



# City Council Regular Meeting Agenda

Monday, December 12, 2022 at 6:30 PM  
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

## PARTICIPATE VIA ZOOM

Direct Link: <https://us06web.zoom.us/j/84594232327?pwd=RVPcTN6YkZrc0RGRII1aUs0clwQT09>

Call in: 719-359-4580

Meeting ID: 845 9423 2327

Password: 979995

## **ROLL CALL / PLEDGE OF ALLEGIANCE**

1. Reading of the Mission Statement

## **PUBLIC INPUT**

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public **may** be called upon to speak on any item on the agenda.

## **PRESENTATION**

2. Certificate Presentation - Brown
3. Stibnite Presentation

## **REPORTS**

4. Water Project Update
5. Mayor's Report
6. Staff Reports

## **DISCUSSION ITEMS**

7. Planning & Zoning - Cory Fischer

## **ACTION ITEMS**

8. Idaho PFAS Cost Recovery Program
9. Senior Project - Josh Ford
10. Industrial Park Lease Agreement - Black
11. City Hall Closure - December 26
12. Cost of Living Adjustments
13. Perpetua Comment Letter
14. Animal Control Ordinance Amendment
15. Skate Park MOU
16. Zoning Code Amendment - Permanent Foundation Definition

## **CONSENT AGENDA**

17. Paid & Pending Claims
18. November 2022 Payroll
19. November 28, 2022 Meeting Minutes

## **FUTURE MEETING TOPICS**

## ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

***“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”***

The Night Light Parade and Holiday Lighting event in the park and at the depot was a huge success. Despite the extremely cold temperatures the day before, there was great local turnout and I have received only positive comments regarding the event. We learned so much that will help us to make an even better event next year.

We are sending thank you cards to all those who volunteered and donated to the Holiday Lighting event. Please be sure to sign those cards so we can get them sent out. We had such a great group of helpers. Events like these can only be accomplished with extraordinary volunteers.

Currently, we are encouraging residences in New Meadows to decorate their homes with holiday lights in a Christmas Decorating Contest. Homes can be placed on a map so people can drive around and enjoy the lights. There are 3 prizes - \$100 for 1<sup>st</sup> prize, \$50 for 2<sup>nd</sup> prize and a gift basket for Kid's Choice (the students at the school will be voting for their favorite).

Remember to encourage those who live in New Meadows to sign up for our text notification program. It will be very helpful if we can get the majority of residents signed up.

I would like to schedule a community meeting to discuss parking downtown New Meadows. I think we need to get input from the business owners and homeowners along the highway to come up with a solution that benefits everyone involved. I am planning to schedule that in January.

We are continuing with the financial planning process with Clearwater Financial. The next step is interviews with key stakeholders in our area and that will take place in January.

I would like to review a cost of living raise for the City staff. Although we cannot afford to offer the federal COLA amount, I would like the City Council to look at what we can offer.

Remember to visit Miss Kitty's Pizza & Such on December 29<sup>th</sup> and encourage others to do the same. As part of a senior project, they will be giving a portion of that day's sales to the Meadows Valley Skate Park project.

*"No one has ever become poor by giving" Anne Frank*

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Kyla Gardner

**DEPARTMENT**

Admin, City Clerk

**MONTH**

December 2022

**TASKS COMPLETED**

Claims  
Payroll  
Email Billing  
Ach Payments  
Monthly NETDMR's  
I finished and submitted the FY24 LHTAC Construction Grant

**PROJECTS IN PROGRESS**

On 12/6 I was able to attend the WCMHT board meeting and become a board member. The trust is focused on getting more housing in the area and currently has 13 properties 8 of which are located in New Meadows.  
I have attended several other meetings with: Clearwater financial, IRWA (for our source water protection plan) Leadership Academy meetings (teaching the new cohort), McCall Chamber of commerce and a Leadership in the WCM talk.  
I am working on the annual street and finance report that is due on 12/31

**CHALLENGES / ISSUES**

**COMMUNITY INPUT & COMMENTS**

I have heard that everyone loved the Community Christmas and night light parade that happened on Sunday.  
  
Lots of comments on how nice the park looks with the lights and tree.

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Angie Mettie

**DEPARTMENT**

Office

**MONTH**

November 2022

**TASKS COMPLETED**

- November billing
- Newsletters
- Leak Letters
- Payment Processing
- Claims
- Flyers – Christmas events

- Filing
- Meeting Minutes
- Snow Shoveling – City Hall
- Move-in / Move Outs
- Building Permit Records
- Ordinances filing & Summaries

**PROJECTS IN PROGRESS**

- Christmas event, parade permit, coordination with fire/sheriff/community/school
- Christmas lights / park decoration
- Records Destruction List
- Filing of old documents / Re-labeling and color-coding

**CHALLENGES / ISSUES**

[Empty box for Challenges / Issues]

**COMMUNITY INPUT & COMMENTS**

- Public has noticed increased community involvement
- Downtown lights are amazing
- Christmas event was great
- No complaints this month!

# EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Hunter Brown

DEPARTMENT

Public Works

MONTH

December

## TASKS COMPLETED

Equ, Shop, and Garage Winter Prep & Regular Maintenance:

- Replace Garage Overhead Light
- Replace Equipment Beacons and Hazard lights
- Keep Equipment Glow Inlets in Power
- Add Fluids to Snow Removal Acc. (Dump Truck, Hydraulics)
- Keep WWTP Building Entrances Clear of Snow Debris
- Keep Shop Prepped for Chance Equ. Repair (e.g. Broken Chain)
- Maintain EQU servicing
- Maintain Snow Removal

## PROJECTS IN PROGRESS

Equ, DW and WWTP Regular Maintenance:

- Keep Equipment Glow Inlets in Power
- Keep WWTP Building Entrances Clear of Snow Debris
- Keep Shop Prepped for Chance Equ. Repair (e.g. Broken Chain)
- Maintain WWTP functions. (E.g Clean Screen, Preserve blowers with oil and belts)
- Maintain Records (Sewer In & Eff Logs / City Water Well I& Use/ Water Meter Data)
- Attend Relevant DW & WW Classes. (Online)
- Maintain Vigilance for late night snow removal
- Maintain Improvement rate of awareness and control in Snow Removal Equipment

## CHALLENGES / ISSUES

-Adapting schedule to meet Snow Removal requirements.

Status: Green

Compensating by staggering sleep schedule with coworkers.  
(McDaniel and I swap a solo day after plowing so one of us may rest)

## COMMUNITY INPUT & COMMENTS

-Snow Removal is not yet satisfactory

Response:  
I will maintain a constant rate of improvement and awareness when operating snow removal equipment.

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Ivan McDaniel

**DEPARTMENT**

Public Works

**MONTH**

November 2022

**TASKS COMPLETED**

- Prepared for snow
- Replaced brushes on auger
- Maintained equipment
- Routine duties

**PROJECTS IN PROGRESS**

- Fix broken main
- Repair welding job
- Investigate meters not reading
- Clean shop

**CHALLENGES / ISSUES**

- Still learning a lot

**COMMUNITY INPUT & COMMENTS**

# EMPLOYEE MONTHLY STATUS REPORT

**EMPLOYEE**

Dana Kautz

**DEPARTMENT**

Treasurer

**MONTH**

December

**TASKS COMPLETED**

- Black Mountain troubleshooting/training phone calls
- Filing Payroll
- Emails regarding year end and other questions to Auditor
- Budget and Black Mountain Reconciliation

**PROJECTS IN PROGRESS**

- Will be starting the Annual Street Report with Kyla
- Will be scheduling audit

**CHALLENGES / ISSUES**

**COMMUNITY INPUT & COMMENTS**

## PROPOSAL

**Site:** 300 S. Miller Ave, New Meadows ID

**Lot size:** 60' x 150' = 9300 square ft

**Zoning:** R2

**Variance request 1:** City code asks for 10,000 square ft lot for duplex. Seeking a variance due to lot only being 9300 square ft

**Variance Request 2:** Lot is located on the corner of S. Miller Ave and Cedric making the side yard setback 20' instead of the usual 10' Asking for potential variance to possibly build into the Cedric street setback 4 ft.

I currently have an active build in process next door at 304 S Miller Ave. I am a local builder who lives in Adams County, trying to make good, quality homes and rentals for the area. I feel my builds are done to a high standard and will improve the overall look and usability to the area. I do not have an exact floorplan at this time (will provide once I have initial approval) but should be able to make all other setbacks. I will be incorporating simple roof designs to prevent ice dams and be providing one enclosed parking spot as well as an additional open-air parking for occupants. The duplex will likely be two stories and have small, fenced back yards. I hope you can take into consideration the benefit of adding two more brand new long-term rentals that I feel outweigh the small variances from city code.

I appreciate your time and consideration,

Cory Fischer



# House Plan Zone, LLC.

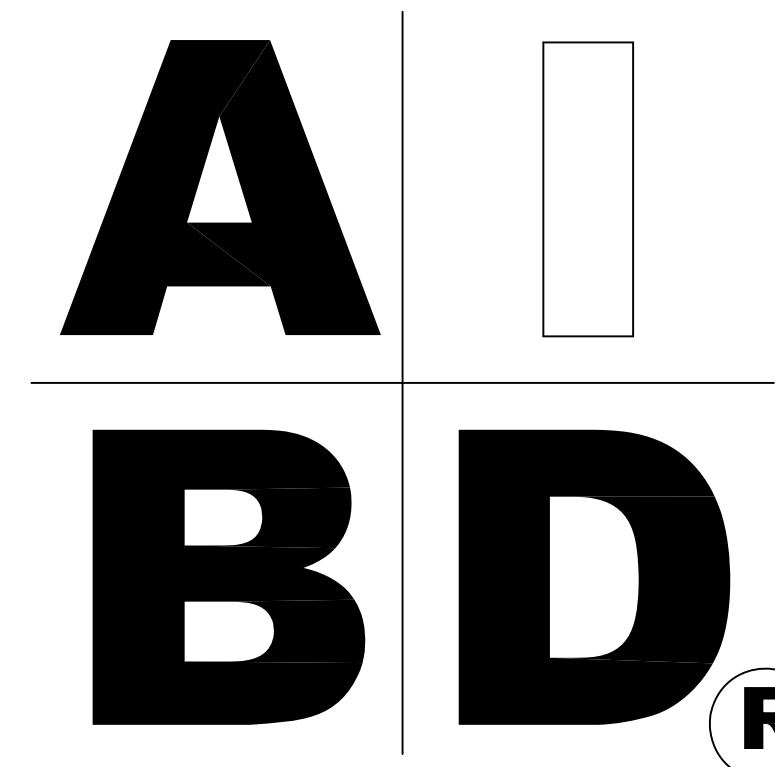


www.HPZplans.com

Phone: 601.336.3254

Email: sales@hpzplans.com

Fax: 1-800-574-1387



### STANDARD ABBREVIATIONS

@	AT	LT.	LIGHT
#	FOUND(S)	LIN.	LINEN
APPROX.	APPROXIMATELY	MANUF.	MANUFACTURER
BASE	BASEMENT	MAS.	MASONRY
B/T	BETWEEN	MAX.	MAXIMUM
BLK.	BLOCK	MTL.	METAL
BLK'G	BLOCKING	MIN.	MINIMUM
BD.	BOARD	N.I.C.	NOT IN CONTRACT
BRD.	BOARD	O.C.	ON CENTER
BOT.	BOTTOM	O/C	ON CENTER
BLDG.	BUILDING	OPT.	OPTIONAL
CAB.	CABINET	O.S.B.	ORIENTED STRAND BOARD
CLG.	CEILING	OTS	OWNER TO SELECT
CLR.	CLEAR	O.T.S	OWNER TO SELECT
CLOS.	CLOSET	FG.	PAGE
COL.	COLUMN	FAN.	PANTRY
COLS.	COLUMNS	FL.	PLATE
CONC.	CONCRETE	F	PLATE
CMU	CONCRETE MASONRY UNIT	PLYND	PLYWOOD
C.U.	CONDENSOR UNIT	PLYND	PLYWOOD
CONN.	CONNECTION	POLY.	POLYETHYLENE
CONT.	CONTINUOUS	PSI	POUNDS PER SQUARE INCH
COVER'G	COVERING	PRE-FAB	PREFABRICATED
CS	GRAVEL SPACE	RE.	REFERENCE
DECO.	DECORATIVE	REF.	REFRIGERATOR
DET.	DETAIL	REINF.	REINFORCED
DIA.	DIAMETER	R	RESISTANCE
DWL	DISHWASHER	R.A.	RETURN AIR
DBL	DOUBLE	R.A.G.	RETURN AIR GRILLE
DF	DOUGLAS FIR	REQ'D	REQUIRED
D	DRYER	SCR.	SCREEN
EA.	EACH	SHLV'S	SHELVES
ELEV.	ELEVATION	SHR.	SHOWER
ENG.	ENGINEER	SHWR.	SHOWER
FT.	FEET	SST.	SIMPSON STRONG TIE
F.F.L.	FINISHED FLOOR LINE	SP	SOUTHERN PINE
FIN.	FINISH	SPECS.	SPECIFICATIONS
F.C.	FIRE CODE	SQ.	SQUARE
FLR.	FLOOR	S.F.	SQUARE FOOTAGE
FTG.	FOOTING	STL.	STEEL
FOUND.	FOUNDATION	THK.	THICK
FND.	FOUNDATION	THK.	THICKNESS
FR.	FREEZER	TBD.	TO BE DETERMINED
GA.	GAUGE	TR.	TRANSOM
GALV.	GALVANIZED	TYP.	TYPICAL
GYP.	GYPSUM	U.T.C.	UNDER THE COUNTER
HDR.	HEADER	UTIL.	UTILITY
HVAC	HEATING, VENTILATION & AIR CONDITIONING	VAN.	VANITY
HT.	HEIGHT	VERT.	VERTICAL
HTS.	HEIGHTS	WH	WATER HEATER
HORIZ.	HORIZONTAL	W	WASHER
IN.	INCHES	WT.	WEIGHT
INCL.	INCLUDE	WIN.	WINDOW
INSUL.	INSULATION	WM.	WIRE MESH
JT.	JOINT	W	W/TH
JST.	JOIST	WD	WOOD
JSTS.	JOISTS	WFCM	WOOD FRAME CONSTRUCTION MANUAL



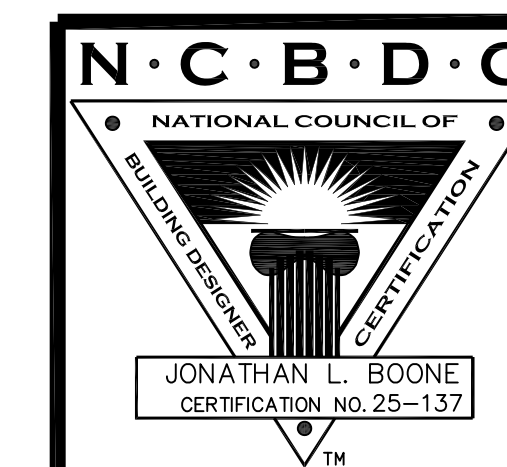
### SHEET INDEX:

- 1 COVER SHEET
- 2 FOUNDATION PLAN
- 3 FLOOR PLAN & ELECTRICAL PLAN
- 4 EXTERIOR VIEWS
- 5 ROOF PLAN
- 6 CROSS SECTION & CABINETS

# BB-1292

**CODE DISCLAIMER:**

1. THESE PLANS WERE DESIGNED TO MEET IRC 2018 AT THE TIME OF THEIR CREATION AND MORE SPECIFICALLY THE MINIMAL LOCAL CODES OF THE SOUTH MISSISSIPPI AREA. IT IS HIGHLY RECOMMENDED THAT THESE PLANS BE REVIEWED BY A LOCAL STRUCTURAL ENGINEER PRIOR TO CONSTRUCTION.
2. BEAMS AND FLOOR JOISTS ARE NOT SIZED DUE TO THE MANY GEOGRAPHIC LOCATIONS THESE PLANS ARE SOLD. THESE ITEMS SHALL BE SIZED BY A LOCAL ENGINEER OR MANUFACTURER.
3. ALL CEILING & FLOOR JOISTS (IF CONVENTIONAL FRAMING) SHOULD BE SIZED USING THE LATEST VERSION OF THE IRC OR APPLICABLE CODES AT SITE TO MEET THE LOCAL REQUIREMENTS SUCH AS SNOW LOADS AND OTHER FACTORS. THE CEILING JOISTS SIZES LABELED (IF PRESENT) WERE SIZED USING THE 2018 IRC AT THE TIME OF THEIR CREATION. THEY MUST BE VERIFIED AND MODIFIED AS REQUIRED TO MEET THE LATEST EDITION OF THE (IRC) INTERNATIONAL RESIDENTIAL CODE.
4. ALL FOUNDATIONS AND FOOTING DETAILS SHALL BE REVIEWED AND APPROVED BY A LOCAL ENGINEER.
5. CONTRACTOR SHALL PROVIDE ALL HIGH WIND STRAPPING AND ANCHOR BOLTS AS REQUIRED BY THE LOCAL CODE REQUIREMENTS AND THE LATEST VERSION OF THE IRC.



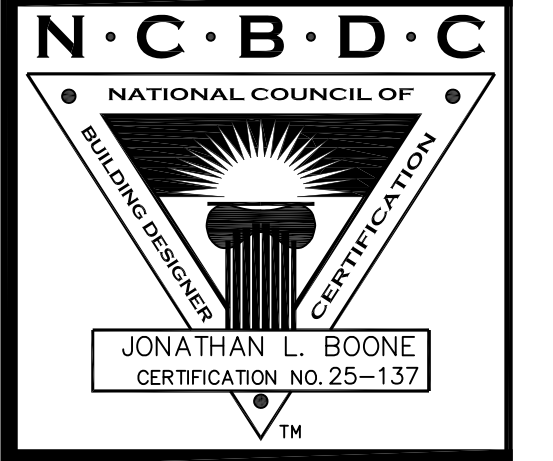
Date: 10/07/19  
 Drawn By: R.B.W.  
 Plan Number:

SHEET NUMBER  
**1**

# HOUSE PLAN ZONE

Designing Homes  
Building Relationships

Website:  
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[sales@hfpzplans.com](mailto:sales@hfpzplans.com)  
Phone:  
601.336.3254  
Fax:  
1.800.574.1387

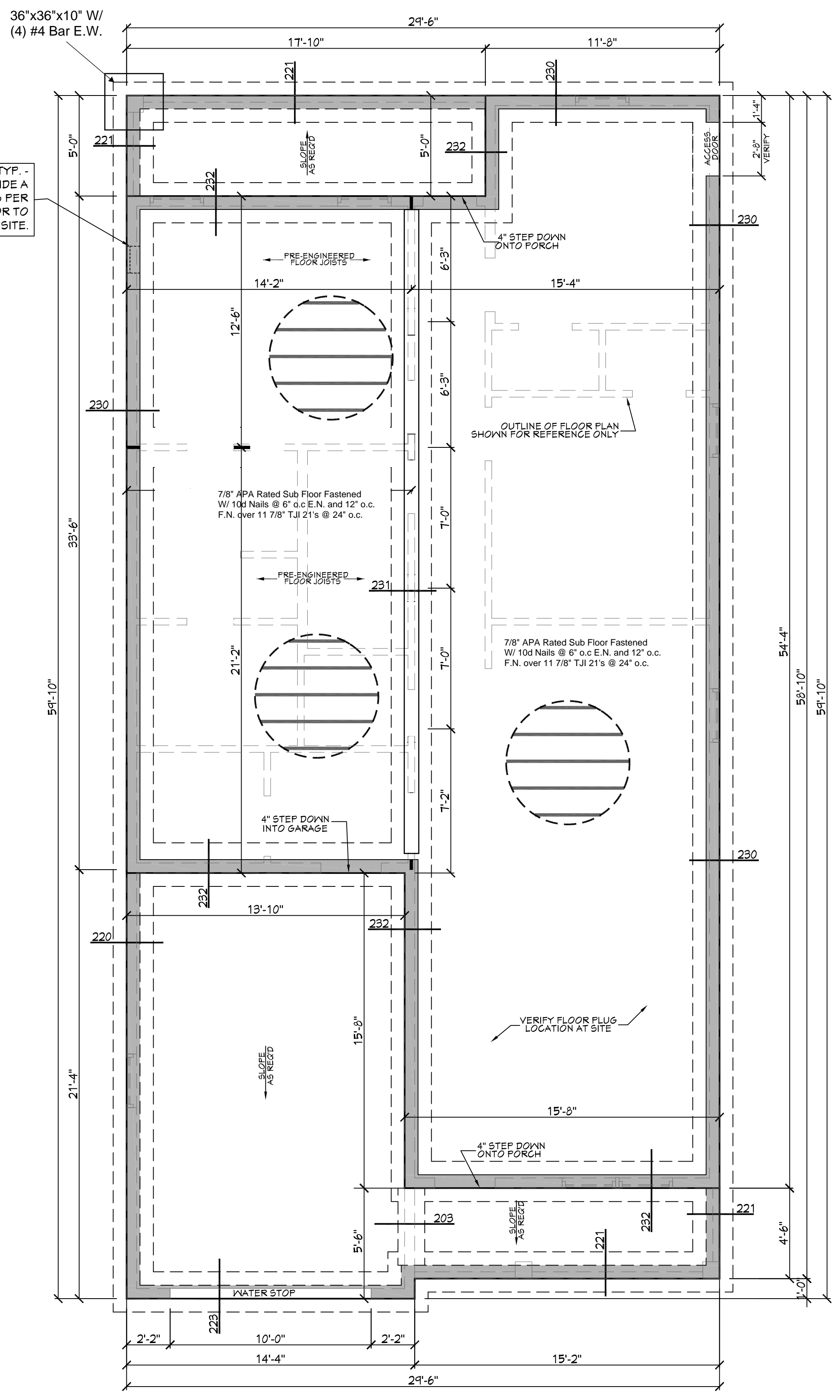


Pre-Drawn Plan ID:  
**BB-1292**

Date:  
10/07/19  
Drawn By:  
R.B.W.

SHEET NUMBER  
**2**

House Plan Zone, LLC has exercised great care and effort in the development of these plans and the completion of these documents. However, no responsibility is assumed for any damages, including structural failures, resulting from errors, omissions or deficiencies in the design or construction. House Plan Zone, LLC highly recommends that these plans be reviewed by a licensed structural engineer in the area of construction. Other special conditions may be required by local building codes. All dimensions to be verified on site prior to construction. If a foundation plan has been included in these plans, it is general in nature and shall be verified by a licensed engineer prior to construction.

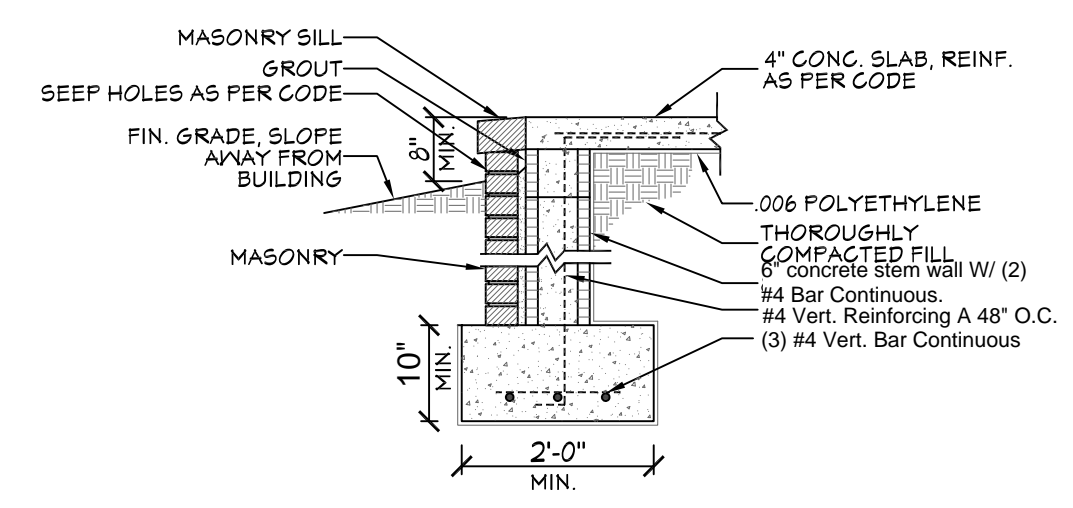


## 201 FOUNDATION PLAN

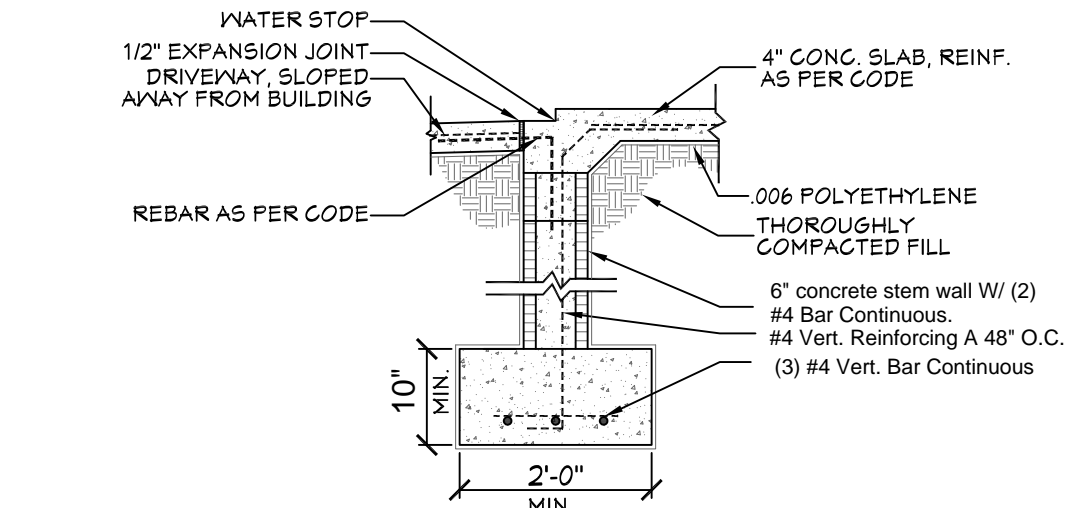
SCALE..... 1/4" = 1'-0"

NOTE: PRE-ENGINEERED FLOOR JOISTS ARE SHOWN. REFER TO FLOOR JOIST MANUFACTURER FOR JOIST SIZING, SPACING, CROSS BRACING REQUIREMENTS, AND BEAM SIZES.

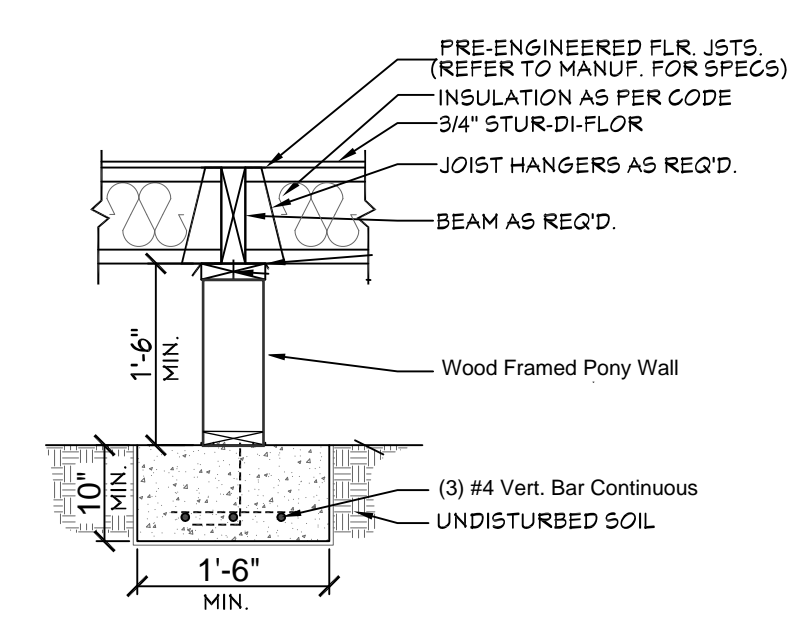
\*Maintain 30" frost depth for all footings.



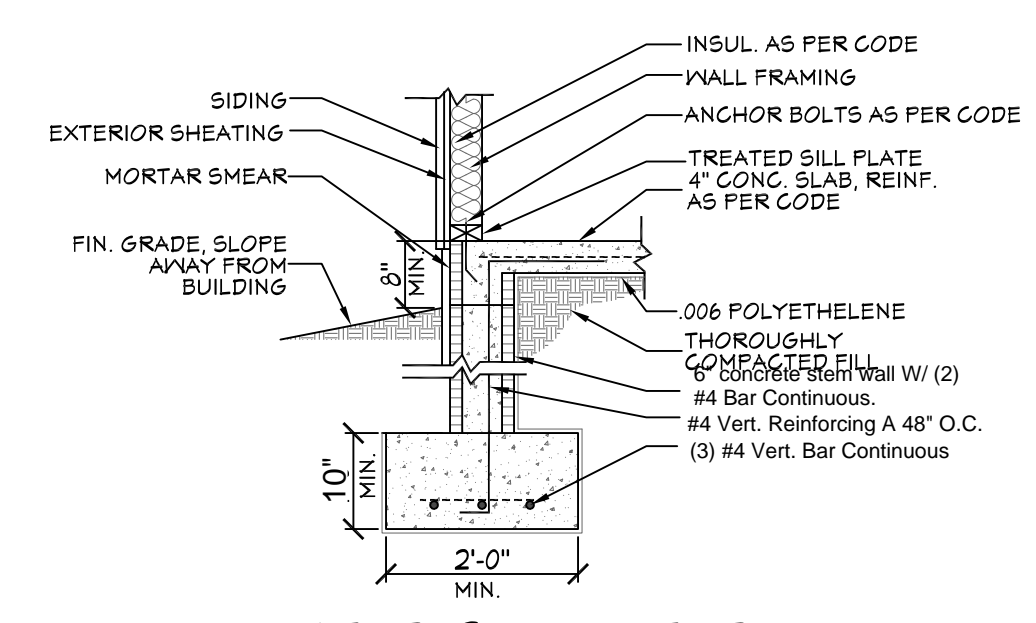
### 220 FTG. DET.



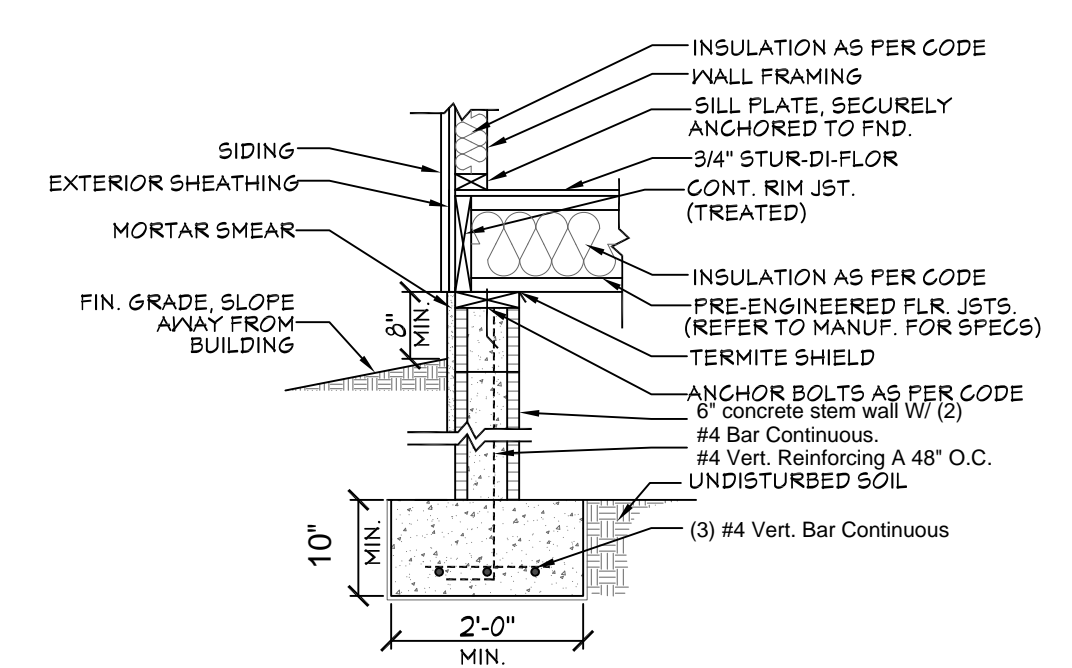
### 221 FTG. DET.



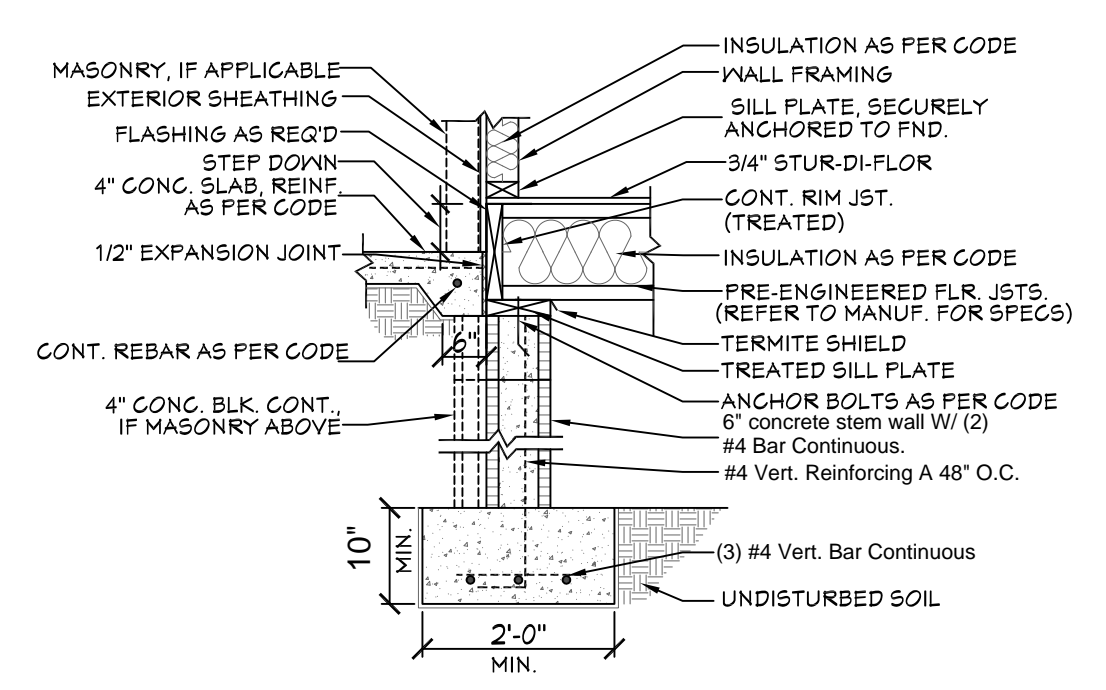
### 223 FTG. DET.



### 220 FTG. DET.



### 230 FTG. DET.

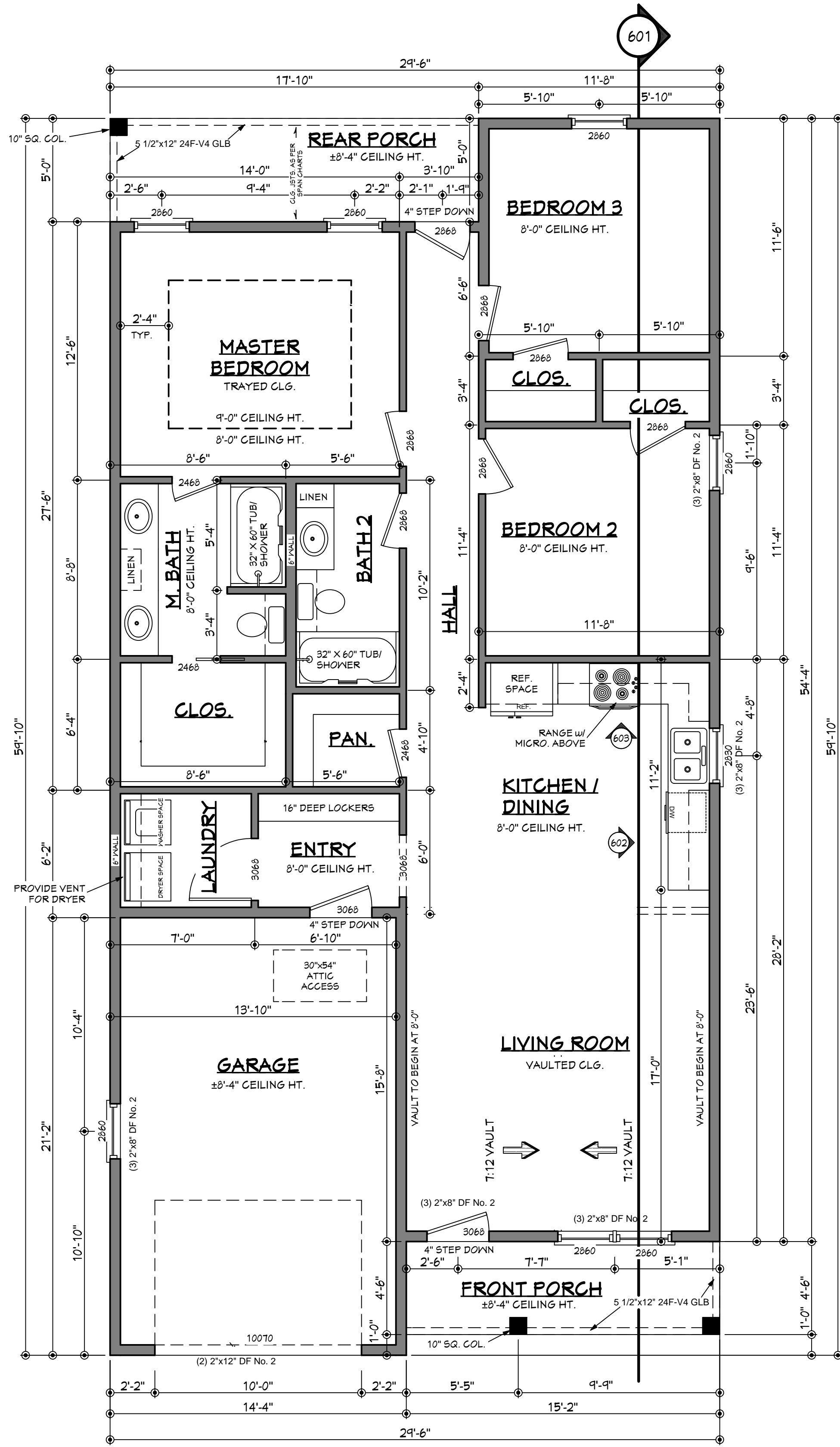


### 232 FTG. DET.

### CRAWLSPACE FOUNDATION NOTES:

1. ALL FOOTING SIZES AND LOCATIONS TO BE VERIFIED BY A LICENSED STRUCTURAL ENGINEER.
2. CONTRACTOR TO ADAPT PLANS AS REQUIRED TO MEET ALL APPLICABLE CODES AT SITE.
3. CONTRACTOR SHALL VERIFY ALL DIMENSIONS WITH FLOOR PLAN PRIOR TO CONSTRUCTION AND MAKE ANY NECESSARY ADJUSTMENTS.
4. CONTRACTOR TO PROVIDE WATERPROOFING AS REQ'D TO MEET ALL APPLICABLE CODES AND TYPICAL BUILDING PRACTICES.
5. CONCRETE SLABS TO BE 4" (3000 psi MIN.), REINFORCED AS PER CODE OR AS DETERMINED BY LICENSED ENGINEER.
6. CONTRACTOR TO PROVIDE ADEQUATE DRAINAGE BASED ON EXISTING SITE CONDITIONS. VERIFY w/LOCAL CODES.
7. REFER TO FLOOR JOIST MANUFACTURER FOR JOIST SIZING AND SPACING, CROSS BRACING REQUIREMENTS, AND BEAM SIZES.
8. VERIFY THE QUANTITY AND LOCATION OF BRICK VENTS WITH ALL APPLICABLE CODES AT SITE.





- NOTES:**
- 1.) 2 X 6 EXTERIOR WALLS ARE SHOWN.
  - 2.) CONTRACTOR TO LOCATE WATER HEATER AND HVAC UNITS AT SITE.

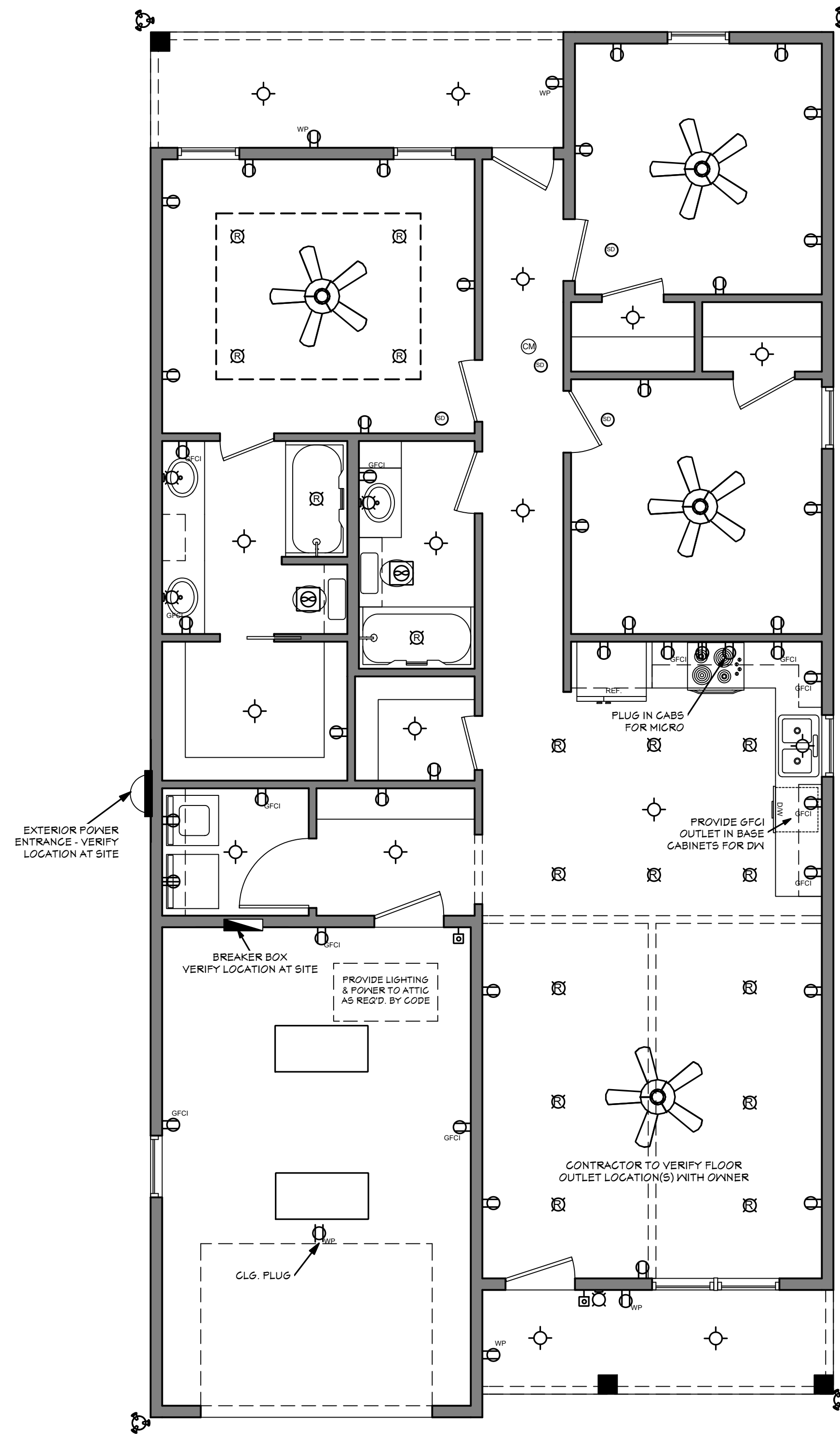
# FLOOR PLAN

SCALE: 1/4"===== 1'-0"

AREAS:	1297	S.F. HEATED
	68	S.F. UNHEATED - FRONT PORCH
	295	S.F. UNHEATED - GARAGE
	89	S.F. UNHEATED - REAR PORCH
	452	S.F. TOTAL UNHEATED
	1749	S.F. TOTAL UNDER ROOF

### NOTES:

1. ALL DIMENSIONS & SITE CONDITIONS TO BE VERIFIED BY CONTRACTOR PRIOR TO CONSTRUCTION.
2. ALL FINISHES (INTERIOR & EXTERIOR) TO BE VERIFIED WITH OWNER PRIOR TO CONSTRUCTION.
3. VERIFY ALL DOOR AND WINDOW STYLES AND SIZES WITH OWNER PRIOR TO CONSTRUCTION. MANUFACTURER TO SUPPLY ALL ROUGH OPENING SIZES.
4. CONTRACTOR TO VERIFY ALL CLEARANCES OF ALL DOORS, WINDOWS AND OTHER ITEMS THAT ARE CRITICAL, PRIOR TO CONSTRUCTION.
5. CONTRACTOR TO ADAPT PLANS AS REQUIRED TO MEET ALL APPLICABLE CODES AT SITE.
6. ALL BEAMS TO BE SIZED BY A LICENSED STRUCTURAL ENGINEER.
7. PORCHES, BALCONIES OR RAISED FLOOR SURFACES LOCATED MORE THAN 30 INCHES ABOVE THE FLOOR OR GRADE BELOW AT ANY POINT WITHIN 36 INCHES HORIZONTALLY SHALL HAVE GUARDS NOT LESS THAN 36 INCHES IN HEIGHT. OPEN SIDES OF STAIRS WITH A TOTAL RISE OF MORE THAN 30 INCHES ABOVE THE FLOOR OR GRADE BELOW SHALL HAVE GUARDS NOT LESS THAN 34 INCHES IN HEIGHT MEASURED VERTICALLY FROM THE NOSING OF THE STAIRS. SCREENING SHALL NOT BE CONSIDERED AS A GUARD. IRC 2018, R312.1.1 & R312.1.2.
8. M1305.1.2 APPLIANCES IN ATTICS. ATTICS CONTAINING APPLIANCES SHALL BE PROVIDED WITH AN OPENING AND A CLEAR AND UNOBSTRUCTED PASSAGEWAY LARGE ENOUGH TO ALLOW REMOVAL OF THE LARGEST APPLIANCE, BUT NOT LESS THAN 30 INCHES HIGH AND 22 INCHES WIDE AND NOT MORE THAN 20 FEET LONG MEASURED ALONG THE CENTERLINE OF THE PASSAGEWAY FROM THE OPENING TO THE APPLIANCE. THE PASSAGEWAY SHALL HAVE CONTINUOUS SOLID FLOORING IN ACCORDANCE WITH CHAPTER 5 NOT LESS THAN 24 INCHES WIDE. A LEVEL SERVICE SPACE AT LEAST 30 INCHES DEEP AND 30 INCHES WIDE SHALL BE PRESENT ALONG ALL SIDES OF THE APPLIANCE WHERE ACCESS IS REQUIRED. THE CLEAR ACCESS OPENING DIMENSIONS SHALL BE A MINIMUM OF 20 INCHES BY 30 INCHES, AND LARGE ENOUGH TO ALLOW REMOVAL OF THE LARGEST APPLIANCE. EXCEPTIONS:
  - a. THE PASSAGEWAY AND LEVEL SERVICE SPACE ARE NOT REQUIRED WHERE THE APPLIANCE CAN BE SERVICED AND REMOVED THROUGH THE REQUIRED OPENING.
  - b. WHERE THE PASSAGEWAY IS UNOBSTRUCTED AND NOT LESS THAN 6 FEET HIGH AND 22 INCHES WIDE FOR ITS ENTIRE LENGTH, THE PASSAGEWAY SHALL BE NOT MORE THAN 50 FEET LONG.
9. APPLIANCE ACCESS FOR INSPECTION SERVICE, REPAIR AND REPLACEMENT. APPLIANCES SHALL BE ACCESSIBLE FOR INSPECTION, SERVICE, REPAIR AND REPLACEMENT WITHOUT REMOVING PERMANENT CONSTRUCTION, OTHER APPLIANCES, OR ANY OTHER PIPING OR DUCTS NOT CONNECTED TO THE APPLIANCE BEING INSPECTED, SERVICED, REPAIRED OR REPLACED. A LEVEL WORKING SPACE AT LEAST 30 INCHES DEEP AND 30 INCHES WIDE SHALL BE PROVIDED IN FRONT OF THE CONTROL SIDE TO SERVICE AN APPLIANCE. M1305.1.1
10. EMERGENCY ESCAPE AND RESCUE OPENINGS SHALL BE OPERATIONAL FROM THE INSIDE OF THE ROOM WITHOUT THE USE OF KEYS, TOOLS OR SPECIAL KNOWLEDGE. WINDOW OPENING CONTROL DEVICES COMPLYING WITH ASTM F 2090 SHALL BE PERMITTED FOR USE ON WINDOWS SERVING AS A REQUIRED EMERGENCY ESCAPE AND RESCUE OPENING. ALL SLEEPING ROOMS TO HAVE AN EXTERIOR ACCESS THROUGH A DOOR OR WINDOW WITH A MINIMUM OF 5.7 SQUARE FEET NET CLEAR OPENING AS PER IRC 2018, R310.2.1. EXCEPTION: GRADE FLOOR OR BELOW GRADE OPENINGS SHALL HAVE A MINIMUM NET CLEAR OPENING OF 5 SQUARE FEET. MAXIMUM SILL HEIGHT TO BE 44 INCHES. MINIMUM NET CLEAR OPENING HEIGHT TO BE 24 INCHES. MINIMUM NET CLEAR OPENING WIDTH TO BE 20 INCHES.
11. ALL RETURN AIR GRILLS ARE TO BE LOCATED TO COMPLY WITH SECTION M1602 OF THE IRC 2018.
12. ALL SQUARE FOOTAGE MEASUREMENTS ARE APPROXIMATE AND MAY DIFFER FROM ACTUAL CONSTRUCTED RESIDENCE OR BUILDING.
13. FIRE SPRINKLER SYSTEM TO BE DESIGNED AND INSTALLED (IF REQUIRED BY LOCAL CODES) AS PER THE IRC 2018 AND BY A LICENSED PROFESSIONAL IN THE AREA OF CONSTRUCTION.
14. ALL BATHROOM EXHAUST VENTS SHALL BE VENTED DIRECTLY TO THE EXTERIOR OF THE HOME AND NOT INTO THE ATTIC. IRC 2018, M1505.2



# ELECTRICAL PLAN

SCALE: 1/4"===== 1'-0"

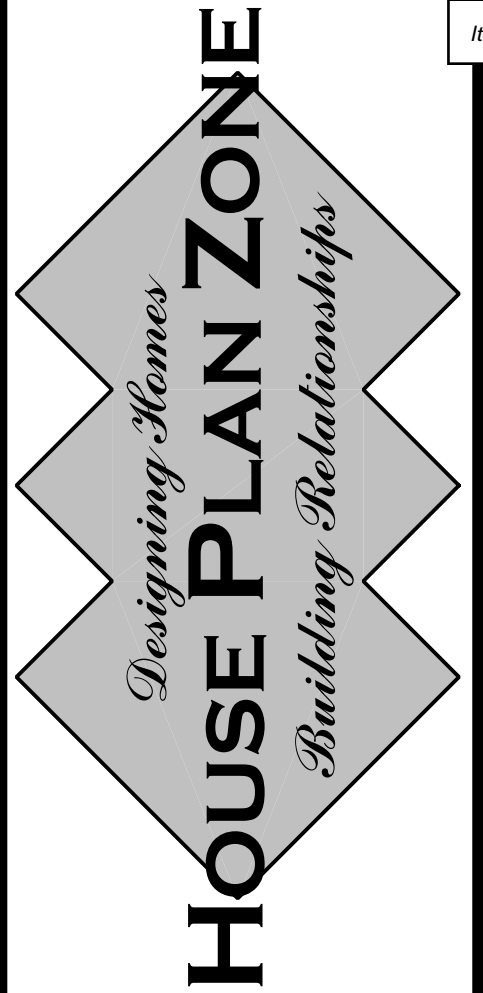
NOTE: SWITCHES AND ARCS NOT SHOWN. OWNER TO LOCATE THESE ITEMS DURING ELECTRICAL WALK-THROUGH WITH ELECTRICAL CONTRACTOR.

### ELECTRICAL SYMBOLS LEGEND

SYMBOL	DESCRIPTION
[Symbol]	110 VOLT OUTLET
[Symbol]	GROUND FAULT PROTECTED OUTLET
[Symbol]	WEATHERPROOF OUTLET
[Symbol]	220 VOLT RECEPTACLE
[Symbol]	FLOOR OUTLET (OWNER TO LOCATE)
[Symbol]	CEILING HUNG FIXTURE
[Symbol]	OVERHANG MOUNTED FLOODLIGHTS
[Symbol]	WALL MOUNTED FLOODLIGHTS
[Symbol]	RECESSED CEILING FIXTURE
[Symbol]	FLUORESCENT LIGHT
[Symbol]	CARBON MONOXIDE DETECTOR
[Symbol]	SMOKE DETECTOR
[Symbol]	SWITCH
[Symbol]	THREE WAY SWITCH
[Symbol]	WALL MOUNTED LIGHT
[Symbol]	DIMMER SWITCH (OWNER TO LOCATE)
[Symbol]	DOOR ACTIVATED SWITCH
[Symbol]	WEATHERPROOF OUTLET
[Symbol]	CATS NETWORKING JACK (OWNER TO LOCATE)
[Symbol]	TELEPHONE OUTLET (OWNER TO LOCATE)
[Symbol]	TELEVISION OUTLET (OWNER TO LOCATE)
[Symbol]	DOORBELL BUTTON (CONTRACTOR TO LOCATE)
[Symbol]	THERMOSTAT (CONTRACTOR TO LOCATE)
[Symbol]	CEILING EXHAUST FAN, VENT TO EXTERIOR
[Symbol]	TV SPEAKER
[Symbol]	RADIO SPEAKER
[Symbol]	CEILING FAN ONLY, NO LIGHT KIT
[Symbol]	CEILING FAN WITH LIGHT KIT
[Symbol]	TRACK LIGHTING (OWNER TO LOCATE)
[Symbol]	WALL SCONCE (OWNER TO LOCATE)
[Symbol]	CHANDELIER 1 (O.T.S.)
[Symbol]	CHANDELIER 2 (O.T.S.)
[Symbol]	UNDER COUNTER LIGHTING
[Symbol]	EMERGENCY LIGHTING/ EXIT SIGN

**ELECTRICAL NOTES:**

1. ALL WORK SHALL COMPLY WITH ALL CODES APPLICABLE AT SITE.
2. SMOKE ALARMS SHALL BE INSTALLED IN THE FOLLOWING LOCATIONS: EACH SLEEPING ROOM, OUTSIDE EACH SEPARATE SLEEPING AREA IN THE IMMEDIATE VICINITY OF THE DWELLING, INCLUDING BASEMENTS AND HABITABLE ATTICS. WHEN MORE THAN ONE SMOKE ALARM IS REQUIRED TO BE INSTALLED WITHIN A DWELLING THE ALARM DEVICES SHALL BE INTERCONNECTED IN SUCH A MANNER THAT THE ACTUATION OF ONE ALARM WILL ACTIVATE ALL OF THE ALARMS IN THE UNIT. SMOKE ALARMS SHALL BE HARD WIRED WITH A BATTERY BACK UP.
3. CARBON MONOXIDE ALARMS SHALL BE INSTALLED OUTSIDE OF EACH SEPARATE SLEEPING AREA IN THE IMMEDIATE VICINITY OF THE BEDROOMS IN DWELLING UNITS WITHIN WHICH FUEL-FIRED APPLIANCES ARE INSTALLED AND IN DWELLING UNITS WITH ATTACHED GARAGES.
4. A 125 VOLT, SINGLE PHASE, 15-20 AMPERE RATED RECEPTACLE OUTLET SHALL BE INSTALLED AT AN ACCESSIBLE LOCATION FOR THE SERVICING OF HEATING, AIR CONDITIONING AND REFRIGERATION EQUIPMENT. THE RECEPTACLE SHALL BE LOCATED ON THE SAME LEVEL AND WITHIN 25 FEET OF THE EQUIPMENT. THE RECEPTACLE OUTLET SHALL NOT BE CONNECTED TO THE LOAD SIDE OF THE HVAC EQUIPMENT DISCONNECTING MEANS.



Website:  
www.HPZplans.com  
Email:  
sales@hpzplans.com  
Phone:  
601.336.3254  
Fax:  
1.800.574.1387



Pre-Drawn Plan ID:  
**BB-1292**

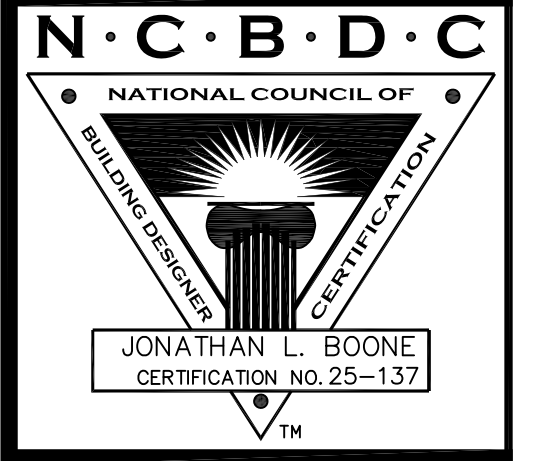
Date: 10/07/19  
Drawn By: R.B.W.  
Project Name:

SHEET NUMBER  
**3**



Designing Homes  
**HOUSE PLAN ZONE**  
Building Relationships

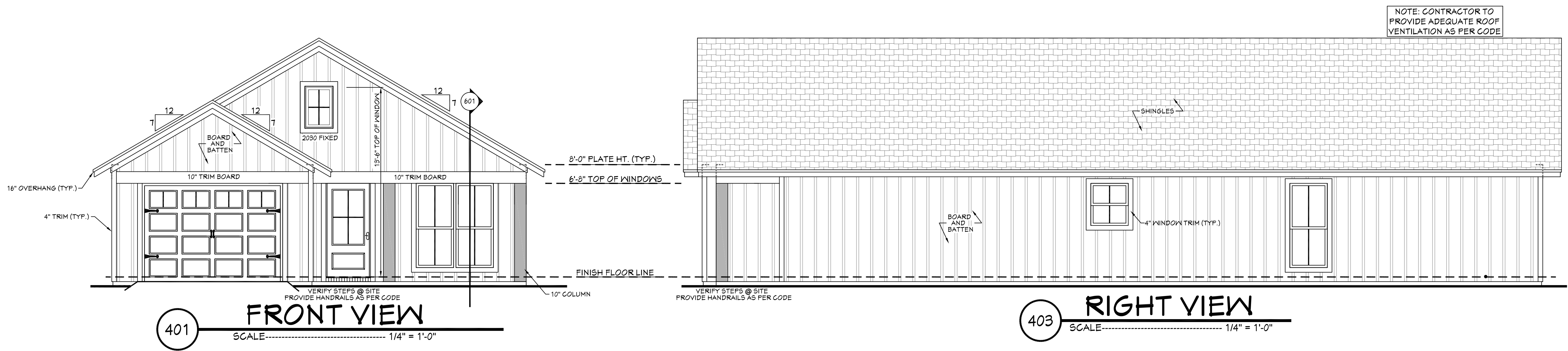
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Pre-Drawn Plan ID:  
**BB-1292**

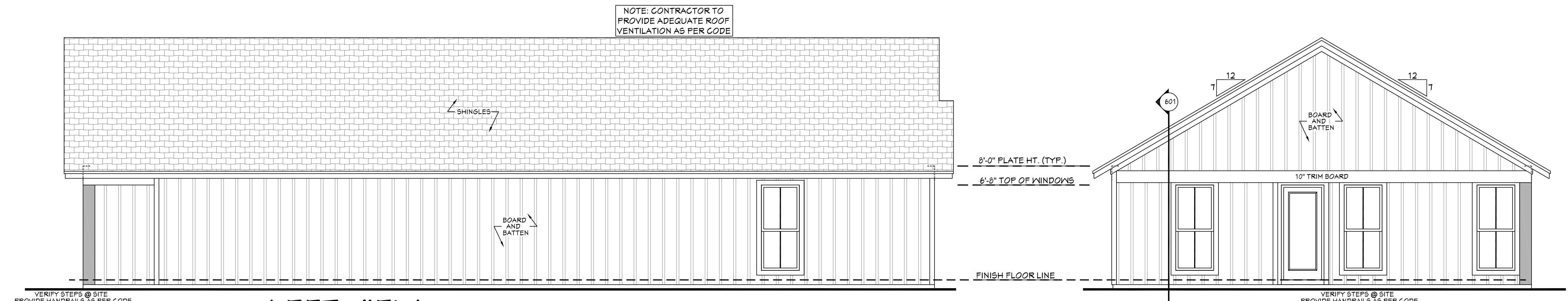
Date:  
10/07/19  
Drawn By:  
R.B.W.

SHEET NUMBER  
**4**



**401 FRONT VIEW**  
SCALE: 1/4" = 1'-0"

**403 RIGHT VIEW**  
SCALE: 1/4" = 1'-0"

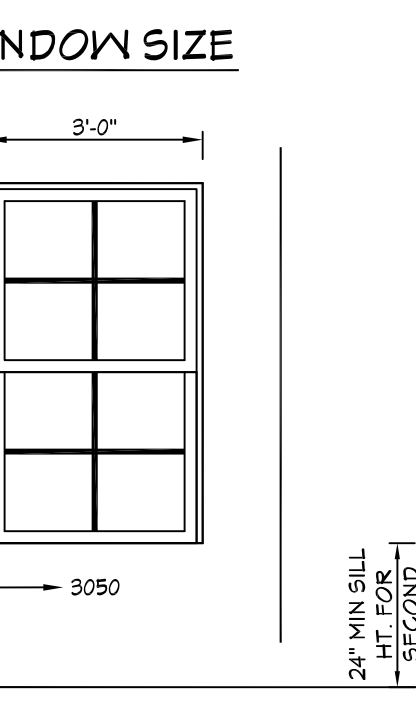
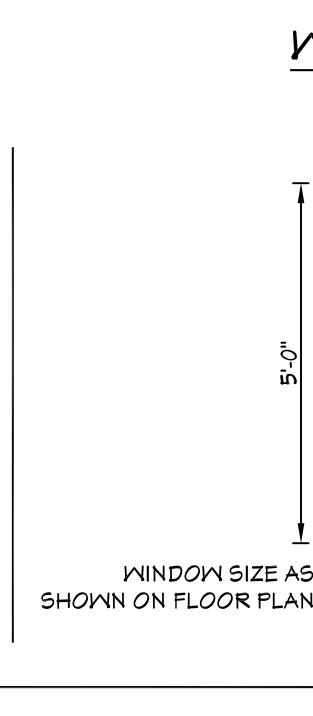
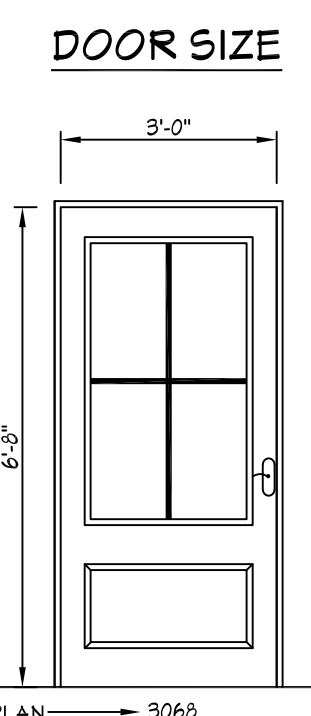


**404 LEFT VIEW**  
SCALE: 1/4" = 1'-0"

**402 REAR VIEW**  
SCALE: 1/4" = 1'-0"

- EXTERIOR ELEVATION NOTES:**
1. CONTRACTOR TO VERIFY ALL WINDOW AND DOOR STYLES AND SIZES WITH OWNER PRIOR TO CONSTRUCTION.
  2. PROVIDE STEPS AND GUARD RAILS AS PER CODE BASED ON SITE CONDITIONS.
  3. GROUND LINES SHOWN FOR REFERENCE ONLY AND VARY DEPENDING ON SITE CONDITIONS.
  4. ALL FINISH MATERIALS TO BE VERIFIED WITH OWNER PRIOR TO CONSTRUCTION.
  5. REFER TO TYPICAL WALL DETAIL FOR FRAMING METHODS AND OTHER MISC. INFORMATION.
  6. CONTRACTOR TO PROVIDE ADEQUATE ROOF VENTILATION AS REQ'D BY CURRENT CODES.

3068 (DOOR LABEL ON FLOOR PLAN) IS A DOOR THAT IS 3 FT 0 INCHES WIDE BY 6 FEET 9 INCHES TALL. TO FURTHER CLARIFY, THE 3068 LABEL IS TO BE READ AS FEET AND INCHES (WIDTH) AND FEET AND INCHES (HEIGHT).  
THE DOOR LABEL IS THE ACTUAL SIZE OF THE DOOR ITSELF, NOT THE ROUGH OPENING SIZE. VERIFY THE ROUGH OPENING SIZE WITH THE DOOR MANUFACTURER CHOSEN AT SITE.



**OPENING SIZES/ EGRESS**  
SCALE: NTS

**DOOR SIZE**  
3'-0"

**WINDOW SIZE**  
3'-0"

**EGRESS**  
20" MIN. NET CLEAR WIDTH  
24" MIN. NET CLEAR HT.

3050 (WINDOW LABEL ON FLOOR PLAN) IS A WINDOW THAT IS 3 FT 0 INCHES WIDE BY 5 FEET 0 INCHES TALL. TO FURTHER CLARIFY, THE 3050 LABEL IS TO BE READ AS FEET AND INCHES (WIDTH) AND FEET AND INCHES (HEIGHT).  
THE WINDOW LABEL IS THE ACTUAL SIZE OF THE WINDOW ITSELF, NOT THE ROUGH OPENING SIZE. VERIFY THE ROUGH OPENING SIZE WITH THE WINDOW MANUFACTURER CHOSEN AT SITE.

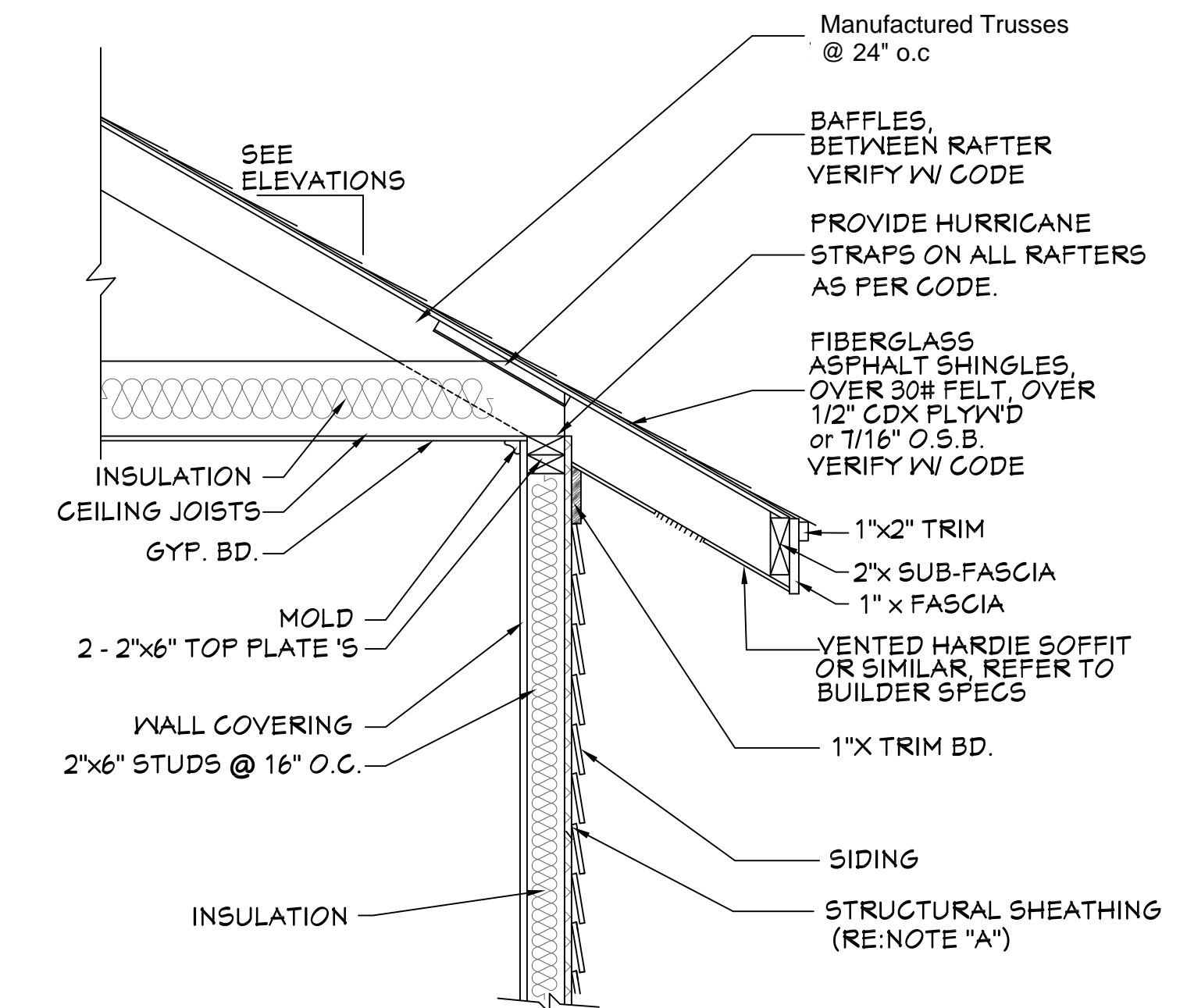
R311.1 Means of egress. Duellings shall be provided with a means of egress in accordance with this section. The means of egress shall provide a continuous and unobstructed path of vertical and horizontal egress travel from all portions of the dwelling to the required egress door without requiring travel through a garage. The required egress door shall open directly into a public way or to a yard or court that opens to a public way.

R310.2.1 Minimum opening area. Emergency and escape rescue openings shall have a net clear opening of not less than 5.7 square feet (0.530 m<sup>2</sup>). The net clear opening dimensions required by this section shall be obtained by the normal operation of the emergency escape and rescue opening from the inside. The net clear height opening shall be not less than 24 inches (610 mm) and the net clear width shall be not less than 20 inches (508 mm). Exception: Grade floor or below grade openings shall have a net clear opening of not less than 5 square feet (0.465 m<sup>2</sup>).

R310.2.2 Window sill height. Where a window is provided as the emergency escape and rescue opening, it shall have a sill height of not more than 44 inches (1118 mm) above the floor; where the sill height is below grade, it shall be provided with a window well in accordance with Section R310.2.3.

R310.2.3 Window wells. The horizontal area of the window well shall be not less than 4 square feet (0.4 m<sup>2</sup>), with a horizontal projection and width of not less than 36 inches (914 mm). The area of the window well shall allow the emergency escape and rescue opening to be fully opened. Exception: The ladder or steps required by Section R310.2.3.1 shall be permitted to encroach not more than 6 inches (152 mm) into the required dimensions of the window well.

R310.2.3.1 Ladder and steps. Window wells with a vertical depth greater than 44 inches (1118 mm) shall be equipped with a permanently affixed ladder or steps usable with the window in the fully open position. Ladders or steps required by this section shall not be required to comply with Sections R311.7 and R311.8. Ladders or rungs shall have an inside width of not less than 12 inches (305 mm), shall project not less than 3 inches (76 mm) from the wall and shall be spaced not more than 18 inches (457 mm) on center vertically for the full height of the window well.



NOTE "A": PROVIDE A MINIMUM OF 7/16" STRUCTURAL WOOD PANEL ATTACHED W/ 8d COMMON OR 10d BOX NAILS AT 4" SFACING ON EDGE AND 12" IN FIELD.  
NOTE "B": CORNICE DETAIL FOR REFERENCE ONLY. REFER TO BUILDER SPECS FOR ACTUAL MATERIALS.

**405 TYP. CORNICE DETAIL**  
SCALE: 3/4" = 1'-0"





**CROSS SECTION NOTES:**

1. CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE CODES AT SITE.
2. ALL RIDGE BEAMS, HIP RAFTERS, & VALLEY RAFTERS TO BE 2" x 10", OR AS REQ'D BY ENGINEER.
3. CONTRACTOR TO PROVIDE RAFTER BRACING TO MEET APPLICABLE CODES.
4. CONTRACTOR TO THOROUGHLY WATERPROOF ALL EXTERIOR INTERSECTIONS AS PER CODE AND TYPICAL BUILDING PRACTICES.
5. ALL BEAMS TO BE SIZED BY A LICENSED STRUCTURAL ENGINEER.
6. ALL LUMBER SIZES AND SPACING TO BE VERIFIED BY CONTRACTOR PRIOR TO CONSTRUCTION.
7. CONTRACTOR TO PROVIDE ADEQUATE ROOF VENTILATION AS REQ'D. BY CURRENT CODES.



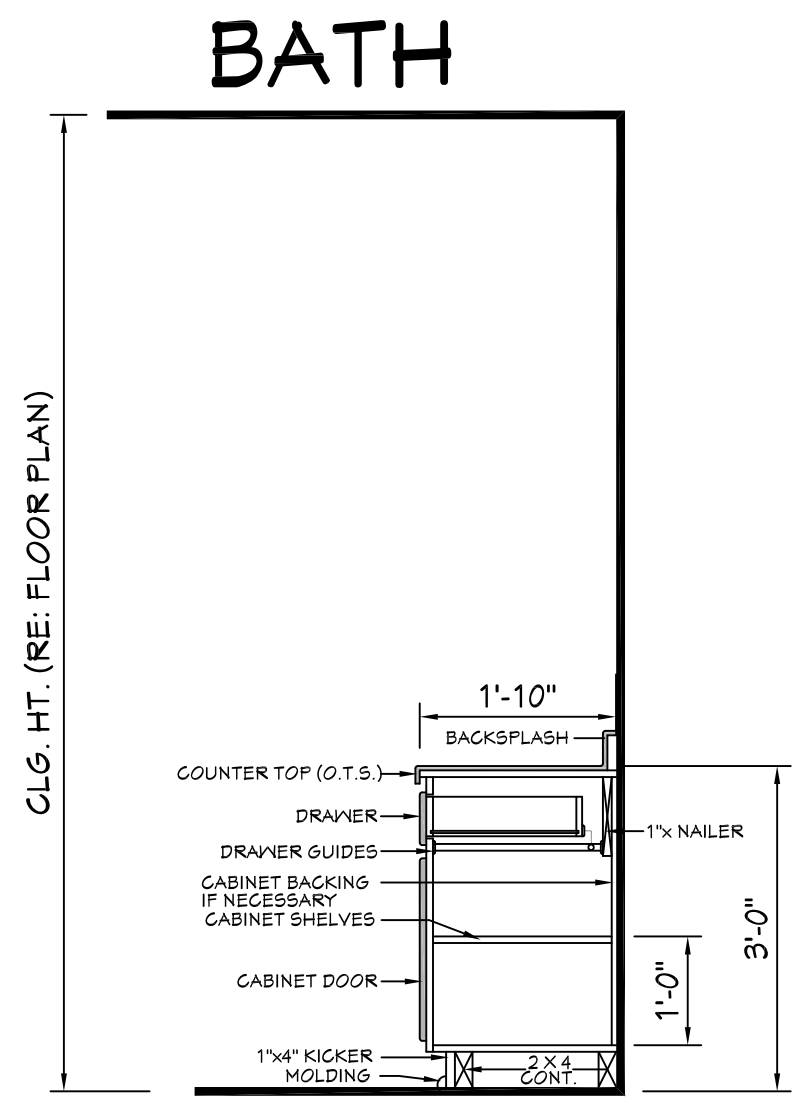
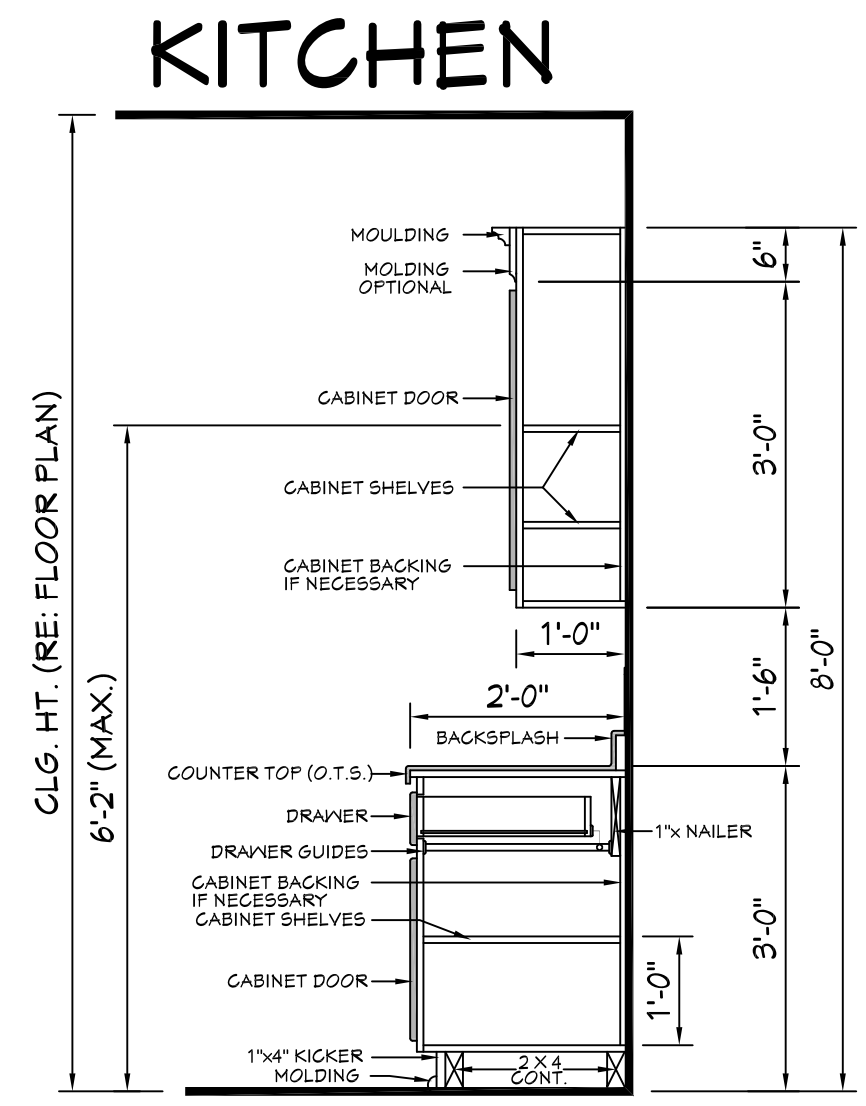
**601 CROSS SECTION**  
SCALE-----3/8"=1'-0"



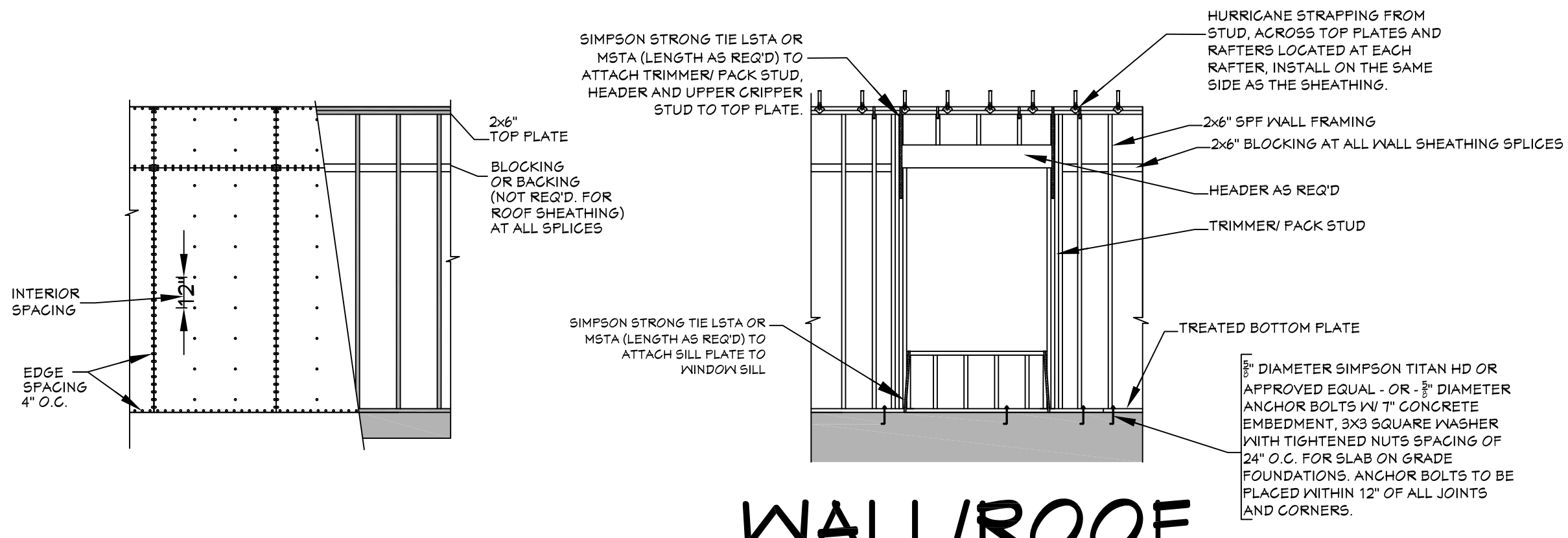
**602 KITCHEN**  
SCALE-----3/8"=1'-0"



**603 KITCHEN**  
SCALE-----3/8"=1'-0"



**605 TYP. CAB. SECTIONS**  
SCALE-----N.T.S.



**604 WALL/ROOF FASTENING DETAILS**  
SCALE-----1/4"=1'-0"

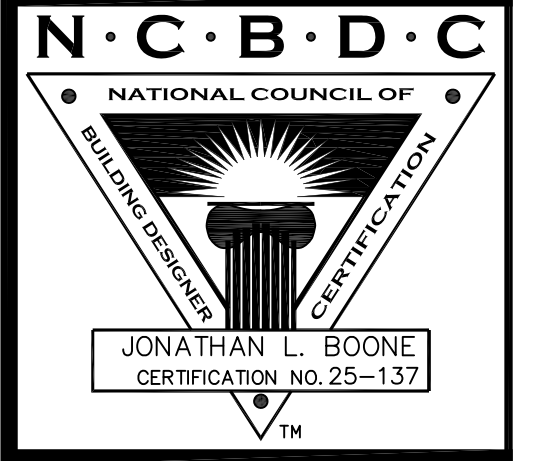
**NAIL SIZE SPACING FOR WALL SHEATHING**  
8d NAILS  
MIN. OF 1/16" O.S.B.  
EDGE SPACING = 4" O.C.  
INTERIOR SPACING = 12" O.C.

**NAIL SIZE SPACING FOR ROOF SHEATHING**  
8d NAILS  
MIN. OF 1/16" O.S.B.  
EDGE SPACING = 4" O.C.  
INTERIOR SPACING = 4" O.C.

**NOTES:**

1. ALL EXTERIOR SHEATHING TO EXTEND FROM BOTTOM OF BOTTOM PLATE TO THE TOP OF THE TOP PLATES.
2. PROVIDE 2X4 OR GREATER COLLAR TIES ON EACH RAFTER IN THE UPPER THIRD OF ATTIC AND ATTACHED TO RAFTERS WITH 5-10d NAILS ON EACH SIDE.
3. SHINGLES OR OTHER ROOF MATERIALS TO BE FASTENED AS PER MANUFACTURER'S INSTRUCTIONS FOR HIGH WIND APPLICATIONS.
4. EXTERIOR WALL FINISHES TO BE INSTALLED AS PER MANUFACTURER'S INSTRUCTIONS BASED ON HIGH WIND APPLICATIONS.

Website:  
Email:  
sales@hpszplans.com  
Phone:  
601.336.3254  
Fax:  
1.800.574.1387



Pre-Drawn Plan ID:  
**BB-1292**

Date:  
10/07/19  
Drawn By:  
R.B.W.

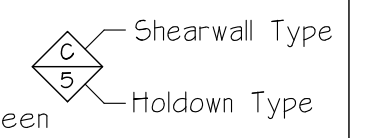
SHEET NUMBER  
**6**

House Plan Zone, LLC, has exercised great care and effort in the development of these plans and the completion of these construction documents. However, the user assumes full responsibility for any damages, including structural failures resulting from errors, omissions or deficiencies in the design. House Plan Zone, LLC highly recommends that these plans be reviewed by a licensed structural engineer in the area of construction. Other special conditions may apply. All dimensions to be verified on site prior to construction. If a foundation plan has been included in these plans, it is general in nature and shall be verified by a licensed engineer prior to construction.

HOLDOWN SCHEDULE<sup>1,2,3,4</sup>

HOLDOWN TYPE	HOLDOWN	ANCHOR BOLT	ANCHOR DIAMETER	EMBED LENGTH	MIN. STEM-WALL WIDTH	WOOD MEMBER	CONNECTION TO WOOD MEMBER	REMARKS	ALLOWABLE LOAD
1	No Holdown								
2	HDU2	S5TB24	5/8"	20 5/8"	6"	(2) 2x6 <sup>6</sup>	(6) 1/4"x2-1/2" <sup>7</sup>		3.075#
3	HDU4	5B5/8x24	5/8"	18"	6"	(2) 2x6 <sup>6</sup>	(10) 1/4"x2-1/2" <sup>7</sup>		4.565#
4	HDU5	5B5/8x24	5/8"	18"	6"	4x6	(14) 1/4"x2-1/2" <sup>7</sup>		5.645#
5	HDU8	5B7/8x24	7/8"	18"	8"	6x6	(20) 1/4"x2-1/2" <sup>7</sup>		7.870#
6	HDQ8	PAB7-30	7/8"	26 3/4"	8"	6x6	(20) 1/4" x 3" <sup>7</sup>		9.230#
7	HD12	PAB8-30	1"	26 3/4"	8"	6x6	(4) 1" DIA. M.B.		14.220#
8	HDU14	PAB8-30	1"	26 3/4"	8"	(1) 6x6	(36) 1/4"x2-1/2" <sup>7</sup>		14.445#
9	M5TC28	N/A	N/A	N/A	N/A	(2) 2x6 <sup>6</sup>	(16) - 16d Sinker		1.540#
10	M5TC40	N/A	N/A	N/A	N/A	(2) 2x6 <sup>6</sup>	(32) - 16d Sinker		3.080#
11	M5TC52	N/A	N/A	N/A	N/A	(2) 2x6 <sup>6</sup>	(48) - 16d Sinker		4.620#
12	M5TC66	N/A	N/A	N/A	N/A	(2) 2x6 <sup>6</sup>	(64) - 16d Sinker		5.860#

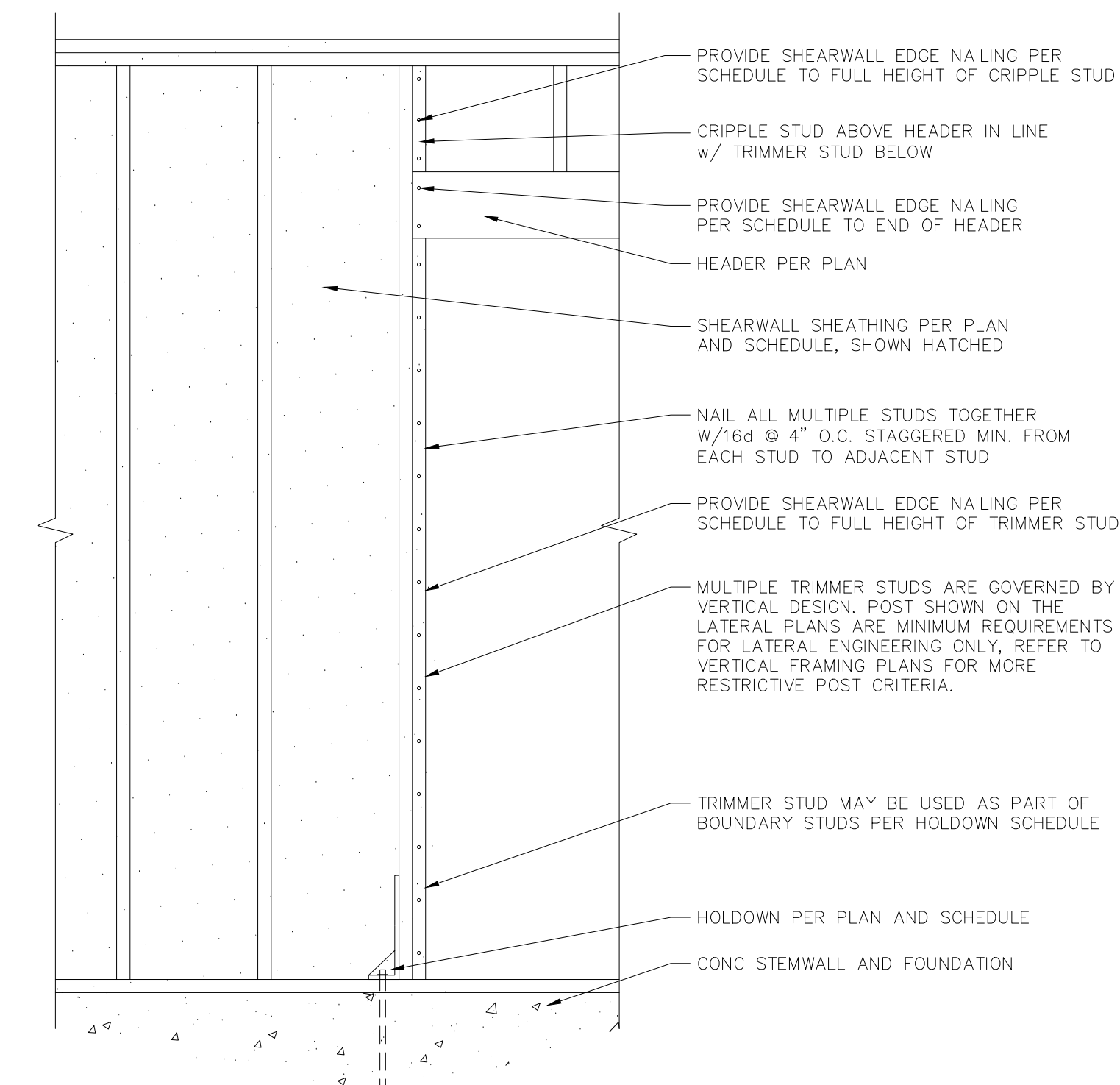
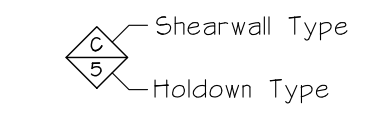
Notes:  
 1. Holdowns by Simpson strong-Tie Company, Inc. See Simpson catalog for proper installation.  
 2. Mount all holdown anchors prior to concrete pour.  
 3. Edge nail sheathing to all posts or boundary members at holdowns.  
 4. Locate Holdown within 6" of end of Shear Panel.  
 5. All wood members must be 'Douglas fir'.  
 6. Laminate studs with 16d Nails at 12" on center staggered. Clinch tips of nails.  
 7. Use Simpson SDS 1/4" dia. wood screws.  
 8. 2 Holdowns required (see 'Holdowns between floors' detail this sheet).  
 9. Use threaded rod + CNW coupler to attach to anchor bolt at foundation. Run threaded rod up to Holddown at lower floor and connect.



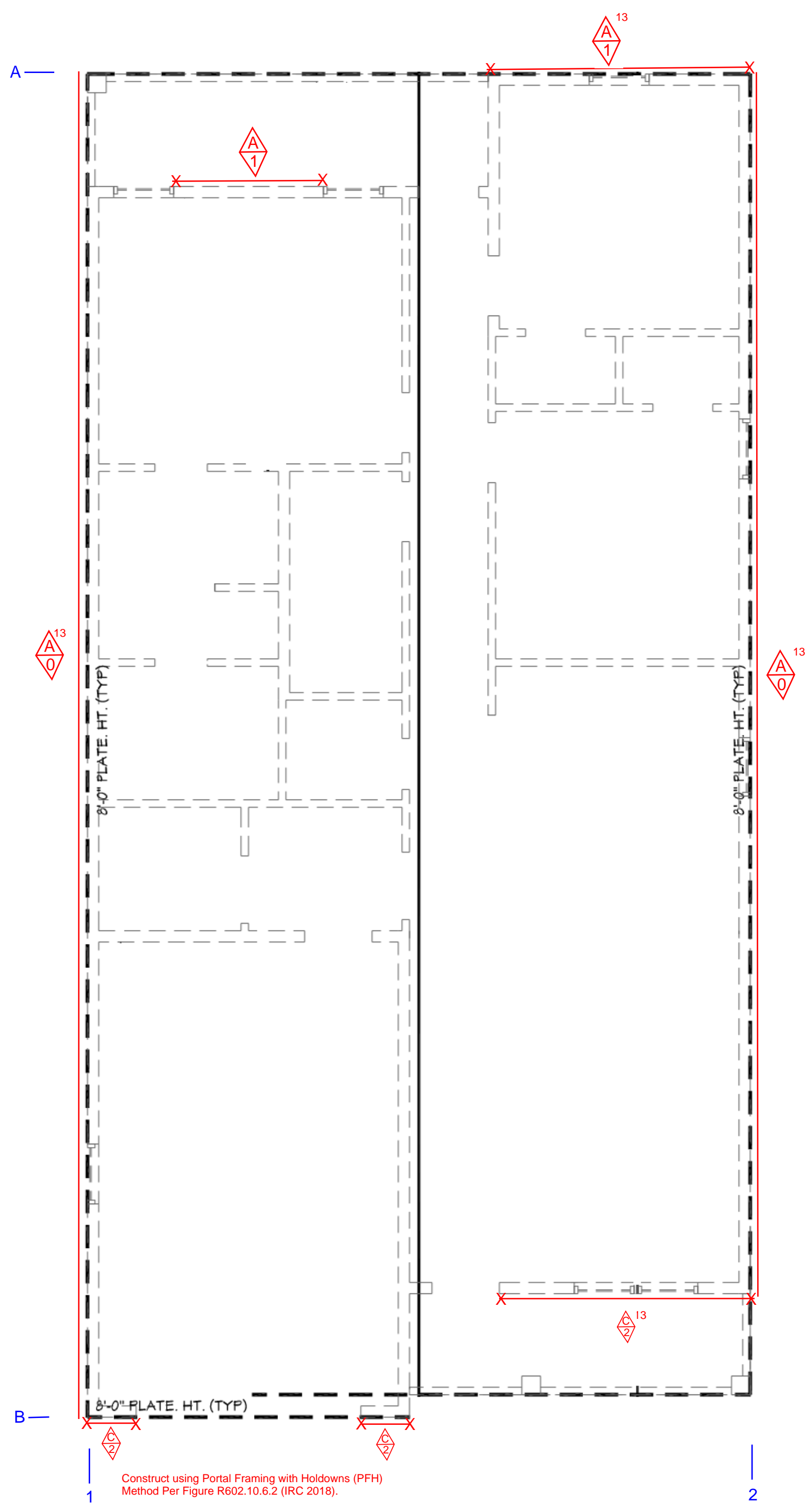
SHEAR WALL SCHEDULE

WALL TYPE	STRUCTURAL PANEL SHEATHING	PANEL EDGE NAILING	FIELD NAILING	A 35 CLIP DOUBLE TOP PLATE CONN. <sup>5</sup>	SILL PLATE CONNECTION (A.B.) <sup>16</sup>		SOLE PLATE <sup>5</sup> CONNECTION		SHEAR VALUE (PLF) DOUGLAS FR	
					1/2" DIA. x 10' LONG	5/8" DIA. x 10' LONG	WIND	SEISMIC		
A	7/16" OSB or 15/32" Plywood	0.131" Dia. x 2.5' Nails at 6" o.c.	0.131" Dia. x 2.5' Nails at 12" o.c.	20' O.C.	3'-8" O.C. <sup>10</sup>	4'-0" O.C. <sup>10</sup>	16d Nails at 6" o.c.	365	260	
B	7/16" OSB or 15/32" Plywood	0.131" Dia. x 2.5' Nails at 4" o.c.	0.131" Dia. x 2.5' Nails at 12" o.c.	15' O.C.	2'-9" O.C. <sup>10</sup>	4'-0" O.C. <sup>10</sup>	16d Nails at 4-1/2" o.c.	530	380	
C	7/16" OSB or 15/32" Plywood	0.131" Dia. x 2.5' Nails at 3" o.c.	0.131" Dia. x 2.5' Nails at 12" o.c.	11' O.C.	N/A	2'-9" O.C. <sup>10</sup>	16d Nails at 3-1/2" o.c.	685	490	
D	15/32" Plywood <sup>11</sup>	0.148" Dia. x 3' Nails at 3" o.c.	0.148" Dia. x 3' Nails at 12" o.c.	9' O.C.	N/A	2'-4" O.C. <sup>10</sup>	(2) Rows 16d Nails at 6" o.c.	840	600	
E	15/32" Plywood <sup>11</sup>	0.148" Dia. x 3' Nails at 2" o.c.	0.148" Dia. x 3' Nails at 12" o.c.	7' O.C.	N/A	1'-9" O.C. <sup>12</sup>	N/A	1075	770	
F	1/2" GWS MIN.	5d cooler nails at 4" o.c.	5d cooler nails at 12" o.c.	24" O.C.	4'-0" O.C.	4'-0" O.C.	16d Nails at 6" o.c.	125	125	
G	1/2" GWS MIN.	#6x1-1/4" screws 4" o.c. (blocked)	#6x1-1/4" screws 12" o.c.	24" O.C.	4'-0" O.C.	4'-0" O.C.	16d Nails at 6" o.c.	160	160	

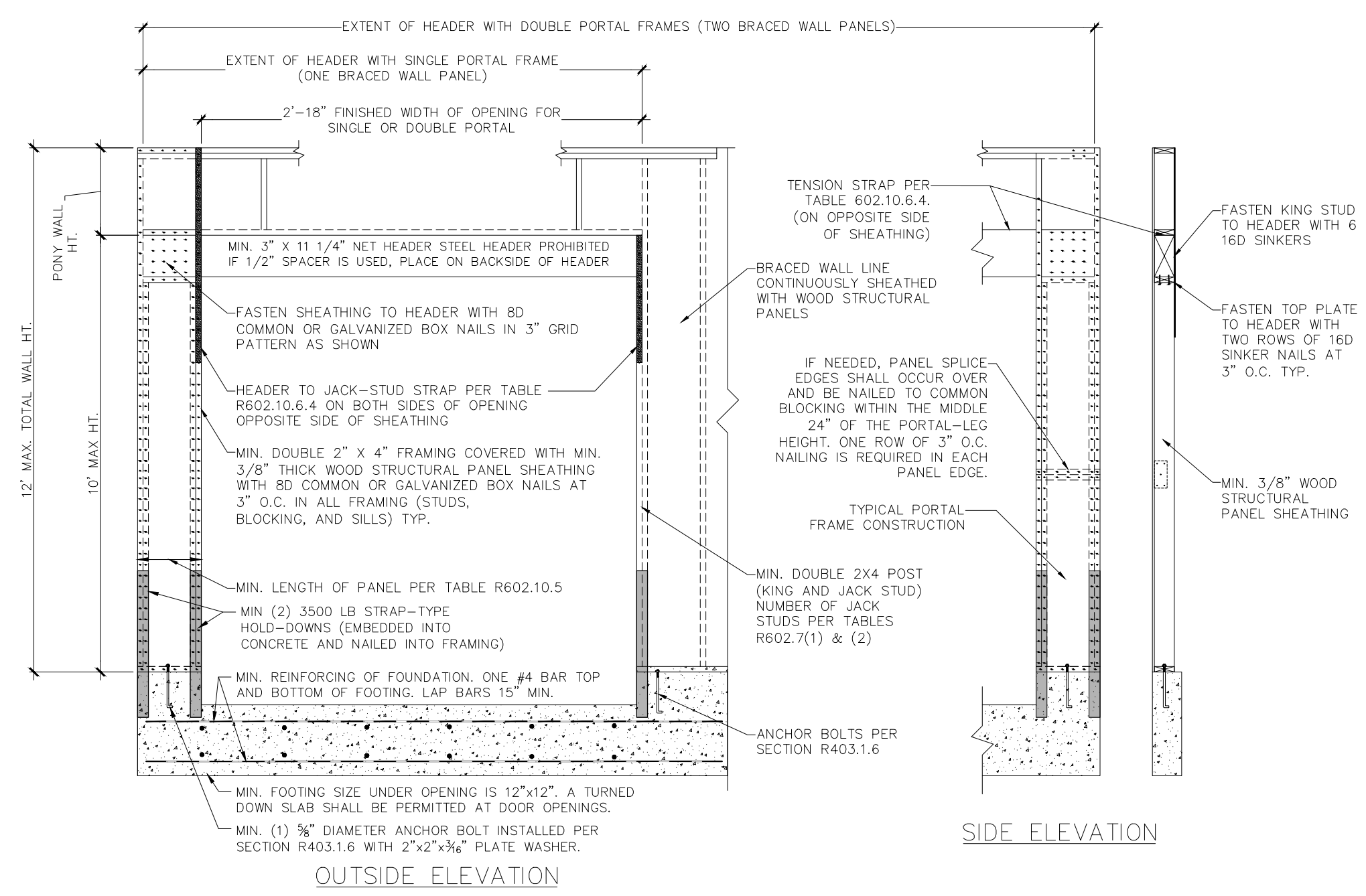
Notes:  
 1. Block all edges of sheathing.  
 2. Do not break sheathing skin by over driving nails.  
 3. Pre-drill as required to avoid splitting sills, etc.  
 4. Nails should be located 3/8" clear of panel edges.  
 5. Use Simpson A35 clips to attach blocking to top plate at floor line. At roof line use Simpson M-1 clips at each truss (U.O.N.).  
 6. Values of other standard construction fasteners will require spacing adjustments and must be approved by the engineer-of-record.  
 7. Use hot dipped galvanized nails at all exterior applications.  
 8. C-D. C-C sheathing, plywood panels siding, and other grades covered in APA Plywood Design Specification.  
 9. Sheathing face grain can be applied perpendicular or parallel to wall studs, provided studs are spaced a maximum of 16" o.c.  
 10. 3"x3"x1/4" washer required on A,B. with 2x sill plates.  
 11. Framing at adjoining panel edges shall be (3) 2x studs laminated (see detail this sheet).  
 12. Min. 3" nominal sill plate w/ 3"x3"x1/4" washers.  
 13. Sheath entire wall (above + below) windows and doors) according to shearwall schedule. Use of 3"x3"x1/4" washers are required on all anchor bolts for these walls.  
 14. Install LTPS when required at 32" o.c. per detail.  
 15. All wood members must be 'Douglas Fir'.  
 16. All walls not designated as shearwalls to have 1/2"x10" anchor bolts at 4'-0" o.c. maximum.  
 17. Interior shearwall to extend to roof sheathing via truss or blocking panels.



1 TYP. N.T.S.



Shear Plan



2 PORTAL FRAME WITH HOLD-DOWNS (PFH) FIGURE R602.10.6.2 N.T.S.



Dear IRWA Members,

Subject: Idaho PFAS Cost Recovery Program

Idaho Rural Water Association (IRWA) has teamed with National Rural Water Association to make you aware of a PFAS Cost Recovery Program that we strongly encourage your utility to register into, at no cost, to protect your utility and rate payers from a PFAS contamination financial burden.

As background, when the 2016 health advisory was issued by U.S. EPA, the National Rural Water Association Board of Directors, which is comprised of a National Director from all 50 state affiliates including IRWA, voted to engage the Napoli Shkolnik law firm to file a cost recovery action that would allow all utilities to register and recover any current and projected future expenses for testing, treatment and remediation due to PFAS contamination upon any potential settlement or judgement in your favor. For clarification, this is not a class action lawsuit as there are multiple classes of plaintiffs, thus they are combined into what is called multidistrict litigation. The three points we want to stress to utilities are:

1. The action is cost recovery, not punitive.
2. The litigation is filed against the global manufacturers of the compounds and does not impact local companies who may have used them.
3. There is zero upfront cost to register the utility onto the cost rolls, however, a system must be registered prior to any settlement or judgement being reached in order to benefit. While there is no timeframe as to when a settlement may be finalized, those settlement talks are underway. The recently announced revised health advisory from EPA will further place pressure on a potential settlement being reached.

There is no threshold or cost to register onto the cost recovery rolls, we encourage all systems to register and protect their system and ratepayers from a potential increased financial burden. Systems should register regardless of testing or detection status. Registering onto the cost recovery rolls is like an insurance policy without a premium and if asked by your customers, a strong positive message that the system has undertaken action to lessen any financial burden resulting from PFAS contamination.

Time is of the essence; the EPA recently set health advisory levels for PFAS as low as 4 parts per quadrillion. The EPA is in the process of establishing an enforceable maximum contaminant level (MCL) under the Safe Drinking Water Act, which essentially means that a system with any level of detection is likely to be out of compliance with the federal standard. Finally, EPA is planning to designate PFOS and PFOA as hazardous substances under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA). All these factors raise the potential for a large financial impact if these forever compounds are detected at your utility.

The Idaho Rural Water Association encourages you to take the first step and register your utility at [www.napolilaw.com/nrwa-pfas](http://www.napolilaw.com/nrwa-pfas). **Act soon! The deadline could be as early as 12/31/2022 to register.**

Sincerely,



Shelley Roberts, CEO





# PFAS Cost Recovery Program

The Idaho Rural Water Association and the National Rural Water Association engaged the law firm of Napoli Shkolnik to file a cost recovery action to provide water and wastewater systems the opportunity to recover any current or future expenses for testing, treatment and remediation of PFAS contamination. Registering onto the cost recovery rolls is like an insurance policy without a premium and if asked by your customers, a strong positive message that the system has undertaken action to lessen any financial burden resulting from PFAS contamination.

**Time is of the essence; we encourage all systems to register NOW!**

## NO COST

- Zero upfront cost to register the utility onto the cost rolls.
- A system must be registered prior to any settlement or judgement being reached in order to benefit.

## DON'T MISS OUT

- While there is no timeframe as to when a settlement may be finalized, those settlement talks are underway.

## NO TESTING REQUIRED

- There is no threshold or cost to register onto the cost recovery rolls.
- Systems should register regardless of testing or detection status.

## COMPLY WITH GUIDELINES

- The EPA recently set health advisory levels for PFAS as low as 4 parts per quadrillion.
- A system with any level of detection is likely to be out of compliance with the federal standard.

## HOW TO REGISTER AND PROTECT YOUR UTILITY FROM OUT-OF-POCKET COSTS:



Call Hank Naughton, Managing Partner at 978-852-3643

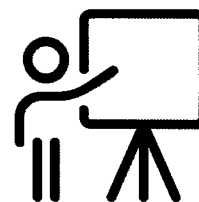


Email Hank Naughton, Managing Partner, at [hnaughton@napolilaw.com](mailto:hnaughton@napolilaw.com)



Register at [www.napolilaw.com/nrwa-pfas](http://www.napolilaw.com/nrwa-pfas)

Formal presentations are available to your utility and can be arranged by contacting Hank Naughton at [hnaughton@napolilaw.com](mailto:hnaughton@napolilaw.com) or 978-852-3643.



**NAPOLI SHKOLNIK PLLC**  
ATTORNEYS AT LAW

**NEW MEADOWS INDUSTRIAL PARK  
LEASE AGREEMENT**

THIS LEASE is made at New Meadows, Idaho, effective this 12th day of December, 2022 by and between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and All Seasons Refrigeration & HVAC, LLC, hereinafter referred to as the LESSEE. For the purpose of administering this contract the City's Representative Agent is the Site Administrator of the New Meadows Industrial Park, herein referred to as the NMIP.

WITNESSETH: \_\_\_\_\_

That in consideration of the mutual promises, covenants, conditions, and terms to be kept and performed; it is agreed between the parties hereto as follows:

Section 1. Notwithstanding anything to the contrary herein, this agreement consists of this document and the following Attachments:

- Attachment A: TENANT QUALIFICATION CRITERIA
- Attachment B: DESCRIPTION OF LEASED SPACE
- Attachment C: DELINQUENT RENT POLICY
- Attachment D: HAZARDOUS MATERIAL POLICY

Section 2. The CITY hereby leases to the LESSEE 1,800 sq ft., as described in Attachment B and hereinafter referred to as the LEASEHOLD.

Section 3. The LESSEE shall pay to the CITY a monthly lease payment of \$875.00, plus the Adams County Landfill Fee, for 3 (#) years beginning December, 12th, 2022 at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. The monthly lease payment shall be in lieu of building and plumbing repairs for the first 6 months. The monthly lease amount shall be reviewed annually and may be decreased based on business development.

Section 4. If the LESSEE fails to pay any rental payment on or before the tenth day of the month for which it is due, the LESSEE shall pay to the CITY a late fee of (5%) of the monthly rental.

Section 5. The LESSEE has posted a security deposit of \$0 with the CITY. The security deposit shall be returned upon the termination of this lease or subsequent leases when LEASEHOLD is vacated, and it is determined by the CITY the LEASEHOLD is in satisfactory condition.

Section 6. The LESSEE has possession of the LEASEHOLD.

Section 7. The LESSEE shall be responsible for the cost of all utilities serving the LEASEHOLD, including but not limited to power, heat, sewer, water, and

telephone. Failure to pay any utilities shall be considered a material breach of this Lease.

Section 8. The LESSEE shall provide, at its own cost, routine maintenance items, including routine cleaning and janitorial services of the LEASEHOLD. LESSEE shall also be responsible for all repairs and maintenance of any refrigeration/freezer unit used at the location.

Section 9. The CITY shall perform all necessary repairs, replacements, and required maintenance with respect to all plumbing, wiring, roof, supporting structural members, locks and heating unless such repairs, maintenance, or replacements are necessitated because of the actions of the Tenant, its guests or invitees. NMIP shall have no other repair, replacement, or maintenance obligations, with all items which are not specifically enumerated being considered routine maintenance.

Section 10. The LESSEE may, with the prior written consent of the City Council, make such repairs as are the obligation of the CITY, in which case the NMIP Site Administrator shall reimburse the LESSEE for the cost of such repairs. Such reimbursement shall, however, be limited to the specific item and specific dollar amounts which the City Council has approved in advance.

Section 11. The LESSEE may not, without the prior written consent of the City Council, make any alterations to the LEASEHOLD. In the event that the City of New Meadows approves such alterations, they shall be made at the expense of LESSEE. Any such alterations shall not diminish the structure in which the LEASEHOLD is situated.

Section 12. At the termination of this lease, the LESSEE may remove any alterations which it has made pursuant to Section 11, provided such removal can be and is done without damaging the LEASEHOLD or the structure in which it is situated, and the LEASEHOLD is restored to its original condition. Any alterations left after termination shall become the property of the CITY without cost to the CITY.

Section 13. The term of this lease shall be three (3) years. At the end of the three (3) year period, LESSEE may apply for a lease extension at which time the CITY and LESSEE shall negotiate new lease terms based on the market conditions at the time. The lease and its terms are non-transferable.

Section 14. As a condition precedent to the CITY considering an extension of this lease:

- a) The LESSEE will give at least six (6) months written notice to the CITY of his intention to request an extension of said lease; and
- b) The LESSEE is current in his payments to the CITY and not in violation of any of the terms and conditions of this lease.

Section 15. Nondiscrimination. The LESSEE agrees not to discriminate against any client, employee or applicant for employment or for services because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or recruitment

advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; rendition of services. LESSEE must also comply with any applicable Affirmative Action Programs then in effect.

Section 16. The LESSEE shall carry at least the following minimum amounts of insurance with the CITY listed as additional insured. It shall be maintained in full force and effect during the life of this lease agreement and shall protect the CITY and its employees, their agents, or their representatives from damages to property arising in any form from the negligence or wrongful acts or omissions of LESSEE, LESSEE's agents, their employees, or their representatives in the performance of any obligation covered by this agreement:

- a) Public liability insurance for injuries, including those resulting in death, in an amount not less than Five Hundred thousand Dollars (\$500,000.00) "combined single limits."
- b) LESSEE is also required to include in said liability policy "fire legal liability" in the amount of Five Hundred Thousand Dollars (\$500,000.00).
- c) LESSEE is also responsible for insuring LESSEE's own business' personal property. The CITY shall not be required to carry insurance of any kind.

Section 17. Nothing in this Lease shall be deemed to be considered any kind of a business partnership, agency or employer/employee relationship or joint venture between the CITY and the LESSEE.

Section 18. The LESSEE shall furnish to the CITY a Certificate of Insurance demonstrating that the insurance described in Section 16 is in full force and effect prior to the commencement of this Lease Agreement. Furthermore, the CITY shall be named as an additionally named insured upon that policy and the insurance carrier shall be given specific instructions to notify the CITY of any cancellation or changes in policy amounts or provisions. Should the CITY receive notice of cancellation of said insurance, it shall notify the LESSEE to cease operations immediately and not to start again until the CITY receives new evidence that insurance described in Section 16 is in full force and effect.

Section 19. The LESSEE shall indemnify and save the CITY harmless from all claims or liabilities, including attorney fees and costs, of any type or nature by any person, firms, or corporation, including any agent or employees of the LESSEE, arising in any manner from the LESSEE's performance of operations and business covered by this agreement.

Section 20. That the LESSEE shall promptly execute and comply with all statutes, rules, orders, ordinances, requirements, and regulations of the CITY, County, State or Federal Government and any and all of its departments and bureaus applicable to said premises for the correction, prevention or abatement of nuisances or other grievances in, upon or connected with said premises, during the said term, and that periodic non-notice safety inspections may be conducted by the Fire Department, an insurance company, or other inspectors, except that all structural alterations or additions shall be made by the CITY at its expense. If the CITY determines that the LESSEE is violating statutes, rules, orders, ordinances,

requirements, and/or regulations of the CITY, County, State or Federal Government and any and all of their departments and bureaus, the CITY may terminate the lease immediately.

Section 21. The LESSEE shall not assign this agreement/lease or sublet or sublease the premises or any part thereof, without the express written consent, and upon terms acceptable to the CITY.

Section 22. That the LESSEE, in case of fire or other damage to the building, shall immediately give notice thereof to the CITY, who shall thereupon cause the damages to that portion of the building hereby leased to be repaired, but if the premises be so damaged that the CITY shall decide not to rebuild, or to condemn the same, the lease term may cease at the sole discretion of the CITY and the accrued rent shall be paid up to the time of said fire. In case, however, the destruction of the premises by fire shall be only partial and a portion thereof shall during the period of repairs be fit for occupancy by the LESSEE for the purpose for which said premises are leased, then the rent shall be equitably apportioned and paid for the part so fit for occupancy. If the CITY determines that the LESSEE damaged the building intentionally, the CITY may immediately terminate the lease.

Section 23. The LESSEE for itself, its successors and assigns and for all persons claiming or to claim under it or them, hereby expressly covenants and agrees that if at any time the LESSEE is adjudicated bankrupt or a Receiver of its property is appointed in insolvency proceedings, then in that event this lease forthwith shall terminate and be at an end at the sole discretion of the CITY, this covenant being one of the considerations whereby the CITY is induced to make this lease.

Section 24. That if the LESSEE shall default in the payment of rent or in the performance of any of the covenants contained in this lease, or in the event LESSEE fails to prevent, correct or abate within 14 days after receiving written notification of monetary default or within 30 days after receiving written notification of non-monetary default from the CITY to prevent, correct or abate nuisances or other grievances not governed under the provisions of Section 20 above, which cause, directly or indirectly, interference with, harm or damage the operations or products of another tenant or tenants of the CITY, or in the event that the LESSEE shall become insolvent or bankrupt or shall make an assignment for the benefit of creditors, the CITY may terminate this lease, and at the expiration of ten (10) days the term of this lease shall cease and expire as if it were the expiration of the original term. If, however, upon the expiration of the 30-day period allowed for correction of a non-monetary default, LESSEE has taken reasonable and prudent steps toward preventing, correcting, or abating the default but has not completed said action, the CITY may extend the 30-day period.

That in case this lease shall be terminated, canceled or forfeited under any of the terms and conditions herein contained or the demised premises be vacant for a period of ten (10) days, the CITY shall immediately have the right to re-enter and take possession of said premises and re-occupy the same without notice and without being liable for damages.

Section 25. The LESSEE agrees during the term of this lease to keep the floor of these premises in a clean and sanitary condition, to use all necessary and approved safeguards against fire risk, to maintain drip pans under its machinery and vehicles in for repair for the purpose of preventing oil, grease or ink or other wet material from sinking into the floor of the premises leased. The LESSEE shall not cause any major holes to be made in said floor or walls for the purpose of anchoring machinery, shelving, office partitions or for any other reason whatsoever, unless express written authorization is obtained from the CITY. Permission for minor alterations may be obtained from the Site Administrator.

Section 26. The CITY will approve all signs and signage and no others shall be utilized. No signs may be placed without the express written consent of the CITY, and all signs shall be placed at LESSEE'S expense.

Section 27. It is expressly understood and agreed by and between the parties to this agreement that the CITY shall not be liable for: Any damage or injury caused by water which may be sustained by the said LESSEE or other person; or any other damage or injury resulting from the carelessness, negligence or improper conduct on the part of any other lessee or agents or employees; or by reason of the breakage, leakage or obstruction of the water or soil pipes, electric conduits or wiring or other leakage or breakage in or about said building, unless resulting from the failure of the City to properly maintain such items.

Section 28. The LESSEE further agrees that it will not encumber or obstruct the sidewalk in front of or adjacent to said building or the parking area or allow the same to be obstructed and that no goods, material or machinery or other articles shall be stored on said sidewalk or in said hallways of the premises leased, or left there for a longer period than shall be absolutely necessary to transport them to or from the premises of the LESSEE.

Section 29. The CITY further agrees that it will be responsible for all exterior maintenance and repairs, including snow removal and outside lighting. The city may give lease payment credit for initial exterior repairs if agreed upon by both parties.

Section 30. The LESSEE agrees to provide at its own cost and expense a suitable trash receptacle and regularly scheduled pick-up service sufficient to handle LESSEE's own needs in order to prevent the unsightly accumulation of trash and other debris.

Section 31. Lease Payments may include certain services offered by the CITY to the LESSEE.

Section 32. All persons assigned to work with a tenant will treat in complete confidence all information and data designated by the company as confidential.

Section 33. The CITY shall have the right to inspect LESSEE's Leasehold during normal business hours for compliance with terms and conditions of this lease.

Section 34. The CITY shall have a right to show premises with 24 hour notice to, and approval of, tenant.

Section 35. The LESSEE agrees that early termination of this lease will be in writing at least 3 months in advance to the CITY with all rents being paid at time of termination. The LESSEE also agrees to leave the premise clean in order for the CITY to make property available to a new tenant. LESSEE may also early terminate by paying three months of rent at the approved rate and leaving the premise clean, turning in all keys and providing a 30 day effective date.

Section 36. All notices provided for herein shall be deemed served if personally delivered, or if mailed to the party entitled to receive the same at the following address:

<u>LESSOR:</u>	City of New Meadows P.O. Box 324 New Meadows ID. 83654 Mayor	LESSEE:	All Seasons Refrigeration & HVAC, LLC P.O. Box 554 New Meadows ID 83654 Owner
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IN WITNESS WHEREOF, the CITY has caused these premises to be signed and sealed, and the LESSEE has signed and sealed, this day.

Signed and Acknowledged:

Lessee

By: \_\_\_\_\_  
Owner

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Owner

Date: \_\_\_\_\_

City of New Meadows

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

## ATTACHMENT A: Tenant Qualification Criteria

## NEW MEADOWS INDUSTRIAL PARK

**Tenant Qualification Criteria:**

Section 1. All requests for tenant space and lease arrangements will be reviewed and approved by the City Council.

Section 2. \_\_\_\_\_ must meet the following criteria:

- A. Must be a non-polluting business or industry compatible with existing tenants, the local lifestyle, and community standards.
- B. Must continue to provide jobs or a vital service to the community.
- C. Must keep the grounds clean of weeds and debris in front of, behind and around the building space.
- D. Employee vehicles shall not interfere with the other tenant's deliveries and entrance doors.

Section 3. Eligible business activities shall be light manufacturing, advanced technology, research and development, assembly, light industrial, services, and any other activity deemed appropriate by the City Council.

Section 4. The business and business activities must be compatible with zoning requirements. The appropriate space must be available for lease.

Section 5. LESSEE should expect to hold an annual review meeting with the City Council. Targeted job levels and any business plan changes shall be reviewed at that time.

Section 6. A tenant who requires additional renovation work or utility hook-ups other than what is provided in the basic building layout will be expected to bear the cost of such renovation unless other arrangements are made with the City Council.

Section 7. The "Delinquent Rent Policies and Procedures" have been adopted and will be part of the lease agreement.

Section 8. The LESSEE agrees to allow the NMIP Site Administrator to use general information about the LESSEE's business for public relations efforts to

promote the NMIP and will provide general information upon the request of the NMIP Site Administrator.

## ATTACHMENT B: Description of Leased Property

**NEW MEADOWS INDUSTRIAL PARK****DESCRIPTION OF LEASED PROPERTY**

THIS LEASE made between the City of New Meadows, a Municipal Corporation, hereinafter referred to as the CITY, and All Seasons Refrigeration & HVAC , LLC, hereinafter referred to as the LESSEE, is for the following space described below:

The 1,800 square foot area building known previously as the meat shop has an office space, restroom, refrigeration and freezer unit. The physical address of this space is 104 Taylor Street.

## ATTACHMENT C: Delinquent Rent Policy

**NEW MEADOWS INDUSTRIAL PARK****DELINQUENT RENT POLICY AND PROCEDURES**

A New Meadows Industrial Park tenant's rent becomes delinquent when not received by, on or before the fifth day of each month.

If a delinquency occurs, the following procedures will be followed:

1. Site Administrator will notify the tenant in writing that rent is delinquent.
2. The tenant will, within two working days, bring the rent current, or
3. The tenant will meet with the Site Administrator to discuss the delinquency. The Site Administrator will notify the City Council of the delinquency.
4. If the tenant is unable to pay the rent, the tenant will consult with the Site Administrator to develop a written plan to cure the delinquency. This plan will be developed within ten working days following the notice of delinquency.
5. The plan to cure the delinquency will be presented to the City Council. The City Council may be polled by phone to gain plan approval.
6. On approval of the plan, it becomes an attachment to the lease until the delinquency is cured.
7. If the plan to cure the delinquency is not approved by the City Council as presented, then the City Council may make additions and/or deletions to the plan to gain Council approval. This revised plan will be resubmitted to the tenant for approval.
8. The tenant will have three working days to review any changes required by the Council.
9. Failure to come to a written agreement to cure the delinquency within 30 days may result in the termination of tenant's lease at the City Council's discretion.

## ATTACHMENT D: Hazardous Material Policy

**CITY OF NEW MEADOWS/NEW MEADOWS INDUSTRIAL PARK****HAZARDOUS MATERIAL POLICY**

This policy applies to all tenant businesses as well as to all persons associated in any way with the tenant business. This policy covers all tenant paid and unpaid employees, contractors, consultants, delivery/receiving personnel and others.

**CONTROL OF NONRADIOACTIVE HAZARDOUS MATERIALS****CONTENTS**

1. Purpose
2. Requirements
  - 2.1 Radioactive Material Policy
  - 2.2 Tenant Responsibilities
  - 2.3 Shipping and Receiving
  - 2.4 Storage
3. Definitions
  - 3.1 Nonradioactive Hazardous Materials
  - 3.2 Hazardous Properties and/or Conditions
  - 3.3 Nonradioactive Materials
4. Guidelines for Handling Hazardous Waste
  - 4.1 Waste Handling Practices
  - 4.2 Handling Practices for Recyclable Oil

**1. PURPOSE**

This section establishes the requirements and responsibilities for implementing a nonradioactive hazardous material control program for the New Meadows Industrial Park and for all tenant businesses. This program applies to the acquisition, use, shipping, receiving, storage and disposal of nonradioactive hazardous materials, and must comply with the Toxic Substances Control Act, the Resource Conservation and Recovery Act, the Superfund Amendments and Re-authorization Act, the Occupational Safety and Health Act, the Comprehensive Environmental Response, Compensation, and Liability Act, 49 CFR 172, and other references specified herein.

**2. REQUIREMENTS****2.1 Radioactive material policy:**

No radioactive material that exceeds amounts described in 10 CFR 20 shall be received, handled, and/or generated in and/or at the New Meadows Industrial Park.

**2.2 Tenant Responsibilities**

Tenant Managers Shall:

- a) Prior to the receipt, handling, and/or generating of non-radioactive hazardous waste/or material, the tenant must submit in writing to the Site Administrator the nature and conditions of such hazardous waste. The Site Administrator must give written approval that tenant activities in any way related to

hazardous material are authorized prior to the receipt, handling, and/or generating of non-radioactive hazardous waste and/or material.

- b) Implement a written, auditable Nonradioactive Hazardous Materials Program in compliance with 29 CFR 1900.1200. The program shall provide for the acquisition, shipping, receiving, storage, and disposal of nonradioactive hazardous materials in accordance with all local, state and federal requirements and business park policies.
- c) Maintain an inventory of hazardous materials present in work area, including identifying health and safety risks associated therewith, and enforce the necessary precautions to limit the hazard of such materials.
- d) Ensure that employees who work with nonradioactive hazardous materials are trained for such work, and that proper precautions are taken to avoid adverse exposure.
- e) Ensure that all hazardous materials have information available on each container in accordance with labeling requirements.
- f) Maintain a material safety data sheet file for nonradioactive hazardous materials that corresponds to the inventory.
- g) Provide hazard warnings regarding toxicity, flammability, and chemical reactivity either directly on the container or in a manner immediately retrievable by the user or emergency response personnel.
- h) Provide information on the date of receipt, job or project title, and responsible manager within the general area where the nonradioactive hazardous materials are located.
- i) Maintain an inventory of nonradioactive hazardous materials which will be available for inspection by the Site Administrator upon reasonable notice.
- j) Implement a hazardous materials incident contingency plan in compliance with 29 CFR 1910.120. Implementation shall include communication with local response agencies for assistance in emergency situations.
- k) Comply with all inventory and spill reporting requirements under 40 CFR 300, 355, and 370.

### **2.3 Shipping and Receiving**

- a) Inspect all received nonradioactive hazardous materials for condition and integrity of the packaging.
- a) Report any transportation or packaging violations to the Site Administrator.
- b) Affix appropriate labels and warnings to nonradioactive hazardous materials as they are received.

### **2.4 Storage**

NMIP tenants storing nonradioactive hazardous materials shall:

- a) Store nonradioactive hazardous materials per local, state, and federal requirement.
- b) Follow manufacturer's recommended "Shelf Life" where applicable for any material that ages to form chemically reactive products, e.g., peroxide-forming chemicals.
- c) Ensure that information concerning chemical types, nature of the hazard, and quantities present in each area is available for emergency response personnel.
- d) Maintain good chemical and laboratory housekeeping.
- e) Dispose of hazardous materials whose storage time exceeds the shelf life.
- f) Develop spill control plans where hazardous materials are stored.

### 3.0 DEFINITIONS

**3.1 Nonradioactive Hazardous Materials** - substances having a hazardous characteristic, substances identified as hazardous in a list, or in some instances substances containing an element identified as hazardous but not radioactive, in one or more of the following regulations:

- 29 CFR 1910 and 1926
- 40 CFR 240 through 280
- 40 CFR 300 through 310
- 40 CFR 355 through 372
- 40 CFR 702 through 799
- 49 CFR 172

**3.2 Some of the properties or conditions that cause materials to be listed as "hazardous" are as follows:**

- a) Toxic - A substance which at a specified dose causes harmful effects to living tissue, organs, or systems when ingested, inhaled, contacted, or absorbed through the skin.
- b) Flammable - A material that will ignite easily and burn rapidly.
- c) Chemically Reactive - A substance susceptible to release of energy due to detonation, explosion, decomposition, or chemical change.
- d) Pyrophoric - A material that undergoes spontaneous ignition below 54.4 degrees C (130 F).
- e) Pathogenic - A substance producing or capable of producing disease.
- f) Corrosive - A material that burns, irritates, or destructively attacks organic tissues.
- g) Explosive - A compound that can detonate or deflagrate as a result of shock or heat.
- h) Mutagenic - A substance that increases the frequency of permanent change in genetic material.
- i) Carcinogenic - A substance that produces abnormal cell growth.
- j) Teratogenic - A substance that may cause developmental malformations, e.g., biological monstrosities.
- k) Asphyxiant - A gas that can displace air and deprive organisms of oxygen.

**3.3 Nonradioactive materials:** Substances that do not exceed the amounts described in 10 CFR 20.

## 4. GUIDELINES FOR HANDLING HAZARDOUS WASTE

### 4.1 Waste Handling Practices:

- a) Label containers with red Hazardous Waste labels before adding any waste.
- b) Don't date the Hazardous Waste label - the date space on the label indicated the date the waste is removed from your lab for disposal.
- c) Remove a number label from the inventory booklet and affix it to the waste container.
- d) Keep a current record of the waste added to the container on the inventory with the same number as the container. Be accurate, specific, and complete. Instead of "heavy metals in acid" put "PB 20 ppm, AS 50 ppm in



New Meadows Industrial Park  
Selection Criteria Resolution  
264-2020

Item 10.

A resolution of the City of New Meadows creating a process for selecting tenants of the New Meadows Industrial Park.

**WHEREAS** the City of New Meadows has established an Industrial Park Fund and revenues generated are to pay for the expenses and expansion of the Industrial park; and

**WHEREAS** the City of New Meadows desires to encourage local business growth and development; and

**WHEREAS** the City of New Meadows desires to memorialize the selection criteria of businesses to locate in the Industrial Park; and

**WHEREAS** the City of New Meadows desires to offer incentives to businesses based on objective criteria in the Industrial Park.

**Selection Criteria:**

- Space is available
- Business Plan Submitted
- Business Park Application Compete
- Business is identified in the New Meadows Comprehensive Plan
- Business type is harmonious to other businesses in the area and compatible with the Zoning Requirements

**Incentive Criteria:**

Base rent will be established by an initial appraisal and may be adjusted incrementally each year by up to five percent to conform to the local market rate.

Base rent may be reduced by one percent for each point awarded on the following scale. Employment records of the business will be subject to review by the Site Administrator on a semi-annual basis to assure compliance and rent will be adjusted accordingly at the that time.

Maximum number of points allowed will be 25.

Vital New Service or Business	Maximum 10 Points
Owner / Operator lives in the City of New Meadows (City Limits)	Maximum 5 Points
Owner / Operator owns a home in the City of New Meadows (City Limits)	Maximum 5 Points
Local Hire - FTE (Non-Owner/Operator) (City Limits)	Maximum 10 Points
Adams County Hire - FTE (Non-Owner/Operator)	Maximum 5 Points
FTE* Wage - \$15.00 - \$20.00 / Hour	1 Point per FTE (Combined Maximum 6 Points)
FTE* Wage - \$20.01 and up	2 Points per FTE (Combined Maximum 6 points)
* Full time employee is equivalent to one Non-Owner/Operator working 40 hours per week, 52 weeks per year or 2080 hours per year.	

**NOW THEREFORE**, be it resolved by the Mayor and City Council of the City of New Meadows the above Resolution is hereby memorialized.

Dated this 14<sup>th</sup> day of September 2020.

ATTEST: /s/ Jacob M Qualls  
Jacob M Qualls, City Clerk / Treasurer

/s/ Julie Good  
Julie Good, Mayor



*This institution is an equal opportunity provider*  
**City of New Meadows \* P.O. Box 324 \* New Meadows, Idaho 83654**  
**Phone (208) 347-2171 \* Fax (208) 347-2384**

December 12, 2022

Linda Jackson, Payette Forest Supervisor  
 U.S. Forest Service, Payette National Forest  
 500 North Mission Street  
 McCall, ID 83638

Dear Ms. Linda Jackson;

We appreciate the opportunity to submit our comments on the Supplemental Draft EIS for Perpetua Resource's Stibnite Gold project. As a city in the region that will experience significant impact from the project, we support this project.

We have watched Perpetua Resources develop a project design that is committed to investing in the beauty and sustainability of our environment, wildlife and recreation. Their willingness to engage with local communities, like ours, to hear our concerns and answer our questions, has been refreshing and has built open, transparent communication regarding the project.

We are particularly encouraged by the emphasis the project has made on safety, environmental impact and protection and restoration of natural resources. We are also looking forward to a positive impact on the region's economy. With a long history of mining companies who have disregarded potential regional impacts, we have appreciated the development of the Stibnite Advisory Council and the availability of answers to the many questions that arise over plans of this magnitude.

Upon reviewing the SDEIS, we are glad to see the plan improves water quality, addresses the transportation issues and air quality concerns while providing our nation with minerals we need for so many purposes. The process the US Forest Services uses for permitting this type of project is obviously very thorough. We feel the benefits of this project are significant to our community and are in support of the US Forest Service approving the permits for this project.

Thank you,

City of New Meadows Mayor and City Council

## **Chapter 3 Animal Control**

### **5-3-1 Definitions**

### **5-3-2 Dog Licensing Requirements**

### **5-3-3 Number Of Animals Restricted; Commercial Kennels**

### **5-3-4 Animals At Large**

### **5-3-5 Disturbing The Peace**

### **5-3-6 Nuisance Animals; Exceptions**

### **5-3-7 Excrement Removal Required**

### **5-3-8 Animals In Public Parks**

### **5-3-9 Leash Law**

### **5-3-10 Horses Prohibited On Sidewalks And Certain Streets**

### **5-3-11 Impoundment And Redemption Provisions**

### **5-3-12 Freeing Of Impounded Animals And Poultry Prohibited**

### **5-3-13 Rabies Control**

### **5-3-14 Treatment Of Animals**

### **5-3-15 Vicious Animals**

### **5-3-16 Administration And Enforcement**

## **5-3-1 Definitions**

As used in this chapter, each of the terms defined herein shall have the meanings given in this section unless a different meaning is clearly required by the context. The word "shall" is mandatory, not directory.

**ABUSE:** Any case in which an animal has been the victim of intentional or negligent conduct resulting in the animal's bruising, bleeding, malnutrition, dehydration, burns, fractures or breaks of any bones, subdural hematoma, soft tissue swelling or death.

**ANIMAL:** Any organism, other than a human being, needing food to maintain and sustain its life which generally has mobility and a developed central nervous system.

**AT LARGE:** Off the premises of the owner, and not under the control of the owner or assigned handler either by leash, cord, chain or otherwise provided for in this chapter.

**CRUELTY:** See definition of abuse.

**DOG:** Shall be intended to mean a domesticated canine either male or female.

**ENCLOSURE:** A fence or structure of at least six feet (6') in height, forming or causing containment suitable to prevent the entry of young children, and suitable to confine an animal in conjunction with other measures which may be taken by the owner such as tethering of the animal. Such enclosure shall be securely enclosed and locked and designed with secure sides, top and bottom and shall be designed to prevent the animal from escaping from the enclosure and which is designed to keep unauthorized persons from releasing the animals enclosed therein.

**IMPOUNDED:** Taken into custody of the City Pound, animal shelter, or other approved impoundment facility.

**KENNEL, COMMERCIAL:** See definition in the Zoning Code.

LARGE ANIMAL: Shall be intended to mean both male and female. Large animals shall include

A. Ruminants:

1. Bovine (cattle).
2. Caprine (goat).
3. Ovine (sheep), etc.

B. Equine (horses, mules).

C. Porcine (swine).

D. Feline (large exotic cats).

E. Other unscheduled animals with adult weight over one hundred (100) pounds.

OWNER: Any person or persons keeping, harboring, possessing, caring for, or having custodial duties over any animal.

SENIOR CITIZEN: Any person who has attained the age of sixty five (65) or older.

SMALL ANIMALS: Shall be intended to include both male and female. Small animals shall include:

A. Canine (dog, fox, coyote, wolf, etc.).

B. Feline (domestic and small exotic cats).

C. Primates.

D. Avian (chickens, turkeys, water fowl and exotic birds).

E. Reptiles.

F. Rodents (rabbits, hamsters, etc.).

TATTOO: Permanent numbering or lettering by means of indelible or permanent ink with said numbering or lettering designated by the licensing authority.

VICIOUS ANIMAL:

- A. Any animal which, when unprovoked, in a vicious or terrorizing manner approaches any person in apparent attitude of attack upon the streets, sidewalks, any public grounds or places, or private property not owned or possessed by the owner of the animal; or
- B. Any animal with a known propensity, tendency or disposition to attack unprovoked, to cause injury or to otherwise endanger the safety of human beings or domestic animals;
- C. Any animal which bites, inflicts injury to, assaults or otherwise attacks a human being or domestic animal without provocation; or
- D. Any animal owned or harbored primarily or in part for the purpose of fighting or any animal trained for fighting; or
- E. Guard dog.

Notwithstanding the definition of a "vicious animal" above, no animal may be declared vicious if any

injury or damage is sustained by a person who, at the time of such injury or damage was sustained, was committing a wilful trespass or other tort upon the premises occupied by the owner of the animal, or was teasing, tormenting, abusing or assaulting the animal or was committing or attempting to commit a crime.

No animal may be declared vicious if the injury or damage was sustained as a result of teasing, tormenting, abusing or assaulting the animal.

No animal may be declared vicious if the animal was protecting or defending a human being within the immediate vicinity of the animal from an unjustified attack or assault.

There is a rebuttable presumption that a child of less than seven (7) years of age is not capable of teasing, tormenting, abusing or assaulting or provoking an animal or wilfully trespassing. (Ord. 358-2019, 5-20-2019)

### **5-3-2 Dog Licensing Requirements**

A. License Required; Exemptions: It shall be unlawful for any person to own, harbor, keep or possess a dog within the City without first procuring a license therefor, as provided by this section; provided, however, that the provisions of this section shall not apply to any person visiting in the City for a period not exceeding thirty (30) days and owning or possessing an animal, if such animal is:

1. Currently licensed and bearing the license issued by another municipality.
2. If such person is a permanent resident where no such license is required.
3. New residents of the City shall license animals in their possession within thirty (30) days of establishing residency.

B. Application For License; License Fees:

1. All dogs over six (6) months old shall be licensed. The owner or person having charge of any dog within the City limits shall make application to the City Clerk-Treasurer and pay a license fee as established by resolution of the City. At the time of application, evidence must be provided of proof of spaying or neutering from a licensed and qualified veterinarian. Senior citizens will receive licenses for their spayed or neutered dog for a reduced fee as established by resolution of the City. Licensing fees shall be waived for any guide dog that has been properly trained for the purpose of and is used to guide a blind or partially blind person, a person with impaired hearing, or any other severely disabled person who requires a guide dog.
2. The owner shall state at the time application is made for such license, upon printed forms provided for such purpose, his name and address, and shall describe the dog to be licensed in such a manner that the dog may be identified with reasonable certainty.
3. All dogs shall be licensed annually for and by the licensing date as established by resolution of the City. Any application for a license for any animal over six (6) months old must have proof of rabies vaccination.

C. Collar And Tag:

1. Every dog shall wear at all times a substantial and durable collar, to which shall be securely attached the required license tag. The shape and color of the tag shall be

changed each year and shall have stamped thereon a number that will correspond with the number on the certificate.

2. Upon satisfactory proof that a license tag has been lost, a new tag of a different number may be issued by the City Clerk- Treasurer upon payment of a fee as set by resolution, and the transaction shall be noted upon the City office files for the number that was originally issued.
3. It shall be unlawful for any person to allow any dog owned, kept or harbored by him to wear a license tag received on accounts for any other licensed animal or to wear any imitation of a license tag issued by the City for that year, or any other tag marked on the plate or collar similar to that required by the City at that time and calculated to deceive. (Ord. 358-2019, 5-20-2019)

### **5-3-3 Number Of Animals Restricted; Commercial Kennels**

- A. It shall be unlawful to keep, maintain or possess upon the premises of any one household more than three (3) dogs. Provided, that in the event the number of dogs upon the premises of any one household exceeds the number of three (3) for the reason that newborn offspring have been born to a dog living on said premises, then and in that event, it shall be lawful to keep, maintain and possess upon said premises said offspring until they reach the age of three (3) months.
- B. It shall be unlawful to keep, maintain or possess upon the premises of any one household more than three (3) cats. Provided , that in the event that the number of cats upon the premises of any one household exceeds the number of three (3) for the reason that newborn offspring have been born to a cat living on said premises, then and in that event, it shall be lawful to keep, maintain and possess upon said premises said offspring until they reach the age of three (3) months.
- C. The keeping of any commercial kennel within the City limits is regulated by the Zoning Ordinance of the City. (Ord. 358-2019, 5-20-2019; Ord. 377-2021, 12-27-2021)

#### HISTORY

Amended by Ord. [377-2021](#) on 12/27/2021

### **5-3-4 Animals At Large**

- A. It shall be unlawful for any animal to be off the owner's property unless in compliance with the Leash Law in section 5-3-9 of this chapter.
- B. Any officer observing an animal running at large in violation of this section shall have the authority to issue a citation to the animal's owner without first impounding the animal.
- C. It shall be no defense that a person has exchanged animals since the date of the last offense. (Ord. 358-2019, 5-20-2019)

### **5-3-5 Disturbing The Peace**

No person owning any dog or animal shall suffer or permit any such animal to disturb the peace and quiet of a neighborhood by howling, barking, whining or otherwise vocalizing, making loud or unusual noises, or by running through or across cultivated gardens or fields. (Ord. 358-2019, 5-20-2019)

### **5-3-6 Nuisance Animals; Exceptions**

A. Any animal is a public nuisance if it:

1. Bites a person.
2. Chases vehicles or persons.
3. Damages or destroys property of persons other than the owner of the animal.
4. Scatters garbage.
5. Trespasses on private property of persons other than the owner of the animal.
6. Barks, howls, whines, or otherwise vocalizes for five (5) or more total minutes in any fifteen (15) consecutive minutes and thereby disturbs one or more persons not then residing in the residence of the owner, possessor or keeper of the animal; provided, however, an initial occurrence shall result in the issuance of a warning only with any subsequent occurrence within a seven (7) day calendar period of the initial occurrence being subject to all penalties provided herein.
7. Is kept in an open area during the time said animal is in heat and thereby attracts other animals to the area. All animals shall be kept in an enclosure, as defined in section 5-3-1 of this chapter, for the entire period of time during which said animal is in heat.
8. Makes unprovoked attacks on other animals.
9. Any biting animal may be declared vicious by the animal control officer, law enforcement officer, or other City official.

B. An animal shall not be considered a public nuisance if the animal bites:

1. A person battering an animal's owner or the owner's spouse or children or persons legally residing with the owner; or
2. A person wrongfully assaulting the animal; or
3. A person entering a fully fenced area, regardless of where located, if that area is conspicuously posted with signs warning of the presence of the animal within the fenced area. (Ord. 358-2019, 5-20-2019)

### **5-3-7 Excrement Removal Required**

It shall be unlawful for a person owning or keeping an animal to allow the animal to deposit solid waste matter on any property other than that of the person owning or keeping the animal, but it shall be a defense to this section if the owner or keeper removes the solid waste and properly disposes of it. At no time shall the owner of any animal allow such solid waste matter to (on their own property) build up to a point where it:

- A. Attracts flies and insects.
- B. Causes an offensive odor at neighboring properties.
- C. Becomes a health risk to people in the area. (Ord. 358-2019, 5-20-2019)

### **5-3-8 Animals In Public Parks**

No animal of any kind shall be allowed within any public park within the City except when such animal is kept upon the regularly traveled motor vehicle public rights-of-way within the park, or in designated pet areas. (Ord. 358-2019, 5-20-2019)

### **5-3-9 Leash Law**

- A. It shall be unlawful for any owner to allow or permit any animal, whether licensed or not, to be or remain upon the streets or alleys of the City or in a public place in the City or off the owner's premises unless:
1. Such animal is in the charge of a person and controlled by a leash not exceeding six feet (6') in length.
  2. Such animal is confined to a motor vehicle.
- B. Animals are prohibited on private property without consent of the property owner. (Ord. 358-2019, 5-20-2019)

### **5-3-10 Horses Prohibited On Sidewalks And Certain Streets**

Horse drawn vehicles or the riding of horses shall be unlawful and prohibited on all sidewalks of all streets and upon any street or alley which has been newly oiled. (Ord. 358-2019, 5-20-2019)

### **5-3-11 Impoundment And Redemption Provisions**

- A. City Pound: The City is hereby authorized and empowered to secure and maintain a suitable pound for the purpose of carrying out the provisions of this section. The animal control officer or other City official will be the judge of how animals are to be segregated and penned.
- B. Impoundment Of Animals; Recordkeeping:
1. It shall be the duty of the City animal control officer to apprehend any animal found running at large contrary to the provisions of this chapter, and to impound such animal in the City Pound or other suitable place; provided, that if a fierce, dangerous or vicious animal found running at large cannot be safely taken up and impounded, such animal may be slain by any law enforcement officer or the City animal control officer.
  2. The animal control officer or law enforcement officer so impounding or slaying any animal shall record a description of the animal, whether licensed or not, in a book kept for that purpose.
  3. If the animal is licensed and shall be wearing a license tag when apprehended or slain, the law enforcement officer or animal control officer shall also record the name and address of the owner and the number of the tag.
- C. Redemption And Disposition Procedures:
1. Redemption Generally:
    - a. The owner or owners of any animals impounded may redeem the same by paying all the costs, charges and penalties assessed, if any, that have accrued up to the time of making the redemption, and when the same are paid, it shall be the duty of the animal control officer or other City official to release the

animal from the pound to the owner thereof. The owner of the animal shall pay a fee for impoundment set by resolution from time to time by the City Council and for the care and feeding of such animal and any actual veterinary or hospital costs incurred by the City in caring for such animal while impounded.

b. All fees and boarding services for the taking up of such animals shall be payable to and collected by the City Clerk- Treasurer or other City official.

