

Posted: _____

Remove:



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Virtual Meeting

Tuesday, February 16, 2021, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council. The starting times are subject to change by Council, as is the order of items on the agenda.

Due to concerns related to COVID-19, this meeting will be open to the public as a virtual meeting only.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on.

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

A. Moment of Silence for Our Lost Eagle County Officials: Seth Bossung, Andy Jessen and Adam Palmer (7:05 p.m.)

- B. Congratulations: Deputy Town Clerk Mindy Andis Celebrating 20 Years with the Town (7:10 p.m.)**
- C. Welcome and Congratulations: Colorado River Fire Rescue Chief Leif Sackett (7:20 p.m.)**
- D. Introduction and Grants Report: Administrative Assistant to the Town Administrator, Rochelle Firth (7:30 p.m.)**
- E. Consider Resolution TC 2021-6 - Adopting a Directory of Fees and Charges (7:45 p.m.)**

Consent Agenda (7:50 p.m.)

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[February 2, 2021 minutes](#)

Staff Reports (7:55 p.m.)

Town Administrator
Town Clerk
Town Treasurer
Town Planner
Public Works Director

Commission Reports (8:05 p.m.)

Planning & Zoning Commission
Historic Preservation Commission
Climate and Environment Commission
Senior Program
RFTA
AGNC
GCE
EAB

Council Comments (8:15 p.m.)

Adjourn (8:30 p.m.)



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To: Town Council
From: Melody Harrison
Re: Mindy Andis' Twenty-Year Anniversary

The purpose of this agenda item is to share an achievement. Deputy Town Clerk Mindy Andis will celebrate twenty years with the Town of New Castle on February 26, 2021. Below is the article in the town newsletter this month.



20-year Anniversary Celebration

Mindy Andis, New Castle's Deputy Town Clerk, hits a milestone in her career this month. On February 26, 2021, Mindy will be celebrating her 20-year anniversary with the Town of New Castle. She is the longest-serving employee of the Town.

What started as a temporary three-month position has turned into 20 years. Recently Mindy reflected on her tenure with the town.

When asked about her first day, her response was, "I was scared to death! I had worked at the bank for so long and never in government. I was always curious to know what exactly the people in town hall did, and it was finally my chance to find out."

What has kept Mindy here for so long are the co-workers that she gets to be around every day. "The people are like family to me," she said. "We have each other's backs, and we enjoy each other's company." This collegiality is evident to anyone walking into Town Hall and hearing laughter echoing throughout the building.

When asked what her all-time favorite memory was, she replied with a laugh, "When Tom Baker was the Town Administrator, we 'tastefully' decorated his office with newspaper, streamers and Bengay! Unfortunately, our plan backfired on us and the entire upstairs was overpowered with the lovely scent of Bengay, and all windows and doors had to be opened."

In Mindy's 20 years, her greatest success was getting her Certified Municipal Clerk's Designation. She started the process in 2016 and acquired it in 2019. This certification typically takes 4-5 years to get. She is now an internationally certified municipal clerk. Congratulations Mindy! We look forward to working with you for years to come.



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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Introduction of Colorado River Fire & Rescue Chief - Leif Sackett
Date: 2-16-21

Purpose:

The purpose of this agenda item is to welcome Chief Leif Sackett in his new position as Chief of the Colorado River Fire & Rescue (CRFR). Chief Sackett took command of our local fire district in late 2020 following the retirement of Chief Randy Callahan. Leif started his career as a firefighter in 1999 and has been the Battalion Chief with CRFR since 2013.

The Town of New Castle wishes to welcome Leif in his new role, and looks forward to continued support of the CRFR Fire District as they work tirelessly to serve and protect our residents and visitors.



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Memorandum

To: Mayor & Council

From: Rochelle Firth & Dave Reynolds

Re: Agenda Item: 2021 Round 1 Outgoing Grant Summary and Thank You Notes

Date: 2-16-2021

Purpose:

The purpose of this agenda item is to review the 2021 Outgoing Grants that were awarded in the winter of 2020 to local non-profits. Also included in this agenda item are thank you notes sent from a few of the local businesses who received the Business Assistance Grants.

In your packet, please find the Outgoing Grants spreadsheet as well as the thank you letters.

2021 Outgoing Grants Round 1

| Organization | 2021 Amount Awarded in Round 1 | Notes/Funding: |
|------------------------------|--------------------------------|----------------------------|
| Advocate Safehouse | \$500.00 | |
| Alpine Legal Services | \$500.00 | |
| CASA of the Ninth District | \$800.00 | |
| High Country RSVP | \$350.00 | |
| Literacy Outreach | \$500.00 | |
| Rifle Animal Shelter | \$2,500.00 | |
| River Bridge | \$2,000.00 | |
| West Elk Trails | \$500.00 | |
| Western Slope Veterans Coal. | \$500.00 | |
| YouthZone | \$2,500.00 | |
| RiverCenter | | separate line item in 2021 |
| Total | \$10,650.00 | |

Alpine Legal, Literacy Outreach and Youth Zone sent Christmas Cards with
thank you notes and goodies to Town Hall



— WESTERN SLOPE — VETERANS COALITION

Serving Eagle County, Garfield County, and Pitkin County

JESSE BECKIUS/CASEY OWENS

Veterans Resource Center

January 28, 2021

Town of New Castle
PO Box 90
New Castle, CO 81647

Dear Town of New Castle,

Dear Grant Committee,

Once again, thank you very much for choosing WSVC as a recipient of this more than generous grant award of \$1,000.00. No goods or services were provided for this donation. Because of your kind hearts, WSVC is starting 2021 on an amazing and hopeful note! Your contribution has allowed us to replenish our assistance funds, which will allow us the opportunities to continue to serve this underrepresented group; a commitment WSVC made upon the inception of this organization.

Our Veterans will know just how much this community values their service to our country.

We invite you to learn more about WSVC at:

www.westernslopeveterans.org and
www.facebook.com/WesternSlopeVeteransCoalition

Happy and prosperous 2021,

John Pettit
Board Member, Volunteer

Western Slope Veterans Coalition is a State of Colorado Nonprofit Corporation
Colorado ID # 201610183 Federal 501(c)3 ID# 81-1898048



803 Colorado Ave. Glenwood Springs, CO 81601
970-233-8735 wsvcoalition@gmail.com
www.westernslopeveterans.org



PO Box 129, Silt CO 81652
<http://wemuc.wordpress.com>
January 25, 2021

Rochelle Firth, Administrative Assistant
Town of New Castle
PO Box 90
New Castle, CO 81647

Dear Rochelle,

On behalf of West Elk Trails Inc, I would like to thank the Town of New Castle for the recent grant for \$500.00.

West Elk Trails Inc is a volunteer-based organization that relies on member donations and community support. More than a third of our trail users are New Castle residents. Winter recreation trails are not only popular with New Castle folks, they are important for maintaining good health. Your grant shows the same commitment to outdoor winter recreation in western Garfield County that is shared by our board members.

The Town of New Castle grant funds trail grooming and equipment maintenance for the 2020-21 winter recreation season.

Thank you again for your support!

Sincerely,

Peggy Tibbetts
Secretary
West Elk Trails Inc

West Elk Trails Inc is a 501(c)3 nonprofit organization, EIN/Tax ID #47-5066198



January 18, 2021

Again, we thank you for your support of River Center during 2020. Included with this letter is your contribution summary. We are still working on our annual report and will send that out once it is complete. Please include this page as well with our tax ID number.

River Center of New Castle, Inc. is a 501(c)3 nonprofit organization, Federal Tax ID# 27-3837160. No goods or services were received in consideration of this gift.

If you have questions please contact us at (970) 984-4333.

Sincerely,

A handwritten signature in black ink that reads "Heather Paulson". The signature is written in a cursive style.

Heather Paulson
Executive Director

3:59 PM

01/15/21

River Center of New Castle, Inc. Donation Transaction Detail Report

Accrual Basis

January through December 2020

| Type | Date | Num | Name | Memo | Account | Class | Clr | Split | Amount | Balance |
|---------------|------------|-----------|-----------------|------|-------------------|-------|-----|------------------|------------------|------------------|
| Jan - Dec 20 | | | | | | | | | | |
| Sales Receipt | 01/29/2020 | | TownofNewCastle | | Undeposited Funds | | X | Operating Gra... | 11,000.00 | 11,000.00 |
| Sales Receipt | 09/16/2020 | 09/04/... | TownofNewCastle | | Undeposited Funds | | X | Operating Gra... | 1,500.00 | 12,500.00 |
| Sales Receipt | 09/24/2020 | 09/17/... | TownofNewCastle | | Undeposited Funds | | X | Team Grants | 25,575.00 | 38,075.00 |
| Sales Receipt | 09/24/2020 | 09/17/... | TownofNewCastle | | Undeposited Funds | | X | Team Grants | 1,925.00 | 40,000.00 |
| Sales Receipt | 09/24/2020 | 09/17/... | TownofNewCastle | | Undeposited Funds | | X | Team Grants | 2,500.00 | 42,500.00 |
| Sales Receipt | 12/16/2020 | 12/09/... | TownofNewCastle | | Undeposited Funds | | X | Team Grants | 5,000.00 | 47,500.00 |
| Jan - Dec 20 | | | | | | | | | <u>47,500.00</u> | <u>47,500.00</u> |



Support for Survivors of Domestic and/or Sexual Violence

January 29, 2021

Dave Reynolds, Town Administrator
Town of New Castle
PO Box 90
New Castle, CO 81647

Dear Dave:

I hope this letter finds you and yours healthy and safe during these unprecedented times. On behalf of the Board of Directors, I would like to take this opportunity to extend our appreciation to you and the Town of New Castle for both your continued commitment to survivor services and for your support of our work in 2021. It will make a huge impact and as a non-profit, we rely on the support and generosity of community members like you. As you know, these times are not quite the norm and your support is certainly appreciated.

As 2021 begins it is a time when I look forward to the promise of better things to come this year. With your support, Advocate Safehouse Project will be able to provide critical services to over 525 survivors of domestic and/or sexual violence in our community this year. We believe each person in Garfield County deserves a healthy relationship free from violence. Every day we support the healing of survivors as they transition from a life of fear to one filled with **peace, confidence and hope**. Many thanks for helping us make our community a better place for all of us to live.

Again, many thanks for your consideration. Please let me know if I may be of further assistance.

Warmly,

Julie Olson, MSW
Executive Director



Thursday, January 28, 2021

Dear Town of New Castle,

Thank you for your very generous donation to our Capital Campaign! Your donation has moved us one step closer to a new building. It will allow us more room and capability to help more homeless animals! In 2018 we were able to transfer in 369 animals from overcrowded shelters and a total of 1,438 animals were taken in and cared for! Imagine with your donation, what we will be able to do with a larger building and more efficient space! With the adequate space we will be able to take in and adopt out 25% more homeless animals than we have capacity for now.



Thank you for helping us in the journey home for many homeless animals, and thank you for your giving hearts and willingness to help these animals that we all adore. This project will assist so many in their second chance at life and we are honored to have your support each year. The impact you are

making with each gift is beyond measure.

With Gratitude,



Heather Grant
Executive Director

Thank you!
we really appreciate
your support.

Your donation of \$2,500.00 is tax deductible to the fullest extent allowed by the law. No goods or services were provided in return for your donation. This letter will serve as your receipt.



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Memorandum

To: Mayor & Council

Re: Agenda Item: Business Assistance Thank You Notes

Date: 2-16-2021

In your packet, please find the thank you notes from some of the Business Assistance Grant recipients.

Rochelle Firth

From: ami@sopris.net
Sent: Wednesday, February 10, 2021 7:04 PM
To: Rochelle Firth
Subject: Thank you!

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Whom It May Concern,

Thank you so much for the grant money for Speckled Feather. The pandemic has put a strain on the entire world so the hardship my small business has/is facing is not unique. What is unique however is the efforts made by our lovely town to help us all weather the storm. I'm deeply touched and grateful for the ability to continue in business because of your generosity. There really aren't enough words to express how thankful I am. Most of the funds went to paying rent, CAM fees and utilities but a small portion allowed me to set up some safety protocols for the classroom so I can offer classes.

Sincerely,
Ami

Rochelle Firth

From: Anna Ratajczak <hello@thelodgeatnewcastle.com>
Sent: Wednesday, February 10, 2021 3:10 PM
To: Rochelle Firth
Subject: Thank you!

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Town of New Castle Council Members and Employees:

The owners and staff of the Lodge at New Castle would like to express our sincerest gratitude and appreciation for the generous grants our business received during 2020 in response to the coronavirus pandemic. These grants enabled us to successfully navigate the incredibly difficult economic, health and safety circumstances that presented themselves in 2020.

Obviously, the coronavirus pandemic has been hugely impactful to all members of the community, and the hospitality industry was no exception. Over the past year we've learned to live with heightened levels of uncertainty, economic and otherwise, but the grants provided by the town helped our business continue to operate and provide our staff and our guests with a place to work and stay.

We are so thankful for the grants we received, and we are grateful for the continued opportunity to operate a business in such a supportive community.

Sincerely,

The Lodge at New Castle Management

Dear Dave Reynolds,
Hi there!

I am writing this letter of appreciation for the Cash Act Grant I have received to help continue keeping my business active and moving forward in 2020.

I can't thank you enough for all your help.

I have used the money to pay:

Rent
utilities
water
cleaning materials
sometimes to be
COVID approved.

It's so nice how our community has come together in these hard times.

Hoping 2021 will be a better year for us all

Thanks again
Maureen Nolan

Debbie Nichols

From: dr kent j albrecht dc <drkent@dr.com>
Sent: Wednesday, November 25, 2020 12:43 PM
To: Debbie Nichols
Subject: Grant use 2020

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Board -

I'd like to thank you for your support via Grant finances, the funds are being applied directly towards Nov/Dec rents and CAM for 3rd & 4th Qtr on leased space.

This allows us to continue operations in this statistical down swing during COVID - 19 restrictions.

Thank you,

Dr Kent J Albrecht DC PC

--

Sent from my Android phone with mailto: Mail. Please excuse my brevity.

Rochelle Firth

From: Defiance West <cory@defiancewest.com>
Sent: Friday, February 5, 2021 9:21 AM
To: Dave Reynolds; Rochelle Firth
Subject: Thank You and Funds Use Report

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Council,

We cannot thank you enough for the support you have given us in the last year. We received three series of grants in total of over \$16,000 between June and December of 2020. The year was very hard on our business as it was for many businesses. My family took a significant pay cut and our business costs continued to rise as we needed to purchase more equipment and supplies to follow new health guidelines along with being shut down for two and a half months. The money you gave us allowed us to cover our basic expenses for several months (rent and utilities) and still give my family some kind of a paycheck. We feel very fortunate to provide New Castle with a small community that supports and accepts people as they go through their fitness and health journey. You have kept us going and we will keep going thanks to your help.

Sincerely,

Cory and Cierra House

**TOWN OF NEW CASTLE
RESOLUTION NO. TC-2021-6**

A Resolution of the Town Council of the Town of New Castle Adopting a Directory of Fees and Charges for the Town.

WHEREAS, Town of New Castle Ordinance 2007-11 adopted a schedule of fees for Town services; and

WHEREAS, due to changing circumstances, certain fees in the current fee schedule are not necessarily reflective of current conditions; and

WHEREAS, the Town Council wishes to adopt fees that reflect current conditions.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of New Castle, Colorado:

1. The Town Council adopts the foregoing recitals as findings of fact and determinations of the Council.
2. The Directory of Fees and Charges attached to this resolution as Exhibit A is adopted until such time as it is altered by resolution.

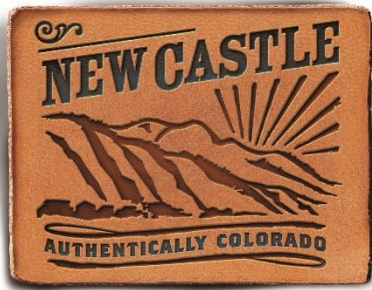
Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on February 16, 2021.

TOWN OF NEW CASTLE

Mayor Art Riddile

ATTEST:

Town Clerk Melody L Harrison, CMC



Town of New Castle

**Directory
of
Town Fees
and
Charges**

Directory of Town Fees and Charges
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Section 1: Administrative Services

A. Photocopying

- 1. Customer documents
 - a. Black and white copies \$0.25 per page
 - b) Color copies..... \$0.50 per page
- 2. Town documents – see Section 14: Town Records

B. Fax

- 1. Send to local phone number..... \$0.25 per page
- 2. Send to long distance phone number \$0.50 per page
- 3. Receive \$0.25 per page

C. Notary Public

- 1. For Town residentsno charge
- 2. For non-residents \$2.00 per document

D. Administrative Staff Time \$45.00/hr

Section 2: Animals

A. Dog Licenses

- 1. Unneutered male or unspayed female \$25.00 per year
- 2. Neutered male or spayed female \$10.00 per year

B. Impound Fees

- 1. Dog or cat \$120.00 Initial Intake/Day one
..... \$20.00 per day thereafter
- 2. Other animal..... \$120.00 Initial Intake/Day one
..... \$20.00 per day thereafter

Section 3: Building Permits

A. Valuation of Structures

Valuation of Structures. Pursuant to Municipal Code Section 15.08.020, the building valuation for new construction within the scope of the IBC that is used to calculate permit fees shall be based exclusively on the valuation schedule set forth in the most current edition of the Building Safety Journal ("BSJ") published by the International Code Council. Pursuant to Municipal Code Section 15.10.020, the building valuation for new construction within the scope of the IRC that is used to calculate permit fees shall be the valuation most representative of the work based on either the applicant's estimate or the valuation schedule set forth in the most current version of the BSJ, as determined by the Building Official.

B. Building Permit Fees

| <i>Total Valuation</i> | <i>Fee</i> |
|--------------------------------|--|
| \$1.00 to \$500.00 | \$23.50 |
| \$501.00 to \$2,000.00 | \$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00 |
| \$2,001.00 to \$25,000.00 | \$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00 |
| \$25,001.00 to \$50,000.00 | \$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00 |
| \$50,001.00 to \$100,000.00 | \$643.65 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00 |
| \$100,001.00 to \$500,000.00 | \$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00 |
| \$500,001.00 to \$1,000,000.00 | \$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00 |
| \$1,000,001.00 and up | \$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof |

C. Plan Review Fee 65% of building permit fee

D. Other Fees

| <i>Other Inspections and Fees</i> | <i>Fee</i> |
|---|----------------|
| Inspections outside of normal business hours (minimum charge 2 hours) | \$65.00/hr* |
| Re-inspection fees (minimum charge 1 hour) | \$65.00/hr* |
| Inspections for which no fee is specifically indicated (minimum charge ½ hr) | \$65.00/hr* |
| Additional plan review required by changes, additions or revisions to plans | \$75.00 |
| For use of outside consultants for plan checking and inspections, or both | Actual cost** |
| *Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. | |
| **Actual costs include administrative and overhead costs. | |
| Basement finish on existing structure | \$450.00 |
| Re-roofing of one building or structure | \$65.00 |
| Backflow Preventer | \$50.00 |
| Fence | \$25.00 |
| HUD Manufactured Home Installation Permit | \$375.00 |
| HUD Manufactured Home Plan Review | \$275.00 |
| Installation of mechanical appliances | \$70.00 |
| Mechanical systems: addition, alteration or remodel (includes 2 inspections) | \$70.00 |
| Mechanical systems: new construction residential or commercial | \$70.00 |
| Water heater installation and inspection | \$70.00 |
| Plumbing systems: new construction residential or commercial | \$70.00 |
| Plumbing systems: addition, alteration or remodel (includes 2 inspections) | \$70.00 |

E. Deposits – Plan Review Fees

| | |
|-------------------------------------|------------|
| Basement Finish (Plan Review) | \$150.00 |
| Manufactured Home | \$275.00 |
| New Home or New Commercial Project: | |
| Value up to \$500,000 | \$500.00 |
| Value \$501,000 or more | \$1,000.00 |

Remodels or Additions:

| | |
|----------------------------------|------------|
| Value up to \$2,000 to \$25,000 | \$100.00 |
| Value \$25,001 to \$100,000 | \$250.00 |
| Value \$100,001.00 to \$5,000.00 | \$500.00 |
| Value \$500,000 + | \$1,000.00 |

Section 4: Business and Contractor Licensing

A. Business Licenses

1. General Business License.....\$25.00

2. Special Business Licenses

a. Adult Entertainment Establishment Licenses

| | |
|---|-------------------|
| Adult Entertainment Establishment License - Initial | \$1,200.00 |
| Adult Entertainment Establishment Employee Permit - Initial | \$75.00 |
| Adult Entertainment Establishment License - Renewal | \$600.00 per year |
| Adult Entertainment Establishment Employee Permit - Renewal | \$50.00 per year |
| Adult Entertainment Establishment License - Transfer | Non-Transferable |

b. Arborist License..... \$25.00 per year

c. Special Event Business License \$5.00

e. Contractor Business License.....\$25.00

d. Tobacco Retailer License\$25.00

Section 5: Cemetery

A. Burial Plots

- 1. For Town residents \$400.00 per plot
- 2. For non-residents \$650.00 per plot

Section 6: Historic Preservation

A. Fee to Appeal Historic Preservation Commission
Decision Regarding Acceptability of Application
for Building or Demolition Permit.....\$45.00

Section 7: Land Development

A. Annexation

| <i>Acreage</i> | <i>Fee</i> | <i>Deposit</i> |
|----------------------------|------------|----------------|
| Less than 5 acres | \$625.00 | \$3,000.00 |
| 5 to 35 acres | \$2,250.00 | \$3,000.00 |
| Over 35 acres to 100 acres | \$3,550.00 | \$3,000.00 |
| Over 100 acres | \$6,500.00 | \$3,000.00 |

| | | |
|--|----------|----------|
| B. Conditional Use/Special Review Use Permit | \$275.00 | \$275.00 |
| C. Condominium | \$275.00 | \$275.00 |
| D. Floodplain Development Permit | \$150.00 | \$150.00 |
| E. Grading Permit | \$125.00 | \$125.00 |
| F. Lot Line Adjustment/ Dissolution. | \$175.00 | \$175.00 |
| G. Lot Split. | \$275.00 | \$275.00 |
| H. Mobile Home Park Permit. | \$275.00 | \$275.00 |

I. Planned Unit Development*

| <i>Application</i> | <i>Fee</i> | <i>Deposit</i> |
|-------------------------------|------------|----------------|
| 1. Sketch Plan | \$600.00 | \$3,000.00 |
| 2. Preliminary or Master Plan | \$750.00 | \$6,000.00 |
| 3. Final Plan | \$350.00 | \$6,000.00 |

| | | |
|---|----------|------------|
| J. Site Specific Development Plan (vested property rights). | \$500.00 | \$3,000.00 |
|---|----------|------------|

K. Subdivision*

| <i>Application</i> | <i>Fee</i> | <i>Deposit</i> |
|----------------------|------------|----------------|
| 1. Sketch Plan | \$600.00 | \$3,000.00 |
| 2. Preliminary Plat | \$750.00 | \$6,000.00 |
| 3. Final Plat | \$350.00 | \$6,000.00 |
| 4. Amended Plat | \$300.00 | \$800.00 |
| 5. Minor Subdivision | \$285.00 | \$800.00 |

| | | |
|--|-----------------------|----------|
| L. Variance | \$250.00 | \$250.00 |
| M. Zoning Amendment. | \$275.00 | \$800.00 |
| N. Zoning/Rezoning | \$275.00 | \$800.00 |
| O. Interest on Delinquent Land Use Application Costs | 1.5% per month | |
| P. Cash Payment in Lieu of Parkland Dedication . . . | \$120,000.00 per acre | |
| Q. Fee to Appeal to Board of Zoning Adjustment | \$175.00 | |

*In the case of combined PUD/subdivision applications, only one fee shall be required.

| | |
|--|----------|
| R. Review of Wireless Communication Facilities: base stations, alternative tower structures, alternative tower structures in the ROW, small cell facilities and eligible facilities. | \$275.00 |
| S. Review of Applications for Wireless Communications Towers. | \$660.00 |
| T. Building Permit for the Installation of Each Wireless Communication Facility. | \$50.00 |

Section 8: Liquor Licensing

A. Application Fees

| | |
|--|-----------|
| 1. New License..... | \$1000.00 |
| 2. New License with concurrent review by state | \$1000.00 |
| 3. Transfer of Ownership | \$750.00 |
| 4. Annual Renewal..... | \$100.00 |

B. Annual License Fees

| | |
|---|---------|
| 1. Art License..... | \$41.25 |
| 2. Beer & Wine License | \$48.75 |
| 3. Brew-Pub License | \$75.00 |
| 4. Distillery Pub | \$75.00 |
| 5. Club License | \$41.25 |
| 6. Hotel & Restaurant License | \$75.00 |
| 7. Hotel & Restaurant License with optional premises..... | \$75.00 |
| 8. Liquor Licensed Drugstore | \$22.50 |
| 9. Lodging & Entertainment License | \$75.00 |
| 10. Optional Premises License..... | \$75.00 |
| 11. Racetrack License | \$75.00 |
| 12. Retail Gaming Tavern..... | \$75.00 |
| 13. Resort Complex License..... | \$75.00 |
| 14. Fermented Malt Beverage On Premises..... | \$3.75 |
| 15. Fermented Malt Beverage Off Premises..... | \$3.75 |
| 16. Fermented Malt Beverage On/Off Premises | \$3.75 |
| 17. Retail Liquor Store License..... | \$22.50 |
| 18. Tavern License | \$75.00 |
| 19. Vintner's Restaurant..... | \$75.00 |

C. Special Event Liquor Permits and Other Permits

| | |
|--|----------|
| 1. Alcohol Beverage Tasting Permit..... | \$25.00 |
| 2. Art Gallery Permit..... | \$3.75 |
| 3. Art Gallery Renewal Application | \$100.00 |
| 4. Bed & Breakfast Permit | \$3.75 |
| 5. Each Resort-Complex-Related Facility Permit | \$15.00 |
| 6. Mini Bar Permit with Hotel/Restaurant license | \$48.75 |
| 7. Special Events Permit (Liquor) | \$50.00 |
| 8. Special Events Permit (3.2%)..... | \$50.00 |
| 9. Temporary Permit..... | \$100.00 |

D. Other Liquor-Related Applications

1. Addition of related facility permits to existing Resort Complex License \$100.00
2. Change of Location \$750.00
3. Corporate/LLC Change \$100.00 per person
4. Hotel/Tavern Manager's Registration \$75.00
5. Late Renewal Application \$500.00

Section 9: Parks, Open Space, and Trails

A. Recreational Facilities Development Fee \$500.00

B. Private Encroachment Permit

1. Application Fee..... \$150.00

2. Fee to maintain property
encroached upon..... To be set by Town Administrator

C. Special Event Permit Fee

- Event of 25 to less than 40 people: \$25.00 *per day*
- Event of 40 to less than 100 people: \$25.00 *per day*
- Event of 100 to less than 500 people: \$50.00 *per day*
- Event of more than 500 people: \$100.00 *per day*

D. Park Amenity Memorial Fees To be set by Town Council

Section 10: Police Department Fees

A. Vehicle Identification Number Inspection

1. For Town residents\$20.00
2. For non-residents\$30.00

B. Fingerprints

1. For Town residents\$20.00
2. For non-residents\$30.00

C. Police Reports

NOTE: Criminal Histories are referred to CBI – www.cbirecordscheck.com

1. Application for Police Reports (inc. first 2 pages) \$5.00
2. For each page following first 2 pages \$.25
3. Records Check\$15.00
4. Crime Report (copies) \$.25 per page
5. Research – Intensive Check (1st hr. free) \$30.00 per hour
6. Accident Report \$1.00
7. Photographs (digital) \$30.00 per CD
8. Application for Sex Offender List..... \$5.00

D. Fire/Fireworks Ban Exemption Permit\$25.00

E. Sex Offender Registration

1. Initial Registration\$35.00
2. Renewal, Information updates, etc.\$15.00

F. Animal Impound Fees

1. Dog or cat \$120.00 Initial Intake/Day one
..... \$20.00 per day thereafter
2. Other animal..... \$120.00 Initial Intake/Day one
..... \$20.00 per day thereafter

G. Vehicle Tow & Impound Fee

1. Impound Fee.....\$40.00
2. Storage Fee Per Day \$40.00
3. Towing Fee **\$205.00

Towing Fees are Charged by the Towing Company and are Subject to Change

H. Parking Permits

1. First Permit: 2-week maximum FREE
2. Second Permit: 1-week maximum.....\$20.00
3. Third Permit: 1-week maximum.....\$40.00

I. Other Services

1. Breath Test (Portable Breath Tester Only) \$5.00

Section 11: Public Works

A. Fees for Use of Town Equipment

- 1. Light Truck\$30.00 per hour
- 2. Heavy Truck.....\$120.00 per hour
- 3. Light Equipment/Tools.....\$50.00 per hour

B. Fees for Use of Town Labor

- 1. Maintenance 2 Worker.....\$35.00 per hour
- 2. Supervisor\$45.00 per hour

Section 12: Sign Permits

A. \$35.00 base fee, plus \$2.50 for each square foot of sign area

Section 13: Recreation Fees

1. Park Shelter Fee\$30.00 per 2 hours
2. Athletic Field Fee\$60.00 per 2 hours
3. Community Center Rental Fees:
 - Non-Profit/Govn't. Rate.....\$25.00/hr. Small Room
 - Non-Profit/Govn't. Rate.....\$35.00/hr. Large Room
 - Private Parties/General Public\$30.00/hr. Small Room
 - Private Parties/General Public\$50.00/hr. Large Room

Section 14: Streets and Rights-of-Way

A. Right-of-Way Excavation Permits

- 1. Permit.....\$10.00 per square yard of right-of-way
- 2. Deposit\$90.00 per square yard of right-of-way

B. Business Parking Space Licenses \$20.00 per foot of curb

Section 15: Town Records

A. Duplication

- 1. Records in 8½ x 11 inch format..... \$0.25 per page, plus
Research & Retrieval Costs
- 2. Records in other formatsActual reproduction cost, plus
Research & Retrieval Costs

B. Certification\$1.00 for each certificate and seal

C. Research and Retrieval Costs ...\$33.58 per hour (1st hour free per statute)

Section 16: Water, Sewer, and Trash Removal Services

A. Utility Account Administration

1. Administrative charge for ownership change (transfer fee).....\$15.00
2. Administrative charge for adding tenant to account..... \$5.00
3. Utility hookup charge estimated costs of labor, materials, and other expenses incident to the installation of corporation stop, curb stop, curb box, meter, remote readout, and appurtenances, plus a 10 percent administration charge
4. Short check fee\$25.00
5. Administrative charge for processing shutoff notice\$30.00
6. Delinquency charge on unpaid utility charges 1%
7. Disconnect charge for delinquent accounts.....\$75.00
8. Reconnect charge for delinquent accounts\$75.00
9. Charge to certify delinquent utility charges to County Treasurer 10%
10. Lien Filing Fee \$100.00
11. Disconnect charge for vacancy request\$15.00
12. Reconnect charge for vacancy request.....\$15.00
13. Reduced water charges for vacancy period per month: \$19.14 plus charge for sewer maintenance and operations..per EQR: \$5.26
14. Reduced sewer charges for vacancy period..... per month: \$34.61 plus charge for sewer maintenance and operations..per EQR: \$4.41
15. Administrative charge for inactive water tap.....per year: \$25.00
16. Administrative charge for inactive sewer tapper year: \$25.00
17. Reconnect fee after disconnect for watering restriction violation: ... \$50.00

B. Water Meters

1. Water meter and accessories (3/4-inch) \$260.00
2. Water meter and accessories (1-inch) \$380.00
3. Deposit for removal/testing of meter.....\$75.00
4. Fee to reinstall water meteramount charged by licensed plumber pursuant to plumber's contract with Town
5. Service charge for water meter by-passing, tampering or unauthorized metering \$1,000.00

C. Raw Water Service

1. For raw water diverted from East Elk Creek via Red Rock Ditch for 2,500 sf or part thereof of irrigated lawn/gardenper month: \$6.26
2. For raw water diverted from Colorado River via CO. River Pump Station for 2,500sf or part thereof of irrigated lawn/gardenper month: \$9.12

- D. Bulk Water per thousand gallons: \$12.21

E. Water Rates

| Water Usage (gallons per month per EQR) | Monthly Water Service Charges | |
|---|-------------------------------|---------------------------|
| | Users within Town Limits | Users outside Town Limits |
| Minimum monthly charge Includes up to 12,000 gallons of water usage | \$30.37 | \$46.61 |
| Each additional 1,000 gallons (or part thereof) over 12,000 gallons, up to 20,000 gallons | \$2.89 | \$4.19 |
| Each additional 1,000 gallons (or part thereof) over 20,000 gallons, up to 30,000 gallons | \$4.51 | \$6.77 |
| Each additional 1,000 gallons (or part thereof) over 30,000 gallons, up to 40,000 gallons | \$9.02 | \$12.89 |
| Each additional 1,000 gallons (or part thereof) over 40,000 gallons | \$10.24 | \$16.13 |

Monthly water service charges for the following "special users" only shall be computed as follows:

| Category of Special User | Monthly Water Service Charges |
|---|--|
| <u>Senior:</u> Users <i>within</i> Town limits in where the owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate | The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be \$20.89 per EQR. Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to the in-Town rate schedule set forth in Subsection above. |
| <u>Senior:</u> Users <i>outside</i> Town limits where the owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate | The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be \$31.72 per EQR. Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to the out-of-Town rate schedule set forth in the water usage table above. |
| Schools | The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be \$25.53 per EQR. Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to |

| | |
|---|---|
| | the in-Town rate schedule set forth in the water usage above. |
| Vacant Property qualifying under municipal code §13.16.050(A) | 63% of applicable monthly charges |

F. Fees for No Meter and Broken Meters

| Period | Surcharge Fee |
|--|----------------------------|
| For first month (or part thereof) without water meter | \$125.19 per EQR per month |
| For second consecutive month (or part thereof) without water meter | \$250.37 per EQR per month |
| For third consecutive month (or part thereof) without water meter | \$500.74 per EQR per month |
| For fourth consecutive month (or part thereof) and each subsequent month (or part thereof) without water meter | \$625.93 per EQR per month |

G. Sewer Rates

| Category of User | Monthly Sewer Service Charges | |
|---------------------------|--|--|
| Users within Town Limits | <u>Senior</u> : Owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate | The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$47.96 per EQR. Charges for water usage over 6,000 gallons per EQR shall be \$6.56 per EQR for each additional 1,000 gallons (or part thereof). |
| | All other users | The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$54.92 per EQR. Charges for water usage over 6,000 gallons per EQR shall be \$7.73 per EQR for each additional 1,000 gallons (or part thereof). |
| Users outside Town limits | <u>Senior</u> : Owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate | The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$64.34 per EQR. Charges for water usage over 6,000 gallons per EQR shall be \$8.16 per EQR for each additional 1,000 gallons (or part thereof). |
| | All other users | The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$65.53 per EQR. |

| | | |
|---|--|--|
| | | Charges for water usage over 6,000 gallons per EQR shall be \$9.60 per EQR for each additional 1,000 gallons (or part thereof). |
| Vacant Property qualifying under municipal code §13.16.050(A) | 63% of applicable monthly charges | |

H. Fee in Lieu of Water Rights Dedication..... \$6,000.00
per Equivalent Residential Unit

I. Watershed Protection District Permit

- 1. Activity to take place on single-family residential property
 - a. Application fee \$150.00
 - b. Deposit \$500.00
- 2. All other activity
 - a. Application fee \$500.00
 - b. Deposit \$1,500.00

J. Trash Removal Service

- 1. Users in owner-occupied residences occupied by one or more senior citizens..... \$27.45 per month
- 2. All other users..... \$31.04 per month

1
2 **New Castle Town Council Regular Virtual Meeting**
3 **Tuesday, February 02, 2021, 7:00 PM**
4
5

6 **Due to concerns related to COVID-19, this meeting was held as a virtual**
7 **meeting only. The public was invited to attend.**
8

9 **To join by computer, smart phone or tablet:**
10 **<https://us02web.zoom.us/j/7096588400>**
11

12 **If you prefer to telephone in:**
13 **Please call: 1-346-248-7799**
14 **Meeting ID: 709 658 8400**
15

16
17 **Call to Order**

18 Mayor A Riddile called the meeting to order at 7:10 p.m.
19

20 **Pledge of Allegiance**
21

22 **Roll Call**

| | |
|------------|---------------------|
| 23 Present | Councilor Mariscal |
| | Councilor Owens |
| | Councilor Hazelton |
| | Mayor A Riddile |
| | Councilor Copeland |
| | Councilor Leland |
| | Councilor G Riddile |
| 30 Absent | None |

31
32 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody
33 Harrison and members of the public.
34

35 **Meeting Notice**

36 Town Clerk Melody Harrison verified that her office gave notice of the meeting in
37 accordance with Resolution TC 2021-1.
38

39 **Conflicts of Interest**

40 There were no conflicts of interest.
41

42 **Agenda Changes**

43 There were no agenda changes.
44

45 **Citizen Comments on Items not on the Agenda**

46 There were no citizen comments.
47

1 **Consultant Reports**

2 Consultant Attorney – not present.

3 Consultant Engineer – not present.

4
5
6 **Items for Consideration**

7
8 **Discussion to Consider a Possible Public Survey**

9 Town Administrator Dave Reynolds told the council that a year earlier the council had
10 considered putting an item on the ballot, but the town’s political consultant advised
11 against it because of COVID. He said that staff was interested to understand what the
12 council’s thoughts were. He also said that staff had reached out to Bill Ray to find out
13 what other communities were considering for the November ballot, if anything.

14 Administrator Reynolds said that Mr. Ray’s advice was that a public survey was really the
15 best way to know how the public felt.

16 Councilor Copeland said that she liked the surveys; she said they were a good way to
17 engage the public. She said she loved to see their comments and was in favor of a survey.

18 Councilor G Riddile said he was not opposed to a survey, and he asked if it was going to
19 be regarding a vehicle use tax and if it would be on the November ballot. He said that
20 there were many questions that the council would probably like to ask the public, but
21 thought it may be better to be direct and ask the voters if they would be open to voting
22 yes on something in November.

23 Administrator Reynolds agreed that the intent was to put out the survey with some sort of
24 direction.

25 Councilor Leland said that he agreed that asking too many questions on the survey was
26 not appropriate, but thought that if they were going to go through the trouble, they might
27 come up with a short list of things that they wanted to hear from the residents about.

28 Administrator Reynolds said that staff will work with Bill Ray and create a survey template
29 that would come to the council for their input.

30 The council agreed that staff should move forward with a survey. Mayor A Riddile said that
31 of any of the council had questions they wanted to be considered for the survey they
32 should send them to Administrator Reynolds for the council discussion.

33
34
35
36 **Discussion of Return to Hybrid In-Person/Virtual Meetings**

37 Administrator Reynolds said council had gone to virtual-only meetings through the
38 holidays but thought perhaps there was value in returning to the hybrid platform that had
39 been done previously where the council and staff was in-person and the public invited
40 virtually. He offered that staff could invite Two Rivers Productions to provide sound until
41 the permanent sound system was installed in the Community Center.

42 The council agreed to return to hybrid meetings beginning at the February 16 meeting.

43
44
45 **Discussion: Sale of Town-Owned Properties**

46 Administrator Reynolds said that council had begun a discussion a year ago about town-
47 owned properties, in particular the 6th and main street property, and maybe the Kamm
48 lot. He said that staff had met with a real estate agent at the time who gave an opinion

1 regarding property values. Administrator Reynolds said that the folder had been sitting on
2 his desk for a year because of COVID. He noted that since the last discussion some needs
3 had changed in the downtown and the parking in the Kamm lot was necessary, and it
4 seemed that people enjoyed the closing of 5th Street for dining. Administrator Reynolds
5 said that he had also spoken to a person who was interested in the town's lot at 6th and
6 Main.

7 Administrator Reynolds suggested that perhaps the time was right to think about what to
8 do with the town-owned properties since property was selling. He said that the Livery
9 Building that the council had discussed at the previous meeting had gone on the market
10 and was under contract within a few days.

11 Administrator Reynolds asked if the council thought there was value in resurrecting the
12 conversation. He suggested that a committee could be formed with two council members
13 and some staff members. The committee would explore some ideas related the properties.
14 Administrator Reynolds and the council had a brief discussion regarding town-owned
15 properties. The council asked Administrator Reynolds to pursue conversation with the
16 person interested in the 6th and Main lot.

19 **Consent Agenda**

20 January 19, 2021 minutes

21 January Bills of \$773,578.08

22 **MOTION: Mayor A Riddile made a motion to approve the consent agenda.**
23 **Councilor Owens seconded the motion and it passed unanimously.**

26 **Staff Reports**

27 Town Administrator – Administrator Reynolds said that the application/interview process
28 for the finance/planning support position was closed, and an offer had been made and
29 accepted by a resident. He said that she would begin her employment in a few weeks.
30 Administrator Reynolds said that staff had been working with some of the residents at
31 senior housing to clean up some of the mess that had been collecting on neighboring
32 property as well as on patios and balconies. Administrator Reynolds said that staff had
33 been conducting some code studies for the old schoolhouse on Main Street. The owners
34 were interested in opening the building with some mixed commercial spaces. He said that
35 a local, private school had also approached them and staff was in favor a school use as
36 well. Administrator Reynolds said that staff has mostly resolved a handful of neighbor
37 disputes that had come to the town's attention. Administrator Reynolds said that staff was
38 working through some concerns on the LoVa Trail in relation to the permitting needed to
39 build the trail. He thought that it may take some time to resolve all the issues. He
40 thanked Treasurer Burk, Engineer Simonson and Clerk Harrison for their patience and
41 hard work on the project. Administrator Reynolds said that the spring FMLD grant cycle
42 had been eliminated for 2021, and would affect the town regarding the capital projects
43 list. The town had hoped for about \$150k for streets paving projects from FMLD. In
44 reviewing the budget, Administrator Reynolds said that there were excess funds from the
45 Burning Mountain Park project because of a GoCo grant that was not going to work out.
46 He felt that those excess funds could be directed at streets. Administrator Reynolds said
47 that staff was working on all the other items on the capital projects list to produce a list of
48 hard costs, as well as studying how the town could possibly make up for the loss of

1 funding from the FMLD grant program. Administrator Reynolds said that tied into the
2 conversation regarding the public survey. The loss of the FMLD grant program will hit the
3 town significantly and he felt that it was a good example to consider for the public survey
4 to help determine where our residents were regarding funding questions in the future.
5 Administrator Reynolds said that Police Chief Pagni had reported that the Garfield County
6 Sheriff's Department had experienced some funding cutbacks that will affect how they
7 conduct business and subsequently affect the towns. Chief Pagni has been in
8 communication with the County Sheriff about it and there will likely be impact on the
9 police clerk. Fortunately, Administrator Reynolds said that the town had been forward
10 thinking and would be hiring a second police clerk in the spring. Administrator Reynolds
11 said that staff and the Chamber had been attending the meetings regarding the 5 star
12 program, and there had been an emergency meeting because there was word that the
13 state was considering changing the COVID dial again. He said there may be a reduced
14 need for a 5 start program if the dial changed because it would loosen up the restaurant
15 restrictions quite a bit.

16 Town Clerk – Clerk Harrison said that she had spent the most part of a week conducting
17 research on the LoVa Trails funding issues and organizing the files. She said she had
18 delivered the information to Town Engineer Jeff Simonson for his review for document
19 submittal to CDOT for permitting. Clerk Harrison said that Deputy Town Clerk Mindy Andis
20 had been very busy with business and contractor licensing. Hundreds of application had
21 been received and she was perhaps half done. Clerk Harrison said that dog licensing was
22 down in 2021 by quite a bit, so Administrative Assistant Bart Mendoza had begun a
23 campaign to encourage dog owners to license their pets with posters and flyers around
24 town. Clerk Harrison said that she would continue to deliver paper packets to the council
25 unless they preferred to use their chrome books for the in-person meetings. The council
26 felt that the paper packet was very helpful. Clerk Harrison said that she had ordered a
27 computer and monitors for the new support person for planning and finance. Clerk
28 Harrison said that with new employees and office moving around upstairs in town hall,
29 there was a lot of junk that ended up in storage and she and Admin. Assistant Mendoza
30 had spend several hours going through it, leaning and organizing the storage area. Clerk
31 Harrison said that she had been working with Admin. Assistant Firth on the town website
32 and some organization of the server files.

33 Town Treasurer – Treasurer Burk said she was looking forward to the extra help. Mayor A
34 Riddile asked when they would see numbers for the tobacco tax. Treasurer Burk said the
35 reports were not due for another few weeks, and that she was anxious to see what they
36 would be.

37 Town Planner – not present.

38 Public Works Director – not present.

39

40 **Commission Reports**

41 Planning & Zoning Commission – nothing to report.

42 Historic Preservation Commission – nothing to report.

43 Climate and Environment Commission – Councilor Leland said that Mike Hinkley of
44 Mountain Waste & Recycling met with CEC and they spoke at length about recycling. The
45 conversation led to newsletter article about plastic water bottle recycling. Councilor Leland
46 said they will continue to have recycling articles in the newsletter until fire season came
47 along and the CEC would then focus on that.

48 Senior Program – Councilor Mariscal said there had been a lot of conversation regarding

1 the traveler and its expenses. She said the City of Rifle was not happy about the expenses
2 so they hired a consultant to look at budgets. Unfortunately, there were still a lot of
3 questions about the budget. She said she would have more to report soon.

4 RFTA – nothing to report.

5 AGNC – nothing to report.

6 GCE – Councilor Leland said they got their first look at the completed map for potential
7 solar sites in the county. He said it was a large project with a significant budget to get
8 the whole county mapped for solar. They are areas that have a lot of sun and are close to
9 the grid so can they be tied in and are on properties that may be useable. Councilor
10 Leland said that there were several more steps before the project was completed, but one
11 it was done, anyone who was considering installing a solar farm would have access to all
12 the information they need about where to locate it and what the advantages and
13 disadvantages were, costs and potential hurdles. Councilor Leland said that soon they will
14 start the ‘Solarize Garfield County’ project which was basically a sale, comparable to the
15 electric vehicle sale. There will be several household solar suppliers to offer discounts over
16 a three or four month period to get more home solar in place.

17 EAB – nothing to report.

18 19 **Council Comments**

20 Councilor Owens said that the Lakota Golf Course had been seeing more activity with the
21 mild weather, but he wondered if the owner was able to dictate off-season use of the
22 course. Administrator Reynolds said that they did have some ability to restrict uses such
23 as no snowmobiles and no one allowed on the greens. He said that people were able to
24 snowshoe, cross-country ski or walk as it was part of the agreement with the town.

25 Councilor Owens said that he had someone ask about ice-skating on a pond at Lakota and
26 Lakota had denied that because they did not want anyone falling through the ice, which
27 was completely understandable. Councilor Owens said he was more interested in the
28 partnership the town had with Lakota with respect to people walking their dogs. He said
29 many dogs were off leash, people were not cleaning up after their pets and the waste was
30 all over the cart path. He thought perhaps there could be a greater partnership with the
31 golf course on the dog issue. Administrator Reynolds said he would review the agreement
32 and get more details to the council.

33 Councilor Leland said that he was disappointed that the livery was under contract because
34 he had had several productive conversations with someone who was interested.

35 Councilor Leland said that he had spoken to the Ringers who owned the west half of the
36 Trimble Building, which that have sold to their daughter and son-in-law. He also said that
37 the downstairs space was for rent if anyone was interested.

38 Councilor Hazelton reported that he had gone to the Rifle Animal Shelter Ground Breaking
39 with Clerk Harrison and Admin. Assistant Firth. He noted that the facility would be very
40 nice and something that had been needed for a long time.

41 Councilor Hazelton said that Commissioner Samson’s comments during the work session
42 complimenting the town council were great. He said he was happy they recognized the
43 council efforts, and made him very proud to be on the New castle Town Council. Councilor
44 Hazelton said that the council should be proud of themselves for working well together.

1 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Copeland**
2 **seconded the motion and it passed unanimously.**
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5 The meeting adjourned at 7:57 p.m.
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7 Respectfully submitted,
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12 _____
13 Mayor A Riddile
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16 _____
17 Town Clerk Melody Harrison, CMC
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DRAFT