

Posted: _____

Remove: _____



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Virtual Meeting Tuesday, December 01, 2020, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council. The starting times are subject to change by Council, as is the order of items on the agenda.

Due to concerns related to COVID-19, this meeting will be held as a virtual meeting only. The public is welcome to attend.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on.

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

A. Colorado Department of Transportation Presentation: New Castle Traffic Circle (7:05 p.m.)

B. Garfield Clean Energy Presentation: Solar Array Buyout (7:30 p.m.)

C. Consider Resolution TC 2020-32 - A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2021 and Ending on December 31, 2021, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund. (7:50 p.m.)

D. Consider Ordinance TC 2020-8 - An Ordinance of the Town of New Castle, Colorado summarizing additional expenditures for the Utility Fund, Conservation Trust Fund and Cemetery Fund, and adopting a supplemental budget for the Town of New Castle, Colorado, for the calendar year beginning on the first day of January, 2020 and ending on the last day of December, 2020 (1st reading) (8:10 p.m.)

Consent Agenda (8:25 p.m.)

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[October](#) 6, 2020 minutes

[November](#) Bills of \$517,223.26

Staff Reports (8:30 p.m.)

Town Administrator

Town Clerk

Town Treasurer

Town Planner

Public Works Director

Commission Reports (8:45 p.m.)

Planning & Zoning Commission

Historic Preservation Commission

Climate and Environment Commission

Senior Program

RFTA

AGNC

GCE

EAB

Council Comments (8:55 p.m.)

Adjourn (9:15 p.m.)



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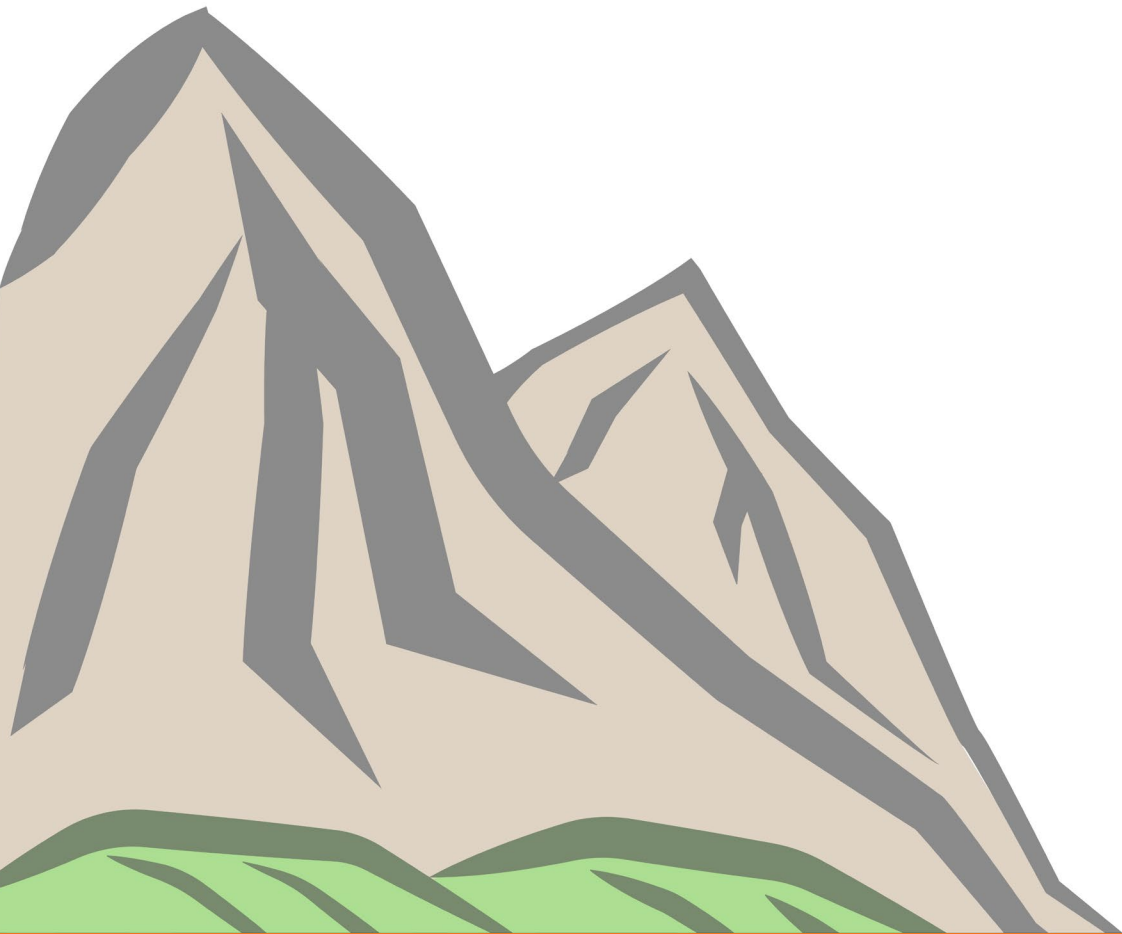
Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: CDOT Traffic Circle
Date: 12-1-20

Purpose:

The purpose of this agenda item is to allow time for representatives from CDOT and Stolfus & Associates to present the latest drawings related to the future traffic circle to be installed at the intersection of Rt. 6 (Main St.) & Castle Valley Blvd.

As the drawings for this future project are reaching the final phase, staff has met with Transportation Engineer Jenna Siegel and representatives from CDOT in order to discuss design criteria for the circle. Jenna and her team have been invited to present to Council the most recent drawings and answer any questions that Council may have for moving forward.



US 6 Roundabout at Castle Valley Blvd New Castle

Town Council Presentation - December 1, 2020

PROJECT BACKGROUND

STOLFUS AND ASSOCIATES
COMPLETED THE I-70 EXIT 105
NEW CASTLE INTERCHANGE
STUDY IN MAY 2016.



IMPROVE SAFETY



MEET CURRENT
TRAFFIC DEMAND



ACCOMMODATE FUTURE
TRAFFIC NEEDS



STUDY PARTICIPANTS



COLORADO
Department of Transportation



INVESTIGATED INTERCHANGE DESIGN OPTIONS

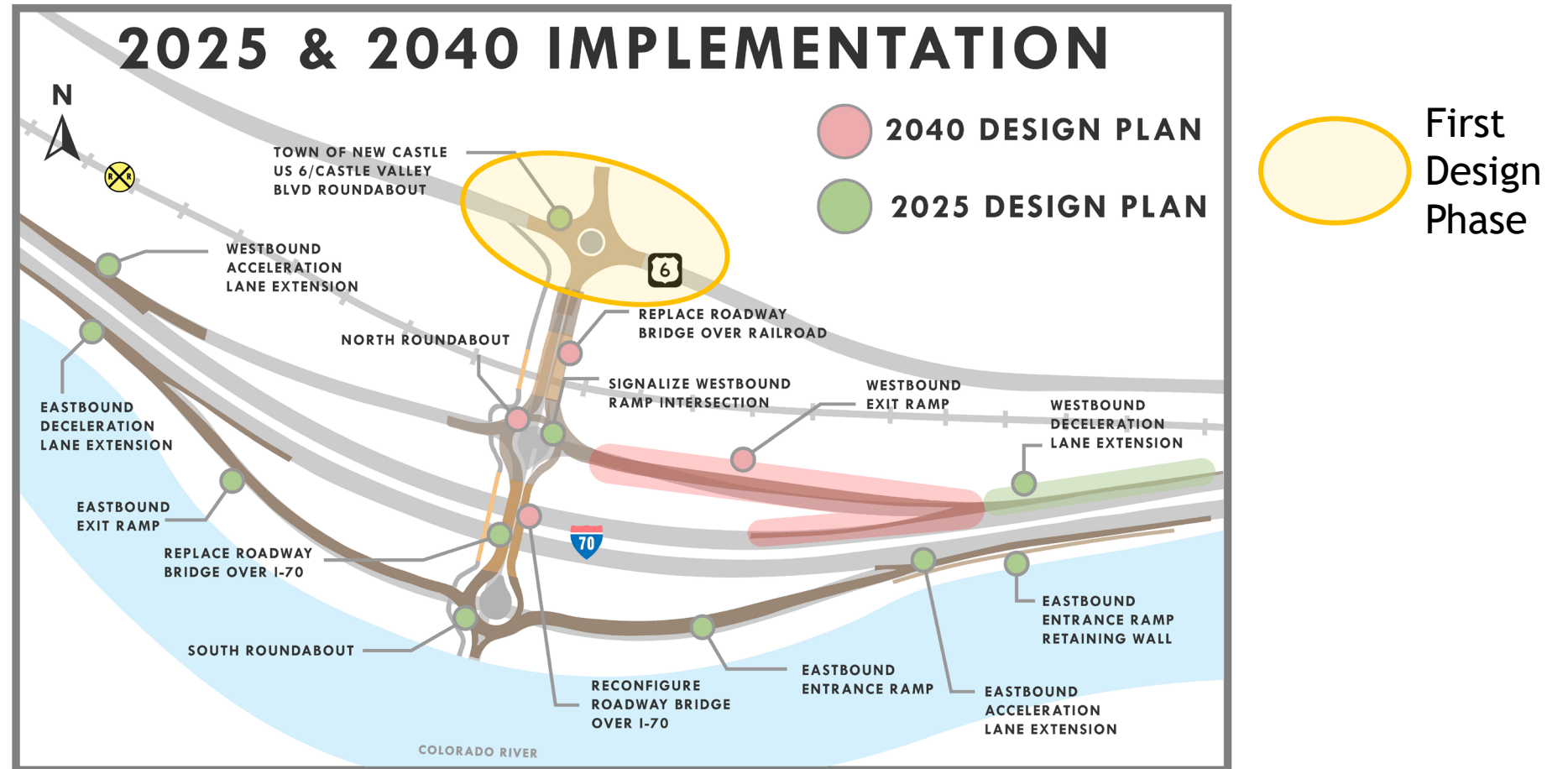


- 1 HIGHEST SCORE ON EVALUATION
CRITERIA MATRIX
- 2 PEDESTRIAN AND VEHICULAR
SAFETY
- 3 CAN BE IMPLEMENTED IN PHASES
TO ACCOMMODATE FUTURE
TRAFFIC NEEDS

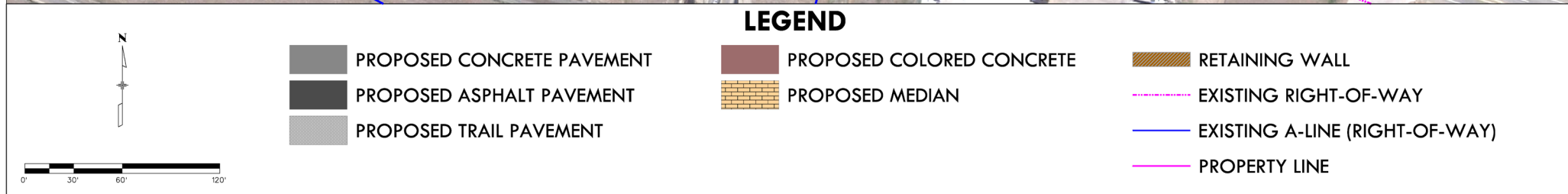
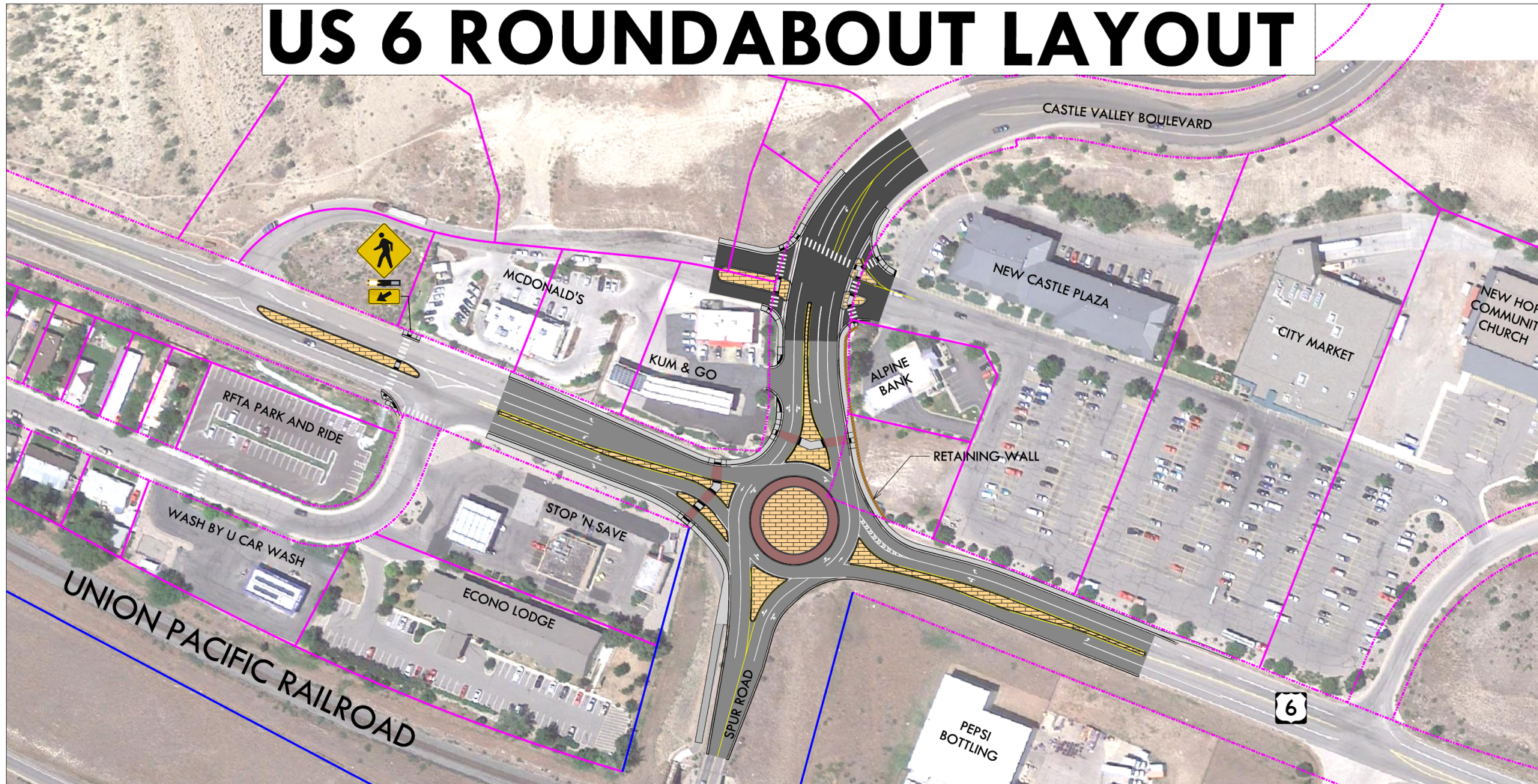


Project Overview

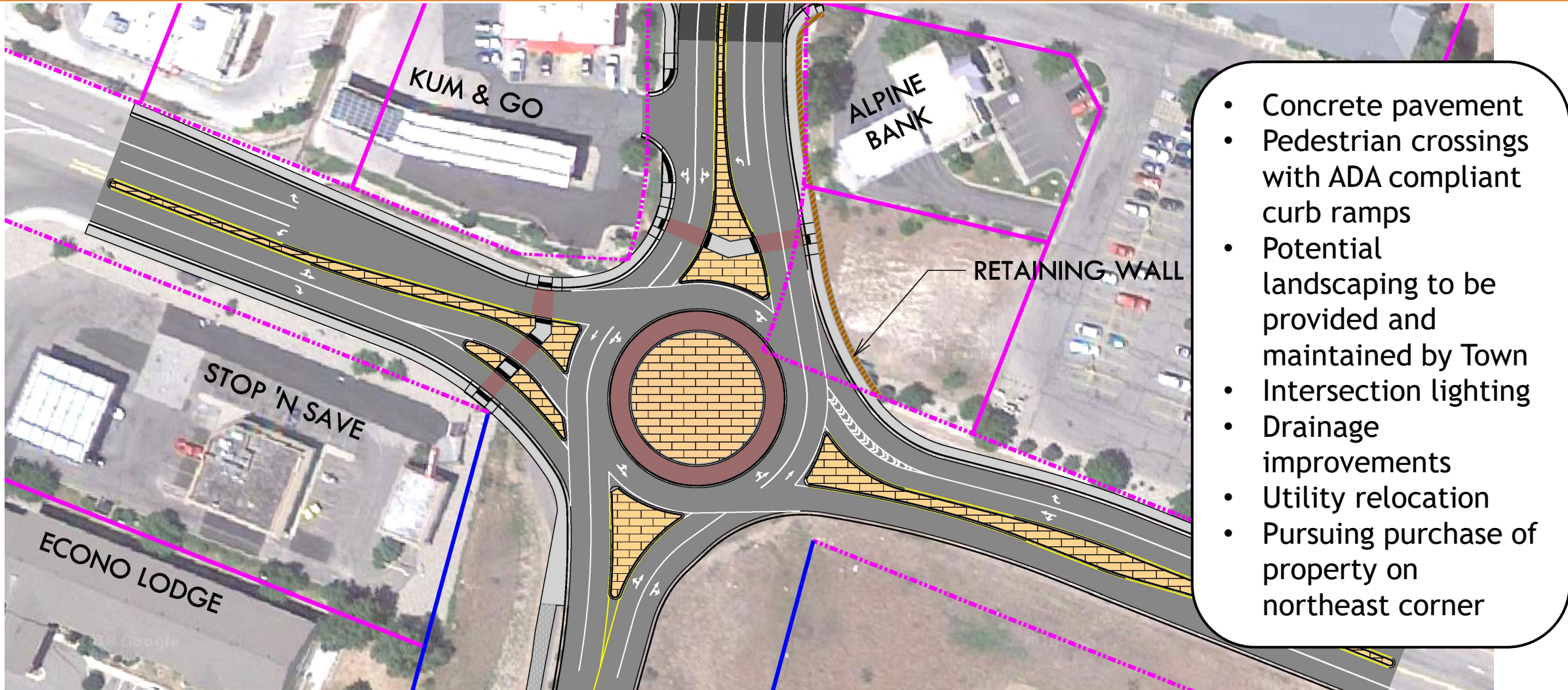
- Phased Implementation for Exit 105 Interchange Improvements - Currently at first phase of 2025 Design Plan



US 6 ROUNDABOUT LAYOUT

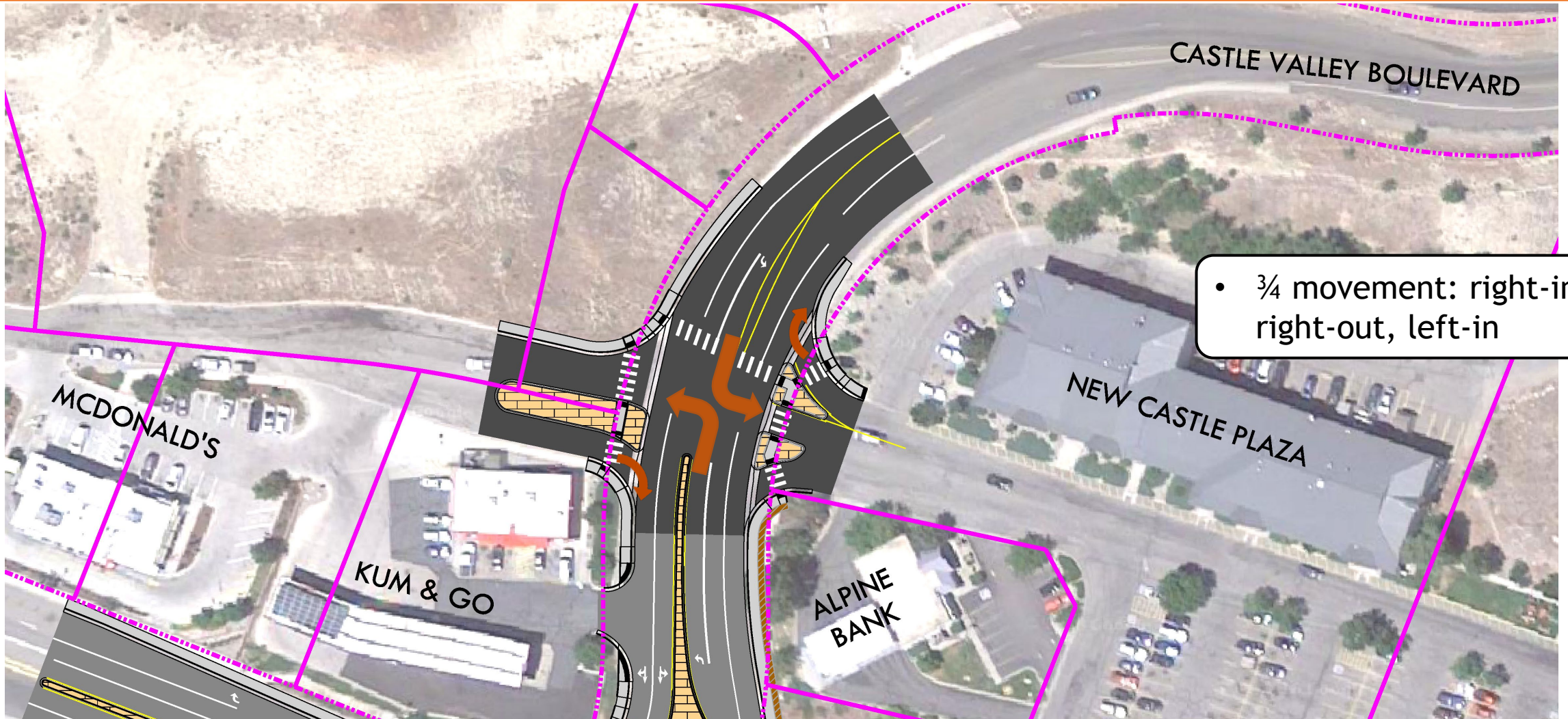


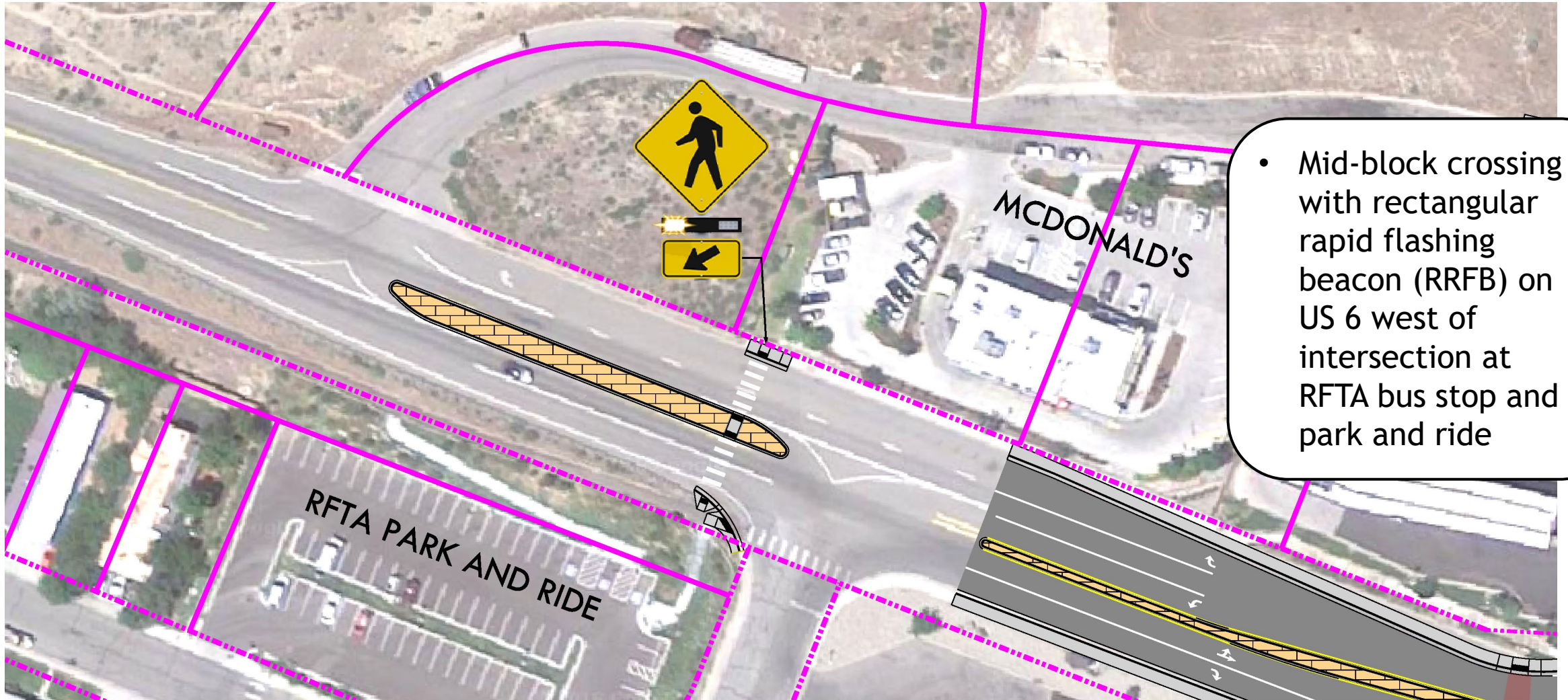
Roundabout Detail





Castle Valley Blvd and New Castle Plaza Access








Project Status

Currently, no construction funding has been identified.





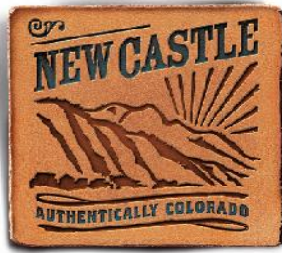
Thank You!

Jenna Siegel, PE
Consultant Project Manager
 Stolfus & Associates, Inc.
302-540-3262
jenna@stolfusandassociates.com

Todd Ipsen, PE
Project Manager
CDOT Glenwood Springs Residency
970-384-3338
todd.ipsen@state.co.us

Bart Necessary, PE
Design Manager
CDOT Glenwood Springs Residency
970-384-3323
bart.necessary@state.co.us





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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Solar Array Discussion
Date: 12-1-20

Purpose:

The purpose of this agenda item is to allow Katharine Rushton from CLEER Energy time to present an ***Analysis of Early Buy Out for New Castle Public Works Power Solar Services Agreement.***

The solar array which was installed in 2010 on the rooftops of the Public Works Facility was constructed under a *Solar Power Services Agreement (SPSA)* with an outside vendor. The array is owned and operated by this vendor in a way that holds mutual financial benefits for the operator and the Town. The agreement associated with this array (SPSA) has an early buyout option that allows the Town to purchase full ownership of the assets after the initial 7-year term of the contract.

CLEER Energy has been working with Town Staff to help develop the cost benefits and the pros and cons of taking advantage of the early buyout option. Katharine from CLEER will walk Council through a cost analysis study to provide information and clarity on this topic. Council may decide to pursue this idea, direct staff to provide additional information at a later date, or decline this idea and continue with the current agreement.



ANALYSIS OF EARLY BUY OUT OPTION FOR NEW CASTLE PUBLIC WORKS SOLAR POWER SERVICES AGREEMENT

Prepared by: Katharine Rushton, CLEER

Krushton@cleanenergyeconomy.net

Revised 11/20/2020

New Castle Public Works Solar Power Services Agreement (SPSA)

The 70.3 kW solar array located on the rooftops at the Public Works facility has been in operation since February 2010 and is now ten years old. The Solar Power Services Agreement (SPSA) contract has an early buyout option that allows the Town of New Castle to take ownership of the asset any time after the initial 7 years of the contract term.

The current agreement obligates the Town of New Castle to purchase the energy produced by the array at a rate of \$0.0816/kWh, subject to a 3% annual increase on March 31st 2021. To meet these payments, the Town established a “pre-payment” account funded by an \$80,000 DOLA grant awarded to the project. For the past 10 years of operation, the DOLA funds have been used to pay for the electricity produced by the solar array under the power purchase agreement and the current balance on the pre-payment account has been reduced to approximately \$3,000.

The average production of the solar array over the last three years equates to 86,411 kWh per year. At the \$0.0816/kWh rate, the annual cost of energy from the array is approximately \$7,051. It is clear that the pre-payment account will soon be depleted so now is a good time to consider whether the Town should continue the solar services agreement payment for electricity will be a new line or if the Town should purchase the asset.

Continuing the SPPA

Paying for energy:

If the Town chooses to continue with the solar services agreement payment for the solar electricity generated by the array will be a new line item in the annual Town budget. The agreement allows for the electricity rate to increase by 3% annually. On March 31st 2021 the rate will increase to \$0.084/kWh.

End of the contract term:

The contract between HEG and the Town of New Castle will end on February 10th, 2030 at which time there are several options for the Town to pursue. The SPSA contract specifies that HEG is liable for the removal of the system and any costs associated with decommissioning. However, the system will not reach end of life until 2040 so it may also be possible to negotiate a contract extension with HEG and continue purchasing power until end of life or to purchase the equipment for a nominal fee.

Ending the SPPA by exercising the early buy out option

Establishing a purchase price:

The SPSA provides a formula to calculate the fair market value of the solar asset, based on the age and depreciation of the system. The formula uses the average production of the solar array over the past three years – in this case 86,411 kWh/year - multiplied by a factor based on the age of the asset. The factor for 11 years (applicable after February 10th 2021) is 1.067 which establishes a purchase price of \$92,200. The actual acquisition cost will be \$81,400 due to an inverter credit being offered by HEG. More information about this is given in the section below.

Equipment Warranties

The standard for solar module production warranties is 25 years. The solar array is producing energy as expected and no warranty issues with the modules are anticipated.

The inverters were warrantied for 10 years. Two of the inverters have already been replaced under warranty and are now warrantied until November 2021. The other four inverters have already fallen out of warranties that expired in July 2019.

Although the inverters are still currently functioning, it makes sense to plan for eventual replacement or repair. Since inverter technology has made some significant advances in recent years it can be challenging to replace legacy inverters. However, Fronius have stated that they can repair inverters and provide replacement parts. The inverters are made by Fronius but were sold under the SunPower brand so any warranty issues will be handled by SunPower technical support.

Hybrid Energy Group contracts with SunSense Solar to provide preventative and reactive maintenance on the PV system. When asked to provide a quote on replacing the inverters SunSense responded with the following:

“It is challenging to provide a quote for repairing or replacing the inverter in the event of a failure. If we can find one of the legacy inverters, it will likely run around \$2500-\$4000 plus around \$500 labor. It is possible we could repair the inverter, which will vary in cost. There is a common failure on one of the circuit boards, and if this need replacing it typically costs between \$500-700 including labor. If this is not the failure point, the inverter needs to be shipped into Fronius for evaluation/quote for repair, and they were unable to give me a ballpark price on that.”

An estimated replacement cost of \$3,000 per inverter – for a total of \$18,000 - has been included as an upfront cost in the financial analysis. HEG has agreed to provide a 60% credit against the cost on future inverter replacement, a value of \$10,800, and will provide this value as a credit against the acquisition cost, reducing the upfront cost of the system purchase from \$92,200 to \$81,400

Operations and Maintenance (O&M) & Insurance Considerations

Upon purchase of the PV system the Town of New Castle should enter into an annual preventative maintenance contract to ensure that the system operates at maximum production. Any downtime to production can be costly and will negatively impact the return on investment.

It is also best practice to request a copy of the most recent annual inspection report to ensure that the equipment is in good working order before the sale is finalized.

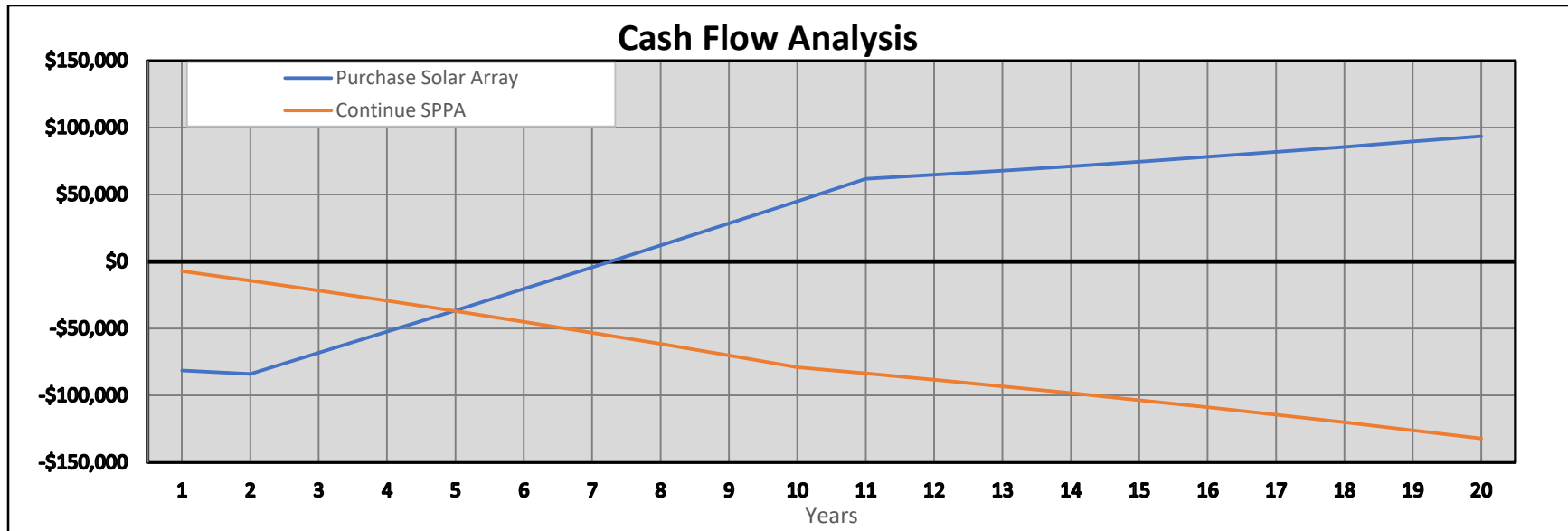
Xcel Energy requires specific insurance coverage for PV systems interconnected to the Xcel grid. The Town will need to check the current policy to ensure adequate coverage. A line item for insurance payments has been included in the cash flow spreadsheet as an operating cost.

Cash Flow Analysis:

The cash flow analysis compares the investment in the solar array against continuing to purchase the energy produced from the array under the SPSA.

The return on investment considers the revenue that will be generated by receiving payments from Xcel Energy under the SO-REC contract, which will be transferred to the Town from HEG when ownership of the asset changes hands.

Under the terms of the SO-REC contract, Xcel will pay the Town \$0.115 for every kilowatt hour produced, until the contract expires in 2030. These payments are combined with the value of the energy produced by the solar array, and either used at the public works building or credited to the Town under a net metering arrangement with Xcel (described as avoided payments in the spreadsheet below), to produce the annual gross revenue from the system. Annual operating expenses are then deducted from the total to provide the annual net revenue that is applied against the original investment amount.

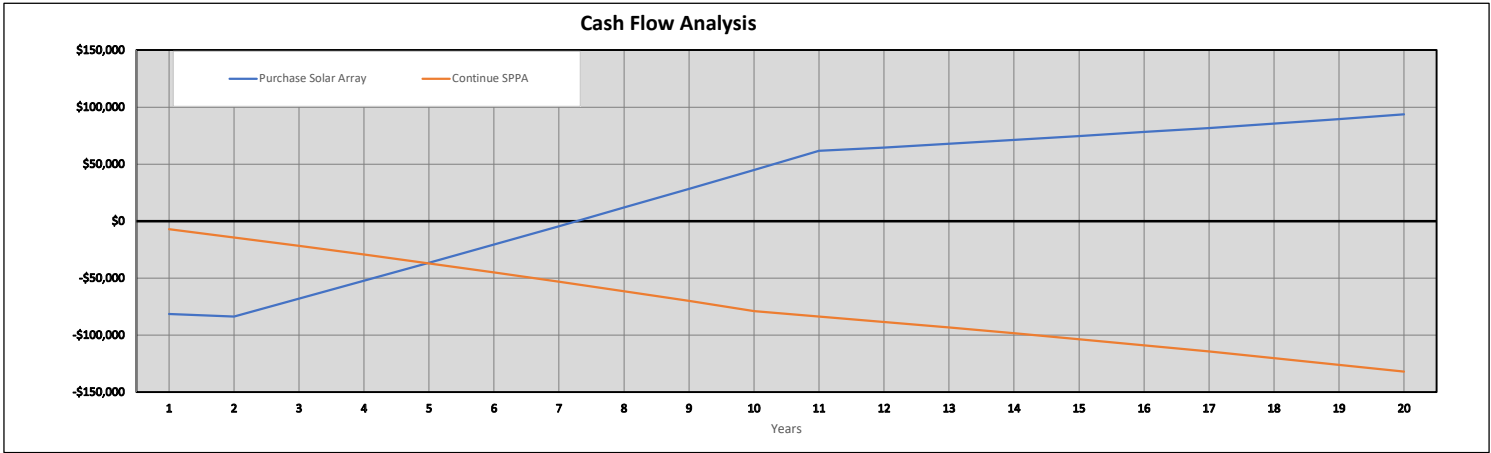


The chart shows that the investment pay back occurs in year 7 of ownership but that the “break even” point (when the balance of the investment is equal to the accumulated cost of continuing to pay for energy under the terms of the SPSA) occurs in year 5.

Other key financial indicators demonstrate an Internal Rate of Return (IRR) of 11.83% and the Net Present Value of the investment (NPV) at the end of system life will be \$40,354.

New Castle Public Works Solar	kW	70.52
Assumptions		
3 year annual average production	kWh	86,411
w/ annual decline	%	0.50%
HEG contribution to inverter replacement	\$	10800
Revenue & Costs		
Solar PPA per kWh cost	\$/kWh	0.0816
Xcel SG Usage rate	\$/kWh	0.0400
Annual escalation rate	%	0.030
Xcel RECs	\$/kWh	0.115
O&M	\$/year	705.20
O&M escalator	%	0.02
Insurance	\$/year	736.00
Projected Acquisition Cost (includes inverter credit)	\$	\$81,400.54

Financial Indicators		
IRR	%	11.83%
NPV	\$	40,354



	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	
System age	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Annual Production	86,411	85,979	85,549	85,121	84,696	84,272	83,851	83,432	83,014	82,599	82,186	81,775	81,367	80,960	80,555	80,152	79,751	79,353	78,956	78,561	
Solar PPA per kWh cost	0.0816	0.0840	0.0865	0.0891	0.0918	0.0946	0.0974	0.1003	0.1033	0.1064	0.1096	0.1129	0.1163	0.1198	0.1234	0.1271	0.1309	0.1348	0.1389	0.1430	
Xcel SG Usage rate	0.0400	0.0414	0.0428	0.0443	0.0459	0.0475	0.0492	0.0509	0.0527	0.0545	0.0564	0.0584	0.0604	0.0626	0.0647	0.0670	0.0694	0.0718	0.0743	0.0769	
Avoided Payments to NCPWF LLC	\$ 7,049	\$ 7,224	\$ 7,404	\$ 7,588	\$ 7,776	\$ 7,970	\$ 8,168	\$ 8,371	\$ 8,579	\$ 8,792	0	0	0	0	0	0	0	0	0	0	
Xcel REC Payments	\$ 9,937	\$ 9,888	\$ 9,838	\$ 9,789	\$ 9,740	\$ 9,691	\$ 9,643	\$ 9,595	\$ 9,547	\$ 9,499	0	0	0	0	0	0	0	0	0	0	
Avoided Payments to Xcel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,637	\$ 4,776	\$ 4,918	\$ 5,065	\$ 5,216	\$ 5,371	\$ 5,532	\$ 5,696	\$ 5,866	\$ 6,041	
Gross Revenue/Avoided Costs	\$16,986	\$17,112	\$17,242	\$17,377	\$17,516	\$17,661	\$17,810	\$17,965	\$18,125	\$18,291	\$4,637	\$4,776	\$4,918	\$5,065	\$5,216	\$5,371	\$5,532	\$5,696	\$5,866	\$6,041	
Inverter replacement	\$18,000																				
O&M	\$705	\$719	\$734	\$748	\$763	\$779	\$794	\$810	\$826	\$843	\$860	\$877	\$894	\$912	\$930	\$949	\$968	\$987	\$1,007	\$1,027	
Insurance	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	\$736	
Total Operating Costs	\$19,441	\$1,455	\$1,470	\$1,484	\$1,499	\$1,515	\$1,530	\$1,546	\$1,562	\$1,579	\$1,596	\$1,613	\$1,630	\$1,648	\$1,666	\$1,685	\$1,704	\$1,723	\$1,743	\$1,763	
Net Revenue and Avoided Costs	-\$81,401	-\$2,455	\$15,657	\$15,772	\$15,892	\$16,017	\$16,146	\$16,280	\$16,419	\$16,563	\$16,712	\$3,042	\$3,163	\$3,288	\$3,416	\$3,549	\$3,686	\$3,827	\$3,973	\$4,123	\$4,278
Cumulative Net	-\$2,455	\$13,202	\$28,974	\$44,866	\$60,883	\$77,029	\$93,310	\$109,729	\$126,292	\$143,004	\$160,045	\$177,428	\$195,191	\$213,326	\$231,842	\$250,739	\$270,017	\$289,676	\$309,725	\$330,174	\$351,023
Net cash flow	-\$81,401	-\$83,855	-\$68,199	-\$52,427	-\$36,534	-\$20,517	-\$4,371	\$11,909	\$28,328	\$44,891	\$61,603	\$78,507	\$95,607	\$112,899	\$130,380	\$148,047	\$165,899	\$183,936	\$202,157	\$220,562	\$239,151
Discounted net cash flow	-\$60,579	-\$47,833	-\$35,700	-\$24,154	-\$13,169	-\$2,724	\$7,205	\$16,640	\$25,601	\$34,108	\$42,170	\$49,796	\$56,995	\$63,776	\$70,148	\$76,120	\$81,691	\$86,861	\$91,630	\$96,000	\$100,000



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Memorandum

To: Mayor & Council
From: David Reynolds & Loni Burk
Re: Agenda Item: Budget Discussion
Date: 12-1-20

Purpose:

The purpose of this agenda item is to provide time for a final review and formal approval of the 2021 budget.

Since our last meeting on Nov. 17th staff has made minor changes and suggestions related to the 2021 budget. Please see the attached document and revised budget for details of the suggested changes to be reviewed.

In the Council Packet which has been delivered to each Council Member, you will find a complete 2021 budget. Please use this latest version as a full replacement for all previous versions in your 2021 Budget Booklet.

Thank you all for the work and thought that has gone into this budget.

**TOWN OF NEW CASTLE
RESOLUTION NO. TC-2020-32**

A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2021 and Ending on December 31, 2021, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund.

WHEREAS, pursuant to the Home Rule Charter of the Town of New Castle, on October 6, 2020, the Town Administrator and the Town Treasurer submitted to the Town Council a proposed budget for the fiscal year beginning on January 1, 2021 and ending on December 31, 2021; and

WHEREAS, on December 1, 2020, the Council held a public hearing on the proposed budget, after publication in accordance with the Charter of notice of such public hearing and notice that the proposed budget was on file for public inspection in the office of the Town Clerk; and

WHEREAS, after the public hearing, the Council gave due consideration to the input of the public and any issues raised at the hearing; and

WHEREAS, the Council desires to adopt the budget, as amended in accordance with discussion at the public hearing; and

WHEREAS, the Charter provides that adoption of the budget by the Council shall constitute appropriations of the amounts specified in the budget as expenditures from the funds indicated and shall constitute a levy of the property tax proposed in the budget; and

WHEREAS, the Council desires to reserve and designate funds as required by law and for other beneficial purposes.

NOW, THEREFORE, Be it Resolved by the Town Council of the Town of New Castle, Colorado:

1. The Town Council adopts the above recitals as findings of fact and determinations of the Town Council.
2. The Council estimates the following amounts as revenues and expenditures for each Town fund for the fiscal year beginning January 1, 2021 and ending December 31, 2021:

GENERAL FUND

<u>Revenues</u>	
From the general property tax levy	\$491,850
From other sources	<u>\$4,808,881</u>

Total General Fund Revenues	\$5,300,731
Total General Fund Expenditures	\$5,235,723

UTILITY FUND

<u>Revenues</u>	
From reserved and designated amounts	\$ -0-
From other sources	<u>\$3,412,357</u>
Total Utility Fund Revenues	\$3,412,357
Total Utility Fund Expenditures	\$3,334,396

CONSERVATION TRUST FUND

<u>Revenues</u>	
From reserved and designated amounts	\$ -0-
From other sources	<u>\$45,050</u>
Total Conservation Trust Fund Revenues	\$45,050
Total Conservation Trust Fund Expenditures	\$71,000

CEMETERY FUND

<u>Revenues</u>	
From Reserved/Designated	\$ -0-
From other sources	<u>\$3,100</u>
Total Cemetery Fund Revenues	\$3,100
Total Cemetery Fund Expenditures	\$2,500

3. The Council approves and adopts the budget as submitted, amended, and summarized in this resolution by fund, as the budget for the Town of New Castle for the year stated above.
4. The Council appropriates the amounts specified above as expenditures from the funds indicated.
5. For the purpose of meeting all general operating expenses of the Town of New Castle during the 2021 fiscal year, **the Council hereby levies a tax of 8.551 mills upon**

each dollar of the total valuation for assessment of all taxable property within the Town for the year 2020.

6. The Town Clerk is authorized and directed to certify immediately to the County Commissioners of Garfield County, Colorado, the mill levy for the Town of New Castle as determined and set in this resolution.

7. The Council reserves the following amounts in each Town fund:

GENERAL FUND

Burning Mountain I Reserve	\$5,494, committed pursuant to Amendment to Subdivision Improvements Agreement for Burning Mountain PUD, Phase I
Emergency Reserve	Three percent of "fiscal year spending", as defined in Colorado Constitution, Article X, Section 20(2)(e) ("Taxpayer's Bill of Rights")
Municipal Parks & Trees Reserve	\$8,250, committed pursuant to Town Ordinance No. 315
Police Training Reserve	Balance of court citation surcharges committed for police training pursuant to Town Ordinance No. 383 not expended as of December 31, 2020
Recreation, Parks, Trails, and Open Space Reserve	Balance of 1/2% sales tax reserved for recreation, parks, trails, and open space purposes pursuant to Town Ordinance No. 2000-19 not expended as of December 31, 2020
Recreational Facilities Development	Balance of fees reserved for recreational facilities development pursuant to Town Ordinance No. 98-11 not expended as of December 31, 2020

Solar PV Equipment Purchase Reserve \$52,000 shall be assigned to purchase the solar photovoltaic equipment installed at the public works facility

Street Reserves
Balance of 1% sales tax reserved for streets pursuant to Town Ordinance No. 314 not expended as of December 31, 2020

Balance of County Road and Bridge funds reserved for streets pursuant to C.R.S. §43-2-202(4) not expended as of December 31, 2020

Balance of 3/4% county sales tax reserved for streets pursuant to Garfield County Resolution No. 96-54 not expended as of December 31, 2020

Balance of Highway Users tax reserved for streets pursuant to C.R.S. §43-4-208(1) not expended as of December 31, 2020

Balance of Motor Vehicle Special Assessment funds reserved for streets pursuant to C.R.S. §42-3-139(5) not expended as of December 31, 2020

Balance of Traffic Impact Fees committed pursuant to Town Ordinance No. 2002-17.

Miscellaneous Reserves
Balance of the Lodging Tax proceeds pursuant to Town Ordinance No. 03-17 not expended as of December 31, 2020

Balance of prepaid non-spendable funds

\$10,000 committed to vehicle or equipment purchases.

\$539,702 committed to future capital projects to be assigned.

UTILITY FUND

2008 Ballot Issue Reserve

Revenues collected and not expended for purposes described in Resolution TC-2008-18

Capital Improvements

Balance of water and sewer tap fees not expended on capital improvements as of December 31, 2020

CEMETERY FUND

Perpetual Care Reserve

\$10,000, reserved pursuant to condition attached to donation

8. The Council designates the following amounts for the following purposes in each Town Fund:

CONSERVATION TRUST FUND

Capital Improvements

Amount of surplus in the Conservation Trust Fund on December 31, 2020

CEMETERY FUND

Capital Improvements

Amount of surplus in the Cemetery Fund on December 31, 2020

Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on December 1, 2020.

TOWN OF NEW CASTLE

Mayor Arthur B. Riddile

ATTEST:

Town Clerk Melody Harrison, CMC

2021 Approved Budget
December 1, 2020



Town of New Castle

2021 APPROVED BUDGET

DECEMBER 1, 2020

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TOWN OF NEW CASTLE, COLORADO





Town Administrator's Budget Message for 2021

December 1, 2020

To the Honorable Mayor Art Riddile, Town Council and New Castle Residents,

After much work with Town Council and Town Staff during publicly held workshops and Council sessions during the months of September and October, a draft 2021 budget was formally shared with Town Council on October 6, 2020. After minor edits and adjustments, Town Staff is now pleased to present the final draft of the proposed budget for the year 2021.

Historical Perspective

As a Chartered Home Rule Town, which was originally incorporated in 1888, New Castle is governed by a Mayor and a six member Town Council. The Town Council is empowered to annually adopt and administer a budget in order to finance the government services listed below. The budget is organized on the basis of three types of funds.

The three types of funds in this budget format are:

Proprietary funds which include the Town's *Utility Fund* (Enterprise Fund). The purpose of this fund is to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the New Castle *Utility Fund* is that the costs and expenses of providing goods or services to the general public on a continued basis will be financed or recovered primarily through user charges. The *Utility Fund* includes services such as water, sewer, and trash services which are billed directly to the user on a monthly basis.

Fiduciary funds which include the Town's Trust Funds and consist of the *Conservation Trust Fund* and the *Cemetery Trust Fund*, these funds account for assets held by the Town in a trustee capacity. The *Conservation Trust Fund* is funded by lottery proceeds and is designated for parks and recreational uses. The *Cemetery Fund* is funded by the proceeds of Cemetery Plot sales. This fund is used for the maintenance and operation of Highland Cemetery.

Governmental funds types which include New Castle's *General Fund*. The purpose of the General Fund is to account for all financial resources which are not accounted for in the Fiduciary and Proprietary Funds. These financial resources service the Town's obligations in areas of Public Safety, Streets, Maintenance, Economic Development, Health and Welfare, Parks and Recreation, Town Maintenance, Building and Planning, Finance, Municipal Court, Town sponsored events, Town Clerk and Recording, and Town Administration.

Message

With the year 2020 coming to an end, New Castle looks to have emerged from three years of reserve fund spending and will establish a year of solid gains in our reserve funds and revenue projections. While extraordinary challenges from the 2020 COVID-19 pandemic and extreme area wildfires may have economically shut down our region for much of the year, the Town was able to realize greater than anticipated sales tax revenues and increased real-estate values while also managing to control expenses and spending.

In the **Utility Fund**, the Town has set a goal of increasing our reserve funds in anticipation of needed updates to the Water Treatment Plant, Waste Water Treatment Plant and critical infrastructure projects related to raw water delivery and future waste water collection lines. During the year 2020 Town Staff, with the aid of FMLD Grant Funding, was able to complete work on a Bulk Water Sales Terminal. This sales terminal is designed to improve and diversify the Utility Fund's revenue capacity, which in turn will help pull some of the future cost burden away from existing utility customers. In 2020 the Town was also successful in acquiring an FMLD grant which will help fund the construction of a Bio-Solids Drying Station in 2021. The purpose of this project is to help protect the Town from the threat of rising costs associated with the disposing of solid waste which is generated by our Waste Water Treatment Plant. Additional cost cutting measures and protections include additional training and certifications for staff in order to reduce the Town's reliance on outside professional services related to our Water and Waste Water Plant operations.

In the **General Fund**, Town Council has directed an increase of our unassigned cash reserves from \$850,000 in 2020 to \$1,200,000 in 2021. With the uncertainty seen in 2020 due to wildfires and a major pandemic it is important to increase our financial security during times of unexpected economic troubles.

Thanks to a successful ballot measure in late 2019 the Town will now be collecting a sales tax on all Tobacco and Nicotine Products sold in New Castle. During 2020 the Town collected approximately \$55,000 in Tobacco Tax funds. While future Tobacco Tax revenues may be difficult to estimate, the ability to leverage a more diversified income stream remains in the best interest of Town residents.

Other 2020 increases to Town revenues were seen in the area of sales tax collected from on-line sales. As laws have changed related to the collection of on-line sales, and a greater number of people have taken time to shop from home, the Town of New Castle has seen appreciated improvements to our revenues in this category.

2020 brought major improvements to roads within the Town of New Castle. Funding from the general funds were combined with grant funding from FMLD to bring improvements to Castle Valley Boulevard, Clubhouse Drive and the parking area near VIX Park. The Town was also able to partner with the Department of Local Affairs (DOLA) and the University of Colorado to move forward with planning work for major improvements to Frank Breslin Memorial Park along the south side of the Colorado River.

Due to the pandemic this year, all major town events were called off. Events such as Dirty Hog Dash, Rides and Reggae, Burning Mountain Festival and others could not be held due to social distancing regulations. While this was disappointing, it did lead to budget savings and helped in the area of adding needed dollars to the reserve fund.

Looking Forward

For the year 2021 the Town is anticipating continued growth in housing. While exact numbers are unknown at this point, the Town is likely to see significant growth along Castle Valley Boulevard. Development properties within Lakota Canyon Ranch have been purchased by a local firm who has expressed interest in future development. Major areas of development properties in the Castle Valley Ranch area are either under consideration for development or are for sale and available to potential developers.

2021 will see adjustments to staffing levels in the Police Department. With the 2020 passage of Senate Bill 217 (SB217), Police Departments in the State of Colorado will have a growing responsibility to meet new records and retention regulations. In order to meet the future requirements of SB 217, New Castle will be adding an additional Police Department Clerk beginning April of 2021, and an additional Officer beginning in October of 2021.

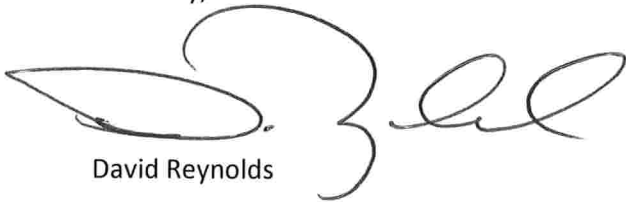
The Town intends to spend a portion of capital reserves funds in 2021 for investments which may include: Filter Control Updates in our Water Treatment Plant; Updates to the Digester Blowers in our Waste Water Treatment Plant; Streets Paving; Police Equipment updates; and updated Public Works Equipment.

The Town will continue to seek grant opportunities which allow for wise investment and maximum return of town dollars. The Town recognizes that conditions such as the reduction of local oil and gas production, area wildfire activity, and COVID-19 may influence the types, sizes and competitive nature of available grants. The Town will continue to seek out the most appropriate grant opportunities available.

Conclusion

Despite the recent challenges that have plagued many small towns, New Castle's economic future remains positive. New Castle enjoys a rich history, a unique and special location, a safe and friendly environment, and a very promising future. Our proximity to outdoor recreation, excellent schools, a variety of housing, connectivity to employment opportunities, and engaging community activities all combine to make New Castle a highly attractive town for families, seniors, and long-time residents. Regardless of recent national economic trends, New Castle remains an attractive place to call home.

Sincerely,

A handwritten signature in black ink, appearing to read "D Reynolds". The signature is fluid and cursive, with a large initial "D" and a long, sweeping underline.

David Reynolds

Town Administrator

New Castle, Colorado

TOWN OF NEW CASTLE, COLORADO

GENERAL FUND

**Combined Statement of Revenues, Expenses
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2021**

	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
BEGINNING FUND BALANCE	1,367,539	1,324,608	1,324,607	1,714,241	2,136,419	2,338,417
Restricted - Tabor	161,000	185,000	185,000	185,000	185,000	185,000
Restricted - Prepaid-Non Spendable	4,896	0	0	0	0	0
Committed - Burning Mtn Ave.		5,494	5,494	5,494	5,494	5,494
Committed - Economic Development						
Committed - PS Training/Mahan Fund	1,976	1,976	1,976	1,976	1,976	1,976
Committed - Police Training		0	0	0	0	0
Committed - Traffic Impact	321,487	328,526	324,938	350,054	328,528	335,995
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250	8,250	8,250
Assigned - Solar Purchase	52,000	52,000	52,000	52,000	52,000	52,000
Assigned - Vehicle Replacement	10,000	10,000	10,000	10,000	10,000	10,000
Assigned-Future Capital Projects TBD	0	0	0	247,879	247,859	539,702
Unassigned	807,930	733,362	736,949	853,588	1,297,312	1,200,000
REVENUES						
Other Revenues (Administration)	1,722,410	2,115,258	2,142,725	2,303,549	1,876,841	3,754,206
Building/Planning Department	80,675	129,304	120,603	94,650	114,030	113,852
Municipal Court	20,266	16,242	17,004	15,000	16,200	13,050
Parks /Trails Capital	353,475	217,377	233,628	243,071	277,594	274,717
Park/Trails Maintenance	127,546	116,690	134,913	119,936	127,896	132,358
Public Safety Department	47,221	37,052	35,748	10,650	17,542	40,300
Recreation Department	143,866	186,838	194,732	163,825	98,521	127,800
Street Maintenance	981,511	859,157	906,131	803,209	1,032,019	844,448
Total Revenues	3,476,970	3,677,918	3,785,484	3,753,890	3,560,643	5,300,731
Expenditures						
Administration Department	562,755	610,915	514,480	1,165,074	466,171	2,237,560
Building/Planning Department	197,189	184,311	172,766	196,185	191,996	223,421
Health and Welfare	27,459	25,721	23,584	30,000	30,000	39,500
Municipal Court	23,137	25,908	23,840	28,750	24,650	28,100
Parks/Trails Capital	212,954	113,275	68,911	63,556	97,762	98,856
Parks/Trails Maintenance	355,084	326,203	306,187	315,355	385,825	374,715
Public Safety Department	1,001,014	981,177	895,495	981,005	963,655	1,122,380
Recreation Department	336,153	415,720	402,251	399,620	330,991	411,033
Street Maintenance	768,855	613,224	537,905	544,245	836,761	664,310
Town Maintenance	35,302	31,671	28,253	26,994	30,834	35,848
TOTAL EXPENDITURES	3,519,902	3,328,125	2,973,672	3,750,784	3,358,645	5,235,723
ENDING FUND BALANCE	1,324,607	1,674,401	2,136,419	1,717,347	2,338,417	2,403,425
	(42,932)	349,793	811,812	3,106	201,998	65,008

TOWN OF NEW CASTLE, COLORADO

Continued:

	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
ENDING FUND BALANCE	1,324,607	1,674,401	2,136,419	1,717,347	2,338,417	2,403,425
Assigned Amounts:						
Restricted - TABOR	161,000	185,000	185,000	185,000	185,000	185,000
Restricted - Prepaid-Non Spendable	7,300	11,107	4,027	0	0	0
Committed Burning Mountain I	5,494	5,494	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,976	2,072	2,072	2,072	2,072	2,072
Committed - Traffic Impact	321,487	328,526	324,938	350,054	328,528	335,995
Committed - Ambulance	8,250	8,250	8,250	8,250	8,250	8,250
Assigned - Solar Purchase	52,000	52,000	52,000	52,000	52,000	52,000
Assigned - Veh-Equip Replacement	10,000	10,000	10,000	10,000	10,000	10,000
Assigned-Future Capital Projects TBD				247,879	247,859	555,937
Unassigned	757,100	1,071,952	1,544,638	1,104,477	1,747,073	1,804,614

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-001	General Property Tax	358,035	360,641	361,542	435,889	434,553	435,889	491,850
10-4010-002	Property tax-Contr Obligations	96,460	90,935	89,643	45,001	44,218	45,001	.00
10-4010-020	Specific Ownership	27,105	27,156	27,419	25,000	25,877	30,000	27,000
10-4010-030	Interest / Penalties	367	338	406	350	746	800	400
10-4010-040	Sales 1 3/4 %	695,077	736,782	794,490	760,969	755,677	910,685	942,559
10-4010-080	Use Tax	31,197	29,724	27,583	43,200	35,709	40,000	51,766
10-4010-095	Lodging Tax	17,153	17,671	18,335	17,000	10,383	11,000	12,000
10-4010-100	Tobacco Tax	3,353	3,364	4,583	7,000	55,446	55,446	150,000
10-4010-120	Franchise Tax	124,964	126,810	126,969	125,000	95,677	122,000	122,000
10-4010-140	Occupation Tax	5,804	3,568	3,505	3,600	1,878	2,000	2,000
10-4010-191	Finance Charges	.00	.00	10,000	.00	.00	.00	.00
10-4010-220	Animal Permits	2,003	2,000	1,402	2,000	964	1,500	1,700
10-4010-260	Liquor Licenses	3,333	2,500	2,433	2,500	5,454	5,733	2,500
10-4010-280	Business Licenses	100	7,100	7,777	7,100	4,275	4,350	7,000
10-4010-289	Trail Grant Revenue	43,022	.00	.00	.00	.00	.00	1,185,000
10-4010-390	Mineral Lease Distribution	109,776	182,749	182,749	110,000	45,919	45,918	40,000
10-4010-391	Severance Tax	44,460	95,745	95,745	45,000	50,898	50,898	45,000
Total Revenues:		1,562,209	1,687,083	1,754,580	1,629,609	1,567,674	1,761,220	3,080,775
Revenues								
10-4020-001	AD Charges for Services	7	20	7	.00	.00	.00	.00
10-4020-020	Ad Rent Income	15,376	2,100	2,101	.00	.00	.00	.00
10-4020-021	SNAP Revenue	1,011	971	951	.00	.00	.00	.00
10-4020-022	Kamm Bldg Rent Income	4,800	6,942	7,596	7,440	6,310	7,610	8,150
10-4020-040	AD Sale of Assets	.00	248,928	248,928	.00	.00	.00	.00
10-4020-051	Burn. Mtn. Festival Rev.	17,346	17,675	17,883	15,000	63	63	.00
10-4020-060	AD Miscellaneous	10,724	32,667	34,673	.00	5,398	5,398	.00
10-4020-066	Retirement Forfeiture	6,961	10,000	8,487	.00	.00	8,000	.00
10-4020-084	Comm. Garden Revenue	100	100	.00	.00	.00	.00	.00
10-4020-085	Trail Grant Revenue	80,500	81,600	38,480	.00	.00	46,000	6,917
10-4020-104	Trails Development Grant	.00	.00	.00	625,000	.00	.00	625,000
10-4020-200	Tap Fee Agreement Rev.	233	.00	.00	.00	.00	.00	.00
10-4020-286	Downtown Revitalization Grant	.00	.00	.00	.00	.00	33,200	.00
10-4020-300	FMLD Grant	.00	.00	.00	.00	.00	.00	25,000
10-4020-505	Tap Fee Interest	105	12	180	.00	.00	.00	.00
10-4020-540	AD CT Interest	13,677	13,271	12,786	12,000	3,927	4,300	2,160
10-4020-570	First Bank Interest	765	300	459	.00	.00	.00	.00
10-4020-580	AD C-SAFE Interest	8,510	13,553	15,922	14,500	9,636	11,050	6,204
10-4020-590	2010 Bond Revenue	86	36	51	.00	.00	.00	.00
Total Revenues:		160,201	428,175	388,144	673,940	25,333	115,621	673,431
Administration								
10-5040-010	Council Salaries	16,805	16,140	16,531	16,700	13,838	16,140	16,140
10-5040-020	Salaries	133,331	132,700	132,941	200,000	115,266	135,000	170,600
10-5040-023	Overtime Pay	.00	.00	25	150	26	150	150
10-5040-025	Salary - Temps	.00	3,000	.00	4,500	.00	.00	.00
10-5040-030	Payroll Tax Exp - Social Sec	9,309	9,383	8,853	13,700	7,625	9,500	11,587
10-5040-031	Payroll Tax Exp - Medicare	2,178	2,184	2,071	3,300	1,784	2,300	2,710
10-5040-032	Payroll Tax Exp - St Unemplmnt	143	454	430	700	398	500	600
10-5040-041	CRA Retirement Exp	5,697	5,000	5,210	5,400	4,596	5,500	6,850
10-5040-042	Health Insurance Exp	33,507	32,000	31,321	33,000	26,552	33,500	51,100
10-5040-043	Cafeteria Plan Expense	6,234	1,220	738	1,000	1,193	1,400	300
10-5040-050	Employee Support	2,198	4,500	4,740	1,500	810	5,000	5,000

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5040-051	Employee Wellness Program	.00	1,188	408	1,188	338	1,200	1,200
10-5040-100	Office Supplies	4,719	4,500	4,649	3,500	3,642	4,000	4,000
10-5040-101	Office Op. Supply & Furniture	616	500	438	1,000	1,797	1,800	1,000
10-5040-102	Postage Expense	1,045	1,100	391	1,500	609	1,000	1,500
10-5040-103	Computer Hardware/Software	1,191	12,000	11,808	4,250	1,308	2,000	3,500
10-5040-104	Printing & Copies	1,018	1,425	1,001	1,500	746	1,000	1,200
10-5040-106	Credit Card Fees	300	300	.00	300	16	50	50
10-5040-107	Computer Services	5,761	6,500	6,477	4,000	4,684	5,300	5,000
10-5040-110	Ordinance Codification	3,402	3,000	1,824	3,000	1,253	3,000	3,000
10-5040-120	Utilities	1,816	2,500	1,283	2,900	1,007	1,500	2,000
10-5040-140	Telephone Expense	4,024	4,080	4,131	4,080	4,019	5,000	5,000
10-5040-145	Internet Svc/Web Page	6,272	9,000	8,945	5,500	5,200	5,500	5,500
10-5040-146	Newsletter Expenses	5,000	7,000	6,963	7,000	6,745	8,000	8,000
10-5040-150	Mileage Expense	1,424	2,000	1,220	1,500	31	100	800
10-5040-160	Dues, Subscriptions	2,415	3,000	2,893	3,000	2,791	3,000	3,000
10-5040-170	Training & Meetings	15	2,000	1,650	6,100	2,271	5,000	7,500
10-5040-175	Meals, Lodging	3,134	1,500	1,763	4,200	699	2,200	3,000
10-5040-180	Publication of Notices	758	400	873	500	1,128	3,500	2,000
10-5040-200	Legal Services	22,538	35,000	20,075	30,000	13,738	25,000	33,000
10-5040-210	Technical Support	2,220	3,000	2,425	3,000	1,876	2,400	2,400
10-5040-220	Other Prof Services	1,121	1,000	868	1,200	1,005	1,400	1,200
10-5040-240	Audit Expense	1,650	1,700	1,550	1,700	1,700	1,700	1,700
10-5040-250	Economic Dev./Enhancement	16,450	18,000	16,225	18,000	6,874	10,000	20,000
10-5040-252	Outdoor Rec. Marketing	2,107	.00	.00	.00	.00	.00	2,000
10-5040-254	Chamber of Commerce	7,000	7,000	7,000	7,000	7,000	7,000	7,000
10-5040-255	DownTown Group Exp	5,901	6,000	4,442	6,000	.00	.00	6,000
10-5040-256	AGNC Expense	.00	500	53	500	.00	.00	500
10-5040-257	Branding-Marketing Exp.	633	.00	160-	.00	.00	.00	5,000
10-5040-260	Insurance Expense	8,173	7,135	7,111	7,485	8,307	9,200	9,200
10-5040-279	Council Expenses	1,515	5,200	5,031	5,000	1,128	5,000	5,000
10-5040-280	Miscellaneous Expense	2,615	2,500	1,748	2,500	1,973	2,000	2,500
10-5040-283	Community Garden Exp.	285	200	.00	300	.00	.00	.00
10-5040-284	LoVa Meet in Middle Grant	.00	.00	.00	.00	.00	.00	1,185,000
10-5040-285	Community Market	2,500	6,500	6,317	6,500	610	1,350	.00
10-5040-287	Trail Development	103,849	88,244	44,280	10,000	26,027	27,500	.00
10-5040-288	LoVa Trail West (constr grant)	56	27,000	10,865	628,000	37,851	50,000	572,704
10-5040-289	LOVA Operations	.00	2,500	.00	12,500	.00	.00	.00
10-5040-290	Special Events	26,368	3,000	4,087	3,000	214	3,000	.00
10-5040-291	Burning Mtn Festival Exp.	.00	21,000	20,605	15,000	62	62	.00
10-5040-292	FMLD-Town Hall Improvements	.00	.00	.00	.00	.00	.00	41,069
10-5040-320	Veh Exp-08 Toyota	135	900	1,122	750	145	200	500
10-5040-321	Veh Exp - Traverse	14	700	20	700	154	250	400
10-5040-340	Gas & Oil	1,497	2,000	1,793	1,500	959	1,200	1,400
10-5040-360	County Treasurer Fees	7,170	9,074	8,905	10,500	9,635	9,850	10,000
10-5040-361	Treasurer Fees - Capital Exp	1,792	100	41	2,100	.00	100	100
10-5040-362	Bank Charges	.00	60	60	60	40	100	100
10-5040-476	SNAP Expense	934	700	777	500	.00	.00	.00
10-5040-477	DNU-Comm. Market	.00	.00	.00	.00	.00	.00	.00
10-5040-480	Engineering & Survey	853	500	.00	500	.00	500	500
10-5040-520	Election Expense	6,188	4,000	2,835	9,400	58	58	4,000
10-5040-600	Loan Interest	9,629	5,578	5,578	1,161	1,161	1,161	.00
10-5040-610	HPC Expenses	.00	2,000	.00	2,000	.00	2,000	2,000
10-5040-620	Climate & Environ Commission	.00	.00	.00	.00	.00	.00	2,000
10-5040-630	2010 Bond Costs	250	250	250	250	.00	.00	.00
10-5040-650	Loan Principal	77,000	81,000	81,000	43,000	43,000	43,000	.00
Total Administration:		562,754	610,915	514,480	1,165,074	373,884	466,171	2,237,560
General Fund Revenue Total:		1,722,410	2,115,258	2,142,724	2,303,549	1,593,007	1,876,841	3,754,206

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
	General Fund Expenditure Total:	562,754	610,915	514,480	1,165,074	373,884	466,171	2,237,560
	Net Total General Fund:	1,159,656	1,504,343	1,628,244	1,138,475	1,219,123	1,410,670	1,516,646
	Net Grand Totals:	1,159,656	1,504,343	1,628,244	1,138,475	1,219,123	1,410,670	1,516,646

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-170	Land Use Application Fees	800	3,535	3,810	1,500	1,805	1,980	1,500
10-4010-180	Building Permits	59,869	55,459	59,544	63,000	63,441	72,000	72,352
10-4010-190	Developers Reimbursement	15,375	60,000	57,014	30,000	36,023	40,000	40,000
10-4010-240	Contractor Licenses	4,375	150	75	.00	25	50	.00
10-4010-245	Misc. Building Dept Revenue	206	10,000	.00	.00	.00	.00	.00
10-4010-300	Sign Permits	50	160	160	150	.00	.00	.00
Total Revenues:		80,675	129,304	120,604	94,650	101,294	114,030	113,852
Building & Planning								
10-5030-020	Salaries	100,475	64,716	63,666	72,800	56,797	68,000	115,615
10-5030-023	Overtime Pay	.00	.00	1	150	15	50	150
10-5030-025	Salary-Summer Temps	.00	.00	.00	.00	4,029	4,029	.00
10-5030-030	Payroll Tax Exp - Social Sec	6,230	4,013	3,831	4,550	3,659	4,400	7,200
10-5030-031	Payroll Tax Exp - Medicare	1,457	939	896	1,100	856	1,200	1,700
10-5030-032	Payroll Tax Exp - St Unemplmnt	270	195	186	250	205	300	350
10-5030-041	CRA Retirement Exp	4,136	2,589	2,547	3,000	2,267	2,800	4,650
10-5030-042	Health Insurance Exp	21,976	12,000	11,917	12,000	10,085	12,300	13,511
10-5030-043	Cafeteria Plan Expense	5,388	100	.00	.00	.00	.00	.00
10-5030-050	Employee Support	545	101	172	.00	14	50	50
10-5030-051	Employee Wellness Program	.00	205	159	205	146	200	200
10-5030-100	Office Supplies	1,281	1,200	1,044	100	802	1,000	1,000
10-5030-101	Office Op. Supply & Furniture	.00	250	.00	200	327	327	200
10-5030-102	Postage Expense	101	300	307	300	372	515	500
10-5030-103	Computer Hardware/Software	35	1,200	1,186	.00	8	50	200
10-5030-104	Printing & Copies	1,018	1,000	916	500	696	800	500
10-5030-106	Credit Card Fees	300	300	.00	.00	.00	.00	.00
10-5030-107	Computer Services	5,625	3,925	4,037	2,900	3,016	3,600	3,800
10-5030-140	Telephone Expense	1,116	635	635	650	525	650	650
10-5030-150	Mileage Expense	.00	150	.00	350	.00	.00	.00
10-5030-160	Dues, Subscriptions	135	135	135	135	650	680	1,000
10-5030-161	Bldg Code Library	106	1,500	.00	250	.00	.00	250
10-5030-170	Training & Prof Dues	.00	2,200	125	1,200	.00	.00	1,500
10-5030-175	Meals, Lodging	32	82	32	1,000	.00	.00	1,500
10-5030-180	Publication of Notices	465	500	.00	250	.00	.00	500
10-5030-190	Developers Costs	14,206	60,000	57,795	30,000	35,352	40,000	40,000
10-5030-195	Developers Bad Debt	.00	500	.00	.00	.00	.00	.00
10-5030-200	Legal Services	7,613	4,500	4,391	7,000	7,899	13,000	7,700
10-5030-210	Technical Support	4,591	2,300	2,425	2,300	1,876	2,300	2,300
10-5030-220	Plan Review/Inspection	15,484	11,525	8,940	50,000	14,143	15,000	10,000
10-5030-230	Other Prof. Svcs.	.00	2,000	2,773	.00	1,750	1,750	1,000
10-5030-235	B & P Consulting Fees	.00	500	.00	.00	1,760	2,000	1,000
10-5030-240	Audit Expense	510	612	612	595	595	595	595
10-5030-260	Insurance Expense	3,964	4,039	4,038	4,300	3,988	4,200	4,300
10-5030-280	Miscellaneous Expense	131	100	.00	100	.00	.00	.00
10-5030-320	Vehicle Expense	.00	.00	.00	.00	130	200	500
10-5030-480	Engineering & Survey	.00	.00	.00	.00	.00	12,000	1,000
Total Building & Planning:		197,189	184,311	172,766	196,185	151,960	191,996	223,421
General Fund Revenue Total:		80,675	129,304	120,604	94,650	101,294	114,030	113,852
General Fund Expenditure Total:		197,189	184,311	172,766	196,185	151,960	191,996	223,421

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
	Net Total General Fund:	116,514-	55,007-	52,162-	101,535-	50,666-	77,966-	109,569-
	Net Grand Totals:	<u>116,514-</u>	<u>55,007-</u>	<u>52,162-</u>	<u>101,535-</u>	<u>50,666-</u>	<u>77,966-</u>	<u>109,569-</u>

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Health & Welfare								
10-5080-500	Outgoing Grants	25,722	22,000	20,500	26,000	23,050	26,000	20,000
10-5080-502	H & W-CMC Seniors Program	1,736	3,721	3,084	4,000	2,102	4,000	4,500
10-5080-504	H & W-River Center	.00	.00	.00	.00	.00	0	15,000
Total Health & Welfare:		27,459	25,721	23,584	30,000	25,152	30,000	39,500
General Fund Revenue Total:		.00	.00	.00	.00	.00	0	0
General Fund Expenditure Total:		27,459	25,721	23,584	30,000	25,152	30,000	39,500
Net Total General Fund:		27,459-	25,721-	23,584-	30,000-	25,152-	30,000-	39,500-
Net Grand Totals:		27,459-	25,721-	23,584-	30,000-	25,152-	30,000-	39,500-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-400	Misc. Court Revenue	150	1,500	1,462	500	632	6,000	6,500
10-4010-420	Traffic Fines	9,794	6,700	7,059	7,000	4,457	4,700	200
10-4010-421	Parking Tickets	822	875	875	600	300	300	3,000
10-4010-440	Other Fines	5,937	3,802	3,972	4,000	2,010	3,000	1,500
10-4010-460	Court Costs	1,858	2,052	2,267	1,700	1,211	1,400	1,000
10-4010-480	PS Citation Serv Charges	1,705	1,313	1,369	1,200	653	800	850
Total Revenues:		20,266	16,242	17,004	15,000	9,263	16,200	13,050
Municipal Court								
10-5055-020	Salaries	9,600	10,400	10,400	10,400	7,900	10,000	13,000
10-5055-100	Office Supplies	80	100	77	200	137	200	200
10-5055-102	Postage Exp.	.00	100	145	100	151	200	150
10-5055-105	Office - Misc.	1,032	1,000	1,127	800	872	1,100	1,000
10-5055-106	Credit Card Fees	200	200	.00	200	.00	200	200
10-5055-160	Judge Exp (Dues, Taxes)	.00	300	.00	300	.00	.00	300
10-5055-175	Meals, Lodging	.00	300	.00	200	.00	.00	200
10-5055-220	Attorney Fees - Court	10,929	12,000	11,285	15,000	7,348	12,000	12,000
10-5055-260	Insurance Expense	1,002	808	806	850	817	850	850
10-5055-340	Municipal Court Expense	294	200	.00	200	20	100	200
10-5055-420	Training	.00	500	.00	500	.00	.00	.00
Total Municipal Court:		23,137	25,908	23,840	28,750	17,244	24,650	28,100
General Fund Revenue Total:		20,266	16,242	17,004	15,000	9,263	16,200	13,050
General Fund Expenditure Total:		23,137	25,908	23,840	28,750	17,244	24,650	28,100
Net Total General Fund:		2,871-	9,666-	6,836-	13,750-	7,981-	8,450-	15,050-
Net Grand Totals:		2,871-	9,666-	6,836-	13,750-	7,981-	8,450-	15,050-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Park Revenue								
10-4040-030	Sales Tax 1/2% (new 2001)	194,065	205,303	221,554	213,071	209,832	254,992	263,917
10-4040-090	Recreational Dev Fee	8,500	5,500	5,500	9,000	4,500	4,500	9,500
10-4040-111	FMLD Grant	150,910	6,574	6,574	.00	.00	.00	.00
10-4040-394	Sale of Parks Assets	.00	.00	.00	21,000	18,102	18,102	1,300
Total Park Revenue:		353,475	217,377	233,628	243,071	232,434	277,594	274,717
Park Expenses								
10-5075-421	Veh/Equip - Lease/Purchase	7,355	47,356	7,356	.00	36,199	36,199	.00
10-5075-600	Parks Interest Expense	21,741	24,710	19,909	18,363	15,085	18,363	13,654
10-5075-650	VIX Loan Principal	39,814	41,209	41,646	45,193	36,211	43,200	45,202
10-5075-700	Capital - Park Development	144,004	.00	.00	.00	.00	.00	.00
10-5075-701	Capital Park Improvements	41	.00	.00	.00	.00	.00	.00
10-5075-704	Capital - NC Trails	.00	.00	.00	.00	.00	.00	40,000
Total Park Expenses:		212,954	113,275	68,911	63,556	87,495	97,762	98,856
General Fund Revenue Total:		353,475	217,377	233,628	243,071	232,434	277,594	274,717
General Fund Expenditure Total:		212,954	113,275	68,911	63,556	87,495	97,762	98,856
Net Total General Fund:		140,521	104,102	164,717	179,515	144,939	179,832	175,861
Net Grand Totals:		140,521	104,102	164,717	179,515	144,939	179,832	175,861

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Park Revenue								
10-4040-020	Sales Tax 1/4 %	97,033	102,682	110,777	106,536	104,916	127,496	131,958
10-4040-040	Park Use Revenue	405	1,061	675	600	225	400	400
10-4040-050	Dirty Hog Dash Rev.	8,353	12,922	12,972	12,800	50-	.00	.00
10-4040-080	Donations	4,000	.00	4,000	.00	.00	.00	.00
10-4040-082	Donations - Trails	15,000	.00	.00	.00	.00	.00	.00
10-4040-120	Miscellaneous	2,754	25	6,489	.00	.00	.00	.00
Total Park Revenue:		127,546	116,690	134,914	119,936	105,091	127,896	132,358
Park Expenses								
10-5075-020	Salaries	134,418	125,000	118,447	122,000	148,052	170,000	170,000
10-5075-023	Overtime Pay	.00	.00	284	1,300	578	1,300	1,300
10-5075-025	Salary-Summer Temps	35,275	26,500	25,055	27,500	12,212	13,000	27,500
10-5075-030	Payroll Tax Exp - Social Sec	10,521	10,900	8,573	9,400	9,769	12,000	12,500
10-5075-031	Payroll Tax Exp - Medicare	2,461	2,600	2,005	2,200	2,285	2,800	2,900
10-5075-032	Payroll Tax Exp - St Unemplmnt	475	600	415	460	501	600	600
10-5075-041	CRA Retirement Exp	5,637	6,000	4,738	5,000	5,945	7,000	6,850
10-5075-042	Health Insurance Exp	35,309	30,000	29,748	32,000	32,656	39,000	46,350
10-5075-043	Cafeteria Plan Expense	7,175	100	.00	.00	.00	.00	.00
10-5075-050	Employee Support	1,036	1,200	529	1,350	1,099	1,350	1,500
10-5075-051	Employee Wellness Program	.00	545	355	400	515	600	600
10-5075-100	Office Supplies	300	250	158	500	222	300	500
10-5075-101	Office Op. Supply & Furniture	.00	100	.00	300	.00	100	300
10-5075-103	Computer Hardware/Software	82	885	695	1,000	175	1,000	1,000
10-5075-106	Credit Card Fees	27	.00	.00	.00	.00	.00	.00
10-5075-107	Computer Services	4,846	4,000	3,991	3,800	2,986	3,800	3,800
10-5075-120	Utilities	2,823	3,500	3,684	4,000	2,747	4,000	4,000
10-5075-125	Porta-Jon Svc.	12,411	13,000	12,785	.00	.00	.00	.00
10-5075-140	Telephone Expense	2,256	2,200	1,944	2,200	1,568	2,000	2,000
10-5075-160	Dues, Subscriptions	.00	300	.00	300	.00	300	300
10-5075-170	Training	20	800	117	1,100	.00	.00	1,100
10-5075-175	Meals, Lodging	263	250	67	400	.00	.00	400
10-5075-180	Publication of Notices	334	100	15	200	703	800	200
10-5075-200	Legal Services	91	150	98	150	.00	100	165
10-5075-210	Technical Support	1,626	1,800	1,639	1,800	1,374	1,800	1,800
10-5075-220	Other Prof Services/Inspection	200	200	.00	200	.00	200	200
10-5075-230	Other Prof. Svcs. - CIP	.00	155	155	.00	.00	155	155
10-5075-240	Audit Expense	500	600	600	595	595	595	595
10-5075-260	Insurance Expense	10,192	8,400	8,352	8,800	7,705	8,300	8,300
10-5075-280	Miscellaneous Expense	.00	50	45	50	223	225	.00
10-5075-300	Tools	1,250	3,300	3,695	6,700	700	1,200	4,100
10-5075-320	Vehicle Expense	21	18	18	100	12	100	100
10-5075-326	Veh Exp-08 Chevy Colo(P9)	518	250	170	250	.00	250	.00
10-5075-328	Veh Exp-09 Chevy 3500(P5)	841	250	430	800	1,911	2,000	1,000
10-5075-329	Veh Exp-00 GMC(P12)	574	.00	12	.00	.00	.00	.00
10-5075-340	Gas & Oil	9,747	10,000	8,453	8,000	7,218	10,000	10,000
10-5075-380	Equipment Maintenance	2,773	2,500	2,132	4,000	2,953	4,000	4,500
10-5075-383	Eq. Maint. Jacobsen Mower	2,584	2,000	1,848	.00	728	1,200	1,200
10-5075-388	Irrigation Winterization	.00	.00	.00	.00	23	100	.00
10-5075-389	Irrigation M & O	10,387	8,500	7,880	7,500	6,225	7,800	9,000
10-5075-390	M & O	9,009	10,000	9,776	12,000	7,025	9,000	11,400
10-5075-391	Equipment Rental	771	750	690	750	331	750	750
10-5075-392	Fertilizer	1,392	2,500	2,383	2,500	2,560	2,700	3,000
10-5075-393	Weed management	969	1,800	1,194	1,800	1,236	1,800	1,800
10-5075-394	Mosquito Control	5,700	5,840	5,840	6,200	6,000	6,000	6,150

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5075-396	Trail Maintenance	200	100	.00	.00	.00	.00	.00
10-5075-397	Gardens Expense	2,293	2,200	1,728	2,200	1,936	2,200	2,500
10-5075-399	Trail Signs	.00	200	178	2,000	.00	2,000	2,000
10-5075-400	Rides & Reggae	25,682	20,000	20,000	20,000	51,500	51,500	10,000
10-5075-401	Dirty Hog Dash Exp.	8,608	11,000	10,733	9,500	.00	.00	.00
10-5075-403	Holiday Lights Expense	.00	.00	.00	.00	.00	.00	2,000
10-5075-480	Engineering & Survey	.00	10	5	250	.00	.00	.00
10-5075-481	Safety	375	300	429	300	1,400	1,400	300
10-5075-499	PWF Maintenance	520	500	193	500	2,419	3,000	2,000
10-5075-500	Tree Maintenance - Parks	2,591	4,000	3,905	3,000	6,308	7,500	8,000
Total Park Expenses:		355,084	326,203	306,187	315,355	332,393	385,825	374,715
General Fund Revenue Total:		127,546	116,690	134,914	119,936	105,091	127,896	132,358
General Fund Expenditure Total:		355,084	326,203	306,187	315,355	332,393	385,825	374,715
Net Total General Fund:		227,538-	209,513-	171,273-	195,419-	227,302-	257,929-	242,357-
Net Grand Totals:		227,538-	209,513-	171,273-	195,419-	227,302-	257,929-	242,357-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-500	PS Charges for Services	1,211	850	730	1,000	793	885	850
10-4010-510	PS-VIN Inspect.	1,285	900	1,040	900	850	1,010	800
10-4010-520	PS Dog Impound Fees	168	140	370	100	430	600	600
10-4010-560	PS Donation to Bike Rodeo	1,800	650	650	650	.00	.00	250
10-4010-565	PS Training Reimbursement	28,175	7,000	5,486	6,500	7,981	9,500	6,000
10-4010-580	PS Vehicle Sale	8,174	2,057	2,057	300	287	400	4,000
10-4010-585	Veh. Impound Fees	4,584	500	920	400	1,775	2,500	2,000
10-4010-636	Mahan Scholarship Fund	311	207	229	200	58	68	.00
10-4010-638	FMLD Grant	.00	23,238	23,184	.00	.00	.00	25,000
10-4010-640	PS Bail Bonds	1,224	100	222	100	.00	.00	.00
10-4010-645	Jail Restitution	.00	110	110	.00	.00	.00	.00
10-4010-661	PS - Donations	.00	300	.00	.00	1,000	1,000	.00
10-4010-670	PS Miscellaneous Revenue	288	1,000	751	500	1,579	1,579	800
Total Revenues:		47,221	37,052	35,748	10,650	14,753	17,542	40,300
Public Safety								
10-5050-020	Salaries	533,012	535,000	528,907	563,000	476,338	570,000	643,000
10-5050-022	Call Out Pay	1,398	1,500	1,416	1,500	738	1,400	1,500
10-5050-023	Overtime Pay	.00	1,000	203	5,100	1,277	2,500	4,500
10-5050-030	Payroll Tax Exp - Social Sec	33,134	32,000	31,618	35,500	28,599	35,500	40,300
10-5050-031	Payroll Tax Exp - Medicare	7,749	7,500	7,394	8,300	6,688	8,300	9,400
10-5050-032	Payroll Tax Exp - St Unemplmnt	1,587	1,500	1,550	1,800	1,398	1,800	1,950
10-5050-041	CRA Retirement Exp	22,343	21,500	21,226	23,000	19,131	23,000	26,000
10-5050-042	Health Insurance Exp	146,235	136,000	135,427	149,000	121,037	149,000	191,600
10-5050-043	Cafeteria Plan Expense	27,884	24	24	.00	.00	.00	.00
10-5050-049	Recruitment Expense	.00	150	.00	500	.00	.00	500
10-5050-050	Employee Assistance Program	1,240	200	661	1,200	42	1,200	5,200
10-5050-051	Employee Wellness Program	.00	1,912	1,380	2,200	2,248	2,550	2,400
10-5050-100	Office Supplies	2,322	1,800	1,970	2,000	1,201	1,700	2,000
10-5050-101	Office Op. Supply & Furniture	610	1,000	731	1,000	230	400	1,500
10-5050-102	Postage Expense	305	400	316	800	318	550	800
10-5050-103	Computer Hardware/Software	2,109	11,500	11,752	2,200	1,110	1,500	3,000
10-5050-104	Printing & Copies	2,191	2,700	2,559	3,300	1,955	2,500	3,500
10-5050-106	Credit Card Fees	62	155	.00	155	.00	.00	.00
10-5050-140	Telephone Expense	8,593	8,800	8,329	9,500	7,035	8,500	10,000
10-5050-145	Internet Svc/Web Page	644	1,080	990	1,080	900	1,080	1,080
10-5050-150	Mileage Expense	.00	255	173	.00	.00	.00	.00
10-5050-160	Dues & Subscriptions	3,483	7,300	7,206	9,000	7,735	9,000	17,000
10-5050-175	Meals, Lodging	7,753	6,000	5,743	7,500	2,739	5,500	8,000
10-5050-180	Publication of Notices	.00	255	.00	250	.00	.00	250
10-5050-190	Refund	20	150	.00	150	.00	75	150
10-5050-200	Legal & Professional Svcs.	91	5,600	.00	5,600	9,255	11,000	6,000
10-5050-240	Audit Expense	640	468	468	850	850	850	850
10-5050-260	Insurance Expense	21,008	28,337	27,837	28,900	25,261	27,500	27,100
10-5050-280	Miscellaneous Expense	427	750	913	1,000	2,893	3,000	2,000
10-5050-290	Special Events Exp.	519	350	193	1,600	50	250	1,600
10-5050-300	Uniform Allowance	3,742	5,000	5,567	5,000	2,661	4,500	5,000
10-5050-301	Officer's Equipment	7,627	33,238	31,288	10,000	10,599	12,000	12,000
10-5050-315	Veh Exp-014-2009 Dod. Chg.	.00	.00	.00	.00	.00	.00	.00
10-5050-316	Veh Exp-534-16 Tahoe	1,289	1,600	1,558	1,500	2,186	2,500	1,500
10-5050-317	Veh Exp-533 - 16 Chevy Tahoe	1,415	1,000	864	1,200	1,146	1,200	1,500
10-5050-318	Veh Exp-068 - 04 Crown Vic	.00	.00	.00	.00	.00	.00	.00
10-5050-320	Veh Exp-#255-2010 Charger	1,541	800	415	2,000	312	1,000	2,000
10-5050-321	Veh Exp-2009 Chevy Tahoe	2,474	2,100	1,899	2,500	1,368	2,000	2,500

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5050-323	Veh Exp- 028 - 2009 Explorer	606	1,500	1,511	500	.00	.00	.00
10-5050-324	Veh Exp-407-2010 Explorer	2,215	500	807	2,000	.00	.00	2,000
10-5050-325	Veh Exp-18 Tahoe	.00	1,000	697	1,200	849	1,200	1,500
10-5050-327	Veh Exp-09 Tahoe	2,424	3,300	3,272	2,500	1,005	1,500	2,500
10-5050-328	Veh Exp-568-08 Ford F-150	1,566	529	529	.00	528	600	.00
10-5050-329	Veh Exp-337-08 Ford F-150	601	1,900	1,251	2,500	304	350	.00
10-5050-330	Veh Exp- 18 Tahoe	.00	500	275	1,200	6	2,000	2,500
10-5050-335	Equip. Expense-Radar Trlr	.00	450	.00	.00	.00	1,200	1,500
10-5050-338	Veh Exp-820/17 Tahoe	1,183	2,900	2,598	1,200	906	1,000	1,500
10-5050-339	Veh Exp-821/17 Tahoe	737	1,900	1,637	1,200	531	1,000	1,500
10-5050-340	Gas & Oil	21,982	20,000	19,362	20,000	14,053	18,000	20,000
10-5050-360	Abandon Vehicle	3,004	2,800	1,648	3,500	2,851	4,000	4,000
10-5050-380	Equipment Maintenance	2,314	2,000	2,895	2,400	2,360	2,400	2,800
10-5050-384	Tires - New	1,873	2,400	1,951	2,400	.00	2,400	2,500
10-5050-419	Mahan Fund/Training Exp.	.00	50	.00	.00	.00	.00	.00
10-5050-420	Training & Certification	20,034	2,000	1,438	5,000	3,597	4,500	5,000
10-5050-421	Vehicle Lease/Purchase	75,673	58,000	.00	28,000	.00	.00	.00
10-5050-460	Jail	.00	250	.00	250	.00	250	250
10-5050-480	Public Relations	.00	204	.00	.00	.00	.00	.00
10-5050-482	Shop W/Cop Exp.	949	612	.00	.00	.00	.00	.00
10-5050-500	Bike Rodeo	1,251	650	647	1,020	.00	1,000	1,000
10-5050-520	D.A.R.E. Expenses	23	.00	.00	.00	.00	.00	.00
10-5050-540	Community Policing	1,284	1,000	702	600	.00	600	600
10-5050-560	Capital - Evidence Storage	.00	.00	.00	.00	16,657	17,000	20,000
10-5050-580	Capital Equipment	.00	.00	.00	.00	.00	.00	.00
10-5050-600	Animal Control	.00	250	.00	500	.00	300	500
10-5050-601	Kennel Expenses	650	1,300	1,067	1,100	310	600	1,100
10-5050-620	Emergency Preparedness	244	450	645	750	.00	500	750
10-5050-642	Computer Services	12,866	6,000	5,660	4,000	3,308	4,000	4,000
10-5050-643	Training Library	451	408	.00	400	507	600	600
10-5050-644	Hiring Expense	1,467	2,200	2,035	1,500	219	300	1,500
10-5050-645	Ammunition Expense	3,229	3,500	3,166	4,000	817	3,600	4,000
10-5050-646	Laboratory Fees	650	1,000	296	2,000	.00	1,000	2,000
10-5050-647	Printing Expense	234	700	302	1,000	.00	.00	1,000
10-5050-651	Evidence Equip. & Supplies	29	500	106	600	727	900	600
10-5050-652	Evid. Collection/Analysis	28	1,500	423	1,500	500	1,000	1,500
Total Public Safety:		1,001,014	981,177	895,495	981,005	787,335	963,655	1,122,380
General Fund Revenue Total:		47,221	37,052	35,748	10,650	14,753	17,542	40,300
General Fund Expenditure Total:		1,001,014	981,177	895,495	981,005	787,335	963,655	1,122,380
Net Total General Fund:		953,793-	944,125-	859,747-	970,355-	772,582-	946,113-	1,082,080
Net Grand Totals:		953,793-	944,125-	859,747-	970,355-	772,582-	946,113-	1,082,080

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-680	Wrestling	1,995	1,800	1,800	1,800	.00	.00	.00
10-4010-700	Baseball	2,750	2,925	2,935	2,700	694	694	1,500
10-4010-720	Youth Basketball	1,930	6,200	7,940	6,200	4,670	4,670	2,300
10-4010-725	REC Beginning Basketball	2,155	2,600	3,690	2,600	645	645	.00
10-4010-730	Competitive Basketbal	7,200	5,500	5,500	6,000	11,625	11,625	11,000
10-4010-740	Softball	645	1,708	1,723	2,000	.00	.00	3,200
10-4010-760	REC Beginning Baseball	2,886	3,210	3,210	3,200	240	240	.00
10-4010-770	Junior Golf	1,200	1,100	.00	.00	.00	.00	1,500
10-4010-771	Adult Golf	.00	500	.00	.00	.00	.00	2,000
10-4010-780	Flag Football	2,795	1,825	1,825	2,300	4,240	4,240	1,000
10-4010-790	Adult Fitness	3,376	5,500	5,542	4,000	5,751	6,000	4,000
10-4010-795	Pickleball	1,470	1,000	1,025	1,700	115	115	500
10-4010-820	Adult Basketball	261	2,530	2,530	2,500	3,035	3,035	.00
10-4010-840	DNU-REC Soccer	.00	100	100	.00	.00	.00	.00
10-4010-841	Micro Soccer	7,640	7,800	7,676	8,200	3,377	3,377	8,700
10-4010-843	Adult Soccer	2,360	3,000	2,180	4,000	.00	.00	2,000
10-4010-845	Competitive Soccer	52,920	68,263	68,373	68,000	36,985	36,985	34,000
10-4010-847	REC MLS Soccer Camp	409	250	.00	.00	.00	.00	.00
10-4010-850	Adult Volleyball	.00	170	.00	500	.00	.00	500
10-4010-851	Youth Volleyball	2,849	3,700	3,700	3,500	3,698	3,700	3,500
10-4010-859	Arts & Enrichment	7,315	16,500	18,925	12,000	9,619	10,000	12,000
10-4010-860	REC Miscellaneous Program	5	15	15	500	.00	.00	.00
10-4010-870	After-School Programs	.00	5,500	7,925	4,000	4,419	4,437	2,000
10-4010-880	Sponsorships	.00	2,321	2,321	3,000	.00	.00	.00
10-4010-885	Special Events Donations	1,110	500	.00	500	.00	.00	.00
10-4010-887	Scholarships	173	300	273	1,000	33	33	500
10-4010-900	Grants	1,625	3,250	3,250	2,925	2,925	2,925	.00
10-4010-901	FMLD Grants	26,500	23,717	23,717	.00	.00	.00	.00
10-4010-910	Community Center Rentals	11,667	12,000	16,578	12,000	4,981	5,500	8,000
10-4010-940	REC Miscellaneous	50	169	169	200	.00	.00	.00
10-4010-970	Special Events	75	500	475	5,000	.00	.00	4,300
10-4010-972	Dirty Hog Dash	.00	.00	.00	.00	.00	.00	9,500
10-4010-974	Burning Mountain Festival	.00	.00	.00	.00	.00	.00	13,000
10-4010-976	Community Market	.00	.00	.00	.00	.00	.00	100
10-4010-990	REC Team Sponsorships	.00	.00	250	.00	.00	.00	.00
10-4010-992	Youth Trips	.00	.00	.00	.00	.00	.00	.00
10-4010-993	5k Races/Walk	25	1,085	1,085	2,500	50	50	500
10-4010-994	Youth Fitness	.00	.00	.00	.00	250	250	1,700
10-4010-995	Adult Pickleball Tournaments	480	800	.00	500	.00	.00	.00
10-4010-996	Adult Volleyball Tournaments	.00	500	.00	500	40-	.00	.00
10-4010-997	Seniors Programs	.00	.00	.00	.00	40	.00	.00
10-4010-998	E-Sports	.00	.00	.00	.00	.00	.00	500
Total Revenues:		143,866	186,838	194,732	163,825	97,352	98,521	127,800

Recreation								
10-5070-020	Salaries	105,180	128,000	124,748	164,000	109,538	130,000	150,433
10-5070-023	Overtime Pay	.00	.00	.00	1,000	.00	300	1,000
10-5070-025	Salary - Temps	28,121	58,000	56,479	40,000	33,668	40,000	43,000
10-5070-030	Payroll Tax Exp - Social Sec	8,265	11,000	10,541	13,000	8,156	9,500	12,100
10-5070-031	Payroll Tax Exp - Medicare	1,933	2,600	2,465	3,000	1,908	2,500	2,900
10-5070-032	Payroll Tax Exp - St Unemplmnt	386	600	534	625	409	600	600
10-5070-041	CRA Retirement Exp	4,631	5,500	5,299	6,600	4,366	5,200	6,100
10-5070-042	Health Insurance Exp	33,690	38,000	37,508	49,000	35,594	43,000	47,350
10-5070-043	Cafeteria Plan Expense	11,879	100	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5070-050	Employee Support	614	400	727	500	197	500	500
10-5070-051	Employee Wellness Program	.00	850	830	700	630	700	830
10-5070-100	Office Supplies	1,225	1,000	916	1,000	316	500	1,000
10-5070-101	Office Op. Supply & Furniture	649	500	491	500	.00	.00	500
10-5070-102	Postage Expense	4	300	328	100	345	500	500
10-5070-103	Computer Hardware/Software	1,776	6,500	5,740	2,000	430	500	2,000
10-5070-104	Printing & Copies	1,020	800	921	1,000	696	1,000	1,000
10-5070-105	Office - Misc.	.00	.00	40	.00	.00	.00	.00
10-5070-106	Credit Card Fees	2,970	4,000	3,881	3,000	2,046	3,000	3,200
10-5070-107	Computer Services	5,405	5,800	5,914	4,000	5,164	5,800	6,000
10-5070-120	Promotion & Advertising	719	700	593	500	.00	.00	500
10-5070-140	Telephone Expense	2,169	2,500	2,100	2,500	1,772	2,300	2,500
10-5070-145	Internet Svc/Web Page	900	2,600	2,366	2,600	1,800	2,200	2,200
10-5070-150	Mileage Expense	85	85	.00	.00	.00	.00	.00
10-5070-160	Dues, Subscriptions	565	500	350	500	370	500	500
10-5070-170	Training, Meetings	759	700	415	700	259	400	700
10-5070-175	Meals, Lodging	64	500	67	500	.00	.00	500
10-5070-180	Publication of Notices	5	600	.00	600	.00	.00	100
10-5070-200	Legal Services	17	.00	.00	.00	.00	.00	.00
10-5070-210	Technical Support	1,735	2,000	1,953	2,000	1,374	2,000	2,000
10-5070-220	Other Prof Services	349	1,000	.00	.00	.00	.00	.00
10-5070-240	Audit Expense	300	250	250	595	595	595	595
10-5070-260	Insurance Expense	5,026	6,466	6,390	6,600	9,374	10,300	8,500
10-5070-280	Miscellaneous Expense	504	110	154	200	162	200	.00
10-5070-290	Veh Exp-09 GMC(R8)	.00	250	159	250	.00	.00	250
10-5070-295	Gas & Oil	386	350	290	350	96	120	350
10-5070-300	Wrestling	1,032	1,500	1,500	1,000	18	20	.00
10-5070-320	Youth Basketball	2,281	3,000	2,983	2,500	2,585	2,585	.00
10-5070-340	Adult Basketball	.00	500	268	750	276	400	.00
10-5070-360	Beginning Basketball	562	1,000	928	1,000	71	71	.00
10-5070-375	Competitive Basketball	1,686	364	364	750	486	486	750
10-5070-380	Baseball	1,473	1,721	1,732	1,800	266	300	1,800
10-5070-385	Beginning Baseball	2,264	1,114	1,114	1,200	266	300	.00
10-5070-400	Softball	1,022	830	830	1,000	20	20	1,000
10-5070-421	Flag Football	1,953	700	561	1,000	933	1,000	1,000
10-5070-450	Adult Fitness	1,911	3,800	3,649	2,500	3,806	4,500	3,000
10-5070-460	Soccer	239	100	70	.00	.00	.00	.00
10-5070-462	Micro Soccer	3,314	2,000	2,021	1,500	119	500	3,000
10-5070-464	Adult Soccer	504	500	237	800	.00	.00	400
10-5070-465	Competitive Soccer	44,832	66,000	65,984	56,000	29,228	30,000	28,325
10-5070-470	Adult Volleyball	745	700	694	700	.00	.00	250
10-5070-471	Youth Volleyball	1,787	1,100	1,001	900	804	850	1,500
10-5070-475	Arts & Enrichment	3,300	5,200	6,962	3,000	5,438	6,000	6,000
10-5070-490	Lacrosse	.00	.00	.00	.00	.00	.00	.00
10-5070-494	Junior Golf	1,215	1,075	.00	.00	.00	.00	1,125
10-5070-495	Adult Golf	.00	500	.00	.00	.00	.00	1,125
10-5070-500	Misc Programs	1,051	750	.00	.00	372	400	200
10-5070-505	After School Program	.00	1,200	1,526	.00	2,426	3,000	750
10-5070-520	C.C. - Insurance	.00	.00	.00	.00	.00	1,200	2,200
10-5070-530	C.C. - Repairs/Maint.	1,360	2,000	2,320	1,500	1,656	1,800	1,200
10-5070-531	C.C. - Janitorial	1,799	2,800	2,901	2,200	1,332	1,500	2,200
10-5070-535	C.C. - Supplies	1,135	1,000	507	1,000	1,046	1,400	1,000
10-5070-540	C.C. - Utilities	7,023	6,000	6,062	7,000	5,159	7,000	7,000
10-5070-550	C.C - Rental Refund	.00	.00	.00	.00	345	500	.00
10-5070-610	Special Events	1,130	1,000	73	.00	141	200	6,000
10-5070-640	Field Maintenance	1,039	1,000	669	1,000	36	200	.00
10-5070-642	Facilities Maintenance	33	.00	.00	.00	532	1,000	.00
10-5070-700	Capital Expenditures	29,732	23,717	23,717	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5070-900	Town Special Events	.00	.00	.00	.00	.00	.00	.00
10-5070-972	Dirty Hog Dash	.00	.00	.00	.00	.00	.00	9,500
10-5070-974	Burning Mountain Festival	.00	.00	.00	.00	.00	.00	22,000
10-5070-976	Community Market	.00	.00	.00	.00	.00	.00	6,500
10-5070-992	5K Races/Walk	.00	788	788	1,300	20	500	1,000
10-5070-993	Seniors Programs	.00	.00	.00	.00	272	272	.00
10-5070-994	GOCO Generation Wild Exp	.00	200	203	.00	1,472	1,472	3,000
10-5070-995	Youth Fitness	.00	.00	.00	.00	590	700	250
10-5070-996	Pickleball	400	500	140	800	.00	.00	250
10-5070-997	Adult Volleyball Tournaments	.00	500	.00	500	.00	.00	.00
10-5070-998	E-Sports Exp.	.00	.00	.00	.00	600	600	1,000
Total Recreation:		336,153	415,720	402,251	399,620	279,580	330,991	411,033
General Fund Revenue Total:		143,866	186,838	194,732	163,825	97,352	98,521	127,800
General Fund Expenditure Total:		336,153	415,720	402,251	399,620	279,580	330,991	411,033
Net Total General Fund:		192,287-	228,882-	207,519-	235,795-	182,228-	232,470-	283,233-
Net Grand Totals:		192,287-	228,882-	207,519-	235,795-	182,228-	232,470-	283,233-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-060	Sales Street 1%	401,998	425,528	458,934	441,362	434,652	528,198	546,684
10-4010-070	County Sales Tax 3/4%	152,838	145,190	150,040	151,578	131,595	150,000	145,000
10-4010-320	M/V Special Assessment	19,075	19,540	19,976	18,000	15,799	18,000	16,000
10-4010-340	County Road & Bridge	33,570	33,570	33,570	33,570	.00	.00	.00
10-4010-360	Highway Use Tax	167,046	158,710	166,987	133,483	103,057	125,000	126,297
10-4010-370	Traffic Impact Fee	8,296	7,039	3,451	25,116	1,795	3,590	7,467
10-4010-371	Permits-St Maint.	.00	390	390	.00	.00	.00	.00
10-4010-394	Sale of Assets	.00	.00	.00	.00	.00	3,400	3,000
10-4010-395	Misc. Street Revenue	3,187	190	3,783	100	3,831	3,831	.00
10-4010-396	Misc. Public Works Grants	10,000	9,000	9,000	.00	.00	.00	.00
10-4010-397	FMLD Grant	185,500	60,000	60,000	.00	200,000	200,000	.00
Total Revenues:		981,511	859,157	906,131	803,209	890,729	1,032,019	844,448
Street Maintenance								
10-5090-020	Salaries	198,572	195,000	193,248	200,000	170,743	203,000	223,000
10-5090-022	Call Out Pay	.00	200	858	.00	1,733	2,500	2,500
10-5090-023	Overtime Pay	.00	1,200	353	1,000	481	1,000	1,000
10-5090-025	Salary - Temps	25,896	25,000	24,895	28,400	12,212	15,000	28,400
10-5090-030	Payroll Tax Exp - Social Sec	13,917	14,500	13,191	14,200	11,130	13,500	15,800
10-5090-031	Payroll Tax Exp - Medicare	3,255	3,500	3,085	3,400	2,603	3,200	3,700
10-5090-032	Payroll Tax Exp - St Unemplmnt	640	700	641	700	567	725	765
10-5090-041	CRA Retirement Exp	8,470	8,200	7,767	8,000	6,909	8,250	9,100
10-5090-042	Health Insurance Exp	49,846	43,000	42,618	47,000	36,115	45,000	52,300
10-5090-043	Cafeteria Plan Expense	8,052	100	.00	.00	.00	.00	.00
10-5090-050	Employee Support	1,404	500	757	1,000	516	1,000	1,000
10-5090-051	Employee Wellness Program	.00	626	509	600	538	600	600
10-5090-100	Office Supplies	72	700	689	300	106	300	300
10-5090-101	Office Op. Supply & Furniture	.00	150	.00	150	.00	100	150
10-5090-102	Postage Expense	.00	300	396	100	320	400	300
10-5090-103	Computer Hardware/Software	257	1,700	1,503	.00	175	500	1,000
10-5090-107	Computer Services	5,849	4,500	4,843	3,200	3,623	4,200	4,200
10-5090-120	Utilities	9,842	4,000	212	9,200	2,186	4,200	4,500
10-5090-140	Telephone Expense	2,772	2,800	2,290	2,800	2,129	2,700	2,900
10-5090-160	Dues, Subscriptions	430	400	255	500	350	500	500
10-5090-170	Training	335	1,000	.00	1,200	.00	800	1,200
10-5090-175	Meals, Lodging	399	600	52	900	.00	300	900
10-5090-180	Publication of Notices	89	300	.00	300	.00	.00	200
10-5090-200	Legal Services	896	200	.00	500	.00	.00	550
10-5090-210	Technical Support	2,196	2,500	2,399	2,500	1,855	2,300	2,500
10-5090-220	Other Prof Services	81	100	.00	500	.00	.00	500
10-5090-240	Audit Expense	1,300	700	700	595	595	595	595
10-5090-260	Insurance Expense	11,385	10,500	10,326	12,500	9,415	11,000	11,000
10-5090-280	Miscellaneous Expense	.00	100	.00	.00	.00	.00	.00
10-5090-300	Machinery, Equipment, Tools	2,900	2,500	2,308	5,500	2,496	5,500	4,000
10-5090-320	Vehicle Expense	347	400	.00	400	259	450	400
10-5090-322	Veh Exp-2009 Hook Truck	189	3,000	2,840	600	1,833	2,000	1,500
10-5090-329	Veh Exp-09 chevy 2500(M6)	182	800	711	250	74	74	.00
10-5090-330	Veh Exp-09 Canyon(A1)	18	.00	.00	.00	.00	.00	.00
10-5090-331	Veh Exp-17 Chevy (M-7)	703	250	122	800	659	800	250
10-5090-332	Veh Exp-2017 Chevy (A-2)	.00	500	599	250	11	800	250
10-5090-340	Gas & Oil	6,739	7,000	5,909	8,500	7,766	8,500	8,500
10-5090-360	Co. Treas. Fees-Prop. Tax	3,057	3,000	3,207	2,500	2,376	3,000	2,500
10-5090-376	Eq. Maint-Cat MiniEx	.00	.00	.00	500	203	400	500
10-5090-377	Eq. Maint - Snow Plows	1,180	3,000	3,729	3,000	2,692	3,500	3,500

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5090-378	Eq. Maint. - JD MiniEx	.00	.00	.00	.00	.00	.00	.00
10-5090-379	Eq. Maint. Bobcat Skidsteer	83	500	840	1,200	567	1,200	1,200
10-5090-380	Equipment Maintenance	807	1,700	1,499	1,200	430	1,200	1,500
10-5090-381	Eq. Maint. Cat Backhoe	1,449	800	719	1,000	126	400	600
10-5090-382	Eq. Maint. Street Sweeper	826	2,200	956	3,000	1,551	3,000	3,000
10-5090-383	Eq. Maint. J.D. Tractor	.00	300	57	300	.00	100	300
10-5090-384	Tires - New	868	600	.00	1,200	410	1,200	1,200
10-5090-390	Maintenance/Operations	7,677	7,000	7,275	8,500	5,560	8,500	9,500
10-5090-391	Equipment Rental	1,630	1,500	720	2,000	469	2,000	2,000
10-5090-392	Road Base/Cinders/Patching Mtl	8,241	9,200	7,150	9,500	9,993	10,500	10,500
10-5090-394	Crack Seal Exp.	.00	10,000	.00	30,000	22,746	30,000	50,000
10-5090-395	Sidewalk Maintenance	.00	1,200	1,132	2,000	.00	1,000	2,000
10-5090-396	St. Signs	2,324	2,200	2,032	2,000	536	2,000	2,000
10-5090-397	Painting - St./Crosswalks	5,225	7,000	6,274	7,000	7,969	8,000	7,000
10-5090-398	Street Chip & Seal	.00	10,000	.00	20,000	.00	20,000	50,000
10-5090-400	Street Lights	49,956	57,000	50,907	57,000	45,672	57,000	57,000
10-5090-401	Pedestrian Safety	.00	500	.00	.00	.00	.00	.00
10-5090-402	Main Street Enhancement	20,431	.00	.00	.00	.00	.00	.00
10-5090-403	EV Charge Station operations	.00	.00	2	.00	499	650	650
10-5090-421	Equip Lease/Purchase	7,697	50,698	7,698	.00	66,701	67,000	14,000
10-5090-480	Engineering & Survey	4,166	800	240	.00	233	250	.00
10-5090-481	Safety	557	1,000	471	1,000	1,220	1,500	1,000
10-5090-499	PWF Maintenance	439	500	650	500	3,525	4,000	2,000
10-5090-500	Tree Maintenance	.00	1,000	3,900	5,000	3,906	6,000	8,000
10-5090-550	Street Asphalt Overlay	.00	80,000	87,883	30,000	262,706	262,707	50,000
10-5090-560	Capital Improvements	295,209	24,000	26,490	.00	1,860	1,860	.00
Total Street Maintenance:		768,855	613,224	537,905	544,245	719,349	836,761	664,310
General Fund Revenue Total:		981,511	859,157	906,131	803,209	890,729	1,032,019	844,448
General Fund Expenditure Total:		768,855	613,224	537,905	544,245	719,349	836,761	664,310
Net Total General Fund:		212,656	245,933	368,226	258,964	171,380	195,258	180,138
Net Grand Totals:		212,656	245,933	368,226	258,964	171,380	195,258	180,138

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Town Maintenance								
10-5060-020	Salaries	10,190	9,807	9,593	9,600	8,649	10,300	10,450
10-5060-030	Payroll Tax Exp - Social Sec	632	608	578	600	522	650	650
10-5060-031	Payroll Tax Exp - Medicare	148	143	135	150	122	150	175
10-5060-032	Payroll Tax Exp - St Unemplmnt	31	30	28	30	25	30	35
10-5060-041	CRA Retirement Exp	420	393	384	400	346	400	425
10-5060-042	Health Insurance Exp	2,025	1,800	1,775	1,900	1,541	1,900	1,943
10-5060-043	Cafeteria Plan Expense	799	100	.00	.00	.00	.00	.00
10-5060-050	Employee Support	43	100	.00	100	.00	.00	.00
10-5060-051	Employee Wellness Program	.00	22	20	22	20	20	20
10-5060-100	Office Supplies	379	350	336	350	113	350	350
10-5060-107	Computer Services	.00	.00	440	.00	34	34	.00
10-5060-145	Internet svc	90	1,600	1,539	2,592	2,250	2,700	2,700
10-5060-175	Meals, Lodging	13-	.00	.00	.00	.00	.00	.00
10-5060-260	Insurance Expense	3,755	3,976	3,882	4,200	3,938	4,000	4,100
10-5060-280	Miscellaneous Expense	.00	50	.00	50	.00	.00	.00
10-5060-600	Town M & O	2,881	2,000	1,255	2,000	2,634	3,800	4,000
10-5060-601	T/H Cleaning & Supplies	3,327	2,000	621	2,000	136	500	3,500
10-5060-602	M & O - Shop Use	.00	192	192	.00	.00	.00	.00
10-5060-603	MOC Cleaning & Supplies	3,660	2,500	2,022	2,500	260	1,000	1,500
10-5060-604	Rent Expense	.00	.00	.00	.00	.00	.00	6,000
10-5060-610	Town Apt. Expenses	6,892	5,500	5,453	.00	.00	.00	.00
10-5060-611	Museum Expense	45	500	.00	500	.00	.00	.00
10-5060-720	Capital Improvements/Shop	.00	.00	.00	.00	.00	5,000	.00
Total Town Maintenance:		35,302	31,671	28,253	26,994	20,589	30,834	35,848
General Fund Revenue Total:		.00	.00	.00	.00	.00	.00	.00
General Fund Expenditure Total:		35,302	31,671	28,253	26,994	20,589	30,834	35,848
Net Total General Fund:		35,302-	31,671-	28,253-	26,994-	20,589-	30,834-	35,848-
Net Grand Totals:		35,302-	31,671-	28,253-	26,994-	20,589-	30,834-	35,848-

TOWN OF NEW CASTLE, COLORADO

UTILITY FUND

Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2021

12/01/2020

	<u>Actual</u> <u>2018</u>	<u>2019</u> <u>Budget</u>	<u>Actual</u> <u>2019</u>	<u>Budget</u> <u>2020</u>	<u>2020</u> <u>Proj Budget</u>	<u>2021</u> <u>Beq Budget</u>
Beginning - Retained Earnings	\$ 1,067,478	1,143,336	874,888	1,307,345	1,150,106	1,263,307
Water						
Operating Revenues	\$ 933,918	978,458	986,489	1,027,909	1,110,309	1,101,169
Operating Expenses	\$ <u>995,029</u>	<u>975,803</u>	<u>882,934</u>	<u>1,025,987</u>	<u>989,345</u>	<u>1,059,425</u>
Operating Revenues ***	\$ (61,111)	2,655	103,555	1,922	120,964	41,744
Capital Revenues	\$ 94,500	94,714	68,028	174,872	158,650	103,490
Capital Expenses	\$ <u>71,614</u>	<u>90,729</u>	<u>45,729</u>	<u>152,214</u>	<u>295,966</u>	<u>86,905</u>
Capital Revenues ***	\$ 22,886	3,985	22,299	22,658	(137,316)	16,585
Wastewater						
Operating Revenues	\$ 1,166,918	1,385,392	1,376,264	1,435,043	1,440,088	1,472,304
Operating Expenses	\$ <u>790,081</u>	<u>771,081</u>	<u>729,799</u>	<u>840,832</u>	<u>798,230</u>	<u>867,880</u>
Operating Revenues ***	\$ 376,837	614,311	646,465	594,211	641,858	604,424
Capital Revenues	\$ 150,121	187,800	175,424	108,000	72,850	203,490
Capital Expenses	\$ <u>673,945</u>	<u>724,710</u>	<u>711,844</u>	<u>610,433</u>	<u>580,334</u>	<u>787,193</u>
Capital Revenues ***	\$ (523,824)	(536,910)	(536,420)	(502,433)	(507,484)	(583,703)
Trash Service						
Operating Revenues	\$ 305,202	377,353	378,087	519,294	516,079	531,904
Operating Expenses	\$ <u>312,580</u>	<u>340,500</u>	<u>338,768</u>	<u>514,969</u>	<u>520,900</u>	<u>532,993</u>
Operating Revenues ***	\$ (7,378)	36,853	39,319	4,325	(4,821)	(1,089)
Ending Retained Earnings	\$ <u>874,888</u>	<u>1,264,230</u>	<u>1,150,106</u>	<u>1,428,028</u>	<u>1,263,307</u>	<u>1,341,268</u>
***over (under) Expenses						
Net Surplus (Deficit)	(192,590)	120,894	275,218	120,683	113,201	77,961

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Utility Fund								
Water Revenue								
20-4030-020	Water Revenues	583,444	695,938	698,686	716,816	603,937	724,738	745,994
20-4030-025	Water Svc Chg-Over 12,000 Gal.	214,824	128,500	127,487	154,500	220,295	222,000	175,000
20-4030-050	Water Service Charge	103,006	121,000	124,346	127,885	108,003	129,618	133,455
20-4030-080	Delinquent User Charge	9,933	14,843	16,983	7,400	12,843	14,000	10,000
20-4030-100	Administration Fees	1,044	2,400	2,625	700	1,758	2,100	1,500
20-4030-110	Raw Water revenue	7,897	10,285	10,294	4,908	10,393	10,393	8,000
20-4030-120	Bulk Water Revenues	241	220	610	10,000	2,580	2,580	20,000
20-4030-200	Water Meters/Accessory	10,458	3,245	3,245	3,500	2,514	2,600	4,940
20-4030-240	Miscellaneous	921	.00	.00	.00	.00	.00	.00
20-4030-245	Rent Income	2,149	2,027	2,214	2,200	1,900	2,280	2,280
Total Water Revenue:		933,918	978,458	986,489	1,027,909	964,223	1,110,309	1,101,169
Water Administration								
20-6040-010	Council Salaries	8,403	8,070	8,265	8,312	6,919	8,070	8,070
20-6040-020	Salaries	369,311	395,000	393,348	413,000	335,441	400,000	427,000
20-6040-022	Call Out Pay	1,357	5,000	5,457	12,000	6,859	11,000	12,000
20-6040-023	Overtime Pay	.00	200	424	3,300	1,468	2,000	3,700
20-6040-025	Salary - Temps	19,168	23,500	.00	.00	.00	.00	.00
20-6040-030	Payroll Tax Exp - Social Sec	24,691	25,000	24,392	27,000	21,059	27,000	28,000
20-6040-031	Payroll Tax Exp - Medicare	5,775	5,800	5,705	6,300	4,925	6,300	6,600
20-6040-032	Payroll Tax Exp - St Unemplmnt	1,035	1,308	1,187	1,300	1,089	1,300	1,355
20-6040-041	CRA Retirement Exp	16,044	16,171	15,967	16,800	13,737	16,800	17,800
20-6040-042	Health Insurance Exp	95,122	88,000	86,716	90,000	72,735	90,000	99,000
20-6040-043	Cafeteria Plan Expense	13,831	100	98-	.00	.00	.00	.00
20-6040-050	Employee Support	1,962	1,000	725	1,350	608	1,350	1,350
20-6040-051	Employee Wellness Program	.00	1,753	1,131	1,800	1,123	1,800	1,800
20-6040-100	Office Supplies	4,972	2,500	928	2,500	987	2,000	2,500
20-6040-101	Office Op. Supply & Furniture	235	300	.00	600	.00	200	600
20-6040-102	Postage Expense	1,746	1,600	1,363	1,600	1,215	1,600	1,600
20-6040-103	Computer Hardware/Software	19,414	8,500	7,988	5,000	2,363	12,000	5,000
20-6040-104	Printing & Copies	1,036	1,200	1,052	1,000	756	1,000	1,000
20-6040-105	Office - Misc.	.00	10	7	.00	.00	.00	.00
20-6040-106	Credit Card Fees	6,349	7,900	7,852	6,800	6,429	6,800	8,400
20-6040-107	Computer Services	22,239	10,000	9,855	11,000	6,923	9,000	11,000
20-6040-110	Utility Billing Expense	4,306	4,500	4,935	5,000	3,019	5,000	5,000
20-6040-120	Town Hall Utilities	1,266	1,300	1,279	1,500	1,007	1,500	1,500
20-6040-140	Telephone Expense	7,414	7,000	6,829	7,400	6,429	7,400	7,400
20-6040-145	Internet Svc/Web Page	4,281	2,000	1,123	4,000	.00	4,000	4,000
20-6040-146	Newsletter Expense	1,282	1,750	.00	1,750	.00	1,750	1,750
20-6040-150	Mileage Expense	457	50	.00	50	.00	.00	.00
20-6040-160	Dues, Meetings, Subscriptions	1,788	2,400	1,563	2,400	1,998	2,400	2,400
20-6040-170	Training	1,045	1,000	100	2,000	.00	1,000	1,000
20-6040-175	Meals, Lodging	1,949	500	285	2,000	474	500	1,000
20-6040-180	Publication of Notices	377	500	11	1,000	504	1,000	1,000
20-6040-190	Refund	2,124	1,000	426	1,500	455	1,500	1,500
20-6040-200	Legal Services	13,059	12,000	10,033	10,000	2,346	10,000	11,000
20-6040-210	Technical Support	5,430	10,000	10,094	8,500	4,587	8,500	8,500
20-6040-220	Other Prof Services	25,881	8,500	8,556	8,000	10,532	11,000	8,000
20-6040-240	Audit Expense	2,200	2,640	2,685	2,125	2,125	2,125	2,125
20-6040-260	Insurance Expense	46,755	40,512	40,367	42,000	39,336	42,000	42,000
20-6040-279	Council Expenses	772	2,000	.00	.00	.00	.00	.00
20-6040-280	Miscellaneous Expense	8,559	50	68	1,000	.00	.00	1,000
20-6040-281	Good Neighbor Policy Exp.	3,065	500	.00	1,000	.00	1,000	1,000
20-6040-480	Engineering & Survey	12,814	15,000	10,534	8,000	4,919	8,000	8,000

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Total Water Administration:		757,515	716,114	671,152	718,887	562,366	706,895	744,950
Water Dept. - Operating								
20-6050-120	Utilities	60,531	60,500	55,601	60,500	53,972	68,000	68,500
20-6050-122	Utilities-Raw Water	18,517	20,000	17,265	15,000	20,680	25,000	25,000
20-6050-200	Chemicals	18,313	40,000	36,877	45,000	43,236	45,000	45,000
20-6050-220	M & O - Plant	30,702	20,000	20,701	30,000	23,810	30,000	35,000
20-6050-230	M & O - Pretreat & Trans	.00	2,500	112	2,500	.00	.00	.00
20-6050-240	M & O - Distribution	32,884	40,000	13,954	65,000	25,271	45,000	65,000
20-6050-241	M & O Raw Water System	428	4,500	6,148	5,500	3,108	4,000	5,500
20-6050-245	M & O-Red Rocks Ditch	4,871	3,500	3,242	9,000	4,277	8,000	9,000
20-6050-250	Source Water Protection	.00	500	.00	500	.00	500	500
20-6050-260	Lab Tests	4,233	8,000	7,222	6,500	5,912	6,500	7,500
20-6050-300	Machinery & Equipment	2,357	2,500	312	6,000	.00	6,000	2,500
20-6050-320	Vehicle Expense	.00	500	.00	.00	.00	.00	.00
20-6050-323	Veh Exp-04 Ford Ranger(W10)	680	400	465	800	.00	200	250
20-6050-325	Veh Exp-09 Chevy Colo(w11)	445	8	37	.00	537	800	250
20-6050-326	Veh Exp-13 Chevy P.U.(W14)	398	200	149	800	33	100	.00
20-6050-327	Veh Exp-17 Chevy (W-15)	.00	600	577	250	169	250	250
20-6050-328	Veh Exp-17 Chevy (W-16)	250	200	29	800	.00	250	800
20-6050-329	Veh Exp-15 Chevy (P-3)	330	600	112	250	.00	250	250
20-6050-340	Gas & Oil	5,253	4,500	4,338	6,000	3,290	4,200	5,500
20-6050-380	Equipment Maintenance	354	600	.00	1,000	386	1,000	1,000
20-6050-391	Equipment Rental	104	1,000	.00	750	.00	750	750
20-6050-420	Training	3,184	250	85	1,000	100	250	500
20-6050-481	Safety	318	500	.00	500	.00	500	500
20-6050-500	Water Meter/Accessories	12,158	6,800	5,489	6,800	748	3,500	6,800
20-6050-580	Equipment & Tool-Distribute	2,702	1,800	646	2,300	933	2,300	1,000
20-6050-581	Lab Equip. & Supplies	9,979	13,000	12,705	13,000	2,844	3,500	6,000
20-6050-590	Equipment & Tool-Plant	3,181	750	432	1,500	.00	750	1,500
20-6050-700	Permits	1,445	1,500	1,445	1,500	1,445	1,500	1,500
20-6050-710	W/H Ditch Fees	183	400	259	250	170	250	25
20-6050-721	Water Lease	500	500	.00	500	500	500	500
20-6050-740	Ruedi Water Contract	23,215	23,581	23,581	23,600	1,212	23,600	23,600
Total Water Dept. - Operating:		237,514	259,689	211,782	307,100	192,633	282,450	314,475
Utility Fund Revenue Total:		933,918	978,458	986,489	1,027,909	964,223	1,110,309	1,101,169
Utility Fund Expenditure Total:		995,029	975,803	882,934	1,025,987	754,999	989,345	1,059,425
Net Total Utility Fund:		61,112-	2,655	103,555	1,922	209,224	120,964	41,744
Net Grand Totals:		61,112-	2,655	103,555	1,922	209,224	120,964	41,744

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Utility Fund								
Water Revenue								
20-4030-270	FMLD Grant	.00	14,850	.00	66,872	.00	81,000	.00
20-4030-300	Cap Water Tap Fees	91,500	73,000	61,164	108,000	52,800	52,800	103,490
20-4030-340	Water Rights Dedication	3,000	6,864	6,864	.00	4,800	4,800	.00
20-4030-394	Sale of Assets	.00	.00	.00	.00	20,050	20,050	.00
Total Water Revenue:		94,500	94,714	68,028	174,872	77,650	158,650	103,490
Water Dept. - Operating								
20-6050-521	Note Principal - CWCB	19,653	21,462	20,538	22,428	21,462	21,462	22,428
20-6050-541	Note Interest - CWCB	23,751	21,942	22,866	20,976	21,942	21,942	20,977
Total Water Dept. - Operating:		43,404	43,404	43,404	43,404	43,404	43,404	43,405
Capital Expenses / Water								
20-6059-100	Capital Replace/Water Lines	.00	15,000	.00	.00	.00	.00	.00
20-6059-110	Capital Replace/Water Plant	.00	2,325	2,325	.00	.00	.00	35,000
20-6059-176	Raw Water System-Capital	.00	7,500	.00	7,500	187	200	8,500
20-6059-421	Veh/Equip-Lease/Purchase	28,210	.00	.00	.00	80,222	80,362	.00
20-6059-580	Other Capital-Bulk Water Plant	.00	22,500	.00	101,310	169,953	172,000	.00
Total Capital Expenses / Water:		28,210	47,325	2,325	108,810	250,363	252,562	43,500
Utility Fund Revenue Total:		94,500	94,714	68,028	174,872	77,650	158,650	103,490
Utility Fund Expenditure Total:		71,614	90,729	45,729	152,214	293,766	295,966	86,905
Net Total Utility Fund:		22,886	3,985	22,299	22,658	216,116-	137,316-	16,585
Net Grand Totals:		22,886	3,985	22,299	22,658	216,116-	137,316-	16,585

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Utility Fund								
Wastewater Revenue								
20-4040-040	Monthly Wastewater Svc. Chg	983,773	1,184,159	1,188,091	1,219,684	1,032,541	1,236,543	1,269,360
20-4040-045	Sewer Chg-Over 6,000 Gal.	86,579	84,176	76,727	92,700	80,463	87,962	84,039
20-4040-050	Sewer Svc. Chg.	80,904	95,000	97,547	100,274	84,844	101,744	104,653
20-4040-055	South Svc Chg	9,403	13,000	13,682	14,085	11,470	13,764	14,177
20-4040-080	Delinquent Chgs-Wastewater	5,529	8,225	.00	7,400	.00	.00	.00
20-4040-100	Administrative Fees-Wastewater	541	610	.00	700	.00	.00	.00
20-4040-540	ColoTrust Int(DOLA)-Wastewater	189	222	217	200	66	75	75
Total Wastewater Revenue:		1,166,918	1,385,392	1,376,264	1,435,043	1,209,384	1,440,088	1,472,304
Wastewater Department - Admin.								
20-6080-010	Council Salaries	8,403	8,070	8,265	8,312	6,919	8,070	8,070
20-6080-020	Salaries	324,924	318,000	315,260	327,000	261,649	315,000	331,000
20-6080-022	Call Out Pay	175	3,500	3,491	8,000	9,272	12,000	12,000
20-6080-023	Overtime Pay	.00	.00	381	1,950	1,813	2,000	2,150
20-6080-030	Payroll Tax Exp - Social Sec	20,676	20,000	19,661	21,000	16,735	21,000	22,000
20-6080-031	Payroll Tax Exp - Medicare	4,835	4,800	4,597	4,900	3,914	4,900	5,200
20-6080-032	Payroll Tax Exp - St Unemplmnt	839	1,000	964	1,100	879	1,100	1,100
20-6080-041	CRA Retirement Exp	13,337	13,000	12,761	13,100	10,899	13,100	13,800
20-6080-042	Health Insurance Exp	79,202	64,000	68,553	80,000	64,319	78,000	84,600
20-6080-043	Cafeteria Plan Expense	13,850	100	98-	.00	.00	.00	.00
20-6080-050	Employee Support	1,622	1,850	1,480	1,850	937	1,200	1,850
20-6080-051	Employee Wellness Program	.00	1,493	925	1,500	928	1,500	1,500
20-6080-100	Office Supplies	1,193	1,200	861	1,200	655	1,200	1,200
20-6080-101	Office Op. Supply & Furniture	.00	200	.00	600	.00	200	600
20-6080-102	Postage Expense	692	1,800	611	1,800	621	800	1,000
20-6080-103	Computer Hardware/Software	13,776	7,308	7,321	2,000	2,680	2,700	2,500
20-6080-104	Printing & Copies	1,018	1,200	1,052	800	696	900	900
20-6080-105	Office - Misc.	.00	7	7	.00	.00	.00	.00
20-6080-106	Credit Card Fees	5,977	7,900	7,852	6,800	6,429	8,000	8,800
20-6080-107	Computer Services	15,007	9,900	10,042	8,500	6,877	8,000	8,500
20-6080-110	Utility Billing Expense	4,607	4,500	4,935	5,500	3,019	4,000	5,000
20-6080-120	Town Hall Utilities	1,266	1,400	1,279	1,500	1,007	1,500	1,500
20-6080-125	Porta Jon Svc	.00	.00	.00	12,600	6,706	11,500	12,000
20-6080-140	Telephone Expense	5,911	6,000	5,428	6,600	3,616	4,500	4,500
20-6080-145	Internet Svc/Web Page	5,538	1,800	1,744	4,000	450	540	540
20-6080-146	Newsletter Expense	734	1,750	.00	1,750	.00	1,750	1,750
20-6080-150	Mileage Expense	296	100	.00	100	.00	.00	.00
20-6080-160	Dues, Meetings, Subscriptions	1,153	1,200	1,163	1,400	1,820	1,900	1,400
20-6080-170	Training	466	1,000	.00	3,000	250	1,200	3,000
20-6080-175	Meals, Lodging	1,459	1,000	67	1,000	.00	300	1,000
20-6080-180	Publication of Notices	377	1,300	1,069	1,300	504	1,300	1,300
20-6080-190	Refund	2,385	1,200	426	1,500	455	500	1,500
20-6080-200	Legal Services	1,501	1,000	.00	2,000	.00	2,000	2,200
20-6080-210	Technical Support	5,430	9,200	9,097	.00	4,587	5,500	5,500
20-6080-220	Other Prof Services/Inspection	15,858	20,000	14,009	32,000	18,148	27,000	32,000
20-6080-240	Audit Expense	1,400	1,680	1,680	1,445	1,445	1,445	1,445
20-6080-260	Insurance Expense	37,734	30,713	30,158	32,000	28,083	30,000	32,000
20-6080-279	Council Expenses	269	1,000	.00	.00	.00	.00	.00
20-6080-280	Miscellaneous Expense	1,705	1,000	78	1,000	.00	500	1,000
20-6080-281	Good Neighbor Policy Exp	6,001	3,000	3,493	5,000	350	2,000	5,000
20-6080-480	Engineering & Survey	2,498	2,000	.00	6,000	3,451	6,000	6,000
Total Wastewater Department - Admin.:		602,114	556,171	538,611	610,107	470,115	583,105	625,405

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Wastewater - Operating								
20-6090-120	Utilities	86,600	93,000	92,370	89,000	69,895	89,000	96,000
20-6090-125	South Utilities	1,557	1,800	1,605	2,000	1,356	2,000	2,000
20-6090-200	Chemicals	13,392	17,000	14,001	17,000	9,240	17,000	16,000
20-6090-220	M & O Plant - WWTP	46,583	38,000	31,636	48,000	31,685	48,000	68,000
20-6090-221	Sludge Hauling	.00	14,000	8,995	14,000	3,852	8,000	10,000
20-6090-225	M&O - Centrifuge	8,057	9,000	8,441	8,000	4,609	8,000	6,000
20-6090-240	M & O - Collections	4,961	6,500	6,183	8,500	1,539	2,500	5,000
20-6090-245	M & O South Collections	604	2,500	2,368	2,500	7	500	2,500
20-6090-260	Lab Tests	672	1,800	2,914	2,000	1,492	3,000	3,000
20-6090-320	Vehicle Expense	.00	250	.00	.00	.00	.00	.00
20-6090-327	Veh Exp-06 GMC PU(ww13)	118	250	.00	.00	.00	.00	.00
20-6090-328	Veh Exp-13 Chevy PU(W12)	76	600	543	250	680	800	800
20-6090-329	Veh Exp-17 Chevy (W-15)	176	250	.00	.00	.00	200	200
20-6090-340	Gas & Oil	5,931	4,000	3,658	6,000	3,115	4,500	6,000
20-6090-391	Equipment Rental	104	2,500	.00	4,000	.00	4,000	1,000
20-6090-420	Training	2,264	750	684	750	1,005	1,200	750
20-6090-481	Safety	941	800	390	1,000	1,065	1,200	1,000
20-6090-580	Equip. & Tools - Plant	4,118	8,500	8,356	8,500	159	8,500	4,000
20-6090-581	Lab Equip. & Supplies	8,366	9,000	6,743	9,000	6,022	9,000	15,500
20-6090-590	Equipment & Tool - Collection	2,184	1,200	826	2,500	299	1,000	1,500
20-6090-700	Permits	1,263	2,000	1,068	2,500	1,209	1,500	1,500
20-6090-740	Sludge Site Application Fee	.00	210	209	225	.00	225	225
20-6090-760	Sludge Site	.00	1,000	198	5,000	2,412	5,000	1,500
Total Wastewater - Operating:		187,967	214,910	191,189	230,725	139,640	215,125	242,475
Utility Fund Revenue Total:		1,166,918	1,385,392	1,376,264	1,435,043	1,209,384	1,440,088	1,472,304
Utility Fund Expenditure Total:		790,081	771,081	729,799	840,832	609,756	798,230	867,880
Net Total Utility Fund:		376,837	614,311	646,465	594,211	599,629	641,858	604,424
Net Grand Totals:		376,837	614,311	646,465	594,211	599,629	641,858	604,424

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Utility Fund								
Wastewater Revenue								
20-4040-320	Cap Sewer Tap Fees	102,000	67,000	65,664	108,000	52,800	52,800	103,490
20-4040-394	Sale of Assets	.00	.00	.00	.00	20,050	20,050	.00
20-4040-621	Misc. Grant Revenue	48,121	120,800	109,760	.00	.00	.00	100,000
	Total Wastewater Revenue:	150,121	187,800	175,424	108,000	72,850	72,850	203,490
Wastewater Department - Admin.								
20-6080-560	Note Princ-CWR&PDA	34,243	17,702	17,702	.00	.00	.00	.00
20-6080-561	Note Princ. - 08 WWTP Loan	353,373	358,809	358,809	369,683	369,682	369,683	345,000
20-6080-580	Note Int.-CWR&PDA	1,957	398	398	.00	.00	.00	.00
20-6080-581	Note Int. - 08 WWTP Loan	183,039	175,501	175,501	164,750	164,749	164,750	157,293
	Total Wastewater Department - Admin.:	572,612	552,410	552,410	534,433	534,431	534,433	502,293
Capital Expenses-Wastewater								
20-6095-101	Capital - Collections Other	.00	.00	.00	60,000	.00	.00	284,900
20-6095-110	Capital Replacement-WW Plant	4,378	172,300	159,434	.00	21	21	.00
20-6095-421	Veh/Equip-Lease/Purchase	96,955	.00	.00	.00	33,908	33,908	.00
20-6095-800	Capital-Equipment	.00	.00	.00	16,000	11,972	11,972	.00
	Total Capital Expenses-Wastewater:	101,333	172,300	159,434	76,000	45,901	45,901	284,900
	Utility Fund Revenue Total:	150,121	187,800	175,424	108,000	72,850	72,850	203,490
	Utility Fund Expenditure Total:	673,945	724,710	711,844	610,433	580,332	580,334	787,193
	Net Total Utility Fund:	523,824-	536,910-	536,421-	502,433-	507,482-	507,484-	583,703-
	Net Grand Totals:	523,824-	536,910-	536,421-	502,433-	507,482-	507,484-	583,703-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	10/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
Utility Fund								
Water Revenue								
20-4030-060	Trash Revenues	305,202	377,353	378,087	519,294	429,864	516,079	531,904
Total Water Revenue:		305,202	377,353	378,087	519,294	429,864	516,079	531,904
Trash Department								
20-6070-110	Utility Billing Expense	126	1,300	1,467	1,200	913	1,200	1,200
20-6070-180	Publication of Notices	215	1,500	761	100	.00	.00	.00
20-6070-200	Legal Services	.00	500	561	500	.00	500	550
20-6070-500	Trash Service	307,780	328,000	326,836	504,169	424,118	510,000	522,043
20-6070-600	Chgs-Cleanup Weeks	4,459	9,200	9,144	9,000	6,923	9,200	9,200
Total Trash Department:		312,580	340,500	338,768	514,969	431,955	520,900	532,993
Utility Fund Revenue Total:		305,202	377,353	378,087	519,294	429,864	516,079	531,904
Utility Fund Expenditure Total:		312,580	340,500	338,768	514,969	431,955	520,900	532,993
Net Total Utility Fund:		7,378-	36,853	39,319	4,325	2,091-	4,821-	1,089-
Net Grand Totals:		7,378-	36,853	39,319	4,325	2,091-	4,821-	1,089-

TOWN OF NEW CASTLE, COLORADO

Conservation Trust Fund

**Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2021**

12/01/2020

		<u>Actual</u> <u>2018</u>	<u>Actual</u> <u>2019</u>	<u>Budget</u> <u>2020</u>	<u>Actual</u> <u>10/31/2020</u>	<u>Projected</u> <u>2020</u>	<u>Budget</u> <u>2021</u>
BEGINNING FUND BALANCE	Acct. #	\$ 21,451	\$ 36,980	\$ 81,295	\$ 83,094	\$ 83,094	\$ 114,344
<u>REVENUES</u>							
State Lottery	30-4040-040	\$ 48,156	\$ 55,230	\$ 40,000	\$ 38,438	\$ 50,700	\$ 45,000
Alpine Checking Interest	30-4040-520	\$ 23	\$ 47	\$ 40	\$ 49	\$ 50	\$ 50
Total Revenues:		<u>\$ 48,179</u>	<u>\$ 55,277</u>	<u>\$ 40,040</u>	<u>\$ 38,487</u>	<u>\$ 50,750</u>	<u>\$ 45,050</u>
<u>EXPENDITURES</u>							
Equipment	30-8040-390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,000
Capital Improvements	30-8040-400	\$ 32,650	\$ 9,163	\$ 14,000	\$ 9,239	\$ 9,500	\$ 10,000
Parks, Trails Dev	30-8040-617	\$ -	\$ -	\$ -	\$ 5,059	\$ 10,000	\$ -
Total Expenditures:		<u>\$ 32,650</u>	<u>\$ 9,163</u>	<u>\$ 14,000</u>	<u>\$ 14,298</u>	<u>\$ 19,500</u>	<u>\$ 71,000</u>
ENDING FUND BALANCE		<u>\$ 36,980</u>	<u>\$ 83,094</u>	<u>\$ 107,335</u>	<u>\$ 107,283</u>	<u>\$ 114,344</u>	<u>\$ 88,394</u>

TOWN OF NEW CASTLE, COLORADO

Cemetery Fund

**Combined Statement of Revenues, Expenditures
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2021**

12/01/2020

	<u>Acct. #</u>	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Actual 10/31/2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
BEGINNING RETAINED EARNINGS		\$ 26,311	\$ 32,643	\$ 39,660	\$ 39,660	\$ 39,660	\$ 42,270
Reserved - Perpetual Care		(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
Reserved - Capital Improvements		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Unreserved/Undesignated		<u>\$ 16,311</u>	<u>\$ 22,643</u>	<u>\$ 29,660</u>	<u>\$ 29,660</u>	<u>\$ 29,660</u>	<u>\$ 32,270</u>
 REVENUES							
Sale of Plots	40-4060-020	\$ 6,400	\$ 9,200	\$ 3,000	\$ 5,100	\$ 5,100	\$ 3,000
ColoTrust Interest	40-4060-540	<u>\$ 279</u>	<u>\$ 321</u>	<u>\$ 300</u>	<u>\$ 99</u>	<u>\$ 110</u>	<u>\$ 100</u>
Total Revenues:		<u>\$ 6,679</u>	<u>\$ 9,521</u>	<u>\$ 3,300</u>	<u>\$ 5,199</u>	<u>\$ 5,210</u>	<u>\$ 3,100</u>
 EXPENDITURES							
Maintenance & Operations	40-9040-380	<u>\$ 347</u>	<u>\$ 2,504</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 2,600</u>	<u>\$ 2,500</u>
Total Expenditures:		<u>\$ 347</u>	<u>\$ 2,504</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 2,600</u>	<u>\$ 2,500</u>
 ENDING RETAINED EARNINGS		 <u>\$ 32,643</u>	 <u>\$ 39,660</u>	 <u>\$ 40,960</u>	 <u>\$ 44,859</u>	 <u>\$ 42,270</u>	 <u>\$ 42,870</u>
Reserved - Perpetual Care		(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
Unreserved/Undesignated		<u>\$ 22,643</u>	<u>\$ 29,660</u>	<u>\$ 30,960</u>	<u>\$ 34,859</u>	<u>\$ 32,270</u>	<u>\$ 32,870</u>

**TOWN OF NEW CASTLE, COLORADO
ORDINANCE NO. 2020-8**

An Ordinance of the Town of New Castle, Colorado summarizing additional expenditures for the Utility Fund, Conservation Trust Fund and Cemetery Fund, and adopting a supplemental budget for the Town of New Castle, Colorado, for the calendar year beginning on the first day of January, 2020 and ending on the last day of December, 2020.

WHEREAS, on December 3, 2019, the Town Council of the Town of New Castle adopted Resolution No. TC-2019-23, approving a budget for the calendar year beginning on the first day of January, 2020, and ending on the last day of December, 2020; and

WHEREAS, pursuant to the Home Rule Charter of the Town of New Castle, the Town Administrator has certified that during 2020, there became available for appropriation revenues in excess of those estimated in the 2020 budget, as indicated on Exhibit A attached to and incorporated by reference into this ordinance; and

WHEREAS, the Town Administrator and the Town Finance Director/Treasurer have prepared and submitted a proposed supplemental budget for the 2020 calendar year to the Council for its consideration; and

WHEREAS, on December 1, 2020, the Council held a public hearing on the proposed supplemental budget, after publication in accordance with the Charter of notice of such public hearing and notice that the proposed budget was on file for public inspection in the office of the Town Clerk; and

WHEREAS, after the public hearing, the Council gave due consideration to the input of the public and any issues raised at the hearing; and

WHEREAS, the Council desires to adopt the supplemental budget, as amended in accordance with discussion at the public hearing; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO THAT:

1. The Town Council incorporates the foregoing recitals as findings of fact and determinations by the Town Council.

2. Estimated additional expenditures for each fund are as follows:

General Fund	\$0
Utility Fund	\$40,340
Conservation Trust Fund	\$5,500
Cemetery Fund	\$600

3. The supplemental budget as submitted, amended, and summarized in this ordinance by fund, is approved and adopted as the supplemental budget of the Town of New Castle for the year stated above.

4. The supplemental budget approved and adopted at public meeting by a majority vote of the Town Council, as required by law, shall be signed by the Mayor and the Town Clerk and made a part of the public records of the Town of New Castle.

INTRODUCED on December 1, 2020, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado on December 15, 2020, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN OF NEW CASTLE, COLORADO

Attest:

By: _____
Mayor Art Riddile

Town Clerk Melody Harrison, CMC

1
2 **New Castle Town Council Regular Virtual Meeting**
3 **Tuesday, October 06, 2020, 7:00 PM**
4

5 **Due to concerns related to COVID-19, this meeting will be open to**
6 **the public as a virtual meeting only.**
7

8 **To join by computer, smart phone or tablet:**
9 **<https://us02web.zoom.us/j/7096588400>**
10

11 **If you prefer to telephone in:**
12 **Please call: 1-346-248-7799**
13 **Meeting ID: 709 658 8400**
14

15
16 **Call to Order**

17 Mayor A Riddile Called the meeting to order at 7:00 p.m.
18

19 **Pledge of Allegiance**
20

21 **Roll Call**

22 Present	Councilor Mariscal
	Councilor Owens
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
28 Absent	Councilor G Riddile

29

30 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody
31 Harrison, Town Planner Paul Smith, Town Treasurer Loni Burk, Public Works Director John
32 Wenzel and members of the public.
33

34 **MOTION: Mayor A Riddile made a motion to approve Councilor G Riddile's**
35 **absence. Councilor Owens seconded the motion and it passed unanimously.**
36

37 **Meeting Notice**

38 Town Clerk Melody Harrison verified that her office gave notice of the meeting in
39 accordance with Resolution TC 2020-1.
40

41 **Conflicts of Interest**

42 There were no conflicts of interest.
43

44 **Agenda Changes**

45 Clerk Harrison told the council that staff wanted to remove the City Market Cooler
46 Modification item from the consent agenda because the application had some errors in it

1 that would need to be corrected. She said the application would be brought back to the
2 October 20 meeting. The council agreed.

3
4
5 **Citizen Comments on Items not on the Agenda**

6 Paula Jo Casper member of the beautification committee for the Castle Valley Ranch
7 Homeowners Association. Ms. Casper said that for the past year, the committee had been
8 working on planting twenty trees in the community and she asked that the council assist
9 in helping move the project forward. Ms. Casper said that the tree planning project had
10 been going on for four years, and that beautification committee had taken the project
11 over the previous year, but was running into a continuous roadblock with the town as to
12 where the trees should be planted. Ms. Casper said she wanted to discuss the issue.

13
14 Vennie Lilly. Ms. Lilly said that she was also with the tree planting and she was trying to
15 get the project moving forward. She said that trees had been purchased from West
16 Canyon Nursery and there had been an agreement with public works that they would
17 move the trees October 5 and 6, 2020 and that had been stopped suddenly. Ms. Lilly said
18 that they had someone to plant the trees and all they needed was someone to go out and
19 mark the ground with an 'X' and to make sure the trees were properly irrigated. Ms. Lilly
20 said that they had been working on the project since January and everyone had been in
21 agreement and all of a sudden they could no longer move forward. She said they wanted
22 to get it done in fall 2020. It would not cost the town anything except a little time to put
23 an 'X' on the ground to indicate where the trees should be planted and where irrigation
24 should go.

25
26 Mayor A Riddile asked what sort of roadblocks they had encountered, and how much
27 notice had been given to the town for the October 5 and 6 dates.

28
29 Ms. Lilly said there had been a meeting with Public Works Director John Wenzel during the
30 summer where a tentative date of October 5 and 6 had been set. Ms. Lilly said that on
31 September 8, Director Wenzel responded that he could not commit to a date because he
32 had some employees resign, and that if an immediate answer was needed the answer was
33 no for October 5 and 6. Ms. Lilly said that in the meantime she had made arrangements
34 with the people who were going to plant the trees in an attempt to remove as much
35 burden from the town as she could so that the project could move forward. Ms. Lilly said
36 that they just wanted someone to show them where the trees needed to be planted, and
37 it could be rescheduled if needed.

38
39 Megan Pelky, Remax Country, Castle Valley Ranch HOA Manager. Ms. Pelky said that she
40 had Deb Sanderson with her who was also with Remax Country and an HOA manager for
41 Castle Valley Ranch. Ms. Pelky said that she felt the situation could be quickly resolved if
42 the town could provide a map that indicated where the irrigation was or where the trees
43 that were already purchased could be planted. She felt the town would have to do nothing
44 more than that.

45
46 Mayor A Riddile asked Director Wenzel if a map was something that could be done.
47

1 Director Wenzel said that Pubic Works often partnered with many groups and successfully
2 so. The Garden Club, the Downtown Beautification Committee, the school district, the Boy
3 Scouts, Girl Scouts and sub-HOAs regarding parking and snow-removal issues. He said
4 they had a good track record partnering with private citizens and groups as well as
5 businesses, but unfortunately he had not been able to make the partnership with the HOA
6 beautification committee work. Director Wenzel said he had not heard from Ms. Casper or
7 Ms. Lilly in over a month, and at the time they were asking for a commitment he did not
8 have the resources to be able to commit. He said the parks department had a staff of six
9 and that reduced to two. The HOA was asking for a day and a half of work and it was not
10 as simple as putting a mark on the ground. Director Wenzel said he and the group had
11 met several times and had marked up several maps. He said his departments'
12 commitment to the project was to install irrigation for the twenty trees, and that was a
13 day to day and a half project. He said with the staffing level in the parks department they
14 could not commit, which was probably good because it could have been worse had they
15 committed and then been unable to perform. There would be twenty trees out there with
16 no irrigation. Director Wenzel said that it was unusual that he had not received any
17 communication from the group in the past month because the issues could have been
18 easily resolved rather than it going to council.

19 Mayor A Riddile said that he understood that public works was greatly understaffed as well
20 as the clerk's office, administration and finance. He said that the town had found it
21 necessary to reduce expenses because there was a pandemic taking place. He further
22 noted that the town would have a balanced budget in 2021 because the staff had made
23 many adjustments. Mayor A Riddile noted again that the town was understaffed except for
24 the police department, but once senate bill 217 was effective, the police would also find
25 themselves understaffed. He asked Administrator Reynolds to comment.

26
27 Administrator Reynolds said that the response from Director Wenzel was not to say that
28 public works was unwilling to partner, rather, it was a statement that the timeframe set
29 by the group was such that the town would not be able to accomplish the tasks
30 successfully which was not good for anyone. Administrator Reynolds that he had spoken
31 to Ms. Pelky but the conversation was short due to other commitments of hers. He also
32 said she had sent an e-mail request that he responded to with suggestions on how to
33 make the situation work successfully, but there had been no subsequent response from
34 Ms. Pelky. Administrator Reynolds said that if they were going to work as partners, they
35 had to be able to work through constraints, but the group made the decision instead to
36 come to council. He said that staff was more than capable of handling the situation and
37 had made efforts to that effect but those efforts had fallen on deaf ears. Administrator
38 Reynolds said that staff was still able and willing, but there were limits to what staff would
39 be able to complete with the timeline set by the group.

40 Mayor A Riddile asked if it was still a project the staff would assist with.

41 Director Wenzel said yes, that it was a worthy project and something they had been
42 working towards for months, however it needed to be something that staff could
43 realistically achieve.

44 Mayor A Riddile asked that staff work on it and come up with a possible date. He also said
45 that the scope of work needed to be clarified because he had heard several conflicting
46 issues regarding the scope. Mayor A Riddile asked the group if that was equitable to them.
47 They agreed it was equitable.

1 Mayor A Riddile said that the town had been a partner in the project for several years, but
2 emphasized that they needed to understand that the town was grossly understaffed in
3 almost every department and it would not be good to raise taxes or something to
4 accommodate projects, particularly during a pandemic.

5
6 Ms. Pelky said that HOA was a healthy organization and they were willing to do whatever
7 it took to assist the town to get the trees planted, whatever that was. Staffing or budget,
8 it did not matter, she said that they were just trying to get the trees planted without
9 being difficult. Ms. Pelky said they would pay a company to come in and install the
10 irrigation lines or anything else. She said she hoped that could help.

11 Councilor Hazelton asked what the hurry was. He said he understood the trees were
12 purchased, but were likely still in the ground. H thought it might be better to wait until
13 springs to plant trees anyhow. Ms. Pelky said that the beautification committee had
14 purchased the trees and wanted to move forward with the project according to the
15 agreement. Councilor Leland said that there was already a solution, and the dispute was
16 not typically the kind that would involve the town council. He said that the HOA and staff
17 will come to a solution and it was his opinion that it should be left to them. Mayor A
18 Riddile and Councilor Hazelton agreed. Mayor A Riddile asked who the HOA president was.

19 Ms. Pelky said that it was Carl Artaz.

20 Mayor A Riddile thanked the group and said that there was no reason there couldn't be a
21 solution.

22 Ms. Pelky thanked the council for their time.

23 24 25 26 **Consultant Reports**

27 Consultant Attorney – nothing to report.

28 Consultant Engineer – not present.

29 30 31 **Items for Consideration**

32 33 34 **Proclamation Honoring Virginia Erickson**

35 Mayor A Riddile greeted Joe Erickson and all the family members who were in attendance.
36 He said the news had saddened everyone.

37
38 Mayor A Riddile read the proclamation honoring Virginia Erickson into the record.

39
40 Mayor A Riddile said that Virginia had also been a member of the New Caste Home Rule
41 Charter Committee who had developed the rules and regulations for the town to become
42 home rule back in 1998.

43
44 Mayor A Riddile greeted each family member and had everyone introduce himself or
45 herself to the council.

1 **University Technical Assistance Program Coal Ridge/Breslin Park Survey Results**

2 Administrator Reynolds said that the town had engaged the University Technical
3 Assistance Program to assist with the redesign of Frank Breslin Memorial Park. He
4 introduced Director Christopher Endreson and students Sylvia Pasquariello, Miriam
5 Hernandez-Arroyo, Karen Schultz and Alex Hardesty sitting in for Hannah Van Der Vorst.
6 Administrator Reynolds said that the students had been working diligently on what Frank
7 Breslin Park might be reimagined to be. They began by putting out a public survey that
8 had more than 160 responses. The survey results will be the data starting points for the
9 redesign.

10 Director Endreson greeted the council. He and Ms. Pasquariello, Ms. Hernandez-Arroyo,
11 Ms. Schultz and Mr. Hardesty reviewed their power point presentation of the survey and
12 its results in depth with the council and staff.

13 Administrator Reynolds thanked Director Endreson and his team, as well as Director
14 Wenzel and said that it had been a pleasure to work with them.

15 Director Wenzel said that he was impressed with the team and how they had put the
16 survey together as well as the results. He said that he felt that indicated great interest
17 from the public regarding the park and said that the survey and its results would go a long
18 way when applying for grants.

19 The council thanked Director Endreson and his team and congratulated them on a well-
20 done job.

21
22
23
24 Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

25 **MOTION: Mayor A Riddile made a motion to recess the town council meeting and**
26 **to convene as the local liquor licensing authority. Councilor Mariscal seconded**
27 **the motion and it passed unanimously.**

28
29
30 **Consider Resolution TC 2020-29 - Approving a Hotel & Restaurant Liquor License**
31 **Application form Tapatios, LLC, dba Tapatios**

32 Clerk Harrison introduced Esmeralda Cornejo, owner of Tapatios.

33 Clerk Harrison said that she had been working with Ms. Cornejo for several months, and
34 that Ms. Cornejo had submitted the most complete liquor license application she had seen.
35 She said the restaurant was open for business and was working on a temporary liquor
36 license. She asked if the council had any questions about the application or for the
37 applicant.

38 Mayor A Riddile said he had eaten lunch at Tapatios and it was fantastic. Councilor Leland
39 asked for the proper spelling of Tapatios, whether it had an apostrophe or not because he
40 had seen it both ways. Ms. Cornejo said that it was with the apostrophe.

41 Mayor A Riddile asked if Ms. Cornejo was familiar with TIPS training for bartenders and
42 servers. Ms. Cornejo said she was familiar with it and her staff will be attending training
43 on October 8, 2020.

44 Councilor Leland said that the application was very thorough and he appreciated the
45 detail.

46 Clerk Harrison pointed out that the applicant had signed a lease on the property to include
47 the sidewalk area outside building so she could eventually have outdoor dining as well.

1 **MOTION: Mayor A Riddile made a motion to approve Resolution TC 2020-29, A**
2 **Resolution of the New Castle Town Council Approving an Application from**
3 **Tapatios, LLC dba Tapatios for a Hotel and Restaurant Liquor License. Councilor**
4 **Mariscal seconded the motion and it passed unanimously.**
5
6

7 Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

8 **MOTION: Mayor A Riddile made a motion to adjourn the local liquor licensing**
9 **authority and to reconvene the town council meeting. Councilor Hazelton**
10 **seconded the motion and it passed unanimously.**
11

12 **Discussion of Conceptual Trails and Trails Agreement Funding**

13 Administrator Reynolds told the council that New Castle Trails and the Talbots had been
14 discussing the idea of creating some trails on the Hogback range west of town, potentially
15 to the Harvey Gap area. The Talbots own that entire mountain range and they had been
16 looking for years for a way to use the property in a community-minded way. Administrator
17 Reynolds said that there was potential for a partnership although the details of that were
18 not yet known. He said the trails group wanted to explore it and there would likely be
19 some legal expenses incurred.
20

21 Indicating a phase 1 map he described a very preliminary trail going up the mountain
22 right outside New Castle and looping back into the downtown area.

23 Indicating a phase 2 map, he described trails that would go from New Castle all the way
24 to a BLM area outside of Silt.

25 Administrator Reynolds said that the question for the council was whether the council
26 thought further examination of the ideas were valuable, specifically allocating funds
27 towards legal fees.

28 Councilor Owens asked why the Talbots' wanted to pursue the ideas. Administrator
29 Reynolds said that they Talbots' realize they did not have another use for the property
30 and have always been community-minded. He said the only real use for the property
31 because of its terrain was recreational, and they want to create something of use to the
32 community.

33 The council and staff discussed it at length and decided that they wanted to see an
34 estimate from the attorneys before making any budget decisions. Administrator Reynolds
35 said he would get that information for council.
36
37

38 **2021 Proposed Staffing Plan**

39 Administrator Reynolds said that at the council retreat they had a broad discussion about
40 what staffing might look like in 2021, and had determined that there were funds for
41 additional staff in town hall.

42 Administrator Reynolds and the council reviewed a proposed staffing plan that included a
43 realignment of responsibilities of the Administrative Assistant to the Administrator moving
44 special events to recreation; the addition of a part-time position for finance and planning;
45 a slight realignment of recreation responsibilities; the addition of a second police clerk in
46 the police department in 2021 to accommodate requirements of senate bill 217;
47 reinstatement of the Assistant Parks Manager position and to add funding to the 2021

1 budget to allow for an additional part-time person that could be flexible to fill need as it
2 arises.

3 The council felt the staffing plan was solid.
4
5

6 **Delivery of 2021 Budget Proposal**

7 Administrator Reynolds said that the agenda item for delivery of the budget was
8 necessary to abide by charter. The council thanked Treasurer Burk and staff for all their
9 hard work on the budget.

10 **MOTION: Councilor Leland made a motion at 8:48 p.m. to go into Executive**
11 **Session for discussion of a personnel matter under C.R.S. Section 24-6-402 (f)(I)**
12 **regarding an evaluation of the Town Clerk and not involving: any specific**
13 **employees who have requested discussion of the matter in open session; any**
14 **member of this body of any elected official; the appointment of any person to fill**
15 **an office of this body or of an elected official; or personnel policies that do not**
16 **require the discussion of matters personal to particular employees. Mayor A**
17 **Riddile seconded the motion and it passed unanimously.**
18

19 "The time is now 9:10 p.m. and the executive session has been concluded. The
20 participants in the executive session were: Councilors Mariscal, Owens and Hazelton;
21 Mayor A Riddile; Councilors Copeland and Leland; Town Administrator Dave Reynolds and
22 Town clerk Melody Harrison. For the record, if any person who participated in the
23 executive session believes that any substantial discussion of any matters not included in
24 the motion to go into the executive session occurred during the executive session, or that
25 any improper action occurred during the executive session in violation of the Open
26 Meetings Law, I would ask that you state your concerns for the record."
27

28 **Consent Agenda**

29 August 18, 2020 minutes

30 September Bills of \$704,698.14

31 ~~Dillon Companies (City Market) FMB Liquor License Cooler Modification - removed~~

32 ~~New Castle Liquors Retail Liquor License and Tasting Permit Renewal~~

33 ~~Kum & Go FMB Liquor license Renewal and Change of Manager~~

34 **MOTION: Mayor A Riddile made a motion to approve the consent agenda.**
35 **Councilor Owens seconded the motion and it passed unanimously.**
36
37

38 **Staff Reports**

39 Town Administrator – Administrator Reynolds told the council that staff had been
40 considering reopening the town hall, and felt that to avoid any confusion, the town hall
41 could open on Wednesday, November 4, the day after the election. He said that since
42 there was a new ballot box installed outside the town hall, it might prevent any confusion
43 for those voters who wanted to drop off their ballot on election night. He also noted that
44 there would be rules set in place for visitors to the town hall including the requirement for
45 face coverings and only one person in the lobby area at a time. In addition, no visitors
46 would be allowed access to the upstairs. Administrator Reynolds said that staff would
47

1 make sure to be within any state guidelines as necessary. Administrator Reynolds said
2 that three defibrillators had been ordered because the town did not have any. One would
3 be in the community center, one in town hall and one in public works. The purpose was to
4 increase safety measures for staff and visitors. Administrator Reynolds thanked the
5 council for the bonuses they approved for the staff. He said that all the staff very much
6 appreciated it and was grateful. Administrator Reynolds said that the town had been
7 awarded \$430k in CARES Act funding. Those funds are managed by DOLA. He said staff
8 had looked closely at ways to get the money out to the businesses in ways that were
9 within the rules of the Act. He said that it would be difficult for the town to distribute the
10 entire amount, even with the second round of business grants and additional assistance
11 for the River Center. Administrator Reynolds said that there was an opportunity for towns
12 to be able to give back funds to the county. He said he had met with the county, and their
13 allotment of CARES Act funds will not cover their expenses. He said that there was an
14 opportunity for municipalities to relinquish funds back to the county if they felt they would
15 not be able to use them. Because CARES Act funds needed to be used before the end of
16 the year, and relinquishment needed to be done very soon. Administrator Reynolds said
17 that his suggestion was that the council consider an amount to return to the county now,
18 and in another month after the second round of business assistance grants they take a
19 second look at it. He said that by returning funds back to the county it would keep the
20 money within the region. The council liked the idea and asked if any other town would be
21 returning funds to the county. Administrator Reynolds said that other towns had been
22 impacted harder than New Castle had by the pandemic and none of them had made any
23 decision that he was aware of to return funds. He said New Castle was the first.
24 Administrator Reynolds told the council that the second round of business assistance
25 grants had gone out and they had received three back. He said that he and Administrative
26 Assistant Debbie Nichols felt that the second round of grants would go well. Administrator
27 Reynolds said that he had a meeting scheduled with the local Girl Scout Troop at Alder
28 Pond regarding a project they wished to pursue. Administrator Reynolds told the council
29 that there was earth-moving activity taking place across from River Park Condominiums
30 on the Dow Rippy property. He said it was a reclamation project to clean up some old
31 mining debris.

32 Town Clerk – Clerk Harrison told the council that the permanent ballot box had been
33 installed outside the town hall. She said that the county had received a grant for the box
34 and it came as no expense to the town. She also said that the town will be able to use
35 the box for town elections and for any election they coordinate with such as the special
36 election held by the fire department earlier in the year. Clerk Harrison thanked the council
37 for the bonuses they had provided to the staff as well as the cost of living increase
38 planned for 2021, and said that her department very much appreciated it. Clerk Harrison
39 said that staff was considering what reopening the town hall would look like. Clerk
40 Harrison said she was working with 88 Grill regarding outdoor seating into the winter,
41 depending on what happened with the pandemic. She said that the current rules were
42 considering any seating within a tent to be considered indoor which caused some concern.
43 Clerk Harrison said she was still working on the server migration.

44 Town Treasurer – Treasurer Burk said she was working on the budget. She also said that
45 her Assistant, Viktoriya Ehlers, was doing a great job. Treasurer Burk said they had just
46 started 4th quarter and there was a lot to be done with insurance and budget and end of
47 the year items.

1 Town Planner – not present.
2 Public Works Director – not present.

3
4
5 **Commission Reports**

6 Planning & Zoning Commission – nothing to report.
7 Historic Preservation Commission – nothing to report.
8 Climate and Environment Commission – nothing to report.
9 Senior Programs – nothing to report.

10 RFTA – nothing ton report.

11 AGNC – nothing to report.

12 GCE – Councilor Leland said that the folks from CLEER asked to attend a council meeting
13 and they will present a report as they do every year as well as ask for funding.

14 EAB – nothing to report.

15

16 **Council Comments**

17 Councilor Leland passed out the health department guidelines for Halloween, which were
18 better than they could be. He wanted to discuss what the council thought the town should
19 implement or enforce. Mayor A Riddile felt that the town should simply follow the county
20 guidelines. The council agreed that the town should publish the county guidelines but that
21 enforcement would be impossible.

22 Councilor Leland felt that COVID case numbers should be closely watched after Halloween.

23 Councilor Hazelton said that the bulk water station was looking great. He asked when it
24 might go online. Administrator Reynolds said they were waiting on the electrician to do
25 some work, and then after that there would be some staff training. Unfortunately there
26 was no solid date yet.

27 Councilor Hazelton said he thought that once people realized New Castle had bulk water
28 available it would be a huge hit because the water was so good.

29 Councilor Owens asked if council members were allowed to attend the council meetings
30 via Zoom or was it necessary to attend in person. The council said that virtual attendance
31 was fine.

32 Councilor Mariscal apologized for having been absent in September, and thanked the
33 council for allowing her absence.

34 Councilor Mariscal said that she and Administrator Reynolds had been invited to the Aspen
35 Institute and she was excited to be part of the leadership program.

36 Mayor A Riddile read two thanks you cards: one from Joe Erickson and family, and one
37 from Debbie Nichols for the bonuses given to staff.

38 Mayor A Riddile said that he had been thinking about the town Christmas Party and they
39 could accommodate sixty people at Lakota with social distancing, which may not be very
40 fair because they would have to limit attendance.

41 Councilor Owens said it could be set up with parameters and a requirement for RSVPs.
42 Perhaps no kids?

43 Councilor Copeland said it might be best to skip it. Councilor Hazelton said perhaps an
44 outdoor event would be good, bonfires and sledding and food from several of the local
45 restaurants.

46 Mayor A Riddile said he would have the chamber look into it.

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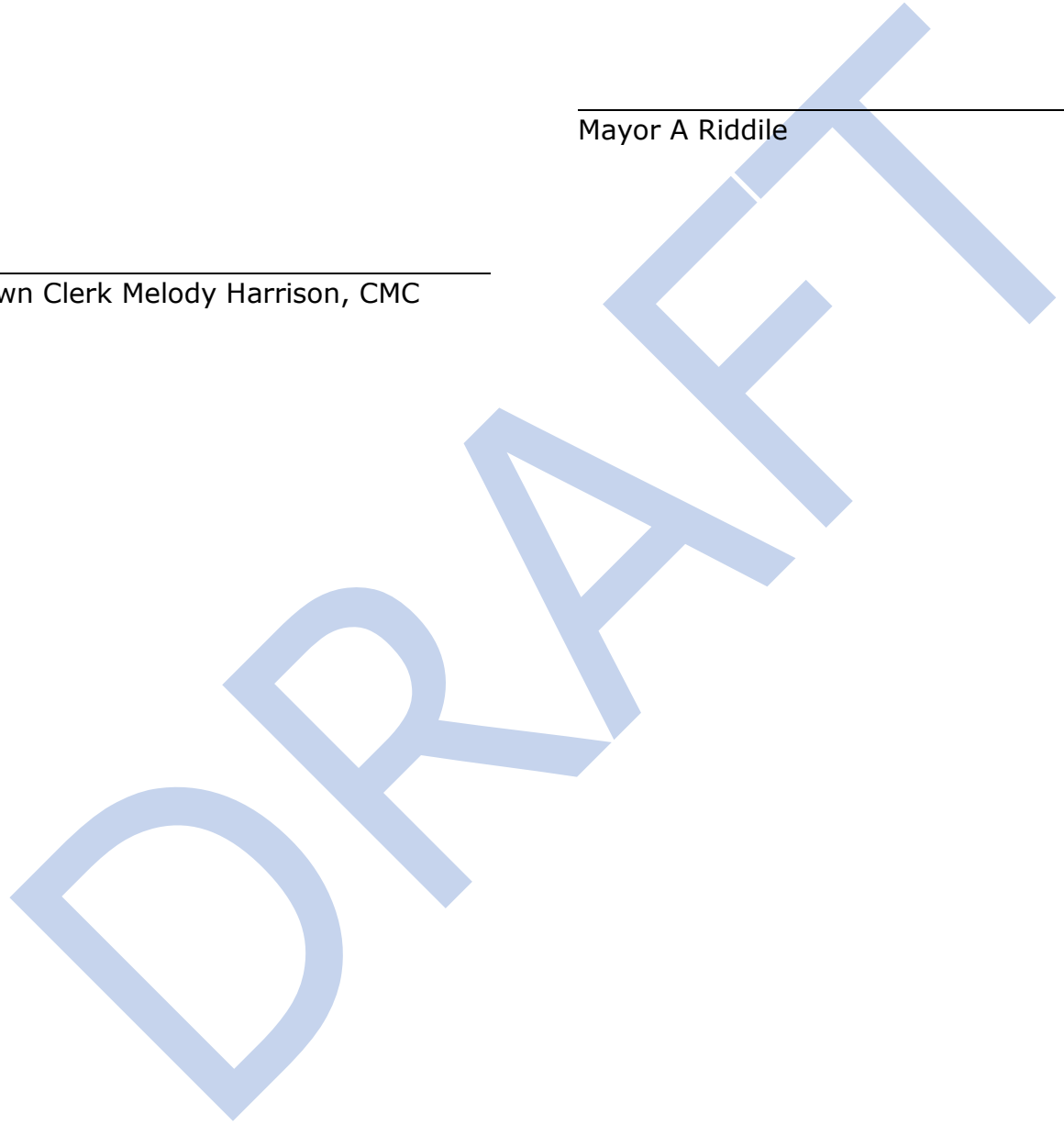
MOTION: Mayor A Riddile made a motion to adjourn. Councilor Owens seconded the motion and it passed unanimously.

The meeting adjourned at 9:33 p.m.

Respectfully submitted,

Mayor A Riddile

Town Clerk Melody Harrison, CMC



TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - November 2020

11/2020 INVOICES PAID	\$341,981.29
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	106,637.54
FED & STATE EMPLOYMENT TAXES (2)	42,127.69
RETIREMENT PLAN PAYMENTS (2)	18,969.11
FLEX SPENDING PAYMENTS (thru 10.30.20)	833.89
CREDIT CARD FEES	<u>1,544.13</u>
11/2020 TOTAL PAYMENTS	<u>\$ 517,223.26</u>

LESS CAPITAL EXPENDITURES *	(18,959.08)
LESS CHARGE-BACKS **	(3,178.56)
LOAN PAYMENTS	-
REC CENTER DEPOSIT REFUNDS	<u>(650.00)</u>

11/2020 OPERATING EXPENSES: **\$494,435.62**

*** CAPITAL:**

Wareham Builders-Evidence Bay	16,459.08
Cumberland Bldgs-shed dep-Rec Ctr	<u>2,500.00</u>
Total	<u><u>18,959.08</u></u>

****CHARGE-BACKS:**

Developer costs	3,178.56
	<u>3,178.56</u>

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
29	2 Corona's	2020 BUS A	2020 Business Assistance	11/06/2020	12,099.00	.00	12,099.00	51740	11/12/2020
Total 29:					12,099.00	.00	12,099.00		
165	Action Shop Serices, Inc.	SI118745	chainsaw equipment - park	11/20/2020	213.39	.00	213.39	51802	11/25/2020
Total 165:					213.39	.00	213.39		
195	Advanced Garage Door, In	128972	adjust garage door-public	11/16/2020	125.00	.00	125.00	51803	11/25/2020
Total 195:					125.00	.00	125.00		
213	AFLAC	236121	11/20 premium	11/11/2020	762.89	.00	762.89	51804	11/25/2020
Total 213:					762.89	.00	762.89		
497	AlSCO, Inc	LGRA242857	mat,mops cleaned-comm c	11/05/2020	74.61	.00	74.61	51742	11/12/2020
		LGRA243314	mats, mops cleaned-comm	11/19/2020	74.61	.00	74.61	51805	11/25/2020
Total 497:					149.22	.00	149.22		
957	Barco Products Co.	SORCO6201	bike racks, picnic tables-C	11/19/2020	2,721.19	.00	2,721.19	51806	11/25/2020
Total 957:					2,721.19	.00	2,721.19		
1897	Caselle, Inc.	105549	11/20 software support-b&p	11/01/2020	187.55	.00	187.55	51745	11/12/2020
		105549	11/20 software support-ad	11/01/2020	187.55	.00	187.55	51745	11/12/2020
		105549	11/20 software support-cou	11/01/2020	87.18	.00	87.18	51745	11/12/2020
		105549	11/20 software support-rec	11/01/2020	137.37	.00	137.37	51745	11/12/2020
		105549	11/20 software support-pks	11/01/2020	137.37	.00	137.37	51745	11/12/2020
		105549	11/20 software suppoort-sts	11/01/2020	185.52	.00	185.52	51745	11/12/2020
		105549	11/20 software support-wat	11/01/2020	458.73	.00	458.73	51745	11/12/2020
		105549	11/20 software support-w/w	11/01/2020	458.73	.00	458.73	51745	11/12/2020
Total 1897:					1,840.00	.00	1,840.00		
1965	Cedar Networks	310771	11/20 internet-town hall	11/02/2020	180.00	.00	180.00	51746	11/12/2020
		310773	11/20 internet-comm ctr	11/02/2020	180.00	.00	180.00	51746	11/12/2020
		310779	11/20 internet-ps	11/02/2020	90.00	.00	90.00	51746	11/12/2020
		310779	11/20 internet-town hall	11/02/2020	45.00	.00	45.00	51746	11/12/2020
		310779	11/20 internet-w/wtr	11/02/2020	45.00	.00	45.00	51746	11/12/2020
Total 1965:					540.00	.00	540.00		
1993	CenturyLink	0558 774B 1	11/20 phone lines-wtp	10/19/2020	146.02	.00	146.02	51747	11/12/2020
		9807 957B 1	10/20 fax lines-ps	10/19/2020	68.64	.00	68.64	51747	11/12/2020
Total 1993:					214.66	.00	214.66		
2033	Challenger Sports Teamwe	1088015-IN	volleyball jerseys-rec	09/17/2020	576.10	.00	576.10	51748	11/12/2020
Total 2033:					576.10	.00	576.10		
2497	Colorado Analytical Lab	201110024	bio-solids lab tests - wwtp	11/18/2020	435.00	.00	435.00	51807	11/25/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2497:					435.00	.00	435.00		
2653	Comcast	0203153 10/	3 mos-Oct-Dec 2020 intern	10/26/2020	260.70	.00	260.70	51749	11/12/2020
Total 2653:					260.70	.00	260.70		
2663	Commercial Tire Service, I	57021	tiures-2016 Chevy Tahoe-p	11/02/2020	570.32	.00	570.32	51808	11/25/2020
		57021	tires-2009 Chevy Tahoe-ps	11/02/2020	593.20	.00	593.20	51808	11/25/2020
		57021	tires-2009 Chevy Tahoe-ps	11/02/2020	593.20	.00	593.20	51808	11/25/2020
		57021	tires-2008 Ford F-150 pick	11/02/2020	593.20	.00	593.20	51808	11/25/2020
		57021	tires-2018 Chevy Tahoe-ps	11/02/2020	570.32	.00	570.32	51808	11/25/2020
		57021	tires-2017 Chevy Tahoe-ps	11/02/2020	570.32	.00	570.32	51808	11/25/2020
		57021	tires-ps	11/02/2020	570.32	.00	570.32	51808	11/25/2020
		57021	tires-ps	11/02/2020	570.32	.00	570.32	51808	11/25/2020
Total 2663:					4,631.20	.00	4,631.20		
2709	Confluence Architecture	OCT 2020	10/20 residential energy re	10/29/2020	345.00	.00	345.00	51750	11/12/2020
Total 2709:					345.00	.00	345.00		
2729	Conoco Fleet	68408522	10/20 fuel-admin	10/31/2020	530.64	.00	530.64	51751	11/12/2020
		68408522	10/20 fuel-admin	10/31/2020	16.84	.00	16.84	51751	11/12/2020
		68408522	10/20 fuel-admin	10/31/2020	97.36	.00	97.36	51751	11/12/2020
		68408522	10/20 fuel-ps	10/31/2020	1,705.02	.00	1,705.02	51751	11/12/2020
		68408522	10/20 fuel-pks	10/31/2020	664.04	.00	664.04	51751	11/12/2020
		68408522	10/20 fuel-sts	10/31/2020	5.45	.00	5.45	51751	11/12/2020
		68408522	10/20 fuel-sts	10/31/2020	524.80	.00	524.80	51751	11/12/2020
		68408522	10/20 fuel-wtr	10/31/2020	374.06	.00	374.06	51751	11/12/2020
		68408522	10/20 fuel-w/wtr	10/31/2020	272.00	.00	272.00	51751	11/12/2020
Total 2729:					4,190.21	.00	4,190.21		
2749	Consolidated Electrical Dist	4983-658561	drill bit-sts	10/14/2020	45.00	.00	45.00	51752	11/12/2020
		4983-658623	drill bit-sts	10/15/2020	45.00	.00	45.00	51752	11/12/2020
		4983-660251	electrical tape - parks	11/16/2020	15.14	.00	15.14	51809	11/25/2020
		4983-660472	GFI outlet - public works	11/17/2020	22.44	.00	22.44	51809	11/25/2020
Total 2749:					127.58	.00	127.58		
2881	Cox, Kelley	CITY MKT 11	reimb for arts & entertainm	11/18/2020	18.58	.00	18.58	51810	11/25/2020
Total 2881:					18.58	.00	18.58		
3538	DragonFyre Audio Visual &	000057	deposit on sound system fo	11/06/2020	12,211.50	.00	12,211.50	51756	11/12/2020
		000061	addtl deposit on sound syst	11/12/2020	3,188.50	.00	3,188.50	51801	11/19/2020
Total 3538:					15,400.00	.00	15,400.00		
3671	EAT Bistro & Drinks LLC	2020 BUS A	2020 Business Assistance	11/06/2020	15,693.00	.00	15,693.00	51757	11/12/2020
Total 3671:					15,693.00	.00	15,693.00		
3741	88 Grill	2020 BUS A	2020 Business Assistance	11/06/2020	18,894.00	.00	18,894.00	51741	11/12/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3741:					18,894.00	.00	18,894.00		
3750	Ellibee, Stacey M.	FALL 2020	Fall 2020 Fun Fall Activity	11/23/2020	60.00	.00	60.00	51812	11/25/2020
Total 3750:					60.00	.00	60.00		
3825	Environmental Process Co	8708	10/20 EPC wastewater me	11/01/2020	1,450.00	.00	1,450.00	51758	11/12/2020
Total 3825:					1,450.00	.00	1,450.00		
3925	Executech Utah, Inc	152617	10/20 firewall-b&p	10/31/2020	33.55	.00	33.55	51759	11/12/2020
		152617	10/20 firewall-admin	10/31/2020	39.96	.00	39.96	51759	11/12/2020
		152617	10/20 firewall-ps	10/31/2020	36.19	.00	36.19	51759	11/12/2020
		152617	10/20 firewall-rec	10/31/2020	38.08	.00	38.08	51759	11/12/2020
		152617	10/20 firewall-pks	10/31/2020	33.55	.00	33.55	51759	11/12/2020
		152617	10/20 firewall-sts	10/31/2020	40.72	.00	40.72	51759	11/12/2020
		152617	10/20 firewall-wtr	10/31/2020	77.66	.00	77.66	51759	11/12/2020
		152617	10/20 firewall-w/wtr	10/31/2020	77.29	.00	77.29	51759	11/12/2020
Total 3925:					377.00	.00	377.00		
3953	Family Support Registry	11062020-AR	Remittance ID 15120108 R	11/06/2020	142.61	.00	142.61	51760	11/12/2020
		11062020-B	Remittance ID 12733887 M	11/06/2020	213.23	.00	213.23	51760	11/12/2020
		11202020-AR	Remittance ID 15120108 R	11/20/2020	142.61	.00	142.61	51813	11/25/2020
		11202020-B	Remittance ID 12733887 M	11/20/2020	213.23	.00	213.23	51813	11/25/2020
Total 3953:					711.68	.00	711.68		
4081	Fite, Michelle	NOV 2020	nov 2020 fitenss classes-7	11/09/2020	275.25	.00	275.25	51761	11/12/2020
		OCT 2020	oct 2020 fitness classes-75	10/31/2020	294.00	.00	294.00	51761	11/12/2020
Total 4081:					569.25	.00	569.25		
4253	Freedom Mailing Service, I	39262	10/20 newsletter-admin	10/31/2020	22.30	.00	22.30	51762	11/12/2020
		39262	10/20 utility bills-water	10/31/2020	277.54	.00	277.54	51762	11/12/2020
		39262	10/20 utility bills-trash	10/31/2020	83.00	.00	83.00	51762	11/12/2020
		39262	10/20 utility bills-w/water	10/31/2020	277.55	.00	277.55	51762	11/12/2020
Total 4253:					660.39	.00	660.39		
4341	Galls,LLC	016815209	uniform-ps	10/28/2020	30.01	.00	30.01	51814	11/25/2020
		016830140	uniforms-ps	10/29/2020	24.88	.00	24.88	51814	11/25/2020
		016830305	uniform-ps	10/29/2020	24.84	.00	24.84	51814	11/25/2020
		016834770	uniform-ps	10/30/2020	267.52	.00	267.52	51814	11/25/2020
		016834819	uniform-ps	10/30/2020	222.29	.00	222.29	51814	11/25/2020
		016835246	uniform-ps	10/30/2020	236.59	.00	236.59	51814	11/25/2020
		016887221	uniform-ps	11/06/2020	146.26	.00	146.26	51814	11/25/2020
		016887410	uniforms-ps	11/06/2020	23.18	.00	23.18	51814	11/25/2020
		016942066	uniform-ps	11/13/2020	136.22	.00	136.22	51814	11/25/2020
Total 4341:					1,111.79	.00	1,111.79		
4377	Garcia, Samuel & Leticia	NOV 2020	11/20 parking lot rent-eco d	11/01/2020	500.00	.00	500.00	51763	11/12/2020
Total 4377:					500.00	.00	500.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
4405	Garfield & Hecht, P.C.	199636	9/20 legal fees-general mat	09/30/2020	392.30	.00	392.30	51764	11/12/2020
		199637	9/20 legal fees-police dept	09/30/2020	7,708.69	.00	7,708.69	51764	11/12/2020
		199639	9/20 legal fees-5G ordinan	09/30/2020	76.00	.00	76.00	51764	11/12/2020
		199640	9/20 legal fees-Rosie's sch	09/30/2020	58.50	.00	58.50	51764	11/12/2020
		199642	9/20 legal fees-Marquardt	09/30/2020	42.00	.00	42.00	51764	11/12/2020
		199642	9/20 legal fees-Hutto vaira	09/30/2020	63.00	.00	63.00	51764	11/12/2020
		199643	9/20 legal fees-Filing 11 rev	09/30/2020	1,362.06	.00	1,362.06	51764	11/12/2020
		199644	9/20 legal fees-Eagles Rid	09/30/2020	1,687.00	.00	1,687.00	51764	11/12/2020
		199645	9/20 legal fees-Whitehorse	09/30/2020	24.50	.00	24.50	51764	11/12/2020
Total 4405:					11,414.05	.00	11,414.05		
4989	Grove's Black Dog Saloon	2020 BUS A	2020 Business Assistance	11/06/2020	8,700.00	.00	8,700.00	51766	11/12/2020
Total 4989:					8,700.00	.00	8,700.00		
5161	Harrison, Melody	WALMART 1	document frames for procla	11/16/2020	31.06	.00	31.06	51815	11/25/2020
Total 5161:					31.06	.00	31.06		
5292	Hemelt, Kyla	FALL 2020 F	Fall 2020 Fun Fall Activity	11/23/2020	90.00	.00	90.00	51816	11/25/2020
		OCT-NOV 20	PreSchool Play Time & Cra	11/18/2020	56.00	.00	56.00	51816	11/25/2020
Total 5292:					146.00	.00	146.00		
5421	Hogback Pizza	2020 BUS A	2020 Business Assistance	11/06/2020	8,100.00	.00	8,100.00	51768	11/12/2020
Total 5421:					8,100.00	.00	8,100.00		
5633	Impressions of Aspen Inc.	30999.1	face masks-COVID	11/12/2020	134.10	.00	134.10	51817	11/25/2020
		31508	office supplies-b&p	10/21/2020	9.98	.00	9.98	51769	11/12/2020
		31521	office supplies-admin	10/28/2020	44.40	.00	44.40	51769	11/12/2020
		31521	office supplies-ps	10/28/2020	26.97	.00	26.97	51769	11/12/2020
		31521	office supplies-muni court	10/28/2020	8.99	.00	8.99	51769	11/12/2020
		31528	office supplies-b&p	10/28/2020	4.66	.00	4.66	51769	11/12/2020
		31542	office supplies-rec	11/02/2020	220.46	.00	220.46	51769	11/12/2020
		31664	office supplies-b&p	11/12/2020	55.08	.00	55.08	51817	11/25/2020
		31664	office supplies-ad,om	11/12/2020	55.06	.00	55.06	51817	11/25/2020
		31664	office supplies-water	11/12/2020	55.08	.00	55.08	51817	11/25/2020
		31664	office supplies-wastewater	11/12/2020	55.08	.00	55.08	51817	11/25/2020
		6207CM	credit memo-face masks-C	11/18/2020	93.87-	.00	93.87-	51817	11/25/2020
Total 5633:					575.99	.00	575.99		
6037	Karp, Neu, Hanlon, P.C.	27368	Oct 2020 legal services-wa	11/02/2020	176.00	.00	176.00	51818	11/25/2020
		27369	Oct 2020 legal services-wa	11/02/2020	220.00	.00	220.00	51818	11/25/2020
Total 6037:					396.00	.00	396.00		
6063	Keller, Rachel	FALL 2020 F	Fall 2020 Fun Fall Activity	11/23/2020	60.00	.00	60.00	51819	11/25/2020
Total 6063:					60.00	.00	60.00		
6445	Lazy Bear Restaurant Inc	2020 BUS A	2020 Business Assistance	11/06/2020	10,500.00	.00	10,500.00	51770	11/12/2020
Total 6445:					10,500.00	.00	10,500.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
6693	Lowes Business Acct/GEC	033027 6 11/	holiday lights - parks	11/17/2020	61.56	.00	61.56	51820	11/25/2020
		033027 6 11/	heat tape - sts	11/17/2020	49.39	.00	49.39	51820	11/25/2020
		033027 6 11/	painting supplies-wtp	11/17/2020	192.48	.00	192.48	51820	11/25/2020
Total 6693:					303.43	.00	303.43		
6837	Making New Waves	2020 BUS A	2020 Business Assistance	11/06/2020	2,850.00	.00	2,850.00	51772	11/12/2020
Total 6837:					2,850.00	.00	2,850.00		
6949	Master Automotive	32198	brake repairs-2009 Chevy	10/30/2020	961.96	.00	961.96	51821	11/25/2020
Total 6949:					961.96	.00	961.96		
6953	Master Petroleum	1023520-IN	backhoe tire repair-sts	11/10/2020	55.00	.00	55.00	51822	11/25/2020
Total 6953:					55.00	.00	55.00		
7009	Maurer Miller , Amanda	143	11/20 jedge fee-court	11/09/2020	1,000.00	.00	1,000.00	51773	11/12/2020
Total 7009:					1,000.00	.00	1,000.00		
7075	McDaniel, Georgiann	NOV 2020 B	11/07/2020 belly dance inst	11/01/2020	80.00	.00	80.00	51774	11/12/2020
Total 7075:					80.00	.00	80.00		
7109	MCPH Regional Lab	3127-20	bac-t test-water	11/04/2020	20.00	.00	20.00	51775	11/12/2020
		3128-20	bac-t test-water	11/04/2020	20.00	.00	20.00	51775	11/12/2020
		3129-20	bac-t test-water	11/04/2020	20.00	.00	20.00	51775	11/12/2020
		3234-20	bac-t test-water	11/17/2020	22.00	.00	22.00	51823	11/25/2020
		3235-20	bac-t test-water	11/17/2020	20.00	.00	20.00	51823	11/25/2020
		3236-20	bac-t test-water	11/17/2020	20.00	.00	20.00	51823	11/25/2020
		3237-20	bac-t test-water	11/17/2020	20.00	.00	20.00	51823	11/25/2020
Total 7109:					142.00	.00	142.00		
7637	Mountain Waste & Recyclin	4596198	10/2020 trash svc	10/31/2020	42,357.84	.00	42,357.84	51776	11/12/2020
		4597916	10/20 trash svc-town hall	10/31/2020	32.55	.00	32.55	51776	11/12/2020
		4597916	10/20 trash svc-comm ctr	10/31/2020	135.25	.00	135.25	51776	11/12/2020
		4597916	10/20 trash-pw	10/31/2020	297.68	.00	297.68	51776	11/12/2020
		4597916	10/20 porta jons-pks	10/31/2020	837.91	.00	837.91	51776	11/12/2020
		4597916	10/20 clean-up day-trash	10/31/2020	2,818.85	.00	2,818.85	51776	11/12/2020
		4597916	10/20 trash svc-w/wtr	10/31/2020	110.25	.00	110.25	51776	11/12/2020
Total 7637:					46,590.33	.00	46,590.33		
7717	Municipal Code Corporatio	00349821	annual website hosting-10/	10/19/2020	1,800.00	.00	1,800.00	51777	11/12/2020
Total 7717:					1,800.00	.00	1,800.00		
8041	Nichols, Debbie	NOV 2020	11/20 cell phone reimb-ad	11/01/2020	30.00	.00	30.00	51778	11/12/2020
Total 8041:					30.00	.00	30.00		
8357	Paper Wise	742289	doc shredding-adm	11/06/2020	50.00	.00	50.00	51826	11/25/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 8357:					50.00	.00	50.00		
8641	Pitney Bowes - Purchase P	11082020	postage-b&p	11/08/2020	12.00	.00	12.00	51780	11/12/2020
		11082020	postage-admin	11/08/2020	23.70	.00	23.70	51780	11/12/2020
		11082020	postage-ps	11/08/2020	4.95	.00	4.95	51780	11/12/2020
		11082020	postage-muni ct	11/08/2020	6.80	.00	6.80	51780	11/12/2020
		11082020	postage-rec ctr	11/08/2020	22.75	.00	22.75	51780	11/12/2020
		11082020	postage-sts	11/08/2020	22.75	.00	22.75	51780	11/12/2020
		11082020	postage-wtr	11/08/2020	28.53	.00	28.53	51780	11/12/2020
		11082020	postage-w/wtr	11/08/2020	28.52	.00	28.52	51780	11/12/2020
Total 8641:					150.00	.00	150.00		
8646	SunCentral	CF800F9D	10/20 solar-admin	10/31/2020	49.87	.00	49.87	51831	11/25/2020
		CF800F9D	10/20 solar-rec	10/31/2020	162.99	.00	162.99	51831	11/25/2020
		CF800F9D	10/20 solar-pks	10/31/2020	38.09	.00	38.09	51831	11/25/2020
		CF800F9D	10/20 solar-sts	10/31/2020	64.02	.00	64.02	51831	11/25/2020
		CF800F9D	10/20 solar-st lights	10/31/2020	188.45	.00	188.45	51831	11/25/2020
		CF800F9D	10/20 solar-town hall	10/31/2020	49.87	.00	49.87	51831	11/25/2020
		CF800F9D	10/20 solar-wtp	10/31/2020	2,049.26	.00	2,049.26	51831	11/25/2020
		CF800F9D	10/20 solar-raw water	10/31/2020	556.88	.00	556.88	51831	11/25/2020
		CF800F9D	10/20 solar-town hall	10/31/2020	49.87	.00	49.87	51831	11/25/2020
		CF800F9D	10/20 solar-wwtp	10/31/2020	4,388.64	.00	4,388.64	51831	11/25/2020
		CF800F9D	10/20 solar-south util	10/31/2020	47.91	.00	47.91	51831	11/25/2020
Total 8646:					7,645.85	.00	7,645.85		
8673	Pocket Press, Inc.	114373	law books - ps	11/12/2020	143.84	.00	143.84	51827	11/25/2020
Total 8673:					143.84	.00	143.84		
9249	Ricoh USA, Inc.	5060713221	copies - ps	11/01/2020	17.52	.00	17.52	51781	11/12/2020
Total 9249:					17.52	.00	17.52		
9345	Rifle, City of	SEPT 2020	9/20 senior meals	09/30/2020	161.81	.00	161.81	51782	11/12/2020
Total 9345:					161.81	.00	161.81		
9789	Safety & Constr. Supply, In	0061546-IN	traffic cones for outdoor saf	11/16/2020	426.40	.00	426.40	51829	11/25/2020
		0061547-IN	winter safety coats-wtp	11/16/2020	270.30	.00	270.30	51829	11/25/2020
Total 9789:					696.70	.00	696.70		
9893	Sassy Cutz Hair Salon	2020 BUS A	2020 Business Assistance	11/06/2020	1,950.00	.00	1,950.00	51783	11/12/2020
Total 9893:					1,950.00	.00	1,950.00		
10417	Speckled Feather Mercantil	2020 BUS A	2020 Business Assistance	11/06/2020	6,900.00	.00	6,900.00	51785	11/12/2020
Total 10417:					6,900.00	.00	6,900.00		
10692	Stuver & Lemoine, P.C.	5104	court appointed atty-18-N-2	11/12/2020	90.00	.00	90.00	51830	11/25/2020
		5105	court appointed atty-19-NO	11/12/2020	90.00	.00	90.00	51830	11/25/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 10692:					180.00	.00	180.00		
10813	TASC	IN1871423	11/20 cafe plan-admin	10/22/2020	84.52	.00	84.52	51787	11/12/2020
		IN1882071	12/20 cafe plan-admin	11/10/2020	84.52	.00	84.52	51832	11/25/2020
		IN1882072	cafe plan run-out processin	11/10/2020	208.56	.00	208.56	51832	11/25/2020
Total 10813:					377.60	.00	377.60		
11095	Traffic Safety Corp	0108068	Crosswalk Warning System	10/14/2020	19,995.00	.00	19,995.00	51790	11/12/2020
Total 11095:					19,995.00	.00	19,995.00		
11113	Treatment Technology	183329	polyaluminum chloride-wtp	10/23/2020	21,546.00	.00	21,546.00	51791	11/12/2020
Total 11113:					21,546.00	.00	21,546.00		
11193	Two Rivers Productions	20-011	sound system for Oct 2020	11/09/2020	500.00	.00	500.00	51792	11/12/2020
Total 11193:					500.00	.00	500.00		
11285	Upper Case Printing, Ink	16384	11.20 newsletter-admin	10/30/2020	554.40	.00	554.40	51793	11/12/2020
Total 11285:					554.40	.00	554.40		
11321	USA Bluebook	393597	level transmitter for CVR ta	10/19/2020	1,019.56	.00	1,019.56	51794	11/12/2020
Total 11321:					1,019.56	.00	1,019.56		
11345	Utility Notification Center-C	220100892	10/20 locates-wtr	10/31/2020	15.65	.00	15.65	51795	11/12/2020
		220100892	10/20 locates-w/wtr	10/31/2020	15.64	.00	15.64	51795	11/12/2020
Total 11345:					31.29	.00	31.29		
11493	Verizon Wireless	9866259065	11/20 cell phones-b&p	11/03/2020	50.57	.00	50.57	51833	11/25/2020
		9866259065	11/20 cell phones-admin	11/03/2020	101.14	.00	101.14	51833	11/25/2020
		9866259065	11/20 cell phones-ps	11/03/2020	505.70	.00	505.70	51833	11/25/2020
		9866259065	11/20 cell phones-rec	11/03/2020	50.57	.00	50.57	51833	11/25/2020
		9866259065	11/20 cell phones-pks	11/03/2020	101.14	.00	101.14	51833	11/25/2020
		9866259065	11/20 cell phones-equip cre	11/03/2020	50.00-	.00	50.00-	51833	11/25/2020
		9866259065	11/20 cell phones-sts	11/03/2020	151.71	.00	151.71	51833	11/25/2020
		9866259065	11/20 cell phones-wtr	11/03/2020	261.02	.00	261.02	51833	11/25/2020
		9866259065	11/20 cell phones-w/wtr	11/03/2020	50.57	.00	50.57	51833	11/25/2020
Total 11493:					1,222.42	.00	1,222.42		
11701	Wash-By U, Inc.	OCT 2020	10/20 car washes-ps0	10/31/2020	52.33	.00	52.33	51797	11/12/2020
Total 11701:					52.33	.00	52.33		
11787	Wells Fargo Vendor	104262477	copier lease-ps	10/23/2020	112.69	.00	112.69	51798	11/12/2020
Total 11787:					112.69	.00	112.69		
12185	XCel Energy	84872-1 11/2	11/20 utilites - EV charge st	11/16/2020	47.85	.00	47.85	51834	11/25/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12185:					47.85	.00	47.85		
12193	Xpress Bill Pay	52195	10/20 cc fees-wtr	11/01/2020	269.01	.00	269.01	11062020	11/12/2020
		52195	10/20 cc fees-w/wtr	11/01/2020	269.01	.00	269.01	11062020	11/12/2020
Total 12193:					538.02	.00	538.02		
12213	Broadvoice	23181	11/20 phone svc-admin	11/01/2020	272.28	.00	272.28	51744	11/12/2020
		23181	11/20 phone svc-ps	11/01/2020	142.30	.00	142.30	51744	11/12/2020
		23181	11/20 phone svc-rec	11/01/2020	87.57	.00	87.57	51744	11/12/2020
		23181	11/20 phone svc-pks	11/01/2020	65.68	.00	65.68	51744	11/12/2020
		23181	11/20 phone svc-sts	11/01/2020	65.68	.00	65.68	51744	11/12/2020
		23181	11/20 phone svc-wtr	11/01/2020	269.00	.00	269.00	51744	11/12/2020
		23181	11/20 phone svc-wtr	11/01/2020	269.00	.00	269.00	51744	11/12/2020
Total 12213:					1,171.51	.00	1,171.51		
12233	Your Parts Haus	595769	battery, washer fluid-sts	11/02/2020	177.93	.00	177.93	51799	11/12/2020
		597445	power wash battery - sts	11/16/2020	102.99	.00	102.99	51836	11/25/2020
		597973	anitifreeze plow oil-sts	11/20/2020	81.30	.00	81.30	51836	11/25/2020
Total 12233:					362.22	.00	362.22		
12374	ProVelocity	28661	12/20 IT services-b&p	11/01/2020	301.44	.00	301.44	11162020	11/12/2020
		28661	12/20 IT services-admin	11/01/2020	359.02	.00	359.02	11162020	11/12/2020
		28661	12/20 IT services-ps	11/01/2020	325.15	.00	325.15	11162020	11/12/2020
		28661	12/20 IT services-rec	11/01/2020	342.09	.00	342.09	11162020	11/12/2020
		28661	12/20 IT services-pks	11/01/2020	301.44	.00	301.44	11162020	11/12/2020
		28661	12/20 IT services-sts	11/01/2020	365.80	.00	365.80	11162020	11/12/2020
		28661	12/20 IT services-water	11/01/2020	697.72	.00	697.72	11162020	11/12/2020
		28661	12/20 IT services-w/wtr	11/01/2020	694.34	.00	694.34	11162020	11/12/2020
		28751	laptop for remote work due	11/13/2020	2,151.50	.00	2,151.50	11282020	11/28/2020
Total 12374:					5,538.50	.00	5,538.50		
12669	An Exquisite Design	2020 BUS A	2020 Business Assistance	11/06/2020	3,195.00	.00	3,195.00	51743	11/12/2020
Total 12669:					3,195.00	.00	3,195.00		
12679	Creekside	2020 BUS A	2020 Business Assistance	11/06/2020	9,600.00	.00	9,600.00	51753	11/12/2020
Total 12679:					9,600.00	.00	9,600.00		
12684	Defiance West LLC	2020 BUS A	2020 Business Assistance	11/06/2020	12,048.00	.00	12,048.00	51754	11/12/2020
Total 12684:					12,048.00	.00	12,048.00		
12689	Dr. Kent Albrecht DC PC	2020 BUS A	2020 Business Assistance	11/06/2020	3,000.00	.00	3,000.00	51755	11/12/2020
Total 12689:					3,000.00	.00	3,000.00		
12709	The Lodge at New Castle	2020 BUS A	2020 Business Assistance	11/06/2020	24,422.00	.00	24,422.00	51789	11/12/2020
Total 12709:					24,422.00	.00	24,422.00		
12734	The Garage Lodge	2020 BUS A	2020 Business Asssitance	11/06/2020	3,693.00	.00	3,693.00	Multiple	Multiple

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12734:					3,693.00	.00	3,693.00		
12739	Lula Mays Vacation Rental	2020 BUS A	2020 Business Assistance	11/06/2020	4,875.00	.00	4,875.00	51771	11/12/2020
Total 12739:					4,875.00	.00	4,875.00		
12794	Xerox Financial Services	2317541	copier lease & prints-b&p	10/10/2020	101.25	.00	101.25	51835	11/25/2020
		2317541	copier lease & prints-admin	10/10/2020	101.26	.00	101.26	51835	11/25/2020
		2317541	copier lease & prints-rec	10/10/2020	101.25	.00	101.25	51835	11/25/2020
		2317541	copier lease & prints-wtr	10/10/2020	101.25	.00	101.25	51835	11/25/2020
		2317541	copier lease & prints-w/wat	10/10/2020	101.25	.00	101.25	51835	11/25/2020
		2357426	copier lease & prints-b&p	11/10/2020	94.17	.00	94.17	51835	11/25/2020
		2357426	copier lease & prints-admin	11/10/2020	94.18	.00	94.18	51835	11/25/2020
		2357426	copier lease & prints-rec	11/10/2020	94.18	.00	94.18	51835	11/25/2020
		2357426	copier lease & prints-water	11/10/2020	94.18	.00	94.18	51835	11/25/2020
		2357426	copier lease & prints-w/wat	11/10/2020	94.18	.00	94.18	51835	11/25/2020
Total 12794:					977.15	.00	977.15		
12854	Shaw, Candice	HALLOWEE	2020 Halloween Cake Dec	11/09/2020	248.36	.00	248.36	51784	11/12/2020
Total 12854:					248.36	.00	248.36		
12899	Moore, Charlie	BIG JOHNS	remib for extension cords f	11/17/2020	44.94	.00	44.94	51824	11/25/2020
Total 12899:					44.94	.00	44.94		
12919	Wareham Custom Builders,	OCT 2020	Evidence Storage Facility-	10/23/2020	16,459.08	.00	16,459.08	51796	11/12/2020
Total 12919:					16,459.08	.00	16,459.08		
12929	Harlan, Terry & Stepanie	336 FAAS R	overpayment due to sale of	10/15/2020	5.00	.00	5.00	51767	11/12/2020
		336 FAAS R	overpayment due to sale of	10/15/2020	5.00	.00	5.00	51767	11/12/2020
Total 12929:					10.00	.00	10.00		
12934	Taqueria Elias	2020 BUS A	2020 Small Business Assis	11/06/2020	10,200.00	.00	10,200.00	51786	11/12/2020
Total 12934:					10,200.00	.00	10,200.00		
12939	Girl Scouts of Colorado Tro	BRONZE AW	Girl Scout Project-admin	10/22/2020	281.00	.00	281.00	51765	11/12/2020
Total 12939:					281.00	.00	281.00		
12944	Perez, Maria	DEP REFUN	deposit refund for comm ctr	11/09/2020	200.00	.00	200.00	51779	11/12/2020
Total 12944:					200.00	.00	200.00		
12949	Cumberland Buildings	00007953	shed deposit-town maint	11/19/2020	2,500.00	.00	2,500.00	51811	11/25/2020
Total 12949:					2,500.00	.00	2,500.00		
12954	Orozco, Jaqueline	REFUND 12	refund comm ctr room dep	11/16/2020	200.00	.00	200.00	51825	11/25/2020
		REFUND 12	refund comm center room r	11/16/2020	250.00	.00	250.00	51825	11/25/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12954:					450.00	.00	450.00		
12959	Re/Max Country	RESTITUTIO	restitution payment-West-m	11/12/2020	400.00	.00	400.00	51828	11/25/2020
Total 12959:					400.00	.00	400.00		
Grand Totals:					341,981.29	.00	341,981.29		

Report Criteria:

Detail report type printed