

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Kaytlyn Gilliam, Jeff Parnett, Shiloh Ryker, and Mayor Julie Good. Darla Weber was absent.

Staff present at City Hall were Treasurer Dana Kautz, City Clerk Kyla Gardner, and Angie Mettie. Present via Zoom was City Attorney Dick Stubbs and Public Works Assistant Daniel Potter.

Public present at City Hall was Darbey Edwards. Public present via Zoom was Sandy Schiffman and Mer Bilyeu.

Mayor Good opened the meeting at 6:30 P.M. and Mr. Edwards led the Pledge of Allegiance.

Public Input

Community Member Darbey Edwards asked that the Council review the zoning code and parking code for the R-1 district at a future meeting.

Presentations

There were no presentations.

Reports

Staff Reports

The Council reviewed staff reports from Potter, Mettie, Kautz, and Gardner.

Mayor's Report

Mayor Good stated that a junk and weed review was conducted today. Letters for junk will go out on the 15th of the month. Thirty days are given to clean up, and then residents will be cited by the Sheriff's department. A list of citations will be presented to the Council.

Regarding the Citizen's Advisory Council, a forum will be held at The Intersection in the courtyard so that community members can stop by and give input. Date and time will be announced.

Other items mentioned included possible improvements to the skate park, and the farmer's market, which had approximately seven vendors this past weekend.

Discussion Items

Zoning Discussion

Housing is a large concern to residents, and many have inquired about converting garages to apartments, or building living quarters over garages. Others have asked about creating tiny home parks or mobile home parks. Mayor Good would like to review the code to see if there

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are areas in New Meadows where the zoning code might be modified to help with the housing shortage.

Mer Bilyeu, with Nest Homes LLC, shared that she would be interested in creating a manufactured home park in New Meadows. She would purchase land and allow people to purchase manufactured homes and place them on the lot. They would not be on permanent foundations. The resident would own the home and pay a rental fee for the lot. She stated that her company refurbishes manufactured homes and brings them up to standard before selling them. Her goal would not be the owner of any homes, but to simply own the land that the homes sit on.

City Attorney Stubbs shared that as the zoning code currently states, converting detached garages to living quarters or adding additional buildings to a lot for living quarters is not permitted. The code states that only one dwelling unit is allowed per lot, except for multi-family units where permitted.

Council Member Parnett suggested that the Building Inspector be invited to the next meeting to answer questions. Council Member Ryker suggested that the national building code be reviewed to make sure that any proposed changes would follow those standards.

Camping in Public Places

The Council reviewed city code regarding camping in public places. The purpose of the ordinance was to prevent vagrants from sleeping on sidewalks or in the park for indefinite periods of time. City Attorney Stubbs stated that restricting homeless persons from sleeping in the park is illegal. Council Member Ryker stated that parents may feel unsafe allowing their children to play in the park when unknown people are sleeping there.

The Council discussed the Trans American Trail cyclists who frequently stay overnight at the park. The experience of the Council was that the riders are very respectful, follow the rules, spend money in New Meadows, and only stay one night. They suggested for these riders that they stop at City Hall and fill out a registration card for their stay at the park. A box should be created and placed outside city hall with registration cards, which would allow donations. The donations might be used to improve the park, especially for the cyclists. The Council also would like to improve the wording of the code to be more succinct. They also suggested a map showing the area of the park permitted for overnight camping. Council Member Gilliam suggested a logbook for the cyclists so that we could see who comes through New Meadows each year.

Cat Population

Mayor Good stated that she has researched solutions to the cat population problem and has found no immediate solutions. McPaws will spay / neuter the cats, but then return them to their previous environment. Neighbors are feeding the cats and providing shelter for the cats, allow the population to grow. Mayor Good suggested adding the topic to the newsletter to create a dialogue and making people aware of the problem. Council Member Gilliam suggested a cat

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vaccination clinic. Council Member Parnett suggested that community members be discouraged from feeding the stray cats.

Action Items

Approval of ICCTFOA Training for Staff September 21-23, 2021

Annual training for clerks and treasurers will be held in Boise September 21-23rd. Staff members Kautz, Gardner, and Mettie would attend.

- Council Member Ryker moved to approve ICCTFOA staff training September 21-23, 2021; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Approval to close City Hall during training, September 21-23, 2021

- Council Member Gilliam moved to close City Hall September 21-23, 2021, for staff training; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Tree Branches / Limbs in the Right of Way – Abatement

Mayor Good asked City Attorney Stubbs to review which ordinance covers tree limbs in the right of way. Mr. Stubbs stated that the Grass & Weed ordinance would cover the issue appropriately, but that the junk ordinance should be cited in the letter. Council Member Gilliam summarized the process, stating they would receive a letter, be given ten days to cut the limbs, then might receive a phone call or visit stating that the limbs should be cut in five days, or they will be abated.

ARPA Funds Discussion & Approval

Half of the ARPA funds in the amount of \$57,000 have been received. Mayor Good stated that the funds must be spent on water, sewer, infrastructure, broadband, or Covid-related matters. The Council was asked to create a list of priorities for the next Council meeting.

Executive Session: 74-206 1 (B): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

- Council Member Ryker moved to go into Executive Session under 74-206 1 (B): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Executive Session began at 8:01 P.M.

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Executive Session ended at 8:05 P.M. Roll was called and Mayor and Council Members Ryker, Parnett, and Gilliam were present.

- Council Member Ryker moved to increase the hourly wage of City Clerk Gardner by \$1.00 per hour; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Consent Agenda

The Consent Agenda included minutes from June 14 & 28, 2021, Paid & Pending Claims, and June 2021 Payroll.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Future Meeting Topics

July 26

- Guest – Randy Nichols (Zoning Discussion)
- Developer’s Discount
- R-1 Zoning & Parking
- Cat Population
- Camping in public places ordinance
- Skate Park presentation
- ARPA Funds

August 9

- Local Option Tax
- Decreasing right of way (research by attorney)

Other

- Personnel Policy Manual
- Budget

Adjournment

Mayor Good adjourned the meeting at 8:15 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

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