Posted: ___________
Remove:

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda
New Castle Town Council Regular Meeting
Tuesday, May 5, 2020, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council.
The starting times are subject to change by Council, as is the order of items on the agenda.

Due to concerns related to COVID-19, this meeting will be held as a virtual meeting only. The public is invited to attend.

To join by computer, smart phone or tablet click HERE

If you prefer to telephone in:

Please call: 1-346-248-7799
Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on.

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda
-Comments are limited to three minutes-

Consultant Reports
Consultant Attorney
Consultant Engineer

Items for Consideration

A. Introduction: Assistant Treasurer Viktoriya Ehlers (7:05 p.m.)

B. Consider a License Agreement with 88 Grill (7:15 p.m.)

C. **Consider a Professional Services Agreement with Cadfish LLC (7:30 p.m.)**

D. **Consider Authorization for Two Members of Town Council to Meet with Staff and Potential Developer (7:45 p.m.)**

E. **Consider Ordinance TC 2020-3, An Ordinance of the New Castle Town Council Amending Chapter 17.36.040 or the New Castle Municipal Code (1st reading) (8:00 p.m.)**

F. **Consider Ordinance TC 2020-5, An Emergency Ordinance of the New castle Town Council Amending Chapters 9.28 and 12.20 of the New Castle Municipal Code (8:15 p.m.)**

G. **Public Health and Recovery Update (8:30 p.m.)**

H. **Consider a Motion to Approve the Business Assistant Grant Program (8:50 p.m.)**

Consent Agenda (9:00 p.m.)
Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.
April 21, 2020 minutes
April Bills of $561,604.64

Staff Reports (9:05 p.m.)
Town Administrator
Town Clerk
Town Planner
Public Works Director

Commission Reports (9:15 p.m.)
Planning & Zoning Commission
Historic Preservation Commission
Climate Action Advisory Committee
Senior Program
RFTA
AGNC
GCE
EAB

Council Comments (9:25 p.m.)

Adjourn (9:45 p.m.)

TOWN OF NEW CASTLE
Town Clerk

Memo

To: Town Council

From: Melody Harrison, Town Clerk

Date: 5/1/2020

Re: 88 Grill Request for Revocable License Agreement

Request: Elk Creek Mining Company, DBA 88 Grill requests that the Town Council consider a Revocable License Agreement so that they can utilize the town right of way for outside dining and alcohol service at the place of business located at 502 W Main Street in downtown New Castle. Not only will outside service enhance their business into the future, it will provide 88 Grill a greater opportunity to 'social distance' their patrons once the governor allows restaurants to begin limited service.

Recommendation: Staff has reviewed the mapping and notes that that appropriate walkways will remain open to allow for wheelchair and pedestrian access. These walkways are greater than the required three feet wide for DA compliance, and the landing at the bottom of the ramp is the required five feet long.
Staff recommends Council consider approval the attached Revocable License Agreement for use of the town right of way on the sidewalk outside 888 Grill located at 502 W Main Street. A modification of premises liquor license application will follow.

Policy Implications: The policy implication of Council's approval of this licensed would allow 88 Grill the opportunity to increase their liquor service areas.

Budget Implications: Adopting staff's recommendation could increase sales tax revenues by increasing patronage at 88 Grill.

Melody L Harrison
Department Head (signature)

Background: 88 Grill filed an application to modify their liquor license premises on April 27, 2020. This license agreement is necessary to further proceed with the modification.

REVOCABLE LICENSE AGREEMENT

THIS REVOCABLE LICENSE AGREEMENT (“Agreement”), is made by and among the Town of New Castle, Colorado (hereinafter “Town”) and Elk Creek Mining, LLC, d/b/a 88 Grill (“88 Grill”) this 5th day of May, 2020.

WHEREAS, the Town is the owner of those certain rights-of-way known as West Main Street and 5th Street, which include the roadway and sidewalks adjacent thereto (the “Town Property”); and

WHEREAS, 88 Grill leases the property located at 502 W. Main Street, New Castle, Colorado (the “Grill Property”) from John R. Webber and Del Howard, owners of the Grill Property, for the purpose of operating the 88 Grill restaurant at that location; and

WHEREAS, the Grill Property is immediately adjacent to the Town Property; and

WHEREAS, 88 Grill has requested permission to utilize a portion of the Town Property to permit certain encroachments consisting of an outdoor seating area where food and alcoholic beverages will be served (“Improvements”) as further shown on the attached Exhibit A, which is incorporated herein; and

WHEREAS, Resolution No. TC 99-19 and Town Code Section 12.20.100 permits the Town to approve such encroachments onto Town property under certain conditions; and

WHEREAS, the Parties desire to enter into this Agreement to outline the various responsibilities of the parties concerning access to and use of the Town Property.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

The Town hereby grants a revocable license to 88 Grill to occupy that portion of the Town Property shown on Exhibit A hereto (the “License Area”) for the purpose of permitting, installing, operating, and maintaining the Improvements on the following terms and conditions:

1. Any party may terminate this Agreement for any reason whatsoever by giving the other party sixty (60) days’ written notice.

2. 88 Grill shall be solely responsible for all costs incurred to install, operate, maintain, and repair the Improvements.

3. 88 Grill will be responsible for any damage done to the License Area, other portions of Town Property, 88 Grill’s property, or the personal property of any

third party that occurs as a result of 88 Grill's or its licensees' or invitees' use of the License Area.

4. Upon the termination of this Agreement, 88 Grill shall remove the Improvements and all other personal property from the License Area.

5. If, upon termination, 88 Grill does not remove the Improvements and/or other personal property, the Town reserves the right to remove any obstacle or obstruction, including 88 Grill's personal property, and to charge 88 Grill for the costs associated with removing, storing, and/or disposing of such obstacle or obstruction.

6. 88 Grill agrees to indemnify and hold harmless the Town and its elected and appointed officials, officers, employees, and agents from and against any liability, demands, and expenses, including reasonable court costs and attorney fees, on account of any injury, loss, or damage, which arise out of or are in any manner connected with the Improvements, the use of the License Area by 88 Grill or its licensees or invitees, or otherwise under this Agreement. This indemnification shall include actual attorneys' fees incurred by the Town in the event that any party brings an action against the Town.

7. 88 Grill has or will provide the Town with a certificate naming the Town as an additional insured under its liability insurance policy. 88 Grill shall maintain that insurance pursuant to the requirements of Resolution No. TC 99-19, and shall otherwise comply with that Resolution and the Municipal Code in all manner and respects.

8. All parties have participated in the negotiation and preparation of this Agreement and it shall therefore not be construed against or in favor of any party.

9. Any notices per this Agreement shall be sent as follows:

Town:	Town of New Castle P.O. Box 90 New Castle CO 81647
with a copy to:	David McConaughy Garfield & Hecht, P.C. 901 Grand Avenue, Suite 201 Glenwood Springs CO 81601
88 Grill:	2533 W. Pinyon Ave., Grand Junction, CO 81505

10. Upon execution by the parties, this Agreement shall become binding upon and inure to the benefit and detriment of the parties, their successor and assigns. 88 Grill or the owners of the Grill Property shall disclose the existence of this Agreement to any prospective purchaser of the Grill Property. Any successor of 88 Grill or the Grill Property owners must consent in writing to be bound by the terms and conditions of this Agreement, Resolution TC 99-19, and the Municipal Code in order for this Agreement and the license granted herein to remain in effect as to any such successor. If such written consent is not obtained, this Agreement shall terminate at the direction of the Town.

11. The Parties hereto understand and agree that the Town is relying on and does not waive or intend to waive by this Agreement or any provision hereof, the monetary limitations and any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.* as amended from time to time or otherwise available to the Town.

12. This Agreement shall be governed and construed in accordance with the laws of the State of Colorado. In the event of any dispute arising out of this Agreement, the parties agree that jurisdiction and venue is proper in the courts of Garfield County, Colorado, and the prevailing party shall be entitled to recover its reasonable costs and attorney fees in addition to all other remedies.

13. The Parties agree that this Agreement constitutes the final and entire agreement among the Parties and thereby supersedes and voids any and all prior agreements, letters, or understandings, whether written or oral, which may have existed regarding the subject matter of this Agreement.

14. No provision or term of this Agreement may be amended, modified, revoked, supplemented, waived, or otherwise changed except by written instrument duly executed by the Parties hereto.

15. This Agreement may be executed in counterparts, each of which shall be an original, and all of which together shall constitute the Agreement. The parties consent to the use of electronic signatures hereon.

16. If any provision in this Agreement shall be held invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions of this Agreement shall not be impaired.

17. In case at any time after the date hereof, any further action is necessary or desirable to give full effect to the intent and purpose of this Agreement, each of the Parties will take such further action (including the execution and delivery of such further instruments and documents) as any other party hereto reasonably may request.

18. This Agreement does not constitute an express or implied land use approval of any type concerning the Grill Property, nor does it otherwise impact or affect the zoning and entitlements of the Grill Property. 88 Grill is required to obtain any and all land use, business, and other licenses, permits, and approvals needed to operate its business on the Grill Property.

19. No provision of this Contract shall be construed or interpreted: i) to directly or indirectly obligate Town to make any payment in any year in excess of amounts appropriated for such year; ii) as creating a debt or multiple fiscal year direct or indirect debt or other financial obligation whatsoever within the meaning of Article X, Section 6 or Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision; or iii) as a donation or grant by Town to or in aid of any person, company or corporation within the meaning Colorado law.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

TOWN OF NEW CASTLE
By:

____
Art Riddile, Mayor

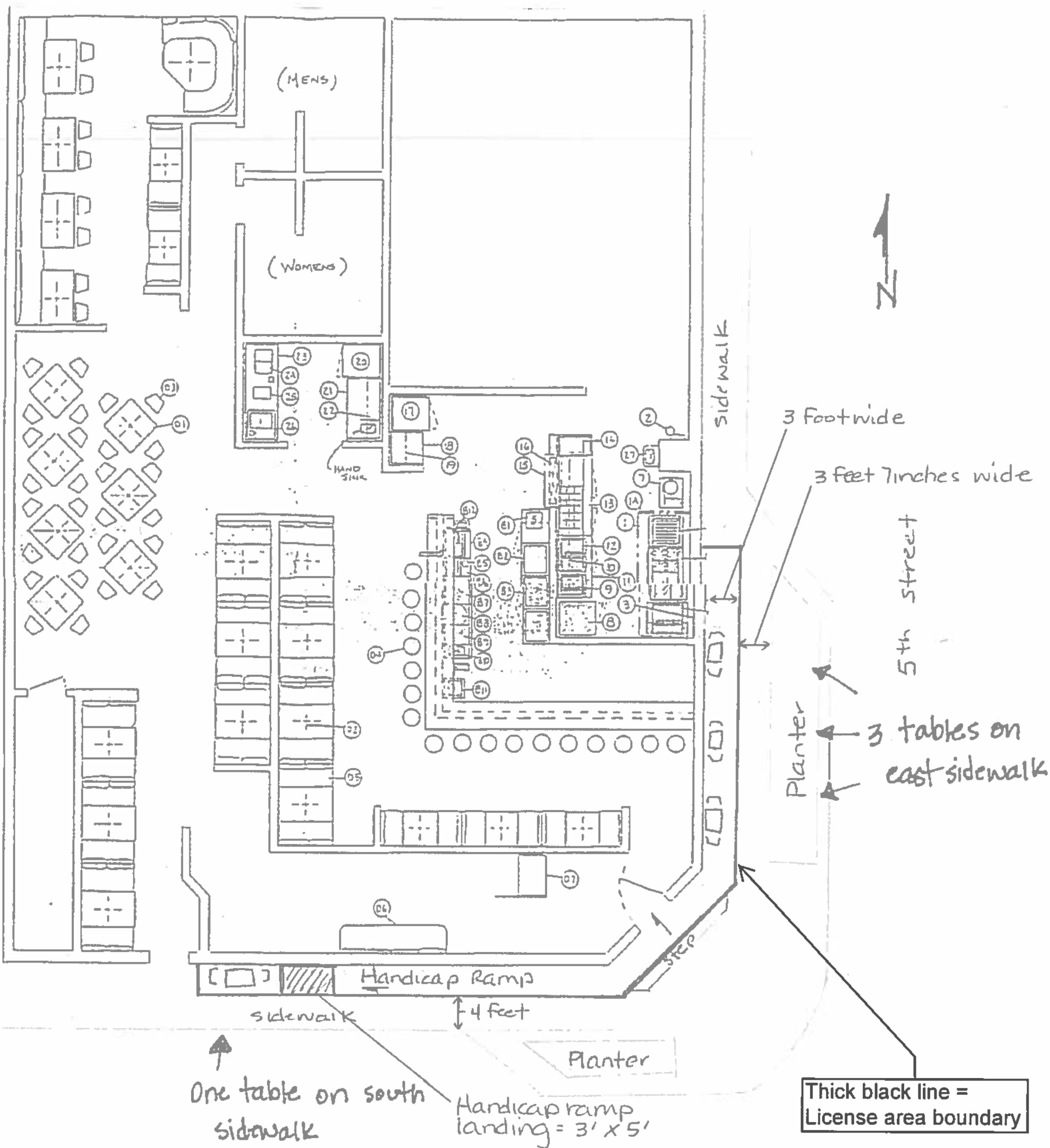
Attest:

____
Melody Harrison, Town Clerk

88 GRILL:

____
Elk Creek Mining, LLC
By: _____________________Member

2225622_1



Main Street

total of 204 s.f. contiguous to currently licensed area. tables are 24" 2-tops. Remaining sidewalk access is four-plus feet wide

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
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Memorandum

To: Mayor & Council

From: David Reynolds

Re: Agenda Item – Bruce Stolbach - Cadfish LLC Agreement for Professional Services

Date: 5-5-20

Purpose:

The purpose of this agenda item is to consider approval of an updated *Professional Services Agreement* between the Town of New Castle and Bruce Stolbach / Cadfish LLC. Bruce has worked for the Town since 2009 as a contracted professional for the Building Department performing building inspections, plan reviews and code consulting work. Under Bruce's agreement, which has not changed since 2009, he is currently charging the Town an hourly rate of $55.00 for all work performed.

Under the new agreement Bruce will continue to be compensated at an hourly rate while doing building inspections, but will be compensated on a percentage rate for work related to plan reviews. Bruce will be compensated at 60% of the Town's plan review fees for residential plan reviews and 68% of the Town's plan review fees for commercial plan reviews. Bruce's hourly rate for professional services will be set at $75.00 per hour.

By adjusting Bruce's rate of pay and methods of calculating his pay, staff believes that the Town will have better control of costs related to plan reviews, while also compensating Bruce at an hourly rate that more closely reflects the fair market rate for this professional contracted service.

AN AGREEMENT BY AND BETWEEN THE TOWN OF NEW CASTLE, COLORADO AND BRUCE STOLBACH d/b/a CADFISH, LLC, FOR THE FOLLOWING PROFESSIONAL SERVICES:

1.0 PARTIES

This Agreement is entered into as of the ____ day of May, 2020, by and between the Town of New Castle, a home rule municipality of the State of Colorado ("Owner"), and Cadfish, LLC, a Colorado limited liability company, and Bruce Stolbach (collectively, "Consultant").

OWNER
Town of New Castle
450 West Main Street
P.O. Box 90
New Castle, Colorado 81647

CONSULTANT

Cadfish, LLC
c/o Bruce Stolbach
80 Sagewood Court
Basalt, CO 81621

2.0 RECITALS AND PURPOSE

2.1 The Owner desires to engage the Consultant as a contract building official for the purpose of performing professional services related to building inspection, permit and plan review, and general building department matters.

2.2 The Consultant represents that it has the special expertise and background necessary to provide the Owner with the Services.

3.0 SCOPE OF SERVICES

3.1 The Consultant agrees to provide Owner with the following specific professional services (the "Services"):

a. Performance of duties of Building Official in conformance with Chapter 2.12 of the Town Code.

b. Administration of Title 15 of the New Castle Municipal Code, including, but not limited to:

1. Review of building permit applications and plans under applicable building codes; and
2. Performing on-site inspections of ongoing construction

c. Such other duties as the Town Administrator or Council may assign from time to time.

3.2 The Consultant agrees to furnish the best skill and judgment when performing the Services and to cooperate with the Town Administrator and staff, Town Planner, Town Engineer, Town Attorney, and other Town designees in furthering the interests of the Owner. Specifically, and without limitation, the Consultant agrees to provide copies of any and all building permit applications to the Town Planner for zoning review prior to issuance of the permit.

4.0 COMPENSATION

4.1 The Owner shall pay the Consultant for Services under this agreement as follows:

a. Residential Building Permits: 60% of the plan review fee for valuations greater than $300,000.00;
b. Commercial Building Permits: 68% of the plan review fee for valuations greater than $300,000.00;
c. Residential or commercial building permits with valuations up to $300,000.00: $75.00 per hour or the percentages listed in (a) and (b), above, whichever is greater; and
d. Inspection Services: $75.00 per hour

4.2 Any payment obligations of Owner shall be subject to and contingent upon annual budgeting and appropriation by Owner.

5.0 TERM

5.1 The Consultant's services under this Agreement shall commence upon the execution of this Agreement by the Owner and shall continue until this Agreement is terminated as provided herein.

6.0 INSURANCE

6.1 The Consultant shall procure the minimum insurance coverages standard in the industry for the kind of work performed by the Consultant, including, but not limited to, general liability insurance, automobile insurance, and workers compensation insurance. Owner shall be listed as an additional insured under each of said policies. The Consultant shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to the this Agreement by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

6.2 The parties hereto understand and agree that Owner is relying on and does not waive or intend to waive by this Agreement or any provision hereof, the monetary limitations and any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101 *et seq*. as amended from time to time or otherwise available to Owner.

7.0 INDEMNIFICATION

7.1 The Consultant agrees to indemnify and hold harmless the Owner and its elected and appointed officials, officers, employees, agents, and contractors from and against any and all liability, demands, and expenses, including reasonable court costs and attorneys' fees, on account of any injury, loss, or damage, which may arise out of or are in any manner connected with the Services to be performed under this Agreement, if such injury, loss, or damage is caused by, or is claimed to be caused by the negligent act, error or omission or other fault of the Consultant or any officer or employee of the Consultant or any subcontractor of Consultant, or any other person for whom Consultant is directly responsible. The obligations of this Section 7 shall not extend to any injury, loss, or damage which is caused solely by the act, omission, or other fault of the Owner or Owner's officers, employees, agents, or contractors.

7.2 Consultant, while acting for Owner in good faith and without malice in the discharge of the duties required by the New Castle Municipal Code, including any codes or laws adopted by reference therein, or by other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties, so long as such action was not willful or wanton on the part of the Consultant. Any suit instituted against Consultant because of an act performed by Consultant in the lawful discharge of duties and under the provisions of the laws referenced in this Section 7.2 shall be defended by a legal representative of the Town until the final termination of the proceedings.

8.0 INDEPENDENT CONTRACTOR / SUBCONTRACTORS

8.1 Consultant shall be an independent contractor and not an agent or employee of Owner. Any provisions in this Agreement that may appear to give the Owner the right to direct Consultant as to details of doing work or to exercise a measure of control over the work mean that Consultant shall follow the direction of the Owner as to end results of the work only. **Consultant is not entitled to and shall not receive from Owner any benefits, including, without limitation, workers' compensation or unemployment insurance or compensation. The Consultant is obligated to pay all federal, state, and local income tax or other applicable tax on any moneys earned or paid pursuant to this Agreement.**

8.2 Nothing herein shall create or be construed as creating a partnership, joint venture, or agency relationship between the parties, and no party shall have the authority to bind the other in any respect.

8.3 Consultant understands and agrees that he may not hire, contract, or otherwise retain the services of any other person or organization in the performance of the duties of this Agreement absent the express written consent of the Town Administrator. Consultant does not have the express or implied power to bind the Town in any manner except as directly related to the duties of this Agreement or without the express lawful consent of the Town Administrator.

9.0 ASSIGNMENT

9.1 Consultant shall not assign or delegate this Agreement or any portion thereof, or any duties, rights, compensation, or obligations arising, due, or to become due hereunder, without the Owner's prior written consent.

10.0 TERMINATION

10.1 This Agreement may be terminated by either party for material breach or default of this Agreement by giving the other party written notice at least fifteen (15) days in advance of the termination date. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

10.2 In addition to the foregoing, this Agreement may be terminated by the Owner for its convenience and without cause of any nature by giving written notice at least fifteen (15) days in advance of the termination date. In the event of such termination, the Consultant will be paid for the reasonable value of the Services rendered to the date of termination, and upon such payment, all obligations of the Owner to the Consultant under this Agreement will cease. Termination pursuant to this Subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

11.0 INSPECTION/OPEN RECORDS

11.1 The Owner and its duly authorized representatives shall have access to any books, documents, papers, and records of the Consultant and its subcontractors that are related to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions.

11.2 Owner is subject to and bound by the Colorado Open Records Act, C.R.S. §§ 24-72-101 *et seq.* Any and all documents Contractor prepares pursuant to this Agreement may be subject to production and/or reproduction pursuant to those statutes, irrespective of any copyrights held by the Consultant. The Consultant hereby waives any claims of any kind whatsoever against Owner for Owner's compliance or attempted compliance with the provisions of the Colorado Open Records Act.

12.0 INTEGRATION AND AMENDMENT

12.1 This Agreement represents the entire agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by both parties.

13.0 CONTROLLING LAW

13.1 This Agreement is being executed and is to be performed in the State of Colorado and shall be enforced and construed according to the laws of the State of Colorado. Any lawsuit brought by either party that arises out of or relates to this Agreement shall be brought in the state courts located in Garfield County, Colorado. The prevailing party in any such lawsuit shall be entitled to recover its costs and attorneys' fees from the non-prevailing party.

14.0 APPROPRIATION

14.1 No provision of this Agreement shall be construed or interpreted: i) to directly or indirectly obligate Owner to make any payment in any year in excess of amounts appropriated for such year; ii) as creating a debt or multiple fiscal year direct or indirect debt or other financial obligation whatsoever within the meaning of Article X, Section 6 or Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision; or iii) as a donation or grant by Owner to or in aid of any person, company or corporation within the meaning of Article XI, Section 2 of the Colorado Constitution.

15.0 EMPLOYMENT OF OR CONTRACTING WITH ILLEGAL ALIENS

15.1 As used in this Agreement, the following words or phrases shall have the following meanings:

a. Contractor means Cadfish, LLC and Bruce Stolbach.

b. E-Verify Program means the electronic employment verification program created in Public Law 104-208, as amended and expanded in Public Law 108-156, as amended and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program.

c. Department Program means the employment verification program established pursuant to C.R.S. § 8-17.5-102(5)(c).

15.2. The Contractor shall not:

a. Knowingly employ or contract with an illegal alien who will perform work under this Agreement; or

b. Enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.

15.3. The Contractor certifies that it does not knowingly employ or contract with an illegal alien who will perform work under this public contract for services, and that the Contractor will participate in the E-Verify Program or Department Program in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services. The Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program. The Contractor is prohibited from using either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.

15.4. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall:

a. Notify the subcontractor and the Owner within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and

b. Terminate the subcontract with the subcontractor if, within three days of receiving the notice required pursuant to subparagraph (1) of this paragraph 15.4, the subcontractor does not stop employing or contracting with the illegal alien, except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or Contracted with an illegal alien.

15.5. The Contractor shall comply with any reasonable request by the Colorado Department of Labor and Employment ("Department") made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-101, *et seq.*

15.6. If Contractor violates this any part of this Section 15, the Owner may terminate the Agreement for breach of the Agreement. If so terminated, the Contractor shall be liable to the Owner for actual and consequential damages.

16.0 NOTICES

16.1 Any notices required or permitted under this Agreement shall be in writing and shall be deemed given when personally delivered or, if mailed, three (3) days after deposit in the United States mail and sent certified, postage prepaid, return receipt requested, to addresses as set forth in Section 1, above. Either party may change the address to which notices should be delivered by providing notice in accordance with this Section 16.1.

DATED: ___________________, 2020

OWNER
Town of New Castle, Colorado

By:__________________________________
Art Riddile, Mayor

ATTEST:

____
Melody Harrison, Town Clerk

STATE OF COLORADO)
)ss.
COUNTY OF GARFIELD)

The foregoing instrument was acknowledged before me this ___ day of________________, 2020, by Art Riddile, Mayor of the Town of New Castle, and Melody Harrison, Town Clerk for the Town of New Castle.

Witness my hand and official seal
My commission expires:

____
Notary Public

CONSULTANT

Cadfish, LLC, a Colorado limited liability company

By:_______________________________
Bruce Stolbach, member

____
Bruce Stolbach, individually

STATE OF COLORADO)
)ss.
COUNTY OF GARFIELD)

The foregoing instrument was acknowledged before me this ___ day of_______________, 2020, by Bruce Stolbach in his individual capacity and as member of Cadfish, LLC, a Colorado limited liability company.

Witness my hand and official seal
My commission expires:

____
Notary Public

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Memorandum

To: Mayor & Council

From: David Reynolds

Agenda Item: Consider authorization for two members of Town Council to meet with staff and potential developer.

Date: Council Meeting 5-5-20

Purpose:

The purpose of this agenda item is to consider the selection of two Council members who will work with Town Staff to meet with a potential developer of real estate properties in New Castle. This meeting is for informational purposes only.

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Planning Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Memorandum

To: Town Council

From: Paul Smith

Re: Agenda Item – Code Amendment, PUD and Subdivision Sketch Plan Application Process, TC 2020-1

Date: 5-5-20

Purpose:

Ordinance TC 2020-1 considers improving the means of assessing the adequacy and compliance of sketch plan applications with Town regulations. The recommended changes include:

- A pre-application meeting requirement
- More robust submittal criteria
- An improved process for determining an application completeness
- A sketch review meeting with both PnZ and Council
- A community open house
- Defined approval expirations

One item of concern has been the addition of a community open house meeting. Though transparency with the land use process has been endorsed by all involved, the potential cost, added delays, and the perception that such meetings appear to delegate authority to residents may require that these meetings be reconsidered.

Staff plans to make similar modifications to later steps in the application process, namely changes to the code which define the procedures for preliminary and final applications. The end goal is procedural continuity and increased efficiency with the entire land use applicant process.

Thank you,
Paul

TOWN OF NEW CASTLE, COLORADO
ORDINANCE NO. TC 2020-1

AN ORDINANCE OF THE NEW CASTLE TOWN COUNCIL AMENDING SECTIONS 16.16.010 & 17.100.040 OF THE NEW CASTLE MUNICIPAL CODE CONCERNING THE APPLICATION PROCESS FOR SUBDIVISION AND PUD DEVELOPMENT SKETCH PLANS.

WHEREAS, Chapter 16.16.010 of the Town of New Castle ("Town") municipal code ("Code") sets forth the provisions and regulations for sketch plans relevant to subdivision applications; and

WHEREAS, Chapter 17.100.040 of the Code sets forth the provisions and regulations for sketch plans relevant to Planned Unit Development ("PUD") applications; and

WHEREAS, sketch plans provide an opportunity for the Town to review and comment on the level of conformance with Town regulations and requirements before significant expense is incurred by the developer; and

WHEREAS, Town staff has determined that the current sketch plan requirements within Sections 16.16.010 & 17.100.040 are inadequate for assessing an application's initial level of conformance with Town regulations and requirements; and

WHEREAS, Town staff has developed proposed amendments to Sections 16.16.010 & 17.100.040 of the Code that it believes will help staff, the Planning Commission, and Town Council better evaluate proposed development at the sketch plan level and streamline and reduce issues at the preliminary and final review levels; and

WHEREAS, the Planning Commission ("Commission") held a public hearing regarding the changes on February 26, 2020, which was continued to March 11, 2020, and approved Resolution PZ 2020-3 recommending approval of the changes to Sections16.16.010 & 17.100.040 of the Code; and

WHEREAS, the Town Council ("Council") has considered the amendments to the Code set forth herein and now desires to approve the same.

NOW, THEREFORE, BE IT ORDAINED BY THE NEW CASTLE TOWN COUNCIL AS FOLLOWS:

1. **Recitals.** The foregoing recitals are incorporated by reference herein as findings and determinations of the Council.

2. **Section 16.16.010 Amendment**. Section 16.16.010 of the Town Municipal Code is hereby repealed in its entirety and reenacted as set forth below:

16.16.010 – Sketch Plan Requirements.

A. Purpose

All subdivisions of a single lot into six (6) or more lots or condominium units shall be deemed a major subdivision per Section 16.04.020. Any major subdivision land use proposal shall generally require a 3-step subdivision plat review – sketch, preliminary, and final – unless granted an exemption by the Town Administrator. The sketch review will assess: initial compliance with the Town Code, provisions for utilities and infrastructure, substantial conformance to the Comprehensive Plan, and any adverse impacts to the Town. At this initial step, no formal approvals are made. In instances of combined PUD/Subdivision development applications, both sketch plans shall be processed concurrently pursuant to 17.100.030.

B. Pre-Application Meeting

Prior to submission of a sketch plan application, the applicant and the Town Administrator or designated Town staff will conduct a pre-application meeting. Pre-application meetings are non-binding for all parties but are an opportunity for the Applicant to receive initial feedback about Code requirements and the Town's application process. At the pre-application meeting, the applicant shall provide a description of the project, conceptual drawings identifying proposed uses, zonings, and densities, and any additional information requested by the Town Administrator. A subsequent pre-application meeting may be required by the Town Administrator if a complete sketch plan application is not submitted within six (6) months of the initial pre-application meeting. The Town Administrator may waive the pre-application meeting for good cause upon request from the applicant or otherwise at the discretion of the Town Administrator.

C. Sketch Plan Submittal

The sketch plan application shall include the following:

1. Narrative of proposed development;
2. Topography;
3. Estimated number of residents, occupants, or employees, as applicable;
4. Water & sewer loads;
5. Number of dwelling units and/or non-residential square footage, including the number of bedrooms in any multi-family units;
6. Size of site;
7. Lot Sizes;
8. Density;
9. Approved & proposed land uses;
10. Location of proposed public and semi-public uses (dedicated and otherwise);
11. General traffic circulation plan showing entries and exits, roads, anticipated turning movements into and within the development area, etc.;
12. Open space, trails, sidewalks, parks, and other amenities;

13. Site Plan showing approximate lot lines and general site layout, including the location of any existing structures; and
14. Viewshed analysis

All application materials shall be submitted in electronic format. Upon receipt of the electronic materials, the Town Administrator or designated Town staff will determine the number of paper copies applicant will be required to provide.

D. Completeness Determination

A completeness determination of the application will be made within thirty (30) days after submission of the initial application materials. An application is deemed complete once all fees, signed documentation, and necessary review materials from section C are furnished. If the application is deemed incomplete, the applicant will be notified of any deficiencies. The application process—including the scheduling of public meetings—will not continue until all deficiencies are corrected and the application is deemed complete.

E. Review Process

The sketch plan application will be reviewed by both the Planning Commission and Town Council. The Applicant will be scheduled with the Planning Commission on the first available meeting date at least fifteen (15) days after the date that the sketch plat application is deemed complete pursuant to Section D, above. The application will be evaluated according to the following review topics:

- Consistency with the comprehensive plan;
- Compliance with zoning and density requirements;
- Compatibility to neighboring land uses;
- Availability of Town services from public works, fire, and police;
- Vehicle, bicycle, and pedestrian circulation; and
- Preservation of the natural character of the land;

The Commission shall direct any recommendations for the application to Council. At the first available meeting date after the Commission's review, the sketch plan shall be presented to Council with any comments and recommendations from the Commission and staff members. Council may make further comments and recommendations upon review of the application. Afterwards, the Applicant may elect either: 1.) to make revisions to the sketch plan for further review, or 2.) proceed directly to the preliminary application phase.

F. Duration of Sketch Plan

The sketch plan review conducted pursuant to this Section 16.16.010 will remain in effect for one year from the date Town Council reviews the application. If the applicant does not submit a preliminary plat application within said year, applicant may be required to submit a new sketch plan application before filing a preliminary plat application. Similarly, if applicant’s preliminary plat application includes substantial and material (e.g. proposes new uses, higher density development, new or additional variances, etc.) changes from the original sketch plan, the Town Administrator may require the applicant to conduct a new sketch plan review.

3. **<u>Section 17.100.040 Amendment</u>**. Section 17.100.040 of the Town Municipal Code is hereby repealed in its entirety and reenacted as set forth below:

17.100.040 - Sketch Plan Requirements.

A. Purpose

Any PUD land use proposal shall generally require a 3-step review – sketch, preliminary, and final – unless granted an exemption by the Town Administrator. The sketch review will assess: initial compliance with the Town Code, provisions for utilities and infrastructure, substantial conformance to the Comprehensive Plan, and any adverse impacts to the Town. At this initial step, no formal approvals are made. In instances of combined PUD/Subdivision development applications, both sketch plans shall be processed concurrently pursuant to 17.100.030.

B. Pre-Application Meeting

Prior to submission of a sketch plan application, the applicant and the Town Administrator or designated Town staff will conduct a pre-application meeting. Pre-application meetings are non-binding for all parties, but are an opportunity for the Applicant to receive initial feedback about Code requirements and the Town's application process. At the pre-application meeting, the applicant shall provide a description of the project, conceptual drawings identifying proposed uses, zoning, and densities, and any additional information requested by the Town Administrator. A subsequent pre-application meeting may be required by the Town Administrator if a complete sketch plan application is not submitted within six (6) months of the initial pre-application meeting. The Town Administrator may waive the pre-application meeting for good cause upon request from the applicant or otherwise at the discretion of the Town Administrator.

C. Sketch Plan Submittal

The sketch plan application shall include the following:

1. Narrative of proposed development;
2. Topography;
3. Estimated number of residents or employees, as applicable;
4. Water & sewer loads;
5. Number of dwelling units and/or non-residential square footage, and the number of bedrooms in any multi-family residential unit;
6. Size of site;
7. Lot Sizes;
8. Density;
9. Approved & proposed land uses;
10. Location of proposed public and semi-public uses (dedicated and otherwise);

11. General traffic circulation showing entries and exits, roads, anticipated turning movements into and within the development area, etc.;
12. Open space, trails, sidewalks, parks, and other amenities;
13. Site Plan showing approximate lot lines and general site layout, including the location of any existing structures; and
14. Viewshed analysis

All application materials shall be submitted in electronic format. Upon receipt of the electronic materials, the Town Administrator or designated Town staff will determine the number of paper copies applicant will be required to provide.

D. Completeness Determination

A completeness determination of the application will be made within thirty (30) days after submission of the initial application materials. An application is deemed complete once all fees, signed documentation, and necessary review materials from section C are furnished. If the application is deemed incomplete, the applicant will be notified of any deficiencies. The application process—including the scheduling of public meetings—will not continue until all deficiencies are corrected and the application is deemed complete.

E. Review Process

The sketch plan application will be reviewed by both the Planning Commission and Town Council. The Applicant will be scheduled with the Planning Commission on the first available meeting date at least fifteen (15) days after the date that the sketch plan application is deemed complete pursuant to Section D, above. The application will be evaluated according to the following review topics:

- Consistency with the comprehensive plan;
- Compatibility of proposed zoning, density, and general development plan to neighboring land uses and applicable Town Code provisions;
- Availability of Town services from public works, fire, and police;
- Vehicle, bicycle, and pedestrian circulation; and
- Preservation of the natural character of the land;

The Commission shall direct any recommendations for the application to Council. At the first available meeting date after the Commission's review, the sketch plan shall be presented to Council with a summary of the comments and recommendations from the Commission and staff members. Council may make further comments and recommendations upon review of the application. Afterwards, the Applicant may elect either: 1.) to make revisions to the sketch plan for further review, or 2.) proceed directly to the preliminary application phase.

F. Community Open House

Prior to submitting a preliminary plan application, the Applicant shall conduct a community open house meeting regarding the sketch plan, any changes thereto recommended by the Town, and any other changes made to the proposed development in anticipation of submitting a preliminary PUD development plan. The open house is an occasion to share the project directly with residents and stakeholders. The Applicant shall notify the Town of the date of the community open house, and notice the community open house according to the Town's public hearing notice procedures set forth in Section 16.08.040, except that notice to mineral owners is not required.

G. Duration of Sketch Plan

The sketch plan review conducted pursuant to this Section 17.100.040 will remain in effect for one year from the date Town Council reviews the application. If applicant does not submit a preliminary PUD plan application within said year, applicant may be required to submit a new sketch plan application before filing a preliminary plan application. Similarly, if applicant's preliminary PUD plan application includes substantial and material (e.g. proposes new uses, higher density development, new or additional variances, etc.) changes from the original sketch plan, the Town Administrator may require the applicant to conduct a new sketch plan review.

4. **Effective Date**. This Ordinance shall be effective fourteen days after final publication pursuant to section 4.3 of the Town Charter.

INTRODUCED on May 5, 2020, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado on May 19, 2020, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN OF NEW CASTLE, COLORADO

By: ______________________________
Art Riddle, Mayor

ATTEST:

____
Melody Harrison, Town Clerk

Memo

TOWN OF NEW CASTLE
Town Clerk

To: Mayor and Council Members

From: Melody Harrison

Date: May 1, 2020

Re: Emergency Ordinance TC 2020-5

The purpose of this item is so that the town can respond to the COVID-19 pandemic and the devastating economic impact it is having on the town's restaurants. It will also provide the town with some flexibility in the future.

Currently, the municipal code does not allow alcohol consumption in town parks. The proposed ordinance will permit the town to temporarily allow alcohol consumption in several areas: Burning Mountain Park, Ritter Plaza, the two pocket parks immediately adjacent to the town hall at 450 W Main Street and the southern portion of 5th Street, between Main Street and the alley.

Once the governor allows restaurants to begin limited service and for parks to be opened in an appropriately 'social-distanced' manner, the idea is to allow patrons to take their carryout food and drinks to one of the listed parks and consume them there. This would include alcohol consumption. The 5th Street area is intended to be blocked to vehicular traffic and used as an appropriately 'social distanced' area with tables where people can take their carryout food and drinks and consume them there.

It is staff's belief that this will increase patronage of the local restaurants, supporting them economically as well as providing an opportunity for our residents to 'dine out' thereby supporting our residents' mental and emotional well-being.

In the future, this ordinance will change the municipal code to allow the town council to approve alcohol consumption in town parks on a temporary, case-by-case basis via resolution.

Melody L Harrison

Town Clerk Melody Harrison, CMC

TOWN OF NEW CASTLE, COLORADO
ORDINANCE NO. 2020-5

AN EMERGENCY ORDINANCE OF THE NEW CASTLE TOWN COUNCIL AMENDING CHAPTERS 9.28 AND 12.20 OF THE NEW CASTLE MUNICIPAL CODE.

WHEREAS, on March 10, 2020, Jared Polis, the Governor of the State of Colorado, declared a statewide state of emergency in response to coronavirus (COVID-19); and

WHEREAS, on March 19, 2020, as a result of COVID-19, the Colorado Department of Public Health and Environment ("CDPHE") issued Public Health Order 20-22 closing places of public accommodation, including bars and restaurants, except for carry-out and delivery service until April 30, 2020; and

WHEREAS, on April 26, 2020, Governor Polis issued Executive Order D 2020-044 which, among other things, extended the places of public accommodation limitations set forth in Public Health Order 20-22 through at least May 27, 2020; and

WHEREAS, while necessary to protect the health and safety of citizens, state and local responses to COVID-19 have had a negative impact on the economic welfare of bars, restaurants, and other businesses in the Town of New Castle and elsewhere; and

WHEREAS, to support the economic welfare of local restaurant owners and to promote the general health and welfare of citizens of the Town by encouraging outdoor activity, the Town Council desires to amend the Town Municipal Code to allow for consumption of alcohol on public property with prior authorization from Town Council; and

WHEREAS, Article IV, Section 4.7 of the Town Charter authorizes the Town Council to pass an emergency ordinance to become effective immediately if necessary; and

WHEREAS, given the unknown duration of restrictions on the operations of places of public accommodation and the potential for further restrictions in response to COVID-19, the Town Council finds that an emergency ordinance is necessary in order to protect and promote the economic and general welfare of Town citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The Town Council incorporates the foregoing recitals as findings by the Town Council.

2. Findings of Necessity. Pursuant to Section 4.7 of the Town Charter, Town Council hereby finds that this Ordinance should be effective immediately upon passage for the following reasons:

a. To date, the negative impacts of the state and local response to COVID-19 on economic and community welfare have been significant; and

b. Immediate support for local businesses is needed to mitigate the negative impacts of COVID-19 response actions; and

c. Waiting for the Code changes to take effect until after second reading and 14-day publication of this Ordinance will further exacerbate the negative economic and welfare impacts of COVID-19 response actions on Town citizens and business owners, which would be detrimental to the preservation of public peace, health, safety, and welfare.

3. Amendment of Chapter 9.28. The Town Council hereby repeals Section 9.28.010(B) of the Code in its entirety and reenacts the same to provide as follows:

9.28.010 Possession of open alcoholic or fermented malt beverage container prohibited.

. . .

B. The prohibition set forth in Section 9.28.010(A) with respect to public streets, highways, alleys, sidewalks, parks, elementary or secondary school buildings or grounds, or other publicly owned property located within the Town limits, or parking areas open to the public, shall not apply in the event of one or more of the following:

1. The Town Administrator has issued a permit allowing the consumption, possession or sale of alcoholic or fermented malt beverages, provided that:
    a. Such permit shall be issued only for a designated area;
    b. Such permit shall be in effect for a period not to exceed twelve (12) hours; and
    c. The Town Administrator shall have determined that the permit shall be necessary for conducting a public or private event or celebration and that adequate provision has been made for police or other supervision and area maintenance. A fee shall be charged by the Town as a condition for issuance of the permit in an amount set by the Town's fee schedule to defray the costs incurred by the Town in issuing and supervising the permit

2. Town Council has authorized by resolution the consumption, possession, or sale of alcoholic or fermented malt beverages. The scope and extent of the authorized consumption, possession, or sale shall be as set forth in any such resolution adopted from time to time.

4. Amendment of Chapter 12.20. The Town Council hereby amends Section 12.20.080(D) of the Code as follows, with added language in **bold** and underlined. The remainder of Section 12.20.080 of the Code shall remain unchanged and in full force and effect.

12.20.080 – Prohibited Items.

. . .

D. Open containers containing any alcoholic or fermented malt beverage, unless a permit has been issued **<u>or Town Council has authorized by resolution the consumption, possession, or sale of alcoholic or fermented malt beverages in parks or other public places</u>**.

5. <u>Temporary Authorization for Consumption and Possession</u>. Town Council hereby authorizes the consumption and possession of alcoholic and fermented malt beverages purchased from a restaurant located within the Town of New Castle in (a) Ritter Plaza; (b) the two pocket parks located adjacent to Town Hall at 450 W. Main Street; (c) Burning Mountain Park; and (d) that portion of 5^{th} Street south of Main Street that is between Main Street and the alleyway adjacent to the railroad tracks during such times that Town staff has closed said area to vehicular traffic. The authorization set forth in this section shall remain in effect until Town Council amends or revokes the same by resolution.

6. <u>Severability</u>. Each section of this Ordinance is an independent section, and a holding of any section or part thereof to be unconstitutional, void, or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other section or part thereof, and the remainder of this Ordinance shall continue in full force and effect.

ADOPTED this 5th day of May, 2020, to be effective immediately and to be published in full as soon as reasonably possible in accordance with the Charter and Municipal Code of the Town of New Castle.

TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO

By:________________________________
Art Riddile, Mayor

ATTEST:

____
Melody Harrison, Town Clerk

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Memorandum

To: Mayor & Council

From: David Reynolds

Re: Agenda Item – Public Health and Recovery Update

Date: 5-5-20

Purpose:

The purpose of this agenda item is to have staff provide a Public Health update related to current COVID-19 information.

Staff would also like to update Council on the Governor's *Safer-at-Home* program and the Counties *Roadmap to Recovery* Program.

New Castle Town Council Regular Meeting
Tuesday, April 21, 2020, 7:00 PM

Due to concerns related to COVID-19, the meeting was held as a virtual meeting only. The public was invited to attend by telephone.

Please call: 1-346-248-7799
Meeting ID: 709 658 8400

Call to Order
Mayor A Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal
	Councilor Owens
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile

Also present were Town Administrator Dave Reynolds, Town Clerk Melody Harrison, Town Treasurer Loni Burk, Town Planner Paul Smith, Public Works Director John Wenzel, Recreation Director Hannah Bihr and members of the public.

Meeting Notice
Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2020-1.

Conflicts of Interest
There were no conflicts of interest.

Agenda Changes
There were no agenda changes.

Citizen Comments on Items not on the Agenda

Consultant Reports
Consultant Attorney – not present.
Consultant Engineer – not present.

Oaths of Office - Councilor Grady Hazelton, Councilor Graham Riddile and Councilor Crystal Mariscal.

Clerk Harrison swore in the newly elected members of the council: Councilor Grady Hazelton, Councilor Graham Riddile and Councilor Crystal Mariscal.

Items for Consideration

Consider a Letter of Interest from Tom Elder for Appointment to Seat on the Climate Action Advisory Committee

After a short interview with Mr. Tom Elder, the Council, by consensus, appointed Tom Elder to an open seat on the Climate Action Advisory Commission.

Consider a Letter of Interest from Beth Sass for Reappointment to a Seat on the Planning & Zoning Commission

Consider a Letter of Interest from Alison Bourquin for Reappointment to a Seat on the Planning & Zoning Commission

Consider a Letter of Interest from Brian Westerlind for Appointment to Seat on the Planning & Zoning Commission

The council interviewed each applicant. By consensus, the Council appointed the following persons to seats on the Planning & Zoning Commission: Beth Sass, Alison Bourquin and Brian Westerlind.

Consider a Letter of Interest from Amanda Maurer, P.C. for Reappointment as Municipal Judge

Mayor A Riddile said that he felt that Amanda Maurer, P.C. had been doing a fantastic job as the town's municipal judge, and asked if she had any comments. Ms. Maurer greeted the council and said that her letter of interest included a request for a raise of $200.00 per month. She explained that municipal judge position had not seen a raise in ten years, and she felt the $200.00 was fair based on the cost of living increases over the past decade. Ms. Maurer said that although she understood that the council might feel that her request was untimely considering the pandemic, the prior two years had been quite difficult and time consuming in the court, and Ms. Maurer had not billed the town for the additional time spent on cases.

Ms. Maurer said that the court had been going well and that the Court Clerk, Mindy Andis, was fantastic.

The council agreed that the raise was appropriate and thanked Ms. Maurer for her services to the town.

MOTION: Mayor A Riddile made a motion to reappoint Amanda Maurer, P.C. as Municipal Judge. Councilor Mariscal seconded the motion and it passed on a roll-call vote: Councilor Mariscal: yes; Councilor G Riddile: yes; Councilor Leland: yes; Councilor Copeland: yes; Councilor Hazelton: yes; Councilor Owens: yes; Mayor A Riddile: yes.

MOTION: Mayor A Riddile made a motion to approve the requested pay increase from Judge Amanda Maurer. Councilor Copeland seconded the motion and it passed on a roll-call vote: Councilor Leland: yes; Mayor A Riddile: yes; Councilor Hazelton: yes; Councilor G Riddile: yes; Councilor Copeland: yes; Councilor Owens: yes; Councilor Mariscal: yes.

Update: 2019 Diversion Report - Mountain Waste & Recycling

District Manager Mike Hinkley greeted the council. He and Sales Manager Doug Goldsmith briefly reviewed the diversion report for the council.

The council thank Mr. Hinkley and Mr. Goldsmith for their report and service to the town.

Consider Resolution TC 2020-15 - a Resolution of the New Castle Town Council Amending Resolution TC 2005-4 Regarding Site Plan Approval for the Lakota Canyon Ranch Recreation Center

Town Planner Paul Smith screen-shared the town zoning map and showed the council that the property that the Lakota Recreation Center was on had originally been zoned as open space, but there was a provision in the master plan they the property could be developed with a site plan approval. In 2005, a site plan for the recreation center had been approved, which has a fitness center, a full commercial kitchen and swimming pool. At the time is had also been approved for a realty office. Planner Smith said that since 2005 there had also been a deli in the recreation center and the pool had gone public, generating revenue. Neither use had been approved in the original site plan approval.

Planner Smith said that the purpose of the resolution was to amend the original site plan from 2005 so that the HOA, who now owns the property, can run a restaurant or lease out the space to a third-party to run a restaurant. Also in the resolution would allow the recreation center to be open to the general public.

Mark McDonald, HOA President. Mr. McDonald said that he was grateful that Planner Smith had found the discrepancy and that the language was being amended to make it more clear and placing the recreation center in a better position going forward.

MOTION: Mayor A Riddile made a motion to approve Resolution TC 2020-15, a Resolution of the New Castle Town Council Amending Resolution TC 2005-4 Regarding Site Plan Approval for the Lakota Canyon Ranch Recreation Center. Councilor G Riddile seconded the motion and it passed on a roll-call vote: Councilor G Riddile: yes; Mayor A Riddile: yes; Councilor Owens: yes; Councilor Hazelton: yes; Councilor Leland: yes; Councilor Copeland: yes; Councilor Mariscal: yes.

Consider Resolution Tc 2020-16, a Resolution of the New Castle Town Council Supporting the Designation of Mineral Resource Areas as Areas of State Interest and the Adoption of Additional Regulations Relating to Mining Operations by the Garfield County, Colorado Board of County Commissioners

Administrator Reynolds said that the resolution was in support of some work that Garfield County was doing. The county had reviewed their land use codes and discovered areas where they felt changes were needed. The county currently had was they felt was a gap in the code that was not specific enough in regard to mining. The proposed changes would give the county more power to regulate mining within the county so that potential mining operations would be more heavily reviewed at a county level before moving on for state approvals.

Administrator Reynolds said that the resolution was in support of the county's ability to amend their and use code to regulate mining operations.

MOTION: Mayor A Riddile made a motion to approve Resolution TC 2020-16, a Resolution of the New Castle Town Council Supporting the Designation of Mineral Resource Areas as Areas of State Interest and the Adoption of Additional Regulations Relating to Mining Operations by the Garfield County, Colorado Board of County Commissioners. Councilor Mariscal seconded the motion and it passed on a roll-call vote: Councilor Copeland: yes; Councilor Mariscal: yes; Councilor G Riddile: yes; Councilor Hazelton: yes; Councilor Owens: yes; Councilor Leland: Mayor A Riddile: yes.

Consider Setting Terms for Council Members on Planning & Zoning Commission, Historic Preservation Commission, Economic Advisory Committee, Climate Action Advisory Commission, Public Works, Public Safety, Personnel and Finance Committees. Also Seats on RFTA, GCE, AGNC and EAB.

The council and Clerk Harrison discussed the appointments to commissions and committees at length with each council member agreeing to sit on certain committees.

Consider Nominations for Mayor Pro Tem

MOTION: Mayor A Riddile made a motion to nominate Grady Hazelton as Mayor Pro Tem. Councilor Leland seconded the motion.

Discussion: Councilor Hazelton accepted the nomination:

The motion passed on a roll-call vote: Councilor Leland: yes

Consent Agenda

April 7, 2020 minutes

Resolution TC 2020-17 - Approving an IGA with Garfield County for Mosquito Control

MOTION: The Town Council approved the consent agenda by unanimous consent.

Staff Reports

Town Administrator – Administrator Reynolds said that he had a report from Police Chief Tony Pagni who was unable to attend the meeting. The report stated that the police department had experienced a less than normal number of routine calls, but unfortunately, there had been a significant rise in domestic violence and disturbance incidents since the stay-at-home order began. There had been a temporary order lifting the requirement for in-person sex offender registration although the offenders were still required to register. The report stated that the local food bank had been distributing food to residents several times per week in the elementary school parking lot and though there had been many people, there had not been any incidents. Chief Pagni's report said that the department had requested to be involved with the fire district for the Birthday Brigade, and had done four in April and had three scheduled for May. The May date for BBQ with a Cop had been cancelled, but the bike rodeo was tentatively still on the calendar. Last, the report said that the police department was continuing to conform to recommended guidelines from the health department in utilizing personal protective gear when dealing with the public. Outwest Drywall Supply in Thunder River had generously donated top-quality masks to the department, and the Chief will be sending a thank-you letter.

Town Clerk – Clerk Harrison said that she and her staff were working on the vault organization project that her department had started last fall.

Town Planner – Planner Smith said that he had gotten many fence permit applications. He said that All Dogs and Cats were completing some final equipment installation over in the industrial zone district, and another contractor was building a storage yard for equipment. Planner Smith said that there would be storage units built next door to the Mr. T's lot. Planner Smith said that contactor work had remained steady, which was good. Planner Smith said the CVR filing 11 would go to P&Z on May 13, and that the Colombo project was moving forward as well.

Public Works Director – Public Works Director John Wenzel said that he had been working with Pedro and Jesse at Zehren & Associates for the redesign of Burning Mountain Park. Director Wenzel said he was working with Town Engineer Jeff Simonson to finalize the design of the bulk water station and he was hoping to get the project out to bid soon. He said that the FMLD had awarded the town $200k for capital streets, but the request had been for just over $300k, so he redefined the scope of work to match the funding level and put the project out to bid earlier in the week.

Town Treasurer – Town Treasurer Loni Burk said that her new assistant Viktoriya had started on March 30 and was doing a great job. Debbie Guccini had gone to two days per week and was doing a great job training. Treasure Burk said she hoped to be able to travel to Colorado in Mid-May.

Commission Reports

Planning & Zoning Commission – nothing to report.

Historic Preservation Commission – nothing to report.

Climate Action Advisory Committee – Councilor Leland said that they had a Zoom meeting and Garfield Clean Energy had done a presentation that had taken longer than expected but it was very good. CAAC will hold a work session the following week to brainstorm their next steps.

Senior Program – nothing to report.

RFTA – Mayor A Riddile said that ridership had gone down about 90 percent, and RFTA was tracking it daily. There were still more than 1,000 riders between Glenwood and Aspen, and most of those were going grocery shopping or to work. Riders were required

to enter the rear of the bus to avoid contact with the drivers, fares were free so there was no exchange of money, social distancing was in place and masks were required.
AGNC – Councilor Hazelton said they would not meet until the 29th, however, he knew that the AGNC was keeping close watch on the 1.7 billion dollars that the state was supposed to use to fund municipalities because of the pandemic, but the governor was fighting it.
GCE – Councilor Leland said that although there were complications with the COVID pandemic, the electric vehicle sales event was taking place. He said that there were some significant savings available for anyone looking for a new car. He also said that CLEER had planned to have a series of events in all the towns, and New Castle's had been planned for the first week in May, but it would not be happening so there was not a lot of expectation that many vehicles would be sold.
EAB – nothing to report.

Council Comments

Councilor Hazelton thanked the council for his nomination and said that he looked forward to working with everyone.
Councilor Leland said that he thought it might be helpful to tell the public to be cautious with the news that any reopening would begin because it would not be as widespread as people thought it might be. There would still be many restrictions and he thought the town should get the word out that the town expected people to continue to be cautious. He said he would be putting that information in the May newsletter.
Mayor A Riddile said that he could not thank staff enough for the time they were putting in and the plans they had drafted. He said it had been a difficult and trying time and he appreciated staff working tirelessly as they had.

MOTION: Councilor G Riddile made a motion to adjourn. Mayor A Riddile seconded the motion and it passed unanimously.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

____
Mayor Art Riddile

____
Town Clerk Melody Harrison, CMC

TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - April 2020

4/2020 INVOICES PAID	$385,430.41
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	109,087.63
FED & STATE EMPLOYMENT TAXES (2)	41,844.57
RETIREMENT PLAN PAYMENTS (2)	18,970.27
FLEX SPENDING PAYMENTS (thru 4.21.20)	368.38
CREDIT CARD FEES	773.77
4/2020 TOTAL PAYMENTS	**$ 561,604.64**

LESS CAPITAL EXPENDITURES *	(169,055.07)	
LESS CHARGE-BACKS **	(2,673.00)	
LOAN PAYMENTS	-	
REC CENTER DEPOSIT REFUNDS	(600.00)	
4/2020 OPERATING EXPENSES:		**$389,276.57**

*** CAPITAL:**

Wagner Equip-backhoe	119,770.00
SGM-Bulk Wtr Plant	1,113.75
USA Bluebk-auto samplers wwtp	11,972.00
Stevinson Chevy-new pw truck	36,199.32
Total	169,055.07

****CHARGE-BACKS:**

Developer costs	2673.00
	2,673.00

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
165	Action Shop	RI54719	floor cleaning machine rent	04/08/2020	360.00	.00	360.00	50989	04/23/2020
		RO56653	floor buffer rental-comm ctr	03/31/2020	80.00	.00	80.00	50931	04/08/2020
		SI114311	string trimmer shield-pks	03/18/2020	28.49	.00	28.49	50931	04/08/2020
Total 165:					468.49	.00	468.49		
213	AFLAC	320488	4/20 premium	04/11/2020	963.74	.00	963.74	50990	04/23/2020
Total 213:					963.74	.00	963.74		
361	Alltec Services, LLC	23445	Oct-Dec 2019 T/H security	03/15/2020	105.00	.00	105.00	50932	04/08/2020
Total 361:					105.00	.00	105.00		
377	Alpine Bank	100509 3/20	staff meeting meal-ps	03/10/2020	25.39	.00	25.39	50927	04/06/2020
		100509 3/20	oil change-ps	03/10/2020	58.36	.00	58.36	50927	04/06/2020
		104337 3/20	reimb for we-pay cc trial-re	03/10/2020	10.00-	.00	10.00-	50927	04/06/2020
		104337 3/20	supplies for senior program	03/10/2020	109.26	.00	109.26	50927	04/06/2020
		108472 3/20	3/20 adobe subscription-b&	03/10/2020	14.99	.00	14.99	50927	04/06/2020
		109260 3/20	business cards-ps	03/10/2020	27.47	.00	27.47	50927	04/06/2020
		14239 3/20	training meal-ps	03/10/2020	18.23	.00	18.23	50927	04/06/2020
		14239 3/20	training meal-ps	03/10/2020	18.23	.00	18.23	50927	04/06/2020
		14239 3/20	training meal-ps	03/10/2020	30.00	.00	30.00	50927	04/06/2020
		14239 3/20	training meal-ps	03/10/2020	25.21	.00	25.21	50927	04/06/2020
		14239 3/20	training meal-ps	03/10/2020	10.43	.00	10.43	50927	04/06/2020
		14239 3/20	training meal-ps	03/10/2020	8.54	.00	8.54	50927	04/06/2020
		26324 3/20	cert water professional trai	03/10/2020	50.00	.00	50.00	50927	04/06/2020
		32181 3/20	door opener-PW facility ma	03/10/2020	34.74	.00	34.74	50927	04/06/2020
		42362 3/20	silicone-wwtp	03/10/2020	36.88	.00	36.88	50927	04/06/2020
		42362 3/20	hardware-wwtp	03/10/2020	46.93	.00	46.93	50927	04/06/2020
		43188 3/20	ICC membership-b&p	03/10/2020	135.00	.00	135.00	50927	04/06/2020
		43188 3/20	2 fax lines-admin	03/10/2020	10.95	.00	10.95	50927	04/06/2020
		43188 3/20	meeting w/CAAC chair-ad	03/10/2020	10.61	.00	10.61	50927	04/06/2020
		43188 3/20	conference registration for	03/10/2020	75.00	.00	75.00	50927	04/06/2020
		48864 3/20	office supplies-admin	03/10/2020	15.98	.00	15.98	50927	04/06/2020
		54490 3/20	2/20 adobe pro subscriptio	03/10/2020	14.99	.00	14.99	50927	04/06/2020
		54490 3/20	airport parking-admin	03/10/2020	10.00	.00	10.00	50927	04/06/2020
		54490 3/20	lodging-LB-admin	03/10/2020	56.12	.00	56.12	50927	04/06/2020
		54490 3/20	lodging-LB-admin	03/10/2020	216.62	.00	216.62	50927	04/06/2020
		62667 3/20	dolly for backflow-wwtp	03/10/2020	41.04	.00	41.04	50927	04/06/2020
		65405 3/20	certified mail-wtr	03/10/2020	7.88	.00	7.88	50927	04/06/2020
		65405 3/20	Certified mail-w/wtr	03/10/2020	7.87	.00	7.87	50927	04/06/2020
		74233 3/20	LED lights-pks	03/10/2020	93.99	.00	93.99	50927	04/06/2020
		74233 3/20	material controller for hook	03/10/2020	959.28	.00	959.28	50927	04/06/2020
		74233 3/20	plow repair parts-sts	03/10/2020	27.77	.00	27.77	50927	04/06/2020
		74233 3/20	plow wings-sts	03/10/2020	841.00	.00	841.00	50927	04/06/2020
		74233 3/20	signs/parking-sts	03/10/2020	81.95	.00	81.95	50927	04/06/2020
		74233 3/20	ascorbic acid-wtp	03/10/2020	435.32	.00	435.32	50927	04/06/2020
		76907 3/20	office supplies-wtp	03/10/2020	214.03	.00	214.03	50927	04/06/2020
		76907 3/20	shipping-wtr	03/10/2020	12.15	.00	12.15	50927	04/06/2020
		76907 3/20	OSM delivery for bac-t test-	03/10/2020	17.50	.00	17.50	50927	04/06/2020
		76907 3/20	supplies-wtp	03/10/2020	15.99	.00	15.99	50927	04/06/2020
		76907 3/20	supplies-wtp	03/10/2020	142.83	.00	142.83	50927	04/06/2020
		76907 3/20	supplies, water pump-wtp	03/10/2020	116.69	.00	116.69	50927	04/06/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		76907 3/20	plumbing parts-wtp	03/10/2020	59.35	.00	59.35	50927	04/06/2020
		76907 3/20	supplies-wtp	03/10/2020	99.96	.00	99.96	50927	04/06/2020
		76907 3/20	eye wash stations-wwtp	03/10/2020	104.97	.00	104.97	50927	04/06/2020
		76907 3/20	eye wash stations-wwtp	03/10/2020	124.98	.00	124.98	50927	04/06/2020
		77442 3/20	pre-employment interviews	03/10/2020	40.62	.00	40.62	50927	04/06/2020
		77855 3/20	shipping for repair return-p	03/10/2020	35.84	.00	35.84	50927	04/06/2020
		77855 3/20	training lodging-ps	03/10/2020	381.00	.00	381.00	50927	04/06/2020
		77855 3/20	uniform boots-ps	03/10/2020	184.29	.00	184.29	50927	04/06/2020
		77855 3/20	equipment-ps	03/10/2020	36.99	.00	36.99	50927	04/06/2020
		77855 3/20	FBI-LEEDA training registr	03/10/2020	695.00	.00	695.00	50927	04/06/2020
		80750 3/20	handcuff key-ps	03/10/2020	11.84	.00	11.84	50927	04/06/2020
		81048 3/20	supplies for beg basketball-	03/10/2020	71.34	.00	71.34	50927	04/06/2020
		81048 3/20	art supplies-rec	03/10/2020	60.58	.00	60.58	50927	04/06/2020
		81048 3/20	art supplies-rec	03/10/2020	74.09	.00	74.09	50927	04/06/2020
		81048 3/20	art supplies-rec	03/10/2020	15.15	.00	15.15	50927	04/06/2020
		81048 3/20	art supplies-rec	03/10/2020	58.22	.00	58.22	50927	04/06/2020
		81048 3/20	art supplies-rec	03/10/2020	34.01	.00	34.01	50927	04/06/2020
		81048 3/20	art supplies-rec	03/10/2020	116.00	.00	116.00	50927	04/06/2020
		81048 3/20	supplies for sushi class-rec	03/10/2020	32.84	.00	32.84	50927	04/06/2020
		81048 3/20	supplies for sushi class-rec	03/10/2020	53.50	.00	53.50	50927	04/06/2020
		81048 3/20	art supplies-rec	03/10/2020	59.71	.00	59.71	50927	04/06/2020
		81048 3/20	art supplies-rec	03/10/2020	10.82	.00	10.82	50927	04/06/2020
		81048 3/20	supplies for after school pr	03/10/2020	38.95	.00	38.95	50927	04/06/2020
		81048 3/20	supplies for after school pr	03/10/2020	100.96	.00	100.96	50927	04/06/2020
		81386 3/20	Jacobsen mower parts-pks	03/10/2020	423.83	.00	423.83	50927	04/06/2020
		82376 3/20	postage-rec	03/10/2020	5.30	.00	5.30	50927	04/06/2020
		82376 3/20	t-shirts for adult basketball-	03/10/2020	276.45	.00	276.45	50927	04/06/2020
		82376 3/20	table for senior programs-r	03/10/2020	85.52	.00	85.52	50927	04/06/2020
		87672 3/20	ethernet cord-admin	03/10/2020	12.97	.00	12.97	50927	04/06/2020
		87672 3/20	2/20 adobe subscription-ad	03/10/2020	12.99	.00	12.99	50927	04/06/2020
		87672 3/20	water for town hall-admin	03/10/2020	9.95	.00	9.95	50927	04/06/2020
		87953 3/20	postage-ps	03/10/2020	37.30	.00	37.30	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	20.00	.00	20.00	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	15.78	.00	15.78	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	20.00	.00	20.00	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	15.47	.00	15.47	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	20.00	.00	20.00	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	12.28	.00	12.28	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	16.18	.00	16.18	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	18.23	.00	18.23	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	20.00	.00	20.00	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	7.07	.00	7.07	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	14.21	.00	14.21	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	7.07	.00	7.07	50927	04/06/2020
		87953 3/20	lodging for training-ps	03/10/2020	648.00	.00	648.00	50927	04/06/2020
		87953 3/20	training meal-ps	03/10/2020	20.00	.00	20.00	50927	04/06/2020
		87953 3/20	uniform repair-ps	03/10/2020	11.89	.00	11.89	50927	04/06/2020
		87953 3/20	holster-ps	03/10/2020	44.95	.00	44.95	50927	04/06/2020
		87953 3/20	radio equip-ps	03/10/2020	143.80	.00	143.80	50927	04/06/2020
		87953 3/20	windshield washer fluid-ps	03/10/2020	4.33	.00	4.33	50927	04/06/2020
		92946 3/20	equipment-ps	03/10/2020	17.74	.00	17.74	50927	04/06/2020
		94488 3/20	boots-JE-w/wtr	03/10/2020	151.92	.00	151.92	50927	04/06/2020
		94488 3/20	rubber gloves-wwtp	03/10/2020	95.83	.00	95.83	50927	04/06/2020
		94488 3/20	rubber gloves-wwtp	03/10/2020	76.28	.00	76.28	50927	04/06/2020
		94488 3/20	rubber gloves-wwtp	03/10/2020	118.94	.00	118.94	50927	04/06/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 377:					8,950.51	.00	8,950.51		
889	Background Information Se	131289	background check for Asst	03/31/2020	96.00	.00	96.00	50933	04/08/2020
Total 889:					96.00	.00	96.00		
1265	BlueTarp Financial	44477189	1/2" drive magnetic socket	03/21/2020	48.47	.00	48.47	50934	04/08/2020
Total 1265:					48.47	.00	48.47		
1749	Cadfish, LLC	1549	3/1-3/17/20 plan review Go	03/17/2020	1,210.00	.00	1,210.00	50936	04/08/2020
		1551	Maloley 18 Mt Yale plan re	03/31/2020	785.05	.00	785.05	50936	04/08/2020
		1552	Eagle Falls plan review-b&	04/01/2020	1,140.19	.00	1,140.19	50936	04/08/2020
		1555	EER Bldg #2 plan review-b	04/17/2020	3,370.51	.00	3,370.51	50991	04/23/2020
Total 1749:					6,505.75	.00	6,505.75		
1897	Caselle, Inc.	101334	software support-b&p	04/01/2020	187.55	.00	187.55	50937	04/08/2020
		101334	software support-admin	04/01/2020	187.55	.00	187.55	50937	04/08/2020
		101334	software support-muni ct	04/01/2020	87.18	.00	87.18	50937	04/08/2020
		101334	software support-rec	04/01/2020	137.37	.00	137.37	50937	04/08/2020
		101334	software support-pks	04/01/2020	137.37	.00	137.37	50937	04/08/2020
		101334	software support-sts	04/01/2020	185.52	.00	185.52	50937	04/08/2020
		101334	software support-wtr	04/01/2020	458.73	.00	458.73	50937	04/08/2020
		101334	software support-w/wtr	04/01/2020	458.73	.00	458.73	50937	04/08/2020
Total 1897:					1,840.00	.00	1,840.00		
1961	CEBT	INV 0034765	4/20 health ins	03/20/2020	42,331.35	.00	42,331.35	50938	04/08/2020
Total 1961:					42,331.35	.00	42,331.35		
1965	Cedar Networks	300591	4/20 internet-town hall	04/01/2020	180.00	.00	180.00	50939	04/08/2020
		300593	4/20 internet-comm ctr	04/01/2020	180.00	.00	180.00	50939	04/08/2020
		300603	4/20 internet-ps	04/01/2020	90.00	.00	90.00	50939	04/08/2020
		300603	4/20 internet-t/h	04/01/2020	45.00	.00	45.00	50939	04/08/2020
		300603	4/20 internet-w/wtr	04/01/2020	45.00	.00	45.00	50939	04/08/2020
Total 1965:					540.00	.00	540.00		
1993	CenturyLink	0558 774B 3/	3/20 phone-wtp	03/19/2020	134.44	.00	134.44	50940	04/08/2020
		9807 957B 3/	3/20 fax line-ps	03/19/2020	62.55	.00	62.55	50940	04/08/2020
Total 1993:					196.99	.00	196.99		
2145	CIRSA	200726	2nd qtr p/c ins-b&p	04/01/2020	765.71	.00	765.71	50941	04/08/2020
		200726	2nd qtr p/c ins-admin	04/01/2020	1,250.65	.00	1,250.65	50941	04/08/2020
		200726	2nd qtr p/c ins-ps	04/01/2020	4,185.86	.00	4,185.86	50941	04/08/2020
		200726	2nd qtr p/c ins-muni ct	04/01/2020	204.18	.00	204.18	50941	04/08/2020
		200726	2nd qtr p/c ins-town hall	04/01/2020	995.42	.00	995.42	50941	04/08/2020
		200726	2nd qtr p/c ins-rec	04/01/2020	969.89	.00	969.89	50941	04/08/2020
		200726	2nd qtr p/c ins-pks	04/01/2020	1,352.75	.00	1,352.75	50941	04/08/2020
		200726	2nd qtr p/c ins-sts	04/01/2020	1,582.88	.00	1,582.88	50941	04/08/2020
		200726	2nd qtr p/c ins-wtr	04/01/2020	8,269.62	.00	8,269.62	50941	04/08/2020
		200726	2nd qtr p/c ins-w/wtr	04/01/2020	5,946.55	.00	5,946.55	50941	04/08/2020
		200918	ins premium for new backh	04/20/2020	41.32	.00	41.32	50992	04/23/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		200918	ins premium for new backh	04/20/2020	41.33	.00	41.33	50992	04/23/2020
	Total 2145:				25,606.16	.00	25,606.16		
2465	Colo. Dept. of Public Healt	LAB2020000	bac-t testing-wtr	04/06/2020	60.00	.00	60.00	50993	04/23/2020
		WB20109494	biosolids annual fee-wwtp	04/08/2020	141.16	.00	141.16	50993	04/23/2020
	Total 2465:				201.16	.00	201.16		
2497	Colorado Analytical Lab	200127037	lab tests-wtr	04/14/2020	234.40	.00	234.40	50994	04/23/2020
		200327021	lab test-wtr	04/02/2020	25.00	.00	25.00	50942	04/08/2020
	Total 2497:				259.40	.00	259.40		
2601	Colorado State Treasurer	1ST QTR 20	1st qtr 2020 SUTA	03/31/2020	1,624.93	.00	1,624.93	50943	04/08/2020
	Total 2601:				1,624.93	.00	1,624.93		
2653	Comcast	0203153 5/2	3 mos internet-May 2020-J	04/01/2020	270.70	.00	270.70	50944	04/08/2020
	Total 2653:				270.70	.00	270.70		
2709	Confluence Architecture	20-010 3/20	3/20 energy review-Eagles	03/31/2020	488.75	.00	488.75	50945	04/08/2020
	Total 2709:				488.75	.00	488.75		
2729	Conoco Fleet	64636316	3/20 fuel-admin	03/31/2020	15.36	.00	15.36	50946	04/08/2020
		64636316	/20 fuel-traverse-admin	03/31/2020	8.42	.00	8.42	50946	04/08/2020
		64636316	3/20 fuel-admin	03/31/2020	147.82	.00	147.82	50946	04/08/2020
		64636316	3/20 fuel-ps	03/31/2020	1,569.55	.00	1,569.55	50946	04/08/2020
		64636316	3/20 fuel-pks	03/31/2020	276.77	.00	276.77	50946	04/08/2020
		64636316	3/20 fuel-sts	03/31/2020	398.56	.00	398.56	50946	04/08/2020
		64636316	3/20 fuel-wtr	03/31/2020	366.74	.00	366.74	50946	04/08/2020
		64636316	3/20 fuel-w/wtr	03/31/2020	422.21	.00	422.21	50946	04/08/2020
	Total 2729:				3,205.43	.00	3,205.43		
2808	CoPro EFP, LLC	5826	equipment-ps	02/26/2020	315.74	.00	315.74	50947	04/08/2020
	Total 2808:				315.74	.00	315.74		
2877	Covenant Towing & Transp	20-NCPD-IM-	vehicle impound-ps	03/20/2020	205.00	.00	205.00	50948	04/08/2020
	Total 2877:				205.00	.00	205.00		
2893	CPS Distributors, Inc	03342170-00	pvc pipe-pks	04/07/2020	13.80	.00	13.80	50996	04/23/2020
		03342170-00	sod staples-wtr	04/07/2020	68.20	.00	68.20	50996	04/23/2020
		03348935	landscape pins & irrigation	04/09/2020	420.61	.00	420.61	50996	04/23/2020
		DEL TICKET	irrigation parts & tools-pks	04/02/2020	823.49	.00	823.49	50949	04/08/2020
	Total 2893:				1,326.10	.00	1,326.10		
3009	CT Electric & Automation, L	15405	electrical parts and labor fo	03/30/2020	3,963.50	.00	3,963.50	50950	04/08/2020
	Total 3009:				3,963.50	.00	3,963.50		
3125	Dana Kepner Company, In	1513340-00	2 3' water meters for portab	02/18/2020	3,208.70	.00	3,208.70	50951	04/08/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3125:					3,208.70	.00	3,208.70		
3425	Dodson Engineered Produ	254090	fire hydrant parts-wtp	03/05/2020	369.88	.00	369.88	50952	04/08/2020
		254190	fire hydrant & 2 extension k	03/10/2020	4,075.23	.00	4,075.23	50952	04/08/2020
		255326	6" saddles-wtp	04/15/2020	479.13	.00	479.13	50997	04/23/2020
Total 3425:					4,924.24	.00	4,924.24		
3529	DPC Industries, Inc.	737001038-2	chlorine-water	03/24/2020	763.30	.00	763.30	50998	04/23/2020
		DE73000193	demurrage-wtp	02/29/2020	80.00	.00	80.00	50953	04/08/2020
		DE73000293	chlorine demurrage-wtr	03/31/2020	80.00	.00	80.00	50998	04/23/2020
Total 3529:					923.30	.00	923.30		
3883	Estrada, Enrique	04252020	dep refund for 4/25/20 eve	04/08/2020	200.00	.00	200.00	50954	04/08/2020
Total 3883:					200.00	.00	200.00		
3925	Executech Utah, Inc	145347	5 VPN licenses-admin	03/30/2020	215.00	.00	215.00	50955	04/08/2020
		145467	3/20 firewall-b&p	03/31/2020	33.55	.00	33.55	50999	04/23/2020
		145467	3/20 firewall-admin	03/31/2020	39.96	.00	39.96	50999	04/23/2020
		145467	3/20 firewall-ps	03/31/2020	36.19	.00	36.19	50999	04/23/2020
		145467	3/20 firewall-rec	03/31/2020	38.08	.00	38.08	50999	04/23/2020
		145467	3/20 firewall-pks	03/31/2020	33.55	.00	33.55	50999	04/23/2020
		145467	3/20 firewall-sts	03/31/2020	40.72	.00	40.72	50999	04/23/2020
		145467	3/20 firewall-wtr	03/31/2020	77.66	.00	77.66	50999	04/23/2020
		145467	3/20 firewall-w/wtr	03/31/2020	77.29	.00	77.29	50999	04/23/2020
Total 3925:					592.00	.00	592.00		
3953	Family Support Registry	03272020-A	Remittance ID 15120108 R	03/27/2020	142.61	.00	142.61	50956	04/08/2020
		03272020-B	Remittance ID 12733887 M	03/27/2020	234.00	.00	234.00	50956	04/08/2020
		04102020-A	Remittance ID 15120108 R	04/10/2020	142.61	.00	142.61	50956	04/08/2020
		04102020-B	Remittance ID 12733887 M	04/10/2020	234.00	.00	234.00	50956	04/08/2020
		04242020-A	Remittance ID 15120108 R	04/24/2020	142.61	.00	142.61	51000	04/23/2020
		04242020-B	Remittance ID 12733887 M	04/24/2020	234.00	.00	234.00	51000	04/23/2020
Total 3953:					1,129.83	.00	1,129.83		
4253	Freedom Mailing Service, I	37975	3/20 newsletter-admin	04/01/2020	22.57	.00	22.57	51001	04/23/2020
		37975	3/20 utility bills-water	04/01/2020	281.41	.00	281.41	51001	04/23/2020
		37975	3/20 utility bills-trash	04/01/2020	83.00	.00	83.00	51001	04/23/2020
		37975	3/20 utility bills-w/water	04/01/2020	281.40	.00	281.40	51001	04/23/2020
Total 4253:					668.38	.00	668.38		
4377	Garcia, Samuel & Leticia	APRIL 2020	4/20 parking lot rent-eco de	04/01/2020	500.00	.00	500.00	50957	04/08/2020
Total 4377:					500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	188972	2/20 legal fees - b&p code	02/29/2020	189.00	.00	189.00	50958	04/08/2020
		189600	3/20 legal fees - admin gen	03/31/2020	901.00	.00	901.00	51002	04/23/2020
		189601	3/20 legal fees - police dep	03/31/2020	78.00	.00	78.00	51002	04/23/2020
		189603	3/20 legal fees - b&p code	03/31/2020	1,037.00	.00	1,037.00	51002	04/23/2020
		189604	3/20 legal fees - Kamm pro	03/31/2020	37.00	.00	37.00	51002	04/23/2020
		189606	3/20 legal fees - all dogs &	03/31/2020	315.00	.00	315.00	51002	04/23/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		189606	3/20 legal fees - Whitehors	03/31/2020	196.00	.00	196.00	51002	04/23/2020
		189608	3/20 legal fees - CVR app r	03/31/2020	689.50	.00	689.50	51002	04/23/2020
		189609	3/20 legal fees - Lakota Wa	03/31/2020	175.50	.00	175.50	51002	04/23/2020
		189610	3/20 legal fees - COVID 19	03/31/2020	2,640.00	.00	2,640.00	51002	04/23/2020
Total 4405:					6,258.00	.00	6,258.00		
4697	Glenwood Springs, City of	5758995	sludge disposal-wwtp	04/08/2020	210.82	.00	210.82	51003	04/23/2020
		575938	sludge disposal-wwtp	04/08/2020	253.55	.00	253.55	51003	04/23/2020
		575945	sludge disposal-wwtp	04/08/2020	247.50	.00	247.50	51003	04/23/2020
		575956	sludge disposal-wwtp	04/08/2020	240.24	.00	240.24	51003	04/23/2020
		575964	sludge hauling-w/wtr	04/08/2020	251.94	.00	251.94	51003	04/23/2020
		575979	sludge disposal-wwtp	04/08/2020	217.68	.00	217.68	51003	04/23/2020
Total 4697:					1,421.73	.00	1,421.73		
5034	Gutierrez, Amy	MARCH 202	cleaning svc 3.6-3.19.20-p	03/31/2020	100.00	.00	100.00	50959	04/08/2020
Total 5034:					100.00	.00	100.00		
5593	Hy-Way Feed & Ranch Su	S066461	water boots for staff-pks	03/24/2020	119.95	.00	119.95	50960	04/08/2020
		S066461	bentonite-wtp	03/24/2020	59.70	.00	59.70	50960	04/08/2020
Total 5593:					179.65	.00	179.65		
5633	Impressions of Aspen Inc.	30217	office chairs-clerk	02/27/2020	656.07	.00	656.07	50961	04/08/2020
		30256	office chair-b&p	03/03/2020	327.31	.00	327.31	50961	04/08/2020
		30256	office chair-admin	03/03/2020	336.44	.00	336.44	50961	04/08/2020
		30429	office supplies-admin	04/03/2020	21.91	.00	21.91	51004	04/23/2020
		30429	office supplies-ps	04/03/2020	30.14	.00	30.14	51004	04/23/2020
		30449	office supplies-ps	04/07/2020	50.64	.00	50.64	51004	04/23/2020
		5977CM	return office chair-admin	04/01/2020	336.44-	.00	336.44-	50961	04/08/2020
Total 5633:					1,086.07	.00	1,086.07		
5681	Innermountain Dist. Co.	1824749	janitorial supplies-rec	04/09/2020	59.41	.00	59.41	51005	04/23/2020
Total 5681:					59.41	.00	59.41		
5713	Intermountain Sweeper Co.	111229	sweeper module-sts	03/12/2020	422.32	.00	422.32	50962	04/08/2020
		111366	sweeper brooms-sts	03/26/2020	213.00	.00	213.00	50962	04/08/2020
Total 5713:					635.32	.00	635.32		
6017	Just Be You, Inc.	INV9732	replacement Hot Shot craw	03/31/2020	1,039.00	.00	1,039.00	51006	04/23/2020
Total 6017:					1,039.00	.00	1,039.00		
6623	Lobato, Polly	05152020	dep refund for 5/15/20 eve	04/08/2020	200.00	.00	200.00	50963	04/08/2020
Total 6623:					200.00	.00	200.00		
6693	Lowes Business Acct/GEC	033027 6 3/2	fluorescent light bulbs-com	03/17/2020	56.88	.00	56.88	50926	04/06/2020
		033027 6 3/2	trash bags for dog stations-	03/17/2020	12.34	.00	12.34	50926	04/06/2020
		033027 6 3/2	welding supplies/paint-sts	03/17/2020	30.29	.00	30.29	50926	04/06/2020
		033027 6 3/2	red rocks ditch liner-wtr	03/17/2020	3,165.20	.00	3,165.20	50926	04/06/2020
		033027 6 3/2	tools-wwtp	03/17/2020	250.52	.00	250.52	50926	04/06/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 6693:					3,515.23	.00	3,515.23		
6847	Mallory Safety & Supply LL	4819654	calibration of gas monitor-	04/02/2020	89.17	.00	89.17	51007	04/23/2020
Total 6847:					89.17	.00	89.17		
6949	Master Automotive	30883	vehicle repair-ps	04/07/2020	304.46	.00	304.46	50964	04/08/2020
Total 6949:					304.46	.00	304.46		
7009	Maurer Miller , Amanda	136	4/20 judge fee-court	04/13/2020	800.00	.00	800.00	51008	04/23/2020
Total 7009:					800.00	.00	800.00		
7109	MCHD Regional Lab	848-20	bac-t test-water	03/19/2020	20.00	.00	20.00	50965	04/08/2020
		849-20	bac-t test-water	03/19/2020	20.00	.00	20.00	50965	04/08/2020
		850-20	bac-t test-water	03/19/2020	20.00	.00	20.00	50965	04/08/2020
Total 7109:					60.00	.00	60.00		
7345	Micro Plastics	130225	CAAC name plates for cha	02/25/2020	99.53	.00	99.53	50966	04/08/2020
		130571	name plate/badges-asst tre	03/26/2020	59.16	.00	59.16	50966	04/08/2020
Total 7345:					158.69	.00	158.69		
7377	Midland Fitness, Inc	MARCH 202	3/20 fitness classes-admin	03/25/2020	55.42	.00	55.42	50967	04/08/2020
		MARCH 202	3/20 fitness classes-rec	03/25/2020	55.42	.00	55.42	50967	04/08/2020
		MARCH 202	3/20 fitness classes-pks	03/25/2020	55.42	.00	55.42	50967	04/08/2020
		MARCH 202	3/20 fitness classes-sts	03/25/2020	55.42	.00	55.42	50967	04/08/2020
		MARCH 202	3/20 fitness classes-wtr	03/25/2020	55.41	.00	55.41	50967	04/08/2020
		MARCH 202	3/20 fitness classes-w/wtr	03/25/2020	55.41	.00	55.41	50967	04/08/2020
Total 7377:					332.50	.00	332.50		
7637	Mountain Waste & Recyclin	0002197466	3/20 trash-town hall	04/01/2020	32.55	.00	32.55	51009	04/23/2020
		0002197466	3/20 trash-ps	04/01/2020	32.55	.00	32.55	51009	04/23/2020
		0002197466	3/20 trash - comm ctr	04/01/2020	135.25	.00	135.25	51009	04/23/2020
		0002197466	3/20 porta jons-pks	04/01/2020	1,625.10	.00	1,625.10	51009	04/23/2020
		0002197466	3/20 trash - public works fa	04/01/2020	265.13	.00	265.13	51009	04/23/2020
		0002197466	3/20 trash-w/wtr	04/01/2020	110.25	.00	110.25	51009	04/23/2020
		2196693	3/20 trash service	03/31/2020	41,964.16	.00	41,964.16	50968	04/08/2020
Total 7637:					44,164.99	.00	44,164.99		
8041	Nichols, Debbie	APRIL 2020	4/20 cell ph reimb-admin	04/01/2020	30.00	.00	30.00	50969	04/08/2020
Total 8041:					30.00	.00	30.00		
8357	Paper Wise	740653	document shredding-admin	03/13/2020	50.00	.00	50.00	50970	04/08/2020
		740899	doc shredding-adm	04/14/2020	50.00	.00	50.00	51010	04/23/2020
Total 8357:					100.00	.00	100.00		
8641	Pitney Bowes - Purchase P	0311-8135 4/	postage-b&p	04/08/2020	3.05	.00	3.05	51011	04/23/2020
		0311-8135 4/	postage-admin	04/08/2020	7.00	.00	7.00	51011	04/23/2020
		0311-8135 4/	postage-ps	04/08/2020	7.95	.00	7.95	51011	04/23/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0311-8135 4/	postage-muni ct	04/08/2020	3.05	.00	3.05	51011	04/23/2020
		0311-8135 4/	postage-rec ctr	04/08/2020	43.15	.00	43.15	51011	04/23/2020
		0311-8135 4/	postage-sts	04/08/2020	28.65	.00	28.65	51011	04/23/2020
		0311-8135 4/	postage-wtr	04/08/2020	28.58	.00	28.58	51011	04/23/2020
		0311-8135 4/	postage-w/wtr	04/08/2020	28.57	.00	28.57	51011	04/23/2020
Total 8641:					150.00	.00	150.00		
8646	SunCentral	D26AFE7C	3/20 solar-admin	04/14/2020	45.23	.00	45.23	51015	04/23/2020
		D26AFE7C	3/20 solar-rec	04/14/2020	147.82	.00	147.82	51015	04/23/2020
		D26AFE7C	3/20 solar-pks	04/14/2020	34.55	.00	34.55	51015	04/23/2020
		D26AFE7C	3/20 solar-sts	04/14/2020	58.06	.00	58.06	51015	04/23/2020
		D26AFE7C	3/20 solar-st lights	04/14/2020	170.91	.00	170.91	51015	04/23/2020
		D26AFE7C	3/20 solar-town hall	04/14/2020	45.23	.00	45.23	51015	04/23/2020
		D26AFE7C	3/20 solar-wtr	04/14/2020	1,858.51	.00	1,858.51	51015	04/23/2020
		D26AFE7C	3/20 solar-raw wtr	04/14/2020	505.03	.00	505.03	51015	04/23/2020
		D26AFE7C	3/20 solar-town hall	04/14/2020	45.23	.00	45.23	51015	04/23/2020
		D26AFE7C	3/20 solar-w/wtr	04/14/2020	3,980.12	.00	3,980.12	51015	04/23/2020
		D26AFE7C	3/20 solar-south util	04/14/2020	43.45	.00	43.45	51015	04/23/2020
Total 8646:					6,934.14	.00	6,934.14		
9113	Redi Services, LLC	148802	pump septic tanks-wtp	03/19/2020	127.50	.00	127.50	50971	04/08/2020
		148802	pump septic tanks-wwtp	03/19/2020	127.50	.00	127.50	50971	04/08/2020
Total 9113:					255.00	.00	255.00		
9249	Ricoh USA, Inc.	5059225491	copies - ps	04/01/2020	26.46	.00	26.46	51012	04/23/2020
Total 9249:					26.46	.00	26.46		
9253	Riddile, Art	MARCH 202	3/20 mileage reimb-mayor	03/31/2020	67.28	.00	67.28	50972	04/08/2020
Total 9253:					67.28	.00	67.28		
9345	Rifle, City of	FEB 2020	2/20 senior meals	02/29/2020	152.61	.00	152.61	51013	04/23/2020
Total 9345:					152.61	.00	152.61		
9632	RootX	59173	root killer for sewer main-w	03/26/2020	514.16	.00	514.16	50973	04/08/2020
Total 9632:					514.16	.00	514.16		
9945	Schmueser, Gordon, Meyer	93128A-318	Mar eng fees-Mendoza roc	03/14/2020	155.00	.00	155.00	50974	04/08/2020
		93128A-318	Mar eng fees-CVR Filing 1	03/14/2020	1,007.50	.00	1,007.50	50974	04/08/2020
		93128A-318	Mar eng fees-Mendoza roc	03/14/2020	310.00	.00	310.00	50974	04/08/2020
		93128A-318	mar eng fees-BM Park revi	03/14/2020	77.50	.00	77.50	50974	04/08/2020
		93128A-318	Mar eng fees-LoVa Trail co	03/14/2020	6,730.00	.00	6,730.00	50974	04/08/2020
		93128A-318	Mar eng fees- bulk water st	03/14/2020	1,113.75	.00	1,113.75	50974	04/08/2020
Total 9945:					9,393.75	.00	9,393.75		
10305	Snow, Craig W	RENTAL RE	7.4.20 room rental cancella	04/01/2020	200.00	.00	200.00	50975	04/08/2020
		RENTAL RE	7.4.20 room rental cancella	04/01/2020	325.00	.00	325.00	50975	04/08/2020
Total 10305:					525.00	.00	525.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
10589	Stevinson Chevrolet West	04112020	2020 Chevy Pickup 2500-s	04/11/2020	36,199.32	.00	36,199.32	51014	04/23/2020
	Total 10589:				36,199.32	.00	36,199.32		
10813	TASC	IN1736187	annual renewal and credit	03/22/2020	353.18	.00	353.18	50976	04/08/2020
	Total 10813:				353.18	.00	353.18		
11049	Tom's Carpet Care & Resto	5799	carpet cleaning-comm ctr	04/06/2020	452.34	.00	452.34	50977	04/08/2020
	Total 11049:				452.34	.00	452.34		
11285	Upper Case Printing, Ink	15644	4.20 newsletter-admin	04/01/2020	552.20	.00	552.20	51016	04/23/2020
		15703	business cards-admin	04/03/2020	28.30	.00	28.30	51016	04/23/2020
		15703	utility bill forms & envelope	04/03/2020	134.63	.00	134.63	51016	04/23/2020
		15703	utility bill forms & envelope	04/03/2020	83.00	.00	83.00	51016	04/23/2020
		15703	utility bill forms & envelope	04/03/2020	134.62	.00	134.62	51016	04/23/2020
	Total 11285:				932.75	.00	932.75		
11321	USA Bluebook	180287	m&o plant supplies-wtp	03/20/2020	321.69	.00	321.69	50978	04/08/2020
		185840	2 Hach auto samplers-w/wt	03/25/2020	11,972.00	.00	11,972.00	51017	04/23/2020
		191602	Stenner dosing pump-wtp	03/31/2020	1,035.36	.00	1,035.36	51017	04/23/2020
		193107	lab tests-wwtp	04/01/2020	426.71	.00	426.71	51017	04/23/2020
	Total 11321:				13,755.76	.00	13,755.76		
11345	Utility Notification Center-C	220030795	3/20 locates-wtr	03/31/2020	11.92	.00	11.92	50979	04/08/2020
		220030795	3/20 locates-w/wtr	03/31/2020	11.92	.00	11.92	50979	04/08/2020
	Total 11345:				23.84	.00	23.84		
11493	Verizon Wireless	9851799799	4/20 cell phones-b&p	04/03/2020	52.74	.00	52.74	51019	04/23/2020
		9851799799	4/20 cell phones-admin	04/03/2020	105.48	.00	105.48	51019	04/23/2020
		9851799799	4/20 cell phones-ps	04/03/2020	508.40	.00	508.40	51019	04/23/2020
		9851799799	4/20 cell phones-rec	04/03/2020	88.90	.00	88.90	51019	04/23/2020
		9851799799	4/20 cell phones-pks	04/03/2020	88.90	.00	88.90	51019	04/23/2020
		9851799799	4/20 cell phones-sts	04/03/2020	158.22	.00	158.22	51019	04/23/2020
		9851799799	4/20 cell phones-water	04/03/2020	260.82	.00	260.82	51019	04/23/2020
		9851799799	4/20 cell phones-w/water	04/03/2020	52.74	.00	52.74	51019	04/23/2020
	Total 11493:				1,316.20	.00	1,316.20		
11585	Wagner Equipment Co.	B3028701	cat backhoe-sts	03/27/2020	14,000.00	.00	14,000.00	50980	04/08/2020
		B3028701	cat backhoe-water	03/27/2020	71,862.00	.00	71,862.00	50980	04/08/2020
		B3028701	cat backhoe-wastewater	03/27/2020	33,908.00	.00	33,908.00	50980	04/08/2020
	Total 11585:				119,770.00	.00	119,770.00		
11657	Ware & Hinds Ditch Assn.	892	section 2 water shares & s	03/14/2020	169.68	.00	169.68	50981	04/08/2020
	Total 11657:				169.68	.00	169.68		
11701	Wash-By U, Inc.	MARCH 202	3/20 car washes-ps	03/31/2020	83.38	.00	83.38	50982	04/08/2020
	Total 11701:				83.38	.00	83.38		

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11787	Wells Fargo Vendor	103465646	copier lease-ps	03/25/2020	112.69	.00	112.69	50983	04/08/2020
Total 11787:					112.69	.00	112.69		
11994	Wilbur-Ellis Company	13306714	fertilizer-pks	03/25/2020	1,280.00	.00	1,280.00	50984	04/08/2020
		13306714	herbicide-pks	03/25/2020	1,010.50	.00	1,010.50	50984	04/08/2020
Total 11994:					2,290.50	.00	2,290.50		
12185	XCel Energy	677377677	3//20 EV charge station	03/18/2020	47.36	.00	47.36	50985	04/08/2020
		678463463	3/20 utilities-admin	03/27/2020	51.64	.00	51.64	50985	04/08/2020
		678463463	3/20 utilities-rec	03/27/2020	132.01	.00	132.01	50985	04/08/2020
		678463463	3/20 utilities-pks	03/27/2020	271.44	.00	271.44	50985	04/08/2020
		678463463	3/20 utilities-sts	03/27/2020	326.35	.00	326.35	50985	04/08/2020
		678463463	3/20 utilities-street lights	03/27/2020	4,162.33	.00	4,162.33	50985	04/08/2020
		678463463	3/20 utilities-town hall	03/27/2020	51.65	.00	51.65	50985	04/08/2020
		678463463	3/20 utilities-wtp	03/27/2020	2,422.71	.00	2,422.71	50985	04/08/2020
		678463463	3/20 utilities-raw water	03/27/2020	597.00	.00	597.00	50985	04/08/2020
		678463463	3//20 utilities-town hall	03/27/2020	51.65	.00	51.65	50985	04/08/2020
		678463463	3/20 utilities-wwtp	03/27/2020	3,776.82	.00	3,776.82	50985	04/08/2020
		678463463	3/20 utilities-w/wtr south uti	03/27/2020	94.86	.00	94.86	50985	04/08/2020
		681232225	4/20 EV charge station	04/16/2020	35.28	.00	35.28	51021	04/23/2020
Total 12185:					12,021.10	.00	12,021.10		
12189	Xerox Corporation	099940698	copier lease & copies-b&p	04/01/2020	83.32	.00	83.32	51022	04/23/2020
		099940698	copier lease & copies-admi	04/01/2020	83.32	.00	83.32	51022	04/23/2020
		099940698	copier lease & copies-rec	04/01/2020	83.32	.00	83.32	51022	04/23/2020
		099940698	copier lease & copies-wtr	04/01/2020	83.32	.00	83.32	51022	04/23/2020
		099940698	copier lease & copies-w/wa	04/01/2020	83.32	.00	83.32	51022	04/23/2020
Total 12189:					416.60	.00	416.60		
12193	Xpress Bill Pay	46507	3/20 cc fees-wtr	04/01/2020	244.66	.00	244.66	Multiple	Multiple
		46507	3/20 cc fees-w/wtr	04/01/2020	244.65	.00	244.65	Multiple	Multiple
Total 12193:					489.31	.00	489.31		
12213	Broadvoice	8199200401	4/20 phone svc-admin	04/01/2020	208.97	.00	208.97	50935	04/08/2020
		8199200401	4/20 phone svc-ps	04/01/2020	142.30	.00	142.30	50935	04/08/2020
		8199200401	4/20 phone svc-rec	04/01/2020	87.57	.00	87.57	50935	04/08/2020
		8199200401	4/20 phone svc-pks	04/01/2020	65.68	.00	65.68	50935	04/08/2020
		8199200401	4/20 phone svc-sts	04/01/2020	65.68	.00	65.68	50935	04/08/2020
		8199200401	4/20 phone svc-wtr	04/01/2020	269.00	.00	269.00	50935	04/08/2020
		8199200401	4/20 phone svc-w/water	04/01/2020	269.00	.00	269.00	50935	04/08/2020
Total 12213:					1,108.20	.00	1,108.20		
12233	Your Parts Haus	567519	oil filter-sts	03/13/2020	14.99	.00	14.99	50987	04/08/2020
		569334	oil & filters for dump truck-s	04/02/2020	203.31	.00	203.31	50987	04/08/2020
		569334	oil & filters for mini-exc-sts	04/02/2020	203.32	.00	203.32	50987	04/08/2020
		570430	oil/filter for sweeper-sts	04/13/2020	304.26	.00	304.26	51023	04/23/2020
Total 12233:					725.88	.00	725.88		
12281	Zehren and Associates, Inc	21816	Burning Mtn Park design	03/23/2020	917.94	.00	917.94	50988	04/08/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12281:					917.94	.00	917.94		
12374	ProVelocity	255574	adobe license-admin	03/20/2020	443.00	.00	443.00	4072020	04/07/2020
		25763	5/20 IT svcs-b&p	04/01/2020	261.88	.00	261.88	4162020	04/16/2020
		25763	5/20 IT svcs-admin	04/01/2020	311.91	.00	311.91	4162020	04/16/2020
		25763	5/20 IT svcs-ps	04/01/2020	282.48	.00	282.48	4162020	04/16/2020
		25763	5/20 IT svcs-rec	04/01/2020	297.19	.00	297.19	4162020	04/16/2020
		25763	5/20 IT svcs-pks	04/01/2020	261.88	.00	261.88	4162020	04/16/2020
		25763	5/20 IT svcs-sts	04/01/2020	317.79	.00	317.79	4162020	04/16/2020
		25763	5/20 IT svcs-wtr	04/01/2020	606.16	.00	606.16	4162020	04/16/2020
		25763	5/20 IT svcs-w/wtr	04/01/2020	603.21	.00	603.21	4162020	04/16/2020
		25786	video conference equipme	04/03/2020	410.00	.00	410.00	4182020	04/18/2020
Total 12374:					3,795.50	.00	3,795.50		
12554	Warwick, Amy	ASP REFUN	After School Program refun	04/15/2020	82.00	.00	82.00	51020	04/23/2020
Total 12554:					82.00	.00	82.00		
12559	Cook, Jasilee	ASP REFUN	After School Program refun	04/15/2020	82.00	.00	82.00	50995	04/23/2020
Total 12559:					82.00	.00	82.00		
12564	UTE Water Conservancy D	TNC420	bac-t testing-wtp	04/16/2020	120.00	.00	120.00	51018	04/23/2020
Total 12564:					120.00	.00	120.00		
Grand Totals:					385,430.41	.00	385,430.41		

Report Criteria:
Detail report type printed