

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting

Tuesday, November 21, 2023, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council.
The starting times are subject to change by Council, as is the order of items on the agenda.

Virtual Meetings are subject to internet and technical capabilities.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your
phone to mute until called on

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

- A. Recognition Denise Scheberle – CEC Chair**
- B. Staff Introductions – Officer Jessica Shaffer & Lieutenant Stu Curry**
- C. Mind Springs/Detox Update**
- D. Discussion: Rolling Fork Food Truck**
- E. Consider Grants to Outside Agencies**

Recess the Town Council Meeting, Convene as the Board of Zoning Adjustment

F. Consider Inclusion of Microbrewery as a Permitted Use in the C-1 Zone District

Adjourn the Board of Zoning Adjustment, Reconvene the Town Council Meeting

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[Kum](#) & Go Change of Manager for Liquor License

Staff Reports

Town Administrator
Town Clerk
Town Treasurer
Town Planner
Public Works Director

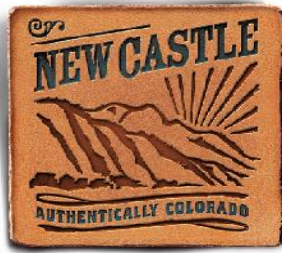
Commission Reports

Planning & Zoning Commission
Historic Preservation Commission
Climate and Environment Commission
Senior Program
RFTA
AGNC
GCE
EAB
Detox

Council Comments

Items for Next Council Agenda

Adjourn



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Memorandum

To: Mayor & Council

From: Dave Reynolds

Re: Agenda Item: Thank-You to Denise Scheberle for her years of service on the Climate and Environment Commission

Date: 11/7/23

Purpose:

The purpose of this agenda item is to recognize the service that Denise Scheberle has given the town through her service as Chairperson for the Climate and Environment Commission (CEC).

In early 2020 Denise was successful in reestablishing the CEC in New Castle. Denise served with a passion for environmental awareness, and along with her team Denise led many initiatives that will have long lasting impacts on our community. The town would like to thank Denise for her years of service and for reengaging the community in matters of environmental responsibility.

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Memorandum

To: Mayor & Council
From: Dave Reynolds
Re: Agenda Item: Introduction to new Police Officers
Date: 11/21/23

Purpose:

The purpose of this agenda item is to allow time for staff to formally introduce our newest additions to the New Castle team.

Police Officer Jessica Shaffer is a local resident who joined our team in September. Jessica has completed her Field Training and is now serving as a fully qualified Patrol Officer. New Castle staff is excited to have Jessica as part of our growing team, we look forward to what Jessica has to offer our residents as she settles in her new role with the Town of New Castle.

Police Officer Stewart Curry (Stew) is also a local resident and has been proudly serving the town for several years as a reserve officer and advisor. Stew has served the Town of Basalt and Colorado Mountain College and is looking forward to now serving his home community in an even more substantial way. Staff is very excited to have Stewart Curry joining our team as a full time Police Officer.



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Memorandum

To: Mayor Riddile & Town Council
From: Dave Reynolds
Subject: Agenda Item – Detox Center Update
Date: 11/21/2023

Purpose:

The purpose of this agenda item is to allow time for Debbie Wilde and Traci Harris to update the Town Council regarding the status of the Detox Center which is now under construction in Glenwood Springs.

Debbie has been working with Mind Springs Health to fill a need in our region by building a *Social Setting Withdrawal Management Center or Detox Center* which is designed to provide immediate professional care for those suffering from drug and alcohol intoxication while also providing a longer-term pathway to substance addiction relief. Currently, whenever people are detained by Police for alcohol or drug related intoxication they are transported to either of the two area hospitals, these hospitals have limited capacity to properly treat the patient in a way that might have lasting effects. Having a regional Detox Center allows those with addiction issues to be seen for not only their immediate issues but also receive a more extended treatment which is designed to move the patient toward longer term relief.

Debbie has gathered support from communities from Carbondale to Parachute as well as Garfield County, Valley View Hospital, and Grand River Hospital, who have all pledged to provide financial assistance to help cover the operational cost shortfalls as well as provide town representation on a Detox Center Advisory Board. As with many projects of late, the original plans for construction and management have seen changes, setbacks, cost increases and delays. With that said, the project is under construction and does have a current completion target of late spring 2024. Debbie and Traci will update the Town Council on the changes that have occurred in the type of facility being built; it has been upgraded from a Social Setting Detox Center to a Medical Setting Detox Center. She will also update the Council on the current construction budget deficit, and options that are being discussed to help fill the financial gaps.

Attached please find a brief Power Point Presentation that Traci Harris will be sharing with Town Council.



New Withdrawal Management Unit

Traci Harris
Substance Use Disorder Director

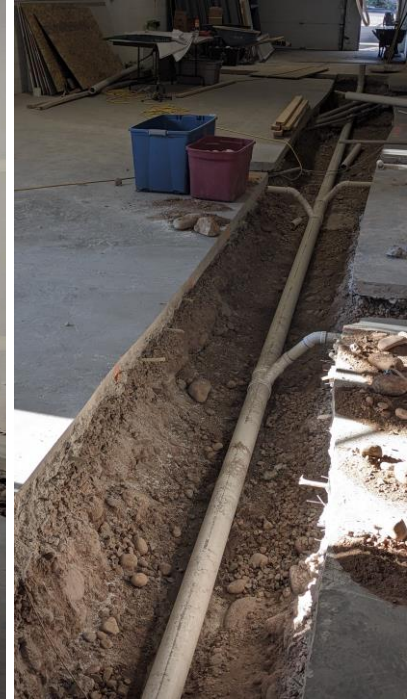
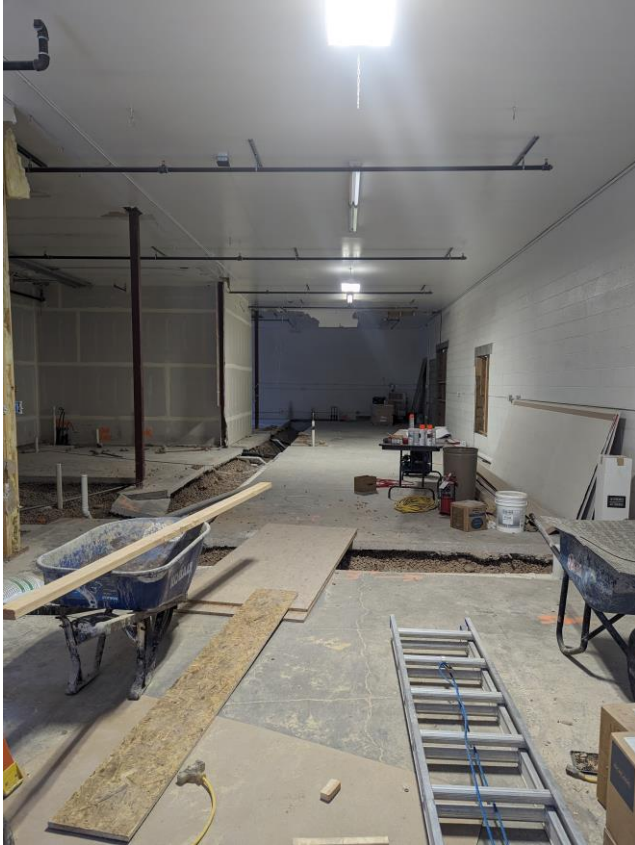


Progress Updates

- ❑ The Withdrawal Management (WM) unit will have (8) beds, looking into the possibility of adding (2) more beds.
- ❑ The new WM is a medically monitored level of care (3.7)
- ❑ Construction team has finished the concrete and is framing the inside.
- ❑ Target date for completion is early Spring 2024.



Construction Progress



Benefits of Medically Monitored Level of Care

- ❑ SAMHSA has identified the 3.7WM level of care as a best practice to support the medical needs of clients.
- ❑ Medications and medical staff on-site to support the physiological symptoms of withdrawal- safer, more humane, and increase the chances of engagement in long term recovery.
- ❑ Decreased reliance on higher cost services such as emergency departments and hospital, decreased burden on law enforcement by having an appropriate setting for direct drop off/referral.
- ❑ Long term sustainability due to the billing codes associated resulting in less financial impact to municipalities for operational expenses



Progress on Funding

- ❑ Have secured approximately 1,377,480.00 of the funding for the Capital Build.
- ❑ 240,000.00 of this was given by (3) of the MOU partners, Valley View, City of Rifle, and Garfield County, who switched their 2023 dollars from operations to capital.
- ❑ This leaves approximately 460,000.00 left to raise, we are working on multiple grants and a targeted giving campaign to finish raising funds.



Garfield County Admissions to GJ Detox

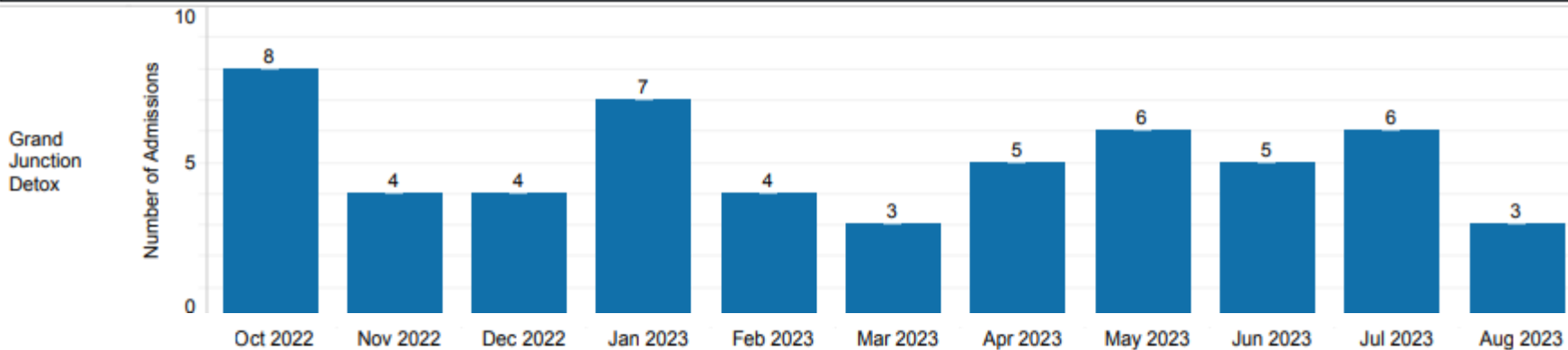
Detox Statistics

Current Month Filter
Don't Show Current Month

Client County
Garfield County

Grand Junction Detox No Service

Detox Admissions





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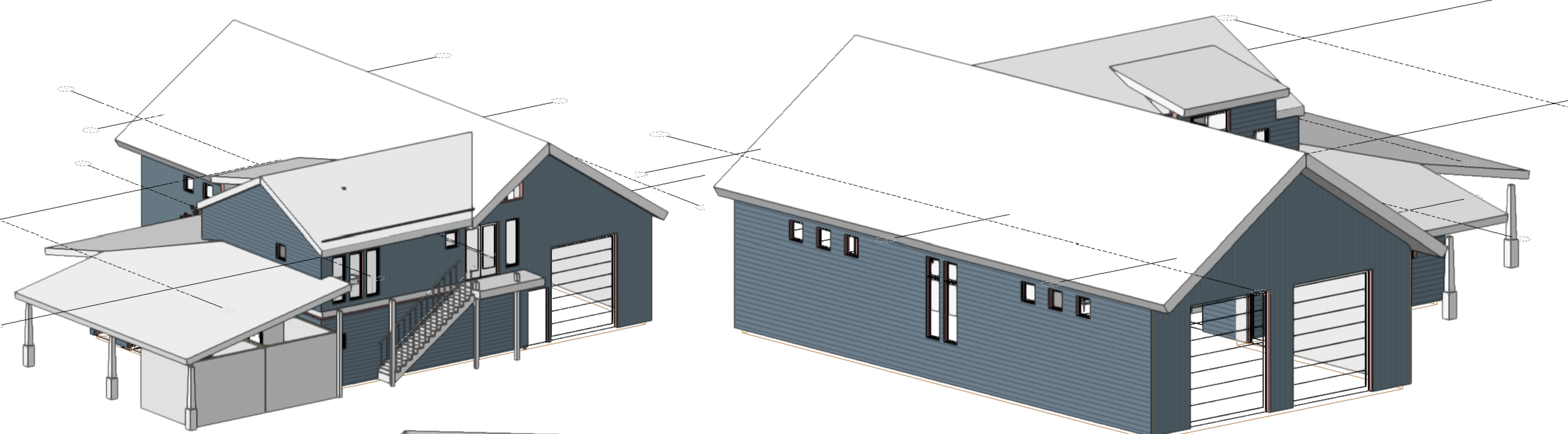
Memorandum

To: Mayor & Council
From: Dave Reynolds
Re: Agenda Item: Presentation by Aaron Shockley Rolling Folk Food Truck
Date: 11/21/23

Purpose:

The purpose of this agenda item is to allow time for Aaron Shockley of the Rolling Fork Food Truck to present ideas concerning the use of food trucks in Downtown New Castle. More specifically Aaron would like to explore the idea of acquiring the town owned property at the corner of 6th and Main Street and developing it for uses related to his food truck business.

Attached please find sketch drawings which Aaron has created to give Council a conceptual idea of possible uses for the property. Please note that the drawings provided are conceptual only and may not accurately show the proposed siding materials and colors. Aaron notes that the siding he has in mind would be a rustic look with repurposed wood and corrugated steel.

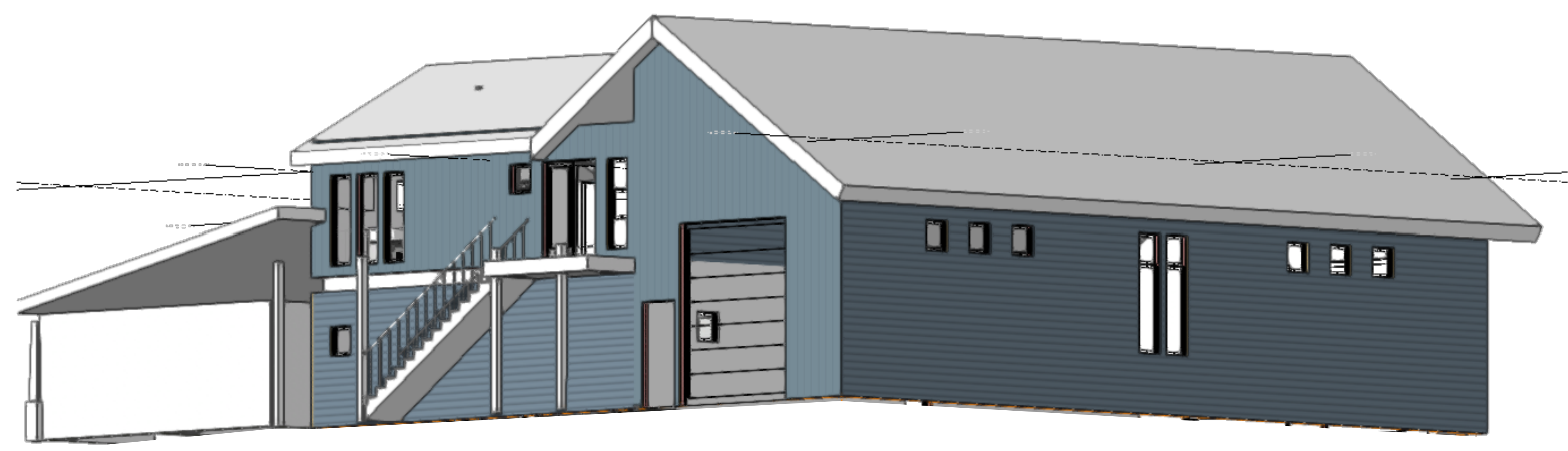


2 REAR RIGHT
Scale: 3/16" = 1'-0"

3 FRONT LEFT
Scale: 1:50



1 FRONT RIGHT
Scale: 1/4" = 1'-0"



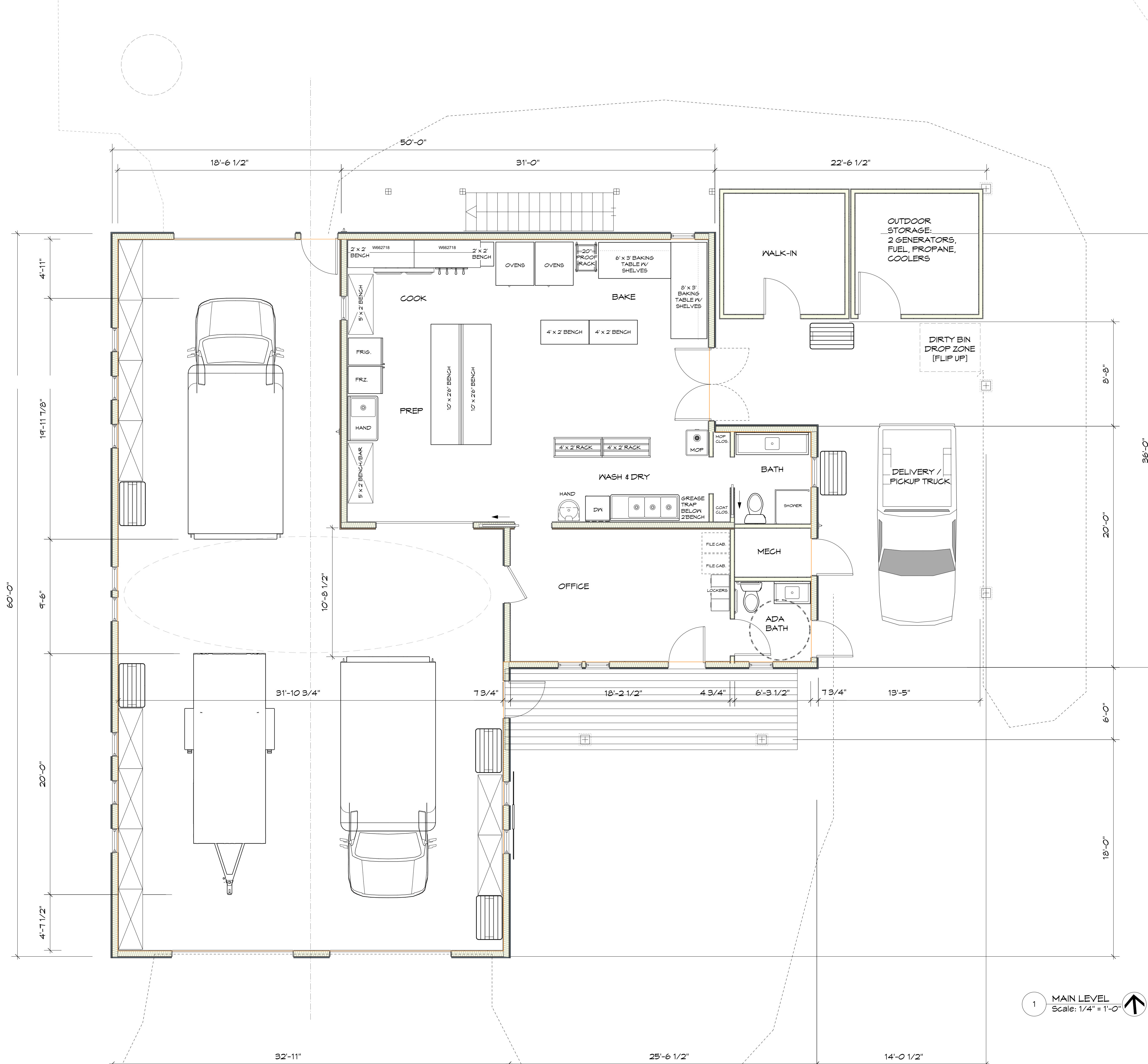
4 BACK RIGHT
Scale: 1:65

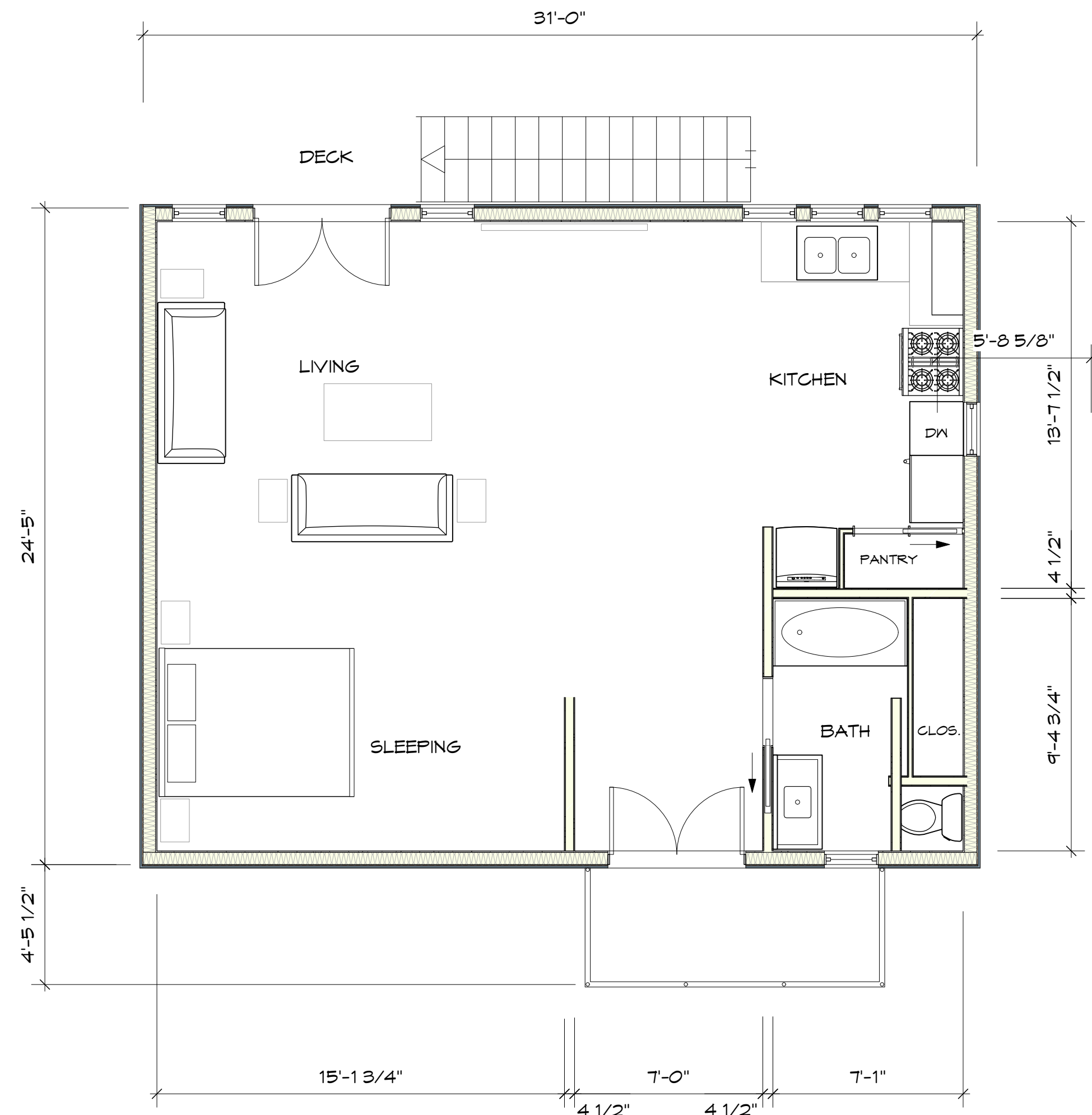
ROLLING FORK TRUCK BARN
SOMEWHERE NICE IN
GARFIELD COUNTY, COLORADO

SHEET NAME:
DESIGN
DEVELOPMENT
SOUTH
ELEVATION
STUDY
DATE:
1-20-2023

SIMPLE GABLE GARAGE

A7.2





1 UPPER LEVEL
Scale: 1/4" = 1'-0"



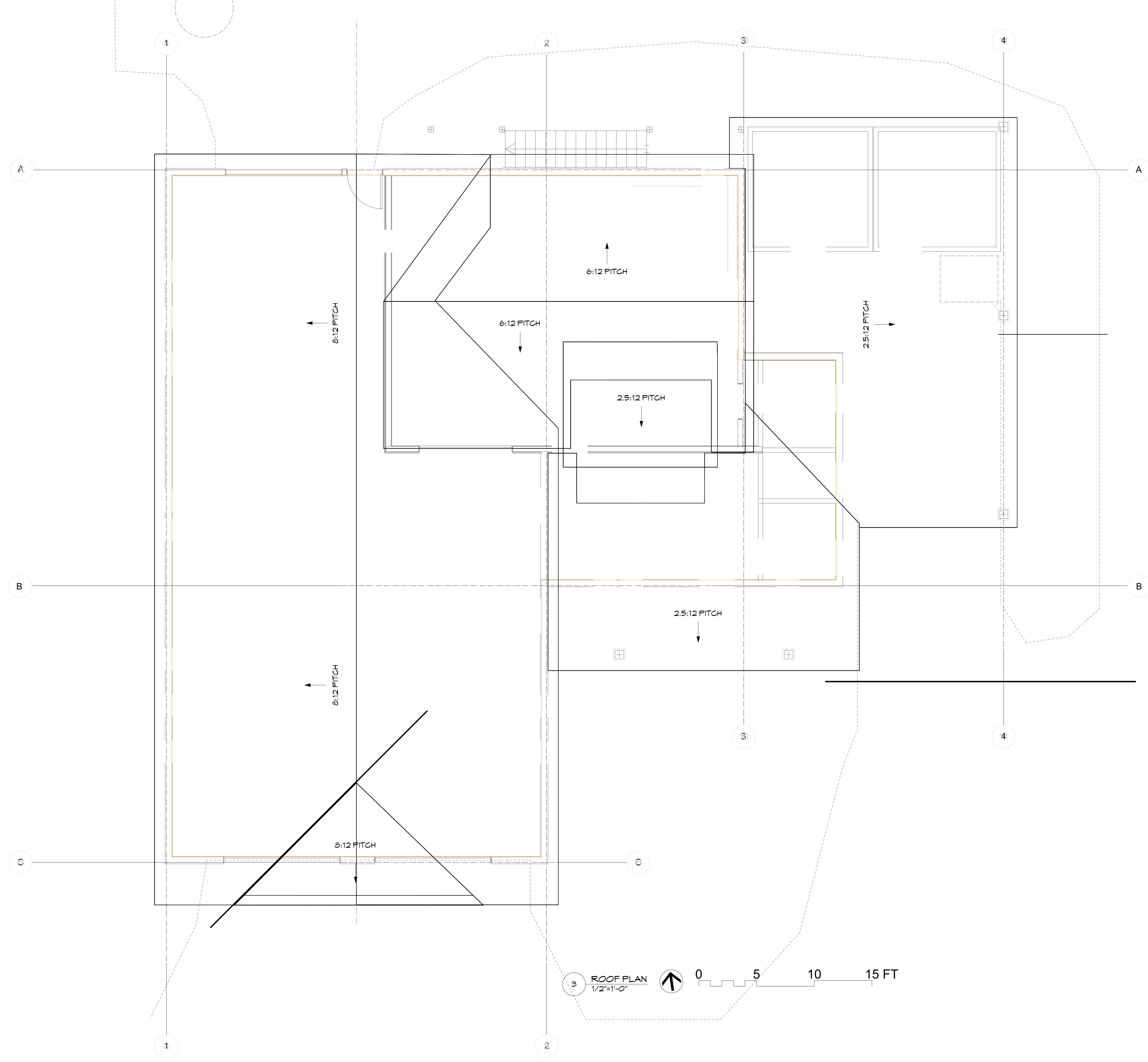
ROLLING FORK TRUCK BARN
SOMEWHERE NICE IN
GARFIELD COUNTY, COLORADO

SHEET NAME:
DESIGN
DEVELOPMENT

UPPER
LEVEL PLAN

DATE:
1-20-2023

A2.3



ROLLING FORK TRUCK BARN
SOMEWHERE NICE IN
GARFIELD COUNTY, COLORADO

SHEET NAME:

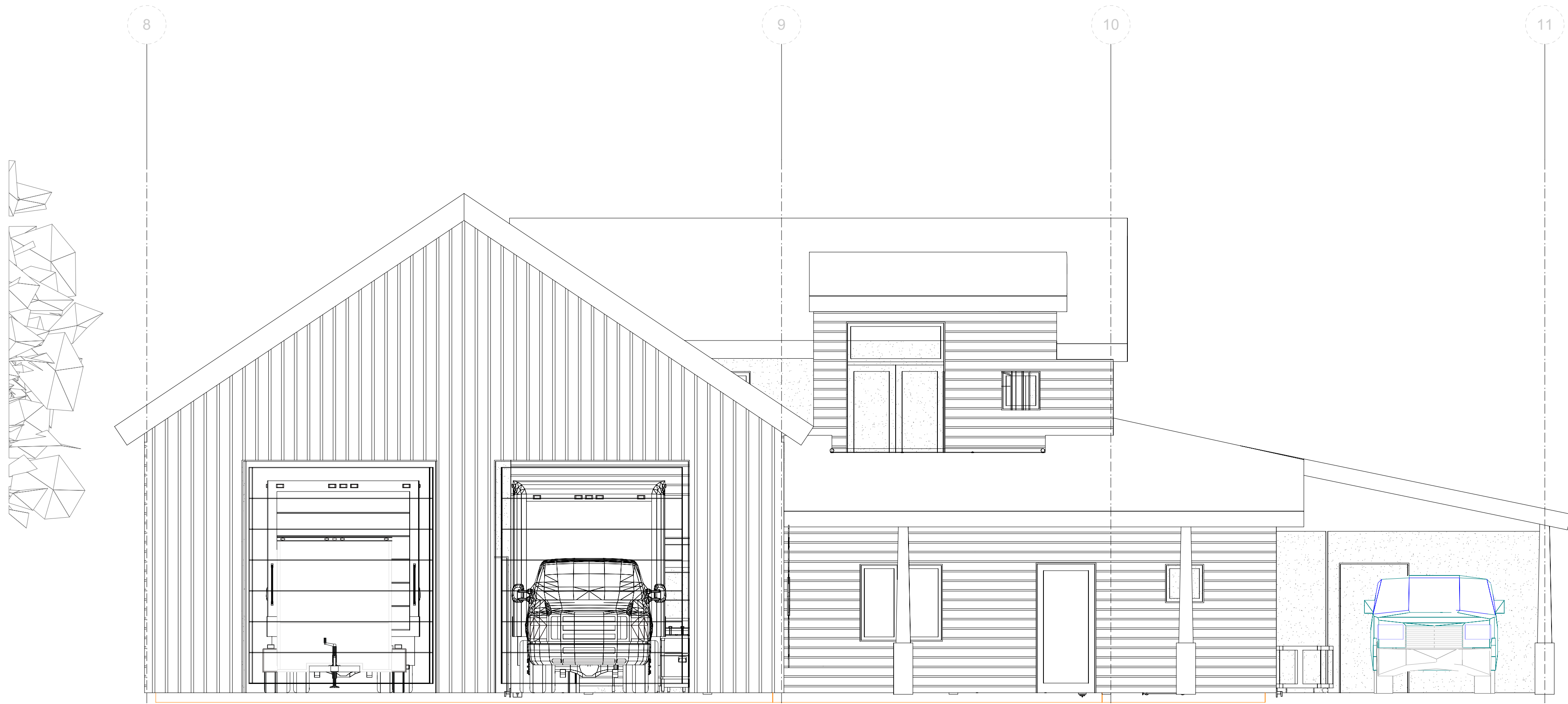
DESIGN
DEVELOPMENT

ROOF PLAN

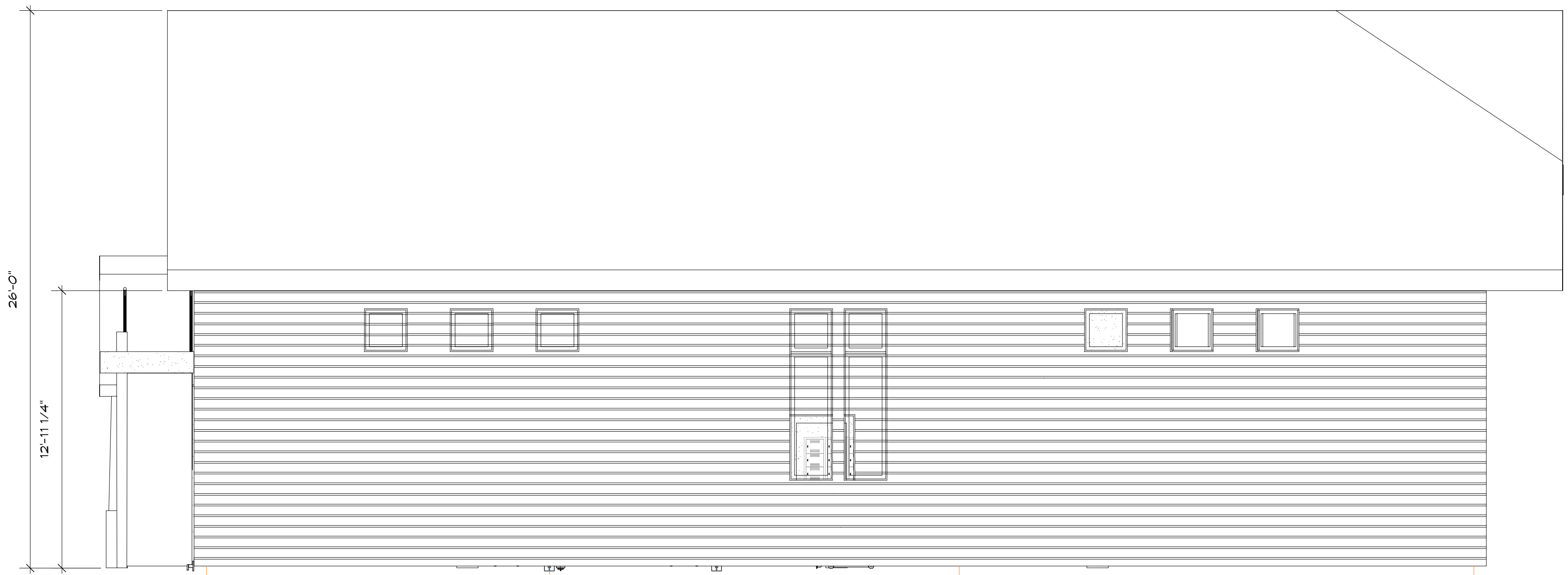
DATE:

1-20-2023

A2.5



1 FRONT ELEVATION
Scale: 1/4" = 1'-0"



2 LEFT SIDE ELEV
Scale: 1/4" = 1'-0"

ROLLING FORK TRUCK BARN
SOMEWHERE NICE IN
GARFIELD COUNTY, COLORADO

SHEET NAME:

DESIGN
DEVELOPMENT

ELEVATIONS

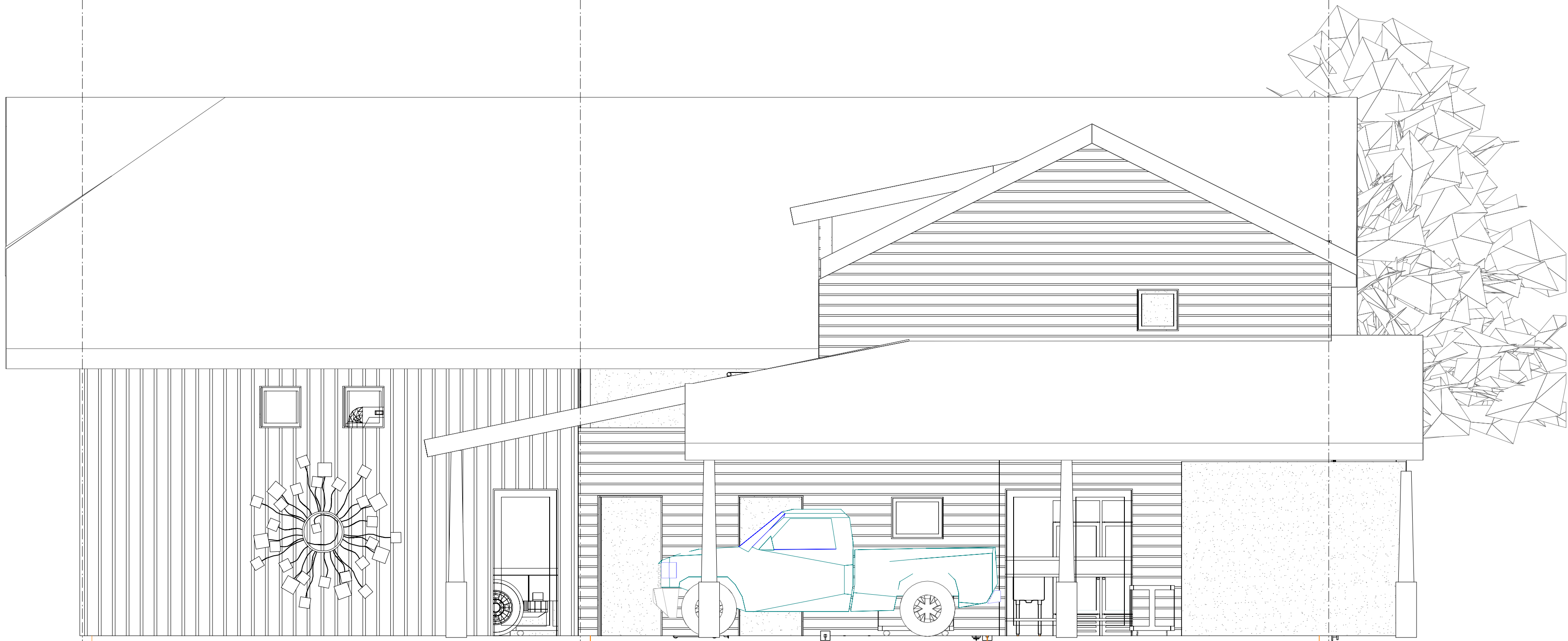
DATE:

1-20-2023

A3.1



5 **BACK ELEV**
Scale: 1/4" = 1'-0"



2 **RIGHT SIDE ELEVATION**
Scale: 1/4" = 1'-0"

ROLLING FORK TRUCK BARN
SOMEWHERE NICE IN
GARFIELD COUNTY, COLORADO

SHEET NAME:
DESIGN
DEVELOPMENT
ELEVATIONS
DATE:
1-20-2023

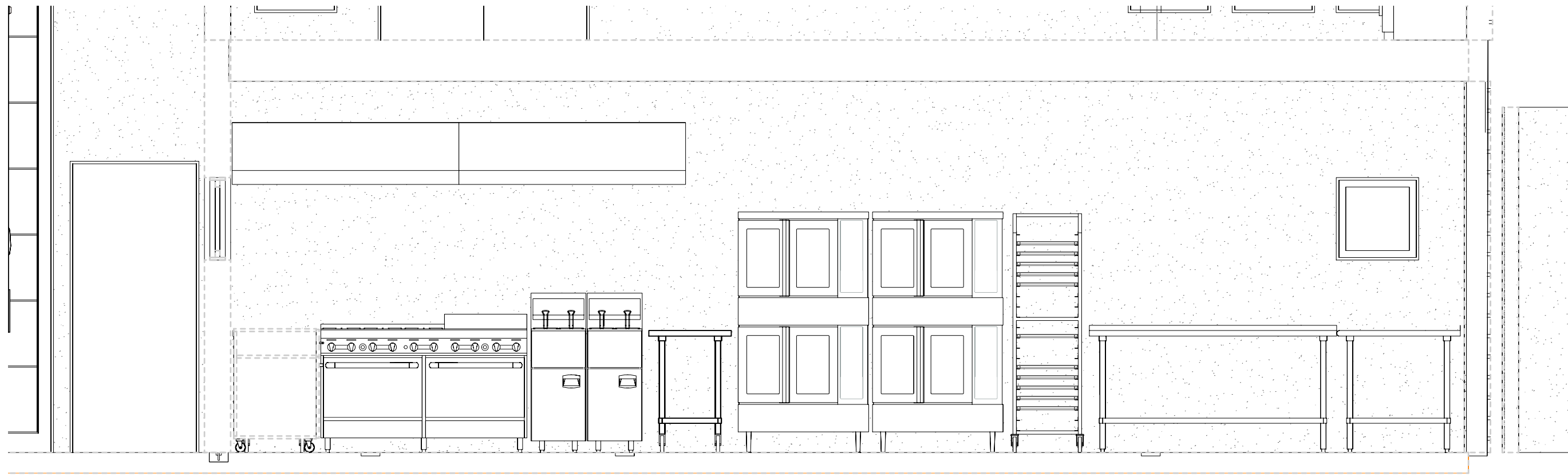


1 N-S SECTION
Scale: 1/2" = 1'-0"

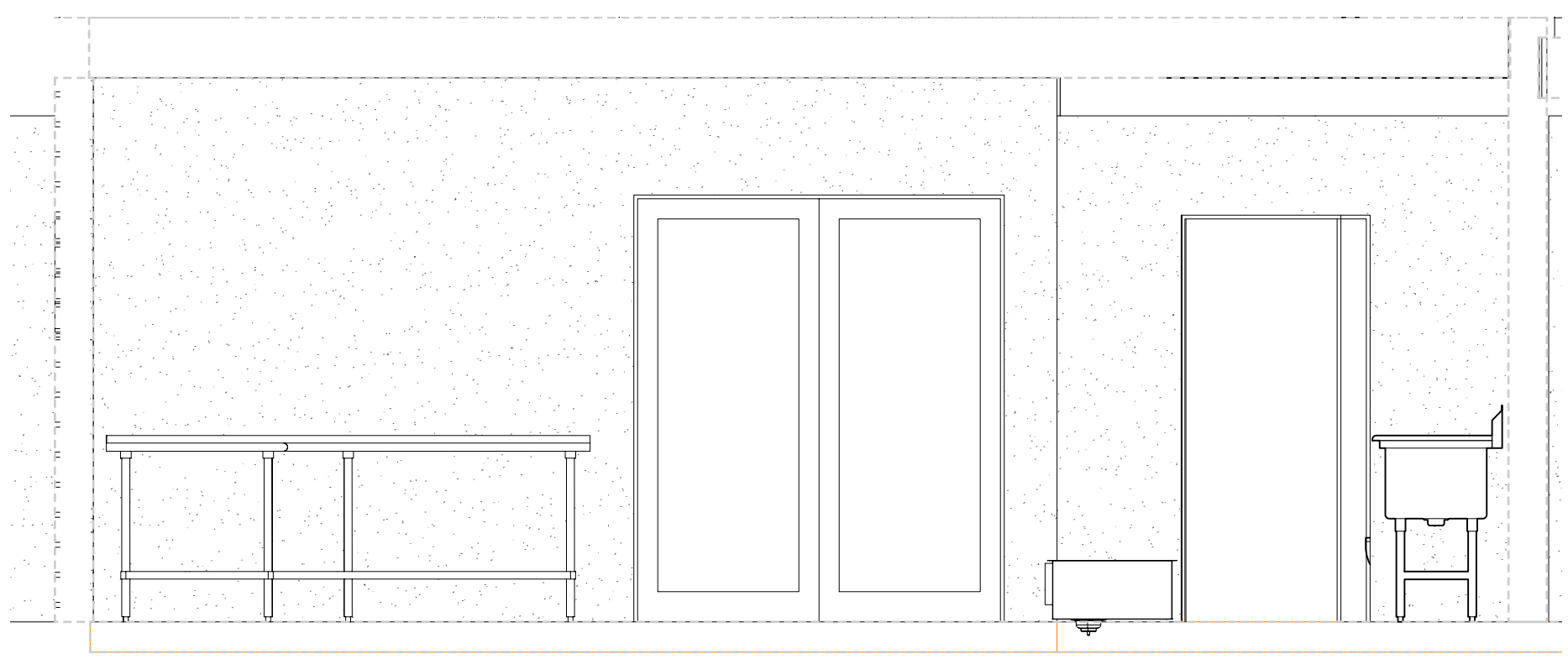
ROLLING FORK TRUCK BARN
SOMEWHERE NICE IN
GARFIELD COUNTY, COLORADO

SHEET NAME:
DESIGN
DEVELOPMENT
SECTIONS
DATE:
1-20-2023

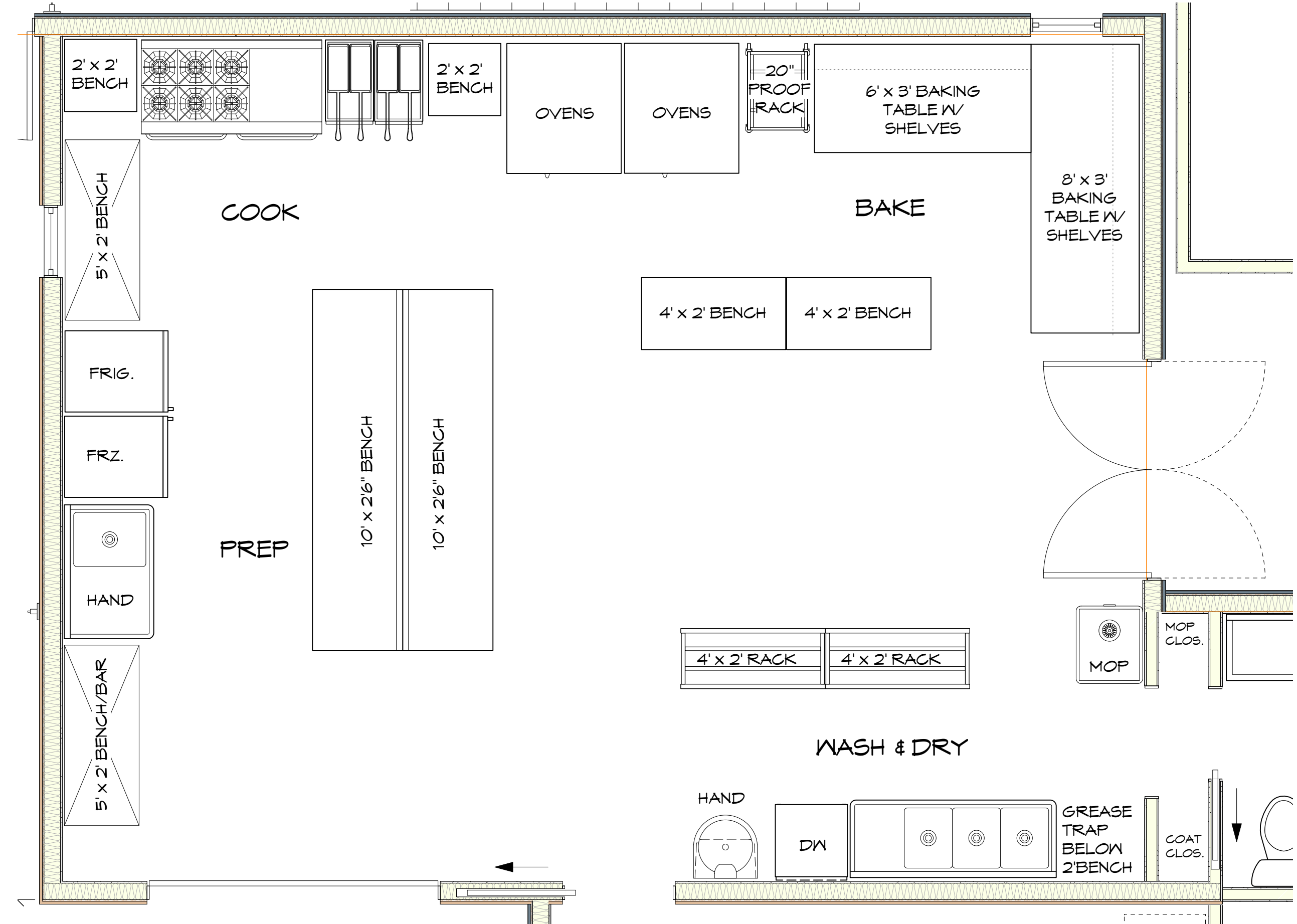
A4.1



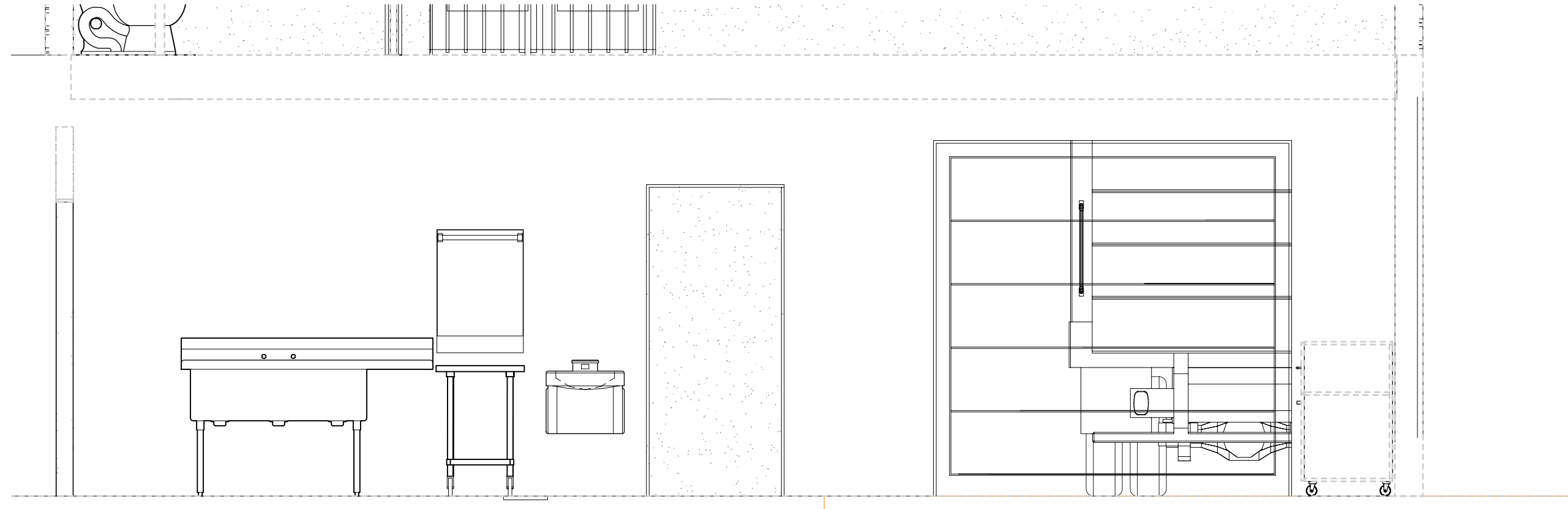
1 NORTH
Scale: 3/8" = 1'-0"



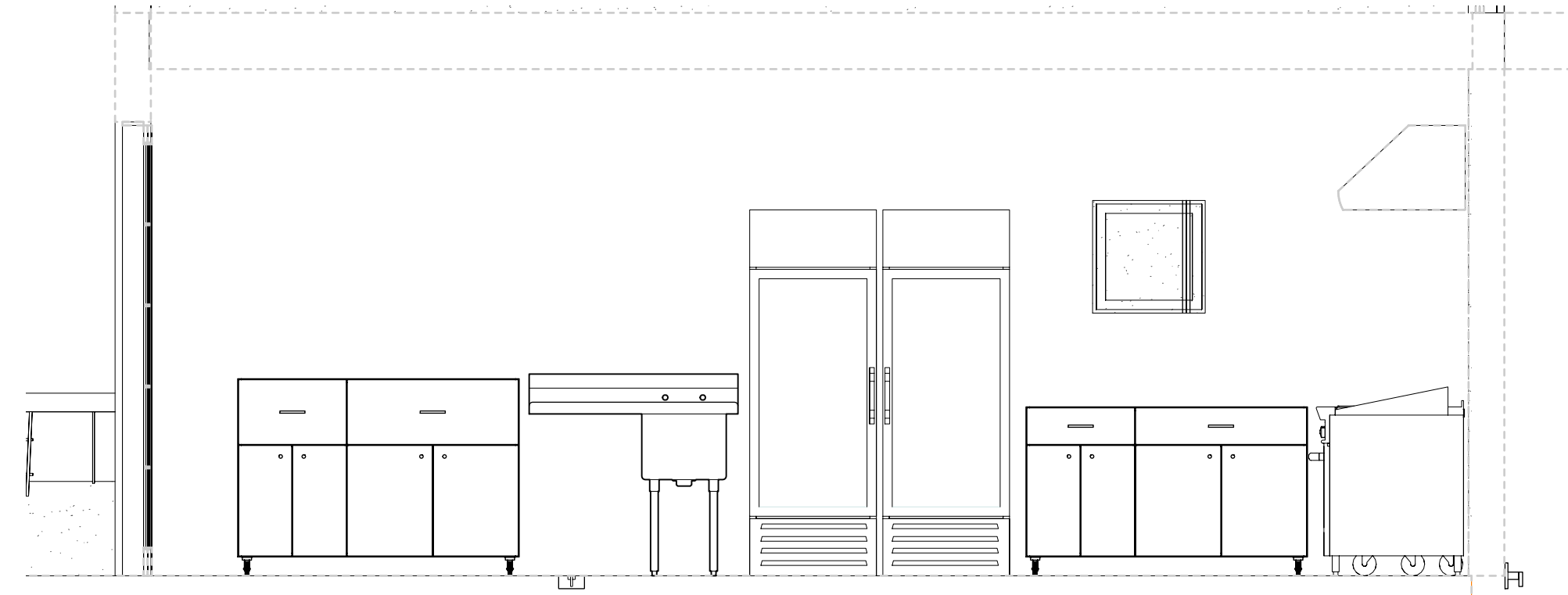
2 EAST
Scale: 3/8" = 1'-0"



5 KITCHEN PLAN
Scale: 3/8" = 1'-0"



3 SOUTH
Scale: 3/8" = 1'-0"



4 WEST
Scale: 3/8" = 1'-0"

ROLLING FORK TRUCK BARN
SOMEWHERE NICE IN
GARFIELD COUNTY, COLORADO

SHEET NAME:
DESIGN
DEVELOPMENT
KITCHEN
ELEVATIONS
DATE:
1-20-2023

A7.1

Memo

To: Town Council
From: Rochelle Firth/Dave Reynolds
Date: 11/21/23
Re: 2023 Grant Funding to Area Non-Profits Round 2

Background:

Each year the Town of New Castle distributes Town funds to local organizations for the purpose of providing opportunities to enhance community services, programs, and support to the residents of New Castle.

For the year 2023 the Town Council has budgeted \$16,000 towards two rounds of outgoing grants. In total, for this second 2023 outgoing grant cycle, staff is recommending full expenditures of \$8,000.

In studying the grant applications that were received we looked at how the funds would directly meet the needs of the community. While all the applicants may provide a much-needed service, the task is to take what funds we have and disperse them in a way that will best support our community needs. Full applications are available in a binder located in Town Hall.

List of Potential Grant Awards:

Access Afterschool

Access Afterschool is organized and created primarily to promote, support, and enhance education by partnering with local schools to administer after school programs, including providing financial support to allow lower income students to participate in these programs.

Funding from New Castle is being requested for the SecondShift program which is based on the idea that after a full day of school, youth benefit most from hands-on activities that spark their passions and allow them to apply what they learn in the classroom to their daily lives. Youth participants are exposed to activities that may become lifelong interests and career paths. Courses such as wilderness survival, cooking, robotics, cross-country running, mountain biking, chess club, Architecture, Jr. Police Academy, and many more — provide experiences that encourage personal growth, build youth confidence, and support healthy behaviors.

Funds received from the Town of New Castle will support Access' SecondShift afterschool program at Riverside Middle School, offering activities that build academic, social, and physical skills in a safe and healthy environment.

In the 2022/2023 school year 113 youth attended the after-school program at Riverside Middle School. This school year (2023/2024), Access plans on serving approximately 20% more youth. Scholarships are offered to all participants who demonstrate need.

Grant Request: \$5,000

Staff Recommends: \$1,500

Alpine Legal Services

Alpine Legal provides consultations, legal guidance, and direct representation to the most vulnerable members of our community in cases that significantly impact their lives: evictions, protection orders, custody and child support cases, and guardianships. They represent seniors, survivors of domestic abuse, and low-income individuals who need to access their legal system to uphold their rights.

Funds from New Castle will be used to support general operating expenses for free civil legal aid from Parachute to Aspen. Approximately 11% of these clients are from the Town of New Castle, amounting to approximately 181 residents and projecting to help 241 residents of New Castle by the end of 2023.

This is an estimated value of over \$72,300 in free legal aid for residents of the Town of New Castle for one year.

Grant Request: \$2,000

Staff Recommends: \$1,000

Great Expectations (Family Visitor)

The Mission of Great Expectations is to strengthen & empower families, foster optimum development of children, and prevent child abuse & neglect.

They do this by offering free services to new or expecting parents through trained home visitors. These visitors create a custom service plan for each family through observation, feedback, encouragement, referrals to other services they might need. These services help parents interact more positively with their children to create a better home environment. They help improve parents mental health by lowering stress and increase avoidance of risky behaviors including substance abuse.

In 2023, Great Expectations served 11 clients from New Castle. They are asking for \$6,692 to specifically support two New Castle families enrolled in the program.

Grant Request: \$6,692

Staff Recommends: \$1,500

Highwater Farm

Highwater Farm's mission is to use sustainable agriculture to transform the lives of young people and increase access to healthy food in Garfield County. 15% of produce grown is routed to the Lift Up pantry system.

A request for \$2,000 from the Town of New Castle is for support for the Summer Youth Program. This is a job training program for youth ages 14-17 from all different backgrounds to gain job skills, communication and team building skills. Each summer crew worker can earn \$3,000 for the 8-week Summer Youth Program through good behavior, diligence and hard work.

In 2024 they would like to serve 14 local teens. If the applicant pool is similar to years past, then at least 4 of Highwater's teen participants in the 2024 program will be New Castle residents.

Grant Request: \$2,000

Staff Recommends: \$1,000

Lift-Up

LIFT-UP is seeking grant funding of \$5,000 to support their general operating expenses, specifically to purchase and distribute food to the New Castle food pantry and drive-thru distribution site.

The organization has experienced a significant increase in demand for services. The surge in demand is primarily attributed to the loss of expanded SNAP benefits on March 1, 2023, and the escalating costs of housing, food, fuel, utilities, and childcare.

The financial strain on individuals and families has intensified, underscoring the critical need for our services. The grant funding they are requesting will directly contribute to their ability to address this heightened need by ensuring a stable supply of food for the New Castle pantry and distribution site.

Grant Request: \$5,000

Staff Recommends: \$2,000

West Elk Trails

West Elk Trail's primary goal is to provide opportunities for outdoor recreation, free of charge, to residents of New Castle and Garfield County. They mark, maintain and promote non-motorized trails in the White River National Forest, specifically in the West Elk area off Buford Road.

The funds requested will be used for the Winter Trail Grooming Program from Mid-December 2023 to the end of March 2024.

Grant Request: \$1,000

Staff Recommends: \$1,000



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Memorandum

To: Mayor & Council

From: David Reynolds, Paul Smith, Mindy Andis

Re: Board of Adjustment – Hear and decide the proper application of unlisted uses in the C-1 Zoning District as it applies to Brewing Businesses

Date: 11/21/2023

Purpose:

The purpose of this agenda item is to hear and decide the proper application of an unlisted use in the C-1 Zoning District, specifically the general inclusion of Brewing Businesses as a *Permitted Use*.

Current zoning along the Main Street corridor / C-1 Zoning District includes a list of Permitted Uses, Conditional Uses, and Nonpermitted Uses. Any use that is not specifically listed is eligible for consideration under the Conditional Use application and review process.

In the case of an *unlisted use* that may be similar to other permitted uses, or in the case where a business owner wishes to seek clarity on the proper application of an *unlisted use*, Town Council may convene as the Board of Adjustment and consider the proper application of a questioned *unlisted use*. In this case, the Board of Adjustment is being asked to rule on the *unlisted use* of *Brewing Businesses* in the C-1 District. (See *Municipal Code Sec 17.12.020 (C) Powers*).

The Board of Adjustment will be asked to consider if *Brewing Businesses (unlisted)* might fall somewhere within the Permitted Uses category. For example, the Board may find that *Brewing Businesses* are similar to Retail Establishments and Personal Service Establishments such as Beverage Sales, Restaurants (with or without Bars), and Taverns and therefore allow *Brewing Businesses* as a Permitted Use; or the Board may rule that *Brewing Businesses* shall remain *unlisted* and continue to be subject to the full *Conditional Use Process*.

During such consideration of *unlisted uses* it is important to note the following:

- If approved, the *unlisted use* (in this case *Brewing Businesses*) will become a Permitted Use throughout the C-1 Zoning District and would not be specific to one particular business or business owner.
- Approving a *Brewing Businesses* as a Permitted Use in C-1 removes the necessity for future *Brewing Businesses* to work through the Conditional Use Process which includes a Public Hearing, and public notice requirements.

- If the Board of Adjustment decides that a *Brewing Business* is not to be named as a Permitted Use, owners of *Brewing Businesses* may continue to use the Conditional Use Process to seek approval for their specific business within the C-1 District.

Attached please find a copy of Municipal Code Section 17.36 C-1 COMMERCIAL DISTRICT which lists the Permitted Uses, Conditional Uses, and Nonpermitted Uses for C-1.

Permit Application and Report of Changes

All Answers Must Be Printed in Black Ink or Typewritten

1. Applicant is a <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company				License Number 12-40424-0005	
2. Name of Licensee Kum & Go LC			3. Trade Name of Establishment (DBA)		
4. Address of Premises (specify exact location of premises) 801 Castle Valley Blvd			5. Business Email Address licenses@kumandgo.com		
City New Castle	County Garfield	State CO	ZIP 81647	Business Phone Number	
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.					
Section A – Manager Reg/Change			Section C		
<input type="checkbox"/> Manager's Registration (Hotel & Restr.) \$30.00 <input type="checkbox"/> Manager's Registration (Tavern) \$30.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) \$30.00 <input checked="" type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE <i>Please note that Manager's Registration for Hotel & Restaurant, Lodging & Entertainment, and Tavern licenses requires a local fee with submission to the local licensing authority as well. Please reach out to local licensing authorities directly regarding local processing and fees.</i>			<input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) \$100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) \$50.00 <input type="checkbox"/> Change Location Permit (ea) \$150.00 <input type="checkbox"/> Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change \$150.00 <input type="checkbox"/> Change, Alter or Modify Premises <div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> \$150.00 x Total Fee: </div> <input type="checkbox"/> Addition of Optional Premises to Existing H/R <div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> \$100.00 x Total Fee: </div> <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex <div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> \$160.00 x Total Fee: </div> <input type="checkbox"/> Campus Liquor Complex Designation No Fee <input type="checkbox"/> Sidewalk Service Area \$75.00		
Section B – Duplicate License					
<input type="checkbox"/> Duplicate License \$50.00					

Do Not Write in This Space – For Department of Revenue Use Only		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$ 0 .00

Instruction Sheet

For All Sections, Complete Questions 1-5 Located on Page 1

☒ **Section A**

To Register or Change Managers, check the appropriate box in section A and complete question 9 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ **Section B**

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

☐ **Section C**

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise, or add Sidewalk Service Area**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change**, go to page 4, and complete question 8. Use this section to make a current Noncontiguous Manufacturing Location into a Primary Manufacturing Location, or a Primary Manufacturing Location into a Noncontiguous Manufacturing Location. To be eligible for a Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change, you must be a Colorado state licensed manufacturer of vinous liquor pursuant to section 44-3-402 or 44-3-403, C.R.S.
- 8) **Campus Liquor Complex Designation**, go to page 5 and complete question 11. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 9) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 5 and complete question 12.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____ ZIP _____</p> <p>Attach a deed/lease or rental agreement for the storage premises.</p> <p>Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name/DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td><td style="width: 50%; padding: 2px;">New Trade Name</td></tr> <tr> <td style="padding: 2px;">Old Corporate Name</td><td style="padding: 2px;">New Corporate Name</td></tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ ZIP _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ ZIP _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ ZIP _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change	<p>8. Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change</p> <p>Select the option that applies to your situation:</p> <p><input type="checkbox"/> Make a current Primary Manufacturing Location (Location 1) into a Noncontiguous Location (Location 2); or</p> <p><input type="checkbox"/> Make a current Noncontiguous Manufacturing Location (Location 1) into a Primary Manufacturing Location (Location 2).</p> <p>(a) Address of Location 1: _____</p> <p>City _____ County _____ ZIP _____</p> <p>(b) Address of Location 2: _____</p> <p>City _____ County _____ ZIP _____</p>
Change of Manager	<p>9. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8), C.R.S.</p> <p>(a) Change of Manager</p> <p>Former manager's name <u>Patricia France</u></p> <p>New manager's name <u>Jack Thompson</u></p> <p>(b) Date of Employment <u>7/31/2023</u></p> <p>Has manager ever managed a liquor licensed establishment?..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Does manager have a financial interest in any other liquor licensed establishment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, give name and location of establishment <u>Kum & Go Training Location</u></p>
Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area	<p>10. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed _____</p> <p>_____</p> <p>_____</p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start _____ (mo/day/year) End _____ (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(d) Is the proposed change in compliance with local building and zoning laws? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p> <p>(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), 1 C.C.R. 203-2, include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.</p>

Campus Liquor Complex Designation	11. Campus Liquor Complex Designation An institution of higher education or a person who contracts with the institution to provide food services (a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex <input type="checkbox"/> Yes <input type="checkbox"/> No
Additional Related Facility	12. Additional Related Facility To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises. (a) Address of Related Facility _____ (b) Outlined diagram provided <input type="checkbox"/> Yes <input type="checkbox"/> No

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature <i>Camille Hayes</i>	Print name and Title Camille Hayes - Risk Management Analyst	Date 11.7.2023
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date