



City Council Regular Meeting Agenda

Monday, May 10, 2021 at 6:30 PM
City Council Chambers, 401 Virginia Street, New Meadows, ID 83654

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY BE ABLE TO EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL WHICH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RECORD RETENTION POLICY.

PARTICIPATE VIA ZOOM

Direct Link: <https://zoom.us/j/95919129990?pwd=L2dLVnV6MFpuZUM1aHZkVnJJWC9xZz09>
Call in: 253-215-8782
Meeting ID: 959 1912 9990
Password: 937135

ROLL CALL / PLEDGE OF ALLEGIANCE

PUBLIC INPUT

(The Public is invited to speak to any item NOT already on the agenda. Items regarding Personnel or Elected Officials should be discussed with the Mayor. The Mayor or Presiding Officer may limit the amount of time). The public may be called upon to speak on any item on the agenda.

PRESENTATION

1. Ill-A Annual Report - Amy Manning

REPORTS

2. Staff Reports
3. Water Project Update
4. Mayor's Report
5. Update from Citizens for Community Enhancement - Linnea Hall

DISCUSSION ITEMS

6. City Cleanup
7. Dog License Fees- Darla Weber
8. Housing Discussion
9. Council Seat Recommendation
10. Land Change Requests Form
11. Stibnite Foundation Grant Application
12. Broadband Update

ACTION ITEMS

13. Approval of joining Valley County Opioid Response Project and VCorp Consortium
14. Utility Bill Request - Ernie Robinson
15. Land Change Request Form

CONSENT AGENDA

16. April 26, 2021 Minutes
17. Paid and Pending Claims
18. April 2021 Payroll

FUTURE MEETING TOPICS

19. Air Bridge Presentation

ADJOURNMENT

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 347-2171, at least 24 hours in advance of the meeting date.

City of New Meadows Mission Statement:

“To provide citizens with a safe and clean community as we develop a vibrant, diverse economy together. Through coordinated and collaborative planning, we will utilize proactive means to provide effective, safe and fiscally responsible municipal programs and services while building and maintaining infrastructure of adequate capacity to accommodate present and future needs. With the overall health of each resident in mind, we will maintain an open and honest government as we plan for the future while preserving, protecting and enhancing our legacy.”



Shared Strength · Trusted Care

III-A Annual Report for Agencies

Plan Year 2019-20

III-A Annual Report for Agencies

Plan Year 2019-20

Presented by:
Amy Manning, III-A Executive Director

Our Mission: To provide the best quality and structure of health benefits and services to our Agencies' employees by directly managing the costs and administration of those benefits through a cooperative pool in a manner that will be more efficient, economical and competitive than what the market can offer through traditional insurance providers.

Our 79 Partnering Agencies:

IDAHO CITIES (40)

Aberdeen
American Falls
Arco
Athol
Blackfoot
Bonners Ferry
Cascade
Council
Dalton Gardens
Donnelly
Dover
Downey
Dubois
Emmett
Firth
Fruitland
Grangeville
Homedale
Kamiah
Ketchum
Kooskia
Lava Hot Springs
Marsing
McCall
Menan
New Meadows
New Plymouth
Nezperce
Oakley
Parma
Paul
Payette
Potlatch

Preston
Rupert
Salmon
St. Anthony
Troy
Victor
Wilder

FIRST RESPONDERS (20)

Bear Lake Co. Fire
Blackfoot Police & Fire
Cascade Rural Fire
Eagle Fire
East Side Fire
Kootenai County EMS
Kuna Fire
McCall Fire
Meadows Valley Rural Fire
Minidoka County Fire
Nampa Fire
Nampa Police
Northern Lakes Fire
Sagle Fire
Sandpoint Fire
Shoshone County Fire #2
St. Maries Fire
Star Fire
Teton County Fire & Rescue
Westside Fire

HIGHWAY DISTRICTS (7)

Buhl Highway
East Side Highway
Filer Highway

Grangeville Highway
Hillsdale Highway
Power County Highway
Worley Highway

IRRIGATION DISTRICTS (2)

Lewiston Orchards Irrigation
Minidoka Irrigation

LIBRARY DISTRICT

American Falls Library

TRANSPORTATION AUTHORITY

Mountain Rides

ABATEMENT DISTRICTS (2)

Payette County Gopher
Twin Falls Pest Abatement

RECREATION DISTRICTS (2)

Middleton Parks & Recreation
Payette County Recreation

WATER & SEWER DISTRICTS (2)

Southside Water & Sewer
Star Sewer & Water

GROUNDWATER DISTRICT

American Falls-Aberdeen

LHTAC

Our Governing Board of Trustees, Staff & Advisors:

Chairman Rick Watkins, City of Fruitland
Vice-Chair Dan Hammond, City of American Falls
Secretary Ruth Bailes, Minidoka Irrigation District
Gilbert Hofmeister, Power County Hwy District
TBD, City of Ketchum
Tyler Lewis, Eagle Fire
Traci Malvich, City of McCall
Suzanne McNeel, City of Blackfoot
Danielle Painter, City of New Plymouth
Patty Parkinson, City of St. Anthony
Jacob Qualls, City of New Meadows
Pat Riley, Northern Lakes Fire
Lori Yarbrough, City of Athol

Executive Director: Amy Manning
Benefits Manager: Lisa Fritz
Benefits Specialist: Nicole Tuttle
Operations Manager: Susan Lasuen
Health Coach & Data Analyst: Megan Smith
Consultant: Charlynn Harless, Legacy Consultant
Accountant: Jacob Catmull, Poulsen, VanLeuven & Catmull
Attorney: Cherese McLain, MSBT Law
Actuary: Robert Schmidt, Milliman

Membership Information

Status on September 30, 2020

70 Agencies—20% increase from PY2018-19

1337 Employees—41.9% increase from PY2018-19

Contacts with Potential Agencies

Number of Agencies Receiving Information—44 Agencies

Number of Agencies Provided Rates—25 Agencies

Number of Agencies Joined III-A—12 Agencies

Buhl Highway District

Hillsdale Highway District

Kuna Fire District

City of Marsing

Star Sewer & Water District

Nampa Police & Fire

Filer Highway District

City of Firth

City of Kamiah

City of Payette

Sagle Fire District

Star Sewer & Water

Number of Agencies Declined—8 Agencies

Plan & Benefit Changes/Updates

Number of Agencies on Custom Plans—4

Number of Agencies Moved to Lower Deductible Medical Plan—2

Number of Agencies Adding Dental—1

Number of Agencies Adding Vision—1

No Agencies Dropped Benefits

Benefit Enhancements

- Medical Telehealth Program
- Annual Onsite Wellness Screening & Flu Shots – Provided By PCP
- Mental Health Program--Onsite Mental Health Screening & Mental Health Training
- Mental Health Video Counseling
- PT Visits – Copays Only
- Acupuncture Visits

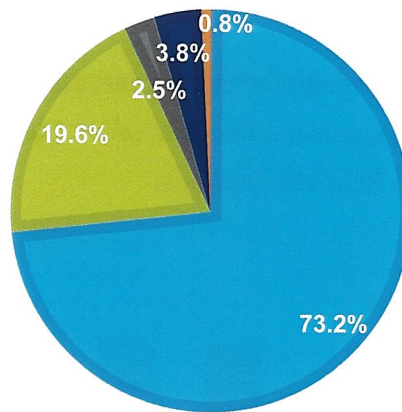
Financial Information

Budget Total PY2019-20

\$19.08 Million-- 49% increase from PY 2018-19

2019-20 CLAIMS

■ Medical ■ Rx ■ Internal ■ Dental ■ Vision



Stop Loss Contract Changes

Specific Stop Loss PY2019-20—\$325,000 Deductible with \$50,000 Corridor
 Premium Decrease of 27% from Prior Year

Aggregate Stop Loss—DOI Director Dean Cameron granted III-A Waiver Request for 10/1/19.
 Savings of \$.40 PEPM or \$6,418 Annually

Banking Information

Idaho Central Credit Union (ICCU) is Main Banking Institution
 MM Account—Main Checking
 MM Account—Claims Account BCI/ProAct
 MM Account—III-A Internal Claims Account
 21 CDs
 LGIP Account

Financial Information (Cont.)

Interest Earned Analysis

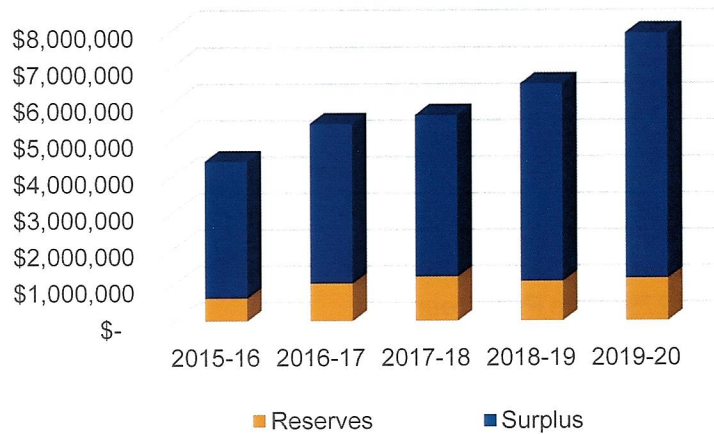
Interest Income - 14% increase from PY2018-19

Annual Pharmacy Rebates

Rebates Income - 6% increase from PY2018-19

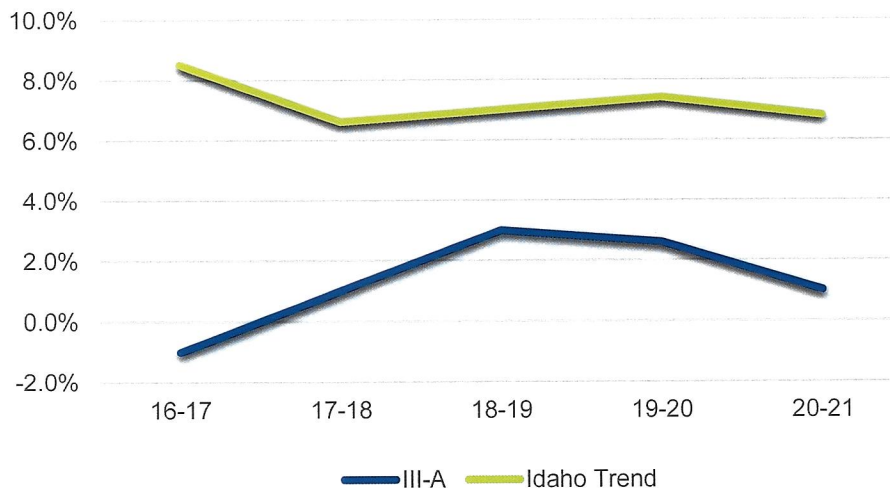
5 Year Reserve History

The financial stability of the III-A is illustrated in the chart below. Through careful management and secure investments, the Trust's surplus continues to grow. Surplus will be used to offset future rate increases at the discretion of the Board of Trustees.



5 Year Medical Renewal Rate

Comparison of III-A Annual Medical Renewals vs. Idaho Medical Trend



Administrative Services

Medical Third-Party Administrator (TPA)

The Trust contracts with Blue Cross of Idaho (BCI) to serve as TPA for the Trust. BCI provides access to superior contracts in the medical service industry. Additional services provided by BCI include:

- Rental of BCI PPO Network
- Processing of medical EOBs
- Prior Authorization processing
- Subrogation or collection of funds for third party liability issues
- Underwriting or rating and creating raw claim projection for new agencies
- Case Management

III-A staff meet weekly with BCI internal team to address any issues or concerns.

