

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, SEPTEMBER 22 , 2025 AT 6:30 PM  
CITY COUNCIL CHAMBERS, 101 S. COMMERCIAL STREET, NEW MEADOWS ID 83654**

**Roll Call/Pledge of Allegiance**

Present at City Hall were Mayor Julie Good, Council Member Traci Foster. Jeff Parnett and Shiloh Ryker were present Via Zoom.

Sierra Christie was present via Zoom.

Staff present at City Hall were Sonya Brodhecker & Kyla Gardner

Public present were Andy Brodhecker, Philip Good, Jessica Lillehaug, Rachel Reynaga, Diane Markham, Angie Crow, Nikki Crogh, Linnea Hall, and Debra Bammel

Mayor Good opened the meeting at 6:30 P.M. followed by roll call & the pledge of allegiance.

**Public Input**

There was no public input.

**Reports**

Mayors Report

Mayor Good presented her Mayor's report to the council.

**Discussion Items**

New Meadows Youth Center update

Mayor Good stated that the Grand opening on **September 13<sup>th</sup>** of the Youth Center went well. They had well over 100 people attend. Several of the contractors came, also Joe & Kim put together a poster with a poem that was signed by several contractors. Joe & Kim also made some beautiful books that showed the project from start to finish that were handed out to contractors. The Youth Center side of the building is still being finished up and will not be used until the concrete work is finished up on the west end of the building, floor to be epoxied, kitchen cabinets & appliances will need to be installed as well as the restrooms on the skate park side will need to be finished. Will discuss sign for the building, lease agreement & an MOU with YAC & Ignite Idaho at next meeting.

Mehen Memorial Skatepark Update

A final walk through will take place at 9:30 A.M. on 9/23/2025. Ribbon Cutting and Grand opening 9/27/2025 at 11:00 A.M.

Four-Way Stop S. Heigho

City Council and Mayor Good discussed having four way stops on Cedric & Benedict, as it would be around halfway down, after further discussion they decided to put survey door hangers out and get feedback from the residents in that area in hopes to have the feed back by October 5<sup>th</sup>.

Salmon River Mobile Vet IP Lease Review

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City Council agreed to a new lease and it will increase to \$550.00 a month with a 2 year lease & potential to increase in one year after review. Kyla will write the contract up and send to Salmon River to sign after City Council approves it.

Personnel Policy Changes for Vacation Comp & paid time off

Mayor Good presented the dilemma of comp time, PTO time and vacation time. She stated there is not a lot of incentive to work extra when it gets capped off at 80 hrs. The other issue is that when and if the employee quits, they are paid out and this creates an issue with the budget. Kyla suggested that payout be done quarterly, also stating that we needed to address the current situation with one Employee having 160 hours of comp time. Foster suggested we pay it out and start with a zero balance, The final decision was to go with 30 hours of comp time with 80 hour cap with a quarterly payout for any hours over 30. City Council and Mayor Good agreed that the verbiage on vacation time was not put in the personnel policy correctly and they would rewrite this to make more sense. Paid Time off days are currently 1 day per month and can only be used for Doctor appointments and illness or injury. Mayor Good and City Council felt that paid time off should be at the employee's discretion. All changes will be put in the personnel policy and brought back to upcoming meeting for approval.

Small Lot Exceptions

Mayor Good suggested the City Council define small lot, define the zone, define which items are off the table because of fire, safety & current site going forward to the future It was suggested to put in a new code with a new zone. All agreed to talk to Meridith & get her input for a clean way to do, and also consult with the fire department.

## **Action Items**

Seed Woodworking IP Lease 2025

- Council Member Foster moved to approve the renewal for Seed Woodworking IP Lease 2025 for 5 years with option of potential Increase in rent with every other year review. Member Parnett seconded the motion. Roll Call Parnett– yes, Ryker – yes, Foster – yes. Motion Carried

Operational Support Services Agreement (Kirk Kundraick)

- Council Member Foster moved to approve the Operational Support Services Agreement with Kirk Kundraick . Member Parnett seconded the motion. Roll Call Parnett– yes, Ryker – yes, Foster – yes. Motion Carried

Building Official Services Agreement

- Council Member Foster moved to approve the Building Official Services Agreement with Kody Williams the Adams County Building inspector with no increased fees and the city

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will give the county 70% of fees and the 30% will go back to the city; Council Member Ryker seconded the motion. Roll Call Foster– yes, Ryker – yes, Parnett – yes. Motion Carried

Resolution TBD-2025 Idaho Gem Grant

- Council Member Foster moved to approve Resolution TBD-2025 Idaho Gem grant; Council Member Parnett seconded the motion. Roll Call Foster– yes, Ryker – yes, Parnett – yes. Motion Carried

### **Consent Agenda**

The Consent Agenda included April, May, June, July & August 2025 Financials. Paid & Pending Claims. August 2025 Payroll, and Meeting Minutes for August 11 & September 8, 2025.

- Council Member Foster moved to approve the Consent Agenda; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

### **Future Meeting Topics**

- Justin Walker with Keller
- Review MOU with Fire Department
- Lease Agreement for youth Center
- MOU YAC & Youth Center
- MOU With Ignite Idaho & Youth Center
- Results of four way Stop on Heigho
- Salmon River Lease Approval
- Small Lot in R4 Zoning

### **Adjournment**

Mayor Good adjourned the meeting at 7:39 P.M.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST:\_\_\_\_\_  
Kyla Gardner, City Clerk

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