2. Licensed Dogs: It shall be the duty of the animal control officer to cause notice to be served either in person or by mail upon the registered owner of any licensed dog impounded under the provisions of this section. Any dog not redeemed is declared to be a public nuisance and may be disposed of in a humane manner under the direction of the City within three (3) days of notification. The owner shall be responsible for all expenses incurred by the City for the care and/or disposal of said animal.
3. Unlicensed Dogs: It shall be the duty of the animal control officer to hold for a period of three (3) working days any unlicensed dog impounded under the provisions of this section. Any such unlicensed dog not redeemed within said three (3) day period shall be declared to be a stray dog and a public nuisance and may be disposed of in a humane manner under the direction of the City. The owner, if located, shall be responsible for all costs incurred by the City for the care and/or disposal of said animal.

- D. Voluntary Small Animal Disposal: The animal control officer, at the request of any owner, may pick up and dispose of any small animal. The owner of said animal shall be responsible for all costs incurred by the City for this service.
- E. Sale Of Large Animals: If the owner or person entitled to the possession of any large animal does not pay the charges and does not take said animal away within five (5) days from the time it is taken into custody, the City may sell such animal at public auction after having given at least five (5) days' notice of the time and place of such sale by publishing or by posting said notice in three (3) public places in the City, as well as serving a copy of said notice upon the owner or possessor, if known, of said animal. Such animal may be redeemed at any time before the date of sale by the payment to the City of any fees, expenses and charges herein provided. All revenue from sale shall become part of the General Fund of the City. (Ord. 358-2019, 5-20-2019)

### **5-3-12 Freeing Of Impounded Animals And Poultry Prohibited**

- A. It shall be unlawful for any person except those responsible for the enforcement of this chapter to release any animal from the City Pound or from any other place where an animal may be held for observation.
- B. It shall be unlawful to break open or in any manner, directly or indirectly, aid or assist in the breaking open of any pen or enclosure with intent of releasing any animal or poultry. (Ord. 358-2019, 5-20-2019)

### **5-3-13 Rabies Control**

The animal control officer or any other law enforcement officer of the City shall have the authority to order the owner of any dog or animal which has bitten any person in such a manner so as to cause an abrasion of the skin to subject such dog to the City Pound, a licensed veterinary hospital, animal

shelter or other impoundment facility approved by the City for quarantine for a period of ten (10) days. If such animal shall be determined free from rabies, the same shall be returned to the owner upon payment of a fee as set by resolution for each day the animal has been impounded and any actual veterinary or hospital costs incurred by the City in caring for the animal while impounded. If such fee is not paid, the animal shall be subject to disposal after proper notice is given to the owner; provided, that the owner can be located. The owner shall be responsible for all expenses incurred by the City for the care and/or disposal of said animal. (Ord. 358-2019, 5-20-2019)

### **5-3-14 Treatment Of Animals**

- A. Cruelty To Animals: It shall be unlawful for any person to torture or beat cruelly, starve, or otherwise ill-treat any animal in his care or charge, whether belonging to himself or any other person.
- B. Dog Or Cock Fights: It shall be unlawful for any person to participate in any dog or cock fights within the limits of the City. (Ord. 358-2019, 5-20-2019)

### **5-3-15 Vicious Animals**

#### A. Determination Of Vicious Animal:

1. In the event that the animal control officer or other law enforcement officer of the City has declared an animal vicious, the owner of the animal shall be notified in writing of this determination. If the owner of the animal contests the determination, he or she may, within five (5) days of such determination, bring a petition to the Mayor and City Council. The City Council shall conduct a hearing and make its own determination as to viciousness. Said hearing shall be conducted within fourteen (14) days of the petition. The City Council may decide all issues for or against the owner of the animal regardless of the fact that said owner fails to appear at the hearing.
2. The determination of the City Council shall be final and conclusive upon all parties thereto. However, the animal control officer, any law enforcement officer, or any City official shall have the right to declare an animal to be vicious for any subsequent actions of the animal.
3. In the event the animal control officer or law enforcement officer has probable cause to believe that the animal in question is vicious and may pose a threat of serious harm to human beings or other domestic animals, he may seize and impound the animal pending the aforesaid hearings. The owner of the animal shall be liable to the City for the costs and expenses of impoundment and care of such animal.

#### B. Registration And Other Requirements:

1. Registration Requirements: No animal which has been declared vicious pursuant to this section shall be licensed by the City for any licensing period commencing after March 1, 2012, unless the owner or keeper of such vicious animal shall meet the following requirements:
  - a. The owner shall present to the City Clerk-Treasurer or other licensing authority proof that the owner or keeper has procured liability insurance in the amount of not less than one hundred thousand dollars (\$100,000.00), covering any damage or injury which may be caused by such vicious animal during the

twelve (12) month period for which licensing is sought, which policy shall contain a provision requiring the City to be named as additional insured for the sole purpose of the City Clerk-Treasurer or other licensing authority where such animal is licensed to be notified by the insurance company of any cancellation, termination or expiration of the liability insurance policy.

- b. The owner shall, at his own expense, have the licensing number assigned to such vicious animal, or such other identification number as the City Clerk-Treasurer or other licensing authority shall determine, tattooed upon such vicious animal by a licensed veterinarian or person trained as a tattooist and authorized as such by any state, county, city or town law enforcement agency. The tattoo shall be placed either on the upper inner lip or upper left rear thigh of the vicious animal. The animal control officer may, in his discretion, designate the particular location of the tattoo. The number shall be noted on the City licensing files for the vicious animal if it is different from the licensing number of the vicious animal. For the purpose of this subsection, "tattoo" shall be defined as any permanent numbering of a vicious animal by means of indelible or permanent ink with the number designated by the licensing authority, or any other permanent, acceptable method of tattooing or microchipping.
2. Signs Posted: The owner shall display a sign on his or her premises warning that there is a vicious animal on the premises. Said sign shall be visible and capable of being read from all public highways, streets, or alleys adjacent to the premises.
  3. Owner's Signed Statement: The owner shall sign a statement attesting that:
    - a. The owner shall maintain and not voluntarily cancel the liability insurance required by this subsection B during the twelve (12) month period for which licensing is sought, unless the owner shall cease to own or keep the vicious animal prior to expiration of the license.
    - b. The owner shall, on or prior to the effective date of the license for which application is being made, have an enclosure for the vicious animal on the property where the vicious animal will be kept or maintained.
    - c. The owner shall notify the licensing authority, the animal control officer, and the City within twenty four (24) hours if a vicious animal is on the loose, is unconfined, has attacked another animal, has attacked a human being, has died or has been sold or given away. If the vicious animal has been sold or given away, the owner shall also provide the licensing authority with the name, address and telephone number of the new owner of the vicious animal.

### C. Control Of Vicious Animals:

1. All vicious animals shall be confined in an enclosure. It shall be unlawful for any owner to maintain a vicious animal upon any premises which does not have a locked enclosure, secured by a padlock or childproof lock.
2. It shall be unlawful for any owner to allow any vicious animal to be outside of the dwelling of the owner or outside of the enclosure unless it is necessary for the owner to obtain veterinary care for the vicious animal or to sell or give away the vicious animal

or to comply with commands or directions of the animal control officer, law enforcement officer, or other City official with respect to the vicious animal, or to comply with the provisions of this section. In such event, the vicious animal shall be securely muzzled and restrained with a chain having minimum tensile strength of three hundred (300) pounds and not exceeding three feet (3') in length, and shall be under the direct control and supervision of the owner of the vicious animal.

D. Impoundment Of Vicious Animal:

1. An animal control officer, law enforcement officer, or other City official is hereby empowered to make whatever inquiry is deemed necessary to ensure compliance with the provisions of this section, and any such animal control officer is hereby empowered to seize and impound any vicious animal whose owner fails to comply with the provisions hereof.
2. In the event that the owner of the animal refuses to surrender the animal to the animal control officer, the animal control officer may request a law enforcement officer to obtain a search warrant from a Justice of the District Court and to seize the animal upon execution of the warrant.

E. Harboring For Certain Purposes And Selling Prohibited:

1. No person shall own or harbor any animal for the purpose of animal fighting, or train, torment, badger, bait or use any animal for the purpose of causing or encouraging said animal to make unprovoked attacks upon human beings or domestic animals.
2. No person shall possess with intent to sell, or offer for sale, breed or buy or attempt to buy within the State any vicious animal.

F. Commanding An Animal To Attack Prohibited: Except where great bodily harm or death is likely to immediately ensue, it shall be unlawful for any person to command, encourage or aid by word or conduct, any animal to bite, chase, attack or attempt to bite, chase or attack, another person or animal.

G. Action For Damages; Destruction Of Offending Vicious Animal: If any vicious animal shall, when unprovoked, kill or wound, or assist in killing or wounding, any sheep, lamb, cattle, horse, hog, swine, fowl or other domestic animal belonging to or in the possession of any person, or shall, when unprovoked, attack, assault, bite or otherwise injure any human being or assist in attacking, assaulting, biting or otherwise injuring any human being while out of or within the enclosure of the owner or keeper of such vicious animal, or while otherwise on or off the property of the owner, whether or not such vicious animal was on a leash and securely muzzled or whether the vicious animal escaped without fault of the owner or keeper, the owner or keeper of such animal shall be liable to the person aggrieved as aforesaid for all damages sustained, to be recovered in a civil action, with costs of suit. It is reputedly presumed as a matter of law that the owning, keeping or harboring of a vicious animal in violation of this section is a nuisance. It shall not be necessary, in order to sustain any such action, to prove that the owner of such vicious animal knew that the vicious animal possessed the propensity to cause the damage or that the vicious animal had a vicious nature. Upon such attack or assault, the City animal control officer is hereby empowered to confiscate and destroy the vicious animal if the conduct of the vicious animal or its owner constituted a violation of the provisions of this section, punishable by the confiscation and destruction of the animal. The owner shall be responsible for all costs incurred by the City for the care and/or

destruction of the animal.

H. Liability Of Parents Or Guardian For Damages By Animal Owned By Minor: In the event that the owner of the vicious animal is a minor, the parent or guardian of such minor shall be liable for all injuries and property damage sustained by any person or domestic animal abused by an unprovoked attack by the vicious animal.

I. Penalties:

1. Any vicious animal:

- a. Which does not have a valid license in accordance with the provisions of this chapter; and
- b. Whose owner does not secure the liability insurance coverage required in accordance with subsection B1a of this section; and
- c. Which is not maintained on property with an enclosure; and
- d. Which shall be outside of the dwelling of the owner or outside of an enclosure; and
- e. Which is not tattooed or microchipped;

shall be confiscated by the animal control officer and destroyed in an expeditious and humane manner after the expiration of a three (3) day waiting period, exclusive of Sundays and holidays. In addition, the owner shall pay a three hundred dollar (\$300.00) fine, or be sentenced to up to a maximum of six (6) months in jail, or both. The owner shall be responsible for all costs incurred by the City for the care and/or destruction of the animal.

2. If any vicious animal shall, when unprovoked, kill, wound, or assist in killing or wounding any animal described in this section, the owner of said animal shall pay a three hundred dollar (\$300.00) fine and the animal control officer is empowered to confiscate and, after the expiration of a three (3) day waiting period, exclusive of Sundays and holidays, shall destroy the vicious animal. The owner shall be responsible for all costs incurred by the City for the care and/or destruction of the animal. For each subsequent violation, the same owner of another vicious animal shall pay a fine of three hundred fifty dollars (\$350.00).
3. If any vicious animal shall, when unprovoked, attack, assault, wound, bite or otherwise injure or kill a human being, the owner shall pay a five hundred dollar (\$500.00) fine plus all legal and other costs incurred by the City for such action. The animal control officer is empowered to and shall confiscate and, after the expiration of a three (3) day waiting period, exclusive of Sundays and holidays, shall destroy the vicious animal. The owner shall be responsible for all costs incurred by the City for the care and/or destruction of the animal.
4. If any animal owner objects to the destruction of an animal pursuant to this subsection I, he shall file a petition with the Mayor or City Clerk-Treasurer, and a hearing on the merits shall be had before the City Council within fourteen (14) days. The decision of the City Council shall be final and binding on all parties. (Ord. 358-2019, 5-20-2019)

### **5-3-16 Administration And Enforcement**

A. Enforcement Official:

1. The enforcement of this chapter shall be the responsibility of the City, and the City may designate an animal control officer and give him the authority of a police officer in regard to animal control issues. Such officer shall be responsible to the City for the enforcement of all animal control regulations.
2. It shall be unlawful for any person to hinder, molest or in any way interfere with the animal control officer, or any person authorized and acting through him, while he is lawfully engaged in the performance of his duties pursuant to this chapter.

B. Fees To Clerk-Treasurer: All fees collected shall be turned over to the City Clerk-Treasurer.

C. Administrative Procedure:

1. In order to eliminate burdening the court system with violations of this chapter, and as a convenience to the public, a law enforcement officer or animal control officer may, in addition to or in lieu of impounding an animal running at large or being unlicensed, or in lieu of issuing a misdemeanor criminal citation for a violation of this chapter, issue to any person who is in violation of this chapter a notice of ordinance violation.
2. Any person receiving a notice of ordinance violation may pay, in addition to any required license fee or impound fees, a fixed penalty as set forth by resolution of the City Council from time to time. Such penalty and/or license fee and impound fees shall be paid to the City Clerk-Treasurer, in person or by mail, within ten (10) days of the issuance of the notice of ordinance violation.
3. In the event that a person does not make payment of the penalty and/or license and impound fees as set forth in this subsection C, a misdemeanor citation for violation of this chapter for which the notice of ordinance violation was given shall be issued.
4. No fine and/or tattooing requirement shall be suspended by any court of competent jurisdiction.

D. Misdemeanor Violation: Any violation of this chapter shall be a misdemeanor punishable as provided in subsection 1-4-1A of this Code. (Ord. 358-2019, 5-20-2019)

# Ordinance TBD-2022

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING TITLE 5, CHAPTER 3 SECTION 3, OF THE NEW MEADOWS CITY CODE AS FOLLOWS: IN SECTION 5-3-4B, AUTHORIZING “MAYOR” TO ISSUE CITATIONS.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:

**Section 1:** Title 5, Chapter 3, Section 4, *Animals at Large* , is hereby amended as follows, to wit:

5-3-4 Animals At Large

1. It shall be unlawful for any animal to be off the owner's property unless in compliance with the Leash Law in section 5-3-9 of this chapter.
2. **The Mayor or** any officer observing an animal running at large in violation of this section shall have the authority to issue a citation to the animal's owner without first impounding the animal.
3. It shall be no defense that a person has exchanged animals since the date of the last offense. (Ord. 358-2019, 5-20-2019)

**Section 2:** This ordinance shall be in full force and effect after its passage, approval, and publication, according to law.

PASSED AND APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO THIS 12<sup>TH</sup> DAY OF DECEMBER 2022.

By: \_\_\_\_\_  
Julie A. Good, Mayor

ATTEST By: \_\_\_\_\_  
Kyla Gardner, City Clerk

# Ordinance TBD-2022

AN ORDINANCE OF THE CITY OF NEW MEADOWS, ADAMS COUNTY, IDAHO, AMENDING TITLE 10, CHAPTER 2, OF THE NEW MEADOWS CITY CODE AS FOLLOWS: IN SECTION 10-2-2, DEFINITIONS, ADDING A DEFINITION FOR PERMANENT FOUNDATION.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO:

**Section 1:** Title 10 Chapter 2, Section 2 , *Definitions*, is hereby amended as follows, to wit:

**PERMANENT FOUNDATION:**

**“A Permanent Foundation means a structure that is constructed of durable materials as defined by the International Building Code, that is designed or intended to:**

- A. Support a building from underneath;**
- B. Keep a building firmly affixed to the ground;**
- C. Prevent the building from moving; and**
- D. Not be removed from the ground or building.**

**Section 2:** This ordinance shall be in full force and effect after its passage, approval, and publication, according to law.

PASSED AND APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF NEW MEADOWS, IDAHO THIS 12<sup>TH</sup> DAY OF DECEMBER 2022.

By: \_\_\_\_\_

Julie A. Good, Mayor

Attest: By \_\_\_\_\_

Kyla Gardner, City Clerk

## Ordinance Adoption Verbiage

- I move to introduce Ordinance TBD-2022, amending the Zoning Code to provide a definition for permanent foundation, and suspend the rules requiring three separate readings on three separate days and read by title only once.  
(second) – Voice Vote

City Clerk reads by title only.

- I move to approve Ordinance TBD-2022, amending the Zoning Code to provide a definition for permanent foundation.  
(second) – ROLL CALL VOTE

For dates posted from 11/29/22 to 12/12/22  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5541		580 4 Corner Communications	52.48								
		TP-Link 5 Port fast ethernet PoE Switch									
		3204 11/28/22 IT Professional Support	17.49			1		41100	327		10102
		3204 11/28/22 IT Professional Support (W)	17.49			60		43320	327		10102
		3204 11/28/22 IT Professional Support (SWR)	17.50			65		43220	327		10102
		<b>Total for Vendor:</b>	<b>52.48</b>								
		*** Claim from another period (10/22) ****									
5555		E 292 Adams County Building Dept.	26,239.46								
		FY 20/21 - Quarters 1 & 2									
		FY 21/22 - Quarters 1-4									
		Q1 20/21 12/01/22 20/21 Q1 PERMIT FEES	3,269.20			1		41100	321		10102
		Q1 20/21 12/01/22 20/21 Q1 SOLID WASTE FEES	851.40			1		41100	321		10102
		Q2 20/21 12/01/22 20/21 Q2 PERMIT FEES	1,472.60			1		41100	321		10102
		Q2 20/21 12/01/22 20/21 Q2 SOLID WASTE FEES	448.95			1		41100	321		10102
		Q1 21/22 12/01/22 21/22 Q1 PERMIT FEES	1,192.91			1		41100	321		10102
		Q1 21/22 12/01/22 21/22 Q1 SOLID WASTE FEES	428.60			1		41100	321		10102
		Q2 21/22 12/01/22 21/22 Q2 PERMIT FEES	1,303.23			1		41100	321		10102
		Q2 21/22 12/01/22 21/22 Q2 SOLID WASTE FEES	252.60			1		41100	321		10102
		Q4 21/22 12/01/22 21/22 Q4 PERMIT FEES	14,057.62			1		41100	321		10102
		Q4 21/22 12/01/22 21/22 Q4 SOLID WASTE FEES	2,962.35			1		41100	321		10102
		<b>Total for Vendor:</b>	<b>26,239.46</b>								
5551		214 Adams County Historical Society	100.00								
		Christmas Celebration - 12/4/2022									
		Funds for this rental were donated.									
10		11/29/22 Christmas Celebration Space	100.00			1		41600	324		10102
		<b>Total for Vendor:</b>	<b>100.00</b>								
5544		563 Adams County Prosecuting	1,500.00								
		December 2022 Prosecutions									
		1050 12/06/22 Municipal Prosecutions- Dec	1,500.00			1		41400	312		10102
		<b>Total for Vendor:</b>	<b>1,500.00</b>								

For dates posted from 11/29/22 to 12/12/22  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5547	95734	25 Analytical Labs, Inc.	293.38	****		60		43320	745		10102
	95300	11/30/22 Water Sampling / Testing	53.06*			65		43220	745		10102
	95735	10/31/22 Sewer Sampling / Testing	51.30			65		43220	745		10102
		11/30/22 Sewer Sampling / Testing	189.02								
		<b>Total for Vendor:</b>	<b>293.38</b>								
5548	2022	26 Association of Idaho Cities	450.00	****							
		ICCTFOA Conference Attendees: Kyla, & Angie				1		41100	520		10102
		2-9146 07/19/22 ICCTFOA Conference(G)	150.00			60		43320	520		10102
		2-9146 07/19/22 ICCTFOA Conference(WTR)	150.00			65		43220	520		10102
		2-9146 07/19/22 ICCTFOA Conference(SWR)	150.00								
		<b>Total for Vendor:</b>	<b>450.00</b>								
5542	E	195 Black Mountain Software	10,407.00								
		28650 12/01/22 Annual Software Maintenance (G)	3,122.10*			1		41100	709		10102
		28650 12/01/22 Annual Software Maintenance (W)	2,081.40			60		43320	709		10102
		28650 12/01/22 Annual Software Maintenance (S)	2,081.40			65		43220	709		10102
		28650 12/01/22 Annual Software Maintenance (I)	3,122.10*			63		43100	709		10102
		<b>Total for Vendor:</b>	<b>10,407.00</b>								
5529		1 C & M Lumber Co, Inc	1,782.62	****							
		11/25/22 Holiday Lights	339.30*			1	92	47524	324		10102
		11/25/22 Sewer	4.99			65		43220	324		10102
		11/25/22 Park	111.13			1		41600	324		10102
		11/25/22 Shop - Water	387.49			60		43320	324		10102
		11/25/22 Shop - Sewer	387.50			65		43220	324		10102
		11/25/22 Shop - Streets	387.49			1		41500	324		10102
		11/25/22 Office - Water	7.86			60		43320	324		10102
		11/25/22 Office - Sewer	7.86			65		43220	324		10102
		11/25/22 Office - General	7.87			1		41100	324		10102
		11/25/22 Streets	141.13			1		41500	324		10102
		<b>Total for Vendor:</b>	<b>1,782.62</b>								

For dates posted from 11/29/22 to 12/12/22  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5538	E	400 C & N Electrical Company Park Restrooms Replace lighting fixtures	885.00	****							
		*** Claim from another period (11/22) ****									
		2665 11/22/22 Park Light Fixture Replacement	885.00			1		41600	324		10102
		<b>Total for Vendor:</b>	<b>885.00</b>	****							
		*** Claim from another period ( 9/22) ****									
5539		96 Challenger Companies Install gates and fix grate Gate valves	7,251.54								
		*** Claim from another period (11/22) ****									
		114569 11/21/22 Prep Work	225.00			65		43220	324		10102
		114569 11/21/22 Drive Time	1,275.00			65		43220	324		10102
		114569 11/21/22 Labor - install gates	1,575.00			65		43220	324		10102
		114569 11/21/22 Materials	3,011.54			65		43220	324		10102
		114568 11/21/22 Drive Time	450.00			65		43220	324		10102
		114568 11/21/22 Labor - Install 2nd Lagoon gat	600.00			65		43220	324		10102
		114568 11/21/22 Materials	115.00			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>7,251.54</b>	****							
		*** Claim from another period (11/22) ****									
5533	E	253 Christensen Inc. dba United Oil 1007904 11/30/22 Fuel - Water	949.90			60		43320	630		10102
		1006883 11/15/22 Fuel - Backhoe - Streets	69.21*			1	10	41500	630		10102
		1006883 11/15/22 Fuel - Backhoe - Water	69.21			60		43320	630		10102
		1006883 11/15/22 Fuel - Backhoe - Sewer	69.21			65		43220	630		10102
		1006883 11/15/22 Fuel - Grader - Streets	359.90*			1	10	41500	630		10102
		1006883 11/15/22 Fuel - Grader - Water	44.99			60		43320	630		10102
		1006883 11/15/22 Fuel - Grader - Sewer	44.98			65		43220	630		10102
		1007904 11/30/22 Fuel -Sewer	97.47			65		43220	630		10102
		1007904 11/30/22 Fuel - Streets	97.47*			1	10	41500	630		10102
		<b>Total for Vendor:</b>	<b>949.90</b>	****							
		*** Claim from another period (11/22) ****									
5535		29 City of New Meadows 025-00 12/01/22 Chlorinator Room	562.83			65		43220	339		10102
		310-00 12/01/22 Park Irrigation	14.30			1		41600	332		10102
		309-00 12/01/22 Park Restrooms	99.99			1		41600	331		10102
		014-00 12/01/22 Industrial Park	228.15			63		43100	331		10102
		364-00 12/01/22 Auger Room	37.69			65		43220	338		10102

For dates posted from 11/29/22 to 12/12/22  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
	126-00	12/01/22 City Hall	77.95			1		41100	331		10102
	015-00	12/01/22 Skate Park	14.30			1		41600	332		10102
	013-00	12/01/22 Industrial Park - 104 W Taylor	76.05			63		43100	331		10102
		<b>Total for Vendor:</b>	<b>562.83</b>								
5559	E	416 De Lage LANDEN FINANCIAL Photocopier Lease	133.32								
	78364182	12/07/22 Photocopier Lease	44.44			1		41100	324		10102
	78364182	12/07/22 Photocopier Lease	44.44			60		43320	324		10102
	78364182	12/07/22 Photocopier Lease	44.44			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>133.32</b>								
		*** Claim from another period (11/22) ****									
5532		495 Drake Diversified LLC Monthly Back-up Operator	300.00								
	1522	12/01/22 NOV 2022 H2O Back-up Operator	150.00			60		43320	310		10102
	1522	12/01/22 NOV 2022 SWR Back-up Operator	150.00			65		43220	310		10102
		<b>Total for Vendor:</b>	<b>300.00</b>								
		*** Claim from another period ( 9/22) ****									
5560	E	594 DUBOIS CHEMICAL, INC IN-30005952	962.62								
	30005952	07/19/22 STERICLEAN DRUM	306.34			65		43220	324		10102
	30005952	07/19/22 SHIPPING	487.98			65		43220	324		10102
	30005952	07/19/22 SODIUM THIOSULFATE	168.30			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>962.62</b>								
		*** Claim from another period (11/22) ****									
5553		635 GOOD, JULIE Mayor Good recieved \$650 for Mayor Walking challenge to be used on Christmas Lights for Community Christmas lighting in the park. This is to reimburse her from that fund.	373.57								
	11/15/22	Holiday Lights ( Walking Chal)	268.63*			1	92	47524	324		10102
	11/20/22	Holiday Lights (Walking Chal)	104.94*			1	92	47524	324		10102
		<b>Total for Vendor:</b>	<b>373.57</b>								
		*** Claim from another period (11/22) ****									
5528		641 High Mountain Cleaning & OFFICE CLEANING / CITY HALL 11/6/22, 11/18/22 10145 11/16/22 OFFICE CLEANING / CITY HALL	84.70								
		<b>Total for Vendor:</b>	<b>84.70</b>								
		*** Claim from another period (11/22) ****									
		84.70				1		41100	324		10102

For dates posted from 11/29/22 to 12/12/22  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
				Line \$								Account
5556	E	4 Idaho Power		3,757.32								
		0032879986 12/06/22 Street Lights (Electricity)		648.06			1		41500	330		10102
		0032879987 12/06/22 City Shop (Electricity) Wa		247.66			60		43320	330		10102
		0032879987 12/06/22 City Shop (Electricity) Se		247.67			65		43220	330		10102
		0032879987 12/06/22 City Shop (Electricity) Str		247.66			1		41500	330		10102
		0032879959 12/06/22 Parks (Electricity)		214.05			1		41600	330		10102
		0032879967 12/06/22 Sewer Lift Station (Electr		5.57			65		43220	337		10102
		0032879945 12/06/22 Well #3 (Electric)		377.95			60		43320	334		10102
		0032879933 12/06/22 Well #4 (Electric)		315.78			60		43320	335		10102
		0032879940 12/06/22 Booster Station (Electric)		497.27			60		43320	333		10102
		0032879919 12/06/22 Sewer Plant (Electricity)		490.90			65		43220	336		10102
		0030309892 12/06/22 City Hall (Electricity) Ge		100.42			1		41100	330		10102
		0030309892 12/06/22 City Hall (Electricity) H2O		100.42			60		43320	330		10102
		0030309892 12/06/22 City Hall (Electricity) SWR		100.41			65		43220	330		10102
		0032880160 12/06/22 Sewer Land Ap		105.18			65		43220	330		10102
		0032952904 12/06/22 Meat Shop		58.32			63		43100	330		10102
		<b>Total for Vendor:</b>		<b>3,757.32</b>								
5545	E	37 Jerry's Auto Parts		107.88								
		Power Service Dies										
		254227 12/06/22 Shared (Streets)		35.96			1		41500	350		10102
		254227 12/06/22 Shared (Water)		35.96			60		43320	350		10102
		254227 12/06/22 Shared (Sewer)		35.96			65		43220	350		10102
		<b>Total for Vendor:</b>		<b>107.88</b>								
		*** Claim from another period (11/22) ****										
5536	E	150 Lake Shore Disposal		250.18								
		25986360s2 12/01/22 Garbage - General		62.55			1		41100	324		10102
		25986360s2 12/01/22 Garbage - Water		62.55			60		43320	324		10102
		25986360s2 12/01/22 Garbage - Sewer		62.54			65		43220	324		10102
		25986360s2 12/01/22 Garbage - Industrial Park		62.54			63		43100	324		10102
		<b>Total for Vendor:</b>		<b>250.18</b>								
		*** Claim from another period (11/22) ****										
5530		689 Mountain Septic		200.00								
		Pumped two lift station vaults.										
		1029 12/03/20 Pumped Lift Stations		200.00		22	65		43220	324		10102
		<b>Total for Vendor:</b>		<b>200.00</b>								

