



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

## **Agenda**

### **New Castle Town Council Regular Meeting**

**Tuesday, October 03, 2023, 7:00 PM**

Starting times on the agenda are approximate and intended as a guide for Council.  
The starting times are subject to change by Council, as is the order of items on the agenda.

Virtual Meetings are subject to internet and technical capabilities.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your  
phone to mute until called on

#### **Call to Order**

#### **Pledge of Allegiance**

#### **Roll Call**

#### **Meeting Notice**

#### **Conflicts of Interest**

#### **Agenda Changes**

#### **Citizen Comments on Items not on the Agenda**

-Comments are limited to three minutes-

#### **Consultant Reports**

Consultant Attorney

Consultant Engineer

#### **Items for Consideration**

#### **A. Garfield Clean Energy (GCE) Update**

Recess the Town Council Meeting, Convene as the Board of Zoning Adjustment

#### **B. Consider Resolution BZ 2023-1 - A Resolution of the Board of Zoning Adjustment of the Town of New Castle, Colorado (Rippy Lot 221 W. Main St.)**

Adjourn the Board of Zoning Adjustment, Reconvene the Town Council Meeting

**C. Appointment of Town Clerk - Oath of Office**

**D. Appointment of Town Treasurer - Oath of Office**

**E. Executive Session (1) for discussion of a personnel matter under C.R.S. Section 24-6-402 (f)(I) regarding the Town Administrator position, and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)**

**F. Executive Session (1) for discussion of a personnel matter under C.R.S. Section 24-6-402 (f)(I) regarding the Town Treasurer position, and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)**

**G. Executive Session (1) for discussion of a personnel matter under C.R.S. Section 24-6-402 (f)(I) regarding the Town Clerk position, and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)**

**H. Executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) regarding litigation filed by Castle Valley Ranch Investors, Inc.**

**I. Proposed 2024 Budget Presentation**

**J. Consider Ordinance TC2023-5 - an Ordinance of the New Castle Town Council Adopting 2020 Model Traffic Code (2nd reading)**

**K. Consider Ordinance TC 2023-6 - An Ordinance of the Town of New Castle, Colorado Amending Chapter 17.18 of the New Castle Municipal Code, Also Known as the New Castle Sign Code (1<sup>st</sup> reading)**

**L. Consider Ordinance TC 2023-7 - An Ordinance of the New Castle Town Council Adding Chapter 15.25 to the New Castle Municipal Code for the Adoption of the 2021 Edition of the International Wildland Urban Interface Code with Amendments (1st reading)**

**Consent Agenda**

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

**September 5, 2023 minutes**

**September 19, 2023 minutes**

**Kum & Go Fermented Malt Beverage Liquor License Renewal**

**September Bills of \$968,646.17**

**Staff Reports**

Town Administrator  
Town Clerk  
Town Treasurer  
Town Planner  
Public Works Director

**Commission Reports**

Planning & Zoning Commission  
Historic Preservation Commission  
Climate and Environment Commission  
Senior Program  
RFTA  
AGNC  
GCE  
EAB  
Detox

**Council Comments**

**Adjourn**



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## Memorandum

**To:** Mayor and Council

**Subject:** Council Agenda – Update Report from Garfield Clean Energy (GCE)

**From:** David Reynolds

**Date:** 10/03/23

The purpose of this agenda item is to allow time for representative Morgan Hill from Garfield Clean Energy to update Town Council on the work that they have been doing in 2023, and the work that they have planned for 2024.

With programs that include, 2021 Solarize Garfield County, 2022 ReEnergize Garfield County, multiple educational webinars, Western Colorado Solar Event, DOLA Renewable Energy Challenge Grant, CMC/Holy Cross Community Scale Solar Project, and multiple transportation initiatives, GCE has been busy in Garfield County working to assure that energy conservation awareness and real-world solutions are available to a wide range of area residents and businesses.

Because GCE relies heavily on local financial support, their presentation also includes an update on their current funding sources, as well as a request for continued Town support. Historically the Town of New Castle has budgeted funding amounts to GCE that ranged from \$13,000 in 2012, to \$17,500 in 2016 to 2019, and \$7,500 from 2020 to 2022. In 2023 the Town of New Castle committed \$16,500 in support of GCE.





# Garfield Clean Energy

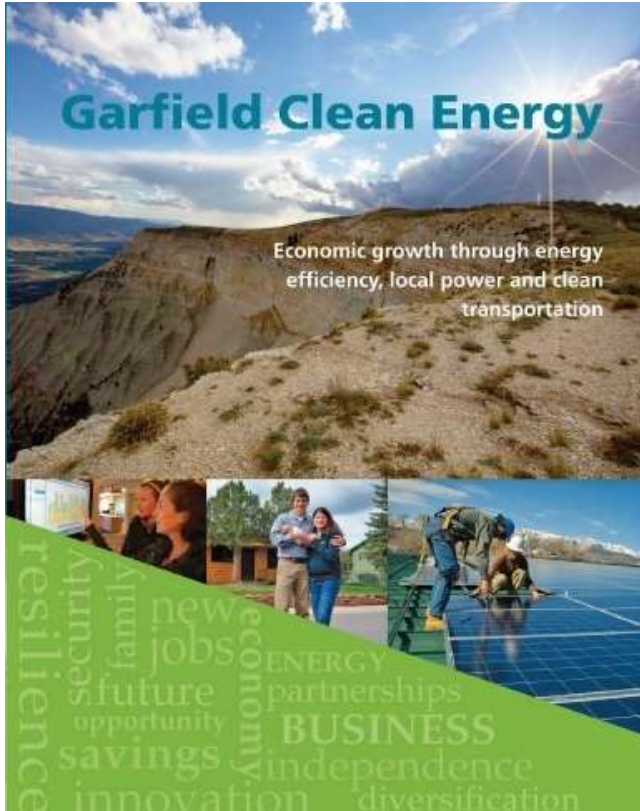
Program update and 2024 plans

Morgan Hill and Christina Matzl

Clean Energy Economy for the Region (CLEER)

October 3rd, 2023

# Background on Garfield Clean Energy (GCE)



- 9 Member Governments
- Holy Cross Energy - affiliate member
- Established first as advisory board under the County in 2009; became a government Collaborative in 2012
- Town of New Castle was a founding GCE partner
- Clean Energy Economy for the Region (CLEER) manages programs under contract

# Garfield Clean Energy Vision

Garfield Clean Energy will be an innovative leader in advancing energy efficiency, renewable energy, and clean transportation to protect the environment and build a strong, resilient and diverse economy.



# Key areas of focus

- Energy efficiency - saving homes, businesses, governments on energy expenses
- Locally-produced clean energy
- Clean mobility and transportation
- Economic benefits and economic diversification

# What we've accomplished

- ReEnergize Garfield County
- Residential and commercial design assistance
- Energy tracking for Town-owned facilities
- Transportation/Mobility programs
- Garfield Energy Action Plan update



# ReEnergize Garfield County

2022-2023 ReEnergize Garfield County Program to-date	Qualified to date	2022 ReEnergize funding allocated	2023 ReEnergize funding allocated to-date
Parachute / Battlement	26	\$21,701	\$28,000
Rifle	25	\$29,896	\$18,000
Silt	17	\$10,007	\$21,533
New Castle	28	\$19,114	\$26,000
Glenwood Springs	18	\$20,903	\$24,074
Carbondale	26	\$16,928	\$19,000
Countywide total	140	\$118,549	\$136,607

GCE has saved New Castle residents **\$13,777 annually** on utility bills through ReEnergize upgrades

# ReEnergize stories from the field

- Small 1960s-era house was costing up to \$300 a month to heat in the winter
- Identified poor insulation as the main issue
- Homeowners noticed an immediate difference after NWCCOG installed insulation in roof and basement



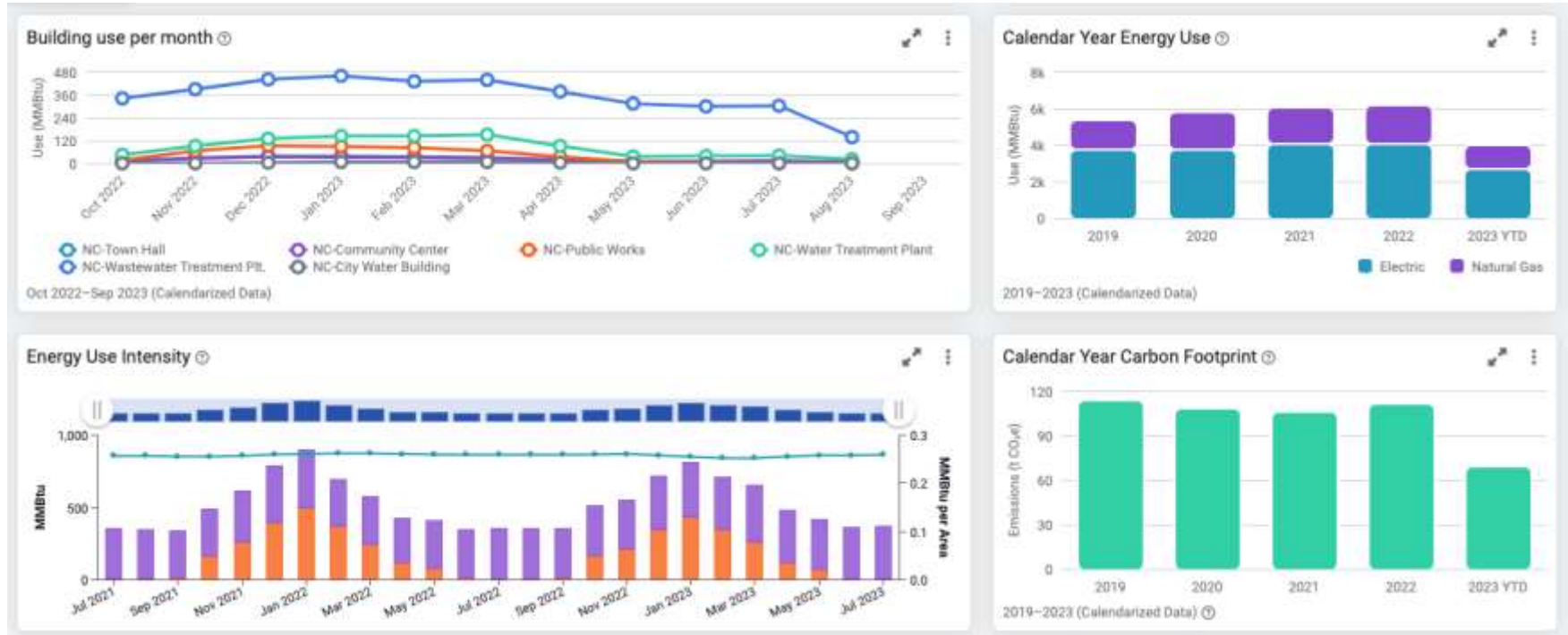
# Accessing residential energy efficiency resources

- Contact our energy coaches at CLEER at (970) 704-9200 or visit [garfieldcleanenergy.org/res-buildings](https://garfieldcleanenergy.org/res-buildings)
- Access to ReEnergize program information and application can be found at [garfieldcleanenergy.org/reenergize](https://garfieldcleanenergy.org/reenergize)



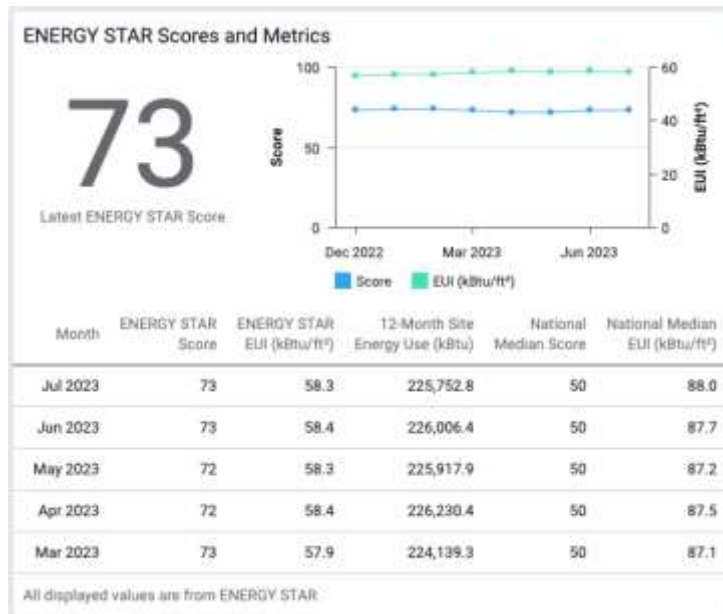
# Town of New Castle: Advanced Energy Management

**Advanced Energy Management (AEM):** Utilizes both monthly energy invoice data and near real-time electricity data to continuously monitor energy use at both commercial buildings and municipal facilities.



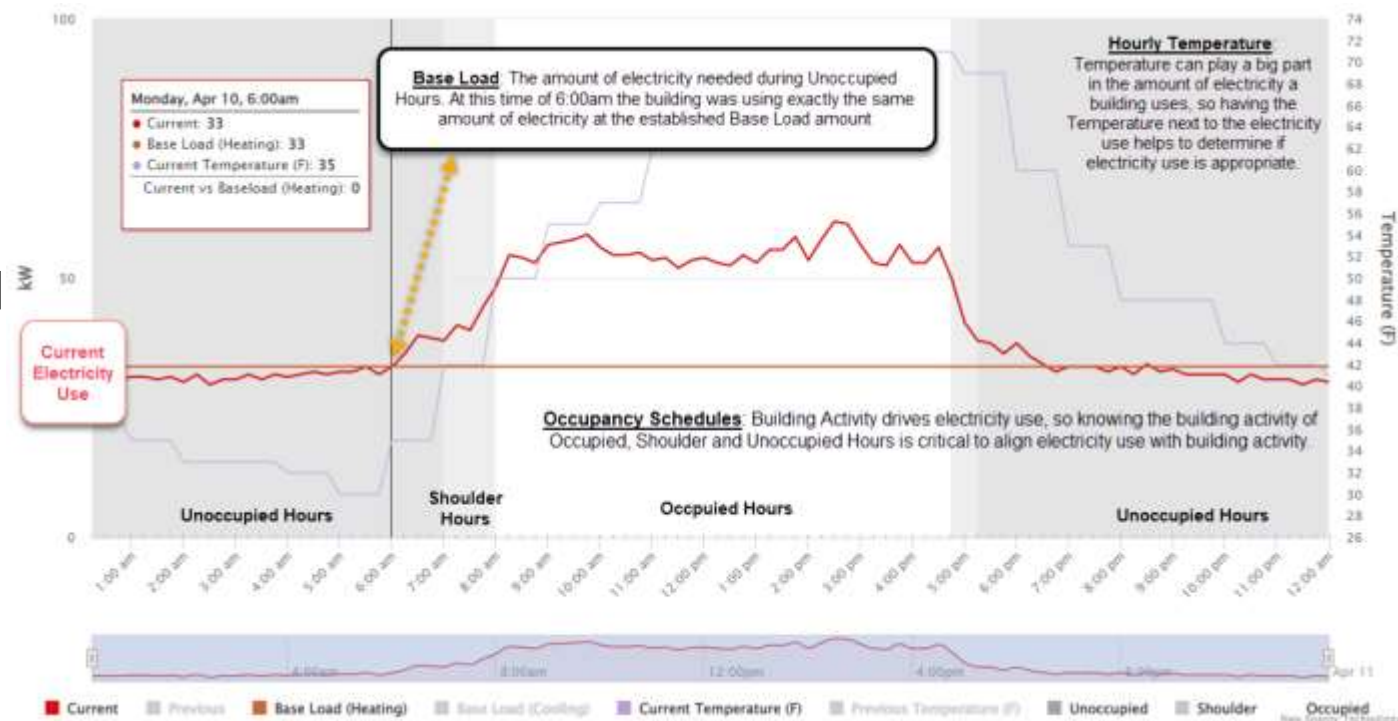
# AEM Services: Utility bill tracking and analysis

- Tracking utility bills for 6 New Castle buildings
- Currently reviewing solar billing data to identify actual production totals and associated savings
- Setting up Town buildings in Portfolio Manager for benchmarking
- New Castle Town Hall has scored a 73 by ENERGY STAR



# AEM: Interval Data

Use this data, combined with utility bills, to provide weekly and monthly reports, and to identify opportunities for saving energy and money.



# AEM Services: 15-minute Interval Data Tracking

- Monitoring 15-minute interval data for the Wastewater Treatment Plant
- Monthly, we can verify the Town's interval data with utility bill data to confirm accuracy and assist with any troubleshooting required
- Connecting with facility managers across GCE to develop customized monthly reports to support them with energy management

# Commercial Program

- Garfield Clean Energy provides free energy consulting services to business and commercial property owners in Garfield County
- We do outreach and perform a detailed walkthrough for any businesses or other commercial buildings interested in improving efficiency
- We welcome additional referrals
  - Anyone interested can reach out to us at [info@garfieldcleanenergy.org](mailto:info@garfieldcleanenergy.org)  
Or complete the form here <https://garfieldcleanenergy.org/com-form/>



# Clean transportation

- EV charging infrastructure grant assistance
- Charge Ahead Colorado and EV Fast-Charging Plazas
- EV Ride and Drives
- Workshops in Spanish
- Active transportation
  - eBike grant provided 2 bikes to New Castle residents to help with in-town travel



# Garfield Clean Energy Action Plan

- 2017 Energy Action Plan with updated goals and strategies
- Completed with support of Xcel Energy's Partners in Energy
- Updated goals that benefit Garfield County residents and protect our environment



# Energy Action Plan goals

By 2030:

1. **Energy savings in the built environment:**  
12% reduction
2. **Carbon-free electricity:** 100%
3. **Clean mobility:** 15% of all registered vehicles are EVs, increase multi-modal transportation
4. **Greenhouse gas emissions:**
  - a. 100% reduction in emissions from electricity
  - b. 10% reduction from natural gas
5. **Clean energy economic development and jobs:** harness economic benefits and address economic impacts



# Thank you Town of New Castle

GCE countywide collaborative programs would not have been possible without the Town of New Castle's ongoing participation from the Board of Trustees and Town Staff.

GCE contact:

Morgan Hill, Associate Director

(970) 704-9200 x101

[mhill@cleanenergyeconomy.net](mailto:mhill@cleanenergyeconomy.net)



Town of Parachute | City of Rifle | Town of Silt  
Town of New Castle | City of Glenwood Springs  
Town of Carbondale | Roaring Fork Transportation Authority  
Garfield County | Colorado Mountain College  
Holy Cross Energy

Managed by CLEER: Clean Energy Economy for the Region / (970) 704-9200 / P.O. Box 428, Carbondale, Colorado 81623

To: Mayor Riddile and the New Castle Town Council

Through: Dave Reynolds, Town Manager

From: Garfield Clean Energy Collaborative

Date: September 27, 2023

Re: **Garfield Clean Energy 2024 budget request**

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The Town of New Castle's participation in the Garfield Clean Energy (GCE) Collaborative is deeply appreciated and has been critical to GCE's original founding and continued success. As a county-wide effort we have significantly benefited residents, businesses, and governments in Garfield County. Looking ahead to 2024, we have significant opportunities to continue to grow the positive results of GCE for our region and to achieve GCE goals.

1. 12% **energy savings** in the built environment by 2030
2. 100% **carbon-free electricity** by 2030
3. **Clean mobility**: 15% of all registered vehicles are zero-emissions EVs by 2030
4. 100% reduction in **greenhouse gas emissions** from electricity and 10% reduction in emissions relating to natural gas use
5. Harness the benefits of **economic development and job creation** of the clean energy transition while minimizing impacts

As the Town of New Castle starts the 2024 budget process, the Garfield Clean Energy (GCE) Board would like to request that GCE membership be included in the Town's 2024 budget.

The GCE Board is asking all GCE members to increase their contributions to the collaborative in 2024. To continue to sustain and grow these essential GCE programs and to help reach adopted targets, the Board is requesting that the Town of New Castle expand their contribution to **\$17,300** in 2024.

GCE is requesting time on each partner's council, trustee, or commissioner agenda to provide an update on GCE results and share our goals for the coming year. We look forward to speaking with New Castle Town Council. Please let us know if any additional background on the budget request would be helpful.

**Town of New Castle**

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**Planning & Code  
Administration Department****Phone:** (970) 984-2311**Fax:** (970) 984-2716[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

**Board of Zoning Adjustment - Hearing**  
**Tuesday, October 3<sup>rd</sup>, 2023**  
**Resolution BZ 2023-1**  
**Staff Report**

<b>Name of Applicant</b>	Miles Rippy
<b>Mailing Address</b>	1297 CR 240, New Castle, CO 81647
<b>Property Address</b>	221 East Main Street, New Castle, CO 81647
<b>Name of Property Owner</b>	Dale Don Shrull
<b>Existing Zoning</b>	Residential R-1
<b>Surrounding Zoning</b>	Residential R-1
<b>Surrounding Land Uses</b>	Single Family Homes
<b>Existing use of property</b>	Vacant/Storage sheds
<b>Proposed use of property</b>	Single Family Home
<b>Lot size</b>	2,500 square feet

**1) Background:**

The Applicant requests a zoning variance in the R-1 district to improve the buildable area for the construction of a 672 square feet single-family home. The property is adjoined by single-family homes of separate ownership to the west and east and is fronted by Main Street to the north and Rodreick Lane to the south. The lot dimensions are narrow (25 feet wide by 100 feet long), but consistent with a majority of the lots in the New Castle Original Townsite.

**Exhibit A** presents a brief history of the property by the owner. The lot was occupied by a mobile home from at least 1974 and later removed in 2000. Presently, two sheds, a boat, and a camper occupy the lot. Garfield County Assessor lists it as vacant. Water, sewer, and gas service have been located, and the property owner has faithfully paid the Town's annual \$25 inactive tap fee to maintain water service.

The property is atypical in comparison to today's larger lot size standards (SF lots in CVR and LCR range from 8,000sf to 16,000sf) and is considered *nonconforming* according to the Municipal Code. Pursuant to Section 17.04.050:

*"A nonconforming lot" means any parcel of land, held in separate ownership from adjoining properties, which does not conform to the minimum lot area required by this title, prior to the effective date of this title or any predecessor or amendment thereto.*

The current lot qualifies as nonconforming because:

- The east and west adjoining lots are held in separate ownership (see **Exhibit A, Site Plan**);
- The lot itself consists of 2,500 square feet or half of the 5,000 square feet required by R-1 zoning regulations;
- The effective date of Section 17.04.050 is 1983. The earliest record of ownership with the county is 1974;

## **2) Variance Request:**

Section 17.88.040 (A.) regarding nonconforming lots of record states:

*"In any district, principal and customary accessory buildings may be erected on any legally existing single lot of record that existed prior to the effective date of this title. Such lot must have been in separate ownership and not of continuous frontage with other lots under the same ownership. This provision shall apply even though such lot fails to meet the requirements of the district in which it is located for area, width, or both area and width; provided, **however, that the requirements of the district for minimum yard dimensions shall be met unless a variance to the requirements has been granted.**"*

To summarize, the code affords a property owner the opportunity to build a home on a nonconforming lot if other yard dimensions are satisfied. A variance to those yard dimensions may be considered if the dimensions are perceived as unnecessarily burdensome.

Chapter 17.20 specifies the following relevant yard dimensions for the R-1 zone district:

- i. 5,000 square feet minimum lot area;
- ii. Eight feet side setbacks;
- iii. 800 square feet minimum floor area;

As mentioned above, the Applicant is exempt from (i) pursuant to 17.88.040 (A). The setback requirements (ii), however, pose a challenge since eight foot side setbacks reduce the buildable width to only nine feet. Practically speaking, other than a mobile home (also prohibited), a conventionally sized home will not accommodate the width. In addition, a home with a minimal 800 square foot floor area at nine foot wide would result in an 89 foot length, which would also conflict with the front and rear setback requirements. As a result of the amalgam of yard dimension provisions in the Code, the lot is virtually unbuildable.

Because of the difficulty of building a home under such constraints, the Applicant is requesting the following two variances:

1. **Reduction of side setbacks** (Section 17.20.090(C)) – The applicant proposes 6.5 foot setback instead of the required 8 foot setback;

2. **Reduction in minimum floor area** (Section 17.20.070) – In order to fit the proposed setbacks, the required floor area must be reduced. The applicant proposes a 672 square foot footprint instead of the required 800 square foot.

### **3) Decision Criteria:**

The Board of Zoning Adjustment shall consider the following decision criteria (Section 17.12.020) when considering an application for a variance:

*“The Board shall hear and decide applications for variances where there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of this title. The board has the power to vary or modify the application of the regulations or provisions of this title relating to the use, construction, or alteration of buildings or structures, or the use of land, so that the spirit of this title is observed, public safety and welfare secured in substantial justice done, provided the board finds that the following criteria, in so far as applicable, have been satisfied:*

- 1. That there are unique physical circumstances or conditions, such as a regularity, narrowness, shallowness or size of the lot, or exceptional topographical or other physical conditions peculiar to the affected property,*
- 2. That, because of such physical circumstances or conditions, the property cannot reasonably be developed in conformity with the provisions of this title,*
- 3. That such unnecessary hardship has not been created by the applicant,*
- 4. That the variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located nor substantially or permanently impair the appropriate use or development of adjacent property,*
- 5. That the variance, if granted, is the minimum variance that will afford relief and is the least modification possible of this title's provisions that are in question;”*

### **4) Findings and Staff Comments:**

221 E. Main St. is exceptional for New Castle. Though most lots in the Original Townsite are 25 feet by 100 feet, few others, if any, are isolated between lots of separate ownership and qualify under Section 17.88.040 (A). Because of the lot's unique physical conditions, it cannot reasonably be developed in conformance with the provisions of this title. These exceptional conditions are the result of zoning changes made subsequent to the lot's creation and are not the result of any actions on the part of the Applicant or Owner.

Though the current code does steer property owners away from “stuffing” lots with structures, Staff expects that a small single-family home with respectable setbacks will only slightly increase the surrounding density and in no way impair the safety nor function of the adjacent properties. In conclusion, Staff concurs that the site plan proposed is the least feasible variance that would afford relief to the Applicant's circumstances.

### **5) Staff Recommendations:**

Staff recommends approval of Resolution BZ 2023-1 with the following conditions:

1. All representations for the Applicant contained in the Application or otherwise stated in writing or presented verbally at the public hearing before the Board of Zoning Adjustment shall be considered part of the Application and binding on the Applicant.
2. Applicant shall comply with all applicable building, residential, electrical and municipal code requirements including all sign code regulations.
3. The Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including, without limitation, all costs incurred by the Town's outside consultants such as legal and engineering costs.
4. Violation of any of the above conditions shall be cause for revocation of the variance.

Exhibit A

**TOWN OF NEW CASTLE  
RESOLUTION NO. BZ 2023-1**

**A RESOLUTION OF THE BOARD OF ZONING ADJUSTMENT OF THE  
TOWN OF NEW CASTLE GRANTING ZONING VARIANCES  
FOR PROPERTY AT 221 EAST MAIN STREET**

WHEREAS, the Board of Zoning Adjustment of the Town of New Castle, Colorado, has received a variance application (the “Application”) from Miles Rippey “Applicant”) with consent from the property owner Dale Don Shrull (“Owner”) requesting variances from the side yard setback and the minimum floor area under the R-1 zone district regulations related to property located at 221 E. Main Street, New Castle, Colorado, and legally described as Lot 9, Block P, Spencer’s Second Addition, Town of New Castle (the “Property”); and

WHEREAS, the Property consists of an historic 2,500 square foot lot bordered on each side by properties not owned by the Owner; and

WHEREAS, allowable uses in the R-1 zone district include detached single family homes, but there is presently no home or residential structure on the Property; and

WHEREAS, the minimum lot size under the R-1 zone district regulations is 5,000 square feet; and

WHEREAS, the Property was platted as a 2,500 square foot lot before the Town’s enactment of its present zoning and land use regulations and is owned separately from adjoining properties and therefore meets the definition of a “nonconforming lot” under Section 17.04.050 of the Town Municipal Code; and

WHEREAS, Section 17.88.040(A) of the Municipal Code provides:

In any district, principal and customary accessory buildings may be erected on any legally existing single lot of record that existed prior to the effective date of this title. Such lot must have been in separate ownership and not of continuous frontage with other lots under the same ownership. This provision shall apply even though such lot fails to meet the requirements of the district in which it is located for area, width, or both area and width; provided, **however, that the requirements of the district for minimum yard dimensions shall be met unless a variance to the requirements has been granted.** (emphasis added); and

WHEREAS, the minimum yard dimensions provided by the R-1 zone district regulations include 8-foot side yard setbacks and 800 square feet of minimum floor area; and

WHEREAS, strict application of the 8-foot setbacks and the 800 square foot minimum floor area would made it impractical to construct any reasonable single family home on the Property; and

WHEREAS, pursuant to Code Section 17.12.020, the Board has the authority to grant variances from strict application of the R-1 zone district if the following criteria are met:



1. That there are unique physical circumstances or conditions, such as irregularity, narrowness, shallowness or size of the lot, or exceptional topographical or other physical conditions peculiar to the affected property;
2. That, because of such physical circumstances or conditions, the property cannot reasonably be developed in conformity with the provisions of this title,
3. That such unnecessary hardship has not been created by the applicant,
4. That the variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located nor substantially or permanently impair the appropriate use or development of adjacent property,
5. That the variance, if granted, is the minimum variance that will afford relief and is the least modification possible of this title's provisions that are in question; and

WHEREAS, pursuant to § 17.12.030 of the Municipal Code the Board of Zoning Adjustment held a public hearing on the 5th day of October, 2023, to consider the Application, at which hearing the public and interested persons were given the opportunity to express their opinions regarding the application; and

WHEREAS, on the basis of substantial competent evidence produced at the aforementioned hearing, the Board of Zoning Adjustment finds (i) that the hearing regarding the Application was extensive and complete, and all pertinent facts, matters and issues were heard at the meeting; and (ii) that the criteria set forth above have been met.

NOW, THEREFORE, BE IT RESOLVED by the Board of Zoning Adjustment of the Town of New Castle, Colorado, That:

1. Recitals Incorporated by Reference. The foregoing recitals are incorporated by reference herein as findings and determinations of the Board of Zoning Adjustment of the Town of New Castle.

2. Approval. The variances requested in the Application are approved. The side yard setback shall be reduced to 6.5 feet. The minimum floor area shall be reduced to 672 square feet.

3. Conditions. The approvals set forth above are subject to the following conditions:

A. All representations for the Applicant contained in the Application or otherwise stated in writing or presented verbally at the public hearing before the Board of Zoning Adjustment shall be considered part of the Application and binding on the Applicant.

B. Applicant shall comply with all applicable building, residential, electrical and municipal code requirements including all sign code regulations.

C. The Applicant shall reimburse the Town for any and all expenses incurred by the Town regarding this approval, including, without limitation, all costs incurred by the Town's outside consultants such as legal and engineering costs.

D. Violation of any of the above conditions shall be cause for revocation of the variance.

THIS RESOLUTION BZ 2023-1 was adopted by the New Castle Board of Zoning Adjustment by a vote of \_\_\_\_ to \_\_\_\_ on the 5<sup>th</sup> day of October, 2022.

TOWN OF NEW CASTLE BOARD  
OF ZONING ADJUSTMENT

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Art Riddile, Chair

ATTEST:

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Mindy Andis, Town Clerk

Planning Department  
(970) 984-2311  
Email:  
psmith@newcastlecolorado.org



LAND DEVELOPMENT APPLICATION

Town of New Castle  
PO Box 90  
450 W. Main Street  
New Castle, CO 81647

Note: All land use applications must be filed with the Town Clerk. Please consult the Town Planner for codes specific to the Land Development Application. All application materials are subject to the Colorado Open Records Act (CORA), C.R.S. §24-72-201 to 207.

Applicant: Miles Rippy	
Address: 1297 County Road 240 GWS, CO	Phone: 970-230-0387 E-mail: milesrippy@gmail.com
Property Owner: Miles Rippy	
Address: 221 East Main, New Castle, CO	Phone: 970-230-0387 E-mail: milesrippy@gmail.com
Contact Person: SAA	
Address:	Phone: E-mail:
Property Location/Address: 221 East Main, New Castle, CO	
Legal Description: Sect: 31 Township: 5 Range:90 Subdivision Spencers 2nd Block: P Lot: 9	Acres: 2500 SF
Existing Zone (e.g., Residential R-1, Commercial C-1): R-1	Existing Land Use: Residential Lot

TYPE(S) OF LAND USE(S) REQUESTED

- ☐ Pre-Annexation Agreement  
☐ Annexation  
☐ Subdivision (including Minor and Major Subdivisions, Lot Splits, Sketch Plans, Subdivision Preliminary Plans, Subdivision Final Plans, & Condominiumizations)  
☐ Amended Plat  
☐ Planned Unit Development (including PUD Sketch Plans, Preliminary PUD Development Plans, PUD Master Plans and Final PUD Development Plans)  
☐ Master Plan Amendment
- ☐ Conditional Use Permit or Special Review Use Permit  
☐ Lot Line Adjustment or Dissolution  
☐ Site Specific Development Plan/Vested Rights  
☒ Variance  
☐ Zoning  
☐ Zoning Amendment  
☐ Re-zoning  
☐ Watershed Permit

	08/10/23
Applicant Signature	Date





Miles Rippy  
1297 County Road 240  
Glenwood Springs, CO 81601

August 10, 2023

Town of New Castle  
Planning and zoning  
450 West Main Street  
New Castle, Co. 81647

RE: Hardship Variance  
221 East Main Street  
New Castle, CO 81601

Letter of Intent for Zoning Variances/Special Exception - Hardship

To whom it may concern:

We are requesting a variance for the above address to seek relief of the required Square footage minimum for the reasons detailed below, the proposed reduction of the square footage minimum would allow the property owner to build a single family residence and parking area that would be in character with the surrounding homes along Main Street.

1. Due to the shape and narrowness of this lot combined with the required Sq Ft. The strict application of the requirements of this applicable zoning chapter would deprive the existing property owner of rights and privileges previously enjoyed on this site and by other property owners in the same zoning district.  
We are requesting a reduction in the required Sq Ft to fit the +- 2500 Sq Ft lot. A reduction in setbacks to 6 1/2' and a variance for a 700 Sq Ft. home.
2. Granting the variance will not be materially detrimental to the public welfare or injurious to the property or improvements in the zoning district in which the subject property is located.
3. The granting of the variance would have no effect on any adjoining properties. This zoning relief requested will not cause any detriment to the common good, as the literal interpretation and strict application of the applicable zoning requirements of this chapter would cause substantial undue and unnecessary hardship to the current and future property owner not just a casual/discretionary inconvenience to the property owner.

4. The requested variance would be consistent with the spirit and purpose of this Chapter and the Town of new Castle's Comprehensive Plan text as the new residence being built will blend with the existing homes in the neighborhood and will be well within the spirit of the street and community.
5. Due to the current housing crisis and exorbitant cost of housing, this multi-Generational New Castle family is requesting a hardship variance.
6. If the original residence was still in place, there would be no restrictions on the sale. We believe the addition of this new single-family residence would improve the existing neighborhood and stay within the Spirit and intent of Historic downtown New Castle.

Thank you for your consideration,

*Miles Rizzo*



Re: 221 E. Main Street, New Castle

To whom it may concern:

The address 221 E. Main Street in New Castle, also known legally as Lot 9, Block P, Spencer's 2nd addition, has been in the Shrull family for more than 40 years.

Actually, it's closer to 50 years. My grandmother Thelma James, my grandmother on my mother's side, lived in a small single-wide trailer house. On the property for more than 20 years.

I still have fond memories of her cooking talents and the tiny trailer being filled with the aroma of freshly baked cookies and other culinary delights.

According to tax records, there's a record from 1980 of my father Frank Don Shrull and his mother Helen May Shrull as the owners of the property.

So the ownership was with them, but my other grandmother Thelma lived there.

I grew up on the property just across Roderick Lane. My father bought that property in 1955, I believe.

It's where my brother and I grew up and where my mother, Barbara and my dad lived until they passed away.

Once my grandmother passed away in 1989, her son, my uncle, Delbert "Ronnie" James lived in the trailer for another 8-9 years. At that time, the small trailer was removed from the property in 2000.

A short history of some of the property ownership:

In August 1991, the property was listed only in Frank Don Shrull's name after Helen Shrull passed away.

In June 1996, the property was gifted to Dale Shrull and my wife Donna Mabon-Shrull. In November 2012 it was transferred to Dale Shrull as the sole owner of the property.

When the property was gifted to me and my then-wife Donna Mabon-Shrull, it was advised that we should keep the water and

sewer taps active, so if we ever pursued a variance to build on the property that they would be set to go.

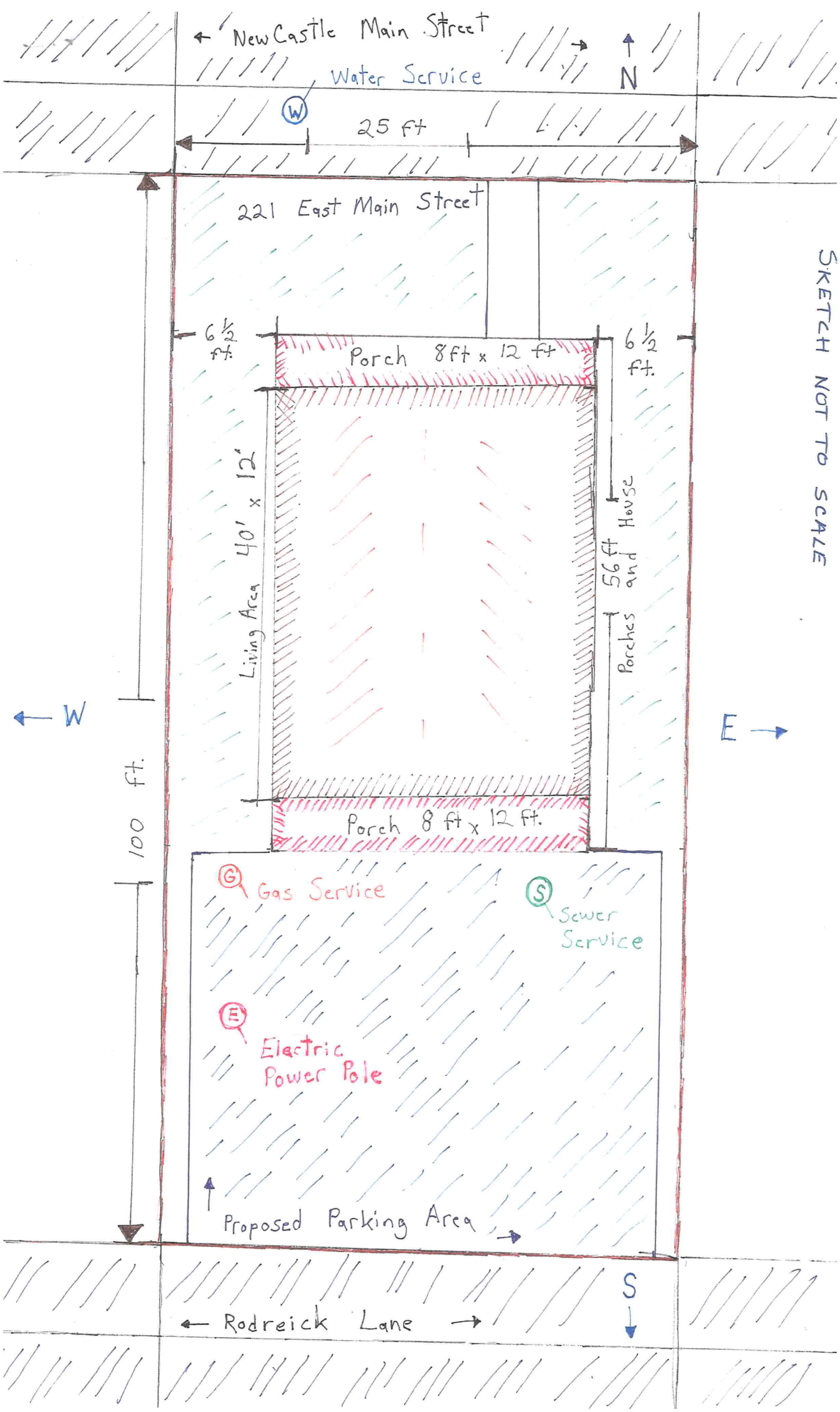
I have paid property tax, as the records indicate, since I acquired ownership, and have also paid the water and sewer tap fees during that same time.

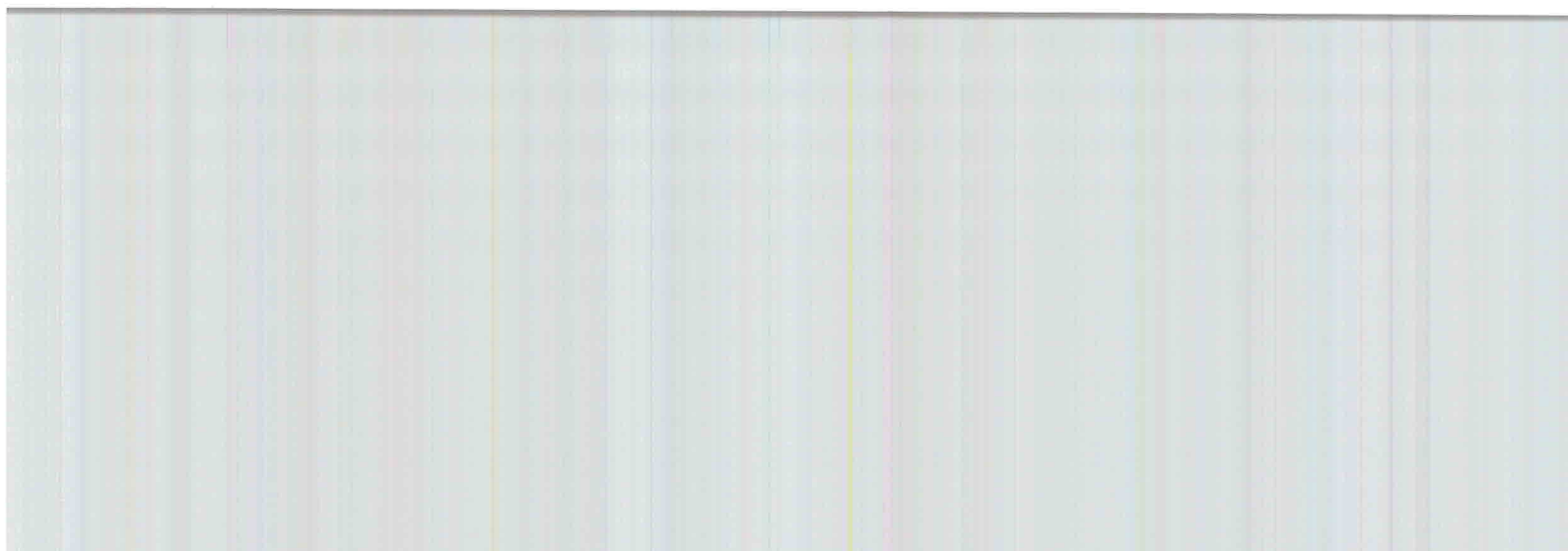
I had always considered pursuing a variance and looking at building a tiny home, until recently. When I came to the conclusion that I was never going to try and build on that property, I decided to see if anyone else wanted to buy the property who would want to build a tiny home.

Thank you,

Dale Shrull





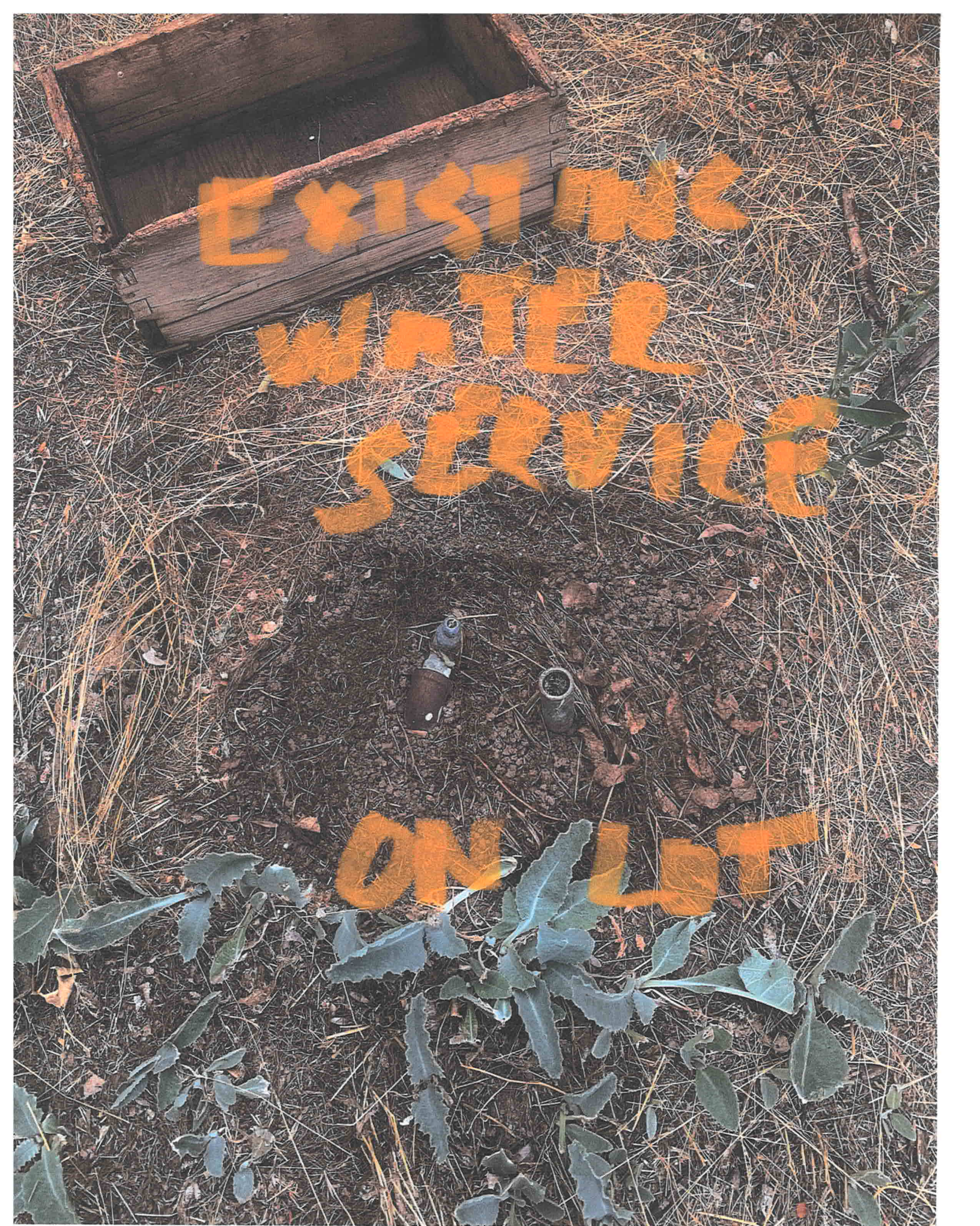




CITY OR TOWN New Castle SCHEDULE NUMBER M1023 TAX AREA 038

[illegible]



A photograph of a weathered wooden crate lying on its side on a thick bed of dry, brown pine needles. The crate is made of dark wood and appears to be empty. In the center of the image, there is a small, dark, cylindrical object, possibly a can or a container, partially buried in the needles. The overall scene is outdoors, likely in a forest or a wooded area. Overlaid on the image in a large, bold, orange, hand-painted font is the text "EXISTING WATER SERVICE".

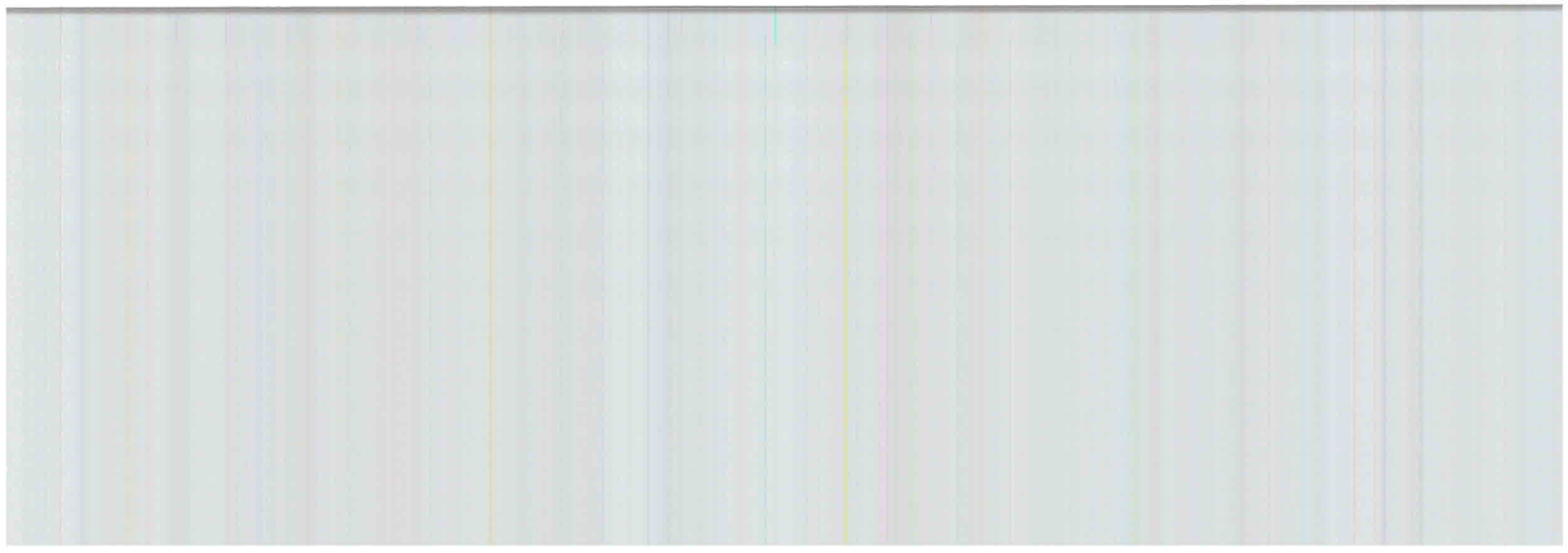
EXISTING  
WATER  
SERVICE

ON LOT

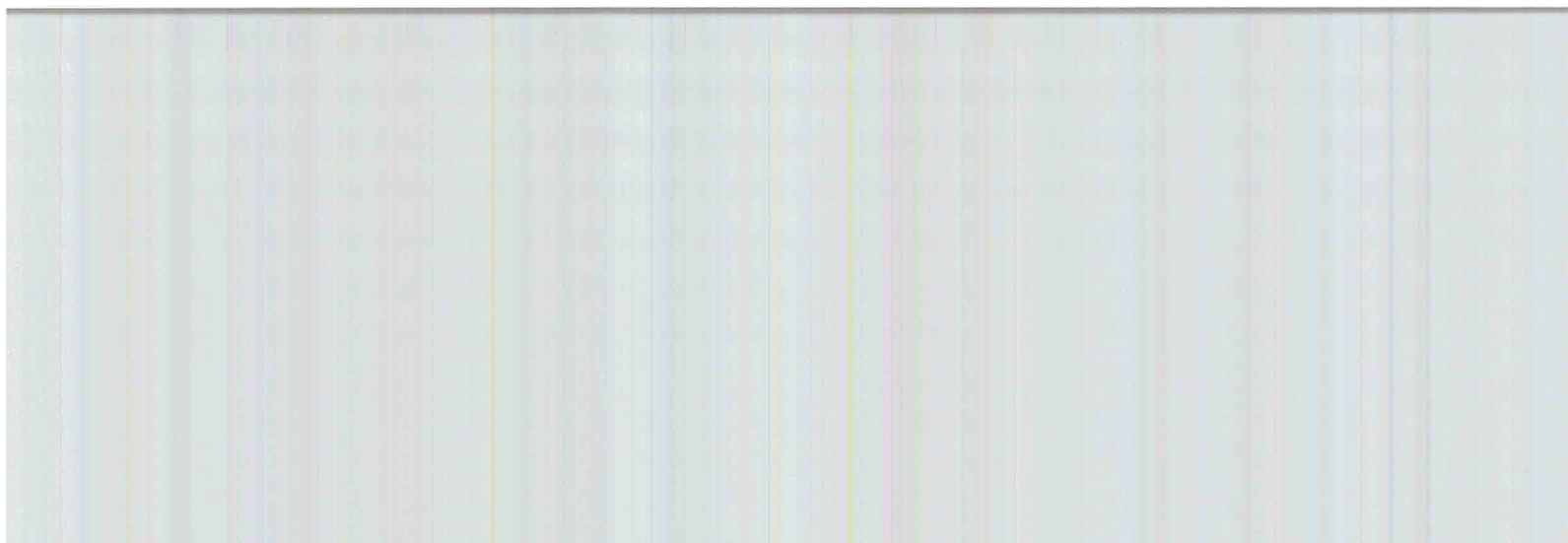
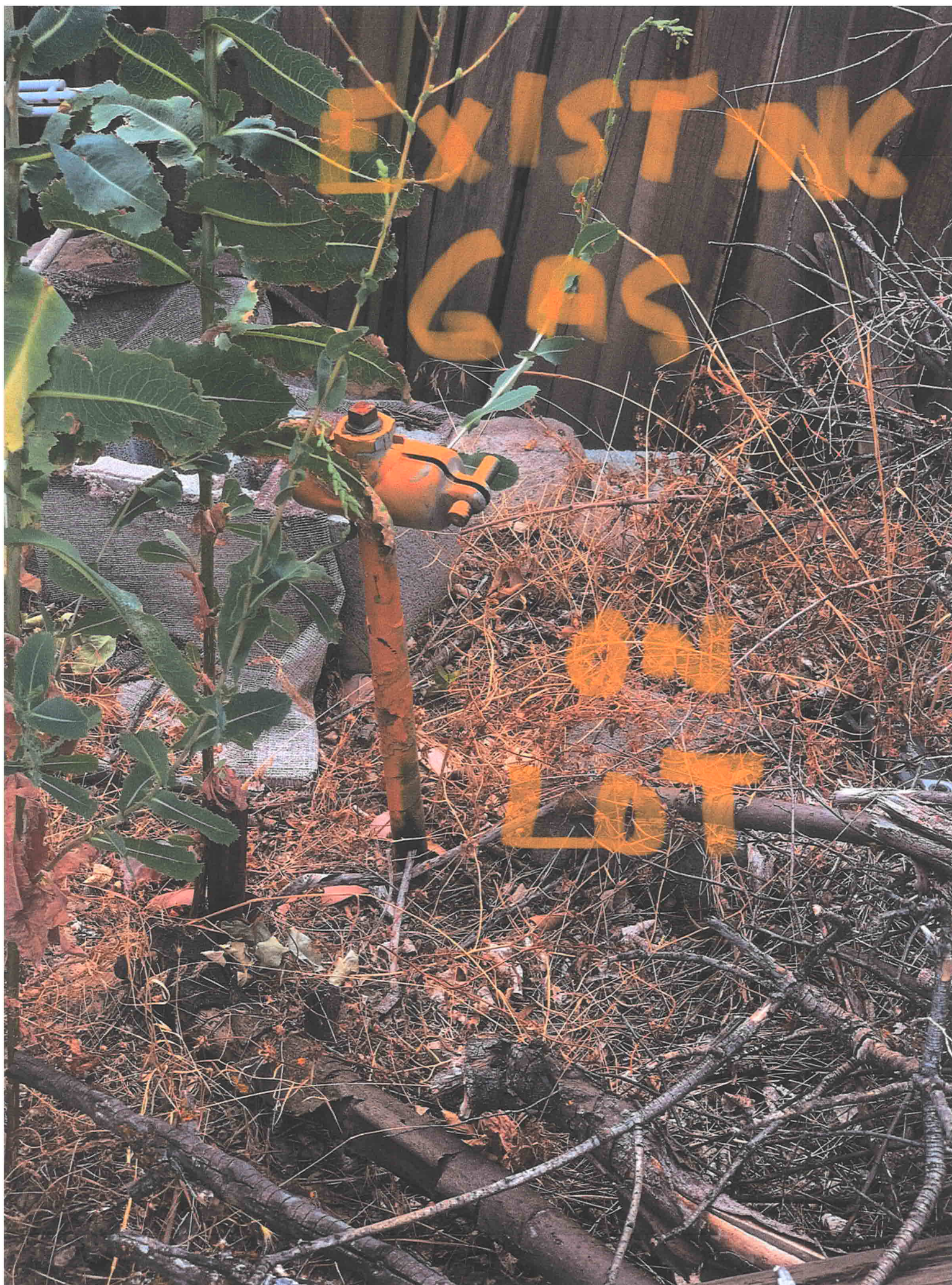




EXISTING  
PIT METER

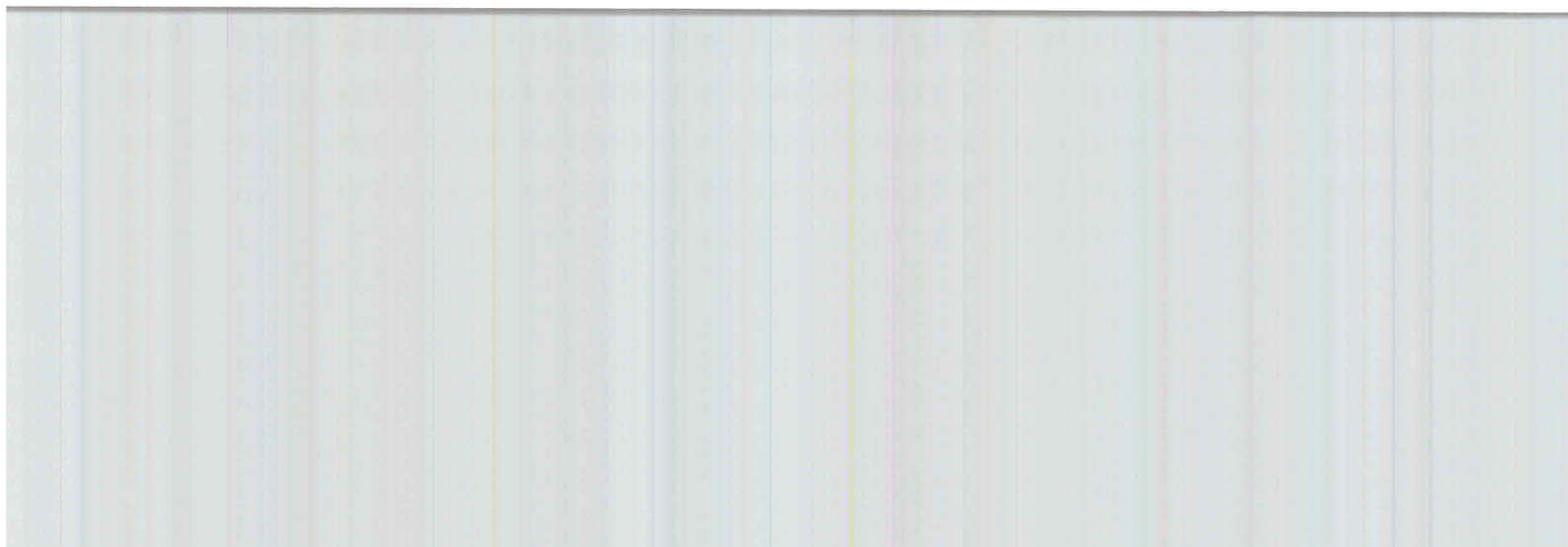








EXISTING  
DOUGLASS  
PINE  
ON  
LOT





Property owners within 100' of 221 E Main Street, New Castle, CO 81647:

Nancie J Shauger  
PO Box 183  
191 E Main St  
New Castle, CO 81647

Brent L Peterson  
PO Box 965  
203 E Main St  
New Castle, CO 81647

Brent L & Shirley F Peterson  
PO Box 965  
241 E Main St  
New Castle, CO 81647

Nathaniel & Emily Hodge  
281 E Main St  
New Castle, CO 81647

Suarez Elizalde, Guadalupe & Villalobo  
235 Rodreick Ln  
New Castle, CO 81647

Rogelio & Leticia Hernandez  
237, 239, 241 Rodreick Ln  
PO Box 64  
New Castle, CO 81647



COX, MICHAEL W & KELLEY A  
PO BOX 902  
NEW CASTLE CO 81647-0902

HERNANDEZ, ROGELIO & LETICIA  
PO BOX 64  
NEW CASTLE CO 81647

HODGE, EMILY R & NATHANIEL  
281 E MAIN STREET  
NEW CASTLE CO 81647

MEYER, DON BERNARD & SACHLEBEN,  
2401 MEADOW LARK LANE  
GLENWOOD SPRINGS CO 816014129

PALLARES GONZALEZ, ERIC S & JUAN  
2117 SORREL LANE  
SILT CO 81652

PETERSON, BRENT L & SHIRLEY F  
PO BOX 965  
NEW CASTLE CO 81647-0965

PETERSON, BRENT L  
PO BOX 965  
NEW CASTLE CO 81647-0965

SHAUGER, NANCIE J  
PO BOX 183  
NEW CASTLE CO 81647

SHRULL, DALE DON  
PO BOX 3154  
GLENWOOD SPRINGS CO 81602

SUAREZ ELIZALDE, GUADALUPE Y & VI  
235 RODREICK LANE  
NEW CASTLE CO 81647

Old Republic National Title Insurance Company  
Schedule A

Order Number: GW63020746

Property Address:

221 E MAIN STREET, NEW CASTLE, CO 81647

1. Commitment Date:

07/21/2023 at 5:00 P.M.

2. Policy to be Issued and Proposed Insured:

"ALTA" Owner's Policy 07-30-21  
Proposed Insured:  
MILES RIPPY

\$48,000.00

3. The estate or interest in the land described or referred to in this Commitment and covered herein is:

FEE SIMPLE

4. The Title is, at the Commitment Date, vested in:

DALE DON SHRULL

5. The Land is described as follows:

LOT 9, BLOCK P OF THE SPENCER'S 2ND ADDITION TO THE TOWN OF NEW CASTLE, ALSO DESCRIBED AS LOT 9, BLOCK P, TOWN OF NEW CASTLE.

COUNTY OF GARFIELD

STATE OF COLORADO

This page is only a part of a 2021 ALTA® Commitment for Title Insurance. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I—Requirements; Schedule B, Part II—Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.



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ALTA COMMITMENT

Old Republic National Title Insurance Company  
Schedule B, Part I  
(Requirements)

Order Number: GW63020746

All of the following Requirements must be met:

This proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.

Pay the agreed amount for the estate or interest to be insured.

Pay the premiums, fees, and charges for the Policy to the Company.

Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.

1. PROVIDE LAND TITLE GUARANTEE COMPANY WITH A CURRENT IMPROVEMENT LOCATION CERTIFICATE OF SUBJECT PROPERTY. THIS REQUIREMENT IS NECESSARY TO DELETE STANDARD EXCEPTIONS 1 THROUGH 3. UPON REVIEW, ADDITIONAL REQUIREMENTS AND/OR EXCEPTIONS MAY BE NECESSARY.  
NOTE: ANY MATTERS DISCLOSED BY SAID IMPROVEMENT LOCATION CERTIFICATE WILL BE REFLECTED ON SAID POLICY(S) TO BE ISSUED HEREUNDER.  
NOTE: LAND TITLE IS NOT RESPONSIBLE FOR ORDERING SAID IMPROVEMENT LOCATION CERTIFICATE.
2. SPECIAL WARRANTY DEED FROM DALE DON SHRULL TO MILES RIPPY CONVEYING SUBJECT PROPERTY.

WARRANTY DEED

THIS DEED, Made this 7th day of June 19 96, between Frank D. Shrull of the County of Garfield and State of Colorado, grantor, and Dale Shrull & Donna Maybon-Shrull

whose legal address is 241 North 7th Street, New Castle, CO 81647 of the County of Garfield and State of Colorado, grantee:

WITNESSETH, That the grantor for and in consideration of the sum of Ten Dollars and other good and valuable consideration (\$10.00) the receipt and sufficiency of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell, convey and confirm, unto the grantee, his heirs and assigns forever, all the real property together with improvements, if any, situate, lying and being in the County of Garfield and State of Colorado described as follows:

Lot 9, Block P of the Spencers 2nd Addition to the Town of New Castle, also described as Lot 9, Block P, Town of New Castle, together with all improvements thereon and appurtenances thereto.

as known by street and number as: 221 East Main Street, New Castle, CO 81647 assessor's schedule or parcel number: 380193 2123-314-05-003

TOGETHER with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances. TO HAVE AND TO HOLD the said premises above bargained and described, with the appurtenances, unto the grantee, his heirs and assigns forever. And the grantor, for himself, his heirs, and personal representatives, does covenant, grant, bargain, and agree to and with the grantee, his heirs and assigns, that at the time of the enrolling and delivery of these presents, he is well seized of the premises above conveyed, has good, sure, perfect, absolute and indefeasible estate of inheritance; in law, in fee simple, and has good right, full power and lawful authority to grant, bargain, sell and convey the same in manner and form as aforesaid, and that the same are free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances and restrictions of whatever kind or nature soever, except and subject to U.S. Patent reservations and exceptions; any and all easements and rights of way of a public or private nature; agreements, covenants, restrictions, rights and reservations of record.

The grantor shall and will WARRANT AND FOREVER DEFEND the above-bargained premises in the quiet and peaceable possession of the grantee, his heirs and assigns, against all and every person or persons lawfully claiming the whole or any part thereof. The singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders. IN WITNESS WHEREOF, the grantor has executed this deed on the date set forth above.

Frank D. Shrull

STATE OF COLORADO County of Garfield ss. The foregoing instrument was acknowledged before me this 19th day of June, 1996 by Frank D. Shrull My commission expires 4/18/99. Witness my hand and official seal.

Notary Public Delores J. Orzechowski 893 Grand Ave Denver, CO 80202



## QUIT CLAIM DEED

THIS DEED is dated May 7, 2010, and is made between

**Dale Shrull & Donna Maybon-Shrull,**

the Grantors of County of Garfield and State of Colorado, and

**Dale Shrull & Donna Mabon-Shrull,**

the Grantees whose legal address is 398 Midland Avenue, New Castle, CO 81647, of the County of Garfield and State of Colorado.

WITNESS, that the Grantor, for and in consideration of the sum of TEN AND NO/100ths DOLLARS, (\$10.00) the receipt and sufficiency of which is hereby acknowledged, does hereby remise, release, sell, and QUITCLAIM, unto the Grantees and assigns, forever, not in tenancy in common but in **joint tenancy**, all the right, title, interest, claim and demand which the Grantor has in and to the real property, together with any improvements thereon, located in the County of Garfield and State of Colorado, described as follows:

**5S- 90W, Sec 31**

**Lot 9, Block P**

**of the Spencer's 2<sup>nd</sup> Addition to the Town of New Castle, also described as Lot 9, Block P Town of New Castle with all improvements thereon and appurtenances thereto.**

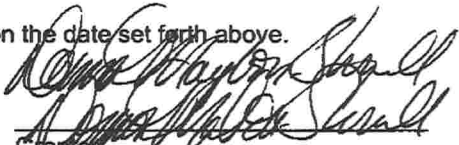
Also known by street and number as **221 E Main Street**

Also known by assessor's schedule # R380193 and parcel # 2123-314-05-003

TO HAVE AND TO HOLD the same, together with all and singular the appurtenances and privileges thereunto belonging, or in anywise thereunto appertaining, and all the estate, right, title, interest, and claim whatsoever, of the Grantor, either in law or equity, to the only proper use, benefit and behoove of the Grantee, and the Grantees' heirs and assigns, forever.

IN WITNESS WHEREOF, the Grantor has executed this deed on the date set forth above.

  
\_\_\_\_\_  
Grantor  
Dale Shrull

  
\_\_\_\_\_  
Grantor  
Donna Maybon-Shrull aka Donna Mabon-Shrull


State of Colorado

County of Garfield

The foregoing instrument was acknowledged before me this 7 day of May 2010 by Grantors, Dale Shrull and Donna Maybon-Shrull aka Donna Mabon-Shrull.

Witness my hand and official seal



  
\_\_\_\_\_  
Notary Public

My commission expires: 5-7-2011

CK  
Give to Donna

+ 21

## QUITCLAIM DEED

THIS QUITCLAIM DEED, Executed this 8<sup>th</sup> day of November, 2012, by the Grantor(s),

Dale Don Shrull & Donna ~~te~~ Mabon-Shrull  
PO Box 1155 PO Box 735  
Cortez, CO 81321 Cortez, CO 81321

to the Grantee(s),

Dale Don Shrull, Sole ownership  
P.O. Box 1155  
Cortez, Co 81321

WITNESSETH, That the said Grantor, for \$ 0

the receipt whereof is hereby acknowledged, does hereby remise, release and quitclaim unto the said Grantee forever, all the right, title, interest and claim which the said Grantor has in and to the following described parcel of land, and improvements and appurtenances thereto in State of Co \_\_\_\_\_,

If the full legal description will NOT fit in this space, Enter " See Exhibit A ", then enter the legal description below

Parcel ID: 212331405003

Street address: 221 E. Main St. New Castle, CO 81647

Section: 31 Township: 5 Range: 90 Subdivision:  
SPENCERS 2ND Block: P Lot: 9

Commonly known as: 221 E. Main Street, New Castle CO  
Parcel Identification: 2123-3146-5003

IN WITNESS WHEREOF, The said Grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in presence of:

Signature Dale Don Shruhl  
Print Name: Dale Don Shruhl  
Capacity: Grantor

Signature Donna Mabon Shruhl  
Print Name: Donna Mabon Shruhl  
Capacity: Grantor

Signature \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Capacity: \_\_\_\_\_

Signature \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Capacity: \_\_\_\_\_

Document prepared by: Dale Don Shruhl  
PO Box 1155  
Cortez, CO 81321

When recorded mail this deed and tax statements to:

Dale Don Shruhl  
P.O. Box 1155  
Cortez CO 81321

STATE OF Colorado }  
COUNTY OF Garfield }

On Nov. 8, 2012 before me, Kelly D. Jackson, personally appeared

Dale Don Shruhl and Donna Mabon Shruhl,  
personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s)  
is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the  
entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY  
that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Kelly D. Jackson

[Seal]



my commission expires  
April 6, 2016

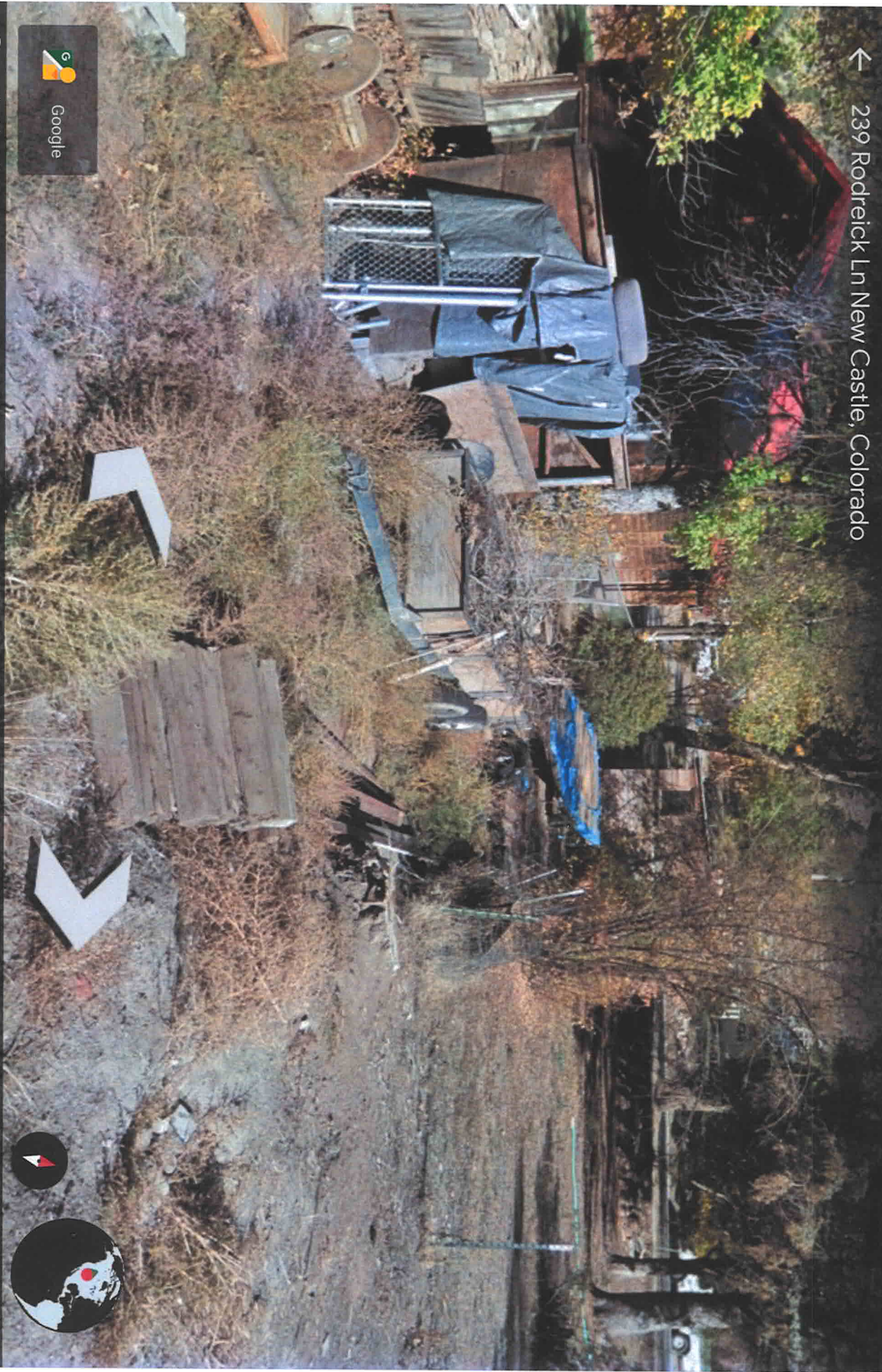


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← 239 Rodreick Ln New Castle, Colorado

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Google Earth

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Camera: 1,701 m







## **NOTICE OF PUBLIC HEARING**

### **Town of New Castle**

Date: October 3, 2023

Time: 7:00 PM

Place of hearing: Town Hall

Public body  
conducting hearing: Board of Adjustment

Brief description  
of application: Applicant requests a variance of the setbacks and minimum floor area in the R-1 zoning regulations in order to construct a single-family home on a non-conforming lot per Section 17.88.040(A).

Legal description: Lot 9, Block P of the Spencers 2<sup>nd</sup> Addition to the Town of New Castle, also described as Lot 9, Block P, Town of New Castle, together with all improvements thereon and appurtenances thereto.

Common address: 221 East Main Street, New Castle, CO 81647

Applicant: Miles Rippy

Landowner: Dale Don Shrull

The complete application is available at the Town Clerk's office at 450 West Main Street, P.O. Box 90, New Castle, CO 81647. All interested persons are invited to appear and state their views, protests or objections. If you cannot appear personally at such hearing, then you are urged to state your views by letter.



AFFIDAVIT AS TO NOTICE OF PUBLIC HEARING

I, Miles G. Rippey, do hereby certify that pursuant to ordinances of the Town of New Castle, Colorado, I provided notice of a public hearing before the New Castle Board of Adjustment on October 3, 2023, regarding a variance application by doing the following:

1. At least fifteen (15) days prior to such hearing, I sent a copy of the **attached** Notice of Public Hearing by certified mail to the owners of all property within one hundred (100) feet of the subject property and to the Town of New Castle.
2. If required by Chapter 16.10 of the New Castle Municipal Code, at least thirty (30) days prior to such hearing, I sent a copy of the **attached** Notice of Public Hearing by certified mail to the owners of mineral estates who have requested notification with respect to the subject property at the Garfield County Clerk and Recorder.
3. At least fifteen (15) days prior to such hearing, I posted notice of the hearing on the property on a sign approved by the Town at least twenty-two (22) inches wide, twenty-six (26) inches high, with letters at least one (1) inch in height. The sign was posted so that it was visible from a public street.
4. At least (15) days prior to such hearing, the **attached** Notice of Public Hearing was published on the Town's website (\*\*Performed by Town staff\*\*).

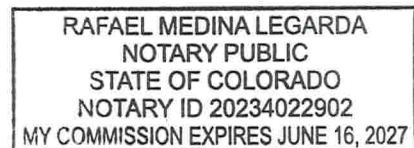
Miles G. Rippey  
Signature

STATE OF COLORADO     )  
  ) ss.  
COUNTY OF Garfield     )

Subscribed and sworn to before me this 13 day of September,  
2023, by Miles G. Rippey.

Witness my hand and official seal.

[Signature]  
Notary Public  
My commission expires: June 16, 2027





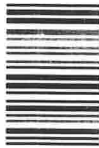
PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT  
OF THE RETURN ADDRESS. FOLD AT DOTTED LINE

**CERTIFIED MAIL®**



7022 3330 0000 5847 7915

**Retail**



81647

U.S. POSTAGE PAID  
FCM LETTER  
NEW CASTLE, CO 81647  
SEP 13, 2023

**\$8.56**

R2304W121344-04

**RDC 99**

**RETURN RECEIPT  
REQUESTED**

TOWN OF NEW CASTLE  
PO BOX 90  
NEW CASTLE, CO 81647

90  
9-14





## AGREEMENT TO PAY CONSULTING AND ADMINISTRATIVE COSTS

Pursuant to municipal code section 16.08.070, for any land use application, the applicant shall pay all costs incurred by the town for the preparation of plats, plans, other required data and documents, recording fees, publication costs, legal and engineering review and advice, planning review and advice, inspections and all other out-of-pocket costs incurred by the town in connection with the land use application. In the case of withdrawal or denial of a land use application, the applicant shall be responsible for all costs actually incurred by the town in connection with such application regardless of the state of the review process at which the application is withdrawn or denied.

To secure payment of costs incurred by the town, the owner of the land proposed for development (and the applicant, if different) shall be required to sign the following agreement:

*By signing below, the applicant and property owner hereby agree to reimburse the Town the actual costs to the Town for engineering, planning, surveying, legal services, and all other costs incurred by the Town in connection with the review and approval of the land use application. I also agree to reimburse the Town for the cost of making any correction or additions to the master copy of the official Town map and for any fees for recording any plats and accompanying documents with the County Clerk and Recorder of Garfield County. I agree that interest shall be imposed at the rate of 1.5% per month on all balances not paid within thirty (30) days of a statement. In the event the Town pursues collection of any amounts due and unpaid, the Town shall be entitled to collect attorney's fees and costs. In addition to all other remedies allowable by law, I agree that in the event any amounts remain due and unpaid for sixty (60) days the Town shall have the power and authority to certify such amounts, plus a ten percent penalty, to Garfield County to be imposed as a tax lien against the real property subject to the development application.*

SO AGREED this 10th day of August, 20<sup>23</sup>

Miles Rippy

Applicant (Print Name)

970-230-0387

Telephone Number

milesrippy@gmail.com

Email

Miles Rippy

Property Owner



Signature of Applicant

1297 County Road 240 GWS, CO 81601

Mailing Address of Applicant

milesrippy@gmail.com

Email Address of Applicant



Signature of Property Owner

1297 County Road 240 GWS, CO 81601

Owner Mailing Address

Type of application: Request for Variance

Property description: 221 E Main Street, New Castle, CO

Revised 3/2021



## AFFIDAVIT AS TO NOTICE OF PUBLIC HEARING

I, \_\_\_\_\_, do hereby certify that pursuant to ordinances of the Town of New Castle, Colorado, I provided notice of a public hearing before the New Castle Board of Adjustment on October 3, 2023 regarding a variance application by doing the following:

1. At least fifteen (15) days prior to such hearing, I sent a copy of the **attached** Notice of Public Hearing by certified mail to the owners of all property within one hundred (100) feet of the subject property and to the Town of New Castle.
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3. At least fifteen (15) days prior to such hearing, I posted notice of the hearing on the property on a sign approved by the Town at least twenty-two (22) inches wide, twenty-six (26) inches high, with letters at least one (1) inch in height. The sign was posted so that it was visible from a public street.
4. At least (15) days prior to such hearing, the **attached** Notice of Public Hearing was published on the Town's website (\*\*Performed by Town staff\*\*).

\_\_\_\_\_  
Signature

STATE OF COLORADO     )  
  ) ss.  
COUNTY OF \_\_\_\_\_)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_, by \_\_\_\_\_.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

## **NOTICE OF PUBLIC HEARING Town of New Castle**

Date: October 3, 2023

Time: 7:00 PM

Place of hearing: Town Hall

Public body  
conducting hearing: Board of Adjustment

Brief description  
of application: Applicant requests a variance on the R-1 zoning regulations in order to construct of a single family home.

Legal description: Lot 9, Block P of the Spencers 2<sup>nd</sup> Addition to the Town of New Castle, also described as Lot 9, Block P, Town of New Castle, together with all improvements thereon and appurtenances thereto.

Common address: 221 East Main Street, New Castle, CO 81647

Applicant: Miles Rippy

Landowner: Dale Shrull and Donna Maybon-Shrull

The complete application is available at the Town Clerk's office at 450 West Main Street, P.O. Box 90, New Castle, CO 81647. All interested persons are invited to appear and state their views, protests or objections. If you cannot appear personally at such hearing, then you are urged to state your views by letter.

**Town of New Castle**

450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**

**Phone:** (970) 984-2311

**Fax:** (970) 984-2716

[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

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## **Memorandum**

**To:** Mayor & Council  
**From:** Dave Reynolds  
**Re:** Agenda Item: Consider Appointment of Town Clerk  
**Date:** 10/03/23

**Purpose:**

The purpose of this agenda item is to consider the appointment of Interim Town Clerk Mindy Andis as the new Town Clerk of New Castle.

Working for the Town of New Castle for nearly 23 years, as Deputy Town Clerk for 10 years, and as Interim Town Clerk for over three months, Mindy has demonstrated an amazing history of dedication, commitment, and excellence to the New Castle Clerk's Department. As a trained Municipal Clerk, Mindy holds the title of Certified Municipal Clerk (CMC) from the International Institute of Municipal Clerks. Mindy is currently continuing her education and is studying for her Masters Municipal Clerk Certificate.

Town staff is excited for the possibility of having Mindy appointed as the new Town Clerk and looks forward to the growth and expanded possibilities that Mindy can bring to this role.



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

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## Memorandum

**To:** Mayor & Council  
**From:** Dave Reynolds  
**Re:** Agenda Item: Consider the Appointment of Town Treasurer  
**Date:** 10/03/23

**Purpose:**

The purpose of this agenda item is to consider the appointment of Viktoriya Ehlers as the Town Treasurer of New Castle.

Working as the Assistant Town Treasurer since March of 2020, Viktoriya has proven herself to be a fully dedicated staff member who can move the town forward by competently embracing the position of Town Treasurer.

While the town staff is saddened at the loss of Loni Burk due to retirement, we are thrilled at the possibility of having Viktoriya move into this position and make it her own. Staff is confident in Viktoriya's abilities and looks forward to standing by her side as she adapts to this new role.





**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
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### Memorandum

**To:** Mayor Riddile and Town Council  
**From:** Dave Reynolds, Loni Burk & Viktoriya Ehlers  
**Subject:** Agenda Item: 2024 Budget Presentation  
**Date:** 10/03/2023

**Purpose:**

The purpose of this agenda item is to present Council with the 2024 Proposed Budget. Following our recent budget work session and the annual Council Retreat, staff has made adjustments to the preliminary budget that will be explained during this agenda item. Staff will review the latest budget assumptions and most recent changes to the preliminary budget that was presented on September 19, 2023 as well as get Council direction on decisions to balance the 2024 budget.

## Town of New Castle

### Proposed 2024 Budget Changes from 9/19/2023

#### General Overview

1. General Fund went from +\$239,217 to (\$49,318)
2. Utility Fund went from +24,307 to (\$40,816)

#### Personnel

1. Salary adjustments were made for all employees effective in September 2023, thereby increasing the starting salaries for the 2024 budget. Until the salary survey is received, a 10% COLA has been added to the current 2023 salaries as a placeholder.
2. A 12<sup>th</sup> police officer was added into the 2024 budget.
3. The current 4% retirement contribution was increased to 6% as a placeholder. Each 1% costs the Town approximately \$36,000.
4. The 2023 mid-year increase resulted in a total of just under \$262,000 in additional salaries, payroll taxes and retirement contributions for the 2024 budget – split \$199,245-General Fund and \$63,075-Utility Fund.

#### Administration – p. 4-6

1. Proposition HH estimate would reduce Property Tax Revenues by \$42,117 if passed
2. Increased computer hardware by \$8,000 to include 4 new towers (10-5040-103)

#### Building & Planning – p. 7

1. Increased computer hardware by \$2,000 for new tower (10-5030-103)

#### Parks Capital – p.9

1. Added \$20,000 for Dog Park shade structure (10-5075-700)

#### Recreation – p.14-15

2. Increased computer hardware by \$6,000 for 3 new towers (10-5070-103)

#### Utility Fund

1. Salary increases cost \$63,075 taking the 2024 budget from +\$24,307 to (\$40,816)
2. Assumed rate increase = 3%; each additional 1% rate increase equates to approximately \$28,344 in revenues

***Notes & other considerations:***

A. The Raw Water Irrigation project funding is dependent on the outcome of the 2023 Fall FMLD grant that was applied for in August. We hope to have an answer soon. If we aren't awarded the grant, we will use ARPA funds to help fund this project. If we are awarded the grant, we will use APRA funds to supplement the funding of the Digester Blower building.

B. Discretionary expenditures included in the current version of the 2024 budget are:  
General Fund –

Donations to Special Interest Groups & Committees

- Chamber of Commerce - \$7,000
- Downtown Group - \$3,000
- CRVEDP - \$8,000
- Historic Preservation Commission - \$10,000
- Climate & Environment Commission - \$2,000
- Burning Mountain Festival – expenses net of revenue - \$4,500
- Community Market – net revenue - \$2,000
- Other Special Events (Chili Cook Off, etc) – expenses net of revenue - \$2,000
- Rides & Reggae Event - \$20,000
- Outgoing Grants - \$16,000
- River Center Donation - \$15,000
- Garfield County Detox Center - \$10,000
- Youth Zone - \$4,000
- New Castle Trails - \$55,000
- Wildlife Collaborative - \$2,000

Capital/Other Items

- Vehicle for Building & Planning - \$35,000
- Boat Ramp Planning - \$30,000
- Roundabout plan set & construction observation - \$25,000
- Police Department MDT computers - \$75,000 (1/2 of estimated cost)
- Streets Trucks to replace 2014 truck & plow (\$58,000) & 2017 crew cab (\$52,000) – sale of both estimated to bring in \$46,000
- 12<sup>th</sup> Police Officer - \$107,361

Utility Fund -

Donations to Special Interest Groups & Committees

- Garfield Clean Energy - \$16,500
- Middle CO Watershed - \$2,500

C. Consideration of CDOT Roundabout & Landscaping project

# Town of New Castle 2024 Proposed Budget



Council Meeting  
October 3, 2023

# 2024 PROPOSED BUDGET

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TOWN OF NEW CASTLE, COLORADO



# TOWN OF NEW CASTLE, COLORADO

## GENERAL FUND

### Combined Statement of Revenues, Expenses and Changes in Fund Balances - Budget and Actual Budget Year Ending December 31, 2024

	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>2023 Projected</u>	<u>2024 Budget</u>
<b>BEGINNING FUND BALANCE</b>	<b>3,176,707</b>	<b>3,309,198</b>	<b>3,619,156</b>	<b>4,397,350</b>
Restricted - Tabor	185,000	225,000	259,000	260,000
Committed - Burning Mtn Ave.	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,976	1,976	2,152	2,322
Committed - Traffic Impact	341,593	397,593	396,982	422,787
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250
Committed - Long Term Capital Reserve	-	400,000	400,000	600,000
Assigned - Streets Truck & Plow	-	58,000	-	-
Assigned - Police Body Cameras	-	54,500	-	-
Assigned - Future Capital Projects TBD	-	258,385	-	498,497
<b>Unassigned</b>	<b>2,634,394</b>	<b>1,900,000</b>	<b>2,547,278</b>	<b>2,600,000</b>
<b>REVENUES</b>				
Other Revenues (Administration)	2,557,838	3,529,075	4,141,153	2,954,424
Building/Planning Department	186,484	162,500	125,082	126,234
Municipal Court	11,546	9,300	9,800	10,200
Parks /Trails Capital	398,352	411,000	464,491	428,500
Park/Trails Maintenance	183,111	182,000	189,669	198,000
Public Safety Department	12,911	12,600	16,059	10,570
Recreation Department	557,200	453,500	494,850	482,550
Street Maintenance	1,256,896	1,144,700	1,341,681	1,299,120
<b>Total Revenues</b>	<b>5,164,338</b>	<b>5,904,675</b>	<b>6,782,785</b>	<b>5,509,598</b>
<b>Expenditures</b>				
Administration Department	634,845	2,052,260	2,040,197	814,675
Building/Planning Department	195,951	234,050	219,754	287,878
Health and Welfare	42,581	53,000	53,000	53,000
Municipal Court	47,324	53,400	44,122	45,290
Parks/Trails Capital	135,170	149,600	183,781	210,750
Parks/Trails Maintenance	413,902	481,000	461,338	528,119
Public Safety Department	1,340,221	1,458,900	1,339,697	1,915,406
Recreation Department	452,600	483,800	454,515	492,749
Street Maintenance	1,331,701	860,000	1,130,141	1,129,717
Town Maintenance	127,561	73,000	78,046	81,332
<b>TOTAL EXPENDITURES</b>	<b>4,721,856</b>	<b>5,899,010</b>	<b>6,004,591</b>	<b>5,558,916</b>
<b>ENDING FUND BALANCE</b>	<b>3,619,189</b>	<b>3,314,863</b>	<b>4,397,350</b>	<b>4,348,032</b>
	442,482	5,665	778,194	(49,318)

TOWN OF NEW CASTLE, COLORADO  
Continued:

	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>2023 Projected</u>	<u>2024 Budget</u>
<b>ENDING FUND BALANCE</b>	<b>3,619,189</b>	<b>3,314,863</b>	<b>4,397,350</b>	<b>4,348,032</b>
<b>Assigned Amounts:</b>				
Restricted - TABOR	185,000	225,000	259,000	260,000
Committed - Burning Mtn Ave.	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,976	1,976	2,152	2,322
Committed - Traffic Impact	341,593	397,593	396,982	422,787
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250
Committed - Long Term Capital Reserve	-	400,000	400,000	600,000
Assigned - Streets Truck & Plow	-	58,000	-	-
Assigned - Police Body Cameras	-	54,500	-	-
Assigned - Future Capital Projects TBD	-	258,385	-	498,497
<b>Unassigned</b>	<b>3,076,876</b>	<b>1,905,665</b>	<b>3,325,472</b>	<b>2,550,682</b>

# TOWN OF NEW CASTLE, COLORADO

## GENERAL FUND

Revenues and Expenses - Budget and Actual  
Budget Year Ending December 31, 2024

	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>2023</u> <u>Projected</u>	<u>2024</u> <u>Budget</u>
<b>Admin</b>				
Revenues	2,557,838	3,529,075	4,141,153	2,954,424
Expenses	634,845	2,052,260	2,040,197	814,675
<b>Net</b>	<b>1,922,993</b>	<b>1,476,815</b>	<b>2,100,956</b>	<b>2,139,749</b>
<b>Building &amp; Planning</b>				
Revenues	186,484	162,500	125,082	126,234
Expenses	195,951	234,050	219,754	287,878
<b>Net</b>	<b>(9,467)</b>	<b>(71,550)</b>	<b>(94,672)</b>	<b>(161,644)</b>
<b>Municipal Court</b>				
Revenues	11,546	9,300	9,800	10,200
Expenses	47,324	53,400	44,122	45,290
<b>Net</b>	<b>(35,778)</b>	<b>(44,100)</b>	<b>(34,322)</b>	<b>(35,090)</b>
<b>Parks/Trails Capital</b>				
Revenues	398,352	411,000	464,491	428,500
Expenses	135,170	149,600	183,781	210,750
<b>Net</b>	<b>263,182</b>	<b>261,400</b>	<b>280,710</b>	<b>217,750</b>
<b>Parks/Trails Maintenance</b>				
Revenues	183,111	182,000	189,669	198,000
Expenses	413,902	481,000	461,338	528,119
<b>Net</b>	<b>(230,791)</b>	<b>(299,000)</b>	<b>(271,669)</b>	<b>(330,119)</b>
<b>Public Safety</b>				
Revenues	12,911	12,600	16,059	10,570
Expenses	1,340,221	1,458,900	1,339,697	1,915,406
<b>Net</b>	<b>(1,327,310)</b>	<b>(1,446,300)</b>	<b>(1,323,638)</b>	<b>(1,904,836)</b>
<b>Recreation</b>				
Revenues	557,200	453,500	494,850	482,550
Expenses	452,600	483,800	454,515	492,749
<b>Net</b>	<b>104,600</b>	<b>(30,300)</b>	<b>40,335</b>	<b>(10,199)</b>
<b>Street Maintenance</b>				
Revenues	1,256,896	1,144,700	1,341,681	1,299,120
Expenses	1,331,701	860,000	1,130,141	1,129,717
<b>Net</b>	<b>(74,805)</b>	<b>284,700</b>	<b>211,540</b>	<b>169,403</b>
<b>Health &amp; Welfare</b>				
Expenses	42,581	53,000	53,000	53,000
<b>Net</b>	<b>(42,581)</b>	<b>(53,000)</b>	<b>(53,000)</b>	<b>(53,000)</b>
<b>Town Maintenance</b>				
Expenses	127,561	73,000	78,046	81,332
<b>Net</b>	<b>(127,561)</b>	<b>(73,000)</b>	<b>(78,046)</b>	<b>(81,332)</b>
<b>Total General Fund</b>				
Revenues	5,164,338	5,904,675	6,782,785	5,509,598
Expenses	4,721,856	5,899,010	6,004,591	5,558,916
<b>Net</b>	<b>442,482</b>	<b>5,665</b>	<b>778,194</b>	<b>(49,318)</b>



**Town of New Castle  
Administration Department  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
10-4010-001	General Property Tax	529,575	523,425	523,425	657,589
10-4010-020	Specific Ownership	39,598	39,000	36,070	32,000
10-4010-030	Interest / Penalties	656	700	100	100
10-4010-040	Sales 1 3/4 %	1,246,803	1,254,000	1,336,921	1,390,000
10-4010-080	Use Tax	94,206	75,000	53,592	55,735
10-4010-095	Lodging Tax	16,146	30,000	35,206	36,000
10-4010-100	Tobacco Tax	-	-	-	-
10-4010-120	Franchise Tax	162,828	180,000	183,356	191,000
10-4010-140	Occupation Tax	2,491	2,500	2,400	2,400
10-4010-220	Animal Permits	1,755	1,600	1,550	1,500
10-4010-260	Liquor Licenses	5,405	2,500	2,800	2,500
10-4010-280	Business Licenses	7,500	6,500	6,700	6,500
10-4010-289	Trail Grant Revenue	-	1,185,000	1,185,000	-
10-4010-390	Mineral Lease Distribution	252,193	75,000	354,602	285,000
10-4010-391	Severance Tax	114,096	50,000	110,036	85,000
10-4020-001	AD Charges for Services	5	-	-	-
10-4020-020	Ad Rent Income	1	-	-	-
10-4020-022	Kamm Bldg Rent Income	8,350	3,750	8,400	8,400
10-4020-060	AD Miscellaneous	5,876	15,000	31,551	-
10-4020-066	Retirement Forfeiture	6,486	-	-	-
10-4020-082	History Colorado HPC Grant	-	-	19,550	-
10-4020-300	FMLD Grant	-	46,300	49,164	-
10-4020-520	AD Alpine Capital Impr Acc Int	85	-	-	-
10-4020-540	AD CT Interest	9,819	8,800	60,000	60,000
10-4020-580	AD C-SAFE Interest	53,963	30,000	140,000	140,000
10-4030-540	AD St Scape Interest	1	-	730	700
<b>Total Revenues</b>		<b>2,557,838</b>	<b>3,529,075</b>	<b>4,141,153</b>	<b>2,954,424</b>
<b><u>Expenses</u></b>					
10-5040-010	Council Salaries	20,120	21,660	21,660	23,220
10-5040-020	Salaries	249,105	312,000	308,411	337,012
10-5040-023	Overtime Pay	65	1,000	2,244	1,000
10-5040-030	Payroll Tax Exp - Social Sec	16,027	20,700	19,790	22,396
10-5040-031	Payroll Tax Exp - Medicare	3,749	4,900	4,629	5,238
10-5040-032	Payroll Tax Exp - St Unemplmnt	443	1,000	805	1,084
10-5040-041	CRA Retirement Exp	9,961	12,500	12,486	20,281
10-5040-042	Health Insurance Exp	54,610	66,000	60,588	72,385
10-5040-049	Recruitment Expense	7,839	5,000	2,500	5,000
10-5040-050	Employee Support	8,404	12,000	9,000	12,000
10-5040-051	Employee Wellness Program	594	1,600	830	890
10-5040-100	Office Supplies	8,653	8,500	7,000	5,000
10-5040-101	Office Op. Supply & Furniture	918	1,000	3,000	1,000
10-5040-102	Postage Expense	1,057	1,500	900	1,500
10-5040-103	Computer Hardware/Software	7,635	7,700	22,000	18,000

**Town of New Castle  
Administration Department  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
10-5040-104	Printing & Copies	4,379	5,000	1,000	3,000
10-5040-107	Computer Services	7,980	8,200	9,000	8,800
10-5040-110	Ordinance Codification	2,987	4,500	2,000	2,000
10-5040-120	Utilities	1,676	2,000	1,885	2,100
10-5040-140	Telephone Expense	4,246	4,400	5,676	6,000
10-5040-145	Internet Svc/Web Page	3,880	11,000	3,000	5,000
10-5040-146	Newsletter Expenses	6,791	7,000	7,000	8,000
10-5040-150	Mileage Expense	-	500	500	500
10-5040-160	Dues, Subscriptions	5,104	7,000	7,000	7,000
10-5040-170	Training & Meetings	6,420	12,500	7,000	8,000
10-5040-175	Meals, Lodging	7,153	8,000	11,000	8,000
10-5040-180	Publication of Notices	71	2,000	500	2,000
10-5040-200	Legal Services	67,170	125,000	75,580	80,000
10-5040-210	Technical Support	2,541	2,400	2,319	2,500
10-5040-220	Other Prof Services	1,410	4,200	7,500	8,000
10-5040-240	Audit Expense	1,700	1,700	1,700	3,000
10-5040-250	Economic Dev./Enhancement	14,527	15,300	8,000	22,500
10-5040-254	Chamber of Commerce	7,000	7,000	7,000	7,000
10-5040-255	DownTown Group Exp	-	3,000	-	3,000
10-5040-256	AGNC Expense	-	500	-	500
10-5040-257	Branding-Marketing Exp.	500	2,000	-	2,000
10-5040-260	Insurance Expense	9,049	9,900	9,728	11,869
10-5040-279	Council Expenses	4,382	6,000	6,000	6,000
10-5040-280	Miscellaneous Expense	3,537	1,500	4,000	3,500
10-5040-281	Good Neighbor Policy	-	5,000	3,000	5,000
10-5040-284	LoVa Meet in Middle Grant	-	1,200,000	1,200,000	-
10-5040-287	Trail Development	1,418	1,500	-	-
10-5040-288	LoVa Trail West (constr grant)	19,239	-	-	-
10-5040-290	Special Events	1,094	1,000	800	1,200
10-5040-292	Town Hall Improvements	4,843	58,900	111,700	-
10-5040-293	Town Hall Roof Repairs	-	-	-	-
10-5040-294	Rides & Reggae	20,000	20,000	20,000	20,000
10-5040-320	Veh Exp-08 Toyota	338	500	200	500
10-5040-321	Veh Exp - Traverse	20	500	200	500
10-5040-340	Gas & Oil	2,682	3,200	2,810	3,100
10-5040-360	County Treasurer Fees	10,663	11,000	11,000	11,000
10-5040-362	Bank Charges	(1)	-	-	-
10-5040-420	Capital Outlay	-	-	4,106	-
10-5040-460	Planning & Zoning	-	-	100	100
10-5040-480	Engineering & Survey	6,021	5,000	8,500	10,000
10-5040-520	Election Expense	10,395	4,000	-	15,000
10-5040-609	Historic Property Designation	1,866	6,000	-	8,000
10-5040-610	HPC Expenses	2,616	6,000	22,550	2,000
10-5040-620	Climate & Environ Commission	1,968	2,000	2,000	2,000
<b>Total Expenses</b>		<b>634,845</b>	<b>2,052,260</b>	<b>2,040,197</b>	<b>814,675</b>

**Town of New Castle  
Building & Planning  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
10-4010-170	Land Use Application Fees	5,450	2,400	350	1,100
10-4010-180	Building Permits	140,853	120,000	84,732	85,134
10-4010-190	Developers Reimbursement	39,499	40,000	40,000	40,000
10-4010-240	Contractor Licenses	25	-	-	-
10-4010-245	Misc. Building Dept Revenue	550	-	-	-
10-4010-300	Sign Permits	107	100	-	-
<b>Total Revenue</b>		<b>186,484</b>	<b>162,500</b>	<b>125,082</b>	<b>126,234</b>
<b><u>Expenses</u></b>					
10-5030-020	Salaries	93,207	120,000	117,744	132,492
10-5030-023	Overtime Pay	65	500	1,062	100
10-5030-030	Payroll Tax Exp - Social Sec	5,711	7,500	7,302	8,215
10-5030-031	Payroll Tax Exp - Medicare	1,336	1,800	1,708	1,921
10-5030-032	Payroll Tax Exp - St Unemplmnt	170	400	279	397
10-5030-041	CRA Retirement Exp	3,712	4,800	4,760	7,950
10-5030-042	Health Insurance Exp	14,204	20,000	17,845	21,686
10-5030-051	Employee Wellness Program	252	400	295	330
10-5030-100	Office Supplies	1,502	1,500	1,500	1,500
10-5030-101	Office Op. Supply & Furniture	-	-	-	-
10-5030-102	Postage Expense	413	400	400	400
10-5030-103	Computer Hardware/Software	-	200	-	2,500
10-5030-104	Printing & Copies	1,005	1,000	1,000	1,000
10-5030-107	Computer Services	4,980	5,800	6,885	7,400
10-5030-120	Utilities	-	-	-	-
10-5030-140	Telephone Expense	860	700	1,160	1,300
10-5030-160	Dues, Subscriptions	404	500	400	500
10-5030-161	Bldg Code Library	-	250	807	1,200
10-5030-170	Training & Prof Dues	-	1,000	230	2,000
10-5030-175	Meals, Lodging	-	-	-	2,000
10-5030-190	Developers Costs	39,855	40,000	40,000	40,000
10-5030-195	Developers Bad Debt	45	-	-	-
10-5030-200	Legal Services	6,217	5,000	5,000	5,000
10-5030-210	Technical Support	2,291	2,500	2,319	2,500
10-5030-220	Building Plan Review/Insp/Cons	10,625	7,500	1,972	1,500
10-5030-230	Engineering Consultation	3,160	5,000	1,000	2,500
10-5030-235	Planning Consultation	-	1,000	-	500
10-5030-240	Audit Expense	595	600	600	1,050
10-5030-260	Insurance Expense	4,593	5,200	5,211	6,437
10-5030-320	Vehicle Expense	749	500	275	500
10-5030-421	Vehicle Purchase	-	-	-	35,000
<b>Total Expenses</b>		<b>195,951</b>	<b>234,050</b>	<b>219,754</b>	<b>287,878</b>

**Town of New Castle  
Health & Welfare  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Expenses</u></b>					
10-5080-500	Outgoing Grants	20,000	16,000	16,000	16,000
10-5080-502	H & W-CMC Seniors Program	7,581	8,000	8,000	8,000
10-5080-504	H & W-River Center	15,000	15,000	15,000	15,000
10-5080-506	H & W-Garfield Cty Detox Ctr	0	10,000	10,000	10,000
10-5080-516	H & W-Youth Zone	0	4,000	4,000	4,000
<b>Total Expenses</b>		<b>42,581</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>

**Town of New Castle  
Municipal Court  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
10-4010-400	Misc. Court Revenue	939	1,000	-	1,000
10-4010-420	Traffic Fines	5,427	4,000	4,000	4,500
10-4010-421	Parking Tickets	150	500	700	500
10-4010-440	Other Fines	2,662	2,000	3,000	2,000
10-4010-460	Court Costs	1,560	1,000	1,000	1,100
10-4010-480	PS Citation Serv Charges	808	800	1,100	1,100
<b>Total Revenues</b>		<b>11,546</b>	<b>9,300</b>	<b>9,800</b>	<b>10,200</b>
<b><u>Expenses</u></b>					
10-5055-020	Salaries	26,182	29,700	28,238	27,100
10-5055-023	Overtime	58	400	-	-
10-5055-030	Payroll Tax Exp - Social Sec	966	1,100	1,200	787
10-5055-031	Payroll Tax Exp - Medicare	226	300	281	184
10-5055-032	Payroll Tax Exp - St Unemplmnt	29	100	45	38
10-5055-041	CRA Retirement Exp	630	700	779	762
10-5055-042	Health Insurance Exp	2,902	3,000	2,953	2,966
10-5055-051	Employee Wellness Program	24	100	45	45
10-5055-100	Office Supplies	389	200	-	200
10-5055-102	Postage Exp.	204	200	200	200
10-5055-105	Office - Misc.	1,065	1,100	1,078	1,200
10-5055-160	Judge Exp (Dues, Taxes)	22	-	52	100
10-5055-220	Attorney Fees - Court	13,353	15,000	8,000	10,000
10-5055-260	Insurance Expense	1,093	1,300	1,251	1,508
10-5055-340	Municipal Court Expense	181	200	-	200
<b>Total Expenses</b>		<b>47,324</b>	<b>53,400</b>	<b>44,122</b>	<b>45,290</b>

**Town of New Castle  
Parks Capital  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
10-4040-030	Sales Tax 1/2% (new 2001)	346,852	351,000	374,338	390,000
10-4040-090	Recreational Dev Fee	51,500	60,000	45,000	36,000
10-4040-100	Donations-Park Capital	-	-	14,153	-
10-4040-112	DOLA Grant	-	-	5,000	-
10-4040-394	Sale of Parks Assets	-	-	26,000	2,500
<b>Total Revenues</b>		<b>398,352</b>	<b>411,000</b>	<b>464,491</b>	<b>428,500</b>
<b><u>Expenses</u></b>					
10-5075-421	Veh/Equip - Lease/Purchase	-	58,000	55,181	19,150
10-5075-480	Engineering & Survey	3,615	-	17,000	25,000
10-5075-600	Parks Interest Expense	14,077	12,200	12,200	12,200
10-5075-650	VIX Loan Principal	47,478	49,400	49,400	49,400
10-5075-700	Capital - Park Development	-	-	10,000	20,000
10-5075-701	Capital - Park Improvements	-	-	10,000	30,000
10-5075-704	Capital - NC Trails	70,000	30,000	30,000	55,000
<b>Total Expenses</b>		<b>135,170</b>	<b>149,600</b>	<b>183,781</b>	<b>210,750</b>

**Town of New Castle  
Parks Maintenance  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
10-4040-020	Sales Tax 1/4 %	173,426	175,500	187,169	195,000
10-4040-040	Park Use Revenue	9,185	6,500	2,500	3,000
10-4040-050	Dirty Hog Dash Rev.	500	-	-	-
10-4040-080	Donations	-	-	-	-
10-4040-120	Miscellaneous	-	-	-	-
<b>Total Revenues</b>		<b>183,111</b>	<b>182,000</b>	<b>189,669</b>	<b>198,000</b>
<b><u>Expenses</u></b>					
10-5075-020	Salaries	191,968	225,000	227,878	259,954
10-5075-022	Call Out Pay	1,412	1,500	2,824	2,500
10-5075-023	Overtime Pay	2,509	6,000	6,000	2,500
10-5075-025	Salary-Summer Temps	22,259	35,000	22,595	32,000
10-5075-030	Payroll Tax Exp - Social Sec	13,062	17,000	15,682	18,411
10-5075-031	Payroll Tax Exp - Medicare	3,055	3,900	3,668	4,036
10-5075-032	Payroll Tax Exp - St Unemplmnt	399	800	589	891
10-5075-041	CRA Retirement Exp	7,832	9,300	9,531	17,817
10-5075-042	Health Insurance Exp	51,338	63,000	54,396	61,830
10-5075-050	Employee Support	843	1,500	1,500	758
10-5075-051	Employee Wellness Program	631	700	740	760
10-5075-100	Office Supplies	28	500	500	500
10-5075-101	Office Op. Supply & Furniture	-	500	300	500
10-5075-103	Computer Hardware/Software	-	1,000	800	800
10-5075-107	Computer Services	4,906	5,800	6,945	7,400
10-5075-120	Utilities	4,414	6,000	3,811	4,200
10-5075-140	Telephone Expense	2,578	2,600	2,826	3,000
10-5075-160	Dues, Subscriptions	-	300	260	400
10-5075-170	Training	195	1,100	400	1,100
10-5075-175	Meals, Lodging	950	1,000	700	1,000
10-5075-176	Work Crew Meal Exp	71	-	52	200
10-5075-180	Publication of Notices	959	1,000	1,500	1,000
10-5075-210	Technical Support	1,678	1,800	1,698	1,800
10-5075-220	Other Prof Services/Inspection	-	200	-	-
10-5075-230	Other Prof. Svcs. - CIP	-	200	-	-
10-5075-240	Audit Expense	595	600	600	1,050
10-5075-260	Insurance Expense	6,685	9,800	10,704	11,962
10-5075-280	Miscellaneous Expense	90	200	200	200
10-5075-300	Tools	1,382	2,600	6,000	2,300
10-5075-320	Vehicle Expense	1,467	1,400	1,400	1,200
10-5075-321	2023 Silverado 2500 (P - 65)	-	-	-	300
10-5075-328	Veh Exp-09 Chevy 3500(P5)	1,577	300	78	-
10-5075-329	Veh Exp-00 GMC(P12)	-	800	-	-
10-5075-340	Gas & Oil	15,200	16,700	15,261	16,800
10-5075-380	Equipment Maintenance	4,903	4,000	6,500	6,500
10-5075-383	Eq. Maint. Jacobsen Mower	47	500	250	500



**Town of New Castle  
Parks Maintenance  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
10-5075-388	Irrigation Winterization	44	-	-	-
10-5075-389	Irrigation M & O	14,722	13,000	13,000	13,000
10-5075-390	M & O	13,469	11,400	15,000	17,500
10-5075-391	Equipment Rental	1,811	2,000	1,800	2,750
10-5075-392	Fertilizer	2,784	4,800	2,800	4,800
10-5075-393	Weed management	980	4,300	1,950	2,000
10-5075-394	Mosquito Control	6,300	6,800	6,800	7,100
10-5075-397	Gardens Expense	3,060	2,800	2,500	3,500
10-5075-399	Trail Signs	5,000	2,000	2,000	2,000
10-5075-403	Holiday Lights Expense	1,665	2,000	1,000	2,000
10-5075-481	Safety	406	800	800	800
10-5075-499	PWF Maintenance	5,192	3,000	2,000	3,000
10-5075-500	Tree Maintenance - Parks	15,436	5,500	5,500	5,500
<b>Total Expenses</b>		<b>413,902</b>	<b>481,000</b>	<b>461,338</b>	<b>528,119</b>

**Town of New Castle**  
**Public Safety**  
**2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
10-4010-500	PS Charges for Services	1,792	3,000	1,662	2,000
10-4010-510	PS-VIN Inspect.	1,120	1,400	1,120	1,400
10-4010-520	PS Dog Impound Fees	-	-	150	-
10-4010-560	PS Donation to Bike Rodeo	700	700	1,500	1,500
10-4010-565	PS Training Reimbursement	8,121	5,500	5,770	5,500
10-4010-580	PS Vehicle Sale	-	-	5,000	-
10-4010-585	Veh. Impound Fees	1,660	2,000	-	-
10-4010-636	Mahan Scholarship Fund	118	-	170	170
10-4010-640	PS Bail Bonds	(600)	-	187	-
10-4010-661	PS Donations	-	-	500	-
<b>Total Revenues</b>		<b>12,911</b>	<b>12,600</b>	<b>16,059</b>	<b>10,570</b>
<b><u>Expenses</u></b>					
10-5050-020	Salaries	766,844	870,000	760,388	1,133,698
10-5050-022	Call Out Pay	101	500	500	500
10-5050-023	Overtime Pay	7,311	10,000	36,496	15,000
10-5050-030	Payroll Tax Exp - Social Sec	46,099	57,000	48,331	71,250
10-5050-031	Payroll Tax Exp - Medicare	10,781	13,500	11,303	16,663
10-5050-032	Payroll Tax Exp - St Unemplmnt	1,602	2,800	1,807	3,448
10-5050-041	CRA Retirement Exp	31,002	37,000	31,903	68,952
10-5050-042	Health Insurance Exp	201,976	234,000	189,900	265,900
10-5050-049	Recruitment Expense	-	10,000	5,200	21,000
10-5050-050	Employee Assistance Program	35	-	-	-
10-5050-051	Employee Wellness Program	1,972	2,800	2,350	2,990
10-5050-100	Office Supplies	2,713	2,000	2,000	2,200
10-5050-101	Office Op. Supply & Furniture	55	2,000	2,000	2,000
10-5050-102	Postage Expense	612	800	740	1,000
10-5050-103	Computer Hardware/Software	1,425	5,700	5,700	75,000
10-5050-104	Printing & Copies	2,434	3,500	3,500	3,500
10-5050-120	Utilities	1,417	1,200	1,658	1,800
10-5050-140	Telephone Expense	9,627	10,000	8,461	8,900
10-5050-145	Internet Svc/Web Page	1,183	1,300	1,200	1,400
10-5050-160	Dues & Subscriptions	21,013	28,000	28,000	32,000
10-5050-175	Meals, Lodging	6,907	8,000	7,000	8,500
10-5050-180	Publication of Notices	-	300	-	-
10-5050-190	Refund	-	200	-	-
10-5050-200	Legal & Professional Svcs.	3,118	6,000	2,000	4,000
10-5050-240	Audit Expense	850	900	900	1,500
10-5050-260	Insurance Expense	29,910	31,500	32,338	38,905
10-5050-280	Miscellaneous Expense	566	2,500	2,200	3,000
10-5050-290	Special Events Exp.	401	1,600	3,800	2,800
10-5050-300	Uniform Allowance	2,879	5,000	5,800	6,000
10-5050-301	Officer's Equipment	7,238	13,800	13,800	14,800
10-5050-316	Veh Exp-534-2016 Tahoe	414	1,500	3,500	2,000

**Town of New Castle**  
**Public Safety**  
**2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
10-5050-317	Veh Exp-533-2016 Tahoe	1,067	1,500	1,500	2,000
10-5050-320	Veh Exp-255-2010 Charger	-	1,000	-	-
10-5050-324	Veh Exp-407-2010 Explorer	142	1,000	1,000	1,000
10-5050-325	Veh Exp-671-2018 Tahoe	330	1,500	1,500	2,000
10-5050-327	Veh Exp-2009 Tahoe	-	-	-	1,000
10-5050-328	Veh Exp-807-2021 Tahoe	684	1,500	1,500	2,000
10-5050-329	Veh Exp-808-2021 Tahoe	195	1,500	1,500	2,000
10-5050-330	Veh Exp-672-2018 Tahoe	801	1,500	1,800	2,000
10-5050-331	Veh Exp-784-2023 Tahoe	-	-	2,000	2,000
10-5050-332	Veh Exp-783-2023 Tahoe	-	-	300	2,000
10-5050-335	Veh Exp-809-2021 Tahoe	548	1,500	1,500	2,000
10-5050-338	Veh Exp-820-2017 Tahoe	2,869	1,500	1,500	2,000
10-5050-339	Veh Exp-821-2017 Tahoe	3,371	1,500	1,500	2,000
10-5050-340	Gas & Oil	30,657	32,300	28,862	32,000
10-5050-360	Abandon Vehicle	2,169	4,000	100	1,000
10-5050-380	Equipment Maintenance	2,797	2,800	900	2,400
10-5050-384	Tires - New	-	2,500	2,500	3,200
10-5050-420	Training & Certification	4,985	5,000	3,500	5,000
10-5050-421	Vehicle Lease/Purchase	105,509	-	26,000	-
10-5050-500	Bike Rodeo	1,306	1,300	300	1,300
10-5050-540	Community Policing	515	700	750	1,400
10-5050-580	Capital Equipment	4,896	5,000	13,571	5,000
10-5050-600	Animal Control	123	500	-	-
10-5050-601	Kennel Expenses	1,900	-	12,000	10,000
10-5050-603	Cleaning & Supplies	2,059	2,500	2,400	2,600
10-5050-620	Emergency Preparedness	-	800	-	800
10-5050-642	Computer Services	5,448	6,500	12,458	8,000
10-5050-643	Training Library	-	600	381	500
10-5050-644	Hiring Expense	-	1,500	1,500	2,000
10-5050-645	Ammunition Expense	4,107	5,000	5,000	5,000
10-5050-646	Laboratory Fees	-	2,000	-	1,000
10-5050-647	Printing Expense	-	1,000	1,000	-
10-5050-651	Evidence Equip. & Supplies	2,258	6,000	-	2,000
10-5050-652	Evid. Collection/Analysis	1,000	1,500	100	1,500
<b>Total Expenses</b>		<b>1,340,221</b>	<b>1,458,900</b>	<b>1,339,697</b>	<b>1,915,406</b>

**Town of New Castle  
Recreation  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
10-4010-101	Tobacco Tax	379,469	323,000	358,658	342,000
10-4010-700	Baseball	6,191	7,000	5,313	6,000
10-4010-720	Youth Basketball	14,785	8,000	5,500	5,500
10-4010-730	Competitive Basketball	11,380	11,400	14,700	10,800
10-4010-740	Softball	2,730	2,800	1,955	2,200
10-4010-780	Flag Football	920	1,200	840	1,200
10-4010-790	Adult Fitness	3,316	4,000	4,000	5,000
10-4010-795	Pickleball	649	-	656	650
10-4010-820	Adult Basketball	5,000	5,000	4,700	5,000
10-4010-841	Micro Soccer	9,162	8,000	8,957	8,000
10-4010-843	Adult Soccer	1,400	2,000	-	-
10-4010-850	Adult Volleyball	-	-	-	2,000
10-4010-851	Youth Volleyball	6,615	5,000	3,675	5,000
10-4010-859	Arts & Enrichment	21,856	16,000	20,000	20,000
10-4010-870	After-School Programs	1,110	1,100	1,100	1,100
10-4010-880	Sponsorships	1,400	-	-	1,000
10-4010-887	Scholarships	-	-	73	-
10-4010-901	FMLD Grants	23,007	-	-	-
10-4010-910	Community Center Rentals	19,850	20,000	20,000	20,000
10-4010-970	Special Events	4,705	2,000	4,500	4,500
10-4010-972	Dirty Hog Dash	16,188	16,000	9,003	15,000
10-4010-974	Burning Mountain Festival	15,600	13,000	11,835	14,000
10-4010-976	Community Market	5,662	5,000	9,300	7,500
10-4010-993	5k Races/Walk	2,383	-	3,320	2,100
10-4010-994	Youth Fitness	3,822	3,000	6,765	4,000
<b>Total Revenues</b>		<b>557,200</b>	<b>453,500</b>	<b>494,850</b>	<b>482,550</b>
<b><u>Expenses</u></b>					
10-5070-020	Salaries	182,499	213,000	205,769	216,582
10-5070-023	Overtime Pay	-	500	500	1,000
10-5070-025	Salary - Temps	17,495	20,000	20,000	22,000
10-5070-030	Payroll Tax Exp - Social Sec	10,977	14,500	13,173	14,854
10-5070-031	Payroll Tax Exp - Medicare	2,567	3,400	3,081	3,474
10-5070-032	Payroll Tax Exp - St Unemplmnt	303	700	512	719
10-5070-041	CRA Retirement Exp	7,292	8,500	8,421	14,375
10-5070-042	Health Insurance Exp	66,867	75,000	63,263	62,209
10-5070-050	Employee Support	290	500	-	-
10-5070-051	Employee Wellness Program	449	800	735	735
10-5070-100	Office Supplies	3,215	3,000	3,000	3,000
10-5070-101	Office Op. Supply & Furniture	-	500	1,500	500
10-5070-102	Postage Expense	418	500	500	500
10-5070-103	Computer Hardware/Software	-	2,000	2,000	6,000
10-5070-104	Printing & Copies	1,005	1,000	1,000	1,000
10-5070-106	Credit Card Fees	3,264	4,000	4,000	4,000

**Town of New Castle  
Recreation  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
10-5070-107	Computer Services	7,284	8,300	7,836	8,400
10-5070-120	Promotion & Advertising	-	-	129	-
10-5070-140	Telephone Expense	2,140	2,300	2,420	2,600
10-5070-145	Internet Svc/Web Page	2,160	2,200	4,000	2,200
10-5070-160	Dues, Subscriptions	189	500	500	500
10-5070-170	Training, Meetings	1,855	700	300	1,200
10-5070-175	Meals, Lodging	724	500	-	500
10-5070-180	Publication of Notices	-	100	-	100
10-5070-210	Technical Support	1,678	1,800	1,698	1,800
10-5070-240	Audit Expense	595	600	600	1,050
10-5070-260	Insurance Expense	6,719	7,800	7,541	9,051
10-5070-280	Miscellaneous Expense	320	-	-	-
10-5070-290	Veh Exp-09 GMC(R8)	-	300	300	300
10-5070-295	Gas & Oil	246	400	185	250
10-5070-320	Youth Basketball	4,764	4,500	4,500	4,500
10-5070-340	Adult Basketball	440	1,000	640	1,000
10-5070-375	Competitive Basketball	1,170	1,500	1,500	1,500
10-5070-380	Baseball	2,602	3,500	3,000	3,500
10-5070-400	Softball	3,185	2,500	2,000	2,500
10-5070-421	Flag Football	826	1,000	1,300	1,000
10-5070-450	Adult Fitness	4,218	4,000	4,000	5,000
10-5070-462	Micro Soccer	3,919	3,000	5,000	4,000
10-5070-464	Adult Soccer	464	1,000	-	-
10-5070-470	Adult Volleyball	32	-	-	1,500
10-5070-471	Youth Volleyball	2,710	2,500	2,500	2,500
10-5070-475	Arts & Enrichment	10,660	8,500	10,000	12,000
10-5070-505	After School Program	560	800	3,000	1,600
10-5070-530	C.C. - Repairs/Maint.	1,577	1,200	3,000	1,500
10-5070-531	C.C. - Janitorial	9,270	10,000	7,000	8,000
10-5070-535	C.C. - Supplies	2,904	3,500	2,000	3,000
10-5070-540	C.C. - Utilities	9,954	12,000	10,619	11,500
10-5070-610	Special Events	5,455	7,600	5,500	6,500
10-5070-640	Field Maintenance	-	800	1,200	1,200
10-5070-642	Facilities Maintenance	700	-	-	-
10-5070-700	Capital Expenditures	23,103	-	-	-
10-5070-900	Town Special Events	32	-	-	-
10-5070-972	Dirty Hog Dash	12,960	10,000	7,800	10,000
10-5070-974	Burning Mountain Festival	16,828	18,000	12,000	18,500
10-5070-976	Community Market	5,186	5,500	6,000	5,500
10-5070-992	5K Races/Walk	3,088	4,000	2,474	3,000
10-5070-993	Seniors Programs	18	-	-	-
10-5070-995	Youth Fitness	4,944	3,000	6,000	4,000
10-5070-996	Pickleball	480	1,000	519	550
<b>Total Expenses</b>		<b>452,600</b>	<b>483,800</b>	<b>454,515</b>	<b>492,749</b>

**Town of New Castle  
Street Maintenance  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
10-4010-060	Sales Street 1%	718,480	727,000	775,414	806,000
10-4010-070	County Sales Tax 3/4%	202,800	234,000	236,346	255,000
10-4010-320	M/V Special Assessment	20,581	18,000	18,960	17,000
10-4010-360	Highway Use Tax	146,522	142,000	135,190	146,315
10-4010-370	Traffic Impact Fee	33,299	20,700	20,868	25,805
10-4010-371	Permits-St Maint.	300	-	1,903	-
10-4010-394	Sale of Assets	-	-	-	46,000
10-4010-395	Misc. Street Revenue	2,914	3,000	3,000	3,000
10-4010-397	FMLD Grant	132,000	-	150,000	-
<b>Total Revenues</b>		<b>1,256,896</b>	<b>1,144,700</b>	<b>1,341,681</b>	<b>1,299,120</b>
<b><u>Expenses</u></b>					
10-5090-020	Salaries	194,545	240,000	254,815	321,898
10-5090-022	Call Out Pay	1,597	2,200	4,031	3,500
10-5090-023	Overtime Pay	1,613	6,000	6,000	4,000
10-5090-025	Salary - Temps	22,259	35,000	22,379	32,000
10-5090-030	Payroll Tax Exp - Social Sec	13,176	17,500	17,517	22,407
10-5090-031	Payroll Tax Exp - Medicare	3,082	4,100	4,097	5,240
10-5090-032	Payroll Tax Exp - St Unemplmnt	409	900	660	1,084
10-5090-041	CRA Retirement Exp	7,906	9,900	10,653	21,684
10-5090-042	Health Insurance Exp	46,785	65,000	52,587	64,331
10-5090-050	Employee Support	1,011	1,500	1,500	1,500
10-5090-051	Employee Wellness Program	625	700	856	877
10-5090-100	Office Supplies	-	300	300	300
10-5090-101	Office Op. Supply & Furniture	-	600	200	600
10-5090-102	Postage Expense	390	300	500	425
10-5090-103	Computer Hardware/Software	-	1,000	300	1,000
10-5090-107	Computer Services	5,858	6,900	8,355	9,000
10-5090-120	Utilities	13,118	12,500	10,616	11,500
10-5090-140	Telephone Expense	2,372	2,400	2,363	2,500
10-5090-160	Dues, Subscriptions	-	500	600	600
10-5090-170	Training	1,033	1,200	800	1,500
10-5090-175	Meals, Lodging	772	900	1,200	1,200
10-5090-180	Publication of Notices	1,799	1,200	1,200	1,200
10-5090-200	Legal Services	-	600	600	600
10-5090-210	Technical Support	2,266	2,400	2,294	2,400
10-5090-220	Other Prof Services	-	500	500	500
10-5090-240	Audit Expense	595	600	600	1,050
10-5090-260	Insurance Expense	11,134	11,000	12,016	14,121
10-5090-300	Machinery, Equipment, Tools	2,610	2,000	2,200	7,500
10-5090-320	Vehicle Expense	491	400	1,000	600
10-5090-322	Veh Exp-2009 Hook Truck	12,684	5,000	3,000	3,000
10-5090-331	Veh Exp-17 Chevy (M-7)	965	800	300	300
10-5090-332	Veh Exp-2017 Chevy (A-2)	653	800	500	800

**Town of New Castle  
Street Maintenance  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
10-5090-333	2020 Chevy 2500 (M-13)	-	-	-	800
10-5090-334	2023 Chevy 2500 (M-88)	-	-	-	300
10-5090-340	Gas & Oil	18,513	19,800	17,895	19,700
10-5090-360	Co. Treas. Fees-Prop. Tax	4,689	4,500	4,500	4,500
10-5090-376	Eq. Maint-Cat MiniEx	(39)	500	500	500
10-5090-377	Eq. Maint - Snow Plows	3,280	3,500	3,500	3,500
10-5090-379	Eq. Maint. Bobcat Skidsteer	389	1,500	1,000	3,600
10-5090-380	Equipment Maintenance	592	2,000	1,500	2,000
10-5090-381	Eq. Maint. Cat Backhoe	1,587	600	1,000	1,000
10-5090-382	Eq. Maint. Street Sweeper	289	500	500	1,500
10-5090-383	Eq. Maint. J.D. Tractor	-	200	200	200
10-5090-384	Tires - New	574	1,200	1,100	1,200
10-5090-390	Maintenance/Operations	9,993	9,700	9,700	9,800
10-5090-391	Equipment Rental	-	1,500	750	1,500
10-5090-392	Road Base/Cinders/Patching Mtl	10,218	10,500	11,500	10,500
10-5090-394	Crack Seal Exp.	85,795	80,000	79,431	100,000
10-5090-395	Sidewalk Maintenance	13,865	40,000	4,500	40,000
10-5090-396	St. Signs	2,248	2,000	2,800	2,400
10-5090-397	Painting - St./Crosswalks	11,251	12,500	14,000	13,000
10-5090-398	Street Chip & Seal	130,936	80,000	-	100,000
10-5090-400	Street Lights	52,363	60,000	45,757	49,500
10-5090-403	EV Charge Station operations	1,269	1,300	1,400	1,500
10-5090-421	Equip Lease/Purchase	-	-	55,181	110,000
10-5090-481	Safety	1,699	1,500	1,500	1,500
10-5090-499	PWF Maintenance	1,900	2,000	1,800	2,000
10-5090-500	Tree Maintenance	-	10,000	10,000	10,000
10-5090-550	Street Asphalt Overlay	417,867	80,000	435,588	100,000
10-5090-560	Capital Improvements	212,675	-	-	-
<b>Total Expenses</b>		<b>1,331,701</b>	<b>860,000</b>	<b>1,130,141</b>	<b>1,129,717</b>

**Town of New Castle  
Town Maintenance  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Expenses</u></b>					
10-5060-020	Salaries	25,158	34,300	31,511	40,380
10-5060-023	Overtime Pay	162	500	500	-
10-5060-030	Payroll Tax Exp - Social Sec	1,527	2,200	1,951	2,504
10-5060-031	Payroll Tax Exp - Medicare	357	500	456	586
10-5060-032	Payroll Tax Exp - St Unemplmnt	48	100	73	121
10-5060-041	CRA Retirement Exp	1,013	1,400	1,280	2,423
10-5060-042	Health Insurance Exp	5,243	8,900	6,025	7,874
10-5060-051	Employee Wellness Program	80	100	87	100
10-5060-100	Office Supplies	786	800	800	1,000
10-5060-145	Internet svc	2,700	2,700	2,700	3,200
10-5060-260	Insurance Expense	4,588	5,400	5,563	7,144
10-5060-280	Miscellaneous Expense	61	100	-	-
10-5060-320	Vehicle Expense#111D Ford 1988	64	-	100	-
10-5060-580	Capital Equipment	68,744	-	-	-
10-5060-600	Town M & O	6,219	4,000	6,000	4,000
10-5060-601	T/H Cleaning & Supplies	3,841	4,000	4,000	4,000
10-5060-603	MOC Cleaning & Supplies	-	-	1,000	500
10-5060-604	Rent Expense	6,000	6,000	6,000	6,000
10-5060-611	Museum Expense	970	2,000	10,000	1,500
<b>Total Expenses</b>		<b>127,561</b>	<b>73,000</b>	<b>78,046</b>	<b>81,332</b>



# TOWN OF NEW CASTLE, COLORADO

## UTILITY FUND

### Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual *Budget Year Ending December 31, 2024*

	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>2023 Projected</u>	<u>2024 Beg Budget</u>
<b>Beginning - Retained Earnings</b>	\$ 2,017,031	2,321,379	2,453,489	2,678,158
<b>Water</b>				
Operating Revenues	\$ 1,186,011	1,203,300	1,254,593	1,291,224
Operating Expenses	\$ <u>861,537</u>	<u>1,028,800</u>	<u>1,046,521</u>	<u>1,200,893</u>
<b>Operating Revenues ***</b>	\$ 324,474	174,500	208,072	90,331
Capital Revenues	\$ 327,300	194,000	470,500	481,400
Capital Expenses	\$ <u>99,422</u>	<u>124,000</u>	<u>448,405</u>	<u>429,405</u>
<b>Capital Revenues ***</b>	\$ 227,878	70,000	22,095	51,995
<b>Wastewater</b>				
Operating Revenues	\$ 1,525,821	1,560,620	1,611,988	1,660,347
Operating Expenses	\$ <u>838,819</u>	<u>1,026,400</u>	<u>998,291</u>	<u>1,131,911</u>
<b>Operating Revenues ***</b>	\$ 687,002	534,220	613,697	528,436
Capital Revenues	\$ 242,072	394,000	212,500	279,400
Capital Expenses	\$ <u>1,057,049</u>	<u>1,082,100</u>	<u>847,703</u>	<u>1,005,890</u>
<b>Capital Revenues ***</b>	\$ (814,977)	(688,100)	(635,203)	(726,490)
<b>Trash Service</b>				
Operating Revenues	\$ 576,693	605,000	610,615	635,039
Operating Expenses	\$ <u>564,612</u>	<u>593,800</u>	<u>594,607</u>	<u>620,127</u>
<b>Operating Revenues ***</b>	\$ 12,081	11,200	16,008	14,912
<b>Ending Retained Earnings</b>	\$ <u>2,453,489</u>	<u>2,423,199</u>	<u>2,678,158</u>	<u>2,637,342</u>
***over (under) Expenses				
Net Surplus (Deficit)	436,458	101,820	224,669	(40,816)

**Town of New Castle**  
**Water Operating**  
**2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
20-4030-020	Water Revenues	778,689	801,000	805,287	829,446
20-4030-025	Water Svc Chg-Over 12,000 Gal.	170,403	169,000	202,367	208,438
20-4030-050	Water Service Charge	138,844	143,000	143,593	147,901
20-4030-080	Delinquent User Charge	15,787	15,000	11,462	11,806
20-4030-100	Administration Fees	2,025	2,200	1,276	1,314
20-4030-110	Raw Water revenue	11,001	11,300	18,256	18,804
20-4030-120	Bulk Water Revenues	61,094	56,000	67,972	70,011
20-4030-200	Water Meters/Accessory	8,168	5,800	4,380	3,504
<b>Total Revenues</b>		<b>1,186,011</b>	<b>1,203,300</b>	<b>1,254,593</b>	<b>1,291,224</b>
<b><u>Expenses</u></b>					
20-6040-010	Council Salaries	10,060	11,000	11,000	11,610
20-6040-020	Salaries	355,154	391,000	413,220	507,760
20-6040-022	Call Out Pay	10,107	11,000	11,590	11,000
20-6040-023	Overtime Pay	1,720	3,700	7,418	3,700
20-6040-030	Payroll Tax Exp - Social Sec	22,443	26,000	26,559	33,112
20-6040-031	Payroll Tax Exp - Medicare	5,249	6,000	6,211	7,744
20-6040-032	Payroll Tax Exp - St Unemplmnt	674	1,300	1,011	1,602
20-6040-041	CRA Retirement Exp	14,530	16,300	17,310	31,348
20-6040-042	Health Insurance Exp	82,196	95,200	102,796	117,845
20-6040-049	Recruitment Expense	-	2,500	-	2,500
20-6040-050	Employee Support	1,200	1,400	1,400	1,400
20-6040-051	Employee Wellness Program	927	1,500	1,300	1,275
20-6040-100	Office Supplies	1,278	2,500	1,300	2,000
20-6040-101	Office Op. Supply & Furniture	-	600	-	600
20-6040-102	Postage Expense	1,284	1,600	1,500	1,500
20-6040-103	Computer Hardware/Software	715	6,500	6,500	6,500
20-6040-104	Printing & Copies	2,048	2,500	2,500	2,500
20-6040-106	Credit Card Fees	12,018	11,000	13,000	13,000
20-6040-107	Computer Services	11,917	14,500	15,938	17,100
20-6040-110	Utility Billing Expense	4,862	5,000	5,000	5,000
20-6040-120	Town Hall Utilities	1,676	2,000	1,885	2,100
20-6040-140	Telephone Expense	8,261	8,500	7,152	7,500
20-6040-145	Internet Svc/Web Page	-	4,000	2,000	2,000
20-6040-160	Dues, Meetings, Subscriptions	2,060	2,500	2,000	2,500
20-6040-170	Training	111	1,000	800	1,000
20-6040-175	Meals, Lodging	268	1,000	500	1,000
20-6040-180	Publication of Notices	87	1,000	1,800	1,800
20-6040-190	Refund	578	1,600	-	1,600
20-6040-200	Legal Services	11,688	14,000	14,000	14,000
20-6040-210	Technical Support	10,032	10,400	10,302	10,800
20-6040-220	Other Prof Services	3,750	7,300	10,000	9,500
20-6040-240	Audit Expense	2,125	2,200	2,200	3,750
20-6040-260	Insurance Expense	41,689	48,000	50,088	62,647

**Town of New Castle**  
**Water Operating**  
**2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
20-6040-280	Miscellaneous Expense	4,165	1,000	200	1,000
20-6040-281	Good Neighbor Policy Exp.	-	1,000	1,700	2,000
20-6040-480	Engineering & Survey	6,740	8,000	8,000	8,000
20-6050-120	Utilities	70,918	80,000	70,751	76,500
20-6050-122	Utilities-Raw Water	20,655	26,000	19,467	21,000
20-6050-200	Chemicals	28,818	45,000	36,500	37,000
20-6050-220	M & O - Plant	6,657	25,000	35,000	46,000
20-6050-240	M & O - Distribution	32,310	65,000	65,000	45,000
20-6050-241	M & O Raw Water System	28,401	10,000	6,000	6,000
20-6050-245	M & O-Red Rocks Ditch	8,085	9,000	4,000	9,000
20-6050-250	Source Water Protection	-	300	300	300
20-6050-260	Lab Tests	4,757	7,500	9,000	8,500
20-6050-300	Machinery & Equipment	788	2,500	-	2,500
20-6050-323	Veh Exp-04 Ford Ranger(W10)	118	-	100	-
20-6050-325	Veh Exp-09 Chevy Colo(w11)	396	300	-	-
20-6050-326	Veh Exp-13 Chevy P.U.(W14)	116	800	2,000	400
20-6050-327	Veh Exp-17 Chevy (W-15)	-	-	400	400
20-6050-328	Veh Exp-17 Chevy (W-16)	-	300	400	400
20-6050-329	Veh Exp-15 Chevy (P-3)	-	800	800	400
20-6050-340	Gas & Oil	8,795	8,100	9,123	10,100
20-6050-380	Equipment Maintenance	517	1,000	500	1,000
20-6050-391	Equipment Rental	-	800	400	800
20-6050-420	Training	160	500	1,000	1,000
20-6050-481	Safety	46	500	1,500	1,000
20-6050-500	Water Meter/Accessories	9,250	7,500	16,500	15,000
20-6050-580	Equipment & Tool-Distribute	1,936	2,000	1,000	1,000
20-6050-581	Lab Equip. & Supplies	3,865	5,000	5,000	2,000
20-6050-590	Equipment & Tool-Plant	1,066	1,000	800	1,000
20-6050-700	Permits	1,445	1,500	1,500	1,500
20-6050-710	W/H Ditch Fees	130	300	300	300
20-6050-721	Water Lease	-	500	-	500
20-6050-740	Ruedi Water Contract	696	3,000	1,000	2,000
<b>Total Expenses</b>		<b>861,537</b>	<b>1,028,800</b>	<b>1,046,521</b>	<b>1,200,893</b>

**Town of New Castle  
Water Capital  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
20-4030-260	ARPA Funds-Red Rocks Ditch	-	-	325,000	365,000
20-4030-300	Cap Water Tap Fees	171,300	194,000	145,500	116,400
20-4030-340	Water Rights Dedication	156,000	-	-	-
<b>Total Revenues</b>		<b>327,300</b>	<b>194,000</b>	<b>470,500</b>	<b>481,400</b>
<b><u>Expenses</u></b>					
20-6050-521	Note Principal - CWCB	23,437	25,000	24,492	25,594
20-6050-541	Note Interest - CWCB	19,967	19,000	18,913	17,811
20-6059-176	Raw Water System-Capital	-	-	325,000	365,000
20-6059-421	Veh/Equip-Lease/Purchase	32,558	-	-	-
20-6059-580	Other Capital-Water	23,460	80,000	80,000	21,000
<b>Total Expenses</b>		<b>99,422</b>	<b>124,000</b>	<b>448,405</b>	<b>429,405</b>

**Town of New Castle  
WasteWater Operating  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
20-4040-040	Monthly Wastewater Svc. Chg	1,330,877	1,370,900	1,380,439	1,421,852
20-4040-045	Sewer Chg-Over 6,000 Gal.	71,413	64,000	103,296	106,395
20-4040-050	Sewer Svc. Chg.	109,185	111,000	113,170	116,565
20-4040-055	South Svc Chg	14,184	14,600	14,604	15,042
20-4040-540	ColoTrust Int(DOLA)-Wastewater	162	120	479	493
<b>Total Revenues</b>		<b>1,525,821</b>	<b>1,560,620</b>	<b>1,611,988</b>	<b>1,660,347</b>
<b><u>Expenses</u></b>					
20-6080-010	Council Salaries	10,060	11,000	11,000	11,610
20-6080-020	Salaries	355,646	400,000	383,229	466,332
20-6080-022	Call Out Pay	11,968	12,500	10,275	12,500
20-6080-023	Overtime Pay	2,124	2,400	5,199	2,400
20-6080-030	Payroll Tax Exp - Social Sec	22,585	27,000	24,593	30,556
20-6080-031	Payroll Tax Exp - Medicare	5,281	6,200	5,752	7,146
20-6080-032	Payroll Tax Exp - St Unemplmnt	676	1,300	930	1,479
20-6080-041	CRA Retirement Exp	14,685	16,600	15,965	28,874
20-6080-042	Health Insurance Exp	87,276	100,200	94,772	125,227
20-6080-049	Recruitment Expense	-	2,500	2,500	2,500
20-6080-050	Employee Support	1,147	1,900	1,900	1,900
20-6080-051	Employee Wellness Program	800	1,600	1,300	1,305
20-6080-100	Office Supplies	1,400	1,200	1,200	1,200
20-6080-101	Office Op. Supply & Furniture	348	600	-	600
20-6080-102	Postage Expense	585	1,000	800	1,000
20-6080-103	Computer Hardware/Software	-	6,700	15,000	3,500
20-6080-104	Printing & Copies	1,005	900	1,000	1,000
20-6080-106	Credit Card Fees	9,668	8,800	9,500	9,500
20-6080-107	Computer Services	13,557	13,500	15,860	17,000
20-6080-110	Utility Billing Expense	4,865	5,000	5,000	5,000
20-6080-120	Town Hall Utilities	1,394	1,700	1,885	2,100
20-6080-125	Porta Jon Svc	14,458	12,000	15,000	12,000
20-6080-140	Telephone Expense	3,920	4,100	5,274	5,600
20-6080-145	Internet Svc/Web Page	540	600	600	600
20-6080-160	Dues, Meetings, Subscriptions	1,045	1,800	1,800	2,800
20-6080-170	Training	151	3,000	1,000	3,000
20-6080-175	Meals, Lodging	683	1,000	500	1,000
20-6080-180	Publication of Notices	-	1,300	1,300	1,300
20-6080-190	Refund	578	1,500	1,500	1,500
20-6080-200	Legal Services	372	2,200	1,000	2,200
20-6080-210	Technical Support	8,158	8,500	8,438	8,800
20-6080-220	Other Prof Services/Inspection	4,163	8,000	9,500	9,500
20-6080-240	Audit Expense	1,445	1,500	1,500	2,550
20-6080-260	Insurance Expense	31,678	36,000	37,436	46,532
20-6080-280	Miscellaneous Expense	46	1,000	23	1,000
20-6080-281	Good Neighbor Policy Exp	750	5,000	2,500	5,000

**Town of New Castle  
WasteWater Operating  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
20-6080-480	Engineering & Survey	3,613	21,000	16,000	-
20-6090-120	Utilities	105,231	122,000	118,956	128,500
20-6090-125	South Utilities	2,124	2,700	2,190	2,400
20-6090-200	Chemicals	14,475	16,000	15,000	15,000
20-6090-220	M & O Plant - WWTP	35,287	75,000	75,000	75,000
20-6090-221	Sludge Hauling	11,274	10,000	10,000	10,000
20-6090-225	M&O - Centrifuge	1,330	6,000	6,100	3,000
20-6090-240	M & O - Collections	17,839	7,000	8,000	7,000
20-6090-245	M & O South Collections	-	2,500	500	2,500
20-6090-260	Lab Tests	12,466	15,000	15,000	17,000
20-6090-327	Veh Exp-22 Chevy Colorado (WW17)	-	-	-	300
20-6090-328	Veh Exp-13 Chevy PU(W12)	414	800	450	400
20-6090-329	Veh Exp-17 Chevy (W-15)	779	200	200	-
20-6090-340	Gas & Oil	6,485	6,800	8,064	8,900
20-6090-391	Equipment Rental	-	1,000	500	1,000
20-6090-420	Training	1,211	1,500	1,500	1,500
20-6090-481	Safety	612	1,000	1,000	1,000
20-6090-580	Equip. & Tools - Plant	506	3,000	1,000	4,000
20-6090-581	Lab Equip. & Supplies	10,455	15,000	15,000	12,000
20-6090-590	Equipment & Tool - Collection	570	6,500	6,500	3,000
20-6090-700	Permits	1,091	1,500	1,500	1,500
20-6090-740	Sludge Site Application Fee	-	300	300	300
20-6090-760	Sludge Site	-	1,500	500	1,500
<b>Total Expenses</b>		<b>838,819</b>	<b>1,026,400</b>	<b>998,291</b>	<b>1,131,911</b>



**Town of New Castle  
WasteWater Capital  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
20-4040-320	Cap Sewer Tap Fees	171,300	194,000	145,500	116,400
20-4040-394	Sale of Assets	-	-	-	-
20-4040-620	ARPA Funds	-	-	-	30,000
20-4040-621	Misc. Grant Revenue	70,772	200,000	67,000	133,000
<b>Total Revenues</b>		<b>242,072</b>	<b>394,000</b>	<b>212,500</b>	<b>279,400</b>
<b><u>Expenses</u></b>					
20-6080-561	Note Princ. - 08 WWTP Loan	385,992	392,000	391,428	396,865
20-6080-581	Note Int. - 08 WWTP Loan	110,253	106,000	105,592	94,025
20-6095-100	Capital Replacement/WW Lines	-	-	50,000	65,000
20-6095-101	Capital - Collections Other	505,636	-	-	-
20-6095-110	Capital Replacement-WW Plant	6,710	450,000	166,583	450,000
20-6095-421	Veh/Equip-Lease/Purchase	32,558	-	-	-
20-6095-800	Capital-Equipment	15,900	134,100	134,100	-
<b>Total Expenses</b>		<b>1,057,049</b>	<b>1,082,100</b>	<b>847,703</b>	<b>1,005,890</b>

**Town of New Castle  
Trash Service  
2024 Proposed Budget**

<b>Account Number</b>	<b>Account Title</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projected</b>	<b>2024 Budget</b>
<b><u>Revenues</u></b>					
20-4030-060	Trash Revenues	576,693	605,000	610,615	635,039
	<b>Total Revenues</b>	<b>576,693</b>	<b>605,000</b>	<b>610,615</b>	<b>635,039</b>
<b><u>Expenses</u></b>					
20-6070-110	Utility Billing Expense	1,015	1,200	1,000	1,200
20-6070-180	Publication of Notices	(5)	-	-	-
20-6070-200	Legal Services	-	600	600	600
20-6070-500	Trash Service	553,919	580,000	583,007	606,327
20-6070-600	Chgs-Cleanup Weeks	9,683	12,000	10,000	12,000
	<b>Total Expenses</b>	<b>564,612</b>	<b>593,800</b>	<b>594,607</b>	<b>620,127</b>

**TOWN OF NEW CASTLE, COLORADO**

**CONSERVATION TRUST FUND**

**Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and Actual  
*Budget Year Ending December 31, 2024***

		<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Projection</b>	<b>2024 Budget</b>
<b>BEGINNING FUND BALANCE</b>	<b>Acct. #</b>	<b>\$122,976</b>	<b>\$148,026</b>	<b>\$158,879</b>	<b>\$95,202</b>
<b><u>REVENUES</u></b>					
State Lottery	30-4040-040	62,874	55,000	65,749	65,749
Parks/Open Space/Trails Dev	30-4040-117	10,000	-	10,000	10,000
Alpine Checking Interest	30-4040-520	2	50	74	70
<b>Total Revenues:</b>		<b>72,876</b>	<b>55,050</b>	<b>75,823</b>	<b>75,819</b>
<b><u>EXPENDITURES</u></b>					
Equipment	30-8040-390	36,973	50,000	50,000	-
Parks, Trails Dev	30-8040-617	-	80,000	89,500	10,000
<b>Total Expenditures:</b>		<b>36,973</b>	<b>130,000</b>	<b>139,500</b>	<b>10,000</b>
<b>ENDING FUND BALANCE</b>		<b>158,879</b>	<b>73,076</b>	<b>95,202</b>	<b>161,021</b>

# TOWN OF NEW CASTLE, COLORADO

## CEMETERY FUND

### Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual *Budget Year Ending December 31, 2024*

		2022 Actual	2023 Budget	2023 Year End Estimate	2024 Budget
<b>BEGINNING RETAINED EARNINGS</b>		<b>\$53,208</b>	<b>\$66,719</b>	<b>\$63,140</b>	<b>\$76,640</b>
Reserved - Perpetual Care		(10,000)	(10,000)	(10,000)	(10,000)
Unreserved/Undesignated		43,208	56,719	53,140	66,640
<b>REVENUES</b>	<b>Acct. #</b>				
Sale of Plots	40-4060-020	10,400	12,500	14,000	12,000
ColoTrust Interest	40-4060-540	245	170	600	600
<b>Total Revenues:</b>		<b>10,645</b>	<b>12,670</b>	<b>14,600</b>	<b>12,600</b>
<b>EXPENDITURES</b>					
Maintenance & Operations	40-9040-380	713	12,500	1,100	12,500
<b>Total Expenditures:</b>		<b>713</b>	<b>12,500</b>	<b>1,100</b>	<b>12,500</b>
<b>ENDING RETAINED EARNINGS</b>		<b>63,140</b>	<b>66,889</b>	<b>76,640</b>	<b>76,740</b>
Reserved - Perpetual Care		(10,000)	(10,000)	(10,000)	(10,000)
<b>Unreserved/Undesignated</b>		<b>\$53,140</b>	<b>\$56,889</b>	<b>\$66,640</b>	<b>\$66,740</b>



**Town of New Castle**  
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**Administration Department**  
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[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

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**To:** Town Council  
**From:** Mindy Andis & Dave Reynolds  
**Date:** September 19, 2023  
**Re:** Consider Ordinance TC 2023-5 Adoption of the 2020 Model Traffic Code on Second Reading.

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The purpose of this agenda item is to consider Ordinance TC 2023-5 *Adoption of the 2020 Model Traffic Code with Amendments* on second reading.

During a regular Town Council meeting held on Sept. 19, 2023, Interim Town Clerk Mindy Andis presented the need to update our Model Traffic Code to the most recent version (2022). Mindy also explained the need to move certain "Driving Under Restraint" violations which are currently processed in County Court into Municipal Court for review by our Municipal Judge.

The council voted 7-0 in favor of Ordinance TC 2023-5 on first reading. No changes have been made since the first reading.

**TOWN OF NEW CASTLE, COLORADO**  
**ORDINANCE NO. 2023-5**

AN ORDINANCE OF THE NEW CASTLE TOWN COUNCIL REPEALING AND  
REENACTING CHAPTER 10.04 OF THE NEW CASTLE MUNICIPAL CODE AND  
ADOPTING BY REFERENCE THE 2020 EDITION OF THE MODEL TRAFFIC CODE FOR  
COLORADO, WITH CERTAIN AMENDMENTS AND PENALTIES FOR VIOLATIONS  
THEREOF.

WHEREAS, the Town of New Castle (“Town”) is authorized pursuant to C.R.S. §§ 31-15-401 and 42-4-110(1)(b), to adopt and enforce police power regulations in furtherance of the health, safety, and welfare of its citizens, and specifically, to adopt a model traffic code that encompasses the rules of the road and vehicle requirements set forth in Article 4 of Title 42, C.R.S.; and

WHEREAS, the Town is authorized to adopt Colorado statute or any standard published codes pursuant to Section 4.6 of the New Castle Charter and C.R.S. §§ 31-16-201, *et seq.*; and

WHEREAS, the Town Council previously adopted by reference the 2010 Edition of the Model Traffic Code for Colorado, as amended and codified in Chapter 10.04 of the New Castle Municipal Code; and

WHEREAS, the Colorado Department of Transportation (“CDOT”) has promulgated a 2020 Edition of the Model Traffic Code for Colorado (“2020 MTC”), which the Town Council desires to adopt to remain consistent with changes in the Model Traffic Code; and

WHEREAS, upon recommendation from Town staff, the Town Council also desires to amend Chapter 10.04 of the Code to include provisions regarding driving without a valid driver’s license and current vehicle registration; and

WHEREAS, the Town Council hereby finds and determines that the adoption of the 2020 MTC and requirement for valid driver’s licenses and vehicle registration is in the best interest of the public health, safety, and welfare of the citizens of the Town and desires to adopt such code by reference, as amended and set forth herein, and to adopt penalties for and violations thereof.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The foregoing recitals are incorporated herein as findings and determinations of the Town Council.

2. Adoption by Reference. Except as provided in the following sections, the Town Council hereby adopts by reference the 2020 MTC, and appendices thereto, promulgated and published as such by the Colorado Department of Transportation, Safety and Traffic Engineering Branch, 4201 E. Arkansas Avenue, Denver, Colorado 80222. In lieu of full publication of the foregoing, a true and correct copy of the 2020 MTC shall be available for inspection at the office of the Town Clerk as provided in Section 4.6 of the New Castle Charter.



3. Citation Corrections. The Town Council finds that there are numerous citation errors throughout the official 2020 MTC adopted by this Ordinance. As such, the Town Council approves and incorporates by reference herein the citation corrections listed in Exhibit A, attached hereto.

4. Repeal and Reenactment. Chapter 10.04 of the New Castle Municipal Code is hereby repealed in its entirety and reenacted to read as set forth in Exhibit B, attached hereto and incorporated by reference herein.

5. Applicability. This Ordinance shall apply to every street, alley, sidewalk area, driveway, park, and to every other public way or public place or public parking area, either within or outside the corporate limits of the Town, the use of which the Town has jurisdiction and authority to regulate.

6. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

7. Repeal. Any ordinance of the Town or part thereof whose provisions are in conflict with this Ordinance is hereby repealed. Provided, however, this Ordinance shall not affect the prosecution of any violation of the 2010 Edition of the Model Traffic Code that commenced prior to the effective date of this Ordinance.

8. Effective Date. This Ordinance shall be effective 14 days after final publication pursuant to Section 4.3 of the Town Charter.

INTRODUCED on September 19, 2023, at which time copies were available to the Town Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Town Council of the Town of New Castle, Colorado, on October 3, 2023, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN OF NEW CASTLE, COLORADO  
TOWN COUNCIL

By: \_\_\_\_\_  
Art Riddile, Mayor

ATTEST:

\_\_\_\_\_  
Mindy Andis, Town Clerk

## Exhibit A

The following citations in the 2020 Model Traffic Code are corrected as follows:

1. In Section 223, all references to "section 235(1)(a)" in subsection (1), are modified to read "section 42-4-235(1)(a), C.R.S."
2. In Section 225, subsection (1.5), the reference to "section 235(1)(a)" is modified to read "section 42-4-235(1)(a), C.R.S."
3. In Section 228, subsection (5)(c)(III), the reference to "section 235(1)(a)" is modified to read "section 42-4-235(1)(a), C.R.S."
4. In Section 237, subsection (3)(g), the reference to "section 235(1)(a)" is modified to read "section 42-4-235(1)(a), C.R.S."
5. In Section 509, subsection (2)(b), the reference to "section 102(32)" is modified to read "section 42-1-102(32), C.R.S."
6. In Section 613, the references to "Code 4" are modified to read "Article 4."
7. In Section 805, subsection (5), the reference to "section 110" is modified to read "section 42-4-110, C.R.S." and the reference to "section 111" is modified to read "section 42-4-111, C.R.S."
8. In Section 1012, subsection (2.5)(c), the reference to September 1, 2003, is deleted.
9. In Section 1012, subsection (3)(b), the reference to "section 1701(4)(a)(I)(K)" is modified to read "section 42-4-1701(4)(a)(I)(K), C.R.S."
10. In Section 1208, all references to "section 204(2)" are modified to read "section 42-3-204(2), C.R.S."; all references to "section 204(1)" are modified to read "section 42-3-204(1), C.R.S."; all references to "section 204(1)(b)" are modified to read "section 42-3-204(1)(b), C.R.S."; all references to "section 204" are modified to read "section 42-3-204, C.R.S."; and all references to "section 102(17)" are modified to read "section 42-1-102(17), C.R.S."
11. In Section 1412, all references to "section 111" are modified to read "section 42-4-111, C.R.S."; and the reference to "Code 10" is modified to read "Article 10."
12. In Section 1805, the reference to "Part 1 of Code 6 of this Title" is modified to read "Part 1 of Article 6 of Title 42, C.R.S."

## Exhibit B

### **10.04.010 - Interpretation.**

This chapter shall be so interpreted and construed as to effectuate its general purpose to conform with the state's uniform system for the regulation of vehicles and traffic. Article and section headings of this chapter and adopted Model Traffic Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or extent of the provisions of any article or section thereof.

### **10.04.020 - Application.**

This chapter shall apply to every street, alley, sidewalk area, driveway, park, and to every other public way or public place or public parking area, either within or outside the corporate limits of this municipality, the use of which this municipality has jurisdiction and authority to regulate. The provisions of Sections 1401, 1402, 1413, and Part 16 of the adopted Model Traffic Code, respectively concerning reckless driving, careless driving, eluding a police officer, and accidents and accident reports shall apply not only to public places and ways but also throughout this municipality.

### **10.04.030 - Adoption.**

Pursuant to Section 4.6 of the New Castle Charter and Part 2 of Article 16 of Title 31, C.R.S., there is adopted by reference the 2020 edition of the Model Traffic Code promulgated and published as such by the Colorado Department of Transportation, Safety and Traffic Engineering Branch, 4201 East Arkansas Avenue, EP 700., Denver, CO 80222 ("Model Traffic Code"), and the amendments thereto set forth herein. The subject matter of the Model Traffic Code relates primarily to comprehensive traffic regulations for the town. The purpose of this chapter and the Model Traffic Code adopted herein is to provide a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation. Three copies of the Model Traffic Code adopted herein are now filed in the office of the town clerk and may be inspected during regular business hours.

### **10.04.040 - Deletions.**

The 2020 edition of the Model Traffic Code is adopted as if set out at length, save and except the following articles and/or sections which are declared to be inapplicable to this municipality and are therefore expressly deleted:

- (A) Part 1, "TRAFFIC REGULATION-GENERALLY," Sections 101, Short title and 102, Legislative declaration;
- (B) Part 7, "RIGHTS OF WAY", Section 711, Driving on mountain highways;
- (C) Part 12, "PARKING", Section 1210, Designated areas on private property for authorized vehicles;



- (D) Part 14, “OTHER OFFENSES”, subsection (9) of Section 1409, Compulsory insurance-penalty-legislative intent;
- (E) Part 18, “VEHICLES ABANDONED ON PUBLIC PROPERTY”, in its entirety;
- (F) Part 19, “SCHOOL BUSES”, Section 1904, Regulations for school buses;
- (G) Any penalty provisions in the Model Traffic Code that conflict with the provisions set forth in Municipal Code Sections 10.04.050 or 10.04.060 are deleted and said Municipal Code provisions control.

#### **10.04.050 - Additions or modifications.**

The Model Traffic Code is subject to the following additions or modifications:

##### **A. Section 1101(2) is modified to read as follows:**

(2) Except when a special hazard exists that requires a lower speed, the following speeds shall be lawful:

(a) Fifteen miles per hour in all alleyways;

(b) Twenty miles per hour on narrow, winding mountain highways or on blind curves;

(c) Twenty miles per hour in any business district, as defined in section 42-1-102(11), C.R.S., and in any residence district, as defined in section 42-1-102(80), C.R.S.;

(d) Forty miles per hour on open mountain highways;

(e) Forty-five miles per hour for all vehicles in the business of transporting trash, where higher speeds are posted, when said vehicle is loaded as an exempted vehicle pursuant to section 507(3);

(f) Fifty-five miles per hour on other open highways which are not on the interstate system, as defined in section 43-2-101(2), C.R.S., and are not surfaced, four-lane freeways or expressways.

(g) Seventy-five miles per hour on surfaced, four-lane highways which are on the interstate system, as defined in section 43-2-101(2), C.R.S., or are freeways or expressways;

(h) Any speed not in excess of a speed limited designated by an official traffic control device.

Signs shall be posted at the Town limits advising motorists entering the Town that the speed limit within the Town of New Castle is 20 mph on all streets, 15 mph in alleyways, unless otherwise posted.

**B. The following Traffic Control Schedules for Designated Streets are added in accordance with Sections 703, 1101 and 1102:**

**(1) SCHEDULE I — THROUGH STREETS**

In accordance with Section 703, and when official signs are erected giving notice thereof, drivers of vehicles shall stop or yield as required by said signs at every intersection before entering any of the following streets or parts of streets:

Name of Street	Segment Affected
Main Street (Highway 6 & 24)	East to West Town Limit
7th Street	Main Street to Front Street
Front Street	7th Street to Midland Avenue
Midland Avenue	Front Street to North Town Limit
County Road 335	East Town Limit to West Town Limit
Castle Valley Boulevard	Midland Avenue Main Street
Alder Avenue	West intersection to East intersection with Castle Valley Boulevard
Clubhouse Drive	Entire roadway, but through traffic to yield at marked pedestrian/ golf cart crossings

**(2) SCHEDULE II — MODIFIED SPEED LIMITS**

In accordance with Sections 1101 and 1102, and when official signs are erected giving notice thereof, the presumptive speed limits are modified for the following streets or portions thereof:

Name of Street	Portion Affected	Speed Limit
County Road 245	Castle Valley Boulevard to North Town Limit	30 mph
Castle Valley Boulevard, east bound	Midland Avenue to 700 block	30 mph
	700 block to Main Street (Highway 6 & 24)	20 mph
Castle Valley Boulevard (west bound)	Main Street (Highway 6 & 24) to Midland Avenue	30 mph
Main Street (Highway 6 & 24)	East Town Limit to a point 369 feet east of Castle Valley Boulevard	55 mph
	A point 369 feet east of Castle Valley Boulevard to west	45 mph

	intersection with Burning Mountain Avenue	
	West intersection with Burning Mountain Avenue to 150 feet west of Elk Creek Bridge	30 mph
	150 feet west of Elk Creek Bridge to West Town Limit	35 mph
County Road 335	Intersection of bridge over I-70/Colorado River and CR 335 west for .5 miles	35 mph
	.5 miles west of CR 335 intersection with I-70/Colorado River bridge to West Town Limit	45 mph

### (3) SCHOOL ZONES

In accordance with Sections 1101 and 1102 of the 2010 Model Traffic Code, when official signs are erected giving notice thereof, the maximum permitted speed in designated school zones shall be 20 miles per hour at any time when children are present.

The following areas are designated as school zones:

#### (A) Kathryn Senor Elementary School Zone and Riverside Junior High School Zone

*Castle Valley Boulevard:* beginning at a point 1,416 feet east of the intersection with Midland and continuing to a point 654 feet west of the intersection with Alder Avenue.

*Current Drive:* entire road.

*Alder Avenue:* from the intersection with Castle Valley Boulevard to a point 750 feet north of the intersection.

#### (B) Elk Creek Elementary School Zone

*7th Street:* beginning at a point 386 feet north of the intersection with Main Street and continuing along the 7th Street corridor to a point 150 feet south of the intersection of North Midland Avenue with 1st Avenue.

### C. **Section 1701 is amended by the addition of a new subsection (5)(a)(III) to read as follows:**

(III) If a person receives a penalty assessment notice for a violation under this Section 1701, and such person pays the fine and surcharge for the violation on or before the date the payment is due, the points assessed for the violation are reduced as follows:

(A) For a violation having an assessment of three (3) or more points under section 42-2-127(5) C.R.S., as amended, the total number of points assessed for said violation are reduced by two (2) points.

(B) For a violation having an assessment of two (2) points under section 42-2-127(5) C.R.S., as amended, the total number of points assessed for said violation are reduced by one (1) point.

**D. Section 1204 is amended by the addition of a new subsection (9) to read as follows:**

(9) No person shall park a vehicle in any private commercial parking lot within this municipality where signs are posted sufficient to inform the public of the parking restrictions thereon and the penalties for violation thereof, and where such signs and their locations have first been approved in writing by the town's chief of police or his/her designee. The owner of the vehicle in violation of this provision is liable for the payment of the respective fine(s) unless he/she can furnish sufficient evidence that the vehicle was, at the time of the violation, in the care, custody or control of another person. To avoid liability for payment, the owner of the vehicle must provide, within three days after receiving notification of the violation, the town attorney with the name and address of the person who had care, custody or control of the vehicle at the time of the violation.

**E. Section 1406 is repealed and reenacted in its entirety as follows:**

1406. Foreign matter on highway prohibited.

(1)(a) No person shall throw or deposit upon or along any highway any glass bottle, glass, stones, nails, tacks, wire, cans, container of human waste, or other substance likely to injure any person, animal, or vehicle upon or along such highway.

(b) No person shall throw, drop, or otherwise expel a lighted cigarette, cigar, match, or other burning material from a motor vehicle upon any highway.

(2) Any person who drops, or permits to be dropped or thrown, upon any highway or structure any destructive or injurious material or lighted or burning substance shall immediately remove the same or cause it to be removed.

(3) Any person removing a wrecked or damaged vehicle from a highway shall remove any glass or other injurious substance dropped upon the highway from such vehicle.

(4) No person shall excavate a ditch or other aqueduct, or construct any flume or pipeline or any steam, electric, or other railway, or construct any approach to a public highway without written consent of the authority responsible for the maintenance of that highway.

(5)(a) Except as provided in paragraph (b) of this subsection (5), any person who violates any provision of this section commits a class B traffic infraction.

(b)(I) Any person who violates any provision of paragraph (b) of subsection (1) of this section commits a class 2 misdemeanor and shall be punished as provided in section 18-1.3-501, C.R.S.

(II) Any person who violates paragraph (a) of subsection (1) of this section by throwing or depositing a container of human waste upon or along any highway shall be punished by a fine of five hundred dollars in lieu of the penalty and surcharge prescribed in section 42-4-1701(4)(a)(I)(N), C.R.S.

(6) As used in this section:

(a) "Container" includes, but is not limited to, a bottle, a can, a box, or a diaper.

(b) "Human waste" means urine or feces produced by a human.

**F. Section 1407 is repealed and reenacted in its entirety as follows:**

1407. Spilling loads on highways prohibited - prevention of spilling of aggregate, trash, or recyclables.

(1) No vehicle shall be driven or moved on any highway unless such vehicle is constructed or loaded or the load thereof securely covered to prevent any of its load from blowing, dropping, sifting, leaking, or otherwise escaping therefrom; except that material may be dropped for the purpose of securing traction or water or other substance may be sprinkled on a roadway in cleaning or maintaining such roadway.

(2.4)(a) A vehicle shall not be driven or moved on a highway if the vehicle is transporting trash or recyclables unless at least one of the following conditions is met:

(I) The load is covered by a tarp or other cover in a manner that prevents the load from blowing, dropping, shifting, leaking, or otherwise escaping from the vehicle;

(II) The vehicle utilizes other technology that prevents the load from blowing, dropping, shifting, leaking, or otherwise escaping from the vehicle;

(III) The load is required to be secured under and complies with 49 CFR parts 392 and 393; or



(IV) The vehicle is loaded in such a manner or the load itself has physical characteristics such that the contents will not escape from the vehicle. Such a load may include, but is not limited to, heavy scrap metal or hydraulically compressed scrap recyclables.

(b) Paragraph (a) of this subsection (2.4) shall not apply to a motor vehicle in the process of collecting trash or recyclables within a one-mile radius of the motor vehicle's last collection point.

(2.5)(a) No vehicle shall be driven or moved on any highway for a distance of more than two miles if the vehicle is transporting aggregate material with a diameter of one inch or less unless:

(I) The load is covered by a tarp or other cover in a manner that prevents the aggregate material from blowing, dropping, sifting, leaking, or otherwise escaping from the vehicle; or

(II) The vehicle utilizes other technology that prevents the aggregate material from blowing, dropping, sifting, leaking, or otherwise escaping from the vehicle.

(b) Nothing in this subsection (2.5) shall apply to a vehicle:

(I) Operating entirely within a marked construction zone;

(II) Involved in maintenance of public roads during snow or ice removal operations;  
or

(III) Involved in emergency operations when requested by a law enforcement agency or an emergency response authority designated in or pursuant to section 29-22-102, C.R.S.

(2.7) For the purposes of this section:

(a) "Aggregate material" means any rock, clay, silts, gravel, limestone, dimension stone, marble, and shale; except that "aggregate material" does not include hot asphalt, including asphalt patching material, wet concrete, or other materials not susceptible to blowing.

(b) "Recyclables" means material or objects that can be reused, reprocessed, remanufactured, reclaimed, or recycled.

(c) "Trash" means material or objects that have been or are in the process of being discarded or transported.

(3)(a) Except as otherwise provided in paragraph (b) or (c) of this subsection (3), any person who violates any provision of this section commits a class B traffic infraction.

(b) Any person who violates any provision of this section while driving or moving a car or pickup truck without causing bodily injury to another person commits a class A traffic infraction.

(c) Any person who violates any provision of this section while driving or moving a car or pickup truck and thereby proximately causes bodily injury to another person commits a class 2 misdemeanor traffic offense.

**G. Subsection (3) of Section 114 is amended to read as follows:**

(3) In the event that any property owner fails or neglects to trim or remove any such tree limb or any such shrub, vine, hedge or other plant within ten (10) days after receipt of written notice from said local authority to do so, said local authority may do or cause to be done the necessary work incident thereto, and said property owner shall reimburse the local authority for the cost of the work performed. Such costs, from the time the same shall become due and payable, shall become and remain a lien on the premises until such costs have been paid to the local authority. This lien on the premises may be foreclosed by an action at law or in equity in the name of the Town and in the court having jurisdiction thereof. If the local authority must resort to court action for collection of amounts due, the local authority shall be entitled to its reasonable attorney's fees and other expenses incurred in such action if the local authority prevails. In the event such costs are not paid by the property owner when due, the Town Treasurer may certify the amount of the same to the County Treasurer, to be placed on the tax list for the current year, and to be collected in the same manner as other taxes are collected with ten percent (10%) added thereto to defray the costs of collection, pursuant to Section 31-20-105, C.R.S., as amended.

**H. Subsection 3 of Section 1205 is amended to read as follows:**

(3) On those streets which have been approved and signed or marked for angle parking, no person shall stop, stand or park a vehicle other than at an angle to the curb or edge of the roadway indicated by such signs or markings.

**I. The following definitions are added to the "Definitions" appendix of the Model Traffic Code:**

(28.5) "Electrical Assisted Bicycle" means a vehicle having two tandem wheels or two parallel wheels and one forward wheel, fully operable pedals, an electric motor not exceeding 750 watts of power, and a top motor speed of 20 miles per hour.

(28.7) "Electric Personal Assistive Mobility Device" or "EPAMD" means a self balancing, non tandem two-wheeled device, designed to transport only one person,

that is powered solely by an electric propulsion system producing an average power output of no more than 750 watts.

(49.5) "Low-Power Scooter" means a self-propelled vehicle designed primarily for use on the roadways with not more than three wheels in contact with the ground, no manual clutch, and either of the following:

(a) A cylinder capacity not exceeding 50 cubic centimeters if powered by internal combustion; or

(b) A wattage not exceeding 4,476 if powered by electricity.

The term "low-power scooter" shall not include a toy vehicle, bicycle, electrical assisted bicycle, wheelchair, or any device designed to assist mobility-impaired people who use pedestrian rights of way.

**J. Section 239 is amended by the modification of subsections (5), (5.5), and (6) to read as set forth below:**

(5) (a) A person who operates a motor vehicle in violation of subsection (2) or of this Section commits a Class A traffic infraction as defined in Section 1701(3) of the Model Traffic Code, and the court or the department of revenue shall assess a fine of fifty dollars.

(b) A second or subsequent violation of subsection (2) of this Section is Class A traffic infraction as defined in Section 1701(3) of the Model Traffic Code, and the court or the department of revenue shall assess a fine of one hundred dollars.

(5.5) (a) Except as provided in subsections (5.5)(b) and (5.5)(c) of this Section, a person who operates a motor vehicle in violation of subsection (3) of this Section commits a Class 2 misdemeanor traffic offense, and the court or the department shall assess a fine of three hundred dollars.

(b) If the person's actions are the proximate cause of bodily injury to another, the person commits a Class 1 misdemeanor traffic offense and shall be punished as provided in Section 1701(3)(a)(ii) of the Model Traffic Code.

(c) If the person's actions are the proximate cause of death to another, the person commits a Class 1 misdemeanor traffic offense and shall be punished as provided in Section 1701(3)(a)(ii) of the Model Traffic Code.

(6) (a) An operator of a motor vehicle shall not be cited for a violation of subsection (3) of this Section unless a law enforcement officer saw the operator use a wireless

telephone for the purpose of engaging in text messaging or other similar forms of manual data entry or transmission, in a manner that caused the operator to drive in a careless and imprudent manner, without due regard for the width, grade, curves, corners, traffic, and use of the streets and highways and all other attendant circumstances, as prohibited by Section 1402 of the Model Traffic Code.

#### **10.04.060 – Penalties.**

The following penalties, herewith set forth in full, shall apply to this chapter:

- A. It is unlawful for any person to violate any of the provisions adopted in this chapter.
- B. Every person convicted of a violation of any provision of this chapter that is a point violation of four points or fewer, pursuant to C.R.S. § 42-2-127, as may be amended from time to time and which is adopted by reference, excluding careless driving, text messaging while driving, and compulsory insurance violations, shall be punished by a fine not exceeding two hundred dollars (\$200.00).
- C. Every person convicted of a violation of any provision of this chapter not addressed by subsection B of this section, shall be punished by a fine and/or imprisonment in accordance with Section 1.20.010.
- D. Pursuant to Section 615, when official signs are posted giving notice thereof, the penalties described in subsections B and C of this section, shall be doubled when a person is convicted of a moving traffic violation in an area designated as a school zone in Section 10.04.050.
- E. Fines shall be doubled for speeding violations in maintenance, repair or construction zones subject to the requirements of Section 614.

#### **10.04.070 – Operator’s Licenses.**

##### **A. License Required.**

- 1. Except as may be otherwise provided under state law for commercial drivers, no person shall drive any motor vehicle upon a right-of-way within the Town unless such person has been issued a current, valid driver’s or minor driver’s license or an instruction permit by the State of Colorado or by another state or country.
- 2. No person shall drive any motor vehicle upon a right-of-way within the Town if such person’s driver’s or minor driver’s license has been expired for one year or less and such person has not been issued another such license by the State of Colorado or by another state or country subsequent to such expiration.
- 3. No person shall drive any motor vehicle upon a right-of-way within the Town unless such person has in his or her immediate possession a current driver’s or minor

driver's license or an instruction permit issued by the State of Colorado or by another state or country. No person who has been issued a currently valid driver's or minor driver's license or an instruction permit shall operate a motor vehicle upon a right-of-way within the Town without having such license or permit in such person's immediate possession.

4. No person who has been issued a currently valid driver's or minor driver's license or an instruction permit shall drive a type or general class of motor vehicle upon a right-of-way within the Town for which such person has not been issued the correct type or general class of license or permit.
5. A charge of a violation of subsection (2) of this section shall be dismissed by the Court if the defendant elects not to pay the penalty assessment and, at or before the defendant's scheduled court appearance, exhibits to the court a currently valid driver's or minor driver's license.
6. A charge of a violation of subsection (3) of this section shall be dismissed by the court if the defendant elects not to pay the penalty assessment and, at or before the defendant's scheduled court appearance, exhibits to the court a currently valid license or permit issued to such person or an officially issued duplicate thereof if the original is lost, stolen, or destroyed.
7. The conduct of a driver of a motor vehicle which would otherwise constitute a violation of this section is justifiable and not unlawful when:
  - i. It is necessary as an emergency measure to avoid an imminent public or private injury which is about to occur by reason of a situation occasioned or developed through no conduct of said driver and which is of sufficient gravity that, according to ordinary standards of intelligence and morality, the desirability and urgency of avoiding the injury clearly outweigh the desirability of avoiding the injury sought to be prevented by this section; or
  - ii. The applicable conditions for exemption, as set forth in C.R.S. § 42-2-102, exist.
8. The issue of justification or exemption is an affirmative defense. As used in this subsection (H), "affirmative defense" means that, unless the evidence raises the issue involving the particular defense, the defendant, to raise the issue, shall present some credible evidence on that issue. If the issue involved in an affirmative defense is raised, then the liability of the defendant must be established beyond a reasonable doubt as to that issue as well as all other elements of the traffic infraction.
9. Any person who violates any provision of subsection (1) or (4) of this section is guilty of a class 2 misdemeanor traffic offense. Any person who violates any provision of subsection (2) or (3) of this section commits a class B traffic infraction.



10. Notwithstanding any law to the contrary, a second or subsequent conviction under subsection (1) or (4) of this section, when a person receiving such conviction has not subsequently obtained a valid Colorado driver's license or the correct type or general class of license, shall result in the assessment by the department of six points against the driving privilege of the person receiving such second or subsequent conviction.

**B. Driving Under Restraint.**

1. Any person who drives a motor vehicle or off-highway vehicle with knowledge that the person's license or privilege to drive, either as a state resident or a non-resident is under restraint for an outstanding judgment is guilty of a Class A Traffic Infraction.
2. Except as provided in subsection (1) of this section, any person who drives a motor vehicle or off-highway vehicle upon any street, highway, public right of way or public property within the Town with knowledge that the person's license or privilege to drive, either as a resident or a nonresident, is under restraint for any reason other than conviction of DUI, DUI per se, DWAI, or UDD is guilty of a criminal offense. The municipal court may sentence a person convicted of this criminal offense to imprisonment for a period of not more than six months and may impose a fine of not more than five hundred dollars.
3. The municipal court shall not waive or reduce the three-point penalty imposed under state law for violation of this section.

- C. Permitting unauthorized persons to drive.** No person shall authorize or knowingly permit a motor vehicle owned by such person or under such person's hire or control to be driven upon any right-of-way within the Town by any person who has not been issued a currently valid driver's or minor driver's license or an instruction permit or shall cause or knowingly permit such person to drive a motor vehicle upon any right-of-way in violation of the conditions, limitations, or restrictions contained in a license or permit which has been issued to such other person. Any person who violates any provision of this section commits a class B traffic infraction.

**10.04.080 – Expired license plates.**

All motor vehicles operated within the Town shall have current registration. Pursuant to State law, § 42-3-114, C.R.S., as amended, every vehicle registration issued by the State of Colorado shall expire on the last day of the month at the end of each twelve-month registration period and shall be renewed, upon application by the owner, by the payment of the fees required by law not later than the last day of the month following the date of expiration. No license plates other than those of the registration period to which they pertain shall be displayed on a motor vehicle operating on any street, highway, or right-of-way within the Town.



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## Memorandum

**To:** Mayor Riddile & Town Council

**From:** Dave Reynolds & Paul Smith

**Subject:** Agenda Item – Consider Ordinance TC 2023-6 Amending the Town Sign Code on First Reading

**Date:** 10/03/2023

**Purpose:**

The purpose of this agenda item is to consider Ordinance TC 2023-6 on first reading.

During a regular Town Council meeting on September 19, 2023, Town Planner Paul Smith discussed needed adjustments to the Town's Sign Code which can be found in Municipal Code Section 17.18. Working with our Town attorneys, Town staff has addressed concerns which may have led to legal questions related to free speech and expression. Staff has also worked to simplify the sign code, remove unnecessary wording, and clarify sections that may have been confusing. Following their review, and making minor changes, the Planning and Zoning Commission approved *Resolution PZ 2023-2 Recommending the Amendment of Chapter 17.18 of the New Castle Municipal Code*.

**TOWN OF NEW CASTLE, COLORADO**  
**ORDINANCE NO. TC 2023-6**

AN ORDINANCE OF THE TOWN OF NEW CASTLE, COLORADO AMENDING  
CHAPTER 17.18 OF THE NEW CASTLE MUNICIPAL CODE, ALSO KNOWN AS THE  
NEW CASTLE SIGN CODE.

WHEREAS, Chapter 17.18 of the New Castle Municipal Code (“Code”) provides regulations for signs within the Town of New Castle (“Town”); and

WHEREAS, on June 18, 2015, the United States Supreme Court issued its decision in the case of *Reed, et al. v. Town of Gilbert*, which imposed new standards under the First Amendment to the United States Constitution regarding municipal regulation of signs across the nation; and

WHEREAS, in light of the *Town of Gilbert* decision, Town Council directed the Town Attorney and Planning Staff to recommend any revisions to Chapter 17.18 of the Code in order to ensure compliance with the First Amendment as well as taking the opportunity to update and improve sign regulation and enforcement generally for the Town; and

WHEREAS, on June 28, 2023, the New Castle Planning Commission held a duly-noticed public hearing to consider revisions to Chapter 17.18 and make its recommendations to Town Council regarding same; and

WHEREAS, Town Council finds and determines that amendments are necessary and desirable and desires to amend Chapter 17.18 of the Code as set forth below.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The foregoing recitals are incorporated herein as findings and determinations of Town Council.
2. Amendment. Town Council hereby repeals Chapter 17.18 of the Code and reenacts the same as set forth in Exhibit A, attached hereto and incorporated by reference herein.
3. Severability. Each section of this Ordinance is an independent section and a holding of any section or part thereof to be unconstitutional, void, or ineffective for any cause or reason shall not be deemed to affect the validity or constitutionality of any other section or part thereof, the intent being that the provisions hereof are severable.
4. Effective Date. This Ordinance shall become effective 30 days after final publication as provided in C.R.S. 31-16-105.

INTRODUCED on October 3, 2023, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered

published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado, on October 17, 2023, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN COUNCIL OF THE TOWN OF  
NEW CASTLE, COLORADO

By: \_\_\_\_\_  
Art Riddile, Mayor

ATTEST:

\_\_\_\_\_  
Mindy Andis, Town Clerk

Exhibit A



## Chapter 17.18 SIGN CODE

### Sections:

#### 17.18.010 Title.

This chapter shall be known and cited as the New Castle Sign Code.

#### 17.18.020 Purposes.

- A. The regulations in this chapter are intended to coordinate the use, placement, physical dimensions, and design of all signs within the Town of New Castle while preserving the right to free speech and expression. The purpose for these regulations include providing a balanced and fair legal framework for design, construction, and placement of signs that:
1. Recognizes that signs are a necessary means of visual communication for the convenience of the public and provides fair and consistent permitting and enforcement;
  2. Recognizes and ensures the right of those concerned to identify businesses, services, and other activities by the use of signs;
  3. Provides a reasonable balance between the right of an individual to identify their business and the right of the public to be protected against the visual discord resulting from the unrestricted proliferation of signs and similar devices;
  4. Protects the public from damage or injury caused by signs that are poorly designed or maintained and from distractions or hazards to pedestrians or motorists caused by the indiscriminate placement or use of signs;
  5. Conserves energy by supporting use of lighting elements that utilize light emitting diodes (LED), florescent bulbs, and other low energy consuming lighting devices, thereby reducing energy demands;
  6. Minimizes light pollution by reducing or eliminating the over-lighting of signs and use of inefficient lighting systems;
  7. Supports use of materials in structures that include recycled products and other materials that are designed for longevity and that minimize environmental impacts;
  8. Ensures signs are well designed and contribute in a positive way to the Town's visual environment, express local character, and help develop a distinctive image for the Town;
  9. Encourages signs which are responsive to the aesthetics and character of their particular location, adjacent buildings and uses, and the surrounding neighborhood;
  10. Ensures signs are compatible and integrated with a building's architectural design and with other signs on and near the property, and prevents the construction of signs that are a nuisance to occupants of adjacent and contiguous property due to brightness, reflectivity, bulk, or height;
  11. Prevents unnecessary or excessive competition between signs in the Town;
  12. Provides mechanisms for bringing nonconforming signs into compliance with these regulations as a result of changing use, abandonment, or other legal mechanisms;

- 
13. Establishes sign districts that differentiate the types of signs allowed in specific areas based upon characteristics particular to that district.

### **17.18.030 Definitions.**

As used in this chapter, the following words have the following meanings:

"Above-roof sign" means a sign displayed above the peak or parapet of a building.

"Administrator" or "code administrator" means the town administrator or his or her designee.

"Animation" or "animated" (*See also "changeable copy" and "movement"*) means the movement or the illusion of movement of any part of a sign's structure, design, or pictorial or text segment(s), including the movement of any illumination or the flashing or varying of light intensity; the automatic changing of all or any part of the facing of a sign.

"Architectural detail" (*See also "sign area," "wall sign" and "roof sign"*) means any projection, relief, cornice, column, change of building material, window, or door opening on any building.

"Architectural, historic, or scenic area" means an area that contains unique architectural, historic, or scenic characteristics that require additional regulations to ensure that signs enhance the visual character and are compatible with the area.

"Auxiliary sign" means a sign in addition to other signs associated with a business or use. The sign area of any auxiliary sign is calculated in the sum of total square footage for all signs. For example, an awning sign may be considered an auxiliary sign when used in conjunction with a wall sign for a business.

"Awning" means a cloth, plastic, or other nonstructural covering that either is not moveable and permanently attached to a building or can be raised or retracted to a position against the building when not in use.

"Banner" means a sign on a lightweight material that may be temporarily but not permanently affixed to a building or other structure and that may be affected by the movement of air.

"Bare-bulb illumination" means a light source that consists of light bulbs with a twenty-watt maximum wattage for each bulb.

"Building" means a structure having a roof supported by columns or walls.

"Bulletin board" means a type of changeable copy sign located on a premises used for temporary posting of bulletins or notices. Bulletin boards may be open or enclosed, and/or protected by glass, Plexiglas or a similar clear protective cover.

"Canopy" means a structure other than an awning which is made of cloth, wood, metal, or other material with frames affixed to a building and carried by a frame.

"Changeable copy" means copy that changes automatically at intervals of more than once every one hundred eighty (180) seconds.

"Changeable copy—manual" means copy that is changed manually in the field.

"Clearance" means the smallest vertical distance between the grade of the adjacent street or street curb and the lowest point of any sign, including framework and embellishments, extending over that grade.

"Copy" means text, wording or numbers in either permanent or removable form.

"Double-faced" means a sign with two faces.

"External illumination" means illumination of a sign that is affected by an artificial source of light not contained within the sign itself.

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"Facade" means the entire building front including the parapet and any other architectural details which faces and is parallel to or nearly parallel to a public or private street. There can be only one building facade for each street upon which a building faces.

"Face" means the area of a sign on which copy or graphics are placed.

"Flashing illumination" means illumination in which the artificial source of light is not maintained stationary or constant in intensity, color, or focus when a sign is illuminated.

"Frontage" means the length of the property line of any premises along a public right-of-way.

"Graphics" means the presentation of information, logos, or symbols in the form of diagrams and illustrations instead of as words or numbers.

"Ground sign" means a sign supported by one (1) or more uprights, posts, or bases placed upon or affixed in the ground and not attached to any part of a building. It includes a pole sign and a monument sign.

"Height" means the vertical distance measured from the highest point of the sign, excluding decorative embellishment, to the grade of the adjacent street or the surface grade beneath the sign, whichever is lowest in elevation.

"Illumination" or "illuminated" means a source of any artificial or reflected light, either directly from a source of light incorporated in, or indirectly from an artificial source, so shielded that no direct illumination is visible elsewhere than on and in the immediate vicinity of the sign.

"Indirect illumination" means a source of external illumination, located away from the sign, that lights the sign, but which is itself not visible to persons viewing the sign from any street, sidewalk or adjacent property.

"Internal illumination" means a light source that is concealed or contained within the sign and becomes visible through a translucent surface.

"Item of information" means a word, logo, abbreviation, symbol, or geometric shape.

"Legal nonconforming sign" means a sign that was lawfully constructed or installed prior to the adoption or amendment of this chapter and was in compliance with all of the provisions of the sign code then in effect, but which does not presently comply with this chapter. If a premises lawfully has more signs than this chapter would otherwise allow, any sign in excess of that number is nonconforming.

"Lot" means a parcel of land legally defined on a subdivision map recorded with the clerk and recorder or a parcel of land defined by a legal record or survey map.

"Marquee" means a permanent structure other than a roof, awning, or canopy which is attached to, supported by, and projecting from a building. Marquees are often, but not always, designed to accept the placement of changeable copy, typically for the purpose of announcing current or upcoming events at the premises.

"Monument sign" means a ground sign permanently affixed to the ground at its base, supported entirely by a continuous base structure, and not mounted on a pole or system of poles.

"Movement" (*See also "animation"*) means physical redirection or revolution up or down, around, or sideways that completes a cycle of change at set intervals.

"Multi-tenant building" or "multi-building complex" means a grouping of two or more business establishments that either share common parking on the lot where they are located, or that occupy a single structure or separate structures that are physically or functionally related or attached.

"Multi-use building" means a building consisting of more than one separate commercial use.

"Neon tube illumination" means a source of light for externally lit signs supplied by a tube filled with neon or other inert gas and which is bent to form letters, symbols, or other shapes.

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"Occupancy" means the portion of a building or premises owned, leased, rented or otherwise occupied for a given use.

"Occupant" means a use or tenant located in a building and includes multi-use/multi-tenant buildings, or shopping centers.

"Off-premises sign" means a sign which is not related in manner to the property upon which it is located or which directs attention to a person, business, profession, or activity not conducted on the property in which it is located (see "Premises" below).

"Open space" means any interest in real property purchased or leased by the Town, or any interest in real property dedicated to the Town, for open space purposes, including but not limited to lawns, landscaped areas, natural areas, parks and public or private trails and recreation areas.

"Owner" means the person with legal title to all or a portion of a piece of property as evidenced by official records such as a deed or assessor's record. The owner of property on which a sign is located is presumed to be the owner of the sign unless facts to the contrary are officially recorded or otherwise brought to the attention of the administrator, e.g., a sign leased from a sign company.

"Painted wall sign" means any sign that is applied with paint or similar substance on the face of a wall.

"Parapet" means the extension of a false front or wall above a roofline.

"Pole cover" means the cover enclosing or decorating a pole or other structural support of a sign.

"Peak" means the highest point on a roof or the highest point on another architectural element that blocks the rear view of a sign.

"Pole sign" means a freestanding sign that is permanently supported in a fixed location by a structure of poles, uprights, or braces from the ground and not supported by a building or a continuous base structure.

"Portable sign" means a sign designed to be transported and not permanently attached to the ground or a building nor designed to be permanently attached to the ground or a building including, but not limited to, menu and sandwich board signs.

"Premises" means the lot or lots, plots, portions, or parcels of land considered as a unit for a single use or development, whether owned or leased.

"Projecting sign" means a sign attached to and projecting from the wall of a building not in the same plane as the wall.

"Public right-of-way" means all streets, roadways, sidewalks and alleys, and all other areas reserved for present or future use by the public as a matter of right for the purpose of vehicular or pedestrian travel.

"Roof sign" (*See also "above-roof sign"*) means a sign painted, erected, constructed, or maintained on the roof of a building; a sign that is displayed above the eaves and under the peak of a building.

"Shopping center" means a commercial development under unified control consisting of four or more separate commercial establishments sharing a common building, or which are in separate buildings that share a common entranceway or parking area.

"Sign" means a lettered, numbered, symbolic, pictorial, or illuminated visual display of copy and/or graphics designed to identify, announce, direct, or inform and that is visible from a public right-of-way. The term "sign" includes banners, pennants, streamers, moving mechanisms, and lights, whether or not the device contains copy or graphics. For the purposes of this Chapter, side-walk chalk art, graffiti art, murals, or similar artistic expressions are not considered signs.

"Sign area" means the surface area that describes the largest square, rectangle, triangle, parallelogram, polygon or sphere as further defined under sign area calculations.

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"Sign area calculations."

1. Awning, banner, bulletin board, canopy, changeable copy, marquee, off-premises, portable, suspended, or similar two-dimensional signs: The area of the sign face within a continuous perimeter composed of a single rectangle, circle, triangle, or parallelogram enclosing the extreme limits of characters, lettering, illustrations, ornamentations, or other figures shall be counted in calculating sign area.
2. Pole and monument signs:
  - a. Signs composed of one (1) or two (2) individual sign faces: The area of the single largest sign face (if the sign faces are different sizes) shall be counted in calculating sign area by using the following formula. The area enclosing the perimeter shall be summed to determine total sign area. The perimeter of measurable area shall not include embellishments such as pole covers, framing, decorative roofing, etc., provided that there is not written advertising copy on such embellishments.
  - b. Signs composed of more than two (2) sign faces: The area enclosing the entire perimeter of each sign face shall be calculated and shall be summed with all other sign faces and divided by one-half to determine total sign area. The perimeter of measurable area shall not include embellishments such as pole covers, framing, decorative roofing, etc., provided that there is not written advertising copy on such embellishments.
3. Projecting signs: The area of the single largest sign face (if the sign faces are different sizes) within a continuous perimeter composed of a single rectangle, circle, triangle, or parallelogram enclosing the extreme limits of characters, lettering, illustrations, ornamentations, or other figures shall be counted in calculating sign area.
4. Wall signs: The area of the sign face free of architectural details on the facade of a building or part of a building within a continuous perimeter composed of a single rectangle, circle, triangle, or parallelogram enclosing the extreme limits of characters, lettering, illustrations, ornamentations, or other figures shall be counted in calculating sign area.
5. Other signs: Other signs that do not fall into any single sign area calculation category due to geometry, design or other characteristics shall be calculated using one (1) or more of the most applicable aforementioned methodologies and based upon the more restrictive area calculation method as determined by Town staff.

"Sign district map" means the map accompanying and to be used with these regulations that identifies the boundaries of each sign district enumerated in these regulations. The official sign district map shall be kept on file in the Town Clerk's office.

"Size" means the total area of the face used to display a sign, not including its supporting poles or structures. If a sign has two faces that are parallel, not more than two feet apart and supported by the same poles or structures, the size of the sign is one-half the area of the two faces. Spherical sign area shall be the entire surface of the sphere. The total area of multi-faced signs (more than two faces) shall be one-half the area of the two smallest faces plus the total area of all faces greater than the two smallest.

"Structure" means anything which is built or constructed, an edifice or building of any kind or any piece of work artificially built or composed of parts joined together in some definite manner. This term includes a building.

"Suspended sign" means a sign that is suspended from the underside of a horizontal plane surface of a building or structure such as a canopy, porch ceiling or portico and is typically used as a pedestrian scale sign.

"Temporary sign" means a non-permanent sign subject to the requirements of section 17.18.040(B) and 17.18.050(B.14).

"Temporary window sign" means a temporary sign displayed in a window.



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"Town" means the Town of New Castle, Colorado.

"Unified sign band" means a coordinated arrangement of signs on a structure with the same design style, font type, sign face, height and similar characteristics that create a unified appearance.

"Use" means the purpose for which a building, lot, sign or structure is intended, designed, occupied or maintained.

"Wall sign" means a sign painted on or attached directly to an exterior wall of a building or that which is dependent upon a building for support, with the exposed face of the sign located in a place substantially parallel to the exterior building wall to which the sign is attached or which supports the sign.

"Window sign" means a sign applied, painted or affixed to or in the window of a building. A window sign may be temporary or permanent.

#### **17.18.040 Sign permits and administration.**

- A. Sign Permit Required. To ensure compliance with the regulations of this chapter, a sign permit shall be required in order to erect, move, alter, reconstruct or repair any permanent or temporary sign, except signs that are exempt as set forth in section 17.18.050 (Exempt Signs). In multitenant buildings, a separate permit shall be required for each business entity's sign(s). Separate building and electrical permits may be required for signs and will be determined on a case-by-case basis. Changing or replacing the copy or graphics on an existing lawful sign shall not require a permit, provided the change does not result in a violation of this chapter.
- B. Temporary Banners. The Town may approve temporary sign permits subject to the following:
  - 1. Temporary banners displaying a one-time event may only be displayed for a period not to exceed two (2), fourteen (14) day periods within any consecutive three hundred sixty-five (365) days. Such banners shall only be permitted as fourteen (14) day timeframes and may not be further subdivided or prorated.
  - 2. A temporary banner shall be securely attached to the wall of the establishment, other freestanding signs or properly designed and structurally sound poles or posts on private property.
  - 3. One (1) temporary banner per street frontage per establishment shall be permitted unless more than one (1) business occupies the same building. In that case, each business may be allowed to display a temporary banner. However, the other limitations of this section shall not be increased by the number of businesses at a location.
  - 4. A temporary banner shall not be placed within the public right of way nor off the premises granted the permit.
  - 5. A temporary banner shall be limited to the height and size provisions of this chapter.
- C. Application for a Sign Permit.
  - 1. Sign Permit Application Requirements. Applications for sign permits shall be made in writing on forms furnished by Town staff. The application shall contain:
    - a. The location by street number and the legal description of the property upon which the proposed sign structure is to be located;
    - b. Names and addresses of the property owner, applicant (if different from the property owner), sign contractor and erectors;
    - c. Evidence of a current New Castle contractor's license may be required at the sole discretion of the Town Administrator depending on the nature of the sign;

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- d. Legible accurately scaled plan which includes the specific location of the sign and setbacks to adjacent property lines and buildings;
  - e. A detailed accurately scaled drawing indicating the dimensions, materials, and colors of the proposed sign structure. A certification by a structural engineer may be required by staff for a freestanding or projecting sign;
  - f. A graphic drawing or photograph of the sign;
  - g. A description of the lighting to be used including a listing of the energy conservation measures incorporated in sign (light fixture type(s), materials used etc.), fixture specifications, bulb type, wattage and placement, and an estimate of energy consumption by the sign;
  - h. Proof of premises liability insurance covering freestanding, projecting and wall signs;
  - i. If the sign is to be located off the premises listed in the application, a written lease or permission from the property owner of the site on which the sign will be located; and
  - j. Payment of a nonrefundable sign permit fee as established by the current fee schedule. The applicant shall pay all costs billed by the Town of New Castle relative to the review of the application including review fees by any outside consultants. Approved sign permit applications shall expire six (6) months from the date of issuance if installation of the sign has not been completed. A single six (6) month extension may be granted administratively upon completion of an extension application including a written narrative by the applicant explaining the basis for the extension request and payment of an extension application fee.
2. Sign Permit Application Review of Completion. Within fifteen (15) business days of the date of submission of an application, the Town Administrator or their designee shall determine whether the application is complete. If the application is deemed incomplete, the Town Administrator shall give written notice of the deficiency to the applicant. The applicant shall have fifteen (15) business days, or such other additional time as the Town Administrator may grant in their sole discretion, to correct the deficiency or the Town Administrator may deny the application.
  3. Review and Approval. When the application has been determined to be complete, the Town Administrator or their designee shall review the sign permit in accordance with the established review criteria. Within fifteen (15) business days of the determination of completeness, the Town Administrator must issue a written decision on the application. The Town Administrator may approve, approve with conditions or deny the sign permit. Upon approval of the sign permit, the sign permit and any building permits required for the sign must be obtained by the applicant prior to construction. Electrical permits, if required, shall be obtained from the state electrical inspector and evidence of an approved permit shall be provided to the Town prior to construction.
- D. Sign Permit Review Criteria. The following review criteria will be used by Town staff to evaluate all sign permit applications:
1. Sign meets the requirements of this chapter;
  2. Sign conforms to the requirements of all applicable codes, including, but not limited to, building and electrical codes;
  3. Sign conforms to the applicable zoning requirements, including but not limited to, size, height, material and location for the zoning and sign district in which it is located;
  4. Sign would not create visual obstructions which adversely impact public safety and/or that otherwise interfere with pedestrian or vehicular safety;
  5. Sign would not detract from the character of an architectural, historic, or scenic area;
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6. Sign would not be located so as to have a negative impact on adjacent residential property including, but not limited to, impacts from excessive lighting, shading of or impairment of solar access, visibility of or from public rights-of-way and similar adverse impacts;
  7. Sign would not impair pedestrian access of a street or area;
  8. Sign would not add to an over-proliferation of signs on a particular property or area; and
  9. Sign does not contain hateful, obscene, or threatening speech.
- E. Appeals.
1. An applicant may file an appeal of the Town Administrator's decision on a sign permit application to the Town Council for any of the reasons set forth below. Sign application appeals to the Town Council shall be filed with the Town Clerk no later than ten (10) calendar days after the date of action by the Town Administrator. The following items constitute a basis upon which an applicant may file an appeal. Notice of appeal shall be in writing and shall state specifically any action appealed from and the grounds for such appeal.
    - a. Failure of the Town Administrator to provide a written response concerning completion of an application within fifteen (15) calendar days of the Town's receipt of the sign permit application.
    - b. Any written decision rendered by the Town Administrator concerning a permit or an interpretation of this chapter.
  2. The action being appealed shall be held in abeyance pending the decision of the Town Council. The appeal shall be heard by the Town Council at the next available meeting, as determined by the Town Clerk. The Town Council shall review the decision of the Town Administrator under the same criteria applied by the Town Administrator. The Town Council is not bound by the findings and determinations of the Town Administrator, but may give such findings deference as determined by Town Council.
- F. Variances. Any variance requested in association with a sign shall be processed pursuant to the provisions of Chapter 17.12 of the New Castle Municipal Code.

### **17.18.050 Exemptions and exceptions.**

- A. Sign Permit Exemptions. This chapter does not apply to the following types of signs:
1. Signs of any type that are installed or posted, or required to be installed or posted, by the Town of New Castle, Garfield County, State of Colorado, Federal Government, or a School District, including but not limited to signs posted in Town open space.
  2. Required signs, posted in accordance with applicable law and regulations.
- B. Sign Permit Exceptions. The following types of signs may be displayed, constructed, installed, erected, or altered in any zoning/sign district without a sign permit. Such signs shall otherwise be in conformance with all applicable requirements contained in this chapter. All such signs (except government signs) shall be located outside of the public right of way. Signs shall not interfere with traffic signs or the sight distance triangle at intersections. Evidence of owner's permission to install sign may be required. All other signs shall be allowed only with permit and upon proof of compliance with this chapter.
1. Address. Non-illuminated signs not to exceed two (2) square feet in area that identify the address and/or occupants of a building.
  2. Building Identification, Historical Markers. Non-illuminated signs not exceeding four (4) square feet, constructed of metal, wood or masonry that are permanently affixed to buildings or structures for the purpose of identifying the name of a building, date of erection or other historical information as approved by Town staff.

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3. Bumper Stickers. Bumper stickers on vehicles.
  4. Carried Signs. Signs that are being carried by people or by service animals recognized under the Americans with Disabilities Act, provided that such signs are not set down or propped on objects.
  5. Temporary Site Signs. Temporary site signs installed in association with an active building permit that are removed upon issuance of a certificate of occupancy or expiration of the building permit, provided that:
    - a. Such signs shall have a maximum sign area of twelve (12) square feet.
    - b. Such signs shall be oriented toward the street.
    - c. Such signs shall not be illuminated.
    - d. Such signs shall only be installed on the private property on which the construction activity is located.
    - e. Such signs shall be removed within seven (7) days after issuance of a certificate of occupancy or expiration of the building permit.
  6. Directional. On-premises directional and instructional signs not exceeding four (4) square feet in area apiece.
  7. Flags. Flags that do not exceed thirty (30) square feet in area that are affixed to permanent flagpoles or flagpoles that are mounted to buildings (either temporary or permanent).
  8. Holiday or Seasonal Decorations.
  9. Private Property Signs. Signs erected on private property that do not exceed two (2) square feet per face, or four (4) square feet in total surface area, limited to four (4) such signs per use or per building, whichever is the greater number.
  10. "Sandwich Board" Signs. A single, temporary, portable sign not exceeding four (4) square feet per face and no more than eighteen (18) inches wide placed in front of the business and only during business hours on sidewalk in a manner that does not present a risk to public safety, accessibility (including handicap) or visibility.
  11. Scoreboards. Scoreboards for athletic fields.
  12. Signs with De Minimus Area. Signs that are affixed to a building or structure (even if wall signs are not permitted) that do not exceed one (1) square foot in sign area, provided that only one (1) such sign is present on each elevation that is visible from public rights-of-way or neighboring properties, and signs that are less than three-fourths of a square foot in area that are affixed to machines, equipment, fences, gates, walls, gasoline pumps, public telephones or utility cabinets.
  13. Strings of Light Bulbs. Displays of string lights, provided that:
    - a. They are steady burning, clear, non-colored bulb lights. No blinking, flashing, intermittent changes in intensity or rotating shall be permitted.
    - b. They are no greater in intensity than five (5) watts.
    - c. They shall not be placed on or used to outline signs, sign supports, awnings and/or canopies.
    - d. They shall not be assembled or arranged to convey messages, words, commercial advertisements, slogans and/or logos.
    - e. They shall not create a safety hazard with respect to placement, location of electrical cords or connection to power supply.
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- f. They shall be placed only on private property.
  - g. They shall be maintained and repaired so that no individual light bulb is inoperative. In the event the bulbs are not maintained or repaired, the string lights may be removed at the expense of the owner after giving notice to the owner pursuant to this chapter.
14. Temporary Yard Signs. Temporary yard signs are allowed without a sign permit pursuant to the following:
- a. In Residential Zoning Districts.
    - i. Shall not exceed more than four (4) signs per property at any one (1) time;
    - ii. Shall not exceed twenty-four (24) square feet total yard signage on any property;
    - iii. Shall not exceed a height of forty-two (42) inches;
    - iv. Shall not be located in the public right-of-way;
    - v. Shall be located at least five (5) feet from any property line; and
    - vi. Shall not be displayed for a period of more than ninety (90) days per calendar year.
  - b. In Non-Residential Zoning Districts.
    - i. Shall not exceed more than four (4) signs per property at any one (1) time;
    - ii. Shall not exceed twenty-four (24) square feet total yard signage on any property;
    - iii. Shall not exceed a height of six (6) feet, or forty-two (42) inches if placed within a sight distance triangle;
    - iv. Shall not be located in the public right-of-way; and
    - v. Shall not be displayed for a period of more than ninety (90) days per calendar year.
15. Text. No permit shall be required for text or copy changes on conforming or legal nonconforming signs specifically designed to permit changes of the text or copy, provided that there are no structural changes, changes to sign area, change in illumination or other modifications.
16. Vehicular Signs. Signs displayed on trucks, buses, trailers or other vehicles that are regularly being operated or stored in the normal course of a business, such as signs indicating the name of the owner or business that are located on moving vans, delivery trucks, rental trucks and trailers and the like, shall be exempt from the provisions of this chapter, provided that the primary purpose of such vehicles is not for the display of signs and that the vehicles are parked or stored in areas appropriate to their use as vehicles for periods that do not exceed thirty (30) days.
17. Window Sign. Signs affixed, painted on, or otherwise attached to door glass.

#### **17.18.060 Prohibited signs.**

- A. Prohibited Signs. The following signs are inconsistent with the purposes and standards in this chapter and are prohibited in all zoning districts within the Town:
    - 1. Signs located in the public right-of-way subject to the exemptions in section 17.18.050.
    - 2. Animated signs or signs that flash, rotate, blink or moving signs, signs with moving, rotating or flashing lights or signs that create the illusion of movement, except for time and temperature devices.
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3. Any sign that is erected in such a location as to cause visual obstruction or interference with motor vehicle traffic, or traffic-control devices including any sign that obstructs clear vision in any direction from any street intersection or driveway.
  4. Mechanical or electrical appurtenances, such as "revolving beacons," that are designed to attract attention.
  5. Off-premises signs.
  6. Any sign that interferes with free passage from or obstructs any fire escape, downspout, window, door, stairway, ladder or opening intended as a means of ingress or egress or providing light or air.
  7. Any sign located in such a way as to intentionally deny an adjoining property owner visual access to an existing sign.
  8. Vehicle-mounted signs, including but not limited to, signs painted on or attached to semi-trailers or cargo containers when exhibited on private property adjacent to public right-of-way for the purpose of advertising the business or services offered on the property. Vehicle-mounted signs used in connection with a special event are exempted from the requirements of this section during the duration of the special event only and not exceeding seventy-two (72) hours. Upon the conclusion of the special event, such signs must be dismantled.
  9. Portable signs or signs not permanently affixed or attached to the ground or to any structure, except as permitted by this chapter.
  10. Searchlights.
  11. Signs with optical illusion of movement by means of a design which presents a pattern capable of reversible perspective, giving the illusion of motion or changing of copy.
  12. Inflatable freestanding signs or tethered balloons or other inflatable figures or devices installed with the primary purpose of attracting attention.
  13. Stationery or portable electronic message boards, except governmental signs.
  14. Wind signs designed or installed to be activated by movement of the atmosphere.
  15. Any sign or sign structure that:
    - a. Is structurally unsafe;
    - b. Constitutes a hazard to safety or health by reason of inadequate maintenance or dilapidation;
    - c. Is not kept in good repair; or
    - d. Is capable of causing electrical shocks.
  16. Any sign or sign structure that:
    - a. In any other way obstructs the view of, may be confused with or purports to be an official traffic sign, signal or device or any other official sign;
    - b. Uses any words, phrases, symbols or characters implying the existence of danger or the need for stopping or maneuvering a motor vehicle;
    - c. Creates in any other way an unsafe distraction for motor vehicle operators or obstructs the view of motor vehicle operators entering a public roadway from any parking area, service drive, private driveway, alley or other thoroughfare.
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### 17.18.070 Removal, enforcement, and penalties.

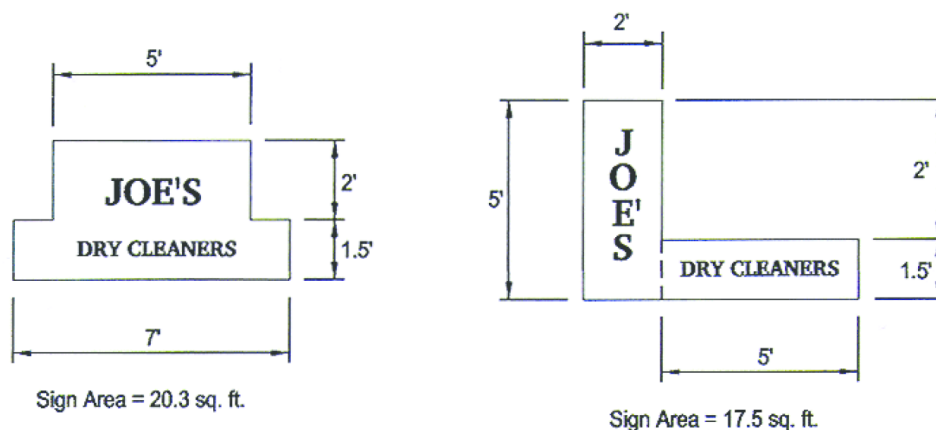
#### A. Removal of Signs.

1. Discontinued Establishments. Whenever a business, industry, service or other use is discontinued, the sign(s) pertaining to the use shall be removed by the person or entity owning or having possession over the property within ninety (90) days after the discontinuance of such use.
2. Removal of Illegal Signs in the Public Right-of-Way. The Town may cause the removal of any sign within the public right-of-way or on property that is otherwise abandoned that has been placed there without first complying with the requirements of this chapter.
3. Storage of Removed Signs. Signs removed by the Town or its designee in compliance with this chapter shall be stored by the Town for thirty (30) days, during which they may be recovered by the owner only upon payment to the Town for costs of removal and storage. If not recovered within the thirty (30) day period, the sign and supporting structure shall be declared abandoned and title shall vest with the Town. The costs of removal and storage, up to thirty (30) days, may be billed to the owner. If not paid, the applicable costs may be imposed as a tax lien against the property.

#### B. Enforcement. The provisions of this chapter shall be enforced by the Town Administrator.

#### C. Penalties. Violations of this chapter shall be subject to the penalties of the Town of New Castle Municipal Code Chapter 17.96.

### 17.18.080 Measurement of sign area and height.

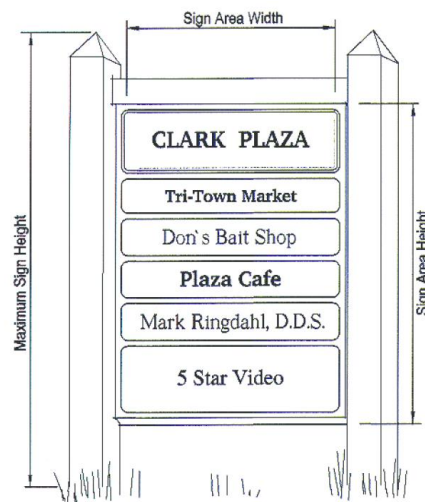
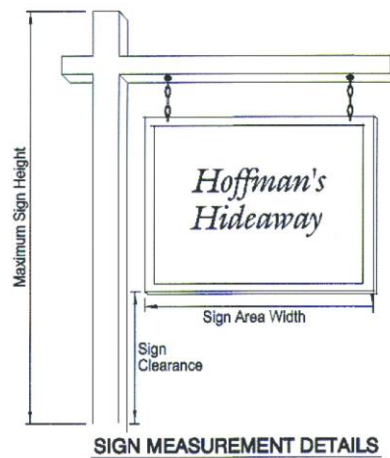


#### SIGN AREA MEASUREMENT

Figure 7-1

- A. Sign Surface Area. The area of a geometric shape enclosing any message, logo, symbol, name, photograph or display face shall be measured using standard mathematical formulas. Time and temperature devices shall not be included within the measurement of maximum sign area.
- B. Sign Support. Supporting framework or bracing that is clearly incidental to the display itself and does not include logos, advertising text or similar commercial messages shall not be computed as sign area.

- C. Back-to-Back (Double-Faced) Signs. Back-to-back signs shall be regarded as a single sign only if mounted on a single structure, and the distance between each sign face does not exceed two feet at any point.
- D. Three-Dimensional Signs. Where a sign consists of one (1) or more three-dimensional objects (i.e., balls, cubes, clusters of objects, sculpture), the sign area shall be measured as their maximum projection upon a vertical plane. Signs with three-dimensional objects that exceed a projection of six (6) inches from the sign face may be approved in compliance with section 7.18.120 (Creative Signs).
- E. Wall Signs. The area of a rectangle or geometric shape that most closely outlines the sign face or letters of the sign shall be the calculated sign area. F. Sign Height. The height of a sign shall be measured from the highest point of a sign, excluding decorative embellishment, to the grade of the adjacent street or the surface grade beneath the sign, whichever is lower in elevation. When berms are used in conjunction with signage, the height of the sign shall be measured from the mean elevation of the fronting street.



**Figure 7-2**

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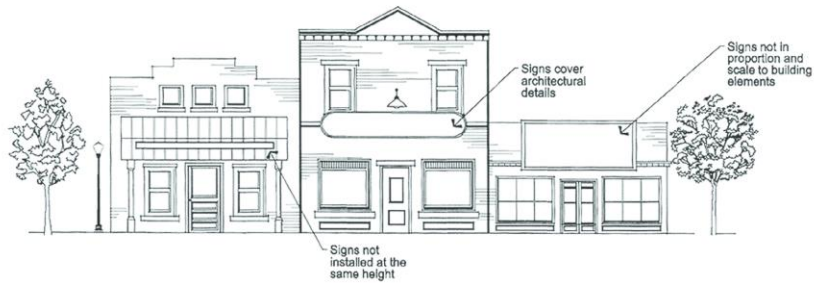
## **17.18.090 Sign design.**

### **A. Design Compatibility.**

1. **Creative Design Encouraged.** Signs shall make a positive contribution to the general appearance of the street and commercial area in which they are located. A well-designed sign can be a major asset to a building. The Town of New Castle encourages imaginative and innovative sign design. The creative sign application procedure (section 7.18.120) is specifically designed for artistic and unusual signs that might not fit the standard sign regulations and categories.
2. **Proportionate Size and Scale.** The scale of signs shall be appropriate for the building on which they are placed and the area in which they are located. Building signs shall be compatible in scale and proportion to the building facade upon which they are mounted.
3. **Sign Location and Placement.**
  - a. **Visibility.** Signs shall not visually overpower nor obscure architectural features.
  - b. **Integration With the Building and Landscaping.** Signs shall be carefully coordinated with the architectural design, overall color scheme and landscaping. Signs shall be designed to complement or enhance the other signs for a building.
  - c. **Unified Sign Band.** Whenever possible, signs located on buildings with the same block-face shall be placed at the same height, in order to create a unified sign band. Wall signs for retail uses may only be located at the first floor level.
  - d. **Monument Signs.** Monument signs should be located in a planter setting within a landscaped area at the primary entries to residential, commercial and industrial subdivisions to provide an overall project identity.
  - e. **Pedestrian-Oriented Signs.** Pedestrian-oriented signs are encouraged. It is desirable to include a pedestrian-oriented sign as one of the permitted signs for a business. These signs are designed for and directed toward pedestrians so they can easily and comfortably read the sign as they stand on a sidewalk or location adjacent to the business.
  - f. **Signs near or within the public right-of-way.** The provisions of sections 17.18.050-17.18.060 notwithstanding, no sign shall be erected near the intersection of any road(s) or driveways in such a manner as to obstruct free and clear vision of motorists or pedestrians or at any location where, by reason of the position, shape or color, it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal or device. Signs located at an intersection must be outside of the sight distance triangle.



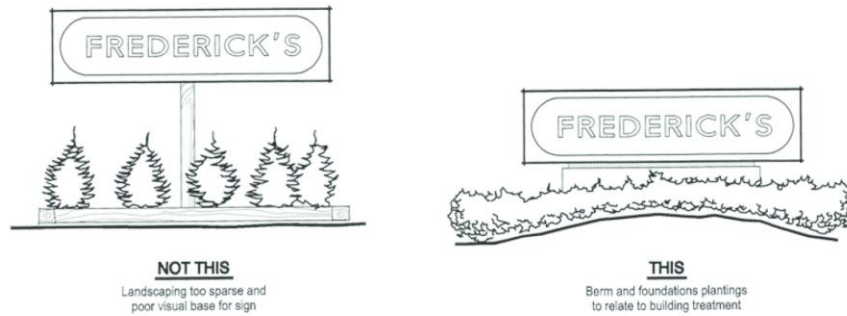
**THIS**



**NOT THIS**

**Figure 7-3**

4. Landscaping. Freestanding signs shall be landscaped at their base in a way harmonious with the landscape concept for the whole site. Landscaping shall form an attractive, dense cluster at the base of the sign that is equally attractive in winter and summer.



**Figure 7-4**

5. Low Impact Signs. Signs adjacent residential neighborhoods shall be designed and located so that they have little or no impact on residential areas. Small-scale signs are encouraged.



**Figure 7-5**

**B. Color.**

1. Color Selection. Colors shall be selected to contribute to legibility and design integrity. Sign colors shall complement the colors used on the structures and the project as a whole. Colors or combinations of colors that are harsh and disrupt the visual harmony and order of the street are unacceptable.
2. Contrasting Colors. Substantial contrast between the color and the material of the background and the letters or symbols will make the sign easier to read during both the day and night. Light letters on a dark background or dark letters on a light background are most legible.

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3. Excessive Colors. Colors or color combinations that interfere with legibility of the sign copy or that interfere with viewer identification of other signs shall be avoided.

C. Materials.

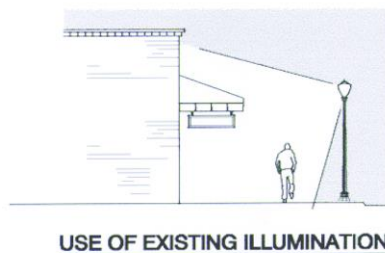
1. Signs shall be constructed of durable, high quality architectural materials. The sign package must use materials, colors and designs that are compatible with the building facade. Sign materials must be of proven durability. Treated wood, manufactured composite products with ingredients that use recycled materials, painted/treated/patina metal, stone, brick and stucco are the preferred materials for signs.

D. Legibility.

1. Signs shall be adequately legible under the circumstances in which they are primarily seen. The legibility of signs is related to:
  - a. The speed at which they are viewed;
  - b. Distance from the edge of the right-of-way;
  - c. The context and surroundings in which they are seen; and
  - d. The design, colors and contrast of the sign copy and sign face.
  - e. The design of the sign including copy, lettering size and style, and colors shall logically relate to the average speed of the traffic which will see it. Signs shall legibly convey their messages without being distracting or unsafe to motorists reading them. Symbols and logos can be used in place of words whenever appropriate.

E. Sign Illumination.

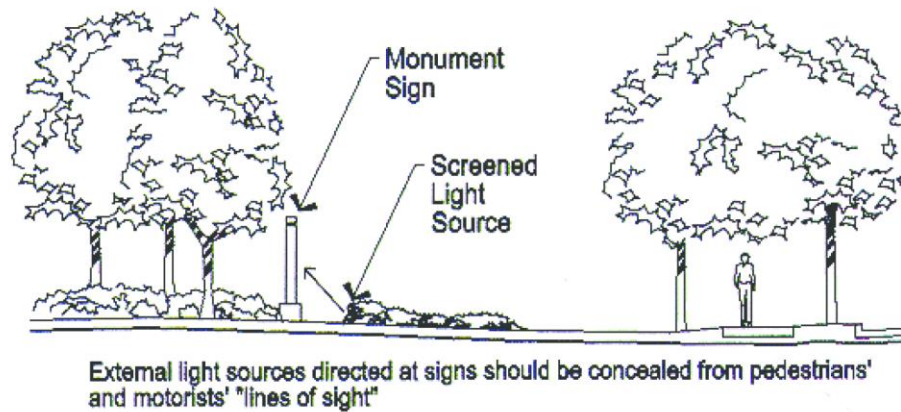
1. Unnecessary lighting is to be avoided.



**Figure 7-6**

2. Sign illumination shall complement, not overpower, the overall composition of the site.
3. All lighted signs incorporating a direct light source shall be designed to direct lighting to illuminate only the face of the sign. External light sources aimed at a sign shall be concealed from pedestrians' and motorists' lines of sight.
4. Signs must be illuminated in a way that does not cause lighting trespass, illumination of adjacent properties, over-lighting or glare onto the street and adjacent properties. Signs shall be lighted only to the minimum level for nighttime readability.





**Figure 7-7**

5. All lighted signs shall meet all applicable electrical codes and the electrical components used shall bear the label of an approval agency. Additionally, electrical permits shall be obtained for electric signs.
6. Flashing, moving, blinking, chasing or other animation effects shall be prohibited on all signs except time and temperature signs.
7. Neon tubing is an acceptable method of sign illumination for window signs in commercial districts.
8. The use of individually cut, back-lit letter signs is encouraged.
9. The use of solar electric lighting devices to illuminate signs is encouraged.

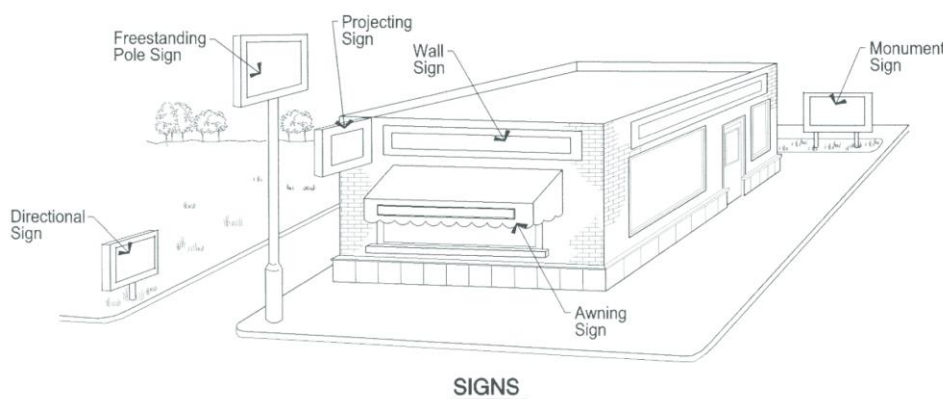
#### **17.18.100 Sign installation and maintenance.**

- A. Projecting signs shall be mounted so they generally align with others in the block.
- B. Owners of signs extending over public right-of-way shall be required to maintain public liability insurance in an amount to be determined appropriate by the Town, in which the Town is named as an "other or named insured."
- C. All signs and all components thereof, including sign structures and sign faces, shall be kept neatly painted, in a good state of repair and in compliance with all building and electrical codes so they do not constitute a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation or obsolescence.
- D. The owner of a sign and the owner of the premises on which such sign is located shall be jointly and severally liable to maintain such sign, including any illumination sources in neat and orderly condition, and in a good working order at all times, and to prevent the development of any rust, corrosion, rotting or other deterioration in the physical appearance or safety of such sign. The sign must also be in compliance with all building and electrical codes.

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- E. The owner of any sign regulated by this chapter shall be required to keep signs and supporting hardware structurally safe, clean, free of visible defects and functioning properly at all times. Repairs to signs shall be equal to or better in quality of materials and design than the original sign.
  - F. The Town may inspect any sign governed by this chapter and shall have the authority to order the painting, repair, alteration, or removal of a sign which constitutes a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation or obsolescence.

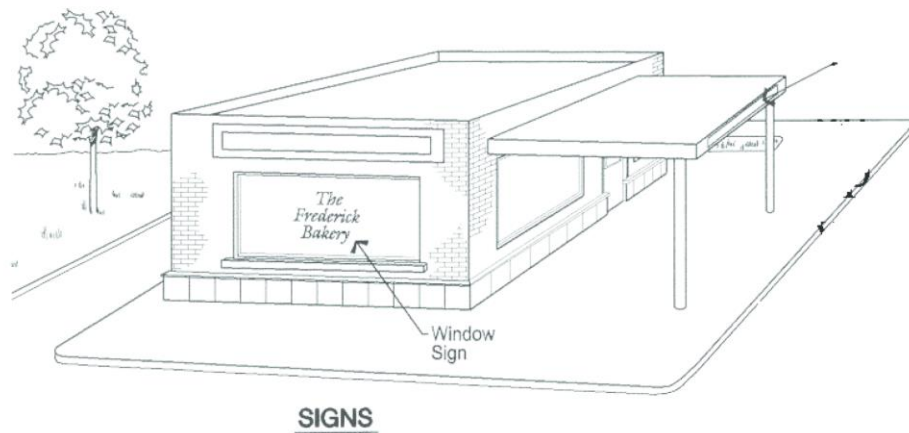
#### **17.18.110 Standards for specific types of signs.**

- A. **Awning Signs.** An awning sign is a wall sign which is painted, stitched, sewn or stained onto the exterior of an awning. An awning is a movable shelter supported entirely from the exterior wall of a building and composed of non-rigid materials except for the supporting framework.



**Figure 7-8**

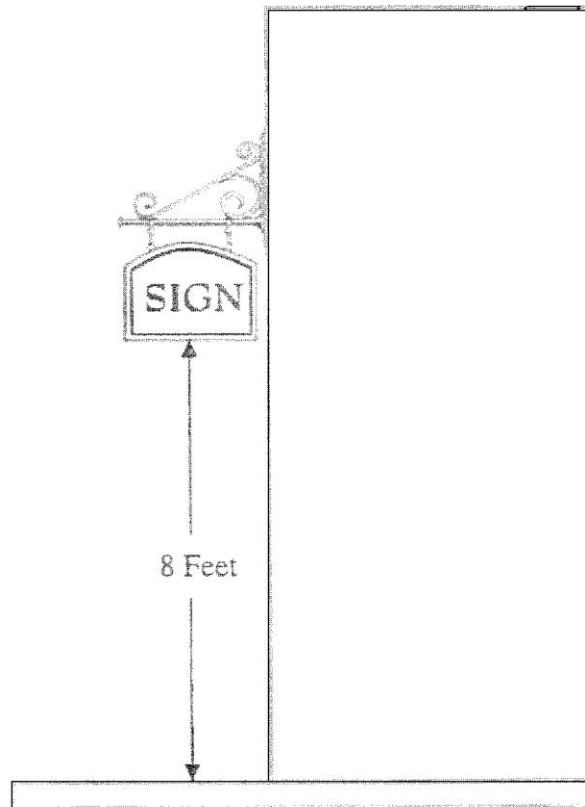
1. **Location.** Signs may be placed only on awnings that are located on first- and second-story building frontages, including those fronting a parking lot or pedestrian way. No awning sign shall project beyond, above or below the face of an awning.
  2. **Maximum Area and Height.** Sign area shall comply with the requirements established by section 17.18.130, Sign Matrices. No structural element of an awning shall be located less than eight feet above finished grade. Awnings on which awning signs are mounted may extend over a public right-of-way no more than seven (7) feet from the face of a supporting building but in no case shall extend over a roadway or parking area. No awning, with or without signage, shall extend above the roof line of any building.
  3. **Lighting.** Awnings shall not be internally illuminated except as part of a creative sign. Lighting directed downwards that does not illuminate the awning is allowed.
  4. **Required Maintenance.** Awnings shall be regularly cleaned and kept free of dust and visible defects.
- B. **Canopy Signs.** A canopy sign is a wall sign that is permanently affixed to a roofed shelter attached to and supported by a building, by columns extending from the ground or by a combination of a building and columns.



**Figure 7-9**

1. **Maximum Area and Height.** Sign area shall comply with the requirements established by section 17.18.130, Sign Matrices. No canopy, with or without signage, shall extend above the roof line of any building. No canopy sign shall project above the top of the canopy upon which it is mounted. However, such signs may project horizontally from the face of a canopy the distance necessary to accommodate the letter thickness and required electrical equipment, but not more than twelve (12) inches (measured from the bottom of the sign). Under-canopy signs which are perpendicular to the face of the building shall be deemed to be projecting wall signs. Under-canopy signs which are parallel to the face of the building shall be a minimum of eight feet above grade and shall be deemed to be flush wall signs.
2. **Required Maintenance.** Canopies shall be regularly cleaned and kept free of dust and visible defects.
- C. **Freestanding Signs.** A freestanding sign is a sign which is supported by one (1) or more columns, uprights, poles or braces extended from the ground, or which is erected on the ground and shall also include a monument sign and pole signs but does not include a sign attached to a structure.
  1. **Location.** The sign may be located only on a site frontage adjoining a public street. No freestanding sign in any zoning/sign district can be erected closer than eight feet from any curbline, nor closer than four feet to any building. No freestanding signs in business and industrial districts may be located less than twenty-five (25) feet from any property line adjacent to a residential zoning district line.
  2. **Maximum Area and Height.** The sign shall comply with the height and area requirements established in section 17.18.130, Sign Matrices.
  3. **Sign Mounting.** The sign shall be mounted on one (1) or more posts or have a solid monument-type base. Posts shall not have a diameter greater than twelve (12) inches. Pole bases shall be protected by concrete or a similar sturdy structure to prevent damage. Pole base structures may be used as landscaping planters.
  4. **Pole Signs.** Pole signs should not be so large as to obscure the patterns of front facades and yards.
- D. **Monument Signs.** A monument sign is a permanent sign where the entire bottom of the sign is affixed to the ground, not to a building.

- 
1. Location. The sign may be located only along a site frontage adjoining a public street.
  2. Maximum Area and Height. The sign shall comply with the height and area requirements established in section 17.18.130, Sign Matrices.
  3. Design. The design of a monument sign shall be consistent with the overall scale of the building. The design and placement of the sign shall not obstruct traffic safety sight distance areas. Project monument signs shall contain only the name and address of the project which it identifies.
  4. Landscaping Requirements. Landscaping shall be provided at the base of the supporting structure equal to twice the area of one face of the sign. For example, twenty (20) square feet of sign area equals forty (40) square feet of landscaped area. The planning commission may reduce or waive this requirement if it is determined that the additional landscaping would not contribute significantly to the overall aesthetic character of the project.
- E. Projecting Signs. A projecting sign is any sign supported by a building wall and projecting therefrom at least twelve (12) inches or more horizontally beyond the surface of the building to which the sign is attached, but shall not extend more than four feet from the building face.
1. Location. Projecting signs shall be placed only on a ground floor facade, except for businesses located above the ground level with direct exterior pedestrian access. Projecting signs shall generally align with other projecting signs in the block to create a "canopy line" that gives scale to the sidewalk.
  2. Maximum Area and Height. Projecting signs shall not be higher than the wall from which the sign projects if attached to a single story building, or the height of the bottom of any second story window if attached to a multi-story building. Projecting signs must have eight feet clearance and may not extend more than four feet from the building wall except where the sign is an integral part of an approved canopy or awning. The size of projecting signs is limited to three feet wide and six square feet.
  3. Sign Structure. Sign supports and brackets shall be compatible with the design and scale of the sign.
  4. Quantity. The number of projecting signs is limited to one per business.



**Figure 7-10**

- F. Standard Brand-Name Signs. A standard brand-name sign is any sign devoted to the advertising of any standard brand-name commodity or service which is not the principal commodity or service being sold or rendered on the premises, or are not a part of the name or business concern involved.
1. Maximum Area. Not more than twenty (20) percent of the total allowable sign area for any permitted use shall be devoted to the advertising of any standard brand-name commodity or service.
- G. Wall Signs. A wall sign is any sign painted on, incorporated in or affixed to the building wall, or any sign consisting of cut-out letters or devices affixed to the building wall with no background defined on the building wall.
1. Location. The sign shall not be placed to obstruct any portion of a window, doorway or other architectural detail. Locate wall signs on buildings at the first floor level only for retail uses. No part of a wall sign shall be located more than twenty-five (25) feet above grade level nor shall it extend above the building eave.
  2. Maximum Area and Height. Wall signs shall not be higher than the eave line of the principal building. The sign shall comply with the height and area requirements established in section 17.18.130, Sign Matrices.

- 
3. Projection from Wall. No sign part, including cut-out letters may project from the surface upon which it is attached more than required for construction purposes and in no case more than twelve (12) inches.
  4. Design. Wall signs shall identify the individual business, building or building complex by name or trademark only.
- H. Window Signs. A window sign is a sign that is painted on, applied or attached to a window or that can be read through the window from the public right-of-way and may be placed at or below the second story above grade.
1. Maximum Area. When a sign is displayed in a window and is visible beyond the boundaries of the lot upon which the sign is displayed, the total area of such sign shall not exceed twenty-five (25) percent of the window or door area at the ground floor level; and twenty-five (25) percent of the total allowable sign area for the premises.
  2. Lighting. All illuminated window signs shall be included in the total allowable sign area for the premises.
  3. Temporary Window Signs. Temporary signs or posters displayed for periods not exceeding fourteen (14) days shall be exempt from limitations for window signs.

### **17.18.120 Creative signs.**

- A. Purpose. This section establishes standards and procedures for the design, review and approval of creative signs. The purposes of this creative sign program are to:
1. Encourage signs of unique design, and that exhibit a high degree of thoughtfulness, imagination, inventiveness, and spirit; and
  2. Provide a process for the application of sign regulations in ways that will allow creatively designed signs that make a positive visual contribution to the overall image of the Town of New Castle, while mitigating the impacts of large or unusually designed signs.
- B. Applicability. An applicant may request approval of a sign permit under the creative sign program to authorize on-site signs that employ standards that differ from the other provisions of this chapter but comply with the provisions of this section.
- C. Approval Authority. A sign permit application for a creative sign shall be subject to approval by the planning commission.
- D. Application Requirements. A sign permit application for a creative sign shall include all information and materials required by the Town of New Castle, and the filing fee based on the same fee schedule as a building permit.
- E. Design Criteria. In approving an application for a creative sign, the planning commission shall ensure that a proposed sign meets the following design criteria:
1. Design Quality. The sign shall:
    - a. Constitute a substantial aesthetic improvement to the site and shall have a positive visual impact on the surrounding area;
    - b. Be of unique design, and exhibit a high degree of thoughtfulness, imagination, inventiveness, and spirit;
    - c. Provide strong graphic character through the imaginative use of graphics, color, texture, quality materials, scale, and proportion.
  2. Style Criteria. The sign shall contain at least one of the following elements:



- a. Classic historic design style;
  - b. Creative image reflecting current or historic character of the Town of New Castle;
  - c. Creative symbols or imagery compatible with the classic historic design style; or
  - d. Inventive representation of the use, name or logo of the structure or business.
3. Architectural Criteria. The sign shall:
- a. Utilize and/or enhance the architectural elements of the building;
  - b. Be placed in a logical location in relation to the overall composition of the building's facade;
  - c. Not cover any key architectural features/details of the facade.

### **17.18.130 Sign matrices.**

The following section of these regulations corresponds to the following sign districts identified on the sign district map.

1. Residential district;
2. Gateway district;
3. Downtown and mixed-use district; and
4. Industrial district.

This section includes a series of sign matrices that address permitted, exempt or prohibited signs, sign area, sign illumination and sign height. These tables are intended to assist the user in understanding the type, size, illumination and height of various signs in each sign district. This information is intended to be used in conjunction with the sign district map and other sections of these regulations.

### **17.18.131 Sign standards matrix—Permitted, exempt or prohibited.**

Sign Type	Residential District	Gateway District	Downtown & Mixed-Use District	Industrial District
Awning Sign	Prohibited	Permitted	Permitted	Permitted
Banner	Prohibited	Permitted	Permitted	Permitted
Bulletin Board	Exempt	Exempt	Exempt	Exempt
Canopy Sign	Prohibited	Permitted	Permitted	Prohibited
Changeable Copy Sign	Prohibited	Permitted	Prohibited	Permitted
Creative Sign	Prohibited	Permitted	Permitted	Permitted
Marquee Sign	Prohibited	Permitted	Permitted	Permitted
Monument Sign	Permitted	Permitted	Prohibited	Permitted
Off-Premises Sign	Prohibited	Prohibited	Prohibited	Prohibited
Painted Wall Sign	Prohibited	Permitted	Permitted	Permitted
Pole Sign	Prohibited	Permitted	Prohibited	Permitted

Portable Sign	Prohibited <sup>a</sup>	Permitted	Permitted	Prohibited
Projecting Sign	Permitted	Permitted	Permitted	Permitted
Roof Sign	Prohibited	Prohibited	Prohibited	Prohibited
Suspended Sign	Permitted	Permitted	Permitted	Permitted
Temporary Sign	Permitted	Permitted	Permitted	Permitted
Wall Sign	Permitted	Permitted	Permitted	Permitted
Window Sign	Prohibited	Permitted	Permitted	Permitted

(a) Portable signs shall be permitted within the residential zone provided all the following conditions are met:

- The portable sign shall be an on-premises sign.
- The portable sign shall be stored inside the establishment after hours of operation.
- The portable sign shall not cause visual interference with motor vehicle traffic, pedestrian traffic, or traffic control devices.

#### 17.18.132 Sign area matrix.

Sign Type	Residential District Sq. Ft.	Gateway District Sq. Ft.	Downtown & Mixed-Use District Sq. Ft.	Industrial District Sq. Ft.
Awning Sign	0	Sum of all signs on a given wall shall not exceed 5% of the side of the wall area, but shall not exceed 150 ft. <sup>(a)</sup>	10 if main business sign; 4 if it is an auxiliary business sign	Sum of all signs on a given wall shall not exceed 5% of the side of the wall area, but shall not exceed 150 ft. <sup>(a)</sup>
Banner	0	24	24	60
Bulletin Board	15	15	15	15
Canopy Sign	0	Sum of all signs on a given wall shall not exceed 5% of the side of the wall area, but shall not exceed 150 ft. <sup>(a)</sup>	10 if main business sign; 4 if it is an auxiliary business sign	0
Changeable Copy Sign	0	15	15	15
Creative Sign	0	Sum of all signs on a given wall shall not exceed 5% of the side of the wall area,	10 if main business sign; 4 if it is an auxiliary business sign	Sum of all signs on a given wall shall not exceed 5% of the side of the wall area,

		but shall not exceed 150 ft. <sup>(a)</sup>		but shall not exceed 150 ft. <sup>(a)</sup>
Directional Sign	4	4	4	4
Marquee Sign	0	See "Wall Sign"	See "Wall Sign"	See "Wall Sign"
Monument Sign	64 <sup>(b)</sup>	120 <sup>(c)</sup>	0	120 <sup>(c)</sup>
Painted Wall Sign	0	See "Wall Sign"	See "Wall Sign"	See "Wall Sign"
Pole Sign	0	128 <sup>(e)</sup>	0	128 <sup>(e)</sup>
Portable Sign	0	4	4	0
Projecting Sign	6 <sup>(g)</sup>	6 <sup>(f)</sup>	6 <sup>(f)</sup>	6 <sup>(f)</sup>
Suspended Sign	6 <sup>(g)</sup>	6 <sup>(f)</sup>	6 <sup>(f)</sup>	6 <sup>(f)</sup>
Temporary Site Sign	12	12	12	12
Wall Sign	6 <sup>(g)</sup>	6 <sup>(f)</sup>	6 <sup>(f)</sup>	6 <sup>(f)</sup>
Window Sign	0	25% window area <sup>(i), (j)</sup>	25% window area <sup>(i), (j)</sup>	25% window area <sup>(i), (j)</sup>

<sup>(a)</sup> Allowed in place of a wall sign and one per individual building tenant.

<sup>(b)</sup> Downward and direct illumination only; when placed on subdivision entry features, only the sign face shall be used to calculate the sign area.

<sup>(c)</sup> Minimum horizontal distance between signs on the same property is seventy-five (75) feet.

<sup>(d)</sup> In place of project monument sign; not allowed on local or collector streets. Minimum horizontal distance between signs on the same property is seventy-five (75) feet.

<sup>(f)</sup> One per individual tenant building frontage. The sum of all wall signs on a given wall shall not exceed five percent of the wall area, but shall not exceed one hundred fifty (150) square feet; cannot be more than twenty-five (25) feet above grade level or higher than the eave line of the principal building; first floor level only for retail uses.

<sup>(g)</sup> One per street frontage, all signs may be no higher than the eave line of the principal building; may be lighted (shielded light source) and include name and address of facility only. Childcare center and bed and breakfast only.

<sup>(h)</sup> Cannot exceed twenty-five (25) percent of the total allowable sign area for the premises.

<sup>(i)</sup> Illuminated window signs shall be included in the total allowable sign area for the premises.

<sup>(j)</sup> Temporary signs or posters displayed for periods not exceeding fourteen (14) days announcing or advertising events sponsored by noncommercial organizations shall be exempt from limitations for window signs.

### 17.18.133 Sign illumination matrix.

Sign Type	Residential District-Illumination Allowed Y/N	Gateway District-Illumination Allowed Y/N	Downtown & Mixed-Use District-Illumination Allowed Y/N	Industrial District-Illumination Allowed Y/N
Awning Sign	N	N	N	N
Banner	N	N	N	N
Bulletin Board	N	Y	Y	Y

Canopy Sign	N	N	N	N
Changeable Copy Sign	N	Y	N	Y
Creative Sign	N	N	N	N
Marquee Sign	N	Y	Y	Y
Monument Sign	Y <sup>(a)</sup>	Y	Y	Y
Painted Wall Sign	N	Y	Y	Y
Pole Sign	N	Y	N	Y
Political Sign	N	N	N	N
Portable Sign	N	N	N	N
Projecting Sign	N	Y	Y	Y
Roof Sign	N	N	N	N
Suspended Sign	Y <sup>(a)</sup>	Y	Y	Y
Temporary Sign	N	N	N	N
Wall Sign	Y <sup>(a)</sup>	Y	Y	Y
Window Sign	N	(b)	(b)	(b)

<sup>(a)</sup> Downward aimed direct light source only; may not be illuminated between 10:00 p.m. and 7:00 a.m. if within five hundred (500) feet of existing residential uses.

<sup>(b)</sup> Illuminated window signs shall be included in the total allowable sign area for the premises.

#### 17.18.134 Sign height matrix.

Sign Type	Residential District-Max Height-Feet	Gateway District-Max Height-Feet	Downtown & Mixed-Use District-Max Height-Feet	Industrial District-Max Height-Feet
Awning Sign	0	(a)	(a)	(a)
Banner	0	(a)	(a)	(a)
Bulletin Board	6	6	6	6
Canopy Sign	0	(a)	(a)	0
Changeable Copy Sign	0	(a)	0	(a)
Creative Sign	0	4	4	4
Marquee Sign	0	(a)	(a)	(a)
Monument Sign	5	6	0	6
Nameplate	Exempt	6 <sup>(a)</sup>	6 <sup>(a)</sup>	6 <sup>(a)</sup>
Painted Wall Sign	0	(a)	(a)	(a)

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Pole Sign	0	25	0	25
Political Sign	Exempt	Exempt	Exempt	Exempt
Portable Sign	0	4	4	0
Projecting Sign	6	(b)	(b)	(b)
Roof Sign	0	0	0	0
Suspended Sign	6	(b)	(b)	(b)
Temporary Yard Sign	3.5	3.5	3.5	3.5
Wall Sign	6 <sup>(a)</sup>	(c)	(c)	(c)
Window Sign	0	(d)	(d)	(d)

<sup>(a)</sup> May be no higher than the eave line of the principal building.

<sup>(b)</sup> Minimum height above sidewalk or grade eight feet. Shall not be higher than the eave from which the sign projects if attached to a single story building or fifteen (15) feet above grade, whichever is less, or the height of the bottom of any second story window if attached to a multi-story building.

<sup>(c)</sup> Cannot be twenty-five (25) feet above grade level or higher than the eave line of the principal building; first floor level only for retail uses.

<sup>(d)</sup> Window signs visible beyond the boundaries of the lot upon which the sign is displayed shall not exceed twenty-five (25) percent of the window or door area at the ground floor level; and twenty-five (25) percent of the total allowable sign area for the premises.

# New Castle Sign District Map

**Legend**

Residential Sign District

Gateway Sign District

Downtown Mixed-use Sign Dist

Industrial Sign District

Open Space

City

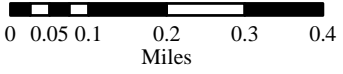
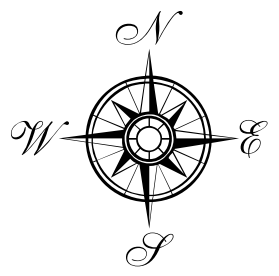
StreamsDitches

flood

Railroads

Highways

This map is to be used in conjunction with the New Castle Sign Code. The outlines of each district shown on the map follow property lines, zone district boundaries and rights-of way. The level of map accuracy is intended to be sufficient for sign code administration purposes only. Interpretation of sign district boundaries shall be made by the New Castle Planner based upon the purpose and intent of the sign regulations as well as application of a sign district to the underlying uses defined by zoning. Appeals of interpretations made by the Planner shall be in conformance with the relevant section(s) of the New Castle Municipal Code. Areas that do not have a sign district designation do not allow signs.







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## Memorandum

**To:** Mayor & Council

**From:** Paul Smith, Dave Reynolds

**Re:** Agenda Item: Consider Ordinance TC 2023-7 Adoption of the Wildland Urban Interface Code (WUI) on first reading.

**Date:** 10/03/23

**Purpose:**

The purpose of this agenda item is to consider Ordinance TC 2023-7 on first reading. During Town Council meetings held on March 21, 2023, and on Sept. 19, 2023, Town Planner Paul Smith had the opportunity to explain the WUI Code to Town Council. After receiving feedback from both meetings, and after conferring with Colorado River Fire Rescue (CRFR), Paul has made amendments to the code which we believe will move the town in a positive direction related to Wildland Interface and our exposure to wildfires. While no plan or code can totally protect us from the on-going threat of fire, the adoption of the WUI Code can act as an important step in moving toward more resilient buildings and landscaping.

**TOWN OF NEW CASTLE, COLORADO**  
**ORDINANCE NO. TC 2023-7**

AN ORDINANCE OF THE NEW CASTLE TOWN COUNCIL ADDING  
CHAPTER 15.25 TO THE NEW CASTLE MUNICIPAL CODE FOR THE  
ADOPTION OF THE 2021 EDITION OF THE INTERNATIONAL WILDLAND  
URBAN INTERFACE CODE WITH AMENDMENTS.

WHEREAS, pursuant to Article IV of the Charter of the Town of New Castle (“Town”) and C.R.S. § 31-16-202, the Town is authorized to adopt codes by reference; and

WHEREAS, the Town has previously adopted by reference the 2015 editions of the International Building Code, the International Residential Code, the International Mechanical Code, the International Fuel Gas Code, the International Plumbing Code, the International Existing Building Code, and the International Fire Code (collectively, the “ICodes”); and

WHEREAS, the ICodes serve as the building codes for the Town as set forth in Title 15 of the New Castle Municipal Code (“Town Code”); and

WHEREAS, Colorado River Fire Rescue (“CRFR”) has recommended that the Town adopt regulations to protect from potential wildfire impacts within Town limits by requiring improved fire resistance of newly built structures including provisions for vegetative fuel management; and

WHEREAS, other neighboring municipalities with high exposure to wildland fire risk have adopted similar ordinances meant to improve resilience and safety during a local wildfire event; and

WHEREAS, to be consistent with these communities and promote the health, safety, and welfare of Town residents, the Town Building Official has recommended that the Town adopt the 2021 version of the International Wildland Urban Interface Code (“WUI Code”); and

WHEREAS, Town staff has reviewed the WUI Code in light of the Town’s unique physical setting and development needs and determined that the amendments set forth herein will ensure efficient administration and enforcement; and

WHEREAS, on March 21<sup>st</sup>, 2023 and again on September 19<sup>th</sup>, 2023, Town Council (“Council”) conducted a public workshop to discuss the merits and practicality of such adoption; and

WHEREAS, on October 3<sup>rd</sup>, 2023 (FIRST READING), Council conducted a duly notice public hearing regarding the adoption of the updated editions of the International Codes pursuant to C.R.S. § 31-16-203; and

WHEREAS, on October 17<sup>th</sup>, 2023 (SECOND READING), Council conducted a duly notice public hearing regarding the adoption of the updated editions of the International Codes pursuant to C.R.S. § 31-16-203; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO AS FOLLOWS:

Section 1.     Recitals. The foregoing Recitals are incorporated as findings of the Town Council.

Section 2.     Adoption. Council hereby adopts by reference the 2021 edition of the International Wildland Urban Interface Code, subject to the amendments set forth in Section 3 of this Ordinance. The new provisions will occupy Chapter 15.25 of the New Castle Municipal Code.

Section 3.     Code Amendments to Town Code Chapter 15.25. New section Chapter 15.25 of the Municipal Code shall include the following amendments to the WUI Code. Appendices A through H of the 2021 WUI Code shall not be mandatory, but may serve to inform risk assessments and vegetation management planning. Those sections of the WUI Code not expressly amended in this Ordinance shall remain unchanged and in full force and effect. All title pages and tables of contents shall be updated accordingly.

## **Chapter 15.25 – International Wildland Urban Interface Code**

### **15.25.010     Adoption by reference.**

Pursuant to the power and authority conferred by the Town Charter and C.R.S. § 31-16-201 et seq., there is adopted by reference thereto the International Wildland Urban Interface Code, 2021 Edition, promulgated by the International Code Council, Inc., 4051 Flossmoor Road, Country Club Hills, Illinois 60478. The purpose and subject matter of this code is to regulate and govern the safeguarding of life and property from conditions hazardous to life or property in the occupancy of buildings and premises in the Town. Where conflicts exist between this code and other adopted codes, the more conservative code shall be enforced.

### **15.25.020     Amendments.**

The International Wildland Urban Interface Code, 2021 Edition, is hereby amended as follows:

Section 101.1 Insert: “Town of New Castle”

Section 103.1 Insert: “The Town of New Castle Building Department”

Sections 104.3 through 104.3.1 are hereby deleted. Section 15.04.030 of the Municipal Code shall control.

Subsection 106.3 #2 is hereby deleted. Chapter 15.48 of the Municipal Code shall control.

Section 106.3 substitute the following in place of # 2 above:

2. Planting or maintenance of vegetation on lots with primary structures constructed prior to the adoption of this Chapter;

Chapter 3 is hereby repealed and replaced by the following text:

### **Chapter 3: Wildland-Urban Interface Area**

**Section 301.1** Studies provided by the Garfield County Community Wildfire Protection Plan (2022, see Exhibit A, Figure 1) demonstrate that all lands within Town boundaries and all lands within the proposed the Urban Growth Boundary (“UGB”) as represented in the New Castle Comprehensive Plan (Exhibit A, Figure 3) are subject to wildland fire potential that poses hazards to human life, safety, and property. CRFR therefore deems the entirety of these lands within the UGB as *Wildland-Urban Interface Area* as defined by WUI Code Chapter 2 and subject to the mitigation provisions below. In consultation with the staff, CRFR, and any other outside referral agencies, Council may reevaluate and recommend modification to the wildland-urban interface area as necessary.

Chapter 4 is hereby repealed and replaced by the following text:

### **Chapter 4: Wildland-Urban Interface Area Requirements**

**Section 401.1** As part of the wildland-urban interface area, all new land use applications submitted to the municipality, including but not limited to annexations, master plans, planned urban developments (“PUDs”), subdivisions, rezoning, PUD or master plan amendments, or any other land use proposals considered by the Town Planner to be at risk for wildland fire impact, shall be subject to review and comment by CRFR.

**Section 402.1** Applications subject to CRFR review will be evaluated for wildfire hazard posed to persons and/or property and any proposed mitigation measures considered. CRFR will be asked to evaluate the site plan for planned or existing roads, water supply facilities, configuration and location of lots, topography of the site, types and density of vegetation or other fuels present, the fire protection measures proposed by the applicant, and any other relevant factors in making its recommendation.

**Section 403.1** If CRFR finds that wildland fire hazards exist to persons and property as a result of the proposed land use, CRFR is requested to recommend mitigation strategies to be incorporated by the Town into the land use application approval, including but not limited to additional access for emergency vehicles, turnouts, establishment of adequate grades and sight distances, the establishment of fuel breaks, location of proposed landscape vegetation, and any mitigation measures for current vegetation.

**Section 404.1** The Town will consider the recommendations of CRFR and incorporate them into any final land use approval that is determined to be appropriate.

Section 502 is hereby deleted.

Section 503.1 is hereby deleted and replaced by the following text:

**503.1 General.** All primary and accessory structures hereafter constructed or relocated into or within wildland-urban interface areas shall meet the requirements for Class 1 ignition-resistant construction in Section 504. Materials required to be ignition-resistant shall comply with the requirements of Section 503.2.

Subsection 503.2 #1.1 is hereby deleted and replaced by the following text:

1.1 Flame Spread. Materials shall exhibit a flame spread index not exceeding 75 (Class B).

Section 504.10 is hereby deleted and replaced by the following text:

**504.10 Vents.** Attic ventilation openings, foundation or underfloor vents, or other ventilation openings in vertical exterior walls and vents through roofs shall not exceed 144 square inches (0.0929 m<sup>2</sup>) each. Such vents shall be covered with noncombustible corrosion-resistant mesh with openings not to exceed a minimum of 1/16-inch and a maximum of 1/8-inch.

**Exception:** Openings size is not limited where approved rated vents are installed.

Subsection 504.10.1 is hereby amended to include the following exception:

**Exception:** Attic ventilation may be permitted in soffits if vents are listed with an approved testing agency in compliance with ASTM E2886.

Section 505 is hereby deleted.

Section 506 is hereby deleted.

Section 601.1 is hereby deleted and replaced with the following text:

**601.1 Scope.** The provisions of this chapter establish general requirements for properties with new principal structures built within the wildland-urban interface area.

Section 602 is hereby deleted.

Section 603.2 and Table 603.2 are hereby deleted. Section 603.2 is replaced by the following text:

**603.2 Fuel Modification.** The fuel modification distance in any direction shall be not less than 30 feet or the distance to the lot line, whichever is less. The distance shall be

measured on a horizontal plane from the furthest projection point of each wall line as shown in Figure 603.2. The fuel modification distance may be modified at the discretion of the Building Official if it is found that conditions on the site exist such that the required distance is impracticable.

1. *Nonfire-resistive* shrubs or plants (not including trees), combustible landscape materials (e.g. wood fencing, mulch, wood retaining walls), or other combustible yard ornamentation may be located anywhere within the fuel modification distance.

**Exception 1:** In no instance shall nonfire-resistive shrubs and plants, combustible landscape materials (e.g. wood fencing, mulch, wood retaining walls), or other combustible yard ornamentation be located within five (5) feet of any structure.

**Exception 2:** In no instance shall nonfire-resistive shrubs and plants, combustible landscape materials (e.g. wood fencing, mulch, wood retaining walls), or other combustible yard ornamentation be located within ten (10) feet of any tree or tree cluster as specified in Section 603.2.2.

2. *Fire-resistive* shrubs or plants (not including trees), as listed on the FireWise Plant List provided by Colorado State University or other equivalent list, may be planted within the fuel modification distance without limitation.
3. Ignition-resistant building materials subject to the provisions of Section 503.2 may be used for landscaping or other yard ornamentation within the fuel modification distance without limitation.

Section 603.2.2 is hereby amended to include the following exception:

**Exception:** The Building Official or designated representative may allow tree clustering (i.e. densification) of certain species on the property only if such species are listed on the FireWise Plant List provided by Colorado State University or other equivalent list. For purposes of this code, a cluster is any grouping of trees wherein the area of the cluster occupies no more than fifty (50) square feet (e.g. 8 foot diameter circle) as bounded by the tree trunks. Each cluster must maintain the required ten (10) feet of separation between other trees, tree clusters, and other nonfire-resistive vegetation.

Section 604.4 is hereby deleted and replaced by the following text:

**604.4 Trees.** Tree crowns extending to less than (10) feet from any building structure shall be pruned to maintain a minimum horizontal clearance of ten (10) feet.

Trees shall not be planted within any side or rear setbacks, unless, at the discretion of the Building Official, trees within such setback locations are considered nonhazardous to adjoining properties.



All trees within the fuel modification distance shall be pruned to remove lower limbs up to a minimum of 4 feet above the adjacent ground surface.

**Exception:** For newly planted trees, pruning of limbs above the ground surface shall not be required to exceed a pruning height-to-tree height ratio of 1:6. (For example, a newly planted six foot spruce shall have limbs removed one foot above surrounding grade. Or, a tree that has grown to twelve (12) feet shall have lower limbs removed at least two (2) feet above surrounding grade). However, at no time shall any tree limbs be lower than one (1) foot above the adjacent ground surface.

Section 4. Severability. Each section of this Ordinance is an independent section and a holding of any section or part thereof to be unconstitutional, void, or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other section or part thereof.

Section 5. Effective Date. This Ordinance shall take effect on January 1<sup>st</sup>, 2024..

INTRODUCED on October 3<sup>rd</sup>, 2023 at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado on October 17<sup>th</sup> 2023 read by title and number, passed with amendments, approved, ordered, and published as required by the Town Charter.

TOWN OF NEW CASTLE, COLORADO  
TOWN COUNCIL

By: \_\_\_\_\_  
Art Riddile, Mayor

ATTEST:

\_\_\_\_\_  
Mindy Andis, Town Clerk

EXHIBIT A

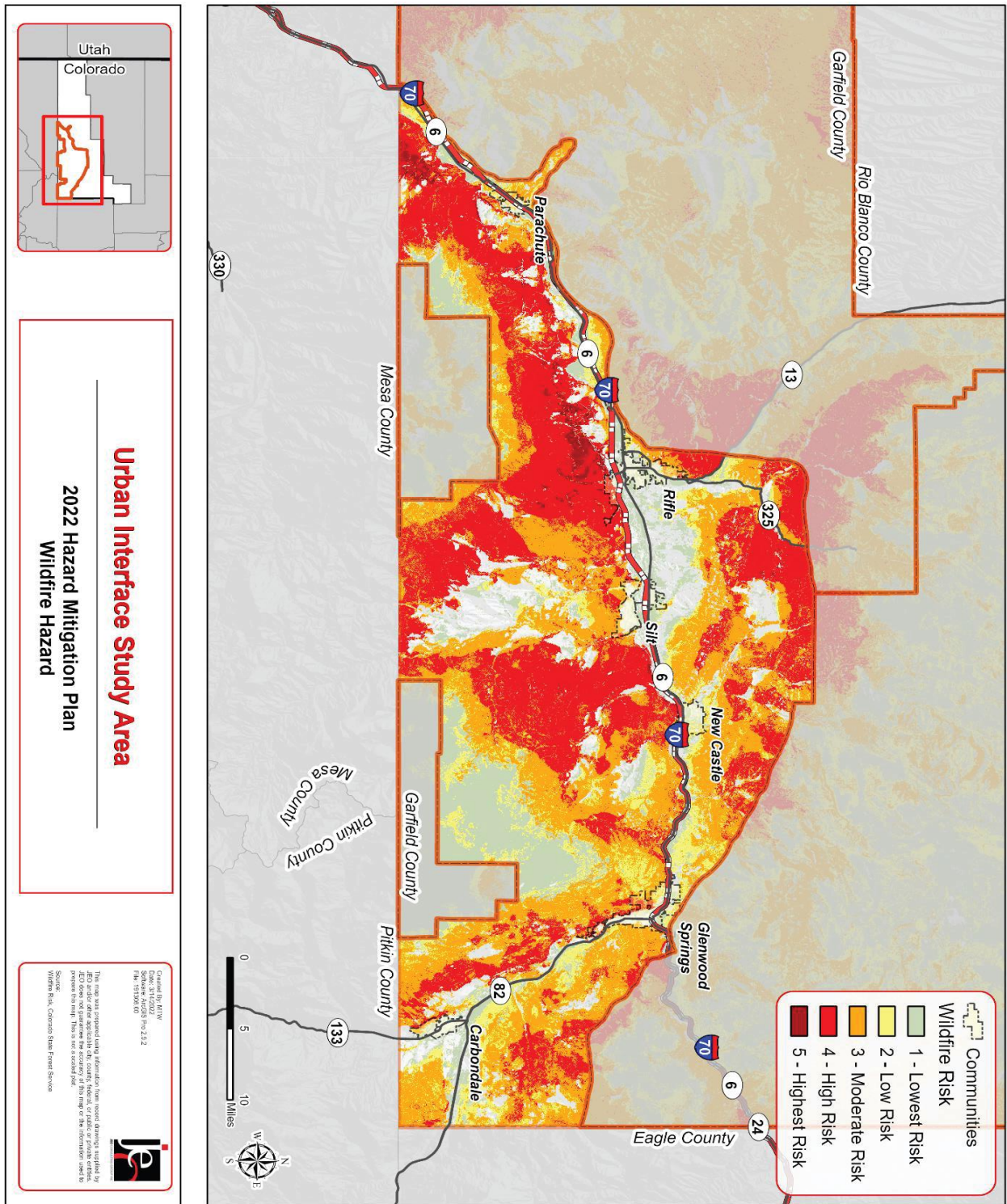


Figure 1: Garfield County Urban Interface Study Area - Wildfire Risk Levels



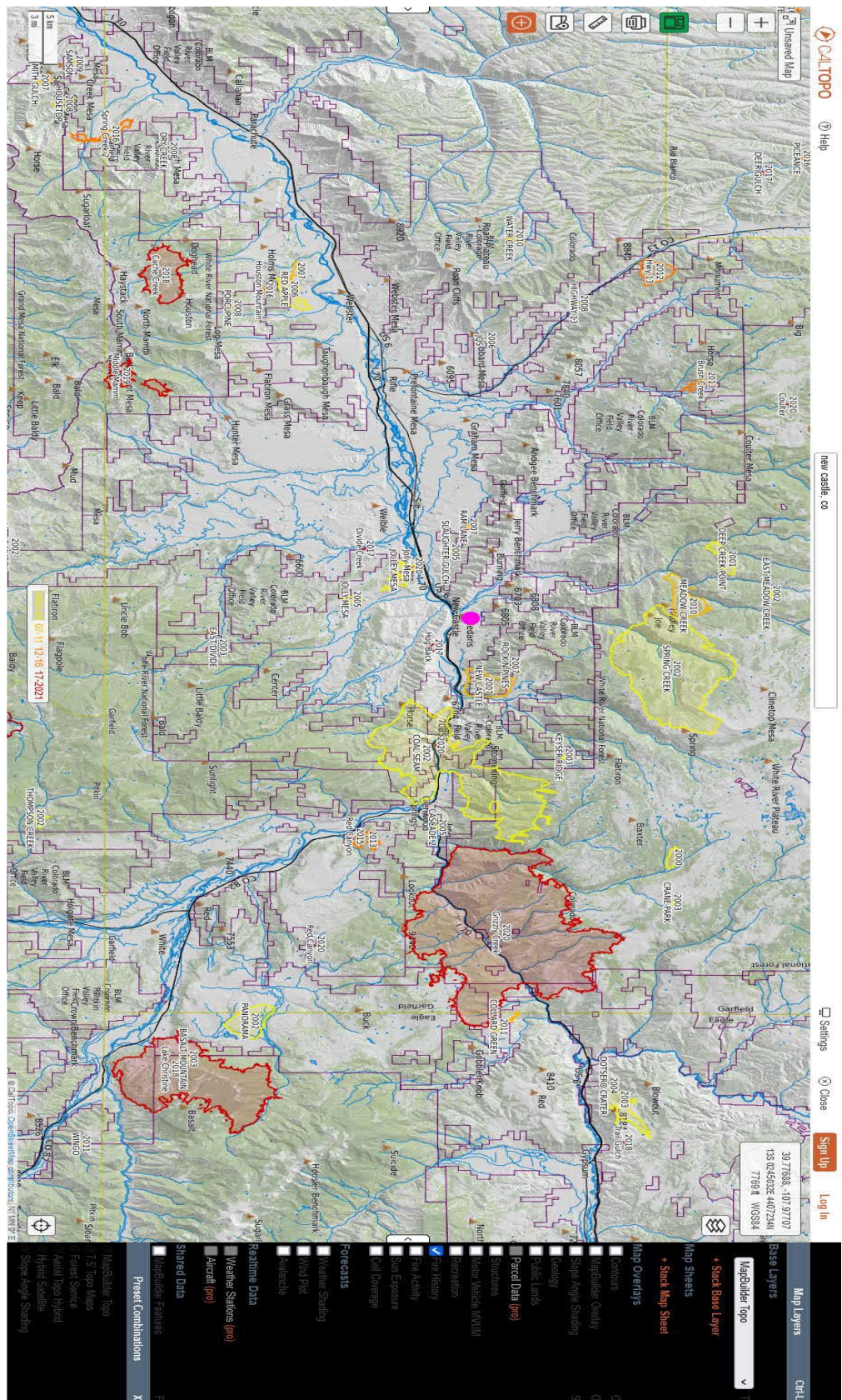


Figure 2: CalTopo - New Castle Wildland Fire History







**Nationwide®**  
is on your side

## NOTICE OF NON-RENEWAL

Page 1 of 1

**Date prepared:** Sep 15, 2023  
**Policy number:** [REDACTED]  
**Insuring Company:** Allied P&C Insurance Company  
**Policy type:** Homeowner  
**Property Location:** [REDACTED] N 6th St  
New Castle  
CO 81647-5004  
**Questions?** See section titled "For more information"  
**Visit us online:** Go to [nationwide.com](http://nationwide.com) to view and pay your bill, report claims and more.

### Your policy will not be renewed

Thank you for choosing Nationwide for your Homeowner insurance protection. Unfortunately we're unable to continue this coverage. Your policy will not be renewed and coverage will end as of 12:01 A.M., local time on Nov 24, 2023. Please review the details below regarding this non-renewal.

#### About our decision

Your Homeowner insurance will not be renewed for the following reason(s):

Risk is ineligible due to wildfire risk assessment of the dwelling location.

#### What to expect

If you're entitled to a refund, it will be sent to you directly. If your payment was made with a credit card, your premium refund will be credited to that account. If a balance is due on your policy, you'll receive a bill.

Also, if you've received a bill for a premium payment that is due prior to the non-renewal date, and you don't make that payment, your policy could be terminated prior to the date stated in the opening paragraph of this letter.

#### Keep in mind

To ensure you have the coverage you need going forward, we suggest you contact your Nationwide representative or agent. Nationwide offers many types of affordable insurance products to meet your personal needs.

#### For more information

We appreciate your business and look forward to continuing to serve you. If you have any questions or concerns, please contact your agent, CHANTEL ELIZABETH ETZLER at 9709459111.

cc: AGENT NUMBER 00007239

WPCN\_010NR

86682000121011



**New Castle Town Council Regular Meeting**  
**Tuesday, September 5, 2023, 7:00 PM**

Starting times on the agenda are approximate and intended as a guide for Council.  
The starting times are subject to change by Council, as is the order of items on the agenda.

**Call to Order**

Mayor called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Present      Councilor Carey  
                 Councilor Hazelton  
                 Mayor A. Riddile  
                 Councilor Copeland  
                 Councilor Leland (ZOOM left due to technical difficulties 7:45pm)  
                 Councilor G Riddile

Absent      Councilor Mariscal

Also present at the meeting were Town Administrator Dave Reynolds, Town Attorney David McConaughy, Interim Town Clerk Mindy Andis, Town Planner Paul Smith, Assistant Treasurer Viktoriya Ehlers, Town Engineer Jeff Simonson and members of the public.

**MOTION: Councilor Hazelton made a motion to approve Councilor Mariscal absence. Councilor Copeland seconded the motion and it passed unanimously.**

**Meeting Notice**

Interim Town Clerk Mindy Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2023-1.

**Conflicts of Interest**

No conflicts stated

**Agenda Changes**

There were no agenda changes

**Citizen Comments on Items not on the Agenda**

-Comments are limited to three minutes-

**Consultant Reports**

Consultant Attorney – Attorney McConaughy reported the Environmental Protection Agency (EPA) has come out with new rules on wetlands. The Supreme Court decision on Sacket vs. EPA, the Federal and State of Colorado are now needing to re-evaluate the regulations. Due to the ruling there might be some new legislation on how to regulate and how to define the “waters of the United States”. The argument was if a body of water is “waters of the United States” when the water is only available part of the year. Also, is



the body of water large enough to float a canoe in it and float to the ocean. Does the Federal Government have control over it.

Consultant Engineer - present for agenda items

## **Items for Consideration**

### **YouthZone Update Presentation**

Mr. Ali Naaseh-Shahry Data and Development Specialist with YouthZone. Mr. Naaseh-Shahry greeted the council and thanked them for their support. He reviewed his presentation with council.

He said there were 36 unique clients:

- 69% male, 29% female, 2% non-binary
- 49% Caucasian, 47% Latino, 2% other or multi-racial
- 79% court referrals, 12% school and law enforcement referrals
- Top reasons for referral include possession of marijuana, motor vehicle theft, criminal trespass, criminal mischief, and parent consultation
- 97% non-reoffense rate and 95% completion rate
- 34% reported improvement in at least one survey area

However, the clients are not just New Castle town limits, but anyone with an 81647 zip code.

### **Consider Resolution TC 2023-10 - a Resolution of the New Castle Town Council Approving a Memorandum of Understanding Wildfire Collaborative**

Town Administrator Dave Reynolds said the Memorandum of Understanding (MOU) is between twenty-three partnering agencies which include Municipalities, Forest Service, BLM, and Fire Districts. The purpose of this MOU is to document the cooperation between the agencies to establish an informal collaborative with the collective goal of reducing wildfire risk by identifying, prioritizing, and implementing projects aimed at creating fire resilient landscapes and fire-adapting communities while focusing on community engagement, education, and inclusion.

As previously reported, New Castle staff have been involved in this project over the past several months. Staff meets at least once a month with partner agencies and organizers to determine how this collaborative can best set aside political boundary lines and work to identify high priority projects that might be the best use of mitigation funding. We have been impressed by the collaborative ability to consider the greater good of the region by mapping high priority projects and goals.

Paul Stepp Executive Director with Middle Colorado Watershed Council (MCWC). Ms. Stepp greeted the council and thanked them for their support. She reviewed her presentation with council.

**MOTION: Councilor G. Riddile made a motion to approve the Resolution TC 2023-10 - a Resolution of the New Castle Town Council Approving a Memorandum of Understanding Wildfire Collaborative Councilor Carey seconded the motion, and it passed unanimously.**

1 **Executive Session (1) for a conference with the Town Attorney for the purpose**  
2 **of receiving legal advice on specific legal questions under C.R.S. Section 24-6-**  
3 **402(4)(b) specifically regarding pending litigation and related matters involving**  
4 **CVR Investors**

5  
6 **Motion: Councilor Leland made a Motion at 7:48 p.m. to go into Executive**  
7 **Session (1) for a conference with the Town Attorney for the purpose of receiving**  
8 **legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b)**  
9 **specifically regarding pending litigation and related matters involving CVR**  
10 **Investors**

11  
12 **Councilor Carey seconded the motion and it passed unanimously.**

13  
14 Executive session concluded.

15  
16 At the end of the executive session, Mayor A. Riddile made the following statement:

17  
18 "The time is now 8:01 p.m. and the executive session has been concluded. The  
19 participants in the executive sessions were: Councilors Mariscal and Carey; Councilor  
20 Hazelton; Mayor A. Riddile; Councilors Copeland, G Riddile; Town Administrator Reynolds,  
21 Interim Town Clerk Andis, Town Attorney McConaughy. For the record, if any person who  
22 participated in the executive session believes that any substantial discussion of any  
23 matters not included in the motion to go into the executive session occurred during the  
24 executive session, or that any improper action occurred during the executive session in  
25 violation of the Open Meetings Law, I would ask that you state your concerns for the  
26 record."

27  
28 No concerns were stated.

29  
30 **Executive Session (2) for the purpose of determining positions relative to**  
31 **matters that may be subject to negotiations, developing strategy for**  
32 **negotiations, and/or instructing negotiators under C.R.S Section 24-6-402(4)(e)**  
33 **concerning the Kamm lot lease**

34  
35 **Motion: Councilor Leland made a Motion at 7:48 p.m. to go into Executive**  
36 **Session (1) for the purpose of determining positions relative to**  
37 **matters that may be subject to negotiations, developing strategy for**  
38 **negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)**  
39 **concerning the Kamm lot lease.**

40 **Councilor Carey seconded the motion and it passed unanimously.**

41  
42 Executive session concluded.

43  
44 At the end of the executive session, Mayor A. Riddile made the following statement:

45  
46 "The time is now 8:14 p.m. and the executive session has been concluded. The  
47 participants in the executive sessions were: Councilors Mariscal and Carey; Councilor  
48 Hazelton; Mayor A. Riddile; Councilors Copeland, G Riddile; Town Administrator Reynolds,  
49 Interim Town Clerk Andis, Town Attorney McConaughy. For the record, if any person who

1 participated in the executive session believes that any substantial discussion of any  
2 matters not included in the motion to go into the executive session occurred during the  
3 executive session, or that any improper action occurred during the executive session in  
4 violation of the Open Meetings Law, I would ask that you state your concerns for the  
5 record."

6 No concerns were stated.

7  
8 **Consider Approval of Lease Agreement for the Kamm Lot**

9 Attorney McConaughy stated that in executive session council gave direction to prepare a  
10 letter of intent with a draft lease agreement for the Kamm Lot and let Mr. Shrull react to  
11 the letter. Then, once there is an agreement to the terms of the lease agreement then the  
12 lease agreement would come back to council for final approval.

13  
14 **Consider Ordinance TC2023-3 - an Ordinance of the New Castle Town Council**  
15 **Amending Sections 15.080.020 and 15.10.020 of the New Castle Municipal Code**  
16 **Regarding Building Permit Valuation Calculations (2<sup>nd</sup> reading)**

17  
18 **MOTION: Councilor Leland made a motion to approve the Ordinance TC2023-3 an**  
19 **Ordinance of the New Castle Town Council Amending Sections 15.080.020 and**  
20 **15.10.020 of the New Castle Municipal Code Regarding Building Permit Valuation**  
21 **Calculations (2<sup>nd</sup> reading). Councilor Hazelton seconded the motion, and it**  
22 **passed on a roll call vote: Councilor Hazelton: Yes; Mayor A. Riddile: Yes;**  
23 **Councilor Leland: Yes; Councilor Carey: Yes; Councilor Copeland: Yes.**

24  
25 **Consider Ordinance TC2023-4 - an Ordinance of the New Castle Town Council**  
26 **Repealing 17.84.060 of the New Castle Municipal Code (1<sup>st</sup> reading)**

27  
28 **MOTION: Mayor A. Riddile made a motion to approve the Ordinance Consider**  
29 **Ordinance TC2023-4 - an Ordinance of the New Castle Town Council Repealing**  
30 **17.84.060 of the New Castle Municipal Code (1<sup>st</sup> reading). Councilor Carey**  
31 **seconded the motion, and it passed on a roll call vote: Mayor A. Riddile: Yes;**  
32 **Councilor G.Riddile: Yes; Councilor Leland: Yes; Councilor Hazelton: Yes;**  
33 **Councilor Carey: Yes; Councilor Copeland: Yes.**

34  
35 **Direction: Regarding Code Section 13.012.030 (c) Reading of Meters**

36 Interim Town Clerk Andis said during a regular council meeting held earlier this year staff  
37 presented the idea of adjusting the total number of times that town staff reads individual  
38 residential water meters. The idea was that during winter months reading individual water  
39 meters is not needed because very few households exceed their minimum billing limits.  
40 During the summer months, staff noted that it is possible to reduce the total number of  
41 meter readings while still providing accurate averaged bills to town residents. At that time  
42 staff was under the impression there would need to be a code change to adjust the  
43 number of times the meters are read in a year. After some research that is not the case.  
44 The code 13.12.030(3)(c) "*Town staff shall read the water meters at such times as the*  
45 *town council requires, make proper record of each meter reading, and file same with the*  
46 *town clerk*". Clerk Andis said staff would like to have the change go into effect  
47 November 1, 2023.

48 Council agreed to the meter reading schedule change.

1 **Consent Agenda**

2 Items on the consent agenda are routine and non-controversial and will be approved by  
3 one motion. There will be no separate discussion of these items unless a council member  
4 or citizen requests it, in which case the item will be removed from the consent agenda.

5 August 15, 2023 Minutes

6 Dillon Companies, LLC dba: City Market #41 Fermented Malt Beverage and Wine License  
7 Renewal

8 August Bills of \$679,031.24  
9

10 **MOTION: Mayor A. Riddile made a motion to approve the consent agenda.**  
11 **Councilor Carey seconded the motion and it passed unanimously.**  
12

13 **Staff Reports**

14 Town Administrator Reynolds said the police department had a good interview with a  
15 potential new hire as a police officer. After the interview there was a job offer made. The  
16 potential officer is a year and half officer and is a local resident. He also stated CDOT will  
17 be repaving the overpass and the interchange in the upcoming days.  
18

19 Interim Town Clerk Andis said the clerk's office is gearing up for Burning Mountain  
20 Festival. The Contract with CDOT for funding part of the roundabout has been fully  
21 executed.  
22

23 Assistant Town Treasurer Ehlers said the town has received the annual Mineral Lease and  
24 Severance Tax distribution. Health insurance will increase by 5% for 2024. Finance has  
25 received all the budget worksheets from all the department heads and will be busy  
26 working on the budget for 2024.  
27

28 Town Planner Smith said there are a few land use applications pending and should start  
29 going to the planning & zoning commission soon. Working on the sign code and building  
30 code changes. There will be a variance application coming to council in October.

31 Public Works Director – not present

32 **Commission Reports**

33 Planning & Zoning Commission – nothing to report  
34

35 Historic Preservation Commission – Councilor Copeland reported the commission had send  
36 out letters to the residences who were in support of the historic district letting them know  
37 there was not enough support for a historic district. However, the resident could still go  
38 through the process to be historic designated.  
39

40 Climate and Environment Commission – nothing to report  
41

42 Senior Program – Clerk Andis reported the county is looking at replacing a couple of their  
43 Traveler vehicles this year. They are also looking at the possibility of getting one electric  
44 vehicle however those vehicles are almost double the cost of a fuel vehicle and they are  
45 looking at what grant opportunities are out there.  
46

47 RFTA - nothing to report

48 AGNC - nothing to report

1  
2 GCE – Councilor Leland reported they were contacted about signing a letter of support for  
3 a grant of funding to be used for the adoption of the new Energy Code with the five towns  
4 who are represented and Garfield County. The grant money would be funding to the towns  
5 if they needed help with the study of the code or training on the new code. The letter  
6 wanted to commit the council into adopting the code. Councilor Leland had explained that  
7 the letter couldn't be signed since the energy code has not been discussed at council to  
8 adopt.

9  
10 EAB – nothing to report  
11 Detox – nothing to report  
12

### 13 **Council Comments**

14 Councilor Carey said she had attended the New Castle Community Conversations at the  
15 library. The conversion was with the police department. The person who is putting the  
16 conversations together is no longer with the library, therefore the library was asking with  
17 the town would be interested in partnering with them to continue the program. During  
18 the conversation there were concerns brought up about speeders on Castle Valley  
19 Boulevard.

20 Mayor Riddle said he along with Administrator Reynolds and Public Works Director Wenzel  
21 had met with the landscaping architect regarding the roundabout.

22 **MOTION: Councilor Carey made a motion to adjourn. Mayor A. Riddle seconded**  
23 **the motion and it passed unanimously.**

24  
25 The meeting adjourned at 8:45 p.m.  
26

27  
28 Respectfully submitted,  
29  
30  
31  
32

33 \_\_\_\_\_  
34 Mayor Art Riddle  
35  
36  
37

38 \_\_\_\_\_  
39 Interim Town Clerk Mindy Andis, CMC

**New Castle Town Council Regular Meeting  
Tuesday, September 19, 2023, 7:00 PM**

**Call to Order**

Mayor called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Present	Councilor Mariscal
	Councilor Carey
	Councilor Hazelton
	Mayor A. Riddile (excused himself at 7:25pm and returned at 7:38pm)
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile
Absent	none

Also present at the meeting were Town Administrator Dave Reynolds, Town Attorney Haley Carmer, Interim Town Clerk Mindy Andis, Town Planner Paul Smith, Town Treasurer Loni Burk, Assistant Treasurer Viktoriya Ehlers and members of the public.

**Meeting Notice**

Interim Town Clerk Mindy Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2023-1.

**Conflicts of Interest**

No conflicts stated

**Agenda Changes**

Interim Town Clerk Mindy Andis told council item A. Discussion: Rolling Fork Food Truck had an unexpected conflict arise and would like to continue the discussion to a later council meeting. She also stated Historic Preservation Commission Chair Mari Riddile, will not be here until about 7:30 so if the council would like move item B. later in the meeting until Chair Riddile is able to attend the meeting. The council agreed.

**Citizen Comments on Items not on the Agenda**

-Comments are limited to three minutes-

**Consultant Reports**

Consultant Attorney - present for agenda items

Consultant Engineer - not present

**Items for Consideration**

~~Discussion: Rolling Fork Food Truck~~

**Historic Preservation Commission Update**

Historic Preservation Commission Chair Riddile reported that the commission is has been working on a downtown historic preservation survey and looking into creating a historic district. Letters were mailed out to the address that would be affected by the district to



1 receive input. A few responses were received for not creating a district. A second round of  
2 letters were mailed to the residents that were interested in having their home designated.  
3 Chair Riddile had also made a request for the 2024 budget of \$10,000.00. The requested  
4 money is for four historic designations at \$2,000.00 each and the remaining \$2,000.00  
5 would be for training, classes and miscellaneous expenses.

6  
7 **Consider Ordinance TC2023-4 - an Ordinance of the New Castle Town Council**  
8 **Repealing 17.84.060 of the New Castle Municipal Code (2<sup>nd</sup> reading)**  
9

10 **MOTION: Councilor G. Riddile made a motion to approve the Ordinance Consider**  
11 **Ordinance TC2023-4 - an Ordinance of the New Castle Town Council Repealing**  
12 **17.84.060 of the New Castle Municipal Code (2<sup>nd</sup> reading) Councilor Mariscal**  
13 **seconded the motion, and it passed on a roll call vote: Councilor Carey: Yes;**  
14 **Councilor G. Riddile: Yes; Councilor Copeland: Yes; Councilor Hazelton: Yes;**  
15 **Councilor Mariscal: Yes; Mayor A. Riddile: Yes; Councilor Leland: Yes.**

16  
17 **Consider Ordinance TC2023-5 - an Ordinance of the New Castle Town Council**  
18 **Adopting 2020 Model Traffic Code (1<sup>st</sup> reading)**

19 Clerk Andis said the first is to adopt by reference the most recent version of the Model Traffic  
20 Code (MTC) as allowed by C.R.S. 31-16-201. The MTC was updated in 2020, and staff  
21 recommends updating the New Castle Municipal Code to reference this newest version. The  
22 second consideration is in regard to 'Driving Under Restraint' infractions, which means to drive  
23 while your driver's license is suspended, revoked, denied or restrained, as well as 'Inoperable  
24 Vehicle' infractions. Staff has discussed this at length and determined that it is appropriate to  
25 move the above infractions into the municipal court as allowed by C.R.S. Title 42. Currently,  
26 these tickets are written into county court. It is the staff's opinion that the county would much  
27 prefer municipal courts to handle the tickets, and staff feels the municipal court can easily  
28 manage the added workload.

29  
30 **MOTION: Councilor G. Riddile made a motion to approve the Ordinance TC2023-5**  
31 **Ordinance of the New Castle Town Council Adopting 2020 Model Traffic Code**  
32 **(1<sup>st</sup> reading) Councilor Carey seconded the motion, and it passed on a roll call**  
33 **vote: Councilor Copeland: Yes; Councilor Mariscal: Yes; Councilor G. Riddile: Yes;**  
34 **Councilor Hazelton: Yes; Councilor Carey: Yes; Councilor Leland: Yes; Mayor A.**  
35 **Riddile: Yes.**

36  
37 **Discussion: Sign Code**

38 Planner Smith went through the proposed sign code and proposed ordinance. As Council  
39 may recall, staff has been working to make needed adjustments to the Town's Sign Code  
40 which can be found in Municipal Code Section 17.18. Working with our Town attorneys, staff  
41 has addressed concerns which may have led to legal questions related to free speech and  
42 expression. Staff has also worked to simplify the sign code, remove unnecessary wording,  
43 and clarify sections that may have been confusing. On June 28, 2023, staff presented the  
44 proposed revisions of the sign code to the Planning and Zoning Commission for their review  
45 and comment. Following their review, and making minor changes, the Planning and Zoning  
46 Commission approved *Resolution PZ 2023-2 Recommending the Amendment of Chapter*  
47 *17.18 of the New Castle Municipal Code.*

1 **Discussion: Wildland-Urban Interface Code**

2 Planner Smith went through the proposed Wildland-Urban Interface Code (WUI) and  
3 proposed ordinance. On March 21, 2023, Staff met with Council to review and discuss the  
4 possible adoption of the 2021 Wildland-Urban Interface Code (WUI Code). In  
5 consideration of Council's feedback, Staff revised the requirements for fire-resistant  
6 materials and the regulation of defensible space:

- 7 • Fire-resistant materials – class B is now permitted (75 or less flame spread index);
- 8 • Defensible space – only enforced on new homes;

9 Staff consulted with various local vendors and building officials as to the availability of  
10 both Class A and Class B fire-resistant materials. The current scarcity of Class A materials  
11 prompted moderating to a Class B requirement. Staff also reconvened with Colorado  
12 River Fire Rescue (CRFR) to further clarify best practices for mitigating vegetative fuels.  
13 At this time, the fire marshal is content with enforcing the defensible space provisions on  
14 newly build homes only.

15  
16 **Executive Session for discussion of a personnel matter under C.R.S. Section 24-**  
17 **6-402 (f)(I) regarding the Town Administrators Supervisory Responsibilities,**  
18 **and not involving: any specific employees who have requested discussion of the**  
19 **matter in open session; any member of this body or any elected official; the**  
20 **appointment of any person to fill an office of this body or of an elected official; or**  
21 **personnel policies that do not require the discussion of matters personal to**  
22 **particular employees.**

23  
24 **Motion: Councilor Leland made a Motion at 8:16 p.m. to go into Executive**  
25 **Session for discussion of a personnel matter under C.R.S. Section 24-6-402 (f)(I)**  
26 **regarding the Town Administrators Supervisory Responsibilities, and not**  
27 **involving: any specific employees who have requested discussion of the matter**  
28 **in open session; any member of this body or any elected official; the**  
29 **appointment of any person to fill an office of this body or of an elected official; or**  
30 **personnel policies that do not require the discussion of matters personal to**  
31 **particular employees.**

32 **Councilor Hazelton seconded the motion and it passed unanimously.**

33  
34 Executive session concluded.

35  
36 At the end of the executive session, Mayor A. Riddile made the following statement:

37  
38 "The time is now 9:18p.m. and the executive session has been concluded. The  
39 participants in the executive sessions were: Councilor Mariscal, Councilor Carey, Councilor  
40 Hazelton; Mayor A. Riddle; Councilors Copeland, G Riddile, Councilor Leland, Town  
41 Administrator Reynolds, Interim Town Clerk Andis, Town Attorney Haley. For the record, if  
42 any person who participated in the executive session believes that any substantial  
43 discussion of any matters not included in the motion to go into the executive session  
44 occurred during the executive session, or that any improper action occurred during the  
45 executive session in violation of the Open Meetings Law, I would ask that you state your  
46 concerns for the record."

47  
48 No concerns were stated.

## **Staff Reports**

Town Administrator – Administrator Reynolds reported staff has been looking into the current Uhaul business and found there is a current conditional use permit (CUP) for the business. Therefore, Jim Shrull would need to go through the CUP process in order to move the Uhaul business to the Kamm Lot. Council had agreed to waive the CUP fees. He also said Garfield and Hecht will need to recuse themselves from representing the town when R2 Development starts the land use application process for developing a portion of Castle Valley Ranch. Administrator Reynolds has spoken with Michael Sawyer, the town's water attorney to represent the town on the R2 Development.

Town Clerk – Clerk Andis reported her department is in the process of upgrading the phones and phone system and hopes to have the new system online by the end of next week. She also said she has started to advertise for the position in the clerk's office and has already received 3 applications.

Town Treasurer – Assistant Treasurer reported the finance department is doing training on new job duties and responsibilities.

Town Planner – Planner Smith reported there will be a variance application coming before council on October 3, 2023. Also received a land use application for the lot west of River Park. He has received the sketch plan from R2 Development and is tentatively scheduled for Planning & Zoning Commission on October 11, 2023.

Public Works Director – not present

## **Commission Reports**

Planning & Zoning Commission – nothing to report

Historic Preservation Commission – nothing to report

Climate and Environment Commission – nothing to report

Senior Program – nothing to report

RFTA – Mayor Riddile reported Dan Blankenship, CEO of RFTA is retiring.

AGNC – nothing to report

GCE – Councilor Leland report they will be hosting a transportation summit in Glenwood Springs on Thursday.

EAB- - nothing to report

Detox – nothing to report

## **Council Comments**

Councilor Hazelton said a piece of New Castle's history is missing. The plaque on the green bridge at the west end of town is gone. Asked if anybody knew where plaque might have gone?

Councilor Leland said the Dog Park Committee had received the Organization of the year. Councilor Leand had presented the plaque to Administrator Reynolds to display in town hall. Administrator Reynolds asked if the plaque could be displayed at Public Works since they had done so much work for the park. Council Leland said that would be great. Councilor Leland said during the Burning Mountain Festival he had spoken with someone to translate the monthly newsletter into Spanish and had offered to pay the person \$600.00.

1 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Hazelton**  
2 **seconded the motion and it passed unanimously.**

3  
4 The meeting adjourned at 9:40 p.m.

5  
6  
7 Respectfully submitted,

8  
9  
10  
11  
12 \_\_\_\_\_  
13 Mayor Art Riddile  
14  
15  
16  
17 \_\_\_\_\_  
18 Interim Town Clerk Mindy Andis, CMC

**Submit to Local Licensing Authority**

Fees Due	
Annual Renewal Application Fee	\$ 125
Renewal Fee	
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

\* Note that the Division will not accept cash

☐ Paid by check

☐ Paid online

Uploaded to  
Movelt on

Date

Licensee Name Kum & Go LC		Doing Business As Name (DBA) Kum & Go #927	
Liquor License # 12-40424-0005	License Type Fermented Malt Beverage and Wine (city)		
Sales Tax License Number 01240424-0005	Expiration Date 12/6/2023	Due Date 10/22/2023	
Business Address 801 Castle Valley Blvd - New Castle, CO 81647			Phone Number 970-984-9611
Mailing Address 1459 Grand Ave - Des Moines, IA 50309			Email Licenses@kumandgo.com
Operating Manager Patricia Franco	Date of Birth [REDACTED]	Home Address 102 W 26th St - Rifle, CO 81650	Phone Number 9703121993
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease 11/30/2032			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in the upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No
7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☒ Yes ☐ No *See Violations Attachment*
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☒ Yes ☐ No *See Locations Attachment*

#### Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Camille Hayes</i>	Title <i>Risk Analyst</i>
Signature <i>Camille Hayes</i>	Date <i>9/13/2023</i>

#### Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

**Therefore this application is approved.**

Local Licensing Authority For		Date
Signature	Title	Attest



## Tax Check Authorization, Waiver, and Request to Release Information

I, Camille Hayes am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Kum & Go LC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) Kum & Go #927		Social Security Number/Tax Identification Number 01240424-0005	
Address 801 Castle Valley Blvd			
City New Castle		State CO	Zip 81647
Home Phone Number 515-274-7793		Business/Work Phone Number 515-457-6000	
Printed name of person signing on behalf of the Applicant/Licensee Camille Hayes			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Camille Hayes			Date signed 9/13/2023

### Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

***Kum & Go Violations***

City	State	County	StoreNumber	ViolationType	ViolationDate
Colorado Springs	Colorado	El Paso	0661	Alcohol	9/14/2022
Battlement Mesa	Colorado	Garfield	0906	Alcohol	9/27/2022
Colorado Springs	Colorado	El Paso	0665	Alcohol	11/17/2022
Colorado Springs	Colorado	El Paso	0676	Alcohol	1/4/2023
Colorado Springs	Colorado	El Paso	0672	Alcohol	2/28/2023
Loveland	Colorado	larimer	0995	Alcohol	3/1/2023
New Castle	Colorado	Garfield	0927	Alcohol	6/8/2023
Craig	Colorado	Moffat	1903	Alcohol	8/15/2023

***Kum & Go Locations***

<b>Store Number</b>	<b>Phone</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
0305	970-352-9268	3033 8th Avenue	Evans	Colorado	80620
0308	(303)-487-5730	7450 Federal Blvd	Westminster	Colorado	80030
0313	(720)-557-8373	5480 E. 120th Ave.	Thornton	Colorado	80241
0316	(720)-974-1604	2999 Bonanza Dr	Erie	Colorado	80516
0319	(303)-279-9059	18465 W. Colfax Avenue	Golden	Colorado	80401
0320	(303)-942-1543	250 E 136th Avenue	Thornton	Colorado	80241
0321	(303)-452-2667	237 E 120th Ave	Thornton	Colorado	80233
0325	(303)-904-9338	11505 W Belleview Avenue	Littleton	Colorado	80127
0329	(720)-712-2066	450 S. Santa Fe Drive	Denver	Colorado	80223
0332	(303)-373-4957	4720 N. Tower Road	Denver	Colorado	80249
0335	(303)-375-4218	16351 Green Valley Ranch Blvd	Denver	Colorado	80239
0643	(720)-734-2004	3802 North Nevada Avenue	Colorado Springs	Colorado	80907
0649	(719)-653-0990	1808 Democracy Pt.	Colorado Springs	Colorado	80908
0650	(719)-487-2696	17970 Knoll Wood DR	Monument	Colorado	80132
0657	(719)-219-0324	2190 Vickers Drive	Colorado Springs	Colorado	80918
0658	(719)-219-0685	6125 Barnes Rd	Colorado Springs	Colorado	80922
0659	719-282-7673	9665 Prominent Point	Colorado Springs	Colorado	80924
0661	(720)-262-7570	3525 Spectrum Air Way	Colorado Springs	Colorado	80911
0663	(719)-219-0223	5771 N Carefree Cir	Colorado Springs	Colorado	80917
0665	(719)-219-0697	1206 Interquest Pkwy	Colorado Springs	Colorado	80921
0667	(719)-445-5041	7375 Duryea Rd	Colorado Springs	Colorado	80923
0668	(719)-424-4580	3091 N Chestnut ST	Colorado Springs	Colorado	80907
0669	(719)-434-3869	6735 N Carefree Cir	Colorado Springs	Colorado	80922
0670	(719)-382-9018	8050 Fountain Mesa Rd	Fountain	Colorado	80817
0672	(719)-473-8296	3025 Hancock Expy	Colorado Springs	Colorado	80907
0673	(719)-219-0726	620 East Fillmore Street	Colorado Springs	Colorado	80907
0674	(719)-362-8082	1021 S Nevada Ave.	Colorado Springs	Colorado	80903
0676	(719)-434-4749	2588 Airport Road	Colorado Springs	Colorado	80910
0684	719-559-2275	2422 Research Parkway	Colorado Springs	Colorado	80920
0685	(719)-559-1780	6615 Dalby Drive	Colorado Springs	Colorado	80923
0686	(719)-559-1580	2410 N Academy Blvd	Colorado Springs	Colorado	80916
0687	719-559-3480	525 Wooten Road	Colorado Springs	Colorado	80915
0689	(719)-266-1687	4512 Austin Bluffs Parkway	Colorado Springs	Colorado	80918
0690	(719)-559-4785	1450 Garden of the Gods Rd	Colorado Springs	Colorado	80907
0693	(719)-257-4530	441 Flyway Pt	Colorado Springs	Colorado	80916
0697	(719)-370-3170	361 N Union Blvd	Colorado Springs	Colorado	80909
0901	(970)-824-7325	895 Yampa Ave	Craig	Colorado	81625
0902	970-824-2568	1302 W Victory Way	Craig	Colorado	81625
0905	970-876-0683	905 Main St	Silt	Colorado	81652
0906	970-285-5637	10 Stone Quarry Rd	Battlement Mesa	Colorado	81635
0907	970-468-0888	101 Ruby Ranch Rd	Silverthorne	Colorado	80498
0909	970-724-1105	605 Park Ave	Kremmling	Colorado	80459
0910	970-353-1110	366 71st Ave	Greeley	Colorado	80634
0912	303-816-0558	30393 Kings Valley Dr	Conifer	Colorado	80433
0913	(970)-535-4601	13799 Pacific Cir	Longmont	Colorado	80542
0914	970-330-8552	7027 20th St	Greeley	Colorado	80634

### ***Kum & Go Locations***

0919	970-675-2858	317 E Main St	Rangely	Colorado	81648
0920	970-871-3324	2032 Curve Plz	Steamboat Springs	Colorado	80477
0921	970-625-5185	120 E 1st St	Rifle	Colorado	81650
0922	(970)-625-2274	120 E 26th St	Rifle	Colorado	81650
0927	970-984-9618	801 Castle Valley Blvd	New Castle	Colorado	81647
0928	(970)-871-0753	80 Anglers Dr	Steamboat Springs	Colorado	80477
0930	(720)-685-3161	2150 E Bridge St	Brighton	Colorado	80601
0931	970-330-3206	2901 37th St	Evans	Colorado	80620
0933	970-669-2889	115 Knobcone Dr	Loveland	Colorado	80538
0934	(970)-568-3173	8150 6th St	Wellington	Colorado	80549
0935	970-524-1833	103 Oakridge Dr	Gypsum	Colorado	81637
0937	970-283-8635	4530 Old US Highway 6	De Beque	Colorado	81630
0938	(970)-887-3031	308 Agate Ave	Granby	Colorado	80446
0939	(303)-654-3483	5112 East Bromley Lane	Brighton	Colorado	80603
0940	(303)-659-9546	70 W Bridge St	Brighton	Colorado	80601
0942	(970)-330-0313	6503 29th Street	Greeley	Colorado	80634
0948	(970)-668-9475	55 Lusher Ct	Frisco	Colorado	80443
0949	(970)-686-1050	375 E Main Street	Windsor	Colorado	80550
0973	303-833-3935	127 Laura Way	Dacono	Colorado	80514
0975	(303)-567-2385	1319 Miner St	Idaho Springs	Colorado	80452
0978	(970)-432-7901	18 Market St	Eagle	Colorado	81631
0994	(970)-461-4645	4330 Clydesdale Pkwy	Loveland	Colorado	80538
0995	(970)-612-0112	1600 E Eisenhower Blvd	Loveland	Colorado	80537
1903	970-824-0377	700 Victory Way East	Craig	Colorado	81625
1904	(970)-276-7246	230 West Jefferson Avenue	Hayden	Colorado	81639
2230	(719)-300-4032	7446 Marksheffel Road	Colorado Springs	Colorado	80908
2303	(720)-647-5228	3253 S. Parker Road	Denver	Colorado	80014
2304	(720)-464-2667	5880 S Elk Way	Aurora	Colorado	80016
2306	(719)-895-1130	14725 West 84th Place	Arvada	Colorado	80005
2310	(720)-619-9265	3432 Clear Creek Drive	Wheat Ridge	Colorado	80401
2312	(720)-492-1410	2700 S Havana St	Aurora	Colorado	80014
2315	(720)-696-9676	7995 Sheridan Blvd	Arvada	Colorado	80003
2317	(303)-865-7290	10051 W. Colfax Avenue	Lakewood	Colorado	80215
2319	(720)-882-9210	11901 E. Arapahoe Rd	Centennial	Colorado	80112
2327	(720)-812-5224	4455 Lombard Lane	Castle Rock	Colorado	80108
2905	(970)-670-8042	1265 Grand Market Ave	Berthoud	Colorado	80513
2906	(720)-797-6540	90 W Veterans Dr	Keenesburg	Colorado	80643
2926	970-947-1469	2510 Gilstrap Ct	Glenwood Springs	Colorado	81601
4923	970-625-5062	705 Taughenbaugh Blvd	Rifle	Colorado	81650
4951	970-945-7628	105 6th St	Glenwood Springs	Colorado	81601

**TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - September 2023**

09/2023 INVOICES PAID	\$731,343.61
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	146,212.61
FED & STATE EMPLOYMENT TAXES (2)	58,713.86
RETIREMENT PLAN PAYMENTS (2)	25,769.06
CREDIT CARD FEES	<u>1,477.42</u>
<b>09/2023 TOTAL PAYMENTS</b>	<b><u>\$ 968,646.17</u></b>

LESS CAPITAL EXPENDITURES *	(452,647.20)
LESS CHARGE-BACKS **	(1,085.40)
LOAN PAYMENTS	(5,129.61)
RESTITUTION PAYMENTS	-
DEPOSIT REFUNDS	<u>-</u>

**09/2023 OPERATING EXPENSES: \$ 509,783.96**

**\* CAPITAL:**

New patrol vehicle build-out	14,085.12
Streets Overlay project	435,587.08
South Side Interceptor Engineering Fees	<u>2,975.00</u>
Total	<u><u>452,647.20</u></u>

**\*\*CHARGE-BACKS:**

Developer costs	<u>1,085.40</u>
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Report Criteria:  
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
93	A-1 Heating & Cooling, Inc	60523	AC unit on roof - repair- ad	08/29/2023	120.00	.00	120.00	56087	09/14/2023
		60551	repair work on ac unit on ro	09/07/2023	2,339.12	.00	2,339.12	56087	09/14/2023
		60648	filter instal furnace-tm	09/14/2023	398.64	.00	398.64	56159	09/28/2023
Total 93:					2,857.76	.00	2,857.76		
165	Action Shop Services, Inc.	SI133247	weed eater repair-sts	08/23/2023	28.49	.00	28.49	56088	09/14/2023
Total 165:					28.49	.00	28.49		
213	AFLAC	202477	09/2023 premium	09/08/2023	162.37	.00	162.37	56089	09/14/2023
Total 213:					162.37	.00	162.37		
268	Alchatek, LLC	S11258	foam jacking-sts	09/08/2023	3,432.86	.00	3,432.86	56090	09/14/2023
Total 268:					3,432.86	.00	3,432.86		
361	Alltec Services, LLC	34942	panic buttons set up-admin	09/12/2023	265.20	.00	265.20	56160	09/28/2023
Total 361:					265.20	.00	265.20		
377	Alpine Bank	0272 - Sept	WalMart-Lab supplies-wwtr	09/10/2023	17.44	.00	17.44	56161	09/28/2023
		0314 - Sept	WalMart-Office supplies-ps	09/10/2023	66.64	.00	66.64	56161	09/28/2023
		0314 - Sept	Amazon-Office supplies-ps	09/10/2023	48.77	.00	48.77	56161	09/28/2023
		0314 - Sept	Stamps.com-Postage-ps	09/10/2023	19.99	.00	19.99	56161	09/28/2023
		0314 - Sept	USPS-Postage-ps	09/10/2023	5.50	.00	5.50	56161	09/28/2023
		0314 - Sept	City Market-Water-ps	09/10/2023	5.00	.00	5.00	56161	09/28/2023
		0322 - Sept	Adobe-Acrobat subscriptio	09/10/2023	19.99	.00	19.99	56161	09/28/2023
		0322 - Sept	AirBnB-Refund-admin	09/10/2023	556.55-	.00	556.55-	56161	09/28/2023
		0322 - Sept	Grand Vistal Hotel GJ-Refu	09/10/2023	127.12-	.00	127.12-	56161	09/28/2023
		0322 - Sept	AirBnB-Lodging 9.18-10.05	09/10/2023	1,721.25	.00	1,721.25	56161	09/28/2023
		0330 - Sept	Harbor Freight Tools-Tools-	09/10/2023	123.94	.00	123.94	56161	09/28/2023
		0330 - Sept	WalMart-Lab supplies-wwtr	09/10/2023	149.83	.00	149.83	56161	09/28/2023
		0355 - Sept	Amazon-Label maker-admi	09/10/2023	39.99	.00	39.99	56161	09/28/2023
		0355 - Sept	City Market-Office supplies	09/10/2023	14.47	.00	14.47	56161	09/28/2023
		0355 - Sept	Amazon-Mouse pad-admin	09/10/2023	15.97	.00	15.97	56161	09/28/2023
		0355 - Sept	Adobe-Acrobat Pro-admin	09/10/2023	95.96	.00	95.96	56161	09/28/2023
		0355 - Sept	FaxPipe-Fax service-admin	09/10/2023	10.95	.00	10.95	56161	09/28/2023
		0355 - Sept	Zoom-Subscription Aug-Se	09/10/2023	15.99	.00	15.99	56161	09/28/2023
		0355 - Sept	NC liquors-Beer garden-B	09/10/2023	774.45	.00	774.45	56161	09/28/2023
		0355 - Sept	City Market-Ice-BMF-rec	09/10/2023	79.80	.00	79.80	56161	09/28/2023
		0355 - Sept	City Market-Ice-BMF-rec	09/10/2023	79.80	.00	79.80	56161	09/28/2023
		0355 - SEPT	amazon-staple gun-admin	09/10/2023	36.98	.00	36.98	56161	09/28/2023
		0363 - Sept	Amazon-Book holder-wtr	09/10/2023	37.36	.00	37.36	56161	09/28/2023
		0363 - Sept	Amazon-Flash Drive-wtr	09/10/2023	18.99	.00	18.99	56161	09/28/2023
		0363 - Sept	FedEx-Shipping-wtr	09/10/2023	16.30	.00	16.30	56161	09/28/2023
		0363 - Sept	OSM Delivery-Testing ship	09/10/2023	53.00	.00	53.00	56161	09/28/2023
		0363 - Sept	FedEx-Shipping-wtr	09/10/2023	38.49	.00	38.49	56161	09/28/2023
		0363 - Sept	Adobe-Acrobat subscriptio	09/10/2023	19.99	.00	19.99	56161	09/28/2023
		0363 - Sept	esri-ArcGIS-wtr	09/10/2023	240.00	.00	240.00	56161	09/28/2023
		0363 - Sept	Marco rubber-O-rings-wtr	09/10/2023	73.50	.00	73.50	56161	09/28/2023
		0363 - Sept	Amazon-Supplies-wtr	09/10/2023	55.54	.00	55.54	56161	09/28/2023
		0363 - Sept	Amazon-Dolly tires-wtr	09/10/2023	29.99	.00	29.99	56161	09/28/2023



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0363 - Sept	Amazon-Signs-wtr	09/10/2023	102.60	.00	102.60	56161	09/28/2023
		0363 - Sept	CopyCopy-Maps GIS-wtr	09/10/2023	52.60	.00	52.60	56161	09/28/2023
		0363 - Sept	Big Johns-Tools-wtr	09/10/2023	15.99	.00	15.99	56161	09/28/2023
		0363 - Sept	ESRI-ArcGIS-wwtr	09/10/2023	240.00	.00	240.00	56161	09/28/2023
		0363 - Sept	CopyCopy-Maps GIS-wwtr	09/10/2023	18.20	.00	18.20	56161	09/28/2023
		0363 - Sept	WalMart-Lab supplies-wwtr	09/10/2023	147.83	.00	147.83	56161	09/28/2023
		0363 - Sept	WalMart-Lab supplies-wwtr	09/10/2023	17.36	.00	17.36	56161	09/28/2023
		0371 - Sept	Tapatios-b-day lunch-admi	09/10/2023	73.32	.00	73.32	56161	09/28/2023
		0371 - Sept	Burning Mountain Piz-Filin	09/10/2023	163.29	.00	163.29	56161	09/28/2023
		0371 - Sept	AGNC-Annual Mtg-admin	09/10/2023	81.88	.00	81.88	56161	09/28/2023
		0371 - Sept	Hogback Pizza-DOLA Mtg-	09/10/2023	35.71	.00	35.71	56161	09/28/2023
		0371 - Sept	Wendys-Wildfire Collab-lun	09/10/2023	24.85	.00	24.85	56161	09/28/2023
		0371 - Sept	Ramas Bistro-Training mea	09/10/2023	35.70	.00	35.70	56161	09/28/2023
		0371 - Sept	Target-Council Exp-station	09/10/2023	28.61	.00	28.61	56161	09/28/2023
		0371 - Sept	Pristineabd-Toyota repairs-	09/10/2023	1,762.74	.00	1,762.74	56161	09/28/2023
		0371 - Sept	City Market-BMF-rec	09/10/2023	57.43	.00	57.43	56161	09/28/2023
		0397 - Sept	Amazon-calendar-rec	09/10/2023	11.29	.00	11.29	56161	09/28/2023
		0397 - Sept	Dollartree-mailers,gems-pa	09/10/2023	31.58	.00	31.58	56161	09/28/2023
		0397 - Sept	Amazon-paint-rec	09/10/2023	19.14	.00	19.14	56161	09/28/2023
		0397 - Sept	Amazon-pkg tape,glitter po	09/10/2023	40.44	.00	40.44	56161	09/28/2023
		0397 - Sept	Amazon-rubber stamps-rec	09/10/2023	28.65	.00	28.65	56161	09/28/2023
		0397 - Sept	Amazon-stamp pad-rec	09/10/2023	7.95	.00	7.95	56161	09/28/2023
		0397 - Sept	City Market-kids cooking-re	09/10/2023	30.58	.00	30.58	56161	09/28/2023
		0397 - Sept	Amazon-After School-rec	09/10/2023	28.17	.00	28.17	56161	09/28/2023
		0397 - Sept	Amazon-Pie pans-BMF-rec	09/10/2023	14.45	.00	14.45	56161	09/28/2023
		0397 - Sept	City Market-Repair tape-Co	09/10/2023	10.27	.00	10.27	56161	09/28/2023
		0397 - Sept	Amazon-Market-rec	09/10/2023	16.98	.00	16.98	56161	09/28/2023
		0405 - Sept	Keenfootwear-Boots-Stacy	09/10/2023	184.22	.00	184.22	56161	09/28/2023
		0405 - Sept	Keenfootwear-Refund-Boot	09/10/2023	183.94-	.00	183.94-	56161	09/28/2023
		0405 - Sept	Keenfootwear-Boots-Stacy	09/10/2023	254.35	.00	254.35	56161	09/28/2023
		0405 - Sept	Big Johns-fittings-wtr	09/10/2023	2.49	.00	2.49	56161	09/28/2023
		0405 - Sept	Big Johns-work gloves-wtr	09/10/2023	22.99	.00	22.99	56161	09/28/2023
		0405 - Sept	CO Rural Water Assoc-Trai	09/10/2023	50.00	.00	50.00	56161	09/28/2023
		0405 - Sept	Amazon-Insect spray-wwtr	09/10/2023	37.99	.00	37.99	56161	09/28/2023
		0413 - Sept	Amazon-Office printer-wtr	09/10/2023	468.99	.00	468.99	56161	09/28/2023
		0413 - Sept	Log Me In-Subscription-wtr	09/10/2023	419.99	.00	419.99	56161	09/28/2023
		0413 - Sept	Amazon-Moisture absorber	09/10/2023	62.95	.00	62.95	56161	09/28/2023
		0413 - Sept	Amazon-Office printer-wwtr	09/10/2023	468.99	.00	468.99	56161	09/28/2023
		0413 - Sept	Log Me In-Subscription-ww	09/10/2023	420.00	.00	420.00	56161	09/28/2023
		0413 - Sept	Test America lab-PFAS test	09/10/2023	562.50	.00	562.50	56161	09/28/2023
		0421 - Sept	McDonalds-BMF-meal-ps	09/10/2023	15.46	.00	15.46	56161	09/28/2023
		0421 - Sept	Checkr-Hiring-background	09/10/2023	147.59	.00	147.59	56161	09/28/2023
		0447 - Sept	Amazon-Equipment-new hi	09/10/2023	39.89	.00	39.89	56161	09/28/2023
		0447 - Sept	Amazon-Equipment-new hi	09/10/2023	32.44	.00	32.44	56161	09/28/2023
		0447 - Sept	Rieger-Oil Change-2023 C	09/10/2023	130.18	.00	130.18	56161	09/28/2023
		0454 - Sept	Hogback Pizza-BMF-meal-	09/10/2023	42.93	.00	42.93	56161	09/28/2023
		0504 - Sept	Adobe-Acrobat subscriptio	09/10/2023	19.99	.00	19.99	56161	09/28/2023
		0512 - Sept	CO Police Protectiv-Officer	09/10/2023	135.00	.00	135.00	56161	09/28/2023
		0512 - Sept	Half Price Banners-Banner	09/10/2023	71.75	.00	71.75	56161	09/28/2023
		0512 - Sept	Alert All Corp-Swag-ps	09/10/2023	144.00	.00	144.00	56161	09/28/2023
		0512 - Sept	Alert All Corp-Return-Swag	09/10/2023	144.00-	.00	144.00-	56161	09/28/2023
		0520 - Sept	OReilly-Battery-ps	09/10/2023	156.02	.00	156.02	56161	09/28/2023
		0538 - Sept	City Market-Staff mtg-admi	09/10/2023	15.33	.00	15.33	56161	09/28/2023
		0538 - Sept	lands end- Sample jackets-	09/10/2023	216.30	.00	216.30	56161	09/28/2023
		0538 - Sept	City Market-birthday-admin	09/10/2023	4.13	.00	4.13	56161	09/28/2023
		0538 - Sept	Drifters-Anniversary-admin	09/10/2023	6.17	.00	6.17	56161	09/28/2023
		0538 - Sept	Lands End-Sample jacket r	09/10/2023	207.35-	.00	207.35-	56161	09/28/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		0538 - Sept	City Market-staff mtg-admi	09/10/2023	7.56	.00	7.56	56161	09/28/2023
		0538 - Sept	Adobe-Acrobat subscriptio	09/10/2023	12.99	.00	12.99	56161	09/28/2023
		0538 - Sept	WalMart-BMF supp-rec	09/10/2023	375.64	.00	375.64	56161	09/28/2023
		0538 - Sept	WalMart-Gifts Narrators- B	09/10/2023	11.84	.00	11.84	56161	09/28/2023
		0538 - Sept	Hot Springs Pool-Gifts Narr	09/10/2023	234.00	.00	234.00	56161	09/28/2023
		0538 - Sept	Dollar Gen-Craft supplies-	09/10/2023	3.47	.00	3.47	56161	09/28/2023
		0538 - Sept	Dollar Gen-Award frames-	09/10/2023	19.24	.00	19.24	56161	09/28/2023
		0546 - Sept	CGFOA-Membership-Lori-	09/10/2023	65.00	.00	65.00	56161	09/28/2023
		0546 - Sept	CGFOA-Gov't Acctng S.1-L	09/10/2023	40.00	.00	40.00	56161	09/28/2023
		0546 - Sept	CGFOA-Gov't Acctng S.1-	09/10/2023	40.00	.00	40.00	56161	09/28/2023
		0546 - Sept	CGFOA-Gov't Acctng S.2-L	09/10/2023	40.00	.00	40.00	56161	09/28/2023
		0553 - Sept	WalMart-Parade float-BMF-	09/10/2023	159.36	.00	159.36	56161	09/28/2023
		0561 - Sept	Rolling Fork-Comm Mkt-m	09/10/2023	23.00	.00	23.00	56161	09/28/2023
		0579 - Sept	Tractor Supply-Weed spray	09/10/2023	99.99	.00	99.99	56161	09/28/2023
		0587 - Sept	Twin Peaks-Training-meals	09/10/2023	37.38	.00	37.38	56161	09/28/2023
		0587 - Sept	Twin Peaks-Training-meals	09/10/2023	37.37	.00	37.37	56161	09/28/2023
		0587 - Sept	El Paraiso-Training-meals-	09/10/2023	78.04	.00	78.04	56161	09/28/2023
		0587 - Sept	Burning Mtn Piz-Training-m	09/10/2023	75.23	.00	75.23	56161	09/28/2023
		0587 - Sept	jdsquaredin-Pipe bender to	09/10/2023	180.00	.00	180.00	56161	09/28/2023
		0587 - Sept	Jdsquaredin-Pipe bender t	09/10/2023	363.00	.00	363.00	56161	09/28/2023
		0587 - Sept	Amazon-Boots-John-sts	09/10/2023	206.99	.00	206.99	56161	09/28/2023
		6543 - Sept	WalMart-Batteries-ps	09/10/2023	17.98	.00	17.98	56161	09/28/2023
		6543 - Sept	WalMart-Batteries-return-p	09/10/2023	17.98-	.00	17.98-	56161	09/28/2023
		6543 - Sept	Oreilly-Vehicle maint-ps	09/10/2023	24.99	.00	24.99	56161	09/28/2023
		7268 - Sept	WalMart-Baseball suppl-re	09/10/2023	36.86	.00	36.86	56161	09/28/2023
		7268 - Sept	City Mrk-Volleyball snacks-	09/10/2023	10.70	.00	10.70	56161	09/28/2023
		7581 - Sept	ETSY-Graffiti remover-pks	09/10/2023	193.13	.00	193.13	56161	09/28/2023
		7581 - Sept	Amazon-Safety glasses-ea	09/10/2023	26.49	.00	26.49	56161	09/28/2023
		7581 - Sept	Colorado LTAP-Training ev	09/10/2023	50.00	.00	50.00	56161	09/28/2023
		7581 - Sept	Colorado LTAP-Refund-Tra	09/10/2023	50.00-	.00	50.00-	56161	09/28/2023
		7581 - Sept	Gunnison Inn-Training PW-	09/10/2023	970.00	.00	970.00	56161	09/28/2023
		7581 - Sept	ETSY-Graffiti remover-sts	09/10/2023	193.13	.00	193.13	56161	09/28/2023
		7581 - Sept	Econo sign-Street sign-sts	09/10/2023	266.54	.00	266.54	56161	09/28/2023
		7581 - Sept	Econo sign-Street sign-sts	09/10/2023	100.83	.00	100.83	56161	09/28/2023
		7581 - Sept	Econo sign-Return-sts sign	09/10/2023	100.83-	.00	100.83-	56161	09/28/2023
		7581 - Sept	Mr Solar-Solar panel cross	09/10/2023	178.33	.00	178.33	56161	09/28/2023
		7581 - Sept	Amazon-Safety glasses-ea	09/10/2023	26.49	.00	26.49	56161	09/28/2023
		7581 - Sept	Amazon-Work Boots-sts	09/10/2023	149.95	.00	149.95	56161	09/28/2023
		7581 - Sept	Justrite saf grp-Fire Cabine	09/10/2023	1,397.10	.00	1,397.10	56161	09/28/2023
		7599 - Sept	KumGo-Propane-sts	09/10/2023	56.25	.00	56.25	56161	09/28/2023
		7748 - Sept	Discount Tire-sensor irrig tr	09/10/2023	65.16	.00	65.16	56161	09/28/2023
		7748 - Sept	Tractor Supply-Tools-irrig tr	09/10/2023	13.48	.00	13.48	56161	09/28/2023
		7748 - Sept	Potestio-Wiring harness-tra	09/10/2023	131.42	.00	131.42	56161	09/28/2023
		7748 - Sept	Potestio-plugs-pks	09/10/2023	8.22	.00	8.22	56161	09/28/2023
		7748 - Sept	Ebay-Control Board-pks	09/10/2023	353.53	.00	353.53	56161	09/28/2023
		7748 - Sept	Ebay-Return-Control Board	09/10/2023	353.53-	.00	353.53-	56161	09/28/2023
		7748 - Sept	Ebay-Circuit Board furnace	09/10/2023	182.11	.00	182.11	56161	09/28/2023
Total 377:					15,977.61	.00	15,977.61		
475	American Fidelity Assuranc	D634122	09.2023 supp insurance pr	09/01/2023	1,242.22	.00	1,242.22	56163	09/28/2023
Total 475:					1,242.22	.00	1,242.22		
476	American Fidelity Assuranc	2166434A	10.2023 flex spending	09/08/2023	749.98	.00	749.98	56092	09/14/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 476:					749.98	.00	749.98		
485	American Leak Detection	22102501	tested leak for Town water	10/25/2022	535.00	.00	535.00	Multiple	Multiple
Total 485:					535.00	.00	535.00		
497	AlSCO, Inc	LGRA280874	mat,mops cleaned-comm c	09/07/2023	85.37	.00	85.37	56091	09/14/2023
		LGRA281396	mops, mats-rec	09/21/2023	85.37	.00	85.37	56162	09/28/2023
Total 497:					170.74	.00	170.74		
521	American Soccer Co., Inc.	1764969 SO	micro soccer jerseys-rec	08/23/2023	927.67	.00	927.67	56094	09/14/2023
Total 521:					927.67	.00	927.67		
905	Baileys Garage Doors Inc.	18678022	garage door-pks	09/08/2023	645.40	.00	645.40	56164	09/28/2023
		18678022	garage door-sts	09/08/2023	645.40	.00	645.40	56164	09/28/2023
Total 905:					1,290.80	.00	1,290.80		
935	Ball, Joey	KIDS MARK	music for kids market 09.2	09/12/2023	100.00	.00	100.00	56095	09/14/2023
Total 935:					100.00	.00	100.00		
1350	Boot Barn, Inc	INV0029584	boots for Bustad, Kevin - p	09/13/2023	134.99	.00	134.99	56096	09/14/2023
Total 1350:					134.99	.00	134.99		
1897	Caselle, Inc.	127116	software support-b&p	09/01/2023	193.25	.00	193.25	56098	09/14/2023
		127116	software support-admin	09/01/2023	193.25	.00	193.25	56098	09/14/2023
		127116	software support-muni ct	09/01/2023	89.83	.00	89.83	56098	09/14/2023
		127116	software support-rec	09/01/2023	141.55	.00	141.55	56098	09/14/2023
		127116	software support-pks	09/01/2023	141.55	.00	141.55	56098	09/14/2023
		127116	software support-sts	09/01/2023	191.17	.00	191.17	56098	09/14/2023
		127116	software support-wtr	09/01/2023	472.70	.00	472.70	56098	09/14/2023
		127116	software support-w/wtr	09/01/2023	472.70	.00	472.70	56098	09/14/2023
Total 1897:					1,896.00	.00	1,896.00		
1961	CEBT	INV 0060481	10.2023 health insurance p	09/21/2023	56,994.75	.00	56,994.75	56165	09/28/2023
Total 1961:					56,994.75	.00	56,994.75		
1965	Cedar Networks	346652	09/2023 internet service-T	09/01/2023	180.00	.00	180.00	56099	09/14/2023
		346653	09/2023 internet service-re	09/01/2023	180.00	.00	180.00	56099	09/14/2023
		346656	09/2023 internet service-ps	09/01/2023	90.00	.00	90.00	56099	09/14/2023
		346656	09/2023 internet service-T	09/01/2023	45.00	.00	45.00	56099	09/14/2023
		346656	09/2023 internet service-w/	09/01/2023	45.00	.00	45.00	56099	09/14/2023
		346834	09/2023 internet service-m	09/01/2023	90.00	.00	90.00	56099	09/14/2023
Total 1965:					630.00	.00	630.00		
1993	CenturyLink	0558 774B 0	09/2023 fax line-wtr	09/19/2023	158.50	.00	158.50	56166	09/28/2023
		9807 957B 0	09/2023 fax line-ps	09/19/2023	83.64	.00	83.64	56166	09/28/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1993:					242.14	.00	242.14		
2018	Cornejo, Ariana	WATERPRO	gear for lining fields-rec	09/21/2023	27.54	.00	27.54	56171	09/28/2023
Total 2018:					27.54	.00	27.54		
2145	CIRSA	232018	Q4 2023 prop/casualty pre	09/27/2023	959.49	.00	959.49	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	1,567.15	.00	1,567.15	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	5,245.19	.00	5,245.19	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	255.86	.00	255.86	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	1,247.33	.00	1,247.33	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	1,215.34	.00	1,215.34	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	1,695.09	.00	1,695.09	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	1,983.47	.00	1,983.47	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	10,362.44	.00	10,362.44	56167	09/28/2023
		232018	Q4 2023 prop/casualty pre	09/27/2023	7,451.46	.00	7,451.46	56167	09/28/2023
Total 2145:					31,982.82	.00	31,982.82		
2149	Citadel Security, LLC	58842	BMF security-rec	09/11/2023	1,111.50	.00	1,111.50	56168	09/28/2023
Total 2149:					1,111.50	.00	1,111.50		
2165	CivicPlus, LLC	276537	agenda/meeting mng 10.01	09/27/2023	2,257.95	.00	2,257.95	56169	09/28/2023
Total 2165:					2,257.95	.00	2,257.95		
2335	Coal Ridge High School	COAL RIDG	coal ridge cheer camp 08.2	08/04/2023	1,476.00	.00	1,476.00	Multiple	Multiple
		COAL RIDG	coal ridge football-rec	08/04/2023	1,152.00	.00	1,152.00	Multiple	Multiple
		SPONSORS	golf sponsorship 2023-cou	08/16/2023	1,600.00	.00	.00	Multiple	Multiple
		SPONSORS	golf sponsorship 2023-cou	08/16/2023	1,600.00-				
Total 2335:					2,628.00	.00	2,628.00		
2337	Coal Ridge High School Bo	2023 GOLF	booster club 2023 sponsor	09/01/2023	1,600.00	.00	1,600.00	56084	09/05/2023
Total 2337:					1,600.00	.00	1,600.00		
2663	Commercial Tire Service, I	70136	truck tires - pks	08/28/2023	697.00	.00	697.00	56100	09/14/2023
		70525	new tires-sts	09/25/2023	1,364.30	.00	1,364.30	56170	09/28/2023
Total 2663:					2,061.30	.00	2,061.30		
2729	Conoco Fleet	91639378	fuel-b&p	08/31/2023	57.90	.00	57.90	56101	09/14/2023
		91639378	fuel-admin	08/31/2023	223.37	.00	223.37	56101	09/14/2023
		91639378	fuel-ps	08/31/2023	2,700.91	.00	2,700.91	56101	09/14/2023
		91639378	fuel-rec	08/31/2023	46.97	.00	46.97	56101	09/14/2023
		91639378	fuel-pks	08/31/2023	2,061.68	.00	2,061.68	56101	09/14/2023
		91639378	fuel-sts	08/31/2023	383.06	.00	383.06	56101	09/14/2023
		91639378	fuel-wtr	08/31/2023	724.43	.00	724.43	56101	09/14/2023
		91639378	fuel-w/wtr	08/31/2023	644.70	.00	644.70	56101	09/14/2023
Total 2729:					6,843.02	.00	6,843.02		
2749	Consolidated Electrical Dist	4983-104517	irrigation-pks	08/17/2023	215.00	.00	215.00	56102	09/14/2023
		4983-104731	new light for gazibo @ BM	09/07/2023	82.50	.00	82.50	56102	09/14/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		4983-104740	parts for BMF float-rec	09/11/2023	81.51	.00	81.51	56102	09/14/2023
	Total 2749:				379.01	.00	379.01		
2816	Core & Main, Inc.	T509817	meter CPLG-wtr	09/01/2023	393.30	.00	393.30	56103	09/14/2023
	Total 2816:				393.30	.00	393.30		
2881	Cox, Kelley	KIDS COOKI	kids cooking supplies-rec	09/11/2023	41.04	.00	41.04	56172	09/28/2023
	Total 2881:				41.04	.00	41.04		
3125	Dana Kepner Company, In	1556473-00	hand held docking for new	08/01/2023	958.00	.00	958.00	56104	09/14/2023
		1586265-00	2" water meter-wtr	09/08/2023	2,023.50	.00	2,023.50	56173	09/28/2023
	Total 3125:				2,981.50	.00	2,981.50		
3529	DPC Industries, Inc.	DE73000748	demurrage-wtp	08/31/2023	70.00	.00	70.00	56174	09/28/2023
	Total 3529:				70.00	.00	70.00		
3817	Ennis-Flint, Inc / PPG	277051	thermo plastic-sts	08/29/2023	937.91	.00	937.91	56105	09/14/2023
	Total 3817:				937.91	.00	937.91		
3820	Enviro-Chem Analytical, In	14170701	lab tests-wwtp	09/06/2023	532.00	.00	532.00	56106	09/14/2023
	Total 3820:				532.00	.00	532.00		
3953	Family Support Registry	09082023-A	Remittance ID 15120108 R	09/08/2023	142.61	.00	142.61	56107	09/14/2023
		09222023-A	Remittance ID 15120108 R	09/22/2023	142.61	.00	142.61	56175	09/28/2023
	Total 3953:				285.22	.00	285.22		
4077	Fisher Scientific Co LLC	5637680	pipet tips-wwtp lab	08/24/2023	220.82	.00	220.82	56176	09/28/2023
		5748200	pipet tips-wwtp lab	08/29/2023	171.39	.00	171.39	56108	09/14/2023
	Total 4077:				392.21	.00	392.21		
4253	Freedom Mailing Service, I	46108	08/2023 newsletter-admin	09/06/2023	24.64	.00	24.64	56109	09/14/2023
		46108	08/2023 util bills-water	09/06/2023	335.38	.00	335.38	56109	09/14/2023
		46108	08/2023 util bills-trash	09/06/2023	83.00	.00	83.00	56109	09/14/2023
		46108	08/2023 util bills-w/water	09/06/2023	335.37	.00	335.37	56109	09/14/2023
	Total 4253:				778.39	.00	778.39		
4258	Freese, Samantha	AFTER SCH	after school craft club-09.0	09/06/2023	40.00	.00	40.00	56110	09/14/2023
		CRAFT CLU	craft club 09.13 & 09.20.20	09/25/2023	80.00	.00	80.00	56177	09/28/2023
	Total 4258:				120.00	.00	120.00		
4273	Frontier Paving Inc.	38515	street overlay-sts	08/30/2023	435,587.08	.00	435,587.08	56111	09/14/2023
	Total 4273:				435,587.08	.00	435,587.08		
4341	Galls, LLC	025610814	uniform-ps	09/08/2023	136.23	.00	136.23	56112	09/14/2023
		025623638	uniform for Jessica S-ps	09/10/2023	62.36	.00	62.36	56178	09/28/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 4341:					198.59	.00	198.59		
4377	Garcia, Samuel & Leticia	OCTOBER 2	10/2023 parking lot rent	09/27/2023	500.00	.00	500.00	56179	09/28/2023
Total 4377:					500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	248915	08.2023-legal fees-b&p	08/31/2023	350.00	.00	350.00	56180	09/28/2023
		248915	08.2023-legal fees-varienc	08/31/2023	225.00	.00	225.00	56180	09/28/2023
		248915	08.2023 legal fees-admin	08/31/2023	3,316.38	.00	3,316.38	56180	09/28/2023
		248915	08.2023 legal fees-admin	08/31/2023	275.00	.00	275.00	56180	09/28/2023
		248915	08.2023-legal fees-admin-k	08/31/2023	625.00	.00	625.00	56180	09/28/2023
		248915	08.2023-legal fees-admin-d	08/31/2023	560.00	.00	560.00	56180	09/28/2023
		248915	08.2023-legal fees-CVR-ad	08/31/2023	279.00	.00	279.00	56180	09/28/2023
		248915	08.2023 legal fees-MTC Or	08/31/2023	15.00	.00	15.00	56180	09/28/2023
		248915	08.2023-legal fees-extreme	08/31/2023	575.00	.00	575.00	56180	09/28/2023
Total 4405:					6,220.38	.00	6,220.38		
4493	Garfield Steel & Mach. Inc	00114179	pipe for ditch project-sts	09/21/2023	165.93	.00	165.93	56181	09/28/2023
		CR087615	metal to extend irrigation k	09/21/2023	20.92-	.00	20.92-	56181	09/28/2023
Total 4493:					145.01	.00	145.01		
4697	Glenwood Springs, City of	00699397	BMF trash clean up-rec	09/11/2023	17.52	.00	17.52	56113	09/14/2023
Total 4697:					17.52	.00	17.52		
4786	Valley Settlement	SECURITY D	security deposit refund 08.	08/30/2023	200.00	.00	200.00	56197	09/28/2023
Total 4786:					200.00	.00	200.00		
5057	Hach Company	13707137	Hach field service contract-	08/22/2023	2,692.00	.00	2,692.00	56114	09/14/2023
		13707137	Hach field service contract-	08/22/2023	1,461.00	.00	1,461.00	56114	09/14/2023
Total 5057:					4,153.00	.00	4,153.00		
5593	Hy-Way Feed & Ranch Su	S144880	bolts-wtr	08/30/2023	2.64	.00	2.64	56116	09/14/2023
Total 5593:					2.64	.00	2.64		
5633	Impressions of Aspen Inc.	37840.1	large office binder-admin	08/17/2023	8.33	.00	8.33	56183	09/28/2023
		37874	office supplies-admin	08/29/2023	109.00	.00	109.00	56183	09/28/2023
		37874	office supplies-muni crt	08/29/2023	86.81	.00	86.81	56183	09/28/2023
		37874	office supplies-wtr	08/29/2023	43.40	.00	43.40	56183	09/28/2023
		37874	office supplies-wwtr	08/29/2023	43.41	.00	43.41	56183	09/28/2023
		37912	pens, tape-admin	09/11/2023	37.06	.00	37.06	56183	09/28/2023
		37912	paper towels-tm	09/11/2023	99.76	.00	99.76	56183	09/28/2023
		38035	checks-admin	09/19/2023	299.00	.00	299.00	56183	09/28/2023
		6961CM	chair reimb-rec	08/08/2023	437.09-	.00	437.09-	56183	09/28/2023
Total 5633:					289.68	.00	289.68		
5681	Innermountain Dist. Co.	6010657	trash bags-parks	09/06/2023	165.00	.00	165.00	56117	09/14/2023
		6010818	trash bags-pks	09/22/2023	165.00	.00	165.00	56184	09/28/2023



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 5681:					330.00	.00	330.00		
5849	Jeans Printing	231726	grand marchall banner-ad	08/28/2023	114.49	.00	114.49	56118	09/14/2023
Total 5849:					114.49	.00	114.49		
6002	Journey Home Animal Car	153	kennel expenes 06.01-06.3	08/01/2023	900.00	.00	900.00	56119	09/14/2023
		154	kennel expenes 07.01-07.3	08/02/2023	930.00	.00	930.00	56119	09/14/2023
		176	kennel expenes 08.01-08.3	09/07/2023	930.00	.00	930.00	56119	09/14/2023
Total 6002:					2,760.00	.00	2,760.00		
6037	Karp, Neu, Hanlon, P.C.	41410	audit response letter-wtr	08/01/2023	92.13	.00	92.13	56120	09/14/2023
		43402	review May resumes-wtr	08/03/2023	50.00	.00	50.00	56185	09/28/2023
Total 6037:					142.13	.00	142.13		
6435	LAWS	23354	Tahoe 149213 patrol build-	09/07/2023	14,085.12	.00	14,085.12	56121	09/14/2023
Total 6435:					14,085.12	.00	14,085.12		
6500	LeMoine & Graves, P.C.	7563	08/2023 prosecutor fee-mu	08/30/2023	472.50	.00	472.50	56122	09/14/2023
Total 6500:					472.50	.00	472.50		
6693	Lowes Business Acct/GEC	033027 6 09/	tape for adult soccer-rec	09/17/2023	73.05	.00	73.05	56186	09/28/2023
		033027 6 09/	multi-surface pushbr, reach	09/17/2023	118.37	.00	118.37	56186	09/28/2023
		033027 6 09/	anchor bolts-sts	09/17/2023	15.92	.00	15.92	56186	09/28/2023
		033027 6 09/	tools-wtr	09/17/2023	129.80	.00	129.80	56186	09/28/2023
Total 6693:					337.14	.00	337.14		
6846	Malo Development Compa	ERR MINOR	ERR minor amendment ref	09/19/2023	800.00	.00	800.00	56187	09/28/2023
Total 6846:					800.00	.00	800.00		
6892	Markovich, Brian & Jennife	OVERPAYM	overpayment during closin	09/07/2023	84.48	.00	84.48	56123	09/14/2023
		OVERPAYM	overpayment during closin	09/07/2023	84.49	.00	84.49	56123	09/14/2023
Total 6892:					168.97	.00	168.97		
6894	Marley Patrick	JULY 2022	coffee shop art project-rec	07/27/2022	75.00	.00	75.00	Multiple	Multiple
Total 6894:					75.00	.00	75.00		
7009	Maurer Miller, Amanda	175	09.2023 judge fee-court	09/11/2023	1,000.00	.00	1,000.00	56125	09/14/2023
Total 7009:					1,000.00	.00	1,000.00		
7109	MCHD Regional Lab	2532-23	bac-t,e-coli test-water	09/05/2023	22.00	.00	22.00	56126	09/14/2023
		2561-23	bac-t,e-coli test-water	09/05/2023	20.00	.00	20.00	56126	09/14/2023
		2562-23	bac-t,e-coli test-water	09/05/2023	20.00	.00	20.00	56126	09/14/2023
		2563-23	bac-t,e-coli test-water	09/05/2023	20.00	.00	20.00	56126	09/14/2023
		2746-23	bac-t test-water	09/19/2023	20.00	.00	20.00	56188	09/28/2023
		2747-23	bac-t test-water	09/19/2023	20.00	.00	20.00	56188	09/28/2023
		2748-23	bac-t test-water	09/19/2023	20.00	.00	20.00	56188	09/28/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 7109:					142.00	.00	142.00		
7345	Micro Plastics	145227	medals for DHD-rec	08/31/2023	1,476.99	.00	1,476.99	56189	09/28/2023
		145515	name plates, badges-admi	08/01/2023	68.86	.00	68.86	56127	09/14/2023
		145823	BMF ribbons, car show pla	08/28/2023	493.05	.00	493.05	56127	09/14/2023
		146132	Loni's retirement award-ad	09/22/2023	197.53	.00	197.53	56189	09/28/2023
Total 7345:					2,236.43	.00	2,236.43		
7605	Mountain Pest Control	1257772	pest control - town hall	09/06/2023	165.50	.00	165.50	56128	09/14/2023
Total 7605:					165.50	.00	165.50		
7633	Mountain View Tree Farm	43811	cedar bales for Dancing Be	08/31/2023	490.00	.00	490.00	56129	09/14/2023
		44046	mulch for Bear Dance park	08/30/2023	490.00	.00	490.00	56129	09/14/2023
Total 7633:					980.00	.00	980.00		
7637	Mountain Waste & Recyclin	5303297V32	tree dumpster haul-off-pks	08/01/2023	501.07	.00	501.07	56130	09/14/2023
		5303297V32	tree dumpster haul-off-sts	08/01/2023	501.07	.00	501.07	56130	09/14/2023
		5320208	08.2023 residential trash s	08/31/2023	48,583.90	.00	48,583.90	56130	09/14/2023
		5321851V32	08.2023 trash-TH	09/01/2023	40.18	.00	40.18	56130	09/14/2023
		5321851V32	08.2023 trash-rec	09/01/2023	167.74	.00	167.74	56130	09/14/2023
		5321851V32	08.2023 trash-sts	09/01/2023	374.18	.00	374.18	56130	09/14/2023
		5321851V32	08.2023 porta jons-wwtr	09/01/2023	1,208.34	.00	1,208.34	56130	09/14/2023
		5321851V32	08.2023 trash-wwtr	09/01/2023	136.08	.00	136.08	56130	09/14/2023
Total 7637:					51,512.56	.00	51,512.56		
7733	Munro Companies Inc.	69617	pump inspection EQ pump	08/01/2023	205.00	.00	205.00	56131	09/14/2023
Total 7733:					205.00	.00	205.00		
8050	Nichols, Kathryn A	POTTERY C	Pottery class 09.25.2023-r	09/25/2023	70.00	.00	70.00	56190	09/28/2023
		POTTERY C	Pottery class 09.01.2023-r	09/01/2023	56.00	.00	56.00	56132	09/14/2023
Total 8050:					126.00	.00	126.00		
8357	Paper Wise	000151-R-00	document shredding-admin	09/01/2023	60.00	.00	60.00	56133	09/14/2023
Total 8357:					60.00	.00	60.00		
8470	Peek, Linda & Bradley	OVERPAYM	overpayment during closin	09/07/2023	89.24	.00	89.24	56134	09/14/2023
		OVERPAYM	overpayment during closin	09/07/2023	89.24	.00	89.24	56134	09/14/2023
Total 8470:					178.48	.00	178.48		
8609	Pinnacol Assurance	21423551	workers comp ins-b&p	09/11/2023	139.52	.00	139.52	56135	09/14/2023
		21423551	workers comp ins-admin	09/11/2023	384.81	.00	384.81	56135	09/14/2023
		21423551	workers comp ins-public sa	09/11/2023	1,062.67	.00	1,062.67	56135	09/14/2023
		21423551	workers comp ins-muni ct	09/11/2023	21.01	.00	21.01	56135	09/14/2023
		21423551	workers comp ins-town mai	09/11/2023	40.58	.00	40.58	56135	09/14/2023
		21423551	workers comp ins-rec	09/11/2023	269.37	.00	269.37	56135	09/14/2023
		21423551	workers comp ins-parks	09/11/2023	684.45	.00	684.45	56135	09/14/2023
		21423551	workers comp ins-sts	09/11/2023	700.87	.00	700.87	56135	09/14/2023
		21423551	workers comp ins-water	09/11/2023	485.92	.00	485.92	56135	09/14/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		21423551	workers comp ins-w/water	09/11/2023	496.69	.00	496.69	56135	09/14/2023
	Total 8609:				4,285.89	.00	4,285.89		
8621	Pioneer Manufacturing Co	INV899702	soccer field lining aerosol-r	09/21/2023	911.68	.00	911.68	56191	09/28/2023
	Total 8621:				911.68	.00	911.68		
8641	Pitney Bowes - Purchase P	10052023	postage-b&p	09/01/2023	18.24	.00	18.24	10052023	09/14/2023
		10052023	postage-admin	09/01/2023	18.27	.00	18.27	10052023	09/14/2023
		10052023	postage-muni court	09/01/2023	10.38	.00	10.38	10052023	09/14/2023
		10052023	postage-rec	09/01/2023	15.68	.00	15.68	10052023	09/14/2023
		10052023	postage-sts	09/01/2023	15.67	.00	15.67	10052023	09/14/2023
		10052023	postage-wtr	09/01/2023	35.88	.00	35.88	10052023	09/14/2023
		10052023	postage-w/wtr	09/01/2023	35.88	.00	35.88	10052023	09/14/2023
	Total 8641:				150.00	.00	150.00		
8646	SunCentral	D3D15484	07.2023 solar-admin	09/01/2023	75.34	.00	75.34	56144	09/14/2023
		D3D15484	07.2023 solar-rec	09/01/2023	246.20	.00	246.20	56144	09/14/2023
		D3D15484	07.2023 solar-pks	09/01/2023	70.39	.00	70.39	56144	09/14/2023
		D3D15484	07.2023 solar-sts	09/01/2023	109.55	.00	109.55	56144	09/14/2023
		D3D15484	07.2023 solar-sts lights	09/01/2023	284.67	.00	284.67	56144	09/14/2023
		D3D15484	07.2023 solar-town hall	09/01/2023	75.34	.00	75.34	56144	09/14/2023
		D3D15484	07.2023 solar-wtr	09/01/2023	3,121.66	.00	3,121.66	56144	09/14/2023
		D3D15484	07.2023 solar-raw water	09/01/2023	910.81	.00	910.81	56144	09/14/2023
		D3D15484	07.2023 solar-town hall	09/01/2023	75.34	.00	75.34	56144	09/14/2023
		D3D15484	07.2023 solar-w/wtr	09/01/2023	6,811.92	.00	6,811.92	56144	09/14/2023
		D3D15484	07.2023 solar-south utilities	09/01/2023	72.37	.00	72.37	56144	09/14/2023
	Total 8646:				11,853.59	.00	11,853.59		
8677	Polen, Matthew & Nicole	LOWES 081	shelving-ps	08/16/2023	73.24	.00	73.24	56192	09/28/2023
	Total 8677:				73.24	.00	73.24		
8893	Psychological Resources	2309120	psychological eval-ps	09/09/2023	150.00	.00	150.00	56193	09/28/2023
	Total 8893:				150.00	.00	150.00		
9145	Reinalt-Thomas Corporatio	1316733	irrigation truck-pks	08/29/2023	65.16	.00	65.16	56136	09/14/2023
	Total 9145:				65.16	.00	65.16		
9285	Rieger Performance Motor	17385	wheel alignment, steering-	08/31/2023	172.63	.00	172.63	56137	09/14/2023
	Total 9285:				172.63	.00	172.63		
9389	Rivendell Sod Farm	4064	broadleaf herbicide spray-p	09/12/2023	663.52	.00	663.52	56138	09/14/2023
	Total 9389:				663.52	.00	663.52		
9397	River Center of New Castle	FIRE IN THE	fire in the hole 5k 2023-rec	09/13/2023	1,125.00	.00	1,125.00	56139	09/14/2023
	Total 9397:				1,125.00	.00	1,125.00		
9945	Schmueser, Gordon, Meyer	93128A-359	08.2023 eng svcs-road ins	08/31/2023	687.40	.00	687.40	56140	09/14/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		93128A-359	08.2023 eng svcs-Metzger	08/31/2023	398.00	.00	398.00	56140	09/14/2023
		93128A-359	08.2023 eng svcs-Grand H	08/31/2023	298.50	.00	298.50	56140	09/14/2023
		93128A-359	08.2023 eng svcs-south sid	08/31/2023	2,975.00	.00	2,975.00	56140	09/14/2023
	Total 9945:				4,358.90	.00	4,358.90		
10105	Sherwin-Williams Co.	244-5	conex box paint-sts	08/31/2023	323.06	.00	323.06	56142	09/14/2023
	Total 10105:				323.06	.00	323.06		
10302	Smoking River Brewing Co	BMF 2023	beer kegs for BMF 2023-re	09/07/2023	400.00	.00	400.00	56086	09/07/2023
	Total 10302:				400.00	.00	400.00		
10677	Stripe A Lot, Inc.	1598	street striping-sts	08/20/2023	8,636.32	.00	8,636.32	56143	09/14/2023
	Total 10677:				8,636.32	.00	8,636.32		
10879	Texas Life Insurance Comp	SM0F2R202	09.2023 premium - supp lif	09/14/2023	11.95	.00	11.95	56145	09/14/2023
	Total 10879:				11.95	.00	11.95		
11135	Trevizo, Mirelia	CLEANING 0	cleaning 09.03 and 09.10.2	09/11/2023	162.50	.00	162.50	56146	09/14/2023
		CLEANING 0	cleaning 09.17 & 09.24.202	09/25/2023	200.00	.00	200.00	56194	09/28/2023
	Total 11135:				362.50	.00	362.50		
11285	Upper Case Printing, Ink	881	court forms-ps	09/06/2023	94.75	.00	94.75	56147	09/14/2023
		907	09/2023 newsletter-admin	09/11/2023	607.50	.00	607.50	56195	09/28/2023
	Total 11285:				702.25	.00	702.25		
11321	USA Bluebook	INV0010753	lab supplies-wwtp	08/17/2023	136.50	.00	136.50	56148	09/14/2023
		INV0010895	lab supplies-wwtp	08/18/2023	30.90	.00	30.90	56148	09/14/2023
		INV0010992	Chlorine hazmat safety equ	08/21/2023	71.85	.00	71.85	56148	09/14/2023
		INV00118109	lab supplies-wwtp	08/29/2023	598.24	.00	598.24	56196	09/28/2023
		INV0012139	lab supplies-wwtp	08/31/2023	58.98	.00	58.98	56196	09/28/2023
	Total 11321:				896.47	.00	896.47		
11345	Utility Notification Center-C	223081011	08.2023 locates-wtr	08/31/2023	15.48	.00	15.48	56149	09/14/2023
		223081011	08.2023 locates-w/wtr	08/31/2023	15.48	.00	15.48	56149	09/14/2023
	Total 11345:				30.96	.00	30.96		
11493	Verizon Wireless	9943547969	09.2023 cell phones-b&p	09/03/2023	81.54	.00	81.54	56150	09/14/2023
		9943547969	09.2023 cell phones-admin	09/03/2023	151.36	.00	151.36	56150	09/14/2023
		9943547969	09.2023 cell phones-ps	09/03/2023	407.70	.00	407.70	56150	09/14/2023
		9943547969	09.2023 cell phones-rec	09/03/2023	80.78	.00	80.78	56150	09/14/2023
		9943547969	09.2023 cell phones-pks	09/03/2023	163.08	.00	163.08	56150	09/14/2023
		9943547969	09.2023 cell phones-sts	09/03/2023	183.63	.00	183.63	56150	09/14/2023
		9943547969	09.2023 cell phones-water	09/03/2023	185.08	.00	185.08	56150	09/14/2023
		9943547969	09.2023 cell phones-w/wat	09/03/2023	104.30	.00	104.30	56150	09/14/2023
	Total 11493:				1,357.47	.00	1,357.47		
11962	White Cap	5002332801	concrete anchor bolts-sts	08/14/2023	120.34	.00	120.34	56151	09/14/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 11962:					120.34	.00	120.34		
12034	Williams Tribe	279	BMF 2023 tshirts-rec	08/29/2023	1,265.00	.00	1,265.00	56152	09/14/2023
		284	volleyball uniforms-rec	09/07/2023	454.50	.00	454.50	56152	09/14/2023
		286	staff gear adult basketball-r	09/12/2023	69.00	.00	69.00	56198	09/28/2023
Total 12034:					1,788.50	.00	1,788.50		
12185	XCel Energy	841483518	08.2023 utilities-evidence b	08/18/2023	50.60	.00	50.60	56153	09/14/2023
		844029190	08.2023 utilities-pks	09/08/2023	38.47	.00	38.47	56153	09/14/2023
		844029190	08.2023 utilities-sts	09/08/2023	38.47	.00	38.47	56153	09/14/2023
		844029190	08.2023 utilities-wtr	09/08/2023	38.47	.00	38.47	56153	09/14/2023
		844029190	08.2023 utilities-raw water	09/08/2023	666.17	.00	666.17	56153	09/14/2023
		844029190	08.2023 utilities-wwtr	09/08/2023	38.47	.00	38.47	56153	09/14/2023
		845429623	09.2023 utilities-museum	09/19/2023	15.91	.00	15.91	56199	09/28/2023
		845547393	09.2023 utilities-EV chargin	09/19/2023	130.10	.00	130.10	56199	09/28/2023
		846153154	08.2023 utilities-admin	09/25/2023	52.85	.00	52.85	56199	09/28/2023
		846153154	08.2023 utilities-rec	09/25/2023	465.21	.00	465.21	56199	09/28/2023
		846153154	08.2023 utilities-pks	09/25/2023	144.79	.00	144.79	56199	09/28/2023
		846153154	08.2023 utilities-sts	09/25/2023	57.23	.00	57.23	56199	09/28/2023
		846153154	08.2023 utilities-street light	09/25/2023	3,326.76	.00	3,326.76	56199	09/28/2023
		846153154	08.2023 utilities-town hall	09/25/2023	52.84	.00	52.84	56199	09/28/2023
		846153154	08.2023 utilities-wtr	09/25/2023	4,075.59	.00	4,075.59	56199	09/28/2023
		846153154	08.2023 utilities-raw water	09/25/2023	1,751.73	.00	1,751.73	56199	09/28/2023
		846153154	08.2023 utilities-town hall	09/25/2023	52.84	.00	52.84	56199	09/28/2023
		846153154	08.2023 utilities-wwtr	09/25/2023	1,966.21	.00	1,966.21	56199	09/28/2023
		846153154	08.2023 utilities-south utili	09/25/2023	120.17	.00	120.17	56199	09/28/2023
Total 12185:					13,082.88	.00	13,082.88		
12193	Xpress Bill Pay	INV-SPR004	09.2023 cc fees-wtr	08/31/2023	451.03	.00	451.03	9052023	09/14/2023
		INV-SPR004	09.2023 cc fees-w/wtr	08/31/2023	451.03	.00	451.03	9052023	09/14/2023
Total 12193:					902.06	.00	902.06		
12213	Broadvoice	556796	09/2023 phone svc-admin	09/01/2023	335.73	.00	335.73	56097	09/14/2023
		556796	09/2023 phone svc-ps	09/01/2023	142.30	.00	142.30	56097	09/14/2023
		556796	09/2023 phone svc-rec	09/01/2023	87.57	.00	87.57	56097	09/14/2023
		556796	09/2023 phone svc-pks	09/01/2023	65.68	.00	65.68	56097	09/14/2023
		556796	09/2023 phone svc-sts	09/01/2023	65.68	.00	65.68	56097	09/14/2023
		556796	09/2023 phone svc-wtr	09/01/2023	269.00	.00	269.00	56097	09/14/2023
		556796	09/2023 phone svc-wwtr	09/01/2023	269.00	.00	269.00	56097	09/14/2023
Total 12213:					1,234.96	.00	1,234.96		
12233	Your Parts Haus	716961	irrigation truck qwik sensor-	08/29/2023	36.98	.00	36.98	56155	09/14/2023
		717038	irrigation truck qwik sensor-	08/29/2023	36.98-	.00	36.98-	56155	09/14/2023
		717163	oil change for jet trailer-wwt	08/30/2023	123.96	.00	123.96	56200	09/28/2023
		717182	parts for large area sprayer	08/30/2023	31.63	.00	31.63	56155	09/14/2023
		717772	battery, wipers, washer flui	09/05/2023	277.82	.00	277.82	56155	09/14/2023
		717815	tractor trailer cable-pks	09/05/2023	72.32	.00	72.32	56155	09/14/2023
		717911	parts for tractor sprayer-pk	09/06/2023	15.60	.00	15.60	56155	09/14/2023
		718869	oil and filter-sts	09/13/2023	36.98	.00	36.98	56155	09/14/2023
		718923	parts for air compr-pks	09/14/2023	155.97	.00	155.97	56200	09/28/2023
		718928	air filters for compr-pks	09/14/2023	121.98	.00	121.98	56200	09/28/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12233:					836.26	.00	836.26		
12269	Zancanella and Associates,	29670	engineering-wwtr	08/01/2023	111.00	.00	111.00	56156	09/14/2023
		29773	engineering-wtr	08/18/2023	111.00	.00	111.00	56156	09/14/2023
Total 12269:					222.00	.00	222.00		
12374	ProVelocity	09302023	new employee setup-Jessi	09/15/2023	15.00	.00	15.00	9302023	09/28/2023
		39498A	display adapter for Moore,	08/01/2023	40.00	.00	40.00	8032023	09/14/2023
		39968	IT support svcs-b&p	09/01/2023	590.96	.00	590.96	9152023	09/14/2023
		39968	IT support svcs-admin	09/01/2023	703.84	.00	703.84	9152023	09/14/2023
		39968	IT support svcs-ps	09/01/2023	637.44	.00	637.44	9152023	09/14/2023
		39968	IT support svcs-rec	09/01/2023	670.64	.00	670.64	9152023	09/14/2023
		39968	IT support svcs-pks	09/01/2023	590.96	.00	590.96	9152023	09/14/2023
		39968	IT support svcs-sts	09/01/2023	717.12	.00	717.12	9152023	09/14/2023
		39968	IT support svcs-wtr	09/01/2023	1,367.84	.00	1,367.84	9152023	09/14/2023
		39968	IT support svcs-w/wtr	09/01/2023	1,361.20	.00	1,361.20	9152023	09/14/2023
		40004	new comp. for w/wtr dept	09/11/2023	2,645.00	.00	2,645.00	9262023	09/14/2023
Total 12374:					9,340.00	.00	9,340.00		
12449	Holton, Jennifer	TAI CHI 08.2	tai chi 08.28 & 09.07.2023-	09/07/2023	90.00	.00	90.00	56115	09/14/2023
		TAI CHI 09.1	tai chi 09.12-09.21.2023-re	09/25/2023	180.00	.00	180.00	56182	09/28/2023
Total 12449:					270.00	.00	270.00		
12794	Xerox Financial Services	4769958	copier lease & prints-b&p	09/10/2023	90.40	.00	90.40	56154	09/14/2023
		4769958	copier lease & prints- admi	09/10/2023	90.40	.00	90.40	56154	09/14/2023
		4769958	copier lease & prints-rec	09/10/2023	90.40	.00	90.40	56154	09/14/2023
		4769958	copier lease & prints-water	09/10/2023	90.40	.00	90.40	56154	09/14/2023
		4769958	copier lease & prints-w/wat	09/10/2023	90.40	.00	90.40	56154	09/14/2023
		4769959	copier lease & prints- polic	09/10/2023	177.51	.00	177.51	56154	09/14/2023
Total 12794:					629.51	.00	629.51		
12854	Shaw, Candice	NOV 2022 F	Nov Fall Fun Activity Days-	11/21/2022	120.00	.00	120.00	Multiple	Multiple
Total 12854:					120.00	.00	120.00		
Grand Totals:					731,343.61	.00	731,343.61		

## Report Criteria:

Detail report type printed