



City Council Regular Meeting Agenda

Monday, March 10, 2025 at 6:30 PM
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/88698364660?pwd=H7aHxh5TRm3A5PaLq1FgbdwjWjF1t.1>

Call in: 346-248-7799

Meeting ID: 886 9836 4660

Password: 947340

ROLL CALL / PLEDGE OF ALLEGIANCE

1. Reading of the Mission Statement

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

REPORTS

2. Mayor's Report
3. Staff Reports
4. Parks & Rec February 3rd Meeting Minutes
5. Presentation - Idaho Children's Trust Fund

DISCUSSION ITEMS

6. The New Meadows Youth Center
7. Volunteer Policy
8. Local Option Tax

ACTION ITEMS

9. IRWA Spring Conference April 2-4 Jessie Wallace
10. New Meadows Parks & Recreation Committee Appointments
 - * James Slettum
 - * Joe Sullivan
11. Schedule Public Meetings
12. Executive Session - 74--206(b) To Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. and (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
13. Change in Employee Status/Wage

CONSENT AGENDA

14. Paid & Pending Claims
15. February 24th, 2025 Meeting Minutes

FUTURE MEETING TOPICS

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”

CITY OF NEW MEADOWS MAYOR'S REPORT
March 10, 2025

I have been engaged in many conversations around the proposed Local Option Tax and I appreciate all of the input I have received. There are different views of this proposal and I think it is important for us to continue to discuss the potential outcomes.

We are working on getting a meeting set up with Ziply to discuss their timeline and details for the upcoming project in town. John Stone and Kirk Kundrick will be in attendance at the meeting to make sure all the questions are answered to the City's satisfaction.

I received notice from DEQ that we are back in compliance with them after the inspection they completed on our wastewater system in November. Kirk has done a great job getting them the reports and information they requested and making sure the changes they requested were implemented.

I am continuing to receive information and updates regarding the Stibnite Gold Project and its possible impacts on our community. I have several requests for information regarding job possibilities and contracts for local businesses. The current plan shows construction beginning as early as July of this year.

The Parks and Rec committee is in need of coaches for the Youth Sports Program. If you know of anyone who would be interested, please send them to City Hall.

A special thank you to Traci Foster for her work on the volunteer policy. I appreciate the time she has spent coming up with a policy we can work on to get a consensus on how to proceed.

I have received a couple reports of large water bills due to broken pipes when pipes thawed after being frozen during the very cold snap we had a few weeks ago. The City has historically NOT given discounts for extra water usage due to pipes that failed. If the City Council wants to revisit this for these specific weather related issues, we can place it on a subsequent agenda to discuss.

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

DEPARTMENT

MONTH

Hunter Brown

Public Works

February

TASKS COMPLETED

Equipment and Shop:

- Establish Routine Consistency with checklists
- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets, general and annual servicing –
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters. – Now ordering in bulk to save \$\$\$
- Finish Annual oil and filter change on all equipment

Streets:

- Understand responsibility for Streets Repair & Maintenance. Become aware of budgeting.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall – IRWA recommends copies at WWTP
- Continue upkeep with snow removal.

Sewer:

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Licensed Operator (Kirk)
- Maintain WRRF seasonal functions & records – Understand new SCADA System function and operation
- Attend Relevant Wastewater Classes. (Online) (IRWA) – Plan to take Collection 1 & 2 tests early next year.
- Complete workshops sent by Kerry Huss IRWA – Extended With assistance from instructor Tom Romesburg

Water:

- Understand responsibility for Source Water Facility operation & Shadow Licensed Operator (Kirk) x2
- Ensure communication with Infrastructure specialist, Mr. John Stone, regarding all related projects
- Maintain Vigilance for emergencies in all potable water equipment and operations
- Attain further involvement with increased communication skills
- Attend Relevant Drinking Water Classes. (Online) (IRWA)
- Maintain Water Records physically as well as though new SCADA System (Source Well / Water Meter Data)

NRWA Apprenticeship Hours:

- Tools, Equipment, and Workplace safety – 525
- Vehicles and specialized equipment – 831
- System Operations and Maintenance – 1084
- Quality Control – 322.75
- Logistics, Reports, and Supervision – 409.75
- On The Job training hours – 3172.5 of TBD
- Related Technical Instruction Hours: – 174 of 229

Fall semester began September 11 and classes are scheduled Wednesdays and Fridays from 1:00 - 4:30.
Current course: Collections II

Apprenticeship Coordinator: Gary Sievers gsievers@idahoruralwater.com
Course Instructor: Tom Romesburg tromesburg@idahoruralwater.com

PROJECTS IN PROGRESS

Equipment and Shop:

- Establish Routine Consistency with checklists
- Routine Cleaning and Organization Management
- Keep up Yellow Iron: P.M. Sheets, general and annual servicing –
- Maintain Ford: service calls & Emergencies.
- Maintain Chevy: Animal Control, park maintenance, Go-for
- Maintain Misc. Equipment: Power & hand tools
- Maintain inventory of consumables: Grease, fluids, cleaners & Filters. – Now ordering in bulk to save \$\$\$
- Finish Annual oil and filter change on all equipment

Streets:

- Understand responsibility for Streets Repair & Maintenance. Become aware of budgeting.
- Maintain Material Purchase Records & Understand consumability of varied materials
- Become familiar with physical maps within City Hall – IRWA recommends copies at WWTP
- Continue upkeep with drainage and surface repair/grading.

Sewer:

- Understand responsibility for Water Resource Recovery Facility operation & Shadow Licensed Operator (Kirk)
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- Attend Relevant Wastewater Classes. (Online) (IRWA) – Plan to take Collection 1 & 2 tests.
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Water:

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- Maintain Water Records physically as well as though new SCADA System (Source Well / Water Meter Data)

NRWA Apprenticeship Hours:

- Tools, Equipment, and Workplace safety – 573
- Vehicles and specialized equipment – 975
- System Operations and Maintenance – 1164
- Quality Control – 338.75
- Logistics, Reports, and Supervision – 433.75
- On The Job training hours – 3484.5 of TBD
- Related Technical Instruction Hours: – 195 of 229

Fall semester began September 11 and classes are scheduled Wednesdays and Fridays from 1:00 - 4:30.
Current course: Collections II

Apprenticeship Coordinator: Gary Sievers gsievers@idahoruralwater.com
Course Instructor: Tom Romesburg tromesburg@idahoruralwater.com

CHALLENGES / ISSUES

- Green – Definite Manageability
- Yellow – Difficult Manageability
- White – Indeterminate Manageability
- Red – Unsafe Manageability

Streets

Status: Green

Monitoring drainage and Grading when weather allows

Water:

Status: Green

Staff becoming familiar with New SCADA System

New Max info log population is excelling

Sewer:

Status: Green

River Discharge and accompanying sampling is going well

COMMUNITY INPUT & COMMENTS

Community:

Streets are barely drivable!

Response:

The Public Works Team is engaging an array of seasonal challenges including every aspect of streets maintenance; Weather will be a deciding factor in the speed in which surface repairs and grading will be performed.

