



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting Tuesday, May 07, 2024, 7:00 PM

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:

<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

A. Proclamation Honoring the Coal Ridge High School Coed Cheer Team

B. Proclamation Historic Preservation Month

C. Proclamation Municipal Clerks' Week

D. Consider Appointment of Kendall Bakick to the Climate and Environment Commission (CEC)

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

E. Consider a Special Events Liquor License from the Town of New Castle for the Rides & Reggae Event on August 2, 2024 and August 3, 2024

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

F. Consider Resolution TC 2024-12, A Resolution of the New Castle Town Council Recommending Approval of a Conditional Use Permit for Mobile Vending Carts or Stands (I.E., Food Trucks) on Property Located in the C-1 Zone District

Recess the Town Council Meeting, Convene as the Water & Sewer Enterprise

G. Consider Reduction of Water & Sewer Tap Fees for Drifters/Down Valley Brewing Company

Adjourn the Water & Sewer Enterprise, Reconvene the Town Council Meeting

H. Consider Reduction of Town Fees for Drifters/Down Valley Brewing Company

I. Consider Ordinance TC2024-2, Authorizing the Sale of Real Property Owned by the Town (First Reading)

J. Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b) regarding pending litigation against CVR Investors, Inc.

K. Consider Approval of Settlement Agreement with CVR Investors, Inc.

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[April 16, 2024 Minutes](#)

April Bills \$678,448.98

Report of Changes for Kum & Go Liquor License

Staff Reports

Town Administrator

Town Clerk

Town Treasurer

Town Planner

Public Works Director

Commission Reports

Planning & Zoning Commission

Historic Preservation Commission

Climate and Environment Commission

Senior Program

RFTA

AGNC

GCE

EAB

Detox

Council Comments

Items for Future Council Agenda

Adjourn

**Town of New Castle**

450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department**Phone:** (970) 984-2311**Fax:** (970) 984-2716www.newcastlecolorado.org

Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Coal Ridge Cheer Team
Date: 05/07/24

Purpose:

The purpose of this agenda item is to congratulate and acknowledge the amazing achievements of the Coal Ridge Coed Cheer Team. After clinching their sixth consecutive state title, the Coal Ridge Coed Cheer Team went on to compete at the national level and placed 7th in the Small Varsity Coed Division II. The Town of New Castle would like to congratulate the Cheer Team by awarding them with a Town Proclamation and presenting the team with a New Castle "Spirit Stick."

For anyone not familiar with Spirit Sticks here is a brief background. "In 1945, Lawrence Herkimer, the grandfather of cheerleading, created the first spirit stick at the National Cheerleading Association (NCA). During a cheer camp, one team stood out for their dedication despite struggling initially. Impressed by their spirit, Herkimer rewarded them with a decorated branch, initiating the tradition of spirit sticks. Today, spirit sticks symbolize team spirit and hard work, coveted by cheerleading squads. Dropping it is considered bad luck, highlighting its significance in keeping morale high. Every cheerleader aims to earn this honor, fostering unity and pride within teams."

Congratulations Coal Ridge Coed Cheer, your accomplishments are something to be proud of.



Town of New Castle, State of Colorado

Proclamation

WHEREAS, Coal Ridge High School serves the students of the Town of New Castle; and

WHEREAS, on December 8, 2023, the Coal Ridge Titans Co-Ed Cheer Team competed for the Colorado High School Activities Association 2A/3A Cheer Spirit championship ; and

WHEREAS, the Titans won the Championship for the sixth consecutive year; and

WHEREAS, Alyssa Thurmon has again coached and challenged them in their path to victory; and

WHEREAS, having won the state championship, the team went on to compete in the National High School Cheerleading Championship at Disney World on February 12th, securing an amazing 7th place finish; and

WHEREAS, in addition to their championship skills, the Co-Ed Cheer Team is noteworthy for their enthusiasm, positivity and spirit—in short for their teamwork; and

WHEREAS, since 1945, cheer teams have understood the honor of receiving a spirit stick as a recognition of team spirit; and

WHEREAS, the Town wishes to add this tribute to their annual recognition of the championship team;

NOW, THEREFORE, the Town Council of the Town of New Castle presents the Coal Ridge Titans Co-Ed Cheer Team with the New Castle Spirit Stick; and

FURTHERMORE, on behalf of the residents of the town, the Council congratulates the Cheer Squad for their sixth state championship and recognizes them for the honor they have brought to the RE-2 School District and to the Town.

Let this Proclamation be entered into the official records of the Town

Art Riddile, Mayor

ATTEST:

Mindy Andis, Town Clerk



Town of New Castle
Proclamation

WHEREAS, the National Trust for Historic Preservation has declared the month of May to be Historic Preservation Month; and;

WHEREAS, the theme of the month in 2024 is “People Saving Places,” celebrating those doing the important work of historic preservation; and,

WHEREAS, Chapter 18 of the Town Code, adopted on May 5, 1998, commits the Town to “The protection and preservation of the Town’s architectural, historic and cultural heritage, as embodied in designated historic sites, landmarks and districts”; and

WHEREAS, Chapter 18 established the Historic Preservation Commission to carry out that commitment and care for our historic places; and

WHEREAS, in 2022 the Commission received a \$20,000 grant from History Colorado for a survey of Main Street, evaluating each property’s eligibility for historic designation; and

WHEREAS, on May 2 the Commissioners held a Community Open House for residents to learn about historic designations; and

NOW, THEREFORE, the Town Council of the Town of New Castle proclaims May to be Historic Preservation Month; and

FURTHERMORE, on behalf of the residents of the town, the Council thanks the Commissioners, past and present, for their service to the Town and its heritage.

Let this Proclamation be entered into the official records of the Town

NOW, THEREFORE, I, Art Riddile, Mayor of the Town of New Castle, Colorado, do hereby proclaim the month of May, 2024 as :

HISTORIC PRESERVATION MONTH

Given under my hand in these free United States in the Town of New Castle, Colorado, and to which I have caused the Seal of the Town of to be affixed and have made this proclamation public.

ATTEST:

Windy Andis, Town Clerk

Art Riddile, Mayor

Proclamation

55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 5 - 11, 2024

Whereas, The Office of the Professional Municipal Clerk stands as a cornerstone of local governance worldwide, embodying tradition and essential service, and

Whereas, Professional Municipal Clerks, uphold principles of impartiality and equality in their dedication to serving all citizens, and

Whereas, The Clerk's role as a bridge between the community, local governing bodies, and other governmental agencies fosters transparency and effective governance, and

Whereas, Professional Municipal Clerks, through ongoing education and engagement, continuously enhance their capacity to serve, staying abreast of evolving practices and standards, and

Whereas, More specifically the Municipal Clerks of New Castle Colorado display an unwavering commitment to excellence and public service, and

Whereas, The Municipal Clerks of New Castle Colorado have earned recognition for their outstanding commitment to serving our community,

Now, Therefore, I, Art Riddile, Mayor of New Castle Colorado, do hereby proclaim the week of May 5 through 11, 2024, as Professional Municipal Clerks Week. Let us extend our profound gratitude to our Professional Municipal Clerks Mindy Andis, Remi Bordelon, and Michelle Huster, and to all Professional Municipal Clerks for their indispensable contributions and steadfast dedication to the communities they serve.

Dated this 7th day of May, 2024

Mayor: _____ Attest: _____

Kendall Bakich
46 Apache Drive, New Castle, CO 81647 · 720.635.6671
kendallinn@gmail.com

Town Council
Town of New Castle
450 West Main Street
New Castle, CO 81647

April 29, 2024

Dear New Castle Town Council Members,

An acquaintance, Amy Anglemyer, reached out to me to see if I would be interested in volunteering for an open seat on the Climate and Environment Commission for the Town of New Castle. Our daughters are in the Girls Stem Leadership Club at Elk Creek Elementary, where I recently spent an afternoon teaching the girls about the aquatic macroinvertebrates in their local stream and school namesake, Elk Creek.

I have been a New Castle resident for 17 years, and I am a third-generation Coloradoan. My great-grandparents settled on the plains of eastern Colorado in the early 1900s, and I grew up on the front range in Golden. I reside in the Elk Creek Subdivision after residing in Castle Valley from 2007 to 2016. I am also the proud mother of two amazing children who attend Elk Creek Elementary.

I have a strong background in natural resource management and public service. Studying at Colorado State University, I earned a Master of Science degree in Fishery and Wildlife Biology in 2015. I currently am employed as an Aquatic Biologist for Colorado Parks and Wildlife for the Roaring Fork, Eagle, and Colorado watersheds and support our agency in managing fisheries by monitoring local fisheries, educating the public, informing land use, and developing regulations to ensure the long term persistence of our native and sport fish resources. In New Castle, as a local biologist, I have annually provided educational programs to Riverside Middle School Biology, Kathryn Senior and Elk Creek Elementary classes. At our local ski area, I volunteer as an Alpine Ski Patroller, serve as a member and Secretary of the Sunlight Volunteer Ski Patrol Board, and train ski patrollers and Search & Rescue in CPR, Avalanche Safety, and Outdoor Emergency Care. In my neighborhood, I serve on my neighborhood HOA Board.

I take great pride in our community and am excited for an opportunity to serve my town by supporting and educating town residents and leaders on environmental and climate issues. I bring technical knowledge of climate effects on natural resources and vast experience educating the public and working with diverse stakeholders to address environmental issues at both grassroots and regulatory levels. My enthusiasm for our Colorado culture, western slope communities, and natural resources will further stand to benefit for the position as well.

Please let me know how I can get involved. I can be reached by phone at 720.635.6671 or by email at kendallinn@gmail.com. Serving the town council and my community in these crucial issues would be an honor.

Thank you for your time and all you do for the residents of New Castle. I look forward to hearing from you.

Respectfully and Sincerely,

Kendall Bakich

Memo

To: Local Liquor Authority

From: Mindy Andis, Town Clerk

Date: 5/7/2024

Re: Town of New Castle Special Event Liquor Permit for the August 2 and 3, 2024 New Castle Trails Rides & Reggae Event

The Town of New Castle through its representative Adam Cornely requests that the Town of New Castle obtain a special events liquor license for the New Castle Trails Rides & Reggae Event, located in VIX Ranch Park, on Friday, August 2, and Saturday, August 3, 2024.

If Council's consensus is to approve the attached application for a special event liquor permit for the Town of New Castle/New Castle Trails, the Clerk's Office staff recommends that Council consider the following conditions:

That although the application requests a permit time until 11:00 p.m. on August 2 and 4, 2024, staff recommends alcohol be served only until 10:30 p.m., and alcohol be allowed on premises until 11:00 p.m. Staff also suggests that a 100% ID check be conducted, and that wristbands or handstamps be provided to guests over the legal drinking age of 21. Currently, all of the representatives or members of RFMBA/New Castle Trails are SafeServ (TIPS) Certified.

Staff notes that Garfield County Public Health requires an event plan review application/approval be completed. Staff suggest that New Castle Trails complete the application and submit it since they are the event coordinators. Staff further suggests that approval from Garfield County Public Health must be submitted to the clerk's office before a liquor license may be issued.

Town Administrator Dave Reynolds filed the application on behalf of the Town of New Castle and New Castle Trails through its representative Adam Cornely on March 8, 2024, which is acceptable by the State Liquor Code. The public hearing has been properly noticed. The application is properly completed.

Mindy Andis, CMC

Town Clerk

Application for a Special Events Permit

Departmental Use Only

State Only Permit/State Property

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate Town of New Castle, Colorado	State Sales Tax Number (Required)
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2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) 450 W. Main Street PO Box 90 New Castle, CO 81647	3. Address of Place to Have Special Event (include street, city/town and ZIP) VIX Ranch Park 627 N. Wild Horse Drive New Castle, CO 81647
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4. Authorized Representative of Qualifying Organization or Political Candidate David Reynolds	Date of Birth [REDACTED]	Phone Number 970-984-2311
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Authorized Representative's Mailing Address (if different than address provided in Question 2.)

5. Event Manager Adam Cornely	Date of Birth [REDACTED]	Phone Number 402-250-1727
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Event Manager Home Address (Street, City, State, ZIP) 150 Little Bear Peak, New Castle, CO 81647	Email Address of Event Manager
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6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? <u>1</u>	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
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8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
08/02/24	3 p.m.	11 p.m.	08/03/24	10 a.m.	11 p.m.									

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature 	Title Town Administrator	Date 3-8-24
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Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
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Signature	Title	Date
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DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

Mindy Andis

From: Graham <g.riddile@gmail.com>
Sent: Thursday, February 22, 2024 11:50 AM
To: Mindy Andis
Cc: Dave Reynolds; New Castle Trails Colorado
Subject: 2024 Rides & Reggae Special Event Liquor License

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hey Mindy,

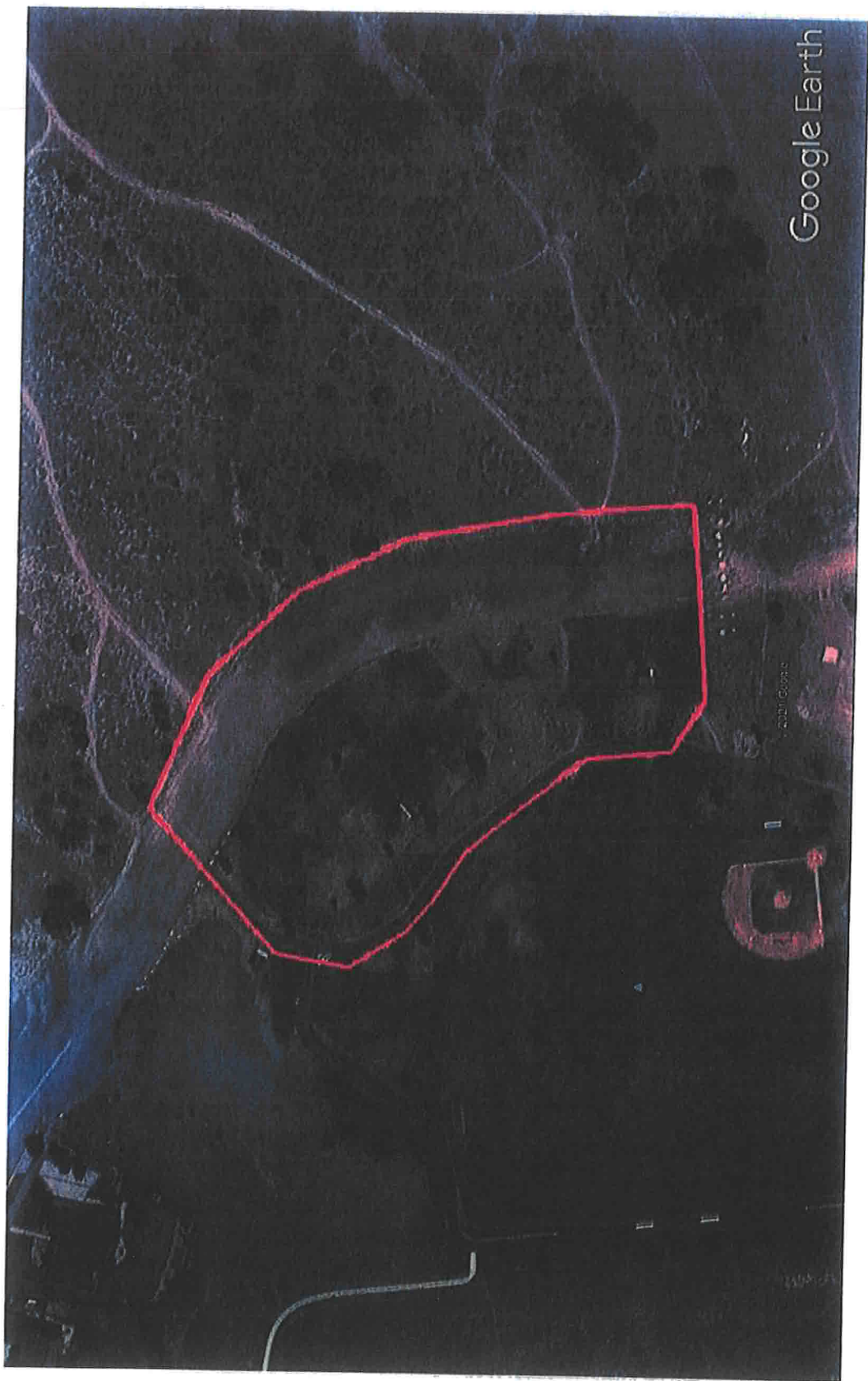
How's it going?

Adam and I are getting going on Rides & Reggae and were hoping to get on Council's agenda for a liquor license approval for the event. We are requesting this as a Town sponsored event.

It will be identical to last year and will be on August 2nd and 3rd. The permitted area and operating hours will be the same as the past two years.

Please let me know if you need any other information.

Thanks
Graham



New Castle Trails – 2024 Rides and Reggae Beverage Serving Plan

Rides and Reggae will occur from 11:00AM to 10:00PM Friday, August 2nd and 7:00AM to 10:00PM on Saturday, August 3rd. Alcohol service will not start until 10:00 AM on both days. Alcohol service will last until 10:00 PM with last call anticipated to be at 9:30 PM. We have requested an additional hour on either ends of these times to allow for setup and tear down time.

Age verification will be performed by a minimum of one security guard posted at the event entrance working alongside two volunteers working the front admissions table. These security guards will be provided by Citadel Security USA and will be contracted to remain on duty by New Castle Trails for the duration of the event on both days. Guards will provide verified of age individuals with wristbands.

For alcohol service, New Castle Trails has will rely on shifts of multiple volunteers under the supervision of Emily Sampley (TIPS Certified). TIPS certified NCT volunteers (Adam Cornely and Graham Riddile) will be on hand to assist as needed. All alcohol service will be done under the supervision of a TIPS Certified person.

Exact shift assignments aren't known at this point, but New Castle Trails intends to have the assignments and volunteer commitments established prior to the event to ensure that safe serve principals are in place for the duration of the event.

If more information is needed or if there are any additional questions, please let me know.



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

**Building & Planning
Department**
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

**Town Council – Meeting
Tuesday, May 7th, 2024
Resolution TC 2024-12
Staff Report**

Name of Applicant	Colorado Drifters, LLC
Mailing Address	600 Ginseng Rd, New Castle, CO 81647
Property Address	589 W Main St, New Castle, CO 81647
Name of Property Owner	Family Matters, LLC
Existing Zoning	C-1 Commercial
Surrounding Zoning	Commercial (C-1), Residential (R-1), Performance (P)
Surrounding Land Uses	Public parking, Residential, Hotel, Mercantile, Public ROW - Railroad, and Public Works Facility
Most Recent Uses of Property	U-Haul Business - B; Storage – S-1; Auto Repair – F-1; Currently being remodeled as microbrewery - A-2
Proposed Use of Property	Two (2) mobile food vendors
Property Size	0.229 acres

I. Background:

The Applicant proposes the use of mobile food vendors for the property located at 589 W Main St. in downtown New Castle. “*Mobile vending carts or stands,*” are listed as conditional uses in the Commercial C-1 district (MC Section 17.36.050). There are currently no conditional use permits for mobile food vendors in New Castle, except temporary permits issued during organized events in public open space such as Burning Mountain Park or VIX Park.

The application submittal, **Exhibit A** provides context for the request: The Applicant is currently repurposing the existing “Texaco” structure for a brewery and tavern. Presently no bona fide restaurant is anticipated on the premises but, per state statute, food will be available for purchase within the brewery itself or from the proposed mobile vendors. A small music venue is also being

considered for the front exterior sitting area. **Exhibit A, Page 6**, shows the proposed food truck locations positioned directly west of the existing building.

