

Posted: _____

Remove: _____



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting

Tuesday, February 18, 2020, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council. The starting times are subject to change by Council, as is the order of items on the agenda.

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney
Consultant Engineer

Items for Consideration

- A. Presentation by Debbie Wilde: Recovery Continuum Task Force Regional Detox Center (7:05 p.m.)**
- B. Department Update from Police Chief Tony Pagni (7:35 p.m.)**
- C. Consider a Recreational Trail License and Management Agreement with CTS Investments, LLC (7:50 p.m.)**
- D. Consider Resolution TC 2020-6 - A Resolution of the Town Council of the Town of New Castle, Colorado in Support of the 2020 Census and the Aspen to Parachute Complete Count Committee (8:15 p.m.)**

Consent Agenda (8:30 p.m.)

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[February 4, 2020 minutes](#)

[Resolution](#) TC 2020-7 - a Resolution of the Town of New Castle Town Council Supporting the Application for a Grant from the Garfield County Federal Mineral Lease District for a Secure Evidence Storage Facility

[Resolution](#) TC 2020-8 - a Resolution of the Town of New Castle Town Council Supporting the Application for a Grant from the Garfield County Federal Mineral Lease District for Street Maintenance Throughout the Town of New Castle

[Resolution](#) TC 2020-9 - a Resolution of the New Castle Town Council Approving a Memorandum of Understanding with Garfield County Senior Programs

Staff Reports (8:35 p.m.)

Town Administrator
Town Clerk
Town Planner
Public Works Director

Commission Reports (8:45 p.m.)

Planning & Zoning Commission
Historic Preservation Commission
Climate Action Advisory Committee
Senior Program
RFTA
AGNC
GCE
EAB

Council Comments (8:55 p.m.)

Adjourn (9:15 p.m.)



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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item – Recovery Continuum Task Force Presentation
Date: 2-18-20

Purpose:

The purpose of this agenda item is to allow time for Debbie Wilde and Paula Steep to present information regarding a proposed regional detox and continued recovery facility.

Much work has been done to date by the “Recovery Continuum Task Force” to study ideas that may ultimately lead to a regional solution to issues surrounding detox and recovery facilities which can successfully serve Towns through our valley.

The Task Force is studying location possibilities, transportation concerns, funding issues, detox design, and individual Town needs and desires. By working with local municipalities and subject matter experts the Task Force hopes to better understand the regional issues and needs with the goal of creating a detox and continued care solution that works to serve all neighboring communities.

Attached please see a brief summary of the presentation, questions will be welcome.

Recovery Continuum Task Force – Summary – February 3, 2020

Need: We in Garfield County have been working with a system that is ill-equipped to engage individuals experiencing substance use disorder who come to the attention of first responders to interrupt this chronic cycle. At present, EMS staff use hospital emergency rooms as their go-to option. Law enforcement have the same option except when there is a jail worthy criminal offense. The consensus is that this system is expensive and ineffective in interrupting the growing chronic needs in our communities.

Response: The City of Glenwood Springs convened stakeholders in October to explore the possibility of detox services within Garfield County. This group has identified its aim as addressing the recovery continuum. Detox is one piece of the long-term goal which is living in recovery. Task Force members are engaged in exploring gaps and pursuing systems change at every level of the continuum. The Task Force and work groups are rapidly making progress.

Mind Springs Health is remodeling a building in South Glenwood Springs that has additional room for a detox facility. After a great deal of careful vetting and planning from the Task Force and several of the work groups, it has been decided to move forward with developing the Mind Springs site as a detox and a resource center and look to Mind Springs to be the operating entity of the facility. These important elements are surfacing in the “detox design” –

- Establishing a community advisory group for the operations of the facility.
- Discharge planning/staffing of clients that will include multiple community resources appropriate to the client needs.
- Case management and peer support follow-up.
- Data -driven decision making and reporting are understood as critical to determining the return on investment and to adjustments for maximum effectiveness.
- Using an expanded model that in addition to detox beds would include a resource center. A resource center is being imagined as a place that can serve as a hub for many and varied service providers to meet with appropriate clients as well as a walk-in center for those needing an identified place to seek help.

The Task Force is clear that any solution will be successful only if it is a community solution - the theory, practices, oversight and funding models all embraced by community stakeholders.

At present, the Task Force meets one time per month with subject-focused work groups drilling down to explore details and bring recommendations to the Task Force. Currently, the Task Force includes representative from the following and is seeking to expand the representation of these stakeholder categories:

- Cities and Towns
- Garfield County including commissioner, manager, Dept of Human Services, public health
- Law Enforcement including the District Attorney and the jail
- Hospitals and health
- The recovery community
- Service providers
- The faith-based community

For more information or participation: contact Debbie Wilde, debbiewilde@debbiewilde.com, 618-0949



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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item – Recreational Trail License and Management Agreement
Date: 2-18-20

Purpose:

The purpose of this agenda item is to review and consider an agreement with Castle Valley Ranch property owner Steve Craven (CTS Investments).

In certain areas of Castle Valley Ranch a network of trails which cross private land is currently being used by area hikers and bikers. The Town has been approached by CTS Investments, which owns several acres of land in the area, and has been asked to consider an agreement which would help formalize the use of these trails across private property.

From the standpoint of CTS Investments, it is important to pursue a formalized agreement with the Town for the following reasons:

- Colorado State Statute C.R.S. 33-41-101 provides certain liability protections for landowners who grant licenses to public entities or otherwise permit or authorize public use for trail and recreational purposes.
- It is important to create a public understanding that the lands surrounding these trails are private property that they are subject to future development and possible changes to the trail system.
- Through public education it is important to let the trail users know the rules associated with proper use of the trails in order to maintain the natural character and safety of the area.

From the standpoint of the Town, it is important to consider the following:

- Proper identification of private vs public lands helps with future land development issues.
- Responsible use of private lands helps the Town maintain a healthy relationship with area land owners.

- The establishment of rules regarding the use of private trails helps maintain the area for future enjoyment.
- The current proposed agreement is between the Town and CTS Investments only. Similar agreements may be considered in the future for additional properties.
- The current proposed agreement seeks on going Trail Management responsibilities and associated costs to be the responsibility of the Town.
- The current proposed agreement allows for delegation of Trail Management responsibilities to any other entity, individual, or group only with the written permission of the land owner.

Attached please find the following for Council Consideration:

- Draft Trail License agreement for Council's review and consideration.
- Exhibit A to the draft License Agreement which shows the boundaries of the property along with the approved trails.
- Exhibit B to the draft License Agreement which shows a proposed Trail Map and Posted Rules.
- Draft News Letter Article which can serve as an informational notice to the public.

**RECREATIONAL TRAIL LICENSE
AND MANAGEMENT AGREEMENT**

This Agreement is made and entered into this ___ day of _____, 2019, by and between the **Town of New Castle**, Colorado, a home rule municipality whose address is 450 W. Main Street, P.O. Box 90, New Castle, CO 81647 (the “Town”) and **CTS Investments, LLC**, whose address is 343 Dakota Blvd., Boulder, Colorado 80304 (“Landowner”).

Recitals:

Landowner is the owner of certain real property in the Town of New Castle, Colorado and the County of Garfield, depicted on the attached Exhibit A and further described by the Garfield County Assessor by Parcel No. 2123-2930-0194 (containing 61.216 acres more or less) and Parcel No. 2123-3040-0002 (containing 10.77 acres, more or less) (the “Landowner Properties”); and

The Town desires to support the trails in and around New Castle, which cross both public and private lands, including those certain portions of the Landowner Properties depicted on Exhibit A hereto as Approved Temporary Trails; and

As of the date hereof, various trails cross the Landowner Properties, including informal trails that have been established through prior use, and the Town wishes to support and maintain certain of those trails identified on Exhibit A as Approved Temporary Trails while closing all other trails; and

Landowner acknowledges the value to the community of recreational trails, and in furtherance of community values, supports the temporary establishment and maintenance of the certain recreational trails identified on Exhibit A as Approved Temporary Trails and desires to cooperate with the Town in allowing recreational trail use, subject to Landowner’s future development of the Landowner Properties, and subject to the management, public education, maintenance, trail closure, rule enforcement, and insurance obligations of the Town as described herein; and

C.R.S. § 33-41-101, *et seq.* provides certain liability protections for landowners who grant licenses to public entities or otherwise permit or authorize public use for trail and recreational purposes, and the parties hereto desire to take advantage of such protections and to provide for permissive use of Approved Temporary Trails through the Landowner Properties as set forth below.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and Landowner agree as follows:

1. Recitals. The foregoing recitals are incorporated herein as affirmative and material representations and acknowledgments of the parties hereto.
2. Grant of revocable license – Approved Temporary Trails. Landowner hereby grants to the Town a revocable license (Trail Use License) over and across the Landowner

Properties in the locations shown on Exhibit A hereto as Approved Temporary Trails and with the width described herein, but excluding all other areas of Landowner Properties, for the purpose of use of Approved Temporary Trails for recreational purposes as defined in C.R.S. §§ 33-41-102 and 103 by “invited guests” of the Town as that term is defined in C.R.S. § 33-41-103(2)(e)(I). The width of the licensed area of each Approved Temporary Trail shall extend 7.5 feet on each side of the centerline of each trail. This Trail Use License does not authorize any use by the public or any person of any part of Landowner Properties not included in the area of an Approved Temporary Trail.

3. Grant of revocable license – trail management. Landowner also hereby grants to the Town a revocable license (Trail Management License) over and across Landowner Properties for Town officials, employees or contractors to manage, improve, maintain, repair, survey and close trails and to place signage and enforce rules and other provisions of this Agreement.

4. No easement or other interest in the land, other than the revocable licenses created hereby, shall be created or extended by this Agreement or by the activities conducted pursuant to this Agreement.

5. Trail Management. The Town shall be responsible for Trail Management in accordance with this Agreement. “Trail Management” means and includes opening and closing trails, posting and removing trail signage, management and enforcement of use of trails by the public, trail maintenance, repair, and/or replacement, administration of the Town’s obligations under this Agreement, and all other purposes contemplated by C.R.S. § 33-41-103, subject to Landowner’s rights. The Town shall bear all costs associated with Trail Management except as otherwise specifically provided herein.

5.1 The Town shall not delegate Trail Management responsibilities to any other entity, individual, or group except only with Landowner’s prior written permission.

5.2 The Town shall have the right to authorize, limit, or prohibit use of the trails by members of the public as “invited guests” as that term is defined in C.R.S. § 33-41-103(2)(e)(I).

5.3 The Town shall not name nor authorize or purport to authorize any other person, group or entity to name trails or post trail name signs anywhere on the Landowner Properties.

5.4 **Enforcement of trail closures.** The Town shall mark closed trails using tree limbs, rocks, or similar visual barriers and/or post signs reading “Private Property – Trail Closed -- Stay on Approved Trails” at appropriate locations such as trailheads and trail intersections to indicate all trails on Landowner Properties that are not Approved Temporary Trails. The Parties agree that the Town has a responsibility to inform the public about proper trail usage in accordance with this Agreement. Accordingly, the Town shall use reasonable efforts to advise members of the general public to stay off Closed Trails and to stay on Approved Trails and to inform the Landowner of misuse.

6. No representation, warranties or responsibility of Landowner. The Landowner is not responsible for any condition, use, maintenance or non-maintenance of any trail on Landowner

Properties nor any other activity on the Landowner Properties by any person, including, but not limited to, those deemed “invited guests” by the Town. The Landowner makes no representations or warranties regarding the suitability of the land or any trail for any purpose whatsoever.

7. No charge for use of trail. Landowner shall not be entitled to charge any fee or other form of “charge” to the general public for use of the trail as such term is defined in C.R.S. § 33-41-102.

8. Trail alignment. This License authorizes use only of the trails designated in Exhibit A as Approved Temporary Trails. The Town shall have the right, but no obligation, to survey the precise alignment of any Approved Temporary Trail and to request that the Landlord approve a supplement to this Agreement to more precisely define an Approved Temporary Trail, as follows:

8.1 The Town shall provide 30 days notice to the Landowner of the intent to perform such survey, including a general description of the area to be surveyed and the anticipated dates of the survey; and

8.2 The Town shall provide a copy of the survey to the Landowner within 10 days of completion thereof; and

8.3 The Landowner shall have 60 days to review the survey and either approve, deny, or approve with conditions the survey of the trail(s); and

8.4 If approved with conditions, the Town shall resubmit the survey to meet the conditions and the Landowner shall have 15 days to review the amended survey; and

8.5 If approved, the parties shall supplement Exhibit A with an appropriate amendment to reflect the new survey; and

8.6 The request shall be deemed denied if the respective Landowner fails to respond within said 60 day period.

Nothing in this section authorizes the Town to create or open any trail other than an Approved Temporary Trail shown on **Exhibit A**.

9. Trail closure by Landowner. The Landowner may require temporary or permanent closure of any Approved Temporary Trail at any time and for any reason by delivering a closure request in writing to the Town. Within 30 days of such request the Town shall close the trail and post notice and signage in accordance with Section 5.4 above.

10. Minimum signage and trail map requirements – Approved Temporary Trails. The Town shall post signage and trail maps at appropriate locations, generally in the form shown on **Exhibit B**. If an Approved Temporary Trail intersects a closed trail, the sign shall also indicate that the trail is closed, in accordance with Section 5.4 above. Amendments to the form of trail maps and trail signage may be made with written permission of the Landowner and the Town

Administrator without the need for formal amendment of this Agreement or approval by the Town Council.

11. Public education. The Town shall use reasonable efforts to inform the public of the rules of proper trail use as set forth in this Agreement, that trail use is a privilege and not a right, that the privilege can be revoked if the rules are not respected, and that use of the private land is limited to only Approved Trails. The Town may use such means as it deems appropriate and cost-effective in its discretion, which may include means such as publishing such information in the Town's newsletter and/or on the Town's website from time to time.

12. Limitation of liability. It is the intent of the parties that Landowner shall be afforded all protections and liability limitations as set forth in C.R.S. § 33-41-101, *et seq.* with respect to the licenses easements granted hereby. Nothing herein shall be deemed a waiver of the Town's governmental immunity, nor shall this agreement create any liability of the Town in the event that trail users or other persons commit trespass upon the Landowner Properties by failing to remain with the Approved Temporary Trails.

13. Waiver of claims. The Town waives any and all claims against the Landowner arising from the use of the Landowner Properties. The Town shall include the Landowner Properties in its liability-insured real property inventory and shall name the Landowner as an additional insured.

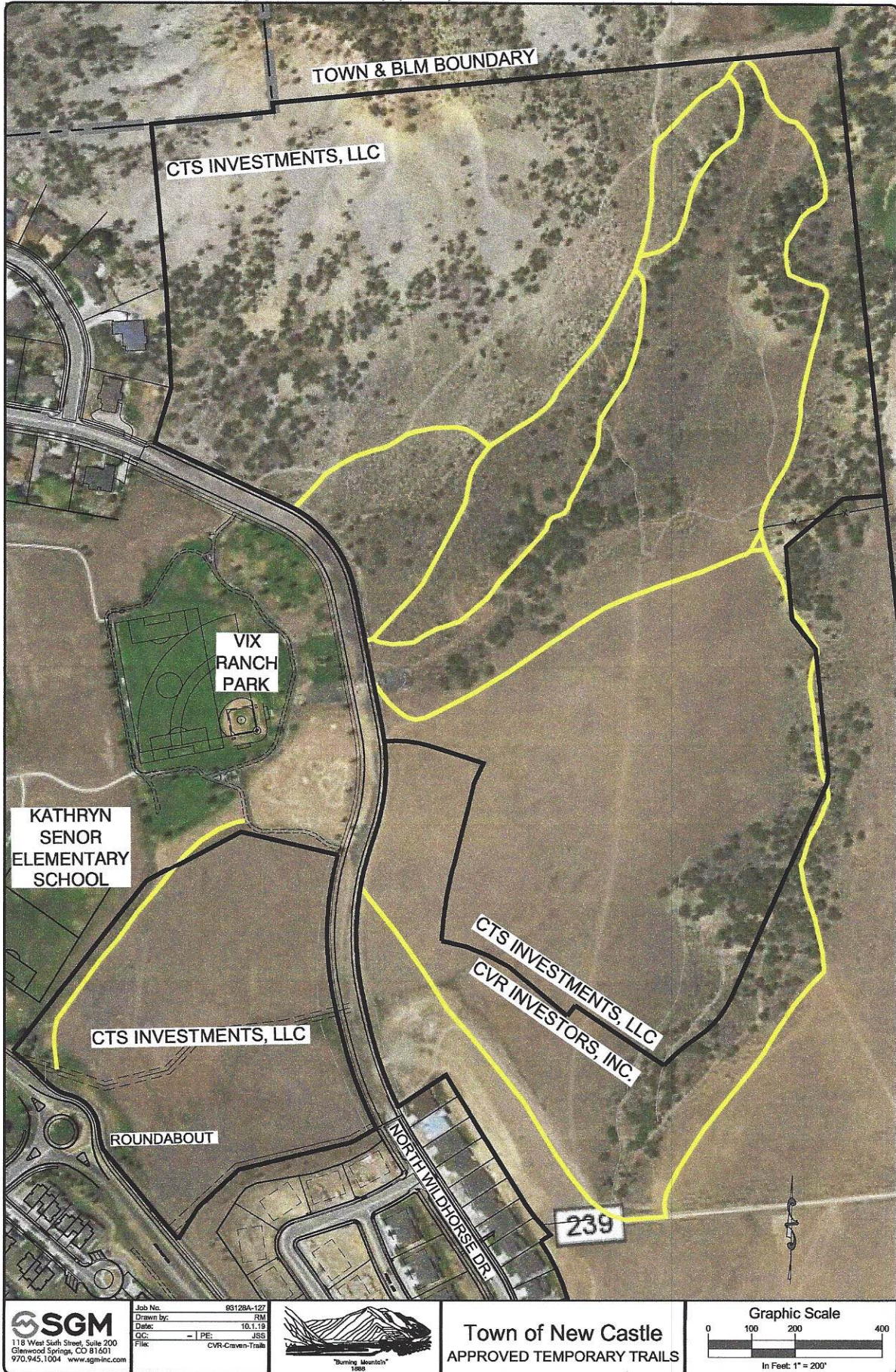
14. Revocation. The licenses/permissions granted hereby may be revoked, in whole or in part, by the Landowner at any time and for any reason or no reason upon 30 days notice to the Town. Once the Landowner has delivered written notice to the Town of revocation of this Agreement in whole or in part, or as to any specific Approved Temporary Trail, the Town shall take all action(s) reasonably necessary to notify the public of the closure of the trail(s) that are the subject of the revocation notice, including but not limited posting the closure of the trail at the trailhead and at all intersection points with other trails. The Town shall, in executing its maintenance responsibilities hereunder, cooperate with any license revocation or closure of any trail section by Landlord, but shall have no obligation to revegetate or reclaim any such areas. During any revocation period, the Town shall continue to abide by the terms of this Agreement with respect to all Landowner Properties. Upon revocation of the license and permission for any specific trail, the Town shall have no further responsibility, for maintenance or otherwise, for that specific trail except as provided in this paragraph.

15. Park, corridor and transportation planning. The Town shall not include or cause or allow to be referenced or included any of the Landowner Properties or recreational trails thereon in any park plan, corridor plan, transportation plan, area plan or any other Town planning document, except as shown or described in the Second Amended Castle Valley Ranch annexation Agreement and Site Specific Development Plan Agreement recorded at Reception No. 602245 in the records of Garfield County, Colorado.

16. Development rights and plans of Landowner. The Parties acknowledge that Landowner has certain approved PUD plans and vested rights related to the Landowner Properties. Nothing in this Agreement shall alter, modify, amend or affect in any way any of the

EXHIBIT A

I:\2000\2000-109\018-SC\MISC\CVR-Craven-Trails.dwg Plotted 1/31/2020 1:31 PM By Tyson Sillery



SGM
118 West Sixth Street, Suite 200
Glenwood Springs, CO 81601
970.945.1004 www.sgm-inc.com

Job No. 83128A-127
Drawn by: RM
Date: 10.1.19
QC: JSS
File: CVR-Craven-Trails



Town of New Castle
APPROVED TEMPORARY TRAILS

Legend for yellow lines -

EXHIBIT B

The currently proposed Exhibit B is not adequate. Why aren't we using this as least the solution, or at least the model?





Discuss providing @ 2 locations

News Letter Article – Approved Trails over Private Property

New Castle residents enjoy many miles of hiking and biking trails throughout our Town, as well as on private properties and BLM Lands. For many New Castle residents hiking and biking opportunities exist within a short distance from our front doors. The ability to hike, jog, walk our dogs or ride our bikes along miles of paved and soft trails is thanks to the work of the Town, dedicated volunteer groups, generous land owners, and cooperative BLM Managers.

Many areas in Town enjoy large tracts of open land which have numerous trail opportunities. It is important to know that open space areas throughout the Castle Valley and Lakota are largely privately owned. Most vacant tracts of land are not owned by the Town.

The Town and private land owners have recently collaborated in an effort to address various landowner and Town concerns. This joint effort has resulted in the mapping of approved hiking and biking trails over private lands. While many of these trails have been in use for several years, it is becoming increasingly important for residents to understand that trails over private property are limited to those trails shown on approved trails maps. It is also important to note that there are rules with respect to the use of the private land that users of the trails will need to follow.

With the ability to access and enjoy trails on both private and public properties comes the responsibility for the users of the trails to observe and obey the following posted rules.

Rules over all New Castle trails include the following:

- ✚ No Motor Vehicles of any type
- ✚ Please clean up after your pets
- ✚ No Camping
- ✚ No Fires
- ✚ No altering the trail or building jumps along the trail

Additional Rules when crossing over private property include the following:

- ✚ Trails across private property are open from dawn to dusk
- ✚ All Trails across private property are subject to future changes or closures
- ✚ Leaving the designated trail or creating new trails is strictly prohibited
- ✚ The Land Owner makes no representation or guarantee as to the condition of the property or trails and accepts no liability for any person entering the property.

The Town works in partnership with land owners in order to help provide reasonable access to open space and trails. The use of trails across private property is a privilege, not a right, which may be removed at any time. Users of these trails do so entirely at their own risk.

Private land owners and the Town work to monitor the trails for the enjoyment of residents and visitors. Please help maintain our trail systems for future enjoyment by doing your part as a responsible trail user.

**TOWN OF NEW CASTLE
RESOLUTION NO# 2020-6**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO
SUPPORTING A 2020 CENSUS PARTNERSHIP AND THE ASPEN TO PARACHUTE
COMPLETE COUNT COMMITTEE**

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to Conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS the Town of New Castle is committed to ensuring every resident is counted; and

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS census data helps determine how many seats each state will have in the House of Representatives and is necessary for the an accurate and fair redistricting of state legislative seats, and how state and federal dollars are distributed; and

WHEREAS information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS the information collected by the census is confidential and protected by law; and

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens; and

WHEREAS the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count; and

WHEREAS the Aspen to Parachute Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community; and

WHEREAS the Aspen to Parachute Complete Count Committee will work with the Census Bureau, Garfield and Pitkin Counties and the State of Colorado to strive for an accurate count.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of New Castle that:

Section 1. The Town of New Castle is committed to partnering with the U.S. Census Bureau and the Aspen to Parachute Complete Count Committee and will:

- a. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.
- b. Encourage all Town residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
- c. Provide opportunities for Census advocates to speak to Town and Community Organizations.
- d. Support census takers as they help our Town complete an accurate count.
- e. Strive to achieve a complete and accurate count of all persons within Town limits.

Section 2. The Town of New Castle hereby commits two staff members to the Aspen to Parachute Complete Count Committee and will serve until the 2020 census is completed.

THIS RESOLUTION was read and adopted by the Town Council of the Town of New Castle, Colorado at its regular meeting on February 18, 2020.

Mayor Art Riddile

ATTEST:

Town Clerk Melody L Harrison, CMC

COLORADO

In FY2016, Colorado received

\$13,087,705,849

through 55 federal spending programs
guided by data derived from the 2010 Census.

The **Counting for Dollars 2020 Project** aims to understand 1) the extent to which the federal government will rely on data from the 2020 Census to guide the distribution of federal funding to states, localities, and households across the nation and 2) the impact of the accuracy of the 2020 Census on the fair, equitable distribution of these funds.

The project has analyzed spending by state for 55 federal programs (\$883,094,826,042 in FY2016). Three types of programs are analyzed:

- **Domestic financial assistance programs** provide financial assistance – including direct payments to individuals, grants, loans, and loan guarantees – to non-federal entities within the U.S. – such as individuals and families, state and local governments, companies, and nonprofits – in order to fulfill a public purpose.
- **Tax credit programs** allow a special exclusion, exemption, or deduction from gross income or provide a special credit, a preferential rate of tax, or a deferral of tax liability.
- **Procurement programs** award a portion of Federal prime contract dollars to small businesses located in areas selected on the basis of census-derived data.

The four uses of census-derived datasets to geographically allocate funding are:

- **Define eligibility criteria** – that is, identify which organizations or individuals can receive funds.
- **Compute formulas** that geographically allocate funds to eligible recipients.
- **Rank project applications** based on priorities (e.g., smaller towns, poorer neighborhoods).
- **Set interest rates** for federal loan programs.

The two categories of census-derived datasets are:

- **Geographic classifications** – the characterization (e.g., rural), delineation (e.g., Metropolitan Areas), or designation (e.g., Opportunity Zones) of specific geographic areas.
- **Variable datasets**
 - **Annual updates** of population and housing variables collected in the Decennial Census.
 - **Household surveys** collecting new data elements (e.g., income, occupation) by using the Decennial Census to design representative samples and interpret results.



Reports of the Counting for Dollars 2020 Project:

- > **Report #1:** Initial Analysis: 16 Large Census-guided Financial Assistance Programs (August 2017)*
- > **Report #2:** Estimating Fiscal Costs of a Census Undercount to States (March 2018)*
- > **Report #3:** Role of the Decennial Census in Distributing Federal Funds to Rural America (December 2018)*
- > **Report #4:** Census-derived Datasets Used to Distribute Federal Funds (December 2018)
- > **Report #5:** Analysis of 55 Large Census-guided Federal Spending Programs (forthcoming)*†
- > **Report #6:** An Inventory of 320 Census-guided Federal Spending Programs (forthcoming)

* Data available by state

† Source for this state sheet

Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

REPORT

COUNTING FOR DOLLARS 2020:

COLORADO

**Allocation of Funds from 55 Large Federal Spending Programs
Guided by Data Derived from the 2010 Census (Fiscal Year 2016)**

Total Program Obligations: \$13,087,705,849

Program	Dept.	Obligations	Program	Dept.	Obligations
Financial Assistance Programs		\$12,858,200,676			
Medical Assistance Program (Medicaid)	HHS	\$5,125,368,000	Community Facilities Loans/Grants	USDA	\$38,129,458
Federal Direct Student Loans	ED	\$1,816,819,681	Supporting Effective Instruction State Grants	ED	\$24,963,497
Supplemental Nutrition Assistance Program	USDA	\$728,042,703	Crime Victim Assistance	DOJ	\$37,271,902
Medicare Suppl. Medical Insurance (Part B)	HHS	\$786,507,694	CDBG Entitlement Grants	HUD	\$25,282,054
Highway Planning and Construction	DOT	\$641,923,739	Public Housing Capital Fund	HUD	\$14,048,000
Federal Pell Grant Program	ED	\$395,600,000	Block Grants for the Prevention and Treatment of Substance Abuse	HHS	\$28,777,345
Section 8 Housing Choice Vouchers	HUD	\$258,262,000	Water and Waste Disposal Systems for Rural Communities	USDA	\$4,713,000
Temporary Assistance for Needy Families	HHS	\$149,418,660	Social Services Block Grant	HHS	\$26,464,591
Very Low to Moderate Income Housing Loans	USDA	\$243,896,069	Rural Rental Assistance Payments	USDA	\$15,606,894
Title I Grants to LEAs	ED	\$154,500,468	Business and Industry Loans	USDA	\$37,691,000
State Children's Health Insurance Program	HHS	\$228,329,000	Career and Technical Education - Basic Grants to States	ED	\$16,094,229
National School Lunch Program	USDA	\$134,305,000	Homeland Security Grant Program	DHS	\$6,665,023
Special Education Grants	ED	\$160,911,478	WIOA Dislocated Worker Grants	DOL	\$13,477,656
Section 8 Housing Assistance Payments Program	HUD	\$117,380,833	HOME	HUD	\$14,055,437
Federal Transit Formula Grants	DOT	\$153,922,000	State CDBG	HUD	\$8,517,211
Head Start	HHS	\$172,072,623	WIOA Youth Activities	DOL	\$11,182,905
WIC	USDA	\$76,029,000	WIOA Adult Activities	DOL	\$11,378,260
Title IV-E Foster Care	HHS	\$82,262,554	Employment Service/Wagner-Peyser	DOL	\$12,415,523
Health Care Centers	HHS	\$101,601,456	Community Services Block Grant	HHS	\$6,189,433
School Breakfast Program	USDA	\$49,267,000	Special Programs for the Aging, Title III, Part C, Nutrition Services	HHS	\$9,654,267
Rural Electrification Loans and Loan Guarantees	USDA	\$395,866,000	Cooperative Extension Service	USDA	\$4,627,804
Public and Indian Housing	HUD	\$26,979,000	Native Amer. Employment & Training	DOL	\$715,383
Low Income Home Energy Assistance	HHS	\$49,021,093			
Child and Adult Care Food Program	USDA	\$25,792,000	Federal Tax Expenditures		\$185,262,647
Vocational Rehabilitation Grants to the States	ED	\$42,317,015	Low Income Housing Tax Credit	Treas	\$146,246,773
Child Care Mandatory and Matching Funds	HHS	\$38,671,000	New Markets Tax Credit	Treas	\$39,015,874
Unemployment Insurance Administration	DOL	\$37,844,000			
Federal Transit - Capital Investment Grants	DOT	\$247,144,237	Federal Procurement Programs		\$44,242,526
Child Care and Development Block Grant	HHS	\$34,568,000	HUBZones Program	SBA	\$44,242,526
Adoption Assistance	HHS	\$15,657,501			

Prepared by Andrew Reamer, the George Washington Institute of Public Policy, the George Washington University. Spending data analysis provided by Sean Moulton, Open Government Program Manager, Project on Government Oversight. | January 30, 2019

Note: The sequence of the above programs is consistent with U.S. rank order by program expenditures. (See U.S. sheet in series.)

Counting for Dollars 2020 publications and spreadsheet with above data available at <https://gwipp.gwu.edu/counting-dollars-2020-role-decennial-census-geographic-distribution-federal-funds>

1
2
3 **New Castle Town Council Regular Meeting**
4 **Tuesday, February 4, 2020, 7:00 PM**
5

6 **Call to Order**

7 Mayor A Riddile called the meeting to order at 7:00 p.m.
8

9 **Pledge of Allegiance**

10
11 **Roll Call**

12 Present	Councilor Mariscal
	Councilor Owens
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
18 Absent	Councilor G Riddile

19
20 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody
21 Harrison,
22

23 **MOTION: Mayor A Riddile made a motion to excuse Councilor Mariscal's absence.**
24 **Councilor Copeland seconded the motion and it passed unanimously.**
25

26 **MOTION: Mayor A Riddile made a motion to excuse Councilor G Riddile's**
27 **absence. Councilor Hazelton seconded the motion and it passed unanimously.**
28

29 **Meeting Notice**

30 Town Clerk Melody Harrison verified that her office gave notice of the meeting in
31 accordance with Resolution TC 2020-1.
32

33 **Conflicts of Interest**

34 There were no conflicts of interest.
35

36 **Agenda Changes**

37 Clerk Harrison told the council that staff wished to remove the letter of interest from
38 Jerilynn Wright for appointment to a seat on the Climate Action Advisory Commission
39 because she had changed her mind about seeking appointment. The council agreed.
40

41 **Citizen Comments on Items not on the Agenda**

42 There were no citizen comments.
43

44 **Consultant Reports**

45 Consultant Attorney – not present.
46 Consultant Engineer – not present.
47

48
49 **Items for Consideration**

1
2 **Consider a Letter of Interest from Jean Brown for Appointment to Seat on the**
3 **Climate Action Advisory Commission**

4 Ms. Jean Brown greeted the council. She said that she had been in the New Castle area
5 for 25 years, and had spent 30 years as an insurance agent primarily in risk management,
6 and had also been a medical tech. Ms. Brown said she had worked for New Castle
7 ambulance as an EMT as well. She said that New Castle was a gorgeous place, and she
8 wanted to keep it beautiful, and it was very distressful to her that when she went fishing it
9 was necessary to collect the garbage left by other people. Ms. Brown thought that perhaps
10 there were ways to help improve such situations.

11 Councilor Leland said that Ms. Brown had been on Climate Action Advisory Commission
12 when it was previously active.

13 The council thanked Ms. Brown for being willing to be involved.

14 **MOTION: Councilor Leland made a motion to appoint Jean Brown to a seat on the**
15 **Climate Action advisory Commission. Councilor Owens seconded the motion and**
16 **it passed unanimously.**

17
18
19 ~~**Consider a Letter of Interest from Jerilyn Wright for Appointment to the Climate**~~
20 ~~**Action Advisory Commission**~~ The item was removed from the agenda.

21
22
23 **Katherine Gazunis, Executive Director of Garfield County Housing Authority -**
24 **Presentation: the Greater Roaring Fork Housing Coalition**

25 Ms. Gazunis greeted the council. She said that the memorandum of understanding in the
26 packet was very thorough in explaining the issue. The coalition consisted of a group of
27 individuals that had been working to get a housing needs study done. The study went
28 from Aspen to Parachute, and then to Gypsum and Eagle to capture commuting patterns.
29 It was discovered that every single day, 26,000 people in the region cross one another
30 from where they live to where they work, twice per day. The study also showed how much
31 more people paid for their housing than the national standard of approximately 30%. Ms.
32 Gazunis said that anyone paying more than thirty percent was considered rent or
33 mortgage burdened. The study captured how many people were paying more than the 30
34 percent and it equaled \$54 million dollars per year. Ms. Gazunis said that was \$54 million
35 dollars people were not spending in grocery stores, retail stores or restaurants, or any
36 other kind of quality of life or discretionary income that could be captured if people were
37 not spending it on rent or mortgage.

38 Ms. Gazunis said that the next step was to create a coalition of the same study
39 communities which would be completely voluntary. The coalition would determine whether
40 a full-time person could be hired to spearhead the efforts to have a regional cooperative
41 body, whether a regional housing authority or a community development investment
42 entity. She said that the concept would be that it would be an organization that would
43 primarily raise funds to partner with private development to buy down the cost of
44 affordable housing. Ms. Gazunis said that the gap between the median income affordable
45 home and the cost to build a home was approximately \$100k. Ms. Gazunis said that the
46 study also showed that there was a lack of approximately 2,000 low-income housing units
47 throughout the region. Low-income was sixty percent of the area median income and
48 lower. Ms. Gazunis also said that there was also a need for approximately 2,000 units of
49 housing for those considered to be in the 'middle class' which are those making 100 to
50 160 percent of the area median income, and those were primarily the workforce.

1 Ms. Gazunis said that the next step was to discuss what the organization would look like
2 and what it would do in the future. She said she wanted New Castle's perspective and
3 Western Garfield County's perspective on what the cooperative effort would be. She said
4 there was no mandatory membership necessary but wanted the council to seriously
5 consider joining and assigning someone to the task.

6 Ms. Gazunis and the council briefly discussed the membership and what the costs would
7 be over the next year.

8 Mayor A Riddile asked staff to place a discussion about the coalition on the next council
9 work session.

10 The council thanked Ms. Gazunis for her presentation.

11
12
13 **Presentation Concerning a Summit for Elected Officials: Transportation, Housing
14 and Jobs: Connecting the Dots in a Changing Region**

15 Nathan Lindquist, Rifle Assistant City Manager, introduced himself to the council. He also
16 introduced Kim Burner, Main Street Manager for the City of Rifle, and Jessica Paugh,
17 Economic Development Specialist for the Town of Parachute.

18 Mr. Lindquist said that they would be speaking on two subjects. The first being the CRAFT
19 101 Grant that Parachute had applied for a received too wok on branding and tourism
20 promotion for the Colorado River Valley. Second, the March 12 meeting with the
21 transportation and jobs housing summit for elected officials.

22 Ms. Jessica Paugh told the council that New Castle was participating in the CRAFT 101
23 grant. CRAFT stood for Colorado Rural Academy for Tourism and was hosted by a state
24 department called the Colorado Tourism Office. She said the selection was very
25 competitive and they were excited to have been chosen. The municipalities of New Castle,
26 Silt, Rifle and Parachute had joined together as the Colorado River Valley. Ms. Paugh said
27 that each municipality was individually doing some great things for tourism, and each
28 wanted to grow and expand and become stronger as a region. Each municipality has an
29 opportunity to attend training, and the program will be an intensive, six-day program
30 facilitated by the state department and it will focus on different factions of tourism. There
31 will be different topics discussed and community experts will be invited to speak. The core
32 group of municipal members will then develop a tourism project and then have the
33 opportunity to apply for a grant to make that project come to fruition. Ms. Paugh said
34 some examples of a project could be a day itinerary for the area, hiking/biking trails
35 maps, historic tour maps and the like.

36 Mayor A Riddile suggested a map of all the trails between Parachute and New Castle and
37 everyone agreed that was a great idea.

38 Ms. Paugh said that there will be a kick-off social event on March 9 to which they will
39 receive an invitation.

40 Mr. Lindquist said that he felt that it was also an opportunity to change the area away
41 from being called 'down valley' and becoming 'Colorado River Valley' and making the area
42 a place.

43 Administrator Reynolds said that this was the second time the group had applied for the
44 CRAFT Grant and had finally won it. They were excited for the opportunity to collaborate.

45 Mr. Lindquist said that there were transportation congestion issues mid-valley because
46 there were jobs but no housing in the Roaring Fork Valley, and housing but no jobs in the
47 Colorado River Valley. The elected officials summit on March 12 from noon to 4p.m. will
48 be for city and county commissioners, transportation officials from RFTA and CDOT as well
49 as DOLA, Colorado Mountain College and the Federal Mineral Lease District.

1 It was well-known that CDOT did not have the money to fund transportation projects
2 which was part of the reason they were part of the summit. It will be a larger,
3 collaborative effort to assist with the housing and transportation disconnects in the region.
4 Mr. Lindquist said that the CRAFT group had gotten together and begun creating a list of
5 current efforts for economic diversity in the Colorado River Valley. Ms. Burner said that
6 the CRAFT 101 Grant was a great collaborative opportunity. She said that each
7 municipality was working their economic anchors however, everyone realized that a major
8 economic driver for western Garfield County was oil and gas which was again, going away.
9 Everyone was working on different nodes of diversification, whether it was tourism,
10 manufacturing, or creating an entrepreneurial climate so locals could live and work here.
11 Another important aspect was keeping exiting businesses viable. Ms. Burner said that
12 downtown revitalization was important to business viability. Trails and mountain biking
13 was another big opportunity. The Colorado River was another important and underutilized
14 feature of the area. Ms. Burner said that the more they had one voice, the stronger they
15 would be at the bigger meetings.
16 Mayor A Riddile said that the day of the summit there was also a RFTA meeting in the
17 morning, so he expected that attendees would all attend the summit.
18 Mr. Lindquist and Ms. Burner discussed with the council the apparent inequity in CDOT
19 funds being provided more often to municipalities up valley rather than in the Colorado
20 River Valley area. Mr. Lindquist said that revenue sharing to smaller municipalities without
21 a tax base was so much more in Mesa and other counties as compared to Garfield County
22 and he felt that was not right.
23 Mayor A Riddile asked the council members to please attend the meeting if they were
24 available. Councilor Hazelton said the one voice idea was just like the philosophy of the
25 Associated Governments of Northwest Colorado, and it was a good idea.
26 Mr. Lindquist asked that the council members please review the rest of the information in
27 the packet and to feel free to contact them if they had questions or ideas.
28 Ms. Burner said they would like to have photos of the New Castle Main Street before and
29 after the improvements.
30 The council thanked Mr. Lindquist, Ms. Burner and Ms. Paugh for their presentation.

31
32 **Consider Ordinance TC 2020-2, An Ordinance of the Town Council of the Town of**
33 **New Castle, Colorado Amending Title 15 of the New Castle Municipal Code to**
34 **Implement Permit Requirements for the Installation of Fences (second reading)**
35 Administrator Reynolds said that there had been a few changes to the ordinance from first
36 reading that had been included in the second reading version.
37 **MOTION: Mayor A Riddile made a motion to approve Ordinance TC 2020-2, An**
38 **Ordinance of the Town Council of the Town of New Castle, Colorado Amending**
39 **Title 15 of the New Castle Municipal Code to Implement Permit Requirements for**
40 **the Installation of Fences on second reading. Councilor Owens seconded the**
41 **motion and it passed on a roll-call vote: Councilor Copeland: yes; Councilor**
42 **Leland: yes; Councilor Hazelton: yes; Mayor A Riddile: yes; Councilor Owens: yes.**

43
44
45 **Consider a Contract Service Agreement with WR Communications**
46 Administrator Reynolds said that the council and staff had previously discussed hiring Bill
47 Ray of WR Communications, the political consultant that helped the town through the two
48 tax issues on the November 2019 ballot, to assist with a vehicle use tax issue for the
49 November 2020 ballot. He said that he and Mayor A Riddile had met with Mr. Ray and
50 discussed some ideas as well as a proposal for the town. Administrator Reynolds said the

1 proposal included a timeline for accomplishing certain tasks related to developing a
2 strategy for the ballot issue and reviewed it briefly.
3 The council felt it was important to utilize Mr. Ray's services and directed staff to sign
4 agreement.

5
6 **Consent Agenda**

7 January 21, 2020 minutes

8 January Bills of \$784,740.14

9 Lazy Bear Hotel & Restaurant Liquor License Renewal

10 Resolution TC 2020-4 - Canceling the Election

11 **MOTION: Councilor A Riddile made a motion to approve the consent agenda.**
12 **Councilor Copeland seconded the motion and it passed unanimously.**

13
14
15 **Staff Reports**

16 Town Administrator – Administrator Reynolds said that the town had received several
17 thank you letters from two organizations that had received grant funds from the town:
18 Advocate Safe House, the River Center, West Elk Trails and Lift Up. Administrator
19 Reynolds said that the Capitals Committee had reported back to the council several weeks
20 ago about how to spend the excess funds in the budget, and one of those was design for
21 Burning Mountain Park. The quote came in right on budget. The designer was the same
22 designer who did Bear Dance park. Administrator Reynolds said that staff was working on
23 the spring cycle of FMLD grant applications. The mini grant will be for the secure evidence
24 bay for the police department, and the traditional grant will be for streets maintenance.
25 Administrator Reynolds said that he would be out for the next three days at a Colorado
26 City Managers Association conference in Glenwood Springs, but would be available by
27 phone. Administrator Reynolds said that there would be a council discussion coming up,
28 something that Town Attorney David McConaughy was already working on. The town had
29 received a demand letter from CDOT that indicated that the town would have to pay for
30 the lighting on the interchange beginning at the end of March. He said that there was a
31 state statute that allowed CDOT to make the demand, and it included paying for
32 electricity, maintenance and replacement. He said there was enough interest in the issue
33 from CML that they were going to look into providing some advocacy and support on
34 behalf of Colorado's municipalities regarding CDOT's position. Administrator Reynolds told
35 the council that Treasurer Loni Burk would be in town the beginning of March and they
36 had set aside time to interview applicants for the Assistant to the Town Treasurer position.
37 He said they were hoping to have someone in the position early enough to be able to work
38 with Debbie Guccini before she left. Administrator Reynolds said that Treasurer Burk
39 wanted to come earlier but she was having some surgery and would be out for a short
40 time. Administrator Reynolds said that staff was working on the roll-out of the Health
41 Solutions program with Mountain Family Health. Administrator Reynolds said that public
42 works will hold a regional fire hydrant training class on February 25 and the council was
43 invited to attend.

44 Town Clerk – Clerk Harrison said that the election had been cancelled. The incumbents
45 would be sworn in at the April 21, 2020 council meeting. Clerk Harrison said that was
46 working on special events liquor licenses for New Castle Trails events. Clerk Harrison said
47 that all of the new computers had been installed except for one that was extra, so staff
48 was going to determine where it was needed most. She said that the new server had been
49 installed alongside the old server and she did not know what it took for IT to transfer
50 everything but expected that it would be completely functional very soon. Clerk Harrison

1 said that she was working with Cedar Networks and ProVelocity to reconfigure the fiber
2 optic service to the town hall, community center and public works/police facility to reduce
3 costs. Clerk Harrison said that when a municipality passes a tax issue, it is necessary that
4 it gets reported to the state of Colorado, to several departments. Since then she had been
5 added to the mailing list from the Colorado Department of Revenue, Tobacco Division. She
6 said she had received an interesting e-mail that listed cigarette brand that were no longer
7 certified in Colorado and could no longer be sold within the state. Clerk Harrison said that
8 she was on the membership committee for the Colorado Municipal Clerk's Association
9 (CMCA), and at the beginning of each year committee members change and positions
10 change, and she said she was now the Vice Chair of the membership committee, and in
11 2021 she would be Chair. Clerk Harrison also said that the president of CMCA, in all the
12 years she had been a member, had always been someone on the Front Range. In 2020,
13 the new president was Wanda Winkelman, the City Clerk for Grand Junction. Her selection
14 as president had opened a lot of opportunity for Western Slope clerks to have more
15 meetings and direct involvement. Clerk Harrison said she had attended a transitional
16 meeting in Glenwood Springs two weeks earlier and will attend a membership meeting on
17 Friday in Grand Junction.

18 Town Planner – Planner Smith said he had spoken to the developer of Eagle's Ridge, Jim
19 Colombo and he was going to submit building permit applications for phase 1. Planner
20 Smith said there was a lot of interest in Lakota for single family homes. Planner Smith
21 said that Jody Maloley, a developer in castle Valley Ranch had about 20 lots that she was
22 trying to build. He expected one permit application from very soon. Planner Smith said
23 that at Planning & Zoning Commission the following week there will be three public
24 hearings. One for an ADU for the Hutchinson's on 7th Street. The Atkinson's will come in
25 for a master plan amendment and a sketch plan amendment. Planner Smith said had
26 attended a focus group for the state for the middle Colorado River, called the Integrated
27 Water management Plan. The group he was with handled the recreational side of the
28 Middle Colorado- from Glenwood Canyon to the roller dam in Cameo. He said it was a
29 collaborative effort to improve education and river access. He said one interesting items
30 was trying to figure out a way to get more boat ramps between Rifle and Parachute where
31 there were no ramps at all. The effort was to improve tourism.

32 Public Works Director – not present.

33

34 **Commission Reports**

35 Planning & Zoning Commission – nothing to report.

36 Historic Preservation Commission – nothing to report.

37 Climate Action Advisory Committee – nothing to report.

38 Senior Program – nothing to report.

39 RFTA – nothing to report.

40 AGNC – nothing to report.

41 GCE – nothing to report.

42 EAB – nothing to report.

43

44

45

46 **Council Comments**

47 Councilor Leland asked how much money would be saved by cancelling the election. Clerk
48 Harrison said she thought about 4,000.00.

1 Councilor Leland said that Founders Day would be on Saturday, and that Kathy Arthur
2 would speak about New Castle's postmasters. Steve Rippy would be sharing some of his
3 photos at 2:00 p.m at the Library.
4 Councilor Leland said that the council had mentioned at the last council meeting that there
5 should be a resolution for the Census. He asked if a proclamation would be okay. The
6 council felt a resolution would be better.
7 Councilor Leland said that Rustic Furniture had announced regular business hours, and
8 from the pictures it looked like that had added merchandise. He felt they had taken the
9 discussion with the council seriously and were fulfilling their commitment.
10 Councilor Leland said that Spellebration would be on April 17, and the theme was Star
11 Wars.
12 Councilor Hazelton said he would be out of town for the next council meeting.
13 Councilor Copeland said she would be out of town for the next council meeting.
14 Mayor A Riddile asked if there would be plans for a nice send-off for Debbie Guccini.
15 Administrator Reynolds there were no plans yet but there would be.
16 Mayor A Riddile said that there was an article in the newspaper about Rocky Mountain
17 Resources and the town attorney's name came up. He said Administrator Reynolds had
18 received pretty strong indicating disappointment with the town attorney for representing
19 RMR and Administrator Reynolds had written a great response. Mayor A Riddile said he
20 was mentioning it because he wanted the council to know that they may be contacted
21 about it as well. He asked that Administrator Reynolds send his response to each of the
22 council members.
23 Mayor A Riddile thought that the council should begin thinking about increasing the
24 council salaries. He said that the council members did much more than just two meetings
25 per month. He noted that if the council decided that they did want to increase the council
26 salaries, the council members would not receive the rate increase until after the next
27 election at which their seat was up for election. The council agreed that it would be a good
28 discussion for the near future.

29
30
31

32 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Leland seconded**
33 **the motion and it passed unanimously.**

34
35

36 The meeting adjourned at 8:44 p.m.

37
38

39 Respectfully submitted,

40
41

42
43
44 _____
45 Mayor Art Riddile

46 _____
47 Town Clerk Melody Harrison, CMC

48
49

**TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC-2020-7**

**A RESOLUTION OF THE TOWN OF NEW CASTLE TOWN COUNCIL
SUPPORTING THE APPLICATION FOR A GRANT FROM THE GARFIELD
COUNTY FEDERAL MINERAL LEASE DISTRICT FOR A SECURE EVIDENCE
STORAGE FACILITY**

WHEREAS, the Town of New Castle is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Garfield County Federal Mineral Lease District ("GCFMLD"); and

WHEREAS, the Town of New Castle has submitted a Grant Application for the Secure Evidence Storage Facility requesting a total award of \$25,000.00; and

WHEREAS, the Town of New Castle supports the completion of the construction of a Secure Evidence Storage Facility

NOW, THEREFORE, BE IT RESOLVED BY THE Town of New Castle THAT:

1. The above recitals are hereby incorporated as findings by the Town of New Castle.
2. The Town of New Castle strongly supports the Grant Application.
3. If the grant is awarded, the Town of New Castle strongly supports the construction of a Secure Evidence Storage Facility.
4. The Town of New Castle authorizes the expenditure of funds necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with the GCFMLD.
5. The Secure Evidence Storage Facility are owned by the Town of New Castle and will be owned by The Town of New Castle for its foreseeable, useful life. The Town of New Castle will continue to maintain the Evidence Storage Facility in a high quality condition and will appropriate funds for maintenance annually. The estimated annual maintenance cost of the building addition is 500.00.
6. If a grant is awarded, the Town of New Castle hereby authorizes the Mayor to sign a Grant Agreement with the GCFMLD.

Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on February 18, 2020.

TOWN OF NEW CASTLE

ATTEST:

Mayor Art Riddile

Town Clerk Melody Harrison, CMC

**TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC-2020-8**

**A RESOLUTION OF THE TOWN OF NEW CASTLE TOWN COUNCIL SUPPORTING
THE APPLICATION FOR A GRANT FROM THE GARFIELD COUNTY FEDERAL
MINERAL LEASE DISTRICT FOR STREET MAINTENANCE THROUGHOUT THE
TOWN OF NEW CASTLE**

WHEREAS, the Town of New Castle is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Garfield County Federal Mineral Lease District (“GCFMLD”); and

WHEREAS, the Town of New Castle has submitted a Grant Application for the Construction and Maintenance of Public Facilities: Street Maintenance throughout New Castle, requesting a total award of \$315,000; and

WHEREAS, the Town of New Castle supports Street Maintenance throughout New Castle if a grant is awarded by the GCFMLD.

NOW, THEREFORE, BE IT RESOLVED BY THE Town of New Castle **THAT:**

1. The above recitals are hereby incorporated as findings by the Town of New Castle.
2. The Town of New Castle strongly supports the Grant Application.
3. If the grant is awarded, the Town of New Castle strongly supports Street Maintenance throughout New Castle.
4. The Town of New Castle authorizes the expenditure of funds necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with the GCFMLD.
5. The project property is owned by the Town of New Castle and will be owned by The Town of New Castle for its foreseeable, useful life. The Town of New Castle will continue to maintain the properties in a high quality condition and will appropriate funds for maintenance annually. The estimated annual maintenance cost of Street Maintenance throughout New Castle to be \$2,500.00 annually.
6. If a grant is awarded, the Town of New Castle hereby authorizes the Mayor to sign a Grant Agreement with the GCFMLD.

Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on February 18, 2020.

TOWN OF NEW CASTLE

ATTEST:

Mayor Art Riddile

Town Clerk Melody Harrison, CMC

**TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2020-9**

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL APPROVING A
MEMORANDUM OF UNDERSTANDING WITH GARFIELD COUNTY SENIOR
PROGRAMS.

WHEREAS, the Garfield County Senior Program provides transportation (the “Traveler”) and nutrition (congregate meals); and

WHEREAS, the Town of New Castle (“Town”) benefits from said services/program/resources to support New Castle’s senior population; and

WHEREAS, the Town Council finds that entering into the Memorandum of Understanding (“MOU”) attached hereto as Exhibit “A” will further the Town’s goals and is in the Town’s best interest.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL:

1. Recitals. The foregoing recitals are incorporated by reference as findings and determinations of the Council.
2. Adoption. Pursuant to Section 14.4 of the Town Charter, the MOU attached hereto as Exhibit A is hereby adopted by the Council, and the Mayor is authorized to execute the same.

INTRODUCED, PASSED, AND ADOPTED by a vote of ___ to ___ at a regular meeting of the New Castle Town Council held on February 18, 2020.

TOWN COUNCIL OF TOWN OF
NEW CASTLE, COLORADO

Mayor Art Riddile

ATTEST:

Town Clerk Melody Harrison, CMC

**7-PARTY MEMORANDUM OF UNDERSTANDING
REGARDING GARFIELD COUNTY SENIOR PROGRAMS
FOR 2020**

This Memorandum of Understanding is entered into between:

**The Garfield County Board of County Commissioners, (“BOCC”)
The City of Rifle, Colorado,
The City of Glenwood Springs, Colorado,
The Town of Carbondale, Colorado,
The Town of New Castle, Colorado,
The Town of Silt, Colorado,
Roaring Fork Transportation Authority, (“RFTA”)**

(collectively, the “7-Parties”) in order to set forth the terms and conditions of their cooperative provision, administration and funding of a county-wide meal and transportation services for the Garfield County Senior Programs for calendar year 2020 (the “MOU”). This MOU is effective as of January 1, 2020, regardless of the dates on which it is signed.

BACKGROUND

- A. Each of the 7-Parties is authorized to make the most efficient and effective use of their governmental powers, responsibilities and monies by cooperating and contracting with other governments. Colo. Const. art. XIV §§ 18(2)(a) and (2)(b); Colorado Revised Statutes § 29-1-201.
- B. In 2009, 9-Parties entered into an Intergovernmental Agreement to set forth the terms and conditions of their cooperative provision, administration and funding of meal and transportation services to senior citizens of Garfield County (“the 9-Party MOU”). This 9-Party MOU is recorded in records of the Garfield County Clerk and Recorder at Reception No. 776142.
- C. In accordance with the 9-Party MOU, in 2009 and each consecutive year thereafter, the now 7 parties have also entered into a Memorandum of Understanding that sets forth each party’s annual commitment to share the administrative and operational costs of the Senior Programs meal and transportation services and determines the methodology by which those costs will be allocated among them (the “MOU”).
- D. In 2016, The Town of Parachute withdrew from membership and opted not to participate in the services provided by Garfield County Senior Programs in 2017. In 2017, it was determined that Colorado Mountain College no longer needs to be part of the MOU beginning 2020.

- E. Each of the remaining 7-Parties desires to continue to provide meal and transportation services to eligible Garfield County senior citizens in 2020 in accordance with the original 9-Party MOU.

NOW, THEREFORE, for and in consideration of mutual covenants and agreements set forth below, the 7-Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The foregoing Recitals are incorporated as if set forth in full.
2. Purpose of this Agreement. The purpose of this MOU is to define the terms and conditions by which the 7-Parties will collectively provide, administer and fund county-wide meal and transportation services for the Garfield County Senior Programs for calendar year 2020.
3. Term of Agreement. This Agreement shall have an Effective Date of January 1, 2020 regardless of the dates signed and shall terminate on December 31, 2020.
4. Senior Services to be Provided. The BOCC, through its Department of Human Services Senior Programs, will organize and administer the congregate meal and transportation services described in this MOU for eligible senior citizens of Garfield County on behalf of Rifle, Glenwood Springs, Carbondale, New Castle, Silt (collectively, the "Municipalities"). In exchange, the Municipalities will reimburse the BOCC for their proportionate shares of the cost of such services as calculated in accordance with the Cost Methodologies defined in this Agreement.
5. Congregate Meal Services. The BOCC and Municipalities agree that Senior Program meals will be provided at seven (7) locations throughout Garfield County on the days and times set forth in **Attachment A** and further agree that the costs to provide such services will be allocated among them as follows:
 - a. Cost Methodology – Nutrition: The BOCC agrees to pay forty percent (40%) of total budgeted cost to provide Congregate Meal Services in 2020.
 - b. The Municipalities each agree to pay a proportionate share of the remaining balance, less all anticipated grant and program funding income, based upon the percentage of total meals served between July 2017 and June 2018 to the residents of each Municipality. The BOCC agrees to be responsible for all meals served to residents of unaffiliated Garfield County and Battlement Mesa as well as any shortfall in grant and program funding income.
 - c. Application of Cost Methodology to the 2020 Budget: As illustrated in **Attachment B**, which is incorporated here for all purposes, the total budgeted cost to provide Congregate Meal Services in 2020 is **\$382,805.00**. The BOCC's 40% share of that amount equals **\$153,122.00**. Anticipated grant and program funding income for 2020 is **\$243,053.00**. The remaining balance is **\$0.00**.

6. Transportation Services. The BOCC, RFTA and Municipalities agree that Senior Program transportation services will be provided to Garfield County residents sixty-five (65) years old and older who have difficulty utilizing public transportation (“Seniors”) and citizens under the age of sixty-five (65) with a functional disability affecting the ability to use public transportation on the schedule set forth in **Attachment C**. These services will be provided by RFTA’s Traveler bus system and will be wheel chair accessible, curb to curb, driver assisted transportation and will also include the delivery of meals to the meal site locations. Riders must make reservations 48 hours in advance. The cost to provide these transportation services will be shared by the BOCC, RFTA, and the Municipalities in accordance with the following Cost Methodology:

- a. Cost Methodology - Transportation: The BOCC agrees to be responsible for fifty-percent (50%) of the total budgeted cost to provide Senior Transportation Services in 2020. The remaining fifty-percent is paid for by grant and program funding income and allocated payments from the Municipalities based upon the number of rides provided to residents of each Municipality. RFTA agrees to be responsible for the cost of the transportation services provided to the three Municipalities that are current RFTA members: the Town of Carbondale, the City of Glenwood Springs, and the Town of New Castle. The remaining non-RFTA member Municipalities, the City of Rifle, the Town of Silt agree to pay their proportionate share of transportation costs based upon the number of rides provided to the residents of each. The BOCC agrees to be responsible for all rides provided to residents of unaffiliated Garfield County as well as any shortfall in anticipated grant and program funding income.

- b. Application of Cost Methodology to 2020 Budget. As illustrated in **Attachment D**, the total budgeted cost to provide Senior Transportation Services in 2020 is **\$761,146.00**. This cost represents the costs to the BOCC and to RFTA to provide such services in the amounts of **\$44,266.00** and **\$746,880.00** respectively, less the amount of **\$30,000** received by RFTA from other sources who utilize the Traveler bus system pursuant to a contractual agreement that is unrelated to this MOU. The BOCC’s 50% share of this amount equals **\$380,573.00**. Anticipated grant and program funding income for 2020 is **\$84,941.00**. The remaining balance of **\$295,632.00** is distributed among the Municipalities based upon the portion of total rides provided to residents of each Municipality between July 2018 and June 2019, which results in the following amounts due:

Municipality	Number of Rides	Percent of Total	Amount Due
Carbondale*	732	7.69%	\$22,731.37
Glenwood Springs*	3,822	40.15%	\$118,687.55
New Castle*	519	5.45%	\$16,116.91
Silt	145	1.52%	\$4,502.80
Rifle	4,302	45.19%	\$133,593.37
TOTAL	9,520	100%	\$295,632.00

- c. Payment. The BOCC and RFTA have entered into a separate intergovernmental agreement pursuant to which the BOCC agrees to pay RFTA the total amount of \$559,344.17 in twelve (12) equal monthly payments for Senior Transportation Services (the "Traveler IGA"). This amount represents RFTA's estimated cost to provide such services in 2020 less amounts received by RFTA from other sources and less the cost to provide such services to the RFTA Member Municipalities identified with an asterisk above. The non-RFTA member Municipalities agree to pay the respective amounts set forth above upon receipt of an invoice from the BOCC.

7. Appropriation. This MOU is expressly contingent upon appropriation and budgeting for the costs required herein. If any Municipality, including RFTA on behalf of its member jurisdiction Municipalities, fails to appropriate or have available sufficient funds to pay for the costs of the obligations set forth in this Agreement, services to residents of the failing Municipality shall end.

8. Whole Agreement. This MOU sets forth the whole agreement of the Parties. No representation, either verbal or written, shall be considered binding to the extent it is not set forth herein.

9. Amendment and Assignment. This MOU may be amended, altered, or modified solely through a written agreement executed with equal formality. This MOU may not be assigned by any Party without the written agreement of the all.

10. Facsimiles and Counterparts. This MOU and all documents required for performance may be signed in counterparts. Facsimile signatures may be substituted for originals on such documents.

11. Authority. Each person signing this MOU represents and warrants that said person is fully authorized to enter into and execute this document and bind the Party represented.

12. Governing Law. The laws of the State of Colorado shall govern the validity, performance and enforcement of this MOU. Venue for any action instituted pursuant to this MOU shall lie in Garfield County.

13. Notice. Notices to be provided under this Agreement shall be given in writing either by hand delivery or by certified return receipt requested United States mail, to the following:

Carbondale
Jay Harrington, Town Manager
Town of Carbondale
511 Colorado Avenue
Carbondale, CO 81623
(970) 963-2733 ext. 1207
jharrington@carbondaleco.net

Garfield County Sharon Longhurst-Pritt, Director
Garfield County Department of Human Services
195 West 14th Street
Rifle, CO 81650
(970) 625-8282 ext. 3265
spritt@garfield-county.com

Glenwood Springs Debra Figueroa, City Manager
City of Glenwood Springs
101 W. 8th Street
Glenwood Springs, CO 81601
(970) 384-6500

New Castle Dave Reynolds, Town Administrator
New Castle Town Hall
450 West Main Street, P O Box 90
New Castle, CO 81647
970) 984-2311
Dreynolds@newcastlecolorado.org

RFTA Dan Blankenship, Chief Executive Officer
Roaring Fork Transportation Authority
2307 Wolfshon Road
Glenwood Springs, CO 81601
(970) 384-4981
dblankenship@rfta.com

Rifle Scott Hahn, City Manager
City of Rifle
202 Railroad Ave
P. O. Box 1980
Rifle, CO 81650
(970) 625-6266
shahn@rifleco.org

Silt Jeff Layman, Town Administrator
Town of Silt
231 N. 7th Street, PO BOX 70
Silt, CO 81652
970-876-2353, ext. 813
jlayman@townofsilt.org

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2020.

ATTEST:

TOWN OF CARBONDALE, COLORADO

Town Clerk

By: _____
Dan Richardson, Mayor

Date: _____

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
GARFIELD COUNTY, COLORADO and
BOARD OF SOCIAL SERVICES**

Deputy _____
Clerk to the Board

By: _____
John Martin, Chairman

Date: JAN 20, 2020

ATTEST:

**CITY OF GLENWOOD SPRINGS,
COLORADO**

City Clerk

By: _____
Jonathan Godes, Mayor

Date: _____

ATTEST:

TOWN OF NEW CASTLE, COLORADO

Town Clerk

By: _____
Art Riddile, Mayor

Date: _____

ATTEST:

**ROARING FORK TRANSPORTATION
AUTHORITY**

Secretary to the Board of Directors

By: _____
_____, Chair

Date: _____

ATTEST:

CITY OF RIFLE, COLORADO

City Clerk

By: _____
Barbara Clifton, Mayor

Date: _____

ATTEST:

TOWN OF SILT, COLORADO

Town Clerk

By: _____
Keith B. Richel, Mayor

Date: _____

ATTACHMENT A

2020 CONGREGATE MEAL SCHEDULE

2020 Senior Programs Congregate Meal Schedule

MEAL SITE CONTACT	KITCHEN	MEAL DAY	Meal Site Name/location
Jeryllyn Nieslanik, Manager Crystal Meadows Senior Housing 1250 Hendrick Drive Carbondale, CO 81623 970-963-9326 cga@qwestoffice.net	Valley View Hospital	Wednesday	Roaring Fork & Spoon Crystal Meadows Senior Housing 1250 Hendrick Drive in the Romminger Room
JULIE S. HANSON <i>Purchasing & Contracts Director</i> Colorado Mountain College (CMC) 802 Grand Avenue Glenwood Springs, CO 81601 970.947.8402 / jshanson@coloradomtn.edu	Valley View Hospital	Tuesday/Friday	Chat n' Chew 1402 Blake Avenue Glenwood Springs, CO 81601 in Lucy Huntley Senior Center
Jen Schrock, Site Coordinator Sunnyside Retirement Center 601 21st Street #106 Glenwood Springs, CO 81601 970-945-9234 sunnyside1@questoffice.net	Valley View Hospital	Monday/Thursday	Sunnyside 601 21st Street Glenwood Springs, CO 81601 in the Kitchen
Karla Schultz, Property Manager New Castle Senior Housing 201 Castle Valley Blvd New Castle, CO 81647 (970) 984-0779 newcastle@crhdc.org	City of Rifle	Monday	The Gathering 201 Castle Valley Blvd New Castle, CO 81647 In the Community Room
Ken Bachus, Board President Valley Senior Center PO BOX 932 Parachute, CO 81635-0932 (970) 285-6492 rcampbell623@gmail.com	City of Rifle	Wednesday	Valley Senior Center 540 N. Parachute Parachute, CO 81635
Town of Silt for use of the Silt Town Center Jeff Layman, Town Administrator 231 N. 7th Street, PO BOX 70 Silt, CO 81652 970-876-2353 ext. 813 jlayman@townofsilt.org	City of Rifle	Wednesday	Meet n' Eat 600 Home Avenue Silt, CO 81652

Scott Hahn, City Manager
City of Rifle
202 Railroad Avenue
Rifle, CO 81650 Included in the meal contract
(970) 665-6409 SHahn@rifco.org

City of Rifle

Tuesday, Thursday & Friday

Senior Delight
Rifle Senior Center
50 Ute Avenue
Rifle, CO 81650

ATTACHMENT B

**2020 CONGREGATE MEAL BUDGET
AND COST METHODOLOGY**

Nutrition Budget	Annual	
Wages	\$ 133,431.00	Staff: 64% Manager
Employee Benefits	\$ 66,074.00	72% Program Coordinator
Professional - Other	\$ 151,000.00	77% Program Coordinator
Prof Oth - County Attorney Contr	\$ 250.00	
Rental of Land & Buildings	\$ 1,000.00	
Communications	\$ 600.00	
Printing and Binding	\$ 300.00	
DHS - Destruction of Records	\$ 300.00	
Travel	\$ 300.00	
Motor Pool Charges	\$ 12,000.00	
Professional Affiliations	\$ 100.00	
Training	\$ 800.00	
Office Supplies	\$ 800.00	
Operating Supplies	\$ 9,000.00	
Computer Supplies	\$ 250.00	
Freight, postage, Delivery	\$ 2,000.00	
Copy Machine Usage	\$ 1,600.00	
Food - non travel related	\$ 3,000.00	

Total 12 Month Budget	\$382,805.00
Less AAA funding	\$ 192,053.00
Less NSIP Incentives	\$ 15,000.00
Less Program Income	\$ 36,000.00
Grant & Program Income Total	\$ 243,053.00
40% County Share of Total Expenses	\$ 153,122.00
Garfield County Share	\$ 153,122.00
Projected Income/County Share	\$ 396,175.00
Income less expenses	-\$13,370.00
Municipal Budget Share for Distribution	-\$13,370.00

NUTRITION BREAKDOWN SUMMARY FOR MUNICIPALITIES						
2020	Municipal Nutrition Contribution		Percent of Total	# of Meals Served	2019	2018
	Jurisdiction	Contribution				
Carbondale	\$0.00	\$0.00	8.52%	1,342	1,241 \$	1,267 \$
Glenwood Springs	\$0.00	\$0.00	26.11%	4,111	3,873 \$	4,041 \$
New Castle	\$0.00	\$0.00	4.57%	719	734 \$	743 \$
Silt	\$0.00	\$0.00	15.36%	2,418	2,477 \$	2,080 \$
Parachute	\$0.00	\$0.00	0.00%	-	- \$	- \$
Rifle	\$0.00	\$0.00	45.45%	7,157	7,918 \$	8,301 \$
Municipal Total Garfield County	\$0.00	\$0.00	100.00%	15,747	16,243 \$	16,432 \$
Parachute				3,190	3,253	2,966
Grand Total				18,937	19,496	19,398
<i>Based on July 2018 - June 2019 Usage</i>						
<i>Based on July 2017 - June 2018</i>						
<i>Based on July 2016 - June 2017</i>						

ATTACHMENT C

2020 SENIOR TRANSPORTATION SERVICES SCHEDULE

COMMUNITY	DAY OF WEEK OR MONTH	SERVICE DESCRIPTION	NORMAL HOURS OF OPERATION	NUMBER OF VEHICLES
Glenwood Springs	Monday- Friday	Customer transportation and/or local shopping	8 a.m. – 5 p.m.	2-4
	Tuesday	Meal transportation	11 a.m. – 2 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, New Castle, Silt, New Castle & Rifle	8 a.m. – 5 p.m.	1
	Friday	Meal transportation	11 a.m. – 2 p.m.	1
Carbondale	Monday – Friday	Customer transportation and/or local shopping	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation and local shopping	11 a.m. – 4 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
Rifle	Monday	Customer transportation	8 a.m. – 5 p.m.	2
	Tuesday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
	Wednesday	Customer transportation/ Shopping	8 a.m. – 5 p.m.	3-4
	Thursday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, Silt and New Castle	8 a.m. – 5 p.m.	2-3
	Thursday	Battlement Mesa to	8 a.m. – 5 p.m.	1

COMMUNITY	DAY OF WEEK OR MONTH	SERVICE DESCRIPTION	NORMAL HOURS OF OPERATION	NUMBER OF VEHICLES
		Carbondale with stops in Glenwood, Silt, New Castle and Rifle		
	Friday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
Battlement Mesa	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Tuesday	Shopping day in Rifle	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation/Local transportation	11 a.m. – 2 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Rifle, Silt, New Castle, and Glenwood Springs	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa	8 a.m. – 5 p.m.	1
Silt	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation/shopping	11 a.m. – 4 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Rifle, Silt, New Castle, Glenwood Springs and Carbondale	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Rifle	8 a.m. – 5 p.m.	1
New Castle	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Monday	Meal transportation/shopping	11 a.m. – 4:00 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood Springs and Carbondale	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Silt, Rifle	8 a.m. – 5 p.m.	1

ATTACHMENT D

**2020 TRANSPORTATION BUDGET
AND COST METHODOLOGY**

Cost Methodology—2020

Transportation Budget	Annual		Staff: 32% Manager
Wages	\$ 25,948.00		7% Prog Coordinator
Employee Benefits	\$ 15,318.00		
Prof Oth - County Attorney Contr	\$ 500.00		
Language Translation	\$ 200.00		
Communication	\$ 600.00		
Printing and Binding	\$ 200.00		
Travel	\$ 500.00		
Training	\$ 200.00		
Office Supplies	\$ 200.00		
Computer Supplies	\$ 200.00		
Freight, Postage, Delivery	\$ 400.00		
Total County Expenses	\$ 44,266.00		
RFTA	\$ 746,880.00	Projected based on RFTA Actual Expenditures	
MINUS GWS Paratransit	\$ 30,000.00		
Total RFTA Expenses	\$ 716,880.00		
Total Expenses	\$ 761,146.00		
Less Program Income	\$ 32,000.00		
Less CSBG	\$ 52,941.00		
Total G/P Income	\$ 84,941.00		
Less 50% County Share	\$ 380,573.00		
Total County Share	\$ 380,573.00		
Total Revenue	\$ 465,514.00		
Total Expenses	\$ 761,146.00		
Income less expenses	\$ 295,632.00		

Municipal Budget Share for Distribution \$ 295,632.00

Jurisdiction	# of Rides Provided	Percent of Total	Municipal Transportation Contribution	2019		2018	
				# Rides	Contributions	# Rides	Contributions
Carbondale*	732	7.69%	\$22,731.37	248	\$7,572.94	186	\$5,384.18
Glenwood Springs*	3,822	40.15%	\$118,687.55	3,827	\$116,861.48	4,321	\$125,080.81
New Castle*	519	5.45%	\$16,116.91	375	\$11,451.02	631	\$18,265.68
Silt	145	1.52%	\$4,502.80	394	\$12,031.21	366	\$10,594.67
Parachute	-	0.00%	-	-	\$0.00	-	\$0.00
Rifle	4,302	45.19%	\$133,593.37	3,865	\$118,021.85	3,765	\$108,986.17
MUNICIPAL TOTAL	9,520	100.00%	\$295,632.00	8,709	\$265,938.50	9,269	\$268,311.50
* RFTA Members							
Rural Garfield County	3,419			3,150		3,272	
Mt. Valley	4,364			2,608		2,939	
Parachute	-			-		-	
Total	17,303			14,467		15,480	

**INTERGOVERNMENTAL AGREEMENT
FOR GARFIELD COUNTY SENIOR PROGRAMS
TRAVELER SERVICES - 2020**

This Intergovernmental Agreement is made by and between the **Garfield County Board of County Commissioners, State of Colorado**, a statutory county (“BOCC”), sitting as the BOCC and as the **Board of Social Services**, and the **Roaring Fork Transportation Authority**, a regional transportation authority (“RFTA”), in order to set forth the terms and conditions of county-wide transportation services for the Garfield County Senior Programs for calendar year 2020 (the “IGA” or “Agreement”). This Agreement is effective as of January 1, 2020.

RECITALS

- A. The BOCC and RFTA, collectively, the “Parties,” are authorized to make the most efficient and effective use of their governmental powers, responsibilities and monies by cooperating and contracting with other governments. Colo. Const. art. XIV §§ 18(2)(a) and (2)(b); Colorado Revised Statutes § 29-1-201.
- B. In 2009, the BOCC and RFTA, together with seven (7) other governmental entities and local municipalities, entered into an Intergovernmental Agreement to set forth the terms and conditions of their cooperative provision, administration and funding of meal and transportation services to senior citizens and persons with disabilities of Garfield County (“the 9-Party IGA”). This 9-Party IGA is recorded in records of the Garfield County Clerk and Recorder at Reception No. 776142.
- C. In accordance with the 9-Party IGA, in 2009 and each consecutive year thereafter, the nine parties have also entered into a Memorandum of Understanding that sets forth each party’s annual agreement to share administrative and operational costs of the Senior Programs meal and transportation services and the methodology by which those costs will be allocated among them (the “MOU”).
- D. The Town of Parachute, an original signatory to the 9-Party IGA, opted out of the Garfield County Senior Programs for 2017. Colorado Mountain College has opted out of the 9-Party IGA. The remaining seven original signatories have agreed to continue such services and have entered a 7-Party Memorandum of Understanding for 2020. The 2020 MOU is attached to this Agreement as Attachment No. 2 and is incorporated for the purpose of explaining the cost methodology adopted regarding the 2020 transportation services (the “2020 MOU”).
- E. Pursuant to the 9-Party IGA, the BOCC agreed to provide, through its Department of Human Services (“DHS”), the contractual management of transportation services for the Senior Programs. (9-Party IGA, ¶ 6.) The BOCC fulfills this responsibility by, among other things, annually negotiating this Agreement with RFTA and by

ensuring proper allocation of appropriate costs to the other municipalities in accordance with the MOU.

- F. The Colorado Human Services Code and the Colorado Older Americans Act authorize and encourage DHS to provide transportation services, such as the Traveler. The Colorado Older Americans Act encourages “agencies at all levels of government” to cooperate to administer programs and deliver services to the older population.
- G. The transportation services provides ADA based services to the eligible senior citizens and persons with disabilities of Garfield County in accordance with this Agreement are provided by the Traveler bus system operated by RFTA (the “Traveler”). The Traveler also provides services that are not within the scope this IGA.
- H. Both RFTA and the BOCC desire to continue to provide transportation services to eligible Garfield County senior citizens in 2020 in accordance with the 7-Party IGA and appropriate the 2020 MOU.

NOW, THEREFORE, for and in consideration of mutual covenants and agreements set forth below, the Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The foregoing Recitals are incorporated as if set forth in full.
2. Purpose of this Agreement. The purpose of this IGA is to define the responsibilities of the respective Parties with respect to the provision of transportation services to the eligible senior citizens, and persons with disabilities, defined below, of Garfield County.
3. Term of Agreement. This Agreement shall have an Effective Date of January 1, 2020 regardless of the date signed and shall terminate on December 31, 2020.
4. Transportation Services Provided. The transportation services funded by this Agreement are wheel chair accessible, curb to curb, driver assisted transportation services to Garfield County residents sixty-five (65) years old and older who have difficulty utilizing public transportation (“Seniors”). The Traveler also serves citizens under the age of sixty-five (65) with a functional disability affecting the ability to use public transportation. The Traveler provides transportation to destinations throughout Garfield County and to the City of Grand Junction. In order to achieve the stated purpose, the BOCC specifically grants RFTA the authority to operate outside RFTA’s boundaries and within the unincorporated boundaries of Garfield County, consistent with the provisions of C.R.S. § 43-4-605(1)(f) as required to comply with this IGA. Riders must make reservations 48 hours in advance.

5. Contract Amount. The amount to be paid by the BOCC to RFTA in 2020 for the provision of the services contemplated by this Agreement is **Five Hundred Fifty-Nine Thousand, Three Hundred Forty-Four Dollars and 17/100 (\$559,344.17)**. This amount is based upon RFTA's estimated cost to provide the services in 2020 less amounts received by RFTA from other sources who utilize the Traveler bus system and less the cost to provide such services to the Town of Carbondale, the City of Glenwood Springs and the Town of New Castle, each of which is a member of RFTA.

- a. RFTA's Estimated Cost. The Parties recognize that RFTA's estimate of its costs to provide Traveler services is solely RFTA's responsibility; the BOCC is not responsible in any way for verifying or assuring the accuracy of RFTA's calculation. For 2020, RFTA estimates that its cost to provide these services is **\$746,880.00**.
- b. Other Traveler Services. The Parties recognize that RFTA's operation of the Traveler by means of this IGA does not include funding for ADA complementary paratransit services in the City of Glenwood Springs. Funding for this complementary paratransit service is provided by a separate contract between the City of Glenwood Springs and RFTA, which RFTA represents to be **\$30,000.00** for 2020.
- c. RFTA Member Jurisdictions. The cost to provide senior transportation services to RFTA's member jurisdictions is calculated by the cost methodology set forth the 2020 MOU, to which both the BOCC and RFTA are parties. For 2020, the total transportation cost attributable to these member jurisdictions pursuant to the applicable methodology **\$157,535.83**.

6. RFTA Responsibilities. In order to accomplish the purposes of this IGA, RFTA agrees to perform the following:

- a. Transportation Services. RFTA shall provide and administer the transportation services described in RFTA's Scope of Services, attached as Attachment No. 1, and Exhibits A - E thereto, which are incorporated here as if fully set forth, plus certain special events, which in prior years have included the Garfield County Air Show, Volunteer Appreciation Luncheon and a Holiday show.
- b. Vehicle Inventory. RFTA shall purchase new vehicles as needed to maintain the Traveler Vehicle Inventory. Title to such vehicles will be held in RFTA's name. RFTA will update the Vehicle Inventory as required by the addition and/or removal of vehicles, in accordance with paragraph 6(c).
- c. Vehicle Replacement. In the event that any vehicle included on the Vehicle Inventory reaches the end of its useful life, RFTA shall either: (1) sell the

vehicle by means of an advertised sealed bid and remit any proceeds of the sale to the BOCC; or (2) convey title to the vehicle to the BOCC by written agreement, at which time the vehicle shall be removed from the Vehicle Inventory. The Parties recognize the disposition of any vehicle must be in accordance with the rights of lien holders identified on the vehicle title.

- d. Vehicle Transfer. Upon expiration of this IGA, if not extended by future agreements, RFTA shall transfer title to all vehicles listed on the Vehicle Inventory to the BOCC.
- e. Communication System. RFTA shall continue to utilize its communication system for Traveler services.
- f. Donations and Contributions. RFTA shall provide to the BOCC all fees collected and/or donations received for support of the senior transportation programs in accordance with Attachment No. 1, paragraph 4. .
- g. Functional Assessment Assistance. RFTA shall provide all intake and other information received from potential new clients who wish to apply for Traveler services to the BOCC's Senior Programs Manager upon receipt and shall lead in the functional assessment process outlined in Paragraph 7(b) as requested by the Senior Programs Manager.
- h. Monthly Financial Reports. RFTA shall provide the financial and other reports detailed in Attachment No. 1 to DHS on a monthly basis. Such reports shall include, without limitation, a monthly report of all expenses attributed by RFTA to the transportation services made the basis of this Agreement. The Parties agree to identify a mutually acceptable format for performance and fiscal reporting.
- i. Annual Reconciliation Report. In addition to the monthly reports, on or before January 31, 2021, RFTA shall provide a reconciliation report for the operation of the Traveler for the 2020 calendar year. RFTA's obligations to submit a reconciliation report and return funds or request expenses shall survive termination of this IGA.
- j. Right to Audit. RFTA shall allow the BOCC to audit RFTA's books and records relating to the operation of the Traveler upon reasonable notice at any time during the term of this Agreement and for six (6) months thereafter. The audit shall be at the BOCC's expense except for reasonable RFTA personnel costs. The BOCC shall provide RFTA with a copy of any audit report within thirty (30) days following receipt by the BOCC. In addition, if requested RFTA will provide the BOCC with a copy of its annual audit within thirty (30) days of the BOCC's request.

- k. Claim Notification. RFTA shall immediately notify the BOCC, through the Senior Programs Manager, of any accident involving the Traveler and any claim or lawsuit made against the Traveler or RFTA in writing in accordance with paragraph 15, and shall cooperate with the BOCC in responding to all complaints, claims or suits. Passenger Complaints shall further be handled in accordance with paragraph 6 of Attachment No. 1.
 - l. Funding Sources. RFTA and the BOCC shall cooperate with each other to identify and apply for grants, donations, and other funding opportunities for both the purchase of vehicles and operational funding associated with providing senior transportation services.
 - m. Cost Methodology. RFTA acknowledges and agrees to the Cost Methodology related to the allocation of senior programs transportation services agreed to in the 2020 MOU.
7. BOCC Responsibilities. In order to accomplish the purposes of this IGA, the BOCC, directly or through DHS, agrees perform the following:
- a. Compensation. For calendar year 2020, the BOCC shall pay RFTA the amount set forth in paragraph 5 (\$559,344.17) for the services provided in accordance with this Agreement. Payment will be made in twelve (12) equal monthly payments of \$46,612.01 beginning no later than February 26, 2020 and each 10th day of the month thereafter during the 2020 term of this IGA.
 - b. Functional Assessment Evaluations. The BOCC agrees to assign a qualified DHS staff member to perform functional assessments of those individuals who wish to apply for Traveler services. The selected staff member may be the Senior Programs Manager identified in paragraph 15 (“Senior Programs Manager”) or her designees and must be certified to determine eligibility for service. RFTA and DHS agree to use the same assessment instrument and to utilize the following process:
 - (1) RFTA will notify the DHS Manager of every potential new client either presumed to be eligible for transportation services.
 - (2) The DHS Manager will send an application to the self-identified potential Traveler client.
 - (3) Upon receipt of a completed application, the DHS Manager or designees will schedule and complete the functional assessment.

(4) RFTA Supervisor and the DHS Manager will participate in scheduling a vehicle for use during the assessment.

(5) Certified RFTA staff will be available to schedule and complete assessments in conjunction with the DHS Manager.

- c. Training Assistance. The BOCC will make appropriate DHS personnel available to train Traveler staff, drivers, and volunteers with respect to the appropriate skills and sensitivities necessary to serve older and disabled adult passengers.
- d. Funding Sources. RFTA and the BOCC shall cooperate with each other to identify and apply for grants, donations, and other funding opportunities for both the purchase of vehicles and operational funding associated with providing senior transportation services.
- e. Complaint and Claim Cooperation. The BOCC shall cooperate with RFTA to respond to passenger complaints and claims of which the County has been notified by RFTA in accordance with paragraph 6(1).
- f. Bilingual Literature. The BOCC agrees to provide written information regarding the services provide for distribution by the Traveler in both English and Spanish.
- g. Fuel Access. The BOCC agrees to grant access to Traveler vehicles to the BOCC fueling stations by means of the Garfield County's gas fueling system. All fuel costs will be paid by RFTA, the expense for which may be credited to the monthly invoice amount set forth in paragraph 7(a).

8. Termination. Either Party may terminate this IGA upon a minimum of thirty (30) calendar days after the date of written notification by the other Party. Such termination may be with or without cause. Upon such termination, RFTA shall be entitled to compensation for operation of the transportation services provided prior to the date of termination. Unexpended funds shall be returned to the BOCC and all vehicles and equipment shall be conveyed or assigned to the BOCC, in accordance with paragraph 6(d).

9. Indemnification. To the extent permitted by law, the Parties shall hold harmless, indemnify and defend the other, including the other's employees, officers, agents, and assigns, from any claim, lawsuit or award of damages, to the extent such claim, lawsuit or award arises from the action or inaction of that party's officers, employees and agents. Nothing herein shall be interpreted as a waiver of governmental immunity to which the BOCC or RFTA would otherwise be entitled under C.R.S. § 24-6-101, *et seq.*

10. Appropriation. This IGA is expressly contingent upon appropriation and budgeting for the costs required herein. Should either RFTA or the BOCC fail to appropriate or have available sufficient funds to pay for the costs of the obligations set forth herein, this IGA shall be considered of no force and effect, except to the extent that the BOCC has tendered payment to RFTA as set forth herein.

11. Whole Agreement. This IGA sets forth the whole agreement of the Parties. No representation, either verbal or written, shall be considered binding to the extent it is not set forth herein.

12. Amendment and Assignment. This IGA may be amended, altered, or modified solely through a written agreement signed by both Parties. This IGA may not be assigned without written agreement.

13. Facsimiles and Counterparts. This IGA and all documents required for performance may be signed in counterparts. Facsimile signatures may be substituted for originals on such documents.

14. Notice and Identity of Administrators and Contact Persons. Notices required under this IGA shall be in writing and may be hand-delivered, sent by receipted delivery service or certified mail, return receipt requested, postage prepaid, or delivered electronically to the addresses and authorized representatives, identified below. Any Party by notice so given may change the address to which future notices shall be sent, as well as the identity of the IGA Administrator.

Notice to RFTA: Dan Blankenship, Chief Executive Officer
Administrator Roaring Fork Transportation Authority
Contact Person 2307 Wulfsohn Road
Glenwood Springs, CO 81601
Phone: (970) 384-4981
Fax: (970) 945-7386
E-mail: dblankenship@rfta.com

Notice to BOCC: Sharon Longhurst-Pritt, DHS Director
Administrator 195 West 14th Street
Rifle, CO 81650
Phone: (970) 625-5282, Ext 3265
Fax: (970) 625-0927
E-mail: spritt@garfield-county.com

Contact Person
For BOCC:

Judy Martin, Senior Programs Manager
195 West 14th Street
Rifle, CO 81650
Phone: (970) 945-9191, ext. 3061
Fax: (970) 928-0465
E-mail: jumartin@garfield-county.com

15. Authority. Each person signing this IGA represents and warrants that said person is fully authorized to enter into and execute this document and bind the Party represented.

16. Governing Law. The laws of the State of Colorado shall govern the validity, performance and enforcement of this IGA. Venue for any action pursuant to this IGA shall lie in Garfield County, Colorado.

IN WITNESS WHEREOF, the Parties have executed triplicate originals of this IGA to be effective on the date of the last signature set forth below.

ATTEST:


DEPUTY Clerk to the Board

**BOARD OF COUNTY COMMISSIONERS
GARFIELD COUNTY, COLORADO and
BOARD OF SOCIAL SERVICES**

By: 

_____, Chair

ATTEST:

Clerk to the RFTA Board of Directors

**ROARING FORK TRANSPORTATION
AUTHORITY**

By: _____

_____, Chair

INDEX OF ATTACHMENTS

Attachment No. 1: 2020 RFTA Scope of Services

Exhibit A: 2020 Vehicle Inventory

Exhibit B: 2020 Senior Transportation Schedule

Exhibit C: 2020 County Holidays

Attachment No. 2: 2020 7-Party Memorandum of Understanding

Attachment No. 1 to Traveler IGA 2020

RFTA SCOPE OF SERVICES

1. Service Description: The services to be performed by RFTA shall include, but not be limited to, scheduling the most appropriate and cost-effective trips, providing individual transportation services on a pre-arranged and/or scheduled basis for all eligible Garfield County residents. The present 2020 Vehicle Inventory and Current Traveler Schedule are attached as Exhibits A and B, respectively. All of the items specified below shall be documented, updated, and maintained in written form by RFTA and shall be made available to the County upon request.

2. Services Provided. RFTA shall be responsible for day-to-day administration and provision of the Traveler bus services in Garfield County, including:

- a. Provide Garfield County trips to congregate meal sites, medical-related appointments locally, social activities, paid and volunteer employment, and to activities of daily living destinations as agreed to by the County and RFTA and providing at least one trip per month to the City of Grand Junction for medical-related appointments.
- b. Maintain the Traveler schedule including days of the week (currently 5 days a week), excluding Garfield County Holidays (see Exhibit C), number of rides provided by jurisdiction, starting location, destinations, and type of service (i.e., wheelchair accessible, curb to curb, driver assisted transportation).
- c. Deliver meals from the Valley View Hospital kitchen to the East Garfield meal sites, excluding Sunnyside Retirement Center, and from the Rifle Senior Center kitchen to the West Garfield meal sites as identified by Garfield County Senior Programs. Meals shall be transported in a cambro and be properly secured in the vehicles.
- d. Provide all personnel services, including but not limited to recruiting, hiring, performing background checks, training, supervising and monitoring qualified Traveler staff including program managers, drivers, dispatchers, schedulers, and others, according to applicable law, rules and regulations.
- e. Coordinate the training of Traveler staff regarding the special skills and sensitivity needed when serving senior citizens and adults with disabilities utilizing the Traveler.
- f. Coordinate between the Traveler and the RFTA fixed route service to maximize services in Garfield County for senior citizens and adults with disabilities.

- g. Work with the Garfield County Senior Programs Manager and DHS Finance Director toward a mutually agreed upon format for performance and fiscal reporting and on the report submission schedule.
 - h. Distribute information on the Traveler provided by the BOCC in English and Spanish, with the assistance of Garfield County Senior Programs, including Traveler usage rules and information on the Garfield County Senior Programs.
 - i. Carry out Traveler operations in accordance with applicable federal, state and local rules, regulations, statutes, laws, and policies and procedures.
 - j. Discuss any major purchase, e.g. communication equipment or new vehicles, for which funds provided under this IGA will be used, with the Garfield County Senior Programs Manager. Any vehicles and equipment purchased with contract funds shall be conveyed to the BOCC and shall be returned to the possession of the BOCC if RFTA ceases to provide services described herein.
 - k. Maintain the confidentiality of all users of the Traveler.
 - l. Participate in the Garfield Emergency Operations when necessary.
3. Vehicles: RFTA shall:
- a. Regularly maintain, and keep in a good quality, attractive, and safe condition all vehicles identified on the Vehicle Inventory list attached as Exhibit A and used in providing Traveler transportation services. In the event of mechanical breakdown by a vehicle which results in the removal of a vehicle from service, RFTA shall have a reasonable time during that same day within which to replace the affected vehicle.
 - b. License, register and insure all vehicles used in the Traveler identified on Exhibit A and add the BOCC as a "loss payee" or "additional insured," as appropriate, along with the lien holders identified on the vehicle titles or registrations.
 - c. Provide proof of current registration and insurance in accordance with paragraph 3(b) to the DHS Senior Programs Manager for calendar year 2020.
 - d. Allow the BOCC to change signage on the Traveler vehicles to reflect program management by Garfield County, RFTA and organizations providing funding.
4. Collection of Revenue: RFTA shall develop a procedure for offering users of the Traveler the opportunity to contribute to the costs of the services, and shall not deny services if a passenger cannot contribute. RFTA shall collect any fares from Traveler passengers and provide such collections to the BOCC through the DHS Senior Programs Manager on a weekly basis.

5. Service Reports and Audit: RFTA shall submit to the BOCC, through the Senior Programs Manager in the Department of Human Services, a monthly report due on the 10th of the following month. The report will include the following information:

- the actual route hours and miles incurred
- specific number of one-way rides provided during the prior month by each jurisdiction, indicating type of ride and including whether the ride was ADA, Para-transit, Assisted, Lift Ride or Wheelchair.
- the number of trips denied and the reasons denied
- the use of a waiting list, if a list is required
- variance in the Traveler's user numbers or expenditures. RFTA shall alert the County with possible remedies and adjustments if user figures or dollars expended rise or fall significantly.
- amount of program income received from Traveler ridership
- number of persons with disabilities who are not senior citizens utilizing the Traveler
- completed and updated Rider Information including any re-assessments and new functional assessments completed during the month.

6. Passenger Complaints. Every complaint, concern or suggestion concerning the Traveler shall be responded to as promptly as practicable. RFTA shall maintain a program providing a reasonable opportunity for users of the Traveler to render complaints, suggestions, and comments concerning the Traveler. RFTA shall provide the BOCC, through its Senior Programs Manager, with copies of all communications received by customers on a monthly basis, by the 20th of the month following the month in which they occurred.

7. Traveler Drivers: RFTA shall ensure that all Traveler drivers comply with all local, state and federal laws and regulations applicable to providing transit services. In recognition of the quality and care of services provided by RFTA and the importance of a first impression made on the public, RFTA management shall monitor the following appearance standards for drivers on the Traveler routes:

- a. Drivers shall present a neat, clean, hygienic and professional appearance at all times.
- b. Smoking, chewing tobacco, or reading personal materials shall not be permitted while boarding or transporting passengers.
- c. The cleanliness and appearance of the interior and exterior of each van.

EXHIBIT "A"
2020 TRAVLER VEHICLE INVENTORY

	License Plate	Vehicle Number	Common Staging area	Year	Vehicle Make & Model	# Passengers	VIN	Liability	Access Use
1	799JCI	G3	GWS	2004	Ford E450 SD - Startrans	14	1 FDXE45S33HB90587	X	Lift
2	798JCI	G4	GWS	2005	Ford E350 SD - Startrans	14	1 FDWE35S94HB52403	X	Lift
3	795JCI	G5	ADMIN - GWS	2005	Pontiac Montana AWD PV	5	1GMDX33L85D277432	X	
4	794JCI	G7	ADMIN - RIFLE	2006	Tovota Van -Sienna	5	5TDZA23C16S460666	X	
5	796JCI	G8	GWS	2007	Ford E450 -Senator S II	14	1FDXE45S760B15709	X	Lift
6	377VHC	G11	RIFLE	2009	Ford E 450 SD - StarCraft	14	1FDEE45SX9DA61905	X	Lift
7	378VHC	G12	RIFLE	2009	Ford E350 SD - Goshen Pacer	8	1FDEE35L49DA88564	X	Lift
8	528 RUQ	G14	GWS - CNG	2015	Ford E450 SD - Glaval	14 - 2WC	1FDFF4FS9FDA12107	X	Lift - Rear
9	529 RUQ	G15	GWS - CNG	2015	Ford E450 SD - Glaval	14 - 2WC	1FDF4FS6FDA30502	X	Lift - Rear
10	OHK929	G16	RIFLE	2018	Ford E450 SD - Glaval	14 - 2WC	1FDFF4FS0JDC31000	X	Lift - Rear
11	OHK930	G17	RIFLE	2018	Ford E450 SD - Glaval	14 - 2WC	1FDFF4FS2JDC31001	X	Lift - Rear

EXHIBIT "B"

2020 TRAVELER TRANSPORTATION SCHEDULE

COMMUNITY	DAY OF WEEK OR MONTH	SERVICE DESCRIPTION	NORMAL HOURS OF OPERATION	NUMBER OF VEHICLES
Glenwood Springs	Monday- Friday	Customer transportation and/or local shopping	8 a.m. – 5 p.m.	2-4
	Tuesday	Meal transportation	11 a.m. – 2 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, New Castle, Silt, New Castle & Rifle	8 a.m. – 5 p.m.	1
	Friday	Meal transportation	11 a.m. – 2 p.m.	1
Carbondale	Monday – Friday	Customer transportation and/or local shopping	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation and local shopping	11 a.m. – 4 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
Rifle	Monday	Customer transportation	8 a.m. – 5 p.m.	2
	Tuesday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
	Wednesday	Customer transportation/ Shopping	8 a.m. – 5 p.m.	3-4
	Thursday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Glenwood, Silt and New Castle	8 a.m. – 5 p.m.	2-3

COMMUNITY	DAY OF WEEK OR MONTH	SERVICE DESCRIPTION	NORMAL HOURS OF OPERATION	NUMBER OF VEHICLES
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood, Silt, New Castle and Rifle	8 a.m. – 5 p.m.	1
	Friday	Customer transportation/Meal transportation	8 a.m. – 5 p.m.	2-3
Battlement Mesa	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Tuesday	Shopping day in Rifle	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation/Local transportation	11 a.m. – 2 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Rifle, Silt, New Castle, and Glenwood Springs	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa	8 a.m. – 5 p.m.	1
Silt	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Wednesday	Meal transportation/shopping	11 a.m. – 4 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Rifle, Silt, New Castle, Glenwood Springs and Carbondale	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Rifle	8 a.m. – 5 p.m.	1
New Castle	Monday – Friday	On call basis for customers	8 a.m. – 5 p.m.	1
	Monday	Meal transportation/shopping	11 a.m. – 4:00 p.m.	1
	2nd Thursday of the month	Customer transportation to/from Grand Junction, picking up customers Carbondale through Battlement Mesa	8 a.m. – 5 p.m.	1
	Thursday	Battlement Mesa to Carbondale with stops in Glenwood Springs and Carbondale	8 a.m. – 5 p.m.	1
	Thursday	Carbondale to Battlement Mesa with stops in Silt, Rifle	8 a.m. – 5 p.m.	1

EXHIBIT "C"
2020 GARFIELD COUNTY HOLIDAY SCHEDULE

Wednesday, January 1st – New Year's Day
Monday, February 17th – President's Day
Monday, May 25th – Memorial Day
Friday, July 3rd – Independence Day
Monday, September 7th – Labor Day
Wednesday, November 11th – Veteran's Day
Thursday, November 26th – Thanksgiving Day
Friday, November 27th – Post Thanksgiving Day
Thursday, December 24th – Christmas Eve Day
Friday, December 25th – Christmas Day

Attachment No. 2 to Traveler IGA 2020

7-Party Memorandum of Understanding 2020