BCI Rates Renegotiated for PY2020-21

Legacy Enterprises (Charlynn Harless) negotiated greater cost savings for a low BCI administrative fee increase and a decrease in Specific Stop Loss fees.

Effective 10/1/20

- Administrative Fees—3% increase. Industry standard is 5% minimum but can increase additionally with plan changes.
- Stop Loss Fee—3% decrease. Industry standard is a 15% annual increase for this product.

Pharmacy Benefit Manager (PBM)

The Trust contracted with Innovative Rx Solutions to find an alternative pharmacy benefit manager because we were dealing with poor customer service and high drug costs. The Trustees selected ProAct as the Trust's PBM in 2018. ProAct is a smaller PBM that is able of providing the individual service and attention the Trust expects.

Cost Increase in Rx is due to:

- All diabetic supplies/monitors and one specialty medication being moved from the medical benefit to the prescription benefit—resulting in an overall savings to the Trust.
- Bulk purchasing of medications has increased because of COVID.
- Specialty Percent of Total Cost decreased slightly.

ProAct Rates Renegotiated for PY2020-21

Innovative Rx negotiated greater cost savings for III-A entering our third year with ProAct.

Effective 10/1/2020 - Increase in Rebates to III-A

COVID-19 Impacts & Data

When the U.S. Government declared COVID a pandemic and a national emergency in March 2020, the Trustees voted to have the Trust cover 100% of the cost of coronavirus testing and treatment for its members. This is in effect until September 30, 2021.

Trustees implemented a no-cost Telehealth program for members in March 2020 to assure members had access to medical care during the pandemic and shutdowns.

III-A Actuals for PY2019-20:

- No members in the ICU or admitted for COVID-19 treatment.
- 100% of our costs have been for suspected, and mild to moderate cases.
- III-A implemented extensive testing programs.
- III-A enhanced onsite rapid testing that slightly increased claim cost but also has helped prevent the spread. We calculate that 3% of III-A members have had COVID-19 (calculated by those who participated in testing and/or treatment) and we have had zero deaths.

Wellness Screenings

Onsite wellness screenings took place during September, October, and early November of 2019

Agency Wellness Screening Participation: 92%

4 agencies did not utilize this benefit and one agency had to cancel.

Member Wellness Screening Participation: 70%

688 members had a wellness screening—includes first responder screening reimbursements.

Mental Health Assessments:

The III-A piloted Mental Health screenings with eight agencies during their onsite wellness screenings. The intent during these 15-minute provider visits was to take the stigma out of mental health & wellness, provide each employee a PHQ-9 assessment and referrals, if necessary, and identify any critical situation and provide an action plan. A list of local BPA/EAP in-network providers was also provided to the members.



Administration Updates

Trainings/Certifications

Staff completed Mental Health First Aid Certification in September

Virtually attended Self Insurance Institute of America (SIIA) Annual Conference

Review of Goals & Additional Projects

*Marketing/Advertising/Partnerships—Completed, in use, and advertising items are in stock. Professional organizations have been contacted regarding our continued support for 2020-21.

*Website — Completed and updated to includes portals for members and Trustees.

*Staffing Plan—Completed and new employee will be added in January.

*Wellness Program—Enhanced and all wellness screenings will be completed in two weeks.

First Responder Mental Health Video—Completed and ready to distribute to our agencies.

Medical Videos for Website—Completed and will be added in December.

- Telehealth
- Diabetes
- Hormone Replacement Therapies

Facebook—Informational page created and in use.

New Reporting Documents created to share monthly and quarterly reports—Completed.

Updating of Policies & Procedures—Continuing.

Research and analyze cost saving measures for high claimants—Continuing.

**Denotes items reported as goals for 2019-20*

PY2020-21 Goals

- Research and analyze cost saving measures for high claimants
- Updating of Policies & Procedures
- Benefit Specialist added to staff in January
- Create a Mental Health Program
 - Resolve EAP issues and locate reputable crisis line
- Develop Health and Wellness section of website with videos, handouts, and resources
- Create and distribute a Wellness Guide to be shared with wellness coaching participants and use in presentations



III-A Member Testimonials

"I am very grateful for all that you and your team does for its members. Honestly though, I hardly drive past the hospital in Twin Falls without thinking of how much you all have done for our family!"

"I just wanted to take a quick minute to thank you both for what you do. I have only been using my Continuous Glucose Monitor for one day but WOW I am already making changes. I just want you both to know you are appreciated. People don't really seem to care these days but you both put me first and went to battle. I could not be involved with a better team Thank you again!!!"

"I appreciate the III-A. It is the first insurance I have dealt with that put the client first! You guys rock!"

"I would like to pass along my experience with both with the Medical side and Prescription provider, ProAct. The contact we have had for both regarding my wife's back issues have been the best in my career. So, thank you and your team for all that have done to make it better for us."

"I'm so excited about this new Infusion Program! I can't wait to see how far it goes! My most recent treatment was awesome, and the people are great. And Carrie swung by and said hello so even better. This has been the easiest thing I have ever done as far as this illness is concerned. Actually, I don't even really think about it much. Just to make sure my meds are on the way and I am there on time! You have no idea how nice that feels!!! Thanks again."

"Thank you so much for your help in getting us into the III-A. After Lisa's presentation today, we all agreed that we had never experienced great customer service in anything related to health insurance before today. The packets that you put together are one of a kind. It is refreshing to be moving to an insurance provider that our employees can trust and get excited about. I know it is just one thing/benefit, but it will certainly help us to recruit and retain great people. Thank you for all that you do!!!"

"Thanks for the follow-up. My employee is ecstatic and was singing your praises all over City Hall. Please thank the entire committee as III-A has really made a difference in her day-to-day while also improving her long-term prospects for kidney function with this decision. I genuinely appreciate your help. This is one of many reasons we're in III-A."

"I also want to take this opportunity to tell you how satisfied I am with the insurance and the extra benefits IIIA provide. More importantly your customer service and willingness to help exceeds any insurance experience I have personally experienced. To summarize, you all rock!"

III-A Member Testimonials

"I just wanted to email you a quick note to tell you how much I truly appreciate everything you and Lisa have done for me. I know it was a lot to jump through. But as of yesterday at 1:00pm I had my first treatment. And am finally on my way to health. Bonus is soon to be weaning off the steroids!"

"It is hard when you are sick and on drugs that make you really out of sorts. But it was nice when you both were in the background helping. It was so nice to get the phone call from IV therapy telling me they could get me in the next day. To know what Lisa had done as far as getting me the treatment while Blue Cross is dragging it's feet. And to know the financial part was taken care of. It certainly made things go so much easier. And I could go in and not have a million worries on my mind. I also wanted to let you know how amazing Lisa was getting this ball rolling downhill. She is absolutely wonderful for keeping me in the loop and getting these people know they can't pull this over on sick people. I know it happens everyday and it makes me sad that it has to happen. Everyone, including my mom who is a nurse wanted to know if you can be cloned to help the sick and frustrated people! I have been completely amazed by how much you both pulled off in a short amount of time. I know Lisa has told me several times it's her job and to help out all members. But to me it is not just doing your job, it is helping me to feel comfortable in this time. It has been pretty scary when you think you have a treatment and maintenance in place and your body turns against you again. It is hard to wrap your head around for sure. I have had to deal with it when I first got sick and I thought I was going to have to do it all over again. But now I am looking forward to remission. That is my goal and you both have given me more hope again. Thank you more than you will ever know"

I spoke with an employee not even 10 minutes ago with an issue. Lisa got on it and has it resolved. Just wanted you to pass along at the upcoming meeting that their customer service is amazing and we so appreciate being able to know they give 110% all the time! I just want to pass along a big THANK YOU to Lisa. We had an issue come up regarding a prescription with one of our past Commissioners that is on COBRA through June. We contacted Lisa and literally in less than 10 min she had the issue resolved, outstanding customer service. We are very appreciative of your staff."

"I was so impressed by the prompt response and individual care given. It was like they truly care about ME and my health needs. I highly recommend this service!!" (III-A Medical Telehealth)

"The wellness screening event went great. Thank you for offering this service. It's nice to actually have someone interested in your health instead of being a number and a check."



Angie Mettie
Customer Service
Monthly Report
April 2021

Item 2.

Customer Service:

- City Hall has been very busy with property inquiries and questions regarding the zoning ordinance. A great deal of time has been spent researching and gathering information from those with knowledge in this area.

Newsletter:

- The newsletter has been changed to a shorter, weekly version in place of a longer monthly newsletter. The newsletters will continue to go out on Monday mornings. Contributions are always welcome. If you have a topic that the community asks you about, let me know and we can add information about it.

Meetings & Minutes:

- Kyla has been very helpful in completing the minutes for the meeting I was unable to attend. I am working on updating the minutes book.

Invoices:

- Kyla and I are working together to enter the invoices each month.

Billing:

- Billing was completed with no issues, other than a few meters that Jessie is working on.

Move-in / Move-outs:

- We have had seven property sales, and several tenant changes this month.

Animal Control:

- There continues to be reports about dogs at large or lost dogs. I am logging the reports, and where necessary, contacting the Sheriff's department.

Other Projects:

- Creating flyers for property cleanup days.
- Creating a land change request form for lot line adjustments.
- Creating "cheat sheets" for those with zoning questions.

Complaints:

- The park bathroom closures seem to be an ongoing complaint. Several have reported that people are using the bathroom outside, since the doors are locked. Jessie stated that the bathrooms were trashed shortly before closing them last spring, so they will need a lot of work before reopening.
- There have been complaints about dogs at large. A notice has been placed on one door twice this year. Because the resident is a tenant, the city has no information on them. A copy of the notice was sent to the property owner, explaining the issue.
- Two residents have shown concern about the grass & weeds and junk issue. They both stated that they received notices last year but see many in violation already this year.
- Ann DeChambeau has asked that she not receive a grass letter. She has a neighbor who is going to cut her grass this summer and would like the Council to know that she is aware of her grass height, and that her neighbor will help her when he is able.

Dana Kautz, City Treasurer

Staff Report for City Council Meeting April 26th, 2021

Projects:

- Payroll and tax payments
- Quarterly Unemployment Insurance Report and submitting report.
- Quarterly 941 Report and submission
- Notary Application
- Workers' Compensation Reporting as well as fixing individuals who were not set up correctly in Black Mountain.
- Payroll Audits, making sure all paperwork and info was included and organized for each payroll cycle.
- Set up an Amazon account for tax free purchasing for the City (office supplies etc. that we could not find where we normally order office supplies)
- Quarterly Financial Reports and spreadsheet to upload to the website.
- Bank Reconciliations

Issues/Complaints:

- I have had multiple people mention to me their concerns for the house on Heigho where the fire was. Burnt insulation and other material have been blowing into neighbor's yards. Also, there is concern as it is not boarded up or barricaded in anyway and kids are able to go in and out as they please risking being seriously injured. A question has come up if it would be possible to board up the windows and doors to keep people (mainly children) out, as well as to keep burnt material and garbage from blowing all over the neighborhood. One person I talked to said they have to pick up trash that has blown into their yard (where her children play) from that house daily. She is concerned that some of the material may be toxic and while her children stay and play in their own yard, they are at risk, especially with the burnt insulation among other construction materials that may be hazardous.

City Clerk Staff Report for 5/10/2021

Update from last Month:

On April 2nd 2021 The Salmon River Mobile Vet Clinic held a vaccination clinic at New Meadows City Hall. During that visit they were able to vaccinate 19 dogs in our community.

Worked on:

I worked on getting accounts for our current permits so that I can submit annual and monthly reports that keep us in regulation standards with DEQ. Dana and I have continued to transfer accounts into our names.