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Kyla Gardner

DEPARTMENT

Admin, City Clerk

MONTH

February 2025

TASKS COMPLETED

- Claims
- Payroll
- Billing
- Email Billing
- Ach Payments
- Process Payments
- Working on Meeting Minutes
- Close Batches
- IP Invoices

- Update social media/mobile text alerts
- Meadows Valley Monday Newsletter
- Agenda creation for City Council, Parks & Rec and Road/Street Meetings
- Finished FY 24 Annual Audit.

PROJECTS IN PROGRESS

- Working with Sonya and Training her on the Deputy Clerk position
- Creating Reimbursement application for Youth Center Project
- Working on the Title IV plan for ITD for future federal funding grants
- Childcare Advisory Committee meeting and planning for future meetings
- Correspondence with Grae Harper –Keeping him updated on all City Projects and Status.
- Working with developers and answering daily planning and zoning questions
- Working on scanning and filing all claims.

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Sonya Brodhecker

DEPARTMENT

Admin-Deputy Clerk

MONTH

February2025

TASKS COMPLETED

- *Billing
 - * Load Meters
 - * Process payments
 - *Close Batches
 - *Meadows Valley Round up reports
 - *Late notices -Red Door notices
 - *document on spreadsheets
 - *Issue Dog Licenses
- *Scanning & filing all claims

PROJECTS IN PROGRESS

Currently learning all duties as Deputy Clerk

CHALLENGES / ISSUES

COMMUNITY INPUT & COMMENTS

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Jessie Wallace

DEPARTMENT

Public Works

MONTH

February

TASKS COMPLETED

<p>Water</p> <ul style="list-style-type: none"> Meter reading Replace meter registers as needed Routine water logs Continued to have a few frozen meters to thaw Customers experienced broken pipes, we located meters and shut water off for them to fix. Plowed well houses Plowed fire hydrants <p>Sewer</p> <ul style="list-style-type: none"> Ensuring screen room is running efficiently Sewer logs Discharge is going well and we are staying compliant Weekly sewer samples 	<p>Park</p> <ul style="list-style-type: none"> Routine cleaning and garbage removal Some vandalism occurred and has since been cleaned up and reopened. <p>Streets</p> <ul style="list-style-type: none"> Lots of snow plowing, everything went well and the weather allowed for things not to be such a mess. Getting water to flow where we can. Some drains are just to frozen. (Im looking into a smaller portable jetter, that would be beneficial!)
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PROJECTS IN PROGRESS

<ul style="list-style-type: none"> Sewer Discharging Shop and parts organizing Generator maintenance Pothole repair as weather permits Keep drains functioning Take christmas lights down at the park Locate I&I 	<p>Equipment</p> <ul style="list-style-type: none"> The backhoe quit starting, once the issue was diagnosed, we replaced
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CHALLENGES / ISSUES

Keeping water off the roads. The smaller culvert type drains are frozen solid, we are doing what we can to get them to function properly

Vandalism at the park restrooms (especially the mens room).

There is quite a bit of I&I coming into the plant. We will start opening manhole lids and seeing if we can identifv the main causes

COMMUNITY INPUT & COMMENTS

Roll Call / Pledge of Allegiance

Present were Parks Members Joe Sullivan and Angie Mettie.

Mayor Good was present and opened the meeting at 6:00 P.M.

Discussion Items

Mural Project

The winners of the mural contest were Aria Henderson and Lenina McDaniel. The People’s Choice nomination went to Lenina McDaniel. Mayor Good will talk with Marla Krigbaum and creating a draft of what the mural might look like based on the winning art pieces.

Additional Parks Members

Mayor Good suggested James Slettum as an additional Parks member. Another idea might be to look for volunteers who might want to do one project, but not be on the committee.

Upcoming Spring Events and Programs

The next two upcoming events will be the Easter Egg Hunt on April 19th and spring baseball. The Egg Stuffing party will take place on April 12th from 9-11am. A brunch might be prepared for the event.

Future Meeting Topics

Future meeting topics included park improvements, baseball, Easter Egg Hunt, Hello Spring, the Mural project, ACHAT walk, and the Bike-A-Thon.

Action Items

Members reviewed December 2, 2024 meeting minutes and found no changes.

- Parks Member Sullivan moved to approve the December 2, 2024 meeting minutes; Parks Member Mettie seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Adjournment

The meeting was adjourned at 6:50 P.M.

Diane Markham, Chair

ATTEST: _____
Kyla Gardner, City Clerk

NEW MEADOWS YOUTH CENTER UPDATE

March 10, 2025

Work continues on the building and is moving along quickly. The building inspector was in last week and he reviewed the items that the previous framer had expressed concerns about. The building passed shear and framing inspections and everything looks good.

On April 28, the Blue Cross Foundation of Idaho Board will be touring the Youth Center and hearing about the partnership between the school and the City on this project. I will also be talking about the other projects they have assisted with, including the Gold Line Transit, skatepark and crosswalk lights.

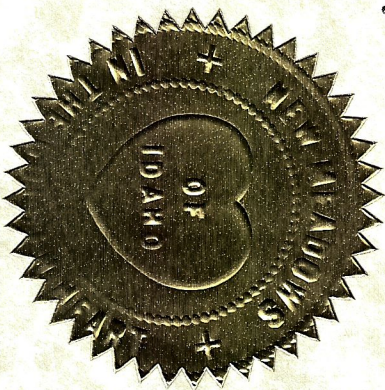
The MV Early Learning Foundation is working on schedule and operation policies and preparing to develop their personnel policy. They met with Cambria from SW District Health last week and had many questions. They will be doing a walk through of the Youth Center on April 2 and Cambria will be there as well.

Sherwin Williams is donating half the cost of the paint for the project and giving an extra 20 gallons of paint for free. We will be meeting with Krahn's furniture on Friday since they have been working on getting us discounts on flooring. Tates Rents has also given another discount for the forklift rental each month.

Certificate of Appointment

City of New Meadows, State of Idaho

THIS IS TO CERTIFY that at a meeting held in the City of New Meadows, County of Adams, State of Idaho, on the 10th day of March 2025, James Slettum was duly appointed to the New Meadows Parks & Recreation Committee, and shall serve a term of one (1) year.



IN WITNESS WHEREOF, this certificate has been signed by the Mayor and Clerk of the City of New Meadows, and its corporate seal has been hereto affixed this 10th day of March, 2025.

Attest: _____

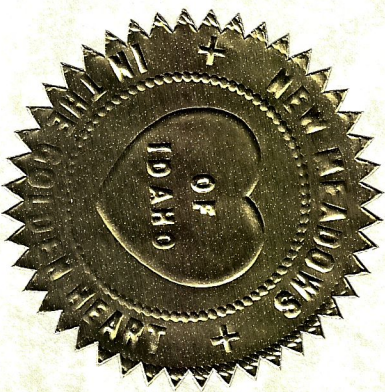
Kyla Gardner, City Clerk

Julie Good, Mayor

Certificate of Appointment

City of New Meadows, State of Idaho

THIS IS TO CERTIFY that at a meeting held in the City of New Meadows, County of Adams, State of Idaho, on the 10th day of March 2025, Joe Sullivan was duly appointed to the New Meadows Parks & Recreation Committee, and shall serve a term of three (3) years.



IN WITNESS WHEREOF, this certificate has been signed by the Mayor and Clerk of the City of New Meadows, and its corporate seal has been hereto affixed this 10th day of March, 2025.

Attest: _____

Kyla Gardner, City Clerk

Julie Good, Mayor

For dates posted from 02/26/25 to 03/06/25
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6587		580 4 Corner Communications	460.00								
		IT Services and Amcrest for March 2025									
		3956 03/01/25 IT Professional Support	153.33			1		41100	327		10102
		3956 03/01/25 IT Professional Support (W)	153.33			60		43320	327		10102
		3956 03/01/25 IT Professional Support (SWR)	153.34			65		43220	327		10102
		Total for Vendor:	460.00								
		*** Claim from another period (2/25) ****									
6594		667 A.M.E. Electric, Inc	26,920.00								
		Provide and Install new parshall flume for WWTP, Heaters at Well 4 , and new VFD drive at Well 4									
250139	02/20/25	Parshall Flume (SWR)	4,700.00			65		43220	324		10102
241959	11/12/24	Well 4 Heaters (WTR)	2,020.00			60		43320	324		10102
241736	11/11/24	Well 4 VFD Upgrade (WTR)	20,200.00*			60	67	43331	882		10102
		Total for Vendor:	26,920.00								
6586		563 Adams County Prosecuting	1,500.00								
	March										
1077	03/03/25	Municipal Prosecutions- MAR	1,500.00			1		41400	312		10102
		Total for Vendor:	1,500.00								
		*** Claim from another period (2/25) ****									
6582		25 Analytical Labs, Inc.	1,127.92								
	2501745	02/28/25 Sewer Sampling / Testing	1,073.92			65		43220	745		10102
	2501745	02/28/25 Water Sampling /Testing	54.00			60		43320	745		10102
		Total for Vendor:	1,127.92								
		*** Claim from another period (2/25) ****									
6590		1 C & M Lumber Co, Inc	577.98								
	02/25/25	Water	222.12			60		43320	324		10102
	02/25/25	Shop - Water	88.97			60		43320	324		10102
	02/25/25	Shop - Sewer	88.98			65		43220	324		10102
	02/25/25	Shop - Streets	88.97			1		41500	324		10102
	02/25/25	Office (GEN)	8.99			1		41100	324		10102
	02/25/25	Office (WTR)	8.99			60		43320	324		10102
	02/25/25	Office (SWR)	9.00			65		43220	324		10102
	02/25/25	Streets	8.99			1		41500	324		10102
	02/25/25	Sewer	52.97			65		43220	324		10102
		Total for Vendor:	577.98								

For dates posted from 02/26/25 to 03/06/25
* ... Over spent expenditure

Claim/	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6599	E	253	Christensen Inc. dba United Oil	665.18	****							
			02/28/25 Fuel -Streets	221.73			60	43320	630			10102
			02/28/25 Fuel - Sewer	221.72			65	43220	630			10102
			02/28/25 Fuel - Water	221.73			60	43320	630			10102
			Total for Vendor:	665.18								
6591		29	City of New Meadows	1,004.27								
			02/27/25 Chlorinator Room	14.38			65	43220	339			10102
			02/27/25 Park Irrigation	14.42			1	41600	332			10102
			02/27/25 Park Restrooms	87.05			1	41600	331			10102
			02/27/25 Industrial Park	228.15			63	43100	331			10102
			02/27/25 Auger Room	401.38*			65	43220	338			10102
			02/27/25 City Hall	78.19			1	41100	331			10102
			02/27/25 Skate Park	14.30			1	41600	332			10102
			02/27/25 Recycle Center	14.30			1	41600	332			10102
			02/27/25 Ambulance Shed	76.05			1	41100	331			10102
			02/27/25 104 Taylor	76.05			63	43100	331			10101
			Total for Vendor:	1,004.27								
			*** Claim from another period (2/25) ****									
6588	E	526	Coastline Equipment	337.26								
			Grader parts									
			02/18/25 Grader Maint (G)	112.42			1	41500	350			10102
			02/18/25 Grader Maint (W)	112.42			60	43320	350			10102
			02/18/25 Grader Maint (SWR)	112.42			65	43220	350			10102
			Total for Vendor:	337.26								
6580		739	Dalrymple Construction Services,	27,671.74								
			Construction of the Childcare Center									
			03/04/25 Childcare Center Const.	27,671.74			1	43151	324			10102
			Total for Vendor:	27,671.74								
			*** Claim from another period (2/25) ****									
6592		495	Drake Diversified LLC	400.00								
			Monthly Back-up Operator February 2025									
			03/01/25 FEB 2025 H2O Back-up Operator	200.00			60	43320	310			10102
			03/01/25 FEB 2025 SWR Back-up Operator	200.00			65	43220	310			10102
			Total for Vendor:	400.00								

For dates posted from 02/26/25 to 03/06/25
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6583		717 Grissom, Hoffman & Mohr, PLLC Design Development / Construction Documentsof the Childcare Center 23-027-015 02/28/25 Childcare Center Design. 4,279.40 Total for Vendor: 4,279.40	4,279.40	****		1		43151	324		10102
6585		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 02/2/2025, 2/17/2025 11454 02/16/25 OFFICE CLEANING / CITY HALL 70.00 Total for Vendor: 70.00	70.00	****		1		41100	324		10102
6581	E	56 Idaho Rural Water Association 2025 Spring Conference (Jessie Wallace) E7068 03/05/25 Conference Registration - H2O E7068 03/05/25 Conference Registration - SWR 162.50 162.50 Total for Vendor: 325.00	325.00	****		60		43320	520		10102
6595	E	37 Jerry's Auto Parts fuel filters for equipment, Batteries , engine heater, fuel 439258 02/21/25 Equ. Main. (GEN) 438852 02/15/25 Equ. Main (GEN) 438495 02/15/25 Equ. Main (GEN) 216.26 312.84 176.85 Total for Vendor: 705.95	705.95	****		1		41500	350		10102
6597	E	150 Lake Shore Disposal 27130816 03/01/25 Garbage - General 27130816 03/01/25 Garbage - Water 27130816 03/01/25 Garbage - Sewer 27130816 03/01/25 Garbage - Industrial Park 313.85 78.46 78.46 78.46 78.46 Total for Vendor: 313.85	313.85	****		1		41100	324		10102
6584		642 Raven Waterworks, LLC Monthly Operator Water / Sewer 250303 03/01/25 FEB H2O Operator 250303 03/01/25 FEB SWR Operator 250303 03/01/25 Reuse Permit Annual Re. 1,000.00 1,000.00 2,500.00 Total for Vendor: 4,500.00	4,500.00	****		60		43320	352		10102

For dates posted from 02/26/25 to 03/06/25
* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
6589	1253	02/28/25 SMS Inc. 659 SMS Inc. Shipping (SWR)	222.00 222.00	****		65		43220	620		10102
Total for Vendor:			222.00	****							
6579		658 Tates Rents, Inc Floor Saw rental for cutting concrete in front of post office 744317 10/31/24 Saw Rental	514.19 514.19	****		1		41500	324		10102
Total for Vendor:			514.19	****							
6598	E	146 The Record Reporter Ordinance Summary 404-2025	81.40 81.40	****		1		41100	309		10102
Total for Vendor:			81.40	****							
6596	E	436 US Bank GOOGLE 02/25/25 Email (Gen) GOOGLE 02/25/25 Email (IND) GOOGLE 02/25/25 Email (WTR) GOOGLE 02/25/25 Email (SWR) phones 02/25/25 8x8 phones (GEN) phones 02/25/25 8x8 phones (WTR) phones 02/25/25 8x8 phones (SWR) supplies 02/25/25 ADOBE TS 02/25/25 Homebase Timesheet TAX1 02/25/25 EFILES TAXES 1 02/25/25 CCS MCCALL DOM 02/25/25 IONOS domain	694.02 38.49 38.50 38.50 38.50 35.06 35.07 35.07 19.99 240.00 121.84 50.00 3.00	****							
Total for Vendor:			694.02	****							
6578	E	617 ZIPLY FIBER City Shop & Sewer Internet / Phone 02/07/25 Phone/Internet - Water 02/07/25 Phone/Internet - Sewer	570.24 285.12 285.12	****		60 65		43320 43220	308 308		10102 10102
Total for Vendor:			570.24	****							
# of Claims			21							# of Vendors	13
Total Electronic Claims			72,940.40								
Total Non-Electronic Claims			3,692.90								
Total			69247.50								

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 24TH, 2025 AT 6:30 PM
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 15.

Roll Call/Pledge of Allegiance

Present at City Hall were Mayor Julie Good, Council Members Jeff Parnett, Traci Foster, and Josh Carr. Council Member Ryker was present via zoom.

City Attorney Dick Stubbs and City Engineer Grae Harper were present via Zoom.

Staff present at City Hall were Kyla Gardner and Sonya Brodhecker.

Public present was Andy Brodhecker, Doug Buys, Chris Peterson, Tracy Peterson, Philip Good, and Rachel Reynaga. Sierra Christie and Linnea Hall were present via zoom.

Mayor Good opened the meeting at 6:32 P.M.

Public Input

There was no public input.

Reports

Mayor's Report

Mayor Good presented her Mayor's report to the Council.

Discussion Items

New Meadows Youth Center

Mayor Good stated she met with Jeff Luff from 4 Corners Communication, Ian and Allison, Joe and Kimberly Dalrymple, Kirk and Hunter for a walk through of the Youth Center to discuss the communication systems that will be placed in the youth center. Mayor Good stated that outdoor cover for the playground is being donated by R & M Steel. Mayor Good stated that the City Council was forwarded an email that the City received from the Meadows Valley Rural Fire District. It was sent to the City on Thursday February 20th, 2025 in the afternoon. The City attorney has drafted a response, that is available for the City Councils review. Mayor Good stated that the City has hired experienced General Contractors, project managers and architects for this project and were all unaware that plans needed to be given to the Fire Department for this project. Mayor Good stated that she will personally take a copy of the printed plans to the Fire Department tomorrow as requested. It was never the City's intention to not provide that information. Mayor Good asked the City Council members if they have been asked by the Fire Department for copies of those plans.

All City Council members confirmed that there has been no request from the Fire Department for copies of the Youth Center plans.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 24TH, 2025 AT 6:30 PM
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 15.

Mayor Good stated that there has been no record up until this point that the Fire Department has requested to see these plans. Mayor Good stated that the Fire Department has been present at multiple meetings regarding this project.

Doug Buys stated that he has been present multiple times to discuss how a commercial building has to go through fire inspections. He stated that the Fire Department does not have to ask for the records or those plans. It is up to that person to supply the plans to the Fire Department. Doug stated he called the State Fire Marshal, and he has not seen the plans. Doug stated that it is in the International Fire Code about daycares. He stated they drafted the letter to the City at the Fire Marshals request. He stated that they need to know if that building needs sprinklers, alarm systems and egress. Doug stated they are doing their due diligence to taxpayers in our district. Doug stated he will be reviewing it internally as well as the State Fire Marshal when they have those plans. Doug stated that he will provide suggestions and recommendations on the forms the Mayor requested. Doug stated they have went over this many times and they need to make sure this project is safe. Doug stated if it has to go further legally obviously, they can not use the Adams County Sheriff's Office or the Adams County Prosecuting Attorney since the City has contract with them. If it gets to that level he will take it where it needs to.

Council Member Foster asked for clarification if according to the Fire District that the City is currently in any violation.

Doug Buys stated he will not know until he sees plans.

Mayor Good stated that the response email will be sent out first thing in the morning and a copy of the plans will be hand delivered tomorrow.

Volunteer Policy

Council Member Foster will make changes to the volunteer guidelines and community relations sections of the draft policy and then it will be sent to City Attorney Dick Stubbs for review.

Local Option Tax

Mayor Good stated that the local option tax information was sent to all City Council Members and added to the packet for review. Mayor Good stated that 60% of the voters would have to approve the Local Option Tax in order for it to go into effect. Mayor Good stated that letters from local businesses that state the influx of travelers will help to confirm that we are a resort city. She stated they will have to figure out what items they will add this tax to.

Council Member Foster asked for clarification on what types of businesses and items could be taxed.

Mayor Good read aloud from the Idaho Code that the following items could be taxed hotel, motel, other sleeping accommodations rented or leased for less than 30 days, liquor by the drink, wine,

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 24TH, 2025 AT 6:30 PM
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 15.

beer for consumption sold on the premises, and sales tax on part or all sales subject to tax according to the sales tax commission. Mayor Good stated this is where we need to decide what items will be taxed. Mayor Good stated that we have several Airbnb's in town now. She stated that is where McCall is able to receive much of their revenue from the Local Option Tax.

Council Member Ryker suggested we review the list and see what we should tax, concentrating on those items that are most used by tourists. Ryker stated that we should come up with a catch phrase to help educate and promote the local option tax.

Council Member Foster stated it was important that education is provided to the public to inform them that this should not be a burden to them but to those people who are traveling through our community.

Action Items

Road & Street Committee Appointments

Mayor Good stated that she has not got confirmation from Johnny Brown that he would like to be a part of the committee and recommends omitting him from the approval until she gets confirmation.

- Council Member Parnett moved to approve the Road & Streets Committee Appointments for Doug Buys, Doug Deasy, and Ken Crogh; Council Member Carr seconded the motion. Roll Call Vote: Carr – yes, Parnett – yes, Ryker – yes, Foster – yes. Motion Carried.

Sonya Brodhecker – Notary Approval

- Council Member Foster moved to approve Sonya Brodhecker becoming a notary for the City; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Approval of John Stone as Inspector on Ziplly Project

Mayor Good stated this is not a cost to the City, only that John Stone would be an approved inspector on the Ziplly Project.

- Council Member Carr moved to approve having John Stone be the inspector on the Ziplly Project; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 24TH, 2025 AT 6:30 PM
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Item 15.

Executive Session 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

- Council Member Carr moved to go into Executive Session 74-206(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student; Council Member Parnett seconded the motion. Roll Call Vote: Carr – yes, Parnett – yes, Ryker – yes, Foster – yes. Motion Carried.

Executive Session began at 7:39 P.M. Executive Session ended at 7:49 P.M. Roll was called and the Mayor and all City Council Members were present.

Change in Employee wage/status

- Council Member Foster moved to approve changing Kyla Gardner to a salaried employee at her current wage rate for 40 hours per week with anything over 35 hours being considered comp time; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Consent Agenda

The Consent Agenda included paid and pending claims, and the February 10, 2025 Meeting Minutes.

- Council Member Carr moved to approve the Consent Agenda; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Future Meeting Topics

- Volunteer Policy
- Road and Street Appointment
- Local Option Tax
- Rock Source- Grae Harper
- Childcare Foundation MOU
- Presentation – Idaho Children’s Trust Fund
- Emergency Flood Plan

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 24TH, 2025 AT 6:30 PM
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Adjournment

Mayor Good adjourned the meeting at 7:57 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

DRAFT

Hunter Brown

Pay Period

2/16/2025 to

2/28/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total		
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)						
Sunday	2/16/2025						8.00			0.00		
Monday	2/17/2025									8.00		8.00
Tuesday	2/18/2025	8.03										8.03
Wednesday	2/19/2025	8.17										8.17
Thursday	2/20/2025	6.22										6.22
Friday	2/21/2025	6.58										6.58
Saturday	2/22/2025											0.00
Total Week		29.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	37.00		
Sunday	2/23/2025									0.00		
Monday	2/24/2025	8.77										8.77
Tuesday	2/25/2025	8.72										8.72
Wednesday	2/26/2025	7.63										7.63
Thursday	2/27/2025	7.52										7.52
Friday	2/28/2025	7.36		0.66								8.02
Saturday												0.00
Total Week		40.00	0.00	0.66	0.00	0.00	0.00	0.00	0.00	40.66		
Sunday										0.00		
Monday												0.00
Tuesday												0.00
Wednesday												0.00
Thursday												0.00
Friday												0.00
Saturday												0.00
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Pay Period		69.00	0.00	0.66	0.00	0.00	8.00	0.00	0.00	77.66		

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sun Feb 16 - Fri Feb 28, 2025

Hunter Brown

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Tue Feb 18	Public Works		7:59 am - 4:01 pm	0.00	8.03	8.03	8.03	0.00	0.00	\$0.00	\$0.00
Wed Feb 19	Public Works		7:50 am - 4:00 pm	0.00	8.17	8.17	8.17	0.00	0.00	\$0.00	\$0.00
Thu Feb 20	Public Works		1:46 am - 7:59 am	0.00	6.22	6.22	6.22	0.00	0.00	\$0.00	\$0.00
Fri Feb 21	Public Works		9:25 am - 4:00 pm	0.00	6.58	6.58	6.58	0.00	0.00	\$0.00	\$0.00
Mon Feb 24	Public Works		1:12 am - 1:18 am	0.00	0.10	0.10	0.10	0.00	0.00	\$0.00	\$0.00
Mon Feb 24	Public Works		7:05 am - 3:45 pm	0.00	8.67	8.67	8.67	0.00	0.00	\$0.00	\$0.00
Tue Feb 25	Public Works		7:59 am - 4:42 pm	0.00	8.72	8.72	8.72	0.00	0.00	\$0.00	\$0.00
Wed Feb 26	Public Works		8:52 am - 4:30 pm	0.00	7.63	7.63	7.63	0.00	0.00	\$0.00	\$0.00
Thu Feb 27	Public Works		7:59 am - 3:30 pm	0.00	7.52	7.52	7.52	0.00	0.00	\$0.00	\$0.00
Fri Feb 28	Public Works		7:59 am - 4:00 pm	0.00	8.02	8.02	7.36	0.00	0.66	\$0.00	\$0.00
Totals for Hunter Brown				0.00	69.66	69.66	69.00	0.00	0.66	\$0.00	\$0.00

Jessica Wallace

Pay Period

2/16/2025 to

2/28/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	2/16/2025								0.00	
Monday	2/17/2025	7.45				8.00			15.45	
Tuesday	2/18/2025	7.24							7.24	
Wednesday	2/19/2025	7.50							7.50	
Thursday	2/20/2025	6.85					2.00		8.85	
Friday	2/21/2025	4.63					4.00		8.63	
Saturday	2/22/2025								0.00	
Total Week		33.67	0.00	0.00	0.00	0.00	8.00	6.00	0.00	47.67
Sunday	2/23/2025								0.00	
Monday	2/24/2025	4.00					4.00		8.00	
Tuesday	2/25/2025	6.12					2.00		8.12	
Wednesday	2/26/2025	7.68							7.68	
Thursday	2/27/2025	8.40							8.40	
Friday	2/28/2025	7.45							7.45	
Saturday									0.00	
Total Week		33.65	0.00	0.00	0.00	0.00	6.00	0.00	0.00	39.65
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Pay Period		67.32	0.00	0.00	0.00	0.00	8.00	12.00	0.00	87.32

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sun Feb 16 - Fri Feb 28, 2025

Jessie Wallace

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Feb 17	Public Works		1:34 am - 7:50 am	0.00	6.27	6.27	6.27	0.00	0.00	\$0.00	\$0.00
Mon Feb 17	Public Works		12:14 pm - 1:25 pm	0.00	1.18	1.18	1.18	0.00	0.00	\$0.00	\$0.00
Tue Feb 18	Public Works		7:57 am - 1:09 pm	0.00	5.20	5.20	5.20	0.00	0.00	\$0.00	\$0.00
Tue Feb 18	Public Works		1:59 pm - 3:09 pm	0.00	1.17	1.17	1.17	0.00	0.00	\$0.00	\$0.00
Tue Feb 18	Public Works		3:35 pm - 4:27 pm	0.00	0.87	0.87	0.87	0.00	0.00	\$0.00	\$0.00
Wed Feb 19	Public Works		8:39 am - 9:03 am	0.00	0.40	0.40	0.40	0.00	0.00	\$0.00	\$0.00
Wed Feb 19	Public Works		9:46 am - 4:52 pm	0.00	7.10	7.10	7.10	0.00	0.00	\$0.00	\$0.00
Thu Feb 20	Public Works		1:39 am - 4:19 am	0.00	2.67	2.67	2.67	0.00	0.00	\$0.00	\$0.00
Thu Feb 20	Public Works		12:43 pm - 4:54 pm	0.00	4.18	4.18	4.18	0.00	0.00	\$0.00	\$0.00
Fri Feb 21	Public Works		10:11 am - 2:49 pm	0.00	4.63	4.63	4.63	0.00	0.00	\$0.00	\$0.00
Mon Feb 24	Public Works		8:33 am - 12:33 pm	0.00	4.00	4.00	4.00	0.00	0.00	\$0.00	\$0.00
Tue Feb 25	Public Works		10:24 am - 4:31 pm	0.00	6.12	6.12	6.12	0.00	0.00	\$0.00	\$0.00
Wed Feb 26	Public Works		8:48 am - 4:29 pm	0.00	7.68	7.68	7.68	0.00	0.00	\$0.00	\$0.00
Thu Feb 27	Public Works		8:43 am - 5:07 pm	0.00	8.40	8.40	8.40	0.00	0.00	\$0.00	\$0.00
Fri Feb 28	Public Works		8:33 am - 4:00 pm	0.00	7.45	7.45	7.45	0.00	0.00	\$0.00	\$0.00
Totals for Jessie Wallace				0.00	67.32	67.32	67.32	0.00	0.00	\$0.00	\$0.00