For dates posted from 11/29/22 to 12/12/22  
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Claim/	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5540	E	162	Norco Inc.	106.85	****							
			11/30/22 Cylinder Rental	3.90			1	41500		324		10102
			11/30/22 Cylinder Rental	3.90			60	43320		324		10102
			11/30/22 Cylinder Rental	3.90			65	43220		324		10102
			11/02/22 Carbon Dioxide / Argon	31.71			1	41500		324		10102
			11/02/22 Carbon Dioxide / Argon	31.72			60	43320		324		10102
			11/02/22 Carbon Dioxide / Argon	31.72*			65	43320		324		10102
			<b>Total for Vendor:</b>	<b>106.85</b>								
			*** Claim from another period (11/22) ****									
5546			288 Pat's Glass, Overhead Door Inc.	400.00	****							
			Shop door repair - Door stuck. Cut cable, add rollers.									
			11/30/22 Industrial Park Door Repair	340.00			63	43100		324		10102
			11/30/22 Shop Door SRVC Door (G)	20.00			1	41500		324		10102
			11/30/22 Shop Door SRVC Door (W)	20.00			60	43320		324		10102
			11/30/22 Shop Door SRVC (SWR)	20.00			65	43220		324		10102
			<b>Total for Vendor:</b>	<b>400.00</b>								
			*** Claim from another period (10/22) ****									
5543			642 Raven Waterworks, LLC	2,000.00	****							
			Monthly Operator									
			S Commercial Water Main Break									
			CNM-2211 12/01/22 November 2022 H2O Operator	1,000.00			60	43320		310		10102
			CNM-2211 12/01/22 November 2022 SWR Operator	1,000.00			65	43220		310		10102
			<b>Total for Vendor:</b>	<b>2,000.00</b>								
5554			98 Rocky Mountain Signs	32.50								
			Thank you donor sign for the Community Christmas									
			23791 12/07/22 Christmas Donor Sign	32.50			1	41600		324		10102
			<b>Total for Vendor:</b>	<b>32.50</b>								
			*** Claim from another period (11/22) ****									
5534			659 SMS Inc.	28.00								
			366649 11/21/22 Shipping (WTR)	28.00*			60	43220		620		10102
			<b>Total for Vendor:</b>	<b>28.00</b>								

For dates posted from 11/29/22 to 12/12/22  
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Claim/ Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5557	E 500 SPARKLIGHT formerly Cable One		95.35						
	Internet Services								
	12/12/22 Internet - General		31.78			1 41100	308		10102
	12/12/22 Internet - Water		31.78			60 43320	308		10102
	12/12/22 Internet - Sewer		31.79			65 43220	308		10102
	<b>Total for Vendor:</b>		<b>95.35</b>						
	*** Claim from another period (11/22) ****		90.09						
5531	E 13 The Star-News								
	Design Review Hearing (Family Dollar)								
	Ordinance 384-2022								
	59190 11/10/22 Design Review Hearing		42.90			1 41300	309		10101
	59191 11/10/22 Ordinance 384- (GEN)		15.73			1 41100	309		10102
	59191 11/10/22 Ordinance 384- (WTR)		15.73			60 43320	324		10102
	59191 11/10/22 Ordinance 384- (SWR)		15.73			65 43220	324		10102
	<b>Total for Vendor:</b>		<b>90.09</b>						
	*** Claim from another period (11/22) ****		498.98						
5552	E 436 US Bank								
	GOOGLE 11/25/22 Email (Gen)		58.50			1 41100	324		10102
	GOOGLE 11/25/22 Email (IND)		58.50			63 43100	324		10102
	GOOGLE 11/25/22 Email (WTR)		58.50			60 43320	324		10102
	GOOGLE 11/25/22 Email (SWR)		58.50			65 43220	324		10102
	TSHEETS 11/25/22 TSHEETS (GEN)		25.33			1 41100	324		10102
	TSHEETS 11/25/22 TSHEETS (WTR)		25.34			60 43320	324		10102
	TSHEETS 11/25/22 TSHEETS (SWR)		25.33			65 43220	324		10102
	supplies 11/25/22 Amazon		31.38			1 41100	610		10102
	xmas light 11/25/22 Amazon lights		37.09			1 41600	324		10102
	phones 11/25/22 8x8 phones (GEN)		33.50			1 41100	308		10102
	phones 11/25/22 8x8 phones (WTR)		33.51			60 43320	308		10102
	phones 11/25/22 8x8 phones (SWR)		33.51			65 43220	308		10102
	supplies 11/25/22 ADOBE		19.99			1 41100	324		10102
	<b>Total for Vendor:</b>		<b>498.98</b>						
5558	E 617 ZIPLY FIBER								
	City Shop & Sewer Internet / Phone		243.43						
	12/07/22 Phone/Internet - Water		121.71			60 43320	308		10102
	12/07/22 Phone/Internet - Sewer		121.72			65 43220	308		10102
	<b>Total for Vendor:</b>		<b>243.43</b>						
	# of Claims 30								
	# of Vendors 16								
	<b>Total:</b>		<b>60,139.00</b>						

Total Electronic Claims	44,727.38
Total Non-Electronic Claims	15411.62

For dates posted from 11/30/22 to 12/12/22  
\* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
5555	E	292 Adams County Building Dept. FY 20/21 - Quarters 1 & 2 FY 21/22 - Quarters 1-4	26,239.46								
		Q1 20/21 12/01/22 20/21 Q1 PERMIT FEES	3,269.20*			1		41100	321		10102
		Q1 20/21 12/01/22 20/21 Q1 SOLID WASTE FEES	851.40*			1		41100	321		10102
		Q2 20/21 12/01/22 20/21 Q2 PERMIT FEES	1,472.60*			1		41100	321		10102
		Q2 20/21 12/01/22 20/21 Q2 SOLID WASTE FEES	448.95*			1		41100	321		10102
		Q1 21/22 12/01/22 21/22 Q1 PERMIT FEES	1,192.91*			1		41100	321		10102
		Q1 21/22 12/01/22 21/22 Q1 SOLID WASTE FEES	428.60*			1		41100	321		10102
		Q2 21/22 12/01/22 21/22 Q2 PERMIT FEES	1,303.23*			1		41100	321		10102
		Q2 21/22 12/01/22 21/22 Q2 SOLID WASTE FEES	252.60*			1		41100	321		10102
		Q4 21/22 12/01/22 21/22 Q4 PERMIT FEES	14,057.62*			1		41100	321		10102
		Q4 21/22 12/01/22 21/22 Q4 SOLID WASTE FEES	2,962.35*			1		41100	321		10102
		<b>Total for Vendor:</b>	<b>26,239.46</b>								
5548		26 Association of Idaho Cities	450.00								
2022		ICCTFOA Conference Attendees: Kyla, & Angie									
		2-9146 07/19/22 ICCTFOA Conference (G)	150.00*			1		41100	520		10102
		2-9146 07/19/22 ICCTFOA Conference (WTR)	150.00*			60		43320	520		10102
		2-9146 07/19/22 ICCTFOA Conference (SWR)	150.00*			65		43220	520		10102
		<b>Total for Vendor:</b>	<b>450.00</b>								
5539		96 Challenger Companies	7,251.54								
		Install gates and fix grate									
		Gate valves									
		114569 11/21/22 Prep Work	225.00*			65		43220	324		10102
		114569 11/21/22 Drive Time	1,275.00*			65		43220	324		10102
		114569 11/21/22 Labor - install gates	1,575.00*			65		43220	324		10102
		114569 11/21/22 Materials	3,011.54*			65		43220	324		10102
		114568 11/21/22 Drive Time	450.00*			65		43220	324		10102
		114568 11/21/22 Labor - Install 2nd Lagoon gat	600.00*			65		43220	324		10102
		114568 11/21/22 Materials	115.00*			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>7,251.54</b>								

For dates posted from 11/30/22 to 12/12/22  
\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5560	E	594 DUBOIS CHEMICAL, INC	962.62								
IN-30005952											
		30005952 07/19/22 STERICLEAN DRUM	306.34*			65		43220	324		10102
		30005952 07/19/22 SHIPPING	487.98*			65		43220	324		10102
		30005952 07/19/22 SODIUM THIOSULFATE	168.30*			65		43220	324		10102
		<b>Total for Vendor:</b>	<b>962.62</b>								
		<b># of Claims</b>	<b>4</b>							<b># of Vendors</b>	<b>2</b>
		<b>Total Electronic Claims</b>		<b>34,903.62</b>							
		<b>Total Non-Electronic Claims</b>		<b>27,202.08</b>							
				<b>7701.54</b>							

**Kyla Gardner**

**Pay Period**

**10/16/2022 to**

**10/31/2022**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/16/2022									0.00
Monday	10/17/2022	7.52								7.52
Tuesday	10/18/2022	7.72								7.72
Wednesday	10/19/2022	7.55								7.55
Thursday	10/20/2022	7.77								7.77
Friday	10/21/2022									0.00
Saturday	10/22/2022									0.00
<b>Total Week</b>		<b>30.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30.56</b>
Sunday	10/23/2022									0.00
Monday	10/24/2022	10.18								10.18
Tuesday	10/25/2022	7.53								7.53
Wednesday	10/26/2022	7.67								7.67
Thursday	10/27/2022	7.73								7.73
Friday	10/28/2022									0.00
Saturday	10/29/2022									0.00
<b>Total Week</b>		<b>33.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33.11</b>
Sunday	10/30/2022									0.00
Monday	10/31/2022	7.33								7.33
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>7.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.33</b>
<b>Total Pay Period</b>		<b>71.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71.00</b>

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

# Kyla Gardner

10/16/2022 to 10/31/2022

Regular	PTO	OT	DT	To	Item 18.
<b>71.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71.00</b>	

Time in	Time out	Duration	
<b>October 17, 2022</b>			<b>7.52</b>
7:56am	8:33am	0.62	ADM > ADM - Customer Relations
8:33am	9:14am	0.68	MTG > MTG - Staff Meeting
9:14am	3:27pm	6.22	ADM > ADM - Customer Relations
<b>October 18, 2022</b>			<b>7.72</b>
7:48am	3:31pm	7.72	ADM > ADM - Customer Relations
<b>October 19, 2022</b>			<b>7.55</b>
7:49am	3:22pm	7.55	ADM > ADM - Customer Relations
<b>October 20, 2022</b>			<b>7.77</b>
7:54am	3:40pm	7.77	ADM > ADM - Customer Relations
<b>October 24, 2022</b>			<b>10.18</b>
7:59am	8:32am	0.55	ADM > ADM - Customer Relations
8:32am	9:23am	0.85	MTG > MTG - Staff Meeting
9:23am	11:52am	2.48	ADM > ADM - Customer Relations
11:53am	3:47pm	3.90	MTG > MTG - Other Government
<b>NOTES:</b> LHTAC meeting in McCall			
5:59pm	8:23pm	2.40	MTG > MTG - Council Meeting
<b>October 25, 2022</b>			<b>7.53</b>
8:02am	3:34pm	7.53	ADM > ADM - Customer Relations
<b>October 26, 2022</b>			<b>7.67</b>
7:57am	3:37pm	7.67	ADM > ADM - Customer Relations
<b>October 27, 2022</b>			<b>7.73</b>
7:59am	3:43pm	7.73	ADM > ADM - Customer Relations
<b>October 31, 2022</b>			<b>7.33</b>
7:53am	8:31am	0.63	ADM > ADM - Customer Relations
8:32am	9:18am	0.77	MTG > MTG - Staff Meeting
9:18am	3:14pm	5.93	ADM > ADM - Customer Relations

Jessica Gerke

Pay Period

10/16/2022 to

10/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/16/2022									0.00
Monday	10/17/2022									0.00
Tuesday	10/18/2022	5.95								5.95
Wednesday	10/19/2022									0.00
Thursday	10/20/2022									0.00
Friday	10/21/2022									0.00
Saturday	10/22/2022									0.00
<b>Total Week</b>		<b>5.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.95</b>
Sunday	10/23/2022									0.00
Monday	10/24/2022									0.00
Tuesday	10/25/2022	5.43								5.43
Wednesday	10/26/2022									0.00
Thursday	10/27/2022									0.00
Friday	10/28/2022									0.00
Saturday	10/29/2022									0.00
<b>Total Week</b>		<b>5.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.43</b>
Sunday	10/30/2022									0.00
Monday	10/31/2022									0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Pay Period</b>		<b>11.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11.38</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Jessica Gerke

10/16/2022 to 10/31/2022

Regular	PTO	OT	DT	To	Item 18.
<b>11.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11.38</b>	

Time in	Time out	Duration	
<b>October 18, 2022</b>			<b>5.95</b>
11:46am (MDT)	12:30pm (MDT)	0.73	PW > PW - City Shop > Shop
12:30pm (MDT)	1:30pm (MDT)	1.00	MTG > MTG - Staff Meeting
<b>NOTES:</b> Wellness check			
1:30pm (MDT)	2:05pm (MDT)	0.58	MTG > MTG - Staff Meeting
2:05pm (MDT)	3:53pm (MDT)	1.80	STRTS > STRTS - Storm Drainage
4:15pm (MDT)	6:05pm (MDT)	1.83	WTR > WTR - Service Call
<b>October 25, 2022</b>			<b>5.43</b>
10:32am (MDT)	3:58pm (MDT)	5.43	STRTS > STRTS - Pot Hole Repair
<b>NOTES:</b> Also water and sewer.. hauling Gravel for winter			

**Kyla Gardner**

**Pay Period**

**11/1/2022 to**

**11/15/2022**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	11/1/2022	7.67							7.67	
Wednesday	11/2/2022	7.61							7.61	
Thursday	11/3/2022	7.30							7.30	
Friday	11/4/2022								0.00	
Saturday	11/5/2022								0.00	
<b>Total Week</b>		<b>22.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22.58</b>	
Sunday	11/6/2022								0.00	
Monday	11/7/2022	7.42							7.42	
Tuesday	11/8/2022	10.42							10.42	
Wednesday	11/9/2022	8.07							8.07	
Thursday	11/10/2022	7.64							7.64	
Friday	11/11/2022					8.00			8.00	
Saturday	11/12/2022								0.00	
<b>Total Week</b>		<b>33.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41.55</b>	
Sunday	11/13/2022								0.00	
Monday	11/14/2022	10.32							10.32	
Tuesday	11/15/2022	7.68							7.68	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>18.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.00</b>	
<b>Total Pay Period</b>		<b>74.13</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>82.13</b>	

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

# Kyla Gardner

11/01/2022 to 11/15/2022

Regular	PTO	OT	DT	To	Item 18.
<b>74.13</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74.13</b>	

Time in	Time out	Duration	
<b>November 1, 2022</b>			<b>7.67</b>
7:53am	3:33pm	7.67	ADM > ADM - Customer Relations
<b>November 2, 2022</b>			<b>7.62</b>
7:55am	11:51am	3.93	ADM > ADM - Customer Relations
11:51am	1:26pm	1.58	MTG > MTG - Other Governement
<b>NOTES:</b> Leadership Academy meeting-McCall			
1:26pm	3:32pm	2.10	ADM > ADM - Customer Relations
<b>November 3, 2022</b>			<b>7.30</b>
7:57am	3:15pm	7.30	ADM > ADM - Customer Relations
<b>November 7, 2022</b>			<b>7.42</b>
8:07am	3:32pm	7.42	ADM > ADM - Customer Relations
<b>November 8, 2022</b>			<b>10.42</b>
7:47am	3:27pm	7.67	ADM > ADM - Customer Relations
4:30pm	7:15pm	2.75	MTG > MTG - Travel
<b>NOTES:</b> Travel to Eagle for III-A Board of Trustees meeting			
<b>November 9, 2022</b>			<b>8.07</b>
7:59am	1:38pm	5.65	MTG > MTG - Other Governement
<b>NOTES:</b> III-A Board of Trustees Meeting- Eagle			
1:38pm	4:03pm	2.42	MTG > MTG - Travel
<b>November 10, 2022</b>			<b>7.65</b>
7:50am	10:13am	2.38	MTG > MTG - Other Governement
<b>NOTES:</b> McCall Chamber Meeting-McCall			
10:13am	3:29pm	5.27	ADM > ADM - Customer Relations
<b>November 14, 2022</b>			<b>10.32</b>
7:51am	3:38pm	7.78	ADM > ADM - Customer Relations
5:52pm	8:24pm	2.53	MTG > MTG - Council Meeting
<b>November 15, 2022</b>			<b>7.68</b>
7:52am	3:33pm	7.68	ADM > ADM - Customer Relations

**Dana Kautz**

**Pay Period**

**10/16/2022 to**

**10/31/2022**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/16/2022									0.00
Monday	10/17/2022	2.08								2.08
Tuesday	10/18/2022	2.54								2.54
Wednesday	10/19/2022									0.00
Thursday	10/20/2022	2.88								2.88
Friday	10/21/2022									0.00
Saturday	10/22/2022									0.00
<b>Total Week</b>		<b>7.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.50</b>
Sunday	10/23/2022									0.00
Monday	10/24/2022	4.47								4.47
Tuesday	10/25/2022	2.98								2.98
Wednesday	10/26/2022									0.00
Thursday	10/27/2022									0.00
Friday	10/28/2022									0.00
Saturday	10/29/2022									0.00
<b>Total Week</b>		<b>7.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.45</b>
Sunday	10/30/2022									0.00
Monday	10/31/2022									0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Pay Period</b>		<b>14.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.95</b>

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

# Dana Kautz

10/16/2022 to 10/31/2022

Regular	PTO	OT	DT	To	Item 18.
<b>14.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.95</b>	

Time in	Time out	Duration	
<b>October 17, 2022</b>			<b>2.08</b>
12:38pm (MDT)	2:43pm (MDT)	2.08	ADM > ADM - Customer Relations
<b>October 18, 2022</b>			<b>2.53</b>
12:34pm (MDT)	2:15pm (MDT)	1.68	ADM > ADM - Customer Relations
2:15pm (MDT)	2:40pm (MDT)	0.42	Other
2:40pm (MDT)	3:31pm (MDT)	0.85	ADM > ADM - Customer Relations
<b>October 20, 2022</b>			<b>2.88</b>
12:34pm (MDT)	3:27pm (MDT)	2.88	ADM > ADM - Customer Relations
<b>October 24, 2022</b>			<b>4.47</b>
12:35pm (MDT)	3:30pm (MDT)	2.92	ADM > ADM - Customer Relations
6:34pm (MDT)	8:07pm (MDT)	1.55	Shift Total
<b>October 25, 2022</b>			<b>2.98</b>
12:30pm (MDT)	3:29pm (MDT)	2.98	ADM > ADM - Customer Relations

Ivan McDaniel

Pay Period

11/1/2022 to

11/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	11/1/2022	7.83							7.83	
Wednesday	11/2/2022	7.68							7.68	
Thursday	11/3/2022	7.72							7.72	
Friday	11/4/2022	11.82							11.82	
Saturday	11/5/2022	1.50							1.50	
<b>Total Week</b>		<b>36.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36.55</b>	
Sunday	11/6/2022								0.00	
Monday	11/7/2022	8.15							8.15	
Tuesday	11/8/2022	3.97							3.97	
Wednesday	11/9/2022	5.20							5.20	
Thursday	11/10/2022	10.98							10.98	
Friday	11/11/2022					8.00			8.00	
Saturday	11/12/2022								0.00	
<b>Total Week</b>		<b>28.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36.30</b>	
Sunday	11/13/2022								0.00	
Monday	11/14/2022	7.40							7.40	
Tuesday	11/15/2022	5.72							5.72	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>13.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13.12</b>	
<b>Total Pay Period</b>		<b>77.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85.97</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Ivan McDaniel

11/01/2022 to 11/15/2022

Regular	PTO	OT	DT	To	Item 18.
<b>77.52</b>	<b>0.00</b>	<b>0.45</b>	<b>0.00</b>	<b>77.97</b>	

Time in	Time out	Duration	
<b>November 1, 2022</b>			<b>7.83</b>
7:57am (MST)	8:02am (MST)	0.08	PARK > PARK - Restroom
8:02am (MST)	9:05am (MST)	1.05	SWR > SWR - Sewer Logs
9:05am (MST)	10:02am (MST)	0.95	WTR > WTR - Booster Station & Well Logs
10:02am (MST)	3:47pm (MST)	5.75	PARK > PARK - Mowing / Trimming
<b>November 2, 2022</b>			<b>7.68</b>
8:01am (MST)	8:28am (MST)	0.45	PARK > PARK - Restroom
8:28am (MST)	9:54am (MST)	1.43	SWR > SWR - Sewer Logs
9:54am (MST)	10:51am (MST)	0.95	STRTS > Train - Streets
<b>NOTES:</b> marking things			
10:51am (MST)	2:05pm (MST)	3.23	EQP > EQP - MACK Dump Maintenance
2:05pm (MST)	3:42pm (MST)	1.62	PW > PW - City Shop > Shop
<b>NOTES:</b> gas run to Norco			
<b>November 3, 2022</b>			<b>7.72</b>
8:01am (MST)	8:28am (MST)	0.45	PARK > PARK - Restroom
8:28am (MST)	9:17am (MST)	0.82	SWR > SWR - Sewer Logs
9:17am (MST)	12:39pm (MST)	3.37	EQP > EQP - Loader Maintenance
12:39pm (MST)	3:44pm (MST)	3.08	EQP > EQP - Grader Maintenance
<b>NOTES:</b> put wing on			
<b>November 4, 2022</b>			<b>11.82</b>
8:00am (MST)	8:06am (MST)	0.10	PARK > PARK - Restroom
8:06am (MST)	9:43am (MST)	1.62	SWR > SWR - Sewer Logs
9:43am (MST)	7:49pm (MST)	10.10	EQP > EQP - Loader Maintenance
<b>NOTES:</b> chains			
<b>November 5, 2022</b>			<b>1.50</b>
1:48am (MST)	3:13am (MST)	1.42	STRTS > Train - Streets
<b>NOTES:</b> snow removal			
3:13am (MST)	3:18am (MST)	0.08	SWR > SWR - Sewer Logs
<b>November 7, 2022</b>			<b>8.15</b>
7:54am (MST)	8:05am (MST)	0.18	SWR > SWR - Sewer Logs
8:05am (MST)	8:34am (MST)	0.48	PARK > PARK - Restroom
8:34am (MST)	9:17am (MST)	0.72	MTG > MTG - Staff Meeting
9:17am (MST)	9:35am (MST)	0.30	WTR > WTR - Service Call
9:35am (MST)	12:58pm (MST)	3.38	EQP > EQP - Grader Maintenance
<b>NOTES:</b> chains			

12:58pm (MST) 4:03pm (MST) 3.08 STRTS > Train - Streets  
**NOTES:** drain clearing

**November 8, 2022** **3.97**

7:58am (MST) 8:03am (MST) 0.08 PARK > PARK - Restroom  
 8:03am (MST) 9:20am (MST) 1.28 SWR > SWR - Sewer Logs  
 9:20am (MST) 11:56am (MST) 2.60 PW > PW - City Shop > Shop

**November 9, 2022** **5.20**

8:01am (MST) 8:08am (MST) 0.12 PARK > PARK - Restroom  
 8:08am (MST) 8:41am (MST) 0.55 SWR > SWR - Sewer Logs  
 8:41am (MST) 10:23am (MST) 1.70 WTR > WTR - Booster Station & Well Logs  
 10:23am (MST) 11:06am (MST) 0.72 PW > PW - City Shop > Shop  
**NOTES:** red door notice  
 11:06am (MST) 12:05pm (MST) 0.98 IND > IND - Industrial Park Maintenance  
 12:34pm (MST) 1:01pm (MST) 0.45 Animal Control > Animal Control Patrol  
 2:49pm (MST) 3:27pm (MST) 0.63 WTR > WTR - Service Call  
 6:06pm (MST) 6:09pm (MST) 0.05 EMERGENCY > 1 Emergency - Water  
**NOTES:** scada emails

**November 10, 2022** **10.98**

1:27am (MST) 3:56am (MST) 2.48 STRTS > Train - Streets  
**NOTES:** plow  
 7:55am (MST) 8:02am (MST) 0.12 PARK > PARK - Restroom  
 8:02am (MST) 8:33am (MST) 0.52 SWR > SWR - Sewer Logs  
 8:33am (MST) 4:25pm (MST) 7.87 SWR > SWR - System Maintenance  
**NOTES:** scada troubleshooting

**November 14, 2022** **7.40**

7:55am (MST) 8:09am (MST) 0.23 PARK > PARK - Restroom  
 8:09am (MST) 8:13am (MST) 0.07 SWR > SWR - System Maintenance  
 8:13am (MST) 8:36am (MST) 0.38 SWR > SWR - Sewer Logs  
 8:36am (MST) 9:19am (MST) 0.72 MTG > MTG - Staff Meeting  
 9:19am (MST) 10:37am (MST) 1.30 PARK > PARK - Maintenance  
 10:37am (MST) 1:52pm (MST) 3.25 EQP > EQP - VOLVO Dump Maintenance  
 1:52pm (MST) 3:19pm (MST) 1.45 STRTS > Train - Streets  
**NOTES:** right of way patrol

**November 15, 2022** **5.72**

8:00am (MST) 8:26am (MST) 0.43 PARK > PARK - Restroom  
 8:26am (MST) 9:16am (MST) 0.83 SWR > SWR - Sewer Logs  
 9:16am (MST) 10:17am (MST) 1.02 IND > IND - Industrial Park Maintenance  
**NOTES:** brush pile  
 10:17am (MST) 11:01am (MST) 0.73 PARK > PARK - Maintenance

11:01am (MST)

1:16pm (MST)

2.25

PW > PW - City Shop > Shop

1:16pm (MST)

1:43pm (MST)

0.45

WTR > WTR - Service Call

Jessica Gerke

Pay Period

11/1/2022 to

11/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	11/1/2022								0.00	
Wednesday	11/2/2022								0.00	
Thursday	11/3/2022	5.14							5.14	
Friday	11/4/2022	9.83							9.83	
Saturday	11/5/2022	1.88							1.88	
<b>Total Week</b>		<b>16.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.85</b>	
Sunday	11/6/2022								0.00	
Monday	11/7/2022								0.00	
Tuesday	11/8/2022	0.60							0.60	
Wednesday	11/9/2022								0.00	
Thursday	11/10/2022	4.90							4.90	
Friday	11/11/2022					8.00			8.00	
Saturday	11/12/2022								0.00	
<b>Total Week</b>		<b>5.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13.50</b>	
Sunday	11/13/2022								0.00	
Monday	11/14/2022								0.00	
Tuesday	11/15/2022								0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>22.35</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30.35</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Jessica Gerke

11/01/2022 to 11/15/2022

Regular	PTO	OT	DT	To <span style="border: 1px solid black; padding: 2px;">Item 18.</span>
<b>22.35</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22.35</b>

Time in	Time out	Duration	
<b>November 3, 2022</b>			<b>5.13</b>
10:42am (MST)	12:07pm (MST)	1.42	PW > PW - City Shop > Shop
12:07pm (MST)	1:00pm (MST)	0.88	WTR > WTR - Service Call
1:00pm (MST)	3:50pm (MST)	2.83	EQP > EQP - Grader Maintenance
<b>NOTES:</b> Wing			
<b>November 4, 2022</b>			<b>9.83</b>
10:14am (MST)	8:04pm (MST)	9.83	EQP > EQP - Grader Maintenance
<b>NOTES:</b> And loader. Winter preparation			
<b>November 5, 2022</b>			<b>1.88</b>
1:31am (MST)	3:24am (MST)	1.88	STRTS > STRTS - Snow Removal
<b>NOTES:</b> Shadyn helped train			
<b>November 8, 2022</b>			<b>0.60</b>
3:34pm (MST)	4:10pm (MST)	0.60	EQP > EQP - VOLVO Dump Maintenance
<b>November 10, 2022</b>			<b>4.90</b>
1:30am (MST)	3:29am (MST)	1.98	STRTS > STRTS - Snow Removal
1:08pm (MST)	4:03pm (MST)	2.92	SUP > SUP - PW

Angie Mettie

Pay Period

10/16/2022 to

10/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/16/2022									0.00
Monday	10/17/2022	8.03								8.03
Tuesday	10/18/2022	8.20								8.20
Wednesday	10/19/2022	8.17								8.17
Thursday	10/20/2022	7.67								7.67
Friday	10/21/2022									0.00
Saturday	10/22/2022									0.00
<b>Total Week</b>		<b>32.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32.07</b>
Sunday	10/23/2022									0.00
Monday	10/24/2022	10.83								10.83
Tuesday	10/25/2022	8.10								8.10
Wednesday	10/26/2022	8.28								8.28
Thursday	10/27/2022	8.14								8.14
Friday	10/28/2022									0.00
Saturday	10/29/2022									0.00
<b>Total Week</b>		<b>35.35</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35.35</b>
Sunday	10/30/2022									0.00
Monday	10/31/2022	8.20								8.20
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>8.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.20</b>
<b>Total Pay Period</b>		<b>75.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75.62</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Angie Mettie

10/16/2022 to 10/31/2022

Regular	PTO	OT	DT	To <span style="border: 1px solid black; padding: 2px;">Item 18.</span>
<b>75.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75.62</b>

Time in	Time out	Duration	
<b>October 17, 2022</b>			<b>8.03</b>
7:24am	8:33am	1.15	ADM > ADM - Customer Relations
8:33am	9:00am	0.45	MTG > MTG - Staff Meeting
9:00am	3:26pm	6.43	MTG > MTG - Staff Meeting
<b>October 18, 2022</b>			<b>8.20</b>
7:17am	3:29pm	8.20	ADM > ADM - Customer Relations
<b>October 19, 2022</b>			<b>8.17</b>
7:15am	3:25pm	8.17	ADM > ADM - Customer Relations
<b>October 20, 2022</b>			<b>7.67</b>
7:15am	2:00pm	6.75	ADM > ADM - Customer Relations
3:17pm	4:12pm	0.92	ADM > ADM - Customer Relations
<b>October 24, 2022</b>			<b>10.83</b>
7:13am	4:07pm	8.90	ADM > ADM - Customer Relations
6:22pm	8:18pm	1.93	MTG > MTG - Council Meeting
<b>October 25, 2022</b>			<b>8.10</b>
7:04am	3:10pm	8.10	ADM > ADM - Customer Relations
<b>October 26, 2022</b>			<b>8.28</b>
7:12am	3:29pm	8.28	ADM > ADM - Customer Relations
<b>October 27, 2022</b>			<b>8.13</b>
7:16am	3:24pm	8.13	ADM > ADM - Customer Relations
<b>October 31, 2022</b>			<b>8.20</b>
7:21am	8:32am	1.18	ADM > ADM - Customer Relations
8:32am	9:19am	0.78	MTG > MTG - Staff Meeting
9:19am	3:33pm	6.23	ADM > ADM - Customer Relations

