

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, NOVEMBER 25<sup>TH</sup>, 2024 AT 6:30 PM  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

## **Roll Call/Pledge of Allegiance**

Present at City Hall were Mayor Julie Good, Council Members Jeff Parnett, Shiloh Ryker, Traci Foster and Josh Carr.

City Attorney Richard Stubbs and City Operator Kirk Kundrick were present at City Hall. City Engineer Grae Harper was present via Zoom.

Staff present was Kyla Gardner.

Public present were Philip Good, Jessica Lillehaug, Ken Crogh and Nikki Crogh. Doug Buys and Drew Dodson were present via zoom.

Mayor Good opened the meeting at 6:30 P.M.

## **Public Input**

There was no public input.

## **Reports**

### Mayor's Report

Mayor Good presented her Mayor's report to the Council.

### Kirk Kundrick – Operator Update

Kirk Kundrick presented his Operator update.

### Road/Streets Committee Minutes

Mayor Good stated the City's insurance does cover volunteers but if there is a claim the City's insurance premium will go up. Grae did a great job discussing the LHTAC funding that we talked about last time. The Group did not have enough information to make a recommendation to the City Council on this federal grant. Grae is working on getting a cost estimate on 100 feet of road work. Mayor Good states that we are still looking into the option of a local option tax. A local option is a tax that can be added to certain purchases in town. It is not something City Council can decide on. It would have to go out for a vote by the community. You have to be a resort community to qualify for local option tax. Mayor Good stated there is a rock source over by the land app. She states that it would require DEQ approval as well as its close to the airport. Mayor Good stated she spoke with Ole he was fine with City doing something as long as it was reclaimed. More information should be reviewed by City Council.

Doug Buys stated that he reached out to Andy Mork who is part of the planning division of Idaho Department of lands. Doug stated that if it's under 2 acres they don't need to do a reclamation to be good stewards. Doug states that to do the right thing you should do a reclamation. They waived the application fee, looked at it on google maps and we have the permit, there would be no problem

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following through with this. Doug stated he has contacts at DEQ and has made calls to them. There are multiple accesses to this and should not be a problem. Doug stated he has talked to the State Airport Commission in the past, although they did have concerns, they were more concerned with the slopes. Doug stated they will reclaim that, and nothing should be a problem.

Mayor Good stated this should all be brought back in front of City Council and someone from City Council or herself should be looped into these conversations so there is a record.

Council Member Foster asked if moving forward if contact is made with DEQ if a report could be put together then.

Doug Buys said once they come to a conclusion, they will present a recommendation to the City Council all at once. The committee will bring it to the Council Members.

Mayor Good stated that the first step should be City Council members reviewing the history of that property. Mayor Good stated that after talking with Ole everything should be documented in writing. The reclamation plan would probably happen after some of us are gone so there should be a written record of what was agreed upon. Using that source has never come to this Council. It was going to come to a previous Council, but the family was adamantly opposed to it and said they would not have sold that property to the City if they had known that was going to be the use for it. Mayor Good stated this would require the City to have a Conditional Use permit if they want to move forward which would involve a public hearing and will give the opportunity for the public to weigh in on the impact.

## **Discussion Items**

### Childcare/ Youth Center

Mayor Good stated that we are having an onsite meeting at the Childcare Center tomorrow. The project managers will be coming from Boise. There is some fill that needs to be brought in on the south side and being onsite will allow for everyone to see the status in person. On December 4<sup>th</sup> there will be an initial meeting for the childcare foundation. Members of the public have been asked to form the foundation as a nonprofit to oversee the daycare center operations. The school will oversee the operations of the preschool.

### Post Office Boxes

Mayor Good stated that currently the development that just went in on the corner, there is not enough post office boxes for them to have a free post office box. They are having to pay for a post office box and the post office is running out of boxes. The Post Office is telling them that they do not get a free post office box and they have to install their own boxes on the property. Mayor Good stated that she will be talking to Meadowcreek to see if they would put their own set of boxes out there to free up space for people who live in the New Meadows City limits. The Post Office will not deliver to somewhere that is not already on their route. As the City grows the city can create another location where there were additional boxes available to people in the City limits. It should

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be added to design review and planning documents to add post office box information to that plan. Mayor Good stated these decisions from the Post Office are not made here locally and she is working on getting the contact information for the people who do. They are not aware of the ramifications to our community.

Council member Foster asked who sets the parameters for post office boxes being free for people who live within the City limits.

Mayor Good stated it has been that way for a long time. She has been trying to find where it says that.

Council member Foster asked if they should be responsible for providing enough boxes for people in the City limits.

Mayor Good stated according to the Post Mistress they do not have enough boxes and their requirement is they require them to put boxes on the site and that is why we need to put it in our design review. If the development is off the route, then we run into a problem.

Council member Carr stated if we placate to them then they are never going to grow or do the right thing. If people are not getting their mail, then they will take it up with the federal government. They will not get a bigger building if they don't have to.

Mayor Good stated they do not have any plans to increase the size of the building. They are wanting subdivisions and new developments to provide their own boxes.

## **Action Items**

### Master Services Agreement with Clearwater Financial

Mayor Good stated that we just completed the Comprehensive Financial Plan. She met with Clearwater Financial last week. They wanted the City to enter another Master Services Agreement with them. They want an agreement where the City pays an annual retainer. They will not assist they see without an agreement. Mayor Good stated that her recommendation to the Council is they do not enter another agreement with them due to where we are with the budget and current needs.

Council member Ryker states that the report we received was wonderful and helpful but given the inconsistent quality of service and inconsistent timeliness and the expense of it she is not in favor of entering in another agreement with them.

Council member Parnett agreed.

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Childcare/Youth Center Name

Mayor Good states that she suggests we name the building The New Meadows Youth Center. The City of New Meadows is doing this. The City has gone through great lengths to make this happen and we do not know if the purpose of this building will always be a daycare and preschool, but it will always be a youth center.

Council member Ryker supports that idea, she states it highlights the push in recent years to put youth and youth programming at the forefront of city operations.

- Council Member Ryker moved to approve naming the former recycling center The New Meadows Youth Center; Council Member Parnett seconded the motion. Roll Call Vote: Parnett - yes, Carr – yes, Ryker – yes, Foster - yes. Motion Carried.

Snow Removal Ordinance

Mayor Good stated that in accordance with snow removal ordinance when there is a total of 4 inches of snow on Main street and 6 inches of snow on the side streets that is when public works plows the streets. Downtown is done first, and they start around 2 am. The ordinance does list the street priorities. The clearing of the snow removal of sidewalks belongs to the property owner and should not be shoveled into the street. Berms will also be created from snow plowing and will not be removed by City employees.

Lot Line Split – 205 Larae Street

Kyla Gardner stated this summer the owners of 205 Larae asked for lots 18 & 19 to be combined due to a loan they were trying to acquire. City Council approved that lot combination at the time. The owners are now asking to split the lots back to the original plan in order to sell the property.

- Council Member Foster moved to approve the lot line split at 205 Larae Street; Council Member Ryker seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Executive Session 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student

Council Member Ryker moved to go into Executive Session under 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student; Council Member Parnett seconded the motion. Roll Call Vote: Parnett - yes, Carr – yes, Ryker – yes, Foster - yes. Motion Carried.

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Executive Session began at 7:40 P.M. Executive Session ended at 7:50 P.M. Roll was called, and all City Council Members and Mayor were present.

Change in Employee Wage Rate

- Council Member Ryker moved to approve temporally changing the wages for Kyla Gardner to an additional \$450 per week to accommodate her doing the Deputy Clerk position in effect starting November 15, 2024; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

**Consent Agenda**

The Consent Agenda included paid and pending claims from September and October and the November 12<sup>th</sup>, 2024 Meeting Minutes.

City Clerk Kyla Gardner polled each Council member individually to confirm they read the November 12, 2024 meeting minutes. Foster – yes, Parnett – yes, Carr- yes, and Ryker – yes.

- Council Member Carr moved to approve the consent agenda; Council Member Foster seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

**Future Meeting Topics**

- VCORP Update
- Walk Through Field Trip
- Browns Update
- III-A Annual Report
- New Meadows Youth Center Rendering

**Adjournment**

Mayor Good adjourned the meeting at 7:57 P.M.

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Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk