



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

## **Agenda**

### **New Castle Town Council Regular Meeting Tuesday, September 06, 2022, 7:00 PM**

Starting times on the agenda are approximate and intended as a guide for Council.  
The starting times are subject to change by Council, as is the order of items on the agenda.

Virtual Meetings are subject to internet and technical capabilities.

[To join by computer, smart phone or tablet click HERE](#)

If you prefer to telephone in:

Please call: 1-346-248-7799

Meeting ID: 709 658 8400

Follow the prompts as directed. Be sure to set your  
phone to mute until called on

The Council Packet is available [HERE](#)

#### **Call to Order**

#### **Pledge of Allegiance**

#### **Roll Call**

#### **Meeting Notice**

#### **Conflicts of Interest**

#### **Agenda Changes**

#### **Citizen Comments on Items not on the Agenda**

-Comments are limited to three minutes-

#### **Consultant Reports**

Consultant Attorney

Consultant Engineer

#### **Items for Consideration**

**A. Presentation: BLD Group Sketch Plan Page 3**

**B. Consider Resolution TC 2022-24 - a Resolution of the Town Council of the Town of New Castle Adopting a Directory of Fees and Charges** [Page 54](#)

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

**C. Consider a Request from the Town of New Castle Special Events Office for a Modification of an Approved Special Events Liquor License for Burning Mountain Festival** [Page 83](#)

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

**D. Discussion Regarding Emergency Ordinance TC 2020-5 - Temporarily Authorizing Alcohol on Public Property** [Page 85](#)

**Consent Agenda** [Page 90](#)

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

[August](#) 2, 2022 minutes

[August](#) 16, 2022 minutes

[August](#) Bills of \$868,924.39

[Dillon](#) Companies, LLC Fermented Malt Beverage Liquor License Renewal

**Staff Reports**

Town Administrator

Town Clerk

Town Treasurer

Town Planner

Public Works Director

**Commission Reports**

Planning & Zoning Commission

Historic Preservation Commission

Climate and Environment Commission

Senior Program

RFTA

AGNC

GCE

EAB

**Council Comments**

**Adjourn**



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Office of the Town Administrator**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

---

## Memorandum

**To:** Mayor and Council  
**Subject:** Council Agenda – BLD Sketch Plan Application  
**From:** David Reynolds  
**Date:** 08/30/22

The purpose of this agenda item is to review and provide feedback on a *Sketch Plan Application* for Castle Valley Ranch Planning Areas 8 and 9 (PA 8 & 9) in Castle Valley Ranch.

Staff has been working with the BLD Group for several months, and along with the Planning and Zoning Commission, has provided comment on BLD's initial development plans. Based on feedback provided, BLD has made adjustments to the plans and is ready to present the latest version for Council's Sketch Plan review. While no approvals are made at this step, constructive feedback is expected, and will be taken under consideration by the applicant.



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Planning & Code Administration  
Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716

---

**Staff Report**

**Castle Valley Ranch PA 8 & 9  
Sketch Plan  
Town Council – September 6<sup>th</sup>, 2022**

Report Compiled: 9/1/2022

**Project Information**

**Name of Applicant:** BLD Group

**Applicant's Mailing Address:** 1500 Cordova Road, Suite 300  
Fort Lauderdale, FL 33316

**Phone/Email:** 954-578-6008/gbaumann@bldgroup.com

**Property Owner:** CTS Investments, LLC

**Owner Mailing Address** 343 Dakota Blvd.  
Boulder, CO 90304

**Legal Description:** EXCEPT A TR OF LAND CONT 21.53 AC +/- AS DESC IN PLAT #746709 & SWD REC #746710 Section: 30 Township: 5 Range: 90 PARCEL KNOWN AS OPTION PROPERTY AS PER CVR SUB-DIV EXEMPTION AND ALTA/ACSM LAND SURVEY PLAT

**Proposed Use:** 136 rental townhomes in 29 buildings with clubhouse/pool

**Bulk Density:** 2.3 units/acre

**Open Space:** 53% undisturbed open space; 78% total including common areas;

**Underlying Zoning:** Residential

**Surrounding Zoning:** Single family residential homes (N Wild Horse Dr.);  
Open Space (VIX Park, LCR Golf Course)  
Mixed use zoning (TC Midwest, LLC)  
Residential zoning (CVR & LCR)

## **I Introduction**

The sketch plan is the first of three application steps required for new planned unit developments (“PUD”) & subdivisions. The sketch plan review assesses initial compliance with town codes, provisions for utilities and infrastructure, substantial conformance to the comprehensive plan, and adverse impacts to the town. The review provides the applicant preliminary, nonbinding feedback from staff, the Planning Commission (P&Z) and Town Council before significant expenses are incurred. Though no approvals are made at this initial step, constructive feedback can be expected. On April 25<sup>th</sup>, 2022 the applicant submitted a sketch plan for Castle Valley Ranch (CVR) planning areas 8 and 9 (PA 8 & 9). The plan was reviewed by P&Z on June 8<sup>th</sup>, 2022.

## **II. 6/8/22 Planning Commission Comment**

The P&Z meeting provide useful feedback from P&Z and discussion with the applicant. Some of the talking points included:

- Trail connectivity and maintenance responsibilities;
- Property management;
- Scope of rent restricted units;
- Right-of-way design and dead-end streets;
- Street design for North Wildhorse Dr;
- Parking for VIX Ranch Park;
- Anticipated use of the mixed-use parcel adjacent to Kathryn Senor;
- Public/private use of the clubhouse, pool, and courts;
- Constraints of topography on building and road layouts;
- Architectural diversification using building styles, articulation, and color;
- Preservation of viewsheds;
- Project phasing;

From these themes the applicant submitted a revised proposal for Council.

## **III Staff Review:**

Throughout the application process, the application will be reviewed pursuant to the criteria outlined in the Municipal Code (MC) for planned unit developments (PUDs) and subdivisions. An application shall demonstrate conformity to the following criteria:

- Consistency with the comprehensive plan;
- Compatibility of proposed zoning, density, and general development plan to neighboring land uses and applicable town code provisions;
- Availability of town services from public works, fire, and police;
- Vehicle, bicycle, and pedestrian circulation; and

- Preservation of the natural character of the land.

**1) Is the proposal consistent with the comprehensive plan?**

According to CVR PUD regulations (MC 17.104.010):

“The purpose and intent of the Castle Valley Ranch PUD zone district regulations are to:

- A. Encourage variety in the physical development pattern of Castle Valley Ranch;
- B. Provide a variety of housing densities greater than would be normally possible;
- C. Encourage the use of a more creative approach to the development of land;
- D. Encourage a more efficient, aesthetic and desirable use of open space;
- E. Encourage a more efficient use of energy through solar orientation, native vegetation, and water conservation;
- F. Provide a variety of dwelling and building designs;
- G. Provide high standards of development and provide amenities appropriate to the densities involved in the project;
- H. Provide an integrated open space system throughout areas as outlined on the Castle Valley Ranch PUD zoning plan as well as throughout individual districts;
- I. Provide for a variety of housing types in order to best meet the housing demands of all age groups;
- J. Maintain and preserve the general alignment of drainage ways for aesthetic, energy and functional purposes;
- K. Provide pedestrian networks throughout the open space districts as well as throughout individual districts thereby providing an integrated network throughout the entire development;
- L. Provide landscape areas and tree plantings throughout the entire development.”

The preceding planning regulations are consistent with the major elements of the currently adopted Comprehensive Plan (“CP”), itself derived from public input such as surveys, stakeholder interviews, meetings, and Steering Committee contributions. Applicants are expected to demonstrate substantial conformity with the comprehensive plan in all applications (**Policy CG-1B, pg. 50**). The checklist below, though not exhaustive, provides a tool for reviewers to assess conformance. The application therefore should:

- Foster distinctive, attractive communities with a strong sense of place and quality of life.
- Demonstrate that individual project fits into a fully-balanced community land use structure.
- Ensure a mix of uses that complement the existing New Castle land-use patterns.
- Create walkable communities with non-vehicular interconnection between use areas.
- Guarantee a balance of housing types that support a range of affordability.
- Preserve open space, farmland, natural beauty, critical environmental areas, and wildlife habitat.
- Encourage economic development and supporting hard & soft infrastructure.
- Concentrate development in ways which provide efficient and cost-effective services.

According to the packet (**Exhibit A, pg. F**), the proposal aligns with a number of New

Castle goals and values. Key to the development is its focus on place-making (**Policy CG-5A**). It is the intent of the builder to create a space that promotes a quality of life commensurate with community, outdoor recreation, and sustainability. Generous open spaces, interconnected trail systems, and a community/recreation center with sport courts contribute to this quality.

**Trails/Open Space/Recreation:** On page M of the submittal, the existing trails map demonstrates fidelity with proposed trails shown on page J. With minor realignments and consolidation the application shows three trails starting from the VIX Park leading east to the locally dubbed “Sunset Trail” adjacent to Lakota Canyon Ranch and north towards public lands. The intent is for the new trail experience to be seamless with trails already prized by residents (**Goal RT-1, pg. 55**). Preservation of the Sunset Trail corridor will also support existing wildlife habitat. Other walking trails are dispersed throughout the development’s interior as shown on page J. The new trails and sidewalks will also give residents non-vehicular access to the mixed-use parcel southwest of the development. The hope there is that a future mixed-use development will provide goods and services accessible by alternative means of transportation.

The private clubhouse with pool will function as a community gathering point similar to the Lakota recreation center. The indoor fitness facility and sport courts, an already popular amenity elsewhere New Castle, should be well received by new tenants. The pool at 7,500 gallons is diminutive in scale compared to Lakota’s 120,000 gallon operation. Nevertheless, the pool can function more as a place for therapy and relaxation.

At least two pocket parks are situated within the interior open space areas (**Exhibit A, pg. J**). These amenities are valued, and often underestimated, assets to a neighborhood as gathering places directly adjacent to backyards (**Policy Post-2D, pg. 60**). Young kids can play independently in these areas within a safe distance to their homes, dogs/owners can go for quick walks, or families can recreate together without having to drive. VIX Park is also within walking distance to all units.

**Environmental Impact:** New Castle is committed to preserving the natural environment and recognizes the potential negative impacts of new development. The town will work with Colorado Parks and Wildlife (CPW) and the applicant to identify and protect critical environmental resources (**Goal EN-1, pg. 65**). Though CPW defers comment until the preliminary stage, the areas north and east of the outer ring of townhomes are recognized as year-long habitat for various birds and mammals. It will be important to minimize conflicts by prohibiting dogs off-leash, minimizing light trespass, preserving native vegetation, and/or limiting fences in certain areas. In some cases, added landscape buffers in certain locations may offset these impacts with enhanced vegetation and terrain features.

New Castle also endorses “green building” which generally means minimizing resource consumption while maximizing use of renewable energy (**Goal EN-7, pg. 67**). All buildings will be expected to comply with the rigorous demands of the town’s adopted energy code. In addition, solar energy collection, high-efficiency appliances, and electrical vehicle charging capacity are all commonplace measures that should be considered in discussions about sustainability. It will be important for the applicant to discuss how green building measures are included in the proposal as the application progresses.

Raw water has been contemplated by the applicant as the means to irrigate landscaping (**Exhibit A, pg. G**). Raw water is non-potable water which bypasses the town’s treatment

facility thereby reducing the energy for processing. The applicant would also receive a 25% reduction in tap fees as a result of implementation. Opting for raw water is ultimately an economical and sustainability win for all.

**Affordability:** The rental aspect of the community is another unique attribute. Rental communities provide a fully managed property for tenants who do not have the time nor inclination to fuss with general repairs and upkeep. Rental communities also provide a way for retirees to downsize in communities dominated by larger single-family homes and a way for younger families to participate in communities in which they may otherwise be priced-out. The units include (**Exhibit A, pg. H**) two bedrooms (10 units), three bedrooms (110), and four bedrooms (16) to allow for a wide occupancy demographic. The applicant speculates that the target income demographic for these units are 120% area median income (AMI). From the last census, New Castle's current AMI sits at \$91,659<sup>1</sup>. Assuming that "affordable housing" refers to no more than 30% of household income used for housing expenses, this would bring rents to \$2,750/unit maximum. For some context, this is roughly equivalent to a mortgage of \$550,000 at a 5.5% rate. In conversations, the applicant has been hospitable the idea of a limited number of deed restricted units for employees in the community. Reasonably priced units for the property management's staff may be considered as well. The Commission is encouraged to collaborate with the applicant during the review process to help achieve these goals (**Policy HO-2A, pg. 59**).

**2) Does the proposal demonstrate compatibility with the proposed zoning, density, and general development plan to neighboring land uses and applicable town code provisions**

**Land Use:** The applicant has elected Castle Valley Ranch MF-1 zoning. According to MC 17.104.080 MF-1 is a "multifamily townhouse and patio home district allowing for creative approaches to development with housing alternatives that are sensitive to existing and surrounding land uses." The following land uses are permitted by right:

- Attached dwelling units in structures containing more than two units;
- Public parks, playgrounds and related accessory structures 5,000 sq. ft. or less;
- Parking facilities;
- Recreation facilities including, but not limited to health facilities, hobby rooms, activity rooms, meeting rooms, pools, gymnasiums, ball fields, tennis or basketball courts, volleyball courts, and any building of fields or play surfaces;
- Pedestrian and bicycle trails;
- Open space and parks

All uses currently proposed for the property are therefore permitted by right.

The Master PUD allows for the following density standards:

- Minimum lot area of 2,200sf;
- Minimum lot area per dwelling unit of 2,200sf;
- Maximum building height of 35';
- Minimum front yard setback 18';
- Minimum side yard setback of 0';
- Minimum rear yard setback of 10';
- Minimum distance between buildings of 10';

<sup>1</sup> 120% and higher AMI was identified by the Greater Roaring Fork Valley Housing Study in 2019 as the housing type needed most by New Castle.



As shown in the submittal packet lot areas will exceed 2,200sf per unit. Setbacks will be provided at the preliminary application.

**Parking:** The purpose of off-street parking in the PUD “is to ensure that safe and convenient off-street parking is provided to serve the requirements of all land uses in the Castle Valley Ranch PUD and to avoid congestion in the streets” (MC 17.104.100). As shown on page 3 the following town standards apply:

- Duplex, tri-plex or four-plex – Two spaces per dwelling unit;
- Five or more dwelling units in one structure – One and one-half spaces per dwelling unit;
- Places of public assembly (recreation center) – A parking area equal in size to floor area of the building;

Per the municipal code (**Exhibit A, pg. E**), required off-street parking totals 222 spaces. The proposal provides for a mix of one and two car garages with attached driveways. Of the one-car garage units, all but 10 will have two-car driveways to help mitigate concerns with one-car garages. This will increase off-street ‘driveway’ parking to 262 spaces. In addition, 50 perimeter parking spaces are shown at locations along streets for guest or overflow parking. Together, the 488 total off-street parking spaces associated with residential units will exceed the required parking by 266 spaces. There are also 21 bonus spaces for “seasonal and recreational vehicles” as required by the code for buildings with five or more units (MC 17.104.100). The clubhouse parking lot will serve up to 30 vehicles. Less the clubhouse and recreational parking, there are 3.6 off-street parking spaces available per unit.

### **3) Is there availability of town services from public works, fire, and police?**

**Police:** The application anticipates an increase of approximately 354 new residents at build-out (**Exhibit A, pg. G**). There is no indication at this point that this increase would compromise police service. An additional police FTE would usually only be considered if the population of the entire town was anticipated to increase by 1,000.

**Fire:** In light of the current multi-year drought and the ongoing expansion of the wildland-urban interface, Colorado River Fire Rescue now stresses improving the resiliency of structures and the defensible space around them (**Goal EN-8C, pg. 67**). Replacing conventional materials with those considered fire resistant, particularly in buildings along the edge of the development, buys time for firefighters during a wildland incident and slows fire spreading outward from its source. Mandating defensible space in the HOA design criteria commensurate with the recommendations of the Colorado State Forest Service could be part of a successful management plan. In discussions with the applicant, the Fire Marshal recommends emergency access roads added to the north of the development. One road should provide access for emergency vehicles adjacent to perimeter lots in the development where feasible. The second road would connect from the first and terminate at the Lakota Links cart path. The unpaved road would be comprised of compacted gravel or road base. The roads would be available as public trails at all times.

**Public Works:** The CVR PUD is approved for 1,400 residential units and 100,000sf of commercial space. These totals were primarily the result of calculations performed on the basis of water dedicated from Elk Creek. At present (6/2/22) the PUD has 866 units plus

nine additional under construction and no commercial space. With 136 new units the PUD is still well short of the 1,400 units allocated. The current sewer treatment plant can accommodate the full build-out of both CVR and Lakota.

*Streets:* Per comment from the Public Works Director, the town contemplates maintenance of all future streets once all public improvements are approved. After the P&Z sketch meeting, the applicant re-designed non-through streets as cul-de-sacs rather than dead-ends in response to staff recommendations (**Exhibit A, pg. J**). The original street design at P&Z also showed an initial 50 foot ROW for all streets with attached sidewalks and 16 foot drive lanes. In collaboration with Public Works and the Fire Department, streets were modified slightly to improve the pedestrian experience and snow maintenance. Currently the road section (**Exhibit A, pg. Q**) includes 5 foot landscape buffers, a single parking lane, and 10 foot drive lanes.

*Open Space:* Per comment from the Public Works Director, all proposed open space and natural trails, proposed as a town wide amenity, should be identified on the plat and maintained by the Town. Interior trails, pocket parks, and courts are intended mainly for the residents and would therefore be maintained by the master association.

*Snow Storage:* Snow storage locations will mainly include the landscape buffers along streets. This design is in response to the recommendations of the public works director. Snow storage sites, in aggregate, shall have a functional area of at least 15% of the paved area inclusive of driveways and sidewalks. All snow storage areas shall be contiguous to the right-of-way. All designated snow storage locations shall be identified on the plat. Alternative methods for snow maintenance may be considered.

*Raw Water:* Raw water is available at VIX Park and is expected to irrigate all common areas within the PUD. The raw water infrastructure will need to be extended with the installation of the N Wildhorse road connection.

#### **4) *Is there adequate vehicle, bicycle, and pedestrian circulation?***

***Vehicular Circulation:*** Road, sidewalk, and trail design is a critical component to any new development in New Castle. To optimize circulation, the applicant is committed to connecting N Wild Horse Dr. between Alder Ave. to Castle Valley Blvd. This effort will complete the section currently underdeveloped along the east side of VIX Park. Of note, nearly 1/5<sup>th</sup> of this new road section is outside the applicant's property boundary. However, because of the importance of circulation and public safety, the applicant has agreed to work with the neighboring property owners, particularly CVR Investors, to complete this link. Per (**Exhibit A, pg. S**) connector will match the existing right-of-way design, including detached sidewalks with landscaping. Street designs are discussed in Section 3) above.

***Bicycle/Pedestrian Circulation:*** The applicant has made a point not to disrupt the existing trail between VIX Park and the BLM land. A pedestrian culvert between buildings 13 & 14 (**Exhibit A, pg. J**) will allow uninterrupted passage of bicycle and hiker traffic below the street. Moreover, streets are purposely not connected through the design's interior in order to preserve an idyllic experience for trails users. From the site plan, the applicant has demonstrated a willingness to keep cul-de-sacs from interfering with trails. All interior open space areas will be accessible by trail.

**5) Is the natural character of the land preserved?**

**Topography:** The site plan (**Exhibit A, pg. J**) follows the sloping topography downhill from northeast to southwest. Each building block generally steps down with the slope. Since building lengths are significant (120ft to 171ft) vertical terracing of units (vis-à-vis buildings), in addition to horizontal offsets around street curves, is suggested. Vertical displacement between units helps to limit cut-and-fill and reduce the need for retaining walls which are expected in numerous locations. Such designs are also more visually pleasing on rolling terrain. Engineering will consider if the grade challenges for streets necessitates the proposed building lengths.

The ridgeline associated with Sunset Trail to the west of the development is a prominent visual feature for current New Castle residents. Per **Policy EN-6B, pg. 67**, visual access to the ridgeline should be confirmed by the applicant. Viewshed protection is vital, particularly for onlookers off of CVB and North Wildhorse. In **Exhibit A, pg. AE**, the applicant provides a helpful analysis particularly of these perspectives. The view angles demonstrate that some visual obstruction of the ridge bordering the Lakota is to be expected. To compensate for the visual disturbance staff recommends increased landscape buffering near the south end of the development. P&Z also suggests a story pole be erected in a specific location as an onsite visual aid to assist the public's comprehension of the views.

**IV Staff Recommendations**

1. The public works director recommends that snow storage sites, in aggregate, shall have a functional area of at least 15% of the paved area inclusive of driveways and sidewalks. All snow storage areas shall be contiguous to the right-of-way. All designated snow storage locations shall be identified on the plat.
2. Consider diversifying buildings with varying styles, articulation, and color. Allow buildings to conform more naturally to topography where feasible.
3. Consider green building initiatives per the town comprehensive plan (Goal EN-7).
4. Demonstrate that all street intersections shall meet at right angles.
5. Provide "story-poles" to demonstrate building heights do not obscure viewsheds in the direction of Sunset Trail.
6. Demonstrate that *all* lighting will limit light trespass. Parking lot lighting should be on timers to reduce lighting at night time while maintaining security lighting as needed.
7. Consider a limited number of rent reduced units for local emergency responders, town support personnel, school district employees, or employees in the town.
8. Terminate interior trails at streets rather than parking spaces.
9. Provide fire apparatus road along north and west property boundaries per recommendation of the fire marshal. Consider an additional access road to the Lakota Links golf cart path.

10. Provide fire resistant construction per fire marshal recommendations (pending).
11. The applicant shall comply with all recommendations of the Town Public Works Director and Town Engineer set forth in their letters dated June 1, 2022. The applicant shall comply with all recommendations of the Fire Marshal set forth in the letter dated June 6, 2022.
12. Specify on plat open space to be maintained by the HOA and open space maintained by the Town.
13. Provide a conceptual landscape plan to staff for each phase illustrating size, type and location of plant materials and an irrigation plan, if applicable. Landscaping shall incorporate native grasses and plants that minimize maintenance, moving, and irrigating. The landscaping plan shall be approved by the Parks Department.
14. Provide a water sampling station per the recommendations of the Town Engineer and Public Works Director.
15. Raw water service from CVR Filing 5 shall be extended to the proposed development and terminate with CVR Filing 10.
16. Each townhome unit shall be provided with separate water and sewer service directly from the main. Gas and electric service must run directly to each unit from the building exterior rather than through crawlspaces or attic spaces.

#### **V Next Steps**

Comments and recommendations made by staff and the planning commission should inform future revisions made to the application prior to the preliminary application.

After Council review, but prior to the preliminary plan application, the applicant shall conduct a community open house meeting to present the proposal to the public. The applicant has scheduled this meeting for Wednesday, September 7<sup>th</sup> at 4:30pm to 7:00pm in the Community Center.

The sketch plan review conducted pursuant to this Section 17.100.040 will remain in effect for one (1) year from the date of Council's review. If the applicant does not submit a preliminary PUD plan application within said year, the applicant may be required to submit a new sketch plan application before filing a preliminary plan application. Similarly, if applicant's preliminary PUD plan application includes substantial and material (e.g., proposes new uses, higher density development, new or additional variances, etc.) changes from the original sketch plan, the town administrator may require the applicant to conduct a new sketch plan review.

#### **VI Sketch Plan Exhibits:**

- A. Sketch Plan Submittal – August 30, 2022
- B. Comments from Public Works Director – June 1, 2022
- C. Street Design from the Public Works Director – June 1, 2022

- D. Comments from Town Engineer – June 1, 2022
- E. Comments from Fire Marshal – June 6, 2022



INTERNATIONAL CONSTRUCTION & DEVELOPMENT ADVISORS, INC.  
Architects - Planners - Construction Consultants



## New Castle Townhomes - Council Presentation

New Castle, Colorado - 09.06.2022



## **Council Presentation**

- Lay of the land
- Background of approvals
- Comprehensive plan conformance
- Unit mix
- Site plan updates
- Site plan
- Circulation - trails and roads
- Building elevations and floor plans
- Perspective illustrations

## Site Vicinity

The project site is approximately 59.066 acres in the northeast corner of the Castle Valley Ranch (CVR) PUD subdivision.

The property adjoins the Lakota Links golf course (holes 8 and 9, and the maintenance facility) to the east, vacant land to the north (zoned R/L), single family residential and VIX Park to the west, and vacant land to the south (zoned R and M/U1).

Access will be via the planned extension of North Wildhorse Drive; utility services will also be via connection to/extension of existing services in North Wildhorse Drive and connection to Tank 3 water storage operating a looped system per existing agreements.





## Site Existing Conditions

The site generally consists of gently sloping sage, pinon/juniper, and open meadow/pasture ground. The northwest corner of the property includes steeply sloping hillside, and a natural drainage channel bisects the property from the northeast to the southwest. This drainage is connected to the larger Castle Valley Ranch drainage system, connecting at the north to a detention structure on Lakota subdivision property, and continuing southwest off of the subject property through culverts and open channels to existing conveyances at Castle Valley Boulevard.

A number of natural-surface recreational trails criss-cross the property, connecting to trails north, east, and south of the property. Several of these trails are mapped and connected to a trailhead on the property near VIX Park. The property is otherwise undeveloped.

The property is currently designated with the "R" (Residential) overlay within the CVR PUD. The approved zone district, MF-1, is applied to this project. The proposed project conforms with the underlying zoning codes, the approved PUD, and the comprehensive plan.





### Proposed Development

The proposed residential development includes 136 townhome-style rental homes, generally situated on the lower (southern) half of the property. Specific priorities/highlights of the development include:

- Clustering of residential units
- Increasing diversity of housing types within CVR
- Preservation of open space / undeveloped acreage: approximately 50% of the property
- Public trailhead and trail access through property, maintaining character and connectivity of the existing trail experience
- Road and building siting responding to existing topography
- Internal neighborhood common spaces, including lawn parks, community building/pool, sport courts, paths & trails
- Connectivity to town street and pedestrian networks
- Buffering of neighboring properties

**parcel id** 212329300194

**size** 59.066 acres

**undeveloped** approximately 31.46 acres "natural open space" - **53% of parcel**  
undisturbed site acreage outside of development area

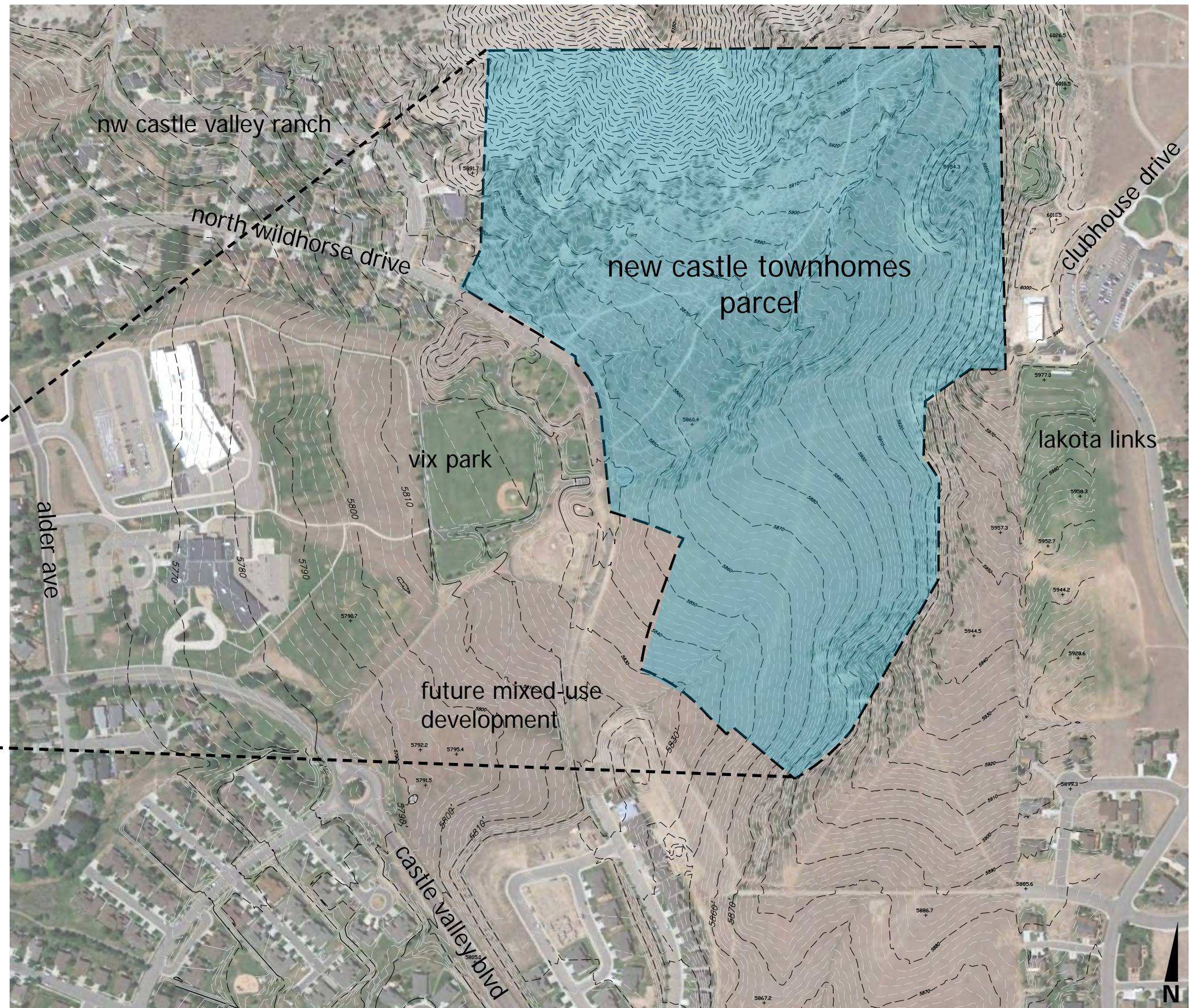
approximately 46.03 acres "total open space" - or **78% of parcel**  
*includes: passive open space + lawns, landscaped areas, natural areas and public or private trails/ recreation areas*

**density** 2.3 units/acre (total); +/-4.6 du/ac in developed site area. 2,200 SF lot area per unit (19.8 du/ac) max density (per CVR MF-1 Zone District)

**priorities** clustered units, maintain trail connectivity, internal open space connectivity, sensitivity and connection to existing/surrounding land uses.

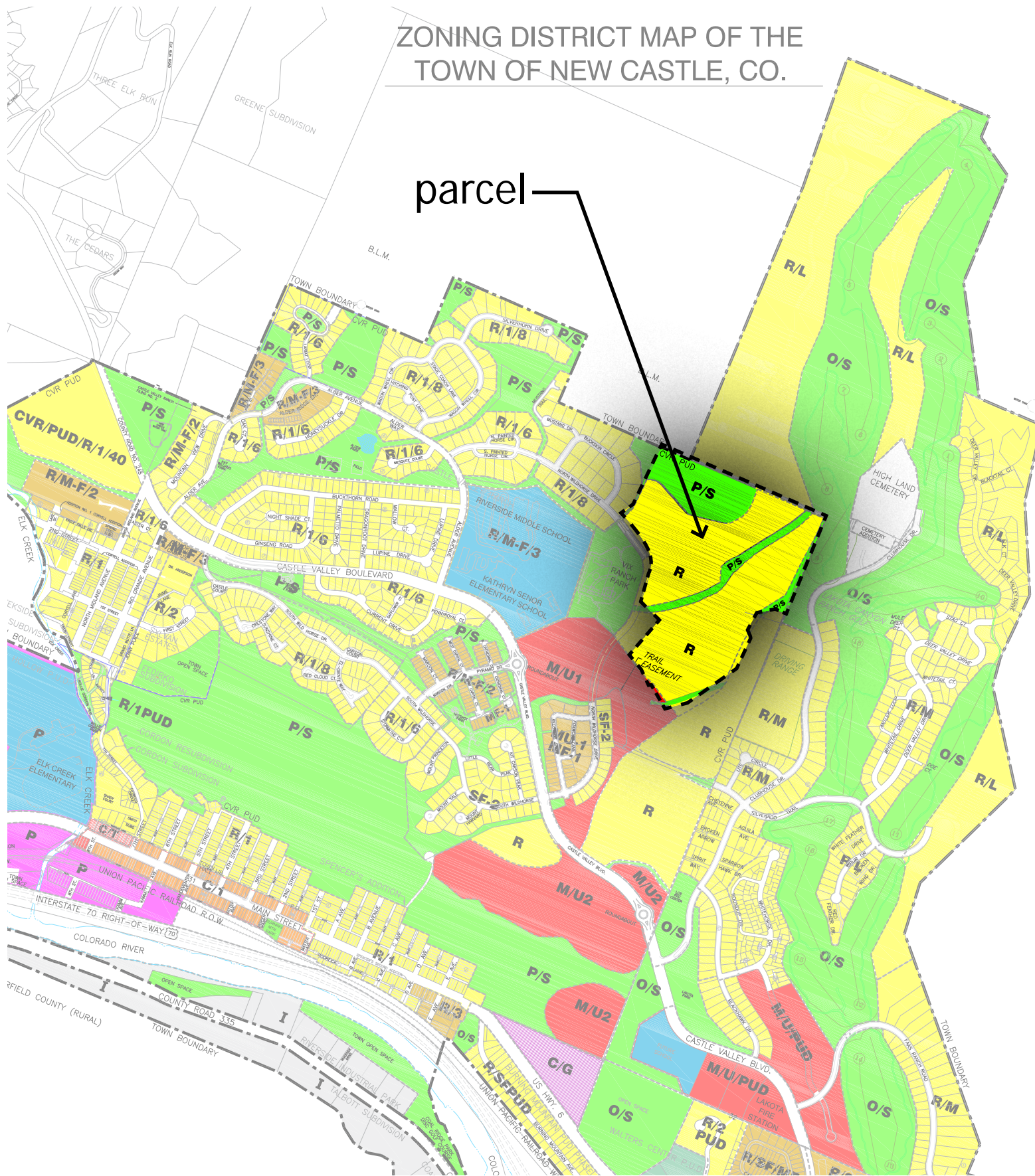
**adjacent** vix park, lakota links golf course, public open space, nw castle valley ranch neighborhood, future mixed-use development to the south

**current owner** cts investments, llc



ZONING DISTRICT MAP OF THE TOWN OF NEW CASTLE, CO.

parcel



**approved zone district MF-1 ("Residential Multifamily-1")**

**approved use - Multifamily dwellings and clubhouse**

**open space - natural open space: approximately 53%  
total open space: approximately 78%**

*\* meets or exceeds minimums of 2nd amended annexation agreement and master plan*

**parking -**

**required**

**proposed**

'general parking'

**total required: 222 spaces**

1-4 unit buildings = 2 spaces/du

5+ unit buildings = 1.5 spaces/du

**general spaces provided:**

(80) garage spaces (double car)

(96) garage spaces (single car)

(50) off-street spaces

**226 total**

'seasonal + recreational vehicle parking'

(1) space for every 5 units of 5-plex or greater

**required: 20**

**seasonal + rec provided:**

**21 total**

'clubhouse parking' parking area = clubhouse area

**required: 30**

**clubhouse spaces provided:**

**30 total**

**TOTAL SPACES REQUIRED: 272**

**277 sub total (required)**

(252) driveway spaces (double car)

(10) driveway spaces (single car)

(TBD) internal street parallel parking

**539+ site total provided**

**approved land use**

## Comprehensive Plan Conformance Checklist - Sketch Plan Statements

### Foster distinctive, attractive communities with a strong sense of place and quality of life

*The site location provides many opportunities for outdoor recreation, with connections to trail networks, public parks, and open space. Internal to the project, a series of interconnected open space areas and a neighborhood community building with pool, exercise facilities, and sport courts encourage community gathering and physical activity. The project is designed to respond to existing site conditions, preserving existing pinon-juniper hillsides and the existing drainage channel and adjacent vegetation as features of the project.*

### Demonstrate that individual project fits into a fully-balanced community land use structure

*The proposed development is consistent with the intent and approvals of the CVR PUD.*

### Ensure a mix of uses that complement the existing New Castle land-use patterns

*As a part of a master-planned development, the proposed development supports the intended land use types and patterns as identified in the Future Land Use Map and approved CVR PUD.*

### Create walkable communities with non-vehicular interconnection between use areas

*The proposed plan integrates with the existing CVR street and sidewalk system, with easy access to the multi-use trail system at VIX Park. Recreational trail connectivity is provided within the project and to existing natural-surface trails to the north, east, and south of the subject property.*

### Guarantee a balance of housing types that support a range of affordability

*The townhouse-style rental format of the proposed development adds diversity to the housing stock available in the community.*

### Preserve open space, farmland, natural beauty, critical environmental areas, and wildlife habitat

*The development plan preserves approximately 50% of the site area as undeveloped and largely undisturbed (except for natural-surface, recreational trails); the development is clustered at the lower-elevation half of the site, limiting impact to off-site views and preserving visual connectivity to public lands to the north.*

### Encourage economic development and supporting hard and soft infrastructure

*The proposed development completes the planned connection of North Wildhorse Drive and advances the comprehensively-planned CVR neighborhood.*

### Concentrate development in ways which provide efficient and cost-effective services

*The clustered plan is sited to connect efficiently to existing infrastructure within the CVR subdivision; the connection to - and completion of - North Wildhorse Drive provides access to the development and increases connectivity within the surrounding neighborhood without adding unnecessarily complex or extensive infrastructure to the existing systems.*

## EQR CALCULATIONS

136 Residential Units on 59.066-acres with 31.46-acres left as "undisturbed natural open space" (8,842-SF/Unit)  
Using Raw Water Irrigation System

<b>DOMESTIC USE</b>	Dwelling Units/Fixtures	X	EQR Using Raw Water Irrigation			
Townhomes	136	X	0.25	=	34	EQR
Clubhouse						
Toilet or Urinal with Manual Flush	9	X	0.5	=	4.5	EQR
Toilet or Urinal with Continuous Flush		X	1.0	=	0.0	EQR
Lavatory	10	X	0.2	=	2.0	EQR
Shower or Tub		X	0.3	=	0.0	EQR
Laundry or Mop Sink		X	0.2	=	0.0	EQR
Other Water-Using Fixture not Specified	4	X	0.3	=	1.2	EQR
Continuous Flow Drinking or Decorative Fountain (non-recycling)		X	1.0	=	0.0	EQR
Swimming Pool (25,000-gal or fraction thereof)	1	X	1.0	=	1.0	EQR
<b>RAW WATER IRRIGATION</b>	<b>Area (SF)</b>	<b>SF/6000-SF</b>	<b>X</b>		<b>EQR</b>	
Automatic Sprinkler System	185000	30.83	X		0.4	= 12.33 EQR
<b>TOTAL EQR THIS FILING</b>					<b>55.03</b>	<b>EQR</b>

Notes:

1) EQR calculated per section 8 of the Second Amended Castle Valley Ranch Annexation Agreement and Site Specific Development Plan Agreement

**note: raw water is available for landscape irrigation; the applicant intends to connect to these resources pending evaluation of the system's point of connection and capacity**

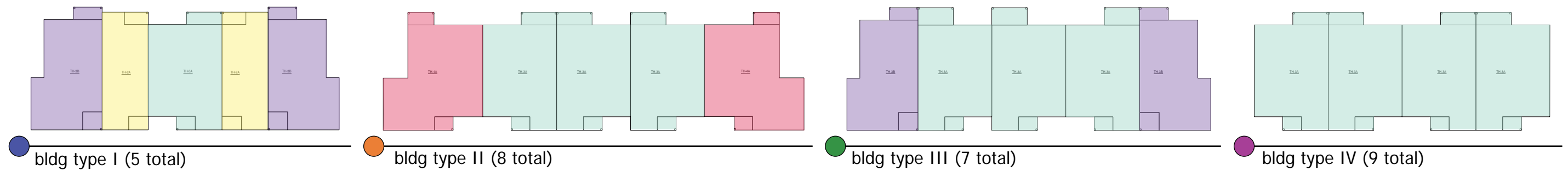
**estimated number of residents**

136 (units) x 2.6 (per unit) = 354 residents

**estimated number of employees**

+/-5 (directly employed as a result of this development, including administrative management, facilities management, maintenance staff. does not include estimate of other service employees related to municipal/community services)

TOWNHOUSE BUILDING TYPES										
BUILDING TYPE		● TYPE I		● TYPE II		● TYPE III		● TYPE IV		NUMBER OF TOWNHOUSES
# OF BUILDINGS		5		8		7		9		
TH TYPE	DESCRIPTION	#THs	TOTAL	#THs	TOTAL	#THs	TOTAL	#THs	TOTAL	
TH-2A	Master 2nd Flr Single Garage	2	10	-		-		-		10
TH-3A	Master 1st Flr Single Garage	1	5	3	24	3	21	4	36	86
TH-3B	Master 2nd Flr Double Garage	2	10	-		2	14	-		24
TH-4A	Master 1st Flr Single Garage	-	-	-	-	-	-	-	-	-
TH-4B	Master 1st Flr Double Garage	-		2	16					16
<b>TOTAL TOWNHOUSES</b>			<b>25</b>		<b>40</b>		<b>35</b>		<b>36</b>	<b>136</b>



NEW CASTLE - TOWHOUSE SQUARE FOOTAGE											
TOWNHOUSE TYPE	BEDROOMS	QUANTITY	LIVING SPACE			ENTRY PORCH - TERRACE - GARAGE				TOTAL AREA (SF/TH)	TOTAL AREA (136 TOWNHOUSES)
			FLOOR LEVEL	UNDER AC (SF)	TOTAL AREA (SF/TH)	ENTRY (SF)	TERRACE (SF)	GARAGE (SF)	SUBTOTAL (SF)		
TH-2	2	10	1ST	553	1235	43	48	247	338	338	15,730
			2ND	682		0	0	(Single)			
TH-3A	3 (master in ground)	86	1ST	812	1400	42	72	247	361	361	151,446
			2ND	588		0	0	(Single)			
TH-3B	3 (master in 2nd Flr)	24	1ST	508	1333	58	58	482	598	598	46,344
			2ND	825		0	0	(Double)			
TH-4B	4 (Double master)	16	1ST	923	1511	42	53	459	554	554	33,040
			2ND	588		0	0	(Double)			
<b>TOTAL</b>		<b>136</b>									<b>246,560</b>



**site plan updates**  
(since planning + zoning presentation)

- Cul-du-sac turnarounds
- right-of-way width and section
- emergency fire access
- vix park / north wildhorse drive parking

**site plan updates**





**proposed housing** 136 total rental townhomes (29 total buildings)

**density** 2.3 units / acre

**lot size** Parcel to remain at 59.066 acres  
(no subdivision is proposed;  
townhomes will be for rent)

**bldg type #1** (5) total buildings

**bldg type #2** (8) total buildings

**bldg type #3** (7) total buildings

**bldg type #4** (9) total buildings

— trail underpass at road

— cul de sac turnaround

— drainage route

— play area + outdoor shade pavilion

— clubhouse, pool, sport courts

— retaining wall

— off street parking area

— attached sidewalk

— southwest open space /stormwater management (if needed)

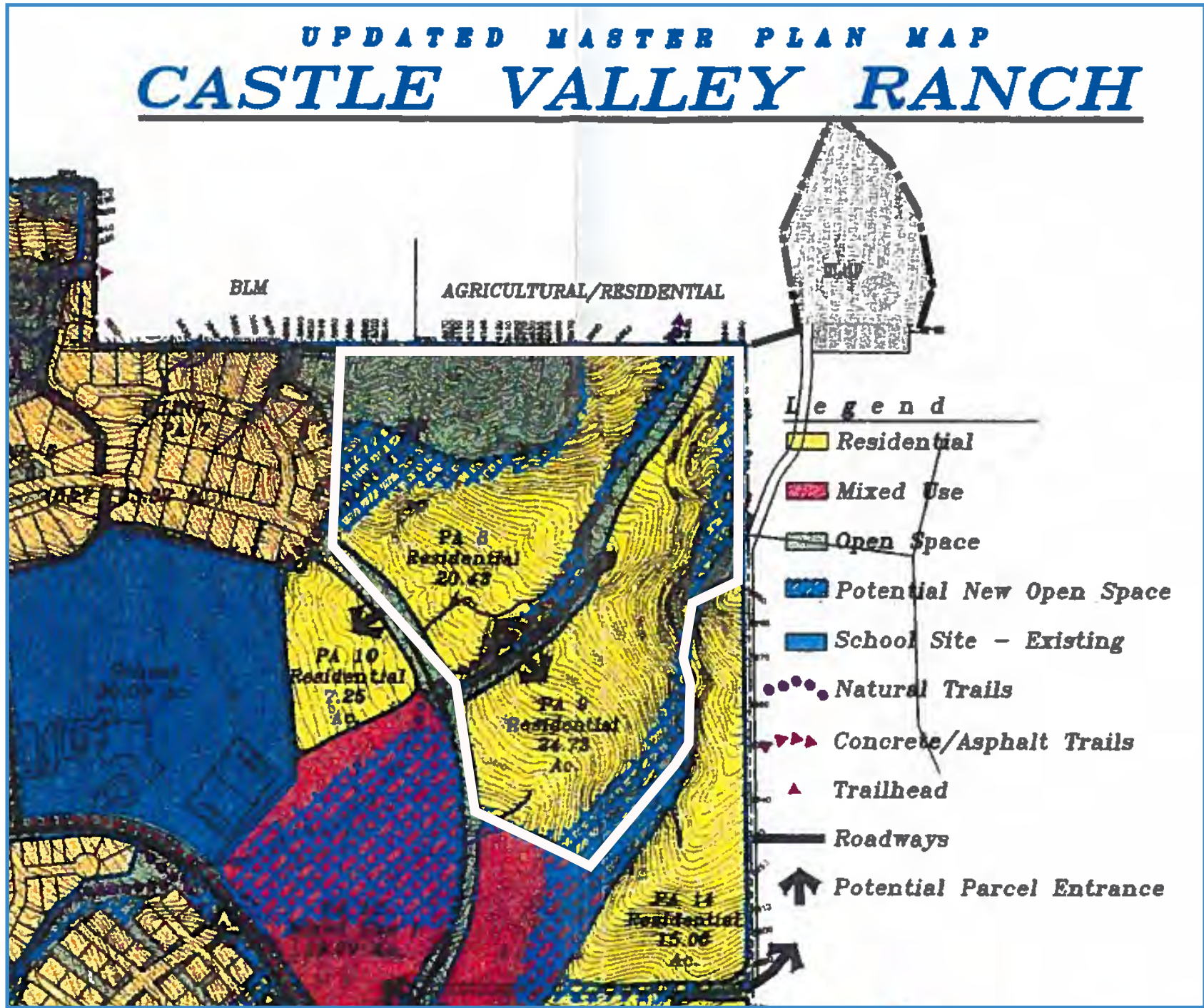
— cul de sac turnaround



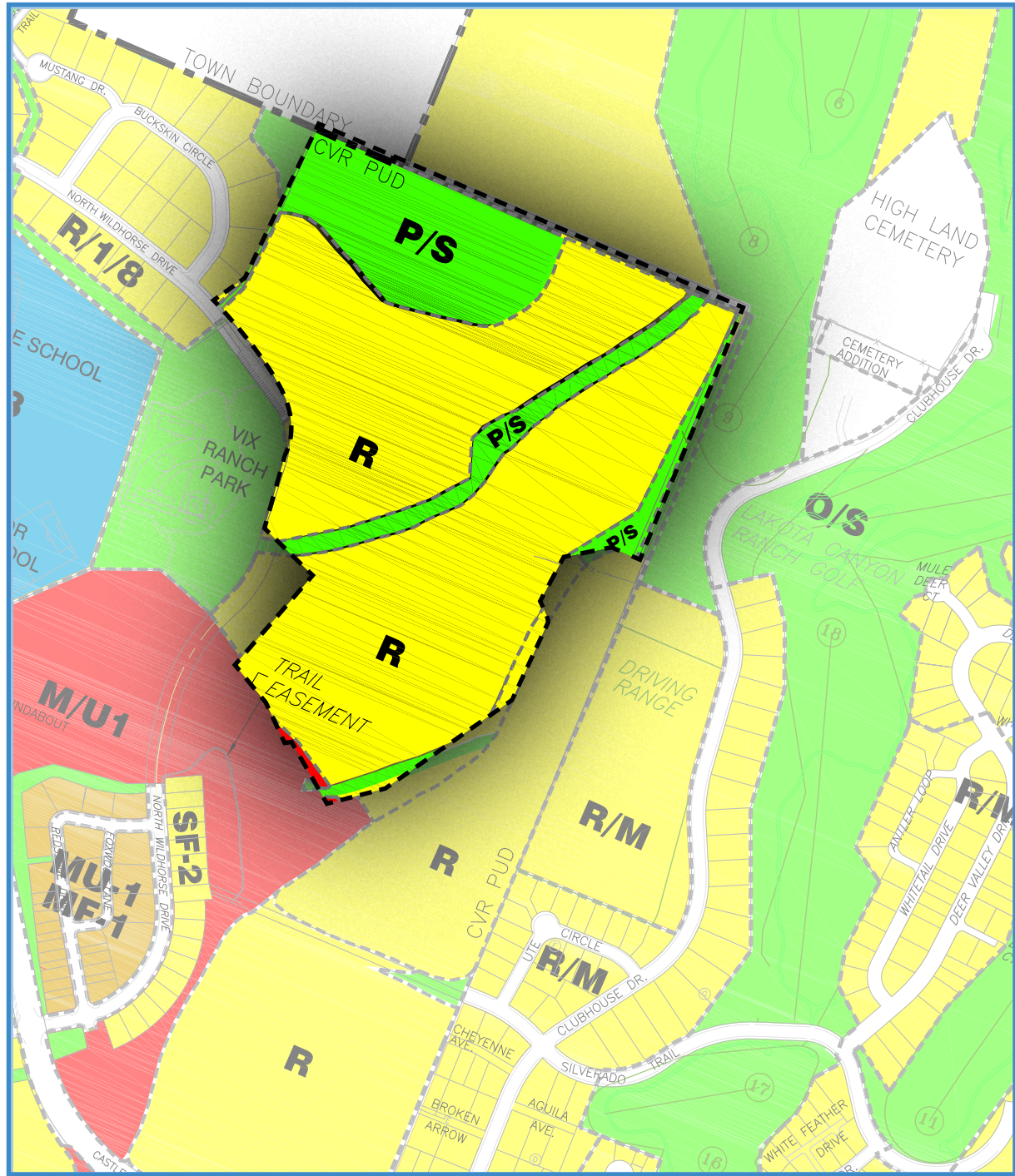
north area alternate emergency 't' turn



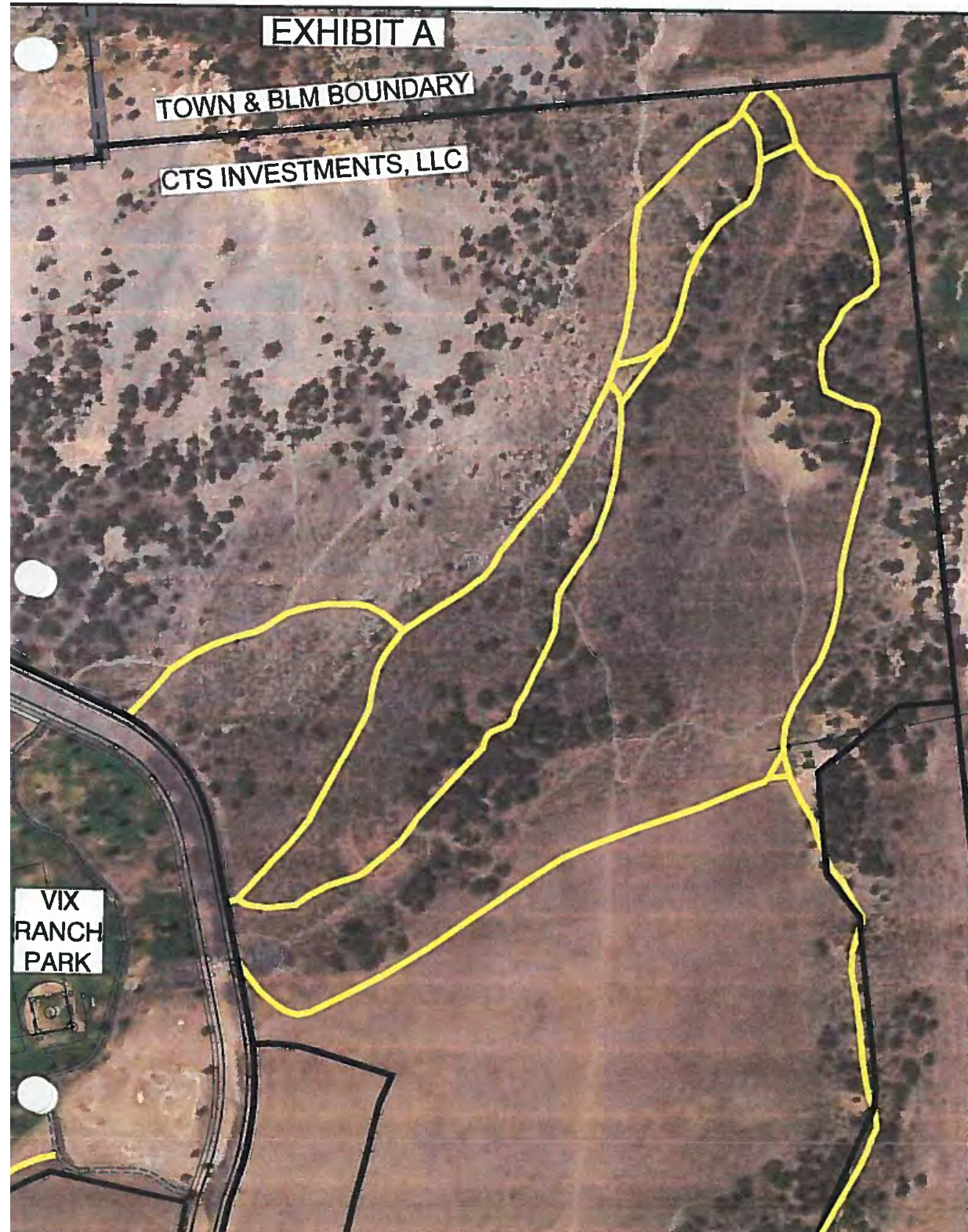
south area alternate emergency 't' turn



master plan map 2000 - illustrates intended open space and trail corridors



current zoning plan - reflects intended open space and trail corridors



A. trail agreement exhibit a



B. vix park trailhead map



C. snippet of new castle trails map

**trail agreement specifies recognized trails and trails to be abandoned**



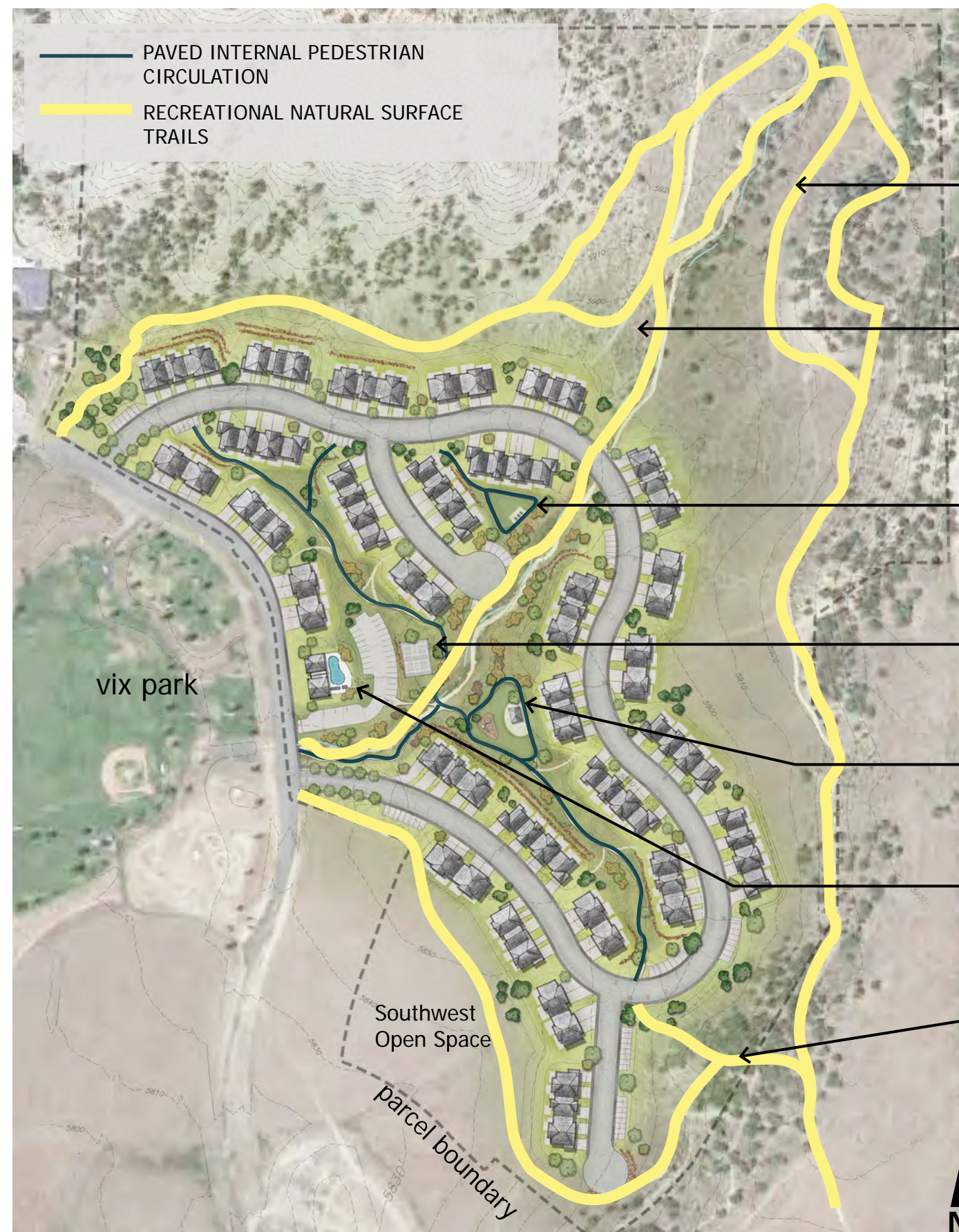
maintain trail connection to adjacent vix park



realign existing trails through new development



dedicate additional parcel area to public open space



**proposed open space**

dedicate an additional +/- 50% of the total parcel area to public open space

**trail connections**

realign existing trail routes through development to maintain overall trail connectivity

**pocket park / outdoor social space**

small neighborhood gathering area with bench seating + enhanced plantings

**sport courts**

neighborhood, volleyball and or pickleball courts

**neighborhood park**

large children's play area with shade structure seating and turf grass area

**clubhouse**

neighborhood clubhouse with fitness, pool + flexible meeting areas

**connect to existing**

connect new trail system to existing



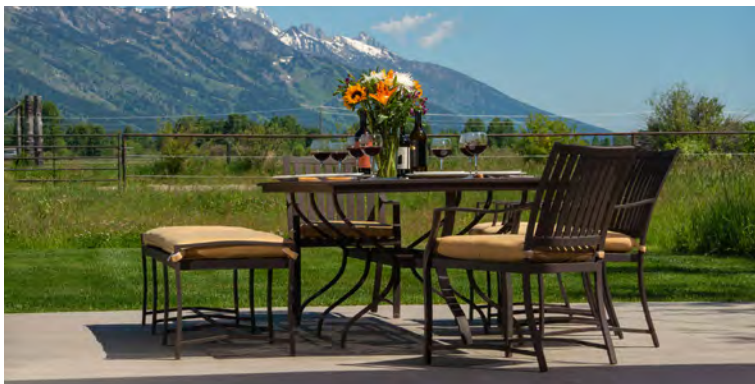
public trail connections



pedestrian circulation through internal open spaces



private neighborhood clubhouse



townhouse patios backing to greenspace



**neighborhood amenity**

includes parks, sport courts + off-street parking areas

**recreational natural surface trail**

maintains and enhances connections to existing trail systems

**private neighborhood clubhouse**

amenity for neighborhood residents



**main development roadway**

to be two-way directional traffic & minimal width

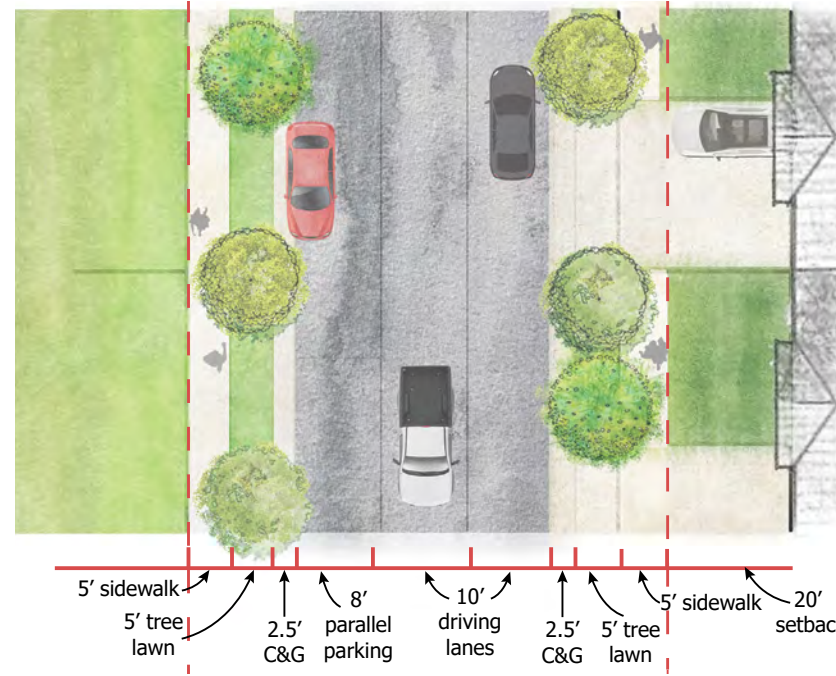
**clubhouse parking**

to be two-way directional traffic with 90 degree head in parking stalls

**north willdhorse drive**

shall be extended from the north to the south and capture both entrances to development, and join north willdhorse drive to the south at existing development

vix park



plan view (not to scale)

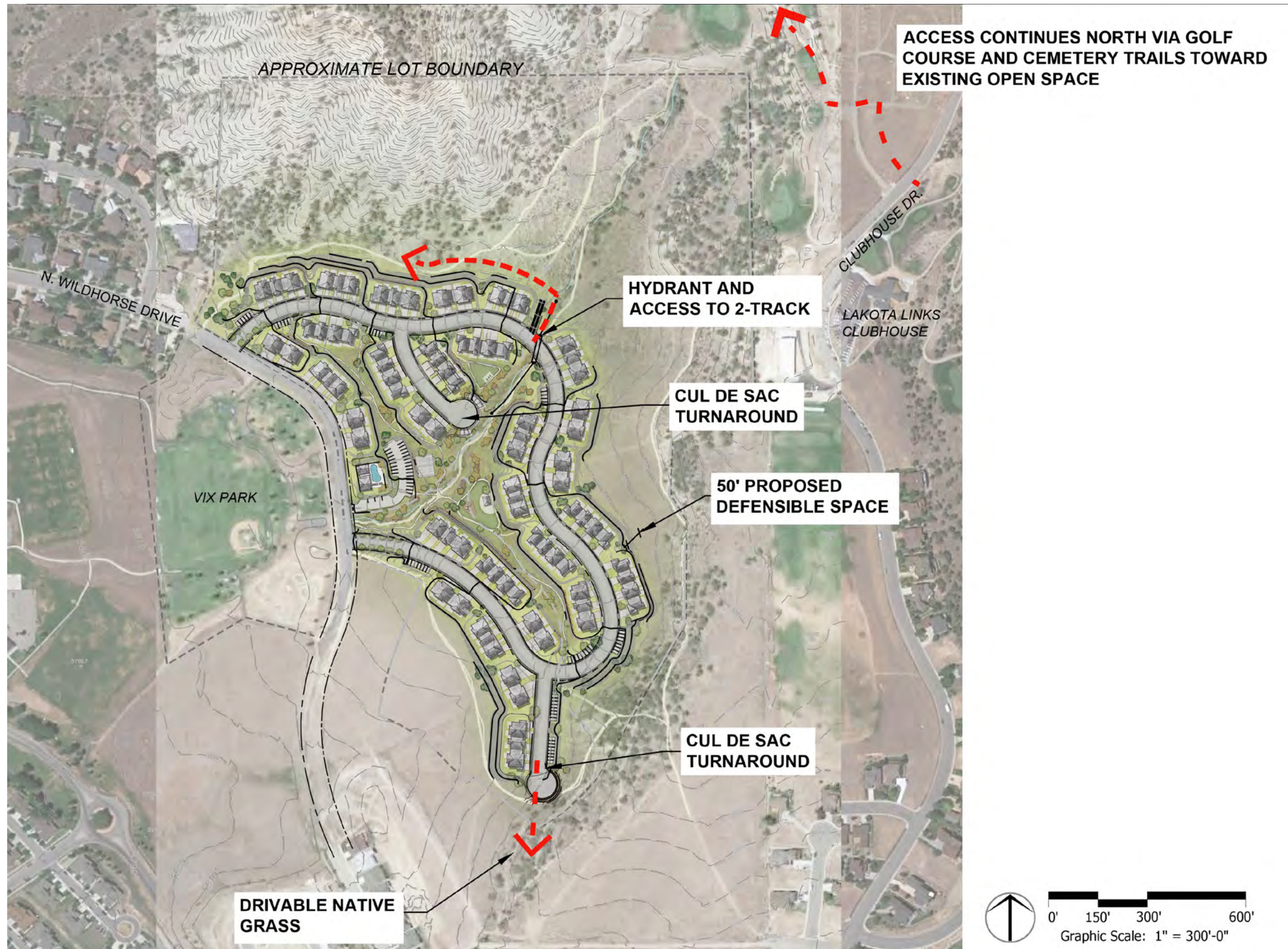
- sidewalks on both sides of the street
- tree-lawns on each side of street serve as snow storage during the winter
- supplemental street parking (over currently satisfied requirement)



section view (not to scale)

## typical Right-of-Way condition

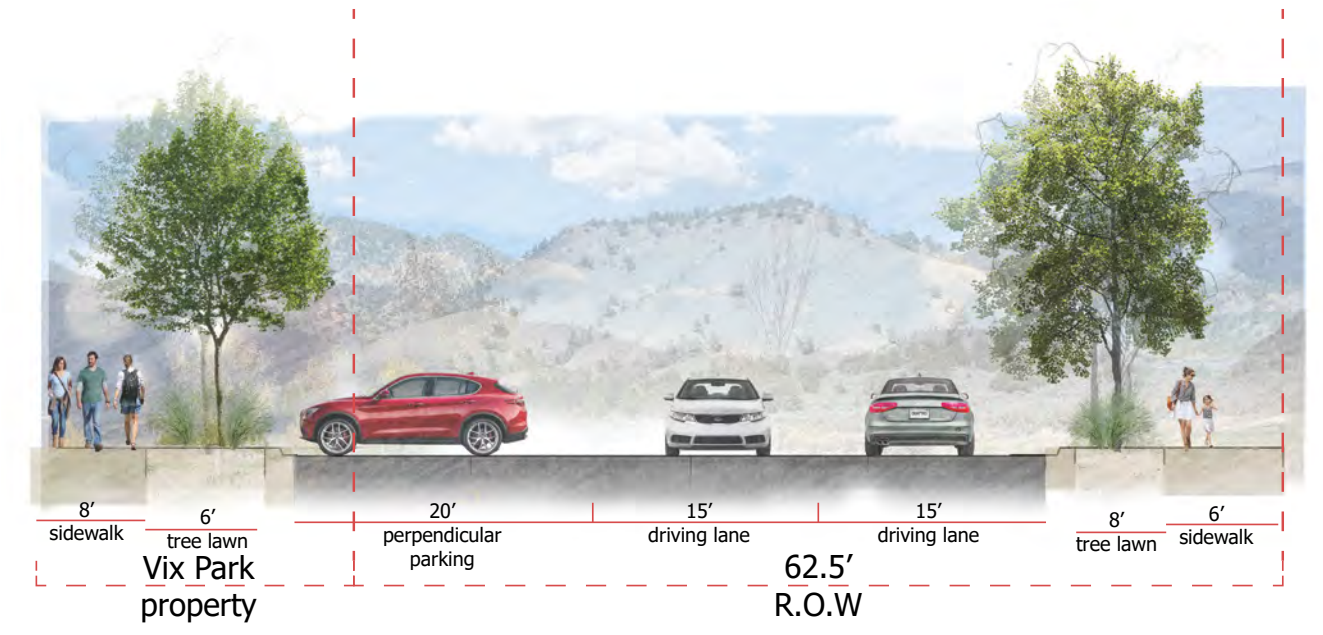




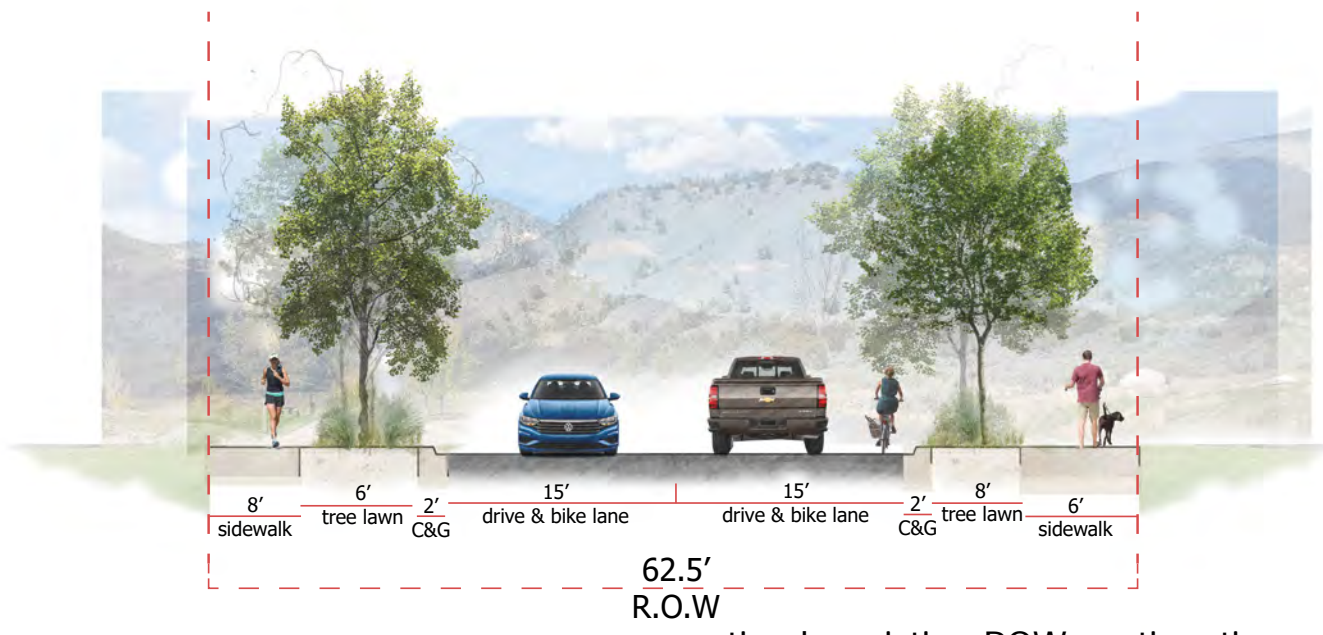


parking study

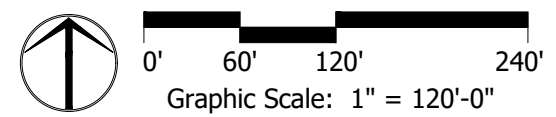
parking	existing on street (as striped)	proposed
N. Wildhorse perpendicular parking	122	99
clubhouse parking		30
total	122	129



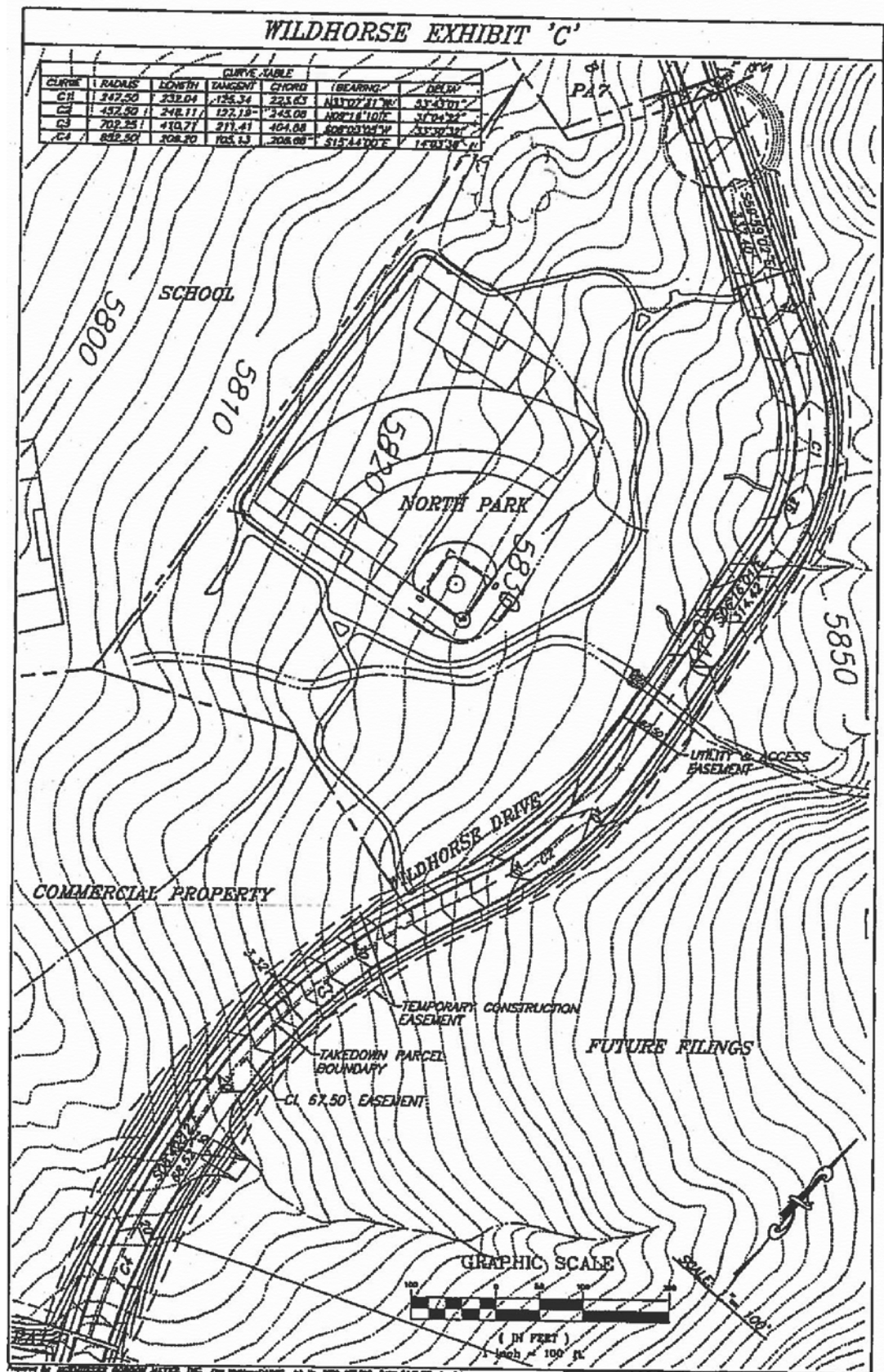
section a: Vix Park parking



section b: existing ROW continuation



## Vix Park + North Wildhorse parking study



due diligence: Wildhorse ROW and centerline (not to scale)



site aerial with existing parking as striped (count = 122 spaces)



FRONT ELEVATION

NOTE: ICDA, INC. AND/OR RICHARD COBE, RESERVES THE COPYRIGHT IN THESE DOCUMENTS. THE DOCUMENT ARE NOT TO BE REPRODUCED, CHANGED OR COPIED IN ANY FORM OR MATTER WHATSOEVER WITHOUT FIRST OBTAINING WRITTEN CONSENT.



LEFT ELEVATION



BACK ELEVATION

NOTE: ICDA, INC. AND/OR RICHARD COBE, RESERVES THE COPYRIGHT IN THESE DOCUMENTS. THE DOCUMENT ARE NOT TO BE REPRODUCED, CHANGED OR COPIED IN ANY FORM OR MATTER WHATSOEVER WITHOUT FIRST OBTAINING WRITTEN CONSENT.



RIGHT ELEVATION

Notes:

- 1) Elevations are conceptual and represent overall character and approach to massing, articulation, materials, and unit grouping only.
- 2) As shown, maximum building height (to top of ridge) is 28'-4". Maximum height in MF-1 zone district is 35'



FRONT ELEVATION

NOTE: ICDA, INC. AND/OR RICHARD COBE, RESERVES THE COPYRIGHT IN THESE DOCUMENTS. THE DOCUMENT ARE NOT TO BE REPRODUCED, CHANGED OR COPIED IN ANY FORM OR MATTER WHATSOEVER WITHOUT FIRST OBTAINING WRITTEN CONSENT.



LEFT ELEVATION



BACK ELEVATION

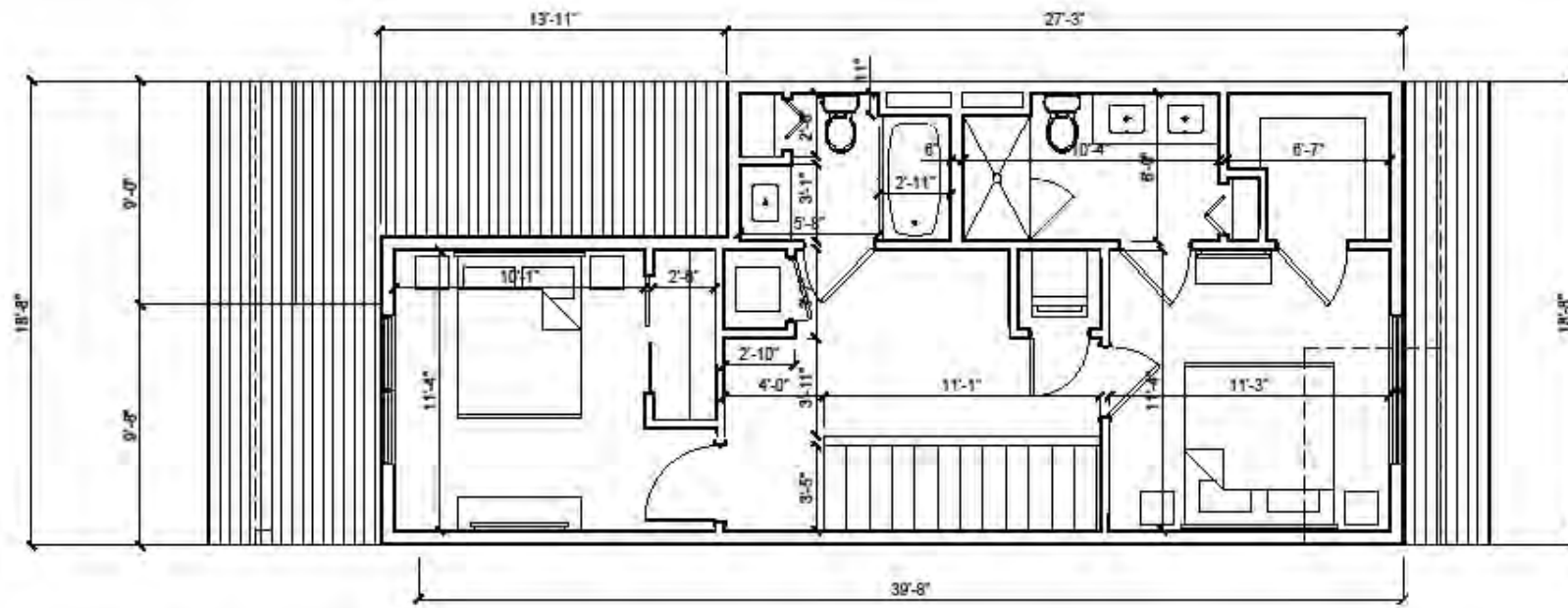
NOTE: ICDA, INC. AND/OR RICHARD COBE, RESERVES THE COPYRIGHT IN THESE DOCUMENTS. THE DOCUMENT ARE NOT TO BE REPRODUCED, CHANGED OR COPIED IN ANY FORM OR MATTER WHATSOEVER WITHOUT FIRST OBTAINING WRITTEN CONSENT.



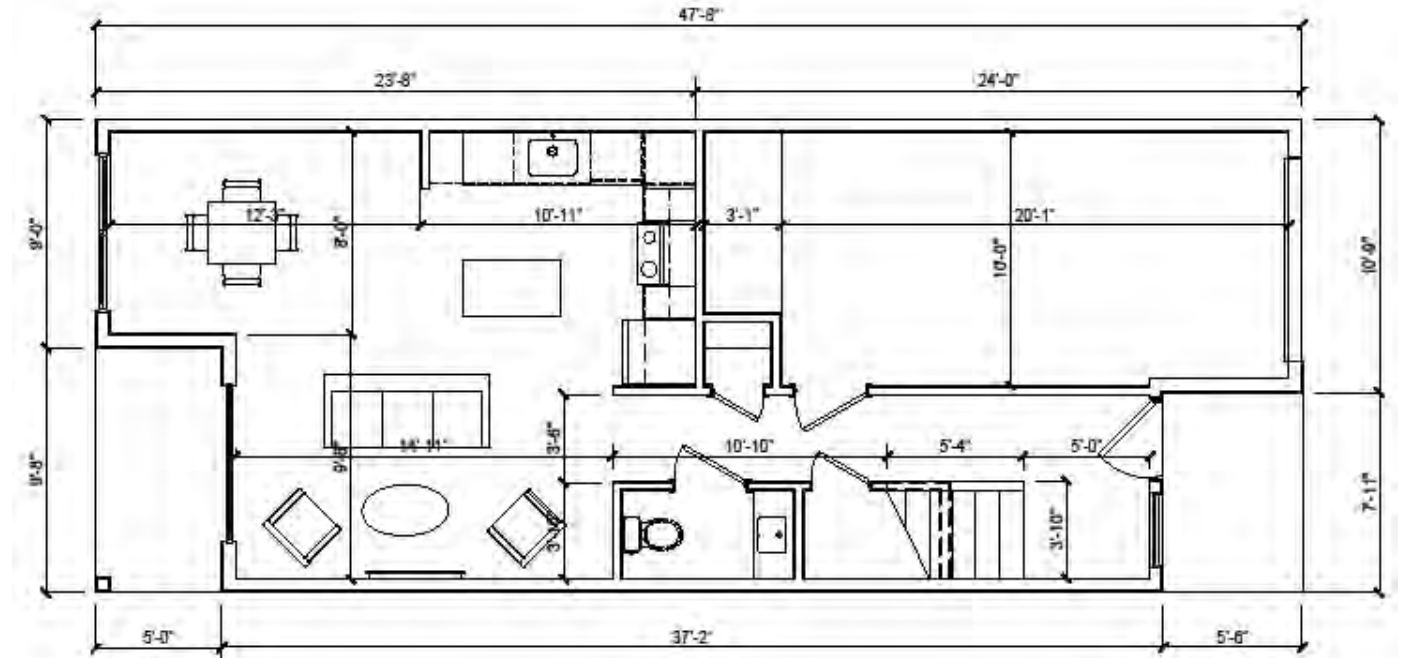
RIGHT ELEVATION

Notes:

- 1) Elevations are conceptual and represent overall character and approach to massing, articulation, materials, and unit grouping only.
- 2) As shown, maximum building height (to top of ridge) is 28'-4". Maximum height in MF-1 zone district is 35'

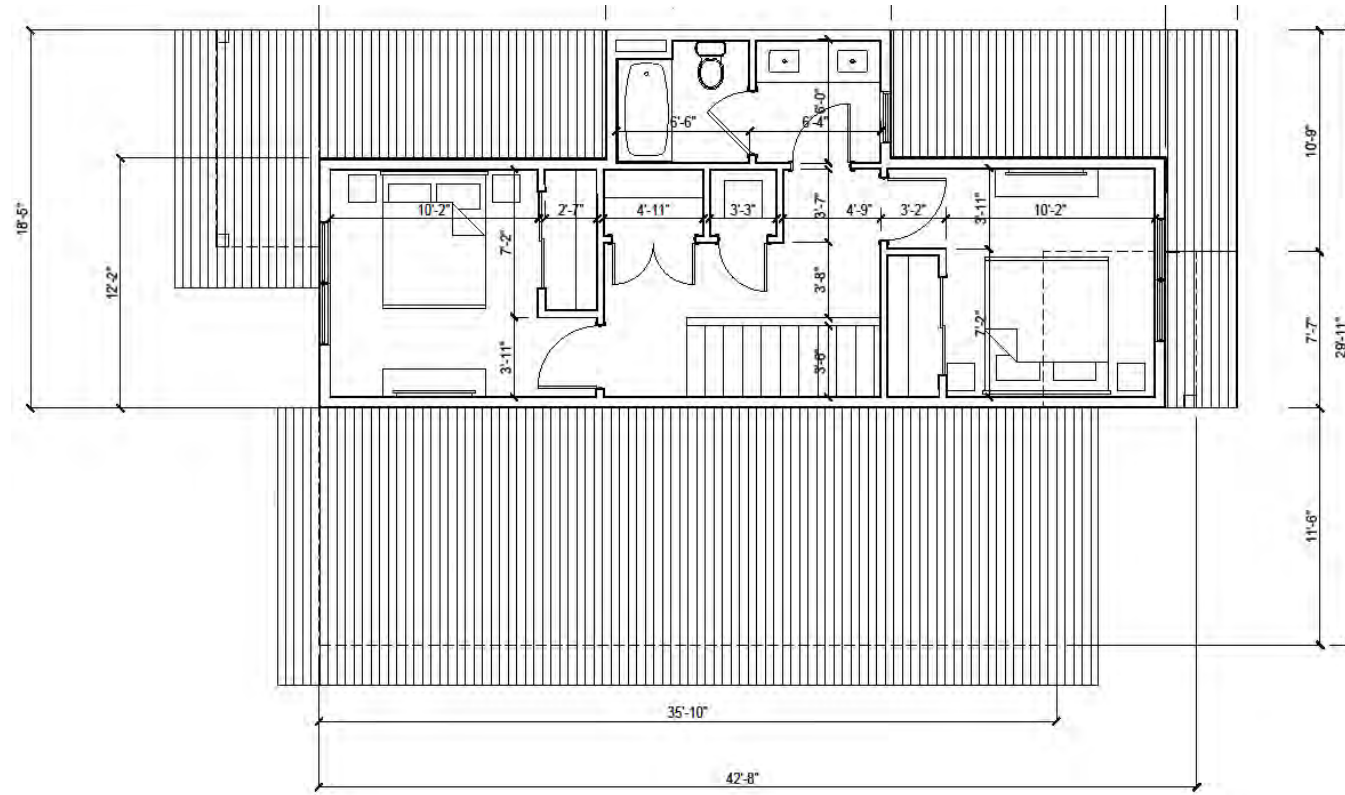


TH-2A (2 BEDROOM TOWNHOUSE) - SECOND LEVEL

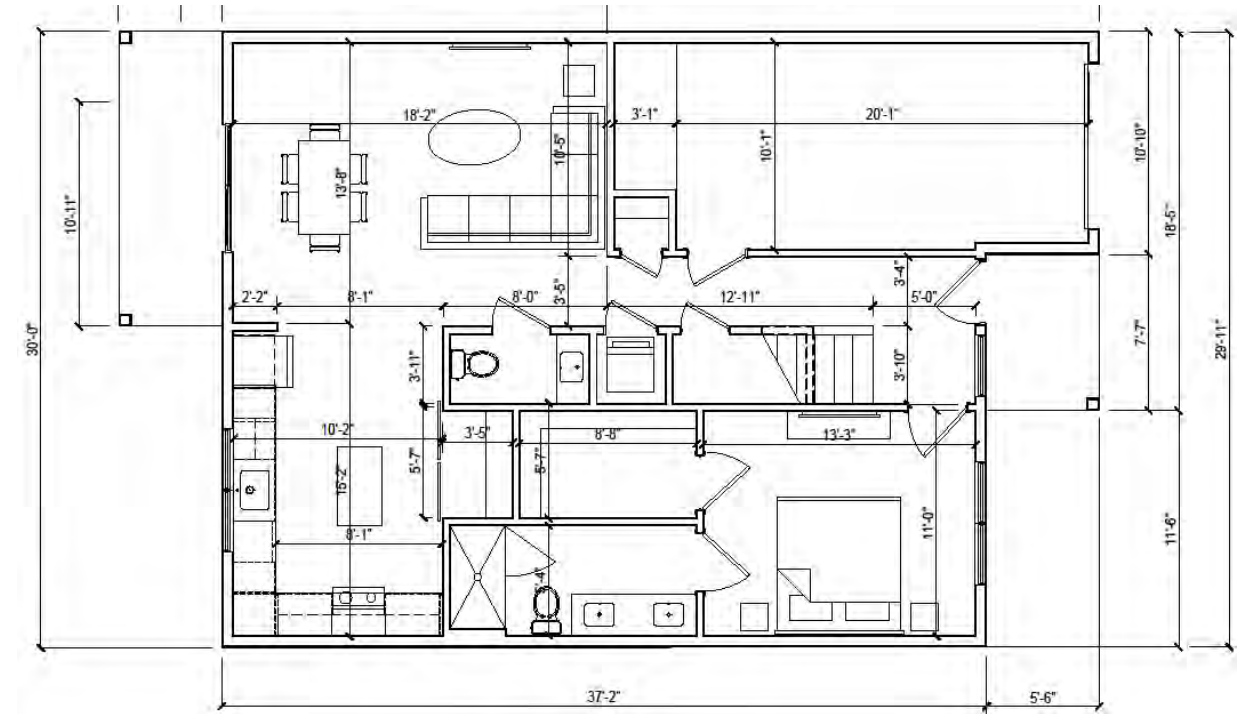


TH-2A (2 BEDROOM TOWNHOUSE) – GROUND LEVEL

NEW CASTLE - TOWNHOUSE SQUARE FOOTAGE											
TOWNHOUSE TYPE	BEDROOMS	QUANTITY	LIVING SPACE			ENTRY PORCH - TERRACE - GARAGE					TOTAL AREA (136 TOWNHOUSES)
			FLOOR LEVEL	UNDER AC (SF)	TOTAL AREA (SF/TH)	ENTRY (SF)	TERRACE (SF)	GARAGE (SF)	SUBTOTAL (SF)	TOTAL AREA (SF/TH)	
TH-2	2	10	1ST	553	1235	43	48	247	338	338	15,730
			2ND	682		0	0	(Single)			
TH-3A	3 (master in ground)	86	1ST	812	1400	42	72	247	361	361	151,446
			2ND	588		0	0	(Single)			
TH-3B	3 (master in 2nd Flr)	24	1ST	508	1333	58	58	482	598	598	46,344
			2ND	825		0	0	(Double)			
TH-4B	4 (Double master)	16	1ST	923	1511	42	53	459	554	554	33,040
			2ND	588		0	0	(Double)			
<b>TOTAL</b>		<b>136</b>									<b>246,560</b>

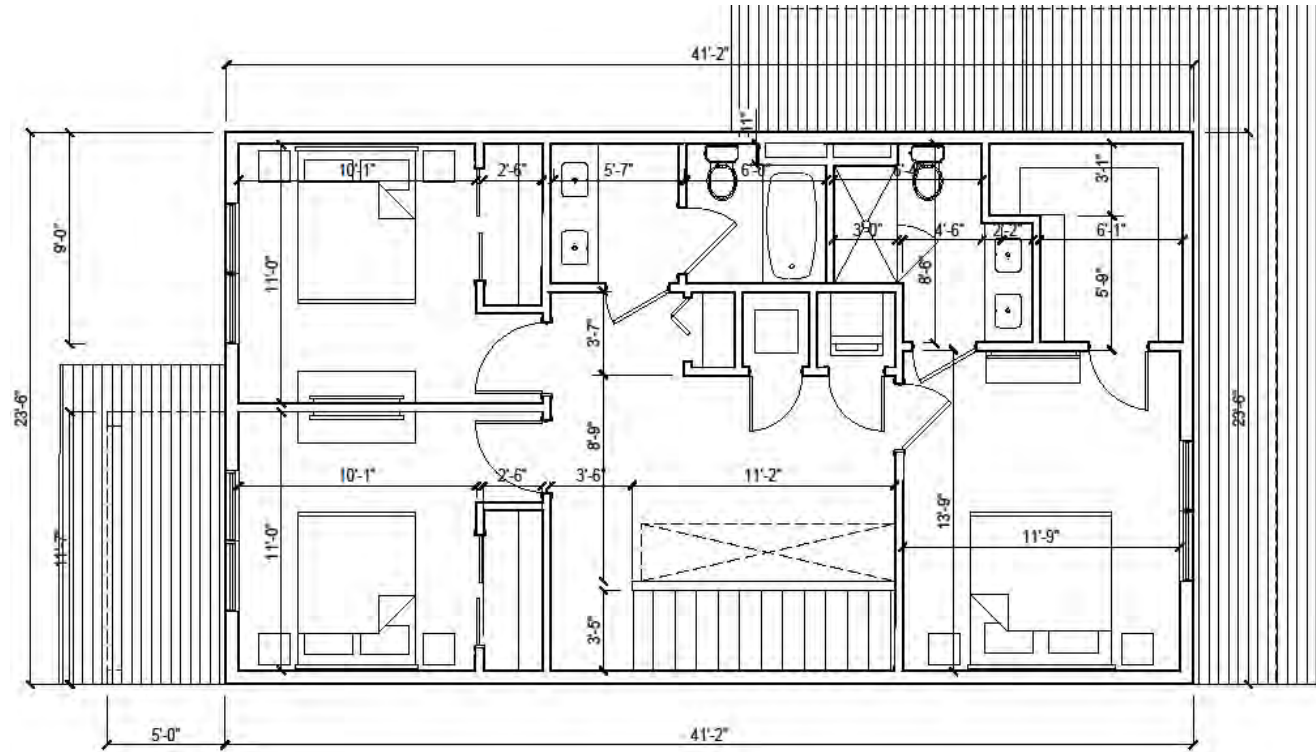


TH-3A (3 BEDROOM TOWNHOUSE) - SECOND LEVEL

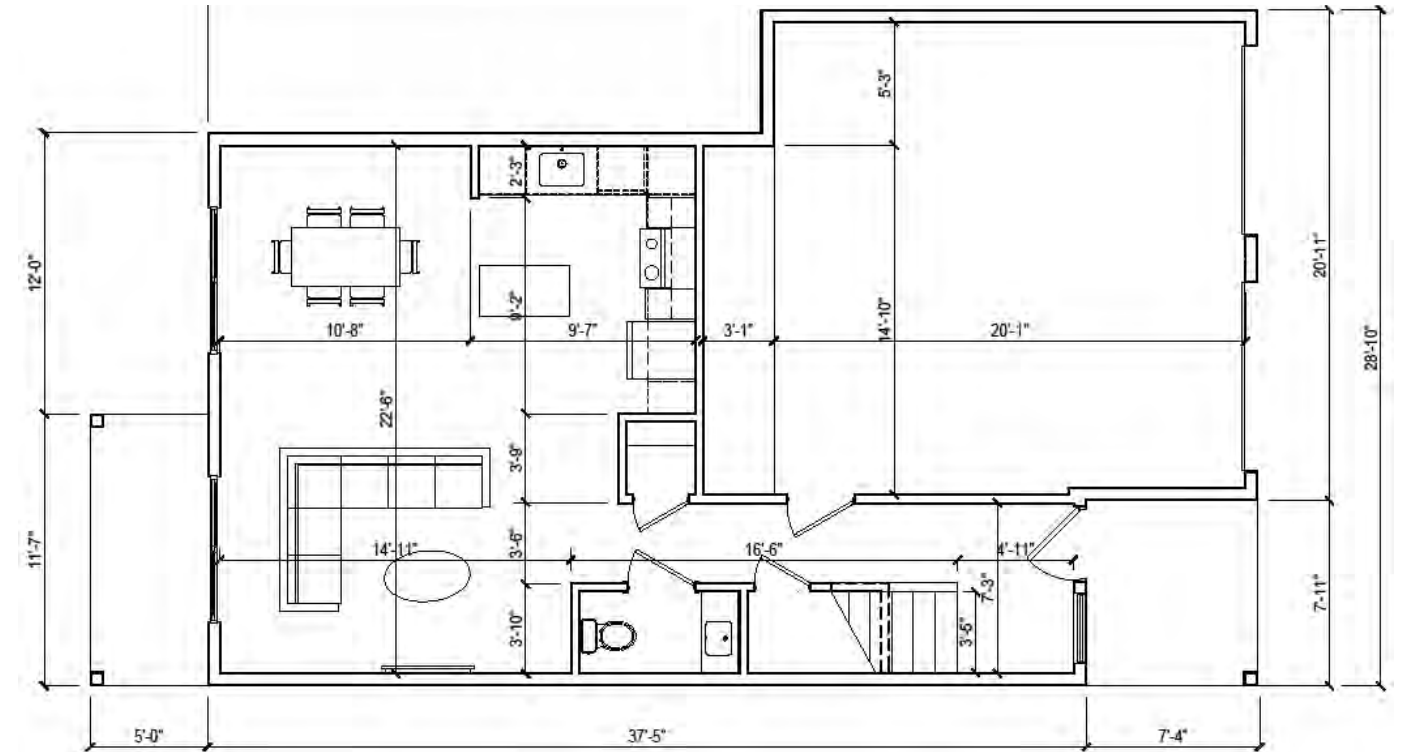


TH-3A (3 BEDROOM TOWNHOUSE) – GROUND LEVEL

NEW CASTLE - TOWHOUSE SQUARE FOOTAGE											
TOWNHOUSE TYPE	BEDROOMS	QUANTITY	LIVING SPACE			ENTRY PORCH - TERRACE - GARAGE					TOTAL AREA (136 TOWNHOUSES)
			FLOOR LEVEL	UNDER AC (SF)	TOTAL AREA (SF/TH)	ENTRY (SF)	TERRACE (SF)	GARAGE (SF)	SUBTOTAL (SF)	TOTAL AREA (SF/TH)	
TH-2	2	10	1ST	553	1235	43	48	247	338	338	15,730
			2ND	682		0	0	(Single)			
TH-3A	3 (master in ground)	86	1ST	812	1400	42	72	247	361	361	151,446
			2ND	588		0	0	(Single)			
TH-3B	3 (master in 2nd Flr)	24	1ST	508	1333	58	58	482	598	598	46,344
			2ND	825		0	0	(Double)			
TH-4B	4 (Double master)	16	1ST	923	1511	42	53	459	554	554	33,040
			2ND	588		0	0	(Double)			
<b>TOTAL</b>		<b>136</b>									<b>246,560</b>



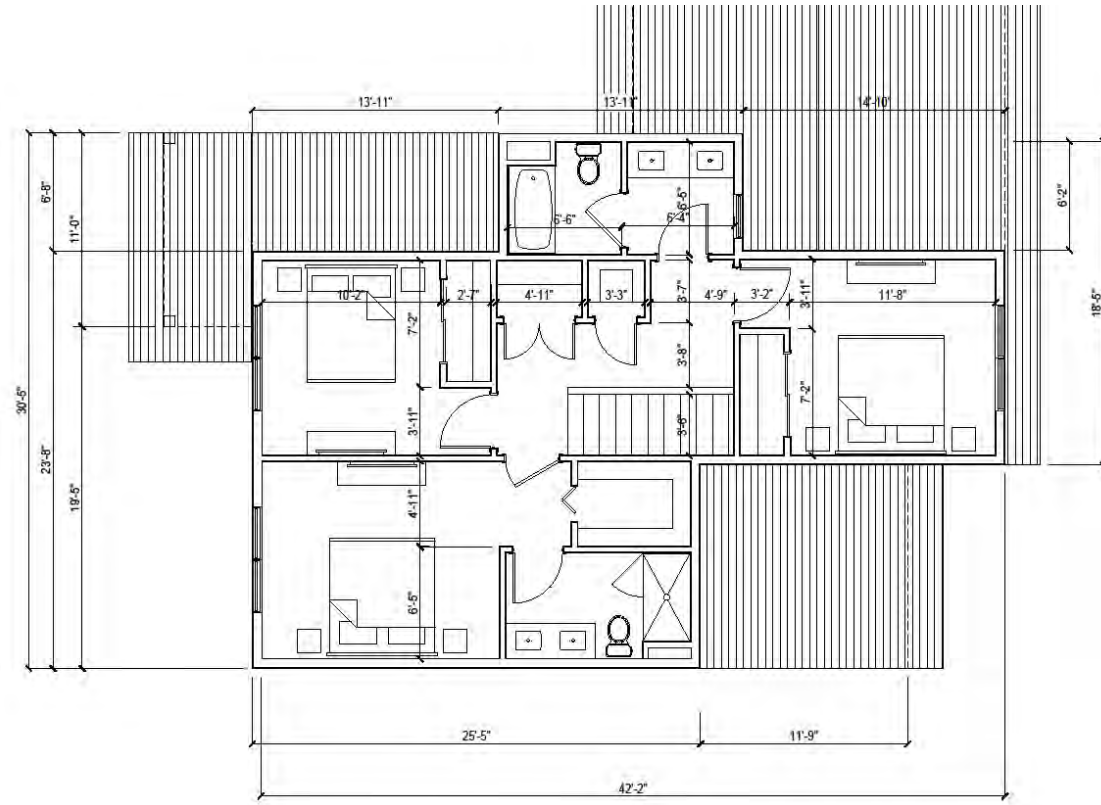
TH-3B (3 BEDROOM TOWNHOUSE) - SECOND LEVEL



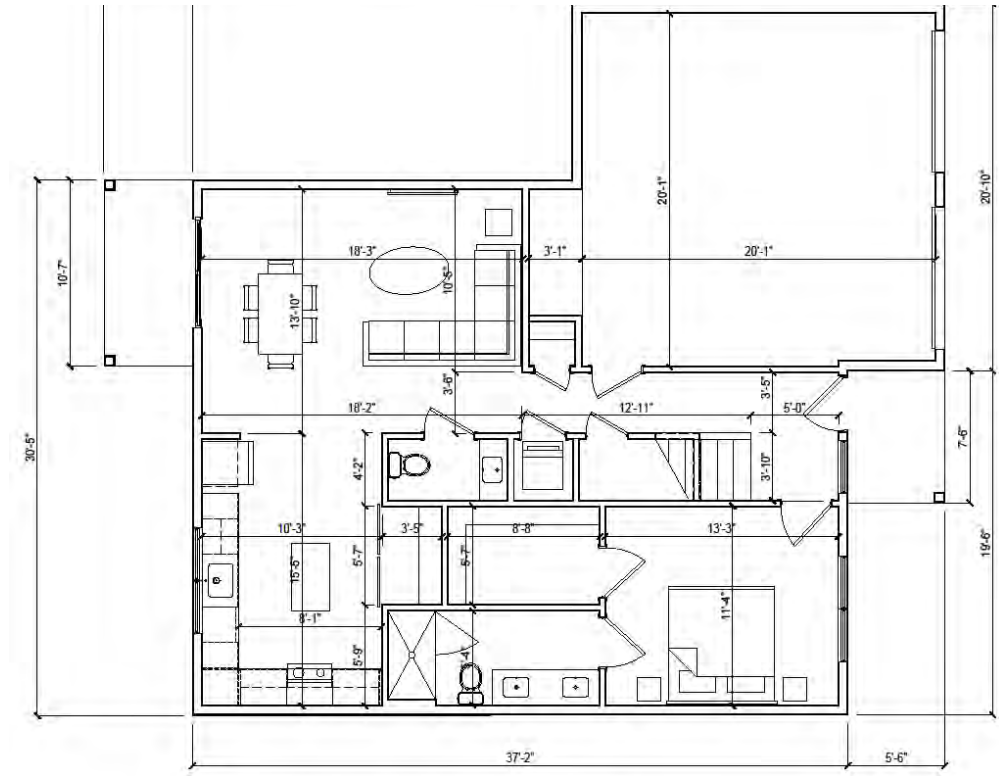
TH-3B (3 BEDROOM TOWNHOUSE) – GROUND LEVEL

NEW CASTLE - TOWHOUSE SQUARE FOOTAGE											
TOWNHOUSE TYPE	BEDROOMS	QUANTITY	LIVING SPACE			ENTRY PORCH - TERRACE - GARAGE					TOTAL AREA (136 TOWNHOUSES)
			FLOOR LEVEL	UNDER AC (SF)	TOTAL AREA (SF/TH)	ENTRY (SF)	TERRACE (SF)	GARAGE (SF)	SUBTOTAL (SF)	TOTAL AREA (SF/TH)	
TH-2	2	10	1ST	553	1235	43	48	247	338	338	15,730
			2ND	682		0	0	(Single)			
TH-3A	3 (master in ground)	86	1ST	812	1400	42	72	247	361	361	151,446
			2ND	588		0	0	(Single)			
TH-3B	3 (master in 2nd Flr)	24	1ST	508	1333	58	58	482	598	598	46,344
			2ND	825		0	0	(Double)			
TH-4B	4 (Double master)	16	1ST	923	1511	42	53	459	554	554	33,040
			2ND	588		0	0	(Double)			
<b>TOTAL</b>		<b>136</b>									<b>246,560</b>





TH-4A (4 BEDROOM TOWNHOUSE) - SECOND LEVEL



TH-4A (4 BEDROOM TOWNHOUSE) – GROUND LEVEL

NEW CASTLE - TOWHOUSE SQUARE FOOTAGE											
TOWNHOUSE TYPE	BEDROOMS	QUANTITY	LIVING SPACE			ENTRY PORCH - TERRACE - GARAGE				TOTAL AREA (SF/TH)	TOTAL AREA (136 TOWNHOUSES)
			FLOOR LEVEL	UNDER AC (SF)	TOTAL AREA (SF/TH)	ENTRY (SF)	TERRACE (SF)	GARAGE (SF)	SUBTOTAL (SF)		
TH-2	2	10	1ST	553	1235	43	48	247	338	338	15,730
			2ND	682		0	0	(Single)			
TH-3A	3 (master in ground)	86	1ST	812	1400	42	72	247	361	361	151,446
			2ND	588		0	0	(Single)			
TH-3B	3 (master in 2nd Flr)	24	1ST	508	1333	58	58	482	598	598	46,344
			2ND	825		0	0	(Double)			
TH-4B	4 (Double master)	16	1ST	923	1511	42	53	459	554	554	33,040
			2ND	588		0	0	(Double)			
<b>TOTAL</b>		<b>136</b>									<b>246,560</b>



simulation view angle plan



viewshed analysis, view a + b



simulation view angle plan



viewshed analysis, view c + d



simulation view angle plan



E



simulation view angle plan



A SOUTHEAST VIEW



B NORTHEAST VIEW



**C** NORTHEAST VIEW



**C** SOUTHEAST VIEW



simulation view angle plan



**D** FROM EXISTING CASTLE VALLEY ROUNDABOUT



before



after



June 1, 2022

Paul,

The Public Works Department has had the opportunity to review the BLD Group Sketch Plan and has the following comments:

**Streets and sidewalks:**

The main development roadway should have a minimum right-of-way of fifty eight feet (58), with a paved portion of thirty-six feet (36'), measured flow line to flow line. Pinch points for traffic calming and pedestrian crossing will be considered. Sidewalks are required on both sides of all streets and shall be at least five feet (5') wide and detached from the roadway. Residential streets shall generally have a "mountable" curb. See attached Residential Streets Cross Section.

Two of the interior residential streets have been designed as dead-end streets. The Town's Municipal Code does not permit this design standard. Dead-end streets do not efficiently and safely accommodate all modes of travel, particularly emergency vehicles, maintenance vehicles, and delivery vehicles. Dead-end streets often result in conflict between private property owners and vehicle operators, especially when vehicle operators require the use of private property to safely turn around. These streets should be designed as a Cul-de-Sac.

North Wild Horse Drive should be constructed to include perpendicular parking (90 degree head in) along the entire boundary of VIX Park.

**Comprehensive Snow Removal Plan:**

The Public Works Department requests that the applicant place "No Parking On Street 48 Hours After A Snow Fall Event Of 2" Or More." signs throughout the neighborhood. The same approach is currently in use in other residential areas and it has proven to be extremely effective and well received by residents.

Snow storage sites should be included in the development design and also in the final plot. Snow storage sites should have a minimum functional area equaling 15 percent (15) of the paved area shall be provided contiguous to the right-of-way. These sites should be free of obstructions including fences, utility boxes, bushes and large landscape boulders. Individual snow storage areas shall not be separated by more than 300 feet.

**Utilities:**

Each townhome unit must be provided with an individual potable water and sanitary sewer service line, connecting directly to the mains.

We request that the developer include an additional potable water service line and curb stop to supply a water sample station. The sample station will be purchased and installed by the Town. The additional service line and curb stop should be centrally located in the development.

The fire Hydrant manufacturer is not listed. Fire hydrants must be Kennedy K-81.



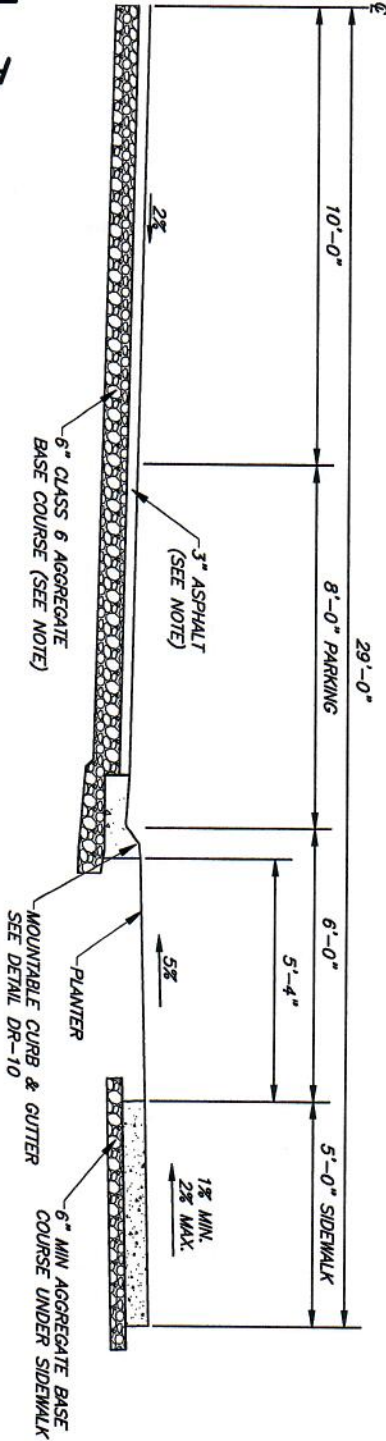
**Open Space:**

The pocket parks, outdoor social spaces, sport courts, neighborhood parks, club house, and paved internal trails should be privately maintained by the HOA.

The recreational natural trails and the proposed open space should be maintained by the Town of New Castle.

RESIDENTIAL STREET  
 58'-0" ROW SECTION  
 TOWN OF NEW CASTLE  
 NOT TO SCALE  
 DWG: ST-10

RECOMMENDED RIGHT OF WAY  
 CROSS SECTION



NOTE:  
 ASPHALT AND BASE DEPTHS IDENTIFIED ARE  
 MINIMUMS. PROVIDE DEPTHS AS DETERMINED BY  
 SOILS REPORT AND ENGINEERS DESIGN BASED UPON  
 PROJECTED TRAFFIC CONDITIONS, LOADING AND SOIL  
 STRENGTHS.

RESIDENTIAL STREET 58'-0" ROW  
 NOT TO SCALE

June 1, 2022

Mr. Paul Smith, Town Planner  
Town of New Castle  
P.O. Box 90  
New Castle, CO 81647

**RE: New Castle Townhomes – Sketch Plan  
BLD Group**

Dear Paul,

Please let this letter serve as a report discussing our concerns and comments prepared following our review of the submittal made by DHM Design on behalf of the BLD Group. Please note the following:

1. The infrastructure master plan performed in 2002 contemplated that Planning Areas 8, 9 and 10 (of which this area is comprised) would be comprised of 115 EQR from this area. These numbers were used in the planning of downstream infrastructure. Note however, that for several of the earlier planning areas that not all of the contemplated EQR were constructed. An update to the accounting of the EQR's should be performed for CVR.
2. Water service in this area of CVR will require being tied onto the Lakota Tank for adequate service pressure, fire flow volume and storage. Ties into "stubbed" infrastructure from Lakota Canyon Ranch are reported in as-built drawings as being 10" ties in the vicinity of the driving range/cart barn area and at the west end of Silverado Trail. Given the location of the east boundary line as related to the two tie locations, the developer will need to coordinate with CVR Investors (owner's of adjacent property) to gain access to these waterline tie locations. Obviously, the water system will also need to tie into the existing 10" line in North Wildhorse. As these tie locations are made, they will need to be made with a pressure reducing valve/vault.
3. When planning the water system layout within the subdivision, access to the entire water line will be necessary for future maintenance and access. Likewise, we will need to have no dead-end lines (ie., all lines shall be looped). Provision of a water sampling station would be needed at the most distal point in the system (likely the north end of subdivision, centrally located).
4. Sewer service will need to be contemplated to be taken from either the east end of the existing collection line on North Wildhorse adjacent to the west end of VIX park or from the west end of the existing collection line also located in North Wildhorse but adjacent to the west boundary line of Filing 9. This is the north end of the southerly paved portion of North Wildhorse. Tying to both locations may be contemplated as well.
5. Given the magnitude of the area tributary to the draw that bisects the subdivision, care must be taken to assure that any improvements that are constructed in the open space are constructed to be outside the 100-year flood plain and/or designed to resist erosion from excess velocities and are not going to

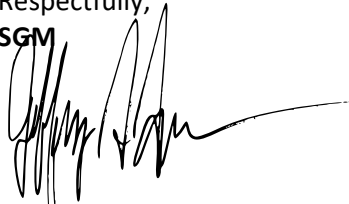
negatively impact the flow carrying capacity of the draw. No buildings, parking lots or roadways shall be located in the 100-year floodplain.

6. North Wildhorse will need to be completed from its existing terminus on the west side of the site to the end of the existing street on the west end of Filing 9. Coordinate with P&Z and staff as to the development/replacement of the existing parking perpendicular to the curb line adjacent to the park. Provide a cross section that matches North Wildhorse that includes the existing improvements as well as the previously stated parking improvements.
7. Within the subdivision, streets will need to be designed to follow the street standards outlined by the Public Works Director, complete with snow storage. Provide a cul-de-sac at the dead end streets in lieu of the tee turnaround proposed.
8. Provide street intersections at right angles, no “angled” intersections should be proposed.
9. For dry utilities, when preparing preliminary/final plan, provide a preliminary layout of the proposed dry utilities complete with anticipated pedestal and transformer locations so as to properly evaluate the provision of adequate snow storage, landscaping and lighting.
10. As subsequent designs are performed, the water system and raw water system designs will need to be coordinated with the Town to be modeled in the Town’s water models for both systems. It should be anticipated that there will likely be the need to install pumping capacity for raw water infrastructure in the upper portions of the proposed subdivision. There also will likely be the need to provide a minimum 4” tie to the raw water line in Castle Valley Boulevard adjacent to the west boundary line of Filing 9.
11. Coordination with Town Staff will be necessary to define HOA maintained open space and trails as well as Town maintained open space and trails when developing the final design for open space and trails.

Upon your receipt and review, if you have questions, please don’t hesitate to call.

Respectfully,

SGM



Jefferey S. Simonson, PE  
Principal/Town Engineer



Paul Smith  
Town of New Castle  
Ref: BLD Group Sketch Plans

June 6, 2022

Paul,

After reviewing plans for the proposed New Castle Townhomes at the end of North Wildhorse Drive, I have the following comments for fire protection:

1. The access road into the proposed new homes is shown on the plans as a 16" driving lane but does not explain if on street parking is planned. 2015 International Fire Code (IFC), Appendix D, Section D103.1, "Where a fire hydrant is located on a fire department access road, the minimum road width shall be 26 feet". This is the access road with out on street parking. We will be looking for 26' unobstructed fire department access.
2. According to the sketch plan on the two dead end streets, the drawings show T turnarounds at the end of the streets. The turnaround area will need to meet Fire Code specifications if installed. A cul-de-sac is the preferred fire truck turnaround, and it will need to meet fire code specifications.
3. Ignition Resistant exterior building materials should be considered due to the location of this proposed development. We suggest the use of the International Wildland-Urban Interface Code for guidance of building materials and vegetation management. An all-weather driving surface 12' road should be installed around the property to allow us quick access to a wildland fire in the area. This access should be maintained and allow for hiking trails in the area.
4. Fire hydrants shall be installed and spacing approved by CRFR according to the IFC and the Town of New Castle Public Works.

Please feel free to contact me with any questions of concerns.

Orrin D. Moon, Division Chief/Fire Marshal.



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Office of the Town Administrator**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

---

## Memorandum

**To:** Mayor and Council

**Subject:** Council Agenda – Resolution TC 2022-24 Adjustments to the Valuation of Structures

**From:** David Reynolds

**Date:** 08/30/22

The purpose of this agenda item is to consider Resolution TC 2022-24 which makes adjustments to *Section 3B Building Permits Valuation of Structures / Building Permit Fees* of the Directory of Fees and Charges.

During a regular Council meeting held on August 8, 2022, Council discussed the various methods by which town staff establishes the value of new buildings as building permit fees are calculated. After consideration of the various tables used to help identify accurate building values, Council directed staff to return during an upcoming meeting with a resolution that considers changes to the Directory of Town Fees and Charges by updating the table found in Sec 3B.

Attached please find the updated Building Permit Fees Table along with Resolution TC 2022-24 for Council consideration.

**TOWN OF NEW CASTLE  
RESOLUTION NO. TC-2022-24**

**A Resolution of the Town Council of the Town of New Castle Adopting a Directory of Fees and Charges for the Town.**

WHEREAS, Town of New Castle Ordinance 2007-11 adopted a schedule of fees for Town services; and

WHEREAS, due to changing circumstances, certain fees in the current fee schedule are not necessarily reflective of current conditions; and

WHEREAS, the Town Council wishes to adopt fees that reflect current conditions.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of New Castle, Colorado:

1. The Town Council adopts the foregoing recitals as findings of fact and determinations of the Council.
2. The Directory of Fees and Charges attached to this resolution as Exhibit A is effective Immediately and is adopted until such time as it is altered by resolution.

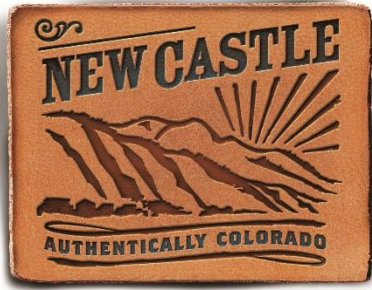
Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on September 6, 2022.

TOWN OF NEW CASTLE

\_\_\_\_\_  
Mayor Art Riddile

ATTEST:

\_\_\_\_\_  
Town Clerk Melody L Harrison, CMC



**Town of New Castle**

**Directory  
of  
Town Fees  
and  
Charges**

January 1, 2022



**Directory of Town Fees and Charges**  
***Table of Contents***

**Section 1: Administrative Services**

A. Photocopying ..... 1  
B. Fax ..... 1  
C. Notary Public ..... 1  
D. Administrative Staff Time ..... 1

**Section 2: Animals**

A. Dog Licenses..... 2  
B. Impound Fees ..... 2

**Section 3: Building Permits**

A. Valuation of Structures..... 3  
B. Building Permit Fees ..... 3  
C. Plan Review Fees..... 4  
D. Other Fees ..... 4  
E. Deposits – Plan Review Fees ..... 4

**Section 4: Business and Contractor Licensing**

A. Business Licenses ..... 5  
B. Contractor Licenses ..... 5  
C. Tobacco Retailer License ..... 5

**Section 5: Cemetery**..... 6

**Section 6: Historic Preservation**..... 7

**Section 7: Land Development**

A. Annexation ..... 8  
B. Conditional Use/Special Review Use ..... 8  
C. Condominium ..... 8  
D. Floodplain Development Permit ..... 8  
E. Grading Permit ..... 8  
F. Lot Line Adjustment/ Dissolution ..... 8  
G. Lot Split ..... 8  
H. Mobile Home Park Permit ..... 8  
I. Planned Unit Development ..... 8  
J. Site Specific Development Plan (vested property rights) ..... 8  
K. Subdivision ..... 8  
L. Variance ..... 8  
M. Zoning Amendment..... 8

N. Zoning – Rezoning .....	8
O. Interest on Delinquent Land Use Application Costs .....	8
P. Cash Payment in Lieu of Parkland Dedication .....	8
Q. Fee to Appeal to Board of Zoning Adjustment .....	8
R. Review of Applications for Wireless Communication Facilities .....	9
S. Review of Applications for Wireless Communications Towers .....	9
T. Building Permit for Wireless Communications Facilities/Towers .....	9

**Section 8: Liquor Licensing**

A. Application Fees .....	10
B. Annual License Fees.....	10
C. Special Event Liquor Permits and Other Permits .....	10
D. Other Liquor-Related Applications.....	11

**Section 9: Parks, Open Space, and Trails**

A. Recreational Facilities Development Fee .....	12
B. Private Encroachment Fee .....	12
C. Special Event Permit Fee .....	12
D. Park Amenity Memorial Fees .....	12

**Section 10: Police Department Fees**

A. Vehicle Identification Number Inspection .....	13
B. Fingerprints .....	13
C. Police Reports .....	13
D. Fire/Fireworks Ban Exemption Permit.....	13
E. Sex Offender Registration .....	13
F. Animal Impound .....	13
G. Vehicle Tow & Impound .....	13
H. Other Services .....	13

**Section 11: Public Works**

A. Fees for Use of Town Equipment.....	14
B. Fees for Use of Town Labor.....	14

**Section 12: Sign Permits**..... 15

**Section 13: Recreation**..... 16

A. Park Shelters .....	16
B. Athletic Fields .....	16
C. Community Center Rental.....	16

**Section 14: Streets and Rights-of-Way**

A. Right-of-Way Excavation Permits..... 17

**Section 15: Town Records**

A. Duplication ..... 18  
B. Certification ..... 18  
C. Research and Retrieval..... 18

**Section 16: Water, Sewer, and Trash Removal Services**

A. Utility Account Administration ..... 19  
B. Water Meters ..... 19  
C. Raw Water Service ..... 19  
D. Bulk Water ..... 19  
E. Water Rates ..... 20-21  
F. Fees for No Meter & Broken Meter..... 21  
G. Sewer Rates ..... 21-22  
H. Fee in Lieu of Water Rights Dedication ..... 22  
I. Watershed Protection District Permit..... 22  
J. Trash Removal Service ..... 22  
K. Industrial Water Surcharges ..... 22

**Section 1: Administrative Services**

A. Photocopying

- 1. Customer documents
  - a. Black and white copies ..... \$0.25 per page
  - b) Color copies..... \$0.50 per page
- 2. Town documents – see Section 14: Town Records

B. Fax

- 1. Send to local phone number..... \$0.25 per page
- 2. Send to long distance phone number ..... \$0.50 per page
- 3. Receive ..... \$0.25 per page

C. Notary Public

- 1. For Town residents .....no charge
- 2. For non-residents ..... \$2.00 per document

D. Administrative Staff Time ..... \$45.00/hr

**Section 2: Animals**

A. Dog Licenses

- 1. Unneutered male or unspayed female ..... \$25.00 per year
- 2. Neutered male or spayed female ..... \$10.00 per year

B. Impound Fees

- 1. Dog .....\$40.00

### Section 3: Building Permits

#### A. Valuation of Structures

Valuation of Structures. Pursuant to Municipal Code Section 15.08.020, the building valuation for new construction within the scope of the IBC that is used to calculate permit fees shall be based exclusively on the valuation schedule set forth in the most current edition of the Building Safety Journal (“BSJ”) published by the International Code Council. Pursuant to Municipal Code Section 15.10.020, the building valuation for new construction within the scope of the IRC that is used to calculate permit fees shall be the valuation most representative of the work based on either the applicant’s estimate or the valuation schedule set forth in the most current version of the BSJ, as determined by the Building Official.

#### B. Building Permit Fees

<i>Total Valuation</i>	<i>Fee</i>
\$1 to \$500	<del>\$24</del> 23.50
\$501 to \$2,000	<del>\$24</del> 23.50 for the first \$500 plus <del>\$3</del> 3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000 <del>40,000</del>	<del>\$69</del> 69.25 for the first \$2,000 plus <del>\$14</del> 11 for each additional \$1,000, or fraction thereof, to and including <del>\$40,000</del> 25,000
<del>\$25,001</del> 40,001 to \$50,000 <del>100,000</del>	<del>\$487</del> 391.25 for the first <del>\$40,000</del> 25,000 plus <del>\$9</del> 10.10 for each additional \$1,000, or fraction thereof, to and including <del>\$100,000</del> 50,000
<del>\$50,001</del> 100,001 to \$100,000 <del>500,000</del>	<del>\$1,027</del> 643.65 for the first <del>\$100,000</del> 50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including <del>\$500,000</del> 100,000
<del>\$100,001</del> 500,001 to \$500,000 <del>1,000,000</del>	<del>\$3,827</del> 993.75 for the first <del>\$500,000</del> 100,000 plus <del>\$5</del> 5.60 for each additional \$1,000, or fraction thereof, to and including <del>\$1,000,000</del> 500,000
<del>\$500,001</del> 1,000,001 to \$1,000,000 <del>5,000,000</del>	<del>\$6,327</del> 3,233.75 for the first <del>\$1,000,000</del> 500,000 plus <del>\$3</del> 4.75 for each additional \$1,000.00, or fraction thereof, to and including <del>\$5,000,000</del> 1,000,000
<del>\$1,000,001</del> 5,000,001 and up	<del>\$18,327</del> 5,608.75 for the first <del>\$5,000,000</del> 1,000,000 plus <del>\$1</del> 3.15

	for each additional \$1,000.00, or fraction thereof
--	-----------------------------------------------------

C. Plan Review Fee ..... 65% of building permit fee

D. Other Fees

<i>Other Inspections and Fees</i>	<i>Fee</i>
Inspections outside of normal business hours (minimum charge 2 hours)	\$65.00/hr*
Re-inspection fees (minimum charge 1 hour)	\$65.00/hr*
Inspections for which no fee is specifically indicated (minimum charge ½ hr)	\$65.00/hr*
Additional plan review required by changes, additions or revisions to plans	
For use of outside consultants for plan checking and inspections, or both	Actual cost**
*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
**Actual costs include administrative and overhead costs.	
Basement finish on existing structure	\$450.00
Re-roofing of one building or structure	\$95.00
Backflow Preventer	\$50.00
Fence	\$25.00
HUD Manufactured Home Installation Permit	\$375.00
HUD Manufactured Home Plan Review	\$275.00
Installation of mechanical appliances	\$70.00
Mechanical systems: addition, alteration or remodel (includes 2 inspections)	\$70.00
Mechanical systems: new construction residential or commercial	\$70.00
Water heater installation and inspection	\$70.00
Plumbing systems: new construction residential or commercial	\$70.00
Plumbing systems: addition, alteration or remodel (includes 2 inspections)	\$70.00

E. Deposits – Plan Review Fees

Basement Finish (Plan Review)	\$150.00
Manufactured Home	\$275.00
New Home or New Commercial Project:	
Value up to \$500,000	\$500.00
Value \$501,000 or more	\$1,000.00

Remodels or Additions:

Value up to \$2,000 to \$25,000	\$100.00
---------------------------------	----------

Value \$25,001 to \$100,000	\$250.00
Value \$100,001.00 to \$5,000.00	\$500.00
Value \$500,000 +	\$1,000.00

## Section 4: Business and Contractor Licensing

### A. Business Licenses

1. General Business License.....\$25.00

### 2. Special Business Licenses

#### a. Adult Entertainment Establishment Licenses

Adult Entertainment Establishment License - Initial	\$1,200.00
Adult Entertainment Establishment Employee Permit - Initial	\$75.00
Adult Entertainment Establishment License - Renewal	\$600.00 per year
Adult Entertainment Establishment Employee Permit - Renewal	\$50.00 per year
Adult Entertainment Establishment License - Transfer	Non-Transferable

b. Arborist License..... \$25.00 per year

c. Special Event Business License ..... \$5.00

e. Contractor Business License.....\$25.00

d. Tobacco Retailer License .....\$25.00



**Section 5: Cemetery**

A. Burial Plots

- 1. For Town residents ..... \$800.00 per plot
- 2. For non-residents ..... \$1600.00 per plot

**Section 6: Historic Preservation**

- A. Fee to Appeal Historic Preservation Commission  
Decision Regarding Acceptability of Application  
for Building or Demolition Permit.....\$45.00

## Section 7: Land Development

### A. Annexation

<i>Acreage</i>	<i>Fee</i>	<i>Deposit</i>
Less than 5 acres	\$625.00	\$3,000.00
5 to 35 acres	\$2,250.00	\$3,000.00
Over 35 acres to 100 acres	\$3,550.00	\$3,000.00
Over 100 acres	\$6,500.00	\$3,000.00

B. Conditional Use/Special Review Use Permit . . . .	\$275.00	\$275.00
C. Condominium . . . . .	\$275.00	\$275.00
D. Floodplain Development Permit . . . . .	\$150.00	\$150.00
E. Grading Permit . . . . .	\$125.00	\$125.00
F. Lot Line Adjustment/ Dissolution. . . . .	\$175.00	\$175.00
G. Lot Split. . . . .	\$275.00	\$275.00
H. Mobile Home Park Permit. . . . .	\$275.00	\$275.00

### I. Planned Unit Development\*

<i>Application</i>	<i>Fee</i>	<i>Deposit</i>
1. Sketch Plan	\$600.00	\$3,000.00
2. Preliminary or Master Plan	\$750.00	\$6,000.00
3. Final Plan	\$350.00	\$6,000.00

J. Site Specific Development Plan (vested property rights).	\$500.00	\$3,000.00
-------------------------------------------------------------	----------	------------

### K. Subdivision\*

<i>Application</i>	<i>Fee</i>	<i>Deposit</i>
1. Sketch Plan	\$600.00	\$3,000.00
2. Preliminary Plat	\$750.00	\$6,000.00
3. Final Plat	\$350.00	\$6,000.00
4. Amended Plat	\$300.00	\$800.00
5. Minor Subdivision	\$285.00	\$800.00

L. Variance . . . . .	\$250.00	\$250.00
M. Zoning Amendment. . . . .	\$275.00	\$800.00
N. Zoning/Rezoning . . . . .	\$275.00	\$800.00
O. Interest on Delinquent Land Use Application Costs	1.5% per month	
P. Cash Payment in Lieu of Parkland Dedication . . .	\$120,000.00 per acre	
Q. Fee to Appeal to Board of Zoning Adjustment	\$175.00	

\*In the case of combined PUD/subdivision applications, only one fee shall be required.

R. Review of Wireless Communication Facilities: base stations, alternative tower structures, alternative tower structures in the ROW, small cell facilities and eligible facilities. . . . .	\$275.00
S. Review of Applications for Wireless Communications Towers. . . . .	\$660.00
T. Building Permit for the Installation of Each Wireless Communication Facility. . . . .	\$50.00

## Section 8: Liquor Licensing

### A. Application Fees

1. New License.....	\$1000.00
2. New License with concurrent review by state .....	\$1000.00
3. Transfer of Ownership .....	\$750.00
4. Annual Renewal.....	\$100.00

### B. Annual License Fees

1. Art License.....	\$41.25
2. Beer & Wine License .....	\$48.75
3. Brew-Pub License .....	\$75.00
4. Distillery Pub .....	\$75.00
5. Club License .....	\$41.25
6. Hotel & Restaurant License .....	\$75.00
7. Hotel & Restaurant License with optional premises.....	\$75.00
8. Liquor Licensed Drugstore .....	\$22.50
9. Lodging & Entertainment License .....	\$75.00
10. Optional Premises License.....	\$75.00
11. Racetrack License .....	\$75.00
12. Retail Gaming Tavern.....	\$75.00
13. Resort Complex License.....	\$75.00
14. Fermented Malt Beverage On Premises.....	\$3.75
15. Fermented Malt Beverage Off Premises.....	\$3.75
16. Fermented Malt Beverage On/Off Premises .....	\$3.75
17. Retail Liquor Store License.....	\$22.50
18. Tavern License .....	\$75.00
19. Vintner's Restaurant.....	\$75.00

### C. Special Event Liquor Permits and Other Permits

1. Alcohol Beverage Tasting Permit.....	\$25.00
2. Art Gallery Permit.....	\$3.75
3. Art Gallery Renewal Application .....	\$100.00
4. Bed & Breakfast Permit .....	\$3.75
5. Each Resort-Complex-Related Facility Permit .....	\$15.00
6. Mini Bar Permit with Hotel/Restaurant license .....	\$48.75
7. Special Events Permit (Liquor) .....	\$50.00
8. Special Events Permit (3.2%).....	\$50.00
9. Temporary Permit.....	\$100.00
10. Private Party Alcoholic Beverage Permit.....	\$50.00

D. Other Liquor-Related Applications

1. Addition of related facility permits to existing Resort Complex License ..... \$100.00
2. Change of Location ..... \$750.00
3. Corporate/LLC Change ..... \$100.00 per person
4. Hotel/Tavern Manager's Registration ..... \$75.00
5. Late Renewal Application ..... \$500.00

**Section 9: Parks, Open Space, and Trails**

A. Recreational Facilities Development Fee ..... \$3000.00

B. Private Encroachment Permit

1. Application Fee..... \$150.00

2. Fee to maintain property  
encroached upon..... To be set by Town Administrator

C. Special Event Permit Fee

- Event of 25 to less than 40 people: \$25.00 *per day*
- Event of 40 to less than 100 people: \$25.00 *per day*
- Event of 100 to less than 500 people: \$50.00 *per day*
- Event of more than 500 people: \$100.00 *per day*

D. Park Amenity Memorial Fees ..... To be set by Town Council

## Section 10: Police Department Fees

### A. Vehicle Identification Number Inspection

1. For Town residents .....\$20.00
2. For non-residents .....\$30.00

### B. Fingerprints

1. For Town residents .....\$20.00
2. For non-residents .....\$30.00

### C. Police Reports

NOTE: Criminal Histories are referred to CBI – [www.cbirecordscheck.com](http://www.cbirecordscheck.com)

1. Application for Police Reports (inc. first 2 pages) ..... \$5.00
2. For each page following first 2 pages ..... \$.25
3. Records Check .....\$15.00
4. Crime Report (copies) ..... \$.25 per page
5. Research – Intensive Check ..... (1<sup>st</sup> hr. free) \$30.00 per hour
6. Accident Report ..... \$5.00
7. Photographs (digital) ..... \$30.00 per CD
8. Application for Sex Offender List..... \$5.00

### D. Fire/Fireworks Ban Exemption Permit .....\$25.00

### E. Sex Offender Registration

1. Initial Registration .....\$35.00
2. Renewal, Information updates, etc. ....\$15.00

### F. Animal Impound Fees

1. Dog .....\$40.00

### G. Vehicle Tow & Impound Fee

1. Impound Fee.....\$40.00
2. Storage Fee ..... Per Day \$40.00
3. Towing Fee ..... \*\*\$205.00

\*\*Towing Fees are Charged by the Towing Company and are Subject to Change\*\*

### H. Other Services

1. Breath Test (Portable Breath Tester Only) ..... \$5.00



**Section 11: Public Works**

A. Fees for Use of Town Equipment

- 1. Light Truck .....\$30.00 per hour
- 2. Heavy Truck/Equipment .....\$120.00 per hour
- 3. Light Equipment/Tools.....\$50.00 per hour

B. Fees for Use of Town Labor

- 1. Maintenance Worker .....\$35.00 per hour
- 2. Supervisor .....\$45.00 per hour

## **Section 12: Sign Permits**

A. \$35.00 base fee, plus \$2.50 for each square foot of sign area

**Section 13: Recreation Fees**

- A. Park Shelter Fee.....\$30.00 per 2 hours
- B. Athletic Field Fee .....\$60.00 per 2 hours
- C. Community Center Rental Fees:
  - Non-Profit/Govn't. Rate.....\$25.00/hr. Small Room
  - Non-Profit/Govn't. Rate.....\$35.00/hr. Large Room
  - Private Parties/General Public .....\$30.00/hr. Small Room
  - Private Parties/General Public .....\$50.00/hr. Large Room
- D. Community Center Deposit Fees:
  - Monday thru Thursday Rentals..... \$200.00
  - Friday, Saturday, Sunday Rentals ..... \$350.00

**Section 14: Streets and Rights-of-Way**

A. Right-of-Way Excavation Permits

- 1. Permit.....\$10.00 per square yard of right-of-way
- 2. Deposit .....\$90.00 per square yard of right-of-way

**Section 15: Town Records**

A. Duplication

- 1. Records in 8½ x 11 inch format..... \$0.25 per page, plus  
Research & Retrieval Costs
- 2. Records in other formats .....Actual reproduction cost, plus  
Research & Retrieval Costs

B. Certification .....\$1.00 for each certificate and seal

C. Research and Retrieval Costs ...\$33.58 per hour (1<sup>st</sup> hour free per statute)

## Section 16: Water, Sewer, and Trash Removal Services

### A. Utility Account Administration

1. Administrative charge for ownership change (transfer fee).....\$15.00
2. Administrative charge for adding tenant to account..... \$5.00
3. Utility hookup charge ..... estimated costs of labor, materials, and other expenses incident to the installation of corporation stop, curb stop, curb box, meter, remote readout, and appurtenances, plus a 10 percent administration charge
4. Short check fee .....\$25.00
5. Administrative charge for processing shutoff notice .....\$30.00
6. Delinquency charge on unpaid utility charges ..... 1%
7. Disconnect charge for delinquent accounts.....\$75.00
8. Reconnect charge for delinquent accounts .....\$75.00
9. Charge to certify delinquent utility charges to County Treasurer ..... 10%
10. Lien Filing Fee ..... \$100.00
11. Disconnect charge for vacancy request .....\$15.00
12. Reconnect charge for vacancy request.....\$15.00
13. Reduced water charges for vacancy period ..... per month: \$19.71 plus charge for water maintenance and operations .....per EQR:\$5.42
14. Reduced sewer charges for vacancy period..... per month: \$35.65 plus charge for sewer maintenance and operations .....per EQR: \$4.54
15. Administrative charge for inactive water tap.....per year: \$25.00
16. Administrative charge for inactive sewer tap .....per year: \$25.00
17. Reconnect fee after disconnect for watering restriction violation: ... \$50.00

### B. Water Meters

1. Water meter and accessories (3/4-inch) ..... \$292.00
2. Water meter and accessories (1-inch) ..... \$388.00
3. Deposit for removal/testing of meter.....\$75.00
4. Fee to reinstall water meter .....amount charged by licensed plumber pursuant to plumber's contract with Town
5. Service charge for water meter by-passing, tampering or unauthorized metering ..... \$1,000.00

### C. Raw Water Service

1. For raw water diverted from East Elk Creek via Red Rock Ditch for 2,500 sf or part thereof of irrigated lawn/garden per month: ..... \$6.45
2. For raw water diverted from Colorado River via CO. River Pump Station for 2,500sf or part thereof of irrigated lawn/garden per month: ..... \$9.39

- D. Bulk Water per thousand gallons: .....\$12.58

## E. Water Rates

Water Usage (gallons per month per EQR)	Monthly Water Service Charges	
	Users within Town Limits	Users outside Town Limits
Minimum monthly charge Includes up to 12,000 gallons of water usage	<b>\$31.28</b>	<b>\$48.01</b>
Each additional 1,000 gallons (or part thereof) over 12,000 gallons, up to 20,000 gallons	<b>\$2.98</b>	<b>\$4.32</b>
Each additional 1,000 gallons (or part thereof) over 20,000 gallons, up to 30,000 gallons	<b>\$4.65</b>	<b>\$6.97</b>
Each additional 1,000 gallons (or part thereof) over 30,000 gallons, up to 40,000 gallons	<b>\$9.29</b>	<b>\$13.28</b>
Each additional 1,000 gallons (or part thereof) over 40,000 gallons	<b>\$10.55</b>	<b>\$16.61</b>

Monthly water service charges for the following "special users" only shall be computed as follows:

Category of Special User	Monthly Water Service Charges
<u>Senior:</u> Users <i>within</i> Town limits in where the owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be <b>\$21.52</b> per EQR.  Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to the in-Town rate schedule set forth in Subsection above.
<u>Senior:</u> Users <i>outside</i> Town limits where the owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be <b>\$32.67</b> per EQR.  Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to the out-of-Town rate schedule set forth in the water usage table above.
Schools	The minimum monthly charge, including up to 12,000 gallons of water usage per EQR, shall be <b>\$26.30</b> per EQR.  Charges for each additional 1,000 gallons (or part thereof) of water usage per EQR over 12,000 gallons shall be computed according to

	the in-Town rate schedule set forth in the water usage above.
Vacant Property qualifying under municipal code §13.16.050(A)	<b>63%</b> of applicable monthly charges

#### F. Fees for No Meter and Broken Meters

Period	Surcharge Fee
For first month (or part thereof) without water meter	\$128.95 per EQR per month
For second consecutive month (or part thereof) without water meter	\$257.88 per EQR per month
For third consecutive month (or part thereof) without water meter	\$515.76 per EQR per month
For fourth consecutive month (or part thereof) and each subsequent month (or part thereof) without water meter	\$644.71 per EQR per month

#### G. Sewer Rates

Category of User	Monthly Sewer Service Charges	
Users within Town Limits	<u>Senior</u> : Owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be <b>\$49.40</b> per EQR.  Charges for water usage over 6,000 gallons per EQR shall be <b>\$6.76</b> per EQR for each additional 1,000 gallons (or part thereof).
	All other users	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be <b>\$56.57</b> per EQR.  Charges for water usage over 6,000 gallons per EQR shall be <b>\$7.96</b> per EQR for each additional 1,000 gallons (or part thereof).
Users outside Town limits	<u>Senior</u> : Owner (or primary tenant who is a co-signer on the account) is 65 or older, has applied for and been approved for a senior discounted rate	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be <b>\$66.27</b> per EQR.  Charges for water usage over 6,000 gallons per EQR shall be <b>\$8.40</b> per EQR for each additional 1,000 gallons (or part thereof).
	All other users	The minimum monthly charge for up to 6,000 gallons of water usage per EQR shall be <b>\$67.50</b> per EQR.



		Charges for water usage over 6,000 gallons per EQR shall be <b>\$9.89</b> per EQR for each additional 1,000 gallons (or part thereof).
Vacant Property qualifying under municipal code §13.16.050(A)	<b>63%</b> of applicable monthly charges	

- H. Fee in Lieu of Water Rights Dedication..... \$6,000.00  
per Equivalent Residential Unit
- I. Watershed Protection District Permit
  - 1. Activity to take place on single-family residential property
    - a. Application fee ..... \$150.00
    - b. Deposit ..... \$500.00
  - 2. All other activity
    - a. Application fee ..... \$500.00
    - b. Deposit ..... \$1,500.00
- J. Trash Removal Service
  - 1. Users in owner-occupied residences occupied by one or more senior citizens..... \$29.37 per month
  - 2. All other users..... \$33.21 per month
- K. Industrial Wastewater Surcharges
  - 1. BOD discharges in excess of 250mg/L.....\$0.8230 per pound
  - 2. TSS discharges in excess of 250 mg/L.....\$0.4073 per pound
  - 3. Sampling and analysis charge .....\$100.00 per sampling

# Memo

**To:** Local Liquor Authority

**From:** Melody Harrison, Town Clerk

**Date:** 8/24/2022

**Re:** Town of New Castle Special Event Liquor Permit for the September 9 & 10, 2022 Burning Mountain Festival

---

**Request:** The Special Event Staff of the Town of New Castle requests a modification of the licensed premises for the special events liquor license for Burning Mountain Festival, on September 9 & 10, 2022 located in Burning Mountain Park at 157 W. Main Street. The Town of New Castle Special Event Coordinator, Kelley Cox, filed the modification on 8.24.22. The public hearing has been properly noticed.

The request to modify the licensed area for liquor for Burning Mountain Festival was made because the chain link fence along Jasper Ward Street has been removed. This allows for the stage to be pushed back into the alleyway, providing more room for vendors and guests in the park. The alley will be blocked off for the licensed premises. There will be a narrow section of the alley on the west side that will be open only to the band and town staff for set-up, and no alcohol will be allowed in that space.

*Melody L Harrison, CMC*

---

Department Head (signature)

# Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- |                                    |                                                             |                                                             |
|------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Social    | <input type="checkbox"/> Athletic                           | <input type="checkbox"/> Philanthropic Institution          |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate                |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society   | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution              |                                                             |

<b>LIAB</b>	<b>DO NOT WRITE IN THIS SPACE</b>
Type of Special Event Applicant is Applying for:	Liquor Permit Number
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <i>Town of New Castle</i>		State Sales Tax Number (Required)	
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <i>450 W. Main PO Box 90 New Castle, CO 81647</i>		3. Address of Place to Have Special Event (include street, city/town and ZIP) <i>Burning Mountain Park 157 W. Main New Castle, CO 81647</i>	
4. Authorized Representative of Qualifying Organization or Political Candidate <i>Kelley Cox</i>		Date of Birth <i>12-17-62</i>	Phone Number <i>970-984-3352</i>
Authorized Representative's Mailing Address (if different than address provided in Question 2.) <i>PO Box 90 New Castle, CO 81647</i>			
5. Event Manager <i>Kelley Cox</i>		Date of Birth	Phone Number
Event Manager Home Address (Street, City, State, ZIP)		Email Address of Event Manager <i>kcox@newcastlecolorado.org</i>	
6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? _____		7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____	

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?  Yes  No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
<i>9-9-22</i>	<i>noon</i>	<i>10p.</i>	<i>9-10-22</i>	<i>noon</i>	<i>10p.</i>									

**Oath of Applicant**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>Kelley Cox</i>	Title <i>Arts + Enrichment Coord.</i>	Date <i>5/10/22</i>
--------------------------------	------------------------------------------	------------------------

**Report and Approval of Local Licensing Authority (City or County)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

Liability Information			Total
License Account Number	Liability Date	State	
		-750 (999)	\$ .



Main Street →

Crosswalk

Sidewalk

Sidewalk

Jasperward Street

Emergency Vehicles

Band loading zone

No thru traffic -

Buildings

ONLY Entrance and Exit

Tent

E

Stage

Planter

Sound

Green Room

Gazebo: Beer

E

Playground

Restrooms

(3) 220 & 1 reg

Horseshoe Dit

Chain link fence

Chain link fence



**Town of New Castle**  
450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**  
**Phone:** (970) 984-2311  
**Fax:** (970) 984-2716  
[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

---

## Memorandum

**To:** Mayor Riddile and Town Council  
**From:** Melody Harrison, Town Clerk  
**Subject:** Discussion Regarding Emergency Ordinance TC 2020-5  
**Date:** 9.6.22

**Purpose:**

The purpose of this agenda item is to review Emergency Ordinance TC 2020-5 as requested by the town council.

In early 2020 the COVID-19 pandemic began, and in an effort to support the economic welfare of local restaurant owners and to promote the general health and welfare of the citizens of the Town by encouraging outdoor activity, the Town Council passed an ordinance to allow for consumption of alcohol on public property without prior authorization from Town Council. Restaurant patrons then could take their carry-out food and more specifically, alcoholic beverages, to a downtown park for consumption.

The ordinance allowed for this public consumption to continue until such time that the Town Council amended or revoked the same by resolution.

House Bill 21-1027 was passed in June 2021 and allowed the sale of carry-out alcoholic beverages by bars and restaurants to continue until July 1, 2025.

Staff felt that because CDPHE had lifted the closures and restaurants were back to full capacity for in-house dining, it was valuable to review Emergency Ordinance TC 2020-5, and did so at it's November 16, 2021, council meeting. At that time the council decided that consumption of carry-out alcoholic beverages from town restaurants should continue, and that it should be reviewed again in 2022.

It should be noted here that at the beginning of 2022, the state implemented a permitting process for restaurants who want to continue providing carry-out alcohol. Restaurants who do not obtain a permit may not provide carry-out alcohol to patrons.

To date, only one restaurant in town has obtained a carry-out alcohol permit from that state, and that is 88 Grill.

Staff has recently done a small survey of town restaurants regarding carry-out alcohol. Many places did not know that carry-out alcohol was allowed. One will allow their regular liquor

license to expire, and they will not renew because they sell very little alcohol, and they do not do carry-out. One has a carry-out permit and provides carry-out alcohol to their hotel room patrons, and for their business, feel that carry-out should become a permanent option. One does carry-out alcohol somewhat consistently but does not hold a carry-out permit. Several said that people must not know or care about carry-out alcohol because they have no one asking for it.

For the purposes of reconsidering Emergency Ordinance TC 2020-5 and the public consumption of carry-out alcohol from a town restaurant, staff notes that because only one restaurant in town has the proper state permit for carry-out alcohol, they will be the only establishment allowed to serve carry-out alcohol. That restaurant contends that their carry-out business is almost exclusively from hotel guests. This leaves no other restaurant in town legally providing carry-out alcohol for public consumption in the downtown parks. Staff has observed over time that there is little to no consumption in the parks as the social-distancing restrictions of the pandemic have lifted entirely.

It would be staff's opinion that the council could repeal Emergency Ordinance TC 2020-5, once again prohibiting public consumption of alcohol with little to no effect on any restaurant business.

**TOWN OF NEW CASTLE, COLORADO  
ORDINANCE NO. 2020-5**

**AN EMERGENCY ORDINANCE OF THE NEW CASTLE TOWN  
COUNCIL AMENDING CHAPTERS 9.28 AND 12.20 OF THE NEW  
CASTLE MUNICIPAL CODE.**

WHEREAS, on March 10, 2020, Jared Polis, the Governor of the State of Colorado, declared a statewide state of emergency in response to coronavirus (COVID-19); and

WHEREAS, on March 19, 2020, as a result of COVID-19, the Colorado Department of Public Health and Environment (“CDPHE”) issued Public Health Order 20-22 closing places of public accommodation, including bars and restaurants, except for carry-out and delivery service until April 30, 2020; and

WHEREAS, on April 26, 2020, Governor Polis issued Executive Order D 2020-044 which, among other things, extended the places of public accommodation limitations set forth in Public Health Order 20-22 through at least May 27, 2020; and

WHEREAS, while necessary to protect the health and safety of citizens, state and local responses to COVID-19 have had a negative impact on the economic welfare of bars, restaurants, and other businesses in the Town of New Castle and elsewhere; and

WHEREAS, to support the economic welfare of local restaurant owners and to promote the general health and welfare of citizens of the Town by encouraging outdoor activity, the Town Council desires to amend the Town Municipal Code to allow for consumption of alcohol on public property with prior authorization from Town Council; and

WHEREAS, Article IV, Section 4.7 of the Town Charter authorizes the Town Council to pass an emergency ordinance to become effective immediately if necessary; and

WHEREAS, given the unknown duration of restrictions on the operations of places of public accommodation and the potential for further restrictions in response to COVID-19, the Town Council finds that an emergency ordinance is necessary in order to protect and promote the economic and general welfare of Town citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals. The Town Council incorporates the foregoing recitals as findings by the Town Council.
2. Findings of Necessity. Pursuant to Section 4.7 of the Town Charter, Town Council hereby finds that this Ordinance should be effective immediately upon passage for the following reasons:

- a. To date, the negative impacts of the state and local response to COVID-19 on economic and community welfare have been significant; and
- b. Immediate support for local businesses is needed to mitigate the negative impacts of COVID-19 response actions; and
- c. Waiting for the Code changes to take effect until after second reading and 14-day publication of this Ordinance will further exacerbate the negative economic and welfare impacts of COVID-19 response actions on Town citizens and business owners, which would be detrimental to the preservation of public peace, health, safety, and welfare.

3. Amendment of Chapter 9.28. The Town Council hereby repeals Section 9.28.010(B) of the Code in its entirety and reenacts the same to provide as follows:

**9.28.010 Possession of open alcoholic or fermented malt beverage container prohibited.**  
 ...

B. The prohibition set forth in Section 9.28.010(A) with respect to public streets, highways, alleys, sidewalks, parks, elementary or secondary school buildings or grounds, or other publicly owned property located within the Town limits, or parking areas open to the public, shall not apply in the event of one or more of the following:

- 1. The Town Administrator has issued a permit allowing the consumption, possession or sale of alcoholic or fermented malt beverages, provided that:
  - a. Such permit shall be issued only for a designated area;
  - b. Such permit shall be in effect for a period not to exceed twelve (12) hours; and
  - c. The Town Administrator shall have determined that the permit shall be necessary for conducting a public or private event or celebration and that adequate provision has been made for police or other supervision and area maintenance. A fee shall be charged by the Town as a condition for issuance of the permit in an amount set by the Town's fee schedule to defray the costs incurred by the Town in issuing and supervising the permit
- 2. Town Council has authorized by resolution the consumption, possession, or sale of alcoholic or fermented malt beverages. The scope and extent of the authorized consumption, possession, or sale shall be as set forth in any such resolution adopted from time to time.

4. Amendment of Chapter 12.20. The Town Council hereby amends Section 12.20.080(D) of the Code as follows, with added language in **bold** and underlined. The remainder of Section 12.20.080 of the Code shall remain unchanged and in full force and effect.



**12.20.080 – Prohibited Items.**

...

D. Open containers containing any alcoholic or fermented malt beverage, unless a permit has been issued or Town Council has authorized by resolution the consumption, possession, or sale of alcoholic or fermented malt beverages in parks or other public places.

5. Temporary Authorization for Consumption and Possession. Town Council hereby authorizes the consumption and possession of alcoholic and fermented malt beverages purchased from a restaurant located within the Town of New Castle in (a) Ritter Plaza; (b) the two pocket parks located adjacent to Town Hall at 450 W. Main Street; (c) Burning Mountain Park; and (d) that portion of 5<sup>th</sup> Street south of Main Street that is between Main Street and the alleyway adjacent to the railroad tracks during such times that Town staff has closed said area to vehicular traffic. The authorization set forth in this section shall remain in effect until Town Council amends or revokes the same by resolution.

6. Severability. Each section of this Ordinance is an independent section, and a holding of any section or part thereof to be unconstitutional, void, or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other section or part thereof, and the remainder of this Ordinance shall continue in full force and effect.

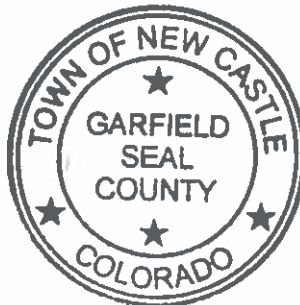
ADOPTED this 5th day of May, 2020, to be effective immediately and to be published in full as soon as reasonably possible in accordance with the Charter and Municipal Code of the Town of New Castle.

TOWN COUNCIL OF THE TOWN OF  
NEW CASTLE, COLORADO

By: *Art Riddile*  
Art Riddile, Mayor

ATTEST:

*Melody Harrison* *cmc*  
Melody Harrison, Town Clerk



1 **New Castle Town Council Regular Meeting**  
2 **Tuesday, August 02, 2022, 7:00 PM**

3  
4 **Virtual Meetings are subject to internet and technical capabilities.**

5  
6 To join by computer, smart phone or tablet:  
7 <https://us02web.zoom.us/j/7096588400>

8 If you prefer to telephone in:  
9 Please call: 1-346-248-7799  
10 Meeting ID: 709 658 8400

11  
12 **Follow the prompts as directed. Be sure to set your**  
13 **phone to mute until called on**

14 The Council Packet is available online by scanning this code:  
15 or by going to [www.newcastlecolorado.org](http://www.newcastlecolorado.org)



16  
17  
18 **Call to Order**

19 Mayor A Riddile called the meeting to order at 7:00 p.m.

20  
21 **Pledge of Allegiance**

22  
23 **Roll Call**

24 Present	Councilor Mariscal
	Councilor Carey
	Councilor Hazelton
	Mayor A Riddile
	Councilor Copeland
	Councilor Leland
	Councilor G Riddile
31 Absent	None

32  
33 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody  
34 Harrison, Town Treasurer Loni Burk, Interim Police Chief Chuck Burrows and members of  
35 the public.

36  
37  
38 **Meeting Notice**

39 Town Clerk Melody Harrison verified that her office gave notice of the meeting in  
40 accordance with Resolution TC 2022-1.

41  
42 **Conflicts of Interest**

43 There were no conflicts of interest.

44  
45 **Agenda Changes**

1 There were no agenda changes.

2

3 **Citizen Comments on Items not on the Agenda**

4 There were no citizen comments.

5

6 **Consultant Reports**

7 Consultant Attorney – present for agenda items.

8 Consultant Engineer – not present.

9

10

11 **Items for Consideration**

12

13 **2021 Audit Presentation - John Cutler & Associates**

14 Town Treasurer Lone Burk told the council that John Cutler was attending to present the  
15 2021 audited financial reports for 2021. She introduced Mr. Cutler.

16 Mr. Cutler greeted the council and said that first there were certain things he was required  
17 to tell the council as the governing board. He said that there were no difficulties in  
18 performing the audit, which was good. He said that there were no adjustments, which is  
19 good. That meant that the information in the town accounting system was accurate  
20 throughout the year. Mr. Cutler said that was pretty rare, and that meant Treasurer Burk  
21 and the finance department had done a great job. He also said there were no  
22 disagreements with management, which was good. Mr. Cutler said they had not needed to  
23 consult with any other auditors. Mr. Cutler said it was complete and had been submitted  
24 to the state.

25 Mr. Cutler said that they had issued a clean, unmodified report to the state. He said that  
26 in the audit, the reports that were likely most important to the council began on page 25  
27 of the audit, as well as the budget statement. He said that the town had another good  
28 year, particularly with everything that was happening.

29 Mr. Cutler briefly review some of the fund balances.

30 The council thanked Mr. Cutler.

31 Treasurer Burk said that she wanted to review the budget page that Mr. Cutler had  
32 mentioned. Referring to documents in the council packet, she reviewed the combined  
33 statement of revenues, expenses and changes in fund balances as well as a budget versus  
34 actual analysis for the council.

35 Treasurer Burk told the council that they were aware that staff had gone through the  
36 process of hiring a town treasurer and that did not quite work out. She said that she and  
37 Administrator Reynolds had talked about it and a year earlier when she decided that she  
38 would retire at the end of 2022. They looked at Assistant Treasurer Viktoriya Ehlers and  
39 she is a great asset to finance, but she did not have the experience needed to do some of  
40 the higher-lever stuff in governmental accounting and all the specialties that involved.  
41 Asst. Treasurer Ehlers agreed she was not ready for the treasurer position. Treasurer Burk  
42 said that when they were looking for someone to fill the position, they were hoping for  
43 someone Treasurer Burk could train, and who then would be a mentor for Asst. Treasurer  
44 Ehlers to eventually be promoted to treasurer. Treasurer Burk said that now, a year later,  
45 Asst. Treasurer Ehlers has continued to prove that she is sharp and very trainable.

46 Treasurer Burk said that she was looking at retirement and with the stock market being  
47 what it was as well as the recession, and the housing market she felt that perhaps she

1 was not ready for retirement. Treasurer Burk said she had spoken to Administrator  
2 Reynolds and said that she was willing to stay for another year or so.  
3 The council was very happy that Treasurer Burk had decided to stay on a while longer.  
4 Councilor Leland said that he felt the council should support the finance department in  
5 whatever training would be necessary for Asst. Treasurer Ehlers. Treasurer Burk said she  
6 had already been looking into what training was available. In addition, she told the council  
7 that they wanted to hire someone to help Asst. Treasurer Ehlers, for that person to get  
8 trained on what she does, and then at the first of the year, Treasure Burk can begin  
9 training Asst. Treasurer Ehlers to become treasurer.  
10 Administrator Reynolds said that with the council approval, they will post the position of  
11 finance assistant, and then work over the next year or year and one-half to bring Asst.  
12 Treasurer Ehlers up to speed for the treasurer position when it becomes available.  
13 The council thought it was a great idea and they told staff to move forward.  
14  
15

16 **Consider a Motion to Accept the 2021 Audit as Presented**

17 **MOTION: Mayor A Riddile made a motion to accept the 2021 Audit as presented.**  
18 **Councilor Mariscal seconded the motion and it passed unanimously.**  
19  
20

21 **Consider Ordinance TC 2022-10 - an Ordinance of the New Castle Town Council**  
22 **Amending Section 15.10.020 of the New Castle Municipal Code for the**  
23 **Requirement of Electric Vehicle Charging Capacity in New Residential Dwellings**  
24 **(2nd reading)**

25 Administrator Reynolds said that there was nothing changed in the ordinance since first  
26 reading except a typo.

27 **MOTION: Councilor G Riddile made a motion to approve Ordinance TC 2022-10,**  
28 **an Ordinance of the New Castle Town Council Amending Section 15.10.020 of the**  
29 **New Castle Municipal Code for the Requirement of Electric Vehicle Charging**  
30 **Capacity in New Residential Dwellings on 2nd reading. Councilor Carey seconded**  
31 **the motion and it passed on a roll-call vote: Councilor Copeland: yes; Councilor**  
32 **Hazelton: yes; Councilor Carey: yes; Councilor Mariscal: yes; Councilor Leland:**  
33 **yes; Councilor G Riddile: yes; Mayor A Riddile: yes.**  
34  
35

36 **Resolution TC 2022-20 - A Resolution of the New Castle Town Council Supporting**  
37 **an Application for a grant from the Garfield County Federal Mineral Lease District**  
38 **for Building and Systems Security**

39 Administrator Reynolds told the council each fall, the FMLD offers a mini grant of  
40 \$25,000.00. He said the FMLD had not announced the dates yet for the fall cycle, but it  
41 was usually at the end of August. He said that staff wanted to be ahead of the game by  
42 getting the support resolution approved in preparation for the grant cycle. Administrator  
43 Reynolds said that building security meant the keypad door locks, many of which were  
44 failing. It also contemplated moving the server into the vault which is a more secure  
45 location.

46 **MOTION: Mayor A Riddile made a motion at to approve Resolution TC 2022-20, a**  
47 **Resolution of the New Castle Town Council Supporting an application for a grant**

1 from the Garfield County Federal Mineral Lease District for Building and Systems  
2 Security. Councilor Hazelton seconded the motion and it passed unanimously.  
3  
4  
5

6 **Resolution TC 2022-21 - A Resolution of the New Castle Town Council Supporting**  
7 **an Application for a Grant from the Garfield County Federal Mineral Lease District**  
8 **for a Digester Blower Building**

9 Administrator Reynolds said that for the traditional FMLD grant staff was looking at a  
10 project of about \$350k for a digester blower building. That was a small building that  
11 housed large electrical motors that power a blower system. He said that the blower  
12 system the town currently owned was very expensive to run because they were very  
13 dated. The project had been on the capital projects priority list for several years.

14 Councilor Copeland asked for clarification on what a new building will do to make the  
15 blowers less expensive to run. Administrator Reynolds said that the building included new  
16 blowers as well as it was a complete unit.

17 **MOTION: Councilor G Riddile made a motion to approve Resolution TC 2022-21, a**  
18 **Resolution of the New Castle Town Council Supporting an Application for a Grant**  
19 **from the Garfield County Federal Mineral Lease District for a Digester Blower**  
20 **Building. Councilor Mariscal seconded the motion and it passed unanimously.**  
21  
22

23 **MOTION: Councilor Leland made a motion at 7:45 p.m. to go into Executive**  
24 **Session for discussion of a personnel matter under C.R.S. Section 24-6-402 (f)(I)**  
25 **and not involving: any specific employees who have requested discussion of the**  
26 **matter in open session; any member of this body or any elected official; the**  
27 **appointment of any person to fill an office of this body or of an elected official; or**  
28 **personnel policies that do not require the discussion of matters personal to**  
29 **particular employees, specially concerning the Police Chief. Councilor Carey**  
30 **seconded the motion and it passed unanimously.**  
31

32 Executive session concluded.  
33

34 At the end of the executive session, Mayor A Riddile made the following statement:  
35

36 "The time is now 9:17 p.m. and the executive session has been concluded. The participants  
37 in the executive session were: Councilors Mariscal, Carey and Hazelton; Mayor A Riddile;  
38 Councilors Copeland, Leland and G Riddile, Town Administrator Dave Reynolds, Town Clerk  
39 Melody Harrison, Interim Police Chief Chuck Burrows and Town Attorney Haley Carmer. For  
40 the record, if any person who participated in the executive session believes that any  
41 substantial discussion of any matters not included in the motion to go into the executive  
42 session occurred during the executive session, or that any improper action occurred during  
43 the executive session in violation of the Open Meetings Law, I would ask that you state your  
44 concerns for the record."  
45

46 No concerns were stated.  
47

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48

**Consent Agenda**

July Bills of \$ 1,133,964.22

**MOTION: Councilor Leland made a motion to approve the consent agenda. Councilor Mariscal seconded the motion and it passed unanimously.**

**Staff Reports**

Town Administrator- Administrator Reynolds thanked the council for their support in the past few days and over the previous weekend. He said that the mayor and mayor pro tem had attended the meeting with the police department and the counseling team. He said that the counseling team, Code 4, thought it was the most amazing thing to see the town administrator, mayor and a mayor pro tem at a counseling session after a catastrophe, and they almost asked them to leave. He said that people don't get together like New Castle does, and the counseling team was shocked. Administrator Reynolds thanked the council again.

Mayor A Riddile thanked Administrator Reynolds for all his efforts in the prior five days.

Town Clerk- Clerk Harrison said that on the town website, there was an 'In The New' box and she said she had uploaded the mayor's letter and link to the town survey there. Clerk Harrison said that Attorneys Carmer and McConaughy were reviewing an IGA with the county for the November election. Clerk Harrison said that there is a person who had completed the paperwork and paid the fees for a jury trial in municipal court, which was something that had not happened in many years. The trial will be September 28, 2022. Clerk Harrison said that Deputy Town Clerk Remi Bordelon had been working on crafting a letter that will go out to property owners for the historic building survey. She also said that her department had been busy.

Town Treasurer- Treasurer Burk said that budgets were due from the department heads on Friday, and there will be training on the new budget software.

Town Planner- not present.

Public Works Director-not present.

**Commission Reports**

Planning & Zoning Commission – nothing to report.

Historic Preservation Commission –Councilor Hazelton said that HPC had not met, but that the historic designation plaque for the Old Schoolhouse had arrived and will be installed on 'Back To School Night' for Ambleside. Clerk Harrison brought the plaque for the council to see.

Climate and Environment Commission – Councilor Leland said they reviewed the three things they were working on and those were idling, pollinator gardens and fire suppression. He said they had been at the Community Market and planned to be at Burning Mountain Festival parade as well. Mayor A Riddile asked if CEC could possibly look for a grant for another electric vehicle charging station. Councilor Leland said they could.

Senior Program – Clerk Harrison said that they review their monthly statistics for the various programs. She also said they asked for their members to encourage other to complete the health coverage survey put out by Garfield County Health Department because they had not had a lot of responses.

RFTA – Mayor A Riddile said he had been asked to sign a letter of support for what was

1 called a RAISE grant, which was why he had gone to Washington DC. He asked the council  
2 for their permission to write a letter of support from the town. The council agreed.

3 AGNC – Councilor Mariscal said that it was Bonnie Peterson’s last day, so they had a  
4 good-bye for her. She also said that there will be an AGNC event on August 25 regarding  
5 energy development.

6 GCE – nothing to report.

7 EAB – nothing to report.

8  
9 **Council Comments**

10 Councilor Mariscal said that she will not be at the next council meeting because she will be  
11 taking her daughter to college.

12 Councilor Mariscal said that in one of her phone calls with Mary Metzger, Mary had said  
13 that she was very happy that Dave Reynolds was the town administrator because she  
14 could be good with dying in her heart.

15 Councilor Carey said she had moved and will get her new address to Clerk Harrison soon.

16 Councilor Carey said she had gone to the RE2 school board meeting with Mayor A Riddile  
17 and it was a good meeting.

18 Councilor Hazelton said that from the meeting he attended, and he expressed his thought  
19 to the police department as well, he felt the police will one-hundred percent get through  
20 the difficult time they were experiencing. He said their integrity was intact and they were  
21 a good team. Councilor Hazelton said that Tony had been a big part of that, but not all of  
22 it.

23 Councilor G Riddile reminded everyone that the Rides & Reggae event will be on Friday  
24 evening and Saturday and thanked the staff for all their assistance in preparation.

25 Councilor Leland said that Administrator Reynolds getting that counseling team is as  
26 quickly as he was simple amazing.

27 Councilor Leland said that the dog park fundraising group raised \$800.00 from the doggie  
28 fashion show the previous weekend. He said he had spoken to Alpine Bank and they will  
29 be donating as well.

30  
31  
32 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor seconded the**  
33 **motion and it passed unanimously.**

34  
35 The meeting adjourned at 9:29 p.m.

36  
37  
38 Respectfully submitted,

39  
40  
41  
42  
43 \_\_\_\_\_  
44 Mayor Art Riddile

45  
46 \_\_\_\_\_  
47 Town Clerk Melody Harrison, CMC  
48

1 **New Castle Town Council Regular Meeting**  
2 **Tuesday, August 16, 2022, 7:00 PM**

3  
4 **Virtual Meetings are subject to internet and technical capabilities.**

5  
6 To join by computer, smart phone or tablet:

7 <https://us02web.zoom.us/j/7096588400>

8 If you prefer to telephone in:

9 **Please call: 1-346-248-7799**

10 **Meeting ID: 709 658 8400**

11  
12 **Follow the prompts as directed. Be sure to set your**  
13 **phone to mute until called on**

14 The Council Packet is available online by scanning this code:  
15 or by going to [www.newcastlecolorado.org](http://www.newcastlecolorado.org)



16  
17  
18 **Call to Order**

19 Mayor A Riddile called the meeting to order at 7:00 p.m.

20  
21 **Pledge of Allegiance**

22  
23 **Roll Call**

24 Present	Councilor Leland
	Mayor A Riddile
	Councilor Copeland
	Councilor Carey
	Councilor G Riddile
29 Absent	Councilor Mariscal
	Councilor Hazelton

31  
32 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody  
33 Harrison, Town Treasurer Loni Burk, Deputy Town Clerk Remi Bordelon, Deputy Town  
34 Clerk Mindy Andis, Assistant Town Attorney Haley Carmer and members of the public.

35  
36 **MOTION: Mayor A Riddile made a motion to approve Councilor Hazelton's**  
37 **absence. Councilor Copeland seconded the motion and it passed unanimously**

38  
39 **MOTION: Mayor A Riddile made a motion to approve Councilor Mariscal's**  
40 **absence. Councilor Copeland seconded the motion and it passed unanimously.**

41  
42 **Meeting Notice**

43 Town Clerk Melody Harrison verified that her office gave notice of the meeting in  
44 accordance with Resolution TC 2022-1.

45  
46 **Conflicts of Interest**

47 There were no conflicts of interest.



1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47

**Agenda Changes**

There were no agenda changes.

**Citizen Comments on Items not on the Agenda**

There were no citizen comments.

**Consultant Reports**

Consultant Attorney – present for agenda items.

Consultant Engineer – not present.

**Items for Consideration**

**Presentation: Bill Ray - Town Survey Findings**

Bill Ray of WR Communications greeted the council. He shared his screen through Zoom and gave a lengthy report to the council regarding the results of the School Resource Officer (SRO) Community Survey that asked community members their opinion of the value of placing a small sales tax increase on the November ballot to fund an SRO for the public schools in New Castle. The council, staff and Mr. Ray discussed the details of the survey. Mr. Ray provided the council his professional opinions regarding the potential outcome of placing a sales tax issue on the upcoming November ballot. They also discussed what could be done to educate the public on the purpose and value of an SRO, and they agreed they will need the support of parents and parent organizations, schools and school board.

The council directed staff to organize a work session between the town council, school board, local school principals and PTAC organizations to garner support and involvement in advocating for the ballot issue. They selected August 30 at 7:00 p.m. for the work session.

Administrator Reynolds said he will make contact with the schools. He said that clearly, what they were hearing from Mr. Ray and the survey results was that without the support of the schools, without it being championed by a parent group of some sort, it was a very borderline ask of the voters. Administrator Reynolds said that in the past, when there have been borderline asks, wins lead to more wins, and losses lead to more losses. He said that the schools being able to champion the issue in such a short amount of time will be huge.

Staff and council discussed who could advocate for the ballot issue. Mr. Ray said that the town can issue a factual summary of the issue with pros and cons, they just cannot advocate for it. He said he will send Administrator Reynolds some samples. He said it could not be mailed once the question was on the ballot, but it could be posted to the town website, and council members can distribute it. Mr. Ray said that the PTAC organizations could also advocate for the ballot issue, but the school district will have to follow the same rules as the town because they are a governmental entity.

Councilor Carey said that she heard Mr. Ray mention that he felt the survey had hit a nerve with the public, and she wondered if a fast eight-week campaign would get people on board with the sales tax issue or would it rub the nerve even more raw. She said she

1 did not want to see it become divisive for the community, and she knew that an SRO  
2 would not be able to stop everything, but it was something.  
3 Mr. Ray said he did not think a fast campaign would backfire, he felt that if there was not  
4 a campaign, the question would not win. He said that the conventional wisdom was that if  
5 you're polling over 60% on a local ballot question, then you're probably across the finish  
6 line. Mr. Ray said the New Castle sales tax issue was a slam-dunk, but he didn't think that  
7 a grass-roots parent or grandparent-driven education campaign would do any harm, in  
8 fact, he said it would probably help. Mr. Ray said that what he had seen was that if  
9 someone believed police did not belong in the schools, a campaign will not change their  
10 minds. He said a parent/grandparent-driven education campaign will just drive home the  
11 point those who want to support it.  
12 Mayor A Riddile reiterated: workshop on the 30<sup>th</sup>; contact will be made with the PTAC  
13 from three schools; principles from three schools; the superintendent of RE2 and it could  
14 be a zoom meeting.  
15 Councilor Leland asked if there was a legal way to fund yard signs and mailers. Attorney  
16 Carmer said that town and school district could not, but the parent groups could.  
17 The council thanked Mr. Ray.  
18  
19

### 20 **Discussion: Building Permit Costs**

21 Administrator Reynolds handed out some documents for the council to review.  
22 Administrator Reynolds said that the reason for the agenda items was so the council could  
23 review how building permit fees were calculated and to determine whether some  
24 adjustments were needed.  
25 Referring to the handouts, Administrator Reynolds described to the council the various fee  
26 schedules the town used to determine building permit fees. He noted that the  
27 International Code Council (ICC) Building Valuation Data from February 2022 was based  
28 on national average numbers and unfortunately did not reflect the cost of building a home  
29 in Garfield County. The type of construction done in New Castle was VB, in the last  
30 column and that showed \$150.87 per square foot for residential homes. In talking with  
31 builders and developers, homes were costing between \$350.00 to \$400.00 per square  
32 foot. He said there had to be a way to adjust the rates, perhaps with a multiplier, which  
33 was what Carbondale was doing.  
34 Administrator Reynolds described in detail how to calculate building permits fees using  
35 different fee schedules.  
36 Administrator Reynolds said that staff's preference was to update the table with the most  
37 recent valuations, and that would raise contractors permits by a little less than 10%. It  
38 will give staff the ability to say that they were using two current ICC code tables and that  
39 no multipliers were being used.  
40 In the event that the ICC did not come up with a new table, or if in their next version they  
41 don't make a significant jump, the town may find themselves in a situation where the  
42 multiplier may be an option.  
43 Administrator Reynolds said the last option that the building official had was the ability to  
44 use a value most applicable to the work proposed.  
45 The council and staff discussed it briefly and they determined that it probably needed to  
46 be done, however, they wanted it done in a phased manner since there had been quite a  
47 few fees raised in the last few years. They agreed to begin with adopting the ICC table.

1 They also discussed the budget needs for the building department and how much of that  
2 was funded by permit fees.  
3  
4

5 **Discussion: Road Impact Fees**

6 Administrator Reynolds said that the concept of road impact fees had been brought up by  
7 P&Z on more than one occasion and they said that it was commonplace in other  
8 communities, particularly up-valley. He said that the subject had been brought to the  
9 council earlier in the year, and the opinion on council at the time was split. They debated  
10 the topic and the direction to staff to obtain a cost estimate for a traffic impact report  
11 from the town engineer that would justify an impact fee.

12 Administrator Reynolds said that Town Engineer Jeff Simonson provided a proposal for  
13 that study at \$69,000.00.

14 Administrator Reynolds said that the council and staff had not established an amount for  
15 the impact fee. He said they had discussed that the fee will have to apply evenly across  
16 the board and will apply to every new home build and likely for additions and remodels  
17 because whenever any new work is done, it brings in more traffic and the traffic affects  
18 our roads, and the roads need to be repaired. He said there was then a question of who  
19 would pay for those road repairs, whether the homeowners or the builders. He said that in  
20 some towns they look at a project and determine the impacts based on what was being  
21 built, such as a Starbucks or a single-family home.

22 Administrator Reynolds said they had discussed previously if there was an equitable way  
23 of thinking about having some sort of an impact fee that would be charged on every  
24 building permit. They also discussed whether Engineer Simonson could determine through  
25 an impact study what the impacts to the roads might be.

26 Administrator Reynolds said that he believed the questions were whether the council had  
27 an interest in implementing a road impact fee, remembering that Lakota already paid a  
28 road impact fee that was designated for improvements along Castle Valley Boulevard.

29 Attorney Carmer clarified that if the council decided to implement another road impact  
30 fee, the funds could not be used for the same things. She said that the Lakota impact fee  
31 went into a separate fund to fund the three specific improvements spelled out in the  
32 Lakota development agreement. The general impact fee will apply throughout the town  
33 as well, so the Lakota residents will be paying both impacts fees. The town-wide impact  
34 fee will not go toward the three Lakota improvements, because you cannot 'double-dip'.

35 Administrator Reynolds said that there will likely be a perception question from Lakota  
36 homeowners, builders, developers and investors about why there were two traffic impact  
37 fees on Lakota and only one throughout the rest of town. It was clarified that a new traffic  
38 impact fee would be used for general maintenance of all the roads in town, whereas the  
39 Lakota impact fee was meant specifically for the three improvements required by the  
40 development agreement.

41 Councilor G Riddile said that he was not sure a road impact fee will make much impact on  
42 the budget unless the fee was quite high. He further stated that he felt it was something  
43 that could be discussed at the retreat for the 2023 budget.

44 The council agreed to discuss it at the retreat. Administrator Reynolds said he and  
45 Treasurer Burk will att the cost of the study to the budget.  
46  
47  
48

1  
2 **MOTION: Councilor Leland made a motion at 8:47 p.m. to go Executive Session**  
3 **(1) for a conference with the Town Attorney for the purpose of receiving legal**  
4 **advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding**  
5 **accounts receivable. Mayor A Riddile seconded the motion and it passed**  
6 **unanimously.**

7  
8 Executive session concluded.

9  
10 At the end of the executive session, Mayor A Riddile made the following statement:

11  
12 "The time is now 9:07 p.m. and the executive session has been concluded. The participants  
13 in the executive session were: Councilor Leland, Mayor A Riddile; Councilors Copeland,  
14 Carey and G Riddile, Town Administrator Dave Reynolds, Town Clerk Melody Harrison,  
15 Deputy Town Clerk Mindy Andis, Deputy Town Clerk Remi Bordelon and Assistant Town  
16 Attorney Haley Carmer. For the record, if any person who participated in the executive  
17 session believes that any substantial discussion of any matters not included in the motion  
18 to go into the executive session occurred during the executive session, or that any improper  
19 action occurred during the executive session in violation of the Open Meetings Law, I would  
20 ask that you state your concerns for the record."  
21  
22

23 **Consider Resolution TC 2022-22 - A Resolution of the New Castle Town Council**  
24 **Authorizing the Coordination of the November 8, 2022 Election with Garfield**  
25 **County, Approving an Intergovernmental Agreement Regarding the Same and**  
26 **Setting Forth Other Details Relating Thereto.**

27 Clerk Harrison told the council that the resolution accomplished several things. It  
28 authorized coordination with the county for November election; it designated the town  
29 clerk as the election official and approved the IGA with Garfield County for election  
30 services.

31 **MOTION : Mayor A Riddile made a motion to approve Resolution TC 2022-22 , a**  
32 **Resolution of the New Castle Town Council Authorizing the Coordination of the**  
33 **November 8, 2022 Election with Garfield County, Approving an**  
34 **Intergovernmental Agreement Regarding the Same and Setting Forth Other**  
35 **Details Relating Thereto. Councilor G Riddile seconded the motion and it passed**  
36 **unanimously.**

37  
38 **Consent Agenda**

39 June 21, 2022 minutes

40 July 12, 2022 minutes

41 July 19, 2022 minutes

42 RG Lakota Golf Ops Optional Premises Liquor License Renewal

43 **MOTION: Mayor A Riddile made a motion to approve the consent agenda.**  
44 **Councilor Carey seconded the motion and it passed unanimously.**

45  
46  
47 **Staff Reports**

48 Town Administrator – Administrator Reynolds said that staff was working on the budget,

1 and he hoped that by the following week he and Treasurer Burk will have an initial look at  
2 revenues versus expenses. He said in the past few years the town revenues had been  
3 doing well, but they expected that will flatten out in the coming year. He said sales tax  
4 was a bit down, and tobacco tax and lodging tax had dropped off quite a bit. Administrator  
5 Reynolds said that town expenses were going up, but it was early to tell how it will end  
6 up. Administrator Reynolds said that he had been working with Interim Police Chief Chuck  
7 Burrows, and the department was doing pretty well. He said that the counseling firm he  
8 called in to work with the department had been in regular contact to check in.  
9 Administrator Reynolds said the counseling firm had provided some scholarship money for  
10 the officers to be able to attend a two-day conference for first responders. Administrator  
11 Reynolds said that local police chiefs had been in contact with Chief Burrows to help him  
12 and the officers with next steps. Administrator Reynolds said that he and Chief Burrows  
13 had met with Tony the previous week and exchanged personal belongings and town  
14 belongings. He said the meeting had gone very well, and it sounded like Tony was off in a  
15 much better direction and seemed to be doing well. Administrator Reynolds reminded the  
16 council that their retreat will be on September 24. Administrator Reynolds told the council  
17 that there were volunteer opportunities available for Burning Mountain Festival if anyone  
18 was interested. Administrator Reynolds said that there had not been any council work  
19 session, but with the budget coming up, there will be two or three work sessions.  
20 Administrator Reynolds said that in Burning Mountain Park there was a fence on the west  
21 side of the basketball court, and that fence will be removed, and the stage will be pushed  
22 back into the alley. He said there will be a small traffic lane left, but that the whole  
23 performance area will be increased with the stage moving back. Administrator Reynolds  
24 said that there was something in the municipal code that said that any expenditure of  
25 \$1,500.00 or more had to be double signed off by the treasurer and administrator. He  
26 said that code section was added years ago when \$1,500.00 used to buy something. He  
27 said if the council was amenable, staff wanted to change the dollar limitation to  
28 \$3,000.00. The council agreed and said that it could be raised to \$5,000.00  
29 Town Clerk – Clerk Harrison said she had been working on the filing 11 lawsuit. Clerk  
30 Harrison said she had been working on several CIRSA claims as well as budget. Attorney  
31 Carmer said that Filing 11 had filed an amended complaint the previous week. She said  
32 that her office will file a response by the end of the week.  
33 Town Treasurer – not present.  
34 Town Planner – not present.  
35 Public Works Director -  
36  
37

### 38 **Commission Reports**

39 Planning & Zoning Commission – Councilor G Riddile said that P&Z had met the previous  
40 week and they had learned that the town was being sued. He said that P&Z will have the  
41 Romero Group at the August 24 meeting.  
42 Historic Preservation Commission – Deputy Town Clerk Remi Bordelon said that there will  
43 be an HPC survey coming up on September 7 & 8, and it will be announced in the  
44 newsletter. She said that the survey will be on Main Street and will identify properties that  
45 are potentially eligible for designation. She also said they were working on a budget as  
46 well. Deputy Clerk Bordelon said that they were also working on the museum which now  
47 had running water. Deputy Clerk Bordelon said that HPC was organizing a small ribbon-  
48 cutting ceremony for the Old School House designation plaque setting.

1 Climate and Environment Commission- nothing to report.  
2 Senior Program - nothing to report.  
3 RFTA – Mayor A Riddile said he had gone to Washington DC in June to lobby for a grant  
4 and they had received 10.8 million dollars for the 27<sup>th</sup> Street underpass and to fill a gap  
5 on the maintenance facility. He also said that ridership on the hogback route was up 80  
6 percent from 2021.  
7 AGNC – Administrator Reynolds said that there was an AGNC meeting the following day  
8 and asked if anyone was filling in for Councilor Hazelton since he was out. He said he  
9 would attend the meeting, and Clerk Harrison said she could attend as well.  
10 GCE- nothing to report.  
11 EAB- nothing to report.  
12

### 13 **Council Comments**

14 Councilor Leland said that when the Middle Colorado Watershed was at council, they said  
15 they did not have a New Castle representative on their board. He asked if that was  
16 something the council should be doing or were they supposed to find someone.  
17 Administrator Reynolds said they were supposed to discuss it as council. Councilor Leland  
18 said they should all come up with some names. Councilor Copeland said that she felt like  
19 they were looking for someone from the water department. Councilor Caitlin said they  
20 were looking for someone with website experience because they guy leaving handled their  
21 website.  
22 Councilor Leland asked if the dog park had gone out for bids, and Administrator Reynolds  
23 said it had not.  
24 Councilor G Riddile said that Rides & Reggae was a hit, and he said he appreciated all of  
25 staff's help. He said that he felt they may have made three to five thousand dollar.  
26 Councilor Carey said that Rides & Reggae was a lot of fun.  
27 Councilor Carey said that she will not be at the staff retreat.  
28 Councilor Carey noted that KSE was watering at four in the afternoon, and they were way  
29 overwatering. It was causing issues because a pothole that had just be asphalted was  
30 back already because of the water.  
31 Administrator Reynolds said that he would reach out to the facilities director at RE2.  
32 Councilor Copeland asked if Public Works Director John Wenzel would be able to work on  
33 the code regarding snow storage since it had been something that came up so often.  
34 Administrator Reynolds said that he and Director Wenzel and Planner Smith had been  
35 working on updating the public works manual and it will go to P&Z and then to council.  
36 Administrator Reynolds said that as staff had been talking to developers, it was explained  
37 to them what would be expected of them since the public works manual was undergoing  
38 some changes. He said they were working well with staff.  
39 Councilor Copeland asked about the new pavement on the Castle Valley Trails.  
40 Administrator Reynolds explained that during paving season, because the town jobs were  
41 rather small, the town did not get to choose when the paving will be done but had to be  
42 ready for paving. That was why the trails got torn up and readied early in the season and  
43 have been waiting. Administrator Reynolds said staff had gotten the call late last week  
44 that they would be paving the next day. He said that was just how it worked.  
45 Mayor A Riddile said that they needed to schedule reviews for the administrator, treasurer  
46 and clerk. The council decided they will do the administrator on Sept. 20, 2022, treasurer  
47 on October 4, 2022 and the clerk on October 18, 2022. Clerk Harrison said that she will

1 send the review forms to the council members.

2

3 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Leland seconded**  
4 **the motion and it passed unanimously.**

5

6 The meeting adjourned at 9:33 p.m.

7

8

9 Respectively submitted,

10

11

12

13

---

Mayor Art Riddile

14

15

16

17

18

---

Town Clerk Melody Harrison, CMC

19

20

**TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - August 2022**

08/2022 INVOICES PAID	\$633,905.85
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	143,051.69
FED & STATE EMPLOYMENT TAXES (2)	60,760.29
RETIREMENT PLAN PAYMENTS (2)	24,565.45
CREDIT CARD FEES	<u>1,511.50</u>
<b>08/2022 TOTAL PAYMENTS</b>	<b><u>\$ 868,924.39</u></b>

LESS CAPITAL EXPENDITURES *	(362,529.62)
LESS CHARGE-BACKS **	(6,597.76)
LOAN PAYMENTS	-
REC CENTER DEPOSIT REFUNDS	<u>-</u>

**08/2022 OPERATING EXPENSES: \$499,797.01**

**\* CAPITAL:**

LoVa Trail West legal fees	154.00
Streets Chip Seal/Asphalt overlay	131,147.62
Bio-solid Drying Station	<u>231,228.00</u>
Total	<u><u>362,529.62</u></u>

**\*\*CHARGE-BACKS:**

Developer costs	<u>6,597.76</u>
-----------------	-----------------





Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		35978 07/20	City of GWS-climbing holds	07/10/2022	154.50	.00	154.50	54375	08/18/2022
		35978 07/20	Big John's-mounting hdwe	07/10/2022	40.99	.00	40.99	54375	08/18/2022
		35978 07/20	Amazon-climbing holds for	07/10/2022	44.99	.00	44.99	54375	08/18/2022
		35978 07/20	Potestio Bros-oil for mower	07/10/2022	87.05	.00	87.05	54375	08/18/2022
		35978 07/20	Potestio Bros-oil filters, mix	07/10/2022	51.43	.00	51.43	54375	08/18/2022
		35978 07/20	Potestio Bros-well cap for c	07/10/2022	1.06	.00	1.06	54375	08/18/2022
		35978 07/20	Potestio Bros-throttle cable	07/10/2022	83.42	.00	83.42	54375	08/18/2022
		35978 07/20	Yuckos INc-waste cans for	07/10/2022	295.00	.00	295.00	54375	08/18/2022
		35978 07/20	Big John's-keys for GRP p	07/10/2022	7.77	.00	7.77	54375	08/18/2022
		42362 07/20	Grainger-pressure gauges-	07/10/2022	120.13	.00	120.13	54375	08/18/2022
		43188 07/20	Indeed-employment ad for	07/10/2022	75.58	.00	75.58	54375	08/18/2022
		43188 07/20	Walmart-office supplies-ad	07/10/2022	25.68	.00	25.68	54375	08/18/2022
		43188 07/20	IIMC membership-Mel-adm	07/10/2022	175.00	.00	175.00	54375	08/18/2022
		43188 07/20	Zoom-meeting platform-ad	07/10/2022	14.99	.00	14.99	54375	08/18/2022
		43188 07/20	CMCA membership-Mel-ad	07/10/2022	137.08	.00	137.08	54375	08/18/2022
		43188 07/20	faxpipe-fax service-ps	07/10/2022	26.05	.00	26.05	54375	08/18/2022
		43188 07/20	Walmart-cleaning supplies-	07/10/2022	25.06	.00	25.06	54375	08/18/2022
		43188 07/20	USPS-package shipping-re	07/10/2022	13.90	.00	13.90	54375	08/18/2022
		43188 07/20	WholesaleSocks-noodles f	07/10/2022	76.43	.00	76.43	54375	08/18/2022
		48104 07/20	Amazon-cleaning supplies-	07/10/2022	24.96	.00	24.96	54375	08/18/2022
		48104 07/20	Amazon-cleaning supplies-	07/10/2022	87.78	.00	87.78	54375	08/18/2022
		48104 07/20	Amazon-flash drives for evi	07/10/2022	225.24	.00	225.24	54375	08/18/2022
		54490 07/20	adobe-subscription-admin	07/10/2022	14.99	.00	14.99	54375	08/18/2022
		54490 07/20	Aspen Airport-parking-admi	07/10/2022	26.00	.00	26.00	54375	08/18/2022
		54490 07/20	LaQuinta-lodging-training tr	07/10/2022	720.98	.00	720.98	54375	08/18/2022
		62667 07/20	Walmart-lab supplies-wwtp	07/10/2022	135.69	.00	135.69	54375	08/18/2022
		64801 07/20	Grease Monkey-vehicle ser	07/10/2022	119.51	.00	119.51	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.92	.00	20.92	54375	08/18/2022
		65405 07/20	amazon-ink for stamp-admi	07/10/2022	7.91	.00	7.91	54375	08/18/2022
		65405 07/20	amazon-stamp pad ink refill	07/10/2022	7.58	.00	7.58	54375	08/18/2022
		65405 07/20	amazon-stamp-"scanned" s	07/10/2022	23.89	.00	23.89	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.92	.00	20.92	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.92	.00	20.92	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.93	.00	20.93	54375	08/18/2022
		65405 07/20	amazon-cleaning supplies-t	07/10/2022	35.20	.00	35.20	54375	08/18/2022
		65405 07/20	amazon-cleaning supplies-t	07/10/2022	12.67	.00	12.67	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.92	.00	20.92	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.92	.00	20.92	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.92	.00	20.92	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.92	.00	20.92	54375	08/18/2022
		65405 07/20	Pitney Bowes-qrtly postage	07/10/2022	20.92	.00	20.92	54375	08/18/2022
		76907 07/20	HP Instant Ink-printer ink-w	07/10/2022	12.97	.00	12.97	54375	08/18/2022
		76907 07/20	FedEx-shipping-water	07/10/2022	15.10	.00	15.10	54375	08/18/2022
		76907 07/20	adobe-subscription-water	07/10/2022	14.99	.00	14.99	54375	08/18/2022
		76907 07/20	amazon-scale-wtp	07/10/2022	29.98	.00	29.98	54375	08/18/2022
		76907 07/20	amazon-cleaning supplie-w	07/10/2022	15.90	.00	15.90	54375	08/18/2022
		77442 07/20	City Market-employee supp	07/10/2022	62.14	.00	62.14	54375	08/18/2022
		77442 07/20	Walmart-employee support	07/10/2022	217.40	.00	217.40	54375	08/18/2022
		77442 07/20	City Market-employee supp	07/10/2022	9.69	.00	9.69	54375	08/18/2022
		77442 07/20	City Market-meeting suppli	07/10/2022	12.16	.00	12.16	54375	08/18/2022
		77442 07/20	Kenosha-CML conf dinner	07/10/2022	67.93	.00	67.93	54375	08/18/2022
		77442 07/20	Blue Moose-CML conferen	07/10/2022	50.26	.00	50.26	54375	08/18/2022
		77855 07/20	Walmart-office supplies-ps	07/10/2022	52.03	.00	52.03	54375	08/18/2022
		77855 07/20	City Market-staff picnic-ps	07/10/2022	56.36	.00	56.36	54375	08/18/2022
		77855 07/20	Big Johns-ps	07/10/2022	12.58	.00	12.58	54375	08/18/2022
		77855 07/20	EO Tech-ps	07/10/2022	20.00	.00	20.00	54375	08/18/2022
		81048 07/20	Amazon-umpire equipment	07/10/2022	34.06	.00	34.06	54375	08/18/2022
		81048 07/20	Amazon-umpire equipment	07/10/2022	34.06	.00	34.06	54375	08/18/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		81048 07/20	Amazon-arts & enrichment	07/10/2022	25.05	.00	25.05	54375	08/18/2022
		81048 07/20	Amazon-arts & enrichment	07/10/2022	38.19	.00	38.19	54375	08/18/2022
		81048 07/20	AMazon-comm ctr supplies	07/10/2022	104.76	.00	104.76	54375	08/18/2022
		81048 07/20	Amazon-comm ctr supplies	07/10/2022	57.98	.00	57.98	54375	08/18/2022
		81048 07/20	Amazon-4th of July supplie	07/10/2022	7.08	.00	7.08	54375	08/18/2022
		81048 07/20	Amazon-4th of July supplie	07/10/2022	14.99	.00	14.99	54375	08/18/2022
		81048 07/20	Dollar Tree-4th of July para	07/10/2022	106.60	.00	106.60	54375	08/18/2022
		83432 07/20	Big John's-mounting hdwe	07/10/2022	64.36	.00	64.36	54375	08/18/2022
		83432 07/20	Big John's-drain tubing,nut	07/10/2022	13.77	.00	13.77	54375	08/18/2022
		83432 07/20	Sprinkler Warehouse-irrigat	07/10/2022	136.54	.00	136.54	54375	08/18/2022
		90205 07/20	Elk Creek "Lunch with the	07/10/2022	100.33	.00	100.33	54375	08/18/2022
		93142 07/20	USPS-postage-ps	07/10/2022	20.90	.00	20.90	54375	08/18/2022
		94488 07/20	Rifle Chiropractic-CDL phy	07/10/2022	120.00	.00	120.00	54375	08/18/2022
		94488 07/20	AMazon-hose nozzle-wwtp	07/10/2022	28.99	.00	28.99	54375	08/18/2022
		Total 377:			7,919.88	.00	7,919.88		
385	Alpine Garden Center, Inc.	339843	flowers, soil, fertilizer for po	06/02/2022	241.82	.00	241.82	54308	08/04/2022
		Total 385:			241.82	.00	241.82		
475	American Fidelity Assuranc	D488170	08/2022 supplemental polic	08/01/2022	1,474.26	.00	1,474.26	54384	08/18/2022
		Total 475:			1,474.26	.00	1,474.26		
476	American Fidelity Assuranc	6058821	08.2022 flex payment - pay	08/04/2022	1,685.80	.00	1,685.80	54310	08/04/2022
		Total 476:			1,685.80	.00	1,685.80		
497	AlSCO, Inc	LGRA266125	mats, mops cleaned-comm	07/28/2022	80.89	.00	80.89	54309	08/04/2022
		LGRA266656	mats, mops cleaned-comm	08/11/2022	80.89	.00	80.89	54383	08/18/2022
		Total 497:			161.78	.00	161.78		
549	Anderson, Barry	COMM MKT	music for Community Mkt 0	08/01/2022	300.00	.00	300.00	54311	08/04/2022
		Total 549:			300.00	.00	300.00		
885	B.A. Lawrence LLC	BA73022	annual blower maintenanc	07/30/2022	2,700.00	.00	2,700.00	54312	08/04/2022
		Total 885:			2,700.00	.00	2,700.00		
935	Ball, Joel	COMM MKT	band for Community Marke	08/18/2022	400.00	.00	400.00	54385	08/18/2022
		Total 935:			400.00	.00	400.00		
946	Ballyhoo, LLC	401502	Rides & Reggae 2022 ban	08/01/2022	4,350.00	.00	4,350.00	54313	08/04/2022
		Total 946:			4,350.00	.00	4,350.00		
1359	Bordelon, Remi	MILEAGE JU	mileage reimb for CMCA In	07/13/2022	226.25	.00	226.25	54314	08/04/2022
		Total 1359:			226.25	.00	226.25		
1897	Caselle, Inc.	118712	08/22 software support-b&	08/01/2022	193.25	.00	193.25	54316	08/04/2022
		118712	08/22 softwre support-admi	08/01/2022	193.25	.00	193.25	54316	08/04/2022
		118712	08/22 software support-cou	08/01/2022	89.83	.00	89.83	54316	08/04/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		118712	08/22 software support-rec	08/01/2022	141.55	.00	141.55	54316	08/04/2022
		118712	08/22 software support-pks	08/01/2022	141.55	.00	141.55	54316	08/04/2022
		118712	08/22 software supooort-sts	08/01/2022	191.17	.00	191.17	54316	08/04/2022
		118712	08/22 software support-wat	08/01/2022	472.70	.00	472.70	54316	08/04/2022
		118712	08/22 software support-w/	08/01/2022	472.70	.00	472.70	54316	08/04/2022
		Total 1897:			1,896.00	.00	1,896.00		
1961	CEBT	INV0050397	09/22 health ins premium	08/10/2022	59,411.70	.00	59,411.70	54386	08/18/2022
		Total 1961:			59,411.70	.00	59,411.70		
1965	Cedar Networks	335059	08/2022 internet-town hall	08/01/2022	180.00	.00	180.00	54317	08/04/2022
		335060	08/2022 internet-comm ctr	08/01/2022	180.00	.00	180.00	54317	08/04/2022
		335064	08/2022 internet-ps	08/01/2022	90.00	.00	90.00	54317	08/04/2022
		335064	08/2022 internet-town hall	08/01/2022	45.00	.00	45.00	54317	08/04/2022
		335064	08/2022 internet-w/wtr	08/01/2022	45.00	.00	45.00	54317	08/04/2022
		Total 1965:			540.00	.00	540.00		
1993	CenturyLink	0558 774B 0	07.2022 fax lines-wtp	07/19/2022	154.19	.00	154.19	54318	08/04/2022
		9807 957B 0	07.2022 fax lines-ps	07/19/2022	81.14	.00	81.14	54318	08/04/2022
		Total 1993:			235.33	.00	235.33		
2065	Charles Engelbert Photogr	1296	Rides & Reggae 2022 phot	08/08/2022	1,500.00	.00	1,500.00	54387	08/18/2022
		Total 2065:			1,500.00	.00	1,500.00		
2145	CIRSA	221486	deductible for cyber inciden	08/08/2022	1,000.00	.00	1,000.00	54388	08/18/2022
		Total 2145:			1,000.00	.00	1,000.00		
2341	Coal Ridge High School Vo	SUMMER 20	2022 Jr Titans volleyball ca	08/11/2022	1,527.45	.00	1,527.45	54390	08/18/2022
		Total 2341:			1,527.45	.00	1,527.45		
2465	Colo. Dept. of Public Healt	FGD2022039	annual drinking water perm	07/26/2022	865.00	.00	865.00	54319	08/04/2022
		WU23112526	annual permit fee-backwas	07/14/2022	580.00	.00	580.00	54319	08/04/2022
		Total 2465:			1,445.00	.00	1,445.00		
2497	Colorado Analytical Lab	220708006	lab tests-wtp	07/15/2022	31.00	.00	31.00	54320	08/04/2022
		220719144	lab tests-wtp	07/27/2022	105.00	.00	105.00	54320	08/04/2022
		220720075	lab tests-TTHM & HAA5-wt	07/29/2022	455.00	.00	455.00	54320	08/04/2022
		Total 2497:			591.00	.00	591.00		
2653	Comcast	0203153 09-1	3 mos internet-Sep-Nov 20	07/26/2022	260.70	.00	260.70	54321	08/04/2022
		Total 2653:			260.70	.00	260.70		
2663	Commercial Tire Service, I	64970	tires for PW trailer-sts	08/11/2022	258.77	.00	258.77	54391	08/18/2022
		Total 2663:			258.77	.00	258.77		
2701	Concrete Equipment & Sup	248398CR	credit for previous payment	07/21/2022	7.75-	.00	7.75-	54322	08/04/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		336655	tools-sts	07/08/2022	147.00	.00	147.00	54322	08/04/2022
		337949	asphalt overlay-sts	07/22/2022	167.98	.00	167.98	54322	08/04/2022
		338076	tools-sts	07/25/2022	18.98	.00	18.98	54322	08/04/2022
		338990	asphalt overlay-sts	08/04/2022	43.88	.00	43.88	54392	08/18/2022
		Total 2701:			370.09	.00	370.09		
2729	Conoco Fleet	82754492	07/2022 fuel-b&p	07/31/2022	70.64	.00	70.64	54393	08/18/2022
		82754492	07/2022 fuel-admin	07/31/2022	121.95	.00	121.95	54393	08/18/2022
		82754492	07/2022 fuel-ps	07/31/2022	2,794.98	.00	2,794.98	54393	08/18/2022
		82754492	07/2022 fuel-rec	07/31/2022	67.14	.00	67.14	54393	08/18/2022
		82754492	07/2022 fuel-parks	07/31/2022	1,957.21	.00	1,957.21	54393	08/18/2022
		82754492	07/2022 fuel-sts	07/31/2022	1,168.96	.00	1,168.96	54393	08/18/2022
		82754492	07/2022 fuel-wtr	07/31/2022	648.38	.00	648.38	54393	08/18/2022
		82754492	07/2022 fuel-w/wtr	07/31/2022	619.70	.00	619.70	54393	08/18/2022
		Total 2729:			7,448.96	.00	7,448.96		
2749	Consolidated Electrical Dist	4983-102715	electrical parts-wwtp	07/07/2022	45.66	.00	45.66	54323	08/04/2022
		Total 2749:			45.66	.00	45.66		
2816	Core & Main, Inc.	R289611	sanitary sewer manhole rig	07/27/2022	434.82	.00	434.82	54324	08/04/2022
		Total 2816:			434.82	.00	434.82		
2877	Covenant Towing & Transp	22-NCPD-IM-	vehicle tow-2011 GMC Sier	07/25/2022	240.00	.00	240.00	54394	08/18/2022
		22-NCPD-IM-	vehicle tow-2006 Ford Ran	07/25/2022	240.00	.00	240.00	54394	08/18/2022
		Total 2877:			480.00	.00	480.00		
2881	Cox, Kelley	CITY MKT 07	community mkt supplies-re	07/21/2022	11.26	.00	11.26	54395	08/18/2022
		Total 2881:			11.26	.00	11.26		
2893	CPS Distributors, Inc	0007430605-	irrigation parts for Hot Shot	07/20/2022	214.40	.00	214.40	54325	08/04/2022
		0007438104-	irrigation parts for Hot Shot	07/21/2022	75.69	.00	75.69	54325	08/04/2022
		0007515075-	irrigation parts for Wagon	07/27/2022	121.49	.00	121.49	54325	08/04/2022
		0007686936-	sprinklers for Alder Park-pk	08/10/2022	268.22	.00	268.22	54396	08/18/2022
		0007729508-	stump treatment for tree re	08/15/2022	54.07	.00	54.07	54396	08/18/2022
		0007752972-	clock for Lakota roundabou	08/16/2022	246.84	.00	246.84	54396	08/18/2022
		Total 2893:			980.71	.00	980.71		
3009	CT Electric & Automation, L	15885	capacitors & electrical work	08/15/2022	850.91	.00	850.91	54397	08/18/2022
		15886	troubleshoot pumps at CV	08/15/2022	180.00	.00	180.00	54397	08/18/2022
		Total 3009:			1,030.91	.00	1,030.91		
3104	Dads Truck And Auto LLC	22322	vehicle tow-2011 Land Rov	07/21/2022	240.75	.00	240.75	54398	08/18/2022
		Total 3104:			240.75	.00	240.75		
3305	Dept. of the Interior / BLM	2022043649	Rides & Reggae BLM perm	08/15/2022	738.00	.00	738.00	54399	08/18/2022
		Total 3305:			738.00	.00	738.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
3529	DPC Industries, Inc.	737003375-2	chlorine-water	08/04/2022	1,319.01	.00	1,319.01	54400	08/18/2022
		DE73000516	demurrage-wtp	07/01/2022	100.00	.00	100.00	54326	08/04/2022
Total 3529:					1,419.01	.00	1,419.01		
3665	Earth-Wise Horticultural, In	92138	spray trees for insects @ B	08/04/2022	65.00	.00	65.00	54401	08/18/2022
		92139	spray trees for insects on C	08/04/2022	221.00	.00	221.00	54401	08/18/2022
		92140	spray trees for insects on 5	08/04/2022	184.00	.00	184.00	54401	08/18/2022
Total 3665:					470.00	.00	470.00		
3817	Ennis-Flint, Inc	267840	street crosswalk-sts	08/02/2022	501.00	.00	501.00	54402	08/18/2022
Total 3817:					501.00	.00	501.00		
3820	Enviro-Chem Analytical, In	14170463	lab tests-Acry,TPH,Areseni	08/14/2022	663.43	.00	663.43	54403	08/18/2022
Total 3820:					663.43	.00	663.43		
3953	Family Support Registry	07292022-A	Remittance ID 15120108 R	07/29/2022	142.61	.00	142.61	54327	08/04/2022
		08122022-A	Remittance ID 15120108 R	08/12/2022	142.61	.00	142.61	54404	08/18/2022
Total 3953:					285.22	.00	285.22		
4017	Fed Ex	5-436-47583	shipping-water	07/19/2022	15.16	.00	15.16	54328	08/04/2022
Total 4017:					15.16	.00	15.16		
4023	Feel Good Ent, LLC	RIDES & RE	Schwayze 08.06.2022-Rid	08/01/2022	1,050.00	.00	1,050.00	54329	08/04/2022
Total 4023:					1,050.00	.00	1,050.00		
4253	Freedom Mailing Service, I	43437	07/22 newsletter-admin	08/02/2022	24.11	.00	24.11	54405	08/18/2022
		43437	07/22 util bills-water	08/02/2022	305.22	.00	305.22	54405	08/18/2022
		43437	07/22 util bills-trash	08/02/2022	83.00	.00	83.00	54405	08/18/2022
		43437	07/2022 util bills-w/water	08/02/2022	305.23	.00	305.23	54405	08/18/2022
Total 4253:					717.56	.00	717.56		
4263	Frisbee's Appliance & Rep	018549	Ice machine repairs - Com	07/02/2022	214.24	.00	214.24	54406	08/18/2022
Total 4263:					214.24	.00	214.24		
4315	Gabuardi, Liz	DEP REFUN	deposit refund for 07.30.20	07/30/2022	350.00	.00	350.00	54330	08/04/2022
Total 4315:					350.00	.00	350.00		
4323	Gallegos, Maria D	07252022	PD cleaning 07.09,07.23.2	07/25/2022	112.50	.00	112.50	54407	08/18/2022
		07252022	Town hall cleaning 07.02.0	07/25/2022	280.00	.00	280.00	54407	08/18/2022
Total 4323:					392.50	.00	392.50		
4377	Garcia, Samuel & Leticia	AUGUST 202	08/2022 parking lot rent	08/01/2022	500.00	.00	500.00	54331	08/04/2022
Total 4377:					500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	230060	06/2022 legal fees-general	06/30/2022	2,836.63	.00	2,836.63	54332	08/04/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		230061	06/2022 legal fees-general	06/30/2022	90.16	.00	90.16	54332	08/04/2022
		230062	06/2022 legal fees-police	06/30/2022	728.00	.00	728.00	54332	08/04/2022
		230063	06/2022 legal fees-code re	06/30/2022	92.00	.00	92.00	54332	08/04/2022
		230064	06/2022 legal fees-review s	06/30/2022	418.00	.00	418.00	54332	08/04/2022
		230065	06/2022 legal fees-LoVa Tr	06/30/2022	154.00	.00	154.00	54332	08/04/2022
		230066	06/2022 legal fees-general	06/30/2022	115.00	.00	115.00	54332	08/04/2022
		230068	06/2022 legal fees-Filing 11	06/30/2022	651.63	.00	651.63	54332	08/04/2022
		230069	06/2022 legal fees-BLD Gr	06/30/2022	1,352.13	.00	1,352.13	54332	08/04/2022
		230070	06/2022 legal fees-resoluti	06/30/2022	3,036.00	.00	3,036.00	54332	08/04/2022
		230071	06/2022 legal fees-Whiteho	06/30/2022	318.00	.00	318.00	54332	08/04/2022
	Total 4405:				9,791.55	.00	9,791.55		
4441	Garfield County Clerk	08012022	recording fee-5 tax liens	08/01/2022	115.00	.00	115.00	54333	08/04/2022
		08152022	recording fee-4 tax liens-w	08/15/2022	46.00	.00	46.00	54408	08/18/2022
		08152022	recording fee-4 tax liens-w/	08/15/2022	46.00	.00	46.00	54408	08/18/2022
	Total 4441:				207.00	.00	207.00		
4461	Garfield County Treasurer	2022-000000	2022 mosquito control prog	07/20/2022	6,300.00	.00	6,300.00	54334	08/04/2022
	Total 4461:				6,300.00	.00	6,300.00		
4465	Garfield County Treasurer	246559	dump fees @ landfill in Rifl	08/05/2022	11.00	.00	11.00	54409	08/18/2022
	Total 4465:				11.00	.00	11.00		
4541	Genes Lock & Key	41353	Town Hall locks rekeyed-to	08/15/2022	422.50	.00	422.50	54410	08/18/2022
	Total 4541:				422.50	.00	422.50		
4725	GMCO LLC of Colorado	2849	chip seal project-sts	07/29/2022	130,935.76	.00	130,935.76	54335	08/04/2022
	Total 4725:				130,935.76	.00	130,935.76		
4877	Grand Junction Pipe	1350498	fire hydrant repair parts-wt	07/26/2022	1,021.46	.00	1,021.46	54336	08/04/2022
		1350498	sanitary sewer manhole ris	07/26/2022	385.62	.00	385.62	54336	08/04/2022
		1353475	200' discharge hose for P	08/03/2022	504.10	.00	504.10	54411	08/18/2022
	Total 4877:				1,911.18	.00	1,911.18		
4923	Gray, Mark	COMM MKT	band for Community Marke	08/18/2022	400.00	.00	400.00	54412	08/18/2022
	Total 4923:				400.00	.00	400.00		
5020	Guilty Pleasure	COMM MKT	band for comm mkt 08.04.2	08/01/2022	300.00	.00	300.00	54337	08/04/2022
	Total 5020:				300.00	.00	300.00		
5593	Hy-Way Feed & Ranch Su	S121417	product for weeds in Red R	08/12/2022	79.90	.00	79.90	54413	08/18/2022
	Total 5593:				79.90	.00	79.90		
5633	Impressions of Aspen Inc.	35493	office supplies-b&p	07/25/2022	103.13	.00	103.13	54338	08/04/2022
		35495	office supplies-b&p	07/25/2022	29.99	.00	29.99	54338	08/04/2022
		35495	office supplies-admin	07/25/2022	186.64	.00	186.64	54338	08/04/2022
		35495	office supplies-ps	07/25/2022	29.99	.00	29.99	54338	08/04/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		35537	office supplies-b&p	08/08/2022	52.14	.00	52.14	54414	08/18/2022
		35537	office supplies-admin	08/08/2022	107.74	.00	107.74	54414	08/18/2022
		35537	office supplies-ps	08/08/2022	105.63	.00	105.63	54414	08/18/2022
		35537	supplies for Town Hall-town	08/08/2022	81.55	.00	81.55	54414	08/18/2022
		35537	office supplies-rec	08/08/2022	105.63	.00	105.63	54414	08/18/2022
		35538	supplies for Town Hall-town	08/08/2022	59.84	.00	59.84	54414	08/18/2022
		Total 5633:			862.28	.00	862.28		
5681	Innermountain Dist. Co.	6004548	paper towels for restrooms-	08/15/2022	90.00	.00	90.00	54415	08/18/2022
		Total 5681:			90.00	.00	90.00		
5913	John Cutler & Associates	2021 AUDIT	2021 audit fees - final bill-b	08/03/2022	175.00	.00	175.00	54339	08/04/2022
		2021 AUDIT	2021 audit fees -final bill-a	08/03/2022	500.00	.00	500.00	54339	08/04/2022
		2021 AUDIT	2021 audit fees - final bill-p	08/03/2022	250.00	.00	250.00	54339	08/04/2022
		2021 AUDIT	2021 audit fees - final bill-r	08/03/2022	175.00	.00	175.00	54339	08/04/2022
		2021 AUDIT	2021 audit fees - final bill-p	08/03/2022	175.00	.00	175.00	54339	08/04/2022
		2021 AUDIT	2021 audit fees - final bill-st	08/03/2022	175.00	.00	175.00	54339	08/04/2022
		2021 AUDIT	2021 audit fees - final bill-w	08/03/2022	625.00	.00	625.00	54339	08/04/2022
		2021 AUDIT	2021 audit fees - final bill-w	08/03/2022	425.00	.00	425.00	54339	08/04/2022
		Total 5913:			2,500.00	.00	2,500.00		
6037	Karp, Neu, Hanlon, P.C.	36138	legal fees - water	07/08/2022	1,418.00	.00	1,418.00	54340	08/04/2022
		36428	07.2022 water legal service	08/03/2022	607.00	.00	607.00	54416	08/18/2022
		Total 6037:			2,025.00	.00	2,025.00		
6253	Kuersten Construction, LL	BIO-SOLID P	bio-solids station FMLD gra	07/31/2022	211,678.00	.00	211,678.00	54342	08/04/2022
		Total 6253:			211,678.00	.00	211,678.00		
6693	Lowe's Business Acct/GEC	033027 6 07/	lumber for DHD obstacle	07/17/2022	441.33	.00	441.33	54343	08/04/2022
		033027 6 07/	paint for new DHD obstacle	07/17/2022	92.65	.00	92.65	54343	08/04/2022
		033027 6 07/	supplies to build new DHD	07/17/2022	411.12	.00	411.12	54343	08/04/2022
		033027 6 07/	paint & paint supplies for D	07/17/2022	144.07	.00	144.07	54343	08/04/2022
		033027 6 07/	supplies for DHD	07/17/2022	46.47	.00	46.47	54343	08/04/2022
		033027 6 07/	paint & misc supplies for D	07/17/2022	91.02	.00	91.02	54343	08/04/2022
		033027 6 07/	tires for push mowers-park	07/17/2022	79.72	.00	79.72	54343	08/04/2022
		033027 6 07/	paint for time clocks, irrigati	07/17/2022	73.44	.00	73.44	54343	08/04/2022
		033027 6 07/	spray paint-parks	07/17/2022	39.78	.00	39.78	54343	08/04/2022
		033027 6 07/	line for line trimmers-parks	07/17/2022	16.61	.00	16.61	54343	08/04/2022
		033027 6 07/	trowels, plug kits & line for t	07/17/2022	69.73	.00	69.73	54343	08/04/2022
		033027 6 07/	string for line trimmers-park	07/17/2022	33.22	.00	33.22	54343	08/04/2022
		033027 6 07/	tools-sts	07/17/2022	79.35	.00	79.35	54343	08/04/2022
		033027 6 07/	equipment maint-sts	07/17/2022	8.14	.00	8.14	54343	08/04/2022
		033027 6 07/	plumbing parts-wwtp	07/17/2022	75.97	.00	75.97	54343	08/04/2022
		033027 6 07/	electrical parts for PW offic	07/17/2022	242.07	.00	242.07	54343	08/04/2022
		033027 6 07/	tools-wwtp	07/17/2022	50.01	.00	50.01	54343	08/04/2022
		Total 6693:			1,994.70	.00	1,994.70		
6894	Marley Patrick	JULY 2022	coffee shop art project-rec	07/27/2022	75.00	.00	75.00	54344	08/04/2022
		Total 6894:			75.00	.00	75.00		



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
6953	Master Petroleum	2116750	m&o-sts	08/01/2022	16.44	.00	16.44	54345	08/04/2022
Total 6953:					16.44	.00	16.44		
7009	Maurer Miller , Amanda	162	08/22 judge fee-court	08/08/2022	1,000.00	.00	1,000.00	54417	08/18/2022
Total 7009:					1,000.00	.00	1,000.00		
7109	MCPH Regional Lab	1996-22	lab tests-water	07/20/2022	20.00	.00	20.00	54346	08/04/2022
		1997-22	lab tests-water	07/20/2022	20.00	.00	20.00	54346	08/04/2022
		1998-22	lab tests-water	07/20/2022	20.00	.00	20.00	54346	08/04/2022
		2172-22	bac-t test-water	08/03/2022	20.00	.00	20.00	54418	08/18/2022
		2173-22	bac-t test-water	08/03/2022	20.00	.00	20.00	54418	08/18/2022
		2174-22	bac-t test-water	08/03/2022	20.00	.00	20.00	54418	08/18/2022
Total 7109:					120.00	.00	120.00		
7345	Micro Plastics	141197	Remi deputy clerk name pl	07/19/2022	48.49	.00	48.49	54347	08/04/2022
		141227	softball medals-rec	07/20/2022	249.30	.00	249.30	54347	08/04/2022
		141250	school plaque for HPC desi	07/22/2022	347.88	.00	347.88	54347	08/04/2022
		141406	dash plaques for car show-	08/08/2022	432.63	.00	432.63	54419	08/18/2022
		141483	name plates for Interim Poli	08/10/2022	39.94	.00	39.94	54419	08/18/2022
Total 7345:					1,118.24	.00	1,118.24		
7591	Mountain Beverage	W-1232247	beverages for Rides & Reg	08/05/2022	4,910.20	.00	4,910.20	54420	08/18/2022
Total 7591:					4,910.20	.00	4,910.20		
7633	Mountain View Tree Farm	40893	product to spray for insects	08/11/2022	112.00	.00	112.00	54421	08/18/2022
		41994	drech for trees insect contr	08/17/2022	112.00	.00	112.00	54421	08/18/2022
Total 7633:					224.00	.00	224.00		
7637	Mountain Waste & Recyclin	5046004	07.2022 trash service	07/31/2022	46,164.47	.00	46,164.47	54348	08/04/2022
		5047655V32	town hall trash-town maint	08/01/2022	32.55	.00	32.55	54422	08/18/2022
		5047655V32	comm ctr trash-rec	08/01/2022	580.25	.00	580.25	54422	08/18/2022
		5047655V32	public works trash-sts	08/01/2022	297.68	.00	297.68	54422	08/18/2022
		5047655V32	porta jons-w/wtr	08/01/2022	1,312.65	.00	1,312.65	54422	08/18/2022
		5047655V32	trash-w/wtr	08/01/2022	110.25	.00	110.25	54422	08/18/2022
		5050849V32	receptacle for 4th of July p	08/01/2022	250.00	.00	250.00	54422	08/18/2022
		5050850V32	waste receptacle for DHD-	08/01/2022	1,040.00	.00	1,040.00	54422	08/18/2022
Total 7637:					49,787.85	.00	49,787.85		
7781	Nalco Company	6601359673	coagulant-wtp	07/22/2022	2,079.77	.00	2,079.77	54349	08/04/2022
		6601359674	coagulant-wtp	07/22/2022	6,237.77	.00	6,237.77	54349	08/04/2022
Total 7781:					8,317.54	.00	8,317.54		
7849	NCPWF, LLC	147	solar electricity 03.21-04.1	06/01/2022	751.80	.00	751.80	54350	08/04/2022
		149	solar electricity 05.18-06.1	07/30/2022	921.44	.00	921.44	54350	08/04/2022
Total 7849:					1,673.24	.00	1,673.24		
8025	Newman Signs, Inc	TRFINV0410	street signs-streets	07/25/2022	207.75	.00	207.75	54351	08/04/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 8025:					207.75	.00	207.75		
8357	Paper Wise	000151-R-00	document shredding-admin	08/01/2022	60.00	.00	60.00	54352	08/04/2022
Total 8357:					60.00	.00	60.00		
8609	Pinnacol Assurance	20985748	workers comp ins-b&p	08/09/2022	147.88	.00	147.88	54423	08/18/2022
		20985748	workers comp ins-admin	08/09/2022	402.42	.00	402.42	54423	08/18/2022
		20985748	workers comp ins-public sa	08/09/2022	1,150.49	.00	1,150.49	54423	08/18/2022
		20985748	workers comp ins-muni ct	08/09/2022	23.64	.00	23.64	54423	08/18/2022
		20985748	workers comp ins-town mai	08/09/2022	26.93	.00	26.93	54423	08/18/2022
		20985748	workers comp ins-rec	08/09/2022	267.71	.00	267.71	54423	08/18/2022
		20985748	workers comp ins-parks	08/09/2022	256.06	.00	256.06	54423	08/18/2022
		20985748	workers comp ins-sts	08/09/2022	310.89	.00	310.89	54423	08/18/2022
		20985748	workers comp ins-water	08/09/2022	516.83	.00	516.83	54423	08/18/2022
		20985748	workers comp ins-w/water	08/09/2022	528.15	.00	528.15	54423	08/18/2022
Total 8609:					3,631.00	.00	3,631.00		
8615	Pioneer Athletics & MTP	INV850646	field paint-flag football-rec	08/16/2022	215.72	.00	215.72	54424	08/18/2022
		INV850646	field paint-micro soccer-rec	08/16/2022	215.72	.00	215.72	54424	08/18/2022
		INV850646	field paint-adult soccer-rec	08/16/2022	215.71	.00	215.71	54424	08/18/2022
Total 8615:					647.15	.00	647.15		
8641	Pitney Bowes - Purchase P	08082022	postage-b&p	08/08/2022	30.21	.00	30.21	8302022	08/18/2022
		08082022	postage-admin	08/08/2022	46.96	.00	46.96	8302022	08/18/2022
		08082022	postage-ps	08/08/2022	49.36	.00	49.36	8302022	08/18/2022
		08082022	postage-muni ct	08/08/2022	9.41	.00	9.41	8302022	08/18/2022
		08082022	postage-rec ctr	08/08/2022	39.06	.00	39.06	8302022	08/18/2022
		08082022	postage-sts	08/08/2022	39.08	.00	39.08	8302022	08/18/2022
		08082022	postage-water	08/08/2022	43.70	.00	43.70	8302022	08/18/2022
		08082022	postage-w/water	08/08/2022	43.72	.00	43.72	8302022	08/18/2022
Total 8641:					301.50	.00	301.50		
8646	SunCentral	7C1A7EF0	06/22 solar-town hall	06/30/2022	71.98	.00	71.98	54359	08/04/2022
		7C1A7EF0	06/22 solar-rec	06/30/2022	235.23	.00	235.23	54359	08/04/2022
		7C1A7EF0	06/22 solar-parks	06/30/2022	54.98	.00	54.98	54359	08/04/2022
		7C1A7EF0	06/22 solar-sts	06/30/2022	92.40	.00	92.40	54359	08/04/2022
		7C1A7EF0	06/22 solar-street lights	06/30/2022	271.98	.00	271.98	54359	08/04/2022
		7C1A7EF0	06/22 solar-town hall	06/30/2022	71.98	.00	71.98	54359	08/04/2022
		7C1A7EF0	06/22 solar-wtp	06/30/2022	2,950.44	.00	2,950.44	54359	08/04/2022
		7C1A7EF0	06/22 solar-raw water	06/30/2022	802.69	.00	802.69	54359	08/04/2022
		7C1A7EF0	06/22 solar-town hall	06/30/2022	71.98	.00	71.98	54359	08/04/2022
		7C1A7EF0	06/22 solar-wwtp	06/30/2022	6,317.10	.00	6,317.10	54359	08/04/2022
		7C1A7EF0	06/2022 solar-south util	06/30/2022	69.14	.00	69.14	54359	08/04/2022
Total 8646:					11,009.90	.00	11,009.90		
9203	Reynolds, David	08092022	finance dept lunch meeting	08/09/2022	54.00	.00	54.00	54425	08/18/2022
Total 9203:					54.00	.00	54.00		
9206	Rhinehart Oil Co., LLC	IN-969265-2	propane-sts	08/01/2022	16.44	.00	16.44	54426	08/18/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 9206:					16.44	.00	16.44		
9469	Roaring Fork Mountain Bik	JULY 2022	New Castle Trails signage	07/20/2022	5,000.00	.00	5,000.00	54354	08/04/2022
Total 9469:					5,000.00	.00	5,000.00		
9881	Sandys Office Supply	364296	office supplies-rec	08/11/2022	81.58	.00	81.58	54427	08/18/2022
		3664295	printer ink-rec	08/11/2022	497.43	.00	497.43	54427	08/18/2022
Total 9881:					579.01	.00	579.01		
9945	Schmueser, Gordon, Meyer	93128A-346	07/2022 eng fees-Filing 6B	07/29/2022	930.00	.00	930.00	54355	08/04/2022
		93128A-346	07/2022 eng fees-ERR wat	07/29/2022	310.00	.00	310.00	54355	08/04/2022
		93128A-346	07/2022 eng fees-zoning m	07/29/2022	100.00	.00	100.00	54355	08/04/2022
		93128A-346	07/2022 eng fees-general	07/29/2022	520.00	.00	520.00	54355	08/04/2022
		93128A-346	07/2022 eng fees-biosolid	07/29/2022	775.00	.00	775.00	54355	08/04/2022
Total 9945:					2,635.00	.00	2,635.00		
10135	Signature Event Rental	228221067-3	final payment for tent rental	08/01/2022	483.74	.00	483.74	54356	08/04/2022
		228221067B	balance due for tent rental-	08/03/2022	95.87	.00	95.87	54428	08/18/2022
Total 10135:					579.61	.00	579.61		
10383	Southern Glazer's Of CO	2871988	liquor for Rides & Reggae	07/28/2022	1,109.20	.00	1,109.20	54357	08/04/2022
Total 10383:					1,109.20	.00	1,109.20		
10409	Specialty Incentives, Inc.	73853	koosies for Rides & Regga	07/18/2022	270.36	.00	270.36	54429	08/18/2022
		74186	shirts & racing T's for Rides	07/26/2022	2,015.87	.00	2,015.87	54429	08/18/2022
		74570	cups for Rides & Reggae 2	08/04/2022	849.47	.00	849.47	54429	08/18/2022
Total 10409:					3,135.70	.00	3,135.70		
10423	Speedy, Julia K.	JULY 2022	Tiny Dancer-July 19 & 26,	07/27/2022	218.40	.00	218.40	54358	08/04/2022
Total 10423:					218.40	.00	218.40		
10879	Texas Life Insurance Comp	SM0F2R202	09/2022 premium-supp life	08/15/2022	68.95	.00	68.95	54430	08/18/2022
Total 10879:					68.95	.00	68.95		
10887	TextMyGov	500815	software mgmt support Aug	08/10/2022	5,100.00	.00	5,100.00	54431	08/18/2022
Total 10887:					5,100.00	.00	5,100.00		
10904	The Hip Abduction, Inc	RIDES & RE	Rides & Reggae 2022 ban	08/01/2022	2,300.00	.00	2,300.00	54360	08/04/2022
Total 10904:					2,300.00	.00	2,300.00		
10981	Timber Line Elect. & Contr	21558	moscad to Allen Bradley up	07/20/2022	11,745.00	.00	11,745.00	54361	08/04/2022
Total 10981:					11,745.00	.00	11,745.00		
11147	Trinity SCS, Inc	4191	safety apparel-parks	07/15/2022	236.26	.00	236.26	54362	08/04/2022
		4191	safety apparel-streets	07/15/2022	236.26	.00	236.26	54362	08/04/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 11147:					472.52	.00	472.52		
11285	Upper Case Printing, Ink	18520	business cards-b&p	07/13/2022	24.45	.00	24.45	54363	08/04/2022
		18532	city business cards-admin	07/19/2022	39.45	.00	39.45	54363	08/04/2022
		18557	08/2022 newsletter-admin	08/01/2022	583.20	.00	583.20	54432	08/18/2022
		18584	utility bill forms-water	08/01/2022	273.38	.00	273.38	54432	08/18/2022
		18584	utility bill forms-w/water	08/01/2022	273.37	.00	273.37	54432	08/18/2022
Total 11285:					1,193.85	.00	1,193.85		
11321	USA Bluebook	052501	m&o distribution-wtp	07/21/2022	324.91	.00	324.91	54364	08/04/2022
		052592	water meter seal kits-wtp	07/21/2022	124.75	.00	124.75	54364	08/04/2022
Total 11321:					449.66	.00	449.66		
11345	Utility Notification Center-C	222071006	07/2022 locates-wtr	07/31/2022	18.85	.00	18.85	54365	08/04/2022
		222071006	07/2022 locates-w/wtr	07/31/2022	18.85	.00	18.85	54365	08/04/2022
Total 11345:					37.70	.00	37.70		
11385	Valley Lumber Company	2208-231326	door handle for Coal Ridge	08/02/2022	64.99	.00	64.99	54366	08/04/2022
		2208-232878	wood screws to repair benc	08/04/2022	8.40	.00	8.40	54433	08/18/2022
Total 11385:					73.39	.00	73.39		
11493	Verizon Wireless	9912620089	08/2022 cell phones-b&p	08/03/2022	50.84	.00	50.84	54434	08/18/2022
		9912620089	08/2022 cell phones-admin	08/03/2022	101.68	.00	101.68	54434	08/18/2022
		9912620089	08/2022 cell phones-ps	08/03/2022	610.08	.00	610.08	54434	08/18/2022
		9912620089	08/2022 cell phones-rec	08/03/2022	90.85	.00	90.85	54434	08/18/2022
		9912620089	08/2022 cell phones-parks	08/03/2022	152.52	.00	152.52	54434	08/18/2022
		9912620089	08/2022 cell phones-sts	08/03/2022	152.52	.00	152.52	54434	08/18/2022
		9912620089	08/2022 cell phones-water	08/03/2022	262.12	.00	262.12	54434	08/18/2022
		9912620089	08/2022 cell phones-w/wtr	08/03/2022	50.84	.00	50.84	54434	08/18/2022
Total 11493:					1,471.45	.00	1,471.45		
11585	Wagner Equipment Co.	S02W091661	backhoe maintenance-sts	08/03/2022	744.00	.00	744.00	54435	08/18/2022
Total 11585:					744.00	.00	744.00		
11790	Wells, Cassie	COMM MKT	facepainting for comm mar	08/04/2022	200.00	.00	200.00	54368	08/04/2022
		COMM MKT	facepainting for comm mar	08/04/2022	200.00	.00	200.00	54374	08/04/2022
		COMM MKT	facepainting for comm mar	08/18/2022	200.00	.00	200.00	54436	08/18/2022
		COMM MKT	facepainting for comm mar	08/18/2022	200.00	.00	200.00	54440	08/18/2022
Total 11790:					800.00	.00	800.00		
12034	Williams Tribe	207	t-shirts for DHD-rec	07/24/2022	1,767.00	.00	1,767.00	54369	08/04/2022
Total 12034:					1,767.00	.00	1,767.00		
12185	XCel Energy	788228372	07/2022 utilities - museum	07/18/2022	12.25	.00	12.25	54371	08/04/2022
		788361478	07/2022 utilities - EV chargi	07/18/2022	112.97	.00	112.97	54371	08/04/2022
		788396669	07/2022 utilities - evidence	07/18/2022	53.70	.00	53.70	54371	08/04/2022
		789340941	07/2022 utilities - town hall	07/26/2022	61.51	.00	61.51	54371	08/04/2022
		789340941	07/2022 utilities - comm ctr	07/26/2022	494.80	.00	494.80	54371	08/04/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		789340941	07/2022 utilities - parks	07/26/2022	53.49	.00	53.49	54371	08/04/2022
		789340941	07/2022 utilities - sts	07/26/2022	5.97	.00	5.97	54371	08/04/2022
		789340941	07/2022 utilities - st lights	07/26/2022	3,159.59	.00	3,159.59	54371	08/04/2022
		789340941	07/2022 utilities - town hall	07/26/2022	61.51	.00	61.51	54371	08/04/2022
		789340941	07/2022 utilities - wtp	07/26/2022	3,904.77	.00	3,904.77	54371	08/04/2022
		789340941	07/2022 utilities - raw water	07/26/2022	1,416.23	.00	1,416.23	54371	08/04/2022
		789340941	07/2022 utilities - town hall	07/26/2022	61.51	.00	61.51	54371	08/04/2022
		789340941	07/2022 utilities - wwtp	07/26/2022	2,432.79	.00	2,432.79	54371	08/04/2022
		789340941	07/2022 utilities - south utili	07/26/2022	102.38	.00	102.38	54371	08/04/2022
		789713606	07/2022 utilities - parks	07/28/2022	28.81	.00	28.81	54371	08/04/2022
		789713606	07/2022 utilities - sts	07/28/2022	28.81	.00	28.81	54371	08/04/2022
		789713606	07/2022 utilities - wtp	07/28/2022	28.81	.00	28.81	54371	08/04/2022
		789713606	07/2022 utilities - raw water	07/28/2022	494.07	.00	494.07	54371	08/04/2022
		789713606	07/2022 utilities - wwtp	07/28/2022	28.82	.00	28.82	54371	08/04/2022
		Total 12185:			12,542.79	.00	12,542.79		
12193	Xpress Bill Pay	66863	07/2022 cc fees-water	07/31/2022	355.22	.00	355.22	8052022	08/05/2022
		66863	07.2022 credit card fees w/	07/31/2022	355.21	.00	355.21	8052022	08/05/2022
		Total 12193:			710.43	.00	710.43		
12213	Broadvoice	306797	08/22 phone svc-admin	08/01/2022	309.56	.00	309.56	54315	08/04/2022
		306797	08/22 phone svc-ps	08/01/2022	142.30	.00	142.30	54315	08/04/2022
		306797	08/22 phone svc-rec	08/01/2022	87.57	.00	87.57	54315	08/04/2022
		306797	08/22 phone svc-pks	08/01/2022	65.68	.00	65.68	54315	08/04/2022
		306797	08/22 phone svc-sts	08/01/2022	65.68	.00	65.68	54315	08/04/2022
		306797	08/22 phone svc-water	08/01/2022	269.00	.00	269.00	54315	08/04/2022
		306797	08/22 phone svc-w/water	08/01/2022	269.00	.00	269.00	54315	08/04/2022
		Total 12213:			1,208.79	.00	1,208.79		
12233	Your Parts Haus	669066	maint on P-5, 2017 Chevy-	07/19/2022	357.53	.00	357.53	54372	08/04/2022
		669318	tools-streets	07/21/2022	86.18	.00	86.18	54372	08/04/2022
		669524	parts for shop & truck clean	07/22/2022	111.88	.00	111.88	54372	08/04/2022
		670779	wire harness-wtp	08/01/2022	90.48	.00	90.48	54439	08/18/2022
		670910	return BMR kit-wtr	08/02/2022	28.49-	.00	28.49-	54439	08/18/2022
		671183	spark plugs for mowers-par	08/04/2022	31.44	.00	31.44	54439	08/18/2022
		Total 12233:			649.02	.00	649.02		
12269	Zancanella and Associates,	28375	06/2022 eng acctg-water	07/15/2022	1,280.50	.00	1,280.50	54373	08/04/2022
		Total 12269:			1,280.50	.00	1,280.50		
12374	ProVelocity	35974	IT support svcs-b&p	08/01/2022	398.93	.00	398.93	8152022	08/15/2022
		35974	IT support svcs-admin	08/01/2022	475.13	.00	475.13	8152022	08/15/2022
		35974	IT support svcs-ps	08/01/2022	430.31	.00	430.31	8152022	08/15/2022
		35974	IT support svcs-rec	08/01/2022	452.72	.00	452.72	8152022	08/15/2022
		35974	IT support svcs-pks	08/01/2022	398.93	.00	398.93	8152022	08/15/2022
		35974	IT support svcs-sts	08/01/2022	484.10	.00	484.10	8152022	08/15/2022
		35974	IT support svcs-wtr	08/01/2022	923.37	.00	923.37	8152022	08/15/2022
		35974	IT support svcs-w/wtr	08/01/2022	918.91	.00	918.91	8152022	08/15/2022
		Total 12374:			4,482.40	.00	4,482.40		
12499	Kash'd Out Corp	RIDES & RE	Rides & Reggae 08.06.202	08/01/2022	2,050.00	.00	2,050.00	54341	08/04/2022

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12499:					2,050.00	.00	2,050.00		
12524	WR Communications Inc	1697 MARKE 2201_TNC	letters for survey to TONC- public survey for SRO ball	08/08/2022 08/01/2022	2,666.04 4,500.00	.00 .00	2,666.04 4,500.00	54437 54370	08/18/2022 08/04/2022
Total 12524:					7,166.04	.00	7,166.04		
12649	Cloud 9 Sign & Design Co.	158	CEC parade banner for Ear	08/17/2022	45.00	.00	45.00	54389	08/18/2022
Total 12649:					45.00	.00	45.00		
12764	Pye Barker Fire & Safety, L	PSI789517 PSI812549 PSI812549	kitchen & fire extinguisher i fire ext inspections-wtr fire ext inspections-w/water	06/02/2022 07/06/2022 07/06/2022	587.04 219.00 219.00	.00 .00 .00	587.04 219.00 219.00	54353 54353 54353	08/04/2022 08/04/2022 08/04/2022
Total 12764:					1,025.04	.00	1,025.04		
12794	Xerox Financial Services	3422523 3422523 3422523 3422523 3422523 3422524	copier lease & prints-b&p copier lease & prints-admin copier lease & prints-rec copier lease & prints-water copier lease & prints-w/wat copier lease & prints- polic	08/10/2022 08/10/2022 08/10/2022 08/10/2022 08/10/2022 08/10/2022	63.69 63.69 63.69 63.69 63.67 161.12	.00 .00 .00 .00 .00 .00	63.69 63.69 63.69 63.69 63.67 161.12	54438 54438 54438 54438 54438 54438	08/18/2022 08/18/2022 08/18/2022 08/18/2022 08/18/2022 08/18/2022
Total 12794:					479.55	.00	479.55		
12839	Vernon Manufacturing	19474	cross connection control de	07/26/2022	470.00	.00	470.00	54367	08/04/2022
Total 12839:					470.00	.00	470.00		
Grand Totals:					633,905.85	.00	633,905.85		

## Report Criteria:

Detail report type printed

DR 8400 (03/10/22)  
**COLORADO DEPARTMENT OF REVENUE**  
 Liquor Enforcement Division

**Submit to Local Licensing Authority**

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	<b>96.25</b>
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
<b>Amount Due/Paid</b>	<b>\$ 146.25</b>

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name <b>Dillon Companies, LLC</b>		Doing Business As Name (DBA) <b>City Market #41</b>	
Liquor License # <b>01107790153</b>	License Type <b>Fermented Malt Beverage Off Premise (city)</b>		
Sales Tax License Number <b>0110779-0153</b>	Expiration Date <b>10/29/2021</b>	Due Date <b>9/14/2021</b>	
Business Address <b>850 Castle Valley Blvd. New Castle, CO 81647-9441</b>			Phone Number <b>970-984-9715</b>
Mailing Address <b>PO Box 305103 Nashville, TN 37230</b>		Email <b>Business.license@kroger.com</b>	
Operating Manager <b>Angel Goure</b>	Date of Birth <b>10/13/84</b>	Home Address <b>1067 E 18th St. Rifle, CO 81650</b>	Phone Number <b>970-319-2011</b>
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

DR 8400 (03/10/22)  
**COLORADO DEPARTMENT OF REVENUE**  
 Liquor Enforcement Division

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  Yes  No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  Yes  No

<b>Affirmation &amp; Consent</b>		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business <b>Jackie Cossey</b>		Title <b>Vice President</b>
Signature <small>DocuSigned by:</small> <i>Jackie Cossey</i>		Date <b>8/24/2022</b>
<b>Report &amp; Approval of City or County Licensing Authority</b>		
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. <b>Therefore this application is approved.</b>		
Local Licensing Authority For		Date
Signature	Title	Attest



DR 8495 (07/23/19)  
**COLORADO DEPARTMENT OF REVENUE**  
 Liquor Enforcement Division

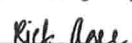
## Tax Check Authorization, Waiver, and Request to Release Information

I, Rick Agee am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Dillon Companies, LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <b>Dillon Companies, LLC dba City Market #41</b>		Social Security Number/Tax Identification Number <b>01107790153</b>	
Address <b>850 Castle Valley Blvd.</b>			
City <b>New Castle</b>		State <b>CO</b>	Zip <b>81647-9441</b>
Home Phone Number <b>970-984-9715</b>		Business/Work Phone Number <b>615-232-9486</b>	
Printed name of person signing on behalf of the Applicant/Licensee <b>Rick Agee</b>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <b>8/23/2022</b>

E12A191C3B78434...

### Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

# Payment Receipt Confirmation

Your payment was successfully processed.

## Receipt Contact Information

**Contact Name**  
Liquor Enforcement Division  
**Contact Email**  
dor\_liqlicensing@state.co.us  
**Contact Phone**  
303-205-2300

**Contact Uri**  
<https://sbg.colorado.gov/contact-the-liquor-and-tobacco-enforcement-division>  
**Contact Address**  
1707 Cole Blvd., Suite 300  
Lakewood, CO 80401

## Transaction Summary

		<i>Receipt Confirmation</i>
Description		Amount
	<b>DOR Liquor Enforcement Division Payment</b>	<b>\$146.25</b>
	<b>Service Fee</b>	<b>\$4.06</b>
	<b>TOTAL</b>	<b>\$150.31</b>

*This online service is provided by a 3rd party working in partnership with the state of Colorado. The price of items purchased through this service includes revenue used to develop, maintain, and enhance the state's official web portal, Colorado.gov.*

## Customer Information

**Customer Name**  
jacqueleen cossey  
**Local Reference ID**  
8ececfd3-2504-4826-90b7-23d82f82df26

**Receipt Date**  
8/23/2022  
**Receipt Time**  
02:28:31 PM MDT

## Payment Information

---

**Payment Type**

Credit Card

**Credit Card Type**

MAST

**Credit Card Number**

\*\*\*\*\*2851

**Order ID**

192887196

## Billing Information

---

**Billing Address**

2207 faulkner springs drive

**Billing City, State**

murfreesboro, TN

**ZIP/Postal Code**

37128

**Country**

US

**Phone Number**

6152329531

**This receipt has been emailed to the address below.**

**Email Address**

business.license@kroger.com

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that,  
according to the records of this office,

Dillon Companies, LLC

is an entity formed or registered under the law of Kansas, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871042322.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 07/01/2022 that have been posted, and by documents delivered to this office electronically through 07/05/2022 @ 13:06:29.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 07/05/2022 @ 13:06:29 in accordance with applicable law. This certificate is assigned Confirmation Number 14138954.



A handwritten signature in blue ink that reads "Jena Griswold".

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*

Store Code	License Number	License Name	Expiration Date
62000001	01107790082	LIQUOR OR 3.2	10/12/2022
62000003	01107790102	LIQUOR OR 3.2	11/04/2022
62000003	16285	CITY GENERAL L	11/04/2022
62000005	01107790005	LIQUOR OR 3.2	12/27/2022
62000006	01107790049	LIQUOR OR 3.2	01/03/2023
62000006	1255	BEER LICENSE	01/03/2023
62000007	01107790051	LIQUOR OR 3.2	06/25/2022
62000008	01107790159	LIQUOR OR 3.2	02/19/2023
62000008	LL2017-040	FERMENTED M/	02/19/2023
62000009	01107790062	LIQUOR OR 3.2	11/03/2022
62000009	01107790062C	3.2 BEER LICENS	11/03/2022
62000010	01107790079	LIQUOR OR 3.2	08/24/2022
62000010	406009LBFL	CITY BEER LICEN	08/24/2022
62000011	01107790093	LIQUOR OR 3.2	08/27/2022
62000011	01107790093C	3.2 BEER LICENS	08/27/2022
62000012	01107790012	LIQUOR OR 3.2	07/29/2022
62000012	01107790012P	FERMENTED M/	07/29/2022
62000013	01107790092	LIQUOR OR 3.2	03/24/2022
62000013	01107790092C	3.2 BEER LICENS	03/24/2022
62000014	01107790019	LIQUOR OR 3.2	05/30/2022
62000014	402380LBFL	CITY BEER LICEN	05/30/2022
62000016	001107790226- Fu	LIQUOR OR 3.2	06/06/2022
62000016	01107790098	LIQUOR OR 3.2	10/28/2022
62000016	016-2013	FERMENTED M/	10/28/2022
62000016	016-FUEL	BEER LICENSE -	06/06/2022
62000018	01107790023	LIQUOR OR 3.2	07/13/2022
62000018	01-10779-0023	3.2 BEER LICENS	07/13/2022
62000019	01107790024	LIQUOR OR 3.2	05/08/2022
62000020	01107790025	LIQUOR OR 3.2	03/17/2022
62000020	00398 LIQ	CITY LIQUOR LI	03/17/2022
62000021	01107790003	LIQUOR OR 3.2	10/10/2022
62000022	01107790001	LIQUOR OR 3.2	12/30/2022
62000022	15970	FERMENTED M/	12/30/2022
62000024	01107790028	LIQUOR OR 3.2	01/23/2023
62000024	BE-0009	FERMENTED M/	01/23/2023
62000025	01107790094	LIQUOR OR 3.2	03/24/2022
62000025	19-1867	COUNTY ALCOH	03/24/2022
62000026	01107790030	LIQUOR OR 3.2	10/16/2022
62000027	01107790103	LIQUOR OR 3.2	11/24/2022
62000027	4303	FERMENTED M/	11/24/2022
62000028	01107790031	LIQUOR OR 3.2	08/24/2022
62000028	01107790031C	3.2 BEER LICENS	08/24/2022
62000029	01107790037	LIQUOR OR 3.2	12/01/2022
62000030	01107790042	LIQUOR OR 3.2	01/11/2023
62000030	400297LBFL	CITY BEER LICEN	01/11/2023
62000031	01107790043	LIQUOR OR 3.2	02/21/2023
62000031	01107790043C	3.2 BEER LICENS	02/21/2023
62000032	01107790041	LIQUOR OR 3.2	12/27/2022
62000032	01107790041C	3.2 BEER LICENS	12/27/2022
62000033	01107790044	LIQUOR OR 3.2	04/29/2022
62000033	01107790044C	3.2 BEER LICENS	04/30/2022
62000034	01107790045	LIQUOR OR 3.2	06/28/2022
62000034	01107790045C	3.2 BEER LICENS	06/28/2022
62000035	01107790046	LIQUOR OR 3.2	07/08/2022
62000036	01107790052	LIQUOR OR 3.2	12/22/2022
62000036	15971	FERMENTED M/	12/22/2022

62000038	01107790053	LIQUOR OR 3.2	04/16/2022
62000038	38CLIQ	FERMENTED M/	04/16/2022
62000040	04-01049 F	LIQUOR OR 3.2	12/16/2022
62000040	01107790056	LIQUOR OR 3.2	01/28/2023
62000040	04 01049 F	3.2 BEER LICEN	12/16/2022
62000040	01107790056C	3.2 BEER LICEN	01/28/2023
62000041	01107790055	LIQUOR OR 3.2	02/05/2023
62000041	2888	COUNTY ALCOH	02/05/2023
62000042	01107790057	LIQUOR OR 3.2	05/26/2022
62000042	01-10779-0057	3.2 BEER LICEN	05/26/2022
62000043	01107790058	LIQUOR OR 3.2	09/30/2022
62000043	011077958P	FERMENTED M/	09/30/2022
62000044	01107790059	LIQUOR OR 3.2	10/20/2022
62000044	44CLIQ	3.2 BEER LICEN	10/20/2022
62000045	01107790060	LIQUOR OR 3.2	11/22/2022
62000045	16284	CITY GENERAL E	11/22/2022
62000047	01107790065	LIQUOR OR 3.2	09/25/2022
62000047	01107790065C	FERMENTED M/	09/25/2022
62000049	01107790066	LIQUOR OR 3.2	01/29/2023
62000049	406007LBFL	CITY BEER LICEN	01/29/2023
62000050	01107790070	LIQUOR OR 3.2	06/01/2022
62000050	04-01024	BEER 3.2 LICEN	02/02/2022
62000050	2932	3.2 BEER LICEN	06/01/2021
62000050	2893	3.2 BEER LICEN	06/01/2022
62000052	01107790071	LIQUOR OR 3.2	06/22/2022
62000052	406008LBFL	3.2 BEER LICEN	06/22/2022
62000053	01107790069	LIQUOR OR 3.2	04/23/2022
62000053	1253	BEER LICENSE	04/24/2022
62000055	01107790073	LIQUOR OR 3.2	11/02/2022
62000055	1267502CLIQ	BEER LICENSE	11/02/2022
62000056	01107790077	LIQUOR OR 3.2	09/15/2022
62000057	01107790072	LIQUOR OR 3.2	12/22/2022
62000057	00399 LIQ	CITY LIQUOR LI	12/22/2022
62000058	01107790080	LIQUOR OR 3.2	12/14/2022
62000058	04-00860CityFUEL	BEER LICENSE -	08/19/2022
62000058	1258	BEER LICENSE	12/14/2022
62000058	04-00860Fuel	3.2 BEER LICEN	08/19/2022
62000059	01107790075	LIQUOR OR 3.2	04/29/2022
62000059	01107790075C	3.2 BEER LICEN	04/29/2022
62000060	01107790076	LIQUOR OR 3.2	08/10/2022
62000060	01107790076C	3.2 BEER LICEN	08/10/2022
62000061	01107790020	LIQUOR OR 3.2	06/26/2022
62000061	01107790020C	3.2 BEER LICEN	06/26/2022
62000062	01107790101	LIQUOR OR 3.2	09/25/2022
62000062	01107790101C	3.2 BEER LICEN	09/25/2022
62000063	01107790081	LIQUOR OR 3.2	10/16/2022
62000063	01107790081C	3.2 BEER LICEN	10/16/2022
62000064	01107790083	LIQUOR OR 3.2	11/14/2022
62000064	2877	FERMENTED M/	11/14/2022
62000064	2918 F	3.2 BEER LICEN	09/24/2022
62000064	4600899 F	3.2 BEER LICEN	09/24/2022
62000065	01107790086	LIQUOR OR 3.2	01/22/2023
62000065	00817-7	FERMENTED M/	01/22/2023
62000068	01107790087	LIQUOR OR 3.2	02/25/2023
62000068	BE-0010	FERMENTED M/	02/25/2023
62000069	01107790090	LIQUOR OR 3.2	05/29/2022
62000069	406011LBFL	CITY BEER LICEN	05/29/2022

62000072	01107790100	LIQUOR OR 3.2	06/15/2022
62000073	01107790107	LIQUOR OR 3.2	06/24/2022
62000073	01.10779.0107	3.2 BEER LICEN	06/24/2022
62000074	01107790117	LIQUOR OR 3.2	11/14/2022
62000074	01107790117C	3.2 BEER LICEN	11/14/2022
62000075	01107790110	LIQUOR OR 3.2	09/16/2022
62000075	303 city	3.2 BEER LICEN	09/16/2022
62000076	01107790115	LIQUOR OR 3.2	04/15/2022
62000076	701457	3.2 BEER LICEN	04/15/2022
62000077	01107790112	LIQUOR OR 3.2	11/24/2022
62000077	01107790112C	3.2 BEER LICEN	11/24/2022
62000078	01107790118	LIQUOR OR 3.2	12/07/2022
62000078	19-1863	FERMENTED M	12/07/2022
62000080	01107790109	LIQUOR OR 3.2	09/07/2022
62000080	01107790109C	3.2 BEER LICEN	09/07/2022
62000081	BL-07203	RETAIL LIQUOR	02/23/2023
62000081	01107790119	LIQUOR OR 3.2	02/23/2023
62000082	01107790048	LIQUOR OR 3.2	11/04/2022
62000082	6783	3.2 BEER LICEN	11/04/2022
62000083	01107790172	LIQUOR OR 3.2	09/17/2022
62000084	01107790114	LIQUOR OR 3.2	03/09/2022
62000084	406012LBFL	CITY BEER LICEN	03/08/2022
62000085	01107790166	LIQUOR OR 3.2	10/14/2022
62000085	16274	FERMENTED M	10/14/2022
62000086	01107790108	LIQUOR OR 3.2	09/16/2022
62000086	80-2013	FERMENTED M	09/16/2022
62000087	01107790193SLIQ	LIQUOR OR 3.2	08/23/2022
62000087	2905	ALCOHOLIC BEV	08/23/2022
62000087	2917 F	3.2 BEER LICEN	09/13/2022
62000087	04-00900 F	3.2 BEER LICEN	09/13/2022
62000088	01107790120	LIQUOR OR 3.2	04/17/2022
62000088	327	FERMENTED M	04/17/2022
62000089	01107790113	LIQUOR OR 3.2	05/17/2022
62000089	26-2013	FERMENTED M	05/17/2022
62000090	01107790160	LIQUOR OR 3.2	04/02/2022
62000090	25098	CITY Liquor	04/02/2022
62000091	01107790163	LIQUOR OR 3.2	05/12/2022
62000091	01107790163C	3.2 BEER LICEN	05/12/2022
62000092	01107790186	LIQUOR OR 3.2	04/26/2022
62000092	5414	BEER LICENSE	04/26/2022
62000093	01107790170	LIQUOR OR 3.2	06/04/2022
62000096	01107790164	LIQUOR OR 3.2	11/12/2022
62000096	OL-16-02483	FERMENTED M	11/12/2022
62000096	04-01023 City Fue	BEER LICENSE -	01/07/2023
62000096	04-01023 FUEL	3.2 BEER LICEN	01/07/2023
62000097	01107790191	LIQUOR OR 3.2	05/15/2022
62000097	01107790191C	3.2 BEER LICEN	05/15/2022
62000098	01107790171	LIQUOR OR 3.2	07/20/2022
62000098	708027	FERMENTED BE	07/20/2022
62000099	01107790200	ALCOHOLIC BEV	05/04/2022
62000099	01107790200C	3.2 BEER LICEN	05/04/2022
62000100	01107790067	LIQUOR OR 3.2	03/26/2022
62000100	02482	FERMENTED M	03/26/2022
62000101	01107790174	LIQUOR OR 3.2	09/17/2022
62000101	BE-0036	FERMENTED M	09/17/2022
62000102	01107790173	LIQUOR OR 3.2	10/20/2022
62000102	01107790173C	3.2 BEER LICEN	10/20/2022

62000103	01107790169	LIQUOR OR 3.2	05/07/2022
62000103	707821	BEER LICENSE	05/07/2022
62000104	01107790176	LIQUOR OR 3.2	09/01/2022
62000104	01107790176C	3.2 BEER LICENS	09/01/2022
62000105	01107790189	LIQUOR OR 3.2	09/06/2022
62000105	01107790189C	3.2 BEER LICENS	09/06/2022
62000107	186485	City Beer Licens	12/02/2022
62000107	4600291	ALCOHOL BEVEI	12/02/2022
62000108	01107790177	LIQUOR OR 3.2	09/18/2022
62000108	LL2017-037	FERMENTED M/	09/18/2022
62000109	01107790015	LIQUOR OR 3.2	01/25/2023
62000109	02929-8	CITY FERMENTE	01/25/2023
62000110	01107790168	LIQUOR OR 3.2	01/28/2023
62000110	LL2017-038	FERMENTED M/	01/28/2023
62000111	23385-8	City Liquor Licer	09/07/2022
62000111	04-00043	ALCOHOL BEVEI	11/07/2022
62000112	01107790196	LIQUOR OR 3.2	08/02/2022
62000112	191	FERMENTED M/	08/02/2022
62000114	4708781 City	Liquor Licensed	11/15/2022
62000114	4708781	Liquor Licensed	11/15/2022
62000114	4708781 Tastings	City Liquor Tasti	11/15/2022
62000115	0400336	LIQUOR OR 3.2	05/20/2022
62000117	01107790199	LIQUOR OR 3.2	12/06/2022
62000117	01107790199C	3.2 BEER LICENS	12/06/2022
62000118	01107790197	LIQUOR OR 3.2	03/08/2022
62000118	2021-31	FERMENTED M/	03/08/2022
62000119	01107790194	LIQUOR OR 3.2	05/07/2022
62000119	713877	BEER LICENSE	05/07/2022
62000121	01107790182	LIQUOR OR 3.2	02/26/2022
62000121	16001	FERMENTED M/	02/26/2022
62000122	01107790183	LIQUOR OR 3.2	03/10/2022
62000122	4600801 Fuel Cent	BEER LICENSE -	09/04/2022
62000122	4600801 Fuel	3.2 BEER LICENS	09/04/2022
62000122	01107790183C	3.2 BEER LICENS	03/10/2022
62000123	4600454	3.2 BEER LICENS	12/27/2022
62000124	Tasting-01077901	Tasting License	05/04/2022
62000124	01107790180	LIQUOR LICENSI	05/04/2022
62000124	01107790180C	ALCOHOLIC BEV	05/04/2022
62000125	TASTINGS03-0975	TASTINGS Liquo	04/26/2022
62000125	03-09754C	Liquor Licensed	04/26/2022
62000125	03-09754	Liquor Licensed	04/26/2022
62000126	544 Fuel-Tastings	Tastings-Liquor	01/16/2023
62000126	544 Fuel	Liquor Licensed	01/16/2023
62000126	03-08980	Liquor License	01/16/2023
62000127	01107790181	LIQUOR OR 3.2	01/21/2023
62000127	01107790181C	3.2 BEER LICENS	01/21/2023
62000128	01107790184	LIQUOR OR 3.2	01/06/2023
62000128	141966	CITY BEER LICEN	01/06/2023
62000129	4600531	RETAIL LIQUOR	08/10/2022
62000129	4600531SLIQ	3.2 RETAIL BEEF	08/10/2022
62000130	01107790050	LIQUOR OR 3.2	03/18/2022
62000130	1256	BEER LICENSE	03/18/2022
62000131	01107790022	LIQUOR OR 3.2	06/29/2022
62000131	01107790022C	3.2 BEER LICENS	06/29/2022
62000132	01107790192	LIQUOR OR 3.2	05/23/2022
62000132	01107790192C	3.2 BEER LICENS	05/23/2022
62000133	01107790185	LIQUOR OR 3.2	03/21/2022



62000133	709168	BEER LICENSE	03/20/2022
62000134	04-00614	3.2 BEER LICENS	07/05/2022
62000134	001107790216C	3.2 BEER LICENS	07/05/2022
62000135	01107790187	LIQUOR OR 3.2	04/06/2022
62000135	01107790187C	3.2 BEER LICENS	04/06/2022
62000136	001107790205	LIQUOR OR 3.2	06/30/2022
62000136	001107790205C	3.2 BEER LICENS	06/30/2022
62000137	16204	Liquor Licensed	04/17/2022
62000137	Tastings Permit- 1	Liquor Licensed	04/17/2022
62000137	4600811	3.2 BEER LICENS	04/17/2022
62000139	01107790054	LIQUOR OR 3.2	06/15/2022
62000139	406006LBFL	3.2 BEER LICENS	06/15/2022
62000401	01107790121	LIQUOR OR 3.2	09/21/2022
62000401	5020516	CITY FERMENTE	09/21/2022
62000403	01107790122	LIQUOR OR 3.2	10/02/2022
62000403	81009	CITY BEER LICEN	10/02/2022
62000404	01107790123	LIQUOR OR 3.2	09/17/2022
62000404	404CLIQ	City Beer Licens	09/17/2022
62000405	01107790124	LIQUOR OR 3.2	10/19/2022
62000405	405CLIQ	CITY FERMENTE	10/19/2022
62000406	01107790125	LIQUOR OR 3.2	09/14/2022
62000406	201402989	CITY LIQUOR LIC	09/14/2022
62000408	01107790127	LIQUOR OR 3.2	09/05/2022
62000408	01.10779.0127C	CITY LIQUOR LIC	09/05/2022
62000413	01107790129	LIQUOR OR 3.2	09/21/2022
62000413	01-10779-0129C	3.2 Percent Bee	09/21/2022
62000414	01107790130	LIQUOR OR 3.2	09/27/2022
62000414	177500L	BEER LICENSE -	08/19/2022
62000414	144200L	BEER LICENSE	09/27/2022
62000414	4600859 Fuel	3.2 BEER LICENS	08/19/2022
62000415	01107790131	LIQUOR OR 3.2	10/04/2022
62000415	0179	FERMENTED M/	08/20/2022
62000416	01107790132	LIQUOR OR 3.2	10/19/2022
62000416	011077990132 C	ALCOHOLIC BEV	10/19/2022
62000417	01107790133	LIQUOR OR 3.2	10/02/2022
62000417	01107790133C	3.2 BEER LICENS	10/02/2022
62000419	01107790135	LIQUOR OR 3.2	09/28/2022
62000419	19-51	BEER LICENSE	09/28/2022
62000420	01107790136	LIQUOR OR 3.2	09/27/2022
62000420	01107790136C	3.2 BEER LICENS	09/27/2022
62000421	01107790137	LIQUOR OR 3.2	09/14/2022
62000421	201402988 CLIQ	COLORADO LIQ	09/14/2022
62000422	01107790138	LIQUOR OR 3.2	09/17/2022
62000422	01107790138C	ALCOHOLIC BEV	09/17/2022
62000425	01107790139	LIQUOR OR 3.2	09/05/2022
62000425	1671	FERMENTED M/	09/05/2022
62000426	01107790140	LIQUOR OR 3.2	10/10/2022
62000426	01107790140-c	LIQUOR LICENS	10/10/2022
62000429	01107790142	LIQUOR OR 3.2	12/11/2022
62000429	01107790142C	3.2 BEER LICENS	12/11/2022
62000430	04-00791	LIQUOR OR 3.2	10/04/2022
62000430	30CLIQ	FERMENTED M/	10/04/2022
62000430	4600791CLIQFUEL	CITY LIQUOR- FI	05/29/2022
62000430	4600791SLIQF	3.2 BEER LICENS	05/29/2022
62000431	01107790144	LIQUOR OR 3.2	09/17/2022
62000431	01107790144C	3.2 BEER LICENS	09/17/2022
62000433	01107790146	LIQUOR OR 3.2	10/02/2022

62000433	CLIQ433	FERMENTED M/ 10/02/2022
62000434	01107790147	LIQUOR OR 3.2 09/18/2022
62000434	524-1	ALCOHOLIC BEV 09/18/2022
62000437	01107790150	LIQUOR OR 3.2 09/21/2022
62000437	0210	FERMENTED M/ 09/21/2022
62000440	01107790152	LIQUOR OR 3.2 10/02/2022
62000440	81010	FERMENTED M/ 10/02/2022
62000441	01107790153	LIQUOR OR 3.2 10/29/2022
62000441	10-LIQ-014	FERMENTED M/ 10/29/2022
62000443	01107790175	LIQUOR OR 3.2 08/27/2022
62000443	CR2016-790175	FERMENTED M/ 08/27/2022
62000444	5020522	FERMENTED M/ 01/20/2023
62000444	4600478	3.2 BEER LICENS 01/20/2023
62000445	01107790154	LIQUOR OR 3.2 09/12/2022
62000445	01107790154C	3.2 BEER LICENS 09/12/2022
62000446	01107790188	LIQUOR OR 3.2 06/22/2022
62000446	01107790188C	3.2 BEER LICENS 06/22/2022
62000451	01107790198	LIQUOR OR 3.2 08/18/2022
62000451	5020509	FERMENTED M/ 08/18/2022

**Dillon Companies, LLC**

<b>Name</b>	<b>Title</b>	<b>Address</b>	<b>DOB</b>
Dreher, Steve	President	65 Tejon Street Denver, CO 80223	01/14/1969
Wheatley, Christine S.	Vice President and Secretary	225 Lafayette Cincinnati, OH 45220	02/27/1971
Cossey, Jacqueline L.	Vice President	2207 Faulkner Springs Dr. Murfreesboro, TN 37128	09/15/1984
Fike, Carin L.	Vice President and Treasurer	7500 Brill Road Cincinnati, OH 45243	05/02/1968
Landrum, Rick J.	Vice President and Assistant Secretary	5110 Muirwoods Court Cincinnati, OH 45242	08/11/1964
Nelson, Philip B.	Vice President	2620 Elm Hill Pike Nashville, TN 37214	09/23/1964
Roberts, Dorothy D.	Assistant Secretary	4640 Whispering Oak Trail Cincinnati, OH 45247	06/21/1964
Bradley, Joseph W.	Assistant Treasurer	1165 Abbott Rd. Batavia, OH 45103	11/01/1961