

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MARCH 8, 2021 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA, NEW MEADOWS

Roll Call / Pledge of Allegiance

Present at City Hall was Mayor Good. Present via Zoom were Council Members Darla Weber, Jeff Parnett, and Shiloh Ryker. Darbey Edwards was absent.

Staff present at City Hall were Mac Qualls, Angie Mettie, City Attorney Dick Stubbs, and Daniel Potter.

Public present at City Hall was Bradley Winn. Public present via Zoom were Tim Farrell and Ed Stowe of Mountain Waterworks.

Mayor Good opened the meeting at 6:30 P.M. and led the Pledge of Allegiance.

Public Input

There was no public input.

Reports

Mayor's Report

Mayor Good stated that she met with a representative of Air Bridge, which is an Idaho company that provides wireless Internet service. She hopes to have a final idea to move forward by the March 22nd meeting.

Staff Reports

The Council reviewed staff reports and had no questions. Public Works Assistant Potter stated that he will be working on inventorying the city's tools and making a list of needed tools, as well as organizing the shop.

T-TAC Committee

The Council reviewed notes from the T-Tac meeting. Mayor Good stated that the meeting went well. Brad Steiner of ITD has stepped up and is doing behind the scenes work to help seal coat Peterson Memorial. Mike Howard from the school also provided great insights on pedestrian traffic to the school.

Mailbag

Information from Rapid River Trail Management was provided, as was the Fire Commission Meeting agenda.

Discussion Items

Local Pandemic Review

Mayor Good stated that currently the park restrooms are closed, and masks are required by customers to enter city hall. Her suggestion was to keep the park restrooms closed but remove the mask mandate for City Hall customers. The City Hall restrooms would remain closed except to staff. City council chambers may be opened up for those who would like to attend a meeting in person; however, Zoom will still be an option. Council Members can use their discretion as to how they will attend. Council Member Parnett stated that he would agree as long as staff were comfortable with the changes. In summary, the Council chose to move to a modified stage 4, but not an all clear stage.

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Parking Inventory

City Attorney Stubbs reviewed a possible parking agreement between the City and Granite Mountain Café. McDaniel would allow parking in her lot during certain times in exchange for snow removal. Mayor Good will review the agreement with Darcy McDaniel and if agreed, will approve it at the next meeting.

City Clerk Search Update

Mayor Good stated that she will be conducting three interviews this week, with another possible candidate. She would like to narrow the choice to two, and then have a City Council member interview the applicants with her.

City Staff Changes

Mayor Good would like to change the job description of the Deputy Clerk to be the constant in the office, through which all information will flow. The job will entail helping the Mayor/Council/City Clerk/Treasurer to complete their duties. Angie Mettie will be the acting city clerk until a city clerk is appointed. The Council agreed with the job description changes.

Action Items

Approval of Bid Package: Water Capital Project Well #5 Facility Construction & Distribution Improvements

Ed Stowe and Tim Farrell of Mountain Waterworks answered questions from the Council regarding the bid package. Mayor Good asked for the verbiage of the bid so it could be placed on the website. Stowe will send it.

Stowe summarized the bid package, stating that it will include the replacement of remaining metallic distribution mains, customer meter tie-overs, and the installation of a fire hydrant on North Miller and Colt that has yet to be installed. Wellhouse work would include the insulation of the pump in the well, wellhouse construction, grading, drainage, building a gravel access road, piping, and electrical control work connecting the well to the distribution system.

The Council asked how many more connections the new well might supply. Tim Farrell stated that roughly 300-400 new homes could be supported by the new well. Mayor Good confirmed with Stowe and Farrell that distribution improvements were of highest priority to complete.

- Council Member Ryker moved to approve the bid package for well #5 facility construction and distribution improvements; Council Member Weber seconded the motion. Roll Call Vote: Parnett – yes, Ryker – yes, Weber – yes. Motion carried.

Broadband Letter

Mayor Good provided a letter that she would like to send to the legislature regarding broadband in Meadows Valley. The Council reviewed the letter, noted two scrivener errors, and agreed with the letter. Council Members will stop by City Hall to sign the letter.

- Council Member Weber moved to approve the broadband letter with corrections; Council Member Ryker seconded the motion. Roll Call Vote: Ryker – yes, Weber – yes, Parnett – yes. Motion carried.

Laptop Purchase

Mayor Good asked the Council to approve the purchase of a second laptop for the city. Running the meeting and taking minutes on the same laptop does not work well. She would like to spend up to \$700.

- Council Member Weber moved to approve the purchase of a laptop for the city up to \$700; Council Member Parnett seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Ryker – yes. Motion carried.

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Resignation Acceptance – Mac Qualls

City Clerk Qualls stated that he is moving forward and will be working for the City of Star. He will be leaving road maps for those taking the reins and has left the city in a better place than when he found it.

- Council Member Ryker moved to accept Mac Qualls' resignation letter; Council Member Parnett seconded the motion. Roll Call Vote: Ryker – yes, Parnett – yes, Weber – yes. Motion carried.

City Treasurer Appointment – Dana Kautz

Mayor Good would like to appoint Dana Kautz as City Treasurer, who would work 20 hours per week. Kautz has lived in the community her entire life and has a Bachelor's degree in accounting. Her wages would be \$17 per hour with PERSI benefits. She will shadow Mac to learn about the position. The Council had no objections to the appointment.

- Council Member Weber moved to accept the appointment of Dana Kautz as city treasurer at 20 hours per week at \$17 per hour to begin; Council Member Ryker seconded the motion. Roll Call Vote: Ryker – yes, Parnett – yes, Weber – yes. Motion carried.

Consent Agenda

The Consent Agenda included February 2021 payroll and time cards and claims to be paid. Mayor Good read the claims. It was noted that Shadyn Wallace's timecard did not reflect all of his hours, and these will be paid during the next pay cycle.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Weber seconded the motion. Roll Call Vote: Parnett – yes, Weber – yes, Ryker – yes. Motion carried.

Future Meeting Topics

- City Parking Agreements – 3/22
- Drake Diversified Backup Operator Agreement 3/22
- Industrial Park Appraisal Information 3/22
- Housing Development Discussion 4/12
- Personnel Policy Manual Update – Discussion / Adoption
- Snow Storage Agreements/Locations 2021/2022 Season
- Spotlight (Business/Citizen/Organization/Volunteer)
- Training – Safety in the workplace / community
- Fair Housing Resolution
- Brown's Mountain Market RV Dump Station Agreement

Adjournment

Mayor Good adjourned the meeting at 7:28 P.M.

Julie A. Good, Mayor

ATTEST: _____
Angie S. Mettie, Acting City Clerk