

Posted: _____

Remove: _____



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting Tuesday, February 15, 2022, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council. The starting times are subject to change by Council, as is the order of items on the agenda.

Virtual Meetings are subject to internet and technical capabilities.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

A. Consider a Letter of Interest from Tom Fuller for Appointment to an Alternate Seat on the Historic Preservation Commission (7:05 p.m.)

B. Discussion Regarding Tap Fees (7:20 p.m.)

- C. Consider Ordinance TC 2022-3 - an Ordinance of the New Castle Town Council Amending Chapter 15.44 of the New Castle Municipal Code Concerning an Historic Survey Cycle (2nd Reading) (7:35 p.m.)**
- D. Consider Ordinance TC 2022-5 - an Ordinance of the New Castle Town Council Amending Chapter 1.16 of the New Castle Municipal Code Concerning Elections (1st reading) (7:50 p.m.)**
- E. Consider Resolution TC 2022-7 - a Resolution of the New Castle Town Council Approving an Intergovernmental Agreement with Garfield County Clerk & Recorder for Election Services (8:05 p.m.)**

Consent Agenda (8:20 p.m.)

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[January](#) 18, 2022 minutes

[February](#) 1, 2022 minutes

Staff Reports (8:25 p.m.)

Town Administrator
Town Clerk
Town Treasurer
Town Planner
Public Works Director

Commission Reports (8:35 p.m.)

Planning & Zoning Commission
Historic Preservation Commission
Climate and Environment Commission
Senior Program
RFTA
AGNC
GCE
EAB

Council Comments (8:45 p.m.)

Adjourn (9:00 p.m.)



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Memorandum

To: Town Council

From: Historic Preservation Commission (HPC)

Re: Consideration of Historic Preservation Commission Alternate – Tom Fuller

Date: 02/15/2022

Purpose:

The purpose of this agenda item is to request from Council consideration for a new alternate to the Historic Preservation Commission. Included in this memorandum please find Tom Fuller's letter of interest.

Historic Preservation Commission of New Castle
450 W Main Street
New Castle, CO 81647

January 12, 2022

Dear Historic Preservation Commission,

I'd be glad to help and fill the open seat with the commission, but if it is already filled please let me know the next time an open seat comes up.

I'm currently the Heritage Program Manager/Tribal Liaison with the White River National Forest and have over two decades of experience as an archaeologist/historian with private Cultural Resource Management and the National Park Service and the US Forest Service. I'm adept at historical research and have experience with historic building preservation planning and implementation.

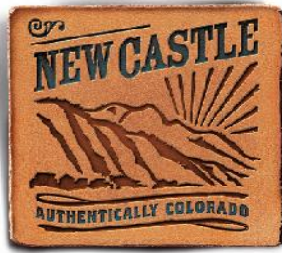
I'm a long-time western Colorado resident that has historic family ties to NW Colorado and I've recently moved to New Castle, so I'd love to contribute to New Castle's historic preservation efforts.

Best Regards,

Thomas Fuller

Heritage Program Manager/Tribal Liaison
White River National Forest

tom.fuller.archaeologist@gmail.com | thomas.l.fuller@usda.gov
c. 530-721-1563 104 - E Cathedral Ct New Castle, CO 81647



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Memorandum

To: Mayor Riddile & Town Council
From: Dave Reynolds
Subject: Agenda Item: Tap Fee Discussion
Date: 02/15/22

Purpose:

The purpose of this agenda item is to discuss the Town's current water and sewer tap fees and determine if Council, acting as the Water Sewer Enterprise, may wish to pursue adjustments to these fees. Over the past few weeks staff has taken some time to review the history of our *Tap Fee* rates, understand the value of our current *Tap Fee* rates, and work to provide a report that can be used to help determine appropriate rate adjustments if desired.

Attached please find a memo from Public Works Director John Wenzel which details the methodology used when helping to determine suitable *Tap Fee Rates* in New Castle. Please note the summary at the end of this memo which can work as a staff recommendation for new *Tap Fee* rates.

Also attached, please find a memo from Melody Harrison which details the past 40-year history of Tap Fees in New Castle. It is of interest to note that New Castle has not adjusted the Town's *Tap Fee* rates since 2007 when they were raised to \$6000 for water and \$6000 for sewer. Using data from the U.S. Bureau of Labor Statistics Consumer Price Index Inflation Calculator, it would now take \$8,264.23 to equal the same buying power that \$6,000 had in 2007.

In addition to a more frequent study of *Tap Fee* rates, staff feels that it may be helpful to consider adding a provision to our Municipal Code that would allow for automatic *Tap Fee* rate adjustments tied to annual inflation rates.

Staff is seeking direction from the Water Sewer Enterprise / Council concerning a review of the Town's current water and sewer tap fees, and suggestions for adjustments to those fees.

Memo

To: David Reynolds
From: John Wenzel
Date: January 26, 2022
Re: Tap Fees

Introduction

The purpose of this memo is to provide information on the Town of New Castle's current water and wastewater tap fees. The Town of New Castle imposes tap fees on new all newly developed properties to offset the impacts of demand on the Town's infrastructure. It is important that we regularly update these fees so that they are rational, fair, and equitable to meet current conditions. Tap fees represent a significant funding source for the Town to provide the necessary facilities to accommodate growth.

The Town of New Castle's Municipal Code defines "Tap Fees" as a "fee charged to a customer of water or sewer utility, which fee represents an investment and capital contribution to the Town's present and future physical water and sewer utility system, and includes such items as collection, treatment, and storage,"

The "Rational Nexus" approach is a commonly used methodology to evaluate tap fees. This memo will model this method to explore the appropriateness of our current rates. This approach will calculate the current cost for each tap fee by determining our total capital investment in "wholesale facilities" divided by the number of peak "Equivalent Residential Units" that each wholesale facility can supply. An Equivalent Residential Unit (EQR) is a unit of measurement symbolic of the water and wastewater demand for a single family home. Peak or maximum day demand values will be used to calculate the number of EQR's that can be served by our utility infrastructure. Peak demand calculations are necessary, because like any other municipality, the Town of New Castle's utility infrastructure must be designed and constructed to meet peak or maximum day demand.

Wholesale versus Retail Facilities

Wholesale facilities are defined as the infrastructure that serves the entire community. Examples of water wholesale facilities include:

- Water treatment plant
- Water storage tanks
- Raw water supply
- Pump stations

Our entire customer base relies upon these facilities for water service.

For wastewater, wholesale facilities would include:

- Wastewater treatment plant
- Lift stations
- Force main lines
- Interceptor lines

Retail Facilities includes the infrastructure that the Town of New Castle requires newly developed land owners to install. Examples of water retail facilities include:

- Water distribution main lines
- Water service lines
- Fire hydrants

Examples of wastewater retail facilities include:

- Sewer collection lines
- Man holes
- Sewer service lines

For this report, only present and future wholesale facility costs are used to calculate total capital investment. It is assumed that that 20% of the wholesale facility costs would be paid through monthly service fees and the remaining 80% will be paid by tap fees. This assumption should be affirmed by Town Council.

Water EQR Peak Demand Calculation

The water demand per EQR is based on the industry standard of 3.5 people living in a single family home using 100 gallons of water per person per day, which results in an average demand of 350 gallons per day. Peak water demand factors outside irrigation requirements. Industry standards typically use a 2.5 multiplying factor to calculate peak water demand. Therefore, the peak daily demand is 350 gallons X 2.5 or 875 gallons per EQR.

Water Wholesale Facility Valuation

The following table will provide a 2022 value of the Town’s water wholesale facilities.

Table of Water Wholesale Facilities

Water Wholesale Facilities	2022 Value	Notes
Water Treatment Facility	\$15,000,000	Based on \$6 per GPD Capacity
Town Intake	\$800,000	
River Augmentation Station	\$1,500,000	
Potable Water Pretreatment Facilities (Future)	\$2,500,000	
Raw Water Irrigation Expansion (Future)	\$2,400,000	
New Castle City Tank	\$2,000,000	\$2 per gallon capacity
Castle Valley Tank	\$1,600,000	\$2 per gallon capacity
Lakota Tank	\$4,000,000	\$2 per gallon capacity
Elk Creek Tank	\$640,000	\$2 per gallon capacity
Castle Valley Pump Station	\$600,000	
Lakota Canyon Pump Station	\$400,000	
16" Raw Water Transmission Line	\$1,325,760	5524 lf @ \$240/lf
12" Augmentation Station Raw Water Line	\$1,760,800	8804 lf @ \$200/lf
Water Treatment Plant Land	\$435,600	1 acre at \$10/sf
Town Intake Land	\$653,400	1.5 acres at \$10/sf
Value of Wholesale Facilities	\$35,615,560	
Adjusted Wholesale Value (80%)	\$28,492,448	

Water Plant Supply Capacity

After determining the value of the wholesale facilities, the next step is to determine how many EQR the wholesale facilities can supply. The rated capacity of the Town of New Castle water treatment plant is 2.52 MGD (million gallons per day). Peak water demand rates have been determined to be 875 gallons per day per EQR. $2.52 \text{ MGD} \div 875 \text{ gallons/EQR} = 2880$ serviceable EQR units.

Cost Per Water EQR

The cost per water EQR is determined by taking the adjusted wholesale value for all water facilities and dividing by the serviceable EQR capacity. $\$28,492,448 \div 2880 = \$9,893.21$

Table of Rationale Water

Rated Plant Capacity	2.52 MGD
Peak Flow Demand	875 Gallons
Total EQR Capacity (2.52 MGD ÷ 875 Gallons)	2880 EQR's
Adjusted Wholesale Value	\$28,492,448
Current Cost per EQR (\$28,492,448 ÷ 2880 EQR's)	\$9,893.21
1 EQR = 1 Tap Fee	\$9,893.21

Wastewater EQR Peak Demand Calculation

The wastewater peak demand calculations are based upon the Town’s Process Design Report, which has been submitted to and approved by the Colorado Department of Public Health and Environment and is the basis of design for the wastewater treatment facility. The peak EQR daily flow is calculated at 210 gallons.

Waste Water Wholesale Facility Valuation

The following table will provide a 2022 value of the Town’s wastewater wholesale facilities.

Table of Wastewater Wholesale Facilities

Wastewater Wholesale Facilities	2022 Value	Notes
Wastewater Treatment Plant	\$21,600,000	2008 cost adj. for inflation
Bio-solids Drying Facility (Future)	\$680,000	Actual bid
Digester Blower Facility (Future)	\$480,000	
Wastewater Offices and Lab Facility (Future)	\$1,500,000	
South Side Interceptor Enlargement (Future)	\$4,000,000	
Phosphorous/Inorganic Nitro. Facility (Future)	\$3,000,000	
Burning Mountain Lift Station	\$210,000	
River Side Lift Station	\$350,000	
8" River Side Force Main	\$873,600	3360 lf @ \$260/lf
16 " Wastewater Plant Interceptor Line	\$50,700	260 lf @ \$195/lf
Wastewater Treatment Plant Land	\$1,701,000	3.75 acres at \$10/acre
Value of Wholesale Facilities	\$34,445,300	
Adjusted Wholesale Value (80%)	\$27,556,240	

Wastewater Plant Supply Capacity

After determining the value of the wholesale facilities, the next step is to determine how many EQR the wholesale facilities can supply. The rated capacity of the Town of New Castle wastewater treatment plant is .6 MGD (million gallons per day). Peak wastewater demand rates have been determined to be 210 gallons per EQR per day. $.6 \text{ MGD} \div 210 \text{ gallons/EQR} = 2857$ serviceable EQR units.

Cost Per Wastewater EQR

The cost per wastewater EQR is determined by taking the adjusted wholesale value for all wastewater facilities and dividing by the serviceable EQR capacity. $\$27,556,240 \div 2857 = \$9,645.17$

Table of Rationale Wastewater

Rated Plant Capacity	.6 MGD
Peak Flow Demand	210 Gallons
Total EQR Capacity (.6 MGD \div 210 Gallons)	2857 EQR's
Adjusted Wholesale Value	\$27,556,240
Current Cost per EQR ($\$27,556,240 \div 2857$ EQR's)	\$9,645.17
1 EQR = 1 Tap Fee	\$9,645.17

Summary

The Town of New Castle's current tap fee rates are \$6,000 for water and \$6,000 for wastewater. Using the Rational Nexus methodology, the current tap fee values are estimated to be \$9,893.21 for water and \$9,645.17 for wastewater.



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Administration Department

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Memorandum

To: Dave Reynolds
From: Melody Harrison
Subject: Tap Fees History
Date: January 25, 2022

Purpose:

The purpose of this memo is to provide a history of Tap Fees in New Castle:

1981:

In town water:	\$1300
Out of town water:	\$1950
In town sewer:	\$1200
Out of town sewer:	\$1800

1997:

In town water:	\$2250
Out of town water:	\$3000
In town sewer:	\$2250
Out of town sewer:	\$3000

2000:

In town water:	\$2250
Out of town water:	\$5000
In town sewer:	\$2250
Out of town sewer:	\$5000

2002:

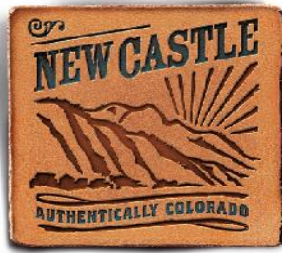
In town water:	\$3000
Out of town water:	\$6000
In town sewer:	\$3000
Out of town sewer:	\$6000

2006:

In town water:	\$3500
Out of town water:	\$6500
In town sewer:	\$3500
Out of town sewer:	\$6500

2007:

In town water:	\$6000
Out of town water:	\$10000
In town sewer:	\$6000
Out of town sewer:	\$10000



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Memorandum

To: Town Council
From: Historic Preservation Commission (HPC)
Re: Second Reading of Ordinance TC 2022-3
Date: 02/15/2022

Purpose:

The purpose of this agenda item is to request from Council consideration of Ordinance TC 2022-3. This ordinance amends the code to current standards for historic town surveys based on History Colorado's guidelines. No changes have occurred since the first reading of this ordinance on 2/01/2022.

The recommended amendment to Chapter 15.44 reads:

maintain a detailed inventory of the buildings, sites, structures and districts that is designated under local law. Once every five (5) to ten (10) years, the commission shall conduct a survey of the Town's buildings, sites, structures and districts of potential local, state or national importance.

**TOWN OF NEW CASTLE, COLORADO
ORDINANCE NO. TC 2022-3**

AN ORDINANCE OF THE TOWN OF NEW CASTLE TOWN COUNCIL AMENDING
CHAPTER 15.44 OF THE NEW CASTLE MUNICIPAL CODE CONCERNING AN
HISTORIC SURVEY CYCLE

WHEREAS, the Town of New Castle (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Town of New Castle Home Rule Charter; and

WHEREAS, Chapter 15.44 of the New Castle Municipal Code (“Code”) provides for the powers and duties of the New Castle Historic Preservation Commission (“Commission”), including the identification of historic resources and properties; and

WHEREAS, to maintain good standing as a Certified Local Government with the Colorado State Historic Preservation Office (“History Colorado”) and comply with the National Historic Preservation Act and the Secretary of the Interior’s Standards for Archaeology and Historic Preservation, the Commission is required to maintain a system for survey and inventory of the Town’s historic properties; and

WHEREAS, at its January 17, 2022 meeting, the Commission approved a resolution recommending that the Town Council of the Town of New Castle (“Town Council”) approve a Code amendment adopting an historic survey cycle;

WHEREAS, based on the recommendation of the Commission and History Colorado, the Town Council desires to amend the Code as follows.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The foregoing recitals are incorporated herein as findings and determinations of the Town Council.

2. Amendment. Chapter 15.44 of the Code is hereby amended as follows. Text in ALL CAPS indicates text that has been added, and text in ~~strike through~~ indicates text that has been deleted.

Chapter 15.44 – Historic Preservation

15.44.150 – Study and review of resources.

The commission shall ~~identify, within the means provided for such purposes,~~
~~certain historic resources and properties as potentially worthy of appropriate study, review and~~
~~potential designation~~ MAINTAIN A DETAILED INVENTORY OF THE BUILDINGS, SITES,
STRUCTURES AND DISTRICTS THAT IS HAS DESIGNATED UNDER LOCAL LAW.

ONCE EVERY FIVE (5) TO TEN (10) YEARS, THE COMMISSION SHALL CONDUCT A SURVEY OF THE TOWN'S BUILDINGS, SITES, STRUCTURES AND DISTRICTS OF POTENTIAL LOCAL, STATE OR NATIONAL IMPORTANCE. Recommendations from citizens of the town regarding historic resources shall be sought by the commission. The commission shall include in its ~~initial~~ study and review the areas of the town known as "Original Town," "Coryell Town," the "Spencer's Additions," the "Coryell Additions," the "Gordon Subdivision," and the "Smith Subdivision," and all revisions to each of them.

INTRODUCED on February 1, 2022, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

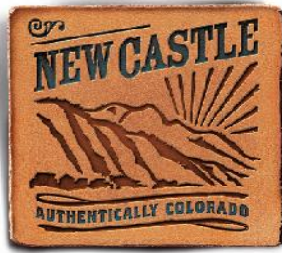
INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado, on February 15, 2022, read by title and number, passed without amendment as set forth herein, approved, and ordered published as required by the Charter.

TOWN COUNCIL OF THE TOWN OF
NEW CASTLE, COLORADO

By: _____
Art Riddile, Mayor

ATTEST:

Melody Harrison, Town Clerk



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Memorandum

To: Mayor Riddile & Town Council
From: Melody Harrison
Subject: Agenda Item: Ordinance TC 2022-5 – Regarding Write-In Candidates
Date: 02/15/22

Purpose:

The purpose of this agenda item is to consider Ordinance TC 2022-5, which will amend chapter 1.16.040 of the municipal code to clarify how a person can become a write-in candidate, and how write-in votes are counted.

Currently, state statute sets rules for write-in candidates. State statute also allows for a municipality to pass an ordinance setting rules for write-in candidates, and staff felt it was appropriate to do so for clarity.

Melody Harrison
Town Clerk

**TOWN OF NEW CASTLE, COLORADO
ORDINANCE NO. TC 2022-5**

AN ORDINANCE OF THE TOWN OF NEW CASTLE TOWN COUNCIL AMENDING
CHAPTER 1.16 OF THE NEW CASTLE MUNICIPAL CODE CONCERNING ELECTIONS

WHEREAS, the Town of New Castle (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Town of New Castle Home Rule Charter; and

WHEREAS, Chapter 1.16 of the New Castle Municipal Code (“Code”) outlines requirements for Town elections, including cancellation of an election; and

WHEREAS, C.R.S. § 31-10-306 states that the governing body of a municipality may provide by ordinance that no write-in vote for any municipal office shall be counted unless an affidavit of intent has been filed with the clerk by the person whose name is written in prior to sixty-four days before the day of the election indicating that such person desires the office and is qualified to assume the duties of that office if elected; and

WHEREAS, to streamline the election process, the Town Council desires to amend the Code to follow the statute.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The foregoing recitals are incorporated herein as findings and determinations of the Town Council.

2. Amendment. Chapter 1.16 of the Code is hereby amended as follows. Text in ALL CAPS indicates text that has been added, and text in ~~strike through~~ indicates text that has been deleted.

Chapter 1.16 – Elections

1.16.040 – Cancellation of election.

If the only matter before the voters in a municipal election is the election of persons to office and if, at the close of business on the sixty-fourth day before the election, the town clerk has not received more candidate nomination petitions than there are offices to be filled at such election, the town clerk, if instructed by resolution of the town council either before or after such date, shall cancel the election and the town council shall by resolution declare the candidates elected. Upon such declaration the candidates shall be deemed elected. Notice of such cancellation shall be published, if possible, in order to inform the electors of the town, and notice of such cancellation shall be posted at each polling place and in not less than one other public place.

NO WRITE-IN CANDIDATE FOR ANY MUNICIPAL OFFICE SHALL BE COUNTED UNLESS AN AFFIDAVIT OF INTENT HAS BEEN FILED WITH THE TOWN CLERK BY THE PERSON WHOSE NAME IS WRITTEN IN PRIOR TO SIXTY-FOUR DAYS BEFORE THE DAY OF THE ELECTION INDICATING THAT SUCH PERSON DESIRES THE OFFICE AND IS QUALIFIED TO ASSUME THE DUTIES OF THAT OFFICE IF ELECTED.

INTRODUCED on February 15, 2022, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado, on March 1, 2022, read by title and number, passed without amendment as set forth herein, approved, and ordered published as required by the Charter.

TOWN COUNCIL OF THE TOWN OF
NEW CASTLE, COLORADO

By: _____
Mayor Art Riddile

ATTEST:

Town Clerk Melody Harrison, CMC



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Memorandum

To: Mayor Riddile & Town Council
From: Melody Harrison
Subject: Agenda Item: Resolution TC 2022-7, Approving an IGA with Garfield County Clerk for Election Services
Date: 02/15/22

Purpose:

The purpose of this agenda item is to consider Resolution TC 2022-7 which will approve an intergovernmental agreement with the Garfield County Clerk and Recorder for Election Services.

New Castle election staff will utilize ballot counting machines owned by the county, and county staff to operate those machines. In addition, the IGA specifies particular duties regarding the election that will be the responsibility of the county and of the town.

Melody Harrison
Town Clerk

TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2022-07

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH GARFIELD COUNTY CLERK & RECORDERS OFFICE FOR ELECTION SERVICES.

WHEREAS, the Garfield County Clerk & Records Office provides Election Services; and

WHEREAS, the Town of New Castle (“Town”) benefits from said services for elections; and

WHEREAS, the Town Council finds that entering into the Intergovernmental Agreement (“IGA”) attached hereto as Exhibit “A” will further the Town’s goals and is in the Town’s best interest.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL:

1. Recitals. The foregoing recitals are incorporated by reference as findings and determinations of the Council.
2. Adoption. Pursuant to Section 14.4 of the Town Charter, the IGA attached hereto as Exhibit A is hereby adopted by the Council, and the Mayor is authorized to execute the same.

INTRODUCED, PASSED, AND ADOPTED by a vote of ___ to ___ at a regular meeting of the New Castle Town Council held on February 15, 2022.

TOWN COUNCIL OF TOWN OF
NEW CASTLE, COLORADO

Mayor Art Riddile

ATTEST:

Town Clerk Melody Harrison, CMC

**INTERGOVERNMENTAL AGREEMENT
FOR ELECTION SERVICES**

This Intergovernmental Agreement for election services is entered into this ____ day of _____, 2022 by and between the Town of New Castle, a Colorado Home Rule Municipality (hereinafter the “Town”), and the Garfield County Clerk & Recorder, (hereinafter the “Clerk”), collectively referred to as the “Parties.”

WHEREAS the Town has requested the assistance of the Clerk for the Municipal Election to be held on April 5, 2022; and

WHEREAS the Clerk is willing to assist the Town in certain aspects of the April 5, 2022, Municipal Election to effectuate a smooth and efficient election process.

NOW THEREFORE, for and in consideration of the mutual covenants and agreements of the parties as set forth herein, the parties agree as follows:

1. Term of Agreement. This Agreement applies to the April 5, 2022, Municipal Election and is effective from the date of execution to the conclusion of any appeal or contest of the April 5, 2022, Municipal Election.

2. Clerk’s Duties. The Clerk agrees to:
 - a. Designate members of her Election Staff to assist the Town with the April 5, 2022, Municipal Election and to provide the names of those individuals to the Town.
 - b. Use the ballot content provided by the Town to set-up the ballot design for the April 5, 2022, Municipal Election and send proofs to the Town by email when completed for approval.
 - c. Provide an extract to the Town’s designated printer so ballots compatible with the Clear Ballot Voting equipment will be printed for the Town’s mail ballot election.
 - d. Provide updated mailing labels for voters who register to vote or do a change of address after the initial voter extract is sent to the designated printer. This will allow the Town to mail out ballots until the deadline specified by statute.
 - e. Provide training to designated Town staff or designated election judges on how to prepare the ballots for processing through the Clear Ballot tabulating system known as Clear Count.
 - f. Provide a Clear Count Municipal Kit to the Town for use in scanning and tabulating voted ballots on April 5, 2022. Clerk Election Staff member(s) will bring the Clear County equipment to Town Hall on the election day and assist the Town Clerk and appointed judges until the tabulation is completed.
 - g. Once all the voted ballots are scanned and the Town’s Designated Election Official is ready to issue election results, the Clerk will tabulate election results and provide reports to the Town’s DEO
 - h. Bill the Town within thirty (30) days after the election for staff time spent in setting up the ballot, logic and accuracy testing, ballot counting and tabulation process on election

night, and a \$250.00 fee for use of the Clear Ballot Voting System owned by Garfield County. If any contest is close enough for a recount, the Clerk will additionally charge the Town for staff time needed to assist with the recount process. Anticipated cost to assist the Town with this election will be approximately \$1,000.00.

3. Town's Duties. Town agrees to:
 - a. Mail, post, and/or publish any legal notices required pursuant to relevant provisions of Article X Section 20 of the Colorado Constitution, the Uniform Election Code of 1992 (C.R.S. Articles 1-13 of Title 1), and/or the Colorado Municipal Election Code of 1965 (C.R.S. §§ 31-10-101, *et seq.*), as amended, except as may otherwise be stated by this agreement.
 - b. Provide the Clerk with certified ballot content as soon as possible once the ballot language is approved by the Town Board. Please contact Edna Place at 384-3700 x 1804 or eplace@garfield-county.com for the format required for content certification.
 - c. Proof and return signed verification that the ballot proof is acceptable either by email to the Clerk as soon as possible after receipt of the ballot proof.
 - d. Provide Clerk Election Staff with the name and contact information for their printer.
 - e. Provide at least two (2) staff members to assist with the logic and accuracy testing (LAT) of the election equipment. This testing will be done at the Clerk's office in Glenwood Springs. Both Town and Clerk staffs will hand mark and hand tabulate ballots prior to those ballots being processed through any Clear Ballot scanners. The LAT is done to verify that the electronic equipment is correctly processing the marked ballots.
 - f. Provide to the Clerk required information for Town Election staff and all election judges so the Clerk can conduct CBI background checks prior to the votes being scanned on the County election equipment. The Town will be billed for all CBI background check charges. The Clerk needs the Town Staff and election judges legal name, date of birth, and the last four digits of their social security number.
 - g. Reimburse the Clerk for staff time spent in setting up the ballot, logic, and accuracy testing, providing the designated printer with ballot the extract, assisting with the ballot counting and tabulation process on election night, and a \$250 fee for use of the Clear Ballot Voting System owned by Garfield County. If any race is close enough for a recount, the Town agrees to reimburse the Clerk for staff time needed to assist with the recount process.
 - h. The Town Clerk will provide a new, encrypted flash drive so all reports for the election can be downloaded from the Clear Ballot Voting System for printing.
4. Indemnification. To the extent permitted by law, the Town agrees to indemnify, defend, and hold harmless the Clerk from any and all loss, costs, demands or actions, arising out of or related to any actions, errors, or omissions of the Town in completing its responsibilities relating to the election.

5. Integration. The Parties acknowledge that this Agreement constitutes the complete agreement and understanding between them relating to the subject matter hereof and that no Party is relying upon any oral representations made by another Party or employee, agent or officer of the Party.
6. Amendments. This Agreement can be amended only in writing with signature of all Parties.
7. Notices. All notices, requests, demands, consents, and other communications pertaining to this Agreement shall be transmitted in writing and shall be deemed duly given when received by the Parties at their addresses below or agreed upon email addresses as provided to the other party below

IN WITNESS WHEREOF, the Town and the Clerk have caused this Agreement to be full executed in an electronic format or duplicate signed originals with each party receiving a fully executed copy.

TOWN OF NEW CASTLE, COLROADO

Date: _____

Art Riddile, Mayor

ATTEST:

Melody Harrison, Town Clerk

GARFIELD COUNTY CLERK &
RECORDER

Date: _____

Jean Alberico

1
2 **New Castle Town Council Regular Meeting**
3 **Community Center**
4 **423 W. Main Street, New Castle**
5 **Tuesday, January 18, 2022, 7:00 PM**
6

7 **Call to Order**

8 Mayor A Riddile called the meeting to order at 7:00 p.m.
9

10 **Pledge of Allegiance**
11

12 **Roll Call**

13 Present	Councilor Mariscal
	Councilor Owens
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland (virtual)
	Councilor Leland
	Councilor G Riddile
20 Absent	None

21

22 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody
23 Harrison, Town Treasurer Loni Burk, Town Planner Paul Smith, Recreation Director
24 Hannah Bihr, Assistant Town Attorney Gazda and members of the public.
25

26 **Meeting Notice**

27 Town Clerk Melody Harrison verified that her office gave notice of the meeting in
28 accordance with Resolution TC 2022-1.
29

30 **Conflicts of Interest**

31 There were no conflicts of interest.
32

33 **Agenda Changes**

34 There were no agenda changes.
35

36 **Citizen Comments on Items not on the Agenda**

37 There were no citizen comments.
38

39 **Consultant Reports**

40 Consultant Attorney – not present.
41 Consultant Engineer – not present.
42
43

44 **Items for Consideration**
45
46
47

1 **Proclamation Honoring Steve Rippy**

2 Mayor A Riddile said that Steve Rippy had a remarkable tenure with the Town of New
3 Castle, spanning many years. He invited Mr. Rippy to the front of the room and read the
4 proclamation into the record.

5 Mr. Rippy thanked the council and said he appreciated the honor. Councilor Hazelton said
6 that the appreciation went both ways.

7
8 Administrator Reynolds told the council that representatives from Garfield RE-2 School
9 District had yet to arrive, and he suggested that the talbot trail item could be heard first.
10 The council agreed.

11
12 **Consider Approval of the Talbot Trail Agreement**

13 Administrator Reynolds said that the town, New Castle Trails group and the Talbotts' had
14 worked together on a trail easement agreement on the Talbott land west of town. He said
15 that C.R.S. 33-41-101 provided private property owners to create easements across their
16 property for municipal use and provided the property owner protections under the law.
17 Administrator Reynolds said that the same type of trails agreements were in place in town
18 with private property owners Atkinson, Romero and Craven.

19 Administrator Reynolds said that the proposed trail will be open to non-motorized use with
20 the exception some ADA equipment such as motorized wheelchairs.

21 Administrator Reynolds said that maintenance of the trail will be a town responsibility. In
22 addition, the town will be responsible to put up some gates and cattle guards to protect
23 the landowners' use of the land. The owner maintains the right to develop the land. The
24 trail easement will be 15-foot wide, but the trail itself will likely be a single-track trail.

25 Administrator Reynolds said that the state statutes did not allow fees to be charged for
26 use of the trail.

27 Administrator Reynolds reviewed the insurance requirements of the contract as well as the
28 term. The term was ten years with three automatic renewals unless the landlord provided
29 notice of termination. The contract stayed with the land in the event the land was sold.

30 Administrator Reynolds voiced his appreciation of the Talbott Family for allowing the town
31 a trail through their property, and he noted that the trail will likely be a destination trail
32 once it was built.

33 Administrator Reynolds said that the agreement was the starting point and that there
34 were other agreements that needed to be in place with the school and ditch companies
35 before anything could happen.

36 Councilor Hazelton asked about #6 in the agreement that stated the town would install
37 fencing and gates to keep the landowners cattle operation separate from the trail. He said
38 that would be a lot of fencing and he wanted to understand better what the parameters
39 were of the condition.

40 Administrator Reynolds said that the purpose was not to separate the trail from the cattle
41 operation, it was at trail heads.

42 Russel Talbott responded and said that his family ran cattle in between the two ditches
43 and that would be where there could be potential 'cattle interference'. He described the
44 areas where gates would need to be installed.

45 **MOTION: Mayor A Riddile made a motion to approve the trail easement**
46 **agreement between the Town of New Castle, Colorado and Burning Mountain**
47 **Land and Cattle, LLC. Councilor Owens seconded the motion.**

1 Discussion: Mr. Talbott asked if he could make a comment. The council agreed. Mr.
2 Talbott said that he appreciated the town for their willingness to engage in the trail
3 agreement, but it did not erase the concerns of the interference of the use of the
4 property. In particular, he noted that his nephew and family lived on the property, and
5 they were concerned about trespass by trail users. Mr. Talbott said that the biggest
6 concern was regarding trespass onto areas where they did not want people to be. He said
7 it was likely the greatest risk for them, and for the town because it imposed a default of
8 the agreement if there are trespassers in areas that are not designated as trail easement.
9 Councilor Owens asked what Mr. Talbott felt the mitigation would be. Mr. Talbott said that
10 the agreement provides that it would be the responsibility of the town to provide proper
11 signage and controls for access and use of the trail. If there was trespass, the Talbotts'
12 will notify the town and the agreement had a process for resolution of the problem. Mr.
13 Talbott apologized for interrupting and said that he wanted to make sure everyone was
14 aware of the provisions of the agreement before the vote was completed. Councilor
15 Owens said the town had several other trails agreements and he asked if there had been
16 any problems with trespassers on those properties. None of the council members said
17 they had heard there were problems, and Administrator Reynolds said that he had also
18 not heard of any issues.

19 **The motion passed unanimously.**

20
21
22

23 **Garfield RE-2 Mill Levy Correction Presentation**

24 Theresa Hamilton, Director of Communications, Garfield RE-2 School District. Director
25 Hamilton introduced Jeff Blanford, Chief Financial Officer (CFO) for the district.

26 Director Hamilton said that they were present to speak to the council about a mil levy
27 correction that would be happening, and the district had been directed to make the
28 correction although the problem was by no fault of the school district.

29 Director Hamilton and CFO Blanford provided a power point presentation that thoroughly
30 described the history of the situation.

31 Director Hamilton and CFO Blanford explained that in the 1990s and 2000s, many school
32 districts obtained voter approval to retain and spend revenue in excess of the property tax
33 revenue limitation imposed on the district by the Taxpayer Bill of Rights also known as
34 TABOR. This is commonly referred to as "de-Brucing" or "de-TABORing"

35 Garfield RE-2 passed a de-TABOR vote in 1998.

36 Districts that de-TABORed had permission from the voters to keep their local property tax
37 mill levies or their local share, at the level in place at the time of the de-TABOR vote. They
38 said that without de-TABORing, districts would not have been able to retain revenues
39 above their TABOR limitation due to interactions of various factors unique to Colorado.

40 Those included rapid and significant growth in residential property value; TABOR, which
41 prevents taxes from increasing without voter approval; and Gallagher, which has driven
42 the residential assessment rate down in order to preserve the required ratio of
43 residential/commercial property tax rates.

44 The Colorado Department of Education (CDE) and others interpreted the statute such that
45 some de-TABORed districts should reduce their local share through 2007. However,
46 because de-TABORed districts had permission from the voters to keep their mill levies at a
47 higher level, it is now clear that local share should not have been reduced. In 2007,

1 school district mills were frozen through legislation, then litigated in a debate about how
2 local school districts should have treated their local mills per statute. Because of the
3 reduction to mill levies made between the early 1990s and 2007, the local share collected
4 by those districts went down, and state share went up.
5 The legislature has now taken steps to restore, going forward, the local share that was
6 erroneously reduced. It created a reduction in local share and resulted in the non-
7 collection of local property taxes that were already authorized by voters. The legislature is
8 only seeking to fix the issue going forward--it is NOT seeking to recover local tax property
9 revenue that should have been collected in the past.
10 Director Hamilton and CFO Blanford said that the Mill Levy Correction is a state law. While
11 the responsibility for setting the mill levy lies with the local school board, the local school
12 board must set the Total Program levy in accordance with state law.
13 HB21-1164 requires CDE to implement a correction plan that reduces a district's
14 temporary tax credits as quickly as possible, but by no more than 1 mill per year.
15 The council, Director Hamilton and CFO Blanford discussed how complicated the issue will
16 likely appear to the public. Director Hamilton said that the district will be reaching out to
17 key community leaders such as town councils as well as Rifle Regional Economic
18 Development Corporation (RREDC) so that those leaders can respond appropriately to
19 citizen inquires or concerns.
20 Councilor Leland said that was a great idea because often people cannot distinguish where
21 property tax monies went, and towns will be implicated in the mill levy increase as well.
22 Director Hamilton said that the school district will be creating a series of informational
23 videos that will be on the district website and social media. She said they were also
24 working on an informational mailer that will be sent out. Director Hamilton said that they
25 will have to address it each year, and although one mill is not a lot, in five years people
26 will really notice the increase, so the conversation will be ongoing.
27 Mayor A Riddile said that he felt that teacher salaries in the district were too low, and he
28 would be an advocate of a mill levy increase to improve teacher salaries. He also said that
29 with the mill levy correction taking place in the foreground, it would be impossible to pass
30 a bond issue or mill levy increase for salaries or capital improvements.
31 Director Hamilton said she had been considering the same thing and understood that the
32 district will eventually reach a milling capacity and the correction will certainly max that
33 out.
34 Councilor Hazelton said that the mill levy correction will cause the district's budget to
35 remain even because the state contributions will decrease as the local property taxes
36 increase, while the state's budget will increase since they would no longer fund school
37 districts. Councilor Hazelton suggested that the school district speak to the Associated
38 Governments of Northwest Colorado (AGNC).
39 Director Hamilton agreed with Councilor Hazelton's summary of the mill levy correction.
40 Councilor Leland asked if there were any legislators were sympathetic to the school
41 district's plight. He said that the legislators gave the school districts bad advice many
42 years ago and now were not taking any responsibility for that. He felt that there had to be
43 legislators who saw that.
44 CFO Blanford said that he believed there were legislators who were sympathetic, at least
45 to the tax payors being burdened.
46 Councilor Leland agreed with Councilor Hazelton that the AGNC was the best way to get
47 the ear of some of the legislators.

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Review: Potential Ballot Language for the Lodging Tax Issue

Administrator Reynolds said that the council had asked staff to bring the potential ballot language back to the council for discussion. He read the ballot language for the council. He said also that there had been some discussion with the attorney’s whether the necessary language in the issue first fiscal year or first full fiscal year and how that affected the amounts used in the language for what would be collected.

Administrator Reynolds said that staff had been considering the implications of the issue and suggested that if the lodging tax increase was approved by the voters, that collection of the tax begin in January 2023. The reasoning behind the suggestion was that while it seemed to leave money on the table by not being collected in the second half of 2022, staff felt that it may be rushing the VRBO owners. He said that if the voters approved the tax in April, there would then be a process for the town to adopt the tax by ordinance, and then get the information out to lodge owners. The expectation is that by then they would have taken reservations beyond July, placing them in a predicament to have to collect higher tax rates on reservations that were made prior to the tax increase.

Administrator Reynolds said that the staff suggestions were to begin the tax collection in January 2023, and that the amount for the first full fiscal year to be \$70k, which was approximately double the actual expectation.

Councilor Leland said that the amount of the tax and when it would begin was not something that will affect the voters, rather, it will only affect the VRBO owners and their guests. He agreed that beginning the tax in 2023 was better.

Administrator Reynolds said that the final ballot language will come back to the council for approval at the next council meeting in resolution form. Clerk Harrison said that if the voters approve the issue, the council will then see an ordinance that would implement the tax in the code.

Consider Resolution TC 2022-5 - a Resolution of the New Castle Town Council Amending the Directory of Town Fees and Charges Regarding Recreational Facilities Development Fee

Administrator Reynolds told the council that the town collected a recreational facilities development fee in the amount of \$500 on every new home building permit. The purpose of the fee was to set aside funds for capital projects such as building new recreation facilities, parks, trails and recreation centers. The funds were not to run programs. He said that staff had reviewed the history of the fee and found that it was developed in 1998 and was \$436 per home. In 2001 the fee was raised to \$500 to accommodate new facilities that were being built and has not been adjusted since.

Administrator Reynolds said that tin the council packet was a report put together by himself, Recreation Director Hannah Bihr, Public Works Director John Wenzel, Treasurer Loni Burk and Administrative Assistant Rochelle Firth had done. The report included costs of parks that had been build since 1998 which included Bear Dance Park, Grand River Park and VIX Ranch Park. The report broke out the costs of those parks as well as how much had been collected in the recreation development fee during the same time period. The amount of funds invested in parks equaled \$2.7 million dollars, some of which were grant funds, and the recreation fees collected equaled \$518K. He said that the town still carried

1 debt on VIX Ranch Park. Administrator Reynolds said that the town had done much more
2 with the recreation development fees than they had amounted to.
3 Administrator Reynolds said the team then looked forward to future projects. At the
4 advice of the town attorney, they looked at justifications for increasing the recreation
5 development fee, and those included that fact that the town still carried debt for VIX
6 Ranch Park, as well as the noted shortfall in collected fees and monies spent. Upcoming
7 development in New Castle for in-fill lots, Castle Valley Ranch and Lakota Canyon Ranch
8 will be approximately 1,075 new homes. Coincidentally, from 1998 until now, 1,060
9 homes had been built. Without any additional annexations, the town was about half built-
10 out. The team looked at what parks were being considered for improvements: there are
11 conceptual plans for Frank Breslin Memorial Park as well as conceptual plans for the
12 rebuild of Burning Mountain Park, and there are trails projects. He said there were a lot of
13 projects upcoming, and the recreation development fee at its current rate would not
14 suffice. Administrator Reynolds said there could be other facility improvement projects
15 that had yet to be anticipated such as a new recreation center facility, and the current
16 rate of collection of the fee would certainly not be enough. Identified future project costs
17 were approximately 3.5 million dollars, and the current rate of collection will be \$537k.
18 Administrator Reynolds referenced a table in the report that offered calculations on
19 various rates, which he reviewed for the council.

20 The council and staff discussed the issue in depth and agreed that the recreation
21 development fee should be raised to \$3,000.00.

22 Mr. Russel Talbott: Mr. Talbott said that he felt the council could justify an increase to the
23 recreation development fee, not based on inflations rates, but instead on the increase in
24 value on homes. He said that builders looked at the percentages in the cost versus the
25 value of a home they build and try to keep their percentages within a particular range. He
26 though using the same thinking would be helpful with the recreation development fee.

27 **MOTION: Councilor Leland made a motion to approve Resolution TC 2022-5 - a**
28 **Resolution of the New Castle Town Council Amending the Directory of Town Fees**
29 **and Charges Regarding Recreational Facilities Development Fee to be increased**
30 **to \$3,000.00 per building permit. Councilor Mariscal seconded the motion and it**
31 **passed unanimously.**

32
33

34 **Discussion: CDOT Roundabout Funding**

35 Administrator Reynolds said that the traffic circle at Highway 6 & 24 and Castle Valley
36 Boulevard was making its way towards the top of CDOT's priority list. He said he will be
37 attending the Intermountain Transportation Planning Region (IMTPR) meeting to ensure
38 the project stayed out front and on the top of the priority list.

39 Administrator Reynolds said that there had not been much in the way of discussion with
40 the council or with CDOT regarding financing of the project with the exception that CDOT
41 has let the town know they had responsibility for landscaping the center area.

42 Administrator Reynolds said that the town had been collecting the Lakota Traffic Impact
43 fee for many years and carried a balance of \$345,396.00. Those funds were eligible to use
44 for the traffic circle.

45 Administrator Reynolds said that Councilor G Riddile and staff wanted to have a discussion
46 to determine if they felt it was appropriate to use those funds for the traffic circle project.

1 Councilor G Riddile said that he felt the town needed to seriously consider the impacts of
2 upcoming development on the highway 6 & 24 and Castle Valley Boulevard intersection.
3 Councilor G Riddile said that he knew the state was collecting more funds for
4 transportation projects and were reevaluating the ten-year plan for fresh prioritization. He
5 said that he felt that on one hand, it was the time for New Castle to make their case and
6 figure out how much they wanted to put into the project. In addition, he said that he
7 would like the BOCC to commit to an amount as well. He thought that perhaps it was
8 something they could discuss with the BOCC at the joint meeting on February 1, 2022.
9 Councilor G Riddile said that he felt that if they could present to CDOT that they had skin
10 in the game, that New Castle and the County were ready to go would put their project in a
11 place to move forward. He said that he knew that the town would want the roundabout
12 more than CDOT would, and thought it was time for the town to show an interest and
13 show desire in terms of money. Councilor G Riddile said that he would like to reach out
14 and tell the commissioners that the town had \$500k to commit to the project. He also felt
15 that they could show that the intersection served a lot of county need with Peach Valley,
16 CR 335 and Canyon Creek.
17 Councilor G Riddile said that the hope was to get it all more formalized and then approach
18 CDOT through IMTPR and through the local offices to show them the town was interested
19 and doing something and perhaps push the project up the priority list.
20 Mayor A Riddile said that at the last IMTPR meeting it appeared that New Castle's
21 roundabout was third on the list. He said that he felt the BOCC were interested in
22 financially supporting New Castle, but he did not know how much that might be. Mayor A
23 Riddile said that he wanted the commissioners to commit to an amount before the town
24 did.
25 Councilor Hazelton asked if Councilor G Riddile had seen anything similar done. Councilor
26 G Riddile said that up-valley they had more resources and it had been done very
27 successfully up there. He said that he believed local dollars helped a lot, and it was a way
28 to show that the town was serious and committed.
29 Councilor Hazelton said that he felt it was a good idea and he wanted it to be a main focus
30 for their meeting with the BOCC.
31 The council discussed it briefly and agreed that they wanted to speak with the BOCC
32 about the roundabout at the February 1 joint work session. They also agreed that the
33 town would commit \$500k to the project.
34
35

36 **Consider Ordinance TC 2022-2 - an Ordinance of the New Castle Town Council**
37 **Amending Chapter 1.20 of the Municipal Code to Comply with HB19-1148,**
38 **Regarding General Penalties (1st reading)**

39 Clerk Harrison told the council that the house bill had changed some of the rules regarding
40 general penalties. The first was that it reduced jail sentences to 364 days rather than one
41 year. Second it increased possible fines for code violations to be as much as \$2,650.00
42 whereas the municipal code allowed for just \$1,000.00. She said that regarding the
43 sentence length, the ordinance would bring the town code into compliance with the house
44 bill. Regarding the fines, the council could change the code to allow for up to the
45 \$2,650.00, thereby providing the municipal judge some leeway to fine anyone who
46 violates the town codes.

1 The council agreed that the maximum fine of \$2,650.00 would be appropriate to provide
2 the municipal judge with discretion in fining offenders.

3 **MOTION: Mayor A Riddile made a motion to approve Ordinance TC 2022-2, an**
4 **Ordinance of the New Castle Town Council Amending Chapter 1.20 of the**
5 **Municipal Code to Comply with HB19-1148, Regarding General Penalties on 1st**
6 **reading. Councilor Owens seconded the motion and it passed on a roll-call vote:**
7 **Councilor Leland: yes; Councilor Mariscal: yes; Councilor G Riddile: yes; Councilor**
8 **Owens: yes; Councilor Hazelton: yes; Mayor A Riddile: yes; Councilor Copeland:**
9 **yes.**

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11
12 **Consider Resolution TC 2022-3 - a Resolution of the New Castle Town Council**
13 **Authorizing a Mail Ballot Election on April 5, 2022, and Setting Forth Other**
14 **Details Relating Thereto**

15 Clerk Harrison said that the resolution was a standard resolution that was passed each
16 even-numbered year that the town held elections. It authorized a mail-ballot election,
17 appointed the clerk as the election official and authorized other election duties as
18 necessary.

19 **MOTION: Councilor G Riddile made a motion to approve Resolution TC 2022-3, a**
20 **Resolution of the New Castle Town Council Authorizing a Mail Ballot Election on**
21 **April 5, 2022, and Setting Forth Other Details Relating Thereto. Councilor Leland**
22 **seconded the motion and it passed unanimously.**

23
24
25 **Consider Ordinance TC 2022-1 - an Ordinance of the New Castle Town Council**
26 **Amending Chapter 17 of the Municipal Code to Comply with HB21-1222**
27 **Regarding Family Child Care Homes (2nd reading)**

28 Administrator Reynolds told the council that there had been no changes to the ordinance
29 since first reading. He said the ordinance brought the municipal code into compliance with
30 the new state law that essentially said that the town could zone out family childcare
31 homes.

32 **MOTION: Councilor Leland made a motion to approve Ordinance TC 2022-1, an**
33 **Ordinance of the New Castle Town Council Amending Chapter 17 of the Municipal**
34 **Code to Comply with HB21-1222 Regarding Family Child Care Homes on 2nd**
35 **reading. Councilor Mariscal seconded the motion and it passed on a roll-call vote:**
36 **Councilor Hazelton: yes; Councilor G Riddile: yes; Councilor Mariscal: yes;**
37 **Councilor Leland: yes; Councilor Owens: yes; Councilor Copeland: yes; Mayor A**
38 **Riddile: yes.**

39
40
41 Recess the Town Council Meeting, Convene as the Water & Sewer Enterprise

42 **MOTION: Mayor A Riddile made a motion to recess the town council meeting and**
43 **to convene as the water & sewer enterprise. Councilor Owens seconded the**
44 **motion and it passed unanimously.**

1 **Consider Ordinance E-2022-1 - an Ordinance of the Town of New Castle Water**
2 **and Sewer Enterprise Amending Chapters 13.32 & 13.36 of the New Castle**
3 **Municipal Code Concerning the Regulation of Wastewater Discharge and Cross**
4 **Connections (2nd reading)**

5 Town Planner Paul Smith told the council that there had been no changes to the ordinance
6 since first reading.

7 Administrator Reynolds recalled for the council when Utilities Supervisor Daniel Becker,
8 Public Works Director John Wenzel and Planner Smith gave a presentation regarding the
9 code change to implement additional regulations regarding wastewater discharge and
10 cross-connections.

11 **MOTION: Councilor Owens made a motion to approve Ordinance E 2022-1, an**
12 **Ordinance of the Town of New Castle Water and Sewer Enterprise Amending**
13 **Chapters 13.32 & 13.36 of the New Castle Municipal Code Concerning the**
14 **Regulation of Wastewater Discharge and Cross Connections on 2nd reading.**
15 **Councilor Mariscal seconded the motion and it passed on a roll-call vote: Mayor A**
16 **Riddile: yes; Councilor Hazelton: yes; Councilor Copeland: yes; Councilor Owens:**
17 **yes; Councilor Mariscal: yes; Councilor G Riddile: yes; Councilor Leland: yes.**

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20 Adjourn the Water & Sewer Enterprise, Reconvene the Town Council Meeting

21 **MOTION: Councilor Hazelton made a motion to adjourn the water & sewer**
22 **enterprise and to reconvene the town council meeting. Councilor Mariscal**
23 **seconded the motion and it passed unanimously.**

24
25
26 **Consent Agenda**

27 January 4, 2022 minutes

28 Resolution TC 2021-4 - a Resolution of the New Castle Town Council Approving a
29 Memorandum of Understanding with Garfield County Senior Programs
30 K2 Spirits Inc. dba Spirits of New Castle Retail Liquor Store License Renewal

31 **MOTION: Mayor A Riddile made a motion to approve the consent agenda.**
32 **Councilor Owens seconded the motion and it passed unanimously.**

33
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35 **Staff Reports**

36 Town Administrator – Administrator Reynolds said that he had gotten word from meeting
37 attendees that the microphone setup they were using worked well for those in the virtual
38 world. He said that the microphones were run through a computer system in the utility
39 closet, and the sound was wired through the Clerk’s computer. Administrator Reynolds
40 said that staff was still working on the ice rink and it was getting likes on Facebook. He
41 said they were learning a lot about ice and were dealing with something called shale ice
42 which he previously did not know existed. He also said they hoped to have the rink
43 opened for the weekend. Administrator Reynolds said that he had toured the cabinet shop
44 that was in the old Mr. T’s building. He said their technology was quite impressive and
45 that they employed 24 people, many who live locally. Administrator Reynolds said he had
46 a meeting with the owner of Nutrient Farms, which was east of River Park Condominiums,
47 south of the river. Nutrient Farms has a lot of things planned for their business and is was

1 expected that they will soon go to the county with applications for their property.
2 Administrator Reynolds said that he had met with them because they had agreed to allow
3 the LoVa Trail to go through their property and discussions had begun about that trail
4 easement. Administrator Reynolds said that Public Works Director John Wenzel had
5 readvertised for the empty position he had for Streets Foreman. He said hopefully they
6 will fill the position soon. Administrator Reynolds said there was a new manager at senior
7 housing. Unfortunately, she has been sick, so staff has not had much contact with her yet.
8 Administrator Reynolds said that he, Director Wenzel and Planner Smith had been working
9 on updates to the code book and public works manual related to streets and sidewalks. He
10 said there were some inconsistencies that needed to be corrected. The changes will go to
11 P&Z and then council for approval. Administrator Reynolds said that he had been talking
12 with the manager of the Town of Silt about holding a joint meeting, and what that might
13 look like. Certainly, conversations about the LoVa Trail would happen because Silt is
14 interested in completing a westward section. He said the towns might benefit from
15 supporting one another's projects. Councilor G Riddile said he was wary of the
16 conversation about LoVa because New Castle had their own LoVa struggles. Administrator
17 Reynolds said that Silts primary interest is getting to the high school, and he said he
18 thought they would appreciate it if the council simply said they were unprepared to
19 consider LoVa west of New Castle because the sections the town was working on to the
20 east were still incomplete. Administrator Reynolds said that they had also discussed
21 maybe staff or equipment sharing.

22 Town Clerk – Clerk Harrison said she was working on scheduling a meeting with the
23 ProVelocity owner and the towns' rep, Alexis, so they could begin restructuring how files
24 were populated in the server. She said that files, such as scan files, were not stored all
25 together in a scan folder. Instead, they were all over and the inconsistencies made it
26 difficult for IT technicians to locate files and help recover documents or other computer
27 errors. Clerk Harrison said that she was working on the election and as soon as the ballot
28 language was written and approved, she will begin working on the TABOR notices. She
29 also said she was scheduled with the county to utilize their ballot-counting machines as
30 well as with the printer for ballots.

31 Town Treasurer – Treasurer Burk said that sales taxes for November 2021 were
32 approximately ten percent higher than the previous year. She said she was still waiting on
33 December numbers for tobacco tax, so she did not know how the year ended for that.
34 Treasurer Burk said that they were still working on W-2s and 1099s. They had some
35 issues with Caselle on the forms and they were working through it. Treasurer Burk said
36 she was finishing year-end, and then will begin preparing for the audit which would be in
37 May 2022.

38 Town Planner – Planner Smith said that there had been groundbreaking for the Colombo
39 project, Eagle's Ridge Ranch. Planner Smith said he had the EV charging amendment to
40 the building code drafted, and that will come to the council in the near future. Planner
41 Smith said that he had noticed in the annexation agreement for Lakota that there was the
42 annual 4 percent increase in the traffic impact fee, but it also said that the increase could
43 be based on the consumer price index, which ever was higher. He felt it might be worth
44 looking into because the fee could be collected at a higher rate.

45 Mayor A Riddile asked in RFTA had been in contact with planner Smith regarding WE
46 Cycle. Planner Smith said they had been in contact, and it looked like New Castle wouldn't
47 be considered for the First and Last Mile project until 2027, so it was a ways out. He said

1 that New Castle was not actually participating in Destination 2040. The town was paying
2 for it but was not part of it. Planner Smith said there might be some bicycle and microbus
3 options in the future.
4 Councilor G Riddile asked if staff was keeping track of mud on Castle Valley Boulevard
5 from the Colombo project. Planner Smith said they had track pads at the upper and lower
6 entrances, and staff will be monitoring it.
7 Public Works Director – not present.

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9
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11 **Commission Reports**

12 Planning & Zoning Commission – nothing to report.
13 Historic Preservation Commission – Councilor Hazelton said that the main thing was that
14 Ambleside School asked to move forward with historic designation.
15 Climate and Environment Commission – nothing to report.
16 Senior Program – nothing to report.
17 RFTA – Mayor A Riddile said they elected new officers. The new Chairman of the Board for
18 RFTA was Jeanne McQueeney, Eagle County Commissioner. The Vice Cahir was Bill Kane,
19 Mayor of Basalt.
20 AGNC – nothing to report.
21 GCE – Councilor Leland said they had met the previous week and the 2022 project was
22 ReEnergize Garfield County which was outreach and subsidy for low-income residents for
23 energy efficiency. Councilor Leland said that some communities had trouble with the
24 Navigator, so there will be some upgrades to it. He thought Director Wenzel should know
25 since there was a Navigator in the public works building.
26 EAB – nothing to report.

27
28
29 **Council Comments**

30 Councilor Leland said that he wanted to add an item to the agenda for the meeting with
31 the BOCC. He said he would like the BOCC to keep the town informed on the situation
32 with Mind Springs.
33 Councilor Leland said that the upcoming newsletter was full but if anyone had anything for
34 it to let him know.
35 Mayor A Riddile said that Bad Art Might was a lot of fun and he hoped it doubled
36 attendance next year. He thanked Arts and Enrichment Coordinator Kelley Cox for the
37 event.
38 Mayor A Riddile said that on Thursday there will be a Garfield County Economic meeting
39 that he will attend.
40 Mayor A Riddile said that Founders Day will be on February 5 and he hoped everyone
41 would come. There will be a tour of Ambleside School, and a potluck dinner.
42 Mayor A Riddile said that Earth Day was coming up.
43 Councilor Leland said that the town had events each month except January, March and
44 April. For Earth Day there would be several things going on in town including the river
45 clean up done by Apple Tree, things the school kids will do with their teachers, and it will
46 be on the next agenda for Climate and Environment Commission and they will have an
47 event as well.

1 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Owens seconded**
2 **the motion and it passed unanimously.**

3

4

5 The meeting adjourned at 9:13 p.m.

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8 Respectfully submitted,

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Mayor Art Riddile

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17

Town Clerk Melody Harrison, CMC

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19

1
2 **New Castle Town Council Regular Meeting**
3 **Tuesday, February 01, 2022, 7:00 PM**
4 **New Castle Library**
5 **402 W. Main Street**
6
7

8 **Call to Order**

9 Mayor A Riddile called the meeting to order at 7:02 p.m.

10
11 **Pledge of Allegiance**
12

13 **Roll Call**

14 Present	Councilor Mariscal
	Councilor Copeland
	Councilor Owens
	Councilor G Riddile
	Councilor Leland
	Councilor Hazelton
20	Mayor A Riddile
21 Absent	None

22
23 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody
24 Harrison, Police Chief Tony Pagni, Administrative Assistant Remi Bordelon and Historic
25 Preservation Chair Mari Riddile.
26

27 **Meeting Notice**

28 Town Clerk Melody Harrison verified that her office gave notice of the meeting in
29 accordance with Resolution TC 2022-1.
30

31 **Conflicts of Interest**

32 There were no conflicts of interest.
33

34 **Agenda Changes**

35 There were no agenda changes.
36

37 **Citizen Comments on Items not on the Agenda**

38 There were no citizen comments.
39

40 **Consultant Reports**

41 Consultant Attorney – not present.
42 Consultant Engineer – not present.
43
44
45
46

1 **Items for Consideration**

2
3 **Consider Ordinance TC 2022-03 - an Ordinance of the New Castle Town Council**
4 **Amending Chapter 15.44 of the Municipal Code Regarding a Historic Survey Cycle**
5 **(1st reading)**

6 Town Administrator Dave Reynolds asked Administrative Assistant Remi Bordelon to speak
7 to the ordinance.

8 Assistant Bordelon said that the resolution from the Historic Preservation Commission
9 (HPC) recommending the code change was in keeping with guidelines from History
10 Colorado. History Colorado was the agency that approved New Castle as Certified Local
11 Government (CLG). HPC and New Castle as a CLG had expanded opportunities through
12 History Colorado for grants, training, and resources.

13 Assistant Bordelon said that to sustain the town's status as a CLG, town surveys should be
14 done on a regular basis of potentially historic sites within town limits.

15 Assistant Bordelon said that the current municipal code did not include a historic survey
16 cycle. History Colorado's guidelines suggested a survey cycle of five to ten years.

17 Administrator Reynolds said that the resolution from HPC recommended a code change to
18 include a survey cycle. The ordinance implemented the suggested code change.

19 Councilor Leland asked if the survey would be a formal on using forms from History
20 Colorado or if it would be more informal. Assistant Bordelon said that it was best to use
21 the forms from History Colorado but there was some flexibility.

22 Councilor Leland said that some of the forms were complicated to complete. He said that
23 he recalled the last survey was many years ago and it was costly.

24 Assistant Bordelon said that the last survey was done in 1996, and they were pricey, but
25 because the town was a CLG, it provided the opportunity for HPC to obtain a no-match
26 grant that covered the cost of the survey.

27 **MOTION: Councilor G Riddile made a motion to approve Ordinance TC 2022-3,**
28 **Consider Ordinance TC 2022-03 - an Ordinance of the New Castle Town Council**
29 **Amending Chapter 15.44 of the Municipal Code Regarding a Historic Survey Cycle**
30 **on 1st reading. Councilor Owens seconded the motion and it passed on a roll-call**
31 **vote: Councilor Leland: yes; Councilor Hazelton: yes; Councilor Copeland: yes;**
32 **Councilor Owens: yes; Councilor G Riddile: yes; Mayor A Riddile: yes; Councilor**
33 **Mariscal: yes.**

34
35
36 Historic Preservation Commission Chair Mari Riddile told the council that Administrative
37 Assistant Bordelon was particularly good at her job, and that Administrator Reynolds and
38 Clerk Harrison were smart to have hired her. Chair Riddile said that the amount of work
39 Assistant Bordelon put into HPC was amazing. Clerk Harrison said that Assistant Bordelon
40 put extraordinary work into everything she did.

41
42
43 **Discussion: Electric Vehicle Charging Capacity in New Residential Homes**

44 Administrator Reynolds said that the idea had been brought forth by Councilor G Riddile.
45 The thought was to require new homes that had attached or detached garages, to provide
46 the rough wiring for a future car charging station. That way, the future homeowner had

1 the ability to finish the installation of the charging station if they chose to own an electric
2 vehicle.

3 Administrator Reynolds said that he and Planner Smith had studied it and it appeared to
4 be an upcoming trend and may become part of the electrical code in the future. He said
5 that Aspen was leading the way with EV charging station requirements, and Planner Smith
6 has used the Aspen municipal code section as a template for proposed code for New
7 Castle.

8 Administrator Reynolds said that he and Planner Smith felt that the worst-case cost
9 estimate of requiring EV charging station-ready wiring in garages would be \$500.00.

10 Administrator Reynolds said that staff was looking for direction from council members
11 what they thought, if they had other ideas or if more research needed to happen or if they
12 wanted to see the proposed ordinance in the packet come back for approval.

13 The council discussed the issue briefly and determined that they wanted to hear from the
14 electric vehicle specialist from Garfield Clean Energy regarding the possible direction of
15 electric vehicles and the electrical code. They felt a work session would be appropriate.
16
17

18 **Discussion: Colorado Department of Transportation Right of Way Acquisition**

19 Administrator Reynolds said that the town had received a packet from a third-party
20 vendor for CDOT, related to the traffic circle project. He said there was a small piece of
21 property owned by the town at the corner of Burning Mountain Avenue and Highway
22 6/Main Street, just above the Park N Ride. CDOT needs to use that property temporarily
23 during construction.

24 Administrator Reynolds said that the offer to the town was for a temporary easement.
25 They had offers on other properties at that intersection including the corners at Alpine
26 Bank, Kum & Go, Stop and Save and Pepsi Co. which was a good sign that the project was
27 moving forward.

28 Administrator Reynolds said that the offer to the town was \$550.00 for a temporary
29 easement on the small piece of property. He said he had asked the town attorney if the
30 town could donate the property or offer it for one dollar, but the professional advice was
31 to allow CDOT to pay the town the \$550.00 for the easement with council approval.

32 **MOTION: Councilor Leland made a motion to approve the Right of Way**
33 **Acquisition offer from CDOT for a temporary easement. Councilor Hazelton**
34 **seconded the motion and it passed unanimously.**
35
36

37 **Consider Resolution TC 2022-06 - a Resolution of the New Castle Town Council**
38 **Submitting to the Qualified Electors of the Town of New Castle at the April 5,**
39 **2022, Regular Election a Ballot Issue Concerning the Increase of the Lodging Tax**
40 **from 2.5% to 5%**

41 Clerk Harrison told the council that the resolution will authorize the issue to be placed on
42 the ballot. She said that the ballot language was on the second page of the resolution.

43 Administrator Reynolds said that the lodging tax increase would be effective January 1,
44 2023, should it be approved by the voters. The dollar figure of \$70k was estimated high
45 so that the town would not be in jeopardy of exceeding the collection limit in the first year

1 like happened with the tobacco tax. He also said that staff felt beginning the tax in 2023
2 was more equitable to the vendors who will have to collect the tax.

3 **MOTION: Councilor G Riddile made a motion to approve Resolution TC 2022-6, a**
4 **Resolution of the New Castle Town Council Submitting to the Qualified Electors**
5 **of the Town of New Castle at the April 5, 2022, Regular Election a Ballot Issue**
6 **Concerning the Increase of the Lodging Tax from 2.5% to 5%. Councilor Mariscal**
7 **seconded the motion and it passed unanimously.**

8
9
10 **Consider Ordinance TC 2022-2 - an Ordinance of the New Castle Town Council**
11 **Amending Chapter 1.20 of the Municipal Code to Comply with HB19-1148,**
12 **Regarding General Penalties (2nd reading)**

13 Clerk Harrison told the council that the general penalties ordinance had not changed since
14 first reading. She explained that it brought the town code in compliance with new law
15 limiting sentence lengths to 364 day for person who violated municipal code. She also said
16 that it changed fees for general penalties from \$1,000.00 and allowed for up to \$2,650.00
17 in fines to be assessed against violators, providing the municipal judge with added leeway
18 in court.

19 **MOTION: Councilor Hazelton made a motion to approve Ordinance TC 2022-2, an**
20 **Ordinance of the New Castle Town Council Amending Chapter 1.20 of the**
21 **Municipal Code to Comply with HB19-1148, Regarding General Penalties on 2nd**
22 **reading. Councilor Mariscal seconded the motion and it passed on a roll-call vote:**
23 **Councilor Mariscal: yes; Councilor G Riddile: yes; Councilor Leland: yes; Councilor**
24 **Copeland: yes; Councilor Hazelton: yes; Councilor Owens: yes; Mayor A Riddile:**
25 **yes.**

26 27 28 **Consent Agenda**

29 January Bills of \$737,756.44

30 **MOTION: Mayor A Riddile made a motion to approve the consent agenda.**
31 **Councilor Owens seconded the motion and it passed unanimously.**

32 33 34 **Staff Reports**

35 Town Administrator – Administrator Reynolds said that staff had been reviewing the
36 town’s current tap fees and determining whether changes needed to be made. Staff will
37 bring a discussion to council on February 15, 2022. Administrator Reynolds said that
38 Youth Zone and West Elk Trails sent thank you notes for the outgoing grants the town
39 awarded to them. He said it was nice to hear from those agencies. Administrator Reynolds
40 told the council that there were several town vehicles broken down, and public works staff
41 had taken initiative to track down the issues and repaired two of them in-house. The town
42 dump truck, however, will be sent out for repairs because the rear end went out. He said
43 it would be between \$10k and \$12k to fix. Public works staff had removed the rear end
44 the week prior and that will be shipped to International to be rebuilt. Administrator
45 Reynolds said that he had a conversation with Rodger Sheffield who was one of the
46 representatives from Mind Springs. He said they wanted to come to council and do a

1 presentation. Mind Springs will visit with all the towns to update them on the progress
2 that had been made since the report last year. Administrator Reynolds said that Mind
3 Springs had applied for a grant for the detox center that they did not expect to receive.
4 They were awarded the grant and are now working on completing the budget for
5 operational funds and will be touring the towns and explaining where the monies need to
6 come from and find out the interest each town has and who might want to make a three-
7 to-five-year commitment. Administrator Reynolds said Police Chief Tony Pagni will be able
8 to provide information on what the town's need might be for use of the detox center.
9 Administrator Reynolds said that staff was working on a rewrite of the streets and
10 sidewalks standards for the public works manual. Currently, the town 's engineer was
11 reviewing the proposed changes, and then it will go to P&Z for review before coming to
12 the council. Administrator Reynolds said he will meet on Friday with area town managers.
13 He said he and the Silt Town Manager had been talking and they were interested in
14 holding a joint work session with New Castle soon. Topics of interest for that agenda
15 might be the detox center; the housing study done a few years ago; possible staff sharing
16 and/or equipment sharing; perhaps methods and procedure ideas to get to know the
17 neighbors. Administrator Reynolds said that there was something that came up in a
18 Glenwood Springs meeting recently called the Unita Railroad Basin Project. It was a
19 railroad project in Utah that established a new rail line that will move waxy crude oil
20 through the area. One of the rail line that would be used was Glenwood Canyon. He said
21 there was something like ten, two-mile long trains per day proposed. Glenwood Springs
22 immediately sent a letter to Senator Hickenlooper imploring him to not allow crude oils to
23 be transported through Glenwood Canyon. Administrator Reynolds said that as more
24 information came forward, it was likely that all the towns from Glenwood Springs to
25 Parachute and probably Grand Junction will get involved. He said that the Town Manager
26 of Glenwood will keep New Castle informed.
27 Town Clerk – Clerk Harrison told the council that an affidavit for a write-in candidate had
28 been submitted the day before. Clerk Harrison said that the council candidates were
29 Caitlin Carey, Brandy Copeland and Bruce Leland, and the write-in is Brooklyn Barkman.
30 She said that three names will be on the ballot, but Ms. Barkman's name will not be, and
31 voters will have to know to write her name on a blank line. Clerk Harrison explained that
32 write-in was a legal way to become a candidate, but because their name was not on the
33 ballot, the candidate had a lot of work to do to get themselves know to the voting
34 community to be able to get elected. Clerk Harrison said she had coordinated with the
35 county elections office because the town will be using the county ballot counting
36 machines; she had also started the approval process of proofs and scheduled the print of
37 ballot, inner and out envelopes and secrecy sleeves. She said that ballots will be sent
38 beginning March 14. Councilor Leland asked if the write-in candidate's biography should
39 go in the newsletter. Clerk Harrison said that write-in was a legal way to become a
40 candidate and there was no reason to treat them any differently regarding biographies
41 and candidate forums. The difference was that her name will not be on the ballot and will
42 not be on the published notice of election that goes in the newspaper.
43 Town Treasurer – not present.
44 Town Planner – not present.
45 Public Works Director – not present.

1 Police Chief – Mayor A Riddile asked Chief Pagni how his search for another officer was
2 going. Chief Pagni said that he had interviewed two applicants and ultimately did not care
3 for either one. He will interview another on February 7, someone who had previously been
4 employed by the department. He said that the question will be whether they could come
5 to an agreement about work ethics. Chief Pagni said that he had also had a car damaged
6 on an icy road recently, and he had received word that CIRSA may total the vehicle. The
7 state patrol had investigated the accident and it was not the fault of the officer, but
8 unfortunately, the driver at fault was uninsured.
9 Chief Pagni said that the detox center had been a long process. He said that detox was
10 one piece of what was called the ‘continuum reform process’. He said that if an officer met
11 an intoxicated person on the street and they were a danger to themselves or others, the
12 officer can put them on an M.5 hold which was an involuntary committal to a hospital.
13 Chief Pagni said there were other circumstances where it was difficult to define if the
14 person was a danger to themselves or others, but they need help. This was where the
15 detox center came in, and if the person voluntarily went to detox, they could get some
16 help there. Chief Pagni said that if people went to detox, it would reduce the strain on the
17 local hospitals. Plus, it provided the person with medical care, an opportunity to get clean,
18 find employment and get back on their feet. Chief Pagni said it was a great program and
19 he hoped it worked.
20
21

22 **Commission Reports**

23 Planning & Zoning Commission – Mayor A Riddile said that P&Z had held a work session
24 regarding alternatives and how that would work.

25 Historic Preservation Commission – nothing to report.

26 Climate and Environment Commission – Councilor Leland said that CEC was working on
27 developing programs for Earth Day.

28 Senior Program – Clerk Harrison said she attended the meeting and they had reviewed
29 2021 statistics for programs, meals, and the traveler. She said there was a large number
30 of people in attendance, and there had been a thorough discussion of Traveler rides and
31 some renaming of ride categories to protect riders’ personal information and privacy.
32 Clerk Harrison said that the senior programs meetings had been virtual for a very long
33 time, and they had discussed moving to a hybrid meeting so that people who were
34 comfortable in-person could be. Unfortunately, they did not have the technology for
35 hybrid meetings, so Clerk Harrison offered to host the February 25, 2022 senior programs
36 meeting in council chambers.

37 RFTA – nothing to report.

38 AGNC – nothing to report.

39 GCE – nothing to report.

40 EAB – nothing to report.
41
42

43 **Council Comments**

44 Councilor Mariscal thanked Clerk Harrison for attending the senior programs meeting.

45 Councilor Mariscal thanked Chief Pagni. She said that she was the leader of the
46 Benevolence Ministry for her church, and they often assisted victims of domestic violence.

1 She said that the feedback she got was that people feel safe in New Castle and they were
2 comfortable speaking to the police department, with the officers. Councilor Mariscal said it
3 was great to hear, and she thanked Chief Pagni.
4 Councilor G Riddile thanked the staff for moving the meeting to the library for the BOCC
5 work session.
6 Councilor G Riddile also apologized to the council for pushing the commissioners on the
7 funding issue, and he said that he was grateful for everything the commissioners had
8 done for the town. He also said that he saw them giving money out to other communities,
9 and he felt that the town was up against something big that they needed help with, and
10 he wanted the commissioners to assist.
11 Councilor Leland said that Spellebration will be on April 1, and the theme will be 'Fools'
12 since it was on April Fools Day. He said that it will be virtual again because putting that
13 many people in one room was a bit too close for anyone's comfort. He said that the town
14 has been good about send a team, and Clerk Harrison had been great about putting the
15 teams together. He asked anyone who was interested in playing to contact Clerk Harrison.
16 Councilor Leland said that the ice rink pictures had gotten a lot of likes on Facebook, and
17 lots of people shared it.
18 Councilor Leland said that he had just learned that Chief Pagni had gotten five large yard
19 signs that had information about signing up for reverse-911 for GarCo emergency.
20 Councilor Hazelton said that New Castle had lost a couple of real characters recently. Fred
21 McNeal, who was Joe McNeal's brother, and Bud Gardner. Councilor Hazelton said anyone
22 who had a change to know Bud Gardner was better for it. He offered condolences to their
23 families.
24 Mayor A Riddile asked if they were required to let Administrative Assistant Rochelle Firth
25 know if they wanted to attend the Ambleside school tour on Founders Day. Councilor
26 Hazelton said that initially they wanted reservations, but they were not planning on more
27 than 50 people.

28
29
30 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Mariscal seconded**
31 **the motion and it passed unanimously.**

32
33 The meeting adjourned at 8:10 p.m.

34
35
36 Respectfully submitted,

37
38
39
40 _____
41 Mayor Art Riddile

42
43
44 _____
45 Town Clerk Melody Harrison, CMC