



City Council Regular Meeting Agenda

Monday, August 09, 2021 at 6:30 PM
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/85757832129?pwd=ekRZbjdtN21pNGpJN2VIU1VDdkMwQT09>

Call in: 346-248-7799

Meeting ID: 857 5783 2129

Password: 942422

ROLL CALL / PLEDGE OF ALLEGIANCE

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public may be called upon to speak on any item on the agenda.

REPORTS

1. Staff Reports
2. Mayor's Report

TRAINING

DISCUSSION ITEMS

3. Zoning Code Discussion : Parcel / Lot Definition
4. School Partnership
5. Schedule Water Project Review
6. City Cleanup Discussion - September

ACTION ITEMS

7. ARPA Funds Decision
8. City Code 5-1-8 Camping In Public Places Amendment
9. Developer's Discount
10. Water Usage Request - Hartland Inn
11. Water Utility Application Request - ShawnDale Howard
12. Notary Fee
13. Temporary Employee Wages- Heigho Project

CONSENT AGENDA

14. July 12th & 26th, August 4th Meeting Minutes
15. Paid & Pending Claims
16. July 2021 Payroll

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

Dana Kautz, City Treasurer

Staff Report for City Council Meeting August 9th, 2021

Projects:

- Payroll and payroll liabilities
- Bank Reconciliation
- III-A Staff Corrections with payroll
- Monthly Financial Reports
- Budget workshop prep
- Finalizing budget numbers to submit to the Star News

Grass/Weed Letters:

- Grass and weed letters went out with the August 1 water bills. Mayor Good is working on post cards to send out to those who were considered for abatement.

Cleanup Letters

- Eight cleanup letters were sent on the 25th of the July by certified and first class mail. Property owners were sent a copy of the letter. Two residents responded to the letter and asked for further direction. Four of the certified letters are yet to be claimed. Properties that received letters will be reviewed on August 25th.

Meetings & Minutes:

- I have attended all meetings and have prepared minutes for each.

Invoices:

- I have entered invoices along with Kyla this month and scanned and filed completed invoices.

Billing:

- Billing was completed for the month of July. There were many customers with high usage, mostly due to watering. The cost of the water bill is a very common complaint, especially for new residents. Several asked to have their meters re-checked, and to check for a leak. Jessie has been great at creating data logs for properties with newer meters and explaining them to customers. This has really helped to show people how they use water.

Other Projects:

- The Meadows Valley Monday newsletter has gone out weekly. According to MailChimp Analytics, there are 448 subscribers to the newsletter, and approximately 27% open the emails.

City Cleanup:

- July 17th was our city cleanup day. John & Kenda Farnsworth, part-time residents, volunteered along with me and Daniel. Some residents were unaware of the cleanup effort and said they would be ready with more items in August.

Customer Service:

- Many complaints were received regarding dogs at large, unfriendly dogs, and dogs on private property. As there is no animal control officer, residents are calling the Sheriff's department. The Sheriff's Department cannot take the dogs to McPaws because they do not have contract with them. Direction on how to handle dog complaints would be helpful, as the Sheriff's department is unclear how to proceed.
- One call was received to ask the City for help in capturing raccoons.
- Many visitors have stopped by inquiring about the "visitor's center" that is mentioned on a sign coming into New Meadows.

Leak Letters:

- Leak letters were sent for July. Two customers called and requested not to receive letters, as they felt their usage was accounted for.
- One customer is disputing his high water bill. He was sent a letter stating that all avenues have been taken to review his bill and check his meter. He was invited to attend a Council meeting if he has further questions or concerns.

City Clerk Staff Report

08/09/2021

Reminder Elections are coming up and candidate filing will be open this month.

Election information:

I have the City Candidate Filing Forms available in my office. I will have them with me at the upcoming City Council Meetings.

Important Election Dates:

Monday, August 23rd 2021 – Candidate Filing Period Opens at 8:00 am

Friday, September 3rd 2021 – Candidate Filing Period Closes, City Hall will be open until 5:00pm.

Friday, September 10th 2021- Last day for write-in candidates to file their declaration of intent.

Tuesday, November 2nd 2021- Election Day!

What I have been working on:

Broadband Grant application, Budget for 2021/2022, Claims, and payroll.

There will be a West Central Mountains Youth Advocacy Coalition (YAC) meeting / Lunch on Tuesday August 10th 12-1 pm at the Senior Center here in New Meadows. It's a free event to help make a healthier community for the youth of New Meadows.

Complaints Received:

There are a lot of baby kittens on the north side of town.

Several complaints about dogs running around loose.

Residents not cleaning up irrigation ditches from weeds and debris.

August 9, 2021

A big thank you goes out to Kyla and Dana for getting the budget numbers together and posted in the paper. Angie did the research needed to help move the process along. I am super impressed with the way the City Staff works together and how they are streamlining processes and coming up with ideas on how to do things more efficiently.

I am planning to meet with the Citizens Advisory Committee and Parks and Rec Committee again in an open forum in the park to encourage local ideas moving forward. I am also hoping to encourage several individuals to join our Parks and Rec and Citizens Advisory Committees. More to come on that.

All the employee evaluations have been completed. Going through these evaluations reminds me, again, of the great workers the City has on board.

Mountain Water Works has been asked to attend our meeting on August 23 to present information and to discuss how to move forward with the water project. I have requested information to be sent out ahead of time so you can review and come with ideas to share.

Jessie will begin the Heigho paving project soon which will result in rerouting traffic and hiring of additional workers. Council will be asked to approve wages for these temporary workers so the project can be completed quickly and efficiently.

As summer winds down, we are continuing the schedule for notices regarding grass and weeds and junk. Citations will be going out for those properties who have not cleaned up their property after being sent a notice July 15th. We are also sending notices this week regarding trees over the road which are creating a sight or debris hazard. We now have a bid from a local tree service to trim any trees that are not taken care of by the property owner within 15 days of the notice. The property owner will be charged for that service if it is required.

We have much to discuss regarding housing in our community. We will continue to look at our zoning ordinances to make sure they provide for the best possible options for continued development.

"If everyone is moving forward together, then success takes care of itself." Henry Ford

Definitions

LOT: A plot, parcel, or tract of land with fixed boundaries of sufficient size to meet minimum zoning requirements for use, coverage, and area to provide such yards and other open spaces as are herein required. Such lot shall have frontage on an improved public street or an approved private street and may consist of a single lot of record or a combination of completed lots of record or portions of lots of record.

PARCEL: (no definition)

R-1 District

10-7A-1 Purpose

The purpose of the R-1 Residential District is to set aside land in accordance with the comprehensive plan to preserve and enhance predominantly larger, estate type residential neighborhoods with very low density to prevent overcrowding, to provide open space and to encourage the development of low density areas that are best suited for residential purposes. (Ord. 313-08, 6-9-2008)

10-7A-3 Uses Permitted

On property of not less than nine thousand (9,000) square feet with a minimum lot width of seventy five feet (75') frontage on a public street, the following uses are permitted:

City public utility facilities.

Home occupations subject to the regulations outlined in section 10-11-8 of this title.

Nonprofit parks, playgrounds, and recreational facilities.

One single-family dwelling with the usual accessory buildings.

Public or private academic schools.

Temporary buildings and temporary uses necessary for construction purposes for a period not to exceed one year. (Ord. 313-08, 6-9-2008; amd. Ord. 364-2019, 12-9-2019)

10-7A-6 Area Requirements

The following site area requirements apply to the R-1 Residential District; except, that where a lot has less area or frontage than required in this section, as shown by an official plat on file in the Office of the County Clerk or shown by the last conveyance of record at the effective date hereof, these regulations shall not prohibit one private dwelling and its accessory buildings on such lot, subject to the setback requirements for this zoning district:

1. The footprint of the primary structure, plus the accessory buildings, shall have a maximum lot coverage of no more than thirty three percent (33%).

2. A minimum of two (2) off street parking spaces per dwelling unit is required. Lots abutting arterial or collector streets shall have alleys to provide off street parking access from the alley to the rear of the lot. Parking of vehicles, RVs, boats, trailers and other recreational items in the front, rear and side setback areas is prohibited.
3. A five foot (5') wide sidewalk shall be required at the edge of the street right-of-way abutting each lot. The lot owner/renter shall be responsible for keeping the sidewalk clear and open for pedestrian traffic and for the maintenance, upkeep and reconstruction of said sidewalk. (Ord. 313-08, 6-9-2008)

R-2 District

10-7B-3 Uses Permitted

On property of not less than seven thousand five hundred (7,500) square feet, with a minimum lot width of sixty feet (60') or seventy five feet (75') on a corner lot with frontage on a public street not less than equal to the minimum lot width, the following uses are permitted:

Multiple-family dwellings require a ten thousand (10,000) square foot lot, and each dwelling unit above two (2) shall require an additional two thousand (2,000) square feet to the minimum lot size requirement.

One single-family dwelling.

10-7B-4 Accessory Uses

Accessory uses are permitted if constructed either at the same time or subsequent to the primary allowed building. Such uses shall be limited to one story in height, shall not encroach upon the front or side yard setback areas and shall be considered a structure when calculating lot coverage. (Ord. 313-08, 6-9-2008)

10-7B-6 Area Requirements

The following site area requirements apply to the R-2 Medium Density Residential District; except, that where a lot has less area or frontage than required in this section, as shown by an official plat on file in the Office of the County Clerk or shown by the last conveyance of record at the effective date hereof, these regulations shall not prohibit one private dwelling and its accessory buildings on such lot, subject to the setback requirements for this zoning district:

1. One single-family dwelling shall have a lot with a minimum of seven thousand five hundred (7,500) square feet.
2. A two-family dwelling (duplex) shall have a lot with a minimum of ten thousand (10,000) square feet.
3. A multi-family dwelling may be allowed by conditional use permit, but the development shall not exceed ten (10) dwelling units, and each unit above two (2) shall require an additional two thousand (2,000) square feet of lot over and above the ten thousand (10,000) square feet required for a two-family dwelling.
4. The footprint of the primary structure, plus the accessory structures, shall have a maximum lot coverage of no more than thirty five percent (35%).