On April 10th, 2024 the Planning Commission approved PZ 2024-2 recommending conditional approval of up two (2) mobile food vendors on the premises to improve dining options and provide a rotating selection of food options for patrons of the brewery. Colorado Drifters anticipates having at least one food truck regularly available for breakfast and dinner during the week and implementing a lunch option on a later date. The food truck/trailer location will be prepped and ready by July 2024. No more than two (2) food trucks would be in operation on the premises at any one time.

As a conditional use application, Town Council is required within sixty (60) days from the date of the Planning Commission's written decision, or within such time as is mutually agreed by Council and the Applicant, to approve the application, with or without conditions, or deny the application.

Approval Criteria: An approved application shall:

- 1.) be eligible for conditional review under § 17.84.040;
- 2.) be generally compatible with adjacent land uses;
- 3.) meet all requirements of § 17.84.020 of the Code, is in compliance with Title 17 of the Code, and minimizes potential adverse impact of the conditional use on adjacent properties and traffic flow;
- 4.) be consistent with the comprehensive plan; and
- 5.) evidence that the Town has the capacity to serve the proposed use with water, sewer, fire, and police protection.

II. Application Requirements:

The purpose of a conditional use permit is to determine if the nature of the proposed use is appropriate for the location and character of surrounding land uses and poses little negative impact to the health and wellbeing of New Castle residents.

1. Site Plan:

a. Adjacent land uses and location of adjacent structures;

Land uses surrounding the property vary. Single-family homes exist to the north across US 6 and immediately to the east. The Town's public parking lot ("Kamm Lot") is found west off of Kamm Ave. To the south, the property is separated from the railroad tracks by an alleyway. Elsewhere in the vicinity are a restaurant, a hotel, and the Town's sewer treatment facility.

Staff Comment – The C-1 zone allows for a diverse mix of businesses and services, including restaurants. Though food trucks operate similarly to restaurants, they are unique by virtue of their outdoor service component. Food trucks at the proposed location are generally consistent with the C-1 zoning but, like any establishment, may be prone to adverse effects on the immediate surroundings if not properly managed.

Therefore, compliance with the attached performance standards (**Exhibit E**) will be enforced throughout the life of the CUP.

b. Boundary and size of lot;

589 W Main Street is 100ftx100ft (about twice the area of a basketball court). The Applicant plans for the mobile food vendors to be situated on the southwest corner of the property at a right angle (**Exhibit A, pg. 6**, see rectangles labeled “1” and “2”). The vendors have been purposely located off the main corner of Kamm Ave. & US 6 in order to preserve the line of sight for vehicle and pedestrian safety (See MC Section 17.72.110). Note also that the submitted site plan shows the food truck footprint only, and omits generators, signage, tables or other accessory items common with these establishments.

Staff Comment – Positioning the vendors on the southwest corner of the lot will help limit the impacts of light, sound, and smells on neighboring residential properties. The food trucks will also be set back from the existing building a minimum of 10ft for life safety. Staff further recommends, instead of a fixed location to the west side of the building, that a 20-25 ft wide parking envelope be considered on the south and west property boundaries (**Exhibit B**). This alternative will provide flexibility of service for both larger events and/or patio dining in the rear of the property. The Applicant is still finalizing plans for the brewery remodel, including outdoor dining. It may be helpful for the Applicant to specify the remaining use of the outdoor space so that Council may ascertain whether the lot size is adequate for the concurrent operation of the brewery and two mobile food trucks.

c. Building location, height and setbacks;

The setbacks for C-1 zone are zero feet in the front/sides and five (5) feet in the rear. Food trucks/trailers will be parked along the side or rear property lines. Also, the Texaco building is approximately 18 ft tall whereas a typical food truck/trailer is about 10 ft tall. **Exhibit B** depicts the various distances between the existing building, lot lines, and the mobile food vendors.

Staff Comment – Mobile food vendors range in size. Staff recommends retaining the aesthetic of downtown by restricting the truck/trailer heights to no more than that of the existing building. If operations are kept to the perimeter of the property, Staff believes the trucks/trailers will act as an enclosure that enhances the dining appeal and safety of the rear (south) space.

d. Off-street parking and loading areas;

Off-street parking is not a requirement of the C-1 zone district and is therefore not depicted on the site plan. Off-street parking is provided in the nearby Kamm lot (10)

total spaces of which two are EV & one is veteran parking). On-street parking is limited to only those spaces on US 6. Public Works is agreeable to two, 60-minute loading spaces on the east side of Kamm Ave. south of the 30' vision triangle illustrated in **Exhibit B**. No additional loading areas were considered relevant.

Staff Comment – Kamm Avenue is roughly 34ft wide from face of curb-to-face of curb. Assuming two 12 ft drive lanes, 10 ft may be available for vehicle parking along the street's east side. These few spaces may be advantageous for temporary loading and stocking of the trucks/trailers. Loading areas may also be available in the rear of the lot. Staff recommends that the Applicant specify the use of the south side of the lot (patio seating, food vendors, parking, temp loading, etc.) to aid Council's assessment.

The trucks/trailers themselves may access the premises from either Kamm Ave. or the alleyway. However, other than temporary loading from Kamm Ave., in no instance shall vendors use the public rights-of-way for general business operations unless approved as part of the CUP.

e. Points of ingress and egress;

The property will have an open site plan for dining. Patrons will generally access food vendors from the front (north) side of the premises with some emerging from the rear building exit. An unobstructed means of egress path from the brewery building is expected during all hours.

Staff Comment – In terms of safety and aesthetics, Staff preferences the general southwest lot area for vendor operations. It is possible to stage on the north side of the property, however, this area was rendered less desirable to the Applicant. The mobile food vendors will be prohibited from parking in a manner which interferes with the exit pathway from the south exit of the existing building (**Exhibit B**).

f. Service and refuse areas;

The Applicant has verbally committed to locating trash receptacle on the southeast corner of the lot as depicted on the site plan. All food preparation is expected to occur within the trucks/trailers or off-site in a commissary kitchen.

Staff Comment – Trash pick-up should take into consideration refuse volumes from both brewery and food trucks. Ideally the refuse containers will be located on the southeast corner of the lot (**Exhibit B**) to facilitate ease of access for trash collectors and help with curb appeal. Grease or extraneous food waste produced by the mobile food vendors shall be disposed off-site as regulated by Garfield County Public Health and Human Services.

g. Signs and exterior lighting;

Section 17.40.130 requires that exterior lighting in the C-1 district encourage pedestrian activity and, at the same time, limit lighting trespass. The application does not provide lighting or signage specifics, indicating only that signage and lighting will be mounted to the food trucks.

Staff Comment – Exterior lighting shall be downcast and fully shrouded per dark-sky design specifications. “New Castle will require lighting design that minimizes lighting trespass while meeting appropriate safety standards,” as well as “minimize after-hours business lighting,” (Goal EN-4, Comprehensive Plan pg. 66). Flood lights would typically not be permissible. For signage the proprietor of the truck/trailer will be responsible for a sign permit.

h. Fencing, landscaping and screening;

Town code prohibits (Section 17.40.120) exposed mechanical and electrical equipment from undermining the historic character of the district. The submittal does not indicate locations of auxiliary equipment (e.g. generators, power cords, propane tanks), items often indispensable to the operation of a mobile food vendor. Also, food trucks commonly cordon off space around the vehicle with a combination of cones, ropes, flags, or fencing framing the dining location and buffering patrons from ambient street noise.

Staff Comment – Staff recommends that the Applicant provide means and methods for managing any auxiliary equipment or any other apparatus which may detract from the downtown character.

i. Compliance with performance standards;

Compliance with performance standards is required in the Municipal Code, Section 17.72.090. Performance standards protect the public against nuisances such as smoke, particulate matter, odors, glare, vibration, radiation, electrical disturbances, noise and water pollution. Per Town code (and state statute), the noise produced in a commercial zone shall not exceed the limit of 60 db(A) (i.e. normal conversation volume) during 7am-7pm and 55 db(A) during 7pm to 7am, in commercial zones.

Staff Comment – The application does not speak to potential noise from generators, fumes from cooking, and exhaust from various equipment. Noise and odors are potential nuisances relevant to this CUP. Staff recommends that the Applicant provide strategies for managing potential generator noise and cooking odors as necessary. The Applicant has signed the Performance Standards (**Exhibit E**).

j. Anticipated utility requirements;

Utility requirements of food trucks are normally self-reliant with a generator or battery. In some cases electricity may need to be supplemented from the existing building. Propane is the traditional fuel for cooking.

Staff Comment – Other than what is discussed in sections (h.) and (i.), staff does not have further comment on this item.

III. Staff Recommendations:

Staff recommends approval of Resolution 2024-02 with the following conditions:

1. No more than two mobile food vendors will be permitted on the premises within the allowable parking location as depicted in green on **Exhibit B**. Other types of mobile vendors are not authorized to operate under this conditional use permit.
2. Daily hours of operation will be no earlier than 7:00 am and no later than 10:00 pm.
3. The bathroom facilities of the Texaco building shall be made available to food truck/trailer employees during all hours of operation. Alternatively, 3rd-party bathrooms and hand washing stations shall be supplied per the requirements of Garfield County Public Health and Human Services.
4. Any auxiliary equipment, materials, or supplies necessary for the function of any food trucks/trailers shall be stored out of site or otherwise screened from public view by means of fencing, landscape ornamentation or other approved means of concealment.
5. Adequate trash receptacles shall be maintained on the southeast corner of the premises.
6. Illustrate locations of on-site parking or designated loading areas as necessary. Any on-site parking shall comply with the accessibility requirements of the International Building Code, Section 1106. Two, 60-minute loading spaces (10' wide x 20' long) are permitted on the east side of Kamm Ave. south of the 30' vision triangle illustrated in Appendix B.
7. The use approved in the application shall not be conducted until the Town Planner has issued a conditional use certificate. That certificate shall be issued only after the Applicant has entered into an agreement with the Town specifying that all conditions imposed by Town Council will be completed and that the use and improvements will be in accordance with the approved application site plan and development schedule. The conditional use certificate must be issued within one year of the date of final approval by Town Council, or the application is deemed withdrawn by the Applicant and is of no further force and effect.
8. No approved conditional use may be altered or expanded in ground area unless the site plan is

amended and approved in accordance with the procedures applicable to approval of a conditional use as set out in § 17.84.070 of the Code.

9. In the event the Town receives any complaints about the use of the site or observes or becomes aware of any violations of the conditional use approval, the Applicant and/or owner may be summoned before the Town Council in a public meeting to show cause why the permit should not be revoked, suspended, or additional conditions imposed. Such show-cause hearing shall be open to the public and the applicant or owner may present testimony or offer other evidence on its behalf.
10. Applicant shall comply with all applicable building and municipal code requirements, including the sign code and all accessibility requirements, as well as all performance standards, county licensing, and public health requirements.
11. Any added exterior lighting will be dark sky compliant pursuant to the Comprehensive Plan Goal EN-4.
12. All representations of the Applicant in written and verbal presentations submitted to the Town or made at public hearings before the Planning Commission or Town Council shall be considered part of the application and binding on the Applicant.
13. The Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including without limitation all costs incurred by the Town's outside consultants such as legal and engineering costs.

IV. Application Exhibits:

- A. Application Submittal
- B. Staff Recommended Site Plan
- C. Public Notice
- D. Notarized Affidavit of Public Notice
- E. Signed Performance Standards
- F. Property Owners Within 250 Feet



Planning Department
(970) 984-2311
Email:
psmith@newcastlecolorado.org

Town of New Castle
PO Box 90
450 W. Main Street
New Castle, CO 81647

LAND DEVELOPMENT APPLICATION

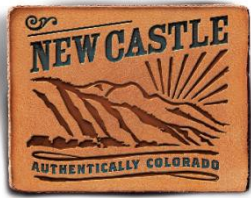
Note: All land use applications must be filed with the Town Clerk. Please consult the Town Planner for codes specific to the Land Development Application. All application materials are subject to the Colorado Open Records Act (CORA), C.R.S. §24-72-201 to 207.

Applicant:	
Address:	Phone: E-mail:
Property Owner:	
Address:	Phone: E-mail:
Contact Person:	
Address:	Phone: E-mail:
Property Location/Address:	
Legal Description:	Acres:
Existing Zone (e.g., Residential R-1, Commercial C-1):	Existing Land Use:

TYPE(S) OF LAND USE(S) REQUESTED

- | | |
|--|--|
| <input type="checkbox"/> Pre-Annexation Agreement | <input type="checkbox"/> Conditional Use Permit or Special Review Use Permit |
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Lot Line Adjustment or Dissolution |
| <input type="checkbox"/> Subdivision (including Minor and Major Subdivisions, Lot Splits, Sketch Plans, Subdivision Preliminary Plans, Subdivision Final Plans, & Condominiumizations) | <input type="checkbox"/> Site Specific Development Plan/Vested Rights |
| <input type="checkbox"/> Amended Plat | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Planned Unit Development (including PUD Sketch Plans, Preliminary PUD Development Plans, PUD Master Plans and Final PUD Development Plans) | <input type="checkbox"/> Zoning |
| <input type="checkbox"/> Master Plan Amendment | <input type="checkbox"/> Zoning Amendment |
| | <input type="checkbox"/> Re-zoning |
| | <input type="checkbox"/> Watershed Permit |

<i>Brad Williams</i> Applicant Signature	3/13/24 Date
--	------------------------



AGREEMENT TO PAY CONSULTING AND ADMINISTRATIVE COSTS

Pursuant to municipal code section 16.08.070, for any land use application, the applicant shall pay all costs incurred by the town for the preparation of plats, plans, other required data and documents, recording fees, publication costs, legal and engineering review and advice, planning review and advice, inspections and all other out-of-pocket costs incurred by the town in connection with the land use application. In the case of withdrawal or denial of a land use application, the applicant shall be responsible for all costs actually incurred by the town in connection with such application regardless of the state of the review process at which the application is withdrawn or denied.

To secure payment of costs incurred by the town, the owner of the land proposed for development (and the applicant, if different) shall be required to sign the following agreement:

By signing below, the applicant and property owner hereby agree to reimburse the Town the actual costs to the Town for engineering, planning, surveying, legal services, and all other costs incurred by the Town in connection with the review and approval of the land use application. I also agree to reimburse the Town for the cost of making any correction or additions to the master copy of the official Town map and for any fees for recording any plats and accompanying documents with the County Clerk and Recorder of Garfield County. I agree that interest shall be imposed at the rate of 1.5% per month on all balances not paid within thirty (30) days of a statement. In the event the Town pursues collection of any amounts due and unpaid, the Town shall be entitled to collect attorney's fees and costs. In addition to all other remedies allowable by law, I agree that in the event any amounts remain due and unpaid for sixty (60) days the Town shall have the power and authority to certify such amounts, plus a ten percent penalty, to Garfield County to be imposed as a tax lien against the real property subject to the development application.

SO AGREED this _____ day of _____, 20_____.

Applicant (Print Name)	<i>Brad Williams</i>
	Signature of Applicant

Telephone Number	Mailing Address of Applicant
------------------	------------------------------

Email	Email Address of Applicant
-------	----------------------------

Property Owner	<i>Brad Williams</i>
	Signature of Property Owner

Relationship of Owner to Applicant	Owner Mailing Address
------------------------------------	-----------------------

Type of application: _____

Property description: _____

Colorado Drifters - Conditional Use Permit

Purpose: Colorado Drifters wishes to obtain a conditional use permit to provide food services to the local area from the commercial use property. We request approval of a food truck pad on the west side of the property, to host no more than two trucks at a time, so we can offer a new variety of food to the community, support local food truck businesses, and complement our primary offerings of beverages. We take pride in our location and believe the new food offerings will be well received by local residents.

Below is a copy of the municipal code and required sections for application.

Referencing: New Castle Municipal Code Section 17.84

https://library.municode.com/co/new_castle/codes/code_of_ordinances?nodeId=TIT17ZO_CH17.84COUS_17.84.010PU

1. A complete site plan illustrating:

A. Adjacent land uses and location of adjacent structures



B. Boundary and size of site

Boundaries and Site Image

- a. Boundary North - W Main Street
- b. Boundary East - Single Family Home
- c. Boundary South - Alleyway separating building and railroad tracks
- d. Boundary West - Kamm Avenue



C. Building location, height and setbacks

1. Building Location: Lots 7, 8, 9, and 10, Block 9, Town of New Castle, County of Garfield
2. Height: ~18 feet
3. Setbacks and site image





1. Everything is contained to the property and will be parked on private property, with no disruption to public areas in New Castle.
 - a. We plan to have 1 constant and 1 rotating food truck to provide the most variety to residents. The rotating food truck will only be utilized when we expect high volume and/or weekends.

- D. Off-street parking and loading areas
 - a. N/A. There is no current plan for off-street parking. All loading and unloading will be done from the street.

- E. Points of ingress and egress
 - a. Customers and employees of building will access the building from the North on W Main Street or the West on Kamm Avenue. Both directions will have walkways. There is emergency exit on SouthEast corner of building, exiting South.

- F. Service and refuse areas
 - a. Refuse is placed on the SouthWest corner of site and is picked up on the West from Kamm Avenue.

G. Signs and exterior lighting

Description and site image of current signs and exterior lighting

- a. Signs isolated to food trucks.
- b. Exterior Lighting:
 - i. Street light at NW corner of site managed by city
 - ii. Small existing lighting on building above garage doors
- c. Site image:



H. Fencing, landscaping and screening

- a. We will improve the front, usable space that customers and employees will travel to be well-kept and easy to travel.

I. Compliance with performance standards

- a. We currently adhere to all city, state, and federal codes and ordinances and will continue to do so.

J. Anticipated utility requirements

- a. The utilities (water and electricity) are self-contained within the food truck, so there is no additional load on the property.

2. A time schedule for development:

- A. We aim to provide food services in July 2024. The building pad will be developed in May 2024.

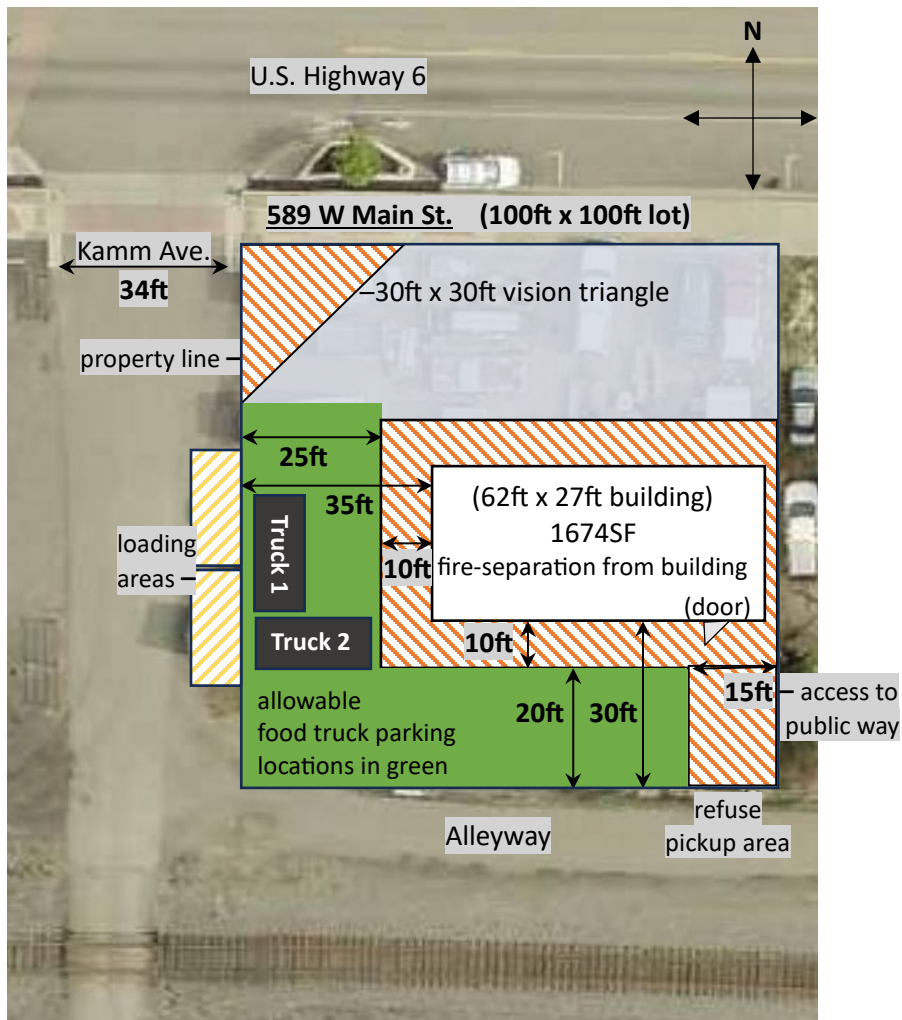
3. Other information the applicant believes will support the application:

- Currently, there are limited options for food to residents of New Castle. As well, some of the local restaurants are closed on weekends, further limiting options.
- We plan to offer a locally owned and operated food truck, 2 Forks. They provide a great variety of choices and high quality food.



- Glenwood Springs has several examples of food trucks benefiting the town. Mama's Pierogi is highly rated and located under the bridge in Bethel Plaza. Similarly, Taqueria Yaqui has 2 locations, one in West Glenwood and the other beside the grocery store, that provide great value and convenience for residents.

Staff Recommended Site Plan:



NOTICE OF PUBLIC MEETING

Town of New Castle

Date: April 10, 2024

Time: 7:00 PM

Place of meeting: 450 W Main St. Town Hall, New Castle, CO

Brief description of meeting:

Presentation of Conditional Use Permit application for up to two (2) food trucks operating on commercial lot downtown.

Legal description: Lots 7, 8, 9 and 10; Block 9; Town of New Castle; County of Garfield

Common address: 589 W Main Street, New Castle, CO 81647

Applicant: Colorado Drifters, LLC

Landowner: Family Matters, LLC

The complete application is available at the Town Clerk's office at 450 West Main Street, P.O. Box 90, New Castle, CO 81647. All interested persons are invited to appear and state their views, protests, or objections. If you cannot appear personally at such hearing, then you are urged to state your views by letter.

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:

<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on.



AFFIDAVIT AS TO NOTICE OF PUBLIC HEARING

I, Alex Polly, do hereby certify that pursuant to ordinances of the Town of New Castle, Colorado, I provided notice of a public hearing before the New Castle Planning Commission on April 10th, 2024, regarding a conditional use application by doing the following:

1. At least fifteen (15) days prior to such hearing, I sent a copy of the **attached** Notice of Public Hearing by certified mail to the owners of all property within two hundred and fifty (250) feet of the subject property and to the Town of New Castle.
2. If required by Chapter 16.10 of the New Castle Municipal Code, at least thirty (30) days prior to such hearing, I sent a copy of the **attached** Notice of Public Hearing by certified mail to the owners of mineral estates who have requested notification with respect to the subject property at the Garfield County Clerk and Recorder.
3. At least fifteen (15) days prior to such hearing, I posted notice of the hearing on the property on a sign approved by the Town at least twenty-two (22) inches wide, twenty-six (26) inches high, with letters at least one (1) inch in height. The sign was posted so that it was visible from a public street.
4. At least (15) days prior to such hearing, the **attached** Notice of Public Hearing was published on the Town’s website.

[Signature]
Signature

STATE OF COLORADO)
) ss.
COUNTY OF Garfield)

Subscribed and sworn to before me this 26 day of March, 2024, by Alexander Polly.

Witness my hand and official seal.

Mindy Andis
Notary Public
My commission expires: May 7, 2025

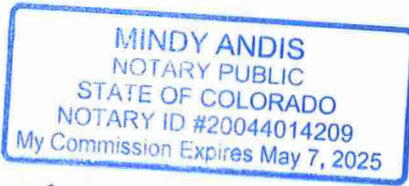




Exhibit E

Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

**Building & Planning
Department**
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

PERFORMANCE STANDARDS

I, Alex Polly, ON THIS DATE 03/26/2024 agree to abide by the following PERFORMANCE STANDARDS:

Performance Standards

- (A) Smoke. No use shall be permitted in any district unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of smoke.
- (B) Particulate Matter. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of particulate matter.
- (C) Dust, Odor, Gas, Fumes, Glare or Vibration. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to emission of dust, odor, gas, fumes, glare or vibration.
- (D) Radiation Hazards and Electrical Disturbances. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to radiation control.
- (E) Noise. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to noise.
- (F) Water Pollution. No operation shall be conducted unless it conforms to the standards established by the Colorado Department of Public Health's rules and regulations pertaining to water pollution.

Source: Ord. 261, Sec. 15.04.090, 1983

ALLEN, BENJAMIN R
542 W MAIN STREET
NEW CASTLE CO 81647

BOLAND, WHITNEY M & SALO, ANDREW
111 N 6TH STREET
NEW CASTLE CO 81647

BREIDENBACH, SYLVIA PATRICIA
PO BOX 244
NEW CASTLE CO 81647-0244

BRESLIN, FRANK J TRUST DTD 9/8/11
321 STARK MESA ROAD
CARBONDALE CO 81623

BRISTOL, KYLE
116 NORTH 16TH STREET
NEW CASTLE CO 81647

CARTWRIGHT, ADAM H
620 W MAIN STREET
NEW CASTLE CO 81647

CHAPIN, DIANE L & DUSTIN E
PO BOX 257
NEW CASTLE CO 81647

CHAPIN, DUSTIN E & DIANE L
370 JENNY PLACE
NEW CASTLE CO 81647

DAVIS, MARGIE A
PO BOX 255
NEW CASTLE CO 81647

DRILLINSKI LLC
PO BOX 422
NEW CASTLE CO 81647

FAMILY MATTERS LLC
4343 COUNTY ROAD 335
NEW CASTLE CO 81647

MAISON, JOSEPH H & NANCY
15452 HIGHWAY 82
CARBONDALE CO 81623

MALLOY, TODD F
PO BOX 404
NEW CASTLE CO 81647

NEW CASTLE, TOWN OF (SEWAGE PL
PO BOX 90
NEW CASTLE CO 81647-0166

NEW CASTLE, TOWN OF
PO BOX 90
NEW CASTLE CO 81647

NEW CASTLE, TOWN OF
PO BOX 90
NEW CASTLE CO 81647-0166

PICKARD, SAMANTHA L
640 W MAIN STREET
NEW CASTLE CO 81647

REED, RICKIE LEE
PO BOX 871
NEW CASTLE CO 81647

SAMUELSON, WARD A & KERN A
1260 COUNTY ROAD 325
RIFLE CO 81650

SHRULL, JAMES O & SAMANTHA J
PO BOX 294
NEW CASTLE CO 81647

SMYTHE, RYAN C & BRANDI
129 N 6TH STREET
NEW CASTLE CO 81647

WEBBER, JOHN R & HOWARD, DEL
PO BOX 589
NEW CASTLE CO 81647

WIGGER, KURT & ELSBETH
292 CASTLE RIDGE DRIVE
NEW CASTLE CO 81647

**TOWN OF NEW CASTLE, COLORADO
TOWN COUNCIL
RESOLUTION NO. TC 2024-12**

A RESOLUTION OF THE NEW CASTLE TOWN COUNCIL APPROVING A
CONDITIONAL USE PERMIT FOR MOBILE VENDING CARTS OR STANDS
(I.E., FOOD TRUCKS) ON PROPERTY LOCATED IN THE C-1 ZONE
DISTRICT.

WHEREAS, on March 13, 2024, Colorado Drifters, LLC, c/o Brad Williams (“Applicant”) submitted a Conditional Use Permit Application (“Application”) concerning property owned by Family Matters, LLC (“Owner”) described in Exhibit A hereto (the “Property”); and

WHEREAS, the Property is zoned C-1; and

WHEREAS, the Property is currently improved with a 1,674 square-foot structure and surrounding parking areas; and

WHEREAS, Applicant intends to operate a microbrewery and two mobile food vendors on the Property; and

WHEREAS, Chapter 17.36 of the New Castle Municipal Code (the “Code”) establishes the permitted and conditional uses for the C-1 District; and

WHEREAS, Applicant’s proposed mobile food vendors use, i.e. “mobile vending carts or stands” (the “Proposed Use”) is eligible for conditional use review by virtue of its inclusion on the list of conditional uses under § 17.36.050 and, therefore, requires the issuance of a conditional use permit pursuant to Chapter 17.84 of the Code; and

WHEREAS, as required under Code § 17.84.040(B), the New Castle Planning and Zoning Commission (“Commission”) held a duly noticed public hearing on April 10, 2024, to consider the Application and recommended conditional approval of the same; and

WHEREAS, at a duly-notice public meeting, Town Council considered the Application; and

WHEREAS, pursuant to Code § 17.84.050, Town Council hereby finds that:

1. the Application is eligible for conditional review under § 17.84.040;
2. the Application is generally compatible with adjacent land uses;
3. the Application meets all requirements of § 17.84.020 of the Code, is in compliance with Title 17 of the Code, and minimizes potential adverse impact of the conditional use on adjacent properties and traffic flow;
4. the Application is consistent with the comprehensive plan; and
5. the Town has the capacity to serve the proposed use with water, sewer, and fire and police protection.

NOW, THEREFORE, BE IT RESOLVED BY THE NEW CASTLE TOWN COUNCIL AS FOLLOWS:

1. Recitals Incorporated by Reference. The foregoing recitals are incorporated by reference herein as findings and determinations of the New Castle Town Council.

2. Listing of Approved Uses. The following constitute the uses of the Property that are approved under the Application as a conditional use, which may be in addition to other permitted uses of the Property.

A. Use of the Property for the operation of up to two mobile food vendors, i.e. “mobile vending carts or stands”

3. Approval. The New Castle Town Council hereby approves the Application and the Proposed Use pursuant to § 17.84.050 of the Code, subject to the following conditions:

A. Development of the Property shall be consistent with the site plan shown on Exhibit B to this Resolution. No more than two mobile food vendors will be permitted on the Property and only within the allowable parking location depicted in green on Exhibit B. Other types of mobile vendors are not authorized to operate under this Resolution and approved conditional use permit.

B. Applicant shall provide and comply with a schedule for daily hours of operation of the mobile food vendors.

C. The bathroom facilities of the existing building shall be made available to food truck/trailer employees during all hours of operation. Alternatively, 3rd-party bathrooms and hand washing stations shall be supplied per the requirements of Garfield County Public Health and Human Services.

D. Any auxiliary equipment, materials, or supplies necessary for the function of any food trucks/trailers shall be stored out of site or otherwise screened from public view by means of fencing, landscape ornamentation or other approved means of concealment.

E. Adequate trash receptacles shall be provided and maintained on the southeast corner of the Property;

F. Applicant shall update the Application site plan to include locations of on-site parking or designated loading areas as necessary. Two, 60-minute loading spaces (10’ wide x 20’ long) are permitted on the east side of Kamm Ave. south of the 30’ vision triangle illustrated on Exhibit B;

G. The use approved in the Application shall not be conducted until the Town Planner has issued a conditional use certificate. That certificate shall be issued only after the Applicant has entered into an agreement with the Town specifying that all conditions

imposed by the Town council will be completed and that the use and improvements will be in accordance with the approved Application site plan and development schedule. The conditional use certificate must be issued within one year of the date of final approval by Town Council, or the application is deemed withdrawn by the Applicant and is of no further force and effect.

H. No approved conditional use may be altered, structurally enlarged, expanded in parking area or expanded in ground area unless the site plan is amended and approved in accordance with the procedures applicable to approval of a conditional use as set out in § 17.84.070 of the Code.

I. In the event the Town receives any complaints about the use of the site in violation of the conditional use approval or other Code requirements or observes or becomes aware of any violations of the conditional use approval, the Applicant and/or owner may be summoned before the Town Council in a public meeting to show cause why the permit should not be revoked, suspended, or additional conditions imposed. Such show-cause hearing shall be open to the public and the applicant or owner may present testimony or offer other evidence on its behalf;

J. Applicant shall comply with all applicable building and municipal code requirements, including the sign code and all accessibility requirements, as well as all Town performance standards, county licensing, and public health requirements.

K. Any added exterior lighting will be dark sky compliant pursuant to the Comprehensive Plan Goal EN-4.

L. All representations of the Applicant in written and verbal presentations submitted to the Town or made at public hearings before the Commission or Town Council shall be considered part of the application and binding on the Applicant.

M. The Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding the Application, including without limitation all costs incurred by the Town's outside consultants such as legal and engineering costs.

THIS RESOLUTION TC 2024-12 was adopted by the New Castle Town Council by a vote of ___ to ___ on the 7th day of May, 2024.

TOWN OF NEW CASTLE PLANNING TOWN
COUNCIL

By: _____
Art Riddile, Mayor

ATTEST:

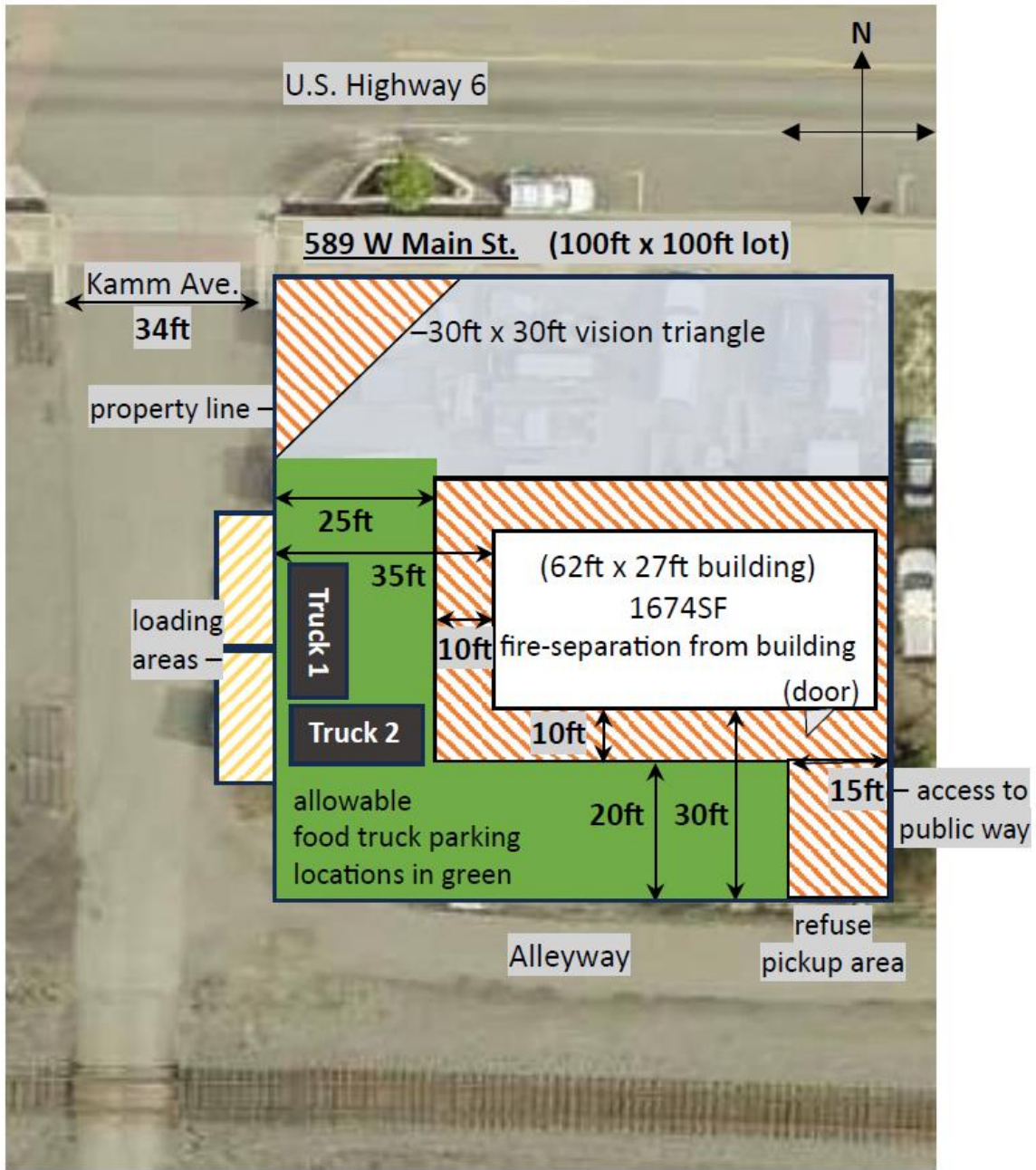
Mindy Andis, Town Clerk

EXHIBIT A
Legal Description

The property that is the subject of the Application described in Resolution TC 2024-12 is legally described as follows:

Lots 7, 8, 9, and 10, Block 9, Town of New Castle, County of Garfield
commonly known as 589 W. Main Street, New Castle, CO 81647.

EXHIBIT B
Site Plan





Town of New Castle

450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department

Phone: (970) 984-2311

Fax: (970) 984-2716

www.newcastlecolorado.org

Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Consider reduction in Tap Fees
Date: 05/07/24

Purpose:

The purpose of this agenda item is to consider a Tap Fees Agreement for Drifters Coffee and the new brewery business at the old Texaco building. Business owner Joe Hemelt and his business partners are in the process of renovating the old Texaco building on Main Street and moving Drifters Coffee to the new location. The new shop will feature a Brewery / Brew Pub type business and is expected to change the look and feel of this historic downtown building.

The Town of New Castle has taken significant steps on behalf of this endeavor by helping to facilitate the sale of the property, making arrangements to relocate the existing U-Haul Business, changing the Municipal Code to allow Breweries as a permitted use in Downtown, consider a Conditional Use Permit to allow the operations of a Food Truck on the Texaco property, and consulting with the owners to help walk them through various processes.

Like any new business, the owners of this endeavor are investing significant funds into the renovation of the building, the move of their existing business, and the startup of a new business venture. As funding becomes tight for the project the owners are looking for avenues to cut expenses to keep the project moving forward. One significant expense that the owners would like to explore their options for is the Town's Tap Fee costs.

New Castle Municipal Code Sec 13.20.160 allows qualified downtown business owners to work with the town to explore and negotiate Tap Fee Agreements. Town staff has prepared calculations for the Tap Fee costs related to this business endeavor and will provide the Town Council with the *Approval Criteria* and options available related to Tap Fee Agreements.

Attached please see documentation that will be reviewed during this agenda item.

PERMIT FEE CALCULATOR - Residential Valuation: \$40,001.00 - \$100,000.00

Address: 589 W Main St (Drifters Remodel)

Permit #:

24-032

Valuation:

	<u>Area (sf)</u>	<u>Price/sf</u>
First Level:	NA	
Second Level:	NA	
Basement - Finished:	NA	
Decks/Patios:	NA	
Garage:	NA	
Basement - Unfinished:	NA	
Assumed Valuation:		\$100,000.00

Building Permit Fee:

\$487.00 for first \$40K of valuation, plus	\$487.00	
\$9.00 for each additional \$1,000 of valuation, or fraction thereof, to and including \$100K	\$540.00	
Building Permit Fee:		\$1,027.00

Plan Review Fee:

65% of Building Permit Fee:	\$667.55
-----------------------------	----------

Use Tax:

0.9% of total valuation (or 2% of building material costs):	\$900.00
---	----------

Tap Fees Brewery:

\$9,700 Water per EQR:	\$9,700 per 0.105 EQRs =	\$1,018.50
\$9,700 Sewer per EQR:	\$9,700 per 0.105 EQRs =	\$1,018.50
Dedication Fee \$6,000 per EQR	\$6,000 per 0.105 EQRs=	<u>\$630.00</u>
	Brewery Total	\$2,667.00

Tap Fees Restaurant (60 seats):

\$9,700 Water per EQR:	\$9,700 per 0.864 EQRs =	\$8,380.80
\$9,700 Sewer per EQR:	\$9,700 per 0.864 EQRs =	\$8,380.80
Dedication Fee \$6,000 per EQR	\$6,000 per 0.864 EQRs=	<u>\$5,184.00</u>
	Restaurant Total	\$21,945.60

Other Permits & Fees:

Mechanical Permit Fee:	\$225.00
Plumbing Permit Fee:	\$225.00
3/4" Water Meter Fee:	\$292.00
Total Tap Fees (Restaurant + Brewery):	\$24,612.60

SUBTOTAL:	\$29,986.15
DEPOSIT PAID:	\$-
TOTAL DUE:	<u>\$29,986.15</u>

Calculation Worksheet for Texaco Tap Fees

Restaurant Business:

Outdoor Seating = 32 Seats *Indoor Seating* = 28 Seats *Total Seating* = 60 Seats

Per Code Sec. 13.20.060

Seats 1-24 = 1.0 EQR

Seats 25-60 (36 seats) = .024 EQR's per seat or 36 seats x .024 = .864 EQR's

Conclusion: As drawn, the restaurant business has a total of 60 seats. The total calculated EQR requirement for a 60-seat restaurant is 1.864 EQR's.

Possible Options: It is reasonable to conclude that the outdoor seating area may not be used year-round. If the outdoor area was expected to only operate for 6 months, it may be reasonable to reduce the outdoor seating count from 32 seats to 16 seats. Reducing the time that the outdoor seating is available for practical use would reduce the total seating count to 44 seats.

Seats 1-24 = 1 EQR

Seats 25-44 (20 seats) = .024 EQR's per seat or 20 seats x .024 = .48 EQR's

This seasonal option would yield a total EQR requirement of 1.48 EQR's for the Restaurant side of the business.

Brewery Business:

The Town Code formulates that 500 barrels of beer produced annually shall be equal to 1 EQR. This formula assumes that it takes on average 8 gallons of water to produce 1 gallon of beer and that each barrel contains 31 gallons of beer.

Therefore 500 barrels of beer = 124,000 gallons of water.

31 gal. beer x 8 gal. water x 500 barrels produced = 124,000 gallons of water annually.

Note: Because the proposed Texaco brewery is only doing a portion of the actual brewing process in New Castle, the applicant estimates that they will use only 13,400 gallons of water per year and will produce beer at a ratio of approximately .8 gallons of water to 1 gallon of beer.

Given the assumptions above the calculated EQR estimates for the Brewery = .105 EQR's

Possible Options: Because the brewery is new and water usage is only an estimate, accurate EQR's for the brewery are not yet known. Staff recommends that the applicant install a second water meter in the building to monitor the brewery specific water usage over time. After a period (staff suggests 2 years),

the issue of accurately assessing water usage for the brewery can be revisited using actual data from both the brewery and the restaurant sections of the business. If the two businesses combined do not exceed an average use of 127,750 (calculated use for a typical EQR), staff recommends that no additional EQR's be charged. If the water usage exceeds the estimates then staff recommends that appropriate Tap Fees be charged at that time.

Other Factors:

Both the Municipal Code and the Downtown Plan give guidance regarding Tap Fee charges in the Downtown area. Section 13.20.160 of the Municipal Code sets specific approval criteria by which the Town Council may consider entering into a Tap Fee Agreement with Downtown business owners. The Town's 2018 Downtown Plan also encourages the Town to work with business owners to stimulate a more vibrant business environment in Downtown.

As calculated by adhering strictly to the Municipal Code, the restaurant would be required to purchase an additional .864 EQRs plus Water Dedication fees. These fees would total \$21,945.60.

As calculated by adhering strictly to the Municipal Code, the brewery would be required to purchase .105 EQRs plus Water Dedication Fees. These fees would total \$2,667.00.

Total estimated Tap Fees for restaurant and brewery = \$24,612.60.

Possible Business Relief Options available to Town Council:

- Lower the restaurant EQR requirement to 1.48 EQRs (allowing for seasonal seating). Note, the building already owns 1 EQR, leaving .48 EQRs to be purchased.
- Remove all Water Dedication Fees with the understanding that the Downtown corridor has historically had water allotments that would have allowed for various water consuming business over the past decades.
- Allow the actual water usage of the brewery to be monitored over time to establish actual use along with reasonable and appropriate Tap fees.
- Work with the business owner to establish a suitable Tap Fee Agreement by which the Tap fees owed might be financed over time or otherwise paid.

The above recommendations would make the business responsible for .48 EQRs for the restaurant with additional fees possible for the brewery as future usage dictates.

Using the above recommendations, the estimated Tap Fee charges would be reduced to \$9,312 for the additional .48 EQRs. (original charge \$24,612.60)

C. It is unlawful for any person not authorized by this chapter to make any connection with any main of the water or sewer utility or for any unauthorized person to connect to the water and sewer utility or for any person to make a water consuming addition or change in service contrary to the provisions of this chapter.

D. All utility connection permits as required by this chapter shall be issued by the town clerk and shall set forth all those requirements specified in Section 13.20.040(A). The town clerk shall keep a duplicate or record of all utility connection permits issued.

E. Any permit issued pursuant to this section shall expire upon failure to make the authorized utility connection, at the time of expiration of the building permit for the structure or structures proposed to be serviced, or upon expiration of the sixty (60) day period provided for in Section 13.20.040(D). In the event of expiration of a utility connection permit, the applicant, on request, shall be refunded any tap fees not expended by the town for the benefit of the applicant.

F. All permits issued pursuant to this section and all taps permitted under this chapter are appurtenant to the real property for which they are issued. Permits and taps may not be sold or otherwise transferred separate from the real property they are intended to serve. (Ord. 2004-3 § 10 (part); prior code § 11-06-050) (Ord. No. 2009-9, § 2(A), 8-3-2009)

13.20.060 Tap fees.

A. No water or sewer service shall be furnished to any new connection or to any water consuming addition to an existing service until all tap fees and utility hookup charges have been paid as provided by this chapter.

B. All water and sewer connections to the main service lines shall be done by the town's public works department or a contractor approved by the town council.

C. The following tap fees shall be assessed, except as otherwise set by the town council:

1. Residential Water Service.

a. Fee for each EQR unit, where both the tap and all points of consumption are within the corporate limits of the town: nine thousand seven hundred dollars (\$9,700.00).

b. Fee for each EQR unit, where the tap or any point of consumption is outside the corporate limits of the town: sixteen thousand two hundred dollars (\$16,200.00).

2. Commercial Water Service.

a. Fee for each EQR unit, where both the tap and all points of water consumption are within the corporate limits of the town: nine thousand seven hundred dollars (\$9,700.00).

b. Fee for each EQR unit, where the tap or any point of water consumption is outside the corporate limits of the town: sixteen thousand two hundred dollars (\$16,200.00).

TABLE OF EQUIVALENT UNITS

Classification	EQR
1. Single-family residential unit, not exceeding 3,000 square feet in habitable space, housing a statistical average of 3.5 persons each using 100 gallons per day and having not more than two thousand five hundred (2,500) square feet of irrigated lawn or garden	1.0

Classification	EQR
2. Multifamily residential units, four units or more, apartments, condominiums, townhomes, when in one building and billed collectively:	
A. Efficiency apartment (a space not exceeding 600 square feet and not having more than 1 bathroom and one kitchen facility)	0.6
B. One or two bedroom apartment	0.8
C. Three bedroom or more apartment	1.0
D. Coin-operated washing machine	0.5
E. Mobile home (trailer) in court with not more than two thousand five hundred (2,500) square feet of irrigated lawn or garden	1.0
3. Transient rental units, hotels, motels, bed and breakfast:	
A. First unit or manager's apartment	1.0
B. Each additional rental unit without cooking facilities	0.4
C. Each additional rental unit with cooking facilities	0.5
D. Each coin-operated washing machine	0.5
4. Accessory dwelling units:	
A. One bedroom	0.5
B. Capable of having 2 bedrooms	0.8
5. Bars, restaurants—The applicant shall submit a seating plan to the building official. The actual number of seats shall be confirmed from time to time by the building official:	
A. For a business with less than 25 seating capacity	1.0
B. For each seat in excess of 24 seats	0.024
6. Service stations:	
A. Full service, no bays	1.0
B. Self-service, no bays	1.0
C. With one work/lubrication bay	1.2
D. Each additional work/lubrication bay	0.2
E. With one car wash bay	2.0
F. Each additional car wash bay	2.0
7. Commercial or public buildings such as stores, offices, industrial warehouses, and similar, having industrial wastes, process water or waste loads (i.e., which are used for nonsolid waste disposal):	
A. One bathroom (1 to 3 water using fixtures)	1.0
B. For each additional sink	0.2
C. For each additional toilet	0.2
D. For each additional urinal	0.2
E. For each additional bath tub	0.2
F. For each additional water fixture not listed above	0.2

tracts, parcels, sites, separate interests in common, condominium interests or other divisions for the purpose, whether immediate or future, of transfer of ownership, or for building or other development, or for street use by reference to such subdivision or a recorded plat thereof.

“Sufficient legal priority” means that the water rights proposed for dedication may reasonably be expected to provide a dependable water supply throughout the season of use in the amount for which they are decreed, including in drought years, available at the point of diversion determined exclusively by the town. In making this determination, factors to be considered shall include, but not by way of limitation, the adjudication date and appropriation date of the water rights, the decreed use(s), the historic use of the water under the decree, the physical flow available, and the administration practices of the office of the state engineer.

“Town” means the town of New Castle, Colorado.

“Transfer of water rights” means the conveyance of legal title to water rights to the town in addition to referring to all actions required under the laws of the state of Colorado to be brought in the Water Court, Water Division No. 5, to ensure that the dedication requirement is fulfilled. Such action may include, but not by way of limitation, a change in the type, place, or time of use, a change in the point of diversion, a change from a fixed point of diversion to alternate or supplemental points of diversion, a change from alternate or supplemental points of diversion to a fixed point of diversion, a change in the means of diversion, a change in the place of storage, a change from direct application to storage and subsequent application, a change from storage and subsequent application to direct applica-

tion, a change from a fixed place of storage to alternate places of storage, a change from alternate places of storage, or any combination of such changes. “Transfer of water rights” includes transfer of conditional as well as absolute water rights.

“Water right” means a decreed right to use in accordance with its priority a certain portion of the waters of the state by reason of the appropriation of the same or a contract to use water rights owned by a governmental water supplier. (Ord. 2008-3 § 3 (part))

13.24.040 Basic dedication requirement.

A. 1. A dedication or transfer of direct flow and/or storage water rights to the town shall be required for any extension of service which shall include: (a) the approval of the annexation of any land to the town; (b) all extensions of municipally treated water service outside the town limits as such boundaries exist on the effective date of the ordinance codified in this chapter; (c) the subdivision or replatting of any land now located within the town if such subdivision or replatting requires a change of zone district or increases the demand for municipal water service; and (d) an expansion of use on an existing platted property that increases the demand for municipal water service beyond the definition of an EQR or previous water right dedications made to the town.

2. For any extension of service or new or enlarged use of water for residential or non-residential purposes, the applicant shall submit to the town an estimate of water demands based on the dedication requirements provided in the table of equivalent units as set forth in Section 13.20.060, as such table may be amended, on forms provided by the town.

3. Applicant shall provide the town with adequate information to facilitate a review of the water rights in order to determine that the water rights have sufficient legal priority. Such information shall include a historical use affidavit and a detailed list of all water rights and water resources owned or controlled by the applicant. For those persons whose compliance with this section results in a total demand of greater than thirty (30) EQR, no historical use affidavit shall be required, but an engineering analysis, acceptable to the town, of the historic use of the water rights proposed for dedication shall be required.

4. The basic requirement shall be 0.54 acre foot/year of historic consumptive use of a water right of sufficient legal priority for each EQR. It is assumed that 0.54 acre foot of historic consumptive use water is necessary to satisfy an average demand of 0.14 acre foot of consumptive use which allowance is made for the location of the town's municipal water diversion and wastewater treatment plant together with reasonable transit and transfer losses.

5. For raw water uses, the dedication requirement shall be in conformance with the town's Raw Water Irrigation Ordinance (Code Section 13.38.010 et seq.). Other uses not calculated under the table of EQRs, the basic requirement shall be the quantity of water to be required ultimately in the satisfaction of those use(s) as contemplated by the applicant. The amount of such use shall be quantified by a registered professional engineer.

6. The basic requirement shall be satisfied by the person seeking approval of annexation, subdivision, replacing, or the extension or expansion of municipally treated water service, whether or not that person will be the ultimate user(s).

7. Sufficient water rights shall be dedicated so as to enable the town to divert a quantity of water at any point of diversion it may determine, which will allow for the total consumption by the town of the quantities set forth in subsection (A)(4) of this section.

B. The town may, in its sole discretion, require dedication before the issuance of a building permit or upon discovery of an expanded use of additional EQRs, including partial EQRs, for uses which do not conform to the definition of EQR.

C. The council shall have sole and exclusive discretion in determining whether the basic dedication requirement should be increased or decreased, on a case by case basis, after consideration of the place, method, and efficiency of water use and wastewater treatment. (Ord. 2008-3 § 3 (part))

13.24.050 Exceptions.

A. Council may substitute or waive any conditions or requirements deemed necessary to meet the purposes of this section.

B. This chapter does not apply to the extension of new municipally treated water service or raw water service for which the basic dedication requirement has been previously complied with by any person and where no increase in demand will occur.

C. This chapter does not apply to the extension of new municipally treated water service where the terms for extension of such service are addressed in an annexation and/or development agreement approved by council, as such agreement(s) may be amended. (Ord. 2008-3 § 3 (part))

13.24.060 Dedication of water rights for open space.

The owner of any property proposed to be annexed or subdivided who dedicates property

repaired within forty-eight (48) hours from the time of such notice being served upon the water user or agent, the town may shut off the water from the premises and immediately notify the customer. It is unlawful for any person to fail or refuse to comply with the order provided in this section. (Prior code § 11-06-130)

13.20.140 Disconnections.

A. In case any owner of premises on which water is used shall cease to use water, and desires to disconnect his or her premises, he or she shall not be permitted to remove the corporation stop, curb stop, curb box and appurtenances, except by order of the town council. Corporation stops, curb stops, and curb boxes are the property of the town and shall be removed only by order of the town council.

B. The owner of property serviced shall be responsible for the repair and maintenance of the service line, curb stop, curb box, and meter, and is further responsible for insuring that none of the above become inaccessible by reason of landscaping, foliage, or construction of improvements on the premises.

C. In the event a meter is damaged, or concealed or otherwise made inaccessible for reading, the town council shall direct that the water user be billed the flat rate for his or her water service until such time as the meter is again made operable or accessible by the owner. (Prior code § 11-06-140)

13.20.150 Penalties.

It is unlawful for any person to violate any of the provisions stated or adopted in this chapter. Any person violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any

of the provisions of this chapter is committed, continued or permitted, and upon conviction of any such violation, such person shall be punished by a fine of not more than three hundred dollars (\$300.00) or by imprisonment for not more than ninety (90) days or by both such fine and imprisonment. (Prior code § 11-06-150)

13.20.160 Tap fee agreements.

A. Town council or the town's enterprises may, at their sole discretion, enter into a tap fee agreement with a person concerning the payment of tap fees. In order to enter into such an agreement, the approving body must make the following findings:

1. That the proposed utility service will serve a commercial use;

2. That the user is proposing to operate the commercial use within the town's downtown core as it is defined in the comprehensive plan;

3. That the tap fee agreement is necessary for the town's economic development;

4. That absent the tap fee agreement the proposed commercial use may not locate within the town;

5. That the agreement would not violate or conflict with the terms of any grant, loan, bond issuance, or other agreement that addresses the collection and allocation of tap fee revenues for the town;

6. That sufficient monies have been budgeted and appropriated from funds other than the enterprise fund at the time of such agreement to cover the full amount of tap fees that would otherwise be due to the enterprise; and

7. That the user has made an adequate demonstration of how it proposes to repay the tap fee over the amortization period.

B. The form of the agreement is subject to review and approval by the town, on such terms and conditions as it deems necessary to ensure full repayment of all appli-

cable tap fees. Approved agreements will be recorded against the property to be served by the tap. Such terms may include, but are not necessarily limited to:

1. Interest on the outstanding tap fee balance;
2. Amortization of the tap fee over a period not in excess of five years;
3. A repayment schedule;
4. Acceleration and/or default provisions including but not limited to a right of the town to collect default interest, costs and attorney fees as part of any collection efforts;
5. A provision concerning disconnection of service in the case of non-payment or default.
6. A notice that the user understands that the tap is appurtenant to the real property it serves and may not be sold or transferred separate from that property;
7. A due on sale clause.

(Ord. No. 2009-9, § 2(C), 8-3-2009)



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Consider Permit Fee Adjustment
Date: 05/07/24

Purpose:

The purpose of this agenda item is to consider Permit Fee Adjustments for Drifters Coffee and the new brewery business at the old Texaco building. Business owner Joe Hemelt and his business partners are in the process of renovating the old Texaco building on Main Street and moving Drifters Coffee to the new location. The new shop will feature a Brewery / Brew Pub type business and is expected to change the look and feel of this historic downtown building.

In connection with the new business operations, Joe and his team are asking for reductions in Town Fees which include Tap Fees, Permit Fees, Conditional Use Permit Fees, and Demolition Permit Fees.

To date the endeavor has paid \$25 for a Demolition Permit, \$500 for the Food Truck Conditional Use Permit, and a \$500 deposit that is used by the Town for professional consulting fees during the Food Truck CUP process (this deposit is refundable if not used).

Based on information provided by Joe and his team, staff calculates that the Building Permit Fees will be as follows:

Building Permit	\$1,027.00
Plan Review Fee	\$ 667.55
Use Tax	\$ 900.00
Mechanical Permit	\$ 225.00
Plumbing Permit	\$ 225.00
Water Meter	\$ 292.00

Total Permit Fees: \$3,336.55

Per Council direction, the staff has issued the Building Permits but has not yet charged the above fees pending Town Council direction on this matter.

TOWN OF NEW CASTLE, COLORADO
ORDINANCE NO. TC2024-2

AN ORDINANCE OF THE NEW CASTLE TOWN COUNCIL AUTHORIZING
THE SALE OF REAL PROPERTY OWNED BY THE TOWN.

WHEREAS, the Town of New Castle (“Town”) is the owner of that certain real property described as known as 600 W. Main St., New Castle, Colorado (the “Property”); and

WHEREAS, the Town has entered into a contract dated April 15, 2024, to sell the Property to Aaron and Megan Shockley (collectively, “Buyer”) (the “Contract”); and

WHEREAS, Article IV, Section 4.1 of the Town Charter requires an ordinance for the disposition of municipally-owned real estate; and

WHEREAS, the Property is not currently being used or held for any municipal or governmental purpose; and

WHEREAS, the Town Council desires to authorize the sale of the Property pursuant to the Contract with Buyer.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals Incorporated by Reference. The foregoing recitals are incorporated by reference herein as findings and determinations of the Town Council.

2. Sale Authorization. The Town Council hereby ratifies the Contract and the Town Administrator’s signature thereon and authorizes the sale of the Property pursuant to the terms set forth in the Contract, as may be amended from time to time. The Mayor or the Town Administrator or both are authorized to execute the deed for the Property, the restrictive covenant to be imposed on the Property pursuant to the Contract, and such other and further documents as may be necessary to effectuate the sale of the Property pursuant to the Contract and any amendments thereto separately approved by the Town Council.

INTRODUCED on May 7, 2024, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado, on May 21, 2024, read by title and number, passed with amendment as set forth herein, approved, and ordered published as required by the Charter.

NEW CASTLE TOWN COUNCIL

By: _____
Art Riddile, Mayor

ATTEST:

Mindy Andis, Town Clerk

1 **New Castle Town Council Regular Meeting**
2 **Tuesday April 16, 2024, 7:00 PM**
3

4 **Call to Order**

5 Mayor Art Riddile called the meeting to order at 7:00 p.m.
6

7 **Pledge of Allegiance**
8

9 **Roll Call**

10 Present Councilor Carey
11 Councilor Mariscal
12 Mayor Pro Tem Hazelton (took over 8:30pm)
13 Mayor A. Riddile (left at 8:30pm)
14 Councilor Copeland
15 Councilor Leland
16 Councilor G Riddile

17
18 Absent None
19

20 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Mindy
21 Andis, Town Treasurer Viktoriya Ehlers, Assistant Town Attorney Haley Carmer, and
22 members of the public.
23

24 **Meeting Notice**

25 Clerk Andis verified that her office gave notice of the meeting in accordance with
26 resolution TC 2024-1.
27

28 **Conflicts of Interest**

29 Councilor G. Riddile he would be recusing himself from item T&U. The discussion
30 regarding the sale of the 6th Street lot.
31

32 **Agenda Changes**

33 There were no agenda changes.
34

35 **Citizen Comments on Items not on the Agenda**

36 There were no Citizen Comments.
37

38 **Consultant Reports**

39 Consultant Attorney –present for agenda items only.
40 Consultant Engineer – not present
41

42 **Items for Consideration**

43 **Oaths of Office - Councilor Grady Hazelton, Councilor Graham Riddile and**
44 **Councilor Crystal Mariscal**

1 Clerk Andis swore in the newly elected members of the council: Councilor Grady Hazelton,
2 Councilor Graham Riddile and Councilor Crystal Mariscal.

3
4 **Roll Call**

5 Present Councilor Carey
6 Councilor Mariscal
7 Councilor Hazelton
8 Councilor Copeland
9 Councilor Leland
10 Councilor G Riddile

11
12 Absent None

13
14 **Conflicts of Interest**

15 Councilor G. Riddile he would be recusing himself from item T&U. The discussion
16 regarding the sale of the 6th Street lot.

17
18 **Agenda Changes**

19 Town Attorney David McConaughy had suggested moving item O after the Oath of Office –
20 Municipal Judge.

21
22 **Oath Office – Municipal Judge Timothy Graves**

23 Clerk Andis swore in the newly appointed Municipal Judge Timothy Graves.

24
25 **Consider Nominations for Mayor Pro Tem**

26 Councilor G. Riddile nominated Councilor Hazelton as Mayor Pro Tem. Councilor Hazelton
27 accepted the nomination.

28
29 **MOTION: Councilor G. Riddile made a motion to select Councilor Hazelton as**
30 **Mayor Pro Tem. Councilor Mariscal seconded the motion and it passed**
31 **unanimously**

32
33 **Consider Appointment of Town Prosecutor**

34 Town Clerk Andis said since council had been appointed Mr. Timothy Graves as Municipal
35 Judge who was the Municipal Prosecutor, the prosecutor position became vacant. The
36 Assistant Municipal Prosecutor John Collins provided a letter of interest and a resume.
37 Clerk Andis said Mr. John Collins had been the assistant prosecutor for a few years and
38 has prosecuted a few cases in municipal court. Mr. John Collins introduced himself to the
39 council and explained his qualifications for being the town prosecutor.

40 Councilor Leland asked how Mr. Collins handles juvenile cases. Mr. Collins said that he
41 refers cases to YouthZone and he does a Deferred Prosecution meaning as long as the
42 defendant complies with the conditions and recommendations of the court and YouthZone
43 the case would not be prosecution and case dismissed.

44 Clerk Andis said the service agreement for the prosecutor is on the Consent Agenda with a
45 month rate of \$600.00 per month.

1 **MOTION: Councilor Leland made a motion to appoint John Collins as Town**
2 **Municipal Prosecutor with compensation of \$600.00 per month. Councilor Carey**
3 **seconded the motion and it passed unanimously.**

4
5 **Consider a Letter of Interest from Derek Anglemyer for Reappointment to Seat**
6 **on Climate and Environment Commission**

7 Mr. Derek Anglemyer explained he was appointed to the commission and would like to
8 continue to serve on the commission.

9 **Consider a Letter of Interest from Sharon Morris for Reappointment to Seat on**
10 **Climate and Environment Commission**

11 Ms. Sharon Morris explained she was appointed to the commission and would like to
12 continue to serve on the commission.

13 **MOTION: Councilor Leland made a motion to reappoint Derek Anglemyer and**
14 **Sharon Morris to seats on the Climate and Environment Commission. Councilor G.**
15 **Riddle seconded the motion and it passed unanimously.**

16
17 **Consider a Letter of Interest from Brian Westerlind for Reappointment to Seat on**
18 **Planning & Zoning Commission**

19 **Consider a Letter of Interest from Beth Sass for Reappointment to Seat on**
20 **Planning & Zoning Commission**

21 Ms. Beth Sass explained she was appointed to the commission and would like to continue
22 to serve on the commission.

23 **Consider a Letter of Interest from Alison Cotey for Reappointment to Seat on**
24 **Planning & Zoning Commission**

25 Ms. Alison Cotey explained she was appointed to the commission and would like to
26 continue to serve on the commission.

27 **Consider a Letter of Interest from Jason Auslander for Appointment to Seat on**
28 **Planning & Zoning Commission**

29 Mr. Jason Auslander explained he was appointed to the commission and would like to
30 continue to serve on the commission.

31 **Consider a Letter of Interest from Tyler McAnelly for Appointment to Seat on**
32 **Planning & Zoning Commission**

33 Mr. Tyler McAnelly explained he was appointed to the commission and would like to
34 continue to serve on the commission.

35 After a ballot vote council voted to appoint Brian Westerlind, Beth Sass and Alison Cotey.

36 **MOTION: Councilor Carey made a motion to reappoint Brian Westerlind, Beth**
37 **Sass and Alison Cotey to seats on the Planning & Zoning Commission. Councilor**
38 **Copeland seconded the motion and it passed unanimously.**

39
40 **Consider a Letter of Interest from Richard Fletcher for Reappointment to Seat on**
41 **Historic Preservation Commission**

42 **Consider a Letter of Interest from Mari Riddile for Reappointment to Seat on**
43 **Historic Preservation Commission**

44 **MOTION: Councilor Copeland made a motion to reappoint Richard Fletcher and**
45 **Mari Riddile to seats on the Historic Preservation Commission. Councilor Mariscal**
46 **seconded the motion and it passed unanimously.**

1 **Consider Setting Terms for Council Members on Planning & Zoning Commission,**
2 **Historic Preservation Commission, Economic Advisory Committee, Climate Action**
3 **Advisory Commission, Public Works, Public Safety, Personnel and Finance**
4 **Committees. Also Seats on RFTA, GCE, AGNC, Senior Programs and EAB**

5 The council and staff discussed the terms for each committee or commission and agreed
6 who would be the representative for each. (**Exhibit A**)

7 **MOTION: Mayor A. Riddile made a motion to Setting Terms for Council Members**
8 **on Planning & Zoning Commission, Historic Preservation Commission, Economic**
9 **Advisory Committee, Climate Action Advisory Commission, Public Works, Public**
10 **Safety, Personnel and Finance Committees. Also Seats on RFTA, GCE, AGNC,**
11 **Senior Programs and EAB. Councilor Hazelton seconded the motion and it passed**
12 **unanimously.**

13
14 Recess the Town Council Meeting, Convene the Water and Sewer Enterprise

15 **MOTION: Councilor G. Riddile made a motion to recess the Town Council Meeting**
16 **and Convene the Water and Sewer Enterprise. Councilor Hazelton seconded the**
17 **motion and it passed unanimously.**

18
19 **Executive Session (1) for the purpose of determining positions relative to**
20 **matters that may be subject to negotiations, developing strategy for**
21 **negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)**
22 **concerning Tap Fee Refund**

23
24 **Motion: Councilor Leland made a Motion at 7:49p.m. to go into Executive Session**
25 **for the purpose of determining positions relative to matters that may be subject**
26 **to negotiations, developing strategy for negotiations, and/or instructing**
27 **negotiators under C.R.S. Section 24-6-402(4)(e) concerning Tap Fee Refund.**
28 **Mayor Pro Tem Hazelton seconded the motion and it passed unanimously.**

29
30 Executive session concluded.

31 At the end of the executive session, Mayor Pro Tem Hazelton made the following
32 statement:

33 "The time is now 8:11p.m. and the executive session has been concluded. The
34 participants in the executive sessions were: Councilor Mariscal, Councilor Carey,
35 Councilors Copeland, Councilor G Riddile, Councilor Leland, Town Administrator Reynolds,
36 Town Clerk Andis, Assistant Town Attorney Haley Town Attorney David McConaughy,
37 Town Planner Paul Smith and Town Public Works Director John Wenzel. For the record, if
38 any person who participated in the executive session believes that any substantial
39 discussion of any matters not included in the motion to go into the executive session
40 occurred during the executive session, or that any improper action occurred during the
41 executive session in violation of the Open Meetings Law, I would ask that you state your
42 concerns for the record."
43

1 No concerns were stated.

2

3 **Consider Tap Fee Refund**

4 **MOTION: Councilor Hazelton made a motion to refund tap fee payment of**
5 **\$9600.00 plus 8 percent interest for a total of \$12,093.24. Councilor G. Riddle**
6 **seconded the motion and passed on a roll call vote: Councilor Mariscal: yes;**
7 **Councilor Carey: yes; Councilor Hazelton: yes; Mayor Art Riddile: no; Councilor**
8 **Copeland: yes; Councilor Leland: yes; Councilor Graham Riddile: yes.**

9

10 Recess the Water and Sewer Enterprise, Convene the Council Meeting

11 **MOTION: Councilor G. Riddile made a motion to recess the Water and Sewer**
12 **Enterprise and Convene the Town Council Meeting. Councilor Carey seconded the**
13 **motion and it passed unanimously.**

14

15 **Motion: Councilor Leland made a Motion at 8:17p.m. to go into Executive Session**
16 **for a conference with the Town Attorney for the purpose of receiving legal advice**
17 **on specific legal questions under CRS Section 24-6-402(4)(b) regarding pending**
18 **litigation against Castle Valley Ranch Investors. Councilor Copeland seconded**
19 **the motion and it passed unanimously.**

20

21 **Executive Session for a conference with the Town Attorney for the purpose of**
22 **receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) for**
23 **the purpose of determining positions relative to matters that may be subject to**
24 **negotiations concerning the 6th Street Lot.**

25

26 **Motion: Councilor Leland made a Motion at 8:17p.m. to go into Executive Session**
27 **for a conference with the Town Attorney for the purpose of receiving legal advice**
28 **on specific legal questions under C.R.S. 24-6-402(4)(b) for the purpose of**
29 **determining positions relative to matters that may be subject to negotiations**
30 **concerning the 6th Street Lot. Councilor Copeland seconded the motion and it**
31 **passed unanimously.**

32 Councilor G. Riddile left at 9:04 pm.

33 Councilor G. Riddile returned at 9:08p.m

34

35 Executive session concluded.

36 At the end of the executive session, Mayor Pro Tem Hazelton made the following
37 statement:

38 "The time is now 9:08p.m. and the executive session has been concluded. The
39 participants in the executive sessions were: Councilor Mariscal, Councilor Carey,
40 Councilors Copeland, Councilor Leland, Town Administrator Reynolds, Town Clerk Andis
41 and Assistant Town Attorney Haley. For the record, if any person who participated in the
42 executive session believes that any substantial discussion of any matters not included in
43 the motion to go into the executive session occurred during the executive session, or that

1 any improper action occurred during the executive session in violation of the Open
2 Meetings Law, I would ask that you state your concerns for the record.”

3
4 No concerns were stated.

5 **Consider Purchase Agreement for the Sale of 600 W. Main Street (6th Street Lot).**
6 **MOTION: Mayor Pro Tem Hazelton made a motion to approve the Purchase**
7 **Agreement for the Sale of 600 W. Main Street (6th Street lot.) Councilor Leland**
8 **seconded the motion, and it passed on a roll call vote: Councilor Copeland: yes;**
9 **Councilor Mariscal: yes; Mayor Pro Tem Hazelton: yes; Councilor Carey: yes;**
10 **Councilor Leland: yes.**

11
12 **Consent Agenda**

13 April 2, 2024 minutes

14 Consider Approving a Service Agreement for Town Prosecutor

15
16 **MOTION: Councilor G. Riddile made a motion to approve the consent agenda.**
17 **Councilor Carey seconded the motion and it passed unanimously.**

18
19 **Staff Reports**

20 **Town Administrator** – Administrator Reynolds said the town had received the two
21 Federal Mineral Lease District (FMLD) grants which the town had applied for. The
22 Traditional grant was for \$400,000 to go towards the round-about and the Spring Mini
23 grant was for \$25,000 of a \$75,000 project to go towards the replacement of playground
24 equipment at Kay Willimas Park. Administrator Reynolds said he has been talking with
25 Town Treasurer Ehlers regarding the proceeds from the lot sale of 600 W. Main Street.
26 Administrator Reynolds said the Ice Cream Meet & Greet with the council is tentatively
27 scheduled for July 12, 2024, from 3pm-5pm in Burning Mountain Park. Staff have been
28 researching the law regarding the plastic bag fee and what the money could be used for.
29 The money is intended to create programs that don't already exists and working with
30 Climate and Environment Commission (CEC) would be helpful. Any new programs would
31 need to go before town council for approval. Councilor Leland asked Administrator
32 Reynolds to attend the CEC meeting in June to explain how the bag fees could be used
33 for. Administrator Reynolds said there have been meetings with the Wildfire Collaborative
34 and he is on the steering committee. The meetings have been trying to figure out what
35 the goals and aspirations for the Wildfire Collaborative are. Administrator Reynolds said
36 the Colorado River Valley Economic Development Partnership has received a lot of interest
37 for the economic development in the valley. Administrator Reynolds said the annual
38 Garfield County Energy Symposium at New Hope Church starting Wednesday, April 17,
39 2024, through Friday, April 19, 2024. Administrator Reynolds said at the Hotel Colorado is
40 the City and County Managers Association annual conference. Administrator Reynolds said
41 there will be an Arbor Day celebration at Bear Dance Park on Friday, April 26, 2024, at
42 10:30am. The parks department will be at the park planting a tree. Administrator
43 Reynolds said the owners of Drifters, Joe & Kyla Hemelt have submitted all the necessary
44 paperwork to pull a building permit. Normally all the fees would need to be paid upfront
45 before a permit can be issued. Mr. & Ms. Hemelt is asking to pull the permit and pay the

1 fees once they have come to council to ask for help with the fees. Staff are fine with
2 issuing the permit and allow Mr. Ms. Hemelt to start work at their new location. Mr.
3 Hemelt expressed concerns for the cost of remodeling the building and have been some
4 unexpected costs which have come up. Anything the town could help with would be
5 greatly appreciated.

6
7 **Town Clerk** –Clerk Andis said she had nothing new to report.

8
9 **Town Treasurer** – not present

10 **Town Planner** – not present

11 **Public Works Director** – not present

12
13 **Commission Reports**

14 **Planning & Zoning Commission** – Councilor Carey said there was CUP for Drifters
15 regarding allowing for food trucks on the property.

16 **Historic Preservation Commission** – Councilor Copeland said the commission finalized
17 the open house to learn about historic destinations and the benefits. The open house will
18 be Thursday, May 2, 2024, at 6:30pm.

19 **Climate and Environment Commission** – Commissioner Leland said Earth Day is
20 Saturday, April 20, 2024, from 11am-2pm at City Market Plaza. Water bottles will be
21 distributed from the town, Lions Club will distribute wildflower seeds, Mountain Waste,
22 Zero Waste, there will be an electric car on display, New Castle Coffee Company, The
23 Mountain Beekeepers, CLEER and GCE will all be at the event.

24 **Senior Program** – has not met

25 **RFTA** – no report

26 **AGNC** – has not met

27 **GCE** – has not met

28 **EAB** - has not met

29 **Detox** – Councilor Mariscal said the ribbon cutting was scheduled for May 23, 2024.

30 **Council Comments**

31 Councilor Graham Riddile said he had an idea for the proceeds from the 6th
32 street lot sale was to explore an employee housing program. Administrator
33 Reynolds said he has been seeing such ideas to help employees and one way is
34 to help with a down payment or security deposit assistance program. The town
35 would offer a program for a low or zero interest loan to staff members who
36 needs help. Councilor Graham Riddile said he would only want the program to
37 be offered to town employees only.

38
39 Councilor Leland thanked Councilor Carey and family for representing the town
40 at Spellabration. He also thanked Councilor Mariscal for helping. He asked
41 about the traffic light at the four-way traffic stop at Highway 6 and Castle
42 Valley Boulevard. Since the construction has started the light is gone. The light
43 could be used at the intersection of 7th Street and Main Street or another
44 location.

45
46 Councilor Mariscal asked to continue the discussion regarding the survey about

1 the rec center going.

2
3 Councilor Carey said she had attended the Club 20 meeting. She asked if there
4 are still issues regarding the leash law. She has seen signs on dog bag stations
5 that might help as a reminder about the leash law. Administrator Reynolds said
6 he has received a request to have more bag stations placed around town. The
7 answer is if the town puts a station everywhere one has been requested then
8 the open areas would be littered with stations.

9
10 Mayor Pro Tem Hazelton said it was nice to have Mayor Art Riddile back for a
11 short time tonight. He said it was good to have Administrator Reynolds for
12 being at the meeting and it's a good reminder of how important a person's
13 health is. He said there is a safety issue at the crosswalks along the I70
14 Overpass bridge. With the round-about being built now is the time to discuss
15 the safety issues. Administrator Reynolds said staff have been looking into who
16 is responsible for the maintenance of the bridge. So far what he has found was
17 the town had agreed to maintain the actual bridge structure but, the roadway,
18 the pavement, the curbing, and the striping is the responsibility of CDOT.

19
20 **Items for Future Council Agenda**

21 Administrator Reynolds said Mr. & Ms. Hemelt are moving to the old Texaco
22 building will be coming to council on May 7, 2024, to ask for help with town
23 fees. Also, a Conditional Use Permit application (CUP) for Drifters to allow for
24 food trucks to be on their property. The CUP will be coming before the council
25 on May 7, 2024.

26 Councilor Carey said should have a presentation from the Colorado River
27 Conservation District to discuss the Shoshone water rights purchase.

28
29 **MOTION: Mayor Pro Tem Hazelton made a motion to adjourn. Councilor**
30 **Carey seconded the motion and it passed unanimously.**

31
32 The meeting adjourned at 9:47p.m.

33
34 Respectfully submitted,

35
36
37
38
39 _____
40 Mayor Pro Tem Grady Hazelton

41
42
43 _____
44 Town Clerk Mindy Andis, CMC

TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - April 2024

04/2024 INVOICES PAID	\$413,474.62
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	160,660.29
FED & STATE EMPLOYMENT TAXES (2)	62,235.63
RETIREMENT PLAN PAYMENTS (2)	35,452.00
CREDIT CARD FEES	<u>1,496.83</u>
04/2024 TOTAL PAYMENTS	<u>\$ 678,448.98</u>

LESS CAPITAL EXPENDITURES *	(74,566.31)
LESS CHARGE-BACKS **	(3,362.50)
LOAN PAYMENTS	(5,129.61)
RESTITUTION PAYMENTS	(103.50)
DEPOSIT REFUNDS	<u>-</u>

04/2024 OPERATING EXPENSES: \$ 595,287.06

*** CAPITAL:**

Speed monitoring radar - PD	3,154.00
2024 Chevy Silverado - Streets	53,255.00
Digester Blower Building - FMLD Grant	3,696.94
Raw Water Irrigation - FMLD/ARPA	1,293.50
Red Rocks Ditch Proj - ARPA funds	1,525.37
South Side Interceptor Engineering Fees	<u>11,641.50</u>
Total	<u><u>74,566.31</u></u>

****CHARGE-BACKS:**

Developer costs 3,362.50

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
0397	-Apr 10,	CBI online-background che	04/10/2024	30.00	.00	30.00	57032	04/25/2024	
0397	-Apr 10,	Amazon-soccer mallets-rec	04/10/2024	15.98	.00	15.98	57032	04/25/2024	
0397	-Apr 10,	Amazon-water color pads-r	04/10/2024	37.98	.00	37.98	57032	04/25/2024	
0397	-Apr 10,	City Market-spring break-re	04/10/2024	102.10	.00	102.10	57032	04/25/2024	
0397	-Apr 10,	Amazon-mouse and pad-re	04/10/2024	24.97	.00	24.97	57032	04/25/2024	
0397	-Apr 10,	Amazon-stuffing-rec	04/10/2024	17.91	.00	17.91	57032	04/25/2024	
0397	-Apr 10,	mahjonglea-2024 cards-r	04/10/2024	45.00	.00	45.00	57032	04/25/2024	
0397	-Apr 10,	City Market-kids kitchen-re	04/10/2024	13.97	.00	13.97	57032	04/25/2024	
0397	-Apr 10,	City Market-groceries-rec	04/10/2024	25.45	.00	25.45	57032	04/25/2024	
0397	-Apr 10,	dollartree-activity days-rec	04/10/2024	32.06	.00	32.06	57032	04/25/2024	
0397	-Apr 10,	WalMart-activity days-rec	04/10/2024	85.23	.00	85.23	57032	04/25/2024	
0397	-Apr 10,	Amazon-kids kitchen-rec	04/10/2024	72.48	.00	72.48	57032	04/25/2024	
0397	-Apr 10,	Rch Aqua Fairy-craft club-r	04/10/2024	59.95	.00	59.95	57032	04/25/2024	
0397	-Apr 10,	Amazon-sewing kit-rec	04/10/2024	8.69	.00	8.69	57032	04/25/2024	
0397	-Apr 10,	Amazon-mason jars-rec	04/10/2024	39.98	.00	39.98	57032	04/25/2024	
0397	-Apr 10,	dollartree-cleaning supplies	04/10/2024	12.50	.00	12.50	57032	04/25/2024	
0397	-Apr 10,	City Market-cleaning suppli	04/10/2024	16.76	.00	16.76	57032	04/25/2024	
0397	-Apr 10,	Amazon-wall clocks-rec	04/10/2024	25.26	.00	25.26	57032	04/25/2024	
0397	-Apr 10,	WalMart-eggs-rec	04/10/2024	72.20	.00	72.20	57032	04/25/2024	
0397	-Apr 10,	Custom Ink -Flea Market fl	04/10/2024	179.50	.00	179.50	57032	04/25/2024	
0397	-Apr 10,	Custom Ink-dirty hog dash	04/10/2024	2,025.30	.00	2,025.30	57032	04/25/2024	
0397	-Apr 10,	Amazon-color power DHD-	04/10/2024	92.99	.00	92.99	57032	04/25/2024	
0397	-Apr 10,	Amazon-color power DHD-	04/10/2024	399.96	.00	399.96	57032	04/25/2024	
0397	-Apr 10,	Amazon-color power DHD-	04/10/2024	92.99	.00	92.99	57032	04/25/2024	
0397	-Apr 10,	Suddora-Headbands DHD-	04/10/2024	572.48	.00	572.48	57032	04/25/2024	
0405	-Apr 10,	FedEx-shipping wwtr-wtr	04/10/2024	16.10	.00	16.10	57032	04/25/2024	
0405	-Apr 10,	PVC Fittings-Sales tax refu	04/10/2024	10.03-	.00	10.03-	57032	04/25/2024	
0405	-Apr 10,	US Plastic-Pipe fittings-wtr	04/10/2024	78.47	.00	78.47	57032	04/25/2024	
0405	-Apr 10,	PVC Fittings-Pipe fittings-w	04/10/2024	110.54	.00	110.54	57032	04/25/2024	
0405	-Apr 10,	PVC Fittings-Pipe fittings-w	04/10/2024	122.97	.00	122.97	57032	04/25/2024	
0405	-Apr 10,	US Plastic-Pipe fittings-wtr	04/10/2024	304.79	.00	304.79	57032	04/25/2024	
0405	-Apr 10,	PVC Fittings-pipe fitting ref	04/10/2024	46.19-	.00	46.19-	57032	04/25/2024	
0405	-Apr 10,	PVC Fittings-Pipe fittings-w	04/10/2024	100.28-	.00	100.28-	57032	04/25/2024	
0405	-Apr 10,	WalMart-lab supplies-wwtr	04/10/2024	128.71	.00	128.71	57032	04/25/2024	
0413	-Apr 10,	Indigowater-Training DB-w	04/10/2024	40.00	.00	40.00	57032	04/25/2024	
0413	-Apr 10,	Indigowater-Training DB-w	04/10/2024	40.00	.00	40.00	57032	04/25/2024	
0413	-Apr 10,	Colorado CWP-Training D	04/10/2024	85.00	.00	85.00	57032	04/25/2024	
0413	-Apr 10,	Colorado CWP-Training D	04/10/2024	85.00	.00	85.00	57032	04/25/2024	
0421	-Apr 10,	Lowes-Sales tax refund-ps	04/10/2024	14.94-	.00	14.94-	57032	04/25/2024	
0447	-Apr 10,	Starvin Arvins-meals transp	04/10/2024	38.65	.00	38.65	57032	04/25/2024	
0447	-Apr 10,	Checkr-background check-	04/10/2024	279.89	.00	279.89	57032	04/25/2024	
0512	-Apr 10,	CO Dept of Law-POST test	04/10/2024	154.14	.00	154.14	57032	04/25/2024	
0512	-Apr 10,	USPS-ship of blood kit -ps	04/10/2024	5.80	.00	5.80	57032	04/25/2024	
0512	-Apr 10,	CO Police Protective-Dues	04/10/2024	135.00	.00	135.00	57032	04/25/2024	
0512	-Apr 10,	Teamlogo-uniform hats-ps	04/10/2024	373.49	.00	373.49	57032	04/25/2024	
0512	-Apr 10,	Amazon-equipment for ne	04/10/2024	35.99	.00	35.99	57032	04/25/2024	
0512	-Apr 10,	Amazon-equipment for ne	04/10/2024	140.81	.00	140.81	57032	04/25/2024	
0512	-Apr 10,	Amazon-radio pouch-ps	04/10/2024	23.41	.00	23.41	57032	04/25/2024	
0512	-Apr 10,	Amazon-equipment for ne	04/10/2024	514.72	.00	514.72	57032	04/25/2024	
0512	-Apr 10,	Amazon-equipment for ne	04/10/2024	44.99	.00	44.99	57032	04/25/2024	
0538	-Apr 10,	WalMart-Easter bunny-adm	04/10/2024	13.71	.00	13.71	57032	04/25/2024	
0538	-Apr 10,	Amazon-birthday supplies-	04/10/2024	31.86	.00	31.86	57032	04/25/2024	
0538	-Apr 10,	Amazon-birthday present-a	04/10/2024	18.95	.00	18.95	57032	04/25/2024	
0538	-Apr 10,	WalMart-coffee pot, cookie	04/10/2024	49.66	.00	49.66	57032	04/25/2024	
0538	-Apr 10,	City Market-poster board-a	04/10/2024	2.15	.00	2.15	57032	04/25/2024	
0538	-Apr 10,	WalMart-gift bags-admin	04/10/2024	10.35	.00	10.35	57032	04/25/2024	
0538	-Apr 10,	Amazon-monitors-admin	04/10/2024	220.12	.00	220.12	57032	04/25/2024	

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0538 -Apr 10,	CCCMA-CCCMA Members	04/10/2024	90.00	.00	90.00	57032	04/25/2024
		0538 -Apr 10,	City Market-drinks for cra l	04/10/2024	31.89	.00	31.89	57032	04/25/2024
		0538 -Apr 10,	CCCMA-CCCMA Conferen	04/10/2024	160.00	.00	160.00	57032	04/25/2024
		0538 -Apr 10,	CO Municipal League-CML	04/10/2024	590.00	.00	590.00	57032	04/25/2024
		0538 -Apr 10,	Speckled Feather-Bingo Pr	04/10/2024	5.98	.00	5.98	57032	04/25/2024
		0538 -Apr 10,	WalMart-candy for hiring ev	04/10/2024	23.92	.00	23.92	57032	04/25/2024
		0538 -Apr 10,	Amazon-Bingo backdrop-a	04/10/2024	16.48	.00	16.48	57032	04/25/2024
		0538 -Apr 10,	4imprint-schwag-admin	04/10/2024	740.41	.00	740.41	57032	04/25/2024
		0538 -Apr 10,	WalMart-gift bags-admin	04/10/2024	59.57	.00	59.57	57032	04/25/2024
		0538 -Apr 10,	Safelite auto glass-Sales ta	04/10/2024	27.47-	.00	27.47-	57032	04/25/2024
		0546 -Apr 10,	CGFOA-membership - ve-	04/10/2024	65.00	.00	65.00	57032	04/25/2024
		0546 -Apr 10,	CGFOA-audit course-admi	04/10/2024	40.00	.00	40.00	57032	04/25/2024
		0546 -Apr 10,	CO Driver Srvs-driving rec	04/10/2024	9.97-	.00	9.97-	57032	04/25/2024
		0546 -Apr 10,	Xpa Gear-CR Pee-Wee Wr	04/10/2024	887.17	.00	887.17	57032	04/25/2024
		0546 -Apr 10,	CO Creative-tshirts for pee	04/10/2024	1,099.00	.00	1,099.00	57032	04/25/2024
		0546 -Apr 10,	Xpa Gear-Shipping refund-	04/10/2024	175.00-	.00	175.00-	57032	04/25/2024
		0553 -Apr 10,	Mexico City Lounge-meals	04/10/2024	76.80	.00	76.80	57032	04/25/2024
		0553 -Apr 10,	Swift Communications-Job	04/10/2024	374.00	.00	374.00	57032	04/25/2024
		0553 -Apr 10,	Swift Communications-Job	04/10/2024	42.00	.00	42.00	57032	04/25/2024
		0553 -Apr 10,	Swift Communications-Job	04/10/2024	42.00-	.00	42.00-	57032	04/25/2024
		0553 -Apr 10,	All American Trailers-trailer	04/10/2024	59.00	.00	59.00	57032	04/25/2024
		0553 -Apr 10,	City Market-Trash bags-prk	04/10/2024	19.47	.00	19.47	57032	04/25/2024
		0561 -Apr 10,	Balco Uniform-uniform-ps	04/10/2024	24.00	.00	24.00	57032	04/25/2024
		0579 -Apr 10,	Econo Sign and barricade-	04/10/2024	94.59	.00	94.59	57032	04/25/2024
		7268 -Apr 10,	Amazon-calendar-rec	04/10/2024	8.95	.00	8.95	57032	04/25/2024
		7268 -Apr 10,	Canva-software-rec	04/10/2024	29.97	.00	29.97	57032	04/25/2024
		7268 -Apr 10,	Epic Sports-softball stakes-	04/10/2024	56.12	.00	56.12	57032	04/25/2024
		7268 -Apr 10,	Net World sports-soccer go	04/10/2024	1,183.89	.00	1,183.89	57032	04/25/2024
		7268 -Apr 10,	Epic Sports-soccer balls-re	04/10/2024	270.47	.00	270.47	57032	04/25/2024
		7268 -Apr 10,	Pioneer Athletics-paint for fi	04/10/2024	645.89	.00	645.89	57032	04/25/2024
		7268 -Apr 10,	Pioneer Athletics-Sales tax	04/10/2024	49.21-	.00	49.21-	57032	04/25/2024
		7581 -Apr 10,	CO Motor Veh -registration	04/10/2024	6.99	.00	6.99	57032	04/25/2024
		7581 -Apr 10,	CO Motor Veh -registration	04/10/2024	6.99-	.00	6.99-	57032	04/25/2024
		7581 -Apr 10,	CO Motor Veh -registration	04/10/2024	15.28	.00	15.28	57032	04/25/2024
		7581 -Apr 10,	Central Parts Warehouse-S	04/10/2024	3.85-	.00	3.85-	57032	04/25/2024
		7581 -Apr 10,	kansas golf and turf-Sales t	04/10/2024	133.84-	.00	133.84-	57032	04/25/2024
		7581 -Apr 10,	kansas golf and turf-Sales t	04/10/2024	123.69	.00	123.69	57032	04/25/2024
		7581 -Apr 10,	UPS-return-strts	04/10/2024	14.88	.00	14.88	57032	04/25/2024
		7581 -Apr 10,	Lowes-nails-wwtr-cpt	04/10/2024	99.96	.00	99.96	57032	04/25/2024
		7748 -Apr 10,	Hilton hotels-hotel for traini	04/10/2024	169.40	.00	169.40	57032	04/25/2024
		7748 -Apr 10,	Hilton hotels-hotel for traini	04/10/2024	169.40	.00	169.40	57032	04/25/2024
		7748 -Apr 10,	Hilton hotels-hotel for traini	04/10/2024	169.40	.00	169.40	57032	04/25/2024
		7748 -Apr 10,	Hilton hotels-hotel for traini	04/10/2024	169.40	.00	169.40	57032	04/25/2024
		8772 -Apr 10,	Amazon-Wheel lock-admin	04/10/2024	49.99	.00	49.99	57032	04/25/2024
		8772 -Apr 10,	Lowes-7/8 nut-wwtr-cpt	04/10/2024	13.14	.00	13.14	57032	04/25/2024
		8878 -Apr 10,	ProCom-urine analysis-ps	04/10/2024	90.00	.00	90.00	57032	04/25/2024
		9291 -Apr 10,	Epic Sports-hogback hustle	04/10/2024	932.72	.00	932.72	57032	04/25/2024
		9291 -Apr 10,	Epic Sports-hogback hustle	04/10/2024	70.94-	.00	70.94-	57032	04/25/2024
		9322 -Apr 10,	PVC Fittings-Pipe fittings-w	04/10/2024	116.30	.00	116.30	57032	04/25/2024
		9322 -Apr 10,	American Water College-Tr	04/10/2024	229.99	.00	229.99	57032	04/25/2024
		Total 377:			18,476.58	.00	18,476.58		
	443 Always on Electric	11386	electrical & computer wirin	04/15/2024	1,003.60	.00	1,003.60	57034	04/25/2024
		Total 443:			1,003.60	.00	1,003.60		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
475	American Fidelity Assuranc	D710188	04.2024 supp insurance pr	04/01/2024	1,188.86	.00	1,188.86	57035	04/25/2024
Total 475:					1,188.86	.00	1,188.86		
476	American Fidelity Assuranc	2341033	05.2024 flex spending	03/19/2024	984.98	.00	984.98	56978	04/11/2024
Total 476:					984.98	.00	984.98		
497	AlSCO, Inc	LGRA288495	mats, mops cleaned-rec	04/04/2024	89.01	.00	89.01	56977	04/11/2024
		LGRA288995	mats, mops cleaned-rec	04/18/2024	89.01	.00	89.01	57033	04/25/2024
Total 497:					178.02	.00	178.02		
521	American Soccer Co., Inc.	6843817	micro soccer jerseys-rec	03/14/2024	777.69	.00	777.69	56979	04/11/2024
		6847296	jerseys for micro soccer-re	04/23/2024	227.84	.00	227.84	57036	04/25/2024
Total 521:					1,005.53	.00	1,005.53		
554	Anderson, Susan	SCAP BOOK	scrap circle class April 202	04/06/2024	514.50	.00	514.50	56980	04/11/2024
Total 554:					514.50	.00	514.50		
1149	Big Johns Ace Hardware	17393/1	key for 2017 chevy-wtr	03/27/2024	48.17	.00	48.17	56981	04/11/2024
		17448/1	shipping supplies-wtr	04/08/2024	40.96	.00	40.96	56981	04/11/2024
Total 1149:					89.13	.00	89.13		
1350	Boot Barn, Inc	INV0035692	boots for Velasquez, Joe-st	04/04/2024	242.99	.00	242.99	56982	04/11/2024
		INV0035692	boots for Fugita, Dannie-st	04/04/2024	242.99	.00	242.99	56982	04/11/2024
		INV0035692	boots for John W-sts	04/04/2024	161.99	.00	161.99	56982	04/11/2024
Total 1350:					647.97	.00	647.97		
1783	Welk, Amanada	CLOTHING	clothing reimb 2024 Welk,	04/08/2024	100.00	.00	100.00	57079	04/25/2024
Total 1783:					100.00	.00	100.00		
1897	Caselle, Inc.	131939	software support-b&p	04/01/2024	193.25	.00	193.25	56983	04/11/2024
		131939	software support-admin	04/01/2024	193.25	.00	193.25	56983	04/11/2024
		131939	software support-muni ct	04/01/2024	89.83	.00	89.83	56983	04/11/2024
		131939	software support-rec	04/01/2024	141.55	.00	141.55	56983	04/11/2024
		131939	software support-pks	04/01/2024	141.55	.00	141.55	56983	04/11/2024
		131939	software support-sts	04/01/2024	191.17	.00	191.17	56983	04/11/2024
		131939	software support-wtr	04/01/2024	472.70	.00	472.70	56983	04/11/2024
		131939	software support-w/wtr	04/01/2024	472.70	.00	472.70	56983	04/11/2024
Total 1897:					1,896.00	.00	1,896.00		
1961	CEBT	INV 0065651	05.2024 health insurance p	04/11/2024	61,037.95	.00	61,037.95	57038	04/25/2024
Total 1961:					61,037.95	.00	61,037.95		
1965	Cedar Networks	352075	04.2024 internet service-T	04/01/2024	180.00	.00	180.00	56984	04/11/2024
		352076	04.2024 internet service-re	04/01/2024	180.00	.00	180.00	56984	04/11/2024
		352079	04.2024 internet service-ps	04/01/2024	90.00	.00	90.00	56984	04/11/2024
		352079	04.2024 internet service-T	04/01/2024	45.00	.00	45.00	56984	04/11/2024
		352079	04.2024 internet service-w/	04/01/2024	45.00	.00	45.00	56984	04/11/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		352238	04.2024 internet service-m	04/01/2024	90.00	.00	90.00	56984	04/11/2024
	Total 1965:				630.00	.00	630.00		
1993	CenturyLink	333763231 0	04.2024 fax line-ps	04/19/2024	110.66	.00	110.66	57039	04/25/2024
		334014956 0	04.2024 fax lines-wtr	04/19/2024	158.75	.00	158.75	57039	04/25/2024
	Total 1993:				48.09	.00	48.09		
2056	Chapin, Diane	ROLLER DE	roller derby 01.19-04.03.20	04/08/2024	280.00	.00	280.00	56985	04/11/2024
	Total 2056:				280.00	.00	280.00		
2076	Checkr Inc.	1210802	background checks-ps	03/31/2024	279.89	.00	279.89	56986	04/11/2024
	Total 2076:				279.89	.00	279.89		
2077	Chelewski Pipe	171857	pipe fitting-wtr	04/22/2024	39.06	.00	39.06	57040	04/25/2024
	Total 2077:				39.06	.00	39.06		
2145	CIRSA	240846	Q2 2024 prop/casualty pre	04/01/2024	1,250.42	.00	1,250.42	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	2,042.35	.00	2,042.35	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	6,835.64	.00	6,835.64	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	333.44	.00	333.44	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	1,625.55	.00	1,625.55	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	1,583.86	.00	1,583.86	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	2,209.08	.00	2,209.08	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	2,584.90	.00	2,584.90	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	13,504.55	.00	13,504.55	56987	04/11/2024
		240846	Q2 2024 prop/casualty pre	04/01/2024	9,710.90	.00	9,710.90	56987	04/11/2024
	Total 2145:				41,680.69	.00	41,680.69		
2148	CIT International, Incorpora	27409	training CIT Coordinator Sh	04/01/2024	450.00	.00	450.00	56988	04/11/2024
	Total 2148:				450.00	.00	450.00		
2165	CivicPlus, LLC	297951	municode support annual f	04/10/2024	3,400.00	.00	3,400.00	56989	04/11/2024
	Total 2165:				3,400.00	.00	3,400.00		
2335	Coal Ridge High School	ANTHLETIC	athletic dept - donation tow	04/22/2024	1,000.00	.00	1,000.00	57041	04/25/2024
	Total 2335:				1,000.00	.00	1,000.00		
2497	Colorado Analytical Lab	240404134	lab tests-wtr	04/15/2024	361.00	.00	361.00	57042	04/25/2024
		240408106	lab tests-wtr	04/18/2024	455.00	.00	455.00	57042	04/25/2024
		240409090	lab tests-wtr	04/16/2024	105.00	.00	105.00	57042	04/25/2024
	Total 2497:				921.00	.00	921.00		
2553	Colorado Mountain College	0000024505	tuition for police academy-	04/04/2024	5,965.00	.00	5,965.00	56990	04/11/2024
	Total 2553:				5,965.00	.00	5,965.00		
2583	Colorado River Valley Econ	2024-006	2024 CRVEDP contribution	04/24/2024	10,000.00	.00	10,000.00	57043	04/25/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2583:					10,000.00	.00	10,000.00		
2653	Comcast	0203153 AP	3 mos internet - apr-june 2	04/01/2024	335.55	.00	335.55	57044	04/25/2024
Total 2653:					335.55	.00	335.55		
2663	Commercial Tire Service, I	72832	tires 2017 chevy-wtr	04/11/2024	590.52	.00	590.52	56991	04/11/2024
Total 2663:					590.52	.00	590.52		
2729	Conoco Fleet	96137572	fuel-b&p	03/31/2024	47.45	.00	47.45	4112024	04/11/2024
		96137572	fuel-admin	03/31/2024	144.94	.00	144.94	4112024	04/11/2024
		96137572	fuel-ps	03/31/2024	1,873.29	.00	1,873.29	4112024	04/11/2024
		96137572	fuel-pks	03/31/2024	760.66	.00	760.66	4112024	04/11/2024
		96137572	fuel-sts	03/31/2024	608.22	.00	608.22	4112024	04/11/2024
		96137572	fuel-wtr	03/31/2024	469.03	.00	469.03	4112024	04/11/2024
		96137572	fuel-w/wtr	03/31/2024	450.10	.00	450.10	4112024	04/11/2024
Total 2729:					4,353.69	.00	4,353.69		
2749	Consolidated Electrical Dist	4983-105497	light bulbs for PW	03/27/2024	326.88	.00	326.88	56992	04/11/2024
Total 2749:					326.88	.00	326.88		
2816	Core & Main, Inc.	U749365	pipe and pipe fittings-round	04/19/2024	505.64	.00	505.64	57045	04/25/2024
Total 2816:					505.64	.00	505.64		
2881	Cox, Kelley	CITY MARKE	kids kitchen reimburs-rec	04/08/2024	30.84	.00	30.84	57046	04/25/2024
		CITY MARKE	parsley for special event rei	04/19/2024	3.96	.00	3.96	57046	04/25/2024
		CTY MKT RE	flea mrkt reimb-rec	04/01/2024	7.98	.00	7.98	56993	04/11/2024
		DOLLAR GE	spring break supplies-rec	03/22/2024	33.25	.00	33.25	56993	04/11/2024
Total 2881:					76.03	.00	76.03		
2893	CPS Distributors, Inc	0014748091-	poly drip line for trees-pks	03/26/2024	108.90	.00	108.90	56994	04/11/2024
Total 2893:					108.90	.00	108.90		
3009	CT Electric & Automation, L	16145	electrical work-w/wtr	04/22/2024	1,707.00	.00	1,707.00	57047	04/25/2024
Total 3009:					1,707.00	.00	1,707.00		
3021	Cullen, Kelley	PILATES FO	pilates 04.09-04.17.2024-r	04/22/2024	161.00	.00	161.00	57048	04/25/2024
Total 3021:					161.00	.00	161.00		
3123	Dan's Field Services	4987	hook truck service-sts	03/29/2024	11,865.38	.00	.00	56995	04/11/2024
		4987	hook truck service-sts	03/29/2024	11,865.38-				
		4987.A	hook truck service-sts	03/29/2024	11,544.39	.00	11,544.39	57031	04/11/2024
Total 3123:					11,544.39	.00	11,544.39		
3130	Daniels Long Automotive	PO 12010 20	2024 Chevy Silverado 250	04/23/2024	53,255.00	.00	53,255.00	57049	04/25/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3130:					53,255.00	.00	53,255.00		
3529	DPC Industries, Inc.	DE73000278	demurrage-water	03/31/2024	130.00	.00	130.00	57050	04/25/2024
Total 3529:					130.00	.00	130.00		
3873	ESRI, Inc	26193925	annual gis software maint-	04/23/2024	202.50	.00	202.50	57051	04/25/2024
		26193925	annual gis software maint-s	04/23/2024	202.50	.00	202.50	57051	04/25/2024
		26193925	annual gis software maint-	04/23/2024	202.50	.00	202.50	57051	04/25/2024
		26193925	annual gis software maint-	04/23/2024	202.50	.00	202.50	57051	04/25/2024
Total 3873:					810.00	.00	810.00		
4121	Fletcher, Ruth	HPC POSTE	HPC posters reimburseme	04/11/2024	11.86	.00	11.86	57052	04/25/2024
Total 4121:					11.86	.00	11.86		
4253	Freedom Mailing Service, I	47558	03.2024 util bills-water	04/02/2024	322.99	.00	322.99	57053	04/25/2024
		47558	03.2024 util bills-trash	04/02/2024	83.00	.00	83.00	57053	04/25/2024
		47558	03.2024 util bills-w/water	04/02/2024	322.99	.00	322.99	57053	04/25/2024
Total 4253:					728.98	.00	728.98		
4341	Galls, LLC	027605800	uniform-cuff pouch-ps	04/09/2024	34.95	.00	34.95	57054	04/25/2024
Total 4341:					34.95	.00	34.95		
4377	Garcia, Samuel & Leticia	MAY 2024	05.2024 parking lot rent	04/24/2024	500.00	.00	500.00	57055	04/25/2024
Total 4377:					500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	258843	02.2024-legal fees-general	02/29/2024	2,349.14	.00	2,349.14	56996	04/11/2024
		258844	02.2024-legal fees-microb	02/29/2024	828.00	.00	828.00	56996	04/11/2024
		258845	02.2024-legal fees-sale/de	02/29/2024	650.00	.00	650.00	56996	04/11/2024
		258846	02.2024-legal fees-filling 11	02/29/2024	3,629.00	.00	3,629.00	56996	04/11/2024
		258847	02.2024-legal fees-columbi	02/29/2024	186.00	.00	186.00	56996	04/11/2024
		258848	02.2024-legal fees-TC Mid	02/29/2024	1,364.00	.00	1,364.00	56996	04/11/2024
		258849	02.2024-legal fees-Romero	02/29/2024	62.00	.00	62.00	56996	04/11/2024
Total 4405:					9,068.14	.00	9,068.14		
4473	Garfield County Emergenc	893	dispatch fees-ps	04/08/2024	4,461.25	.00	4,461.25	56997	04/11/2024
Total 4473:					4,461.25	.00	4,461.25		
4493	Garfield Steel & Mach. Inc	00115648	safety/debris grate on rrd pi	04/10/2024	349.92	.00	349.92	57056	04/25/2024
Total 4493:					349.92	.00	349.92		
4697	Glenwood Springs, City of	00717636	red rock ditch clean up-wtr	04/10/2024	106.44	.00	106.44	57057	04/25/2024
		00717682	red rock ditch clean up-wtr	04/10/2024	116.22	.00	116.22	57057	04/25/2024
Total 4697:					222.66	.00	222.66		
4869	Grand Jct. Winwater Works	073734 01	pipe for bulk water station-	03/25/2024	469.72	.00	469.72	56998	04/11/2024
		074053 01	covers for Red Rocks Ditch	04/12/2024	1,525.37	.00	1,525.37	57058	04/25/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 4869:					1,995.09	.00	1,995.09		
5593	Hy-Way Feed & Ranch Su	S156019	sthil attachment-pks	04/10/2024	234.74	.00	234.74	57061	04/25/2024
		S156020	gloves for irrigation-pks	04/10/2024	39.25	.00	39.25	57061	04/25/2024
Total 5593:					273.99	.00	273.99		
5601	I.I.M.C.	2024 IIMC D	2024 IIMC dues-Bordelon,	04/02/2024	125.00	.00	125.00	57062	04/25/2024
		2024 IIMC D	2024 IIMC dues-Andis, M-a	04/02/2024	185.00	.00	185.00	57062	04/25/2024
Total 5601:					310.00	.00	310.00		
5633	Impressions of Aspen Inc.	39165	office supplies-admin	03/21/2024	139.39	.00	139.39	57000	04/11/2024
		39165	office supplies-tm	03/21/2024	380.97	.00	380.97	57000	04/11/2024
		39190	notary stamp for Huster, M-	03/26/2024	34.65	.00	34.65	57000	04/11/2024
		39195	office supplies-b&p	04/01/2024	15.72	.00	15.72	57000	04/11/2024
		39195	office supplies-admin	04/01/2024	54.63	.00	54.63	57000	04/11/2024
		39197	paper-b&p	03/28/2024	25.00	.00	25.00	57000	04/11/2024
		39197	paper-admin	03/28/2024	25.00	.00	25.00	57000	04/11/2024
		39197	paper-wtr	03/28/2024	24.99	.00	24.99	57000	04/11/2024
		39197	paper-wwtr	03/28/2024	24.99	.00	24.99	57000	04/11/2024
		39214	glare screen for Prentice, L	04/03/2024	108.55	.00	108.55	57000	04/11/2024
Total 5633:					833.89	.00	833.89		
5681	Innermountain Dist. Co.	6013561	trash bags-pks	04/01/2024	165.00	.00	165.00	57001	04/11/2024
		6013830	trash bags-parks	04/22/2024	247.50	.00	247.50	57063	04/25/2024
Total 5681:					412.50	.00	412.50		
5835	Jamar	0063646	speed monitoring radar unit	04/16/2024	3,154.00	.00	3,154.00	57064	04/25/2024
Total 5835:					3,154.00	.00	3,154.00		
5849	Jeans Printing	240691	parking tickets-ps	03/26/2024	119.78	.00	119.78	57003	04/11/2024
Total 5849:					119.78	.00	119.78		
5983	Jones, Michael	OTTERBOX	reimburs for otter box Jone	04/19/2024	34.52	.00	34.52	57065	04/25/2024
Total 5983:					34.52	.00	34.52		
6037	Karp, Neu, Hanlon, P.C.	47298	consult with R2 attorney-de	04/03/2024	357.50	.00	357.50	57066	04/25/2024
Total 6037:					357.50	.00	357.50		
6373	Land Title Guarantee Co.	THE ROLLIN	earnest money-aaron shoc	04/19/2024	10,000.00	.00	10,000.00	57067	04/25/2024
Total 6373:					10,000.00	.00	10,000.00		
6479	Lehmann, Jessica	DRUMMING	drum class 04.08-04.15.20	04/08/2024	196.00	.00	196.00	57004	04/11/2024
Total 6479:					196.00	.00	196.00		
6500	LeMoine & Graves, P.C.	7795	03.2024 prosecutor fee-mu	04/01/2024	595.00	.00	595.00	57005	04/11/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 6500:					595.00	.00	595.00		
6577	Literacy Outreach	TONC 2024	Town of New Castle Spelle	03/28/2024	300.00	.00	300.00	57006	04/11/2024
Total 6577:					300.00	.00	300.00		
6693	Lowes Business Acct/SYN	033027 6 04/	shovels,weed sprayer,tools	04/17/2024	306.69	.00	306.69	57068	04/25/2024
		033027 6 04/	Trash grabbers-sts	04/17/2024	94.35	.00	94.35	57068	04/25/2024
		033027 6 04/	pipe fittings-wtr	04/17/2024	29.40	.00	29.40	57068	04/25/2024
		033027 6 04/	parts-wtr	04/17/2024	244.97	.00	244.97	57068	04/25/2024
		033027 6 04/	materials for Digester Blow	04/17/2024	50.25	.00	50.25	57068	04/25/2024
		033027 6 04/	materials for Digester Blow	04/17/2024	56.27	.00	56.27	57068	04/25/2024
Total 6693:					781.93	.00	781.93		
6949	Master Automotive	I038344	Transmission replacement	04/18/2024	6,331.53	.00	6,331.53	57069	04/25/2024
Total 6949:					6,331.53	.00	6,331.53		
7009	Maurer Miller,Amanda	181	04.2024 judge fee-court	04/11/2024	1,000.00	.00	1,000.00	57070	04/25/2024
Total 7009:					1,000.00	.00	1,000.00		
7345	Micro Plastics	147968	name plate for Curry, S-ps	03/13/2024	19.97	.00	19.97	57007	04/11/2024
		148119	crystal gavel for Judge Ma	03/28/2024	175.00	.00	175.00	57007	04/11/2024
		148153	name plate for T. Graves ju	04/02/2024	27.29	.00	27.29	57071	04/25/2024
		148305	2024 DHD medals-rec	04/15/2024	895.49	.00	895.49	57071	04/25/2024
Total 7345:					1,117.75	.00	1,117.75		
7605	Mountain Pest Control	1280968	pest control - town hall	04/22/2024	135.50	.00	135.50	57072	04/25/2024
Total 7605:					135.50	.00	135.50		
7633	Mountain View Tree Farm	45209	mulch for trees-pks	03/26/2024	54.25	.00	54.25	57008	04/11/2024
Total 7633:					54.25	.00	54.25		
7637	Mountain Waste & Recyclin	5429786V32	01.2024 trash-TH	02/01/2024	40.18	.00	40.18	57009	04/11/2024
		5429786V32	01.2024 trash-rec	02/01/2024	167.74	.00	167.74	57009	04/11/2024
		5429786V32	01.2024 trash-pwf	02/01/2024	349.18	.00	349.18	57009	04/11/2024
		5429786V32	01.2024 porta jons-wwtr	02/01/2024	1,245.12	.00	1,245.12	57009	04/11/2024
		5429786V32	01.2024 trash-wwtr	02/01/2024	136.08	.00	136.08	57009	04/11/2024
		5447075V32	02.2024 winterization char	03/01/2024	305.00	.00	305.00	57009	04/11/2024
		5451693V32	02.2024 trash-TH	03/01/2024	40.18	.00	40.18	57009	04/11/2024
		5451693V32	02.2024 trash-rec	03/01/2024	167.74	.00	167.74	57009	04/11/2024
		5451693V32	02.2024 trash-pwf	03/01/2024	349.18	.00	349.18	57009	04/11/2024
		5451693V32	02.2024 porta jons-wwtr	03/01/2024	1,245.12	.00	1,245.12	57009	04/11/2024
		5451693V32	02.2024 trash-wwtr	03/01/2024	136.08	.00	136.08	57009	04/11/2024
		5471702	03.2024 residential trash s	04/01/2024	50,490.60	.00	50,490.60	57009	04/11/2024
		5473326V32	03.2024 trash-TH	04/01/2024	40.18	.00	40.18	57009	04/11/2024
		5473326V32	03.2024 trash-rec	04/01/2024	167.74	.00	167.74	57009	04/11/2024
		5473326V32	03.2024 trash-pwf	04/01/2024	349.18	.00	349.18	57009	04/11/2024
		5473326V32	03.2024 porta jons-wwtr	04/01/2024	1,245.12	.00	1,245.12	57009	04/11/2024
		5473326V32	03.2024 trash-wwtr	04/01/2024	136.08	.00	136.08	57009	04/11/2024
		5475897V32	03.2024 haul and disposal-	04/01/2024	786.78	.00	786.78	57009	04/11/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		5478653V32	03.2024 winterization char	04/01/2024	205.00	.00	205.00	57009	04/11/2024
Total 7637:					57,602.28	.00	57,602.28		
7868	Net World Sports LTD	PS11293769	soccer goals-micro-rec	03/20/2024	1,383.94	.00	1,383.94	57010	04/11/2024
Total 7868:					1,383.94	.00	1,383.94		
8357	Paper Wise	000151-R-00	doc shredding-admin	04/01/2024	80.00	.00	80.00	57011	04/11/2024
Total 8357:					80.00	.00	80.00		
8609	Pinnacol Assurance	21652122	workers comp ins-b&p	04/09/2024	170.26	.00	170.26	57012	04/11/2024
		21652122	workers comp ins-admin	04/09/2024	464.75	.00	464.75	57012	04/11/2024
		21652122	workers comp ins-public sa	04/09/2024	1,399.17	.00	1,399.17	57012	04/11/2024
		21652122	workers comp ins-muni ct	04/09/2024	17.44	.00	17.44	57012	04/11/2024
		21652122	workers comp ins-town mai	04/09/2024	51.65	.00	51.65	57012	04/11/2024
		21652122	workers comp ins-rec	04/09/2024	274.53	.00	274.53	57012	04/11/2024
		21652122	workers comp ins-parks	04/09/2024	335.87	.00	335.87	57012	04/11/2024
		21652122	workers comp ins-sts	04/09/2024	414.90	.00	414.90	57012	04/11/2024
		21652122	workers comp ins-water	04/09/2024	668.63	.00	668.63	57012	04/11/2024
		21652122	workers comp ins-w/water	04/09/2024	596.80	.00	596.80	57012	04/11/2024
Total 8609:					4,394.00	.00	4,394.00		
9514	Tiffany Roberts	RESITITUTI	Restitution payment 04.08.	04/08/2024	103.50	.00	103.50	57018	04/11/2024
Total 9514:					103.50	.00	103.50		
9906	SavATree LLC	000125971	tree removal at castle valle	04/18/2024	4,140.00	.00	4,140.00	57073	04/25/2024
Total 9906:					4,140.00	.00	4,140.00		
9945	Schmueser, Gordon, Meyer	93128A-366	03.2024 eng svcs-Eagle Ri	03/28/2024	1,393.00	.00	1,393.00	57013	04/11/2024
		93128A-366	03.2024 eng fees-site obse	03/28/2024	199.00	.00	199.00	57013	04/11/2024
		93128A-366	03.2024 eng svcs-Grand H	03/28/2024	199.00	.00	199.00	57013	04/11/2024
		93128A-366	03.2024 eng svcs-Raw Wat	03/28/2024	1,293.50	.00	1,293.50	57013	04/11/2024
		93128A-366	03.2024 eng svcs-south sid	03/28/2024	11,641.50	.00	11,641.50	57013	04/11/2024
Total 9945:					14,726.00	.00	14,726.00		
9952	Schoeppner, Paul Ryan	CR TITAN P	2024 Pee Wee Wrestling-r	04/09/2024	97.50	.00	97.50	57014	04/11/2024
		PEWEE WR	2024 Pee Wee Wrestling-r	04/22/2024	272.50	.00	272.50	57074	04/25/2024
Total 9952:					370.00	.00	370.00		
10105	Sherwin-Williams Co.	0141-7	paint for Digester Blower-F	04/04/2024	488.10	.00	488.10	57016	04/11/2024
		9634-2	paint for Digester Blower-F	03/20/2024	264.31	.00	264.31	57016	04/11/2024
		9922-1	paint for Digester Blower-F	03/28/2024	88.20	.00	88.20	57016	04/11/2024
Total 10105:					840.61	.00	840.61		
10879	Texas Life Insurance Comp	SM0F2R202	04.2024 premium - supp lif	04/15/2024	11.95	.00	11.95	57075	04/25/2024
Total 10879:					11.95	.00	11.95		
10930	Think Health Consulting	3149	01.12.2024 & 02.02.2024	02/05/2024	150.00	.00	150.00	Multiple	Multiple

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		3215	02.13-02.26.2024 HR Cons	03/29/2024	1,250.00	.00	1,250.00	57017	04/11/2024
	Total 10930:				1,400.00	.00	1,400.00		
10981	Timber Line Elect. & Contr	22201	I Global Care software sup	04/10/2024	2,874.00	.00	2,874.00	57076	04/25/2024
		22202	I Global Care software ren	04/10/2024	2,668.00	.00	2,668.00	57076	04/25/2024
	Total 10981:				5,542.00	.00	5,542.00		
11135	Trevizo, Mirelia	CLEANING 0	cleaning 03.31 & 04.07.202	04/08/2024	150.00	.00	150.00	57019	04/11/2024
		CLEANING 0	cleaning 04.21.2024-rec	04/22/2024	75.00	.00	75.00	57077	04/25/2024
	Total 11135:				225.00	.00	225.00		
11321	USA Bluebook	INV0031278	lab supplies-wwtp	03/21/2024	165.66	.00	165.66	57020	04/11/2024
		INV0031482	spill containment-wtr	03/25/2024	3,223.76	.00	3,223.76	57020	04/11/2024
	Total 11321:				3,389.42	.00	3,389.42		
11345	Utility Notification Center-C	224030958	03.2024 locates-wtr	03/31/2024	42.57	.00	42.57	57021	04/11/2024
		224030958	03.2024 locates-w/wtr	03/31/2024	42.57	.00	42.57	57021	04/11/2024
	Total 11345:				85.14	.00	85.14		
11385	Valley Lumber Company	2403-246611	rope to repair soccer goals-	03/27/2024	13.18	.00	13.18	57022	04/11/2024
		2403-247119	rope to repair soccer goals-	03/28/2024	6.59	.00	6.59	57022	04/11/2024
		2404-254405	water weld epoxy-pks	04/12/2024	8.59	.00	8.59	57078	04/25/2024
		2404-256110	sheetrock, drywall screws f	04/16/2024	867.72	.00	867.72	57078	04/25/2024
		2404-256424	sheetrock for Digester Blo	04/16/2024	18.98	.00	18.98	57078	04/25/2024
	Total 11385:				915.06	.00	915.06		
11493	Verizon Wireless	9960745694	04.2024 cell phones-b&p	04/03/2024	81.31	.00	81.31	57023	04/11/2024
		9960745694	04.2024 cell phones-admin	04/03/2024	117.16	.00	117.16	57023	04/11/2024
		9960745694	04.2024 cell phones-ps	04/03/2024	406.60	.00	406.60	57023	04/11/2024
		9960745694	04.2024 cell phones-rec	04/03/2024	80.67	.00	80.67	57023	04/11/2024
		9960745694	04.2024 cell phones-pks	04/03/2024	260.52	.00	260.52	57023	04/11/2024
		9960745694	04.2024 cell phones-sts	04/03/2024	169.15	.00	169.15	57023	04/11/2024
		9960745694	04.2024 cell phones-water	04/03/2024	202.33	.00	202.33	57023	04/11/2024
		9960745694	04.2024 cell phones-w/wat	04/03/2024	121.66	.00	121.66	57023	04/11/2024
	Total 11493:				1,439.40	.00	1,439.40		
11585	Wagner Equipment Co.	P00C267504	hose for Blower Building-F	03/28/2024	65.21	.00	65.21	57024	04/11/2024
		P55C016546	mini-exc tip & retainer-sts	03/28/2024	188.30	.00	188.30	57024	04/11/2024
	Total 11585:				253.51	.00	253.51		
11589	Wagner Rents	C6541702	lift-Digester Blower bldg-F	04/05/2024	1,684.80	.00	1,684.80	57025	04/11/2024
	Total 11589:				1,684.80	.00	1,684.80		
11701	Wash-By U, Inc.	MARCH 202	03.2024 car washes-ps	03/31/2024	39.86	.00	39.86	57026	04/11/2024
	Total 11701:				39.86	.00	39.86		
11944	Westers, Elisabeth	TAP FEE RE	cap water tap fees refund-	04/22/2024	4,800.00	.00	4,800.00	57080	04/25/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		TAP FEE RE	cap sewerr tap fees refund-	04/22/2024	4,800.00	.00	4,800.00	57080	04/25/2024
		TAP FEE RE	tap refund interest-wtr	04/22/2024	1,246.62	.00	1,246.62	57080	04/25/2024
		TAP FEE RE	tap refund interest-wwtr	04/22/2024	1,246.62	.00	1,246.62	57080	04/25/2024
		Total 11944:			12,093.24	.00	12,093.24		
11962	White Cap	5002272105	sales tax adj-sts	04/05/2024	9.45-	.00	9.45-	57027	04/11/2024
		5002589181	sealer for pumphouse-wtr	03/18/2024	135.79	.00	135.79	57027	04/11/2024
		57003132 C	sales tax adj-sts	04/04/2024	3.90-	.00	3.90-	57027	04/11/2024
		Total 11962:			122.44	.00	122.44		
12185	XCel Energy	53-00128848	04.2024 utilities-EV chargin	04/19/2024	191.36	.00	191.36	57081	04/25/2024
		53-00136920	04.2024 utilities-EVidence	04/19/2024	98.86	.00	98.86	57081	04/25/2024
		53-1116911-8	04.2024 utilities-Museum	04/19/2024	63.14	.00	63.14	57081	04/25/2024
		Total 12185:			353.36	.00	353.36		
12193	Xpress Bill Pay	INV-XPR010	03.2024 cc fees-wtr	03/31/2024	430.43	.00	430.43	4052024	04/11/2024
		INV-XPR010	03.2024 cc fees-w/wtr	03/31/2024	430.43	.00	430.43	4052024	04/11/2024
		Total 12193:			860.86	.00	860.86		
12213	Broadvoice	715660	04.2024 phone svc-admin	04/12/2024	354.46	.00	354.46	57037	04/25/2024
		715660	04.2024 phone svc-ps	04/12/2024	141.44	.00	141.44	57037	04/25/2024
		715660	04.2024 phone svc-rec	04/12/2024	87.04	.00	87.04	57037	04/25/2024
		715660	04.2024 phone svc-pks	04/12/2024	65.28	.00	65.28	57037	04/25/2024
		715660	04.2024 phone svc-sts	04/12/2024	65.28	.00	65.28	57037	04/25/2024
		715660	04.2024 phone svc-wtr	04/12/2024	267.37	.00	267.37	57037	04/25/2024
		715660	04.2024 phone svc-wwtr	04/12/2024	267.37	.00	267.37	57037	04/25/2024
		Total 12213:			1,248.24	.00	1,248.24		
12233	Your Parts Haus	739310	uphol cleaner-wtr	03/26/2024	14.27	.00	14.27	57029	04/11/2024
		741413	oil and filters-wtr	04/15/2024	59.97	.00	59.97	57082	04/25/2024
		741413	oil and filters-wtr	04/15/2024	59.97	.00	59.97	57082	04/25/2024
		741413	oil and filters-wwtr	04/15/2024	59.97	.00	59.97	57082	04/25/2024
		741413	oil and filters-wwtr	04/15/2024	59.97	.00	59.97	57082	04/25/2024
		850493	rags-sts	04/11/2024	93.69	.00	93.69	57082	04/25/2024
		Total 12233:			347.84	.00	347.84		
12281	Zehren and Associates, Inc	0024586	round-a-bout-phase 1,2,3,4	03/28/2024	277.56	.00	277.56	57030	04/11/2024
		Total 12281:			277.56	.00	277.56		
12374	IronEdge Group	IEG-38490	IT support svcs-b&p	04/01/2024	607.29	.00	607.29	57002	04/11/2024
		IEG-38490	IT support svcs-admin	04/01/2024	723.28	.00	723.28	57002	04/11/2024
		IEG-38490	IT support svcs-ps	04/01/2024	655.05	.00	655.05	57002	04/11/2024
		IEG-38490	IT support svcs-rec	04/01/2024	689.17	.00	689.17	57002	04/11/2024
		IEG-38490	IT support svcs-pks	04/01/2024	607.29	.00	607.29	57002	04/11/2024
		IEG-38490	IT support svcs-sts	04/01/2024	736.93	.00	736.93	57002	04/11/2024
		IEG-38490	IT support svcs-wtr	04/01/2024	1,405.63	.00	1,405.63	57002	04/11/2024
		IEG-38490	IT support svcs-w/wtr	04/01/2024	1,398.79	.00	1,398.79	57002	04/11/2024
		Total 12374:			6,823.43	.00	6,823.43		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
12449	Holton, Jennifer	TAI CHI 03.2	tai chi 03.29-04.05.2024-re	04/08/2024	225.00	.00	225.00	56999	04/11/2024
		TAI CHI 04.0	tai chi 04.09-04.14.2024-re	04/22/2024	142.50	.00	142.50	57060	04/25/2024
Total 12449:					367.50	.00	367.50		
12794	Xerox Financial Services	5624291	copier lease & prints-b&p	04/10/2024	115.73	.00	115.73	57028	04/11/2024
		5624291	copier lease & prints- admi	04/10/2024	115.73	.00	115.73	57028	04/11/2024
		5624291	copier lease & prints-rec	04/10/2024	115.73	.00	115.73	57028	04/11/2024
		5624291	copier lease & prints-water	04/10/2024	115.73	.00	115.73	57028	04/11/2024
		5624291	copier lease & prints-w/wat	04/10/2024	115.71	.00	115.71	57028	04/11/2024
		5624292	copier lease & prints-ps	04/10/2024	198.21	.00	198.21	57028	04/11/2024
Total 12794:					776.84	.00	776.84		
12909	Serpent	107576	computer hardware-rec	04/01/2024	496.01	.00	496.01	57015	04/11/2024
Total 12909:					496.01	.00	496.01		
12964	Holland Signs Inc	Q24114	message board-FLMD gra	04/15/2024	21,715.00	.00	21,715.00	57059	04/25/2024
Total 12964:					21,715.00	.00	21,715.00		
Grand Totals:					413,474.62	.00	413,474.62		

Report Criteria:
 Detail report type printed

Permit Application and Report of Changes

All Answers Must Be Printed in Black Ink or Typewritten

1. Applicant is a					License Number	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company					12404240005	
2. Name of Licensee Kum & Go LC			3. Trade Name of Establishment (DBA) Kum & Go 927			
4. Address of Premises (specify exact location of premises) 801 Castle Valley Blvd			5. Business Email Address licenses@kumandgo.com			
City New Castle	County Garfield	State CO	ZIP 81647	Business Phone Number 970-984-9618		
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.						
Section A – Manager Reg/Change			Section C			
<input type="checkbox"/> Manager's Registration (Hotel & Restr.) \$30.00 <input type="checkbox"/> Manager's Registration (Tavern) \$30.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) \$30.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE <i>Please note that Manager's Registration for Hotel & Restaurant, Lodging & Entertainment, and Tavern licenses requires a local fee with submission to the local licensing authority as well. Please reach out to local licensing authorities directly regarding local processing and fees.</i>			<input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea)..... \$100.00 <input checked="" type="checkbox"/> Change Corp. or Trade Name Permit (ea)..... \$50.00 <input type="checkbox"/> Change Location Permit (ea) \$150.00 <input type="checkbox"/> Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change..... \$150.00 <input type="checkbox"/> Change, Alter or Modify Premises <div style="border: 1px solid black; padding: 2px; display: inline-block;">\$150.00 x</div> Total Fee:			
Section B – Duplicate License			<input type="checkbox"/> Addition of Optional Premises to Existing H/R <div style="border: 1px solid black; padding: 2px; display: inline-block;">\$100.00 x</div> Total Fee:			
<input type="checkbox"/> Duplicate License \$50.00			<input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex <div style="border: 1px solid black; padding: 2px; display: inline-block;">\$160.00 x</div> Total Fee:			
			<input type="checkbox"/> Campus Liquor Complex Designation No Fee <input type="checkbox"/> Sidewalk Service Area \$75.00			

Do Not Write in This Space – For Department of Revenue Use Only		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$ 50 .00

Instruction Sheet

For All Sections, Complete Questions 1-5 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 9 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

Section C

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise, or add Sidewalk Service Area**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change**, go to page 4, and complete question 8. Use this section to make a current Noncontiguous Manufacturing Location into a Primary Manufacturing Location, or a Primary Manufacturing Location into a Noncontiguous Manufacturing Location. To be eligible for a Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change, you must be a Colorado state licensed manufacturer of vinous liquor pursuant to section 44-3-402 or 44-3-403, C.R.S.
- 8) **Campus Liquor Complex Designation**, go to page 5 and complete question 11. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 9) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 5 and complete question 12.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="padding-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____ ZIP _____</p> <p>Attach a deed/lease or rental agreement for the storage premises.</p> <p>Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input checked="" type="checkbox"/> Change of Trade name/DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="padding-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="padding-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="padding-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name Kum & Go 927</td> <td style="width: 50%;">New Trade Name Maverik 5050</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name Kum & Go 927	New Trade Name Maverik 5050	Old Corporate Name	New Corporate Name
Old Trade Name Kum & Go 927	New Trade Name Maverik 5050				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="padding-left: 20px;">City _____ County _____ ZIP _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ ZIP _____</p> <p>(c) New mailing address if applicable.</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ State _____ ZIP _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change

8. Winery/Limited Winery Noncontiguous or Primary Manufacturing Location Change

Select the option that applies to your situation:

- Make a current Primary Manufacturing Location (Location 1) into a Noncontiguous Location (Location 2); or
Make a current Noncontiguous Manufacturing Location (Location 1) into a Primary Manufacturing Location (Location 2).

(a) Address of Location 1:

City County ZIP

(b) Address of Location 2:

City County ZIP

Change of Manager

9. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8), C.R.S.

(a) Change of Manager

Former manager's name

New manager's name

(b) Date of Employment

Has manager ever managed a liquor licensed establishment? Yes No

Does manager have a financial interest in any other liquor licensed establishment? Yes No

If yes, give name and location of establishment

Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area

10. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area

NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.

(a) Describe change proposed

(b) If the modification is temporary, when will the proposed change:

Start (mo/day/year) End (mo/day/year)

NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00

(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?

(If yes, explain in detail and describe any exemptions that apply) Yes No

(d) Is the proposed change in compliance with local building and zoning laws? Yes No

(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes No

(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.

(g) Attach any existing lease that is revised due to the modification.

(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), 1 C.C.R. 203-2, include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

Campus Liquor Complex Designation	<p>11. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
Additional Related Facility	<p>12. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided <input type="checkbox"/> Yes <input type="checkbox"/> No</p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature <i>Jody Deiter</i>	Print name and Title Jody Deiter / Licensing Coordinator	Date 04/16/2024
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

MAVERIK 5050-STATE ALC LICENSE DBA CHANGE FEE

Payment Receipt Confirmation**Your payment was successfully processed.****Receipt Contact Information**

Contact Name	Liquor Enforcement Division	Contact Url	https://sbg.colorado.gov/contact-the-liquor-and-tobacco-enforcement-division
Contact Email	dor_liqlicensing@state.co.us	Contact Address	1707 Cole Blvd., Suite 300 Lakewood, CO 80401
Contact Phone	303-205-2300		

Transaction Summary*Receipt Confirmation*

Description	Amount
DOR Liquor Enforcement Division Payment	\$50.00
Service Fee	\$1.89
TOTAL	\$51.89

This online service is provided by a 3rd party working in partnership with the state of Colorado. The price of items purchased through this service includes revenue used to develop, maintain, and enhance the state's official web portal, Colorado.gov.

Customer Information

Customer Name	KUM AND GO LC	Receipt Date	4/16/2024
Company Name	MAVERIK 5050	Receipt Time	01:45:00 PM MDT
Local Reference ID	8483c4a6-7183-4a43-a1f4-2e5c2bda0675		

Payment Information

Payment Type	Credit Card	Credit Card Num...	*****2600
Credit Card Type	VISA	Order ID	226876102
		Name on Credit ...	JODY DEITER

Billing Information

Billing Address	1150 Locust Street
Address 2	Suite 301
Billing City, State	Des Moines, IA
Billing Zip/Posta...	50309
Country	US

Phone Number	5152747793
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This receipt has been emailed to the address below.

Email Address	licenses@kumandgo.co m
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