



CDBG PUBLIC HEARING AGENDA

February 13, 2024 at 6:30 PM
Municipal Council Room – 57775 Main Street

In accordance with the Americans with Disabilities Act, reasonable accommodations can be made with advance notice by calling the Village Offices at (586) 749-5301

The New Haven Village Council will hold a CDBG Public Hearing at 6:30 pm, in the Municipal Council Room located at 57775 Main Street.

- 1. Call to Order/Roll Call**
- 2. Public Hearing on CDBG 2024 Public Service Funding**
 - A. Public Service Funding**
- 3. Adjournment**

**PUBLIC HEARING NOTICE
VILLAGE OF NEW HAVEN RESIDENTS
2024 CDBG COMMUNITY PUBLIC SERVICE FUNDING**

At 6:30 P.M., on February 13, 2024 at the Village Municipal Office, 57775 Main Street, New Haven, a public hearing will be held to obtain the views of citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

The Village of New Haven will be receiving an estimated \$3,400.00 in Community Development Block Grant funds for FY 2024 from the Macomb “Urban County” Program.

<u>Project Description</u>	<u>Amount</u>
Macomb County Chore Program	\$ 650.00
Service Funds	\$ 2,750.00
Public Service Allocation	\$ 3,400.00

Federal guidelines require that maximum priority be given to activities which primarily benefit low- or moderate-income families or which aid in the prevention or elimination of slums or blight. A variety of projects are eligible for community development funding. These include:

- | | |
|-----------------------------|-----------------------------|
| Property acquisition | Handicapped Barrier Removal |
| Public Facilities | Code enforcement |
| Rehabilitation of Buildings | Public Infrastructure |
| Planning and Administration | Housing Rehabilitation |
| Public Services | Homebuyer Assistance |

Citizens residing in blighted areas or lower-income persons are encouraged to participate.

If you cannot attend this meeting and want your views known, please write or call Rachel Whitsett, Clerk at 57775 Main Street, P.O. Box 429, New Haven, MI 48048 telephone number 586-749-5301 ext.215.

Published in the “The Voice” January 17, 2024

At this time, Macomb County does not have information on exact CDBG funding levels for the 2024 Program Year (PY). Community applications should be compiled using the figures shown in this chart. The County reserves the right to adjust funding allocations based on the actual amount of the 2024 PY CDBG grant.

2024 CDBG COMMUNITY PUBLIC SERVICE FUNDING ALLOCATION			
COMMUNITY	PUBLIC SERVICE ALLOCATION (A)	MCA CHORE SET-ASIDE (B)	PUBLIC SERVICE FUNDS REMAINING AFTER CHORE SET-ASIDE (C)
Armada Village	\$2,500	\$650	\$1,850
Armada Township	\$2,500	\$650	\$1,850
Bruce Township	\$4,850	\$0	\$4,850
Center Line	\$7,900	\$3,500	\$4,400
Chesterfield Township	\$26,500	\$3,000	\$23,500
Eastpointe	\$38,400	\$14,800	\$23,600
Fraser	\$9,750	\$2,000	\$7,750
Harrison Township	\$21,000	\$3,500	\$17,500
Lenox Township	\$3,400	\$2,000	\$1,400
Macomb Township	\$39,700	\$7,500	\$32,200
Mount Clemens	\$17,300	\$3,600	\$13,700
New Baltimore	\$6,100	\$650	\$5,450
New Haven Village	\$3,400	\$650	\$2,750
Ray Township	\$2,500	\$0	\$2,500
Richmond	\$4,930	\$0	\$4,930
Richmond Township	\$2,570	\$0	\$2,570
Romeo Village	\$2,500	\$0	\$2,500
Shelby Township	\$48,100	\$9,000	\$39,100
Utica	\$3,140	\$650	\$2,490
Washington Township	\$14,430	\$3,000	\$11,430
	\$261,470	\$55,150	\$206,320

Column (C) - This column represents that maximum amount that a community may allocate to public services. Note that the Chore allocation shown in column (B) has already been deducted from the community's public service cap amount shown in Column (A).

Column (C) indicates the amount of funding needing approval through the community's public hearing. For example, the City of Eastpointe's starting public service allocation is \$38,400 (A). Chore funding of \$14,800 (B) is then deducted from this amount leaving the City with \$23,600 (C) to allocate to all public service activities.

For communities that are applying for funds through the bricks and mortar competition, that amount also needs approval through the community's public hearing. For example, if the City of Eastpointe were to apply for \$150,000 through the bricks and mortar competition, the public hearing notice and approval would need to include the \$23,600 for public services and the \$150,000 bricks and mortar request.

	Armada Twp	Armada Village	Bruce Twp	Center Line	Chesterfield Twp	Eastpointe	Fraser	Harrison Twp	Lenox Twp	Macomb Twp	Mt Clemens	New Baltimore	New Haven	Ray Twp	Richmond City	Richmond Twp	Romeo	Shelby Twp	Utica	Washington Twp	PROJECT TOTAL	
Senior Chore Program	\$650.00	\$650.00		\$3,500.00	\$3,000.00	\$14,800.00	\$2,000.00	\$3,500.00	\$2,000.00	\$7,500.00	\$3,600.00	\$600.00	\$650.00					\$9,000.00	\$650.00	\$3,000.00	\$55,100.00	
Armada PAL	\$1,600.00	\$1,600.00																				\$3,200.00
Care House			\$1,200.00	\$3,600.00	\$10,800.00	\$15,000.00	\$2,400.00	\$3,000.00	\$1,200.00	\$12,000.00	\$6,000.00	\$2,400.00	\$2,400.00	\$1,200.00	\$1,200.00	\$600.00	\$2,400.00	\$7,200.00	\$600.00	\$3,000.00	\$76,200.00	
Hearts 4 Homes						\$5,000.00				\$3,000.00	\$5,000.00							\$6,000.00	\$2,000.00		\$21,000.00	
Interfaith Volunteer Caregivers	\$296.00	\$148.00	\$296.00	\$2,220.00	\$1,480.00	\$3,330.00	\$1,850.00	\$3,330.00	\$592.00	\$1,850.00	\$1,184.00	\$1,110.00	\$740.00	\$148.00	\$148.00	\$148.00	\$148.00	\$5,180.00	\$1,184.00	\$888.00	\$26,270.00	
MCREST	\$783.00	\$792.00	\$1,890.00	\$1,890.00	\$1,890.00	\$5,355.00	\$1,890.00	\$1,890.00	\$1,890.00	\$1,890.00	\$1,890.00	\$1,890.00	\$1,890.00	\$1,890.00	\$792.00	\$783.00	\$3,780.00	\$7,560.00	\$3,780.00	\$3,780.00	\$48,195.00	
Maggie's Wigs 4 Kids					\$1,200.00			\$1,200.00		\$1,200.00		\$1,200.00						\$1,200.00		\$1,200.00	\$7,200.00	
Samaritan House	\$750.00	\$750.00	\$2,500.00							\$500.00				\$500.00			\$2,500.00	\$8,000.00	\$500.00	\$8,000.00	\$24,000.00	
Motor City Mitten Mission				\$7,500.00		\$6,500.00	\$1,500.00				\$4,000.00							\$2,500.00	\$3,500.00		\$25,500.00	
Turning Point				\$2,500.00	\$5,000.00	\$8,500.00	\$2,500.00				\$3,000.00	\$2,500.00	\$1,500.00		\$1,000.00		\$500.00	\$5,000.00	\$1,000.00	\$2,000.00	\$35,000.00	
Community Total	\$4,079.00	\$3,940.00	\$5,886.00	\$21,210.00	\$23,370.00	\$58,485.00	\$12,140.00	\$12,920.00	\$5,682.00	\$27,940.00	\$24,674.00	\$9,700.00	\$7,180.00	\$3,738.00	\$3,140.00	\$1,531.00	\$9,328.00	\$51,640.00	\$13,214.00	\$21,868.00	\$321,665.00	

\$42,640.00

SERVICE ACTIVITIES

Important Note: Proposal qualification do not ensure funding since this is a local community determination. The aggregate amount of the funding recommendation by the communities for any given agency must be for a minimum of \$2,000 for a contract to be awarded. If an agency receives less than \$2,000 aggregate, then the funds will be reallocated to the County’s Housing Rehabilitation Program.

Applicant: Armada Police Athletic League **Name:** Armada PAL

CDBG Request: \$3,200 **Project Cost:** \$88,000

Communities of consideration:

Armada Twp. (\$1,600) Village of Armada (\$1,600)

Project Description: The applicant provides one week of summer camp for children in 5th through 8th grade in the Armada School District. CDBG funds would be used to provide scholarships to students from LMI families who would not be able to afford camp otherwise. The cost is \$400 per student so if you choose to fund this project, please do so in \$400 increments.

New or Previously Funded Subrecipient: Armada PAL is a reoccurring applicant.

Notes: No funds were recaptured during the 2022 program year. Armada PAL received funding from Armada Township (\$1,125) and Village of Armada (\$1,125). The funds served: Armada Township (4 people), City of Richmond (2 people).

Applicant: Care House **Name:** Child Advocacy Services Program

CDBG Request: \$76,200 **Project Cost:** 1,554,486

Communities of consideration:

Bruce Twp (\$1,200)	Center Line (\$3,600)	Chesterfield (\$10,800)	Eastpointe (\$15,000)
Fraser (\$2,400)	Harrison Twp (\$3,000)	Lenox Twp (\$1,200)	Macomb Twp (\$12,000)
Mt Clemens (\$6,000)	New Baltimore (\$2,400)	New Haven (\$2,400)	Ray Twp (\$1,200)
Richmond City(\$1,200)	Richmond Twp (\$600)	Romeo (\$2,400)	Shelby Twp (\$7,200)
Utica (\$600)	Washington Twp (\$3,000)		

Project Description: The applicant provides child-friendly, family-centered investigation, prosecution and treatment services to income-eligible child victims of sexual and physical abuse, by coordinating an interdisciplinary support team (law enforcement, child protective services and assistant prosecutors), and provides crisis intervention, counseling, court advocacy, parent and child support groups, education, information and referral. Services are provided at no charge to families served. Each community’s funding request is based on service projections in that community. The cost per child and the family is approximately \$690.

New or Previously Funded Subrecipient: Care House is a reoccurring applicant.

Notes: No funds were recaptured for the 2022 program year. Care House received funding from Village of Armada (\$600), Bruce Township (\$1100), Center Line (\$1,500), Chesterfield (\$8,400), Eastpointe (\$10,800),

**Macomb County CDBG Program
Summary of 2024 Non-Profit Applications**

December Section 2, Item A.

Fraser (\$4,800), Macomb (\$2,500), Mount Clemens (\$2,081), New Baltimore (\$750), New Haven (\$2,400), City of Richmond (\$1200), Richmond Township (\$2,750), Romeo (\$250), Shelby Township (\$7,200), Utica (\$200), and Washington Township (\$2,000). The funds served: Village of Armada (1 person) Bruce Township (3 people), Center Line (3 people), Chesterfield (14 people), Eastpointe (18 people), Fraser (8 people), Macomb Township (4 people) Mount Clemens (4 people), New Haven (4 people), Romeo (1 person), City of Richmond (2 people), Richmond Twp (3 people), Shelby Township (12 people), Utica (1 person), and Washington Township (4 people).

Applicant: Hearts 4 Homes Inc. **Name:** Hearts 4 Homes Rental Assistance

CDBG Request: \$21,000 **Project Cost:** \$65,000

Communities of consideration:

Eastpointe (\$5,000) Macomb Twp (\$3,000) Mt. Clemens (\$5,000) Shelby Twp. (\$6,000)
Utica (\$2,000)

Project Description: Hearts 4 Homes purpose is to end homelessness in children in Macomb County. Hearts 4 Homes provides rental assistance to LMI families that meet the criteria of homelessness. CDBG funds will be used to provide up to \$1,000 per family for security deposits and rent to prevent eviction.

New or Previously Funded Subrecipient: Hearts 4 Homes is a second year applicant.

Note of Concern: Hearts 4 Homes has minimal CDBG experience and will therefore require technical assistance for billing, income eligibility requirements, and program requirements.

Applicant: Interfaith Volunteer Caregivers **Name:** Safe at Home Program

CDBG Request: \$26,270 **Project Cost:** \$51,800

Communities of consideration:

Armada Twp (\$296)	Village of Armada (\$148)	Bruce Twp (\$296)	Center Line (\$2,220)
Chesterfield (\$1,480)	Eastpointe (\$3,330)	Fraser (\$1,850)	Harrison Twp (\$3,330)
Lenox Twp (\$592)	Macomb Twp (\$1,850)	Mt. Clemens (\$1,184)	New Baltimore (\$1,110)
New Haven (\$740)	Ray Twp (\$148)	City of Richmond (\$148)	Richmond Twp (\$148)
Romeo (\$148)	Shelby Twp (\$5,180)	Utica (\$1,184)	Washington Twp (\$888)

Project Description: Assist income eligible seniors and physically challenged adults with indoor and outdoor chores, minor home repairs and routine housekeeping/maintenance tasks that they cannot accomplish due to limited financial resources. The average cost is \$74 per completed task.

New or Previously Funded Subrecipient: Interfaith is a reoccurring applicant.

Notes: No funds were recaptured in 2022. Interfaith Volunteer Caregivers was allocated \$12,209.60 in the 2022 program year. Interfaith Volunteer Caregivers received funding from Armada Twp. (\$148), The Village of Armada (\$148), Bruce Township (\$222), Center Line (\$1,500), Eastpointe (\$1,620.60), Fraser (\$1,725), Mount Clemens (\$888), Macomb Twp. (\$500), New Baltimore (\$750), City of Richmond (\$148), Romeo (\$100), Shelby Township (\$3,330), Utica (\$200), and Washington Township (\$930).

Macomb County CDBG Program
Summary of 2024 Non-Profit Applications

December

Section 2, Item A.

Applicant: Macomb County Rotating Emergency Shelter Team (MCREST) **Name:** Emergency Shelter

CDBG Request: \$48,195.00

Project Total: \$1,375,211

Communities of Consideration:

Armada Twp (\$783)	Village of Armada (\$792)	Bruce Township (\$1,890)
Center Line (\$1,890)	Chesterfield (\$1,890)	Eastpointe (\$5,355)
Fraser (\$1,890)	Harrison Twp (\$1,890)	Lenox Twp (\$1,890)
Macomb Twp (\$1,890)	Mt Clemens (\$1,890)	New Baltimore (\$1,890)
New Haven (\$1,890)	Ray Twp (\$1,890)	City of Richmond (\$792)
Richmond Twp (\$783)	Romeo (\$3,780)	Shelby Twp (\$7,560)
Utica (\$3,780)	Washington Twp (\$3,780)	

Project Description: MCREST provides emergency shelter (through local churches on a rotating basis) and related services to help people overcome homelessness. Services include assessments, referral assistance and casework to its clients, as well as shelter. Homeless persons would benefit from 5,355 shelter nights (\$9.00/night) within contributing communities. All beneficiaries would be homeless.

New or Previously Funded Subrecipient: MCREST is a reoccurring applicant.

Notes: MCREST was allocated \$23,199.90 in 2022. No funds were recaptured for the 2022 program year. MCREST received funding from the Village of Armada (\$477), Armada Twp. (\$234), Bruce Twp. (\$1,890), Center Line (\$500), Chesterfield (\$1,000), Eastpointe (\$4,156.90), Mount Clemens (\$1,890), New Baltimore (\$750), Richmond (\$792) Romeo (\$750), Shelby Township (\$7,560), Utica (\$200) and Washington Township (\$3,000)

Applicant: Maggie's Wigs 4 Kids of Michigan

Name: Maggie's Wigs 4 Kids of Michigan

CDBG Request: \$7,200

Project Total: \$18,000

Communities of Consideration:

Chesterfield Twp (\$1,200)	Harrison Twp (\$1,200)	Macomb Twp (\$1,200)	New Baltimore (\$1,200)
Shelby Twp (\$1,200)	Washington Twp (\$1,200)		

Project Description: Maggie's Wigs 4 Kids promotes self-esteem in children by providing custom wigs for medical conditions such as cancer, alopecia, trichotillomania and burn survivors. This helps relieve feelings of acute self-consciousness by the sufferer. Funds would provide a wig for the child. The cost is \$1,200 per wig.

New or Previously Funded Subrecipient: Maggie's Wigs 4 Kids is a reoccurring applicant.

Note of Concern: Wigs 4 Kids was allocated \$5,852.25 in the 2022 program year, \$4,252.25 was recaptured. Maggie's Wigs 4 Kids received funding from Armada Twp (\$252.25), Chesterfield (\$1,000), Eastpointe (\$1000), Macomb (\$600), Richmond City (\$1,000), Shelby Township (\$1,000) and Washington Twp (\$1,000). The funds served: Eastpointe (1 person) and Macomb (1 person).

Macomb County CDBG Program
Summary of 2024 Non-Profit Applications

December

Section 2, Item A.

Applicant: Motor City Mitten Mission

Name: Macomb County Winter Shelter

CDBG Request: \$25,500

Project Total: \$180,000

Communities of Consideration:

Center Line (\$7,500)

Eastpointe (\$6,500)

Fraser (\$1,500)

Mount Clemens (\$4,000)

Shelby Township (\$2,500)

Utica (\$3,500)

Project Description: Motor City Mitten Mission provides a warm environment to sleep for Macomb County residents in need. CDBG funding request is to support client transportation costs associated with the winter shelter. Specific expenses include purchasing bus tickets to provide transportation for guests when they leave the shelter in the morning.

New or Previously Funded Subrecipient: Motor City Mitten Mission is a first time applicant

Notes: Motor City Mitten Mission has minimal CDBG experience and therefore require technical assistance for billing and program requirements.

Applicant: Samaritan House

Name: Emergency Basic Needs Assistance

CDBG Request: \$24,000

Project Total: \$410,000

Communities of Consideration:

Armada Twp (\$750)

Village of Armada (750)

Bruce Twp (\$2,500)

Macomb Twp. (\$500)

Ray (\$500)

Romeo (\$2,500)

Shelby Twp (\$8,000)

Utica (\$500)

Washington Twp (\$8,000)

Project Description: Samaritan House maintains an emergency food pantry and provides utility, shelter, clothing and other basic needs assistance to income-eligible individuals, families and seniors in crisis. They will use CDBG funds to provide emergency food to LMI families at a cost of \$3.00 per pound, per meal.

New or Previously Funded Subrecipient: Samaritan House is a reoccurring applicant.

Notes: No funds were recaptured for the 2022 program year. In 2022 Samaritan House was allocated \$12,928.75 and received funding from Armada Township (\$240.75), Village of Armada (\$150), Bruce Township (\$1,638), Romeo (\$700), Shelby Township (\$7,000) Utica (\$200), and Washington Township (\$3,000).

Applicant: Turning Point, Inc.

Name: Domestic Violence & Sexual Assault Program

CDBG Request: \$35,000

Project Total: \$1,000,000

**Macomb County CDBG Program
Summary of 2024 Non-Profit Applications**

December

Section 2, Item A.

Communities of Consideration:

Center Line (\$2,500)	Chesterfield Twp (\$5,000)	Eastpointe (\$8,500)	Fraser (\$2,500)
Mt Clemens (\$3,000)	New Baltimore (\$2,500)	New Haven (\$1,500)	
City of Richmond (\$1,000)	Romeo (\$500)	Shelby Twp (\$5,000)	Utica (\$1,000)
Washington Twp (\$2,000)			

Project Description: Turning Point provides immediate emergency shelter, crisis intervention, and supportive services for survivors of domestic abuse and their dependent children 365/7/24. Turning Point has a 365/24/7 crisis line. It provides advocacy, 24-hour crisis intervention, support groups, medical support, skills building, employment and housing searches, and children’s support programs. CDBG funds would be used to pay for costs related to the shelter. The total cost of providing these services is approximately \$67/night per person for shelter, but Turning Point is only asking for reimbursement at a rate of \$25 per night. Clients would benefit from 1,620 shelter nights (\$25/night) within contributing communities.

New or Previously Funded Subrecipient: Turning Point is a reoccurring applicant.

Notes: Turning Point was awarded \$21,503.50 for the 2022 program year, no funds were recaptured. Turning Point received funding from Center Line (\$1,250), Chesterfield (\$1,000), Eastpointe (\$6,022.50), Mount Clemens (\$2,081), New Baltimore (\$750), New Haven (\$1,000), City of Richmond (\$1,000), Romeo (\$200), Shelby Township (\$5,000), Utica (\$200) and Washington Township (\$3,000). The funds served 26 total people from the funded communities.

Macomb County CDBG Program 2024 Community Public Service Application

Completed applications will only be accepted through the designated Smartsheet portal.
Applications will not be accepted through email or other delivery methods.
Applications must be submitted by Friday, February 16, 2024.

NAME OF PROPOSAL: _____

Activity Address: _____

APPLICANT INFORMATION:

Applicant Name: _____ Address: _____

Tax ID Number: _____ UEI # _____

Contact Person: _____ Email: _____

Telephone: _____ Fax: _____

ACTIVITY INFORMATION: The following information must be provided and be complete:

Requested CDBG funding: _____ Total Activity Cost: \$ _____

Describe how you calculated the "Total Activity Cost":

Proposal Addresses Con Plan Priority Need: _____

PROPOSAL DESCRIPTION: Attach additional pages if necessary

A. Fully describe the proposed activity.

Macomb County CDBG Program 2024 Community Public Service Application

B. Activity should be selected based on consultation with all stakeholders. Describe the community outreach efforts involved in the selection of this activity.

C. Why is CDBG funding necessary for the activity?

D. National Objectives/Activity Beneficiaries - Activity must address a national objective. **Select ONE from the following:**

Limited Clientele Benefit Only: Proposal directly serves ONLY a limited clientele presumed to be LMI. Identify and list the proposal's intended beneficiaries, e.g.: LMI persons, abused children, elderly persons, severely disabled persons, homeless persons, abused spouses, illiterate adults, migrant farm workers, and persons living with AIDS:

Type:	Total Number	Number LMI
_____	_____	_____
_____	_____	_____

What is the "Total Number" of persons served based upon? _____

Area Benefit Only: Proposal benefits an area with at least 49.45% LMI persons.

- o Describe in detail the area to be served by the activity. You will need to also describe your approach for determining the service area for the activity. Applicant must provide a map of the service area in addition to this narrative. Map must include census tract(s) and block group(s), or shade it/them on the map.

Macomb County CDBG Program 2024 Community Public Service Application

G. **BUDGET** - List all projected funding. Be sure that the total is same as that presented on page 1.

Funding Source	Amount of Funding	\$\$\$ Committed? (Y/N)
Requested 2024 CDBG	• \$	
Other Public Resources (Identify)	• \$	•
	• \$	•
Private Resources (Identify)	• \$	•
	• \$	•
Total Activity Costs	• \$	

Applicant must read and initial the following:

I understand that expenditure of CDBG funds is subject to the OMB Uniform Administrative Requirements, Cost Principles, and Audit requirements for Federal awards found at 2 CFR 200 _____
Initial

I understand that our municipality’s local procurement guidelines must comply with the regulations found at 2 CFR 200. _____
Initial

SIGNATURE OF AUTHORIZED OFFICIAL

Signature: _____ Date _____

Typed Name & Title: _____

I am authorized to sign this application on behalf of _____ and certify that its contents are, to the best of my knowledge, true and accurate. I understand that the willful submission of false or misleading information will result in a disqualification of this application and a denial of CDBG funding.

STATE OF MICHIGAN, MACOMB COUNTY ss:

The foregoing instrument was acknowledged before me this _____, _____
(date)

By _____

Notary Public
State of Michigan
County of Macomb

My Commission Expires _____

Acting in the County of Macomb

Macomb County CDBG Program 2024 Community Public Service Application

CONFLICT OF INTEREST CERTIFICATION

TITLE 24 – HOUSING AND URBAN DEVELOPMENT CHAPTER V- OFFICE OF ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT, DEPARTMENT OF HUD
Part 570 Community Development Block Grants Subpart K Other Program Requirements
570.611 Conflict of interest.

(a) Applicability. (1) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR 200.317 and 200.318 shall apply. (2) In all cases not governed by 2 CFR 200.317 and 200.318, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the recipient or by its subrecipients to individuals, businesses, and other private entities under eligible activities that authorize such assistance (e.g., rehabilitation, preservation, and other improvements of private properties or facilities pursuant to §570.202; or grants, loans, and other assistance to businesses, individuals, and other private entities pursuant to §570.203, 570.204, 570.455, or 570.703(i)).

(b) Conflicts prohibited. The general rule is that no persons described in paragraph (c) of this section who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. For the UDAG program, the above restrictions shall apply to all activities that are a part of the UDAG project, and shall cover any such financial interest or benefit during, or at any time after, such person's tenure.

(c) Persons covered. The conflict of interest provisions of paragraph (b) of this section apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the recipient, or of any designated public agencies, or of subrecipients that are receiving funds under this part.

(d) Exceptions. Upon the written request of the recipient, HUD may grant an exception to the provisions of paragraph (b) of this section on a case-by-case basis when it has satisfactorily met the threshold requirements of (d)(1) of this section, taking into account the cumulative effects of paragraph (d)(2) of this section.

(1) Threshold requirements. HUD will consider an exception only after the recipient has provided the following documentation: (i) A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and (ii) An opinion of the recipient's attorney that the interest for which the exception is sought would not violate State or local law.

(2) Factors to be considered for exceptions. In determining whether to grant a requested exception after the recipient has satisfactorily met the requirements of paragraph (d)(1) of this section, HUD shall conclude that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project, taking into account the cumulative effect of the following factors, as applicable: (i) Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available; (ii) Whether an opportunity was provided for open competitive bidding or negotiation; (iii) Whether the person affected is a member of a group or class of low- or moderate-income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class; (iv) Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision making process with respect to the specific assisted activity in question; (v) Whether the interest or benefit was present before the affected person was in a position as described in paragraph (b) of this section; (vi) Whether undue hardship will result either to the recipient or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and (vii) Any other relevant considerations.

By applying for CDBG funds, the Community certifies that they have read and will comply with the above:

Community Name:	
Name of Highest Elected Official (HEO) and Title:	
Signature of HEO or Designee:	



Macomb County CDBG Program

Section 2, Item A.

Priority # _____

2024 CDBG COMPETITION

**Completed applications will only be accepted through the designated Smartsheet portal.
 Applications will not be accepted through email or other delivery methods.
 Applications must be submitted by Friday, February 16, 2024.**

Due to the 15% cap, public service activities are ineligible for funding through this competition. Further, 70% of the County's annual CDBG expenditures must benefit LMI persons. As a result, spot blight activities may be limited.

APPLICANT INFORMATION:

Applicant Name: _____ Address: _____
 Tax ID Number: _____ UEI # _____
 Contact Person: _____ Email: _____
 Telephone: _____ Fax: _____

PROJECT INFORMATION: The following information must be provided and be complete.

PROJECT NAME: _____

PROJECT ADDRESS: _____

Total CDBG Funding Requested (Minimum = \$15,000 / Maximum = \$150,000): \$ _____

Proposal Addresses Con Plan Priority Need: _____

Select from the following Consolidated Plan Priority Needs

High Priority Needs	Low Priority Needs
Rental Housing	Accessibility/Barrier Free Improvements
Housing Rehabilitation	Code Enforcement
Affordable Housing Units	Local & Regional Planning
Public Improvements	Demolition, Clearance & Remediation
Public Facilities	Energy Efficiency Improvements
Permanent Supportive Housing	Historic Rehabilitation & Preservation
Emergency Shelters & Transitional Housing	Economic Development
	Urgent Need

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PROJECT BUDGET:

- How will you finance the project? List all planned funding sources.
- You must provide a detailed cost estimate.
- Up to 10 points will be awarded to projects that do not rely solely on CDBG funds.

NOTE: CDBG funds are considered last money in the project. If the project proposal is selected, the applicant will be required show documentation that leveraged funds were expended for project costs prior to being reimbursed from the CDBG program for the balance of the project costs.

Funding Source	Amount of Funding	Funds Committed? (Y/N)
Requested CDBG NOFA Funding	• \$	
Other Public Resources (Identify)	• \$ • \$	• •
Private Resources (Identify)	• \$ • \$	• •
Total Project Costs	• \$	

Calculate % of project funds leveraged based on the proposed project budget provided above = _____%

PROPOSAL DESCRIPTION: Attach additional pages if necessary.

A. Fully describe the proposed project. Include a map of the area to be served and photos of the project.

B. Why is CDBG funding necessary for the project?

C. Are you requesting CDBG funds to pay for engineering costs in this project? (circle one)
Yes* or No (circle one)

*If yes, you must provide proof of procurement with this application. If this question is left blank, engineering fees will not be allowed under the grant agreement.

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D. National Objectives/Project Beneficiaries - Projects must address a national objective. **Select ONE from the following:**

#1 - Area Benefit Only: Proposal benefits an area with at least 49.45% LMI persons.

What are the boundaries of the service area? In addition to a narrative, you must also provide a map of the service area and photos of the project area. The map must also include census tract(s) and block group(s).

Describe the basis/approach used to determine the service area for this project:

Area benefit activities must be located in primarily residential service areas. Is the service area for the proposed project primarily residential? Yes or No (circle one)

A higher point value will be awarded to projects with a low-moderate income area (LMA) with a minority concentration. Is this project located in a LMA with a minority concentration? Yes or No (circle one)

If yes, describe the basis/approach used to determine LMA minority concentration status:

#2 - Limited Clientele Benefit Only: Proposal directly serves ONLY a limited clientele presumed to be LMI. Identify and list the proposal's intended beneficiaries, e.g.: LMI persons, abused children, elderly persons, severely disabled adults, homeless persons, abused spouses, illiterate adults, migrant farm workers, and persons living with AIDS:

Type:	Total Number	Number LMI
_____	_____	_____

What is the "Total Number" of persons served based upon? _____

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#3 - Slums/Blight (Area): Proposal prevents or eliminates slums or blight on an area-wide basis. Applicant must provide a map with the description. Proposal must describe the factors contributing to the blight.

What are the boundaries of the service area? In addition to a narrative, you must also provide a map of the service area. The map must also include census tract(s) and block group(s).

Describe the basis/approach used to determine the service area for this project:

#4 - Slums/Blight (Spot Blight): If the proposal addresses slums and blight on a spot basis, identify the factors causing the blight. You must also certify that they are a threat to public health and safety.

#5 - Housing Benefit: Proposal benefits LMI through housing. Participants must be income qualified. The presumed benefit does not apply to housing activities. HH = households

Total # HH to be assisted: _____ # LMI households to be assisted. _____

What is the "Total Number" of households to be served based upon? _____

Economic Development: Describe the economic development activity. The activity must be administered by the applicant. Describe how the activity meets a National Objective.

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E. **Environmental Review:** If you are unsure how to answer these questions, please contact Brittany Mohr at (586)466-6179 or brittany.mohr@macombgov.org

Applicant must visit the site and complete a Site-Specific Field Contamination Checklist before answering the following questions.

Will the project:

Involve new construction, renovation, reconstruction, or conversion? Yes No

Change use or expand capacity by more than 20%? Yes No

Be located in a known floodplain or wetland (check applicable map)? Yes No

Be located in a known floodway (check applicable map)? If yes, the project is ineligible for funding. Yes No

Be located in a high noise area? Yes No

Involve ground disturbance? Yes No

Cause displacement of persons, businesses or remove personal property? Yes No

Be located by explosive/flammable materials and/or noxious plant operations? Yes No

What year was the property constructed (if applicable) _____

F. **Implementation Schedule:** Applicant must provide the dates when the following project milestones will be accomplished. Grant agreements are expected to be distributed late September 2024. Please note that pre-award costs are ineligible for CDBG reimbursement. However, the bid process may begin as long as the contract is not awarded until after a fully executed grant agreement is in place and environmental review completed.

IMPLEMENTATION SCHEDULE	
Milestone	Expected Completion Date
Bid specifications	
Post bid opportunity on MITN (BidNet) (no later than 2/28/2025)	
Bid due by	
Contract award approved by governing body (no later than 4/30/2025)	
Construction start date	
Construction end date (no later than 10/31/2025)	
Complete and correct paperwork submitted to Macomb County (no later than 12/19/2025)	

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G. Project Execution:

Name of individual leading the project: _____

Project lead's number of years working on CDBG funded projects: _____

Type of CDBG projects previously completed by project lead: _____

H. Public Participation:

Describe efforts to encourage local citizen participation beyond the required public hearing:

I. Opportunity Zone: Points will be awarded to projects with a service area that are located in a qualified Opportunity Zone. To be considered for these points you must provide a map of the location of the project's service area showing that it is located in a qualified Opportunity Zone.

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CONFLICT OF INTEREST CERTIFICATION

TITLE 24 – HOUSING AND URBAN DEVELOPMENT CHAPTER V- OFFICE OF ASSISTANT SECRETARY FOR COMMUNITY PLANNING AND DEVELOPMENT, DEPARTMENT OF HUD
Part 570 Community Development Block Grants Subpart K Other Program Requirements
570.611 Conflict of interest.

(a) Applicability. (1) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR 200.317 and 200.318 shall apply. (2) In all cases not governed by 2 CFR 200.317 and 200.318, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provisions of assistance by the recipient or by its subrecipients to individuals, businesses, and other private entities under eligible activities that authorize such assistance (e.g., rehabilitation, preservation, and other improvements of private properties or facilities pursuant to §570.202; or grants, loans, and other assistance to businesses, individuals, and other private entities pursuant to §570.203, 570.204, 570.455, or 570.703(i)).

(b) Conflicts prohibited. The general rule is that no persons described in paragraph (c) of this section who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. For the UDAG program, the above restrictions shall apply to all activities that are a part of the UDAG project and shall cover any such financial interest or benefit during, or at any time after, such person's tenure.

(c) Persons covered. The conflict-of-interest provisions of paragraph (b) of this section apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the recipient, or of any designated public agencies, or of subrecipients that are receiving funds under this part.

(d) Exceptions. Upon the written request of the recipient, HUD may grant an exception to the provisions of paragraph (b) of this section on a case-by-case basis when it has satisfactorily met the threshold requirements of (d)(1) of this section, taking into account the cumulative effects of paragraph (d)(2) of this section.

(1) Threshold requirements. HUD will consider an exception only after the recipient has provided the following documentation: (i) A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and (ii) An opinion of the recipient's attorney that the interest for which the exception is sought would not violate State or local law.

(2) Factors to be considered for exceptions. In determining whether to grant a requested exception after the recipient has satisfactorily met the requirements of paragraph (d)(1) of this section, HUD shall conclude that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project, taking into account the cumulative effect of the following factors, as applicable: (i) Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available; (ii) Whether an opportunity was provided for open competitive bidding or negotiation; (iii) Whether the person affected is a member of a group or class of low- or moderate-income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class; (iv) Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision making process with respect to the specific assisted activity in question; (v) Whether the interest or benefit was present before the affected person was in a position as described in paragraph (b) of this section; (vi) Whether undue hardship will result either to the recipient or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and (vii) Any other relevant considerations.

By applying for CDBG funds, the Community certifies that they have read and will comply with the above:

Community Name:	
Name of Highest Elected Official (HEO) and Title:	
Signature of HEO or Designee:	

Macomb County CDBG Program

Application checklist:

- Required - detailed cost estimate.
- Required - Site-Specific Field Contamination Checklist
- Service area map for area projects (if applicable)
- Opportunity zone map (if applicable)

Applicant must read and initial the following:

- I understand that expenditure of CDBG funds is subject to the OMB Uniform Administrative Requirements, Cost Principles, and Audit requirements for Federal awards found at 2 CFR 200 _____ **Initial**
- I understand that our municipality’s local procurement guidelines must comply with the regulations found at 2 CFR 200 _____ **Initial**

SIGNATURE OF AUTHORIZED OFFICIAL

Signature: _____ Date _____

Typed Name & Title: _____

I am authorized to sign this application on behalf of _____ and certify that its contents are, to the best of my knowledge, true and accurate. I understand that the willful submission of false or misleading information will result in a disqualification of this application and a denial of CDBG funding.

STATE OF MICHIGAN, MACOMB COUNTY ss:

The foregoing instrument was acknowledged before me this _____, 20__

By _____

Notary Public _____ My Commission Expires _____
 State of Michigan
 County of Macomb _____
 Acting in the County of Macomb

Applications must be received by: February 16, 2024 by 4:30 pm. Questions should be directed to Stephanie Burgess at (586)469-6451 or emailed to stephanie.burgess@macombgov.org.

Regardless of scoring, funding will only be awarded to projects that can be completed by **December 19, 2025**. If an insufficient number of applications are submitted, the County reserves the right to re-issue the NOFA.

Macomb County also reserves the right to reject any or all proposals in whole or in part and to waive any informalities therein, or accept any proposal it may deem in the best interest of the County. *Note: Past experience and performance will be an award factor.*

2 CFR Part 200 Subpart F Audit Certification Form

Audits of States, Local Governments, Indian Tribes, and Non-Profit Organizations

Section 2, Item A.

Contact Information	
Subrecipient Name (Agency, Local Government, or Organization):	
Authorized Official:	
Address:	
Email:	Phone#:

Purpose: As a pass-through entity of federal grant funds, the Macomb County is required by 2 CFR Part 200 Subpart F to monitor activities of subrecipients to ensure federal awards are used for authorized purposes and verify that subrecipients expending \$750,000 or more in federal awards during their fiscal year have met the 2 CFR Part 200 Subpart F Audit Requirements. Your entity is a subrecipient subject to such monitoring by Macomb County because it is a non-federal entity that expends federal grant funds received from the County as a pass-through entity to carry out a federal program. 2 CFR Part 200 Subpart F should be consulted when completing this form.

Directions: As required by 2 CFR Part 200 Subpart F, non-federal entities that expend \$750,000 in federal awards in a fiscal year shall have a single or program-specific audit conducted for that year. If your entity is not subject to these requirements, you must complete Section A of this Form. If your entity is subject to these requirements, you must complete Section B of this form. When completed, you must sign, date, and return this form with your grant agreement and every fiscal year thereafter until the grant agreement is closed. Failure to return this completed Audit Certification Form may result in delay of grant agreement processing, withholding of federal awards or disallowance of costs, and suspension or termination of federal awards.

SECTION A: Entities NOT subject to the audit requirements of 2 CFR Part 200 Subpart F
<p>Our entity is not subject to the requirements of 2 CFR Part 200 Subpart F because (check all that apply):</p> <p><input type="checkbox"/> We did not expend \$750,000 or more of <i>total</i> federal awards during the fiscal year.</p> <p><input type="checkbox"/> We are a for-profit agency.</p> <p><input type="checkbox"/> We are exempt for other reasons (describe):</p> <p>However, by signing below, I agree that we are still subject to the audit requirements, laws and regulations governing the program(s) in which we participate, that we are required to maintain records of federal funding and to provide access to such records by federal and state agencies and their designees, and that the County may request and be provided access to additional information and/or documentation to ensure proper stewardship of federal funds.</p>
SECTION B: Entities that ARE subject to the audit requirements of 2 CFR Part 200 Subpart F
<p>(Complete the information below and check the appropriate box)</p> <p><input type="checkbox"/> We completed our last 2 CFR Part 200 Subpart F Audit on _____ for Fiscal Year ending _____ There were no findings related to federal awards from Macomb County. No follow-up action is required by Macomb County as the pass-through entity.</p> <p>A complete copy of the audit report, which includes exceptions, corrective action plan and management response, is provided electronically to</p> <p><input type="checkbox"/> We completed our last 2 CFR Part 200 Subpart F Audit on _____ fiscal Year ending _____ There were findings related to federal awards.</p> <p>A complete copy of the audit report, which includes exceptions, corrective action plan and management response, is provided electronically to</p> <p><input type="checkbox"/> Our completed 2 CFR Part 200 Subpart F Audit will be available on _____ for Fiscal Year ending _____ We will provide electronic copy of the audit report to _____ at that time.</p>

I hereby certify that I am an individual authorized by the above identified entity to complete this form. Further, I certify that the above information is true and correct and all relevant material findings contained in audit report/statement have been disclosed. Additionally, I understand this Form is to be submitted every fiscal year for which this entity is a subrecipient of federal award funds from the Department until the grant agreement is closed.

Signature of Authorized Official: _____ Date: _____

Print Name & Title: _____