



NEW HAVEN VILLAGE COUNCIL REGULAR MEETING AGENDA

June 11, 2024 at 7:00 PM

Municipal Council Room – 57775 Main Street

In accordance with the Americans with Disabilities Act, reasonable accommodations can be made with advance notice by calling the Village Offices at (586) 749-5301

The New Haven Village Council will hold its Regular Council Meeting at 7:00 pm, in the Municipal Council Room located at 57775 Main Street.

- 1. Call to Order/Pledge/Roll Call**
- 2. Approval of Agenda**
- 3. Public Comments on Agenda**
- 4. Approval of the Minutes**

[A.](#) Regular Meeting Minutes - May 14, 2024

5. Consent Agenda

All matters listed under Consent Agenda are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.

- A.** Fire Department Report
- B.** DPW Report
- C.** Building Department Report
- D.** Sheriff Department Report
- E.** Engineering Project Status Report
- F.** Code Enforcement

6. Payment of Bills – Treasurer Report

[A.](#) Approval of May 2024 Payroll \$94,337.92 and bills to be paid for May 2024 \$665,496.49 - total of \$759,834.41

B. Treasurers Report - Total Village assets of \$7,109,645.83

7. Communications/Committee Reports

- A. Agenda Items for July 9, 2024 are due by June 29, 2024 - Clerk Whitsett
- B. Parks and Rec Report - Trustee Guerrero

8. Unfinished Business

- A. Lions Club Workshop - Hire Architect
- B. Street Rehab Bids (Channing, Adams, Cynthia, Redford)

9. New Business

- A. 2024 General Operating Millage
- B. 2024 Fire Special Assessment Millage
- C. Waste Hauling Bids
- D. DPW Union Contract Extension
- E. Recreational Marijuana Ordinance
- F. Citations rollover to tax

10. Call from the Floor (limited to three minutes)

11. Call from the Table

12. Adjournment

Please hold all public comments until call from the floor. There is a 3-minute limit for all calls from the floor. The Council will not take any action on issues raised during call from the floor. This is an opportunity for citizens to voice concerns and thoughts on non-agenda Items.

The Council meetings are set and carried out to conduct the business of the Village. Please turn off all cell phones and pagers before entering the meeting room. Please be courteous to those speaking and others at the meeting. Thank you.



NEW HAVEN VILLAGE COUNCIL REGULAR MEETING MINUTES

May 14, 2024 at 7:00 PM
Municipal Council Room – 57775 Main Street

1. Call to Order/Pledge/Roll Call

President Meissen called the meeting to order at 7:01 PM

PRESENT

President Brian Meissen

Trustee Tracy Bonkowski

Trustee Chris Dilbert

Trustee Corinna Guerrero

Trustee Fred Nona

Trustee Mario Pruccoli

Trustee Allan Suchy

Clerk Rachel Whitsett

Treasurer Lucy Nolan-Dilbert

2. Approval of Agenda

Motion made by Trustee Pruccoli to approve the agenda as amended, Seconded by Trustee Bonkowski.

Amended to add New Business. H. Pubic Hearing general operating millage, I. Public Hearing fire Millage,
J. MS4 Storm Water Management Public Announcement Statement

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona,
Trustee Pruccoli, Trustee Suchy

3. Public Comments on Agenda

None

4. Approval of the Minutes

A. Regular Meeting Minutes April 9, 2024

Motion made by Trustee Bonkowski to approve the minutes for April 9, 2024 regular council meeting as presented, Seconded by Trustee Guerrero.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

B. Special meeting minutes April 17, 2024

Motion made by Trustee Bonkowski to approve the minutes from April 17, 2024 Special Council Meeting as presented, Seconded by Trustee Guerrero.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

5. Consent Agenda

Motion made by Trustee Bonkowski approve consent agenda as presented, Seconded by Trustee Guerrero.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

6. Payment of Bills – Treasurer Report

A. Approval of April 2024 payroll \$108,419.47 and bills to be paid for April 2024 \$532,635.05 - total of \$641,054.52

Motion made by Trustee Bonkowski to pay the bills in the amount of \$641,054.52, Seconded by Trustee Guerrero.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

B. Treasurers Report - Total Village assets of \$7,109,645.83

Motion made by Trustee Bonkowski to receive and file Treasurers report, Seconded by Trustee Guerrero.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

7. Communications/Committee Reports

A. Agenda Items for June 11, 2024 are due by June 1, 2024 - Clerk Whitsett

B. Planning Commission Report - Trustee Dilbert

C. Parks and Rec Report - Trustee Guerrero

8. Unfinished Business

A. Ordinance 404 - Macomb County Animal Control Best Practices

Motion made by Trustee Bonkowski to adopt Ordinance 404 Animal Control Best Practices in Macomb County, Seconded by Trustee Guerrero.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

B. Streets Committee Category B Funding Application

Motion made by Trustee Bonkowski to adopt Resolution 2024-006 to establish and request funding, designate and agent, attest to the existence of funds and commit to implementing a maintenance program for the full reconstruction or rehabilitation of certain streets within the Village of New Haven funded by the Transportation Economic Development Fund Category B Program, Seconded by Trustee Suchy.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

9. New Business

A. Melissa McGarry Letter of Intent to Retire-Receive and File

Motion made by Trustee Dilbert receive and file retirement letter for Melissa McGarry, Seconded by Trustee Bonkowski.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

B. MML Worker's Compensation Renewal Invoice 24-25

Motion made by Trustee Suchy to pay MML Workers comp for \$14,596.00, Seconded by Trustee Pruccoli.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

C. OMIDD SERIES 2020A Sprint 2024 Debt Invoice \$17,071.48

Motion made by Trustee Suchy to pay OMIDD Series 2020A Spring 2024 Debt for \$17,071.48,
Seconded by Trustee Bonkowski.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero,
Trustee Nona, Trustee Pruccoli, Trustee Suchy

D. Lawn Mowers Purchase

Motion made by Trustee Bonkowski to purchase 2 lawn mowers from Zimmers total price of
\$21,918.00, Seconded by Trustee Suchy.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero,
Trustee Nona, Trustee Pruccoli, Trustee Suchy

E. AFG FEMA Grant with Armada, Bruce, Shelby, Macomb, and City of Utica for Fire Radios

Motion made by Trustee Pruccoli to approve the FEMA Regional Grant and sign letter of
understanding, Seconded by Trustee Bonkowski.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero,
Trustee Nona, Trustee Pruccoli, Trustee Suchy

F. Lions Hall Fire Suppression System

Discussion Only - Workshop May 28, 2024 at 7:00 PM

G. MOU Resolutions

Motion made by Trustee Bonkowski to approve Macomb County Hazmat and Technical Rescue service
agreements, Seconded by Trustee Dilbert.

Roll Call - Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero,
Trustee Nona, Trustee Pruccoli, Trustee Suchy

H. Set Public Hearing for General Operating Millage

Motion made by Trustee Bonkowski to set public hearing for general operating millage on June 11,
2024 at 6:30 PM, Seconded by Trustee Guerrero.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona,
Trustee Pruccoli, Trustee Suchy

I. Set Public Hearing for Fire Millage

Motion made by Trustee Bonkowski to set public hearing for fire millage on June 11, 2024 at 6:45 PM ,

Seconded by Trustee Nona.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

J. MS4 Storm Water Management Public Announcement Statement

President Meissen read MS4 Storm Water Management Public Announcement Statement

10. Call from the Floor (limited to three minutes)

Brett Harris - Workshop open to public?

11. Call from the Table

M. Pruccoli - Thank Melissa McGarry and wish her the best in retirement.

C. Dilbert - Playground update? (presentation at the Parks and Rec meeting on May 21, 2024)

A. Suchy - Wetland study for Amherst?

12. Adjournment

Motion made by Trustee Dilbert to adjourn at 7:57 PM, Seconded by Trustee Guerrero.

Voting Yea: President Meissen, Trustee Bonkowski, Trustee Dilbert, Trustee Guerrero, Trustee Nona, Trustee Pruccoli, Trustee Suchy

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - REVENUE						
101-000-403.000	CURRENT REAL TAX	1,261,000.00	0.00	0.00	1,261,000.00	0.00
101-000-405.000	IN LIEU OF TAXES - PINEWOODS	21,000.00	0.00	0.00	21,000.00	0.00
101-000-406.000	IN LIEU OF TAXES - PERRY ACRE	10,500.00	0.00	0.00	10,500.00	0.00
101-000-407.000	DELINQUENT PERSONAL TAX	68,000.00	0.00	0.00	68,000.00	0.00
101-000-447.000	PROPERTY TAX ADMIN FEE	20,000.00	0.00	0.00	20,000.00	0.00
101-000-455.000	FRANCHISE FEES	52,605.00	872.37	11,431.82	51,732.63	1.66
101-000-461.000	CIVIL INFRACTION COLLECTIONS	1,000.00	0.00	0.00	1,000.00	0.00
101-000-487.000	TRAILER TAXES	7,000.00	2,727.50	387.50	4,272.50	38.96
101-000-568.000	STATE MICHIGAN SALES TAX	762,656.00	118,664.00	0.00	643,992.00	15.56
101-000-570.000	STATE MICHIGAN LIQUOR TAX	4,600.00	1,035.65	1,035.65	3,564.35	22.51
101-000-574.000	METRO AUTHORITY REVENUE	31,000.00	0.00	0.00	31,000.00	0.00
101-000-575.000	STATE MICHIGAN PPT REFORM	12,000.00	0.00	0.00	12,000.00	0.00
101-000-664.000	INTEREST INCOME	30,000.00	13,172.30	6,826.18	16,827.70	43.91
101-000-670.000	MISCELLANEOUS INCOME	750.00	160.49	0.00	589.51	21.40
101-000-675.000	EQUIP RENT-CITY OWNED	130,000.00	14,845.98	8,473.66	115,154.02	11.42
101-000-678.000	ADMIN ALLOC REVENUE	37,000.00	0.00	0.00	37,000.00	0.00
Total Dept 000 - REVENUE		2,449,111.00	151,478.29	28,154.81	2,297,632.71	6.19
Dept 300 - POLICE DISBURSEMENTS						
101-300-660.000	POLICE FINES & FORFEITURES	20,000.00	2,308.35	2,308.35	17,691.65	11.54
Total Dept 300 - POLICE DISBURSEMENTS		20,000.00	2,308.35	2,308.35	17,691.65	11.54
Dept 336 - PARKS & RECREATION DISBURSEMENTS						
101-336-670.000	MISCELLANEOUS INCOME	1,600.00	250.00	50.00	1,350.00	15.63
101-336-674.000	DONATIONS	2,000.00	550.00	525.00	1,450.00	27.50
Total Dept 336 - PARKS & RECREATION DISBURSEMENTS		3,600.00	800.00	575.00	2,800.00	22.22
Dept 405 - SMART						
101-405-409.000	SMART REVENUE	0.00	1,790.00	895.00	(1,790.00)	100.00
Total Dept 405 - SMART		0.00	1,790.00	895.00	(1,790.00)	100.00
TOTAL REVENUES		2,472,711.00	156,376.64	31,933.16	2,316,334.36	6.32
Expenditures						
Dept 111 - GENERAL FUND DISBURSEMENTS						
101-111-702.000	SALARY & WAGES	132,000.00	21,295.46	12,021.67	110,704.54	16.13
101-111-702.100	MEDICAL BUYOUT	4,000.00	666.66	333.33	3,333.34	16.67
101-111-702.931	SALARIES & WAGES - BLDG MAINT	12,000.00	1,153.59	985.91	10,846.41	9.61
101-111-702.932	SALARIES & WAGES-EQUIP MAINT	8,000.00	462.00	0.00	7,538.00	5.78
101-111-703.000	SALARIES & WAGES - COUNCIL	14,400.00	2,200.00	1,200.00	12,200.00	15.28
101-111-703.100	SALARIES & WAGES - PRESIDENT	14,400.00	2,400.00	1,200.00	12,000.00	16.67
101-111-703.200	SALARIES & WAGES - HSNG	4,320.00	540.00	300.00	3,780.00	12.50
101-111-705.000	SALARIES & WAGES - CLERK	7,500.00	1,250.00	625.00	6,250.00	16.67
101-111-706.000	VILLAGE TREASURER	5,400.00	900.00	450.00	4,500.00	16.67
101-111-707.931	SALARIES & WAGES-OT-BLDG R&M	1,500.00	0.00	0.00	1,500.00	0.00
101-111-715.000	FICA TAX EXPENSE	15,600.00	2,065.10	1,013.09	13,534.90	16.67

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-111-715.100	HEALTH INSURANCE	28,600.00	2,616.79	326.53	25,983.21	9.15
101-111-715.200	WORKERS COMPENSATION	1,300.00	0.00	0.00	1,300.00	0.00
101-111-715.300	LIFE INSURANCE	2,100.00	458.24	229.15	1,641.76	21.82
101-111-718.000	PENSION EXPENSE	7,600.00	995.58	513.13	6,604.42	13.10
101-111-727.000	OFFICE SUPPLIES	8,000.00	417.72	100.90	7,582.28	5.22
101-111-740.000	OPERATING SUPPLIES	8,000.00	34.79	34.79	7,965.21	0.43
101-111-745.000	EDUCATION & TRAINING	7,500.00	125.00	0.00	7,375.00	1.67
101-111-746.000	MILEAGE	750.00	22.93	0.00	727.07	3.06
101-111-750.000	POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
101-111-807.000	PROF SVCS - LEGAL	100,000.00	14,256.50	14,256.50	85,743.50	14.26
101-111-807.700	PROF SVCS - AUDIT	32,600.00	0.00	0.00	32,600.00	0.00
101-111-807.800	PROF SVCS - COMMUNITY PLANNIN	7,600.00	600.00	600.00	7,000.00	7.89
101-111-807.900	PROF SVCS - ENGINEERING	4,500.00	488.00	488.00	4,012.00	10.84
101-111-807.901	PROF SVCS-WEEDS FOR TAXES	100.00	0.00	0.00	100.00	0.00
101-111-807.920	PROF SVCS - INSPECTOR	12,000.00	1,500.00	750.00	10,500.00	12.50
101-111-807.925	PROF SVCS - VIDEO SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-111-808.000	COMPUTER SYSTEM SUPPORT	40,000.00	4,129.07	1,344.22	35,870.93	10.32
101-111-812.000	GROUND AND MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-111-850.000	TELEPHONE	9,000.00	801.46	584.78	8,198.54	8.91
101-111-900.000	PRINTING/PUBLICATION	10,000.00	1,789.04	1,789.04	8,210.96	17.89
101-111-910.000	INSURANCE GEN'L LIABILITY ALLOC	29,000.00	396.50	502.00	28,603.50	1.37
101-111-920.000	UTILITIES	11,000.00	247.76	247.76	10,752.24	2.25
101-111-920.100	WATER & SEWER USAGE	21,000.00	0.00	0.00	21,000.00	0.00
101-111-931.000	BUILDING REPAIR & MAINTENANCE	18,000.00	635.00	635.00	17,365.00	3.53
101-111-932.000	EQUIPMENT REPAIR & MAINTENANC	6,000.00	1,893.92	1,893.92	4,106.08	31.57
101-111-943.100	RENT - OFFICE	106,200.00	17,700.00	8,850.00	88,500.00	16.67
101-111-956.100	BANK SERVICE CHARGES	1,000.00	101.75	101.75	898.25	10.18
101-111-958.000	MEMBERSHIPS & DUES	6,000.00	16,200.00	(40.00)	(10,200.00)	270.00
101-111-964.300	PROP TAX REFUNDS & CHGBACKS	400.00	1,185.74	1,185.74	(785.74)	296.44
101-111-964.400	DEBT SERVICE-COPIER & POSTAGE MACHINES	7,000.00	377.76	0.00	6,622.24	5.40
101-111-970.000	CAPITAL OUTLAY	41,939.00	41,939.00	0.00	0.00	100.00
101-111-979.000	PROPERTY TAX - VILLAGE OFFICE	64,000.00	0.00	0.00	64,000.00	0.00
Total Dept 111 - GENERAL FUND DISBURSEMENTS		815,809.00	141,845.36	52,522.21	673,963.64	17.39
Dept 191 - ACCOUNTANT						
101-191-727.000	OFFICE SUPPLIES	0.00	53.57	53.57	(53.57)	100.00
Total Dept 191 - ACCOUNTANT		0.00	53.57	53.57	(53.57)	100.00
Dept 300 - POLICE DISBURSEMENTS						
101-300-740.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-300-805.000	PROF SVCS - SHERIFF'S SERVICES	1,172,221.00	176,408.16	88,204.08	995,812.84	15.05
101-300-807.300	PROF SVCS - DISPATCH SERVICE	1,500.00	250.00	125.00	1,250.00	16.67
101-300-920.000	UTILITIES	8,000.00	150.49	150.49	7,849.51	1.88
101-300-931.000	BUILDING REPAIR & MAINTENANCE	5,000.00	495.00	495.00	4,505.00	9.90
Total Dept 300 - POLICE DISBURSEMENTS		1,187,721.00	177,303.65	88,974.57	1,010,417.35	14.93
Dept 336 - PARKS & RECREATION DISBURSEMENTS						
101-336-702.000	SALARY & WAGES	49,100.00	10,679.23	6,352.51	38,420.77	2
101-336-703.500	SALARIES & WAGES- PARK & REC COMMITTEE	21,200.00	1,650.00	885.00	19,550.00	
101-336-707.000	SALARIES & WAGES - OVERTIME	4,000.00	0.00	0.00	4,000.00	9

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF NEW HAVEN

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 16.71

Section 6, Item A.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-336-715.000	FICA TAX EXPENSE	5,684.20	943.16	553.66	4,741.04	16.59
101-336-715.100	HEALTH INSURANCE	9,000.00	1,858.18	781.77	7,141.82	20.65
101-336-715.200	WORKERS COMPENSATION	1,815.00	0.00	0.00	1,815.00	0.00
101-336-715.300	LIFE INSURANCE	500.00	72.05	66.32	427.95	14.41
101-336-718.000	PENSION EXPENSE	1,820.00	458.14	263.78	1,361.86	25.17
101-336-740.000	OPERATING SUPPLIES	12,000.00	901.45	688.08	11,098.55	7.51
101-336-740.100	VILLAGE BEAUTIFICATION	15,000.00	0.00	0.00	15,000.00	0.00
101-336-751.000	GAS & OIL	5,000.00	0.00	0.00	5,000.00	0.00
101-336-768.000	UNIFORMS	1,500.00	0.00	0.00	1,500.00	0.00
101-336-807.100	PROF SVCS-EMPLOYMENT PHYSICAL	300.00	624.00	624.00	(324.00)	208.00
101-336-807.900	PROF SVCS - ENGINEERING	0.00	244.00	244.00	(244.00)	100.00
101-336-808.000	COMPUTER SYSTEM SUPPORT	2,500.00	471.60	235.80	2,028.40	18.86
101-336-812.000	GROUNDS AND MAINTENANCE	20,000.00	1,367.36	1,094.08	18,632.64	6.84
101-336-850.000	TELEPHONE	800.00	0.00	0.00	800.00	0.00
101-336-920.000	UTILITIES	8,000.00	606.57	496.62	7,393.43	7.58
101-336-931.000	BUILDING REPAIR & MAINTENANCE	8,000.00	414.96	42.00	7,585.04	5.19
101-336-943.000	RENT - CITY OWNED EQUIP	55,000.00	7,102.66	4,446.00	47,897.34	12.91
101-336-945.000	COMMUNITY & RECREATION EVENTS	28,000.00	251.38	100.00	27,748.62	0.90
101-336-945.200	CIVIC EVENTS	14,000.00	7,325.00	825.00	6,675.00	52.32
101-336-945.300	SENIOR PROGRAM	1,200.00	404.30	299.37	795.70	33.69
101-336-956.000	MISCELLANEOUS EXPENSE	0.00	11.66	0.00	(11.66)	100.00
101-336-970.000	CAPITAL OUTLAY	270,000.00	33,435.50	5,479.50	236,564.50	12.38
Total Dept 336 - PARKS & RECREATION DISBURSEMENTS		534,419.20	68,821.20	23,477.49	465,598.00	12.88
TOTAL EXPENDITURES		2,537,949.20	388,023.78	165,027.84	2,149,925.42	15.29
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,472,711.00	156,376.64	31,933.16	2,316,334.36	6.32
TOTAL EXPENDITURES		2,537,949.20	388,023.78	165,027.84	2,149,925.42	15.29
NET OF REVENUES & EXPENDITURES		(65,238.20)	(231,647.14)	(133,094.68)	166,408.94	355.08
BEG. FUND BALANCE		1,559,836.55	1,559,836.55			
NET OF REVENUES/EXPENDITURES - 2023-24			194,060.37		194,060.37	
END FUND BALANCE		1,494,598.35	1,522,249.78			

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 201 - MAJOR STREET FUND						
Revenues						
Dept 000 - REVENUE						
201-000-553.000	STATE OF MICHIGAN ACT 51	480,000.00	(22,951.87)	15,110.76	502,951.87	(4.78)
201-000-664.000	INTEREST INCOME	30,000.00	3,759.30	2,246.24	26,240.70	12.53
Total Dept 000 - REVENUE		510,000.00	(19,192.57)	17,357.00	529,192.57	(3.76)
TOTAL REVENUES		510,000.00	(19,192.57)	17,357.00	529,192.57	(3.76)
Expenditures						
Dept 463 - ROAD MAINTENANCE						
201-463-702.000	SALARY & WAGES	78,700.00	10,825.06	5,628.63	67,874.94	13.75
201-463-707.000	SALARIES & WAGES - OVERTIME	850.00	200.96	200.96	649.04	23.64
201-463-715.000	FICA TAX EXPENSE	6,100.00	843.56	445.99	5,256.44	13.83
201-463-715.100	HEALTH INSURANCE	9,000.00	2,803.50	1,764.84	6,196.50	31.15
201-463-715.200	WORKERS COMPENSATION	2,800.00	0.00	0.00	2,800.00	0.00
201-463-715.300	LIFE INSURANCE	700.00	77.73	32.76	622.27	11.10
201-463-718.000	PENSION EXPENSE	3,478.00	551.32	291.49	2,926.68	15.85
201-463-740.000	OPERATING SUPPLIES	3,000.00	206.68	0.00	2,793.32	6.89
201-463-745.000	EDUCATION & TRAINING	300.00	0.00	0.00	300.00	0.00
201-463-751.000	GAS & OIL	2,500.00	0.00	0.00	2,500.00	0.00
201-463-768.000	UNIFORMS	1,300.00	0.00	0.00	1,300.00	0.00
201-463-807.200	PROF SVCS - DUMPSTER	1,200.00	0.00	0.00	1,200.00	0.00
201-463-807.900	PROF SVCS - ENGINEERING	2,000.00	0.00	0.00	2,000.00	0.00
201-463-930.000	ROAD MAINTENANCE	4,750.00	86.25	0.00	4,663.75	1.82
201-463-932.000	EQUIPMENT REPAIR & MAINTENANC	4,700.00	701.06	568.17	3,998.94	14.92
201-463-943.000	RENT - CITY OWNED EQUIP	15,000.00	813.98	0.00	14,186.02	5.43
201-463-970.000	CAPITAL OUTLAY	0.00	5,479.50	5,479.50	(5,479.50)	100.00
Total Dept 463 - ROAD MAINTENANCE		136,378.00	22,589.60	14,412.34	113,788.40	16.56
Dept 474 - TRAFFIC						
201-474-702.000	SALARY & WAGES	1,200.00	78.07	49.04	1,121.93	6.51
201-474-707.000	SALARIES & WAGES - OVERTIME	150.00	0.00	0.00	150.00	0.00
201-474-715.000	FICA TAX EXPENSE	105.00	6.00	3.77	99.00	5.71
201-474-715.100	HEALTH INSURANCE	100.00	9.41	5.15	90.59	9.41
201-474-715.300	LIFE INSURANCE	0.00	0.36	0.36	(0.36)	100.00
201-474-718.000	PENSION EXPENSE	70.00	3.90	2.45	66.10	5.57
201-474-740.000	OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
201-474-785.000	TRAFFIC SERVICE	10,000.00	4,236.84	4,236.84	5,763.16	42.37
201-474-910.000	INSURANCE GEN'L LIABILITY ALLOC	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 474 - TRAFFIC		15,525.00	4,334.58	4,297.61	11,190.42	27.92
Dept 479 - WINTER MAINTENANCE						
201-479-702.000	SALARY & WAGES	2,700.00	0.00	0.00	2,700.00	0.00
201-479-707.000	SALARIES & WAGES - OVERTIME	2,800.00	0.00	0.00	2,800.00	0.00
201-479-715.000	FICA TAX EXPENSE	425.00	0.00	0.00	425.00	0.00
201-479-715.100	HEALTH INSURANCE	3,000.00	0.00	0.00	3,000.00	0.00
201-479-718.000	PENSION EXPENSE	275.00	0.00	0.00	275.00	0.00
201-479-934.000	WINTER MAINTENANCE	15,000.00	0.00	0.00	15,000.00	0.00
201-479-943.000	RENT - CITY OWNED EQUIP	0.00	40.23	40.23	(40.23)	1
201-479-970.000	CAPITAL OUTLAY	300,000.00	0.00	0.00	300,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 201 - MAJOR STREET FUND						
Expenditures						
Total Dept 479 - WINTER MAINTENANCE		324,200.00	40.23	40.23	324,159.77	0.01
Dept 483 - ADMINISTRATIVE						
201-483-943.100	RENT - OFFICE	2,004.00	334.00	167.00	1,670.00	16.67
201-483-944.000	ADMIN ALLOC EXPENSE	26,000.00	0.00	0.00	26,000.00	0.00
201-483-956.100	BANK SERVICE CHARGES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 483 - ADMINISTRATIVE		29,004.00	334.00	167.00	28,670.00	1.15
TOTAL EXPENDITURES		505,107.00	27,298.41	18,917.18	477,808.59	5.40
Fund 201 - MAJOR STREET FUND:						
TOTAL REVENUES		510,000.00	(19,192.57)	17,357.00	529,192.57	3.76
TOTAL EXPENDITURES		505,107.00	27,298.41	18,917.18	477,808.59	5.40
NET OF REVENUES & EXPENDITURES		4,893.00	(46,490.98)	(1,560.18)	51,383.98	950.15
BEG. FUND BALANCE		1,237,388.55	1,237,388.55			
NET OF REVENUES/EXPENDITURES - 2023-24			140,171.51		140,171.51	
END FUND BALANCE		1,242,281.55	1,331,069.08			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF NEW HAVEN

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - REVENUE						
203-000-553.000	STATE OF MICHIGAN ACT 51	192,000.00	22,951.87	38,062.63	169,048.13	11.95
203-000-664.000	INTEREST INCOME	3,300.00	418.14	278.90	2,881.86	12.67
Total Dept 000 - REVENUE		195,300.00	23,370.01	38,341.53	171,929.99	11.97
TOTAL REVENUES		195,300.00	23,370.01	38,341.53	171,929.99	11.97
Expenditures						
Dept 463 - ROAD MAINTENANCE						
203-463-702.000	SALARY & WAGES	88,500.00	13,252.32	6,595.64	75,247.68	14.97
203-463-707.000	SALARIES & WAGES - OVERTIME	200.00	0.00	0.00	200.00	0.00
203-463-715.000	FICA TAX EXPENSE	6,800.00	1,013.69	504.51	5,786.31	14.91
203-463-715.100	HEALTH INSURANCE	13,800.00	2,560.07	1,410.52	11,239.93	18.55
203-463-715.200	WORKERS COMPENSATION	3,000.00	0.00	0.00	3,000.00	0.00
203-463-715.300	LIFE INSURANCE	0.00	115.15	57.11	(115.15)	100.00
203-463-718.000	PENSION EXPENSE	3,950.00	659.97	329.77	3,290.03	16.71
203-463-740.000	OPERATING SUPPLIES	1,500.00	206.67	0.00	1,293.33	13.78
203-463-745.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
203-463-751.000	GAS & OIL	2,500.00	0.00	0.00	2,500.00	0.00
203-463-768.000	UNIFORMS	1,000.00	0.00	0.00	1,000.00	0.00
203-463-807.200	PROF SVCS - DUMPSTER	1,500.00	0.00	0.00	1,500.00	0.00
203-463-930.000	ROAD MAINTENANCE	9,150.00	86.25	0.00	9,063.75	0.94
203-463-932.000	EQUIPMENT REPAIR & MAINTENANC	6,000.00	0.00	0.00	6,000.00	0.00
203-463-943.000	RENT - CITY OWNED EQUIP	15,000.00	491.66	0.00	14,508.34	3.28
203-463-970.000	CAPITAL OUTLAY	0.00	57,446.50	57,446.50	(57,446.50)	100.00
Total Dept 463 - ROAD MAINTENANCE		153,400.00	75,832.28	66,344.05	77,567.72	49.43
Dept 474 - TRAFFIC						
203-474-702.000	SALARY & WAGES	2,300.00	312.35	196.22	1,987.65	13.58
203-474-715.000	FICA TAX EXPENSE	176.00	23.86	14.99	152.14	13.56
203-474-715.100	HEALTH INSURANCE	200.00	37.66	20.60	162.34	18.83
203-474-715.300	LIFE INSURANCE	100.00	1.46	1.46	98.54	1.46
203-474-718.000	PENSION EXPENSE	115.00	15.60	9.80	99.40	13.57
203-474-740.000	OPERATING SUPPLIES	500.00	38.99	0.00	461.01	7.80
203-474-785.000	TRAFFIC SERVICE	16,000.00	0.00	0.00	16,000.00	0.00
203-474-910.000	INSURANCE GEN'L LIABILITY ALLOC	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 474 - TRAFFIC		21,791.00	429.92	243.07	21,361.08	1.97
Dept 479 - WINTER MAINTENANCE						
203-479-702.000	SALARY & WAGES	2,800.00	0.00	0.00	2,800.00	0.00
203-479-707.000	SALARIES & WAGES - OVERTIME	2,500.00	0.00	0.00	2,500.00	0.00
203-479-715.000	FICA TAX EXPENSE	405.00	0.00	0.00	405.00	0.00
203-479-718.000	PENSION EXPENSE	265.00	0.00	0.00	265.00	0.00
203-479-934.000	WINTER MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
203-479-943.000	RENT - CITY OWNED EQUIP	3,000.00	13.41	13.41	2,986.59	0.45
203-479-970.000	CAPITAL OUTLAY	113,000.00	0.00	0.00	113,000.00	0.00
Total Dept 479 - WINTER MAINTENANCE		126,970.00	13.41	13.41	126,956.59	

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 483 - ADMINISTRATIVE						
203-483-943.100	RENT - OFFICE	2,004.00	334.00	167.00	1,670.00	16.67
203-483-944.000	ADMIN ALLOC EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
203-483-956.100	BANK SERVICE CHARGES	500.00	0.00	0.00	500.00	0.00
Total Dept 483 - ADMINISTRATIVE		3,504.00	334.00	167.00	3,170.00	9.53
TOTAL EXPENDITURES		305,665.00	76,609.61	66,767.53	229,055.39	25.06
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		195,300.00	23,370.01	38,341.53	171,929.99	11.97
TOTAL EXPENDITURES		305,665.00	76,609.61	66,767.53	229,055.39	25.06
NET OF REVENUES & EXPENDITURES		(110,365.00)	(53,239.60)	(28,426.00)	(57,125.40)	48.24
BEG. FUND BALANCE		374,478.05	374,478.05			
NET OF REVENUES/EXPENDITURES - 2023-24			(31,006.64)		(31,006.64)	
END FUND BALANCE		264,113.05	290,231.81			

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 204 - HIGHWAY IMPROVEMENT FUND						
Revenues						
Dept 000 - REVENUE						
204-000-403.000	CURRENT REAL TAX	275,000.00	0.00	0.00	275,000.00	0.00
204-000-407.000	DELINQUENT PERSONAL TAX	15,000.00	0.00	0.00	15,000.00	0.00
204-000-664.000	INTEREST INCOME	4,000.00	604.04	402.92	3,395.96	15.10
Total Dept 000 - REVENUE		294,000.00	604.04	402.92	293,395.96	0.21
TOTAL REVENUES		294,000.00	604.04	402.92	293,395.96	0.21
Expenditures						
Dept 204 - HIGHWAY FUND DISBURSEMENTS						
204-204-926.000	STREET LIGHTING	43,000.00	4,549.76	4,549.76	38,450.24	10.58
204-204-943.100	RENT - OFFICE	4,800.00	800.00	400.00	4,000.00	16.67
204-204-956.100	BANK SERVICE CHARGES	500.00	0.00	0.00	500.00	0.00
204-204-964.300	PROP TAX REFUNDS & CHGBACKS	100.00	254.33	254.33	(154.33)	254.33
Total Dept 204 - HIGHWAY FUND DISBURSEMENTS		48,400.00	5,604.09	5,204.09	42,795.91	11.58
TOTAL EXPENDITURES		48,400.00	5,604.09	5,204.09	42,795.91	11.58
Fund 204 - HIGHWAY IMPROVEMENT FUND:						
TOTAL REVENUES		294,000.00	604.04	402.92	293,395.96	0.21
TOTAL EXPENDITURES		48,400.00	5,604.09	5,204.09	42,795.91	11.58
NET OF REVENUES & EXPENDITURES		245,600.00	(5,000.05)	(4,801.17)	250,600.05	2.04
BEG. FUND BALANCE		849,401.17	849,401.17			
NET OF REVENUES/EXPENDITURES - 2023-24			(366,306.34)		(366,306.34)	
END FUND BALANCE		1,095,001.17	478,094.78			

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000 - REVENUE						
206-000-403.000	CURRENT REAL TAX	445,000.00	0.00	0.00	445,000.00	0.00
206-000-451.500	CERT OF OCCUPANCY-INSPECTION	200.00	150.00	150.00	50.00	75.00
206-000-504.200	MISC GRANT - FIRE	0.00	0.00	10,000.00	0.00	0.00
206-000-664.000	INTEREST INCOME	0.00	784.34	392.50	(784.34)	100.00
Total Dept 000 - REVENUE		445,200.00	934.34	10,542.50	444,265.66	0.21
Dept 342 - TRAINING-FIRE DEPARTMENT						
206-342-543.000	STATE GRANT-FRGP	20,000.00	0.00	0.00	20,000.00	0.00
206-342-651.000	USE AND ADMISSION FEES	5,000.00	10,150.00	4,500.00	(5,150.00)	203.00
Total Dept 342 - TRAINING-FIRE DEPARTMENT		25,000.00	10,150.00	4,500.00	14,850.00	40.60
TOTAL REVENUES		470,200.00	11,084.34	15,042.50	459,115.66	2.36
Expenditures						
Dept 340 - FIRE DISBURSEMENTS						
206-340-702.000	SALARY & WAGES	225,500.00	39,434.08	12,919.80	186,065.92	17.49
206-340-715.000	FICA TAX EXPENSE	17,251.00	3,016.69	988.35	14,234.31	17.49
206-340-715.100	HEALTH INSURANCE	15,554.00	2,630.24	1,377.01	12,923.76	16.91
206-340-715.200	WORKERS COMPENSATION	7,689.00	0.00	0.00	7,689.00	0.00
206-340-715.300	LIFE INSURANCE	625.00	109.98	54.99	515.02	17.60
206-340-718.000	PENSION EXPENSE	4,500.00	668.72	370.90	3,831.28	14.86
206-340-727.000	OFFICE SUPPLIES	0.00	699.00	699.00	(699.00)	100.00
206-340-740.000	OPERATING SUPPLIES	20,000.00	772.31	157.71	19,227.69	3.86
206-340-745.000	EDUCATION & TRAINING	7,000.00	0.00	0.00	7,000.00	0.00
206-340-746.000	MILEAGE	3,000.00	0.00	0.00	3,000.00	0.00
206-340-751.000	GAS & OIL	3,000.00	0.00	0.00	3,000.00	0.00
206-340-768.000	UNIFORMS	4,600.00	3,839.24	3,271.30	760.76	83.46
206-340-850.000	TELEPHONE	4,600.00	394.39	394.39	4,205.61	8.57
206-340-900.000	PRINTING/PUBLICATION	500.00	0.00	0.00	500.00	0.00
206-340-910.000	INSURANCE GEN'L LIABILITY ALLOC	6,000.00	(286.50)	0.00	6,286.50	(4.78)
206-340-920.000	UTILITIES	8,000.00	147.03	147.03	7,852.97	1.84
206-340-920.100	WATER & SEWER USAGE	2,195.00	0.00	0.00	2,195.00	0.00
206-340-931.000	BUILDING REPAIR & MAINTENANCE	15,000.00	975.00	335.00	14,025.00	6.50
206-340-932.000	EQUIPMENT REPAIR & MAINTENANC	17,000.00	3,793.03	927.02	13,206.97	22.31
206-340-956.100	BANK SERVICE CHARGES	150.00	0.00	0.00	150.00	0.00
206-340-958.000	MEMBERSHIPS & DUES	600.00	0.00	0.00	600.00	0.00
206-340-964.300	PROP TAX REFUNDS & CHGBACKS	125.00	412.43	412.43	(287.43)	329.94
206-340-970.000	CAPITAL OUTLAY	19,077.00	17,602.50	8,062.50	1,474.50	92.27
206-340-971.000	FIRE TRUCK PAYMENT	40,000.00	0.00	0.00	40,000.00	0.00
206-340-975.000	EQUIPMENT	45,000.00	2,610.07	2,610.07	42,389.93	5.80
Total Dept 340 - FIRE DISBURSEMENTS		466,966.00	76,818.21	32,727.50	390,147.79	16.45
Dept 342 - TRAINING-FIRE DEPARTMENT						
206-342-704.000	SALARIES & WAGES - PART-TIME	5,000.00	3,650.00	0.00	1,350.00	73.00
206-342-715.000	FICA TAX EXPENSE	383.00	279.23	0.00	103.77	72.91
206-342-718.000	PENSION EXPENSE	100.00	48.00	0.00	52.00	48.00
206-342-727.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	
206-342-740.000	OPERATING SUPPLIES	5,300.00	0.00	0.00	5,300.00	

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
Total Dept 342 - TRAINING-FIRE DEPARTMENT		11,283.00	3,977.23	0.00	7,305.77	35.25
TOTAL EXPENDITURES		478,249.00	80,795.44	32,727.50	397,453.56	16.89
Fund 206 - FIRE FUND:						
TOTAL REVENUES		470,200.00	11,084.34	15,042.50	459,115.66	2.36
TOTAL EXPENDITURES		478,249.00	80,795.44	32,727.50	397,453.56	16.89
NET OF REVENUES & EXPENDITURES		(8,049.00)	(69,711.10)	(17,685.00)	61,662.10	866.08
BEG. FUND BALANCE		161,039.33	161,039.33			
NET OF REVENUES/EXPENDITURES - 2023-24			45,593.06		45,593.06	
END FUND BALANCE		152,990.33	136,921.29			

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000 - REVENUE						
209-000-403.000	CURRENT REAL TAX	62,000.00	0.00	0.00	62,000.00	0.00
209-000-407.000	DELINQUENT PERSONAL TAX	3,300.00	0.00	0.00	3,300.00	0.00
209-000-650.000	GRAVE OPENINGS	16,250.00	1,570.00	1,570.00	14,680.00	9.66
209-000-655.000	FOUNDATIONS	3,500.00	600.00	400.00	2,900.00	17.14
209-000-664.000	INTEREST INCOME	5,000.00	1,192.31	697.31	3,807.69	23.85
209-000-665.000	LOT SALES	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000 - REVENUE		100,050.00	3,362.31	2,667.31	96,687.69	3.36
TOTAL REVENUES		100,050.00	3,362.31	2,667.31	96,687.69	3.36
Expenditures						
Dept 209 - CEMETERY DISBURSEMENTS						
209-209-702.000	SALARY & WAGES	20,000.00	5,710.67	4,707.19	14,289.33	28.55
209-209-707.000	SALARIES & WAGES - OVERTIME	1,605.00	215.96	215.96	1,389.04	13.46
209-209-715.000	FICA TAX EXPENSE	1,653.00	453.41	376.63	1,199.59	27.43
209-209-715.100	HEALTH INSURANCE	6,000.00	496.45	11.11	5,503.55	8.27
209-209-715.200	WORKERS COMPENSATION	310.00	0.00	0.00	310.00	0.00
209-209-715.300	LIFE INSURANCE	195.00	28.25	22.38	166.75	14.49
209-209-718.000	PENSION EXPENSE	1,081.00	194.34	144.16	886.66	17.98
209-209-740.000	OPERATING SUPPLIES	3,500.00	685.98	576.00	2,814.02	19.60
209-209-751.000	GAS & OIL	600.00	0.00	0.00	600.00	0.00
209-209-808.000	COMPUTER SYSTEM SUPPORT	2,475.00	0.00	0.00	2,475.00	0.00
209-209-812.000	GROUNDS AND MAINTENANCE	7,300.00	0.00	0.00	7,300.00	0.00
209-209-850.000	TELEPHONE	500.00	0.00	0.00	500.00	0.00
209-209-910.000	INSURANCE GEN'L LIABILITY ALLOC	207.00	0.00	0.00	207.00	0.00
209-209-931.000	BUILDING REPAIR & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
209-209-932.000	EQUIPMENT REPAIR & MAINTENANC	1,000.00	1,325.74	1,325.74	(325.74)	132.57
209-209-943.000	RENT - CITY OWNED EQUIP	18,000.00	3,975.87	3,042.02	14,024.13	22.09
209-209-943.100	RENT - OFFICE	1,992.00	332.00	166.00	1,660.00	16.67
209-209-956.100	BANK SERVICE CHARGES	150.00	0.00	0.00	150.00	0.00
209-209-964.300	PROP TAX REFUNDS & CHGBACKS	20.00	56.70	56.70	(36.70)	283.50
209-209-970.000	CAPITAL OUTLAY	0.00	5,479.50	5,479.50	(5,479.50)	100.00
Total Dept 209 - CEMETERY DISBURSEMENTS		71,588.00	18,954.87	16,123.39	52,633.13	26.48
TOTAL EXPENDITURES		71,588.00	18,954.87	16,123.39	52,633.13	26.48
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		100,050.00	3,362.31	2,667.31	96,687.69	3.36
TOTAL EXPENDITURES		71,588.00	18,954.87	16,123.39	52,633.13	26.48
NET OF REVENUES & EXPENDITURES		28,462.00	(15,592.56)	(13,456.08)	44,054.56	54.78
BEG. FUND BALANCE		264,446.61	264,446.61			
NET OF REVENUES/EXPENDITURES - 2023-24			39,106.25		39,106.25	
END FUND BALANCE		292,908.61	287,960.30			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF NEW HAVEN
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 16.71

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 219 - CEMETERY PERPETUAL CARE FUND						
Revenues						
Dept 000 - REVENUE						
219-000-664.000	INTEREST INCOME	1,000.00	0.00	0.00	1,000.00	0.00
219-000-665.000	LOT SALES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000 - REVENUE		2,000.00	0.00	0.00	2,000.00	0.00
TOTAL REVENUES		2,000.00	0.00	0.00	2,000.00	0.00
Fund 219 - CEMETERY PERPETUAL CARE FUND:						
TOTAL REVENUES		2,000.00	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,000.00	0.00	0.00	2,000.00	0.00
BEG. FUND BALANCE		64,176.29	64,176.29			
NET OF REVENUES/EXPENDITURES - 2023-24			8,943.17		8,943.17	
END FUND BALANCE		66,176.29	73,119.46			

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND						
Revenues						
Dept 000 - REVENUE						
226-000-611.000	TRASH CHARGES	275,000.00	46,115.41	23,080.90	228,884.59	16.77
226-000-615.000	PENALTY CHARGES	4,000.00	1,120.27	567.77	2,879.73	28.01
226-000-664.000	INTEREST INCOME	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000 - REVENUE		280,000.00	47,235.68	23,648.67	232,764.32	16.87
TOTAL REVENUES		280,000.00	47,235.68	23,648.67	232,764.32	16.87
Expenditures						
Dept 528 - RUBBISH COLLECTION						
226-528-806.000	PROF SVCSS - TRASH COLLECTION	300,000.00	48,998.40	0.00	251,001.60	16.33
Total Dept 528 - RUBBISH COLLECTION		300,000.00	48,998.40	0.00	251,001.60	16.33
TOTAL EXPENDITURES		300,000.00	48,998.40	0.00	251,001.60	16.33
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:						
TOTAL REVENUES		280,000.00	47,235.68	23,648.67	232,764.32	16.87
TOTAL EXPENDITURES		300,000.00	48,998.40	0.00	251,001.60	16.33
NET OF REVENUES & EXPENDITURES		(20,000.00)	(1,762.72)	23,648.67	(18,237.28)	8.81
BEG. FUND BALANCE		137,248.47	137,248.47			
NET OF REVENUES/EXPENDITURES - 2023-24			(6,053.60)		(6,053.60)	
END FUND BALANCE		117,248.47	129,432.15			

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 549 - BUILDING FUND						
Revenues						
Dept 000 - REVENUE						
549-000-451.000	PERMITS & LICENSES	125,000.00	14,849.00	6,896.00	110,151.00	11.88
549-000-451.200	REGISTRATION FEES	1,500.00	275.00	80.00	1,225.00	18.33
549-000-451.500	CERT OF OCCUPANCY-INSPECTION	13,000.00	780.00	535.00	12,220.00	6.00
549-000-452.000	BUSINESS LICENSE	1,000.00	0.00	0.00	1,000.00	0.00
549-000-456.000	BUILDING ADMINISTRATION FEES	40,000.00	3,700.00	2,400.00	36,300.00	9.25
549-000-457.000	PLANNING COMMISSION	9,000.00	805.00	455.00	8,195.00	8.94
549-000-457.400	ENGINEERING REVIEW	500.00	0.00	0.00	500.00	0.00
549-000-664.000	INTEREST INCOME	15,000.00	1,208.04	805.82	13,791.96	8.05
Total Dept 000 - REVENUE		205,000.00	21,617.04	11,171.82	183,382.96	10.54
Dept 549 - BUILDING DEPARTMENT						
549-549-458.000	ZONING BOARD OF APPEALS	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 549 - BUILDING DEPARTMENT		3,000.00	0.00	0.00	3,000.00	0.00
TOTAL REVENUES		208,000.00	21,617.04	11,171.82	186,382.96	10.39
Expenditures						
Dept 549 - BUILDING DEPARTMENT						
549-549-702.000	SALARY & WAGES	50,000.00	7,656.49	4,253.60	42,343.51	15.31
549-549-702.100	MEDICAL BUYOUT	4,000.00	416.68	208.34	3,583.32	10.42
549-549-702.300	SALARIES & WAGES-INSPECTORS	107,290.00	11,838.44	5,755.61	95,451.56	11.03
549-549-703.300	SALARIES & WAGES - PLANNING	13,500.00	1,165.00	420.00	12,335.00	8.63
549-549-703.400	SALARIES & WAGES - ZBA	2,608.00	499.98	0.00	2,108.02	19.17
549-549-715.000	FICA TAX EXPENSE	13,600.00	1,650.65	813.77	11,949.35	12.14
549-549-715.100	HEALTH INSURANCE	0.00	149.37	0.00	(149.37)	100.00
549-549-715.200	WORKERS COMPENSATION	400.00	0.00	0.00	400.00	0.00
549-549-715.300	LIFE INSURANCE	1,100.00	90.38	45.19	1,009.62	8.22
549-549-718.000	PENSION EXPENSE	2,600.00	418.68	223.11	2,181.32	16.10
549-549-727.000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
549-549-740.000	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
549-549-745.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
549-549-808.000	COMPUTER SYSTEM SUPPORT	1,000.00	0.00	0.00	1,000.00	0.00
549-549-850.000	TELEPHONE	2,150.00	324.99	108.33	1,825.01	15.12
549-549-943.100	RENT - OFFICE	6,000.00	1,000.00	500.00	5,000.00	16.67
549-549-956.100	BANK SERVICE CHARGES	500.00	0.00	0.00	500.00	0.00
549-549-970.000	CAPITAL OUTLAY	1,908.00	1,908.00	0.00	0.00	100.00
Total Dept 549 - BUILDING DEPARTMENT		209,756.00	27,118.66	12,327.95	182,637.34	12.93
TOTAL EXPENDITURES		209,756.00	27,118.66	12,327.95	182,637.34	12.93
Fund 549 - BUILDING FUND:						
TOTAL REVENUES		208,000.00	21,617.04	11,171.82	186,382.96	10.39
TOTAL EXPENDITURES		209,756.00	27,118.66	12,327.95	182,637.34	12.93
NET OF REVENUES & EXPENDITURES		(1,756.00)	(5,501.62)	(1,156.13)	3,745.62	3
BEG. FUND BALANCE		242,189.55	242,189.55			
NET OF REVENUES/EXPENDITURES - 2023-24			3,996.12		3,996.12	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF NEW HAVEN
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 16.71

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	05/31/2024	MONTH 05/31/2024		
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Fund 549 - BUILDING FUND						
END FUND BALANCE		240,433.55	240,684.05			

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WATER FUND						
Revenues						
Dept 000 - REVENUE						
590-000-607.000	WATER USER CHARGES	660,000.00	99,555.19	56,250.50	560,444.81	15.08
590-000-607.001	USER & RTS CHARGES (PER DWRP)	193,500.00	29,008.77	14,528.01	164,491.23	14.99
590-000-607.002	DEBT SERVICE CHARGE (PER DWRP)	180,000.00	30,253.80	15,147.94	149,746.20	16.81
590-000-607.003	TURN ON/OFF CHARGES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-607.005	FINAL BILL CHARGE	2,000.00	60.00	0.00	1,940.00	3.00
590-000-608.000	MUNICIPAL HYDRANT	2,500.00	1,500.00	0.00	1,000.00	60.00
590-000-610.100	VILLAGE WATER USAGE	12,163.40	0.00	0.00	12,163.40	0.00
590-000-615.000	PENALTY CHARGES	15,000.00	1,790.26	908.83	13,209.74	11.94
590-000-645.000	WATER CONNECTIONS	81,000.00	6,125.00	3,675.00	74,875.00	7.56
590-000-645.100	WATER METER	22,800.00	2,265.05	1,359.03	20,534.95	9.93
590-000-664.000	INTEREST INCOME	43,000.00	4,165.13	2,516.95	38,834.87	9.69
590-000-670.000	MISCELLANEOUS INCOME	500.00	300.00	150.00	200.00	60.00
Total Dept 000 - REVENUE		1,213,463.40	175,023.20	94,536.26	1,038,440.20	14.42
TOTAL REVENUES		1,213,463.40	175,023.20	94,536.26	1,038,440.20	14.42
Expenditures						
Dept 590 - WATER DISBURSEMENTS						
590-590-702.000	SALARY & WAGES	113,000.00	22,709.08	9,928.76	90,290.92	20.10
590-590-707.000	SALARIES & WAGES - OVERTIME	5,000.00	368.06	324.57	4,631.94	7.36
590-590-715.000	FICA TAX EXPENSE	9,030.00	1,765.57	784.47	7,264.43	19.55
590-590-715.100	HEALTH INSURANCE	14,650.00	1,416.06	715.44	13,233.94	9.67
590-590-715.200	WORKERS COMPENSATION	1,000.00	0.00	0.00	1,000.00	0.00
590-590-715.300	LIFE INSURANCE	1,400.00	407.56	189.88	992.44	29.11
590-590-718.000	PENSION EXPENSE	5,900.00	1,150.96	509.72	4,749.04	19.51
590-590-740.000	OPERATING SUPPLIES	5,500.00	238.37	158.16	5,261.63	4.33
590-590-740.500	DPW STORM WATER PERMIT FEE	5,000.00	0.00	0.00	5,000.00	0.00
590-590-742.000	METERS	50,000.00	0.00	0.00	50,000.00	0.00
590-590-745.000	EDUCATION & TRAINING	2,000.00	750.00	0.00	1,250.00	37.50
590-590-750.000	POSTAGE	7,000.00	2,115.00	0.00	4,885.00	30.21
590-590-751.000	GAS & OIL	2,000.00	0.00	0.00	2,000.00	0.00
590-590-768.000	UNIFORMS	1,200.00	0.00	0.00	1,200.00	0.00
590-590-802.000	WATER CONSUMPTION	195,500.00	15,243.63	15,243.63	180,256.37	7.80
590-590-802.100	WATER CONSUMPTION FIXED	301,200.00	24,500.00	24,500.00	276,700.00	8.13
590-590-802.200	BAD DEBT RECOVERY CREDIT	(1,500.00)	0.00	0.00	(1,500.00)	0.00
590-590-807.500	PROF SVCS - TESTING	30,000.00	0.00	0.00	30,000.00	0.00
590-590-807.900	PROF SVCS - ENGINEERING	11,000.00	0.00	0.00	11,000.00	0.00
590-590-808.000	COMPUTER SYSTEM SUPPORT	3,000.00	57.00	19.00	2,943.00	1.90
590-590-850.000	TELEPHONE	4,000.00	725.15	508.49	3,274.85	18.13
590-590-910.000	INSURANCE GEN'L LIABILITY ALLOC	5,400.00	(2,550.00)	0.00	7,950.00	(47.22)
590-590-920.000	UTILITIES	13,500.00	4,716.28	3,248.44	8,783.72	34.94
590-590-931.000	BUILDING REPAIR & MAINTENANCE	7,500.00	112.71	0.00	7,387.29	1.50
590-590-932.000	EQUIPMENT REPAIR & MAINTENANC	7,500.00	240.00	240.00	7,260.00	3.20
590-590-935.000	MAIN & WELL MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
590-590-943.000	RENT - CITY OWNED EQUIP	18,000.00	1,791.31	690.62	16,208.69	9.95
590-590-943.100	RENT - OFFICE	37,500.00	6,250.00	3,125.00	31,250.00	16.67
590-590-956.100	BANK SERVICE CHARGES	1,000.00	86.75	86.75	913.25	8.68
590-590-958.000	MEMBERSHIPS & DUES	1,000.00	0.00	0.00	1,000.00	0.00
590-590-970.000	CAPITAL OUTLAY	3,816.00	3,816.00	0.00	0.00	100.00
590-590-997.000	DEPRECIATION EXPENSE	170,000.00	0.00	0.00	170,000.00	0.00
Total Dept 590 - WATER DISBURSEMENTS		1,036,096.00	85,909.49	60,272.93	950,186.51	8.29

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF NEW HAVEN
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 16.71

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WATER FUND						
Expenditures						
Dept 591 - DWRF PROJECT						
590-591-964.000	INTEREST EXPENSE	36,000.00	0.00	0.00	36,000.00	0.00
Total Dept 591 - DWRF PROJECT		36,000.00	0.00	0.00	36,000.00	0.00
TOTAL EXPENDITURES		1,072,096.00	85,909.49	60,272.93	986,186.51	8.01
Fund 590 - WATER FUND:						
TOTAL REVENUES		1,213,463.40	175,023.20	94,536.26	1,038,440.20	14.42
TOTAL EXPENDITURES		1,072,096.00	85,909.49	60,272.93	986,186.51	8.01
NET OF REVENUES & EXPENDITURES		141,367.40	89,113.71	34,263.33	52,253.69	63.04
BEG. FUND BALANCE		4,742,181.01	4,742,181.01			
NET OF REVENUES/EXPENDITURES - 2023-24			187,730.17		187,730.17	
END FUND BALANCE		4,883,548.41	5,019,024.89			

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 592 - SEWER FUND						
Revenues						
Dept 000 - REVENUE						
592-000-607.001	RTS CHARGES-SEWER	172,000.00	29,001.97	14,524.62	142,998.03	16.86
592-000-609.000	SEWER CHARGES	600,000.00	90,884.24	50,696.83	509,115.76	15.15
592-000-610.000	VILLAGE SEWER USAGE	11,050.00	0.00	0.00	11,050.00	0.00
592-000-612.000	SEWER DEBT CHARGES	770,000.00	128,383.16	64,307.90	641,616.84	16.67
592-000-615.000	PENALTY CHARGES	15,000.00	2,758.05	1,389.69	12,241.95	18.39
592-000-644.000	SEWER CONNECTIONS	81,000.00	6,125.00	3,675.00	74,875.00	7.56
592-000-664.000	INTEREST INCOME	6,000.00	2,172.73	1,187.93	3,827.27	36.21
Total Dept 000 - REVENUE		1,655,050.00	259,325.15	135,781.97	1,395,724.85	15.67
TOTAL REVENUES		1,655,050.00	259,325.15	135,781.97	1,395,724.85	15.67
Expenditures						
Dept 592 - SEWER DISBURSEMENTS						
592-592-702.000	SALARY & WAGES	50,050.00	6,119.84	2,255.24	43,930.16	12.23
592-592-707.000	SALARIES & WAGES - OVERTIME	750.00	180.00	180.00	570.00	24.00
592-592-715.000	FICA TAX EXPENSE	3,900.00	481.84	186.26	3,418.16	12.35
592-592-715.100	HEALTH INSURANCE	2,850.00	589.38	249.61	2,260.62	20.68
592-592-715.200	WORKERS COMPENSATION	300.00	0.00	0.00	300.00	0.00
592-592-715.300	LIFE INSURANCE	300.00	80.04	21.00	219.96	26.68
592-592-718.000	PENSION EXPENSE	1,850.00	314.87	121.70	1,535.13	17.02
592-592-727.000	OFFICE SUPPLIES	250.00	0.00	0.00	250.00	0.00
592-592-740.000	OPERATING SUPPLIES	3,000.00	158.16	158.16	2,841.84	5.27
592-592-740.500	DPW STORM WATER PERMIT FEE	2,000.00	0.00	0.00	2,000.00	0.00
592-592-745.000	EDUCATION & TRAINING	1,200.00	0.00	0.00	1,200.00	0.00
592-592-750.000	POSTAGE	2,500.00	705.00	0.00	1,795.00	28.20
592-592-751.000	GAS & OIL	2,000.00	0.00	0.00	2,000.00	0.00
592-592-768.000	UNIFORMS	1,000.00	8.49	0.00	991.51	0.85
592-592-801.000	DSWD DISPOSAL SERVICE - SEWER	422,100.00	34,457.00	34,457.00	387,643.00	8.16
592-592-801.100	IWC CHARGES - SEWER	9,000.00	629.72	629.72	8,370.28	7.00
592-592-801.300	O & M / OMI - SEWER	39,000.00	3,063.00	3,063.00	35,937.00	7.85
592-592-801.400	O & M / MCWDD - SEWER	151,000.00	12,067.00	12,067.00	138,933.00	7.99
592-592-807.000	PROF SVCS - LEGAL	750.00	0.00	0.00	750.00	0.00
592-592-807.900	PROF SVCS - ENGINEERING	22,000.00	5,294.00	5,294.00	16,706.00	24.06
592-592-808.000	COMPUTER SYSTEM SUPPORT	500.00	57.00	19.00	443.00	11.40
592-592-850.000	TELEPHONE	750.00	98.34	98.34	651.66	13.11
592-592-910.000	INSURANCE GEN'L LIABILITY ALLOC	1,600.00	(860.00)	0.00	2,460.00	(53.75)
592-592-920.000	UTILITIES	3,500.00	164.16	98.12	3,335.84	4.69
592-592-931.000	BUILDING REPAIR & MAINTENANCE	3,000.00	174.79	0.00	2,825.21	5.83
592-592-932.000	EQUIPMENT REPAIR & MAINTENANC	6,000.00	240.00	240.00	5,760.00	4.00
592-592-943.000	RENT - CITY OWNED EQUIP	6,000.00	616.86	241.38	5,383.14	10.28
592-592-943.100	RENT - OFFICE	37,500.00	6,250.00	3,125.00	31,250.00	16.67
592-592-956.100	BANK SERVICE CHARGES	600.00	86.75	86.75	513.25	14.46
592-592-964.000	DEBT SERVICE - INTEREST EXPENSE	260,000.00	0.00	0.00	260,000.00	0.00
592-592-964.100	DEBT SERVICE-INTERCEPTORS AGENT FEE	150.00	0.00	0.00	150.00	0.00
592-592-964.600	DEBT SERVICE - AGENT FEE	300.00	0.00	0.00	300.00	0.00
592-592-970.000	CAPITAL OUTLAY	12,537.00	8,062.50	8,062.50	4,474.50	64.31
592-592-997.000	DEPRECIATION EXPENSE	230,000.00	0.00	0.00	230,000.00	0.00
Total Dept 592 - SEWER DISBURSEMENTS		1,278,237.00	79,038.74	70,653.78	1,199,198.26	5.50
TOTAL EXPENDITURES		1,278,237.00	79,038.74	70,653.78	1,199,198.26	5.50

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF NEW HAVEN
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 16.71

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2024	ACTIVITY FOR MONTH 05/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 592 - SEWER FUND						
Fund 592 - SEWER FUND:						
TOTAL REVENUES		1,655,050.00	259,325.15	135,781.97	1,395,724.85	15.67
TOTAL EXPENDITURES		1,278,237.00	79,038.74	70,653.78	1,199,198.26	6.18
NET OF REVENUES & EXPENDITURES		376,813.00	180,286.41	65,128.19	196,526.59	47.85
BEG. FUND BALANCE		2,699,608.30	2,699,608.30			
NET OF REVENUES/EXPENDITURES - 2023-24			619,746.61		619,746.61	
END FUND BALANCE		3,076,421.30	3,499,641.32			
TOTAL REVENUES - ALL FUNDS		7,400,774.40	678,805.84	370,883.14	6,721,968.56	9.17
TOTAL EXPENDITURES - ALL FUNDS		6,807,047.20	838,351.49	448,022.19	5,968,695.71	12.32
NET OF REVENUES & EXPENDITURES		593,727.20	(159,545.65)	(77,139.05)	753,272.85	26.87
BEG. FUND BALANCE - ALL FUNDS		12,331,993.88	12,331,993.88			
END FUND BALANCE - ALL FUNDS		12,925,721.08	13,008,428.91			

CASH SUMMARY BY FUND FOR VILLAGE OF NEW HAVEN
FROM 05/01/2024 TO 05/31/2024
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2024	Total Debits	Total Credits	Ending Balance 05/31/2024
101	GENERAL FUND	2,200,159.60	43,353.81	197,372.79	2,046,140.62
201	MAJOR STREET FUND	1,385,328.21	17,441.94	26,327.34	1,376,442.81
203	LOCAL STREET FUND	320,737.57	38,341.53	68,847.29	290,231.81
204	HIGHWAY IMPROVEMENT FUND	482,895.95	402.92	5,204.09	478,094.78
206	FIRE FUND	155,671.89	15,042.50	34,083.33	136,631.06
209	CEMETERY FUND	301,635.84	2,467.31	16,342.85	287,760.30
219	CEMETERY PERPETUAL CARE FUND	73,119.46	0.00	0.00	73,119.46
226	GARBAGE AND RUBBISH COLLECTION FUND	73,699.44	23,293.20	25,785.90	71,206.74
265	DRUG LAW ENFORCEMENT FUND	14,294.55	0.00	0.00	14,294.55
549	BUILDING FUND	323,196.33	26,071.12	19,769.95	329,497.50
590	WATER FUND	1,189,762.44	83,697.68	68,322.48	1,205,137.64
592	SEWER FUND	664,477.45	124,295.56	74,053.99	714,719.02
	TOTAL - ALL FUNDS	7,184,978.73	374,407.57	536,110.01	7,023,276.29



AGENDA REPORT

New Haven, Michigan

Meeting Type

MEETING DATE: 6/11/2024

DEPARTMENT: Office of the Village President

DATE SUBMITTED: 6/11/2024

PREPARED BY: President Meissen

ITEM TITLE: Recreational Marijuana Ordinance

EXECUTIVE SUMMARY:

Attached is a sample ordinance put together by our Village Attorney, Mr. Addis. This ordinance is only a starting point for things to consider regarding a recreational marijuana ordinance.

What I am proposing is that we host two town halls to receive feedback from the residents regarding recreational marijuana facilities, listen to residents' concerns and questions, and then work to tailor the ordinance to take into consideration the feedback received.

While I know ultimately, we would prefer to keep these facilities out of our community, we now know that it does not take much for someone to create a ballot petition and force us in under their own ordinance which we would have no control of. At least if we pass our own ordinance, we maintain control of the restrictions to ensure that any such facility does not negatively impact our residents.

RECOMMENDED ACTION:

- Review the attached ordinance and give feedback to President Meissen
- President Meissen to set up town hall meetings prior to our July 9th Council meeting.

ADMINISTRATIVE REVIEW:

EXHIBITS:

- Sample marijuana ordinance attached

DRAFT ORDINANCE

THE VILLAGE OF NEW HAVEN ORDAINS:

SECTION _____ • ADULT USE MARIJUANA FACILITIES

An ordinance to license, site plan and regulate certain adult use marijuana facilities in the Village of New Haven.

Adult use marijuana facilities shall conform to and be subject to the provisions of this ordinance, including an application process and a site plan review.

A. Definitions. The definitions as set forth in the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 Et. Seq. (“MRTMA”), including all future amendments, are adopted by reference herein.

The following definitions also apply herein:

1. **Applicant:** Any individual, organization, entity, or association, including any corporation, partnership, limited liability company, or any other lawfully established business, that applies for a License under this ordinance.
2. **Department:** The State of Michigan Department of Licensing and Regulatory Affairs, including any successor entity.
3. **License:** A license to operate a marijuana facility in the Village of New Haven under this ordinance.
4. **State Licensee:** Any individual, corporation, limited liability company, partnership of any type, trust or other legal entity that has been issued a license by the Department that allows for the operation of a marijuana facility at any location otherwise permitted under this ordinance.

All other terms and phrases shall be subject to their plain meaning.

B. Permitted and Prohibited Facilities.

1. **Conflicts of Law.** As of the effective date of this ordinance, marijuana remains classified as a Schedule 1 controlled substance under the Federal Controlled Substances Act, 21 USC S801, et. seq. which makes it unlawful, under federal law, to manufacture, distribute or dispense marijuana. Nothing in this ordinance creates or grants immunity to any person or entity from criminal prosecution under any applicable federal law and any entity receiving a license under this ordinance shall defend, indemnify and hold the Village of New Haven harmless against any claims, suits or demands relating to federal law enforcement actions accordingly.

For the purposes of this ordinance, the spelling of the above defined term shall be 'marijuana' and should be deemed to be the equivalent to and referencing the term that is spelled 'marihuana' by the Department and within the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, as amended, at Section 3(e).

2. **Permitted Facilities.** Only the following listed marijuana facilities, as defined in MRTMA at MCL 333.27953, shall be allowed to be located within the Village of New Haven under this ordinance:

- a. Marijuana Retailer
- b. Marijuana Safety Compliance Facility
- c. Marijuana Secure Transporter

No person or entity shall establish or operate any adult use marijuana facility in the Village of New Haven without first complying with this ordinance, the Village of New Haven application and site plan review processes and without first complying with any and all applicable state laws and regulations, including all amendments to the applicable state laws and state regulations. This shall specifically include all approvals required to be obtained from the Department and any other authorized State Agency having the authority and the purpose to regulate any adult use marijuana facility in Michigan.

3. **Permitted Shared Facilities.** Any licensed marijuana facility under this ordinance may be allowed to operate in the same building housing another licensed marijuana facility provided it is constructed and operated in compliance with all State and Village of New Haven requirements for the shared use of marijuana facilities. Marijuana facilities may be allowed to occupy more than one building on the same parcel provided the facility and buildings are operated in compliance with all State and Village of New Haven requirements, including all zoning ordinances and site plan requirements.

4. **Prohibited Facilities.**

- a. **Home Occupations and Accessory Use Prohibited.** A marijuana facility, or activities associated with the marijuana facility, shall not be permitted as a home occupation or as an accessory use.
- b. **Other Marijuana Facilities Prohibited.** Any marijuana facility or event not specifically listed as a permitted facility in Section 2 herein shall be prohibited within the Village of New Haven.

- C. **Location Permitted.** Marijuana facilities are permitted to be located, as a permitted use, subject to the terms of this Ordinance and subject to all applicable State laws and regulations, within the Village of New Haven as set forth below and shall adhere to the following permitted location requirements:

1. **Set Backs.** These set backs are mandatory, shall be affirmatively presented on the Site Plan and are not subject to modification or deviation by a Dimensional or use Variance process or by any Village of New Haven Council.

- a. 1,000 feet from the nearest boundary of any designated Residential Zoning District.
- b. 1,000 feet from the nearest lot line of any residential home structure.
- c. 1,000 feet from the nearest lot line of any church structure.
- d. 1,000 feet from the nearest lot line of any licensed alcohol or drug Rehabilitation Center.
- e. 1,000 feet from the nearest lot line of any child care center or licensed day care facility licensed by the State of Michigan Department of Licensing and Regulatory Affairs, including any successor entity.
- f. 1,000 feet from the nearest lot line of any preschool program center, primary, intermediate or secondary school, or like facility, established pursuant to and in accordance with the Revised School Code, P.A. 451 of 1976, being M.C.L.A. §§ 380.1 through 380.1853, as amended, and/or the State School Aid Act of 1979, P.A. 94 of 1979, being M.C.L.A. §§ 388.1601 through 388.1772, as amended.

2. **Permitted Districts.**

- a. **Light and Heavy Industrial Zoning District:** All marijuana facilities otherwise permitted at Section B in this ordinance and otherwise meeting the setbacks set forth herein shall be allowed as a permitted use only on parcels in the Village of New Haven that are otherwise fully located in the Light or Heavy Industrial Zoning District under the then current Village of New Haven Zoning Ordinance.

D. General Use Requirements For All Marijuana Facilities. All general use requirements shall be and are part of the required site plan review and approval process, including the following:

1. **Hours of Operation.** Any marijuana facility shall provide the Village of New Haven administration with the hours of operation of the facility. Any changes to the hours of operation must be communicated forty-eight (48) hours in advance of the change. Marijuana retailers shall only be open from 9:00 a.m. to 9:00 p.m. with no modifications allowed.
2. **Odor Control.** Any marijuana facility shall be equipped with an operable filtration, ventilation, and exhaust system that, at all times, effectively confines any and all odors to the interior of the building from which the odor is generated.

No marijuana at any facility shall be managed in any manner that emits odors beyond the interior of the premises or which is otherwise discernable to another person. The odor shall be prevented by the installation of an operable odor control system. Odors shall be effectively confined to the interior of the location in which the odor is generated.

Venting of marijuana odors into the areas surrounding the location is deemed and declared to be a public nuisance for all legal purposes.

3. **Waste Water.** Any marijuana facility shall be designed and operated so as to minimize the amount of pesticides, fertilizers, nutrients, marijuana, and any other potential contaminants discharged into the public wastewater and/or stormwater systems as shall be determined by the Village of New Haven Engineer during the site plan process.
4. **Security Requirements.** Any marijuana facility shall have an adequate security plan to prevent access to marijuana by non-authorized personnel, including unauthorized removal of any marijuana. All rooms that contain marijuana, in any form, shall be individually locked and accessible only to authorized personnel. The building(s) housing the marijuana facility shall all be equipped with security cameras, maintained in operational order, and installed in such a way as to monitor the entire perimeter of the building(s) including all parking lots and areas accessible by individuals and capable of recording and storing both on and off site a minimum of 120 continuous hours of the perimeter monitoring. The security cameras shall be in operation 24 hours a day, seven days a week, and shall be set to maintain the record of the prior 120 hours of continuous operation. The Village of New Haven may require review and recommendation of a proposed security plan by an independent consultant with credentialed expertise in the field of site/facility security measures. The cost of an independent review by an independent security consultant shall be paid directly and in full by the applicant. The security plan shall describe how cash will be handled and deposited, including a plan to minimize the cash on hand at the marijuana facilities and to provide for a method of secure pick up and transportation of cash.
5. **Indoor Activity Only.** Any marijuana facility activities including, but not limited to, operations, cultivation, processing, storage, and transactions, shall be conducted within an enclosed structure. All outdoor storage is prohibited. A greenhouse shall not be considered an enclosed structure or an indoor structure for purposes of this ordinance.
6. **Lighting.** Any artificial lighting shall be shielded to prevent glare and light trespass and shall otherwise not be visible from neighboring properties, adjacent streets or public right of ways.
7. **Inspections.** Any marijuana facility shall be subject to inspections to ensure compliance with all applicable Village of New Haven codes and ordinances and all applicable State laws and regulations, including all future amendments. Any marijuana facility under this ordinance shall comply with all local permitting and inspection processes as applicable.
8. **Prohibited Activities.** No smoking, inhalation, or consumption of marijuana shall take place on the premises of any marijuana facility.

9. **Unlawful Activities.** Any uses or activities found by the State of Michigan or a court of competent jurisdiction to be unconstitutional or otherwise unlawful by State law shall not be permitted by the Village of New Haven.
10. **General Restrictions.** All activities shall be conducted so as to not create or permit trespass or spillage of dust, glare, sounds, noise, vibrating, fumes, odors or light to any neighboring property, street or public right of way.
11. **No Temporary Certificate of Occupancy.** No marijuana facility under this ordinance may operate under a temporary certificate of occupancy. Each licensed facility must be in full and complete compliance in order to operate.
12. **Transfers of License.** A Marijuana facility license issued under this ordinance is not transferable or assignable under any circumstances.

E. Application Submittal Requirements for a License.

The following items shall be required at the time an applicant makes an application for a license under this ordinance. If any item is not included at the time of the application, the entire application shall not be accepted for review by the Village of New Haven.

1. **Application Form.** A signed and dated application form to be provided by the Village of New Haven. If the applicant does not own the property, a signed and notarized statement granting permission from the lawful owner to submit an application shall be included with the application.
2. **Preliminary State License Approval.** A letter from the Marijuana Regulatory Agency of the State of Michigan (or any designated successor) granting preliminary state license approval for the applicant to operate a marijuana facility that the applicant is requesting for approval within the Village of New Haven. The burden to obtain any and all State approvals shall be on the applicant.
3. **Site Plan.** A fully completed site plan including all information required in the Village of New Haven zoning ordinance and all general use requirements set forth in this ordinance. The site plan shall be reviewed and approved consistent with the procedures set forth in the Village of New Haven Zoning Ordinance.
4. **Use Statement.** A written statement by the applicant identifying all activities, operations, products and services to be provided by the marijuana facility.
5. **Hours of Operation.** A written statement identifying the marijuana facilities' proposed hours of operation.
6. **Odor Control Plan.** An odor control plan consistent with the requirements of this ordinance and any applicable State laws and regulations.

7. **Waste Water Control Plan.** A waste water control plan consistent with the requirements of this ordinance and any applicable State laws and regulations.
8. **Security Plan.** A security plan consistent with the requirements of this ordinance and any applicable State laws and regulations.
9. **Lighting Plan.** A Lighting plan consistent with the requirements of this ordinance and any applicable State laws and regulations.
10. **Liability Release and Insurance Documentation.** An executed release of liability, indemnification and hold harmless in the form provided by the Village of New Haven's application and proof of insurance providing general liability coverage for loss, liability and damage claims arising out of injury to persons or property in the amounts and the format set forth in the application process.
11. **Notarized Acknowledgement of Operational Requirements.** As part of the application form, the applicant shall submit a signed and notarized statement by all individuals receiving pre-approval to operate the marijuana facility that applicant(s) are aware of the terms of this ordinance, including the site plan requirements.

F. Application Consideration.

A completed application for a license shall be reviewed for completeness. There shall be no other review policy or guideline under this ordinance.

1. **Application Fee.** The applicant, with the application, shall pay a fee of \$5,000.00 per license type to defray the administrative and enforcement costs associated with the operation of the marijuana facility.
2. **Renewals.** Each license issued under this ordinance must be renewed annually with a renewal fee of \$5,000.00 per license on a renewal form to be provided by the Village of New Haven. This fee is to defray administrative and enforcement costs.
3. **No Property Right.** A Village of New Haven license for a marijuana facility is a revocable privilege granted by the Village of New Haven and is not a property right. Granting a license under this ordinance does not create or vest any right, title, franchise, privilege or other property interest. No licensee or any other person shall lease, pledge, or borrow or loan money against a license.
4. **Inspection Fee.** Each marijuana facility established under this ordinance may, at the sole discretion of the Village of New Haven, be inspected by the Village of New Haven at any time to ensure compliance. The Village of New Haven reserves the right to establish any appropriate inspection fee in accordance with the Village of New Haven schedule of fees process.

G. Adverse License Actions.

The Village of New Haven may suspend, revoke, or place in non-renewal status any License granted under this ordinance based on the following:

1. Any fraud or misrepresentation contained in the application or any renewal process.
2. Any violation of this ordinance or any State Marijuana Law, regulation or rule.
3. The marijuana business operates in an unlawful manner or in such a way as to constitute a public nuisance or to adversely affect the health, safety, or general welfare of the public.
4. The revocation, suspension, nonrenewal, and placement of restrictions by the department or any other authorized state agency on a State license applies equally to the corresponding license issued by the Village of New Haven.

If a license is not renewed or is suspended or revoked, the licensee must immediately cease all operations at the marijuana facility regardless of its location on a permitted parcel and regardless of its status as a permitted use.

Nothing in this section prohibits the Village of New Haven from imposing other penalties authorized in the Village of New Haven Codes and Ordinances, including filing a public nuisance action or any other legal action in a court of competent jurisdiction.

H. Due Process. For a violation that impacts health or safety of customers, employees, or the public, the Village of New Haven Council President may temporarily suspend a license without a hearing but only until such time as a hearing can be reasonably scheduled and held.

The Village of New Haven shall send notice to the licensee listing the reason for the adverse license proceeding. The notice shall list a proposed action and proposed conditions for reinstatement, if applicable.

The licensee shall have 10 business days from the date the notice was sent to respond in writing and request a hearing. If the licensee does not reply within the 10-day period, then the proposed adverse action and any proposed conditions will be considered the final and binding recommendation of the Village of New Haven Council President. The licensee may appeal a recommended adverse action issued under this subsection to the Village of New Haven Planning Commission. The Planning Commission's review shall be limited to the information possessed by the Village of New Haven Council President at the time the recommendation was issued.

The Village of New Haven Planning Commission shall, as soon as practicable, conduct a public hearing where the licensee and the Village of New Haven Council President will each have the opportunity to give testimony, present evidence, and show cause as to why the license

should or should not be placed in non-renewal status or suspended or revoked and as to any conditions for reinstatement or renewal.

- I. Appeal to Village of New Haven.** A recommendation of the Planning Commission may be appealed through a written request to the Village of New Haven Clerk within 10 business days from the date the Planning Commission issued its recommendation. The Village of New Haven Clerk shall place the appeal on the agenda for the next regular meeting of the Village of New Haven Council. A written appeal shall be limited to 20 pages and up to 10 pages of exhibits.

The Village of New Haven Council shall be limited to reviewing the record of the hearing at the Planning Commission.

If the Planning Commission's recommendation is supported by the existing record, then the Planning Commission's recommendation shall be adopted by the Village of New Haven Council.

It shall be the burden of the licensee to show by clear and convincing evidence that the Planning Commission's recommendation was not supported by the existing record.

The Village of New Haven Council may adopt the Planning Commission's recommendation, in whole or in part, or may issue an entirely new decision. The decision of the Village of New Haven Council shall be final.

J. Severability.

The provisions of this ordinance are hereby declared, for all legal purposes, to be severable. If any clause, sentence, word, section, or provision is hereafter declared to be void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of this ordinance which continue in full force and effect.

K. Violations and Penalties.

Any person who disobeys, neglects, or refuses to comply with any provision of this ordinance or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this ordinance. A violation of this ordinance is deemed to be a nuisance per se for all legal purposes.

A violation of this ordinance shall be a misdemeanor, for which the punishment for a first violation shall be a fine of not less than \$100.00 and not more than \$500.00, or imprisonment not to exceed ninety (90) days, or both, in the discretion of the court. The punishment for a second or subsequent violation shall be a fine of not less than \$250.00 and not more than \$500.00, or imprisonment not to exceed ninety (90) days, or both, in the discretion of the court. For purposes of this section "second or subsequent violation" means a violation of the provisions of this ordinance committed by the same person within twelve (12) calendar months of a previous violation of the same provision of this ordinance for which said person pled or

was adjudicated guilty. The foregoing penalties shall be in addition to the rights of the Village of New Haven to proceed at law or equity with other appropriate and proper remedies.

Each day during which any violation continues shall be deemed a separate offense.

The Village of New Haven may seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief as may be provided by law.

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