Hunter Brown

Pay Period

11/1/2022 to

11/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	11/1/2022	8.00							8.00	
Wednesday	11/2/2022	8.00							8.00	
Thursday	11/3/2022	8.00							8.00	
Friday	11/4/2022	12.87							12.87	
Saturday	11/5/2022	1.80							1.80	
<b>Total Week</b>		<b>38.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38.67</b>	
Sunday	11/6/2022								0.00	
Monday	11/7/2022	9.48							9.48	
Tuesday	11/8/2022	8.92							8.92	
Wednesday	11/9/2022	8.18							8.18	
Thursday	11/10/2022	10.57							10.57	
Friday	11/11/2022					8.00			8.00	
Saturday	11/12/2022								0.00	
<b>Total Week</b>		<b>37.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.15</b>	
Sunday	11/13/2022								0.00	
Monday	11/14/2022	8.00							8.00	
Tuesday	11/15/2022	8.00							8.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>	
<b>Total Pay Period</b>		<b>91.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>99.82</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Hunter Brown

11/01/2022 to 11/15/2022

Regular	PTO	OT	DT	To	Item 18.
<b>85.15</b>	<b>0.00</b>	<b>6.67</b>	<b>0.00</b>	<b>91.82</b>	

Time in	Time out	Duration	
<b>November 1, 2022</b>			<b>8.00</b>
8:00am (MST)	4:00pm (MST)	8.00	PW > PW - City Shop > Shop
<b>NOTES:</b> Clearing Bonfire Pit for School Tidying Gravel Collection loading Park Leaves Swapping Loader Buckets			
<b>November 2, 2022</b>			<b>8.00</b>
8:00am (MST)	8:33am (MST)	0.55	WTR > WTR - Booster Station & Well Logs
8:33am (MST)	2:04pm (MST)	5.52	PW > PW - City Shop > Shop
<b>NOTES:</b> Installing Grader Wing			
2:04pm (MST)	4:00pm (MST)	1.93	PW > PW - City Shop > Shop
<b>NOTES:</b> gas run to Norco			
<b>November 3, 2022</b>			<b>8.00</b>
8:00am (MST)	8:30am (MST)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MST)	4:00pm (MST)	7.50	PW > PW - City Shop > Shop
<b>NOTES:</b> Building Snow Bucket Edge resolve compromised parts for Grader Wing.			
<b>November 4, 2022</b>			<b>12.87</b>
8:00am (MST)	8:33am (MST)	0.55	WTR > WTR - Booster Station & Well Logs
8:33am (MST)	8:52pm (MST)	12.32	PW > PW - City Shop > Shop
<b>NOTES:</b> Acc. Equipment grease installing Chains on loader			
<b>November 5, 2022</b>			<b>1.80</b>
1:30am (MST)	3:18am (MST)	1.80	STRTS > Train - Streets
<b>NOTES:</b> Snow Removal Training			
<b>November 7, 2022</b>			<b>9.48</b>
8:00am (MST)	8:32am (MST)	0.53	WTR > WTR - Booster Station & Well Logs
8:32am (MST)	9:00am (MST)	0.47	MTG > MTG - Staff Meeting
9:00am (MST)	9:27am (MST)	0.45	EMERGENCY > 1 Emergency - Streets
<b>NOTES:</b> Determine Danger level of Cedric Tree. Determine Owner of Dangerous Tree. Inform City Hall.			
9:27am (MST)	1:00pm (MST)	3.55	PW > PW - City Shop > Shop
<b>NOTES:</b> Install Tire Chains on Grader.			
1:00pm (MST)	4:09pm (MST)	3.15	STRTS > Train - Streets
4:09pm (MST)	5:29pm (MST)	1.33	PW > PW - City Shop > Shop
<b>NOTES:</b> Greasing Loader Plow			
<b>November 8, 2022</b>			<b>8.92</b>
7:59am (MST)	8:38am (MST)	0.65	WTR > WTR - Booster Station & Well Logs
8:38am (MST)	8:53am (MST)	0.25	PW > PW - City Shop > Shop
<b>NOTES:</b> Return Extra Rodent Trap to ???			
8:53am (MST)	10:21am (MST)	1.47	STRTS > Train - Streets
<b>NOTES:</b> Check for Draining Issues			
10:21am (MST)	10:38am (MST)	0.28	PW > PW - City Shop > Shop

**NOTES:** Check Electrical in EUQ Garage.

10:38am (MST) 3:15pm (MST) 4.62 PW > PW - City Shop > Shop

**NOTES:** Cleaning/ Prepping Shop for Winter Equipment Maintenance.

3:15pm (MST) 4:54pm (MST) 1.65 PW > PW - City Shop > Shop

**NOTES:** Installing Plow onto Dump Truck.

#### November 9, 2022

8.18

8:00am (MST) 8:32am (MST) 0.53 WTR > WTR - Booster Station & Well Logs

8:32am (MST) 12:30pm (MST) 3.97 PW > PW - City Shop > Shop

**NOTES:** Installing Chains on S-10 and Inspecting WTR Truck Electrical.

12:30pm (MST) 1:22pm (MST) 0.87 MTG > MTG - Other Government

1:22pm (MST) 3:06pm (MST) 1.73 Animal Control > Animal Control Complaint

**NOTES:** Brown Lab missing. Patrolling streets.

3:06pm (MST) 4:11pm (MST) 1.08 PW > PW - City Shop > Shop

**NOTES:** Inspect City Dog Pound Electrical.

#### November 10, 2022

10.57

1:17am (MST) 4:11am (MST) 2.90 STRTS > Train - Streets

**NOTES:** Some Removal Training.

10:19am (MST) 5:59pm (MST) 7.67 SWR > SWR - System Maintenance

**NOTES:** Monitoring WWTP Software/Code Construction.

#### November 14, 2022

8.00

8:00am (MST) 8:30am (MST) 0.50 WTR > WTR - Booster Station & Well Logs

8:30am (MST) 9:00am (MST) 0.50 MTG > MTG - Staff Meeting

9:00am (MST) 9:30am (MST) 0.50 SWR > SWR - System Maintenance

**NOTES:** Clean Auger Channel Replace Auger Bag

9:30am (MST) 1:52pm (MST) 4.37 PW > PW - City Shop > Shop

**NOTES:** Installing Chains on Yellow Dump Truck.

1:52pm (MST) 4:00pm (MST) 2.13 STRTS > Train - Streets

**NOTES:** Right of way Patrol.

#### November 15, 2022

8.00

8:00am (MST) 8:30am (MST) 0.50 WTR > WTR - Booster Station & Well Logs

8:30am (MST) 9:20am (MST) 0.83 SWR > SWR - System Maintenance

9:20am (MST) 9:45am (MST) 0.42 SWR > SWR - Sewer Logs

9:45am (MST) 12:58pm (MST) 3.22 PARK > PARK - Maintenance

**NOTES:** Sand & Ice Melt application.

12:58pm (MST) 3:03pm (MST) 2.08 STRTS > Train - Streets

**NOTES:** Check Drains

3:03pm (MST) 4:00pm (MST) 0.95 IND > IND - Industrial Park Maintenance

**NOTES:** Re-Pile Burn Pile

**Angie Mettie**

**Pay Period**

**11/1/2022 to**

**11/15/2022**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	11/1/2022	8.40							8.40	
Wednesday	11/2/2022	8.05							8.05	
Thursday	11/3/2022	9.32							9.32	
Friday	11/4/2022								0.00	
Saturday	11/5/2022								0.00	
<b>Total Week</b>		<b>25.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25.77</b>	
Sunday	11/6/2022								0.00	
Monday	11/7/2022	8.70							8.70	
Tuesday	11/8/2022						8.00		8.00	
Wednesday	11/9/2022	8.15							8.15	
Thursday	11/10/2022	8.83							8.83	
Friday	11/11/2022					8.00			8.00	
Saturday	11/12/2022								0.00	
<b>Total Week</b>		<b>25.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>41.68</b>	
Sunday	11/13/2022								0.00	
Monday	11/14/2022	10.75							10.75	
Tuesday	11/15/2022	8.83							8.83	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>19.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19.58</b>	
<b>Total Pay Period</b>		<b>71.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>87.03</b>	

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

# Angie Mettie

11/01/2022 to 11/15/2022

Regular	PTO	OT	DT	To	Item 18.
<b>71.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71.03</b>	

Time in	Time out	Duration		
<b>November 1, 2022</b>				<b>8.40</b>
7:20am	3:44pm	8.40	ADM > ADM - Customer Relations	
<b>November 2, 2022</b>				<b>8.05</b>
7:22am	3:25pm	8.05	ADM > ADM - Customer Relations	
<b>November 3, 2022</b>				<b>9.32</b>
7:21am	3:22pm	8.02	ADM > ADM - Customer Relations	
6:20pm	7:38pm	1.30	MTG > MTG - Other Government	
<b>NOTES:</b> Christmas meeting				
<b>November 7, 2022</b>				<b>8.70</b>
7:02am	8:33am	1.52	ADM > ADM - Customer Relations	
8:33am	9:00am	0.45	MTG > MTG - Staff Meeting	
9:00am	3:44pm	6.73	ADM > ADM - Customer Relations	
<b>November 9, 2022</b>				<b>8.15</b>
7:13am	3:22pm	8.15	ADM > ADM - Customer Relations	
<b>November 10, 2022</b>				<b>8.83</b>
7:06am	3:56pm	8.83	ADM > ADM - Customer Relations	
<b>November 14, 2022</b>				<b>10.75</b>
7:19am	8:37am	1.30	ADM > ADM - Customer Relations	
8:37am	9:10am	0.55	MTG > MTG - Staff Meeting	
9:10am	3:42pm	6.53	ADM > ADM - Customer Relations	
6:02pm	6:28pm	0.43	MTG > MTG - Meeting Prep	
6:28pm	8:24pm	1.93	MTG > MTG - Council Meeting	
<b>November 15, 2022</b>				<b>8.83</b>
7:04am	3:54pm	8.83	ADM > ADM - Customer Relations	

**Hunter Brown**

**Pay Period**

**10/16/2022 to**

**10/31/2022**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/16/2022									0.00
Monday	10/17/2022	8.00								8.00
Tuesday	10/18/2022	11.50								11.50
Wednesday	10/19/2022	10.37								10.37
Thursday	10/20/2022	8.00								8.00
Friday	10/21/2022	2.13		5.86						7.99
Saturday	10/22/2022									0.00
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>5.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.86</b>
Sunday	10/23/2022									0.00
Monday	10/24/2022	8.00								8.00
Tuesday	10/25/2022	11.05								11.05
Wednesday	10/26/2022	8.02								8.02
Thursday	10/27/2022	8.00								8.00
Friday	10/28/2022	4.93		3.07						8.00
Saturday	10/29/2022									0.00
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>3.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43.07</b>
Sunday	10/30/2022									0.00
Monday	10/31/2022	8.00								8.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>
<b>Total Pay Period</b>		<b>88.00</b>	<b>0.00</b>	<b>8.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>96.93</b>

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

# Hunter Brown

10/16/2022 to 10/31/2022

Regular	PTO	OT	DT	To	Item 18.
<b>88.00</b>	<b>0.00</b>	<b>8.93</b>	<b>0.00</b>	<b>96.93</b>	

Time in	Time out	Duration	
<b>October 17, 2022</b>			<b>8.00</b>
8:00am (MDT)	8:28am (MDT)	0.47	WTR > WTR - Booster Station & Well Logs
8:28am (MDT)	9:05am (MDT)	0.62	MTG > MTG - Staff Meeting
9:05am (MDT)	10:25am (MDT)	1.33	IND > IND - Industrial Park Maintenance
<b>NOTES:</b> Prepping meat shop for renter			
10:25am (MDT)	1:28pm (MDT)	3.05	WTR > WTR - Service Call
<b>NOTES:</b> Heartland Inn - South Ditch Taken over by Mr. John Stone.			
1:28pm (MDT)	3:18pm (MDT)	1.83	PW > PW - City Shop > Shop
<b>NOTES:</b> Cleaning Yellow WTR Truck for pictures			
3:18pm (MDT)	4:00pm (MDT)	0.70	WTR > WTR - Service Call
<b>NOTES:</b> storm drain complaint			
<b>October 18, 2022</b>			<b>11.50</b>
8:00am (MDT)	8:27am (MDT)	0.45	WTR > WTR - Booster Station & Well Logs
8:27am (MDT)	9:28am (MDT)	1.02	SWR > SWR - System Maintenance
9:28am (MDT)	4:05pm (MDT)	6.62	PW > PW - City Shop > Shop
<b>NOTES:</b> Cleaning Morgan's Ditch.			
4:05pm (MDT)	7:30pm (MDT)	3.42	EMERGENCY > 1 Emergency - Water
<b>October 19, 2022</b>			<b>10.37</b>
8:00am (MDT)	8:28am (MDT)	0.47	WTR > WTR - Booster Station & Well Logs
8:28am (MDT)	3:41pm (MDT)	7.22	EMERGENCY > 1 Emergency - Sewer
<b>NOTES:</b> Repairing Broken Sewer line. -Morgan's Ditch			
3:41pm (MDT)	6:01pm (MDT)	2.33	EMERGENCY > 1 Emergency - Water
<b>NOTES:</b> Replacing Broken WTR Main. - Corner of Commercial and Katherine			
6:01pm (MDT)	6:22pm (MDT)	0.35	PW > PW - City Shop > Shop
<b>NOTES:</b> Cleanup. - Repair Site - Utility Vehicle - Service Vehicle			
<b>October 20, 2022</b>			<b>8.00</b>
8:00am (MDT)	12:30pm (MDT)	4.50	WTR > WTR - Meter Reading
12:30pm (MDT)	4:00pm (MDT)	3.50	PW > PW - City Shop > Shop
<b>NOTES:</b> Hanging Banners			
<b>October 21, 2022</b>			<b>8.00</b>
8:00am (MDT)	8:29am (MDT)	0.48	WTR > WTR - Booster Station & Well Logs
8:29am (MDT)	10:53am (MDT)	2.40	PW > PW - City Shop > Shop
<b>NOTES:</b> Hanging Banners			
10:53am (MDT)	1:48pm (MDT)	2.92	PW > PW - City Shop > Shop
<b>NOTES:</b> Prep for Statue Move			
1:48pm (MDT)	4:00pm (MDT)	2.20	PW > PW - City Shop > Shop
<b>NOTES:</b> Collection of Sculpture.			
<b>October 24, 2022</b>			<b>8.00</b>

8:00am (MDT)	8:27am (MDT)	0.45	WTR > WTR - Booster Station & Well Logs
8:27am (MDT)	4:00pm (MDT)	7.55	WTR > WTR - Meter Reading
<b>NOTES:</b> problem meter			

**October 25, 2022** **11.05**

8:00am (MDT)	8:28am (MDT)	0.47	WTR > WTR - Booster Station & Well Logs
8:28am (MDT)	7:03pm (MDT)	10.58	PW > PW - City Shop > Shop
<b>NOTES:</b> Equipment Maintenance Winter Prep.			

**October 26, 2022** **8.02**

8:00am (MDT)	8:27am (MDT)	0.45	WTR > WTR - Booster Station & Well Logs
8:27am (MDT)	4:01pm (MDT)	7.57	PW > PW - City Shop > Shop
<b>NOTES:</b> equipment maintenance winter prep.			

**October 27, 2022** **8.00**

8:00am (MDT)	9:00am (MDT)	1.00	WTR > WTR - Booster Station & Well Logs
<b>NOTES:</b> extra time to thaw gate locks			
9:00am (MDT)	2:28pm (MDT)	5.47	SWR > SWR - Auger Room Maintenance
<b>NOTES:</b> Facilitate the Replacement of Screen Brushes.			
2:28pm (MDT)	4:00pm (MDT)	1.53	SWR > SWR - Auger Room Maintenance
<b>NOTES:</b> Post Maintenance Clean up.			

**October 28, 2022** **8.00**

8:00am (MDT)	8:39am (MDT)	0.65	WTR > WTR - Booster Station & Well Logs
8:39am (MDT)	12:38pm (MDT)	3.98	PARK > PARK - Maintenance
<b>NOTES:</b> Prepping for Halloween Festivities.			
12:38pm (MDT)	4:00pm (MDT)	3.37	PW > PW - City Shop > Shop
<b>NOTES:</b> Equipment Maintenance Winter Prep			

**October 31, 2022** **8.00**

8:00am (MDT)	8:29am (MDT)	0.48	WTR > WTR - Booster Station & Well Logs
8:29am (MDT)	9:19am (MDT)	0.83	MTG > MTG - Staff Meeting
9:19am (MDT)	9:27am (MDT)	0.13	PARK > PARK - Maintenance
9:27am (MDT)	11:47am (MDT)	2.33	PW > PW - City Shop > Shop
<b>NOTES:</b> winter prep flushing water truck			
11:47am (MDT)	1:39pm (MDT)	1.87	PW > PW - City Shop > Shop
<b>NOTES:</b> Commercial - Katherine post Maintenance cleaning.			
1:39pm (MDT)	4:00pm (MDT)	2.35	WTR > WTR - Service Call
<b>NOTES:</b> Wiley trailer park			

Ivan McDaniel

Pay Period

10/16/2022 to

10/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/16/2022								0.00	
Monday	10/17/2022	7.80							7.80	
Tuesday	10/18/2022	11.02							11.02	
Wednesday	10/19/2022	10.28							10.28	
Thursday	10/20/2022	7.77							7.77	
Friday	10/21/2022	3.13		4.37					7.50	
Saturday	10/22/2022								0.00	
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>4.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44.37</b>	
Sunday	10/23/2022								0.00	
Monday	10/24/2022	8.28							8.28	
Tuesday	10/25/2022	9.77							9.77	
Wednesday	10/26/2022	8.02							8.02	
Thursday	10/27/2022	4.77							4.77	
Friday	10/28/2022	7.79							7.79	
Saturday	10/29/2022								0.00	
<b>Total Week</b>		<b>38.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38.63</b>	
Sunday	10/30/2022								0.00	
Monday	10/31/2022	3.90							3.90	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>3.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.90</b>	
<b>Total Pay Period</b>		<b>82.53</b>	<b>0.00</b>	<b>4.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86.90</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Ivan McDaniel

10/16/2022 to 10/31/2022

Regular	PTO	OT	DT	To <span style="border: 1px solid black; padding: 2px;">Item 18.</span>
<b>82.53</b>	<b>0.00</b>	<b>4.37</b>	<b>0.00</b>	<b>86.90</b>

Time in	Time out	Duration	
<b>October 17, 2022</b>			<b>7.80</b>
7:58am (MDT)	8:11am (MDT)	0.22	SWR > SWR - Sewer Logs
8:11am (MDT)	8:33am (MDT)	0.37	PARK > PARK - Restroom
8:33am (MDT)	9:39am (MDT)	1.10	MTG > MTG - Staff Meeting
9:39am (MDT)	12:32pm (MDT)	2.88	IND > IND - Industrial Park Maintenance
<b>NOTES:</b> meat shop maintenance			
12:32pm (MDT)	1:26pm (MDT)	0.90	SWR > SWR - System Maintenance
1:26pm (MDT)	1:26pm (MDT)	0.00	Jury Duty
1:26pm (MDT)	1:27pm (MDT)	0.02	Jury Duty
1:28pm (MDT)	2:04pm (MDT)	0.60	PW > PW - City Shop > Shop
2:04pm (MDT)	3:47pm (MDT)	1.72	PARK > PARK - Maintenance
<b>October 18, 2022</b>			<b>11.02</b>
7:58am (MDT)	8:01am (MDT)	0.05	PARK > PARK - Restroom
8:01am (MDT)	9:06am (MDT)	1.08	SWR > SWR - Sewer Logs
9:06am (MDT)	9:29am (MDT)	0.38	SWR > SWR - System Maintenance
<b>NOTES:</b> blower oil change			
9:29am (MDT)	3:46pm (MDT)	6.28	STRTS > Train - Streets
<b>NOTES:</b> drains			
4:00pm (MDT)	7:13pm (MDT)	3.22	EMERGENCY > 1 Emergency - Water
<b>October 19, 2022</b>			<b>10.28</b>
7:59am (MDT)	8:14am (MDT)	0.25	PARK > PARK - Restroom
8:14am (MDT)	9:43am (MDT)	1.48	SWR > SWR - Sewer Logs
9:43am (MDT)	6:16pm (MDT)	8.55	SWR > SWR - System Maintenance
<b>NOTES:</b> fixing ji stuff			
<b>October 20, 2022</b>			<b>7.77</b>
7:58am (MDT)	8:05am (MDT)	0.12	PARK > PARK - Restroom
8:05am (MDT)	8:32am (MDT)	0.45	SWR > SWR - Sewer Logs
8:32am (MDT)	3:17pm (MDT)	6.75	WTR > WTR - Meter Reading
3:17pm (MDT)	3:44pm (MDT)	0.45	STRTS > Train - Streets
<b>NOTES:</b> hanging banners			
<b>October 21, 2022</b>			<b>7.50</b>
8:00am (MDT)	8:34am (MDT)	0.57	PARK > PARK - Restroom
8:34am (MDT)	9:27am (MDT)	0.88	SWR > SWR - Sewer Logs
9:27am (MDT)	1:48pm (MDT)	4.35	EQP > EQP - Backhoe Maintenance
1:48pm (MDT)	3:30pm (MDT)	1.70	PW > PW - City Shop > Shop
<b>NOTES:</b> collecting sculpture			

**October 24, 2022****8.28**

7:59am (MDT)	8:09am (MDT)	0.17	SWR > SWR - Sewer Logs
8:09am (MDT)	8:34am (MDT)	0.42	PARK > PARK - Restroom
8:34am (MDT)	9:26am (MDT)	0.87	MTG > MTG - Staff Meeting
9:26am (MDT)	4:16pm (MDT)	6.83	WTR > WTR - Service Call

**October 25, 2022****9.77**

7:57am (MDT)	8:03am (MDT)	0.10	PARK > PARK - Restroom
8:03am (MDT)	8:45am (MDT)	0.70	SWR > SWR - Sewer Logs
8:45am (MDT)	1:47pm (MDT)	5.03	EQP > EQP - S10 Truck Maintenance
1:47pm (MDT)	5:43pm (MDT)	3.93	EQP > EQP - Loader Maintenance

**October 26, 2022****8.02**

7:55am (MDT)	8:04am (MDT)	0.15	PARK > PARK - Restroom
8:04am (MDT)	8:30am (MDT)	0.43	SWR > SWR - Sewer Logs
8:30am (MDT)	8:57am (MDT)	0.45	PW > PW - City Shop > Shop
8:57am (MDT)	2:47pm (MDT)	5.83	EQP > EQP - Grader Maintenance
2:47pm (MDT)	3:56pm (MDT)	1.15	WTR > WTR - Service Call

**October 27, 2022****4.77**

8:00am (MDT)	8:19am (MDT)	0.32	PARK > PARK - Restroom
8:19am (MDT)	8:23am (MDT)	0.07	SWR > SWR - Sewer Logs
8:23am (MDT)	12:46pm (MDT)	4.38	SWR > SWR - System Maintenance

**NOTES:** change auger brush**October 28, 2022****7.80**

8:00am (MDT)	8:08am (MDT)	0.13	PARK > PARK - Restroom
8:08am (MDT)	9:00am (MDT)	0.87	SWR > SWR - Sewer Logs
9:00am (MDT)	3:48pm (MDT)	6.80	PARK > PARK - Maintenance

**October 31, 2022****3.90**

7:58am (MDT)	8:07am (MDT)	0.15	SWR > SWR - Sewer Logs
8:07am (MDT)	8:32am (MDT)	0.42	PARK > PARK - Restroom
8:32am (MDT)	9:25am (MDT)	0.88	MTG > MTG - Staff Meeting
1:30pm (MDT)	3:57pm (MDT)	2.45	WTR > WTR - Service Call

**Dana Kautz**

**Pay Period**

**11/1/2022 to**

**11/15/2022**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	11/1/2022	3.00							3.00	
Wednesday	11/2/2022								0.00	
Thursday	11/3/2022	2.95							2.95	
Friday	11/4/2022								0.00	
Saturday	11/5/2022								0.00	
<b>Total Week</b>		<b>5.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.95</b>	
Sunday	11/6/2022								0.00	
Monday	11/7/2022								0.00	
Tuesday	11/8/2022	1.37							1.37	
Wednesday	11/9/2022								0.00	
Thursday	11/10/2022								0.00	
Friday	11/11/2022								0.00	
Saturday	11/12/2022								0.00	
<b>Total Week</b>		<b>1.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.37</b>	
Sunday	11/13/2022								0.00	
Monday	11/14/2022	5.02							5.02	
Tuesday	11/15/2022	2.64							2.64	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>7.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.66</b>	
<b>Total Pay Period</b>		<b>14.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.98</b>	

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

# Dana Kautz

11/01/2022 to 11/15/2022

Regular	PTO	OT	DT	To	Item 18.
<b>14.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.98</b>	

Time in	Time out	Duration	
<b>November 1, 2022</b>			<b>3.00</b>
12:34pm (MST)	3:34pm (MST)	3.00	ADM > ADM - Customer Relations
<b>November 3, 2022</b>			<b>2.95</b>
12:31pm (MST)	3:28pm (MST)	2.95	ADM > ADM - Customer Relations
<b>November 8, 2022</b>			<b>1.37</b>
12:35pm (MST)	1:57pm (MST)	1.37	ADM > ADM - Customer Relations
<b>November 14, 2022</b>			<b>5.02</b>
12:40pm (MST)	4:09pm (MST)	3.48	ADM > ADM - Customer Relations
6:30pm (MST)	8:02pm (MST)	1.53	Shift Total
<b>November 15, 2022</b>			<b>2.65</b>
12:43pm (MST)	3:22pm (MST)	2.65	ADM > ADM - Customer Relations

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, NOVEMBER 28, 2022 AT 6:30 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

**Roll Call – Pledge of Allegiance**

Present at City Hall was Council Member Jeff Parnett and Mayor Julie Good. Present via Zoom were Council Members Shiloh Ryker, Josh Carr, and Kaytlyn Goodwin.

Staff present at City Hall were Kyla Gardner and Angie Mettie. City Attorney Dick Stubbs was present via Zoom.

Public present at City Hall were Kristi Scott, Kayrene Brown, and Darbey Edwards. Present via Zoom were Rhy Lund, Sandy Schiffman, and Drew Dodson.

Mayor Good opened the meeting at 6:30 P.M. and led the Pledge of Allegiance.

**Public Input**

There was no public input.

**Reports**

Mayor’s Report

Mayor Good stated that a tour was given at the new Brundage dorms, which they plan to call Meadows Haus.

Ziply was contacted regarding the delay for the AirBridge structure, and stated that there was a hiccup with Idaho Power.

Mayor Good reviewed the events for the Christmas celebration on December 4<sup>th</sup>. Brad & Patty Steiner donated lights.

She asked the Council to cancel the second meeting in December and the Council agreed.

**Discussion Items**

Rates & Fees Review

The Council reviewed the Rates and Fees Resolution. Council Member Ryker wanted to make sure the replacement dog tag cost of \$2 covered the actual cost. Mayor Good noted that the Design Review fee of \$100 should be added. It is on the application, but not listed in the Fees Resolution. This review was in addition to the change to the Dog At Large fees, suggested at the previous meeting. The Council chose to leave all other fees as is. A public hearing will be held in January on the fee changes.

Permanent Foundation Definition

Three sample definitions were provided for review. The Council would like the definition to read:

*“A Permanent Foundation means a structure that is constructed of durable materials as per the International Building Code, that is designed or intended to:*

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, NOVEMBER 28, 2022 AT 6:30 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

- A. *Support a building from underneath;*
- B. *Keep a building firmly affixed to the ground;*
- C. *Prevent the building from moving; and*
- D. *Not be removed from the ground or building.*

Building Inspector Randy Nichols will be contacted to see if there is a standard for foundation materials. The final definition will be sent to Dick Stubbs for review.

**Action Items**

Family Dollar Design Review Decision

After consultation with Attorney Stubbs, it was determined that because Mr. Lund, representative of the Family Dollar expansion project, was not present at the last public hearing to answer questions from the public, a new hearing must be held so that public are provided a direct response to their concerns. This decision follows city ordinances. The new public hearing will be held January 9, 2023, and new notices will be sent out. The Council suggested that the local Family Dollar manager be invited to the public hearing. Mr. Lund stated that the local manager was not interested in attending, but that he would contact the regional director.

Skate Park MOU

This item was tabled until the next meeting.

**Consent Agenda**

The Consent Agenda included Paid & Pending Claims, and minutes from November 14, 2022. Kyla Gardner polled the Council and all members stated that they had read the minutes.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Goodwin seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**Future Meeting Topics**

Future meeting topics included review of the animal control ordinance, Skate Park MOU, Permanent Foundation definition, rates and fees public hearing (January), Senior Project presentation by Josh Ford, Industrial Park lease, and cancellation of the December 26<sup>th</sup> meeting.

**Adjournment**

Mayor Good adjourned the meeting at 7:05 P.M.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk