

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, OCTOBER 24, 2022 AT 6:30 P.M.  
IN CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

**Roll Call / Pledge of Allegiance**

Present at City Hall were Council Members Jeff Parnett, Josh Carr, Kaytlyn Goodwin, and Mayor Julie Good. Shiloh Ryker was excused.

Staff present at City Hall were Kyla Gardner and Angie Mettie. City Attorney Dick Stubbs and Dana Kautz were present via Zoom.

Public present at City Hall were Doug Buys, Lee Ann Evans, Kristi Scott, Bill & Donna Brown, and Kayrene Brown. Present via Zoom were Drew Dodson, and Ashley Bakker.

Mayor Good opened the meeting at 6:33pm and led the Pledge of Allegiance.

**Public Input**

There was no public input.

**Presentations**

Lee Ann Evans

Lee Ann Evans, running for Adams County Commissioner, addressed the Council. She provided pamphlets and encouraged anyone to contact her with questions or concerns.

Doug Buys

Doug Buys addressed the Council and asked for help in spreading the word about the upcoming levy. The poster will be placed in the newsletter and on social media.

**Reports**

Mayor's Report

Mayor Good stated that the pipes in the ceiling of the meat shop were leaking when the water was turned on. Also, a water main was hit near the corner of S. Commercial and Katherine Street while cleaning out a ditch. Water to town had to be shut off temporarily while the valve was located. It has since been repaired.

Jessie will be back to work part time, and will be focusing on streets and drainage. She is working on a map of streets and the needed maintenance for each.

**Discussion Items**

Zoning Code – Adding Conditional Use for Tiny Homes

The Council reviewed definitions for “cottage,” which removed the gray area between a home (800 sf) and a tiny home (400 sf). They chose to state that setbacks and other requirements of the zone will be followed, but that lot coverage and number of units may be adjusted on any property, based on the design review of the city council. Each unit shall contain one off-street parking space. The amendment will have a public hearing at the next meeting.

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**Action Items**

Citizens for Community Enhancement – Budget Item

This item was tabled.

County Property Purchase

Mayor Good stated that Adams County has agreed to sell the recycle center building for \$60,000, and the lot behind the Intersection for \$20,000.

- Council Member Goodwin moved to approve the property purchase of the Recycle Center building for \$60,000 and Nora property behind the Intersection for \$20,000; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

Community Health Program Grant (Blue Cross)

Mayor Good stated that she and Kyla completed the workshops by Blue Cross. The grant funds must go toward early childhood care, walkability, food, civility, housing, or communication projects. Council Member Parnett suggested walking paths or bike paths around the city. Council Member Carr felt that early childhood is important in the community. Council Member Goodwin stated that students are interested in early childhood careers and might work in early childhood while learning and earning credits. Mayor Good stated that the flashing speed limit / crosswalk project is short \$29,000, and the funds could be used toward this project. The funds must be used quickly, and therefore an early childhood center or walking paths could not be planned and executed in this timeframe.

- Council Member Parnett moved to request the \$20,000 grant from the Blue Cross Foundation for the flashing speed limit / crosswalk project; Council Member Goodwin seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Lot Line Adjustment – Kern

The Council reviewed the application for a lot line adjustment and requested more information on the reason for the adjustment as well as the dimensions of the lots.

Lot Line Adjustment – Van Lanningham

The Council reviewed the application to split a parcel owned by Genevieve Van Lanningham into three equal parts. The parcel currently has three addresses and three separate water meters.

- Council Member Goodwin moved to approve the lot line adjustments for 415 Virginia from a single parcel to three equal lots; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Meat Shop Pipes

When the water was turned on at the meat shop, water poured out of the ceiling. The Council agreed that a plumber should be contacted to fix the pipes.

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Skate Park Fundraising

Mayor Good suggested that the funds raised for the Skate Park Project should be moved from the umbrella of the Community Foundation to the umbrella of the City. The City would be able to offer solid financial reports for any grants that might be applied for. The project would have its own bank account, and a line item would be created in the city's budget. Also, the money could be used as match for other grants. The Council agreed with Mayor Good's suggestion.

Catering Permit – The Intersection

The Council reviewed the catering permit application from Shannon Fairchild. She would like to serve alcohol at the Skate Park Fundraiser. She has a bracelet program in place to ensure that alcohol is not served to minors.

- Council Member Goodwin moved to approve the catering permit for the Intersection for October 29<sup>th</sup>, and waive the \$20 fee; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Crosswalks / Flashing Speed Limit Sign Project

The Council reviewed the proposal from Curtis Clean Sweep to complete the flashing speed limit and crosswalk project. Although the project will be completed in the spring, the company will lock in the price for materials upon approval.

- Council Member Goodwin moved to approve the Curtis Clean Sweep proposal for \$70,520; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

Park Tree Maintenance

Native Sisters looked at the tree in the park and noted that the bike rack and picnic table should be moved out from under the tree for safety. Either the branches could be trimmed to remove the weight, or the entire tree could be trimmed and cabled. Mayor Good will contact the Forest Service to see if an arborists can give a second opinion.

Bull Sculpture

Ideas for placement of the bull sculpture included the corner of Virginia and North Miller or the Depot. Kristi Scott suggested the Senior Center, as they are doing a ranch theme. Mayor Good will talk with them.

**Consent Agenda**

The Consent Agenda included paid and pending claims and October 11, 2022 meeting minutes. City Clerk Gardner polled the Council, and all confirmed that they had read the minutes.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

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**Future Meeting Topics**

Future meeting topics included review of Kern’s lot line adjustment, a public hearing for both Family Dollar and the tiny home zoning amendment, the park tree, MOU for skate park, Internet update, broadband report, increased fine for dogs at large, and parking in the right of way.

**Adjourn**

Mayor Good adjourned the meeting at 8:07 P.M.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk