



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
www.newcastlecolorado.org

Agenda

New Castle Town Council Regular Meeting Tuesday, May 05, 2026, 7:00 PM

Virtual Meetings are subject to internet and technical capabilities.

To join by computer, smart phone or tablet:

<https://us02web.zoom.us/j/7096588400>

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your phone to mute until called on

Call to Order

Pledge of Allegiance

Roll Call

Meeting Notice

Conflicts of Interest

Agenda Changes

Citizen Comments on Items not on the Agenda

-Comments are limited to three minutes-

Consultant Reports

Consultant Attorney

Consultant Engineer

Items for Consideration

- A. Proclamation Municipal Clerks' Week**
- B. Consider Ordinance TC2026-4 Creating a Background Check process for Prospective Massage Facility Operators, Owners and Employees**
- C. Discussion of Street Vendor Policy**
- D. Update: Trails**
- E. Discussion of Healthy Beverage**

Consent Agenda

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[April 21, 2026, Minutes](#)

April Bills \$868,322.09

Liquor License Renewal Down Valley Brewing CO

Staff Reports

Town Administrator

Town Clerk

Town Treasurer

Town Planner

Public Works Director

Commission Reports

Planning & Zoning Commission

Historic Preservation Commission

Climate and Environment Commission

Senior Program

RFTA

AGNC

GCE

EAB

POSTR

Council Comments

Items for Future Council Agenda

Adjourn

Proclamation

57th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 3 - 9, 2026

Whereas, The Office of the Professional Municipal Clerk stands as a cornerstone of local governance worldwide, embodying tradition and essential service, and

Whereas, Professional Municipal Clerks, uphold principles of impartiality and equality in their dedication to serving all citizens, and

Whereas, The Clerk's role as a bridge between the community, local governing bodies, and other governmental agencies fosters transparency and effective governance, and

Whereas, Professional Municipal Clerks, through ongoing education and engagement, continuously enhance their capacity to serve, staying abreast of evolving practices and standards, and

Whereas, More specifically the Municipal Clerks of New Castle Colorado display an unwavering commitment to excellence and public service, and

Whereas, The Municipal Clerks of New Castle Colorado have earned recognition for their outstanding commitment to serving our community,

Now, Therefore, I, Grady Hazelton, Mayor of New Castle Colorado, do hereby proclaim the week of May 3 through 9, 2026, as Professional Municipal Clerks Week. Let us extend our profound gratitude to our Professional Municipal Clerks Mindy Andis and Michelle Huster, and to all Professional Municipal Clerks for their indispensable contributions and steadfast dedication to the communities they serve.

Dated this 5 day of May, 2026

Mayor: _____ Attest: _____

Glenwood Springs Office
910 Grand Avenue, Suite 201
Glenwood Springs, Colorado 81601
Telephone (970) 947-1936
Facsimile (970) 947-1937

GARFIELD & HECHT, P.C.
ATTORNEYS AT LAW
Since 1975

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MEMORANDUM

TO: Town of New Castle Town Council
FROM: Garfield & Hecht, P.C.
RE: HB24-1371 Massage Facility Background Checks
DATE: April 30, 2026

In 2024, the General Assembly mandated that municipalities perform background checks on massage facility operators, owners, and employees within their jurisdiction. To comply, the Town Council must pass an ordinance or resolution delegating an authority to review background check materials by July 1, 2026.

Overview

The Town must establish a process that subjects massage facility operators, owners, and employees (“covered parties”) to background checks by resolution or ordinance.¹ The Town Council may review applications itself or identify another authority (*i.e.*, police chief or town administrator) in a resolution or ordinance.^{2,3} Operators are those operating a massage facility (and who are licensed where required), excluding massage therapists (who must obtain a state occupational license).^{4,5} Owners are parties who hold a legal ownership in a massage facility excluding non-involved owners of stock in public companies that own or operate massage facilities.⁶ “Employees” are massage facility workers and independent contractors performing routine operations, but not massage therapists or independent facilities contractors with little client contact.⁷

¹ C.R.S. § 30-15-401.4(3.5).

² C.R.S. § 30-15-401.4(2)(e).

³ This statute details both optional licensing and mandatory background checks and broadly defines the relevant entity as the “licensing authority.” For ease of reference, we refer to the “licensing authority” as the Town in this memo.

⁴ Massage therapists are licensed subject to C.R.S. § 12-235-101 et seq, which includes a fingerprint-based background check as found in C.R.S. § 12-235-108(2).

⁵ C.R.S. § 30-15-401.4(2)(h.3).

⁶ C.R.S. § 30-15-401.4(2)(h.5).

⁷ C.R.S. § 30-15-401.4(2)(a.7)(I)-(II).

The statute requires local governments and counties to collaborate and apply county ordinances to massage facility licensing requirements.⁸ But municipalities must adopt and apply their own regulations for mandatory background checks for covered parties.⁹

Background Check Process

Covered parties must submit to a fingerprint-based criminal history check pursuant to C.R.S. § 24-33.5-424.5.¹⁰ When a fingerprint-based criminal history check is not possible or shows an arrest without a disposition, a criminal history check will be a name-based judicial records check.¹¹ Fingerprinting may be done by law enforcement or a third party, including third party companies that performs fingerprinting electronically (CBI's preferred method), and the fingerprints are then transmitted to CBI. Third-party companies who do the fingerprinting cannot retain applicant information for more than 30 days after submitting the fingerprints to the CBI.¹² The CBI then conducts the criminal history check and forwards the fingerprints to the FBI for a national criminal history check.¹³ CBI and FBI reports are given to the Town for review.¹⁴ The Town has broad discretion in reviewing applications, but some mandatory provisions apply.

In reviewing a covered party's criminal history, the Town shall consider all information provided by the applicant, including evidence of mitigating factors, rehabilitation, character references, and educational achievement, paying special attention to mitigating factors occurring between the covered party's last conviction and background check.¹⁵ Individuals who are covered parties when the ordinance takes effect must submit the background check application no later than July 1, 2026.¹⁶ Prospective employees must submit a background check before starting work, and a prospective operator or owner must submit a background check at least thirty days before assuming an ownership interest.¹⁷

Parties who have registered as a sex offender or have been convicted of or entered a plea of nolo contendere for solicitation of prostitution, a human trafficking-related offense, or money laundering may not become owners,¹⁸ but may be hired or retained as an employee when the

⁸ C.R.S. § 30-15-401.4(3)(b).

⁹ C.R.S. § 30-15-401.4(1)(a)(III) (“[r]equire every local government to in the state that has a massage facility within its jurisdictional boundaries to establish a local process that ensures the background checks are conducted throughout the state in accordance with the requirements and limitations set forth in this section.”).

¹⁰ C.R.S. § 30-15-401.4(3.5).

¹¹ C.R.S. § 24-33.5.424.5(1)(g).

¹² C.R.S. § 24-33.5.424.5(1)(c) and (d). If a third-party takes fingerprints, the applicant must authorize the third party to provide the CBI with the fingerprints and the third party must actually do so.

¹³ C.R.S. § 24-33.5.424.5(1)(e).

¹⁴ C.R.S. § 24-33.5.424.5(1)(f).

¹⁵ C.R.S. § 30-15-401.4(4)(c).

¹⁶ C.R.S. § 30-15-401.4(3.5)(a). This provision permits municipalities to require a background check before October 1, 2025, but not after.

¹⁷ C.R.S. § 30-15-401.4(3.5)(b)-(c).

¹⁸ C.R.S. § 30-15-401.4(4.5)(a)(II).

owner believes that they are not a threat to customers or other employees.¹⁹ This provision does not override any background check requirement; parties cannot be hired as an employee when they fail to submit a background check.²⁰

Massage Facility Exceptions

Massage facilities subject to the new law do not include amateur, college, or professional sports team training rooms, the offices or facilities of licensed medical professionals, medical facilities licensed by the state, facilities where barbers and licensed cosmetologists provide massage services to the public in the ordinary course of business, athletic clubs that do not provide massages to members or the public for remuneration, or athletic clubs that do not receive more than ten percent of gross income from providing massages to members of the public.²¹ Massage facilities also do not include places of business where a person offers to perform massage therapy for seventy-two hours or less in a six-month period, and as part of a public or charity event where the primary purpose is not to provide massage therapy.²² Finally, massage facilities do not include a place of business where a licensed massage therapist practices as a solo practitioner when they do not use a business or assumed name or use a business or assumed name but provide their full name or license in each advertisement and each time the assumed or business name appears in writing and do not maintain or operate a table shower.²³

Penalty

The bill does not provide specific penalties. We recommend adding in a penalty provision clarifying that owning, operating, or holding employment at a massage facility without an approved background check is both an offense subject to the Town’s general penalty provision and a public nuisance subject to abatement.

Ordinance

We have transmitted a draft ordinance with this memorandum identifying the Chief of Police and the Town Administrator as licensing authorities responsible for reviewing background checks submitted pursuant to this ordinance. The police department would also be responsible for transmitting fingerprints to the CBI if an applicant gets their fingerprints taken through the department. Otherwise, the third-party company conducting the fingerprinting will submit them to CBI.

As mentioned above, the ordinance must be effective and existing “covered parties” must have background check applications submitted by July 1, 2026. The Town’s ordinance must also

¹⁹ C.R.S. § 30-15-401.4(4.5)(c).

²⁰ C.R.S. § 30-15-401.4(4.5)(b).

²¹ C.R.S. § 30-15-401.4(7)(a)-(f).

²² C.R.S. § 30-15-401.4(7)(g)(I)-(II).

²³ C.R.S. § 30-15-401.4(7)(h)(I)-(III).

be reviewed and approved by the CBI and FBI. We have already sent the draft ordinance to the CBI for review. Once the CBI approves it, the CBI will forward it to the FBI for its review. We do not need to wait for final CBI and FBI approval to adopt the ordinance. Please reach out to our office with any questions.

**TOWN OF NEW CASTLE, COLORADO
ORDINANCE NO. TC 2026-4**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF NEW
CASTLE, COLORADO CREATING A BACKGROUND CHECK
PROCESS FOR PROSPECTIVE MASSAGE FACILITY OPERATORS,
OWNERS, AND EMPLOYEES**

WHEREAS, the Town of New Castle, Colorado (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Home Rule Charter of the Town of New Castle Adopted January 12, 1999, as amended (“Charter”); and

WHEREAS, by House Bill H.B. 24-1371 codified at C.R.S. § 30-15-401.4, the General Assembly has mandated that the Town adopt regulations requiring that massage facility operators, owners, and employees working within municipal boundaries submit to a background check performed in accordance with C.R.S. § 24-33.5-424.5; and

WHEREAS, the General Assembly has extended the start period for background checks to July 1, 2026, as set forth in C.R.S. § 30-15-401.4; and

WHEREAS, the Town Council desires to designate the Police Chief and Town Administrator as the licensing authority responsible for reviewing background check applications; and

WHEREAS, the Town Council desires to establish a formal process that will guide the licensing authority’s review of background check applications in accordance with state law; and

WHEREAS, the Town Council desires to fulfill its legal obligations under state law by enacting this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

Section 1. **Recitals.** The foregoing recitals are incorporated by reference herein as findings and determinations of the Town Council.

Section 2. **Addition.** A new Chapter 5.10 to the Town of New Castle Municipal Code is hereby adopted as follows:

CHAPTER 5.10 MASSAGE FACILITY BACKGROUND CHECKS

5.10.010 Licensing Authority

The Town Police Chief and Town Administrator are hereby designated as the licensing authority responsible for enforcing the provisions of Chapter 5.10. Either the Police Chief or

Town Administrator may review applications and issue decisions consistent with the requirements of this Chapter 5.10.

5.10.020 Definitions

The following words, terms, and phrases, when used in this chapter shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

A. “Operator” means an individual licensed to operate a massage facility, where applicable, or one who controls, makes executive decisions for, or is responsible for the operations of a massage facility; except that “operator” shall not include a state-licensed massage therapist.

B. “Owner” means an individual other than an operator who holds a legal ownership interest in a massage facility; except that “owner” does not include individuals who are not involved in the operation of a massage facility and whose ownership interest consists only of stock in a publicly traded company that owns or operates massage facilities.

C. “Employee” means an individual who is employed by a massage facility, employed to provide services that are part of the routine operations of the massage facility when the massage facility is part of a larger operation that offers various services and amenities, or an independent contractor hired by a massage facility to perform work that is part of the routine operation of the massage facility; except that “employee” does not include a state-licensed massage therapist or an independent contractor performing routine facilities maintenance services who has only incidental or no contact with massage facility clients.

D. “Covered persons” means those persons subject to the background check requirements of Section 5.10.030.

E. “Massage facility” means any place of business where massage therapy or full body massage is practiced or administered but excluding any place or activity listed in C.R.S. § 30-15-401.4(7). In the event that a business offers various services and amenities, “massage facility” shall be the portion of the business specifically practicing or administering massage therapy or full body massage and shall exclude portions of the business not offering such services.

5.10.030 Background Check Submission Requirements

A. Any individual acting as a massage facility operator, owner, or employee on the effective date of this ordinance who desires to continue in that role must submit a background check application to the licensing authority no later than 5:00 P.M. mountain time on July 1, 2026.

B. Any prospective operator or owner must submit a background check application to the licensing authority and receive approval before being granted a license to operate, assuming an operator position at, or assuming an ownership interest in a massage facility. Approval will not be granted until at least 30 days after the application has been submitted.

C. Any prospective employee must submit a background check application to the licensing authority at least thirty days before commencing employment with any massage facility and receive an approval from the licensing authority before commencing employment.

5.10.040 Background Check Process

All covered persons subject to the background check requirements of Section 5.10.030 shall comply with the following background check process:

1. All covered persons shall submit to a fingerprint-based state and federal criminal history record check. Fingerprints submitted under this section shall be submitted to the Colorado Bureau of Investigation (“CBI”) for the state criminal history check, and the CBI shall forward the prints to the Federal Bureau of Investigation (“FBI”) for the federal criminal history check. Results of the CBI and FBI criminal history checks will be returned to the licensing authority.
2. The licensing authority shall have discretion to decide whether fingerprints shall be submitted to the CBI through local law enforcement or through a third party. Submission of fingerprints to the CBI by electronic or hard copy means is permitted. If fingerprints are submitted through a third party, it shall be unlawful for that party to retain applicant information for more than thirty (30) days.
3. If a fingerprint-based criminal history record check cannot be completed or reveals a record of arrest without disposition, a criminal history check shall use the CBI’s Records and a name-based Judicial Record Check.
4. All covered persons shall submit a background check application to the licensing authority containing the following information:
 - i. The name and address of the applicant;
 - ii. Which position the applicant is applying for;
 - iii. Applicant fingerprints, which are considered submitted to the licensing authority when they are submitted to the entity designated by the licensing authority in accordance with Section 5.10.040(A)(2);
 - iv. The name and address of the massage parlor that the applicant intends to own, operate, or be employed at, if one has been determined;
 - v. Any additional information contextualizing any background check findings, to be stated on a form provided by the licensing authority; and
 - vi. An application fee as set by the Town’s annual fee schedule.

5.10.050 Background Check Decision Process

It shall be unlawful for any party to serve as a massage facility operator, owner, or employee without passing a background check.

A. In reviewing background check applications, the licensing authority shall consider any information provided by the applicant regarding their criminal history, including but not limited to evidence of mitigating factors, rehabilitation, character references, and educational achievement. The licensing authority shall pay special attention to mitigating factors between the applicant's last criminal conviction and the current application.

B. The licensing authority shall not permit any party to become an owner when the applicant has been convicted of or entered a plea of nolo contendere that was accepted by the court for a felony or misdemeanor for solicitation of a prostitute, as described in C.R.S. § 18-7-202; a human trafficking-related offense, as described in C.R.S. § 18-3-503 or C.R.S. § 18-3-504; money laundering, as described in C.R.S. § 18-5-309, or when the applicant has or is required by law to register as a sex offender.

C. The licensing authority shall provide applicants with a letter detailing "Pass" or "Fail" status within forty-five days of the application date.

5.10.060 Penalty

Owning, operating, or holding employment at a massage facility as a covered party without a background check approval in accordance with this Chapter shall be punishable in accordance with the general penalty set forth in Code Section 1.20.010 and is hereby declared a public nuisance that may be abated in accordance Chapter 8.08.

Section 3. Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause, or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 4. Effective Date. This Ordinance shall be effective fourteen days after final publication pursuant to Section 4.3 of the Town Charter.

INTRODUCED, on first reading on May 5, 2026, at which time copies were available to the Town Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Town Council of the Town of New Castle, Colorado, on May 19, 2026, read by title and number, passed without amendment, approved, and ordered published as required by the Charter.

TOWN OF NEW CASTLE, COLORADO, A
HOME-RULE MUNICIPALITY

By: _____
Grady Hazelton, Mayor

ATTEST:

Mindy Andis, Town Clerk

Memo

To: Local Liquor Authority
From: Mindy Andis, Town Clerk
Date: May 5, 2026
Re: Discussion of Street Vendor Policy

Purpose:

The of this agenda item is for council to discuss if it's necessary to change, adjust or keep our current pop-up vendor or food truck policy as is.

In 2021 council had discussed mobile vendors in town and whether to change the code or not. At that time council had discussed creating a Special Event Application. Staff created an application the cost is \$25.00 per event and maximum of 2 hours once a month. Currently we only have food truck which is set up at Burning Mountain Park and sells frozen sea food for 2 hours once a month. He does coordinate with Kelley to make sure there is nothing else going on at the park.

Staff have recently been asked by another vendor to set up at the park, but the 2-hour limit is not worth setting up for since they would be selling ready-to-eat food.

When discussing mobile vendors in the town (usually food trucks), our Municipal Code currently provides for regulation under two separate considerations, private property and public property.

The first area of regulation (*private property*) falls to Chapter 17 of the Municipal Code and provides guidance based on the particular Zoning District or PUD area. Within each *Zoning District* and approved *PUD Area* the regulations related to mobile vendors may vary. For the most part mobile vendors are not an approved activity within the towns PUD areas such as Lakota, Castle Valley Ranch, Burning Mountain, Riverside Park, Walters, etc. In the Commercial Retail District (City Market Plaza) the code states that all sales must be conducted from within a building (no mobile vendors allowed). In the *Mixed-Use Commercial District* (undeveloped area east of City Market) the code allows for temporary outdoor markets. In the *Downtown C-1 Commercial District*, mobile vendors would only be allowed to operate on private property after review and approval under the rules of a Conditional Use Permit.

The second area of regulation (*public property*) falls under Chapter 12.20.100 of the Municipal Code which prohibits the use of public places for any commercial activity. The code goes on to allow for permits to be issued which would allow for the temporary and limited use of public places for commercial activity. Under this code section the Town

Administrator may receive applications from those who wish to use public spaces for special events, private use, commercial activities, or any activity where a fee is charged. Based on the type of application received, the town administrator has the discretion to refer any application to Town Council for additional review and public comment.



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Administration Department
Phone: (970) 984-2311
Fax: (970) 984-2716
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Special Event Application Checklist **(Pop-Up Vendors, Food Trucks)**

This checklist should be used to assist applicants with filing all required documents:

- _____ Site Plan/Map (required) which includes location of sanitation facilities, trash receptacles, temporary structures, location of additional utilities, seating if provided and an emergency evacuation plan. Minimum 8 1/2" x 11" sheet of paper shall be used for each separate site.
- _____ Publicity Plan or copy of Event Flyer
- _____ Certificate of Insurance
- _____ Health Department/State License
- _____ Sales Tax Certificate
- _____ Town Business License
- _____ Calendar of Dates & Times of Operation
- _____ Signed Liability Waiver



Town of New Castle Administration Department
450 W. Main Street **Phone:** (970) 984-2311
PO Box 90 **Fax:** (970) 984-2716
New Castle, CO 81647 www.newcastlecolorado.org

Special Event Application (Pop-Up Vendors, Food Trucks)

Application must be submitted to the Town Clerk's Office at least 5 days before the event. *Please feel free to attach pages as necessary*

Type of event: _____

Name of applicant/contact person: _____

Address: _____

E-mail address: _____

Telephone #: (H) _____ (W) _____ (Cell) _____

Name of organization/sponsor: _____

Telephone Number: (H) _____ (W) _____ (C) _____

Address: _____

E-mail address: _____

Purpose of event: _____

Dates and hours of actual event (Max 2 hours): _____

Specific location of event (site plan/map must be included): _____

Do you plan to publicize the event? _____ Radio___ Newspaper___ Signs___ Banners
_____ Flyers_____ Bulk Mail_____ Social Media. Please attach a copy of your press
release, news article, flyer or bulk mailing. Signs and banners require approval from the
Town Planner. Please call 984-2311 for information regarding temporary signs and
banners.

Projected number of persons attending the event : _____

Will any temporary structures be built? _____ No _____ Yes. If yes, describe in detail, and include location. Stakes or excavation must be indicated on the site plan and will require a utility locate - the applicant is responsible for this.

Will any signs or pennants be hung? _____ No _____ Yes If yes, describe and include locations. _____

Will there be the sale of any items? _____ No _____ Yes If yes, you are required to obtain a business license from the Town Clerk's office.

Describe the type of items to be sold: Note that Town Staff retains the ability to deny a vendor the opportunity to sell items that are not appropriate to the event or to the health, safety and welfare of the citizens. _____

Are food sales planned? _____ No _____ Yes. Applicant should contact the State of Colorado Health Department for regulations governing food sales and servers.

Will your event need the use of the Burning Mountains Park Gazebo? _____ No _____ Yes If yes, you must complete a separate park facilities rental application and pay the associated fees.

Will you need electrical services? _____ No _____ Yes. An additional \$10.00 per day fee applies if using the electricity.

How do you plan to remove refuse and garbage? Describe in detail. _____

Do you know that no alcohol is allowed on town-owned properties? _____ No _____ Yes.

Insurance: If event is to be held on Town of New Castle property, a certificate of insurance must be provided with the following information: \$1,000,000.00 combined single coverage indemnifying the Town of New Castle with a 30-day cancellation period. Insurance documents must list the Town of New Castle as additionally insured as follows: Additionally insured, Town of New Castle, its officers, officials, and employees.

Applicant's Signature: _____ Date: _____

**By signing this application, the Event Organizer agrees to not publicize event until approved by the Town of New Castle, turn in Parade Permit request no less than 10 days prior to event and to return space occupied by event to its previous, clean and orderly condition.*

Fees:

Application fees must be submitted with this application in order to begin processing the permit. Please pay cash, VISA, MasterCard or check made payable to the Town of New Castle.

New Castle Special Event Application fees:

Special Event Permit Fee (Max 2 hours):	\$25.00
Business License fee:	\$50.00 (annually)
Park Shelter Fee:	\$30.00 for two hours

Conditions:

1. Timeframe/deadline: This application must be submitted five days prior to the event.
2. Site Plans: Site Plans MUST be included with every application.
3. Insurance: All event holders are required to provide Proof of Liability Insurance with a minimum coverage of \$1,000,000 to the Town Clerk with their application.
4. Trash: All event holders are required to remove trash from the site. have a
5. Food Trucks must be self-contained in regard to water/sewer utilities. Discharge of grey/black water is not allowed.
6. Alcoholic Beverages: No alcohol shall be allowed on Town property (parks, streets, etc.).
7. Glass: No glass bottles or containers shall be allowed on Town property (parks, streets, etc.) without prior approval.
8. Liability Waiver must be signed.

I hereby certify that the statements made in this application are true and complete to the best of my knowledge, and that I am authorized to execute the requirements of this application.

Applicant Signature

Date

FOR OFFICE USE ONLY

Paid Amount _____ Received By: _____ Application _____ Approved or _____ Denied

Clerk Signature _____ If Denied, please state reason:



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450 W. Main Street
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Administration Department

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Memorandum

To: Mayor & Council

From: Mindy Andis

Re: Agenda Item: Discussion – Heathy Beverage

Date: May 5, 2026

Purpose:

The purpose of this agenda item is to discuss if council would like to support a resolution from Garfield County Heath about sugary beverages available to the child and youth of the community; and promoting heathier beverage choices and alternatives to sugary beverages.

1 **New Castle Town Council Regular Meeting**
2 **Tuesday, April 21, 2026, 7:00 PM**
3

4 **Call to Order**

5 Mayor Art Riddile called the meeting to order at 7:00 p.m.

6 **Pledge of Allegiance**
7

8 **Roll Call**

9 Councilor Mariscal
10 Councilor Carey
11 Councilor Hazelton
12 Mayor A. Riddile
13 Councilor Copeland
14 Councilor Leland
15 Councilor G Riddile

16
17 Absent none
18

19 Also present at the meeting were Town Clerk Mindy Andis, Administrator Dave Reynolds,
20 Attorney Haley Carmer, Town Planner Paul Smith, and members of the public.
21

22 **Meeting Notice**

23 Clerk Andis verified that her office gave notice of the meeting in accordance with
24 Resolution TC 2026-1.
25

26 **Conflicts of Interest**

27 There were no conflicts of interest
28

29 **Agenda Changes**

30 There were no agenda changes
31

32 **Citizen Comments on Items not on the Agenda**

33 There were no Citizen Comments
34

35 **Consultant Reports**

36 Consultant Attorney – present for agenda items
37 Consultant Engineer – not present
38

39 **Items for Consideration**
40

41 **Consider Ordinance TC-2026-03 – Creating Chapter 10.28 of Town Code**
42 **Concerning Electric Assisted Bicycles (2nd reading)**

43 Administrator Reynolds said based on previous town council meetings, and following

1 town council recommendations, staff and our town attorneys have drafted
2 Ordinance TC 2026-3 which creates Municipal Code Section 10.28 addressing
3 areas of concern related to the use of E-Bikes within town limits. During a regular
4 town council meeting on April 7, 2026, town council voted for the approval of TC
5 2026-3 on first reading. Council's suggested that prior to second reading the town
6 attorney add a sentence which clarifies that the town will adopt by reference any
7 future state regulations which further define e-bike use.

8
9 **Public Hearing – Opened 7:03pm**

10
11 Coal Ridge High Student and New Castle resident said he rides an e-bike and is asking
12 town council not to take away his e-bike because it gets him outside and away from
13 screens. He said he is working and spending time with his friends outside. He said him
14 and his friends will be starting a business, and the e-bike will help him and his friends get
15 equipment around town for different jobs. He said he does understand that safety matters
16 and people should respect the laws. High School Student said he hopes the town council
17 doesn't make a decision based on a few bad examples of e-bike riders and punish
18 everyone. He said the e-bike helps him to be independent, to stay active and work hard.
19 He said the focus needs to be on education, safety, and actability on the restrictions.
20 Chief Curry said he would like to make it understood that the police department is not
21 here to take away anybody e-bikes and will not be restricting beyond what the State of
22 Colorado has already restricted. The idea of ordinance is to focus on the health and safety
23 of the community. The focus is on helmets, speed limits and dismount zones in the
24 downtown. The class 3 e-bike is already restricted by the State of Colorado for kids under
25 the age of 16. Chief Curry said primarily the ordinance is based on the interaction on
26 trails.

27 Cory Toposki New Castle resident, asked about the class 2 e-bike and what the rules are.
28 Chief Curry said there is no restrictions for kids for class 1 & 2 e-bikes. He said Class 1 is
29 treated the same as regular bike. Class 2 has a little bit of restrictions on the bike trails
30 but are allowed completely on the multi-use paths. He said the downtown sidewalks are
31 restricted for the e-bikes but can use the bike lane. Mr. Toposki asked if class 3 e-bike be
32 allowed in the downtown area. Chief Currey said yes on the e-bike lane. Mr. Toposki
33 asked if ID's will be required for the class 3 e-bikes. Chief Curry said in 2027 the labeling
34 on the e-bikes will go into effect. Mayor A. Riddile said the ordinance also applies to
35 electric scooters.

36
37 **Public Hearing – Closed 7:13pm**

38
39 **MOTION: Councilor Leland made a motion to approve Ordinance TC-2026-03 –**
40 **Creating Chapter 10.28 of Town Code Concerning Electric Assisted Bicycles (2nd**

1 reading). Mayor A. Riddile seconded the motion, and it passed on a roll call vote.
2 Councilor Leland: yes; Councilor Mariscal: yes; Mayor A. Riddile: yes; Councilor
3 Copeland: yes; Councilor Carey: yes; Councilor Hazelton: yes; Councilor G.
4 Riddile: yes

5
6 **Unswearing in – Mayor A. Riddile and Councilor Bruce Leland**

7 Clerk Andis gave the unswearing Oaths to Mayor A. Riddile and Councilor Leland.
8

9 **Oaths of Office - Mayor Grady Hazelton, Councilor Brandy Copeland, Councilor
10 Caitlyn Carey and Councilor Emily Sampley**

11 Clerk Andis swore in the newly elected mayor and members of the council: Mayor Grady
12 Hazelton; Councilor Brandy Copeland, Councilor Caitlin Carey and Councilor Emily
13 Sampley.
14

15 **Roll Call**

16 Present Councilor Mariscal
17 Councilor Carey
18 Mayor Hazelton
19 Councilor Copeland
20 Councilor Sampley
21 Councilor G Riddile
22

23 Absent None

24 **Conflicts of Interest**

25 There were no conflicts of interest
26

27 **Agenda Changes**

28 There were no agenda changes
29

30 **Proclamation Honoring Former Mayor Art Riddile**

31 Councilor Riddile read the proclamation into the record honoring Mayor A. Riddile for his
32 years of service to the community.

33 **Proclamation Honoring Former Councilor Bruce Leland**

34 Councilor Carey read the proclamation into the record honoring Councilor Bruce Leland for
35 his years of service to the community.

36 **Proclamation Recognizing Arbor Day**

37 Councilor Copeland read the proclamation into the record declaring April 24, 2026, as
38 Arbor Day in the Town of New Castle.

39 **Consider Resolution TC2026-11 A Resolution of the New Castle Town Council**

1 **Recommending Approval of a Conditional Use Permit for an Electrical Substation**
2 **in the Industrial Zone District.**

3 Planner Paul Smith reviewed his staff report with the council (**Exhibit A**).

4 Planner Smith said Xcel Energy to looking at the substation replacement on County Road
5 335 just east of Apple Tree Mobile Home Park. He said the current substation has reached
6 its life expectancy. Planner Smith said the replacement substation is too large to fit in the
7 current location. Excel does own property across the road and down from the current
8 substation. The property is within the Town of New Castle town limits and would be able
9 to fit a modern substation on the property.

10 **I. Background:**

11 *The Applicant proposes a new electrical substation at 6385 CR 335 to replace an*
12 *existing substation approximately 0.4 miles west on CR 335 in Garfield County. The*
13 *existing substation has reached the end of its service life and therefore warrants*
14 *replacement. However, due to the size limitations of the current lot and complications*
15 *with its topography, relocating the facility was deemed necessary. The current*
16 *substation will be demolished and the land reclaimed.*

17 *The project is comprised of equipment enclosures, transformers, various*
18 *transmission towers/lines, and fencing. The grade within the property will be raised*
19 *from 2ft to 4ft in order to mitigate flood risk. Two new driveways will be installed to*
20 *improve access. A 10' screened security fence on top of a retaining wall will surround*
21 *the property.*

22
23 *The proposed substation is eligible for conditional use review because it is not listed as*
24 *a permitted or prohibited use under Section 17.52.050. On March 25th, 2026, the*
25 *Planning Commission (P&Z) held a public hearing approving resolution PZ 2026-3*
26 *found in the packet. In accordance with the procedures set forth in Municipal Code*
27 *Chapter 16.08.040. Within sixty (60) days from the date of the Planning Commission's*
28 *written decision on an application, or within such time as is mutually agreed by the*
29 *Town Council and the applicant, the Town Council shall approve the application, with or*
30 *without conditions, or deny the application.:*

- 31 1) Approve the CUP unconditionally;
32 2) Approve the CUP with conditions;
33 3) Deny the CUP.

34 **II Application Materials:**

35 *The purpose of this conditional use review is to determine if the nature of the*
36 *proposed use is appropriate to the location and character of the New Castle*
37 *Industrial Zone.*

1
2 **1) Site Plan:**

3 a. *Adjacent land uses and location of adjacent structures;*

4 *Adjacent land uses include mini-storage (Royal construction yard, Gabossi*
5 *Storage, C'Mon-Back Storage), low hazard industrial (National Propane, NAP*
6 *distributing, Bramco Bld.), factory uses (VR Cabinetry Chop, Granite Shop),*
7 *business (All Dogs and Cats), and Town open space adjacent to the Colorado*
8 *River.*

9
10 b. *Boundary and size of lot;*

11 *The project spans 2.478 acres. The Industrial zone does not regulate*
12 *for lot coverage or required open space.*

13
14 c. *Building location, height and setbacks;*

15 *Permitted setbacks are as follows:*

- 16 a) *Front – 25ft*
- 17 b) *Rear – 10ft*
- 18 c) *Side – 5ft*

19
20 *Per the site plan, all utility infrastructure demonstrate conformance with*
21 *the allowed setbacks. Section 17.52.090 limits a structure's wall height to no*
22 *more than 30'. However, section 17.04.050 of the code exempts "poles,*
23 *lines, cables, or other transmission or other distribution facilities of public*
24 *utilities" from this provision. The application indicates a maximum structure*
25 *height of 65'.*
26



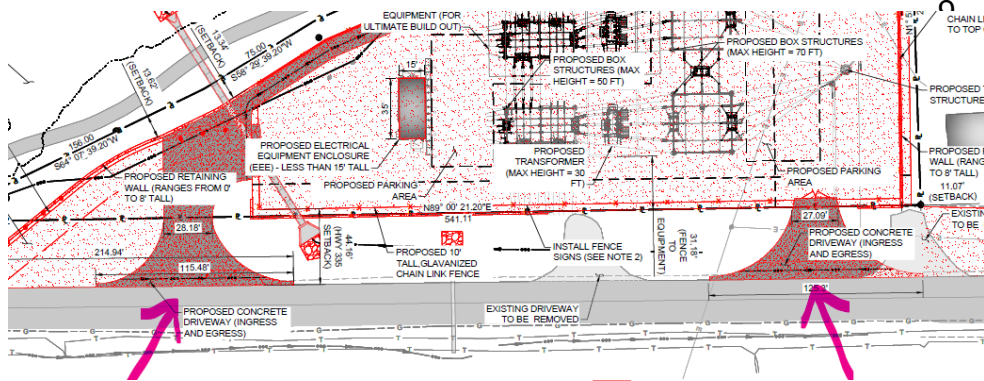
27
28
29 d. *Off-street parking and loading areas;*

30
31 *Two access driveways connecting County Road 335 will allow for pass-*
32 *thru ingress and egress. The site plan projects 12-15 parking spaces*
33 *available for maintenance workers. The traffic impact analysis concludes that*
34 *future operations will function at acceptable levels with the current alignment*

1 of CR 335 and proposed driveways, so no additional turn lanes or accel/decel
2 lanes should be necessary. During construction, traffic control will be
3 provided as necessary for staging and road tie-ins. A construction
4 management plan will be submitted prior to permitting.
5

6 e. Points of ingress and egress;

7
8 The project proposes two driveways, one at either end of the property.



15
16 f. Service and refuse areas;

17 Need for regular trash service is not anticipated.

18
19 g. Signs and exterior lighting;

20 Signage renderings were not provided in the packet. However, all
21 signage shall comply with the sign code. Temporary traffic control signs
22 along CR 335 can be expected during the replacement process. Traffic
23 control plans are subject to a ROW permit as regulated by the Public Works
24 Department.
25

26 Exterior lighting is currently proposed as flood lighting. As a condition of
27 approval, all exterior lighting shall conform to dark-sky standards and shall
28 always be shut off other than for emergencies or maintenance. Otherwise,
29 exterior lighting shall comply with section C405.2.7 of the energy code.
30 C405.2.7 includes provisions for sensors, timers, and lighting reduction as
31 necessary.
32

33 h. Fencing, landscaping and screening;

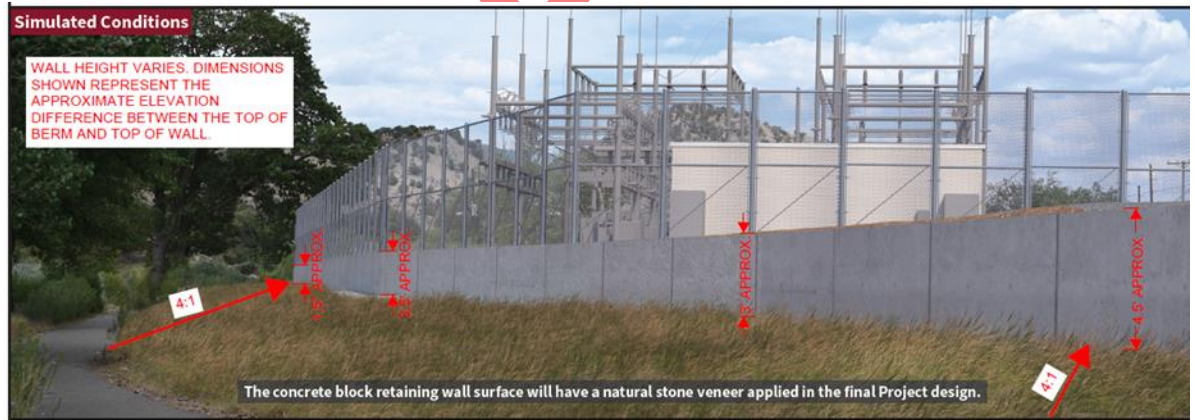
34 The Applicant proposes mesh wire fencing in the immediate vicinity of the
35 facility. Moreover, the proposal will be subject to section 17.52.060 for the
36 industrial zone. The perimeter shall be screened with:

37 "trees and shrubs on at least twenty-five (25) percent
38 of their private property lines in compliance with Chapter
39

1 12.20, and with the approval of the New Castle parks
2 and recreation committee. Review of screening by the
3 parks and recreation committee shall be completed prior
4 to the issuance of a building permit.”
5

6 Because of the structure’s considerable height and visual impacts to
7 properties both adjacent and further towards the north, Staff and the
8 Applicant have collaborated to expand the screening to the greatest extent
9 possible. Other than the north property lines, additional trees have been
10 introduced to attenuate visual impacts to users of the bike path and
11 onlookers from New Castle’s downtown area. As explained to P&Z the grade
12 along the north property line (adjacent to CR 335) was inhospitable to
13 additional landscaping.

14 The placement of a modest landscape berm along the bike path to
15 obscure the up to 8’ high retaining wall along the bike path has been
16 discussed. Even with all recommendations implemented, the screening
17 methods above will obscure the facility only partially.
18



19
20
21 i. Compliance with performance standards;

22
23 Performance Standards are a commitment from the Applicant to minimize
24 potential nuisances. The Applicant has signed the commitment letter. The
25 proposal does not expect to exceed the Town’s noise statutes at 80dB, but
26 will consider dark-sky compliant lighting.
27

28 j. Anticipated utility requirements;

29
30 Town services (i.e. water and sewer) are not provided to the property.
31 However, the proposal creates no additional demands for water and sewer
32 than already exist.
33

1

k. The Applicant provided an anticipated schedule of development:

Table 2: Anticipated Project Schedule

Activity	Timeline
Permanent Improvements	Summer 2026
Construction Material Delivery	Summer 2026
Vegetation Management	Summer 2026
Construction of Substation	Summer 2026
Construction of Transmission Interconnect	Spring 2027
In Service	Summer 2027
Restoration	Summer 2027
Decommissioning of New Castle Substation	Summer 2027 (after in service)

2

III Approval Criteria:

3

A decision on a conditional use application shall be made based on the following criteria:

4

5

6

1) Is eligible for conditional review under § 17.72.040;

7

8

Staff Comment – The application is eligible for conditional review subject to sections 17.84.070 & 17.84.080 as discussed above.

9

10

11

2) Is generally compatible with adjacent land uses;

12

13

Staff Comment – While a substation may agree with perceptions about industrial uses, the Town also considers the level of impact of a proposed use on current surrounding uses. In this case, uses such as warehousing, construction storage, propane storage, and the Town’s wastewater treatment plant are ostensibly consistent with a utility facility. Though the Town’s open space parcel along the Colorado River is arguably less consistent, the open space has bordered the industrial district since its origin. Nevertheless, Town code enlists substantial screening efforts to moderate the visual impacts of industrial operations. As discussed elsewhere, the Applicant intends to provide ample screening to this end.

14

15

16

17

18

19

20

21

22

23

3) Meets all requirements of § 17.84.020, is in compliance with Title 17 of the Code, and minimizes potential adverse impact of the conditional use on adjacent properties and traffic flow;

24

25

26

27

28

Staff Comment – The application demonstrates compliance with Section 17.84.020 as overviewed in Section II above. Adverse impacts are also

29

1 discussed above. The provided traffic analysis suggests little impact to
2 traffic flow as a result of the new substation.

3
4 4) Is consistent with the comprehensive plan and

5
6 **Staff Comment** – The Comprehensive Plan (see Goal POST & Goal EN
7 policies pages 59ff & 65ff) places a premium on the preservation of the
8 natural environment not only for the protection of surrounding
9 ecosystems, but also for its aesthetic value to residents. The applicant
10 has prepared floodplain, grading, and watershed analyses as part of their
11 building permit application. The site will be raised to mitigate the 100
12 year floodplain, otherwise no adverse effects are projected.

13
14 Viewsheds towards the south are expected to be influenced by the
15 overall height and design of the facility. Therefore, Staff and the
16 Applicant have worked jointly to offer intentional screening solutions such
17 as berms, trees/shrubs, decorative retaining features, and mesh wire
18 fencing to preserve these viewsheds to the greatest extent possible.

19
20 5) The Town has the capacity to serve the proposed use with water, sewer, and
21 fire and police protection.

22
23 **Staff Comment** – The replacement project is not expected to have any
24 new impacts on water, sewer, fire or police protection.

25 **IV Staff Recommendations:**

26 Staff recommends approval of Resolution 2026-11 with the following conditions:

- 27 1. No construction shall begin until a conditional use certificate has been issued by the
28 Town Planner subject to Section 17.84.040.
29
30 2. Prior to issuance of the conditional use certificate, the Applicant shall demonstrate
31 conformance with any recommendations provided by the town engineer, town
32 attorney, and/or fire district.
33
34 3. Prior to the issuance of a conditional use certificate, a construction management
35 plan shall be provided for review and approval by town staff. A construction
36 management plan shall include, but is not limited to, identification of best
37 management practices (BMPs), the identification of off-site storage & delivery
38 locations, refuse management, and bathroom locations.
39
40 4. The Applicant shall conduct a pre-construction meeting with Town staff and relevant
41 agencies at least 14 days prior to the beginning of construction.
42

- 1 5. *The Applicant shall apply for any right-of-way permits through the Town’s Public*
2 *Works Department.*
- 3
- 4 6. *The approved constructions drawings shall demonstrate conformance with the*
5 *landscaping, screening, retaining wall, and berm designs provided in the*
6 *application.*
- 7
- 8 7. *Applicant shall comply with all applicable building and municipal code requirements,*
9 *including the sign code and all county licensing requirements. Specifically, the*
10 *approved construction drawings shall demonstrate that any ambient lighting*
11 *complies with the 2021 International Energy Conservation Code for exterior*
12 *lighting, section C405.2.7. Exterior safety or emergency lighting that will only be*
13 *illuminated during emergencies does not need to comply with said requirement.*
- 14
- 15 8. *All exterior lighting shall be dark-sky compliant per the New Castle Comprehensive*
16 *Plan.*
- 17
- 18 9. *No approved conditional use may be altered, structurally enlarged, expanded in*
19 *parking area or expanded in ground area unless the site plan is amended and*
20 *approved in accordance with the procedures applicable to approval of a conditional*
21 *use as set out in § 17.84.070 of the Code.*
- 22
- 23 10. *In the event the Town receives any complaints about the use of the site or observes*
24 *or becomes aware of any violations of the conditional use approval, the Applicant*
25 *and/or owner may be summoned before the Town Council in a public meeting to*
26 *show cause why the permit should not be revoked, suspended, or additional*
27 *conditions imposed. Such show-cause hearing shall be open to the public and the*
28 *Applicant or owner may present testimony or offer other evidence on its behalf.*
- 29
- 30 11. *All representations of the Applicant in written and verbal presentations submitted to*
31 *the Town or made at public hearings before the Planning Commission or Town*
32 *Council shall be considered part of the application and binding on the Applicant.*
- 33
- 34 12. *The Applicant shall reimburse the Town for any and all expenses incurred by the*
35 *Town regarding this approval, including without limitation all costs incurred by the*
36 *Town’s outside consultants such as legal and engineering costs.*

37
38 **V. Application Exhibits:**

- 39 A. *Application and Applicant Packet*
- 40 B. *Town Engineer Referral – Jeff Simonson*
- 41 C. *Signed Performance Standards*
- 42

1 Planner Smith reviewed the conditions in the resolution with council. He said conditions in
2 the resolution are standard for the Town of New Castle except for conditions:

3
4 *F. The approved constructions drawings shall demonstrate conformance with the
5 landscaping, screening, retaining wall, and berm designs provided in the Application;*

6
7 *G. Applicant shall comply with all applicable building and municipal code requirements,
8 including the sign code and all county licensing requirements. Specifically, the approved
9 construction drawings shall demonstrate that any ambient lighting complies with the 2021
10 International Energy Conservation Code for exterior lighting, section C405.2.7. Exterior
11 safety or emergency lighting that will only be illuminated during emergencies does not need
12 to comply with said requirement;*

13
14 *H. All exterior lighting shall be dark-sky compliant per the New Castle Comprehensive
15 Plan.*

16
17 Xcel Energy Representative Cory Miller reviewed his slide show presentation with the council
18 **(Exhibit B).**

19 Mr. Miller said since the current substation has received its end of useful operation life,
20 and it is unsuitable for expansion in the current location. For safety purposes the facilities
21 often have revised standards by the National Safety Code. The equipment and technology
22 that is utilized changes and the existing property the current substation is on is
23 undersized for a modern substation. The new substation location property size is
24 approximately two acres. He said the substation does provide all power to the Town of
25 New Castle as well as the new substation if construction. If, the new substation is
26 constructed it would significantly reduce power quality issues that the town may be
27 experiencing. The property would need to be graded to create a flat surface for the
28 equipment to sit on. Due to the presence of the floodplain, however, the base elevation
29 would need to be raised approximately three feet. To help with the drainage of soils the
30 applicant would construct a retention pond on the north end of the substation as well as
31 drainage outfall pipes which would be underground. For security reasons a security fence
32 will be constructed which would wrap around the equipment. Mr. Miller said on the site
33 plan **(Exhibit C)**, the middle yellow box is the proposed location of the replacement
34 transformer. The yellow box to the left (east) of the transformer is the box structure
35 which would be most visible and 65-70 feet tall. Most of the height includes the static
36 mass, the actual framing element. The boxes are approximately 50 feet in total height.
37 The reason is to help staircase the transmission line down into the substation. The 65/84
38 transmission line would also be reconstructed this summer, would enter into the
39 substation on the eastern end at the transmission pole. Then, they would interconnect
40 with the transformer which transforms the energy down to a voltage that can be utilized
41 by the end users in the Town of New Castle. The transformer will connect to the
42 distribution feeders and then connect to the users. The yellow box to the left (west) is the
43 EEE (Electrical Equipment Enclosure) which is the "brains" of the substation where all the
44 controlling elements are located. The EEE building is the size of a Conex trailer and about

1 15 feet in total height. Mr. Miller said the building in blue is the proposed future
2 equipment for ultimate build out or a second transformer. The second transformer will not
3 be initially installed; it would only be installed as needed as the growth within the town
4 demands. Mr. Miller said they do recognize per town code there are certain landscaping
5 requirements and understand the view corridor is from the northern side of the river are
6 the most sensitive. From the availability of materials that can be installed at the
7 substation Xcel decided to install as much as possible along the northern property
8 boundary. Mr. Miller said the retaining wall staff would like to have as much of it covered
9 so it's not a large concrete surface. Staff also would like to have a berm built between the
10 walking path and the retaining wall itself. Mr. Miller said the entire retaining wall couldn't
11 be covered because there needs to be a 4:1 slope for maintenance purposes. The plan is
12 to use concrete liners which would create a stacked stone or stacked brick look as the
13 substation is finalized. Mr. Miller said there would be trees planted between the bike path
14 and the retaining wall. Mr. Miller said all of the construction materials would be delivered
15 to the property and everything would be constructed within the property. There would not
16 be a need for a secondary laydown yard or material staging yard. Once all the equipment
17 is installed it would be tested to make sure it is in good operable standard. Then the
18 transmission line once rebuilt would be interconnected into the substation. The current
19 site would be restored and plant seeds and landscaping to beautify the area as much as
20 possible. Mr. Miller said the station would not be staffed. Staff would only visit the site for
21 maintenance tasks. He said there are plans to install security fencing and there will be
22 lighting within the facility and will be all downcast lighting. It would only be lit during
23 emergency maintenance activities that are required in non-daylight hours. All lights will be
24 turned off during rest of the time. The switch would be located in the EEE structure. Mr.
25 Miller reviewed the timeline of construction schedule with council (**Exhibit D**). He said if
26 the CUP is approved the construction would start this summer. The 65/84 transmission
27 line is planned to start construction in mid-May 2026. The construction of the line will
28 start in Rifle at the transmission segment and work its way back towards Silt and New
29 Castle and would likely go into the fall to complete the construction. The transmission line
30 will be initially interconnected into the existing substation. Once everything is checked and
31 is functioning appropriately then Xcel will interconnect the transmission line into the new
32 substation and then decommission the current substation and remove all the equipment
33 within the old substation.

34 Councilor Riddile asked what the life span of a substation is. Senior Manager, Jennifer
35 Chester said the current substation was built in the 1960's. They do replace the major
36 equipment such as the transformer in projects that can support the newer equipment. She
37 said the benefit of building a new substation in a new location is it allows for the
38 replacements that don't fit in the current site. The new site could function at the
39 substation much longer with the replacement equipment. Councilor Riddile said currently
40 the distribution lines cross from the south to the north to the proposed substation. Are the
41 lines going to be tied back into the location cut across or would there be an alternate
42 route. Mr. Miller said the transmission lines will follow the same route to cross into the
43 Town of New Castle as it does today. However, it may require an underbuilt segment on
44 the 65/84 transmission line to get to the location of the existing substation. Therefore, it

1 would be piggy backing on the poles and would interconnect with the current poles to
2 cross over into the town.

3 Councilor Carey said some of the concerns from the town residents are fire and water.
4 How are you going to handle dust mitigation and since there will be substantial amount of
5 welding what are your plans. Ms. Chester said to be good neighbors they do dust control
6 through the use of water trucks or other measures as needed. Usually during grading is
7 when it's most needed. Fire safety is important; the construction contractor crews do have
8 safety plans that are required. They will work closely with the first responders with the fire
9 district. There are certain measures that are implemented on fire watch days and red flags
10 days. Area Manager for Western Colorado Brad Pod explained the Public Safety Power
11 Shutoff (PSPS) works. Xcel will look at potential high winds and dry fuel on the ground
12 that comes together makes them concerned. Their concern is to provide power; however,
13 it has to be done safely for the communities. He explained that the system is more
14 sensitive to strikes, outages or other (bird or tree branch contacts the line). If something
15 did happen under the protocols the lines would be deenergized and repaired. It will take a
16 little longer to reenergize the line because they will physically look at the lines to make
17 sure the lines are safe and all the repairs have been made.

18 Councilor Sampley asked how the current substation get decommissioned. Ms. Chester
19 said the equipment will be removed and the area reclaimed to what they can.

20 Mayor Hazelton asked if the project is done in two phases. What triggers the second
21 building (**blue Exhibit C**) to be built. Ms. Chester said it's based on demand or capacity
22 based on distribution. She said each of the transformers has a capacity and the
23 distribution team will monitor the capacity. Mayor Hazelton asked what the timeframe is
24 when the second transfer needs to be built. Ms. Chester said the second transformer will
25 be easier than the initial build because they had planned for the second transformer.

26 Councilor Copeland asked if the Talbott Trail would be closed the entire year during the
27 construction. Ms. Chester said no, not the entire year. They are working with the
28 construction crews, the applications says a couple of months. They are looking at what the
29 actual timeline would be. The trail may need to be closed for safety when the retaining
30 wall and landscaping are being done. If the trail does need to be closed it would be for the
31 shortest time possible. Mayor Hazelton said the trail gets used a lot so the more notice
32 possible would be great.

33 Councilor Copeland said the site is not too far from the floodplain. What would happen if
34 there was a flood. Madison Swanson, Civil Engineer, said the flood elevation said the Town
35 of New Castle has a requirement to raise the base flood elevation at least two feet above
36 the actual floodplain. Ms. Swanson said the substation is higher than what is required, it is
37 closer to three feet above the floodplain.

38 Councilor Carey asked if the Talbott trail could be shifted during the closure of the trail,
39 need to keep people off of County Road 335 because it is dangerous. Ms. Chester said
40 They would look into it. Mr. Miller said he does recognize that one of the conditions is to
41 provide a construction plan to Planner Smith which would need to be approved by the
42 town. Therefore, the trail detour could be worked out at that time as a condition to the
43 CUP.

1 **MOTION: Councilor Riddile made a motion to approve Resolution TC2026-11 A**
2 **Resolution of the New Castle Town Council Recommending Approval of a**
3 **Conditional Use Permit for an Electrical Substation in the Industrial Zone District.**
4 **Councilor Carey seconded the motion, and it passed roll call vote. Councilor**
5 **Mariscal: yes; Councilor Carey: yes; Mayor Hazelton: yes; Councilor Copeland:**
6 **yes; Councilor Sampley: yes; Councilor Riddile: yes**

7
8 **Consider a Letter of Interest from Timothy Graves for Reappointment as**
9 **Municipal Judge**

10 Timothy Graves introduced himself to the council. He said he has been the municipal
11 judge for two years and before that he was the town prosecutor for a few years. Mayor
12 Hazelton said there was a request for an increase of pay by \$250.00 per month. Mr.
13 Graves said he is asking for an increase due to the increase in the cost of living. He is
14 asking for an increase from all the municipalities he works with.

15
16 **MOTION: Mayor Hazelton made a motion to reappoint Timothy Graves as Town**
17 **Municipal Judger with compensation increase of \$250.00 for a total**
18 **compensation of \$1,250.00 per month. Councilor Mariscal seconded the motion,**
19 **and it passed unanimously.**

20
21 **Consider a Letter of Interest from Kip O'Connor for Reappointment as Associate**
22 **Judge**

23 Kip O'Conner introduced himself to the council. He said he has been the Associate Jude
24 for New Castle for one year and in that time, he has needed to fill in for Mr. Graves about
25 four times for various reasons.

26
27 **MOTION: Councilor Riddile made a motion to reappoint Kip O'Connor as Town**
28 **Municipal Associate Judger with compensation increase of \$250.00 for a total**
29 **compensation of \$1,250.00. Councilor Carey seconded the motion, and it passed**
30 **unanimously.**

31
32 **Consider Letters of Interest from Charles Apostolic, Mark McDonald, Richard**
33 **Parks for Reappointment to Seat on Planning & Zoning Commission**

34
35 **MOTION: Mayor Hazelton made a motion to reappoint Charles Apostolic, Mark**
36 **McDonald, Richard Parks to seats on the Planning & Zoning Commission.**
37 **Councilor Copeland seconded the motion, and it passed unanimously.**

38
39 **Consider Letters of Interest from Trent Mahaffey and Bronwyn Rittner for**
40 **Reappointment to Seat on Planning & Zoning Commission Alternate Seats**

41
42 **MOTION: Councilor Carey made a motion to reappoint Trent Mahaffey and**
43 **Bronwyn Rittner to seats on Planning & Zoning Commission Alternate. Councilor**
44 **Mariscal seconded the motion, and it passed unanimously.**

1
2 **Consider a Letter of Interest from Ruth Fletcher for Reappointment to Seat on**
3 **Historic Preservation Commission**

4
5 **MOTION: Councilor Copeland made a motion to reappoint Ruth Fletcher to Seat**
6 **on Historic Preservation Commission. Councilor Riddile seconded the motion, and**
7 **it passed unanimously.**
8

9 **Consider a Letter of Interest from Tom Fuller for Reappointment to Seat on**
10 **Historic Preservation Commission Alternate**

11
12 **MOTION: Councilor Mariscal made a motion to reappoint Tom Fuller to Seat on**
13 **Historic Preservation Commission Alternate. Councilor Copeland seconded the**
14 **motion, and it passed unanimously.**
15

16 **Consider a Letter of Interest from Nancey Barnes and Ryan Deyarmond for**
17 **Reappointment to Seat on Climate & Environment Commission**

18
19 **MOTION: Councilor Carey made a motion to reappoint Nancey Barnes and Ryan**
20 **Deyarmond for Seats on Climate & Environment Commission. Councilor Marical**
21 **seconded the motion, and it passed unanimously.**
22

23 **Consider Letters of Interest for Mayor Pro Tem**

24 The council reviewed the letters of interest for Mayor Pro Tem from Councilor Riddile and
25 Councilor Carey.

26 Mayor Hazelton said he vote with the majority. He said he will be relying on everyone's
27 positions on topics. He said he will be listening to your opinions and thoughts on how he is
28 doing and how the council can do things better.

29 Council proceeded with a ballot vote. Clerk Andis said the most votes went to Councilor
30 Riddile.
31

32 **MOTION: Mayor Hazelton made a motion to select Councilor Riddile as Mayor Pro**
33 **Tem. Councilor Mariscal seconded the motion, and it passed unanimously**
34

35 Councilor Carey said she was very much for the nomination process and letters of interest
36 was great but don't ever want to have a division with the council. Mayor Hazelton said his
37 intention was not to have the mayor have the only say in the Mayor Pro Tem, but to give
38 everybody a chance to have a voice.
39

40 **Consider Setting Terms for Council Members on Planning & Zoning Commission,**
41 **Historic Preservation Commission, Economic Advisory Committee, Climate and**
42 **Environment Commission, Public Works, Public Safety, Personnel and Finance**
43 **Committees. Also Seats on RFTA, GCE, AGNC, Senior Programs, IMTPR and EAB.**

44 The council and staff discussed the terms for each committee or commission and agreed

1 who would be the representative for each. (**Exhibit A**)

2
3 **MOTION: Councilor Carey made a motion to Setting Terms for Council Members**
4 **on Planning & Zoning Commission, Historic Preservation Commission, Economic**
5 **Advisory Committee, Climate and Environment Commission, Public Works, Public**
6 **Safety, Personnel and Finance Committees. Also Seats on RFTA, GCE, AGNC,**
7 **Senior Programs, IMTPR and EAB. Councilor Mariscal seconded the motion, and it**
8 **passed unanimously.**

9
10 **Consider Regarding Council Seat Appointment Process**

11 Mayor Hazelton said there are a couple of options to fill the vacant seat, one is to appoint
12 and the other is to have a special election. He said the council could move forward with an
13 appointment and if there are candidates that council feel would not be a good fit, then we
14 could have a special election. Administrator Reynolds said council could ask for letters of
15 interest and meet/interview. Then, if council is not satisfied with the letters and either ask
16 for more letters or have a special election. Mayor Hazelton directed staff to start
17 advertising for the vacant council seat. Submit letters of interest to the town clerk.
18 Councilor Carey asked what the requirements are for filling the vacant council seat. Clerk
19 Andis said the person would need to be a resident withing the Town of New Castle limits.
20 and needed to have lived in the town for at least one year and be a registered voter.

21
22 **Consent Agenda**

23 Items on the consent agenda are routine and non-controversial and will be approved by
24 one motion. There will be no separate discussion of these items unless a council member
25 or citizen requests it, in which case the item will be removed from the consent agenda.

26
27 April 7, 2026, Minutes

28
29 **MOTION: Councilor Carey made a motion to approve the Consent Agenda.**
30 **Councilor Mariscal seconded the motion, and it passed unanimously.**

31
32 **Staff Reports**

33 **Town Administrator** –Administrator Reynolds said he was going to be out on vacation
34 from tomorrow afternoon through May 3, 2026. Administrator Reynolds said he and
35 Planner Smith have been meeting with the housing coalition on future development for
36 affordable housing. He the rental units that the town have been doing should be moved to
37 a deed restricted product. He said what they have found out is deed restriction is difficult.
38 Administrator Reynolds said the deed restricted turnover is slow and it wouldn't benefit as
39 many people. This topic will likely go before Planning & Zoning Commission in the future.
40 Administrator Reynolds said he and Chief Curry have been looking at the SPEAR issue and
41 will be brought back to council on May 19, 2026. He said staff have invited the
42 commander of SPEAR or the Garfield County Sheriff to the council meeting. Because there
43 are questions that staff can answer but there are questions that staff don't have the
44 answers for. Mayor Hazelton said the town does need clarification on a few things from

1 SPEAR. Councilor Carey suggested having a note pad for people to submit questions on.
2 Mayor Hazelton said what he would like to know is what the town's involvement is and
3 what the town get out of it and what the police chief's thoughts are. Administrator
4 Reynolds said as a community the town benefits from the work SPEAR is able to do with
5 the whole police organization. Administrator Reynolds asked what the council is looking
6 for on May 19, 2026. He said staff can provide how data is collected, where data goes,
7 how data is shared and what the police program is about. Administrator Reynolds said the
8 question to town council is to ratify the MOU which has already been signed or is the town
9 not going to stay with MOU. Councilor Mariscal said she feels the SPEAR and Garfield
10 County Sheriff at the meeting is to show the residents of New Castle that council is
11 listening to them and their concerns.
12 Administrator Reynolds said the Early Childhood Learning ballot question that happened in
13 November 2025, they have now formed their committee. They will be coming to council
14 on June 2, 2026, to give an update.
15 Administrator Reynolds said he and David McConaughy has been speaking with Comcast
16 regarding the franchise agreement. The franchise agreement is outdated and will be
17 looking at if it's worth renewing.
18 Administrator Reynolds said at the next council meeting Public Works Direct John Wenzel
19 will be at council to discuss for a possible change in the code regarding ownership of the
20 utilities lines from the cooperation stop to curb stop.
21 Administrator Reynolds said there was a question come up regarding food trucks. He said
22 on an occasion we do have a food truck that sets up at Burning Mountain Park for a couple
23 hours selling frozen sea food from the truck. He said would like to bring back the policy
24 back to council for review since we have had a request for a food vendor to setup in town.
25 Administrator Reynolds said New Castle Trails, RFMBA and Adventure Race are interested
26 in putting together a separate races on the Talbott Trail. He said there are restrictions on
27 what can happen on the trail since it is private property. The Talbott Trail operated under
28 a state law that allows the town to lease the trail from the Talbott's, and it releases the
29 property owner from any liability. The caveat is there can't be any fees charged to use the
30 trail. With mountain bike races there are fees charged. Staff has spoken with the
31 Adventure Race organizer not to consider the Talbott Trail as part of the race for this year
32 because of the private property issues. The town does have time to work with New Castle
33 Trails and RFMBA for their race since it won't be until September/October.
34 Administrator Reynolds said last week was the CCCMA Conference and the Energy
35 Symposium. He said he was able to meet the Town Manager of Rico who they are doing
36 the CML Conference session with.
37 Administrator Reynolds said he has been speaking with Russel Talbott about a historic site
38 on his property next to ECE. He said it's an old mining building and Mr. Talbott would like
39 to explore idea of cording it off to help preserve the site with a trail and markers
40 explaining what is there.
41 **Town Clerk** – Clerk Andis said she has received the code updates for the codebooks. She
42 asked council to please drop off the codebooks to her, and she would get them updated.
43 Clerk Andis said she did one swearing in of a new officer last week and a second one
44 tomorrow.

1 **Town Treasurer** – Treasurer Ehlers said last month was an unusual about of onboarding
2 and offboarding’s. There has been an unusual amount of CORA requests searching for
3 marketing information.

4 Treasurer Ehlers said the town has received the payment from R2 and it has been put into
5 a separate interest account.

6 Treasurer Ehlers said Monday will be the official start of the town audit.

7 **Town Planner** – Planner Smith said R2 has started utility work on North Wild Horse Drive
8 and there is a fence around the jobsite. He said the work on the lower section of North
9 Wild Horse Drive would go through May. R2 believe they would be done with the paving
10 and will be open to access to parking. Then, they will shift to the northside, which will
11 take longer because there will be more utility work to be done. Staff has asked R2 to
12 place signs on the fence to explain when and where the trails will open.

13 Planner Smith said dust control is now part of the conditions and also part of the code for
14 all land use applications.

15 **Public Works Director** – not present

16

17 **Commission Reports**

18 **Planning & Zoning Commission** –have not met

19 **Historic Preservation Commission** –Councilor Copeland said they did meet. The new
20 owners of the Mattivi Building came to HPC. They were wanting to take out the garage
21 door. The commission denied their request and asked them to put it back in. The
22 commission approved the sign for the business in the Mattivi Building. Councilor Copeland
23 said they also discussed the designation ceremony for the cemetery. She said the
24 ceremony will be on Memorial Day at the cemetery.

25 **Climate and Environment Commission** – Prior Councilor Leland.

26 **Senior Program** –Clerk Andis said they meet tomorrow.

27 **RFTA** –have not met

28 **AGNC** – Councilor Hazelton said they meet tomorrow.

29 **GCE** - Prior Councilor Leland. Councilor Carey said she was not able to attend.

30 **EAB** – Former Mayor A. Riddile

31 **POSTR** – Administrator Reynolds said they met at VIX Park at the bike park. He said
32 there is a question about the new development coming in, is there room for a Pickleball
33 Court. Staff are waiting to hear from New Castle Trails and RFMBA for their feedback.
34 While at the meeting Public Works Director John Wenzel had a suggestion to expand the
35 bike park down to the roundabout by the school. Staff’s opinion is it’s worth exploring.
36 Councilor Carey said if the Pickleball Court doesn’t work could there be a playground.

37

38 **Council Comments**

39 Councilor Carey said she had attended the State of the River meeting. She said the water
40 conservation plan and the drought stages that the town has put into place likely won’t
41 help with what might be coming this year. The rivers have already peaked. She asked to
42 have fire information to be pushed out onto the town’s website, Facebook page and
43 newsletters.

44 Mayor Hazelton said he really appreciated the comments and support for becoming

1 mayor. Bruce Leland and Art Riddile have left big voids on council. He said there is more
2 than enough talent and energy to fill the voids.

3
4 **Items for Future Council Agenda**

5 There were no items for future council agenda.

6
7 **Adjourn**

8 **MOTION: Mayor Hazelton made a motion to adjourn.**

9 The meeting adjourned at 9:52 p.m.

10
11 Respectfully submitted,

12
13
14 _____
15 Mayor Grady Hazelton

16
17 _____
18 Town Clerk Mindy Andis, CMC

DRAFT

TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - APRIL 2026

04/2026 INVOICES PAID	\$578,928.76
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	178,482.24
FED & STATE EMPLOYMENT TAXES (2)	66,945.87
RETIREMENT PLAN PAYMENTS (2)	36,982.67
CREDIT CARD FEES	<u>1,852.94</u>
04/2026 TOTAL PAYMENTS	<u>\$868,322.09</u>

LESS CAPITAL EXPENDITURES *	(298,291.23)
LESS CHARGE-BACKS **	(10,352.69)
LOAN PAYMENTS	(5,129.61)
RESTITUTION PAYMENTS	-
DEPOSIT REFUNDS	<u>(550.00)</u>

04/2026 OPERATING EXPENSES: \$ 553,998.56

*** CAPITAL:**

Wastewater office - FMLD Grant	295,179.00
Raw Water Irrigation - ARPA/FMLD	2,500.00
S. Rippy Park - AGNC grant	<u>612.23</u>
Total	<u><u>298,291.23</u></u>

**** CHARGE-BACKS:**

Developer costs	<u>10,352.69</u>
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Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
213	AFLAC	558491	04.2026 premium	04/10/2026	116.87	.00	116.87	59590	04/09/2026
Total 213:					116.87	.00	116.87		
475	American Fidelity Assuranc	D960370	04.2026 supp insurance pr	04/01/2026	1,717.66	.00	1,717.66	59622	04/23/2026
Total 475:					1,717.66	.00	1,717.66		
476	American Fidelity Assuranc	2711705	05.2026 flex spending	04/07/2026	374.96	.00	374.96	59592	04/09/2026
Total 476:					374.96	.00	374.96		
497	AlSCO, Inc	LGRA314236	mats, mops cleaned-rec	04/02/2026	99.54	.00	99.54	59591	04/09/2026
		LGRA314729	mats, mops cleaned-rec	04/16/2026	98.26	.00	98.26	59621	04/23/2026
Total 497:					197.80	.00	197.80		
1897	Caselle, Inc.	INV-18152	software support-b&p	04/01/2026	164.70	.00	164.70	59593	04/09/2026
		INV-18152	softwre support-admin	04/01/2026	164.70	.00	164.70	59593	04/09/2026
		INV-18152	software support-court	04/01/2026	98.82	.00	98.82	59593	04/09/2026
		INV-18152	software support-rec	04/01/2026	115.29	.00	115.29	59593	04/09/2026
		INV-18152	software support-pks	04/01/2026	115.29	.00	115.29	59593	04/09/2026
		INV-18152	software supoort-sts	04/01/2026	164.70	.00	164.70	59593	04/09/2026
		INV-18152	software support-water	04/01/2026	411.75	.00	411.75	59593	04/09/2026
		INV-18152	software support-w/water	04/01/2026	411.75	.00	411.75	59593	04/09/2026
Total 1897:					1,647.00	.00	1,647.00		
1961	CEBT	INV 0082418	05.2026 health insurance p	04/03/2026	67,537.25	.00	67,537.25	59624	04/23/2026
Total 1961:					67,537.25	.00	67,537.25		
1965	Cedar Networks	364414	04.2026 internet service-T	04/01/2026	180.00	.00	180.00	59594	04/09/2026
		364415	04.2026 internet service-re	04/01/2026	180.00	.00	180.00	59594	04/09/2026
		364418	04.2026 internet service-ps	04/01/2026	90.00	.00	90.00	59594	04/09/2026
		364418	04.2026 internet service-T	04/01/2026	45.00	.00	45.00	59594	04/09/2026
		364418	04.2026 internet service-w/	04/01/2026	45.00	.00	45.00	59594	04/09/2026
		364469	04.2026 internet service-m	04/01/2026	90.00	.00	90.00	59594	04/09/2026
Total 1965:					630.00	.00	630.00		
1993	CenturyLink	333763231 0	04.2026 fax line-ps	04/19/2026	87.38	.00	87.38	59625	04/23/2026
		334014956 0	04.2026 fax line-wtr	04/19/2026	183.52	.00	183.52	59625	04/23/2026
Total 1993:					270.90	.00	270.90		
2165	CivicPlus, LLC	366344	website for packets & agen	04/01/2026	3,570.00	.00	3,570.00	59595	04/09/2026
Total 2165:					3,570.00	.00	3,570.00		
2330	Coal Ridge Cheer	CR CHEER	CR Youth Cheer Camp Win	02/09/2026	792.00	.00	792.00	Multiple	Multiple
Total 2330:					792.00	.00	792.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
2414	Collins, John P.C.	PROSECUT	04.2026 prosecutor fee-mu	04/15/2026	600.00	.00	600.00	59626	04/23/2026
Total 2414:					600.00	.00	600.00		
2653	Comcast	0203153 032	03.26-04.25.2026 internet-	03/26/2026	324.89	.00	324.89	59597	04/09/2026
Total 2653:					324.89	.00	324.89		
2729	Conoco Fleet	111589984	fuel-admin	03/31/2026	93.15	.00	93.15	4082026	04/09/2026
		111589984	fuel-ps	03/31/2026	3,718.70	.00	3,718.70	4082026	04/09/2026
		111589984	fuel-pks	03/31/2026	272.01	.00	272.01	4082026	04/09/2026
		111589984	fuel-sts	03/31/2026	1,289.95	.00	1,289.95	4082026	04/09/2026
		111589984	fuel-wtr	03/31/2026	473.63	.00	473.63	4082026	04/09/2026
		111589984	fuel-w/wtr	03/31/2026	435.79	.00	435.79	4082026	04/09/2026
Total 2729:					6,283.23	.00	6,283.23		
2816	Core & Main, Inc.	INV0028441	marking flags-wtr	04/01/2026	50.65	.00	50.65	59627	04/23/2026
Total 2816:					50.65	.00	50.65		
2893	Heritage Landscape Suppl	0025634941-	S. Rippy park supplies-ad	03/18/2026	428.62	.00	428.62	59598	04/09/2026
		0025654779-	S. Rippy park supplies-ad	03/19/2026	161.51	.00	161.51	59598	04/09/2026
Total 2893:					590.13	.00	590.13		
3820	Enviro-Chem Analytical, In	14171371	lab tests-Acry,TPH,Areseni	03/30/2026	615.65	.00	615.65	59629	04/23/2026
Total 3820:					615.65	.00	615.65		
4089	Flag Resources Inc.	9632	waterline break materials-w	03/31/2026	2,867.70	.00	2,867.70	59630	04/23/2026
Total 4089:					2,867.70	.00	2,867.70		
4253	Freedom Mailing Service, I	52647	03.2026 util bills-water	04/03/2026	365.79	.00	365.79	59631	04/23/2026
		52647	03.2026 util bills-trash	04/03/2026	100.00	.00	100.00	59631	04/23/2026
		52647	03.2026 util bills-w/water	04/03/2026	365.79	.00	365.79	59631	04/23/2026
Total 4253:					831.58	.00	831.58		
4341	Galls, LLC	034677230	handcuffs-ps	04/08/2026	79.76	.00	79.76	59632	04/23/2026
		034751775	uniform-ps	04/15/2026	47.59	.00	47.59	59632	04/23/2026
Total 4341:					127.35	.00	127.35		
4377	Garcia, Samuel & Leticia	APRIL 2026	04.2026 parking lot rent	04/01/2026	500.00	.00	500.00	59599	04/09/2026
Total 4377:					500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	287201	12.2025-legal fees-general	12/31/2025	1,524.75	.00	1,524.75	59634	04/23/2026
		287202	12.2025-legal fees-general	12/31/2025	1,544.50	.00	1,544.50	59634	04/23/2026
		287203	12.2025-legal fees-general	12/31/2025	1,188.75	.00	1,188.75	59634	04/23/2026
		287204	12.2025-legal fees-general	12/31/2025	442.50	.00	442.50	59634	04/23/2026
		287206	12.2025-legal fees-Xcel C	12/31/2025	146.00	.00	146.00	59634	04/23/2026
		287207	12.2025-legal fees-Coal Se	12/31/2025	994.75	.00	994.75	59634	04/23/2026
		287208	12.2025-legal fees-general	12/31/2025	560.50	.00	560.50	59634	04/23/2026
		287210	12.2025-legal fees-Whiteh	12/31/2025	2,563.75	.00	2,563.75	59634	04/23/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		289777	02.2026-legal fees-general	02/28/2026	639.00	.00	639.00	59600	04/09/2026
		289778	02.2026-legal fees-general	02/28/2026	1,423.50	.00	1,423.50	59600	04/09/2026
		289779	02.2026-legal fees-general	02/28/2026	59.00	.00	59.00	59600	04/09/2026
		289780	02.2026-legal fees-general	02/28/2026	118.00	.00	118.00	59600	04/09/2026
		289782	02.2026-legal fees-general	02/28/2026	92.00	.00	92.00	59600	04/09/2026
		289786	02.2026-legal fees-Coal Se	02/28/2026	730.00	.00	730.00	59600	04/09/2026
		289787	02.2026-legal fees-TC Mid	02/28/2026	1,806.63	.00	1,806.63	59600	04/09/2026
		290788	03.2026-legal fees-general	03/31/2026	3,057.56	.00	3,057.56	59634	04/23/2026
		290789	03.2026-legal fees-general	03/31/2026	295.00	.00	295.00	59634	04/23/2026
		290796	03.2026-legal fees-Xcel C	03/31/2026	438.00	.00	438.00	59634	04/23/2026
		290797	03.2026-legal fees-Coal Se	03/31/2026	1,396.06	.00	1,396.06	59634	04/23/2026
		290798	03.2026-legal fees-TC Mid	03/31/2026	438.00	.00	438.00	59634	04/23/2026
	Total 4405:				19,458.25	.00	19,458.25		
4473	Garfield County Emergenc	1074	New World mobile/field rep	04/06/2026	14,861.06	.00	14,861.06	59601	04/09/2026
	Total 4473:				14,861.06	.00	14,861.06		
4485	Garfield RE-2	2601	Joint grant for KSE-CTF	04/14/2026	20,000.00	.00	20,000.00	59635	04/23/2026
	Total 4485:				20,000.00	.00	20,000.00		
4673	Glenwood Springs Auto Pa	995781	gasket material-wtr	03/26/2026	64.58	.00	64.58	59602	04/09/2026
	Total 4673:				64.58	.00	64.58		
4697	Glenwood Springs, City of	00786627	sludge disposal-wwtp	03/25/2026	327.08	.00	327.08	59603	04/09/2026
		00786647	sludge disposal-wwtp	03/25/2026	366.80	.00	366.80	59603	04/09/2026
		00786663	sludge disposal-wwtp	03/25/2026	329.22	.00	329.22	59603	04/09/2026
		00786763	sludge disposal-wwtp	03/26/2026	276.70	.00	276.70	59603	04/09/2026
		00786771	sludge disposal-wwtp	03/26/2026	280.11	.00	280.11	59603	04/09/2026
		00786784	sludge disposal-wwtp	03/26/2026	305.31	.00	305.31	59603	04/09/2026
		00786806	sludge disposal-wwtp	03/26/2026	286.09	.00	286.09	59603	04/09/2026
		00786824	sludge disposal-wwtp	03/26/2026	301.04	.00	301.04	59603	04/09/2026
		00787138	sludge disposal-wwtp	03/31/2026	278.40	.00	278.40	59603	04/09/2026
		00787154	sludge disposal-wwtp	03/31/2026	284.81	.00	284.81	59603	04/09/2026
		00787171	sludge disposal-wwtp	03/31/2026	255.35	.00	255.35	59603	04/09/2026
		00787191	sludge disposal-wwtp	03/31/2026	254.92	.00	254.92	59603	04/09/2026
		00787213	sludge disposal-wwtp	03/31/2026	258.34	.00	258.34	59603	04/09/2026
		00787240	sludge disposal-wwtp	03/31/2026	262.18	.00	262.18	59603	04/09/2026
		00787270	sludge disposal-wwtp	03/31/2026	264.32	.00	264.32	59603	04/09/2026
	Total 4697:				4,330.67	.00	4,330.67		
4786	Valley Settlement	SEC DEP RE	sec dep reimb 04.2026-rec	04/01/2026	200.00	.00	200.00	59654	04/23/2026
	Total 4786:				200.00	.00	200.00		
5229	Redneck Excavating, LLC	16726	road base-wtr	04/15/2026	1,045.00	.00	1,045.00	59645	04/23/2026
	Total 5229:				1,045.00	.00	1,045.00		
5413	Hogans Hauler Trucking, L	553840	sludge hauling-wwtp	03/25/2026	2,372.50	.00	2,372.50	59604	04/09/2026
	Total 5413:				2,372.50	.00	2,372.50		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
5633	Impressions of Aspen Inc.	47687	paper-b&p	03/25/2026	34.48	.00	34.48	59605	04/09/2026
		47687	paper-admin	03/25/2026	34.48	.00	34.48	59605	04/09/2026
		47708	notary stamp for Vasquez,	04/06/2026	32.95	.00	32.95	59636	04/23/2026
		47714	notary book for Vasquez, M	04/06/2026	21.22	.00	21.22	59636	04/23/2026
		47858	paper towels-TH	04/16/2026	89.31	.00	89.31	59636	04/23/2026
Total 5633:					212.44	.00	212.44		
5650	Indigo Water Group	9517	training-Becker, D-wwtr	04/12/2026	400.00	.00	400.00	59637	04/23/2026
Total 5650:					400.00	.00	400.00		
5681	Innermountain Dist. Co.	234036	paper towels & floor cleane	03/28/2026	124.33	.00	124.33	59638	04/23/2026
		235156	floor shine-rec	04/02/2026	7.50	.00	7.50	59606	04/09/2026
Total 5681:					131.83	.00	131.83		
6500	LeMoine & Graves, P.C.	8523	03.2026 judicial services-m	03/31/2026	1,000.00	.00	1,000.00	59608	04/09/2026
Total 6500:					1,000.00	.00	1,000.00		
6755	MA Quality Builders LLC	4	Raw Wtr Irrig-FMLD/ARPA	03/19/2026	2,500.00	.00	2,500.00	59609	04/09/2026
		7	WWTP Wastewater Offices-FMLD	03/02/2026	146,522.60	.00	146,522.60	59609	04/09/2026
		8	WWTP Wastewater Offices-FMLD	04/01/2026	148,416.40	.00	148,416.40	59609	04/09/2026
Total 6755:					297,439.00	.00	297,439.00		
6949	Master Automotive	I042090	2018 Chevy Tahoe repair-p	03/12/2026	355.41	.00	355.41	59610	04/09/2026
		I042139	2021 Chevy Tahoe repair-p	03/24/2026	576.81	.00	576.81	59610	04/09/2026
		I042253	2018 Chevy Tahoe repairs-	04/09/2026	685.87	.00	685.87	59639	04/23/2026
		I042296	2017 Tahoe repair-ps repai	04/20/2026	1,134.34	.00	1,134.34	59639	04/23/2026
Total 6949:					2,752.43	.00	2,752.43		
7345	Micro Plastics	155131	name plates-ps	03/01/2026	82.50	.00	82.50	59640	04/23/2026
		155989	Mayor Hazelton & Sampley	03/27/2026	90.60	.00	90.60	59640	04/23/2026
		156133	dedication plaque-cemeter	04/10/2026	592.24	.00	592.24	59640	04/23/2026
		156138	Gavel award for Riddile, Art	04/13/2026	263.25	.00	263.25	59640	04/23/2026
Total 7345:					1,028.59	.00	1,028.59		
7470	Modern Marketing	MMI167939	events merch-ps	03/20/2026	842.50-				
		MMI167939	events merch-ps	03/20/2026	842.50	.00	.00	59574	Multiple
		MMI168030	events merch-ps	03/25/2026	942.00	.00	942.00	59612	04/09/2026
		MMI168048	events merch-ps	03/26/2026	582.50	.00	582.50	59612	04/09/2026
Total 7470:					1,524.50	.00	1,524.50		
7637	Mountain Waste & Recyclin	6006232	03.2026 residential trash s	03/31/2026	54,240.16	.00	54,240.16	59613	04/09/2026
		6013464V32	portalet-wwtr	04/01/2026	240.00	.00	240.00	59641	04/23/2026
		6016015V32	04.2026 recycle-museum	04/01/2026	47.00	.00	47.00	59613	04/09/2026
Total 7637:					54,527.16	.00	54,527.16		
8050	Nichols, Kathryn A	POTTERY 04	Pottery 04.03 & 04.10.2026	04/20/2026	210.00	.00	210.00	59642	04/23/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 8050:					210.00	.00	210.00		
8357	Paper Wise	00151-R-006	doc shredding-admin	04/01/2026	90.00	.00	90.00	59614	04/09/2026
Total 8357:					90.00	.00	90.00		
8440	PEAC Solutions	41869087	copier lease-b&p	04/10/2026	106.23	.00	106.23	59643	04/23/2026
		41869087	copier lease-admin	04/10/2026	106.23	.00	106.23	59643	04/23/2026
		41869087	copier lease-rec	04/10/2026	106.23	.00	106.23	59643	04/23/2026
		41869087	copier lease-wtr	04/10/2026	106.22	.00	106.22	59643	04/23/2026
		41869087	copier lease-wwtr	04/10/2026	106.22	.00	106.22	59643	04/23/2026
		41869088	copier lease-ps	04/10/2026	195.45	.00	195.45	59643	04/23/2026
Total 8440:					726.58	.00	726.58		
8609	Pinnacol Assurance	INV-2362168	workers comp ins-bldg/plan	04/09/2026	232.02	.00	232.02	59615	04/09/2026
		INV-2362168	workers comp ins-admin	04/09/2026	613.45	.00	613.45	59615	04/09/2026
		INV-2362168	workers comp ins-ps	04/09/2026	2,204.84	.00	2,204.84	59615	04/09/2026
		INV-2362168	workers comp ins-court	04/09/2026	20.86	.00	20.86	59615	04/09/2026
		INV-2362168	workers comp ins-town mai	04/09/2026	69.77	.00	69.77	59615	04/09/2026
		INV-2362168	workers comp ins-rec	04/09/2026	369.01	.00	369.01	59615	04/09/2026
		INV-2362168	workers comp ins-pks	04/09/2026	455.93	.00	455.93	59615	04/09/2026
		INV-2362168	workers comp ins-sts	04/09/2026	557.42	.00	557.42	59615	04/09/2026
		INV-2362168	workers comp ins-water	04/09/2026	772.87	.00	772.87	59615	04/09/2026
		INV-2362168	workers comp ins-w/water	04/09/2026	761.83	.00	761.83	59615	04/09/2026
Total 8609:					6,058.00	.00	6,058.00		
8641	Pitney Bowes - Purchase P	05052026	postage-b&p	04/08/2026	25.90	.00	25.90	5052026	04/23/2026
		05052026	postage-admin	04/08/2026	40.80	.00	40.80	5052026	04/23/2026
		05052026	postage-muni court	04/08/2026	12.50	.00	12.50	5052026	04/23/2026
		05052026	postage-rec	04/08/2026	30.20	.00	30.20	5052026	04/23/2026
		05052026	postage-sts	04/08/2026	30.20	.00	30.20	5052026	04/23/2026
		05052026	postage-wtr	04/08/2026	30.20	.00	30.20	5052026	04/23/2026
		05052026	postage-w/wtr	04/08/2026	30.20	.00	30.20	5052026	04/23/2026
		3322119904	postage-admin	04/04/2026	32.71	.00	32.71	4042026	04/09/2026
		3322119904	postage-ps	04/04/2026	32.70	.00	32.70	4042026	04/09/2026
		3322119904	postage-rec	04/04/2026	32.70	.00	32.70	4042026	04/09/2026
		3322119904	postage-wtr	04/04/2026	32.71	.00	32.71	4042026	04/09/2026
		3322119904	postage-w/wtr	04/04/2026	32.71	.00	32.71	4042026	04/09/2026
Total 8641:					363.53	.00	363.53		
8646	SunCentral LLC	72A7BB3E	02.2026 solar-admin	02/28/2026	40.77	.00	40.77	59618	04/09/2026
		72A7BB3E	02.2026 solar-rec	02/28/2026	133.22	.00	133.22	59618	04/09/2026
		72A7BB3E	02.2026 solar-pks	02/28/2026	38.09	.00	38.09	59618	04/09/2026
		72A7BB3E	02.2026 solar-sts	02/28/2026	59.28	.00	59.28	59618	04/09/2026
		72A7BB3E	02.2026 solar-sts lights	02/28/2026	154.04	.00	154.04	59618	04/09/2026
		72A7BB3E	02.2026 solar-town hall	02/28/2026	40.77	.00	40.77	59618	04/09/2026
		72A7BB3E	02.2026 solar-wtr	02/28/2026	2,151.36	.00	2,151.36	59618	04/09/2026
		72A7BB3E	02.2026 solar-raw water	02/28/2026	492.84	.00	492.84	59618	04/09/2026
		72A7BB3E	02.2026 solar-town hall	02/28/2026	40.77	.00	40.77	59618	04/09/2026
		72A7BB3E	02.2026 solar-wwtr	02/28/2026	7,091.86	.00	7,091.86	59618	04/09/2026
		72A7BB3E	02.2026 solar-south utilities	02/28/2026	39.16	.00	39.16	59618	04/09/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 8646:					10,282.16	.00	10,282.16		
8893	Psychological Resources	2604112	psychological eval-ps	04/06/2026	250.00	.00	250.00	59644	04/23/2026
Total 8893:					250.00	.00	250.00		
9305	Rifle Equipment, Inc.	1-502166	hose for jet trailer-wwtr	04/07/2026	57.29	.00	57.29	59646	04/23/2026
Total 9305:					57.29	.00	57.29		
9389	Rivendell Sod Farm	108942-2	seeds, sod & dirt-Rippy Par	03/10/2026	22.10	.00	22.10	59616	04/09/2026
Total 9389:					22.10	.00	22.10		
9945	Schmueser, Gordon, Meyer	93128A-388	01.2026 eng fees-TC Midw	01/27/2026	199.00	.00	199.00	59617	04/09/2026
		93128A-388	01.2026 eng fees-Coal Sea	01/27/2026	398.00	.00	398.00	59617	04/09/2026
		93128A-388	01.2026 eng fees-Xcel-dev	01/27/2026	298.50	.00	298.50	59617	04/09/2026
		93128A-388	01.2026 eng fees-Elk Cree	01/27/2026	1,194.00	.00	1,194.00	59617	04/09/2026
		93128A-388	01.2026 eng fees-Arsenic	01/27/2026	602.00	.00	602.00	59617	04/09/2026
		93128A-391	03.2026 eng fees-R2-dev r	04/15/2026	2,697.00	.00	2,697.00	59647	04/23/2026
		93128A-391	03.2026 eng fees-Xcel-dev	04/15/2026	876.00	.00	876.00	59647	04/23/2026
		93128A-391	03.2026 eng fees-Coal Sea	04/15/2026	219.00	.00	219.00	59647	04/23/2026
		93128A-391	03.2026 eng fees-TC Midw	04/15/2026	1,752.00	.00	1,752.00	59647	04/23/2026
Total 9945:					8,235.50	.00	8,235.50		
10746	Super Fiesta Rentals LLC	2131776188	slide w/pool rental for DHD	04/15/2026	380.00	.00	380.00	59648	04/23/2026
Total 10746:					380.00	.00	380.00		
10879	Texas Life Insurance Comp	SM0F2R202	04.2026 premium - supp lif	04/14/2026	11.95	.00	11.95	59649	04/23/2026
Total 10879:					11.95	.00	11.95		
11135	Trevizo, Mirelia	CLEANING 0	cleaning 03.29 & 04.05.202	04/07/2026	150.00	.00	150.00	59619	04/09/2026
		CLEANING 0	cleaning 04.12.2026-rec	04/12/2026	75.00	.00	75.00	59650	04/23/2026
Total 11135:					225.00	.00	225.00		
11285	Upper Case Printing, Ink	4281	wtr restrictions inserts-wtr	04/08/2026	119.55	.00	119.55	59652	04/23/2026
		4281	wtr restrictions inserts-wwtr	04/08/2026	119.54	.00	119.54	59652	04/23/2026
Total 11285:					239.09	.00	239.09		
11345	Utility Notification Center-C	226031179	03.2026 locates-wtr	03/31/2026	59.34	.00	59.34	59653	04/23/2026
		226031179	03.2026 locates-w/wtr	03/31/2026	59.35	.00	59.35	59653	04/23/2026
Total 11345:					118.69	.00	118.69		
11493	Verizon Wireless	6140170579	04.2026 cell phones-b&p	04/03/2026	118.99	.00	118.99	59655	04/23/2026
		6140170579	04.2026 cell phones-admin	04/03/2026	355.43	.00	355.43	59655	04/23/2026
		6140170579	04.2026 cell phones-ps	04/03/2026	804.42	.00	804.42	59655	04/23/2026
		6140170579	04.2026 cell phones-rec	04/03/2026	77.95	.00	77.95	59655	04/23/2026
		6140170579	04.2026 cell phones-pks	04/03/2026	70.68	.00	70.68	59655	04/23/2026
		6140170579	04.2026 cell phones-sts	04/03/2026	191.82	.00	191.82	59655	04/23/2026
		6140170579	03.2026 cell phones-water	04/03/2026	194.66	.00	194.66	59655	04/23/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		6140170579	04.2026 cell phones-w/wat	04/03/2026	194.68	.00	194.68	59655	04/23/2026
	Total 11493:				2,008.63	.00	2,008.63		
11701	Wash-By U, Inc.	MARCH 202	03.2026 car washes-ps	03/31/2026	168.47	.00	168.47	59656	04/23/2026
	Total 11701:				168.47	.00	168.47		
12107	Wood, Joleen	WALMART R	retirement farewell-admin	04/21/2026	35.81	.00	35.81	59658	04/23/2026
	Total 12107:				35.81	.00	35.81		
12184	Xcel Energy (335 W Main)	973347593	04.2026 utilities-335 W Mai	04/13/2026	242.00	.00	242.00	10000006	04/23/2026
		974758474	04.2026 utilities-335 W Mai	04/22/2026	1.56	.00	1.56	10000005	04/23/2026
	Total 12184:				243.56	.00	243.56		
12185	Xcel Energy (Main)	115265007	damage claim-wtr	02/17/2026	3,713.94	.00	3,713.94	59659	04/23/2026
		970790294	03.2026 utilities-admin	03/26/2026	95.77	.00	95.77	10000005	04/09/2026
		970790294	03.2026 utilities-rec	03/26/2026	520.04	.00	520.04	10000005	04/09/2026
		970790294	03.2026 utilities-pks	03/26/2026	202.46	.00	202.46	10000005	04/09/2026
		970790294	03.2026 utilities-sts	03/26/2026	305.46	.00	305.46	10000005	04/09/2026
		970790294	03.2026 utilities-sts lights	03/26/2026	5,605.22	.00	5,605.22	10000005	04/09/2026
		970790294	03.2026 utilities-TH	03/26/2026	95.77	.00	95.77	10000005	04/09/2026
		970790294	03.2026 utilities-wtr	03/26/2026	2,410.26	.00	2,410.26	10000005	04/09/2026
		970790294	03.2026 utilities-raw water	03/26/2026	51.08	.00	51.08	10000005	04/09/2026
		970790294	03.2026 utilities-TH	03/26/2026	95.77	.00	95.77	10000005	04/09/2026
		970790294	03.2026 utilities-wwtr	03/26/2026	268.04-	.00	268.04-	10000005	04/09/2026
		970790294	03.2026 utilities-south utiliti	03/26/2026	205.97	.00	205.97	10000005	04/09/2026
		971176409	03.2026 utilities-pks	03/30/2026	234.75	.00	234.75	10000005	04/09/2026
		971176409	03.2026 utilities-sts	03/30/2026	234.76	.00	234.76	10000005	04/09/2026
		971176409	03.2026 utilities-wtr	03/30/2026	234.75	.00	234.75	10000005	04/09/2026
		971176409	03.2026 utilities-raw water	03/30/2026	299.59	.00	299.59	10000005	04/09/2026
		971176409	03.2026 utilities-wwtr	03/30/2026	234.75	.00	234.75	10000005	04/09/2026
		971610542	sts light maint cap-sts light	04/01/2026	108.29	.00	108.29	10000005	04/09/2026
	Total 12185:				14,380.59	.00	14,380.59		
12186	Xcel Energy (Evidence Bay	974496937	04.2026 utilities-Evidence	04/21/2026	54.31	.00	54.31	10000006	04/23/2026
	Total 12186:				54.31	.00	54.31		
12187	Xcel Energy (EV)	974301679	04.2026 utilities-EV chargin	04/20/2026	286.53	.00	286.53	10000006	04/23/2026
	Total 12187:				286.53	.00	286.53		
12188	Xcel Energy (Museum)	974191046	04.2026 utilities-museum	04/20/2026	100.48	.00	100.48	10000006	04/23/2026
	Total 12188:				100.48	.00	100.48		
12190	Xcel Energy (Roundabout	974130638	04.2026 utilities - Black Lig	04/17/2026	88.75	.00	88.75	10000006	04/23/2026
	Total 12190:				88.75	.00	88.75		
12191	Xcel Energy (Mustang Pum	970741100	03.2026 utilities-pks	03/25/2026	6.69	.00	6.69	10000005	04/09/2026
		974539575	04.2026 utilities-mustang p	04/21/2026	26.68	.00	26.68	10000006	04/23/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12191:					33.37	.00	33.37		
12193	Xpress Bill Pay	INV-XPR034	03.2026 cc fees-wtr	03/31/2026	593.48	.00	593.48	4052026	04/09/2026
		INV-XPR034	03.2026 cc fees-w/wtr	03/31/2026	593.47	.00	593.47	4052026	04/09/2026
Total 12193:					1,186.95	.00	1,186.95		
12213	Broadvoice	1285867	04.2026 phone svc-admin	04/12/2026	409.70	.00	409.70	59623	04/23/2026
		1285867	04.2026 phone svc-ps	04/12/2026	163.48	.00	163.48	59623	04/23/2026
		1285867	04.2026 phone svc-rec	04/12/2026	100.61	.00	100.61	59623	04/23/2026
		1285867	04.2026 phone svc-pks	04/12/2026	75.46	.00	75.46	59623	04/23/2026
		1285867	04.2026 phone svc-sts	04/12/2026	75.46	.00	75.46	59623	04/23/2026
		1285867	04.2026 phone svc-wtr	04/12/2026	309.04	.00	309.04	59623	04/23/2026
		1285867	04.2026 phone svc-wwtr	04/12/2026	309.04	.00	309.04	59623	04/23/2026
Total 12213:					1,442.79	.00	1,442.79		
12245	YouthZone	1471	2026 contribution	04/07/2026	4,000.00	.00	4,000.00	59620	04/09/2026
Total 12245:					4,000.00	.00	4,000.00		
12374	IronEdge Group	IEG-65299	IT support svcs-b&p	04/01/2026	284.80	.00	284.80	59607	04/09/2026
		IEG-65299	IT support svcs-admin	04/01/2026	339.20	.00	339.20	59607	04/09/2026
		IEG-65299	IT support svcs-ps	04/01/2026	307.20	.00	307.20	59607	04/09/2026
		IEG-65299	IT support svcs-rec	04/01/2026	323.20	.00	323.20	59607	04/09/2026
		IEG-65299	IT support svcs-pks	04/01/2026	284.80	.00	284.80	59607	04/09/2026
		IEG-65299	IT support svcs-sts	04/01/2026	345.60	.00	345.60	59607	04/09/2026
		IEG-65299	IT support svcs-wtr	04/01/2026	659.20	.00	659.20	59607	04/09/2026
		IEG-65299	IT support svcs-w/wtr	04/01/2026	656.00	.00	656.00	59607	04/09/2026
		IEG-65590	IT support svcs-b&p	03/31/2026	192.77	.00	192.77	59607	04/09/2026
		IEG-65590	IT support svcs-admin	03/31/2026	229.60	.00	229.60	59607	04/09/2026
		IEG-65590	IT support svcs-ps	03/31/2026	207.94	.00	207.94	59607	04/09/2026
		IEG-65590	IT support svcs-rec	03/31/2026	218.77	.00	218.77	59607	04/09/2026
		IEG-65590	IT support svcs-pks	03/31/2026	192.77	.00	192.77	59607	04/09/2026
		IEG-65590	IT support svcs-sts	03/31/2026	233.93	.00	233.93	59607	04/09/2026
		IEG-65590	IT support svcs-wtr	03/31/2026	446.20	.00	446.20	59607	04/09/2026
		IEG-65590	IT support svcs-w/wtr	03/31/2026	444.02	.00	444.02	59607	04/09/2026
Total 12374:					5,366.00	.00	5,366.00		
13169	McAlpine, William	RESTITUTIO	restitution NC3475	03/24/2026	224.00	.00	224.00	59611	04/09/2026
Total 13169:					224.00	.00	224.00		
13254	Tyler Technologies, Inc.	130-163401A	field reports New World-ps	03/24/2026	5,700.00	.00	5,700.00	59651	04/23/2026
Total 13254:					5,700.00	.00	5,700.00		
13299	Watura North America, Inc	7EIMBUYO-0	annual membership 03.09.	03/10/2026	1,000.00	.00	1,000.00	59657	04/23/2026
Total 13299:					1,000.00	.00	1,000.00		
13329	Garcia Xiquin, Glenda Adel	SEC DEP RE	sec dep reimb 04.12.2026-	04/12/2026	350.00	.00	350.00	59633	04/23/2026
Total 13329:					350.00	.00	350.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
13334	Employers Council	1002599588	consulting membership-04.	04/21/2026	3,995.00	.00	3,995.00	59628	04/23/2026
Total 13334:					3,995.00	.00	3,995.00		
Grand Totals:					578,928.76	.00	578,928.76		

Report Criteria:
Detail report type printed

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

**COLORADO
DRIFTERS/DOWN
VALLEY BREWING
COMPANY
PO BOX 592
New Castle CO 81647**

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	1000.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 1000.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

Paid by check

Uploaded to Movelt on Date

Paid Online

Licensee Name

COLORADO DRIFTERS LLC

Doing Business As Name (DBA)

COLORADO DRIFTERS/DOWN VALLEY BREWING COMPANY

Liquor License Number

03-21153

License Type

Brew Pub (city)

Sales Tax License Number

9518432

Expiration Date

05/29/2026

Due Date

04/14/2026

Business Address

Street Address

589 WEST MAIN STREET

Phone Number

9709847013

970- [REDACTED] - [REDACTED]

City, State, ZIP Code

New Castle CO 81647

Mailing Address

Street Address

PO BOX 592

City, State, ZIP Code

New Castle CO 81647

Email

[REDACTED]

Operating Manager

HALEY WILLIAMS

Date of Birth

[REDACTED] / [REDACTED] / [REDACTED]

Home Address

Street Address		Phone Number
[REDACTED]		[REDACTED]
City	State	ZIP Code
NEW CASTLE	CO	81647

1. Do you have legal possession of the premises at the street address? Yes No

Are the premises owned or rented? Owned Rented*

*If rented, expiration date of lease

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? Yes No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit? Yes No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing? Delivery Takeout Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? Yes No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? Yes No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? Yes No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? Yes No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

HALEY WILLIAMS

Title

CO-OWNER

Signature

Haley Williams

Date (MM/DD/YY)

04/17/20

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, HALEY WILLIAMS

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

COLORADO OFFICERS ORA DOWN VALLEY BREWING COMPANY LLC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Colorado Drifter DBA Downvalley Brewing Company LLC

Social Security Number/Tax Identification Number

[Redacted]

Home Phone Number

[Redacted]

Business/Work Phone Number

[Redacted]

Street Address

589 W. MAIN STREET

City

NEW CASTLE

State ZIP Code

CO

81647

Printed name of person signing on behalf of the Applicant/Licensee

HALEY WILLIAMS

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

Haley Williams

4/17/26

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).