I attended the III-A Board of Trustee meeting

I attended the Adams County Hazard Mitigation Planning meeting , During the meeting we talked about the hazards that we are affected by here in Adams County and the plans we have in place for those hazards going forward.

I attended the YAC (Youth Advocacy Coalition) Meeting at the library. They are trying to set up team in New Meadows. YAC's purpose is to encourage and foster the physical and mental wellbeing of youth and families by cultivating and strengthening supportive community partnerships. If anyone would like more information on the program , please let me know.

Issues:

None reported

WATER:

1. We have been working on getting the booster station and well houses cleaned up for the survey coming up.
2. Still replacing meter heads after each meter reading.
3. There has been a few people call with leak concerns. So far none of them have been on the city's side.
4. I worked with Dan to fix the broken fire hydrant.

SEWER:

1. Sewer logs completed as normal.
2. We worked with the lab on the land app taking soil samples.
3. Also started doing monitoring wells weekly.
4. Discharging is going well and samples are coming back good.
5. Our seepage testing is scheduled and I did have to order a pipe plug for it. Was much cheaper to order ourselves than have the engineer buy it.
6. Daniel fixed the fences around the lagoons and land app.

EQUIPMENT/SHOP:

1. Greased the backhoe.
2. Daniel fixed the tire on the lawn mower and changed the oil and blades.
3. The street sweeper broke; we did get the parts in to fix that soon.

STREETS:

1. Have only been grading roads as they need to be done, until it gets closer to time for road oil.
2. Cleaning up gravel that was pushed out from snow plowing.
3. Daniel did fix a few road signs; I think we have two stop signs left to put up.

PARK/RESTROOMS:

1. The bathrooms are cleaned and open.
2. We've also started mowing the park.

May 5, 2021

This a busy time for our region. There are several very important projects we will be following in the coming months. The City Staff will do their best to put pertinent information in the packets to give the City Council the ability to make the best decisions for the community.

I have been in contact with Kaytlyn Gilliam, one of our local school teachers, regarding the possibility of filling the open City Council seat. I want to get the open Council seat filled as soon as possible so we still have a quorum when a City Council member has to be gone for planned events this summer. I have asked Kaytlyn to attend the meeting so you can ask her questions. I will not be appointing her at this meeting so you have the opportunity to find out a little more about her before you are called on to make that decision. I have contacted other individuals who were suggested to me, but Kaytlyn is the only one who has responded with interest at this point.

One of our greatest resources is the ability to work together. Several weeks ago, I watched members of our local communities stop, get out of their cars and move a downed tree that had blocked one lane of the Goose Creek canyon highway. There was no planned event, no volunteer coordinators – just a group of people who saw a need and knew that if they worked together, they could meet the need quickly and efficiently. I want to promote this type of teamwork in our community. We can plan lots of events, but the longest lasting effects happen when we see a need and work with others to meet that need.

Sometimes it is hard to discover what others need. The best way to discover what is needed is to communicate – more listening than talking. As we listen to those who have chosen us to oversee the operations of our City, we will be better equipped to meet their needs and work as a team. Thank you for being good communicators with your community.

“Good communication is the bridge between confusion and clarity.” Nat Turner

Animal Control Fees & Penalty		
Animal Control - License	Annual Dog License – Altered	\$10.00
Animal Control - License	Annual Dog License – Non-Altered	\$30.00
Animal Control - License	Late Annual Dog License – Altered	\$20.00
Animal Control - License	Late Annual Dog License – Non-Altered	\$60.00
Animal Control - License	Senior Discount on Annual-Altered	\$5.00
Animal Control – License	Replacement Tag	\$2.00
Animal Control – Penalty	Unlicensed 1 st Offense	\$25.00
Animal Control – Penalty	Unlicensed 2nd Offense	\$50.00
Animal Control – Penalty	Unlicensed 3rd Offense	\$100.00
Animal Control – Penalty	Nuisance – At Large 1st Offense	\$25.00
Animal Control – Penalty	Nuisance – At Large 2nd Offense	\$50.00
Animal Control – Penalty	Nuisance – At Large 3rd Offense	\$100.00
Animal Control – Penalty	Nuisance – Barking 1st Offense	\$25.00
Animal Control – Penalty	Nuisance – Barking 2nd Offense	\$50.00
Animal Control – Penalty	Nuisance – Barking 3rd Offense	\$100.00
Animal Control – Penalty	Initial Impound Fee	\$25.00
Animal Control – Penalty	Daily Impound Fee	\$25.00 / Day

KAYTLYN N. GILLIAM

417 N Miller Avenue
New Meadows, ID 83654
Phone: (405)385-1771
Email: kgilliam@mvsd11.org

EDUCATION:

M.S, Natural Resources, University of Idaho McCall Outdoor Science School, McCall, Id (2017)

Academic Certificate, Environmental Education, University of Idaho McCall Outdoor Science School, McCall, Id (2017)

B.S, Secondary Education: Biology, Minor: Zoology, Oklahoma State University, Stillwater, Ok (2015).

CERTIFICATION & TRAINING:

Idaho State Teaching Certificate. Biological Sciences (2018).

Oklahoma State Teaching Certificate, Biological Sciences (2015).

TEACHING EXPERIENCE:

Secondary Science Teacher

Meadows Valley School District (August 2018 - Present).

Subjects: MS Science, Biology, Environmental Science, Chemistry, Forensics, Science/Technology/Engineering/Mathematics and Place-Based Learning, Research Methods, and Senior Project Advisor.

Other Duties: Community Outreach Event Planning, Coaching, Science Field Trip, various staff committees.

Wildlife Technician

Idaho Fish and Game, McCall, Id (March 2018 – June 2018)

Conduct field surveys in Adams and Valley County for the Northern Idaho Ground Squirrel project. Data input. Community outreach and education about the project.

Field Instructor

University of Idaho

McCall Outdoor Science School, McCall, Id. (August 2016-August 2018)

Prepared field lessons for middle school students over topics including but not limited to: water quality, fire ecology, alternative energy, forest ecology, winter ecology, and climate change. Facilitated student inquiry projects and learning.

High School Science Teacher

Deer Creek High School, Edmond, Ok. (June 2015-May 2016).

Subjects: Pre-AP Biology, AP Environmental Science, General Environmental Science, and Environmental Research Design.

VOLUNTEER & COMMUNITY INVOLVEMENT

Meadows Valley School

Plan and coordinate community engagement events. Maintain correspondence with media to communicate events and achievements at MVSD. Find and write grants to procure funding for various programs. (2018–present).

Fosdick Golf Tournament

Served at the benefit dinner with students. (2018–2020).

EPSCOR Idaho Managing Idaho’s Landscapes for Ecosystem Services

Assist in the development of Adventure Learning workshops for Idaho High School Teachers. Develop survey instrument and interview protocol to determine how the Adventure Learning workshops impacted teachers’ pedagogy and incorporation of socio-ecological systems content knowledge. (2017–2018).

National Christmas Tree Ambassador. Educated the public about the “It’s All Yours” program, promoting public lands and environmental citizenship. Acted as a liaison for the National Forest Service providing facts about the 2016 National Christmas Tree. (December 2015).

LEADERSHIP EXPERIENCE:

Place Network Advocate. Meadows Valley School District.

Support and engage Meadows Valley staff and students in the implementation of Place-based curriculum. Attend monthly, quarterly, and annual events to communicate with other place network schools the amazing things we are doing at MVSD. (2020–present).

Program Host. McCall Outdoor Science School.

Lead field instructors during instructional weeks. Facilitate k-12 program operation, including chaperone scheduling, meal scheduling, logistics planning for the following weeks program, gear organization/distribution/maintenance. (2017–2018).

OSU-NSTA Student Chapter President. Oklahoma State University

Student Chapter of NSTA provides opportunities for science education majors to collaborate with peers, and gain vital experience in both science and education fields. As president I started organizing philanthropy opportunities for our organization, and doubled membership. (2014–2015).

OSU-NSTA Student Chapter Vice-President. Oklahoma State University

As vice-president I collaborated with the officer team to start plans for how to grow membership and begin philanthropy fundraising. (2013–2014).



City of New Meadows LAND CHANGE REQUEST

1. APPLICANT INFORMATION

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

2. REQUEST DETAILS

Split Combine Lot Line Adjustment Other: _____

Parcel Number(s): _____

Is there a water right associated with this property? YES NO

Is there a lien holder on this property? YES NO *(may require approval from lienholder)*

Describe the proposed changes, including resulting parcel size(s).

By my signature below, I acknowledge that I have requested the action to be considered by the New Meadows Planning & Zoning Committee. I understand that all requests will be reviewed and evaluated for compliance with the zoning and building regulations of the City of New Meadows.

Owner Signature: _____ Date: _____

Owner Signature: _____ Date: _____

3. **PLANNING & ZONNG APPROVAL** Approved Denied

Signature: _____ Date: _____

4. **NEW MEADOWS CITY COUNCIL APPROVAL** Approved Denied

Signature: _____ Date: _____



TRAFFIC SAFETY WAREHOUSE

The Best in Safety for Less

https://www.trafficssafetywarehouse.com/Sa-So-Solar-Speed-Signs/Radar-Speed-Signs/products/69/)

Sa-So 18" Solar Radar Feedback Sign

(Images/Sa-So-Solar-RadarZ.jpeg)



Additional Images to View



Item Number: SR18

★★★★☆ Be the first to review this item (writeReview.asp?number=SR18)

\$4,200.00

30 Day Lead Time

Quantity

- 1 +

ADD TO CART

Detailed Description

SA-SO Radar Speed Sign - 18"

The Sa-So 18" Solar Radar Feedback Sign is for speeds under 45 MPH. The radar feedback sign helps calm traffic by displaying the driver's current speed and notifying them of the legal speed limit in a given area. The printed signs are MUTCD compliant. The signs include a "YOUR SPEED" sign. Does not include speed limit sign.

Radar Speed Sign Details:

- Solar Power.
- MUTCD compliant.
- Weather-resistant enclosure.
- Can be mounted to temporary sign stands.
- Field repairable, modular design
- 6 Year warranty on Solar Panel
- 2 Year warranty on Battery
- 1 Year warranty on Led sign

Programmable Software Includes:

- Data tracker and statistics.
- Bluetooth accessible.

Radar Speed Sign Documents

- View Specs Here (<https://www.trafficssafetywarehouse.com/pdfs/SA-SO-Radar-Sign.pdf>)
- Getting Started (<https://www.trafficssafetywarehouse.com/pdfs/Sa-So-Getting-Started.pdf>)
- FCC Compliance (<https://www.trafficssafetywarehouse.com/pdfs/FCC-Compliance-info.pdf>)
- CE-Compliance (<https://www.trafficssafetywarehouse.com/pdfs/CE-Compliance-info.pdf>)
- Radar Sign Specs (<https://www.trafficssafetywarehouse.com/pdfs/Radar-Sign-Specs-TDS.pdf>)
- Trailer Radar Feedback Sign (<https://www.trafficssafetywarehouse.com/pdfs/Trailer-Radar-Feedback-Sign.pdf>)
- Blue Tooth Pairing Guide (<https://www.trafficssafetywarehouse.com/pdfs/blue-tooth-pairing-guide.pdf>)

More Radar Speed Sgns (<https://www.trafficssafetywarehouse.com/Radar-Speed-Signs/products/69/>)

COMPANY INFORMATION

- About (<https://www.trafficssafetywarehouse.com/Aboutus.asp>)
- Terms & Conditions (<https://www.trafficssafetywarehouse.com/Terms.asp>)
- Privacy Policy (<https://www.trafficssafetywarehouse.com/privacy.asp>)
- Reviews (<https://www.trafficssafetywarehouse.com/Reviews.asp>)
- Site Map (<https://www.trafficssafetywarehouse.com/sitemap.asp>)

MY ACCOUNT

- Login / Register (<https://www.trafficssafetywarehouse.com/login.asp>)
- View Cart (<https://www.trafficssafetywarehouse.com/basket.asp>)

CUSTOMER SERVICE

- Order & Shipping Info (<https://www.trafficssafetywarehouse.com/help.asp>)
- Returns (<https://www.trafficssafetywarehouse.com>Returns.asp>)
- Contact (<https://www.trafficssafetywarehouse.com/contactus.asp>)



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[Traffic Logix](#)

SafePace EV 12FM Full Matrix Radar Feedback Sign

\$3,795.00

SKU:

141793

Share Product:



[Write a Review](#)

Power Source: **Required**

Solar Panel

Model Number: **Required**

EV 12FM

Sheeting Color: **Required**

HIP Yellow

Quantity:

▼ 1 ▲

ADD TO CART

[Add To Saved Product List](#) ▼

DESCRIPTION

[SHIPPING & RETURNS](#)

Variable Message Sign

The SafePace® Evolution 12FM variable message sign is a compact, portable solution offering adjustable driver-responsive messages.

The compact yet robust SafePace® Evolution 12FM offers the flexible, customizable messaging options you'd expect from a larger sign. The sign includes a full matrix for text, graphics, or 12" speed display, including speed activated digit color changes and choice of messaging color.

The Evolution 12FM sign is the sign with a small footprint yet wide range of messaging options.

Features:

- 1 Year cloud connectivity included
- Compact sign with smaller 12" digits
- Affordable pricing
- Static Your Speed message
- Allows for animated text or graphics
- Lightweight, compact design
- Energy efficient power options
- Dual-color LED display
- 3 digit display

Dimensions

- **Digits** 12"(h) x 6.4"(w), 936 LEDs
- **Unit with "YOUR SPEED" sign mounted; full-sized sign:** 29.0"(h) x 23.0"(w) x 5.625"(d)

Electrical Specifications:

- AC power input 100~240 V AC
- DC power input 12 V DC Battery
- Solar panel options 50W(standard) or 90W solar panel

Display Specifications

RELATED PRODUCTS



SafePace 450 15" Radar Feedback Sign

Starting at \$4,095.00

[Traffic Logix](#)



SafePace Evolution 15FM Full Matrix Radar Feedback Sign

Starting at \$4,395.00

[Traffic Logix](#)



- **LEDs 948**
- **Digits (Yellow)** 468 LEDs: Color: Yellow (590 nm) Viewing angle at 50% IV: 30° Partial Flux (Brightness): 9000 -22400 Ev,[lux]/LED
- **Digits (Red)** 468 LEDs: Color: Red (633 nm) Viewing angle at 50% IV: 30° Partial Flux (Brightness): 7100 - 18000 Ev,[lux]/LED
- **Speed Violator Strobe** 12 LEDs: Color: White (2700 K - 6500 K) Viewing angle at 50% IV: 150° Luminous Flux: typically 33lm @ 4000 K Luminous Efficacy: typically 176 lm/W @4000 K
- **Ambient light sensors** 1 sensor and automatic control

SafePace EV 18FM Full Matrix Radar Feedback Sign

Starting at \$4,495.00

[Traffic Logix](#)



SafePace 700 18" Full Matrix Speed Display Radar Feedback Sign

Starting at \$6,095.00

[Traffic Logix](#)




SafePace 800 18" Rotating Full Matrix Radar Feedback Sign

Starting at \$6,695.00

[Traffic Logix](#)


Additional Resources:

 [SafePace® EV 12FM Products Sales Sheet](#)

 [SafePace® EV 12FM Specifications Sheet](#)

 [Safespace Evolution Brochure](#)


CUSTOMERS ALSO VIEWED



SafePace Evolution 12 Radar Feedback Sign

Starting at \$2,995.00


[Traffic Logix](#)



SafePace Evolution 11 Radar Feedback Sign

Starting at \$2,795.00


[Traffic Logix](#)





SafePace 250 12" Radar F Sign

Starting at \$2,995.00

[Traffic Logix](#)



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Valley County Opioid Response Project (VCORP)

Letter of Commitment

This Letter of Commitment demonstrates the intent of _____ (Agency Name) to participate in the Valley County Opioid Response Project (VCORP) as a voting member of the VCORP Consortium. Through active participation in the Consortium, we commit to strengthen and expand prevention services in Valley County, break down stigma of treatment and recovery, support the treatment and recovery workforce, support community stakeholder engagement, and improve data identification, sharing and collaboration.

The above named Agency Partner agrees to actively participate in VCORP Consortium activities and adhere to the attached VCORP Bylaws in order to maintain good standing. We also understand that the Agency may withdraw from the Consortium and its activities at any time by providing written documentation to the Central District Health VCORP Project Director.

This Letter of Commitment shall become effective upon signature by an authorized representative of the above named Agency. The signature below indicates agreement with the terms of this letter. Membership does not have an expiration date.

SIGNATURE

Agency:

Representative Name:

Agency Address:

Representative Phone:

Representative Email:

Representative Signature:

Date:

Attachment: VCORP Consortium Bylaws

Ernie Robinson Request
Water Bill Relief due to large Leak
May 4, 2021

Ernie Robinson visited City Hall on May 4th with his leak letter, which gave an estimate of his upcoming water bill. He asked if he might be issued some relief for the large amount, as no one was home when the leak occurred. He stated that he felt that if \$250 could be removed from his bill, he would be able to pay the remaining amount.

It seems from the water usage that the leak started in March. The higher usage was noted by city staff, but after reviewing the Neptune website for critical leaks and also the leak report from March, no leak was shown.

After reading meters for April on 4/21, 47,683 more gallons had been used. His property again did not show up on the leak report or as "critical" on the Neptune website. Staff chose to send a leak letter regardless of the report.

Staff is working with Neptune regarding this issue of major leaks not appearing on the leak report but have not come to a conclusion as of yet.

Attached are records of Ernie's normal usage. His bill averages between \$85 and \$120 per month.

Customer Name: ROBINSON, ERNIE
Account: 196-00
Route - Meter: 01-1570 **From 1-2020 to 5-2021**
Service Address: 409 SOUTH HEIGHO AVENUE
Mtr Id - Type - Size: 1820903973 Z **5/8 X 3/4**
Meter Serial #: 86404796

(Readings in Actual Units)

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
04-2021	993109	04/21/2021	47683	98725	HANDHELD
03-2021	945426	03/19/2021	18732	51042	HANDHELD
02-2021	926694	02/24/2021	1147	32310	HANDHELD
01-2021	925547	01/20/2021	862	31163	HANDHELD
12-2020	924685	12/21/2020	1108	30301	HANDHELD
11-2020	923577	11/19/2020	313	29193	HANDHELD
10-2020	923264	10/21/2020	4375	28880	HANDHELD
09-2020	918889	09/17/2020	7602	24505	HANDHELD
08-2020	911287	08/18/2020	5460	16903	HANDHELD
07-2020	905827	07/20/2020	3626	11443	HANDHELD
06-2020	902201	06/19/2020	2775	7817	HANDHELD
05-2020	899426	05/20/2020	2745	5042	HANDHELD
04-2020	896681	04/22/2020	300	2297	HANDHELD
03-2020	896381	03/18/2020	879	1997	HANDHELD
02-2020	895502	02/18/2020	863	1118	HANDHELD
01-2020	894639	01/24/2020	255	255	HANDHELD

Welcome / Pledge of Allegiance

Present via Zoom was Mayor Julie Good and Council Members Jeff Parnett, Darla Weber, and Shiloh Ryker.

Staff present at City Hall were Kyla Gardner, Dana Kautz, Daniel Potter, and Angie Mettie. Present via Zoom was City Attorney Dick Stubbs.

Present at City Hall were community members Kenda Farnsworth, Mechelle Le Pore, and Debbie Turner. Present via Zoom was Amy Manning of III-A, Drew Dodson, Tim Farrell of Mountain Waterworks, and Andrew Mentzer.

Mayor Good opened the meeting at 6:32pm.

Presentation

Volunteer Recognition

Mayor Good recognized Angie Mettie for her work in coordinating the Easter Egg hunt this year.

Reports

West Central Mountains Economic Development Council

Andrew Mentzer gave a report regarding the work of WCMEDC over the last year. He stated that broadband and housing were important tasks they were working on. One possibility is motivating second homeowners and short term rental owners to convert their homes to long term rentals. Other areas of progress were in developing a workforce/apprenticeship program, an early childhood program with 130 childcare seats, pathways to connect the Weiser River trail to New Meadows, and then a possible pathway to McCall, infrastructure, business development, and updating the Payette Scenic Byway website, signage, and information.

Mayor's Report

Mayor Good summarized her report, recognizing new City Clerk Kyla Gardner for her work in keeping the city in compliance with DEQ. She would like Air Bridge to present at the next meeting and discuss next steps for bringing broadband to New Meadows.

Discussion Items

Housing

Mayor Good shared several ideas regarding the housing challenges in the region. She would like to review the zoning, and possibly find an area for tiny homes or other housing options in New Meadows. Another idea included having local businesses buy in to a development program, which would then provide employee housing. She asked for ideas from the Council.

Action Items

City Hall Bench & Planter Boxes

Linnea Hall, with Citizens for Community Enhancement, asked permission to replace the planters and bench at city hall with planters that match the downtown corridor. She also would like to replace the bench at city hall and asked if the city would pay half of the cost of the new bench. After discussion, the Council chose not to have a bench at city hall due to the current bench's lack of use. They agreed that matching planters would look great at city hall and could be put in place.

The Council also discussed the half-barrel planter at the park. It was noted that plastic barrels are preferred due to their longevity. It was also suggested that an "adopt a planter" program could be established, allowing citizens to care for a planter box in place of city staff.

Backup Operator

Mayor Good would like the Council to approve Kirk Kundrick as the New Meadows backup operator for the water/sewer system. Kirk is currently the Meadow Creek operator. Mayor Good read the agreement to the Council and stated that he would be paid the same as the previous backup operator - \$300 per month.

- Council Member Ryker moved to approve Kirk Kundrick as the City of New Meadows' backup operator per the contract; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Ryker – yes, Weber – yes. Motion carried.

Well #4 DEQ Testing

Mayor Good stated that DEQ will soon begin testing for PFAS, a chemical that does not occur naturally in the environment. Currently, the test is optional, and random test sites were chosen around the region, New Meadows being one of them. Public Works Director Wallace agreed that the well should be tested. If the substance is found in the well, measures must be taken to mitigate the issue.

- Council Member Parnett moved to allow DEQ to test well #4 for PFAS; Council Member Weber seconded the motion. Roll Call Vote: Parnett – yes, Weber – yes, Ryker – yes. Motion carried.

Opening of Park Restrooms

The Council discussed the opening of the park restrooms. Council Member Ryker stated that there have been many complaints about the restrooms being closed. There was concern about vandalism to the restrooms. It was suggested that they be open during daylight hours to prevent misuse. Use would normally occur into the evening hours; however, staff are not on duty at that time to lock them. Therefore, it was suggested that the restrooms be open from 8am-5pm on a trial basis. Signs will be created informing the public of the hours.

Dust Abatement Approval – Roadwise

The Council reviewed a quote for dust abatement for \$24,999.80. The company has been utilized in the past and the amount has not changed.

- Council Member Weber moved to approve the Roadwise dust abatement quote; Council Member Ryker seconded the motion. Roll Call Vote: Ryker – yes, Parnett – yes, Weber – yes. Motion carried.

Stibnite Foundation Funding Request

The Council discussed application ideas for the Stibnite Foundation grant. They chose to request funding for a new dog pound and for a flashing speed limit sign. Mayor Good will talk with the previously interested party regarding a quote for the dog pound.

Recommendation to Rebid – Water System Improvement Project

Tim Farrell of Mountain Waterworks stated that two bids were received, and both were considerably higher than the budget estimate. Mayor Good will work with Farrell on a course of action, and the project will be rebid.

- Council Member Weber moved to reject the bid received for Wellhouse #5; Council Member Ryker seconded the motion. Roll Call Vote: Weber – yes, Ryker – yes, Parnett – yes. Motion carried.

Utility Bill Review / Correction Approval

The Council reviewed a billing correction for two customers who resided in the same unit at different times. The meter connected to the home was not the meter connected with the billing software. Staff adjusted the bills to reflect the correct readings and requested the Council review and approve the adjustments.

- Council Member Ryker moved to approve the credits for customers #1 and #2 and remove late charges for customer #2 per the document presented; Council Member Parnett seconded the motion. Roll Call Vote: Ryker – yes, Parnett – yes, Weber – yes. Motion carried.

EMS Grant Letter Request

The Council reviewed a letter supporting the EMS in their request for funding.

- Council Member Weber moved to send the letter of support on behalf of the EMS for a grant; Council Member Ryker seconded the motion. Roll Call Vote: Weber – yes, Ryker – yes, Parnett – yes. Motion carried.

Water Project – Request for Reimbursement

This item was not discussed.

USDA Final Grant Expenditures

Mayor Good stated that a seepage test is required at the lagoon and must be completed in 30 days. Great West Engineering has provided a quote to complete the engineering requirements, and IRWA will complete the work that they are able. Any remaining funds left after the seepage test could be used for manhole needs.

- Council Member Weber moved to accept the Great West seepage proposal and use other USDA dollars for manhole repairs; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Ryker – yes, Weber – yes. Motion carried.

Consent Agenda

The Consent Agenda included minutes from April 12, 2021, March 2021 Financials, and paid and pending claims. Mayor Good read the claims. An Analytical Lab claim was on hold to inquire about the large charge. This was due to a compilation of annual tests.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Weber seconded the motion. Roll Call Vote: Parnett – yes, Ryker – yes, Weber – yes. Motion carried.

Future Meeting Topics

- III-A presentation – Amy Manning
- Dog License Fees
- Air Bridge Presentation
- Water Project Response
- Housing Information
- Dog Pound Estimate

Adjournment

Mayor Good adjourned the meeting at 7:42 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
4869	E	25 Analytical Labs, Inc. 80882 04/30/21 Water Sampling / Testing 80883 04/30/21 Sewer Sampling / Testing Total for Vendor: 2,395.16	2,395.16 16.15 2,379.01*	****		60 65	43320 43220	745 745			10102 10102
4866		140 Buys, Douglas Monthly Contract Services	400.00	****		60 65	43320 43220	310 310			10102 10102
4858		I C & M Lumber Co, Inc 04/29/21 Shop- Water 04/29/21 Shop - Sewer 04/29/21 Shop - Streets 04/29/21 Sewer 04/29/21 Water 04/29/21 Streets 04/29/21 Park	410.79 72.15 72.15 72.14 120.68 1.50 36.80 35.37	****		60 65 1 65 60 1 1	43320 43220 41500 43220 43320 41500 41600	324 324 324 324 324 324 324			10102 10102 10102 10102 10102 10102 10102
4861		29 City of New Meadows 025-00 04/30/21 Chlorinator Room 310-00 04/30/21 Park Irrigation 309-00 04/30/21 Park Restrooms 014-00 04/30/21 Industrial Park 364-00 04/30/21 Auger Room 126-00 04/30/21 City Hall 015-00 04/30/21 Skate Park 013-00 04/30/21 Industrial Park - 104 W Taylor Total for Vendor: 410.79	576.33 14.41 14.30 74.58 236.92 71.19 76.08* 14.30 74.55	****		65 1 1 63 65 1 1 63	43220 41600 41600 43100 43220 41100 41600 43100	339 332 331 331 338 331 332 331			10102 10102 10102 10102 10102 10102 10102 10102
4862	E	577 CTC Telecom, Inc. 05/01/21 Phone - General 05/01/21 Phone - Water 05/01/21 Phone - Sewer Total for Vendor: 456.66	456.66 152.22 152.22 152.22			1 60 65	41100 43320 43220	308 308 308			10102 10102 10102

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash
4863		495 Drake Diversified LLC	300.00								
		Monthly Back-up Operator									
		1000 05/01/21 APR2021 H2O Back-up Operator	150.00			60		43320	310		10102
		1000 05/01/21 APR2021 SWR Back-up Operator	150.00			65		43220	310		10102
		Total for Vendor:	300.00								
		*** Claim from another period (3/21) ****	68.90								
4857		635 GOOD, JULIE									
		Reimburse for Plaque									
		NW Eng. 32 03/18/21 Reimburse for plaque	22.96			1		41100	324		10102
		NW Eng. 32 12/31/20 Reimburse plaque (W)	22.97			60		43320	324		10102
		NW Eng. 32 12/31/20 Reimburse plaque (SWR)	22.97			65		43220	324		10102
		Total for Vendor:	68.90								
		*** Claim from another period (4/21) ****	60.00								
4844		638 Idaho Secretary of State									
		Notary Public application for City Treasurer and City Clerk									
		04/20/21 City Treasurer Notary	30.00			1		41100	324		10102
		04/20/21 City Clerk Notary	30.00			1		41100	324		10102
		Total for Vendor:	60.00								
		*** Claim from another period (4/21) ****	126.00								
4865	E	150 Lake Shore Disposal									
		25344779 05/01/21 Garbage - General	31.50			1		41100	324		10102
		25344779 05/01/21 Garbage - Water	31.50			60		43320	324		10102
		25344779 05/01/21 Garbage - Sewer	31.50			65		43220	324		10102
		25344779 05/01/21 Garbage - Industrial Park	31.50*			63		43100	324		10102
		Total for Vendor:	126.00								
		*** Claim from another period (4/21) ****	200.00								
4860	E	530 Quadient Finance USA, INC									
		04/01/21 Postage -	50.00			1		41100	620		10102
		04/01/21 Postage - Water	75.00			60		43320	620		10102
		04/01/21 Postage - Sewer	75.00			65		43220	620		10102
		Total for Vendor:	200.00								
		*** Claim from another period (4/21) ****	349.99								
4870	E	253 United Oil									
		964778 04/30/21 Fuel - Backhoe- Streets	34.09			1		41500	630		10102
		964778 04/30/21 Fuel - Backhoe- Water	34.09			60		43320	630		10102
		964778 04/30/21 Fuel - Backhoe- Sewer	34.09			65		43220	630		10102

* ... Over spent expenditure

Claim/	Check	Invoice #/Name/	Vendor #/Inv Date/Description	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
				Line \$					Account
	964778	04/30/21	Fuel - Grader - Streets Gradin	71.52*			1 11 41500	630	10102
	964778	04/30/21	Fuel - Grader - Water	71.51			60 43320	630	10102
	964778	04/30/21	Fuel - Grader - Sewer	71.52			65 43220	630	10102
	964778	04/30/21	Fuel - Water	33.17			60 43320	630	10102
			Total for Vendor:	349.99					
4864	E	436	US Bank	739.65					
	UPS Store	04/26/21	SWR Sample Postage	41.86			65 43220	620	10102
	WEBSITE	04/26/21	1&1 EMAIL (GEN)	9.95*			1 41100	327	10102
	WEBSITE	04/26/21	1&1 EMAIL (WTR)	9.95*			60 43320	327	10102
	WEBSITE	04/26/21	1&1 EMAIL (SWR)	9.95*			65 43220	327	10102
	PRO	10 04/26/21	MICROSOFT (GEN)	66.00			1 41100	324	10102
	PRO	10 04/26/21	MICROSOFT (SWR)	66.00			65 43220	324	10102
	PRO	10 04/26/21	MICROSOFT (WTR)	66.00			60 43320	324	10102
	EMAIL	04/26/21	GOOGLE G SUITE (GEN)	25.83*			1 41100	327	10102
	EMAIL	04/26/21	GOOGLE G SUITE (SWR)	25.83*			65 43220	327	10102
	EMAIL	04/26/21	GOOGLE G SUITE (WTR)	25.84*			60 43320	327	10102
	EMAIL	04/26/21	GOOGLE G SUITE (IND)	25.84*			63 43100	327	10102
	TSHEETS	04/26/21	TSHEETS (GEN)	30.00			1 41100	324	10102
	TSHEETS	04/26/21	TSHEETS (IND)	30.00*			63 43100	324	10102
	TSHEETS	04/26/21	TSHEETS (WTR)	30.00			60 43320	324	10102
	TSHEETS	04/26/21	TSHEETS (SWR)	30.00			65 43220	324	10102
	OFFICE	04/26/21	FAMILY DOLLAR OFFICE SUPPLIES	3.00			1 41100	324	10102
	POSTAGE	04/26/21	USPS	4.01			1 41100	324	10102
	OFFICE	04/26/21	OFFICE SAVERS SUPPLIES (WTR)	29.90			60 43320	324	10102
	OFFICE	04/26/21	OFFICE SAVERS SUPPLIES (SWR)	29.90			65 43220	324	10102
	OFFICE	04/26/21	OFFICE SAVERS SUPPLIES (GEN)	29.90			1 41100	324	10102
	OFFICE	04/26/21	OFFICE SAVERS SUPPLIES (IND)	29.90*			63 43100	324	10101
	AVG	04/26/21	AVG ANTI-VIRUS (WTR)	40.00			60 43320	324	10102
	AVG	04/26/21	AVG ANTI VIRUS (SWR)	40.00			65 43220	324	10102
	AVG	04/26/21	AVG ANTI-VIRUS (GEN)	39.99			1 41100	324	10102
			Total for Vendor:	739.65					
			*** Claim from another period (4/21) ****						
				29.28					
4859	E	147	USA Blue Book	29.28					
	Gloves	584220	04/26/21	Gloves	29.28		65 43220	324	10102
			Total for Vendor:	29.28					

Angie Mettie

Pay Period

4/16/2021 to

4/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	4/16/2021	4.05							4.05	
Saturday	4/17/2021								0.00	
Total Week		4.05	0.00	0.00	0.00	0.00	0.00	0.00	4.05	
Sunday	4/18/2021								0.00	
Monday	4/19/2021	6.62							6.62	
Tuesday	4/20/2021	6.43							6.43	
Wednesday	4/21/2021	6.43							6.43	
Thursday	4/22/2021	6.42							6.42	
Friday	4/23/2021	5.05							5.05	
Saturday	4/24/2021								0.00	
Total Week		30.95	0.00	0.00	0.00	0.00	0.00	0.00	30.95	
Sunday	4/25/2021								0.00	
Monday	4/26/2021	7.97							7.97	
Tuesday	4/27/2021	6.51							6.51	
Wednesday	4/28/2021	6.53							6.53	
Thursday	4/29/2021	6.47							6.47	
Friday	4/30/2021	5.64							5.64	
Saturday									0.00	
Total Week		33.12	0.00	0.00	0.00	0.00	0.00	0.00	33.12	
Total Pay Period		68.12	0.00	0.00	0.00	0.00	0.00	0.00	68.12	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

04/16/2021 to 04/30/2021

Regular	PTO	OT	DT	To	Item 18.
68.12	0.00	0.00	0.00	68.12	

Time in	Time out	Duration	
April 16, 2021			4.05
8:45am	12:48pm	4.05	ADM › ADM - Customer Relations
April 19, 2021			6.62
8:27am	3:04pm	6.62	ADM › ADM - Customer Relations
April 20, 2021			6.43
8:41am	3:07pm	6.43	MTG › MTG - Staff Meeting
April 21, 2021			6.43
8:42am	3:08pm	6.43	ADM › ADM - Customer Relations
April 22, 2021			6.42
8:47am	3:12pm	6.42	ADM › ADM - Customer Relations
April 23, 2021			5.05
8:49am	1:52pm	5.05	ADM › ADM - Customer Relations
April 26, 2021			7.97
8:29am	3:12pm	6.72	ADM › ADM - Customer Relations
6:30pm	7:45pm	1.25	MTG › MTG - Council Meeting
April 27, 2021			6.52
8:47am	3:18pm	6.52	ADM › ADM - Customer Relations
April 28, 2021			6.53
8:41am	3:13pm	6.53	ADM › ADM - Customer Relations
April 29, 2021			6.47
8:45am	3:13pm	6.47	ADM › ADM - Customer Relations
April 30, 2021			5.63
7:25am	1:03pm	5.63	ADM › ADM - Customer Relations

Jessie Gerke

Pay Period

4/16/2021 to

4/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	4/16/2021	8.17							8.17	
Saturday	4/17/2021								0.00	
Total Week		8.17	0.00	0.00	0.00	0.00	0.00	0.00	8.17	
Sunday	4/18/2021								0.00	
Monday	4/19/2021	8.05							8.05	
Tuesday	4/20/2021	8.05							8.05	
Wednesday	4/21/2021	7.50							7.50	
Thursday	4/22/2021	8.42							8.42	
Friday	4/23/2021	7.75							7.75	
Saturday	4/24/2021								0.00	
Total Week		39.77	0.00	0.00	0.00	0.00	0.00	0.00	39.77	
Sunday	4/25/2021								0.00	
Monday	4/26/2021	8.16							8.16	
Tuesday	4/27/2021	7.93							7.93	
Wednesday	4/28/2021	5.67							5.67	
Thursday	4/29/2021	6.05							6.05	
Friday	4/30/2021	5.88							5.88	
Saturday									0.00	
Total Week		33.69	0.00	0.00	0.00	0.00	0.00	0.00	33.69	
Total Pay Period		81.63	0.00	0.00	0.00	0.00	0.00	0.00	81.63	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

04/16/2021 to 04/30/2021

Regular
81.63

PTO
0.00

OT
0.00

DT
0.00

To Item 18.
81.63

Time in	Time out	Duration	
April 16, 2021			8.17
8:16am (MDT)	9:05am (MDT)	0.82	SWR > SWR - Sewer Logs
9:05am (MDT)	10:24am (MDT)	1.32	SWR > SWR - System Maintenance
10:24am (MDT)	1:45pm (MDT)	3.35	STRTS > STRTS - Grading / Blading
1:45pm (MDT)	3:14pm (MDT)	1.48	PW > PW - Office Time
3:14pm (MDT)	4:26pm (MDT)	1.20	STRTS > STRTS - Grading / Blading
April 19, 2021			8.05
8:30am (MDT)	9:22am (MDT)	0.87	MTG > MTG - Staff Meeting
9:22am (MDT)	10:09am (MDT)	0.78	SWR > SWR - Sewer Logs
10:09am (MDT)	11:11am (MDT)	1.03	SWR > SWR - System Maintenance
11:11am (MDT)	1:31pm (MDT)	2.33	PW > PW - Office Time
1:31pm (MDT)	3:40pm (MDT)	2.15	STRTS > STRTS - Grading / Blading
3:40pm (MDT)	4:33pm (MDT)	0.88	PW > PW - City Shop
April 20, 2021			8.05
8:30am (MDT)	8:59am (MDT)	0.48	SWR > SWR - Sewer Logs
8:59am (MDT)	10:40am (MDT)	1.68	SWR > SWR - Sewer Testing
10:40am (MDT)	1:00pm (MDT)	2.33	WTR > WTR - Service Call
1:00pm (MDT)	4:33pm (MDT)	3.55	SWR > SWR - Land Application Project
April 21, 2021			7.50
9:30am (MDT)	10:06am (MDT)	0.60	SWR > SWR - Sewer Logs
10:06am (MDT)	11:03am (MDT)	0.95	SWR > SWR - System Maintenance
11:03am (MDT)	1:48pm (MDT)	2.75	WTR > WTR - Meter Reading
12:48pm (PDT)	4:00pm (PDT)	3.20	SWR > SWR - System Maintenance
April 22, 2021			8.42
8:18am (PDT)	8:57am (PDT)	0.65	SWR > SWR - Sewer Logs
8:57am (PDT)	10:21am (PDT)	1.40	SWR > SWR - System Maintenance
10:21am (PDT)	11:55am (PDT)	1.57	PW > PW - Office Time
11:55am (PDT)	3:00pm (PDT)	3.08	STRTS > STRTS - Peterson Pathway
3:00pm (PDT)	4:43pm (PDT)	1.72	PW > PW - City Shop
April 23, 2021			7.75
8:07am (PDT)	8:55am (PDT)	0.80	SWR > SWR - Sewer Logs
8:55am (PDT)	10:10am (PDT)	1.25	SWR > SWR - System Maintenance
10:10am (PDT)	12:56pm (PDT)	2.77	WTR > WTR - Service Call
12:56pm (PDT)	3:52pm (PDT)	2.93	STRTS > STRTS - Peterson Pathway

April 26, 2021

8:30am (PDT)	9:26am (PDT)	0.93	MTG > MTG - Staff Meeting
9:26am (PDT)	10:10am (PDT)	0.73	SWR > SWR - Sewer Logs
10:10am (PDT)	11:03am (PDT)	0.88	SWR > SWR - System Maintenance
11:03am (PDT)	12:06pm (PDT)	1.05	EQP > EQP - Jetter Maintenance
12:06pm (PDT)	3:03pm (PDT)	2.95	STRTS > STRTS - Grading / Blading
3:03pm (PDT)	4:40pm (PDT)	1.62	WTR > WTR - Service Call

April 27, 2021**7.93**

8:18am (PDT)	8:48am (PDT)	0.50	MTG > MTG - Staff Meeting
8:48am (PDT)	9:35am (PDT)	0.78	SWR > SWR - Sewer Logs
9:35am (PDT)	11:18am (PDT)	1.72	STRTS > STRTS - Street Sweeping
11:18am (PDT)	1:39pm (PDT)	2.35	WTR > WTR - Service Call
1:39pm (PDT)	4:14pm (PDT)	2.58	PW > PW - City Shop

April 28, 2021**5.67**

8:02am (PDT)	8:43am (PDT)	0.68	SWR > SWR - Sewer Logs
8:43am (PDT)	9:41am (PDT)	0.97	SWR > SWR - System Maintenance
12:45pm (PDT)	2:27pm (PDT)	1.70	WTR > WTR - Service Call
2:27pm (PDT)	4:46pm (PDT)	2.32	EQP > EQP - Backhoe Maintenance

April 29, 2021**6.05**

10:30am (PDT)	11:11am (PDT)	0.68	SWR > SWR - Sewer Logs
11:11am (PDT)	1:51pm (PDT)	2.67	WTR > WTR - Service Call
1:51pm (PDT)	4:06pm (PDT)	2.25	SWR > SWR - Sewer Testing
4:06pm (PDT)	4:33pm (PDT)	0.45	PW > PW - City Shop

April 30, 2021**5.88**

8:01am (PDT)	8:45am (PDT)	0.73	SWR > SWR - Sewer Logs
10:30am (PDT)	12:41pm (PDT)	2.18	STRTS > STRTS - Grading / Blading
12:41pm (PDT)	1:31pm (PDT)	0.83	PW > PW - City Shop
5:15pm (PDT)	7:23pm (PDT)	2.13	WTR > WTR - Service Call

NOTES: School

Dana Kautz

04/01/2021 to 04/15/2021

Regular	PTO	OT	DT	To	Item 18.
40.05	0.00	0.00	0.00	40.05	

Time in	Time out	Duration	
April 1, 2021			7.17
9:05am (MDT)	4:15pm (MDT)	7.17	ADM > Train - City Hall
April 5, 2021			7.15
8:40am (MDT)	3:49pm (MDT)	7.15	ADM > Train - City Hall
April 6, 2021			5.55
8:40am (MDT)	11:08am (MDT)	2.47	ADM > Train - City Hall
11:40am (MDT)	2:45pm (MDT)	3.08	ADM > Train - City Hall
April 7, 2021			5.83
8:50am (MDT)	2:40pm (MDT)	5.83	ADM > Train - City Hall
April 12, 2021			7.78
8:24am (MDT)	2:45pm (MDT)	6.35	ADM > Train - City Hall
6:15pm (MDT)	7:41pm (MDT)	1.43	MTG > MTG - Citizen Advisory Committee
April 14, 2021			6.57
8:23am (MDT)	2:57pm (MDT)	6.57	ADM > ADM - Customer Relations

Dana Kautz

Pay Period

4/1/2021 to

4/16/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	4/1/2021	7.17							7.17	
Friday	4/2/2021								0.00	
Saturday	4/3/2021								0.00	
Total Week		7.17	0.00	0.00	0.00	0.00	0.00	0.00	7.17	
Sunday	4/4/2021								0.00	
Monday	4/5/2021	7.15							7.15	
Tuesday	4/6/2021	5.54							5.54	
Wednesday	4/7/2021	5.84							5.84	
Thursday	4/8/2021								0.00	
Friday	4/9/2021								0.00	
Saturday	4/10/2021								0.00	
Total Week		18.53	0.00	0.00	0.00	0.00	0.00	0.00	18.53	
Sunday	4/11/2021								0.00	
Monday	4/12/2021	7.78							7.78	
Tuesday	4/13/2021								0.00	
Wednesday	4/14/2021	6.57							6.57	
Thursday	4/15/2021								0.00	
Friday	4/16/2021								0.00	
Saturday									0.00	
Total Week		14.35	0.00	0.00	0.00	0.00	0.00	0.00	14.35	
Total Pay Period		40.05	0.00	0.00	0.00	0.00	0.00	0.00	40.05	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

Pay Period

4/16/2021 to

4/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	4/16/2021	4.75							4.75	
Saturday	4/17/2021								0.00	
Total Week		4.75	0.00	0.00	0.00	0.00	0.00	0.00	4.75	
Sunday	4/18/2021								0.00	
Monday	4/19/2021	8.53							8.53	
Tuesday	4/20/2021	9.85							9.85	
Wednesday	4/21/2021	10.00							10.00	
Thursday	4/22/2021	7.84							7.84	
Friday	4/23/2021								0.00	
Saturday	4/24/2021								0.00	
Total Week		36.22	0.00	0.00	0.00	0.00	0.00	0.00	36.22	
Sunday	4/25/2021								0.00	
Monday	4/26/2021	9.53							9.53	
Tuesday	4/27/2021	11.17							11.17	
Wednesday	4/28/2021	9.27							9.27	
Thursday	4/29/2021	9.98							9.98	
Friday	4/30/2021								0.00	
Saturday									0.00	
Total Week		39.95	0.00	0.00	0.00	0.00	0.00	0.00	39.95	
Total Pay Period		80.92	0.00	0.00	0.00	0.00	0.00	0.00	80.92	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

04/16/2021 to 04/30/2021

Regular	PTO	OT	DT	To	Item 18.
80.92	0.00	0.00	0.00	80.92	

Time in	Time out	Duration	
April 16, 2021			4.75
7:45am (MDT)	12:30pm (MDT)	4.75	STRTS > STRTS - Grading / Blading
April 19, 2021			8.53
8:28am (MDT)	8:46am (MDT)	0.30	STRTS > STRTS - Grading / Blading
8:46am (MDT)	5:00pm (MDT)	8.23	EQP > EQP - MACK Dump Maintenance
April 20, 2021			9.85
7:45am (MDT)	4:27pm (MDT)	8.70	WTR > WTR - Booster Station & Well Logs
5:10pm (MDT)	6:19pm (MDT)	1.15	STRTS > STRTS - Sign Maintenance / Replacement
April 21, 2021			10.00
8:00am (MDT)	6:00pm (MDT)	10.00	SWR > SWR - System Maintenance
April 22, 2021			7.83
8:00am (MDT)	3:50pm (MDT)	7.83	STRTS > STRTS - Sidewalk Maintenance
April 26, 2021			9.53
8:30am (MDT)	8:52am (MDT)	0.37	MTG > MTG - Staff Meeting
8:52am (MDT)	2:38pm (MDT)	5.77	PARK > PARK - Mowing / Trimming
2:38pm (MDT)	3:45pm (MDT)	1.12	PARK > PARK - Mowing / Trimming
3:45pm (MDT)	5:07pm (MDT)	1.37	WTR > WTR - Booster Station & Well Logs
6:30pm (MDT)	7:25pm (MDT)	0.92	MTG > MTG - Council Meeting
April 27, 2021			11.17
7:30am (MDT)	6:40pm (MDT)	11.17	STRTS > STRTS - Street Sweeping
April 28, 2021			9.27
8:30am (MDT)	5:46pm (MDT)	9.27	STRTS > STRTS - Peterson Pathway
April 29, 2021			9.98
7:50am (MDT)	5:49pm (MDT)	9.98	STRTS > STRTS - Peterson Pathway
5:49pm (MDT)	5:49pm (MDT)	0.00	STRTS > STRTS - Peterson Pathway
5:49pm (MDT)	5:49pm (MDT)	0.00	STRTS > STRTS - Peterson Pathway

Kyla Gardner

04/01/2021 to 04/15/2021

Regular	PTO	OT	DT	To	Item 18.
79.32	0.00	0.00	0.00	79.32	

Time in	Time out	Duration	
April 1, 2021			8.22
8:44am	4:57pm	8.22	ADM > ADM - Customer Relations
April 2, 2021			7.63
8:41am	4:19pm	7.63	ADM > ADM - Customer Relations
April 5, 2021			7.18
8:28am	3:39pm	7.18	ADM > ADM - Customer Relations
April 6, 2021			6.55
8:37am	3:10pm	6.55	ADM > ADM - Customer Relations
April 7, 2021			6.42
8:43am	3:08pm	6.42	ADM > ADM - Customer Relations
April 8, 2021			7.15
8:47am	3:56pm	7.15	ADM > ADM - Customer Relations
April 9, 2021			6.10
8:40am	12:50pm	4.17	ADM > ADM - Customer Relations
12:50pm	1:04pm	0.23	Other
1:04pm	3:00pm	1.93	ADM > ADM - Customer Relations
April 12, 2021			9.42
8:24am	4:09pm	7.75	ADM > ADM - Customer Relations
6:20pm	8:00pm	1.67	MTG > MTG - Citizen Advisory Committee
April 13, 2021			6.68
8:34am	3:15pm	6.68	MTG > MTG - Citizen Advisory Committee
April 14, 2021			7.00
8:18am	3:18pm	7.00	MTG > MTG - Citizen Advisory Committee
April 15, 2021			6.97
8:33am	3:31pm	6.97	MTG > MTG - Citizen Advisory Committee

Kyla Gardner

Pay Period

4/1/2021 to

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)		
Sunday								
Monday								
Tuesday								
Wednesday								
Thursday	4/1/2021	8.22						
Friday	4/2/2021	7.63						
Saturday	4/3/2021							
Total Week		15.85	0.00	0.00	0.00	0.00	0.00	0.00
Sunday	4/4/2021							
Monday	4/5/2021	7.18						
Tuesday	4/6/2021	6.55						
Wednesday	4/7/2021	6.42						
Thursday	4/8/2021	7.15						
Friday	4/9/2021	6.10						
Saturday	4/10/2021							
Total Week		33.40	0.00	0.00	0.00	0.00	0.00	0.00
Sunday	4/11/2021							
Monday	4/12/2021	9.42						
Tuesday	4/13/2021	6.68						
Wednesday	4/14/2021	7.00						
Thursday	4/15/2021	6.97						
Friday	4/16/2021							
Saturday								
Total Week		30.07	0.00	0.00	0.00	0.00	0.00	0.00
Total Pay Period		79.32	0.00	0.00	0.00	0.00	0.00	0.00

I hereby certify the hours indicated above are true and correct and that I have not unauthorized overtime. I further certify and acknowledge the hours logged on the system (as attached) are true and correct to the best of my knowledge. (Notes on 1

Employee Signature: _____

Date:

Supervisor Signature: _____

Date:

Payperiod Notes:

4/16/2021

VAC	Total
	0.00
	0.00
	0.00
	0.00
	8.22
	7.63
	0.00
0.00	15.85
	0.00
	7.18
	6.55
	6.42
	7.15
	6.10
	0.00
0.00	33.40
	0.00
	9.42
	6.68
	7.00
	6.97
	0.00
	0.00
0.00	30.07
0.00	79.32

**worked
city's tracking
(-Sheets)**

Daniel Potter

04/01/2021 to 04/15/2021

Regular	PTO	OT	DT	To	Item 18.
70.37	0.00	2.03	0.00	72.40	

Time in	Time out	Duration	
April 1, 2021			7.50
8:30am (MDT)	4:00pm (MDT)	7.50	WTR > WTR - Meter Reading
April 2, 2021			6.23
8:35am (MDT)	10:31am (MDT)	1.93	EQP > EQP - Loader Maintenance
10:31am (MDT)	2:49pm (MDT)	4.30	EQP > EQP - Loader Maintenance
April 5, 2021			6.65
8:30am (MDT)	11:24am (MDT)	2.90	STRTS > STRTS - Storm Drainage
11:24am (MDT)	3:09pm (MDT)	3.75	PARK > PARK - Maintenance
April 6, 2021			8.95
8:30am (MDT)	2:20pm (MDT)	5.83	WTR > WTR - Booster Station & Well Logs
2:20pm (MDT)	5:27pm (MDT)	3.12	SWR > SWR - System Maintenance
April 7, 2021			9.50
7:30am (MDT)	5:00pm (MDT)	9.50	SWR > SWR - Sewer Logs
April 8, 2021			3.05
8:26am (MDT)	11:29am (MDT)	3.05	WTR > WTR - Booster Station & Well Logs
April 12, 2021			8.75
8:35am (MDT)	9:00am (MDT)	0.42	MTG > MTG - Staff Meeting
9:01am (MDT)	5:21pm (MDT)	8.33	SWR > SWR - System Maintenance
April 13, 2021			5.63
8:30am (MDT)	2:08pm (MDT)	5.63	WTR > WTR - Booster Station & Well Logs
April 14, 2021			7.05
7:45am (MDT)	2:48pm (MDT)	7.05	WTR > WTR - Booster Station & Well Logs
April 15, 2021			9.08
7:25am (MDT)	4:30pm (MDT)	9.08	WTR > WTR - Booster Station & Well Logs

Daniel Potter

Pay Period

4/1/2021 to

4/16/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	4/1/2021	7.50							7.50	
Friday	4/2/2021	6.23							6.23	
Saturday	4/3/2021								0.00	
Total Week		13.73	0.00	0.00	0.00	0.00	0.00	0.00	13.73	
Sunday	4/4/2021								0.00	
Monday	4/5/2021	6.65							6.65	
Tuesday	4/6/2021	8.95							8.95	
Wednesday	4/7/2021	9.50							9.50	
Thursday	4/8/2021	3.05							3.05	
Friday	4/9/2021								0.00	
Saturday	4/10/2021								0.00	
Total Week		28.15	0.00	0.00	0.00	0.00	0.00	0.00	28.15	
Sunday	4/11/2021								0.00	
Monday	4/12/2021	8.75							8.75	
Tuesday	4/13/2021	5.64							5.64	
Wednesday	4/14/2021	7.05							7.05	
Thursday	4/15/2021	9.08							9.08	
Friday	4/16/2021								0.00	
Saturday									0.00	
Total Week		30.52	0.00	0.00	0.00	0.00	0.00	0.00	30.52	
Total Pay Period		72.40	0.00	0.00	0.00	0.00	0.00	0.00	72.40	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Kyla Gardner

Pay Period

4/16/2021 to

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)		
Sunday								
Monday								
Tuesday								
Wednesday								
Thursday								
Friday	4/16/2021	5.73						
Saturday	4/17/2021							
Total Week		5.73	0.00	0.00	0.00	0.00	0.00	0.00
Sunday	4/18/2021							
Monday	4/19/2021	3.15						
Tuesday	4/20/2021	6.67						
Wednesday	4/21/2021	6.62						
Thursday	4/22/2021	6.70						
Friday	4/23/2021	5.31						
Saturday	4/24/2021							
Total Week		28.45	0.00	0.00	0.00	0.00	0.00	0.00
Sunday	4/25/2021							
Monday	4/26/2021	8.27						
Tuesday	4/27/2021	6.68						
Wednesday	4/28/2021	6.65						
Thursday	4/29/2021	6.43						
Friday	4/30/2021	5.37						
Saturday								
Total Week		33.40	0.00	0.00	0.00	0.00	0.00	0.00
Total Pay Period		67.58	0.00	0.00	0.00	0.00	0.00	0.00

I hereby certify the hours indicated above are true and correct and that I have not unauthorized overtime. I further certify and acknowledge the hours logged on the system (as attached) are true and correct to the best of my knowledge. (Notes on 1

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

4/30/2021

VAC	Total
	0.00
	0.00
	0.00
	0.00
	0.00
	5.73
	0.00
0.00	5.73
	0.00
	3.15
	6.67
	6.62
	6.70
	5.31
	0.00
0.00	28.45
	0.00
	8.27
	6.68
	6.65
	6.43
	5.37
	0.00
0.00	33.40
0.00	67.58

**worked
city's tracking
(-Sheets)**

Kyla Gardner

04/16/2021 to 04/30/2021

Regular	PTO	OT	DT	To	Item 18.
67.58	0.00	0.00	0.00	67.58	

Time in	Time out	Duration	
April 16, 2021			5.73
8:32am	2:16pm	5.73	MTG > MTG - Citizen Advisory Committee
April 19, 2021			3.15
8:29am	11:38am	3.15	MTG > MTG - Citizen Advisory Committee
April 20, 2021			6.67
8:23am	3:03pm	6.67	ADM > ADM - Customer Relations
April 21, 2021			6.62
8:29am	3:06pm	6.62	ADM > ADM - Customer Relations
April 22, 2021			6.70
8:28am	3:10pm	6.70	ADM > ADM - Customer Relations
April 23, 2021			5.32
8:30am	9:16am	0.77	ADM > ADM - Customer Relations
10:29am	3:02pm	4.55	ADM > ADM - Customer Relations
April 26, 2021			8.27
8:29am	3:05pm	6.60	ADM > ADM - Customer Relations
6:23pm	8:03pm	1.67	MTG > MTG - Council Meeting
April 27, 2021			6.68
8:28am	3:09pm	6.68	ADM > ADM - Customer Relations
April 28, 2021			6.65
8:41am	3:20pm	6.65	ADM > ADM - Customer Relations
April 29, 2021			6.43
8:45am	3:11pm	6.43	ADM > ADM - Customer Relations
April 30, 2021			5.37
8:42am	2:04pm	5.37	ADM > ADM - Customer Relations

