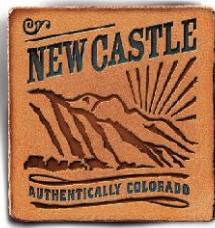


Posted: _____

Remove: _____



Town of New Castle

450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department

Phone: (970) 984-2311

Fax: (970) 984-2716

www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting

Tuesday, March 03, 2020, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council.
The starting times are subject to change by Council, as is the order of items on the agenda.

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

- A. Consider Resolution TC 2020-10 - A Resolution of the Town Council of the Town of New Castle, Colorado Approving a Conditional Use Permit for an Accessory Dwelling Unit in the R-1 Zone District. (7:05 p.m.)**
- B. Executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) (land use, tax, and real estate issues); for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instruction negotiators under C.R.S. Section 24-6-402(4)(e); and to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a) (7:35 p.m.)**

Consent Agenda (8:15 p.m.)

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[February](#) 18, 2020 minutes

[February](#) Bills of \$377,829.68

Staff Reports (8:20 p.m.)

Town Administrator

Town Clerk

Town Planner

Public Works Director

Commission Reports (8:30 p.m.)

Planning & Zoning Commission

Historic Preservation Commission

Climate Action Advisory Committee

Senior Program

RFTA

AGNC

GCE

EAB

Council Comments (8:40 p.m.)**Adjourn (9:00 p.m.)**

TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2020-10

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL APPROVING A
CONDITIONAL USE PERMIT FOR AN ACCESSORY DWELLING UNIT ON
PROPERTY LOCATED IN THE RESIDENTIAL-1 ZONE DISTRICT.

WHEREAS, on December 26, 2019, Vance and Elyse Hutchinson (collectively, “Applicant”) submitted a Conditional Use Permit Application (“Application”) for the property located at 226 N. 7th Street, New Castle, Colorado, and legally described in Exhibit A hereto (“Property”); and

WHEREAS, the Property is zoned Residential 1 (R-1); and

WHEREAS, Applicant owns the Property; and

WHEREAS, a single-family dwelling is currently located on the Property along with a detached garage; and

WHEREAS, Applicant seeks a permit to create and use an accessory dwelling unit (“ADU”) above the garage that is located on the Property; and

WHEREAS, pursuant to § 17.20.050(M) of the New Castle Municipal Code (“Code”), the use proposed by Applicant is a conditional use in the R-1 zone district, requiring the issuance of a conditional use permit pursuant to Chapter 17.84 of the Code; and

WHEREAS, as required under Code § 17.84.040(B), the New Castle Planning and Zoning Commission held a duly-noticed public hearing on February 12, 2020, to consider the Application and has recommend approval of the same; and

WHEREAS, the New Castle Town Council (“Council”) considered the application at a duly-noticed public meeting held on March 3, 2020; and

WHEREAS, pursuant to Code § 17.84.050, Council hereby finds that the Application:

1. is eligible for conditional review under Section 17.84.040;
2. is generally compatible with adjacent land uses;
3. meets all requirements of Section 17.84.020 of the Code, is in compliance with Title 17 of the Code, and minimizes potential adverse impact of the conditional use on adjacent properties and traffic flow;
4. is consistent with the comprehensive plan; and
5. the Town has the capacity to serve the proposed use with water, sewer, fire and police protection.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL
AS FOLLOWS:

1. Recitals Incorporated by Reference. The foregoing recitals are incorporated by reference herein as findings and determinations of the New Castle Town Council.

2. Listing of Approved Uses. The following constitute the uses for the Property that are approved under the Application:

A. One Accessory Dwelling Unit as that term is defined in §17.04.050 of the New Castle Municipal Code

3. Approval. The Town Council hereby approves the Application and use proposed therein pursuant to § 17.84.050 of the Code, subject to the following conditions:

A. All representations of the Applicant in written Application materials and in verbal presentations submitted to the Town or made at public hearings before the Planning Commission or Town Council and reflected in the minutes thereof shall be considered part of the Application and binding on the Applicant;

B. Applicant shall comply with all applicable building, residential, electrical and other municipal code requirements, including all sign code regulations and § 17.72.230 of the Town Municipal Code;

C. In the event the Town receives any complaints about the use of the site or observes or becomes aware of any violations of the conditional use approval, Applicant and/or owner may be summoned before the Town Council in a public meeting to show cause why the permit should not be revoked, suspended, or additional conditions imposed, with such show-cause hearing open to the public and the Applicant or owner being able to present testimony or offer other evidence on their behalf;

D. Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including without limitation all costs incurred by the Town's outside consultants such as legal and engineering costs;

E. Applicant shall be required to pay all water and sewer tap fees and water rights dedication fees associated with the conditional use at 0.8 EQRs, which totals \$14,400.00. The Applicant shall pay \$4,800.00 of said fees within 30 days of the effective date of this Resolution and prior to, and as a condition of, the issuance of the Planner's conditional use certificate. Applicant shall pay the remaining balance (\$9,600.00) prior to the issuance of the building permit for the construction of the ADU over the garage;

F. New water service will extend from the primary dwelling tap and will maintain adequate sewer and water separation as determined and required by the Town Public Works Department;

G. Any new exterior lighting will be dark-sky compliant pursuant to the Comprehensive Plan Goal EN-4;

H. No approved conditional use may be altered, structurally enlarged, expanded in parking area, or expanded in ground area unless the site plan is amended and approved in accordance with the procedures applicable to approval of a conditional use as set out in Section 17.84.070 of the Code; and

I. The use approved in the Application shall not be conducted until the Town Planner has issued a conditional use certificate. That certificate shall be issued only after Applicant has entered into an agreement with the Town specifying that all conditions imposed by the Town council will be completed and that the use and improvements will be in accordance with the approved Application site plan and development schedule. The conditional use certificate must be issued within one year of the effective date of this Resolution, or the Application is deemed withdrawn by the Applicant and is of no further force and effect.

THIS RESOLUTION TC 2020-10 was adopted by the New Castle Town Council by a vote of ___ to ___ on the 3rd day of March, 2020.

TOWN OF NEW CASTLE TOWN COUNCIL

By: _____
Art Riddile, Mayor

ATTEST:

Melody Harrison, Town Clerk

Agreement

By signing below, Applicant hereby agrees to complete and comply with all conditions imposed by the Town Council in this Resolution No. TC 2020-10. Applicant further agrees that the use and improvements approved in said Resolution will be conducted and constructed in accordance with the approved Application site plan and development schedule.

DATED this __ day of _____, 2020.

Vance Hutchinson

Elyse Hutchinson

EXHIBIT A
Legal Description

The property that is the subject of the Application described in Resolution TC 2020-10 is legally described as follows:

Lot 5A, a resubdivision of Lots 4 and 5, Gordon Subdivision, Town of New Castle, according to the plat thereof recorded October 17, 1991, at Reception No. 428362, County of Garfield, State of Colorado



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

**Planning/Building & Code
Administration Department**
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Staff Report
Conditional Use Permit – ADU
Council – Meeting
March 3, 2020

Project Information

Name of Applicant: Vance and Elyse Hutchinson

Applicant's Mailing Address: 226 N 7th St., New Castle, CO

Property Address: 226 N 7th St., New Castle, CO

Property Owner: Same

Owner Address/Phone: Same

Proposed Use: Accessory Dwelling Unit (ADU)

Legal Description: Section: 31 Township: 5 Range: 90 Subdivision:
Gordon Subdivision Lot: 5A, a resubdivision of Gordon
Subdivision Lots 4 and 5, Town of New Castle, According to
the plat thereof recorded October 17, 1991 as Reception
No. 428362.

Size of Lot: .384 acres

Street Frontage: N. 7th Street

Existing Zoning: R-1

Surrounding Zoning: R-1 and P/S (Open Space)

I Application:

Accessory dwelling units have proven to be a creative solution for living accommodations in established, fully built-out communities. ADUs have served as a means for affordable housing, vacation rental income, added foot traffic for local businesses, and tax revenues for municipalities. The current proposal offers ample living space in close proximity to downtown New Castle. The design sports a fully equipped kitchen with a two-bedroom floorplan all above an existing two-car garage. A private entry accessed via exterior stairway is planned on the south side of the structure with two off-street tandem parking spaces located on the west side. In the short-term, the Applicant desires housing provisions for family members. Long-term, the unit can be adapted to rental property use.

As a conditional use application, the Planning Commission (P&Z) is required to hold a public hearing in accordance with the procedures set forth in Municipal Code chapter 16.08. Within 30 days after the hearing, P&Z must make one of three recommendations to Town Council:

- 1) Approve the CUP unconditionally;
- 2) Approve the CUP with conditions;
- 3) Deny the CUP.

II Development Application Contents:

1. Development application – December 26, 2019
2. Application Fee Payment – December 26, 2019
3. Agreement to pay consulting fees – December 26, 2019
4. Signed performance standards – December 26, 2019
5. Certified Mail Notification – January 11, 2020
6. Land Owners within 250' – January 10, 2020
7. Affidavit of Notice
8. Recorded plat of lot 5A – October 12, 1991
9. Adjacent structures/vicinity Map
10. Building Envelope with Setbacks
11. Building Elevations
12. Commonwealth Title Commitment – August 23, 2019
13. Garfield County Accessor Owner Account Summary

III 17.72.230 – ADU Requirements and Comments:

1. Accessory dwelling units are intended to be constructed in association with a primary single-family dwelling, to provide increased affordable housing opportunities within the town and to facilitate housing in close proximity to places of employment.

Comment: The ADU is on same lot as the principle structure and is located on the 2nd floor of a two-car garage. It is within walking distance to downtown amenities such as restaurants, Town Hall, the Library, and good fishing.

2. Notwithstanding any maximum or minimum square footage requirements in the zone district per dwelling unit, ADUs shall contain not more than eight hundred fifty (850) square feet and not less than four hundred (400) square feet. Only one ADU shall be allowed per principal building. The square footage of ADUs shall be calculated using the total gross square footage associated with the ADU living space inclusive of storage, hallways, and basements but not including garage space.

Comment: The total interior square footage of the ADU is 841sf according to the Accessor. No other ADU is associated with the principal building.

3. ADUs shall not be allowed on lots smaller than five thousand (5,000) square feet. The square footage of the accessory dwelling unit shall not be greater than forty-seven (47) percent of the gross square footage of the principal building (inclusive of basement square footage but not including garages, uncovered decks, patios or porches) or eight hundred fifty (850) square feet whichever is less.

Comment: The principal building totals 2,150sf gross living area on a 16,746sf lot. At 841sf, the ADU is 39% of the gross square footage of the principal building.

4. Each ADU shall contain a kitchen equipped, at a minimum, with a cooking appliance, a sink, and a refrigerator/freezer with a capacity not less than six cubic feet.

Comment: The Applicant states ADU will contain a full kitchen with range, refrigerator, sink, and dishwasher.

5. Each ADU shall contain a bathroom equipped with, at a minimum, a sink, a toilet and a shower.

Comment: The ADU contains two full bathrooms each with a shower/tub, sink, and toilet.

6. No ADU shall contain more than two bedrooms, and one off-street parking space shall be provided for each bedroom in addition to the required parking space(s) for the principle building/use.

Comment: The proposal shows two bedrooms with one off-street parking space per bedroom. The parking spaces are located east of the garage (off of 7th street) at the base of the stairway entry.

Principal Building & ADU Proposed Off-street Parking



7. All water service connections made to an ADU shall comply with the town's water and wastewater service connection requirements. ADUs may be connected to the water and wastewater service lines serving the principle building or directly to the most convenient water or sewer main line; provided that the landowner shall bear all expense of such connections, shall obtain all necessary permits from the town prior to any road cuts, and shall, prior to connection, pay a tap fee to the town equal to 0.5 EQR if the ADU has one bedroom and 0.8 EQR if the ADU has or is capable of having two bedrooms. The owner shall also pay a water rights dedication fee in the same ratio as the tap fee.

Comment: A two bedroom ADU demands 0.8 equivalent residential units ("EQRs") MC 13.20.060 per water and sewer tap and an additional 0.8 EQRs for water rights dedication fee. In total the fees are \$14,400.

8. An ADU may not be condominiumized and/or sold separate and apart from the primary building to which it is accessory

Comment: The Applicant will not attempt to condominiumize the ADU. The dwelling unit will be occupied by a family member or will be rented.

9. The design, exterior treatments and color of an ADU shall be the same as, or compatible with, the design and exterior color and treatments of the primary building to which it is accessory.

Comment: The principle dwelling unit was built in 1963 with a stone façade, wood window trim, and a low angle hip roof. Though the roof of the principal building is nonconforming with MC 17.20.150, it is generally consistent with other strictures in the R-1 zone district. The Applicant intends a shed roof for the ADU which optimizes views towards Mt. Medaris. A non-gabled roof is atypical in R-1 zoning. However both structures will eventually have consistent design features after the renovations of each building are complete.



Property from North 7th Street



Property from Rear



Posted Notice

10. An ADU may only be occupied by a single-family as defined in Section 17.04.050 of the New Castle Municipal Code.

Comment: Permissible occupancy includes an individual occupant or an individual “family” as defined in § 17.04.050 of the municipal code.

IV 17.84.050 – CUP Approval Criteria and Comments:

A conditional use application shall be approved only if the town council finds that the application:

1. Is eligible for conditional review under Section 17.84.040;

Comment: Per MU 17.20.050, ADUs require a conditional use approval in R-1 zoning. A complete application with all CUP & ADU review requirements was submitted on December 26, 2019. A public hearing with the Planning Commission was scheduled for the first available meeting after 45 days.

2. Is generally compatible with adjacent land uses;

Comment: Residential dwelling units, trivially, are compatible with residential R-1 zoning. The proposed alteration will not obstruct neighborhood access or negatively impact contiguous open space.

3. Meets all requirements of Section 17.84.020, is in compliance with this title and minimizes potential adverse impact of the conditional use on adjacent properties and traffic flow;

Comment: The proposed dwelling unit will slightly increase the density within the immediate vicinity of the property. The roof design is uncharacteristic for the neighborhood and nonconforming to MC 17.20.150. These matters aside, the proposed ADU fully complies with all code requirements and will have negligible impact on the community.

4. Is consistent with the comprehensive plan;

Comment: The Comprehensive Plan (Guiding Principle 5) recognizes a need for affordable housing. ADUs can provide an attractive low-impact alternative to meet this need:

“The Town of New Castle, through land use policies and building regulations, can affect the numbers, size, type, location and rate of housing development. By influencing the number and variety of available housing stock, local government can ease upward pressure on prices. New Castle will establish standards of affordability based on median household income, will promote the creation of housing priced at or below those standards and will establish guidelines and procedures for maintaining affordable housing stock over time. New Castle needs to explore and adopt a variety of policies and strategies to support the affordable housing to a broad spectrum of the community.”

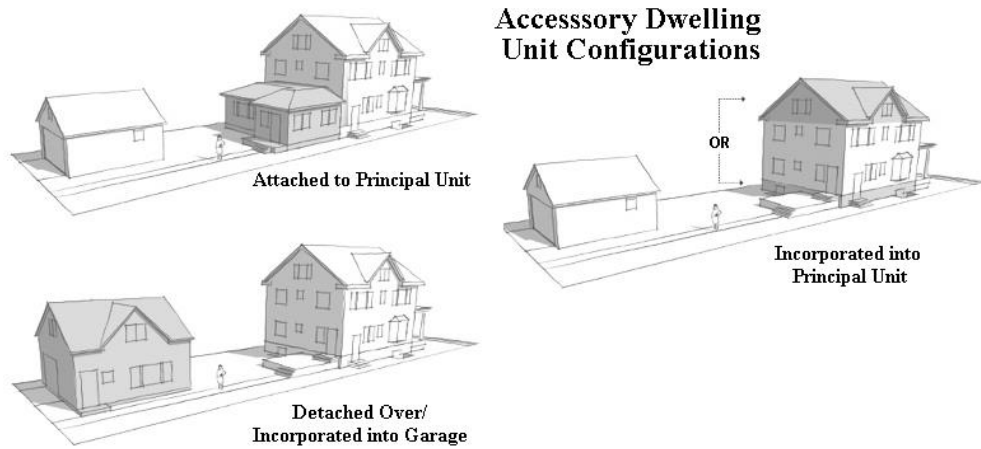
Additionally, Policy HO-4 indicates:

“The Town will continue to support the creation of accessory dwelling units in new and existing residential areas.”

The 2019 Downtown Plan addresses the benefit of ADU development:

“Old Town is now one of the more affordable neighborhoods in the community. However, it is relatively low density and Downtown needs more residential support. Increasing density in the Old Town neighborhood, within reason and where appropriate, might be a proper step for several reasons. The Town Code allows Accessory Dwelling Units (ADUs) as a conditional use in Downtown. These can allow residents to care and support for aging family members or provide rental space creating extra income. ADUs also serve renters with affordable housing. Finally, additional housing units will add vibrancy Downtown, as there will be more people living nearby that will likely visit those businesses regularly.

“An accessory dwelling unit is a separate living space within a house or on the same property as an existing house. Tiny houses, a recent housing trend, would be considered an ADU if they are placed on a permanent foundation on a lot containing a principal dwelling.



“It is recommended that the Town of New Castle sponsor information to the Old Town residents about this existing opportunity. The information should illustrate how such housing could be accommodated within the neighborhood, how provisions could be developed to make sure that it does not infringe upon “the existing quality of life in the neighborhood and the effect it could have on efforts to improve Downtown.

5. The town has the capacity to serve the proposed use with water, sewer, fire and police protection.

Comment: Other than water and sewer, impacts on the Town’s infrastructure, including police and fire protection, are slight.

V Staff Recommendations

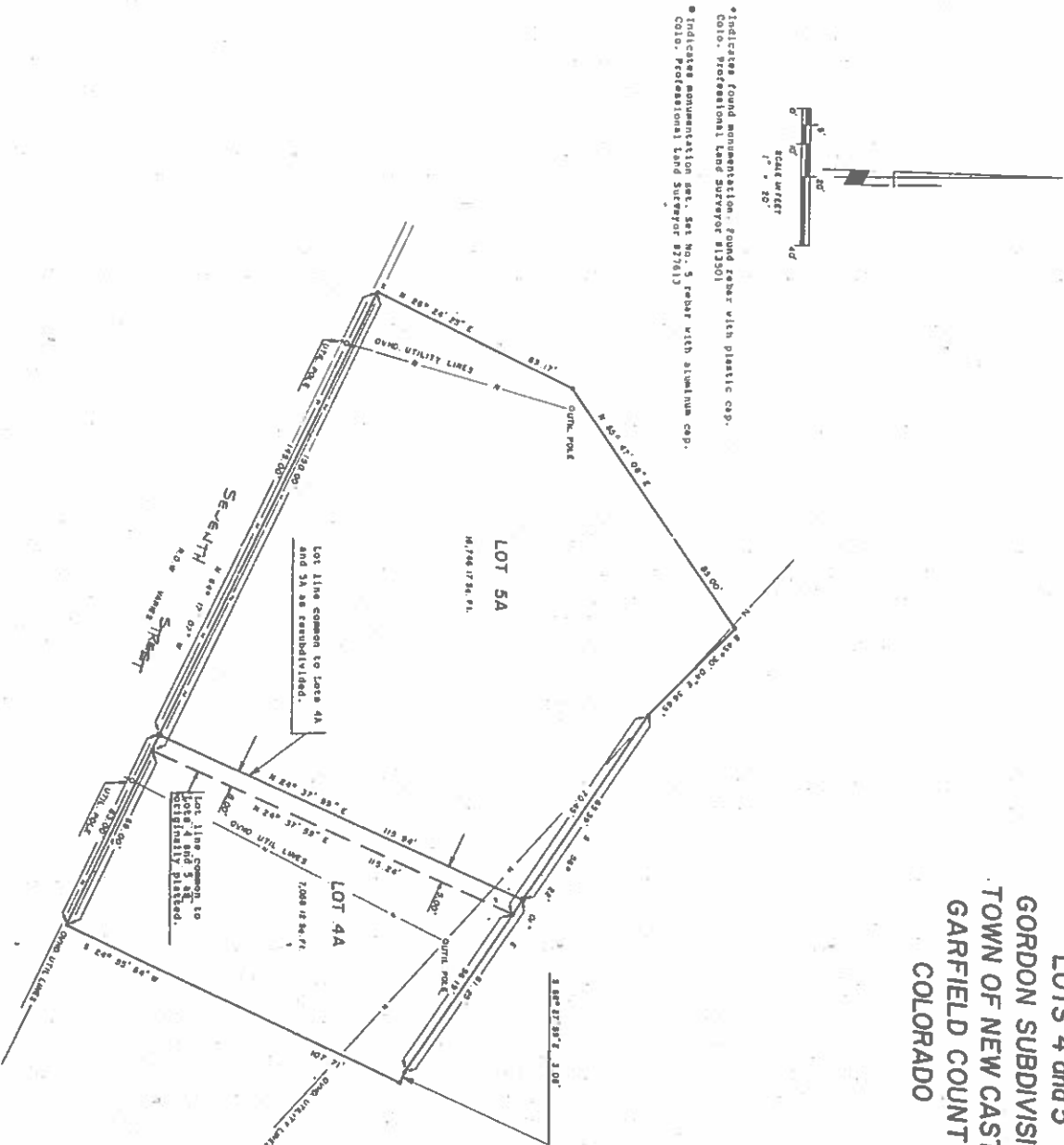
The staff recommends Planning Commission **approval of Resolution No. PZ 2020-1** with the following conditions:

- A. The use approved in the Application shall not be conducted until the Town Planner has issued a conditional use certificate. That certificate shall be issued only after Applicant has entered into an agreement with the Town specifying that all conditions imposed by the Town council will be completed and that the use and improvements will be in accordance with the approved Application site plan and development schedule. The conditional use certificate must be

issued within one year of the date of final approval by Town Council, or the Application is deemed withdrawn by the Applicant and is of no further force and effect.

- B. No approved conditional use may be altered, structurally enlarged, expanded in parking area or expanded in ground area unless the site plan is amended and approved in accordance with the procedures applicable to approval of a conditional use as set out in chapter 17.84.070.
- C. In the event the Town receives any complaints about the use of the site or observes or becomes aware of any violations of the conditional use approval, the Applicant and/or owner may be summoned before the Town Council in a public meeting to show cause why the permit should not be revoked, suspended, or additional conditions imposed. Such show-cause hearing shall be open to the public and the Applicant or owner may present testimony or offer other evidence on its behalf.
- D. New water service will extend from the primary dwelling tap with adequate sewer & water separation as determined by the Public Works Department.
- E. Applicant shall be required to pay all water and sewer tap fees associated with the conditional use at 0.8 EQRs and a water rights dedication fee all totaling \$14,400. The Applicant shall pay \$4,800 of said fees for the water dedication within 30 days of Council approval of the Application and prior to, and as a condition of, the issuance of the Planner's conditional use certificate. Applicant shall pay the remaining balance (\$9,600.00) prior to the issuance of the building permit for the construction of the ADU over the garage.
- F. The applicant shall comply with all applicable building, residential, electrical and municipal code requirements including all sign code regulations.
- G. Added exterior lighting will be dark sky compliant pursuant to the Comprehensive Plan Goal EN-4.
- H. All representations of the applicant in written and verbal presentations submitted to the Town or made at public hearings before the planning commission or Town Council shall be considered part of the application and binding on the applicant.
- I. The applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including without limitation all costs incurred by the Town's outside consultants such as legal and engineering costs.

A RESUBDIVISION
OF
LOTS 4 and 5
GORDON SUBDIVISION
TOWN OF NEW CASTLE
GARFIELD COUNTY
COLORADO



NOTES OF SURVEYING
Bearings as shown hereon are based upon the
North-south line of the Survey of the
Town of New Castle, Garfield County, Colorado,
the recorded plat of which is on file in the
Recorder's Office of Garfield County, Colorado.
Monumentation being found as shown hereon.

Notes: Overhead utility lines along Buford
Road adjacent to Lots 4A and 5A are
shown and indicated as such.

Notes: The subdivision was prepared without
the benefit of title insurance commitments.
Please refer to any future title commitments
this property which may affect
this property.

Notes: Overhead utility lines indicate apparent easements.

NOTICE
According to Colorado law you must commence any legal action
based upon defects in this survey within three years after
the date of recording of this plat. In no event, may any
action be commenced more than ten years from the date of the certification
shown hereon.

CERTIFICATE OF DEDICATION AND AGREEMENT
I, Samuel D. Phelps, being a registered professional
surveyor in the State of Colorado, do hereby certify
that the subdivision shown hereon was approved before me
this 14th day of October, 1991 A.D. by
Boyd F. Gordon and Corinne F. Gordon, the
owners of the land shown hereon, and that the
subdivision is in accordance with the provisions of
the Colorado Revised Statutes, Chapter 38, Article 10,
Section 10-101, 10-102, 10-103, 10-104, 10-105, 10-106,
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15-035, 15-036, 15-037, 15-038, 15-039,

ADJACENT STRUCTURES



226 N. 7TH ST ADU



Planning Department
(970) 984-2311
Fax: (970) 984-2716
Email: tnc@glenwood.net

LAND DEVELOPMENT APPLICATION

Town of New Castle
PO Box 90
450 W. Main Street
New Castle, Co 81647

Note: You are required to meet with the Town Planner to review a checklist of items applicable to your project before filing this application with the Town. Call Town Hall to schedule this meeting.

Applicant: Vance & Elyse Hutchinson	
Address: 226 N. 7th St.	Phone: 970.230.0080 FAX: E-mail: CoCarpentry@MSN.com
Property Owner: Vance & Elissa Hutchinson	
Address: 226 N 7th St	Phone: 970.230.0080 FAX: E-mail: CoCarpentry@MSN.com
Contact Person: Vance Hutchinson	
Address: 226 N 7th St. New Castle	Phone: 970.230.0080 FAX: E-mail: CoCarpentry@MSN.com
Property Location/Address: 226 N. 7th St New Castle CO 81647	
Legal Description: Lot 5A, A resubdivision of lot 4 & 5 Gordon Subdivision	Acres: 16,746 sq ft
Existing Zone (e.g., Residential R-1, Commercial C-1): R-1	Existing Land Use: Single family home

TYPE(S) OF LAND USE(S) REQUESTED

- | | |
|--|--|
| ☐ Pre-Annexation Agreement
☐ Annexation
☐ Subdivision (including Minor and Major Subdivisions, Lot Splits, Sketch Plans, Subdivision Preliminary Plans, Subdivision Final Plans, & Condominiumizations)
☐ Amended Plat
☐ Planned Unit Development (including PUD Sketch Plans, Preliminary PUD Development Plans, PUD Master Plans and Final PUD Development Plans) | ☒ Conditional Use Permit or Special Review Use Permit
☐ Lot Line Adjustment or Dissolution
☐ Site Specific Development Plan/Vested Rights
☐ Variance
☐ Zoning
☐ Zoning Amendment
☐ Re-zoning |
|--|--|

 Applicant Signature	12/26/19 Date
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AGREEMENT TO PAY CONSULTING FEES AND EXPENSES

It is the policy of the Town of New Castle that all land use applications must be filed in the Office of the Town Clerk to receive formal consideration. Please refer to the Town Clerk's Office for all applicable procedures.

However, the Town encourages land use applicants to consult informally with members of the Town Staff, including outside consultants, prior to filing applications if the applicant has questions regarding areas within Staff members' particular expertise; PROVIDED THAT THE POTENTIAL APPLICANT AGREES TO REIMBURSE THE TOWN FOR ALL FEES AND EXPENSES RELATING TO SUCH INFORMAL MEETINGS.

The Town employs outside consultants for engineering, surveying, planning, and legal advice. These consultants bill the Town on an hourly basis as well as for expenses including but not limited to copies, facsimile transmissions, and long distance telephone calls.

It is the Town's policy that all persons wishing to hold informal meetings with members of the Town Staff acknowledge responsibility for all fees and expenses charged by outside consultants by signing this Agreement below.

I acknowledge and agree to pay the Town of New Castle all actual costs incurred by the Town in relation to legal, engineering, surveying, planning, or other services performed by consultants to the Town as a result of such consultants' review and comment upon, or other services related to, land use proposals and/or applications proposed by me or on my behalf, regardless of whether or not such application is formally filed with the Town. Interest shall be paid at the rate of 1.5% per month on all balances not paid within thirty (30) days of the date of the statement. In the event the Town is forced to pursue collection of any amounts due and unpaid, the Town shall be entitled to collect all costs of collection in addition to the amount due and unpaid, including but not limited to reasonable attorney's fees and costs. *Please call if costs exceed \$ 500.00*

SO AGREED this 26 day of December, 2015.

Vance Hutchinson
Applicant (Print Name)


Signature of Applicant

970-230-0080
Telephone

226 N. 7th St, New Castle CO
Mailing Address of Applicant

Vance Hutchinson
Property Owner

Mailing Address if different from above


Signature of Property Owner

Relationship to Applicant or Potential Applicant

Type of application: land development application

Property description: 226 N 7th St single family residence

PERFORMANCE STANDARDS

I, Vance Hutchinson, ON THIS DATE 12/26/15 agree to abide by the following PERFORMANCE STANDARDS:

Performance Standards

- (A) Smoke. No use shall be permitted in any district unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of smoke.
- (B) Particulate Matter. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of particulate matter.
- (C) Dust, Odor, Gas, Fumes, Glare or Vibration. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of dust, odor, gas, fumes, glare or vibration.
- (D) Radiation Hazards and Electrical Disturbances. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to radiation control.
- (E) Noise. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to noise.
- (F) Water Pollution. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to water pollution.

Source: Ord. 261, Sec. 15.04.090, 1983

1/10/2020

Garfield County Land Explorer

Garfield County Land Explorer

Parcel	Physical Address	Owner	Account Num	Mailing Address
212331100001	245 COUNTY RD NEW CASTLE	NEW CASTLE TOWN OF	R380225	PO BOX 90 NEW CASTLE, CO 81647 ✓
212331200011	215 N 7TH ST NEW CASTLE	SIMMS, ROCLYN L	R380097	PO BOX 827 NEW CASTLE, CO 81647 ✓
212331200019	804 W MAIN ST NEW CASTLE	GARFIELD COUNTY SCHOOL DISTRICT RE 2	R380221	839 WHITE DRIVE B AVENUE RIFLE, CO 81650-3515 ✓
212331200022	143 N 7TH ST NEW CASTLE	STOREY ENTERPRISES, INC	R380296	98 COTTAGE DRIVE CARBONDALE, CO 81623 ✓
212331200027	130 N 7TH ST NEW CASTLE	FIRST BAPTIST CHURCH OF NEW CASTLE	R380369	PO BOX 83 NEW CASTLE, CO 81647 ✓
212331200031	7TH ST NEW CASTLE	NEW CASTLE TOWN OF	R380847	PO BOX 90 NEW CASTLE, CO 81647-0166 ✓
212331200035	Not available NEW CASTLE	STOREY ENTERPRISES, INC	RD45707	PO BOX 2223 GRAND JUNCTION, CO 81502 ✓
212331219001	241 N 7TH ST NEW CASTLE	TACKER, KENNETH CHARLES & DEBORAH MARIE	R380044	3669 COUNTY ROAD 100 CARBONDALE, CO 81623 ✓
212331219005	221 N 7TH ST NEW CASTLE	WHITE, STEPHEN L & SYLVIA A	R380249	PO BOX 643 GLENWOOD SPRINGS, CO 81602 ✓
212331219006	223 N 7TH ST NEW CASTLE	HAGGERTY, JOANNE W & SHATTUCK, MERRICK E	R380248	PO BOX 1693 BASALT, CO 81621 ✓
212331219007	217 N 7TH ST NEW CASTLE	WOOD, DAVID D	R380238	PO BOX 408 NEW CASTLE, CO 81647-0408 ✓
212331226001	216 N 7TH ST NEW CASTLE	DUNN, ANGELA R & PHILIP M	R380400	216 N 7TH STREET NEW CASTLE, CO 81647 ✓
212331226002	218 N 7TH ST NEW CASTLE	SUTLIFF, LAURIE LYNN	R380401	PO BOX 516 NEW CASTLE, CO 81647 ✓
212331226003	222 N 7TH ST NEW CASTLE	MATSON, TERRELL J & VELASCO, ELIZABETH	R380402	PO BOX 1544 AVON, CO 81620 ✓
212331226004	224 N 7TH ST NEW CASTLE	SWEENEY, PERRY A	R380403	PO BOX 521 NEW CASTLE, CO 81647-0521 ✓
212331226005	226 N 7TH ST NEW CASTLE	HUTCHINSON, VANCE & ELISSA	R380404	3819 GRAND BUTTE LANE NEW CASTLE, CO 81647 ✓
212331226007	228 N 7TH ST NEW CASTLE	PALMER, VICTORIA	R380697	94 CEDAR WAY NEW CASTLE, CO 81647 ✓
212331226008	230 N 7TH ST NEW CASTLE	BEAUDETTE, BRANDON A	R380698	230 NORTH 7TH STREET NEW CASTLE, CO 81647 ✓
212331230020	243 N 7TH ST NEW CASTLE	STEELE, JOHN AUSTIN & WHITNEY MATTINGLY	R380912	243 N 7TH STREET NEW CASTLE, CO 81647 ✓
212331230021	Not available NEW CASTLE	NEW CASTLE TOWN OF	R380913	PO BOX 90 NEW CASTLE, CO 81647-0166 ✓
212331236005	CAYWOOD CIR NEW CASTLE	GIBSON, WILLIAM F & PAMELA A	RD40425	3022 CRYSTAL SPRINGS ROAD CARBONDALE, CO 81623 ✓
212331236009	185 CAYWOOD CIR NEW CASTLE	GIBSON, WILLIAM F & PAMELA A	RD41630	3022 CRYSTAL SPRINGS ROAD CARBONDALE, CO 81623 ✓
212331236010	195 CAYWOOD CIR NEW CASTLE	GIBSON, WILLIAM F & PAMELA A	RD41631	3022 CRYSTAL SPRINGS ROAD CARBONDALE, CO 81623 ✓
212331236011	205 CAYWOOD CIR NEW CASTLE	GIBSON, WILLIAM F & PAMELA A	RD41632	3022 CRYSTAL SPRINGS ROAD CARBONDALE, CO 81623 ✓
ROW	Not available null			

AFFIDAVIT AS TO NOTICE OF PUBLIC HEARING

I, Vance Hutchinson, do hereby certify that pursuant to ordinances of the Town of New Castle, Colorado, I provided notice of a public hearing before the New Castle Planning Commission on a conditional use permit application by doing the following:

1. At least thirty (30) days prior to such hearing, I sent a copy of the **attached** Notice of Public Hearing by certified mail to the owners of all property within two hundred fifty (250) feet of the subject property, all owners of mineral estates with respect to the subject property, and to the Town of New Castle.
2. At least fifteen (15) days prior to such hearing, I posted notice of the hearing on the property on a sign approved by the Town at least twenty-two (22) inches wide, twenty-six (26) inches high, with letters at least one (1) inch in height. The sign was posted so that it was visible from a public street.

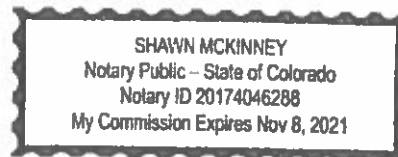


 Signature

STATE OF COLORADO)
) ss.

State: Colorado County: Garfield
Vance B. Hutchinson personally appeared
 before me on this 5th day of February, 2019

 Notary Public.
 My Commission expires on: 11-08-2021



Commonwealth Title Company of Garfield County, Inc.

127 E. 5th Street
Rifle, CO 81650
Phone (970) 625-3300 / Fax (970) 625-3305

1322 Grand Avenue
Glenwood Springs, CO 81601
Phone (970) 945-4444 / Fax (970) 945-4449

Date: August 23, 2019

File No. 1907027-1

Property Address. 226 N. 7th Street, New Castle
Tax Information

Lender

A Lender To Be Determined

Buyer

Vance Hutchinson and Elissa Hutchinson
Email:

Seller

Bryan K. Whitaker and Sherry L. Whitaker
Email:

Attorney

Balcomb & Green
PO Box 5039
Buena Vista, CO 81211
Attn: Casey Martin
Email:casey@balcombgreen.com

Closing Contacts

Glenwood Springs office - 970-945-4444

Rifle office - 970-625-3300

Linda Gabossi - linda@cwtrifle.com
Connie Rose Robertson - connie@cwtrifle.com

Denna Conwell - denna@cwtrifle.com
Patti Reich - patti@cwtrifle.com

**COMMITMENT FOR TITLE INSURANCE
SCHEDULE A**

File No. 1907027-1

1. Effective Date: August 15, 2019 at 7:59 AM

2. Policy or Policies to be issued:

(a) ALTA OWNER POLICY (ALTA 6-17-06)

Proposed Insured:

Vance Hutchinson and Elissa Hutchinson

(b) ALTA LOAN POLICY (ALTA 6-17-06)

\$

Proposed Insured:

A Lender To Be Determined, Its Successors and/or Assigns

3. The Estate or interest in the land described or referred to in the Commitment and covered herein is Fee Simple and is at the effective date hereof vested in:

Bryan K. Whitaker and Sherry L. Whitaker

4. The land referred to in this Commitment is situated in the County of Garfield, State of Colorado and described as follows:

Lot 5A

A resubdivision of Lots 4 and 5

Gordon Subdivision

Town of New Castle

According to the plat thereof recorded October 17, 1991 as Reception No. 428362

TITLE CHARGES

Owner's Policy Standard Coverage	\$1,062.00
Mortgagee's Policy	175.00
Tax Certificate	25.00
Form 100	50.00
Form 8.1	50.00
Form 100.33	100.00
Delete Standard Exceptions (Lender's)	75.00
Closing Protection Letter	25.00

COUNTERSIGNED: *Patrick P. Burwell*

Authorized Officer or Agent

Valid Only if Schedule B and Cover Are Attached

SCHEDULE B - SECTION 1

The Following are the requirements to be complied with prior to the issuance of said policy or policies. Any other instrument recorded subsequent to the date hereof may appear as an exception under Schedule B of the policy to be issued. Unless otherwise noted, all documents must be recorded to the office of the Clerk and Recorder of the County in which said property is located.

1. Warranty deed from Bryan K. Whitaker and Sherry L. Whitaker vesting fee simple title in Vance Hutchinson and Elissa Hutchinson.
2. Deed of Trust from Vance Hutchinson and Elissa Hutchinson to the Public Trustee of Garfield County for the use of A Lender To Be Determined.
3. Execution of a Final Affidavit and Agreement indemnifying the Company against unfilled mechanic's and materialmen's liens.

DISCLOSURES

Colorado Division of Insurance Regulation 8-1-2, Section 5, Paragraph F provides: "Whenever a title entity provides the closing and settlement service that is in conjunction with the issuance of an owner's policy of title insurance, it shall update the title commitment from the date of issuance to be as reasonably close to the time of closing as permitted by the real estate records. Such update shall include all impairments of record at the time of closing or as close thereto as permitted by the real estate records. The title insurance company shall be responsible to the proposed insured(s) subject to the terms and conditions of the title commitment, other than the effective date of the title commitment, for all undisclosed matters that appear of record prior to the time of closing." Provided Commonwealth Title Insurance Company of Garfield County, Inc. conducts the closing of the insured transaction and is responsible for recording the legal documents from the transaction, exception number 5 will not appear on the Owner's Title Policy and the Lenders Policy when issued. This Notice is required by Colorado Division of Insurance Regulation 8-1-2, Section 5, Paragraph G.

Pursuant to Colorado Division of Insurance Regulation 8-1-2, notice is hereby given that affirmative mechanic's lien protection for the prospective insured owner may be available upon compliance with the following conditions:

A. The land described in Schedule A of this Commitment must be a single family residence, which includes a condominium or townhouse unit. B. No labor or materials may have been furnished by mechanics or materialmen for purposes of construction on the land described in Schedule A of this Commitment within the past 6 months. C. The Company must receive appropriate affidavits indemnifying the Company against all unfilled mechanic's and materialmen's liens. D. Any deviation from conditions A through C above is subject to such additional requirements or information as the Company may deem necessary; or, at its option, the Company may refuse to delete the exception. No coverage will be given under any circumstances for labor or material for which the insured has contracted for or agreed to pay. Colorado Division of Insurance Regulation 8-1-2, Section 5, Paragraph M.

Pursuant to Colorado Division of Insurance Regulation 8-1-3, notice is hereby given of the availability of a Closing Protection Letter which may, upon request, be provided to certain parties to the transaction.

Pursuant to C.R.S. §10-11-122, notice is hereby given that:

A) The subject real property may be located in a special taxing district; B) A Certificate of Taxes Due listing each taxing jurisdiction may be obtained from the County Treasurer's authorized agent; C) The information regarding special districts and the boundaries of such districts may be obtained from the Board of County Commissioners, the County Clerk and Recorder, or the County Assessor; and D) The company will not issue its policy of policies of title insurance contemplated by the commitment until it has been provided a Certificate of Taxes due from the County Treasurer or the County Treasurer's authorized agent; or until the Proposed Insured has notified or instructed the company in writing to the contrary

C.R.S. §30-10-406 requires that all documents received for recording or filing in the clerk and recorder's office shall contain a top margin of at least one inch and a left, right, and bottom margin of at least one half of an inch. The clerk and recorder may refuse to record or file any document that does not conform.

Pursuant to C.R.S. §10-11-123, notice is hereby given:

This notice applies to owner's policy commitments containing a mineral severance instrument exception, or exceptions, in Schedule B, Section 2.

A) That there is recorded evidence that a mineral estate has been severed, leased, or otherwise conveyed from the surface estate and that there is a substantial likelihood that a third party holds some or all interest in oil, gas, other minerals, or geothermal energy in the property; and B) That such mineral estate may include the right to enter and use the property without the surface owner's permission.

If the transaction includes a sale of the property and the price exceeds \$100,000.00, the seller must comply with the disclosure/withholding provisions of C.R.S. §39-22-604.5 (Nonresident withholding).

Pursuant to C.R.S. §38-35-125(2), no person or entity that provides closing and settlement services for a real estate transaction shall disburse funds as a part of such services until those funds have been received and are available for immediate withdrawal as a matter of right. Colorado Division of Insurance Regulation 8-1-2, Section 5, Paragraph J. "Good Funds Law"

C.R.S. §39-14-102 requires that a real property transfer declaration accompany any conveyance document presented for recordation in the State of Colorado. Said declaration shall be completed and signed by either the grantor or grantee and Section 38-35-109 (2) of the Colorado Revised Statutes, 1973, requires that a notation of the purchasers legal address, (not necessarily the same as the property address) be included on the face of the deed to be recorded.

SCHEDULE B - SECTION 2

Schedule B of the Policy or Policies to be issued will contain exceptions to the following matters unless the same are disposed of to the satisfaction of the company:

1. Rights or claims of parties in possession not shown by the Public records.
2. Easements, or claims of easements, not shown by the public records.
3. Discrepancies, conflicts in boundary lines, shortage in area, encroachments, and any facts, which a correct survey and inspection of the premises would disclose, and which are not shown by the public records.
4. Any lien, or right to a lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown by the public records.
5. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the public records or attaching subsequent to the effective date hereof but prior to the date the proposed insured acquires of record for value the estate or interest or mortgage thereon covered by this commitment.
6. Any and all unpaid taxes, assessments and unredeemed tax sales.
7. Any lien or charge on account of the inclusion of subject property in an improvement district.
8. Any and all water rights, claims, or title to water, whether or not the matters excepted are shown by the public record.
9. Right of the proprietor of a vein or lode to extract and remove his ore therefrom, should the same be found to penetrate or intersect the premises hereby granted and a right of way for ditches or canals as constructed by the authority of the United States, as reserved in United States Patent recorded February 13, 1889 in Book 12 at Page 7.
10. Apparent easement for overhead utility lines and any other matters disclosed on the Re-subdivision of Lots 4 and 5 Gordon Subdivision Plat recorded October 17, 1991 as Reception No. 428362.

NOTE: EXCEPTION(S) 1, 2, 3 and 4 WILL NOT APPEAR IN THE MORTGAGEE'S POLICY TO BE ISSUED HEREUNDER.

The Owner's Policy of Title Insurance committed for in this Commitment, if any, shall contain, in addition to the Items set forth in Schedule B - Section 2, the following items:

- (1) The Deed of Trust, if any, required under Schedule B - Section 1. (2) Unpatented mining claims; reservations or exceptions in patents or in Acts authorizing the issuance thereof. (3) any and all unpaid taxes, assessments and unredeemed tax sales.

NOTE: The policy (s) of insurance may contain a clause permitting arbitration of claims at the request of either the Insured or the Company. Upon request, the Company will provide a copy of this clause and the accompanying arbitration rules prior to the closing of the transaction.

COMMONWEALTH TITLE COMPANY PRIVACY POLICY

We Are Committed to Safeguarding Customer Information

In order to better serve your needs now and in the future, we may ask you to provide us with certain information. We understand that you may be concerned about what we will do with such information - particularly any personal or financial information. We agree that you have a right to know how we will utilize the personal information you provide to us. Therefore, we have adopted this Privacy Policy to govern the use and handling of your personal information.

Applicability

This Privacy Policy governs our use of the information which you provide to us. It does not govern the manner in which we may use information we have obtained from any other source, such as information obtained from a public record or from another person or entity.

Types of Information

Depending upon which of our services you are utilizing, the types of nonpublic personal information that we may collect include:

- Information we receive from you on applications, forms and in other communications to us, whether in writing, in person, by telephone or any other means.
- Information about your transactions with us, our affiliated companies, or others; and
- Information we receive from a consumer reporting agency.

Use of Information

We request information from you for our own legitimate business purposes and not for the benefit of any nonaffiliated party. Therefore, we will not release your information to nonaffiliated parties except: (1) as necessary for us to provide the product or service you have requested of us; or (2) as permitted by law. We may, however, store such information indefinitely, including the period after which any customer relationship has ceased. Such information may be used for any internal purpose, such as quality control efforts or customer analysis. We may also provide all of the types of nonpublic personal information listed above to one or more of our affiliated companies. Such affiliated companies include financial service providers, such as title insurers, property and casualty insurers, and trust and investment advisory companies, or companies involved in real estate services, such as appraisal companies, home warranty companies, and escrow companies. Furthermore, we may also provide all the information we collect, as described above to companies that perform marketing services on our behalf, on behalf of our affiliated companies, or to other financial institutions with whom we or our affiliated companies have joint marketing agreements.

Former Customers

Even if you are no longer our customer, our Privacy Policy will continue to apply to you.

Confidentiality and Security

We will use our best efforts to ensure that no unauthorized parties have access to any of your information. We restrict access to nonpublic personal information about you to those individuals and entities who need to know that information to provide products or services to you. We will use our best efforts to train and oversee our employees and agents to ensure that your information will be handled responsibly and in accordance with this Privacy Policy. We currently maintain physical, electronic and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.



Summary

Account R380404
Parcel 212331226005
Property Address 226 N 7TH ST, NEW CASTLE, CO 81647
Legal Section: 31 Township: 5 Range: 90 Subdivision: GORDON
Description SUBDIVISION Lot: 5A 16746.17 SQ FT
Acres 0
Land SqFt 16,746
Tax Area 38
Mill Levy 64.954
Subdivision GORDON SUBDIVISION


[View Map](#)

Owner

HUTCHINSON, VANCE & ELISSA
 389 GRAND BUTTE LANE
 NEW CASTLE CO 81647

Land

Unit Type SINGLE FAM RES- LAND - 1112 (RESIDENTIAL PROPERTY)
Square Feet 16,746

Buildings

Building # 1
Units 1
Building Type SFR
Abstract Codes / (Property Type) SINGLE FAM.RES-IMPROVMTS-1212 (RESIDENTIAL PROPERTY)
Architectural Style 1-STRY/BSM
Stories 1
Frame WOOD FRAME
Actual Year Built 1963
Basement Area 1,075
Finish Basement Area 1,075
Gross Living Area 1,075
Total Heated SqFt 2,150
Bedrooms 3
Baths 2
Heating Fuel GAS
Heating Type FORCED AIR
Air Conditioning NONE
Roof Type GABLE
Roof Cover COMP SHNGL

Actual Values

Assessed Year	2020	2019	2018
Land Actual	\$60,000.00	\$60,000.00	\$55,000.00
Improvement Actual	\$329,180.00	\$329,180.00	\$316,210.00
Total Actual	\$389,180.00	\$389,180.00	\$371,210.00

Assessed Values

Assessed Year	2020	2019	2018
Land Assessed	\$4,290.00	\$4,290.00	\$3,960.00
Improvement Assessed	\$23,540.00	\$23,540.00	\$22,770.00
Total Assessed	\$27,830.00	\$27,830.00	\$26,730.00

Tax History

Tax Year	2019	2018	2017	2016
Taxes Billed	\$1,807.68	\$1,752.64	\$1,516.84	\$1,353.36

[Click here to view the tax information for this parcel on the Garfield County Treasurer's website.](#)

Transfers

Sale Date	Deed Type	Reception Number	Book - Page	Sale Price	Grantor	Grantee
10/9/2019	WARRANTY DEED	926612		364800	WHITAKER, BRYAN K	HUTCHINSON, VANCE
4/27/2012	SPECIAL WARRANTY DEED	818145		124900	FANNIE MAE-AKA	WHITAKER, BRYAN K
2/2/2012	SPECIAL WARRANTY DEED	814311				
12/19/2011	PUBLIC TRUSTEES DEED	812332				
11/30/2011	PUBLIC TRUSTEES CERT	811346		287530	GRECO, JASON LEE	BANK OF AMERICA NA AS SUCCESSOR BY MERGE
7/14/2011	Notice Election and Demand Sale	805703				
9/11/2007	WARRANTY DEED	733061		360000	GORDON, JOHN A & ROBERT E &	GRECO, JASON LEE & JANICE R
9/11/2007	POWER OF ATTORNEY	733060				
11/6/2006	DEATH CERTIFICATE	735477				
3/1/2004	SPECIAL WARRANTY DEED	647670	1566-472			
2/1/2002	AFFIDAVIT	596778	1362-191			
10/17/1991	Plat	428362				
4/20/1990	ORDINANCE	471163	0923-0052			
6/2/1980	WARRANTY DEED	304448	0549-0659			

Photos**Sketches**



[User Privacy Policy](#)
[GDPR Privacy Notice](#)

Version 2.3.33



Schneider
GEOSPATIAL

Lot 6

N 26°24'23" E 63.17'

N 55°47'08" E 85.00'

S 45°30'04" E 36.65'

S 56°22'01" E 65.39"

S 24°37'59" W 115.94'

Seventh Street

N 64°17'07" W 145.00'

Lot 5A
226 N 7th Street
16,749± sq. ft.

Stone Retaining Wall
Fence Chain Link
Fence Split Rail

Deck

Two Story
Wood and
Masonry Building

Garage

Resident
Parking

ADU
Parking

Telephone Pedestal

Block
Walls

10' setback

8' setback

8' setback

17.8'

32.2'

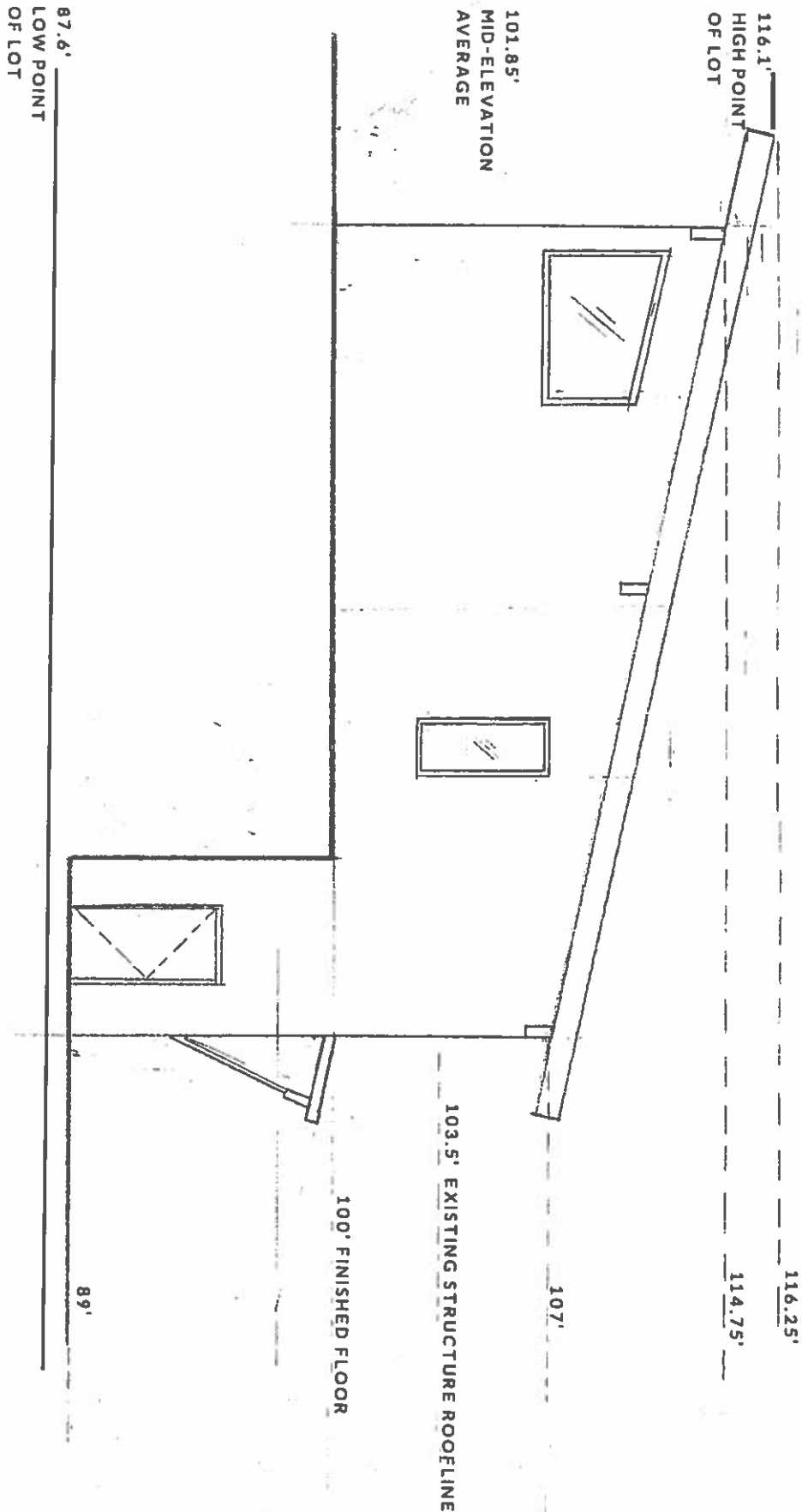
54.8'

Lot 4A

BUILDING ENVELOPE

226 N. 7TH ST ADU

SITE ELEVATIONS



226 N. 7TH ST ADU

**TOWN OF NEW CASTLE, COLORADO
PLANNING AND ZONING COMMISSION
RESOLUTION NO. PZ 2020-01**

**A RESOLUTION OF THE NEW CASTLE PLANNING AND ZONING
COMMISSION RECOMMENDING APPROVAL OF A CONDITIONAL USE
PERMIT FOR AN ACCESSORY DWELLING UNIT ON PROPERTY
LOCATED IN THE RESIDENTIAL-1 ZONE DISTRICT.**

WHEREAS, on December 26, 2019, Vance and Elyse Hutchinson (collectively, "Applicant") submitted a Conditional Use Permit Application ("Application") for the property located at 226 N. 7th Street, New Castle, Colorado, and legally described in Exhibit A hereto ("Property"); and

WHEREAS, the Property is zoned Residential 1 (R-1); and

WHEREAS, Applicant owns the Property; and

WHEREAS, a single-family dwelling is currently located on the C-1 portion of the Property and a detached garage is located on the R-1 portion of the Property; and

WHEREAS, Applicant seeks a permit to create and use an accessory dwelling unit ("ADU") above the garage that is located on the Property; and

WHEREAS, pursuant to § 17.20.050(M) of the New Castle Municipal Code ("Code"), the use proposed by Applicant is a conditional use in the R-1 zone district, requiring the issuance of a conditional use permit pursuant to Chapter 17.84 of the Code; and

WHEREAS, as required under Code § 17.84.040(B), the New Castle Planning and Zoning Commission held a duly-noticed public hearing on February 12, 2020, to consider the Application; and

WHEREAS, pursuant to Code § 17.84.050, the Planning Commission hereby finds that the Application:

1. is eligible for conditional review under Section 17.84.040;
2. is generally compatible with adjacent land uses;
3. meets all requirements of Section 17.84.020 of the Code, is in compliance with Title 17 of the Code, and minimizes potential adverse impact of the conditional use on adjacent properties and traffic flow;
4. is consistent with the comprehensive plan; and
5. the Town has the capacity to serve the proposed use with water, sewer, fire and police protection.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE PLANNING AND ZONING COMMISSION AS FOLLOWS:

1. Recitals Incorporated by Reference. The foregoing recitals are incorporated by reference herein as findings and determinations of the New Castle Planning and Zoning Commission.

2. Listing of Approved Uses. The following constitute the uses for the Property that the Commission recommends be approved under the Application:

A. One Accessory Dwelling Unit as that term is defined in §17.04.050 of the New Castle Municipal Code

3. Recommendation. The Planning and Zoning Commission hereby recommends that the Town Council approve the Application and use proposed therein pursuant to § 17.84.050 of the Code, subject to the following conditions:

A. All representations of the Applicant in written Application materials and in verbal presentations submitted to the Town or made at public hearings before the Planning Commission or Town Council and reflected in the minutes thereof shall be considered part of the Application and binding on the Applicant;

B. Applicant shall comply with all applicable building, residential, electrical and other municipal code requirements, including all sign code regulations and § 17.72.230 of the Town Municipal Code;

C. In the event the Town receives any complaints about the use of the site or observes or becomes aware of any violations of the conditional use approval, Applicant and/or owner may be summoned before the Town Council in a public meeting to show cause why the permit should not be revoked, suspended, or additional conditions imposed, with such show-cause hearing open to the public and the Applicant or owner being able to present testimony or offer other evidence on their behalf;

D. Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including without limitation all costs incurred by the Town's outside consultants such as legal and engineering costs;

E. Applicant shall be required to pay all water and sewer tap fees and water rights dedication fees associated with the conditional use at 0.8 EQRs, which totals \$14,400.00. The Applicant shall pay \$4,800.00 of said fees within 30 days of Council approval of the Application and prior to, and as a condition of, the issuance of the Planner's conditional use certificate. Applicant shall pay the remaining balance (\$9,600.00) prior to the issuance of the building permit for the construction of the ADU over the garage;

F. New water service will extend from the primary dwelling tap and will maintain adequate sewer and water separation as determined and required by the Town Public Works Department;

G. Any new exterior lighting will be dark-sky compliant pursuant to the Comprehensive Plan Goal EN-4;

H. No approved conditional use may be altered, structurally enlarged, expanded in parking area, or expanded in ground area unless the site plan is amended and approved in accordance with the procedures applicable to approval of a conditional use as set out in Section 17.84.070 of the Code; and

I. The use approved in the Application shall not be conducted until the Town Planner has issued a conditional use certificate. That certificate shall be issued only after Applicant has entered into an agreement with the Town specifying that all conditions imposed by the Town council will be completed and that the use and improvements will be in accordance with the approved Application site plan and development schedule. The conditional use certificate must be issued within one year of the date of final approval by Town Council, or the Application is deemed withdrawn by the Applicant and is of no further force and effect.

THIS RESOLUTION PZ 2020-01 was adopted by the New Castle Planning and Zoning Commission by a vote of 5 to 0 on the 12th day of February, 2020.



NEW CASTLE PLANNING AND
ZONING COMMISSION

By: _____


Chuck Apostolik, Chairman

ATTEST:



Mindy Andis, Deputy Town Clerk, CMC

EXHIBIT A
Legal Description

The property that is the subject of the Application described in Resolution PZ 2020-1 is legally described as follows:

Lot 5A, a resubdivision of Lots 4 and 5, Gordon Subdivision, Town of New Castle, according to the plat thereof recorded October 17, 1991, at Reception No. 428362, County of Garfield, State of Colorado

**New Castle Town Council Regular Meeting
Tuesday, February 18, 2020, 7:00 PM**

Call to Order

Mayor A Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Mariscal
	Mayor A Riddile
	Councilor Leland
	Councilor G Riddile
Absent	Councilor Owens
	Councilor Hazelton
	Councilor Copeland

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison and Police Chief Tony Pagni.

MOTION: Mayor A Riddile made a motion to excuse Councilor Owen's absence. Councilor Leland seconded the motion and it passed unanimously.

MOTION: Mayor A Riddile made a motion to excuse Councilor Hazelton's Absence. Councilor Mariscal seconded the motion and it passed unanimously.

MOTION: Mayor A Riddile made a motion to excuse Councilor Copeland's absence. Councilor Mariscal seconded the motion and it passed unanimously.

Mayor A Riddile announced that there was a quorum.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2020-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

There were no agenda changes.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – not present.

Consultant Engineer – not present.

1
2
3 **Items for Consideration**
4

5 **Presentation by Debbie Wilde: Recovery Continuum Task Force Regional Detox**
6 **Center**

7 Debbie Wilde, Recovery Continuum Task Force.

8 Paula Stepp, also with the Recovery Continuum Task Force as a representative of the City
9 of Glenwood Springs.

10 Ms. Stepp said that the City of Glenwood Springs (GWS) had begun working on the
11 homeless situation in GWS and had hired Ms. Wilde. In discussions with stakeholders
12 (which included police, EMT, the hospital, the county, behavioral health, businesses and
13 others) what became apparent was that there were problems with substance abuse. She
14 said that substance abuse was not only a homeless issue as it could be in any home or
15 neighborhood, but it opened some conversations. GWS continued to work on the
16 homeless issue and developed a relationship with the county and law enforcement and
17 began to consider the need for a detox center. Ms. Stepp said that it had been
18 approximately twelve years since there had been a detox center in Garfield County. They
19 decided to approach the idea differently and began holding stakeholder meetings. In those
20 meetings they did not talk about money, instead they discussed what the needs were, and
21 what the impact was on the community by there not being a detox center. People in need
22 ended up in emergency rooms and in jail when what they really needed was a place to
23 detox and then some ongoing care or assistance. That was where Mind Springs and
24 behavioral health came in.

25 Ms. Wilde greeted council. She said that the lack of a detox center caused emergency
26 services to be used in ways they were not meant to be used and were certainly not
27 effective for the issues. Emergency rooms and jails being utilized for chronic addiction
28 issues was very disruptive and costly for the community. Law enforcement and first
29 responders said that if they were dealing with a substance abuse issue it took them off the
30 street for other emergencies which was a real concern.

31 Ms. Wilde said that every meeting they held there were 25 or 30 attendees, and there
32 were about sixty stakeholders in total. She said that they had had careful conversations
33 about whether a detox center was truly needed. They did not want to do it just because
34 there was not a local detox center. Ms. Wilde said it was a difficult issue which was why it
35 was important that they had such a diverse cross-section of people looking at not only
36 detox but recovery continuum as well. Everyone who was part had an important role in
37 trying to engage folks in the community to try to get into living in recovery. Ms. Wilde said
38 a continuum of recovery was critical and that was what was different about the task
39 force's current effort.

40 Ms. Wilde said that for the first months there had been no reason for the task force to talk
41 about money because there was no reason to if they did not know what they were doing,
42 or what the goal was. She said that now that they had created a goal, they were ready to
43 talk about money. Because it had been a community effort from the beginning, the money
44 piece would also be a community effort. Ms. Wilde said they had created a funding task
45 force. Detox centers used something called braided funding which required staff on a 24/7
46 basis. She said that funding for the build-out of the space would come from grants. The
47 money to sustain the center was the piece that would come from all the communities. The
48 amount would be different for each of the municipalities based on their size and they
49 thought perhaps a user fee could apply. She said the funding task force was considering

1 various funding scenarios. She said the Mind Springs will be able to collect some funds
2 from Medicaid and it was likely there would be some private pay as well. She said there
3 would be fixed costs but an up and down funding stream each month. Ms. Wilde said that
4 the town would need to weigh in on the funding portion and she invited them to attend
5 the next funding meeting the following day at 10:00 a.m. in the GWS council chambers.
6 Ms. Wilde also invited them to attend any of the task force meetings, and the next one will
7 be on March 12, from 2-4 p.m. She said that the task force meetings will not go on
8 indefinitely, but there would be a group performing oversight in the long term. Mayor A
9 Riddile asked how many beds the facility would have, and Ms. Wilde said there would be
10 six to eight beds. She said that there was a lot of consideration given to the number of
11 beds necessary based on community needs, the available facility, the costs associated
12 with staffing and other requirements once the number of beds exceeded ten.
13 Mayor A Riddile said that the said town was now collecting a cigarette tax and the monies
14 were intended to go towards health and wellness. He felt that those funds were
15 perfect for detox center.
16 Councilor G Riddile asked if Mind Springs would staff the facility. Ms. Wilde said the task
17 force had very carefully vetted the options they had for staffing of the facility and Mind
18 Springs certainly was the best option because they had the capacity and staff and the
19 space needed for a detox center. In addition they had a lot of other resources that would
20 be an advantage to the facility.
21 Ms. Stepp said that Mind Springs just gotten a grant for four traveling staff, that would
22 basically do traveling case management. In addition, they were helping with the grant
23 process for the funds for build-out. Ms. Stepp said that both Valley View and Grand River
24 Hospitals were involved because they were both deeply affected by the issues.
25 Ms. Wilde said that the facility was intended to be a center point for the recovery process
26 and they were meeting many other agencies to solidify the process and fill gaps in it for
27 the longer-term needs of its clients.
28 Councilor Leland said he had been sober for longer than he could remember, but that in
29 his initial recovery he had seen a lot. In addition, he volunteered at Valley View Hospital
30 for a number of years in the emergency room, and he has seen how the ER and jail
31 was inefficiently used to 'sober' someone up. He said he was very supportive and would
32 try to attend the meetings.
33 Ms. Wilde said that she would add Councilor Leland to the list. She said the idea of detox
34 that was different is that it gave the opportunity for someone to sober up and still be at
35 the facility and be able to talk with a professional on how to begin to move forward in
36 their sobriety. In the ER or jail, it was about getting someone sober that day and sending
37 them on their way. There were many ways to assist people with addictions and they were
38 excited to work with a large group of varying professionals to make the detox facility the
39 best it could be as well as creating some new systems that would be long-lasting.
40 Councilor Mariscal said she would like to attend the meetings as well.
41 Mayor A Riddile said he felt the collaboration was fantastic, particularly given the rural
42 area, it was necessary to work together.
43 Ms. Wilde said that it was part of the key to obtaining other funding was the collaboration
44 piece.
45 The council thanked Ms. Wilde and Ms. Stepp for their presentation.
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47
48

Department Update from Police Chief Tony Pagni

1 Chief Pagni said he had been in law enforcement in the area for 25 years and had seen
2 the three previous detox center efforts. He described how the current resources did not
3 work well to help those with addictions. He said that the homeless and substance abuse
4 situation was not as bad in New Castle as it was in Glenwood or Rifle, and the only fixes to
5 the issues were temporary. Chief Pagni said that when he heard about the collaborative
6 effort he was encouraged because they were utilizing existing resources to create what he
7 felt would be a more successful program. Chief Pagni told a story about a recent
8 circumstance where a county resident found themselves in a difficult situation where they
9 had lost their job and were looking at a divorce. The person took a whole bottle of
10 medication intending harm to themselves. Law enforcement was called and the person
11 was taken to the hospital, had their stomach pumped and then was kept in the hospital
12 for 72 hours on an M-1 hold. They were then released and went home to the same
13 difficult situation, however, they now had a \$26k hospital bill to pay. Chief Pagni said that
14 a lot of effort and money went into the one episode and ultimately, there was no
15 resolution, no fix, and no hope for that person.

16 Chief Pagni said that when he attended the meetings of the task force he was encouraged
17 because there were chiefs of police, the county sheriff, faith-based organizations, medical
18 professionals and more. He said that having answers and resources for people in the
19 after-care or long-term care was necessary.

20 Chief Pagni said the Recovery Continuum Detox Center was the most hope law
21 enforcement had seen in a long time to help those with substance abuse issues.

22 Chief Pagni said that agency was busy. He said he was looking to replace an officer as he
23 had to let one go. He would recruit from Colorado Mountain College, and would be making
24 a recruiting trip to Colorado Mesa University. He said he was looking to spend some grant
25 funds from the Police Officer Standards & Training (POST) board. Chief Pagni said he was
26 working on the 2020 and 2021 budgets. He said he was working on a regional training
27 program so officers didn't have to be out of town for training.

28 Chief Pagni said he was working on a spring FMLD mini grant for a secure evidence
29 facility.

30 Chief Pagni said that he felt his team was happy & healthy. Mayor A Riddile said that the
31 morale in the police department seemed very high.

32 Councilor eland asked if there were any lasting effects from the shooting incident. Chief
33 Pagni said no, none that he felt were lasting. He said several members of his team had
34 visited with a counselor. Chief Pagni said that he felt there was a lot of misinformation out
35 there about officer-involved shootings and many agencies had mandated administrative
36 leave for officers while the district attorney's office investigated the situation. Chief Pagni
37 said he felt that was not right to treat the officer as a suspect because they were hired to
38 put their life on the line and to do the right thing for the right reasons at the right time.
39 Unless there was something obvious, he saw no reason to essentially suspend an officer
40 for doing his job. He told the council that his officer returned to work once he was cleared
41 by a fit-for-duty assessment.

42 Mayor A Riddile thanked Chief Pagni for his update.

44 Administrator Reynolds said that he and Chief Pagni had attended the Recovery
45 Continuum Detox Center task force meetings and the group of professionals that Ms.
46 Wilde and Ms. Stepp had brought together was amazing.

47 Administrator Reynolds said that all the feedback he was getting from his interactions with
48 the officers was good, that morale was good.

Consider a Recreational Trail License and Management Agreement with CTS Investments, LLC

Administrator Reynolds said that there was a lot of vacant land in the Castle Valley area that was privately owned, but that residents regularly used to walk or bike on, not realizing the land was actually private. One of the owners of those private parcels was Steve Craven of CTS Investments. Mr. Craven and the town had been discussing a trails agreement for the bulk of his property located around VIX Ranch Park.

Administrator Reynolds said that part of the agreement would be to place signage that indicated that people were entering onto private property. A benefit for the landowner was that according to state statutes, there were liability protections for landowners who entered into license agreements with towns. That was part of the reason the agreement was before the council for their consideration as well as keeping those trails open for public use.

Administrator Reynolds said that he and the attorneys had been negotiating the agreement with Mr. Craven for some time and had come up with the draft agreement that included mapping of the trails that Mr. Craven wished to close, and the ones he wanted open, as well as maintenance and rules.

Mr. Craven greeted the council. He said that the issue had come up years earlier but never gained any traction. Mr. Craven said there were liability and adverse possession issues by not placing no trespassing signs on the property. Those issues could be dealt with via the state statutes and entering into a trails agreement under them. It gave everyone the protection needed to leave the trails open. Mr. Craven thanked Administrator Reynolds for sticking with the negotiations and hoped that the agreement was acceptable to the council.

Councilor Leland said he had never considered the problem of adverse possession.

Councilor Leland said there was no an effective date in the agreement and he felt that it was important. He also asked if there would be a penalty for offenders.

Administrator Reynolds said that it was impractical to think that the police department would monitor the trails. The honest answer was that the town would post regulations to make people aware, and staff could monitor for the beginnings of rogue trails and keep Mr. Craven informed. Closure of trails would be with brush piles and branches. The monitoring would not be a policing, but rather the town would have to trust that the citizens would be responsible and comply with the new regulations. He said that certainly if there was camping or bonfires that would be a police concern, but nothing more.

Mayor A Riddile said he did not like the 'trail management' portion of the agreement, because it created an undue burden on staff and an undue burden on the town budget. He suggested a trail maintenance and clean-up maybe once per year. Mr. Craven said he was not looking for a big action or police involvement, he was looking for something less. If public works is out working in the park and they see something going on, they could say something. Mr. Craven said he was not looking for a policing of the trails. He said that the town staff was out there more than anyone else, and he simply wanted town employees, if they are out there, to say something if they witness something. Councilor Leland agreed that the language in the agreement could be read to say that there would be police patrols and that the town staff would have regular maintenance duties. Councilor Leland said it was good to understand what Mr. Craven meant by the language, but should something unfortunate happen, Mr. Craven had an argument via the agreement language that said the town was supposed to be doing more than they were.

Councilor G Riddile said that there were already people on those trails, and the town was not inducing demand by the agreement. Mr. Craven agreed that there was no

1 maintenance being performed by the town or anyone else on the trails, and the trails had
2 been there for fifteen or more years. Councilor G Riddile felt that placing brush piles to
3 block the unwanted trails from further use was not maintenance, it was operational.
4 Councilor G Riddile's opinion was that it would be a multi-year process to close trails and
5 get people to understand with deterrents and signs. He said that the trails were on
6 private property and were never supposed to be there, and Mr. Craven was not offering
7 them as any amenity, it was strictly a situation he found himself in. Councilor G Riddile
8 said that the realignment of the Alder Park Trail had been in place for four or five years
9 and there still was not 100 percent compliance. He felt that education was key.
10 Mr. Craven said that there had been a lot of discussion about how to educate the public. A
11 reminder could go out in the town newsletter quarterly. He said that they were really
12 asking the public to be responsible because the alternative was to place no trespassing
13 signs and to close all the trails. Mr. Craven said no one wanted that.
14 Councilor Mariscal said that the hope was that people would be responsible for their
15 actions, however, the way the agreement reads is not what was being said and she said
16 she would like to see something in writing.
17 Councilor G Riddile asked what the town needed to do to get out of the agreement if the
18 management portion became too much. Administrator Reynolds said it was a thirty-day
19 notice.
20 Mr. Craven said that had been the discussion that the remedy was very easy because the
21 agreement could be terminated. Administrator Reynolds said that put everyone back at
22 square one and the town hoped to avoid that. Mr. Craven agreed, but said it was still a
23 remedy.
24 Councilor G Riddile said that he was willing to take the gamble because he believed that
25 the maintenance was going to be minimal; maintenance that needed to be done would
26 likely be one hundred percent by volunteers. Administrator Reynolds said that sounded
27 more like trail monitoring than management. His opinion was that what was being
28 described was monitoring. Mr. Craven agreed that it was a monitoring situation, and he
29 said that the thirty-day termination was the solution.
30 Councilor G Riddile said the language in the agreement was cumbersome, but he did not
31 see anything that needed to be done to the trails and Mr. Craven agreed that nothing
32 needed to be done to the trails. If anything needed to be done that could be done with
33 volunteers.
34 Administrator Reynolds said that if staff saw some actual maintenance that needed to be
35 done to the trails, the work could be given to New Castle Trails or some other volunteers.
36 Mr. Craven agreed.
37 Mayor A Riddile asked if signage would be added. Administrator Reynolds said there would
38 be signs. He said that New Castle Trails had created some wonderful signs for the town's
39 trails system, and the private property trails would be added. He did not know exactly
40 what that would look like yet, but they would be the model.
41 Mayor A Riddile said he had read about surveying the area. Administrator Reynolds said
42 surveying the area was at the town's discretion, but there was really no reason to
43 complete an expensive land survey that would be any better than the google earth images
44 used for the maps in the packet. Administrator Reynolds said that he and Mr. Craven had
45 walked the area, and the yellow trails on the maps are what made sense for trails. He said
46 there were a handful of cutoffs and little extra trails that would be closed by the town
47 having a work day out there and placing brush and trails closed signs to close the cutoffs.
48 Councilor G Riddile asked Mr. Craven how he felt about the trails being named. Mr. Craven
49 said he preferred they not be named because it gave them a sense of permanence.

1 Councilor G Riddile said that his argument for naming or numbering the trails was because
2 the town was going to tell people where they could not go, and telling them where they
3 could go on the named or at least labeled trails helped. Mr. Craven said the no naming
4 was something of a knee-jerk reaction because he had found some years ago that
5 someone had named and marked trails on his property and he felt that over the top. Mr.
6 Craven said that perhaps numbering them would be okay, but he did not want the trails
7 named because people get attached, and when he decided to begin developing the
8 property there were trail linkages included, but they would not be like the trails that
9 currently existed. He felt that it may be less of a battle if he and the town could agree not
10 to name them.

11 Mayor A Riddile asked if there was anything else in the agreement that needed to be
12 discussed.

13 The council agreed that the maintenance language could stay in the agreement because it
14 was on the record that Mr. Craven truly intended for it to be a monitoring rather than
15 maintenance.

16 Mr. Craven reiterated that the thirty-day termination remained in the agreement as well,
17 and was the out for the town if necessary.

18 **MOTION: Mayor A Riddile made a motion to approve a Recreational Trail License**
19 **and Management Agreement with CTS Investments, LLC. Councilor Mariscal**
20 **seconded the motion and it passed unanimously.**

21
22 Mr. Craven thanked the council and said that the adjacent property owners, CVS
23 Investors, were aware of what was happening and would likely ask the town for a trails
24 agreement as well.

25
26
27 **Consider Resolution TC 2020-6 - A Resolution of the Town Council of the Town of**
28 **New Castle, Colorado in Support of the 2020 Census and the Aspen to Parachute**
29 **Complete Count Committee**

30 Administrator Reynolds said that staff had been keeping the council informed of staff's
31 involvement with the 2020 census and had authorized a \$1,000.00 donation to the Aspen
32 to Parachute Complete Count Committee. He said that the resolution was to formalize the
33 town's commitment to the town's involvement in the 2020 census awareness. He noted
34 that in the resolution was language on the second page of the resolution in section 2 in
35 said that the town committed two staff members, and he suggested that the language be
36 changed to say staff time rather than two staff members. The council agreed.

37 **MOTION: Mayor A Riddile made a motion to approve Resolution TC 2020-6, a**
38 **Resolution of the Town Council of the Town of New Castle, Colorado in Support**
39 **of the 2020 Census and the Aspen to Parachute Complete Count Committee with**
40 **an amendment to change the "two staff members" language to "staff time".**
41 **Councilor Mariscal seconded the motion and it passed unanimously.**

42
43
44 **Consent Agenda**

45 February 4, 2020 minutes

46 Resolution TC 2020-7 - a Resolution of the Town of New Castle Town Council Supporting
47 the Application for a Grant from the Garfield County Federal Mineral Lease District for a
48 Secure Evidence Storage Facility

1 Resolution TC 2020-8 - a Resolution of the Town of New Castle Town Council Supporting
2 the Application for a Grant from the Garfield County Federal Mineral Lease District for
3 Street Maintenance Throughout the Town of New Castle
4 Resolution TC 2020-9 - a Resolution of the New Castle Town Council Approving a
5 Memorandum of Understanding with Garfield County Senior Programs
6 **MOTION: Councilor A Riddile made a motion to approve the consent agenda.**
7 **Councilor Mariscal seconded the motion and it passed unanimously.**
8
9

10 **Staff Reports**

11 Town Administrator – Administrator Reynolds told the council that he and Planner Smith
12 had a lengthy conversation with Michael Watts about some ideas that the family was
13 exploring regarding the old schoolhouse building. He said they were studying the code
14 with Attorney McConaughy to understand what uses would be allowed there.
15 Administrator Reynolds said that the family was interested in putting commercial there,
16 such as professional offices and perhaps a community meeting room. Administrator
17 Reynolds said that he had spoken to Attorney McConaughy regarding the issue with CDOT
18 and the lighting on the interchange, and Attorney McConaughy felt that it would be best to
19 use the wait-and-see approach to their demand. Administrator Reynolds said that
20 Administrative Assistant Debbie Nichols was working on two community meetings for the
21 2020 Census. Administrator Reynolds said that two of the town's tobacco vendors had
22 submitted the tax to the town equaling about \$5800. He said that it may be necessary to
23 stop collecting to prevent the revenue from exceeding the 65k that the voters approved.
24 He said that after the first year of collecting the tax, the amount of revenue would not be
25 restricted to the \$65k as it was in the first year. Administrator Reynolds said that they had
26 received applications from 14 potential candidates for the Finance Assistant position, and
27 he and Treasurer Burk will conduct five phone interviews. He said they will conduct in-
28 house interviews when Treasurer Burk was in town at the beginning of March. He also
29 noted that the police department was considering an additional police position.
30 Town Clerk – nothing to report.
31 Town Planner – not present.
32 Public Works Director – not present.
33
34

35 **Commission Reports**

36 Planning & Zoning Commission – Councilor G Riddile said that at the P&Z meeting the
37 prior week they had approved an ADU on 7th street. He also said they held a public
38 hearing regarding the CTS Investments master plan zoning change, and that the public
39 hearing had been continued to the February 26 P&Z meeting.
40 Historic Preservation Commission – nothing to report.
41 Climate Action Advisory Commission – nothing to report.
42 Senior Program – Councilor Mariscal said that Senior Programs continued to discuss
43 transportation because they need new vans.
44 RFTA – nothing to report.
45 AGNC – nothing to report.
46 GCE – nothing to report.
47 EAB – nothing to report.
48
49

1 **Council Comments**

2 Councilor Mariscal said she had attended the CML Legislative class and it had been very
3 informative.

4 Councilor G Riddile said that Chief Pagni was looking at adding another police officer
5 position. He said that he did not know what the Chie's interest was, but in 2018 School
6 District 16, the Town of Parachute and Garfield County agreed to split costs three ways for
7 the addition of a school resource officer to Parachute's police department. He thought
8 perhaps it was a way to get another officer for quite a discount.

9 Councilor G Riddile suggested that at a future work session the council could discuss
10 council salaries.

11 Councilor G Riddile complimented compliment the staff for a successful P&Z meeting.

12 Mayor A Riddile thanked Administrator Reynolds and Clerk Harrison for all they did for the
13 town.

14
15
16 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor seconded the**
17 **motion and it passed unanimously.**

18
19 The meeting adjourned at 8:30 p.m.

20
21
22 Respectfully submitted,

23
24
25
26
27 _____
28 Mayor Art Riddile

29
30 _____
31 Town Clerk Melody Harrison, CMC
32

TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - February 2020

2/2020 INVOICES PAID	\$194,874.25
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	114,878.55
FED & STATE EMPLOYMENT TAXES (2)	43,804.05
RETIREMENT PLAN PAYMENTS (2)	16,645.86
FLEX SPENDING PAYMENTS (thru 2.26.20)	1,245.39
CREDIT CARD FEES	<u>1,251.97</u>
2/2020 TOTAL PAYMENTS	<u>\$ 377,829.68</u>

LESS CAPITAL EXPENDITURES *	-
LESS CHARGE-BACKS **	(386.00)
LOAN PAYMENTS	(5,129.61)
REC CENTER DEPOSIT REFUNDS	<u>(200.00)</u>

1/2020 OPERATING EXPENSES: **\$372,114.07**

*** CAPITAL:**

****CHARGE-BACKS:**

Developer costs 386.00

386.00

Total

-

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
213	AFLAC	483781	2/20 premium	02/11/2020	963.74	.00	963.74	50691	02/19/2020
Total 213:					963.74	.00	963.74		
377	Alpine Bank	100509 1/20	training meal-ps	01/10/2020	25.87	.00	25.87	50609	02/05/2020
		100509 1/20	lodging for training-ps	01/10/2020	138.87	.00	138.87	50609	02/05/2020
		104337 1/20	NPRA membership dues-re	01/10/2020	110.00	.00	110.00	50609	02/05/2020
		104337 1/20	soccer equipment bags-rec	01/10/2020	118.90	.00	118.90	50609	02/05/2020
		104337 1/20	dodgeball equipment-rec	01/10/2020	164.99	.00	164.99	50609	02/05/2020
		108742 1/20	1/20 Adobe Pro subscriptio	01/10/2020	14.99	.00	14.99	50609	02/05/2020
		109260 1/20	Water-ps	01/10/2020	2.05	.00	2.05	50609	02/05/2020
		109260 1/20	uniform supplies-ps	01/10/2020	226.95	.00	226.95	50609	02/05/2020
		109260 1/20	uniform credit-ps	01/10/2020	17.20-	.00	17.20-	50609	02/05/2020
		109260 1/20	body cam storage-ps	01/10/2020	707.63	.00	707.63	50609	02/05/2020
		110912 1/20	postage-b&p	01/10/2020	6.85	.00	6.85	50609	02/05/2020
		110912 1/20	postage-muni ct	01/10/2020	29.20	.00	29.20	50609	02/05/2020
		124269 1/20	batteries-ps	01/10/2020	10.27	.00	10.27	50609	02/05/2020
		124269 1/20	equipment-ps	01/10/2020	59.46	.00	59.46	50609	02/05/2020
		124269 1/20	bulb for vehicle-ps	01/10/2020	5.90	.00	5.90	50609	02/05/2020
		124269 1/20	vehicle battery-ps	01/10/2020	173.86	.00	173.86	50609	02/05/2020
		124269 1/20	wiper blades-ps	01/10/2020	29.36	.00	29.36	50609	02/05/2020
		124269 1/20	wiper fluid-ps	01/10/2020	2.29	.00	2.29	50609	02/05/2020
		18511 1/20	food for water dig-wtr	01/10/2020	49.13	.00	49.13	50609	02/05/2020
		26324 1/20	lime for SSO-wwtp	01/10/2020	6.58	.00	6.58	50609	02/05/2020
		31068 1/20	gloves-pks	01/10/2020	98.25	.00	98.25	50609	02/05/2020
		31068 1/20	oil spill dry-sts	01/10/2020	12.98	.00	12.98	50609	02/05/2020
		31068 1/20	gloves-sts	01/10/2020	98.25	.00	98.25	50609	02/05/2020
		32181 1/20	wellness program/support-	01/10/2020	90.39	.00	90.39	50609	02/05/2020
		32181 1/20	wellness program/support-	01/10/2020	90.39	.00	90.39	50609	02/05/2020
		32181 1/20	shop tools-sts	01/10/2020	64.46	.00	64.46	50609	02/05/2020
		32181 1/20	wellness program/support-	01/10/2020	90.24	.00	90.24	50609	02/05/2020
		42362 1/20	water cert training for J. Ro	01/10/2020	85.00	.00	85.00	50609	02/05/2020
		43188 1/20	media cart for Council cha	01/10/2020	82.56	.00	82.56	50609	02/05/2020
		48864 1/20	gift card-Council Christmas	01/10/2020	40.00	.00	40.00	50609	02/05/2020
		48864 1/20	Christmas cards-Council	01/10/2020	22.60	.00	22.60	50609	02/05/2020
		48864 1/20	gift cards-Council Christma	01/10/2020	80.00	.00	80.00	50609	02/05/2020
		48864 1/20	gift cards-Council Christma	01/10/2020	80.00	.00	80.00	50609	02/05/2020
		48864 1/20	gift cards-Council Christma	01/10/2020	80.00	.00	80.00	50609	02/05/2020
		54490 1/20	keyboard & mouse-admin	01/10/2020	84.48	.00	84.48	50609	02/05/2020
		54490 1/20	12/19 Adobe pro subscripti	01/10/2020	13.93	.00	13.93	50609	02/05/2020
		62667 1/20	boots-T Rust-wtr	01/10/2020	136.84	.00	136.84	50609	02/05/2020
		62667 1/20	lab supplies-wwtp	01/10/2020	127.94	.00	127.94	50609	02/05/2020
		74233 1/20	axle bump stops-pks vehicl	01/10/2020	232.27	.00	232.27	50609	02/05/2020
		74233 1/20	windshield washer reservoi	01/10/2020	48.61	.00	48.61	50609	02/05/2020
		74233 1/20	garage door weatherstrippi	01/10/2020	194.01	.00	194.01	50609	02/05/2020
		74233 1/20	LED light bulbs for shop-p	01/10/2020	557.88	.00	557.88	50609	02/05/2020
		74233 1/20	hydraulic fluid-sts	01/10/2020	79.73	.00	79.73	50609	02/05/2020
		76907 1/20	shipping-wtr	01/10/2020	13.00	.00	13.00	50609	02/05/2020
		76907 1/20	light bulbs-wtp	01/10/2020	187.98	.00	187.98	50609	02/05/2020
		76907 1/20	connectors-wtp	01/10/2020	8.11	.00	8.11	50609	02/05/2020
		76907 1/20	credit-wtp	01/10/2020	7.27-	.00	7.27-	50609	02/05/2020
		77442 1/20	Energy & Env conference-	01/10/2020	650.00	.00	650.00	50609	02/05/2020
		77442 1/20	2020 CCMA conf-D Reynol	01/10/2020	65.00	.00	65.00	50609	02/05/2020
		77442 1/20	lunch mtg w/Silt Town Mgr-	01/10/2020	35.76	.00	35.76	50609	02/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		77855 1/20	office supplies-ps	01/10/2020	48.58	.00	48.58	50609	02/05/2020
		77855 1/20	office chair-ps	01/10/2020	229.98	.00	229.98	50609	02/05/2020
		77855 1/20	shipping-ps	01/10/2020	23.45	.00	23.45	50609	02/05/2020
		77855 1/20	meeting meal-ps	01/10/2020	43.42	.00	43.42	50609	02/05/2020
		77855 1/20	MindSprings Health mtg m	01/10/2020	37.49	.00	37.49	50609	02/05/2020
		77855 1/20	police dept Christmas meal	01/10/2020	352.42	.00	352.42	50609	02/05/2020
		77855 1/20	safe code & keys search w	01/10/2020	50.00	.00	50.00	50609	02/05/2020
		77855 1/20	breaching tool handle-ps	01/10/2020	18.99	.00	18.99	50609	02/05/2020
		77855 1/20	Equip rifles-ps	01/10/2020	844.90	.00	844.90	50609	02/05/2020
		77855 1/20	PATC training-T Westcott-p	01/10/2020	325.00	.00	325.00	50609	02/05/2020
		80750 1/20	iphone equip-ps	01/10/2020	14.03	.00	14.03	50609	02/05/2020
		81048 1/20	Pie Art class supplies-rec	01/10/2020	48.50	.00	48.50	50609	02/05/2020
		81048 1/20	Pie Art class supplies-rec	01/10/2020	71.00	.00	71.00	50609	02/05/2020
		81048 1/20	MVDS supplies-rec	01/10/2020	48.32	.00	48.32	50609	02/05/2020
		81048 1/20	art supplies-rec	01/10/2020	101.52	.00	101.52	50609	02/05/2020
		81386 1/20	boots C Klein-pks	01/10/2020	149.98	.00	149.98	50609	02/05/2020
		81386 1/20	boots J Stueber-pks	01/10/2020	137.95	.00	137.95	50609	02/05/2020
		81386 1/20	door panel repair parts-ps	01/10/2020	470.79	.00	470.79	50609	02/05/2020
		82376 1/20	basketball mtg refreshment	01/10/2020	10.97	.00	10.97	50609	02/05/2020
		87672 1/20	office supplies-b&p	01/10/2020	122.25	.00	122.25	50609	02/05/2020
		87672 1/20	toner-b&p	01/10/2020	92.25	.00	92.25	50609	02/05/2020
		87672 1/20	toner refund-b&p	01/10/2020	39.00-	.00	39.00-	50609	02/05/2020
		87672 1/20	office supplies-admin	01/10/2020	340.70	.00	340.70	50609	02/05/2020
		87672 1/20	toner-admin	01/10/2020	276.73	.00	276.73	50609	02/05/2020
		87672 1/20	toner refund-admin	01/10/2020	116.99-	.00	116.99-	50609	02/05/2020
		87672 1/20	12/19 Adobe Pro subscripti	01/10/2020	12.99	.00	12.99	50609	02/05/2020
		87672 1/20	WSJ subscription-admin	01/10/2020	1.00	.00	1.00	50609	02/05/2020
		87672 1/20	chili cook-off trophies-spec	01/10/2020	19.47	.00	19.47	50609	02/05/2020
		87672 1/20	chili cook-off trophies-spec	01/10/2020	58.41	.00	58.41	50609	02/05/2020
		87672 1/20	thank you cards-chili cook-	01/10/2020	17.98	.00	17.98	50609	02/05/2020
		87672 1/20	Postage-admin	01/10/2020	6.56	.00	6.56	50609	02/05/2020
		87672 1/20	Posrage-spec events	01/10/2020	20.87	.00	20.87	50609	02/05/2020
		87672 1/20	office supplies-rec	01/10/2020	12.00	.00	12.00	50609	02/05/2020
		87672 1/20	office supplies-pks	01/10/2020	13.00	.00	13.00	50609	02/05/2020
		87672 1/20	office supplies-sts	01/10/2020	13.00	.00	13.00	50609	02/05/2020
		87672 1/20	office supplies-wtr	01/10/2020	13.00	.00	13.00	50609	02/05/2020
		87672 1/20	office supplies-wwtr	01/10/2020	13.00	.00	13.00	50609	02/05/2020
		90205 1/20	Christmas party supplies	01/10/2020	41.10	.00	41.10	50609	02/05/2020
		90205 1/20	Christmas party drinks	01/10/2020	53.17	.00	53.17	50609	02/05/2020
		90205 1/20	Christmas party drinks	01/10/2020	44.74	.00	44.74	50609	02/05/2020
		90205 1/20	Christmas party drinks	01/10/2020	18.56	.00	18.56	50609	02/05/2020
		90205 1/20	Christmas party decoration	01/10/2020	142.59	.00	142.59	50609	02/05/2020
		91534 1/20	batteries-ps	01/10/2020	10.27	.00	10.27	50609	02/05/2020
		92946 1/20	office supplies-ps	01/10/2020	5.73	.00	5.73	50609	02/05/2020
		92946 1/20	Pocket law books-ps	01/10/2020	197.78	.00	197.78	50609	02/05/2020
		94488 1/20	hepatitis shot for J Ellis-wt	01/10/2020	115.00	.00	115.00	50609	02/05/2020
		94488 1/20	Certification training J. Ellis	01/10/2020	199.99	.00	199.99	50609	02/05/2020
		94488 1/20	rubber gloves-wwtp	01/10/2020	163.28	.00	163.28	50609	02/05/2020
		94488 1/20	tools-wwtp	01/10/2020	49.91	.00	49.91	50609	02/05/2020
		94488 1/20	tools-wwtp	01/10/2020	76.98	.00	76.98	50609	02/05/2020
		94488 1/20	Welding rod for UV flow se	01/10/2020	20.99	.00	20.99	50609	02/05/2020
Total 377:					10,353.94	.00	10,353.94		
497	American Linen	LGRA233294	mat,mops cleaned-c.c.	01/30/2020	72.61	.00	72.61	50610	02/05/2020
		LGRA233865	mat,mops cleaned-c.c.	02/13/2020	72.61	.00	72.61	50692	02/19/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
	Total 497:				145.22	.00	145.22		
537	Amwell	INV018934	clarifer parts-wwtp	01/29/2020	2,801.00	.00	2,801.00	50693	02/19/2020
	Total 537:				2,801.00	.00	2,801.00		
574	Anthony, Taleetha	KSE JAN 20	Jan 2020 KSE After School	01/31/2020	120.00	.00	120.00	50611	02/05/2020
	Total 574:				120.00	.00	120.00		
629	APWA	666979 2020	2020 dues-Wenzel, Gray, B	01/01/2020	350.00	.00	350.00	50612	02/05/2020
		666979 2020	2020 dues-Wenzel, Gray, B	01/01/2020	175.00	.00	175.00	50612	02/05/2020
	Total 629:				525.00	.00	525.00		
769	Aspen Community Foundat	2020	2020 census donation	02/04/2020	1,000.00	.00	1,000.00	50694	02/19/2020
	Total 769:				1,000.00	.00	1,000.00		
1023	Bean, Kathy	FEB 4 2020	NC13041-restitution payme	02/04/2020	197.50	.00	197.50	50613	02/05/2020
	Total 1023:				197.50	.00	197.50		
1097	Berthod Motors, Inc.	01-66536	mower parts-pks	01/16/2020	217.24	.00	217.24	50614	02/05/2020
		01-66609	2 trak tires-buck tires-pks	01/21/2020	834.41	.00	834.41	50614	02/05/2020
	Total 1097:				1,051.65	.00	1,051.65		
1426	Brady, Angela E	ECE JAN 20	Jan 2020 After School Prog	01/31/2020	80.00	.00	80.00	50615	02/05/2020
	Total 1426:				80.00	.00	80.00		
1856	Cardenas Karen	ECE JAN 20	Jan 2020 ECE After School	01/31/2020	120.00	.00	120.00	50617	02/05/2020
	Total 1856:				120.00	.00	120.00		
1897	Caselle, Inc.	100165	2/20 software support-b&p	02/01/2020	187.55	.00	187.55	50618	02/05/2020
		100165	2/20 software support-admi	02/01/2020	187.55	.00	187.55	50618	02/05/2020
		100165	2/20 software support-muni	02/01/2020	87.18	.00	87.18	50618	02/05/2020
		100165	2/20 software support-rec	02/01/2020	137.37	.00	137.37	50618	02/05/2020
		100165	2/20 software support-pks	02/01/2020	137.37	.00	137.37	50618	02/05/2020
		100165	2/20 software supoort-sts	02/01/2020	185.52	.00	185.52	50618	02/05/2020
		100165	2/20 software support-wate	02/01/2020	458.73	.00	458.73	50618	02/05/2020
		100165	2/20 software support-w/w	02/01/2020	458.73	.00	458.73	50618	02/05/2020
	Total 1897:				1,840.00	.00	1,840.00		
1961	CEBT	33742	2/20 health ins	01/24/2020	45,489.35	.00	45,489.35	50619	02/05/2020
	Total 1961:				45,489.35	.00	45,489.35		
1965	Cedar Networks	297038	2/20 internet-town hall	02/01/2020	180.00	.00	180.00	50620	02/05/2020
		297040	2/20 internet-comm ctr	02/01/2020	180.00	.00	180.00	50620	02/05/2020
		297050	2/20 internet-ps	02/01/2020	90.00	.00	90.00	50620	02/05/2020
		297050	2/20 internet-town hall	02/01/2020	45.00	.00	45.00	50620	02/05/2020
		297050	2/20 internet-w/wtr	02/01/2020	45.00	.00	45.00	50620	02/05/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1965:					540.00	.00	540.00		
1993	CenturyLink	0558 774B 1/	1/20 phone-wtp	01/19/2020	134.44	.00	134.44	50621	02/05/2020
		9807 957B 1/	1/20 fax line-ps	01/19/2020	62.60	.00	62.60	50621	02/05/2020
Total 1993:					197.04	.00	197.04		
2135	Cigarroa, Nargeli	1.25.20 REF	CC deposit refund event da	01/25/2020	200.00	.00	200.00	50622	02/05/2020
Total 2135:					200.00	.00	200.00		
2497	Colorado Analytical Lab	200116002	lab tests-wtp	01/22/2020	25.00	.00	25.00	50623	02/05/2020
		200116003	lab tests-wtp	01/23/2020	95.00	.00	95.00	50623	02/05/2020
		200124021	lab tests-wtp	02/03/2020	362.00	.00	362.00	50695	02/19/2020
		200129019	lab tests- wtp	02/12/2020	1,015.00	.00	1,015.00	50695	02/19/2020
Total 2497:					1,497.00	.00	1,497.00		
2709	Confluence Architecture	01312020	1/20 plan reviews-b&p	02/01/2020	258.75	.00	258.75	50696	02/19/2020
Total 2709:					258.75	.00	258.75		
2729	Conoco Fleet	63608027	1/20 fuel-b&p	01/31/2020	32.91	.00	32.91	50624	02/05/2020
		63608027	1/20 fuel-admin	01/31/2020	16.87	.00	16.87	50624	02/05/2020
		63608027	1/20 fuel-admin	01/31/2020	110.04	.00	110.04	50624	02/05/2020
		63608027	1/20 fuel-ps	01/31/2020	1,978.18	.00	1,978.18	50624	02/05/2020
		63608027	1/20 fuel-pks	01/31/2020	768.04	.00	768.04	50624	02/05/2020
		63608027	1/20 fuel-sts	01/31/2020	1,169.30	.00	1,169.30	50624	02/05/2020
		63608027	1/20 fuel-wtr	01/31/2020	357.61	.00	357.61	50624	02/05/2020
		63608027	1/20 fuel-w/wtr	01/31/2020	352.33	.00	352.33	50624	02/05/2020
Total 2729:					4,785.28	.00	4,785.28		
2749	Consolidated Electrical Dist	4983-647035	Lgiht bulb for bio-rem-wwtp	01/23/2020	117.00	.00	117.00	50625	02/05/2020
Total 2749:					117.00	.00	117.00		
2881	Cox, Kelley	02102020	reimb for arts & entertainm	02/10/2020	54.99	.00	54.99	50697	02/19/2020
		02102020	reimb for arts & entertainm	02/10/2020	60.00	.00	60.00	50697	02/19/2020
		2/1/20 REIM	reimb for arts & entertainm	02/01/2020	24.00	.00	24.00	50626	02/05/2020
Total 2881:					138.99	.00	138.99		
3029	Cummins Rocky Mountain	48-14427	generator service-failed oil	01/17/2020	607.44	.00	607.44	50627	02/05/2020
Total 3029:					607.44	.00	607.44		
3269	Dennis' Backflow, LLC	29171	backflow testing-water	12/10/2019	825.85	.00	825.85	50698	02/19/2020
Total 3269:					825.85	.00	825.85		
3273	Denver Industrial Sales/Sv	173001	cold patch matl-sts	01/30/2020	895.16	.00	895.16	50699	02/19/2020
Total 3273:					895.16	.00	895.16		
3425	Dodson Engineered Produ	253629	fire hydrant repair kits-wtr	02/11/2020	542.01	.00	542.01	50700	02/19/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3425:					542.01	.00	542.01		
3757	Ellis, Dawn H.	100003806	flowers for Riddile baby-ad	01/17/2020	53.00	.00	53.00	50628	02/05/2020
Total 3757:					53.00	.00	53.00		
3825	Environmental Process Co	8194	1/20 contract operator-wtp	02/01/2020	1,450.00	.00	1,450.00	50701	02/19/2020
Total 3825:					1,450.00	.00	1,450.00		
3925	Executech Utah, Inc	138765	9/19 firewall-b&p	12/01/2019	33.55	.00	33.55	50629	02/05/2020
		138765	9/19 firewall-admin	12/01/2019	39.96	.00	39.96	50629	02/05/2020
		138765	9/19 firewall-ps	12/01/2019	36.19	.00	36.19	50629	02/05/2020
		138765	9/19 firewall-rec	12/01/2019	38.08	.00	38.08	50629	02/05/2020
		138765	9/19 firewall-pks	12/01/2019	33.55	.00	33.55	50629	02/05/2020
		138765	9/19 firewall-sts	12/01/2019	40.72	.00	40.72	50629	02/05/2020
		138765	9/19 firewall-wtr	12/01/2019	77.66	.00	77.66	50629	02/05/2020
		138765	9/19 firewall-w/wtr	12/01/2019	77.29	.00	77.29	50629	02/05/2020
		143509	1/20 firewall-b&p	01/31/2020	33.55	.00	33.55	50702	02/19/2020
		143509	1/20 firewall-admin	01/31/2020	39.96	.00	39.96	50702	02/19/2020
		143509	1/20 firewall-ps	01/31/2020	36.19	.00	36.19	50702	02/19/2020
		143509	1/20 firewall-rec	01/31/2020	38.08	.00	38.08	50702	02/19/2020
		143509	1/20 firewall-pks	01/31/2020	33.55	.00	33.55	50702	02/19/2020
		143509	1/20 firewall-sts	01/31/2020	40.72	.00	40.72	50702	02/19/2020
		143509	1/20 firewall-wtr	01/31/2020	77.66	.00	77.66	50702	02/19/2020
		143509	1/20 firewall-w/wtr	01/31/2020	77.29	.00	77.29	50702	02/19/2020
Total 3925:					754.00	.00	754.00		
3953	Family Support Registry	01312020-A	Remittance ID 15120108 R	01/31/2020	142.61	.00	142.61	50630	02/05/2020
		01312020-B	Remittance ID 12733887 M	01/31/2020	234.00	.00	234.00	50630	02/05/2020
		15120108	Remittance ID 12733887 M	02/14/2020	234.00	.00	234.00	50703	02/19/2020
		15120108	Remittance ID 15120108 R	02/14/2020	142.61	.00	142.61	50703	02/19/2020
Total 3953:					753.22	.00	753.22		
4253	Freedom Mailing Service, I	37662	1/20 newsletter-admin	02/08/2020	22.59	.00	22.59	50704	02/19/2020
		37662	1/20 utility bills-water	02/08/2020	281.66	.00	281.66	50704	02/19/2020
		37662	1/20 utility bills-trash	02/08/2020	83.00	.00	83.00	50704	02/19/2020
		37662	1/20 utility bills-w/water	02/08/2020	281.67	.00	281.67	50704	02/19/2020
Total 4253:					668.92	.00	668.92		
4341	Galls,LLC	014710587	rubber gloves-ps	01/09/2020	14.50	.00	14.50	50705	02/19/2020
		014881414	patches-ps	01/29/2020	26.61	.00	26.61	50705	02/19/2020
		014908363	body armour-ps	01/31/2020	579.98	.00	579.98	50705	02/19/2020
		014914594	uniform-ps	01/31/2020	25.60	.00	25.60	50705	02/19/2020
Total 4341:					646.69	.00	646.69		
4377	Garcia, Samuel & Leticia	FEB 2020	2/20 parking lot rent-eco de	02/01/2020	500.00	.00	500.00	50631	02/05/2020
		JAN 2020	1/20 parking lot rent-eco de	01/01/2020	500.00	.00	500.00	50631	02/05/2020
Total 4377:					1,000.00	.00	1,000.00		
4405	Garfield & Hecht, P.C.	186322	12/19 legal fees - admin ge	12/31/2019	197.30	.00	197.30	50632	02/05/2020

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		186323	12/19 legal fees - b&p gen	12/31/2019	340.00	.00	340.00	50632	02/05/2020
		186325	12/19 legal fees - admin ge	12/31/2019	2.00	.00	2.00	50632	02/05/2020
		186326	12/19 legal fees - Ferrin co	12/31/2019	95.00	.00	95.00	50632	02/05/2020
		186329	12/19 legal fees - CVR Filin	12/31/2019	239.00	.00	239.00	50632	02/05/2020
		186331	12/19 legal fees - Forrest K	12/31/2019	147.00	.00	147.00	50632	02/05/2020
		Total 4405:			1,020.30	.00	1,020.30		
4461	Garfield County Treasurer	2020-000000	tree stump dump- sts	01/31/2020	105.84	.00	105.84	50706	02/19/2020
		Total 4461:			105.84	.00	105.84		
4493	Garfield Steel & Mach. Inc	105306	plow blade-sts	01/30/2020	152.00	.00	152.00	50633	02/05/2020
		Total 4493:			152.00	.00	152.00		
4673	Glenwood Springs Auto Pa	519419	wheel seal-pks	01/23/2020	21.95	.00	21.95	50634	02/05/2020
		520519	plow guides/oil-sts	01/30/2020	68.93	.00	68.93	50634	02/05/2020
		521359	tail lights-sts	02/04/2020	21.98	.00	21.98	50707	02/19/2020
		521403	oil, filters, grease equip-pks	02/04/2020	158.88	.00	158.88	50707	02/19/2020
		523175	parts of hook truck- sts	02/13/2020	110.65	.00	110.65	50707	02/19/2020
		Total 4673:			382.39	.00	382.39		
5034	Gutierrez, Amy	JAN 2020	cleaning svc 1.9-1.23.20-p	01/31/2020	100.00	.00	100.00	50635	02/05/2020
		Total 5034:			100.00	.00	100.00		
5057	Hach Company	11829609	DR 300 Pocket colormeter-	02/07/2020	457.00	.00	457.00	50708	02/19/2020
		Total 5057:			457.00	.00	457.00		
5229	Redneck Excavating, LLC	16295	haul snow melt 1-14,1-28-	02/10/2020	522.50	.00	522.50	50723	02/19/2020
		Total 5229:			522.50	.00	522.50		
5292	Hemelt, Kyla	01282020	beeswax class instructor-re	01/28/2020	182.00	.00	182.00	50709	02/19/2020
		Total 5292:			182.00	.00	182.00		
5633	Impressions of Aspen Inc.	30032	ofc supplies-admin	01/22/2020	23.35	.00	23.35	50636	02/05/2020
		30032	ofc supplies-town maint	01/22/2020	81.66	.00	81.66	50636	02/05/2020
		Total 5633:			105.01	.00	105.01		
5681	Innermountain Dist. Co.	497716	trash bags-pks	02/05/2020	120.70	.00	120.70	50710	02/19/2020
		497716	paper towels-pw	02/05/2020	140.90	.00	140.90	50710	02/19/2020
		Total 5681:			261.60	.00	261.60		
6037	Karp, Neu, Hanlon, P.C.	22729	water legal services-wtr	02/05/2020	40.00	.00	40.00	50711	02/19/2020
		Total 6037:			40.00	.00	40.00		
6063	Keller, Rachel	NURTURING	nurturing yoga 1/27/20	01/27/2020	88.00	.00	88.00	50638	02/05/2020
		SLOW YOGA	simple yoga-1/31-2/3/20	02/03/2020	116.00	.00	116.00	50638	02/05/2020

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Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		354-20	e coli test-water	02/04/2020	22.00	.00	22.00	50716	02/19/2020
	Total 7109:				142.00	.00	142.00		
7345	Micro Plastics	129958	name badge-clerk	01/31/2020	14.80	.00	14.80	50644	02/05/2020
		129958	name badge-mayor	01/31/2020	14.80	.00	14.80	50644	02/05/2020
	Total 7345:				29.60	.00	29.60		
7377	Midland Fitness, Inc	JAN 2020	1/20 fitness classes-admin	01/31/2020	55.42	.00	55.42	50645	02/05/2020
		JAN 2020	1/20 fitness classes-rec	01/31/2020	55.42	.00	55.42	50645	02/05/2020
		JAN 2020	1/20 fitness classes-pks	01/31/2020	55.42	.00	55.42	50645	02/05/2020
		JAN 2020	1/20 fitness classes-sts	01/31/2020	55.42	.00	55.42	50645	02/05/2020
		JAN 2020	1/20 fitness classes-wtr	01/31/2020	55.41	.00	55.41	50645	02/05/2020
		JAN 2020	1/20 fitness classes-w/wtr	01/31/2020	55.41	.00	55.41	50645	02/05/2020
	Total 7377:				332.50	.00	332.50		
7637	Mountain Waste & Recyclin	2157547	1.20 trash service	02/01/2020	32.55	.00	32.55	50717	02/19/2020
		2157547	1.20 trash service	02/01/2020	32.55	.00	32.55	50717	02/19/2020
		2157547	1.20 trash service	02/01/2020	135.25	.00	135.25	50717	02/19/2020
		2157547	port jons-pks	02/01/2020	837.92	.00	837.92	50717	02/19/2020
		2157547	dump day	02/01/2020	253.57	.00	253.57	50717	02/19/2020
		2157547	1.20 trash service	02/01/2020	265.13	.00	265.13	50717	02/19/2020
		2157547	dump day	02/01/2020	253.57	.00	253.57	50717	02/19/2020
		2157547	dump day	02/01/2020	253.59	.00	253.59	50717	02/19/2020
		2157547	dump day	02/01/2020	1,500.00	.00	1,500.00	50717	02/19/2020
		2157547	1.20 trash service	02/01/2020	110.25	.00	110.25	50717	02/19/2020
		2157547	dump day	02/01/2020	253.57	.00	253.57	50717	02/19/2020
		2164582	1/20 trash service	01/31/2020	41,996.08	.00	41,996.08	50646	02/05/2020
	Total 7637:				45,924.03	.00	45,924.03		
7850	NCSI SportsEngine, Inc	149581	background checks 1.25.2	02/01/2020	17.50	.00	17.50	50718	02/19/2020
		149581	background checks 1-17-2	02/01/2020	17.50	.00	17.50	50718	02/19/2020
		149581	background checks 1-4-20-	02/01/2020	17.50	.00	17.50	50718	02/19/2020
	Total 7850:				52.50	.00	52.50		
7909	New Castle Chamber of Co	2020-048	2020 chamber support	01/01/2020	7,000.00	.00	7,000.00	50719	02/19/2020
		2020-053	2020 chamber dues-admin	01/01/2020	120.00	.00	120.00	50719	02/19/2020
	Total 7909:				7,120.00	.00	7,120.00		
8041	Nichols, Debbie	FEB 2020	2/20 cell ph reimb-admin	02/01/2020	30.00	.00	30.00	50647	02/05/2020
	Total 8041:				30.00	.00	30.00		
8609	Pinnacol Assurance	19902788	workers comp ins-bldg/plan	02/10/2020	6.09	.00	6.09	50720	02/19/2020
		19902788	workers comp ins-admin	02/10/2020	20.30	.00	20.30	50720	02/19/2020
		19902788	workers comp ins-ps	02/10/2020	52.78	.00	52.78	50720	02/19/2020
		19902788	workers comp ins-rec	02/10/2020	38.57	.00	38.57	50720	02/19/2020
		19902788	workers comp ins-pks	02/10/2020	14.21	.00	14.21	50720	02/19/2020
		19902788	workers comp ins-sts	02/10/2020	20.30	.00	20.30	50720	02/19/2020
		19902788	workers comp ins-water	02/10/2020	30.45	.00	30.45	50720	02/19/2020
		19902788	workers comp ins-w/water	02/10/2020	20.30	.00	20.30	50720	02/19/2020

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Total 8609:					203.00	.00	203.00		
8641	Pitney Bowes - Purchase P	02092020	postage-b&p	02/09/2020	61.00	.00	61.00	50721	02/19/2020
		02092020	postage-admin	02/09/2020	68.95	.00	68.95	50721	02/19/2020
		02092020	postage-ps	02/09/2020	23.00	.00	23.00	50721	02/19/2020
		02092020	postage-muni ct	02/09/2020	17.40	.00	17.40	50721	02/19/2020
		02092020	postage-rec ctr	02/09/2020	76.15	.00	76.15	50721	02/19/2020
		02092020	postage-sts	02/09/2020	76.15	.00	76.15	50721	02/19/2020
		02092020	postage-wtr	02/09/2020	65.18	.00	65.18	50721	02/19/2020
		02092020	postage-w/wtr	02/09/2020	65.17	.00	65.17	50721	02/19/2020
Total 8641:					453.00	.00	453.00		
8697	Polydyne Inc.	1425188	clarifloc-wwtp	01/24/2020	2,310.12	.00	2,310.12	50722	02/19/2020
Total 8697:					2,310.12	.00	2,310.12		
8981	R & R Products, Inc	CD2410759	disc golf basket flags-pks	01/17/2020	100.50	.00	100.50	50649	02/05/2020
Total 8981:					100.50	.00	100.50		
9145	Reinalt-Thomas Corporatio	1158264	tire swap-ps	01/09/2020	212.00	.00	212.00	50724	02/19/2020
Total 9145:					212.00	.00	212.00		
9249	Ricoh USA, Inc.	5058723934	copier lease - ps	02/01/2020	38.25	.00	38.25	50725	02/19/2020
Total 9249:					38.25	.00	38.25		
9253	Riddile, Art	JAN 2020	1/20 mileage reimb-mayor	01/31/2020	114.26	.00	114.26	50650	02/05/2020
Total 9253:					114.26	.00	114.26		
9305	Rifle Equipment, Inc.	1156	scissors lift rental-pks	01/21/2020	156.25	.00	156.25	50651	02/05/2020
		1156	scissors lift rental-sts	01/21/2020	156.25	.00	156.25	50651	02/05/2020
Total 9305:					312.50	.00	312.50		
9345	Rifle, City of	DEC 2019	12/19 senior meals	12/31/2019	247.60	.00	247.60	50652	02/05/2020
Total 9345:					247.60	.00	247.60		
9347	Riley, Nicholas	01282020	bond refund-muni court	01/28/2020	308.00	.00	308.00	50726	02/19/2020
Total 9347:					308.00	.00	308.00		
9603	Rodriguez, Miriam Mata	EVENT CAN	cancel 5.30.20 event-depo	01/31/2020	200.00	.00	200.00	50653	02/05/2020
Total 9603:					200.00	.00	200.00		
9634	Roper, Ashley Meggan	KSE JAN 20	Jan 2020 KSE After School	01/31/2020	120.00	.00	120.00	50654	02/05/2020
Total 9634:					120.00	.00	120.00		
9642	Rosas, Julio C	02102020	refund cc deposit for 2.7.20	02/10/2020	200.00	.00	200.00	50727	02/19/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 9642:					200.00	.00	200.00		
10653	Stouts Electric Motor Svc I	60812	GRP motor repair-wtp	01/17/2020	515.41	.00	515.41	50655	02/05/2020
Total 10653:					515.41	.00	515.41		
10692	Stuver & Lemoine, P.C.	4376	Meraz court appointed atty-	01/31/2020	135.00	.00	135.00	50728	02/19/2020
Total 10692:					135.00	.00	135.00		
10813	TASC	IN1698368	2/20 cafe plan admin fees-	01/22/2020	82.62	.00	82.62	50656	02/05/2020
Total 10813:					82.62	.00	82.62		
11049	Tom's Carpet Care & Resto	5738	carpet cleaning-pwf	02/06/2020	379.99	.00	379.99	50729	02/19/2020
Total 11049:					379.99	.00	379.99		
11193	Two Rivers Productions	8082020/618	50% dep rides& reggae	02/12/2020	1,290.00	.00	1,290.00	50730	02/19/2020
Total 11193:					1,290.00	.00	1,290.00		
11285	Upper Case Printing, Ink	15464	2.20 newsletter-admin	01/31/2020	552.20	.00	552.20	50731	02/19/2020
Total 11285:					552.20	.00	552.20		
11345	Utility Notification Center-C	220010728	1/20 locates-wtr	01/31/2020	13.41	.00	13.41	50732	02/19/2020
		220010728	1/20 utiltiy locates-w/wtr	01/31/2020	13.41	.00	13.41	50732	02/19/2020
Total 11345:					26.82	.00	26.82		
11493	Verizon Wireless	9847623481	2/20 cell phones-b&p	02/03/2020	52.89	.00	52.89	50733	02/19/2020
		9847623481	2/20 cell phones-admin	02/03/2020	105.78	.00	105.78	50733	02/19/2020
		9847623481	2/20 cell phones-ps	02/03/2020	428.38	.00	428.38	50733	02/19/2020
		9847623481	2/20 cell phones-rec	02/03/2020	89.05	.00	89.05	50733	02/19/2020
		9847623481	2/20 cell phones-pks	02/03/2020	89.05	.00	89.05	50733	02/19/2020
		9847623481	2/20 cell phones-sts	02/03/2020	123.41	.00	123.41	50733	02/19/2020
		9847623481	2/20 cell phones-water	02/03/2020	162.50	.00	162.50	50733	02/19/2020
		9847623481	2/20 cell phones-w/water	02/03/2020	186.47	.00	186.47	50733	02/19/2020
Total 11493:					1,237.53	.00	1,237.53		
11506	VieVu LLC	VVSI-100097	body cameras-ps	11/14/2019	1,990.00	.00	1,990.00	50734	02/19/2020
		VVSI-100133	body camera chargers-ps	01/24/2020	132.00	.00	132.00	50734	02/19/2020
Total 11506:					2,122.00	.00	2,122.00		
11581	Wade, Tom	004	vehicle repair-ps	01/24/2020	1,141.47	.00	1,141.47	50657	02/05/2020
Total 11581:					1,141.47	.00	1,141.47		
11585	Wagner Equipment Co.	P55C014960	oil & filter for jetter-w/w	02/12/2020	50.71	.00	50.71	50735	02/19/2020
Total 11585:					50.71	.00	50.71		
11701	Wash-Bv U. Inc.	01312020	1/20 car washes-ps	02/01/2020	78.65	.00	78.65	50736	02/19/2020

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 11701:					78.65	.00	78.65		
11787	Wells Fargo Vendor	103226545	copier lease-ps	01/24/2020	112.69	.00	112.69	50658	02/05/2020
Total 11787:					112.69	.00	112.69		
11917	Western Slope Materials, L	53381	sanding material-sts	01/18/2020	1,144.18	.00	1,144.18	50659	02/05/2020
Total 11917:					1,144.18	.00	1,144.18		
12185	XCel Energy	669770563	1/20 utilities-EV charge stat	01/20/2020	49.39	.00	49.39	50660	02/05/2020
		670611058	1/20 utilities-admin	01/28/2020	110.91	.00	110.91	50660	02/05/2020
		670611058	1/20 utilities-rec	01/28/2020	281.48	.00	281.48	50660	02/05/2020
		670611058	1/20 utilities-pks	01/28/2020	644.14	.00	644.14	50660	02/05/2020
		670611058	1/20 utilities-sts	01/28/2020	716.51	.00	716.51	50660	02/05/2020
		670611058	1/20 utilities-street lights	01/28/2020	4,413.64	.00	4,413.64	50660	02/05/2020
		670611058	1/20 utilities-town hall	01/28/2020	110.90	.00	110.90	50660	02/05/2020
		670611058	1/20 utilities-wtp	01/28/2020	3,642.02	.00	3,642.02	50660	02/05/2020
		670611058	1/20 utilities-raw water	01/28/2020	592.38	.00	592.38	50660	02/05/2020
		670611058	1/20 utilities-town hall	01/28/2020	110.90	.00	110.90	50660	02/05/2020
		670611058	1/20 utilities-wwtp	01/28/2020	5,844.86	.00	5,844.86	50660	02/05/2020
		670611058	1/20 utilities-w/wtr south uti	01/28/2020	116.07	.00	116.07	50660	02/05/2020
Total 12185:					16,633.20	.00	16,633.20		
12189	Xerox Corporation	099405135	copier lease-b&p	02/01/2020	70.04	.00	70.04	50737	02/19/2020
		099405135	copier lease & copies-admi	02/01/2020	70.04	.00	70.04	50737	02/19/2020
		099405135	copier lease-rec	02/01/2020	70.04	.00	70.04	50737	02/19/2020
		099405135	copier lease & copies-wtr	02/01/2020	70.04	.00	70.04	50737	02/19/2020
		099405135	copier lease & copies-w/wa	02/01/2020	70.04	.00	70.04	50737	02/19/2020
Total 12189:					350.20	.00	350.20		
12193	Xpress Bill Pay	45251	1/20 eft cc fees-wtr	01/31/2020	242.72	.00	242.72	2052020	02/05/2020
		45251	1/20 eft cc fees-w/wtr	01/31/2020	242.72	.00	242.72	2052020	02/05/2020
Total 12193:					485.44	.00	485.44		
12213	Broadvoice	8199200201	2/20 phone svc-admin	02/01/2020	192.12	.00	192.12	50616	02/05/2020
		8199200201	2/20 phone svc-ps	02/01/2020	142.30	.00	142.30	50616	02/05/2020
		8199200201	2/20 phone svc-rec	02/01/2020	87.57	.00	87.57	50616	02/05/2020
		8199200201	2/20 phone svc-pks	02/01/2020	65.68	.00	65.68	50616	02/05/2020
		8199200201	2/20 phone svc-sts	02/01/2020	65.68	.00	65.68	50616	02/05/2020
		8199200201	2/20 phone svc-wtr	02/01/2020	269.00	.00	269.00	50616	02/05/2020
		8199200201	2/20 phone svc-w/water	02/01/2020	269.00	.00	269.00	50616	02/05/2020
Total 12213:					1,091.35	.00	1,091.35		
12233	Your Parts Haus	563568	lamp bulb- sts	02/04/2020	13.69	.00	13.69	50738	02/19/2020
Total 12233:					13.69	.00	13.69		
12269	Zancanella and Associates,	24609	11/19 eng acctg-water	12/31/2019	312.00	.00	312.00	50661	02/05/2020
Total 12269:					312.00	.00	312.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
12334	Inky Hands Studio	WHIMSICAL	instructor-whimsical winter	01/25/2020	108.00	.00	108.00	50637	02/05/2020
		WINTER BIR	instructor-winter birds 2020	01/31/2020	60.00	.00	60.00	50637	02/05/2020
Total 12334:					168.00	.00	168.00		
12349	Premier Party Rental LLC	RIDES & RE	50% deposit for tent rental-	01/22/2020	1,585.28	.00	1,585.28	50648	02/05/2020
Total 12349:					1,585.28	.00	1,585.28		
12374	ProVelocity	24950	office 365 upgrade-D Beck	01/27/2020	12.50	.00	12.50	2112020	02/11/2020
		25124	3/20 IT svcs-b&p	02/01/2020	260.33	.00	260.33	2162020	02/16/2020
		25124	3/20 IT svcs-admin	02/01/2020	310.05	.00	310.05	2162020	02/16/2020
		25124	3/20 IT svcs-ps	02/01/2020	280.80	.00	280.80	2162020	02/16/2020
		25124	3/20 IT svcs-rec	02/01/2020	295.43	.00	295.43	2162020	02/16/2020
		25124	3/20 IT svcs-pks	02/01/2020	260.33	.00	260.33	2162020	02/16/2020
		25124	3/20 IT svcs-sts	02/01/2020	315.90	.00	315.90	2162020	02/16/2020
		25124	3/20 IT svcs-wtr	02/01/2020	602.55	.00	602.55	2162020	02/16/2020
		25124	3/20 IT svcs-w/wtr	02/01/2020	599.61	.00	599.61	2162020	02/16/2020
Total 12374:					2,937.50	.00	2,937.50		
Grand Totals:					194,874.25	.00	194,874.25		

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