Kyla Gardner

Pay Period

2/16/2025 to

2/28/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	2/16/2025								0.00	
Monday	2/17/2025						8.00		8.00	
Tuesday	2/18/2025	7.88							7.88	
Wednesday	2/19/2025	8.44							8.44	
Thursday	2/20/2025	8.70							8.70	
Friday	2/21/2025	4.13							4.13	
Saturday	2/22/2025								0.00	
Total Week		29.15	0.00	0.00	0.00	0.00	8.00	0.00	0.00	37.15
Sunday	2/23/2025								0.00	
Monday	2/24/2025	10.93							10.93	
Tuesday	2/25/2025	7.85							7.85	
Wednesday	2/26/2025	7.28							7.28	
Thursday	2/27/2025	7.73							7.73	
Friday	2/28/2025	1.21		0.97					2.18	
Saturday									0.00	
Total Week		35.00	0.00	0.97	0.00	0.00	0.00	0.00	0.00	35.97
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Pay Period		64.15	0.00	0.97	0.00	0.00	8.00	0.00	0.00	73.12

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sun Feb 16 - Fri Feb 28, 2025

Kyla Gardner

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Tue Feb 18			7:40 am - 3:33 pm	0.00	7.88	7.88	7.88	0.00	0.00	\$0.00	\$0.00
Wed Feb 19			7:46 am - 3:02 pm	0.00	7.27	7.27	7.27	0.00	0.00	\$0.00	\$0.00
Wed Feb 19			3:55 pm - 5:05 pm	0.00	1.17	1.17	1.17	0.00	0.00	\$0.00	\$0.00
Thu Feb 20			7:45 am - 4:27 pm	0.00	8.70	8.70	8.70	0.00	0.00	\$0.00	\$0.00
Fri Feb 21			8:48 am - 12:56 pm	0.00	4.13	4.13	4.13	0.00	0.00	\$0.00	\$0.00
Mon Feb 24			7:43 am - 3:00 pm	0.00	7.28	7.28	7.28	0.00	0.00	\$0.00	\$0.00
Mon Feb 24			3:48 pm - 5:03 pm	0.00	1.25	1.25	1.25	0.00	0.00	\$0.00	\$0.00
Mon Feb 24			5:58 pm - 8:22 pm	0.00	2.40	2.40	2.40	0.00	0.00	\$0.00	\$0.00
Tue Feb 25			7:41 am - 3:32 pm	0.00	7.85	7.85	7.85	0.00	0.00	\$0.00	\$0.00
Wed Feb 26			7:48 am - 3:05 pm	0.00	7.28	7.28	7.28	0.00	0.00	\$0.00	\$0.00
Thu Feb 27			7:49 am - 3:33 pm	0.00	7.73	7.73	7.73	0.00	0.00	\$0.00	\$0.00
Fri Feb 28			8:50 am - 11:01 am	0.00	2.18	2.18	2.18	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	65.12	65.12	65.12	0.00	0.00	\$0.00	\$0.00

Sonya Brodhecker

Pay Period

2/16/2025 to

2/28/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	2/16/2025								0.00	
Monday	2/17/2025						8.00		8.00	
Tuesday	2/18/2025	9.38							9.38	
Wednesday	2/19/2025	9.40							9.40	
Thursday	2/20/2025	9.22							9.22	
Friday	2/21/2025								0.00	
Saturday	2/22/2025								0.00	
Total Week		28.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	36.00
Sunday	2/23/2025								0.00	
Monday	2/24/2025	10.90							10.90	
Tuesday	2/25/2025	9.18							9.18	
Wednesday	2/26/2025	8.88							8.88	
Thursday	2/27/2025	9.28							9.28	
Friday	2/28/2025								0.00	
Saturday									0.00	
Total Week		38.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.24
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Pay Period		66.24	0.00	0.00	0.00	0.00	8.00	0.00	0.00	74.24

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sun Feb 16 - Fri Feb 28, 2025

Sonya Brodhecker

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Tue Feb 18	Deputy Clerk		7:41 am - 5:04 pm	0.00	9.38	9.38	9.38	0.00	0.00	\$0.00	\$0.00
Wed Feb 19	Deputy Clerk		7:37 am - 5:01 pm	0.00	9.40	9.40	9.40	0.00	0.00	\$0.00	\$0.00
Thu Feb 20	Deputy Clerk		7:40 am - 4:53 pm	0.00	9.22	9.22	9.22	0.00	0.00	\$0.00	\$0.00
Mon Feb 24	Deputy Clerk		7:35 am - 4:30 pm	0.00	8.92	8.92	8.92	0.00	0.00	\$0.00	\$0.00
Mon Feb 24	Deputy Clerk		6:15 pm - 8:14 pm	0.00	1.98	1.98	1.98	0.00	0.00	\$0.00	\$0.00
Tue Feb 25	Deputy Clerk		7:46 am - 4:57 pm	0.00	9.18	9.18	9.18	0.00	0.00	\$0.00	\$0.00
Wed Feb 26	Deputy Clerk		7:35 am - 4:28 pm	0.00	8.88	8.88	8.88	0.00	0.00	\$0.00	\$0.00
Thu Feb 27	Deputy Clerk		7:38 am - 4:55 pm	0.00	9.28	9.28	9.28	0.00	0.00	\$0.00	\$0.00
Totals for Sonya Brodhecker				0.00	66.24	66.24	66.24	0.00	0.00	\$0.00	\$0.00

Dana Kautz

Pay Period

2/16/2025 to

2/28/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	2/16/2025									0.00
Monday	2/17/2025									0.00
Tuesday	2/18/2025	1.65								1.65
Wednesday	2/19/2025									0.00
Thursday	2/20/2025	2.23								2.23
Friday	2/21/2025									0.00
Saturday	2/22/2025									0.00
Total Week		3.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.88
Sunday	2/23/2025									0.00
Monday	2/24/2025	7.88								7.88
Tuesday	2/25/2025	4.88								4.88
Wednesday	2/26/2025									0.00
Thursday	2/27/2025									0.00
Friday	2/28/2025									0.00
Saturday										0.00
Total Week		12.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.76
Sunday										0.00
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Pay Period		16.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.64

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sun Feb 16 - Fri Feb 28, 2025

Dana Kautz

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Tue Feb 18	City Treasurer		1:57 pm - 3:36 pm	0.00	1.65	1.65	1.65	0.00	0.00	\$0.00	\$0.00
Thu Feb 20	City Treasurer		1:20 pm - 3:34 pm	0.00	2.23	2.23	2.23	0.00	0.00	\$0.00	\$0.00
Mon Feb 24	City Treasurer		9:09 am - 5:02 pm	0.00	7.88	7.88	7.88	0.00	0.00	\$0.00	\$0.00
Tue Feb 25	City Treasurer		10:42 am - 3:35 pm	0.00	4.88	4.88	4.88	0.00	0.00	\$0.00	\$0.00
Totals for Dana Kautz				0.00	16.64	16.64	16.64	0.00	0.00	\$0.00	\$0.00

Jessica Wallace

Pay Period

2/1/2025 to

2/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	2/1/2025	2.52		4.15					6.67	
Total Week		2.52	0.00	4.15	0.00	0.00	0.00	0.00	6.67	
Sunday	2/2/2025								0.00	
Monday	2/3/2025	10.83							10.83	
Tuesday	2/4/2025	9.26							9.26	
Wednesday	2/5/2025	10.75							10.75	
Thursday	2/6/2025	3.15							3.15	
Friday	2/7/2025								0.00	
Saturday	2/8/2025	6.01		1.14					7.15	
Total Week		40.00	0.00	1.14	0.00	0.00	0.00	0.00	41.14	
Sunday	2/9/2025	0.45							0.45	
Monday	2/10/2025	5.80							5.80	
Tuesday	2/11/2025	7.85							7.85	
Wednesday	2/12/2025							5.00	5.00	
Thursday	2/13/2025	4.48							4.48	
Friday	2/14/2025	0.12						5.00	5.12	
Saturday	2/15/2025	6.22							6.22	
Total Week		24.92	0.00	0.00	0.00	0.00	0.00	10.00	34.92	
Total Pay Period		67.44	0.00	5.29	0.00	0.00	0.00	10.00	82.73	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sat Feb 1 - Sat Feb 15, 2025

Jessie Wallace

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Sat Feb 1	Public Works		1:00 am - 7:40 am	0.00	6.67	6.67	2.52	0.00	4.15	\$0.00	\$0.00
Mon Feb 3	Public Works		1:00 am - 7:00 am	0.00	6.00	6.00	6.00	0.00	0.00	\$0.00	\$0.00
Mon Feb 3	Public Works		8:40 am - 1:30 pm	0.00	4.83	4.83	4.83	0.00	0.00	\$0.00	\$0.00
Tue Feb 4	Public Works		1:06 am - 7:34 am	0.00	6.47	6.47	6.47	0.00	0.00	\$0.00	\$0.00
Tue Feb 4	Public Works		12:29 pm - 2:40 pm	0.00	2.18	2.18	2.18	0.00	0.00	\$0.00	\$0.00
Tue Feb 4	Public Works		3:40 pm - 4:00 pm	0.00	0.33	0.33	0.33	0.00	0.00	\$0.00	\$0.00
Tue Feb 4	Public Works		6:16 pm - 6:33 pm	0.00	0.28	0.28	0.28	0.00	0.00	\$0.00	\$0.00
Wed Feb 5	Public Works		1:15 am - 7:30 am	0.00	6.25	6.25	6.25	0.00	0.00	\$0.00	\$0.00
Wed Feb 5	Public Works		10:00 am - 2:30 pm	0.00	4.50	4.50	4.50	0.00	0.00	\$0.00	\$0.00
Thu Feb 6	Public Works		12:23 pm - 3:02 pm	0.00	2.65	2.65	2.65	0.00	0.00	\$0.00	\$0.00
Thu Feb 6	Public Works		5:19 pm - 5:49 pm	0.00	0.50	0.50	0.50	0.00	0.00	\$0.00	\$0.00
Sat Feb 8	Public Works		1:00 am - 8:09 am	0.00	7.15	7.15	6.01	0.00	1.14	\$0.00	\$0.00
Sun Feb 9	Public Works		6:35 pm - 7:02 pm	0.00	0.45	0.45	0.45	0.00	0.00	\$0.00	\$0.00
Mon Feb 10	Public Works		8:48 am - 2:36 pm	0.00	5.80	5.80	5.80	0.00	0.00	\$0.00	\$0.00
Tue Feb 11	Public Works		8:46 am - 4:37 pm	0.00	7.85	7.85	7.85	0.00	0.00	\$0.00	\$0.00
Thu Feb 13	Public Works		7:56 pm - 12:25 am	0.00	4.48	4.48	4.48	0.00	0.00	\$0.00	\$0.00
Fri Feb 14	Public Works		8:03 am - 8:10 am	0.00	0.12	0.12	0.12	0.00	0.00	\$0.00	\$0.00
Sat Feb 15	Public Works		1:23 am - 6:38 am	0.00	5.25	5.25	5.25	0.00	0.00	\$0.00	\$0.00
Sat Feb 15	Public Works		2:10 pm - 3:08 pm	0.00	0.97	0.97	0.97	0.00	0.00	\$0.00	\$0.00
Totals for Jessie Wallace				0.00	72.73	72.73	67.44	0.00	5.29	\$0.00	\$0.00

Dana Kautz

Pay Period

2/1/2025 to

2/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	2/1/2025								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	2/2/2025								0.00	
Monday	2/3/2025								0.00	
Tuesday	2/4/2025	1.90							1.90	
Wednesday	2/5/2025	3.05							3.05	
Thursday	2/6/2025								0.00	
Friday	2/7/2025								0.00	
Saturday	2/8/2025								0.00	
Total Week		4.95	0.00	0.00	0.00	0.00	0.00	0.00	4.95	
Sunday	2/9/2025								0.00	
Monday	2/10/2025	1.03							1.03	
Tuesday	2/11/2025	7.20							7.20	
Wednesday	2/12/2025	6.53							6.53	
Thursday	2/13/2025								0.00	
Friday	2/14/2025								0.00	
Saturday	2/15/2025								0.00	
Total Week		14.76	0.00	0.00	0.00	0.00	0.00	0.00	14.76	
Total Pay Period		19.71	0.00	0.00	0.00	0.00	0.00	0.00	19.71	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sat Feb 1 - Sat Feb 15, 2025

Dana Kautz

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Tue Feb 4	City Treasurer		1:36 pm - 3:30 pm	0.00	1.90	1.90	1.90	0.00	0.00	\$0.00	\$0.00
Wed Feb 5	City Treasurer		12:30 pm - 3:33 pm	0.00	3.05	3.05	3.05	0.00	0.00	\$0.00	\$0.00
Mon Feb 10	City Treasurer		6:41 pm - 7:43 pm	0.00	1.03	1.03	1.03	0.00	0.00	\$0.00	\$0.00
Tue Feb 11	City Treasurer		8:17 am - 3:29 pm	0.00	7.20	7.20	7.20	0.00	0.00	\$0.00	\$0.00
Wed Feb 12	City Treasurer		8:03 am - 2:35 pm	0.00	6.53	6.53	6.53	0.00	0.00	\$0.00	\$0.00
Totals for Dana Kautz				0.00	19.71	19.71	19.71	0.00	0.00	\$0.00	\$0.00

Kyla Gardner

Pay Period

2/1/2025 to

2/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	2/1/2025								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	2/2/2025								0.00	
Monday	2/3/2025	7.37							7.37	
Tuesday	2/4/2025	7.72							7.72	
Wednesday	2/5/2025	7.33							7.33	
Thursday	2/6/2025	8.68							8.68	
Friday	2/7/2025	2.45							2.45	
Saturday	2/8/2025								0.00	
Total Week		33.55	0.00	0.00	0.00	0.00	0.00	0.00	33.55	
Sunday	2/9/2025								0.00	
Monday	2/10/2025	10.46							10.46	
Tuesday	2/11/2025	7.55							7.55	
Wednesday	2/12/2025	7.95							7.95	
Thursday	2/13/2025	7.72							7.72	
Friday	2/14/2025	4.93							4.93	
Saturday	2/15/2025								0.00	
Total Week		38.61	0.00	0.00	0.00	0.00	0.00	0.00	38.61	
Total Pay Period		72.16	0.00	0.00	0.00	0.00	0.00	0.00	72.16	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sat Feb 1 - Sat Feb 15, 2025

Kyla Gardner

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Feb 3			7:43 am - 3:05 pm	0.00	7.37	7.37	7.37	0.00	0.00	\$0.00	\$0.00
Tue Feb 4			7:44 am - 3:27 pm	0.00	7.72	7.72	7.72	0.00	0.00	\$0.00	\$0.00
Wed Feb 5			7:44 am - 3:04 pm	0.00	7.33	7.33	7.33	0.00	0.00	\$0.00	\$0.00
Thu Feb 6			7:40 am - 4:21 pm	0.00	8.68	8.68	8.68	0.00	0.00	\$0.00	\$0.00
Fri Feb 7			8:39 am - 11:06 am	0.00	2.45	2.45	2.45	0.00	0.00	\$0.00	\$0.00
Mon Feb 10			7:47 am - 3:02 pm	0.00	7.25	7.25	7.25	0.00	0.00	\$0.00	\$0.00
Mon Feb 10			3:41 pm - 4:40 pm	0.00	0.98	0.98	0.98	0.00	0.00	\$0.00	\$0.00
Mon Feb 10			5:48 pm - 8:02 pm	0.00	2.23	2.23	2.23	0.00	0.00	\$0.00	\$0.00
Tue Feb 11			7:44 am - 3:17 pm	0.00	7.55	7.55	7.55	0.00	0.00	\$0.00	\$0.00
Wed Feb 12			7:40 am - 3:37 pm	0.00	7.95	7.95	7.95	0.00	0.00	\$0.00	\$0.00
Thu Feb 13			7:43 am - 3:26 pm	0.00	7.72	7.72	7.72	0.00	0.00	\$0.00	\$0.00
Fri Feb 14			8:58 am - 12:30 pm	0.00	3.53	3.53	3.53	0.00	0.00	\$0.00	\$0.00
Fri Feb 14			3:00 pm - 4:24 pm	0.00	1.40	1.40	1.40	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	72.16	72.16	72.16	0.00	0.00	\$0.00	\$0.00

Hunter Brown

Pay Period

2/1/2025 to

2/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	2/1/2025			5.33					5.33	
Total Week		0.00	0.00	5.33	0.00	0.00	0.00	0.00	5.33	
Sunday	2/2/2025								0.00	
Monday	2/3/2025	5.50							5.50	
Tuesday	2/4/2025	12.22							12.22	
Wednesday	2/5/2025	4.87							4.87	
Thursday	2/6/2025	8.50							8.50	
Friday	2/7/2025	8.00							8.00	
Saturday	2/8/2025	0.91		3.59					4.50	
Total Week		40.00	0.00	3.59	0.00	0.00	0.00	0.00	43.59	
Sunday	2/9/2025								0.00	
Monday	2/10/2025				8.00				8.00	
Tuesday	2/11/2025	8.10							8.10	
Wednesday	2/12/2025	8.07							8.07	
Thursday	2/13/2025	5.98							5.98	
Friday	2/14/2025	7.00							7.00	
Saturday	2/15/2025	5.00							5.00	
Total Week		34.15	0.00	0.00	8.00	0.00	0.00	0.00	42.15	
Total Pay Period		74.15	0.00	8.92	8.00	0.00	0.00	0.00	91.07	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sat Feb 1 - Sat Feb 15, 2025

Hunter Brown

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Sat Feb 1	Public Works		1:00 am - 6:20 am	0.00	5.33	5.33	0.00	0.00	5.33	\$0.00	\$0.00
Mon Feb 3	Public Works		1:00 am - 6:30 am	0.00	5.50	5.50	5.50	0.00	0.00	\$0.00	\$0.00
Tue Feb 4	Public Works		1:20 am - 7:59 am	0.00	6.65	6.65	6.65	0.00	0.00	\$0.00	\$0.00
Tue Feb 4	Public Works		12:14 pm - 5:48 pm	0.00	5.57	5.57	5.57	0.00	0.00	\$0.00	\$0.00
Wed Feb 5	Public Works		1:42 am - 6:34 am	0.00	4.87	4.87	4.87	0.00	0.00	\$0.00	\$0.00
Thu Feb 6	Public Works		8:00 am - 4:30 pm	0.00	8.50	8.50	8.50	0.00	0.00	\$0.00	\$0.00
Fri Feb 7	Public Works		8:00 am - 4:00 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Sat Feb 8	Public Works		1:00 am - 5:30 am	0.00	4.50	4.50	0.91	0.00	3.59	\$0.00	\$0.00
Tue Feb 11	Public Works		7:59 am - 4:05 pm	0.00	8.10	8.10	8.10	0.00	0.00	\$0.00	\$0.00
Wed Feb 12	Public Works		8:11 am - 4:15 pm	0.00	8.07	8.07	8.07	0.00	0.00	\$0.00	\$0.00
Thu Feb 13	Public Works		10:01 am - 4:00 pm	0.00	5.98	5.98	5.98	0.00	0.00	\$0.00	\$0.00
Fri Feb 14	Public Works		8:00 am - 3:00 pm	0.00	7.00	7.00	7.00	0.00	0.00	\$0.00	\$0.00
Sat Feb 15	Public Works		1:00 am - 6:00 am	0.00	5.00	5.00	5.00	0.00	0.00	\$0.00	\$0.00
Totals for Hunter Brown				0.00	83.07	83.07	74.15	0.00	8.92	\$0.00	\$0.00

Sonya Brodhecker

Pay Period

2/1/2025 to

2/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	2/1/2025								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	2/2/2025								0.00	
Monday	2/3/2025								0.00	
Tuesday	2/4/2025								0.00	
Wednesday	2/5/2025								0.00	
Thursday	2/6/2025								0.00	
Friday	2/7/2025								0.00	
Saturday	2/8/2025								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	2/9/2025								0.00	
Monday	2/10/2025								0.00	
Tuesday	2/11/2025								0.00	
Wednesday	2/12/2025								0.00	
Thursday	2/13/2025	9.00							9.00	
Friday	2/14/2025								0.00	
Saturday	2/15/2025								0.00	
Total Week		9.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00	
Total Pay Period		9.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Sat Feb 1 - Sat Feb 15, 2025

Sonya Brodhecker

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Thu Feb 13	Deputy Clerk		7:54 am - 4:54 pm	0.00	9.00	9.00	9.00	0.00	0.00	\$0.00	\$0.00
Totals for Sonya Brodhecker				0.00	9.00	9.00	9.00	0.00	0.00	\$0.00	\$0.00