Dana Kautz

Pay Period

4/16/2021 to

4/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	4/16/2021	5.57							5.57	
Saturday	4/17/2021								0.00	
Total Week		5.57	0.00	0.00	0.00	0.00	0.00	0.00	5.57	
Sunday	4/18/2021								0.00	
Monday	4/19/2021	6.26							6.26	
Tuesday	4/20/2021								0.00	
Wednesday	4/21/2021	5.42							5.42	
Thursday	4/22/2021								0.00	
Friday	4/23/2021	6.30							6.30	
Saturday	4/24/2021								0.00	
Total Week		17.98	0.00	0.00	0.00	0.00	0.00	0.00	17.98	
Sunday	4/25/2021								0.00	
Monday	4/26/2021	1.20							1.20	
Tuesday	4/27/2021								0.00	
Wednesday	4/28/2021								0.00	
Thursday	4/29/2021	6.23							6.23	
Friday	4/30/2021	4.27							4.27	
Saturday									0.00	
Total Week		11.70	0.00	0.00	0.00	0.00	0.00	0.00	11.70	
Total Pay Period		35.25	0.00	0.00	0.00	0.00	0.00	0.00	35.25	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

04/16/2021 to 04/30/2021

Regular	PTO	OT	DT	To	Item 18.
35.25	0.00	0.00	0.00	35.25	

Time in	Time out	Duration	
April 16, 2021			5.57
8:40am (MDT)	2:14pm (MDT)	5.57	ADM > ADM - Customer Relations
April 19, 2021			6.27
8:30am (MDT)	2:46pm (MDT)	6.27	ADM > ADM - Customer Relations
April 21, 2021			5.42
8:54am (MDT)	12:05pm (MDT)	3.18	ADM > ADM - Customer Relations
12:32pm (MDT)	2:46pm (MDT)	2.23	ADM > ADM - Customer Relations
April 23, 2021			6.30
8:39am (MDT)	2:57pm (MDT)	6.30	ADM > ADM - Customer Relations
April 26, 2021			1.20
6:28pm (MDT)	7:40pm (MDT)	1.20	MTG > MTG - Citizen Advisory Committee
April 29, 2021			6.23
8:52am (MDT)	3:06pm (MDT)	6.23	ADM > ADM - Customer Relations
April 30, 2021			4.27
8:35am (MDT)	12:51pm (MDT)	4.27	ADM > ADM - Customer Relations

Angie Mettie

04/01/2021 to 04/15/2021

Regular	PTO	OT	DT	To	Item 18.
72.28	0.00	0.00	0.00	72.28	

Time in	Time out	Duration	
April 1, 2021			6.65
8:44am	3:23pm	6.65	ADM > ADM - Customer Relations
April 2, 2021			7.92
8:40am	4:35pm	7.92	ADM > ADM - Customer Relations
April 5, 2021			7.97
8:02am	4:00pm	7.97	ADM > ADM - Customer Relations
April 6, 2021			7.10
8:16am	3:22pm	7.10	ADM > ADM - Customer Relations
April 7, 2021			5.95
9:23am	3:20pm	5.95	ADM > ADM - Customer Relations
April 8, 2021			6.73
8:36am	3:20pm	6.73	ADM > ADM - Customer Relations
April 9, 2021			3.85
8:41am	12:32pm	3.85	ADM > ADM - Customer Relations
April 12, 2021			6.00
9:00am	3:00pm	6.00	Jury Duty
April 13, 2021			6.75
8:41am	3:26pm	6.75	ADM > ADM - Customer Relations
April 14, 2021			6.48
8:47am	3:16pm	6.48	ADM > ADM - Customer Relations
April 15, 2021			6.88
8:41am	3:34pm	6.88	ADM > ADM - Customer Relations

Angie Mettie

Pay Period

4/1/2021 to

4/16/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	4/1/2021	6.65							6.65	
Friday	4/2/2021	7.92							7.92	
Saturday	4/3/2021								0.00	
Total Week		14.57	0.00	0.00	0.00	0.00	0.00	0.00	14.57	
Sunday	4/4/2021								0.00	
Monday	4/5/2021	7.96							7.96	
Tuesday	4/6/2021	7.10							7.10	
Wednesday	4/7/2021	5.95							5.95	
Thursday	4/8/2021	6.73							6.73	
Friday	4/9/2021	3.85							3.85	
Saturday	4/10/2021								0.00	
Total Week		31.59	0.00	0.00	0.00	0.00	0.00	0.00	31.59	
Sunday	4/11/2021								0.00	
Monday	4/12/2021	6.00							6.00	
Tuesday	4/13/2021	6.76							6.76	
Wednesday	4/14/2021	6.48							6.48	
Thursday	4/15/2021	6.88							6.88	
Friday	4/16/2021								0.00	
Saturday									0.00	
Total Week		26.12	0.00	0.00	0.00	0.00	0.00	0.00	26.12	
Total Pay Period		72.28	0.00	0.00	0.00	0.00	0.00	0.00	72.28	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

04/01/2021 to 04/15/2021

Regular	PTO	OT	DT	To Item 18.
79.55	0.00	0.00	0.00	79.55

Time in	Time out	Duration	
April 1, 2021			8.05
8:13am (MDT)	9:02am (MDT)	0.82	SWR > SWR - Sewer Logs
9:02am (MDT)	9:55am (MDT)	0.88	SWR > SWR - System Maintenance
9:55am (MDT)	11:07am (MDT)	1.20	EQP > EQP - Parts Run
11:07am (MDT)	3:00pm (MDT)	3.88	WTR > WTR - Service Call
3:00pm (MDT)	4:16pm (MDT)	1.27	PW > PW - City Shop
April 5, 2021			8.00
8:00am (MDT)	8:41am (MDT)	0.68	SWR > SWR - Sewer Logs
8:41am (MDT)	10:29am (MDT)	1.80	SWR > SWR - System Maintenance
10:29am (MDT)	12:11pm (MDT)	1.70	PW > PW - Office Time
12:11pm (MDT)	3:03pm (MDT)	2.87	EQP > EQP - Grader Maintenance
NOTES: Wing			
3:03pm (MDT)	4:00pm (MDT)	0.95	PW > PW - City Shop
April 6, 2021			7.77
8:20am (MDT)	9:19am (MDT)	0.98	SWR > SWR - Sewer Logs
9:19am (MDT)	10:26am (MDT)	1.12	SWR > SWR - System Maintenance
10:26am (MDT)	12:30pm (MDT)	2.07	PW > PW - Office Time
12:30pm (MDT)	2:53pm (MDT)	2.38	WTR > WTR - Service Call
2:53pm (MDT)	4:06pm (MDT)	1.22	PW > PW - City Shop
April 7, 2021			7.95
8:33am (MDT)	9:17am (MDT)	0.73	SWR > SWR - Sewer Logs
9:17am (MDT)	10:56am (MDT)	1.65	SWR > SWR - Sewer Testing
10:56am (MDT)	12:10pm (MDT)	1.23	WTR > WTR - Service Call
12:10pm (MDT)	1:58pm (MDT)	1.80	MTG > MTG - Staff Meeting
NOTES: Dan core&main			
1:58pm (MDT)	3:00pm (MDT)	1.03	SWR > SWR - Sewer Testing
3:00pm (MDT)	4:00pm (MDT)	1.00	SWR > SWR - Sewer Testing
NOTES: Samples McCall			
4:00pm (MDT)	4:30pm (MDT)	0.50	PW > PW - City Shop
April 8, 2021			8.08
8:03am (MDT)	8:43am (MDT)	0.67	MTG > MTG - Staff Meeting
8:43am (MDT)	9:39am (MDT)	0.93	SWR > SWR - Sewer Logs
9:39am (MDT)	11:58am (MDT)	2.32	SWR > SWR - System Maintenance
11:58am (MDT)	2:20pm (MDT)	2.37	WTR > WTR - Service Call
2:20pm (MDT)	4:08pm (MDT)	1.80	PW > PW - Office Time
April 9, 2021			8.10

8:00am (MDT)	8:44am (MDT)	0.73	SWR > SWR - Sewer Logs
8:44am (MDT)	9:25am (MDT)	0.68	SWR > SWR - System Maintenance
9:25am (MDT)	11:45am (MDT)	2.33	PW > PW - Office Time
11:45am (MDT)	2:01pm (MDT)	2.27	WTR > WTR - Service Call
2:01pm (MDT)	4:06pm (MDT)	2.08	PW > PW - Office Time

April 12, 2021 **9.30**

8:30am (MDT)	9:09am (MDT)	0.65	MTG > MTG - Staff Meeting
9:09am (MDT)	10:00am (MDT)	0.85	WTR > WTR - Service Call
10:00am (MDT)	4:48pm (MDT)	6.80	SWR > SWR - System Maintenance

NOTES: Clean and camera

6:30pm (MDT)	7:30pm (MDT)	1.00	MTG > MTG - Other Government
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April 13, 2021 **8.03**

8:00am (MDT)	8:45am (MDT)	0.75	SWR > SWR - Sewer Logs
8:45am (MDT)	10:13am (MDT)	1.47	MTG > MTG - Staff Meeting
10:13am (MDT)	12:00pm (MDT)	1.78	IND > IND - Industrial Park Maintenance

NOTES: Fire extinguishers

12:00pm (MDT)	1:44pm (MDT)	1.73	SWR > SWR - System Maintenance
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1:44pm (MDT)	4:02pm (MDT)	2.30	PW > PW - Office Time
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April 14, 2021 **6.18**

8:09am (MDT)	8:33am (MDT)	0.40	SWR > SWR - Sewer Logs
11:00am (MDT)	12:30pm (MDT)	1.50	SWR > SWR - Sewer Testing
12:30pm (MDT)	2:53pm (MDT)	2.38	WTR > WTR - Booster Pump Maintenance
2:53pm (MDT)	3:56pm (MDT)	1.05	WTR > WTR - Service Call
3:56pm (MDT)	4:47pm (MDT)	0.85	PW > PW - City Shop

April 15, 2021 **8.08**

8:00am (MDT)	8:51am (MDT)	0.85	SWR > SWR - Sewer Logs
8:51am (MDT)	10:12am (MDT)	1.35	SWR > SWR - System Maintenance
10:12am (MDT)	3:29pm (MDT)	5.28	STRTS > STRTS - Grading / Blading
3:29pm (MDT)	4:05pm (MDT)	0.60	PW > PW - City Shop

Jessie Gerke

Pay Period

4/1/2021 to

4/16/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	4/1/2021	8.05							8.05	
Friday	4/2/2021								0.00	
Saturday	4/3/2021								0.00	
Total Week		8.05	0.00	0.00	0.00	0.00	0.00	0.00	8.05	
Sunday	4/4/2021								0.00	
Monday	4/5/2021	8.00							8.00	
Tuesday	4/6/2021	7.77							7.77	
Wednesday	4/7/2021	7.95							7.95	
Thursday	4/8/2021	8.08							8.08	
Friday	4/9/2021	8.10							8.10	
Saturday	4/10/2021								0.00	
Total Week		39.90	0.00	0.00	0.00	0.00	0.00	0.00	39.90	
Sunday	4/11/2021								0.00	
Monday	4/12/2021	9.30							9.30	
Tuesday	4/13/2021	8.04							8.04	
Wednesday	4/14/2021	6.18							6.18	
Thursday	4/15/2021	8.08							8.08	
Friday	4/16/2021								0.00	
Saturday									0.00	
Total Week		31.60	0.00	0.00	0.00	0.00	0.00	0.00	31.60	
Total Pay Period		79.55	0.00	0.00	0.00	0.00	0.00	0.00	79.55	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes: