Central Mountains has experienced steady growth since 2014 with an average **annual growth rate of 3.4%** over the past 5 years. During that same time-period, the state of Idaho had an average annual growth rate of 2.9%.



Source: 2022 ACS 5-Year Estimates  
WCMEDC Focus Area includes all of Valley County and Census Tract 9501 of Adams County

# Regional Population Forecast (2023-2033)



Population forecasts are based on average historical population growth rates and published Idaho Department of Labor population projections for the Southwest Region

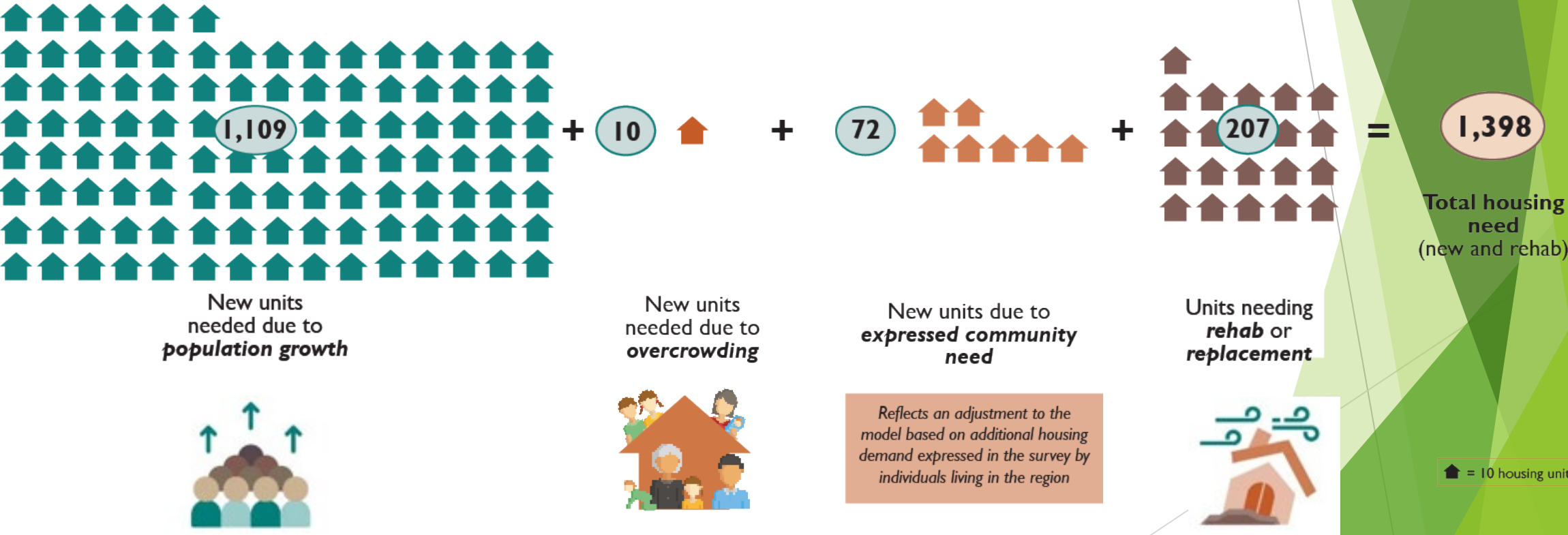
	Years	Average Annual Growth Rate
WCMEDC 5-year [1]	2017-2022	3.4%
WCMEDC 10-year [1]	2012-2022	2.0%
Southwest Region [2]	2019-2029	1.3%
<b>Assumed Average Annual Forecasted</b>	<b>2023-2033</b>	<b>2.0%</b>

Source: [1] US Census Bureau, ACS 5-Year Estimates [2] Idaho Department of Labor Regional Population Projections, 2019-2029

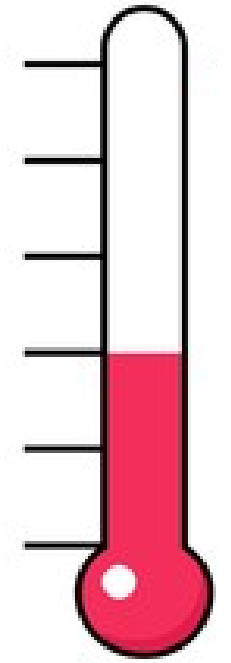
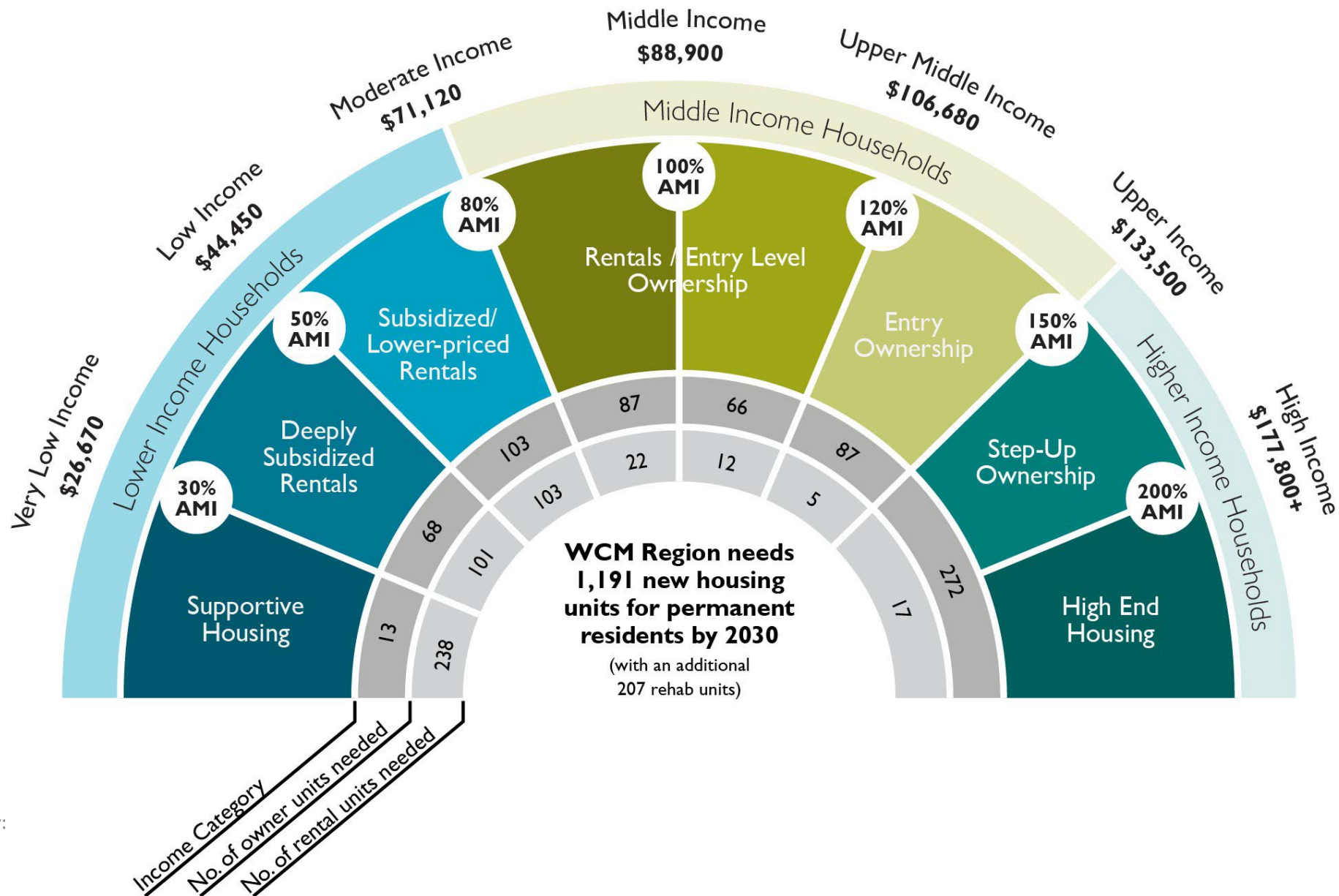
# Key Findings 3: Needed Housing Stock

- ▶ To address current housing demand and to keep up with future population growth the West Central Mountains needs to add 1,191 NEW housing units for full-time residents.
  - ▶ These housing units can enter the market through new construction, conversion of existing vacant or seasonal units to full-time rental or for sale units, and through the conversion of large single-family homes into multifamily or condo style units.
  - ▶ Approximately two-thirds of the forecasted housing need should be affordable to individuals earning 100 percent or less of the area median income.
  - ▶ There is encouraging news in the region - the upcoming development pipeline includes a substantial amount of proposed housing projects (including large multi-family projects)
  - ▶ Since 2018, we have seen an increase in multifamily development that was not there before
  - ▶ 14% of our current housing stock are 50+ years old. Thinking of rehabilitating homes.

# 10-Year Housing Need for the West Central Mountains

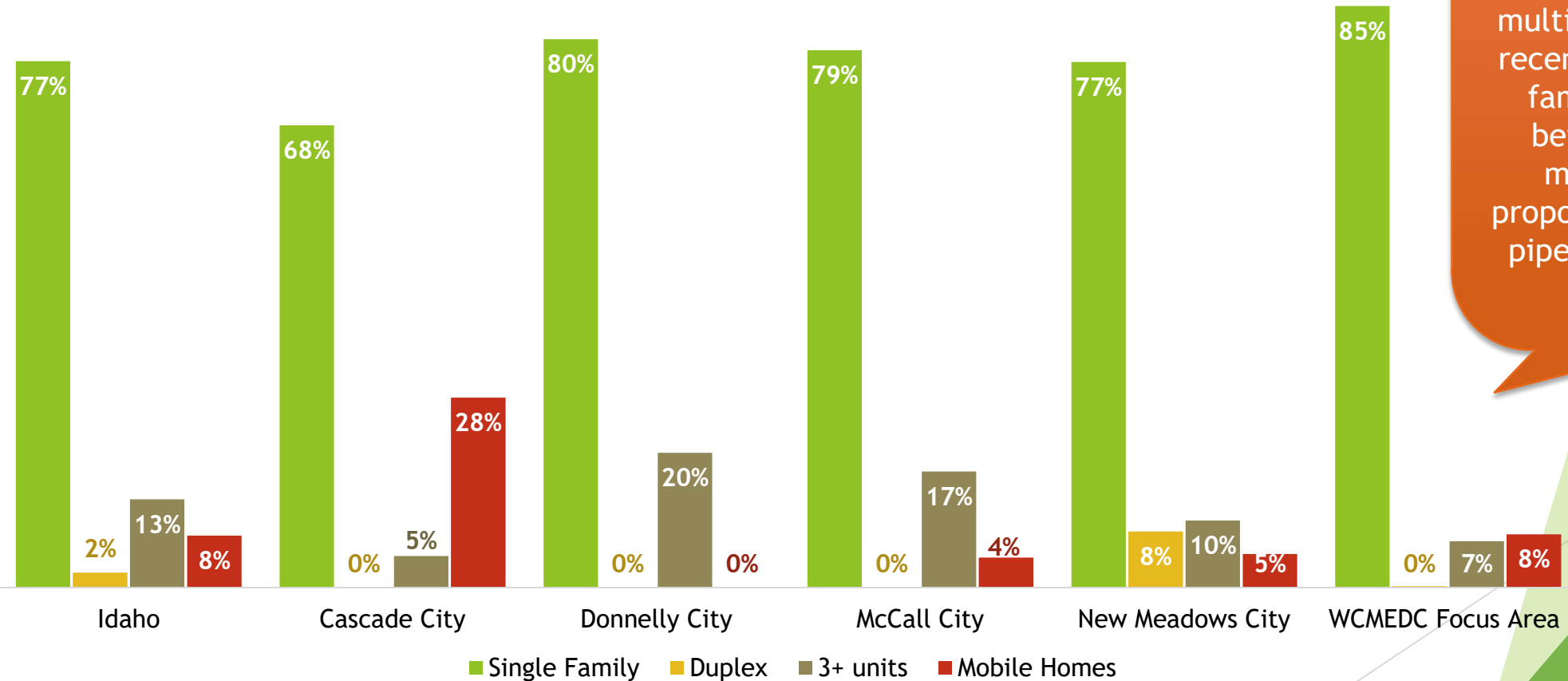


# Housing Bridge - Measuring Success



# Unit Type

The majority of housing units in the West Central Mountains are single family homes at the time of the assessment - we recognize this has changed in recent months.

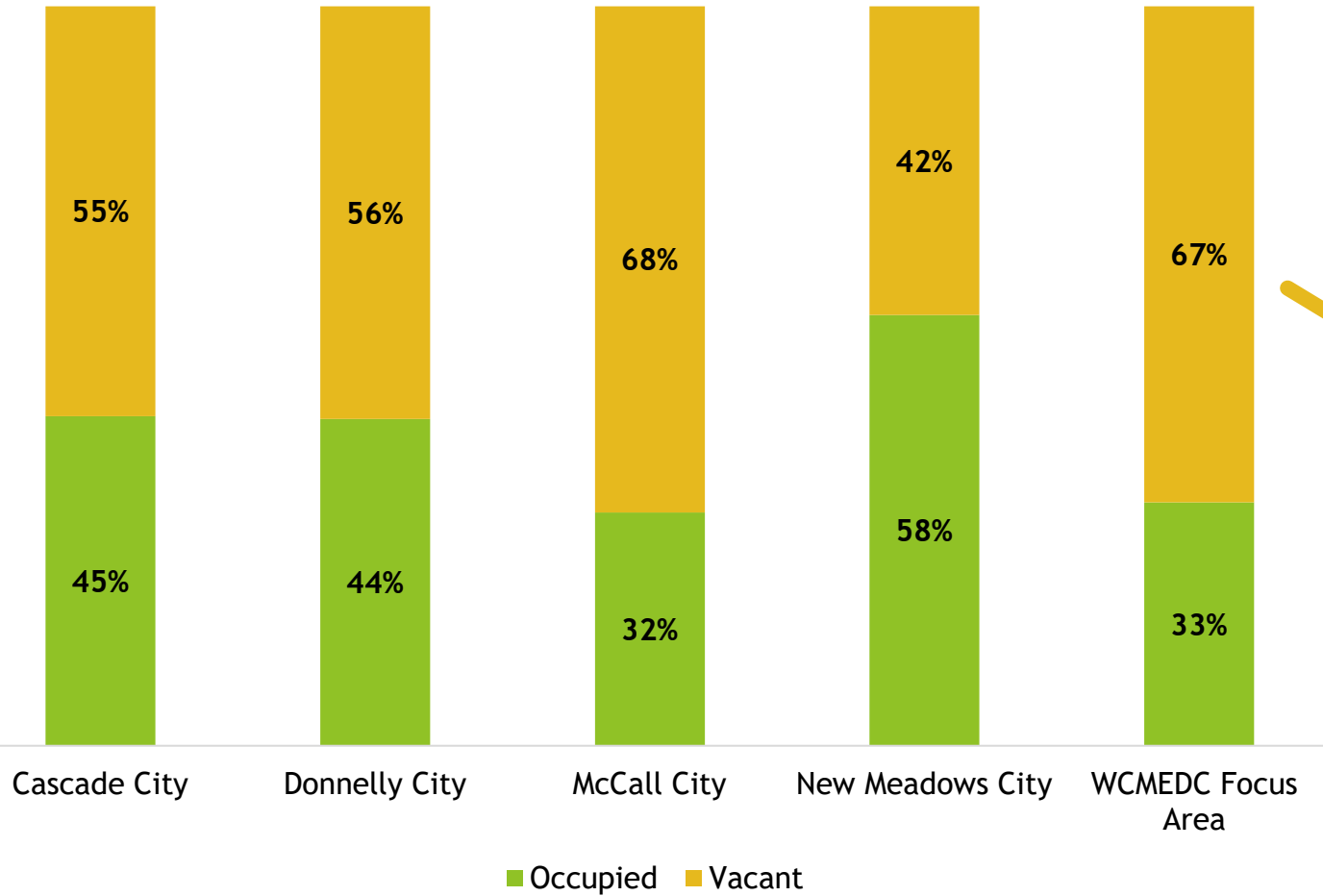


The region has seen a significant investment into multi-family development in recent years with 217 multi-family units constructed between 2018-2022 and more than 1,200 units proposed in the development pipeline at the time of this assessment.

Source: 2022 ACS 5-Year Estimates, Selected Housing Characteristics (Table DP04)

# Housing Occupancy

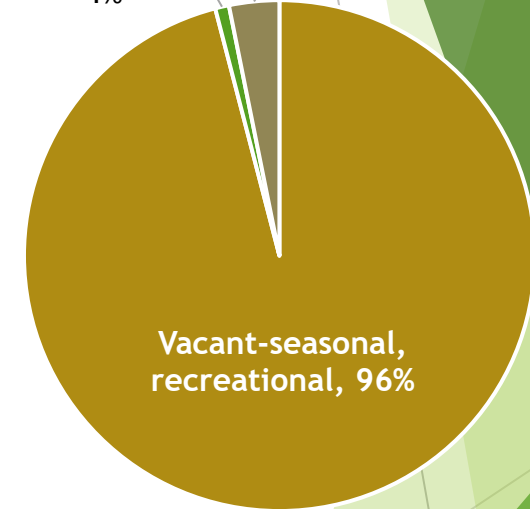
67% of housing units in the WCMEDC focus area fall under the Census Definition of “vacant”. Most housing units in this category are used for seasonal, recreational or occasional use.



## WCMEDC Vacancy Details

Vacant - for sale, for rent, 1%

Other, 3%



For this housing needs assessment, we will talk about year-round residents and occupied housing.

*“Occupied” housing units represent housing for current year-round residents in the West Central Mountains. Year-round housing units can be occupied by renters or owners but must be the occupant’s primary residence.*

# Key Findings 5: It takes a village

- ▶ **New housing alone is not enough to solve the housing crisis facing the West Central Mountains.**
  - ▶ Local coordination and housing support is necessary for the long-term health and stability of the housing market in the West Central Mountains. Housing policy and updated land use ordinances should be put into place to ensure the long-term attainability for individuals who wish to live and work in the area.
  - ▶ Regional Housing Coalition
  - ▶ Regional Housing Action Plan
  - ▶ Public & Private Partnerships

# 2024 Housing Survey Highlights

Only 10% of respondents live with a roommate.

24% of renters are paying more than they can comfortably pay compared to just 8% of homeowners

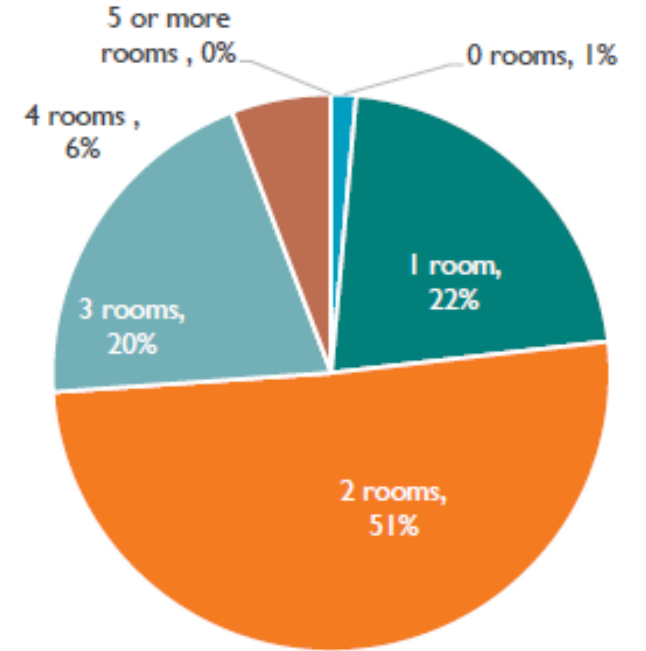
“We need forward thinking planners who will prepare for our growth rather than reacting to it. Single family housing is a lovely luxury. Not everyone can afford that luxury. We need more family friendly high-density housing for working class citizens.”  
-survey respondent

56% of respondents indicated that they were satisfied with their current living arrangements

35% of respondents indicated a high level of stress related to housing within the last three months.

Approximately 25 percent of respondents are interested in buying a home and 45 percent of respondents interested in renting a home were open to options other than single-family homes.

How many bedrooms would your rental unit need?



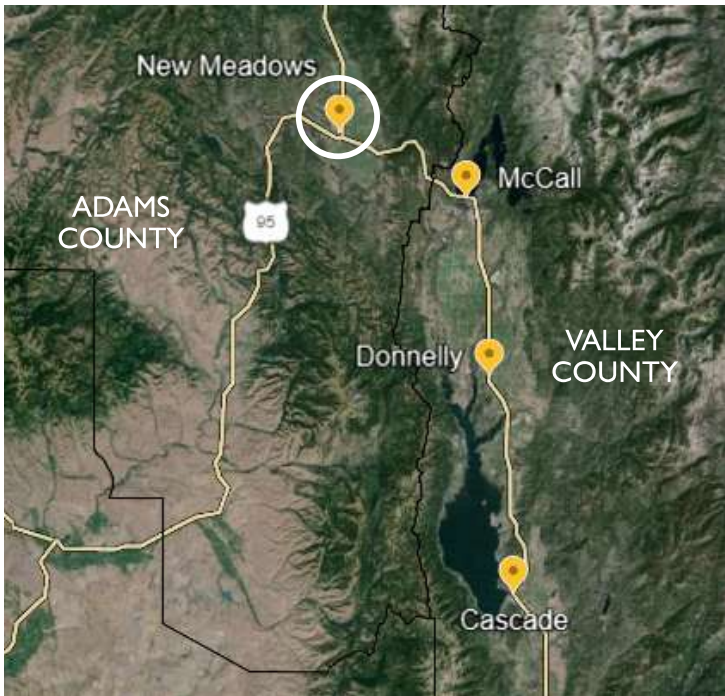
# Community Housing Profile: New Meadows, Idaho

## West Central Mountains Economic Development Council 2024 Housing Needs Assessment

A housing needs assessment is a data informed process through which a community or region identifies housing inventory and market conditions as well as challenges and potential solutions specific to the study area. These assessments help provide the foundation for meaningful investments, policy development and program implementation to achieve current and future housing goals. The West Central Mountains Economic Development Council (WCMEDC) partnered with Agnew::Beck Consulting to conduct a housing needs assessment for four communities it serves as well as the surrounding unincorporated areas.

The following community profile pulls together data from a community survey and secondary data sources, such as the U.S. Census. It is meant to communicate some of the findings of the housing needs assessment and generate community discussion to shape the future of housing in the West Central Mountains. Data reported for each of the communities in the study area only represents the housing stock and population contained within each jurisdiction. We acknowledge that nearly half of the study area population lives outside of these formal jurisdictional boundaries in unincorporated areas of Valley and Adams County.

The West Central Mountains represents all of Valley County and northern Adams County and includes the following communities: Cascade, Donnelly, McCall and New Meadows.



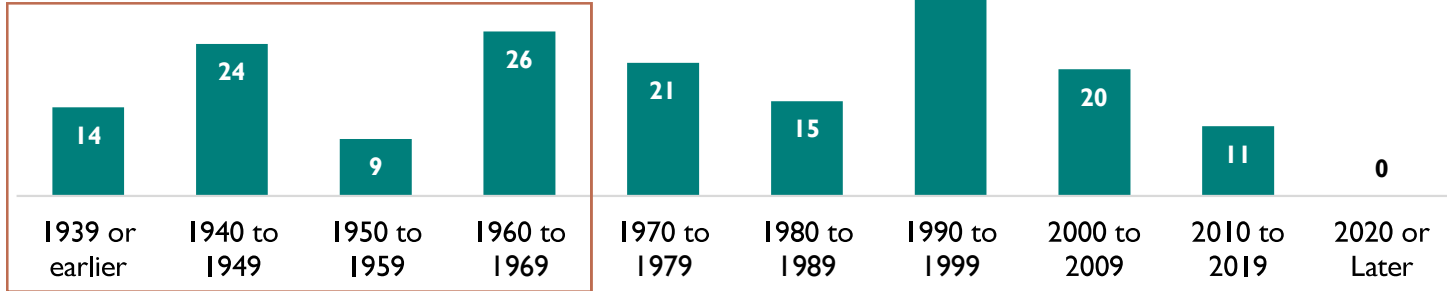
### City of New Meadows, Idaho

- 293 people lived in New Meadows in 2022.
- The population of New Meadows has experienced slight decline over the past 10 years, but has seen some growth in more recent years.
- New Meadows is home to 182 housing units and roughly 58% (106 housing units) are occupied by year-round residents.
- New Meadows has a higher rate of local/year round occupancy compared to the regional average.
- Housing units in New Meadows that are not occupied by year-round residents are largely for seasonal or recreational use.
- Over 40% of the housing stock in New Meadows was built before 1970.
- 17% of New Meadows households spend more than 30% of their total household income on housing and are considered cost burdened.



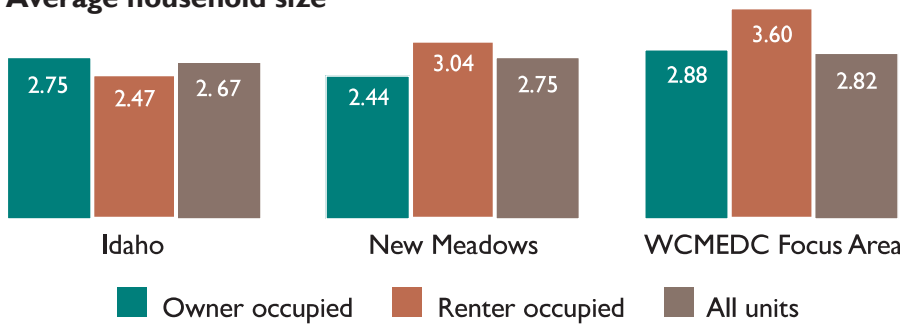
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## Year housing structures were built in New Meadows

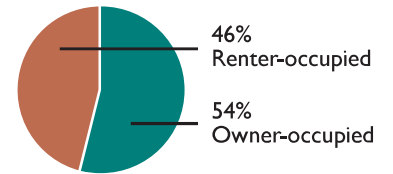


40% of housing units were built before 1970.

## Average household size

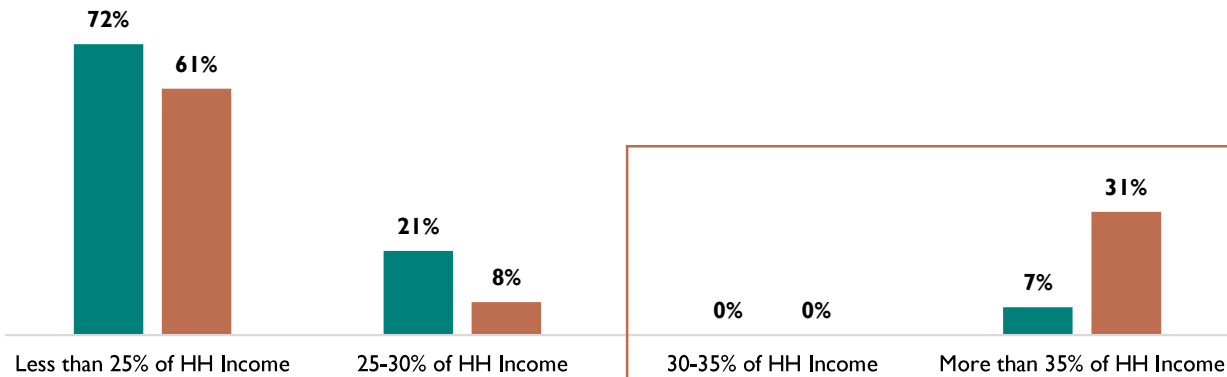


## Owner occupied vs. renter occupied housing in New Meadows

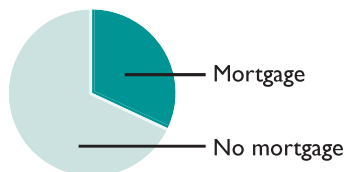


Average household sizes in New Meadows are slightly smaller than regional averages but still higher than statewide average household sizes. Renter occupied households tend to be larger than owner occupied housing units.

## Housing cost as a percentage of household income in New Meadows



Renter occupied households are more likely to be “cost burdened,” spending more than 30% of their total household income on housing, than owner occupied households.



Of the owner occupied units in New Meadows:

- 32% have a mortgage
- 68% do not have a mortgage

# Housing Preferences

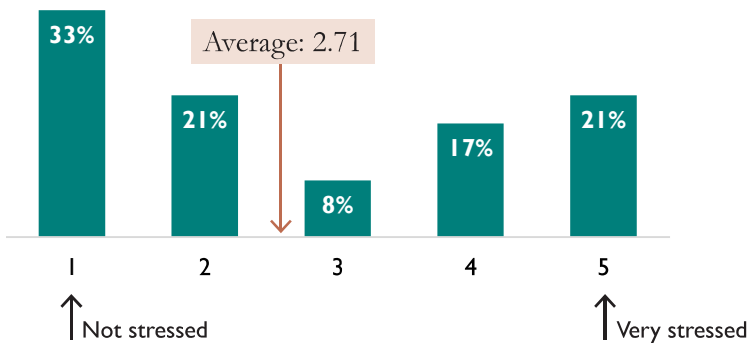
A regional wide survey collected a total of 31 survey responses from residents of New Meadows. The following section summarizes some of the information collected by the survey around housing preferences and considerations of New Meadows residents.

Item 2.

## Would you, or other people in your household, like to be living in a different housing situation if they could?

	Unsure	Yes	No
New Meadows	4	12	14
WCMEDC Total	66	241	315

## Within the last three months, how stressed have you been about your current housing situation?

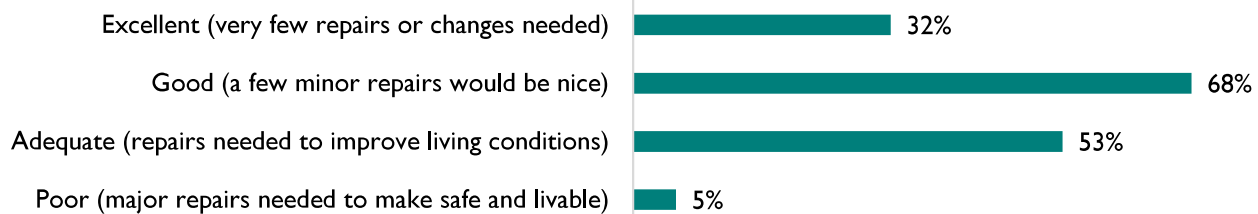


## On a scale of 1 to 5, please indicate your level of agreement with the following statements.

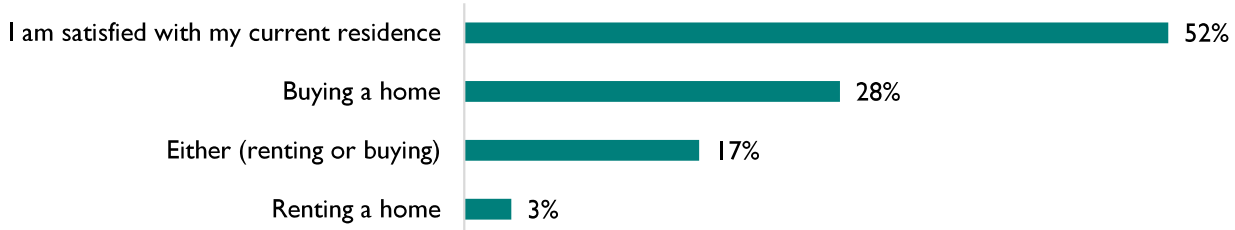
	Strongly disagree					Strongly agree
	1	2	3	4	5	Weighted average
Finding ways to provide community housing is very important for the future of the West Central Mountains.	3	1	0	5	21	<b>4.33</b>
Homelessness in the West Central Mountains region is a large problem.	3	5	16	2	4	<b>2.97</b>
My community has all the services and amenities that I need.	9	9	7	3	2	<b>2.33</b>
There is enough housing for everyone who wants to live in the area.	15	8	3	2	2	<b>1.93</b>
My community is an affordable place to live.	16	6	5	1	2	<b>1.90</b>
Regional wages are adequate for the cost of living in the area.	19	5	1	1	4	<b>1.87</b>

The closer a weighted average is to 5, the greater level of agreement with the statement from survey respondents.

## How would you rate the overall condition of your home?



**Currently and in the future (within the next 3-5 years) which of the following options are you interested in?**



New Meadows residents are interested variety of different housing types including in single family homes (33%), apartment style housing (13%), townhomes/condos (20%) and tiny homes (13%).

**What is the maximum monthly mortgage (excluding utilities) you would be willing to pay for your needed bedroom size?**

Housing Cost	Desired number of bedrooms			
	1	2	3	4
\$600 to \$699	1			
\$700 to \$799		1	1	
\$1,250 to \$1,499		1		
\$1,750 to \$1,999		1		
\$2,000 to \$2,499				1

**How important are the following home features when you are looking for a place to live?**

↓ Not very important                      ↓ Very important

	1	2	3	4	5	Weighted average
In-unit washer/dryer	0	1	3	5	17	<b>4.46</b>
Energy efficiency	0	0	3	13	10	<b>4.27</b>
Garage/carport	0	2	3	10	11	<b>4.15</b>
Extra storage	0	0	6	13	7	<b>4.04</b>
Allows pets	6	0	0	4	16	<b>3.92</b>
Age of home	3	3	11	8	1	<b>3.04</b>
Common outdoor area/playground	9	6	6	5	0	<b>2.27</b>

The closer a weighted average is to 5, the greater level of importance with the statement from survey respondents.

**How important are the following location considerations when you are looking for a place to live?**

↓ Not very important                      ↓ Very important

	1	2	3	4	5	Weighted average
Access to outdoor recreation	0	1	2	7	16	<b>4.46</b>
Distance to services (medical, grocery, etc.)	0	2	7	9	8	<b>3.88</b>
Distance to my place of work	4	2	6	5	9	<b>3.50</b>
Quality of nearby schools	6	3	6	2	9	<b>3.19</b>
Distance to work for others in my household	5	4	5	5	7	<b>3.19</b>
Distance to bus services/public transportation	10	5	8	2	1	<b>2.19</b>
Distance to childcare facilities	13	6	2	1	4	<b>2.12</b>

The closer a weighted average is to 5, the greater level of importance with the statement from survey respondents.

# Regional Housing Challenges



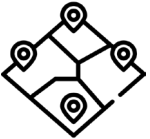
▶ Cost of construction and development



▶ Development and Permitting Processes



▶ Infrastructure Availability and Needed Upgrades



▶ Availability of land for housing development



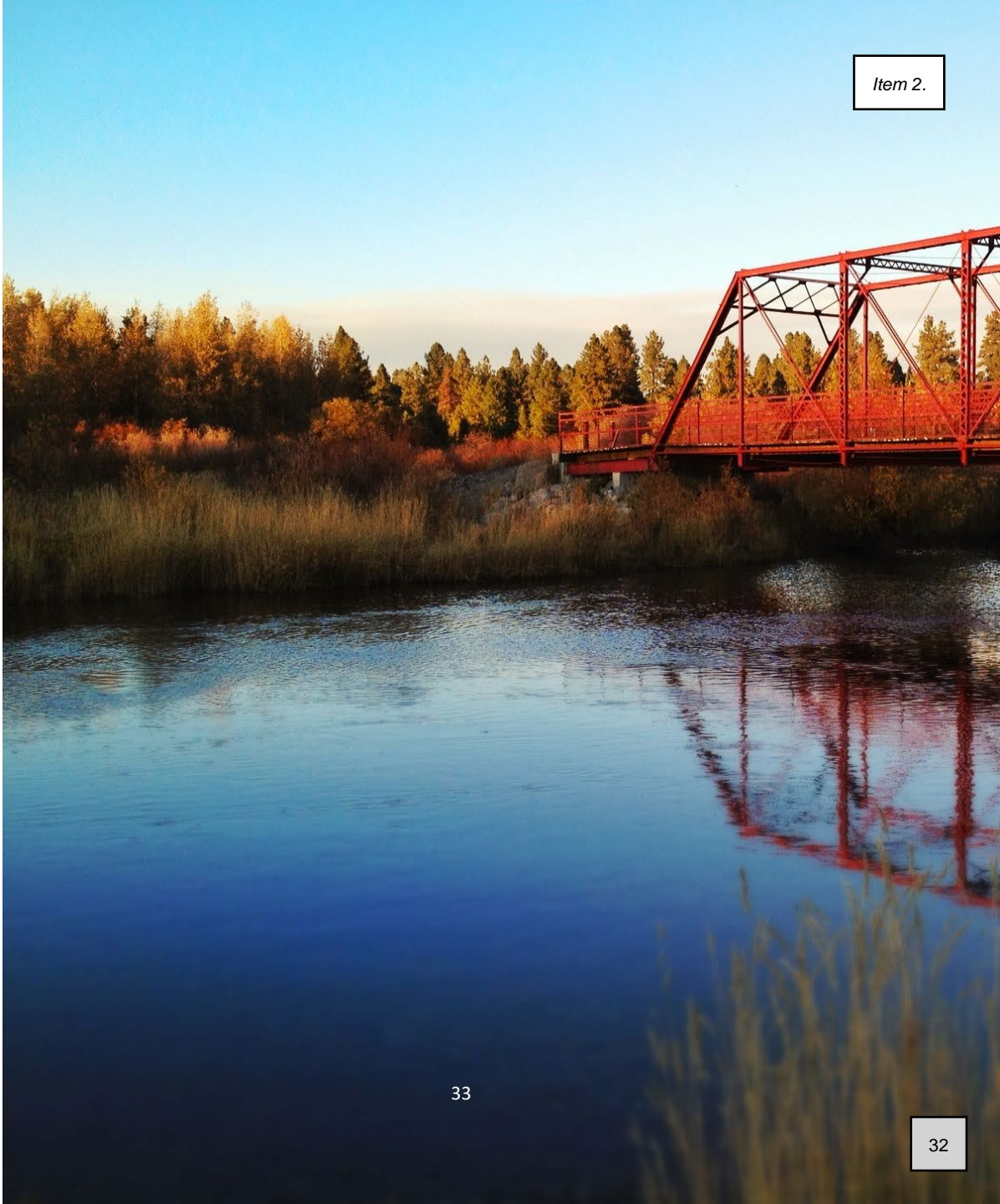
▶ Regional collaboration and disjointed decision making



▶ Community attitudes and opinions

# What Happens Next?

- Regional Housing Action Planning
- Housing Coalition Formation
- Project Partnerships
- WCM Housing Trust



# What Can Communities Do?

- Conduct a Regional Housing Action Plan
- Code revisions
- Parking exemptions
- Density and height bonuses
- ADU allowances
- Flexible design review and variance approval
- Reduced or waived connection, impact and permitting fees
- Reimbursement incentives
- Expedited permitting
- Public Site improvements in right of way
- Deed restriction purchase programs
- Public donation or long-term land leases to reduce development costs
- Development of publicly owned land with deed restrictions tied to employment or income qualifications.
- Fund and utilize land trusts



Final Thoughts, Observations, Questions? Where do you think we go from here?

Thank you for your time today. We appreciate your vested interest in our organization and community housing. You can access the full needs assessment on our website:

**WCMEDC.ORG**



July 14, 2025

We are still waiting for Ziplly to submit completed applications for the work they are proposing to do in town. They have sent a schedule that begins July 21, but without the appropriate paperwork, they will not be able to proceed. Once they start, they are estimating the work will be completed within 6 weeks.

The Mehen Memorial Skate Park is in construction and they are submitting a weekly project report to keep us informed of their progress.

Next weekend is the Artisan's Tour that will include an exhibit at the depot.

Grass and weeds letters are going out again this week for July. There were less letters to send than last time and only one property will be contracted to be mowed by the city's contractor since they did not comply after May's letter was sent out.

I spoke to Donna Brown regarding the property on South End Rd. She called me after I stopped in and spoke to Tim Jeffs at the site and took some pictures. Tim has still been living on the property, although there is no building on site with an occupancy permit and it is not zoned for someone to live there. There is still debris and clean up to be dealt with. They have now moved the garage that was on their property on S Heigho to the site along with the tiny home that was on S Heigho. Donna assured me they will not be setting up those two buildings until they have received approval from the city and they have hired an architect who is supposed to be contacting the City about their plans for that property. I told her DEQ still needs to sign off on the clean up and the deadline is August 30, 2025 for the property to be back into the condition it was in prior to the CUP.

I am drafting a letter to Bill and Donna regarding the property on South End Road and reiterating the requirements of the August 30, 2025 deadline. I will let Dick review it before it is sent and send a copy to the prosecuting attorney.

May Hardware was able to install locks on several doors in City Hall but the double doors going into Kyla's office will need additional work before they can have a lock installed. I reached out to Levi Burden to see if he could do the job and am waiting for him to come look at the project.

The Grand Opening of the Museum and new City Hall location is scheduled for July 31<sup>st</sup> from 4 to 7 pm in an Open House format. Posters will go up around town and online this week and the City will be sending out personal invitations to local organizations and community leaders.

# EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE	DEPARTMENT	MONTH
Sonya Brodhecker	Admin-Deputy Clerk	June 2025

## TASKS COMPLETED

Posting payments & documenting all payments  
Taking customer complaints and concerns and trying to resolve  
City Council Meeting minutes typing & getting approved  
Scanning & filing  
Taking Animal Control incident reports & sending to Dispatch  
Issue Citations For Dogs at large & collecting Fines  
Billing W/ Kyla  
Red door notices  
Load Meters w/ Kyla  
Close Batch's Make deposits  
Move in move outs

## PROJECTS IN PROGRESS

\*Learning how to do the Monday paper with Kyla  
\*still trying to get moved in and organized at the Depot

## CHALLENGES / ISSUES

Move in Move outs very challenging  
lots of steps to learn

## COMMUNITY INPUT & COMMENTS

Everyone would like to see the Drop box installed at the New City Hall

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Kyla Gardner

**DEPARTMENT**

Admin, City Clerk

**MONTH**

June 2025

**TASKS COMPLETED**

- Claims
- Payroll
- Billing
- Email Billing
- Ach Payments
- Process Payments
- Working on Meeting Minutes (catch up)
- Close Batches
- IP Invoices

- Update social media/mobile text alerts
- Meadows Valley Monday Newsletter
- Agenda creation for City Council, Parks & Rec and Road/Street Meetings
- Finished the baseball season with parties for all four teams we had this year.

**PROJECTS IN PROGRESS**

- Working on FY 25-26 Budget
- Working on getting caught up on monthly financials and bank reconciliation.
- Working on Cleaning out old City Hall Building and filing all documents, creating records destruction list.
- Creating Reimbursement applications for Youth Center Project (monthly)
- Working on the Title IV plan for ITD for future federal funding grants
- Childcare Advisory Committee meeting and planning for future meetings (weekly meetings and walk throughs)
- Correspondence with Grae Harper –Keeping him updated on all City Projects and Status/ Working in providing his team will all documents needed for the Wastewater Facility Plan.
- Working with developers and answering daily planning and zoning questions (there have been a lot of Right of Way permit requests, building permits and digline requests.)

**CHALLENGES / ISSUES**

Not having a dropbox at the Depot. Trying to find someone who can create and install a new one that works for the Depot location.

**COMMUNITY INPUT & COMMENTS**

We have received several comments on how beautiful the Depot building is and how nice it is to have City Hall here.

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

**DEPARTMENT**

**MONTH**

Hunter Brown

Public Works

June

**TASKS COMPLETED**

**Equipment and Shop:**

- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets, general and annual servicing –
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters.
- Begin Annual oil and filter change on all equipment

**Streets:**

- Welcoming Streets committee, Preparing Carbon copies of all known info for next meeting
- Understand responsibility for Streets Repair & Maintenance. Become aware of budgeting.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall – IRWA recommends copies at WWTP

**Sewer:**

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Licensed Operator (Kirk)
- Maintain WRRF seasonal functions & records
- Attend Relevant Wastewater Classes. (Online) (IRWA) – Plan to take Collection 1 & 2 tests early next year.
- Complete workshops sent by Kerry Huss IRWA – Extended With assistance from instructor Tom Romesburg

**Park:**

- Unlock and clean restrooms
- Inventory, stock/replace paper and odor control
- Seasonal tasks: Move and reinstate irrigation laterals 1x-3x day

-Supervise Jessie and take over when necessary

**Water:**

- Ensure communication with Infrastructure specialist, Mr. John Stone, regarding all related projects
- Maintain Vigilance for emergencies
- Understand responsibility for Source Water Facility operation & Shadow Licensed Operator (Kirk) x2
- Attain further involvement by increasing communication
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records (Source Well / Water Meter Data)

**PROJECTS IN PROGRESS**

**Equipment and Shop:**

- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets, general and annual servicing –
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters.
- Begin Annual oil and filter change on all equipment

**Streets:**

- Welcoming Streets committee, Preparing Carbon copies of all known info for next meeting
- Understand responsibility for Streets Repair & Maintenance. Become aware of budgeting.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with, and add data to, Diamond maps program

**Sewer:**

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Licensed Operator (Kirk)
- Maintain WRRF seasonal functions & records
- Schedule certification testing

**Park:**

- Unlock and clean restrooms
- Inventory, stock/replace paper and odor control
- Seasonal tasks: Move and reinstate irrigation laterals 1x-3x day
- refinish Kiosk for shared use with ACHS

-Supervise Jessie and take over when necessary

**Water:**

- Ensure communication with Infrastructure specialist, Mr. John Stone, regarding all related projects
- Maintain Vigilance for emergencies
- Understand responsibility for Source Water Facility operation & Shadow Licensed Operator (Kirk) x2
- Attain further involvement by increasing communication
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records (Source Well / Water Meter Data)

**P&IN Depot / City Hall:**

- Maintain and record fluctuation in any part of fire suppression system
- Supervise frequent coms loss in fire alarm system
- Manually adjust ventilation and outside lighting
- Seasonal Tasks:
  - Ensure subfloor vent insulation removal in late April and replacement in early September
  - Ensure condensation removal in late April and early September
  - Ensure upwards of 50° in basement during freezing months.

**CHALLENGES / ISSUES**

- Green – Definite Manageability
- Yellow – Difficult Manageability
- White – Indeterminate Manageability
- Red – Unsafe Manageability

**Streets**

Status: Green

Receiving complains with regard to storm drainage  
Researching best jetter option for city budget and use.

**P&IN Depot/City Hall:**

Status: Yellow

Fire Panel reports coms loss often. Viking assures proper functionality  
Will continue to monitor.

**COMMUNITY INPUT & COMMENTS**

**Community:**

Speed sign is not where the most traffic problems occur

**Response:**

With all due respect to the public, The Public Works Team will continue operate as directed by the City Council. Public Works will always inform that a public complaint can be received at city hall and may be reviewed by city council to potentially instigate changing how Public Works operates.

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Jessie Wallace

**DEPARTMENT**

Public Works

**MONTH**

June

## TASKS COMPLETED

<p><b>Water</b></p> <ul style="list-style-type: none"> <li>a. Meter reading</li> <li>b. Replace meter registers as needed</li> <li>c. Routine water logs</li> <li>d. Well 5 generator has been serviced, oil &amp; filters changed as well as a radiator flush.</li> <li>e. Booster station generator oil and filters changed.</li> <li>f. Started flushing hydrants</li> <li>g. Keeping up with grass and weeds</li> </ul> <p><b>Sewer</b></p> <ul style="list-style-type: none"> <li>a. Ensuring screen room is running efficiently</li> <li>b. Sewer logs</li> <li>c. Daily wheel line moving and ensuring reuse field is running efficiently</li> <li>d. Check hour meters at the lift station and blower room</li> <li>e. weekly monitoring well depth reporting</li> <li>f. The first reuse crop has been cut and baled</li> </ul> <p><b>Industrial park/Shop</b></p> <ul style="list-style-type: none"> <li>a. The majority of the piles behind the shop have been hauled off.</li> <li>b. Hauled off a bunch of junk from inside equipment bays as well</li> <li>c. Sprayed weeds</li> <li>d. Mowed and cleaned up a spot for parking behind the shop.</li> </ul>	<p><b>park</b></p> <ul style="list-style-type: none"> <li>a. Routine cleaning and garbage removal</li> <li>b. Routine mowing, weed spraying, and weed eating.</li> <li>c. Watering is going well, a few dry spots showed up, but they are turning green again.</li> </ul> <p><b>Streets</b></p> <ul style="list-style-type: none"> <li>a. Established a plan and material for the colt street drain.</li> <li>b. Creating a list for a couple more possible catch basins.</li> </ul> <p><b>Equipment</b></p> <ul style="list-style-type: none"> <li>a. Discovered that the brains for the pump on the water truck is no longer working. We will try some trouble shooting first, but it will more than likely need replaced.</li> </ul>
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## PROJECTS IN PROGRESS

<ul style="list-style-type: none"> <li>a. Begin colt street drain</li> <li>b. Finish behind the shop</li> <li>c. Always cleaning in and around shop as time allows.</li> <li>d. Reorganizing ambulance shed storage.</li> <li>e. Nate Howder utilities</li> </ul>
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## CHALLENGES / ISSUES

## COMMUNITY INPUT & COMMENTS

## **Article 7C R-3 High Density Residential District**

### **10-7C-1 Purpose**

### **10-7C-2 Compliance With Provisions**

### **10-7C-3 Uses Permitted**

### **10-7C-4 Accessory Uses**

### **10-7C-5 Conditional Uses**

### **10-7C-6 Area Requirements**

### **10-7C-7 Setback Requirements**

### **10-7C-8 Building Height**

### **10-7C-9 Design Review Standards**

### **10-7C-1 Purpose**

The purpose of the R-3 High Density Residential District is to preserve and enhance residential neighborhoods in accordance with the comprehensive plan, provide for high density residential development and, in certain appropriate areas, upon City approval, permit mobile home park development. (Ord. 313-08, 6-9-2008)

### **10-7C-2 Compliance With Provisions**

In the R-3 High Density Residential District, no building or premises shall be used nor shall any building or structure hereafter be erected or altered (unless provided by this title) except for one or more of the uses listed in this article in accordance with the standards provided in this article. (Ord. 313-08, 6-9-2008)

### **10-7C-3 Uses Permitted**

On property of not less than six thousand (6,000) square feet, with a minimum lot width of sixty feet (60'), or seventy five feet (75') on a corner lot, with frontage on a public street not less than equal to the minimum lot width, the following uses are permitted:

Bed and breakfast:

- A. Maximum of five (5) rooms for lodging of paying guests.
- B. Must provide one off street parking space for each guestroom as well as all vehicles owned by permanent residents.
- C. Rooms cannot be added for the sole purpose of use as a bed and breakfast facility.
- D. Sign shall be limited to four (4) square feet.
- E. May provide meals to lodging guests only.
- F. No other commercial uses are permitted in conjunction, for example: restaurant, meeting hall, etc.

City public utility facilities.

Daycare facilities.

Home occupations subject to the regulations outlined in section 10-11-8 of this title.

Multiple-family dwellings require an eight thousand (8,000) square foot lot, and each dwelling above two (2) shall require an additional one thousand two hundred fifty (1,250) square feet to the minimum lot size requirement.

Nonprofit parks, playgrounds, and recreational facilities.

One single-family dwelling.

Public or private academic schools as defined in section 10-2-2 of this title.

Public safety buildings and administrative offices.

Temporary buildings and temporary uses necessary for construction purposes for a period not to exceed one year. (Ord. 313-08, 6-9-2008; amd. Ord. 364-2019, 12-9-2019)

#### **10-7C-4 Accessory Uses**

Accessory uses are permitted if constructed either at the same time or subsequent to the primary allowed building. Such uses shall be limited to one story in height, shall not encroach upon the front or side yard setback areas, and shall be considered a structure when calculating lot coverage. (Ord. 313-08, 6-9-2008)

#### **10-7C-5 Conditional Uses**

The following uses may be considered by the Planning and Zoning Commission in accordance with chapter 3, article A of this title:

Cemetery.

Church.

Daycare center.

Hospitals.

Mobile home parks.

Nonprofit club or lodge of a service and fraternal character.

Nonprofit community clubhouse.

Public utility facilities.

Retirement home, convalescent home, nursing home. (Ord. 313-08, 6-9-2008)

Park Models/ Tiny Homes/ Cottages. (Ord. 384-2022; 11-14-2022)

#### **10-7C-6 Area Requirements**

The following site area requirements apply to the R-3 High Density Residential District; except, that where a lot has less area or frontage than required in this section, as shown by an official plat on file in the Office of the County Clerk or shown by the last conveyance of record at the effective date hereof, these regulations shall not prohibit one private dwelling and its accessory buildings on such lot, subject to the setback requirements for this zoning district:

- A. One single-family dwelling shall have a lot with a minimum of six thousand (6,000) square feet.
- B. A two-family dwelling (duplex) shall have a lot with a minimum of eight thousand (8,000) square feet.
- C. A multi-family dwelling may be allowed by conditional use permit, but the development shall not exceed fifteen (15) dwelling units, and each unit above two (2) shall require an additional one thousand two hundred fifty (1,250) square feet of lot over and above the eight thousand (8,000) square feet required for a two-family dwelling.
- D. The footprint of the primary structure plus the accessory structures shall have a maximum lot coverage of no more than forty percent (40%).
- E. Two (2) off street parking spaces per dwelling unit are required. Lots on arterial and collector streets shall have alleys to provide off street parking access from the alley to the parking in the rear of the lot.
- F. A five foot (5') wide sidewalk shall be required at the edge of the street right-of-way abutting each lot. The lot owner/renter shall be responsible for keeping the sidewalk clear and open for pedestrian traffic and for the maintenance, upkeep and reconstruction of said sidewalk. (Ord. 313-08, 6-9-2008)

#### **10-7C-7 Setback Requirements**

- A. Front Yard: No building or structure shall be erected nearer than fifteen feet (15') from the right-of-way line of the street.
- B. Side Yards: No building shall be erected closer than ten feet (10') from any side property line; except corner lots shall maintain a fifteen foot (15') side yard adjacent to the street which intersects the street upon which the building fronts.
- C. Rear Yard: There shall be a rear yard having a depth of not less than fifteen feet (15'). (Ord. 313-08, 6-9-2008)

#### **10-7C-8 Building Height**

No building within the R-3 District shall be constructed greater than a height of two (2) stories not to exceed thirty five feet (35'). (Ord. 313-08, 6-9-2008)

#### **10-7C-9 Design Review Standards**

All new buildings and structures, other than single-family homes, in the R-3 District are subject to design review by the City Planning and Zoning Commission and City Council and shall meet the design review guidelines as set forth in chapter 4 of this title. (Ord. 313-08, 6-9-2008)

ADAMS COUNTY  
ORDINANCE 2010-04

AN ORDINANCE OF ADAMS COUNTY, IDAHO, ENTITLED NEW MEADOWS AREA OF CITY IMPACT; PROVIDING FOR THE AMENDMENT AND ADOPTION OF THE NEW MEADOWS AREA OF CITY IMPACT BOUNDARY; PROVIDING FOR SINGLE OWNERSHIP PROPERTIES DIVIDED BY THE NEW MEADOWS AREA OF CITY IMPACT BOUNDARY TO ALLOW THE SMALLER PORTION OF THE PROPERTY TO BE INCLUDED IN THE JURISDICTION WHEREIN THE LARGER PORTION OF THE PROPERTY IS LOCATED; PROVIDING FOR THE ADAMS COUNTY COMPREHENSIVE PLAN, ZONING ORDINANCE AND SUBDIVISION ORDINANCE TO APPLY WITHIN THE NEW MEADOWS CITY AREA OF CITY IMPACT; PROVIDING FOR THE SUBMITTAL OF SUBDIVISION PLATS TO THE CITY OF NEW MEADOWS FOR REVIEW; PROVIDING FOR THE PROCESSING OF LAND USE APPLICATIONS WITHIN THE AREA OF CITY IMPACT TO REQUIRE A FORTY-FIVE DAY NOTICE TO THE CITY OF NEW MEADOWS PRIOR TO COUNTY PUBLIC HEARING ON SUCH APPLICATION, TO ALLOW THE CITY OF NEW MEADOWS TO POSE WRITTEN QUESTIONS TO THE APPLICANT TWENTY DAYS PRIOR TO THE PUBLIC HEARING, AND TO REQUIRE THE APPLICANT TO ANSWER ANY SUCH WRITTEN QUESTIONS TEN DAYS PRIOR TO PUBLIC HEARING ON SAID APPLICATION; PROVIDING FOR THE APPLICATION OF THE ADAMS COUNTY STREET ADDRESS AND NUMBERING SYSTEM; PROVIDING FOR THE APPLICATION OF THE CITY OF NEW MEADOWS ORDINANCE NOS. 309-07 AND 310-07 RELATING TO WATER AND SEWER HOOKUP FEES; PROVIDING FOR RENEGOTIATION AND AMENDMENTS; PROVIDING A REPEALER; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BOARD OF ADAMS COUNTY, IDAHO, that the following area of city impact agreement is adopted:

**Section 1: APPLICABILITY:**

- 1-0** The City of New Meadows/Adams County Impact Area Agreement ("Agreement") is being adopted and defined pursuant to Idaho Code §67-6526, together with any and all amendments thereto, pursuant to mutual agreement between the City and County. The purpose of this Agreement is to identify an area of impact surrounding the City with due consideration being given to such factors as trade area, geographic factors, and areas that can reasonably be expected to be annexed to the City in the future. The intent of this Agreement is to define the geographic area of impact; to set forth those ordinances, policies, and plans which will be applicable to the area of impact; and to comply with the applicable sections of Idaho Code, Title 67, Chapter 65, as set forth by the Idaho legislature.

**Section 2: DEFINITIONS:**

The following words when used herein shall have these meanings:

2-1 **Area of Impact** shall mean City of New Meadows Area of City Impact;

2-2 **Board** shall mean the Board of Adams County Commissioners;

2-3 **City** shall mean City of New Meadows;

2-4 **County** shall mean Adams County.

**Section 3: CITY OF NEW MEADOWS AREA OF IMPACT BOUNDARY:**

3-1 The New Meadows City area of impact is the unincorporated area designated on the Impact Area Boundary Map adopted by the County by Ordinance #2010-02 and City by Ordinance # 324-10 ("Map") incorporated herein by reference and as may be amended from time to time, copies of which shall be made available at the New Meadows City Hall and the Adams County Building Services department. Both entities shall keep that Map on file and available to members of the public at all times during regular business hours. The zoning districts recorded on the Map and in the legal description are the official designations for both City and County. Amendment of said Map will follow Idaho Code §67-6526 and will be done through separate ordinance amendment. Amendments to Impact Area boundaries adopted by separate ordinance will be added as an updated Attachment "A" of this title.

3-2 The Impact Area for the City of New Meadows shall extend generally one-half (1/2) mile from the existing city limits and is more particularly described as follows:

The land area in Township 19 North, Range 1 East of the Boise Meridian more particularly described as: the South ½ of Section 13; the southeast ¼ of Section 14; the east ½ of Section 23; all of section 24; the north ½ of Section 25; and the northeast ¼ of Section 26.

3-3 In case a property under single ownership is divided by the boundary line of the New Meadows area of city impact, if such line divides such property so that one or both of the parts has a depth of three hundred feet (300') or less, such part may be included in the jurisdiction within which the remainder and larger portion of the property is located.

3-4 In accordance with Section 6 of this agreement, as development occurs within the area of impact and city limits are extended, the City and County may renegotiate further expansion of the boundaries of the impact area by a quantity of land equal to the amount of property incorporated into the City pursuant to this Agreement provided that the County and City agree that the proposed expansion of property meets the factors identified in Idaho Code §67-6526 including trade areas, geographic factors, and reasonably anticipated areas to be annexed in the future.

**Section 4: APPLICABLE PLAN POLICIES AND ORDINANCES:**

4-1 **Comprehensive Plan – County Comprehensive Plan**

- (a) The officially adopted Adams County Comprehensive Plan shall apply to the land within the City area of impact.
- (b) Subsequent amendments to the aforesaid comprehensive plan shall apply within the city area of impact if City and County so agree.
- (c) Any proposed amendment to the County's comprehensive plan applicable within the City area of impact shall be forwarded to the City prior to any public hearing on any proposed amendment. When the County proposes an amendment to the comprehensive plan applicable within the City area of impact, County shall, within sixty (60) days, forward a copy of the proposed amendment to the City who shall either protest the amendment and request renegotiation of the City area impact ordinance / agreement, or shall direct its planning and zoning commission to schedule the amendment for public hearing for its comprehensive plan.
- (d) The officially adopted comprehensive plan for the County with any subsequent amendments thereto shall apply to the land adjacent to the city area of impact outside of any requirements of this Agreement.

**4-2 Zoning Ordinances: County Zoning Ordinance Applicable**

- (a) Presently zoned lands shall be allowed to develop in accordance with the County zoning ordinance.
- (b) The officially adopted zoning ordinance of the County specifically pertaining to the City area of impact together with any subsequent amendments thereto shall apply in the City area of impact.
  - (i) County zoning districts applicable within the City area of impact shall be in accordance with the adopted comprehensive plan identified in Section 4.1 of this Agreement.
- (c) The officially adopted zoning ordinance for the County with any subsequent amendments thereto shall apply to the land adjacent to the City area of impact.
- (d) Any proposed amendment to the County Zoning Ordinance applicable within the area of impact shall be forwarded to the City at least thirty (30) days prior to any public hearing on any proposed amendment. The City may provide comment as to whether or not such amendment is in conflict with the County's comprehensive plan. City may notify the County development services department in writing prior to or at such public hearing. When the County Board of Commissioners has adopted an amendment to the Adams County Zoning Ordinance, the County shall, within fifteen (15) days, forward a copy of the adopted amendment to the City along with a notice as to when the amendment will take effect in the County. Within thirty (30) days after the receipt of the amendment, the City shall either

protest the amendment requesting renegotiation of the area of impact ordinance / agreement or shall direct the City planning and zoning commission to schedule the amendment for public hearing as an amendment to its area of impact ordinance / agreement.

#### 4-3 **Subdivision Ordinance:**

- (a) All applications pursuant to the County Subdivision Ordinance within the City area of impact including subdivision applications, PUD's, vacations, variances and other such applications shall comply with the County Subdivision Ordinance.
- (b) Applications pursuant to the County Subdivision Ordinance affecting specific property within the City area of impact shall be evaluated for conformance to the design and improvement standards contained in Articles 12-3 and 12-4 of the New Meadows Subdivision Ordinance No. 312-08 or in subsequent amendments thereto, the officially adopted subdivision ordinance of the City provided said standards are not inconsistent with County subdivision ordinance standards.
- (c) All applications pursuant to the County Subdivision Ordinance affecting property within the City area of impact shall be forwarded to the City at least thirty (30) days prior to any public hearing on said application in order for the City to provide a recommendation to the County planning and zoning commission and/or Board of County Commissioner meeting.
- (d) Any proposed amendment to the County's Subdivision Ordinance applicable within the City area of impact shall be forwarded to the City at least thirty (30) days prior to any public hearing on any proposed amendment in order to provide reasonable time for the City to provide comment. The City shall either protest the amendment and request renegotiation of the area city of impact ordinance / agreement, or shall direct its planning and zoning commission to schedule the amendment for public hearing as an amendment to the City Area of Impact Ordinance, if necessary.

#### 4-4 **Additional Standards:** The following additional standards shall be applicable within the City area of impact:

- (a) **Street / Address System:** The County street and address numbering system, and ordinance (if applicable) shall apply to all property within the City area of impact. Street names and addresses shall be assigned by the County.
- (b) **Water and Sewer Hookup Fees:** City Ordinance Nos. 309-07 and 310-07, supporting Resolution No. 184, or any such other subsequent City ordinance or resolution setting the fee for water and sewer hookup to the City main or distribution lines shall be applicable within the City area of impact for those applications seeking Municipal water and/or sewer services.

Section 5: ADMINISTRATION AND ENFORCEMENT:

- 5-1 County Responsibility:** The responsibility for the administration and enforcement of all applicable ordinances within the City area of impact as outlined in this chapter shall remain with the County. All zoning, subdivision, conditional use, variance and other such applications in the City area of impact shall be processed by the County in accordance with the application and appeal procedures of the County.
- 5-2 City Participation:** Should an applicant seek a rezone, subdivision approval, variance, conditional use, or any use that requires a public hearing within the City area of impact, the City shall be provided forty five (45) days prior notice. City will be permitted to pose written questions to applicant at least twenty (20) days prior to hearing. Applicant will be required to answer in writing at least ten (10) days prior to hearing. At such public hearing, a representative from the City shall have the opportunity to appear and present testimony and information as would any affected person or adjoining landowner. At all such quasi-judicial public hearings affecting specific property within the City area of impact, the City Planning and Zoning Commission Chairman, or the Mayor in his absence, or a designee thereof, shall have a seat on the County Planning and Zoning Commission as a participating, non-voting Commissioner who may participate in the public hearing and subsequent deliberation.

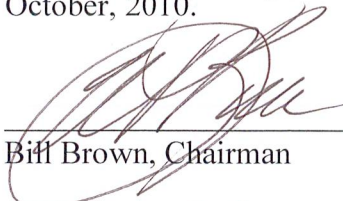
Section 6: RENEGOTIATION:

- 6-1** In accordance with Idaho Code §67-6526(d), the City Council or the Board of Adams County Commissioners may request, in writing, the renegotiation of any provision of this chapter at any time. This written request shall set forth the changes in the agreement sought by the requesting party. Within thirty (30) days of receipt of such written request by either party, a meeting between the two (2) jurisdictions shall occur.
- 6-2** While renegotiation is occurring, all provisions of this chapter shall remain in effect until this chapter is amended or a substitute ordinance is adopted by City and County, in accordance with the notice and hearing procedures provided in Title 67, Chapter 65 of Idaho Code, or until a declaratory judgment from the district court is final. Provided, however, that this chapter or stipulated portions thereof shall be of no further force and effect if both jurisdictions so agree by mutually adopted resolution.
- 6-3 Additional Ordinances:** Nothing contained herein shall prevent either the City or County from amending, revising, promulgating or adopting additional ordinances for the purpose of zoning, subdivision, or the general health and welfare for the impact area herein created.

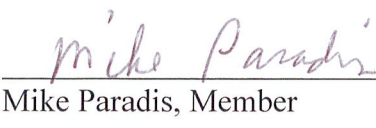
Section 7: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 8: This Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

Passed and approved by the Adams Board of County Commissioners this 25<sup>th</sup> day of October, 2010.

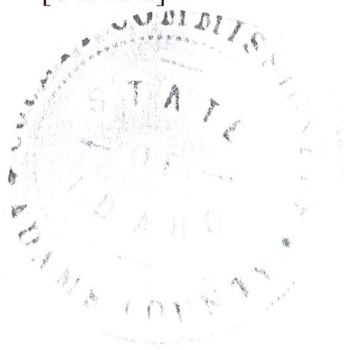
  
\_\_\_\_\_  
Bill Brown, Chairman

  
\_\_\_\_\_  
Joe Holmes, Member

  
\_\_\_\_\_  
Mike Paradis, Member

ATTEST:

  
\_\_\_\_\_  
Sherry Ward, County Clerk  
[S E A L]



CITY OF NEW MEADOWS  
ORDINANCE NO. 323-10

 COPY

AN ORDINANCE ENTITLED NEW MEADOWS AREA OF CITY IMPACT; PROVIDING FOR THE AMENDMENT AND ADOPTION OF THE NEW MEADOWS AREA OF CITY IMPACT BOUNDARY; PROVIDING FOR SINGLE OWNERSHIP PROPERTIES DIVIDED BY THE NEW MEADOWS AREA OF CITY IMPACT BOUNDARY TO ALLOW THE SMALLER PORTION OF THE PROPERTY TO BE INCLUDED IN THE JURISDICTION WHEREIN THE LARGER PORTION OF THE PROPERTY IS LOCATED; PROVIDING FOR THE ADAMS COUNTY COMPREHENSIVE PLAN, ZONING ORDINANCE AND SUBDIVISION ORDINANCE TO APPLY WITHIN THE NEW MEADOWS CITY AREA OF CITY IMPACT; PROVIDING FOR THE SUBMITTAL OF SUBDIVISION PLATS TO THE CITY OF NEW MEADOWS FOR REVIEW; PROVIDING FOR THE PROCESSING OF LAND USE APPLICATIONS WITHIN THE AREA OF CITY IMPACT TO REQUIRE A FORTY-FIVE DAY NOTICE TO THE CITY OF NEW MEADOWS PRIOR TO COUNTY PUBLIC HEARING ON SUCH APPLICATION, TO ALLOW THE CITY OF NEW MEADOWS TO POSE WRITTEN QUESTIONS TO THE APPLICANT TWENTY DAYS PRIOR TO THE PUBLIC HEARING, AND TO REQUIRE THE APPLICANT TO ANSWER ANY SUCH WRITTEN QUESTIONS TEN DAYS PRIOR TO PUBLIC HEARING ON SAID APPLICATION; PROVIDING FOR THE APPLICATION OF THE ADAMS COUNTY STREET ADDRESS AND NUMBERING SYSTEM; PROVIDING FOR THE APPLICATION OF THE CITY OF NEW MEADOWS ORDINANCE NOS. 309-07 AND 310-07 RELATING TO WATER AND SEWER HOOKUP FEES; PROVIDING FOR RENEGOTIATION AND AMENDMENTS; PROVIDING A REPEALER; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, that the following area of city impact agreement is adopted:

Section 1: APPLICABILITY:

- 1-0** The City of New Meadows/Adams County Impact Area Agreement ("Agreement") is being adopted and defined pursuant to Idaho Code §67-6526, together with any and all amendments thereto, pursuant to mutual agreement between the City and County. The purpose of this Agreement is to identify an area of impact surrounding the City with due consideration being given to such factors as trade area, geographic factors, and areas that can reasonably be expected to be annexed to the City in the future. The intent of this Agreement is to define the geographic area of impact; to set forth those ordinances, policies, and plans which will be applicable to the area of impact; and to comply with the applicable sections of Idaho Code, Title 67, Chapter 65, as set forth by the Idaho legislature.

Section 2: DEFINITIONS:

The following words when used herein shall have these meanings:

2-1 **Area of Impact** shall mean City of New Meadows Area of City Impact;

2-2 **Board** shall mean the Board of Adams County Commissioners;

2-3 **City** shall mean City of New Meadows;

2-4 **County** shall mean Adams County.

**Section 3: CITY OF NEW MEADOWS AREA OF IMPACT BOUNDARY:**

3-1 The New Meadows City area of impact is the unincorporated area designated on the Impact Area Boundary Map adopted by the County by Ordinance # \_\_\_\_\_ and City by Ordinance # 324-10 ("Map") incorporated herein by reference and as may be amended from time to time, copies of which shall be made available at the New Meadows City Hall and the Adams County Building Services department. Both entities shall keep that Map on file and available to members of the public at all times during regular business hours. The zoning districts recorded on the Map and in the legal description are the official designations for both City and County. Amendment of said Map will follow Idaho Code §67-6526 and will be done through separate ordinance amendment. Amendments to Impact Area boundaries adopted by separate ordinance will be added as an updated Attachment "A" of this title.

3-2 The Impact Area for the City of New Meadows shall extend generally one-half (1/2) mile from the existing city limits and is more particularly described as follows:

The land area in Township 19 North, Range 1 East of the Boise Meridian more particularly described as: the South ½ of Section 13; the southeast ¼ of Section 14; the east ½ of Section 23; all of section 24; the north ½ of Section 25; and the northeast ¼ of Section 26.

3-3 In case a property under single ownership is divided by the boundary line of the New Meadows area of city impact, if such line divides such property so that one or both of the parts has a depth of three hundred feet (300') or less, such part may be included in the jurisdiction within which the remainder and larger portion of the property is located.

3-4 In accordance with Section 6 of this agreement, as development occurs within the area of impact and city limits are extended, the City and County may renegotiate further expansion of the boundaries of the impact area by a quantity of land equal to the amount of property incorporated into the City pursuant to this Agreement provided that the County and City agree that the proposed expansion of property meets the factors identified in Idaho Code §67-6526 including trade areas, geographic factors, and reasonably anticipated areas to be annexed in the future.

**Section 4: APPLICABLE PLAN POLICIES AND ORDINANCES:**

4-1 **Comprehensive Plan – County Comprehensive Plan**

- (a) The officially adopted Adams County Comprehensive Plan shall apply to the land within the City area of impact.
- (b) Subsequent amendments to the aforesaid comprehensive plan shall apply within the city area of impact if City and County so agree.
- (c) Any proposed amendment to the County's comprehensive plan applicable within the City area of impact shall be forwarded to the City prior to any public hearing on any proposed amendment. When the County proposes an amendment to the comprehensive plan applicable within the City area of impact, County shall, within sixty (60) days, forward a copy of the proposed amendment to the City who shall either protest the amendment and request renegotiation of the City area impact ordinance / agreement, or shall direct its planning and zoning commission to schedule the amendment for public hearing for its comprehensive plan.
- (d) The officially adopted comprehensive plan for the County with any subsequent amendments thereto shall apply to the land adjacent to the city area of impact outside of any requirements of this Agreement.

4-2 **Zoning Ordinances: County Zoning Ordinance Applicable**

- (a) Presently zoned lands shall be allowed to develop in accordance with the County zoning ordinance.
- (b) The officially adopted zoning ordinance of the County specifically pertaining to the City area of impact together with any subsequent amendments thereto shall apply in the City area of impact.
  - (i) County zoning districts applicable within the City area of impact shall be in accordance with the adopted comprehensive plan identified in Section 4.1 of this Agreement.
- (c) The officially adopted zoning ordinance for the County with any subsequent amendments thereto shall apply to the land adjacent to the City area of impact.
- (d) Any proposed amendment to the County Zoning Ordinance applicable within the area of impact shall be forwarded to the City at least thirty (30) days prior to any public hearing on any proposed amendment. The City may provide comment as to whether or not such amendment is in conflict with the County's comprehensive plan. City may notify the County development services department in writing prior to or at such public hearing. When the County Board of Commissioners has adopted an amendment to the Adams County Zoning Ordinance, the County shall, within fifteen (15) days, forward a copy of the adopted amendment to the City

along with a notice as to when the amendment will take effect in the County. Within thirty (30) days after the receipt of the amendment, the City shall either protest the amendment requesting renegotiation of the area of impact ordinance / agreement or shall direct the City planning and zoning commission to schedule the amendment for public hearing as an amendment to its area of impact ordinance / agreement.

#### 4-3 Subdivision Ordinance:

- (a) All applications pursuant to the County Subdivision Ordinance within the City area of impact including subdivision applications, PUD's, vacations, variances and other such applications shall comply with the County Subdivision Ordinance.
- (b) Applications pursuant to the County Subdivision Ordinance affecting specific property within the City area of impact shall be evaluated for conformance to the design and improvement standards contained in Articles 12-3 and 12-4 of the New Meadows Subdivision Ordinance No. 312-08 or in subsequent amendments thereto, the officially adopted subdivision ordinance of the City provided said standards are not inconsistent with County subdivision ordinance standards.
- (c) All applications pursuant to the County Subdivision Ordinance affecting property within the City area of impact shall be forwarded to the City at least thirty (30) days prior to any public hearing on said application in order for the City to provide a recommendation to the County planning and zoning commission and/or Board of County Commissioner meeting.
- (d) Any proposed amendment to the County's Subdivision Ordinance applicable within the City area of impact shall be forwarded to the City at least thirty (30) days prior to any public hearing on any proposed amendment in order to provide reasonable time for the City to provide comment. The City shall either protest the amendment and request renegotiation of the area city of impact ordinance / agreement, or shall direct its planning and zoning commission to schedule the amendment for public hearing as an amendment to the City Area of Impact Ordinance, if necessary.

#### 4-4 Additional Standards: The following additional standards shall be applicable within the City area of impact:

- (a) **Street / Address System:** The County street and address numbering system, and ordinance (if applicable) shall apply to all property within the City area of impact. Street names and addresses shall be assigned by the County.
- (b) **Water and Sewer Hookup Fees:** City Ordinance Nos. 309-07 and 310-07, supporting Resolution No. 184, or any such other subsequent City ordinance or resolution setting the fee for water and sewer hookup to the City main or

distribution lines shall be applicable within the City area of impact for those applications seeking Municipal water and/or sewer services.

Section 5: ADMINISTRATION AND ENFORCEMENT:

- 5-1 County Responsibility:** The responsibility for the administration and enforcement of all applicable ordinances within the City area of impact as outlined in this chapter shall remain with the County. All zoning, subdivision, conditional use, variance and other such applications in the City area of impact shall be processed by the County in accordance with the application and appeal procedures of the County.
- 5-2 City Participation:** Should an applicant seek a rezone, subdivision approval, variance, conditional use, or any use that requires a public hearing within the City area of impact, the City shall be provided forty five (45) days prior notice. City will be permitted to pose written questions to applicant at least twenty (20) days prior to hearing. Applicant will be required to answer in writing at least ten (10) days prior to hearing. At such public hearing, a representative from the City shall have the opportunity to appear and present testimony and information as would any affected person or adjoining landowner. At all such quasi-judicial public hearings affecting specific property within the City area of impact, the City Planning and Zoning Commission Chairman, or the Mayor in his absence, or a designee thereof, shall have a seat on the County Planning and Zoning Commission as a participating, non-voting Commissioner who may participate in the public hearing and subsequent deliberation.

Section 6: RENEGOTIATION:

- 6-1** In accordance with Idaho Code §67-6526(d), the City Council or the Board of Adams County Commissioners may request, in writing, the renegotiation of any provision of this chapter at any time. This written request shall set forth the changes in the agreement sought by the requesting party. Within thirty (30) days of receipt of such written request by either party, a meeting between the two (2) jurisdictions shall occur.
- 6-2** While renegotiation is occurring, all provisions of this chapter shall remain in effect until this chapter is amended or a substitute ordinance is adopted by City and County, in accordance with the notice and hearing procedures provided in Title 67, Chapter 65 of Idaho Code, or until a declaratory judgment from the district court is final. Provided, however, that this chapter or stipulated portions thereof shall be of no further force and effect if both jurisdictions so agree by mutually adopted resolution.
- 6-3 Additional Ordinances:** Nothing contained herein shall prevent either the City or County from amending, revising, promulgating or adopting additional ordinances for the purpose of zoning, subdivision, or the general health and welfare for the impact area herein created.

Section 7: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 8: This Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

Passed by the New Meadows City Council and approved by the Mayor this 10<sup>th</sup> day of May, 2010.

Gale Stillman  
Gale Stillman, Mayor

ATTEST:

Jacob Qualls  
Jacob Qualls, City Clerk



## CITY OF NEW MEADOWS/ADAMS COUNTY AREA OF CITY IMPACT AGREEMENT

This AGREEMENT, dated this 12<sup>th</sup> day of April, 2010 by and between ADAMS COUNTY, a governmental subdivision of the State of Idaho, ("County") and the CITY OF NEW MEADOWS, a municipal corporation of the State of Idaho, ("City") provides for an area of City Impact around the City.

### WITNESSETH

WHEREAS, the Idaho Local Land Use Planning Act ("LLUPA") as enacted by the Idaho Legislature requires adoption of an "area of city impact" around each city; and

WHEREAS, Idaho Code §67-6526 grants the City, in conjunction with the County, to establish area of impact boundaries; and

WHEREAS, the City Council and Adams County Board of County Commissioners desire to change the Area of Impact Boundary surrounding the City for the mutual advantage of both entities and their constituents; and

WHEREAS, the City Council and the Adams County Board of County Commissioners have the authority to enter into this Agreement pursuant to Idaho Code Title 67, Chapter 23 and Idaho Code Title 67, Chapter 65; and

WHEREAS, the City and County have active Planning and Zoning Commissions which have functioned since the LLUPA was enacted in 1975; and

WHEREAS, the City and County have adopted Subdivision Ordinances, Zoning Ordinances, and Comprehensive Plans; and

WHEREAS, County and City have, in the past, identified the boundaries or applicable regulations for an area of city impact; and

WHEREAS, County and City have convened in joint planning and zoning commission hearings, pursuant to Idaho Code §67-6526(b) to recommend an area of city impact to the governing boards of the two entities; and

WHEREAS, County and City deem it in the public interest that development occurring in close proximity to City conform to negotiated land use planning within the area of impact for the benefit of the City and County citizens;

NOW THEREFORE, City and County hereby agree as follows:

## SECTION 1. APPLICABILITY:

- 1.0 The City of New Meadows/Adams County Impact Area Agreement ("Agreement") is being adopted and defined pursuant to Idaho Code §67-6526, together with any and all amendments thereto, pursuant to mutual agreement between the City and County. The purpose of this Agreement is to identify an area of impact surrounding the City with due consideration being given to such factors as trade area, geographic factors, and areas that can reasonably be expected to be annexed to the City in the future. The intent of this Agreement is to define the geographic area of impact; to set forth those ordinances, policies, and plans which will be applicable to the area of impact; and to comply with the applicable sections of Idaho Code, Title 67, Chapter 65, as set forth by the Idaho legislature.

## SECTION 2. DEFINITIONS:

The following words when used herein shall have these meanings:

- 2.1 Area of Impact shall mean City of New Meadows Area of City Impact;
- 2.2 Board shall mean the Board of Adams County Commissioners;
- 2.3 City shall mean City of New Meadows;
- 2.4 County shall mean Adams County;

## SECTION 3. CITY OF NEW MEADOWS AREA OF IMPACT BOUNDARY:

- 3.1 The New Meadows City area of impact is the unincorporated area designated on the Impact Area Boundary Map adopted by the County by Ordinance # \_\_\_\_\_ and City by Ordinance # <sup>323-10</sup>~~324-10~~ ("Map") incorporated herein by reference and as may be amended from time to time, copies of which shall be made available at the New Meadows City Hall and the Adams County Building Services department. Both entities shall keep that Map on file and available to members of the public at all times during regular business hours. The zoning districts recorded on the Map and in the legal description are the official designations for both City and County. Amendment of said Map will follow Idaho Code §67-6526 and will be done through separate ordinance amendment. Amendments to Impact Area boundaries adopted by separate ordinance will be added as an updated Attachment "A" of this title.
- 3-2 The Impact Area for the City of New Meadows shall extend generally one-half (1/2) mile from the existing city limits and is more particularly described as follows:

The land area in Township 19 North, Range 1 East of the Boise Meridian more particularly described as: the South ½ of Section 13; the southeast ¼ of Section 14; the east ½ of Section 23; all of section 24; the north ½ of Section 25; and the northeast ¼ of Section 26.

- 3-3 In case a property under single ownership is divided by the boundary line of the New Meadows area of city impact, if such line divides such property so that one or both of the parts has a depth of three hundred feet (300') or less, such part may be included in the jurisdiction within which the remainder and larger portion of the property is located.
- 3-4 In accordance with Section 6 of this agreement, as development occurs within the area of impact and city limits are extended, the City and County may renegotiate further expansion of the boundaries of the impact area by a quantity of land equal to the amount of property incorporated into the City pursuant to this Agreement provided that the County and City agree that the proposed expansion of property meets the factors identified in Idaho Code §67-6526 including trade areas, geographic factors, and reasonably anticipated areas to be annexed in the future.

#### **SECTION 4. APPLICABLE PLAN POLICIES AND ORDINANCES:**

##### **4-1 Comprehensive Plan – County Comprehensive Plan**

- (a) The officially adopted Adams County Comprehensive Plan shall apply to the land within the City area of impact.
- (b) Subsequent amendments to the aforesaid comprehensive plan shall apply within the city area of impact if City and County so agree.
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- (a) All applications pursuant to the County Subdivision Ordinance within the City area of impact including subdivision applications, PUD's, vacations, variances and other such applications shall comply with the County Subdivision Ordinance.
- (b) Applications pursuant to the County Subdivision Ordinance affecting specific property within the City area of impact shall be evaluated for conformance to the design and improvement standards contained in Articles 12-3 and 12-4 of the New Meadows Subdivision Ordinance No. 312-08 or in subsequent

amendments thereto, the officially adopted subdivision ordinance of the City provided said standards are not inconsistent with County subdivision ordinance standards.

- (c) All applications pursuant to the County Subdivision Ordinance affecting property within the City area of impact shall be forwarded to the City at least thirty (30) days prior to any public hearing on said application in order for the City to provide a recommendation to the County planning and zoning commission and/or Board of County Commissioner meeting.
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- (b) **Water and Sewer Hookup Fees:** City Ordinance Nos. 309-07 and 310-07, supporting Resolution No. 184, or any such other subsequent City ordinance or resolution setting the fee for water and sewer hookup to the City main or distribution lines shall be applicable within the City area of impact for those applications seeking Municipal water and/or sewer services.

## SECTION 5. ADMINISTRATION AND ENFORCEMENT:

5-1 **County Responsibility:** The responsibility for the administration and enforcement of all applicable ordinances within the City area of impact as outlined in this chapter shall remain with the County. All zoning, subdivision, conditional use, variance and other such applications in the City area of impact shall be processed by the County in accordance with the application and appeal procedures of the County.

5-2 **City Participation:** Should an applicant seek a rezone, subdivision approval, variance, conditional use, or any use that requires a public hearing within the City area of impact, the City shall be provided forty five (45) days prior notice. City will be permitted to pose written questions to applicant at least twenty (20) days prior to

hearing. Applicant will be required to answer in writing at least ten (10) days prior to hearing. At such public hearing, a representative from the City shall have the opportunity to appear and present testimony and information as would any affected person or adjoining landowner. At all such quasi-judicial public hearings affecting specific property within the City area of impact, the City Planning and Zoning Commission Chairman, or the Mayor in his absence, or a designee thereof, shall have a seat on the County Planning and Zoning Commission as a participating, non-voting Commissioner who may participate in the public hearing and subsequent deliberation.

#### **SECTION 6. RENEGOTIATION:**

- 6-1 In accordance with Idaho Code §67-6526(d), the City Council or the Board of Adams County Commissioners may request, in writing, the renegotiation of any provision of this chapter at any time. This written request shall set forth the changes in the agreement sought by the requesting party. Within thirty (30) days of receipt of such written request by either party, a meeting between the two (2) jurisdictions shall occur.
- 6-2 While renegotiation is occurring, all provisions of this chapter shall remain in effect until this chapter is amended or a substitute ordinance is adopted by City and County, in accordance with the notice and hearing procedures provided in Title 67, Chapter 65 of Idaho Code, or until a declaratory judgment from the district court is final. Provided, however, that this chapter or stipulated portions thereof shall be of no further force and effect if both jurisdictions so agree by mutually adopted resolution.
- 6-3 **Additional Ordinances:** Nothing contained herein shall prevent either the City or County from amending, revising, promulgating or adopting additional ordinances for the purpose of zoning, subdivision, or the general health and welfare for the impact area herein created.

IN WITNESS WHEREOF, the City, by and through its Mayor and City Clerk, and the County, by and through the Chairman of the Board of the County Commissioners and the County Clerk, have executed this agreement to be effective the day and year first above written.

\*\*\*

ADAMS COUNTY

By: [Signature]  
Adams Co. Commissioner #1

By: Mike E. Parable  
Adams Co. Commissioner #2

By: Joe Holmas  
Adams Co. Commissioner #3

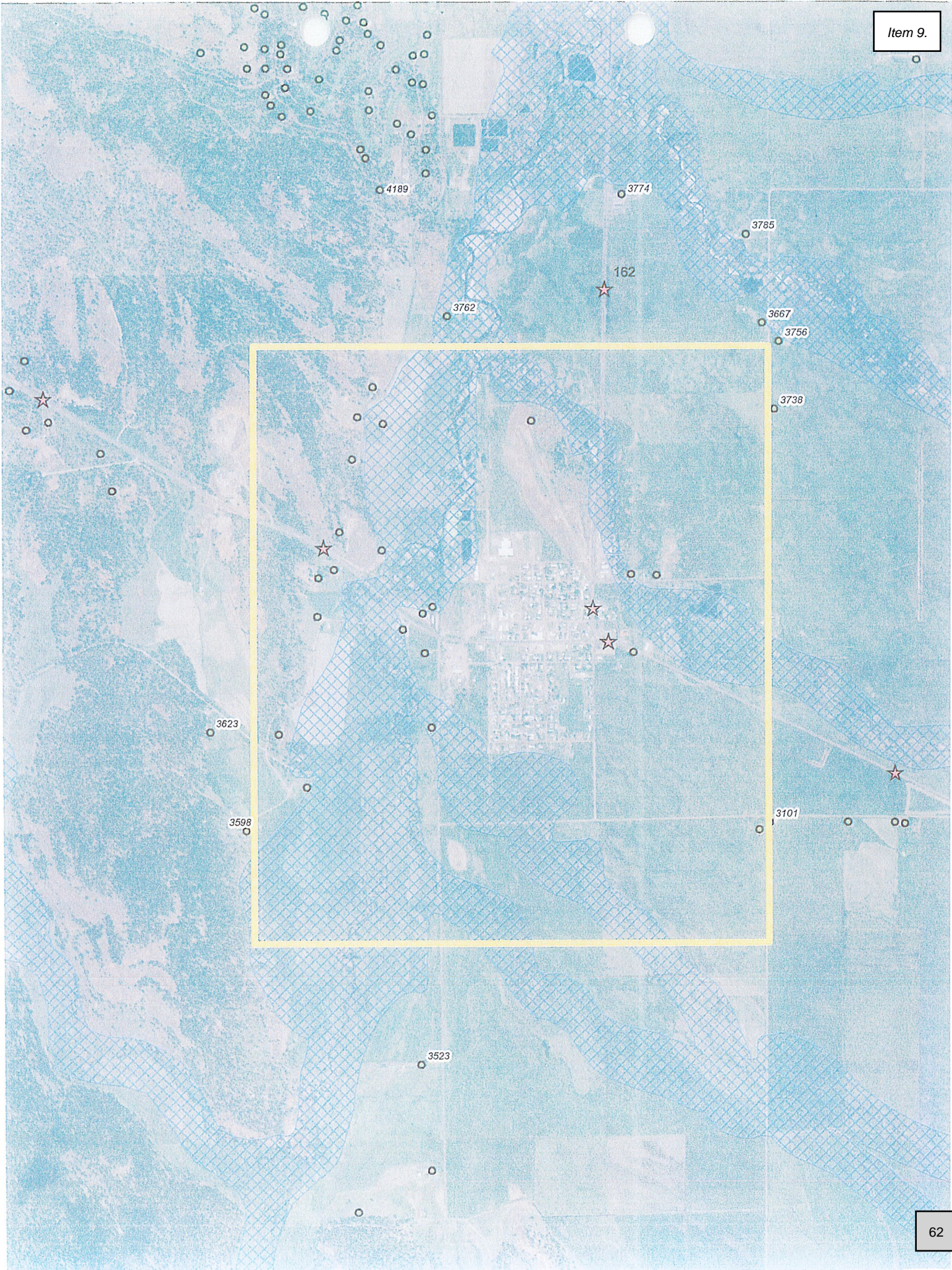
Attest:  
By: [Signature]  
Adams County Clerk

CITY OF NEW MEADOWS

By: Gale Stillman  
Mayor

Attest:  
By: [Signature]  
City Clerk





**NEW MEADOWS INDUSTRIAL PARK  
LEASE AGREEMENT**

THIS LEASE is made at New Meadows, Idaho, effective this 1st day of August, 2025 by and between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and Dalrymple Construction Services, LLC, hereinafter referred to as the LESSEE. For the purpose of administering this contract the City's Representative Agent is the Site Administrator of the New Meadows Industrial Park, herein referred to as the NMIP.

WITNESSETH: \_\_\_\_\_

That in consideration of the mutual promises, covenants, conditions, and terms to be kept and performed; it is agreed between the parties hereto as follows:

Section 1. Notwithstanding anything to the contrary herein, this agreement consists of this document and the following Attachments:

- Attachment A: TENANT QUALIFICATION CRITERIA
- Attachment B: DESCRIPTION OF LEASED SPACE
- Attachment C: DELINQUENT RENT POLICY
- Attachment D: HAZARDOUS MATERIAL POLICY

Section 2. The CITY hereby leases to the LESSEE 1,800 sq ft., as described in Attachment B and hereinafter referred to as the LEASEHOLD.

Section 3. The LESSEE shall pay to the CITY a monthly lease payment of \$500.00, plus the Adams County Landfill Fee, for 5 (#) years beginning August, 1st, 2025 at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. The monthly lease amount shall be reviewed annually and may be decreased based on business development.

Section 4. If the LESSEE fails to pay any rental payment on or before the tenth day of the month for which it is due, the LESSEE shall pay to the CITY a late fee of (5%) of the monthly rental.

Section 5. The LESSEE has posted a security deposit of \$0 with the CITY. The security deposit shall be returned upon the termination of this lease or subsequent leases when LEASEHOLD is vacated, and it is determined by the CITY the LEASEHOLD is in satisfactory condition.

Section 6. The LESSEE has possession of the LEASEHOLD.

Section 7. The LESSEE shall be responsible for the cost of all utilities serving the LEASEHOLD, including but not limited to power, heat, sewer, water, and telephone. Failure to pay any utilities shall be considered a material breach of this Lease.

Section 8. The LESSEE shall provide, at its own cost, routine maintenance items, including routine cleaning and janitorial services of the LEASEHOLD. LESSEE shall also be responsible for all repairs and maintenance of any refrigeration/freezer unit used at the location.

Section 9. The LESSEE shall make repairs to the LEASEHOLD at the LESSEE'S expense as set forth in the Proposal for Industrial Park Repair, attached hereto as Exhibit A. Following the completion of said repairs as set forth in Exhibit A, the CITY shall perform all necessary repairs, replacements, and required maintenance with respect to all plumbing, wiring, roof, supporting structural members, locks and heating unless such repairs, maintenance, or replacements are necessitated because of the actions of the Tenant, its guests or invitees. NMIP shall have no other repair, replacement, or maintenance obligations, with all items which are not specifically enumerated being considered routine maintenance.

Section 10. Separate from such repairs that the LESSEE will make as discussed above and set forth in Exhibit A, the LESSEE may, with the prior written consent of the City Council, make such repairs as are the obligation of the CITY, in which case the NMIP Site Administrator shall reimburse the LESSEE for the cost of such repairs. Such reimbursement shall, however, be limited to the specific item and specific dollar amounts which the City Council has approved in advance.

Section 11. With the exception of the repairs as set forth in Exhibit A, the LESSEE may not, without the prior written consent of the City Council, make any alterations to the LEASEHOLD. In the event that the City of New Meadows approves such alterations, they shall be made at the expense of LESSEE. Any such alterations shall not diminish the structure in which the LEASEHOLD is situated.

Section 12. At the termination of this lease, the LESSEE may remove any alterations which it has made pursuant to Section 11, provided such removal can be and is done without damaging the LEASEHOLD or the structure in which it is situated, and the LEASEHOLD is restored to its original condition. Any alterations left after termination shall become the property of the CITY without cost to the CITY.

Section 13. The term of this lease shall be five (5) years. At the end of the five (5) year period, LESSEE may apply for a lease extension at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. The lease and its terms are non-transferable.

Section 14. As a condition precedent to the CITY considering an extension of this lease:

- a) The LESSEE will give at least six (6) months written notice to the CITY of his intention to request an extension of said lease; and
- b) The LESSEE is current in his payments to the CITY and not in violation of any of the terms and conditions of this lease.

Section 15. Nondiscrimination. The LESSEE agrees not to discriminate against any client, employee or applicant for employment or for services because of race, creed, color, national origin, sex or age with regard to, but not limited to, the

following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; rendition of services. LESSEE must also comply with any applicable Affirmative Action Programs then in effect.

Section 16. The LESSEE shall carry at least the following minimum amounts of insurance with the CITY listed as additional insured. It shall be maintained in full force and effect during the life of this lease agreement and shall protect the CITY and its employees, their agents, or their representatives from damages to property arising in any form from the negligence or wrongful acts or omissions of LESSEE, LESSEE's agents, their employees, or their representatives in the performance of any obligation covered by this agreement:

- a) Public liability insurance for injuries, including those resulting in death, in an amount not less than Five Hundred thousand Dollars (\$500,000.00) "combined single limits."
- b) LESSEE is also required to include in said liability policy "fire legal liability" in the amount of Five Hundred Thousand Dollars (\$500,000.00).
- c) LESSEE is also responsible for insuring LESSEE's own business' personal property. The CITY shall not be required to carry insurance of any kind.

Section 17. Nothing in this Lease shall be deemed to be considered any kind of a business partnership, agency or employer/employee relationship or joint venture between the CITY and the LESSEE.

Section 18. The LESSEE shall furnish to the CITY a Certificate of Insurance demonstrating that the insurance described in Section 16 is in full force and effect prior to the commencement of this Lease Agreement. Furthermore, the CITY shall be named as an additionally named insured upon that policy and the insurance carrier shall be given specific instructions to notify the CITY of any cancellation or changes in policy amounts or provisions. Should the CITY receive notice of cancellation of said insurance, it shall notify the LESSEE to cease operations immediately and not start again until the CITY receives new evidence that insurance described in Section 16 is in full force and effect.

Section 19. The LESSEE shall indemnify and save the CITY harmless from all claims or liabilities, including attorney fees and costs, of any type or nature by any person, firms, or corporation, including any agent or employees of the LESSEE, arising in any manner from the LESSEE's performance of operations and business covered by this agreement.

Section 20. That the LESSEE shall promptly execute and comply with all statutes, rules, orders, ordinances, requirements, and regulations of the CITY, County, State or Federal Government and any and all of its departments and bureaus applicable to said premises for the correction, prevention or abatement of nuisances or other grievances in, upon or connected with said premises, during the said term, and that periodic non-notice safety inspections may be conducted by the Fire Department, an insurance company, or other inspectors, except that all structural alterations or additions shall be made by the CITY at its expense. If the CITY

determines that the LESSEE is violating statutes, rules, orders, ordinances, requirements, and/or regulations of the CITY, County, State or Federal Government and any and all of their departments and bureaus, the CITY may terminate the lease immediately.

Section 21. The LESSEE shall not assign this agreement/lease or sublet or sublease the premises or any part thereof, without the express written consent, and upon terms acceptable to the CITY.

Section 22. That the LESSEE, in case of fire or other damage to the building, shall immediately give notice thereof to the CITY, who shall thereupon cause the damages to that portion of the building hereby leased to be repaired, but if the premises be so damaged that the CITY shall decide not to rebuild, or to condemn the same, the lease term may cease at the sole discretion of the CITY and the accrued rent shall be paid up to the time of said fire. In case, however, the destruction of the premises by fire shall be only partial and a portion thereof shall during the period of repairs be fit for occupancy by the LESSEE for the purpose for which said premises are leased, then the rent shall be equitably apportioned and paid for the part so fit for occupancy. If the CITY determines that the LESSEE damaged the building intentionally, the CITY may immediately terminate the lease.

Section 23. The LESSEE for itself, its successors and assigns and for all persons claiming or to claim under it or them, hereby expressly covenants and agrees that if at any time the LESSEE is adjudicated bankrupt or a Receiver of its property is appointed in insolvency proceedings, then in that event this lease forthwith shall terminate and be at an end at the sole discretion of the CITY, this covenant being one of the considerations whereby the CITY is induced to make this lease.

Section 24. That if the LESSEE shall default in the payment of rent or in the performance of any of the covenants contained in this lease, or in the event LESSEE fails to prevent, correct or abate within 14 days after receiving written notification of monetary default or within 30 days after receiving written notification of non-monetary default from the CITY to prevent, correct or abate nuisances or other grievances not governed under the provisions of Section 20 above, which cause, directly or indirectly, interference with, harm or damage the operations or products of another tenant or tenants of the CITY, or in the event that the LESSEE shall become insolvent or bankrupt or shall make an assignment for the benefit of creditors, the CITY may terminate this lease, and at the expiration of ten (10) days the term of this lease shall cease and expire as if it were the expiration of the original term. If, however, upon the expiration of the 30-day period allowed for correction of a non-monetary default, LESSEE has taken reasonable and prudent steps toward preventing, correcting, or abating the default but has not completed said action, the CITY may extend the 30-day period.

That in case this lease shall be terminated, canceled or forfeited under any of the terms and conditions herein contained or the demised premises be vacant for a period of ten (10) days, the CITY shall immediately have the right to re-enter and take possession of said premises and re-occupy the same without notice and without being liable for damages.

Section 25. The LESSEE agrees during the term of this lease to keep the floor of these premises in a clean and sanitary condition, to use all necessary and approved safeguards against fire risk, to maintain drip pans under its machinery and vehicles in for repair for the purpose of preventing oil, grease or ink or other wet material from sinking into the floor of the premises leased. The LESSEE shall not cause any major holes to be made in said floor or walls for the purpose of anchoring machinery, shelving, office partitions or for any other reason whatsoever, unless express written authorization is obtained from the CITY. Permission for minor alterations may be obtained from the Site Administrator.

Section 26. The CITY will approve all signs and signage and no others shall be utilized. No signs may be placed without the express written consent of the CITY, and all signs shall be placed at LESSEE'S expense.

Section 27. It is expressly understood and agreed by and between the parties to this agreement that the CITY shall not be liable for: Any damage or injury caused by water which may be sustained by the said LESSEE or other person; or any other damage or injury resulting from the carelessness, negligence or improper conduct on the part of any other lessee or agents or employees; or by reason of the breakage, leakage or obstruction of the water or soil pipes, electric conduits or wiring or other leakage or breakage in or about said building, unless resulting from the failure of the City to properly maintain such items.

Section 28. The LESSEE further agrees that it will not encumber or obstruct the sidewalk in front of or adjacent to said building or the parking area or allow the same to be obstructed and that no goods, material or machinery or other articles shall be stored on said sidewalk or in said hallways of the premises leased, or left there for a longer period than shall be absolutely necessary to transport them to or from the premises of the LESSEE.

Section 29. The CITY further agrees that it will be responsible for all exterior maintenance and repairs, including snow removal and outside lighting. The city may give lease payment credit for initial exterior repairs if agreed upon by both parties.

Section 30. The LESSEE agrees to provide at its own cost and expense a suitable trash receptacle and regularly scheduled pick-up service sufficient to handle LESSEE's own needs in order to prevent the unsightly accumulation of trash and other debris.

Section 31. Lease Payments may include certain services offered by the CITY to the LESSEE.

Section 32. All persons assigned to work with a tenant will treat in complete confidence all information and data designated by the company as confidential.

Section 33. The CITY shall have the right to inspect LESSEE's Leasehold during normal business hours for compliance with terms and conditions of this lease.

Section 34. The CITY shall have a right to show premises with 24 hour notice to, and approval of, tenant.

Section 35. The LESSEE agrees that early termination of this lease will be in writing at least 3 months in advance to the CITY with all rents being paid at time of termination. The LESSEE also agrees to leave the premise clean in order for the CITY to make property available to a new tenant. LESSEE may also early terminate by paying three months of rent at the approved rate and leaving the premise clean, turning in all keys and providing a 30 day effective date.

Section 36. All notices provided for herein shall be deemed served if personally delivered, or if mailed to the party entitled to receive the same at the following address:

<u>LESSOR:</u>	City of New Meadows  P.O. Box 324 New Meadows ID. 83654 Mayor	<u>LESSEE:</u>	Dalrymple Construction Services, LLC P.O. Box 540 New Meadows ID 83654 Owner
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IN WITNESS WHEREOF, the CITY has caused these premises to be signed and sealed, and the LESSEE has signed and sealed, this day.

Signed and Acknowledged:

Lessee

By: \_\_\_\_\_  
Owner

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Owner

Date: \_\_\_\_\_

City of New Meadows

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

## ATTACHMENT A: Tenant Qualification Criteria

## NEW MEADOWS INDUSTRIAL PARK

**Tenant Qualification Criteria:**

Section 1. All requests for tenant space and lease arrangements will be reviewed and approved by the City Council.

Section 2. \_\_\_\_\_ must meet the following criteria:

- A. Must be a non-polluting business or industry compatible with existing tenants, the local lifestyle, and community standards.
- B. Must continue to provide jobs or a vital service to the community.
- C. Must keep the grounds clean of weeds and debris in front of, behind and around the building space.
- D. Employee vehicles shall not interfere with the other tenant's deliveries and entrance doors.

Section 3. Eligible business activities shall be light manufacturing, advanced technology, research and development, assembly, light industrial, services, and any other activity deemed appropriate by the City Council.

Section 4. The business and business activities must be compatible with zoning requirements. The appropriate space must be available for lease.

Section 5. LESSEE should expect to hold an annual review meeting with the City Council. Targeted job levels and any business plan changes shall be reviewed at that time.

Section 6. A tenant who requires additional renovation work or utility hook-ups other than what is provided in the basic building layout will be expected to bear the cost of such renovation unless other arrangements are made with the City Council.

Section 7. The "Delinquent Rent Policies and Procedures" have been adopted and will be part of the lease agreement.

Section 8. The LESSEE agrees to allow the NMIP Site Administrator to use general information about the LESSEE's business for public relations efforts to

promote the NMIP and will provide general information upon the request of the NMIP Site Administrator.

## ATTACHMENT B: Description of Leased Property

**NEW MEADOWS INDUSTRIAL PARK****DESCRIPTION OF LEASED PROPERTY**

THIS LEASE made between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and Dalrymple Construction Services, LLC, hereinafter referred to as the LESSEE, is for the following space described below:

The 1,800 square foot area building known previously as the meat shop has an office space and restroom. The physical address of this space is 104 Taylor Street.

## ATTACHMENT C: Delinquent Rent Policy

**NEW MEADOWS INDUSTRIAL PARK****DELINQUENT RENT POLICY AND PROCEDURES**

A New Meadows Industrial Park tenant's rent becomes delinquent when not received by, on or before the fifth day of each month.

If a delinquency occurs, the following procedures will be followed:

1. Site Administrator will notify the tenant in writing that rent is delinquent.
2. The tenant will, within two working days, bring the rent current, or
3. The tenant will meet with the Site Administrator to discuss the delinquency. The Site Administrator will notify the City Council of the delinquency.
4. If the tenant is unable to pay the rent, the tenant will consult with the Site Administrator to develop a written plan to cure the delinquency. This plan will be developed within ten working days following the notice of delinquency.
5. The plan to cure the delinquency will be presented to the City Council. The City Council may be polled by phone to gain plan approval.
6. On approval of the plan, it becomes an attachment to the lease until the delinquency is cured.
7. If the plan to cure the delinquency is not approved by the City Council as presented, then the City Council may make additions and/or deletions to the plan to gain Council approval. This revised plan will be resubmitted to the tenant for approval.
8. The tenant will have three working days to review any changes required by the Council.
9. Failure to come to a written agreement to cure the delinquency within 30 days may result in the termination of tenant's lease at the City Council's discretion.

## ATTACHMENT D: Hazardous Material Policy

**CITY OF NEW MEADOWS/NEW MEADOWS INDUSTRIAL PARK****HAZARDOUS MATERIAL POLICY**

This policy applies to all tenant businesses as well as to all persons associated in any way with the tenant business. This policy covers all tenant paid and unpaid employees, contractors, consultants, delivery/receiving personnel and others.

**CONTROL OF NONRADIOACTIVE HAZARDOUS MATERIALS****CONTENTS**

1. Purpose
2. Requirements
  - 2.1 Radioactive Material Policy
  - 2.2 Tenant Responsibilities
  - 2.3 Shipping and Receiving
  - 2.4 Storage
3. Definitions
  - 3.1 Nonradioactive Hazardous Materials
  - 3.2 Hazardous Properties and/or Conditions
  - 3.3 Nonradioactive Materials
4. Guidelines for Handling Hazardous Waste
  - 4.1 Waste Handling Practices
  - 4.2 Handling Practices for Recyclable Oil

**1. PURPOSE**

This section establishes the requirements and responsibilities for implementing a nonradioactive hazardous material control program for the New Meadows Industrial Park and for all tenant businesses. This program applies to the acquisition, use, shipping, receiving, storage and disposal of nonradioactive hazardous materials, and must comply with the Toxic Substances Control Act, the Resource Conservation and Recovery Act, the Superfund Amendments and Re-authorization Act, the Occupational Safety and Health Act, the Comprehensive Environmental Response, Compensation, and Liability Act, 49 CFR 172, and other references specified herein.

**2. REQUIREMENTS****2.1 Radioactive material policy:**

No radioactive material that exceeds amounts described in 10 CFR 20 shall be received, handled, and/or generated in and/or at the New Meadows Industrial Park.

**2.2 Tenant Responsibilities**

Tenant Managers Shall:

- a) Prior to the receipt, handling, and/or generating of non-radioactive hazardous waste/or material, the tenant must submit in writing to the Site Administrator the nature and conditions of such hazardous waste. The Site Administrator must give written approval that tenant activities in any way related to

- hazardous material are authorized prior to the receipt, handling, and/or generating of non-radioactive hazardous waste and/or material.
- b) Implement a written, auditable Nonradioactive Hazardous Materials Program in compliance with 29 CFR 1900.1200. The program shall provide for the acquisition, shipping, receiving, storage, and disposal of nonradioactive hazardous materials in accordance with all local, state and federal requirements and business park policies.
  - c) Maintain an inventory of hazardous materials present in work area, including identifying health and safety risks associated therewith, and enforce the necessary precautions to limit the hazard of such materials.
  - d) Ensure that employees who work with nonradioactive hazardous materials are trained for such work, and that proper precautions are taken to avoid adverse exposure.
  - e) Ensure that all hazardous materials have information available on each container in accordance with labeling requirements.
  - f) Maintain a material safety data sheet file for nonradioactive hazardous materials that corresponds to the inventory.
  - g) Provide hazard warnings regarding toxicity, flammability, and chemical reactivity either directly on the container or in a manner immediately retrievable by the user or emergency response personnel.
  - h) Provide information on the date of receipt, job or project title, and responsible manager within the general area where the nonradioactive hazardous materials are located.
  - i) Maintain an inventory of nonradioactive hazardous materials which will be available for inspection by the Site Administrator upon reasonable notice.
  - j) Implement a hazardous materials incident contingency plan in compliance with 29 CFR 1910.120. Implementation shall include communication with local response agencies for assistance in emergency situations.
  - k) Comply with all inventory and spill reporting requirements under 40 CFR 300, 355, and 370.

### **2.3 Shipping and Receiving**

- a) Inspect all received nonradioactive hazardous materials for condition and integrity of the packaging.
- a) Report any transportation or packaging violations to the Site Administrator.
- b) Affix appropriate labels and warnings to nonradioactive hazardous materials as they are received.

### **2.4 Storage**

NMIP tenants storing nonradioactive hazardous materials shall:

- a) Store nonradioactive hazardous materials per local, state, and federal requirement.
- b) Follow manufacturer's recommended "Shelf Life" where applicable for any material that ages to form chemically reactive products, e.g., peroxide-forming chemicals.
- c) Ensure that information concerning chemical types, nature of the hazard, and quantities present in each area is available for emergency response personnel.
- d) Maintain good chemical and laboratory housekeeping.
- e) Dispose of hazardous materials whose storage time exceeds the shelf life.
- f) Develop spill control plans where hazardous materials are stored.

### 3.0 DEFINITIONS

**3.1 Nonradioactive Hazardous Materials** - substances having a hazardous characteristic, substances identified as hazardous in a list, or in some instances substances containing an element identified as hazardous but not radioactive, in one or more of the following regulations:

- 29 CFR 1910 and 1926
- 40 CFR 240 through 280
- 40 CFR 300 through 310
- 40 CFR 355 through 372
- 40 CFR 702 through 799
- 49 CFR 172

**3.2 Some of the properties or conditions that cause materials to be listed as "hazardous" are as follows:**

- a) Toxic - A substance which at a specified dose causes harmful effects to living tissue, organs, or systems when ingested, inhaled, contacted, or absorbed through the skin.
- b) Flammable - A material that will ignite easily and burn rapidly.
- c) Chemically Reactive - A substance susceptible to release of energy due to detonation, explosion, decomposition, or chemical change.
- d) Pyrophoric - A material that undergoes spontaneous ignition below 54.4 degrees C (130 F).
- e) Pathogenic - A substance producing or capable of producing disease.
- f) Corrosive - A material that burns, irritates, or destructively attacks organic tissues.
- g) Explosive - A compound that can detonate or deflagrate as a result of shock or heat.
- h) Mutagenic - A substance that increases the frequency of permanent change in genetic material.
- i) Carcinogenic - A substance that produces abnormal cell growth.
- j) Teratogenic - A substance that may cause developmental malformations, e.g., biological monstrosities.
- k) Asphyxiant - A gas that can displace air and deprive organisms of oxygen.

**3.3 Nonradioactive materials:** Substances that do not exceed the amounts described in 10 CFR 20.

## 4. GUIDELINES FOR HANDLING HAZARDOUS WASTE

**4.1 Waste Handling Practices:**

- a) Label containers with red Hazardous Waste labels before adding any waste.
- b) Don't date the Hazardous Waste label - the date space on the label indicated the date the waste is removed from your lab for disposal.
- c) Remove a number label from the inventory booklet and affix it to the waste container.
- d) Keep a current record of the waste added to the container on the inventory with the same number as the container. Be accurate, specific, and complete. Instead of "heavy metals in acid" put "PB 20 ppm, AS 50 ppm in

.05M HN03". Be sure and put the PH of the final content in the space provided.

- e) When possible, refrain from mixing wastes. When it is not possible, only mix wastes that are compatible. Mixing wastes almost always increases the cost of disposal.
- f) Keep a lid on your waste. The only time a waste container should be open is while waste is being added.
- g) Keep outside of waste containers clean.
- h) A piece of tape will be placed over the lid of the waste container each time waste is inventoried. If more waste is added to the container after inventory has been performed, remove tape from across the lid and throw the tape away.
- i) DOT regulations prohibit the use of certain containers for waste.

**4.2 Handling Practices for Recyclable Oil:**

- a) Put a number sticker on the oil container.
- b) Do NOT put a hazardous waste label on the container, use a Recyclable Oil Label.
- c) Enter complete information in the waste inventory booklet. Be as complete as possible (e.g. recyclable silicon based oil from vacuum rough pump).
- d) Used/unused oils that are acceptable for recycle are:
  - i. Used or off-specification (unused) motor oils with viscosities up to and including 90 weight oil.
  - ii. Used or unused mineral oils.
  - iii. Used or unused hydraulic oils.
  - iv. Used or unused water soluble cutting oils; these oils must be handled separately.
  - v. Silicone-based synthetic oils.
  - vi. Used and unused fuel oils (No. 1, No. 2. and No. 3), as well as used and unused diesel fuel (No. 1 and No. 2) - Note: the oil must be thin enough to pump without preheating.
- e) These oils must not contain: (Samples may be required by the recycle facility prior to acceptance)
  - i. Greater than 1000 ppm of total halogens
  - ii. Greater than or equal to 50 ppm polychlorinated biphenyl (PCB's).
  - iii. Greater than 10% by volume, of basic sediments and water.
  - iv. Added hazardous waste, including but not limited to, paint thinners, gasoline, solvents, corrosives, and acids.
  - v. Phosphorus.
  - vi. Phosphate ester or phosphate diester synthetic oil.
  - vii. Radioactive material.

I have read and acknowledged the above Hazardous Material Policy.

\_\_\_\_\_  
Owner(s)

\_\_\_\_\_  
Owner(s)

\_\_\_\_\_  
Date



ZWYGART JOHN

CERTIFIED PUBLIC ACCOUNTANTS

Zwygart John & Associates CPAs, PLLC

16130 North Merchant Way, Suite 120 ♦ Nampa, Idaho 83687

Phone: 208-459-4649 ♦ FAX: 208-229-0404

July 7, 2025

City of New Meadows  
401 Virginia St.  
New Meadows, ID 83654

The following represents our understanding of the services we will provide City of New Meadows.

You have requested that we audit the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of New Meadows, as of September 30, 2025, and for the year then ended and the related notes, which collectively comprise City of New Meadows's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) in accordance with Government Auditing Standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by the Governmental Accounting Standards Board (GASB) require that Budgetary Comparison and GASB Required Supplementary Pension Information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

Supplementary information other than RSI will accompany City of New Meadows's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

1.) Combining Statements

**Auditor Responsibilities**

We will conduct our audit in accordance with GAAS in accordance with *Government Auditing Standards*. As part of an audit in accordance with GAAS in accordance with *Government Auditing*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about City of New Meadows's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS in accordance with *Government Auditing*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

### **Compliance with Laws and Regulations**

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of City of New Meadows's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Management Responsibilities**

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit;
  - iii. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence.

- iv. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
- v. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.<sup>1</sup>

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

### ***Nonattest Services***

With respect to any nonattest services we perform, assisting to prepare the financial statements,

We will not assume management responsibilities on behalf of City of New Meadows. However, we will provide advice and recommendations to assist management of City of New Meadows in performing its responsibilities.

City of New Meadows's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitoring the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the City of New Meadows previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

**Reporting**

We will issue a written report upon completion of our audit of City of New Meadows's basic financial statements. Our report will be addressed to board of City of New Meadows. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We also will issue a written report on the board upon completion of our audit.

**Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

**Provisions of Engagement Administration, Timing and Fees**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Jordan Zwygart is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Zwygart John & Associates' services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to management the following significant findings from the audit:

- Our view about the qualitative aspects of the entity’s significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management’s consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Zwygart John & Associates and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Zwygart John & Associates’ personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulator may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Our fee for the audit will be \$7,000. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use City of New Meadows’s personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Zwygart John & Associates, CPAs, PLLC*

\*\*\*\*\*

RESPONSE:

This letter correctly sets forth our understanding.

City of New Meadows

Acknowledged and agreed on behalf of City of New Meadows by:

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# ORDINANCE TBD-2025

**AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING THE NEW MEADOWS CITY CODE AS FOLLOWS: AMENDING TITLE 10, CHAPTER 7, *SETBACK REQUIREMENTS*, ADDING ; *REAR YARD: NO BUILDING OR STRUCTURE SHALL BE ERECTED CLOSER THAN FIVE FEET (5') FROM THE BUILDING EAVE TO THE REAR PROPERTY LINE.***

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:**

**Section 1:** That 10-7-7A-7 R-1 *Setback Requirements*, is hereby AMENDED as follows, to wit:

Amending definitions for Rear Yard as follows:

- A. Front Yard: No building or structure shall be erected nearer than twenty feet (20') from the right-of-way line of the street.
- B. Side Yards: No building shall be erected closer than ten feet (10') from any side property line; except corner lots shall maintain a twenty-foot (20') side yard adjacent to the street which intersects the street upon which the building fronts.
- C. Rear Yard: **No building or structure shall be erected closer than five feet (5') from the building eave to the rear property Line.**

**Section 2:** That 10-7-7B-7 R-2 *Setback Requirements*, is hereby AMENDED as follows, to wit:

Amending definitions for Rear Yard as follows:

- A. Front Yard: No building or structure shall be erected nearer than twenty feet (20') from the right-of-way line of the street.
- B. Side Yards: No building shall be erected closer than ten feet (10') from any side property line; except corner lots shall maintain a twenty-foot (20') side yard adjacent to the street which intersects the street upon which the building fronts.
- C. Rear Yard: **No building or structure shall be erected closer than five feet (5') from the building eave to the rear property Line.**

**Section 3:** That 10-7-7C-5 R-3 *Setback Requirements*, is hereby AMENDED as follows, to wit:

# ORDINANCE TBD-2025

Amending definitions for Rear Yard as follows:

- A. Front Yard: No building or structure shall be erected nearer than twenty feet (20') from the right-of-way line of the street.
- B. Side Yards: No building shall be erected closer than ten feet (10') from any side property line; except corner lots shall maintain a twenty-foot (20') side yard adjacent to the street which intersects the street upon which the building fronts.
- C. Rear Yard: **No building or structure shall be erected closer than five feet (5') from the building eave to the rear property Line.**

### Section 4: Effective Date

This ordinance shall be in full force and effect, after passage by the New Meadows City Council, signed by the Mayor, and publication of the ordinance according to law.

PASSED AND APPROVED by the Mayor and Council of the City of New Meadows on this 14th day of July, 2025.

\_\_\_\_\_  
Julie A Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk

**Hunter Brown**

**Pay Period**

**6/16/2025 to**

**6/30/2025**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	6/16/2025	11.85							11.85	
Tuesday	6/17/2025	7.50							7.50	
Wednesday	6/18/2025	9.50							9.50	
Thursday	6/19/2025					8.00			8.00	
Friday	6/20/2025	7.75							7.75	
Saturday	6/21/2025								0.00	
<b>Total Week</b>		<b>36.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44.60</b>
Sunday	6/22/2025								0.00	
Monday	6/23/2025	6.00							6.00	
Tuesday	6/24/2025	8.00							8.00	
Wednesday	6/25/2025	7.00							7.00	
Thursday	6/26/2025	8.00							8.00	
Friday	6/27/2025				8.00				8.00	
Saturday	6/28/2025	0.33							0.33	
<b>Total Week</b>		<b>29.33</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>37.33</b>
Sunday	6/29/2025								0.00	
Monday	6/30/2025	7.52							7.52	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>7.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.52</b>
<b>Total Pay Period</b>		<b>73.45</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>89.45</b>

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

City of New Meadows Mon Jun 16 - Mon Jun 30, 2025

Hunter Brown

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Jun 16	Public Works		7:59 am - 7:50 pm	0.00	11.85	11.85	11.85	0.00	0.00	\$0.00	\$0.00
Tue Jun 17	Public Works		7:30 am - 3:00 pm	0.00	7.50	7.50	7.50	0.00	0.00	\$0.00	\$0.00
Wed Jun 18	Public Works		8:00 am - 5:30 pm	0.00	9.50	9.50	9.50	0.00	0.00	\$0.00	\$0.00
Fri Jun 20	Public Works		7:15 am - 3:00 pm	0.00	7.75	7.75	7.75	0.00	0.00	\$0.00	\$0.00
Mon Jun 23	Public Works		10:00 am - 4:00 pm	0.00	6.00	6.00	6.00	0.00	0.00	\$0.00	\$0.00
Tue Jun 24	Public Works		8:00 am - 4:00 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Wed Jun 25	Public Works		8:00 am - 3:00 pm	0.00	7.00	7.00	7.00	0.00	0.00	\$0.00	\$0.00
Thu Jun 26	Public Works		8:00 am - 4:00 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Sat Jun 28	Public Works		10:40 am - 11:00 am	0.00	0.33	0.33	0.33	0.00	0.00	\$0.00	\$0.00
Mon Jun 30	Public Works		8:00 am - 3:31 pm	0.00	7.52	7.52	7.52	0.00	0.00	\$0.00	\$0.00
Totals for Hunter Brown				0.00	73.45	73.45	73.45	0.00	0.00	\$0.00	\$0.00

Sonya Brodhecker

Pay Period

6/16/2025 to

6/30/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	6/16/2025	8.18							8.18	
Tuesday	6/17/2025	7.98							7.98	
Wednesday	6/18/2025	8.83							8.83	
Thursday	6/19/2025	8.72				8.00			16.72	
Friday	6/20/2025	3.25							3.25	
Saturday	6/21/2025								0.00	
<b>Total Week</b>		<b>36.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44.96</b>
Sunday	6/22/2025								0.00	
Monday	6/23/2025	11.59							11.59	
Tuesday	6/24/2025	8.60							8.60	
Wednesday	6/25/2025	9.22							9.22	
Thursday	6/26/2025	6.27							6.27	
Friday	6/27/2025								0.00	
Saturday	6/28/2025								0.00	
<b>Total Week</b>		<b>35.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35.68</b>
Sunday	6/29/2025								0.00	
Monday	6/30/2025	9.05							9.05	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>9.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.05</b>
<b>Total Pay Period</b>		<b>81.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>89.69</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

City of New Meadows Mon Jun 16 - Mon Jun 30, 2025

Sonya Brodhecker

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Jun 16	Deputy Clerk		7:51 am - 4:02 pm	0.00	8.18	8.18	8.18	0.00	0.00	\$0.00	\$0.00
Tue Jun 17	Deputy Clerk		8:05 am - 4:04 pm	0.00	7.98	7.98	7.98	0.00	0.00	\$0.00	\$0.00
Wed Jun 18	Deputy Clerk		7:05 am - 3:55 pm	0.00	8.83	8.83	8.83	0.00	0.00	\$0.00	\$0.00
Thu Jun 19	Deputy Clerk		7:44 am - 4:27 pm	0.00	8.72	8.72	8.72	0.00	0.00	\$0.00	\$0.00
Fri Jun 20	Deputy Clerk		9:45 am - 1:00 pm	0.00	3.25	3.25	3.25	0.00	0.00	\$0.00	\$0.00
Mon Jun 23	Deputy Clerk		7:44 am - 4:30 pm	0.00	8.77	8.77	8.77	0.00	0.00	\$0.00	\$0.00
Mon Jun 23	Deputy Clerk		6:00 pm - 8:49 pm	0.00	2.82	2.82	2.82	0.00	0.00	\$0.00	\$0.00
Tue Jun 24	Deputy Clerk		8:05 am - 4:41 pm	0.00	8.60	8.60	8.60	0.00	0.00	\$0.00	\$0.00
Wed Jun 25	Deputy Clerk		7:39 am - 4:52 pm	0.00	9.22	9.22	9.22	0.00	0.00	\$0.00	\$0.00
Thu Jun 26	Deputy Clerk		7:48 am - 2:04 pm	0.00	6.27	6.27	6.27	0.00	0.00	\$0.00	\$0.00
Mon Jun 30	Deputy Clerk		7:53 am - 4:56 pm	0.00	9.05	9.05	9.05	0.00	0.00	\$0.00	\$0.00
Totals for Sonya Brodhecker				0.00	81.69	81.69	81.69	0.00	0.00	\$0.00	\$0.00

**Kyla Gardner**

**Pay Period**

**6/16/2025 to**

**6/30/2025**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	6/16/2025	7.73							7.73	
Tuesday	6/17/2025	8.38							8.38	
Wednesday	6/18/2025	8.85							8.85	
Thursday	6/19/2025	8.67				8.00			16.67	
Friday	6/20/2025	1.37		2.26					3.63	
Saturday	6/21/2025								0.00	
<b>Total Week</b>		<b>35.00</b>	<b>0.00</b>	<b>2.26</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.26</b>
Sunday	6/22/2025								0.00	
Monday	6/23/2025	10.68							10.68	
Tuesday	6/24/2025	7.68							7.68	
Wednesday	6/25/2025	7.67							7.67	
Thursday	6/26/2025	7.35							7.35	
Friday	6/27/2025	1.08							1.08	
Saturday	6/28/2025								0.00	
<b>Total Week</b>		<b>34.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34.46</b>
Sunday	6/29/2025								0.00	
Monday	6/30/2025	8.47							8.47	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>8.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.47</b>
<b>Total Pay Period</b>		<b>77.93</b>	<b>0.00</b>	<b>2.26</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>88.19</b>

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

City of New Meadows Mon Jun 16 – Mon Jun 30, 2025

Kyla Gardner

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Jun 16			7:36 am - 3:20 pm	0.00	7.73	7.73	7.73	0.00	0.00	\$0.00	\$0.00
Tue Jun 17			7:45 am - 4:08 pm	0.00	8.38	8.38	8.38	0.00	0.00	\$0.00	\$0.00
Wed Jun 18			7:08 am - 3:59 pm	0.00	8.85	8.85	8.85	0.00	0.00	\$0.00	\$0.00
Thu Jun 19			7:46 am - 4:26 pm	0.00	8.67	8.67	8.67	0.00	0.00	\$0.00	\$0.00
Fri Jun 20			9:47 am - 1:25 pm	0.00	3.63	3.63	3.63	0.00	0.00	\$0.00	\$0.00
Mon Jun 23			7:47 am - 3:37 pm	0.00	7.83	7.83	7.83	0.00	0.00	\$0.00	\$0.00
Mon Jun 23			6:04 pm - 8:55 pm	0.00	2.85	2.85	2.85	0.00	0.00	\$0.00	\$0.00
Tue Jun 24			7:43 am - 3:24 pm	0.00	7.68	7.68	7.68	0.00	0.00	\$0.00	\$0.00
Wed Jun 25			7:44 am - 3:24 pm	0.00	7.67	7.67	7.67	0.00	0.00	\$0.00	\$0.00
Thu Jun 26			7:53 am - 3:14 pm	0.00	7.35	7.35	7.35	0.00	0.00	\$0.00	\$0.00
Fri Jun 27			9:07 am - 10:12 am	0.00	1.08	1.08	1.08	0.00	0.00	\$0.00	\$0.00
Mon Jun 30			7:49 am - 4:17 pm	0.00	8.47	8.47	8.47	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	80.19	80.19	80.19	0.00	0.00	\$0.00	\$0.00

Jessica Wallace

Pay Period

6/16/2025 to

6/30/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	6/16/2025	7.00							7.00	
Tuesday	6/17/2025	7.27							7.27	
Wednesday	6/18/2025	9.37							9.37	
Thursday	6/19/2025	0.25				8.00			8.25	
Friday	6/20/2025	7.58							7.58	
Saturday	6/21/2025								0.00	
<b>Total Week</b>		<b>31.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39.47</b>
Sunday	6/22/2025								0.00	
Monday	6/23/2025	8.53							8.53	
Tuesday	6/24/2025	2.38							2.38	
Wednesday	6/25/2025	8.87							8.87	
Thursday	6/26/2025	7.28							7.28	
Friday	6/27/2025	8.70							8.70	
Saturday	6/28/2025								0.00	
<b>Total Week</b>		<b>35.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35.76</b>
Sunday	6/29/2025								0.00	
Monday	6/30/2025	8.03							8.03	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>8.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.03</b>
<b>Total Pay Period</b>		<b>75.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>83.26</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

City of New Meadows Mon Jun 16 - Mon Jun 30, 2025

Jessie Wallace

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Jun 16	Public Works		8:30 am - 3:30 pm	0.00	7.00	7.00	7.00	0.00	0.00	\$0.00	\$0.00
Tue Jun 17	Public Works		8:44 am - 4:00 pm	0.00	7.27	7.27	7.27	0.00	0.00	\$0.00	\$0.00
Wed Jun 18	Public Works		8:04 am - 5:11 pm	0.00	9.12	9.12	9.12	0.00	0.00	\$0.00	\$0.00
Wed Jun 18	Public Works		8:03 pm - 8:18 pm	0.00	0.25	0.25	0.25	0.00	0.00	\$0.00	\$0.00
Thu Jun 19	Public Works		8:00 pm - 8:15 pm	0.00	0.25	0.25	0.25	0.00	0.00	\$0.00	\$0.00
Fri Jun 20	Public Works		8:39 am - 4:14 pm	0.00	7.58	7.58	7.58	0.00	0.00	\$0.00	\$0.00
Mon Jun 23	Public Works		8:30 am - 5:02 pm	0.00	8.53	8.53	8.53	0.00	0.00	\$0.00	\$0.00
Tue Jun 24	Public Works		8:53 am - 11:16 am	0.00	2.38	2.38	2.38	0.00	0.00	\$0.00	\$0.00
Wed Jun 25	Public Works		7:56 am - 4:48 pm	0.00	8.87	8.87	8.87	0.00	0.00	\$0.00	\$0.00
Thu Jun 26	Public Works		8:15 am - 8:56 am	0.00	0.68	0.68	0.68	0.00	0.00	\$0.00	\$0.00
Thu Jun 26	Public Works		9:56 am - 4:32 pm	0.00	6.60	6.60	6.60	0.00	0.00	\$0.00	\$0.00
Fri Jun 27	Public Works		7:54 am - 4:36 pm	0.00	8.70	8.70	8.70	0.00	0.00	\$0.00	\$0.00
Mon Jun 30	Public Works		8:31 am - 4:33 pm	0.00	8.03	8.03	8.03	0.00	0.00	\$0.00	\$0.00
Totals for Jessie Wallace				0.00	75.26	75.26	75.26	0.00	0.00	\$0.00	\$0.00

Sonya Brodhecker

Pay Period

6/1/2025 to

6/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	6/1/2025								0.00	
Monday	6/2/2025	9.22							9.22	
Tuesday	6/3/2025	6.51							6.51	
Wednesday	6/4/2025	9.02							9.02	
Thursday	6/5/2025	9.13							9.13	
Friday	6/6/2025						5.00		5.00	
Saturday	6/7/2025								0.00	
<b>Total Week</b>		<b>33.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>	<b>0.00</b>	<b>38.88</b>	
Sunday	6/8/2025								0.00	
Monday	6/9/2025	8.95							8.95	
Tuesday	6/10/2025	9.17							9.17	
Wednesday	6/11/2025	8.92							8.92	
Thursday	6/12/2025	7.55							7.55	
Friday	6/13/2025						4.00		4.00	
Saturday	6/14/2025								0.00	
<b>Total Week</b>		<b>34.59</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>38.59</b>	
Sunday	6/15/2025								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>68.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.00</b>	<b>0.00</b>	<b>77.47</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

City of New Meadows Sun Jun 1 - Sun Jun 15, 2025

Sonya Brodhecker

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Jun 2	Deputy Clerk		7:42 am - 4:55 pm	0.00	9.22	9.22	9.22	0.00	0.00	\$0.00	\$0.00
Tue Jun 3	Deputy Clerk		7:37 am - 12:15 pm	0.00	4.63	4.63	4.63	0.00	0.00	\$0.00	\$0.00
Tue Jun 3	Deputy Clerk		3:02 pm - 4:55 pm	0.00	1.88	1.88	1.88	0.00	0.00	\$0.00	\$0.00
Wed Jun 4	Deputy Clerk		7:56 am - 4:57 pm	0.00	9.02	9.02	9.02	0.00	0.00	\$0.00	\$0.00
Thu Jun 5	Deputy Clerk		7:52 am - 5:00 pm	0.00	9.13	9.13	9.13	0.00	0.00	\$0.00	\$0.00
Mon Jun 9	Deputy Clerk		7:47 am - 4:44 pm	0.00	8.95	8.95	8.95	0.00	0.00	\$0.00	\$0.00
Tue Jun 10	Deputy Clerk		7:47 am - 4:57 pm	0.00	9.17	9.17	9.17	0.00	0.00	\$0.00	\$0.00
Wed Jun 11	Deputy Clerk		7:54 am - 4:49 pm	0.00	8.92	8.92	8.92	0.00	0.00	\$0.00	\$0.00
Thu Jun 12	Deputy Clerk		7:55 am - 3:28 pm	0.00	7.55	7.55	7.55	0.00	0.00	\$0.00	\$0.00
Totals for Sonya Brodhecker				0.00	68.47	68.47	68.47	0.00	0.00	\$0.00	\$0.00

Hunter Brown

Pay Period

6/1/2025 to

6/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	6/1/2025								0.00	
Monday	6/2/2025	8.52							8.52	
Tuesday	6/3/2025	7.30							7.30	
Wednesday	6/4/2025	9.02							9.02	
Thursday	6/5/2025	8.02							8.02	
Friday	6/6/2025				8.00				8.00	
Saturday	6/7/2025								0.00	
<b>Total Week</b>		<b>32.86</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.86</b>	
Sunday	6/8/2025								0.00	
Monday	6/9/2025	7.98							7.98	
Tuesday	6/10/2025	7.00							7.00	
Wednesday	6/11/2025	5.98							5.98	
Thursday	6/12/2025	7.00							7.00	
Friday	6/13/2025	9.00							9.00	
Saturday	6/14/2025								0.00	
<b>Total Week</b>		<b>36.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36.96</b>	
Sunday	6/15/2025	0.17							0.17	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.17</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.17</b>	
<b>Total Pay Period</b>		<b>69.99</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>77.99</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

City of New Meadows Sun Jun 1 - Sun Jun 15, 2025

Hunter Brown

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Jun 2	Public Works		7:59 am - 4:30 pm	0.00	8.52	8.52	8.52	0.00	0.00	\$0.00	\$0.00
Tue Jun 3	Public Works		8:00 am - 3:18 pm	0.00	7.30	7.30	7.30	0.00	0.00	\$0.00	\$0.00
Wed Jun 4	Public Works		7:59 am - 5:00 pm	0.00	9.02	9.02	9.02	0.00	0.00	\$0.00	\$0.00
Thu Jun 5	Public Works		7:59 am - 4:00 pm	0.00	8.02	8.02	8.02	0.00	0.00	\$0.00	\$0.00
Mon Jun 9	Public Works		8:01 am - 4:00 pm	0.00	7.98	7.98	7.98	0.00	0.00	\$0.00	\$0.00
Tue Jun 10	Public Works		9:00 am - 4:00 pm	0.00	7.00	7.00	7.00	0.00	0.00	\$0.00	\$0.00
Wed Jun 11	Public Works		8:01 am - 2:00 pm	0.00	5.98	5.98	5.98	0.00	0.00	\$0.00	\$0.00
Thu Jun 12	Public Works		9:00 am - 4:00 pm	0.00	7.00	7.00	7.00	0.00	0.00	\$0.00	\$0.00
Fri Jun 13	Public Works		8:00 am - 5:00 pm	0.00	9.00	9.00	9.00	0.00	0.00	\$0.00	\$0.00
Sun Jun 15	Public Works		1:10 pm - 1:20 pm	0.00	0.17	0.17	0.17	0.00	0.00	\$0.00	\$0.00
Totals for Hunter Brown				0.00	69.99	69.99	69.99	0.00	0.00	\$0.00	\$0.00

**Kyla Gardner**

**Pay Period**

**6/1/2025 to**

**6/15/2025**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	6/1/2025								0.00	
Monday	6/2/2025	7.93							7.93	
Tuesday	6/3/2025	7.70							7.70	
Wednesday	6/4/2025	7.52							7.52	
Thursday	6/5/2025							8.00	8.00	
Friday	6/6/2025								0.00	
Saturday	6/7/2025								0.00	
<b>Total Week</b>		<b>23.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>31.15</b>	
Sunday	6/8/2025								0.00	
Monday	6/9/2025	7.73							7.73	
Tuesday	6/10/2025	7.85							7.85	
Wednesday	6/11/2025	8.08							8.08	
Thursday	6/12/2025	7.50							7.50	
Friday	6/13/2025								0.00	
Saturday	6/14/2025								0.00	
<b>Total Week</b>		<b>31.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31.16</b>	
Sunday	6/15/2025								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>54.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>62.31</b>	

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

City of New Meadows Sun Jun 1 - Sun Jun 15, 2025

Kyla Gardner

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Jun 2			7:43 am - 3:39 pm	0.00	7.93	7.93	7.93	0.00	0.00	\$0.00	\$0.00
Tue Jun 3			7:46 am - 3:28 pm	0.00	7.70	7.70	7.70	0.00	0.00	\$0.00	\$0.00
Wed Jun 4			7:44 am - 3:15 pm	0.00	7.52	7.52	7.52	0.00	0.00	\$0.00	\$0.00
Mon Jun 9			7:42 am - 3:26 pm	0.00	7.73	7.73	7.73	0.00	0.00	\$0.00	\$0.00
Tue Jun 10			7:28 am - 3:19 pm	0.00	7.85	7.85	7.85	0.00	0.00	\$0.00	\$0.00
Wed Jun 11			7:28 am - 3:33 pm	0.00	8.08	8.08	8.08	0.00	0.00	\$0.00	\$0.00
Thu Jun 12			7:46 am - 3:16 pm	0.00	7.50	7.50	7.50	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	54.31	54.31	54.31	0.00	0.00	\$0.00	\$0.00

Jessica Wallace

Pay Period

6/1/2025 to

6/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	6/1/2025								0.00	
Monday	6/2/2025						8.00		8.00	
Tuesday	6/3/2025	8.16							8.16	
Wednesday	6/4/2025	6.73						2.00	8.73	
Thursday	6/5/2025	4.47						4.00	8.47	
Friday	6/6/2025	3.17						5.00	8.17	
Saturday	6/7/2025								0.00	
<b>Total Week</b>		<b>22.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>11.00</b>	<b>41.53</b>	
Sunday	6/8/2025								0.00	
Monday	6/9/2025	8.08							8.08	
Tuesday	6/10/2025	6.13						2.00	8.13	
Wednesday	6/11/2025	1.59						7.00	8.59	
Thursday	6/12/2025	8.87							8.87	
Friday	6/13/2025	5.78							5.78	
Saturday	6/14/2025								0.00	
<b>Total Week</b>		<b>30.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.00</b>	<b>39.45</b>	
Sunday	6/15/2025								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>52.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>20.00</b>	<b>80.98</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

City of New Meadows Sun Jun 1 - Sun Jun 15, 2025

Jessie Wallace

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Tue Jun 3	Public Works		8:38 am - 2:16 pm	0.00	5.63	5.63	5.63	0.00	0.00	\$0.00	\$0.00
Tue Jun 3	Public Works		3:41 pm - 5:25 pm	0.00	1.73	1.73	1.73	0.00	0.00	\$0.00	\$0.00
Tue Jun 3	Public Works		7:42 pm - 8:30 pm	0.00	0.80	0.80	0.80	0.00	0.00	\$0.00	\$0.00
Wed Jun 4	Public Works		8:43 am - 3:10 pm	0.00	6.45	6.45	6.45	0.00	0.00	\$0.00	\$0.00
Wed Jun 4	Public Works		8:52 pm - 9:09 pm	0.00	0.28	0.28	0.28	0.00	0.00	\$0.00	\$0.00
Thu Jun 5	Public Works		8:41 am - 1:09 pm	0.00	4.47	4.47	4.47	0.00	0.00	\$0.00	\$0.00
Fri Jun 6	Public Works		8:09 am - 11:19 am	0.00	3.17	3.17	3.17	0.00	0.00	\$0.00	\$0.00
Mon Jun 9	Public Works		8:19 am - 4:24 pm	0.00	8.08	8.08	8.08	0.00	0.00	\$0.00	\$0.00
Tue Jun 10	Public Works		8:18 am - 9:06 am	0.00	0.80	0.80	0.80	0.00	0.00	\$0.00	\$0.00
Tue Jun 10	Public Works		10:58 am - 4:18 pm	0.00	5.33	5.33	5.33	0.00	0.00	\$0.00	\$0.00
Wed Jun 11	Public Works		8:20 am - 9:00 am	0.00	0.67	0.67	0.67	0.00	0.00	\$0.00	\$0.00
Wed Jun 11	Public Works		2:15 pm - 3:10 pm	0.00	0.92	0.92	0.92	0.00	0.00	\$0.00	\$0.00
Thu Jun 12	Public Works		7:48 am - 4:40 pm	0.00	8.87	8.87	8.87	0.00	0.00	\$0.00	\$0.00
Fri Jun 13	Public Works		8:03 am - 1:50 pm	0.00	5.78	5.78	5.78	0.00	0.00	\$0.00	\$0.00
Totals for Jessie Wallace				0.00	52.98	52.98	52.98	0.00	0.00	\$0.00	\$0.00

For dates posted from 06/25/25 to 07/14/25  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6727		580 4 Corner Communications IT Services and Amcrest for July 2025	460.00	****							
		4024 07/01/25 IT Professional Support	153.33*			1		41100	327		10102
		4024 07/01/25 IT Professional Support (W)	153.33*			60		43320	327		10102
		4024 07/01/25 IT Professional Support (SWR)	153.34*			65		43220	327		10102
		<b>Total for Vendor:</b>	<b>460.00</b>								
6724		563 Adams County Prosecuting July 2025	1,500.00	****							
		1081 07/01/25 Municipal Prosecutions- JUL	1,500.00			1		41400	312		10102
		<b>Total for Vendor:</b>	<b>1,500.00</b>								
6734		25 Analytical Labs, Inc. 2504789 06/30/25 Sewer Sampling / Testing	4,025.20								
		2504788 06/30/25 Water Sampling /Testing	888.20			65		43220	745		10102
		<b>Total for Vendor:</b>	<b>3,137.00*</b>			60		43320	745		10102
6750		I C & M Lumber Co, Inc 06/25/25 Water	1,643.52								
		06/25/25 Shop - Water	41.46			60		43320	324		10102
		06/25/25 Shop - Sewer	60.66			60		43320	324		10102
		06/25/25 Shop - Streets	60.67			65		43220	324		10102
		06/25/25 Shop - Streets	60.67			1		41500	324		10102
		06/25/25 Park	842.67			1		41600	324		10102
		06/25/25 Office (GEN)	127.75*			1		41100	324		10102
		06/25/25 Office (WTR)	127.74			60		43320	324		10102
		06/25/25 Office (SWR)	127.76			65		43220	324		10102
		06/25/25 Streets	8.49			1		41500	324		10102
		06/25/25 Sewer	185.65			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>1,643.52</b>								
6741		E 253 Christensen Inc. dba United Oil CL90351 06/30/25 Fuel -Streets	1,219.78								
		CL90351 06/30/25 Fuel -Sewer	109.22			1		41500	630		10102
		CL90351 06/30/25 Fuel - Water	102.90*			65		43220	630		10102
		CL90351 06/30/25 Fuel - Water	175.43			60		43320	630		10102
		CL86653 05/15/25 Fuel - Streets	198.48			1		41500	630		10102
		CL86653 05/15/25 Fuel - Sewer	44.42*			65		43220	630		10102

For dates posted from 06/25/25 to 07/14/25  
\* ... Over spent expenditure

Claim/	Check	Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
	CL86653	05/15/25	Fuel- Water	176.51			60	43320	43320	630		10102
	CL89027	06/15/25	Fuel- Streets	254.58			1	41500	41500	630		10102
	CL89027	06/15/25	Fuel - Sewer	106.96*			65	43220	43220	630		10102
	CL89027	06/15/25	Fuel - Water	51.28			60	43320	43320	630		10102
			<b>Total for Vendor:</b>	<b>1,219.78</b>								
			*** Claim from another period ( 6/25) ****									
6728			29 City of New Meadows	2,842.88								
	025-00	06/30/25	Chlorinator Room	14.65			65	43220	43220	339		10102
	310-00	06/30/25	Park Irrigation	1,602.33			1	41600	41600	332		10102
	309-00	06/30/25	Park Restrooms	173.90			1	41600	41600	331		10102
	014-00	06/30/25	Industrial Park	228.15			63	43100	43100	331		10102
	364-00	06/30/25	Auger Room	376.75*			65	43220	43220	338		10102
	126-00	06/30/25	City Hall	266.40*			1	41100	41100	331		10102
	015-00	06/30/25	Skate Park	14.30			1	41600	41600	332		10102
	012-00	06/30/25	Recycle Center	14.30			1	41600	41600	332		10102
	060-00	06/30/25	Ambulance Shed	76.05*			1	41100	41100	331		10102
	013-00	06/30/25	104 Taylor	76.05			63	43100	43100	331		10101
			<b>Total for Vendor:</b>	<b>2,842.88</b>								
6751	E		526 Coastline Equipment	777.38								
			Hydraulic oil leak in Grader blade									
	1246455	05/30/25	EQ. Maint (G)	188.48			1	41500	41500	350		10102
	1246455	05/30/25	EQ. Maint (W)	188.49			60	43320	43320	350		10102
	1246455	05/30/25	EQ. Maint (SWR)	188.48*			65	43220	43220	350		10102
	1246455	05/30/25	Booster Station Generator	211.93			60	43320	43320	324		10102
			<b>Total for Vendor:</b>	<b>777.38</b>								
6740			405 CORE & MAIN LP	2,265.44								
	NEPTUNE 360	PROGRAM AND BELT CLIP	July 2025-June 2026									
	X180389	07/07/25	NEPTUNE 360 PROGRAM	1,657.75			60	43320	43320	324		10102
	X180389	07/07/25	BELT CLIP MAINT	607.69			60	43320	43320	324		10102
			<b>Total for Vendor:</b>	<b>2,265.44</b>								
6738			739 Dalrymple Construction Services,	125,214.01								
			Construction of the Childcare Center									
	PA12	06/18/25	Childcare Center Const.	125,214.01*			1	43151	43151	324		10102
			<b>Total for Vendor:</b>	<b>125,214.01</b>								

For dates posted from 06/25/25 to 07/14/25  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6735		742 DIGLINE INC	3.90			60		43320	324		10102
		Monthly Assessment									
		0076945-IN 06/30/25 Monthly Fee	3.90								
		<b>Total for Vendor:</b>	<b>3.90</b>								
		*** Claim from another period ( 6/25) ****									
		495 Drake Diversified LLC	400.00								
6725		Monthly Back-up Operator June 2025				60		43320	310		10102
		2445 07/01/25 JUN 2025 H2O Back-up Operator	200.00								
		2445 07/01/25 JUN 2025 SWR Back-up Operator	200.00			65		43220	310		10102
		<b>Total for Vendor:</b>	<b>400.00</b>								
6736		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 5/11/2025, 6/29/2025	90.30			1		41100	324		10102
		11579 05/25/25 OFFICE CLEANING / CITY HALL	90.30*								
		<b>Total for Vendor:</b>	<b>90.30</b>								
6742		704 Honey Dippers Inc.	160.00			1		45200	310		10102
		Baseball Porta Potty									
		25-2469 06/30/25 Baseball Portable - June	160.00*								
		<b>Total for Vendor:</b>	<b>160.00</b>								
6730	E	4 Idaho Power	3,477.60			1		41500	330		10102
		0032879986 07/07/25 Street Lights (Electricity)	702.57								
		0032879987 07/07/25 City Shop (Electricity) Wa	40.78			60		43320	330		10102
		0032879987 07/07/25 City Shop (Electricity) Se	40.77			65		43220	330		10102
		0032879987 07/07/25 City Shop (Electricity) Str	40.77			1		41500	330		10102
		0032879959 07/07/25 parks (Electricity)	100.73			1		41600	330		10102
		0032879967 07/07/25 Sewer Lift Station (Electr	27.64*			65		43220	337		10102
		0032879945 07/07/25 Well #3 (Electric)	421.74			60		43320	334		10102
		2200952379 07/07/25 Well #4 (Electric)	212.67			60		43320	335		10102
		0032879940 07/07/25 Booster Station (Electric)	292.79			60		43320	333		10102
		0032879919 07/07/25 Sewer Plant (Electricity)	462.10			65		43220	336		10102
		0030309892 07/07/25 City Hall (Electricity) Ge	129.49			1		41100	330		10102
		0030309892 07/07/25 City Hall (Electricity) H2O	129.50			60		43320	330		10102
		0030238986 07/07/25 City Hall (Electricity) SWR	129.49			65		43220	330		10102
		0032880160 07/07/25 Sewer Land Ap	217.69			65		43220	330		10102

For dates posted from 06/25/25 to 07/14/25  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
	0033198570	07/07/25 Childcare Center	44.44*			63		43100	330		10101
	0033232987	07/07/25 Well #5 (Electric)	432.36			60		43320	348		10102
	1 07/07/25	104 Taylor	52.07*			63		43100	330		10101
		<b>Total for Vendor:</b>	<b>3,477.60</b>								
6743	E	56 Idaho Rural Water Association	485.00			60		43320	319		10102
	4074	06/10/25 Annual Membership (W)	242.50*			65		43220	319		10102
	4074	06/10/25 Annual Membership (S)	242.50								
		<b>Total for Vendor:</b>	<b>485.00</b>								
6739		753 Jeff Field	180.00								
	BackFlow	Testing of Depot & City Hall									
	01 07/14/25	Backflow Testing	180.00*			1		41100	324		10102
		<b>Total for Vendor:</b>	<b>180.00</b>								
6744	E	37 Jerry's Auto Parts	138.69								
	Maintenance	equipment									
	381045	07/07/25 Equ. Main. (GEN)	46.23			1		41500	350		10102
	460613	07/08/25 Equ. Main (WTR)	46.23			60		43320	350		10102
	461279	07/11/25 Equ. Main (SWR)	46.23*			65		43220	350		10102
		<b>Total for Vendor:</b>	<b>138.69</b>								
6745		728 Keller Associates, Inc.	678.75								
	City Engineering	to include Wasterwater facility plan grant, city council meetings,									
	0251865	06/15/25 City Engineering (WTR)	339.37*			60		43320	319		10101
	0251865	06/15/25 City Engineering (SWR)	339.38			65		43220	319		10102
6746		728 Keller Associates, Inc.	153.75								
	Review of Meadows	Subdivision Design Plans									
	0251866	06/15/25 Meadows Subdivision Design Re	153.75*			1		41300	324		10101
6747		728 Keller Associates, Inc.	285.00								
	Review of Childcare	Center/Youth Center Design									
	0251867	06/15/25 Childcare Center Design Revie	285.00*			1		43151	324		10101

For dates posted from 06/25/25 to 07/14/25  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6748		728 Keller Associates, Inc.	9,700.00								
	Wastewater FPS					65		43231	886		10101
		0251868 06/15/25 Wastewater FPS (SWR)	9,700.00								
		<b>Total for Vendor:</b>	<b>10,817.50</b>								
6733	E	150 Lake Shore Disposal	313.85								
		27336415 07/01/25 Garbage - General	78.46*			1		41100	324		10102
		27336415 07/01/25 Garbage - Water	78.47			60		43320	324		10102
		27336415 07/01/25 Garbage - Sewer	78.46			65		43220	324		10102
		27336415 07/01/25 Garbage - Industrial Park	78.46			63		43100	324		10102
		<b>Total for Vendor:</b>	<b>313.85</b>								
6731	E	162 Norco Inc.	12.90								
		43966618 06/30/25 Cylinder Rental	4.30			1		41500	324		10102
		43966618 06/30/25 Cylinder Rental	4.30			60		43320	324		10102
		43966618 06/30/25 Cylinder Rental	4.30			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>12.90</b>								
		*** Claim from another period ( 6/25) ****									
6726		642 Raven Waterworks, LLC	2,000.00								
	Monthly Operator Water / Sewer					60		43320	352		10102
		250703 07/01/25 JUN H20 Operator	1,000.00			65		43220	352		10102
		050703 07/01/25 JUN SWR Operator	1,000.00								
		<b>Total for Vendor:</b>	<b>2,000.00</b>								
6749		98 Rocky Mountain Signs	585.88								
	DEPOT / City Hall Sign					1		41100	324		10102
		28124 06/22/25 Depot/City Hall Sign	585.88*								
		<b>Total for Vendor:</b>	<b>585.88</b>								
		*** Claim from another period ( 6/25) ****									
6723		659 SMS Inc.	200.00								
		1835 06/30/25 Shipping (SWR)	160.00			65		43220	620		10102
		1835 06/30/25 Shipping (WTR)	40.00			60		43320	620		10102
		<b>Total for Vendor:</b>	<b>200.00</b>								

For dates posted from 06/25/25 to 07/14/25  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6722		86 Timberline Title & Escrow, Inc. Title Insurance Policy for the P&IN Depot	488.00			1	41100	41100	324		10101
		95 06/04/25 Title Insurance/Depot	488.00*								
		<b>Total for Vendor:</b>	<b>488.00</b>								
6732		697 U.S. Bank Equipment Finance Photocopier Lease	331.42			1	41100	41100	709		10102
		559050232 07/01/25 Photocopier Lease	110.47			60	43320	43320	709		10102
		559050232 07/01/25 Photocopier Lease	110.47			65	43220	43220	709		10102
		<b>Total for Vendor:</b>	<b>331.42</b>								
6752	E	436 US Bank GOOGLE 06/25/25 Email (Gen)	1,592.24			1	41100	41100	709		10102
		GOOGLE 06/25/25 Email (IND)	84.48			63	43100	43100	709		10102
		GOOGLE 06/25/25 Email (WTR)	84.48			60	43320	43320	709		10102
		GOOGLE 06/25/25 Email (SWR)	84.48			65	43220	43220	709		10102
		phones 06/25/25 8x8 phones (GEN)	35.08			1	41100	41100	308		10102
		phones 06/25/25 8x8 phones (WTR)	35.08*			60	43320	43320	308		10102
		phones 06/25/25 8x8 phones (SWR)	35.08*			65	43220	43220	308		10102
		06/25/25 ADOBE	19.99*			1	41100	41100	324		10102
		postage 06/25/25 FP Mailing	207.00*			1	41100	41100	620		10102
		YS25 06/25/25 Browns YS Pizza Party	136.74			1	45200	45200	340		10101
		06/25/25 Starlink	120.00			1	41100	41100	308		10102
		06/25/25 Amazon Supplies	141.48*			1	41100	41100	324		10102
		1 06/25/25 IONOS Domain	3.00*			1	41100	41100	620		10102
		06/25/25 COSTCO office supply	175.21*			1	41100	41100	324		10102
		06/25/25 Jacks/ Land APP Parts	314.87			65	43220	43220	324		10102
		06/25/25 Family Dollar YS Supplies	30.79			1	45200	45200	340		10102
		<b>Total for Vendor:</b>	<b>1,592.24</b>								
6737		752 VIKING Automatic Sprinkler Annual Test & Inspection of the automatic fire sprinkler system at the Depot	680.00			1	41100	41100	324		10102
		74669 06/06/25 Fire Sprinkler Test (GEN)	226.66*			60	43320	43320	324		10102
		74669 06/06/25 Fire Sprinkler Test (WTR)	226.67			65	43220	43220	324		10102
		74669 06/06/25 Fire Sprinkler Test (SWR)	226.67								
		<b>Total for Vendor:</b>	<b>680.00</b>								

For dates posted from 06/25/25 to 07/14/25  
\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6729	E	617 ZIPLY FIBER	559.28								
		City Shop & Sewer Internet / Phone				60		43320	308		10102
		07/07/25 Phone/Internet - Water	279.64*			65		43220	308		10102
		07/07/25 Phone/Internet - Sewer	279.64*								
		<b>Total for Vendor:</b>	<b>559.28</b>								
		<b># of Claims</b>	<b>31</b>								
		<b>Total Electronic Claims</b>	<b>8,576.72</b>								
		<b>Total Non-Electronic Claims</b>	<b>15388.05</b>								
		<b># of Vendors</b>	<b>19</b>								

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES**  
**HELD TUESDAY, MAY 27<sup>th</sup>, 2025 AT 6:30 PM**  
**CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

### **Roll Call/Pledge of Allegiance**

Present at City Hall were Mayor Julie Good, Council Members Jeff Parnett, Shiloh Ryker, and Josh Carr and Council Member Tracy Foster were excused.

City Attorney Dick Stubbs and Rachel Reynaga, and Sandy Schiffman were present via Zoom.

Staff present at City Hall was Kyla Gardner & Sonya Brodhecker

Public present were Andy Brodhecker, Jessica Lillehaug, Doug & Nikki Buys, Stacy Albers, Chris and Tracy Peterson, and Jordan Zwuygart ,and LeAndra Smith.

Mayor Good opened the meeting at 6:30 P.M. Followed by a Roll Call & The Pledge of Allegiance lead by Council Member Carr.

### **Public Input**

Staci Albers stated her concern with the speeding on South Heigho due to safety concerns and also Dust Abatement. Jessica Lillyhaug stated that she has a problem with the less than 24 hours' notice for Dust Abatement.

### **Presentation**

#### Meadows Valley Rural Fire Department Presentation

Doug Buys, Fire Chief of New Meadows, presented two Automated External Defibrillators (AEDs) to both the New Meadows City Hall and the New Meadows Youth Center. These AEDs, along with future training opportunities, were made possible through grant funding secured in partnership with St. Alphonsus.

Additionally, Fire Chief Buys announced that a public meeting will be held to discuss the potential separation from Adams County for the creation of an independent EMS district. He strongly encourages all community members to attend the upcoming Meadows Valley Fire Department public meeting to learn more and have their voices heard.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD TUESDAY, MAY 27<sup>th</sup>, 2025 AT 6:30 PM  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

FY 2024 Audit Presentation

Jordan Zwygart presented the FY 2024 Audit to Mayor Good and City Council.

**Reports**

Mayor's Report

Mayor Good presented her Mayor's report to the Council.

**Discussion Items**

New Meadows Youth Center

Mayor Good presented an update on the Youth Center.

ACHS/City Of New Meadows Partnership

Mayor Good updated on the official opening of the City Hall May 28<sup>th</sup>, 2025.

FY 25/26 Sewer Budget Review

Budget review was tabled to future meeting.

**Action Items**

Approval of the FY 24 Audit

- Council Member Ryker moved to approve the FY 24 Audit. Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Depot Rental Agreement

Rental agreement was reviewed and will be edited and reviewed by Richard Stubbs, to be on next agenda for approval.

Design Review-400 Mclain Street

- Council Member Parnett moved to approve the Design Review for 400 McLain Street for Roberts Greenhouse. Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**Consent Agenda**

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD TUESDAY, MAY 27<sup>th</sup>, 2025 AT 6:30 PM  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

- Kyla Confirmed that each City Council member had read the April 28, 2025 minutes.
- Council Member Carr moved to approve the Consent Agenda Council Member Ryker seconded the motion; Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**Future Meeting Topics**

- S. Heigho Speeding and Dust Abatement
- Report on Dust Abatement
- Sewer Budget Review
- Future action item on Depot Rental Agreement
- Change in personal policy use of vacation
- Micki Eby will be at the next meeting and to be introduced to the City Council

**Adjournment**

Mayor Good adjourned the meeting at 7:54 P.M.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk

**CITY OF NEW MEADOWS SPECIAL CITY COUNCIL MEETING MINUTES  
HELD WEDNESDAY, JULY 2, 2025, AT 6:00 P.M.  
CITY COUNCIL CHAMBERS, 101 SOUTH COMMERCIAL STREET, NEW MEADOWS**

**Roll Call**

Present at City Hall were Mayor Julie Good and Council Member Jeff Parnett. Council Members Joshua Carr, Traci Foster and Shiloh Ryker were present via zoom.

Staff present at City Hall was Kyla Gardner.

Mayor Good opened the meeting at 6:01 P.M.

City Clerk Gardner did roll call.

**Action Items**

Declaration of City Surplus Items

Council Member Parnett moved to approve declaring the tin and wood removed from the youth center as city surplus. Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Approval of Catering Permit for Saves Event

Council Member Parnett moved to approve the catering permit for the Saves Event for State Liquor License #4458 taking place at 200 Highway 95 on July 5<sup>th</sup>, 2025. Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

**Adjournment**

Mayor Good adjourned the meeting at 6:03 P.M.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY JUNE 23RD , 2025 AT 6:30 PM  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 19.

### **Roll Call/Pledge of Allegiance**

Present at City Hall were Mayor Julie Good, Council Members Jeff Parnett, Traci Foster, And Josh Carr, Shilo Ryker was absent and excused.

City Attorney Dick Stubbs, Rachel Reynaga, Sierra Christie, and Sandy Schiffman were present via Zoom.

Staff present at City Hall was Sonya Brodhecker & Kyla Gardner

Public present were Andy Brodhecker, Philip Good, Kimberly & Jo Dalrymple, Julia Olson, Micki Eby, and Mike Hannah

Mayor Good opened the meeting at 6:31 P.M. Followed by Roll Call & The Pledge of Allegiance.

### **Public Input**

There was no public input.

### **Reports**

#### Mayor's Report

Mayor Good presented her Mayor's report to the Council.

#### Staff Reports

Staff reports were presented to the City Council with no questions.

#### ACHS Liaison

Mayor Good introduced Micki Eby as the ACHS Liaison.

### **Discussion Items**

#### New Meadows Youth Center

Mayor Good gave update from Dalrymple

#### Rear Yard Setbacks

For Future agenda to discuss & Re write

#### South Heigho Speeding issues

Discussed ideas the public has brought up including speed bumps since the speed limit trailer doesn't seem to be having the desired effect. City Council encouraged putting a PSA out about slowing down and add to the next agenda to come up with a plan.

#### Food Trucks

Julia Olson asked about changing the ordinance to allow for food trucks to park on specified public right of way locations and charge a fee. She also requested that generators be allowed to be used

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY JUNE 23RD , 2025 AT 6:30 PM  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 19.

in the park for food vendors during the farmer’s market. Discussed at length and decided To put on next agenda and come up with a plan.

## **Action Items**

### Depot Rental Agreement

- Council Member Parnett moved to approve the Depot Rental Agreement with the change to allow a 50% discount for local nonprofits; Council Member Foster seconded the motion. Roll Call Foster– yes, Parnett – yes, Carr-Yes. Motion Carried.

### Industrial Park Lease Agreement -Dalrymple Construction

- Council Member Foster moved to approve the Industrial Park Lease Agreement with Dalrymple Construction; Council Member Parnett seconded the motion. Roll Call Foster– yes, Parnett – yes, Carr-Yes. Motion Carried.

### Idaho Power Judgement

- Council Member Foster moved to pay the County \$1194.00 for the District allocations in 2020,2021,and 2022. Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

### Land Lease for Telecom

Discussed the proposed land lease to place a building for use in the broadband upgrades coming to the region. Several ideas were considered but it was determined there is no place to put it on city property.

### Meadows Valley Days Water & Power Request

Mayor Good explained that the MV Days Committee would like to have more water and power available during the event. It was decided to ask someone from the MV Days committee to come and give the City Council additional information so they can make an informed decision.

### Resolution TBD-2025 Adams County Multi-Hazard Mitigation plan

Council Member Foster moved to approve the Adams County Multi-Hazard Mitigation plan, Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried. Roll Call Foster-yes, Parnett-yes, and Carry-yes.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY JUNE 23RD , 2025 AT 6:30 PM  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

**Consent Agenda**

The Consent Agenda included May 2025 Payroll, Paid & Pending Claims, & May 13, 2025 Meeting Minutes

- Council Member Carr moved to approve the Consent Agenda; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**Future Meeting Topics**

- Food Trucks
- Yard Setbacks
- Logger days & more information on why more water & Power
- Lindsay Harris with West Central Mountains Economic Development Council
- Prosecuting Attorney
- Dog poop/boxes bags for park
- Ditches

**Adjournment**

Mayor Good adjourned the meeting at 8:46 P.M.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk