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Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Virtual Meeting

Tuesday, November 17, 2020, 7:00 PM

Starting times on the agenda are approximate and intended as a guide for Council. The starting times are subject to change by Council, as is the order of items on the agenda.

Due to concerns related to COVID-19, this meeting will be open to the public as a virtual meeting only.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on.

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

- A. Proclamation Honoring Colorado River Fire Rescue Chief Randy Callahan (7:05 p.m.)**
- B. Discussion: 2021 Budget (7:20 p.m.)**
- C. Consider Ordinance TC 2020-7 - an Ordinance of the New Castle Town Council Amending the Town Municipal Code to Add Chapter 17.74, Wireless Communications Facilities and Equipment (2nd reading) (7:45 p.m.)**
- D. Consider Resolution TC 2020-31 - a Resolution of the Town Council or the Town of New Castle, Colorado Adopting a Directory of Fees and Charges (8:10 p.m.)**

Consent Agenda (8:30 p.m.)

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

- Feather Petroleum Company (Stop-N-Save) FMB Liquor License Renewal.
- Grove's Black Dog Saloon Inc Hotel & Restaurant Liquor License Renewal

Staff Reports (8:35 p.m.)

Town Administrator
Town Clerk
Town Treasurer
Town Planner
Public Works Director

Commission Reports (8:45 p.m.)

Planning & Zoning Commission
Historic Preservation Commission
Climate and Environment Commission
Senior Program
RFTA
AGNC
GCE
EAB

Council Comments (8:55 p.m.)

Adjourn (9:05 p.m.)

TOWN OF NEW CASTLE, COLORADO

Proclamation

Whereas, Colorado River Fire Rescue Chief Randy Callahan will retire on December 12, 2020; and

Whereas, Chief Callahan had retired from Poudre Fire Authority as Training Chief, before becoming interim Fire Chief at Boulder Rural Fire Department; in January 2019 he began service to CRFR, first as interim Chief and then as Chief; and

Whereas, in his two years of service, the Chief has been especially notable for his commitment to education and mentorship; and

Whereas, in 2020 he led the department through a valiant attempt to gain additional tax revenue, and then through the subsequent budget tightening; and

Whereas, 2020 was an especially disastrous fire season, and CRFR sent support crews wherever needed; and

Whereas, New Castle residents have increased respect for and gratitude to our Firefighters and ambulance crews; and

Whereas, on October 22, 2020, Chief Callahan was presented with the George Mazzotti Fire Chief of the Year Award from the state Fire Chiefs Association, honoring his positive contributions to leadership, innovation, professional development, integrity, service to the public and contributions to the Colorado Fire Service; and

Whereas, he leaves CRFR having improved morale, created partnerships, and personified his philosophy of servant leadership;

Now therefore, the Town Council of the Town of New Castle adds its thanks to Chief Callahan and proclaims December 12, 2020, to be CRFR Chief Randy Callahan Day in the Town of New Castle.

Let this Proclamation be entered into the official records of the Town

Art Riddile, Mayor

ATTEST:

Melody Harrison, Town Clerk

November 17, 2020



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Memorandum

To: Mayor & Council
From: David Reynolds & Loni Burk
Re: Agenda Item: Budget Discussion
Date: 11-17-20

Purpose:

The purpose of this agenda item is to provide time for a final review of the 2021 budget prior to the scheduled vote to adopt the budget on Dec 1, 2020.

Since our last meeting on Nov. 3rd staff has made minor changes and suggestions related to the 2021 budget.

Please see the attached document and revised budget for details of the suggested changes to be reviewed.

Town of New Castle

2021 Proposed Budget Changes from 11.03.2020 to 11.17.2020

Admin pgs 3-4

1. Reduced Tobacco Tax Revenue from \$180,000 to \$150,000 in light of recently passed state sales tax.
2. Moved Community Market expense (\$6,500) to Rec Dept.

Building & Planning pg 6

1. Increased Developer Costs revenue and expense to \$40,000 (these two accounts offset)
2. Added \$12,000 to Engineering & Survey account for 2020 for zoning map update.

Health & Welfare pg 8

1. Added separate line item for grant to River Center (\$15,000). Decrease Outgoing Grants from \$26,000 to \$20,000.

Public Safety pgs 13-14

1. Added new police officer effective 4th quarter 2021 – cost \$14,000.
2. Moved part of Evidence Bay (FMLD grant) expense into 2020 (17,000) and reduced 2021 budget by that same amount.

Recreation Dept pgs 15-17

1. Moved Community Market expense from Admin Dept to Rec (\$6,500).

Town Maintenance pg 20

1. Increased Cleaning & Supplies expense by \$2,500 for outside cleaning service for Town Hall.

All Departments

1. Updated 2020 projections as necessary. Net effect = increase in bottom line of \$6,358.
2. 2021 General Fund Budget bottom line decreased by \$40,930.

TOWN OF NEW CASTLE, COLORADO

GENERAL FUND

**Combined Statement of Revenues, Expenses
and Changes in Fund Balances - Budget and Actual
Budget Year Ending December 31, 2021**

	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
BEGINNING FUND BALANCE	1,367,539	1,324,608	1,324,607	1,714,241	2,136,419	2,361,010
Restricted - Tabor	161,000	185,000	185,000	185,000	185,000	185,000
Restricted - Prepaid-Non Spendable	4,896	0	0	0	0	0
Committed - Burning Mtn Ave.		5,494	5,494	5,494	5,494	5,494
Committed - Economic Development						
Committed - PS Training/Mahan Fund	1,976	1,976	1,976	1,976	1,976	1,976
Committed - Police Training		0	0	0	0	0
Committed - Traffic Impact	321,487	328,526	324,938	350,054	328,528	335,995
Committed - Ambulance/Trees	8,250	8,250	8,250	8,250	8,250	8,250
Assigned - Solar Purchase	52,000	52,000	52,000	52,000	52,000	52,000
Assigned - Vehicle Replacement	10,000	10,000	10,000	10,000	10,000	10,000
Assigned-Future Capital Projects TBD	0	0	0	247,879	247,859	562,295
Unassigned	807,930	733,362	736,949	853,588	1,297,312	1,200,000
REVENUES						
Other Revenues (Administration)	1,722,410	2,115,258	2,142,725	2,303,549	1,882,220	3,754,206
Building/Planning Department	80,675	129,304	120,603	94,650	119,301	113,852
Municipal Court	20,266	16,242	17,004	15,000	11,425	13,000
Parks /Trails Capital	353,475	217,377	233,628	243,071	281,594	274,717
Park/Trails Maintenance	127,546	116,690	134,913	119,936	127,896	132,358
Public Safety Department	47,221	37,052	35,748	10,650	15,602	40,300
Recreation Department	143,866	186,838	194,732	163,825	100,584	127,800
Street Maintenance	981,511	859,157	906,131	803,209	1,025,188	844,448
Total Revenues	3,476,970	3,677,918	3,785,484	3,753,890	3,563,810	5,300,681
Expenditures						
Administration Department	562,755	610,915	514,480	1,165,074	465,871	2,237,560
Building/Planning Department	197,189	184,311	172,766	196,185	190,696	223,421
Health and Welfare	27,459	25,721	23,584	30,000	30,000	39,500
Municipal Court	23,137	25,908	23,840	28,750	24,650	28,100
Parks/Trails Capital	212,954	113,275	68,911	63,556	97,762	98,856
Parks/Trails Maintenance	355,084	326,203	306,187	315,355	385,625	374,715
Public Safety Department	1,001,014	981,177	895,495	981,005	954,805	1,122,380
Recreation Department	336,153	415,720	402,251	399,620	328,265	411,033
Street Maintenance	768,855	613,224	537,905	544,245	835,711	664,310
Town Maintenance	35,302	31,671	28,253	26,994	25,834	35,848
TOTAL EXPENDITURES	3,519,902	3,328,125	2,973,672	3,750,784	3,339,219	5,235,723
ENDING FUND BALANCE	1,324,607	1,674,401	2,136,419	1,717,347	2,361,010	2,425,968
	(42,932)	349,793	811,812	3,106	224,591	64,958

TOWN OF NEW CASTLE, COLORADO
Continued:

	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Projected 2020</u>	<u>Budget 2021</u>
ENDING FUND BALANCE	1,324,607	1,674,401	2,136,419	1,717,347	2,361,010	2,425,968
Assigned Amounts:						
Restricted - TABOR	161,000	185,000	185,000	185,000	185,000	185,000
Restricted - Prepaid-Non Spendable	7,300	11,107	4,027	0	0	0
Committed Burning Mountain I	5,494	5,494	5,494	5,494	5,494	5,494
Committed - PS Training/Mahan Fund	1,976	2,072	2,072	2,072	2,072	2,072
Committed - Traffic Impact	321,487	328,526	324,938	350,054	328,528	335,995
Committed - Ambulance	8,250	8,250	8,250	8,250	8,250	8,250
Assigned - Solar Purchase	52,000	52,000	52,000	52,000	52,000	52,000
Assigned - Veh-Equip Replacement	10,000	10,000	10,000	10,000	10,000	10,000
Assigned-Future Capital Projects TBD				247,879	247,859	555,937
Unassigned	757,100	1,071,952	1,544,638	1,104,477	1,769,666	1,827,157

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-001	General Property Tax	358,035	360,641	361,542	435,889	433,898	435,889	491,850
10-4010-002	Property tax-Contr Obligations	96,460	90,935	89,643	45,001	44,150	45,001	.00
10-4010-020	Specific Ownership	27,105	27,156	27,419	25,000	23,169	30,000	27,000
10-4010-030	Interest / Penalties	367	338	406	350	714	800	400
10-4010-040	Sales 1 3/4 %	695,077	736,782	794,490	760,969	676,516	910,685	942,559
10-4010-080	Use Tax	31,197	29,724	27,583	43,200	28,164	47,650	51,766
10-4010-095	Lodging Tax	17,153	17,671	18,335	17,000	8,803	10,000	12,000
10-4010-100	Tobacco Tax	3,353	3,364	4,583	7,000	55,446	55,446	150,000
10-4010-120	Franchise Tax	124,964	126,810	126,969	125,000	87,014	122,000	122,000
10-4010-140	Occupation Tax	5,804	3,568	3,505	3,600	1,691	2,000	2,000
10-4010-191	Finance Charges	.00	.00	10,000	.00	.00	.00	.00
10-4010-220	Animal Permits	2,003	2,000	1,402	2,000	954	1,500	1,700
10-4010-260	Liquor Licenses	3,333	2,500	2,433	2,500	4,381	4,900	2,500
10-4010-280	Business Licenses	100	7,100	7,777	7,100	4,175	7,000	7,000
10-4010-289	Trail Grant Revenue	43,022	.00	.00	.00	.00	.00	1,185,000
10-4010-390	Mineral Lease Distribution	109,776	182,749	182,749	110,000	45,919	45,918	40,000
10-4010-391	Severance Tax	44,460	95,745	95,745	45,000	50,898	50,898	45,000
Total Revenues:		1,562,209	1,687,083	1,754,580	1,629,609	1,465,893	1,769,687	3,080,775
Revenues								
10-4020-001	AD Charges for Services	7	20	7	.00	.00	.00	.00
10-4020-020	Ad Rent Income	15,376	2,100	2,101	.00	.00	.00	.00
10-4020-021	SNAP Revenue	1,011	971	951	.00	.00	.00	.00
10-4020-022	Kamm Bldg Rent Income	4,800	6,942	7,596	7,440	5,660	7,610	8,150
10-4020-040	AD Sale of Assets	.00	248,928	248,928	.00	.00	.00	.00
10-4020-051	Burn. Mtn. Festival Rev.	17,346	17,675	17,883	15,000	63	.00	.00
10-4020-060	AD Miscellaneous	10,724	32,667	34,673	.00	5,398	4,373	.00
10-4020-066	Retirement Forfeiture	6,961	10,000	8,487	.00	.00	6,000	.00
10-4020-084	Comm. Garden Revenue	100	100	.00	.00	.00	.00	.00
10-4020-085	Trail Grant Revenue	80,500	81,600	38,480	.00	.00	46,000	6,917
10-4020-104	Trails Development Grant	.00	.00	.00	625,000	.00	.00	625,000
10-4020-200	Tap Fee Agreement Rev.	233	.00	.00	.00	.00	.00	.00
10-4020-286	Downtown Revitalization Grant	.00	.00	.00	.00	.00	33,200	.00
10-4020-300	FMLD Grant	.00	.00	.00	.00	.00	.00	25,000
10-4020-505	Tap Fee Interest	105	12	180	.00	.00	.00	.00
10-4020-540	AD CT Interest	13,677	13,271	12,786	12,000	3,841	4,300	2,160
10-4020-570	First Bank Interest	765	300	459	.00	.00	.00	.00
10-4020-580	AD C-SAFE Interest	8,510	13,553	15,922	14,500	9,442	11,050	6,204
10-4020-590	2010 Bond Revenue	86	36	51	.00	.00	.00	.00
Total Revenues:		160,201	428,175	388,144	673,940	24,404	112,533	673,431
Administration								
10-5040-010	Council Salaries	16,805	16,140	16,531	16,700	10,760	16,140	16,140
10-5040-020	Salaries	133,331	132,700	132,941	200,000	100,159	135,000	170,600
10-5040-023	Overtime Pay	.00	.00	25	150	23	150	150
10-5040-025	Salary - Temps	.00	3,000	.00	4,500	.00	.00	.00
10-5040-030	Payroll Tax Exp - Social Sec	9,309	9,383	8,853	13,700	6,540	9,500	11,587
10-5040-031	Payroll Tax Exp - Medicare	2,178	2,184	2,071	3,300	1,530	2,300	2,710
10-5040-032	Payroll Tax Exp - St Unemplmnt	143	454	430	700	348	500	600
10-5040-041	CRA Retirement Exp	5,697	5,000	5,210	5,400	3,991	5,500	6,850
10-5040-042	Health Insurance Exp	33,507	32,000	31,321	33,000	23,839	33,500	51,100
10-5040-043	Cafeteria Plan Expense	6,234	1,220	738	1,000	1,108	1,400	300
10-5040-050	Employee Support	2,198	4,500	4,740	1,500	769	5,000	5,000

Account Number	Account Title	2018-18	2019-19	2019-19	2020-20	09/20	2020-20	2021-21
		Prior year 2 Actual	Prior Year Budget	Prior Year Actual	Curr Year Budget	Curr YTD Actual	Curr Year Proj Budget	Beginning Budget
10-5040-051	Employee Wellness Program	.00	1,188	408	1,188	.00	1,200	1,200
10-5040-100	Office Supplies	4,719	4,500	4,649	3,500	3,245	4,000	4,000
10-5040-101	Office Op. Supply & Furniture	616	500	438	1,000	1,797	1,800	1,000
10-5040-102	Postage Expense	1,045	1,100	391	1,500	609	1,000	1,500
10-5040-103	Computer Hardware/Software	1,191	12,000	11,808	4,250	1,308	2,000	3,500
10-5040-104	Printing & Copies	1,018	1,425	1,001	1,500	746	1,000	1,200
10-5040-106	Credit Card Fees	300	300	.00	300	16	50	50
10-5040-107	Computer Services	5,761	6,500	6,477	4,000	4,311	5,300	5,000
10-5040-110	Ordinance Codification	3,402	3,000	1,824	3,000	1,253	3,000	3,000
10-5040-120	Utilities	1,816	2,500	1,283	2,900	971	1,500	2,000
10-5040-140	Telephone Expense	4,024	4,080	4,131	4,080	3,571	5,000	5,000
10-5040-145	Internet Svc/Web Page	6,272	9,000	8,945	5,500	3,400	5,500	5,500
10-5040-146	Newsletter Expenses	5,000	7,000	6,963	7,000	6,168	8,000	8,000
10-5040-150	Mileage Expense	1,424	2,000	1,220	1,500	31	100	800
10-5040-160	Dues, Subscriptions	2,415	3,000	2,893	3,000	2,778	3,000	3,000
10-5040-170	Training & Meetings	15	2,000	1,650	6,100	2,271	5,000	7,500
10-5040-175	Meals, Lodging	3,134	1,500	1,763	4,200	699	2,200	3,000
10-5040-180	Publication of Notices	758	400	873	500	1,113	3,500	2,000
10-5040-200	Legal Services	22,538	35,000	20,075	30,000	13,345	25,000	33,000
10-5040-210	Technical Support	2,220	3,000	2,425	3,000	1,688	2,400	2,400
10-5040-220	Other Prof Services	1,121	1,000	868	1,200	955	1,400	1,200
10-5040-240	Audit Expense	1,650	1,700	1,550	1,700	1,700	1,700	1,700
10-5040-250	Economic Dev./Enhancement	16,450	18,000	16,225	18,000	5,684	10,000	20,000
10-5040-252	Outdoor Rec. Marketing	2,107	.00	.00	.00	.00	.00	2,000
10-5040-254	Chamber of Commerce	7,000	7,000	7,000	7,000	7,000	7,000	7,000
10-5040-255	DownTown Group Exp	5,901	6,000	4,442	6,000	.00	.00	6,000
10-5040-256	AGNC Expense	.00	500	53	500	.00	.00	500
10-5040-257	Branding-Marketing Exp.	633	.00	160	.00	.00	.00	5,000
10-5040-260	Insurance Expense	8,173	7,135	7,111	7,485	7,057	9,200	9,200
10-5040-279	Council Expenses	1,515	5,200	5,031	5,000	1,128	5,000	5,000
10-5040-280	Miscellaneous Expense	2,615	2,500	1,748	2,500	871	1,700	2,500
10-5040-283	Community Garden Exp.	285	200	.00	300	.00	.00	.00
10-5040-284	LoVa Meet in Middle Grant	.00	.00	.00	.00	.00	.00	1,185,000
10-5040-285	Community Market	2,500	6,500	6,317	6,500	565	1,350	.00
10-5040-287	Trail Development	103,849	88,244	44,280	10,000	22,804	27,500	.00
10-5040-288	LoVa Trail West (constr grant)	56	27,000	10,865	628,000	37,784	50,000	572,704
10-5040-289	LOVA Operations	.00	2,500	.00	12,500	.00	.00	.00
10-5040-290	Special Events	26,368	3,000	4,087	3,000	214	3,000	.00
10-5040-291	Burning Mtn Festival Exp.	.00	21,000	20,605	15,000	62	62	.00
10-5040-292	FMLD-Town Hall Improvements	.00	.00	.00	.00	.00	.00	41,069
10-5040-320	Veh Exp-08 Toyota	135	900	1,122	750	128	200	500
10-5040-321	Veh Exp - Traverse	14	700	20	700	154	250	400
10-5040-340	Gas & Oil	1,497	2,000	1,793	1,500	862	1,200	1,400
10-5040-360	County Treasurer Fees	7,170	9,074	8,905	10,500	9,620	9,850	10,000
10-5040-361	Treasurer Fees - Capital Exp	1,792	100	41	2,100	.00	100	100
10-5040-362	Bank Charges	.00	60	60	60	40	100	100
10-5040-476	SNAP Expense	934	700	777	500	.00	.00	.00
10-5040-477	DNU-Comm. Market	.00	.00	.00	.00	.00	.00	.00
10-5040-480	Engineering & Survey	853	500	.00	500	.00	500	500
10-5040-520	Election Expense	6,188	4,000	2,835	9,400	58	58	4,000
10-5040-600	Loan Interest	9,629	5,578	5,578	1,161	1,161	1,161	.00
10-5040-610	HPC Expenses	.00	2,000	.00	2,000	.00	2,000	2,000
10-5040-620	Climate & Environ Commission	.00	.00	.00	.00	.00	.00	2,000
10-5040-630	2010 Bond Costs	250	250	250	250	.00	.00	.00
10-5040-650	Loan Principal	77,000	81,000	81,000	43,000	43,000	43,000	.00
Total Administration:		562,754	610,915	514,480	1,165,074	339,232	465,871	2,237,560
General Fund Revenue Total:		1,722,410	2,115,258	2,142,724	2,303,549	1,490,297	1,882,220	3,754,206

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
	General Fund Expenditure Total:	562,754	610,915	514,480	1,165,074	339,232	465,871	2,237,560
	Net Total General Fund:	1,159,656	1,504,343	1,628,244	1,138,475	1,151,065	1,416,349	1,516,646
	Net Grand Totals:	1,159,656	1,504,343	1,628,244	1,138,475	1,151,065	1,416,349	1,516,646

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-170	Land Use Application Fees	800	3,535	3,810	1,500	1,805	1,500	1,500
10-4010-180	Building Permits	59,869	55,459	59,544	63,000	52,826	77,801	72,352
10-4010-190	Developers Reimbursement	15,375	60,000	57,014	30,000	32,845	40,000	40,000
10-4010-240	Contractor Licenses	4,375	150	75	.00	25	.00	.00
10-4010-245	Misc. Building Dept Revenue	206	10,000	.00	.00	.00	.00	.00
10-4010-300	Sign Permits	50	160	160	150	.00	.00	.00
Total Revenues:		80,675	129,304	120,604	94,650	87,501	119,301	113,852
Building & Planning								
10-5030-020	Salaries	100,475	64,716	63,666	72,800	49,131	68,000	115,615
10-5030-023	Overtime Pay	.00	.00	1	150	12	50	150
10-5030-025	Salary-Summer Temps	.00	.00	.00	.00	4,029	4,029	.00
10-5030-030	Payroll Tax Exp - Social Sec	6,230	4,013	3,831	4,550	3,195	4,400	7,200
10-5030-031	Payroll Tax Exp - Medicare	1,457	939	896	1,100	747	1,200	1,700
10-5030-032	Payroll Tax Exp - St Unemplmnt	270	195	186	250	185	300	350
10-5030-041	CRA Retirement Exp	4,136	2,589	2,547	3,000	1,960	2,800	4,650
10-5030-042	Health Insurance Exp	21,976	12,000	11,917	12,000	9,053	12,300	13,511
10-5030-043	Cafeteria Plan Expense	5,388	100	.00	.00	.00	.00	.00
10-5030-050	Employee Support	545	101	172	.00	14	50	50
10-5030-051	Employee Wellness Program	.00	205	159	205	.00	200	200
10-5030-100	Office Supplies	1,281	1,200	1,044	100	692	1,000	1,000
10-5030-101	Office Op. Supply & Furniture	.00	250	.00	200	327	327	200
10-5030-102	Postage Expense	101	300	307	300	365	515	500
10-5030-103	Computer Hardware/Software	35	1,200	1,186	.00	8	50	200
10-5030-104	Printing & Copies	1,018	1,000	916	500	696	500	500
10-5030-106	Credit Card Fees	300	300	.00	.00	.00	.00	.00
10-5030-107	Computer Services	5,625	3,925	4,037	2,900	2,715	3,600	3,800
10-5030-140	Telephone Expense	1,116	635	635	650	475	650	650
10-5030-150	Mileage Expense	.00	150	.00	350	.00	.00	.00
10-5030-160	Dues, Subscriptions	135	135	135	135	635	680	1,000
10-5030-161	Bldg Code Library	106	1,500	.00	250	.00	.00	250
10-5030-170	Training & Prof Dues	.00	2,200	125	1,200	.00	.00	1,500
10-5030-175	Meals, Lodging	32	82	32	1,000	.00	.00	1,500
10-5030-180	Publication of Notices	465	500	.00	250	.00	.00	500
10-5030-190	Developers Costs	14,206	60,000	57,795	30,000	32,173	40,000	40,000
10-5030-195	Developers Bad Debt	.00	500	.00	.00	.00	.00	.00
10-5030-200	Legal Services	7,613	4,500	4,391	7,000	7,765	13,000	7,700
10-5030-210	Technical Support	4,591	2,300	2,425	2,300	1,688	2,300	2,300
10-5030-220	Plan Review/Inspection	15,484	11,525	8,940	50,000	13,626	15,000	10,000
10-5030-230	Other Prof. Svcs.	.00	2,000	2,773	.00	1,750	1,750	1,000
10-5030-235	B & P Consulting Fees	.00	500	.00	.00	810	1,000	1,000
10-5030-240	Audit Expense	510	612	612	595	595	595	595
10-5030-260	Insurance Expense	3,964	4,039	4,038	4,300	3,222	4,200	4,300
10-5030-280	Miscellaneous Expense	131	100	.00	100	.00	.00	.00
10-5030-320	Vehicle Expense	.00	.00	.00	.00	130	200	500
10-5030-480	Engineering & Survey	.00	.00	.00	.00	.00	12,000	1,000
Total Building & Planning:		197,189	184,311	172,766	196,185	135,998	190,696	223,421
General Fund Revenue Total:		80,675	129,304	120,604	94,650	87,501	119,301	113,852
General Fund Expenditure Total:		197,189	184,311	172,766	196,185	135,998	190,696	223,421

Account Number	Account Title	2018-18 Prior year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
	Net Total General Fund:	116,514-	55,007-	52,162-	101,535-	48,497-	71,395-	109,569-
	Net Grand Totals:	<u>116,514-</u>	<u>55,007-</u>	<u>52,162-</u>	<u>101,535-</u>	<u>48,497-</u>	<u>71,395-</u>	<u>109,569-</u>

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Health & Welfare								
10-5080-500	Outgoing Grants	25,722	22,000	20,500	26,000	23,050	26,000	20,000
10-5080-502	H & W-CMC Seniors Program	1,736	3,721	3,084	4,000	1,940	4,000	4,500
10-5080-504	H & W-River Center	.00	.00	.00	.00	.00	0	15,000
Total Health & Welfare:		27,459	25,721	23,584	30,000	24,990	30,000	39,500
General Fund Revenue Total:		.00	.00	.00	.00	.00	0	0
General Fund Expenditure Total:		27,459	25,721	23,584	30,000	24,990	30,000	39,500
Net Total General Fund:		27,459-	25,721-	23,584-	30,000-	24,990-	30,000-	39,500-
Net Grand Totals:		27,459-	25,721-	23,584-	30,000-	24,990-	30,000-	39,500-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-400	Misc. Court Revenue	150	1,500	1,462	500	632	6,000	6,500
10-4010-420	Traffic Fines	9,794	6,700	7,059	7,000	3,782	125	200
10-4010-421	Parking Tickets	822	875	875	600	300	2,500	3,000
10-4010-440	Other Fines	5,937	3,802	3,972	4,000	1,860	1,200	1,500
10-4010-460	Court Costs	1,858	2,052	2,267	1,700	1,081	800	1,000
10-4010-480	PS Citation Serv Charges	1,705	1,313	1,369	1,200	587	800	850
Total Revenues:		20,266	16,242	17,004	15,000	8,242	11,425	13,050
Municipal Court								
10-5055-020	Salaries	9,600	10,400	10,400	10,400	6,900	10,000	13,000
10-5055-100	Office Supplies	80	100	77	200	128	200	200
10-5055-102	Postage Exp.	.00	100	145	100	151	200	150
10-5055-105	Office - Misc.	1,032	1,000	1,127	800	785	1,100	1,000
10-5055-106	Credit Card Fees	200	200	.00	200	.00	200	200
10-5055-160	Judge Exp (Dues, Taxes)	.00	300	.00	300	.00	.00	300
10-5055-175	Meals, Lodging	.00	300	.00	200	.00	.00	200
10-5055-220	Attorney Fees - Court	10,929	12,000	11,285	15,000	7,198	12,000	12,000
10-5055-260	Insurance Expense	1,002	808	806	850	613	850	850
10-5055-340	Municipal Court Expense	294	200	.00	200	20	100	200
10-5055-420	Training	.00	500	.00	500	.00	.00	.00
Total Municipal Court:		23,137	25,908	23,840	28,750	15,794	24,650	28,100
General Fund Revenue Total:		20,266	16,242	17,004	15,000	8,242	11,425	13,050
General Fund Expenditure Total:		23,137	25,908	23,840	28,750	15,794	24,650	28,100
Net Total General Fund:		2,871-	9,666-	6,836-	13,750-	7,552-	13,225-	15,050-
Net Grand Totals:		2,871-	9,666-	6,836-	13,750-	7,552-	13,225-	15,050-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Park Revenue								
10-4040-030	Sales Tax 1/2% (new 2001)	194,065	205,303	221,554	213,071	187,717	254,992	263,917
10-4040-090	Recreational Dev Fee	8,500	5,500	5,500	9,000	3,500	8,500	9,500
10-4040-100	Donations-Park Capital	.00	.00	.00	.00	.00	.00	.00
10-4040-110	GOCO Grant	.00	.00	.00	.00	.00	.00	.00
10-4040-111	FMLD Grant	150,910	6,574	6,574	.00	.00	.00	.00
10-4040-112	DOLA Grant	.00	.00	.00	.00	.00	.00	.00
10-4040-113	GARCO Grant	.00	.00	.00	.00	.00	.00	.00
10-4040-394	Sale of Parks Assets	.00	.00	.00	21,000	18,102	18,102	1,300
Total Park Revenue:		353,475	217,377	233,628	243,071	209,319	281,594	274,717
Park Expenses								
10-5075-421	Veh/Equip - Lease/Purchase	7,355	47,356	7,356	.00	36,199	36,199	.00
10-5075-600	Parks Interest Expense	21,741	24,710	19,909	18,363	13,625	18,363	13,654
10-5075-650	VIX Loan Principal	39,814	41,209	41,646	45,193	32,542	43,200	45,202
10-5075-700	Capital - Park Development	144,004	.00	.00	.00	.00	.00	.00
10-5075-701	Capital Park Improvements	41	.00	.00	.00	.00	.00	.00
10-5075-702	Capital Equipment	.00	.00	.00	.00	.00	.00	.00
10-5075-703	Capital Park Planning	.00	.00	.00	.00	.00	.00	.00
10-5075-704	Capital - NC Trails	.00	.00	.00	.00	.00	.00	40,000
Total Park Expenses:		212,954	113,275	68,911	63,556	82,366	97,762	98,856
General Fund Revenue Total:		353,475	217,377	233,628	243,071	209,319	281,594	274,717
General Fund Expenditure Total:		212,954	113,275	68,911	63,556	82,366	97,762	98,856
Net Total General Fund:		140,521	104,102	164,717	179,515	126,953	183,832	175,861
Net Grand Totals:		140,521	104,102	164,717	179,515	126,953	183,832	175,861

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Park Revenue								
10-4040-020	Sales Tax 1/4 %	97,033	102,682	110,777	106,536	93,859	127,496	131,958
10-4040-040	Park Use Revenue	405	1,061	675	600	225	400	400
10-4040-050	Dirty Hog Dash Rev.	8,353	12,922	12,972	12,800	25-	.00	.00
10-4040-080	Donations	4,000	.00	4,000	.00	.00	.00	.00
10-4040-082	Donations - Trails	15,000	.00	.00	.00	.00	.00	.00
10-4040-120	Miscellaneous	2,754	25	6,489	.00	.00	.00	.00
Total Park Revenue:		127,546	116,690	134,914	119,936	94,059	127,896	132,358
Park Expenses								
10-5075-020	Salaries	134,418	125,000	118,447	122,000	129,120	170,000	170,000
10-5075-023	Overtime Pay	.00	.00	284	1,300	200	1,300	1,300
10-5075-025	Salary-Summer Temps	35,275	26,500	25,055	27,500	8,929	13,000	27,500
10-5075-030	Payroll Tax Exp - Social Sec	10,521	10,900	8,573	9,400	8,362	12,000	12,500
10-5075-031	Payroll Tax Exp - Medicare	2,461	2,600	2,005	2,200	1,956	2,800	2,900
10-5075-032	Payroll Tax Exp - St Unemplmnt	475	600	415	460	436	600	600
10-5075-041	CRA Retirement Exp	5,637	6,000	4,738	5,000	5,168	7,000	6,850
10-5075-042	Health Insurance Exp	35,309	30,000	29,748	32,000	30,371	39,000	46,350
10-5075-043	Cafeteria Plan Expense	7,175	100	.00	.00	.00	.00	.00
10-5075-050	Employee Support	1,036	1,200	529	1,350	886	1,350	1,500
10-5075-051	Employee Wellness Program	.00	545	355	400	90	600	600
10-5075-100	Office Supplies	300	250	158	500	164	300	500
10-5075-101	Office Op. Supply & Furniture	.00	100	.00	300	.00	100	300
10-5075-103	Computer Hardware/Software	82	885	695	1,000	175	1,000	1,000
10-5075-106	Credit Card Fees	27	.00	.00	.00	.00	.00	.00
10-5075-107	Computer Services	4,846	4,000	3,991	3,800	2,685	3,800	3,800
10-5075-120	Utilities	2,823	3,500	3,684	4,000	2,620	4,000	4,000
10-5075-125	Porta-Jon Svc.	12,411	13,000	12,785	.00	.00	.00	.00
10-5075-140	Telephone Expense	2,256	2,200	1,944	2,200	1,345	2,000	2,000
10-5075-160	Dues, Subscriptions	.00	300	.00	300	.00	300	300
10-5075-170	Training	20	800	117	1,100	.00	.00	1,100
10-5075-175	Meals, Lodging	263	250	67	400	.00	.00	400
10-5075-180	Publication of Notices	334	100	15	200	703	800	200
10-5075-200	Legal Services	91	150	98	150	.00	100	165
10-5075-210	Technical Support	1,626	1,800	1,639	1,800	1,236	1,800	1,800
10-5075-220	Other Prof Services/Inspection	200	200	.00	200	.00	200	200
10-5075-230	Other Prof. Svcs. - CIP	.00	155	155	.00	.00	155	155
10-5075-240	Audit Expense	500	600	600	595	595	595	595
10-5075-260	Insurance Expense	10,192	8,400	8,352	8,800	6,352	8,300	8,300
10-5075-280	Miscellaneous Expense	.00	50	45	50	223	225	.00
10-5075-300	Tools	1,250	3,300	3,695	6,700	632	1,200	4,100
10-5075-320	Vehicle Expense	21	18	18	100	12	100	100
10-5075-326	Veh Exp-08 Chevy Colo(P9)	518	250	170	250	.00	250	.00
10-5075-328	Veh Exp-09 Chevy 3500(P5)	841	250	430	800	1,149	2,000	1,000
10-5075-329	Veh Exp-00 GMC(P12)	574	.00	12	.00	.00	.00	.00
10-5075-340	Gas & Oil	9,747	10,000	8,453	8,000	6,554	10,000	10,000
10-5075-380	Equipment Maintenance	2,773	2,500	2,132	4,000	2,439	4,000	4,500
10-5075-383	Eq. Maint. Jacobsen Mower	2,584	2,000	1,848	.00	728	1,200	1,200
10-5075-389	Irrigation M & O	10,387	8,500	7,880	7,500	6,222	7,800	9,000
10-5075-390	M & O	9,009	10,000	9,776	12,000	6,256	9,000	11,400
10-5075-391	Equipment Rental	771	750	690	750	331	750	750
10-5075-392	Fertilizer	1,392	2,500	2,383	2,500	2,560	2,700	3,000
10-5075-393	Weed management	969	1,800	1,194	1,800	1,236	1,800	1,800
10-5075-394	Mosquito Control	5,700	5,840	5,840	6,200	6,000	6,000	6,150
10-5075-396	Trail Maintenance	200	100	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5075-397	Gardens Expense	2,293	2,200	1,728	2,200	1,936	2,200	2,500
10-5075-399	Trail Signs	.00	200	178	2,000	.00	2,000	2,000
10-5075-400	Rides & Reggae	25,682	20,000	20,000	20,000	51,500	51,500	10,000
10-5075-401	Dirty Hog Dash Exp.	8,608	11,000	10,733	9,500	.00	.00	.00
10-5075-403	Holiday Lights Expense	.00	.00	.00	.00	.00	.00	2,000
10-5075-480	Engineering & Survey	.00	10	5	250	.00	.00	.00
10-5075-481	Safety	375	300	429	300	1,235	1,300	300
10-5075-499	PWF Maintenance	520	500	193	500	2,419	3,000	2,000
10-5075-500	Tree Maintenance - Parks	2,591	4,000	3,905	3,000	6,308	7,500	8,000
Total Park Expenses:		355,084	326,203	306,187	315,355	299,133	385,625	374,715
General Fund Revenue Total:		127,546	116,690	134,914	119,936	94,059	127,896	132,358
General Fund Expenditure Total:		355,084	326,203	306,187	315,355	299,133	385,625	374,715
Net Total General Fund:		227,538-	209,513-	171,273-	195,419-	205,075-	257,729-	242,357-
Net Grand Totals:		227,538-	209,513-	171,273-	195,419-	205,075-	257,729-	242,357-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-500	PS Charges for Services	1,211	850	730	1,000	633	800	850
10-4010-510	PS-VIN Inspect.	1,285	900	1,040	900	790	900	800
10-4010-520	PS Dog Impound Fees	168	140	370	100	430	600	600
10-4010-560	PS Donation to Bike Rodeo	1,800	650	650	650	.00	.00	250
10-4010-565	PS Training Reimbursement	28,175	7,000	5,486	6,500	7,981	9,500	6,000
10-4010-580	PS Vehicle Sale	8,174	2,057	2,057	300	287	400	4,000
10-4010-585	Veh. Impound Fees	4,584	500	920	400	1,775	2,500	2,000
10-4010-636	Mahan Scholarship Fund	311	207	229	200	52	52	.00
10-4010-638	FMLD Grant	.00	23,238	23,184	.00	.00	.00	25,000
10-4010-640	PS Bail Bonds	1,224	100	222	100	.00	.00	.00
10-4010-645	Jail Restitution	.00	110	110	.00	.00	.00	.00
10-4010-661	PS - Donations	.00	300	.00	.00	1,000	.00	.00
10-4010-670	PS Miscellaneous Revenue	288	1,000	751	500	1,579	850	800
Total Revenues:		47,221	37,052	35,748	10,650	14,527	15,602	40,300
Public Safety								
10-5050-020	Salaries	533,012	535,000	528,907	563,000	408,408	570,000	643,000
10-5050-022	Call Out Pay	1,398	1,500	1,416	1,500	737	1,400	1,500
10-5050-023	Overtime Pay	.00	1,000	203	5,100	1,188	2,500	4,500
10-5050-030	Payroll Tax Exp - Social Sec	33,134	32,000	31,618	35,500	24,460	35,500	40,300
10-5050-031	Payroll Tax Exp - Medicare	7,749	7,500	7,394	8,300	5,720	8,300	9,400
10-5050-032	Payroll Tax Exp - St Unemplmnt	1,587	1,500	1,550	1,800	1,199	1,800	1,950
10-5050-041	CRA Retirement Exp	22,343	21,500	21,226	23,000	16,410	23,000	26,000
10-5050-042	Health Insurance Exp	146,235	136,000	135,427	149,000	107,782	149,000	191,600
10-5050-043	Cafeteria Plan Expense	27,884	24	24	.00	.00	.00	.00
10-5050-049	Recruitment Expense	.00	150	.00	500	.00	.00	500
10-5050-050	Employee Assistance Program	1,240	200	661	1,200	42	1,200	5,200
10-5050-051	Employee Wellness Program	.00	1,912	1,380	2,200	350	2,550	2,400
10-5050-100	Office Supplies	2,322	1,800	1,970	2,000	1,158	1,700	2,000
10-5050-101	Office Op. Supply & Furniture	610	1,000	731	1,000	230	400	1,500
10-5050-102	Postage Expense	305	400	316	800	318	550	800
10-5050-103	Computer Hardware/Software	2,109	11,500	11,752	2,200	679	1,500	3,000
10-5050-104	Printing & Copies	2,191	2,700	2,559	3,300	1,825	2,500	3,500
10-5050-106	Credit Card Fees	62	155	.00	155	.00	.00	.00
10-5050-140	Telephone Expense	8,593	8,800	8,329	9,500	6,318	8,500	10,000
10-5050-145	Internet Svc/Web Page	644	1,080	990	1,080	810	1,080	1,080
10-5050-150	Mileage Expense	.00	255	173	.00	.00	.00	.00
10-5050-160	Dues & Subscriptions	3,483	7,300	7,206	9,000	7,735	9,000	17,000
10-5050-175	Meals, Lodging	7,753	6,000	5,743	7,500	2,645	5,500	8,000
10-5050-180	Publication of Notices	.00	255	.00	250	.00	.00	250
10-5050-190	Refund	20	150	.00	150	.00	75	150
10-5050-200	Legal & Professional Svcs.	91	5,600	.00	5,600	1,547	3,000	6,000
10-5050-240	Audit Expense	640	468	468	850	850	850	850
10-5050-260	Insurance Expense	21,008	28,337	27,837	28,900	21,075	27,500	27,100
10-5050-280	Miscellaneous Expense	427	750	913	1,000	1,791	3,000	2,000
10-5050-290	Special Events Exp.	519	350	193	1,600	50	250	1,600
10-5050-300	Uniform Allowance	3,742	5,000	5,567	5,000	1,787	4,500	5,000
10-5050-301	Officer's Equipment	7,627	33,238	31,288	10,000	10,599	12,000	12,000
10-5050-315	Veh Exp-014-2009 Dod. Chg.	.00	.00	.00	.00	.00	.00	.00
10-5050-316	Veh Exp-534-16 Tahoe	1,289	1,600	1,558	1,500	2,186	2,500	1,500
10-5050-317	Veh Exp-533 - 16 Chevy Tahoe	1,415	1,000	864	1,200	755	1,200	1,500
10-5050-318	Veh Exp-068 - 04 Crown Vic	.00	.00	.00	.00	.00	.00	.00
10-5050-320	Veh Exp-#255-2010 Charger	1,541	800	415	2,000	312	1,000	2,000
10-5050-321	Veh Exp-2009 Chevy Tahoe	2,474	2,100	1,899	2,500	1,198	2,000	2,500

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5050-323	Veh Exp- 028 - 2009 Explorer	606	1,500	1,511	500	.00	.00	.00
10-5050-324	Veh Exp-407-2010 Explorer	2,215	500	807	2,000	.00	.00	2,000
10-5050-325	Veh Exp-18 Tahoe	.00	1,000	697	1,200	849	1,200	1,500
10-5050-327	Veh Exp-09 Tahoe	2,424	3,300	3,272	2,500	1,005	1,500	2,500
10-5050-328	Veh Exp-568-08 Ford F-150	1,566	529	529	.00	528	600	.00
10-5050-329	Veh Exp-337-08 Ford F-150	601	1,900	1,251	2,500	304	.00	.00
10-5050-330	Veh Exp- 18 Tahoe	.00	500	275	1,200	6	2,000	2,500
10-5050-335	Equip. Expense-Radar Trlr	.00	450	.00	.00	.00	1,200	1,500
10-5050-338	Veh Exp-820/17 Tahoe	1,183	2,900	2,598	1,200	906	1,000	1,500
10-5050-339	Veh Exp-821/17 Tahoe	737	1,900	1,637	1,200	531	1,000	1,500
10-5050-340	Gas & Oil	21,982	20,000	19,362	20,000	12,348	18,000	20,000
10-5050-360	Abandon Vehicle	3,004	2,800	1,648	3,500	2,851	4,000	4,000
10-5050-380	Equipment Maintenance	2,314	2,000	2,895	2,400	2,077	2,400	2,800
10-5050-384	Tires - New	1,873	2,400	1,951	2,400	.00	2,400	2,500
10-5050-419	Mahan Fund/Training Exp.	.00	50	.00	.00	.00	.00	.00
10-5050-420	Training & Certification	20,034	2,000	1,438	5,000	3,358	4,500	5,000
10-5050-421	Vehicle Lease/Purchase	75,673	58,000	.00	28,000	.00	.00	.00
10-5050-460	Jail	.00	250	.00	250	.00	250	250
10-5050-480	Public Relations	.00	204	.00	.00	.00	.00	.00
10-5050-482	Shop W/Cop Exp.	949	612	.00	.00	.00	.00	.00
10-5050-500	Bike Rodeo	1,251	650	647	1,020	.00	1,000	1,000
10-5050-520	D.A.R.E. Expenses	23	.00	.00	.00	.00	.00	.00
10-5050-540	Community Policing	1,284	1,000	702	600	.00	600	600
10-5050-560	Capital - Evidence Storage	.00	.00	.00	.00	198	17,000	20,000
10-5050-580	Capital Equipment	.00	.00	.00	.00	.00	.00	.00
10-5050-600	Animal Control	.00	250	.00	500	.00	300	500
10-5050-601	Kennel Expenses	650	1,300	1,067	1,100	310	600	1,100
10-5050-620	Emergency Preparedness	244	450	645	750	.00	500	750
10-5050-642	Computer Services	12,866	6,000	5,660	4,000	2,984	4,000	4,000
10-5050-643	Training Library	451	408	.00	400	507	600	600
10-5050-644	Hiring Expense	1,467	2,200	2,035	1,500	219	300	1,500
10-5050-645	Ammunition Expense	3,229	3,500	3,166	4,000	817	3,600	4,000
10-5050-646	Laboratory Fees	650	1,000	296	2,000	.00	1,000	2,000
10-5050-647	Printing Expense	234	700	302	1,000	.00	.00	1,000
10-5050-651	Evidence Equip. & Supplies	29	500	106	600	727	400	600
10-5050-652	Evid. Collection/Analysis	28	1,500	423	1,500	500	1,000	1,500
Total Public Safety:		1,001,014	981,177	895,495	981,005	661,191	954,805	1,122,380
General Fund Revenue Total:		47,221	37,052	35,748	10,650	14,527	15,602	40,300
General Fund Expenditure Total:		1,001,014	981,177	895,495	981,005	661,191	954,805	1,122,380
Net Total General Fund:		953,793-	944,125-	859,747-	970,355-	646,664-	939,203-	1,082,080
Net Grand Totals:		953,793-	944,125-	859,747-	970,355-	646,664-	939,203-	1,082,080

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-680	REC Wrestling	1,995	1,800	1,800	1,800	.00	.00	.00
10-4010-700	REC Baseball	2,750	2,925	2,935	2,700	694	694	.00
10-4010-720	REC Basketball	1,930	6,200	7,940	6,200	4,670	4,670	1,300
10-4010-725	REC Beginning Basketball	2,155	2,600	3,690	2,600	645	645	11,000
10-4010-730	Advanced/Competitive Basketbal	7,200	5,500	5,500	6,000	11,625	11,625	1,000
10-4010-740	REC Softball	645	1,708	1,723	2,000	.00	.00	3,200
10-4010-760	REC Beginning Baseball	2,886	3,210	3,210	3,200	240	240	1,500
10-4010-770	REC Junior Golf	1,200	1,100	.00	.00	.00	.00	1,500
10-4010-771	REC Adult Golf	.00	500	.00	.00	.00	.00	2,000
10-4010-780	Flag Football	2,795	1,825	1,825	2,300	4,240	4,240	.00
10-4010-790	REC Fitness Activities	3,376	5,500	5,542	4,000	4,393	6,000	4,000
10-4010-795	REC Pickleball	1,470	1,000	1,025	1,700	115	115	.00
10-4010-820	REC Adult Basketball	261	2,530	2,530	2,500	3,035	3,035	.00
10-4010-840	DNU-REC Soccer	.00	100	100	.00	.00	.00	.00
10-4010-841	Beginning Soccer	7,640	7,800	7,676	8,200	3,267	3,377	8,200
10-4010-843	Rec. Adult Soccer	2,360	3,000	2,180	4,000	.00	.00	2,000
10-4010-845	REC Competitive Soccer	52,920	68,263	68,373	68,000	36,985	36,985	34,000
10-4010-847	REC MLS Soccer Camp	409	250	.00	.00	.00	.00	500
10-4010-850	REC Volleyball	.00	170	.00	500	.00	.00	500
10-4010-851	Youth Volleyball	2,849	3,700	3,700	3,500	3,653	3,700	3,500
10-4010-859	Arts & Enrichment	7,315	16,500	18,925	12,000	8,342	10,000	12,000
10-4010-860	REC Miscellaneous Program	5	15	15	500	.00	.00	.00
10-4010-870	REC After-School Programs	.00	5,500	7,925	4,000	4,369	5,000	2,000
10-4010-880	REC Donations	.00	2,321	2,321	3,000	.00	.00	1,000
10-4010-885	Special Events Donations	1,110	500	.00	500	.00	.00	500
10-4010-887	Rec. Scholarship Donations	173	300	273	1,000	33	33	500
10-4010-900	REC Grants	1,625	3,250	3,250	2,925	2,925	2,925	.00
10-4010-901	Rec FMLD Grant	26,500	23,717	23,717	.00	.00	.00	.00
10-4010-910	Comm Center Rental/Fees	11,667	12,000	16,578	12,000	4,601	7,000	8,000
10-4010-940	REC Miscellaneous	50	169	169	200	.00	.00	.00
10-4010-970	REC Special Events Revenue	75	500	475	5,000	.00	.00	3,800
10-4010-972	Dirty Hog Dash Revenue	.00	.00	.00	.00	.00	.00	9,500
10-4010-974	Burning Mtn Festival Revenue	.00	.00	.00	.00	.00	.00	13,000
10-4010-976	Community Market	.00	.00	.00	.00	.00	.00	100
10-4010-990	REC Team Sponsorships	.00	.00	250	.00	.00	.00	.00
10-4010-992	Youth Trips	.00	.00	.00	.00	.00	.00	1,200
10-4010-993	5k Races/Walk	25	1,085	1,085	2,500	50	50	500
10-4010-994	Youth Fitness	.00	.00	.00	.00	250	250	500
10-4010-995	Adult Pickleball Tournaments	480	800	.00	500	.00	.00	500
10-4010-996	Adult Volleyball Tournaments	.00	500	.00	500	40-	.00	.00
10-4010-997	Seniors Programs	.00	.00	.00	.00	40	.00	.00
10-4010-998	E-Sports	.00	.00	.00	.00	.00	.00	500
Total Revenues:		143,866	186,838	194,732	163,825	94,132	100,584	127,800

Recreation

10-5070-020	Salaries	105,180	128,000	124,748	164,000	96,715	130,000	150,433
10-5070-023	Overtime Pay	.00	.00	.00	1,000	.00	300	1,000
10-5070-025	Salary - Temps	28,121	58,000	56,479	40,000	30,932	40,000	43,000
10-5070-030	Payroll Tax Exp - Social Sec	8,265	11,000	10,541	13,000	7,269	9,500	12,100
10-5070-031	Payroll Tax Exp - Medicare	1,933	2,600	2,465	3,000	1,700	2,500	2,900
10-5070-032	Payroll Tax Exp - St Unemplmnt	386	600	534	625	367	600	600
10-5070-041	CRA Retirement Exp	4,631	5,500	5,299	6,600	3,853	5,200	6,100
10-5070-042	Health Insurance Exp	33,690	38,000	37,508	49,000	32,260	43,000	47,350
10-5070-043	Cafeteria Plan Expense	11,879	100	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5070-050	Employee Support	614	400	727	500	187	500	500
10-5070-051	Employee Wellness Program	.00	850	830	700	.00	700	830
10-5070-100	Office Supplies	1,225	1,000	916	1,000	167	500	1,000
10-5070-101	Office Op. Supply & Furniture	649	500	491	500	.00	.00	500
10-5070-102	Postage Expense	4	300	328	100	345	500	500
10-5070-103	Computer Hardware/Software	1,776	6,500	5,740	2,000	430	500	2,000
10-5070-104	Printing & Copies	1,020	800	921	1,000	696	1,000	1,000
10-5070-105	Office - Misc.	.00	.00	40	.00	.00	.00	.00
10-5070-106	Credit Card Fees	2,970	4,000	3,881	3,000	1,973	3,000	3,200
10-5070-107	Computer Services	5,405	5,800	5,914	4,000	4,823	5,800	6,000
10-5070-120	Promotion & Advertising	719	700	593	500	.00	.00	500
10-5070-140	Telephone Expense	2,169	2,500	2,100	2,500	1,588	2,300	2,500
10-5070-145	Internet Svc/Web Page	900	2,600	2,366	2,600	1,620	2,200	2,200
10-5070-150	Mileage Expense	85	85	.00	.00	.00	.00	.00
10-5070-160	Dues, Subscriptions	565	500	350	500	370	500	500
10-5070-170	Training, Meetings	759	700	415	700	110	400	700
10-5070-175	Meals, Lodging	64	500	67	500	.00	.00	500
10-5070-180	Publication of Notices	5	600	.00	600	.00	.00	100
10-5070-200	Legal Services	17	.00	.00	.00	.00	.00	.00
10-5070-210	Technical Support	1,735	2,000	1,953	2,000	1,236	2,000	2,000
10-5070-220	Other Prof Services	349	1,000	.00	.00	.00	.00	.00
10-5070-240	Audit Expense	300	250	250	595	595	595	595
10-5070-260	Insurance Expense	5,026	6,466	6,390	6,600	8,404	10,300	8,500
10-5070-280	Miscellaneous Expense	504	110	154	200	.00	.00	200
10-5070-290	Veh Exp-09 GMC(R8)	.00	250	159	250	.00	.00	250
10-5070-295	Gas & Oil	386	350	290	350	96	120	350
10-5070-300	Wrestling	1,032	1,500	1,500	1,000	18	20	.00
10-5070-320	Rec Basketball	2,281	3,000	2,983	2,500	2,585	2,585	.00
10-5070-340	Men's Basketball	.00	500	268	750	276	400	.00
10-5070-360	Beginning Basketball	562	1,000	928	1,000	71	.00	.00
10-5070-375	Slam Competitive Basketbal	1,686	364	364	750	486	486	750
10-5070-380	Baseball	1,473	1,721	1,732	1,800	266	300	.00
10-5070-385	Beginning Baseball	2,264	1,114	1,114	1,200	266	300	800
10-5070-400	Softball	1,022	830	830	1,000	20	20	.00
10-5070-421	Flag Football	1,953	700	561	1,000	933	1,000	1,000
10-5070-450	Fitness Activities Exp.	1,911	3,800	3,649	2,500	2,354	3,000	3,000
10-5070-460	Soccer	239	100	70	.00	.00	.00	.00
10-5070-462	Micro Soccer	3,314	2,000	2,021	1,500	119	500	2,500
10-5070-464	Adult Soccer	504	500	237	800	.00	.00	400
10-5070-465	Competitive Soccer	44,832	66,000	65,984	56,000	29,228	30,000	27,200
10-5070-470	Volleyball	745	700	694	700	.00	.00	.00
10-5070-471	Youth Volleyball	1,787	1,100	1,001	900	228	500	1,000
10-5070-475	Arts & Enrichment	3,300	5,200	6,962	3,000	5,021	6,000	6,000
10-5070-490	Lacrosse	.00	.00	.00	.00	.00	.00	1,125
10-5070-494	Junior Golf	1,215	1,075	.00	.00	.00	.00	1,125
10-5070-495	Adult Golf	.00	500	.00	.00	.00	.00	1,125
10-5070-500	Misc Programs	1,051	750	.00	.00	372	400	200
10-5070-505	After School Program	.00	1,200	1,526	.00	2,426	3,000	750
10-5070-520	C.C. - Insurance	.00	.00	.00	.00	.00	1,200	2,200
10-5070-530	C.C. - Repairs/Maint.	1,360	2,000	2,320	1,500	1,240	1,500	1,200
10-5070-531	C.C. - Janitorial	1,799	2,800	2,901	2,200	1,124	1,500	2,200
10-5070-535	C.C. - Supplies	1,135	1,000	507	1,000	1,046	1,400	1,000
10-5070-540	C.C. - Utilities	7,023	6,000	6,062	7,000	4,781	7,000	7,000
10-5070-550	C.C - Rental Refund	.00	.00	.00	.00	.00	195	.00
10-5070-610	Rec Dept Special Events	1,130	1,000	73	.00	141	200	1,000
10-5070-640	Field Maintenance	1,039	1,000	669	1,000	.00	200	1,000
10-5070-642	Facilities Maintenance	33	.00	.00	.00	532	1,000	1,000
10-5070-700	Capital Expenditures	29,732	23,717	23,717	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5070-900	Town Special Events	.00	.00	.00	.00	.00	.00	6,000
10-5070-972	Dirty Hog Dash Expense	.00	.00	.00	.00	.00	.00	9,500
10-5070-974	Burning Mtn Festival Expense	.00	.00	.00	.00	.00	.00	22,000
10-5070-976	Community Market	.00	.00	.00	.00	.00	.00	6,500
10-5070-992	5K Races/Walk	.00	788	788	1,300	.00	500	800
10-5070-993	Seniors Programs	.00	.00	.00	.00	272	272	.00
10-5070-994	GOCO Generation Wild Exp	.00	200	203	.00	1,472	1,472	3,000
10-5070-995	Youth Fitness	.00	.00	.00	.00	590	700	250
10-5070-996	Adult Pickleball Tournaments	400	500	140	800	.00	.00	250
10-5070-997	Adult Volleyball Tournaments	.00	500	.00	500	.00	.00	250
10-5070-998	E-Sports Exp.	.00	.00	.00	.00	600	600	1,000
Total Recreation:		336,153	415,720	402,251	399,620	252,204	328,265	411,033
General Fund Revenue Total:		143,866	186,838	194,732	163,825	94,132	100,584	127,800
General Fund Expenditure Total:		336,153	415,720	402,251	399,620	252,204	328,265	411,033
Net Total General Fund:		192,287-	228,882-	207,519-	235,795-	158,072-	227,681-	283,233-
Net Grand Totals:		192,287-	228,882-	207,519-	235,795-	158,072-	227,681-	283,233-

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Revenues								
10-4010-060	Sales Street 1%	401,998	425,528	458,934	441,362	388,843	528,198	546,684
10-4010-070	County Sales Tax 3/4%	152,838	145,190	150,040	151,578	117,424	150,000	145,000
10-4010-320	M/V Special Assessment	19,075	19,540	19,976	18,000	14,093	18,000	16,000
10-4010-340	County Road & Bridge	33,570	33,570	33,570	33,570	.00	.00	.00
10-4010-360	Highway Use Tax	167,046	158,710	166,987	133,483	91,513	122,000	126,297
10-4010-370	Traffic Impact Fee	8,296	7,039	3,451	25,116	.00	3,590	7,467
10-4010-371	Permits-St Maint.	.00	390	390	.00	.00	.00	.00
10-4010-394	Sale of Assets	.00	.00	.00	.00	.00	3,400	3,000
10-4010-395	Misc. Street Revenue	3,187	190	3,783	100	3,827	.00	.00
10-4010-396	Misc. Public Works Grants	10,000	9,000	9,000	.00	.00	.00	.00
10-4010-397	FMLD Grant	185,500	60,000	60,000	.00	200,000	200,000	.00
Total Revenues:		981,511	859,157	906,131	803,209	815,700	1,025,188	844,448

Street Maintenance								
10-5090-020	Salaries	198,572	195,000	193,248	200,000	147,912	203,000	223,000
10-5090-022	Call Out Pay	.00	200	858	.00	1,570	2,500	2,500
10-5090-023	Overtime Pay	.00	1,200	353	1,000	216	1,000	1,000
10-5090-025	Salary - Temps	25,896	25,000	24,895	28,400	8,929	15,000	28,400
10-5090-030	Payroll Tax Exp - Social Sec	13,917	14,500	13,191	14,200	9,513	13,500	15,800
10-5090-031	Payroll Tax Exp - Medicare	3,255	3,500	3,085	3,400	2,225	3,200	3,700
10-5090-032	Payroll Tax Exp - St Unemplmnt	640	700	641	700	491	725	765
10-5090-041	CRA Retirement Exp	8,470	8,200	7,767	8,000	5,978	8,250	9,100
10-5090-042	Health Insurance Exp	49,846	43,000	42,618	47,000	32,845	45,000	52,300
10-5090-043	Cafeteria Plan Expense	8,052	100	.00	.00	.00	.00	.00
10-5090-050	Employee Support	1,404	500	757	1,000	426	1,000	1,000
10-5090-051	Employee Wellness Program	.00	626	509	600	90	600	600
10-5090-100	Office Supplies	72	700	689	300	106	300	300
10-5090-101	Office Op. Supply & Furniture	.00	150	.00	150	.00	100	150
10-5090-102	Postage Expense	.00	300	396	100	320	400	300
10-5090-103	Computer Hardware/Software	257	1,700	1,503	.00	175	500	1,000
10-5090-107	Computer Services	5,849	4,500	4,843	3,200	3,259	4,200	4,200
10-5090-120	Utilities	9,842	4,000	212	9,200	2,073	4,200	4,500
10-5090-140	Telephone Expense	2,772	2,800	2,290	2,800	1,912	2,700	2,900
10-5090-160	Dues, Subscriptions	430	400	255	500	350	500	500
10-5090-170	Training	335	1,000	.00	1,200	.00	800	1,200
10-5090-175	Meals, Lodging	399	600	52	900	.00	300	900
10-5090-180	Publication of Notices	89	300	.00	300	.00	.00	200
10-5090-200	Legal Services	896	200	.00	500	.00	.00	550
10-5090-210	Technical Support	2,196	2,500	2,399	2,500	1,670	2,300	2,500
10-5090-220	Other Prof Services	81	100	.00	500	.00	.00	500
10-5090-240	Audit Expense	1,300	700	700	595	595	595	595
10-5090-260	Insurance Expense	11,385	10,500	10,326	12,500	7,832	11,000	11,000
10-5090-280	Miscellaneous Expense	.00	100	.00	.00	.00	.00	.00
10-5090-300	Machinery, Equipment, Tools	2,900	2,500	2,308	5,500	1,973	5,500	4,000
10-5090-320	Vehicle Expense	347	400	.00	400	42	400	400
10-5090-322	Veh Exp-2009 Hook Truck	189	3,000	2,840	600	1,813	2,000	1,500
10-5090-329	Veh Exp-09 chevy 2500(M6)	182	800	711	250	74	74	.00
10-5090-330	Veh Exp-09 Canyon(A1)	18	.00	.00	.00	.00	.00	.00
10-5090-331	Veh Exp-17 Chevy (M-7)	703	250	122	800	.00	800	250
10-5090-332	Veh Exp-2017 Chevy (A-2)	.00	500	599	250	5	800	250
10-5090-340	Gas & Oil	6,739	7,000	5,909	8,500	7,241	8,500	8,500
10-5090-360	Co. Treas. Fees-Prop. Tax	3,057	3,000	3,207	2,500	2,093	3,000	2,500
10-5090-376	Eq. Maint-Cat MiniEx	.00	.00	.00	500	203	400	500
10-5090-377	Eq. Maint - Snow Plows	1,180	3,000	3,729	3,000	2,585	3,500	3,500

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
10-5090-378	Eq. Maint. - JD MiniEx	.00	.00	.00	.00	.00	.00	.00
10-5090-379	Eq. Maint. Bobcat Skidsteer	83	500	840	1,200	567	1,200	1,200
10-5090-380	Equipment Maintenance	807	1,700	1,499	1,200	430	1,200	1,500
10-5090-381	Eq. Maint. Cat Backhoe	1,449	800	719	1,000	126	400	600
10-5090-382	Eq. Maint. Street Sweeper	826	2,200	956	3,000	1,551	3,000	3,000
10-5090-383	Eq. Maint. J.D. Tractor	.00	300	57	300	.00	100	300
10-5090-384	Tires - New	868	600	.00	1,200	.00	1,200	1,200
10-5090-390	Maintenance/Operations	7,677	7,000	7,275	8,500	5,064	8,500	9,500
10-5090-391	Equipment Rental	1,630	1,500	720	2,000	469	2,000	2,000
10-5090-392	Road Base/Cinders/Patching Mtl	8,241	9,200	7,150	9,500	7,514	9,500	10,500
10-5090-394	Crack Seal Exp.	.00	10,000	.00	30,000	22,746	30,000	50,000
10-5090-395	Sidewalk Maintenance	.00	1,200	1,132	2,000	.00	1,000	2,000
10-5090-396	St. Signs	2,324	2,200	2,032	2,000	536	2,000	2,000
10-5090-397	Painting - St./Crosswalks	5,225	7,000	6,274	7,000	7,969	8,000	7,000
10-5090-398	Street Chip & Seal	.00	10,000	.00	20,000	.00	20,000	50,000
10-5090-400	Street Lights	49,956	57,000	50,907	57,000	39,441	57,000	57,000
10-5090-401	Pedestrian Safety	.00	500	.00	.00	.00	.00	.00
10-5090-402	Main Street Enhancement	20,431	.00	.00	.00	.00	.00	.00
10-5090-403	EV Charge Station operations	.00	.00	2	.00	430	650	650
10-5090-421	Equip Lease/Purchase	7,697	50,698	7,698	.00	66,701	67,000	14,000
10-5090-480	Engineering & Survey	4,166	800	240	.00	233	250	.00
10-5090-481	Safety	557	1,000	471	1,000	1,220	1,500	1,000
10-5090-499	PWF Maintenance	439	500	650	500	3,525	4,000	2,000
10-5090-500	Tree Maintenance	.00	1,000	3,900	5,000	3,906	6,000	8,000
10-5090-550	Street Asphalt Overlay	.00	80,000	87,883	30,000	262,706	262,707	50,000
10-5090-560	Capital Improvements	295,209	24,000	26,490	.00	1,860	1,860	.00
Total Street Maintenance:		768,855	613,224	537,905	544,245	671,511	835,711	664,310
General Fund Revenue Total:		981,511	859,157	906,131	803,209	815,700	1,025,188	844,448
General Fund Expenditure Total:		768,855	613,224	537,905	544,245	671,511	835,711	664,310
Net Total General Fund:		212,656	245,933	368,226	258,964	144,188	189,477	180,138
Net Grand Totals:		212,656	245,933	368,226	258,964	144,188	189,477	180,138

Account Number	Account Title	2018-18 Prior Year 2 Actual	2019-19 Prior Year Budget	2019-19 Prior Year Actual	2020-20 Curr Year Budget	09/20 Curr YTD Actual	2020-20 Curr Year Proj Budget	2021-21 Beginning Budget
General Fund								
Town Maintenance								
10-5060-020	Salaries	10,190	9,807	9,593	9,600	7,483	10,300	10,450
10-5060-030	Payroll Tax Exp - Social Sec	632	608	578	600	451	650	650
10-5060-031	Payroll Tax Exp - Medicare	148	143	135	150	105	150	175
10-5060-032	Payroll Tax Exp - St Unemplmnt	31	30	28	30	22	30	35
10-5060-041	CRA Retirement Exp	420	393	384	400	299	400	425
10-5060-042	Health Insurance Exp	2,025	1,800	1,775	1,900	1,387	1,900	1,943
10-5060-043	Cafeteria Plan Expense	799	100	.00	.00	.00	.00	.00
10-5060-050	Employee Support	43	100	.00	100	.00	.00	.00
10-5060-051	Employee Wellness Program	.00	22	20	22	.00	20	20
10-5060-100	Office Supplies	379	350	336	350	113	350	350
10-5060-104	Printing & Copies	.00	.00	.00	.00	.00	.00	.00
10-5060-107	Computer Services	.00	.00	440	.00	34	34	.00
10-5060-145	Internet svc	90	1,600	1,539	2,592	2,025	2,700	2,700
10-5060-160	Dues, Subscriptions	.00	.00	.00	.00	.00	.00	.00
10-5060-175	Meals, Lodging	13-	.00	.00	.00	.00	.00	.00
10-5060-180	Publication of Notices	.00	.00	.00	.00	.00	.00	.00
10-5060-260	Insurance Expense	3,755	3,976	3,882	4,200	2,942	4,000	4,100
10-5060-280	Miscellaneous Expense	.00	50	.00	50	.00	.00	.00
10-5060-560	Capital Replacement - T/H	.00	.00	.00	.00	.00	.00	.00
10-5060-600	Town M & O	2,881	2,000	1,255	2,000	2,591	3,800	4,000
10-5060-601	T/H Cleaning & Supplies	3,327	2,000	621	2,000	77	500	3,500
10-5060-602	M & O - Shop Use	.00	192	192	.00	.00	.00	.00
10-5060-603	MOC Cleaning & Supplies	3,660	2,500	2,022	2,500	260	1,000	1,500
10-5060-604	Rent Expense	.00	.00	.00	.00	.00	.00	6,000
10-5060-610	Town Apt. Expenses	6,892	5,500	5,453	.00	.00	.00	.00
10-5060-611	Museum Expense	45	500	.00	500	.00	.00	.00
Total Town Maintenance:		35,302	31,671	28,253	26,994	17,790	25,834	35,848
General Fund Revenue Total:		.00	.00	.00	.00	.00	.00	.00
General Fund Expenditure Total:		35,302	31,671	28,253	26,994	17,790	25,834	35,848
Net Total General Fund:		35,302-	31,671-	28,253-	26,994-	17,790-	25,834-	35,848-
Net Grand Totals:		35,302-	31,671-	28,253-	26,994-	17,790-	25,834-	35,848-



Town of New Castle

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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Consider Ordinance TC 2020-7 Second Reading
Date: 11-17-20

Purpose:

The purpose of this agenda item is to consider Ordinance TC 2020-7 on second reading.

During our Council Meeting on Nov. 3rd 2020, Town Planner Paul Smith was able to introduce Council to the details of a proposed addition to the Town Municipal Code which would allow the Town to have better insight and control of the permitting and installation of Wireless Communication Facilities and Equipment. After discussion at first reading Council had no recommended changes to the Ordinance or related Code.

**TOWN OF NEW CASTLE, COLORADO
ORDINANCE NO. TC 2020-07**

AN ORDINANCE OF THE NEW CASTLE TOWN COUNCIL AMENDING
THE TOWN MUNICIPAL CODE TO ADD CHAPTER 17.74, WIRELESS
COMMUNICATIONS FACILITIES AND EQUIPMENT.

WHEREAS, the Town of New Castle (“Town”) is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Home Rule Charter for the Town of New Castle, Colorado; and

WHEREAS, by HB 17-1193 and amendments to C.R.S. §§ 29-27-401 *et seq.* and §§ 38-5.5-101 *et seq.*, the Colorado General Assembly declared the siting of certain classifications of telecommunication facilities to be matters of state-wide concern; and

WHEREAS, the Town desires to accommodate the needs of residents and businesses to locate telecommunication facilities within the Town, including within public rights-of-way, while protecting the public health, safety, and welfare; and

WHEREAS, the Planning Commission (“Commission”) held a public hearing regarding the changes on October 28, 2020 and approved Resolution PZ 2020-10 recommending approval to add Chapter 17.74 to the Municipal Code (“Code”); and

WHEREAS, the New Castle Town Council finds and declares that it is necessary and proper to add Chapter 17.74 to the Code to provide for the reasonable regulation of telecommunication facilities located in the Town pursuant to state and federal law;

NOW, THEREFORE, BE IT ORDAINED BY THE NEW CASTLE TOWN COUNCIL AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are incorporated by reference herein as findings and determinations of the Council.

Section 2. Code Amendment. Chapter 17.74 is hereby adopted and added to the Town of New Castle Municipal Code as follows:

17.74.010 Purpose.

The purpose of this Chapter is to regulate the placement, construction, and modification of towers and wireless communications facilities (WCFs) to protect the health, safety and welfare of the public, provide for managed development, installation, maintenance, modification, and removal of wireless communications infrastructure that is consistent with New Castle's small mountain town character, while at the same time not unreasonably interfering with the development of a competitive wireless communications marketplace in the Town.

17.74.020 Wireless Communications Facilities Design Standards.

The Design Standards provided in Section 17.74.060 set forth the design parameters to ensure safe and secure installation and minimize negative aesthetic impacts of Wireless Communications Facilities (WCF) installed on private property or in the public right-of-way. The Design standards may be amended, supplemented, or expanded from time to time based on recommendations from Town Staff or the Planning and Zoning Commission.

17.74.030 Applicability.

All applications for the installation or development of WCFs and/or equipment must receive land use approval, building permits, and/or right-of-way permits, as applicable, prior to installation. Concurrent with the issuance of appropriate building and right-of-way permits, WCFs and/or equipment shall be reviewed for approval by the Town Planner (and when applicable, the Town Engineer) in conformance with the provisions and criteria of this Chapter. WCFs and equipment subject to the provisions and criteria of this Chapter include without limitation, WCFs within the Public Rights of Way, cellular telephone, paging, enhanced specialized mobile radio (ESMR), personal communication services (PCS), commercial mobile radio service (CMRS) and other wireless commercial telecommunication devices and all associated structures and equipment including transmitters, antennas, monopoles, towers, masts and microwave dishes, cabinets and equipment rooms. These provisions and criteria do not apply to noncommercial satellite dish antennae, radio and television transmitters and antennae incidental to residential use. All references made throughout this Chapter, to any of the devices to which this Chapter is applicable, shall be construed to include all other devices to which this Chapter is applicable

17.74.040 Wireless Definitions.

All words used in this Chapter, except where specifically defined herein, shall carry their customary meanings when not inconsistent with the context. Definitions contained elsewhere in this Code shall apply to this Chapter unless modified herein.

Accessory Wireless Equipment. Any equipment serving or being used in conjunction with a WCF, including, but not limited to, utility or transmission equipment, power supplies, generators, batteries, cables, equipment buildings, cabinets and storage sheds, shelters or other structures.

Alternative Tower Structure. Man-made trees, clock towers, bell steeples, light poles, traffic signals, buildings, and similar alternative design mounting structures that are intended to be compatible with the natural setting and surrounding structures, and camouflage or concealment design techniques so as to make the presence of antennas or towers compatible with the surrounding area pursuant to this Chapter. This term also includes any antenna or antenna array attached to an Alternative Tower Structure and a Replacement Pole. A stand-alone Monopole in the Public Right-of-Way that accommodates Small Cell Wireless Facilities is considered an Alternative Tower Structure to the extent it meets the camouflage and concealment standards of this Chapter.

Antenna. Any device used to transmit and/or receive radio or electromagnetic waves such as, but not limited to panel antennas, reflecting discs, microwave dishes, whip antennas, directional and non-directional antennas consisting of one or more elements, multiple antenna configurations, or other similar devices and configurations. Any exterior apparatus designed for telephone, radio, or television communications through the sending and/or receiving of wireless communications signals.

Base Station. A structure or equipment at a fixed location that enables Federal Communications Commission ("FCC") licensed or authorized wireless communications between user equipment and a communications network. The definition of base station does not include or encompass a tower as defined herein or any equipment associated with a tower. Base station includes, without limitation:

- (1) Equipment associated with wireless communications services such as private broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul that, at the time the relevant application is filed with the Town pursuant to this chapter has been reviewed and approved under the applicable zoning or siting process, or under another state or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support; and
- (2) Radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplied, and comparable equipment, regardless of technological configuration (including distributed antenna systems and small-cell networks) that, at the time the relevant application is filed with the Town pursuant to title 16 of the Code has been reviewed and approved under the applicable zoning or siting process, or under another state or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.

The definition of base station does not include any structure that, at the time the application is filed with the Town under this chapter, does not support or house equipment described herein in sub-paragraphs 1 and 2 of this definition.

Camouflage, Concealment, or Camouflage Design Techniques. A WCF is camouflaged or utilizes Camouflage Design Techniques when any measures are used in the design and siting of WCFs with the intent to minimize or eliminate the visual impact of such facilities to surrounding uses. A WCF site utilizes Camouflage Design Techniques when it (i) is integrated in an outdoor fixture such as a flagpole, or (ii) uses a design which mimics and is consistent with the nearby natural, or architectural features (such as an artificial tree) or is incorporated into (including, without limitation, being attached to the exterior of such facilities and painted to match it) or is integral within, incorporated on or replaces existing permitted facilities or vertical infrastructure located in the right-of-way (including without limitation, stop signs or other traffic signs or freestanding light standards) so that the presence of the WCF is not readily apparent.

Collocation. (1) Mounting or installing a WCF on a pre-existing structure, and/or (2) modifying a structure for the purpose of mounting or installing a WCF on that structure. Provided that, for

purposes of Eligible Facilities Requests, "Collocation" means the mounting or installation of transmission equipment on an Eligible Support Structure for the purpose of transmitting and/or receiving radio frequency signals for communications purposes.

Eligible Facilities Request. Any request for modification of an Eligible Support Structure that does not Substantially Change the physical dimensions of such Eligible Support Structure involving: (i) collocation of new Transmission Equipment, (ii) removal of Transmission Equipment, or (iii) replacement and/or addition of Transmission Equipment.

Eligible Support Structure. Any Tower or Base Station as defined in this Section, provided that it is existing at the time the relevant application is filed with the Town under this Chapter.

Existing Tower or Base Station. A constructed Tower or Base Station is existing for purposes of this Chapter if it has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, provided that a tower that has not been reviewed and approved because it was not in a zoned area when it was built, but was lawfully constructed, is existing for purposes of this definition.

Micro Cell Facility. A small wireless facility that is no larger than 24 inches in length, 15 inches in width, 12 inches in height, and that has an exterior antenna, if any, that is no more than eleven inches in length.

Monopole. A single, freestanding pole-type structure supporting one or more Antennas.

Public right-of way. Any public way or public thoroughfare dedicated or devoted to public use, including street, highway, road, alley, lane, court, boulevard, sidewalk, public square, mall or like designation.

Replacement Pole. An Alternative Tower structure that is a newly constructed and permitted traffic signal, utility pole, street light, flagpole, electric distribution, or street light poles or other similar structure of proportions and of equal height to a pre-existing pole or structure in order to support a WCF or Small Cell Facility or to accommodate collocation and remove the pre-existing pole or structure.

Small Cell Facility. A WCF where each Antenna is located inside an enclosure of no more than three cubic feet in volume or, in the case of an Antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three cubic feet; and primary equipment enclosures are no larger than seventeen cubic feet in volume. The following associated equipment may be located outside of the primary equipment enclosure and, if so located, is not included in the calculation of equipment volume: electric meter, concealment, telecommunications demarcation box, ground-based enclosure, back-up power systems, grounding equipment, power transfer switch and cut-off switch. Small cells may be attached to Alternate Tower Structures, Replacement Pole, and Base Stations.

Substantial Change to a WCF. A modification substantially changes the physical dimensions of an Eligible Support Structure if after the modification, the structure meets any of the following criteria:

- (1) For Towers, other than Alternative Tower Structures or Towers in the Right-of- Way, it increases the height of the Tower by more than ten percent (10%) or by the height of one (1) additional antenna array, with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater; for other Eligible Support Structures, it increases the height of the structure by more than ten percent (10%) or more than ten (10) feet, whichever is greater;
- (2) For Towers, other than Towers in the Right-of-Way, it involves adding an appurtenance to the body of the Tower that would protrude from the Tower more than twenty (20) feet, or more than the width of the Tower Structure at the level of the appurtenance, whichever is greater; for Eligible Support Structures, it involves adding an appurtenance to the body of the structure that would protrude from the side of the structure by more than six (6) feet;
- (3) For any Eligible Support Structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or
- (4) For Towers in the Right-of-Way and Base Stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than ten percent (10%) larger in height or overall volume than any other existing, individual ground cabinets associated with the structure;
- (5) For any Eligible Support Structure, it entails any excavation or deployment outside the current Site;
- (6) For any Eligible Support Structure, it would defeat the concealment elements of the Eligible Support Structure. For purposes of this definition, any change that undermines concealment elements of an eligible support structure shall be interpreted as defeating the concealment elements of that structure; or
- (7) For any Eligible Support Structure, it does not comply with conditions associated with the siting approval of the construction or modification of the Eligible Support Structure equipment, unless the non-compliance is due to an increase in height, increase in width, addition of cabinets, or new excavation that would not exceed the thresholds identified in paragraphs (1), (2), (3) and (4) of this Definition. For purposes of determining whether a Substantial Change exists, changes in height are measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height are measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to February 22, 2012.

Tower. Any structure that is designed and constructed for the sole or primary purpose of supporting one or more any FCC-licensed or authorized Antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site. The term includes self-supporting lattice towers, guyed towers, monopole towers, radio and television transmission towers, microwave towers, common carrier towers, cellular telephone towers, Alternative Tower Structures and the like.

Transmission Equipment. Equipment that facilitates transmission for any FCC licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

Wireless Communications Facility or WCF. A facility used to provide personal wireless services as defined at 47 U.S.C. Section 332 (c)(7)(C); or wireless information services provided to the public or to such classes of users as to be effectively available directly to the public via licensed or unlicensed frequencies; or Smart City, Internet of Things, wireless utility monitoring and control services. A WCF does not include a facility entirely enclosed within a permitted building where the installation does not require a modification of the exterior of the building; nor does it include a device attached to a building, used for serving that building only and that is otherwise permitted under other provisions of the Code. A WCF includes an Antenna or Antennas, including without limitation, direction, omni-directional and parabolic antennas, support equipment, Alternative Tower Structures, and Towers. It does not include the support structure to which the WCF or its components are attached if the use of such structures for WCFs is not the primary use. The term does not include mobile transmitting devices used by wireless service subscribers, such as vehicle or hand-held radios/telephones and their associated transmitting Antennas, nor does it include other facilities specifically excluded from the coverage of this Chapter.

17.74.050 Operational Standards.

- A. *Federal Requirements.* All WCFs shall meet the current standards and regulations of the FAA, the FCC and any other agency of the federal government with the authority to regulate WCFs, including, without limitation, the requirement that WCFs shall not present a hazard to air navigation under Part 77, Federal Aviation, Federal Aviation Regulations. If such standards and regulations are changed, then the owners of the WCF shall bring such facility into compliance with such revised standards and regulations within the time period mandated by the controlling federal agency. Failure to meet such revised standards and regulations shall constitute grounds for the removal of the WCF at the WCF owner's expense.
- B. *Radio Frequency Standards.* All WCFs shall comply with federal standards for radio frequency emissions. Applicants for WCFs shall submit a letter certifying that all WCFs that are the subject of the application shall comply with federal standards for radio

frequency emissions. The owner or operator of an approved WCF shall also provide the Town with the FCC license for the WCF at the time the license is issued for the facility.

- C. *Signal Interference.* All WCFs shall be designed and sited, consistent with applicable federal regulations, so as not to cause interference with the normal operation of radio, television, telephone and other communication services utilized by adjacent residential and non-residential properties; nor shall any such facilities interfere with any public safety communications. The Applicant shall provide a written statement from a qualified radio frequency engineer, certifying that a technical evaluation of existing and proposed facilities indicates no potential interference problems and shall allow the Town to monitor interference levels with public safety communications during this process. Additionally, the Applicant shall notify the Town at least ten calendar days prior to the introduction of new service or changes in existing service and shall allow the Town to monitor interference levels with public safety communications during the testing process.
- D. *License to Use.* The Applicant may request a license from the Town, granting a non-exclusive license to use the Public Right-of-Way for a WCF. Any such request shall be submitted to and approved by Town Council in its discretion. Attachment of WCFs on an existing traffic signal, streetlight pole, or similar structure shall require written evidence of a license, or other legal right or approval, to use such structure by its owner.
- E. *Operation and Maintenance.* To ensure the structural integrity of WCFs, the owner of a WCF shall ensure that it is maintained in compliance with the standards contained in applicable local building, safety, and engineering codes. If upon inspection, the Town concludes that a WCF fails to comply with such codes and constitutes a danger to persons or property, then, upon written notice being provided to the owner of the WCF, the owner shall have 30 days from the date of notice to bring such WCF into compliance. Upon good cause shown by the owner, the Town's Building Official may extend such compliance period not to exceed 90 days from the date of said notice. If the owner fails to bring such WCF into compliance within said time period, the Town may remove such WCF at the owner's expense.
- F. *Abandonment and Removal.* If a WCF has not been in use for a period of three months, the owner of the WCF shall notify the Town of the non-use and shall indicate whether re-use is expected within the ensuing three months. Alternatively, if the Town becomes aware other than by notice from the owner that a WCF has not been in use for a period of three months or more, the Town may notify the owner of a WCF of such non-use, in which event the owner must respond to such notice to confirm or deny the non-use and to indicate whether re-use of the WCF is expected within the next three months. Any WCF that is not operated for a continuous period of six months shall be considered abandoned. The Town, in its sole discretion, may require an abandoned WCF to be removed. The owner of such WCF shall commence removal of the same within 30 days of receipt of written notice of abandonment from the Town. If such WCF is not removed within said 30 days, the Town may remove it at the owner's expense and any approved permits for the WCF shall be deemed to have expired. Additionally, the Town, in its sole discretion, shall not approve any new WCF application until the Applicant who is also the owner or operator of any such

abandoned WCF has removed such WCF or payment for such removal has been made to the Town.

- G. *Hazardous Materials.* No hazardous materials shall be permitted in association with WCFs, except those necessary for the operations of the WCF and only in accordance with all applicable laws governing such materials.
- H. *Collocation.* No WCF owner or operator shall unreasonably exclude a telecommunications competitor from using the same facility or location. Upon request by the Town Planner, the owner or operator shall provide evidence explaining why Collocation is not possible at a particular facility or site.
- I. *Compliance with Applicable Law.* Notwithstanding the approval of an application for new WCFs or Eligible Facilities Request as described herein, all work done pursuant to WCF applications must be completed in accordance with all applicable building, structural, engineering, electrical, and safety requirements as set forth in the New Castle Municipal Code, any codes adopted by reference by the Town, and any other applicable laws or regulations. In addition, all WCF applications shall comply with the following:
 - (1) Comply with any permit or license issued by a local, state, or federal agency with jurisdiction of the WCF;
 - (2) Comply with easements, covenants, conditions and/or restrictions on or applicable to the underlying real property;
 - (3) Be maintained in good working condition and to the standards established at the time of application approval; and
 - (4) Remain free from trash, debris, litter, graffiti, and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten calendar days from the time of notification by the Town or after discovery by the owner or operator of the Site. Notwithstanding the foregoing, any graffiti on WCFs located in the Public Rights-of-Way or on Public Property may be removed by the Town at its discretion, and the owner and/or operator of the WCF shall pay all costs of such removal within 30 days after receipt of an invoice from the Town.

17.74.060 Design Standards.

The requirements set forth in this section shall apply to the location and design of all WCFs governed by this section as specified below; provided, however, that the Town may waive these requirements if it determines that the goals of this Chapter are better served thereby. To that end, WCFs shall be designed and located to minimize the impact on the surrounding area and to maintain the character and appearance of the Town, consistent with other provisions of the Code.

- A. *Camouflage/concealment.* All WCFs and any transmission equipment shall, to the greatest extent possible, use camouflage design techniques including, but not limited to the use of materials, colors, textures, screening, undergrounding, landscaping, or other design options

that will blend the WCF to the surrounding natural setting and built environment. Design, materials and colors of WCFs shall be compatible with the surrounding environment. Designs shall be compatible with structures and vegetation on the same parcel and adjacent parcels.

- (1) Camouflage design may be of heightened importance where findings of particular sensitivity are made (e.g. proximity to historic or aesthetically significant structures, views, and/or community features). In such instances where WCFs are located in areas of high visibility, they shall (where possible) be designed (e.g., placed underground, depressed, or located behind earth berms) to minimize their profile.
 - (2) The camouflage design may include the use of alternative tower structures should the Town Planner determine that such design meets the intent of the Code and the community is better served thereby.
 - (3) All WCFs, such as antennas, vaults, equipment rooms, equipment enclosures, and tower structures shall be constructed out of non-reflective materials (visible exterior surfaces only).
- B.* Wall-mounted WCFs shall not extend above the roofline unless mounted to a penthouse.
- C.* Roof-mounted WCFs shall be approved only where an applicant demonstrates a wall-mounted WCF is inadequate to provide service and shall be evaluated for approval based upon the following criteria:
- (1) Roof mounted whip antennas shall extend no more than 12 feet above the parapet of any flat roof or ridge of a sloped roof or penthouse to which they are attached;
 - (2) Roof mounted panel antennas shall extend no more than seven feet above the parapet of a flat roof or ridge of a sloped roof to which they are mounted; and
 - (3) Other roof mounted related accessory equipment shall extend no more than seven feet above any parapet of a flat roof upon which they may be placed, and shall not be permitted on a sloped roof.
- D. Hazardous materials.* No hazardous materials shall be permitted in association with WCFs, except those necessary for the operations of the WCF and only in accordance with all applicable laws governing such materials.
- E. Siting.*
- (1) No portion of any WCF may extend beyond the property line of the lot upon which it is located.
 - (2) *Collocation.* WCFs may be required to be designed and constructed to permit the facility to accommodate WCFs from at least two wireless service providers on the

same WCF unless the City approves an alternative design. No WCF owner or operator shall unfairly exclude a competitor from using the same facility or location.

- (3) WCFs shall be sited in a location that does not reduce the parking for the other principal uses on the parcel less than Code standards.

F. Lighting. WCFs shall not be artificially lighted, unless required by the FAA or other applicable governmental authority, or the WCF is mounted on a light pole or other similar structure primarily used for lighting purposes. If lighting is required, the Town may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. Approved lighting shall be shielded and directed downward to the greatest extent possible so as to minimize the amount of glare and light falling onto nearby properties, particularly residences.

G. Landscaping and fencing requirements.

- (1) WCFs shall be sited in a manner that does not reduce the landscaped areas for the other principal uses on the parcel, below Code standards.
- (2) WCFs shall be landscaped with a buffer of plant materials that effectively screen the view of the WCF from adjacent residential property. The standard buffer shall consist of the front, side, and rear landscaped setback on the perimeter of the site.
- (3) In locations where the visual impact of the WCF would be minimal, the landscaping requirement may be reduced or waived altogether by the Town Planner.
- (4) Existing mature tree growth and natural landforms on the site shall be preserved to the maximum extent possible. In some cases, such as WCFs sited on large, wooded lots, natural growth around the site perimeter may be a sufficient buffer.
- (5) No trees larger than four inches in diameter measured at four and one-half feet high on the tree may be removed, unless authorized by the Town Planner. To obtain such authorization the applicant shall show that tree removal is necessary, the applicant's plan minimizes the number of trees to be removed and any trees removed are replaced at a ratio of 2 to 1.

H. Noise. Noise generated on the site must not exceed the standards permitted in the Code, except that a WCF owner or operator shall be permitted to exceed Code noise standards for a reasonable period of time during repairs, not to exceed two hours without prior authorization from the Town.

I. Additional design requirements shall be applicable to the various types of WCFs as specified below:

(1) *Base stations.* If an antenna is installed on a structure other than a tower, such as a base station (including, but not limited to the antennas and accessory equipment) it shall be of a neutral, non-reflective color that is identical to, or closely compatible with, the color of the supporting structure, or uses other camouflage/concealment design techniques so as to make the antenna and related facilities as visually unobtrusive as possible.

(2) *Alternative tower structures and small cell facilities.*

- a. Shall be designed and constructed to look like a building, a component of a building, a facility, or structure typically found in the area;
- b. Height or size of the proposed alternative tower structure or small cell facility should be minimized as much as possible and shall be subject to the maximum height restrictions of the zoning district in which they are located, with a maximum height limit of 45 feet;
- c. Shall be sited in a manner that is least obtrusive to residential structures and residential district boundaries;
- d. Shall take into consideration the uses on adjacent and nearby properties and the compatibility of the facility to these uses;
- e. Shall be compatible with the surrounding topography, tree coverage, and foliage;
- f. Shall be designed utilizing design characteristics that have the effect of reducing or eliminating visual obtrusiveness; and
- g. Visual impacts of the proposed ingress and egress shall be minimized.

(3) *Alternative tower structures and small cell facilities located in the right-of-way, (requirements in addition to those set forth herein sub-section I.2).*

- a. Shall be no higher than 35 feet.
- b. Shall be no more than 10 feet higher (as measured from the ground to the top of the pole) than any existing utility or traffic signal within 500 feet of the pole or structure.
- c. Any new pole for an alternative tower structure or small cell facility shall be separated from any other existing WCF facility by a distance of at least 600 feet, unless the new pole replaces an existing traffic signal, street light pole, or similar structure as determined by the Town Planner. These separation requirements do not apply to attachments made to existing

alternative tower structures. The Town Planner may exempt an applicant from these separation requirements if:

- i. The applicant demonstrates through technical network documentation that the minimum separation requirement cannot be satisfied for technical reasons, or
 - ii. The Town Planner determines, when considering the surrounding topography, the nature of adjacent uses and nearby properties, and the height of existing structures in the vicinity, that placement of a WCF at a distance less than 600 feet from another small cell facility will meet the intent of reducing visibility and visual clutter of small cell facilities to the greatest extent possible.
- d. Pole-mounted components shall be located on an existing utility pole serving another utility; or be located on a new utility pole where other utility distribution lines are aerial, if there are no reasonable alternatives; and
- e. Shall be camouflaged/concealed consistent with other existing natural or manmade features in the right-of-way near the location where the alternative tower structure will be located.
- f. Shall to the greatest extent possible, be consistent with the size and shape of pole-mounted equipment installed by communications companies on utility poles near the alternative tower structure; and
- g. Shall when located near a residential property, be placed in front of the common side yard property line between adjoining residential properties. In the case of a corner lot, the facility must be placed in front of the common side yard property line adjoining residential properties, or on the corner formed by two intersecting streets.
- h. Shall be designed such that antenna installations on traffic signals are placed in a manner so that the size, appearance, and function of the signal will not be considerably altered.
- i. Facility antennas, mast arms, equipment, and other facilities shall be sized to minimize visual clutter.
- j. Any ground mounted equipment shall be installed in an underground or partially underground equipment vault (projecting not more than 36 inches above grade), or co-located within a traffic cabinet of a design approved by the Town Planner.

- k. Shall not alter vehicular circulation or parking within the right-of-way or impede vehicular, bicycle, or pedestrian access or visibility along the right-of-way. Must comply with the federal Americans with Disabilities Act and all applicable local, state, and federal law and regulations. No alternative tower structure nor small cell facility may be located or maintained in a manner that causes unreasonable interference. Unreasonable interference means any use of the right-of-way that disrupts or interferes with this use by the Town, the general public, or other person authorized to use or be present upon the right-of-way, when there exists an alternative that would result in less disruption or interference. Unreasonable traffic, any interference with public utilities, and any other activity that will present a hazard to public health, safety, or welfare.

(4) *Towers.*

- a. Towers shall either maintain a galvanized steel finish, or, subject to any applicable FAA standards, be painted a neutral color so as to reduce visual obtrusiveness as determined by the Town;
- b. Tower structures should use existing land forms, vegetation, and structures to aid in screening the facility from view or blending in with the surrounding built and natural environment;
- c. Monopole support structures shall taper from the base to the tip;
- d. All towers, excluding towers in right-of-way, shall be enclosed by security fencing or wall at least six feet in height and shall also be equipped with an appropriate anti-climbing device. No security fencing or any portion thereof shall consist of barbed wire or chain link material; and
- e. Towers shall be subject to the maximum height restrictions of the zoning district in which they are located, subject to a maximum height limit of 60 feet. Towers in right-of-ways shall not exceed 35 feet in height and shall meet all of the design requirements of alternative tower structures in the right-of-way;
- f. Towers should be sited in a manner that that is least obtrusive to residential structures and residential district boundaries where feasible;
- g. Towers should take into consideration the uses on adjacent and nearby properties and the compatibility of the tower to these uses;
- h. Towers should be designed utilizing design characteristics that have the effect of reducing or eliminating visual obtrusiveness;
- i. Visual impacts of the proposed ingress and egress shall be minimized;

- j. No new towers shall be permitted unless the applicant demonstrates to the reasonable satisfaction of the Town that no existing WCFs can accommodate the needs that the applicant proposes to address with its tower application. Evidence submitted to demonstrate that no existing WCF can accommodate these needs may consist of the following:
 - (i) No existing WCFs are of sufficient height and are located within the geographic area required to meet the applicant's engineering requirements;
 - (ii) Existing WCFs do not have sufficient structural strength to support applicant's proposed WCF;
 - (iii) The applicant's proposed WCFs would cause electromagnetic interference with the WCFs on the existing WCFs or the existing WCF would cause interference with the applicant's proposed WCF; and
 - (iv) The applicant demonstrates that there are other limiting factors that render existing WCFs unsuitable for colocation.

- k. A tower, located outside of the right-of-way, shall meet the greater of the following minimum setbacks from all property lines:
 - (i) The setback for a principal building within the applicable zoning;
 - (ii) Twenty-five percent of the facility height, including WCFs and transmission equipment; or
 - (iii) The tower height, including antennas, if the tower is in or adjacent to a residential district or residential zoned property.
 - (iv) Towers over 40 feet in height shall not be located within one-quarter mile from any existing tower that is over 40 feet in height, unless the applicant has shown to the satisfaction of the Town that there are no reasonably suitable alternative sites in the required geographic area which can meet the applicant's needs.

(5) *Related accessory equipment.* Accessory equipment for all WCFs shall meet the following requirements:

- a. All buildings, shelter, cabinets, and other accessory components shall be grouped as closely as technically possible;
- b. The total footprint coverage area of the WCF's accessory equipment shall not exceed 350 square feet;

- c. No related accessory equipment or accessory structure shall exceed 12 feet in height;
- d. Accessory equipment, including but not limited to remote radio units, shall be located out of sight whenever possible by locating behind parapet walls or within equipment enclosures. Where such alternate locations are not available, the accessory equipment shall be camouflaged or concealed.

17.74.070 Application Review Procedures.

No new WCF shall be constructed and no Collocation or modification to any WCF may occur except after a written request from an applicant, reviewed and approved by the Town in accordance with this Chapter.

- A. *Review Procedures for certain WCFs, including Base Stations, Alternative Tower Structures, and Alternative Tower Structures within Public Rights-of-Way, but excepting Eligible Facilities Requests, and Small Cell Facilities in the Right-of-Way.*

In all zone districts, applications for these WCF facilities shall be reviewed by the Town Planner for conformance to this Chapter. For WCFs in the rights-of-way, except for Small Cell Facilities in the Right-of-Way, that are found to have a significant visual impact (e.g. proximity to historical sites, obstructing views) or be incompatible with the structure or surrounding area, or not meet the intent of these provisions, the Planning Department may refer the application to Planning and Zoning Commission or Historic Preservation Commission, as applicable, for a conditional use review.

- B. *Review Procedures for Towers.*

In all zone districts, Towers, other than those defined or excepted in A above, must apply for conditional use approval. These WCFs shall be reviewed for conformance using the procedures set forth in Chapter 17.84. All applications for Towers shall demonstrate that other alternative design options, such as using Base Stations or Alternative Tower Structures, are not viable options as determined by the Town.

- C. *Review Procedures for Eligible Facilities Requests.*

- (1) In all zone districts, Eligible Facilities Requests shall be considered a permitted use, subject to administrative review. The Town shall prepare, and from time to time revise, and make publicly available, an application form which shall require, among other things, submittal of information necessary for the Town to consider whether an application is an Eligible Facilities Request and payment of the applicable application fee as set forth in the Town's fee schedule. Such required information may include, without limitation, whether the project:

- a. Constitutes a Substantial Change; or

- b. Violates a generally applicable law, regulation, or other rule codifying objective standards reasonably related to public health and safety.

The application shall not require the applicant to demonstrate a need or business case for the proposed modification or Collocation.

- (2) Upon receipt of an application for an Eligible Facilities Request pursuant to this Section, the Town Planner shall review such application to determine whether the application so qualifies.
- (3) Timeframe for Review. Subject to the tolling provisions of subparagraph 4 below, within 60 calendar days of the date on which an applicant submits a complete application seeking approval under this Section, the Town shall approve the application unless it determines that the application is not covered by this Subsection, or is otherwise in non-conformance with applicable codes.
- (4) Tolling of the Timeframe for Review. The 60-day review period begins to run when the application is filed, and may be tolled only by mutual agreement of the Town and the applicant, or in cases where the Town Staff determines that the application is incomplete:
 - a. To toll the timeframe for incompleteness, the Town must provide written notice to the applicant within thirty (30) days of receipt of the application, specifically delineating all missing documents or information required in the application;
 - b. The timeframe for review begins running again the following business day after the applicant makes a supplemental written submission in response to the Town's notice of incompleteness; and
 - c. Following a supplemental submission, the Town will notify the applicant within ten (10) days that if the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in paragraph (a) of this subsection. In the case of a second or subsequent notice of incompleteness, the Town may not specify missing information or documents that were not delineated in the original notice of incompleteness.
- (5) Failure to Act. In the event the Town fails to act on a request seeking approval for an Eligible Facilities Request under this Section within the timeframe for review (accounting for any tolling), the request shall be deemed granted. The request becomes effective when the applicant notifies the Town in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.

- (6) Interaction with Telecommunications Act Section 332(c)(7). If the Town determines that the applicant's request is not an Eligible Facilities Request as delineated in this Chapter, the presumptively reasonable timeframe under Section 332(c)(7) of the Telecommunication Act, as prescribed by the FCC's Shot Clock order, will begin to run from the issuance of the Town's decision that the application is not a covered request. To the extent such information is necessary, the Town may request additional information from the applicant to evaluate the application under Section 332(c)(7) reviews.

D. Review Procedures for Small Cell Facilities in the Public Right-of-Way.

- (1) Small Cell Facilities in the Public Right-of-Way may be approved pursuant to a Master License Agreement or similar form of authorization or individually in accordance with the provisions of this subsection.
- (2) Within ten (10) days of receipt of an application for Small Cell Facilities in the Public Right-of-Way and payment of the applicable application fee set forth in the Town's fee schedule, the Town Planner shall provide written comments to the applicant determining completeness of the application and setting forth any modifications required to complete the application to bring the proposal into full compliance with the requirements of this Chapter.
 - a. The Town Planner shall review the completed application for conformance with the provisions in this Chapter and may approve or deny an application within 90 days of the date the application is submitted for new stand-alone facilities or 60 days for facilities collocated on Town infrastructure.
 - b. To toll the timeframe for incompleteness, the Town must provide written notice to the Applicant within ten (10) days of receipt of the application, specifically delineating all missing documents or information required in the application;
 - c. The timeframe for review resets to zero (0) when the Applicant makes a supplemental written submission in response to the Town's notice of incompleteness; and
 - d. Following a supplemental submission, the Town will notify the Applicant within ten (10) days that the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in paragraph (a) of this subsection. In the case of a second or subsequent notice of incompleteness, the Town may not specify missing information or documents that were not delineated in the original notice of incompleteness.

- (3) Consolidated applications. The Town shall allow a wireless provider to file a consolidated application for multiple small cell facilities and receive a single approval for the consolidated application. The Town's denial of any individual small cell facility is not a basis to deny the application as a whole or any other small cell facility incorporated within the consolidated application.

E. General.

Except for applications under subsections C and D above, the applicant shall conduct a pre-application conference with the Town Planner. The Planner shall then prepare a pre-application summary describing the submission requirements and any other pertinent land use material, the fees associated with the reviews and the review process in general. A pre-application conference is not required, but is recommended, for Eligible Facility Requests or Small Cells in the Right-of-Way.

F. Administrative review.

Except for applications under subsections C and D above or as otherwise provided in this Chapter, after the pre-application summary is received by the applicant, said applicant shall prepare an application for review and approval by the Town Planner and any necessary Town consultants, including the Town Engineer. In order to proceed with additional land use reviews or obtain a development order, the Town Planner shall find the submitted development application consistent with the provisions, requirements and standards of this Chapter.

G. Decision.

Any decision to approve, approve with conditions, or deny an application for a WCF, shall be in writing and supported by substantial evidence in a written record. The applicant shall receive a copy of the decision.

H. Appeal of Planner's determination.

The Town Planner may apply reasonable conditions to the approval as deemed necessary to ensure conformance with applicable review criteria. If the Town Planner determines that the proposed WCFs and equipment do not comply with the review criteria and denies the application or the applicant does not agree to the conditions of approval determined by the Town Planner, the applicant may apply for conditional use review (Chapter 17.84) by the Planning and Zoning Commission and such application must be made within fifteen (15) calendar days of the day on which the Town Planner's decision is rendered. All appeals shall require public hearings and shall be noticed by the applicant in accordance with Section 16.08.050 of this Code.

I. Historic Preservation Commission review.

With the exception of Eligible Facilities Requests and Small Cell Facilities in the ROW, proposals for the location of WCFs or equipment on any historic site or structure, shall be reviewed by the Historic Preservation Commission (HPC). Review of applications for WCFs and/or equipment by the HPC shall replace the need for review by the Town Planner but shall not replace the need for any conditional use review required under this Chapter. In the event HPC review is required under this Subsection I for an application subject to conditional use review, the HPC will review the application and provide a recommendation regarding the same to the Planning and Zoning Commission. Likewise, if the HPC determines that the proposed WCFs and equipment do not comply with the review criteria and denies the application or the applicant does not agree to the conditions of approval determined by the Historic Preservation Commission, the applicant may appeal the decision to the Town Council, and such appeal must be filed within fifteen (15) calendar days of the day on which the Historic Preservation Commission's decision is rendered. All appeals shall require public hearings and shall be noticed by the applicant in accordance with Section 16.08.050 of this Code.

J. Building Permit.

A Building Permit, shall be submitted concurrently with the Land Use Application. Depending on the nature of project, a full Building Permit may be necessary, or, as would be the case for most Eligible Facilities Requests, an Electrical Permit. A contractor for the proposed work must be identified with the submitted application. A Building or Electrical Permit without an identified contractor will be deemed incomplete - and the application will be tolled until the contractor is identified.

K. Right of Way License.

For all facilities located or to be located in the public right-of-way, a evidence of a licenses agreement or other permit from the for use of such right-of-way shall be submitted with the application. If the applicant has not previously been granted a right-of-way license or permit, a request for a license from the Town to locate such facilities in the public right-of-way shall be submitted concurrently with the Land Use Application. Any such request shall be reviewed and approved by Town Council in its discretion. A contractor for the proposed work must be identified with the submitted application. Any such application submitted without an identified contractor will be deemed incomplete - and the application will be tolled until the contractor is identified. Additionally, an Electrical Permit shall be required for any installation that involves line voltage.

L. Conditional Use Review.

An application requesting a variance from the review standards as set forth in this Chapter or an appeal of a determination made by the Planner, shall be processed as a conditional use review in accordance with the procedures set forth in Chapter 17.84 of the Code. A

request for a variance from the design standards set forth in this Chapter shall be submitted to the Board of Zoning Adjustment and processed according to Chapter 17.12. The conditional use review or design standard variance request shall be considered at a public hearing for which notice has been posted and mailed, pursuant to Section 16.08.050.

17.74.080 Application Contents.

An application for approval of new WCFs and modified or additional WCFs, Eligible Facilities Requests, and Small Cell Facilities Requests shall include the required submittal materials specified in the Town of New Castle Wireless Development Application Packet and payment of the applicable application fee as set forth in the Town’s fee schedule. Additionally, depending on their nature, required Building, Electrical, and/or license agreement request shall be submitted concurrent to the Land Use Application.

17.74.090 Conditions and limitations.

The Town shall reserve the right to add, modify or delete conditions after the approval of a request in order to advance a legitimate Town interest related to health, safety or welfare. Prior to exercising this right, the Town shall notify the owner and operator in advance and shall not impose a substantial expense or deprive the affected party of a substantial revenue source in the exercising of such right.

Section 3: Any scrivener’s errors contained in the code amendments herein, including but not limited to mislabeled subsections or titles, may be corrected administratively following adoption of the Ordinance.

Section 4: Effect upon Existing Litigation.

This Ordinance shall not affect any existing litigation and shall not operate as an abatement of any action proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided, and the same shall not be conducted and concluded under such prior ordinances.

Section 5: Severability

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional in a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portions thereof.

Section 6: Effective Date. This Ordinance shall be effective fourteen days after final publication pursuant to section 4.3 of the Town Charter.

INTRODUCED on November 3, 2020, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado on November 17, 2020, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN OF NEW CASTLE, COLORADO

By: _____
Art Riddle, Mayor

ATTEST:

Melody Harrison, Town Clerk



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Consider Resolution TC 2020-31
Date: 11-17-20

Purpose:

The purpose of this agenda item is to consider Resolution TC 2020-31, adopting changes to the Town's Directory of Fees and Charges. Each year staff presents Council with proposed changes and updates to the Town's Directory of Fees and Charges. This year staff would like to recommend additions and updates to the list of Fees and Charges which include:

Charges for review and permitting of Wireless Communications Facilities and Equipment.

Charges for the sale of Bulk Water

Deposit fees for land use applications and plan reviews

Updated utility fees

Please see the attached Directory of Fees and Charges which has been redlined in the areas of proposed updates.

**TOWN OF NEW CASTLE
RESOLUTION NO. TC-2020-31**

**A Resolution of the Town Council of the Town of New Castle, Colorado
Adopting a Directory of Fees and Charges for the Town.**

WHEREAS, Town of New Castle Ordinance 2007-11 adopted a schedule of fees for Town services; and

WHEREAS, due to changing circumstances, certain fees in the current fee schedule are not necessarily reflective of current conditions; and

WHEREAS, the Town Council wishes to adopt fees that reflect current conditions.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of New Castle, Colorado:

1. The Town Council adopts the foregoing recitals as findings of fact and determinations of the Council.
2. The Directory of Fees and Charges attached to this resolution as Exhibit A is adopted until such time as it is altered by resolution.

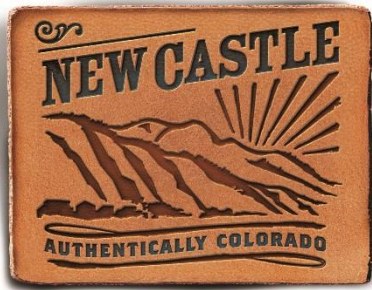
Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on November 17, 2020.

TOWN OF NEW CASTLE

Mayor Art Riddile

ATTEST:

Town Clerk Melody L Harrison, CMC



Town of New Castle

**Directory
of
Town Fees
and
Charges**

Directory of Town Fees and Charges
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Section 1: Administrative Services

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 - b) Color copies..... \$0.50 per page
- 2. Town documents – see Section 14: Town Records

B. Fax

- 1. Send to local phone number..... \$0.25 per page
- 2. Send to long distance phone number \$0.50 per page
- 3. Receive \$0.25 per page

C. Notary Public

- 1. For Town residentsno charge
- 2. For non-residents \$2.00 per document

D. Administrative Staff Time \$45.00/hr

Section 2: Animals

A. Dog Licenses

- 1. Unneutered male or unspayed female \$25.00 per year
- 2. Neutered male or spayed female \$10.00 per year

B. Impound Fees

- 1. Dog or cat \$120.00 Initial Intake/Day one
..... \$20.00 per day thereafter
- 2. Other animal..... \$120.00 Initial Intake/Day one
..... \$20.00 per day thereafter

Section 3: Building Permits

A. Valuation of Structures

Valuation of Structures. Pursuant to Municipal Code Section 15.08.020, the building valuation for new construction within the scope of the IBC that is used to calculate permit fees shall be based exclusively on the valuation schedule set forth in the most current edition of the Building Safety Journal (“BSJ”) published by the International Code Council. Pursuant to Municipal Code Section 15.10.020, the building valuation for new construction within the scope of the IRC that is used to calculate permit fees shall be the valuation most representative of the work based on either the applicant’s estimate or the valuation schedule set forth in the most current version of the BSJ, as determined by the Building Official.

B. Building Permit Fees

<i>Total Valuation</i>	<i>Fee</i>
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.65 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof

C. Plan Review Fee 65% of building permit fee

D. Other Fees

<i>Other Inspections and Fees</i>	<i>Fee</i>
Inspections outside of normal business hours (minimum charge 2 hours)	\$65.00/hr*
Re-inspection fees (minimum charge 1 hour)	\$65.00/hr*
Inspections for which no fee is specifically indicated (minimum charge ½ hr)	\$65.00/hr*
Additional plan review required by changes, additions or revisions to plans	
For use of outside consultants for plan checking and inspections, or both	Actual cost**
*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
**Actual costs include administrative and overhead costs.	
Basement finish on existing structure	\$450.00
Re-roofing of one building or structure	\$65.00
Lawn sprinkler Backflow Preventer	\$50.00
Fence	\$50.00 \$25.00
HUD Manufactured Home Installation Permit	\$375.00
HUD Manufactured Home Plan Review	\$275.00
Installation of mechanical appliances	\$70.00
Mechanical systems: addition, alteration or remodel (includes 2 inspections)	\$70.00
Mechanical systems: new construction residential or commercial	\$70.00
Water heater installation and inspection	\$60.00 \$70.00
Plumbing systems: new construction residential or commercial	\$70.00
Plumbing systems: addition, alteration or remodel (includes 2 inspections)	\$70.00

E. Deposits – Plan Review Fees

Basement Finish (Plan Review)	\$150.00
Manufactured Home	\$275.00
New Home or New Commercial Project:	
Value up to \$500,000	\$500.00
Value \$501,000 or more	\$1,000.00

Remodels or Additions:

Value up to \$2,000 to \$25,000	\$100.00
Value \$25,001 to \$100,000	\$250.00
Value \$100,001.00 to \$5,000.00	\$500.00
Value \$500,000 +	\$1,000.00

Section 4: Business and Contractor Licensing

A. Business Licenses

1. General Business License.....\$25.00

2. Special Business Licenses

a. Adult Entertainment Establishment Licenses

Adult Entertainment Establishment License - Initial	\$1,200.00
Adult Entertainment Establishment Employee Permit - Initial	\$75.00
Adult Entertainment Establishment License - Renewal	\$600.00 per year
Adult Entertainment Establishment Employee Permit - Renewal	\$50.00 per year
Adult Entertainment Establishment License - Transfer	Non-Transferable

b. Arborist License..... \$25.00 per year

c. Special Event Business License \$5.00

e. Contractor Business License.....\$25.00

d. Tobacco Retailer License\$25.00

Section 5: Cemetery

A. Burial Plots

- 1. For Town residents \$400.00 per plot
- 2. For non-residents \$650.00 per plot

Section 6: Historic Preservation

A. Fee to Appeal Historic Preservation Commission
Decision Regarding Acceptability of Application
for Building or Demolition Permit.....\$45.00

Section 7: Land Development

A. Annexation

<i>Acreage</i>	<i>Fee</i>	<i>Deposit</i>
Less than 5 acres	\$625.00	\$3,000.00
5 to 35 acres	\$2,250.00	\$3,000.00
Over 35 acres to 100 acres	\$3,550.00	\$3,000.00
Over 100 acres	\$6,500.00	\$3,000.00

B. Conditional Use/Special Review Use Permit	\$275.00	\$275.00
C. Condominium	\$275.00	\$275.00
D. Floodplain Development Permit	\$150.00	\$150.00
E. Grading Permit	\$125.00	\$125.00
F. Lot Line Adjustment/ Dissolution.	\$175.00	\$175.00
G. Lot Split.	\$275.00	\$275.00
H. Mobile Home Park Permit.	\$275.00	\$275.00

I. Planned Unit Development*

<i>Application</i>	<i>Fee</i>	<i>Deposit</i>
1. Sketch Plan	\$400.00 \$600.00	\$3,000.00
2. Preliminary or Master Plan	\$660.00 \$750.00	\$6,000.00
3. Final Plan	\$350.00	\$6,000.00

J. Site Specific Development Plan (vested property rights).	\$500.00	\$3,000.00
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K. Subdivision*

<i>Application</i>	<i>Fee</i>	<i>Deposit</i>
1. Sketch Plan	\$600.00	\$3,000.00
2. Preliminary Plat	\$600.00 \$750.00	\$6,000.00
3. Final Plat	\$350.00	\$6,000.00
4. Amended Plat	\$300.00	\$800.00
5. Minor Subdivision	\$285.00	\$800.00

L. Variance	\$165.00 \$250.00	\$250.00
M. Zoning Amendment.	\$275.00	\$800.00
N. Zoning/Rezoning	\$275.00	\$800.00
O. Interest on Delinquent Land Use Application Costs	1.5% per month	
P. Cash Payment in Lieu of Parkland Dedication . . .	\$120,000.00 per acre	
Q. Fee to Appeal to Board of Zoning Adjustment	\$175.00	

*In the case of combined PUD/subdivision applications, only one fee shall be required.

R. Review of Wireless Communication Facilities: base stations, alternative tower structures, alternative tower structures in the ROW, small cell facilities and eligible facilities.	\$275.00
S. Review of Applications for Wireless Communications Towers.	\$660.00
T. Building Permit for the Installation of Each Wireless Communication Facility.	\$50.00

Section 8: Liquor Licensing

A. Application Fees

1. New License.....	\$1000.00
2. New License with concurrent review by state	\$1000.00
3. Transfer of Ownership	\$750.00
4. Annual Renewal.....	\$100.00

B. Annual License Fees

1. Art License.....	\$41.25
2. Beer & Wine License	\$48.75
3. Brew-Pub License	\$75.00
4. Distillery Pub	\$75.00
5. Club License	\$41.25
6. Hotel & Restaurant License	\$75.00
7. Hotel & Restaurant License with optional premises.....	\$75.00
8. Liquor Licensed Drugstore	\$22.50
9. Lodging & Entertainment License	\$75.00
10. Optional Premises License.....	\$75.00
11. Racetrack License	\$75.00
12. Retail Gaming Tavern.....	\$75.00
13. Resort Complex License.....	\$75.00
14. Fermented Malt Beverage On Premises.....	\$3.75
15. Fermented Malt Beverage Off Premises.....	\$3.75
16. Fermented Malt Beverage On/Off Premises	\$3.75
17. Retail Liquor Store License.....	\$22.50
18. Tavern License	\$75.00
19. Vintner's Restaurant.....	\$75.00

C. Special Event Liquor Permits and Other Permits

1. Alcohol Beverage Tasting Permit.....	\$25.00
2. Art Gallery Permit.....	\$3.75
3. Art Gallery Renewal Application	\$100.00
4. Bed & Breakfast Permit	\$3.75
5. Each Resort-Complex-Related Facility Permit	\$15.00
6. Mini Bar Permit with Hotel/Restaurant license	\$48.75
7. Special Events Permit (Liquor)	\$50.00
8. Special Events Permit (3.2%).....	\$50.00
9. Temporary Permit.....	\$100.00

D. Other Liquor-Related Applications

1. Addition of related facility permits to existing Resort Complex License \$100.00
2. Change of Location \$750.00
3. Corporate/LLC Change \$100.00 per person
4. Hotel/Tavern Manager's Registration \$75.00
5. Late Renewal Application \$500.00

Section 9: Parks, Open Space, and Trails

A. Recreational Facilities Development Fee \$500.00

B. Private Encroachment Permit

1. Application Fee..... \$150.00

2. Fee to maintain property
encroached upon..... To be set by Town Administrator

C. Special Event Permit Fee

- Event of 25 to less than 40 people: \$25.00 *per day*
- Event of 40 to less than 100 people: \$25.00 *per day*
- Event of 100 to less than 500 people: \$50.00 *per day*
- Event of more than 500 people: \$100.00 *per day*

D. Park Amenity Memorial Fees To be set by Town Council

Section 10: Police Department Fees

A. Vehicle Identification Number Inspection

1. For Town residents\$20.00
2. For non-residents\$30.00

B. Fingerprints

1. For Town residents\$20.00
2. For non-residents\$30.00

C. Police Reports

NOTE: Criminal Histories are referred to CBI – www.cbirecordscheck.com

1. Application for Police Reports (inc. first 2 pages) \$5.00
2. For each page following first 2 pages \$.25
3. Records Check\$15.00
4. Crime Report (copies) \$.25 per page
5. Research – Intensive Check (1st hr. free) \$30.00 per hour
6. Accident Report \$1.00
7. Photographs (digital) \$30.00 per CD
8. Application for Sex Offender List..... \$5.00

D. Fire/Fireworks Ban Exemption Permit\$25.00

E. Sex Offender Registration

1. Initial Registration\$35.00
2. Renewal, Information updates, etc.\$15.00

F. Animal Impound Fees

1. Dog or cat \$120.00 Initial Intake/Day one
..... \$20.00 per day thereafter
2. Other animal..... \$120.00 Initial Intake/Day one
..... \$20.00 per day thereafter

G. Vehicle Tow & Impound Fee

1. Impound Fee.....\$40.00
2. Storage Fee Per Day \$40.00
3. Towing Fee **\$205.00

Towing Fees are Charged by the Towing Company and are Subject to Change

H. Parking Permits

1. First Permit: 2-week maximum FREE
2. Second Permit: 1-week maximum.....\$20.00
3. Third Permit: 1-week maximum.....\$40.00

I. Other Services

1. Breath Test (Portable Breath Tester Only) \$5.00

Section 11: Public Works

A. Fees for Use of Town Equipment

- 1. Light Truck\$30.00 per hour
- 2. Heavy Truck.....\$120.00 per hour
- 3. Light Equipment/Tools.....\$50.00 per hour

B. Fees for Use of Town Labor

- 1. Maintenance 2 Worker.....\$35.00 per hour
- 2. Supervisor\$45.00 per hour

Section 12: Sign Permits

A. \$35.00 base fee, plus \$2.50 for each square foot of sign area

Section 13: Recreation Fees

1. Park Shelter Fee\$30.00 per 2 hours
2. Athletic Field Fee\$60.00 per 2 hours
3. Community Center Rental Fees:
 - Non-Profit/Govn't. Rate.....\$25.00/hr. Small Room
 - Non-Profit/Govn't. Rate.....\$35.00/hr. Large Room
 - Private Parties/General Public\$30.00/hr. Small Room
 - Private Parties/General Public\$50.00/hr. Large Room

Section 14: Streets and Rights-of-Way

A. Right-of-Way Excavation Permits

- 1. Permit.....\$10.00 per square yard of right-of-way
- 2. Deposit\$90.00 per square yard of right-of-way

B. Business Parking Space Licenses \$20.00 per foot of curb

Section 15: Town Records

A. Duplication

- 1. Records in 8½ x 11 inch format..... \$0.25 per page, plus
Research & Retrieval Costs
- 2. Records in other formatsActual reproduction cost, plus
Research & Retrieval Costs

B. Certification\$1.00 for each certificate and seal

C. Research and Retrieval Costs ...\$33.58 per hour (1st hour free per statute)

Section 16: Water, Sewer, and Trash Removal Services
 (rates effective January 1, 2021)

A. Utility Account Administration

- 1. Administrative charge for ownership change (transfer fee).....\$15.00
- 2. Administrative charge for adding tenant to account..... \$5.00
- 3. Utility hookup charge estimated costs of labor, materials, and other expenses incident to the installation of corporation stop, curb stop, curb box, meter, remote readout, and appurtenances, plus a 10 percent administration charge
- 4. Short check fee\$25.00
- 5. Administrative charge for processing shutoff notice\$30.00
- 6. Delinquency charge on unpaid utility charges 1%
- 7. Disconnect charge for delinquent accounts..... ~~\$50.00~~**\$75.00**
- 8. Reconnect charge for delinquent accounts ~~\$50.00~~**\$75.00**
- 9. Charge to certify delinquent utility charges to County Treasurer 10%
- 10. Lien Filing Fee \$100.00**
- 11. Disconnect charge for vacancy request\$15.00
- 12. Reconnect charge for vacancy request.....\$15.00
- 13. Reduced water charges for vacancy period per month:~~\$18.58~~**\$19.14**
 plus charge for sewer maintenance and operations..per EQR: ~~\$5.11~~ **\$5.26**
- 14. Reduced sewer charges for vacancy period..... per month:~~\$33.60~~**\$34.61**
 plus charge for sewer maintenance and operations..per EQR: . ~~\$4.28~~**\$4.41**
- 15. Administrative charge for inactive water tapper year: \$25.00
- 16. Administrative charge for inactive sewer tapper year: \$25.00
- 17. Reconnect fee after disconnect for watering restriction violation: ... \$50.00

B. Water Meters

- 1. Water meter and accessories (3/4-inch) \$260.00
- 2. Water meter and accessories (1-inch) \$380.00
- 3. Deposit for removal/testing of meter.....\$75.00
- 4. Fee to reinstall water meteramount charged by licensed plumber pursuant to plumber’s contract with Town
- 5. Service charge for water meter by-passing, tampering or unauthorized metering \$1,000.00

C. Raw Water Service

- 1. For raw water diverted from East Elk Creek via Red Rock Ditch for 2,500 sf or part thereof of irrigated lawn/gardenper month: ~~\$6.08~~**\$6.26**
- 2. For raw water diverted from Colorado River via CO. River Pump Station for 2,500sf or part thereof of irrigated lawn/gardenper month: ~~\$8.85~~**\$9.12**

D. Bulk Water per thousand gallons: \$12.21

E. Water Rates

Water Usage (gallons per month per EQR)	Monthly Water Service Charges	
	Users within Town Limits	Users outside Town Limits
Minimum monthly charge Includes up to 12,000 gallons of water usage	\$29.49 \$30.37	\$45.25 \$46.61
Each additional 1,000 gallons (or part thereof) over 12,000 gallons, up to 20,000 gallons	\$2.81 \$2.89	\$4.07 \$4.19
Each additional 1,000 gallons (or part thereof) over 20,000 gallons, up to 30,000 gallons	\$4.38 \$4.51	\$6.57 \$6.77
Each additional 1,000 gallons (or part thereof) over 30,000 gallons, up to 40,000 gallons	\$8.76 \$9.02	\$12.51 \$12.89
Each additional 1,000 gallons (or part thereof) over 40,000 gallons	\$9.94 \$10.24	\$15.66 \$16.13

Monthly water service charges for the following "special users" only shall be computed as follows:

Category of Special User	Monthly Water Service Charges
<u>Senior:</u> Users <i>within</i> Town limits in where the owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be \$20.28 \$20.89 per EQR. Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to the in-Town rate schedule set forth in Subsection above.
<u>Senior:</u> Users <i>outside</i> Town limits where the owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be \$30.80 \$31.72 per EQR. Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to the out-of-Town rate schedule set forth in the water usage table above.
Schools	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be \$24.79 \$25.53 per EQR. Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to

	the in-Town rate schedule set forth in the water usage above.
Vacant Property qualifying under municipal code §13.16.050(A)	63% of applicable monthly charges

F. Fees for No Meter and Broken Meters

Period	Surcharge Fee
For first month (or part thereof) without water meter	\$121.54 \$125.19 per EQR per month
For second consecutive month (or part thereof) without water meter	\$243.08 \$250.37 per EQR per month
For third consecutive month (or part thereof) without water meter	\$486.16 \$500.74 per EQR per month
For fourth consecutive month (or part thereof) and each subsequent month (or part thereof) without water meter	\$607.70 \$625.93 per EQR per month

G. Sewer Rates

Category of User	Monthly Sewer Service Charges	
Users within Town Limits	<u>Senior</u> : Owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$46.56 \$47.96 per EQR. Charges for water usage over 6,000 gallons per EQR shall be \$6.37 \$6.56 per EQR for each additional 1,000 gallons (or part thereof).
	All other users	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$53.32 \$54.92 per EQR. Charges for water usage over 6,000 gallons per EQR shall be \$7.50 \$7.73 per EQR for each additional 1,000 gallons (or part thereof).
Users outside Town limits	<u>Senior</u> : Owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$62.47 \$64.34 per EQR. Charges for water usage over 6,000 gallons per EQR shall be \$7.92 \$8.16 per EQR for each additional 1,000 gallons (or part thereof).
	All other users	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be \$63.62 \$65.53 per EQR.

		Charges for water usage over 6,000 gallons per EQR shall be \$9.32 \$9.60 per EQR for each additional 1,000 gallons (or part thereof).
Vacant Property qualifying under municipal code §13.16.050(A)	63% of applicable monthly charges	

H. Fee in Lieu of Water Rights Dedication..... \$6,000.00
per Equivalent Residential Unit

I. Watershed Protection District Permit

- 1. Activity to take place on single-family residential property
 - a. Application fee \$150.00
 - b. Deposit \$500.00
- 2. All other activity
 - a. Application fee \$500.00
 - b. Deposit \$1,500.00

J. Trash Removal Service

- 1. Users in owner-occupied residences occupied by one or more senior citizens..... \$26.65 per month
- 2. All other users..... \$30.14 per month

STOP N SAVE #12
2492 INDUSTRIAL BLVD
Grand Junction CO 81505

Fees Due	
Renewal Fee	96.25
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 96.25

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name FEATHER PETROLEUM CO		Doing Business As Name (DBA) STOP N SAVE #12		
Liquor License # 04-41335-0018	License Type Fermented Malt	Sales Tax License # 04413350018	Expiration Date 01/21/2021	Due Date 12/07/2020
Business Address 791 BURNING MT AVE New Castle CO 81647				Phone Number 9702425205
Mailing Address 2492 INDUSTRIAL BLVD Grand Junction CO 81505			Email nelder@featherpetro.com	
Operating Manager Donette Renee Ball	Date of Birth 5/4/64	Home Address 1602 Ballard Ave Sit, 10	Phone Number 81652 (970)984-2947	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="radio"/> Yes <input type="radio"/> No Are the premises owned or rented? Owned <input type="radio"/> Rented* <input checked="" type="radio"/> *If rented, expiration date of lease 10/31/2021				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes <input type="radio"/> No <input checked="" type="radio"/>				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes <input type="radio"/> No <input checked="" type="radio"/>				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes <input type="radio"/> No <input checked="" type="radio"/>				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes <input type="radio"/> No <input checked="" type="radio"/>				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input checked="" type="radio"/> Yes <input type="radio"/> No list Attached				

Affirmation & Consent		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business <i>Neal Elder</i>		Title <i>Director of HR</i>
Signature <i>[Handwritten Signature]</i>		Date <i>11/3/2020</i>
Report & Approval of City or County Licensing Authority		
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. Therefore this application is approved.		
Local Licensing Authority For		Date
Signature	Title	Attest

Feather Petroleum Company, dba Stop 'n Save
2492 Industrial Blvd.
Grand Junction, CO 81505
Phone 970-242-5205

STORE LOCATION	Beer Lic #	STORE LOCATION	Beer Lic #
<input type="checkbox"/> Store #3 723 Horizon Dr Grand Junction, CO 81506	04413350003	<input type="checkbox"/> Store #21 PO Box 3287 78415 Highway 40 Winter Park, CO 80482	04413350021
<input type="checkbox"/> Store #12 791 Burning Mountain New Castle, CO 81647	04413350018	<input type="checkbox"/> Store #23 10 Meadow Park Drive Divide, CO 80814	4600604
<input type="checkbox"/> Store # 18 47 Edwards Village Blvd. Edwards, CO 81632	04413350016	<input type="checkbox"/> Store #26 548 U. S. Highway 24 South Buena Vista CO 81211	4600783


Tax Check Authorization, Waiver, and Request to Release Information

I, Kent Frieling am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Feather Petroleum Company (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <p style="text-align: center;">Feather Petroleum Company</p>		Social Security Number/Tax Identification Number <p style="text-align: center;">84-0746271</p>	
Address <p style="text-align: center;">2492 Industrial Blvd</p>			
City <p style="text-align: center;">Grand Junction</p>		State <p style="text-align: center;">CO</p>	Zip <p style="text-align: center;">81505</p>
Home Phone Number		Business/Work Phone Number <p style="text-align: center;">970-242-5205</p>	
Printed name of person signing on behalf of the Applicant/Licensee <p style="text-align: center;">Kent Frieling, President</p>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <p style="text-align: center;">11-3-2020</p>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

GROVE'S BLACK DOG SALOON
PO BOX 185
New Castle CO 81647

Fees Due		
Renewal Fee		500.00
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$500.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name GROVE'S BLACK DOG SALOON INC			Doing Business As Name (DBA) GROVE'S BLACK DOG SALOON	
Liquor License # 03-02204	License Type Hotel & Restaurant	Sales Tax License # 30119583	Expiration Date 12/29/2020	Due Date 11/14/2020
Business Address 219 W MAIN ST New Castle CO 81647				Phone Number 9709840999
Mailing Address PO BOX 185 New Castle CO 81647			Email	
Operating Manager Susan Fittanto	Date of Birth 7/21/74	Home Address 70 Whitetail Dr. New Castle, CO 81647	Phone Number 970-618-8967	
1. Do you have legal possession of the premises at the street address above? Yes No Are the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes No				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No				

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>SUSAN FITTANTU</i>	Title <i>OWNER/TREAS.</i>
Signature <i>[Handwritten Signature]</i>	Date <i>11/12/2020</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest

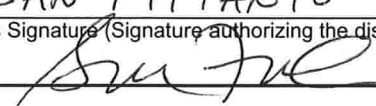
Tax Check Authorization, Waiver, and Request to Release Information

I, SUSAN FITTANTO am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of GROVE'S BLACK DOG SALOON (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

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Name (Individual/Business) <u>GROVE'S BLACK DOG SALOON, INC</u>		Social Security Number/Tax Identification Number <u>46-3525742</u>	
Address <u>219 W MAIN ST</u> <u>PO BOX 185</u>			
City <u>NEW CASTLE</u>		State <u>CO</u>	Zip <u>81647</u>
Home Phone Number <u>970-618-8967</u>		Business/Work Phone Number <u>970-984-0999</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>SUSAN FITTANTO</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>11/12/2020</u>

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