



# NEW HAVEN VILLAGE COUNCIL REGULAR MEETING AGENDA

March 12, 2024 at 7:00 PM  
Municipal Council Room – 57775 Main Street

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*In accordance with the Americans with Disabilities Act, reasonable accommodations can be made with advance notice by calling the Village Offices at (586) 749-5301*

**The New Haven Village Council will hold its Regular Council Meeting at 7:00 pm, in the Municipal Council Room located at 57775 Main Street.**

**1. Call to Order/Pledge/Roll Call**

**2. Approval of Agenda**

**3. Public Comments on Agenda**

**4. Presentations**

A. NHCS Bond Proposal Presentation

**5. Approval of the Minutes**

A. CDBG Public Hearing Minutes February 13, 2024

B. Regular Council Meeting Minutes February 13, 2024

**6. Consent Agenda**

*All matters listed under Consent Agenda are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.*

**A.** Fire Department Report

**B.** DPW Report

**C.** Building Department Report

**D.** Sheriff Department Report

**E.** Engineering Project Status Report

**F.** Code Enforcement

**7. Payment of Bills – Treasurer Report**

- A. Approval of February 2024 payroll \$87,211.04 and bills to be paid for February 2024 \$566,566.73 - total of \$653,777.77
- B. Treasurers Report - Total Village assets of \$7,350,126.06

**8. Communications/Committee Reports**

- A. Agenda items for April 9, 2024 meeting due by March 30, 2024 - Clerk Whitsett
- B. Planning Commission Report - Trustee Dilbert
- C. Parks and Rec Report - Trustee Guerrero

**9. Unfinished Business**

- A. ZBA Board Appointments
- B. Letter of Understanding-New Haven Teamster Supervisor Contract 2024
- C. RFP Waste Collection
- D. Community Park Improvements

**10. New Business**

- A. Water Bond Payment
- B. 2023-24 Budget Amendments 4th Quarter
- C. FY 2024-2025 Budget
- D. Server and Workstation Refresh
- E. MDOT Decertification Clark Street Resolution
- F. MDOT Decertification Gratiot Avenue Resolution
- G. MacQueen Equipment Quote for Gas Detection Meters
- H. ISO Public Protection Classification Program
- I. Lions Hall Roof Replacement Quote
- J. 2024 Streets RFP

**11. Call from the Floor (limited to three minutes)**

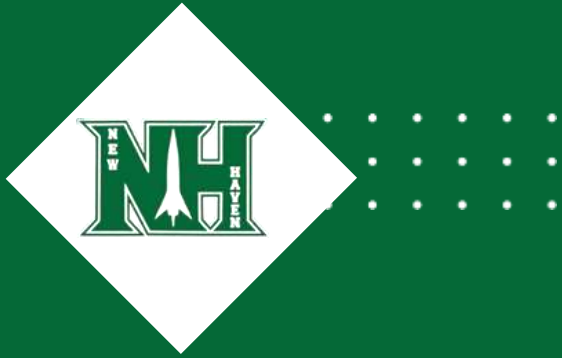
**12. Call from the Table**

**13. Adjournment**

*Please hold all public comments until call from the floor. There is a 3-minute limit for all calls from the floor. The Council will not take any action on issues raised during call from the floor. This is an opportunity for citizens to voice concerns and thoughts on non-agenda Items.*

*The Council meetings are set and carried out to conduct the business of the Village. Please turn off all cell phones and pagers before entering the meeting room. Please be courteous to those speaking and others at the meeting.*

*Thank you.*



# NEW HAVEN COMMUNITY SCHOOLS



## No-Tax-Rate Increase Bond Proposal

May 7, 2024

A large green checkmark icon is positioned over the date 'May 7, 2024'.



## When is the election?

The election will be held on Tuesday, May 7, 2024. The polls will be open from 7 a.m. until 8 p.m.

Absentee ballots will be available after March 28 and can be cast through Election Day.



# What is on the ballot?

**A \$43.6 million no-tax-rate increase bond proposal.**



# How will voter approval of the bond proposal not increase the current tax rate?



- **New Haven Community Schools will extend the current tax rate for the entirety of the bond, which will not require any tax-rate increase.**
  - **Similar to a homeowner applying for a home equity line of credit.**

# Why is the bond proposal necessary?

- **Community growth is creating overcrowding issues at the elementary and middle school levels.**
  - **Fifth-grade students were relocated to a wing at Endeavour Middle School.**
  - **The middle school is now full, with no additional classroom space available to accommodate student growth.**
- **To create and provide additional classroom space, the bond proposal will include re-opening Siefert Elementary School.**
- **Preschool programs are at capacity and additional classrooms are needed.**
- **It's time to refresh student technology devices and update instructional technology.**



- **A new bus garage is needed to support the bus fleet.**



# **Five buildings to serve New Haven students...**

- **Preschool programming at the administration building**
- **Two elementary schools (Developmental Kindergarten-4th grade)**
  - **New Haven and Siefert Elementary Schools**
- **Endeavour will serve all 5th - 8th-grade students**
- **New Haven High School will serve 9th-12th-grade students**

# What will it take to reopen Siefert Elementary School?

- Siefert Elementary School has not been in operation for many years, the building must be updated to meet current building codes.
- Renovations and updates are needed throughout the interior and exterior of the building.
- Safety measures will have to be added to the facility to match those that are already installed in other New Haven School buildings.



# What will the exterior of Siefert Elementary School look like?

Conceptual exterior image of Siefert Elementary School.



# What will the Siefert Elementary School site plan look like?

**Conceptual site plan of Siefert Elementary School.**



# Can any of the bond proposal funds be used for employee salaries or operating expenses?

- **Bond proposal funds cannot be used for employee salaries.**
- **They also cannot be used for repair or maintenance costs or other operating expenses.**
- **Bond proposal funds must be used only for purposes specified in the ballot language, and as required by state law, they must be independently audited.**

# What safety measures will be added through the bond proposal?

Keeping students and staff safe is a priority in the New Haven Community Schools. Many security updates have already been completed through state grants and a competitive safety grant the school district received.

Reopening Siefert Elementary School will require the school district to install security measures at this facility. At other school sites, updates will include expanding security camera systems, updating security access cards, and updating phone systems for two-way communication with classrooms.



# What updates will be made to the learning environment?

- All school buildings will be updated.
- At the elementary level...
  - Siefert Elementary School will receive interior and exterior updates in compliance with the State of Michigan building codes and the Americans with Disabilities Act requirements.
  - New Haven Elementary School, will receive interior updates such as replacing select classroom walls, floors, and ceiling tiles. Technology devices will also be refreshed, and instructional audio/visual systems will be updated.
- At the middle and high school levels...
  - temperature control systems will be replaced, student technology devices will be refreshed, and instructional audio/visual systems will be updated.



# You have two ways to vote in this election.



**At the polls on May 7th from 7 a.m. until 8 p.m.**



**By absentee ballot after March 28th through**

**Election Day.**

**For more voting information: go to the Michigan Voter Information website ([www.michigan.gov/vote](http://www.michigan.gov/vote)) or call your local clerk's office.**





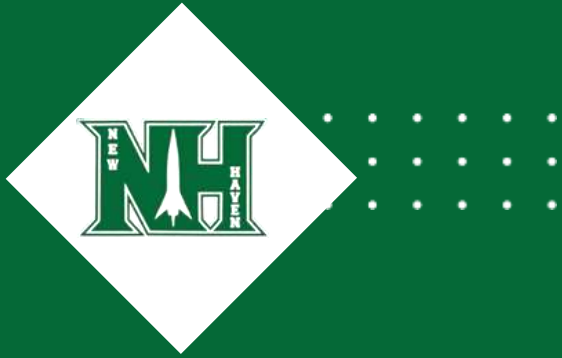
# Where can I get more information about the bond proposal?

Go to [www.newhaven.misd.net](http://www.newhaven.misd.net) and click on Bond Proposal Information

Contact Cheryl Puzdrakiewicz, Superintendent of Schools, by phone (586-749-5123) or email ([cpuzdrakiewicz@newhaven.misd.net](mailto:cpuzdrakiewicz@newhaven.misd.net))

Share your thoughts about the bond proposal.  
Scan the QR code to take a brief survey.





# NEW HAVEN COMMUNITY SCHOOLS

**No-Tax-Rate Increase Bond**



**Proposal**

**May 7, 2024**

# Thank



# CDBG PUBLIC HEARING MINUTES

February 13, 2024 at 6:30 PM  
Municipal Council Room – 57775 Main Street

*In accordance with the Americans with Disabilities Act, reasonable accommodations can be made with advance notice by calling the Village Offices at (586) 749-5301*

**The New Haven Village Council will held a CDBG Public Hearing at 6:30 pm, in the Municipal Council Room located at 57775 Main Street.**

**1. Call to Order/Roll Call**

President Meissen called the meeting to order at 6:30 PM

**PRESENT**

President Brian Meissen

Trustee Tracy Bonkowski

Trustee Chris Dilbert

Trustee Corinna Guerrero

Trustee Fred Nona

Trustee Mario Pruccoli

Clerk Rachel Whitsett

Treasurer Lucy Nolan-Dilbert

**ABSENT**

Trustee Allan Suchy

**2. Public Hearing on CDBG 2024 Public Service Funding**

**A. Public Service Funding**

Sheila M. spoke on behalf of Interfaith Volunteer Caregivers (IVC)

Madelyn P. spoke on behalf of Turning Point

**3. Adjournment**

Motion made by Trustee Bonkowski to close public hearing at 6:38 PM, Seconded by Trustee Dilbert.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona,  
Trustee Prucoli

DRAFT



# NEW HAVEN VILLAGE COUNCIL REGULAR MEETING MINUTES

February 13, 2024 at 7:00 PM  
Municipal Council Room – 57775 Main Street

1. **CDBG Public Hearing**
2. **Call to Order/Pledge/Roll Call**
3. **Approval of Agenda**

Motion made by Trustee Bonkowski, to approve agenda as presented with changes, Seconded by Trustee Dilbert.

Add: 10. New Business I. Mobile Stage

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

4. **Public Comments on Agenda - None**
5. **Approval of the Minutes**

- A. ZBA Hearing Minutes - Class A NonConforming Zoning Request - Parcel #26-06-33-430-009

Motion made by Trustee Pruccoli, to adopt ZBA Hearing minutes on parcel #26-06-33-430-009 as presented, Seconded by Trustee Bonkowski.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

- B. Regular Council Meeting Minutes January 9, 2024

Motion made by Trustee Pruccoli, to adopt regular meeting minutes for January 9, 2024 as presented, Seconded by Trustee Bonkowski.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

**6. Consent Agenda**

Motion made by Trustee Bonkowski, to accept the consent agenda as presented, Seconded by Trustee Nona.  
Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona,  
Trustee Pruccoli

**7. Payment of Bills – Treasurer Report**

- A. Approval of January 2024 payroll \$105,756.85 and bills to be paid for January 2024 \$699,373.51 plus Spring Bond Debt \$421,719.15 - Total of \$1,226,849.51

Motion made by Trustee Dilbert, to pay the bills in the amount of \$1,226,849.51, Seconded by Trustee Bonkowski.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

- B. Treasurer's report - Total Village assets of \$7,792,742.81

Motion made by Trustee Pruccoli, to receive and file Treasurers Report, Seconded by Trustee Bonkowski.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

**8. Communications/Committee Reports**

- A. Agenda Items for March 12, 2024 meeting due by March 2, 2024 - Clerk Whitsett  
B. Planning Commission Report - Trustee Dilbert  
C. Parks and Rec Report - Trustee Guerrero  
D. Fire Committee Meeting January 30, 2024 Report

**9. Unfinished Business - None**

**10. New Business**

- A. 2024 CDBG Public Service Funding Allocation

Motion made by Trustee Dilbert, to award \$1,000 to Turning Point, \$1,000 to Care House, \$500 to MCREST, and \$250 to Interfaith Volunteer Caregivers, Seconded by Trustee Bonkowski.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

B. Schedule ZBA Public Hearing Zoning Variance for Parcel #260-06-28-351-035

Motion made by Trustee Bonkowski, to set ZBA public hearing for March 12, 2024 at 6:30 PM,  
Seconded by Trustee Guerrero.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona,  
Trustee Pruccoli

C. Schedule Public Hearing FY 2024-2025 Budget

Motion made by Trustee Bonkowski, to set public hearing for FY 2024-2025 Budget for March 12,  
2024 at 6:45 PM, Seconded by Trustee Guerrero.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona,  
Trustee Pruccoli

D. FY 2023-2024 Budget Amendments

Motion made by Trustee Bonkowski, to accept budget amendments for the FY 2023-2024 as presented  
with a net increase of \$342,787.59, Seconded by Trustee Pruccoli.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero,  
Trustee Nona, Trustee Pruccoli

E. Garbage RFP

Motion made by Trustee Pruccoli, to begin RFP process for Waste Hauling contract, Seconded by  
Trustee Dilbert.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero,  
Trustee Nona, Trustee Pruccoli

F. Fire Safety Trailer

Motion made by Trustee Bonkowski, to grant Fire Department \$17,257 to purchase fire safety simulator  
trailer, Seconded by Trustee Pruccoli.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero,  
Trustee Nona, Trustee Pruccoli

G. Fire Department - Part time and Seasonal Help

Motion made by Trustee Bonkowski, to grant Fire Department part time help for 80 hours per month at  
\$20 per hour and seasonal part time help for 16 weeks at \$15 per hour for 40 hours per week, Seconded

by Trustee Guerrero.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

H. Fire Chief Contract Amendment

I. Mobile Stage – Discussion only

**11. Call from the Floor (limited to three minutes)**

**12. Call from the Table**

13. Closed Session

A. Closed Session

Motion made by Trustee Dilbert, to enter in to Closed Session at 7:44 PM to discuss legal opinion, Seconded by Trustee Bonkowski.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

Motion made by Trustee Bonkowski, to return from Closed Session at 8:09 PM, Seconded by Trustee Dilbert.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

Motion made by Trustee Guerrero, to move forward as recommended in the subject of blight and nuisance, Seconded by Trustee Bonkowski.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli

**14. Adjournment**

Motion made by Trustee Dilbert, to adjourn at 8:10 PM, Scoded by Trustee Bonkowski.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli





# AGENDA REPORT

New Haven, Michigan  
New Haven Village Council

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**MEETING DATE:** March 12, 2024  
**DEPARTMENT:** Unfinished Business  
**DATE SUBMITTED:** February 28, 2024  
**PREPARED BY:** Rachel Whitsett  
**ITEM TITLE:** ZBA Board Appointments

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**EXECUTIVE SUMMARY:**

In December 2023, the Council passed an ordinance to reform a separate Zoning Board of Appeals consisting of 5 members for a term of three years.

5 people have shown interest in the position on the ZBA.

Mark Goralczyk, Brett Knybel, Brianna Kruk, Time Sosnovske, and Barbara Williams.

**RECOMMENDED ACTION:**

Appoint Mark Goralczyk, Brett Knybel, Brianna Kruk, Time Sosnovske, and Barbara Williams to the ZBA.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**

Letters of interest



# AGENDA REPORT

New Haven, Michigan  
New Haven Village Council

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**MEETING DATE:** March 12, 2024  
**DEPARTMENT:** Fire Department  
**DATE SUBMITTED:** February 29, 2024  
**PREPARED BY:** Daniel Stier  
**ITEM TITLE:** Supervisors Letter of Understanding

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**EXECUTIVE SUMMARY:** Fire Chief does not currently receive pay for teaching training classes held outside normal business hours. The letter of understanding would allow the supervisors compensation for work performed outside the scope of their supervisory duties.

**RECOMMENDED ACTION:** Letter of understanding approval

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**



# AGENDA REPORT

## New Haven, Michigan

### Council Meeting

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**MEETING DATE:** March 12, 2024

**DEPARTMENT:** Office

**DATE SUBMITTED:** February 29, 2024

**PREPARED BY:** Sandra Cazel

**ITEM TITLE:** RFP Waste Collection

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**EXECUTIVE SUMMARY:**

Informationally, an RFP for our Trash pickup in the Village has been submitted to MITN. Proposals are Friday, June 7, 2024.

**RECOMMENDED ACTION:** Requesting a committee to be formed to review incoming proposals.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**



# Village Of New Haven

P.O Box 480429 • 57775 Main Street  
New Haven, Michigan 48048-0429  
Phone: (586) 749-5301 • Fax: (586) 749-9055

## REQUEST FOR PROPOSAL NH 2024 SERVICES

**Date:** February 20, 2024

**RFP Number:** NH2024

**RFP Title:** Solid- Waste Management, Recycling

**Proposals will be received until:** Friday, June 7, 2024, 2:00 p.m., Eastern Standard Time, at 57775 Main Street, New Haven, MI 48048

**Services to be performed for:** Village of New Haven

For additional information, please contact Village Office Manager: Sandra Cazel (586) 749-5301 Ext 212.

The undersigned hereby affirms that (1) she/he is a duly authorized agent of the vendor; (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her offer; (3) that the offer is being submitted on behalf of the vendor in accordance with any terms and conditions set forth in this document; and (4) that the vendor will accept any awards made to it as a result of the offer submitted herein for a minimum of ninety calendar days following the date of submission.

### PRINT OR TYPE YOUR INFORMATION

**Name of Company:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City/State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Authorized Representative's Signature:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## SERVICES

### SECTION I - OVERVIEW

**A. Purpose.** It is the purpose of this Request for Proposal to solicit proposals from firms or individuals to provide Waste Management. To that end, vendors responding to this document should propose all services and associated costs to deliver a fully operational program to meet the purpose(s) of this RFP.

**B. Schedule of Activities.** The following activities outline the process to be used to solicit vendor responses and to evaluate each vendor's proposal. The interview and award dates are a goal and may need to be modified.

<u>Date</u>	<u>Activity</u>
February 20, 2024	Issue Request for Proposal
June 7, 2024	Proposals due
To Be Determined	Interview of Vendors

**C. Vendor Qualifications.** Selection of the most suitable vendor and proposal is essential.

Therefore, proposals will only be accepted from vendors that demonstrate the following qualifications:

1. Vendor must have been engaged in the business of performing the requested services for a reasonable period. The Village may make an exception if it deems it appropriate.
2. Vendor must have demonstrated capabilities to implement the recommended proposal; and
3. Vendor must have resources available internally to provide the requested services within mandated time frames.

**D. Response to Questions.** Questions which arise during the response preparation period regarding issues around this solicitation, purchasing and/or award, should be directed, in writing, via e-mail, to Sandra Cazel, Village Office Manager at [SCazel@VillageOfNewHaven-Mi.gov](mailto:SCazel@VillageOfNewHaven-Mi.gov). Village of New Haven, 57775 Main Street, New Haven, MI 48048.

**E. Submission of Proposals.** Offers must be received no later than 2 p.m. Eastern Standard Time (EST), Friday, June 7, 2024 either by electronic submission to [SCazel@NewHavenMi.org](mailto:SCazel@NewHavenMi.org) or by physical submission at Village of New Haven, 57775 Main Street, New Haven, MI 48048.

**F. Profile of the Village of New Haven.** The Village is governed by a seven-member Council. Members of the Council are publicly elected. Council members are responsible for setting policies that ensure the Village is in compliance with both State and Federal mandates, and that every Village Resident receives quality services.

## SECTION II – WASTE MANAGEMENT

### Scope of Work

The Village is now seeking a firm or person to work with the Village of New Haven Administration to provide necessary technical services, which would enable the Village to have a waste management program. Included in the program design will be the following:

1. Collection of Solid Waste. The Vendor shall provide weekly collection, transportation, and disposal of solid waste for approximately 1400 single family homes. The collection schedule shall be submitted to the Village for approval within ten (10) days after it has been requested. Collection to occur between the hours of 7:00 a.m. and 6:00 p.m.
2. Recycling. The Vendor shall provide weekly collection and transportation of commingled recyclables, which will be placed in containers and placed at the curbside at the same time as household waste collection items. The curbside recycling program includes, but is not limited to, glass, metal cans, newspaper, corrugated cardboard, plastics and large household items. During the term of any contract consummated, all collected recyclables will be separated and disposed of by the Vendor.
3. Yard Waste. The Vendor shall provide, April 1 through November 30, weekly collection and transportation of properly bagged yard waste, including lawn clippings, leaves, and garden trimmings, and removal of bundled tree trimmings.
4. Permits. The Vendor agrees to assume complete responsibility for securing any and all permits, licenses, privileges, or rights of any nature whatsoever necessary for the collection and disposal of materials under this contract which are or might be required. The Vendor further agrees to abide by any and all rules and regulations that are imposed by any authorized agency or unit of government, and save and hold harmless the Village from any violation therefrom.
5. Payment. All billing and collection will be the responsibility of the Village.
6. Rates. Rates per unit are to be negotiated on for a minimum 5-year based contract with the Village. Bid should include cost per month per household waste, yard waste and recycling. It should stipulate the frequency of pick up during the month per unit and service. Service frequency provided for waste, yard waste and recycling are weekly. There are approximately 1400 residences that could sign up for service.
7. Other Services needed. The Vendor shall negotiate bid for a 20-yard Roll-off, 30-yard Roll-off, two (2) 6yd front load service (weekly) and one (1) 6yd front load service (biweekly).

### SECTION III - PROPOSAL PREPARATION AND SUBMISSION REQUIREMENTS

To enable the Village to conduct a uniform review process of all responses to this solicitation, components of the proposal shall be submitted as set forth below. The Village reserves the right to reject submittals that do not follow the requested format.

**A. Cover Sheet.** Submit the signed, completed cover sheet from this Request for Proposal (RFP).

**B. Management Summary** (*one page*). Include a management summary which provides a statement of the **vendor's** understanding of the services required by the Village and an overview of how the vendor would provide these services to the Village. Vendors should emphasize why their proposal is best suited to meet the needs of the Village. This summary must be signed by an official authorized to make a decision/representation on behalf of the vendor.

**C. Vendor Profile** (*Three pages maximum, excluding financial statement*). Provide a Vendor Profile, to include:

1. An overview of the company--address, telephone, and fax numbers; whether company is a local, regional, or national firm; areas of specialization;
2. The length of time the vendor has been in business under the present name and structure, any other names under which the vendor has done business, dates it operated under each name, and the locations at which it operated under each name;
3. An outline of the vendor's background and overall qualifications to provide the services requested;
4. The personnel to be used to complete the contract, the name of the vendor's principal manager who will be responsible for supervising this project, as well as staff who will be assigned direct work on this project. Detail their qualifications, education, and their work experience, and provide a narrative description of the work responsibilities of each.
5. Evidence of financial stability;
6. A list of substantially similar projects vendor has successfully completed during the past five years. The list should include the position title, the name of the organization for which the project was performed, and the date completed. A contact person with the client organization must be identified; and
7. A minimum of five client references, including complete addresses and telephone numbers of each as well as the name, title, and telephone number of a contact person. In addition, describe the scope of services provided to each person or firm (for example, the scope of the contract) for each reference given.

**D. Proposed Service Plan** (*Three pages maximum*)

1. Give a detailed, comprehensive presentation of the approach to be used by your firm to accomplish the tasks detailed in the Scope of Work in Section II of these specifications;
2. Discuss the methods you use to communicate and work with a supervisory body such as a Village Council;

3. Include time-lines inherent in your search; and
4. Specify the information you will require from the Village and staff to enable you to accomplish the tasks detailed in the Scope of Work in Section II of these specifications.

**E. Fee Structure** (*One page*)

1. Submit a firm fixed price proposal to perform the complete services requested in the Scope of Work. Including justification for the activities proposed.



ADDENDUM 1

VILLAGE OF NEW HAVEN  
MACOMB COUNTY, MICHIGAN

REQUEST FOR PROPOSAL NH 2024  
SOLID-WASTE MANAGEMENT SERVICES, RECYCLING

To all bidders, the Village of New Haven, this ADDENDUM is issued to reflect the following changes and/or clarifications that shall be incorporated in the Bidding Documents for the proposal.

The Village of New Haven will be provided one (1) original bid and eight (8) copies.

The current pricing per unit is as follows:

Year 1:	\$15.95
Year 2:	\$16.43
Year 3:	\$16.92
Year 4:	\$17.43
Year 5:	\$17.95

Start date of collection: October 1<sup>st</sup>, 2024

Section II Waste Management Scope of Work

1. Page 3) Sub Section 1. The current collection schedule is weekly on Fridays.
2. Page 3) Sub Section 2. The residents own their own recycling bins, the normal size is 18 gallons.
3. Please provide pricing for 18-gallon, 65 gallon and 96-gallon bins.
4. The Village of New Haven doesn't have historical data for trash recycling and yard waste for the past two years.
5. DPW does have a special waste 20-yard roll-off for street sweeping and sewer sand. Tonnage a year not available. Past years emptied average twice a year. Please provide a separate line item for pricing.
6. The Village of New Haven does have three (3) front loaders that are 6-yard bins. Two (2) have weekly pick up, one (1) have a bi-weekly pickup. Please provide a separate line item for pricing.

# Proposal Form

### HOUSEHOLD WASTE COLLECTION PER MONTH

FIRST YEAR	SECOND YEAR	THIRD YEAR	FOURTH YEAR	FIFTH YEAR	TOTAL
UNIT/MO.	UNIT/MO.	UNIT/MO.	UNIT/MO.	UNIT/MO.	_____

### COMMINGLED RECYCLABLE COLLECTION PER MONTH

FIRST YEAR	SECOND YEAR	THIRD YEAR	FOURTH YEAR	FIFTH YEAR	TOTAL
UNIT/WKLY	UNIT/WKLY	UNIT/WKLY	UNIT/WKLY	UNIT/WKLY	_____
UNIT/BIWKLY	UNIT/BIWKLY	UNIT/BIWKLY	UNIT/BIWKLY	UNIT/BIWKLY	_____

### YARD WASTE COLLECTION

FIRST YEAR	SECOND YEAR	THIRD YEAR	FOURTH YEAR	FIFTH YEAR	TOTAL
UNIT/MO.	UNIT/MO.	UNIT/MO.	UNIT/MO.	UNIT/MO.	_____

CUMULATIVE TOTAL WEEKLY \_\_\_\_\_

CUMULATIVE TOTAL BIWEEKLY \_\_\_\_\_

FRONT LOADERS (3) THREE-6 YARD BINS  
(2) BINS WEEKLY, (1) BIN BIWEEKLY

<u>FIRST YEAR</u>	<u>SECOND YEAR</u>	<u>THIRD YEAR</u>	<u>FOURTH YEAR</u>	<u>FIFTH YEAR</u>	<u>TOTAL</u>
<u>UNIT/WKLY</u>	<u>UNIT/WKLY</u>	<u>UNIT/WKLY</u>	<u>UNIT/WKLY</u>	<u>UNIT/WKLY</u>	<u>          </u>
<u>UNIT/BIWKLY</u>	<u>UNIT/BIWKLY</u>	<u>UNIT/BIWKLY</u>	<u>UNIT/BIWKLY</u>	<u>UNIT/BIWKLY</u>	<u>          </u>

OTHER SERVICES NEEDED

20 YARD ROLL-OFF SPECIAL WASTE

<u>FIRST YEAR</u>	<u>SECOND YEAR</u>	<u>THIRD YEAR</u>	<u>FOURTH YEAR</u>	<u>FIFTH YEAR</u>	<u>TOTAL</u>
<u>PER PICKUP</u>	<u>PER PICKUP</u>	<u>PER PICKUP</u>	<u>PER PICKUP</u>	<u>PER PICKUP</u>	<u>          </u>

30 YARD ROLL-OFF

<u>FIRST YEAR</u>	<u>SECOND YEAR</u>	<u>THIRD YEAR</u>	<u>FOURTH YEAR</u>	<u>FIFTH YEAR</u>	<u>TOTAL</u>
<u>PER PICKUP</u>	<u>PER PICKUP</u>	<u>PER PICKUP</u>	<u>PER PICKUP</u>	<u>PER PICKUP</u>	<u>          </u>

RECYCLING BIN COSTS

18 GALLON BIN \_\_\_\_\_

65 GALLON BIN \_\_\_\_\_

96 GALLON BIN \_\_\_\_\_



# AGENDA REPORT

## New Haven, Michigan

### Meeting Type

---

**MEETING DATE:** 3/12/2024

**DEPARTMENT:**

**DATE SUBMITTED:** 3/5/2024

**PREPARED BY:** Brian Meissen

**ITEM TITLE:** Community Park Improvements

---

**EXECUTIVE SUMMARY:**

Sermed, Marcuz, Sandy and I reviewed the site plan for the proposed location for the splash pad. We worked with Sermed to come up with a list of all the materials and costs associated to give Council the “all in” estimate for the splash pad if we were to go to RFP, not just the splash pad fixtures and concrete pad that’s in the original quote from Nirbo.

As you can see with the attached list, this splash pad would cost the Village a lot more than the \$180k quote we were originally sold on. Half of a million dollars in addition to the \$180k, plus water costs and only being able to be utilized a few months of the year. Personally, as much as I love the idea of a splash pad, I don’t feel it’s the best use of our money.

I met with Vickie Crawford from Snider Recreation and they have agreed that if Council would rather use the deposit on other park improvements that we could do so. What I am proposing is that we utilize the down payment towards a new playground structure in Community Park as the current structure is about 20 years old now and has needed repairs over the years.

Otherwise, if it’s the pleasure of Council we can move forward with the RFP for the splash pad.

**RECOMMENDED ACTION:**

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**

<https://www.bciburke.com/products/category/new-playground-products>

<https://www.bciburke.com/products/category/nucleus-aspire>

<https://www.bciburke.com/products/category/fitness-1>

<https://www.bciburke.com/products/category/themed-playgrounds>

<https://www.bciburke.com/design-ideas/inclusive-playground-design>



# AGENDA REPORT

## New Haven, Michigan Council Meeting

---

**MEETING DATE:** March 12, 2024  
**DEPARTMENT:** Office  
**DATE SUBMITTED:** February 29, 2024  
**PREPARED BY:** Sandra Cazel  
**ITEM TITLE:** Water Bond Payment

---

**EXECUTIVE SUMMARY:**

2024 Water Bond Payment, Principal of \$170,000.00 and Interest of \$15,847.33 for the total of \$185,847.33 is due on March 18<sup>th</sup>, 2024.

**RECOMMENDED ACTION:** Approve Ach payment as presented.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**

**MICHIGAN MUNICIPAL BOND AUTHORITY**  
*ESTIMATED DRINKING WATER PROGRAM SCHEDULE*  
*Village of New Haven Project 7260-01\**  
*Date of Issue: 01/22/2010*

**Loan Summary**

Date	Principal	Interest (2.50%)	Debt Service	Annual Debt Service	Disbursements	Outstanding Balance
04/15/2010	-	-	-	-	409,113.00	409,113.00
05/13/2010	-	-	-	-	297,554.00	706,667.00
06/10/2010	-	-	-	-	563,963.00	1,270,630.00
07/22/2010	-	-	-	-	835,477.00	2,106,107.00
10/01/2010	-	15,918.26	15,918.26	-	-	2,106,107.00
08/12/2010	-	-	-	-	329,104.00	2,435,211.00
09/16/2010	-	-	-	-	304,303.00	2,739,514.00
10/28/2010	-	-	-	-	14,328.00	2,753,842.00
12/17/2010	-	-	-	-	338,078.00	3,091,920.00
04/01/2011	122,000.00	38,274.69	160,274.69	176,192.95	-	2,969,920.00
10/01/2011	-	37,124.00	37,124.00	-	-	2,969,920.00
04/01/2012	130,000.00	37,124.00	167,124.00	204,248.00	-	2,839,920.00
10/01/2012	-	35,499.00	35,499.00	-	-	2,839,920.00
10/11/2012	-	-	-	-	23,056.00	2,862,976.00
04/01/2013	130,000.00	35,771.19	165,771.19	201,270.19	-	2,732,976.00
10/01/2013	-	34,162.20	34,162.20	-	-	2,732,976.00
04/01/2014	135,000.00	34,162.20	169,162.20	203,324.40	-	2,597,976.00
10/01/2014	-	32,474.70	32,474.70	-	-	2,597,976.00
04/01/2015	135,000.00	32,474.70	167,474.70	199,949.40	-	2,462,976.00
10/01/2015	-	30,787.20	30,787.20	-	-	2,462,976.00
04/01/2016	140,000.00	30,787.20	170,787.20	201,574.40	-	2,322,976.00
10/01/2016	-	29,037.20	29,037.20	-	-	2,322,976.00
04/01/2017	145,000.00	29,037.20	174,037.20	203,074.40	-	2,177,976.00
10/01/2017	-	27,224.70	27,224.70	-	-	2,177,976.00
04/01/2018	150,000.00	27,224.70	177,224.70	204,449.40	-	2,027,976.00
10/01/2018	-	25,349.70	25,349.70	-	-	2,027,976.00
04/01/2019	150,000.00	25,349.70	175,349.70	200,699.40	-	1,877,976.00
10/01/2019	-	23,474.70	23,474.70	-	-	1,877,976.00
04/01/2020	155,000.00	23,474.70	178,474.70	201,949.40	-	1,722,976.00
10/01/2020	-	21,537.20	21,537.20	-	-	1,722,976.00
04/01/2021	160,000.00	21,537.20	181,537.20	203,074.40	-	1,562,976.00
10/01/2021	-	19,537.20	19,537.20	-	-	1,562,976.00
04/01/2022	165,000.00	19,537.20	184,537.20	204,074.40	-	1,397,976.00
10/01/2022	-	17,474.70	17,474.70	-	-	1,397,976.00
04/01/2023	165,000.00	17,474.70	182,474.70	199,949.40	-	1,232,976.00
10/01/2023	-	15,412.20	15,412.20	-	-	1,232,976.00
04/01/2024	170,000.00	15,412.20	185,412.20	200,824.40	-	1,062,976.00
10/01/2024	-	13,287.20	13,287.20	-	-	1,062,976.00
04/01/2025	175,000.00	13,287.20	188,287.20	201,574.40	-	887,976.00
10/01/2025	-	11,099.70	11,099.70	-	-	887,976.00
04/01/2026	180,000.00	11,099.70	191,099.70	202,199.40	-	707,976.00
10/01/2026	-	8,849.70	8,849.70	-	-	707,976.00
04/01/2027	185,000.00	8,849.70	193,849.70	202,699.40	-	522,976.00
10/01/2027	-	6,537.20	6,537.20	-	-	522,976.00
04/01/2028	190,000.00	6,537.20	196,537.20	203,074.40	-	332,976.00
10/01/2028	-	4,162.20	4,162.20	-	-	332,976.00
04/01/2029	195,000.00	4,162.20	199,162.20	203,324.40	-	137,976.00
10/01/2029	-	1,724.70	1,724.70	-	-	137,976.00
04/01/2030	200,000.00	1,724.70	201,724.70	203,449.40	-	(62,024.00)
<b>Total</b>	<b>\$3,177,000.00</b>	<b>\$843,975.94</b>	<b>\$4,020,975.94</b>	<b>\$4,020,975.94</b>	<b>\$3,114,976.00</b>	<b>-</b>

File | M:\DataProg\MUNEX\srfl\Michdw.sf | 7260-01\* | SINGLE PURPOSE | 8/8/2017 | 4:06 PM



# AGENDA REPORT

## New Haven, Michigan

### Council Meeting

---

**MEETING DATE:** March 12, 2024

**DEPARTMENT:** Office

**DATE SUBMITTED:** February 29, 2024

**PREPARED BY:** Sandra Cazel

**ITEM TITLE:** 2023-24 Budget Amendments 4<sup>th</sup> Quarter

---

**EXECUTIVE SUMMARY:**

This time of year, I further review for the last time any discrepancies in our line items to prepare for our audit. DPW Salaries are usually an issue this time of year. Building repairs had an emergency repair at the DPW Storage building had the heating system break down and caused frozen pipes. Equipment repair and maintenance costs are up. Utilities are down because of the mild winter.

**RECOMMENDED ACTION:** Approve budget amendment increase for 2023-24 Fiscal Year end in the amount of \$23,446.25 to our expenses.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**





# AGENDA REPORT

New Haven, Michigan  
New Haven Village Council

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**MEETING DATE:** March 12, 2024  
**DEPARTMENT:** New Business  
**DATE SUBMITTED:** February 29, 2024  
**PREPARED BY:** Rachel Whitsett  
**ITEM TITLE:** FY 2024-2025 Budget

---

**EXECUTIVE SUMMARY:**

**FY 2024-2025 Budget needs to be approved before year end on March 31, 2024**

**RECOMMENDED ACTION:**

**Motion to adopt FY 2024-2025 Budget**

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**

Proposed FY 2024-2025 Budget

**VILLAGE OF NEW HAVEN  
RESOLUTION 2024-\_\_\_\_\_**

**2024-2025 BUDGET RESOLUTION**

**WHEREAS**, the Michigan Uniform Budgeting and Accounting Act, being Public Act 2 of 1968; MCL 141.421, *et seq.*, as amended, (“UBAA”), requires that the Village of New Haven Board of Trustees adopt budgets for all general and special funds;

**WHEREAS**, pursuant to and consistent with the Village of New Haven Budget Ordinance, Ord. No. 301, in particular Section 8, and the UBAA, and specifically as empowered under MCL 141.424 of the UBAA, the Village President has prepared the 2024-2025 budget;

**WHEREAS**, the Village of New Haven Board of Trustees held a public hearing pursuant to the Budget Hearings of Local Government Act, being Public Act 43 of 1963 (2nd Ex Sess); MCL 141.411 to 141.415, (“BHLGA”) on March 12, 2024;

**WHEREAS**, the Village of New Haven Board of Trustees has dutifully reviewed the proposed 2023-2024 budget for the Village of New Haven and has determined that it is appropriate and acceptable for adoption;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of New Haven Annual Budget be adopted as reflected in the attached **Exhibit A**, which shall include any and all budget summary reports, all of which are hereby incorporated herein by reference, including any and all levies of taxation of applicable mills;

**BE IT FURTHER RESOLVED**, that the Village of New Haven hereby deems and directs that the sums shown on the attached **Exhibit A** are appropriated for the current fiscal year for the purposes shown in the Annual Budget and/or any applicable budget summary reports;

**BE IT FURTHER RESOLVED**, that an appropriation shall not be deemed to be a mandate to expend, and that no expenditure shall be incurred except as, and pursuant to, the authority and appropriation of the New Haven Village Board of Trustees, applicable state laws, and Village of New Haven ordinances;

**BE IT FURTHER RESOLVED**, that no deviation from this general budget appropriation resolution shall be made without amendment to this resolution in accordance with the UBAA.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED by the Village Board this 12th day of March 2024.

APPROVED by the President of the Village Board this 12th day of March 2024.

\_\_\_\_\_  
Brian Meissen, Village President

The foregoing resolution was certified at a regular meeting of the Board of Trustees of the Village of New Haven held on this 14th day of March 2024.

CERTIFICATION

\_\_\_\_\_  
Rachel Whitsett, Clerk



# AGENDA REPORT

## New Haven, Michigan

### Council Meeting

---

**MEETING DATE:** March 12, 2024  
**DEPARTMENT:** Office  
**DATE SUBMITTED:** February 29, 2024  
**PREPARED BY:** Sandra Cazel  
**ITEM TITLE:** Server and Workstation Refresh

---

**EXECUTIVE SUMMARY:**

On March 4, 2017, the Village of New Haven upgraded our server and workstations. In the past year, 4 hard drives were replaced. It has been determined that our server and workstations have reached their end of life of 7 years.

Our IT Expert, Jason Gottschalk from SYO Computer Engineering Services has proposed a quote of \$57,203.00. Our main server, email server and fourteen (14) workstations would be replaced. Eight (8) workstations in the office, five (5) in the fire department and one (1) in the DPW. Setup and data migration is included in the price. The estimate is attached.

This cost incurred will be expensed in the 24-25 Budget.

**RECOMMENDED ACTION:** Recommendation is to approve the proposed estimate as presented.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**



# AGENDA REPORT

## New Haven, Michigan

### Council Meeting

---

**MEETING DATE:** March 12, 2024

**DEPARTMENT:** DPW-Road Administrator

**DATE SUBMITTED:** February 29, 2024

**PREPARED BY:** Sandra Cazel

**ITEM TITLE:** MDOT Decertification Clark Street Resolution

---

**EXECUTIVE SUMMARY:**

MDOT brought to our attention that a length of Clark Street, east of Gratiot to the Lenox Township border had been certified through Macomb County and the Village of New Haven. It has been requested that we decertify the length of the road. Currently, we have not been maintaining the said length of Clark Street.

Decertification will result in the loss of income at the 2024 rate of \$3,482.00.

**RECOMMENDED ACTION:** To approve the resolution and decertify the portion of Clark Street as presented.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**

VILLAGE OF NEW HAVEN  
RESOLUTION 2024-  
DECERTIFICATION/VACATION OF A ROAD  
Clark Street

At a regular meeting of the Village Council of New Haven, the New Haven Board of Trustees offered the following resolution.

Whereas the Village of New Haven does wish to decertify/vacate a portion of Clark Street. This decertification/vacation of Clark Street is between Gratiot Avenue and County Line Road, for a total decertification/vacation length of eight hundred and ninety-four (894) feet.

NOW, THEREFORE BE IT RESOLVED that the New Haven Board of Trustees does hereby determine that Clark Street, between Gratiot Avenue and County Line Road for eight hundred and ninety -four (894) feet shall be decertified as displayed in Exhibit A attached.

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

RESOLUTION DECLARED ADOPTED by the Village Board of Trustees this 12<sup>th</sup> day of March 2024.

APPROVED by the President of the Village Board of Trustees this 12<sup>th</sup> day of March 2024.

X

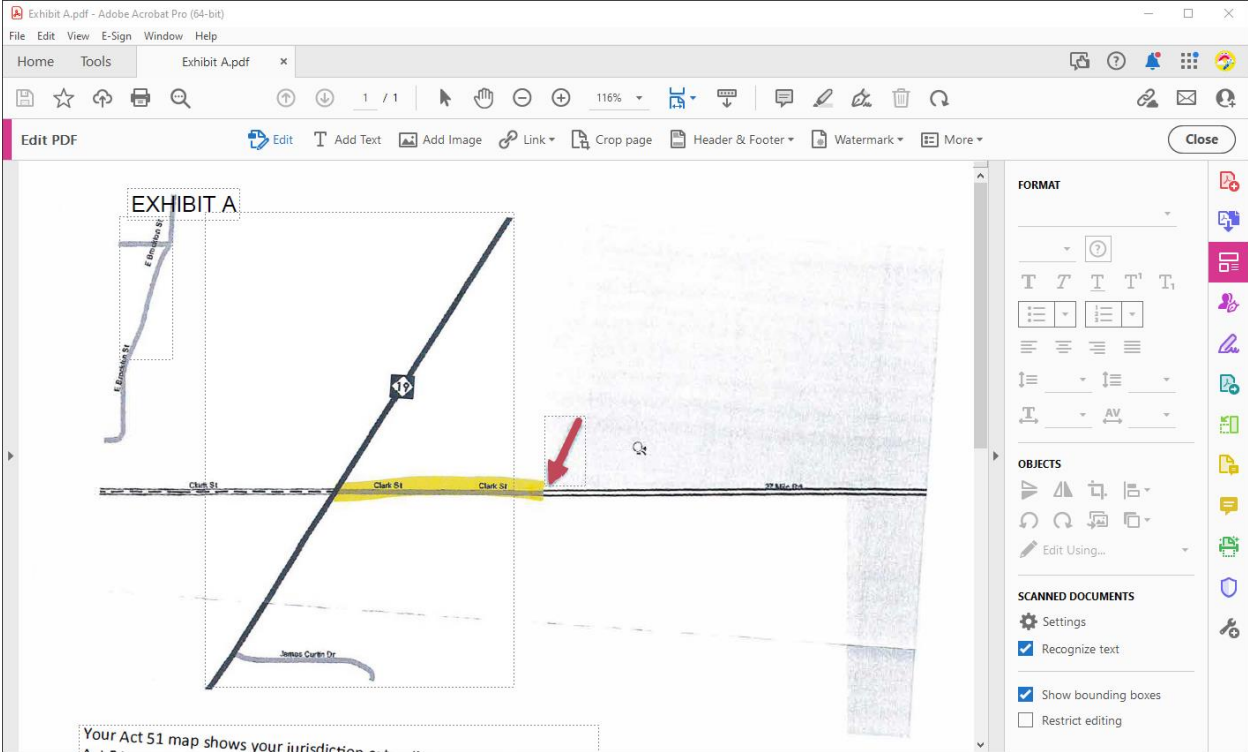
\_\_\_\_\_  
Brian Meissen  
Village President

The foregoing resolution was certified at a regular meeting of the Board of Trustee of the Village of New Haven held on this 12<sup>th</sup> day of March 2024.

CERTIFICATION

X

Rachel Whitsett  
Clerk



## ADDITIONS AND DELETIONS TO CITY OR VILLAGE LOCAL STREET SYSTEM DURING CALENDAR YEAR 2023

**INSTRUCTIONS:** Complete form and mail to Michigan Department of Transportation, Bureau of Transportation Planning, P.O. Box 30050, Lansing, MI 48909.

CITY OR VILLAGE	PREPARED BY	PHONE NUMBER	E-MAIL ADDRESS	
Village of New Haven	Marcuz Dilbert, DPW Super and Street Administrator	5865315841	MDilbert@NewHavenMi.org	
NAME OF STREET	TERMINI		LENGTH IN FEET + ADDED - DELETED	IF AN ADDITION, NAME OF APPROVED PLAT
	FROM	TO		
Gratiot Avenue	26 Mile Road	M-19	-680	
Clark Street	Gratiot Avenue	County Line Road	-894	



## CITY AND VILLAGE ESTIMATED AVERAGE UNIT VALUES

FOR THE PERIOD OF 10/2023 - 09/2024

Based on ORTA Revenue Estimate of 02/07/2024

Includes \$600M Redirected Income Tax Revenue and \$108M Recreational Marijuana Tax Revenue

Includes \$33M Local Road Program

Does not include any special payments (Snow or Jurisdictional Transfers) at individual agency level

Prepared: 2/14/2024

		\$330,895,143	/	5,105,073	=	\$64.82
		60% ON POPULATION		POPULATION		PER CAPITA
				AS OF		12/31/23
	\$551,491,906	\$220,596,762	/	11,800.429	=	\$18,694
	75% TO MAJOR STREETS	40% ON MILEAGE		E.M.M. MILEAGE		PER MILE
				AS OF		12/31/23
\$735,322,541		\$110,298,381	/	5,105,073	=	\$21.61
NET DISTRIBUTION		60% ON POPULATION		POPULATION		PER CAPITA
CITIES AND VILLAGES				AS OF		12/31/23
	\$183,830,635	\$73,532,254	/	14,946.47	=	\$4,920
	25% TO LOCAL STREETS	40% ON MILEAGE		LOCAL MILEAGE		PER MILE
				AS OF		12/31/23

**POPULATION FACTORS (PF) FOR CITIES AND VILLAGES**

- 1.0 for population of 2,000 or less.
- 1.1 for population from 2,001 to 10,000.
- 1.2 for population from 10,001 to 20,000.
- 1.3 for population from 20,001 to 30,000.
- 1.4 for population from 30,001 to 40,000.
- 1.5 for population from 40,001 to 50,000.
- 1.6 for population from 50,001 to 65,000.
- 1.7 for population from 65,001 to 80,000.
- 1.8 for population from 80,001 to 95,000.
- 1.9 for population from 95,001 to 160,000.
- 2.0 for population from 160,001 to 320,000.
- Over 320,000, 2.1 plus 0.1 for each 160,000 increment over 320,000.

\* NOTE: 25,000 and over receive monies for trunkline.

**ESTIMATING FORMAT**

<u>FACTOR</u>	<u>UNITS</u>	<u>PF</u>	<u>UNIT VALUE</u>	<u>SHARE</u>
MAJOR STREETS: POPULATION	0		x \$64.82 =	\$0
MAJOR MILES	0.30	x 1.1	x \$18,694 =	\$6,128
* 2 x TRUNKLINE MILES		x	x \$18,694 =	\$0
LOCAL STREETS: POPULATION	0		x \$21.61 =	\$0
LOCAL MILES	0.00		x \$4,920 =	\$0
			<b>TOTAL SHARE</b>	<b>\$6,128</b>



# AGENDA REPORT

## New Haven, Michigan

### Council Meeting

---

**MEETING DATE:** March 12, 2024

**DEPARTMENT:** DPW-Road Administrator

**DATE SUBMITTED:** February 29, 2024

**PREPARED BY:** Sandra Cazel

**ITEM TITLE:** MDOT Decertification Gratiot Avenue Resolution

---

**EXECUTIVE SUMMARY:**

MDOT brought to our attention that the length of Gratiot Avenue, north of 26 Mile Road from Fish Creek to M-19 had been certified through Macomb County, and the Village of New Haven. It has been requested that we decertify the length of the road. Currently, we have not been maintaining the said length of Gratiot Avenue.

Decertification will result in the loss of income at the 2024 rate of \$2,646.00.

**RECOMMENDED ACTION:** To approve the resolution and decertify the portion of Gratiot Avenue as presented.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**

VILLAGE OF NEW HAVEN  
RESOLUTION 2024-  
DECERTIFICATION/VACATION OF A ROAD

Gratiot Avenue

At a regular meeting of the Village Council of New Haven, the New Haven Board of Trustees offered the following resolution.

Whereas the Village of New Haven does wish to decertify/vacate a portion of Clark Street. This decertification/vacation of Gratiot Avenue is between 26 Mile Road and M-19, for a total decertification/vacation length of six hundred and eighty (680) feet.

NOW, THEREFORE BE IT RESOLVED that the New Haven Board of Trustees does hereby determine that Gratiot Avenue, between 26 Mile Road and M-19, for six hundred and eighty (680) feet shall be decertified as displayed in Exhibit A attached.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

RESOLUTION DECLARED ADOPTED by the Village Board of Trustees this 12<sup>th</sup> day of March 2024.

APPROVED by the President of the Village Board of Trustees this 12<sup>th</sup> day of March 2024.

X

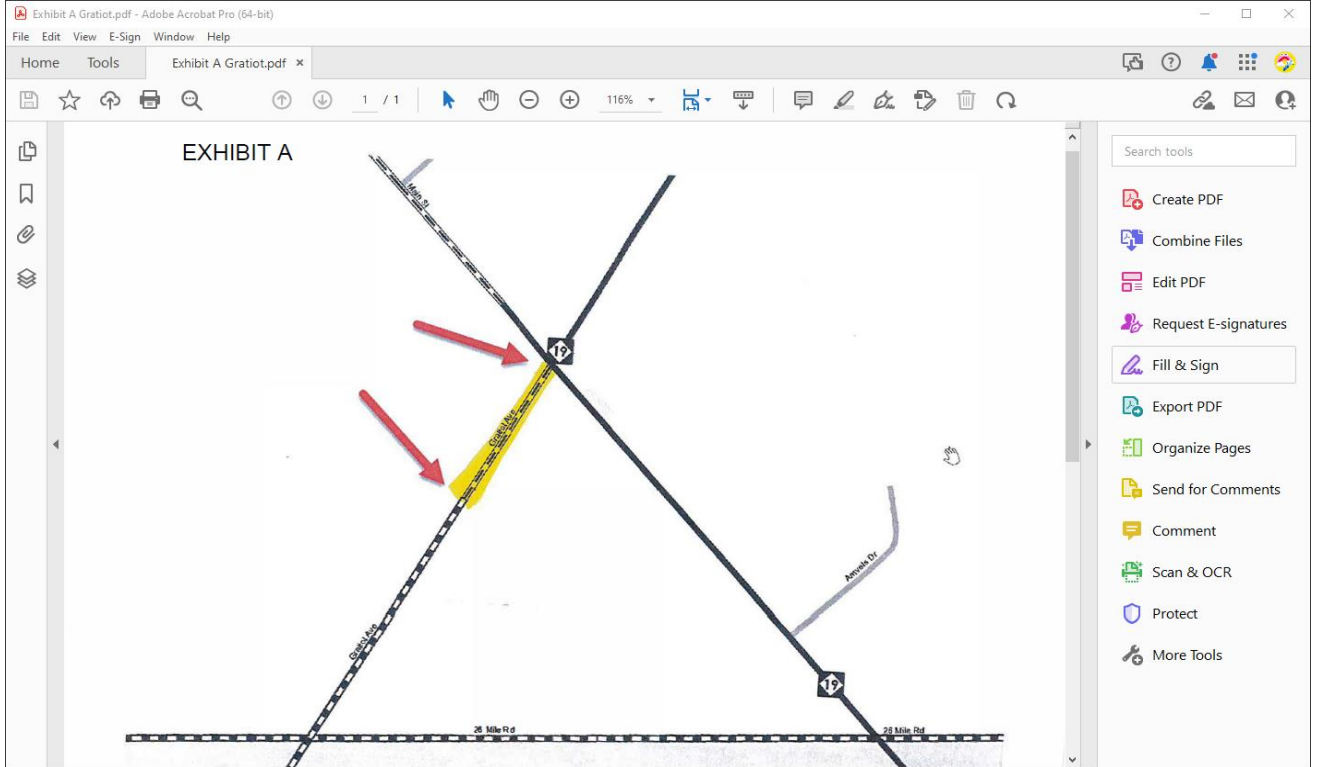
\_\_\_\_\_  
Brian Meissen  
Village President

The foregoing resolution was certified at a regular meeting of the Board of Trustee of the Village of New Haven held on this 12<sup>th</sup> day of March 2024.

CERTIFICATION

X

Rachel Whitsett  
Clerk





# AGENDA REPORT

## New Haven, Michigan

### Council Meeting

---

**MEETING DATE:** March 12, 2024

**DEPARTMENT:** Office

**DATE SUBMITTED:** March 4, 20224

**PREPARED BY:** Sandra Cazel for the Fire Chief and DPW Superintendent

**ITEM TITLE:** MacQueen Equipment Quote for Gas Detection Meters

---

**EXECUTIVE SUMMARY:**

See Attachment from the Fire Chief.

**RECOMMENDED ACTION:**

Approve the purchase of the gas detection equipment system in the amount of \$19,074.00.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**



## NEW HAVEN FIRE DEPARTMENT

57775 Main Street  
New Haven, Michigan 48048-0429  
Phone: (586) 749.9351  
Cell: (586) 255.2016  
Fire Chief Daniel Stier

### MSA Gas Meters with Calibration Stations: Addressing MIOSHA Requirements and Ensuring Safety

Protecting workers from hazardous gases is paramount in creating a safe work environment. This is where MSA gas meters come into play, acting as essential tools for detecting and monitoring the presence of various gases. However, to ensure their accuracy and reliability, these meters require regular calibration using dedicated calibration stations.

Here's how MSA gas meters with calibration stations address MIOSHA requirements and ensure safety:

- **Accurate Detection:** Calibrated MSA gas meters provide reliable and accurate readings, allowing workers to be aware of potential gas hazards and take necessary precautions, like using respirators or evacuating the area. This helps prevent exposure to harmful gases that can cause respiratory problems, poisoning, and even death.
- **Compliance with the General Duty Clause:** By implementing a gas meter program that includes MSA meters and regular calibration using appropriate stations, employers demonstrate a proactive approach to mitigating recognized hazards associated with gas exposure. This helps them fulfill their obligations under the General Duty Clause and avoid potential citations or fines from MIOSHA.
- **Maintaining Manufacturer's Warranty:** Most MSA gas meter warranties require adherence to the manufacturer's recommended calibration schedule. Using certified calibration stations ensures proper procedures are followed, upholding warranty coverage and protecting employers from unexpected repair costs.

In conclusion, utilizing MSA gas meters with calibration stations is a responsible and effective strategy for employers in Michigan to comply with the General Duty Clause, guarantee worker safety, and maintain accurate gas detection in their workplaces.

A handwritten signature in black ink, appearing to read "D. Stier".

Daniel Stier

Fire Chief

Ref: <https://www.osha.gov/publications/shib093013>





# AGENDA REPORT

## New Haven, Michigan

### Council Meeting

---

**MEETING DATE:** March 12, 2024

**DEPARTMENT:** Office

**DATE SUBMITTED:** March 4, 20224

**PREPARED BY:** Sandra Cazel for the Fire Chief

**ITEM TITLE:** ISO Public Protection Classification Program

---

**EXECUTIVE SUMMARY:**

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. The Fire Department went through an inspection that resulted in our Public Protection Classification Rating of 04/4Y. The results are forwarded to our Liability Insurance Company, where it affects our insurance rates. The Fire Chief will explain in more detail at the council meeting.

**RECOMMENDED ACTION:**

Receive and file for informational purposes.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**



1000 Bishops Gate Blv. Ste 300  
Mt. Laurel, NJ 08054-5404

t1.800.444.4554 Opt.2  
f1.800.777.3929

February 26, 2024

Mr. Brian Meissen, Village President  
New Haven  
57775 Main St  
New Haven, Michigan, 48048

RE: New Haven, Macomb County, Michigan  
Public Protection Classification: 04/4Y  
Effective Date: June 01, 2024

Dear Mr. Brian Meissen,

We wish to thank you and Mr. Daniel Stier for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

If you would like to know more about your community’s PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO’s Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision- making when deciding what business to write, coverage’s to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO’s information on public fire protection may depend on several things – the company’s fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We’ve published the new classifications as “X” and “Y” — formerly the “9” and “8B” portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the “6X” denoting what was formerly classified as “9.”
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the “6Y” denoting what was formerly classified as “8B.”



- Communities graded with single “9” or “8B” classifications will remain intact.
- Properties over 5 road miles from a recognized fire station would receive a class 10.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

*Alex Shubert*

Alex Shubert  
Manager -National Processing Center

- cc: Ms. Angela Elsey, Administrator, Macomb County Sheriffs Office  
Mr. Daniel Stier, Chief, New Haven Fire Department  
Mr. Marcuz Dilbert, Water Superintendent, New Haven Water Department





# AGENDA REPORT

## New Haven, Michigan

### Council Meeting

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**MEETING DATE:** March 12, 2024

**DEPARTMENT:** Office

**DATE SUBMITTED:** March 4, 20224

**PREPARED BY:** Sandra Cazel for DPW Superintendent Marcuz Dilbert

**ITEM TITLE:** Lions Hall Roof Replacement Quote

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**EXECUTIVE SUMMARY:**

It has been determined that the Lions Hall roof and garage roof need to be replaced. I received 4 quotes:

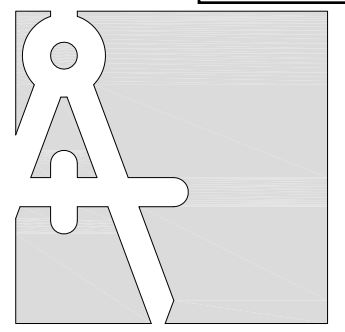
Invision Finishing LLC	\$30,000.00
DiMar Contracting Inc.	\$30,000.00
Tyler Exteriors Inc.	\$27,100.00
Sal's Home Improvements, LLC	\$26,500.00

**RECOMMENDED ACTION:**

Approve the quote from Sal's Home Improvements, LLC in the amount of \$26,500.00.

**ADMINISTRATIVE REVIEW:**

**EXHIBITS:**



**TRI-COUNTY**  
Engineering Consultants

48701 Hayes Road  
Shelby Twp, MI 48315  
TEL: (810) 394-7887  
FAX: (588) 566-4642

www.Tri-CountyEng.com



CLIENT NAME:  
**VILLAGE OF NEW HAVEN**  
MACOMB COUNTY

3 WORKING DAYS  
800-482-7171



Know what's below.  
Call before you dig.

PRIOR TO CONSTRUCTION, ALL EXISTING UTILITIES LOCATION AND DEPTH WITHIN THE PROJECT AREA SHALL BE FIELD VERIFIED. CALL MISS DIG SYSTEM 3 WORKING DAYS PRIOR TO CONSTRUCTION.

UTILITY INFORMATION SHOWN ON THIS DRAWING ARE APPROXIMATE AND MAY BE ACCORDING TO AVAILABLE RECORDS OR DISCLOSED INFORMATION BY VARIOUS UTILITY COMPANIES, PUBLIC AGENCIES, OR OTHER SOURCES AND THIS MAY NOT NECESSARILY REFLECT ACTUAL FIELD LOCATIONS AND NO GUARANTEE IS GIVEN TO COMPLETENESS OR ACCURACY.

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PROJECT NAME:  
VILLAGE OF NEW HAVEN

**PASER RATING MAP**

PROJECT LOCATION:  
SEC 27/28/33/34, T04N, R14E  
VILLAGE OF NEW HAVEN  
MACOMB COUNTY

Drawn By: BK  
Checked By: SS  
Approved By: SS

REVISIONS:

1. UPDATED 03/17/18
2. UPDATED 09/23/20
3. UPDATED 11/06/21
4. UPDATED 02/03/24

SCALE VERIFICATION:

0.5  
BAR IS ONE-INCH  
ADJUST SCALES ACCORDINGLY IF NOT

SCALE:  
1"=400'

PROJECT NO:  
NH17014

DRAWING NO:  
NH PASER MAP

Sheet 1 of 1



# VILLAGE OF NEW HAVEN

## MACOMB COUNTY, MICHIGAN

### STREET NETWORK PASER RATING MAP

VILLAGE LIMITS

#### PAVEMENT RATING LEGEND

- 3 CURRENT PASER RATING
- NEW - PASER RATING 10
- EXCELLENT - PASER RATING 9
- VERY GOOD - PASER RATING 8
- GOOD PLUS - PASER RATING 7
- GOOD - PASER RATING 6
- FAIR PLUS - PASER RATING 5
- FAIR - PASER RATING 4
- POOR - PASER RATING 3
- VERY POOR - PASER RATING 2
- FAILED - PASER RATING 1

**DISCLAIMER:**  
Existing site features and/or legal description in this exhibit are compiled from available public record info. Tri-County Engineering did not provide field survey or field verification and shall not be held liable for any errors or discrepancies of actual data.