



TOWN OF NEWMARKET, NEW HAMPSHIRE
Town Council
Agenda

Wednesday, August 17, 2022, 7:00 PM
Town Council Chambers

REGULAR SESSION

- 1. Pledge of Allegiance**
- 2. Public Forum**
- 3. Public Hearing**
- 4. Town Council to Consider Acceptance of Minutes**
 - a. July 20, 2022 Non-public Meeting Minutes
 - b. July 20, 2022 Workshop Meeting Minutes
 - c. July 20, 2022 Meeting Minutes
- 5. Report of the Town Manager**
 - a. Town Manager's July 2022 Report
 - b. Department Reports
- 6. Committee Reports**
- 7. Old Business**
- 8. Resolutions/Ordinances in the 1st Reading**
 - a. Resolution #2022/2023-02 - DPW Dump Truck Lease Payment from CRF
 - b. Resolution # 2022/2023 - 03 Implementation of Water System Energy Improvements
 - c. Resolution # 2022/2023 - 04 Dewatering Improvements at the WWTF
 - d. Resolution #2022/2023-05 Building Permit Fees
- 9. New Business/Correspondence**

- a. Correspondence to the Town Council
- b. Peter Sawtell Resignation Letter from the Riverfront Advisory Ad hoc Committee
- c. Peter Nelson Resignation from Energy & Environment Advisory Committee
- d. Closing Comments by Town Councilors

10. Adjournment

- a. September 7, 2022

Visitor Orientation to the Town Council Meeting

Welcome to this evening’s Council meeting. Please note that the purpose of the meeting is for the Council to accomplish its work within a qualitative time frame. Meetings are open to the public, but public participation is limited. If you wish to be heard by the Council, please not the “Public Forum” at the beginning of the meeting to speak on items on a meeting agenda and/or matters pertaining to the business of the Council. In addition, public hearings may be scheduled for public comment on specific matters.

Speakers must be residents of the Town of Newmarket, property owners in the Town of Newmarket, and/or designated representatives of a recognized civic organization of business located in the Town of Newmarket. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the presiding officer and the Council as a body and not to any individual member.

Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Council may not have discussed or taken a position on a matter. Public Forum is not a two-way dialogue between speaker(s), Councilors, and/or the Town Manager. The Chair will preserve a strict order and decorum at all Town Council meetings. Outbursts from the public are not permitted.

1 **TOWN OF NEWMARKET, NEW HAMPSHIRE**

2 **TOWN COUNCIL WORKSHOP SESSION**

3 July 20, 2022 6:00 PM

4 Council Chambers

5 Draft Minutes

6
7
8
9 **Councilors Present:** Council Chair Toni Weinstein, Council Vice-chair Katanna Conley,
10 Councilor Megan Brabec, Councilor Scott Blackstone, Councilor Brian Ward, Councilor Joe
11 Lamattina and Councilor Colin White, Sr.

12
13 **Staff Present:** Town Manager Stephen Fournier, Community Development Director Bart
14 McDonough and Wendy Chase, Recording Secretary.

15
16 **Members of the Historical Society Present:** John Carmichael, Kris Carmichael and Mike
17 Provost.

18
19 Chair Weinstein convened the meeting at 6:00 PM.

20
21 Councilor LaMattina explained that he requested a Workshop Session with members of the
22 Historical Society to discuss the Historic District and the concerns addressed in a letter that
23 members of the Historical Society sent to the Town Council, Planning Board, and ZBA. He
24 assumed that at the end of the workshop the Town Council would recommend the Historical
25 Society members go back to the Planning Board to discuss regulations for the historic district
26 that are not too burdensome.

27
28 John Carmichael of the Historical Society explained that he receives calls from people who own
29 property within the historic district, and they ask what is allowed construction-wise with the
30 buildings in the district. He always refers them to the Planning Board. As it stands there are no
31 regulations in place that have any “teeth”. He said it would be a shame to lose the current look of
32 the buildings on Main Street.

33
34 Mike Provost, 16 Beech Street explained that the original historic district was to include New
35 Village. He explained how the historic district was established. He was Chair of the Service club
36 40 years ago and they hired an architectural historian, Richard Candy of York, Maine who
37 inventoried every building in the district to determine each buildings contributory factors and
38 significance. Mr. Provost said that the Planning Board does not refer to the report developed by
39 Mr. Candy when it comes to any type of development in the downtown area. Each property
40 owner within the district voted in favor of the historic district and that was the catalyst to move
41 the nomination to the State who recommended it to the Secretary of the Interior National Parks
42 Service and that’s how the district was established. He said the Town has never accepted the
43 historic district formally. The Town Council created the Historic District Commission and Mike
44 was the Chair, but it disbanded. The Historical Society believes there should be guidelines put

45 into place to ensure keeping the original intrinsic value of the building within the district. He said
46 the NH Division of Historical Resources would help the Town draw up suitable guidelines and
47 those guidelines would be a living document where things can be changed if they don't work out.

48
49 Town Manager Fournier said that the Historical Society members should begin with the Planning
50 Board.

51
52 Mr. Provost suggested reestablishing the Heritage Advisory Committee.

53
54 Mike Hoffman, Durham, NH was given permission to address the Council. He stated that he
55 owns several buildings within the Historic District. He said the Heritage Commission in 2005 got
56 too restrictive and eventually went away. He said the Town has an historic overlay district. There
57 is a purpose but no requirements. He suggested reviewing the zoning ordinances and making
58 changes there. The Masterplan does address the need for the Historic District. He suggested
59 adding simple regulations because not all projects have to go before the Planning Board for
60 review.

61
62 Community Director Bart McDonough addressed the Council. He said they can add historic
63 guidelines to the Site Plan and Subdivision regulations. He said that is something that can be
64 done right away. He said they need to come up with a way to incorporate both modern
65 architecture and preserving the past. He explained that changing the Site Plan and Subdivision
66 Regulations would only affect the projects going before the Planning Board. He said the best
67 "catch all" for all projects is for the Council to change the Ordinances.

68
69 Chair Weinstein thanked everyone there who participated in the conversation and said that the
70 Council would not be deciding tonight but is happy the conversation has started.

71
72 **ADJOURNMENT**

73
74 Chair Weinstein adjourned the Workshop Session at 6:40 PM without objection.

75
76 Respectfully submitted,

77
78 Wendy V. Chase
79 Recording Secretary

80

TOWN OF NEWMARKET, NEW HAMPSHIRE

TOWN COUNCIL REGULAR MEETING

July 20, 2022 7:00 PM

Council Chambers

Draft Minutes

Councilors Present: Council Chair Toni Weinstein, Council Vice-chair Katanna Conley, Councilor Megan Brabec, Councilor Scott Blackstone, Councilor Brian Ward, Councilor Joe Lamattina and Councilor Colin White, Sr.

Staff Present: Town Manager Stephen Fournier, Environmental Services Director Sean Greig, and Wendy Chase, Recording Secretary.

Chair Weinstein convened the meeting at 7:00 PM and led the Pledge of Allegiance.

Councilor Conley made a motion *to seal the July 20, 2022 non-public meeting minutes*, which was seconded by Councilor Brabec.

Motion was Passed by a vote of 7-0.

AGENDA

PUBLIC FORUM

Chair Weinstein opened the Public Forum at 7:03 PM.

Representative Ellen Read, Great Bay Woods, spoke in favor of Resolution #2021/2022-37 – Sustainable Energy Goals for the Town of Newmarket. She submitted a petition signed by 166 Newmarket residents (145 signatures were vetted) to the Town Council that encouraged passage of Resolution #2021/2022-37. She encouraged members of the Town Council to vote in favor of the Resolution.

Many town residents were in attendance and spoke in support of the Town Council passing Resolution #2021/2022-37. They voiced concerns over the threat of global warming, climate change and water and air quality. The following residents spoke in favor of Resolution #2021/2022-37 and encouraged the Town Council to pass it:

- Henry Smith, 1118 Bennet Way.
- Bill Raley, 25 Packers Falls Road.
- Joan DeYoreo, 191 Bay Road
- Larry Kane, 501 Cushing Road.

44 Rocky Dietrich, 9E River Street, Apt. E24.
 45 Emily Jones, 631 Bennett Way.
 46 Sonke Dornblut, 351 Wadleigh Falls Road.
 47 Kelsey Myer, South Main Street.
 48 (unintelligible) Kendall 91A River Street.
 49 Matt Van Buren, 7 North Main Street.
 50 Amelia Thompson, 2J Piscassic Street

51
 52 Chair Weinstein closed the Public Forum at 7:24PM.

53
 54 **TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES**

55
 56 **June 1, 2022 Non-public Meeting Minutes**

57
 58 Councilor White made a motion to Approve *the June 1, 2022 Non-public Meeting Minutes*, which
 59 was seconded by Councilor Conley.

60
 61 Motion was Passed by a vote of 7-0.

62
 63 **July 15, 2022 Meeting Minutes**

64
 65 Councilor White made a motion to Approve *the July 15, 2022 Meeting Minutes*, which was
 66 seconded by Councilor Conley.

67
 68 Motion was Passed by a vote of 7-0.

69
 70 **July 15, 2022 Non-public Meeting Minutes**

71
 72 Councilor White made a motion to Approve *the July 15, 2022 Non-public Meeting Minutes*, which
 73 was seconded by Councilor Conley.

74
 75 Motion was Passed by a vote of 7-0.

76
 77 **REPORT OF THE TOWN MANAGER**

- 78
 79
- 80 • **Wildcat Transit:** Based on this year's observed ridership and subsequent April 2022
 81 Transportation Policy Committee discussion and consensus, the University is announcing
 82 its decision to end Wildcat Transit Newmarket service after the spring 2023 academic
 83 session.
 - 84 • **Town Engineer:** Lyndsay Butler has been appointed as the Town Engineer. She will begin
 85 in late August.
 - 86 • **Tucker Well Easement:** The NH BTLA determined that the easement the town is taking
 87 from Mr. McClellan for the Tucker Well development cost is \$20,000. The independent
 88 appraiser determined the value at \$3,100.00. The town offered \$25,000.00 initially and Mr.
 89 McClellan wanted \$285,000.00 for the easement.
 - **Cable Franchise Agreement:** We have received a proposed renewal agreement for the

90 town’s franchise agreement with Comcast. The telecommunications attorney is reviewing
91 it.

- 92 • **Town Equalization Ratio:** NH Department of Revenue did a community action report of
93 property values in the community. They found that the town’s weighted average sales ratio
94 is 72.2% which means that our assessed values are about 28.8% below market value. We
95 determine how much money we can raise by our assessed valuation. Our current town
96 valuation is \$987,870,471 and for every \$1 we have on the tax rate we can raise \$987,870.
97 The town had to correct an overvalued market in 2014 where we lost \$57,639 for every
98 dollar we could raise through taxation and the Town Manager is concerned that we will
99 have to correct the overall valuation by a much larger number in 2024.

100
101 Councilor Blackstone commented on the Police Department monthly report and mentioned that
102 motor vehicle stops have declined and commented that that is an example of community policing.
103 He commented on the lower levels of nitrogen going into the Great Bay and improving the
104 accessibility to the Library and said those are two great things.

105
106 **COMMITTEE REPORTS**

107
108 Councilor Brabec reported on the Arts & Tourism July 11 meeting. They met with representatives
109 of the Millspace and discussed a collaboration of the two groups. Arts in the Park at Schanda Park
110 continues on Tuesday evenings from 6:00 PM to 8:00 PM, and the “Backyard Bash” is scheduled
111 for August 5th from 5:00 PM to 10:00 PM.

112
113 Councilor Ward reported on the June 27 Budget Committee meeting. They met with the Interim
114 School Superintendent Todd Allen. He said that school turnover remains low. There is a possibility
115 that the USDA will extend the food waivers to allow for free meals to the children. Families can
116 apply through the school.

117
118 Councilor Blackstone reported on the July 12 Planning Board. They had the impact fee
119 presentation and decided to endorse it to the Town Council. They had a presentation from Quell
120 Tech Wireless to put an antenna on the water tower. The Railroad Ave project is going through;
121 the owner is applying for funding from NH Invest so that he can build a two-bedroom workforce
122 housing unit for \$1,800 per month for rent but will not be able to accomplish it without the funding.
123 The Chapel Street property on the corner that intended to have a bike shop has changed the plan
124 to build a two-bedroom apartment on the top floor. The first draft of the accessory dwelling unit
125 will be ready for review at the August Planning Board meeting. The new owners of 25 Beech
126 Street Ext. plan to put in a winery, wine bar and bistro. They are having parking issues and plan to
127 reach out to property neighbors to work out a deal. The Planning Board Chair met with the Town
128 Manager, and they will begin to work on the improvements to the Town’s Northern Gateway.

129
130 Councilor LaMattina reported on the Riverfront Advisory Committee meeting. They met with the
131 President of the Rivermoor Landing Association. They are working with the Director of
132 Community Development on two grants; one for moonlight brook and the other to look at viable
133 options to the riverfront. A member has resigned from the Committee so there is a vacancy.

134
135 Councilor LaMattina reported on the Energy & Environment Committee meeting. They are

136 working on the energy aggregation plan for the community power coalition application they are
 137 working on. There are 5 openings on the committee. Councilor LaMattina said he will request the
 138 Council suspend the rules so that they may appoint a member that did not get their application in
 139 by the Wednesday deadline. They are all set for the December 27th New Hampshire Button-up
 140 Webinar sponsored by the Town Council and Energy & Environment Committee.

141 **RESOLUTIONS IN THE 2ND READING**

142

143 **Resolution #2021/2022-36 – Request funds from Library CRF for Roof Repair**

144

145 Councilor Ward made a motion to Approve *Resolution #2021/2022-36- Request funds from*
 146 *Library CRF for Roof Repair*, which was seconded by Councilor Brabec.

147

148 Librarian Cronin explained that the Library roof is leaking. The Trustees were able to obtain 5
 149 bids. They recommend the Council approve the bid from a local contractor who presented the
 150 lowest bid to repair the roof.

151

152 Motion was Passed by a vote of 7-0.

153

154 **Resolution #2021/2022-37 – Sustainable Energy Goals for the Town of Newmarket**

155

156 Councilor Ward made a motion to Approve *Resolution #2021/2022-37- Sustainable Energy Goals*
 157 *for the Town of Newmarket*, which was seconded by Councilor Brabec.

158

159 Councilor LaMattina made a motion to Amend *Resolution #2021/2022-37 – Sustainable Energy*
 160 *Goals for the Town of Newmarket*, which was seconded by Councilor White.

161

162 **(Goal outlined in Resolution #2021/2022-37):** *Now, Therefore, be it resolved by the Newmarket*
 163 *Town Council that: The Town of Newmarket shall commit to achieving one hundred percent*
 164 *reliance on renewable and carbon neutral source of electricity by the year 2030; and one hundred*
 165 *percentage reliance on renewable and carbon neutral sources of fuel for heating and*
 166 *transportation by the year 2050.*

167

168 Councilor LaMattina explained that he does not agree with the word “commit” in the resolution .
 169 He feels that it can be interpreted as a requirement of the Town to accomplish renewable energy
 170 by 2030 and 2050. He said he would like to offer 3 edits to Resolution #2021/2022-37 and that
 171 none of the edits change the intent, the goals, or the directive of the Resolution. Edit #1 – 4th
 172 paragraph - change the word “commit” to “aspire”. Edit #2 – 5th paragraph - change the word
 173 “commitment” to “aspiration”. Edit #3 – 6th paragraph - correct “Environment and Energy” to
 174 “Energy and Environment”.

175

176 Councilor LaMattina said that the Energy & Environment is starting to work on a comprehensive
 177 plan as stated in the last paragraph of the Resolution. They are working on the community power
 178 coalition that will bring in renewable energy and made available to Newmarket residents. The
 179 Committee is also working on an energy section to the Master Plan.

180

181 Councilor Brabec said that she would prefer not to weaken the resolution by approving the

182 proposed edits. She asked what the possible ramifications to the Town would be if the goals are
183 not achieved by 2030 and 2050.

184
185 Town Manager Fournier explained that he looked at other municipalities that have adopted this
186 type of resolution and they all use the word “aspire” instead of “commit”. He voiced concern over
187 the fact that the town may not have the money to switch over to renewable energy by 2030 or
188 2050. He said we carry out the policies; we do not fund the policies.

189
190 Councilor Ward said that changing the word from “commit” to “aspire” would give the Town more
191 wiggle room in case something happens like another pandemic, and we don’t want to lock
192 ourselves into anything.

193
194 Councilor Conley said the change doesn’t seem to substantively change the guts of the resolution
195 which is to take concrete action toward renewable energy.

196
197 Town Manager Fournier said that he will check the law and make sure there are no state regulations
198 that would tie the Councils hands to commit to changing over to clean energy. He agrees that the
199 Town should definitely aspire to switch over by 2030 and 2050.

200
201 Motion made on the edits was Passed by a vote of 6-1-0. Council Brabec opposed.

202
203 Town Manager Fournier said the Energy and Environment Committee requested a presentation
204 from Robin Werner, former City Councilor of Concord, NH supporting the Resolution. He
205 explained that it was up to the Council to decide whether or not to allow the presentation.

206
207 The Council had no objection to allowing Mr. Werner to deliver his PowerPoint presentation.

208
209 Mr. Werner gave a PowerPoint presentation via zoom regarding the City of Concord’s adoption
210 of a Resolution for 100% renewable energy commitment with electricity by 2030 and
211 transportation and thermal energy by 2050.

212
213 Representative Read said there was a second part to the presentation.

214
215 The Council had no objection to allowing two other non-resident presenters to speak.

216
217 Lee Oxenham, State Representative in Sullivan County and member of the Science Technology &
218 Energy Committee in Concord, NH spoke in favor of adopting Resolution 2021/2022-37. She
219 offered her opinions on global warming and climate change and encouraged the Council to support
220 “Ready for 100” and adopt Resolution #37.

221
222 Evan Oxenham, Co-chair of the Plainfield, NH Energy Committee, explained how the Town of
223 Plainville, NH approved the “Ready for 100 Goal”.

224
225 Councilor Conley asked how Plainfield supported low-income individuals with costs associated
226 with reverting to clean energy.

227

228 Representative Oxenham said that there was planning and opportunity to provide support to a low-
229 income area, but it was prevented by their utility to put the 3-phase power in. They are optimistic
230 that it will happen in the near future.
231

232 Chair Weinstein explained her stance on the proposed resolution. She said that she has served on
233 the Council for over 8 years and was Council Representative to the Energy & Environment
234 Committee with 3 of those years as Chair. She said the resolution is aspirational and it is important
235 to set goals for the community, but when the Council sets goals for the community there must be
236 a plan in place to achieve those goals. She said that she advised the Energy Committee to put a
237 comprehensive plan in place detailing how to achieve the goals. They need to understand the
238 baseline and costs associated with getting to 100% renewable, and what is expected of the
239 municipality, homeowner, and business owner; this work has not been done yet. During Chair
240 Weinstein's tenure the Council has (1) formed an Energy & Environmental Committee, (2)
241 completion of energy audits for the municipal buildings resulting in the installation of LED lights,
242 insulation upgraded, HVAC improved, and solar panels were installed on the DPW building. These
243 improvements have significant environmental impacts and completed with no additional cost to
244 the taxpayers. (3) Three electrical car charging stations were installed in town, (4) the Council
245 approved the first hybrid police cruiser currently in service, (5) approved a composting program
246 at the transfer station for residents diverting approximately 38 tons from the landfill annually, (6)
247 formed an electric aggregation committee to help facilitate a plan to move forward with shared
248 solar energy, (7) in the process of negotiating a solar array garden on town owned land, (8) formed
249 the Riverfront Advisory Committee which in part is looking at ways to mitigate erosion by
250 flooding caused by sea level rise, (9) partnered with Energy NH to make presentations to
251 Newmarket residents that are energy related. The Chair has personally helped organize an annual
252 trash cleanup day. Chair Weinstein said she is happy to see the momentum behind the proposed
253 resolution and hopes people will stay engaged through the process developing standards and
254 systems to get to 100% renewable. She opined that voting for this resolution without a plan or the
255 involvement of the Planning Board and Conservation Commission would be irresponsible, and she
256 is not in support of the resolution.
257

258 Town Manager Fournier informed the Council that according to the Council's Rules of
259 Proceedings there was 30 minutes left to conduct business.
260

261 Council Brabec said it is clear that the Town is already committed to environmentalism. She said
262 she is happy to support passing the amended resolution but agrees that without a plan it is a bit
263 hollow, but she doesn't see any harm in setting a goal tonight.
264

265 Councilor LaMattina hoped to change the Chair's mind to support the resolution and said that part
266 of the resolution is to come up with a plan and the Energy Committee is working on that. He said
267 the resolution is the beginning piece that we included with the energy aggregation plan to show
268 the community power coalition that the Council is committed to doing this.
269

270 Motion to Approve Resolution #2021/2022-37 as amended was Passed by a vote of 6-1-0.
271 Chair Weinstein opposed.
272

273 Town Manager Fournier addressed the following procedures:

- 274 • Committee member resignation: the member must submit a written resignation letter and
 275 submit it to the clerk; the resignation is not effective until that time.
- 276 • Committee Quorum: what constitutes a quorum is the number of designated spots on a
 277 committee. Committees should not be meeting without a quorum (majority of the number
 278 of members).
- 279 • How to place items on the agenda: Staff and Councilors present items to the Town Manager
 280 to add items to the agenda. Committees do not submit agenda items. He commented that
 281 tonight's meeting could have run much more smoothly if the Council's rules were
 282 followed. There were presentations that were more advocacies than presentations.
- 283 • Council Subcommittees: Minutes must be taken at each meeting and submitted to the town
 284 clerk within 5 business days. If there is no quorum, discussions can take place, but no
 285 conclusions of those discussions can be made.
 286

287 Chair Weinstein rearranged the agenda to allow the Council to act on Resolution #2022/2023-01
 288 because of the late hour and to accommodate the staff member present.
 289

290 Councilor White called for a Point of Order. He commented that if a member of the audience
 291 needed to converse with their neighbor, they should take it outside the Council Meeting. The Chair
 292 agreed.
 293

294 **RESOLUTIONS IN THE 1ST READING**

295 **Resolution #2022/2023-01 – New Road Watermain & Drainage Improvements Project**

296 Town Manager Fournier asked the Councilors to suspend the rules to allow the Council to act on
 297 Resolution #2022/2023-01.
 298

299 Chair Weinstein read Resolution #2022/2023 into the record.
 300

301 Councilor Ward made a motion to suspend the rules to take action on Resolution #2022/2023-01
 302 without a second reading, which was seconded by Councilor Brabec.
 303

304 Motion was Passed by a vote of 7-0.
 305

306 Environmental Director Greig explained that the Bay Road project is a difficult project and they
 307 have had some issues. They are required to have police details for the project. It is estimated that
 308 they will need an additional amount of \$29,700 to pay for the details to the end of the project and
 309 an additional \$12,900 for asphalt because the prices have increased. The total additional costs of
 310 \$42,600 will be split between the drainage portion of the project (coming from ARPA funds) and
 311 the water portion of the project.
 312

313 Motion was Passed by a vote of 7-0.
 314

315 **TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND** 316 **ELECTIONS** 317

318
 319

320 **Pam Myers-Morgan – Arts & Tourism Ad hoc Commission – Term Expiration April 2023**

321
322 Councilor White made a motion to Appoint *Pam Myers-Morgan to the Arts & Tourism Ad hoc*
323 *Commission for a term expiration of April 2023*, which was seconded by Councilor Brabec.

324
325 Motion was Passed by a vote of 7-0.

326
327 **Julianna Tyson – Conservation Commission – Term Expiration April 2025**

328
329 Councilor Ward made a motion to Appoint *Julianna Tyson to the Conservation Commission for a*
330 *term of April 2025*, which was seconded by Councilor White.

331
332 Motion was Passed by a vote of 6-1-0. Councilor Conley opposed.

333
334 **Cris Blackstone – Racial Equity, Inclusion and Human Rights Advisory Committee – Term**
335 **Expiration April 2025**

336
337 Councilor LaMattina made a motion to Appoint *Cris Blackstone to the Racial Equity, Inclusion*
338 *and Human Rights Advisory Committee with a term expiration of April 2025*, which was seconded
339 by Councilor Ward.

340
341 Motion was Passed by a vote of 6-0-1. Councilor Blackstone abstained.

342
343 **Ruth Kane – Energy & Environment Committee – Term Expiration April 2023**

344
345 Councilor Ward made a motion to Appoint *Ruth Kane to the Energy & Environment Committee*
346 *with a term expiration of April 2023*, which was seconded by Councilor LaMattina.

347
348 Councilor Conley said that the original makeup of the Energy & Environment Committee included
349 a representative from the Planning Board and the Conservation Commission. She said one thing
350 that came clear through discussions this evening about the nature of the work the Energy &
351 Environment Committee will be involved in, especially work on the Master Plan, the Council may
352 want to revisit the committee makeup and include that representation.

353
354 Councilor Conley suggested the Council table the appointments to the Energy & Environment
355 Committee until they had a chance to change the Charter and make changes to the makeup of the
356 Committee members to include Planning Board and Conservation Commission representation.

357
358 Councilor LaMattina suggested voting on the applicants tonight so that the Committee can meet
359 and start work on the energy aggregate plan for the community power coalition. Changes to the
360 Committee could take months.

361
362 Councilors Ward and White agreed with Councilor LaMattina to act on the Energy & Environment
363 Committee appointments.

364
365 Motion was Passed by a vote of 7-0.

366
 367 Councilor LaMattina made a *Motion to suspend the rules and allow the meeting to continue to*
 368 *9:30 PM*, which was seconded by Councilor Brabec.

369
 370 Motion was Passed by a vote of 7-0.

371
 372 **William Raley – Energy & Environment Committee – Term Expiration April 2025**

373
 374 Councilor White made a motion to Appoint *William Raley to the Energy & Environment*
 375 *Committee with a term expiration of April 2025*, which was seconded by Councilor Ward.

376
 377 Motion was Passed by a vote of 7-0.

378
 379 **Carol Gulla – Racial Equity, Inclusion and Human Rights Advisory Committee – Term**
 380 **Expiration April 2024**

381
 382 Councilor White made a motion to Appoint *Carol Gulla to the Energy & Environment Committee*
 383 *with a term expiration of April 2024*, which was seconded by Councilor Ward.

384
 385 Motion was Passed by a vote of 7-0.

386
 387 **Emily Jones – Energy & Environment Committee – Term Expiration April 2023**

388
 389 Councilor Brabec made a motion to Appoint *Emily Jones to the Energy & Environment Committee*
 390 *with a term expiration of April 2023*, which was seconded by Councilor Ward.

391
 392 Motion was Passed by a vote of 7-0.

393
 394 **Sean Moran – Energy & Environment Committee – Term Expiration April 2025**

395
 396 Councilor LaMattina made a motion to Appoint *Sean Moran to the Energy and Environment*
 397 *Committee with a term expiration of April 2025*, which was seconded by Councilor Ward.

398
 399 Motion was Passed by a vote of 7-0.

400
 401 **Morgan Santos – Arts & Tourism Commission – Term Expiration April 2025**

402
 403 Councilor Ward made a motion to Appoint *Morgan Santos to the Arts & Tourism Commission*
 404 *with a term expiration of April 2025*, which was seconded by Councilor Brabec.

405
 406 Motion was Passed by a vote of 7-0.

407
 408 **Stacy Brown – Racial Equity, Inclusion and Human Rights Advisory Committee – Term**
 409 **Expiration April 2025**

410
 411 Councilor White made a motion to Appoint *Stacy Brown to the Racial Equity, Inclusion and*

412 *Human Rights Advisory Committee with a term expiration of April 2025*, which was seconded by
413 Councilor Ward.

414
415 Motion was Passed by a vote of 7-0.

416
417 Councilor LaMattina made a motion to *suspend the rules to act on the appointment of Sarah*
418 *Stinson to the Energy & Environment Committee*, which was seconded by Councilor Ward.

419
420 Motion was Passed 6-1-0. Chair Weinstein opposed.

421
422 Chair Weinstein commented that her vote in opposition of suspending the rules had zero reflection
423 on Sarah Stinson and said she thought Sarah would make a good addition to the Energy &
424 Environment Committee.

425
426 **Sarah Stinson – Energy & Environment Committee – Term Expiration April 2023.**

427
428 Councilor Ward made a motion to *Appoint Sarah Stinson to the Energy & Environment Committee*
429 *with a term expiration of April 2023*, which was seconded by Councilor White.

430
431 Motion was Passed 7-0.

432
433 **CORRESPONDENCE TO THE COUNCIL**

434
435 There was no correspondence.

436
437 **CLOSING COMMENTS BY THE TOWN COUNCILORS**

438
439 Council LaMattina spoke about an email he sent to the Council regarding Harmony Homes in
440 Durham; a facility that offers lower rents and childcare for the Town of Durham’s employees. He
441 asked if the Council would be interested in him gathering more information on their practices.

442
443 Chair Weinstein said that any information a Councilor feels is important to share with other
444 Councilors is welcomed.

445
446 **NEXT MEETING**

447
448 September 7, 2022

449
450 **ADJOURNMENT**

451
452 Chair Weinstein adjourned the meeting at 9:03 PM without objection.

453
454 Respectfully submitted,

455
456 Wendy V. Chase
457 Recording Secretary



REPORT OF THE TOWN MANAGER

August 17, 2022

Request for Proposal – Municipal Solid Waste Collection: For the last few years, we have granted Casella Waste Systems an extension to our agreement due to the pandemic and the uncertainty of the solid waste market. The Director of Public Works and I have issued requests for proposals for municipal solid waste and recycling collection for the next three years, beginning January 1, 2023. Proposals are due September 22 and I will have a recommendation in October.

State Primary: The State Primary election will be here at Town Hall from 7AM to 7PM on September 13. We will need councilors present from the opening and a majority present at the closing of the polls at 7PM. I will send out a sign-up sheet shortly.

Resignation Procedures: After reviewing the confusion of the resignations and how they are handled, I investigated how we have done it in the past and Roberts Rules of Order since our rules are silent on the matter.

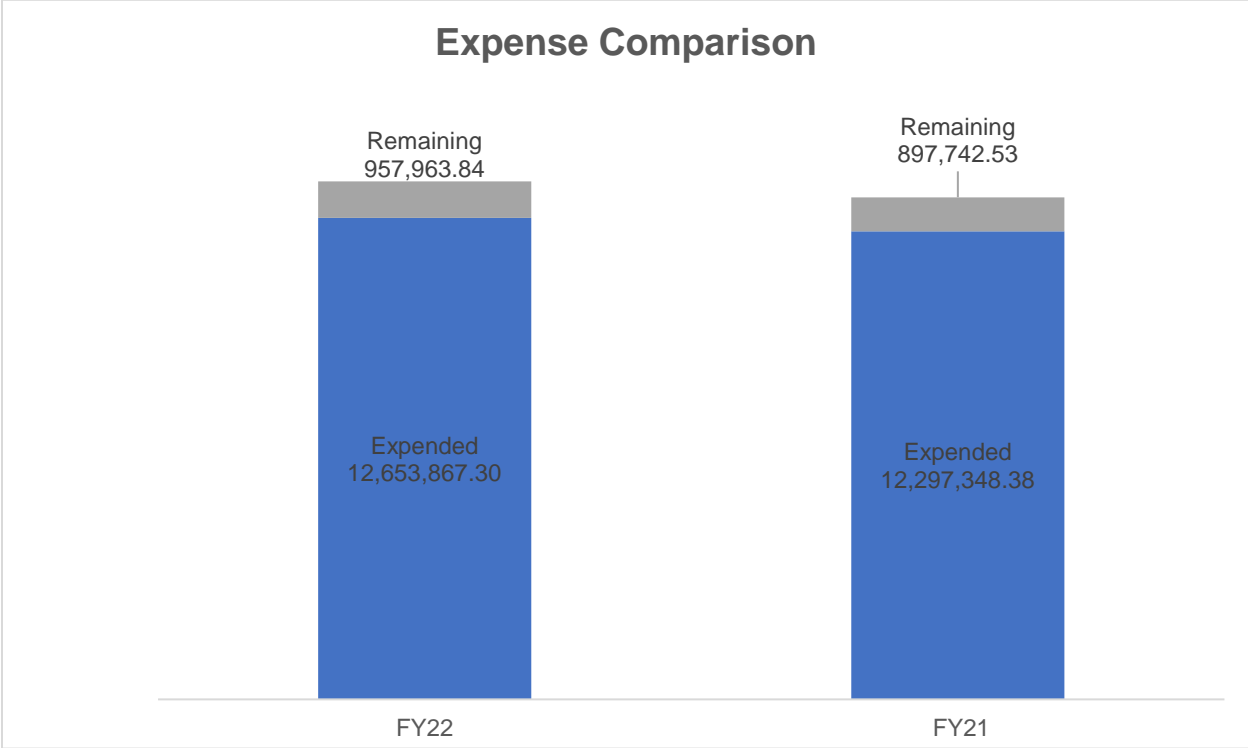
First Roberts Rules of Order states that “If the member was elected or appointed by the president, the board, the executive committee, or the assembly, the power to accept the resignation and to fill the vacancy returns to the electing or appointing entity.” So, the Town Council would be the proper body to accept a resignation. I do remember in the past; we would receive a letter from an individual that wished to resign, and the council would accept it at their next meeting. They then would post the vacancy and act on the vacancy at the following meeting. This also allows for people to apply for the position instead of the committee anointing members. In order to stop any confusions on resignations and filling vacancies, I would have the council follow these guidelines again. We will provide the Town Clerk with a copy of the letter so that office knows of the vacancy and when it is filled, we will notify them of the new appointment.

Housing Regulations: I have been receiving copies of emails regarding the cost of rents in the community and what can the Town do about it. I have consulted the NHMA attorney and in the case *Girard v. Town of Allentown (1981) 121 N.H. 268*, the New Hampshire Supreme Court ruled that municipalities cannot regulate rents. The Legislature never granted this authority to local governments. This issue is best addressed in the State Legislature. If people are having a hard time with rents, they can always file for public assistance with the Newmarket Housing Authority or if it's an emergency the welfare department.

The Town cannot deny someone the right to purchase nor determine what they will charge for the properties as well. We are working with the governor's new program to encourage the development of more workforce housing in the community. However, at the end of the day, the market will determine the rates. Please understand that this is also a sea change from years of previous Town Council policies which encouraged limited residential growth in the community. It will not be completed overnight, and we understand the difficulty.

FY22 Expense and Revenue Report: We have finished FY22 and at this point we remain under budget. We expended 93% of the budget and have \$957,963 remaining. This number will shrink

as this is unaudited and we have several items that we will have to pay with these funds. However, we did finish healthy.



We also did very well with revenue. We ended up approximately \$2.2 million higher than anticipated. This was due to an additional \$337,000 in Room and Meals Tax from the State and additional revenues for Water and Sewer. I am attaching a copy of the Revenue and Expense to this report.

ONGOING PROJECTS

****This section will not be reported orally to the Town Council at the meeting but will use this as a chance to update on any developments in ongoing projects.****

New Road: The project is underway.

Cable Franchise Agreement: I have turned this over to legal counsel.

Contracts Signed on Behalf of the Town Since Last Meeting:

- Employee Payroll Register for 8/11/22 (7/24/22-8/6/22) in the amount of \$161,539.61
- South Main Street and Bay Road Watermain Projects Change Order - \$18,400
- Change order #3 for the New Road Project. Change Order #3 is a credit to the Town of \$12,786.48.
- New Road CDBG Request - \$348,305.06
- Compliance certificate for lot 7 in the industrial park
- Change order #2 for the New Road Project. The change order includes an increase in

contract of \$67,200 to fix drainage and watermain conflicts on Young Lane. The monies are coming from project contingency. In addition, an increase in project budget of \$42,600 to address the increase in traffic control and asphalt cost. The Town Council approved.

- AP Check Run DATE: 07/28/2022 CHECK RUN: 072822-1 AMOUNT: \$ 2,180,821.79
- Employee Payroll Register for 7/28/22 for the period of 7/10/22-7/23/22 in the amount of \$154,213.09
- Payment Request and Partial Acceptance Certificate for Tax Exempt Leasing
- Electrical design of the water and sewer department metal storage building. Underwood Engineering - \$9,500 for this work
- Impact Fee Transfer - \$40482
- AP ACH Payments: 07/14/2022 – \$ 20.34
- AP ACH Payments: 07/14/2022 – \$ 252.26
- AP Check Run DATE: 07/21/2022 CHECK RUN: 072122-1 AMOUNT: \$ 1,695,129.79
- AP Check Run DATE: 07/07/2022 CHECK RUN: 070722-1 AMOUNT: \$ 1,600,555.43
- Permission letter to Rec Dept. for alcohol at Leo Landroche

Respectfully Submitted,



Stephen R. Fournier
Town Manager

Revenue Report
For the Period Ended June 2022
UNAUDITED

ORG	OBJ	ACCOUNT DESCRIPTION	Fiscal Year 2022			Fiscal Year 2021						
			BUDGET	MTD REVENUES	YTD REVENUES	AVAILABLE BUDGET	PERCENT COLLECTED	BUDGET	MTD REVENUES	YTD REVENUES	AVAILABLE BUDGET	PERCENT COLLECTED
		Pilot, Interest on Taxes	25,956,343.00	46,218.80	25,991,636.29	-35,293.29	100%	24,936,055.30	10,945.51	24,919,253.71	16,801.59	100%
		Licenses, Permits & Fees	1,998,830.00	172,215.68	2,049,526.12	-50,696.12	103%	1,900,000.00	171,946.87	2,011,643.84	-111,643.84	106%
		From State	603,144.00	0.00	876,395.81	-273,251.81	145%	684,818.00	0.00	773,223.40	-88,405.40	113%
		Charges for Services	217,250.00	57,114.60	277,941.34	-60,691.34	128%	250,000.00	-7,278.22	210,283.43	39,716.57	84%
		Misc. Rev. Includes Int. Rev.	205,000.00	66,565.90	229,608.43	-24,608.43	112%	175,000.00	25,955.72	187,438.37	-12,438.37	107%
		Fund Balance	598,373.00	0.00	597,373.00	1,000.00	100%	0.00	0.00	0.00	0.00	0%
		Total 05 RECREATION FUND	368,812.00	62,910.58	586,771.05	-217,959.05	159%	398,250.00	48,839.84	329,227.08	69,022.92	83%
		Total 07 SOLID WASTE FUND	270,000.00	47,608.60	1,146,457.88	-876,457.88	425%	276,750.00	44,510.90	1,011,920.52	-735,170.52	366%
		Total 20 WATER TREATMENT FUND	1,200,000.00	17,281.34	1,411,001.71	-211,001.71	118%	1,090,493.00	12,938.78	1,283,895.06	-193,402.06	118%
		Total 30 WASTEWATER TREATMENT FUND	2,000,000.00	29,746.38	2,488,459.44	-488,459.44	124%	2,156,734.00	1,944.95	2,428,442.01	-271,708.01	113%
		TOTAL REVENUES	33,417,752.00	499,661.88	35,655,171.07	-2,237,419.07	107%	31,868,100.30	309,804.35	33,155,327.42	-1,287,227.12	104%

Revenue Report
For the Period Ended June 2022

UNAUDITED

Fiscal Year 2022							Fiscal Year 2021					
ORG	OBJ	ACCOUNT DESCRIPTION	BUDGET	MTD REVENUES	YTD REVENUES	AVAILABLE BUDGET	PERCENT COLLECTED	BUDGET	MTD REVENUES	YTD REVENUES	AVAILABLE BUDGET	PERCENT COLLECTED
010000	44800	RECREATION FACILITY RENTAL	0.00	100.50	312.50	-312.50	0%	0.00	0.00	0.00	0.00	0%
010000	44801	SUNRISE SUNSET REVENUE	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
010000	44803	HOUSING AUTHORITY	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
010000	44805	SCHOOL DEPARTMENT	155,000.00	27,549.25	89,541.31	65,458.69	58%	155,000.00	22,970.25	81,391.14	73,608.86	53%
010000	44900	MISC. RECEIPTS	0.00	437.50	62,533.57	-62,533.57	0%	0.00	690.50	33,889.37	-33,889.37	0%
010000	45100	SALE OF MUNICIPAL PROPERTY	0.00	30,105.00	35,380.00	-35,380.00	0%	0.00	0.00	11,430.00	-11,430.00	0%
010000	45101	RENT OF MUNICIPAL PROPERTY	0.00	2,143.70	21,599.70	-21,599.70	0%	0.00	1,790.60	20,253.88	-20,253.88	0%
010000	45200	INTEREST ON INVESTMENTS	50,000.00	1,055.32	11,697.20	38,302.80	23%	20,000.00	855.37	31,441.48	-11,441.48	157%
010000	45300	POLICE - DOG ORDINANCE FINES	0.00	88.00	2,735.00	-2,735.00	0%	0.00	149.00	3,010.50	-3,010.50	0%
010000	45800	TC/TC OVER AND UNDER	0.00	0.00	-7.00	7.00	0%	0.00	0.00	42.00	-42.00	0%
010000	45900	GF - MISCELLANEOUS REVENUE	0.00	5,086.63	5,816.15	-5,816.15	0%	0.00	-500.00	5,980.00	-5,980.00	0%
010000	49159	Impact Fee Receipts	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
Misc. Rev. Includes Int. Rev.			205,000.00	66,565.90	229,608.43	-24,608.43	112%	175,000.00	25,955.72	187,438.37	-12,438.37	107%
010000	49900	FUND BALANCE OFFSET TAX	598,373.00	0.00	597,373.00	1,000.00	100%	0.00	0.00	0.00	0.00	0%
Fund Balance			598,373.00	0.00	597,373.00	1,000.00	100%	0.00	0.00	0.00	0.00	0%
050000	44502	REC - ADVERTISING RECEIPTS	0.00	0.00	634.00	-634.00	0%	0.00	0.00	0.00	0.00	0%
050000	44550	RECREATION - REVENUE	368,812.00	62,249.22	571,626.03	-202,814.03	155%	398,250.00	48,124.22	325,553.63	72,696.37	82%
050000	44800	RECREATION- REC RENTAL REV	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
050000	45200	RECREATION - INTEREST	0.00	100.36	872.88	-872.88	0%	0.00	70.62	1,877.69	-1,877.69	0%
050000	49151	RECREATION -TRANS FROM GEN FND	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
050501	44802	RECREATION - LIGHT USAGE	0.00	0.00	5,311.18	-5,311.18	0%	0.00	0.00	0.00	0.00	0%
050502	44801	REC-SUNRISE SUNSET REVENUE	0.00	561.00	8,326.96	-8,326.96	0%	0.00	645.00	1,788.56	-1,788.56	0%
050502	44806	EMERGENCY SUPPLIES REIMB.	0.00	0.00	0.00	0.00	0%	0.00	0.00	7.20	-7.20	0%
050503	44501	RECREATION - BUS USAGE	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
Total 05 RECREATION FUND			368,812.00	62,910.58	586,771.05	-217,959.05	159%	398,250.00	48,839.84	329,227.08	69,022.92	83%
070000	44700	SW - LANDFILL RECEIPTS	270,000.00	13,810.04	117,017.28	152,982.72	43%	276,750.00	11,670.00	107,010.04	169,739.96	39%
070000	44701	SW - GARBAGE BAGS	0.00	20,365.00	251,120.40	-251,120.40	0%	0.00	19,319.30	237,212.15	-237,212.15	0%
070000	44702	SW - RECYCLING BINS	0.00	220.00	1,740.00	-1,740.00	0%	0.00	300.00	2,070.00	-2,070.00	0%
070000	44703	SW - UNITED TECHNOLOGIES	0.00	10,204.58	13,548.82	-13,548.82	0%	0.00	11,883.63	13,180.39	-13,180.39	0%
070000	44704	SW-NEWFIELDS RECYCLING	0.00	30.00	575.00	-575.00	0%	0.00	1,260.00	15,660.00	-15,660.00	0%
070000	44900	SW - UNANTIC FUNDS HAZ. WAS	0.00	2,856.59	13,213.71	-13,213.71	0%	0.00	0.00	3,349.21	-3,349.21	0%
070000	45200	SW - INTEREST	0.00	122.39	1,799.67	-1,799.67	0%	0.00	77.97	2,786.22	-2,786.22	0%
070000	49151	SW - TRANSFER FROM GENERAL FND	0.00	0.00	747,443.00	-747,443.00	0%	0.00	0.00	630,652.51	-630,652.51	0%
Total 07 SOLID WASTE FUND			270,000.00	47,608.60	1,146,457.88	-876,457.88	425%	276,750.00	44,510.90	1,011,920.52	-735,170.52	366%
200000	41100	WATER - TAX REVENUE	1,200,000.00	1,839.95	1,276,547.94	-76,547.94	106%	1,090,493.00	1,252.74	1,173,616.35	-83,123.35	108%
200000	41904	WATER - INT &PENALTY ON DELIQU	0.00	146.62	4,351.11	-4,351.11	0%	0.00	103.86	2,905.04	-2,905.04	0%
200000	43790	WATER - STATE GRANTS	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
200000	44900	WATER - OTHER MISC REV	0.00	0.00	0.00	0.00	0%	0.00	0.00	2,517.46	-2,517.46	0%
200000	44901	WATER-ENTRANCE FEES	0.00	1,000.00	29,000.00	-29,000.00	0%	0.00	0.00	0.00	0.00	0%
200000	44902	WATER - JOB WORK	0.00	0.00	1,136.62	-1,136.62	0%	0.00	0.00	75.00	-75.00	0%
200000	44903	WATER - DEDUCT METER	0.00	0.00	1,200.00	-1,200.00	0%	0.00	0.00	7,196.00	-7,196.00	0%
200000	45100	WATER-SALE OF MUNICIPAL PROP	0.00	0.00	3,600.00	-3,600.00	0%	0.00	0.00	0.00	0.00	0%
200000	45101	WATER - RENT OF MUNICIPAL PROP	0.00	14,069.28	93,198.47	-93,198.47	0%	0.00	11,399.76	95,299.39	-95,299.39	0%
200000	45200	WATER - INTEREST	0.00	225.49	1,967.57	-1,967.57	0%	0.00	182.42	2,285.82	-2,285.82	0%
200000	49157	WATER - BOND PROCEEDS	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
201533	49150	WA IMPACT FEE-WTR MN.MAIN ST	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
Total 20 WATER TREATMENT FUND			1,200,000.00	17,281.34	1,411,001.71	-211,001.71	118%	1,090,493.00	12,938.78	1,283,895.06	-193,402.06	118%

Revenue Report
For the Period Ended June 2022

UNAUDITED

ORG	OBJ	ACCOUNT DESCRIPTION	Fiscal Year 2022				Fiscal Year 2021					
			BUDGET	MTD REVENUES	YTD REVENUES	AVAILABLE BUDGET	PERCENT COLLECTED	BUDGET	MTD REVENUES	YTD REVENUES	AVAILABLE BUDGET	PERCENT COLLECTED
300000	41100	WASTEWATER - TAX REVENUE	2,000,000.00	3,314.30	2,150,475.45	-150,475.45	108%	2,156,734.00	1,479.85	2,082,994.52	73,739.48	97%
300000	41904	WW - INTEREST ON DELINQUENT TAX	0.00	297.93	8,453.60	-8,453.60	0%	0.00	276.85	5,643.87	-5,643.87	0%
300000	43790	WASTEWATER - STATE REVENUE	0.00	0.00	215,240.00	-215,240.00	0%	0.00	0.00	331,400.00	-331,400.00	0%
300000	44900	WASTEWATER - ENTRANCE FEES	0.00	1,000.00	29,000.00	-29,000.00	0%	0.00	0.00	1,000.00	-1,000.00	0%
300000	44902	WASTEWATER - JOB WORK	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
300000	45100	WW-SALE OF MUNICIPAL PROPERTY	0.00	0.00	3,600.00	-3,600.00	0%	0.00	0.00	0.00	0.00	0%
300000	45200	WASTEWATER - INTEREST	0.00	211.95	2,324.29	-2,324.29	0%	0.00	188.25	5,765.26	-5,765.26	0%
300000	45900	WW - OTHER MISC. REVENUE	0.00	24,922.20	79,366.10	-79,366.10	0%	0.00	0.00	1,638.36	-1,638.36	0%
300000	49150	WW - CAPITAL RES WITHDRAWAL	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
300000	49155	WW - TRANSFER FROM TRUSTEES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
300000	49157	WW - BOND PROCEEDS	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
300000	49159	WASTEWATER - IMPACT FEES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%
Total 30 WASTEWATER TREATMENT FUND			2,000,000.00	29,746.38	2,488,459.44	-488,459.44	124%	2,156,734.00	1,944.95	2,428,442.01	-271,708.01	113%
TOTAL REVENUES			33,417,752.00	499,661.88	35,655,171.07	-2,237,419.07	107%	31,868,100.30	309,804.35	33,155,327.42	-1,287,227.12	104%

Town of Newmarket, New Hampshire
 Expense Report ^{a,b}
 For the Period Ended June 2022
 UNAUDITED

ORG	OBJ	ACCOUNT DESCRIPTION	Fiscal Year 2022						Fiscal Year 2021							
			BUDGET	REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES	MTD EXPENDED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	BUDGET	REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES	MTD EXPENDED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Total 4131 Town Council			20,350.00	20,350.00	21.85	12,470.68	0.00	7,879.32	61%	20,350.00	20,350.00	224.11	16,131.27	0.00	4,218.73	79%
Total 4132 Town Administrator			227,500.06	227,500.06	29,821.98	231,299.30	0.00	-3,799.24	102%	206,010.00	206,010.00	26,045.36	215,620.19	0.00	-9,610.19	105%
Total 4140 Town Clerk/Tax Collector			222,541.51	222,541.51	19,592.22	161,113.80	0.00	61,427.71	72%	203,760.71	204,930.71	23,462.84	182,284.35	1,170.00	21,476.36	90%
Total 4150 Finance			290,885.51	290,885.51	21,088.21	259,515.80	0.00	31,369.71	89%	303,718.54	306,598.54	22,502.94	273,558.91	0.00	33,039.63	89%
Total 4151 Information Technology			169,592.25	170,792.25	10,149.90	149,207.14	1,200.00	20,385.11	88%	166,916.60	166,916.60	10,171.38	155,546.50	1,200.00	10,170.10	94%
Total 4152 Assessing			79,520.00	79,520.00	5,786.07	92,205.64	0.00	-12,685.64	116%	78,300.00	78,300.00	0.51	74,914.99	0.00	3,385.01	96%
Total 4153 Legal			90,000.00	90,000.00	18,095.26	97,096.87	0.00	-7,096.87	108%	90,000.00	90,000.00	16,380.10	125,532.03	0.00	-35,532.03	139%
Total 4155 Human Resource			1,770,014.32	1,770,014.32	157,689.15	1,546,436.42	0.00	223,577.90	87%	1,689,830.29	1,689,830.29	100,358.70	1,535,553.09	0.00	154,277.20	91%
Total 4191 Planning			154,864.87	157,137.87	17,819.88	155,264.01	1,000.00	873.86	99%	139,801.30	139,801.30	15,906.18	136,343.72	2,273.00	1,184.58	99%
Total 4194 Building & Grounds			794,160.58	795,067.42	64,615.86	678,991.53	5,573.04	110,502.85	86%	738,647.92	738,647.92	50,631.79	579,995.40	906.84	157,745.68	79%
Total 4195 Cemetery			43,324.00	43,324.00	2,352.86	19,351.50	0.00	23,972.50	45%	37,872.40	37,872.40	2,673.03	15,460.71	0.00	22,411.69	41%
Total 4196 Insurance-P&L			109,277.00	109,277.00	0.00	75,534.82	0.00	33,742.18	69%	99,894.15	99,894.15	-3,489.46	93,742.46	0.00	6,151.69	94%
Total 4199 Channel 13			49,558.11	49,558.11	4,092.00	39,454.06	0.00	10,104.05	80%	48,337.74	50,737.74	4,210.47	34,442.10	0.00	16,295.64	68%
Total 4210 Police			1,764,146.29	1,780,679.58	195,553.03	1,536,833.48	43,435.57	200,410.53	89%	1,666,831.79	1,679,536.39	236,732.75	1,500,861.42	17,884.05	160,790.92	90%
Total 4220 Fire & Rescue			503,432.00	505,316.70	54,805.39	526,095.00	1,848.00	-22,626.30	104%	471,848.80	471,848.80	46,593.26	477,288.41	7,551.70	-12,991.31	103%
Total 4240 Code Enforcement			82,707.00	82,707.00	9,805.56	88,624.74	0.00	-5,917.74	107%	79,228.50	79,228.50	8,661.57	74,535.39	0.00	4,693.11	94%
Total 4290 Emergency Management			2,250.00	2,250.00	1,056.48	1,056.48	0.00	1,193.52	47%	2,250.00	2,250.00	1,442.75	1,442.75	0.00	807.25	64%
Total 4311 Public Works-Administrat			514,746.42	514,746.42	63,935.71	541,761.66	21.34	-27,036.58	105%	490,537.11	490,537.11	58,937.51	525,691.02	0.00	-35,153.91	107%
Total 4312 Roadways & Sidewalks			455,900.00	456,810.35	311.86	390,398.51	131,279.81	-64,867.97	114%	465,000.00	490,155.39	-21,813.67	423,226.76	43,553.69	23,374.94	95%
Total 4313 Bridges			5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0%	6,000.00	6,000.00	0.00	816.00	0.00	5,184.00	14%
Total 4316 Street Lighting			45,215.72	45,215.72	2,818.47	24,644.19	0.00	20,571.53	55%	40,000.00	40,000.00	3,101.44	40,172.93	0.00	-172.93	100%
Total 4319 Vehicle			197,200.00	197,200.00	26,899.95	217,005.55	358.72	-20,164.27	110%	216,200.00	218,706.00	24,514.20	198,439.11	1,000.00	19,266.89	91%
Total 4441 Direct Assistance			38,450.00	38,450.00	1,926.26	22,880.65	0.00	15,569.35	60%	32,375.00	32,375.00	4,001.49	29,559.62	0.00	2,815.38	91%
Total 4444 Social Service Grants			49,980.00	49,980.00	0.00	13,108.00	0.00	36,872.00	26%	51,480.00	51,480.00	0.00	17,208.00	0.00	34,272.00	33%
Total 4520 Recreation			228,944.32	229,701.51	30,913.51	229,067.30	0.00	634.21	100%	218,576.01	218,576.01	31,529.96	215,289.25	757.19	2,529.57	99%
Total 4583 Patriotic Purposes			2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0%	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0%
Total 4589 Town Grants			55,000.00	55,000.00	0.00	43,500.00	0.00	11,500.00	79%	63,000.00	63,000.00	0.00	20,300.00	0.00	42,700.00	32%
Total 4611 Conservation			2,900.00	2,900.00	167.02	3,070.12	0.00	-170.12	106%	2,900.00	2,900.00	153.83	2,646.55	0.00	253.45	91%
Total 4651 Economic Development			30,000.00	50,500.00	0.00	20,500.00	0.00	30,000.00	41%	30,000.00	30,000.00	0.00	9,500.00	20,500.00	0.00	100%
Total 4711 Principal-LT Debt			200,000.00	200,000.00	0.00	190,000.00	0.00	10,000.00	95%	200,000.00	200,000.00	0.00	189,300.00	0.00	10,700.00	95%
Total 4721 Interest-LT Debt			70,332.00	70,332.00	0.00	70,373.01	0.00	-41.01	100%	91,220.00	91,220.00	0.00	79,285.60	0.00	11,934.40	87%
Total 4915 Transfer to CRF			499,000.00	499,000.00	0.00	499,000.00	0.00	0.00	100%	535,050.00	535,057.00	0.00	535,057.00	0.00	0.00	100%
Total 01 GENERAL FUND			8,769,291.96	8,814,257.33	739,318.48	7,935,860.26	184,716.48	693,680.59	92%	8,488,436.86	8,535,259.85	662,933.04	7,779,745.53	96,796.47	658,717.85	92%

Town of Newmarket, New Hampshire
 Expense Report ^{a b}
 For the Period Ended June 2022
 UNAUDITED

ORG	OBJ	ACCOUNT DESCRIPTION	Fiscal Year 2022						Fiscal Year 2021							
			BUDGET	REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES	MTD EXPENDED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	BUDGET	REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES	MTD EXPENDED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Total 02 LIBRARY FUND			333,059.90	333,059.90	47,072.51	322,522.69	0.00	10,537.21	97%	325,260.09	325,260.09	40,971.52	315,263.95	0.00	9,996.14	97%
Total 05 RECREATION FUND			368,812.11	378,973.11	50,934.89	316,194.53	7,910.82	54,867.76	86%	369,137.87	369,137.87	52,822.36	172,353.55	10,561.00	186,223.32	50%
Total 07 SOLID WASTE FUND			747,443.24	762,630.74	65,498.12	770,469.65	0.00	-7,838.91	101%	630,652.51	630,652.51	108,324.87	759,040.32	15,187.50	-143,575.31	123%
Total 20 WATER TREATMENT FUND			1,063,310.91	1,080,527.69	67,234.21	987,739.17	18,563.61	74,224.91	93%	1,026,475.07	1,041,161.47	47,649.25	955,129.93	17,216.78	68,814.76	93%
Total 30 WASTEWATER TREATMENT FUND			2,447,515.30	2,515,004.87	134,996.48	2,321,081.00	61,431.59	132,492.28	95%	2,390,797.93	2,501,684.66	110,150.91	2,315,815.10	68,303.79	117,565.77	95%
Total Operating Budget			13,729,433.42	13,884,453.64	1,105,054.69	12,653,867.30	272,622.50	957,963.84	93%	13,230,760.33	13,403,156.45	1,022,851.95	12,297,348.38	208,065.54	897,742.53	93%

Town of Newmarket, New Hampshire
Expense Report^{a b}
For the Period Ended June 2022
UNAUDITED

Table with columns for Fiscal Year 2022 and Fiscal Year 2021. Columns include ORG, OBJ, ACCOUNT DESCRIPTION, BUDGET, REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES, MTD EXPENDED, YTD EXPENDED, ENCUMBRANCES, AVAILABLE BUDGET, % USED, and corresponding 2021 values.

Town of Newmarket, New Hampshire
 Expense Report ^{a,b}
 For the Period Ended June 2022
 UNAUDITED

Fiscal Year 2022										Fiscal Year 2021						
ORG	OBJ	ACCOUNT DESCRIPTION	BUDGET	REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES	MTD EXPENDED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	BUDGET	REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES	MTD EXPENDED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
014155	51100	EMP.BEN-FULL TIME SALARIES	64,896.00	64,896.00	8,580.00	65,239.20	0.00	-343.20	101%	62,400.00	62,400.00	7,920.00	63,210.00	0.00	-810.00	101%
014155	51900	EMP BEN - LONGEVITY	22,726.00	22,726.00	0.00	12,375.00	0.00	10,351.00	54%	21,151.00	21,151.00	0.00	15,075.00	0.00	6,076.00	71%
014155	51990	EMP BEN - MERIT INCREASE POOL	52,000.00	52,000.00	0.00	0.00	0.00	52,000.00	0%	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0%
014155	52100	EMP BEN - HEALTH INSURANCE	663,229.66	663,229.66	44,096.25	538,254.06	0.00	124,975.60	81%	643,683.29	643,683.29	-10,746.30	617,098.41	0.00	26,584.88	96%
014155	52150	EMP BEN - LIFE/DISABILITY BENE	30,736.33	30,736.33	-287.46	27,441.67	0.00	3,294.66	89%	25,844.00	25,844.00	2,459.90	31,036.80	0.00	-5,192.80	120%
014155	52200	EMP BEN - FICA	156,294.85	156,294.85	17,932.74	147,626.32	0.00	8,668.53	94%	147,778.00	147,778.00	17,003.58	138,199.36	0.00	9,578.64	94%
014155	52250	EMP BEN - MEDICARE	55,332.32	55,332.32	6,319.02	50,968.95	0.00	5,263.37	90%	54,421.00	54,421.00	6,403.73	47,444.36	0.00	6,976.64	87%
014155	52300	EMP BEN - NH RETIREMENT	566,379.00	566,379.00	81,303.17	623,983.73	0.00	-57,604.73	110%	533,053.00	533,053.00	77,145.76	514,650.39	0.00	18,402.61	97%
014155	52500	EMP BEN - UNEMPLOYMENT	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	0%	1,000.00	1,000.00	0.00	467.49	0.00	532.51	47%
014155	52600	EMP BEN - WORKERS COMPENSATION	149,570.16	149,570.16	-398.57	75,331.09	0.00	74,239.07	50%	144,000.00	144,000.00	-523.62	105,302.72	0.00	38,697.28	73%
014155	52920	EMP BEN -PRE-EMPLOYMENT TESTNG	3,000.00	3,000.00	0.00	3,308.80	0.00	-308.80	110%	3,000.00	3,000.00	0.00	864.65	0.00	2,135.35	29%
014155	53340	EMP BEN - EMPLOYEE TESTING	1,000.00	1,000.00	144.00	576.00	0.00	424.00	58%	1,000.00	1,000.00	526.65	1,869.25	0.00	-869.25	187%
014155	54310	HR - EQUIPMENT MAINTENANCE	250.00	250.00	0.00	0.00	0.00	250.00	0%	0.00	0.00	0.00	0.00	0.00	0.00	0%
014155	55800	HR - TRAINING STAFF DEVELOP.	3,000.00	3,000.00	0.00	1,325.00	0.00	1,675.00	44%	2,500.00	2,500.00	0.00	82.54	0.00	2,417.46	3%
014155	56100	HR - GENERAL SUPPLIES	500.00	500.00	0.00	906.60	0.00	-406.60	181%	0.00	0.00	169.00	252.12	0.00	-252.12	0%
Total 4155 Human Resource			1,770,014.32	1,770,014.32	157,689.15	1,546,436.42	0.00	223,577.90	87%	1,689,830.29	1,689,830.29	100,358.70	1,535,553.09	0.00	154,277.20	91%
014191	51100	PLAN - FULL TIME SALARIES	112,800.00	112,800.00	15,689.91	129,730.91	0.00	-16,930.91	115%	109,830.30	109,830.30	14,220.61	112,482.04	0.00	-2,651.74	102%
014191	51150	PLAN - PART TIME SALARIES	2,300.00	2,300.00	839.38	3,314.62	0.00	-1,014.62	144%	2,000.00	2,000.00	0.00	910.50	0.00	1,089.50	46%
014191	53310	PLAN - CONTRACTED SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0%	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0%
014191	53410	PLAN - COMMUNICATIONS SERVICES	750.00	750.00	113.45	568.46	0.00	181.54	76%	671.00	671.00	61.52	184.56	0.00	486.44	28%
014191	55010	PLAN - TAX MAPS	2,500.00	3,773.00	0.00	1,322.14	0.00	2,450.86	35%	2,500.00	2,500.00	933.25	933.25	1,273.00	293.75	88%
014191	55600	PLAN - DUES/SUBSCRIPTIONS	9,514.87	9,514.87	0.00	9,323.70	0.00	191.17	98%	9,400.00	9,400.00	0.00	9,320.76	0.00	79.24	99%
014191	55800	PLAN - TRAINING/STAFF DEVELOP	1,700.00	1,700.00	20.00	47.50	0.00	1,652.50	3%	1,600.00	1,600.00	0.00	287.25	0.00	1,312.75	18%
014191	56100	PLAN - GENERAL SUPPLIES	2,600.00	2,600.00	140.58	1,486.61	0.00	1,113.39	57%	2,600.00	2,600.00	593.47	1,403.39	0.00	1,196.61	54%
014191	56250	PLAN - POSTAGE	2,500.00	2,500.00	130.48	796.38	0.00	1,703.62	32%	2,000.00	2,000.00	97.33	1,948.80	0.00	51.20	97%
014191	56260	PLAN - ADVERTISING	6,200.00	6,200.00	886.08	5,673.69	0.00	526.31	92%	3,200.00	3,200.00	0.00	4,873.17	0.00	-1,673.17	152%
014191	56910	PLAN - MAPPING SUPPLIES	4,000.00	5,000.00	0.00	3,000.00	1,000.00	1,000.00	80%	4,000.00	4,000.00	0.00	4,000.00	1,000.00	-1,000.00	125%
Total 4191 Planning			154,864.87	157,137.87	17,819.88	155,264.01	1,000.00	873.86	99%	139,801.30	139,801.30	15,906.18	136,343.72	2,273.00	1,184.58	99%

Town of Newmarket, New Hampshire
Expense Report ^a/_b
For the Period Ended June 2022
UNAUDITED

Table with columns for Fiscal Year 2022 and Fiscal Year 2021, including sub-columns for Budget, Revised Budget, MTD Expended, YTD Expended, Encumbrances, Available Budget, and % Used. Rows list various account descriptions like salaries, equipment, and maintenance.

Town of Newmarket, New Hampshire
 Expense Report ^{a b}
 For the Period Ended June 2022
 UNAUDITED

Fiscal Year 2022										Fiscal Year 2021						
ORG	OBJ	ACCOUNT DESCRIPTION	BUDGET	REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES	MTD EXPENDED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	BUDGET	REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES	MTD EXPENDED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
014915	61101	CAP RES - PUBLIC WORKS	75,000.00	75,000.00	0.00	75,000.00	0.00	0.00	100%	75,000.00	75,000.00	0.00	75,000.00	0.00	0.00	100%
014915	61102	CAP RES - BUILDING IMPROVEMENT	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00	100%	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00	100%
014915	61103	CAP RES - ROADWAY IMPROVEMENTS	250,000.00	250,000.00	0.00	250,000.00	0.00	0.00	100%	250,000.00	250,000.00	0.00	250,000.00	0.00	0.00	100%
014915	61104	CAP RES-STORM WATER MANAGEMENT	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00	100%	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00	100%
014915	61105	CAP RES - MACALLEN DAM	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00	0.00	0%
014915	61106	CAP RES - TOWN CEMETERIES	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00	0.00	0%
014915	61200	CAP RES - FIRE DEPARTMENT	50,000.00	50,000.00	0.00	50,000.00	0.00	0.00	100%	50,000.00	50,000.00	0.00	50,000.00	0.00	0.00	100%
014915	61301	CAP RES - POLICE VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	7.00	0.00	7.00	0.00	0.00	100%
014915	61302	CAP RES- POLICE DISPATCH EQUIP	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	100%	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	100%
014915	61401	CAP RES - VETERANS MEMORIAL	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00	100%	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00	100%
014915	61403	CAP RES - TOWN CLOCK	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00	0.00	0%
014915	61404	CAP RES -300TH ANNIV EXP.TRUST	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00	100%	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00	100%
014915	61501	CAP RES -RECREATION FACILITIES	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00	100%	86,050.00	86,050.00	0.00	86,050.00	0.00	0.00	100%
014915	61601	CAP RES - REVALUATION	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00	0.00	0%
014915	61602	CAP RES - MASTER PLAN	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	100%	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	100%
014915	61701	CAP RES - LIBRARY	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	100%	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	100%
014915	61801	CAP RES-TELECOMMUNICATIONS/MIS	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00	100%	0.00	0.00	0.00	0.00	0.00	0.00	0%
014915	61802	CAP RES - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00	0.00	0%
014915	61901	CAP RES-COMP ABSENCE EXP TRUST	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	100%	0.00	0.00	0.00	0.00	0.00	0.00	0%
Total 4915 Transfer to CRF			499,000.00	499,000.00	0.00	499,000.00	0.00	0.00	100%	535,050.00	535,057.00	0.00	535,057.00	0.00	0.00	100%
Total 01 GENERAL FUND			8,769,291.96	8,814,257.33	739,318.48	7,935,860.26	184,716.48	693,680.59	92%	8,488,436.86	8,535,259.85	662,933.04	7,779,745.53	96,796.47	658,717.85	92%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 2022
UNAUDITED

Table with columns: ORG, OBJ, ACCOUNT DESCRIPTION, BUDGET, REVISED BUDGET W/PRIOR YEAR, MTD EXPENDED, YTD EXPENDED, ENCUMBRANCES, AVAILABLE BUDGET, % USED. It is split into two sections: Fiscal Year 2022 and Fiscal Year 2021.

Town of Newmarket, New Hampshire
Expense Report ^{a b}
For the Period Ended June 2022
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Table with columns for Fiscal Year 2022 and Fiscal Year 2021. Columns include ORG, OBJ, ACCOUNT DESCRIPTION, BUDGET, REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES, MTD EXPENDED, YTD EXPENDED, ENCUMBRANCES, AVAILABLE BUDGET, % USED, BUDGET, REVISED BUDGET W/PRIOR YEAR ENCUMBRANCES, MTD EXPENDED, YTD EXPENDED, ENCUMBRANCES, AVAILABLE BUDGET, % USED. Rows list various expenses like WW - FULL TIME SALARIES, WASTEWATER - SALARY ADJUSTMENT, etc.



Monthly Department Report

July 2022

POLICE

Activity

Newmarket Police 3-year comparable statistics for the month of July 2022.

	<u>2022</u>	<u>2021</u>	<u>2020</u>
<i>Total calls for service</i>	1664	1613	1802
<i>Motor vehicle stops</i>	342	383	122
<i>Arrests</i>	15	6	4
<i>Offense reports</i>	51	30	51
<i>M/V accidents</i>	6	8	4
<i>Parking tickets</i>	32	48	43
<i>Drug overdoses</i>	1	0	1
<i>Alarms</i>	11	11	16
<i>Death investigations</i>	1	1	0
<i>Mental health related</i>	44	8	2
	(08)	(08)	(08)

During the month of July, the Newmarket Police Dispatch Center documented 1664 calls for service. We investigated fifty-one criminal complaints that required investigations into 45 of them. The cases involved Fraud, Juvenile Matters, Harassment, Criminal Mischief, Burglary, Felony Level Criminal Mischief, Theft, Disturbances, Domestic Violence, Second Degree Assault, Sexual Assault, Littering, Stalking, and Child Abuse. We had several incidents involving motor vehicles and alcohol. Those incidents resulted in charges of Driving Under the Influence, Minor Transporting Alcohol and Possession of False Identification. We continue to respond to numerous Civil Disputes which include Landlord/Tenant Issues, Child Custody Exchanges and Property Ownership.

We responded to numerous Mental Health related calls along with several welfare checks. We responded to 11 welfare checks at one residence alone. The resident had recently lost a family member and was distraught. Numerous services were offered to this

resident to include transportation to the hospital, contacting mental health support and contacting counselors. All offers were declined. Eventually her family was able to provide the help she needed.

We responded to numerous calls involving animals including dogs locked in vehicles, a dog struck by a vehicle, bear sightings, two escaped piglets, a dog bite, a bat inside a residence and two baby deer located near an air conditioner. As the warm weather is upon us, we remind people to be mindful of how the heat could be dangerous to their animals. We received several reports of dogs locked in vehicles on some of the hottest days. We also responded to a residence on Schanda Drive after receiving a report from the State Veterinarian. A dog had been rescued from a "Rabies Banned Country" and now the dog must be quarantined. We followed up with the owner to make sure they were aware of the quarantine guidelines.

Motor vehicle complaints continue to be high. Reports of speeding cars, reckless operation and aggressive driving have topped the list of complaints. We have been increasing motor vehicle patrols and visibility in reported problem areas. We have also added some grant funded patrols focused on curbing speeding, hands free operation and impaired driving.

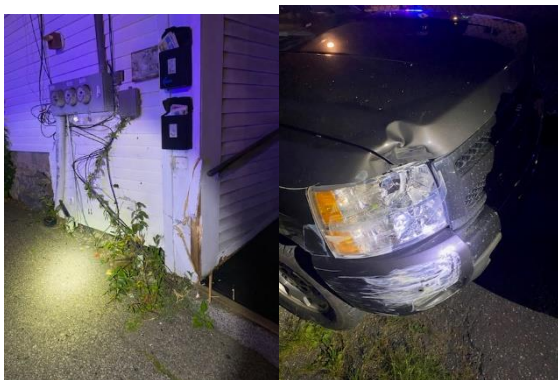
Some of the calls we handled this month:

- Officers responded to the area of Main Street near the bandstand for a reported fight. When the officers arrived, the parties involved refused to cooperate and tell them what had gone on. A few subjects were identified, however no one talked about the fight.
- We responded to a residence for a report of criminal mischief, vandalism and burglary. It was reported a group broke into a house and damaged a Porsche. This case is still under investigation.
- We received a report from a bicyclist that he was assaulted while riding down the road. According to the bicyclist he was riding down the road and observed some political signs he disagreed with. The bicyclist yelled profanity at the resident who was sitting outside. A family member heard the yelling and according to the

bicyclist chased after him in a car. The car passed the bicyclist and the family member exited the vehicle to confront the bicyclist. During the encounter it was reported the family member struck the bicyclist with her hand. There were no reported injuries.

- We responded to the Rec Center for a parking issue. Due to the extreme heat the splash pad was being utilized by a sizeable group of people. Many vehicles had parked in the emergency access road. Officers responded and cleared the road, directing people to appropriate parking areas.
- We received a report of a female in a parking lot that appeared to be in distress. Officers arrived and found a female in both a medical and mental health crisis. Officers were able to get emergency medical services to the scene and see that she received the appropriate help she needed. The officers later followed up with her roommate to let them know she had gone to the hospital.
- Officers initiated a motor vehicle stop after witnessing a vehicle with an expired inspection sticker. The vehicle would not stop for the officer and a brief pursuit ensued. Officers broke off the pursuit immediately due to the speeds and danger to the community. The same vehicle was involved in a motor vehicle pursuit in Durham and Dover shortly after it drove through Newmarket. As of the time of this report the driver has not been identified.
- We received a report from a resident who had been notified via an alert from her husband's Garmin that he had fallen off his bicycle. The caller spoke with her husband who seemed disoriented. Officers located the subject and were able to direct emergency medical services to his location.
- Officers helped a subject who was house sitting gain entry to the residence after she was locked out. The officer was able to open a first-floor window and help the caller gain access through the window.
- Officers received a call from a subject who was lost and trying to get to Dover. When officers arrived at her location, they observed numerous signs of impairment. After a series of tests, the caller was placed under arrest for DUI Impairment.

- Officers were on a call on Exeter Street when they observed a group of young people at the Dino-Mart. The Dino-Mart was closed and the people were making enough noise that it drew the attention of the officers. Officers investigated to find they were trying to buy gas. The investigation also revealed that they possessed alcohol and none of them were 21. They were all taken into custody.
- Officers took a report of clothes stolen from the laundromat. The caller left his clothes overnight and when he returned, they were gone. Officers were able to view video footage at the laundromat and from nearby buildings to determine who had taken the clothing. The suspect was identified and the clothing was returned to the owner.
- Officers responded to a report of a subject in both a mental and physical health crisis. When they arrived, officers learned the subject was experiencing drug induced paranoia and mental health crisis. The subject reportedly held someone against their will by brandishing a knife and later assaulted the same person. After determining that she had an altered mental status officers summoned medical assistance. Officers transported the subject to the hospital along with the ambulance personnel for evaluation.
- Officers received a report of a hit and run accident involving a building. The caller witnessed a truck hit a building and then drive off. The officers later located the vehicle and its operator. Charges of Conduct After an Accident have been filed in this case.



Motor Vehicle Accidents

Motor vehicle crashes were down this month with a total of 6.

Officers responded to the Wiggin Conservation area off of Grant Road for a reported motor vehicle crash. A jeep left the roadway after reporting a vehicle failed to signal. The jeep crashed over some rocks, bushes and brush coming to rest in the field.



Officers responded to the intersection of Exeter Road and Bennett Way for a reported motor vehicle crash. A vehicle traveling south on Exeter Road was struck by a vehicle pulling out of Bennett Way. The operator of an Audi misjudged the intersection and struck the rear of a Hyundai. Thankfully no one was injured.



Personnel

We currently have an open position for police officer and dispatcher that we are trying to fill. We will soon be advertising a part-time parking enforcement position. We have several candidates that are being considered for these positions.

Training

Sgt. Schmidt and Officer McGlouhlin attended the NH NAMI Crisis Intervention Team (CIT) Mental Health Awareness & De-escalation Training at Lee Police Department. The 40-hour CIT program originated in Memphis, TN after an officer involved shooting of an individual with mental illness. CIT highlights best practices, improves community partnerships, and helps communities develop processes to serve people affected by mental illness with respect and dignity.



School Resource Officers Gott and McFadden attended Tactical School Resource Officer Training in Somersworth. These officers would likely be the first responders on scene if an incident occurred at one of our schools. This training highlights tactics and techniques for deploying as a solo or dual team entity into an active threat incident.

Parking Violations

In July patrol officers issued 32 parking tickets. We continue to be active in parking enforcement in the downtown area. We have noticed a change in parking behavior as our patrols have become more consistent. The public parking areas around downtown are

being utilized more often by vehicles that remain for the day. This has cleared up some of the parking issues downtown.

Fleet

Currently our fleet is in good working condition. We are making preparations to find our next police cruiser. The market is currently depleted, and we may have to change brands to fill our needs this year.

Police Station Maintenance

Most of the police station is up to date and in good working order. We recently made preparations to have our camera system updated. We are waiting for parts and supplies to come in. Allied Universal will replace some of the cameras that are not working and add cameras to a few areas that are not currently covered by the cameras we have. Everything else seems to be in good working order.

Drug Related Issues

The month of July saw an uptick in drug activity. We responded to numerous medical calls that were related to drug issues. On July 11th we responded to an opioid overdose where officers deployed three rounds of Narcan. The individual became responsive after the narcan was deployed but refused further medical treatment. Alcohol continues to be a significant problem for us. We had many incidents related to alcohol including domestic disturbances, people driving impaired, and people being so intoxicated we had to take them into custody to protect their welfare.

Below are the following statistics for Heroin/Opiate related overdoses and deaths since the inception of the Newmarket Alliance for Substance Abuse Prevention (N-ASAP).

2015- 45 Overdoses with four deaths resulting

2016- 22 Overdoses with two deaths resulting

2017- 15 Overdoses with two deaths resulting

2018- 6 Overdoses with two deaths resulting

2019- 3 Overdoses with one death resulting

2020- 8 Overdoses with two deaths resulting

2021- 4 Overdoses with one death resulting

2022 - 4 Overdoses

*The police department's culture with regards to the opiate epidemic has evolved from "arrest and incarcerate" to "intervene and assist with recovery" when it comes to individuals who are addicted to opiates. It is my personal and professional belief that we cannot arrest our way out of this epidemic. Even if we tried that route, the cost to the taxpayers would be astronomical. Furthermore, the county jails and the state prison could not house all arrested "users." With that being said, we will **NOT** tolerate anyone who sells, distributes, or dispenses any of this poison that is in our community. If anyone is caught selling, distributing, or dispensing narcotics we will fully prosecute them.*

Community Policing

Our trading card program has been a tremendous success. Numerous young citizens have collected the entire set and come to the station to show us. Below are some pictures of officers with citizens who have collected all the cards. Below is a picture of Officer Sheehan and a local resident. She selected ice cream with Officer Sheehan as her prize for collecting all of the department baseball cards.



School Resource Officer Gott was able to provide a "Ride to Rec Camp" for two young campers as their prize for collecting all the cards.

Detective Wedgeworth continues to help the community with car seat installations. Detective Wedgeworth has installed numerous seats this month. This is a free service offered to anyone that needs help. Anyone wishing to set up an appointment should contact the station and ask for Detective Wedgeworth.

We were flagged down by two juvenile males in the parking lot of the high school. They were looking for bicycle helmets which we were able to provide. Each year we receive a donation of bicycle helmets from the state to give to those in need.

We continue to conduct patrols in the evening in the downtown area beyond our normal patrols. We refer to these as "community policing patrols" and are geared towards officers getting out of the cruisers and making contact with people around town. This is an extra patrol officer that can dedicate his/her time to this task. Officers have been checking in with local businesses, addressing parking issues, helping with pedestrian traffic and making contact with people around the downtown. We have also conducted some grant funded pedestrian/bicycle patrols in the downtown area and in the area of the schools.

Fiscal Year 2022/2023 Budget

Fuel consumption continues to be a concern as we move forward. We have made efforts to reduce fuel consumption when possible. The finance office is still calculating the end of the year numbers for 2021/2022, but I am confident we stayed within our budget. 2022/2023 is on track so far.

Respectfully Submitted,

Greg Jordan

Police Chief

FIRE AND RESCUE

In July the Department responded to 116 calls for service; 79 of which were medical calls, transporting 56 patients to area hospitals. The ambulance responded to Newfields for seven medicals transporting five patients. Mutual aid was requested to Exeter, Durham and Greenland for building fires. The command truck responded to Stratham, Barrington and Portsmouth for scheduled events. It was an extremely busy month once again for the department overall.

Crews on scene of a brush fire in Durham.



The department attended a touch a truck event in Stratham that was held at Stratham Hill Park.



Lt. Jarosz rolling hose after a recent fire. This past month was very busy for us.



I have attached charts with activity reports for the month of July.

Newmarket Fire & Rescue

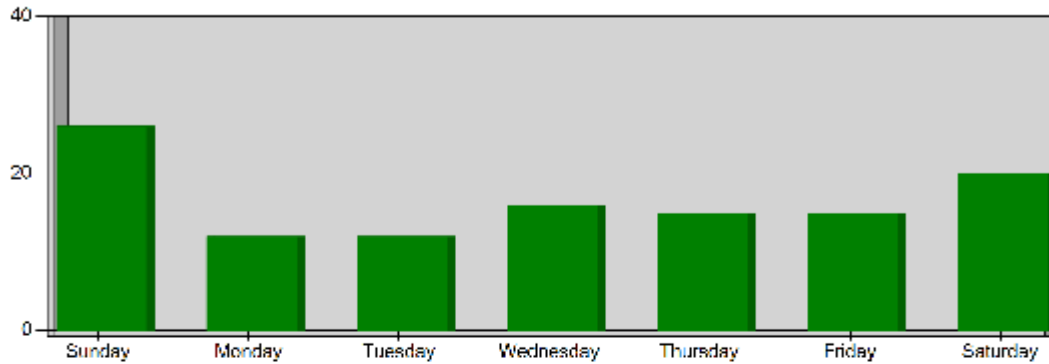
Newmarket, NH

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Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2022 | End Date: 07/31/2022



DAY OF THE WEEK	# INCIDENTS
Sunday	26
Monday	12
Tuesday	12
Wednesday	16
Thursday	15
Friday	15
Saturday	20

TOTAL

116

Only Reviewed incidents included.



Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 8/9/2022 3:52:35 PM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 07/01/2022 | EndDate: 07/31/2022

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
07/03/2022	2022-545	Rosemary LN	900 - Special type of incident, other	1 - Station 1
07/22/2022	2022-612	College RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/22/2022	2022-614	300 Durham Point RD	141 - Forest, woods or wildland fire	1 - Station 1
07/25/2022	2022-624	10 Stony Water RD	111 - Building fire	1 - Station 1

Percentage of Total Incidents: 3.45%

AID TYPE: Mutual aid received				
07/04/2022	2022-549	165 Piscassic RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/09/2022	2022-558	1A N Main ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/09/2022	2022-560	21 Lamprey River Trailer PARK	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/10/2022	2022-564	4 Packers Falls RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/11/2022	2022-568	257 Ash Swamp RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/16/2022	2022-583	9 Grant RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/17/2022	2022-586	125 Main Street	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/17/2022	2022-590	9 Granite ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/23/2022	2022-618	245 Wadleigh Falls LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/30/2022	2022-644	9 Grant RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/30/2022	2022-645	33 Exeter ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/31/2022	2022-646	33 Briallia CIR	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents: 10.34%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

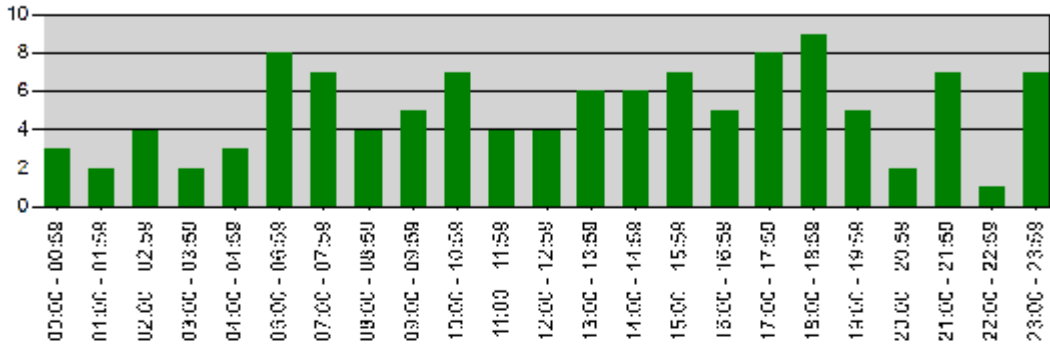


Newmarket Fire & Rescue

Newmarket, NH
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Incidents per Hour for Incident Type Range for Date Range
 Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2022 | End Date: 07/31/2022



HOUR	# of CALLS
00:00 - 00:59	3
01:00 - 01:59	2
02:00 - 02:59	4
03:00 - 03:59	2
04:00 - 04:59	3
06:00 - 06:59	8
07:00 - 07:59	7
08:00 - 08:59	4
09:00 - 09:59	5
10:00 - 10:59	7
11:00 - 11:59	4
12:00 - 12:59	4
13:00 - 13:59	6
14:00 - 14:59	6
15:00 - 15:59	7
16:00 - 16:59	5
17:00 - 17:59	8
18:00 - 18:59	9
19:00 - 19:59	5
20:00 - 20:59	2
21:00 - 21:59	7
22:00 - 22:59	1
23:00 - 23:59	7
TOTAL:	116

Only REVIEWED incidents included.



Newmarket Fire & Rescue

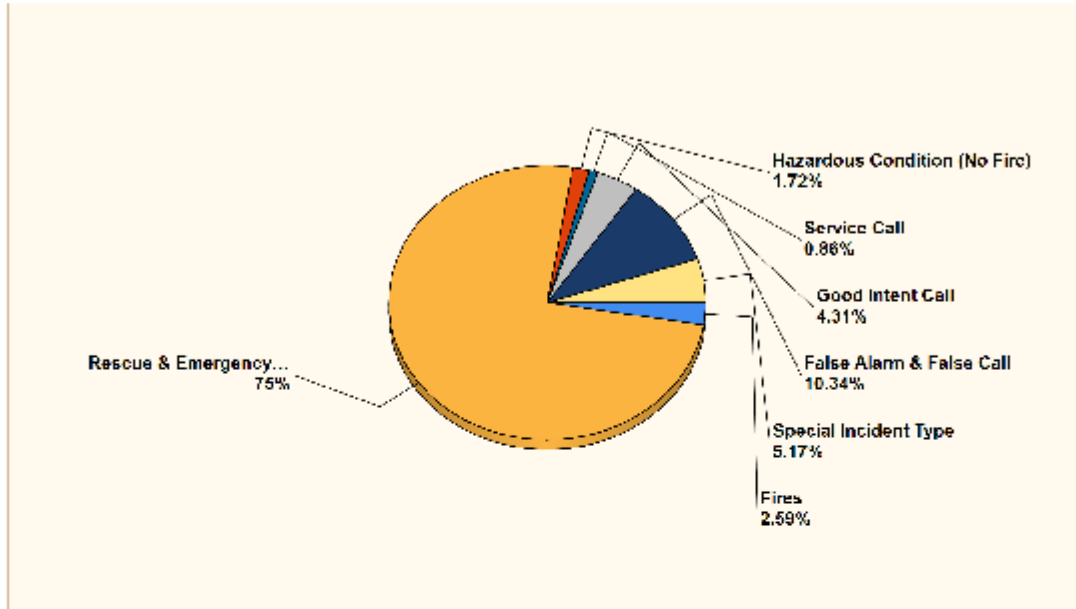
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.59%
Rescue & Emergency Medical Service	87	75%
Hazardous Condition (No Fire)	2	1.72%
Service Call	1	0.86%
Good Intent Call	5	4.31%
False Alarm & False Call	12	10.34%
Special Incident Type	6	5.17%
TOTAL	116	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Newmarket Fire & Rescue

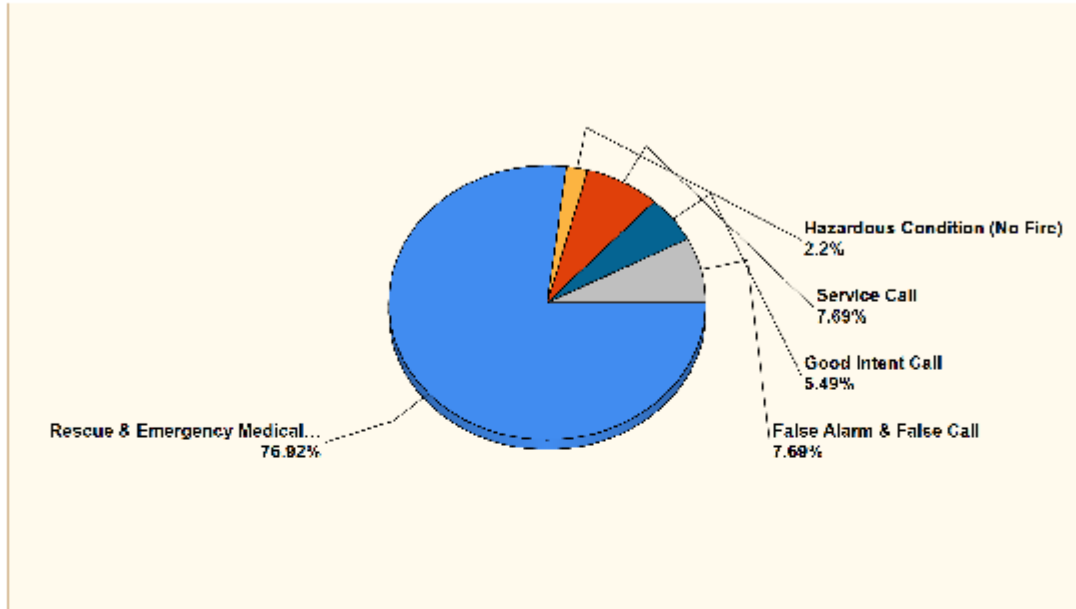
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2021 | End Date: 07/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	70	76.92%
Hazardous Condition (No Fire)	2	2.2%
Service Call	7	7.69%
Good Intent Call	5	5.49%
False Alarm & False Call	7	7.69%
TOTAL	91	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Newmarket Fire & Rescue

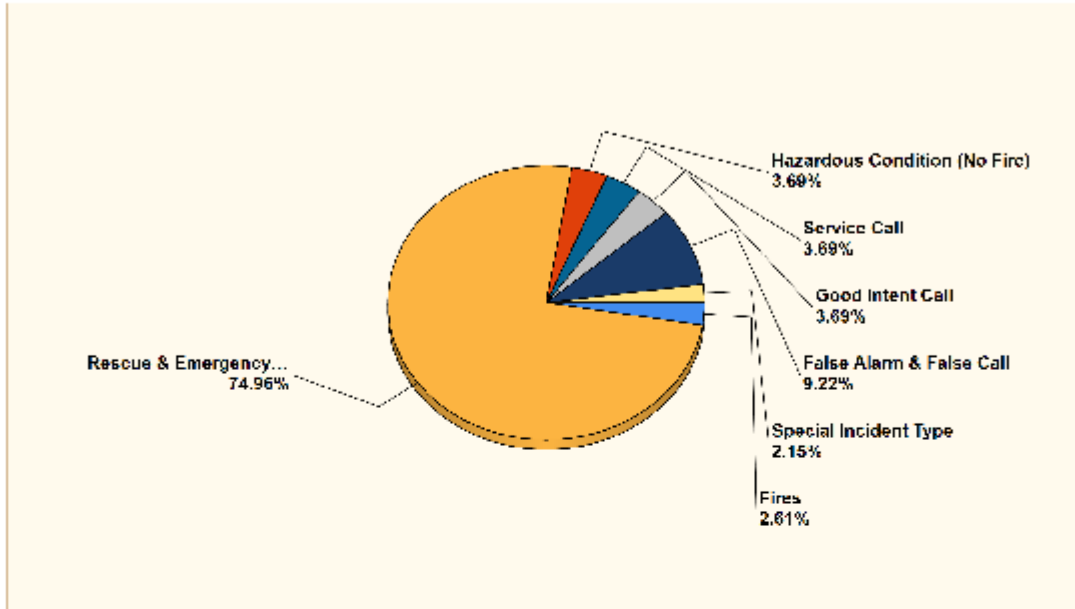
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	17	2.61%
Rescue & Emergency Medical Service	488	74.96%
Hazardous Condition (No Fire)	24	3.69%
Service Call	24	3.69%
Good Intent Call	24	3.69%
False Alarm & False Call	60	9.22%
Special Incident Type	14	2.15%
TOTAL	651	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Newmarket Fire & Rescue

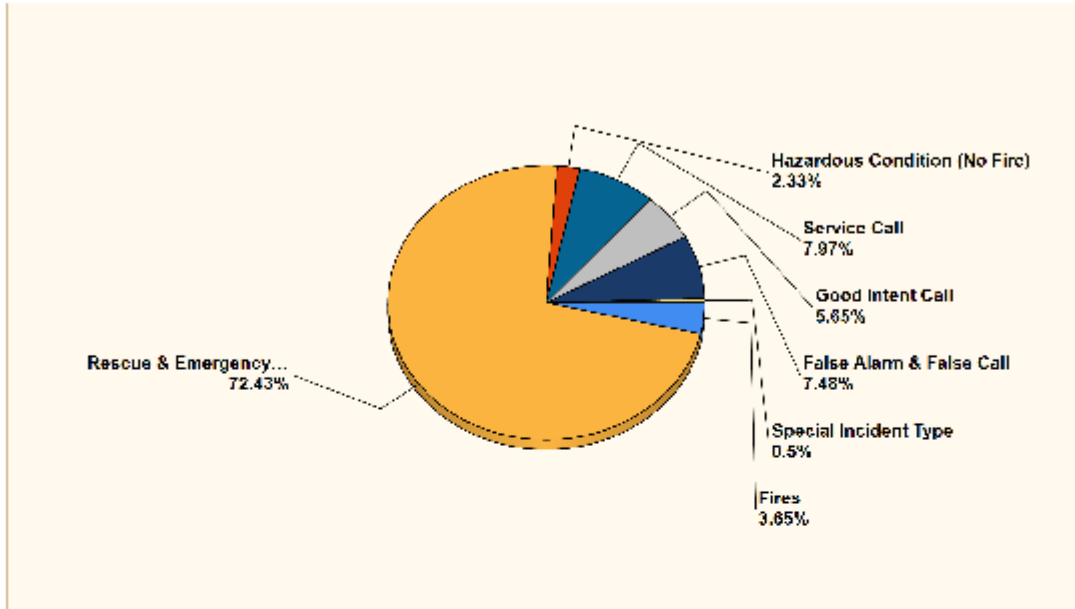
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 07/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	22	3.65%
Rescue & Emergency Medical Service	436	72.43%
Hazardous Condition (No Fire)	14	2.33%
Service Call	48	7.97%
Good Intent Call	34	5.65%
False Alarm & False Call	45	7.48%
Special Incident Type	3	0.5%
TOTAL	602	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



PUBLIC WORKS

The New Road Drainage project is ahead of schedule at this time by several weeks. 90% of the drainage is currently installed and all of the water main is complete. Paving will be done in September.

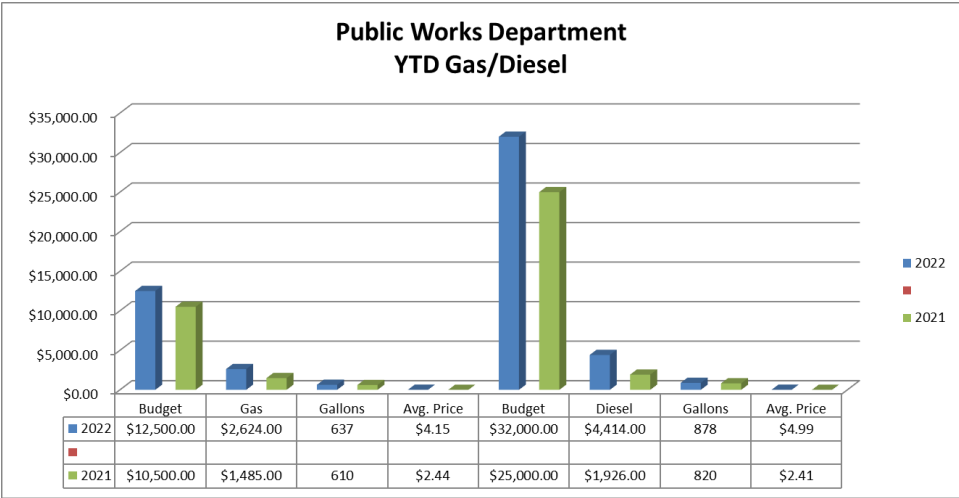


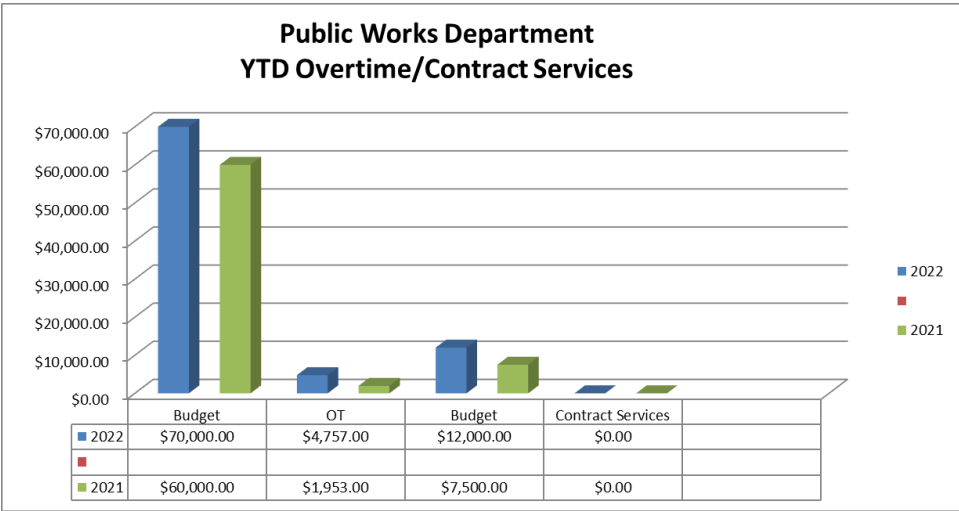
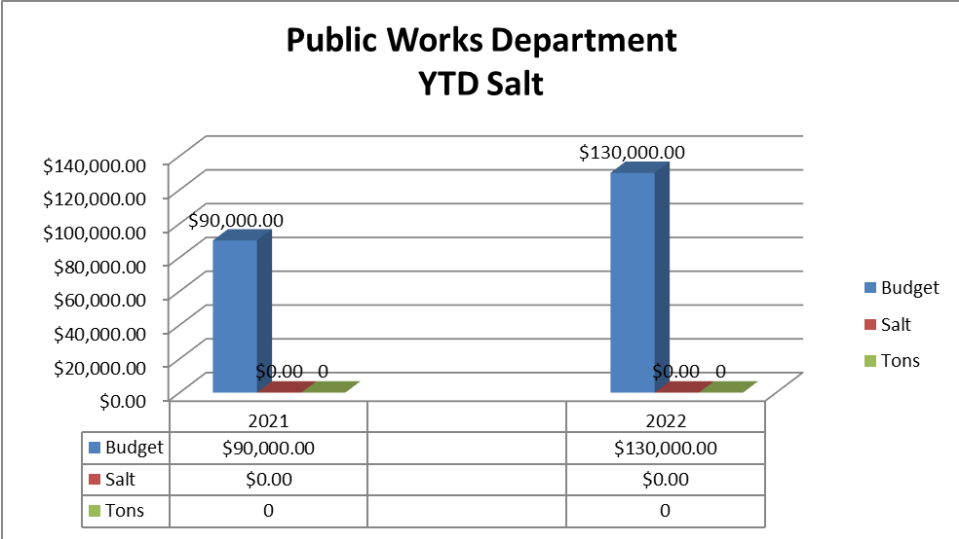
The milling and paving of South Main Street have been completed. This was the final task of the water main replacement project which began last year. This project is now at final completion.

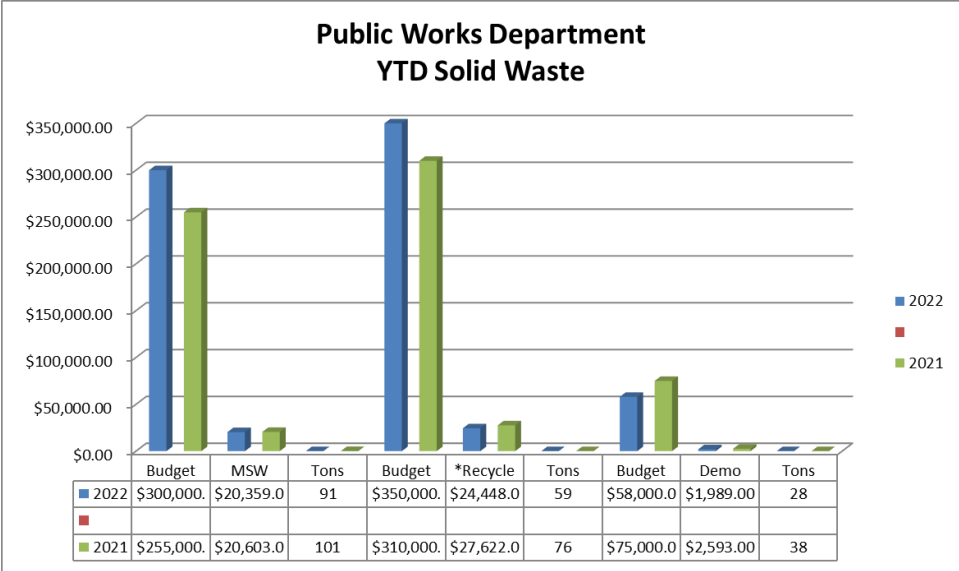
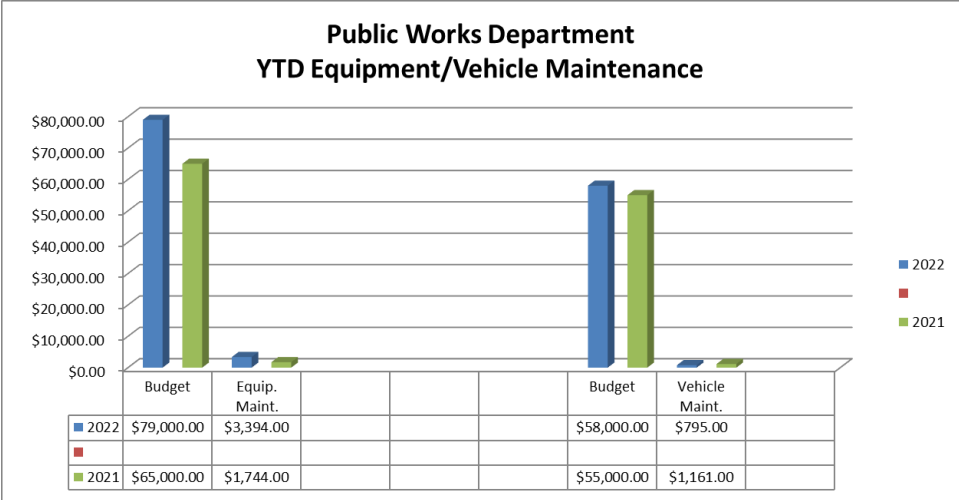


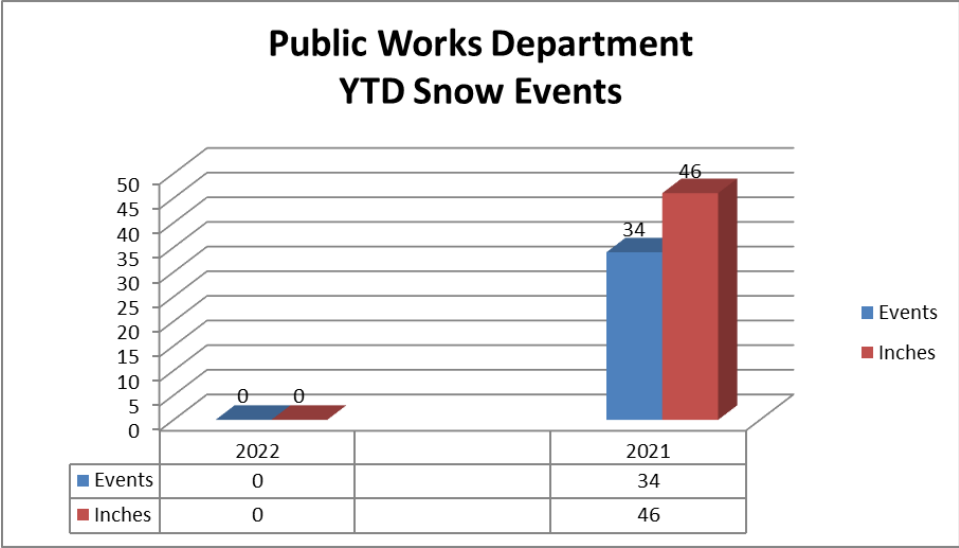
The crews have been busy raising catch basins and cleaning them. The crack sealing has been completed for this season. We will begin work on the New Road sidewalk in August. A new retainment wall will be constructed first, to make room for the sidewalk at the brook crossing, and then the curbing will be installed up to the intersection at Young Lane.

I have attached charts with activity reports for the month of July.



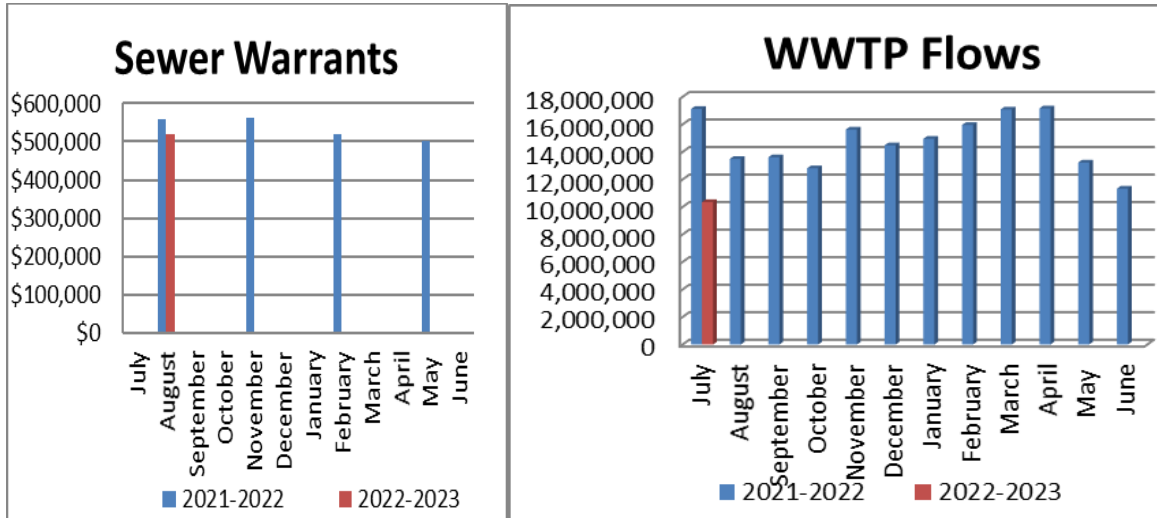






ENVIRONMENTAL SERVICES DEPARTMENT

Wastewater Department



The wastewater treatment facility treated 10.5 million gallons of water for July 2022. The facility removed 99% of the Biochemical Oxygen Demand and 99% of the total suspended solids. The facility discharged on average 1.6 mg/L of total nitrogen per day for a total of 198 total pounds of total nitrogen discharged for the month of July 2022.

The Wastewater Department received 249,716 gallons of septage during the month of July. The past trickling filter treatment process that Newmarket had could not handle septage very well. Newmarket’s current wastewater treatment plant process does very well with processing septage. The Department received \$24,972 in revenue from septage for the month of July 2022.

The Department has found a new polymer to use with the Huber press. We have jar tested the polymer, and it appears to do a better job with press dewatering the solids at a lower cost. We began using the new polymer at the end of July.

The Sewer Department currently has two open operator positions. We are actively looking for individuals to fill the open positions.

Huber Press and Sludge Report

Press ran for - 25 days

Total hours operated – 321.8 hrs

Total gallons pumped – 694,404 gal

Average feed sludge percentage - 0.50%

Average feed sludge temp – 27.2°C

Average filtrate percentage - 0.11%

Average filtrate temp – 26.3°C

Average capture rate - 77%

Average sludge solids percentage – 19.83%

Total monthly sludge tonnage – 59.64 tons

Monthly Operations Report															
Newmarket WPCF															
Permit # NH00100196															
July-2022															
Primary Operator Sean Greig															
	Inf. Flow		Eff. Flow MGD		BOD		TSS		Nitrogen	PH		Fecal	Enter	Chlorine	
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.	Colif.	ococci	Residual	
1	.3326	.04	0.9	.3310						7.7	7.3	4	1	0.00	0.00
2	.3130	.07	1.1	.3390						7.4	7.3	<2	<1	0.00	0.00
3	.2906	.04	0.8	.2640						7.7	7.3	<2	1	0.00	0.00
4	.3115	.04	0.9	.2900						7.7	7.3	<2	<1	0.00	0.00
5	.3422	.04	1.0	.3700		3.1		1.5	1.3	7.3	7.2	2	<1	0.00	0.00
6	.3565	.12	1.2	.3740		2.9		1.8		7.5	7.3	<2	12	0.00	0.00
7	.3322	.03	1.0	.3220						7.1	7.2	<2	1	0.00	0.00
8	.3285	.03	1.0	.3090						7.8	7.3	<2	<1	0.00	0.00
9	.3228	.05	0.8	.3030						7.7	7.3	<2	<1	0.21	0.00
10	.3368	.05	0.9	.3170						7.6	7.3	<2	1	0.00	0.00
11	.3468	.05	1.0	.3500						7.2	7.3	<2	1	0.00	0.00
12	.3408	.04	1.0	.3660		3.9		3.1	1.6	7.3	7.3	<2	5	0.00	0.00
13	.3398	.05	1.2	.3660		4.0		2.1		7.1	7.3	1600	866	0.00	0.00
14	.3458	.05	1.0	.3660						7.4	7.3	8	1	0.00	0.00
15	.3280	.05	0.9	.3910						7.4	7.3	<2	1	0.00	0.00
16	.3158	.04	0.8	.3050						7.5	7.3	<2	<1	0.00	0.00
17	.3299	.03	0.9	.3050						7.8	7.3	<2	<1	0.00	0.00
18	.3432	.00	1.1	.3750						7.7	7.3	<2	4	0.00	0.00
19	.3529	.09	1.3	.3490		5.9		1.2	1.7	7.5	7.3	<2	1	0.00	0.00
20	.3421	.06	1.2	.3190	507	5.6	388	1.8		7.5	7.2	17	5	0.00	0.00
21	.3515	.03	1.1	.3580						7.5	7.3	<2	<1	0.00	0.00
22	.3244	.05	0.8	.3190						7.3	7.3	<2	<1	0.00	0.00
23	.3186	.04	0.8	.3070						7.5	7.3	<2	<1	0.00	0.00
24	.3381	.03	0.8	.3070						7.6	7.3	<2	1	0.00	0.00
25	.3759	.03	1.2	.3950						7.3	7.3	<2	6	0.00	0.00
26	.3371	.09	1.2	.3350	366	4.4	290	1.9	1.7	7.4	7.4	4	18	0.00	0.00
27	.3365	.05	1.1	.3150		4.2		1.4		7.7	7.4	<2	12	0.00	0.00
28	.3417	.05	1.1	.3150						7.3	7.3	2	14	0.00	0.00
29	.3403	.04	1.1	.3300						7.6	7.3	<2	6	0.00	0.00
30	.3151	.05	0.8	.3070						7.6	7.3	<2	<1	0.00	0.00
31	.3336	.04	0.9	.3510						7.5	7.4	<2	<1	0.00	0.00

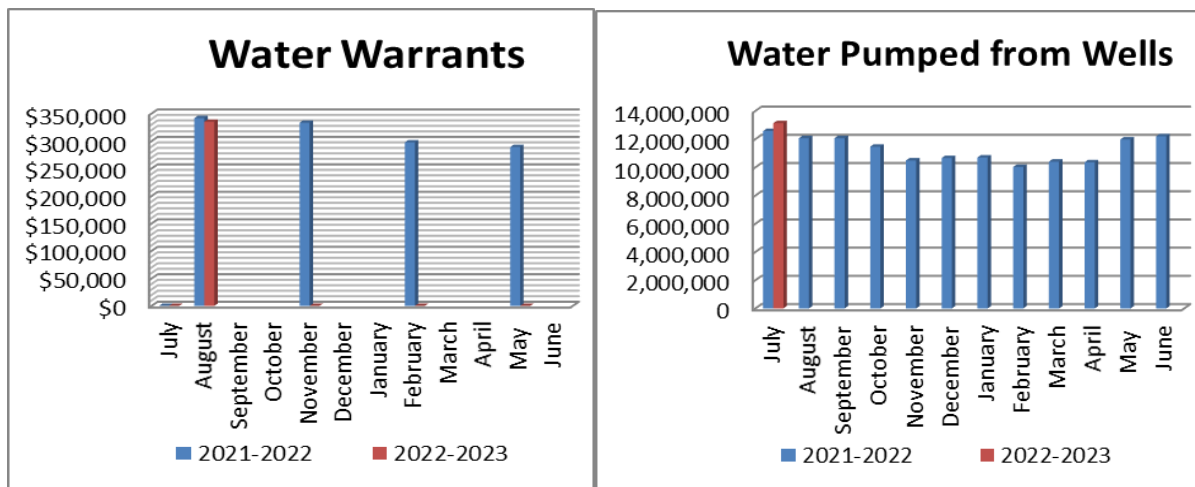
Average Wastewater Flow Discharged: 0.3775 Million Gallons/Day; Total gallons discharged 10,350,000

Biochemical Oxygen Demand (BOD) Removal: 99%, Average Discharge per day: 4.3 mg/L; Permit Limit 30mg/L

Total Suspended Solids (TSS) Removal: 99%, Average Discharge per day: 1.9 mg/L; Permit Limit 30 mg/L

Total Nitrogen (TN) Average Discharge per day: 1.6 mg/L, 4.4 lbs; Permit Limit 30 lbs/day

Water Department



Tucker Well Project continues to move ahead. The Contractor has installed a couple of thousand feet of watermain. However, while installing the watermain, they have run into ledge and will need to blast. The electrical poles have been installed. The next step is to install the hardware and electrical lines on the new poles.

The New Road Project is moving along very well. The watermain is installed and in service. The drainage pipe and headwalls should be completely installed by the middle of August. The contractor will be installing the drainage structure at the corner of New Road and Center Street and performing cleanup during the last two weeks of August.

The Bennett and Sewall Well Project is progressing. The foundation, CMU Walls, and roof trusses have been installed. The contractor plans on buttoning up the roof and installing the electrical service next. Once the roof and the electrical service are complete, the trades can come in and install the well components. The project is expected to be completed in the beginning of November.

Currently the MacIntosh Well and the Bennett Well are supplying the Town with water. Both wells currently have sufficient water levels for the Town to remain at stage 2. The public is required to restrict lawn watering to every other day based on address and

calendar day. Even address water on even calendar days and odd address water on odd days.

PWS 1731010 - Newmarket Water Works						
Water Quality Monitoring						
Sampled By_ BMT						
Monthly Monitoring For			July 2022			
Location	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L	Total Coliform
Lamprey	7/12/2022 0825	8.74	18.1	0.42	0.09	Absent
Racquet Club	7/12/2022 0845	8.22	20.9	1.48	0.34	Absent
L+M	7/12/2022 0800	8.28	20.1	0.71	0.06	Absent
Aubuchon	7/20/2022 0935	8.37	20.9	0.54	0.15	Absent
Public Works	7/20/2022 0855	8.48	24.7	0.58	0.05	Absent
Town Hall	7/20/2022 0915	8.33	20.8	0.46	0.36	Absent
Well Site	Date/Time	PH	Temp 'C	Specific Conductance us/cm	PO4 mg/L	Free Cl2 mg/L
Bennett	7/12/2022 0650	8.49	15.7	307	0.17	0.2
Sewall	Off	Line	6/7/2022	For upgrade		
MTWTP	7/12/2022 0720	7.83	15	611	1.29	0.46
Bennett	7/20/2022 1313	8.21	11.8		0.28	0.15
Sewall	Off	Line	6/7/2022	For upgrade		
MTWTP	7/20/2022 1345	7.94	15.3		0.98	0.56

Water system bacteria testing for the month of July passed.

JULY PUMPING TOTALS 2022							
Date	Bennett	185/210 gpm	Sewall	265 gpm	Mac Well	300 gpm	
	Hrs	Gallons	Hrs	Gallons	Hrs	Gallons	Total
1	13.5	195,425			15.3	276,010	471,435
2	12.7	159,413			12.0	215,300	374,713
3	13.3	166,868			12.9	231,900	398,768
4	15.3	192,227			14.8	266,910	459,137
5	13.4	168,089			13.0	234,010	402,099
6	13.0	154,617			12.7	229,000	383,617
7	14.1	177,201			12.6	226,300	403,501
8	14.1	176,714			14.8	266,110	442,824
9	16.4	187,097			14.9	269,310	456,407
10	15.1	167,185			14.8	267,910	435,095
11	18.8	208,050			16.7	299,910	507,960
12	15.0	166,620			14.2	255,410	422,030
13	14.5	160,235			13.9	251,210	411,445
14	13.7	152,242			12.6	228,000	380,242
15	15.3	169,830			14.4	259,810	429,640
16	15.8	175,491			15.1	272,410	447,901
17	14.2	156,940			13.6	245,310	402,250
18	15.4	170,176			14.9	267,810	437,986
19	14.7	162,650			14.2	256,610	419,260
20	17.4	192,758			16.8	302,010	494,768
21	15.5	173,945			11.6	209,400	383,345
22	15.4	171,348			14.9	269,410	440,758
23	15.7	173,678			15.2	273,210	446,888
24	15.1	167,485			14.6	262,810	430,295
25	13.5	149,752			13.1	235,610	385,362
26	13.4	149,273			13.0	234,210	383,483
27	14.5	160,950			14.5	252,910	413,860
28	14.1	156,510			13.6	245,610	402,120
29	14.9	165,900			14.1	253,410	419,310
30	14.2	157,672			13.1	235,910	393,582
31	15.3	168,790			15.9	285,210	454,000
Total	457.3	5,255,131	0.0	0	437.8	7,878,950	13,134,081
AVG. Day	14.8	169,520	0.0	#DIV/0!	14.1	254,160	423,680
Max Day	18.8	208,050	0.0	0	16.8	302,010	507,960

BUILDING SAFETY, ZONING ENFORCEMENT AND HEALTH

July 2022 Permits

Permits	Number of Permits	Revenue Collected
Residential		
Addition/Alteration	8	\$8,484.00
New Dwelling	5	\$11,980.00
Electrical	9	\$1,035.00
Mechanical	4	\$500.00
Solar	3	\$610.00
Misc	6	\$1,060.00
Pool	1	\$80.00
Demolition	1	\$50.00
Plumbing	3	\$350.00
Total	40	\$ 24,149.00

COMMUNITY DEVELOPMENT

Planning Board Applications and Activities

The Planning Board acted on and discussed the following applications and items during the month of July:

Development Applications

Address & Tax Map: 0 Great Hill, Tax Map U5 Lot 57T

Zoning district: R2

Permitting phase: Application Acceptance / Review

Proposed use: Installation of 3 antennas with associated infrastructure on the Water Tower

Permit sought: Major Site Plan

Applicant: Town of Newmarket and Qualtek Wireless

The Planning Board unanimously approved major site plan application for the installation of 3 antennas to be installed onto the Town's water tower. The Town had entered into an agreement with Dish Wireless for the proposed installation, however, needed site plan review before the installation could occur. Planning Board conditioned the approval with the applicant confirming the existence of a utility easement to access the site.

Address & Tax Map: 19 & 21 Packers Falls Road, Tax Map U1 – Lot 3 & Tax Map U1 Lot 4

Zoning district: R2

Proposed use: Boundary Line Adjustment, single-family use

Permit sought: Boundary Line Adjustment

Applicant: Tina Russell and Philip & Laura Lavoie

The Planning Board unanimously approved the boundary line adjustment application as it met all the standards within the subdivision regulations and neither lot was becoming nonconforming or more nonconforming.

Address & Tax Map: 11 Chapel Street, 11 Chapel Street, LLC Tax Map U2 Lot 3

Zoning district: M-2

Proposed use: Multi-family residential

Permit sought: Major Site Plan Review

Applicant: 11 Chapel Street, LLC

The applicant introduced the project which was before last before the Board in 2021 to convert a barn into retail bicycle shop. The modified application sought to convert the barn into a residential dwelling unit. The major obstacle the application faced was providing enough on-site parking spaces. The Board and the applicant came to an agreement that more spaces should be provided. The Board asked the applicant to return with a revised plan depicting the required amount of spaces for the lot's proposed use and continued the public hearing to the August 9th meeting.

Address & Tax Map: 3 Railroad Street. CC Railroad Street Newmarket LLC, Map U3 - 138A

Zoning district: M2-A

Proposed use: Multi-family redevelopment

Permit sought: Design Review—Site Plan Review and Special Permit

Applicant: CC 5 Railroad Street

The applicant introduced the project which intended to redevelop a legally nonconforming building on a legally nonconforming lot to host an 8 unit multi-family structure with appurtenant infrastructure. The Planning Board and the applicant discussed items such as snow storage, erosion control, landscaping, lighting plan, parking and confirmation of lot lines abutting the railroad land. Applicant request a waiver to submit a certified survey to which the Planning Board denied as they wanted to ascertain the location of the property line between the subject parcel and land on which the railroad line is located. The Board continued the public hearing to the August 9, 2022 meeting and scheduled a Technical Review Committee meeting to resolve outstanding issues before the next meeting.

Address & Tax Map: 25 Beech St Ext, Tax Map U3, Lots 148 & 149-1

Zoning district: M-2

Proposed use: Lounge and Winery

Permit sought: Design Review—Site Plan

Applicant: Spencer Montgomery

The applicant introduced the project which intended to convert the downstairs of an existing building into a winery and wine bar. The project would be phased take a few years to come into fruition, considering the state and federal approvals required to operate a winery. The idea of the design review application was to brainstorm and solicit comments from the Planning Board. The major point of discussion revolved around

parking. The Planning Board was receptive to the idea and directed the applicant to work with the Planning Department in preparing a definitive site plan application.

Impact Fee Presentation

The Board was presented with a presentation from Director Sean Greig and Michael Curry of Wright Pierce Engineering on proposed amendments to Section 32-238 *Impact Fees*. The Planning Board supported the direction of Director Sean Greig to move towards a single-system development charge. One of the major recommendations from the Board was to consider how Accessory Dwelling Units would be affected by the proposed change.

Zoning Board of Adjustment Applications / Petitions

Zoning Board of Adjustment did not review any cases for the month of July.

Other Projects and Noteworthy Items

The Department Planning and Community Development is in the process of evaluating the feasibility of pursuing several grant opportunities. To wit: the department is exploring the InvestNH Municipal Planning & Zoning Grant program to assist in the re-zoning of North Main Street, which was identified by both Town Council and the Planning Board as a priority item. A municipality under this segment of the InvestNH grant program is eligible to receive up to \$100,000.00 for any rezoning efforts that expand housing opportunities. Application acceptance commences in August and the Planning Department anticipates submitting an application in the coming months after additional data points are collected for the application. For information about the Invest NH Program, click on the following link: <https://www.nheconomy.com/about-us/investnh>

In addition to the InvestNH grant opportunity, after consultation with the Riverfront Advisory Committee (“RAC”), the Department intends to submit a grant application for the Plan NH Community Design Charrette Program in order to understand how the community currently uses the riverfront area and how they imagine to use it in the future. This information will help the town better plan and design plans for the riverfront area RAC is developing specific questions for the application that they want the charrette to help answer. The application is projected to be submitted in late September, and if awarded a grant, hold the charrette next May or June. For information about the Plan NH Design Charrette program can be found by clicking on the following link: <https://plannh.org/programs/charrettes>

Financials

Fiscal Year	Budget(\$)	MTD Transactions (\$)	YTD Transactions (\$)	Balance (\$)	Spent (%)
2023	155,496.00	9,309.10	9,309.10	146,186.90	5.3
2022	154,864.87	18,924.43	18,924.43	135,940.00	13.5

FINANCE

This report will briefly explain the departments' activities for the month of July.

1. Revenues came in at the same percent level as the prior year (67% collected), and expenses for both the general fund and special revenue funds (library, recreation revolving, solid waste, water and sewer) were at 17% for the month versus 12% and 11% respectively. The difference was due to increases in some commodities costs and debt services payments made in the month that weren't made in the same month of the prior year.

2. During the year, July is typically devoted to year end closing processes and preparing for the annual financial audit. This year has been no different. Carol and the team worked with the departments to gather all the final invoices and receipts from vendors and entered them, collected grant expenditure data, reconciled transactions, reviewed and updated capital assets, requested investment information for the Trust Fund accounts (cemetery trusts, common trusts and capital reserves) and reviewed for final reporting to the Attorney Generals office, collected information from scholarship recipients so they would receive their checks prior to leaving for college, and a host of other financial functions performed every month. Additionally, all the governmental and business unit (water and sewer) debt information was reviewed and to reflect the recent refinancing and retirement of debt. As noted in last month's report, the audit will be in late August and it is anticipated that we will also have a Single Audit as the town received close to, if not over \$750,000 in federal grant funds.

3. In the Human Resources area, much of the staff time has been devoted to payroll, accounts payables, providing data for the municipal salary and compensation survey, and annual employee compensation adjustments. In August, the team will be retrieving and compiling data for the annual financial audit as well as assisting in budget development, in addition to its normal activities.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2023	\$296,564	\$14,290.49	\$14,290.49	\$282,273.99	4.8
FY2022	\$290,886	\$14,742.94	\$14,742.94	\$276,142.57	5.1

INFORMATION TECHNOLOGY

This report outlines the department's activities for the month of July.

Information Technology:

1. July was a normal month with 20 support tickets equaling 2.27 hours of service time. Six of those were related to our Veeam Backup utility, so had nothing to do with end user requests. Meaning we really had 16 support requests. The issues were generally related to email connectivity and whitelisting of support addresses enabling them to be allowed through the firewall.
2. Due to a new employee and pent-up demand from various departments (NPD, REC and DES specifically), there has been a surge of IT equipment expenditure requests, for laptops, desktops and monitors. The orders have been placed with vendors and the expense is likely to be reported in August.
3. Work was done this month to establish a more consistent connection between the new water treatment facility and the town network to insure higher availability at all hours, for remote connectivity.
4. The town will be working with Consolidated Communications in August to port the remainder of its POTS (copper lines) for faxes, alarms, and elevators from FirstLight. The town was recently notified that the cost of those lines will be increasing by \$25 per line (after a similar increase last year). Switching to Consolidated will help us maintain the cost of those lines.

Channel 13:

In the month of July, Newmarket Channel 13 covered 6 Town of Newmarket and Newmarket School District events. Newmarket Channel 13 simulcast each of these events to our cable channel, YouTube channel, and Facebook page. Newmarket Channel 13 also created 5 newsletters that were sent out through email, and posted to our social media sites.

On the town’s Facebook page, we posted a total of 20 times. This resulted in us reaching 1,912 unique accounts with 345 post engagements. As a result, we gained 1 new page follower and had 29 clicks to links on our page. On the Town of Newmarket’s page, we had 831 unique accounts being reached with 205 engagements leading to gaining 15 new followers in the month.

On the town’s YouTube Channel, 744 people viewed our videos, 187 unique accounts watched our live streamed events, and over all the channel reached 4,400 accounts. Of those watching, 32 were returning viewers with the majority returning to watch the live Town Council Meeting. Our analysis showed that most people got to our YouTube Channel through YouTube searches with some being directed by outside sources.

In July, the Newmarket Newsletter was sent to 5,320 accounts and had an open rate of 2,662 (or approximately 54%) by recipients. Of the 2,662, 92% read the newsletter on a desktop computer and 8% used mobile devices. Compared to the previous month, our open rate dropped by 5%, but it still remains 17% higher than the industry average. In terms of people clicking on links in the Newsletter (the “click rate”), it was 5% or about 1% higher than the industry average.

Looking toward the month of August, I am pleased to announce that Timothy Cremen will become the full time Channel 13 station manager. Tim will be joining us as we begin the town’s budget development process. In addition to providing the town with the normal services provided by the station, he will be developing and implementing plans to enhance those services to better serve the community. We look forward to the good things his efforts will bring.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2023	\$247,422	\$8,903.08	\$8,903.08	\$190,836.01	22.9
FY2022	\$219,150	\$10,635.55	\$10,635.55	\$161,764.81	26.6

Note: the numbers are the MIS and CH.13 budgets combined.

TOWN CLERK – TAX COLLECTOR

<u>TAXES</u>			
Total Committed 2022	\$13,122,113		
Total Uncollected 7/31/22	\$440,962		
<u>TAX LIENS</u>			
	2021 Liens	2020 Liens	2019 Liens
	(Deed 2024)	(Deed 2023)	(Deed 2022)
Property Tax Amount Liened	169,236	146,227	178,934
# Properties Liened	33	34	33
Uncollected 07/31/2022	102,920	54,573	19,977
<u>WATER&SEWE 1/1 THRU 7/31</u>			
	<u>2022</u>	<u>2021</u>	
Uncollected	59,280	98,091	
<u>TOWN CLERK REVENUE (7/1/21 THRU 6/30/22)</u>			
	Year End	Year End	
	<u>6/30/23</u>	<u>6/30/22</u>	
Motor Vehicle (MV)	138,825	147,182	5.67% decrease
Town "non-MV"	13,220	14,645	9.72% decrease
State NH (MV, Vitals, Boats, Dogs)	47,878	50,284	4.79% decrease

- Daily Activity Steady
- 2022 First Issue Property Tax Bills were issued
 - Mailing Date: 5-23-2022
 - Due Date: 7-6-2022
- Dog Licenses due April 30th
 - 1253 dogs licensed as of July 31st; Approx. 1,400 dogs total
- 2019 Deed Date: August 25, 2022
 - 7 parcels unpaid as of July 31st

RECREATION

Financial

We are still waiting for our preliminary figures from the Munis Report from Finance before we report our net profit for the year end of the 21/22 Fiscal year. Because we are working with 2 budgets and our Rec Desk Revenue Reports include previous House Credits our numbers and Munis numbers don't always line up. Regarding the General Fund we did use 100% of our budget without going over.

Personnel




There were no updates for staffing in the month of July other than we had to let two summer staff members go due to various reasons, however we were able to hire one replacement once an old camp staff employee decided they wanted to come back after all. Overall, our summer staff was much younger than in previous years. This was primarily due to the lack of college students applying for counselor positions this year as compared to previous years. On the bright side, we are blessed in other ways, as we do have very loyal administrative staff who come back year after year to ensure that Newmarket Summer Camp keeps on running. Both of our Summer Camp Assistant Directors, Krista Crichton and Brooke Richardson, started out as campers, went through the training program, eventually becoming long time counselors before finally being promoted to the administration staff positions. Both are now full-time teachers! We are very grateful that they choose to come back year after year.

Community Events

Arts in the Park: Newmarket Rec's Arts in the Park concert series was originally supposed to be kicked off on Tuesday, July 5th but unfortunately due to rain storms, the first two weeks of the concert series were postponed. The Max Sullivan group ended up taking our rain date of August 30th and Jake Davis and the Whiskey Stones got rescheduled for Thursday, August 18th. Our first official day ended up being Tuesday, July 19th with Truffle, and it was the largest crowd we have ever seen for Arts in the Park.

Community members and families had so much fun enjoying the music and we even raised \$109 during our pass the hat fundraiser for the events. Our other two shows this month were successful with Borscht and North River Music playing. The Arts and Tourism commission have partnered with us and have had a table each night, promoting their organization, local artists as well as has provided coloring sheets opportunities for little ones at the shows.

WHO, WHAT, WHERE, WHEN, (WE KNOW WHY!) AT THE BACK YARD BASH!

WELCOME	BACK YARD GAMES & ACTIVITIES				ENTERTAINMENT & SPECIAL DISPLAYS			PLAY & SPLASH
Information & 50/50 Tents & Raffle Area 5:00 PM - 10:00 PM Flag Pole Area Info Map & Schedule Raffle Basket Display Raffle Tickets sold here 50/50 Raffle Tent Host: Jr High Cheer 2 Raffle Draws 7PM & 9PM All Contest Winners Must report here to collect prize Tent also serves as: Volunteer Sign In First Aid Station & Lost & Found	Sponsored & Hosted Carnival Corner 5:00 PM - 10:00 PM Baseball Infield Dunk Tank Cheney Companies Ax Throw Lions Club Whack A Wall C.I.S. High Striker Coalsting LLC Croquet Spike Ball The Rec	Hosted Games & Trivia 5:00 PM - 10:00 PM Lft Center Outfield Banana-Grans Public Library Connect 4 & Jenga Community Church Guess What it is? Photo Scavenger Hunt Now Market Historical Society Look! A 1931 Model A is on... Main Street	Hosted Back Yard Games 5:00 PM - 10:00 PM Lft Center Outfield Soccer Croquet NYSA Ladder Ball Ready Rides & The Pines Adult Bocce The Rec Casting Fish Fun The Fishing Derby Swag & Fun Lamprey Health Care	Hosted Kid Zone Activities 5:00 PM - 8:00 PM Lft Outfield Face Painting NES PTA Oodles of Noodles Sunrise Sunset Center Chalk Art Fun Arts & Tourism Crafts & Fun Games Tides to Timbers G.S. Bocce for Kids The Rotary - Durham	Bands at the Main Stage 5:00 PM - 10:00 PM The Stage Welcome Announcements 5:15 PM - 5:30 PM Marjorie Sennet & the Broken Home Boys Band 5:30 PM - 7:30 PM Announcements 6:45 PM - 7:00 PM New Norde Band 8:00 PM - 10:00 PM	DJ Tent & Entertainment 5:00 PM - 10:00 PM Right Outfield Gabriella Turbio 5:15 PM - 6:15 PM Extreme Air 6:30 PM - 7:00 PM Ethan, Hope & Friends Dance Performance next up Danco Party & Lumbo Contest 8:30 PM - 9:00 PM DJ Mike Playing Dance Tunes	Touch A Truck & Display Cars 5:00 PM - 10:00 PM Fields & Parking Lots National Night Out! Police Cruisers & More Kruczek Garage Race Car Display 1931 Model A Hosted by Ray Buxton 5:00 PM - 8:00 PM Fire & Rescue Vehicle Showcase Great Photo Ops	Aqua Land & Playgrounds 5:00 PM - 8:00 PM Back Corner & Splash Pad Splash & Cool Off In Newmarket Rec's  2 Playgrounds & 5 Swing-Set Fixtures Lots to Do, Play, & Climb On!
FOOD & DRINK	CONTESTS, TOURNAMENTS, PICK UP GAMES				LARGE AREA YARD GAMES & EVENTS			
Beer Garden Picnic Area 5:30 PM - 10:00 PM Flag Pole Area  Beer Garden 5:30 PM - 9:00PM Docudious Brewing Co. 21 & Over Wristband ID's Checked at the Millspace Tent Nearby Picnic Area with other Fun Games and a Practice Corn Hole Station	Food Truck Alley & Rainbow Cafe 5:00 PM - 9:00 PM Parking Lot & Splash Pad Friends for OBA Asian Fusion Orion's Eatery - Tacos Jonny Boston's Cotton Candy by NHA Kona Ice Truck Kookies by Erin Rexy's Rainbow Cafe Located at the Splash Pad	Water Balloon Toss Contest 5:00 PM - 10:00 PM Right Outfield Kids Toss Contest 5th Grade & Under 7:30 PM - 7:45 PM Tweens Toss Contest 6th - 8th Grade 7:45 PM - 8:00 PM Teens & Adults Toss 9th Grade & Up - Adult 8:00 PM - 8:15 PM World Record Toss 8:15 PM - 8:30 PM	Dodge Ball Pick Up 5:00 PM - 10:00 PM Right Outfield Kids Dodge Ball Grades 1st - 5th 6:00 PM - 6:30 PM Tweens Dodge Ball Grade 6th - 8th 6:30 PM - 7:00 PM Teens & Adults Dodge Ball Grade 9th & Up 8:45 PM - 9:45 PM	Sports Courts Pick Up & Contests 5:00 PM - 8:00 PM Behind Rec Center Pick Up Volley Ball 5:00 PM - 8:00 PM Pick Up Pickleball 5:00 PM - 6:00 PM 3 Way Basketball Challenge & Pickle Ball Accuracy Challenge 6:00 PM - 7:00 PM Pick Up Basketball 7:00 PM - 8:00 PM	Corn Hole Tournament 6:00 PM - 8:00 PM Center Field  Corn Hole Tournament Pro-registration required Must check in by 5:45PM Limited Slots! Single Elimination Tournament Style \$20 / Team to participate \$200 Cash Prize to Winners	Frisbee Golf Free Play 5:00 PM - 8:00 PM Soft Ball Field Mini Frisbee Golf Free Play with 5 Net Holes 5:00 PM - 8:00 PM Croquet Soccer Hosted by NYSA Free Play Rest of Time Archery Road Show 5:00 PM - 8:00 PM Soft Ball Field Intro to Archery Hosted by Newmarket Scouts	<div style="background-color: #0000ff; color: white; padding: 5px; text-align: center;"> GLOW IN THE DARK GAMES AFTER DARK 8:00 PM - 10:00 PM Soft Ball Field & Soccer Field </div> GLOW Frisbee Golf GLOW IN DARK Croquet GLOW Lawn Darts	

The Backyard Bash: We are happy to report that this new event, now called *The Backyard Bash*, made a HUGE debut for the town last week! We were very surprised with only having a total of 6 planning meetings in the months of June and July that we were able to pull off as much as we did. By the end of July, we had over 20 different organizations involved in one way or another, making this event a much larger event than we had ever imagined. Since this report was written in August, we hope you either had a chance to attend and/or may have heard about the overwhelming turnout we had. For the most part, all who attended had an amazing time and were very thankful that they once again had an opportunity to attend a town-wide event catered to all ages. The only

complaints we had were that the Food Trucks ran out of food too soon. To give you a better idea of what went on that night please refer to the attached Who What When & Where schedule. We also included a couple emails we received right after the event. We also want to give a shout out to the Police, Fire & Rescue and PWD! Without them this event would not have been as much of a success as it was! In the August report we will include pictures and how much revenue after subtracting the various expenses was brought in and how it was distributed to the previously identified Newmarket non-profits in Newmarket.

I just wanted to let you all know that you all did an amazing job - from start to finish. Since I was at the gate from the first person in line at 4:45 until just past 9, I told everyone to have fun when they came in, and then asked many of the same people if they had a good time when they left. 100% of the families I asked had a blast, with several saying they couldn't wait until next year. Everyone had a smile on their face. That's what they call a successful event!! Thank you for all your hard work - the town appreciates it.

Addie Tarbell

RSVP

I wanted to take a minute to tell you what a fabulous job you did, organizing and running the Backyard Bash. Your energy always amazes me. I hope you had some time to relax this weekend and to reflect on what an enormous success the event was. Very well done!!!

Lisa R. Nicholson

Leasing and Marketing Manager of Cheney Co

REC Connect & Community Outreach

Community Collaborations continue to evolve and include more outreach: We have publicity included now on a regular basis through the Exeter Chamber of Commerce, and are working with several print outlets to include our news, such as registrations or event and calendar dates to know. Our Instagram posts continue to grow with followers; up 26.7% since June. We are working to develop a standard operating procedure for hanging up our posters, in anticipation for the Halloween Haunt, for instance, so we can effectively use teen participants or staff available to interface with our business supporters and locations downtown. Our calendar for September, October, November and December is showing community networking and collaboration for the Halloween Haunt and Merry

Main Street. Our advertising for house decorating for the Halloween Haunt will start shortly past Labor Day, so we can give property owners time to plan their decorations and give us time to create a thorough map for interested people to follow and enjoy. Plans for Merry Main Street are underway by the New Market Historical Society, and we are glad to know we already have some events to begin coordinating and disseminating through outlets such as the Newmarket Business Association, Millspace and others, so we can build on this after last year's first version of the Halloween Haunt and Merry Main Street, in spite of the pandemic. Area organizations that participated in the Backyard Bash include the Great Bay Rotary and the Lions Club – these are service organizations which could hold some future collaborations with the Rec Center, and we'll investigate.

Capital Projects, Facilities and Rentals:

Aqua Land: We are happy to report that Aqua Land is certainly getting well used this summer with so many hot days this summer. Not only is it used all day with our 300 campers, but right after camp gets out, a new crowd fills the fence in area keeping the splashing going until dusk. The Splash pad will remain open until 8pm until 8/14 and then the closing hour will be 7pm as it starts to get darker sooner.

Gazebo Rentals: This month we had 22 Gazebo rentals for birthday parties, which is just about 2 to 3 parties each weekend day and our inquiries have continued to increase. We have started having weekday rentals after hours as well for those families who are looking for a quieter evening at the Splash Pad. Our August schedule is already filling up with most weekends being booked up completely. The money generated from gazebo rentals pays for the staff we need to test chemicals on the weekends.

Beech Street Facility: The Beech Street center had 2 rentals this month, however we had two groups using the facility, the Girl Scouts and the Piscassic our new Jiu Jitsu group classes. Rentals for this location in the summer are always lower because people tend to hold more parties outside in the summer.

Van Rental Agreement with the School: As you may remember in June that we generated approx. \$1400 for allowing the school to use our new transit van for athletic sports team travel. The school recently contacted us again requesting to enter into

another MOU agreement to allow them to use our newest van once again. This not only saves the school money for not having to pay higher school-bus prices, but at the same time generates money for the town – essentially keeping the money back in the town. The perfect Win/Win!

Pickle ball: Pickle ball participation has remained steady on Wednesday evenings and Saturday mornings. The group's numbers fluctuate given the summer months, but a core of at least one court is playing each session. We have continued to let players know we have additional availability for weekday mornings or on Sundays. Players have requested additional evening nights for play, but with camp taking over the basketball courts the majority of the day, we are working to leave some time for local kids to play basketball as well.

Kayak Rentals: Kayak Rentals continued to pick-up throughout the month of July. We had 21 rentals, primarily on weekends, but we saw an increase on mid-week/ Fridays. The rentals are most often out of Piscassic and Schanda, we have only had a few out of Schoppmeyer. We recently received some feedback to provide additional signage around the kayak racks to inform people of how they can be rented. We have created a new sign to get up at rack sites to better market our rentals. We also plan to advertise it in the Town Newsletter.

Summer Camp:



Summer Camp pretty much takes up most of the Rec's attention during the summer months and during the month of July, that is definitely the case. We often compare summer camp to running a 7-week mini school in which our job is to teach kids how to navigate the playground – aka: social skills, the art of negotiations, and of course, sportsmanship. As you can imagine children don't always learn from the same guidebook when it comes to learning these very important life skills. During summer camp we try to provide campers with opportunities in which they can learn how to adapt to new and different situations.

Yes, summer camp is much more than just playing a game of kick ball. A huge shout out to our amazing staff that work 8 hours a day playing non-stop with 300 kids' everyday - while also ensuring their safety in all games that they partake in. In addition to camp, we also send kids off on various field trips each week. To date the Field Trips overall have gone quite smoothly throughout the summer, we took campers to Off the Wall Kidz, the Movies, Hilltop Fun Center, Newcastle Commons, Pinz, Cowabunga's, Candia Springs, Canobie Lake Park and a full camp trip to Eliot Boat Basin. We had a few issues with Teen Turf following expectations on impromptu trips resulting in changes to their independence as a group for safety reasons. Although we have the Splash Pad onsite, we still scheduled 2 trips per Rec group to the Durham pool each week. We utilized our Rec vans for this to save on bus money, but ultimately ended up having a waitlist because of the limited space. We will look to reassess the pool trips next year and potentially look for different transportation in order to get more campers involved. During the month of July, we also held many of our traditional special event activities which included, Camp Night, Carnival Day, Color Wars, and our Drive in at the Movies Night, where kids paint cars out of cardboard boxes and then get to come back at night and sit in their pretend cars while watching a movie on our new 24' outdoor inflatable movie screen.

Sunrise Sunset Activity Center

A First... An Ice Cream Social: First on the July itinerary was a free Ice Cream Social for our Sunrise members. We offered up several gallons of ice cream and all the sundae toppings we could think of for over 50 attendees. It was a great way to spend a summer afternoon where members could enjoy a special treat while visiting with friends. Because it was so popular and greatly appreciated, we've decided to end the season with another ice cream social in September.



Summer Concert Circuit: Several of our active Newmarket seniors take part in the Tuesday night concerts at Schanda Park and many spend additional weeknights at other outdoor venues in nearby towns. It's become a tradition to gather a Sunrise group for

the North Hampton Bandstand where they offer a BBQ meal along with their live music each Wednesday in the summer months. Our group chose a stellar evening in July to enjoy a band that performs a variety of summer classics from the Beach Boys to Jimmy Buffet. All who attended raved about the food, music and the perfect weather.



Beyond the Last Page Book Club: Our Beyond the Last Page book club held their annual July outing at the Tailgate Tavern in Stratham. They discussed their latest book, *Where the Crawdads Sing*, while dining on summer salads and sandwiches. The following week the group gathered again at the Epping Theater to see the brand-new film version

of *Where the Crawdads Sing* followed by a lively discussion over the book vs. the movie.

Trivia Day: Several members participated in Trivia Day this month where the group of 16 participants split into 3 teams for a friendly competition. We offer this pub style trivia several times a year as it's become a very popular activity. Our format consists of 4 category rounds and an additional picture round with a variety of topics so that everyone has an opportunity to contribute and participate. The winning team receives a small prize which adds to the fun of the competition.

Respectfully submitted by

Aimee Gigandet and the Rec Staff

WELFARE

In July Newmarket Town Welfare Department supported clients in need with assistance and referrals to appropriate resources and for their emergency basic household or needs to support life and health and for final expenses. In July we processed 9 (nine) completed welfare applications, resulting in determinations of eligibility. Many inquiries were for clients seeking referrals to housing and State resources and direction on how to access other programs. HOUSING and affordable housing continues to be the major concern of the majority of families who call this office. We have then from residents or nonresidents seeking food, transportation, or resources for assistance with the expected increases in electric rates and home fuel.

We had several homeless or housing issues and worked with other agencies to provide offers of shelter placements for residents. Apartments are ridiculously hard to find in Newmarket or the Seacoast and even harder to secure when your income is limited, you have credit issues, or you have an eviction on your record. Apartment managers continue to sell properties in the real estate upswing, renovate and then price tenants out- this is an ongoing issue for many of our clientele, and further depletes the affordable housing in Town. When people are economically vulnerable, there are no other available housing to refer them too and I must refer them to a shelter. In July, I secured space in shelters for two families, which was a challenge, given that there are limited shelter beds in the entire State of NH, then for a variety of reasons these families refused to accept the shelter placement - which would have facilitated them acquiring subsidized housing in an expedited manner. When a client makes these decisions, we are limited in ways to serve them. Shelter placements are the only option, with limited apartment stock in many cases and are an avenue to get people into subsidized housing.

As I have previously shared, anyone who has driven through Newmarket is aware that if you are able bodied, there are many opportunities for full time work in the Newmarket Community. The issue my clients often share is that even with the higher wages being paid, or sign on bonus offered, these individuals are still not able to pay for basic needs.

A kid's illness forcing them to miss work, can leave them unable to pay rent. They are economically vulnerable to a region with high rental rates. People report mortgages are cheaper than rents. This office continues to partner with other agencies and frequently seeks to do so but the applicant must assume the initiative and responsibility in following through to becoming economically self-sufficient when they are capable.

Town Welfare is a fund of last resort and to be utilized after all other resources have been exhausted. We are starting to receive calls regarding assistance with heating assistance and have referred people to the Community Action Program. This heating season will be challenging in terms of the heating season because of the increased cost of fuel and limited funds for the CAP program so residents are expressing concerns to this office.

Respectfully Submitted,

Heather Thibodeau

Welfare Director

LIBRARY

Newmarket Public Library Report

July 2022

The "Oceans of Possibilities" Summer Reading Program officially launched on 6/27. The UNH Marine Docents offered a popular program on Whales and Seals as a kick-off event on 6/28, which 38 people attended. The program included three interactive

learning stations and stories about whales and seals by Children's Librarian Maryjo Siergiej. To date, 310 people have participated in the summer reading program (214 children, 26 teens, and 70 adults). The final party will take place this Thursday, August 11th at 3:00pm at the Newmarket Public Library. Statistics about the number of books read and time spent reading will be forthcoming in a future report. Congratulations to all of NPL's summer readers!



UNH Marine Docents at NPL

- Tuesday, July 19th - Aquatic Creatures hosted by Squam Lake Natural Science Center (42 attendees)
- Tuesday, August 2nd – Lindsay & Her Puppet Pals (60 attendees)



Everyone Had a Great Time with Lindsay & Her Puppet Pals

Summer Readers Enjoying the Newmarket Public Library’s Play Space.



Thank you again to the Newmarket Conservation Commission for supporting a temporary installation of the StoryWalk® Henry Hikes to Fitchburg by DB Johnson at the Piscassic River – Loiselle Conservation Area during July 10 -16. We received very positive feedback from families and look forward to collaborating again on future StoryWalks®.



StoryWalk® Readers at Piscassic River – Loiselle Conservation Area

Additional Summer Events:

- Lamprey Health Care offered drop-in help for their Health Care Navigator on 7/8 (4 attendees).
- The Newmarket Historical Society gave library patrons a private tour on 7/28. Everyone learned so much! It was a fascinating tour of Newmarket history (13 attendees).
- NH Fish and Game held the program “Restoring Brook Trout,” on 7/11. (18 attendees).
- The Friends of the Newmarket Public Library sponsored a popular craft program with instruction and supplies provided by the Children’s Museum of New Hampshire. Attendance totals were as follows: fish printing (32 attendees), salt art (12 attendees), carp kites (30 attendees) and NPL jellyfish lanterns (9 attendees).
- We were thrilled to participate in the Recreation Department’s Backyard Bash where we hosted a giant Bananagrams game and distributed information about library services.



*Library Director Kerry Cronin & Friends of NPL Board Member
Cyndi Townes at the Backyard Bash*

Respectfully Submitted,

Kerry Cronin

Library Director

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

Resolution #2022/2023 -02

Annual Lease Payment for Two International Dump Trucks with Plow Equipment

WHEREAS: The Public Works Department is paying for two dump trucks with plow equipment through a lease agreement with Tax-Exempt Leasing Corp; and

WHEREAS: The annual payment for the two dump trucks is \$50,783.97 to be paid using the Public Works Department capital reserve account; and

WHEREAS: The Public Works Department Capital Reserve Fund has a balance of \$112,227.63 as of June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:
The Town Manager is authorized to pay the Tax-Exempt Leasing Corp annual invoice for the two International dump trucks with plow equipment for \$50,783.97, due August 15, 2022, with funds from the Public Works Department Capital Reserve Fund.

First Reading: August 17, 2022

Second Reading: September 7, 2022

Approval: September 7, 2022

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor White			
Councilor Ward			
Councilor Blackstone			
Councilor Brabec			
Councilor Lamattina			
Vice Chair Conley			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk

Schedule No. 03
EXHIBIT B

August 15, 2021


SCHEDULE OF PAYMENTS

Rate: 2.77%

Payment Number	Payment Date	Payment	Interest	Principal	Purchase Option Price*
1	8/15/2021	\$ 50,783.97	\$ -	\$ 50,783.97	NA
2	8/15/2022	\$ 50,783.97	\$ 7,678.88	\$ 43,105.09	\$ 242,304.82
3	8/15/2023	\$ 50,783.97	\$ 6,484.87	\$ 44,299.10	\$ 196,455.25
4	8/15/2024	\$ 50,783.97	\$ 5,257.79	\$ 45,526.18	\$ 148,614.23
5	8/15/2025	\$ 50,783.97	\$ 3,996.71	\$ 46,787.26	\$ 99,935.86
6	8/15/2026	\$ 50,783.97	\$ 2,700.71	\$ 48,083.26	\$ 50,403.44
7	8/15/2027	\$ 50,783.97	\$ 1,368.83	\$ 49,415.14	\$ -
Totals		\$ 355,487.79	\$ 27,487.79	\$ 328,000.00	

*Assumes that all rental payments and additional rentals due on and prior to that date have been paid.

Lessee: Town of Newmarket.


Signature

Stephen R. Fournier Town Manager
Printed Name and Title

8/18/2021
Date

Schedule No. 03
EXHIBIT C

August 15, 2021

RE: Master Lease Purchase Agreement dated as of April 22, 2016, between Tax-Exempt Leasing Corp. (Lessor) and Town of Newmarket (Lessee) and Schedule No. 03 thereto dated as of August 15, 2021.

PAYMENT REQUEST AND PARTIAL ACCEPTANCE CERTIFICATE

I, the undersigned, hereby certify that I am a duly qualified representative of Lessee and that I have been given the authority by the Governing Body of Lessee to sign this Certificate of Acceptance with respect to the above referenced Master Lease Purchase Agreement and Schedule No. 03 (the "Lease"). I hereby certify that:

1. The Equipment described below (comprising all or part of the Equipment described on Exhibit A):
 - a. _____ has been delivered and installed in accordance with Lessee's specification
 - b. _____ has been accepted where is and is pending delivery and/or installation
 - c. _____ has been delivered and accepted and is pending installation (the VIN, if applicable, shall be provided upon installation)

and Lessee hereby requests and authorizes Lessor to disburse, or direct the escrow agent to disburse, to the vendor or reimburse Lessee described below net proceeds of the Lease in the amount specified by wire transfer or by check. Such amount has not formed the basis for a previous request for payment.

2. Lessee has conducted such inspection and/or testing of such Equipment as it deems necessary and appropriate and hereby acknowledges that it accepts such Equipment for all purposes.
3. Rental Payments are due and owing as set forth in Exhibit B to the Lease.
4. Lessee has obtained insurance coverage as required under the Lease.
5. Lessee is exempt from all personal property taxes and is also exempt from sales and/or use taxes with respect to the Equipment and the Rental Payments.
6. No event or condition that constitutes or would constitute an Event of Default exists as of the date hereof.

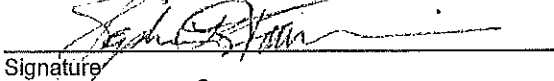
Equipment	Amount
Two (2) 202_ International HV507 Chassis with Everest SDS Dump Body, Everest Hitch System and an American Reversible Poly Snowplow Plow and Equipment	\$328,000.00

Serial #/VIN: (if applicable) _____

Vendor Name and Address: Allegiance Trucks

1400 S. Willow St., Manchester, NH 01303

Lessee: ~~Town of Newmarket~~



Signature

Stephen R. Fournier, Town Manager
Printed Name and Title

8/18/2021
Date



TOWN HALL
186 MAIN STREET
NEWMARKET, NH 03857

TEL: (603) 659-3617
FAX: (603) 659-8508

FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: July 19, 2022

TITLE: Annual Lease Payment on Dump Trucks with Plow Equipment – Resolution # 2022/2023-02

PREPARED BY: Rick Malasky

TOWN ADMINISTRATOR’S COMMENTS – RECOMMENDATION:

BACKGROUND:

The town entered into a lease contract with Tax-Exempt Leasing Corp for two International Dump Trucks with Plow Equipment in FY2021. The first lease payment was authorized as part of the resolution approving that contract. The second lease payment is due on August 15, 2022.

DISCUSSION:

The lease is for seven years and the second annual payment is due in August. The Public Works Department Capital Reserve Fund has a balance of \$112,227.63 as of June 30, 2022. The request from the Town Council is to withdraw the required funds from the department’s capital reserve fund balance to make the lease payment.

RECOMMENDATION:

I recommend the Town Council approve paying the annual lease payment of \$50,783.97 to Tax-Exempt Leasing Corp using the Department of Public Works Capital Reserve Funds.

DOCUMENTS ATTACHED:

Exhibits B and C

STAFF REPORT



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186 MAIN STREET
NEWMARKET, NH 03857

TEL: (603) 659-3617
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FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: August 8, 2022

TITLE: Energy Audit Program 50% Match

PREPARED BY: Sean T. Greig

TOWN ADMINISTRATOR'S COMMENTS – RECOMMENDATION:

[The Town Administrator will review the proposal and comment on the resolution]

BACKGROUND: The Water and Sewer Departments performed an energy audit on its water and wastewater systems. The energy audit was performed by Process Energy Services, and paid for by the New Hampshire Department of Environmental Service and Eversource. The audit identified energy improvements that could be done at the Bennett and Sewall Wells. Process Energy Services presented the findings to the Town Council in the Spring of 2022. The Town has been offered an American Rescue Plan Act (ARPA) Fund grant that will match 50% of the costs up to \$40,000.00 to perform the energy improvements. So, if the Town enters into the agreement, the Town will get the identified energy reduction improvements for half price. It is important to note that the Town has already planned to make most of the identified energy improvements as part of the Bennett and Sewall Wells improvements project which is partially funded by Rural Development funds. However, the Town will realize additional savings by removing the eligible energy projects out of the current project. The current Rural Development funding offers an 18% grant. The Town will save approximately an additional \$18,000 by using the 50% ARPA energy grant funds versus the 18% Rural Development grant funds to implement the energy improvements. In order for the Town to receive the 50% matching energy grant funds, the Town Council must agree to enter into ARPA grant agreement with the New Hampshire Department Environmental Services (NHDES) and grant the Town Manager the authority to enter into the ARPA grant agreement, and to execute any documents which may be necessary to effectuate this grant agreement. The Town of Newmarket must also agree to the commitment to meet 50% matching funds requirement of up to \$40,000.00 for energy improvements.

DISCUSSION: The Town Council want to enter into enter into the Energy Audit program and receive 50% match up to \$40,000.00 to perform energy improvements? Does the Town Council want to authorize a withdrawal of \$40,000.00 from the Water Department Capital reserve fund for the required 50% match?

FISCAL IMPACT: The Town will be able to perform necessary energy improvements at half price.

RECOMMENDATION: I recommend the Town council authorize the Town manager to enter into the Energy Audit Implementation Program. In addition, I recommend the Town Council authorize the withdrawal of \$40,000.00 from the Water Capital Reserve funds to be used for the required Town matching funds.

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution 2022/2023-03
Implementation of Water System Energy Improvements

NOW THEREFORE LET IT BE RESOLVED BY THE NEWMARKET TOWN COUNCIL,

- WHEREAS:** The Water and Sewer Department has performed an energy audit that has identified energy saving improvements; and
- WHEREAS:** The Town has been offered a 50% matching grant of up to \$40,000.00 for the identified energy improvements; and
- WHEREAS:** The Town of Newmarket agrees to enter into American Rescue Plan Act Fund (ARPA) grant agreement with the New Hampshire Department Environmental Services to fund a water system project; and
- WHEREAS:** The Town Council must grant authority to the Town Manager to enter into the ARPA grant agreement, and to execute any documents which may be necessary to effectuate this grant agreement.; and
- WHEREAS:** The Town of Newmarket agrees to the commitment to meet 50% matching funds requirement up to \$40,000.00 for energy improvements Identified in the energy audit performed by Process Energy Services through Energy Audit Implementation Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Newmarket Town Council agrees to agrees to enter into American Rescue Plan Act Fund (ARPA) grant agreement with the New Hampshire Department Environmental Service and grants authority to the Town Manager to enter into the ARPA grant agreement, and to execute any documents which may be necessary to effectuate this grant agreement. The Town Council authorizes \$40,000 from the Town Water Capital Reserve Fund for the commitment to meet 50% matching funds requirement up to \$40,000.00 for energy improvements Identified in the energy audit performed by Process Energy Services through Energy Audit Implementation Grant Program

First Reading: August 17, 2022
Second Reading: September 7, 2022
Approval: September 7, 2022

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Conley			
Councilor Ward			
Councilor Blackstone			
Councilor Brabec			
Councilor LaMattina			
Councilor White			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
 Toni Weinstein, Chair Town Council

A True Copy Attest: _____
 Terri Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution 2022/2023-04

Dewatering Improvements at the WWTF

- WHEREAS:** The Sewer Department is adding solids thickening equipment to lower electricity, chemical, and solids disposal costs; and
- WHEREAS:** The Town Council has approved the purchase and construction of the thickening equipment; and
- WHEREAS:** The Sewer Department has secured 30% ARPA Grant funds to offset increased project construction and engineering costs; and
- WHEREAS:** The grant funds will reduce the previous estimated project payback to less than 8 to 10 years.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Newmarket Town Council approves a \$588,000.00 Thickener Project budget with 30% monies coming from NHDES ARPA Grant and the remaining funds for construction are coming from the previously approved \$418,000.00 Thickener Project Sewer Capital Reserve Funds. In addition, the Town Council authorizes Town Manager to enter into agreements with Wright-Pierce to perform the necessary engineering services and to secure the ARPA funds for the Thickener Project.

Thickener Project	
	Budget
Construction	\$430,000
Contingency	\$30,000
Construction and Oversight	\$82,000
ARPA Application & Design	\$30,000
Bidding Package	\$15,000
Materials Testing	\$1,000
Total Thickener Construction Budget	\$588,000
ARPA Grant (30%)	\$170,400

Town Contribution	\$417,600
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First Reading: August 17, 2022
Second Reading: September 7, 2022
Approval: September 7, 2022

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Conley			
Councilor Ward			
Councilor Blackstone			
Councilor Brabec			
Councilor LaMattina			
Councilor White			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
 Toni Weinstein, Chair Town Council

A True Copy Attest: _____
 Terri Littlefield, Town Clerk



TOWN HALL
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FOUNDED DECEMBER 15, 1727
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TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: August 8, 2022

TITLE: Huber Thickener Project

PREPARED BY: Sean T. Greig

TOWN ADMINISTRATOR’S COMMENTS – RECOMMENDATION:
[The Town Administrator will review the proposal and comment on the resolution]

BACKGROUND: On August 18, 2021, the Town Council approved the purchase of a Huber Thickener for \$199,172.00 and a project construction cost of \$418,000. The anticipated equipment delivery and construction was expected take place in the Spring of 2022. The project was expected to have an 8 to 10 year payback with the following benefits:

- 1.) Improved sludge dryness 3 to 4 percent.
- 2.) Decrease polymer, water, and electricity usage.
- 3.) Decrease in hauling and disposal costs.
- 4.) Increased sludge storage capacity.
- 5.) Decreased run times on Huber Screw press extending equipment life.
- 6.) Reduction in odors.

Due to COVID the equipment will arrive the second week of August. In addition, construction costs have increased dramatically. The Department has secured 30% American Rescue Plan Act Fund (ARPA) Grant Funds from the New Hampshire Department of Environmental Services for the Thickener Project. The following is a breakdown of Town Council approved Thickener Project budget with the monies to come from the Sewer Capital Reserve Funds (\$418,000.00) versus the increased Thickener Project costs with ARPA funds.

	Thickener Project	
	Approved Costs	With ARPA Grant
Construction	\$330,000	\$430,000
Contingency	\$30,000	\$30,000
Construction and Oversight	\$58,000	\$82,000
ARPA Application & Design		\$30,000

STAFF REPORT

Bidding Package		\$15,000
Materials Testing	\$500	\$1,000
Total Estimated Project Costs	\$418,500	\$588,000
ARPA Grant	\$0.00	\$170,400
Total Estimated Construction Project Costs	\$418,500	\$417,600
Total Construction Savings With ARPA Grant	\$0.00	\$900
Huber Equipment	\$199,172	\$199,172
ARPA Grant	\$0.00	\$59,752
Total Equipment Costs	\$199,172	\$139,420
Total Equipment Savings With ARPA Grant	\$0.00	\$59,752
Total Project Costs	\$617,672	\$551,020
Total ARPA Savings	\$0.00	\$60,652

I am requesting that the Town Council approve a Thickener Project Construction budget of \$588,000.00 with \$170,400 from ARPA funds and \$417,600.00 from Sewer Department Capital Reserve Funds. I request that the Town Council authorize the Town Manager to enter into agreements with Wright-Pierce to perform the necessary engineering services and to secure the ARPA funds for the Thickener Project. I will present the contractor bids with a recommendation for the Town Council’s review and approval after the bidding process is complete.

DISCUSSION: Does the Town Council want to approve a Thickener Project Construction budget of \$588,000.00 with \$170,400 from ARPA funds and \$417,600.00 from Sewer Department Capital Reserve funds. Does the Town Council want to authorize the Town Manager to enter into agreements with Wright-Pierce to perform the necessary engineering services and to secure the ARPA funds for the Thickener Project.

FISCAL IMPACT: The ARPA Grant will reduce Thickener Project costs by \$60,652.00. The grant will reduce the project payback to less than the previous estimate of 8 to 10 years.

RECOMMENDATION: I recommend the Town council approve a Thickener Project Construction budget of \$588,000.00 with \$170,400 from ARPA funds and \$417,600.00 from Sewer Department Capital Reserve funds. I recommend the Town Council authorize the Town Manager to enter into agreements with Wright-Pierce to perform the necessary engineering services and to secure the ARPA funds for the Thickener Project.

**TOWN OF NEWMARKET, NEW HAMPSHIRE
THICKENER UPGRADE
W-P PROJECT NO. 20254B
AACE CLASS 1 ESTIMATE
ENR INDEX 13168, 07/2022
PROJECT COST SUMMARY**

PROJECT COMPONENT	COST	COMMENTS
CONSTRUCTION	\$430,000	Refer to Construction Summary
CONSTRUCTION CONTINGENCY	\$30,000	Allowance
TECHNICAL SERVICES		
DESIGN	-	Completed through Town's Gen Eng
BIDDING	\$15,000	Estimate
CONSTRUCTION ADMINISTRATION	\$82,000	Estimate, part time inspection
MATERIALS TESTING	\$1,000	Allowance
DIRECT EQUIPMENT PURCHASE		
HUBER SLUDGE THICKENER	\$200,000	Allowance - Sole-source
SUBTOTAL	\$758,000	
<hr/>		
ENGINEER'S ESTIMATE OF PROJECT COST	\$758,000	

TOWN OF NEWMARKET, NEW HAMPSHIRE

This AGREEMENT made and entered into at Rockingham County, New Hampshire, this ____ day of _____ 20 , by and between Town of Newmarket, New Hampshire hereinafter called the OWNER, and Wright-Pierce hereinafter called the ENGINEER.

WITNESSETH:

WHEREAS, the OWNER intends to construct Treatment Works: Sludge thickener upgrade

hereinafter called the PROJECT, and

WHEREAS, professional sanitary engineering services will be required for *bidding*, construction administration, resident engineering and related services, and

WHEREAS, such services are of a distinct professional nature and hence not subject to the bidding process,

NOW THEREFORE, in consideration of these premises and of the mutual covenants herein set forth, the OWNER hereby employs the ENGINEER to furnish the following engineering services in connection with the proposed PROJECT; and it is agreed by and between the OWNER and the ENGINEER as follows:

I. SERVICES TO BE PERFORMED BY THE ENGINEER

- A. Upon execution of this AGREEMENT, the ENGINEER shall proceed with the general administration of construction and ~~fulltime~~ *part time* inspection by qualified personnel of the contractor's work to assure compliance with the contract documents and any coincident or subsequent changes or change orders for the construction of the treatment works for the Town of Newmarket. Said services shall include, but shall not necessarily be limited to:
1. General Construction Administration
 - a. Updating and modifications of contract documents to meet changed site and project conditions or variations in State or Federal requirements.
 - b. Assistance in securing construction bids, conduct bid opening, tabulation and analysis of bids, and recommendation regarding award of contract. A copy of the bid analysis will be furnished to the Department of Environmental Services, Water Division, hereinafter called the DIVISION, and EPA. (Where applicable)
 - c. Completion of formal contract documents for the award of contracts.
 - d. Checking detail construction, shop and erection drawings submitted by the contractor.
 - e. Reviewing laboratory, shop, and mill test reports of materials and equipment.
 - f. Preparation of drawings and technical material as required to supplement and/or clarify the contract documents.
 - g. Review, verification, and approval of estimates for periodic and final payments to the contractors for submittal to the OWNER and the DIVISION.
 - h. Assist and coordinate with the OWNER with periodic inspection of work and final inspection.
 - i. Observing and reporting performance and qualifying tests required by specifications.
 - j. Assisting the OWNER in keeping daily records of construction progress and compiling same into progress reports for submission to the OWNER and DIVISION.
 - k. Verifying and keeping records of construction items of work accomplished for use as a basis of checking contractors' monthly estimates.
 - l. Consultation and advise during construction.
 - m. Determination of need for and preparation of change orders for approval by the OWNER and DIVISION based on conditions found during construction and/or additions or modifications to the work requested by the OWNER and approved by the ENGINEER and the DIVISION and implemented at a price recommended by the ENGINEER as equitable. For change order items exceeding \$10,000, the ENGINEER shall prepare an independent cost estimate.
 - n. Determination of "equality" for substitution of materials and equipment specified and securing DIVISION approval thereof.
 - ~~o. Provide and maintain construction control lines and grades. For sewers offset lines and grade elevations, with cut depths at manholes; at treatment plant and pumping station sites base lines for layout and benchmarks.~~
 - p. Preparation of application, supporting and associated documents for Federal, State, and other grant or loan programs, including monthly reimbursement requests.
 - q. Preparation of certificate of substantial completion and contract completion.
 - r. Assist the OWNER in obtaining the required project related approvals of State and Federal agencies.

2. Resident Inspection and Other Special Services

- a. The OWNER shall provide typical daily inspection services for the project. ENGINEER shall make visits to the site at appropriate intervals to observe the progress of the work as requested by the OWNER. When requested, the ENGINEER agrees to provide at least one Registered Professional Civil Engineer (resident engineer) on the project site and one or more inspectors as necessary (full or part time) to assist the ENGINEER in the work of General Administration as described under I(A) and in observing construction activity for compliance with the contract documents and any associated change orders. The DIVISION shall be notified in writing of the name of the resident engineer, assistant engineers, and construction inspectors, and shall be provided with a brief history of the resident engineer's construction experience. The resident engineer and his inspectors shall be in the employ of and under direct control of the ENGINEER. It is further agreed that failure of the resident engineer to administer the PROJECT to the satisfaction of the DIVISION or OWNER is deemed to be sufficient basis for his removal from the PROJECT and replacement. In addition to the part-time inspection services, field observation services will be made primarily by the civil engineer. Specialized electrical, instrumentation, mechanical, and structural engineers, architects, or others may also visit the site as requested by the CLIENT during the project.
- a. The ENGINEER agrees to provide supervision of initial startup and operation and for services during the twelve-month warranty period and to prepare the Project Performance Certification and associated documentation.
- b. Preparation of an Operation and Maintenance Manual for approval by the DIVISION. After DIVISION approval, the ENGINEER agrees to supply ~~four (4)~~ two (2) sets of the completed manual to the OWNER, and an electronic version of the document for the DIVISION.
- c. Preparation of record drawings of the work as constructed. Two (2) sets of prints to be furnished to the OWNER, and an electronic version of the stamped and signed drawings for the DIVISION.

II. THE OWNER'S RESPONSIBILITIES

- A. Assist the ENGINEER by placing at his disposal all available information pertinent to the PROJECT, including previous reports and other data relative to the reports.
- B. Make provisions for the ENGINEER to enter upon public and private lands, municipal facilities and industrial establishments as required to perform work under this AGREEMENT.
- C. The OWNER also agrees to comply with DIVISION and Federal (Where applicable) requirements as they relate to this project.
- D. The OWNER shall provide typical daily inspection services for the project coordinate and with the ENGINEER to complete daily field reports.

III. COMPENSATION TO BE PAID THE ENGINEER

A. Method of Payment Amount of Fee

1. Payment to the ENGINEER, for services rendered, shall be according to the following schedule:

Statements will be rendered (with modifications if necessary) monthly with billing by the hour and rate by labor category with mark up and incidental expenses in accordance with the attached fee schedule *in Exhibit A*.

2. The OWNER agrees to pay and the ENGINEER agrees to accept for all services under this AGREEMENT, a fee not to exceed ninety-seven thousand and eighty Dollars (\$97,045).

B. Limits of All Payment

1. The ENGINEER further agrees that the following fee for his services under I (A)(1), for Construction Administration on this PROJECT, (exclusive of work performed by resident engineering staff), *and including Bidding Services* is adequate to complete the work and shall not exceed forty two thousand four hundred Dollars (\$42,400).
2. Payment to the ENGINEER for resident engineering and other special services shall be as follows:
 - a. Resident engineering and supporting staff (as agreed to by the OWNER and DIVISION) as described under I (A)(2)(a) for a period of 120 working days, an amount not to exceed thirty five thousand nine hundred and seventy Dollars (\$35,970).
 - b. Overtime shall be converted to equivalent fractions of 8-hour days. If the number of working days for inspection personnel stated above is not sufficient to provide adequate inspection of the PROJECT, it is agreed that the additional cost of resident services may be negotiated with the OWNER and the DIVISION.
 - c. For supervision of initial start-up and operation of the project and Project Performance Certification as described under I (A)(2)(b), during a period of twelve (12) months, an amount not exceed five thousand eight hundred and sixty Dollars (\$5,860).
 - d. For preparation of the Manual as described under I (A)(2)(c) and instructions on its use, an amount not to exceed six thousand eight hundred Dollars (\$6,800).
 - e. ~~For special services, an amount equal to the actual cost of such work. The actual cost shall include compensation to the ENGINEER for his work on these services. The ENGINEER also assures the OWNER that the moneys to be paid under this item are adequate for the work proposed and shall not exceed _____ Dollars (\$ _____).~~
 - f. For preparation of the Record Drawings as described under I (A)(2)(d), an amount not to exceed six thousand and fifteen Dollars (\$6,015).

IV. ADDITIONAL COVENANTS

- A. The ENGINEER agrees to provide in active charge of this PROJECT for the life of the contract a Project Engineer who is a permanent employee of the ENGINEER and who is a "qualified sanitary engineer" as defined under the DIVISION'S "Rules and Regulations for the Prequalification of Consulting Engineers." The Project Engineer shall be*

Michael A Curry, PE, 230 Commerce Way, Suite 302, Portsmouth, NH 03801

* *Resume clearly describing the candidate's qualifications for the assignment is appended for convenience of reference.*

Any proposed change in identity of the Project Engineer on the PROJECT shall first be approved by the DIVISION before transfer of responsibility is made. Failure of the Project Engineer to administer the PROJECT to the satisfaction of the OWNER and/or DIVISION is deemed sufficient basis for his removal and replacement.

- B. The ENGINEER agrees to be solely responsible for all bills or claims for payment for services rendered by others and for all services and materials employed in his work, and to indemnify and save harmless the OWNER, and all the OWNER'S officers, agents and employees against all suits, claims or liability of every name and nature arising out of or in consequence of the negligent acts or failures to act of the ENGINEER or others employed by him in the performance of the work covered by this AGREEMENT.
- C. The ENGINEER further agrees to procure and maintain at his expense such workmen's compensation insurance as is required by the statutes and public liability insurance in amounts adequate to provide reasonable protection from claims for bodily injury, death or property damage which may arise from his performance and the performance of his employees under this AGREEMENT.
- D. All documents, including original drawings, design calculations, work sheets, field notes, estimates, and other data shall remain the property of the OWNER; they shall be transmitted to the OWNER in clean and orderly condition on demand by the OWNER; however, these may be left in the possession of the ENGINEER at the OWNER'S discretion.
- E. The ENGINEER shall not sublet, assign or transfer any part of the ENGINEER's services or obligations (except special services) under this AGREEMENT without the prior approval and written consent of the OWNER, and the contract shall be binding upon and inure to the benefit of the parties, their successors and assigns.
- F. It is further agreed that before any construction is undertaken the ENGINEER will assist the OWNER or his authorized agent in providing the DIVISION with clear documentation certifying that the purchases of land have been secured to provide for location of the treatment works and other associated structures and equipment as shown on the construction plans or described in the specifications. Similar documentation shall be submitted on approvals from the State Highway Department regarding location of the treatment works and other project related facilities within rights-of-way and other lands under its jurisdiction.
- G. The ENGINEER also agrees to provide in active residence and ~~full~~ part time time control at the site of the proposed construction a DIVISION approved ~~registered civil engineer~~ resident engineer and DIVISION approved ~~inspectors (full time, part time)~~ as needed with the experience and other approved background to assist the ENGINEER in the work of General Administration and to assure contractor's conformance with the plans and specifications and any approved coincident or subsequent changes or change orders related to the PROJECT. The resident registered engineer for the life of this contract shall be

TBD – Engineering Staff coverage from the Portsmouth, NH Wright-Pierce office.

(Name and Address)

(Append resume describing Candidate's qualifications)

Any Proposed change in the identity of the resident engineer on this PROJECT must first be approved by the DIVISION before transfer of responsibility is made. Additionally, if it is found by the DIVISION that a resident engineer (or inspector) cannot or will not administer the PROJECT in a manner satisfactory to the DIVISION, the ENGINEER agrees to replace him promptly upon receipt of a written request from the DIVISION with a qualified resident engineer who will acceptably administer the PROJECT. It is further agreed that failure of the ENGINEER to abide by the above covenant is sufficient cause for removal from the DIVISION'S Roster of Prequalified Engineers.

H. Attachments

OWNER and the ENGINEER agree that this Agreement shall incorporate the following attachments which together with the previous provisions hereof represent the entire Agreement between the OWNER and the ENGINEER which may only be altered, amended or repealed by duly executed written instrument:

1. Exhibit A – Summary of Estimated Staff Effort (Hours) and Costs and Fee Schedule
2. Exhibit B – ENGINEER'S Resume
3. Exhibit C – ENGINEER'S Insurance
4. Exhibit D – ENGINEER'S Certificate of Vote

V. TERMINATION

- A. The OWNER shall have the right at any time for any reason whatsoever to interrupt or terminate the work required of the ENGINEER under this AGREEMENT, with a seven (7) day written notice of such interruption or termination transmitted to the ENGINEER by the OWNER. In the event of termination of this AGREEMENT, without fault on the part of the ENGINEER, the ENGINEER shall be entitled to compensation as determined by the DIVISION for all work performed to the satisfaction of the DIVISION and the OWNER, and pursuant to this AGREEMENT. In order that the ENGINEER shall receive payment under termination notice, all plans, drawings, tracings, field notes, estimates, specifications, proposals, sketches, diagrams, and calculations, together with all other materials and data prepared in connection with the PROJECT shall be transmitted to the OWNER in a form acceptable to the OWNER and DIVISION.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at Rockingham County, New Hampshire, the day, month, and year first above written.

ENGINEERING CONSTRUCTION PHASE CONTRACT
For Professional Services for Treatment Works

ENGINEER:

By: _____ Date: _____
(Authorized Representative¹)

OWNER:

By: _____ Date: _____
(Authorized Representative¹)

APPROVED:²

DEPARTMENT OF ENVIRONMENTAL SERVICES: Water Division

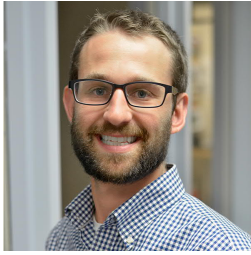
By: _____ Date: _____
(Authorized Representative¹)

¹ Signatures should be supported by appropriate document.

² It is agreed that as an act in furtherance of its statutory authority to approve engineering agreements for treatment works, the DIVISION's approval does not impose any contractual obligation or liability on the State of New Hampshire, the Department of Environmental Services or the Division.

COST OR PRICE SUMMARY FORMAT FOR SUBAGREEMENTS UNDER NH SAG & SRF			Form Approved DES 3/96	
PART I - GENERAL				
1. GRANTEE / LOANEE - Town of Newmarket, New Hampshire			2. GRANT/LOAN NO. TBD - ARPA	
3. NAME OF CONTRACTOR OR SUBCONTRACTOR - WRIGHT-PIERCE			4. DATE OF PROPOSAL 8/8/2022	
5. ADDRESS OF CONTRACTOR OR SUBCONTRACTOR (Include ZIP) 230 Commerce Way, Suite 302, Portsmouth, NH 03801			6. TYPE OF SERVICE TO BE FURNISHED Bidding and construction services	
PART II - COST SUMMARY				
7. DIRECT LABOR (Specify labor categories)	HOURS	HOURLY RATE	ESTIMATED COST	TOTAL
Principal	4	\$68	\$273	
Project Manager	122	\$56	\$6,844	
Project Engineer (Resident Engineer)	383	\$37	\$14,087	
Structural Engineer	22	\$54	\$1,189	
Instrumentation Engineer	56	\$56	\$3,142	
Electrical Engineer	30	\$57	\$1,714	
Techician	68	\$31	\$2,081	
Clerical	28	\$24	\$685	
DIRECT LABOR TOTAL:				\$30,016
8. INDIRECT COSTS (Specify indirect cost po	RATE	x BASE =	ESTIMATED COST	
	1.74	30,015.52	\$52,227.00	
INDIRECT COSTS TOTAL:				\$52,227
9. OTHER DIRECT COSTS				
a. TRAVEL			ESTIMATED COST	
(1) TRANSPORTATION			\$1,715.00	
(2) PER DIEM			\$251.00	
TRAVEL COSTS TOTAL:			\$1,966.00	
b. EQUIPMENT, MATERIALS, SUPPLIES (Specify categories)			ESTIMATED COST	
(1) Printing, postage			250	
(2) FTP Hosting Fee for C/A Services			250	
EQUIPMENT SUBTOTAL :			\$500.00	
c. SUBCONTRACTS			ESTIMATED COST	
SUBCONTRACTS SUBTOTAL :			\$0.00	
d. OTHER (Specify categories)			ESTIMATED COST	
OTHER SUBTOTAL :			\$0.00	
e. OTHER DIRECT COSTS TOTAL :				\$2,466
10. TOTAL ESTIMATED COST				\$84,709
11. PROFIT				\$12,336
12. TOTAL PRICE				\$97,045

PART III - PRICE SUMMARY										
13. COMPETITOR'S CATALOG LISTINGS, IN-HOUSE ESTIMATES, PRIOR QUOTES (Indicate basis for price comparison)							MARKET PRICE (\$)	PROPOSED PRICE		
PART IV - DIRECT LABOR BY CATEGORY										
14. INSERT THE APPROPRIATE WORK CATEGORY IN THE TABLE BELOW. WORK CATEGORIES WOULD INCLUDE BUT NOT BE LIMITED TO THOSE CATEGORIES SHOWN IN THE CONTRACT DOCUMENTS SUCH AS DESIGN, SURVEY, SUBSURFACE, CADASTRAL, O&M MANUAL, ADMINISTRATION, INSPECTION, RECORD DWGS., START-UP, SPECIAL SERVICES, ETC.										
Work category	CA	RPR	S/U	O&M	RDs	Bidding	Estimates Hours	Average Rate	Estimated Cost	
Principal	4	0	0	0	0	0	4	\$ 68	\$ 273.36	
Project Manager	68	8	8	8	0	30	122	\$ 56	\$ 6,844.20	
Project Engineer (Resident Engineer)	84	224	15	8	8	44	383	\$ 37	\$ 14,087.20	
Structural Engineer	10	8	0	0	0	4	22	\$ 54	\$ 1,189.32	
Instrumentation Engineer	16	8	16	8	4	4	56	\$ 56	\$ 3,141.60	
Electrical Engineer	6	8	0	8	4	4	30	\$ 57	\$ 1,713.60	
Techician	8	0	0	16	40	4	68	\$ 31	\$ 2,080.80	
Clerical	8	0	0	0	4	16	28	\$ 24	\$ 685.44	
							0		\$ -	
							0		\$ -	
							0		\$ -	
							0		\$ -	
Total - Direct Labor Cost									\$ 30,016	



Michael A. Curry, PE

PROJECT MANAGER

Project Assignment: Project Manager

Education

M.S., Environmental/Civil Engineering, University of New Hampshire

B. S., Civil Engineering, University of New Hampshire

Professional Registration
New Hampshire

Experience
10 Years

Joined Firm
2014

Professional Affiliations
New Hampshire Water Pollution Control Association (NHWPCA)

Professional Trainings
10-hr. OSHA Construction Certification

40-hr. OSHA HAZWOPER Certification

Presentations

Curry, M. & Gagnon, Jason "Northern Exposure: North Conway Septage Receiving and Dewatering Upgrades", NHWPCA Fall Meeting North Conway, NH, Fall 2019

Curry, M. & Greig, Sean "The Future of Wastewater Treatment in the Great Bay Estuary", NEWEA Annual Conference Boston, Massachusetts, January 2018

Experience Summary

Michael is a Project Manager in the Portsmouth, New Hampshire, office with a focus on wastewater infrastructure projects. His responsibilities include evaluation of existing infrastructure; analysis and design of wastewater collection and treatment facilities; evaluation of design alternatives; cost estimating; preparation of design plans and specifications; coordination with regulatory agencies and subcontractors; and construction administration services. Prior to entering the wastewater industry, he studied the removal of 1,4-dioxane in private drinking water wells in New Hampshire.

Relevant Project Experience

Wastewater Treatment

- Wastewater Treatment Facility Upgrades, Whitefield, NH
- Wastewater Facilities Plan Update, Design, & Construction Hampton, NH
- Comprehensive Wastewater Facilities Plan, Pittsfield, NH
- Wastewater Treatment Facility Upgrades, Exeter, NH
- Wastewater Treatment Facility Nutrient Removal Upgrades, Newmarket, NH
- Headworks Screening Upgrade, Nashua, NH
- Septage Receiving Upgrade, Plymouth, NH
- Dewatering and Septage Receiving Upgrade, North Conway, NH
- Wastewater Treatment Facility Upgrades, Newington, NH
- Wastewater Treatment Facility Upgrade, Farmington, NH
- Solids Dewatering Upgrades, Hampton, NH

Wastewater Pumping

- Mechanic Street Pump Station Upgrade, Portsmouth, NH
- Brown Street Pump Station Upgrades, Whitefield, NH
- Emergency Force Main Investigation Assistance, Hampton, NH
- Church Street Force Main Design, Hampton, NH
- Main Pump Station and Force Main Upgrades, Exeter, NH
- Liberty Lane Pump Station Evaluation, Hampton, NH
- Church Street Pump Station Upgrades, Hampton, NH
- Old Concord Road Pump Station Upgrades, Durham, NH
- Bay Road Force Main Evaluation, Newmarket, NH

Wastewater Collection

- Collection System Extension Evaluation, Various Locations, NH
- Annual Plant Flow Assessments, Hampton, NH

Michael A. Curry, PE

Curry, M. & Hale, Jennifer,
"How a Thriving Beach
Community Handled a
Coastal Sewer Force Main
Failure", NEWEA Annual
Conference Boston,
Massachusetts, January 2017

- Collection System Improvements, Rye, NH
- Infiltration/Inflow Study, Exeter, NH
- Combined Sewer Separation (CSS4D) and John Fitch Highway Area Projects, Fitchburg, MA

Drinking Water Treatment

- 1,4-Dioxane Removal in Private Drinking Water Wells, NH

Additional Project Areas

- Total Nitrogen NPDES Permit Assistance, Great Bay Watershed, NH
- NPDES Permit Update, Whitefield, NH
- Industrial Surcharge Analysis, Hampton, NH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM)	Item c.
12/30/	

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Greyling Ins. Brokerage/EPIC 3780 Mansell Road, Suite 370 Alpharetta, GA 30022	CONTACT NAME: Jerry Noyola PHONE (A/C, No, Ext): 770-220-7699 E-MAIL ADDRESS: jerry.noyola@greyling.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Wright-Pierce 600 Federal Street Andover, MA 01810	INSURER A : Hartford Underwriters Ins. Co.	NAIC # 30104
	INSURER B : Hartford Fire Insurance Company	19682
	INSURER C : Nutmeg Insurance Company	39608
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER: 22-23** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			20SBWAP6AAL	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			20UEGEI3499	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			20SBWAP6AAL	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	20WEGAP5YF8	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
Town of Newport 23 Water St. Newport, ME 04953	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>D. N. Collins</i>

Wright-Pierce Certificate of Vote

I, Ryan T. Wingard, hereby certify that I am the duly elected Clerk of Wright-Pierce.

I certify that the following is a true copy of a vote taken at a meeting of the board of directors of the corporation, duly called and held on April 6, 2022, at which a quorum of the board was present and voting.

VOTED:

That any one or all of the following officers of Wright-Pierce, on behalf of the corporation, are authorized to execute all Wright-Pierce contracts, both service agreements and general contractual obligations:

- Paul F. Birkel, Executive Vice President
- John W. Braccio, President/CEO
- Richard N. Davee, Vice President
- Steven C. Hallowell, Vice President
- Edward J. Leonard, Vice President
- Christopher N. Pierce, Vice President
- Richard G. Protasowicki, Vice President
- Laura J. Riley, Vice President/Treasurer/CFO
- Timothy R. Vadney, Vice President
- Ryan T. Wingard, Vice President/Clerk

I hereby certify that said vote has not been amended or repealed and remains in full force and effect.

Attest:



Ryan T. Wingard, Clerk

April 6, 2022



CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

Resolution #2022/2023-05

A Resolution to Update the Town of Newmarket Building Permit Fee Schedule

WHEREAS: New Hampshire State Law, pursuant to 155-A:9, allows for each municipality to set their own building permit fees; and,

WHEREAS: A survey of other communities in New Hampshire conducted by the Code Enforcement Officer and Zoning Administrator in late July 2022 and early August 2022 show Newmarket’s permitting fees are comparatively low; and,

WHEREAS: The Town Council last adjusted the permit fee schedule on May 1, 2013; and,

WHEREAS: The cost to administer building permits have increased since 2013.

NOW THEREFORE LET IT BE RESOLVED BY THE NEWMARKET TOWN COUNCIL that the Newmarket Town Council rescinds the building permit fee schedule adopted May 1, 2013; and, adopts the following fee schedule:

Non Refundable Base Application Fee	\$50.00
Residential Building	\$8 per \$1000 of Fair Market Value of Work
Commercial Building	\$10 per \$1000 of Fair Market Value of Work
Miscellaneous Building	\$10 per \$1000 of Fair Market Value of Work
Residential Electrical	\$8 per \$1000 of Fair Market Value of Work
Commercial Electrical	\$10 per \$1000 of Fair Market Value of Work
Residential Plumbing	\$8 per \$1000 of Fair Market Value of Work

Commercial Plumbing	\$10 per \$1000 of Fair Market Value of Work
Residential Mechanical	\$8 per \$1000 of Fair Market Value of Work
Commercial Mechanical	\$10 per \$1000 of Fair Market Value of Work
Residential Propane/Natural Gas	\$8 per \$1000 of Fair Market Value of Work
Commercial Propane/Natural Gas	\$10 per \$1000 of Fair Market Value of Work
Pool, Spas, and Hot Tubs	\$8 per \$1000 of Fair Market Value of Work
Solar	\$8 per \$1000 of Fair Market Value of Work

The Following have a flat rate and are not assessed the Base Application Fee:

Demolition	\$100.00
Signs	\$100.00
Health Inspections	\$100.00 per inspection
2 nd Re-inspection and each subsequent	\$100.00 per re-inspection
Penalty for work without a permit	Double the assessed permit fee

First Reading: August 17, 2022
Second Reading: September 7, 2022
Approval: September 7, 2022

VOTING RECORD			
Date of Vote:	YES	NO	ABSTAIN
Councilor Conley			
Councilor Ward			
Councilor Blackstone			
Councilor Brabec			
Councilor LaMattina			
Councilor White			
Chair Weinstein			
Total Votes:			
Resolution: Does Does Not pass.			

Approved: _____
Toni Weinstein, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk

Good Day,

I have truly enjoyed being apart of this committee. Clearly, due to my recent poor attendance my work schedule/business has not allowed me to attend meetings. I am taking up a valuable spot on the board that another community member could utilize.

Regrettably I feel it would be in the board and community's best interest that I step down from the board.

As a community member and business owner in the community I'm still very committed to the efforts put forth by this committee to improve the shoreline at Shanda Park and possibly access to Heron Point Sanctuary. If there is a way that I or Seven Rivers can help please let me know.

Thank you all for the amazing work you are doing.

Peter Sawtell
Lead Instructor/Owner
603-969-5120
Sevenriverspaddling.com
Sevenriverspaddling@gmail.com

PETER NELSON

15 Water St, Unit A | 603.817.1859 | pnelson@hey.com

7/18/2022

Wendy V. Chase
Executive Assistant to the Town Manager
186 Main Street
Newmarket, NH 03857

Dear Newmarket Town Council:

It's been my past privilege to serve on the Newmarket Energy & Environment Committee, however at this time, I need to resign from the committee to focus on other responsibilities. Please consider my resignation from the Energy & Environment Committee effectively immediately.

I do plan to continue to serve as one of Newmarket's representatives to the Strafford Regional Planning Commission where I still function as Vice Chair on the Executive Committee and attend regular monthly meetings on behalf of the town of Newmarket.

Sincerely,



Peter Nelson