

Posted: \_\_\_\_\_

Remove: \_\_\_\_\_



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

## **Agenda**

### **New Castle Town Council Regular Meeting Tuesday, December 3, 2019, 7:00 PM**

Starting times on the agenda are approximate and intended as a guide for Council.  
The starting times are subject to change by Council, as is the order of items on the agenda.

#### **Call to Order**

#### **Pledge of Allegiance**

#### **Roll Call**

#### **Meeting Notice**

#### **Conflicts of Interest**

#### **Agenda Changes**

#### **Citizen Comments on Items not on the Agenda**

-Comments are limited to three minutes-

#### **Consultant Reports**

Consultant Attorney  
Consultant Engineer

#### **Items for Consideration**

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

#### **A. Consider a Special Event Liquor License Application from the New Castle Community Market for the MAD Racing Cyclocross Event on December 7 & 8, 2019 (7:05 p.m.)**

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

#### **B. Consider Health & Welfare Grants to Outside Agencies (7:20 p.m.)**

#### **C. Consider Resolution TC 2019-23, A Resolution of the Town Council of the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2020 and Ending on December 31, 2020, Appropriating the Amounts Specified in the Budget as Expenditures from Funds Indicated, Levying the Property Tax**

**Proposed in the Budget and Reserving and Designating Certain Amounts in Each Fund (7:35 p.m.)**

- D. Consider Ordinance TC 2019-9, an Ordinance of the Town of New Castle, Colorado summarizing additional expenditures for the General Fund and the Utility Fund, and adopting a supplemental budget for the Town of New castle, Colorado, for the calendar year beginning on the first day of January 2019 and ending on the last day of December, 2019 (first reading) (7:55 p.m.)**
- E. Consider Ordinance TC 2019-7 - an Ordinance of the Town of New Castle, Colorado, Amending Titles 3 and 5 of the New Castle Municipal Code to Implement a Tax on Tobacco and Nicotine Products and Requiring Licenses for Tobacco Retailers (2nd reading) (8:05 p.m.)**
- F. Consider Ordinance TC 2019-8, an Ordinance of the Town Council of the Town of New Castle, Colorado Adopting and Imposing a Voter-Approved Ad Valorem Property Tax (2nd reading) (8:20 p.m.)**

**Consent Agenda (8:30 p.m.)**

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[October](#) 1, 2019 minutes

[October](#) 15, 2019 minutes

[November](#) Bills of \$370,967.60

**Staff Reports (8:35 p.m.)**

Town Administrator

Town Clerk

Town Planner

Public Works Director

**Commission Reports (8:45 p.m.)**

Planning & Zoning Commission

Historic Preservation Commission

Climate Action Advisory Committee

Senior Program

RFTA

AGNC

GCE

EAB

**Council Comments (9:00 p.m.)**

**Adjourn (9:15 p.m.)**

# Memo

**To:** Local Liquor Authority

**From:** Melody Harrison, Town Clerk

**Date:** 11/27/2019

**Re:** New Castle Community Market Special Event Liquor Permit for the December 7 & 8, 2019  
MAD Racing 2019 Rocky Mountain Regionals Cyclocross Championships Event at VIX  
Ranch Park

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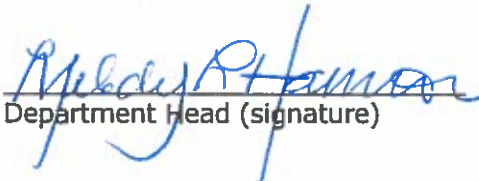
**Request:** The New Castle Community Market through its representative Noreen Nolan requests that the Town of New Castle Liquor Licensing Authority approve a special events liquor license for the MAD Racing 2019 Rocky Mountain Regionals Cyclocross Championships Event, located in VIX Ranch Park, on Saturday, December 7, and Sunday, December 8, 2019.

**Recommendation:** If Council's consensus is to approve the attached application for a special event liquor permit for the New Castle Community Market, the Clerk's Office staff recommends that Council consider the following conditions:

That although the application requests a permit time until 5:00 p.m. on December 7 and 8, 2019, staff recommends alcohol be served only until 4:30 p.m., and alcohol be allowed on premises until 5:00 p.m. Staff also suggests that a 100% ID check be conducted, and that wristbands or handstamps be provided to guests over the legal drinking age of 21.

**Policy Implications:** The policy implication of Council's approval of this special event license is that the Town of New Castle/New Castle Trails shall have the authority to serve, sell or distribute malt, vinous and spirituous liquors for on-premises consumption at the December 7 & 8, 2019 New Castle Community Market MAD Racing 2019 Rocky Mountain Regionals Cyclocross Championships Event, from 11:00 a.m. to 5:00 p.m.

**Budget Implications:** Adopting staff's recommendation would increase sales tax revenues. Even though the applicant is a non-profit organization, it is required to collect and remit sales tax on alcohol sales.

  
Department Head (signature)

**Background:** New Castle Community Market President Noreen Nolan filed the application on November 20, 2019, which is acceptable by the State Liquor Code. The public hearing has been properly noticed. The application is properly completed. The New Castle Community Market is a designated 501-c3 organization, eligible for a special events liquor license according to state liquor law.

New Belgium Brewing Company Representative Edward Hines has confirmed that his company will donate beer to the New Castle Community Market for the event. Mr. Hines, who is TiPS certified, will serve both days. ID check and wristbands, provided by New Belgium, will be performed by a New Castle Trails volunteer.

Alcohol will be allowed in all of VIX Ranch Park so that spectators can walk the race course and watch competitors. No alcohol will be allowed on the school grounds or in the parking area at VIX Ranch. The event manager will use caution-type tape to delineate the property limits between the town and school. Further delineation of the park space will include cones and caution-type tape. Volunteers will be utilized to monitor the area. Signs will be placed along the perimeter of the licensed area indicating that no alcohol may be brought in or out of the area. Guests will also be advised at the point of service that they may not leave the park with alcohol.

Two food trucks will provide necessary snacks.

As of Wednesday, November 27, 2019, it had not been decided by the Community Market whether they will charge for drinks or if it will be donations only. In either case, there will be a volunteer on site to handle money. All alcohol proceeds will benefit the Community Market.

# Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be Nonprofit and One of the Following (See back for details.)

- |                                    |  |  |
|------------------------------------|--|--|
| <input type="checkbox"/> Social    | <input type="checkbox"/> Athletic                              | <input type="checkbox"/> Philanthropic Institution           |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter    | <input type="checkbox"/> Political Candidate                 |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution                 |  |

<b>LIAB</b> Type of Special Event Applicant is Applying for:	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <b>New Castle Community Market</b>	State Sales Tax Number (Required) <b>81-5363201</b>
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2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <b>P.O. Box 445 NewCastle CO 81647</b>	3. Address of Place to Have Special Event (include street, city/town and ZIP)
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Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
4. Pres./Sec'y of Org. or Political Candidate <b>Noreen Nolan</b>	<b>11.4.50</b>	<b>111 N. A AVENUE PO Box 445 NewCastle CO 81647</b>	<b>9709843420</b>
5. Event Manager <b>John Klish / Mad Racing</b>	<b>10.24.81</b>	<b>PO Box 602 Gramm Jct. 81502</b>	<b>9707444450</b>
6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? <b>4</b>		7. Is premises now licensed under state liquor or beer code? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM?	

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?  Yes  No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To
<b>12.7.19</b>		<b>11:00</b>	<b>am.</b>	<b>12.8.19</b>		<b>11:00</b>	<b>am.</b>								
		<b>5:00</b>	<b>pm.</b>			<b>5:00</b>	<b>pm.</b>								

**Oath of Applicant**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <b>Noreen Nolan</b>	Title <b>President</b>	Date <b>11/20/2019</b>
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**Report and Approval of Local Licensing Authority (City or County)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 31 2018

NEW CASTLE COMMUNITY MARKET  
PO BOX 632  
NEW CASTLE, CO 81647-0000

Employer Identification Number:  
81-5363201  
DLN:  
26053530005208  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Form 990-PF Required:  
Yes  
Effective Date of Exemption:  
May 8, 2018  
Addendum Applies:  
Yes

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 1076

# 2019 Rocky Mountain Regional Cyclocross - Special Event Liquor Details



## Legend

-  Start route
-  Cyclocross course
-  Bike Pit
-  Access from main parking
-  Finish Bypass (During Warmup)
-  Teams ONLY Parking
-  Main Event Parking (below Riverside Middle School)

\*Course & Schedule subject to change\*

## Special Event Liquor Details:

\*Symbols are not to scale\*

-  Event liquor limits (within Vix Ranch Park only).
-  "No Alcohol Beyond this point" Notices at access points to park (double sided for both ways)



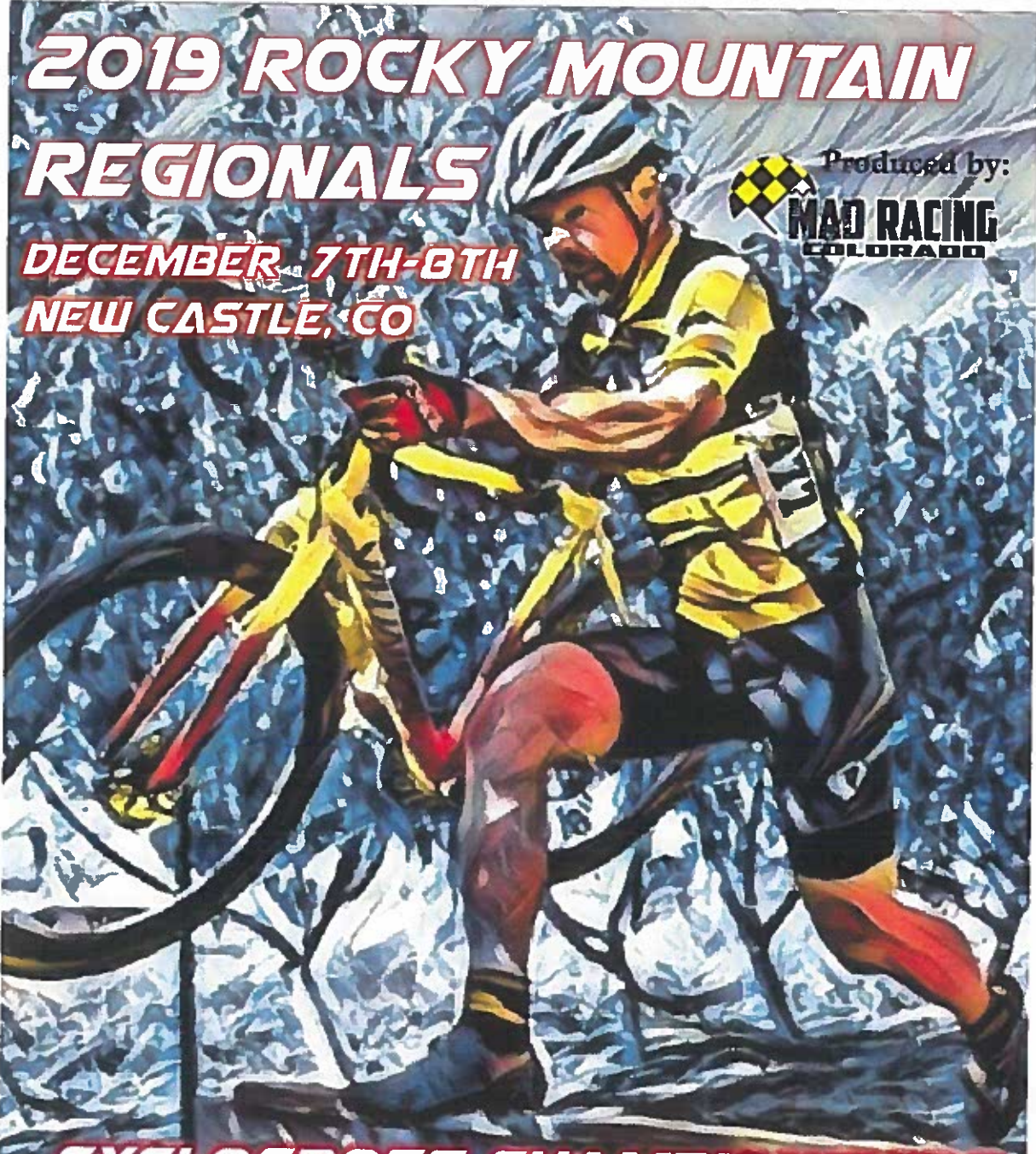
5 x 2 sided "No alcohol beyond this point"

Google Earth

# 2019 ROCKY MOUNTAIN REGIONALS

DECEMBER 7TH-8TH  
NEW CASTLE, CO

Produced by:  
**MAD RACING**  
COLORADO



## CYCLOCROSS CHAMPIONSHIPS



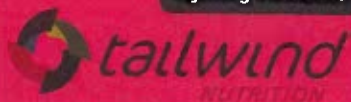
THANK YOU TO OUR SPONSORS:



Wandering Outdoor Wear



MOUNTAIN CYCLERY  
• CARBONDALE, COLORADO •



[WWW.ROCKYMTNREGIONALCX.COM](http://WWW.ROCKYMTNREGIONALCX.COM)



# Memo

**To:** Town Council  
**From:** Debbie Nichols / Dave Reynolds  
**Date:** 12/3/19  
**Re:** 2020 Grant funding to area non-profits

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## **Background:**

Each year the Town of New Castle distributes Town funds to local organizations for the purpose of providing opportunities to enhance services, programs, and support to the residents of New Castle. For the year 2020 Town Council is budgeting \$26,000 toward these outgoing grants. Town Council has directed staff to provide for multiple grant seasons during 2020. The information below represents the first round of Grant Applications along with staff's recommendation for possible award amounts.

In studying the grant applications that were received we looked at how the funds would directly meet the needs of the community. While all of the applicants may provide a much-needed service, the task is to take what funds we have and disperse them in a way that will best support our community needs.

In total, for this first 2020 outgoing grant cycle, staff is recommending expenditures of \$20,950.00. Staff also recommends a second round of outgoing grants in the summer 2020 using the remaining fund balance of \$5,050.00.

## **List of Potential Grant Awards:**

### ***Advocate Safehouse***

Advocate Safehouse offers comprehensive and confidential services to the survivors of domestic abuse and sexual violence, along with counseling services to their children. In order for this program to receive much larger foundation grants it is critical that they demonstrate some level of support from the communities that they serve. In the first nine months of 2019, 24 residents of New Castle received services from the Advocate Safehouse Program. During 2018, 32 residents of New Castle received services from Advocate Safehouse Programs.

**Their funding:** \$480,757 – Federal level/\$15,360 – State level/\$57,264 – County/ \$25,500 – Aspen Comm. Foundation/ \$43,000 – Private/ \$187,850 – Local

**Grant Request:** \$500

**Staff recommendation:** \$ 500

**Alpine Legal Services**

The mission of Alpine Legal Services is to ensure access to the justice system by providing and coordinating quality legal services that protect fundamental legal rights. Our goals are to strengthen the civic health of our community by informing the public of fundamental legal rights, from Aspen to Parachute, and ensure justice for all.

It is critical to receive support from towns where we are providing services, to show that local communities value and support the work we do to promote justice locally. For example, thus far this year we have provided legal advice to 199 individuals through our Ask a Lawyer program, and have served 23 individuals at the New Castle library.

Funding from New Castle will provide general operating support for the following programs which are available to the public, including residents and employees of New Castle:

Ask a Lawyer – 5 p.m. - 7 p.m. at the New Castle library every second Wednesday of each month. We offer this program every month at all 8 library branch locations from Aspen to Parachute.

Senior Law Day -- 9 a.m. – 4 p.m. on Tuesday, October 29, 2019 at the Rifle CMC campus.

Family Law Day -- 9 a.m. – 3 p.m. in the spring and fall of each year at the Garfield County Courthouse.

**Their funding:** \$258,083 – State (58.5%)/ \$47,000 – County (10.7%)/ \$17,785 – Local (3.94%)/ \$16,675 Community grants (3.66%)/ \$39,500 – Foundations (8.85%)

**Grant Request:** \$750  
**Staff Recommendation:** \$500

**Community Counts**

*Community Counts* objective is designed to help local residents and the *Energy Extraction Industry* have a more open communication regarding the activities of the local Energy Industry. Community Counts offers an informational website with real time mapping of Energy Industry activities. They also offer a 24/7 Response Line and access to the Executive Director who will help them get in touch with the proper party in order to answer questions and help resolve concerns and issues.

**Their funding:** \$26,000 – County (31%)/ \$52,750 – Private –Operators & Contractors (63%)/ \$4,211 - Local

**Grant Request:** \$150  
**Staff recommendation:** \$150

**Family Visitor Programs**

Mission: *To promote healthy families by providing education, advocacy and support services that strengthen and empower families and help prevent child abuse and neglect.* During the last year, 28 New Castle families have received Family Visitor Program services. Of the 28 families in New Castle; 9 participated in Partners for a Healthy Baby, 4 participated in the Healthy Families Aspen to Parachute program, 7 participated in the Nurse Family Partnership program and 8 participated in the Bright by 3 programs.

**Their funding:** Program budget \$1,617,412/ 57% - State/8% - Counties & Municipalities/ 17% - Foundations/ 3% - Contributions/3% - In-kind/2% Local Businesses

No follow-up reports in July 2019

Grant Request: \$3,000

Staff recommendation: \$ 0

**High Country RSVP**

Mission: To enrich the lives of people at the age of 55 and over by providing local senior programs through volunteering. High Country RSVP hosts programs such as Tax Preparation Programs for seniors, State Health Insurance counseling for seniors, Helping Hands for Seniors Handyman Program, Driver Safety Classes for Seniors, etc. which are unique and not duplicated anywhere in Garfield County. Through their programs, they served 71 New Castle residents, and counsel 35 residents with Medicare concerns. In the last year 14 out of their 176 volunteers live in New Castle residents and served 877 volunteer hours.

**Their Funding:** \$47,705 Corporation for Nat'l & Community service/ \$20,000 – CMC match/ \$25,000-Area Agency on Aging/ \$8,000 – Private grants & Foundations/ \$9,000 – State/ \$10,000 GarCo/ \$7,000 – Local/ \$4,345 – Private gifts

Grant Request: \$500

Staff recommendation: \$350

**Rifle Animal Shelter**

Rifle Animal Shelter takes great pride in providing our homeless animals with the five freedoms which include, freedom from thirst and hunger, freedom from discomfort, freedom from pain, freedom to express normal behavior and freedom from fear and distress. Whether a pet has just walked through the door at our facility, is in isolation for illness or is available for adoption, Rifle Animal Shelter aspires to provide housing that is safe, calm and promotes as well as restores health. The current facility is very hindering making it very difficult to provide this outcome.

Their funding: \$600,000 - County & \$100,000 – Local (23%)/ \$840,000 (23%) – Private pending and/or awarded grants/ Other donations (45%)

Grant Request: \$15,000

Staff recommendation: \$1,500

### **River Bridge**

At the request of law enforcement and human services agencies in Garfield County, River Bridge provides prevention and intervention services in a child-friendly environment for children (ages 2-18) who have allegedly been abused or who have been witnesses to violence. Year to date in Garfield County a total of 83 clients were served, 10 of which were residents of New Castle. Their area of operation is Garfield, Eagle, Pitkin and Rio Blanco counties. They also have the Mountain West SANE (Sexual Assault Nurse Examiner), which is to meet the needs of assaulted victims.

**Their funding:** \$300,065-VOCA/\$35,000-Counties (Garfield & Pitkin)/ \$78,884 – 5<sup>th</sup> & 9<sup>th</sup> Judicial VALE/ \$72,340 General Fund State Legis./ \$16,100 Local/ \$20,000 Aspen Comm. Foundation

Grant Request: \$2,000

Staff recommendation: \$500

### **River Center**

River Center's mission is to identify and address unmet community needs through compassionate volunteerism. With the funds they receive, 75% are spent in New Castle and Apple Tree Park, the remaining funds are spent locally within Garfield County.

The following numbers represent their various programs and teams:

*Life Assistance* – Assisted 122 individuals or families as of October 2019 with \$20,514.31 in assistance.

*Seniors Outreach* – Averaging 20-25 seniors from our community, a luncheon is served weekly at the River Center.

*School Outreach* – Totes for Hope had 86 children each week receiving a bag of non-perishable food for the weekend. "Meal Monkey" provided 85-90 weekly sack lunches to children in New Castle & Silt. Back to School Drive provided \$2,029.24 in school supplies and the Coat Drive collected over 1,200 pounds of winter outerwear that was distributed at Garfield County Fairgrounds earlier this month.

*Community Garden* – The community garden had a facelift this year. We are looking forward to having it back fully in 2020. We also have extended the community garden to Apple Tree Park and Heron's Nest starting in 2020.

*Volunteer New Castle and Family Education* – providing New Castle with the volunteers needed in different situations and bringing free seminars to the community. This year the Volunteer New Castle group switched the recognition event for River Center, schools, town organizations, recreation department, volunteers, by introducing the volunteer business and a newly added organization of the year at the Burning Mountain Festival.

Along with our Love & Logic classes, Cooking Matters and gardening classes, the River Center has added Prosper & Grow, which works with individuals struggling to stay in the work force.

Grant Request: \$11,000

Staff recommendation: \$11,000

### ***Talbott Enterprises, Inc.***

#### Freedom Celebration

Talbott Enterprises, Inc. have been hosting the Freedom Celebration for 44 years. The purpose of this event is to provide a family friendly, safe, inexpensive way to celebrate this country, its freedom and community. This grant request is for offsetting the cost of the 2020 fireworks display (46.5% of the cost of fireworks).

Grant Request: \$3,000

Staff recommendation: \$3,000

### ***West Elk Trails, Inc.***

West Elk Trails Inc., is a multi-community outdoor volunteer-based group, whose mission is to mark, maintain, and promote trails for many outdoor activities year-round in the White River National Forest just to the north of New Castle. In the 2018-2019 season, they had over 300 volunteer hours performing local trail work. Last winter, they counted 1,126 trail users.

**Their funding:** Pending \$2,500 – Garfield County/ \$3,100 membership & donations/ \$200- Town of Silt & \$1,000 Rifle Comm. Foundation

Grant Request: \$500

Staff recommendation: \$250

### ***Western Slope Veterans Coalition***

The Western Slope Veterans Coalition provides a hub of information, action, programs and activities that support, honor and connect veterans in the Roaring Fork and Eagle Valleys. They are requesting funds to support continued operations at the Jesse Beckius/Casey Owens Veterans Resource Center in Glenwood Springs.

**Their funding:** \$5,000 – BOCC/ \$5,000 Pitkin County HHS/ \$7,500 Private & Foundations/ \$5,000 – City of Aspen/

Grant Request: \$5,000

Staff recommendation: \$500

**Youth Zone**

Youth Zone provides prevention and intervention programs to local troubled youth and their families with the mission of diverting and preventing them from entering the juvenile justice system. Youth Zone is the only youth organization in our region that intervenes with the juvenile court system. Youth Zone boasts a success rate of 90% for troubled kids not to become repeat offenders, this average is significantly higher than the State average of 49.7%.

For the last fiscal year, Youth Zone served a total of 595 clients, 61 of which were New Castle residents.

Grant request: \$2,500

Staff recommendation: \$2,500

**Spellebration**

*Spellebration* is a fund-raising event for the Literacy Outreach Program. Each year the Town helps fund Literacy Outreach by sponsoring a team of Town Staff to compete in a region wide spelling contest. Proceeds from this event go directly to Literacy Outreach which is a local organization with the mission to teach essential literacy skills, the goal is to give each adult in Garfield County the chance to become functionally literate.

Grant Request: \$200

Staff Recommendation: \$200

- ❖ More detailed information, along with complete grant applications can be found in “*The Grant Notebook*” which is available in Melody’s office for review.

2020 Out Going Grants  
Round 1

	2019 Amount Awarded Round 1	2019 Amount Awarded Round 2	2020 Amount Requested	Amount suggested by staff	2020 Amount Awarded	Follow-up report 7.29.19
Advocate Safehouse	\$250.00		\$500.00	\$500.00		Yes
Alpine Legal Services	\$0.00	\$500.00	\$750.00	\$500.00		n/a
CASA of the Ninth Sistrict	\$0.00	\$500.00				n/a
CRHS/Golf Tourney		\$400.00				n/a
Community Counts	\$150.00		\$150.00	\$150.00		Yes
Family Visitor	\$250.00		\$3,000.00	\$0.00		No
High Country RSVP	\$200.00		\$500.00	\$350.00		Yes
Lift-Up		\$750.00				n/a
Literacy Outreach		\$500.00				n/a
Rifle Animal Shelter	\$0.00	\$0.00	\$15,000.00	\$1,500.00		n/a
River Bridge	\$250.00		\$2,000.00	\$500.00		Yes
River Center	\$11,000.00		\$11,000.00	\$11,000.00		Yes
Spellebration Sponsorship	\$200.00		\$200.00	\$200.00		n/a
TEI		\$3,000.00	\$3,000.00	\$3,000.00		n/a
West Elk Trails	\$200.00		\$500.00	\$250.00		Yes
Western Slope Veterans Coal.	\$0.00	\$500.00	\$5,000.00	\$500.00		n/a
YouthZone	\$300.00		\$2,500.00	\$2,500.00		No
Others that did not apply this year- Access AfterSchool/ACF/Middle Colo Watershed/Colo Taxider/	\$1,550.00					
<b>Total</b>	<b>\$14,350.00</b>	<b>\$6,150.00</b>	<b>\$44,100.00</b>	<b>\$20,950.00</b>	<b>\$0.00</b>	

\$20,500.00

n/a = Round 2 follow-up reports are due February 28, 2020 or not required

\$5,050.00  
\$26,000.00

\*\*Reserves for the 2nd round of grants July 31  
2020 Budgeted amount

Please note New Castle Community Market is already receiving funds from the budget

**TOWN OF NEW CASTLE  
RESOLUTION NO. TC-2019-23**

**A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2020 and Ending on December 31, 2020, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund.**

WHEREAS, pursuant to the Home Rule Charter of the Town of New Castle, on October 3, 2019, the Town Administrator and the Town Treasurer submitted to the Town Council a proposed budget for the fiscal year beginning on January 1, 2020 and ending on December 31, 2020; and

WHEREAS, on December 3, 2019, the Council held a public hearing on the proposed budget, after publication in accordance with the Charter of notice of such public hearing and notice that the proposed budget was on file for public inspection in the office of the Town Clerk; and

WHEREAS, after the public hearing, the Council gave due consideration to the input of the public and any issues raised at the hearing; and

WHEREAS, the Council desires to adopt the budget, as amended in accordance with discussion at the public hearing; and

WHEREAS, the Charter provides that adoption of the budget by the Council shall constitute appropriations of the amounts specified in the budget as expenditures from the funds indicated and shall constitute a levy of the property tax proposed in the budget; and

WHEREAS, the Council desires to reserve and designate funds as required by law and for other beneficial purposes.

NOW, THEREFORE, Be it Resolved by the Town Council of the Town of New Castle, Colorado:

1. The Town Council adopts the above recitals as findings of fact and determinations of the Town Council.
2. The Council estimates the following amounts as revenues and expenditures for each Town fund for the fiscal year beginning January 1, 2020 and ending December 31, 2020:

**GENERAL FUND**

<u>Revenues</u>	
From the general property tax levy	\$435,888
From the contractual obligations Property Tax levy	\$45,001
From other sources	<u>\$3,273,001</u>

Total General Fund Revenues	\$3,753,890
Total General Fund Expenditures	\$3,750,784

**UTILITY FUND**

<u>Revenues</u>	
From reserved and designated amounts	\$ -0-
From other sources	<u>\$3,265,118</u>
Total Utility Fund Revenues	\$3,265,118
Total Utility Fund Expenditures	\$3,144,435

**CONSERVATION TRUST FUND**

<u>Revenues</u>	
From reserved and designated amounts	\$ -0-
From other sources	<u>\$40,040</u>
Total Conservation Trust Fund Revenues	\$40,040
Total Conservation Trust Fund Expenditures	\$14,000

**CEMETERY FUND**

<u>Revenues</u>	
From Reserved/Designated	\$ -0-
From other sources	<u>\$3,300</u>
Total Cemetery Fund Revenues	\$3,300
Total Cemetery Fund Expenditures	\$2,000

3. The Council approves and adopts the budget as submitted, amended, and summarized in this resolution by fund, as the budget for the Town of New Castle for the year stated above.
4. The Council appropriates the amounts specified above as expenditures from the funds indicated.
5. For the purpose of meeting all general operating expenses of the Town of New Castle during the 2020 fiscal year, the Council hereby levies a tax of 8.41 mills upon

each dollar of the total valuation for assessment of all taxable property within the Town for the year 2019.

6. The Town Clerk is authorized and directed to certify immediately to the County Commissioners of Garfield County, Colorado, the mill levy for the Town of New Castle as determined and set in this resolution.

7. The Council reserves the following amounts in each Town fund:

**GENERAL FUND**

Burning Mountain I Reserve	\$5,494, committed pursuant to Amendment to Subdivision Improvements Agreement for Burning Mountain PUD, Phase I
Emergency Reserve	Three percent of "fiscal year spending", as defined in Colorado Constitution, Article X, Section 20(2)(e) ("Taxpayer's Bill of Rights")
Municipal Parks & Trees Reserve	\$8,250, committed pursuant to Town Ordinance No. 315
Police Training Reserve	Balance of court citation surcharges committed for police training pursuant to Town Ordinance No. 383 not expended as of December 31, 2019
Recreation, Parks, Trails, and Open Space Reserve	Balance of 1/2% sales tax reserved for recreation, parks, trails, and open space purposes pursuant to Town Ordinance No. 2000-19 not expended as of December 31, 2019
Recreational Facilities Development	Balance of fees reserved for recreational facilities development pursuant to Town Ordinance No. 98-11 not expended as of December 31, 2019

Solar PV Equipment Purchase Reserve \$52,000 shall be assigned to purchase the solar photovoltaic equipment installed at the public works facility

Street Reserves  
Balance of 1% sales tax reserved for streets pursuant to Town Ordinance No. 314 not expended as of December 31, 2019

Balance of County Road and Bridge funds reserved for streets pursuant to C.R.S. §43-2-202(4) not expended as of December 31, 2019

Balance of 3/4% county sales tax reserved for streets pursuant to Garfield County Resolution No. 96-54 not expended as of December 31, 2019

Balance of Highway Users tax reserved for streets pursuant to C.R.S. §43-4-208(1) not expended as of December 31, 2019

Balance of Motor Vehicle Special Assessment funds reserved for streets pursuant to C.R.S. §42-3-139(5) not expended as of December 31, 2019

Balance of Traffic Impact Fees committed pursuant to Town Ordinance No. 2002-17.

Miscellaneous Reserves  
Balance of the Lodging Tax proceeds pursuant to Town Ordinance No. 03-17 not expended as of December 31, 2019

Balance of prepaid non-spendable funds

\$10,000 committed to vehicle or equipment purchases.

\$247,879 committed to future capital projects to be assigned.

**UTILITY FUND**

2008 Ballot Issue Reserve

Revenues collected and not expended for purposes described in Resolution TC-2008-18

Capital Improvements

Balance of water and sewer tap fees not expended on capital improvements as of December 31, 2019

**CEMETERY FUND**

Perpetual Care Reserve

\$10,000, reserved pursuant to condition attached to donation

8. The Council designates the following amounts for the following purposes in each Town Fund:

**CONSERVATION TRUST FUND**

Capital Improvements

Amount of surplus in the Conservation Trust Fund on December 31, 2019

**CEMETERY FUND**

Capital Improvements

Amount of surplus in the Cemetery Fund on December 31, 2019

Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on December 3, 2019.

TOWN OF NEW CASTLE

\_\_\_\_\_  
Mayor Arthur B. Riddile

ATTEST:

\_\_\_\_\_  
Town Clerk Melody Harrison, CMC

**2020 APPROVED BUDGET**

**DECEMBER 3, 2019**

**TABLE OF CONTENTS**

	<u>PAGE NO.</u>
Budget Message	i - iii
<b><u>General Fund</u></b> Summary	1 - 2
Administration	3 – 5
Building & Planning	6
Health & Welfare	7
Municipal Court	8
Parks Capital	9
Parks & Trails Maintenance	10 – 11
Public Safety	12 – 13
Recreation	14 – 16
Street Maintenance	17 – 18
Town Maintenance	19
<b><u>Utility Fund</u></b> Summary	20
Water Operating	21 – 22
Water Capital	23
Waste Water Operating	24 – 25
Waste Water Capital	26
Trash	27
<b><u>CONSERVATION TRUST FUND</u></b>	28
<b><u>CEMETERY FUND</u></b>	29

**TOWN OF NEW CASTLE, COLORADO**





## Town Administrator's Budget Message for 2020

December 3, 2019

To the Honorable Mayor Art Riddile, Town Council and New Castle Residents,

Working with Town Council during publicly held workshops in September and October, a proposed budget was shared with Town Council on October 1, 2019. Staff is now pleased to present the final draft of the proposed budget for the year 2020.

### Historical Perspective

As a Chartered Home Rule town, which was originally incorporated in 1888, New Castle is governed by a Mayor and a 6-member Town Council. The Town Council is empowered to annually adopt and administer a budget in order to finance the government services listed below. The budget is organized on the basis of three types of funds.

The three fund types in this budget format are:

**Proprietary** funds which include the Town's *Utility Fund (Enterprise Fund)*. The purpose of this fund is to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the New Castles Utility Fund is that the costs and expenses, of providing goods or services to the general public on a continued basis will be financed or recovered primarily through user charges. The *Utility Fund* includes services such as water, sewer, and trash services which are billed directly to users on a monthly basis.

**Fiduciary** fund types which include the Town's *Trust Funds* which consist of the *Conservation Trust Fund* and the *Cemetery Trust Fund*, these funds account for assets held by the Town in a trustee capacity. The *Conservation Trust Fund* is funded by lottery proceeds and is designated for parks and recreation uses. The *Cemetery Fund* is funded by the proceeds of Cemetery Plot sales. This fund is used for the maintenance and operation of Highland Cemetery.

**Governmental** fund types which include New Castle's *General Fund*. The purpose of the *General Fund* is to account for all financial resources which are not accounted for in the Fiduciary and Proprietary Funds. These financial resources service Town obligations in areas such as Police, Street Maintenance, Economic Development, Health and Welfare, Parks and Recreation, Town Maintenance, Building and Planning, Finance, Municipal Court, Town sponsored events, Town Clerk and Recording, and Town Administration.

*The Town of New Castle uses the accrual basis for budgeting its revenues and expenditures in the above funds.*

## **Message**

During the past few years, New Castle has operated in part, with the assistance of reserve fund spending, and has experienced deficit budget trends in both the General and the Utility Fund. These trends were largely due to much needed spending on capital projects, decreasing revenue from sources related to the gas and oil industry, decreased revenues related to real estate values, and an overall slowing of new home construction.

With direction from Town Council given in 2017 seeking the elimination of deficit spending by budget year 2021, Town Council and staff have worked hard toward the goal of a balanced budget. Spending adjustments, combined with a growing sales tax base, utility rate adjustments, fee structure adjustments, the addition of a voter approved *Tobacco Tax*, and a voter approved *Mill Levy* rate extension have all assisted to provide a balanced budget for fiscal year 2020.

In the *Utility Fund*, the deficit trend was reversed this year as the Town expects to see an overall growth in the Utility Reserves of \$164,000 in 2019. The Town can expect to experience a growing reserve fund over the next several years, provided that we continue to monitor costs, expenses, and rates for services. It will be critical for the Town to continue on a path of growing reserve funds in order to finance upcoming capital projects which may include the expansion of raw water irrigation lines, ditch and distribution line upgrades, and the replacement of aging water and sewer infrastructure. Adding to the increase in revenue for 2020, the *Utility Fund* will include the addition of a *Bulk Water Sales Terminal*. This new facility, which is scheduled to be constructed in the spring of 2020, is made possible by a generous grant from the Federal Mineral Leasing District (FMLD), Town matching funds, and staff's ability to self-perform much of the construction work. Staff anticipates that this new facility will provide a steady stream of revenue to the Town's *Utility Fund* for many years to come.

In the *General Fund*, the deficit trend is ending with the 2020 Budget. While projections from gas and oil related revenues continue to drop, increased projected *sales tax revenues* have added greatly to the income side of the 2020 budget. Also adding to the revenue side of the *General Fund* budget will be a small increase from *Real Estate Tax* based on updated Garfield County Assessors real estate valuations, a voter approved continuation of an expiring *Mill Levy* assessment, and the implementation of a voter approved *Tobacco Tax*. On the expense side of the budget, Council and Staff have controlled cost increases, lowered spending across several recurring expenses, monitored staffing to appropriate levels, maximized available resources by utilizing staff experience to perform town projects and events, capitalized on several grant funding opportunities, and consistently monitored expenditures while seeking opportunities for savings.

## **Looking Forward**

For the year 2020, the Town is looking forward to steady growth in new housing. While timelines are not yet determined, there is indication that the Town will see more than one new housing development start in 2020. While new housing starts are an encouraging sign, the Town will continue to seek commercial investment, in order to help balance our tax base between residential and commercial / retail properties.

Town revenues generated by sales tax, experienced record growth of approximately 10% in 2019. Indications of slow but steady growth in sales tax revenues for 2020 are encouraging. While general economic indications anticipate a slowing in the national economy in 2020 and 2021, New Castle is budgeting a conservative growth of 2.5 % in sales tax revenue for 2020.

The Town is looking forward to a slightly better funded streets and road maintenance budget than it has had during the past few years. Efforts to seek grant funding opportunities to supplement this budget will continue while Council and staff look for additional funding opportunities to keep New Castle roads in good condition for our residents. It must be noted that during the next few years, the Town must continue to substantially increase funding for streets and roads in order to remain ahead of maintenance and replacement projects.

Our Police Department is now fully staffed and will be working toward vehicle and equipment upgrades in order to replace aging equipment. An effort to maximize grant funding for officer training will continue in 2020.

Changes to Town events and activities will be minimal as the Town continues to provide a long list of community events and activities. New areas of concentration will include more efficient use of volunteer groups, community input, and community involvement regarding event and recreational programming.

The Town will continue to seek grant opportunities which allow for wise investment and maximum return of town dollars. The Town has earned an excellent reputation among grant providers and will continue to work to provide for wise use of generously granted funds.

### **Conclusion**

New Castle has had an amazing history and continues to have a very bright future. Staff is convinced that through the continued guidance of wise Council and thoughtful actions, New Castle will remain one of the finest Towns in Colorado. New Castle's rich history, safe environment, connectivity to job opportunities, proximity to outdoor recreational opportunities, excellent schools, variety of housing opportunities, and rich community activities are all sought after qualities that will continue to make New Castle a highly attractive place to call home.

Sincerely,

*David Reynolds*

David Reynolds  
Town Administrator  
New Castle

TOWN OF NEW CASTLE, COLORADO

GENERAL FUND

Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
Budget Year Ending December 31, 2020

11/26/2019

	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual thru 10/31/19</u>	<u>Projected 2019</u>	<u>Budget 2020</u>
<b>BEGINNING FUND BALANCE</b>	<b>1,036,890</b>	<b>1,367,539</b>	<b>1,211,945</b>	<b>1,324,608</b>	<b>1,324,608</b>	<b>1,714,241</b>
Restricted - Tabor	161,000	161,000	185,000	185,000	185,000	185,000
Restricted - Prepaid-Non Spendable	17,554	4,896	4,027	0	0	0
Committed - Burning Mtn Ave.	5,494	0	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,282	1,976	1,872	1,976	1,976	1,976
Committed - Police Training	5,541	0	0	405	0	0
Committed - Traffic Impact	230,553	321,487	324,805	321,487	328,526	353,642
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250	8,250	8,250
Assigned - Solar Purchase	52,000	52,000	52,000	52,000	52,000	52,000
Assigned - Vehicle Replacement	0	10,000	10,000	10,000	10,000	10,000
Assigned - Future Capital Projects TBD	0	0	0	0	0	247,879
<b>Unassigned</b>	<b>555,216</b>	<b>807,930</b>	<b>620,497</b>	<b>739,996</b>	<b>733,362</b>	<b>850,000</b>
<b>REVENUES</b>						
Other Revenues (Administration)	1,734,473	1,722,410	1,562,687	1,908,803	2,114,826	2,303,549
Building/Planning Department	130,072	80,675	99,850	114,750	129,304	94,650
Municipal Court	18,961	20,266	14,200	15,464	16,242	15,000
Parks /Trails Capital	723,482	353,475	204,800	180,581	217,377	243,071
Park/Trails Maintenance	88,966	127,546	99,625	104,980	116,665	119,936
Public Safety Department	87,081	47,221	21,650	11,987	36,652	10,650
Recreation Department	114,890	143,866	141,125	177,261	183,688	163,825
Street Maintenance	810,844	981,511	752,788	664,805	859,157	803,209
<b>Total Revenues</b>	<b>3,708,769</b>	<b>3,476,970</b>	<b>2,896,725</b>	<b>3,178,631</b>	<b>3,673,911</b>	<b>3,753,890</b>
<b>Expenditures</b>						
Administration Department	479,095	562,754	495,985	459,151	607,715	1,165,074
Building/Planning Department	254,156	197,189	169,117	150,936	178,361	196,185
Health and Welfare	21,542	27,459	23,800	23,072	25,721	30,000
Municipal Court	23,081	23,137	34,300	19,579	24,908	28,750
Parks/Trails Capital	600,361	212,954	73,274	58,652	113,275	63,556
Parks/Trails Maintenance	310,013	355,084	342,016	262,919	326,003	315,355
Public Safety Department	900,192	1,001,014	950,183	698,395	974,005	981,005
Recreation Department	278,072	336,153	357,514	242,405	410,195	399,620
Street Maintenance	476,705	768,855	506,060	457,193	592,524	544,245
Town Maintenance	34,903	35,302	41,278	24,175	31,571	26,994
Contingency Amount						
<b>TOTAL EXPENDITURES</b>	<b>3,378,120</b>	<b>3,519,901</b>	<b>2,993,527</b>	<b>2,396,477</b>	<b>3,284,278</b>	<b>3,750,784</b>
<b>ENDING FUND BALANCE</b>	<b>1,367,539</b>	<b>1,324,608</b>	<b>1,115,143</b>	<b>2,106,762</b>	<b>1,714,241</b>	<b>1,717,347</b>
<b>Net Surplus (Deficit)</b>	<b>330,649</b>	<b>(42,931)</b>	<b>(96,802)</b>	<b>782,154</b>	<b>389,633</b>	<b>3,106</b>

TOWN OF NEW CASTLE, COLO.  
Continued:

	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual thru 10/31/19</u>	<u>Projected 2019</u>	<u>Budget 2020</u>
<b>ENDING FUND BALANCE</b>	<b>1,367,539</b>	<b>1,324,608</b>	<b>1,115,143</b>	<b>2,106,762</b>	<b>1,714,241</b>	<b>1,717,347</b>
<b>Assigned Amounts:</b>						
Restricted - TABOR	185,000	185,000	185,000	185,000	185,000	185,000
Restricted - Prepaid-Non Spendable	11,107	6,216	6,216	6,216	0	0
Committed Burning Mountain I	5,494	5,494	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,571	1,976	2,072	1,872	2,072	2,072
Committed - Police Training	405	0	0	0	0	0
Committed - Traffic Impact	321,487	329,783	333,101	333,234	336,822	361,938
Committed - Ambulance	8,250	8,250	8,250	8,250	8,250	8,250
Assigned - Solar Purchase	52,000	52,000	52,000	52,000	52,000	52,000
Assigned - Veh-Equip Replacement	10,000	10,000	10,000	10,000	10,000	10,000
Assigned - Future Capital Projects TBD						242,593
<b>Unassigned</b>	<b>772,225</b>	<b>725,889</b>	<b>513,010</b>	<b>1,504,696</b>	<b>1,114,603</b>	<b>850,000</b>

Account Number	Account Title	2017-17 Prior year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-001	General Property Tax	329,420	358,332	358,035	360,666	360,372	360,641	435,889
10-4010-002	Property tax-Contr Obligations	96,687	89,661	96,460	85,910	89,412	90,935	45,001
10-4010-020	Specific Ownership	33,256	19,000	27,105	21,000	22,139	27,156	25,000
10-4010-030	Interest / Penalties	320	25	367	40	301	338	350
10-4010-040	Sales 1 3/4 %	665,693	673,000	695,077	716,352	604,468	736,782	760,969
10-4010-080	Use Tax	45,857	33,000	31,197	20,000	27,583	29,724	43,200
10-4010-095	Lodging Tax	15,983	11,000	17,153	14,500	14,367	17,671	17,000
10-4010-100	Cigarette Tax	3,287	3,100	3,353	2,900	3,093	3,364	7,000
10-4010-120	Franchise Tax	122,541	116,000	124,964	118,000	115,290	126,810	125,000
10-4010-140	Occupation Tax	6,042	6,100	5,804	5,200	3,147	3,568	3,600
10-4010-191	Finance Charges	.00	.00	.00	.00	10,000	.00	.00
10-4010-220	Animal Permits	1,685	2,000	2,003	1,650	1,167	2,000	2,000
10-4010-260	Liquor Licenses	2,993	2,100	3,333	2,100	2,154	2,500	2,500
10-4010-280	Business Licenses	.00	.00	100	.00	5,977	7,100	7,100
10-4010-289	Trail Grant Revenue	.00	.00	43,022	.00	.00	.00	.00
10-4010-390	Mineral Lease Distribution	124,524	107,500	109,776	109,776	182,749	182,749	110,000
10-4010-391	Severance Tax	38,965	47,500	44,460	44,460	95,745	95,745	45,000
Total Revenues:		1,487,253	1,468,318	1,562,209	1,502,554	1,537,963	1,687,083	1,629,609
<b>Revenues</b>								
10-4020-001	AD Charges for Services	14	20	7	20	4	.00	.00
10-4020-020	Ad Rent Income	9,381	10,000	15,376	14,000	2,101	2,100	.00
10-4020-021	SNAP Revenue	1,181	400	1,011	900	991	971	.00
10-4020-022	Kamm Bldg Rent Income	.00	.00	4,800	7,200	6,378	6,942	7,440
10-4020-040	AD Sale of Assets	197,500	.00	.00	.00	248,928	248,928	.00
10-4020-051	Burn. Mtn. Festival Rev.	13,627	11,000	17,346	18,000	17,920	17,675	15,000
10-4020-060	AD Miscellaneous	2,716	1,000	10,724	1,000	32,697	32,667	.00
10-4020-066	Retirement Forfeiture	4,285	100	6,961	100	8,487	10,000	.00
10-4020-084	Comm. Garden Revenue	25	100	100	100	.00	.00	.00
10-4020-085	Trail Grant Revenue	.00	.00	80,500	.00	30,000	81,600	.00
10-4020-104	Trails Development Grant	3,000	.00	.00	.00	.00	.00	625,000
10-4020-200	Tap Fee Agreement Rev.	.00	.00	233	.00	.00	.00	.00
10-4020-505	Tap Fee Interest	210	105	105	12	.00	.00	.00
10-4020-540	AD CT Interest	8,093	6,000	13,677	12,000	11,029	13,271	12,000
10-4020-570	First Bank Interest	760	300	765	300	459	.00	.00
10-4020-580	AD C-SAFE Interest	6,412	5,000	8,510	6,500	11,797	13,553	14,500
10-4020-590	2010 Bond Revenue	15	1	86	1	50	36	.00
Total Revenues:		247,220	34,026	160,201	60,133	370,840	427,743	673,940
<b>Administration</b>								
10-5040-010	Council Salaries	16,140	16,140	16,805	16,140	12,105	16,140	16,700
10-5040-020	Salaries	126,447	133,740	133,331	132,190	107,813	132,700	200,000
10-5040-023	Overtime Pay	.00	.00	.00	.00	23	.00	150
10-5040-025	Salary - Temps	4,005	3,000	.00	3,000	.00	3,000	4,500
10-5040-030	Payroll Tax Exp - Social Sec	9,089	9,480	9,309	9,383	7,107	9,383	13,700
10-5040-031	Payroll Tax Exp - Medicare	2,126	2,215	2,178	2,194	1,663	2,184	3,300
10-5040-032	Payroll Tax Exp - St Unemplmnt	436	460	143	454	317	454	700
10-5040-041	CCOERRA Retirement Exp	5,015	5,350	5,697	5,288	4,205	5,000	5,400
10-5040-042	Health Insurance Exp	32,159	31,075	33,507	32,600	26,303	32,000	33,000
10-5040-043	Cafeteria Plan Expense	6,760	100	6,234	100	1,053	1,220	1,000
10-5040-050	Employee Support	388	500	2,198	1,500	4,498	4,500	1,500
10-5040-051	Employee Wellness Program	.00	.00	.00	1,188	408	1,188	1,188
10-5040-100	Office Supplies	3,490	3,060	4,719	3,500	3,718	4,500	3,500

Account Number	Account Title	2017-17	2018-18	2018-18	2019-19	10/19	2019-19	2020-20
		Prior year 2 Actual	Prior Year Budget	Prior Year Actual	Curr Year Budget	Curr YTD Actual	Curr Year Proj Budget	Beginning Budget
10-5040-101	Office Op. Supply & Furniture	1,027	1,275	616	1,000	268	500	1,000
10-5040-102	Postage Expense	934	1,900	1,045	1,950	295	1,100	1,500
10-5040-103	Computer Hardware/Software	804	4,250	1,191	4,250	6,542	12,000	4,250
10-5040-104	Printing & Copies	963	1,400	1,018	1,425	846	1,425	1,500
10-5040-106	Credit Card Fees	300	300	300	300	.00	300	300
10-5040-107	Computer Services	3,355	4,000	5,761	4,000	5,673	6,500	4,000
10-5040-110	Ordinance Codification	1,850	2,550	3,402	3,000	1,574	3,000	3,000
10-5040-120	Utilities	2,570	3,570	1,816	3,600	1,133	2,500	2,900
10-5040-140	Telephone Expense	3,684	4,080	4,024	4,080	3,466	4,080	4,080
10-5040-144	Public Access. Expense	.00	300	.00	.00	.00	.00	.00
10-5040-145	Internet Svc/Web Page	7,190	4,000	6,272	5,000	13,890	9,000	5,500
10-5040-146	Newsletter Expenses	6,706	3,000	5,000	4,500	5,714	7,000	7,000
10-5040-150	Mileage Expense	124	600	1,424	315	1,062	2,000	1,500
10-5040-160	Dues, Subscriptions	2,128	3,000	2,415	3,000	2,707	3,000	3,000
10-5040-170	Training & Meetings	348	1,750	15	4,500	1,650	2,000	6,100
10-5040-175	Meals, Lodging	2,093	2,850	3,134	4,200	1,456	1,500	4,200
10-5040-180	Publication of Notices	18	500	758	500	820	400	500
10-5040-200	Legal Services	23,417	17,000	22,538	24,000	29,323	35,000	30,000
10-5040-210	Technical Support	1,965	3,600	2,220	3,000	2,050	3,000	3,000
10-5040-220	Other Prof Services	2,268	4,000	1,121	3,000	788	1,000	1,200
10-5040-240	Audit Expense	1,600	1,650	1,650	1,700	1,550	1,700	1,700
10-5040-250	Economic Dev./Enhancement	29,992	10,000	16,450	18,000	15,525	18,000	18,000
10-5040-252	Outdoor Rec. Marketing	150	5,000	2,107	.00	.00	.00	.00
10-5040-254	Chamber of Commerce	.00	7,000	7,000	7,000	.00	7,000	7,000
10-5040-255	DownTown Group Exp	698	6,000	5,901	6,000	4,367	6,000	6,000
10-5040-256	AGNC Expense	.00	500	.00	500	53	.00	500
10-5040-257	Branding-Marketing Exp.	.00	2,100	633	.00	160-	.00	.00
10-5040-260	Insurance Expense	9,166	11,750	8,173	11,750	7,111	7,135	7,485
10-5040-279	Council Expenses	827	1,500	1,515	1,000	4,893	5,200	5,000
10-5040-280	Miscellaneous Expense	2,653	2,500	2,615	2,500	1,700	2,500	2,500
10-5040-283	Community Garden Exp.	408	100	285	200	.00	.00	300
10-5040-285	Community Market	.00	.00	2,500	6,500	6,317	6,500	6,500
10-5040-287	Trail Development	40,619	12,000	103,849	30,000	42,498	88,244	10,000
10-5040-288	LoVa Trail West (constr grant)	.00	.00	56	.00	6,013	27,000	628,000
10-5040-289	LOVA Operations	.00	500	.00	2,500	.00	.00	12,500
10-5040-290	Special Events	20,316	10,000	26,368	3,000	1,877	3,000	3,000
10-5040-291	Burning Mtn Festival Exp.	.00	.00	.00	15,000	19,913	21,000	15,000
10-5040-320	Veh Exp-08 Toyota	233	750	135	750	883	900	750
10-5040-321	Veh Exp - Traverse	139	700	14	700	20	700	700
10-5040-340	Gas & Oil	2,693	2,800	1,497	1,500	1,536	2,000	1,500
10-5040-360	County Treasurer Fees	6,595	7,800	7,170	7,800	8,880	9,074	10,500
10-5040-361	Treasurer Fees - Capital Exp	1,795	2,100	1,792	2,100	35	100	2,100
10-5040-362	Bank Charges	.00	10	.00	.00	60	60	60
10-5040-476	SNAP Expense	1,328	1,000	934	1,000	677	700	500
10-5040-477	Comm. Market	.00	2,500	.00	.00	.00	.00	.00
10-5040-480	Engineering & Survey	1,468	200	853	500	.00	500	500
10-5040-520	Election Expense	3,040	10,000	6,188	4,000	109	4,000	9,400
10-5040-600	Loan Interest	13,326	9,629	9,629	5,578	5,578	5,578	1,161
10-5040-610	HPC Expenses	.00	2,000	.00	2,000	.00	2,000	2,000
10-5040-630	2010 Bond Costs	250	250	250	250	250	250	250
10-5040-650	Loan Principal	74,000	77,000	77,000	81,000	81,000	81,000	43,000
Total Administration:		479,095	456,384	562,754	495,985	459,151	607,715	1,165,074
General Fund Revenue Total:		1,734,473	1,502,344	1,722,410	1,562,687	1,908,804	2,114,826	2,303,549
General Fund Expenditure Total:		479,095	456,384	562,754	495,985	459,151	607,715	1,165,074

Account Number	Account Title	2017-17 Prior year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
	Net Total General Fund:	1,255,378	1,045,960	1,159,656	1,066,702	1,449,653	1,507,111	1,138,475
	Net Grand Totals:	<u>1,255,378</u>	<u>1,045,960</u>	<u>1,159,656</u>	<u>1,066,702</u>	<u>1,449,653</u>	<u>1,507,111</u>	<u>1,138,475</u>

Account Number	Account Title	2017-17 Prior year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-170	Land Use Application Fees	500	500	800	500	3,260	3,535	1,500
10-4010-180	Building Permits	89,729	87,850	59,869	70,300	55,184	55,459	63,000
10-4010-190	Developers Reimbursement	34,305	25,000	15,375	25,000	56,070	60,000	30,000
10-4010-240	Contractor Licenses	5,300	4,000	4,375	4,000	75	150	.00
10-4010-245	Misc. Building Dept Revenue	100	50	206	.00	.00	10,000	.00
10-4010-300	Sign Permits	138	50	50	50	160	160	150
Total Revenues:		130,072	117,450	80,675	99,850	114,750	129,304	94,650
<b>Building &amp; Planning</b>								
10-5030-020	Salaries	123,731	102,991	100,475	64,716	51,367	64,716	72,800
10-5030-023	Overtime Pay	.00	.00	.00	.00	.00	.00	150
10-5030-030	Payroll Tax Exp - Social Sec	7,671	6,390	6,230	4,013	3,093	4,013	4,550
10-5030-031	Payroll Tax Exp - Medicare	1,794	1,500	1,457	939	723	939	1,100
10-5030-032	Payroll Tax Exp - St Unemplmnt	367	310	270	195	136	195	250
10-5030-041	CCOERRA Retirement Exp	3,955	4,120	4,136	2,589	2,055	2,589	3,000
10-5030-042	Health Insurance Exp	26,471	27,500	21,976	12,600	10,031	12,000	12,000
10-5030-043	Cafeteria Plan Expense	5,009	100	5,388	100	.00	.00	.00
10-5030-050	Employee Support	29	200	545	400	101	101	.00
10-5030-051	Employee Wellness Program	.00	.00	.00	205	159	205	205
10-5030-100	Office Supplies	2,190	750	1,281	1,000	1,000	1,200	100
10-5030-101	Office Op. Supply & Furniture	330	250	.00	250	.00	.00	200
10-5030-102	Postage Expense	713	500	101	500	250	300	300
10-5030-103	Computer Hardware/Software	1,144	1,000	35	1,500	710	1,200	.00
10-5030-104	Printing & Copies	821	1,326	1,018	1,200	761	1,000	500
10-5030-106	Credit Card Fees	250	300	300	300	.00	.00	.00
10-5030-107	Computer Services	3,337	3,500	5,625	3,500	3,410	3,925	2,900
10-5030-140	Telephone Expense	1,242	1,326	1,116	1,350	528	635	650
10-5030-150	Mileage Expense	84	250	.00	250	.00	150	350
10-5030-160	Dues, Subscriptions	135	500	135	500	135	135	135
10-5030-161	Bldg Code Library	1,882	500	106	1,500	.00	.00	250
10-5030-170	Training & Prof Dues	1,903	2,889	.00	2,200	.00	.00	1,200
10-5030-175	Meals, Lodging	1,711	3,239	32	2,000	32	82	1,000
10-5030-180	Publication of Notices	886	500	465	500	.00	.00	250
10-5030-190	Developers Costs	28,315	25,000	14,206	25,000	56,003	60,000	30,000
10-5030-195	Developers Bad Debt	500	500	.00	500	.00	.00	.00
10-5030-200	Legal Services	10,318	7,000	7,613	7,000	3,537	4,500	7,000
10-5030-210	Technical Support	2,760	2,600	4,591	2,700	2,050	2,300	2,300
10-5030-220	Plan Review/Inspection	21,931	7,000	15,484	24,000	8,445	11,525	50,000
10-5030-230	Other Prof. Svcs.	.00	.00	.00	.00	1,760	2,000	.00
10-5030-235	B & P Consulting Fees	13	510	.00	500	.00	.00	.00
10-5030-240	Audit Expense	500	510	510	510	612	612	595
10-5030-260	Insurance Expense	4,149	6,000	3,964	6,500	4,038	4,039	4,300
10-5030-280	Miscellaneous Expense	15	100	131	100	.00	.00	100
Total Building & Planning:		254,156	209,161	197,189	169,117	150,936	178,361	196,185
General Fund Revenue Total:		130,072	117,450	80,675	99,850	114,750	129,304	94,650
General Fund Expenditure Total:		254,156	209,161	197,189	169,117	150,936	178,361	196,185
Net Total General Fund:		124,084-	91,711-	116,514-	69,267-	36,187-	49,057-	101,535-
Net Grand Totals:		124,084-	91,711-	116,514-	69,267-	36,187-	49,057-	101,535-

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Health &amp; Welfare</b>								
10-5080-500	Outgoing Grants	19,800	20,000	25,722	22,000	20,500	22,000	26,000
10-5080-502	H & W-CMC Seniors Program	1,742	400	1,736	1,800	2,572	3,721	4,000
Total Health & Welfare:		21,542	20,400	27,459	23,800	23,072	25,721	30,000
General Fund Revenue Total:		.00	.00	.00	.00	.00	0	0
General Fund Expenditure Total:		21,542	20,400	27,459	23,800	23,072	25,721	30,000
Net Total General Fund:		21,542-	20,400-	27,459-	23,800-	23,072-	25,721-	30,000-
Net Grand Totals:		21,542-	20,400-	27,459-	23,800-	23,072-	25,721-	30,000-

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-400	Misc. Court Revenue	530	.00	150	.00	1,462	1,500	500
10-4010-420	Traffic Fines	10,109	10,500	9,794	7,000	6,449	6,700	7,000
10-4010-421	Parking Tickets	589	150	822	200	875	875	600
10-4010-440	Other Fines	4,656	4,250	5,937	4,000	3,560	3,802	4,000
10-4010-460	Court Costs	1,397	1,200	1,858	2,000	1,875	2,052	1,700
10-4010-480	PS Citation Serv Charges	1,680	1,500	1,705	1,000	1,243	1,313	1,200
Total Revenues:		18,961	17,600	20,266	14,200	15,464	16,242	15,000
<b>Municipal Court</b>								
10-5055-020	Salaries	9,600	10,400	9,600	10,000	8,800	10,400	10,400
10-5055-100	Office Supplies	16	200	80	200	35	100	200
10-5055-102	Postage Exp.	.00	150	.00	100	109	100	100
10-5055-105	Office - Misc.	952	1,000	1,032	1,000	953	1,000	800
10-5055-106	Credit Card Fees	200	200	200	200	.00	.00	200
10-5055-160	Judge Exp (Dues, Taxes)	270	300	.00	300	.00	300	300
10-5055-175	Meals, Lodging	158	125	.00	300	.00	.00	200
10-5055-180	Publication of Notices	.00	.00	.00	.00	.00	.00	.00
10-5055-220	Attorney Fees - Court	11,042	12,500	10,929	20,000	8,876	12,000	15,000
10-5055-240	Audit Expense	.00	.00	.00	.00	.00	.00	.00
10-5055-260	Insurance Expense	756	1,300	1,002	1,300	806	808	850
10-5055-340	Municipal Court Expense	.00	200	294	400	.00	200	200
10-5055-420	Training	88	400	.00	500	.00	.00	500
Total Municipal Court:		23,081	26,775	23,137	34,300	19,579	24,908	28,750
General Fund Revenue Total:		18,961	17,600	20,266	14,200	15,464	16,242	15,000
General Fund Expenditure Total:		23,081	26,775	23,137	34,300	19,579	24,908	28,750
Net Total General Fund:		4,120-	9,175-	2,871-	20,100-	4,114-	8,666-	13,750-
Net Grand Totals:		4,120-	9,175-	2,871-	20,100-	4,114-	8,666-	13,750-

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Park Revenue</b>								
10-4040-030	Sales Tax 1/2% (new 2001)	185,235	192,000	194,065	199,300	168,507	205,303	213,071
10-4040-090	Recreational Dev Fee	25,500	25,000	8,500	5,500	5,500	5,500	9,000
10-4040-100	Donations-Park Capital	111,500	.00	.00	.00	.00	.00	.00
10-4040-110	GOCO Grant	347,245	.00	.00	.00	.00	.00	.00
10-4040-111	FMLD Grant	25,000	.00	150,910	.00	6,574	6,574	.00
10-4040-112	DOLA Grant	.00	.00	.00	.00	.00	.00	.00
10-4040-113	GARCO Grant	10,000	.00	.00	.00	.00	.00	.00
10-4040-394	Sale of Parks Assets	19,002	.00	.00	.00	.00	.00	21,000
Total Park Revenue:		723,482	217,000	353,475	204,800	180,581	217,377	243,071
<b>Park Expenses</b>								
10-5075-421	Veh/Equip - Lease/Purchase	16,232	7,355	7,355	7,355	7,356	47,356	.00
10-5075-600	Parks Interest Expense	20,477	26,841	21,741	24,710	16,663	24,710	18,363
10-5075-650	VIX Loan Principal	39,223	39,077	39,814	41,209	34,633	41,209	45,193
10-5075-700	Capital - Park Development	493,826	.00	144,004	.00	.00	.00	.00
10-5075-701	Capital Park Improvements	.00	.00	41	.00	.00	.00	.00
10-5075-702	Capital Equipment	.00	.00	.00	.00	.00	.00	.00
10-5075-703	Capital Park Planning	.00	2,000	.00	.00	.00	.00	.00
10-5075-704	Capital - Trails	30,603	.00	.00	.00	.00	.00	.00
Total Park Expenses:		600,361	75,273	212,954	73,274	58,652	113,275	63,556
General Fund Revenue Total:		723,482	217,000	353,475	204,800	180,581	217,377	243,071
General Fund Expenditure Total:		600,361	75,273	212,954	73,274	58,652	113,275	63,556
Net Total General Fund:		123,121	141,727	140,521	131,526	121,929	104,102	179,515
Net Grand Totals:		123,121	141,727	140,521	131,526	121,929	104,102	179,515

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Park Revenue</b>								
10-4040-020	Sales Tax 1/4 %	84,791	96,000	97,033	91,250	84,254	102,682	106,536
10-4040-040	Park Use Revenue	425	400	405	350	1,315	1,061	600
10-4040-050	Dirty Hog Dash Rev.	.00	.00	8,353	8,000	12,922	12,922	12,800
10-4040-080	Donations	.00	.00	4,000	.00	.00	.00	.00
10-4040-081	Donations-Capital	.00	.00	.00	.00	.00	.00	.00
10-4040-082	Donations - Trails	3,750	.00	15,000	.00	.00	.00	.00
10-4040-120	Miscellaneous	.00	.00	2,754	25	6,489	.00	.00
Total Park Revenue:		88,966	96,400	127,546	99,625	104,980	116,665	119,936
<b>Park Expenses</b>								
10-5075-020	Salaries	132,126	133,984	134,418	148,783	95,540	125,000	122,000
10-5075-023	Overtime Pay	.00	.00	.00	.00	196	.00	1,300
10-5075-025	Salary-Summer Temps	26,846	31,000	35,275	26,500	24,375	26,500	27,500
10-5075-030	Payroll Tax Exp - Social Sec	9,863	10,300	10,521	10,868	7,172	10,900	9,400
10-5075-031	Payroll Tax Exp - Medicare	2,307	1,950	2,461	2,542	1,678	2,600	2,200
10-5075-032	Payroll Tax Exp - St Unemplmnt	473	400	475	526	322	600	460
10-5075-041	CCOERA Retirement Exp	5,594	5,360	5,637	5,952	3,819	6,000	5,000
10-5075-042	Health Insurance Exp	31,452	40,000	35,309	42,400	24,827	30,000	32,000
10-5075-043	Cafeteria Plan Expense	3,976	100	7,175	100	.00	.00	.00
10-5075-050	Employee Support	846	1,350	1,036	1,700	267	1,200	1,350
10-5075-051	Employee Wellness Program	.00	.00	.00	545	355	545	400
10-5075-100	Office Supplies	549	500	300	500	158	250	500
10-5075-101	Office Op. Supply & Furniture	275	300	.00	300	.00	100	300
10-5075-103	Computer Hardware/Software	1,566	1,000	82	1,000	552	885	1,000
10-5075-104	Printing & Copies	21	.00	.00	.00	.00	.00	.00
10-5075-106	Credit Card Fees	25	25	27	.00	.00	.00	.00
10-5075-107	Computer Services	3,334	3,000	4,846	3,000	3,360	4,000	3,800
10-5075-120	Utilities	2,582	3,500	2,823	3,000	2,901	3,500	4,000
10-5075-125	Porta-Jon Svc.	12,990	13,500	12,411	.00	10,149	13,000	.00
10-5075-140	Telephone Expense	2,290	2,100	2,256	2,200	1,634	2,200	2,200
10-5075-150	Mileage Expense	.00	.00	.00	.00	.00	.00	.00
10-5075-160	Dues, Subscriptions	555	300	.00	300	.00	300	300
10-5075-170	Training	1,105	900	20	1,100	117	800	1,100
10-5075-175	Meals, Lodging	1,156	400	263	400	67	250	400
10-5075-180	Publication of Notices	169	300	334	200	15	100	200
10-5075-200	Legal Services	.00	150	91	150	98	150	150
10-5075-210	Technical Support	1,546	2,000	1,626	1,800	1,364	1,800	1,800
10-5075-220	Other Prof Services/Inspection	74	250	200	200	.00	200	200
10-5075-230	Other Prof. Svcs. - CIP	.00	.00	.00	.00	155	155	.00
10-5075-240	Audit Expense	400	500	500	500	600	600	595
10-5075-260	Insurance Expense	10,754	11,000	10,192	11,000	8,352	8,400	8,800
10-5075-280	Miscellaneous Expense	45	100	.00	50	45	50	50
10-5075-300	Tools	2,540	2,500	1,250	3,300	2,651	3,300	6,700
10-5075-320	Vehicle Expense	.00	200	21	100	18	18	100
10-5075-325	Veh Exp-08 Chevy 2500(P2)	2	.00	.00	.00	.00	.00	.00
10-5075-326	Veh Exp-08 Chevy Colo(P9)	.00	250	518	250	170	250	250
10-5075-327	Veh Exp-08 Chevy 2500(P4)	.00	.00	.00	.00	.00	.00	.00
10-5075-328	Veh Exp-09 Chevy 3500(P5)	681	800	841	250	190	250	800
10-5075-329	Veh Exp-00 GMC(P12)	.00	.00	574	.00	12	.00	.00
10-5075-340	Gas & Oil	7,949	6,500	9,747	6,500	7,963	10,000	8,000
10-5075-380	Equipment Maintenance	3,633	4,000	2,773	4,000	1,996	2,500	4,000
10-5075-383	Eq. Maint. Jacobsen Mower	355	500	2,584	600	1,848	2,000	.00
10-5075-388	Irrigation Winterization	.00	.00	.00	.00	.00	.00	.00
10-5075-389	Irrigation M & O	7,812	8,500	10,387	8,500	5,878	8,500	7,500

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
10-5075-390	M & O	6,791	7,500	9,009	12,000	7,648	10,000	12,000
10-5075-391	Equipment Rental	267	750	771	750	.00	750	750
10-5075-392	Fertilizer	1,324	3,000	1,392	2,500	2,383	2,500	2,500
10-5075-393	Weed management	682	1,800	969	1,800	1,194	1,800	1,800
10-5075-394	Mosquito Control	5,535	5,600	5,700	5,800	5,840	5,840	6,200
10-5075-396	Talbott Trail Maint.	.00	100	200	100	.00	.00	.00
10-5075-397	Gardens Expense	391	1,500	2,293	2,200	1,728	2,200	2,200
10-5075-398	Pump Track Expenses	3,611	.00	.00	.00	.00	.00	.00
10-5075-399	Trail Signs	3,284	250	.00	200	178	200	2,000
10-5075-400	N. C. Trails	7,659	8,500	25,682	17,000	20,000	20,000	20,000
10-5075-401	Dirty Hog Dash Exp.	.00	.00	8,608	6,500	10,733	11,000	9,500
10-5075-402	Flow Trail Expense	.00	.00	.00	.00	.00	.00	.00
10-5075-480	Engineering & Survey	.00	500	.00	250	5	10	250
10-5075-481	Safety	852	300	375	300	269	300	300
10-5075-499	PWF Maintenance	846	500	520	500	193	500	500
10-5075-500	Tree Maintenance - Parks	2,880	3,000	2,591	3,000	3,905	4,000	3,000
Total Park Expenses:		310,013	320,819	355,084	342,016	262,919	326,003	315,355
General Fund Revenue Total:		88,966	96,400	127,546	99,625	104,980	116,665	119,936
General Fund Expenditure Total:		310,013	320,819	355,084	342,016	262,919	326,003	315,355
Net Total General Fund:		221,048-	224,419-	227,538-	242,391-	157,939-	209,338-	195,419-
Net Grand Totals:		221,048-	224,419-	227,538-	242,391-	157,939-	209,338-	195,419-

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-500	PS Charges for Services	1,219	1,000	1,211	1,000	645	850	1,000
10-4010-510	PS-VIN Inspect.	1,720	1,000	1,285	1,000	820	900	900
10-4010-520	PS Dog Impound Fees	40	.00	168	.00	310	140	100
10-4010-560	PS Donation to Bike Rodeo	1,800	400	1,800	1,500	650	650	650
10-4010-565	PS Training Reimbursement	.00	8,500	28,175	7,000	5,486	7,000	6,500
10-4010-580	PS Vehicle Sale	10,200	5,000	8,174	5,000	2,057	2,057	300
10-4010-585	Veh. Impound Fees	4,420	3,700	4,584	5,000	770	500	400
10-4010-620	PS Vehicle Grants	45,000	.00	.00	.00	.00	.00	.00
10-4010-625	PS State Leaf Grant	.00	1,500	.00	.00	.00	.00	.00
10-4010-636	Mahan Scholarship Fund	290	250	311	250	219	207	200
10-4010-638	FMLD Grant	.00	.00	.00	.00	.00	23,238	.00
10-4010-640	PS Bail Bonds	592	100	1,224	100	50	.00	100
10-4010-645	Jail Restitution	.00	.00	.00	.00	110	110	.00
10-4010-661	PS - Donations	.00	.00	.00	300	.00	.00	.00
10-4010-670	PS Miscellaneous Revenue	21,800	500	288	500	871	1,000	500
Total Revenues:		87,081	21,950	47,221	21,650	11,987	36,652	10,650
<b>Public Safety</b>								
10-5050-020	Salaries	507,311	535,500	533,012	550,727	421,782	535,000	563,000
10-5050-022	Call Out Pay	1,328	2,040	1,398	1,500	1,104	1,500	1,500
10-5050-023	Overtime Pay	.00	10,000	.00	5,000	.00	1,000	5,100
10-5050-030	Payroll Tax Exp - Social Sec	31,536	33,947	33,134	34,548	25,211	32,000	35,500
10-5050-031	Payroll Tax Exp - Medicare	7,375	8,000	7,749	8,080	5,896	7,500	8,300
10-5050-032	Payroll Tax Exp - St Unemplmnt	1,524	1,650	1,587	1,672	1,124	1,500	1,800
10-5050-041	CCOERRA Retirement Exp	21,311	21,950	22,343	22,290	16,920	21,500	23,000
10-5050-042	Health Insurance Exp	152,060	156,300	146,235	153,000	111,689	136,000	149,000
10-5050-043	Cafeteria Plan Expense	27,135	100	27,884	100	24	24	.00
10-5050-049	Recruitment Expense	.00	500	.00	500	.00	150	500
10-5050-050	Employee Assistance Program	409	500	1,240	1,300	25	200	1,200
10-5050-051	Employee Wellness Program	.00	.00	.00	1,912	1,380	1,912	2,200
10-5050-100	Office Supplies	1,856	2,500	2,322	2,500	1,274	1,800	2,000
10-5050-101	Office Op. Supply & Furniture	970	1,500	610	1,000	173	1,000	1,000
10-5050-102	Postage Expense	245	800	305	800	213	400	800
10-5050-103	Computer Hardware/Software	1,792	2,200	2,109	2,200	6,634	11,500	2,200
10-5050-104	Printing & Copies	1,853	3,300	2,191	3,300	1,918	2,700	3,300
10-5050-106	Credit Card Fees	150	153	62	155	.00	155	155
10-5050-140	Telephone Expense	9,484	9,200	8,593	9,500	6,917	8,800	9,500
10-5050-145	Internet Svc/Web Page	.00	.00	644	400	810	1,080	1,080
10-5050-150	Mileage Expense	.00	255	.00	255	.00	.00	.00
10-5050-160	Dues & Subscriptions	2,670	4,000	3,483	9,000	7,206	7,300	9,000
10-5050-175	Meals, Lodging	7,400	6,500	7,753	7,500	4,566	6,000	7,500
10-5050-180	Publication of Notices	.00	255	.00	255	.00	.00	250
10-5050-190	Refund	.00	153	20	150	.00	.00	150
10-5050-200	Legal & Professional Svcs.	1,094	5,600	91	5,600	.00	.00	5,600
10-5050-240	Audit Expense	700	816	640	816	468	468	850
10-5050-260	Insurance Expense	22,035	25,000	21,008	25,500	27,837	28,337	28,900
10-5050-280	Miscellaneous Expense	309	1,020	427	1,020	681	750	1,000
10-5050-290	Special Events Exp.	1,616	800	519	1,600	193	350	1,600
10-5050-300	Uniform Allowance	3,668	4,500	3,742	4,500	5,422	5,000	5,000
10-5050-301	Officer's Equipment	7,817	11,500	7,627	10,000	4,834	33,238	10,000
10-5050-315	Veh Exp-014-2009 Dod. Chg.	1,437	.00	.00	.00	.00	.00	.00
10-5050-316	Veh Exp-534-16 Tahoe	669	1,224	1,289	1,200	713	1,600	1,500
10-5050-317	Veh Exp-533 - 16 Chevy Tahoe	1,298	1,224	1,415	1,200	619	1,000	1,200
10-5050-318	Veh Exp-068 - 04 Crown Vic	45	2,000	.00	.00	.00	.00	.00

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
10-5050-319	Veh Exp-069 - 04 Crown Vic	.00	2,000	.00	.00	.00	.00	.00
10-5050-320	Veh Exp-#255-2010 Charger	1,425	2,000	1,541	2,000	415	800	2,000
10-5050-321	Veh Exp-2009 Chevy Tahoe	973	2,040	2,474	2,500	1,177	2,100	2,500
10-5050-323	Veh Exp- 028 - 2009 Explorer	562	2,040	606	500	914	1,500	500
10-5050-324	Veh Exp-407-2010 Explorer	4,194	2,040	2,215	2,000	385	500	2,000
10-5050-325	Veh Exp-18 Tahoe	.00	.00	.00	750	97	1,000	1,200
10-5050-326	Veh Exp-609/994-98 Chev	.00	.00	.00	.00	.00	.00	.00
10-5050-327	Veh Exp-09 Tahoe	2,974	.00	2,424	2,500	1,771	3,300	2,500
10-5050-328	Veh Exp-568-08 Ford F-150	1,444	2,040	1,566	.00	529	529	.00
10-5050-329	Veh Exp-337-08 Ford F-150	1,736	2,040	601	2,040	718	1,900	2,500
10-5050-330	Veh Exp- 18 Tahoe	.00	.00	.00	300	275	500	1,200
10-5050-335	Equip. Expense-Radar Trlr	3,975	673	.00	700	.00	450	.00
10-5050-338	Veh Exp-820/17 Tahoe	101	900	1,183	1,000	1,974	2,900	1,200
10-5050-339	Veh Exp-821/17 Tahoe	29	900	737	1,000	1,637	1,900	1,200
10-5050-340	Gas & Oil	19,659	20,400	21,982	20,400	15,294	20,000	20,000
10-5050-360	Abandon Vehicle	3,389	4,000	3,004	6,000	1,413	2,800	3,500
10-5050-380	Equipment Maintenance	1,449	3,200	2,314	2,400	1,722	2,000	2,400
10-5050-384	Tires - New	1,835	2,142	1,873	2,400	151	2,400	2,400
10-5050-419	Mahan Fund/Training Exp.	.00	50	.00	50	.00	.00	.00
10-5050-420	Training & Certification	10,085	3,500	20,034	11,000	980	2,000	5,000
10-5050-421	Vehicle Lease/Purchase	18,926	18,926	75,673	.00	.00	58,000	28,000
10-5050-460	Jail	.00	204	.00	250	.00	.00	250
10-5050-480	Public Relations	.00	204	.00	204	.00	.00	.00
10-5050-482	Shop W/Cop Exp.	.00	612	949	612	.00	612	.00
10-5050-500	Bike Rodeo	898	1,020	1,251	1,020	647	650	1,020
10-5050-520	D.A.R.E. Expenses	.00	.00	23	.00	.00	.00	.00
10-5050-540	Community Policing	1,482	1,836	1,284	1,836	702	1,000	600
10-5050-560	Capital Replacement	.00	.00	.00	.00	.00	.00	.00
10-5050-580	Capital Equipment	.00	.00	.00	.00	.00	.00	.00
10-5050-600	Animal Control	58	510	.00	500	.00	250	500
10-5050-601	Kennel Expenses	300	1,200	650	1,200	807	1,300	1,100
10-5050-620	Emergency Preparedness	394	765	244	750	135	450	750
10-5050-642	Computer Services	3,590	4,000	12,866	6,500	4,980	6,000	4,000
10-5050-643	Training Library	30	408	451	408	.00	.00	400
10-5050-644	Hiring Expense	288	1,530	1,467	1,530	2,035	2,200	1,500
10-5050-645	Ammunition Expense	2,626	3,000	3,229	3,500	2,884	3,500	4,000
10-5050-646	Laboratory Fees	.00	2,040	650	2,040	296	1,000	2,000
10-5050-647	Printing Expense	323	1,020	234	1,020	302	700	1,000
10-5050-651	Evidence Equip. & Supplies	349	612	29	612	106	500	600
10-5050-652	Evid. Collection/Analysis	.00	1,581	28	1,581	423	1,500	1,500
Total Public Safety:		900,192	944,420	1,001,014	950,183	698,395	974,005	981,005
General Fund Revenue Total:		87,081	21,950	47,221	21,650	11,987	36,652	10,650
General Fund Expenditure Total:		900,192	944,420	1,001,014	950,183	698,395	974,005	981,005
Net Total General Fund:		813,111-	922,470-	953,793-	928,533-	686,408-	937,353-	970,355-
Net Grand Totals:		813,111-	922,470-	953,793-	928,533-	686,408-	937,353-	970,355-

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-680	REC Wrestling	1,680	1,500	1,995	1,300	1,800	1,800	1,800
10-4010-700	REC Baseball	4,079	2,000	2,750	2,500	2,925	2,925	2,700
10-4010-720	REC Basketball	6,734	3,300	1,930	3,300	7,213	6,200	6,200
10-4010-725	REC Beginning Basketball	1,790	2,000	2,155	2,000	2,935	2,600	2,600
10-4010-730	Advanced/Competitive Basketbal	2,500	2,500	7,200	5,600	5,500	5,500	6,000
10-4010-740	REC Softball	1,735	1,900	645	1,000	1,708	1,708	2,000
10-4010-760	REC Beginning Baseball	3,003	2,575	2,886	2,800	3,210	3,210	3,200
10-4010-770	REC Junior Golf	1,020	1,500	1,200	1,100	.00	.00	.00
10-4010-771	REC Adult Golf	225	250	.00	500	.00	.00	.00
10-4010-780	Flag Football	2,070	1,500	2,795	1,500	1,770	1,825	2,300
10-4010-785	REC Lacrosse	250	.00	.00	.00	.00	.00	.00
10-4010-790	REC Fitness Activities	6,945	5,000	3,376	3,000	5,097	5,500	4,000
10-4010-795	REC Pickleball	831	500	1,470	1,700	945	1,000	1,700
10-4010-820	REC Adult Basketball	890	1,000	261	500	2,530	2,530	2,500
10-4010-840	REC Soccer	2,629	.00	.00	.00	100	100	.00
10-4010-841	Beginning Soccer	7,990	9,000	7,640	8,200	7,721	7,800	8,200
10-4010-843	Rec. Adult Soccer	4,340	5,000	2,360	4,700	2,180	3,000	4,000
10-4010-845	REC Competitive Soccer	45,196	33,000	52,920	52,000	68,373	68,263	68,000
10-4010-847	REC MLS Soccer Camp	.00	300	409	250	.00	.00	.00
10-4010-850	REC Volleyball	841	500	.00	500	.00	170	500
10-4010-851	Youth Volleyball	1,585	1,300	2,849	2,000	3,700	3,700	3,500
10-4010-859	Arts & Enrichment	2,165	1,500	7,315	2,500	14,191	16,500	12,000
10-4010-860	REC Miscellaneous Program	649	500	5	500	.00	15	500
10-4010-870	REC After-School Programs	290	250	.00	250	4,000	5,500	4,000
10-4010-880	REC Donations	.00	.00	.00	.00	2,321	2,321	3,000
10-4010-885	Special Events Donations	1,085	500	1,110	500	.00	500	500
10-4010-887	Rec. Scholarship Donations	1,023	200	173	200	173	300	1,000
10-4010-900	REC Grants	.00	.00	1,625	.00	3,250	3,250	2,925
10-4010-901	Rec FMLD Grant	.00	.00	26,500	25,000	23,717	23,717	.00
10-4010-910	Comm Center Rental/Fees	12,479	10,500	11,667	15,000	10,213	12,000	12,000
10-4010-911	Comm Center Donations	320	.00	.00	.00	.00	.00	.00
10-4010-940	REC Miscellaneous	60-	.00	50	50	169	169	200
10-4010-970	REC Special Events Revenue	307	150	75	75	435	500	5,000
10-4010-992	Youth Trips	.00	.00	.00	.00	.00	.00	.00
10-4010-993	5k Races/Walk	100	1,300	25	1,300	1,085	1,085	2,500
10-4010-994	Swim Lessons	.00	1,000	.00	.00	.00	.00	.00
10-4010-995	Adult Pickleball Tournaments	200	1,000	480	800	.00	.00	500
10-4010-996	Adult Volleyball Tournaments	.00	.00	.00	500	.00	.00	500
10-4010-997	Seniors Programs	.00	.00	.00	.00	.00	.00	.00
<b>Total Revenues:</b>		<b>114,890</b>	<b>91,525</b>	<b>143,866</b>	<b>141,125</b>	<b>177,261</b>	<b>183,688</b>	<b>163,825</b>
<b>Recreation</b>								
10-5070-020	Salaries	106,392	114,556	105,180	132,042	94,892	128,000	164,000
10-5070-023	Overtime Pay	.00	.00	.00	.00	.00	.00	1,000
10-5070-025	Salary - Temps	11,568	15,000	28,121	39,000	50,808	58,000	40,000
10-5070-030	Payroll Tax Exp - Social Sec	7,314	8,050	8,265	10,605	8,520	11,000	13,000
10-5070-031	Payroll Tax Exp - Medicare	1,710	1,900	1,933	2,509	1,993	2,600	3,000
10-5070-032	Payroll Tax Exp - St Unemplmnt	352	400	386	520	396	600	625
10-5070-041	CCOERRA Retirement Exp	4,250	4,590	4,631	5,282	4,105	5,500	6,600
10-5070-042	Health Insurance Exp	31,290	33,400	33,690	37,800	29,764	38,000	49,000
10-5070-043	Cafeteria Plan Expense	11,562	100	11,879	100	.00	.00	.00
10-5070-050	Employee Support	83	150	614	400	326	400	500
10-5070-051	Employee Wellness Program	.00	.00	.00	681	830	850	700
10-5070-100	Office Supplies	1,077	800	1,225	800	852	1,000	1,000

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
10-5070-101	Office Op. Supply & Furniture	450	500	649	500	491	500	500
10-5070-102	Postage Expense	.00	100	4	100	200	300	100
10-5070-103	Computer Hardware/Software	1,608	2,000	1,776	2,000	3,720	6,500	2,000
10-5070-104	Printing & Copies	886	500	1,020	800	766	800	1,000
10-5070-106	Credit Card Fees	2,561	2,000	2,970	2,500	3,332	4,000	3,000
10-5070-107	Computer Services	4,042	3,000	5,405	3,000	5,173	5,800	4,000
10-5070-120	Promotion & Advertising	399	300	719	500	593	700	500
10-5070-140	Telephone Expense	2,104	2,500	2,169	2,500	1,746	2,500	2,500
10-5070-145	Internet Svc/Web Page	.00	.00	900	.00	2,006	2,600	2,600
10-5070-150	Mileage Expense	73	.00	85	.00	.00	85	.00
10-5070-160	Dues, Subscriptions	253	300	565	500	350	500	500
10-5070-170	Training, Meetings	20	800	759	700	415	700	700
10-5070-175	Meals, Lodging	613	600	64	500	67	500	500
10-5070-180	Publication of Notices	604	600	5	600	.00	.00	600
10-5070-200	Legal Services	.00	.00	17	.00	.00	.00	.00
10-5070-210	Technical Support	1,546	2,000	1,735	2,000	1,678	2,000	2,000
10-5070-220	Other Prof Services	710	1,200	349	1,000	.00	.00	.00
10-5070-240	Audit Expense	600	300	300	600	250	250	595
10-5070-260	Insurance Expense	5,380	5,800	5,026	5,800	6,390	6,466	6,600
10-5070-280	Miscellaneous Expense	1,549	500	504	200	145	110	200
10-5070-290	Veh Exp-09 GMC(R8)	562	250	.00	250	159	250	250
10-5070-295	Gas & Oil	365	350	386	350	259	350	350
10-5070-300	Wrestling	1,200	1,100	1,032	1,100	1,500	1,500	1,000
10-5070-320	Rec Basketball	1,604	1,400	2,281	2,000	2,952	3,000	2,500
10-5070-340	Men's Basketball	1,067	1,000	.00	500	268	500	750
10-5070-360	Beginning Basketball	2,209	1,000	562	800	928	1,000	1,000
10-5070-375	Slam Competitive Basketbal	562	600	1,686	1,600	364	364	750
10-5070-380	Baseball	1,727	1,000	1,473	1,100	1,721	1,721	1,800
10-5070-385	Beginning Baseball	1,677	1,000	2,264	1,700	1,114	1,114	1,200
10-5070-400	Softball	1,125	1,000	1,022	1,000	830	830	1,000
10-5070-421	Flag Football	711	500	1,953	1,000	533	700	1,000
10-5070-450	Fitness Activities Exp.	5,085	4,000	1,911	2,000	2,806	3,800	2,500
10-5070-460	Soccer	2,470	.00	239	.00	70	100	.00
10-5070-462	Micro Soccer	1,345	3,200	3,314	3,200	1,696	2,000	1,500
10-5070-464	Adult Soccer	1,104	1,000	504	1,000	237	500	800
10-5070-465	Competitive Soccer	30,746	26,400	44,832	41,600	65,984	66,000	56,000
10-5070-470	Volleyball	107	.00	745	200	694	700	700
10-5070-471	Youth Volleyball	1,270	1,000	1,787	750	1,001	1,100	900
10-5070-475	Arts & Enrichment	1,241	400	3,300	1,600	4,056	5,200	3,000
10-5070-490	Lacrosse	642	400	.00	.00	.00	.00	.00
10-5070-494	Junior Golf	.00	800	1,215	1,075	.00	.00	.00
10-5070-495	Adult Golf	1,121	500	.00	500	.00	.00	.00
10-5070-500	Misc Programs	220	500	1,051	750	.00	.00	.00
10-5070-502	Facilities Rental	.00	.00	.00	.00	.00	.00	.00
10-5070-505	After School Program	246	.00	.00	.00	451	1,200	.00
10-5070-520	C.C. - Insurance	.00	.00	.00	.00	.00	.00	.00
10-5070-530	C.C. - Repairs/Maint.	3,810	1,500	1,360	1,500	1,576	2,000	1,500
10-5070-531	C.C. - Janitorial	2,149	1,500	1,799	1,500	2,626	2,800	2,200
10-5070-535	C.C. - Supplies	1,081	1,400	1,135	1,200	445	1,000	1,000
10-5070-540	C.C. - Utilities	6,489	5,500	7,023	6,100	4,962	6,000	7,000
10-5070-550	C.C - Rental Refund	350	.00	.00	.00	.00	.00	.00
10-5070-600	Fund Raisers	1,855	.00	.00	.00	.00	.00	.00
10-5070-610	Special Events	1,996	600	1,130	1,000	73	.00	.00
10-5070-640	Field Maintenance	455	300	1,039	1,000	669	1,000	1,000
10-5070-641	Equip. Maintenance	.00	.00	.00	.00	.00	.00	.00
10-5070-642	Facilities Maintenance	.00	.00	33	.00	.00	.00	.00
10-5070-660	Storage Expense	.00	.00	.00	.00	.00	.00	.00
10-5070-695	Vehicle Lease/Purchase	.00	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
10-5070-700	Capital Expenditures	2,175	1,500	29,732	25,000	23,717	23,717	.00
10-5070-992	5K Races/Walk	3-	1,734	.00	1,300	788	788	1,300
10-5070-993	Seniors Programs	.00	250	.00	.00	.00	.00	.00
10-5070-994	GOCO Generation Wild Exp	.00	.00	.00	.00	100	200	.00
10-5070-995	Swim Lessons	.00	800	.00	.00	.00	.00	.00
10-5070-996	Adult Pickleball Tournaments	220	800	400	800	21	500	800
10-5070-997	Adult Volleyball Tournaments	90	.00	.00	500	.00	.00	500
Total Recreation:		278,072	265,230	336,153	357,514	342,405	410,195	399,620
General Fund Revenue Total:		114,890	91,525	143,866	141,125	177,261	183,688	163,825
General Fund Expenditure Total:		278,072	265,230	336,153	357,514	342,405	410,195	399,620
Net Total General Fund:		163,182-	173,705-	192,287-	216,389-	165,144-	226,507-	235,795-
Net Grand Totals:		163,182-	173,705-	192,287-	216,389-	165,144-	226,507-	235,795-

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Revenues</b>								
10-4010-060	Sales Street 1%	383,702	398,000	401,998	412,800	349,051	425,528	441,362
10-4010-070	County Sales Tax 3/4%	131,714	117,000	152,838	139,000	120,615	145,190	151,578
10-4010-320	M/V Special Assessment	19,379	18,000	19,075	18,000	16,135	19,540	18,000
10-4010-340	County Road & Bridge	33,570	32,000	33,570	33,570	33,570	33,570	33,570
10-4010-360	Highway Use Tax	134,625	136,500	167,046	146,000	141,403	158,710	133,483
10-4010-370	Traffic Impact Fee	90,934	7,975	8,296	3,318	3,451	7,039	25,116
10-4010-371	Permits-St Maint.	.00	.00	.00	.00	390	390	.00
10-4010-394	Sale of Assets	11,500	.00	.00	.00	.00	.00	.00
10-4010-395	Misc. Street Revenue	5,420	100	3,187	100	190	190	100
10-4010-396	Misc. Public Works Grants	.00	10,000	10,000	.00	.00	9,000	.00
10-4010-397	FMLD Grant	.00	185,500	185,500	.00	.00	60,000	.00
Total Revenues:		810,844	905,075	981,511	752,788	664,805	859,157	803,209
<b>Street Maintenance</b>								
10-5090-020	Salaries	190,033	196,775	198,572	204,456	155,913	195,000	200,000
10-5090-022	Call Out Pay	.00	.00	.00	.00	4	200	.00
10-5090-023	Overtime Pay	.00	.00	.00	.00	259	1,200	1,000
10-5090-025	Salary - Temps	24,808	31,000	25,896	26,500	24,215	25,000	28,400
10-5090-030	Payroll Tax Exp - Social Sec	13,327	14,150	13,917	14,320	10,866	14,500	14,200
10-5090-031	Payroll Tax Exp - Medicare	3,117	3,310	3,255	3,349	2,542	3,500	3,400
10-5090-032	Payroll Tax Exp - St Unemplmnt	641	690	640	693	484	700	700
10-5090-041	CCOERRA Retirement Exp	7,994	7,875	8,470	8,179	6,236	8,200	8,000
10-5090-042	Health Insurance Exp	46,659	57,100	49,846	48,000	35,554	43,000	47,000
10-5090-043	Cafeteria Plan Expense	6,883	100	8,052	100	.00	.00	.00
10-5090-050	Employee Support	625	500	1,404	500	439	500	1,000
10-5090-051	Employee Wellness Program	.00	.00	.00	626	509	626	600
10-5090-100	Office Supplies	307	300	72	300	689	700	300
10-5090-101	Office Op. Supply & Furniture	180	150	.00	150	.00	150	150
10-5090-102	Postage Expense	38	125	.00	100	273	300	100
10-5090-103	Computer Hardware/Software	1,405	1,000	257	1,000	1,027	1,700	.00
10-5090-107	Computer Services	3,852	3,250	5,849	3,200	4,077	4,500	3,200
10-5090-120	Utilities	9,271	9,500	9,842	9,200	3,261	4,000	9,200
10-5090-140	Telephone Expense	2,738	2,800	2,772	2,800	1,911	2,800	2,800
10-5090-145	Internet Svc/Web Page	.00	.00	.00	.00	.00	.00	.00
10-5090-160	Dues, Subscriptions	80	800	430	500	255	400	500
10-5090-170	Training	300	1,200	335	1,200	.00	1,000	1,200
10-5090-175	Meals, Lodging	143	900	399	900	.00	600	900
10-5090-180	Publication of Notices	278	300	89	300	.00	300	300
10-5090-200	Legal Services	149	600	896	500	.00	200	500
10-5090-210	Technical Support	2,116	2,800	2,196	2,500	2,028	2,500	2,500
10-5090-220	Other Prof Services	.00	750	81	750	.00	100	500
10-5090-240	Audit Expense	1,300	1,300	1,300	1,300	700	700	595
10-5090-260	Insurance Expense	11,787	11,600	11,385	13,340	10,326	10,500	12,500
10-5090-280	Miscellaneous Expense	.00	100	.00	100	.00	.00	.00
10-5090-300	Machinery, Equipment, Tools	1,834	2,500	2,900	2,500	1,519	2,500	5,500
10-5090-320	Vehicle Expense	286	400	347	400	.00	400	400
10-5090-322	Veh Exp-2009 Hook Truck	79	600	189	600	2,734	3,000	600
10-5090-328	Veh Exp-08 Chevy 3500(M5)	127	250	.00	.00	.00	.00	.00
10-5090-329	Veh Exp-09 chevy 2500(M6)	744	.00	182	800	711	800	250
10-5090-330	Veh Exp-09 Canyon(A1)	1,767	.00	18	.00	.00	.00	.00
10-5090-331	Veh Exp-17 Chevy (M-7)	.00	.00	703	250	122	250	800
10-5090-332	Veh Exp-2017 Chevy (A-2)	.00	.00	.00	250	359	500	250
10-5090-340	Gas & Oil	7,119	11,000	6,739	10,000	4,693	7,000	8,500
10-5090-360	Co. Treas. Fees-Prop. Tax	2,634	2,500	3,057	2,500	2,567	3,000	2,500

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
10-5090-376	Eq. Maint-Cat MiniEx	.00	.00	.00	.00	.00	.00	500
10-5090-377	Eq. Maint - Snow Plows	2,161	3,000	1,180	3,000	1,309	3,000	3,000
10-5090-378	Eq. Maint. - JD MiniEx	115	.00	.00	.00	.00	.00	.00
10-5090-379	Eq. Maint. Bobcat Skidsteer	140	500	83	500	.00	500	1,200
10-5090-380	Equipment Maintenance	2,265	1,200	807	1,200	1,297	1,700	1,200
10-5090-381	Eq. Maint. Cat Backhoe	210	3,200	1,449	500	719	800	1,000
10-5090-382	Eq. Maint. Street Sweeper	4,064	3,000	826	3,000	956	2,200	3,000
10-5090-383	Eq. Maint. J.D. Tractor	179	500	.00	300	.00	300	300
10-5090-384	Tires - New	132	1,200	868	1,200	.00	600	1,200
10-5090-390	Maintenance/Operations	8,799	8,500	7,677	8,500	4,825	7,000	8,500
10-5090-391	Equipment Rental	.00	1,200	1,630	2,000	720	1,500	2,000
10-5090-392	Road Base/Cinders/Patching Mtl	6,811	9,500	8,241	9,500	4,620	9,200	9,500
10-5090-394	Crack Seal Exp.	.00	.00	.00	10,000	.00	.00	30,000
10-5090-395	Sidewalk Maintenance	419	2,000	.00	2,000	1,132	1,200	2,000
10-5090-396	St. Signs	2,190	2,000	2,324	2,000	2,032	2,200	2,000
10-5090-397	Painting - St./Crosswalks	5,594	6,500	5,225	6,500	6,274	7,000	7,000
10-5090-398	Street Chip & Seal	.00	.00	.00	10,000	.00	.00	20,000
10-5090-400	Street Lights	51,523	57,000	49,956	57,000	42,877	57,000	57,000
10-5090-401	Pedestrian Safety	326	500	.00	500	.00	.00	.00
10-5090-402	Main Street Enhancement	.00	20,000	20,431	.00	.00	.00	.00
10-5090-421	Equip Lease/Purchase	16,574	7,697	7,697	7,697	7,698	50,698	.00
10-5090-480	Engineering & Survey	13,473	.00	4,166	2,000	.00	800	.00
10-5090-481	Safety	811	1,000	557	1,000	435	1,000	1,000
10-5090-499	PWF Maintenance	895	500	439	500	370	500	500
10-5090-500	Tree Maintenance	750	6,000	.00	5,000	.00	1,000	5,000
10-5090-550	Street Asphalt Overlay	.00	.00	.00	10,000	87,883	80,000	30,000
10-5090-560	Capital Improvements	16,655	265,000	295,209	.00	19,773	24,000	.00
Total Street Maintenance:		476,705	766,222	768,855	506,060	457,193	592,524	544,245
General Fund Revenue Total:		810,844	905,075	981,511	752,788	664,805	859,157	803,209
General Fund Expenditure Total:		476,705	766,222	768,855	506,060	457,193	592,524	544,245
Net Total General Fund:		334,139	138,853	212,656	246,728	207,612	266,633	258,964
Net Grand Totals:		334,139	138,853	212,656	246,728	207,612	266,633	258,964

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>General Fund</b>								
<b>Town Maintenance</b>								
10-5060-020	Salaries	10,020	10,461	10,190	9,807	7,735	9,807	9,600
10-5060-030	Payroll Tax Exp - Social Sec	621	650	632	608	467	608	600
10-5060-031	Payroll Tax Exp - Medicare	145	155	148	143	109	143	150
10-5060-032	Payroll Tax Exp - St Unemplmnt	30	31	31	30	20	30	30
10-5060-041	CCOERRA Retirement Exp	414	420	420	393	310	393	400
10-5060-042	Health Insurance Exp	1,922	2,200	2,025	1,775	1,479	1,800	1,900
10-5060-043	Cafeteria Plan Expense	883	100	799	100	.00	.00	.00
10-5060-050	Employee Support	25	100	43	100	.00	100	100
10-5060-051	Employee Wellness Program	.00	.00	.00	22	20	22	22
10-5060-100	Office Supplies	.00	225	379	350	209	350	350
10-5060-104	Printing & Copies	.00	.00	.00	.00	.00	.00	.00
10-5060-145	Internet svc	.00	.00	90	.00	1,089	1,600	2,592
10-5060-160	Dues, Subscriptions	.00	.00	.00	.00	.00	.00	.00
10-5060-175	Meals, Lodging	.00	.00	13-	.00	.00	.00	.00
10-5060-180	Publication of Notices	.00	.00	.00	.00	.00	.00	.00
10-5060-260	Insurance Expense	3,755	4,700	3,755	4,700	3,882	3,976	4,200
10-5060-280	Miscellaneous Expense	.00	50	.00	50	.00	50	50
10-5060-560	Capital Replacement - T/H	.00	.00	.00	.00	.00	.00	.00
10-5060-600	Town M & O	3,504	7,000	2,881	5,500	994	2,000	2,000
10-5060-601	T/H Cleaning & Supplies	3,360	6,000	3,327	5,000	593	2,000	2,000
10-5060-602	M & O - Shop Use	.00	.00	.00	.00	192	192	.00
10-5060-603	MOC Cleaning & Supplies	4,284	4,500	3,660	4,700	1,625	2,500	2,500
10-5060-610	Town Apt. Expenses	5,512	7,500	6,892	7,500	5,453	5,500	.00
10-5060-611	Museum Expense	428	500	45	500	.00	500	500
Total Town Maintenance:		34,903	44,592	35,302	41,278	24,175	31,571	26,994
General Fund Revenue Total:		.00	.00	.00	.00	.00	.00	.00
General Fund Expenditure Total:		34,903	44,592	35,302	41,278	24,175	31,571	26,994
Net Total General Fund:		34,903-	44,592-	35,302-	41,278-	24,175-	31,571-	26,994-
Net Grand Totals:		34,903-	44,592-	35,302-	41,278-	24,175-	31,571-	26,994-

TOWN OF NEW CASTLE, COLORADO

UTILITY FUND

Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
Budget Year Ending December 31, 2020

11/26/2019

	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>2019 Actual thru 10/31/2019</u>	<u>2019 Proj Budget</u>	<u>2020 Beg Budget</u>
<b>Beginning - Retained Earnings</b>	\$ 1,497,753	1,067,478	1,335,881	1,020,321	1,143,336	1,143,336	1,307,345
<b>Water</b>							
Operating Revenues	\$ 862,077	883,560	933,918	1,025,652	843,142	978,458	1,027,909
Operating Expenses	\$ <u>972,036</u>	<u>1,033,622</u>	<u>994,984</u>	<u>1,025,481</u>	<u>734,874</u>	<u>948,203</u>	<u>1,025,987</u>
<b>Operating Revenues ***</b>	\$ (109,959)	(150,062)	(61,066)	171	108,268	30,255	1,922
Capital Revenues	\$ 1,125,770	180,010	94,500	90,000	68,028	94,714	174,872
Capital Expenses	\$ <u>1,255,855</u>	<u>88,404</u>	<u>71,614</u>	<u>65,904</u>	<u>45,729</u>	<u>68,229</u>	<u>152,214</u>
<b>Capital Revenues ***</b>	\$ (130,085)	91,606	22,886	24,096	22,299	26,485	22,658
<b>Wastewater</b>							
Operating Revenues	\$ 1,123,067	1,166,685	1,166,918	1,384,122	1,146,228	1,376,557	1,435,043
Operating Expenses	\$ <u>755,277</u>	<u>860,960</u>	<u>790,081</u>	<u>804,654</u>	<u>608,894</u>	<u>769,231</u>	<u>840,832</u>
<b>Operating Revenues ***</b>	\$ 367,790	305,725	376,837	579,468	537,334	607,326	594,211
Capital Revenues	\$ 356,400	180,010	150,121	210,800	65,664	187,800	108,000
Capital Expenses	\$ <u>631,774</u>	<u>640,092</u>	<u>673,945</u>	<u>724,710</u>	<u>697,190</u>	<u>724,710</u>	<u>610,433</u>
<b>Capital Revenues ***</b>	\$ (275,374)	(460,082)	(523,824)	(513,910)	(631,526)	(536,910)	(502,433)
<b>Trash Service</b>							
Operating Revenues	\$ 287,073	297,600	305,202	368,160	314,597	377,353	519,294
Operating Expenses	\$ <u>301,317</u>	<u>299,300</u>	<u>312,580</u>	<u>351,400</u>	<u>280,998</u>	<u>340,500</u>	<u>514,969</u>
<b>Operating Revenues ***</b>	\$ (14,244)	(1,700)	(7,378)	16,760	33,599	36,853	4,325
<b>Ending Retained Earnings</b>	\$ <u>1,335,881</u>	<u>852,965</u>	<u>1,143,336</u>	<u>1,126,906</u>	<u>1,213,310</u>	<u>1,307,345</u>	<u>1,428,028</u>
<b>***over (under) Expenses</b>							
Net Surplus (Deficit)	(161,872)	(214,513)	(192,545)	106,585	69,974	164,009	120,683

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>Utility Fund</b>								
<b>Water Revenue</b>								
20-4030-020	Water Revenues	568,576	591,000	583,444	696,672	581,353	695,938	716,816
20-4030-025	Water Svc Chg-Over 12,000 Gal.	160,544	158,000	214,824	186,440	126,485	128,500	154,500
20-4030-050	Water Service Charge	101,857	105,500	103,006	122,720	103,446	121,000	127,885
20-4030-080	Delinquent User Charge	16,198	7,280	9,933	8,260	13,987	14,843	7,400
20-4030-100	Administration Fees	1,584	780	1,044	610	2,275	2,400	700
20-4030-110	Raw Water revenue	3,809	4,000	7,897	4,720	10,285	10,285	4,908
20-4030-120	Bulk Water Revenues	.00	.00	241	.00	220	220	10,000
20-4030-200	Water Meters/Accessory	6,390	15,000	10,458	4,130	3,245	3,245	3,500
20-4030-240	Miscellaneous	1,042	.00	921	.00	.00	.00	.00
20-4030-241	Retirement Forfeiture	.00	.00	.00	.00	.00	.00	.00
20-4030-245	Rent Income	2,077	2,000	2,149	2,100	1,845	2,027	2,200
Total Water Revenue:		862,077	883,560	933,918	1,025,652	843,142	978,458	1,027,909
<b>Water Administration</b>								
20-6040-010	Council Salaries	8,070	8,262	8,403	8,070	6,053	8,070	8,312
20-6040-020	Salaries	358,558	361,850	369,311	402,667	318,456	395,000	413,000
20-6040-022	Call Out Pay	962	2,400	1,357	1,600	3,376	5,000	12,000
20-6040-023	Overtime Pay	.00	.00	.00	.00	79	200	3,300
20-6040-025	Salary - Temps	14,270	.00	19,168	23,500	.00	.00	.00
20-6040-030	Payroll Tax Exp - Social Sec	23,676	23,100	24,691	27,022	19,655	25,000	27,000
20-6040-031	Payroll Tax Exp - Medicare	5,537	5,400	5,775	6,320	4,597	5,800	6,300
20-6040-032	Payroll Tax Exp - St Unemplmnt	1,287	1,130	1,035	1,308	871	1,308	1,300
20-6040-041	CCOERRA Retirement Exp	15,181	14,600	16,044	16,171	12,874	16,171	16,800
20-6040-042	Health Insurance Exp	87,817	90,000	95,122	93,800	72,499	88,000	90,000
20-6040-043	Cafeteria Plan Expense	12,748	100	13,831	100	.00	.00	.00
20-6040-050	Employee Support	1,271	1,000	1,962	1,350	430	1,000	1,350
20-6040-051	Employee Wellness Program	.00	.00	.00	1,753	1,131	1,753	1,800
20-6040-100	Office Supplies	2,643	2,000	4,972	2,500	615	2,500	2,500
20-6040-101	Office Op. Supply & Furniture	865	600	235	600	.00	300	600
20-6040-102	Postage Expense	1,662	1,500	1,746	1,600	1,158	1,600	1,600
20-6040-103	Computer Hardware/Software	17,470	43,000	19,414	13,000	4,565	8,500	5,000
20-6040-104	Printing & Copies	821	1,000	1,036	1,000	896	1,200	1,000
20-6040-105	Office - Misc.	.00	.00	.00	.00	7	10	.00
20-6040-106	Credit Card Fees	5,864	5,000	6,349	5,800	6,364	7,900	6,800
20-6040-107	Computer Services	10,409	11,000	22,239	11,000	8,395	10,000	11,000
20-6040-110	Utility Billing Expense	4,542	6,000	4,306	5,000	3,547	4,500	5,000
20-6040-119	Office Lease	.00	.00	.00	.00	.00	.00	.00
20-6040-120	Town Hall Utilities	1,304	2,200	1,266	1,500	1,131	1,300	1,500
20-6040-140	Telephone Expense	7,317	6,500	7,414	7,400	5,694	7,000	7,400
20-6040-145	Internet Svc/Web Page	1,277	4,000	4,281	4,000	1,123	2,000	4,000
20-6040-146	Newsletter Expense	.00	1,750	1,282	1,750	.00	1,750	1,750
20-6040-150	Mileage Expense	37	270	457	270	.00	50	50
20-6040-160	Dues, Meetings, Subscriptions	2,522	2,400	1,788	2,400	1,563	2,400	2,400
20-6040-170	Training	1,501	2,000	1,045	2,000	100	1,000	2,000
20-6040-175	Meals, Lodging	1,204	1,500	1,949	2,000	160	500	2,000
20-6040-180	Publication of Notices	657	1,000	377	1,000	11	500	1,000
20-6040-190	Refund	1,244	900	2,124	1,500	255	1,000	1,500
20-6040-200	Legal Services	5,152	18,000	13,059	10,000	9,491	12,000	10,000
20-6040-210	Technical Support	5,010	4,000	5,430	4,500	9,176	10,000	8,500
20-6040-220	Other Prof Services	25,053	17,000	25,881	12,000	8,246	8,500	8,000
20-6040-240	Audit Expense	2,100	2,200	2,200	2,200	2,640	2,640	2,125
20-6040-253	AGNC Expense	.00	.00	.00	.00	.00	.00	.00
20-6040-260	Insurance Expense	37,496	41,000	46,755	41,000	40,367	40,512	42,000
20-6040-279	Council Expenses	.00	2,000	772	2,000	.00	.00	.00

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
20-6040-280	Miscellaneous Expense	5,010	4,000	8,559	4,000	68	50	1,000
20-6040-281	Good Neighbor Policy Exp.	.00	500	3,065	1,000	.00	500	1,000
20-6040-480	Engineering & Survey	5,813	7,000	12,814	7,000	9,350	15,000	8,000
Total Water Administration:		676,350	696,162	757,515	731,681	554,944	690,514	718,887
<b>Water Dept. - Operating</b>								
20-6050-120	Utilities	57,727	60,500	60,531	60,500	49,009	60,500	60,500
20-6050-122	Utilities-Raw Water	16,379	12,000	18,517	15,000	15,458	20,000	15,000
20-6050-200	Chemicals	57,189	55,000	18,313	45,000	36,555	40,000	45,000
20-6050-220	M & O - Plant	28,177	40,000	30,702	30,000	6,833	20,000	30,000
20-6050-230	M & O - Pretrear & Trans	.00	2,500	.00	2,500	112	2,500	2,500
20-6050-240	M & O - Distribution	51,956	65,000	32,884	55,000	9,768	40,000	65,000
20-6050-241	M & O Raw Water System	27,579	5,500	428	5,500	3,279	4,500	5,500
20-6050-245	M & O-Red Rocks Ditch	8,352	9,000	4,871	9,000	3,242	3,500	9,000
20-6050-250	Source Water Protection	.00	500	.00	500	.00	.00	500
20-6050-251	Elk Creek Water Quality	.00	5,000	.00	.00	.00	.00	.00
20-6050-260	Lab Tests	5,871	6,500	4,233	6,500	6,968	8,000	6,500
20-6050-300	Machinery & Equipment	.00	3,000	2,357	3,000	312	2,500	6,000
20-6050-320	Vehicle Expense	23	500	.00	500	.00	.00	.00
20-6050-321	Veh Exp - Ford Ranger	.00	.00	.00	.00	.00	.00	.00
20-6050-322	Veh Exp-01 Ford Ranger(W9)	40	.00	.00	.00	.00	.00	.00
20-6050-323	Veh Exp-04 Ford Ranger(W10)	714	800	680	800	210	400	800
20-6050-324	Veh Exp-08 Chevy 2500(W3)	.00	.00	.00	.00	.00	.00	.00
20-6050-325	Veh Exp-09 Chevy Colo(w11)	.00	250	445	800	8	8	.00
20-6050-326	Veh Exp-13 Chevy P.U.(W14)	33	250	398	250	.00	200	800
20-6050-327	Veh Exp-17 Chevy (W-15)	.00	.00	.00	250	577	600	250
20-6050-328	Veh Exp-17 Chevy (W-16)	.00	.00	250	250	.00	200	800
20-6050-329	Veh Exp-15 Chevy (P-3)	.00	.00	330	250	112	600	250
20-6050-340	Gas & Oil	5,435	7,500	5,253	6,000	3,457	4,500	6,000
20-6050-380	Equipment Maintenance	468	1,300	354	1,300	.00	600	1,000
20-6050-391	Equipment Rental	.00	1,000	104	1,000	.00	.00	750
20-6050-420	Training	1,210	950	3,184	1,000	50	250	1,000
20-6050-481	Safety	264	500	318	500	.00	500	500
20-6050-500	Water Meter/Accessories	4,134	15,000	12,158	6,000	5,489	6,800	6,800
20-6050-580	Equipment & Tool-Distribute	2,157	6,500	2,702	2,200	230	1,800	2,300
20-6050-581	Lab Equip. & Supplies	2,178	12,000	9,979	13,000	12,705	13,000	13,000
20-6050-590	Equipment & Tool-Plant	1,158	1,500	3,181	1,500	272	750	1,500
20-6050-700	Permits	1,440	1,500	1,445	1,500	1,445	1,500	1,500
20-6050-710	W/H Ditch Fees	217	400	183	200	259	400	250
20-6050-721	Water Lease	.00	10	500	500	.00	500	500
20-6050-740	Ruedi Water Contract	22,985	23,000	23,215	23,500	23,581	23,581	23,600
Total Water Dept. - Operating:		295,685	337,460	237,514	293,800	179,929	257,689	307,100
Utility Fund Revenue Total:		862,077	883,560	933,918	1,025,652	843,142	978,458	1,027,909
Utility Fund Expenditure Total:		972,036	1,033,622	995,029	1,025,481	734,874	948,203	1,025,987
Net Total Utility Fund:		109,959-	150,062-	61,112-	171	108,268	30,255	1,922
Net Grand Totals:		109,959-	150,062-	61,112-	171	108,268	30,255	1,922

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>Utility Fund</b>								
<b>Water Revenue</b>								
20-4030-262	WTP Filter/DOLA Grant	.00	.00	.00	.00	.00	.00	.00
20-4030-266	DOLA Grant	749,970	.00	.00	.00	.00	.00	.00
20-4030-270	FMLD Grant	.00	.00	.00	.00	.00	14,850	66,872
20-4030-300	Cap Water Tap Fees	329,400	180,000	91,500	90,000	61,164	73,000	108,000
20-4030-340	Water Rights Dedication	34,400	.00	3,000	.00	6,864	6,864	.00
20-4030-350	Water Svc Chg Increase	.00	.00	.00	.00	.00	.00	.00
20-4030-394	Sale of Assets	12,000	.00	.00	.00	.00	.00	.00
20-4030-525	Capital Replacement Interest	.00	10	.00	.00	.00	.00	.00
Total Water Revenue:		1,125,770	180,010	94,500	90,000	68,028	94,714	174,872
<b>Water Dept. - Operating</b>								
20-6050-521	Note Principal - CWCB	18,807	19,653	19,653	20,538	20,538	21,462	22,428
20-6050-541	Note Interest - CWCB	24,597	23,751	23,751	22,866	22,866	21,942	20,976
Total Water Dept. - Operating:		43,404	43,404	43,404	43,404	43,404	43,404	43,404
<b>Capital Expenses / Water</b>								
20-6059-100	Capital Replace/Water Lines	.00	30,000	.00	15,000	.00	.00	.00
20-6059-101	Capital - Distributions Other	.00	.00	.00	.00	.00	.00	.00
20-6059-110	Capital Replace/Water Plant	1,126,086	.00	.00	.00	2,325	2,325	.00
20-6059-140	Maintenance Facility	.00	.00	.00	.00	.00	.00	.00
20-6059-175	Raw Water - Red Rocks Ditch	.00	.00	.00	.00	.00	.00	.00
20-6059-176	Raw Water System-Capital	23,787	15,000	.00	7,500	.00	.00	7,500
20-6059-201	Tap Fee Reduction	.00	.00	.00	.00	.00	.00	.00
20-6059-300	Capital Exp. - Water Rights	.00	.00	.00	.00	.00	.00	.00
20-6059-421	Veh/Equip-Lease/Purchase	62,577	.00	28,210	.00	.00	.00	.00
20-6059-580	Other Capital-Bulk Water Plant	.00	.00	.00	.00	.00	22,500	101,310
Total Capital Expenses / Water:		1,212,451	45,000	28,210	22,500	2,325	24,825	108,810
Utility Fund Revenue Total:		1,125,770	180,010	94,500	90,000	68,028	94,714	174,872
Utility Fund Expenditure Total:		1,255,855	88,404	71,614	65,904	45,729	68,229	152,214
Net Total Utility Fund:		130,085-	91,606	22,886	24,096	22,299	26,485	22,658
Net Grand Totals:		130,085-	91,606	22,886	24,096	22,299	26,485	22,658

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>Utility Fund</b>								
<b>Wastewater Revenue</b>								
20-4040-040	Monthly Wastewater Svc. Chg	955,605	992,000	983,773	1,172,920	988,141	1,184,159	1,219,684
20-4040-045	Sewer Chg-Over 6,000 Gal.	76,139	81,000	86,579	95,580	65,367	84,176	92,700
20-4040-050	Sewer Svc. Chg.	80,032	83,000	80,904	95,580	81,145	95,000	100,274
20-4040-055	South Svc Chg	9,349	10,000	9,403	11,092	11,388	13,000	14,085
20-4040-080	Delinquent Chgs-Wastewater	.00	.00	5,529	8,225	.00	.00	7,400
20-4040-100	Administrative Fees-Wastewater	.00	600	541	610	.00	.00	700
20-4040-240	Misc. Revenue-Wastewater	1,842	.00	.00	.00	.00	.00	.00
20-4040-241	Retirement Forfeiture	.00	.00	.00	.00	.00	.00	.00
20-4040-540	ColoTrust Int(DOLA)-Wastewater	100	85	189	115	187	222	200
Total Wastewater Revenue:		1,123,067	1,166,685	1,166,918	1,384,122	1,146,228	1,376,557	1,435,043

**Wastewater Department - Admin.**

20-6080-010	Council Salaries	8,070	8,100	8,403	8,070	6,053	8,070	8,312
20-6080-020	Salaries	305,635	325,310	324,924	334,023	257,193	318,000	327,000
20-6080-022	Call Out Pay	130	2,000	175	500	1,479	3,500	8,000
20-6080-023	Overtime Pay	.00	.00	.00	.00	141	.00	1,950
20-6080-025	Salary - Temps	.00	.00	.00	.00	.00	.00	.00
20-6080-030	Payroll Tax Exp - Social Sec	19,457	20,800	20,676	21,241	15,945	20,000	21,000
20-6080-031	Payroll Tax Exp - Medicare	4,550	4,870	4,835	4,968	3,728	4,800	4,900
20-6080-032	Payroll Tax Exp - St Unemplmnt	1,082	1,010	839	1,028	716	1,000	1,100
20-6080-041	CCOERRA Retirement Exp	12,421	13,050	13,337	13,381	10,349	13,000	13,100
20-6080-042	Health Insurance Exp	78,183	85,500	79,202	77,300	56,065	64,000	80,000
20-6080-043	Cafeteria Plan Expense	13,048	100	13,850	100	.00	.00	.00
20-6080-050	Employee Support	1,687	1,500	1,622	1,850	705	1,850	1,850
20-6080-051	Employee Wellness Program	.00	.00	.00	1,493	925	1,493	1,500
20-6080-100	Office Supplies	1,019	1,200	1,193	1,200	800	1,200	1,200
20-6080-101	Office Op. Supply & Furniture	720	600	.00	600	.00	200	600
20-6080-102	Postage Expense	1,330	2,000	692	1,800	407	1,800	1,800
20-6080-103	Computer Hardware/Software	7,016	13,000	13,776	2,000	4,232	7,308	2,000
20-6080-104	Printing & Copies	821	600	1,018	600	896	1,200	800
20-6080-105	Office - Misc.	.00	.00	.00	.00	7	7	.00
20-6080-106	Credit Card Fees	5,535	5,500	5,977	5,500	6,364	7,900	6,800
20-6080-107	Computer Services	8,008	8,500	15,007	8,500	8,589	9,900	8,500
20-6080-110	Utility Billing Expense	4,542	5,500	4,607	5,500	3,547	4,500	5,500
20-6080-119	Office Lease	.00	.00	.00	.00	.00	.00	.00
20-6080-120	Town Hall Utilities	7,934	2,000	1,266	1,500	1,131	1,400	1,500
20-6080-125	Porta Jon Svc	.00	.00	.00	.00	.00	.00	12,600
20-6080-140	Telephone Expense	6,538	6,800	5,911	6,600	4,515	6,000	6,600
20-6080-145	Internet Svc/Web Page	1,277	4,000	5,538	4,000	1,654	1,800	4,000
20-6080-146	Newsletter Expense	.00	1,750	734	1,750	.00	1,750	1,750
20-6080-150	Mileage Expense	44	20	296	100	.00	100	100
20-6080-160	Dues, Meetings, Subscriptions	1,307	1,400	1,153	1,400	1,163	1,200	1,400
20-6080-170	Training	908	2,000	466	2,000	.00	1,000	3,000
20-6080-175	Meals, Lodging	584	1,000	1,459	1,000	67	1,000	1,000
20-6080-180	Publication of Notices	669	1,300	377	1,300	1,069	1,300	1,300
20-6080-190	Refund	1,244	900	2,385	1,500	254	1,200	1,500
20-6080-200	Legal Services	622	2,000	1,501	2,000	.00	1,000	2,000
20-6080-210	Technical Support	5,010	5,400	5,430	5,400	8,180	9,200	.00
20-6080-220	Other Prof Services/Inspection	12,807	24,000	15,858	15,000	11,471	20,000	32,000
20-6080-240	Audit Expense	1,300	1,400	1,400	1,400	1,680	1,680	1,445
20-6080-260	Insurance Expense	42,267	46,500	37,734	45,000	30,158	30,713	32,000
20-6080-270	Rental Expense	.00	.00	.00	.00	.00	.00	.00
20-6080-279	Council Expenses	.00	2,000	269	1,000	.00	.00	.00
20-6080-280	Miscellaneous Expense	3,435	2,500	1,705	1,800	78	1,000	1,000

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
20-6080-281	Good Neighbor Policy Exp	.00	2,500	6,001	5,000	1,585	3,000	5,000
20-6080-480	Engineering & Survey	130	6,000	2,498	6,000	.00	2,000	6,000
Total Wastewater Department - Admin.:		559,329	612,610	602,114	593,404	441,147	555,071	610,107
<b>Wastewater - Operating</b>								
20-6090-120	Utilities	80,832	100,000	86,600	88,000	80,926	93,000	89,000
20-6090-125	South Utilities	1,810	2,000	1,557	2,000	1,411	1,800	2,000
20-6090-200	Chemicals	12,852	11,000	13,392	11,000	11,611	17,000	17,000
20-6090-220	M & O Plant - WWTP	36,870	50,000	46,583	40,000	29,724	38,000	48,000
20-6090-221	Sludge Hauling	6,190	10,000	.00	10,000	8,036	14,000	14,000
20-6090-225	M&O - Centrifuge	9,159	4,000	8,057	8,000	8,441	9,000	8,000
20-6090-240	M & O - Collections	11,282	20,000	4,961	5,000	6,156	6,500	8,500
20-6090-245	M & O South Collections	.00	2,500	604	2,500	1,978	2,500	2,500
20-6090-260	Lab Tests	507	2,800	672	2,000	977	1,800	2,000
20-6090-320	Vehicle Expense	65	250	.00	250	.00	.00	.00
20-6090-325	Veh Exp-02 Ranger(W7)	.00	.00	.00	.00	.00	.00	.00
20-6090-326	Veh Exp-08 Chevy 2500(W3)	.00	.00	.00	.00	.00	.00	.00
20-6090-327	Veh Exp-06 GMC PU(ww13)	500	.00	118	250	.00	.00	.00
20-6090-328	Veh Exp-13 Chevy PU(W12)	334	250	76	250	515	600	250
20-6090-329	Veh Exp-17 Chevy (W-15)	77	.00	176	250	.00	.00	.00
20-6090-340	Gas & Oil	2,587	6,000	5,931	6,000	2,882	4,000	6,000
20-6090-391	Equipment Rental	6,953	11,000	104	7,000	.00	2,500	4,000
20-6090-420	Training	1,386	750	2,264	750	343	750	750
20-6090-481	Safety	1,264	1,000	941	1,000	71	800	1,000
20-6090-580	Equip. & Tools - Plant	2,162	6,000	4,118	9,500	6,594	8,500	8,500
20-6090-581	Lab Equip. & Supplies	7,939	7,000	8,366	7,000	6,264	9,000	9,000
20-6090-590	Equipment & Tool - Collection	704	5,800	2,184	2,500	343	1,200	2,500
20-6090-700	Permits	875	2,800	1,263	2,800	1,068	2,000	2,500
20-6090-740	Sludge Site Application Fee	.00	200	.00	200	209	210	225
20-6090-760	Sludge Site	11,600	5,000	.00	5,000	198	1,000	5,000
Total Wastewater - Operating:		195,948	248,350	187,967	211,250	167,747	214,160	230,725
Utility Fund Revenue Total:		1,123,067	1,166,685	1,166,918	1,384,122	1,146,228	1,376,557	1,435,043
Utility Fund Expenditure Total:		755,277	860,960	790,081	804,654	608,894	769,231	840,832
Net Total Utility Fund:		367,790	305,725	376,837	579,468	537,334	607,326	594,211
Net Grand Totals:		367,790	305,725	376,837	579,468	537,334	607,326	594,211

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>Utility Fund</b>								
<b>Wastewater Revenue</b>								
20-4040-320	Cap Sewer Tap Fees	356,400	180,000	102,000	90,000	65,664	67,000	108,000
20-4040-525	Capital Replacement Interest	.00	10	.00	.00	.00	.00	.00
20-4040-621	Misc. Grant Revenue	.00	.00	48,121	120,800	.00	120,800	.00
Total Wastewater Revenue:		356,400	180,010	150,121	210,800	65,664	187,800	108,000
<b>Wastewater Department - Admin.</b>								
20-6080-560	Note Princ-CWR&PDA	32,753	34,223	34,243	17,702	17,702	17,702	.00
20-6080-561	Note Princ. - 08 WWTP Loan	342,500	353,373	353,373	358,809	358,809	358,809	369,683
20-6080-580	Note Int.-CWR&PDA	3,447	1,956	1,957	398	398	398	.00
20-6080-581	Note Int. - 08 WWTP Loan	190,497	183,040	183,039	175,501	175,501	175,501	164,750
Total Wastewater Department - Admin.:		569,197	572,592	572,612	552,410	552,410	552,410	534,433
<b>Capital Expenses-Wastewater</b>								
20-6095-101	Capital - Collections Other	.00	.00	.00	.00	.00	.00	60,000
20-6095-110	Capital Replacement-WW Plant	.00	45,000	4,378	172,300	144,780	172,300	.00
20-6095-421	Veh/Equip-Lease/Purchase	62,577	22,500	96,955	.00	.00	.00	.00
20-6095-800	Capital-Equipment	.00	.00	.00	.00	.00	.00	16,000
Total Capital Expenses-Wastewater:		62,577	67,500	101,333	172,300	144,780	172,300	76,000
Utility Fund Revenue Total:		356,400	180,010	150,121	210,800	65,664	187,800	108,000
Utility Fund Expenditure Total:		631,774	640,092	673,945	724,710	697,190	724,710	610,433
Net Total Utility Fund:		275,374-	460,082-	523,824-	513,910-	631,526-	536,910-	502,433-
Net Grand Totals:		275,374-	460,082-	523,824-	513,910-	631,526-	536,910-	502,433-

Account Number	Account Title	2017-17 Prior Year 2 Actual	2018-18 Prior Year Budget	2018-18 Prior Year Actual	2019-19 Curr Year Budget	10/19 Curr YTD Actual	2019-19 Curr Year Proj Budget	2020-20 Beginning Budget
<b>Utility Fund</b>								
<b>Water Revenue</b>								
20-4030-060	Trash Revenues	287,073	297,600	305,202	368,160	314,597	377,353	519,294
Total Water Revenue:		287,073	297,600	305,202	368,160	314,597	377,353	519,294
<b>Trash Department</b>								
20-6070-110	Utility Billing Expense	.00	1,000	126	1,000	992	1,300	1,200
20-6070-180	Publication of Notices	21	100	215	100	.00	1,500	100
20-6070-200	Legal Services	.00	200	.00	200	327	500	500
20-6070-500	Trash Service	289,582	294,000	307,780	335,100	270,535	328,000	504,169
20-6070-600	Chgs-Cleanup Weeks	11,715	4,000	4,459	15,000	9,144	9,200	9,000
Total Trash Department:		301,317	299,300	312,580	351,400	280,998	340,500	514,969
Utility Fund Revenue Total:		287,073	297,600	305,202	368,160	314,597	377,353	519,294
Utility Fund Expenditure Total:		301,317	299,300	312,580	351,400	280,998	340,500	514,969
Net Total Utility Fund:		14,245-	1,700-	7,378-	16,760	33,599	36,853	4,325
Net Grand Totals:		14,245-	1,700-	7,378-	16,760	33,599	36,853	4,325

**TOWN OF NEW CASTLE, COLORADO**

**Conservation Trust Fund**

**Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
Budget Year Ending December 31, 2020**

		<u>Actual</u> <u>2017</u>	<u>Actual</u> <u>2018</u>	<u>Budget</u> <u>2019</u>	<u>Actual</u> <u>10/31/2019</u>	<u>Projected</u> <u>12/31/2019</u>	<u>Budget</u> <u>2020</u>
<b>BEGINNING FUND BALANCE</b>	<b>Acct. #</b>	\$ 149,833	\$ 21,451	\$ 345	\$ 36,980	\$ 36,980	\$ 81,295
 <b><u>REVENUES</u></b>							
State Lottery	30-4040-040	\$ 46,210	\$ 48,156	\$ 44,000	\$ 43,896	\$ 53,438	\$ 40,000
Alpine Checking Interest	30-4040-520	\$ 14	\$ 23	\$ 12	\$ 31	\$ 40	\$ 40
<b>Total Revenues:</b>		<u>\$ 46,224</u>	<u>\$ 48,179</u>	<u>\$ 44,012</u>	<u>\$ 43,927</u>	<u>\$ 53,478</u>	<u>\$ 40,040</u>
 <b><u>EXPENDITURES</u></b>							
Capital Improvements	30-8040-400	\$ 174,606	\$ 32,650	\$ 44,350	\$ 9,163	\$ 9,163	\$ 14,000
<b>Total Expenditures:</b>		<u>\$ 174,606</u>	<u>\$ 32,650</u>	<u>\$ 44,350</u>	<u>\$ 9,163</u>	<u>\$ 9,163</u>	<u>\$ 14,000</u>
 <b>ENDING FUND BALANCE</b>		 <u>\$ 21,451</u>	 <u>\$ 36,980</u>	 <u>\$ 7</u>	 <u>\$ 71,744</u>	 <u>\$ 81,295</u>	 <u>\$ 107,335</u>

**TOWN OF NEW CASTLE, COLORADO**

**Cemetery Fund**

**Combined Statement of Revenues, Expenses  
and Changes in Retained Earnings - Budget and Actual  
Budget Year Ending December 31, 2020**

	<u>Acct Number</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual Through 10/31/2019</u>	<u>Projected 12/31/2019</u>	<u>Budget 2020</u>
<b>BEGINNING RETAINED EARNINGS</b>		\$ 25,405	\$ 29,979	\$34,824	\$36,311	\$36,311	\$ 40,641
Reserved - Perpetual Care		(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
Reserved - Capital Improvements							
<b>Unreserved/undesignated</b>		\$15,405	\$19,979	\$24,824	\$26,311	\$26,311	\$30,641
 <b><u>REVENUES</u></b>							
Sale of Plots	40-4060-020	\$ 4,600	\$ 6,400	\$ 1,200	\$ 4,900	\$ 6,600	\$ 3,000
Donations	40-4060-040	-	-				
Operating Transfer In	40-4060-045						
Grants	40-4060-060	-	-	-	-	-	-
Colotrust Interest	40-4060-540	148	279	70	228	330	300
<b>TOTAL CEMETERY FUND REVENUE</b>		<u>\$ 4,748</u>	<u>\$ 6,679</u>	<u>\$ 1,270</u>	<u>\$ 5,128</u>	<u>\$ 6,930</u>	<u>\$ 3,300</u>
 <b><u>EXPENSES</u></b>							
Maintenance & operations	40-9040-380	\$ 174	\$ 347	\$ 2,000	\$ 2,152	\$ 2,600	\$ 2,000
Lot Repurchase	40-9040-395	-	-	-	-	-	-
<b>TOTAL CEMETERY FUND EXPENSES</b>		<u>\$ 174</u>	<u>\$ 347</u>	<u>\$ 2,000</u>	<u>\$ 2,152</u>	<u>\$ 2,600</u>	<u>\$ 2,000</u>
<b>ENDING RETAINED EARNINGS</b>		<u>\$ 29,979</u>	<u>\$ 36,311</u>	<u>\$ 34,094</u>	<u>\$ 39,287</u>	<u>\$ 40,641</u>	<u>\$ 41,941</u>
Reserved - Perpetual Care		<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>
<b>Unreserved/undesignated</b>		<u>\$ 19,979</u>	<u>\$ 26,311</u>	<u>\$ 24,094</u>	<u>\$ 29,287</u>	<u>\$ 30,641</u>	<u>\$ 31,941</u>

**TOWN OF NEW CASTLE, COLORADO  
ORDINANCE NO. 2019-9**

**An Ordinance of the Town of New Castle, Colorado summarizing additional expenditures for the General Fund and the Utility Fund, and adopting a supplemental budget for the Town of New Castle, Colorado, for the calendar year beginning on the first day of January, 2019 and ending on the last day of December, 2019.**

WHEREAS, on December 4, 2018, the Town Council of the Town of New Castle adopted Resolution No. TC-2018-26, approving a budget for the calendar year beginning on the first day of January, 2019, and ending on the last day of December, 2019; and

WHEREAS, pursuant to the Home Rule Charter of the Town of New Castle, the Town Administrator has certified that during 2019, there became available for appropriation revenues in excess of those estimated in the 2019 budget, as indicated on Exhibit A attached to and incorporated by reference into this ordinance; and

WHEREAS, the Town Administrator and the Town Finance Director/Treasurer have prepared and submitted a proposed supplemental budget for the 2019 calendar year to the Council for its consideration; and

WHEREAS, on December 3, 2019, the Council held a public hearing on the proposed supplemental budget, after publication in accordance with the Charter of notice of such public hearing and notice that the proposed budget was on file for public inspection in the office of the Town Clerk; and

WHEREAS, after the public hearing, the Council gave due consideration to the input of the public and any issues raised at the hearing; and

WHEREAS, the Council desires to adopt the supplemental budget, as amended in accordance with discussion at the public hearing; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO THAT:

1. The Town Council incorporates the foregoing recitals as findings of fact and determinations by the Town Council.

2. Estimated additional expenditures for each fund are as follows:

General Fund	\$290,751
Utility Fund	\$0
Conservation Trust Fund	0
Cemetery Fund	\$600

3. The supplemental budget as submitted, amended, and summarized in this ordinance by fund, is approved and adopted as the supplemental budget of the Town of New Castle for the year stated above.

4. The supplemental budget approved and adopted at public meeting by a majority vote of the Town Council, as required by law, shall be signed by the Mayor and the Town Clerk and made a part of the public records of the Town of New Castle.

INTRODUCED on December 3, 2019, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado on December 17, 2019, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN OF NEW CASTLE, COLORADO

Attest:

By: \_\_\_\_\_  
Mayor Art Riddile

\_\_\_\_\_  
Town Clerk Melody Harrison, CMC



**TOWN OF NEW CASTLE, COLORADO  
ORDINANCE NO. TC 2019-7**

AN ORDINANCE OF THE TOWN OF NEW CASTLE, COLORADO  
AMENDING TITLES 3 AND 5 OF THE NEW CASTLE MUNICIPAL CODE  
TO IMPLEMENT A TAX ON TOBACCO AND NICOTINE PRODUCTS  
AND REQUIRING LICENSES FOR TOBACCO RETAILERS

WHEREAS, pursuant to Resolution No. 17, Series of 2019, the Town Council submitted a ballot question to the eligible electors of the Town of New Castle (“Town”) requesting authorization of a tax on tobacco and nicotine products at the regular election held on November 5, 2019; and

WHEREAS, Article XI of the New Castle Home Rule Charter authorizes the Town to levy and collect taxes, including sales taxes, for municipal purposes, subject to the requirements of the Colorado Constitution for voter approval; and

WHEREAS, a majority of eligible electors voting on said ballot question voted in the affirmative and approved the tax; and

WHEREAS, the Town Council desires to add new chapters to the New Castle Municipal Code to implement the tax and to provide definitions, procedures, and penalties relating thereto, including requirements for associated business licenses.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. The preceding recitals are incorporated by reference as findings of the Town Council.
2. A new Chapter 3.20 of the New Castle Municipal Code is hereby enacted as follows:

**Chapter 3.20  
Tobacco and Nicotine Products Tax**

**3.20.010 Definitions.**

*Cigarette, Tobacco Product, and Nicotine Product* shall have the same meanings set forth in C.R.S. § 18-13-121(5), as now existing or as hereafter amended.

*Nicotine Delivery Product* means any device that can be used to deliver tobacco or nicotine to the person inhaling from the device, including an electronic cigarette, cigar, cigarillo, or pipe, regardless of whether or not the device may be primarily marketed, advertised or sold for the purpose of delivery of other drugs or substances.

*Tobacco Retailer* shall mean a person or business engaged in the sale of cigarettes, tobacco products, and/or nicotine products, including nicotine delivery products.

**3.20.020 Sales Tax.**

- A. There is imposed on all sales of cigarettes a sales tax in the amount of sixteen cents (\$0.16) per cigarette or three dollars and twenty Cents (\$3.20) per pack of twenty cigarettes, effective as of January 1, 2020. Such tax shall increase by one-half cent (\$0.005) per cigarette or ten cents (\$0.10) per pack of twenty cigarettes on January 1 of each year, until the tax is twenty cents (\$0.20) per cigarette or four dollars (\$4.00) per pack of twenty cigarettes.
- B. For all types of tobacco products and nicotine products other than cigarettes, including nicotine delivery products, there is imposed a sales tax equal to forty percent (40%) of the sale price of such products.
- C. The taxes imposed by this Chapter are in addition to all other taxes imposed by law.

**3.20.030 Unlawful to advertise absorption of tax.**

It is unlawful for any retailer to advertise, to hold out to or state to the public or to any consumer, directly or indirectly, that the tax or any part thereof imposed by this Chapter will be assumed or absorbed by the retailer, or that it will not be added to the selling price of the property sold; or if added, that any part thereof will be refunded.

**3.20.040 License for retailer.**

It is unlawful for any person to engage in the business of making sales of cigarettes, tobacco products, or nicotine products, including nicotine delivery products, without having first obtained a tobacco retailer license in accordance with Chapter 5.32 of this code.

**3.20.050 Duty to keep books and records**

It shall be the duty of every person required by the provisions of Chapter 5.32 to obtain a tobacco retailer license, to keep and preserve suitable records of all sales made by him or her, and such other books or accounts as may be necessary to determine the amount of tax for the collection of which he or she is liable hereunder. It shall be the duty of every such person to keep and preserve for a period of three (3) years all invoices of goods and merchandise purchased for resale, and all such books, invoices and other records shall be open for examination at any time by the Town Treasurer/Finance Director of Finance or his or her duly authorized agents.

**3.20.060 Tobacco tax return**

- A. Every person, partnership or corporation required to obtain a tobacco retailer license pursuant to the provisions of Chapter 5.32 shall file a tobacco sales tax return, upon forms approved by the Town, on or before the twentieth day of each calendar month for the sales activities of the preceding calendar month; provided,

however, that, if the accounting methods regularly employed by the licensed retailer in the transaction of his or her business, or other conditions, are such that reports of sales made on a calendar-monthly basis will impose unnecessary hardship, the Treasurer/Finance Director may, upon request of such retailer, accept reports at such intervals as will, in his or her opinion, better suit the convenience of the taxpayer, and will not jeopardize the collection of the tax; and provided further, that a retailer doing business in two (2) or more places or locations may file one (1) return covering all such business activities in the Town.

B. The returns so filed shall contain such information as may enable the Treasurer/Finance Director to accurately determine the amount of tax collected by the person, partnership or corporation filing the return, but, in all cases, shall contain, ~~the following information:~~ at a minimum, the amount of net taxable sales of cigarettes, tobacco products, nicotine products, and nicotine delivery products made for which the tax return is filed.

~~(1) The amount of gross taxable sales of cigarettes, tobacco products, nicotine products, and nicotine delivery products made for which the return is filed;~~

~~(2) The total quantity of such products returned by the purchaser as a result of a return of goods sold by the retailer, provided the original sale was a taxable transaction;~~

~~(3) The total, fair market value of any property received by the retailer as a result of an exchange of property, provided the property so received is held by the retailer to be sold or leased to a user or consumer in the regular course of his or her business;~~

~~(4) The total quantity of such products sold on credit, the obligation for which is not secured by a conditional sales contract, chattel mortgage or other security instrument entitling the retailer to repossess the item sold, which are found to be worthless and which may be deducted as bad debts on the retailer's federal income tax return.~~

C. The return shall be accompanied by an amount equal to the sales tax required to be collected by the tobacco retailers but which, in no case, shall be less than the amount actually collected.

D. All other persons, partnerships and corporations shall pay to the Town the amount of any tax due under the provisions of Section 3.20.020 not less than fifteen (15) days after the date that the tax becomes due.

**3.20.070 Examinations of returns; Refunds; Deficiencies; Notice of appeal**

- A. As soon as practicable after any tax return is filed, the Treasurer/Finance Director shall examine it, and if it then appears that the correct amount of tax to be remitted is greater or less than that shown in the return, the tax shall be recomputed.
- B. If the amount paid exceeds that which is due, the excess shall be refunded or credited against any subsequent remittance from the same taxpayer.
- C. If the amount paid is less than the amount due, or if the Treasure/Finance Director determines that any amount of tax required by this Chapter is due and unpaid, for any reason, the difference between the amount paid and the amount owed to the Town, together with interest thereon at the rate of one and one-half percent (1½%) per month from the time the return was due (unless provided otherwise herein), shall be paid by the vendor within fifteen (15) days after written notice and demand to him or her from the Town.
- D. An appeal of a notice of assessment, or demand issued to a vendor or taxpayer for failure to file a return, underpayment of tax owed or as a result of an audit shall be submitted in writing to the Town Clerk within twenty (20) calendar days from the date of the notice of assessment or demand. Any such appeal shall identify the amount of tax disputed and the basis for the appeal.

**3.20.080 Penalty; Disregard for rules.**

If any part of the deficiency is due to negligence or intentional disregard of authorized rules and regulations with knowledge thereof, but without intent to defraud, there shall be added ten percent (10%) of the total amount of the deficiency; and in such case, interest shall be collected at the rate of one and one-half percent (1½%) per month on the amount of the deficiency from the time the return was due, from the person required to file the return, which interest and addition shall become due and payable within fifteen (15) days after written notice and demand by the Town.

**3.20.090 Penalty; Fraud.**

If any part of the deficiency is due to fraud with the intent to evade the tax, then there shall be added fifty percent (50%) of the total amount of the deficiency, and in such case the whole amount of the tax unpaid, including the additions, shall become due and payable fifteen (15) days after written notice and demand by the Town, and an additional one and one-half percent (1½%) per month on said amounts shall be added from the date the return was due until paid.

**3.20.100 Service Charge; Returned checks.**

If a check in payment of any tax required by this Chapter is returned unpaid, a processing charge or returned check charge of five dollars (\$5.00) in the amount set forth in the Town's fee schedule, as amended from time to time, will be added to any amount due and owing.

**3.20.110 Investigation of retailer's books.**

For the purpose of ascertaining the correctness of a return, or for the purpose of determining the amount of tax due from any taxpayer, the Treasurer/Finance Director may hold investigations and hearings concerning any matters covered by this Chapter, and may examine any relevant books, papers, records, or memoranda of any such person, requiring the attendance of such taxpayer, or any officer or employee of such taxpayer, or of any person having knowledge of such sales, and taking such testimony and proof as may be necessary to properly ascertain any tax liability. Production of documents and attendance of witnesses shall be requested by the Director on his or her own motion or on motion of any party; any request for production or attendance shall inform persons that compliance is voluntary but that, if the request is not complied with, the Town may apply to the Municipal Judge for issuance of a subpoena.

**3.20.120 Judge compels attendance.**

The Municipal Judge of the Town, upon the application of the Town Attorney, may compel the attendance of witnesses, the production of books, papers, records or memoranda, and the giving of testimony before the Treasurer/Finance Director or any of his or her duly authorized agents, by the issuance and enforcement of subpoenas, in the same manner as production of evidence may be compelled before the court.

**3.20.130 Tax information confidential.**

- A. Except in accordance with judicial order, or as otherwise herein provided, the Town shall not divulge any information gained from any return filed or as a result of any investigation or hearing held pursuant to the provisions of this Chapter.
- B. Nothing contained in this subsection shall be construed to prohibit:
  - (1) The delivery to a person, or to his or her duly authorized representative, of a copy of any return filed in connection with his or her tax;
  - (2) The publication of statistics so classified as to prevent the identification of particular reports or returns and the items thereof;
  - (3) The inspection by the Town Attorney, or any other legal representative of the Town, of the return or other information relating to any taxpayer who may become involved in litigation with the Town in which the said information may become material.
- C. Reports and returns shall be preserved for three (3) years, and thereafter until the Treasure/Finance Director, with the approval of the Town Administrator, shall order them destroyed.

**3.20.140 Estimated taxes and assessment thereof.**

- A. If any person neglects or refuses to make a return for, or payment of any of the taxes levied by this Chapter when the same become due, the Treasurer/Finance Director shall, at some date subsequent to five (5) days after the date for the making of such return or the payment of such taxes, give written notice to the person responsible for making the return or paying the taxes or the lack of the filing of such return or payment of said taxes, which notice shall notify the taxpayer, or other person responsible for the return of the tax, that the same must be paid within five (5) days from the date of the receipt of said notice.
- B. If the return is not filed, or the taxes are not paid, within five (5) days after receipt of such notice, the Treasurer/Finance Director may make an estimate, based upon such information as may be available to him or her, of the amount of taxes due for the period or periods for which taxpayer is delinquent and shall add thereto a penalty in an amount equal to ten percent (10%) of the estimated tax, together with interest on the estimated tax at the rate of one and one-half percent (1½%) per month from the due date thereof, and may assess said amount against the delinquent taxpayer by giving the taxpayer written notice thereof, which notice shall require the taxpayer either to pay the amount assessed by the Treasurer/Finance Director or to petition him or her for a correction of the estimate within a period of ten (10) days thereafter. Any such petition for correction shall be in writing, and any facts or figures in support thereof shall be submitted upon the oath of the taxpayer. The Treasurer/Finance Director shall consider the matters submitted by the taxpayer, and shall make a decision as to the proper amount of taxes, penalty and interest due, which decision shall be final and binding.

**3.20.150 Unpaid tax a prior lien.**

- A. The taxes imposed by Section 3.20.020 shall be a first and prior lien upon the goods and business fixtures owned or used by any tobacco retailer required by the provisions of Section 3.20.060 to submit a return and make payment of the taxes collected, except the stock of goods held for sale in the ordinary course of business, until said taxes are paid in full.
- B. The lien created by subsection (A) above shall be construed to be liens and encumbrances upon the specific items of personal property therein enumerated, and shall take precedence over all other liens, encumbrances or claims of whatsoever nature, and shall immediately attach to such items without the necessity of the filing of any notice of lien thereof.

**3.20.160 Enforcement; Foreclosure of liens.**

- A. If any tax, penalty or interest imposed by this Chapter and shown due by returns filed by the taxpayer, or as shown by assessment duly made as provided herein, are not paid within fifteen (15) days after the same are due, the Treasurer/Finance Director may issue a warrant directed to any duly authorized revenue collector, or to the sheriff of any county in this State commanding him or her to levy upon, seize

and sell sufficient personal property of the tax debtor which is subject to the liens created by Section 3.20.150 found within his or her county for the payment of the amount due, together with interest, penalties and costs.

- B. Simultaneously with the issuance of said warrant, the Town shall issue a notice of tax lien, setting forth the name of the taxpayer, the amount of the tax, penalties, interest and costs, the date of the accrual thereof, and that the Town claims a first and prior lien therefor on the tangible personal property of the taxpayer subject to said liens.
- C. Such notice shall be on forms prepared by the Town, shall be verified by the Treasurer/Finance Director, and shall be filed in the office of the clerk and recorder of any county in this State in which the taxpayer owns tangible personal property subject to said liens.
- D. Upon the filing of said notice of lien, the effective date of the lien shall relate back to the date of the first transaction for which any tax is due.

**3.20.170 Refunds; Procedure.**

- A. A refund shall be made or credit allowed for any tax paid under protest by any purchaser who has or claims to have an exemption as in this Chapter provided. Such refund shall be made by the Town after compliance with the following conditions precedent:
  - (1) Application. Applications for refund must be made within ninety (90) days after the purchase or use of products on which the exemption is claimed, and must be supported by the affidavit of the purchaser, accompanied by the original paid invoice or sales receipt and a certificate issued by the seller, together with such further information as may be requested by the Town.
  - (2) Decisions. Upon receipt of such application and accompanying information, the Treasurer/Finance Director shall examine the same with all due speed and shall give notice to the applicant by an order in writing of his or her decision thereon.
  - (3) Hearing. An aggrieved applicant may, within twenty (20) days after such decision is mailed to him or her, petition the Town for a hearing on the claim. Such petition shall be in writing filed with the Town Clerk and shall identify the amount of the refund requested and the basis for the request. The Treasurer/Finance Director shall, upon due notice to the applicant, hold a hearing upon such petition, taking such information or evidence as may be material, and shall thereafter render his or her final decision upon such application.

- B. Any person claiming to have paid a tax for the purchase of any covered product in excess of the rates established by this Chapter may apply for a refund of the excess in the manner prescribed above.
- C. An appeal of a decision of the Treasurer/Finance Director in a hearing held pursuant to this Section shall be commenced within thirty (30) days of such decision by filing a notice of appeal with the Town Clerk and shall be scheduled and heard by the Town Council within thirty days after filing, or at the next regularly-scheduled Town Council meeting, whichever is later.
- D. The right of any person to a refund under this Chapter shall not be assignable, and application refund must be made by the same person who purchased the goods and who paid the tax thereon, as shown by the invoice or receipt of the sale thereof.

**3.20.180 Penalties**

Any person violating any provision of this Chapter shall be deemed guilty of a municipal offense punishable in accordance with Chapter 1.20 of this code.

- 3. A new Chapter 5.32 of the New Castle Municipal Code is hereby enacted as follows:

**Chapter 5.32  
Tobacco Retailers**

**5.32.010 Definitions.** Cigarette, Tobacco Product, and Nicotine Product, Nicotine Delivery Product, and Tobacco Retailer shall have the meanings set forth in 3.20.010 of the New Castle Municipal Code.

**5.32.020 License Required – New Tobacco Retailers**

Prior to engaging in the sale of cigarettes, tobacco products, nicotine products, and/or nicotine delivery products, a person or entity shall obtain a tobacco retailer’s license from the Town in the same manner as general business licenses, and only one license shall be required.

**5.32.030 Existing Tobacco Retailers**

Any person or entity that was engaged in the sale of cigarettes, tobacco products, nicotine products, and/or nicotine delivery products prior to the adoption of this Chapter 5.32 shall obtain a new tobacco retailer’s license within sixty days of the effective date of this Chapter.

**5.32.040 Conditions Related to Tobacco Retailer’s License**

- A. Tobacco retailers shall comply with state statutes prohibiting the sale of cigarettes, tobacco products, and nicotine products to minors including, but not limited to, C.R.S. § 18-13-121

and C.R.S. §§ 44-7-101, *et seq.*, as now existing or as hereafter amended, which are adopted by reference, except for the penalty provisions of C.R.S. Section 18-13-121(2).

- B. Tobacco retailers shall comply with all other state and federal statutes and regulations regarding the sale of cigarettes, tobacco products, and/or nicotine products, including nicotine delivery products, now existing or hereafter amended or enacted.

**5.32.050 Penalties**

- A. The penalty provisions set forth in Section 5.04.120 shall apply to violations of this Chapter 5.32 and C.R.S. § 44-7-103.
- B. For purposes of municipal court prosecutions, a tobacco retailer’s failure to comply with the provisions of C.R.S. §18-13-121 or §§ 44-7-101, *et seq.* shall be deemed a municipal offense punishable in accordance with Chapter 1.20 of this code.

4. Each section of this Ordinance is an independent section and a holding of any section or part thereof to be unconstitutional, void, or ineffective for any cause or reason shall not be deemed to affect the validity or constitutionality of any other section or part thereof, the intent being that the provisions hereof are severable.

INTRODUCED on November 19, 2019, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado, on December 32, 2019, read by title and number, passed with amendment as set forth herein, approved, and ordered published as required by the Charter.

TOWN COUNCIL OF THE TOWN OF  
NEW CASTLE, COLORADO

By: \_\_\_\_\_  
Art Riddile, Mayor

ATTEST:

\_\_\_\_\_  
Melody Harrison, Town Clerk

**TOWN OF NEW CASTLE, COLORADO**  
**ORDINANCE NO. TC 2019-8**

AN ORDINANCE OF THE TOWN OF NEW CASTLE, COLORADO  
ADOPTING AND IMPOSING A VOTER-APPROVED AD VALOREM PROPERTY TAX

WHEREAS, pursuant to Resolution No. 18, Series of 2019, the Town Council submitted a ballot question to the eligible electors of the Town of New Castle (“Town”) at the November 5, 2019, election requesting authorization to continue imposing a property tax approved by the voters in 2008 that was scheduled to expire in 2020 following repayment of the debt for which it was originally approved; and

WHEREAS, Article XI of the New Castle Home Rule Charter authorizes the Town to levy and collect taxes for municipal purposes, including ad valorem property taxes, subject to the requirements of the Colorado Constitution for voter approval; and

WHEREAS, a majority of eligible electors voting on said ballot question voted in the affirmative and approved the continuation of the tax at its current rate of 1.645 mills; and

WHEREAS, the Town Council now desires to adopt and impose the voter-approved property tax.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The preceding recitals are incorporated by reference as findings of the Town Council.

2. Adoption of Tax. The Town Council hereby approves the levy and collection of an ad valorem property tax at the rate of 1.645 mills. Said tax shall be levied and collected starting in tax year 2020 and ending after tax year 2039; provided, however, that the tax shall only be collected in tax year 2020 for that period beginning as of the date the 2008 tax ends and ending on December 31, 2020. Revenue received by the Town from the tax shall be used to finance training, retention, and acquisition and maintenance of equipment and vehicles for the New Castle Police Department; continued maintenance and expansion of soft-surface trails within the Town; and the Town’s existing VIX Park construction loan.

3. Severability. Each section of this Ordinance is an independent section and a holding of any section or part thereof to be unconstitutional, void, or ineffective for any cause or reason shall not be deemed to affect the validity or constitutionality of any other section or part thereof, the intent being that the provisions hereof are severable.

INTRODUCED on November 19, 2019, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado, on December 2, 2019, read by title and number, passed with amendment as set forth herein, approved, and ordered published as required by the Charter.

TOWN COUNCIL OF THE TOWN OF  
NEW CASTLE, COLORADO

By: \_\_\_\_\_  
Art Riddile, Mayor

ATTEST:

\_\_\_\_\_  
Melody Harrison, Town Clerk

**New Castle Town Council Regular Meeting  
Tuesday, October 1, 2019, 7:00 PM**

**Call to Order**

Mayor A Riddile called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Present	Councilor Owens Councilor Hazelton Mayor A Riddile Councilor Leland Councilor G Riddile
Absent	Councilor Mariscal Councilor Copeland

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison, Town Planner Paul Smith and members of the public.

**MOTION: Mayor A Riddile made a motion to excuse Councilor Mariscal's absence. Councilor Leland seconded the motion and it passed unanimously.**

**MOTION: Mayor A Riddile made a motion to approve Councilor Copeland's absence. Councilor Owens seconded the motion and it passed unanimously.**

**Meeting Notice**

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2019-1.

**Conflicts of Interest**

There were no conflicts of interest.

**Agenda Changes**

There were no agenda changes.

**Citizen Comments on Items not on the Agenda**

There were no citizen comments.

**Consultant Reports**

Consultant Attorney – not present.

Consultant Engineer – not present.

**Items for Consideration**

Town Council Meeting  
Tuesday, October 1, 2019

**Sketch Plan Presentation: CVR Investors.**

Town Administrator Dave Reynolds introduced Ron Atkinson and Aaron Atkinson of CVR Investors and their Engineer, Ron Mittleider of SGM.

Town Planner Paul Smith reviewed the following staff report with the council.

**Parcel 1: Section: 32 Township: 5 Range: 90 A PCL IN THE NE4 OF SEC 31 & NW4 OF SEC 32 CONT 48.695 AC AKA PARCEL 2. Subdivision: CASTLE VALLEY RANCH PUD**

**Parcel 2: Section: 31 Township: 5 Range: 90 A PARCEL OF LAND SITUATE IN THE N1/2 SEC 31 CONT 15.505 AC AKA PARCEL 5.**

**I Introduction – Sketch Plan**

On August 2nd, 2019 the Applicant submitted a combined PUD & Subdivision sketch plan for Filing 11 in Castle Valley Ranch. After several alterations and clarifications, the application was considered complete on August 27<sup>th</sup>, 2019. Per Municipal Code sections 16.16.010 (Subdivisions) and 17.100.040 (PUDs), a development sketch plan is a visual and conceptual model showing site specific zoning, general utility & infrastructure requirements, circulation patterns, and expected density. These components demonstrate the extent of compliance with Town codes and the Comprehensive Plan (CP). At this initial phase, the sketch plan gives the Applicant preliminary, nonbinding feedback from Staff, Planning Commission, and Council before significant expenses are incurred. No formal approval decisions are made on the application at this stage. However, recommendations, endorsements, or criticism based on the application approval criteria can be expected.

In what follows, the application will be assessed according to the criteria outlined in Municipal Code 17.100.090. The intent of this exercise is merely to communicate the Staff’s opinion of an application’s level of conformance with code requirements and to forecast its success at future hearings. A development application will be assessed based on the following criteria:

1. Generally compatibility with adjacent land uses;
2. Consistency with the comprehensive plan;
3. Town’s capacity to serve water and sewer and provide fire and police protection;
4. Whether land uses are permitted outright or by special review;
5. Whether number of dwelling units permitted by the underlying zoning districts is not exceeded by the PUD plan;
6. Whether the PUD utilizes:
  - the natural character of the land,
  - provides for off-street parking, vehicular, pedestrian and bicycle circulation, outdoor recreation,
  - is of overall compatible architectural design,
  - achieves adequate screening, buffering and aesthetic landscaping,
  - avoids development of areas of potential hazard, ensures compliance with the performance standards and meets all other provisions of this

title.

The review with Staff comments follows in Section III.

## **II Sketch Plan Application Exhibits:**

- 1) PUD & Subdivision Combination Applications, August 2<sup>nd</sup>, 2019
- 2) Agreement to Pay Consulting Fees & Expenses, August 2<sup>nd</sup>, 2019
- 3) Subdivision Review Letter, August 2<sup>nd</sup>, 2019
- 4) Townhome Renderings, August 2<sup>nd</sup>, 2019
- 5) Response to Town Planner, August, 27<sup>th</sup>, 2019
- 6) Response to Public Works Director, August 27<sup>th</sup>, 2019
- 7) PA Sketch Site Plans, Sheets 1-4, Revised September 17<sup>th</sup>, 2019

## **III CVR Purpose and Approval Criteria:**

### ***A. Castle Valley Ranch PUD – Purpose***

According to Municipal Code section 17.104.010, the purpose and intent of the Castle Valley Ranch PUD zone district regulations are to:

1. Encourage variety in the physical development pattern of Castle Valley Ranch;
2. Provide a variety of housing densities greater than would be normally possible;
3. Encourage the use of a more creative approach to the development of land;
4. Encourage a more efficient, aesthetic and desirable use of open space;
5. Encourage a more efficient use of energy through solar orientation, native vegetation, and water conservation;
6. Provide a variety of dwelling and building designs;
7. Provide high standards of development and provide amenities appropriate to the densities involved in the project;
8. Provide an integrated open space system throughout areas as outlined on the Castle Valley Ranch PUD zoning plan as well as throughout individual districts;
9. Provide for a variety of housing types in order to best meet the housing demands of all age groups;
10. Maintain and preserve the general alignment of drainage ways for aesthetic, energy and functional purposes;
11. Provide pedestrian networks throughout the open space districts as well as throughout individual districts thereby providing an integrated network throughout the entire development;
12. Provide landscape areas and tree plantings throughout the entire development.

Staff will have these values and priorities in mind when considering an application's degree of conformance with the following criteria.

## **B. Approval Criteria**

### **1) Is the proposal generally compatible with adjacent land uses?**

The property is surrounded by mixed use and residential zones. Currently all surrounding development consists of either single family homes or multifamily dwellings. The proposed units are modelled after the tri-plexes located off of Redstone Drive – sized between 1,600sf – 1796sf – and include a comparable open space layout. In particular, the Avenue C corridor (Open Space A) is retained for pedestrian mobility as are the paths and easements along Castle Valley (Open Spaces C & D). A central pocket park is also envisioned (Open Space B).

**Staff Comment:** Staff has some concern with the blunt transition from large single family designs directly to the west (S Wildhorse Drive) to higher density 3 & 4-plexes. The CP expects a balance of land-uses and building designs, particularly with development over 50 lots (CP Goal CG-4), especially when the development lies within a mixed-use zone. A mixture of home designs, similar to what was endorsed in 2008, pairs better with desired aesthetics and overall housing needs identified in the Comprehensive Plan.

Another point of apprehension is the level of connectivity for non-vehicular traffic internal to the development (CP Goal T-1). Sidewalks detached from the street are encouraged for walkability as are off-street trail systems (CP Goal T-1F) linking other parks, trails, and Downtown per the CP. This style of connectivity is a hallmark of the Castle Valley Master PUD and is exemplified by Hot Shot Park, S Wildhorse Trail, Alder Park, VIX Ranch, and the Colorow Trail. Designated trail connectors within the current filing would help establish future routes north towards the BLM, east towards Bear Dance Park, and south along Ganely and Prendergast hills.

At this time, Applicant has not communicated the expectation for the properties bordering to the north and east of Filing 11. To better comprehend the compatibility of this parcel with adjacent uses, it would be helpful to have a general indication of possible development with neighboring parcels which the Applicant owns. For instance, if the Applicant does not intend commercial in the mixed-use portion of Filing 11, will they have this intention in the adjacent property for Filing 12? If not, this might affect the current proposal.

Degree of Conformance: Moderate

### **2) Is the proposal consistent with the comprehensive plan?**

The CP anticipates high growth potential in a relatively rural setting confined within the Urban Growth Boundary. To limit sprawl, communities are expected to be “compact” with a decidedly “urban edge”. A balance of housing types, transit alternatives, recreational opportunities, and even commercial services are believed to help create attractive communities which are environmentally friendly and

compatible with the community's needs (CP Goal CG-5). This concept is central to the "place-making" model. Place-making is a strategy promoting attractive, livable communities which, in turn, drive placed-based businesses and investment while discouraging economic outsourcing. The community's intrinsic strengths are primary to all development concepts. The approved zoning along Castle Valley Blvd purposely places mixed-use zones contiguous with residential zones to help create the space to achieve this end.

**Staff Comment:** The Applicant proposes higher density residences. This is a helpful first-step in restraining sprawl and resonates with the more urban sentiment defined by the CP. The Applicant speculates that higher density should furnish more affordable options for new residents (CP Goal HO-2) or those looking to downsize. Though this is not at the level of deed restricted housing, the units should match an attractive price-point for the Valley.

The Applicant will dedicate the minimum 10% of the developed 15 acres to open space. Other than space allocated to pedestrian paths only the central park area reserved for potential recreation (CP Goal POST-2).

A 2008 a Colorado Parks & Wildlife referral indicates that the current property is "heavily utilized" by deer and elk in the winter and spring. Further development will undermine the preservation of wildlife habitat (CP Goal EN-1; An updated CPW referral is pending).

A raw water option will decrease the development's dependence on potable water for landscaping and reduce the load on infrastructure (CP Goal I-1H). A raw water loop is currently proposed, extending from Castle Valley Blvd to the north and back to the south end of Filing 8.

Information on the preservation of view planes has yet to be provided (CP Goal EN-6).

Though the proposal does manage to meet some of the expectations of the CP, Staff believes the proposal's emphasis on homogeneity and market driven outcomes may overlook the need for communities to be diverse, distinct, and offering a strong sense of place (CP Goal CG-5A). We feel various alternatives to the design are available to meet these expectations.

Degree of Conformance: Moderate

### **3) Does the town have the capacity to serve the proposed use with water, sewer, fire and police protection?**

Per the 2002 Second Amended Caste Valley Ranch Annexation Agreement, the Castle Valley Ranch PUD is has been allocated a maximum of 1400 total units. Currently an estimated 530 lots remain vacant. Dedicated water rights are still available for the proposed development.

**Staff Comment:** Public works has confirmed that adequate water and sewer capacity are available for the number of lots proposed. According to the CP and the Castle Valley Master Plan, a raw water loop for all landscape hydration should be featured. This has been included in the design.

The fire marshal has noted the possibility of needing a 2<sup>nd</sup> access road for life safety measures per 2015 IFC, Section D106 if fire sprinkling is omitted. During completion review, the Applicant reduced the number of multifamily dwellings below 100 to be exempt from this requirement. However as the application progresses, any changes in the types or number of dwelling units may invalidate this exemption. Staff will monitor this matter as things progress.

The Police Department has not commented at this point in the application process.

Degree of Conformance: High

**4) Are the uses proposed within the PUD permitted outright or by special review?**

The proposal spans two distinct zones according to the CVR Updated Master Plan Map. The residential zone, colored in dijon, comprises the northern third of the development (5.1ac). The southern two-thirds, identified in red, is zoned mixed-use (8.8ac). The Applicant has indicated that the target site specific zoning is entirely multi-family MF-1, defined as a "multifamily townhouse and patio home district allowing for creative approaches to development with housing alternatives that are sensitive to existing and surrounding land uses" (17.104.080 A.3). In both residential and mixed-use zones, townhomes are permitted by right.

**Staff Comment:** Though the use intended is permitted by right, the commitment to only residential development in a zone dedicated to mixed-use has become an all too common practice for developers in New Castle. Understandably, the alternative – nonresidential/commercial development – comes with economic risk, for it is arguably a more thorny matter to sell or fill nonresidential development. However, as noted in a previous development application, the Town struggles to correct the current imbalance between residential and commercial, which has contributed to fiscal disparities.

Staff contends that demand from the community plus demand from business interests makes provisions for commercial services and vendors more viable than in years past. The current Capital Deli and the former veterinary clinic on 7<sup>th</sup> Street are testaments to successful business approaches integrated within predominantly residential areas. Fourmile Mountain Market in Glenwood Springs, Southside Drive in Basalt, and Eagle Ranch in Eagle are further instances of discrete commercial ventures in the heart of established neighborhoods.

Staff maintains, then, that the developer consider strategic locations for smart commercial options in their development plans. One suggestion might be to negotiate a zoning change which dedicates specific locations and/or functions that are deemed viable commercial areas. To move forward without any considerations means the permanent loss of another eight acres of the Town's limited mixed-use land.

Degree of Conformance: Low/Moderate

**5) Is the number of dwelling units permitted by the underlying zoning districts exceeded by the PUD plan?**

The number of dwelling units in Castle Valley Ranch is restricted two ways: 1) total number of units for all of Castle Valley and 2) minimum lot area per dwelling unit. Currently there is approximately 530 vacant lots in the Castle Valley PUD. With approximately 186.5 usable acres remaining, the average density would approach 2.8 units per acre. Furthermore the Applicant has elected the MF-1 zoning designation which limits the lot size for residential units to no smaller than 2,200sf. The Castle Valley mixed-use zones are also allocated up to 100,000 aggregate square feet of commercial space which, like Lakota Canyon Ranch, has yet to be developed.

**Staff Comment:** The present application represents 96 units on 15ac for a density of 6.4 units per acre or more than double the average density remaining in Castle Valley. As future parcels are built out, this figure may have a small impact on the average density allowed for future developers. In other words, subtracting the current proposal from the overall figures, the remaining average density would increase only to 2.4 units/ac. Staff believes this is negligible. Finally the average lot size for this proposal reaches 6,800sf per lot. This is over three times the minimum requirements.

In sum, though the density is significantly higher than many parts of the overall PUD, it would not affect the build-out of other parcels too adversely. For this application the issue will not be density, strictly speaking, but whether the amount and type of dwelling units undermines the general scope and vision of the CP (see #2 above).

Degree of Conformance: High

**6) Does the PUD proposal:**

- **Provide off-street parking** – Castle Valley requires two off-street parking spaces per unit (17.104.100). The proposed design advocates for single-vehicle garages, with the driveway providing the second off-street parking space. But, as observed on Redstone Drive, the Riverpark Condos, and the

Pyramid Peak Townhomes, this design is less than optimal. In practice, these garages are used for storage, the driveway used for one vehicle, and the Town right-of-way is used for all remaining vehicles. Together with sidewalks without green buffers, garbage bins, and cars at the curb the congestion makes for an unpleasant pedestrian experience. Staff encourages green space between curb and sidewalk, overflow parking areas in strategic locations, and potentially some units designed with two-vehicle garages.

- **Utilize the natural character of the land** – Due to the early stage of the development application, the Applicant has yet to include a description of certain grading aspects. However to remain below an 8% road grade the natural land contours will require alteration. At some point significant fill dirt will likely need to be moved or imported to the future Filing 12 to match the eastern grade with Filing 11. Several retaining walls will be required to successfully stabilize soils at steeper topographies. Soil stabilizing measures such as these should be kept to a minimum.
- **Provide pedestrian and bicycle circulation** – Proposed sidewalks help to provide safe egress from the street-to-home or from home-to-home. The CP envisions more for pedestrian circulation. Specifically non-vehicular trail systems should contribute to locale recreation. Staff feels the current design has a solid start with 8' paths included to the north and to the west of the development. Staff maintains that trail connectivity could be increased internal to the development with small modifications to the development plan. A connecting 8' trail at the south end of Filing 11 and one that bisects the development is advised.
- **Provide outdoor recreation** – Other than the existing Avenue C trail and a small centrally located pocket park, there is no component of outdoor recreation to this proposal. The 2008 concept included a central one acre lot that was accessible from two streets. Staff encourages the development to have more useful open space than currently proposed.
- **Is of overall compatible architectural design** – Undetermined, but will generally follow the design aspects of the approved townhomes located on Redstone Drive and also built by the Applicant (see packet).
- **Achieves adequate screening** – Undetermined
- **Ensures compliance with performance standards** – Undetermined

Degree of Conformance: Moderate

### ***C. Subdivision Approval***

A subdivision application will be approved by Town Council only if it is found to be compliant with the criteria set forth in MC 16.16.030. A subdivision plat will be provided

at the preliminary stage of the application and will be reviewed by the Town attorney and engineer for compliance. Per PZ 2019-5, "One or more amended plats to define the boundaries of the individual units within each building shall be prepared for each building envelope based on as-built surveys after construction, which may be approved on staff level." Sale of individual units may not occur until the amended plat is recorded with Garfield County.

**IV Staff Suggestions:**

Staff recommends that Council consider the following suggestions in its review of the sketch plan:

1. Areas of strategic commercial development be integrated into the design of the mixed-use area or specific areas be rezoned for commercial in fidelity with vision of mixed-use in the CP.
2. Pedestrian circulation be improved to provide direct access to open space, parks, and other areas of Castle Valley Ranch.
3. Diversity of dwelling units be included into the development design per the CP and similar to the 2008 design.
4. The Application provide an open house to community members after receiving feedback from Council, but prior to submitting a preliminary applications.

**V Planning & Zoning Recommendations from September 11<sup>th</sup>, 2019 Meeting:**

1. Define what need this development serves. The CP is an effort to identify needs, present and future, and recommends ways to meet those needs. Generally the CP endorses elements of "place-making" as the development strategy for New Castle.
2. Diversify housing typologies such as single-family with multi-family. The development is too constrained by one type of model and monochromatic architecture/colors.
3. Provide a general plan for the vacant parcels east of the development. This will guide considerations for how best to use the mixed-use zone, trail routing, and road configuration.
4. An agreement with CTS Investments potentially prohibits the Applicant from developing commercial use within the mixed-use section of Filing 11. Clarify whether this commitment is fixed or negotiable.
5. Identify locations for possible strategic commercial development within the mixed-use zone per the code and master plan. Consider rezoning if necessary.

6. Consider thru-street instead of cul-de-sac to provide better road accessibility for the interior units and Open Space B.
7. Create greater trail connectivity. Possibly add an east-to-west trail corridor throughout development and along the southern property border.
8. Open space should provide recreation possibilities and be accessible for everyone in Filing 11. Enlarge central park and place it in a more accessible location with connecting trails. Open spaces C & D are not beneficial. Redistribute some of this landscape buffer to other locations
9. Design Avenue C for future road ROW, rather than merely a paved trail. A connector street direct to Downtown might be needed at some future time. An additional connector to Downtown may also assist in emergencies.
10. Improve the parking arrangement for properties by alleviating congestion. Consider overflow parking areas and/or two-car garages to get some cars off the streets.
11. Redesign streets with detached sidewalks (i.e. grass buffers) for safer egress near the street and additional snow storage.
12. Clarify whether a traffic study will be required and what alternations might be anticipated for Castle Valley Blvd.
13. Remove Building 30. Otherwise this unit may possibly anchor or fix the design concept of Filing 12 to the east.
14. Describe how will drainage be handled down Avenue C?
15. Define who will maintain Open Space A? Currently open space B, C, & D will be serviced by the HOA according to the sketch plan.

Mr. Aaron Atkinson greeted the council. Mr. Atkinson told the council that the configuration of the development was one created by Village Homes back in 2007 or 2008, but they went bankrupt the day before the last hearing on the application, and the development died. Mr. Atkinson said that they had taken the original design done by SGM and had altered it to what they felt would be successful and marketable. Mr. Atkinson said there was a lot of demand for triplex units as they were affordable. In addition, he said that reconfiguring the development to triplexes fit nicely into the original work done designing the streets.

Mr. Atkinson asked the council if they had any questions. He also offered to review the comments from the Planning & Zoning Commission (P&Z) and staff. Councilor G Riddile asked if Mr. Atkinson had any concerns regarding P&Z's comments. Mr. Atkinson said that the obvious issue was the commercial piece. He noted that years ago, Village Homes had negotiated an agreement with Steve Craven that if all the commercial density would be allocated to Mr. Craven's property, the remaining residential would be allocated to Village Homes. The agreement is a restrictive covenant that had

been recorded, and as the purchaser of the Village Homes properties, CVR Investors had inherited and were bound by the restrictive covenant. Mr. Atkinson said that was why they had not included any commercial in their development. He also noted that CVR Investors were not commercial developers and they also did not see the need for commercial at this time.

Councilor Leland said that the agreement with Mr. Craven presupposed that all of the Castle Valley MU districts were a single district, that if commercial was built on one of MU zones, there was no need for commercial elsewhere. Another view of it was that each of the MU zones should have some residential and some commercial, and were independent of one another. Councilor Leland said that was where the Craven agreement was problematic for him. Personally, Councilor Leland said that he felt that it was probably correct that the commercial section was best located near the park and school where there could be things like office space, a convenience store, a restaurant or coffee shop. He said there was no telling if it would work, but it could. Councilor Leland said that the agreement could be formalized, and one MU zone would be rezoned commercial, with second-level residential, and the other mixed use areas would be changed to some form of residential. Councilor Leland said he wanted the council to approach the agreement with rezoning because the idea of going into a mixed-use zone and ignoring the mixed-use rules was not appropriate or helpful.

Mr. Atkinson, Engineer Mittleider and the council discussed density, streets, parking, snow plowing, snow storage, traffic on Castle Valley Boulevard, sidewalks, green space and the drainage and retention pond on the property. They also discussed trails connectivity, phasing of the build-out and the development timeline.

The council asked Mr. Atkinson if he would be willing to hold an open house, because the residents in Castle Valley tended to believe that the unbuilt spaces in the area were all 'open space' and not buildable.

Mr. Atkinson said he did not mind holding an open house because the general population needed to be able see the development and have some trust, and trust was important to CVR Investors. He also noted that there would be a sub-association that would do architectural review to ensure appropriateness and variety in the development.

Planner Smith described the next steps in the land use process.

Mr. Atkinson asked the council that considering the timeline they wanted to keep for the project what the council thoughts were regarding a combined preliminary and final application. Councilor G Riddile warned that if something was found later that they needed to study further and the Atkinsons were okay with it, then he thought it might be okay. Administrator Reynolds said that a combined preliminary/final application had been done recently, and unfortunately, the process gets messy because there is an expectation that next time the council saw drawings that it should be complete. In addition, he said it made it difficult for the developer to get everything right in one try. Administrator Reynolds said that the town code provided an applicant the right to combine the two applications, but staff did not recommend it because the process gets messy and it takes longer than anticipated. Relationship-wise, Administrator Reynolds said it can get muddy when staff or council rejects something in the proposal. Councilor Hazelton told Mr. Atkinson that it benefitted him to keep the application processes separate and not rush it. Councilor Leland agreed. Councilor G Riddile agreed as well saying that it did muddy the water to combine them.

Mr. Atkinson thanked the council for their candor and their time.

## **Budget Presentation**

(Town Treasurer Loni Burk attended the meeting via conference call)

Administrator Reynolds told the council that at the last budget workshop, staff had been given direction to make some additions to the 2020 budget. One was a three percent cost of living increase for every employee, and the second was one full-time employee (FTE), or a place-holder for that amount of money until staff determined the most important need for the new hire. Third, the council had an amount of funds that were unassigned and staff wanted to speak with the council before assigning those amounts. For the 2019 budget, staff had decided to add the cross-walk project on Main Street, adding some money to the vehicle charging station project, some additional funds will go towards the LoVa Trail planning and construction, the UV project, the purchase of one police vehicle and two public works vehicles. Administrator Reynolds said that there was an automobile union strike, and the vehicle purchases were in question, but staff hoped it could still take place in 2019.

Town Treasurer Loni Burk explained to the council that the town had received some unexpected monies that had boosted the fund balance for 2019. The biggest was the sale of the town condominiums that equaled almost \$250k. Another was that the mineral lease and severance tax was approximately \$120k more than had been budgeted for. Sales tax was projected to be about \$50k higher than had been estimated, and those items had placed the town in a good financial position for 2019, and caused the 2020 beginning balance to be very good as compared to the 2019 beginning balance. Treasurer Burk said that the unassigned portions of the budget might be a good topic for the council retreat. She also said that after speaking to the department heads another time, some of the budget numbers were adjusted.

Treasurer Burk reviewed some of the items that affected the general fund budget such as grants, health insurance costs and the change in the town's IT company. She also reviewed the utility fund, the conservation trust fund and the cemetery fund.

The council and staff discussed what the new FTE position would look like. Administrator Reynolds thought perhaps a flex or temporary position would be best. Councilor G Riddile noted that if the ballot issues passed, there would be additional funds from those, and he thought the position could be reallocated to another department if necessary.

The council felt that because there were unexpected funds that became available to the town in 2019, that three months in reserves was appropriate, and of the remaining \$208k the deficit could be zeroed, leaving \$185k left over. Council agreed that staff should prepare a capital plan for the \$185k and that plan should be presented to council at the retreat on October 26, 2019. The council also agreed that funds from conservation trust could be used for park improvements, or perhaps an upgrade to the boat ramp in New Castle.

Administrator Reynolds and Treasurer Burk said that they would prepare a capital plan proposal for the council.

The council commended Treasurer Burk and the staff for doing such a great job on the budget.

## **Resolution TC 2019-20 - A Resolution of the Town Council of the Town of New Castle, Colorado, in Support of Ballot Question 2B on the November 5, 2019 Ballot**

**MOTION: Councilor Leland made a motion to approve Resolution TC 2019-20, A Resolution of the Town Council of the Town of New Castle, Colorado, in Support of Ballot Question 2B on the November 5, 2019 Ballot. Councilor Owens seconded the motion and it passed unanimously.**

**Resolution TC 2019-21 - A Resolution of the Town Council of the Town of New Castle, Colorado, in Support of Ballot Question 2C on the November 5, 2019 Ballot**

**MOTION: Councilor Leland made a motion to approve Resolution TC 2019-21, A Resolution of the Town Council of the Town of New Castle, Colorado, in Support of Ballot Question 2C on the November 5, 2019 Ballot. Councilor G Riddile seconded the motion and it passed unanimously.**

### **Consent Agenda**

September Bills of \$612,819.90

**MOTION: Mayor A Riddile made a motion to approve the consent agenda. Councilor Hazelton seconded the motion and it passed unanimously.**

### **Staff Reports (done during the work session)**

Town Administrator – Administrator Reynolds told the council that the attorneys and staff were working on the settlement agreement with the family of Rosie Ferrin. He felt that they were working towards ending the lawsuit in a manner that would protect both the town and the estate. Administrator Reynolds said that staff was also working on an upcoming issue regarding East Elk access. Administrator Reynolds reminded the council that the Fall Clean-Up was on Friday and Saturday, October 4 and 5 at the public works facility. Administrator Reynolds told the council that he had been working with Attorney McConaughy regarding the Mountain Waste & Recycling rate increases.

Town Clerk – Clerk Harrison told the council that the new town website with MuniCode Web would go live at noon on Monday October 7. She said that she and her staff were working with the site developer on final touches and certain reprogramming of the domains. Clerk Harrison told the council that she and Administrator Reynolds would meet with the town's IT company ProVelocity the following afternoon to discuss the town's computer inventory and the need to replace some of the older systems. She further stated that it was staff's intent to eventually get the town on a regular equipment rotation program for the computer systems rather than merely responding to crisis situations when old systems fail.

Town Planner – not present.

Public Works Director – not present.

### **Commission Reports**

Planning & Zoning Commission – nothing to report.

Historic Preservation Commission – nothing to report.

Climate Action Advisory Committee – nothing to report.

Senior Program – nothing to report.

RFTA – Mayor A Riddile said that he had gone to Washington DC for RFTA to promote an 8

million dollar grant application to increase the size of the maintenance facility in Glenwood Springs. He also said that RFTA had received their first two electric busses.

AGNC – Councilor Hazelton said that they had guest speakers from Life Foundation who provide grant funding for municipalities. They have investment groups that finance grants for new town halls or public works facilities, and their smallest projects are five million dollars and they go up to hundreds of millions. He gave contact information to Administrator Reynolds.

GCE – nothing to report.

EAB – nothing to report.

### **Council Comments**

Councilor Leland said he had spoken to two residents of the new senior housing who attended the BBQ with a Cop event. They said that most of the senior housing residents were from out of the area and were learning New Castle. They said they would attend a council meeting.

Councilor Leland said that council had accepted the buddy bench from the girl scouts in the work session and he wanted to make sure it was on the record that the council had thanked them for a great addition to Bear Dance Park.

Councilor Owens asked what the status was at the old school house, and Administrator Reynolds said that the family was cleaning up the building. They had hired Michael Watts to clean out the building. They were working with Chief Pagni to remove the old vehicles. The building will be cleaned up and then winterized while they decide what will happen with it. He said they confirmed that it would not be residential, but they should have an answer in the spring, after other issues with the estate were resolved. Administrator Reynolds said that staff had been providing some assistance in the cleanup. He also said that staff was working on settling the lawsuit.

Councilor Hazelton said he spoke to John Webber who would be interviewed by 5280 magazine about his hotel.

Mayor A Riddile thanked public works for helping with the old schoolhouse clean up.

Mayor A Riddile said that he wanted to invite the City of Glenwood Springs to attend a council meeting to present their concerns about the mine situation. He felt that they had worked hard on the partnership with Glenwood, and Glenwood had provided a lot of money for the LoVa Trail grant. He felt it was necessary to allow them to present their case regarding the mining issue. Councilor Leland agreed.

Councilor Hazelton felt the conversation should be open to anyone, including representatives from the mine, who he did not feel would show up. The council agreed.

**MOTION: Councilor Leland made a motion to adjourn. Councilor Hazelton seconded the motion and it passed unanimously.**

The meeting adjourned at 9:57 p.m.

Respectively submitted,

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Mayor Art Riddile

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Town Clerk Melody Harrison, CMC

1  
2  
3 **New Castle Town Council Regular Meeting**  
4 **Tuesday, October 15, 2019, 7:00 PM**  
5

6 **Call to Order**

7 Mayor Pro Tem Hazelton called the meeting to order at 7:00 p.m.  
8

9 **Pledge of Allegiance**

10  
11 **Roll Call**

12 Present	Councilor Mariscal
	Mayor Pro Tem Hazelton
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile
17 Absent	Mayor A Riddile
	Councilor Owens

18  
19

20 **MOTION: Mayor Pro Tem Hazelton made a motion to excuse Mayor A Riddile and**  
21 **Council Owens' absences. Councilor Mariscal seconded the motion and it passed**  
22 **unanimously.**  
23

24 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody  
25 Harrison,  
26

27 **Meeting Notice**

28  
29 **Conflicts of Interest**

30  
31 **Agenda Changes**

32  
33 **Citizen Comments on Items not on the Agenda**

34 Ann Wilburn 279 Buckthorn Drive. Ms. Wilburn said that she had lived in New Castle with  
35 her husband for 24 years. She told the council that she had a neighbor who had a large  
36 diesel dump truck that he parked blocking driveways and she felt it was a safety issue.  
37 Second, Ms. Wilburn said that there was one rate for trash pick-up, however, she did not  
38 put much garbage in her trash can every week and she wondered if the trash could be  
39 weighed, and residents be charged accordingly. Third, Ms. Wilburn asked that the town  
40 consider removing snow piles so that they did not block driveways. She said she had  
41 contacted the Town of Silt and they plowed snow into piles like New Castle, but when the  
42 piles got large and began blocking driveways, Silt would use a front-loader and dump  
43 truck to remove the piles and dump the snow in a field. Ms. Wilburn asked if there was  
44 any way the Silt and New Castle could combine services and maybe add a small fee to the  
45 utility bill for snow removal. Mayor Pro Tem Hazelton asked what the fourth issue was,  
46 and Ms. Wilburn said she did not have anything else at this time. Mayor Pro Tem Hazelton  
47 thanked Ms. Wilburn and said that Town Administrator Dave Reynolds had noted the

1 concerns. Administrator Reynolds told Ms. Wilburn that he would be glad to speak with  
2 her.

3 Councilor Leland said that Ms. Wilburn's concerns would be addressed, but noted that they  
4 were not issues that required the council to take any action. Staff would address the  
5 concerns, and would elevate the issue to the council if necessary. Ms. Wilburn thanked the  
6 council.

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9 **Consultant Reports**

10 Consultant Attorney – not present.

11 Consultant Engineer – not present.

12  
13 **Items for Consideration**

14  
15 **Presentation Regarding Potential Strip Mining In Glenwood Springs**

16 Mayor Pro Tem Hazelton addressed the audience and said that there was a lot of  
17 information out there that the Town of New Castle had made some decision about the  
18 strip mining issue, or that the Town was not standing in support of their neighbors. For  
19 the record, Mayor Pro Tem Hazelton said that none of the rumors were true. He said that  
20 the Town of New Castle was gathering information, and the evening's agenda item was  
21 part of gathering information. Mayor Pro Tem Hazelton asked that the guests refrain from  
22 commenting if their views or opinions were represented thoroughly in the City of  
23 Glenwood Springs' presentation. He also said that the council would be glad to hear from  
24 anyone who was against the presentation.

25  
26 Administrator Reynolds introduced Glenwood Springs City Manager Debra Figueroa,  
27 Glenwood Springs Mayor Jonathan Godes, and Glenwood Springs City Councilor  
28 Rick Voorhees.

29 Glenwood Springs City Manager Debra Figueroa greeted the council. Manager Figueroa  
30 told the council that the City of Glenwood was present to request that the New Castle  
31 Town Council approve a resolution that opposed the expansion of the Transfer Trail Mine,  
32 and supported Garfield County's regulation of the mine.

33 Glenwood Springs City Councilor Rick Voorhees thanked the council for the opportunity to  
34 speak to the New Castle Town Council who was their friend and neighbor. He said that the  
35 mine had been proposed, and while no one was against mining, per se, as most of  
36 Garfield County relied on the extraction industry. In addition, all the residents and  
37 municipalities benefitted from the mining, oil and gas industries. He said that Glenwood  
38 Springs had lived in harmony with the mine for many years, and would have continued to  
39 do so, however, the City felt that the proposal was outrageous. Councilor Voorhees said  
40 that the impact of up to 500 trucks per day to the streets and tourist economy would be  
41 problematic for any western slope community. Councilor Voorhees said that the Bureau of  
42 Land Management (BLM) had accepted a plan or operation from Rocky Mountain  
43 Resources (RMR) to expand the existing mine by 5000 percent for the removal of between  
44 100,000 tons and 5,000,000 tons of limestone per year. He said the plan called for a 24-  
45 hour per day operation immediately outside of several residential neighborhoods and next  
46 to two of the City's largest tourist attractions. Councilor Voorhees said that Glenwood  
47 Springs would not benefit from the expansion; it would only hurt the economy and  
48 endanger many small businesses that relied on the tourist and retail economy. He felt

1 there would also be a detrimental, regional affect as well because if Glenwood suffered,  
2 everyone up and down both the Roaring Fork Valley and the Colorado River Valley would  
3 suffer. Councilor Voorhees said that Silt, Rifle and Basalt had joined. Pitkin County had  
4 approved. They would be going to the City of Aspen, as well as Eagle County.  
5 Councilor Voorhees said that the water run-off from the project will be massive, because it  
6 will require a massive amount of water to mine the quarry to the level proposed.  
7 Councilor Voorhees said that RMR was attempting to run the operation under the 1872  
8 Mining Act, which meant that Garfield County would received no royalties from the mine,  
9 and neither would the federal government. Glenwood Springs will bear all the negative  
10 impact of the operation; water, noise, air pollution and a massive increase in truck traffic,  
11 and will gain little to no tax revenue. Councilor Voorhees said that he represented West  
12 Glenwood because it was his ward and he felt the mine would be an absolute disaster for  
13 the people of West Glenwood. Councilor Voorhees asked that Glenwood's friends and  
14 neighbors in New Castle join them.

15 Mayor Jonathan Godes told the council that the lawsuit filed by Garfield & Hecht against  
16 Garfield County really concerned everyone. Mayor Godes said that RMR claimed that  
17 Garfield County had no right at all to regulate the impacts to any municipality or  
18 unincorporated area of Garfield County. He felt it would have statewide impact that would  
19 likely hurt rural communities adjacent to federal lands throughout the state. If RMR were  
20 successful, the county could lose all say in helping protect the county and its towns.  
21 Mayor Godes said that it was really a local control issue, not so much an extraction issue.  
22 He said that one of the problems with the lawsuit was that one of the most powerful  
23 lobbyist firms in the State of Colorado was pursuing it. RMR was run by Chad Brownstein;  
24 his father is Norm Brownstein who is one of the founders of Brownstein, Hyatt, Farber &  
25 Schreck. They used to have a partner named David Bernhardt who is now the Secretary of  
26 the Interior. Mayor Godes felt there was a very direct line of influence to the process.  
27 Mayor Godes said that when RMR's attorneys have spoken to City staff their statements  
28 included clear references to their power and connections. Mayor Godes said that the mine  
29 itself is on land owned by the BLM, and that was why there was a lawsuit against Garfield  
30 County. He felt it was necessary that Garfield County be able to protect its municipalities  
31 and its own land from the negative impacts of oil and gas, and the state had empowered  
32 local governments to have an opinion on it, and he said that Glenwood was asking to have  
33 a seat at the table. Mayor Godes said that alone, Glenwood Springs as a city could not  
34 stand up to powerful law firms, but together, voices mattered. Because the economy of  
35 the municipalities in Garfield County were so interrelated, if the mine went in it would be  
36 another black Monday similar to the shale industry issue in the 80's that decimated the  
37 region's economy. Mayor Godes said that RMR would be mining for common-variety  
38 limestone that would be shipped to the front range, and he did not feel that damaging the  
39 economy and way of life in Garfield County so the Front Range could improve theirs was  
40 acceptable.

41 Mayor Godes thanked the council for their time, and he said that he hoped they would join  
42 the region and consider a resolution of support. He clarified that the support was not as a  
43 support against extractions, rather is was support for local control and to protect to the  
44 regional economy.

45 Mayor Pro Tem Hazelton asked the audience if anyone wanted to add comments to the  
46 statements of Glenwood Springs.

47 Tom Martin, 151 Castle Ridge Drive, New Castle. Mr. Martin said that no one had  
48 mentioned the dark skies component of the proposed mine operations. He felt that

1 tourism was a real thing, and a 24/7 operation was very impactful. Although there would  
2 be no mining at night, they would likely perform maintenance during the night, which  
3 would require lights that will be seen from Carbondale to Rifle, affecting human, wildlife  
4 and tourism.

5 Jamin Heddy-Smith. 39 S. Painted Horse Circle, New Castle. Mr. Smith said that he was  
6 shocked to find out that the Town of New Castle's attorney, David McConaughy, was the  
7 same attorney that was representing RMR. He felt that it would be in everyone's best  
8 interest to know if Attorney McConaughy had communicated the conflict of interest to the  
9 Town Council, and if it was, what the Council's thoughts were on it. Mr. Smith said that  
10 he felt that it was the obligation of Attorney McConaughy to vigorously fight for the  
11 residents' authority and rights, and it seemed that attorney was opposing those rights,  
12 the rights of a local government. He also felt that Attorney McConaughy was playing both  
13 sides of the fence and should decide what side of the fence he was on. Mr. Smith said that is  
14 Attorney McConaughy did not choose the correct side of the fence, then he advised that  
15 the council should find a new attorney that was on the good side of the fence.

16 Mayor Pro Tem thanked Mr. Smith and said that David McConaughy had done a very good  
17 job for the Town of New Castle for more than 20 years, and that the town did not dictate  
18 what clients Attorney McConaughy took. He further stated that the council did not feel  
19 there was a direct conflict with what was happening. Mr. Smith argued that Attorney  
20 McConaughy was not properly representing New Castle, and asked how everyone would  
21 feel if he represented a gravel quarry right outside New Castle. Mayor Pro Tem Hazelton  
22 said that he understood Mr. Smith's point but would not debate Attorney McConaughy's  
23 choice of clients. Councilor Leland said that Attorney McConaughy did inform the council of  
24 his position with RMR, and the conversation had come up several times. Councilor Leland  
25 also stated that the council had expressed an interest in supporting Glenwood Springs. He  
26 said that there had been times where Attorney McConaughy had represented both sides,  
27 and at that point he steps aside, which was why he was not present. Attorney  
28 McConaughy also will not draw up the support resolution. Councilor Leland said that  
29 lawyers take jobs and they are hired to perform. He also said that in the town's  
30 experience with David McConaughy issues of conflict had never been problematic.

31 Mayor Pro Tem Hazelton said that the town had been accused of not being on board in  
32 supporting Glenwood Springs, however he felt that New Castle had always been on board  
33 but they had not been approached until recently. He asked representatives of Glenwood to  
34 provide some language for the resolution, and he also wanted the Mayor to be involved  
35 since he was absent for the evening's discussion.

36 Mayor Godes thanked the council for considering a resolution, and clarified that schedules  
37 had not worked out for Glenwood Springs to attend an earlier council meeting. He hoped  
38 that the council could find a way to have a unanimous vote, and Mayor Pro Tem Hazelton  
39 said that was why it was important to have Mayor Riddile present.

40 Councilor Leland asked what the strategy was now that all the towns had passed a  
41 resolution. What the next steps were.

42 Mayor Godes said that they had been in conversation with the BLM and with the Secretary  
43 of the Interior along with their congressional delegation. They had gone to Washington  
44 D.C. and had numerous other conversations. He felt they were doing as much as they  
45 could. The resolutions were great because they showed grass-roots, regional support. In  
46 addition they were requiring, as much as they could, for another agency to perform a full  
47 environmental impact study, so it was important they they go through the proper steps,

1 particularly considering the short ties RMR had to industry, the government with the  
2 lobbying firm and the secretary of the interior.

3 Mayor Godes said that as the process continued, and when there was time for public  
4 comment, he asked that the council encourage the citizens to take the opportunity make  
5 public comments.

6 Mayor Godes said there was a grass-roots organization called the Citizens Alliance who  
7 had marched in the parade at Burning Mountain Festival, and he offered that anyone in  
8 attendance who wanted to join the Citizen's Alliance was welcome. He said that it was  
9 important that the council to continue to go through a thoughtful process. He said that the  
10 mine could be approved. He did not feel that they would be able to navigate all the  
11 legalities of the 1872 Mining Act and common varietal mining, which was very technical. If  
12 they did, it will be a tremendous problem. Mayor Godes said that the battles that they had  
13 won were process battles to get RMR to at least take the required steps through the  
14 application process. He asked that supporters please take the time to comment, whether  
15 informally on Facebook or during the formal comment period.

16 Manager Figueroa said that currently there was a scoping taking place for well testing and  
17 the comment period was open for that. Otherwise, the comment period would be in the  
18 spring of 2020.

19 Manager Figueroa said that she believed that together, their voices were stronger. The  
20 resolutions would be taken to the senators and representatives and show that it was not  
21 just Glenwood standing, it was the region standing together, and that would be much  
22 stronger in Washington D.C. She said it was important because they were battling one of  
23 the strongest lobbying firms in the nation.

24 Councilor Leland asked that Glenwood Springs keep the council informed. He said that the  
25 council had waited until they were asked for support, and he encouraged Glenwood to  
26 continue to ask.

27 Mayor Pro Tem Hazelton asked if there were more comments from the public or if  
28 everyone was satisfied. There were no further comments.

29 Councilor Leland thanked everyone for attending and invited them to stay for the  
30 remainder of the meeting if they wished.

31 Mayor Pro Tem Hazelton thanked everyone.

### 34 **Presentation to Discuss 2020 Pricing for Trash & Recycling Services**

35 Administrator Reynolds told the council that there was a memo explaining what the topic  
36 of discussion was, but staff had invited Mountain Waste & Recycling (MWR) to return to  
37 council to have a better discussion.

38 Administrator Reynolds said that the town was in the middle of a contract renewal with  
39 MWR and back in August, they worked out an extension to the contract through the end of  
40 2019, which assisted the town in budgeting for the following year. The council had  
41 approved that extension.

42 Administrator Reynolds said that the discussion would be to talk about how out of control  
43 recycling rates had become. The contract the town had with MWR allowed for a 2.5 to 5%  
44 rate increase per year, which had been done. He said there was also a provision in the  
45 contract that allowed MWR to approach council and describe situations that affect the  
46 business that were out of their control, such as dump fees at the landfill or tip fees at the  
47 recycle yard, and fuel costs.

1 Mike Hinkley, District Manager, Mountain Waste & Recycling. Mr. Hinkley greeted the  
2 council. He said that the information in the packet showed where the rates were currently,  
3 and where they needed to be for MWR to remain a sustainable hauler. He said that the  
4 rates at South Canyon Landfill had recently gone up 22%, and recycling tip fees on the  
5 front range had gone up more than 300% in the past 45 months. Mr. Hinkley and Doug  
6 Goldsmith of MWR reviewed the information with the council.  
7 Indicating the documentation, Mr. Hinkley said that his suggestion was that the council  
8 consider a 5% increase through the end of December 2019, and then then they could  
9 discuss where the rates needed to be for 2020. After a thorough conversation about the  
10 economic and political issues regarding recycling and options for the town to continue  
11 recycling, the council said they would consider the information and be in touch with MWR.  
12 The council thanked Mr. Hinkley and Mr. Goldsmith.

13  
14  
15

16 **Consider Approval of a Recreational Trail License and Management Agreement**  
17 **with CTS Investments, LLC**

18 Administrator Reynolds said that although the item was on the agenda as an approval, the  
19 agreement was not quite ready yet, so he said that staff was looking for input from the  
20 council.

21 Administrator Reynolds said that Steve Craven, CTS Investments, LLC, had approached  
22 him several months earlier because he was concerned that his property was being used by  
23 the public for trails. Administrator Reynolds said that Mr. Craven was increasingly  
24 concerned about his liability as more trails were appearing and more people were using  
25 the property. Mr. Craven asked if the town would be willing to enter into a license  
26 agreement where the town would control the trails. The town would be responsible for  
27 signage and maintenance. Administrator Reynolds said that Mr. Craven wanted the  
28 residents to continue to use the trails, but he also wanted them to understand they were  
29 on private property. He also wanted some of the trails closed. He felt that it would help in  
30 the future when he developed the property.

31 Indicating photos projected on a screen, Administrator Reynolds showed the council the  
32 property. On the photo were trails marked that Mr. Craven wanted to keep and some  
33 marked for closure. He also showed the council examples of signs suggested by Mr.  
34 Craven.

35 Administrator Reynolds said that Attorney McConaughy had been working with Mr.  
36 Craven's attorney for several months negotiating language in the agreement, and there  
37 had been recent changes, which was why staff was not prepared to seek approval from  
38 the council.

39 Administrator Reynolds said that it was likely that the Atkinsons would want a similar  
40 agreement because there were social trails on their property as well.

41 Administrator Reynolds asked if the council had any thoughts.

42 Mayor Pro Tem Hazelton said he liked the idea of signs but was concerned that the town  
43 policing the area may be complicated. Councilor Leland said that once the property was  
44 developed, the town would want trails on it, so getting Mr. Craven to commit to the trails  
45 now set the precedent. Councilor G Riddile said that at development, there would be a  
46 dedication of open space requirement anyhow. He said that trying to tame the public  
47 might be a problem, but education was a good idea, and keeping the trails was also good.

1 Administrator Reynolds and the council discussed the master trails concepts and  
2 connectivity of the trails on various developments in town.  
3 The council agreed that policing the trails on the CTS property was not something they felt  
4 they wanted to perform other than staff walking the trails occasionally. Councilor  
5 Copeland felt that paying for signs on someone else's property was unnecessary  
6 considering how hard staff had worked on reducing the budget, and how over-stressing  
7 staff with policing and maintenance duties was also unnecessary. Mayor Pro Tem Hazelton  
8 agreed that it needed to be kept in check, but signage and some minor work may be a  
9 benefit. Councilor G Riddile said that the agreement was really only formalizing an  
10 existing situation. Administrator Reynolds said that Mr. Craven was primarily worried  
11 about being sued, but also he will one day develop the property and Mr. Craven does not  
12 want a lot of pushback from residents who want the space left as trails.  
13 The council said that staff seemed to be negotiating the agreement well.  
14  
15

### 16 **Consider Distribution of Excess Health & Welfare Funds**

17 Administrator Reynolds said that the outgoing grants fund had some money left over after  
18 the rant process was complete. He said he had spoken to the Rifle Animal Shelter who  
19 desperately needed new facilities. Mayor A Riddile suggested keeping the money in New  
20 Castle and thought perhaps the museum could use it. Alternatively, the money could be  
21 used by the Historic Preservation Commission to pay for a study of the condition of the  
22 museum. There were several conflicting report on the museum building as to whether it  
23 was salvageable.  
24 The council agreed that the money could be provided to the Historic Preservation  
25 Commission to determine what the best approach would be in obtaining an analysis if the  
26 museum, provided they could give some directive before the end of 2019.  
27

### 28 **Consent Agenda**

29 August 6, 2019 minutes

30 August 8, 2019, minutes

31 **MOTION: Councilor G Riddile made a motion to approve the consent agenda.**  
32 **Councilor Copeland seconded the motion and it passed unanimously.**  
33

### 34 **Staff Reports**

35 Town Administrator – Administrator Reynolds said that the public works staff had done a  
36 terrific job installing the system for the wastewater UV project. He said that they had  
37 saved tens of thousands of dollars by performing the installation themselves. There had  
38 been an issue with some of the parts that ultimately had to be remanufactured in  
39 Germany, but the project was well on its way to completion. Administrator Reynolds  
40 suggested that it would be a great field trip for the council. Administrator Reynolds told  
41 the council that CIRSA will hold harassment in the workplace training on October 23 in  
42 Silt, and the Mayor and Council Members were invited to attend. He said he would send  
43 the information via e-mail. Administrator Reynolds said that several weeks earlier the  
44 council had talked about the possible need for a crosswalk on Castle Valley Boulevard at  
45 the new senior housing. Staff looked into it, and it will cost approximately \$2,000.00.  
46 Public Works Director John Wenzel suggested waiting until the spring because it would  
47 require some asphalt work, and the plants will close very shortly and they will not be able  
48 to provide materials in 2019. Administrator Reynolds said that some time ago, staff had

1 completed a diagonal parking project on 6<sup>th</sup> Street, and the feedback is that the residents  
2 th Street, however, there were parking problems because there is apparently a two-car  
3 per household limit on parking, so the overflow parks on 7<sup>th</sup> Street, often leaving their  
4 cars for long periods of time. Staff is working on the issue, and although it is public  
5 parking, staff wants to create a win-win situation with the trailer park. Administrator  
6 Reynolds told the council that the Lakota golf course and property was listed for sale. He  
7 said that the course would shut down very soon, and they had a skeleton crew working.  
8 He said he and Town Planner Paul Smith had attended the HOA meetings and discussed  
9 all the 'what-if' questions with residents including whether the town would buy it. The  
10 council was in agreement that the town is in no position to do that. A large part of the  
11 issues with the golf course is that it had been mis-managed and under-maintained for so  
12 long that it would take a very savvy developer to bring it back to some viable standard.  
13 Administrator Reynolds and the council discussed the Lakota bankruptcy briefly.  
14 Town Clerk – Clerk Harrison told the council that the new town website went live on  
15 October 7. She said that staff was working on making some changes and updating the  
16 way information migrated over. Staff had also attended some training on the new site.  
17 She asked that the council look at the new site and provide feedback if they wanted. Clerk  
18 Harrison also said that she will be closing out the AGNC grant within a few weeks once  
19 checks had been cut to pay for the website services. Clerk Harrison said that ballots for  
20 the November 5 election had been mailed, and the council members were welcome to  
21 drop their ballots off at the town hall. Clerk Harrison said she had e-mailed the council  
22 invitations from Liberty Classical Academy for their annual breakfast and grand opening  
23 for the new park that the town was the fiscal agent for. Clerk Harrison said she was  
24 working on the election calendar for the April 220 election at which several council  
25 member terms were up, and she said she would let them know when candidate petitions  
26 were available. Clerk Harrison her office was working on year-end things, closing out  
27 projects and looking at processes for 2020.  
28 Town Planner – not present.  
29 Public Works Director – not present.

30

### 31 **Commission Reports**

32 Planning & Zoning Commission – nothing to report.  
33 Historic Preservation Commission – nothing to report.  
34 Climate Action Advisory Committee – nothing to report.  
35 Senior Program – nothing to report.  
36 RFTA – nothing to report.  
37 AGNC – nothing to report.  
38 GCE – nothing to report.  
39 EAB – nothing to report.

40

### 41 **Council Comments**

42 Councilor Mariscal thanked the council for allowing her absences and supporting her. She  
43 said she had accepted a position with the U.S. Census and it was taking a lot of her time.  
44 Councilor Mariscal said that she appreciated being on council and she was honored to be  
45 part of the town and to work with the other council members.  
46 Councilor Mariscal said she was invited to do interview with the Sopris Sun regarding  
47 integrating the Latino community with community and she turned down the interview  
48 because she felt there might be a conflict with her council position and her job because

1 they wanted her to interview as a council member. She said she simply was not  
2 comfortable.  
3 Councilor G Riddile told Mayor Pro Tem Hazelton he had done a good job.  
4 Mayor Pro Tem Hazelton said that he felt a lot of people did not understand where the  
5 council stood. The council agreed that wanted the support resolution on the next council  
6 agenda.  
7 Administrator Reynolds said that people seemed to believe that the town had dragged  
8 their feet in supporting Glenwood, but that was not the case. He said that staff did not  
9 want to put a resolution in front of council without Glenwood having made a specific  
10 request for it, which had been done just tonight.  
11 Councilor Copeland asked if staff could warn the council when there may be a lot of people  
12 in attendance. Staff agreed they would give notice to the council when they knew there  
13 would be a crowd.  
14 Councilor Copeland said that she wanted everyone to know that she was not angry with  
15 the Craven issue, and she thanked staff for their hard work.  
16 Mayor Pro Tem Hazelton said that Rosie’s property looked great.  
17 Mayor Pro Tem Hazelton asked if Capital Deli was closing or opening a second location.  
18 Administrator Reynolds said he did not know, but he would find out and let council know.  
19  
20

21 **MOTION: Mayor Pro Tem Hazelton made a motion to adjourn. Councilor Mariscal**  
22 **seconded the motion and it passed unanimously.**  
23  
24

25 The meeting adjourned at 8:55 p.m.  
26  
27  
28

29 Respectfully submitted,  
30  
31  
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33

\_\_\_\_\_  
Mayor Art Riddile

\_\_\_\_\_  
37 Town Clerk Melody Harrison, CMC  
38

**TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - November 2019**

11/2019 INVOICES PAID	198,505.88
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	109,403.59
FED & STATE EMPLOYMENT TAXES (2)	40,426.22
RETIREMENT PLAN PAYMENTS (2)	15,153.71
FLEX SPENDING PAYMENTS (thru 11.26.19)	1,033.42
CREDIT CARD FEES	<u>1,315.17</u>
<b>11/2019 TOTAL PAYMENTS</b>	<b><u><u>\$ 370,967.60</u></u></b>

LESS CAPITAL EXPENDITURES *	(9,165.26)
LESS CHARGE-BACKS **	(310.00)
LOAN PAYMENTS	(5,129.61)
REC CENTER DEPOSIT REFUNDS	<u>(1,200.00)</u>

11/2019 OPERATING EXPENSES: **355,162.73**

**\* CAPITAL:**

WWTP UV Project costs	1,994.55
Pedestrian crosswalk costs	6,688.78
EV Car charging station costs	481.93

**\*\*CHARGE-BACKS:**

Developer costs	310.00
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Total 9,165.26

310.00

Report Criteria:  
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
93	A-1 Heating & Cooling, Inc	12687	heater repairs-comm ctr	11/19/2019	311.00	.00	311.00	50246	11/20/2019
		PERMIT OV	A-1 overage permit payme	10/24/2019	278.75	.00	278.75	50182	11/06/2019
		PERMIT OV	A-1 overage permit payme	10/24/2019	278.75	.00	278.75	50182	11/06/2019
Total 93:					868.50	.00	868.50		
165	Action Shop	SI112425	2 string trimmers-pks	10/22/2019	721.51	.00	721.51	50183	11/06/2019
		SI112608	backpack blower - pks	10/31/2019	439.96	.00	439.96	50247	11/20/2019
Total 165:					1,161.47	.00	1,161.47		
213	AFLAC	214427	11/19 premium	11/11/2019	1,085.25	.00	1,085.25	50248	11/20/2019
		815339	10/19 premium	10/28/2019	1,085.25	.00	1,085.25	50184	11/06/2019
Total 213:					2,170.50	.00	2,170.50		
325	All State Communications,l	34530	de-commission police car 0	10/21/2019	630.00	.00	630.00	50249	11/20/2019
Total 325:					630.00	.00	630.00		
377	Alpine Bank	104337 10/1	lunch @ CPRA conf-rec	10/10/2019	20.00	.00	20.00	50185	11/06/2019
		104337 10/1	background checks-rec	10/10/2019	40.00	.00	40.00	50185	11/06/2019
		109260 10/1	postage for blood kit-ps	10/10/2019	4.39	.00	4.39	50185	11/06/2019
		109260 10/1	postage for blood kit-ps	10/10/2019	4.39	.00	4.39	50185	11/06/2019
		109260 10/1	computer accessories-ps	10/10/2019	69.75	.00	69.75	50185	11/06/2019
		109260 10/1	business cards-ps	10/10/2019	24.89	.00	24.89	50185	11/06/2019
		109260 10/1	uniform-ps	10/10/2019	119.99	.00	119.99	50185	11/06/2019
		109260 10/1	uniform-ps	10/10/2019	214.98	.00	214.98	50185	11/06/2019
		24269 10/19	vehicle service-ps	10/10/2019	73.83	.00	73.83	50185	11/06/2019
		24269 10/19	training-ps	10/10/2019	31.20	.00	31.20	50185	11/06/2019
		24269 10/19	training-ps	10/10/2019	10.00	.00	10.00	50185	11/06/2019
		25563 10/19	bulbs-ps	10/10/2019	36.36	.00	36.36	50185	11/06/2019
		25563 10/19	fuel-ps	10/10/2019	55.13	.00	55.13	50185	11/06/2019
		25563 10/19	notary training-ps	10/10/2019	31.20	.00	31.20	50185	11/06/2019
		25563 10/19	notary training-ps	10/10/2019	10.00	.00	10.00	50185	11/06/2019
		26324 10/19	distilled water for lab-wwtr	10/10/2019	28.20	.00	28.20	50185	11/06/2019
		26324 10/19	dry ice for lab-wwtr	10/10/2019	4.87	.00	4.87	50185	11/06/2019
		32181 10/19	coffee for pw-pks	10/10/2019	24.81	.00	24.81	50185	11/06/2019
		32181 10/19	boots-sts	10/10/2019	350.98	.00	350.98	50185	11/06/2019
		32181 10/19	Green Zone Recycling for f	10/10/2019	600.00	.00	600.00	50185	11/06/2019
		42362 10/19	m&o wwtp	10/10/2019	161.16	.00	161.16	50185	11/06/2019
		43188 10/19	reusable water bottles-adm	10/10/2019	29.95	.00	29.95	50185	11/06/2019
		43188 10/19	2 fax lines-admin	10/10/2019	10.95	.00	10.95	50185	11/06/2019
		43188 10/19	WordPress website renewa	10/10/2019	44.97	.00	44.97	50185	11/06/2019
		43188 10/19	lien filing-wtr	10/10/2019	23.90	.00	23.90	50185	11/06/2019
		43188 10/19	lien filing - wwtr	10/10/2019	23.90	.00	23.90	50185	11/06/2019
		48864 10/19	notebooks for budget-admi	10/10/2019	4.50	.00	4.50	50185	11/06/2019
48864 10/19	AGNC Summit-D.Reynolds	10/10/2019	53.34	.00	53.34	50185	11/06/2019		
48864 10/19	Water for Town Hall-town	10/10/2019	20.00	.00	20.00	50185	11/06/2019		
54490 10/19	9/19 Adobe Pro subscriptio	10/10/2019	13.93	.00	13.93	50185	11/06/2019		
54490 10/19	modem/router for West Co	10/10/2019	169.99	.00	169.99	50185	11/06/2019		
54490 10/19	Airfare for Council retreat &	10/10/2019	362.00	.00	362.00	50185	11/06/2019		
65405 10/19	employee support-admin	10/10/2019	24.94	.00	24.94	50185	11/06/2019		
65405 10/19	employee support-admin	10/10/2019	25.44	.00	25.44	50185	11/06/2019		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		65405 10/19	certified mail-ps	10/10/2019	6.85	.00	6.85	50185	11/06/2019
		74233 10/19	battery for emergency exit	10/10/2019	49.96	.00	49.96	50185	11/06/2019
		74233 10/19	toilet, wax ring for furniture	10/10/2019	209.66	.00	209.66	50185	11/06/2019
		74233 10/19	Comm Ctr door batter-rec	10/10/2019	17.30	.00	17.30	50185	11/06/2019
		74233 10/19	batteries, folders-sts	10/10/2019	32.78	.00	32.78	50185	11/06/2019
		74233 10/19	Chains for trailers/shop-sts	10/10/2019	201.96	.00	201.96	50185	11/06/2019
		74233 10/19	Concrete mix for sidewalks	10/10/2019	50.16	.00	50.16	50185	11/06/2019
		74233 10/19	propane-sts	10/10/2019	23.80	.00	23.80	50185	11/06/2019
		74233 10/19	propane-sts	10/10/2019	23.80	.00	23.80	50185	11/06/2019
		74233 10/19	Walking planks for UV proj	10/10/2019	1,883.39	.00	1,883.39	50185	11/06/2019
		74233 10/19	drill bit, concrete anchors-U	10/10/2019	23.96	.00	23.96	50185	11/06/2019
		76907 10/19	misc office supplies-wtr	10/10/2019	44.99	.00	44.99	50185	11/06/2019
		76907 10/19	shipping-wtr	10/10/2019	12.29	.00	12.29	50185	11/06/2019
		76907 10/19	Cell phone protector-wtr	10/10/2019	11.94	.00	11.94	50185	11/06/2019
		76907 10/19	food for call out work after	10/10/2019	22.37	.00	22.37	50185	11/06/2019
		76907 10/19	CDL physical-K. Rider-wtr	10/10/2019	120.00	.00	120.00	50185	11/06/2019
		76907 10/19	rubbrer gloves-wwtr	10/10/2019	166.22	.00	166.22	50185	11/06/2019
		76907 10/19	rubber gloves-wwtr	10/10/2019	98.52	.00	98.52	50185	11/06/2019
		77442 10/19	flower for Mari Riddile-admi	10/10/2019	70.95	.00	70.95	50185	11/06/2019
		77442 10/19	toyota car wash-admin	10/10/2019	8.50	.00	8.50	50185	11/06/2019
		77855 10/19	office supplies-ps	10/10/2019	23.49	.00	23.49	50185	11/06/2019
		77855 10/19	office supplies-ps	10/10/2019	197.18	.00	197.18	50185	11/06/2019
		77855 10/19	meeting meal-ps	10/10/2019	25.28	.00	25.28	50185	11/06/2019
		77855 10/19	uniform boots-ps	10/10/2019	145.00	.00	145.00	50185	11/06/2019
		77855 10/19	rifle parts-ps	10/10/2019	193.15	.00	193.15	50185	11/06/2019
		77855 10/19	equipment-ps	10/10/2019	35.00	.00	35.00	50185	11/06/2019
		77855 10/19	equipment-ps	10/10/2019	15.94	.00	15.94	50185	11/06/2019
		77855 10/19	rifle optics-ps	10/10/2019	547.54	.00	547.54	50185	11/06/2019
		77855 10/19	fuel-ps	10/10/2019	20.13	.00	20.13	50185	11/06/2019
		77855 10/19	fraud adj-Tony's card-ps	10/10/2019	125.00-	.00	125.00-	50185	11/06/2019
		77855 10/19	equip maint filters-ps	10/10/2019	96.94	.00	96.94	50185	11/06/2019
		77855 10/19	equip maint-ps	10/10/2019	157.52	.00	157.52	50185	11/06/2019
		77855 10/19	exchange charge oil-ps	10/10/2019	19.96	.00	19.96	50185	11/06/2019
		77855 10/19	bbq with cop supplies-ps	10/10/2019	204.82	.00	204.82	50185	11/06/2019
		80760 10/19	wiper blade-ps	10/10/2019	13.99	.00	13.99	50185	11/06/2019
		80760 10/19	training notary-ps	10/10/2019	39.00	.00	39.00	50185	11/06/2019
		81048 10/19	arts/enrichment supplies-re	10/10/2019	31.51	.00	31.51	50185	11/06/2019
		81048 10/19	arts/enrichment supplies-re	10/10/2019	27.03	.00	27.03	50185	11/06/2019
		81048 10/19	arts/enrichment supplies-re	10/10/2019	53.44	.00	53.44	50185	11/06/2019
		81048 10/19	cooking class supplies-rec	10/10/2019	48.68	.00	48.68	50185	11/06/2019
		81048 10/19	arts/enrichment supplies-re	10/10/2019	68.59	.00	68.59	50185	11/06/2019
		81048 10/19	arts/enrichment supplies-re	10/10/2019	11.30	.00	11.30	50185	11/06/2019
		81048 10/19	after school supplies-rec	10/10/2019	8.33	.00	8.33	50185	11/06/2019
		81048 10/19	after school program suppli	10/10/2019	37.80	.00	37.80	50185	11/06/2019
		81048 10/19	after school program suppli	10/10/2019	41.74	.00	41.74	50185	11/06/2019
		81048 10/19	after school program suppli	10/10/2019	63.17	.00	63.17	50185	11/06/2019
		81386 10/19	Honda mower wheel=pks	10/10/2019	21.51	.00	21.51	50185	11/06/2019
		81386 10/19	distilled water for Cananda	10/10/2019	1.58	.00	1.58	50185	11/06/2019
		81386 10/19	m6 alignment-sts	10/10/2019	98.18	.00	98.18	50185	11/06/2019
		82376 10/19	office supplies-rec	10/10/2019	32.79	.00	32.79	50185	11/06/2019
		82376 10/19	basketball scorekeeping su	10/10/2019	69.02	.00	69.02	50185	11/06/2019
		87672 10/19	office supplies-admin	10/10/2019	39.95	.00	39.95	50185	11/06/2019
		87672 10/19	stamps-admin	10/10/2019	11.00	.00	11.00	50185	11/06/2019
		87672 10/19	thank you cards for BMF-a	10/10/2019	13.97	.00	13.97	50185	11/06/2019
		87672 10/19	gift cards for BMF-admin	10/10/2019	30.00	.00	30.00	50185	11/06/2019
		87672 10/19	thank yous paper & frames	10/10/2019	13.41	.00	13.41	50185	11/06/2019
		87672 10/19	bday cake-Burrows-ps	10/10/2019	21.07	.00	21.07	50185	11/06/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		87953 10/19	spec event meal-ps	10/10/2019	28.12	.00	28.12	50185	11/06/2019
		87953 10/19	vehicle inspection-ps	10/10/2019	47.25	.00	47.25	50185	11/06/2019
		Total 377:			8,232.72	.00	8,232.72		
434	Alvarado, Lyann	DEP REFUN	deposit refund for event on	11/17/2019	200.00	.00	200.00	50250	11/20/2019
		Total 434:			200.00	.00	200.00		
497	American Linen	LGRA229380	mat,mops cleaned-c.c.	10/24/2019	68.61	.00	68.61	50186	11/06/2019
		LGRA229900	mops & mats-rec	11/07/2019	68.61	.00	68.61	50251	11/20/2019
		Total 497:			137.22	.00	137.22		
521	American Soccer Co., Inc.	6605094	youth basketball supplies-r	10/22/2019	754.03	.00	754.03	50187	11/06/2019
		Total 521:			754.03	.00	754.03		
561	Andritz Seperation Inc.	8480094365	centrifuge 6k service-wwtp	10/30/2019	8,068.59	.00	8,068.59	50188	11/06/2019
		Total 561:			8,068.59	.00	8,068.59		
617	Applied Concepts, Inc.	356657	radar remote #534-ps	10/22/2019	134.00	.00	134.00	50189	11/06/2019
		Total 617:			134.00	.00	134.00		
1014	Bautista, Angelica Simon	DEP REFUN	dep refund for event on 10/	11/09/2019	200.00	.00	200.00	50252	11/20/2019
		DEP REFUN	dep refund for event on 11/	11/09/2019	200.00	.00	200.00	50252	11/20/2019
		DEP REFUN	damages for event on 10/2	11/09/2019	100.00-	.00	100.00-	50252	11/20/2019
		Total 1014:			300.00	.00	300.00		
1097	Berthod Motors, Inc.	01-65073	gloves-pks	10/22/2019	17.01	.00	17.01	50190	11/06/2019
		Total 1097:			17.01	.00	17.01		
1897	Caselle, Inc.	98317	11/19 software support-b&p	11/01/2019	187.55	.00	187.55	50192	11/06/2019
		98317	11/19 software support-ad	11/01/2019	187.55	.00	187.55	50192	11/06/2019
		98317	11/19 software support-mu	11/01/2019	87.18	.00	87.18	50192	11/06/2019
		98317	11/19 software support-rec	11/01/2019	137.37	.00	137.37	50192	11/06/2019
		98317	11/19 software support-pks	11/01/2019	137.37	.00	137.37	50192	11/06/2019
		98317	11/19 software supoort-sts	11/01/2019	185.52	.00	185.52	50192	11/06/2019
		98317	11/19 software support-wat	11/01/2019	458.73	.00	458.73	50192	11/06/2019
		98317	11/19software support-w/w	11/01/2019	458.73	.00	458.73	50192	11/06/2019
		Total 1897:			1,840.00	.00	1,840.00		
1961	CEBT	INV 0032419	12/19 health ins	11/08/2019	43,500.60	.00	43,500.60	50253	11/20/2019
		Total 1961:			43,500.60	.00	43,500.60		
1965	Cedar Networks	291759	11/19 t/h internet	11/01/2019	180.00	.00	180.00	50193	11/06/2019
		291761	11/19 internet-comm ctr	11/01/2019	180.00	.00	180.00	50193	11/06/2019
		291771	11/19 internet-ps	11/01/2019	90.00	.00	90.00	50193	11/06/2019
		291771	11/19 internet-pw	11/01/2019	45.00	.00	45.00	50193	11/06/2019
		291771	11/19 internet-w/wtr	11/01/2019	45.00	.00	45.00	50193	11/06/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1965:					540.00	.00	540.00		
1993	CenturyLink	0558 774B 1	10/19 phone-wtp	10/19/2019	136.43	.00	136.43	50194	11/06/2019
		9807 957B 1	10/19 fax line-ps	10/19/2019	63.47	.00	63.47	50194	11/06/2019
Total 1993:					199.90	.00	199.90		
2010	Cervantes, Yezayra	NOV 1 DEP	damage deposit refund for	11/05/2019	200.00	.00	200.00	50195	11/06/2019
Total 2010:					200.00	.00	200.00		
2145	CIRSA	191971	delete Condo #115-town m	10/23/2019	72.01-	.00	72.01-	50196	11/06/2019
		191971	add water jetting system-st	10/23/2019	102.32	.00	102.32	50196	11/06/2019
Total 2145:					30.31	.00	30.31		
2497	Colorado Analytical Lab	191009010	lab tests-wtr	10/18/2019	25.00	.00	25.00	50197	11/06/2019
		191009011	lab tests-wtr	10/16/2019	95.00	.00	95.00	50197	11/06/2019
		191022042	lab tests-w/wtr	11/11/2019	435.00	.00	435.00	50254	11/20/2019
Total 2497:					555.00	.00	555.00		
2663	Commercial Tire Service, I	52860	tires-ps	11/11/2019	600.00	.00	600.00	50255	11/20/2019
		52860	tires-ps	11/11/2019	624.32	.00	624.32	50255	11/20/2019
		52860	tires-ps	11/11/2019	600.00	.00	600.00	50255	11/20/2019
		52860	tires-ps	11/11/2019	624.32	.00	624.32	50255	11/20/2019
		52860	tires-ps	11/11/2019	600.00	.00	600.00	50255	11/20/2019
		52860	tires-ps	11/11/2019	624.32	.00	624.32	50255	11/20/2019
		52860	tires-ps	11/11/2019	1,800.00	.00	1,800.00	50255	11/20/2019
Total 2663:					5,472.96	.00	5,472.96		
2729	Conoco Fleet	62078916	10/19 fuel-admin	10/31/2019	8.45	.00	8.45	50198	11/06/2019
		62078916	10/19 fuel-admin	10/31/2019	6.95	.00	6.95	50198	11/06/2019
		62078916	10/19 fuel-admin	10/31/2019	207.80	.00	207.80	50198	11/06/2019
		62078916	10-19 fuel-ps	10/31/2019	2,154.00	.00	2,154.00	50198	11/06/2019
		62078916	10/19 fuel-rec	10/31/2019	121.99	.00	121.99	50198	11/06/2019
		62078916	10/19 fuel-Gen Wild Grant	10/31/2019	25.63	.00	25.63	50198	11/06/2019
		62078916	10/19 fuel-pks	10/31/2019	952.54	.00	952.54	50198	11/06/2019
		62078916	10/19 fuel-sts	10/31/2019	700.86	.00	700.86	50198	11/06/2019
		62078916	10/19 fuel-wtr	10/31/2019	386.16	.00	386.16	50198	11/06/2019
		62078916	10/19 fuel-w/wtr	10/31/2019	474.33	.00	474.33	50198	11/06/2019
Total 2729:					5,038.71	.00	5,038.71		
2749	Consolidated Electrical Dist	4983-643440	conduit for car charging sta	11/07/2019	50.04	.00	50.04	50256	11/20/2019
Total 2749:					50.04	.00	50.04		
2881	Cox, Kelley	SUSHI CLAS	sushi class supplies-rec	10/22/2019	48.31	.00	48.31	50199	11/06/2019
Total 2881:					48.31	.00	48.31		
2942	Crosby, Sharon	808 MTN VIE	util bill overpymt due to clo	11/01/2019	7.80	.00	7.80	50200	11/06/2019
		808 MTN VIE	util bill overpymt due to clo	11/01/2019	7.80	.00	7.80	50200	11/06/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2942:					15.60	.00	15.60		
3425	Dodson Engineered Produ	251338	parts for water line repair o	11/01/2019	770.77	.00	770.77	50201	11/06/2019
Total 3425:					770.77	.00	770.77		
3529	DPC Industries, Inc.	737004817-1	chlorine-water	10/31/2019	763.30	.00	763.30	50257	11/20/2019
		DE73000941	chlorine cylinder rental-wat	09/30/2019	80.00	.00	80.00	50202	11/06/2019
		DE73001046	demurrage-water	10/31/2019	80.00	.00	80.00	50257	11/20/2019
Total 3529:					923.30	.00	923.30		
3750	Ellibee, Stacey M.	OCT KSE AF	Fall 2019-Oct KSE after sc	10/31/2019	120.00	.00	120.00	50203	11/06/2019
Total 3750:					120.00	.00	120.00		
3825	Environmental Process Co	8032	10/19 contract plant operat	11/01/2019	1,450.00	.00	1,450.00	50258	11/20/2019
Total 3825:					1,450.00	.00	1,450.00		
3925	Executech Utah, Inc	140768	10/19 firewall-b&p	10/31/2019	33.55	.00	33.55	50259	11/20/2019
		140768	10/19 firewall-admin	10/31/2019	39.96	.00	39.96	50259	11/20/2019
		140768	10/19 firewall-ps	10/31/2019	36.19	.00	36.19	50259	11/20/2019
		140768	10/19 firewall-rec	10/31/2019	38.08	.00	38.08	50259	11/20/2019
		140768	10/19 firewall-pks	10/31/2019	33.55	.00	33.55	50259	11/20/2019
		140768	10/19 firewall-sts	10/31/2019	40.72	.00	40.72	50259	11/20/2019
		140768	10/19 firewall-wtr	10/31/2019	77.66	.00	77.66	50259	11/20/2019
		140768	10/19 firewall-w/wtr	10/31/2019	77.29	.00	77.29	50259	11/20/2019
Total 3925:					377.00	.00	377.00		
3953	Family Support Registry	10252019-A	Remittance ID 15120108 R	10/25/2019	142.61	.00	142.61	50204	11/06/2019
		10252019-B	Remittance ID 12733887 M	10/25/2019	234.00	.00	234.00	50204	11/06/2019
		11082019-AR	Remittance ID 15120108 R	11/08/2019	142.61	.00	142.61	50204	11/06/2019
		11082019-B	Remittance ID 12733887 M	11/08/2019	234.00	.00	234.00	50204	11/06/2019
Total 3953:					753.22	.00	753.22		
4089	Flag Resources Inc.	5258	crusher fines for Alder Park	10/31/2019	103.95	.00	103.95	50260	11/20/2019
Total 4089:					103.95	.00	103.95		
4253	Freedom Mailing Service, I	37076	10/19 newsletter-admin	11/08/2019	22.54	.00	22.54	50261	11/20/2019
		37076	10/19 utility bills-water	11/08/2019	280.89	.00	280.89	50261	11/20/2019
		37076	10/19 utility bills-trash	11/08/2019	83.00	.00	83.00	50261	11/20/2019
		37076	10/19 utility bills-w/water	11/08/2019	280.89	.00	280.89	50261	11/20/2019
Total 4253:					667.32	.00	667.32		
4273	Frontier Paving Inc.	37507	asphalt for h20 line repair-	10/31/2019	115.50	.00	115.50	50262	11/20/2019
Total 4273:					115.50	.00	115.50		
4341	Galls,LLC	014168471	uniform-ps	11/05/2019	17.80	.00	17.80	50263	11/20/2019
		014180542	gloves-ps	11/06/2019	60.40	.00	60.40	50263	11/20/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 4341:					78.20	.00	78.20		
4405	Garfield & Hecht, P.C.	183349	9/19 legal fees - general m	09/30/2019	1,172.59	.00	1,172.59	50205	11/06/2019
		183351	9/19 legal fees - status of V	09/30/2019	134.50	.00	134.50	50205	11/06/2019
		183353	9/19 legal fees - ballot que	09/30/2019	646.00	.00	646.00	50205	11/06/2019
		183354	9/19 legal fees - Ferrin cou	09/30/2019	663.50	.00	663.50	50205	11/06/2019
		183356	9/19 legal fees - LSH lawsu	09/30/2019	1,853.00	.00	1,853.00	50205	11/06/2019
		183359	9/19 legal fees - CVR-Filin	09/30/2019	1,243.00	.00	1,243.00	50205	11/06/2019
		183360	9/19 legal fees - Warrior ba	09/30/2019	97.50	.00	97.50	50205	11/06/2019
Total 4405:					5,810.09	.00	5,810.09		
4842	Government Finance Office	2930365	job posting-Treasurer-admi	08/12/2019	500.00	.00	500.00	50206	11/06/2019
Total 4842:					500.00	.00	500.00		
4865	Gran Farnum Printing	3460	window envelopes-b&p	11/06/2019	44.25	.00	44.25	50264	11/20/2019
		3460	window envelopes-admin	11/06/2019	44.25	.00	44.25	50264	11/20/2019
		3460	window envelopes-wtr	11/06/2019	44.25	.00	44.25	50264	11/20/2019
		3460	window envelopes-w/wtr	11/06/2019	44.25	.00	44.25	50264	11/20/2019
Total 4865:					177.00	.00	177.00		
5018	Guffey, Mike	B&B PLBG 5	good neighbor policy-wtr	10/17/2019	510.00	.00	510.00	50168	11/01/2019
Total 5018:					510.00	.00	510.00		
5034	Gutierrez, Amy	OCT 2019	cleaning svc 10.17-10.31.1	10/31/2019	100.00	.00	100.00	50207	11/06/2019
Total 5034:					100.00	.00	100.00		
5057	Hach Company	11701601	lab tests-wtr	10/29/2019	806.75	.00	806.75	50208	11/06/2019
Total 5057:					806.75	.00	806.75		
5633	Impressions of Aspen Inc.	29491	notary stamp-ps	10/18/2019	21.45	.00	21.45	50209	11/06/2019
		29500	notary book-ps	10/22/2019	17.00	.00	17.00	50209	11/06/2019
		29532	office supplies-b&p	10/30/2019	11.64	.00	11.64	50209	11/06/2019
		29532	office supplies-admin	10/30/2019	141.62	.00	141.62	50209	11/06/2019
		29532.1	office supplies-admin	10/31/2019	59.80	.00	59.80	50265	11/20/2019
		29533	ofc supplies-ps	10/30/2019	70.18	.00	70.18	50209	11/06/2019
		29536	notary stamp-ps	10/30/2019	21.45	.00	21.45	50209	11/06/2019
		29582	notary supplies-Contreras-	11/08/2019	38.45	.00	38.45	50265	11/20/2019
Total 5633:					381.59	.00	381.59		
5681	Innermountain Dist. Co.	496576	janitorial supplies-rec	10/23/2019	224.55	.00	224.55	50210	11/06/2019
		496690	trash bags-pks	11/01/2019	120.70	.00	120.70	50267	11/20/2019
Total 5681:					345.25	.00	345.25		
5849	Jeans Printing	191784	printing of citations-ps	11/01/2019	147.78	.00	147.78	50268	11/20/2019
Total 5849:					147.78	.00	147.78		
6030	Kaleb's Katch LLC	BMF MEALS	BMF meals	11/01/2019	52.00	.00	52.00	50269	11/20/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 6030:					52.00	.00	52.00		
6037	Karp, Neu, Hanlon, P.C.	19702	8/19 legal svcs-wtr	09/04/2019	132.80	.00	132.80	50270	11/20/2019
		20191	9/19 legal services-wtr	10/03/2019	121.50	.00	121.50	50270	11/20/2019
		20824	10/19 legal svcs-wtr	11/05/2019	318.00	.00	318.00	50270	11/20/2019
Total 6037:					572.30	.00	572.30		
6063	Keller, Rachel	WINTER YO	winter 2019 yoga instructor	11/15/2019	184.00	.00	184.00	50271	11/20/2019
Total 6063:					184.00	.00	184.00		
6082	Keranan, Brandon & Rach	720 GINSEN	util bill overpymt due to clo	11/01/2019	63.36	.00	63.36	50211	11/06/2019
		720 GINSEN	util bill overpymt due to clo	11/01/2019	63.35	.00	63.35	50211	11/06/2019
Total 6082:					126.71	.00	126.71		
6398	LaRose, Nicole	OCT 2019	Fall 2019-Oct KSE After Sc	10/31/2019	150.00	.00	150.00	50212	11/06/2019
Total 6398:					150.00	.00	150.00		
6693	Lowes Business Acct/GEC	03300276 10	rake, ptich fork, flower bulb	10/17/2019	116.15	.00	116.15	50169	11/01/2019
		03300276 10	BDP fence post, micro goal	10/17/2019	53.24	.00	53.24	50169	11/01/2019
		03300276 10	striping paint-sts	10/17/2019	60.12	.00	60.12	50169	11/01/2019
		03300276 10	m&o-wtp	10/17/2019	27.35	.00	27.35	50169	11/01/2019
		03300276 10	painting supplies-wwtp	10/17/2019	161.83	.00	161.83	50169	11/01/2019
		03300276 10	tools-wwtp	10/17/2019	24.90	.00	24.90	50169	11/01/2019
		03300276 10	anchors, supplies for UV pr	10/17/2019	87.20	.00	87.20	50169	11/01/2019
Total 6693:					530.79	.00	530.79		
6949	Master Automotive	30258	vehicle repair-ps	11/06/2019	532.24	.00	532.24	50272	11/20/2019
Total 6949:					532.24	.00	532.24		
7009	Miller Maurer, Amanda	131	11/19 judge fee-court	11/18/2019	800.00	.00	800.00	50276	11/20/2019
Total 7009:					800.00	.00	800.00		
7075	McDaniel, Georgiann	FALL 2019 M	Fall 2019 Mediation Class i	11/15/2019	204.00	.00	204.00	50273	11/20/2019
Total 7075:					204.00	.00	204.00		
7109	MCHD Regional Lab	3584-19	bac-t test-water	11/05/2019	22.00	.00	22.00	50274	11/20/2019
		3585-19	bac-t test-water	11/05/2019	20.00	.00	20.00	50274	11/20/2019
		3586-19	bac-t test-water	11/05/2019	20.00	.00	20.00	50274	11/20/2019
		3587-19	bac-t test-water	11/05/2019	20.00	.00	20.00	50274	11/20/2019
		3588-19	bac-t test-water	11/05/2019	20.00	.00	20.00	50274	11/20/2019
Total 7109:					102.00	.00	102.00		
7187	Medina, Cecilia	DEP REFUN	deposit refund for event on	11/10/2019	200.00	.00	200.00	50275	11/20/2019
Total 7187:					200.00	.00	200.00		
7418	Miller, Victoria Jean	OCT 2019 K	Fall 2019 KSE After School	11/15/2019	30.00	.00	30.00	50277	11/20/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 7418:					30.00	.00	30.00		
7518	Montano, Jessica	OCT 2019	Fall 2019 KSE After School	10/31/2019	30.00	.00	30.00	50213	11/06/2019
Total 7518:					30.00	.00	30.00		
7633	Mountain View Tree Farm	36914	mulch-pks	10/21/2019	205.00	.00	205.00	50278	11/20/2019
Total 7633:					205.00	.00	205.00		
7637	Mountain Waste & Recyclin	2026477	bal from clean-up day w/\$2	10/08/2019	42.35	.00	42.35	50279	11/20/2019
		2099618	10/19 t/h trash	11/01/2019	32.55	.00	32.55	50279	11/20/2019
		2099618	10/19 ps trash	11/01/2019	32.55	.00	32.55	50279	11/20/2019
		2099618	10/19 Alder Park port jon	11/01/2019	79.06	.00	79.06	50279	11/20/2019
		2099618	10/19 comm ctr trash	11/01/2019	135.25	.00	135.25	50279	11/20/2019
		2099618	10/19 porta jons	11/01/2019	960.90	.00	960.90	50279	11/20/2019
		2099618	10/19 pwf trash	11/01/2019	265.13	.00	265.13	50279	11/20/2019
		2099618	10/19 w/wtr trash	11/01/2019	110.25	.00	110.25	50279	11/20/2019
		2106776	10/19 trash service	10/31/2019	28,151.52	.00	28,151.52	50279	11/20/2019
Total 7637:					29,809.56	.00	29,809.56		
7717	Municipal Code Corporatio	00335160	website migration-extra pa	10/31/2019	350.02	.00	350.02	50214	11/06/2019
Total 7717:					350.02	.00	350.02		
7850	NCSI SportsEngine, Inc	147702	basketball coach backgrou	11/01/2019	17.50	.00	17.50	50280	11/20/2019
Total 7850:					17.50	.00	17.50		
7909	New Castle Chamber of Co	2017-273	2019 chamber support	11/06/2019	7,000.00	.00	7,000.00	50281	11/20/2019
Total 7909:					7,000.00	.00	7,000.00		
8041	Nichols, Debbie	NOV 2019	11/19 cell ph reimb-admin	11/01/2019	30.00	.00	30.00	50215	11/06/2019
Total 8041:					30.00	.00	30.00		
8206	Olave, Daniel L	OCT 2019	refund bail bond-ps	10/22/2019	500.00	.00	500.00	50282	11/20/2019
Total 8206:					500.00	.00	500.00		
8282	O'Toole, Donavan	421 MIDLAN	utili bill refund due to closin	11/01/2019	18.89	.00	18.89	50216	11/06/2019
		421 MIDLAN	util bill refund due to closin	11/01/2019	18.89	.00	18.89	50216	11/06/2019
Total 8282:					37.78	.00	37.78		
8494	Perez, Nayeli	REISSUE CK	reissue ck 50155-July 2020	10/14/2019	200.00	.00	200.00	50283	11/20/2019
		REISSUE CK	reissue ck 50155-July 2020	10/14/2019	450.00	.00	450.00	50283	11/20/2019
		ROOM RENT	July 2020 room damage de	10/14/2019	200.00	.00	.00	50155	Multiple
		ROOM RENT	July 2020 room damage de	10/14/2019	200.00-				
		ROOM RENT	July 2020 room rental canc	10/14/2019	450.00	.00	.00	50155	Multiple
		ROOM RENT	July 2020 room rental canc	10/14/2019	450.00-				
Total 8494:					650.00	.00	650.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
8641	Pitney Bowes - Purchase P	8135 NOV 20	postage-b&p	11/08/2019	7.50	.00	7.50	50284	11/20/2019
		8135 NOV 20	postage-admin	11/08/2019	12.00	.00	12.00	50284	11/20/2019
		8135 NOV 20	postage-ps	11/08/2019	6.75	.00	6.75	50284	11/20/2019
		8135 NOV 20	postage-muni ct	11/08/2019	5.50	.00	5.50	50284	11/20/2019
		8135 NOV 20	postage-rec ctr	11/08/2019	31.37	.00	31.37	50284	11/20/2019
		8135 NOV 20	postage-sts	11/08/2019	31.38	.00	31.38	50284	11/20/2019
		8135 NOV 20	postage-wtr	11/08/2019	27.75	.00	27.75	50284	11/20/2019
		8135 NOV 20	postage-w/wtr	11/08/2019	27.75	.00	27.75	50284	11/20/2019
Total 8641:					150.00	.00	150.00		
8646	Pivot Energy	1B607186	10/19 solar-admin	10/31/2019	51.56	.00	51.56	50285	11/20/2019
		1B607186	10/19 solar-rec	10/31/2019	168.48	.00	168.48	50285	11/20/2019
		1B607186	10/19 solar-pks	10/31/2019	39.38	.00	39.38	50285	11/20/2019
		1B607186	10/19 solar-sts	10/31/2019	66.18	.00	66.18	50285	11/20/2019
		1B607186	10/19 solar-st lights	10/31/2019	194.81	.00	194.81	50285	11/20/2019
		1B607186	10/19 solar-town hall	10/31/2019	51.55	.00	51.55	50285	11/20/2019
		1B607186	10/19 solar-wtr	10/31/2019	2,154.65	.00	2,154.65	50285	11/20/2019
		1B607186	10/19 solar-raw water	10/31/2019	580.88	.00	580.88	50285	11/20/2019
		1B607186	10/19 solar-town hall	10/31/2019	51.56	.00	51.56	50285	11/20/2019
		1B607186	10/19 solar-w/wtr	10/31/2019	4,621.62	.00	4,621.62	50285	11/20/2019
		1B607186	10/19 solar-south util	10/31/2019	49.52	.00	49.52	50285	11/20/2019
		DF4DAS4F	9/19 solar-admin	09/30/2019	58.05	.00	58.05	50217	11/06/2019
		DF4DAS4F	9/19 solar-rec	09/30/2019	174.41	.00	174.41	50217	11/06/2019
		DF4DAS4F	9/19 solar-pks	09/30/2019	26.87	.00	26.87	50217	11/06/2019
		DF4DAS4F	9/19 solar-sts	09/30/2019	57.05	.00	57.05	50217	11/06/2019
		DF4DAS4F	9/19 solar-st lights	09/30/2019	21.18	.00	21.18	50217	11/06/2019
		DF4DAS4F	9/19 solar-town hall	09/30/2019	58.05	.00	58.05	50217	11/06/2019
		DF4DAS4F	9/19 solar-wtr	09/30/2019	2,408.61	.00	2,408.61	50217	11/06/2019
		DF4DAS4F	9/19 solar-raw water	09/30/2019	509.49	.00	509.49	50217	11/06/2019
		DF4DAS4F	9/19 solar-town hall	09/30/2019	58.05	.00	58.05	50217	11/06/2019
		DF4DAS4F	9/19 solar-w/wtr	09/30/2019	5,611.41	.00	5,611.41	50217	11/06/2019
		DF4DAS4F	9/19 solar-south util	09/30/2019	55.76	.00	55.76	50217	11/06/2019
Total 8646:					17,069.12	.00	17,069.12		
8973	R & H Mechanical, LLC	78636	repairs to headwors heater	10/31/2019	631.18	.00	631.18	50286	11/20/2019
Total 8973:					631.18	.00	631.18		
9202	Reyes, Maria H	REFUND FO	damage deposit refund for	11/05/2019	200.00	.00	200.00	50218	11/06/2019
Total 9202:					200.00	.00	200.00		
9249	Ricoh USA, Inc.	5057974515	copies - ps	11/01/2019	31.25	.00	31.25	50287	11/20/2019
Total 9249:					31.25	.00	31.25		
9253	Riddile, Art	OCT 2019	10/19 mileage reimb-admin	10/31/2019	101.50	.00	101.50	50219	11/06/2019
Total 9253:					101.50	.00	101.50		
9477	Roaring Fork Rentals, Inc.	263249	lift rental-pks	11/15/2019	690.00	.00	690.00	50288	11/20/2019
Total 9477:					690.00	.00	690.00		
9510	Roberts, Donna	FALL 2019 S	Fall 2019 Soap Making Cla	11/15/2019	455.00	.00	455.00	50289	11/20/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 9510:					455.00	.00	455.00		
9533	Rocky Mountain Electric Lt	123426	temp sensor for gutters @	11/04/2019	555.06	.00	555.06	50220	11/06/2019
Total 9533:					555.06	.00	555.06		
9881	Sandys Office Supply	299265	office supplies-rec	10/28/2019	4.20	.00	4.20	50221	11/06/2019
Total 9881:					4.20	.00	4.20		
9945	Schmueser, Gordon, Meyer	93128A-313	eng fees-CVR Filing 11 Sk	10/25/2019	155.00	.00	155.00	50222	11/06/2019
		93128A-313	eng fees-Lakota Sr Housin	10/25/2019	155.00	.00	155.00	50222	11/06/2019
		93128A-313	eng fees-LoVa Trail CC to	10/25/2019	155.00	.00	155.00	50222	11/06/2019
		93128A-313	eng fees-wtp	10/25/2019	155.00	.00	155.00	50222	11/06/2019
Total 9945:					620.00	.00	620.00		
10813	TASC	IN614555	11/19 cafe plan admin fees	10/22/2019	82.62	.00	82.62	50223	11/06/2019
Total 10813:					82.62	.00	82.62		
11009	Todd, Amberly	FALL 2019	fall 2019 youth volleyball-re	10/24/2019	717.00	.00	717.00	50224	11/06/2019
Total 11009:					717.00	.00	717.00		
11093	Tradesman Electrical Svcs	11978	elec work at BMP-pks	10/01/2019	623.36	.00	623.36	50225	11/06/2019
Total 11093:					623.36	.00	623.36		
11095	Traffic Safety Corp	70046-IN	Crosswalk Warning System	10/18/2019	6,475.00	.00	6,475.00	50226	11/06/2019
Total 11095:					6,475.00	.00	6,475.00		
11150	Tri-Tech Forensics, Inc	202587	evidence testing-ps	10/17/2019	54.00	.00	54.00	50227	11/06/2019
Total 11150:					54.00	.00	54.00		
11205	Uline	113960246	training table-ps	11/04/2019	367.65	.00	367.65	50290	11/20/2019
Total 11205:					367.65	.00	367.65		
11285	Upper Case Printing, Ink	15106	11/19 newsletter-admin	11/01/2019	554.40	.00	554.40	50291	11/20/2019
Total 11285:					554.40	.00	554.40		
11321	USA Bluebook	028086	polyseed-wwtp	10/03/2019	134.48	.00	134.48	50228	11/06/2019
		051790	lab supplies-wtr	10/29/2019	207.02	.00	207.02	50292	11/20/2019
		37286	sample bottles-w/wtr	10/14/2019	62.45	.00	62.45	50228	11/06/2019
Total 11321:					403.95	.00	403.95		
11345	Utility Notification Center-C	219100758	10/19 locates-wtr	10/31/2019	14.20	.00	14.20	50229	11/06/2019
		219100758	10/19 locates-w/wtr	10/31/2019	14.20	.00	14.20	50229	11/06/2019
Total 11345:					28.40	.00	28.40		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
11377	Valley Electric Supply, Inc.	5317307	conduit for EV charging sta	10/15/2019	419.53	.00	419.53	50230	11/06/2019
		5317308	PVC cement for EV chargi	10/15/2019	12.36	.00	12.36	50230	11/06/2019
Total 11377:					431.89	.00	431.89		
11493	Verizon Wireless	9841411566	11/19 cell phones-b&p	11/03/2019	53.21	.00	53.21	50293	11/20/2019
		9841411566	11/19 cell phones-admin	11/03/2019	106.42	.00	106.42	50293	11/20/2019
		9841411566	11/19 cell phones-ps	11/03/2019	532.10	.00	532.10	50293	11/20/2019
		9841411566	11/19 cell phones-rec	11/03/2019	89.37	.00	89.37	50293	11/20/2019
		9841411566	11/19 cell phones-pks	11/03/2019	89.37	.00	89.37	50293	11/20/2019
		9841411566	11/19 cell phones-sts	11/03/2019	124.16	.00	124.16	50293	11/20/2019
		9841411566	11/19 cell phones-water	11/03/2019	162.61	.00	162.61	50293	11/20/2019
		9841411566	11/19 cell phones-w/water	11/03/2019	186.89	.00	186.89	50293	11/20/2019
Total 11493:					1,344.13	.00	1,344.13		
11549	Voskuil Operations LLC	1136	Good Neithbor Policy for s	11/05/2019	1,075.00	.00	1,075.00	50294	11/20/2019
Total 11549:					1,075.00	.00	1,075.00		
11581	Wade, Tom	2009 FORD	de-commission car 028-ps	11/14/2019	500.00	.00	500.00	50295	11/20/2019
Total 11581:					500.00	.00	500.00		
11690	Warren, Donna R.	FALL 2019	Fall 2019-Oct KSE AfterSc	11/01/2019	150.00	.00	150.00	50231	11/06/2019
Total 11690:					150.00	.00	150.00		
11701	Wash-By U, Inc.	OCT 2019	10/19 car washes-ps	10/31/2019	110.96	.00	110.96	50296	11/20/2019
Total 11701:					110.96	.00	110.96		
11787	Wells Fargo Vendor	102871998	copier lease-ps	10/25/2019	112.69	.00	112.69	50232	11/06/2019
Total 11787:					112.69	.00	112.69		
11917	Western Slope Materials, L	53026	sanding material-sts	11/02/2019	1,282.88	.00	1,282.88	50297	11/20/2019
Total 11917:					1,282.88	.00	1,282.88		
11965	White, Stephen L.	FALL 2019 C	Fall 2019 soccer program 8	10/05/2019	9,664.00	.00	9,664.00	50233	11/06/2019
Total 11965:					9,664.00	.00	9,664.00		
12081	Winter Equipment Compan	IV42408	snow plow cutting edge-sts	11/04/2019	1,559.90	.00	1,559.90	50298	11/20/2019
Total 12081:					1,559.90	.00	1,559.90		
12185	XCel Energy	659513596	apt #112 elec/gas - final bill	10/29/2019	57.63	.00	57.63	50234	11/06/2019
		659515795	10/19 utilities-admin	10/29/2019	20.17	.00	20.17	50234	11/06/2019
		659515795	10/19 utilities-rec	10/29/2019	80.99	.00	80.99	50234	11/06/2019
		659515795	10/19 utilities-pks	10/29/2019	146.08	.00	146.08	50234	11/06/2019
		659515795	10/19 utilities-sts	10/29/2019	129.11	.00	129.11	50234	11/06/2019
		659515795	10/19 utilities-st lights	10/29/2019	3,843.55	.00	3,843.55	50234	11/06/2019
		659515795	10/19 utilities-town hall	10/29/2019	20.18	.00	20.18	50234	11/06/2019
		659515795	10/19 utilities-wtr	10/29/2019	2,974.63	.00	2,974.63	50234	11/06/2019
		659515795	10/19 utilities-raw wtr	10/29/2019	1,222.23	.00	1,222.23	50234	11/06/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		659515795	10/19 utilities-town hall	10/29/2019	20.18	.00	20.18	50234	11/06/2019
		659515795	10/19 utilities-w/wtr	10/29/2019	891.74	.00	891.74	50234	11/06/2019
		659515795	10/19 utilities-w/wtr south u	10/29/2019	78.90	.00	78.90	50234	11/06/2019
		Total 12185:			9,485.39	.00	9,485.39		
12189	Xerox Corporation	098566693	copier lease & copies-b&p	11/01/2019	69.10	.00	69.10	50299	11/20/2019
		098566693	copier lease & copies-admi	11/01/2019	69.11	.00	69.11	50299	11/20/2019
		098566693	copier lease & copies-rec	11/01/2019	69.10	.00	69.10	50299	11/20/2019
		098566693	copier lease & copies-wtr	11/01/2019	69.10	.00	69.10	50299	11/20/2019
		098566693	copier lease & copies-w/wa	11/01/2019	69.10	.00	69.10	50299	11/20/2019
		Total 12189:			345.51	.00	345.51		
12193	Xpress Bill Pay	43412	10/19 eft cc fees-wtr	10/31/2019	264.06	.00	264.06	11062019	11/06/2019
		43412	10/19 eft cc fees-w/wtr	10/31/2019	264.05	.00	264.05	11062019	11/06/2019
		Total 12193:			528.11	.00	528.11		
12213	Broadvoice	8199191101	11/19 phone svc-admin	11/01/2019	184.08	.00	184.08	50191	11/06/2019
		8199191101	11/19 phone svc-ps	11/01/2019	142.30	.00	142.30	50191	11/06/2019
		8199191101	11/19 phone svc-rec	11/01/2019	87.57	.00	87.57	50191	11/06/2019
		8199191101	11/19 phone svc-pks	11/01/2019	65.68	.00	65.68	50191	11/06/2019
		8199191101	11/19 phone svc-sts	11/01/2019	65.68	.00	65.68	50191	11/06/2019
		8199191101	11/19 phone svc-water	11/01/2019	269.00	.00	269.00	50191	11/06/2019
		8199191101	11/19 phone svc-w/water	11/01/2019	268.99	.00	268.99	50191	11/06/2019
		Total 12213:			1,083.30	.00	1,083.30		
12233	Your Parts Haus	554544	oil, misc shop parts-sts	11/01/2019	201.59	.00	201.59	50235	11/06/2019
		556459	backup alarm/bulbs-sts	11/19/2019	62.75	.00	62.75	50300	11/20/2019
		Total 12233:			264.34	.00	264.34		
12269	Zancanella and Associates,	24248	8/19 eng acctg-water	10/11/2019	972.00	.00	972.00	50236	11/06/2019
		Total 12269:			972.00	.00	972.00		
12334	Inky Hands Studio	FALL FAMILY	Family Paint Night instructi	11/15/2019	220.00	.00	220.00	50266	11/20/2019
		Total 12334:			220.00	.00	220.00		
12374	ProVelocity	24121	Server racks ups for public	10/22/2019	440.00	.00	440.00	11062019	11/06/2019
		24311	11/19 IT svcs-b&p	11/01/2019	240.75	.00	240.75	11182019	11/18/2019
		24311	11/19 IT svcs-admin	11/01/2019	286.73	.00	286.73	11182019	11/18/2019
		24311	11/19 IT svcs-ps	11/01/2019	259.68	.00	259.68	11182019	11/18/2019
		24311	11/19 IT svcs-rec	11/01/2019	273.21	.00	273.21	11182019	11/18/2019
		24311	11/19 IT svcs-pks	11/01/2019	240.75	.00	240.75	11182019	11/18/2019
		24311	11/19 IT svcs-sts	11/01/2019	292.14	.00	292.14	11182019	11/18/2019
		24311	11/19 IT svcs-wtr	11/01/2019	557.23	.00	557.23	11182019	11/18/2019
		24311	11/19 IT svcs-w/wtr	11/01/2019	554.51	.00	554.51	11182019	11/18/2019
		Total 12374:			3,145.00	.00	3,145.00		
		Grand Totals:			198,505.88	.00	198,505.88		

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Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
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Report Criteria:  
Detail report type printed

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