R-3 District

10-7C-3 Uses Permitted

On property of not less than six thousand (6,000) square feet, with a minimum lot width of sixty feet (60'), or seventy five feet (75') on a corner lot, with frontage on a public street not less than equal to the minimum lot width, the following uses are permitted:

10-7C-4 Accessory Uses

Accessory uses are permitted if constructed either at the same time or subsequent to the primary allowed building. Such uses shall be limited to one story in height, shall not encroach upon the front or side yard setback areas, and shall be considered a structure when calculating lot coverage. (Ord. 313-08, 6-9-2008)

10-7C-6 Area Requirements

The following site area requirements apply to the R-3 High Density Residential District; except, that where a lot has less area or frontage than required in this section, as shown by an official plat on file in the Office of the County Clerk or shown by the last conveyance of record at the effective date hereof, these regulations shall not prohibit one private dwelling and its accessory buildings on such lot, subject to the setback requirements for this zoning district:

1. One single-family dwelling shall have a lot with a minimum of six thousand (6,000) square feet.
2. A two-family dwelling (duplex) shall have a lot with a minimum of eight thousand (8,000) square feet.
3. A multi-family dwelling may be allowed by conditional use permit, but the development shall not exceed fifteen (15) dwelling units, and each unit above two (2) shall require an additional one thousand two hundred fifty (1,250) square feet of lot over and above the eight thousand (8,000) square feet required for a two-family dwelling.
4. The footprint of the primary structure plus the accessory structures shall have a maximum lot coverage of no more than forty percent (40%).
5. Two (2) off street parking spaces per dwelling unit are required. Lots on arterial and collector streets shall have alleys to provide off street parking access from the alley to the parking in the rear of the lot.
6. A five foot (5') wide sidewalk shall be required at the edge of the street right-of-way abutting each lot. The lot owner/renter shall be responsible for keeping the sidewalk clear and open for pedestrian traffic and for the maintenance, upkeep and reconstruction of said sidewalk. (Ord. 313-08, 6-9-2008)

10-7C-7 Setback Requirements

1. Front Yard: No building or structure shall be erected nearer than fifteen feet (15') from the right-of-way line of the street.
2. Side Yards: No building shall be erected closer than ten feet (10') from any side property line; except corner lots shall maintain a fifteen foot (15') side yard adjacent to the street which intersects the street upon which the building fronts.
3. Rear Yard: There shall be a rear yard having a depth of not less than fifteen feet (15'). (Ord. 313-08, 6-9-2008)

ZONING CODE
LOT / PARCEL

Item 3.

Notes from City Attorney regarding Lots / Parcels
7/28/21

Dick,

In the Residential Zones, the language refers to a "lot", not a parcel when talking about what is allowed. We are running into issues where most of the "lots" in town are not big enough for the houses people want to build. In R1, there are often several "lots" that make up a parcel which is listed at the county as one piece of property with one RPM number.

Currently, we have an individual with 4 lots who wants to build an apartment in his garage which sits on a separate lot from the house. It seems that splitting the property into two parcels would be the best choice, since there would be two addresses and two EDUS or even 2 water hookups. If we don't follow the parcels as being the parameters, I'm afraid it will open up a bunch of issues.

Can you look at the ordinance and let me know if we need to change something and your input on this dilemma?

Thank you!

Julie Good

8/5/21

Hi Mayor Good,

The term "lot" is defined by N.M. Section 10-2-2 as "[a] plot, parcel, or tract of land with fixed boundaries of sufficient size to meet minimum zoning requirements for use, coverage, and area to provide such yards and other open spaces as are herein required. Such lot shall have frontage on an improved public street or an approved private street and may consist of a single lot of record or a combination of completed lots of record or portions of lots of record." Thus, under the city ordinance, the term "lot" is synonymous with the term "parcel." Therefore, the individual with four lots has four parcels. If the individual wants to build an apartment in his garage, he would have to comply with the regulations set forth in Section 10-7A-1, et seq., assuming the lots/parcels are R1.

Does that answer your question?

Dick

8/5/21

So, he could have a single family dwelling on each lot even though they are one parcel at the county? This is a big question because of the city relaxes zoning requirements for housing we need to know if we are relaxing the rules for lots or property parcels. Recently the city approved combining 2 lots into one parcel because the owner wanted to have only one single family dwelling on it. Sounds like they could still have a dwelling on each lot. Or am I misunderstanding?

No, you are understanding this. According to the ordinance, a lot is a parcel. They are the same thing under the ordinance. It appears that the problem is that the county defines a parcel as something else?

- I make a motion to introduce Ordinance TBD-2021, to amend the Camping in Public Places Ordinance, and suspend the rules requiring three separate readings on three separate days and read by title only once; (seconded) ROLL CALL VOTE.

City Clerk to read ordinance by title only.

- I move to approve Ordinance TBD-2021, to amend the Camping in Public Places Ordinance; (seconded) ROLL CALL VOTE.

Ordinance TBD-2021

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING TITLE 5 CHAPTER 1, OF THE NEW MEADOWS CITY CODE AS FOLLOWS: IN SECTION 5-1-8 A, PROHIBITIONS, ADDING EXCEPTION BY REGISTRATION. IN SECTION 5-1-8 C, ADDING REGISTRATION REQUIREMENTS, CAMPING REQUIREMENTS, AND ALLOWING FOR DONATIONS.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:

Section 1: Title 5 Chapter 1, Prohibitions is hereby amended as follows, to wit:

1. **Except by permit issued under 5-1-8.3**, it shall be unlawful for any person to use any of the streets, sidewalks, parks or public places as a camping place at any time, or to cause or permit any vehicle to remain in any of said places to the detriment of public travel or convenience; or to cause or permit any livestock of any description to be herded into any of said places during any hours of the day or night; provided, that this section shall not prohibit the operation of a sidewalk cafe pursuant to a permit issued by the City Clerk. The term "camp" or "camping" shall mean the use of public property as a temporary or permanent place of dwelling, lodging or residence, or as a living accommodation at any time between sunset and sunrise, or as a sojourn. Indicia of camping may include, but are not limited to, storage of personal belongings, using tents or other temporary structures for sleeping or storage of personal belongings, carrying on cooking activities or making any fire in an unauthorized area, or any of these activities in combination with one another or in combination with either sleeping or making preparations to sleep (including the laying down of bedding for the purpose of sleeping).

3. Exception: This section does not prohibit sleeping in a public park from dawn to dusk, or those that have sought an overnight request or other sanctioned event by the City. **Visitors planning to sleep in the park must register at City Hall, 401 Virginia Street. Donations are permitted with registration. Registration shall include name, phone number, email, and date of stay , and receipt must be visible on the tent. Camping is permitted in the southwest corner of the park and is limited to one night.**
(Ord. 369-2020, 8-10-2020)

**A SUMMARY OF ORDINANCE NO. TBD-2021
PASSED BY THE CITY COUNCIL, NEW MEADOWS, IDAHO**

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO AMENDING TITLE 5, CHAPTER 1, OF THE NEW MEADOWS CITY CODE AS FOLLOWS: IN SECTION 5-1-8 A, PROHIBITIONS, ADDING EXCEPTION BY REGISTRATION. IN SECTION 5-1-8 C, ADDING REGISTRATION REQUIREMENTS, CAMPING REQUIREMENTS, AND ALLOWING FOR DONATIONS.

The principal provisions of the Ordinance:

- Amend Section 5-1-8 A: *Prohibitions*: Adding the phrase, “*Except by registration with the City under 5-1-8 C.*”
- Amend Section 5-1-8 C: *Exception*: Adding, “*Visitors planning to sleep in the park must register at City Hall, 401 Virginia Street. Donations are permitted with registration. Registration shall include name, phone number, email, and date of stay, and receipt must be visible on the tent. Camping is permitted in the southwest corner of the park and is limited to one night.*”

That the effective date of the Ordinance is upon passage and publication as required by law.

The full text of the Ordinance is available for review at City Hall and will be provided by the City Clerk to any citizen upon personal request or can be viewed on the City Website at www.newmeadowsidaho.us.

APPROVED BY THE COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO, THIS 9th DAY OF AUGUST 2021.

Approved:

By: _____
Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

ORDINANCE SUMMARY CERTIFICATION

Ordinance No. TBD-2021

Certification of City Legal Advisor
Of the summary prepared for the above-numbered Ordinance

The undersigned City of New Meadows Legal Advisor, having reviewed the above-numbered Ordinance and the Summary for the above-numbered Ordinance, believes the Summary of the above-numbered Ordinance is true and complete and that it provides adequate notice to the public of the identity and principal provisions of the Ordinance.

Dated this 9th day of August, 2021.

Richard L. Stubbs

In an effort to encourage construction within the City of New Meadows and connect to the water and sewer systems of the city, it is hereby resolved development discounts:

WATER:

Connection & Capitalization Fees

The base connection & capitalization fees for all classes of water users, not expressly provided for otherwise, shall be \$3,000.00 plus materials and labor per equivalent residential unit (ERU).

SEWER:

Connection & Capitalization Fees:

The base connection & capitalization fees for all classes of sewer users, not expressly provided for otherwise, shall be \$6,000.00 plus materials and labor per equivalent residential unit (ERU).

SUBDIVISIONS & PLANNED UNIT DEVELOPMENTS

Connection fees for subdivisions, PUDs, etc. will be assessed on a case by case basis for hooking into the City's water system.

SINGLE FAMILY HOME DISCOUNT

Tiered Discount Program

- 1st Home 15% off Connection Fees
- 2nd Home 30% off Connection Fees
- 3rd Home 45% off Connection Fees
- 4th and consecutive Home 60% off Connection Fees

MULTI-FAMILY DWELLINGS

Discount Program for Multi-Family Dwellings being served by the same connection.

- 15% off Connection Fees for two family dwellings
- Additional 5% off Connection Fees for each dwelling in the same project
- (3-unit project would be a total of 20% off Connection Fees, 4-unit project would be a total of 25% off, etc. With any multi-family dwelling unit, the maximum discount shall be 50% off)

DISCOUNT TERMS

All discounts remain valid for 12 months from date of permit. Discount extensions and additional developer discounts will be at the City Council discretion.

RESOLUTION NO. TBD-2020, providing for development discounts and reimbursements, PASSED AND APPROVED this 9th day of November 2020, shall be EFFECTIVE **October 1, 2020 through September 30, 2021.**

Julie Good, Mayor

ATTEST: _____
Jacob Mac Qualls, City Clerk/Treasurer

In an effort to encourage development of commercial, retail and industrial construction within the City of New Meadows and connect to the water and sewer systems of the city, it is hereby resolved Score Card for development discounts:

WATER:

Connection & Capitalization Fees

The base connection & capitalization fees for all classes of water users, not expressly provided for otherwise, shall be \$3,000.00 plus materials and labor per equivalent residential unit (ERU).

SEWER:

Connection & Capitalization Fees:

The base connection & capitalization fees for all classes of sewer users, not expressly provided for otherwise, shall be \$6,000.00 plus materials and labor per equivalent residential unit (ERU).

SCORE CARD

Three points

- There is no other business in the city providing the same service or product,
- The business will provide at least one employee with housing inside the city limits

Two Points

- The business is located in the downtown business corridor,
- One employee or more will be hired besides the owner.

One Point

- The business will be open year-round,
- The business meets local needs

DISCOUNT TERMS

Each point earned is worth 3% off of the connection costs of new business identified as a need in the most recent approved City of New Meadows Comprehensive Plan.

RESOLUTION NO. TBD-2020, providing for development discounts and reimbursements, PASSED AND APPROVED this 9th day of November 2020 and shall be EFFECTIVE **October 1, 2020 through September 30, 2021.**

Julie Good, Mayor

ATTEST: _____
Jacob Mac Qualls, City Clerk/Treasurer

Customer Name: HARTLAND INN
Account: 137-00
Route - Meter: 01-1080 **From 1-2019 to 8-2021**
Service Address: 211 NORTH NORRIS AVENUE
Mtr Id - Type - Size: 1569433518 Z 2"

Meter Serial #: 84978602
(Readings in Actual Units)

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
07-2021	5881460	07/19/2021	48515	534307	CHANGE OUT METER
06-2021	5832945	06/21/2021	38411	485792	HANDHELD
05-2021	5794534	05/19/2021	13062	447381	HANDHELD
04-2021	5781472	04/21/2021	64131	434319	HANDHELD
03-2021	5717341	03/19/2021	16550	370188	HANDHELD
02-2021	5700791	02/24/2021	37565	353638	HANDHELD
01-2021	5663226	01/20/2021	34008	316073	HANDHELD
12-2020	5629218	12/21/2020	16011	282065	HANDHELD
11-2020	5613207	11/19/2020	20471	266054	HANDHELD
10-2020	5592736	10/21/2020	30185	245583	HANDHELD
09-2020	5562551	09/17/2020	40663	215398	HANDHELD
08-2020	5521888	08/18/2020	42100	174735	HANDHELD
07-2020	5479788	07/20/2020	41146	132635	HANDHELD
06-2020	5438642	06/19/2020	22577	91489	HANDHELD
05-2020	5416065	05/20/2020	9491	68912	HANDHELD
04-2020	5406574	04/22/2020	4720	59421	HANDHELD
03-2020	5401854	03/18/2020	21820	54701	HANDHELD
02-2020	5380034	02/18/2020	25063	32881	HANDHELD
01-2020	5354971	01/24/2020	7818	7818	HANDHELD
12-2019	5347153	12/27/2019	22585	324634	ESTIMATED READING
11-2019	5324568	11/25/2019	22585	302049	ESTIMATED READING
10-2019	5301983	10/22/2019	22585	279464	HANDHELD
09-2019	5279398	09/20/2019	31052	256879	HANDHELD
08-2019	5248346	08/19/2019	43672	225827	HANDHELD
07-2019	5204674	07/19/2019	37289	182155	HANDHELD
06-2019	5167385	06/21/2019	30257	144866	HANDHELD
05-2019	5137128	05/21/2019	18482	114609	HANDHELD
04-2019	5118646	04/23/2019	23691	96127	HANDHELD
03-2019	5094955	03/20/2019	22062	72436	HANDHELD
02-2019	5072893	02/22/2019	29837	50374	HANDHELD
01-2019	5043056	01/18/2019	20537	20537	HANDHELD

I, ShawnDale Howard am requesting that the water at 207 Katherine Street be changed into my name. There is an outstanding bill in the name of Donna Jordan. Ike Brixey has agreed to make payments towards that. We are currently remodeling that house and will be moving in asap. We would greatly appreciate your approval to switch the new usage into our names.

Thank you

ShawnDale Howard

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Kaytlyn Gilliam, Jeff Parnett, Shiloh Ryker, and Mayor Julie Good. Darla Weber was absent.

Staff present at City Hall were Treasurer Dana Kautz, City Clerk Kyla Gardner, and Angie Mettie. Present via Zoom was City Attorney Dick Stubbs and Public Works Assistant Daniel Potter.

Public present at City Hall was Darbey Edwards. Public present via Zoom was Sandy Schiffman and Mer Bilyeu.

Mayor Good opened the meeting at 6:30 P.M. and Mr. Edwards led the Pledge of Allegiance.

Public Input

Community Member Darbey Edwards asked that the Council review the zoning code and parking code for the R-1 district at a future meeting.

Presentations

There were no presentations.

Reports

Staff Reports

The Council reviewed staff reports from Potter, Mettie, Kautz, and Gardner.

Mayor's Report

Mayor Good stated that a junk and weed review was conducted today. Letters for junk will go out on the 15th of the month. Thirty days are given to clean up, and then residents will be cited by the Sheriff's department. A list of citations will be presented to the Council.

Regarding the Citizen's Advisory Council, a forum will be held at The Intersection in the courtyard so that community members can stop by and give input. Date and time will be announced.

Other items mentioned included possible improvements to the skate park, and the farmer's market, which had approximately seven vendors this past weekend.

Discussion Items

Zoning Discussion

Housing is a large concern to residents, and many have inquired about converting garages to apartments, or building living quarters over garages. Others have asked about creating tiny home parks or mobile home parks. Mayor Good would like to review the code to see if there

are areas in New Meadows where the zoning code might be modified to help with the housing shortage.

Mer Bilyeu, with Nest Homes LLC, shared that she would be interested in creating a manufactured home park in New Meadows. She would purchase land and allow people to purchase manufactured homes and place them on the lot. They would not be on permanent foundations. The resident would own the home and pay a rental fee for the lot. She stated that her company refurbishes manufactured homes and brings them up to standard before selling them. Her goal would not be the owner of any homes, but to simply own the land that the homes sit on.

City Attorney Stubbs shared that as the zoning code currently states, converting detached garages to living quarters or adding additional buildings to a lot for living quarters is not permitted. The code states that only one dwelling unit is allowed per lot, except for multi-family units where permitted.

Council Member Parnett suggested that the Building Inspector be invited to the next meeting to answer questions. Council Member Ryker suggested that the national building code be reviewed to make sure that any proposed changes would follow those standards.

Camping in Public Places

The Council reviewed city code regarding camping in public places. The purpose of the ordinance was to prevent vagrants from sleeping on sidewalks or in the park for indefinite periods of time. City Attorney Stubbs stated that restricting homeless persons from sleeping in the park is illegal. Council Member Ryker stated that parents may feel unsafe allowing their children to play in the park when unknown people are sleeping there.

The Council discussed the Trans American Trail cyclists who frequently stay overnight at the park. The experience of the Council was that the riders are very respectful, follow the rules, spend money in New Meadows, and only stay one night. They suggested for these riders that they stop at City Hall and fill out a registration card for their stay at the park. A box should be created and placed outside city hall with registration cards, which would allow donations. The donations might be used to improve the park, especially for the cyclists. The Council also would like to improve the wording of the code to be more succinct. They also suggested a map showing the area of the park permitted for overnight camping. Council Member Gilliam suggested a logbook for the cyclists so that we could see who comes through New Meadows each year.

Cat Population

Mayor Good stated that she has researched solutions to the cat population problem and has found no immediate solutions. McPaws will spay / neuter the cats, but then return them to their previous environment. Neighbors are feeding the cats and providing shelter for the cats, allow the population to grow. Mayor Good suggested adding the topic to the newsletter to create a dialogue and making people aware of the problem. Council Member Gilliam suggested a cat

vaccination clinic. Council Member Parnett suggested that community members be discouraged from feeding the stray cats.

Action Items

Approval of ICCTFOA Training for Staff September 21-23, 2021

Annual training for clerks and treasurers will be held in Boise September 21-23rd. Staff members Kautz, Gardner, and Mettie would attend.

- Council Member Ryker moved to approve ICCTFOA staff training September 21-23, 2021; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Approval to close City Hall during training, September 21-23, 2021

- Council Member Gilliam moved to close City Hall September 21-23, 2021, for staff training; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Tree Branches / Limbs in the Right of Way – Abatement

Mayor Good asked City Attorney Stubbs to review which ordinance covers tree limbs in the right of way. Mr. Stubbs stated that the Grass & Weed ordinance would cover the issue appropriately, but that the junk ordinance should be cited in the letter. Council Member Gilliam summarized the process, stating they would receive a letter, be given ten days to cut the limbs, then might receive a phone call or visit stating that the limbs should be cut in five days, or they will be abated.

ARPA Funds Discussion & Approval

Half of the ARPA funds in the amount of \$57,000 have been received. Mayor Good stated that the funds must be spent on water, sewer, infrastructure, broadband, or Covid-related matters. The Council was asked to create a list of priorities for the next Council meeting.

Executive Session: 74-206 1 (B): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

- Council Member Ryker moved to go into Executive Session under 74-206 1 (B): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Executive Session began at 8:01 P.M.

Executive Session ended at 8:05 P.M. Roll was called and Mayor and Council Members Ryker, Parnett, and Gilliam were present.

- Council Member Ryker moved to increase the hourly wage of City Clerk Gardner by \$1.00 per hour; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Consent Agenda

The Consent Agenda included minutes from June 14 & 28, 2021, Paid & Pending Claims, and June 2021 Payroll.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Future Meeting Topics

July 26

- Guest – Randy Nichols (Zoning Discussion)
- Developer’s Discount
- R-1 Zoning & Parking
- Cat Population
- Camping in public places ordinance
- Skate Park presentation
- ARPA Funds

August 9

- Local Option Tax
- Decreasing right of way (research by attorney)

Other

- Personnel Policy Manual
- Budget

Adjournment

Mayor Good adjourned the meeting at 8:15 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, JULY 12, 2021, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Item 14.

DRAFT

Roll Call / Pledge of Allegiance

Present at City Hall was Mayor Julie Good. Council Members Kaytlyn Gilliam, Darla Weber, and Shiloh Ryker were present via Zoom. Jeff Parnett was absent.

Staff present at City Hall were Kyla Gardner, Jessie Wallace, and Angie Mettie. Present via Zoom were Daniel Potter and City Attorney Dick Stubbs.

Public present at City Hall were Doug Buys , Garret St. Pierre, Charlie Boden, Baylee Weeks, and Darbey Edwards. Present via Zoom were Drew Dodson of the Star News, Ed Stowe and Tim Farrel of Mountain Waterworks, David McNight of Airbridge, and Sandy Schiffman.

Mayor Good opened the meeting at 6:37pm and led the Pledge of Allegiance.

Presentation

Skate Park

St. Pierre, Boden & Weeks gave a presentation on ideas for the skate park located on Peterson Memorial. They would like to upgrade the skate park and build a dirt track for bicycles. They believe they have support for the project, could fundraise for supplies, and have volunteers to complete the project. Council Member Gilliam stated that the incoming Freshman class is very interested in this project and would volunteer. Mayor Good asked that a plan be brought to City Council for approval. Items to be addressed was the adequate size of the park, barriers from traffic and heavy equipment, and liability.

Reports

Mayor's Report

Mayor Good stated that junk letters went out the 15th of July. Properties will be reviewed on the 15th of August, and if not cleaned up, then residents will be cited. She stated that property owners were also sent a letter so that they were aware of the notice.

Citizen Advisory / Parks & Rec Open House

An open house was held at The Intersection in the courtyard on Thursday, July 22nd. Mayor Good stated that many inside and outside of the community stopped by and shared ideas that they would like to see in New Meadows. Ideas included a movie night at the park, splash pad, sports, and science & nature events.

Discussion Items

Schedule a Budget Workshop

A budget workshop was scheduled for 3:00pm on Monday, August 2nd at City Hall.

Review of R-1 Zoning & Parking Code for Edwards Property, 416 S Heigho

Mayor Good reviewed the code with the Council, stating that each dwelling unit is required to have two parking spaces, with the setback being 20 feet. Therefore, the driveway or parking

cannot be in the setback area. Community Member Edwards asked if he could establish a parking area in the front of his home. Mayor Good stated that a parking area can be established in the front, but not in the setback areas.

Wellhouse #5 Rebid

Three bids were received for Wellhouse #5, with the lowest being from S&L for \$599,200.00, which was approximately \$150,000 over the budgeted amount. Stowe of Mountain Waterworks recommended the bid be accepted, as rebidding the project brings in less bidders each time and is expensive.

Doug Buys did not recommend the Council approve the bid. The project is less than 1/3 complete, and he suggested failing infrastructure should be the focus. Replacing the booster station and tank is important for fire flow in case of emergencies.

Mayor Good asked that more funding options be researched. She will meet with Stowe and Farrel to schedule a workshop to refocus priorities and create a plan moving forward.

5-1-8 Camping In Public Places Ordinance Amendment

The Council reviewed changes to the amendment, which included registration for overnight campers. They chose to change wording from “permit issued” to “registration.” They also would like to add that the receipt should be displayed on the tent. City Attorney Stubbs will research language for “one night” camping and “donations welcome.” The item will be reviewed by the attorney with changes and will be approved at the next meeting.

Action Items

Broadband Structure Approval

David McNight of Air Bridge stated that the New Meadows application for grant dollars did not make the cut for this round. Ziplly Fiber challenged the city’s application, stating that the area already has sufficient broadband through Ziplly. McNight stated that they are committed to bringing broadband to the Meadows Valley area and will continue with the project, despite the current loss of grant dollars. The first step is to bring a 40’ structure to New Meadows, which will allow line of sight to city limits customers. He would like to place it behind the Industrial Park. By completing this step, approximately three months’ worth of work will have been completed when broadband is available. A lease would be created for a 10x10’ area, and Ziplly would tie into that spot. Without the grant, the process will be slower, but will still be in progress. Mayor Good stated that she will sign a challenge letter. She asked the Council to consider what type of investment they would like to have in regard to broadband in the community. The Council agreed to approve the structure at the Industrial Park. McNight also stated that Air Bridge has installed complementary cameras for cities, which has helped with vandalism and more.

- Council Member Weber moved to approve the broadband structure at the Industrial Park; Council Member Ryker seconded the motion. Roll Call Vote: Ryker – yes, Gilliam – yes, Weber – yes. Motion carried.

Executive Session 74-206 1 (B) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

- Council Member Ryker moved to go into Executive Session at 7:51 P.M. under 74-206 1 (b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; Council Member Gilliam seconded the motion. Roll Call Vote: Gilliam – yes, Weber – yes, Ryker – yes. Motion carried.

Executive Session ended at 8:03 P.M.

Employee Wage Changes

- Council Member Ryker moved to approve wage increases as discussed for Kautz and Wallace; Council Member Weber seconded the motion. Roll Call Vote: Weber – yes, Ryker – yes, Gilliam – yes. Motion carried.

Consent Agenda

The Consent agenda included Paid & Pending Claims, and June 2021 Financials. Minutes from July 12, 2021 were not available. City Clerk Gardner read the claims.

- Council Member Gilliam moved to approve the Consent Agenda items of claims and financials; Council Member Weber seconded the motion. Roll Call Vote: Ryker – yes, Gilliam – yes, Weber – yes. Motion carried.

Future Meeting Topics

- Water Project Workshop
- Zoning Code: 1 residence per parcel/lot
- Camping Amendment
- ARPA funds
- Developer's discount
- Skate Park
- LOT
- Ways to partner with the school

Adjournment

Mayor Good adjourned the meeting at 8:12 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Kaytlyn Gilliam, Jeff Parnett, and Mayor Julie Good. Council Member Ryker was available via Zoom. Council Member Weber was absent.

Staff present at City Hall were Dana Kautz, Kyla Gardner, and Angie Mettie.

Mayor Good opened the meeting at 3:03 P.M.

Budget Workshop

City Treasurer Kautz created several spreadsheets to show funds that were either over or under and Mayor and Council discussed how to adjust these funds. Some of the items discussed included:

- Building permits were increased to \$6000, as building is expected to rise in the next year.
- In the sewer department, no sewer delinquency charge appears, as it goes into the water delinquency fund, which will be updated.
- Interest was dropped to \$300, as interest rates are very low.
- IT fees were increased to \$500.
- M&O at the Industrial Park was changed to \$2500.
- Electrical at the Industrial Park was increased to \$500 in case the city pays for electrical for unrented bays.
- The item of “fuel” in Industrial Park will be moved to its proper place.
- A budget line will be added for insurance, dividing it between water/sewer/general.
- Increase water/sewer testing to \$10,000 if it will continue to be high.
- Remove sewer attorney fees, as this was for water rights.
- Staff will review the “office supplies” fund, as the fund was not used.
- The streets fund will be split out for medical.
- Budget Line 41500 310 will be reviewed – it has \$6250 that is shown as an expense.
- Move \$3000 from Industrial Park to Dust Abatement.
- Add \$750,000 on water capital project for potential grant funding.
- Add \$10,000 for the skateboard / bike park.

City Treasurer will update the changes to the budget, it will be submitted to the paper, and a budget hearing will be held August 23rd.

Mayor Good adjourned the meeting at 3:40 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
4979	E	563 Adams County Prosecuting May, June and July 2021 Prosecutions	*** Claim from another period (7/21) **** 4,500.00								
		1035 08/04/21 Municipal Prosecutions-May	1,500.00			1	41400		312		10102
		1035 08/04/21 Municipal Prosecutions- June	1,500.00			1	41400		312		10102
		1035 08/04/21 Municipal Prosecutions- July	1,500.00			1	41400		312		10102
		Total for Vendor:	4,500.00								
4982	E	25 Analytical Labs, Inc. 83369 07/31/21 Water Sampling / Testing	*** Claim from another period (7/21) **** 603.49								
		83370 07/31/21 Sewer Sampling / Testing	16.15			60	43320		745		10102
		Total for Vendor:	603.49			65	43220		745		10102
4981		140 Buys, Douglas Monthly Back-up Operator	*** Claim from another period (7/21) **** 400.00								
		707 07/31/21 JULY 2021 H2O Back-up Operator	200.00*			60	43320		310		10102
		707 07/31/21 JULY 2021 SWR Back-up Operator	200.00*			65	43220		310		10102
		Total for Vendor:	400.00								
4973		1 C & M Lumber Co, Inc	*** Claim from another period (7/21) **** 1,880.11								
		07/25/21 Shop- Water	507.17			60	43320		324		10102
		07/25/21 Shop - Sewer	507.18			65	43220		324		10102
		06/25/21 Shop - Streets	507.16			1	41500		324		10102
		07/25/21 Sewer	23.99			65	43220		324		10102
		07/25/21 Water	46.94			60	43320		324		10102
		07/25/21 Park	273.69			1	41600		324		10102
		07/25/21 ADM-General	4.66			1	41100		324		10102
		07/25/21 ADM-Water	4.66			60	43320		324		10102
		07/25/21 ADM-Sewer	4.66			65	43220		324		10102
		Total for Vendor:	1,880.11								
4977		29 City of New Meadows	*** Claim from another period (6/21) **** 4,844.12								
		025-00 07/30/21 Chlorinator Room	14.75			65	43220		339		10102
		310-00 07/30/21 Park Irrigation	4,267.50*			1	41600		332		10102
		309-00 07/30/21 Park Restrooms	116.12			1	41600		331		10102
		014-00 07/30/21 Industrial Park	227.87*			63	43100		331		10102
		364-00 07/30/21 Auger Room	52.29			65	43220		338		10102

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
	126-00	07/30/21 City Hall	76.74*			1		41100	331		10102
	015-00	07/30/21 Skate Park	14.30*			1		41600	332		10102
	013-00	07/30/21 Industrial Park - 104 W Taylor	74.55*			63		43100	331		10102
		Total for Vendor:	4,844.12								
		*** Claim from another period (6/21) ****	310.50								
4971		415 Crestline Engineers									
	Project 15001										
	2631	07/16/21 Task 1 - Engineering (WTR)	207.00			60		43320	319		10102
	2631	07/16/21 Task 4 - Gen Engineering (SWR)	34.50			65		43220	319		10102
	2631	07/16/21 Task 5 - Gen Engineering (WTR)	69.00			60		43320	319		10102
		*** Claim from another period (6/21) ****									
4972		415 Crestline Engineers	1,207.50								
	Out of Scope - project closeout coordination										
	Project 17016	Virginia Street									
	2633	07/16/21 General Engineering - closeout	1,207.50*			1		41500	319		10102
		Total for Vendor:	1,518.00								
4970		E 577 CTC Telecom, Inc.	205.12								
	08/01/21	Phone - General	68.37			1		41100	308		10102
	08/01/21	Phone - Water	68.37			60		43320	308		10102
	08/01/21	Phone - Sewer	68.38			65		43220	308		10102
		Total for Vendor:	205.12								
		*** Claim from another period (7/21) ****									
4967		E 367 Custom Works / Barron Loper	500.00								
	Grass/Weed Abatement	June 2021									
	07/23/21	Weed / Grass Abate E. Park 1-4	180.00*			1	42	41400	310		10102
	07/23/21	Weed / Grass Abatement WCMHT	110.00*			1	42	41400	310		10102
	07/23/21	Weed / Grass Abate Roberts	120.00*			1	42	41400	310		10102
	07/23/21	Weed / Grass Abate Kern	90.00*			1	42	41400	310		10102
		Total for Vendor:	500.00								
		*** Claim from another period (7/21) ****									
4968		634 Great West Engineering, Inc	2,050.00								
	July 2021	Invoice - WRT									
	24469	07/26/21 Task 3 - Environm Consideratio	600.00			9		41700	319		10102
	24469	07/26/21 Task 4 - Preliminary Trail Pla	1,450.00			9		41700	319		10102
		Total for Vendor:	2,050.00								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
4980		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 7/14/21, 7/28/21	75.00	****							
	9376	07/17/21 OFFICE CLEANING / CITY HALL	75.00		1	41100	41100	41100	324		10102
Total for Vendor:			75.00								
4986	E	4 Idaho Power	2,881.27	****							
	0032879986	08/05/21 Street Lights (Electricity)	634.52		1	41500	41500	41500	330		10102
	0032879987	08/05/21 City Shop (Electricity) Wa	25.47		60	43320	43320	43320	330		10102
	0032879987	08/05/21 City Shop (Electricity) Se	25.48*		65	43220	43220	43220	330		10102
	0032879987	08/05/21 City Shop (Electricity) Str	25.48		1	41500	41500	41500	330		10102
	0032879959	08/05/21 Parks (Electricity)	98.18*		1	41600	41600	41600	330		10102
	0032879967	08/05/21 Sewer Lift Station (Electr	5.66		65	43220	43220	43220	337		10102
	0032879945	08/05/21 Well #3 (Electric)	367.74		60	43320	43320	43320	334		10102
	0032879933	08/05/21 Well #4 (Electric)	424.86		60	43320	43320	43320	335		10102
	0032879940	08/05/21 Booster Station (Electric)	324.12		60	43320	43320	43320	333		10102
	0032879919	08/05/21 Sewer Plant (Electricity)	546.43		65	43220	43220	43220	336		10102
	0030309892	08/05/21 City Hall (Electricity) Ge	22.69		1	41100	41100	41100	330		10102
	0030309892	08/05/21 City Hall (Electricity) H2O	22.70		60	43320	43320	43320	330		10102
	0030309892	08/05/21 City Hall (Electricity) SWR	22.70*		65	43220	43220	43220	330		10102
	0032880160	08/05/21 Sewer Land Ap	275.95*		65	43220	43220	43220	330		10102
	0032952904	08/05/21 Meat Shop	59.29*		63	43100	43100	43100	330		10102
Total for Vendor:			2,881.27								
*** Claim from another period (7/21) ****											
4976		642 Kunderick, Kirk	300.00	****							
	Monthly Back-up Operator										
	CNM-2107	08/03/21 JUL 2021 H2O Back-up Operato	150.00*		60	43320	43320	43320	310		10102
	CNM-2107	08/03/21 JUL 2021 SWR Back-up Operato	150.00*		65	43220	43220	43220	310		10102
Total for Vendor:			300.00								
*** Claim from another period (7/21) ****											
4978	E	150 Lake Shore Disposal	126.00	****							
	25441435	08/01/21 Garbage - General	31.50		1	41100	41100	41100	324		10102
	25441435	08/01/21 Garbage - Water	31.50		60	43320	43320	43320	324		10102
	25441435	08/01/21 Garbage - Sewer	31.50		65	43220	43220	43220	324		10102
	25441435	08/01/21 Garbage - Industrial Park	31.50*		63	43100	43100	43100	324		10102
Total for Vendor:			126.00								

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
4983		18 Les Schwab Tire Center	903.60								
		Dump Truck Tire Repair									
		retread, steel radial casing									
		1250032128 08/05/21 Dump Tire Repair (G)	301.20			1	41500		350		10102
		1250032128 08/05/21 DumpTire Repair (WTR)	301.20			60	43320		350		10102
		1250032128 08/05/21 DumpTire Repair (SWR)	301.20			65	43220		350		10102
		Total for Vendor:	903.60								
		*** Claim from another period (6/21) ****	130.00								
		130.00*									
4966	E	514 PERKINS MITCHELL				1	41100		312		10102
		27235 07/27/21 City Matters									
		Total for Vendor:	130.00								
		*** Claim from another period (7/21) ****	200.00								
		530 Quadient Finance USA, INC									
4974	E	07/29/21 Postage -	50.00			1	41100		620		10102
		07/29/21 Postage - Water	75.00			60	43320		620		10102
		07/29/21 Postage - Sewer	75.00			65	43220		620		10102
		Total for Vendor:	200.00								
		*** Claim from another period (7/21) ****	79.37								
4969	E	13 The Star-News				1	41300		309		10102
		RFP - Broadband, July 15, 22									
		56779 07/22/21 RFP - Broadband	79.37*								
		Total for Vendor:	79.37								
		*** Claim from another period (7/21) ****	86.03								
4984	E	253 United Oil				60	43320		630		10102
		971610 07/31/21 Fuel - Water	86.03								
		Total for Vendor:	86.03								
		*** Claim from another period (7/21) ****	344.91								
4985	E	436 US Bank				65	43220		620		10102
		UPS Store 07/27/21 SWR Sample Postage	38.21								
		WEBSITE 07/27/21 1&1 EMAIL (GEN)	9.95*			1	41100		327		10102
		WEBSITE 07/27/21 1&1 EMAIL (WTR)	9.95*			60	43320		327		10102
		WEBSITE 07/27/21 1&1 EMAIL (SWR)	9.95*			65	43220		327		10102
		EMAIL 07/27/21 GOOGLE G SUITE (GEN)	31.50*			1	41100		327		10102
		EMAIL 07/27/21 GOOGLE G SUITE (SWR)	31.50*			65	43220		327		10102
		EMAIL 07/27/21 GOOGLE G SUITE (WTR)	31.50*			60	43320		327		10102
		EMAIL 07/27/21 GOOGLE G SUITE (IND)	31.50*			63	43100		327		10102

* ... Over spent expenditure

Claim/	Check	Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
	TSHEETS	07/27/21	TSHEETS (GEN)	15.00			1	41100		324		10102
	TSHEETS	07/27/21	TSHEETS (IND)	15.00*			63	43100		324		10102
	TSHEETS	07/27/21	TSHEETS (WTR)	15.00			60	43320		324		10102
	TSHEETS	07/27/21	TSHEETS (SWR)	15.00			65	43220		324		10102
	OFFICE	07/27/21	Transfer Site fees	57.65			1	41100		324		10102
	POSTAGE	07/27/21	USPS	33.20			1	41100		324		10102
			Total for Vendor:	344.91								
			*** Claim from another period (6/21) ****									
4975	E		636 Western First Aid & Safety	186.91								
			To remain OSHA Compliant									
	BO11-00939	06/30/21	Medical Kit Supplies (G)	62.30			1	41500		324		10102
	BO11-00939	06/30/21	Medical Kit Supplies (H20)	62.30			60	43320		324		10102
	BO11-00939	06/30/21	Medical Kit Supplies (SWR)	62.31			65	43220		324		10102
			Total for Vendor:	186.91								
			# of Claims	21								
			Total:	21,813.93								
			Total Electronic Claims	9,843.10								
			Total Non-Electronic Claims	11970.83								

Dana Kautz

Pay Period

6/16/2021 to

6/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	6/16/2021	9.15							9.15	
Thursday	6/17/2021	8.67							8.67	
Friday	6/18/2021	6.48							6.48	
Saturday	6/19/2021								0.00	
Total Week		24.30	0.00	0.00	0.00	0.00	0.00	0.00	24.30	
Sunday	6/20/2021								0.00	
Monday	6/21/2021	5.17							5.17	
Tuesday	6/22/2021	5.98							5.98	
Wednesday	6/23/2021	6.12							6.12	
Thursday	6/24/2021								0.00	
Friday	6/25/2021								0.00	
Saturday	6/26/2021								0.00	
Total Week		17.27	0.00	0.00	0.00	0.00	0.00	0.00	17.27	
Sunday	6/27/2021								0.00	
Monday	6/28/2021	6.35							6.35	
Tuesday	6/29/2021	4.96							4.96	
Wednesday	6/30/2021								0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		11.31	0.00	0.00	0.00	0.00	0.00	0.00	11.31	
Total Pay Period		52.88	0.00	0.00	0.00	0.00	0.00	0.00	52.88	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

06/16/2021 to 06/30/2021

Regular
52.88

PTO
0.00

OT
0.00

DT
0.00

To Item 16.
52.88

Time in	Time out	Duration	
June 16, 2021			9.15
7:20am (MDT)	10:30am (MDT)	3.17	ADM > Train - Travel for Training
10:31am (MDT)	4:30pm (MDT)	5.98	ADM > Train - City Hall
June 17, 2021			8.67
7:20am (MDT)	11:00am (MDT)	3.67	ADM > Train - City Hall
12:00pm (MDT)	5:00pm (MDT)	5.00	ADM > Train - City Hall
June 18, 2021			6.48
8:00am (MDT)	12:00pm (MDT)	4.00	ADM > Train - City Hall
12:01pm (MDT)	2:30pm (MDT)	2.48	ADM > Train - Travel for Training
June 21, 2021			5.17
9:30am (MDT)	2:40pm (MDT)	5.17	ADM > ADM - Customer Relations
June 22, 2021			5.98
9:01am (MDT)	3:00pm (MDT)	5.98	ADM > ADM - Customer Relations
June 23, 2021			6.12
8:45am (MDT)	2:52pm (MDT)	6.12	ADM > ADM - Customer Relations
June 28, 2021			6.35
8:30am (MDT)	9:01am (MDT)	0.52	MTG > MTG - Staff Meeting
9:01am (MDT)	2:51pm (MDT)	5.83	ADM > ADM - Customer Relations
June 29, 2021			4.97
8:59am (MDT)	1:57pm (MDT)	4.97	ADM > ADM - Customer Relations

Angie Mettie

Pay Period

6/16/2021 to

6/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	6/16/2021	8.97							8.97	
Thursday	6/17/2021	8.53							8.53	
Friday	6/18/2021								0.00	
Saturday	6/19/2021								0.00	
Total Week		17.50	0.00	0.00	0.00	0.00	0.00	0.00	17.50	
Sunday	6/20/2021								0.00	
Monday	6/21/2021							8.00	8.00	
Tuesday	6/22/2021							8.00	8.00	
Wednesday	6/23/2021							8.00	8.00	
Thursday	6/24/2021							8.00	8.00	
Friday	6/25/2021							8.00	8.00	
Saturday	6/26/2021								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	
Sunday	6/27/2021								0.00	
Monday	6/28/2021	7.98							7.98	
Tuesday	6/29/2021	7.00							7.00	
Wednesday	6/30/2021	8.29							8.29	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		23.27	0.00	0.00	0.00	0.00	0.00	0.00	23.27	
Total Pay Period		40.77	0.00	0.00	0.00	0.00	0.00	40.00	80.77	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

06/16/2021 to 06/30/2021

Regular
40.77

PTO
0.00

OT
0.00

DT
0.00

To Item 16.
40.77

Time in	Time out	Duration	
June 16, 2021			8.97
7:33am (MDT)	10:30am (MDT)	2.95	ADM > Train - Travel for Training
10:30am (MDT)	4:31pm (MDT)	6.02	ADM > Train - City Hall
June 17, 2021			8.53
7:20am (MDT)	11:00am (MDT)	3.67	ADM > Train - City Hall
12:00pm (MDT)	4:52pm (MDT)	4.87	ADM > Train - City Hall
June 28, 2021			7.98
8:15am	8:30am	0.25	ADM > ADM - Customer Relations
8:30am	9:06am	0.60	MTG > MTG - Staff Meeting
9:06am	3:16pm	6.17	ADM > ADM - Customer Relations
6:27pm	7:25pm	0.97	MTG > MTG - Council Meeting
June 29, 2021			7.00
8:22am	3:22pm	7.00	ADM > ADM - Customer Relations
June 30, 2021			8.28
7:53am	4:10pm	8.28	ADM > ADM - Customer Relations

Dana Kautz

Pay Period

7/1/2021 to

7/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	7/1/2021	3.75							3.75	
Friday	7/2/2021								0.00	
Saturday	7/3/2021								0.00	
Total Week		3.75	0.00	0.00	0.00	0.00	0.00	0.00	3.75	
Sunday	7/4/2021								0.00	
Monday	7/5/2021					8.00			8.00	
Tuesday	7/6/2021	6.35							6.35	
Wednesday	7/7/2021	5.85							5.85	
Thursday	7/8/2021								0.00	
Friday	7/9/2021								0.00	
Saturday	7/10/2021								0.00	
Total Week		12.20	0.00	0.00	0.00	8.00	0.00	0.00	20.20	
Sunday	7/11/2021								0.00	
Monday	7/12/2021	8.02							8.02	
Tuesday	7/13/2021								0.00	
Wednesday	7/14/2021	3.43							3.43	
Thursday	7/15/2021	6.12							6.12	
Friday									0.00	
Saturday									0.00	
Total Week		17.57	0.00	0.00	0.00	0.00	0.00	0.00	17.57	
Total Pay Period		33.52	0.00	0.00	0.00	8.00	0.00	0.00	41.52	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

07/01/2021 to 07/15/2021

Regular	PTO	OT	DT	To
27.40	0.00	0.00	0.00	27.40

Item 16.

Time in	Time out	Duration	
July 1, 2021			3.75
9:15am (MDT)	1:00pm (MDT)	3.75	ADM > ADM - Customer Relations
July 6, 2021			6.35
8:22am (MDT)	9:10am (MDT)	0.80	MTG > MTG - Staff Meeting
9:10am (MDT)	2:43pm (MDT)	5.55	ADM > ADM - Customer Relations
July 7, 2021			5.85
9:10am (MDT)	3:01pm (MDT)	5.85	ADM > ADM - Customer Relations
July 12, 2021			8.02
8:34am (MDT)	9:01am (MDT)	0.45	MTG > MTG - Staff Meeting
9:33am (MDT)	3:10pm (MDT)	5.62	ADM > ADM - Customer Relations
6:18pm (MDT)	8:15pm (MDT)	1.95	MTG > MTG - Council Meeting
July 14, 2021			3.43
11:32am (MDT)	2:58pm (MDT)	3.43	ADM > ADM - Customer Relations

Kyla Gardner

Pay Period

7/1/2021 to

7/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	7/1/2021	6.57							6.57	
Friday	7/2/2021	5.25							5.25	
Saturday	7/3/2021								0.00	
Total Week		11.82	0.00	0.00	0.00	0.00	0.00	0.00	11.82	
Sunday	7/4/2021								0.00	
Monday	7/5/2021					8.00			8.00	
Tuesday	7/6/2021	6.85							6.85	
Wednesday	7/7/2021	6.77							6.77	
Thursday	7/8/2021	7.32							7.32	
Friday	7/9/2021	6.17							6.17	
Saturday	7/10/2021								0.00	
Total Week		27.11	0.00	0.00	0.00	8.00	0.00	0.00	35.11	
Sunday	7/11/2021								0.00	
Monday	7/12/2021	9.22							9.22	
Tuesday	7/13/2021	6.42							6.42	
Wednesday	7/14/2021	6.90							6.90	
Thursday	7/15/2021	6.33							6.33	
Friday									0.00	
Saturday									0.00	
Total Week		28.87	0.00	0.00	0.00	0.00	0.00	0.00	28.87	
Total Pay Period		67.80	0.00	0.00	0.00	8.00	0.00	0.00	75.80	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

07/01/2021 to 07/15/2021

Regular	PTO	OT	OT	To
61.45	0.00	0.00	0.00	61.45

Item 16.

Time in	Time out	Duration	
July 1, 2021			6.57
8:34am	3:08pm	6.57	ADM > ADM - Customer Relations
July 2, 2021			5.25
8:50am	2:05pm	5.25	ADM > ADM - Customer Relations
July 6, 2021			6.85
8:21am	9:12am	0.85	MTG > MTG - Staff Meeting
9:12am	3:12pm	6.00	ADM > ADM - Customer Relations
July 7, 2021			6.77
8:29am	3:15pm	6.77	ADM > ADM - Customer Relations
July 8, 2021			7.32
8:25am	3:44pm	7.32	ADM > ADM - Customer Relations
July 9, 2021			6.17
8:37am	2:47pm	6.17	ADM > ADM - Customer Relations
July 12, 2021			9.22
8:21am	8:59am	0.63	MTG > MTG - Staff Meeting
9:00am	3:18pm	6.30	ADM > ADM - Customer Relations
6:05pm	8:22pm	2.28	MTG > MTG - Council Meeting
July 13, 2021			6.42
8:43am	3:08pm	6.42	ADM > ADM - Customer Relations
July 14, 2021			6.90
8:35am	3:29pm	6.90	ADM > ADM - Customer Relations

Angie Mettie

Pay Period

7/1/2021 to

7/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	7/1/2021	7.47							7.47	
Friday	7/2/2021	4.78							4.78	
Saturday	7/3/2021								0.00	
Total Week		12.25	0.00	0.00	0.00	0.00	0.00	0.00	12.25	
Sunday	7/4/2021								0.00	
Monday	7/5/2021					8.00			8.00	
Tuesday	7/6/2021	7.47							7.47	
Wednesday	7/7/2021	7.37							7.37	
Thursday	7/8/2021	8.43							8.43	
Friday	7/9/2021	4.77							4.77	
Saturday	7/10/2021								0.00	
Total Week		28.04	0.00	0.00	0.00	8.00	0.00	0.00	36.04	
Sunday	7/11/2021								0.00	
Monday	7/12/2021	9.58							9.58	
Tuesday	7/13/2021	7.48							7.48	
Wednesday	7/14/2021	7.07							7.07	
Thursday	7/15/2021	6.22							6.22	
Friday									0.00	
Saturday									0.00	
Total Week		30.35	0.00	0.00	0.00	0.00	0.00	0.00	30.35	
Total Pay Period		70.64	0.00	0.00	0.00	8.00	0.00	0.00	78.64	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

07/01/2021 to 07/15/2021

Regular	PTO	OT	OT	To
64.42	0.00	0.00	0.00	64.42

Item 16.

Time in	Time out	Duration	
July 1, 2021			7.47
7:47am	3:15pm	7.47	ADM > ADM - Customer Relations
July 2, 2021			4.78
8:46am	1:33pm	4.78	ADM > ADM - Customer Relations
July 6, 2021			7.47
7:54am	8:29am	0.58	ADM > ADM - Customer Relations
8:29am	9:10am	0.68	MTG > MTG - Staff Meeting
9:10am	3:22pm	6.20	ADM > ADM - Customer Relations
July 7, 2021			7.37
7:54am	3:16pm	7.37	ADM > ADM - Customer Relations
July 8, 2021			8.43
7:49am	4:15pm	8.43	ADM > ADM - Customer Relations
July 9, 2021			4.77
7:46am	12:32pm	4.77	ADM > ADM - Customer Relations
July 12, 2021			9.58
7:51am	8:27am	0.60	ADM > ADM - Customer Relations
8:27am	9:12am	0.75	MTG > MTG - Staff Meeting
9:12am	3:34pm	6.37	ADM > ADM - Customer Relations
6:27pm	8:19pm	1.87	MTG > MTG - Council Meeting
July 13, 2021			7.48
7:38am	3:07pm	7.48	ADM > ADM - Customer Relations
July 14, 2021			7.07
8:57am	4:01pm	7.07	ADM > ADM - Customer Relations

Jessie Gerke

Pay Period

7/1/2021 to

7/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	7/1/2021	8.00							8.00	
Friday	7/2/2021	8.17							8.17	
Saturday	7/3/2021								0.00	
Total Week		16.17	0.00	0.00	0.00	0.00	0.00	0.00	16.17	
Sunday	7/4/2021								0.00	
Monday	7/5/2021					8.00			8.00	
Tuesday	7/6/2021	6.50							6.50	
Wednesday	7/7/2021	8.17							8.17	
Thursday	7/8/2021	8.00							8.00	
Friday	7/9/2021	8.42							8.42	
Saturday	7/10/2021								0.00	
Total Week		31.09	0.00	0.00	0.00	8.00	0.00	0.00	39.09	
Sunday	7/11/2021								0.00	
Monday	7/12/2021	8.25							8.25	
Tuesday	7/13/2021	8.08							8.08	
Wednesday	7/14/2021	6.67							6.67	
Thursday	7/15/2021	7.00							7.00	
Friday									0.00	
Saturday									0.00	
Total Week		30.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	
Total Pay Period		77.26	0.00	0.00	0.00	8.00	0.00	0.00	85.26	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

07/01/2021 to 07/15/2021

Regular	PTO	OT	DT	To	Item 16.
70.25	0.00	0.00	0.00	70.25	

Time in	Time out	Duration	
July 1, 2021			8.00
7:30am (MDT)	8:20am (MDT)	0.83	SWR > SWR - Land Application Project
8:20am (MDT)	9:00am (MDT)	0.67	SWR > SWR - Sewer Logs
9:00am (MDT)	10:00am (MDT)	1.00	PW > PW - Office Time
10:00am (MDT)	11:30am (MDT)	1.50	STRTS > STRTS - Street Sweeping
11:30am (MDT)	12:40pm (MDT)	1.17	EQP > EQP - Parts Run
12:40pm (MDT)	3:30pm (MDT)	2.83	PW > PW - City Shop > Shop
July 2, 2021			8.17
7:30am (MDT)	8:10am (MDT)	0.67	SWR > SWR - Land Application Project
8:10am (MDT)	8:40am (MDT)	0.50	SWR > SWR - Sewer Logs
8:40am (MDT)	9:20am (MDT)	0.67	SWR > SWR - System Maintenance
9:20am (MDT)	10:45am (MDT)	1.42	WTR > WTR - Booster Station & Well Logs
10:45am (MDT)	12:00pm (MDT)	1.25	PW > PW - Office Time
12:00pm (MDT)	1:50pm (MDT)	1.83	WTR > WTR - Service Call
1:50pm (MDT)	3:40pm (MDT)	1.83	PW > PW - Office Time
July 6, 2021			6.50
7:30am (MDT)	8:25am (MDT)	0.92	SWR > SWR - Land Application Project
8:25am (MDT)	9:00am (MDT)	0.58	MTG > MTG - Staff Meeting
9:00am (MDT)	9:30am (MDT)	0.50	SWR > SWR - Sewer Logs
9:30am (MDT)	10:20am (MDT)	0.83	SWR > SWR - System Maintenance
10:20am (MDT)	11:40am (MDT)	1.33	PW > PW - City Shop > Shop
11:40am (MDT)	1:00pm (MDT)	1.33	STRTS > STRTS - Sidewalk Maintenance
3:00pm (MDT)	4:00pm (MDT)	1.00	SWR > SWR - Land Application Project
July 7, 2021			8.17
7:30am (MDT)	8:40am (MDT)	1.17	SWR > SWR - Land Application Project
8:40am (MDT)	9:50am (MDT)	1.17	SWR > SWR - System Maintenance
9:50am (MDT)	10:20am (MDT)	0.50	SWR > SWR - Sewer Logs
10:20am (MDT)	12:00pm (MDT)	1.67	PW > PW - Office Time
12:00pm (MDT)	1:00pm (MDT)	1.00	MTG > MTG - Staff Meeting
1:00pm (MDT)	3:00pm (MDT)	2.00	SWR > SWR - Sewer Testing
3:00pm (MDT)	3:40pm (MDT)	0.67	PW > PW - City Shop > Shop
July 8, 2021			8.00
8:00am (MDT)	9:00am (MDT)	1.00	SWR > SWR - Land Application Project
9:00am (MDT)	9:45am (MDT)	0.75	SWR > SWR - System Maintenance
9:45am (MDT)	10:15am (MDT)	0.50	SWR > SWR - Sewer Logs

10:15am (MDT)	1:20pm (MDT)	3.08	MTG > MTG - Other Government
1:20pm (MDT)	4:00pm (MDT)	2.67	WTR > WTR - Service Call
July 9, 2021			8.42
7:50am (MDT)	8:40am (MDT)	0.83	SWR > SWR - Land Application Project
8:40am (MDT)	9:15am (MDT)	0.58	SWR > SWR - System Maintenance
9:15am (MDT)	9:45am (MDT)	0.50	SWR > SWR - Sewer Logs
9:45am (MDT)	3:00pm (MDT)	5.25	PARK > PARK - Maintenance
3:00pm (MDT)	4:15pm (MDT)	1.25	PW > PW - City Shop > Shop
July 12, 2021			8.25
8:30am (MDT)	9:15am (MDT)	0.75	MTG > MTG - Staff Meeting
9:15am (MDT)	11:00am (MDT)	1.75	SWR > SWR - Land Application Project
11:00am (MDT)	11:50am (MDT)	0.83	SWR > SWR - System Maintenance
11:50am (MDT)	12:30pm (MDT)	0.67	SWR > SWR - Sewer Logs
12:30pm (MDT)	2:30pm (MDT)	2.00	WTR > WTR - Service Call
2:30pm (MDT)	3:20pm (MDT)	0.83	PW > PW - Office Time
3:20pm (MDT)	4:25pm (MDT)	1.08	WTR > WTR - Service Call
4:25pm (MDT)	4:45pm (MDT)	0.33	PW > PW - City Shop > Shop
July 13, 2021			8.08
8:40am (MDT)	9:30am (MDT)	0.83	SWR > SWR - Land Application Project
9:30am (MDT)	9:55am (MDT)	0.42	SWR > SWR - Sewer Logs
9:55am (MDT)	11:30am (MDT)	1.58	PW > PW - Office Time
11:30am (MDT)	2:20pm (MDT)	2.83	WTR > WTR - Service Call
2:20pm (MDT)	3:30pm (MDT)	1.17	PW > PW - Office Time
3:30pm (MDT)	4:45pm (MDT)	1.25	WTR > Train - Water
July 14, 2021			6.67
8:00am (MDT)	9:40am (MDT)	1.67	SWR > SWR - Land Application Project
9:40am (MDT)	10:15am (MDT)	0.58	SWR > SWR - Sewer Logs
10:15am (MDT)	10:45am (MDT)	0.50	SWR > SWR - System Maintenance
10:45am (MDT)	11:40am (MDT)	0.92	SWR > SWR - Auger Room Maintenance
11:40am (MDT)	12:30pm (MDT)	0.83	PW > PW - Office Time
12:30pm (MDT)	2:40pm (MDT)	2.17	SWR > SWR - Sewer Testing

Daniel Potter

Pay Period

6/16/2021 to

6/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	6/16/2021	8.37							8.37	
Thursday	6/17/2021	5.38							5.38	
Friday	6/18/2021	4.73							4.73	
Saturday	6/19/2021	8.28							8.28	
Total Week		26.76	0.00	0.00	0.00	0.00	0.00	0.00	26.76	
Sunday	6/20/2021								0.00	
Monday	6/21/2021	9.48							9.48	
Tuesday	6/22/2021								0.00	
Wednesday	6/23/2021	8.60							8.60	
Thursday	6/24/2021	6.17							6.17	
Friday	6/25/2021	8.07							8.07	
Saturday	6/26/2021								0.00	
Total Week		32.32	0.00	0.00	0.00	0.00	0.00	0.00	32.32	
Sunday	6/27/2021								0.00	
Monday	6/28/2021	11.15							11.15	
Tuesday	6/29/2021	5.37							5.37	
Wednesday	6/30/2021	7.63							7.63	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		24.15	0.00	0.00	0.00	0.00	0.00	0.00	24.15	
Total Pay Period		83.23	0.00	0.00	0.00	0.00	0.00	0.00	83.23	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

06/16/2021 to 06/30/2021

Regular
79.20

PTO
0.00

OT
4.03

DT
0.00

To Item 16.
83.23

Time in	Time out	Duration	
June 16, 2021			8.37
7:30am (MDT)	1:27pm (MDT)	5.95	STRTS > STRTS - Dust Abatement
2:32pm (MDT)	4:57pm (MDT)	2.42	STRTS > STRTS - Dust Abatement
June 17, 2021			5.38
9:15am (MDT)	12:40pm (MDT)	3.42	PARK > PARK - Maintenance
1:40pm (MDT)	3:38pm (MDT)	1.97	PARK > PARK - Maintenance
3:56pm (MDT)	4:11pm (MDT)	0.25	Other
June 18, 2021			4.73
7:10am (MDT)	8:09am (MDT)	0.98	WTR > WTR - Booster Pump Maintenance
8:09am (MDT)	8:10am (MDT)	0.02	WTR > WTR - Well #3 Maintenance
8:10am (MDT)	11:54am (MDT)	3.73	WTR > WTR - Well #3 Maintenance
June 19, 2021			8.28
8:45am (MDT)	5:02pm (MDT)	8.28	STRTS > STRTS - Road Hazard
NOTES: City clean up			
June 21, 2021			9.48
8:30am (MDT)	8:52am (MDT)	0.37	MTG > MTG - Staff Meeting
8:52am (MDT)	10:15am (MDT)	1.38	WTR > WTR - Well #4 Maintenance
10:15am (MDT)	11:49am (MDT)	1.57	PARK > PARK - Mowing / Trimming
11:49am (MDT)	1:29pm (MDT)	1.67	PARK > PARK - Restroom
1:29pm (MDT)	3:56pm (MDT)	2.45	PARK > PARK - Restroom
3:56pm (MDT)	5:59pm (MDT)	2.05	STRTS > STRTS - Sign Maintenance / Replacement
June 23, 2021			8.60
8:00am (MDT)	12:08pm (MDT)	4.13	WTR > WTR - Booster Station & Well Logs
1:02pm (MDT)	5:30pm (MDT)	4.47	STRTS > STRTS - Peterson Pathway
June 24, 2021			6.17
9:00am (MDT)	3:10pm (MDT)	6.17	STRTS > STRTS - Pot Hole Repair
June 25, 2021			8.07
8:45am (MDT)	12:30pm (MDT)	3.75	PARK > PARK - Irrigation
1:20pm (MDT)	5:39pm (MDT)	4.32	WTR > WTR- Fire Hydrants
June 28, 2021			11.15
7:35am (MDT)	8:34am (MDT)	0.98	WTR > WTR - Booster Station & Well Logs
8:34am (MDT)	8:41am (MDT)	0.12	MTG > MTG - Staff Meeting
8:41am (MDT)	9:40am (MDT)	0.98	WTR > WTR- Fire Hydrants
9:40am (MDT)	11:22am (MDT)	1.70	PARK > PARK - Mowing / Trimming
11:59am (MDT)	2:22pm (MDT)	2.38	WTR > WTR - Leak Letters

2:22pm (MDT)	2:46pm (MDT)	0.40	PARK > PARK - Irrigation
2:46pm (MDT)	6:27pm (MDT)	3.68	WTR > WTR- Fire Hydrants
6:27pm (MDT)	7:21pm (MDT)	0.90	MTG > MTG - Council Meeting

June 29, 2021 **5.37**

9:00am (MDT)	9:45am (MDT)	0.75	PARK > PARK - Irrigation
9:45am (MDT)	10:36am (MDT)	0.85	PARK > PARK - Restroom
10:36am (MDT)	2:22pm (MDT)	3.77	STRTS > STRTS - Peterson Pathway

June 30, 2021 **7.63**

8:00am (MDT)	9:16am (MDT)	1.27	PARK > PARK - Irrigation
9:16am (MDT)	3:38pm (MDT)	6.37	STRTS > STRTS - Street Sweeping

Kyla Gardner

Pay Period

6/16/2021 to

6/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	6/16/2021	9.23							9.23	
Thursday	6/17/2021	5.50							5.50	
Friday	6/18/2021	6.48							6.48	
Saturday	6/19/2021								0.00	
Total Week		21.21	0.00	0.00	0.00	0.00	0.00	0.00	21.21	
Sunday	6/20/2021								0.00	
Monday	6/21/2021	7.23							7.23	
Tuesday	6/22/2021	8.53							8.53	
Wednesday	6/23/2021	6.67							6.67	
Thursday	6/24/2021	2.45							2.45	
Friday	6/25/2021	6.15							6.15	
Saturday	6/26/2021								0.00	
Total Week		31.03	0.00	0.00	0.00	0.00	0.00	0.00	31.03	
Sunday	6/27/2021								0.00	
Monday	6/28/2021	8.07							8.07	
Tuesday	6/29/2021	6.71							6.71	
Wednesday	6/30/2021	6.68							6.68	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		21.46	0.00	0.00	0.00	0.00	0.00	0.00	21.46	
Total Pay Period		73.70	0.00	0.00	0.00	0.00	0.00	0.00	73.70	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

06/16/2021 to 06/30/2021

Regular	PTO	OT	DT	To	Item 16.
73.70	0.00	0.00	0.00	73.70	

Time in	Time out	Duration	
June 16, 2021			9.23
7:15am	10:30am	3.25	ADM › Train - Travel for Training
10:31am	4:30pm	5.98	ADM › Train - City Hall
June 17, 2021			5.50
7:30am	11:00am	3.50	ADM › Train - City Hall
3:00pm	5:00pm	2.00	ADM › Train - City Hall
June 18, 2021			6.48
8:00am	12:00pm	4.00	ADM › Train - City Hall
12:01pm	2:30pm	2.48	ADM › Train - Travel for Training
June 21, 2021			7.23
8:17am	9:08am	0.85	MTG › MTG - Staff Meeting
9:08am	3:31pm	6.38	ADM › ADM - Customer Relations
June 22, 2021			8.53
8:26am	3:28pm	7.03	MTG › MTG - Staff Meeting
6:04pm	7:34pm	1.50	MTG › MTG - Citizen Advisory Committee
June 23, 2021			6.67
8:30am	3:10pm	6.67	ADM › ADM - Customer Relations
June 24, 2021			2.45
8:37am	11:04am	2.45	ADM › ADM - Customer Relations
June 25, 2021			6.15
8:33am	2:42pm	6.15	ADM › ADM - Customer Relations
June 28, 2021			8.07
8:25am	9:25am	1.00	MTG › MTG - Staff Meeting
9:25am	3:10pm	5.75	ADM › ADM - Customer Relations
6:10pm	7:29pm	1.32	MTG › MTG - Council Meeting
June 29, 2021			6.70
8:26am	3:08pm	6.70	ADM › ADM - Customer Relations
June 30, 2021			6.68
8:23am	3:04pm	6.68	ADM › ADM - Customer Relations

Jessie Gerke

Pay Period

6/16/2021 to

6/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	6/16/2021	8.00							8.00	
Thursday	6/17/2021	9.50							9.50	
Friday	6/18/2021	9.02							9.02	
Saturday	6/19/2021								0.00	
Total Week		26.52	0.00	0.00	0.00	0.00	0.00	0.00	26.52	
Sunday	6/20/2021	0.50							0.50	
Monday	6/21/2021	6.17							6.17	
Tuesday	6/22/2021	8.00							8.00	
Wednesday	6/23/2021	8.25							8.25	
Thursday	6/24/2021	8.00							8.00	
Friday	6/25/2021	2.66							2.66	
Saturday	6/26/2021								0.00	
Total Week		33.58	0.00	0.00	0.00	0.00	0.00	0.00	33.58	
Sunday	6/27/2021	0.67							0.67	
Monday	6/28/2021	8.00							8.00	
Tuesday	6/29/2021	8.00							8.00	
Wednesday	6/30/2021	2.80							2.80	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		19.47	0.00	0.00	0.00	0.00	0.00	0.00	19.47	
Total Pay Period		79.57	0.00	0.00	0.00	0.00	0.00	0.00	79.57	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

06/16/2021 to 06/30/2021

Regular	PTO	OT	DT	To Item 16.
76.05	0.00	3.52	0.00	79.57

Time in	Time out	Duration	
June 16, 2021			8.00
9:00am (MDT)	12:00pm (MDT)	3.00	SWR > SWR - System Maintenance
12:00pm (MDT)	1:30pm (MDT)	1.50	SWR > SWR - Sewer Logs
1:30pm (MDT)	4:00pm (MDT)	2.50	STRTS > STRTS - Grading / Blading
4:00pm (MDT)	5:00pm (MDT)	1.00	PW > PW - City Shop > Shop
June 17, 2021			9.50
2:30am (MDT)	5:00am (MDT)	2.50	STRTS > STRTS - Dust Abatement
8:00am (MDT)	9:20am (MDT)	1.33	STRTS > STRTS - Dust Abatement
9:20am (MDT)	10:00am (MDT)	0.67	SWR > SWR - Sewer Logs
10:00am (MDT)	11:00am (MDT)	1.00	SWR > SWR - System Maintenance
11:00am (MDT)	1:00pm (MDT)	2.00	STRTS > STRTS - Dust Abatement
3:00pm (MDT)	5:00pm (MDT)	2.00	STRTS > STRTS - Dust Abatement
June 18, 2021			9.02
8:00am (MDT)	9:00am (MDT)	1.00	SWR > SWR - Sewer Logs
9:00am (MDT)	10:00am (MDT)	1.00	SWR > SWR - System Maintenance
10:00am (MDT)	12:30pm (MDT)	2.50	WTR > WTR - Service Call
12:30pm (MDT)	3:01pm (MDT)	2.52	SWR > SWR - Land Application Project
3:01pm (MDT)	4:27pm (MDT)	1.43	PARK > PARK - Irrigation
4:27pm (MDT)	5:01pm (MDT)	0.57	SWR > SWR - Land Application Project
June 20, 2021			0.50
11:30pm (MDT)	12:00am (MDT)	0.50	Animal Control > Animal Control Complaint
June 21, 2021			6.17
12:00am (MDT)	12:30am (MDT)	0.50	Animal Control > Animal Control Complaint
8:00am (MDT)	8:40am (MDT)	0.67	PARK > PARK - Irrigation
8:40am (MDT)	9:00am (MDT)	0.33	MTG > MTG - Staff Meeting
9:00am (MDT)	9:30am (MDT)	0.50	SWR > SWR - Sewer Logs
9:30am (MDT)	10:20am (MDT)	0.83	SWR > SWR - Land Application Project
10:20am (MDT)	1:00pm (MDT)	2.67	WTR > WTR - Meter Reading
2:00pm (MDT)	2:40pm (MDT)	0.67	SWR > SWR - System Maintenance
June 22, 2021			8.00
7:30am (MDT)	8:20am (MDT)	0.83	SWR > SWR - Land Application Project
8:20am (MDT)	9:00am (MDT)	0.67	SWR > SWR - Sewer Logs
9:00am (MDT)	9:40am (MDT)	0.67	PARK > PARK - Irrigation
9:40am (MDT)	1:00pm (MDT)	3.33	STRTS > STRTS - Grading / Blading

NOTES: Granite mountain parking lot

1:00pm (MDT)	2:00pm (MDT)	1.00	SWR > SWR - Sewer Testing
2:00pm (MDT)	3:30pm (MDT)	1.50	PW > PW - City Shop > Shop
June 23, 2021			8.25
7:30am (MDT)	8:10am (MDT)	0.67	SWR > SWR - Land Application Project
8:10am (MDT)	8:50am (MDT)	0.67	SWR > SWR - Sewer Logs
8:50am (MDT)	9:30am (MDT)	0.67	SWR > SWR - System Maintenance
9:30am (MDT)	10:10am (MDT)	0.67	PARK > PARK - Irrigation
10:10am (MDT)	11:00am (MDT)	0.83	EQP > EQP - Parts Run
11:00am (MDT)	12:30pm (MDT)	1.50	MTG > MTG - Staff Meeting
12:30pm (MDT)	2:00pm (MDT)	1.50	IND > IND - Industrial Park Maintenance
2:00pm (MDT)	3:45pm (MDT)	1.75	STRTS > STRTS - Peterson Pathway
June 24, 2021			8.00
7:30am (MDT)	8:10am (MDT)	0.67	SWR > SWR - Land Application Project
8:10am (MDT)	8:40am (MDT)	0.50	SWR > SWR - Sewer Logs
8:40am (MDT)	10:40am (MDT)	2.00	SWR > SWR - System Maintenance
10:40am (MDT)	1:20pm (MDT)	2.67	STRTS > STRTS - Pot Hole Repair
1:20pm (MDT)	2:40pm (MDT)	1.33	STRTS > STRTS - Peterson Pathway
2:40pm (MDT)	3:30pm (MDT)	0.83	PW > PW - City Shop > Shop
June 25, 2021			2.67
11:00am (MDT)	12:40pm (MDT)	1.67	SWR > SWR - System Maintenance
12:40pm (MDT)	1:40pm (MDT)	1.00	MTG > MTG - Staff Meeting
June 27, 2021			0.67
12:00am (MDT)	12:40am (MDT)	0.67	Animal Control > Animal Control Complaint
June 28, 2021			8.00
7:30am (MDT)	8:30am (MDT)	1.00	SWR > SWR - Land Application Project
8:30am (MDT)	9:30am (MDT)	1.00	MTG > MTG - Staff Meeting
9:30am (MDT)	2:00pm (MDT)	4.50	STRTS > STRTS - Peterson Pathway
2:00pm (MDT)	3:30pm (MDT)	1.50	PW > PW - City Shop > Shop
June 29, 2021			8.00
7:30am (MDT)	8:30am (MDT)	1.00	SWR > SWR - Land Application Project
8:30am (MDT)	9:00am (MDT)	0.50	SWR > SWR - System Maintenance
9:00am (MDT)	9:30am (MDT)	0.50	MTG > MTG - Staff Meeting
9:30am (MDT)	10:00am (MDT)	0.50	SWR > SWR - Sewer Logs
10:00am (MDT)	11:00am (MDT)	1.00	PW > PW - Office Time
11:00am (MDT)	12:30pm (MDT)	1.50	STRTS > STRTS - Peterson Pathway
12:30pm (MDT)	3:00pm (MDT)	2.50	SWR > SWR - Sewer Testing
3:00pm (MDT)	3:30pm (MDT)	0.50	PW > PW - City Shop > Shop

June 30, 2021

7:00am (MDT)	8:30am (MDT)	1.50	SWR > SWR - Land Application Project
8:30am (MDT)	9:10am (MDT)	0.67	SWR > SWR - Sewer Logs
9:10am (MDT)	9:48am (MDT)	0.63	SWR > SWR - System Maintenance

Daniel Potter

Pay Period

7/1/2021 to

7/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	7/1/2021	7.60							7.60	
Friday	7/2/2021	3.90							3.90	
Saturday	7/3/2021								0.00	
Total Week		11.50	0.00	0.00	0.00	0.00	0.00	0.00	11.50	
Sunday	7/4/2021								0.00	
Monday	7/5/2021					8.00			8.00	
Tuesday	7/6/2021	8.87							8.87	
Wednesday	7/7/2021	8.23							8.23	
Thursday	7/8/2021	4.87							4.87	
Friday	7/9/2021	8.27							8.27	
Saturday	7/10/2021								0.00	
Total Week		30.24	0.00	0.00	0.00	8.00	0.00	0.00	38.24	
Sunday	7/11/2021								0.00	
Monday	7/12/2021	11.53							11.53	
Tuesday	7/13/2021	9.03							9.03	
Wednesday	7/14/2021	5.68							5.68	
Thursday	7/15/2021	3.00							3.00	
Friday									0.00	
Saturday									0.00	
Total Week		29.24	0.00	0.00	0.00	0.00	0.00	0.00	29.24	
Total Pay Period		70.98	0.00	0.00	0.00	8.00	0.00	0.00	78.98	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

07/01/2021 to 07/15/2021

Regular	PTO	OT	DT	To
67.98	0.00	0.00	0.00	67.98

Item 16.

Time in	Time out	Duration	
July 1, 2021			7.60
8:50am (MDT)	10:14am (MDT)	1.40	PARK > PARK - Irrigation
10:14am (MDT)	11:16am (MDT)	1.03	PARK > PARK - Restroom
11:16am (MDT)	4:26pm (MDT)	5.17	WTR > WTR - Booster Pump Maintenance
July 2, 2021			3.90
8:50am (MDT)	12:44pm (MDT)	3.90	EQP > EQP - VOLVO Dump Maintenance
July 6, 2021			8.87
8:30am (MDT)	8:57am (MDT)	0.45	MTG > MTG - Staff Meeting
8:57am (MDT)	12:51pm (MDT)	3.90	PARK > PARK - Mowing / Trimming
1:10pm (MDT)	5:41pm (MDT)	4.52	WTR > WTR - Well #4 Maintenance
July 7, 2021			8.23
8:30am (MDT)	9:16am (MDT)	0.77	PARK > PARK - Irrigation
9:16am (MDT)	4:03pm (MDT)	6.78	EQP > EQP - VOLVO Dump Maintenance
4:03pm (MDT)	4:44pm (MDT)	0.68	WTR > WTR - Booster Station & Well Logs
July 8, 2021			4.87
9:33am (MDT)	1:50pm (MDT)	4.28	PARK > PARK - Maintenance
1:50pm (MDT)	2:25pm (MDT)	0.58	WTR > WTR - Booster Station & Well Logs
July 9, 2021			8.27
9:00am (MDT)	9:22am (MDT)	0.37	MTG > MTG - Staff Meeting
9:22am (MDT)	5:16pm (MDT)	7.90	PARK > PARK - Maintenance
July 12, 2021			11.53
7:30am (MDT)	8:21am (MDT)	0.85	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	9:02am (MDT)	0.53	MTG > MTG - Staff Meeting
9:02am (MDT)	5:38pm (MDT)	8.60	PARK > PARK - Mowing / Trimming
6:30pm (MDT)	8:03pm (MDT)	1.55	MTG > MTG - Council Meeting
July 13, 2021			9.03
7:30am (MDT)	8:36am (MDT)	1.10	WTR > WTR - Booster Station & Well Logs
8:36am (MDT)	12:04pm (MDT)	3.47	SWR > SWR - Land Application Project
12:04pm (MDT)	3:36pm (MDT)	3.53	WTR > WTR - Service Call
3:36pm (MDT)	4:32pm (MDT)	0.93	SWR > SWR - Sewer Logs
July 14, 2021			5.68
9:15am (MDT)	11:23am (MDT)	2.13	PARK > PARK - Irrigation
11:23am (MDT)	2:56pm (MDT)	3.55	PW > PW - City Shop > Shop